



TOWN COUNCIL REGULAR MEETING FEBRUARY 07, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Creed James __Councilman Nelson __Councilwoman Beck
__Councilwoman Campbell __Councilman Hutchins

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of January 17, 2023

APPROVAL OF THE BILLS

- 4) Deposits - \$226,379.01
- 5) Accounts Payable - \$116,032.90
- 6) Payroll - \$37,428.82
- 7) Transmittals - \$25,696.52

CORRESPONDENCE

- 8) Saratoga/Platte Valley Chamber of Commerce Annual Dinner & Awards Banquet
- 9) Letter from UPRSWDD Board Chair - Randy Raymer

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 10) FEMA Flood Map
- 11) Spring Avenue Waterline Grant Agreement - \$966,268
- 12) Letter from Department of Revenue
- 13) Notice of Public Hearing on Corbett Medical Building - February 21, 2023 at 5:30pm
- 14) Never Forget Park
- 15) Resolution 2023-03
- 16) WY Professional Water & Wastewater Operator's Week

- [17\)](#) WYDOT Grant & Request for Proposal for Walking Path
- 18) Caselle Bill Pay

Police Department

Fire Department

Recreation Department

Next meeting is Month DD, 20YY at 6:00 PM at the Town Hall Council Chambers

- [19\)](#) Sport & Fitness Invoice - \$2,065.00
- [20\)](#) Colorado Cardio Invoice - \$5,372.00
- [21\)](#) CCSD#2 Grant
- [22\)](#) Resolution 2023-04
- 23) Advertise Opening Pool Positions

Department of Public Works

- 24) Refund for mosquito grant - \$4,099
- [25\)](#) Hot Pool Spray Foam Invoice - \$8,960.00

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is February 13, 2023 at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is February 8, 2023 at 6:00 PM at the PVCC

- [26\)](#) Letter of Interest from Jim Ford

Planning Commission

Next meeting is February 14, 2023 at 5:30 PM at the Town Hall Council Chambers

Recreation Commission

Next meeting is March 6, 2023 at 6:00 PM at the Town Hall Council Chambers

- [27\)](#) Recreation Commission Board Member Letter

Saratoga Airport Advisory Board

Next meeting is March 13, 2023 at 3:30 PM at the Town Hall Council Chambers

- [28\)](#) RFR ASA004A - \$5,661.42
- [29\)](#) RFR ASA004B - \$16,167.26
- [30\)](#) RFR ASA004C - \$10,211.07
- [31\)](#) RFR AER1013124 #3 - \$4,339.30
- [32\)](#) RFR ASA002B - \$24,415.00 - Tabled
- [33\)](#) RFR ASA004C - \$7,452.26
- [34\)](#) RFR ASA004C - \$77,375.80
- [35\)](#) RFR ASA004A - \$4,131.83

South Central Wyoming Emergency Medical Services Board

Next meeting is February 20, 2023 at 6:00 PM at Saratoga Ambulance Barn

NEW BUSINESS

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, FEBRUARY 21, 2023 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING JANUARY 17, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Davis called the meeting to order at 6pm.

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jacob Fluty __Councilman Jerry Fluty

PRESENT

Mayor Chuck Davis
Councilman Mike Cooley
Councilwoman Kathy Beck
Councilman Jacob Fluty
Councilman Jerry Fluty

APPROVAL OF THE AGENDA

Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of January 3, 2023
Motion made by Councilman Fluty, Seconded by Councilwoman Beck. Motion carried.

APPROVAL OF THE BILLS

- 4) Deposits - \$192,558.20
Motion made by Councilman Cooley, Seconded by Councilman Fluty. Motion carried.

- 5) Accounts Payable - \$169,266.42
Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.
- 6) Payroll - \$34,145.65
Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.
- 7) Transmittals - \$11,616.57
Motion made by Councilman Cooley, Seconded by Councilman Jerry Fluty. Motion carried.

CORRESPONDENCE

- 8) Two Rivers Wind Energy Project
- 9) CCSD#2 Rec Board Grant Request Guidelines

ITEMS FROM THE PUBLIC

There were no public comments.

COUNCIL COMMENTS

Mayor Davis thanked the previous council for for their work.

REPORTS FROM DEPARTMENTS

Town Hall

- 10) Master Service Agreement - Engineering Associates
Craig Kopasz came to present the master service agreement. Motion to approve the master service agreement was made by Councilman Cooley, Councilwoman Beck seconded. Motion carried.
- 11) Master Service Agreement - North Fork Engineering
Jon Nelson came to present on a master service agreement for North Fork Engineering. Motion to approve the master service agreement was made by Councilwoman Beck, Councilman Cooley seconded. Motion carried. Jon Nelson stated that the town is engaged in a CMAR contract with Lewis & Lewis. North Fork is interested in alternative structures similar to the CMAR.
- 12) Public Hearing for Clinic Easement - February 21, 2023 5:30pm
Ellie Dana stated that we need 3 weeks of public notice. The first appraisal came in with more property than what they originally asked for and they are redoing the appraisal. The \$1000 bill for second appraisal is being paid for by Valley Village. In the survey, deed and all of the title search, there is an easement. They ask that the easement is duplicated for that piece of property. Draft documents by the attorneys have the easement included.
- 13) Representation Agreement from Sundahl, Powers, Kapp & Martin, LLC
Motion made by Councilman Cooley, seconded by Councilman Jacob Fluty. Motion carried.

- 14) Special Events Application - The Frozen Fore - February 18, 2023
Dana Davis presented a special event, "The Frozen Fore". Motion made by Councilman Jerry Fluty to approve the special events application, Councilman Cooley seconded. Motion carried.

Police Department

Chief Mike Morris stated there haven't been any big issues or problems. There were 118 calls and 25 traffic offenses over the last 2 weeks. One of the vehicles is having transmission issues. New tires need to be put on some of the trucks. Mayor Davis stated that Chief Morris has completed his temporary police officer certification.

Fire Department

There was 1 call for a CO2 alarm and election of officers. Chief is Pat Waliser, Assistant Chief is Tom Westring, Captain is Nick Cary, and Lieutenants are Creed James and Ryan Wells.

Recreation Department

Fifty members have signed up for the weight room. Youth basketball registration opened Monday and parents can register online or thru paper from the schools. Adult volleyball rec league tournament starts next month.

- 15) Special Event Permit
Director Laughlin stated there will be a Winter Festival on February 19 with broom ball, skating, hot chocolate, and chili. They are expecting around 100-150 people with Police Department presence. Motion made by Councilman Jerry Fluty, Seconded by Jacob Fluty. Motion carried.
- 16) Wyoming Community Gas Grant submission
Motion made by Councilwoman Beck to apply to Wyoming Community Gas Grant, Seconded by Councilman Jacob Fluty. Motion carried.
- 17) Resolution 2023-02
Resolution 2023-02 read by Director Sarah Laughlin. Motion made by Councilman Cooley to approve Resolution 2023-02, Seconded by Councilman Jacob Fluty. Motion carried.
- 18) Cycling room equipment purchase request
Councilwoman Beck asked where the old bikes went. The company will take the older bikes and repurpose them. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.
- 19) Wage Decrease - Jaida Jennings
Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.

Department of Public Works

- 20) Purchase request for 2 drums of oil - \$1800
Motion made by Councilman Jerry Fluty, Seconded by Councilwoman Beck. Motion carried.
- 21) Purchase request for 1 pallet of salt - \$560
Councilman Jerry Fluty asked why they couldn't use the salt that was just ordered instead? Craig Kopasz stated that the pallet of salt will fit in the trucks to spread, that's why there's a

difference in salt. The council tabled the purchase request until they received more information.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is February 13, 2023 at 4:30 PM at the PVCC

Councilwoman Beck reported they were having a budget review and no other new updates.

Water and Sewer Joint Power Board

Next meeting is February 8, 2023 at 6:00 PM at the PVCC

The board is going through amendments on some ordinances and clearing up language that contradict each other. Councilman Jerry Fluty stated that they need to address an account that was turned off and the billing continued. Mayor Davis will make copies of notes that Ryan Munks made and distribute so that everyone can make notes.

22) Board position opening

Motion made by Councilman Jerry Fluty to advertise the vacancy, Seconded by Councilman Cooley. Motion carried.

