



## TOWN COUNCIL REGULAR MEETING

**JUNE 04, 2024 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### AGENDA

#### CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilwoman Beck  
\_\_Councilman Jerry Fluty \_\_Councilman Bub Barkhurst

#### APPROVAL OF THE AGENDA

#### APPROVAL OF THE MINUTES

- 3) Minutes from May 21, 2024 Council Meeting

#### APPROVAL OF THE BILLS

- 4) Deposits - \$146,481.63
- 5) Accounts Payable - \$115,351.61
- 6) Transmittals - \$20,332.50
- 7) Payroll - \$42,747.11

#### CORRESPONDENCE

- 8) Halle - Wyoming Tourism
- 9) Carbon County Visitors' Council - Member-at-Large Nominee
- 10) Power Company of Wyoming - Application to amend CCSM Project Conditional Use Permit
- 11) Chamber Member Appreciation - Meet your Board June 11, 2024

#### ITEMS FROM THE PUBLIC

- 12) Special Event Application - 28th Annual Steinley Cup Brewfest
- 13) Special Event Application - 5K Fundraiser
- 14) Special Event Application - Platte Valley Kiwanis Rubber Duck Race
- 15) Amanda Pickett - Water Bill at 407 W. Hickory
- 16) Bike Track Petition and Map
- 17) Special Event Application - The Malt
- 18) Special Events Permit - SMHS Volleyball Dunk Tank

#### COUNCIL COMMENTS

## REPORTS FROM DEPARTMENTS

### **Town Hall**

- [19\)](#) Carbon County Visitors' Council
- [20\)](#) Civic Plus Invoices 302177 - \$3,400.00 and 302197 - \$3,700.00
- [21\)](#) Ordinance 869 - 2024/2025 Budget Final Reading
- [22\)](#) 2022/2023 Audit Invoice #140331 - \$6,816.00 Mountain States CPAs and Consultants
- [23\)](#) Verizon Land Lease Agreement

### **Police Department**

### **Fire Department**

### **Recreation Department**

Next meeting is July 1, 2024 at 6:00 PM at the Town Hall Council Chambers

- 24) New Hires - Sophia Powell, Maddison Dunning, Emma Vannett, Samantha Anderson, Tyler Greenberg, Jane Carey
- [25\)](#) Rec Director Duties

### **Department of Public Works**

- [26\)](#) S. River St Pay App # 1

## REPORTS FROM BOARDS AND COMMISSIONS

### **Water and Sewer Joint Power Board**

Next meeting is June 12, 2024 at 5:30 PM at the PVCC

### **Planning Commission**

Next meeting is June 11, 2024 at 5:30 PM at the Town Hall Council Chambers

### **Community Center Joint Powers Board**

Next meeting is June 10, 2024 at 4:30 PM at the PVCC

### **Recreation Commission**

Next meeting is July 1, 2024 at 6:00 PM at the Town Hall Council Chambers

### **Saratoga Airport Advisory Board**

Next meeting is June 10, 2024 at 3:30 PM at the Town Hall Council Chambers

- [27\)](#) Sewer Lift Station - Task Order

### **South Central Wyoming Emergency Medical Services Board**

Next meeting is June 17, 2024 at 6:00 PM at Saratoga Ambulance Barn

## NEW BUSINESS

### **EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

### **FURTHER BUSINESS**

**ADJOURNMENT**

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, JUNE 18, 2024 AT 6:00 PM.**



## TOWN COUNCIL REGULAR MEETING MAY 21, 2024 at 6:00 PM

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### MINUTES

#### CALL TO ORDER

- 1) Opening Ceremony  
Mayor Chuck Davis called meeting to order at 6:00 PM
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilwoman Beck  
\_\_Councilman Jerry Fluty \_\_Councilman Barkhurst  
All members of council were present

#### APPROVAL OF THE AGENDA

Mayor Chuck Davis asked the council and public if there were any additions needing to be made to the agenda, no additions were made. Motion to approve agenda for May 21, 2024 made by Councilman Fluty, second by Councilman Barkhurst. Motion carried.

#### APPROVAL OF THE MINUTES

- 3) Minutes from Meeting May 7, 2024  
Motion was made by Councilman Cooley to approve minutes from May 7, 2024 Council meeting, second by Councilman Fluty. Motion carried.

#### APPROVAL OF THE BILLS

Motion was made to approve the bills and transmittals for May 21, 2024 by Councilman Fluty, second by Councilman Cooley. Motion carried.

- 4) Deposits - \$334,871.13
- 5) Accounts Payable - \$92,494.46
- 6) Transmittals - \$51,776.09
- 7) Payroll - \$41,519.03

#### CORRESPONDENCE

#### ITEMS FROM THE PUBLIC

- 8) Special Event Application - Stillhouse Blues Band & Others  
Motion was made to approve Special Event Application by Councilman Cooley, second by Councilwoman Beck. Motion carried.



## COUNCIL COMMENTS

Councilwoman Kathy Beck stated she will not be able to attend the WAM conference as the voting delegate for the Town of Saratoga in June.

Mayor Chuck Davis asked if there were any other comments to be made, no additional comments were made.

## REPORTS FROM DEPARTMENTS

### Town Hall

- 9) Ordinance 869 - FY 2024/2025 Budget  
 Motion to approve the second reading of Ordinance 869 by title made by Councilman Fluty, second by Councilman Cooley. Motion carried.  
 Mayor Chuck Davis stated there is a new Pay Scale that has been factored in the 2024/2025 Budget. This pay scale will balance out the gaps in wages and set a standard for all current and incoming employees. The town has hired new employees and would like to adopt the new pay scale pending approval tonight. Motion was made by Councilman Fluty to pass the new wage scale and put into effect, second by Councilman Cooley. Motion carried.  
 Motion was made by Councilwoman Beck to approve the parttime wage scale, second by Councilman Cooley. Motion carried.
- 10) Baseball Fields  
 Creed James gave an update on the Baseball program; they have 130 participants this year. Mr. James offered his appreciation for the Town's involvement and support with the program. Mayor Chuck Davis stated they have come to an agreement with Woods family for the lease of the baseball fields. The lease agreement be from October 1, 2023 to September 30, 2028. Motion to approve the signing of lease made by Councilman Fluty, second by Councilman Cooley. Motion carried.  
 Richard Hodges expressed concern over safety in the area with the traffic, he requested a four way stop at the intersection of Rochester and 3rd. Mayor Davis and Chief Mike Morris will initiate a traffic study.
- 11) Ellie Dana - Valley Village Grant  
 Ellie Dana stated Wyoming Intertie Community Investment Program has a grant with a deadline approaching, she would like to apply for a grant of \$50,000 to finish out the parking lot and play area at Valley Village Childcare. Motion was made by Councilman Fluty to sign letter of support for Wyoming Intertie Community Investment Program Grant, second by Councilwoman Beck. Motion carried.
- 12) WWII AT-6 - WASP  
 Ms. Ellie Dana with the Commemorative Air Force stated that on August 13 "Nella" a WWII plane flown by WASP (Women Air Service Pilots) will be in town for tours and rides at Shively's Field. Ms. Dana needs the town permission for the Commemorative Air Force to add the Town of Saratoga on their insurance, there will be no cost involved for the town, this covers the town if anything should happen while the plane is here.  
 Motion was made by Councilwoman Beck to allow the Commemorative Air Force to add the Town of Saratoga to their insurance policy, second by Councilman Fluty. Motion carried.
- 13) NFP - Stacy Crimmins  
 Stacy Crimmins stated she would like to apply for the Wyoming Intertie Community Investment Grant for \$50,000.00 for Never Forget Park. If awarded the Grant would be used for either Phase 1, 2 or 3 of the construction of Never Forget Park, depending on where the funds were needed.

Motion was made by Councilman Fluty to sign resolution allowing Never Forget Park to apply for the Grant on behalf of the Town of Saratoga, second by Councilman Cooley. Motion carried.

- 14) Bigfoot 99 ad advertising open council seats

No motion was made to advertise on the Bigfoot 99.

- 15) Carbon County Visitors' Council

Motion to appoint McCall Burau to the Carbon County Visitors' Council made by Councilwoman Kathy Beck, no second. Motion failed.

## **Police Department**

Chief Mike Morris stated there have been 152 calls of service since the last council meeting.

Update on vehicles, Durango is back in service, it came in \$300.00 less than anticipated, the Tahoe, they found that one of the lifters had come apart and scored the cam shaft, ordered a new cam shaft, still looking into a headlight. All engine work is covered under the warranty. Councilman Barkhurst inquired if the possibility having the whole engine replaced was looked at, Chief Morris stated they will only replace what is damaged. Motion was made by Councilman Fluty to purchase a new headlight casing for the Tahoe, second by Councilman Cooley. Motion carried.

- 16) SHSP Grant

Motion to move forward with the SHSP grant in the amount of \$45,325.00 which is 100% reimbursable made by Councilwoman Beck, second by Councilman Cooley. Motion carried.

- 17) Vest Quote

Motion to approve purchase of two (2) vests and carriers in the amount of \$3090.88 made by Councilman Fluty, second by Councilman Barkhurst. Motion carried.

## **Fire Department**

Creed James stated in April they completed testing on the SCBA's and air compressor, everything did pass. There were 6 SCBA masks that were replaced under warranty. The department is transitioning to a new reporting system to the state. Awarding the George M. Allen Memorial Scholarship to a Saratoga High School Senior Makenna King in the amount of \$500.00. Currently have 32 volunteers on the roster and are continuing with the weekly trainings and prepare for wildland fire season.

## **Recreation Department**

Next meeting is June 3, 2024 at 6:00 PM at the Town Hall Council Chambers

Director Kim Hemenway reported the Grant for the Spring Restoration Project was not awarded to the Town of Saratoga. Continuing to prep for the upcoming pool season, still looking for some lifeguards, and a pool manager. Hoping to get the pool filled later this week or early next week. Director Hemenway announced her resignation, her last day will be June 14. Motion was made by Councilwoman Beck to accept Kim Hemenway's resignation, second by Councilman Cooley. Motion carried. Motion was made by Councilman Cooley to advertise for a Pool Manager and Rec Director, second by Councilman Fluty. Motion carried.

Council discussed the idea of having a fulltime rec assistant/pool manager. Councilman Fluty asked Hemenway why she was resigning, she stated the demand is very high with no support staff, the pay is low.

## Department of Public Works

Director Emery Penner stated, the River Street project has kicked off, the contractors are good to work with, communication is well and it has been a great team effort. Looking at the end of August for completion. He will be keeping us updated as the project progresses. Looking at possibly June 7 to begin the Greater Road Project with the paving and chip sealing.

Will start dipping and trapping for mosquitoes in the next couple of weeks. Will start seeing spraying the first part of June, it needs to warm up a bit.

18) OV Invoice 2997 - \$14,967.81

Motion to approve invoice from OV Consulting in the amount of \$14,967.81 made by Councilwoman Beck, second by Councilman Fluty. Motion carried.

19) Carter Edwards Resignation

Motion was made by Councilman Fluty to accept Carter Edwards resignation, second by Councilwoman Beck. Motion carried.

20) Hiring of Christopher Powell, William Paddock, and Skyler Wood

Motion was made to hire Christopher Powell fulltime in the Sewer & Water Department with a wage of \$18.02 per hour, William Paddock fulltime in the Streets Department with a wage of \$18.02 per hour, by Councilman Cooley, second by Councilman Fluty. Motion carried.

Motion was made by Councilwoman Beck to hire Skyler Wood seasonal help in the Weed & Pest with a wage of \$18.00 per hour, second by Councilman Barkhurst. Motion carried.

## REPORTS FROM BOARDS AND COMMISSIONS

### Water and Sewer Joint Power Board

Next meeting is June 12, 2024 at 5:30 PM at the PVCC

Continuing to work through Ordinances, finishing up with the water and then will move onto the sewer, once completed a draft will be presented to the council for approval before forwarding them to the town attorney.

Mayor Davis asked for a volunteer for a Council Representative for the Water & Sewer Joint Powers Board. Councilman Jerry Fluty volunteered. Motion was made to accept Mayor Davis appointment of Councilman Jerry Fluty as the Council Representative to the Water & Sewer Joint Powers Board by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

### Planning Commission

Next meeting is June 11, 2024 at 5:30 PM at the Town Hall Council Chambers

Director Penner stated there was a public hearing held to discuss "Chickens", a big support in favor of allowing chickens in town. Will be drafting an ordinance and presenting to the council hopefully in July.

### Community Center Joint Powers Board

Next meeting is June 10, 2024 at 4:30 PM at the PVCC

### Recreation Commission

Next meeting is June 3, 2024 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Kathy Beck reported the commission is looking for a Rec Director, Pool Manager, looking to get lifeguards certified, swim instructors and options for swim lessons.

**Saratoga Airport Advisory Board**

Next meeting is June 10, 2024 at 3:30 PM at the Town Hall Council Chambers

Recorder Brenda Mistelske stated the board has discussed landscaping and putting up a flag, tabled the discussion about paying the airport portion of the town audit. Brandan Basset from Pine Cove presented options for a camera system. WAC (Wyoming Aeronautics Conference) will be September 17-20th here in Saratoga, and a new hanger that is to be built, there will be more discussion on that. Emery Penner was at the meeting and discussed the sewer line.

**South Central Wyoming Emergency Medical Services Board**

Next meeting is June 17, 2024 at 6:00 PM in Hanna

**NEW BUSINESS**

Mayor Chuck Davis asked if there was any new business that needed to be brought to the town, no response from the public.

**EXECUTIVE SESSION****FURTHER BUSINESS**

Mayor Chuck Davis inquired if there was any further business needing to be discussed, no comments were made from the public.

**ADJOURNMENT**

Motion was made by Councilman Fluty to adjourn meeting at 7:27 PM, second by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, June 4, 2024 AT 6:00 PM.**

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Mayor Chuck Davis

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Jenn Anderson, Town Clerk

## Payment Approval Report Compared to Cash Requirements Report

Report Date	Payment Approval Report Total	Cash Requirements Report Total	Difference	Payee	Check Amount	Check Issue Date	Description
	\$ 115,351.61	\$ 112,201.61	\$ 3,150.00				
				Platte Valley Lawn Care & Landscaping	\$ 1,575.00	5/16/24	Mowing & Trimming
				Platte Valley Lawn Care & Landscaping	\$ 1,575.00	5/24/24	Mowing & Trimming
					\$ -		
					\$ -		
				Total	\$ 3,150.00		

Report Criteria:  
Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
<b>3 P's Platte Valley Porta Pot &amp; Septic</b>									
7387	3 P's Platte Valley Porta Pot & Septic	1698	Weekly Cleaning Veteran's Island (2)	06/03/2024	220.00	.00		10-444-262	624
Total 3 P's Platte Valley Porta Pot & Septic:					220.00	.00			
<b>Black Diamond Electric Inc.</b>									
1465	Black Diamond Electric Inc.	5243	Vacuum Outlet-Labor (5 Hrs)-1/2" EMT	05/02/2024	542.62	.00		50-450-340	524
Total Black Diamond Electric Inc.:					542.62	.00			
<b>Black Hills Energy</b>									
3400	Black Hills Energy	4/18/24-5/17/2	Acct# 4893 8916 95-Meter# BHE47050	05/21/2024	78.09	.00		10-422-270	524
3400	Black Hills Energy	4/18/24-5/17/2	Acct# 6102 9457 17-Meter# BHE66466	05/21/2024	68.55	.00		51-531-270	524
3400	Black Hills Energy	4/18/24-5/17/2	Acct# 6102 9457 17-Meter# BHE66466	05/21/2024	68.55	.00		52-532-270	524
3400	Black Hills Energy	4/18/24-5/17/2	Acct# 6106 0330 32-Meter# BHE30707	05/21/2024	224.69	.00		10-431-270	524
3400	Black Hills Energy	4/18/24-5/17/2	Acct# 6113 7275 62-Meter# BHE57941	05/21/2024	135.98	.00		10-422-270	524
3400	Black Hills Energy	4/18/24-5/17/2	Acct# 7953 7231 14-Meter# SG528271	05/21/2024	67.44	.00		10-411-270	524
3400	Black Hills Energy	4/18/24-5/17/2	Acct# 7953 7231 14-Meter# SG528271	05/21/2024	67.44	.00		10-421-270	524
Total Black Hills Energy:					710.74	.00			
<b>Candy Mountain, LLC</b>									
7106	Candy Mountain, LLC	160939	5 Gal Purified Water \$10 Each (3), Bottl	05/31/2024	30.00	.00		10-411-240	624
7106	Candy Mountain, LLC	160939	5 Gal Purified Water \$10 Each (3), Bottl	05/31/2024	30.00	.00		10-421-240	624
Total Candy Mountain, LLC:					60.00	.00			
<b>Capital Business Systems Inc (WY)</b>									
7400	Capital Business Systems Inc (WY)	1396501	Contract# 16436-01-Overage Charge-4	05/16/2024	.09	.00		10-411-240	524
7400	Capital Business Systems Inc (WY)	1396501	Contract# 16436-01-Overage Charge-4	05/16/2024	.09	.00		10-412-240	524
7400	Capital Business Systems Inc (WY)	1396501	Contract# 16436-01-Overage Charge-4	05/16/2024	.09	.00		10-413-240	524
7400	Capital Business Systems Inc (WY)	1396501	Contract# 16436-01-Overage Charge-4	05/16/2024	.09	.00		10-431-240	524
7400	Capital Business Systems Inc (WY)	1396501	Contract# 16436-01-Overage Charge-4	05/16/2024	.05	.00		51-531-240	524
7400	Capital Business Systems Inc (WY)	1396501	Contract# 16436-01-Overage Charge-4	05/16/2024	.05	.00		52-532-240	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-411-280	524

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-412-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-413-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-421-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-422-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-431-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-441-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-442-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-443-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		10-445-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	59.34	.00		42-533-270	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	29.66	.00		51-531-280	524
7400	Capital Business Systems Inc (WY)	1399292	USC Phone Service Contract# 15178-0	05/28/2024	29.66	.00		52-532-280	524
7400	Capital Business Systems Inc (WY)	1399955	Contract# 7986-01-1800 Blk & 2700 Co	05/30/2024	48.62	.00		10-411-240	624
7400	Capital Business Systems Inc (WY)	1399955	Contract# 7986-01-1800 Blk & 2700 Co	05/30/2024	48.62	.00		10-412-240	624
7400	Capital Business Systems Inc (WY)	1399955	Contract# 7986-01-1800 Blk & 2700 Co	05/30/2024	48.62	.00		10-413-240	624
7400	Capital Business Systems Inc (WY)	1399955	Contract# 7986-01-1800 Blk & 2700 Co	05/30/2024	48.62	.00		10-431-240	624
7400	Capital Business Systems Inc (WY)	1399955	Contract# 7986-01-1800 Blk & 2700 Co	05/30/2024	24.30	.00		51-531-240	624
7400	Capital Business Systems Inc (WY)	1399955	Contract# 7986-01-1800 Blk & 2700 Co	05/30/2024	24.30	.00		52-532-240	624
Total Capital Business Systems Inc (WY):					955.60	.00			
<b>Capital Business Systems, Inc. (TX)</b>									
7346	Capital Business Systems, Inc. (TX)	36609774	Cannon Copier Agreement-4/15/24 to 5	05/21/2024	90.42	.00		10-411-240	524
7346	Capital Business Systems, Inc. (TX)	36609774	Cannon Copier Agreement-4/15/24 to 5	05/21/2024	90.42	.00		10-412-240	524
7346	Capital Business Systems, Inc. (TX)	36609774	Cannon Copier Agreement-4/15/24 to 5	05/21/2024	90.42	.00		10-413-240	524
7346	Capital Business Systems, Inc. (TX)	36609774	Cannon Copier Agreement-4/15/24 to 5	05/21/2024	437.48	.00		10-421-240	524
7346	Capital Business Systems, Inc. (TX)	36609774	Cannon Copier Agreement-4/15/24 to 5	05/21/2024	90.42	.00		10-431-240	524
7346	Capital Business Systems, Inc. (TX)	36609774	Cannon Copier Agreement-4/15/24 to 5	05/21/2024	45.21	.00		51-531-240	524
7346	Capital Business Systems, Inc. (TX)	36609774	Cannon Copier Agreement-4/15/24 to 5	05/21/2024	45.21	.00		52-532-240	524
Total Capital Business Systems, Inc. (TX):					889.58	.00			
<b>CenturyLINK</b>									
7221	CenturyLINK	307-432-1330	PD 911 Phone Line-307.432.1330-5/16/	05/16/2024	157.34	.00		10-421-225	524
Total CenturyLINK:					157.34	.00			
<b>CNA Surety</b>									
1905	CNA Surety	65561884-052	Bond# 65561884-Brenda Mistelski-7/23	05/28/2024	250.00	.00		10-411-515	524

