



TOWN COUNCIL REGULAR MEETING

JUNE 18, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Bub Barkhurst

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- [3\)](#) Council Meeting Minutes from June 4, 2024

APPROVAL OF THE BILLS

- 4) Deposits - \$360,328.88
- [5\)](#) Accounts Payable - \$368,201.01
- [6\)](#) Transmittals - \$47,887.48
- [7\)](#) Payroll - \$42,830.39

CORRESPONDENCE

- [8\)](#) 2024 WAM Conference Resolutions

ITEMS FROM THE PUBLIC

- [9\)](#) Special Event Permit - Touch a Truck - Aug 24, 2024
- [10\)](#) Special Event Permit - North Fork Engineering Aug. 2, 2024

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- [11\)](#) Memorandum to the Town Council and Mayor from Jane Carey

Police Department

- 12) ROIP System
- 13) SHSP Grant - Radio Quote
- 14) Vehicles

Fire Department

Recreation Department

Next meeting is July 1, 2024 at 6:00 PM at the Town Hall Council Chambers

15) Pool Manager Applications

Department of Public Works

[16\)](#) OV Consulting Invoice 3036 - \$19,322.49

[17\)](#) Octagon Construction Invoice #1086 - \$73,900.00

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is July 10, 2024 at 5:30 PM at the PVCC

Planning Commission

Next meeting is July 9, 2024 at 5:30 PM at the Town Hall Council Chambers

[18\)](#) Resolution 2024-04 - Octagon Estates Subdivision

19) Ordinance 870

Community Center Joint Powers Board

Next meeting is July 8, 2024 at 4:30 PM at the PVCC

[20\)](#) Letter of Interest - Jim Ford

Recreation Commission

Next meeting is July 1, 2024 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is July 8, 2024 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is July 15, 2024 at 6:00 PM at Riverside Town Hall

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JULY 2, 2024 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING

JUNE 04, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Fluty __Councilman Barkhurst

APPROVAL OF THE AGENDA

Motion to approve agenda for June 4, 2024 made by Councilman Fluty, second by Councilman Cooley.
Motion carried.

APPROVAL OF THE MINUTES

- 3) Minutes from May 21, 2024 Council Meeting
Motion to approve minutes from May 21, 2024 Council Meeting made by Councilman Fluty,
second by Councilman Cooley. Motion carried.

APPROVAL OF THE BILLS

Motion was made by Councilman Fluty to approve the financials for June 4, 2024, second by Councilman Cooley. Motion carried.

- 4) Deposits - \$146,481.63
- 5) Accounts Payable - \$115,351.61
- 6) Transmittals - \$20,332.50
- 7) Payroll - \$42,747.11

CORRESPONDENCE

- 8) Halle - Wyoming Tourism
Halle Bender is employed by a marketing agency based in Jackson and has been hired by the Wyoming Office of Tourism to take photos and videos for their social media, website, advertisements, etc. They are looking to hire local talent for a quick photo shoot on or around June 16 and 17.
- 9) Carbon County Visitors' Council - Member-at-Large Nominee

Motion was made by Councilman Fluty to approve John Farr as a Member at Large Board Member on the Carbon County Visitors' Council, second by Councilman Cooley. Motion carried.

- 10) Power Company of Wyoming - Application to amend CCSM Project Conditional Use Permit
Power Company of Wyoming is applying to amend the Conditional Use Permit to construct and operate the Chokecherry and Sierra Madre Wind Energy Project. The amendments include reducing the number of wind turbines from 1,000 to 622, and extending the deadline for commencing operation from September 9, 2024 to June 1, 2029. Carbon County Zoning Resolution requires PCW to notify cities and town located within 20 miles of the CCSM Project about the proposed changes.
- 11) Chamber Member Appreciation - Meet your Board June 11, 2024
Saratoga/Platte Valley Chamber of Commerce is hosting a "Meet your Board" evening on June 11, 2024 from 4PM - 6PM in the lobby at the Platte Valley Community Center. Refreshments will be served.

ITEMS FROM THE PUBLIC

- 12) Special Event Application - 28th Annual Steinley Cup Brewfest
Motion was made by Councilman Fluty to approve Special Event Permit for the 28th Annual Steinley Cup Brewfest on August 3, 2024, second by Councilman Cooley. Motion carried.
- 13) Special Event Application - 5K Fundraiser
Motion to approve Special Event Permit for a 5K Fundraiser on July 4, 2024 was made by Councilwoman Beck, second by Councilman Fluty. Motion carried.
- 14) Special Event Application - Platte Valley Kiwanis Rubber Duck Race
Motion was made by Councilman Cooley to approve Special Event Permit for the Kiwanis Rubber Duck Race on August 3, 2024, second by Councilman Barkhurst. Motion carried.
- 15) Amanda Pickett - Water Bill at 407 W. Hickory
Amanda Pickett has purchased the property at 407 W. Hickory it came with an unpaid balance for water & sewer of \$2,908.24. Ms. Pickett asked the Council if she could make payment arrangements of \$150.00 a month plus current charges. Mayor Chuck Davis stated per Town Ordinance 858 13.60.010 payment must be paid in full to get the water service reconnected.
- 16) Bike Track Petition and Map
Jackson Owen and Archer Burau read letters of support and presented names in support of improving and redesigning the existing bike track. Ben Owen then presented a plan and means of improving and redesigning the track. Mr. Owen stated he would like to donate all materials and time to get the track designed and improved at no cost to the Town of Saratoga. Motion was made by Councilwoman Beck to allow Mr. Ben Owen permission to redesign and improve the existing bike track at no cost to the Town of Saratoga, second by Councilman Fluty. Motion carried.
- 17) Special Event Application - The Malt
Motion was made by Councilman Fluty to approve a Special Event Permit for The Malt on July 4, 2024, second by Councilman Cooley. Motion carried.
- 18) Special Events Permit - SMHS Volleyball Dunk Tank
Motion was made to approve a Special Events Permit for the SMHS Volleyball team on July 4, 2024 by Councilwoman Beck, second by Councilman Fluty. Motion carried.

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 19) Carbon County Visitors' Council
Councilman Cooley made a motion to appoint Ellie Dana as the Saratoga Representative to the Carbon County Visitors' Council, second by Councilman Barkhurst. Motion carried.
- 20) Civic Plus Invoices 302177 - \$3,400.00 and 302197 - \$3,700.00
Motion was made by Councilwoman Beck to approve Civic Plus Invoices 302177 for \$3,400.00 and 302197 for \$3,700.00, second by Councilman Cooley. Motion carried.
- 21) Ordinance 869 - 2024/2025 Budget Final Reading
Motion was made to approve Ordinance 869 - 2024/2025 FY Budget on the third and final reading by Councilman Fluty, second by Councilwoman Beck. Motion carried.
- 22) 2022/2023 Audit Invoice #140331 - \$6,816.00 Mountain States CPAs and Consultants
Motion was made by Councilman Fluty to pay Mountain States CPAs and Consultants, LLC invoice 140331 in the amount of \$6,816.00 for the 2022/2023 audit, second by Councilwoman Beck. Motion carried.
- 23) Verizon Land Lease Agreement
Verizon has completed a site review at 401 S. 7th St, with the upgrade to 5G the need for tower sites is decreasing. Verizon is amending their lease agreement with the Town of Saratoga with a new rent amount of \$670.00, down from \$990.00. Verizon stated with the reduction in rent, they are extending the contract out 20 plus more years. The new rent amount will become effective May 1, 2025.

Police Department

Chief Mike Morris stated there have been 191 calls for service since the last meeting, with 18 Citations and 20 Warnings issued. The rescheduled Public Hearing to discuss a Combined Dispatch Center is scheduled for May 12, 5:30 PM at the Platte Valley Community Center. ComTech was able to come and reconfigure the dispatch radio console with equipment that was donated by the CCSO. Radio communications are back up and the SHSP grant that was going to be used towards a new console will now be focused on the communication system on the water tower. The traffic study at Hugus and 3rd has been completed and Chief Morris explained that it would be better served with more patrol during game times and practices and "Children at Play" signage rather than a permanent FourWay stop.

Fire Department

Recreation Department

Next meeting is July 1, 2024 at 6:00 PM at the Town Hall Council Chambers

Director Kim Hemenway reported that the pool has been cleaned and filled. Tyler and Sami have been working cleaning the deck and locker rooms, it's looking good, getting the water PH in balance and are hoping to open on a part time basis soon. Looking for a Pool Manager, lifeguards, and cashiers, as well as a Rec Director.

- 24) New Hires - Sophia Powell, Maddison Dunning, Emma Vannett, Samantha Anderson, Tyler Greenberg, Jane Carey
Motion was made by Councilwoman Beck to approve the hiring of Sophia Powell and Madison Dunning for Pool Cashiers with a wage of \$11.00 an hour per the wage scale, Sami Anderson and Emma Vannett as lifeguards at a wage of \$13.00 an hour per the wage scale, Tyler Greenberg as Lead Lifeguard with a wage of \$15.00 an hour per the wage scale, and

Jane Carey as a lifeguard 2 at \$14.00 an hour per the wage scale, second by Councilman Cooley. Motion carried.

25) **Rec Director Duties**

Director Hemenway presented a list of job duties and responsibilities broke down for the Council and Mayor to assist with hiring a new Rec Director.

Department of Public Works

Director of Public Works, Emery Penner stated that with the weather getting warmer work will begin on patching streets around town, maintenance on the swimming pool and Hobo pool continues, paving up on Airport started today, hopefully will be completed by the weekend. Peterson storm drain is complete, the new pipe is in, the old catch basin has been torn out. Once the water goes down the old outfall will be torn out. Hospital signs are up.

26) **S. River St Pay App # 1**

Motion was made to pay, Pay Application #1 in the amount of \$190,667.85 for the River St Waterline Replacement by Councilman Fluty, second by Councilman Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is June 12, 2024 at 5:30 PM at the PVCC

River Street project is in full swing, will be trying to pave as they get done, if that can't be done, they will backfill up to the trench, with compacted Road Base so a Prius can drive over it and stay compacted as they go and then pave it all at the end. The goal is to keep as much of the road open during this project as possible. Ensuring we have good signage in place with a route to the Hobo pool to let everyone know it's open and accessible.

Lead and Copper inventory survey will go out in the paper, and through a direct mailer or postcard with a link on it. If you are a homeowner and you see this, it would be very helpful if you could participate if at all possible. Surveys can be dropped off with your water bill, bring it directly to Town Hall, or you can fill the survey out online by scanning the QR code. Results are important for the homeowner to know as well as the town what material is being used. The state website is really informative to help you better understand as to why the survey is being done. Survey needs to be completed by October, the sooner you can get them in the better.