Planning Commission

Next meeting is February 14, 2023 at 5:30 PM at the Town Hall Council Chambers

McCall Burau stated that reelection occurred during the meeting last Wednesday. McCall was voted Chairperson, Mike Lamprecht was voted Vice Chairperson, and Lindy Glode was voted secretary.

McCall stated that they discussed goals for the year: ordinances, sign ordinances, retail business code, short term rentals and affordable housing. Mayor Davis volunteered to run the retail business code ordinances by the attorney. The commission is under the information gathering phase.

23) Letter of Interest from Joe Schwartz

Joe Schwartz answered questions from the Council and stated why he was interested in being on the Planning Commission. Motion made by Councilwoman Beck to appoint Joe Schwartz, Seconded by Councilman Cooley. Motion carried.

Recreation Commission

Next meeting is February 6, 2023 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Beck stated that there was a reelection at their meeting. They voted Danny Burau as President, Amber Waldron as Vice President, and Lauren Creagan as Secretary. Their first activity is the Winter Festival, and they will be partnering with Kiwanis.

Saratoga Airport Advisory Board

Next meeting is February 13, 2023 at 3:30 PM at the Town Hall Council Chambers

24) ASA004B-D Pay Request #4

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

25) ASA002B RFR6

Motion made by Councilman Cooley to table, Seconded by Councilman Jacob Fluty. Motion carried.

26) Saratoga Jet Center - \$20,500

Ellie Dana stated there are no service agreements between the FBO and the Town. The equipment is funded by the airport and the FAA. she stated that a closer look at the amount would be in the town's best interest.

Mayor Davis stated that it is a budget line item and will do research on it. He does not know what the agreement is between the Town and the FBO. Motion made by Councilman Jerry Fluty to pay the invoice, Seconded by Councilman Cooley. Motion carried.

Dave Worthington stated for Mayor Davis to speak with Ladd Sanger because he is knowledgeable. Mayor Davis stated that they will try and make the airport board independent and not an advisory board.

South Central Wyoming Emergency Medical Services Board

Next meeting is February 20, 2023 at 6:00 PM at Saratoga Ambulance Barn

SCWEMS will be funding two individuals in Saratoga for EMT training to help out in the valley.

NEW BUSINESS

Mayor Davis would like the Council to write 4 goals over the next few years and he challenges the public to send goals to us at Town Hall or give to a Councilperson personally. He would like to prioritize and move forward with those goals.

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

The Council did not enter executive session.

FURTHER BUSINESS

There was no further business.

ADJOURNMENT

Motion made by Councilman Jerry Fluty to adjourn at 7:36pm, Seconded by Councilman Jacob Fluty. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, FEBRUARY 7, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Marie Christen, Town Clerk

Payment Approval Report Compared to Cash Requirements Report

Report Date	Payment Approval Report Total	Cash Requirements Report Total	Difference	Payee	Check Amount	Check Issue Date	Description
2/3/2023	\$ 116,032.90	\$ 112,846.26	\$ 3,186.64				
				Refund water tap, David Worthington	\$ 2,007.20	18-Jan	
				Upper Platte River December invoice	\$ 1,154.00	17-Jan	
				Ken Lehr reimburse phone cable	\$ 25.44	17-Jan	
					\$ -		
					\$ 3,186.64		

TOWN OF SARATOGA

Cash Requirements Report - Treasurer

Page: 1

Due date(s): All-All

Feb 03, 2023 02:20PM

Check Issue Date: 02/06/2023

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
02/07/2023		7579	A T & T MOBILITY	2873094755	245.15	.00	.00	245.15			
01/31/2023		1207	AMERICAN EXPRESS LO	10F08V	282.00	.00	.00	282.00			
01/31/2023		1207	AMERICAN EXPRESS LO	11146261645	59.96	.00	.00	59.96			
01/31/2023		1207	AMERICAN EXPRESS LO	11147552732	297.42	.00	.00	297.42			
01/31/2023		1207	AMERICAN EXPRESS LO	11183660428	31.87	.00	.00	31.87			
01/31/2023		1207	AMERICAN EXPRESS LO	11188744022	50.73	.00	.00	50.73			
01/31/2023		1207	AMERICAN EXPRESS LO	11310073092	32.86	.00	.00	32.86			
01/31/2023		1207	AMERICAN EXPRESS LO	182422966	63.99	.00	.00	63.99			
01/31/2023		1207	AMERICAN EXPRESS LO	2000106-761	81.30	.00	.00	81.30			
01/31/2023		1207	AMERICAN EXPRESS LO	332	125.04	.00	.00	125.04			
01/31/2023		1207	AMERICAN EXPRESS LO	3414-TPH	620.00	.00	.00	620.00			
01/31/2023		1207	AMERICAN EXPRESS LO	35581	92.00	.00	.00	92.00			
01/31/2023		1207	AMERICAN EXPRESS LO	403217	220.44	.00	.00	220.44			
01/31/2023		1207	AMERICAN EXPRESS LO	8180	4.93	.00	.00	4.93			
01/31/2023		1207	AMERICAN EXPRESS LO	B1	57.01	.00	.00	57.01			
01/31/2023		1207	AMERICAN EXPRESS LO	D014498886	14.99	.00	.00	14.99			
01/31/2023		1207	AMERICAN EXPRESS LO	KERIG 3576	35.98	.00	.00	35.98			
01/31/2023		1207	AMERICAN EXPRESS LO	P107012894:	24.68	.00	.00	24.68			
12/31/2023		1207	AMERICAN EXPRESS LO	11174024272	87.83	.00	.00	87.83			
02/08/2023		7591	Black Hills Energy 0330-32	6106033032	1,329.48	.00	.00	1,329.48			
02/08/2023		7590	Black Hills Energy 7231-14	7953723114	437.57	.00	.00	437.57			
02/08/2023		7589	Black Hills Energy 7275-62	6113727562-	999.44	.00	.00	999.44			
02/08/2023		3400	Black Hills Energy 8916-95	4893891695-	285.00	.00	.00	285.00			
02/08/2023		7592	Black Hills Energy 9457-17	6102945717	652.86	.00	.00	652.86			
01/23/2023		6910	BURNS INSURANCE AGE	12323	785.00	.00	.00	785.00			
02/17/2023		6800	BUSH-WELLS SPORTING	BBT010693	396.00	.00	.00	396.00			
12/20/2022		7106	CANDY MOUNTAIN	352594	85.50	.00	.00	85.50			
01/18/2023		7400	Capital Business Systems I	51105	940.00	.00	.00	940.00			
01/31/2023		1690	CARBON COUNTY SHERI	122022-HOL	300.00	.00	.00	300.00			
02/17/2023		1725	CARBON POWER & LIGH	166 0101 02	17,062.16	.00	.00	17,062.16			
01/19/2023		7624	Charles F. McVey	11923	237.36	.00	.00	237.36			
12/08/2022		7656	Colorado Cardio	12082022-1	5,372.00	.00	.00	5,372.00			
02/08/2023		6991	COWBOY COUTURE	2023-18	43.60	.00	.00	43.60			
01/10/2023		2095	Crimmins Associates	23-101	65.94	.00	.00	65.94			
02/10/2023		2180	DANA KEPNER Co.	2235796-00	2,008.75	.00	.00	2,008.75			
11/30/2022		7355	DBT Transportation Svcs. L	2550022	1,184.00	.00	.00	1,184.00			
02/10/2023		2920	HACH COMPANY	13415120	486.70	.00	.00	486.70			
10/20/2022		7635	Instrument & Supply West,	0005081-IN	432.40	.00	.00	432.40			
12/05/2022		7654	Kinsco	0012547-0	1,331.10	.00	.00	1,331.10			
12/05/2023		7654	Kinsco	0012545-0	1,331.10	.00	.00	1,331.10			
12/05/2023		7654	Kinsco	0012546-0	1,331.10	.00	.00	1,331.10			
01/22/2023		3505	LACAL EQUIPMENT INC.	0380532-IN	913.41	.00	.00	913.41			
01/16/2023		3530	LANE'S PLUMBING & HEA	24908	208.90	.00	.00	208.90			
12/31/2022		7643	Lewis & Lewis, Inc.	#4 FINAL 08	36,379.05	.00	.00	36,379.05			
03/02/2023		3930	MOTOROLA SOLUTIONS	8230398959	1,354.91	.00	.00	1,354.91			
12/31/2022		7148	NORCO, INC	36683354	27.59	.00	.00	27.59			
01/31/2023		4255	PERUE PRINTING	70272	10.50	.00	.00	10.50			
01/12/2023		7285	Pine Cove Consulting LLC	17036C	3,300.27	.00	.00	3,300.27			
01/31/2023		7285	Pine Cove Consulting LLC	17077C	250.00	.00	.00	250.00			
02/01/2023		7285	Pine Cove Consulting LLC	17151C	1,170.20	.00	.00	1,170.20			
02/09/2023		7362	Platte Valley Heating & Air	1892	312.50	.00	.00	312.50			
02/19/2023		7427	Rocky Mountain Air Solutio	30418258	323.31	.00	.00	323.31			
01/31/2023		4865	SARATOGA AUTO PARTS,	8771910	21.98	.00	.00	21.98			
01/31/2023		4865	SARATOGA AUTO PARTS,	8771956	48.06	.00	.00	48.06			
01/31/2023		4865	SARATOGA AUTO PARTS,	8772866	18.64	.00	.00	18.64			
01/31/2023		4865	SARATOGA AUTO PARTS,	8773339	57.98	.00	.00	57.98			