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total CNA Surety:					250.00	.00			
<b>Cogent, Inc.</b>									
7408	Cogent, Inc.	5593525	Chlorine Reagent (3)-Sewer	05/16/2024	272.31	.00		52-532-241	524
Total Cogent, Inc.:					272.31	.00			
<b>Dana Kepner Company of Wyoming, LLC</b>									
2180	Dana Kepner Company of Wyoming, LL	2238004-00	PTFCBGG-288-18-72 NL Ford Tandem	05/10/2024	8,276.80	.00		51-531-492	524
2180	Dana Kepner Company of Wyoming, LL	2238004-00	PTFCBGG-288-18-72 NL Ford Tandem	05/10/2024	1,289.20	.00		51-531-244	524
2180	Dana Kepner Company of Wyoming, LL	2238004-00	18" Ford Cast Iron Flat Locking Electro	05/10/2024	1,071.60	.00		51-531-244	524
2180	Dana Kepner Company of Wyoming, LL	2238004-00	Ford 18" CCID-18-4-Close D Cell Insula	05/10/2024	620.00	.00		51-531-244	524
2180	Dana Kepner Company of Wyoming, LL	2238004-00	NL 3/4" B44-333M-Q Ford Ball Valve (8	05/10/2024	927.04	.00		51-531-244	524
2180	Dana Kepner Company of Wyoming, LL	2238004-00	EM1-60-46 6" Ford Curb Box Less Rod	05/10/2024	668.24	.00		51-531-244	524
2180	Dana Kepner Company of Wyoming, LL	2238004-00	54" Stationary Rod SS For 6' McDonald	05/10/2024	390.00	.00		51-531-244	524
2180	Dana Kepner Company of Wyoming, LL	2238044-00	4" DFW-4T/C Saddle Tee w/ss Clamps	05/09/2024	281.40	.00		52-532-492	524
2180	Dana Kepner Company of Wyoming, LL	2238045-00	Steel Hydrant Flag (4)-Water	05/09/2024	121.84	.00		51-531-244	524
Total Dana Kepner Company of Wyoming, LLC:					13,646.12	.00			
<b>iSpyFire, Inc.</b>									
7419	iSpyFire, Inc.	3510	Annual Server Fee (2)-Subscription Lev	05/20/2024	630.00	.00		10-422-225	524
Total iSpyFire, Inc.:					630.00	.00			
<b>Knife River Materials</b>									
7732	Knife River Materials	336253	Ticket# 44017445-Large Rock-Quantity	05/07/2024	225.53	.00		10-431-260	524
7732	Knife River Materials	336253	Ticket# 44017446-Large Rock-Quantity	05/07/2024	236.56	.00		10-431-260	524
Total Knife River Materials:					462.09	.00			
<b>Megan James</b>									
7413	Megan James	05312024	Morning Mash Up Class Instruction-Ma	06/03/2024	300.00	.00		10-445-483	624
Total Megan James:					300.00	.00			
<b>Motorola Solutions, Inc.</b>									
3930	Motorola Solutions, Inc.	8230459201	SVC01SVC1424C-7/1/24 to 7/31/24-On	06/02/2024	1,159.51	.00		10-421-320	624
3930	Motorola Solutions, Inc.	8230459201	SVC01SVC0335A-7/1/24 to 7/31/24-Ne	06/02/2024	263.13	.00		10-421-320	624



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
3930	Motorola Solutions, Inc.	8230459201	SVC01SVC0335A-7/1/24 to 7/31/24-Ne	06/02/2024	.00	.00		10-421-320	624
	Total Motorola Solutions, Inc.:				1,422.64	.00			
<b>Mountain States CPA's and Consultants</b>									
7711	Mountain States CPA's and Consultants	140331	Progress Billing For 2023 Financial Stat	06/02/2024	6,816.00	.00		10-411-330	624
	Total Mountain States CPA's and Consultants:				6,816.00	.00			
<b>MPM Corp</b>									
3945	MPM Corp	9150891	Trash Removal For May 2024-Lake	05/31/2024	240.00	.00		10-443-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-Veteran's	05/31/2024	80.00	.00		10-444-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-HP	05/31/2024	80.00	.00		10-444-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-TH	05/31/2024	17.50	.00		10-411-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-PD	05/31/2024	17.50	.00		10-421-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-Kathy Gl	05/31/2024	45.00	.00		10-444-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-Streets	05/31/2024	15.00	.00		10-431-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-Water	05/31/2024	15.00	.00		51-531-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-Sewer	05/31/2024	15.00	.00		52-532-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-Sewer	05/31/2024	35.00	.00		52-532-262	624
3945	MPM Corp	9150891	Trash Removal For May 2024-Dog Park	05/31/2024	45.00	.00		10-444-262	624
	Total MPM Corp:				605.00	.00			
<b>Pine Cove Consulting, LLC</b>									
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	93.56	.00		10-411-320	624
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	17.33	.00		10-412-320	624
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	17.33	.00		10-413-320	624
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	114.37	.00		10-421-320	624
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	17.33	.00		10-442-320	624
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	17.33	.00		10-445-320	624
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	34.66	.00		51-531-320	624
7285	Pine Cove Consulting, LLC	21297C	Office 365-Pax8 Business Standard Mo	06/03/2024	34.66	.00		52-532-320	624
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	315.95	.00		10-411-320	624
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	58.51	.00		10-412-320	624
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	58.51	.00		10-413-320	624
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	386.17	.00		10-421-320	624
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	58.51	.00		10-442-320	624
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	58.51	.00		10-445-320	624
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	117.02	.00		51-531-320	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7285	Pine Cove Consulting, LLC	21298C	IT Managed Services Agreement-6/24-	06/03/2024	117.02	.00		52-532-320	624
Total Pine Cove Consulting, LLC:					1,516.77	.00			
<b>Pitney Bowes Global Financial Services</b>									
7432	Pitney Bowes Global Financial Services	3319171572	Acct# 0011887462-Postage 4/17/24 to	05/28/2024	64.71	.00		10-411-240	524
7432	Pitney Bowes Global Financial Services	3319171572	Acct# 0011887462-Postage 4/17/24 to	05/28/2024	64.71	.00		10-412-240	524
7432	Pitney Bowes Global Financial Services	3319171572	Acct# 0011887462-Postage 4/17/24 to	05/28/2024	43.13	.00		10-413-240	524
7432	Pitney Bowes Global Financial Services	3319171572	Acct# 0011887462-Postage 4/17/24 to	05/28/2024	21.56	.00		10-421-240	524
7432	Pitney Bowes Global Financial Services	3319171572	Acct# 0011887462-Postage 4/17/24 to	05/28/2024	21.57	.00		10-431-240	524
7432	Pitney Bowes Global Financial Services	3319171572	Acct# 0011887462-Postage 4/17/24 to	05/28/2024	107.84	.00		51-531-240	524
7432	Pitney Bowes Global Financial Services	3319171572	Acct# 0011887462-Postage 4/17/24 to	05/28/2024	107.85	.00		52-532-240	524
Total Pitney Bowes Global Financial Services:					431.37	.00			
<b>Platte Valley Lawn Care &amp; Landscaping LL</b>									
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-PVC	05/16/2024	175.00	175.00	05/24/2024	10-410-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-TH	05/16/2024	175.00	175.00	05/24/2024	10-411-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-Libra	05/16/2024	175.00	175.00	05/24/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-Vete	05/16/2024	175.00	175.00	05/24/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-Goo	05/16/2024	175.00	175.00	05/24/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-Trian	05/16/2024	175.00	175.00	05/24/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-Seni	05/16/2024	175.00	175.00	05/24/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-Kath	05/16/2024	175.00	175.00	05/24/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	54	Lawn Mowing & Trimming-5/16/24-Ball	05/16/2024	175.00	175.00	05/24/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-PVC	05/24/2024	175.00	175.00	05/29/2024	10-410-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-TH	05/24/2024	175.00	175.00	05/29/2024	10-411-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-Libra	05/24/2024	175.00	175.00	05/29/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-Vete	05/24/2024	175.00	175.00	05/29/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-Goo	05/24/2024	175.00	175.00	05/29/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-Trian	05/24/2024	175.00	175.00	05/29/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-Seni	05/24/2024	175.00	175.00	05/29/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-Kath	05/24/2024	175.00	175.00	05/29/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	56	Lawn Mowing & Trimming-5/23/24-Ball	05/24/2024	175.00	175.00	05/29/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-PVC	05/30/2024	175.00	.00		10-410-262	624
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-TH	05/30/2024	175.00	.00		10-411-262	624
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-Libra	05/30/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-Vete	05/30/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-Goo	05/30/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-Trian	05/30/2024	175.00	.00		10-444-262	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-Seni	05/30/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-Kath	05/30/2024	175.00	.00		10-444-262	624
7731	Platte Valley Lawn Care & Landscaping	58	Lawn Mowing & Trimming-5/30/24-Ball	05/30/2024	175.00	.00		10-444-262	624
Total Platte Valley Lawn Care & Landscaping LL:					4,725.00	3,150.00			
<b>Plattoga Holdings, LLC</b>									
7523	Plattoga Holdings, LLC	SI-1500	Rock Crushing 4/15/24	04/30/2024	10,539.75	.00		22-446-250	624
7523	Plattoga Holdings, LLC	SI-1500	Rock Crushing 4/17/24	04/30/2024	11,533.34	.00		22-446-250	624
7523	Plattoga Holdings, LLC	SI-1500	Rock Crushing 4/18/24	04/30/2024	6,949.41	.00		22-446-250	624
7523	Plattoga Holdings, LLC	SI-1500	Rock Crushing 4/22/24	04/30/2024	10,325.64	.00		22-446-250	624
7523	Plattoga Holdings, LLC	SI-1500	Rock Crushing 4/23/24	04/30/2024	11,305.06	.00		22-446-250	624
7523	Plattoga Holdings, LLC	SI-1500	Rock Crushing 4/25/24	04/30/2024	6,298.63	.00		22-446-250	624
7523	Plattoga Holdings, LLC	SI-1500	Trucking / Freight Hired Out Mobilize In	04/30/2024	1,625.00	.00		22-446-250	624
7523	Plattoga Holdings, LLC	SI-1500	Trucking / Freight Hired Out Mobilize O	04/30/2024	1,625.00	.00		22-446-250	624
Total Plattoga Holdings, LLC:					60,201.83	.00			
<b>Posey Wagon Portable Toilet Services LLC</b>									
7629	Posey Wagon Portable Toilet Services	2364	Baseball Field Toilets (2)	06/03/2024	130.00	.00		10-444-262	624
7629	Posey Wagon Portable Toilet Services	2364	Clean Toilets @ Old Football Field (2)	06/03/2024	130.00	.00		10-444-262	624
7629	Posey Wagon Portable Toilet Services	2364	Vac Out Lake Vaults	06/03/2024	400.00	.00		10-443-262	624
Total Posey Wagon Portable Toilet Services LLC:					660.00	.00			
<b>R.P. Lumber Co, Inc.</b>									
7522	R.P. Lumber Co, Inc.	05282024	Inv# 2304869-USPS Freight-4/30/24-S	05/28/2024	243.04	.00		52-532-241	624
7522	R.P. Lumber Co, Inc.	05282024	Inv# 2304879-Heavy Duty Packing-4/30	05/28/2024	12.99	.00		51-531-250	624
7522	R.P. Lumber Co, Inc.	05282024	Inv# 2335079-Rotary Hammer-5/8/24-S	05/28/2024	349.99	.00		10-431-242	624
7522	R.P. Lumber Co, Inc.	05282024	Inv# 2358466-Cement Hudraulic Water	05/28/2024	29.98	.00		10-442-240	624
7522	R.P. Lumber Co, Inc.	05282024	Inv# 2368752-Stain-5/16/24-Lake	05/28/2024	269.99	.00		10-443-262	624
7522	R.P. Lumber Co, Inc.	05282024	Inv# 2368824-Tile Chisel-5/16/24-SP	05/28/2024	83.46	.00		10-441-262	624
Total R.P. Lumber Co, Inc.:					989.45	.00			
<b>Rawlins Aquatics Center</b>									
7622	Rawlins Aquatics Center	06012024	Lifeguard Training For Emma Vannett-T	06/01/2024	450.00	.00		10-441-235	624
Total Rawlins Aquatics Center:					450.00	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
<b>Rocky Mountain Air Solutions</b>									
7427	Rocky Mountain Air Solutions	30523727	Cust# 30114-Bottle Rental-CL-2.5-CL-4	05/20/2024	158.15	.00		51-531-241	524
7427	Rocky Mountain Air Solutions	30523727	Cust# 30114-Bottle Rental-CL-2.5-CL-4	05/20/2024	158.15	.00		52-532-241	524
Total Rocky Mountain Air Solutions:					316.30	.00			
<b>Rocky Mountain Battery LLC</b>									
7692	Rocky Mountain Battery LLC	44411038	MTP-78DT-Pest Control	05/13/2024	149.95	.00		55-572-255	524
Total Rocky Mountain Battery LLC:					149.95	.00			
<b>Saratoga Carbon County JPB</b>									
4960	Saratoga Carbon County JPB	05-08-2024	Inv# 2024-05-Lisa Burton May 2024 Me	05/08/2024	87.50	.00		51-531-821	524
4960	Saratoga Carbon County JPB	05-08-2024	Inv# 2024-05-Lisa Burton May 2024 Me	05/08/2024	87.50	.00		52-532-821	524
4960	Saratoga Carbon County JPB	05-08-2024	EA Engineering Project# 23420-Inv# 44	05/08/2024	6,262.50	.00		50-450-325	524
4960	Saratoga Carbon County JPB	05-08-2024	LGLP Inv# 15314 FY25 Membership R	05/08/2024	300.00	.00		51-531-821	524
4960	Saratoga Carbon County JPB	05-08-2024	LGLP Inv# 15314 FY25 Membership R	05/08/2024	300.00	.00		52-532-821	524
Total Saratoga Carbon County JPB:					7,037.50	.00			
<b>Saratoga Sun</b>									
4940	Saratoga Sun	05312024	Inv# 39901-Legal# 8865-Chicken Ordin	05/31/2024	300.00	.00		10-412-220	624
4940	Saratoga Sun	05312024	Inv# 39917-4" Dispatch Public Meeting	05/31/2024	40.00	.00		10-421-220	624
4940	Saratoga Sun	05312024	Inv# 39940-6" Ad-We Are Hiring-5/2/24-	05/31/2024	60.00	.00		55-572-220	624
4940	Saratoga Sun	05312024	Inv# 39968-4" Dispatch Public Meeting	05/31/2024	40.00	.00		10-421-220	624
4940	Saratoga Sun	05312024	Inv# 39974-10" Ad-We Are Hiring-5/9/2	05/31/2024	100.00	.00		55-572-220	624
4940	Saratoga Sun	05312024	Inv# 39985-21" Ad-Mosquito Abatement	05/31/2024	210.00	.00		55-572-220	624
4940	Saratoga Sun	05312024	Inv# 40042-Legal# 8898-Cash Req-5/1	05/31/2024	100.00	.00		10-411-220	624
4940	Saratoga Sun	05312024	Inv# 40043-Legal# 8899-Manual Check	05/31/2024	40.00	.00		10-411-220	624
4940	Saratoga Sun	05312024	Inv# 40044-Legal# 8897-April 16 Minut	05/31/2024	420.00	.00		10-411-220	624
4940	Saratoga Sun	05312024	Inv# 40101-21" Ad-Mosquito Abatement	05/31/2024	210.00	.00		55-572-220	624
4940	Saratoga Sun	05312024	Inv# 40110-8" Ad-Pool Manager-5/23/2	05/31/2024	80.00	.00		10-441-220	624
4940	Saratoga Sun	05312024	Inv# 40183-21" Ad-Mosquito Abatement	05/31/2024	210.00	.00		55-572-220	624
4940	Saratoga Sun	05312024	Inv# 40255-8" Ad-Pool Manager-5/30/2	05/31/2024	80.00	.00		10-441-220	624
4940	Saratoga Sun	05312024	Inv# 40260-8" Ad-Rec Director-5/30/24-	05/31/2024	80.00	.00		10-445-220	624
4940	Saratoga Sun	05312024	Inv# 40266-13.5" Ad-Survey-5/30/24-W	05/31/2024	162.00	.00		51-531-220	624
4940	Saratoga Sun	05312024	Inv# 40296-Legal# 8906-Cash Req-5/3	05/31/2024	60.00	.00		10-411-220	624
4940	Saratoga Sun	05312024	Inv# 40297-Legal# 8905-May 7 Minutes	05/31/2024	600.00	.00		10-411-220	624
4940	Saratoga Sun	05312024	Inv# 40300-Legal# 8907-Manual Check	05/31/2024	40.00	.00		10-411-220	624

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Saratoga Sun:					2,832.00	.00			
<b>Team Laboratory Chemical, LLC</b>									
6475	Team Laboratory Chemical, LLC	INV0040769	White Traffic Paint (2)-Yellow Traffic Pai	04/30/2024	4,992.00	.00		10-431-260	524
Total Team Laboratory Chemical, LLC:					4,992.00	.00			
<b>Union Telephone Co</b>									
5630	Union Telephone Co	70001447-051	Acct# 70001447-TH Cells-5/17/24	05/17/2024	40.02	.00		10-411-280	524
5630	Union Telephone Co	70001447-051	Acct# 70001447-PZ Cells-5/17/24	05/17/2024	30.61	.00		10-412-280	524
5630	Union Telephone Co	70001447-051	Acct# 70001447-Court Cells-5/17/24	05/17/2024	63.57	.00		10-413-280	524
5630	Union Telephone Co	70001447-051	Acct# 70001447-Rec Cells-5/17/24	05/17/2024	40.02	.00		10-445-280	524
5630	Union Telephone Co	70001447-051	Acct# 70001447-Water Cells-5/17/24	05/17/2024	30.61	.00		51-531-280	524
5630	Union Telephone Co	70001447-051	Acct# 70001447-Sewer Cells-5/17/24	05/17/2024	30.61	.00		52-532-280	524
5630	Union Telephone Co	70091365-052	Acct# 70091365-VFD Landline-5/24/24	05/24/2024	51.20	.00		10-422-280	524
5630	Union Telephone Co	70091372-052	Acct# 70091372-Airport Landline-5/24/2	05/24/2024	104.56	.00		42-533-270	524
5630	Union Telephone Co	70091381-052	Acct# 70091381-Streets Landline & DS	05/24/2024	18.75	.00		10-431-280	524
5630	Union Telephone Co	70091381-052	Acct# 70091381-Lake Landline & DSL-	05/24/2024	18.74	.00		10-443-280	524
5630	Union Telephone Co	70091381-052	Acct# 70091381-Water Landline & DSL	05/24/2024	36.40	.00		51-531-280	524
5630	Union Telephone Co	70091381-052	Acct# 70091381-Sewer Landline & DSL	05/24/2024	36.40	.00		52-532-280	524
5630	Union Telephone Co	70091416-052	Acct# 70091416-TH-5/24/24	05/24/2024	90.24	.00		10-411-280	524
5630	Union Telephone Co	70091416-052	Acct# 70091416-Court-5/24/24	05/24/2024	22.56	.00		10-413-280	524
5630	Union Telephone Co	70091422-052	Acct# 70091422-PD Landline & DSL-5/	05/24/2024	298.86	.00		10-421-280	524
5630	Union Telephone Co	70092204-052	Acct# 70092204-Rec Landline & DSL-5	05/24/2024	79.60	.00		10-445-280	524
5630	Union Telephone Co	70122064-051	Acct# 70122064-PD E911-5/17/24	05/17/2024	611.65	.00		25-421-320	524
Total Union Telephone Co:					1,604.40	.00			
<b>Upper Platte River Solid Waste Disposal</b>									
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-Lake	05/25/2024	142.00	.00		10-443-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-Kathy Glode	05/25/2024	38.00	.00		10-444-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-Veteran's Isl	05/25/2024	245.00	.00		10-444-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-Hot Pool/Bo	05/25/2024	408.00	.00		10-444-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-TH	05/25/2024	19.00	.00		10-411-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-PD	05/25/2024	19.00	.00		10-421-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-Shop	05/25/2024	245.00	.00		10-431-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-Water	05/25/2024	19.00	.00		51-531-262	524
7528	Upper Platte River Solid Waste Dispos	52628	Waste Disposal-May 2024-Sewer	05/25/2024	19.00	.00		52-532-262	524

