



## **TOWN COUNCIL REGULAR MEETING**

**FEBRUARY 18, 2025 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **AGENDA**

#### **CALL TO ORDER**

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilman Oxford  
\_\_Councilman Fluty \_\_Councilman Barkhurst

#### **APPROVAL OF THE AGENDA**

#### **APPROVAL OF THE MINUTES**

- [3\)](#) Meeting Minutes from February 4, 2025

#### **APPROVAL OF THE BILLS**

- 4) Deposits- \$409,190.57
- [5\)](#) Accounts Payable - \$49,677.98
- [6\)](#) Transmittals - \$12,244.62
- [7\)](#) Payroll - \$45,008.94

#### **CORRESPONDENCE**

- [8\)](#) Carbon County Library
- [9\)](#) Carbon County Planning & Development Department

#### **ITEMS FROM THE PUBLIC**

#### **COUNCIL COMMENTS**

#### **REPORTS FROM DEPARTMENTS**

##### **Town Hall**

- [10\)](#) Kurt and Sheree Stropas Property

##### **Police Department**

- [11\)](#) Badge & Wallet Quote - \$1,171.25

## **Fire Department**

## **Recreation Department**

Next meeting is March 3, 2025 at 6:00 PM at the Town Hall Council Chambers

[12\)](#) In The Swim Pool Paint Quote - \$3,549.75

[13\)](#) Open Gym Schedule Change Request

## **Department of Public Works**

[14\)](#) Pay App #6 - Rocky Mountain Sand & Gravel - \$96,348.55

[15\)](#) Wyoming Machinery Backhoe Quote

[16\)](#) Sewer & Water Truck Bid

## **REPORTS FROM BOARDS AND COMMISSIONS**

### **Planning Commission**

Next meeting is March 11, 2025 at 5:30 PM at the Town Hall Council Chambers

[17\)](#) Ordinance 879 - Planning Commission Term Limits - 2nd Reading

[18\)](#) Letter of Interest - Matt Baker

[19\)](#) Letter of Interest - Tana Davi

[20\)](#) Letter of Interest - Heidi Larsen

### **Water and Sewer Joint Power Board**

Next meeting is March 12, 2025 at 6:00 PM at the PVCC

### **Community Center Joint Powers Board**

Next meeting is March 10, 2025 at 4:30 PM at the PVCC

### **Recreation Commission**

Next meeting is March 3, 2025 at 6:00 PM at the Town Hall Council Chambers

### **Saratoga Airport Advisory Board**

Next meeting is March 10, 2025 at 3:30 PM at the Town Hall Council Chambers

### **South Central Wyoming Emergency Medical Services Board**

Next meeting is March 17, 2025 at 6:00 PM in Saratoga

## **NEW BUSINESS**

### **EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

## **FURTHER BUSINESS**

## **ADJOURNMENT**

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, MARCH 4, 2025 AT 6:00 PM.**



## TOWN COUNCIL REGULAR MEETING FEBRUARY 04, 2025 at 6:00 PM

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### MINUTES

#### CALL TO ORDER

Mayor Chuck Davis called the meeting to order at 6:00PM

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilman Oxford  
\_\_Councilman Fluty \_\_Councilman Barkhurst  
All members of Council were present

#### APPROVAL OF THE AGENDA

Motion to approve agenda for February 4, 2025 was made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

#### APPROVAL OF THE MINUTES

- 3) Meeting Minutes from January 21, 2025  
Motion to approve minutes from January 21, 2025 was made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

#### APPROVAL OF THE BILLS

Motion to approve all financials from February 4, 2025 was made by Councilman Cooley, second by Councilman Fluty. Motion carried.

- 4) Deposits - \$119,708.41
- 5) Accounts Payable - \$38,416.00
- 6) Transmittals - \$24,114.35
- 7) Payroll - \$47,518.06

#### CORRESPONDENCE

- 8) Benson Brothers
- 9) Safe Ride

## ITEMS FROM THE PUBLIC

- 10) Kathy Beck, Rachel Swanson - Suicide Prevention

## COUNCIL COMMENTS

## REPORTS FROM DEPARTMENTS

### Town Hall

- 11) Ordinance 878 - Black Hills Energy Franchise Agreement - 3rd Reading  
Motion to approve Ordinance 878 - Black Hills Energy Franchise agreement on the 3rd and final reading was made by Councilman Cooley, second by Councilman Fluty. Motion carried.
- 12) Wyoming Community Gas - Project Designation \$5,983.88  
Motion to split the Wyoming Community Gas Distribution five (5) ways between Wood's Ballfield, Saratoga Municipal Swimming Pool, Saratoga Recreation Department, 4-H Shooting Sports, and Drama Club giving each group \$1196.78 made by Councilman Cooley, second by Councilman Oxford. Motion carried.

### Police Department

Acting Chief Moore reported since the last meeting on January 21, 2025 the Police Department has received 122 law calls with 1 (one) K9 deployment, 4 (four) animal complaints, 2 (two) domestics, 3 (three) agency assists calls, 2 (two) hot pool violations, 1 (one) unattended death, and 6 (six) traffic citations.

### Fire Department

- 13) FIRE CATT Precision Service Testing - Service Test Agreement  
Motion to approve the Service Agreement with FIRE CATT was made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

### Recreation Department

Next meeting is March 3, 2025 at 6:00 PM at the Town Hall Council Chambers

- 14) 2025 Swimming Pool Schedule  
Motion to table approval of the 2025 Swimming Pool schedule until Swimming Lesson schedule is set made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.
- 15) MED-TAC Invoice \$1,769.99 - AED  
Motion to approve the purchase of an AED from MED-TAC in the amount of \$1,769.99 was made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

## Department of Public Works

- 16) Backhoe Repair/Replacement  
Motion to approve rebuild of the backhoe at a cost of \$48,000.00 by Councilman Fluty second by Councilman Cooley. Motion carried.
- 17) Hot Pool Heater Proposal  
Motion to approve new heater at the hot pool from Black Diamond Electric in the amount of \$8,350.00 made by Councilman Cooley, second by Councilman Oxford. Motion carried.

## REPORTS FROM BOARDS AND COMMISSIONS

### Planning Commission

Next meeting is February 11, 2025 at 5:30 PM at the Town Hall Council Chambers

- 18) Letter of Interest - Heidi Larsen
- 19) Letter of Interest - Tana Davi
- 20) Ordinance 879 - Amending Title 2 - Planning Commission Term Lengths  
Motion to approve Ordinance 879- Amending Title 2 Planning Commission Term Limits on the first reading was made by Councilman Cooley, second by Councilman Fluty. Motion carried.
- 21) Ordinance 880 - Amend Title 17 - Subdivisions  
Will be a Public Hearing at 5:30 PM prior to the next meeting.

### Water and Sewer Joint Power Board

Next meeting is February 12, 2025 at 6:00 PM at the PVCC

### Community Center Joint Powers Board

Next meeting is February 10, 2025 at 4:30 PM at the PVCC

### Recreation Commission

Next meeting is March 3, 2025 at 6:00 PM at the Town Hall Council Chambers

- 22) Letter of Interest - Cody Burdett  
Motion to approve appointment Cody Burdett to the Recreation Commission made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

### Saratoga Airport Advisory Board

Next meeting is February 10, 2025 at 3:30 PM at the Town Hall Council Chambers

### South Central Wyoming Emergency Medical Services Board

Next meeting is February 17, 2025 at 6:00 PM in Hanna

- 23) Meeting Minutes - December 16, 2024

## NEW BUSINESS

## EXECUTIVE SESSION

## FURTHER BUSINESS

## **ADJOURNMENT**

Motion to adjourn meeting at 7:19 PM made by Councilman Cooley, second by Councilman Barkhurst.  
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, FEBRUARY 18, 2025 AT 6:00 PM.**

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Mayor Chuck Davis

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Jennifer Anderson, Town Clerk

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
<b>Armstrong Consultants, Inc.</b>									
7709	Armstrong Consultants, Inc.	ARM236916-2	AIP# 3-56-0026-036 & 037-2024-WYD	01/24/2025	5,747.67	.00		42-534-312	225
Total Armstrong Consultants, Inc.:					5,747.67	.00			
<b>BCN</b>									
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	7.52	.00		42-533-270	225
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	7.52	.00		10-442-280	225
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	7.52	.00		10-412-280	225
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	35.44	.00		10-421-280	225
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	7.52	.00		10-431-280	225
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	35.44	.00		10-411-280	225
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	3.22	.00		51-531-280	225
5860	BCN	23865978	Acct# 7267-Landline Long Distance-Ja	02/01/2025	3.22	.00		52-532-280	225
Total BCN:					107.40	.00			
<b>Carbon Power &amp; Light Inc.</b>									
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1314700-Kathy Glode Rstrms Me	02/01/2025	43.98	.00		10-444-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1121500-112 S River Meter# 109	02/01/2025	259.07	.00		10-422-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1317500-117 E Spring Meter# 84	02/01/2025	89.11	.00		10-422-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1115800-Pump Station Meter# 90	02/01/2025	277.95	.00		52-532-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1130000-Kathy Glode Sprklr Met	02/01/2025	43.50	.00		10-444-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1130100-Shop Meter# 11450673-	02/01/2025	450.51	.00		10-431-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1130400-Sewer Lift Meter# 1148	02/01/2025	47.34	.00		52-532-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1130500-Street Lights-No Meter-	02/01/2025	4,802.25	.00		10-431-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1130800-Swimming Pool Meter#	02/01/2025	477.17	.00		10-441-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1130800-Swimming Pool Meter#	02/01/2025	1,431.53	.00		10-442-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1131100-Water Tower Meter# 13	02/01/2025	136.04	.00		51-531-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1144102-Trl Space @ Lake Mete	02/01/2025	1,250.96	.00		10-443-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1157302-Lake Pump #3 Meter# 1	02/01/2025	43.50	.00		10-443-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1199800-Runway Lights Meter# 1	02/01/2025	186.69	.00		42-533-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1225000-Veterans Island Meter#	02/01/2025	62.10	.00		10-444-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1237500-Lagoon Meter# 844978	02/01/2025	3,872.24	.00		52-532-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1284100-New Beacon Meter# 10	02/01/2025	43.50	.00		42-533-270	225

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1288300-Rstrms @ Lake Meter#	02/01/2025	43.50	.00		10-443-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1308900-River & Bridge Meter# 1	02/01/2025	146.27	.00		10-431-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1309000-Bridge & 2nd Meter# 13	02/01/2025	98.83	.00		10-431-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1321600-Weather Station Meter#	02/01/2025	63.54	.00		42-533-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1327900-1st & Spring Rstrms Me	02/01/2025	289.19	.00		10-431-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 1330501-210 W Elm Meter# 1146	02/01/2025	94.27	.00		10-410-262	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 7311300-110 E Spring Meter# 11	02/01/2025	296.51	.00		10-411-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 7311300-110 E Spring Meter# 11	02/01/2025	296.51	.00		10-421-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 7331200-Well Field Meter# 1749	02/01/2025	2,839.08	.00		51-531-270	225
1725	Carbon Power & Light Inc.	166-1/1/25-2/1/	Acct# 7545800-Woods Field Meter# 13	02/01/2025	44.34	.00		10-444-270	225
Total Carbon Power & Light Inc.:					17,729.48	.00			
<b>Caselle, Inc.</b>									
1760	Caselle, Inc.	138554	Contract Support & Maintenance-3/1/25	02/01/2025	1,279.65	.00		10-411-320	225
1760	Caselle, Inc.	138554	Contract Support & Maintenance-3/1/25	02/01/2025	67.35	.00		10-413-320	225
Total Caselle, Inc.:					1,347.00	.00			
<b>Kylie M Waldrip, P.C.</b>									
7410	Kylie M Waldrip, P.C.	4379	Professional Legal Services Rendered-	02/03/2025	222.00	.00		10-411-310	225
7410	Kylie M Waldrip, P.C.	4379	Professional Legal Services Rendered-	02/03/2025	314.50	.00		10-412-310	225
7410	Kylie M Waldrip, P.C.	4379	Professional Legal Services Rendered-	02/03/2025	148.00	.00		10-444-310	225
7410	Kylie M Waldrip, P.C.	4379	Professional Legal Services Rendered-	02/03/2025	37.00	.00		51-531-310	225
Total Kylie M Waldrip, P.C.:					721.50	.00			
<b>Lacal Equipment Inc</b>									
3505	Lacal Equipment Inc	0426080-IN	Plow Blades w/CS Holes-Streets	02/06/2025	1,827.59	.00		10-431-248	225
Total Lacal Equipment Inc:					1,827.59	.00			
<b>Mike L. Moon</b>									
7760	Mike L. Moon	4-H REIMBUR	Wyoming Community Gas Donation For	02/11/2025	655.11	655.11	02/11/2025	10-445-493	225
Total Mike L. Moon:					655.11	655.11			
<b>One-Call of Wyoming, Inc.</b>									
4140	One-Call of Wyoming, Inc.	74468	Group III 2025 Membership-Sewer	02/07/2025	25.00	.00		52-532-310	225
4140	One-Call of Wyoming, Inc.	74468	Tickets For January 2025-Sewer	02/07/2025	9.45	.00		52-532-310	225



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total One-Call of Wyoming, Inc.:					34.45	.00			
<b>Perue Printing</b>									
4255	Perue Printing	01312025	Inv# 070932-Notary Stamp-Notary Rec	01/31/2025	48.90	.00		10-421-240	225
4255	Perue Printing	01312025	Inv# JB43224-Envelopes-1/24/25-TH	01/31/2025	265.00	.00		10-411-240	225
Total Perue Printing:					313.90	.00			
<b>Platte Valley 4-H Shooting Sports</b>									
7759	Platte Valley 4-H Shooting Sports	4-H REIMBUR	Wyoming Community Gas Donation For	02/11/2025	389.00	389.00	02/11/2025	10-445-493	225
Total Platte Valley 4-H Shooting Sports:					389.00	389.00			
<b>Platte Valley Foods LLC</b>									
5700	Platte Valley Foods LLC	02022025	Water-1/21/25-Streets	02/02/2025	20.00	.00		10-431-240	225
Total Platte Valley Foods LLC:					20.00	.00			
<b>Platte Valley Heating &amp; Air LLC</b>									
7362	Platte Valley Heating & Air LLC	2195	Equipment-Vent Pipe-Misc Transitions-	02/03/2025	4,215.00	.00		52-532-740	225
7362	Platte Valley Heating & Air LLC	2197	Equipment-Vent Pipe-Gas Pipe 1/2"-Th	02/06/2025	4,755.00	.00		52-532-740	225
Total Platte Valley Heating & Air LLC:					8,970.00	.00			
<b>Platte Valley Porta Pots, Inc</b>									
7387	Platte Valley Porta Pots, Inc	1782	Weekly Clean-Veteran's Island (2)-Janu	02/08/2025	300.00	.00		10-444-262	225
Total Platte Valley Porta Pots, Inc:					300.00	.00			
<b>Saratoga Feed and Grain</b>									
4895	Saratoga Feed and Grain	02012025	Inv# 96302-KE 75 H Bridger High-1/13/	02/01/2025	156.00	.00		10-431-240	225
4895	Saratoga Feed and Grain	02012025	Inv# 96302-KE 75 H Bridger High-1/13/	02/01/2025	52.00	.00		51-531-240	225
4895	Saratoga Feed and Grain	02012025	Inv# 96302-KE 75 H Bridger High-1/13/	02/01/2025	52.00	.00		52-532-240	225
4895	Saratoga Feed and Grain	02012025	Inv# 96305-KE 75 H Bridger High-1/13/	02/01/2025	156.00	.00		10-431-240	225
4895	Saratoga Feed and Grain	02012025	Inv# 96305-KE 75 H Bridger High-1/13/	02/01/2025	52.00	.00		51-531-240	225
4895	Saratoga Feed and Grain	02012025	Inv# 96302-KE 75 H Bridger High-1/13/	02/01/2025	52.00	.00		52-532-240	225
4895	Saratoga Feed and Grain	02012025	Inv# 96348-KE 75 H Bridger High-1/16/	02/01/2025	260.00	.00		51-531-500	225
4895	Saratoga Feed and Grain	02012025	Inv# 96349-KE 75 H Bridger High-1/16/	02/01/2025	260.00	.00		51-531-500	225
4895	Saratoga Feed and Grain	02012025	Inv# 96392-Glove-Irrigation Boots-1/21/	02/01/2025	118.50	.00		10-431-240	225