New employee, Christopher Powell with the water department is getting trained on sampling testing, working towards getting his licenses in the near future.

Never Forget Park, talked about doing some grading and getting some work done ourselves. Will get the area staked out after the 4th of July. Have had a contractor offer dump truck services to haul material. Once it's staked, we will be able to see what we need and where. Will do a rough grade staking and then a finished grade and hopefully if that goes good we can look at concrete curb and gutter. Looking at a walking path on the east side of parking lot to eliminate people having to walk through the middle of the park to the bridge. Have reached out to a couple of vendors for the bathroom, going to be over the \$75,000 mark, will be working on getting a bid package put together. In the meantime will get started on the tap side of the project.

Planning Commission

Next meeting is June 11, 2024 at 5:30 PM at the Town Hall Council Chambers

OV schedule for the Transportation Master Plan

June 14 - OV study draft complete and to Emery Penner

June 19 - Due date for comments on draft

June 25 - Revised draft to Planning Commission

July 11 - OV will meet with the Planning Commission to discuss the draft plan

Drafted the Chicken Ordinance will be presenting it to the Planning Commission next week.

Meeting with FEMA and the state last week on the floodplain maps, will be getting a letter of final determination on June 19. From that point in time, we have 6 months to get the ordinances that go along with these maps adjusted to how we think they should be for us and make sure we are congruent with what the state and FEMA requires and get them adopted.

Community Center Joint Powers Board

Next meeting is June 10, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is July 1, 2024 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is June 10, 2024 at 3:30 PM at the Town Hall Council Chambers

27) Sewer Lift Station - Task Order

Director Emery Penner stated the Airport does not have much of a sewer system in place. This has been an ongoing discussion as to how to remedy the problem. Have looked at getting a bore for under the Highway and putting a main underneath there, with casing and directional drill, engineers estimate \$430,000. Joint Powers Board, and Airport Board were not very excited to go that route, it would not serve anything but the Airport. The idea was brought up about putting in a lift station. Airport would own it, the town would put it in, if they needed help the town could run up there and check pumps, and they are pretty low maintenance. Both the Joint Powers Board and the Airport Board are in favor and would like to get a task order designed, it would be sized accordingly to give it room for growth, then would be able to pump to the manhole up the hill that is already on the Mainline System. This would be a considerably cheaper way to go, with long term cost liability low. Project cost estimation is around \$70,000 compared to \$430,000. Motion was made by Councilwoman Beck to move forward with the task order for a lift station at the airport, fully paid for by the Airport, second by Councilman Fluty. Motion carried.

South Central Wyoming Emergency Medical Services Board

Next meeting is June 17, 2024 at 6:00 PM at Saratoga Ambulance Barn

NEW BUSINESS**EXECUTIVE SESSION**

Motion was made to move into executive session made by Councilwoman Beck at 7:37 PM, second by Councilman Fluty. Motion carried

Motion was made by Councilwoman Beck to exit Executive session at 8:12 PM and seal the minutes, second by Councilman Cooley. Motion carried.

Motion was made by Councilman Barkhurst to call regular meeting back to order at 8:12 PM, second by Councilman Cooley. Motion carried.

