



TOWN COUNCIL REGULAR MEETING

JULY 16, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Bub Barkhurst

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) Special Meeting Minutes from June 26, 2024
- 4) Meeting Minutes from July 2, 2024

APPROVAL OF THE BILLS

- 5) Deposits - \$323,517.40
- 6) Accounts Payable - \$215,374.50
- 7) Transmittals - \$57,379.66
- 8) Payroll - \$50,349.96

CORRESPONDENCE

- 9) Learn 2 Swim - Cindy Carnes

ITEMS FROM THE PUBLIC

- 10) Special Event Application - Randi McCargar, Alzheimer's Association
- 11) Special Event Application - Chris Shannon - 13th Girls Night Ou

COUNCIL COMMENTS

- 12) Water & Sewer Rates

REPORTS FROM DEPARTMENTS

Town Hall

- 13) Ellie Dana - Carbon County Visitors' Council
- 14) Wyoming Community Gas
- 15) SCWEMS Invoice for QTR 1 - \$14,467.00

Police Department

16) Dispatch New Hire - Grace Moore

Fire Department

Recreation Department

Next meeting is August 5, 2024 at 6:00 PM at the Town Hall Council Chambers

Department of Public Works

[17\)](#) Rocky Mountain Sand & Gravel Pay App 2 - \$462,302.30

18) New Hire Street Department - Ryan Thraikill

[19\)](#) Greater Road Project Pay App 1 - \$523,611.82

[20\)](#) Final Reading - Ordinance 870 - Poultry

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is August 14, 2024 at 5:30 PM at the PVCC

Planning Commission

Next meeting is August 13, 2024 at 5:30 PM at the Town Hall Council Chambers

[21\)](#) OV Consulting Invoice - 3053 - \$9,996.00

Community Center Joint Powers Board

Next meeting is August 12, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is August 5, 2024 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is August 12, 2024 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is August 19, 2024 at 6:00 PM at Saratoga Ambulance Barn

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, August 6, 2024 AT 6:00 PM.**



TOWN COUNCIL SPECIAL MEETING

JUNE 26, 2024 at 5:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
Mayor Chuck Davis called meeting to order at 5:00PM
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Bub Barkhurst

All members of council were present.

APPROVAL OF THE AGENDA

Motion was made to approve the agenda with an amendment of the hiring of Cindy Carnes as a lifeguard made by Councilwoman Beck, second by Councilman Fluty. Motion carried.

- 3) Pool Manager
Discussion was had about the interviews that were conducted for the position of Pool Manager. The interview committee suggests the hiring of Sandra Beffa. Further discussion was held about certifications, other applicants, pool closures, water aerobics, public safety at the pool, and term of employment.
Motion was made to hire Sandra Beffa as Pool Manager with a wage of \$19.00 hour by Councilman Fluty, second by Councilman Cooley. Motion carried.

COUNCIL COMMENTS

Motion was made by Councilman Cooley to hire Cindy Carnes as a lifeguard at \$14.00/hr., second by Councilwoman Beck. Motion carried.

ADJOURNMENT

Motion was made to adjourn meeting at 6:43PM by Councilman Fluty, second by Councilwoman Beck. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JULY 2, 2024 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk



**TOWN COUNCIL REGULAR MEETING
JULY 02, 2024 at 6:00 PM**

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Davis called the meeting to order at 6:00 PM

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Bub Barkhurst
All members of council were present

APPROVAL OF THE AGENDA

Motion to approve agenda for July 2, 2024 with the amendment of Mountain States invoice under Town Hall made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

APPROVAL OF THE MINUTES

- 3) Council Minutes from June 18, 2024
Motion to approve minutes from June 18, 2024 made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

APPROVAL OF THE BILLS

Motion to approve all financials for July 2, 2024 made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

- 4) Deposits \$357,468.66
- 5) Accounts Payable \$131,043.11
- 6) Transmittals \$13,190.53
- 7) Payroll \$49,124.77

CORRESPONDENCE

- 8) FEMA - Final Flood Hazard Determination
Director Emery Penner discussed the Final Flood Hazard Determination.

ITEMS FROM THE PUBLIC

- 9) Union Wireless - Gayle Johnson - Broadband Update

Gayle Johnson from Union Wireless, gave an update on the broadband installation progress.

10) Josh Wood

Josh Wood, WPA chairman, discussed WAM Resolution 24-09 and addressed the council on the Open Meetings Act.

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

Mountain States invoice in the amount of \$3,250. Motion to approve invoice was made by Councilwoman Beck, second Councilman Cooley. Motion carried.

11) Resolution 2024-05 - 2023/2024 Budget Amendment

Motion to approve Resolution 2024-05 FY Budget 2023/2024 made by Councilwoman Beck, second by Councilman Cooley. Motion carried.

12) Ellie Dana - Carbon County Visitors' Council

Police Department

Chief Mike Morris stated there have been 251 calls of service since last meeting, 22 citations and 26 warnings for the month of June.

13) 2020 Chevy Tahoe Patrol Vehicles Proposal

Vehicles have been sold.

Fire Department

Recreation Department

Next meeting is August 5, 2024 at 6:00 PM at the Town Hall Council Chambers

14) Rawlins Aquatic Center Lifeguards

Motion to approve RAC lifeguards to come work at 18.00/hour contract wages and mileage made by Councilwoman Beck, second by Councilman Fluty. Motion carried.

Department of Public Works

15) Plow Quote

Motion to approve Plow quote for \$17,675 made by Councilwoman Beck, second by Councilman Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is July 10, 2024 at 5:30 PM at the PVCC

Planning Commission

Next meeting is July 9, 2024 at 5:30 PM at the Town Hall Council Chambers

There will be a Special Meeting July 23 at 5:30 PM for STAMP study.

- 16) Ordinance 870 - Poultry
Motion to approve 2nd reading of Ordinance 870 - Poultry made by Councilman Cooley, second by Councilwoman Beck. Motion carried.

Community Center Joint Powers Board

Next meeting is July 8, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is August 5, 2024 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is July 8, 2024 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is July 15, 2024 at 6:00 PM at Saratoga Ambulance Barn

NEW BUSINESS

EXECUTIVE SESSION

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 7:01 by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JULY 19, 2022 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.
 [Report].Invoice Date = {>=} 07/01/2024
 [Report].Invoice Date = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
3 P's Platte Valley Porta Pot & Septic									
7387	3 P's Platte Valley Porta Pot & Septic	1701	Weekly Cleaning Veterans Island (2)-Ju	07/03/2024	300.00	.00		10-444-262	1324
Total 3 P's Platte Valley Porta Pot & Septic:					300.00	.00			
BCN									
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	7.52	.00		42-533-270	1324
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	7.52	.00		10-422-280	1324
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	7.52	.00		10-412-280	1324
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	35.44	.00		10-421-280	1324
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	7.52	.00		10-431-280	1324
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	35.44	.00		10-411-280	1324
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	3.22	.00		51-531-280	1324
5860	BCN	23759054	Acct# 7267-Landline Long Distance-Ju	07/01/2024	3.22	.00		52-532-280	1324
Total BCN:					107.40	.00			
Capital Business Systems Inc (WY)									
7400	Capital Business Systems Inc (WY)	1409702	Contract# 7986-01-1800 Blk & 2700 Co	07/01/2024	55.83	.00		10-411-240	724
7400	Capital Business Systems Inc (WY)	1409702	Contract# 7986-01-1800 Blk & 2700 Co	07/01/2024	55.83	.00		10-412-240	724
7400	Capital Business Systems Inc (WY)	1409702	Contract# 7986-01-1800 Blk & 2700 Co	07/01/2024	55.83	.00		10-413-240	724
7400	Capital Business Systems Inc (WY)	1409702	Contract# 7986-01-1800 Blk & 2700 Co	07/01/2024	55.82	.00		10-431-240	724
7400	Capital Business Systems Inc (WY)	1409702	Contract# 7986-01-1800 Blk & 2700 Co	07/01/2024	27.91	.00		51-531-240	724
7400	Capital Business Systems Inc (WY)	1409702	Contract# 7986-01-1800 Blk & 2700 Co	07/01/2024	27.91	.00		52-532-240	724
Total Capital Business Systems Inc (WY):					279.13	.00			
Carbon Power & Light Inc.									
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1314700-Kathy Glode Pk Rstrms	07/01/2024	38.52	.00		10-444-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1121500-112 S River Meter# 109	07/01/2024	161.19	.00		10-422-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1317500-117 E Spring Meter# 84	07/01/2024	58.81	.00		10-422-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1115800-Pumping Station Meter#	07/01/2024	88.41	.00		52-532-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1130000-Kathy Glode Sprklr Met	07/01/2024	30.12	.00		10-444-270	1324

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1130100-Maint Shop Meter# 114	07/01/2024	106.70	.00		10-431-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1130400-Sewer Lift Meter# 1148	07/01/2024	47.76	.00		52-532-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1130500-Street Lights-No Meter-	07/01/2024	4,334.67	.00		10-431-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1130800-Swimming Pool Meter#	07/01/2024	830.88	.00		10-441-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1130800-Swimming Pool Meter#	07/01/2024	276.95	.00		10-442-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1131100-Water Tower Meter# 13	07/01/2024	109.46	.00		51-531-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1144102-Trl Space @ Lake Mete	07/01/2024	668.54	.00		10-443-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1157302-Lake Pump #3 Meter# 1	07/01/2024	30.36	.00		10-443-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1199800-Runway Lights Meter# 1	07/01/2024	143.18	.00		42-533-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1225000-Veteran's Island Meter#	07/01/2024	34.68	.00		10-444-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1237500-Lagoon Meter# 844978	07/01/2024	3,766.05	.00		52-532-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1284100-New Beacon Meter# 10	07/01/2024	30.00	.00		42-533-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1288300-Rstrms @ Lake Meter#	07/01/2024	30.00	.00		10-443-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1308900-River & Bridge Meter# 1	07/01/2024	104.69	.00		10-431-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 130900-Bridge & 2nd Meter# 131	07/01/2024	90.49	.00		10-431-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1321600-Weather Station Meter#	07/01/2024	43.56	.00		42-533-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1327900-1st & Spring Rstrms Me	07/01/2024	34.32	.00		10-431-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 1330501-Lights Meter# 11466597	07/01/2024	58.33	.00		10-410-262	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 7311300-110 E Spring Meter# 11	07/01/2024	291.40	.00		10-411-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 7311300-110 E Spring Meter# 11	07/01/2024	291.40	.00		10-421-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 7331200-Well Field Meter# 1749	07/01/2024	3,911.12	.00		51-531-270	1324
1725	Carbon Power & Light Inc.	166-06012024-	Acct# 7545800-Wood Field Meter# 119	07/01/2024	32.04	.00		10-444-270	1324
Total Carbon Power & Light Inc.:					15,643.63	.00			
Caselle, Inc.									
1760	Caselle, Inc.	133868	Contract Support & Maintenance-8/1/24	07/01/2024	1,279.65	.00		10-411-320	724
1760	Caselle, Inc.	133868	Contract Support & Maintenance-8/1/24	07/01/2024	67.35	.00		10-413-320	724
Total Caselle, Inc.:					1,347.00	.00			
Charles F. McVey									
7624	Charles F. McVey	07102024	Reimbursement For Meals @ Training-	07/10/2024	34.42	.00		51-531-235	724
Total Charles F. McVey:					34.42	.00			
CivicPlus, LLC									
7631	CivicPlus, LLC	302197	Annual Fee-Civic Engage Open-FY202	07/25/2024	3,700.00	3,700.00	06/18/2024	10-411-320	624
7631	CivicPlus, LLC	302197	Municode Meetings Ultimate Annual-Mu	07/25/2024	3,400.00	3,400.00	06/18/2024	10-411-320	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total CivicPlus, LLC:					7,100.00	7,100.00			
DBT Transportation Services LLC									
7355	DBT Transportation Services LLC	2554102	Periodic Maintenance-AWOS Quarterly-	07/01/2024	934.00	.00		42-533-724	724
7355	DBT Transportation Services LLC	2554102	Weather Data Services Into NAS-Quart	07/01/2024	250.00	.00		42-533-724	724
Total DBT Transportation Services LLC:					1,184.00	.00			
Emery Penner									
7693	Emery Penner	07052024	Muriatic Acid Liquid-7/5/24-SP	07/05/2024	212.89	212.89	07/08/2024	10-441-240	724
Total Emery Penner:					212.89	212.89			
Fire Catt, LLC									
7636	Fire Catt, LLC	14457	Fire Hose Testing-Utilizing Fire Catt's L	07/10/2024	4,360.00	.00		10-422-742	724
Total Fire Catt, LLC:					4,360.00	.00			
HACH COMPANY									
2920	HACH COMPANY	14092388	Ammonia-TNT+-HR (2-47 MG/L) PK/25	07/01/2024	173.58	.00		52-532-241	1324
2920	HACH COMPANY	14092388	Ammonia-TNT+-ULR-(0.015 to 2.0 MG/	07/01/2024	86.79	.00		52-532-241	1324
Total HACH COMPANY:					260.37	.00			
Heather Mincy									
7736	Heather Mincy	07022024	Reimbursement For UM Over Payment	07/02/2024	37.63	37.63	07/03/2024	51-531-270	1324
7736	Heather Mincy	07022024	Reimbursement For UM Over Payment	07/02/2024	37.63	37.63	07/03/2024	52-532-270	1324
7736	Heather Mincy	07022024	Reimbursement For UM Over Payment	07/02/2024	2.25	2.25	07/03/2024	55-572-240	1324
Total Heather Mincy:					77.51	77.51			
High Plains Janitorial									
7649	High Plains Janitorial	240703SPD	Carpet Cleaning & Disinfecting at SPD	07/03/2024	395.00	.00		10-421-262	1324
Total High Plains Janitorial:					395.00	.00			
Jennifer Anderson									
7640	Jennifer Anderson	07122024	Reimbursement For Meals @ Caselle T	07/12/2024	63.39	.00		10-411-235	1324
7640	Jennifer Anderson	07122024	Mileage Reimbursement-698 Miles @ \$	07/12/2024	467.66	.00		10-411-230	1324