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
4895	Saratoga Feed and Grain	02012025	Inv# 96393-Propane-1/21/25-Water	02/01/2025	28.00	.00		51-531-240	225
4895	Saratoga Feed and Grain	02012025	Inv# 96411-Propane-1/22/25-Water	02/01/2025	28.40	.00		51-531-240	225
Total Saratoga Feed and Grain:					1,214.90	.00			
<b>Stinker Stores, Inc</b>									
7438	Stinker Stores, Inc	K378-1/31/25	Card# 9649276-132.168 G-January 20	01/31/2025	365.45	.00		10-421-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 9649134-55.942 G-January 202	01/31/2025	154.46	.00		51-531-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 4817402-44.436 G-January 202	01/31/2025	60.73	.00		51-531-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 4817402-44.436 G-January 202	01/31/2025	60.73	.00		52-532-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 4817401-87.849 G-January 202	01/31/2025	123.36	.00		51-531-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 4817401-87.849 G-January 202	01/31/2025	123.36	.00		52-532-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 4817837-213.35 G-January 202	01/31/2025	685.42	.00		10-431-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 4817686-115.189 G-January 202	01/31/2025	359.56	.00		10-431-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 9649130-14.337 G-January 202	01/31/2025	41.81	.00		10-421-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 4817420-209.485 G-January 20	01/31/2025	638.02	.00		10-431-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 9649387-47.202 G-January 202	01/31/2025	141.14	.00		10-421-256	225
7438	Stinker Stores, Inc	K378-1/31/25	Card# 9649385-15.253 G-January 202	01/31/2025	42.19	.00		10-421-256	225
Total Stinker Stores, Inc:					2,796.23	.00			
<b>Valley Fire Extinguisher Service</b>									
5695	Valley Fire Extinguisher Service	02012025	Inv# 7220-Valve Stems-O Rings-Guage	02/01/2025	232.65	.00		10-431-262	225
5695	Valley Fire Extinguisher Service	02012025	Inv# 7220-Valve Stems-O Rings-Guage	02/01/2025	232.65	.00		51-531-262	225
5695	Valley Fire Extinguisher Service	02012025	Inv# 7220-Valve Stems-O Rings-Guage	02/01/2025	232.65	.00		52-532-262	225
5695	Valley Fire Extinguisher Service	02012025	Inv# 7221-Water/Mist Hydro Test & Rec	02/01/2025	94.00	.00		10-411-262	225
5695	Valley Fire Extinguisher Service	02012025	Inv# 7221-Water/Mist Hydro Test & Rec	02/01/2025	78.00	.00		10-421-262	225
Total Valley Fire Extinguisher Service:					869.95	.00			
<b>Wyoming Diesel Service</b>									
6165	Wyoming Diesel Service	P71458	Bushing-Pins (3)-Ring (2)-Streets	02/06/2025	151.95	.00		10-431-250	225
Total Wyoming Diesel Service:					151.95	.00			
<b>Wyoming Machinery Company</b>									
6705	Wyoming Machinery Company	PO8396885	Pedal AS-Streets	01/28/2025	422.51	.00		10-431-250	225
6705	Wyoming Machinery Company	PO8396885	Pedal AS-Water	01/28/2025	211.25	.00		51-531-250	225
6705	Wyoming Machinery Company	PO8396885	Pedal AS-Sewer	01/28/2025	211.26	.00		52-532-250	225
6705	Wyoming Machinery Company	PO8396886	Screws-Streets	01/28/2025	3.90	.00		10-431-250	225

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
6705	Wyoming Machinery Company	PO8396887	Edge Cutting-Streets	01/28/2025	236.64	.00		10-431-250	225
6705	Wyoming Machinery Company	PO8396887	Edge Cutting-Parks	01/28/2025	236.64	.00		10-444-724	225
6705	Wyoming Machinery Company	R6769401	Backhoe Loader Rental-686 Hrs-Street	01/29/2025	2,298.58	.00		10-431-250	225
6705	Wyoming Machinery Company	R6769401	Backhoe Loader Rental-686 Hrs-Water	01/29/2025	1,149.29	.00		51-531-250	225
6705	Wyoming Machinery Company	R6769401	Backhoe Loader Rental-686 Hrs-Sewer	01/29/2025	1,149.28	.00		52-532-250	225
Total Wyoming Machinery Company:					5,919.35	.00			
<b>Wyoming Retirement System</b>									
6205	Wyoming Retirement System	264437	Volunteer Firefighter and EMT Pension-	02/05/2025	562.50	.00		10-422-170	225
Total Wyoming Retirement System:					562.50	.00			
Grand Totals:					49,677.98	1,044.11			

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
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Report Criteria:  
Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
02/24/2025		7709	Armstrong Consultants, Inc	ARM236916-	5,747.67	.00	.00	5,747.67	_____	_____	_____
02/01/2025		5860	BCN	23865978	107.40	.00	.00	107.40	_____	_____	_____
02/18/2025		1725	Carbon Power & Light Inc.	166-1/1/25-2/	17,729.48	.00	.00	17,729.48	_____	_____	_____
02/25/2025		1760	Caselle, Inc.	138554	1,347.00	.00	.00	1,347.00	_____	_____	_____
02/28/2025		7410	Kylie M Waldrip, P.C.	4379	721.50	.00	.00	721.50	_____	_____	_____
03/06/2025		3505	Lacal Equipment Inc	0426080-IN	1,827.59	.00	.00	1,827.59	_____	_____	_____
02/07/2025		4140	One-Call of Wyoming, Inc.	74468	34.45	.00	.00	34.45	_____	_____	_____
01/31/2025		4255	Perue Printing	01312025	313.90	.00	.00	313.90	_____	_____	_____
02/02/2025		5700	Platte Valley Foods LLC	02022025	20.00	.00	.00	20.00	_____	_____	_____
02/13/2025		7362	Platte Valley Heating & Air	2195	4,215.00	.00	.00	4,215.00	_____	_____	_____
02/16/2025		7362	Platte Valley Heating & Air	2197	4,755.00	.00	.00	4,755.00	_____	_____	_____
03/10/2025		7387	Platte Valley Porta Pots, In	1782	300.00	.00	.00	300.00	_____	_____	_____
02/01/2025		4895	Saratoga Feed and Grain	02012025	1,214.90	.00	.00	1,214.90	_____	_____	_____
02/28/2025		7438	Stinker Stores, Inc	K378-1/31/25	2,796.23	.00	.00	2,796.23	_____	_____	_____
02/10/2025		5695	Valley Fire Extinguisher Se	02012025	869.95	.00	.00	869.95	_____	_____	_____
02/06/2025		6165	Wyoming Diesel Service	P71458	151.95	.00	.00	151.95	_____	_____	_____
02/28/2025		6705	Wyoming Machinery Comp	PO8396885	845.02	.00	.00	845.02	_____	_____	_____
02/28/2025		6705	Wyoming Machinery Comp	PO8396886	3.90	.00	.00	3.90	_____	_____	_____
02/28/2025		6705	Wyoming Machinery Comp	PO8396887	473.28	.00	.00	473.28	_____	_____	_____
02/28/2025		6705	Wyoming Machinery Comp	R6769401	4,597.15	.00	.00	4,597.15	_____	_____	_____
03/12/2025		6205	Wyoming Retirement Syste	264437	562.50	.00	.00	562.50	_____	_____	_____
Grand Totals:				21	48,633.87	.00	.00	48,633.87	=====	=====	=====

## Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
01/31/2025	313.90	.00	.00	313.90	313.90
02/01/2025	1,322.30	.00	.00	1,322.30	1,636.20
02/02/2025	20.00	.00	.00	20.00	1,656.20
02/06/2025	151.95	.00	.00	151.95	1,808.15
02/07/2025	34.45	.00	.00	34.45	1,842.60
02/10/2025	869.95	.00	.00	869.95	2,712.55
02/13/2025	4,215.00	.00	.00	4,215.00	6,927.55
02/16/2025	4,755.00	.00	.00	4,755.00	11,682.55
02/18/2025	17,729.48	.00	.00	17,729.48	29,412.03
02/24/2025	5,747.67	.00	.00	5,747.67	35,159.70
02/25/2025	1,347.00	.00	.00	1,347.00	36,506.70
02/28/2025	9,437.08	.00	.00	9,437.08	45,943.78
03/06/2025	1,827.59	.00	.00	1,827.59	47,771.37
03/10/2025	300.00	.00	.00	300.00	48,071.37
03/12/2025	562.50	.00	.00	562.50	48,633.87
Grand Totals:				48,633.87	=====

Report Criteria:  
Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
53644	3 GREAT-WEST TRUST CO	53644	02/09/2025	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 2/9/2025	10-212500	240.00
	3 GREAT-WEST TRUST CO	53644	02/09/2025	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 2/9/2025	10-212500	180.00
	Total 53644:						420.00
21420251	1 EFTPS -TAXES	21420251	02/09/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 2/9/2025	10-212100	3,422.86
	1 EFTPS -TAXES	21420251	02/09/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 2/9/2025	10-212100	3,422.86
	1 EFTPS -TAXES	21420251	02/09/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 2/9/2025	10-212100	800.50
	1 EFTPS -TAXES	21420251	02/09/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 2/9/2025	10-212100	800.50
	1 EFTPS -TAXES	21420251	02/09/2025	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 2/9/2	10-212200	3,377.47
Total 21420251:							11,824.19
123120243	6 WYO. DEPT OF EMPLOY	123120243	02/09/2025	98-01		10-212400	43-
	6 WYO. DEPT OF EMPLOY	123120243	02/09/2025	98-01	Qtrly SUTA/WC	10-212400	86
Total 123120243:							43
Grand Totals:							12,244.62

TOWN OF SARATOGA

## Check Register - NAMELESS

Pay Period Dates: 01/27/2025 - 02/09/2025

Feb 18, 2025 8:06AM

## Report Criteria:

Includes the following check types:

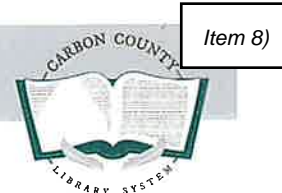
Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
02/09/2025	PC	02/13/2025	53640	285		01-112700	111.78-
02/09/2025	PC	02/13/2025	2132025	46		01-112700	1,874.87-
02/09/2025	PC	02/13/2025	2132025	48		01-112700	2,921.32-
02/09/2025	PC	02/13/2025	2132025	49		01-112700	2,544.51-
02/09/2025	PC	02/13/2025	2132025	78		01-112700	1,490.26-
02/09/2025	PC	02/13/2025	2132025	111		01-112700	1,732.65-
02/09/2025	PC	02/13/2025	2132025	134		01-112700	1,837.71-
02/09/2025	PC	02/13/2025	2132025	112		01-112700	1,816.43-
02/09/2025	PC	02/13/2025	2132025	40		01-112700	1,881.04-
02/09/2025	PC	02/13/2025	2132025	88		01-112700	1,411.27-
02/09/2025	PC	02/13/2025	2132026	201		01-112700	216.31-
02/09/2025	PC	02/13/2025	2132026	216		01-112700	287.70-
02/09/2025	PC	02/13/2025	2132026	217		01-112700	287.70-
02/09/2025	PC	02/13/2025	2132026	225		01-112700	332.84-
02/09/2025	PC	02/13/2025	2132026	226		01-112700	2,080.75-
02/09/2025	PC	02/13/2025	2132026	245		01-112700	817.26-
02/09/2025	PC	02/13/2025	2132026	247		01-112700	1,605.27-
02/09/2025	PC	02/13/2025	2132026	264		01-112700	3,043.74-
02/09/2025	PC	02/13/2025	2132026	235		01-112700	1,775.18-
02/09/2025	PC	02/13/2025	2132026	202		01-112700	354.53-
02/09/2025	PC	02/13/2025	2132027	261		01-112700	39.98-
02/09/2025	PC	02/13/2025	2132027	268		01-112700	61.23-
02/09/2025	PC	02/13/2025	2132027	272		01-112700	2,687.18-
02/09/2025	PC	02/13/2025	2132027	273		01-112700	2,162.89-
02/09/2025	PC	02/13/2025	2132027	274		01-112700	65.55-
02/09/2025	PC	02/13/2025	2132027	276		01-112700	1,950.87-
02/09/2025	PC	02/13/2025	2132027	277		01-112700	1,398.48-
02/09/2025	PC	02/13/2025	2132027	280		01-112700	1,115.05-
02/09/2025	PC	02/13/2025	2132027	283		01-112700	1,103.36-
02/09/2025	PC	02/13/2025	2132027	284		01-112700	1,755.79-
02/09/2025	PC	02/13/2025	2132028	263		01-112700	1,499.52-
02/09/2025	PC	02/13/2025	2132028	227		01-112700	1,455.12-
02/09/2025	PC	02/13/2025	2132028	286		01-112700	14.65-
02/09/2025	PC	02/13/2025	2132028	288		01-112700	1,276.15-
Grand Totals:							45,008.94-
							34

# CARBON COUNTY LIBRARY SYSTEM

ELK MOUNTAIN - ENCAMPMENT - HANNA - LSRV - MEDICINE BOW - SARATOGA - RAWLINS



January 31st, 2025

Dear Honorable Council Members of Saratoga:

On behalf of the Carbon County Library System (CCLS) Board of Directors, I would like to thank you for your partnership and your contributions to our operating expenses in Saratoga. This letter is a result of the budget cuts proposed during the Carbon County Council of Governments (CCCOG) meeting in January. As you know, the County will be reducing the CCLS operating budget in a significant manner over the next two fiscal years, which will have an impact on all of our libraries. We are proactively looking for ways to continue our current operation of all seven library locations in our county, and thus my letter today.

Currently Saratoga is generously contributing to the Carbon County Library System by paying Water & Sewer, Weed & Pest and Lawn Care & snow removal. The Saratoga Friends of the Library Group also contributes generously every year. Due to the drastic proposed budget cuts, we ask you to consider further contributions to the system. This could include:

- Allocating funds quarterly to the CCLS
- Assuming building ownership from the County
- Gas and electricity
- Phone and internet
- Furniture and supply funding
- Reduction in lawn size to reduce water bill
- Or other solutions that are perhaps unique to your community.

We will need to make decisions in the very near future so I thank you in advance for your considerations. Please let us know in February if you would like to meet so we may continue this discussion. If you are not interested, then please let us know that as well. We would be happy to attend your next council meeting to discuss this further.

As we all know, the Saratoga library is an important part of our community. We are diligently working to find solutions that will help all of our current communities retain these precious resources.