FURTHER BUSINESS**ADJOURNMENT**

Motion was made by Councilman Fluty to adjourn meeting at 8:13 PM, second by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JUNE 18, 2024 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
A T & T MOBILITY									
7579	A T & T MOBILITY	287309475560	Acct# 787309475560-PD Cell Phones	05/12/2024	997.52	.00		10-421-280	624
Total A T & T MOBILITY:					997.52	.00			
AMERICAN EXPRESS LOAD # 004105									
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Adobe-Membership-5/21/24-TH	05/28/2024	21.19	.00		10-411-245	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Calculator-5/21/24-TH	05/28/2024	38.99	.00		10-411-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Calculator Paper-5/21/24-TH	05/28/2024	14.75	.00		10-411-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Manila Folders-5/2/24-TH	05/28/2024	31.98	.00		10-411-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Trash Bags-5/18/24-Streets	05/28/2024	159.60	.00		10-431-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-TP-5/18/24-Lake	05/28/2024	103.92	.00		10-443-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-TP-5/3/24-HP	05/28/2024	59.35	.00		10-442-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Tile Thinset-5/15/24-SP	05/28/2024	67.99	.00		10-441-262	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Whistles-5/13/24-SP	05/28/2024	9.90	.00		10-441-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Pickleballs-5/13/24-Rec	05/28/2024	31.99	.00		10-445-492	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Softballs-5/16/24-Rec	05/28/2024	139.98	.00		10-445-492	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Envelope Moistener-5/23/24-T	05/28/2024	7.79	.00		10-411-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Face Shield-5/17/24-Rec	05/28/2024	38.97	.00		10-445-492	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Pickleball Net-4/29/24-Rec	05/28/2024	389.99	.00		10-445-492	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Green Gobble Deodorizer-5/4/	05/28/2024	243.65	.00		10-444-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Plastic Spoons-5/11/24-TH	05/28/2024	14.99	.00		10-411-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Softball Gloves-5/17/24-Rec	05/28/2024	249.75	.00		10-445-492	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Legal File Folders-4/30/24-TH	05/28/2024	41.78	.00		10-411-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Amazon-Pool Patch Repair Kit-5/14/24-	05/28/2024	74.86	.00		10-441-262	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	PoolWeb.com-Equipment-5/3/24-SP	05/28/2024	100.28	.00		10-441-262	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Poolweb.com-Equipment-5/3/24-SP	05/28/2024	415.12	.00		10-441-262	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	USPS-Package Mailed-5/18/24	05/28/2024	8.95	.00		10-411-760	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-05282	Zoom-Membership-5/2/24-TH	05/28/2024	64.99	.00		10-411-245	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-52824-	Family Dollar-Clorox-Disinfectant Wipes	05/28/2024	17.91	.00		10-421-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-52824-	Maverik-Fuel-K9 Trip-5/15/24-PD	05/28/2024	50.00	.00		10-421-256	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-52824-	Petro-Fuel-K9 Trip-5/15/24-PD	05/28/2024	43.00	.00		10-421-256	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-52824-	Stinker-5/9/24-Reimbursed By Chief 6/1	05/28/2024	13.11	.00		10-421-240	624
1207	AMERICAN EXPRESS LOAD # 00410	004105-52824-	Walmart-Trash Bags-5/9/24-PD	05/28/2024	41.13	.00		10-421-240	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total AMERICAN EXPRESS LOAD # 004105:					2,495.91	.00			
BCN									
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	7.38	.00		42-533-270	624
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	7.38	.00		10-422-280	624
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	7.38	.00		10-412-280	624
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	34.78	.00		10-421-280	624
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	7.38	.00		10-431-280	624
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	34.78	.00		10-411-280	624
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	3.16	.00		51-531-280	624
5860	BCN	23743724	Acct# 7267-Landline Long Distance-Ma	06/01/2024	3.16	.00		52-532-280	624
Total BCN:					105.40	.00			
Carbon Power & Light Inc.									
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1314700-Kathy Glode Rstrms Me	06/01/2024	39.84	.00		10-444-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1121500-112 S River Meter# 109	06/01/2024	186.75	.00		10-422-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1317500-117 E Spring St Meter#	06/01/2024	70.81	.00		10-422-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1115800-Pumping Station Meter#	06/01/2024	171.23	.00		52-532-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1130000-Kathy Glode Park Sprklr	06/01/2024	30.00	.00		10-444-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1130100-Maint Shop Meter# 114	06/01/2024	259.13	.00		10-431-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1130400-Sewer Lift Meter# 1148	06/01/2024	34.80	.00		52-532-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1130500-Street Lights-No Meter-	06/01/2024	4,334.67	.00		10-431-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1130800-Swimming Pool Meter#	06/01/2024	271.56	.00		10-441-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1130800-Swimming Pool Meter#	06/01/2024	814.67	.00		10-442-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1131100-Water Tower Meter# 13	06/01/2024	106.34	.00		51-531-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1144102-Trl Space @ Lake Mete	06/01/2024	277.25	.00		10-443-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1157302-Lake Pump #3 Meter# 1	06/01/2024	30.12	.00		10-443-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1199800-Runway Lights Meter# 1	06/01/2024	136.34	.00		42-533-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1225000-Veterans Island Meter#	06/01/2024	53.04	.00		10-444-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1237500-Lagoon Meter# 844978	06/01/2024	3,783.69	.00		52-532-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1284100-New Beacon Meter# 10	06/01/2024	30.00	.00		42-533-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1288300-Rstrms @ Lake Meter#	06/01/2024	30.00	.00		10-443-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1308900-River & Bridge Meter# 1	06/01/2024	110.57	.00		10-431-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1309000-Bridge & 2nd Meter# 13	06/01/2024	101.78	.00		10-431-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 7545800-Woods Field Meter# 13	06/01/2024	30.24	.00		10-444-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1321600-Weather Station Meter#	06/01/2024	45.72	.00		42-533-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1327900-1st & Spring Rstrms Me	06/01/2024	282.77	.00		10-431-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 1330501-PVCC Lights Meter# 11	06/01/2024	61.33	.00		10-410-262	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 7311300-110 E Spring Meter# 11	06/01/2024	273.57	.00		10-411-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 7311300-110 E Spring Meter# 11	06/01/2024	273.58	.00		10-421-270	624
1725	Carbon Power & Light Inc.	166-05012024-	Acct# 7331200-Well Field Meter# 1749	06/01/2024	2,879.86	.00		51-531-270	624
Total Carbon Power & Light Inc.:					14,719.66	.00			
Caselle, Inc.									
1760	Caselle, Inc.	133175	Contract Support & Maintenance-7/1/24	06/01/2024	1,279.65	.00		10-411-320	624
1760	Caselle, Inc.	133175	Contract Support & Maintenance-7/1/24	06/01/2024	67.35	.00		10-413-320	624
Total Caselle, Inc.:					1,347.00	.00			
CivicPlus, LLC									
7631	CivicPlus, LLC	302197	Annual Fee-Civic Engage Open-FY202	07/25/2024	3,700.00	.00		10-411-320	624
7631	CivicPlus, LLC	302197	Municode Meetings Ultimate Annual-Mu	07/25/2024	3,400.00	.00		10-411-320	624
Total CivicPlus, LLC:					7,100.00	.00			
Dana Kepner Company of Wyoming, LLC									
2180	Dana Kepner Company of Wyoming, LL	2237597-00	6" Omni T2 Reg 1000 Gal S/N 9524830	06/10/2024	420.00	.00		51-531-244	624
2180	Dana Kepner Company of Wyoming, LL	2238207-00	202B-750 x 3/4" CC Ford Brass Saddle	06/10/2024	477.90	.00		51-531-244	624
Total Dana Kepner Company of Wyoming, LLC:					897.90	.00			
Econo Sign & Barricade LLC									
2490	Econo Sign & Barricade LLC	10-989587	24" x 24" Hospital Symbol Intensity Sig	05/02/2024	191.64	.00		10-431-245	624
2490	Econo Sign & Barricade LLC	10-989587	24" x 6" Reversible Arrow High Intensity	05/02/2024	72.40	.00		10-431-245	624
2490	Econo Sign & Barricade LLC	10-989587	Freight	05/02/2024	38.60	.00		10-431-240	624
Total Econo Sign & Barricade LLC:					302.64	.00			
Engineering Associates									
4170	Engineering Associates	4405052	Project# 23456.00-Professional Service	05/22/2024	476.20	.00		22-446-250	624
4170	Engineering Associates	4405056	Project# 24418.00-Professional Service	05/22/2024	390.08	.00		22-446-250	624
Total Engineering Associates:					866.28	.00			
HACH COMPANY									
2920	HACH COMPANY	14037635	Ammonia-TNT+-HR (2-47 MG/L) PK/25	05/16/2024	224.98	.00		51-531-241	624
2920	HACH COMPANY	14037635	Ammonia-TNT+-HR (2-47 MG/L) PK/25	05/16/2024	224.97	.00		52-532-241	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total HACH COMPANY:					449.95	.00			
KTGA / KBDY BIGFOOT 99									
6375	KTGA / KBDY BIGFOOT 99	24050344	Mosquito Spraying Advertising-Pest	05/31/2024	210.00	.00		55-572-220	624
Total KTGA / KBDY BIGFOOT 99:					210.00	.00			
L.N. Curtis & Sons									
3495	L.N. Curtis & Sons	INV819638	MSA G1 Flow Testing SO896359-VFD	04/30/2024	1,980.00	.00		10-422-742	624
3495	L.N. Curtis & Sons	INV819655	Eagle Service SO896275-VFD	04/30/2024	1,946.90	.00		10-422-740	624
Total L.N. Curtis & Sons:					3,926.90	.00			
Michael Morris									
7722	Michael Morris	386201	Reimbursement For Ford Explorer Seat	05/10/2024	125.00	.00		10-421-255	624
Total Michael Morris:					125.00	.00			
NAPA Auto Parts Saratoga									
7658	NAPA Auto Parts Saratoga	05312024	Inv# 575-908552-Lights Blister Pack Ca	05/31/2024	19.99	.00		10-422-262	624
7658	NAPA Auto Parts Saratoga	8320-0531202	Inv# 575-909235-11in Exactfit Rear-5/2	05/31/2024	12.99	.00		10-421-255	624
7658	NAPA Auto Parts Saratoga	8320-0531202	Inv# 575-909981-Windshield Wash-5/3	05/31/2024	9.48	.00		10-421-255	624
7658	NAPA Auto Parts Saratoga	8320-0531202	Credit Ref# 6212023-TH	05/31/2024	3.00-	.00		10-411-240	624
7658	NAPA Auto Parts Saratoga	8320-0531202	Credit Ref# 11072023-TH	05/31/2024	.38-	.00		10-411-240	624
Total NAPA Auto Parts Saratoga:					39.08	.00			
Norco Inc									
7148	Norco Inc	40808530	Acct# HO322-Cylinder Rent-May 2024-	06/01/2024	43.71	.00		10-431-240	624
Total Norco Inc:					43.71	.00			
North Platte Valley Medical Center									
7723	North Platte Valley Medical Center	8	Acct# SaratogaPD-DOT Physical-Fletch	06/04/2024	279.00	.00		10-421-310	624
Total North Platte Valley Medical Center:					279.00	.00			
Octagon Construction LLC									
7734	Octagon Construction LLC	1086	Asphalt on Sierra Ave Contract Work	06/12/2024	68,930.00	.00		22-446-250	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7734	Octagon Construction LLC	1086	Asphalt on Airport-Culvert Install on Sie	06/12/2024	4,970.00	.00		22-446-250	624
Total Octagon Construction LLC:					73,900.00	.00			
One-Call of Wyoming, Inc.									
4140	One-Call of Wyoming, Inc.	71588	Tickets For May 2024-Streets	06/06/2024	38.25	.00		10-431-310	624
Total One-Call of Wyoming, Inc.:					38.25	.00			
OV Consulting									
7717	OV Consulting	3036	Project# 10250-Transportation Alternati	06/12/2024	4,000.00	.00		10-412-741	624
7717	OV Consulting	3036	Project# 10250-Transportation Alternati	06/12/2024	145.00	.00		10-412-741	624
7717	OV Consulting	3036	Project# 10250-Transportation Alternati	06/12/2024	3,220.00	.00		10-412-741	624
7717	OV Consulting	3036	Project# 10250-Transportation Alternati	06/12/2024	5,460.00	.00		10-412-741	624
7717	OV Consulting	3036	Project# 10250-Transportation Alternati	06/12/2024	6,497.49	.00		10-412-741	624
Total OV Consulting:					19,322.49	.00			
Platte Valley Community Center									
4330	Platte Valley Community Center	1541	PVCC/Town of Saratoga Agreement-4th	06/13/2024	15,000.00	.00		10-410-539	624
Total Platte Valley Community Center:					15,000.00	.00			
Platte Valley Heating & Air LLC									
7362	Platte Valley Heating & Air LLC	2085	3.5 Ton Condenser-305 Ton Coil-Labor-	06/01/2024	3,620.00	3,620.00	06/10/2024	10-422-262	624
Total Platte Valley Heating & Air LLC:					3,620.00	3,620.00			
Platte Valley Lawn Care & Landscaping LL									
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-PVCC	06/06/2024	175.00	175.00	06/10/2024	10-410-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-TH	06/06/2024	175.00	175.00	06/10/2024	10-411-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-Librar	06/06/2024	175.00	175.00	06/10/2024	10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-Veter	06/06/2024	175.00	175.00	06/10/2024	10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-Good	06/06/2024	175.00	175.00	06/10/2024	10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-Triang	06/06/2024	175.00	175.00	06/10/2024	10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-Senio	06/06/2024	175.00	175.00	06/10/2024	10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-Kathy	06/06/2024	175.00	175.00	06/10/2024	10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	60	Lawn Mowing & Trimming-6/6/24-Ball Fi	06/06/2024	175.00	175.00	06/10/2024	10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-PVCC	06/13/2024	175.00	.00		10-410-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-TH	06/13/2024	175.00	.00		10-411-262	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-Librar	06/13/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-Veter	06/13/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-Good	06/13/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-Triang	06/13/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-Senio	06/13/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-Kathy	06/13/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	69	Law Mowing & Trimming-6/13/24-Ball Fi	06/13/2024	175.00	.00		10-444-262	624