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Jennifer Anderson:					531.05	.00			
JOHN E. LASCO									
3350	JOHN E. LASCO	72645014	Reimbursement For Tripod Sprinklers (07/13/2024	158.97	.00		10-431-240	1324
Total JOHN E. LASCO:					158.97	.00			
Kilburn Tire / Point S									
3445	Kilburn Tire / Point S	1076166	Front Break Rotors-Front Break Pads-P	07/10/2024	300.70	.00		10-412-255	724
3445	Kilburn Tire / Point S	1076166	Front Break Rotors-Front Break Pads-P	07/10/2024	300.70	.00		51-531-255	724
3445	Kilburn Tire / Point S	1076166	Front Break Rotors-Front Break Pads-P	07/10/2024	300.70	.00		52-532-255	724
Total Kilburn Tire / Point S:					902.10	.00			
Megan James									
7413	Megan James	06302024	Morning Mash Up Class Instruction-Jun	07/01/2024	115.00	.00		10-445-483	1324
Total Megan James:					115.00	.00			
Mountain States CPA's and Consultants									
7711	Mountain States CPA's and Consultants	140341	Final Billing For 2023 Financial Stateme	07/02/2024	3,250.00	3,250.00	07/03/2024	10-411-330	1324
Total Mountain States CPA's and Consultants:					3,250.00	3,250.00			
One-Call of Wyoming, Inc.									
4140	One-Call of Wyoming, Inc.	71989	Tickets For June 2024-Water	07/08/2024	18.75	.00		51-531-310	1324
4140	One-Call of Wyoming, Inc.	71989	Tickets For June 2024-Sewer	07/08/2024	18.75	.00		52-532-310	1324
Total One-Call of Wyoming, Inc.:					37.50	.00			
OV Consulting									
7717	OV Consulting	3053	Project# 10250-Transportation Alternati	07/09/2024	1,000.00	.00		10-412-741	1324
7717	OV Consulting	3053	Project# 10250-Transportation Alternati	07/09/2024	145.00	.00		10-412-741	1324
7717	OV Consulting	3053	Project# 10250-Transportation Alternati	07/09/2024	1,120.00	.00		10-412-741	1324
7717	OV Consulting	3053	Project# 10250-Transportation Alternati	07/09/2024	3,000.00	.00		10-412-741	1324
7717	OV Consulting	3053	Project# 10250-Transportation Alternati	07/09/2024	4,731.00	.00		10-412-741	1324
Total OV Consulting:					9,996.00	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Pine Cove Consulting, LLC									
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	93.56	.00		10-411-320	724
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	17.33	.00		10-412-320	724
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	17.33	.00		10-413-320	724
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	114.37	.00		10-421-320	724
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	17.33	.00		10-442-320	724
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	17.33	.00		10-445-320	724
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	34.66	.00		51-531-320	724
7285	Pine Cove Consulting, LLC	21593C	Office 365-Pax8 Business Standard Mo	07/02/2024	34.66	.00		52-532-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	315.95	.00		10-411-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	58.51	.00		10-412-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	58.51	.00		10-413-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	386.17	.00		10-421-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	58.51	.00		10-442-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	58.51	.00		10-445-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	117.02	.00		51-531-320	724
7285	Pine Cove Consulting, LLC	21595C	IT Managed Services Agreement-7/24-	07/02/2024	117.02	.00		52-532-320	724
Total Pine Cove Consulting, LLC:					1,516.77	.00			
Platte Valley Lawn Care & Landscaping LL									
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-PVC	07/11/2024	175.00	.00		10-410-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-TH	07/11/2024	175.00	.00		10-411-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-Libra	07/11/2024	175.00	.00		10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-Vete	07/11/2024	175.00	.00		10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-Goo	07/11/2024	175.00	.00		10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-Trian	07/11/2024	175.00	.00		10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-Seni	07/11/2024	175.00	.00		10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-Kath	07/11/2024	175.00	.00		10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	114	Lawn Mowing & Trimming-7/10/24-Ball	07/11/2024	175.00	.00		10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-PVCC	07/02/2024	175.00	175.00	07/11/2024	10-410-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-TH	07/02/2024	175.00	175.00	07/11/2024	10-411-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-Librar	07/02/2024	175.00	175.00	07/11/2024	10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-Veter	07/02/2024	175.00	175.00	07/11/2024	10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-Good	07/02/2024	175.00	175.00	07/11/2024	10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-Triang	07/02/2024	175.00	175.00	07/11/2024	10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-Senio	07/02/2024	175.00	175.00	07/11/2024	10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-Kathy	07/02/2024	175.00	175.00	07/11/2024	10-444-262	724
7731	Platte Valley Lawn Care & Landscaping	115	Lawn Mowing & Trimming-7/2/24-Ball Fi	07/02/2024	175.00	175.00	07/11/2024	10-444-262	724

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Platte Valley Lawn Care & Landscaping LL:					3,150.00	1,575.00			
Posey Wagon Portable Toilet Services LLC									
7629	Posey Wagon Portable Toilet Services	2398	Baseball Field Toilets (2)-June 2024	07/03/2024	130.00	.00		10-444-262	1324
Total Posey Wagon Portable Toilet Services LLC:					130.00	.00			
Sanchez Lawn and Maintenance									
7694	Sanchez Lawn and Maintenance	2270	Weed Eat Around Lights on Taxi & Main	07/07/2024	1,980.00	.00		42-533-485	1324
Total Sanchez Lawn and Maintenance:					1,980.00	.00			
Saratoga Carbon County JPB									
4960	Saratoga Carbon County JPB	07-09-2024	Inv# 2024-07-Lisa Burton July 2024 Me	07/09/2024	87.50	.00		51-531-821	1324
4960	Saratoga Carbon County JPB	07-09-2024	Inv# 2024-07-Lisa Burton July 2024 Me	07/09/2024	87.50	.00		52-532-821	1324
4960	Saratoga Carbon County JPB	07-09-2024	Inv# 2024-07-Lisa Burton July 2024 Do	07/09/2024	87.50	.00		51-531-821	1324
4960	Saratoga Carbon County JPB	07-09-2024	Inv# 2024-07-Lisa Burton July 2024 Do	07/09/2024	87.50	.00		52-532-821	1324
4960	Saratoga Carbon County JPB	07-09-2024	EA Engineering Project# 23420-Inv# 44	07/09/2024	20,068.91	.00		50-450-325	724
4960	Saratoga Carbon County JPB	07-10-2024	Loan# CW149-WY State Lands & Inves	07/10/2024	39,572.36	.00		52-532-646	724
Total Saratoga Carbon County JPB:					59,991.27	.00			
South Central Wyoming EMS Joint Powers B									
6985	South Central Wyoming EMS Joint Pow	241	FY 2025 1st Quarter Ambulance Servic	07/02/2024	14,467.00	.00		10-411-494	724
Total South Central Wyoming EMS Joint Powers B:					14,467.00	.00			
Van Diest Supply Company									
5720	Van Diest Supply Company	149876	Aquabac XT Larvicide (240)	07/01/2024	9,156.00	.00		55-572-245	724
Total Van Diest Supply Company:					9,156.00	.00			
WARM PROPERTY INSURANCE									
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-411-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-412-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-413-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	4,137.73	.00		10-421-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-422-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-431-520	724

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-441-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-442-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-443-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-444-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		10-445-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	4,137.73	.00		42-533-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	4,137.73	.00		51-531-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	4,137.73	.00		52-532-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.87	.00		55-572-520	724
5800	WARM PROPERTY INSURANCE	1625	Property Assessment For 7/1/24 to 7/1/	07/01/2024	2,068.86	.00		55-572-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-411-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-412-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-413-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	95.42	.00		10-421-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-422-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-431-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-441-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-442-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-443-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-444-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		10-445-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	95.42	.00		42-533-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	95.42	.00		51-531-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	95.42	.00		52-532-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		55-572-520	724
5800	WARM PROPERTY INSURANCE	7/1/24	Level 3 Cyber Coverage For 7/1/24 to 7	07/01/2024	47.71	.00		55-572-520	724
Total WARM PROPERTY INSURANCE:					42,331.55	.00			
Wyoming Assn of Municipalities									
6990	Wyoming Assn of Municipalities	18017	FY2025 WAM Membership Dues	07/01/2024	2,352.52	.00		10-411-245	724
Total Wyoming Assn of Municipalities:					2,352.52	.00			
WYOMING HEALTH FAIRS									
6174	WYOMING HEALTH FAIRS	B0052800	Chemistry Panel-4/18/24	07/01/2024	45.00	.00		10-410-160	1324
Total WYOMING HEALTH FAIRS:					45.00	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
WYOMING RETIREMENT SYSTEM									
6205	WYOMING RETIREMENT SYSTEM	255613	Volunteer Firefighter and EMT Pension-	07/03/2024	562.50	.00		10-422-170	724
Total WYOMING RETIREMENT SYSTEM:					562.50	.00			
Grand Totals:					181,974.58	12,215.40			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].Invoice Date = {>=} 07/01/2024