TOWN OF SARATOGA

Cash Requirements Report - Treasurer

Page: 2

Due date(s): All-All

Feb 03, 2023 02:20PM

Check Issue Date: 02/06/2023

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
01/31/2023		4865	SARATOGA AUTO PARTS,	8775346	28.99	.00	.00	28.99			
01/31/2023		4865	SARATOGA AUTO PARTS,	8775774	7.31	.00	.00	7.31			
01/31/2023		4865	SARATOGA AUTO PARTS,	8780571	1,749.99	.00	.00	1,749.99			
01/31/2023		4865	SARATOGA AUTO PARTS,	8780580	73.99	.00	.00	73.99			
01/31/2023		4865	SARATOGA AUTO PARTS,	8781071	26.47	.00	.00	26.47			
01/31/2023		4865	SARATOGA AUTO PARTS,	8781099	17.95	.00	.00	17.95			
01/31/2023		4865	SARATOGA AUTO PARTS,	8781525	4.20	.00	.00	4.20			
01/31/2023		4865	SARATOGA AUTO PARTS,	8781543	26.68	.00	.00	26.68			
01/31/2023		4865	SARATOGA AUTO PARTS,	8782579	90.17	.00	.00	90.17			
01/31/2023		4865	SARATOGA AUTO PARTS,	8782597	3.80	.00	.00	3.80			
01/31/2023		4865	SARATOGA AUTO PARTS,	8782677	310.22	.00	.00	310.22			
01/31/2023		4865	SARATOGA AUTO PARTS,	8783220	264.01	.00	.00	264.01			
01/31/2023		4865	SARATOGA AUTO PARTS,	8783453	1.58	.00	.00	1.58			
01/31/2023		4865	SARATOGA AUTO PARTS,	8783499	24.99	.00	.00	24.99			
01/31/2023		4865	SARATOGA AUTO PARTS,	8783630	13.19	.00	.00	13.19			
01/31/2023		4865	SARATOGA AUTO PARTS,	8785479	52.24	.00	.00	52.24			
01/31/2023		4865	SARATOGA AUTO PARTS,	8788225	13.99	.00	.00	13.99			
02/28/2023		4940	SARATOGA SUN, INC	34871	610.50	.00	.00	610.50			
02/28/2023		4940	SARATOGA SUN, INC	34932	499.50	.00	.00	499.50			
02/28/2023		4940	SARATOGA SUN, INC	34933	27.75	.00	.00	27.75			
02/28/2023		4940	SARATOGA SUN, INC	34934	92.50	.00	.00	92.50			
02/28/2023		4940	SARATOGA SUN, INC	34987	129.50	.00	.00	129.50			
02/28/2023		4940	SARATOGA SUN, INC	34988	92.50	.00	.00	92.50			
02/28/2023		4940	SARATOGA SUN, INC	35054	638.25	.00	.00	638.25			
02/28/2023		4940	SARATOGA SUN, INC	35055	111.00	.00	.00	111.00			
02/28/2023		4940	SARATOGA SUN, INC	35056	27.75	.00	.00	27.75			
02/28/2023		4940	SARATOGA SUN, INC	35079	27.75	.00	.00	27.75			
01/31/2023		5015	SHIVELY HARDWARE (TO	74323	18.20	.00	.00	18.20			
01/31/2023		5015	SHIVELY HARDWARE (TO	74435	16.98	.00	.00	16.98			
01/31/2023		5015	SHIVELY HARDWARE (TO	74591	30.87	.00	.00	30.87			
01/31/2023		5015	SHIVELY HARDWARE (TO	74652	4.99	.00	.00	4.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	74664	9.99	.00	.00	9.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	74746	34.46	.00	.00	34.46			
01/31/2023		5015	SHIVELY HARDWARE (TO	74749	44.98	.00	.00	44.98			
01/31/2023		5015	SHIVELY HARDWARE (TO	74765	29.99	.00	.00	29.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	74908	61.56	.00	.00	61.56			
01/31/2023		5015	SHIVELY HARDWARE (TO	74935	6.99	.00	.00	6.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	75018	15.87	.00	.00	15.87			
01/31/2023		5015	SHIVELY HARDWARE (TO	75059	8.99	.00	.00	8.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	75060	2.90	.00	.00	2.90			
01/31/2023		5015	SHIVELY HARDWARE (TO	75156	10.28	.00	.00	10.28			
01/31/2023		5015	SHIVELY HARDWARE (TO	75484	3.58	.00	.00	3.58			
01/31/2023		5015	SHIVELY HARDWARE (TO	75498	8.99	.00	.00	8.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	75499	33.99	.00	.00	33.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	75504	5.68	.00	.00	5.68			
01/31/2023		5015	SHIVELY HARDWARE (TO	IC20390	34.99	.00	.00	34.99			
01/31/2023		5015	SHIVELY HARDWARE (TO	IC20432	30.00	.00	.00	30.00			
01/31/2023		5015	SHIVELY HARDWARE (TO	IC20683	132.00	.00	.00	132.00			
01/18/2023		7655	Sports & Fitness	14158	2,065.00	.00	.00	2,065.00			
12/31/2022		7438	Stinker Stores Inc. for AR	CFN007053	3,852.57	.00	.00	3,852.57			
01/18/2023		7551	SUNDAHL POWERS KAP	14661	7,692.00	.00	.00	7,692.00			
02/10/2023		7612	T-O Engineers, Inc.	220036-11	3,463.25	.00	.00	3,463.25			
02/16/2023		7612	T-O Engineers, Inc.	220235-8	982.50	.00	.00	982.50			
02/26/2023		5630	UNION TELEPHONE CO	70122064 01	599.68	.00	.00	599.68			
03/08/2023		5630	UNION TELEPHONE CO	70001447 01	422.27	.00	.00	422.27			
03/08/2023		5630	UNION TELEPHONE CO	70102786 1/	67.76	.00	.00	67.76			