Total Platte Valley Lawn Care & Landscaping LL:					3,150.00	1,575.00			
Rocky Mountain Sand & Gravel, LLC									
7735	Rocky Mountain Sand & Gravel, LLC	PAY APP# 1	Pay Application# 1-S River Street Proje	06/01/2024	190,667.85	.00		50-450-325	624
Total Rocky Mountain Sand & Gravel, LLC:					190,667.85	.00			
Saratoga Carbon County JPB									
4960	Saratoga Carbon County JPB	06-12-2024	Inv# 2024-06-Lisa Burton May 2024 Me	06/12/2024	87.50	.00		51-531-821	624
4960	Saratoga Carbon County JPB	06-12-2024	Inv# 2024-06-Lisa Burton May 2024 Me	06/12/2024	87.50	.00		52-532-821	624
4960	Saratoga Carbon County JPB	06-12-2024	EA Engineering Project# 23420-Inv# 44	06/12/2024	16,273.90	.00		50-450-325	624
4960	Saratoga Carbon County JPB	06-12-2024	CNA Surety Treasurer Bond Renewal	06/12/2024	62.50	.00		51-531-245	624
4960	Saratoga Carbon County JPB	06-12-2024	CNA Surety Treasurer Bond Renewal	06/12/2024	62.50	.00		52-532-245	624
Total Saratoga Carbon County JPB:					16,573.90	.00			
Saratoga Recycling									
7156	Saratoga Recycling	10257	Commercial Recycling 5/8/24-TH	05/31/2024	30.00	.00		10-411-262	624
Total Saratoga Recycling:					30.00	.00			
Shively Hardware Co (Town# 28210)									
5015	Shively Hardware Co (Town# 28210)	05312024	Inv#98749-1 38/8x72 Stl Flt Bar-Misc H	05/31/2024	29.99	.00		10-444-721	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 98777-Kaboom-5/1/24-Lake	05/31/2024	17.98	.00		10-443-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 98816-Kwick Weld-5/2/24-TH	05/31/2024	9.49	.00		10-444-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 98848-100 Pk Cable Tie-5/2/24-Str	05/31/2024	17.99	.00		10-431-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 98850-2x4 SS Hose Clamp-5/2/24	05/31/2024	43.92	.00		10-431-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 98856-3" DWV Plug-5/2/24-Water	05/31/2024	4.49	.00		51-531-250	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99020-PIN-5/6/24-Weed	05/31/2024	2.59	.00		55-572-250	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99031-Motion Light-5/6/24-HP	05/31/2024	751.44	.00		10-442-262	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99049-24oz Lysol Toilet Cleaner-5/	05/31/2024	9.98	.00		51-531-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99075-Misc Hardware-5/7/24-Wate	05/31/2024	1.40	.00		51-531-240	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99098-Blue Marking Paint-Green	05/31/2024	17.98	.00		10-431-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99157-4" Mtl Cot Off Wheel-5/8/24	05/31/2024	21.45	.00		10-431-242	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99164-Putty Knife-10lb Stop Ceme	05/31/2024	22.48	.00		10-431-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99241-Scraping Chisel-5/9/24-Stre	05/31/2024	30.99	.00		10-431-242	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99388-Drywall Patch (2)-5/13/24-S	05/31/2024	15.98	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99406-100 Ct Vinyl Gloves-5/13/24	05/31/2024	15.99	.00		55-572-260	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99445-Hard Hat-5/13/24-Streets	05/31/2024	33.98	.00		10-431-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99458-Adhes Knife (2)-Paint Mixer	05/31/2024	14.56	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99462-4" Turbo Blade-Sponge-Pro	05/31/2024	33.45	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99466-SS Hose Clamp (4)-5/13/24	05/31/2024	19.16	.00		10-442-262	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99470-Cutt Wheel-5/13/24-SP	05/31/2024	23.94	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99574-Sealant (3)-5/15/24-SP	05/31/2024	32.97	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99599-3V Battery-5/15/24-Streets	05/31/2024	4.99	.00		10-431-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99684-Carriage Bolt (6)-Washers (05/31/2024	30.66	.00		10-431-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99686-4 Pk Corner Iron-5/16/24-P	05/31/2024	7.49	.00		10-421-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99694-Metal Grid-Tray Liner (2)-B	05/31/2024	35.13	.00		10-443-262	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99706-BTR Cover (2)-5/16/24-Lak	05/31/2024	11.98	.00		10-443-262	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99744-Duplicate Keys (8)-5/17/24-	05/31/2024	8.02	.00		10-441-262	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99821-Gdn Hose-Connector-5/20/	05/31/2024	37.98	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99858-Fem Connector-2 Wy Conn	05/31/2024	21.28	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99894-Ins Stiffener (6)-5/20/24-Wa	05/31/2024	16.74	.00		51-531-492	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 99986-Toilet Seat-5/21/24-PD	05/31/2024	49.99	.00		10-421-262	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 100408-Thermometer-5/29/24-HP	05/31/2024	15.99	.00		10-442-240	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 100514-Can Opener-5/30/24-Stree	05/31/2024	11.79	.00		10-431-242	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 100653-Light Bulbs-5/31/24-TH	05/31/2024	46.97	.00		10-411-262	624
5015	Shively Hardware Co (Town# 28210)	05312024	Inv# 100655-Elec Ballast-5/31/24-TH	05/31/2024	99.98	.00		10-411-262	624
Total Shively Hardware Co (Town# 28210):					1,571.19	.00			
Shively Hardware Co (VFD)									
7585	Shively Hardware Co (VFD)	05312024	Inv# 98778-50' Wire-5/1/24-VFD	05/31/2024	19.99	.00		10-422-240	624
Total Shively Hardware Co (VFD):					19.99	.00			
Skaggs Companies, Inc.									
5045	Skaggs Companies, Inc.	450_A_233380	Vests-PD	05/31/2024	3,090.88	.00		10-421-491	624
Total Skaggs Companies, Inc.:					3,090.88	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Smith Psychological Services LLC									
7541	Smith Psychological Services LLC	6623	Evaluation For Hogan-PD	11/01/2023	400.00	.00		10-421-310	624
7541	Smith Psychological Services LLC	8320	Evaluation For Fennell-PD	06/05/2024	400.00	.00		10-421-310	624
Total Smith Psychological Services LLC:					800.00	.00			
South Central Wyoming EMS Joint Powers B									
6985	South Central Wyoming EMS Joint Pow	234	BLS Class (CPR) For Fletcher-5/31/24-	06/04/2024	56.00	.00		10-421-235	624
Total South Central Wyoming EMS Joint Powers B:					56.00	.00			
Stinker Stores, Inc									
7438	Stinker Stores, Inc	K378-0531202	Card# 9649134-160.068 Gal-May Fuel-	05/31/2024	247.51	.00		51-531-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 9649134-160.068 Gal-May Fuel-	05/31/2024	247.50	.00		52-532-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817837-54.922 Gal-May Fuel-S	05/31/2024	182.67	.00		10-431-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817401-59.648 Gal-May Fuel-	05/31/2024	182.40	.00		51-531-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817402-25.74 Gal-May Fuel-W	05/31/2024	12.87	.00		51-531-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817402-25.74 Gal-May Fuel-Se	05/31/2024	12.87	.00		52-532-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817673-153.658 Gal-May Fuel-	05/31/2024	540.68	.00		10-431-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817585-65.433 Gal-May Fuel-V	05/31/2024	207.85	.00		10-422-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817420-30.794 Gal-May Fuel-P	05/31/2024	366.68	.00		10-421-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 9649276-180.582 Gal-May Fuel-	05/31/2024	548.88	.00		10-421-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817686-34.061 Gal-May Fuel-S	05/31/2024	105.61	.00		10-431-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 9649275-3.502 Gal-May Fuel-P	05/31/2024	10.36	.00		10-421-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 9649275-15.181 Gal-May Fuel-	05/31/2024	23.65	.00		51-531-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 9649275-15.181 Gal-May Fuel-S	05/31/2024	23.65	.00		52-532-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817866-11.108 Gal-May Fuel-V	05/31/2024	34.62	.00		10-422-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 9649192-32.003 Gal-May Fuel-V	05/31/2024	99.75	.00		10-422-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817584-12.002 Gal-May Fuel-V	05/31/2024	37.41	.00		10-422-256	624
7438	Stinker Stores, Inc	K378-0531202	Card# 4817584-30.189 Gal-May Fuel-V	05/31/2024	94.10	.00		10-422-256	624
Total Stinker Stores, Inc:					2,979.06	.00			
Team Laboratory Chemical, LLC									
6475	Team Laboratory Chemical, LLC	INV0041145	Fine Road Patch (50)	05/22/2024	1,180.50	.00		22-446-250	624
Total Team Laboratory Chemical, LLC:					1,180.50	.00			
The Radar Shop Inc									
7000	The Radar Shop Inc	15311	Certification of Radar Units-PD	06/12/2024	496.00	.00		10-421-255	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total The Radar Shop Inc:					496.00	.00			
Valley Oil Company									
5705	Valley Oil Company	7746	Card# 2038-74.0880 Gal-May 2024 Fu	05/31/2024	264.35	.00		10-421-256	624
5705	Valley Oil Company	7746	Card# 2039-67.8560 Gal-May 2024 Fu	05/31/2024	217.07	.00		10-421-256	624
5705	Valley Oil Company	7746	Card# 2040-124.0120 Gal-May 2024 F	05/31/2024	485.03	.00		10-421-256	624
Total Valley Oil Company:					966.45	.00			
Wyoming Assn of Municipalities									
6990	Wyoming Assn of Municipalities	17831	WAM Conference Training Registration-	05/07/2024	270.00	.00		10-411-235	624
Total Wyoming Assn of Municipalities:					270.00	.00			
WYOMING RETIREMENT SYSTEM									
6205	WYOMING RETIREMENT SYSTEM	254297	Volunteer Firefighter and EMT Pension-	06/05/2024	562.50	.00		10-422-170	624
Total WYOMING RETIREMENT SYSTEM:					562.50	.00			
Grand Totals:					368,201.01	5,195.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------	------------	-----------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
06/07/2024		7579	A T & T MOBILITY	2873094755	997.52	.00	.00	997.52	_____	_____	_____
06/28/2024		1207	AMERICAN EXPRESS LO	004105-0528	2,330.76	.00	.00	2,330.76	_____	_____	_____
06/28/2024		1207	AMERICAN EXPRESS LO	004105-5282	165.15	.00	.00	165.15	_____	_____	_____
06/01/2024		5860	BCN	23743724	105.40	.00	.00	105.40	_____	_____	_____
06/18/2024		1725	Carbon Power & Light Inc.	166-0501202	14,719.66	.00	.00	14,719.66	_____	_____	_____
06/25/2024		1760	Caselle, Inc.	133175	1,347.00	.00	.00	1,347.00	_____	_____	_____
08/24/2024		7631	CivicPlus, LLC	302197	7,100.00	.00	.00	7,100.00	_____	_____	_____
07/10/2024		2180	Dana Kepner Company of	2237597-00	420.00	.00	.00	420.00	_____	_____	_____
07/10/2024		2180	Dana Kepner Company of	2238207-00	477.90	.00	.00	477.90	_____	_____	_____
06/02/2024		2490	Econo Sign & Barricade LL	10-989587	302.64	.00	.00	302.64	_____	_____	_____
06/22/2024		4170	Engineering Associates	4405052	476.20	.00	.00	476.20	_____	_____	_____
06/22/2024		4170	Engineering Associates	4405056	390.08	.00	.00	390.08	_____	_____	_____
06/16/2024		2920	HACH COMPANY	14037635	449.95	.00	.00	449.95	_____	_____	_____
05/31/2024		6375	KTGA / KBDY BIGFOOT 9	24050344	210.00	.00	.00	210.00	_____	_____	_____
05/30/2024		3495	L.N. Curtis & Sons	INV819638	1,980.00	.00	.00	1,980.00	_____	_____	_____
05/30/2024		3495	L.N. Curtis & Sons	INV819655	1,946.90	.00	.00	1,946.90	_____	_____	_____
06/10/2024		7722	Michael Morris	386201	125.00	.00	.00	125.00	_____	_____	_____
06/30/2024		7658	NAPA Auto Parts Saratoga	05312024	19.99	.00	.00	19.99	_____	_____	_____
06/30/2024		7658	NAPA Auto Parts Saratoga	8320-053120	19.09	.00	.00	19.09	_____	_____	_____
06/01/2024		7148	Norco Inc	40808530	43.71	.00	.00	43.71	_____	_____	_____
06/04/2024		7723	North Platte Valley Medical	8	279.00	.00	.00	279.00	_____	_____	_____
06/12/2024		7734	Octagon Construction LLC	1086	73,900.00	.00	.00	73,900.00	_____	_____	_____
06/06/2024		4140	One-Call of Wyoming, Inc.	71588	38.25	.00	.00	38.25	_____	_____	_____
07/12/2024		7717	OV Consulting	3036	19,322.49	.00	.00	19,322.49	_____	_____	_____
06/30/2024		4330	Platte Valley Community C	1541	15,000.00	.00	.00	15,000.00	_____	_____	_____
06/13/2024		7731	Platte Valley Lawn Care &	69	1,575.00	.00	.00	1,575.00	_____	_____	_____
06/01/2024		7735	Rocky Mountain Sand & Gr	PAY APP# 1	190,667.85	.00	.00	190,667.85	_____	_____	_____
06/12/2024		4960	Saratoga Carbon County J	06-12-2024	16,573.90	.00	.00	16,573.90	_____	_____	_____
06/30/2024		7156	Saratoga Recycling	10257	30.00	.00	.00	30.00	_____	_____	_____
05/31/2024		5015	Shively Hardware Co (Tow	05312024	1,571.19	.00	.00	1,571.19	_____	_____	_____
05/31/2024		7585	Shively Hardware Co (VFD	05312024	19.99	.00	.00	19.99	_____	_____	_____
06/30/2024		5045	Skaggs Companies, Inc.	450_A_2333	3,090.88	.00	.00	3,090.88	_____	_____	_____
12/01/2023		7541	Smith Psychological Servic	6623	400.00	.00	.00	400.00	_____	_____	_____
07/05/2024		7541	Smith Psychological Servic	8320	400.00	.00	.00	400.00	_____	_____	_____
06/28/2024		6985	South Central Wyoming E	234	56.00	.00	.00	56.00	_____	_____	_____
06/30/2024		7438	Stinker Stores, Inc	K378-053120	2,979.06	.00	.00	2,979.06	_____	_____	_____
06/22/2024		6475	Team Laboratory Chemical	INV0041145	1,180.50	.00	.00	1,180.50	_____	_____	_____
07/12/2024		7000	The Radar Shop Inc	15311	496.00	.00	.00	496.00	_____	_____	_____
06/15/2024		5705	Valley Oil Company	7746	966.45	.00	.00	966.45	_____	_____	_____
06/06/2024		6990	Wyoming Assn of Municipal	17831	270.00	.00	.00	270.00	_____	_____	_____
07/12/2024		6205	WYOMING RETIREMENT	254297	562.50	.00	.00	562.50	_____	_____	_____
Grand Totals:				41	363,006.01	.00	.00	363,006.01	_____	_____	_____