[Report].Invoice Date = {OR} {IS NULL}

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
08/02/2024		7387	3 P's Platte Valley Porta Po	1701	300.00	.00	.00	300.00			
07/01/2024		5860	BCN	23759054	107.40	.00	.00	107.40			
07/31/2024		7400	Capital Business Systems I	1409702	279.13	.00	.00	279.13			
07/17/2024		1725	Carbon Power & Light Inc.	166-0601202	15,643.63	.00	.00	15,643.63			
07/25/2024		1760	Caselle, Inc.	133868	1,347.00	.00	.00	1,347.00			
11/16/2023		1765	CASPER COLLEGE	489	315.00	.00	.00	315.00			
07/10/2024		7624	Charles F. McVey	07102024	34.42	.00	.00	34.42			
07/31/2024		7355	DBT Transportation Servic	2554102	1,184.00	.00	.00	1,184.00			
07/10/2024		7636	Fire Catt, LLC	14457	4,360.00	.00	.00	4,360.00			
08/01/2024		2920	HACH COMPANY	14092388	260.37	.00	.00	260.37			
07/23/2024		7649	High Plains Janitorial	240703SPD	395.00	.00	.00	395.00			
07/12/2024		7640	Jennifer Anderson	07122024	531.05	.00	.00	531.05			
07/13/2024		3350	JOHN E. LASCO	72645014	158.97	.00	.00	158.97			
07/10/2024		3445	Kilburn Tire / Point S	1076166	902.10	.00	.00	902.10			
07/01/2024		7413	Megan James	06302024	115.00	.00	.00	115.00			
07/08/2024		4140	One-Call of Wyoming, Inc.	71989	37.50	.00	.00	37.50			
08/09/2024		7717	OV Consulting	3053	9,996.00	.00	.00	9,996.00			
07/02/2024		7285	Pine Cove Consulting, LLC	21593C	346.57	.00	.00	346.57			
07/24/2024		7285	Pine Cove Consulting, LLC	21595C	1,170.20	.00	.00	1,170.20			
07/11/2024		7731	Platte Valley Lawn Care &	114	1,575.00	.00	.00	1,575.00			
07/03/2024		7629	Posey Wagon Portable Toil	2398	130.00	.00	.00	130.00			
07/07/2024		7694	Sanchez Lawn and Mainte	2270	1,980.00	.00	.00	1,980.00			
07/09/2024		4960	Saratoga Carbon County J	07-09-2024	20,418.91	.00	.00	20,418.91			
07/10/2024		4960	Saratoga Carbon County J	07-10-2024	39,572.36	.00	.00	39,572.36			
07/31/2024		4940	Saratoga Sun	06302024	2,512.00	.00	.00	2,512.00			
06/30/2024		5015	Shively Hardware Co (Tow	06302024-2	129.91	.00	.00	129.91			
08/03/2024		6985	South Central Wyoming E	241	14,467.00	.00	.00	14,467.00			
07/30/2024		7438	Stinker Stores, Inc	K378-063020	3,018.06	.00	.00	3,018.06			
07/15/2024		5705	Valley Oil Company	7860	1,240.05	.00	.00	1,240.05			
07/28/2024		5720	Van Diest Supply Company	148398	35,443.50	.00	.00	35,443.50			
07/30/2024		5720	Van Diest Supply Company	149876	9,156.00	.00	.00	9,156.00			
08/27/2024		5720	Van Diest Supply Company	148399	2,956.80	.00	.00	2,956.80			
07/31/2024		5800	WARM PROPERTY INSU	1625	41,377.35	.00	.00	41,377.35			
07/31/2024		5800	WARM PROPERTY INSU	7/1/24	954.20	.00	.00	954.20			
07/31/2024		6990	Wyoming Assn of Municipal	18017	2,352.52	.00	.00	2,352.52			
07/01/2024		6174	WYOMING HEALTH FAIR	B0052800	45.00	.00	.00	45.00			
08/12/2024		6205	WYOMING RETIREMENT	255613	562.50	.00	.00	562.50			
Grand Totals:				37	215,374.50	.00	.00	215,374.50			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
11/16/2023	315.00	.00	.00	315.00	315.00
06/30/2024	129.91	.00	.00	129.91	444.91
07/01/2024	267.40	.00	.00	267.40	712.31
07/02/2024	346.57	.00	.00	346.57	1,058.88
07/03/2024	130.00	.00	.00	130.00	1,188.88
07/07/2024	1,980.00	.00	.00	1,980.00	3,168.88
07/08/2024	37.50	.00	.00	37.50	3,206.38
07/09/2024	20,418.91	.00	.00	20,418.91	23,625.29
07/10/2024	44,868.88	.00	.00	44,868.88	68,494.17

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
07/11/2024	1,575.00	.00	.00	1,575.00	70,069.17
07/12/2024	531.05	.00	.00	531.05	70,600.22
07/13/2024	158.97	.00	.00	158.97	70,759.19
07/15/2024	1,240.05	.00	.00	1,240.05	71,999.24
07/17/2024	15,643.63	.00	.00	15,643.63	87,642.87
07/23/2024	395.00	.00	.00	395.00	88,037.87
07/24/2024	1,170.20	.00	.00	1,170.20	89,208.07
07/25/2024	1,347.00	.00	.00	1,347.00	90,555.07
07/28/2024	35,443.50	.00	.00	35,443.50	125,998.57
07/30/2024	12,174.06	.00	.00	12,174.06	138,172.63
07/31/2024	48,659.20	.00	.00	48,659.20	186,831.83
08/01/2024	260.37	.00	.00	260.37	187,092.20
08/02/2024	300.00	.00	.00	300.00	187,392.20
08/03/2024	14,467.00	.00	.00	14,467.00	201,859.20
08/09/2024	9,996.00	.00	.00	9,996.00	211,855.20
08/12/2024	562.50	.00	.00	562.50	212,417.70
08/27/2024	2,956.80	.00	.00	2,956.80	215,374.50
Grand Totals:					
	<u>215,374.50</u>	<u>.00</u>	<u>.00</u>	<u>215,374.50</u>	

Report Criteria:

Includes the following check types:
 Manual, Payroll, Void
 Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
07/14/2024	PC	07/18/2024	53041	261		01-112000	558.35-
07/14/2024	PC	07/18/2024	53042	275		01-112000	323.22-
07/14/2024	PC	07/18/2024	53043	244		01-112000	507.92-
07/14/2024	PC	07/18/2024	53044	262		01-112000	66.50-
07/14/2024	PC	07/18/2024	53045	241		01-112000	216.56-
07/14/2024	PC	07/18/2024	53046	248		01-112000	507.92-
07/14/2024	PC	07/18/2024	53047	246		01-112000	369.40-
07/14/2024	PC	07/18/2024	53048	279		01-112000	378.10-
07/14/2024	PC	07/18/2024	53049	250		01-112000	461.75-
07/14/2024	PC	07/18/2024	53050	281		01-112000	70.65-
07/14/2024	PC	07/18/2024	53051	19		01-112000	2,443.39-
07/14/2024	PC	07/18/2024	53052	135		01-112000	588.80-
07/14/2024	PC	07/18/2024	53053	278		01-112000	307.52-
07/14/2024	PC	07/18/2024	53054	257		01-112000	528.59-
07/14/2024	PC	07/18/2024	53055	258		01-112000	135.81-
07/14/2024	PC	07/18/2024	7182024	46		01-112000	1,634.20-
07/14/2024	PC	07/18/2024	7182024	48		01-112000	3,485.81-
07/14/2024	PC	07/18/2024	7182024	49		01-112000	2,360.06-
07/14/2024	PC	07/18/2024	7182024	61		01-112000	225.46-
07/14/2024	PC	07/18/2024	7182024	71		01-112000	370.86-
07/14/2024	PC	07/18/2024	7182024	78		01-112000	1,606.15-
07/14/2024	PC	07/18/2024	7182024	111		01-112000	2,662.31-
07/14/2024	PC	07/18/2024	7182024	134		01-112000	2,086.39-
07/14/2024	PC	07/18/2024	7182024	112		01-112000	2,202.00-
07/14/2024	PC	07/18/2024	7182025	40		01-112000	1,877.92-
07/14/2024	PC	07/18/2024	7182025	88		01-112000	1,499.00-
07/14/2024	PC	07/18/2024	7182025	201		01-112000	316.24-
07/14/2024	PC	07/18/2024	7182025	202		01-112000	144.03-
07/14/2024	PC	07/18/2024	7182025	216		01-112000	287.70-
07/14/2024	PC	07/18/2024	7182025	217		01-112000	287.70-
07/14/2024	PC	07/18/2024	7182025	226		01-112000	1,542.58-
07/14/2024	PC	07/18/2024	7182025	227		01-112000	64.12-
07/14/2024	PC	07/18/2024	7182025	229		01-112000	147.54-
07/14/2024	PC	07/18/2024	7182025	245		01-112000	2,171.83-
07/14/2024	PC	07/18/2024	7182026	247		01-112000	1,601.08-
07/14/2024	PC	07/18/2024	7182026	252		01-112000	457.88-
07/14/2024	PC	07/18/2024	7182026	256		01-112000	663.77-
07/14/2024	PC	07/18/2024	7182026	259		01-112000	131.88-
07/14/2024	PC	07/18/2024	7182026	264		01-112000	3,043.74-
07/14/2024	PC	07/18/2024	7182026	235		01-112000	1,784.76-
07/14/2024	PC	07/18/2024	7182026	263		01-112000	136.74-
07/14/2024	PC	07/18/2024	7182026	269		01-112000	227.73-
07/14/2024	PC	07/18/2024	7182026	270		01-112000	132.65-
07/14/2024	PC	07/18/2024	7182026	272		01-112000	2,086.16-
07/14/2024	PC	07/18/2024	7182027	273		01-112000	2,280.52-
07/14/2024	PC	07/18/2024	7182027	274		01-112000	178.40-
07/14/2024	PC	07/18/2024	7182027	276		01-112000	1,763.78-
07/14/2024	PC	07/18/2024	7182027	277		01-112000	1,187.95-
07/14/2024	PC	07/18/2024	7182027	280		01-112000	1,224.11-
07/14/2024	PC	07/18/2024	7182027	282		01-112000	1,012.43-
Grand Totals:							<u>50,349.96-</u>



Saratoga & Encampment

LEARN 2 SWIM

Session 4: July 22nd—August 1st
 Ages 6 months—4 (9:30AM—10:30AM)
 Register online at:
<https://www.crb1.net/parents/aquatic-center>
 Ages 5 & up (8:55AM—9:25AM)
 To register Email Cindy
 (cindycarnes@yahoo.com)

Sponsored By




CCSD #2 BOCES
 Call 307-320-6512 or 307-328-9272
 for more info!



Register Today!



TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name:	Organization: <u>Alzheimer's Association</u>
Address: <u>2232 Dell Range Blvd #101</u>	Address:
City/State/Zip: <u>Cheyenne, WY 82009</u>	City/State/Zip
Phone: <u>307-249-4943</u>	Phone: _____
Cell: _____	Cell: _____
e-mail: <u>rmcintyre@alz.org</u>	e-mail: _____
DATE of Event: <u>Sept 14 2024</u>	Start Time for Event: <u>7:30 setup @ 8am Open @ 9:30</u>
LOCATION: <u>veteran island park</u>	End Time for Event: <u>tear down by 2pm</u>

Please check one:

- SMALL EVENT – less than 100 participants
- LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

Walk to End Alzheimer's: short opening ceremony, approx 4-6 easy up pop up tents. we will have people speaking & background music
 Use additional sheet if necessary.

Location of the event (please be specific)

veteran island park

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 50

Approximate number of support staff/volunteers: 12

Number of vehicles anticipated and parking requirements: we will need 1 vehicle to have access for loading & unloading equipment at the setup portion and tear down. otherwise, no parking allowed or needed.

Will town property be used for this event: _____

- yes no (if yes, please explain fully)

veteran island park

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: none

• What parking plan have you in place: _____

• What services do you require from the Police Department or DPW? :

We would like to have one officer there per the requirements of our home office event planning guidelines

• What are your security plans: :

We don't anticipate a need for security except to stand by per the requirements of our event planning standards

• What services are required from the Fire Department? : _____

none

• What services are required from the Planning Commission? : _____

none

• What plans have you made for garbage containment and removal? _____

(?)

Sue Jones - Sunrise Sanitation

• What plans have you made for sanitary control/portable toilets?: _____

(?)

• Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-777-8001 for food service requirements: _____

❖ There is **NO CAMPING PERMITTED** within the Saratoga Town Limits and violators will be cited.

• Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

∅

• Liquor Liability insurance to be required as described in Special Events Conditions #5.

∅

• Any other request by applicant: : _____

• Name of persons who will be "in charge" at the site/activity: *Randi McCargar*

On-site

Manager: _____

Home Phone: _____ Cell Phone: _____

Alternate On-site Manager

Home Phone: _____ Cell Phone: _____

Insurance Information: (if applicable)

Name of Insurance

Company: _____

Address: _____

Phone Number: _____

Contact Person: _____

Policy Number: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this _____, day of _____, 20_____

Applicant Signature



**What other agencies or groups have you contacted?
Please check applicable agencies.**

- Zoning and Planning Officer – (events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use
Traffic & crowd control)
- Wyoming Highway Department (highway closures - parades or
any use of Highway 130/230)

**TOWN OF SARATOGA
SPECIAL EVENTS SIGN OFF SHEET**

Proposed Special Event: _____

Location of Event: _____

Date of Event: _____

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. VM Applicant shall obey all Federal, State, and local rules, regulations and laws. Applicant shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
2. VM Applicant shall confine its activities to the location and time schedules approved for the permit. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
3. VM Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
4. VM Applicant does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Applicant.
5. VM Applicant shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Applicant shall post a cash bond as a refundable deposit against the estimated cost when requested.
6. VM Neither the Applicant, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Applicant or its employees, agents, servants or helpers.
7. VM Fees may be charged for the use of Town Property: Applicant shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

8. PM Additional applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

9. PM Applicant shall designate a local agent to sign this application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

10. PM Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

11. PM If Applicant finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

12. PM The Applicant will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Applicant will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

13. PM Applicant shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Randi McLargar
Signature of Applicant

5-3-24
Date

Application approved:

Mayor /Clerk

Date: _____

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: <u>CHRIS SHANNON</u>	Organization: <u>TOGA PRODUCTIONS</u>
Address: <u>110 SE RIVER ST</u>	Address: <u>PO Box 1400</u>
City/State/Zip <u>SARATOGA, NY 82331</u>	City/State/Zip <u>same</u>
Phone: _____ Cell: <u>321 3314</u> e-mail: <u>shannonc@gmail.com</u>	Phone: _____ Cell: _____ e-mail: _____
DATE of Event: <u>8/24/24</u>	Start Time for Event: <u>NOON</u>
LOCATION: <u>THE YARD 108 SE RIVER</u>	End Time for Event: <u>NOON</u>

Please check one:

- SMALL EVENT – less than 100 participants
- LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

13TH GIRLS' NIGHT OUT - LIVE MUSIC

Use additional sheet if necessary.