TOWN OF SARATOGA

Cash Requirements Report - Treasurer

Page: 3

Due date(s): All-All

Feb 03, 2023 02:20PM

Check Issue Date: 02/06/2023

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
03/15/2023		5630	UNION TELEPHONE CO	70091365-1/	49.14	.00	.00	49.14			
03/15/2023		5630	UNION TELEPHONE CO	70091372-1/	100.33	.00	.00	100.33			
03/15/2023		5630	UNION TELEPHONE CO	70091381-1/	105.88	.00	.00	105.88			
03/15/2023		5630	UNION TELEPHONE CO	70091416-1/	106.80	.00	.00	106.80			
03/15/2023		5630	UNION TELEPHONE CO	70091422-1/	291.61	.00	.00	291.61			
03/15/2023		5630	UNION TELEPHONE CO	70092204-1/	77.49	.00	.00	77.49			
02/24/2023		7528	Upper Platte River Solid W	1252023	1,154.00	.00	.00	1,154.00			
01/17/2023		5695	VALLEY FIRE EXTINGUIS	7377	771.45	.00	.00	771.45			
01/17/2023		5695	VALLEY FIRE EXTINGUIS	7378	108.65	.00	.00	108.65			
01/17/2023		5695	VALLEY FIRE EXTINGUIS	7379	24.00	.00	.00	24.00			
01/26/2023		6120	WYOMING LAW ENFORC	C-11931	178.50	.00	.00	178.50			
12/05/2022		6705	WYOMING MACHINERY	CRPO73995	309.35-	.00	.00	309.35-			
12/05/2022		6705	WYOMING MACHINERY	PO7396119	27.90	.00	.00	27.90			
12/05/2022		6705	WYOMING MACHINERY	PO7397764	111.59	.00	.00	111.59			
12/05/2022		6705	WYOMING MACHINERY	PO7397765	375.87	.00	.00	375.87			
12/06/2022		6705	WYOMING MACHINERY	CRPO74160	27.90-	.00	.00	27.90-			
02/24/2023		6705	WYOMING MACHINERY	PO7470298	137.88	.00	.00	137.88			
02/24/2023		6705	WYOMING MACHINERY	PO7470299	199.63	.00	.00	199.63			
02/24/2023		6705	WYOMING MACHINERY	PO7470300	81.43	.00	.00	81.43			
02/24/2023		6705	WYOMING MACHINERY	PO7470301	101.89	.00	.00	101.89			
02/24/2023		6705	WYOMING MACHINERY	PO7475553	193.28	.00	.00	193.28			
02/24/2023		6705	WYOMING MACHINERY	PO7475554	273.30	.00	.00	273.30			
02/24/2023		6705	WYOMING MACHINERY	PO7475555	132.27	.00	.00	132.27			
Grand Totals:				135	112,846.26	.00	.00	112,846.26			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
10/20/2022	432.40	.00	.00	432.40	432.40
11/30/2022	1,184.00	.00	.00	1,184.00	1,616.40
12/05/2022	1,537.11	.00	.00	1,537.11	3,153.51
12/06/2022	27.90-	.00	.00	27.90-	3,125.61
12/08/2022	5,372.00	.00	.00	5,372.00	8,497.61
12/20/2022	85.50	.00	.00	85.50	8,583.11
12/31/2022	40,259.21	.00	.00	40,259.21	48,842.32
01/10/2023	65.94	.00	.00	65.94	48,908.26
01/12/2023	3,300.27	.00	.00	3,300.27	52,208.53
01/16/2023	208.90	.00	.00	208.90	52,417.43
01/17/2023	904.10	.00	.00	904.10	53,321.53
01/18/2023	10,697.00	.00	.00	10,697.00	64,018.53
01/19/2023	237.36	.00	.00	237.36	64,255.89
01/22/2023	913.41	.00	.00	913.41	65,169.30
01/23/2023	785.00	.00	.00	785.00	65,954.30
01/26/2023	178.50	.00	.00	178.50	66,132.80
01/31/2023	6,058.41	.00	.00	6,058.41	72,191.21
02/01/2023	1,170.20	.00	.00	1,170.20	73,361.41
02/07/2023	245.15	.00	.00	245.15	73,606.56
02/08/2023	3,747.95	.00	.00	3,747.95	77,354.51
02/09/2023	312.50	.00	.00	312.50	77,667.01
02/10/2023	5,958.70	.00	.00	5,958.70	83,625.71
02/16/2023	982.50	.00	.00	982.50	84,608.21

TOWN OF SARATOGA

Cash Requirements Report - Treasurer

Page: 4

Due date(s): All-All

Feb 03, 2023 02:20PM

Check Issue Date: 02/06/2023

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
02/17/2023	17,458.16	.00	.00	17,458.16	102,066.37
02/19/2023	323.31	.00	.00	323.31	102,389.68
02/24/2023	2,273.68	.00	.00	2,273.68	104,663.36
02/26/2023	599.68	.00	.00	599.68	105,263.04
02/28/2023	2,257.00	.00	.00	2,257.00	107,520.04
03/02/2023	1,354.91	.00	.00	1,354.91	108,874.95
03/08/2023	490.03	.00	.00	490.03	109,364.98
03/15/2023	731.25	.00	.00	731.25	110,096.23
12/05/2023	2,662.20	.00	.00	2,662.20	112,758.43
12/31/2023	87.83	.00	.00	87.83	112,846.26
Grand Totals:					
	112,846.26	.00	.00	112,846.26	