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Upper Platte River Solid Waste Disposal:					1,154.00	.00			
<b>US Postal Service</b>									
4390	US Postal Service	2024-2025	PO Box Rental For 7/1/2024 to 6/30/20	06/04/2024	84.00	.00		10-411-245	624
Total US Postal Service:					84.00	.00			
<b>Valerie Larscheid</b>									
6981	Valerie Larscheid	05312024	Fitness Spinning Class Instruction-May	06/03/2024	144.00	.00		10-445-483	624
6981	Valerie Larscheid	05312024	Low Impact Fitness Class Instruction-M	06/03/2024	73.00	.00		10-445-483	624
Total Valerie Larscheid:					217.00	.00			
<b>Wyoming Department of Agriculture</b>									
6155	Wyoming Department of Agriculture	6615-5232024	Facility ID 6615-Renewal Code 6EB5E	05/23/2024	50.00	.00		10-441-245	524
Total Wyoming Department of Agriculture:					50.00	.00			
Grand Totals:					115,351.61	3,150.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------	------------	-----------

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:  
Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
07/03/2024		7387	3 P's Platte Valley Porta Po	1698	220.00	.00	.00	220.00	_____	_____	_____
05/02/2024		1465	Black Diamond Electric Inc.	5243	542.62	.00	.00	542.62	_____	_____	_____
06/10/2024		3400	Black Hills Energy	4/18/24-5/17/	710.74	.00	.00	710.74	_____	_____	_____
06/30/2024		7106	Candy Mountain, LLC	160939	60.00	.00	.00	60.00	_____	_____	_____
06/16/2024		7400	Capital Business Systems I	1396501	.46	.00	.00	.46	_____	_____	_____
06/27/2024		7400	Capital Business Systems I	1399292	712.06	.00	.00	712.06	_____	_____	_____
06/29/2024		7400	Capital Business Systems I	1399955	243.08	.00	.00	243.08	_____	_____	_____
06/15/2024		7346	Capital Business Systems,	36609774	889.58	.00	.00	889.58	_____	_____	_____
06/07/2024		7221	CenturyLINK	307-432-133	157.34	.00	.00	157.34	_____	_____	_____
05/28/2024		1905	CNA Surety	65561884-05	250.00	.00	.00	250.00	_____	_____	_____
05/16/2024		7408	Cogent, Inc.	5593525	272.31	.00	.00	272.31	_____	_____	_____
06/09/2024		2180	Dana Kepner Company of	2238044-00	281.40	.00	.00	281.40	_____	_____	_____
06/09/2024		2180	Dana Kepner Company of	2238045-00	121.84	.00	.00	121.84	_____	_____	_____
06/10/2024		2180	Dana Kepner Company of	2238004-00	13,242.88	.00	.00	13,242.88	_____	_____	_____
07/01/2024		7419	iSpyFire, Inc.	3510	630.00	.00	.00	630.00	_____	_____	_____
06/06/2024		7732	Knife River Materials	336253	462.09	.00	.00	462.09	_____	_____	_____
06/03/2024		7413	Megan James	05312024	300.00	.00	.00	300.00	_____	_____	_____
07/02/2024		3930	Motorola Solutions, Inc.	8230459201	1,422.64	.00	.00	1,422.64	_____	_____	_____
06/02/2024		7711	Mountain States CPA's and	140331	6,816.00	.00	.00	6,816.00	_____	_____	_____
05/31/2024		3945	MPM Corp	9150891	605.00	.00	.00	605.00	_____	_____	_____
06/03/2024		7285	Pine Cove Consulting, LLC	21297C	346.57	.00	.00	346.57	_____	_____	_____
06/03/2024		7285	Pine Cove Consulting, LLC	21298C	1,170.20	.00	.00	1,170.20	_____	_____	_____
07/16/2024		7432	Pitney Bowes Global Finan	3319171572	431.37	.00	.00	431.37	_____	_____	_____
05/30/2024		7731	Platte Valley Lawn Care &	58	1,575.00	.00	.00	1,575.00	_____	_____	_____
05/30/2024		7523	Plattoga Holdings, LLC	SI-1500	60,201.83	.00	.00	60,201.83	_____	_____	_____
06/03/2024		7629	Posey Wagon Portable Toil	2364	660.00	.00	.00	660.00	_____	_____	_____
06/10/2024		7522	R.P. Lumber Co, Inc.	05282024	989.45	.00	.00	989.45	_____	_____	_____
06/01/2024		7622	Rawlins Aquatics Center	06012024	450.00	.00	.00	450.00	_____	_____	_____
06/19/2024		7427	Rocky Mountain Air Solutio	30523727	316.30	.00	.00	316.30	_____	_____	_____
05/13/2024		7692	Rocky Mountain Battery LL	44411038	149.95	.00	.00	149.95	_____	_____	_____
05/08/2024		4960	Saratoga Carbon County J	05-08-2024	7,037.50	.00	.00	7,037.50	_____	_____	_____
06/30/2024		4940	Saratoga Sun	05312024	2,832.00	.00	.00	2,832.00	_____	_____	_____
05/30/2024		6475	Team Laboratory Chemical	INV0040769	4,992.00	.00	.00	4,992.00	_____	_____	_____
06/26/2024		5630	Union Telephone Co	70122064-05	611.65	.00	.00	611.65	_____	_____	_____
07/06/2024		5630	Union Telephone Co	70001447-05	235.44	.00	.00	235.44	_____	_____	_____
07/13/2024		5630	Union Telephone Co	70091365-05	51.20	.00	.00	51.20	_____	_____	_____
07/13/2024		5630	Union Telephone Co	70091372-05	104.56	.00	.00	104.56	_____	_____	_____
07/13/2024		5630	Union Telephone Co	70091381-05	110.29	.00	.00	110.29	_____	_____	_____
07/13/2024		5630	Union Telephone Co	70091416-05	112.80	.00	.00	112.80	_____	_____	_____
07/13/2024		5630	Union Telephone Co	70091422-05	298.86	.00	.00	298.86	_____	_____	_____
07/13/2024		5630	Union Telephone Co	70092204-05	79.60	.00	.00	79.60	_____	_____	_____
06/24/2024		7528	Upper Platte River Solid W	52628	1,154.00	.00	.00	1,154.00	_____	_____	_____
06/30/2024		4390	US Postal Service	2024-2025	84.00	.00	.00	84.00	_____	_____	_____
06/03/2024		6981	Valerie Larscheid	05312024	217.00	.00	.00	217.00	_____	_____	_____
05/23/2024		6155	Wyoming Department of A	6615-523202	50.00	.00	.00	50.00	_____	_____	_____
Grand Totals:				45	112,201.61	.00	.00	112,201.61	_____	_____	_____

Cash Requirements Summary



Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
05/02/2024	542.62	.00	.00	542.62	542.62
05/08/2024	7,037.50	.00	.00	7,037.50	7,580.12
05/13/2024	149.95	.00	.00	149.95	7,730.07
05/16/2024	272.31	.00	.00	272.31	8,002.38
05/23/2024	50.00	.00	.00	50.00	8,052.38
05/28/2024	250.00	.00	.00	250.00	8,302.38
05/30/2024	66,768.83	.00	.00	66,768.83	75,071.21
05/31/2024	605.00	.00	.00	605.00	75,676.21
06/01/2024	450.00	.00	.00	450.00	76,126.21
06/02/2024	6,816.00	.00	.00	6,816.00	82,942.21
06/03/2024	2,693.77	.00	.00	2,693.77	85,635.98
06/06/2024	462.09	.00	.00	462.09	86,098.07
06/07/2024	157.34	.00	.00	157.34	86,255.41
06/09/2024	403.24	.00	.00	403.24	86,658.65
06/10/2024	14,943.07	.00	.00	14,943.07	101,601.72
06/15/2024	889.58	.00	.00	889.58	102,491.30
06/16/2024	.46	.00	.00	.46	102,491.76
06/19/2024	316.30	.00	.00	316.30	102,808.06
06/24/2024	1,154.00	.00	.00	1,154.00	103,962.06
06/26/2024	611.65	.00	.00	611.65	104,573.71
06/27/2024	712.06	.00	.00	712.06	105,285.77
06/29/2024	243.08	.00	.00	243.08	105,528.85
06/30/2024	2,976.00	.00	.00	2,976.00	108,504.85
07/01/2024	630.00	.00	.00	630.00	109,134.85
07/02/2024	1,422.64	.00	.00	1,422.64	110,557.49
07/03/2024	220.00	.00	.00	220.00	110,777.49
07/06/2024	235.44	.00	.00	235.44	111,012.93
07/13/2024	757.31	.00	.00	757.31	111,770.24
07/16/2024	431.37	.00	.00	431.37	112,201.61
Grand Totals:					
	112,201.61	.00	.00	112,201.61	

Report Criteria:  
Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
52898	3 GREAT-WEST TRUST CO	52898	05/19/2024	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 5/19/2024	10-212500	130.00
	3 GREAT-WEST TRUST CO	52898	05/19/2024	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 5/19/2024	10-212500	30.00
	Total 52898:						160.00
5220241	1 EFTPS -TAXES	52220241	05/19/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 5/19/2024	10-212100	3,365.37
	1 EFTPS -TAXES	52220241	05/19/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 5/19/2024	10-212100	3,365.37
	1 EFTPS -TAXES	52220241	05/19/2024	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 5/19/2024	10-212100	787.07
	1 EFTPS -TAXES	52220241	05/19/2024	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 5/19/2024	10-212100	787.07
	1 EFTPS -TAXES	52220241	05/19/2024	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 5/19/	10-212200	2,815.24
	Total 52220241:						11,120.12
5220242	16 DEARBORN L LIFE INSU	52220242	05/19/2024	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 5/19/2024	10-212700	68.59
	16 DEARBORN L LIFE INSU	52220242	05/19/2024	91-00	GROUP/ACCOUNT # 0000310079 - 1	10-212700	3.30-
	Total 52220242:						65.29
52420241	11 AFLAC BENEFIT SERVIC	52420241	05/19/2024	71-01	AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 5/19/2024	10-212500	94.67
	11 AFLAC BENEFIT SERVIC	52420241	05/19/2024	71-06	AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 5/19/2024	10-212500	332.40
	Total 52420241:						427.07
52420243	2 WYOMING RETIREMENT	52420243	05/19/2024	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 5/19/2024	10-212300	671.45
	2 WYOMING RETIREMENT	52420243	05/19/2024	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 5/19/2024	10-212300	3,178.21
	2 WYOMING RETIREMENT	52420243	05/19/2024	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 5/19/2024	10-212300	930.94
	2 WYOMING RETIREMENT	52420243	05/19/2024	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 5/19/2024	10-212300	3,779.42
	Total 52420243:						8,560.02
Grand Totals:							20,332.50

TOWN OF SARATOGA

## Check Register - NAMELESS

Pay Period Dates: 05/06/2024 - 05/19/2024

May 31, 2024 9:29AM

## Report Criteria:

Includes the following check types:

Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
05/19/2024	PC	05/23/2024	52892	261		01-112000	109.93-
05/19/2024	PC	05/23/2024	52893	246		01-112000	369.40-
05/19/2024	PC	05/23/2024	52895	268		01-112000	34.13-
05/19/2024	PC	05/23/2024	52896	19		01-112000	2,087.11-
05/19/2024	PC	05/23/2024	52897	135		01-112000	588.80-
05/19/2024	PC	05/23/2024	5232024	46		01-112000	1,390.65-
05/19/2024	PC	05/23/2024	5232024	48		01-112000	2,426.67-
05/19/2024	PC	05/23/2024	5232024	49		01-112000	2,018.52-
05/19/2024	PC	05/23/2024	5232024	70		01-112000	383.10-
05/19/2024	PC	05/23/2024	5232024	71		01-112000	311.95-
05/19/2024	PC	05/23/2024	5232024	78		01-112000	1,327.25-
05/19/2024	PC	05/23/2024	5232024	111		01-112000	1,838.90-
05/19/2024	PC	05/23/2024	5232024	134		01-112000	2,535.50-
05/19/2024	PC	05/23/2024	5232024	112		01-112000	2,159.02-
05/19/2024	PC	05/23/2024	5232025	40		01-112000	1,813.15-
05/19/2024	PC	05/23/2024	5232025	88		01-112000	1,357.61-
05/19/2024	PC	05/23/2024	5232025	201		01-112000	321.42-
05/19/2024	PC	05/23/2024	5232025	202		01-112000	16.14-
05/19/2024	PC	05/23/2024	5232025	216		01-112000	287.70-
05/19/2024	PC	05/23/2024	5232025	217		01-112000	287.70-
05/19/2024	PC	05/23/2024	5232025	226		01-112000	1,477.27-
05/19/2024	PC	05/23/2024	5232025	227		01-112000	90.75-
05/19/2024	PC	05/23/2024	5232025	229		01-112000	99.73-
05/19/2024	PC	05/23/2024	5232025	245		01-112000	1,965.44-
05/19/2024	PC	05/23/2024	5232026	247		01-112000	1,419.45-
05/19/2024	PC	05/23/2024	5232026	252		01-112000	184.70-
05/19/2024	PC	05/23/2024	5232026	264		01-112000	2,949.35-
05/19/2024	PC	05/23/2024	5232026	265		01-112000	1,402.14-
05/19/2024	PC	05/23/2024	5232026	266		01-112000	1,327.78-
05/19/2024	PC	05/23/2024	5232026	235		01-112000	1,734.78-
05/19/2024	PC	05/23/2024	5232026	269		01-112000	1,249.05-
05/19/2024	PC	05/23/2024	5232026	263		01-112000	1,540.08-
05/19/2024	PC	05/23/2024	5232026	272		01-112000	2,389.38-
05/19/2024	PC	05/23/2024	5232026	273		01-112000	1,847.85-
05/19/2024	PC	05/23/2024	5232027	274		01-112000	121.68-
05/19/2024	PC	05/23/2024	5232027	276		01-112000	1,283.03-
Grand Totals:							42,747.11-
							36



May 28, 2024

Jennifer Anderson  
Saratoga Town Council's  
PO Box 486  
Saratoga, WY 82331

BY:\_\_\_\_\_

**RE: CCVC/DCC Member-at-Large Board Position Nomination**

Dear Jennifer & Saratoga Town Council,

As of June 30, 2024, our Member-at-Large Board position expires. Our current Member-at-Large Board member, Alex Gruehagen, will not renew his appointment as he will be furthering his education and moving out of Carbon County.

During the month of April, Discover Carbon County ran advertising soliciting letters of interest for the next 3-year term of our Member-at-Large position. These month-long advertisements were in all Carbon County newspapers and on KTGA/KBDY weekly. All letters of interest were due no later than April 30, 2024 via email or mail.

At the May 22, 2024, CCVC Board of Directors meeting, the letter of interest was reviewed and discussed. Please see attached letter (email) of interest from John Farr. John is an excellent candidate who has served on our board previously. John will bring his experience, knowledge, and passion for the tourism industry in Carbon County to our team. At the May meeting, John Farr was motioned and approved unanimously as our Member-at-Large nominee.

Our next step in appointing a Member-at-Large Board member, is to obtain approval of John Farr from each of our Joint Powers Agreement governing bodies which include the Carbon County Commissioners, the Rawlins City Council, and the Town Councils of Baggs, Elk Mountain, Encampment, Hanna, Medicine Bow, Riverside, and Saratoga. Would you please place the approval of the CCVC Member-at-Large nomination on the next available Saratoga Town Council's meeting agenda? Once placed onto an agenda, would you please notify me of the meeting date and time? Thank you.

Sincerely,

Leslie Jefferson, CEO

CCVC dba **Discover Carbon County Wyoming**  
PO Box 1017/105 E Cedar St.  
Rawlins, WY 82301  
307-324-3020/800-228-3547  
www.WyomingCarbonCounty.com

**director@wyomingcarboncounty.com**

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**From:** John Farr <johnbbq@gmail.com>  
**Sent:** Thursday, April 11, 2024 4:48 PM  
**To:** director@wyomingcarboncounty.com  
**Subject:** Member at Large Position @CCVC

Dear CCVC

I am writing to you today to express my interest in the available member-at-large position . I have prior experience with CCVC as a board member. I have always enjoyed this board and tourism is one of my passions, and we all know tourism is an important key to Carbon County. As you all know Battle Pass Scenic Byway was one of my pet projects and the CCVC was a huge support to it. Please accept this letter of interest, as I am excited to join this board again. I am looking forward to hear from all of you again!!

Thankyou, John Farr  
307-710-3277

Sent from [Mail](#) for Windows

**Power Company  
of Wyoming**

555 Seventeenth Street, Suite 2400, Denver, CO 80202  
Tel 303.298.1000

***VIA U.S. MAIL***

May 20, 2024

Mayor Chuck Davis  
Town of Saratoga  
P.O. Box 486  
110 East Spring Ave.  
Saratoga, WY 82331

Re: Notice of Application to Amend CCSM Project Conditional Use Permit

Dear Mayor Davis:

On October 2, 2012, the Carbon County Commission unanimously approved a Conditional Use Permit that authorizes Power Company of Wyoming LLC (PCW) to construct and operate the Chokecherry and Sierra Madre Wind Energy Project (CCSM Project). Since then, PCW has made substantial progress in constructing the roads, turbine pads and other infrastructure that will be critical to operate and maintain the CCSM Project. PCW's construction activity has led to new property tax revenue, sales/use tax revenue and jobs in Carbon County.

This month, PCW is applying to Carbon County for a permit amendment for two primary reasons. First, the proposed permit amendment would approve the CCSM Project's reduced number of wind turbines and updated wind turbine dimensions. Second, the proposed permit amendment would extend PCW's deadline for commencing operation of the CCSM Project from September 9, 2024, to June 1, 2029, to align with the availability of transmission.

As part of the permit amendment process, the Carbon County Zoning Resolution requires PCW to notify cities and towns located within 20 miles of the CCSM Project about the proposed amendment and must provide "a general description of the project, including its location, projected number of turbines, and the likely routes of ingress and egress."

The CCSM Project is located on a 320,000-acre ranch owned and operated by The Overland Trail Cattle Company LLC. The Project is located south of Rawlins and Sinclair and northwest of Saratoga. As currently designed, the Project will include up to 622 wind turbines, instead of the 1,000 wind turbines originally approved. The long-term surface disturbance will be less than 1,300 acres. Project workers will continue to access the site via the CIG Plant Road (south of Sinclair at I-80 Exit 221) and County Road 401 (17 miles south of Rawlins). A map and other CCSM Project details are available at [www.powercompanyofwyoming.com](http://www.powercompanyofwyoming.com).



If you have questions about the CUP amendment process, please contact Carbon County Planning and Development at (307) 328-2651. If you have any questions about the CCSM Project, please contact Kara Choquette, Director of Communications and Government Relations at [Kara.Choquette@tac-denver.com](mailto:Kara.Choquette@tac-denver.com).

Sincerely,

A handwritten signature in blue ink that reads "Lisa A. Christian".

Lisa Christian  
General Counsel





# MEMBER APPRECIATION & MEET THE BOARD CHAMBER SOCIAL

**TUESDAY JUNE 11TH**  
**PVCC LOBBY 4-6PM**

Join us in the PVCC Lobby and meet the current  
Saratoga/Platte Valley Chamber Board Members and CEO.



**MORE INFORMATIONS CALL US**  
**307.326.8855**

**VISIT OUR WEBSITE**

**[WWW.SARATOGACHAMBER.INFO](http://WWW.SARATOGACHAMBER.INFO)**



TOWN OF SARATOGA  
SPECIAL EVENTS APPLICATION

Item 12)

Applicant Name: <u>Saratoga Platte Valley Chamber</u>	Organization: <u>Saratoga Platte Valley Chamber</u>
Address: <u>PO Box 1095</u>	Address: <u>PO Box 1095</u>
City/State/Zip <u>Saratoga ny 82331</u>	City/State/Zip <u>Saratoga ny 82331</u>
Phone: <u>307-326-8855</u> Cell: <u>307-329-3590</u> e-mail: <u>director@saratogachamber.info</u>	Phone: <u>307-326-8855</u> Cell: <u>307-329-3590</u> e-mail: _____
Date of the Event: <u>August 3<sup>rd</sup> 2024</u>	Start Time for Event: <u>8:00am - 5pm</u> <u>Event 1pm-5pm</u>
Location of Event: <u>Veterans Island</u>	End Time for Event: <u>10pm</u> <u>Set up + Cleanup total time.</u>

Please check one:

- ☐ SMALL EVENT – less than 49 participants
- ☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

28<sup>th</sup> Annual Steiny Cup Brewfest.