Location of the event (please be specific)

THE YARD 108 SE RIVER ST
110 SE RIVER ST.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

NOON - Begin sound checks 5PM - GATE 6-10 - MUSIC POSSIBLE OVERNIGHT CAMPING

Approximate number of participants expected: 200

Approximate number of support staff/volunteers: 10

Number of vehicles anticipated and parking requirements: 30-40

Will town property be used for this event: No
 yes no (if yes, please explain fully)

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: NONE

• What parking plan have you in place: SARATOGA AUTO GLASS, HEAD-IN SE RIVER ST, RIGHT OF WAY, HOTELS,

• What services do you require from the Police Department or DPW?: NONE

• What are your security plans: : VOLUNTEERS

• What services are required from the Fire Department?: NONE

• What services are required from the Planning Commission?: NONE

• What plans have you made for garbage containment and removal? BAGS & P/V TRUCK

• What plans have you made for sanitary control/portable toilets?: SUFFICIENT PORTABLE TOILETS

• Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-777-8001 for food service requirements: NO

❖ There is **NO CAMPING PERMITTED** within the Saratoga Town Limits and violators will be cited.

• Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

MALT BEVERAGE SALES 710 SE RIVER ST, MALT BEV PERMIT, ALL ENTRANTS (ARDED) & ISSUED WRISTBANDS, CHRIS SHANNON

• Liquor Liability insurance to be required as described in Special Events Conditions #5. N/A

• Any other request by applicant: : NONE

• Name of persons who will be "in charge" at the site/activity: : CHRIS SHANNON
CINDY BLOMQUIST

On-site

Manager: CHRIS SHANNON
Home Phone: _____ Cell Phone: 321 3314

Alternate On-site Manager CINDY BLOOMQUIST
Home Phone: _____ Cell Phone: 321 3880

Insurance Information: (if applicable)

Name of Insurance
Company; _____
Address: _____
Phone Number: _____
Contact Person: _____
Policy Number: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 15th, day of July, 2024


Applicant Signature



**What other agencies or groups have you contacted?
Please check applicable agencies.**

- Zoning and Planning Officer – (events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use
Traffic & crowd control)
- Wyoming Highway Department (highway closures - parades or
any use of Highway 130/230)

**TOWN OF SARATOGA
SPECIAL EVENTS SIGN OFF SHEET**

Proposed Special Event: _____

Location of Event: _____

Date of Event: _____

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. Applicant shall obey all Federal, State, and local rules, regulations and laws. Applicant shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
2. Applicant shall confine its activities to the location and time schedules approved for the permit. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
3. Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
4. Applicant does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Applicant.
5. Applicant shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Applicant shall post a cash bond as a refundable deposit against the estimated cost when requested.
6. Neither the Applicant, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Applicant or its employees, agents, servants or helpers.
7. Fees may be charged for the use of Town Property: Applicant shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

8. C Additional applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

9. C Applicant shall designate a local agent to sign this application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

10. C Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

11. C If Applicant finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

12. C The Applicant will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Applicant will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

13. C Applicant shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

C. Plummer
Signature of Applicant

7/15/24
Date

Application approved:

Mayor /Clerk

Date: _____

24 HOUR/DAILY ALCOHOLIC BEVERAGE SALES PERMIT APPLICATION

Item 11)

(W.S. 12-2-203, 12-4-502)

PERMIT VALID FOR ONLY ON-PREMISE SALES AND CONSUMPTION AT THE PERMITTED EVENT, NO PACKAGE SALES ALLOWED

To be completed by City/County Clerk

Date filed with clerk: <u>7/15/24</u>	Local Permit #: _____
Permit Fee Per Day: \$ <u>25.00</u>	(\$50.00 maximum fee per day)
Number of Days: <u>1</u>	
Total Permit Fee: \$ <u>25.00</u>	(Permit fee per day x number of days)
Permit Date: <u>8/24/24</u> through <u> </u> / <u> </u> / <u> </u>	

Applicant: TOGA PRODUCTIONS, INC.

Business/Trade Name (DBA): _____

Contact Person: CHRIS SHANNON Phone: (307) 321-3314

Address: 110 SE RIVER ST. City: SARATOGA State: WY Zip: 82331

Mailing Address: PO Box 1400 City: u State: u Zip: u

Business Phone: (307) 321-3314 Email Address: shannoncp@gmail.com

Event Name: GIRLS' NIGHT OUT Event Location: _____

FILING IN (CHOOSE ONLY ONE) <input checked="" type="checkbox"/> CITY OF: <u>SARATOGA</u> <input type="checkbox"/> COUNTY OF: _____		FILING AS (CHOOSE ONLY ONE) <input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____	
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP/LLP <input type="checkbox"/> LLC			
TYPE OF PERMIT (CHOOSE ONLY ONE)			
<input checked="" type="checkbox"/> MALT BEVERAGE PERMIT (W.S. 12-4-502(a)/W.S. 12-2-201(b)) Malt beverage permit applicants receiving anything of value (i.e. money, goods and or services from any industry representative must answer the following: (W.S. 12-5-402(a)) Nonprofit corporation under the laws of Wyoming? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Tax Exempt Organization under the Internal Revenue Code? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> And has the applicant been in continuous operation for not less than two (2) years? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> CATERING PERMIT (W.S. 12-4-502(b)) For currently licensed Retail or Resort license holders only	<input type="checkbox"/> MANUFACTURER'S OFF-PREMISE PERMIT (W.S. 12-2-203(g)(iii)) For the sale of the manufacturer's own Wyoming manufactured products only <input type="checkbox"/> MALT BEVERAGE PERMIT FOR MICROBREWERIES (W.S. 12-4-415 (e)) For the sale of the microbrewery's own Wyoming brewed products only <input type="checkbox"/> WINERY OFF-PREMISE PERMIT (W.S. 12-4-414(g)) For the sale of the winery's own Wyoming manufactured products only	

By filing this application, the applicant and their representatives agree to sell alcoholic beverages and operate under the requirements of all applicable Wyoming state and local laws and rules, and submit any required sales tax and reports.

Under penalty of perjury, and the possible revocation or cancellation of the permit, I swear the above stated facts, are true and accurate.

Chris Shannon CHRIS SHANNON 7/15/24
 Applicant Signature Printed Name Date

Signature of Licensing Authority Official

Date



STRATEGIC OPPORTUNITIES

1. The Visitor Experience
2. Outdoor Recreation
3. Hospitality / Economic Development
4. Collaborations and Advocacy

DEFINITIONS

CCEDC: Carbon County Economic Development Corporation

SWORC: Southeast Wyoming Outdoor Recreation Collaborative

CDT: Continental Divide Trail

COMMUNITIES

Baggs,
 Dixon,
 Elk Mountain,
 Encampment,
 Hanna,
 Medicine Bow,
 Rawlins,
 Riverside,
 Saratoga,
 Savery,
 Sinclair.

Economic Development Partners:

Discover Carbon County, (Visitors Council)

CCEDC, (Carbon County Economic Development Corporation)

Rawlins DDA/Main Street, and Chambers of Commerce.



STRATEGIC OPPORTUNITY

The Visitor Experience

- a. **Improve the county's appearance** within communities and along major thoroughfares.
 - Implement “clean-up” efforts in the county and its communities
 - Maintenance of existing transportation infrastructure (roads, bridges, sidewalks, etc.)
 - Consider beautification enhancements on future road and bridge projects
 - Engage local artists and install more public art, such as murals and sculptures,
 - Support enforcement of already-established neglect / nuisance ordinances
- b. **Implement a cohesive wayfinding sign system** throughout the county, highlighting attractions and major destinations. Include community gateway entrances and consistent branding elements to present a unified, attractive welcome message to the county and its communities
 - Design a wayfinding sign system for the county and its communities. Consider how to integrate the work of SWORC into the plan
 - Pursue funding and partnership agreements with communities for the project.
 - Create and install the wayfinding signs
- c. **Support the development of new or improved attractions, amenities, and businesses** to fill community and visitor needs (as they are financially feasible).
 - Ensure that ongoing maintenance is considered
 - Encourage public–private sector collaborations to develop or improve attractions and amenities.
 - Examples include the new Saratoga trails study and Brush Creek Ranch’s support of existing and new products; County Fair, skijoring, fundraising, opening BCR amenities to the public
 - Support efforts to interpret and present the county’s rich heritage at local museums and other historic venues.
 - Support the proposed Pathways National Heritage Area which will highlight the area’s historic assets.
 - Investigate the possibility of new incentives or public financing methods to assist in the development of quality-of-life amenities
 - Encourage businesses to include more visitor supplies in their product selection.
- d. **Support downtown development efforts** in the County’s communities.
- e. **Create a Carbon County wind energy attraction** to educate and entertain visitors and residents about the wind energy industry.
 - The attraction would create positive publicity for the industry and build stronger partnerships between the hospitality industry, economic development partners, and wind energy companies
- f. **Investigate acquiring a van / bus** to assist with transportation for various travel industry needs



STRATEGIC OPPORTUNITY

Outdoor Recreation

- a. **Work with and support the Southeast Wyoming Outdoor Recreation Collaborative (SWORC)** to unite stakeholders, federal and state agencies, and hospitality members on the development of sustainable outdoor recreation.
- b. **Promote responsible outdoor recreation** opportunities
- c. **Develop and promote outdoor recreation businesses (rentals/retailers/ outfitters)** to enable easy access to the county's hunting, fishing, boating, and other recreational experiences
 - Promote existing outdoor recreation suppliers to visitors and residents using the publicity tools of economic development partners.
 - Recruit new outdoor recreation suppliers, from both inside and outside the county.
 - Consider establishing an outdoor recreation grant program to assist existing or new providers.
- d. **Enhance the visitor amenities at Seminoe State Park and the Miracle Mile area**
- e. **Promote and enhance Carbon County's extensive byways, backways, and trail network**
 - Aggressively promote the county's byways, backways, and trails network which includes the Snowy Range Scenic Byway, Battle Highway, Great Divide Mountain Bike Route, the TransAmerica Trail, the Wyoming Backcountry Discovery Routes, and the Continental Divide Trail
- f. **Promote and enhance Carbon County's Continental Divide Trail (CDT) experience**, especially as it passes through Rawlins.



STRATEGIC OPPORTUNITY

Hospitality / Economic Development Framework

- a. **Support efforts to improve the local hospitality workforce quantity and quality**
 - Investigate a partnership with a local higher education institution to provide hospitality training for area workers.
 - Develop positive relationships with the WY Department of Workforce Services and other workforce agencies so they promote employment opportunities in the hospitality industry. Be the voice of the hospitality industry in workforce programs.
 - Assist businesses by hosting/promoting hospitality job fairs and job boards.
 - Participate in and encourage lodging / dining partners to engage with the new WY Department of Workforce Next Gen Partnership tasked with developing private sector-led initiatives to improve the hospitality workforce situation.
- b. **Represent the hospitality industry in policy efforts seeking to solve the county's housing challenges.**
- c. **Encourage local governments to explore the effects short-term rental properties have on their communities.**
 - Consider policies and ordinances that may improve the situation for the benefit of residents, workers, and visitors.
 - ~~Restricting out of state owners~~
 - ~~Restricting % of units~~
 - Consider licensing
- d. **Consider regulation and code adjustments at the state, county, and local levels** to remove barriers hindering the county's economic development on issues like housing, workforce, wi-fi, etc.
 - Work to improve the county's economic and livability framework.
- e. **Back efforts to develop new lodging and camping facilities** to help reduce visitor demand for short-term rentals that reduce the availability of housing stock for residents.