Sincerely,

Executive Director  
Carbon County Library System  
215 W Buffalo St. Rawlins, WY 82301

Enclosure: Board of Commissioners December 2024 Memo Re: County Funded Agencies  
CC: Board of Carbon County Commissioners



# CARBON COUNTY PLANNING & DEVELOPMENT DEPARTMENT

Item 9)

PHONE: (307) 328-2651

CARBON BUILDING  
215 W. BUFFALO STREET, #317  
RAWLINS, WYOMING 82301  
WEBSITE: [WWW.CARBONCOUNTYWY.GOV](http://WWW.CARBONCOUNTYWY.GOV)

FAX: (307) 328-2735

February 3, 2025

Adjacent Property Owner

Re: Notice to Adjacent Property Owners

The purpose of this notice is to inform you that there has been a land use proposal submitted to Carbon County.

## **PUBLIC HEARINGS AND REVIEWS\*\*:**

- Carbon County Planning & Zoning Commission (Commission) will hold public hearings on **Monday, March 3, 2025, at 10:00 A.M., Carbon Building, 3<sup>rd</sup> Floor-Room 332 "Ferris Room", located at 215 West Buffalo Street, Rawlins, Wyoming.**

**\*\*=NOTE: In the event that the Commission's meeting is held by ZOOM only, visit the Carbon County's website – [www.carbonwy.com](http://www.carbonwy.com) for the ZOOM Information and Access Code for participation found under the Agenda & Minutes Tab – Planning Agendas for the Planning and Zoning Commission.**

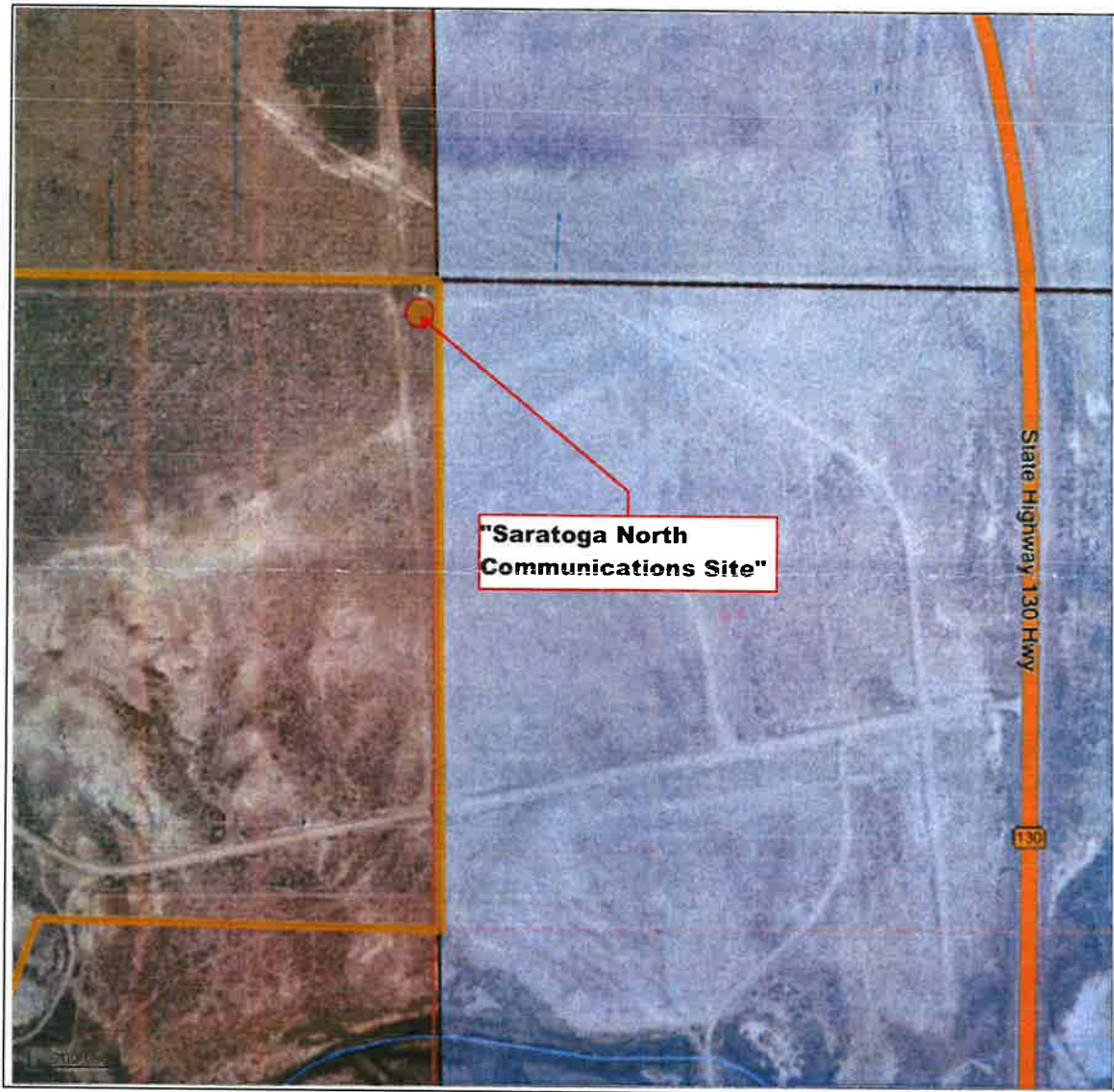
**C.U. Case File #2025-01:** Request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 37-foot tower with a permanent 120-foot tower with foundation with the overall total tower height being 126 feet including appurtenances and related facilities.

**Project/Site Name:** Saratoga North Communications Site

**Petitioners:** SAC Wireless on behalf of Union Telephone Company (Applicant) and Saratoga Land and Cattle Company (Land Owner)

**General Site Location:** Approximately 1.25 miles north of Saratoga on HWY 130 and approximately 1,250 feet west on a private road.

**Legal Description:** A communication facility lease site located in Lot 1, Section 2, T.17N., R.84W., 6th P.M., Carbon County, Wyoming, more particularly described as follows: Commencing at the northeast corner of Lot 1, said Section 2, from which the southeast corner of said Lot 1 bears S00°45'1 0"E 1387.34 feet; thence S44°15'09"W 247.05 feet to the point of beginning; thence N90°00'00"W 80.00 feet; thence S00°00'00"E 80.00 feet; thence N90°00'00"E 80.00 feet; thence N00°00'00"E 80.00 feet to the point of beginning of this description containing 6,400 square feet more or less.



You may attend the public hearings and comment, or you may provide written comments prior to the Carbon County Planning & Zoning Commission's hearing date. The Carbon County Planning & Zoning Commission's recommendations will be forwarded to the Carbon County Board of County Commissioners who will schedule public hearings to consider the applications.

Your attendance and comments regarding the request are welcome. Please respond by **February 14, 2025**, so that your written comments can be incorporated into the Staff Reports. If written comments are received after the deadline, comments will be provided to the Carbon County Planning & Zoning Commission and the Carbon County Board of County Commissioners and made part of the hearing process. Please call this office if you have any questions.

Sincerely,

Kristy R. Rowan  
Planning & Development Coordinator

**REFERRAL FORM**

Carbon County Planning and Development Department  
 215 West Buffalo Street, Suite 317  
 Rawlins, WY 82301  
 Phone: 307-328-2651 Fax: 307-328-2735

Date Sent: 02/03/2025

**Request Returned:** 02/14/2025

Website: [www.carboncountyny.gov](http://www.carboncountyny.gov)

Case File Number(s):	Project Name:	Type of Application(s):
C.U. Case #2025-01	"Saratoga North Communications Site"	Conditional Use Permit Request in the RAM Zone

Involved Parties:	Phone Numbers:	
Staff Contact: Kristy R. Rowan, Planning & Development Coordinator Email: <a href="mailto:kristyrowan@carboncountyny.gov">kristyrowan@carboncountyny.gov</a>	307-328-2651	
Applicant: SAC Wireless on behalf of Union Telephone Company 300 Airport Road, Suite 1 Elgin, IL 60441 Email: <a href="mailto:cynthia.vandemark@sacw.com">cynthia.vandemark@sacw.com</a>	Land Owner: Saratoga Land and Cattle Company 40143 Weld County Road 17 Fort Collins, CO 80254	Tower Owner: Union Telephone Company Attn: Cody Quintal P.O. Box 160 Mountain View, WY 82939
Summary of Request: <ul style="list-style-type: none"> <li>Request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 37-foot tower with a permanent 120-foot tower with foundation with the overall total tower height being 126 feet including appurtenances and related facilities.</li> </ul>		
Parcel Identification Number: 17840210001200-Parent Parcel		
General Location of Property: Approximately 1.25 miles north of Saratoga on HWY 130 and approximately 1,250 feet west on a private road.		
Legal Description: A communication facility lease site (6,400 sq.ft.) located in Lot 1, Section 2, T.17N., R.84W., 6th P.M., Carbon County, Wyoming. A more complete legal description is available upon request.		

***The Carbon County Planning and Development Department has received a Conditional Use Permit Request as referenced above. Your comments are an important part of the evaluation process. In order to review all appropriate agency comments and incorporate them into the Staff Reports, please respond by Friday, February 14, 2025. If written comments are received after the deadline, comments will be provided to the Carbon County Planning & Zoning Commission and the Carbon County Board of County Commissioners.***

NOTE: Hearing Dates are tentative, call for confirmation at 307-328-2651.

Carbon County Planning & Zoning Commission Hearing Date: 03/03/2025

Board of County Commissioners Hearing Date: 04/01/2025



<b>Carbon County Agencies &amp; Departments, Towns, Local Conservation Districts</b>	<b>Referral Sent US Mail or Email</b>
Planning & Zoning Commission	X
Commissioners c/o County Clerk	X
Attorney's Office	X
Road and Bridge Dept.	X
Sheriff's Office – County Sheriff	X
County Fire Department – Fire Warden	X
Emergency Management	X
Assessor	X
<b>Towns</b>	
Town of Saratoga - Attn: Town Council	X
Town of Saratoga - Attn: Planning Commission	X
Town of Saratoga - Attn: Randy Sikes, SVDS Chief	X
Town of Saratoga - Attn: Saratoga Airport Board	X
<b>Local Conservation District</b>	
Saratoga-Encampment-Rawlins Conservation District	X

<b>State Agencies, Departments, &amp; Divisions 1 copy (unless noted or requested)</b>	<b>Referral Sent US Mail or Email</b>
State of Wyoming Game & Fish Commission	X
Wyoming Game & Fish – Will Schultz	X
Game & Fish Dept. and Habitat Protection Program	X
State of Wyoming Board of Land Commissioners	X
State of Wyoming Office of State Lands and Investments/Board of Land Commissioners – Caley Faulkner	X

<b>Federal Agencies, Outside of Carbon County, Local Utility Companies, &amp; Other</b>	<b>Referral Sent US Mail or Email</b>
<b>Federal Agencies</b>	
Federal Aviation Administration – Northwest Mountain Region – Denver Airports District Office	X
<b>Local Utility Companies</b>	
Carbon Power & Light – Russ Waldner and Jim Beckman	X
<b>Others</b>	
Carbon County Economic Development Corporation – Yvonne Johnson	X

**Section 4.4 RANCHING, AGRICULTURE AND MINING ZONE (RAM)**

The purpose of this District is to preserve historic uses and open space areas of the County while at the same time permit ranching, agriculture, animal husbandry, forestry, and mining in a manner that attains this purpose. All of the unincorporated area of the County not otherwise zoned is designated as the Ranching, Agriculture and Mining Zone.

Residential uses accessory to a preexisting Commercial or General Agricultural operation are permitted in this zone. If residential uses not covered above are desired, a conditional use permit or a zone change should be sought. The Carbon County Land Use Plan contains land use policies which encourage the development of new residential development and commercial sites in close proximity to municipalities and developed areas. The purpose of this policy is to ensure that future land development is fiscally responsible, to strengthen existing communities and to make maximum use of the services already established for police and fire protection, trash collection, snow removal and other public services. A criterion used in deciding whether or not to grant a zone change or a conditional use permit for residential uses will be considerations as to whether the establishment of a new zoning district is unavoidable because of the remote location of new employment.

**A. Principally Permitted Uses:**

1. Commercial or General Agriculture including ranching and farming, their related uses and facilities and animal husbandry relative to above activities.
2. Residential uses that are accessory to a preexisting Commercial or General Agricultural operation, as defined in Chapter III including accessory dwelling unit, bed & breakfast facility, home occupation, and cottage industries.
3. Public parks and playgrounds, including public rest rooms.
4. Cemeteries.
5. Ore beneficiation, milling and quarrying with proof of state permit. Said operations if above ground are not permitted within 1,000 feet of a residential district. Ore processing is principally permitted only if directly associated with an adjacent extraction operation.
6. Extraction or production of mineral resources.
7. Timberland and Timber Production, but not including wood pulp mills or paper processing.
8. Timber Products, Non-Commercial.
9. Highway Construction Facilities.
10. Gravel mines and accessory facilities.
11. Habitat management.
12. Kennels on parcels 35 acres or greater.
13. Animal Crematorium-when located on-site and accessory to an agricultural operation.
14. Meteorological (MET) Tower with tower height being less than 300 feet.
15. Non-commercial nurseries and greenhouses.

**B. Conditionally Permitted Uses:**

The following uses are permitted subject to the review and approval pursuant to Chapter 5 – General Regulations Applying to all Districts and Uses:

1. Residential uses if accessory to a commercial or general agricultural operation if the operation is not preexisting.
2. Public Uses and Civic Use(s).
3. Public facilities and utilities limited to above ground structures including sewage treatment and water supply facilities, municipal solid waste landfill, all conforming to Wyoming Department of Environmental Quality requirements.

4. Compressor, regulator, distribution stations and gas processing plants.
5. Oilfield Wastewater Disposal Facilities (OWDF).
6. Commercial Storage Yards.
7. Industrial Uses, processing plants and related uses.
8. Agriculture Industrial Uses.
9. Guest Ranch or Resort.
10. Commercial recreation areas and facilities, including campgrounds.
11. Boarding house and recreation lodge.
12. Recreational Vehicle Park and Trailer Camp.
13. Churches and Sunday schools.
14. Labor camps including agricultural or farm labor camps.
15. Temporary Living Facilities.
16. Recycling Center and Recycling Plant.
17. Kennels on parcels less than 35 acres.
18. Roadside Stand.
19. Commercial Nurseries and Greenhouses.
20. Pulp and paper processing, related facilities and accessory uses.
21. Timber Products Processing Plants.
22. Radio transmitting stations.
23. Crematorium. See Chapter 5.
24. Animal Crematorium-when not located on-site of an agricultural operation and not accessory to an agricultural operation. See Chapter 5.
25. Telecommunication Towers and Facilities. See Chapter 5.
26. Electrical Substations and Transmission Lines. See Chapter 5.
27. Non-Commercial Wind Energy Collection Systems. See Chapter 5.
28. Commercial Scale Energy Facilities. See Chapter 6.
29. Low Hazard-Low Volume Treatment, Processing, Storage and Transfer Facility. See Chapter 5.

**C. Accessory Uses:**

1. Customary accessory structures and uses.
2. Signs, pursuant to Chapter 5-General Regulations Applying to all Districts and Uses.
3. Parking, pursuant to Chapter 5-General Regulations Applying to all Districts and Uses.

**D. Building Setbacks:**

See Chapter 5-General Regulations Applying to all Districts and Uses.