Use additional sheet if necessary.

Location of the event( please be specific)

Veterans Island.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 450+

Approximate number of support staff/volunteers: 15

Number of vehicles anticipated and parking requirements: parking will be in parking lots of Veterans island, Hobo pool + up above

Will town property be used for this event: Veterans Island + possible

☒ yes ☐ no (if yes, please explain fully)  
over flow of parking above Hobo Pool.

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

- What traffic control or parking issues are you anticipating: none

- What parking plan have you in place: \_\_\_\_\_

- What services do you require from the Police Department or DPW? :

walk throughs - help prevent over drinking

- What are your security plans: : CEO + Board will maintain security.

- What services are required from the Fire Department? : NA

- What services are required from the Planning Commission? : NA

- What plans have you made for garbage containment and removal? yes.

Sunrise Sanitation will bring extra cans.

- What plans have you made for sanitary control/portable toilets?:

we will bring in 14 extra porties

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements:

- Chamber food trucks will be invited - All will have Annual permits from Town.

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

Both Bridges will be marked off and have Individ. checking All ID's + giving wrist bands

- Liquor Liability insurance to be required as described in Special Events Conditions #5.

a copy will be provided before event and Name town listed.

- Any other request by applicant: : -

- Name of persons who will be "in charge" at the site/activity: : Amanda Knotwell- CEO

On-site

Manager: Amanda KnotwellHome Phone: 307-326-8855 Cell Phone: 307-329-3590Alternate On-site Manager - Amanda Shahedog

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Insurance Information: (if applicable)**

Name of Insurance

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Phone: \_\_\_\_\_

**Special Terms and Conditions to the Special Event Application**

*By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.*

*In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.*

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 9, day of May, 2024


Applicant Signature

**What other agencies or groups have you contacted?**

**Have you received Applications from these agencies for your event (IF APPLICABLE)?**

**Please circle applicable agencies and attach a copy of the Application.**

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- ☐ Zoning and Planning Officer – ( events requiring zoning clarification)
- ☐ Saratoga Department of Public Works (street closures – use of public parks)
- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

## TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: \_\_\_\_\_

Date of Special Event: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning and Zoning Officer

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
DPW Supervisor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Police Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Fire Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning Commission

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Council





## TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. JK Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. JK Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. JK Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. JK Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. JK In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. JK Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. JK Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.
8. JK Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.
9. JK Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.
10. JK Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.
11. JK Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.
12. JK If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.
13. JK The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.
15. JK Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

\_\_\_\_\_  
Mayor /Clerk

Date: \_\_\_\_\_

**TOWN OF SARATOGA – PERMIT APPLICATION  
REQUEST FOR WAIVER OF OPEN CONTAINER LAW**



Permit No. \_\_\_\_\_  
 Permit Fee: \$25.00      Fee Paid: \_\_\_\_\_      Receipt No. \_\_\_\_\_

Pursuant to the Town of Saratoga Municipal Code, the governing body and Town Clerk are authorized to issue a permit which waives the Town's container restrictions as defined in the Town of Saratoga Municipal Code 5.08.210(4)

APPLICANT NAME: Saratoga Platte Valley Chamber  
 NAME OF EVENT: Brewfest  
 ADDRESS (City/State/Zip): PO Box 1095 Saratoga, ny 82331  
 TELEPHONE NO. 307-326-8855

IF APPLICANT IS REPRESENTING AN ORGANIZATION, PLEASE PROVIDE THE FOLLOWING:

ORGANIZATION NAME: Saratoga Platte Valley Chamber  
 ORGANIZATION ADDRESS: PO Box 1095 Saratoga ny 82331  
 ORGANIZATION TELEPHONE NO. 307-326-8855

\*\*\*\*\*  
 IS THE APPLICANT THE CONTACT PERSON FOR THE EVENT: \_\_\_\_\_  
 If no, Please provide Name/Telephone Number and Address of contact person:

LOCATION OF EVENT: Veterans Island  
 DATE(S) OF EVENT: August 3<sup>rd</sup> 2024  
 PERMIT HOURS REQUESTED: 1pm - 5pm

\*\*\*\*\*  
 The undersigned hereby requests a waiver of the open container provisions pursuant to the Town of Saratoga Municipal Code 5.08.210(4) for the above listed event.

Applicant Signature: [Signature] Date: 5-9-2024

\*\*\*\*\*  
 Approval

Date: \_\_\_\_\_

Mayor: \_\_\_\_\_

Clerk: \_\_\_\_\_

Copies to:  
 Saratoga Police Department



TOWN OF SARATOGA  
SPECIAL EVENTS APPLICATION

Item 13)

Applicant Name: <u>Saratoga Platte Valley Chamber</u>	Organization: <u>Saratoga Platte Valley Chamber</u>
Address: <u>P.O. Box 1095</u>	Address: <u>P.O. Box 1095</u>
City/State/Zip: <u>Saratoga ny 82331</u>	City/State/Zip: <u>Saratoga ny 82331</u>
Phone: <u>307-326-8855</u>	Phone: <u>307-326-8855</u>
Cell: <u>307-329-3590</u>	Cell: <u>307-329-3590</u>
e-mail: <u>director@saratoga-chamber.info</u>	e-mail: _____
Date of the Event: <u>July 4<sup>th</sup> 2024</u>	Start Time for Event: <u>6:30 AM.</u>
Location of Event: <u>Hobo Pool → around Resort.</u>	End Time for Event: <u>10:00 AM.</u>

Please check one:

- ☐ SMALL EVENT – less than 49 participants  
☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

5K- fundraiser

Use additional sheet if necessary.

Location of the event (please be specific)

Hobo pool- over veterans → around Resort.  
and back.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 120+

Approximate number of support staff/volunteers: 5

Number of vehicles anticipated and parking requirements: park at Hobo Pool.

Will town property be used for this event: \_\_\_\_\_

☒ yes ☐ no (if yes, please explain fully)

(In Location)

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.



- What traffic control or parking issues are you anticipating: Shouldn't need

- What parking plan have you in place: in Hobo parking lot

- What services do you require from the Police Department or DPW? : NA

- What are your security plans: : -

- What services are required from the Fire Department? : NA

- What services are required from the Planning Commission? : NA

- What plans have you made for garbage containment and removal? NA

- What plans have you made for sanitary control/portable toilets?: NA

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: NA

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations. NA

- Liquor Liability insurance to be required as described in Special Events Conditions #5. NA

- Any other request by applicant: : NA

- Name of persons who will be "in charge" at the site/activity: : Amanda Knowell

On-site

Manager: Amanda KnotwellHome Phone: 307 326-8855Cell Phone: 307-326-8 329-3590

Alternate On-site Manager

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**Insurance Information: (if applicable)**

Name of Insurance

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Fax Number: \_\_\_\_\_


Phone: \_\_\_\_\_

**Special Terms and Conditions to the Special Event Application**

*By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.*

*In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.*

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 9, day of May, 2024
  
 Applicant Signature

**What other agencies or groups have you contacted?**

**Have you received Applications from these agencies for your event (IF APPLICABLE)?**

**Please circle applicable agencies and attach a copy of the Application.**

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- ☐ Zoning and Planning Officer – ( events requiring zoning clarification)
- ☐ Saratoga Department of Public Works (street closures – use of public parks)
- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

## TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: \_\_\_\_\_

Date of Special Event: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning and Zoning Officer

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
DPW Supervisor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Police Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Fire Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning Commission

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Council



## TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. JK Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

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3. JK Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. JK Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. JK In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. JK Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. JK Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. JK Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. JK Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. JK Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. JK Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. JK If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. JK The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. JK Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

\_\_\_\_\_  
Mayor /Clerk

Date: \_\_\_\_\_



TOWN OF SARATOGA  
SPECIAL EVENTS APPLICATION

Item 14)

Applicant Name: <u>CINDY CARNES, SECRETARY</u>	Organization: <u>PV KIWANIS</u>
Address:	Address: <u>PO BOX 1536</u>
City/State/Zip	City/State/Zip <u>SARATOGA, NY</u>
Phone:	Phone:
Cell: <u>307-320-6512</u>	Cell: <u>307-320-6512</u>
e-mail: <u>cindy.carnes@yahoo.com</u>	e-mail:
Date of the Event: <u>Aug 3, 2024</u>	Start Time for Event: <u>3:00 PM</u>
Location of Event: <u>VETERANS' ISLAND BRIDGE</u>	End Time for Event: <u>3:30 PM - 4:00 PM</u>

Please check one:

- ☒ SMALL EVENT – less than 49 participants  
☐ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

PV KIWANIS RUBBER DUCK RACE - Sell Raffle tickets for fundraiser - Launch Duck for race from Veterans Island Bridge.

Location of the event( please be specific)

VETERANS' ISLAND BRIDGE  
Set up Table to sell tickets/raffle for duck race.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: less than 49

Approximate number of support staff/volunteers: 6

Number of vehicles anticipated and parking requirements: We will be following Chamber Steerleyup breakfast requirements.

Will town property be used for this event: \_\_\_\_\_

☒ yes ☐ no (if yes, please explain fully)

we will launch ducks off Veterans Island Bridge. Have student council, volunteers to catch duck. Battle crossing.

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

- What traffic control or parking issues are you anticipating: The Chamber took care of parking last year. We will follow their parking requirements.

• What parking plan have you in place: To follow parking set by the Chamber.

- What services do you require from the Police Department or DPW? :

None

- What are your security plans: : None

- What services are required from the Fire Department? : None

- What services are required from the Planning Commission? : None

- What plans have you made for garbage containment and removal?

Stanley Brewfest has garbage. Dumpster in Parking lot.

- What plans have you made for sanitary control/portable toilets?:

Portable toilets on site for Stanley Brewfest

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements:

No Food.

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

No alcohol.

- Liquor Liability insurance to be required as described in Special Events Conditions #5.

NA

- Any other request by applicant: : NO

- Name of persons who will be "in charge" at the site/activity: Chamber-Stanley  
Cindy Carver, Secretary PJ Kwan's Brewfest

On-site

Manager:

Home Phone:

Alternate On-site Manager

Home Phone:

Cell Phone:

Cell Phone:

**Insurance Information: (if applicable)**

Name of Insurance

Company:

Address:

Phone Number:

Contact Person:

Policy Number:

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name:

Street Address:

City/State/Zip:

Fax Number:

Phone:

**Special Terms and Conditions to the Special Event Application**

*By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.*

*In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.*

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 10, day of May, 2024

Cindy Carnes  
Applicant Signature





**What other agencies or groups have you contacted?**

**Have you received Applications from these agencies for your event (IF APPLICABLE)?**

**Please circle applicable agencies and attach a copy of the Application.**

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- ☐ Zoning and Planning Officer – ( events requiring zoning clarification)
- ☐ Saratoga Department of Public Works (street closures – use of public parks)
- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

## TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: \_\_\_\_\_

Date of Special Event: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning and Zoning Officer

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
DPW Supervisor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Police Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Fire Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning Commission

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Council



## TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. CC Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

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3. CC Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. CC Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. CC In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. CC Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. ~~CC~~ Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. ~~CC~~ Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

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10. ~~CC~~ Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. ~~CC~~ Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. ~~CC~~ If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. ~~CC~~ The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. ~~CC~~ Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

\_\_\_\_\_  
Mayor /Clerk

Date: \_\_\_\_\_

Customer:

WAGY, MATTHEW E  
407 W. HICKORY  
209311

PO BOX 434

SARATOGA NY 82331-0434

970-402-6788

Customer

Account balance: 2,908.24  
Balance due: 2,875.24  
Last payment: 02/13/2021 62.40-

Display Compare History Transactions Customer Services Location Meters Backflow Contracts Loans Certification Credit History Supplemental

Detail Balance by Service Chart

Date	Description	Amount	Balance	Service	Amount							
05/31/2023	Payments	.00	1,964.00	WATER	1,274.50							
05/31/2023	Billings	76.77	2,040.77	SEWER	1,180.49							
06/30/2023	Payments	.00	2,040.77	LANDFILL	.00							
06/30/2023	Billings	76.77	2,117.54	EXCESS LANDFILL	.00							
07/31/2023	Payments	.00	2,117.54	WEED & PEST	113.25							
07/31/2023	Billings	76.77	2,194.31	RECONNECT FEE	.00							
08/31/2023	Payments	.00	2,194.31	Misc. Fees	.00							
08/31/2023	Billings	76.77	2,271.08	Late Fee	340.00							
09/30/2023	Payments	.00	2,271.08									
09/30/2023	Billings	76.77	2,347.85									
10/31/2023	Payments	.00	2,347.85									
10/31/2023	Billings	76.77	2,424.62									
11/30/2023	Payments	.00	2,424.62									
11/30/2023	Billings	76.77	2,501.39									
12/31/2023	Payments	.00	2,501.39		2,908.24							
05/31/2024	04/30/2024	03/31/2024	02/28/2024	01/31/2024	12/31/2023	11/30/2023	10/31/2023	09/30/2023	08/31/2023	07/31/2023	06/30/2023	05/31/2023
33.00	66.77	76.77	76.77	76.77	76.77	76.77	76.77	76.77	76.77	76.77	76.77	76.77

TOWN OF SARATOGA

8M N/A

Thu, May 30, 2024 3:37 PM

## Petition for the construction of a new Bike Track/ Pump Track in Saratoga



We, the undersigned children and youth of Saratoga, would like a new bike track in town. We believe that having a dedicated bike track in Saratoga would benefit our community and provide us with a safe and fun space to ride our bikes.

### Reasons for Supporting a new Bike Track Project:

1. **Safety:** The current bike track is not well designed and has many safety issues. By rebuilding it, we can improve on how it works, but also make it a safer place for everyone to ride.
2. **Recreation:** A developed bike track would give kids something to do other than playing sports.
3. **Everyone Loves Bikes:** Bike riding is something that almost everyone can participate in.
4. **Lifelong Bikers:** Many kids lose interest in riding their bikes at a young age. By creating a bike course, we can give kids a more challenging space to ride their bike, keeping kids riding bikes longer.
5. **Builds Community:** A bike track is a place the whole family can use and enjoy as well as a place to make new friends and share the joy of riding a bike.

Therefore, we, the undersigned, ask that the Town to consider our request for the construction of a new bike track/pump track in Saratoga. Thank you for your time.



	Name	Age
1.	Elizabeth	6
2.	Esther Hadernie	11
3.	Warren	9
4.	Stevon	8
5.	Wasegh	9
6.	Maddy	9
7.	Kynlee	8
8.	Charlotte Chastfield	9
9.	Brynlyn	9

	Name	Age
10.	Ridge Larson	8
11.	Isla Christen	8
12.	Robin Hug	8
13.	Sam Samson	8
14.	Aslyn Raviner	8
15.	Anison Craft	7
16.	Aspen Patzer	8
17.	Caleb Dady	8
18.	Jeremiah Johnson	8
19.	Alexandra Rivera	8
20.	Cole Owens	8
21.	Ira Hays	8
22.	Elijah Harris	7
23.	Katie Leiseth	8
24.	Addison Nehm	8
25.	Scarlett Kaluzny	8

	Name	Age
26.	Amos Stern	7
27.	Maylen	99
28.	Lynne Lynn	1
29.	Ryan Follum	12 <sup>1/2</sup>
30.	Lizzy Williams	100,000
31.	Tinsley	6
32.	Avery	7
33.	Denali	11
34.	Rengan	9
35.	Jaidel	10
36.	Fo i + h	6
37.	Nopi	7
38.	Katelyn	13
39.	Don Hamilton <sup>2165</sup> <sub>57</sub>	85

	Name	Age
40.	Shelly W. Larson	10
41.	ALIL Yana	9
42.	Tylie A. Christen	10
43.	Addley D. Gardner	10
44.	Natalie Mowry	10
45.	Paisley Bennett	9
46.	Garrison Wagner	10
47.	Hadlee Paulson	9
48.	Noah Harris	10
49.	Nathan W. Keen	10
50.	Teegan dew	10
51.	Wili Lohrke	10
52.	Wesley Roundtree	11
53.	Scarlett Elliott	10
54.	Zynda Dickinson	9
55.	Rhett Diaz	10
56.	Katelyn Rody	10

	Name	Age
57.	Beckett Spaulding	12
58.	Levi Goodwin	11
59.	Kaden Westring	12
60.	Luke Chatfield	12
61.	Jaxon Owen	12
62.	Ryan Follum	12
63.	Wyatt Zewer	12
64.	Travon Johnson	12
65.	Bode Anderson	12
66.	Clay Williams	12
67.	Wyatt Goodwin	12
68.	Stetson Patzer	11
69.	Dominic Noverini	12
70.	Jenny Nelson	44
71.	Colt	12
72.	Jackson Kopasz	13
73.	Weston James	13

	Name	Age
74.	Tommy Nickelson	10
75.	James Kopasz	10
76.	Samuel Martin	10
77.	Kayon Neville	10
78.	Coltan Ledgerwood	10
79.	Quinn	10
80.	Yamiles Reyes	10



	Name	Age
81.	Joseph	11
82.	Mkaya	11
83.	EASTON	10
84.	PARKY	10
85.	Margie Morris	11
86.	JONNY	11
87.	Thayne B	11

	Name	Age
88.	Ancher Bureau	10
89.	Kathy Beck	53
90.	Nancy Ford	over 60
91.	James Ford	71
92.	Brian Sinclair	76
93.	Cheryl Ervin	over 60
94.	Cindy Loose	57
95.	Steve Loose	58
96.	Emery Penner	32
97.	Andrew Hays	42
98.	Nancy Ward	71
99.	Diane Sinclair	76
100.	Ali Vary	54
101.	Maureen Bureau	8
102.	McCall Bureau	40
103.	Darson Stern	9
	<del>Maureen Bureau</del>	<del>109</del>

	Name	Age
104	Abram Hanson	12
105	Jose Reyes	12
106	Sherril Ward	18 1/2

	Name	Age
107	Lish Smith	64
108	Olivia Thorn	8





Existing Bike Track  
Proposed Improvements

New Pump Track  
Possible Placement



TOWN OF SARATOGA  
SPECIAL EVENTS APPLICATION

Applicant Name: <u>McCall Brian</u>	Organization: <u>The Malt</u>
Address:	Address: <u>110 E Main Ave</u>
City/State/Zip	City/State/Zip <u>Saratoga, WY 82331</u>
Phone: _____ Cell: _____ e-mail: _____	Phone: _____ Cell: <u>303-641-2329</u> e-mail: <u>danny@firewaterpublichouse.com</u>
DATE of Event: <u>6/4/2024</u>	Start Time for Event: <u>12:00 PM</u>
LOCATION: <u>The Malt</u>	End Time for Event: <u>9:00 pm</u>

Please check one:

- ☒ SMALL EVENT – less than 100 participants  
☐ LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

Music in lawn at The Malt

Use additional sheet if necessary.

Location of the event (please be specific)

110 E Main Ave in yard and parking lot

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 50 - 70

Approximate number of support staff/volunteers: \_\_\_\_\_

Number of vehicles anticipated and parking requirements: Street Parking

Will town property be used for this event: \_\_\_\_\_

☐ yes ☒ no (if yes, please explain fully)

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: Can we close the alley way at the end of River St, in front Park?

• What parking plan have you in place: Street Parking

• What services do you require from the Police Department or DPW? :

• What are your security plans: :

• What services are required from the Fire Department? :

• What services are required from the Planning Commission? :

• What plans have you made for garbage containment and removal?

The Malt Garbage Services

• What plans have you made for sanitary control/portable toilets?:

• Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-777-8001 for food service requirements: yes

❖ There is **NO CAMPING PERMITTED** within the Saratoga Town Limits and violators will be cited.

• Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

on Malt property

• Liquor Liability insurance to be required as described in Special Events Conditions #5.