STRATEGIC OPPORTUNITY

Partnerships and Advocacy

- a. **Use this Tourism Master Plan as a roadmap** for improving the hospitality industry and resident quality of life.
 - Present the Tourism Master Plan to the Carbon County Council of Governments, local governments, civic organizations, and other partners.
 - Provide regular updates of the plan's progress to elected officials, the travel industry, and the public.
- b. **Develop strong messaging about the positive impact of the travel industry** on county residents (visitor spending, hospitality jobs, taxes paid, restaurants and businesses supported).
 - Present this message through the local media, social media, annual reports, and civic club presentations
- c. **Advertise tourism within Carbon County to educate residents** of the area's amenities and to help create local pride, turning residents into area ambassadors.
 - Encourage residents to frequent local retailers and to promote them, building the retail base
- d. **Speak with one voice advocating for Carbon County** and its projects before the WY Legislature, the WY Business Council, the Wyoming Office of Tourism, and other state agencies on grants, promotions, and lobbying efforts. (Short Medium Long terms)



June 7, 2024

Town of Saratoga
Attn: Jenn Anderson
P.O. Box 486
Saratoga, WY 82331

Dear Jenn:

Enclosed please find a check in the amount of \$5,657.82 made out to the Town of Saratoga. Please present this to the mayor and council at your next meeting on behalf of Wyoming Community Gas for the 2023 Community Contribution.

The 2024 Choice Gas selection period has ended and Wyoming Community Gas had another great year due, in large part, to the involvement of our member communities. At our next Wyoming Community Gas Board Meeting on June 20th, the board will review and approve the 2024 annual budget and distribution for each community. You will be receiving the Community Project Designation Form for your 2024 distribution from me, via email, after that meeting.

Thank you for being a valued Wyoming Community Gas member community. I look forward to another great year this year!

Sincerely,

A handwritten signature in cursive script that reads "Natalie Flood".

Natalie Flood
Senior Business Development Manager

2024 Approved Community Project Distribution

Total proposed distribution	\$ 175,000.00
CNEG contribution	\$ 45,000.00
WCG contribution	\$ 130,000.00
Flat distribution of \$500 to each member community	\$ 12,000.00
Balance to be divided by total number of customers	\$ 163,000.00
Total number of customers	21,443
Amount allocated per customer	\$ 7.60
Non-member total divided evenly among members	\$ 2,975.37
	22,089
	7.15
	\$ 2,868.90
	(646)

Member Community	Division	Number of Customers	Pro Rata	Flat	Non-Member	2024 Proposed Distribution	2023 Distribution	difference	2023 accts	acct diff
Bar Nunn	Casper	184	\$ 1,398.68	\$ 500	\$ 2,975.37	\$ 4,874.05	\$ 4,670.72	\$ 203.33	182	2
Douglas	Torrington	1,143	\$ 8,688.57	\$ 500	\$ 2,975.37	\$ 12,163.94	\$ 12,124.03	\$ 39.91	1,224	(81)
Edgerton	Casper	16	\$ 121.62	\$ 500	\$ 2,975.37	\$ 3,596.99	\$ 3,469.04	\$ 127.95	14	2
Ft Laramie	Torrington	83	\$ 630.93	\$ 500	\$ 2,975.37	\$ 4,106.30	\$ 3,991.20	\$ 115.10	87	(4)
Glendo	Torrington	71	\$ 539.71	\$ 500	\$ 2,975.37	\$ 4,015.08	\$ 3,998.35	\$ 16.73	88	(17)
Glenrock	Torrington	388	\$ 2,949.40	\$ 500	\$ 2,975.37	\$ 6,424.77	\$ 6,387.42	\$ 37.35	422	(34)
Guernsey	Torrington	275	\$ 2,090.43	\$ 500	\$ 2,975.37	\$ 5,565.80	\$ 5,486.15	\$ 79.65	296	(21)
Hanna	Casper	110	\$ 836.17	\$ 500	\$ 2,975.37	\$ 4,311.54	\$ 4,077.04	\$ 234.50	99	11
Hartville	Torrington	24	\$ 182.44	\$ 500	\$ 2,975.37	\$ 3,657.81	\$ 3,547.72	\$ 110.09	25	(1)
Laramie	Casper	3,042	\$ 23,123.91	\$ 500	\$ 2,975.37	\$ 26,599.28	\$ 25,700.20	\$ 899.08	3,122	(80)
Lingle	Torrington	150	\$ 1,140.23	\$ 500	\$ 2,975.37	\$ 4,615.60	\$ 4,484.75	\$ 130.85	156	(6)
Lusk	Torrington	323	\$ 2,455.30	\$ 500	\$ 2,975.37	\$ 5,930.67	\$ 5,829.49	\$ 101.18	344	(21)
Midwest	Casper	48	\$ 364.87	\$ 500	\$ 2,975.37	\$ 3,840.24	\$ 3,690.78	\$ 149.46	45	3
Moorcroft	Gillette	111	\$ 843.77	\$ 500	\$ 2,975.37	\$ 4,319.14	\$ 4,184.33	\$ 134.81	114	(3)
Newcastle	Gillette	333	\$ 2,531.32	\$ 500	\$ 2,975.37	\$ 6,006.69	\$ 5,743.66	\$ 263.03	332	1
Rawlins	Casper	1,058	\$ 8,042.44	\$ 500	\$ 2,975.37	\$ 11,517.81	\$ 11,322.90	\$ 194.91	1,112	(54)
Riverton	Casper	1,449	\$ 11,014.64	\$ 500	\$ 2,975.37	\$ 14,490.01	\$ 13,268.49	\$ 1,221.52	1,384	65
Saratoga	Casper	330	\$ 2,508.51	\$ 500	\$ 2,975.37	\$ 5,983.88	\$ 5,657.82	\$ 326.06	320	10
Shoshoni	Casper	95	\$ 722.15	\$ 500	\$ 2,975.37	\$ 4,197.52	\$ 4,069.88	\$ 127.64	98	(3)
Sinclair	Casper	71	\$ 539.71	\$ 500	\$ 2,975.37	\$ 4,015.08	\$ 3,876.75	\$ 138.33	71	-
Torrington	Torrington	1,395	\$ 10,604.16	\$ 500	\$ 2,975.37	\$ 14,079.53	\$ 14,434.41	\$ (354.88)	1,547	(152)
Upton	Gillette	99	\$ 752.55	\$ 500	\$ 2,975.37	\$ 4,227.92	\$ 4,091.34	\$ 136.58	101	(2)
Wheatland	Torrington	1,034	\$ 7,860.00	\$ 500	\$ 2,975.37	\$ 11,335.37	\$ 10,972.41	\$ 362.96	1,063	(29)
Wright	Gillette	217	\$ 1,649.54	\$ 500	\$ 2,975.37	\$ 5,124.91	\$ 4,921.08	\$ 203.83	217	-
Total		12,049	\$ 91,591.05	\$ 12,000.00	\$ 71,408.88	\$ 174,999.93	\$ 169,999.96	\$ 4,999.97	12,043	(414)

South Central Wyoming EMS JPB

PO Box 1192
Saratoga, WY 82331

Item 15)

Invoice

Invoice #: 241
Invoice Date: 7/2/2024
Due Date: 8/3/2024
Project:
P.O. Number:

Bill To:

Town of Saratoga
PO Box 486
Saratoga, WY 82331

Date	Description	Amount
7/2/2024	FY 2025 1st Quarter Ambulance Service Payment	14,467.00

We appreciate your prompt payment.

Total	\$14,467.00
Payments/Credits	\$0.00
Balance Due	\$14,467.00

Phone #
(307) 380-3077

E-Mail
bookkeeper@scwems.org

Contractor's Application

Progress Estimate - Unit Price Work

For (Contract):		SOUTH RIVER STREET WATERLINE REPLACEMENTS										Application Number	
Application Period:		6/1/2024 - 6/30/2024										2	
Application Date:												7/1/2024	
Bid Item No	Item Description	Contract Information			B	C	D	E	F		Balance to Finish (B - F)		
		Item Quantity	Units	Unit Price					Total Value of Item (\$)	Estimated Quantity Installed		Value of Work Installed to Date	Materials Presently Stored (not in C)
BASE BID													
1	Mobilization	1	LS	\$ 200,000.00	\$ 200,000.00	0.27	\$ 54,000.00		\$ 54,000.00	27%	\$ 146,000.00		
2	Storm Water Pollution Prevention	1	LS	\$ 10,000.00	\$ 10,000.00	0.27	\$ 2,700.00		\$ 2,700.00	27%	\$ 7,300.00		
3	Trench Dewatering & Testing	1	LS	\$ 125,000.00	\$ 125,000.00	0.27	\$ 33,750.00		\$ 33,750.00	27%	\$ 91,250.00		
4	Traffic Control	1	LS	\$ 25,000.00	\$ 25,000.00	0.27	\$ 6,750.00		\$ 6,750.00	27%	\$ 18,250.00		
5	Surfacing Removal - Concrete	41	SY	\$ 82.00	\$ 3,362.00	11	\$ 902.00		\$ 902.00	27%	\$ 2,460.00		
6	Surfacing Removal - Asphalt	2510	SY	\$ 13.00	\$ 32,630.00	1573	\$ 20,449.00		\$ 20,449.00	63%	\$ 12,181.00		
7	Muck Excavation	115	CY	\$ 71.00	\$ 8,165.00		\$ -		\$ -		\$ 8,165.00		
8	12" Crushed Base	2460	SY	\$ 41.00	\$ 100,860.00	1573	\$ 64,493.00		\$ 64,493.00	64%	\$ 36,367.00		
9	4" Crushed Base	720	SY	\$ 15.00	\$ 10,800.00		\$ -		\$ -		\$ 10,800.00		
10	4" Plant Mix Pavement	2460	SY	\$ 96.00	\$ 236,160.00	1573	\$ 151,008.00		\$ 151,008.00	64%	\$ 85,152.00		
11	Install Curb & Gutter	10	LF	\$ 75.00	\$ 750.00		\$ -		\$ -		\$ 750.00		
12	Fire Hydrant	5	EA	\$ 15,222.00	\$ 76,110.00	2	\$ 30,444.00		\$ 30,444.00	40%	\$ 45,666.00		
13	6" Fire Hydrant Extension	2	EA	\$ 2,100.00	\$ 4,200.00		\$ -		\$ -		\$ 4,200.00		
14	1" Fire Hydrant Extension	2	EA	\$ 2,755.00	\$ 5,510.00		\$ -		\$ -		\$ 5,510.00		
15	Remove Fire Hydrant	5	EA	\$ 2,500.00	\$ 12,500.00		\$ -		\$ -		\$ 12,500.00		
16	6" Bollards	2	EA	\$ 975.00	\$ 1,950.00		\$ -		\$ -		\$ 1,950.00		
17	4" AWWA C900 DR18 PVC Water Main	92	LF	\$ 95.00	\$ 8,740.00		\$ -		\$ -		\$ 8,740.00		
18	6" AWWA C900 DR18 PVC Water Main	1310	LF	\$ 102.00	\$ 133,620.00	193	\$ 19,686.00		\$ 19,686.00	15%	\$ 113,934.00		
19	12" AWWA C900 DR18 PVC Water Main	1050	LF	\$ 127.00	\$ 133,350.00	655	\$ 83,185.00		\$ 83,185.00	62%	\$ 50,165.00		
20	4" Gate Valve	1	EA	\$ 2,170.00	\$ 2,170.00		\$ -		\$ -		\$ 2,170.00		
21	6" Gate Valve	14	EA	\$ 4,075.00	\$ 57,050.00	5	\$ 20,375.00		\$ 20,375.00	36%	\$ 36,675.00		
22	12" Gate Valve	5	EA	\$ 8,471.00	\$ 42,355.00	4	\$ 33,884.00		\$ 33,884.00	80%	\$ 8,471.00		
23	14" Gate Valve	1	EA	\$ 20,499.00	\$ 20,499.00		\$ -		\$ -		\$ 20,499.00		
24	Water Valve Abandonment	20	EA	\$ 1,325.00	\$ 26,500.00		\$ -		\$ -		\$ 26,500.00		
25	4" Watermain Connection	1	EA	\$ 3,195.00	\$ 3,195.00		\$ -		\$ -		\$ 3,195.00		
26	6" Watermain Connection	6	EA	\$ 4,311.00	\$ 25,866.00	3	\$ 12,933.00		\$ 12,933.00	50%	\$ 12,933.00		
27	12" Watermain Connection	1	EA	\$ 7,120.00	\$ 7,120.00	1	\$ 7,120.00		\$ 7,120.00	100%	\$ -		
28	14" Watermain Connection	1	EA	\$ 10,145.00	\$ 10,145.00		\$ -		\$ -		\$ 10,145.00		
29	6" MJ Cap	1	EA	\$ 2,225.00	\$ 2,225.00	1	\$ 2,225.00		\$ 2,225.00	100%	\$ -		
30	6" Blind Flange Class 125	1	EA	\$ 2,625.00	\$ 2,625.00		\$ -		\$ -		\$ 2,625.00		
31	12" MJ Plug	1	EA	\$ 2,475.00	\$ 2,475.00		\$ -		\$ -		\$ 2,475.00		
32	12" Blind Flange Class 125	1	EA	\$ 2,712.00	\$ 2,712.00		\$ -		\$ -		\$ 2,712.00		
33	14" Cap	1	EA	\$ 2,612.00	\$ 2,612.00		\$ -		\$ -		\$ 2,612.00		
34	4" - 45 Deg DI Bend	2	EA	\$ 2,020.00	\$ 4,040.00		\$ -		\$ -		\$ 4,040.00		
35	6" - 90 Deg DI Bend	1	EA	\$ 2,497.00	\$ 2,497.00		\$ -		\$ -		\$ 2,497.00		