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
12/01/2023	400.00	.00	.00	400.00	400.00
05/30/2024	3,926.90	.00	.00	3,926.90	4,326.90
05/31/2024	1,801.18	.00	.00	1,801.18	6,128.08
06/01/2024	190,816.96	.00	.00	190,816.96	196,945.04
06/02/2024	302.64	.00	.00	302.64	197,247.68

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
06/04/2024	279.00	.00	.00	279.00	197,526.68
06/06/2024	308.25	.00	.00	308.25	197,834.93
06/07/2024	997.52	.00	.00	997.52	198,832.45
06/10/2024	125.00	.00	.00	125.00	198,957.45
06/12/2024	90,473.90	.00	.00	90,473.90	289,431.35
06/13/2024	1,575.00	.00	.00	1,575.00	291,006.35
06/15/2024	966.45	.00	.00	966.45	291,972.80
06/16/2024	449.95	.00	.00	449.95	292,422.75
06/18/2024	14,719.66	.00	.00	14,719.66	307,142.41
06/22/2024	2,046.78	.00	.00	2,046.78	309,189.19
06/25/2024	1,347.00	.00	.00	1,347.00	310,536.19
06/28/2024	2,551.91	.00	.00	2,551.91	313,088.10
06/30/2024	21,139.02	.00	.00	21,139.02	334,227.12
07/05/2024	400.00	.00	.00	400.00	334,627.12
07/10/2024	897.90	.00	.00	897.90	335,525.02
07/12/2024	20,380.99	.00	.00	20,380.99	355,906.01
08/24/2024	7,100.00	.00	.00	7,100.00	363,006.01
Grand Totals:					
	363,006.01	.00	.00	363,006.01	

Report Criteria:
Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
52937	3 GREAT-WEST TRUST CO	52937	06/02/2024	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax	10-212500	130.00
	3 GREAT-WEST TRUST CO	52937	06/02/2024	55-02	457 CONTRIBUTION Deferred Comp - Roth	10-212500	30.00
	Total 52937:						160.00
6062024	5 BLUE CROSS & BLUE SH	6062024	06/02/2024	90-00	ACCOUNT # 2483060001 Health Ins	10-212700	37,280.81
	Total 6062024:						37,280.81
60520241	1 EFTPS -TAXES	60520241	06/02/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security	10-212100	3,193.02
	1 EFTPS -TAXES	60520241	06/02/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security	10-212100	3,193.02
	1 EFTPS -TAXES	60520241	06/02/2024	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare	10-212100	746.77
	1 EFTPS -TAXES	60520241	06/02/2024	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare	10-212100	746.77
	1 EFTPS -TAXES	60520241	06/02/2024	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax	10-212200	2,567.09
	Total 60520241:						10,446.67
Grand Totals:							47,887.48

TOWN OF SARATOGA

Check Register - NAMELESS

Pay Period Dates: 05/20/2024 - 06/02/2024

Page: 1
Jun 13, 2024 2:51PM

Report Criteria:

Includes the following check types:

Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
06/02/2024	PC	06/06/2024	52934	261		01-112000	224.97-
06/02/2024	PC	06/06/2024	52935	19		01-112000	2,517.75-
06/02/2024	PC	06/06/2024	52936	257		01-112000	188.39-
06/02/2024	PC	06/06/2024	6062024	46		01-112000	2,019.35-
06/02/2024	PC	06/06/2024	6062024	48		01-112000	2,386.56-
06/02/2024	PC	06/06/2024	6062024	49		01-112000	2,018.52-
06/02/2024	PC	06/06/2024	6062024	70		01-112000	414.82-
06/02/2024	PC	06/06/2024	6062024	71		01-112000	837.47-
06/02/2024	PC	06/06/2024	6062024	78		01-112000	1,304.96-
06/02/2024	PC	06/06/2024	6062024	86		01-112000	343.50-
06/02/2024	PC	06/06/2024	6062024	111		01-112000	1,589.79-
06/02/2024	PC	06/06/2024	6062024	134		01-112000	1,638.70-
06/02/2024	PC	06/06/2024	6062025	112		01-112000	2,144.81-
06/02/2024	PC	06/06/2024	6062025	40		01-112000	1,813.15-
06/02/2024	PC	06/06/2024	6062025	88		01-112000	1,357.61-
06/02/2024	PC	06/06/2024	6062025	201		01-112000	680.44-
06/02/2024	PC	06/06/2024	6062025	216		01-112000	287.70-
06/02/2024	PC	06/06/2024	6062025	217		01-112000	287.70-
06/02/2024	PC	06/06/2024	6062025	225		01-112000	74.35-
06/02/2024	PC	06/06/2024	6062025	226		01-112000	1,337.42-
06/02/2024	PC	06/06/2024	6062025	227		01-112000	60.13-
06/02/2024	PC	06/06/2024	6062025	229		01-112000	201.58-
06/02/2024	PC	06/06/2024	6062026	245		01-112000	1,965.44-
06/02/2024	PC	06/06/2024	6062026	247		01-112000	1,419.45-
06/02/2024	PC	06/06/2024	6062026	252		01-112000	191.17-
06/02/2024	PC	06/06/2024	6062026	256		01-112000	172.70-
06/02/2024	PC	06/06/2024	6062026	264		01-112000	2,949.35-
06/02/2024	PC	06/06/2024	6062026	265		01-112000	1,402.14-
06/02/2024	PC	06/06/2024	6062026	266		01-112000	1,424.25-
06/02/2024	PC	06/06/2024	6062026	235		01-112000	1,629.87-
06/02/2024	PC	06/06/2024	6062026	263		01-112000	35.88-
06/02/2024	PC	06/06/2024	6062026	269		01-112000	2,581.79-
06/02/2024	PC	06/06/2024	6062027	272		01-112000	1,891.03-
06/02/2024	PC	06/06/2024	6062027	273		01-112000	2,010.20-
06/02/2024	PC	06/06/2024	6062027	274		01-112000	116.47-
06/02/2024	PC	06/06/2024	6062027	276		01-112000	1,310.98-
Grand Totals:							42,830.39-
							36

WAM RESOLUTION NO. 24-01**A RESOLUTION OF THE WYOMING ASSOCIATION OF MUNICIPALITIES RELATING
TO THE 69th ANNUAL CONVENTION IN PINEDALE, WYOMING, JUNE 2024**

WHEREAS, the 2024 Annual Convention of the Wyoming Association of Municipalities (WAM) on June 5-7, 2024, in Pinedale, Wyoming has proven to be an outstanding session focusing on the education of elected officials and municipal staff members and enhancing the tools available to them in order to provide the best service to their communities; and

WHEREAS, the success of this Convention is due in large measure to the generous contribution of time, effort and resources on the part of the staff and sponsors who hosted, planned, and arranged logistics and activities of the 2024 WAM Annual Convention.

NOW, THEREFORE, BE IT RESOLVED by the Wyoming Association of Municipalities on this 6th day of June 2024, in Pinedale, Wyoming that the Association gratefully extends its appreciation to every person and organization in Pinedale and the WAM Staff who devoted time, effort and resources in the planning, arranging, providing and presenting of the programs and activities of the 69th Annual WAM Convention.

Wyoming Association of Municipalities

By 
WAM President Matt Hall

RESOLUTION 24-02**A RESOLUTION ADVOCATING FOR LEGISLATION TO DESIGNATE PUBLIC WORKS
EMPLOYEES AS EMERGENCY PERSONNEL**

WHEREAS, the governing body request we support and advocate that public works personnel, water and wastewater operators be considered emergency personnel.

WHEREAS, Police, Fire and EMS workers are designated emergency response because they provide vital support during emergencies,

WHEREAS, public works personnel such as water and wastewater operators are essential to our communities during an emergency, they keep the water flowing and the waste leaving,

WHEREAS, other emergency response workers would not have the ability to provide our communities with the needed essential services of water and wastewater,

WHEREAS, we desire this designation of public works employees to be emergency personnel so we can ensure, in the event of an emergency, they will be able to keep our town systems functioning.

NOW, THEREFORE, BE IT RESOLVED, we advocate for public works employees to be designated as emergency personnel. Those Cites/Towns that wish to can opt out if they so choose.

Wyoming Association of Municipalities

By: _____

Matt Hall, WAM President

June 7, 2024

WAM RESOLUTION NO. 24-03

A RESOLUTION TO AMEND STATE STATUTE TO INCREASE FEES FOR RETAIL LIQUOR LICENSES

WHEREAS, Liquor Licenses are issued by municipalities at fees set by the state; and

WHEREAS, the fee for Retail Liquor Licenses has not changed since 1935;

WHEREAS, Retail Liquor License establishments have the largest impact on communities regarding alcohol related calls for service; and

NOW, THEREFORE, BE IT RESOLVED that WAM supports legislation aimed at granting municipalities the authority to regulate liquor licenses through local control by adjusting fees to better reflect the value of retail liquor licenses.