• Any other request by applicant: :

• Name of persons who will be "in charge" at the site/activity: : Daniel Bureau  
303-641-2329

On-site

Manager: Daniel Buran

Home Phone: \_\_\_\_\_

Cell Phone: 303-641-2329Alternate On-site Manager McCall Buran

Home Phone: \_\_\_\_\_

Cell Phone: 720-352-8604**Insurance Information:** (if applicable)

Name of Insurance \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Policy Number: \_\_\_\_\_

**Special Terms and Conditions to the Special Event Application**

*By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.*

*In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.*

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 3, day of June, 20 24

McCall Buran  
Applicant Signature



**What other agencies or groups have you contacted?**  
**Please check applicable agencies.**

- ☐ Zoning and Planning Officer – ( events requiring zoning clarification)  
☐ Saratoga Department of Public Works (street closures – use of public parks)  
☐ Saratoga Police Department: (events with alcohol sales or use  
 Traffic & crowd control)  
☐ Wyoming Highway Department ( highway closures - parades or  
 any use of Highway 130/230)

## TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Planning and Zoning Officer

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     DPW Supervisor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Police Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Fire Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Town Council



## TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. MB Applicant shall obey all Federal, State, and local rules, regulations and laws. Applicant shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. MB Applicant shall confine its activities to the location and time schedules approved for the permit. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. MB Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. MB Applicant does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Applicant.

5. MB Applicant shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Applicant shall post a cash bond as a refundable deposit against the estimated cost when requested.

6. MB Neither the Applicant, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Applicant or its employees, agents, servants or helpers.

MB Fees may be charged for the use of Town Property: Applicant shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.



8. MB Additional applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

9. MB Applicant shall designate a local agent to sign this application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

10. MB Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

11. MB If Applicant finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

12. MB The Applicant will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Applicant will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

13. MB Applicant shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

McCall Brown  
Signature of Applicant

6/3/2024  
Date

Application approved:

\_\_\_\_\_  
Mayor /Clerk

Date: \_\_\_\_\_

TOWN OF SARATOGA – PERMIT APPLICATION  
**REQUEST FOR WAIVER OF OPEN CONTAINER LAW**



Permit No. \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Receipt No. \_\_\_\_\_  
Permit Fee: \$25.00

Pursuant to the Town of Saratoga Municipal Code, the governing body and Town Clerk are authorized to issue a permit which waives the Town's container restrictions as defined in the Town of Saratoga Municipal Code 5.08.210(4)

APPLICANT NAME: The Malt  
NAME OF EVENT: 4th of July Music at The Malt  
ADDRESS (City/State/Zip): 110 E. Main Ave  
TELEPHONE NO. 307-326-3572

IF APPLICANT IS REPRESENTING AN ORGANIZATION, PLEASE PROVIDE THE FOLLOWING:

ORGANIZATION NAME: \_\_\_\_\_  
ORGANIZATION ADDRESS: \_\_\_\_\_  
ORGANIZATION TELEPHONE NO. \_\_\_\_\_

\*\*\*\*\*

IS THE APPLICANT THE CONTACT PERSON FOR THE EVENT: \_\_\_\_\_

If no, Please provide Name/Telephone Number and Address of contact person:  
Daniel Burau 303-641-2329

LOCATION OF EVENT: 110 E Main Ave and alley at end of  
DATE(S) OF EVENT: 7/4/2024 River St.

PERMIT HOURS  
REQUESTED: 12 pm - 9 pm

\*\*\*\*\*

The undersigned hereby requests a waiver of the open container provisions pursuant to the Town of Saratoga Municipal Code 5.08.210(4) for the above listed event

Applicant Signature: McCall Burau Date: 6/3/2024

\*\*\*\*\*

Approval

Date: \_\_\_\_\_  
Mayor: \_\_\_\_\_  
Clerk: \_\_\_\_\_

Copies to:  
Saratoga Police Department

TOWN OF SARATOGA  
SPECIAL EVENTS APPLICATION

Applicant Name: <u>Jaime Lee</u>	Organization: <u>SMHS Volleyball</u>
Address: <u>PO Box 903</u>	Address:
City/State/Zip: <u>Saratoga NY 82331</u>	City/State/Zip: <u>Saratoga NY 82331</u>
Phone: <u>307-851-4934</u>	Phone: _____
Cell: _____	Cell: _____
e-mail: <u>jlee@crb2.org</u>	e-mail: _____
Date of the Event: <u>Thursday July 4th 2024</u>	Start Time for Event: <u>9.00 am</u>
Location of Event: <u>parking lot</u>	End Time for Event: <u>4.00 pm</u>

Please check one:

☐ SMALL EVENT – less than 49 participants

☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

Volleyball team will host a dunk tank event  
before/after the parade on the 4th

Use additional sheet if necessary.

Location of the event( please be specific)

Behind the wolf parking lot, city hall parking lot

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: \_\_\_\_\_

Approximate number of support staff/volunteers: 10

Number of vehicles anticipated and parking requirements: \_\_\_\_\_

1 vehicle with trailer and dunk tank

Will town property be used for this event: \_\_\_\_\_

☒ yes ☐ no (if yes, please explain fully)

We are requesting to use the city hall -behind  
the wolf parking lot to have the dunk tank  
set up

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

## Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: we are requesting to use the city hall parking lot behind the wolf
- What parking plan have you in place: none required
- What services do you require from the Police Department or DPW? : none required
- What are your security plans: : \_\_\_\_\_
- What services are required from the Fire Department? : possible fill dump tank with water
- What services are required from the Planning Commission? : parking lot
- What plans have you made for garbage containment and removal? none required
- What plans have you made for sanitary control/portable toilets?: none required
- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: N/A
- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations. N/A
- Liquor Liability insurance to be required as described in Special Events Conditions #5. N/A
- Any other request by applicant: : \_\_\_\_\_
- Name of persons who will be "in charge" at the site/activity: : Jaimie Lee, Shayley Love, Shelby McGuire

On-site

Manager: Jaimie LeeHome Phone: \_\_\_\_\_ Cell Phone: 307-851-4934

Alternate On-site Manager

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Insurance Information: (if applicable)**

Name of Insurance

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Phone: \_\_\_\_\_

**Special Terms and Conditions to the Special Event Application**

*By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.*

*In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.*

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 3, day of June, 2024

Jaimie Lee  
Applicant Signature



**What other agencies or groups have you contacted?**  
**Have you received Applications from these agencies for your event (IF APPLICABLE)?**  
**Please circle applicable agencies and attach a copy of the Application.**

- Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- Zoning and Planning Officer – ( events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use – crowd control)
- Wyoming Highway Department –(parades or use of Highway 130/230)

## TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: \_\_\_\_\_

Date of Special Event: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Planning and Zoning Officer

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     DPW Supervisor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Police Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Fire Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Planning Commission

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Town Council



## TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. JL Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
2. JL Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
3. JL Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
4. JL Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.
5. JL In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.
6. JL Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. DL Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. DL Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. DL Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. DL Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. DL Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. DL If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. DL The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. DL Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

\_\_\_\_\_  
Mayor /Clerk

Date: \_\_\_\_\_



PO Box 810  
Saratoga, WY 82331  
May 29, 2024

Mayor Davis  
Saratoga Town Council  
PO 486  
Saratoga, WY 82331

Dear Mayor and Town Council:

*As you look to select a representative, please consider this letter of interest from me, Ellie Dana.*

The Town, the Valley and beyond have been part of my life since my first vacation here in 1996. Vacations turned into 5 month summers after I built a local house in 2001. It became my permanent residence in January 2018.

Since the purpose of the Carbon County Visitor's Council is to "promote local travel and tourism within Carbon County and its municipalities and to receive and expend the revenues from the excise tax on lodging services", my background seems well suited. It is also well suited to represent the interests of the Town and the Town Council, as we have already worked together on one major and complex undertaking..

The story: I've been eating and shopping locally since my first day; my shelves and closets tell part of that story. The many events throughout the years have added to my appreciation and interest in all that happens in the Valley: from pancake breakfasts, to parades, to benefits for the many deserving organizations in the Valley, Chariot Races, Skijoring, Halloween walks, etc. Even before becoming a permanent resident, I rode my horse in parades in Rawlins, Saratoga and Encampment, attended the Fair in Rawlins, and even was one of the players in the skits that used to be part of the Fourth of July event in Saratoga.

While here each year, no restaurant or business or community event got ignored by me, my family and friends. We attended it all, and we were delighted to eat, drink, play and enjoy: Fishing, floating, camping, hiking, 4 wheeling. All have been tried and enjoyed from the top of Old Baldy to the top of Blackhall. Then wildlife viewing throughout the seasons, writing journal entries for each exciting happening! We even came in the winter to try cross country skiing, fires in the fireplace and snowshoeing, plus viewing snowshoe rabbits.

In addition to the fun and the activities that exist for all visitors and tourists, as a permanent resident I looked for opportunities to make a difference:

In 2017, I joined the Airport Board, because I considered the airport a huge asset to this area and wanted to contribute some of my long term aviation knowledge.

Issues that mattered to me for the community were first, implementing landing fees, to relieve the burden of the airport from the citizens of the town, setting pricing that was both reflective of Wyoming fees elsewhere and considerate of local users. The second was using of the roto millings from the runway resurfacing, so they did not sit on Airport property causing drifts, and at the same time they could provide inexpensive paving opportunities throughout the valley. While I was on the Board, both goals were accomplished.

The implementation of the Landfill billing in Saratoga was done by me, resulting in a reduction of fees to the citizens due to more accurate and less expensive processing.

The Chip In For Cancer tournament (which brings visitors to the valley, and provides support for locals who need distant cancer treatment), continues to thrive with me as a lead coordinator.

Starting in 2003 right here, I learned to ride and then competed as a Reiner. I've explored much of Carbon County with my locally purchased horse and trailer, gone to the Fair to compete and even moved cattle, "somewhat" proficiently. Because of this some visitors ask, "where can I ride or \_\_\_\_?" so I have had many chances to direct folks on where and what to enjoy in the Town, Valley and County.

I spoke from the floor at the 2nd STAMP (Saratoga Alternative Transportation Master Plan) public meeting on the issue of walkways. Simply stated I was urging, that any walkways have little or no additional maintenance burden, without a corresponding economic contribution.

And then there is Valley Village Childcare where I am the board chair, was the building project manager and am a fully credentialed volunteer. Childcare is about economic development as much as it is about nurturing and caring for children. Without childcare, there is no staff to provide service to visitors, no staff for our restaurants, our hotels or even our new Critical Access hospital.

The opening position on the Visitors Council Board came to my attention while I was at the Saratoga Town Council to request approval to bring a WWII Warbird to the valley for education and for rides.

No reason other than to provide a unique experience for all. The cost to the Town/Valley is zero, the number of visitors while unknown could be significant, and the promotion is provided by the WASP Squadron of the Commemorative Air Force.

In many ways I have been "promoting local travel and tourism within Carbon County and its municipalities" for 28 years by participating as a visitor and a responsible member of the community. With your support I'd like to formalize that interest.

Regards,  
*Ellie Dana*



## Invoice

Updated Remittance Address:  
(FOR PAYMENTS ONLY)  
CivicPlus LLC  
PO Box 737311  
Dallas TX 75373-7311

#302177

7/25/2024

PO #

## Bill To

Town of Saratoga  
PO Box 486  
Saratoga WY 82331

## TOTAL DUE

\$3,400.00

Due Date: 8/24/2024

Terms  
Net 30

Due Date  
8/24/2024

PO #

Approving Authority

Qty	Item	Start Date	End Date
1	Municode Meetings Ultimate Annual	7/25/2024	7/24/2025
1	Municode Meetings Hub Stand Alone Purchase	7/25/2024	7/24/2025
Total			\$3,400.00
Due			\$3,400.00

To pay your invoice with a credit card [Click Here](#).

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to [accounting@civicplus.com](mailto:accounting@civicplus.com).

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021



# Invoice

Updated Remittance Address:  
(FOR PAYMENTS ONLY)  
CivicPlus LLC  
PO Box 737311  
Dallas TX 75373-7311

#302197

7/25/2024

PO #

**Bill To**

Town of Saratoga  
PO Box 486  
Saratoga WY 82331

**TOTAL DUE****\$3,700.00****Due Date: 8/24/2024**

Terms	Due Date	PO #	Approving Authority
Net 30	8/24/2024		

Qty	Item	Start Date	End Date
1	Annual Fee – CivicEngage Open	7/25/2024	7/24/2025

**Total** \$3,700.00**Due** **\$3,700.00**

To pay your invoice with a credit card [Click Here](#).

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to [accounting@civicplus.com](mailto:accounting@civicplus.com).

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

**ORDINANCE NO: 869**

**AN ORDINANCE TO PROVIDE INCOME NECESSARY TO FINANCE THE 2024-2025  
FISCAL BUDGET OF THE TOWN OF SARATOGA,  
CARBON COUNTY, STATE OF WYOMING.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA,  
CARBON COUNTY, WYOMING**

Section 1: The amount of general revenue necessary to be raised for municipal purposes and to meet current expenditures of the Town of Saratoga, Carbon County, State of Wyoming during the Fiscal Year July 1, 2024 to June 30, 2025 is hereby fixed at the suitable levy on the Town of Saratoga assessed valuation.

Section 2: That for the General Fund of said Town, there be levied a suitable tax of eight (8) mills on all real and personal property in the Town of Saratoga, subject to taxation for the purpose of raising the sum of a portion of the appropriation which includes other anticipated revenue charges and income for operation and maintenance of the General Fund.

Section 3: General Fund Anticipated Revenues and Income:

	Anticipated Revenues
Taxes	\$ <u>2,245,608.20</u>
Licenses and Permits	\$ <u>107,550.00</u>
Intergovernmental Revenue	\$ <u>449,763.00</u>
Charges for Service	\$ <u>54,000.00</u>
Fines and Forfeitures	\$ <u>20,000.00</u>
Miscellaneous Revenues	\$ <u>175,200.00</u>
Contributions and Transfers	\$ <u>390,248.23</u>
<b>Total Anticipated General Fund Revenues</b>	<b>\$ <u>3,442,369.43</u></b>

Section 4: That for the Enterprise Funds of said Town, the following sums of money is hereby appropriated to defray the expenses from the General Fund for the appropriation of the total of the enterprise funds for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

	Anticipated Revenues
Impact Fund	\$ <u>1,655,000.00</u>
Airport Fund	\$ <u>597,000.00</u>
Water Fund	\$ <u>762,000.00</u>
Sewer Fund	\$ <u>525,722.09</u>
Weed & Pest	\$ <u>130,832.73</u>
Specific Purpose Tax	\$ <u>3,395,000.00</u>
<b>Total Anticipated Enterprise Revenues</b>	<b>\$ <u>7,065,554.82</u></b>

Section 5: Anticipated Expenses and Disbursements of the General Fund.

	Anticipated Expenditures
<b>Town Hall Administration</b>	<b>\$ <u>419,361.87</u></b>
○ Salaries/payroll benefits	<u>248,600.00</u>
○ General expenses	<u>170,761.87</u>
<b>Planning</b>	<b>\$ <u>120,143.87</u></b>
○ Salaries/payroll benefits	<u>32,300.00</u>
○ General expenses	<u>87,843.87</u>
<b>Municipal Court</b>	<b>\$ <u>41,043.87</u></b>
○ Salaries/payroll benefits	<u>18,200.00</u>
○ General expenses	<u>22,843.87</u>
<b>Police Department</b>	<b>\$ <u>1,236,737.73</u></b>
○ Salaries/payroll benefits	<u>986,500.00</u>
○ General expenses	<u>250,237.73</u>
<b>Volunteer Fire Department</b>	<b>\$ <u>75,018.87</u></b>
○ Payroll benefits	<u>12,175.00</u>
○ General expenses	<u>62,843.87</u>
<b>Street Department</b>	<b>\$ <u>594,543.87</u></b>
○ Salaries/payroll benefits	<u>382,000.00</u>
○ General expenses	<u>212,543.87</u>
<b>Swimming Pool</b>	<b>\$ <u>98,093.87</u></b>
○ Salaries/payroll benefits	<u>50,850.00</u>
○ General expenses	<u>47,243.87</u>
<b>Hot Pool</b>	<b>\$ <u>56,693.87</u></b>
○ Salaries/payroll benefits	<u>19,000.00</u>
○ General expenses	<u>37,693.87</u>
<b>Saratoga Lake</b>	<b>\$ <u>17,343.87</u></b>
○ General expenses	<u>17,343.87</u>
<b>Parks</b>	<b>\$ <u>361,443.87</u></b>
○ General expenses	<u>361,443.87</u>
<b>Recreation Department</b>	<b>\$ <u>171,943.87</u></b>
○ Salaries/payroll benefits	<u>133,000.00</u>
○ General expenses	<u>38,943.87</u>
<b>Community Center</b>	<b>\$ <u>250,000.00</u></b>
○ Salaries/payroll benefits	<u>185,000.00</u>
○ General expenses	<u>65,000.00</u>
<b>Total Anticipated Expenditures of the General Fund</b>	<b>\$ <u>3,442,369.43</u></b>

**Total Excess Revenues above Expenditures of the General Fund: \$0.00**

Section 6: Anticipated Expenses and Disbursements of Enterprise Funds.

	Anticipated Expenditures
<b>Impact Funds</b>	<b>\$ <u>1,655,000.00</u></b>
○ Rock Creek Impact Assistance	<u>30,000.00</u>
○ Transfer in from Reserves-GW	<u>1,100,000.00</u>
○ Transwest	<u>400,000.00</u>
○ Transfer in from Reserves-TW	<u>125,000.00</u>
<b>Airport Fund</b>	<b>\$ <u>597,000.00</u></b>
○ General expenses	<u>145,487.73</u>
○ Capital Projects	<u>440,000.00</u>
○ Transfer to Reserves	<u>11,512.27</u>
<b>Water Fund</b>	<b>\$ <u>762,000.00</u></b>
○ Salaries/payroll benefits	<u>220,000.00</u>
○ General expenses	<u>478,502.20</u>
Transfer to Reserves	<u>63,497.80</u>
<b>Sewer Fund</b>	<b>\$ <u>525,722.09</u></b>
○ Salaries/payroll benefits	<u>220,000.00</u>
○ General expenses	<u>305,722.09</u>
<b>Weed &amp; Pest</b>	<b>\$ <u>130,832.73</u></b>
○ Weed -Salaries / payroll benefits	<u>17,250.00</u>
○ Pest – Salaries / payroll benefits	<u>8,445.00</u>
○ Weed control expenses	<u>8,243.87</u>
○ Pest control expenses	<u>96,893.86</u>
○ <b>Specific Purpose Tax</b>	<b>\$ <u>3,395,000.00</u></b>
○ Capital Projects	<u>3,395,000.00</u>
<b>Total Anticipated Enterprise Expenditures</b>	<b>\$ <u>7,065,554.82</u></b>

**Total Excess Revenues above Expenditures of the Enterprise Funds: \$0.00**



Section 7: The Mayor of the Town of Saratoga, and the Town Clerk are hereby authorized and instructed to certify this ordinance and to make application to the Board of County Commissioners of Carbon County, Wyoming, for suitable levy to provide the Town of Saratoga with monies for general purposes, provided, however, that said levy shall not be in excess of eight (8) mills on the dollar.

PASSED, APPROVED AND ADOPTED THIS\_\_day of June, 2024.

ATTEST:Town of Saratoga

ClerkChuck Davis, Mayor

PASSEDFIRST READING this 7 day of MAY, 2024

PASSEDSSECOND READING this 21 day of MAY, 2024

THIRD AND FINAL READING this \_\_\_\_ day of \_\_\_\_\_, 2024

ATTESTATION

I, Jennifer Anderson, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

TOWN CLERK



# MOUNTAIN STATES

## CPAs and Consultants, LLC

340 Christina Drive  
Lander, WY 82520  
307-349-8845  
timfixter@mountainstatescpa.com

# Invoice

**BILL TO:**  
**Town of Saratoga**  
P.O. Box 486  
110 E. Spring Ave  
Saratoga, Wyoming 8331  
307-326-8335

**INVOICE #**  
140331  
**DATE**  
6/2/24  
**INVOICE DUE DATE**  
Upon Receipt

DESCRIPTION	AMOUNT
Progress billing for 2023 financial statement audit which includes additional confirmations on revenues, determining and drafting the initial SEFA (federal expenditures) for the single audit, performing most of the single audit, and drafting the financial statement report. We have a list of around 5 things to finish the audit and all are very small. Thanks to your team for turning things around so quickly.	\$6,816
Expenses	0.00

### NOTES:

Special thanks to everyone at the town for being so timely and diligent with the Suralink requests. It allowed a huge amount of progress to be made for the audit. Thanks!!