**E. Minimum Lot Area:**

1. Minimum Lot Area is 35 Acres – See Chapter 5-General Regulations Applying to all Districts and Uses.

**F. Other Regulations:**

1. Lot of Record\Pre-Existing Parcels. Any Lot of Record, less than 35 acres in size, created by any legal means prior to July 01, 2001, may continue to be used in accordance with Chapter 2, Application of Regulations, Non-conforming uses, building and structures. See Section 2.1.
2. Exemptions from Minimum Parcel Size:
  - A. The division of land into smaller than 35 acres parcels in accordance with W.S. §18-5-303 Exemption From Provisions and the exemption provisions contained within the Carbon County Subdivision Regulations may not require a zone change when the division is not the beginning of a subdivision or it is

not the beginning of the general conversion of the use of the subject lands. The purpose of the minimum parcel\lot size exception is to retain ranching and agriculture as the preferred land use in rural area of the county and as further provided for in W.S. §18-5-303 and the Carbon County Subdivision Regulations.

The above exemptions do not apply when the intent of the creation of smaller parcel(s) is to evade the purpose of this Section.

**CARBON COUNTY**

Department of Planning and Zoning

215 West Buffalo, Suite 317

Rawlins, WY 82301

Tel (307) 328-2651 FAX (307) 328-2735

**C. C. P. Z.**[www.carbonwy.com](http://www.carbonwy.com)

JAN 09 2025

Current Application Fee **Plus** public notice costs.Fee Paid \$ 300.00 Date 11-26-2024Case File No. **C.U. CASE #** 2025-01**DATE RECEIVED****APPLICATION FOR CONDITIONAL USE PERMIT**

(Please Print or Type)

Applicant: Cynthia VanDeMark/SAC Wireless on behalf of Union Wireless Date: 4/8/2024Mailing Address: 300 Airport, Suite 1, Elgin, IL 60441 Phone: 312-858-6546Email Address for all notifications: cynthia.vandemark@sacw.comOwners (if not Applicant): Saratoga Land and Cattle Company Date: 4/9/2024Mailing Address: 40143 Weld CTY Rd 17, Fort Collins, CO 80254 Phone: Kathy Campbell (307) 728-4020Representative (authorization required): Please see above/LOA attached Date: 4/8/2024Mailing Address: Please see above Phone: Please see aboveEmail Address: Please see above

**LEGAL DESCRIPTION OF THE PROPERTY(S)** (Attach additional sheets if necessary): Meets and Bounds legal descriptions must be submitted in "WORD" format. The Planning Director may require that legal descriptions be prepared by a surveyor licensed in the State of Wyoming.

GEO/Parcel Identification Number(s) (PIN) #: 06- PIND: 17840210001200Quarter Sections NE Quarter of NE Quarter Section 2 Township 17 Range 84Subdivision Name Please see attached Legal Description Block  Lots Site Address or Location: 23 Jackson Road, Saratoga North, WY 82331Current Zone District: RAMProject Acreage Size (No. of Acres): 80'x80'Project Description and/or Proposed Use: Proposing to install 120' and foundation to an existing facility.

Modification will include installing antenna equipment and a 65' lease and fence expansion south of existing leased area. Please see attached plans for details

**Pre-Application Meeting.**

Prior to submittal of any application for Conditional Use Permit, all applicants will schedule a pre-application meeting with the Planning Director or his/her designee. The purpose of the pre-application meeting is to: 1) help facilitate a complete application; 2) result in timely processing, as well as affording an opportunity to determine if a conditional use permit is appropriate; and to discuss any other issues relevant to an application.

Pre-Application Meeting: ☒ Yes Date: 4/9/2024 ☐ No



**MINIMUM CONTENTS OF APPLICATION:**

**Conditional Use Permit Application Procedure.**

1. An application for a Conditional Use Permit must be submitted on this application form and must be signed by the record owner and applicant, if different from the owner. No application will be scheduled until it is accepted as complete by the Planning Director or Commission.
2. The application packet must include:
  - a. A site plan and vicinity map.
  - b. Survey or engineering drawings prepared by a Wyoming licensed engineer or surveyor, if applicable.
  - c. Statement of purpose and need.
  - d. Project description and projected timeline.
  - e. As well as any other information determined to be necessary to make a comprehensive evaluation by the staff, Commission and Board.
  - f. Proof of Ownership:
    1. Typically a warranty deed or title policy.
    2. If not the property owner, submit a letter of authorization from the property owner.
3. Provide a completed affidavit (attached) that must accompany the mailing labels, attesting that the submittal includes an accurate listing of the adjacent/abutting property owners as reflected in the records of the Carbon County Assessor's Office.
4. Provide copies of the Current Notice of Valuation(s) for the subject property. Notice of Valuation(s) can be obtained from either the County Assessor's Office or from the County's website.
5. Current Tax Certificate(s) – must be signed by the Carbon County Treasurer or authorized deputy.
6. Proof of legal access/easements to subject property. The access/easements must be recorded and contain meets and bounds descriptions.
7. Application fee based on a fee schedule approved by the Board. In addition, the cost of all notices and recording fees shall be paid by the applicant.
8. Applicant's response to the following review criteria. Attach additional sheets if necessary.
  - a. The Conditional Use shall be generally consistent with the Goals, Strategies, and Actions of the Comprehensive Land Use Plan, including the Future Land Use Map. If no comments are provided, the staff will provide a summary at the Planning & Zoning Commission's meeting.  
 Comments: TUnion Wireless is proposing to modify an d expand and existing facility, which will continue to provide network service coverage to the local community  
Please see attached project summary for all details.  


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  - b. The proposed use should serve a public need.  
 Comments: Please see attached project summary.  


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  - c. The proposed use should be appropriate for the proposed location and will not be detrimental to the surrounding area or to established uses.  
 Comments: Please see attached project summary.  


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- d. The proposed conditional use should be adequately served by facilities and services including legal and physical access and circulation, water and wastewater facilities, solid waste, law enforcement, fire protection and emergency medical services.

Comments: Subject site is an existing facility that is already adequately serviced and will not require any changes. There is an existing generator that is to be used in any case there are power outages. Please see attached project summary.

- e. That any resulting commercial and truck traffic shall not use a residential street nor create a hazard to a developed residential area.

Comments: Union Wireless will not use a residential street nor create a hazard to a developed residential area.

Please see attached project summary for all details.

- f. That the record owner has taken adequate steps to minimize and control potential environmental problems that might result from the proposed use.

Comments: Please see attached project summary for all details.

9. Multiple copies of the application and supporting documents may be required for distribution to the Planning & Zoning Commission and the Board of County Commissioners.

10. Posted Notice. A Sign must be posted on the property by the applicant at least 14 days before the Planning & Zoning Commission's hearing date. The sign will be provided by the Planning and Development Department and must include summary of the request, the date, time and place of the hearing and a telephone number to contact for more information.

**PUBLIC LANDS ADMINISTRATION:**

Land Owner's signature not required when lease or other public land use authorization is provided.

Public Land Use Lease or other Authorization #: N/A

CHRISTOPHER OSBORNE

PRINTED SIGNATURE-landowner



SIGNATURE-landowner

9/24/24

DATE

Cynthia VanDeMark  
on behalf of Union Wireless

PRINTED SIGNATURE-applicant



SIGNATURE-applicant

4/19/24

DATE

**The applicant is solely responsible for the contents of this application and verifies that this is accurate.**

**ATTACHMENTS:**

Affidavit and APO Listing, Tax Certificate, and Current Fee Schedule.

Date: 12/10/2021

Page -3-



To: Carbon County Planning and Zoning Commission  
From: SAC Wireless, on behalf of Union Wireless  
RE: Conditional Use Permit Application for Union Wireless Site: Saratoga North

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**Project Narrative**  
**Union Wireless – Saratoga North**  
**Jurisdiction: Carbon County**

**Statement of Purpose:**

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As part of the Rip & Replace program required by the FCC, SAC Wireless is submitting on behalf of Union Telephone Company, dba Union Wireless, a conditional use permit for a new 120' self-support tower to our existing site located at 23 Jackson Road, Saratoga, Wyoming 82331, referred to as "Saratoga North".

Our existing 30' tower at the Saratoga North facility is not structurally capable of the necessary proposed upgrades, which when completed will allow Union Wireless to maintain and improve the best possible services to the community while maintaining compliance with the FCC's network update requirements. The proposed tower will improve and expand services along WY 130 and the surrounding area.

In addition, the new tower will have the structural capability to co-locate Union Wireless and (3) additional colocations and MW dishes, which will lessen the need for additional towers, keep the overall footprint small and lessen additional visual impact.

The services Union Wireless provides are essential for everyday communications and keeps residents connected, workers safe, and allows businesses to thrive. The new tower will help in the expansion of our network, improving coverage across Carbon County and throughout Wyoming, while also providing high speed services to our First Responders. Please find the attached RF Engineer's Coverage maps, which show the existing and proposed network coverage.

**Project Description and Timelines**

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The Saratoga North facility is located at 23 Jackson Road, Saratoga, Wyoming 82331 which is in Lot 1, Section 2, T.17N., R.84W., 6th P.M., Carbon County, Wyoming, more particularly described as follows:

Commencing at the northeast corner of Lot 1, said Section 2, from which the southeast corner of said Lot 1 bears S00°45'10"E 1387.34 feet; thence S44°15'09"W 247.05 feet to the point of beginning; thence N90°00'00"W 80.00 feet; thence S00°00'00"E 80.00 feet; thence N90°00'00"E 80.00 feet; thence N00°00'00"E 80.00 feet to the point of beginning of this description containing 6,400 square feet more or less.

The land that the existing communication tower is located on is currently zoned (RAM) Ranch, Agricultural and Mining. It is currently being used for ranching and belongs to Saratoga Land & Cattle Company.

As part of project, we are proposing to modify our existing telecommunication facility and install:

- Install a new 80' x 80' leased area with chain-link fence to meet setback requirements;



- (1) New 120' self-support tower and foundation with an overall height at 126';
- (1) Ice bridge, a horizontal steel structure that protects cables from falling ice;
- Expanding leased area and fence from 80'x80' to 100' x 80 to enclose the new tower;
- (2) New Shelters, a propane tank, and a power transformer;
- Antennas, radios, dishes, and associated cabling with an overall height at 126';
- Remove existing tower and leased area within (4) years of new tower build;
- Underground Power and Fiber will be brought in from the existing telecommunication facility;
- The new tower will have the structural capability to accommodate (3) future colocation(s).

Union Wireless will construct the tower within 2 years from the date of approval from Carbon County Commissioners.

The 120' tower will be placed within a new leased area to meet Carbon County setback requirements. Union Wireless proposes to keep the existing 30' tower and 60' x 50' leased area no longer than 4 years after the new tower build commencement. With the requirements set by the Secure and Trusted Communications Networks Act, Union is in the process of setting up a new network which requires the existing network to be up and operational until it can be retired. The additional time would allow Union more time to transition into the new networks and retirement of the existing network as well as secure all approvals necessary for the build.

The proposed tower will be made of galvanized steel and will not require lighting.

Valmont Tower Structures are rare to fail, but in the unlikely event it would, it will fail in a radius no larger than half its height. Please see the signed letter of the Design Criteria and Failure Modes for Communication Tower by Valmont Structures.

#### **Requirements for Condition Use Application: Carbon County Zoning Resolution Chapter 5**

##### **C. Telecommunication Towers:**

Communication towers are only allowed by conditional use permits in all zones. Building permits are required for construction, modification, reconstruction, or addition of equipment.

Applicant Response: Union Wireless understands and will adhere to requirements.

1. Co-location is encouraged. Towers must be designed to accommodate at least three (3) antenna arrays oriented in vertical succession and associated equipment.

Applicant Response: The proposed tower will be built to structurally support Union Wireless's equipment and (3) additional collocations and microwave dishes.

a. Additional users and associated equipment shall not add to the permitted tower height, nor shall it cause the tower to exceed design wind load rating.

Applicant Response: Union Wireless is proposing to install a 120' tower and install their equipment, which will have an overall height of 126'. No other collocations will be installed above the proposed overall height. Please see the attached Zoning Drawings dated 10/4/2024 for more details.

b. All plans for towers shall be stamped by an engineer and include the wind load rating.



Applicant Response: Union Wireless will adhere to the requirement and will request that any proposed additional tenants to the tower obtain a building permit before collocating on to tower.

c. Commercial wireless telecommunication service providers must not unreasonably exclude other providers from co-locating on the same tower when co-location is structurally, technically or otherwise possible.

Applicant Response: Union Wireless understands the requirements and will not exclude other providers from co-locating on the same tower when technically and structurally feasible.

2. An area with a radius equal to 110% of the tower height is to be maintained by both the permit holder and land owner as a clear zone.

Applicant Response: The proposed tower will be situated in an area where we have complied with the 110% clear Zone, a radius equal to 138.6' when considering the overall proposed height including antennas. The nearest parcel lines are 227' to the proposed facility, which are located on the north and eastern sides of the subject parcel. Please find the attached Clear Zone Map, which shows no habitable structures within Clear Zone. In addition, please see Z2 in the Zoning Drawings dated 10/4/2024 for parcel lines.

In consideration of the Clear Zone, the County also suggested adding 10% or 20' to the overall height, whichever is greater, "so there is an adequately sized clear zone", which in this instance would have a radius equal to 160.6'.

Union is well within the distance required by the above regulations and considerations. All public rights-of-way are well outside the clear zone. Union's Self-Supporting Lattice Towers are designed, in the rare chance of failure, to fall in a radius no larger than half its height and in most cases, it will collapse in a small, confined area as it comes down upon itself. See the attached document from Valmont Structures, Design Criteria and Failure Modes for Communication Towers.

a. Habitable structures unrelated to the operation of the approved tower shall not be located within the clear zone.

Applicant Response: Please find the attached affidavit signed by the property owner. No habitable structures unrelated to the operation of the Saratoga North facility will be within the Clear Zone.

b. Towers should be sited so that public right-of-ways are outside of the clear zone.

Applicant Response: The nearest public right of way is approximately 1300' from the Saratoga North facility.

3. Height variance is not required for Telecommunication Towers; however, the proposed maximum height must be included in the Conditional Use Permit (CUP) application and justified to the Commission as part of the CUP review process.

Applicant Response: The existing Saratoga North facility currently has a 30' tower installed with antennas located at 30' and serves as a hybrid 3G/4G capacity & coverage site in the County. At the existing antenna height, this site struggles to meet its varied planned objectives in the more stringent design criteria for the LTE packet data network. The primary reason for this deficiency is lack of structure height and the resulting effects of local terrain and clutter, on a per sector basis.





To not operate the tower at the Saratoga North location would cause some operational difficulties as well as create the need to look for additional locations. The current location is well positioned to meet both expected demand requirements as well as balance the data volume of the sectors established to serve the area, provided the structure is of sufficient height. Please find the attached Coverage Map letter from Union Wireless's RF Engineer for more details.

#### **MINIMUM CONTENTS OF APPLICATION:**

Conditional Use Permit Application Procedure.

1. An application for a Conditional Use Permit must be submitted on this application form and must be signed by the record owner and applicant, if different from the owner. No application will be scheduled until it is accepted as complete by the Planning Director or Commission.

Applicant Response: Please find the attached Conditional Use Permit application signed by the property owner.

2. The application packet must include:

a. A site plan and vicinity map.

Applicant Response: Please find the attached Zoning Drawings dated 10/04/2024.

b. Survey or engineering drawings prepared by a Wyoming licensed engineer or surveyor, if applicable.