Wyoming Association of Municipalities

By 
WAM President Matt Hall

WAM RESOLUTION NO. 24-04**A RESOLUTION SUPPORTING ALLOWANCE OF LOCAL REVENUE GENERATION**

WHEREAS, many municipalities in Wyoming struggle to meet the operating needs of their communities through existing taxing methods; and

WHEREAS, citizens of municipalities appreciate when additional tax revenues can be used to fund local infrastructure and services; and

WHEREAS, citizens of Wyoming value self-sufficiency and taking care of one's community; and

WHEREAS, various communities across the state have different ideas about potential options for revenue generation that could have a huge impact and support the government and citizens in those jurisdictions; and

WHEREAS, the state's current tax code does not allow for this flexibility, so Towns, Counties, and the State of Wyoming have missed collections on an abundance of potential revenue; and

WHEREAS, localities levying location-specific taxes could further diversify their revenue streams.

NOW, THEREFORE, BE IT RESOLVED that WAM supports, and urges the State Legislature to support, more flexibility for localities to levy taxes that make sense within their jurisdictions to be utilized for community priorities.

Wyoming Association of Municipalities

By



WAM President Matt Hall

WAM RESOLUTION NO. 24-05**A RESOLUTION SUPPORTING RETENTION OF OWNERSHIP OF CONDOMINIUM
PLATS**

WHEREAS, governmental entities may enter into public-private partnership to support creation of workforce housing; and

WHEREAS, current state statutes do not permit land to be utilized for the building of condominiums without sale of the underlying land; and

WHEREAS, the price of land continues to rise across Wyoming and maintaining a qualified workforce also continues to be a statewide challenge in many cases attributable to housing shortages; and

WHEREAS, in other states it is common practice to maintain ownership of land beneath condominiums utilized for workforce housing; and

NOW, THEREFORE, BE IT RESOLVED that WAM supports legislation to update State Statutes to allow the option of ownership of land beneath condominiums utilized for workforce housing to remain with governmental entities

Wyoming Association of Municipalities

By 
WAM President Matt Hall

WAM RESOLUTION NO. 24-06

A RESOLUTION DECLARING THAT COVENANTS RESTRICTING APPLICATION OF WATERWISE LANDSCAPING OR REQUIRING INSTALLTION OF WATER-INTENSE LANDSCAPING MANDATE IRRESPONSIBLE USE OF WATER RESOURCES AND REQUESTING THE STATE LEGISLATIVE COMMITTEES AND STATE LEGISLATURE REVIEW, CONSIDER, AND ADOPT MODIFICATIONS TO STATE STATUTES TO NULLIFY COVENANTS THAT RESTRICT WATERWISE LANDSCAPING OR REQUIRE INSTALLATION OF WATER-INTENSE LANDSCAPING.

WHEREAS, water scarcity and conservation are critical issues affecting communities worldwide, including our own; and

WHEREAS, landscaping practices have a significant impact on water consumption, particularly in regions where water resources are limited or under stress; and

WHEREAS, waterwise landscaping techniques involve selecting native or drought-tolerant plants, incorporating efficient irrigation systems, improving soil quality, and reducing water runoff and evaporation; and

WHEREAS, waterwise landscaping can lead to substantial water savings, reduce the strain in municipal and private water supplies, and contribute to the overall sustainability and resilience of our community;

WHEREAS, the need for water conservation throughout Laramie County through existing residents as well as prospective new residents, and

WHEREAS, the Wyoming Association of Municipalities and the Wyoming County Commissioner's Association would draft a similar resolution on this topic to address but not limited to, nullification of covenants that restrict waterwise landscaping or require installation of water-intense landscaping.

NOW, THEREFORE, BE IT RESOLVED that we request the state legislative committees and state legislature review, consider, and adopt modifications to current State Statutes to nullify covenants that restrict waterwise landscaping or require installation of water-intense landscaping.

Wyoming Association of Municipalities

By 

WAM President Matt Hall

WAM RESOLUTION NO. 24-08**A RESOLUTION EXPRESSING THE SUPPORT OF THE GOVERNING BODY TO
REQUEST THE STATE OF WYOMING TO CREATE A SPECIAL ANIMAL
CONTROL DISTRICT**

WHEREAS, municipalities have the responsibility to manage, control, and shelter domestic pets at large; and

WHEREAS, the humane treatment of these domestic pets comes at a significant cost which exceeds the available funding of local governments;

WHEREAS, it is the desire of local governments to provide adequate and humane care for domestic pets;

NOW THEREFORE BE IT RESOLVED, that Wyoming Association of Municipalities request that the State of Wyoming allow for the creation of special animal control and shelter districts under Wyoming law.

Wyoming Association of Municipalities

By: 

WAM President Matt Hall

WAM RESOLUTION 24-09**A RESOLUTION REGARDING LEGAL ADVERTISEMENTS**

WHEREAS, Wyoming law requires local governments under multiple circumstances to memorialize specific actions of local governments and to provide notice of specific events or intentions to act; and

WHEREAS, said memorialization and notice is required to be published in a newspaper of general circulation; and

WHEREAS, with the popularization of electronic media the intention of this newspaper publication has been diminished; and

WHEREAS, WAM supports the intent of transparency in government actions that publication and notice provide; and

WHEREAS, WAM is concerned that publication in newspapers of general circulation may not provide the intended notice; and

NOW THEREFORE BE IT RESOLVED, the Wyoming Association of Municipalities supports giving local governments the choice of how and where to publish the required memorialization and notice under Wyoming law.

Wyoming Association of Municipalities



WAM Board President, Matt Hall

WAM RESOLUTION NO. 24-10**A RESOLUTION ENDORSING WAM SUPPORT OF TRANSIENT GUEST TAX**

WHEREAS, communities experience high usage of its hotels by guests who are working and often stay for periods longer than 30 days; and

WHEREAS, Wyoming Statute § 39-15-101(a)(xiv) defines a "transient guest" as a person who occupies a room or rooms in any hotel for less than thirty (30) continuous days; and

WHEREAS, it is believed this provision puts Wyoming and its cities at a competitive disadvantage in tourism development; and

WHEREAS, it is believed this provision to be harmful to local business in so far as not having sufficient rooms available for regular tourism, harming local businesses.

NOW, THEREFORE, BE IT RESOLVED that the Wyoming Association of Municipalities, supports legislation that would repeal Wyoming Statute § 39-15-101(a)(xiv) in order to promote tourism development and address the shortage of available rooms for regular tourism.

Wyoming Association of Municipalities



WAM President Matt Hall

June 7, 2024

**TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION**

Applicant Name: <u>Barb Youngberg</u>	Organization: <u>Platte Valley Kiwanis</u>
Address: <u></u>	Address: <u>Box 1536</u>
City/State/Zip <u>Saratoga, WY 82331</u>	City/State/Zip <u>Saratoga, WY 82331</u>
Phone: <u></u>	Phone: <u></u>
Cell: <u>307-329-16772</u>	Cell: <u></u>
e-mail: <u>barbyoungbe@yahoo.com</u>	e-mail: <u></u>
DATE of Event: <u>August 24, 2024</u>	Start Time for Event: <u>11:00 A.M.</u>
LOCATION: <u>Kathy Glade Park</u>	End Time for Event: <u>1: P.M.</u>

Please check one:

- ☒ SMALL EVENT – less than 100 participants
☐ LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

Touch a Truck & Community Picnic

Use additional sheet if necessary.

Location of the event (please be specific)

Kathy Glade Park

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 50

Approximate number of support staff/volunteers: 8

Number of vehicles anticipated and parking requirements: _____

Will town property be used for this event: _____

☒ yes ☐ no (if yes, please explain fully)

Kathy Glade Park & Street/parking area

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating:

We will be putting up cones to block street

• What parking plan have you in place: To block off South River St. between Constitution Ave & Holly

• What services do you require from the Police Department or DPW? :
Cones to block off Streets

• What are your security plans: : _____

• What services are required from the Fire Department? : provide truck for Kids

• What services are required from the Planning Commission? : None

• What plans have you made for garbage containment and removal? We will bring trash bags - volunteers will take out anything brought in.

• What plans have you made for sanitary control/portable toilets?: There are bathrooms at the park & Posey Wagon will donate sinks

• Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-777-8001 for food service requirements: yes
I have a call into this number -

❖ There is **NO CAMPING PERMITTED** within the Saratoga Town Limits and violators will be cited.

• Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

No

• Liquor Liability insurance to be required as described in Special Events Conditions #5.

• Any other request by applicant: : _____

• Name of persons who will be "in charge" at the site/activity: :
Barb Youngberg



What other agencies or groups have you contacted?
Please check applicable agencies.

- ☐ Zoning and Planning Officer – (events requiring zoning clarification)
☐ Saratoga Department of Public Works (street closures – use of public parks)
☐ Saratoga Police Department: (events with alcohol sales or use
 Traffic & crowd control)
☐ Wyoming Highway Department (highway closures - parades or
 any use of Highway 130/230)

TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: _____

Location of Event: _____

Date of Event: _____

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Town Council

On-site

 Manager: _____
 Home Phone: _____ Cell Phone: _____

Alternate On-site Manager

Home Phone: _____ Cell Phone: _____

Insurance Information: (if applicable) Attached

Name of Insurance

Company: _____

Address: _____

Phone Number: _____

Contact Person: _____

Policy Number: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

 Dated this 6, day of June, 2024
Barbara Youngberg
 Applicant Signature



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. BY Applicant shall obey all Federal, State, and local rules, regulations and laws. Applicant shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. BY Applicant shall confine its activities to the location and time schedules approved for the permit. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. BY Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. BY Applicant does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Applicant.

5. BY Applicant shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Applicant shall post a cash bond as a refundable deposit against the estimated cost when requested.

6. BY Neither the Applicant, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Applicant or its employees, agents, servants or helpers.