**TOTAL**

**\$6,816**

**Make all Checks Payable to Mountain States CPA's and Consultants**

**LAND LEASE AGREEMENT**

This Land Lease Agreement (the "Agreement") made this 18<sup>th</sup> day of January, 2010 between the Town of Saratoga, a Wyoming municipality, with its principal offices located at 110 E. Spring Avenue, Saratoga, Wyoming 82331, hereinafter designated LESSOR and CommNet Cellular Inc. d/b/a Verizon Wireless with its principal offices at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920, hereinafter designated LESSEE. LESSOR and LESSEE are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

**WITNESSETH**

In consideration of the mutual covenants contained herein and intending to be legally bound hereby, the Parties hereto agree as follows:

1. **GRANT.** In accordance with this Agreement, LESSOR hereby grants to LESSEE the right to install, maintain and operate communications equipment ("Use") upon the Premises (as hereinafter defined), which are a part of that real property owned, leased or controlled by LESSOR at 401 S. 7<sup>th</sup> Street, Saratoga, Wyoming 82331 (the "Property"). The Property is legally described on Exhibit "A" attached hereto and made a part hereof. The Premises are a portion of the Property and are approximately Two Thousand Five Hundred (2,500) square feet, and are shown in detail on Exhibit "B" attached hereto and made a part hereof.

2. **INITIAL TERM.** This Agreement shall be effective as of the date of execution by both Parties ("Effective Date"). The initial term of the Agreement shall be for 5 years beginning on the Commencement Date (as hereinafter defined). The "Commencement Date" shall be the first day of the month after LESSEE begins installation of LESSEE's communications equipment. The Parties agree to acknowledge the Commencement Date in writing.

3. **EXTENSIONS.** This Agreement shall automatically be extended for 4 additional 5 year terms unless LESSEE terminates it at the end of the then current term by giving LESSOR written notice of the intent to terminate at least 3 months prior to the end of the then current term. The initial term and all extensions shall be collectively referred to herein as the "Term".

4. **RENTAL.**

(a). Rental payments shall begin on the Commencement Date and be due at a total annual rental of Ten Thousand Eight Hundred and 00/100 Dollars (\$10,800.00), to be paid in equal monthly installments on the first day of the month, in advance, to LESSOR at PO Box 486, Saratoga, Wyoming 82331-0486 or to such other person, firm, or place as LESSOR may, from time to time, designate in writing at least 30 days in advance of any rental payment date by notice given in accordance with Paragraph 20 below. LESSOR and LESSEE acknowledge and agree that the initial rental payment may not be delivered by LESSEE until at least 90 days after the Commencement Date. Upon agreement of the Parties, LESSEE may pay rent by electronic funds transfer and in such event, LESSOR agrees to provide to LESSEE bank routing information for such purpose upon request of LESSEE.

(b). The annual rental for each five (5) year extension term, including any additional extensions, shall be increased by 10% over the annual rental due during the immediately preceding five (5) year term.

(c). For any party to whom rental payments are to be made, LESSOR or any successor in interest of LESSOR hereby agrees to provide to LESSEE (i) a completed, current version of Internal Revenue Service Form W-9, or equivalent; (ii) complete and fully executed state and local withholding forms if required; and (iii) other documentation to verify LESSOR's or such other party's right to receive rental as is reasonably requested by LESSEE. Rental shall accrue in accordance with this Agreement, but LESSEE may not deliver rental payments for up to 90 days after the requested documentation has been received by LESSEE.

5. ACCESS. LESSEE shall have the non-exclusive right of ingress and egress from a public right-of-way, 7 days a week, 24 hours a day, over the Property to and from the Premises for the purpose of installation, operation and maintenance of LESSEE's communications equipment over or along a fifteen (15) foot wide access and utility easement and a five (5) foot wide utility easement (collectively, the "Easements"), which shall be depicted on Exhibit "B". LESSEE may use the Easements for the installation, operation and maintenance of wires, cables, conduits and pipes for all necessary electrical, telephone, fiber and other similar support services. In the event it is necessary, LESSOR agrees to grant LESSEE or the provider the right to install such services on, through, over and/or under the Property, provided the location of such services shall be reasonably approved by LESSOR. Notwithstanding anything to the contrary, the Premises shall include such additional space sufficient for LESSEE's radio frequency signage and/or barricades as are necessary to ensure LESSEE's compliance with Laws (as defined in Paragraph 27).

6. CONDITION OF PROPERTY. LESSOR shall deliver the Premises to LESSEE in a condition ready for LESSEE's Use and clean and free of debris. LESSOR represents and warrants to LESSEE that as of the Effective Date, the Premises (a) in compliance with all Laws; and (b) in compliance with all EH&S Laws (as defined in Paragraph 24).

7. IMPROVEMENTS. The communications equipment including, without limitation, the tower structure, antennas, conduits, fencing and other screening, and other improvements shall be at LESSEE's expense and installation shall be at the discretion and option of LESSEE. LESSEE shall have the right to replace, repair, add or otherwise modify its communications equipment, tower structure, antennas, conduits, fencing and other screening, or other improvements or any portion thereof and the frequencies over which the communications equipment operates, whether or not any of the communications equipment, antennas, conduits or other improvements are listed on any exhibit.

8. GOVERNMENT APPROVALS. LESSEE's Use is contingent upon LESSEE obtaining all of the certificates, permits and other approvals (collectively the "Government Approvals") that may be required by any Federal, State or Local authorities (collectively, the "Government Entities") as well as a satisfactory soil boring test, environmental studies, or any other due diligence Lessee chooses that will permit LESSEE's Use. LESSOR shall cooperate with LESSEE in its effort to obtain such approvals and shall take no action which would adversely affect the status of the Property with respect to LESSEE's Use.

9. TERMINATION. LESSEE may, unless otherwise stated, immediately terminate this Agreement upon written notice to LESSOR in the event that (i) any applications for such Government

Approvals should be finally rejected; (ii) any Government Approval issued to LESSEE is canceled, expires, lapses or is otherwise withdrawn or terminated by any Government Entity; (iii) LESSEE determines that such Government Approvals may not be obtained in a timely manner; (iv) LESSEE determines any structural analysis is unsatisfactory; (v) LESSEE, in its sole discretion, determines the Use of the Premises is obsolete or unnecessary; (vi) with 3 months prior notice to LESSOR, upon the annual anniversary of the Commencement Date; or (vii) at any time before the Commencement Date for any reason or no reason in LESSEE's sole discretion.

10. **INDEMNIFICATION.** Subject to Paragraph 11, each Party shall indemnify and hold the other harmless against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of the indemnify Party, its employees, contractors or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of the other Party, or its employees, contractors or agents. The indemnified Party will provide the indemnifying Party with prompt, written notice of any claim covered by this indemnification; provided that any failure of the indemnified Party to provide any such notice, or to provide it promptly, shall not relieve the indemnifying Party from its indemnification obligation in respect of such claim, except to the extent the indemnifying Party can establish actual prejudice and direct damages as a result thereof. The indemnified Party will cooperate appropriately with the indemnifying Party in connection with the indemnifying Party's defense of such claim. The Indemnifying Party shall defend any indemnified Party, at the indemnified Party's request, against any claim with counsel reasonably satisfactory to the indemnified Party. The indemnifying Party shall not settle or compromise any such claim or consent to the entry of any judgment without the prior written consent of each indemnified Party and without an unconditional release of all claims by each claimant or plaintiff in favor of each indemnified Party.

11. **INSURANCE.** The Parties agree that at their own cost and expense, each will maintain commercial general liability insurance with limits not less than \$2,000,000 for injury to or death of one or more persons in any one occurrence and \$2,000,000 for damage or destruction in any one occurrence. The Parties agree to include the other Party as an additional insured. The Parties hereby waive and release any and all rights of action for negligence against the other which may hereafter arise on account of damage to the Premises or the Property, resulting from any fire, or other casualty which is insurable under "Causes of Loss – Special Form" property damage insurance or for the kind covered by standard fire insurance policies with extended coverage, regardless of whether or not, or in what amounts, such insurance is now or hereafter carried by the Parties, even if any such fire or other casualty shall have been caused by the fault or negligence of the other Party. These waivers and releases shall apply between the Parties and they shall also apply to any claims under or through either Party as a result of any asserted right of subrogation. All such policies of insurance obtained by either Party concerning the Premises or the Property shall waive the insurer's right of subrogation against the other Party.

12. **LIMITATION OF LIABILITY.** Except for indemnification pursuant to Paragraphs 10 and 24, a violation of Paragraph 29, or a violation of law, neither Party shall be liable to the other, or any of their respective agents, representatives, or employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise.

13. INTERFERENCE.

(a). LESSEE agrees that LESSEE will not cause interference that is measurable in accordance with industry standards to LESSOR's equipment. LESSOR agrees that LESSOR and other occupants of the Property will not cause interference that is measurable in accordance with industry standards to the then existing equipment of LESSEE.

(b). Without limiting any other rights or remedies, if interference occurs and continues for a period in excess of 48 hours following notice to the interfering party via telephone to LESSEE'S Network Operations Center at (800) 264-6620 or to LESSOR at (307) 326-8335, the interfering party shall or shall require any other user to reduce power or cease operations of the interfering equipment until the interference is cured.

(c). The Parties acknowledge that there will not be an adequate remedy at law for noncompliance with the provisions of this Paragraph and therefore the Parties shall have the right to equitable remedies such as, without limitation, injunctive relief and specific performance.

14. REMOVAL AT END OF TERM. Upon expiration or within 90 days of earlier termination, LESSEE shall remove LESSEE's Communications Equipment (except footings) and restore the Premises to its original condition, reasonable wear and tear and casualty damage excepted. LESSOR agrees and acknowledges that the communications equipment shall remain the personal property of LESSEE and LESSEE shall have the right to remove the same at any time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable laws. If such time for removal causes LESSEE to remain on the Premises after termination of the Agreement, LESSEE shall pay rent at the then existing monthly rate or on the existing monthly pro-rata basis if based upon a longer payment term, until the removal of the communications equipment is completed.

15. HOLDOVER. If upon expiration of the Term the Parties are negotiating a new lease or a lease extension, then this Agreement shall continue during such negotiations on a month to month basis at the rental in effect as of the date of the expiration of the Term. In the event that the Parties are not in the process of negotiating a new lease or lease extension and LESSEE holds over after the expiration or earlier termination of the Term, then Lessee shall pay rent at the then existing monthly rate or on the existing monthly pro-rata basis if based upon a longer payment term, until the removal of the communications equipment is completed.

16. RIGHT OF FIRST REFUSAL. If at any time after the Effective Date, LESSOR receives an offer or letter of intent from any person or entity that is in the business of owning, managing or operating communications facilities or is in the business of acquiring landlord interests in agreements relating to communications facilities, to purchase fee title, an easement, a lease, a license, or any other interest in the Premises or any portion thereof or to acquire any interest in this Agreement, or an option for any of the foregoing, LESSOR shall provide written notice to LESSEE of said offer ("LESSOR's Notice"). LESSOR's Notice shall include the prospective buyer's name, the purchase price being offered, any other consideration being offered, the other terms and conditions of the offer, a description of the portion of and interest in the Premises and/or this Agreement which will be conveyed in the proposed transaction, and a copy of any letters of intent or form agreements presented to LESSOR by the third party offeror. LESSEE shall have the right of first refusal to meet any bona fide offer of sale or transfer on the terms

and conditions of such offer or by effectuating a transaction with substantially equivalent financial terms. If LESSEE fails to provide written notice to LESSOR that LESSEE intends to meet such bona fide offer within thirty (30) days after receipt of LESSOR's Notice, LESSOR may proceed with the proposed transaction in accordance with the terms and conditions of such third party offer, in which event this Agreement shall continue in full force and effect and the right of first refusal described in this Paragraph shall survive any such conveyance to a third party. If LESSEE provides LESSOR with notice of LESSEE's intention to meet the third party offer within thirty (30) days after receipt of LESSOR's Notice, then if LESSOR's Notice describes a transaction involving greater space than the Premises, LESSEE may elect to proceed with a transaction covering only the Premises and the purchase price shall be pro-rated on a square footage basis. Further, LESSOR acknowledges and agrees that if LESSEE exercises this right of first refusal, LESSEE may require a reasonable period of time to conduct due diligence and effectuate the closing of a transaction on substantially equivalent financial terms of the third party offer. LESSEE may elect to amend this Agreement to effectuate the proposed financial terms of the third party offer rather than acquiring fee simple title or an easement interest in the Premises. For purposes of this Paragraph, any transfer, bequest or devise of LESSOR's interest in the Property as a result of the death of LESSOR, whether by will or intestate succession, or any conveyance to LESSOR's family members by direct conveyance or by conveyance to a trust for the benefit of family members shall not be considered a sale for which LESSEE has any right of first refusal.

17. RIGHTS UPON SALE. Should LESSOR, at any time during the Term, decide (i) to sell or otherwise transfer all or any part of the Property, or (ii) to grant to a third party by easement or other legal instrument an interest in and to any portion of the Premises, such sale, transfer, or grant of an easement or interest therein shall be under and subject to this Agreement and any such purchaser or transferee shall recognize LESSEE's rights hereunder. In the event that LESSOR completes any such sale, transfer, or grant described in this Paragraph without executing an assignment of the Agreement whereby the third party agrees in writing to assume all obligations of LESSOR under this Agreement, then LESSOR shall not be released from its obligations to LESSEE under this Agreement, and LESSEE shall have the right to look to LESSOR and the third party for the full performance of the Agreement.

18. LESSOR'S TITLE. LESSOR covenants that LESSEE, on paying the rent and performing the covenants herein, shall peaceably and quietly have, hold and enjoy the Premises. LESSOR represents and warrants to LESSEE as of the Effective Date and covenants during the Term that LESSOR has full authority to enter into and execute this Agreement and that there are no liens, judgments, covenants, easement, restrictions or other impediments of title that will adversely affect LESSEE's Use.

19. ASSIGNMENT. Without any approval or consent of the other Party, this Agreement may be sold, assigned or transferred by either Party to (i) any entity in which the Party directly or indirectly holds an equity or similar interest; (ii) any entity which directly or indirectly holds an equity or similar interest in the Party; or (iii) any entity directly or indirectly under common control with the Party. LESSEE may assign this Agreement to any entity which acquires all or substantially all of LESSEE's assets in the market defined by the FCC in which the Property is located by reason of a merger, acquisition or other business reorganization without approval or consent of LESSOR. As to other parties, this Agreement may not be sold, assigned or transferred without the written consent of the other Party, which such consent will not be unreasonably withheld, delayed or conditioned. No change of stock ownership, partnership interest or control of LESSEE or transfer upon partnership or corporate dissolution of either Party shall constitute an assignment hereunder. LESSEE may sublet the Premises in LESSEE's sole discretion.



20. **NOTICES.** Except for notices permitted via telephone in accordance with Paragraph 13, all notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

LESSOR: Town of Saratoga  
PO Box 486  
Saratoga, Wyoming 82331-0486

LESSEE: CommNet Cellular Inc.  
d/b/a Verizon Wireless  
180 Washington Valley Road  
Bedminster, New Jersey 07921  
Attention: Network Real Estate

Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

21. **SUBORDINATION AND NON-DISTURBANCE.** Within 15 days of the Effective Date, LESSOR shall obtain a Non-Disturbance Agreement, as defined below, from its existing mortgagee(s), ground lessors and master lessors, if any, of the Property. At LESSOR's option, this Agreement shall be subordinate to any future master lease, ground lease, mortgage, deed of trust or other security interest (a "Mortgage") by LESSOR which from time to time may encumber all or part of the Property; provided, however, as a condition precedent to LESSEE being required to subordinate its interest in this Agreement to any future Mortgage covering the Property, LESSOR shall obtain for LESSEE's benefit a non-disturbance and attornment agreement for LESSEE's benefit in the form reasonably satisfactory to LESSEE, and containing the terms described below (the "Non-Disturbance Agreement"), and shall recognize LESSEE's rights under this Agreement. The Non-Disturbance Agreement shall include the encumbering party's ("Lender's") agreement that, if Lender or its successor-in-interest or any purchaser of Lender's or its successor's interest (a "Purchaser") acquires an ownership interest in the Property, Lender or such successor-in-interest or Purchaser will honor all of the terms of the Agreement. Such Non-Disturbance Agreement must be binding on all of Lender's participants in the subject loan (if any) and on all successors and assigns of Lender and/or its participants and on all Purchasers. In return for such Non-Disturbance Agreement, LESSEE will execute an agreement for Lender's benefit in which LESSEE (1) confirms that the Agreement is subordinate to the Mortgage or other real property interest in favor of Lender, (2) agrees to attorn to Lender if Lender becomes the owner of the Property and (3) agrees to accept a cure by Lender of any of LESSOR's defaults, provided such cure is completed within the deadline applicable to LESSOR. In the event LESSOR defaults in the payment and/or other performance of any mortgage or other real property interest encumbering the Property, LESSEE, may, at its sole option and without obligation, cure or correct LESSOR's default and upon doing so, LESSEE shall be subrogated to any and all rights, titles, liens and equities of the holders of such mortgage or other real property interest and LESSEE shall be entitled to deduct and setoff against all rents that may otherwise become due under this Agreement the sums paid by LESSEE to cure or correct such defaults.

22. **DEFAULT.** It is a "Default" if (i) either Party fails to comply with this Agreement and does not remedy the failure within 30 days after written notice by the other Party or, if the failure cannot reasonably be remedied in such time, if the failing Party does not commence a remedy within the allotted 30 days and diligently pursue the cure to completion within 90 days after the initial written notice, or (ii) LESSOR fails to comply with this Agreement and the failure interferes with LESSEE's Use and LESSOR does not remedy the failure within 5 days after written notice from LESSEE or, if the failure cannot reasonably be remedied in such time, if LESSOR does not commence a remedy within the allotted 5 days and diligently pursue the cure to completion within 15 days after the initial written notice. The cure periods set forth in this Paragraph 22 do not extend the period of time in which either Party has to cure interference pursuant to Paragraph 13 of this Agreement.

23. **REMEDIES.** In the event of a Default, without limiting the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate this Agreement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the Laws or judicial decisions of the state in which the Property is located. Further, upon a Default, the non-defaulting Party may at its option (but without obligation to do so), perform the defaulting Party's duty or obligation. The costs and expenses of any such performance by the non-defaulting Party shall be due and payable by the defaulting Party upon invoice therefor. If LESSEE undertakes any such performance on LESSOR's behalf and LESSOR does not pay LESSEE the full undisputed amount within 30 days of its receipt of an invoice setting forth the amount due, LESSEE may offset the full undisputed amount due against all fees due and owing to LESSOR under this Agreement until the full undisputed amount is fully reimbursed to LESSEE.

24. **ENVIRONMENTAL.** LESSEE shall conduct its business in compliance with all applicable laws governing the protection of the environment or employee health and safety ("EH&S Laws"). LESSEE shall indemnify and hold harmless the LESSOR from claims to the extent resulting from LESSEE's violation of any applicable EH&S Laws or to the extent that LESSEE causes a release of any regulated substance to the environment. LESSOR shall indemnify and hold harmless LESSEE from all claims resulting from the violation of any applicable EH&S Laws or a release of any regulated substance to the environment except to the extent resulting from the activities of LESSEE. The Parties recognize that LESSEE is only leasing a small portion of LESSOR's property and that LESSEE shall not be responsible for any environmental condition or issue except to the extent resulting from LESSEE's specific activities and responsibilities. In the event that LESSEE encounters any hazardous substances that do not result from its activities, LESSEE may relocate its facilities to avoid such hazardous substances to a mutually agreeable location or, if LESSEE desires to remove at its own cost all or some the hazardous substances or materials (such as soil) containing those hazardous substances, LESSOR agrees to sign any necessary waste manifest associated with the removal, transportation and/or disposal of such substances.

25. **CASUALTY.** If a fire or other casualty damages the Property or the Premises and impairs LESSEE's Use, rent shall abate until LESSEE'S Use is restored. If LESSEE's Use is not restored within 45 days, LESSEE may terminate this Agreement.

26. **CONDEMNATION.** If a condemnation of any portion of the Property or Premises impairs LESSEE's Use, Lessee may terminate this Agreement. LESSEE may on its own behalf make a claim in any condemnation proceeding involving the Premises for losses related to LESSEE's communications equipment, relocation costs and, specifically excluding loss of LESSEE's leasehold interest, any other damages LESSEE may incur as a result of any such condemnation.