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
A T & T MOBILITY									
7579	A T & T MOBILITY	287309475560	POLICE CELL PHONES	01/12/2023	245.15	.00		10-421-280	123
7579	A T & T MOBILITY	287309475560	phones	01/12/2023	.00	.00		10-421-280	123
7579	A T & T MOBILITY	287309475560	Phones	01/12/2023	.00	.00		10-421-280	123
7579	A T & T MOBILITY	287309475560		01/12/2023	.00	.00		10-421-280	123
Total A T & T MOBILITY:					245.15	.00			
AMERICAN EXPRESS LOAD # 004105									
1207	AMERICAN EXPRESS LOAD # 00410	10F08V	Room for McVay	01/16/2023	141.00	.00		51-531-235	123
1207	AMERICAN EXPRESS LOAD # 00410	10F08V	Room for McVay	01/16/2023	141.00	.00		52-532-235	123
1207	AMERICAN EXPRESS LOAD # 00410	111462616453	Amazon Exercise mat wall	01/04/2023	59.96	.00		10-445-250	123
1207	AMERICAN EXPRESS LOAD # 00410	111475527326	Amazon first aid kit	01/05/2023	297.42	.00		10-445-220	123
1207	AMERICAN EXPRESS LOAD # 00410	111740242723	Balls for gym	12/22/2022	87.83	.00		10-445-762	1222
1207	AMERICAN EXPRESS LOAD # 00410	111836604286	Amazon first aid kit	01/05/2023	31.87	.00		10-445-762	123
1207	AMERICAN EXPRESS LOAD # 00410	111887440226	Amazon cleanup kit	01/06/2023	50.73	.00		10-445-762	123
1207	AMERICAN EXPRESS LOAD # 00410	113100730928	carpet cleaner	01/03/2023	32.86	.00		10-421-240	123
1207	AMERICAN EXPRESS LOAD # 00410	182422966	Zoom meetings	01/02/2023	63.99	.00		10-411-245	123
1207	AMERICAN EXPRESS LOAD # 00410	2000106-7617	paper towels walmart	12/30/2022	81.30	.00		10-442-240	1222
1207	AMERICAN EXPRESS LOAD # 00410	332	Olive Garden WAM Clerk, Beck-Council	01/25/2023	50.02	.00		10-411-230	123
1207	AMERICAN EXPRESS LOAD # 00410	332	Olive Garden WAM Rec Director	01/25/2023	25.00	.00		10-445-230	123
1207	AMERICAN EXPRESS LOAD # 00410	332	Olive Garden WAM Mayor, Fluty-Counc	01/25/2023	16.67	.00		51-531-230	123
1207	AMERICAN EXPRESS LOAD # 00410	332	Olive Garden WAM Mayor, Fluty-Counc	01/25/2023	16.67	.00		52-532-230	123
1207	AMERICAN EXPRESS LOAD # 00410	332	Olive Garden WAM Mayor, Fluty-Counc	01/25/2023	16.68	.00		10-431-230	123
1207	AMERICAN EXPRESS LOAD # 00410	3414-TPH	Plains hotel WAM Rec Director	01/25/2023	124.00	.00		10-445-230	123
1207	AMERICAN EXPRESS LOAD # 00410	3414-TPH	Plains hotel WAM, Clerk, Beck-Council	01/25/2023	248.00	.00		10-411-230	123
1207	AMERICAN EXPRESS LOAD # 00410	3414-TPH	Plains hotel WAM Mayor, Fluty-Council	01/25/2023	82.66	.00		51-531-230	123
1207	AMERICAN EXPRESS LOAD # 00410	3414-TPH	Plains hotel WAM Mayor, Fluty-Council	01/25/2023	82.66	.00		52-532-230	123
1207	AMERICAN EXPRESS LOAD # 00410	3414-TPH	Plains hotel WAM Mayor, Fluty-Council	01/25/2023	82.68	.00		10-431-230	123
1207	AMERICAN EXPRESS LOAD # 00410	35581	AED market - AED pads	01/06/2023	92.00	.00		10-445-762	123
1207	AMERICAN EXPRESS LOAD # 00410	403217	Carquest coolant	01/24/2023	220.44	.00		10-431-248	123
1207	AMERICAN EXPRESS LOAD # 00410	8180	Family dollar plunger	01/11/2023	4.93	.00		10-411-240	123
1207	AMERICAN EXPRESS LOAD # 00410	B1	Sanford's WAM Clerk	01/25/2023	19.00	.00		10-411-230	123
1207	AMERICAN EXPRESS LOAD # 00410	B1	Sanford's WAM - Mayor, Fluty-Council	01/25/2023	12.67	.00		51-531-230	123
1207	AMERICAN EXPRESS LOAD # 00410	B1	Sanford's WAM - Mayor, Fluty-Council	01/25/2023	12.67	.00		52-532-230	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
1207	AMERICAN EXPRESS LOAD # 00410	B1	Sanford's WAM - Mayor, Fluty-Council	01/25/2023	12.67	.00		10-431-230	123
1207	AMERICAN EXPRESS LOAD # 00410	D01449888615	Amazon prime membership	01/05/2023	14.99	.00		10-411-245	123
1207	AMERICAN EXPRESS LOAD # 00410	KERIG 357682	Kerig coffee	01/11/2023	35.98	.00		10-411-240	123
1207	AMERICAN EXPRESS LOAD # 00410	P107012894:0	McCandless Truck Ctr- water inlet elbo	01/23/2023	24.68	.00		10-431-248	123
Total AMERICAN EXPRESS LOAD # 004105:					2,183.03	.00			
Black Hills Energy 0330-32									
7591	Black Hills Energy 0330-32	6106033032 12	Utilities 1216-0117	01/19/2023	1,329.48	.00		10-431-270	123
Total Black Hills Energy 0330-32:					1,329.48	.00			
Black Hills Energy 7231-14									
7590	Black Hills Energy 7231-14	7953723114 12	Utilities 1216-0117	01/19/2023	218.79	.00		10-411-270	123
7590	Black Hills Energy 7231-14	7953723114 12	Utilities 1216-0117	01/19/2023	218.78	.00		10-421-270	123
Total Black Hills Energy 7231-14:					437.57	.00			
Black Hills Energy 7275-62									
7589	Black Hills Energy 7275-62	6113727562-12	Utilities 1216-0117	01/19/2023	999.44	.00		10-422-270	123
Total Black Hills Energy 7275-62:					999.44	.00			
Black Hills Energy 8916-95									
3400	Black Hills Energy 8916-95	4893891695-1	Utilities 1216-0117	01/19/2023	285.00	.00		10-422-270	123
Total Black Hills Energy 8916-95:					285.00	.00			
Black Hills Energy 9457-17									
7592	Black Hills Energy 9457-17	6102945717 12	Utilities 1216-0117	01/19/2023	326.43	.00		52-532-270	123
7592	Black Hills Energy 9457-17	6102945717 12	Utilities 1216-0117	01/19/2023	326.43	.00		51-531-270	123
Total Black Hills Energy 9457-17:					652.86	.00			
BURNS INSURANCE AGENCY, INC									
6910	BURNS INSURANCE AGENCY, INC	12323	Mike Morris Bond 1/23/23-1/23/25	01/23/2023	212.50	.00		10-421-515	123
6910	BURNS INSURANCE AGENCY, INC	12323	Mike Cooley Bond 1/23/23-1/23/25	01/23/2023	175.00	.00		10-411-515	123
6910	BURNS INSURANCE AGENCY, INC	12323	Sarah Laughin Bond 1/15/23-1/15/24	01/23/2023	100.00	.00		10-445-515	123
6910	BURNS INSURANCE AGENCY, INC	12323	Chuck Davis Bond 1/23/23-1/23/25	01/23/2023	297.50	.00		10-411-515	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total BURNS INSURANCE AGENCY, INC:					785.00	.00			
BUSH-WELLS SPORTING GOODS									
6800	BUSH-WELLS SPORTING GOODS	BBT010693	Rear mount goals	01/17/2023	396.00	.00		10-445-262	123
Total BUSH-WELLS SPORTING GOODS:					396.00	.00			
CANDY MOUNTAIN									
7106	CANDY MOUNTAIN	352594	Bottles of water	12/20/2022	42.75	.00		10-421-240	1222
7106	CANDY MOUNTAIN	352594	Bottles of water	12/20/2022	42.75	.00		10-411-240	1222
Total CANDY MOUNTAIN:					85.50	.00			
Capital Business Systems Inc. (WY)									
7400	Capital Business Systems Inc. (WY)	51105	Replacment Printer for PD Dispatch	01/18/2023	940.00	.00		10-421-740	123
Total Capital Business Systems Inc. (WY):					940.00	.00			
CARBON COUNTY SHERIFF'S OFFICE									
1690	CARBON COUNTY SHERIFF'S OFFIC	122022-HOLD	Dennis Holden 3 days Inc. 12/23-12/25	01/10/2023	300.00	.00		10-413-485	123
Total CARBON COUNTY SHERIFF'S OFFICE:					300.00	.00			
CARBON POWER & LIGHT, INC.									
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 - Town Hall	02/01/2023	356.22	.00		10-411-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 PVCC	02/01/2023	92.65	.00		10-410-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 Police	02/01/2023	356.21	.00		10-421-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 Fire	02/01/2023	373.75	.00		10-422-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 streets	02/01/2023	5,097.66	.00		10-431-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 water	02/01/2023	2,898.48	.00		51-531-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 sewer	02/01/2023	5,648.27	.00		52-532-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 airport	02/01/2023	229.35	.00		42-533-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 lake	02/01/2023	138.01	.00		10-443-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 hot pool	02/01/2023	374.18	.00		10-442-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 swimming pool	02/01/2023	1,122.54	.00		10-441-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 parks	02/01/2023	127.45	.00		10-444-270	223
1725	CARBON POWER & LIGHT, INC.	166 0101 0201	Utilities 1/1-2/1 bridge	02/01/2023	247.39	.00		48-434-270	223