Applicant Response: Please find the attached Survey dated 9/26/2024 performed by Apex Surveying.

c. Statement of purpose and need.

Applicant Response: Please see first page in this Project Narrative.

d. Project description and projected timeline.

Applicant Response: Please see first (2) pages in this Project Narrative. In addition, Union Wireless proposes to install the new tower within (2) years of the Carbon County approval.

e. As well as any other information determined to be necessary to make a comprehensive evaluation by the staff, Commission and Board.

f. Proof of Ownership:

1. Typically a warranty deed or title policy.

2. If not the property owner, submit a letter of authorization from the property owner.

Applicant Response: Please find the attached Letter of Authorization, which authorizes SAC Wireless to submit on behalf of Union Wireless, signed Conditional Use Permit application and Warranty Deed.

3. Provide a completed affidavit (attached) that must accompany the mailing labels, attesting that the submittal includes an accurate listing of the adjacent/abutting property owners as reflected in the records of the Carbon County Assessor's Office.



Applicant Response: Please find the attached affidavit.

4. Provide copies of the Current Notice of Valuation(s) for the subject property. Notice of Valuation(s) can be obtained from either the County Assessor's Office or from the County's website.

Applicant Response: Please find the attached 2023 Tax Evaluation.

5. Current Tax Certificate(s) – must be signed by the Carbon County Treasurer or authorized deputy.

Applicant Response: Per the pre-app meeting with Kristy Rowan, she will be providing this. Please reach out if anything is needed from the applicant.

6. Proof of legal access/easements to subject property. The access/easements must be recorded and contain meets and bounds descriptions.

Applicant Response: Please find the attached surveyed Access Road Easement dated 9/26/2024.

7. Application fee based on a fee schedule approved by the Board. In addition, the cost of all notices and recording fees shall be paid by the applicant.

Applicant Response: Please find the check in the amount of \$300.00 that was mailed from SAC Wireless in a separate submittal.

8. Applicant's response to the following review criteria. Attach additional sheets if necessary.

a. The Conditional Use shall be generally consistent with the Goals, Strategies, and Actions of the Comprehensive Land Use Plan, including the Future Land Use Map. If no comments are provided, the staff will provide a summary at the Planning & Zoning Commission's meeting.

Comments: Union Wireless is committed to improving and expanding network capacity to meet customer demand throughout Carbon County. We believe the services Union Wireless provides are essential for everyday public needs by keeping residents connected, workers safe, and allowing businesses to thrive.

b. The proposed use should serve a public need.

Comments: As noted above, this expansion will benefit the public by providing the highest quality reliable wireless service along Wyoming 130 and surrounding area for both personal and business use. Please find the attached Coverage Maps completed by Union Wireless's RF Engineer that provides a visual of the coverage expansion.

c. The proposed use should be appropriate for the proposed location and will not be detrimental to the surrounding area or to established uses.

Comments: As this is an existing unmanned facility, the site will not generate excessive traffic; will not cause any noise, air, or water pollution. No noise, dust or vibrations will be generated. The proposed tower and use will be compatible to the existing use. The location is away from vehicles and pedestrian traffic. It is beyond the established traffic paths and parking areas. It will continue to not be detrimental to the surrounding areas or to established users.



The proposed conditional use should be adequately served by facilities and services including legal and physical access and circulation, water and wastewater facilities, solid waste, law enforcement, fire protection and emergency medical services.

Comments: The subject property currently has an operating cell site served by the necessary utilities and access. Our site will also be equipped with an emergency generator which is used during power outages. The generator is powered by Union Telephone.

Union has adequate Signage required on the entrance gate and on each building with the emergency contact numbers listed on them. No additional services will need to be requested.

e. That any resulting commercial and truck traffic shall not use a residential street nor create a hazard to a developed residential area.

Comments: As this is an unmanned facility, no additional traffic will increase as a result of the proposed modifications.

f. That the record owner has taken adequate steps to minimize and control potential environmental problems that might result from the proposed use.

Comments: As this is an existing unmanned facility, the site will not generate excessive traffic; will not cause any noise, air, or water pollution. No noise, trash, odor, dust, vibrations or other objectionable environmental impacts will be generated.

9. Multiple copies of the application and supporting documents may be required for distribution to the Planning & Zoning Commission and the Board of County Commissioners.

Applicant Response: Union Wireless understand and will adhere to requirements.

10. Posted Notice. A Sign must be posted on the property by the applicant at least 14 days before the Planning & Zoning Commission's hearing date. The sign will be provided by the Planning and Development Department and must include summary of the request, the date, time and place of the hearing and a telephone number to contact for more information.

Applicant Response: Union Wireless understand and will adhere to requirements. Please contact Cynthia VanDeMark at [Cynthia.VanDeMark@sacw.com](mailto:Cynthia.VanDeMark@sacw.com) and Cody Quintal at [cquintal@unionwireless.com](mailto:cquintal@unionwireless.com) for any signs that need to be posted prior to meeting.

#### Other Information

If you have any further questions or comments concerning this application, please feel free to contact me at (312-858-6546, or via email at: [Cynthia.VanDeMark@sacw.com](mailto:Cynthia.VanDeMark@sacw.com). I thank you in advance for your kind courtesies and attention with respect to this application.



**LETTER OF AUTHORIZATION**

TO: Carbon County

**APPLICATION FOR ZONING/USE/BUILDING PERMIT**

The undersigned SARATOGA LAND & CATTLE COMPANY of the below described Property ("Owner"), does/do hereby appoint SAC Wireless on behalf of Union Wireless, as agent for the purpose of consummating any zoning and permitting applications necessary to ensure its ability to use and/or construct improvements to the Property leased, or licensed to it, for the purpose of constructing a wireless communications facility. I understand that the application may be denied, modified, or approved with conditions and that those conditions or modifications must be complied with prior to issuance of building permits. Owner hereby authorizes the employees of Carbon County to enter upon the Property during normal business hours as necessary to inspect the Property for the purpose of processing this application.

Property Located at: 23 Jackson Road, Carbon County, WYOMING 82941 ("Property")

Assessor's Parcel Number: 17840210001200

Owner's Name (print): SARATOGA LAND & CATTLE COMPANY.

Signature (and title, if applicable) of Property Owner:

Name:

Title:

Date Executed:

Site Name: Saratoga North



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Main Office • 850 North Highway 414 • PO Box 160 • Mountain View, WY 82939 • 1-888-926-CARE (2273) • 307-782-6131  
Retail Locations: Casper, Cheyenne, Dubois, Evanston, Laramie, Mountain View, Rawlins, Riverton, Rock Springs & Saratoga, Wyoming • Craig, Colorado

---

2/15/2024

**Re: Letter of Authorization between Union  
Wireless ("Union") and SAC Wireless  
("Agent") for Union sites located in  
Colorado, Idaho, Montana, Utah and  
Wyoming**

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Dear Sir or Madam:

This letter is to inform you that, beginning in January 2024 and throughout the 2025 calendar year, Union will be in the process of obtaining any necessary approvals, inspections and/or any other necessary documentation at the above referenced cell sites in preparation for constructing our wireless communication facilities at these locations.

Union hereby authorizes SAC Wireless to represent Union throughout this site development process in preparation for constructing our wireless facilities at these locations. SAC Wireless has the authority to act as Union's agent throughout the leasing process only on the following third party towers (Verizon, SBA, ATC, Crown Castle, Subcarrier Communications). Zoning, permitting and compliance processes related to all sites above while working at the direction of Union to obtain any necessary approvals along the way.

If you have any questions or concerns, please feel free to contact Ryan Schmidt at 307-747-4031 or [rschmidt@unionwireless.com](mailto:rschmidt@unionwireless.com). Thank you in advance for your cooperation

Regards,

Eric Woody  
CEO













# Carbon County, Wyoming

Saratoga Land and Cattle Company  
GEO/PIN #: 17840210001200

Communications Site Name:  
"Saratoga North Communications Site"

Proposed Overall Tower Height:  
126 Feet

ZONED: RAM

-  Lot and Parcel Lines
-  Township Line
-  Municipal Limits
-  Rivers and Creeks
-  U.S.F.S.
-  B.L.M.
-  State of Wyoming
-  Carbon County
-  Railroad
-  U.S. Highway
-  State Highway
-  County Road

2022 Aerial Photography (2ft)



This data has been prepared from the best records available to Carbon County. It is presented "AS IS" and there is no express or implied warranty of any kind by Carbon County or Greenwood Mapping, Inc. for completeness, accuracy, currency or correctness of this information, including, but not limited to, warranties of title, merchantability, satisfactory quality or fitness for a particular purpose. This data is not necessarily accurate by surveying standards, and is not to be used for legal conveyance. Carbon County nor Greenwood Mapping, Inc. shall not be liable for damages of any kind arising out of use of this product or for any errors or inaccuracies. printed 1/8/2025

Item 9)

"Saratoga North  
Communications Site"

State Highway 130 Hwy



# Carbon County, Wyoming

Saratoga Land and Cattle Company  
GEO/PIN #: 17840210001200

Communications Site Name:  
"Saratoga North Communications Site"

Proposed Overall Tower Height:  
126 Feet

ZONED: RAM

- ✓ Lot and Parcel Lines
- ✓ Township Line
- ✓ Municipal Limits
- ✓ Rivers and Creeks
- ✓ U.S.F.S.
- ✓ B.L.M.
- ✓ State of Wyoming
- ✓ Carbon County
- ✓ Railroad
- ✓ U.S. Highway
- ✓ State Highway
- ✓ County Road

2022 Aerial Photography (2ft)



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printed 1/8/2025





# Carbon County, Wyoming

Saratoga Land and Cattle Company  
GEO/PIN #: 17840210001200

Communications Site Name:  
"Saratoga North Communications Site"

Proposed Overall Tower Height:  
126 Feet

ZONED: RAM

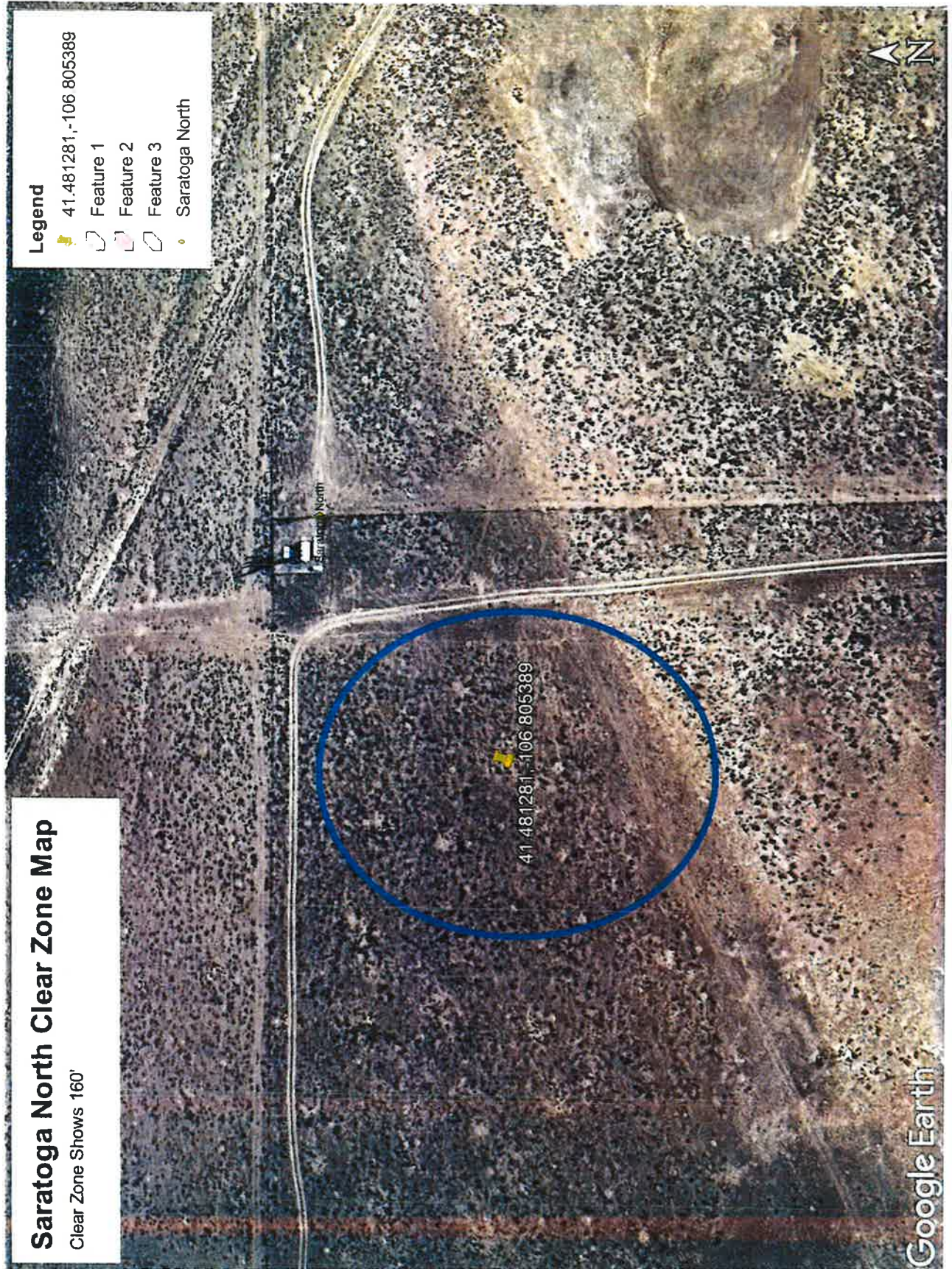
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- Township Line
- Municipal Limits
- Rivers and Creeks
- U.S.F.S.
- B.L.M.
- State of Wyoming
- Carbon County
- Railroad
- U.S. Highway
- State Highway
- County Road
- 2022 Aerial Photography (2ft)



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THE INFORMATION CONTAINED IN THIS DOCUMENT IS PROPRIETARY. ANY USE OR DISCLOSURE OTHER THAN THOSE AUTHORIZED BY UNION TELEPHONE COMPANY IS STRICTLY PROHIBITED.