27. APPLICABLE LAWS. During the Term, LESSOR shall maintain the Property in compliance with all applicable laws, EH&S Laws, rules, regulations, ordinances, directives, covenants, easements, consent decrees, zoning and land use regulations, and restrictions of record, permits, building codes, and the requirements of any applicable fire insurance underwriter or rating bureau, now in effect or which may hereafter come into effect (including, without limitation, the Americans with Disabilities Act and laws regulating hazardous substances) (collectively "Laws"). LESSEE shall, in respect to the condition of the Premises and at LESSEE's sole cost and expense, comply with (i) all Laws relating solely to LESSEE's specific and unique nature of use of the Premises; and (ii) all building codes requiring modifications to the Premises due to the improvements being made by LESSEE in the Premises. It shall be LESSOR's obligation to comply with all Laws relating to the Property, without regard to specific use (including, without limitation, modifications required to enable LESSEE to obtain all necessary building permits).

28. TAXES.

(a). Although LESSOR is not subject to any federal, state, or local property or income taxes, LESSOR shall invoice and LESSEE shall pay any applicable transaction tax (including sales, use, gross receipts, or excise tax) imposed on the LESSEE and required to be collected by the LESSOR based on any service, rental space, or equipment provided by the LESSOR to the LESSEE. LESSEE shall pay all personal property taxes, fees, assessments, or other taxes and charges imposed by any Government Entity that are imposed on the LESSEE and required to be paid by the LESSEE that are directly attributable to the LESSEE's equipment or LESSEE's use and occupancy of the Premises. Payment shall be made by LESSEE within 60 days after presentation of a receipted bill and/or assessment notice which is the basis for such taxes or charges. LESSOR shall pay all ad valorem, personal property, real estate, sales and use taxes, fees, assessments or other taxes or charges that are attributable to LESSOR's Property or any portion thereof imposed by any Government Entity.

(b). LESSEE shall have the right, at its sole option and at its sole cost and expense, to appeal, challenge or seek modification of any tax assessment or billing for which LESSEE is wholly or partly responsible for payment. LESSOR shall reasonably cooperate with LESSEE at LESSEE's expense in filing, prosecuting and perfecting any appeal or challenge to taxes as set forth in the preceding sentence, including but not limited to, executing any consent, appeal or other similar document. In the event that as a result of any appeal or challenge by LESSEE, there is a reduction, credit or repayment received by the LESSOR for any taxes previously paid by LESSEE, LESSOR agrees to promptly reimburse to LESSEE the amount of said reduction, credit or repayment. In the event that LESSEE does not have the standing rights to pursue a good faith and reasonable dispute of any taxes under this paragraph, LESSOR will pursue such dispute at LESSEE's sole cost and expense upon written request of LESSEE.

29. NON-DISCLOSURE. The Parties agree this Agreement and any information exchanged between the Parties regarding the Agreement are confidential. The Parties agree not to provide copies of this Agreement or any other confidential information to any third party without the prior written consent of the other or as required by law. If a disclosure is required by law, prior to disclosure, the Party shall notify the other Party and cooperate to take lawful steps to resist, narrow, or eliminate the need for that disclosure.

30. **MOST FAVORED LESSEE.** LESSOR represents and warrants that the rent, benefits and terms and conditions granted to LESSEE by LESSOR hereunder are now and shall be, during the Term, no less favorable than the rent, benefits and terms and conditions for substantially the same or similar tenancies or licenses granted by LESSOR to other parties. If at any time during the Term LESSOR shall offer more favorable rent, benefits or terms and conditions for substantially the same or similar tenancies or licenses as those granted hereunder, then LESSOR shall, within 30 days after the effective date of such offering, notify LESSEE of such fact and offer LESSEE the more favorable offering. If LESSEE chooses, the parties shall then enter into an amendment that shall be effective retroactively to the effective date of the more favorable offering, and shall provide the same rent, benefits or terms and conditions to LESSEE. LESSEE shall have the right to decline to accept the offering. LESSOR's compliance with this requirement shall be subject, at LESSEE's option, to independent verification.

31. **MISCELLANEOUS.** This Agreement contains all agreements, promises and understandings between the LESSOR and the LESSEE regarding this transaction, and no oral agreement, promises or understandings shall be binding upon either the LESSOR or the LESSEE in any dispute, controversy or proceeding. This Agreement may not be amended or varied except in a writing signed by all Parties. This Agreement shall extend to and bind the heirs, personal representatives, successors and assigns hereto. The failure of either party to insist upon strict performance of any of the terms or conditions of this Agreement or to exercise any of its rights hereunder shall not waive such rights and such party shall have the right to enforce such rights at any time. The performance of this Agreement shall be governed, interpreted, construed and regulated by the laws of the state in which the Premises is located without reference to its choice of law rules. Except as expressly set forth in this Agreement, nothing in this Agreement shall grant, suggest or imply any authority for one Party to use the name, trademarks, service marks or trade names of the other for any purpose whatsoever. LESSOR agrees to execute a Memorandum of this Agreement, which LESSEE may record with the appropriate recording officer. The provisions of the Agreement relating to indemnification from one Party to the other Party shall survive any termination or expiration of this Agreement.

[Signature page follows. The remainder of this page is intentionally blank.]

WY3 Saratoga

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

**LESSOR:**

Town of Saratoga, a Wyoming municipality

By: Name: Ed J. GlodeTitle: MayorDate: 11-7-17**LESSEE:**

CommNet cellular Inc.  
Cellular Inc. Network Corporation  
d/b/a Verizon Wireless

By: Name: Steve LeVarTitle: Director Network Field EngineeringDate: 1/18/2018

WY3 Saratoga

**EXHIBIT "A"****DESCRIPTION OF PROPERTY**

Lots 7, 8, and 9, Block 2, Valley View Addition to the Town of Saratoga, Carbon County,  
Wyoming

and

Lots 6, 5 and 4, Block 5, Valley View Addition to the Town of Saratoga, Carbon County, Wyoming

Located in the NW¼NE¼NW¼ of Section 14, Township 17 North, Range 84 West, 6th P.M., Carbon  
County, Wyoming

WY3 Saratoga

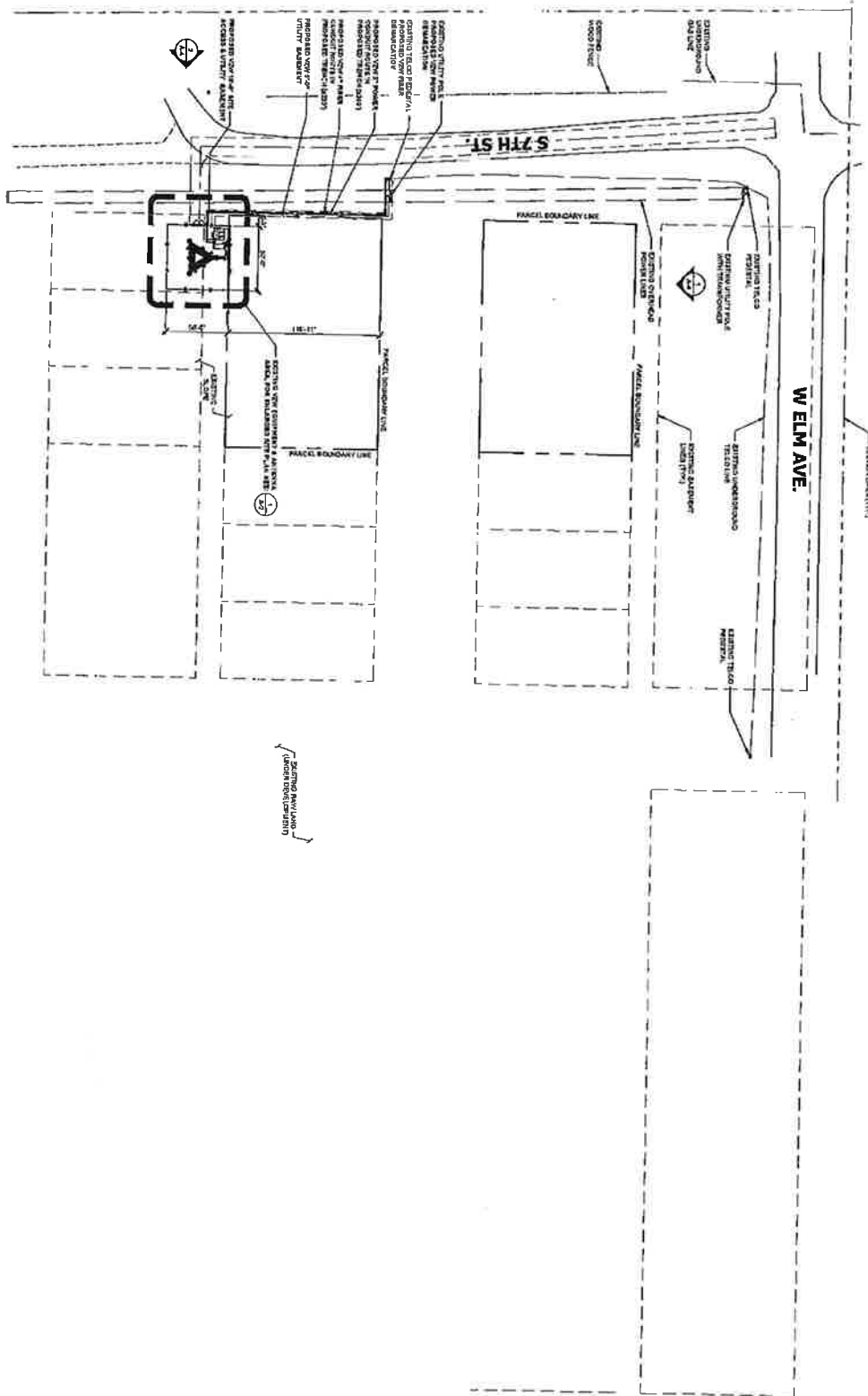
**EXHIBIT "B"**  
**PREMISES AND EASEMENTS**  
**(Attached)**





NOTE: THIS ORIGINAL SIZE OF THIS PLAN IS 34" x 46". SCALE: NOT TO EXCEED 1/4" = 1'-0". SCALE: NOT TO EXCEED 1/4" = 1'-0".

**SITE PLAN**

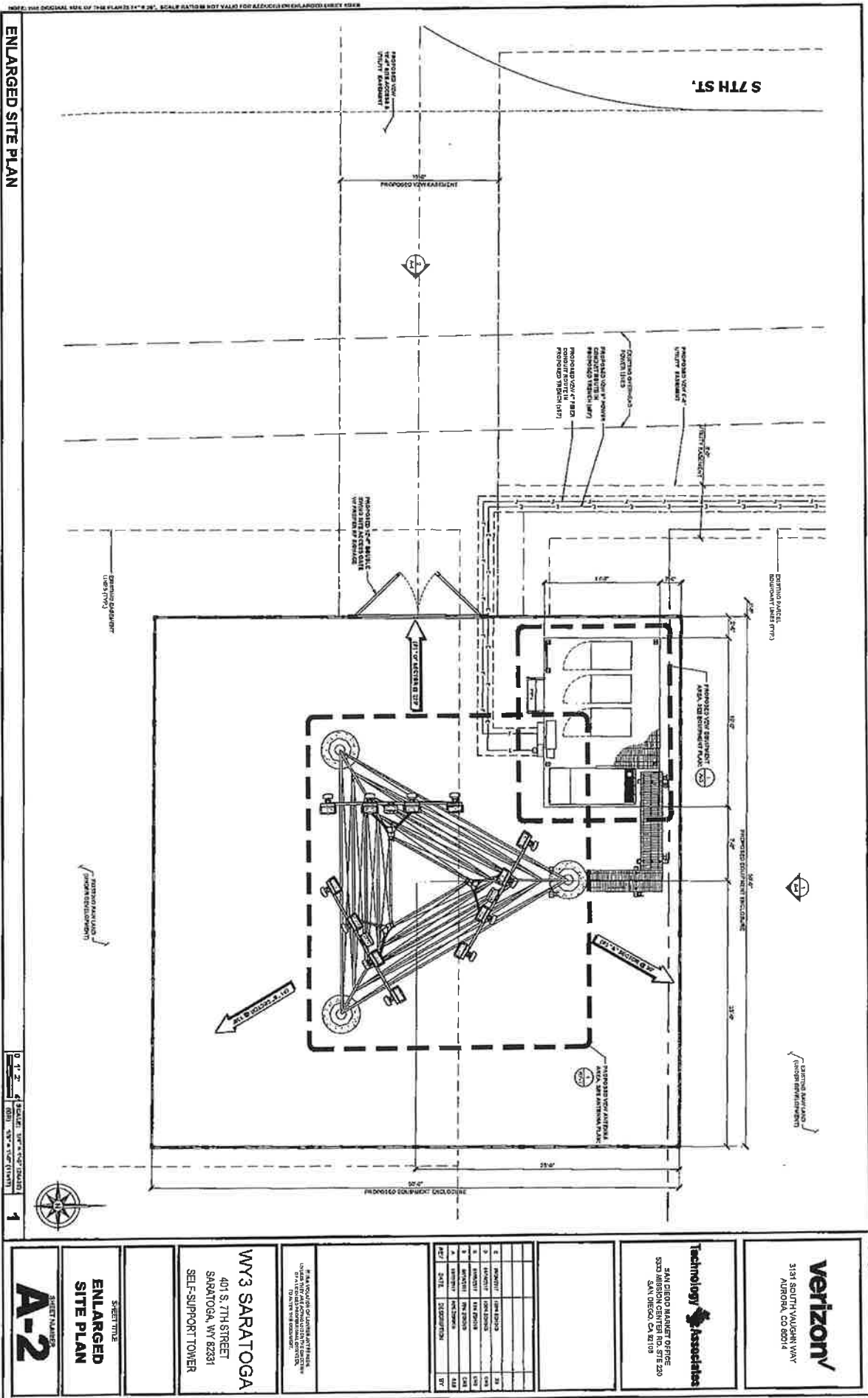


0 20' 40' SCALE: 1" = 40'-0" (PLAN) 1" = 40'-0" (SECTION)



1

<p>3131 SOUTH WALSH WAY AURORA, CO 80014</p>		<p>SAN DIEGO MARKET OFFICE 5353 VISION CENTER RD. STE 200 SAN DIEGO, CA 92108</p>	
<p><b>WY3 SARATOGA</b> 401 S. 7TH STREET SARATOGA, WY 82331 SELF-SUPPORT TOWER</p>		<p>THE FOLLOWING INFORMATION IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT A GUARANTEE OF ANY KIND. THE INFORMATION IS BASED ON THE BEST AVAILABLE INFORMATION AND IS SUBJECT TO CHANGE WITHOUT NOTICE.</p>	
<p>SHEET TITLE <b>SITE PLAN</b></p>		<p><b>A-1</b></p>	



**From:** Pickens, Parker <parker.pickens@verizonwireless.com>  
**Sent:** Wednesday, May 22, 2024 2:35 PM  
**To:** clerk@saratogawyo.org  
**Cc:** treasurer@saratogawyo.org  
**Subject:** Re: Verizon Site: 179889 I Term Sheet Proposal  
**Attachments:** VZW Site - 179889 - Lease.pdf

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Hello,

It was a pleasure to speak with you both today. To summarize our conversation earlier, our finance team conducted a site review at 401 S. 7th Street in Saratoga WY. Much has happened last several years with the way we have expanded our network nationwide now that we have upgraded to the 5G network. Our finance team is taking into consideration economical sustainability with our sites in the area and in recent years they have been in partnership with other tower companies on building out "micro" sites that have become more cost efficient and that carry both the coverage and capacity they need for the long term. We are in the process of deploying hundred thousand of these sites in the next couple of years. These sites are typically backpack size antennas located on utility pole lines, street corners, signal lights etc. Verizon wants to continue to be a major wireless carrier for years to come but that does include the economical longevity forecast of the cell sites they choose to partner with well into the future. I will say with regards to the new proposed term the rent will be reduced but Verizon is willing to continue with the current escalator (which is 10% esc every 5 years), extend the contract out 20 plus more years and the first term does come with a "60 month rent guarantee" term period. Note: The new rent amount would drop to \$670.00/mo beginning the new effective date 05/01/2025 with seven additional five year renewal terms.

Please let me know if you wish for our team to draft up an amendment for your review. I have also attached the current lease agreement.

Best,

On Wed, May 22, 2024 at 3:48 PM Pickens, Parker <parker.pickens@verizonwireless.com> wrote:

Good afternoon,

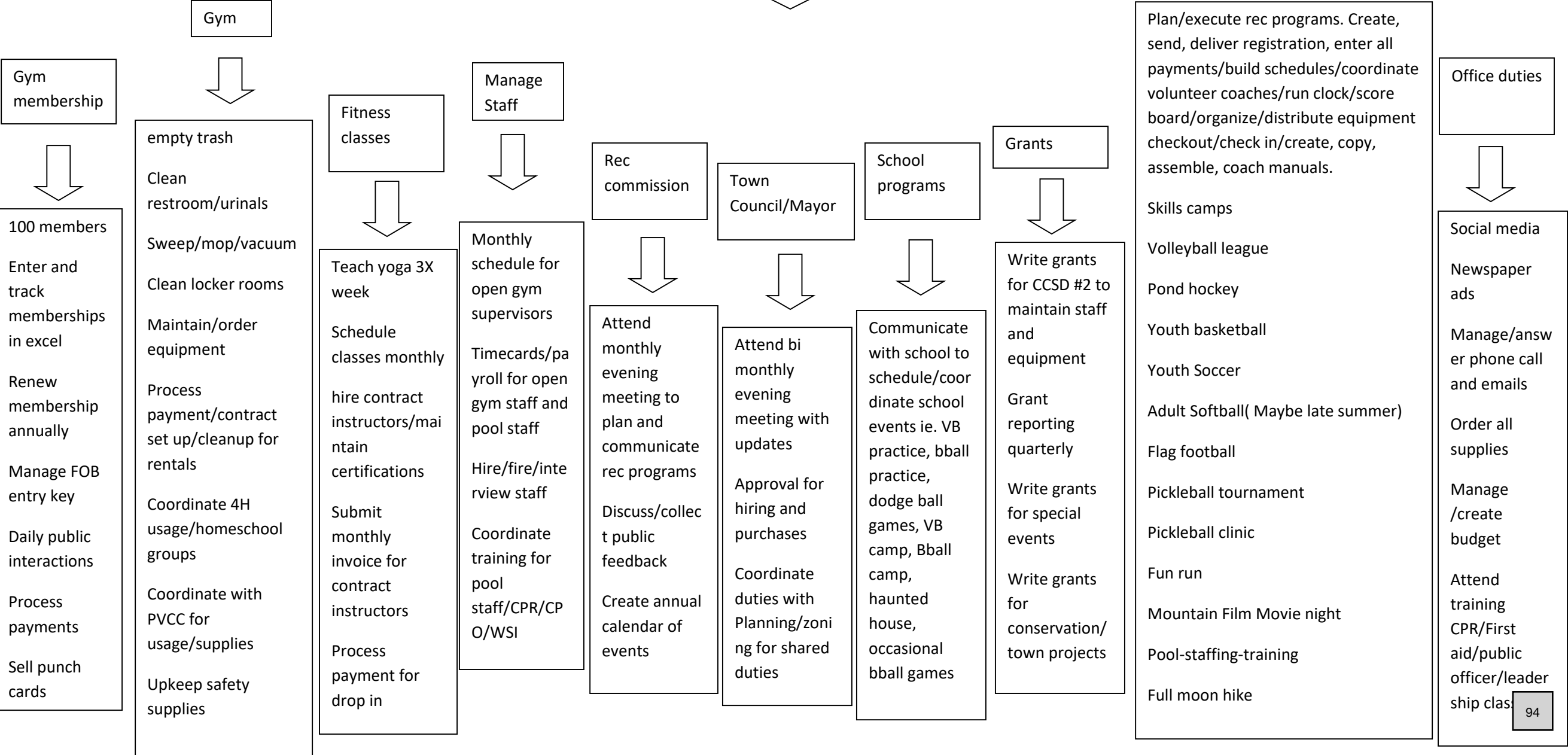
Please see the attached terms for the agreement located at 401 S. 7<sup>th</sup> Street, Saratoga, WY 82331. To provide ample time for your review, I will follow up next few days and we can discuss the next steps. Note: If you wish to move forward with a drafted amendment, please let me know.

Office hours Monday-Friday 8:00am to 4:00pm CST.

Looking forward to speaking with you soon.