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total CARBON POWER & LIGHT, INC.:					17,062.16	.00			
Charles F. McVey									
7624	Charles F. McVey	11923	Mileage for Training for weed & pest	01/19/2023	104.00	.00		51-531-230	123
7624	Charles F. McVey	11923	Mileage for Training for weed & pest	01/19/2023	104.00	.00		52-532-230	123
7624	Charles F. McVey	11923	Food for Training for weed & pest	01/19/2023	5.19	.00		51-531-235	123
7624	Charles F. McVey	11923	Food for Training for weed & pest	01/19/2023	5.19	.00		52-532-230	123
7624	Charles F. McVey	11923	Food for Training for weed & pest	01/19/2023	3.72	.00		51-531-235	123
7624	Charles F. McVey	11923	Food for Training for weed & pest	01/19/2023	3.72	.00		52-532-230	123
7624	Charles F. McVey	11923	Food for Training for weed & pest	01/19/2023	5.77	.00		51-531-235	123
7624	Charles F. McVey	11923	Food for Training for weed & pest	01/19/2023	5.77	.00		52-532-230	123
Total Charles F. McVey:					237.36	.00			
Colorado Cardio									
7656	Colorado Cardio	12082022-1	2 Treadmills & 1 rowing Machine	12/08/2022	5,372.00	.00		10-445-486	1222
Total Colorado Cardio:					5,372.00	.00			
COWBOY COUTURE									
6991	COWBOY COUTURE	2023-18	Uniforms - cap	01/24/2023	43.60	.00		10-421-200	123
Total COWBOY COUTURE:					43.60	.00			
Crimmins Associates									
2095	Crimmins Associates	23-101	Never Forget Park website renewal - 6	01/10/2023	65.94	.00		10-444-724	123
Total Crimmins Associates:					65.94	.00			
DANA KEPNER Co.									
2180	DANA KEPNER Co.	2235796-00	Repair from freeze- 4: valve, gasket, co	01/10/2023	2,008.75	.00		10-442-262	123
Total DANA KEPNER Co.:					2,008.75	.00			
David Worthington									
7653	David Worthington	011823	Refund for Water Tap expenses	01/18/2023	2,007.20	2,007.20	01/19/2023	51-370-715	123
Total David Worthington:					2,007.20	2,007.20			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
DBT Transportation Svcs. LLC.									
7355	DBT Transportation Svcs. LLC.	2550022	Quartly service 10/1-12/31	10/01/2022	1,184.00	.00		42-533-262	1022
Total DBT Transportation Svcs. LLC.:					1,184.00	.00			
HACH COMPANY									
2920	HACH COMPANY	13415120	Ammonia TNT+ HR pk-25	01/10/2023	486.70	.00		52-532-241	123
Total HACH COMPANY:					486.70	.00			
Instrument & Supply West, Inc.									
7635	Instrument & Supply West, Inc.	0005081-IN	WG-702 Annual Maint Kit	09/20/2022	216.20	.00		51-531-240	922
7635	Instrument & Supply West, Inc.	0005081-IN	WG-702 Annual Maint Kit	09/20/2022	216.20	.00		52-532-240	922
Total Instrument & Supply West, Inc.:					432.40	.00			
Kinsco									
7654	Kinsco	0012545-0	Safety Vests	12/05/2023	1,331.10	.00		10-421-491	1222
7654	Kinsco	0012546-0	Safety Vests	12/05/2023	1,331.10	.00		10-421-491	1222
7654	Kinsco	0012547-0	Safety Vests	12/05/2022	1,331.10	.00		10-421-491	1222
Total Kinsco:					3,993.30	.00			
LACAL EQUIPMENT INC.									
3505	LACAL EQUIPMENT INC.	0380532-IN	Chain for street Sander	12/22/2022	913.41	.00		10-431-248	1222
Total LACAL EQUIPMENT INC.:					913.41	.00			
LANE'S PLUMBING & HEATING									
3530	LANE'S PLUMBING & HEATING	24908	Replaced Cartridge to E lav Faucet	01/16/2023	208.90	.00		10-442-262	123
Total LANE'S PLUMBING & HEATING:					208.90	.00			
Lewis & Lewis, Inc.									
7643	Lewis & Lewis, Inc.	#4 FINAL 0815	Enterance road & Parking area Improve	12/05/2022	36,379.05	.00		42-534-340	1222
Total Lewis & Lewis, Inc.:					36,379.05	.00			
MOTOROLA SOLUTIONS									
3930	MOTOROLA SOLUTIONS	8230398959	maintenance contract 3/1-3/31/23	01/31/2023	1,354.91	.00		10-421-320	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total MOTOROLA SOLUTIONS:					1,354.91	.00			
NORCO, INC									
7148	NORCO, INC	36683354	Cylinder rent 12/1-12/31/22	12/31/2022	27.59	.00		10-431-240	1222
Total NORCO, INC:					27.59	.00			
PERUE PRINTING									
4255	PERUE PRINTING	70272	Storage Boxes	01/05/2023	10.50	.00		10-421-240	123
Total PERUE PRINTING:					10.50	.00			
Pine Cove Consulting LLC									
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	660.07	.00		10-411-320	123
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	165.01	.00		10-412-320	123
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	165.01	.00		51-531-320	123
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	165.01	.00		52-532-320	123
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	1,650.14	.00		10-421-320	123
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	165.01	.00		10-413-320	123
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	165.01	.00		10-445-320	123
7285	Pine Cove Consulting LLC	17036C	Ruckus ICX 7150-214P Switch L3	01/12/2023	165.01	.00		10-442-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	67.50	.00		10-411-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	12.50	.00		10-412-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	25.00	.00		51-531-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	25.00	.00		52-532-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	82.50	.00		10-421-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	12.50	.00		10-413-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	12.50	.00		10-445-320	123
7285	Pine Cove Consulting LLC	17077C	Office 365 Jan 23	01/31/2023	12.50	.00		10-442-320	123
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	315.95	.00		10-411-320	223
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	58.51	.00		10-412-320	223
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	117.02	.00		51-531-320	223
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	117.02	.00		52-532-320	223
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	386.17	.00		10-421-320	223
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	58.51	.00		10-413-320	223
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	58.51	.00		10-445-320	223
7285	Pine Cove Consulting LLC	17151C	Managed service Feb	02/01/2023	58.51	.00		10-442-320	223