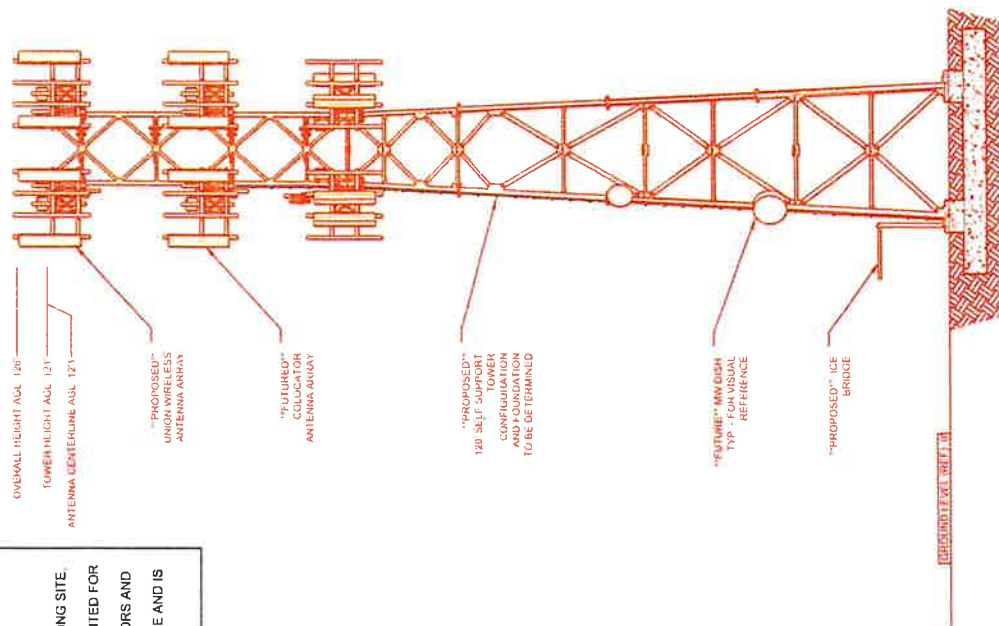
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RE	KS
NOVEMBER	

PRELIMINARY NOT FOR  
CONSTRUCTION

SARATOGA NORTH

23 JACKSON ROAD  
SARATOGA, CARBON COUNTY  
WYOMING, 82331

\_\_\_\_\_




SOUTH FACE ELEVATION

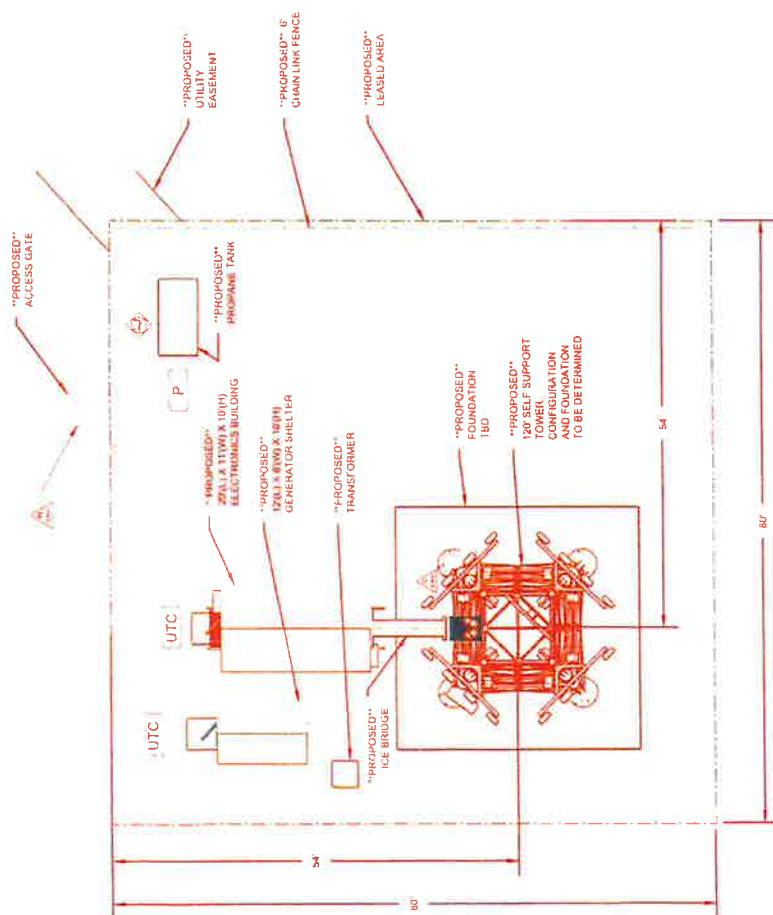
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## GENERAL NOTES

1. AN 120' LATTICE WILL BE CONSTRUCTED.  
2. A NEW 80' X 80' (0.147 ACRES) LEASE AREA IS TO BE UTILIZED  
3. A NEW CHAIN LINK FENCE IS TO BE CONSTRUCTED WITH THE LEASE AREA  
4. THE FOUNDATION DESIGN MAY CHANGE DEPENDING ON GEO/TECHNICAL AND  
5. STRUCTURAL RESULTS.  
6. NEW BUILDINGS AND NEW PROPANE TANK WILL BE UTILIZED ON SITE  
7. NEW UNDERGROUND POWER AND FIBER WILL BE BROUGHT FROM THE EXISTING SITE.  
8. EQUIPMENT SHOWN MAY NOT BE UTILIZED.  
9. ANTENNA AND EQUIPMENT ALIGNMENT SUBJECT TO CHANGE, AND IS PRESENTED FOR  
10. VISUAL REFERENCE ONLY.  
11. TOWER IS DESIGNED FOR UNION EQUIPMENT AND (2) ADDITIONAL CO-LOCATORS AND  
12. MW DISHES.  
13. THE INFORMATION CONTAINED IN THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS  
14. SUBJECT TO CHANGE.  
15. BOTH LEASE AREAS WILL BE UTILIZED UNTIL THE EXISTING SITE IS REMOVED

## LEGEND

PROPRANE LINE		PROPRANE LABEL
LEASE LINE		NO SMOKING SIGN
PROPERTY LINE		RF CAUTION SIGN
UNDERGROUND POWER		RF NOTICE SIGN
JOH POWER		COMPANY IDENTIFIER
UG FIBER		POWER POLE
FOUNDATION		NEW EQUIPMENT
DEPENDENT LINE		RETIRE EQUIPMENT



COMMUNICATION SITE PLAN

17





**mayor@saratogawyo.org**

---

**From:** Kylie Waldrip <kylie@kmwpc.net>  
**Sent:** Thursday, November 21, 2024 10:38 AM  
**To:** mayor@saratogawyo.org  
**Subject:** Fwd: Stropas / Town of Saratoga

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Hi Chuck,

Can you review the below email from Nick Haderlie and let me know your thoughts? I don't see any problem with cleaning that problem up.

Sincerely,

Kylie

----- Forwarded message -----

**From:** **Nicholas Haderlie** <[nhaderlie@gmail.com](mailto:nhaderlie@gmail.com)>  
**Date:** Fri, Nov 15, 2024 at 4:35 PM  
**Subject:** Stropas / Town of Saratoga  
**To:** Kylie Waldrip <[kylie@kmwpc.net](mailto:kylie@kmwpc.net)>  
**Cc:** <[kurtstropas@msn.com](mailto:kurtstropas@msn.com)>, <[shereestropas@msn.com](mailto:shereestropas@msn.com)>

Hi Kylie

I am now representing Kurt and Sheree Stropas, who own the house neighboring the Chatfield house on Saratoga Lake. Their property has the same problem the Chatfields did on a smaller scale; namely, a portion of property apparently owned by the Town of Saratoga is within the boundaries of their yard and has been for many years.

I'm pasting a screenshot below with my rough drawing of the small triangle of land I'm talking about. The yellow triangle is the Chatfield portion we already resolved. The pink triangle is technically owned as a matter of record by the Town of Saratoga, but included entirely within the Stropas yard. We do not have a survey done yet, but we estimate this piece is about .01 acres.

Will you inquire if the Town of Saratoga would be willing to quitclaim this triangle of land to the Stropas family on the same terms as were given to the Chatfields?

Please let me know your thoughts, thanks and have a great weekend!

Nick



**Nicholas Haderlie, LLC**

[nhaderlie@gmail.com](mailto:nhaderlie@gmail.com)

Post Office Box 1270

Saratoga, WY 82331

Cell: 307-461-8040

The information transmitted in this email and any attachments may contain confidential work product or attorney-client privileged communications. If you are not the intended recipient, any use, review, re-transmission, dissemination, distribution, reproduction or any action taken in reliance upon this message or attached information is prohibited. If you received this email in error, please delete the information and notify me so that my address record can be corrected.

--

**Kylie M. Waldrip**

Kurt Kelly, Of Counsel

Kylie M. Waldrip, P.C.

715 West Pine Street

P.O. Box 998

Rawlins, Wyoming 82301

**Town of Saratoga**  
**Purchase Requisition (P-Req) – Authorization for One-Time Purchase of Goods and/or Services Exceeding Department Head Limit**

Date of Request	Requested By	Department	* P-Req No	Comments
02/18/25	JW Moore	SPD	02182025-PD-01	

	Vendor Name and Number Or Complete Vendor Address (if new vendor)	X=Pre-auth or Invoice #	Item or Service Department, Purpose and Project Info	Qty	Unit Cost	Extended Total Cost	GL Code
1	Badges		Police badge SW-M261J_S12	5	206	1030.00	10-421-200
2	Badge holders		Badge holder PF-716	5	28.25	141.25	10-421-200
3							
4							
5							
	Shipping, handling and other costs				0		
				Total	\$1171.25		


Purchase Authorized By				Signature	Date
Title	Signature	Date	Title	Signature	Date
Mayor Chuck Davis			Council Member Jerry Fluty		
Council Member Mike Cooley			Council Member Bub Barkhurst		
Council Member Cory Oxford			Department Head		

**Instructions:**

- P-Req can be used to document approval-to-purchase for 5 separate purchases.
  - Fill out form in black or blue ink.
  - Purchase Requisition Number is only required for remote/email authorization, otherwise it is not required. The number is assigned by Department Head using: date-dept-P-Req #. (Example: 09122022-REC-1).
  - For remote authorization, attach entire email thread from Council Member's email address stating approval of the purchase, P-Req#, amount, and vendor name if known. Insert "Email" on signature line.
  - Submit signed Purchase Requisition form (with vendor quote(s) and invoices if available) to Treasurer and Clerk at least 4 business days prior to Town Council meeting (must be included on the meeting agenda).
- Form will be signed by Council Members after the council meeting and routed to Accounts Payable.

**HOME > SHOPPING CART**

**YOUR CART #706050**

Product	Unit Price	Qty	Sub Total
<b><u>SW-M261J_S12</u></b> M261J_S12  <b>FINISH:</b> Sil-Ray with Gol-Ray Panels  <b>FONT TYPE:</b> Block 3.375"  <b>ENAMEL COLOR:</b> Black  <b>ENAMEL TYPE:</b> Hard Enamel  <b>LINE 1:</b> OFFICER <b>LINE 2:</b> SARATOGA <b>LINE 3:</b> POLICE <b>LINE 4:</b> WY <b>LINE 5:</b> HOLT <b>SEAL:</b> WYGREATM Multi-color seal +\$5  <b>SPECIAL INSTRUCTIONS:</b> *** Intentionally left blank ***  <b>ATTACHMENT:</b> Pin & Safety Catch  <b>BADGE SHAPE:</b> Curved  <b>BACK ENGRAVING:</b> *** Intentionally left blank ***	 2.500"	1	\$206.00

\$28.25

5

\$141.25

Item 11)

Badge Cut

Perfect Fit PF150

## **SW-M261J\_S12**

M261J\_S12

### **FINISH:**

Sil-Ray with Gol-Ray Panels

**FONT TYPE:** Block

**ENAMEL COLOR:** Black

**ENAMEL TYPE:** Hard Enamel

**LINE 1:** SERGEANT

**LINE 2:** SARATOGA

**LINE 3:** POLICE

**LINE 4:** WY

**LINE 5:** LEHR

### **SEAL:**

WYGREATM Multi-color seal +\$5

### **SPECIAL INSTRUCTIONS:**

\*\*\* Intentionally left blank \*\*\*

**ATTACHMENT:** Pin & Safety Catch

**BADGE SHAPE:** Curved

### **BACK ENGRAVING:**

\*\*\* Intentionally left blank \*\*\*

3.375"



2.500"

\$206.00

1

\$206.00

## **SW-M261J\_S12**

M261J\_S12

### **FINISH:**

Sil-Ray with Gol-Ray Panels

**FONT TYPE:** Roman

**ENAMEL COLOR:** Black

Item 11)

**ENAMEL TYPE:** Hard Enamel**LINE 1:** LIEUTENANT**LINE 2:** SARATOGA

3.375"

**LINE 3:** POLICE**LINE 4:** WY**LINE 5:** MORRIS**SEAL:**

WYGREATM Multi-color seal +\$5

**SPECIAL INSTRUCTIONS:**

\*\*\* Intentionally left blank \*\*\*

**ATTACHMENT:** Pin & Safety Catch**BADGE SHAPE:** Curved**BACK ENGRAVING:**

\*\*\* Intentionally left blank \*\*\*



2.500"

\$206.00

1



\$206.00

**SW-M261J\_S12**

M261J\_S12

**FINISH:**

Sil-Ray with Gol-Ray Panels

**FONT TYPE:** Roman

3.375"

**ENAMEL COLOR:** Black**ENAMEL TYPE:** Hard Enamel

2.500"

**LINE 1:** CHIEF**LINE 2:** SARATOGA**LINE 3:** POLICE**LINE 4:** WY**LINE 5:** MOORE**SEAL:**

WYGREATM Multi-color seal +\$5

**SPECIAL INSTRUCTIONS:**

\*\*\* Intentionally left blank \*\*\*

\$206.00

1



\$206.00

ATTACHMENT: Pin & Safety Catch

Item 11)

BADGE SHAPE: Curved

BACK ENGRAVING:

\*\*\* Intentionally left blank \*\*\*

SW-M261J\_S12

M261J\_S12

FINISH:

Sil-Ray with Gol-Ray Panels

FONT TYPE: Block

3.375"

ENAMEL COLOR: Black

ENAMEL TYPE: Hard Enamel



2.500"

LINE 1: OFFICER

LINE 2: SARATOGA

LINE 3: POLICE

\$206.00 1 \$206.00

LINE 4: WY

LINE 5: LEHR

SEAL:

WYGREATM Multi-color seal +\$5

SPECIAL INSTRUCTIONS:

\*\*\* Intentionally left blank \*\*\*

ATTACHMENT: Pin & Safety Catch

BADGE SHAPE: Curved

BACK ENGRAVING:

\*\*\* Intentionally left blank \*\*\*

Subtotal \$1,171.25

Total \$1,171.25



## Cart

\$3,549.75 (subtotal) - 25 items

Sign in or join free for more convenient checkout. [?](#)

[Dive In](#)

### Delivery

25 items to 82331



#### In The Swim - Premium High Build Epoxy Pool Paint - 1 Gallon Pool Blue

Item: 26022

Color: Pool Blue

Quantity:  25 

**Delivery** to [82331](#)

Arrives by **February 21**

~~\$3,674.75~~

(Qty 25) **\$3,549.75**

**\$5 Off Per Gallon with Purchase of 5 Gallons - Discount Applied in Cart**

[Remove](#)

## ORDER SUMMARY

### Promo Code

[Apply Code](#)

Applied FREE Shipping - \$49+

Subtotal (25 items)

\$3,549.75

Shipping

Free

Estimated Tax

TBD

(Calculated in checkout)

Total

**\$3,549.**

Secure Checkout



Feedback

Starting at \$173/mo or 0% APR with [affirm](#). [Learn more](#)

Best Sellers

# Open Gym March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23 Facility closed	24 Gillian 6-9	25 Sam 6-9	26 Gunner 6-9	27 Jillian 6-9	28 Madi 6-9	1 Gillian 4-7p
2 Facility closed	3 Gunner 6-9	4 Jillian 6-9	5 Gillian 6-9	6 Sam 6-9	7 Madi 6-9	8 Gillian 4-7p
9 Facility closed	10 Gillian 6-9	11 Jillian 6-9	12 Madi 6-9	13 Sam 6-9	14 Gunner 6-9	15 Gillian 4-7p
16 Facility closed	17 Gillian 6-9	18 Jillian 6-9	19 Madi 6-9	20 Sam 6-9	21 Gunner 6-9	22 Gillian 4-7p
23 Facility closed	24 Gillian 6-9	25 Sam 6-9	26 Madi 6-9	27 Jillian 6-9	28 Gunner 6-9	29 Gillian 4-7p
30 Facility closed	31 Madi 6-9					