7. BY Fees may be charged for the use of Town Property: Applicant shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

8. BY Additional applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

9. BY Applicant shall designate a local agent to sign this application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

10. BY Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

11. BY If Applicant finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

12. BY The Applicant will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Applicant will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

13. BY Applicant shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Barbara Youngberg
Signature of Applicant

6/4/2024
Date

Application approved:

Mayor /Clerk

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant - Indianapolis 10401 North Meridian St, Ste 200 Indianapolis IN 46290		CONTACT NAME: Lisa Christenson PHONE (A/C, No, Ext): 317-817-5172 FAX (A/C, No): 317-817-5151 E-MAIL ADDRESS: kiwaniscert@hylant.com	
		INSURER(S) AFFORDING COVERAGE INSURER A: Lexington Insurance Company	NAIC # 19437
INSURED Kiwanis International, All Clubs and Their Members 3636 Woodview Trace Indianapolis IN 46268		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 392307503

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		013136005	11/1/2023	11/1/2024	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 Liquor Liability \$1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			013136005	11/1/2023	11/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Self-Insured Retention			013136005	11/1/2023	11/1/2024	All Claims \$150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder and others as defined in the written agreement are additional insured subject to the terms, conditions, and exclusions on the policy with respect to the General Liability only regarding the following Kiwanis event (setup, take down & rain date(s) during the policy term are included). August 24th, 2024 or any future date(s) during the policy term. Touch a Truck Kiwanis event Event location: Kathy Glode Park, Saratoga, WY 82331 Platte Valley Kiwanis Club

CERTIFICATE HOLDER

CANCELLATION

Town of Saratoga P.O. Box 486 110 E. Spring Ave. Saratoga WY 82331	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Judy K. Wilson</i>
---	--

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: Jon Nelson	Organization: North Fork Engineering
Address: P.O. Box 746	Address: 106 N. State
City/State/Zip Saratoga, WY 82331	City/State/Zip Saratoga, WY 82331
Phone: 307-326-5000 Cell: 630-870-0793 e-mail: jonrobnel@gmail.com	Phone: 307-326-5000 Cell: 630-870-0793 e-mail: jonrobnel@gmail.com
Date of the Event: August 2, 2024	Start Time for Event: 5:00 pm
Location of Event: 106 N. State Street	End Time for Event: 11:00 pm

Please check one:

- ☐ SMALL EVENT – less than 49 participants
☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

North Fork Engineering will be hosting an open house and private receptions to celebrate
the opening of our new office building.
 Use additional sheet if necessary.

Location of the event(please be specific)

106 N. State Street, Saratoga. Guests will be inside and outside the building.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 250
 Approximate number of support staff/volunteers: TBD

Number of vehicles anticipated and parking requirements: 100-150
Arrangements have been made with Gary Ervin to allow parking on the mill lot across the street.
Never Forget Park will be designated for overflow parking.

Will town property be used for this event: _____
☒ yes ☐ no (if yes, please explain fully)
We are requesting to close the south shoulder of State Street in front of 106 N. State. North Fork will provide
appropriate traffic control at shoulder. Two travel lanes will remain open on State Street (no street closures).
We would also request the use of public streets and Never Forget Park for additional parking as may be necessary.

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: _____
Other than as described above, we do anticipate a high utilization of on-street parking throughout the adjacent streets/blocks. Guests will be asked to obey all parking regulations and will be advised of overflow parking at Never Forget Park.
- What parking plan have you in place: Arrangements have been made with Saratoga Forest Management to utilize the open lot along State Street, west of the mill, east of the event location.
- What services do you require from the Police Department or DPW? :
No services anticipated from Public Works. While we are not specifically requesting any services from the police department, Chief Morris has been contacted and we would welcome officers to conduct walkthroughs during the event.
- What are your security plans: : Temporary fencing (orange construction fence) will be erected around the perimeter of the event to limit access. Alcohol will be served by TIPS trained personnel (Hotel Wolf).
- What services are required from the Fire Department? : None.
- What services are required from the Planning Commission? : None.
- What plans have you made for garbage containment and removal? Yes.
We will have multiple trash receptacles onsite and a dump trailer will be dedicated to hold and haul trash.
- What plans have you made for sanitary control/portable toilets?: Bathrooms within the building will be available to guests. Additional restrooms (2 or more) will also be provided by Posey Wagon.
- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: _____
Food will be served, but we have not yet identified who will be doing the catering. We intend to hire a restaurant and/or food truck licensed with the State.
- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.
Alcohol will be served by the Hotel Wolf staff under their liquor license. A bar will be setup inside the shop/garage area. The Hotel Wolf staff will be responsible for carding guests.
- Liquor Liability insurance to be required as described in Special Events Conditions #5.
- Any other request by applicant: : _____
- Name of persons who will be "in charge" at the site/activity: : Jon Nelson

On-site

Manager: Jon NelsonHome Phone: 630-870-0793Cell Phone: 307-223-2194

Alternate On-site Manager

Home Phone: _____

Cell Phone: _____

Insurance Information: (if applicable)

Name of Insurance

Company: _____

Address: _____

Phone Number: _____

Contact Person: _____

Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: _____

Street Address: _____

City/State/Zip: _____

Fax Number: _____

Phone: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 7th, day of JUNE, 20 24

 Applicant Signature

What other agencies or groups have you contacted?
Have you received Applications from these agencies for your event (IF APPLICABLE)?
Please circle applicable agencies and attach a copy of the Application.

- Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- Zoning and Planning Officer – (events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use – crowd control)
- Wyoming Highway Department –(parades or use of Highway 130/230)

TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: North Fork Office Grand Opening

Date of Special Event: August 2, 2024

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Planning Commission

Approved: _____ Date: _____
 Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. JN Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
2. JN Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
3. JN Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
4. JN Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.
5. ____ In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.
6. JN Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. JN Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. JN Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. JN Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. JN Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. JN Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. JN If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. JN The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. JN Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

Mayor /Clerk

Date: _____

Memorandum to the Town Council and Mayor of Saratoga, Wyoming

Date: June 14, 2024

From: Dr. Jane M. Carey, Retired Professor and Current Lifeguard and Water Aerobics Instructor for the Saratoga Swimming Pool

I am writing this memorandum because I am seriously concerned about the safety of the people of the Town of Saratoga while at the pool. We currently have a staff of six. We have 3 teenage lifeguards under the age of 18, 2 cashiers under the age of 18 and me. I will be 77 years old on August 21, 2024. We don't have a pool manager or any other person who is nominally in charge of the pool. Because of this, we lack a clear written plan for an emergency incident. The forms and necessary emergency supplies are not fully stocked. Since we are short staffed, we have gaps in the schedule and no one in charge of all the testing requirements to make sure the pool is safe for swimming.

To certify for lifeguard, the Red Cross Association requires First Aid training, CPR training, Defibrillation training, swimming capability, submerging capability, and the passing of multiple scenarios testing the lifeguards' ability to save, resuscitate, stabilize, and provide aftercare. The four lifeguards have this training. We cannot and should not be responsible for more than our lifeguard duties. While on duty we have to focus on the swimmers in the pool and must not be responsible for any other tasks. The cashiers are responsible to take money and sign in guests. They are not able to provide lifeguard relief.

We need a responsible adult to be on premises at least 40 hours per week. This person should be certified to lifeguard as well as have the training to manage the pool system and be the public face of the pool in case of any altercations, etc. It would also be beneficial but not critical for this person to have Water Safety Instruction certification so that we can offer swimming lessons. Saratoga is a river town and all townspeople should know how to swim. We haven't been able to offer swimming lessons for quite some time.

We opened the pool on Wednesday, June 12, 2024. The day was sunny and we had quite a few swimmers and 9 water aerobics attendees. At around 4 PM, an adult swimmer was injured on the forehead by a child who accidentally threw a sinker (pool toy). There was quite a bit of blood and I attended to the injury while Tyler Greenberg came out to guard the rest of the swimmers. This incident demonstrates the need for two lifeguards on the premises at all times.

After this incident I had to think through the consequences of the lack of a pool manager. Since I am the only person over 21 years of age, I feel that any tragedy that might happen at the pool would fall on my shoulders. I am not willing to accept that responsibility. I am sad to say that without a pool manager, I will be forced to resign for my own peace of mind. That makes me sad because I truly enjoy lifeguarding. I can still instruct water aerobics if you are willing to keep me on. There is no safety requirement for me in that capacity.

I understand that you (Mayor and Town Council) did not create the problem of the lack of a Pool Manager, but you are the only ones who can solve the problem. I highly recommend that you rehire Whisper Bunch in the position of Pool Manager. She is certified as a lifeguard, CPO, Water Safety Instructor and has already performed the Pool Manager position with professionalism, and diligence. I worked under her last year and have great respect for her.

I will stay on for another week as long as I can sign something that absolves me from liability beyond my duties as a lifeguard. Timing is critical. We need a Pool Manager today. We, of course, also need a Recreation Director, but that decision does not carry that same life and death implications as hiring a pool manager.

Thank you for listening to my concerns. I have a year of experience at the Saratoga Pool and I hope that you respect my opinion in this situation. I do not want to quit my lifeguard position, but the current situation is not safe and I am not willing to sacrifice my peace of mind.

If you have questions, feel free to contact me.

Sincerely,

Dr. Jane M. Carey



Chris Vogelsang, PE
OV Consulting
1200 Bannock St
Denver, CO 80204

Emery Penner
Director of Public Works
110 E Springs Avenue
Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan
Client Contact: McCall Bureau
Invoice Date: June 12, 2024
Billing Period: 5/1/2024 through 5/31/24
Payment Due Date: July 12, 2024
OVLLC Invoice #: 3036
OVLLC Project #: 10250

INVOICE AMOUNT: \$ 19,322.49

Billing Detail and Budget Summary

Name	Classification	Hours	Rate/Hr	Labor Dollars
Chris Vogelsang	Principal	20	\$ 200.00	\$ 4,000.00
Beth Vogelsang	Principal	0	\$ 200.00	\$ -
Shari Moore	Sr. Planner	1	\$ 145.00	\$ 145.00
Kevin Rangel	Engineer II	23	\$ 140.00	\$ 3,220.00
Reese Shaw	Planner I	45.5	\$ 120.00	\$ 5,460.00
Maya Diaz	Planning Analyst	0	\$ 90.00	\$ -
			OV Labor	\$ 12,825.00
			OV Expenses	\$ -
			FEA	\$ -
			StudioCPG	\$ 6,497.49
			Total Billed this Invoice	\$ 19,322.49
			Total Budget Status	
			Total Billed This Invoice	\$ 19,322.49
			Amount Previously Billed	\$ 182,183.86
			Total Billed to Date	\$ 201,506.35
			Budget	\$ 216,250.00
			Budget Remaining	\$ 14,743.65

Progress Report

During this billing period, the team performed the following:

Task 1: Project Administration

- Project Management and internal organizational meetings, notes

**Task 2: Public Engagement**

- Public Meeting #3 (5/6/24):
 - Client coordination meeting (5/2/24)
 - Materials preparation: roll plot prints, updated Elementary Bus Stop Improvements, project boards, updated project sheets, wayfinding materials
 - Created survey for public meeting #3 and embedded survey on project website
 - Set up/attendance/take down
 - Notes

Task 3: Existing Conditions Summary

- None

Task 4: Visioning, Goals & Objectives

- None

Task 5: Concept Development

- None

Task 6: Concept Refinement & Illustrative Depictions

- None

Task 7: Recommendations, Implementation Strategy & Cost Estimates

- None

Task 8: Draft & Final Plan

- None

Task 9: Town Council Adoption

- Draft document development, graphic production, writing content
- Internal OV meeting on final report & schedule
- Updated project schedule graphic and project maps for final report
- Wrote language for introduction and existing conditions chapters, formatted text
- Development of final report chapters
- Internal OV meetings to review draft report
- Worked on draft plan outline, community engagement writeups and graphics, and InDesign document layout
- Coordination with Studio CPG on draft report deliverables
- Development of secondary project info and layout in draft report

Any questions regarding this invoice contact Shari Moore at shari@ovllc.com.