Contractor's Application

Progress Estimate - Unit Price Work

For (Contract):		SOUTH RIVER STREET WATERLINE REPLACEMENTS										Application Number	2
Application Period:		6/11/2024 - 6/30/2024										Application Date:	7/11/2024
Bid Item No.	Item Description	Item Quantity	Units	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	F		Balance to Finish (B - F)	
				Unit Price	Total Value of Item (\$)					Total Completed and Stored to Date (D + E)	% (F / B)		
36	6" - 45 Deg DI Bend	10	EA	\$ 2,624.00	\$ 26,240.00	4	\$ 10,496.00		\$ 10,496.00	40%	\$ 15,744.00		
37	6" - 11 25 Deg DI Bend	1	EA	\$ 2,624.00	\$ 2,624.00						\$ 2,624.00		
38	12" - 45 Deg DI Bend	4	EA	\$ 3,877.00	\$ 15,508.00	2	\$ 7,754.00		\$ 7,754.00	50%	\$ 7,754.00		
39	6" x 6" Tee	1	EA	\$ 3,370.00	\$ 3,370.00						\$ 3,370.00		
40	6" x 6" SW Tee	5	EA	\$ 4,196.00	\$ 20,980.00	2	\$ 8,392.00		\$ 8,392.00	40%	\$ 12,588.00		
41	12" x 6" Tee	1	EA	\$ 4,969.00	\$ 4,969.00	1	\$ 4,969.00		\$ 4,969.00	100%	\$ -		
42	12" x 12" Tee	1	EA	\$ 5,275.00	\$ 5,275.00						\$ 5,275.00		
43	12" x 6" Cross	2	EA	\$ 7,741.00	\$ 15,482.00	1	\$ 7,741.00		\$ 7,741.00	50%	\$ 7,741.00		
44	12" Cross	1	EA	\$ 8,111.00	\$ 8,111.00						\$ 8,111.00		
45	6" x 4" Reducer	1	EA	\$ 2,115.00	\$ 2,115.00						\$ 2,115.00		
46	12" x 6" Reducer	2	EA	\$ 2,225.00	\$ 4,450.00						\$ 4,450.00		
47	14" x 12" Reducer	1	EA	\$ 4,730.00	\$ 4,730.00						\$ 4,730.00		
48	Existing Water Utility Potholing and Locates	26	EA	\$ 1,375.00	\$ 35,750.00	13	\$ 17,875.00		\$ 17,875.00	50%	\$ 17,875.00		
49	Water Service Crossing	6	EA	\$ 1,417.00	\$ 8,502.00						\$ 8,502.00		
50	Sanitary Sewer Service Crossing		EA	\$ 8,450.00	\$ -						\$ -		
51	Sanitary/Storm Sewer Main Crossing	9	EA	\$ 3,775.00	\$ 33,975.00	4	\$ 15,100.00		\$ 15,100.00	44%	\$ 18,875.00		
52	Directional Drill - 20" Casing	40	LF	\$ 1,925.00	\$ 77,000.00						\$ 77,000.00		
53	3/4" DR9 CTS PE Water Service Line	455	LF	\$ 65.00	\$ 29,575.00	360	\$ 23,400.00		\$ 23,400.00	79%	\$ 6,175.00		
54	1" DR9 CTS PE Water Service Line	40	LF	\$ 79.00	\$ 3,160.00	40	\$ 3,160.00		\$ 3,160.00	100%	\$ -		
55	Water Service - 3/4" Service Connection	12	EA	\$ 999.00	\$ 11,988.00	8	\$ 7,992.00		\$ 7,992.00	67%	\$ 3,996.00		
56	Water Service - 1" Service Connection	1	EA	\$ 1,099.00	\$ 1,099.00	1	\$ 1,099.00		\$ 1,099.00	100%	\$ -		
57	3/4" Curb Stop, Box with Riser	12	EA	\$ 877.00	\$ 10,524.00	8	\$ 7,016.00		\$ 7,016.00	67%	\$ 3,508.00		
58	1" Curb Stop, Box with Riser	1	EA	\$ 1,077.00	\$ 1,077.00	1	\$ 1,077.00		\$ 1,077.00	100%	\$ -		
59	2" Water Meter Interior Installation	1	LS	\$ 3,465.00	\$ 3,465.00						\$ 3,465.00		
60	Water Meter Pit and Connection	4	EA	\$ 3,666.00	\$ 14,664.00	2	\$ 7,332.00		\$ 7,332.00	50%	\$ 7,332.00		
61	Traffic Rated Meter Pit, Lid and Frame	13	EA	\$ 2,200.00	\$ 28,600.00	2	\$ 4,400.00		\$ 4,400.00	15%	\$ 24,200.00		
62	Remove Existing Meter Pit	1	EA	\$ 1,375.00	\$ 1,375.00						\$ 1,375.00		
63	12" HDPE Storm Culvert	102	LF	\$ 121.00	\$ 12,342.00	102	\$ 12,342.00		\$ 12,342.00	100%	\$ -		
64	Flared End Section	2	EA	\$ 636.00	\$ 1,272.00	2	\$ 1,272.00		\$ 1,272.00	100%	\$ -		
65	Concrete Headwall	2	EA	\$ 4,333.00	\$ 8,666.00						\$ 8,666.00		
66	Manhole Traffic Collar and Adjustment	1	EA	\$ 3,445.00	\$ 3,445.00						\$ 3,445.00		
67	Concrete Sidewalk	78	SF	\$ 17.00	\$ 1,326.00						\$ 1,326.00		
68	Concrete Valley Gutter	600	SF	\$ 21.00	\$ 12,600.00	96	\$ 2,016.00		\$ 2,016.00	16%	\$ 10,584.00		
69	Specialty Concrete Valley Gutter	121	SF	\$ 31.00	\$ 3,751.00						\$ 3,751.00		
70	Landscape and Seeding	1400	SY	\$ 5.00	\$ 7,000.00						\$ 7,000.00		
BASE BID TOTAL								\$ 687,337.00	\$ -	\$ 687,337.00	38.9%	\$ 1,080,466.00	

Contractor's Application

Progress Estimate - Unit Price Work

For (Contract):		SOUTH RIVER STREET WATERLINE REPLACEMENTS										Application Number:	2		
Application Period:		6/1/2024 - 6/30/2024										Application Date:	7/1/2024		
Bid Item No	Item Description	A			B			C			D	E	F		
		Item Quantity	Units	Contract Information	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materiale Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)			
ADD ALTERNATE - CHIP SEAL															
1	Mobilization	1	LS	\$	\$ 50,000.00	\$	50,000.00								\$ 50,000.00
2	Temporary Traffic Control	1	LS	\$	\$ 5,500.00	\$	5,500.00								\$ 5,500.00
3	High Fibat Polymer Modified Emulsified Asphalt (CHFRS-2P)	11.67	TON	\$	\$ 1,840.00	\$	21,472.80								\$ 21,472.80
4	Cover Coat Aggregate (Type C)	88.09	TON	\$	\$ 750.00	\$	66,000.00								\$ 66,000.00
5	Fog Seal	1.33	TON	\$	\$ 5,100.00	\$	6,802.05								\$ 6,802.05
6	Fog Seal for Asphalt Patches	1960	SY	\$	\$ 8.00	\$	15,680.00								\$ 15,680.00
7	Manhole Collars	2	EA	\$	\$ 2,500.00	\$	5,000.00								\$ 5,000.00
ADD ALTERNATE - CHIP SEAL TOTAL				\$	\$ 170,454.85	\$	170,454.85								\$ 170,454.85
TOTAL				\$	\$ 1,938,257.85	\$	1,938,257.85			\$ 687,337.00	\$	687,337.00	\$ 35%	\$ 1,250,920.85	

Contractor's Application

Progress Estimate - Unit Price Work

For (Contract):		Town of Saratoga Greater Road Project		Application Number: I							
Application Period:		06/20/2024-06/25/2024		Application Date: 7/1/2024							
Bid Item No.	Item Description	Contract Information			C	D	E	F		Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price				Total Value of Item (\$)	Total Completed and Stored to Date (D + E)		% (F / B)
BASE BID											
1	Mobilization	1	LS	\$ 113,000.00	\$ 113,000.00	0.38	\$ 42,940.00	\$ -	\$ 42,940.00	38%	\$ 70,060.00
2	Traffic Control	1	LS	\$ 159,000.00	\$ 159,000.00	0.38	\$ 60,420.00	\$ -	\$ 60,420.00	38%	\$ 98,580.00
3	0.5" - 2.0" Milling	15782	SY	\$ 4.75	\$ 74,964.50		\$ -	\$ -	\$ -		\$ 74,964.50
4	Full Depth Asphalt Removal	66	SY	\$ 100.00	\$ 6,600.00		\$ -	\$ -	\$ -		\$ 6,600.00
5	Crushed Base Grading W	132	CY	\$ 120.00	\$ 15,840.00		\$ -	\$ -	\$ -		\$ 15,840.00
6	Asphalt Binder PG 58-28	104.16	TON	\$ 809.75	\$ 84,343.56		\$ -	\$ -	\$ -		\$ 84,343.56
7	Plant Mix Pavement	1736.02	TON	\$ 197.00	\$ 341,995.94		\$ -	\$ -	\$ -		\$ 341,995.94
8	Asphalt Binder PG 58-28 (Leveling Course)	32.5	TON	\$ 810.00	\$ 26,325.00		\$ -	\$ -	\$ -		\$ 26,325.00
9	Plant Mix Pavement (Leveling Course)	541.67	TON	\$ 192.00	\$ 104,000.64		\$ -	\$ -	\$ -		\$ 104,000.64
10	Asphalt Puchling	5	TON	\$ 975.00	\$ 4,875.00		\$ -	\$ -	\$ -		\$ 4,875.00
11	Seal Coat Emulsified Asphalt	125.42	TON	\$ 1,236.00	\$ 155,019.12	132.05	\$ 163,213.80	\$ -	\$ 163,213.80	105%	\$ (8,194.68)
12	Fog Coat (Undiluted)	21.5	TON	\$ 1,269.00	\$ 27,283.50	21.66	\$ 27,486.54	\$ -	\$ 27,486.54	101%	\$ (203.04)
13	Cover Coat Material (Type C)	945.75	TON	\$ 280.00	\$ 264,810.00	918.25	\$ 257,110.00	\$ -	\$ 257,110.00	97%	\$ 7,700.00
14	ADA Accessible Parking Space (Concrete)	592	SF	\$ 53.50	\$ 31,672.00		\$ -	\$ -	\$ -		\$ 31,672.00
15	ADA Curb Ramp	2	EA	\$ 5,000.00	\$ 10,000.00		\$ -	\$ -	\$ -		\$ 10,000.00
BASE BID TOTAL					\$ 1,419,725.26		\$ 551,170.34	\$ -	\$ 551,170.34	39%	\$ 868,554.92
ADD ALTERNATE - CHIP SEAL											
1	Mobilization	1	LS	\$ 17,000.00	\$ 17,000.00		\$ -	\$ -	\$ -		\$ 17,000.00
2	Traffic Control	1	LS	\$ 47,000.00	\$ 47,000.00		\$ -	\$ -	\$ -		\$ 47,000.00
3	0.5" - 2.0" Milling	12474	SY	\$ 4.75	\$ 59,251.50		\$ -	\$ -	\$ -		\$ 59,251.50
4	Asphalt Binder PG 58-28	82.33	TON	\$ 827.00	\$ 68,086.91		\$ -	\$ -	\$ -		\$ 68,086.91
5	Plant Mix Pavement	1372.19	TON	\$ 192.00	\$ 263,460.48		\$ -	\$ -	\$ -		\$ 263,460.48
6	Asphalt Binder PG 58-28 (Leveling Course)	18.51	TON	\$ 842.50	\$ 15,594.68		\$ -	\$ -	\$ -		\$ 15,594.68
7	Plant Mix Pavement (Leveling Course)	308.44	TON	\$ 195.00	\$ 60,145.80		\$ -	\$ -	\$ -		\$ 60,145.80
ADD ALTERNATE - CHIP SEAL TOTAL					\$ 530,539.37		\$ -	\$ -	\$ -		\$ 530,539.37
TOTAL					\$ 1,950,264.63		\$ 551,170.34	\$ -	\$ 551,170.34	28%	\$ 1,399,094.29