February



ENGINEERS' JOINT CONTRACT DOCUMENTS COMMITTEE

# Contractor's Application for Payment No. 6

2/4/2025

(Signature)

To (Owner)	TOWN OF SARATOGA	Period	10/1/2024 - 10/31/2024	Application Date	2/4/2025
Project	SOUTH RIVER STREET WATERLINE REPLACEMENTS	From (Contractor)	Rocky Mountain Sand & Gravel, LLC	Via (Engineer)	ENGINEERING ASSOCIATES
Owner's Contract No.	N/A	Contractor's Project No.		Engineer's Project No.	23420.00

## Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
CO#1	\$ 159,167.00	\$ -
CO#2	\$ -	\$ -
TOTALS	\$159,167.00	\$ -
NET CHANGE BY CHANGE ORDERS	\$159,167.00	\$159,167.00

1. ORIGINAL CONTRACT PRICE.....	\$ 1,938,257.85
2. Net change by Change Orders.....	\$ 159,167.00
3. Current Contract Price (Line 1 + 2).....	\$ 2,097,424.85
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 1,926,971.00
5. RETAINAGE:	
a. 5% <input checked="" type="checkbox"/> Work Completed.....	\$ -
b. 5% <input checked="" type="checkbox"/> Stored Material.....	\$ -
c. Total Retainage (Line 5a + Line 5b).....	\$ -
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 1,926,971.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,830,622.45
8. AMOUNT DUE THIS APPLICATION.....	\$ 96,348.55
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5c above).....	\$ 170,454.85

\$96,348.55

Payment of:

is recommended by:

(Signature) 2/5/25 (Date)

Payment of:

\$96,348.55

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Signature) (Date)

Approved by:

Funding or Financing Entity (if applicable) (Date)

<b>Contractor's Certification</b> The undersigned Contractor certifies, to the best of his knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment. (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective. <b>Accompanying Documentation:</b> - Affidavit of Payment to Manufacturer, Subcontractors, and Laborers to be completed and signed by Contractor in accordance with W.S. 16-6-100(1)(i) as modified by Washington Legislative Order 2011-2 - Resident Lien Verification form to be completed and signed by Contractor in accordance with W.S. 16-6-203	
Contractor Signature CRYSTIN LASHLEY, CEO	Date: 2/4/2025



232783-01

Jan 27, 2025

SARATOGA TOWN OF ATTN: A/P

PO BOX 486  
SARATOGA, Wyoming 82331



Dear Emery,

Thank you for this opportunity to quote Caterpillar products for your business needs. I am pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Inc. Model: 440 Backhoe Loaders with all standard equipment in addition to the additional specifications listed below:

**STOCK NUMBER:** TBD    **SERIAL NUMBER:** TBD    **YEAR:** 2025    **SMU:**

Thank you for your interest in Wyoming Machinery Company and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Drew Stone  
Machine Sales Representative  
Wyoming Machinery Company  
AJStone@wyomingcat.com  
307-251-3910

One (1) New Caterpillar Inc. Model: 440 Backhoe Loaders with all standard equipment in addition to the additional specifications listed below:

Standard Equipment

CONSIST NOTE

THIS LISTING IS A GENERAL DESCRIPTION  
OF A 440 BACKHOE LOADER EQUIPPED WITH

THE LOWEST CHARGE ITEMS.

BOOMS, STICKS, AND LINKAGES

- |   |  |
|---|--|
| 15' Center pivot excavator style backhoe                                | (Boom, Stick and E-Stick)                      |
| Electrohydraulic operated hydraulic controls with pattern changer valve | Cat Cushion Swing(tm) system                   |
| Electrohydraulic operated stabilizer controls                           | Bucket level indicator                         |
| Boom transport lock   | Lift cylinder brace                            |
| Swing transport lock  | Return-to-dig (auto bucket positioner)         |
| Street pads stabilizer shoes  | Self-leveling loader with single lever control |
| Anti-drift hydraulics   | Transmission neutralizer switch                |
|   | Single Tilt Loader                             |

POWERTRAIN

- |   |   |
|---|---|
| Cat C4.4, 86kW (Net 104HP/78kW)   | disk brake with dual pedals & interlock   |
| Direct Injection Turbo Charged Engine, with ACERT technology.   | Differential lock   |
| US EPA Tier4 Final Emissions Compliant with Selective Catalytic Reduction(SCR)  | Spring Applied Hydraulic Release (SAHR) brake                                     |
| Water separator with service indicator  | High Ambient Cooling Package  |
| Thermal starting aid system   | Torque converter  |
| Eco mode  | Autoshift transmission with 6 forward and 3 reverse gears & neutral safety switch |
| A dry-type axial seal air cleaner with integral precleaner, automatic dust ejection system & filter condition indicator | Spin-on fuel, engine oil & transmission oil filters                               |
| Hydraulically boosted multi-plate wet   | Outboard planetary rear axles   |
|   | Open Circuit Breather   |

HYDRAULICS

- |  |                                       |
|--|---------------------------------------|
| Load sensing, variable flow system with 55 gpm axial piston pump | Hydraulic oil cooler                  |
| 6 micron hydraulic filter  | Pilot control shutoff switch          |
| O-ring face seal hydraulic fittings                              | PPPC, Open Center with Flow Summation |
| Caterpillar XT-3 hose  | Hydraulic suction strainer            |

ELECTRICAL

- |                          |                       |
|--------------------------|-----------------------|
| 12 volt electrical start | Key start/stop system |
|--------------------------|-----------------------|

150 ampere alternator  
Horn and Backup Alarm  
Hazard flashers/turn signals  
Halogen head lights (4)  
Halogen rear flood lights (4)  
Stop and tail lights  
Audible system fault alarm

1.000 CCA maintenance free battery  
Battery disconnect switch  
External/internal power receptacles(12v)  
Diagnostic ports for engine and machine  
Electronic Control Modules  
Remote jump start connector

## OPERATOR ENVIRONMENT

Lighted gauge group  
Interior rearview mirror  
ROPS canopy, Rear Fenders  
2-inch retractable seat belt  
Tilt steering column  
Steering knob

Hand and foot throttle  
Automatic Engine Speed Control  
One Touch Low Idle  
Floor mat and Coat Strap  
Lockable storage area  
Air suspension seat

## OTHER STANDARD EQUIPMENT

Hydrostatic power steering  
Standard Storage Box  
Transport tie-downs  
Ground line fill fuel tank with 44  
gallon capacity  
Ground line fill diesel exhaust fluid  
tank with 5 gallon capacity  
Rubber impact strips on radiator guards  
Bumper

CD-ROM Parts Manual  
Backhoe Safety Manual  
Operations and Maintenance Manual  
Lockable hood  
Tire Valve Stem Protection  
Long Life Coolant -30C (-20F)  
Counterweight 500kg/1102lbs  
Padlocks Qty 2

## MACHINE SPECIFICATIONS

440 07B BHL DCA2A	613-4882	578-9446 HYD, QC, 6FCN	578-9446
LANE 1 - AVAILABLE FROM CLAYTON PRODUCT DISTRIBUTION CENTER (SAP)		LANE 1 ORDER	0P-9001
WILL BE REPLACED BY 642-9597		PRODUCT LINK, CELLULAR PL641	518-9096
INCLUDES:		BUCKET-GP, 1.75 YD3, PO, BOCE	521-6207
575-9152 440 07B BACKHOE LOADER	575-9152	TIRES, 340 80-18/500 70-24, MX	533-0488
491-6734 WORKLIGHTS (8) HALOGEN LAMPS	491-6734	INSTRUCTIONS, ANSI	488-2908
506-3449 COLD WEATHER PACKAGE, 120V HRC	506-3449	BELT, SEAT, 2" SUSPENSION	206-1747
518-9096 PRODUCT LINK, CELLULAR PL641	518-9096	STABILIZER PADS, FLIP-OVER	488-2944
524-4029 NETWORK MANAGER NONE	524-4029	COUPLER, PG, MAN.D.LOCK, BHL	444-7500
540-2298 STANDARD RADIO (12V)	540-2298	BUCKET-HD, 24", 6.2 FT3	219-3387
558-9623 SEAT, DELUXE FABRIC	558-9623	SERIALIZED TECHNICAL MEDIA KIT	421-8926
575-9162 CAB, DELUXE	575-9162	SHIPPING/STORAGE PROTECTION	461-6839
575-9166 POWERTRAIN, 4WD, AUTOSHIFT	575-9166	PACK, DOMESTIC TRUCK	0P-0210
578-8921 RIDE CONTROL	578-8921	CARRIAGE, PALLET 60", IT	292-4571
578-8950 STICK, EXTENDABLE, 15FT	578-8950	FORK TINE, 2" X 5" X 48"	195-6935
578-9039 COMBO, AUX READY, NO LINES	578-9039		

SELL PRICE	\$140,780.82
EXT WARRANTY	Included
LESS GROSS TRADE ALLOWANCE	(\$30,000.00)
<b>NET TRADE ALLOWANCE</b>	<b>(\$30,000.00)</b>
<b>NET BALANCE DUE</b>	<b>\$110,780.82</b>
<b>AFTER TAX BALANCE</b>	<b>\$110,780.82</b>

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
430E	CATERPILLAR INC. (AA)	RLN00250	2008	\$30,000.00

WARRANTY & COVERAGE

Standard Warranty:	Caterpillar Limited Warranty: New Machines Only Earthmoving, Construction, Material Handling, Forestry Products, and Paving Product Machines for selected models designated by Caterpillar with 12 month / unlimited hour warranty.
Extended Warranty:	7 Years 5,000 Hour Wyoming Machinery Warranty Powertrain, Hydraulic, Tech, Field Service Mileage

F.O.B/TERMS:  
Casper

OPTIONS:

Components	Ref No.	Qty	Sell
CAT Components (Attachments)			
THUMB, HYD, NO TINE	579-8783	1	\$5,447.44
THUMB, TINE, A 3	221-4283	1	\$413.36
LINES, AUX, EXTERNAL TO FRAME	587-1692	1	\$653.08
Other Components			
Install		1	\$1,411.76



**PAYMENT TERMS****Lease Terms**

<b>CASH WITH ORDER</b>	<b>BALANCE to LEASE</b>	<b>TERM</b>	<b>MONTHLY PAYMENT</b>	<b>RATE</b>	<b>OPTIONAL BUY-OUT</b>
\$0.00	\$111,180.82	5(Annual)	\$24,674.01	5.49	\$1.00
\$0.00	\$111,180.82	3(Annual)	\$21,102.33	5.49	\$60,000.00

The above lease is based on the following:

- Taxes are extra on the monthly payments and the buy-out
- If the machine is not purchased at the end, then it must be returned in average condition with normal wear-and-tear
- The customer is responsible for all maintenance and repairs on the machine using genuine Cat parts only
- Tires, undercarriage, and all ground engaging tools (i.e. teeth, cutting edges) must be at 50% remaining, minimum, if the unit is not purchased at the end of the lease
- The above is subject to approval by Caterpillar Finance

# TOWN OF SARATOGA

P.O. BOX 486

110 E. Spring Avenue

SARATOGA, WYOMING 82331

[www.townofsaratoga.org](http://www.townofsaratoga.org)

Phone: 307-326-8335

Fax: 307-326-8941

Email: [townhall@saratogawyo.org](mailto:townhall@saratogawyo.org)

## Bid Tabs for "PW-Service Truck-2025" -Request for bids-Bid Opening

Bidder		Bid Amount	
Freemont Motors (Fleet Division) Apparent low bidder	Base Bid		\$61,326.26
Notes: Ford Truck F-350 extended cab, on lot, being held, deliver within 30days.	Base Bid		\$63,071.00
Notes: Chevy Truck 3500, 3-4 weeks. In stock			
Notes:			

Tab Certification:

Treasurer



Date:

2-18-25

Director of Public Works



Date:

2-18-25

# TOWN OF SARATOGA

Item 16)

P.O. BOX 486

110 E. Spring Avenue

SARATOGA, WYOMING 82331

[www.townofsaratoga.org](http://www.townofsaratoga.org)

Phone: 307-326-8335

Fax: 307-326-8941

Email: [townhall@saratogawyo.org](mailto:townhall@saratogawyo.org)

## **Request for Proposal/Quotation Pickup Truck**

The Town of Saratoga Public Works Department is seeking a qualified vendor to supply a new, 1 ton, four-wheel drive work truck. Sealed bids shall be sealed and submitted to the Town using the enclosed bid form. Bids shall be either hand-delivered to Town Hall, at:

Town of Saratoga, Town Hall  
110 E. Spring Avenue  
Saratoga, WY 82331

or by US mail in sealed envelopes marked "PW-Service Truck -2025" and addressed to:

Town of Saratoga  
c/o Emery Penner, Public Works Director  
P.O. Box 486  
Saratoga, Wyoming 82331

Electronic submission of bids shall not be accepted. Bids shall be received until:

**Thursday, February 13th, 2025 @ 2:00 PM.**

and at said time, bids will be opened and read aloud. The bid opening will be held in-person at Saratoga Town Hall. All pre-bid correspondence shall be submitted electronically to Emery Penner, Public Works Director, at [e.penner@saratogawyo.org](mailto:e.penner@saratogawyo.org). Questions regarding this bid/ proposal shall be accepted until 2:00 PM, Thursday, February 6, 2025. The Town of Saratoga reserves the right to waive any informality in the bids, to accept any bid, and to reject any or all bids, should it be deemed in the best interest of the Town to do so. The Town of Saratoga further reserves the right to cancel or amend this RFP at any time.

## **Requirements of this RFP**

- The enclosed bid form shall be fully completed and submitted by the due date.
- Each bidder shall provide evidence of adherence to the specifications within this RFP.
- Any items not specifically noted or specified in this RFP, that is required in order to supply the equipment requested, shall be considered incidental. Bidders shall provide lump sum pricing on the bid form.
- Bidder shall note any deviations from the specifications on the enclosed bid form.
- Each bidder shall provide a warranty period for the equipment provided on the enclosed bid form.
- The equipment shall be delivered no later than 30 days after bid acceptance.
- The equipment shall be completely inspected and serviced by the bidder prior to delivery.

## **Acceptance of Bid**

The acceptance of the bids shall be based on the following criteria:

- Cost.
- Adherence to the Specifications.
- Delivery Date

**\*\*REST OF THIS PAGE IS INTENTIONALLY LEFT BLANK\*\***

## Specifications

- ✓ General: A 2023 (unused/leftover) or 2024 or 2025, Ford 1 Ton pickup truck.
- ✓ The Town of Saratoga will be using this truck as a service truck and attaching a service bed at a future date.
- ✓ Truck will be a super cab, 4-wheel drive, work truck with single wheel rear axle.
- ✓ Cab and Body: Standard cab features for a super cab, frame size shall accept an 8ft bed, but bed is not required. Cab is to have standard construction with tinted windshield and safety glass. Cloth seats, insulated vinyl floor mats, center console, dual sun visors, intermittent wipers, mud flaps (all 4 tires), air conditioning and heater, accessory outlets, dual foldaway (heated) mirrors, interior light package, and a multi-speaker AM/FM radio. *std factory tint*
- ✓ Engine: Gasoline engine in excess of 370 cubic inches. *7.3 v-8*
- ✓ Transmission: Automatic *10 speed Automatic*
- ✓ Electrical: Standard for model, all electrical to be wired to the ignition system.
- ✓ Axles: Standard for model, single rear wheel.
- ✓ Wheelbase: Standard for model.
- ✓ Suspension System: Standard for model.
- ✓ Steering System: hydraulic power system.
- ✓ Brake System: Standard for model with 4-wheel anti-lock brakes.
- ✓ Trailer Hitch: Standard hitch and installed; Tow Package to include electric trailer brake controller factory installed. *Unit Bid has trailer tow - would need to install After market brake controller*
- ✓ Truck Bed: Frame to accept 8ft service bed (bed not required).
- ✓ Paint & Colors: Exterior color shall be white. Interior trim to be "black" or "gray" in color.
- ✓ Fuel System: Standard for model.
- ✓ Tires/Wheels: Stock rims with a heavy tread 10 ply tire. *LT275/70R18C All Terrain.*
- ✓ Spare tire and rim to also be included.
- Accessories: Strobe Package: LED system that is mounted for 360-degree visibility. Factory installed.
- ✓ Truck must be delivered within 30 days of bid award. Bids will be disqualified if this is not possible. *located this on*

## Manuals

In addition to the Owner's Manual, vehicle service manuals (for engine, chassis, and electrical) shall be provided in a book format and/or electronic format. This is also required for any bid alternates. *Need to be installed by Ameritech*

## Warranty

The bidder shall provide applicable warranty information on the enclosed bid form. Including those for any bid alternates. The warranty shall commence at the time of delivery.