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Pine Cove Consulting LLC:					4,720.47	.00			
Platte Valley Heating & Air									
7362	Platte Valley Heating & Air	1892	Service call Flame sensor	01/30/2023	312.50	.00		10-421-262	123
Total Platte Valley Heating & Air :					312.50	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	30418258	Bottle rental 12/21-1/20	01/20/2023	107.77	.00		52-532-241	123
7427	Rocky Mountain Air Solutions	30418258	Bottle rental 12/21-1/20	01/20/2023	107.77	.00		51-531-240	123
7427	Rocky Mountain Air Solutions	30418258	Bottle rental 12/21-1/20	01/20/2023	107.77	.00		51-531-241	123
Total Rocky Mountain Air Solutions:					323.31	.00			
SARATOGA AUTO PARTS, Inc (Town)									
4865	SARATOGA AUTO PARTS, Inc (Town)	8771910	antifreeze	01/04/2023	21.98	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8771956	oil filter oil	01/04/2023	48.06	.00		10-421-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8772866	oil filters	01/05/2023	18.64	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8773339	twostrap	01/06/2023	57.98	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8775346	Flush latch	01/09/2023	28.99	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8775774	wiper blade	01/10/2023	7.31	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8780571	Drums of oil	01/18/2023	1,749.99	.00		10-431-250	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8780580	hyd fluid	01/18/2023	73.99	.00		10-431-248	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8781071	Filter and hose	01/19/2023	26.47	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8781099	clamps	01/19/2023	17.95	.00		10-431-250	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8781525	spark plugs	01/20/2023	4.20	.00		10-431-250	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8781543	air filter	01/20/2023	26.68	.00		10-431-250	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8782579	air filters	01/23/2023	90.17	.00		10-431-250	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8782597	rivits	01/23/2023	3.80	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8782677	oil and hyd filters	01/23/2023	310.22	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8783220	fuel oil filters	01/24/2023	264.01	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8783453	o rings	01/24/2023	1.58	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8783499	steering fluid	01/24/2023	24.99	.00		10-431-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8783630	Hyd Filters	01/24/2023	13.19	.00		10-431-250	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8785479	capsules	01/27/2023	52.24	.00		10-421-255	123
4865	SARATOGA AUTO PARTS, Inc (Town)	8788225	Antifreeze	01/31/2023	13.99	.00		10-431-250	123
Total SARATOGA AUTO PARTS, Inc (Town):					2,856.43	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
SARATOGA SUN, INC									
4940	SARATOGA SUN, INC	34871	Legal Dec 6 meeting min	01/05/2023	610.50	.00		10-411-220	123
4940	SARATOGA SUN, INC	34932	Legal Dec 20 min	01/12/2023	499.50	.00		10-411-220	123
4940	SARATOGA SUN, INC	34933	Legal Manual Checks	01/12/2023	27.75	.00		10-411-220	123
4940	SARATOGA SUN, INC	34934	Legal Cash Requirements	01/12/2023	92.50	.00		10-411-220	123
4940	SARATOGA SUN, INC	34987	Legal Wage notice	01/19/2023	129.50	.00		10-411-220	123
4940	SARATOGA SUN, INC	34988	Legal Drinking Water public notice	01/19/2023	92.50	.00		51-531-220	123
4940	SARATOGA SUN, INC	35054	Legal Council min.	01/26/2023	638.25	.00		10-411-220	123
4940	SARATOGA SUN, INC	35055	Legal Cash Requirements	01/26/2023	111.00	.00		10-411-220	123
4940	SARATOGA SUN, INC	35056	Legal Manual Checks	01/26/2023	27.75	.00		10-411-220	123
4940	SARATOGA SUN, INC	35079	Legal Manual Checks	01/25/2023	27.75	.00		10-411-220	123
Total SARATOGA SUN, INC:					2,257.00	.00			
SHIVELY HARDWARE (TOWN #28210)									
5015	SHIVELY HARDWARE (TOWN #28210)	74323	1/4 proof chain, cable clamp	01/05/2023	18.20	.00		10-431-255	123
5015	SHIVELY HARDWARE (TOWN #28210)	74435	Blue heat ice melt	01/07/2023	16.98	.00		10-442-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	74591	Blk cable tie	01/10/2023	30.87	.00		51-531-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	74652	crano clog remover	01/11/2023	4.99	.00		10-411-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	74664	Por Drain opener	01/12/2023	9.99	.00		10-411-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	74746	elbows primer cemnet	01/13/2023	34.46	.00		52-532-251	123
5015	SHIVELY HARDWARE (TOWN #28210)	74749	Laser blade, recip blade	01/13/2023	44.98	.00		10-431-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	74765	Promist max mop	01/13/2023	29.99	.00		10-445-241	123
5015	SHIVELY HARDWARE (TOWN #28210)	74908	valve coupling	01/17/2023	61.56	.00		10-442-262	123
5015	SHIVELY HARDWARE (TOWN #28210)	74935	union	01/17/2023	3.49	.00		52-532-251	123
5015	SHIVELY HARDWARE (TOWN #28210)	74935	union	01/17/2023	3.50	.00		51-531-251	123
5015	SHIVELY HARDWARE (TOWN #28210)	75018	fluo tube	01/19/2023	15.87	.00		10-411-262	123
5015	SHIVELY HARDWARE (TOWN #28210)	75059	cable tie	01/19/2023	8.99	.00		10-431-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	75060	keyt duplicate	01/19/2023	.97	.00		51-531-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	75060	keyt duplicate	01/19/2023	.97	.00		52-532-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	75060	keyt duplicate	01/19/2023	.96	.00		10-442-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	75156	scotch brit polish	01/23/2023	10.28	.00		10-431-240	123
5015	SHIVELY HARDWARE (TOWN #28210)	75484	cable clamp	01/30/2023	3.58	.00		10-431-248	123
5015	SHIVELY HARDWARE (TOWN #28210)	75498	metal	01/31/2023	8.99	.00		10-431-250	123
5015	SHIVELY HARDWARE (TOWN #28210)	75499	poly snow pusher	01/31/2023	33.99	.00		10-431-248	123
5015	SHIVELY HARDWARE (TOWN #28210)	75504	bolt locknut	01/31/2023	5.68	.00		10-431-250	123
5015	SHIVELY HARDWARE (TOWN #28210)	IC20390	Lock pivot	01/05/2023	34.99	.00		10-431-248	123
5015	SHIVELY HARDWARE (TOWN #28210)	IC20432	Tire labor	01/09/2023	30.00	.00		10-421-255	123
5015	SHIVELY HARDWARE (TOWN #28210)	IC20683	tire labor	01/20/2023	132.00	.00		10-431-250	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total SHIVELY HARDWARE (TOWN #28210):					546.28	.00			
Sports & Fitness									
7655	Sports & Fitness	14158	3 Used Keiser M3 Indoor bikes	01/18/2023	2,065.00	.00		10-445-486	123
Total Sports & Fitness:					2,065.00	.00			
Stinker Stores Inc. for AR Dept. 566									
7438	Stinker Stores Inc. for AR Dept. 566	CFN007053	City Fuel Useage - Water Dept	12/31/2022	550.79	.00		51-531-256	1222
7438	Stinker Stores Inc. for AR Dept. 566	CFN007053	City Fuel Useage - Sewer Dept	12/31/2022	550.78	.00		52-532-256	1222
7438	Stinker Stores Inc. for AR Dept. 566	CFN007053	City Fuel Useage - Police Dept	12/31/2022	524.50	.00		10-421-256	1222
7438	Stinker Stores Inc. for AR Dept. 566	CFN007053	City Fuel Useage - fire Dept	12/31/2022	218.11	.00		10-422-256	1222
7438	Stinker Stores Inc. for AR Dept. 566	CFN007053	City Fuel Useage - Street Dept	12/31/2022	2,008.39	.00		10-431-256	1222
Total Stinker Stores Inc. for AR Dept. 566:					3,852.57	.00			
SUNDAHL POWERS KAPP & MARTIN LLC									
7551	SUNDAHL POWERS KAPP & MARTIN	14661	Service dates 12/1/22-12/31/22	01/18/2023	4,362.00	.00		10-411-310	123
7551	SUNDAHL POWERS KAPP & MARTIN	14661	Service dates 12/1/22-12/31/22	01/18/2023	645.00	.00		10-412-310	123
7551	SUNDAHL POWERS KAPP & MARTIN	14661	Service dates 12/1/22-12/31/22	01/18/2023	1,496.00	.00		10-413-310	123
7551	SUNDAHL POWERS KAPP & MARTIN	14661	Service dates 12/1/22-12/31/22	01/18/2023	154.00	.00		42-533-310	123
7551	SUNDAHL POWERS KAPP & MARTIN	14661	Service dates 12/1/22-12/31/22	01/18/2023	517.50	.00		51-531-310	123
7551	SUNDAHL POWERS KAPP & MARTIN	14661	Service dates 12/1/22-12/31/22	01/18/2023	517.50	.00		52-532-310	123
Total SUNDAHL POWERS KAPP & MARTIN LLC:					7,692.00	.00			
T-O Engineers, Inc.									
7612	T-O Engineers, Inc.	220036-11	Spring Ave water line 12/1-12/31/22	01/11/2023	3,463.25	.00		51-531-720	123
7612	T-O Engineers, Inc.	220235-8	Saratoga Grading Plan 12/1-12/31/22	02/16/2023	982.50	.00		10-411-760	223
Total T-O Engineers, Inc.:					4,445.75	.00			
UNION TELEPHONE CO									
5630	UNION TELEPHONE CO	70001447 0117	Phone 1/17-02/16/23	01/17/2023	422.27	.00		25-421-320	123
5630	UNION TELEPHONE CO	70091365-1/24	Telephone service 1/24-2/23	01/24/2023	49.14	.00		10-422-280	123
5630	UNION TELEPHONE CO	70091372-1/24	Telephone service 1/24-2/23	01/24/2023	100.33	.00		42-533-280	123
5630	UNION TELEPHONE CO	70091381-1/24	Telephone service 1/24-2/23	01/24/2023	18.00	.00		10-413-280	123
5630	UNION TELEPHONE CO	70091381-1/24	Telephone service 1/24-2/23	01/24/2023	18.00	.00		10-443-280	123
5630	UNION TELEPHONE CO	70091381-1/24	Telephone service 1/24-2/23	01/24/2023	34.94	.00		51-531-280	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
5630	UNION TELEPHONE CO	70091381-1/24	Telephone service 1/24-2/23	01/24/2023	34.94	.00		52-532-280	123
5630	UNION TELEPHONE CO	70091416-1/24	Telephone service 1/24-2/23	01/24/2023	85.44	.00		10-411-280	123
5630	UNION TELEPHONE CO	70091416-1/24	Telephone service 1/24-2/23	01/24/2023	21.36	.00		10-413-280	123
5630	UNION TELEPHONE CO	70091422-1/24	Telephone service 1/24-2/23	01/24/2023	291.61	.00		10-421-280	123
5630	UNION TELEPHONE CO	70092204-1/24	Telephone service 1/24-2/23	01/24/2023	77.49	.00		10-445-280	123
5630	UNION TELEPHONE CO	70102786 1/17	Phone 1/17-02/16/23	01/17/2023	67.76	.00		10-421-280	123
5630	UNION TELEPHONE CO	70122064 0117	Phone 1/17-02/16/23	01/17/2023	101.95	.00		10-411-280	123
5630	UNION TELEPHONE CO	70122064 0117	Phone 1/17-02/16/23	01/17/2023	77.95	.00		10-412-280	123
5630	UNION TELEPHONE CO	70122064 0117	Phone 1/17-02/16/23	01/17/2023	161.91	.00		10-431-280	123
5630	UNION TELEPHONE CO	70122064 0117	Phone 1/17-02/16/23	01/17/2023	101.95	.00		10-445-280	123
5630	UNION TELEPHONE CO	70122064 0117	Phone 1/17-02/16/23	01/17/2023	77.96	.00		51-531-280	123
5630	UNION TELEPHONE CO	70122064 0117	Phone 1/17-02/16/23	01/17/2023	77.96	.00		52-532-280	123
Total UNION TELEPHONE CO:					1,820.96	.00			
Upper Platte River Solid Waste DispDist									
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - Lake	01/25/2023	142.00	.00		10-443-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - Kathy Glode	01/25/2023	38.00	.00		10-444-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - Veterans Island	01/25/2023	245.00	.00		10-444-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - Hotpool	01/25/2023	408.00	.00		10-442-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - Town Hall	01/25/2023	19.00	.00		10-411-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - Police	01/25/2023	19.00	.00		10-421-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - water	01/25/2023	122.50	.00		51-531-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - sewer	01/25/2023	38.00	.00		52-532-262	123
7528	Upper Platte River Solid Waste DispDis	1252023	Waste Removal Jan - streets	01/25/2023	122.50	.00		10-431-262	123
Total Upper Platte River Solid Waste DispDist:					1,154.00	.00			
VALLEY FIRE EXTINGUISHER SERV									
5695	VALLEY FIRE EXTINGUISHER SERV	7377	FIRE Extinguisher Maintenance	01/17/2023	257.15	.00		10-431-262	123
5695	VALLEY FIRE EXTINGUISHER SERV	7377	FIRE Extinguisher Maintenance	01/17/2023	257.15	.00		51-531-262	123
5695	VALLEY FIRE EXTINGUISHER SERV	7377	FIRE Extinguisher Maintenance	01/17/2023	257.15	.00		52-532-262	123
5695	VALLEY FIRE EXTINGUISHER SERV	7378	FIRE Extinguisher Maintenance	01/17/2023	108.65	.00		10-411-262	123
5695	VALLEY FIRE EXTINGUISHER SERV	7379	FIRE Extinguisher Maintenance	01/17/2023	24.00	.00		10-421-262	123
Total VALLEY FIRE EXTINGUISHER SERV:					904.10	.00			
WYOMING LAW ENFORCEMENT ACADEMY									
6120	WYOMING LAW ENFORCEMENT AC	C-11931	Peace Officer Trng for Martin Peterson	12/27/2022	178.50	.00		10-421-235	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total WYOMING LAW ENFORCEMENT ACADEMY:					178.50	.00			
WYOMING MACHINERY COMPANY									
6705	WYOMING MACHINERY COMPANY	CRPO7399527	430E Backhoe Parts	11/22/2022	154.67-	.00		51-531-250	1122
6705	WYOMING MACHINERY COMPANY	CRPO7399527	430E Backhoe Parts	11/22/2022	154.68-	.00		10-431-248	1122
6705	WYOMING MACHINERY COMPANY	CRPO7416029	430E Backhoe Parts	12/06/2022	13.95-	.00		51-531-250	1222
6705	WYOMING MACHINERY COMPANY	CRPO7416029	430E Backhoe Parts	12/06/2022	13.95-	.00		10-431-248	1222
6705	WYOMING MACHINERY COMPANY	PO7396119	430E Backhoe Parts	11/18/2022	13.95	.00		10-431-248	1122
6705	WYOMING MACHINERY COMPANY	PO7396119	430E Backhoe Parts	11/18/2022	13.95	.00		51-531-250	1122
6705	WYOMING MACHINERY COMPANY	PO7397764	430E Backhoe Parts	11/22/2022	55.80	.00		10-431-248	1122
6705	WYOMING MACHINERY COMPANY	PO7397764	430E Backhoe Parts	11/22/2022	55.79	.00		51-531-250	1122
6705	WYOMING MACHINERY COMPANY	PO7397765	430E Backhoe Parts	11/19/2022	187.94	.00		10-431-248	1122
6705	WYOMING MACHINERY COMPANY	PO7397765	430E Backhoe Parts	11/19/2022	187.93	.00		51-531-250	1122
6705	WYOMING MACHINERY COMPANY	PO7470298	262C skid steer	01/19/2023	137.88	.00		10-431-248	123
6705	WYOMING MACHINERY COMPANY	PO7470299	924H Loader Parts	01/19/2023	99.82	.00		10-431-248	123
6705	WYOMING MACHINERY COMPANY	PO7470299	924H Loader Parts	01/19/2023	99.81	.00		51-531-250	123
6705	WYOMING MACHINERY COMPANY	PO7470300	430E Backhoe Parts	01/19/2023	40.72	.00		10-431-248	123
6705	WYOMING MACHINERY COMPANY	PO7470300	430E Backhoe Parts	01/19/2023	40.71	.00		51-531-250	123
6705	WYOMING MACHINERY COMPANY	PO7470301	430E Backhoe Parts	01/19/2023	50.94	.00		51-531-250	123
6705	WYOMING MACHINERY COMPANY	PO7470301	430E Backhoe Parts	01/19/2023	50.95	.00		10-431-248	123
6705	WYOMING MACHINERY COMPANY	PO7475553	430E Backhoe Parts	01/24/2023	96.64	.00		51-531-250	123
6705	WYOMING MACHINERY COMPANY	PO7475553	430E Backhoe Parts	01/24/2023	96.64	.00		10-431-248	123
6705	WYOMING MACHINERY COMPANY	PO7475554	924H Loader Parts	01/24/2023	136.65	.00		51-531-250	123
6705	WYOMING MACHINERY COMPANY	PO7475554	924H Loader Parts	01/24/2023	136.65	.00		10-431-248	123
6705	WYOMING MACHINERY COMPANY	PO7475555	262C skid steer	01/24/2023	132.27	.00		10-431-248	123
Total WYOMING MACHINERY COMPANY:					1,297.79	.00			
Grand Totals:					114,853.46	2,007.20			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Report Criteria:
Paid transmittals included
Begin Date: ALL
End Date: ALL
Transmittal Transaction Check number = 51431, 11920231, 12420232, 12420231