EICDC06 C-620 Contractor's Application for Payment
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 Page 2 of 3

ORDINANCE NO. 24-870

AN ORDINANCE TO AMEND THE TOWN OF SARATOGA, TOWN CODE, TITLE 18 SUBDIVISIONS, SECTION 18.42.150 HORSES, LIVESTOCK AND OTHER BARNYARD ANIMALS AND AMENDING THE TOWN OF SARATOGA, TOWN CODE, TITLE 6 SECTION 6.04 ANIMALS GENERALLY.

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, has determined that in the best interest of its residents that the above mentioned Town Code Section(s) be amended.

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, wish to preserve personal sustainability and cultural heritage, through the allowance of poultry within the community.

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, finds it appropriate and necessary to establish a process to respect the animals as well as rights of neighboring properties.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Saratoga, Carbon County, Wyoming.

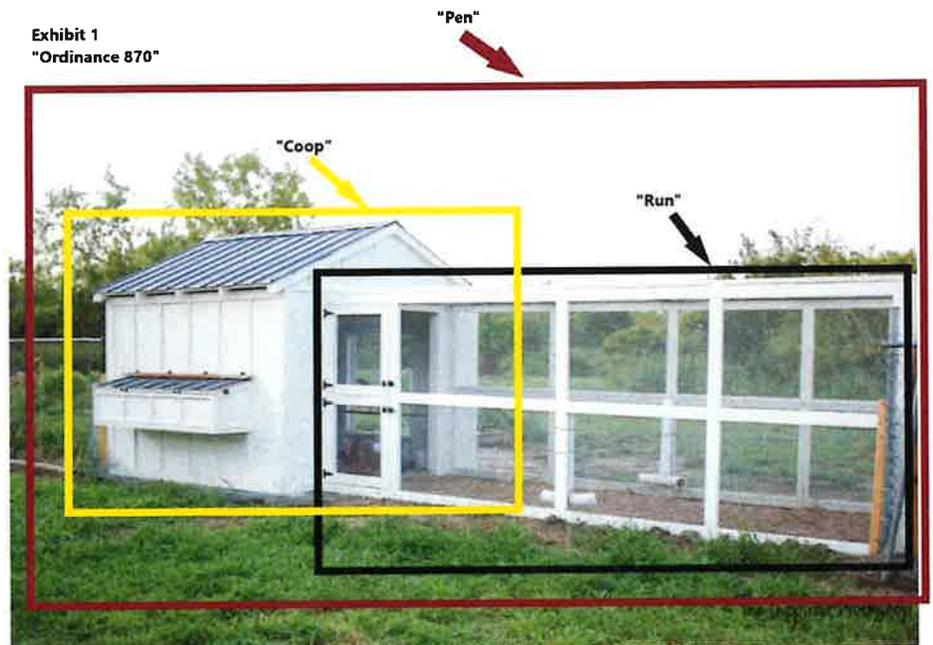
SECTION 1: That Title 18 Section 18.42.150 Horses, livestock and other barnyard animals is hereby amended to read as follows:

A. Definitions

1. "Livestock and barnyard animals" shall be defined as animals kept for farm purposes, especially marketable animals sought after for their milk, meat, such as cattle, horses, turkeys, geese, pigs, rabbits, goats, llamas, alpacas, sheep and all species of non-human mammals (except domestic dog, cat, ferret, laboratory mouse or rat; hamster; guinea pig; gerbil; and chinchilla).

2. "Poultry" shall be defined as smaller fowl kept and raised primarily for their eggs such as chickens, ducks, guinea, quail. Animals in this category will only be considered as such if the breed has an average grown adult female weight of under 12 pounds. In all references to poultry the definition shall only include hens when referencing upland bird species. (It shall be unlawful to possess roosters within the town limits.)

3. “Wild or dangerous animals” shall be defined as but are not limited to, poisonous reptiles, monitor lizards and tegus, nonpoisonous snakes with a length greater than six feet, crocodylians, poisonous spiders, scorpions, all species of non-human mammals (except domestic dog, cat, ferret, laboratory mouse or rat; hamster; guinea pig; gerbil; and chinchilla).
4. “Coop” shall be defined as an enclosed structure that provides shelter to poultry. This structure shall be insulated or heated or both. For zoning purposes, they shall be considered accessory structures and follow development standards for accessory buildings in the zoning designation the coop will be located in (refer to Title 18 of the Saratoga Town Code). In addition; no coop shall be more than 8 feet in height. Coops shall be sized adequately with a minimum of 4 square feet of coop space per chicken or 5 square feet per duck.
5. “Run” shall be defined as fully enclosed fenced area outside the coop. Runs shall be constructed to allow healthy movement for poultry and allow access into the coop from the run. Runs shall be used to contain poultry upon the property owner’s premises. Runs shall not extend into the front yard of any property as defined by Title 18. Runs may be shared by various breeds of poultry on the same property. Runs shall be sized adequately. With a minimum of 10 square feet per chicken or 16 square foot per duck.
6. Pen shall be defined as the combination of the coop and the run. See Exhibit 1.



B. Animals Not Allowed in Town Limits

1. Unless exempted in section 18.42.150.C of this code, it is unlawful for any person to possess any living wild or dangerous animal within the Town limits.
2. Unless exempted in section 18.42.150.C of this code, it is unlawful for any person to possess any livestock and barnyard animals or poultry within the Town limits of Saratoga.

C. Animals Allowed in Town Limits

1. **Domestic Animals;** persons may keep in their possession domestic dog, cat, ferret, laboratory mouse or rat; hamster; guinea pig; gerbil; and chinchillas. Animals shall be kept in a manner that does not violate any provisions of the Saratoga Town Code.
2. **Horses;** Any person who keeps a horse or several horses on any lot containing a single- family dwelling unit shall keep not more than one horse for the private use of each member of the family living on the premises subject to the following additional restrictions:
 - i. The horse shall not be kept or housed within fifty feet of any street or highway;
 - ii. Each lot shall have at least ten thousand square feet of area for each horse; and
 - iii. Adequate provisions shall be made by the individual landowner to maintain the horses on said property.
3. **Carbon County School District 2;** livestock or other barnyard animals may be kept for educational purposes at that property owned by the Carbon County School District No. 2, specifically limited to Saratoga High School. The livestock or barnyard animals kept at the high school shall be limited to allow one species per school year with a maximum limit of two animals and their immediate offspring for that school year. Prior to each school year, Carbon County School District No. 2 must request and receive a permit from the Saratoga planning

commission concerning the keeping of livestock or barnyard animals and shall specify in said permit the type and number of animals to be kept. Said permit shall be subject to periodic review by the Saratoga planning commission and may be revoked at any time by the Saratoga planning commission when written concerns are not immediately addressed and corrected by Carbon County School District No. 2.

4. **Undeveloped Lands;** Lands which are zoned as residential districts, greater than five acres in size, are allowed to have livestock, and barnyard animals provided the following requirements are met:
 - i. Livestock, and barnyard animals shall be kept in an area not less than one hundred and fifty feet from any property line.
 - ii. Premises where any livestock and barnyard animals are kept shall be maintained in such a condition as not to create a nuisance.
 - ii. Each year the property owner must request and receive a permit from the Saratoga planning commission concerning the keeping of livestock or barnyard animals and shall specify in said permit the type and number of animals to be kept. Said permit shall be subject to periodic review by the Saratoga planning commission and may be revoked at any time by the Saratoga planning commission when written concerns are not immediately addressed and corrected by the property owner.

5. **4H and FFA;** livestock and barnyard animals may be kept for FFA and 4-H purposes if the following conditions are met:
 - i. Livestock and barnyard animals are kept for and only for 4-H and FFA purposes.
 - ii. Livestock and barnyard animals may be kept from April 1st to September 1st with adequate shelter and fencing.
 - iii. A special use permit is applied for and approved by the Saratoga planning commission. In addition,

said permit shall be subject to the requirements of Chapter 18.69, Special Use Requirements.

- iv. The special use permit shall only be valid for one year.
- v. Special use permits for this purpose are to be submitted by March 1st of each year.

5. **Poultry;** A person may keep poultry in conjunction with a duplex or single family dwelling in a residential district if the following conditions are met:

- i. No more than any combination of 12 poultry shall be kept in conjunction with any single-family dwelling located on one parcel. A minimum of 2 of each type of poultry shall be kept at one time. i.e. 2 chickens, 2 ducks, 2 guinea.
- ii. Poultry are being kept primarily for enjoyment and egg production the consistent cycling of poultry populations for household meat or for sale is prohibited.
- iii. Poultry may be permitted to roam around outside their pen during daylight hours so long as their wings are clipped, they are in the rear yard of the lot and the area being roamed in entirely surrounded by a fence no less than 6 feet in height.
- iv. Poultry must be locked away in the coop from sunset to sunrise.
- v. The owner has acquired a building permit with the Town of Saratoga. This permit shall include the size of the coop and run along with the proposed amount of poultry to be housed. This permit shall verify the coop is being built in accordance with this section.
- vi. Feed for poultry is enclosed in a way to prevent the attraction of insects and rodents.
- vii. Coops and runs are kept clean and maintained in a way that they do not become a nuisance as described in the Saratoga Town Code.
- viii. If the condition of the fowl, coop, pen, run or any combination thereof constitutes a nuisance the owner of such may be subject to penalties described in section 8.08.030 of the Saratoga Town Code

- ix. This section does not supersede or affect the validity or enforceability of private lot restrictions, restrictive covenants, homeowners' association agreements, or any other agreement or arrangement that may limit or prohibit the keeping of chickens.
- x. Any individual currently possessing a coup, run, pen, poultry or the like shall have 6 months after the passage of this Ordinance to come into compliance with the requirements described herein.

SECTION 2: That Title 6 Section 6.04 Animals Generally is hereby amended to read as follows:

6.04.010. Animals allowed within Saratoga Town Limits.

Excluding dogs and cats, animals are only allowed within the Saratoga Town limits as described in Saratoga Town Code 18.42.150.

6.04.020. Animals to be kept in barns or corrals

- A. It is unlawful to keep or allow any jack, stallion or bull within the corporate limits unless such animal is confined within a barn or corral, the walls of which are of sufficient height and strength to safely confine and restrain such animal.
- B. Any person owning, controlling or having in charge any such animal in violation of the provision of this section is guilty of a misdemeanor.