## Delivery Date

The delivery date shall be stated on the enclosed bid form and may be a determining factor in the award of the bid. *on lot & subject to prior sales*

## Trade-In

There are no trade-in's applicable for this request for bids.

## Bid Alternative(s)

The Town may opt to purchase the following bid alternatives. No alternatives apply to this bid.

Saratoga Pickup Truck RFP-2025

**"PW Service Truck-2025"**  
**Bid Proposal Form**

The undersigned agrees to provide the pickup truck as specified in the RFP and as bid below:

Lump Sum Bid Price per Specifications: \$ 6132626

Total Net Bid \$ 61326.26

Warranty Info: 3YR or 36,000 Bumper to Bumper  
5YR or 60,000 Powertrain  
5YR or 60,000 Roadside Assist.  
5YR or 100,000 Diesel M/A

Delivery Date: Allow 15 Days plus 15 to be upfitted w strobe light  
& Trailer Brake

Deviations from Specifications:

40/20/40 cloth seat

After market Brake controller

After market Strobe Package LED system 360 Visabil.ity

on lot & subject to prior sale

Signed: Karl Florence

Printed Name: Karl Florence

Company: Fremont Motor Company

Address: 1731 W Main Lander Wy 82520

E-mail Address: frfleet@fremontmotors.com

Phone #: 307-349-~~1303~~ 1903

# TOWN OF SARATOGA

P.O. BOX 486

110 E. Spring Avenue

SARATOGA, WYOMING 82331

[www.townofsaratoga.org](http://www.townofsaratoga.org)

Phone: 307-326-8335

Fax: 307-326-8941

Email: [townhall@saratogawyo.org](mailto:townhall@saratogawyo.org)

## **Request for Proposal/Quotation Pickup Truck**

The Town of Saratoga Public Works Department is seeking a qualified vendor to supply a new, 1 ton, four-wheel drive work truck. Sealed bids shall be sealed and submitted to the Town using the enclosed bid form. Bids shall be either hand-delivered to Town Hall, at:

Town of Saratoga, Town Hall  
110 E. Spring Avenue  
Saratoga, WY 82331

or by US mail in sealed envelopes marked "PW-Service Truck -2025" and addressed to:

Town of Saratoga  
c/o Emery Penner, Public Works Director  
P.O. Box 486  
Saratoga, Wyoming 82331

Electronic submission of bids shall not be accepted. Bids shall be received until:

**Thursday, February 13th, 2025 @ 2:00 PM,**

and at said time, bids will be opened and read aloud. The bid opening will be held in-person at Saratoga Town Hall. All pre-bid correspondence shall be submitted electronically to Emery Penner, Public Works Director, at [e.penner@saratogawyo.org](mailto:e.penner@saratogawyo.org). Questions regarding this bid/ proposal shall be accepted until 2:00 PM, Thursday, February 6, 2025. The Town of Saratoga reserves the right to waive any informality in the bids, to accept any bid, and to reject any or all bids, should it be deemed in the best interest of the Town to do so. The Town of Saratoga further reserves the right to cancel or amend this RFP at any time.

## **Requirements of this RFP**

- The enclosed bid form shall be fully completed and submitted by the due date.
- Each bidder shall provide evidence of adherence to the specifications within this RFP.
- Any items not specifically noted or specified in this RFP, that is required in order to supply the equipment requested, shall be considered incidental. Bidders shall provide lump sum pricing on the bid form.
- Bidder shall note any deviations from the specifications on the enclosed bid form.
- Each bidder shall provide a warranty period for the equipment provided on the enclosed bid form.
- The equipment shall be delivered no later than 30 days after bid acceptance.
- The equipment shall be completely inspected and serviced by the bidder prior to delivery.

## **Acceptance of Bid**

The acceptance of the bids shall be based on the following criteria:

- Cost.
- Adherence to the Specifications.
- Delivery Date

**\*\*REST OF THIS PAGE IS INTENTIONALLY LEFT BLANK\*\***



## Specifications

- General: A 2023 (unused/leftover) or 2024 or 2025, Ford 1 Ton pickup truck. *2025 Chevrolet 3500*
- The Town of Saratoga will be using this truck as a service truck and attaching a service bed at a future date. *Service Body already installed on this chassis*
- Truck will be a super cab, 4-wheel drive, work truck with single wheel rear axle.
- Cab and Body: Standard cab features for a super cab, frame size shall accept an 8ft bed, but bed is not required. Cab is to have standard construction with tinted windshield and safety glass. Cloth seats, insulated vinyl floor mats, center console, dual sun visors, intermittent wipers, mud flaps (all 4 tires), air conditioning and heater, accessory outlets, dual foldaway (heated) mirrors, interior light package, and a multi-speaker AM/FM radio.
- Engine: Gasoline engine in excess of 370 cubic inches. *6.6L Gasoline*
- Transmission: Automatic
- Electrical: Standard for model, all electrical to be wired to the ignition system.
- Axles: Standard for model, single rear wheel.
- Wheelbase: Standard for model.
- Suspension System: Standard for model.
- Steering System: hydraulic power system.
- Brake System: Standard for model with 4-wheel anti-lock brakes.
- Trailer Hitch: Standard hitch and installed; Tow Package to include electric trailer brake controller factory installed.
- Truck Bed: Frame to accept 8ft service bed (bed not required).
- Paint & Colors: Exterior color shall be white. Interior trim to be "black" or "gray" in color.
- Fuel System: Standard for model.
- Tires/Wheels: Stock rims with a heavy tread 10 ply tire.
- Spare tire and rim to also be included.
- Accessories: Strobe Package: LED system that is mounted for 360-degree visibility. Factory installed.
- Truck must be delivered within 30 days of bid award. Bids will be disqualified if this is not possible. *Unit in Stock*

## Manuals

In addition to the Owner's Manual, vehicle service manuals (for engine, chassis, and electrical) shall be provided in a book format and/or electronic format. This is also required for any bid alternates. *Service manuals Not available*

## Warranty

The bidder shall provide applicable warranty information on the enclosed bid form. Including those for any bid alternates. The warranty shall commence at the time of delivery.

## Delivery Date

The delivery date shall be stated on the enclosed bid form and may be a determining factor in the award of the bid.

## Trade-In

There are no trade-in's applicable for this request for bids.

## Bid Alternative(s)

The Town may opt to purchase the following bid alternatives. No alternatives apply to this bid.

Saratoga Pickup Truck RFP-2025



**"PW Service Truck-2025"**  
**Bid Proposal Form**

The undersigned agrees to provide the pickup truck as specified in the RFP and as bid below:

Lump Sum Bid Price per Specifications: \$ 63071.00

Total Net Bid \$ 63071.00

Warranty Info: 3yr/36K mile Bumper to Bumper  
5yr/100K mile Powertrain

Delivery Date: 3-4 Weeks ARO, if not earlier

Deviations from Specifications:

2025 Chevrolet Silverado 3500

Reading Service Body installed

Service Manuals Not Available

Signed: Adam Hartenstein

Printed Name: Adam Hartenstein

Company: Fremont Chevrolet GMC

Address: 1401 N Federal Blvd. Riverton, WY 82501

E-mail Address: ahartenstein@fremotmotors.com

Phone #: 307-457-9533

**TOWN OF SARATOGA  
ORDINANCE NO. 879  
AN ORDINANCE AMENDING TITLE 2, CHAPTER 2.16,  
SECTION 2.16.010 OF THE TOWN OF SARATOGA  
MUNICIPAL CODE CONCERNING THE PLANNING  
COMMISSION TERM LENGTHS AND TERM LIMITS;  
AND TO PROVIDE AN EFFECTIVE DATE.**

**WHEREAS**, The Town Council as well as the Mayor of the Town of Saratoga, has determined that in the best interest of its residents that the above mentioned Town Code Section(s) be amended.

**WHEREAS**, The Town Council as well as the Mayor of the Town of Saratoga, finds it appropriate and necessary to reduce the required term length for appointed members of the Planning Commission.

**WHEREAS**, The Town Council as well as the Mayor of the Town of Saratoga, finds it necessary to stagger the Planning Commission Terms by length.

**WHEREAS**, The Town Council as well as the Mayor of the Town of Saratoga, finds it necessary to amend the term limits for planning commission members.

**NOW THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Saratoga, Carbon County, Wyoming.**

**SECTION 1:** That Title 2, Chapter 2.16, Section 2.16.010 "Established-Term of office" be amended to read:

**Section 2.16.010 Established-Term of office**

A. A planning commission made up of seven members to be appointed by the mayor with the approval of the council for t-terms as set forth below is now created. All 7 members shall be voting members of the board.

B. The terms of the seven members shall be as follows: 4 members to serve 3-year terms and 3 members to serve 2-year terms. Upon the completion of a member's term on the third Monday of December or as soon thereafter as practical, an individual shall be appointed to replace the member whose term has expired. No individual shall serve on the planning commission for more than twelve years whether the terms be spread over time or served continually. The term periods shall be staggered and expire on the following schedule:

Seat 1: 2 year term ending 2026

Seat 2: 2 year term ending 2027

Seat 3: 2 year term ending 2027

Seat 4: 3 year term ending 2026

Seat 5: 3 year term ending 2027

Seat 6: 3 year term ending 2028

Seat 7: 3 year term ending 2026

C. In the event a member shall not be able to serve on the commission for any reason whatsoever, the mayor shall appoint a person to replace him or her to serve out such retiring member's term.

D. Up to two members at any given time may reside within a mile of the municipal town boundaries. All other sitting members must reside within the municipal boundaries of the Town of Saratoga.

**SECTION 2: CONFORMANCE**

Upon adoption of this ordinance the Town Council shall take action to confirm the seat of existing members in order to comply with This ordinance.

**SECTION 2: REPEALED**

All other prior Ordinances or Parts Thereof that are in conflict herewith are hereby repealed. This ordinance replaces section 2.16.010 in its entirety.

**SECTION 3: METHODOLOGY**  
For purposes of clarifying the amending procedures all code sections are listed in full in the above sections.

**SECTION 4: SEVERABILITY**  
If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, or its application to any Person or circumstances is held invalid, the remaining portion of this Ordinance shall remain in full force and effect, and the application of the provision to other persons or circumstances shall not be affected.

**SECTION 5:** This ordinance shall be in full force and effect upon passage, approval, and publication.

**PASSED ON FIRST READING** on the 4<sup>th</sup> day of February 2025.  
**PASSED ON SECOND READING** on the \_ day of February 2025.  
**PASSED, AND ADOPTED ON THIRD READING** on the \_ day of February 2025.

ATTEST:	APPROVED:
<u>Jenn Anderson, Town Clerk</u>	<u>Chuck Davis, Mayor</u>

Matt Baker  
1006 S Veteran Street  
Saratoga, WY 82331  
mattdbaker.131@gmail.com  
307-262-9601

February 11, 2025

Chuck Davis  
Mayor  
Saratoga, WY

Mayor Davis:

After have served for 19 months of a 5 year term on the Saratoga Planning and Zoning Commission, I wish to continue on the Commission. At our January meeting I stated I cannot commit to a 5 year term but would be more than happy to a 2 year term. The Commission approved having 2 and 3 year terms in January's meeting.

I am submitting this Letter of Interest to continue serving on the Commission for a 2 or 3 year term.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Baker", with a long horizontal flourish extending to the right.

Matt Baker

February 1, 2025

Dear Saratoga Town Council

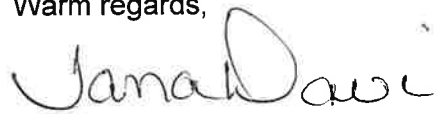
I would like to submit to you my letter of interest to the Saratoga Planning Commission. I have heard that there is an opening and would like the opportunity to serve on this board.

I have lived in Wyoming for most of my life. I am currently employed with Toga Radio as the office manager. I am a retired law enforcement dispatcher. Currently, I part-time dispatch with the Saratoga Police Department.

I am interested in making Saratoga a beautiful place to live without changing the current small-town atmosphere.

I appreciate your consideration.

Warm regards,



Tana Davi



Heidi Larsen

PO Box 425

Saratoga, WY 82331

January 27, 2025

Dear Saratoga Town Council,

I am writing this letter to express my interest in filling the vacant seat on the Planning and Zoning board.

As a lifelong resident of Wyoming, I have decades of experience in historic preservation and downtown revitalization.

20 years ago, in Rawlins, I got involved in the downtown revitalization efforts by saving two historic buildings from demolition and purchasing three others that were in dilapidated condition. At that time, the Rawlins downtown was vacant as many of the historic buildings were uninhabitable. I also joined the DDA (Downtown Development Authority) and helped to bring a large public art project to the downtown. We formed the mural committee and had 10 murals painted, by local artists and installed at various locations in the downtown, depicting the rich history of Rawlins. In five years over 20 new business were established in the downtown. In 12 years, the Rawlins DDA applied for a large façade improvement grant that revitalized the entire downtown store fronts and now, 20 years later, Rawlins is considered one of the Wyoming Main Streets top contributing, historic downtowns in WY. I still serve on the DDA board in Rawlins.

While living in Newcastle, WY I served on the historic preservation board. I helped bring the mural project to Newcastle, where we were able to paint three large murals. My husband and I purchased the historic Antlers Hotel, that was built in 1880 and was boarded up and abandoned for over 30 years. The surrounding commercial properties were in disrepair with many vacancies. We were able to remodel the Antlers into the Jewel of the Downtown, sparking a renewed interest and revitalizing of the downtown. In addition to the murals, we formed a group that brought public art in the form of coal cars, that were filled with flowers celebrating the history of coal mining in the area, to various places in the downtown. Additional flowers and landscaping projects were undertaken to beautify the downtown. Currently Newcastle's downtown is thriving.

While living in Saratoga I have remodeled three homes, built a home with my daughter, and remodeled a historic building in the downtown, where we held art classes and community events. We sold it three years ago and it has been vacant ever since.

In closing I would like to express my sincere interest in serving on the planning and zoning board. I believe that my passion for historic preservation and downtown revitalization would be an asset to Saratoga.

Thank you for your time and consideration,

Heidi Larsen

A handwritten signature in dark ink, appearing to read 'H. Larsen' or 'Heidi Larsen', with a stylized, cursive script.