Rec Director duties 2024

Rec programs



**Contractor's Application for Payment No.**

1

 ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE		Application Period: 5/1/2024 - 5/31/2024	Application Date: 6/1/2024
To (Owner): TOWN OF SARATOGA	From (Contractor): Rocky Mountain Sand & Gravel, LLC	Via (Engineer): ENGINEERING ASSOCIATES	
Project: SOUTH RIVER STREET WATERLINE REPLACEMENTS	Contract: SOUTH RIVER STREET WATERLINE REPLACEMENTS		
Owner's Contract No.: N/A	Contractor's Project No.:	Engineer's Project No.: 23420.00	

## Application For Payment

### Change Order Summary

Approved Change Orders			Change Order Summary		
Number	Additions	Deductions			
			1. ORIGINAL CONTRACT PRICE.....	\$	\$1,938,257.85
			2. Net change by Change Orders.....	\$	
			3. Current Contract Price (Line 1 ± 2).....	\$	\$1,938,257.85
			4. TOTAL COMPLETED AND STORED TO DATE		
			(Column F total on Progress Estimates).....	\$	\$200,703.00
			5. RETAINAGE:		
			a.    5%    X    \$    200,703.00 Work Completed.....	\$	\$10,035.15
			b.    5%    X                  Stored Material.....	\$	
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$10,035.15
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$190,667.85
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$190,667.85
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G total on Progress Estimates + Line 5.c above).....	\$	\$1,577,135.15
TOTALS					
NET CHANGE BY CHANGE ORDERS					

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Accompanying Documentation:**

- Affidavit of Payment to Materialmen, Subcontractors and Laborers to be completed and signed by Contractor in accordance with W.S. 16-6-1001(a) (iv) as modified by Wyoming Executive Order 2011-2.
- Resident Labor Verification Form to be completed and signed by Contractor in accordance with W.S. 16-6-203.

**Contractor Signature**

By: Crystyn Lasley, CEO

Date:	5/25/2024
-------	-----------

Payment of: \$ **\$190,667.85**  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  5/29/2024  
(Engineer) (Date)

Payment of: \$ **\$190,667.85**

(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_

Funding or Financing Entity (if applicable) (Date)

## Progress Estimate - Unit Price Work

## Contractor's Application

For (Contract): SOUTH RIVER STREET WATERLINE REPLACEMENTS							Application Number: 1				
Application Period: 5/1/2024 - 5/31/2024							Application Date: 6/1/2024				
A					B	C	D	E	F		
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
BASE BID											
1	Mobilization	1	LS	\$ 200,000.00	\$ 200,000.00	0.1	\$ 20,000.00		\$ 20,000.00	10%	\$ 180,000.00
2	Storm Water Pollution Prevention	1	LS	\$ 10,000.00	\$ 10,000.00	0.1	\$ 1,000.00		\$ 1,000.00	10%	\$ 9,000.00
3	Trench Dewatering & Testing	1	LS	\$ 125,000.00	\$ 125,000.00	0.1	\$ 12,500.00		\$ 12,500.00	10%	\$ 112,500.00
4	Traffic Control	1	LS	\$ 25,000.00	\$ 25,000.00	0.1	\$ 2,500.00		\$ 2,500.00	10%	\$ 22,500.00
5	Surfacing Removal - Concrete	41	SY	\$ 82.00	\$ 3,362.00	10	\$ 820.00		\$ 820.00	24%	\$ 2,542.00
6	Surfacing Removal - Asphalt	2510	SY	\$ 13.00	\$ 32,630.00	700	\$ 9,100.00		\$ 9,100.00	28%	\$ 23,530.00
7	Muck Excavation	115	CY	\$ 71.00	\$ 8,165.00		\$ -		\$ -		\$ 8,165.00
8	12" Crushed Base	2460	SY	\$ 41.00	\$ 100,860.00	177	\$ 7,257.00		\$ 7,257.00	7%	\$ 93,603.00
9	4" Crushed Base	720	SY	\$ 15.00	\$ 10,800.00		\$ -		\$ -		\$ 10,800.00
10	4" Plant Mix Pavement	2460	SY	\$ 96.00	\$ 236,160.00		\$ -		\$ -		\$ 236,160.00
11	Install Curb & Gutter	10	LF	\$ 75.00	\$ 750.00		\$ -		\$ -		\$ 750.00
12	Fire Hydrant	5	EA	\$ 15,222.00	\$ 76,110.00		\$ -		\$ -		\$ 76,110.00
13	6" Fire Hydrant Extension	2	EA	\$ 2,100.00	\$ 4,200.00		\$ -		\$ -		\$ 4,200.00
14	1' Fire Hydrant Extension	2	EA	\$ 2,755.00	\$ 5,510.00		\$ -		\$ -		\$ 5,510.00
15	Remove Fire Hydrant	5	EA	\$ 2,500.00	\$ 12,500.00		\$ -		\$ -		\$ 12,500.00
16	6" Bollards	2	EA	\$ 975.00	\$ 1,950.00		\$ -		\$ -		\$ 1,950.00
17	4" AWWA C900 DR18 PVC Water Main	92	LF	\$ 95.00	\$ 8,740.00		\$ -		\$ -		\$ 8,740.00
18	6" AWWA C900 DR18 PVC Water Main	1310	LF	\$ 102.00	\$ 133,620.00	95	\$ 9,690.00		\$ 9,690.00	7%	\$ 123,930.00
19	12" AWWA C900 DR18 PVC Water Main	1050	LF	\$ 127.00	\$ 133,350.00	360	\$ 45,720.00		\$ 45,720.00	34%	\$ 87,630.00
20	4" Gate Valve	1	EA	\$ 2,170.00	\$ 2,170.00		\$ -		\$ -		\$ 2,170.00
21	6" Gate Valve	14	EA	\$ 4,075.00	\$ 57,050.00	2	\$ 8,150.00		\$ 8,150.00	14%	\$ 48,900.00
22	12" Gate Valve	5	EA	\$ 8,471.00	\$ 42,355.00	2	\$ 16,942.00		\$ 16,942.00	40%	\$ 25,413.00
23	14" Gate Valve	1	EA	\$ 20,499.00	\$ 20,499.00		\$ -		\$ -		\$ 20,499.00
24	Water Valve Abandonment	20	EA	\$ 1,325.00	\$ 26,500.00		\$ -		\$ -		\$ 26,500.00
25	4" Watermain Connection	1	EA	\$ 3,195.00	\$ 3,195.00		\$ -		\$ -		\$ 3,195.00
26	6" Watermain Connection	6	EA	\$ 4,311.00	\$ 25,866.00	1	\$ 4,311.00		\$ 4,311.00	17%	\$ 21,555.00
27	12" Watermain Connection	1	EA	\$ 7,120.00	\$ 7,120.00	1	\$ 7,120.00		\$ 7,120.00	100%	\$ -
28	14" Watermain Connection	1	EA	\$ 10,145.00	\$ 10,145.00		\$ -		\$ -		\$ 10,145.00
29	6" MJ Cap	1	EA	\$ 2,225.00	\$ 2,225.00	1	\$ 2,225.00		\$ 2,225.00	100%	\$ -
30	6" Blind Flange Class 125	1	EA	\$ 2,625.00	\$ 2,625.00		\$ -		\$ -		\$ 2,625.00
31	12" MJ Plug	1	EA	\$ 2,475.00	\$ 2,475.00		\$ -		\$ -		\$ 2,475.00
32	12" Blind Flange Class 125	1	EA	\$ 2,712.00	\$ 2,712.00		\$ -		\$ -		\$ 2,712.00
33	14" Cap	1	EA	\$ 2,612.00	\$ 2,612.00		\$ -		\$ -		\$ 2,612.00
34	4" - 45 Deg DI Bend	2	EA	\$ 2,020.00	\$ 4,040.00		\$ -		\$ -		\$ 4,040.00
35	6" - 90 Deg DI Bend	1	EA	\$ 2,497.00	\$ 2,497.00		\$ -		\$ -		\$ 2,497.00
36	6" - 45 Deg DI Bend	10	EA	\$ 2,624.00	\$ 26,240.00	2	\$ 5,248.00		\$ 5,248.00	20%	\$ 20,992.00
37	6" - 11.25 Deg DI Bend	1	EA	\$ 2,624.00	\$ 2,624.00		\$ -		\$ -		\$ 2,624.00
38	12" - 45 Deg DI Bend	4	EA	\$ 3,877.00	\$ 15,508.00		\$ -		\$ -		\$ 15,508.00
39	6" x 6" Tee	1	EA	\$ 3,370.00	\$ 3,370.00		\$ -		\$ -		\$ 3,370.00

## Progress Estimate - Unit Price Work

## Contractor's Application

For (Contract): SOUTH RIVER STREET WATERLINE REPLACEMENTS						Application Number: 1					
Application Period: 5/1/2024 - 5/31/2024						Application Date: 6/1/2024					
A					B	C	D	E	F		
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
40	6" x 6" SW Tee	5	EA	\$ 4,196.00	\$ 20,980.00	1	\$ 4,196.00		\$ 4,196.00	20%	\$ 16,784.00
41	12" x 6" Tee	1	EA	\$ 4,969.00	\$ 4,969.00	1	\$ 4,969.00		\$ 4,969.00	100%	\$ -
42	12" x 12" Tee	1	EA	\$ 5,275.00	\$ 5,275.00		\$ -		\$ -		\$ 5,275.00
43	12" x 6" Cross	2	EA	\$ 7,741.00	\$ 15,482.00		\$ -		\$ -		\$ 15,482.00
44	12" Cross	1	EA	\$ 8,111.00	\$ 8,111.00		\$ -		\$ -		\$ 8,111.00
45	6" x 4" Reducer	1	EA	\$ 2,115.00	\$ 2,115.00		\$ -		\$ -		\$ 2,115.00
46	12" x 6" Reducer	2	EA	\$ 2,225.00	\$ 4,450.00		\$ -		\$ -		\$ 4,450.00
47	14" x 12" Reducer	1	EA	\$ 4,730.00	\$ 4,730.00		\$ -		\$ -		\$ 4,730.00
48	Existing Water Utility Potholing and Locates	26	EA	\$ 1,375.00	\$ 35,750.00	7	\$ 9,625.00		\$ 9,625.00	27%	\$ 26,125.00
49	Water Service Crossing	6	EA	\$ 1,417.00	\$ 8,502.00		\$ -		\$ -		\$ 8,502.00
50	Sanitary Sewer Service Crossing		EA	\$ 8,450.00	\$ -		\$ -		\$ -		\$ -
51	Sanitary/Storm Sewer Main Crossing	9	EA	\$ 3,775.00	\$ 33,975.00	3	\$ 11,325.00		\$ 11,325.00	33%	\$ 22,650.00
52	Directional Drill - 20" Casing	40	LF	\$ 1,925.00	\$ 77,000.00		\$ -		\$ -		\$ 77,000.00
53	3/4" DR9 CTS PE Water Service Line	455	LF	\$ 65.00	\$ 29,575.00	150	\$ 9,750.00		\$ 9,750.00	33%	\$ 19,825.00
54	1" DR9 CTS PE Water Service Line	40	LF	\$ 79.00	\$ 3,160.00	40	\$ 3,160.00		\$ 3,160.00	100%	\$ -
55	Water Service - 3/4" Service Connection	12	EA	\$ 999.00	\$ 11,988.00	4	\$ 3,996.00		\$ 3,996.00	33%	\$ 7,992.00
56	Water Service - 1" Service Connection	1	EA	\$ 1,099.00	\$ 1,099.00	1	\$ 1,099.00		\$ 1,099.00	100%	\$ -
57	3/4" Curb Stop, Box with Riser	12	EA	\$ 877.00	\$ 10,524.00		\$ -		\$ -		\$ 10,524.00
58	1" Curb Stop, Box with Riser	1	EA	\$ 1,077.00	\$ 1,077.00		\$ -		\$ -		\$ 1,077.00
59	2" Water Meter Interior Installation	1	LS	\$ 3,465.00	\$ 3,465.00		\$ -		\$ -		\$ 3,465.00
60	Water Meter Pit and Connection	4	EA	\$ 3,666.00	\$ 14,664.00		\$ -		\$ -		\$ 14,664.00
61	Traffic Rated Meter Pit Lid and Frame	13	EA	\$ 2,200.00	\$ 28,600.00		\$ -		\$ -		\$ 28,600.00
62	Remove Existing Meter Pit	1	EA	\$ 1,375.00	\$ 1,375.00		\$ -		\$ -		\$ 1,375.00
63	12" HDPE Storm Culvert	102	LF	\$ 121.00	\$ 12,342.00		\$ -		\$ -		\$ 12,342.00
64	Flared End Section	2	EA	\$ 636.00	\$ 1,272.00		\$ -		\$ -		\$ 1,272.00
65	Concrete Headwall	2	EA	\$ 4,333.00	\$ 8,666.00		\$ -		\$ -		\$ 8,666.00
66	Manhole Traffic Collar and Adjustment	1	EA	\$ 3,445.00	\$ 3,445.00		\$ -		\$ -		\$ 3,445.00
67	Concrete Sidewalk	78	SF	\$ 17.00	\$ 1,326.00		\$ -		\$ -		\$ 1,326.00
68	Concrete Valley Gutter	600	SF	\$ 21.00	\$ 12,600.00		\$ -		\$ -		\$ 12,600.00
69	Specialty Concrete Valley Gutter	121	SF	\$ 31.00	\$ 3,751.00		\$ -		\$ -		\$ 3,751.00
70	Landscape and Seeding	1400	SY	\$ 5.00	\$ 7,000.00		\$ -		\$ -		\$ 7,000.00
BASE BID TOTAL					\$ 1,767,803.00		\$ 200,703.00	\$ -	\$ 200,703.00	11%	\$ 1,567,100.00
ADD ALTERNATE - CHIP SEAL											
1	Mobilization	1	LS	\$ 50,000.00	\$ 50,000.00		\$ -		\$ -		\$ 50,000.00
2	Temporary Traffic Control	1	LS	\$ 5,500.00	\$ 5,500.00		\$ -		\$ -		\$ 5,500.00
3	High Float Polymer Modified Emulsified Asphalt (CHFRS-2P)	11.67	TON	\$ 1,840.00	\$ 21,472.80		\$ -		\$ -		\$ 21,472.80
4	Cover Coat Aggregate (Type C)	88.00	TON	\$ 750.00	\$ 66,000.00		\$ -		\$ -		\$ 66,000.00
5	Fog Seal	1.33	TON	\$ 5,100.00	\$ 6,802.05		\$ -		\$ -		\$ 6,802.05
6	Fog Seal for Asphalt Patches	1960	SY	\$ 8.00	\$ 15,680.00		\$ -		\$ -		\$ 15,680.00
7	Manhole Collars	2	EA	\$ 2,500.00	\$ 5,000.00		\$ -		\$ -		\$ 5,000.00



Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): SOUTH RIVER STREET WATERLINE REPLACEMENTS								Application Number: 1					
Application Period: 5/1/2024 - 5/31/2024								Application Date: 6/1/2024					
A						B	C	D	E	F			
Item				Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description			Item Quantity	Units	Unit Price	Total Value of Item (\$)						
ADD ALTERNATE - CHIP SEAL TOTAL							\$ 170,454.85		\$ -	\$ -	\$ -		\$ 170,454.85
TOTAL						\$ 1,938,257.85	\$ 200,703.00	\$ -	\$ 200,703.00	10%	\$ 1,737,554.85		

**ATTACHMENT 1**

This is Task Order  
No. \_\_\_\_\_, consisting of  
4 pages.

**Task Order**

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 17, 2023 ("Agreement"), Owner and Engineer agree as follows:

**1. Background Data**

- a. Effective Date of Task Order: May 21, 2024
- b. Owner: Town of Saratoga
- c. Engineer: Engineering Associates (EA)
- d. Specific Project (title): Shively Field Lift Station
- e. Specific Project (description):

Design of a new sanitary sewer lift station and associated force main for the new Shively Field Lift Station located in Saratoga, WY. Preliminary investigation and cost estimates of 2-3 force main routes. Final design and construction drawings, WYDEQ permitting and assistance with a WYDOT M-54 Utility License for installation within the WYDOT right-of-way. Specifications and relevant details provided on drawings. Not expected to be publicly bid. Bidding and negotiations services are not included within the scope of this Task Order. Construction Administration is not included within this scope of services.

**2. Services of Engineer**

- A. The specific services to be provided or furnished by Engineer under this Task Order are the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:
  - Preliminary Design Phase (Exhibit A, Paragraph A1.02)
  - Final Design Phase (Exhibit A, Paragraph A1.03)
- B. Other Services

Engineer shall also provide the following other services:

- Preliminary analysis of different alignments of force main to different discharge locations. Analysis will include preliminary cost estimates for analysis.
- Assist Owner in obtaining a WYDOT Utility License for a Town utility within the WYDOT Right-of-Way. Assistance will include providing required drawings and technical information required for the application.

**Exhibit K – Amendment to Task Order**

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- C. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

### 3. Additional Services

Additional Services that may be authorized or necessary under this Task Order are as follows:

*Construction phase services: inspection, consultation, administration. T&M basis, as requested by owner in writing.*

### 4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following: N/A

### 5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Furnish <u>3</u> review copies of the Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Owner.	Within <u>30</u> days of Owner's authorization to proceed with Preliminary Design Phase services.
Owner	Submit comments regarding Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Engineer.	Within <u>15</u> days of the receipt of Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables from Engineer.
Engineer	Furnish <u>3</u> copies of the revised Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Owner.	Within <u>10</u> days of the receipt of Owner's comments regarding the Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables.
Engineer	Furnish <u>3</u> copies of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, to Owner.	Within <u>15</u> days of Owner's authorization to proceed with Final Design Phase services.
Owner	Submit comments and instructions regarding the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and	Within <u>10</u> days of the receipt of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables from Engineer.

#### Exhibit K – Amendment to Task Order

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	any other Final Design Phase deliverables, to Engineer.	
Engineer	Furnish __3__ copies of the revised final Drawings and Specifications, assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, to Owner.	Within __15__ days of the receipt of Owner's comments and instructions regarding the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables

## 6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)	\$	Standard Hourly Rate
a. Study and Report Phase (A1.01)	\$	Standard Hourly Rate
b. Preliminary and Final Design Phase (A1.02, A1.03)	\$ 25,000	Standard Hourly Rate
c. Bidding or Negotiating Phase (A1.04)	\$	Standard Hourly Rate
d. Construction Phase (A1.05)*	\$	Standard Hourly Rate
e. Resident Project Representative Services (A1.05.A.2) *	\$	Standard Hourly Rate
f. Post-Construction Phase (A1.06)	\$	Standard Hourly Rate
g. Commissioning Phase (A1.07)	\$	Standard Hourly Rate
h. Other Services (see A1.08, and 2.D above)	\$	Standard Hourly Rate
<b>TOTAL COMPENSATION (lines 1.a-h)</b>	<b>\$ 25,000</b>	<b>Standard Hourly Rate</b>
2. Additional Services (Part 2 of Exhibit A)	As requested	Standard Hourly Rate

\*Based on a \_\_\_\_ N/A \_\_\_\_ -month continuous construction period.

Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Consultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

## 7. Consultants retained as of the Effective Date of the Task Order:

### Exhibit K – Amendment to Task Order

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**8. Other Modifications to Agreement and Exhibits:****9. Attachments:****10. Other Documents Incorporated by Reference:****11. Terms and Conditions**

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_.

OWNER:

By: \_\_\_\_\_

ENGINEER:

By: \_\_\_\_\_

Print Name: \_\_\_\_\_ CHUCK DAVIS

Print Name: \_\_\_\_\_ CRAIG KOPASZ

Title: \_\_\_\_\_ MAYOR, TOWN OF SARATOGA

Title: \_\_\_\_\_ SARATOGA OFFICE MANAGER

Firm's Wyoming Registration No. \_\_\_\_\_ ES-0008

State of: \_\_\_\_\_ Wyoming

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: \_\_\_\_\_ CHUCK McVEY

Name: \_\_\_\_\_ CRAIG KOPASZ

Title: \_\_\_\_\_ WATER &amp; SEWER SUPERVISOR

Title: \_\_\_\_\_ SARATOGA OFFICE MANAGER

Address: \_\_\_\_\_ PO BOX 486, SARATOGA, WY 82331

Address: \_\_\_\_\_ PO BOX 370, SARATOGA, WY 82331

E-Mail \_\_\_\_\_ [cmcvey@saratogawyo.org](mailto:cmcvey@saratogawyo.org)E-Mail \_\_\_\_\_ [craig@eaengineers.com](mailto:craig@eaengineers.com)

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (307) 329-5807

Phone: \_\_\_\_\_ (307) 326-8301

**Exhibit K – Amendment to Task Order**

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