(Prior code § 5-1)

6.04.030. Running at large—Prohibited—Nuisance.

- A. No horse, mare, gelding, jack, mule, sheep, hog, goat, cow, steer, bull or calf shall be permitted to run at large within the corporate limits, and any such animal running at large as aforesaid is declared to be a nuisance.
- B. Any such animal which is not securely picketed or under restraint by a rope or halter held by some person, or which is allowed to injure or damage any trees or shrubs which are not the property of the owner or the person in charge of such animal is considered running at large within the meaning of this section.
- C. It is unlawful for any person owning or having in his or her possession any chickens, ducks, geese, turkeys or other domestic fowl within the town to permit such chickens, ducks, geese, turkeys or other domestic fowl to run at large at any time during the year. Such chickens, ducks, geese, turkeys and other such domestic fowl shall be confined by the person owning the

same or in whose possession the same may be upon and within the premises and lands owned, occupied or possessed by such person.

- D. Any person owning or having in his or her possession such chickens, ducks, geese, turkeys or other fowl not properly confined or enclosed upon Their property as described in Saratoga Town Code 18.42.140 guilty of a misdemeanor.
(Prior code § 5-2; Ord. 695, 2001)

6.04.040. Running at large—Impoundment—Redemption fee.

The chief of police or other police officer shall take any animals running at large into his or her custody and shall confine them in a secure pen or pound or other place provided for that purpose. No such animal so taken up and confined as aforesaid shall be released until the owner or person in charge of such animal shall pay to the officer having such animal in keeping an amount as may be established from time to time by the town council for impounding, advertising and feeding expenses.
(Prior code § 5-3)

6.04.050. Running at large—Impoundment—Sale of unredeemed animals.

- A. It shall be the duty of the impounding officer, as soon after any animal is impounded as he or she is reasonably able to do so, to ascertain, if possible, the name of the owner or person in charge of each such animal and to notify him or her that such animal is impounded. If such officer is not able to ascertain the name of and to notify such person, the chief of police may sell such animal at public auction for cash to the highest bidder, having given notice of such sale by publication in two successive issues of a local paper for at least ten days prior to such sale; provided, that any such animal may be redeemed at any time before such sale by payment of all required fees and costs, including the costs of advertising the same.
- B. In case any animal is sold pursuant to the provisions of this section for more than sufficient to pay all the fees and costs as aforesaid, such excess shall be deposited with the town treasurer by the officer making the sale and shall be paid upon the order of the town council to the owner of such animal or the person entitled to the possession of the same, upon claim and proper proof being made before the town council.
(Prior code § 5-4)

6.04.060. Interference with police prohibited.

Any person who delays or hinders the police in any way in taking any such animal into custody, or who breaks open or in any manner assists in breaking open any pen, pound or enclosure with intent to release any animal or who releases any animal confined pursuant to this chapter or Chapter 6.08 is guilty of a misdemeanor.

(Prior code § 5-5; Ord. 694, 2001)

6.04.070. Cruelty to animals prohibited.

It is unlawful for any person to overdrive, overload, drive when overloaded, overwork, torture, torment, harass, badger, bully or terrorize, deprive of necessary sustenance, cruelly beat, mutilate or kill needlessly, poison, abandon, permit any dogfight, cockfight, bullfight or other combat between animals, or to carry in a cruel or inhumane manner, any animal, or to cause any of these acts or omissions to be done. It is unlawful for any person owning an animal to fail to provide it with proper and adequate food and drink, which consists of access to drink and food at least every twelve hours, and to fail to provide the animal with necessary protection from extreme weather and medical attention and treatment to prevent suffering or to cause any of the acts or omissions to be done.

Ownership or the commission of such acts of cruelty on private property shall not be a justifiable defense for violation of this chapter.

(Prior code § 5-6; Ord. 666, 2000)

6.04.080. Regulations for domesticated animals allowed in the municipal cemetery.

It is unlawful for any person to allow any domesticated animal he or she owns or is controlling, to defecate on the grounds of the Saratoga municipal cemetery without immediate clean up and removal of the same. This prohibition shall not apply to animals being used by handicapped persons to enable them physical access to the cemetery or to animals which are a bona fide part of a funeral procession. Any funeral procession shall have approval of the Saratoga town council or its designated representative prior to bringing animals into the cemetery.

(Ord. 783 § 1, 2010)

SECTION 3: REPEALED

All other prior Ordinances or Parts Thereof that are in conflict herewith are hereby repealed.

SECTION 4: METHODOLOGY

For purposes of clarifying the amending procedures all code sections are listed in full in the above sections. Both sections are reformatted to clarify interpretation.

SECTION 5: SEVERABILITY

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, or its application to any Person or circumstances is held invalid, the remaining portion of this Ordinance shall remain in full force and effect, and the application of the provision to other persons or circumstances shall not be affected.

SECTION 6: This ordinance shall be in full force and effect upon passage, approval, and publication.

PASSED by the Council of the Town of Saratoga, Wyoming, this June _____, 2024.

APPROVED by the Mayor of the Town of Saratoga, Wyoming, this June _____, 2024.

ATTEST:

APPROVED:

Jenn Anderson, Town Clerk

Chuck Davis, Mayor



Chris Vogelsang, PE
OV Consulting
1200 Bannock St
Denver, CO 80204

Emery Penner
Director of Public Works
110 E Springs Avenue
Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan
Client Contact: McCall Burau
Invoice Date: July 9, 2024
Billing Period: 6/1/2024 through 6/30/24
Payment Due Date: August 9, 2024
OVLLC Invoice #: 3053
OVLLC Project #: 10250

INVOICE AMOUNT: \$ 9,996.00

Billing Detail and Budget Summary

Name	Classification	Hours	Rate/Hr	Labor Dollars
Chris Vogelsang	Principal	5	\$ 200.00	\$ 1,000.00
Beth Vogelsang	Principal	0	\$ 200.00	\$ -
Shari Moore	Sr. Planner	1	\$ 145.00	\$ 145.00
Kevin Rangel	Engineer II	8	\$ 140.00	\$ 1,120.00
Reese Shaw	Planner I	25	\$ 120.00	\$ 3,000.00
Maya Diaz	Planning Analyst	0	\$ 90.00	\$ -
			OV Labor	\$ 5,265.00
			OV Expenses	\$ -
			FEA	\$ -
			StudioCPG	\$ 4,731.00
			Total Billed this Invoice	\$ 9,996.00
				Total Budget Status
			Total Billed This Invoice	\$ 9,996.00
			Amount Previously Billed	\$ 201,506.35
			Total Billed to Date	\$ 211,502.35
			Budget	\$ 216,250.00
			Budget Remaining	\$ 4,747.65

Progress Report

During this billing period, the team performed the following:

Task 1: Project Administration

- Project Management and internal organizational meetings



Task 2: Public Engagement

- None

Task 3: Existing Conditions Summary

- None

Task 4: Visioning, Goals & Objectives

- None

Task 5: Concept Development

- None

Task 6: Concept Refinement & Illustrative Depictions

- None

Task 7: Recommendations, Implementation Strategy & Cost Estimates

- None

Task 8: Draft & Final Plan

- Development of report layout of photos and maps for supporting projects
- Wrote project descriptions for supporting projects
- Development of InDesign layout of draft report
- Development of existing conditions and public engagement chapters
- Development of supporting project materials
- Development of secondary projects and monarch projects for draft report
- Final Report - Internal Coordination
- Created summaries of river report and carbon county tourism master plan
- Wrote language for steering committee engagement
- Final Report - Creating 11x17 Plan Sheets of all Concept Designs for Report Appendix
- Formatted content and developed graphics for monarch projects chapter, development of policies and program details & chapter layout, research into pavement painting best practices
- Creation of content for wayfinding and paint the pavement programs
- Town Financing and Funding Opportunities Sections
- Project Screening Section
- Work on funding chapter
- Revised content layout for priority projects & appendix
- Finalized and delivered draft plan to Saratoga

Task 9: Town Council Adoption

- None

Any questions regarding this invoice contact Shari Moore at shari@ovllc.com.

INVOICE

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal
 4383 Tennyson #1A
 Denver, CO 80212
 PH 303-455-3779

DATE: July 1, 2024
 TO: Chris Vogelsang
 OV Consulting
 1200 Bannock Street
 Denver, Colorado 80204

PROJECT NAME: **Town of Saratoga Transportation Alternatives Master Plan**
 INVOICE #: **23911**
 BILLING PERIOD: Through 6/30/24

Total Project Fee: \$70,268.00
Reduction: Task 8 \$7,000.00
Revised Project Fee: \$63,268.00

StudioCPG Fees	FEE	% COMPLETE	CURRENT TOTAL	PREVIOUS BILLING	REMAINING BALANCE
Task 1: Project Administration	\$ 3,990.00	95%	\$ 250.00	\$ 3,546.25	\$ 193.75
Task 2: Public Engagement	\$ 2,780.00	100%	\$ -	\$ 2,780.00	\$ -
Task 3: Existing Conditions Summary	\$ 4,836.00	100%	\$ -	\$ 4,836.00	\$ -
Task 4: Visioning, Goals, Objectives	\$ 970.00	100%	\$ -	\$ 970.00	\$ -
Task 5: Concept Development	\$ 7,618.00	100%	\$ -	\$ 7,618.00	\$ -
Task 6: Concept Refinement and Illustrative Depictions	\$ 18,675.00	100%	\$ -	\$ 18,675.00	\$ -
Task 7: Recommendations, Implementation Strategy, Costs	\$ 14,039.00	100%	\$ 700.00	\$ 13,339.00	\$ -
Task 8: Draft and Final Plan* Fee Reduced \$7K	\$ 6,162.00	82%	\$ 3,768.00	\$ 1,280.25	\$ 1,113.75
Task 9: Town Council Adoption	\$ 848.00	0%	\$ -	\$ -	\$ 848.00
Reimbursable Expenses: Direct Cost - Public Mtg #2 Supplies	\$ 750.00	35%	\$ 13.00	\$ 253.14	\$ 483.86
Reimbursable Expenses: Lodging	\$ 800.00	26%	\$ -	\$ 204.27	\$ 595.73
Reimbursable Expenses: Per Diem Food	\$ 600.00	39%	\$ -	\$ 236.00	\$ 364.00
Reimbursable Expenses: Travel	\$ 1,200.00	58%	\$ -	\$ 693.13	\$ 506.87
	\$63,268.00	0%	\$4,731.00	\$54,431.04	\$4,105.96

ITEMIZED LABOR: StudioCPG				
FOR CURRENT BILLING PERIOD				
	Personnel	Hours	Rate	Amount
	Billy Gregg, Principal	6	\$ 195.00	\$ 1,170.00
	Heather Noyes, Project Manager	1	\$ 165.00	\$ 165.00
	Brian Pille, Sr. Landscape Architect	19.5	\$ 125.00	\$ 2,437.50
	Nate King, Graphic Support	4	\$ 95.00	\$ 380.00
	Jennifer Lam, Landscape Designer	6.5	\$ 87.00	\$ 565.50
	StudioCPG Labor Subtotal			\$ 4,718.00

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD
 Task 1 PA: Project Management / Team Coordination - IN PROGRESS
 Task 7: Recommendations, Implementation, Costs - COMPLETE
 Task 8: Draft/Final Plan - IN PROGRESS

REIMBURSABLES	Descp	Unit Cost	# of Units	Total	Total
In House Printing	11x17 Color	\$1.25	8	\$10.00	\$10.00
In House Printing	8x11 Color	\$1.00	3	\$3.00	\$3.00
Car Rental	Hertz	LS	0	\$0.00	\$0.00
Gas	LS		0	\$0.00	\$0.00
Gas	LS		0	\$0.00	\$0.00

Lodging: 2024 Conus Rate \$107/night
 Meals: 2024 Conus Rate \$59/day

Total Reimbursables \$13.00

PROJECT BILLING HISTORY	Pay App #	Invoice #	Date Issued	Amount	Payment
	1	23692R2	9/29/2023	\$3,978.75	Paid
	2	23732R2	11/1/2023	\$2,740.00	Paid
	3	23758R2	12/6/2023	\$1,984.50	Paid
	4	23780R2	1/12/2024	\$1,097.50	Paid
	5	23802	2/9/2024	\$4,833.05	Paid
	6	23828	3/6/2024	\$10,357.00	Paid
	7	23853	4/1/2024	\$19,468.75	Paid
	8	23874	5/1/2024	\$3,474.00	Paid
	9	23894R	6/1/2024	\$6,497.49	Due
	10	23911	7/1/2024	\$4,731.00	Current

TOTAL AMOUNT DUE THIS INVOICE: \$4,731.00
PRIOR UNPAID INVOICES: \$6,497.49
TOTAL OWED: \$11,228.49