INVOICE

Item 16)

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal
4383 Tennyson #1A
Denver, CO 80212
PH 303-455-3779

DATE: June 1, 2024
TO: Chris Vogelsang
OV Consulting
1200 Bannock Street
Denver, Colorado 80204

PROJECT NAME: Town of Saratoga Transportation Alternatives Master Plan
INVOICE #: 23884R
BILLING PERIOD: Through 5/31/24

Total Project Fee: \$70,268.00

StudioCPG Fees	FEE	% COMPLETE	CURRENT TOTAL	PREVIOUS BILLING	REMAINING BALANCE
Task 1: Project Administration	\$ 3,990.00	89%	\$ 375.00	\$ 3,171.25	\$ 443.75
Task 2: Public Engagement	\$ 2,780.00	100%	\$ 390.00	\$ 2,390.00	-
Task 3: Existing Conditions Summary	\$ 4,836.00	100%	-	\$ 4,836.00	-
Task 4: Visioning, Goals, Objectives	\$ 970.00	100%	-	\$ 970.00	-
Task 5: Concept Development	\$ 7,618.00	100%	-	\$ 7,618.00	-
Task 6: Concept Refinement and Illustrative Depictions	\$ 18,675.00	100%	\$ 3,073.75	\$ 15,601.25	-
Task 7: Recommendations, Implementation Strategy, Costs	\$ 14,039.00	95%	\$ 1,214.50	\$ 12,124.50	\$ 700.00
Task 8: Draft and Final Plan	\$ 13,162.00	10%	\$ 1,280.25	-	\$ 11,881.75
Task 9: Town Council Adoption	\$ 848.00	0%	-	-	\$ 848.00
Reimbursable Expenses: Direct Cost - Public Mtg #2 Supplies	\$ 750.00	34%	\$ 22.00	\$ 231.14	\$ 496.86
Reimbursable Expenses: Lodging	\$ 800.00	26%	-	\$ 204.27	\$ 595.73
Reimbursable Expenses: Per Diem Food	\$ 600.00	39%	-	\$ 236.00	\$ 364.00
Reimbursable Expenses: Travel	\$ 1,200.00	58%	\$ 141.99	\$ 551.14	\$ 506.87
	\$70,268.00	0%	\$6,497.49	\$47,933.55	\$15,836.96

ITEMIZED LABOR: StudioCPG FOR CURRENT BILLING PERIOD					
	Personnel	Hours	Rate	Amount	
	Billy Gregg, Principal	2	\$ 195.00	\$ 390.00	
	Heather Noyes, Project Manager	1.5	\$ 165.00	\$ 247.50	
	Brian Pille, Sr. Landscape Architect	40	\$ 125.00	\$ 5,000.00	
	Nate King, Graphic Support	0	\$ 95.00	\$ -	
	Jennifer Lam, Landscape Designer	8	\$ 87.00	\$ 696.00	
	StudioCPG Labor Subtotal			\$ 6,333.50	

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD

Task 1 PA: Project Management / Team Coordination - in progress
Task 2: Public Engagement - Prep/Attend 5/6/24 Client Presentations/Meetings -COMPLETE
Task 6: Concept Refinement, Illustratives - COMPLETE
Task 7: Recommendations, Implementation, Costs - IN PROGRESS
Task 8: Draft/Final Plan - IN PROGRESS

REIMBURSABLES	Descp	Unit Cost	# of Units	Total	Total
In House Printing	11x17 Color	\$1.25	8	\$10.00	\$10.00
In House Printing	8x11 Color	\$1.00	12	\$12.00	\$12.00
Car Rental	Hertz	LS	1	\$90.46	\$90.46
Gas		LS	1	\$32.07	\$32.07
Gas		LS	1	\$19.46	\$19.46
Lodging: 2024 Conus Rate \$107/night					
Meals: 2024 Conus Rate \$59/day					
Total Reimbursables					\$163.99

PROJECT BILLING HISTORY	Pay App #	Invoice #	Date Issued	Amount	Payment
	1	23692R2	9/29/2023	\$3,978.75	Paid
	2	23732R2	11/1/2023	\$2,740.00	Paid
	3	23758R2	12/6/2023	\$1,984.50	Paid
	4	23780R2	1/12/2024	\$1,097.50	Paid
	5	23802	2/9/2024	\$4,833.05	Paid
	6	23828	3/6/2024	\$10,357.00	Paid
	7	23853	4/1/2024	\$19,468.75	Paid
	8	23874	5/1/2024	\$3,474.00	Paid
	9	23894R	6/1/2024	\$6,497.49	Current

TOTAL AMOUNT DUE THIS INVOICE: \$6,497.49
PRIOR UNPAID INVOICES: \$0.00
TOTAL OWED: \$6,497.49

KINGS FUEL #57
Wheatridge
CO 80212
(303) 425-7356 Store

PLUS CUSTOMER
*****7258
PUMP# 6
UNL @3.169 /gal
VOLUME 6.142 gal

GAS TOTAL 19.46
TAX 0.00
****BAL 19.46
Wheatridge CO 80212
US DEBIT Purchase
*****2206
REF#: 071111 TOTAL \$19.46
AID: A0000000980846
TC: EODDC490E72C0202
VERIFIED BY PIN
DEBIT 19.46
05/07/24 09:14am
57 121 32 88888121

May Points=505
Apr Points=77
Each Month Points
Do Not Combine

I agree to pay the
above Total Amount
according to Card
Issuer Agreement
THANK YOU FOR
SHOPPING KINGS!
We Appreciate
Customer Loyalty

WELCOME TO
COUNTRY STORE
COUNTRY STORE
303 5

03
E LEVEL: SELF
REG E10
10.025
\$3.199
\$32.07
\$32.07

Gas
Fuel

\$32.07

Insert
Acct: 7626
ID: 21
ID: 00-098216
ID: 98
ID: 025
VOICE: 161325
BMV STAN: 034738804
42
APP NAME:
CAPITAL ONE VISA
AID: A0000000031010
APP CRYPTOGRAM:
ARQC 823126911E94E1B
3

Tell us about
your visit for a
chance to win
a gas gift card!
Gasfeedback.com
THANK YOU
HAVE A NICE DAY

Hertz

Rental Record#

Item 16)



BRIAN PILLE

Vehicle: 2023 COMPASS

Lot:

License MOJJ4P1S

Rental Rate*

1 @ \$ 48.09 per day T \$ 48.09
1 @ \$ 16.35 ex hour T \$ 16.35

*Includes Unlimited Miles

Additional Products

Frequent Flyer Surcharge

T \$.00

Fuel Responsibility

Starting Level 100%

You agree to replace fuel used or pay a refuelling charge of
\$ 10.31 per gallon OR \$.469 per mile driven.

Service Charges/Taxes

VEHICLE LICENSING COST RECOVERY .48% T \$.31

CORD SAFETY PROG FEE \$ 4.26

Tax 6.500% On Est. Taxable TH \$ 64.75 \$ 4.21

ADJUSTMENTS

VOUCHER - 1

\$ - 90.46

TOTAL ESTIMATED CHARGE

\$

200.00
ation
ocNum COALE01 / 0780601
Plan NOAD2 Class: Q4
HLE
06/24 at
VADA HL
07/24 at
/www.hertz.com/rentalextension
ad Ser 654-5060

ARGEEXPLAINED
ons and times
ations.
24 hours before
e subject to

INVOICE

Octagon Construction LLC
519 CR 702, Ste 129
Dixon, WY 82323

kristen.stocks@sce-usa.com
+1 (307) 200-1930

Saratoga, Town**Bill to**

Town of Saratoga

Ship to

Town of Saratoga

Invoice details

Invoice no.: 1086

Terms: Due on receipt

Invoice date: 06/12/2024

Due date: 06/12/2024

#	Product or service	Description	SKU	Qty	Rate	Amount
1.	Contract Work	Asphalt on Sierra Ave		22600	\$3.05	\$68,930.00
2.	Contract Work	Asphalt on Airport Culvert Install on Sierra Ave Lower Manhole to Below Grade for Asphalt Raise Valves and Manhole to Match Asphalt		1	\$4,970.00	\$4,970.00

Total **\$73,900.00**

Ways to pay

BANK

Pay online

22-446-250





The Town of Saratoga, Carbon County, Wyoming

RESOLUTION NO: 2024-04

Authorizing and Accepting Resolution

"A resolution accepting public improvements for approved subdivisions as well as authorizing the signing and recording the Final Plats of said subdivisions."

WHEREAS the Town Council approved subdivisions known as Octagon Estates 1st edition and Octagon Estates 3rd edition.

WHEREAS the Town Council approved a development agreement with Octagon Construction on October 17, 2023 providing for terms of assurances as they pertain to the construction of the public improvements for the subdivisions listed above.

WHEREAS, the developer Octagon Construction has completed improvements for the subdivision(s) above.

WHEREAS, the developer and the Town have fulfilled their obligations described within the development agreement referenced in this resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT: The Town Council of the Town of Saratoga accepts the public improvements for the above listed subdivisions and hereby authorizes the Mayor to sign and record the Final Plat of the Octagon Estates Third Addition Subdivision.

PASSED AND RESOLVED BY THE TOWN OF SARATOGA this 18th day of June 2024.

Town of Saratoga, Carbon County, Wyoming

By: _____
Mayor, Chuck Davis

ATTEST:

Town Clerk, Jen Anderson

Town of Saratoga
P.O. Box 486
110 E. Spring Avenue
Saratoga, WY 82331

13-Jun-24

Attn: Chuck Davis, Mayor

Re: Saratoga Carbon County Impact Joint Powers Board

Mayor Davis:

In February 2023, the Saratoga Town Council appointed me to the Joint Powers Board to replace Craig Kopasz as he was leaving the JPB. My term expires July 2024.

I have enjoyed serving on the Board this past year, I feel that I have contributed to the workings of the Board, and I would be happy to serve another term. Therefore, I am asking the Town Council to re-appoint me to represent Saratoga at the Saratoga Carbon County Impact Joint Powers Board for the next three-year term. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Ford", with a long horizontal flourish extending to the right.

Jim Ford, P.E.