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
51431	3 GREAT-WEST TRUST CO	51431	01/15/2023	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax	10-212500	145.00	Yes	01/19/2023
	3 GREAT-WEST TRUST CO	51431	01/15/2023	55-02	457 CONTRIBUTION Deferred Comp - Roth	10-212500	80.00	Yes	01/19/2023
	Total 51431:						225.00		
11920231	1 EFTPS -TAXES	11920231	01/15/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security	10-212100	3,073.86	Yes	01/19/2023
	1 EFTPS -TAXES	11920231	01/15/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security	10-212100	3,073.86	Yes	01/19/2023
	1 EFTPS -TAXES	11920231	01/15/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare	10-212100	718.89	Yes	01/19/2023
	1 EFTPS -TAXES	11920231	01/15/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare	10-212100	718.89	Yes	01/19/2023
	1 EFTPS -TAXES	11920231	01/15/2023	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax	10-212200	4,425.59	Yes	01/19/2023
Total 11920231:							12,011.09		
12420231	9 WYO DEPT OF EMPLOY	12420231	11/06/2022	98-00	Qtrly CC SUTA/WC State Unemployment Tax	10-212400	.02	No	01/24/2023
	9 WYO DEPT OF EMPLOY	12420231	11/06/2022	99-00	Qtrly CC SUTA/WC Worker's Compensation	10-212600	123.65	No	01/24/2023
	9 WYO DEPT OF EMPLOY	12420231	11/20/2022	98-00	Qtrly CC SUTA/WC State Unemployment Tax	10-212400	.02	No	01/24/2023
	9 WYO DEPT OF EMPLOY	12420231	11/20/2022	99-00	Qtrly CC SUTA/WC Worker's Compensation	10-212600	123.65	No	01/24/2023
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	9 WYO DEPT OF EMPLOY	12420231	12/18/2022	98-00	Qtrly CC SUTA/WC State Unemployment Tax	10-212400	.02	No	01/24/2023
	9 WYO DEPT OF EMPLOY	12420231	12/18/2022	99-00	Qtrly CC SUTA/WC Worker's Compensation	10-212600	123.65	No	01/24/2023
	9 WYO DEPT OF EMPLOY	12420231	01/01/2023	98-00	Qtrly CC SUTA/WC State Unemployment Tax	10-212400	.03	No	01/24/2023
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	9 WYO DEPT OF EMPLOY	12420231	01/15/2023	99-00	Qtrly CC SUTA/WC Worker's Compensation	10-212600	123.65	No	01/24/2023
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Total 12420231:							576.50		
12420232	6 WYO DEPT OF EMPLOY	12420232	11/06/2022	98-00	Qtrly SUTA/WC State Unemployment Tax	10-212400	3.21	No	01/24/2023

TOWN OF SARATOGA

Transmittal Register - Paid Transmittals
Pay Period Dates: 1/1/1753 to 12/31/9999Page: 2
Jan 27, 2023 04:14PM

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
6	WYO. DEPT OF EMPLOY	12420232	11/06/2022	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 11/6/2022	10-212600	1,776.40	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	11/20/2022	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 11/20/2022	10-212400	3.43	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	11/20/2022	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 11/20/2022	10-212600	1,922.29	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	12/04/2022	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 12/4/2022	10-212400	3.25	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	12/04/2022	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 12/4/2022	10-212600	1,797.01	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	12/18/2022	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 12/18/2022	10-212400	3.43	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	12/18/2022	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 12/18/2022	10-212600	1,945.81	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	01/01/2023	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 1/1/2023	10-212400	3.07	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	01/01/2023	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 1/1/2023	10-212600	1,735.39	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	01/15/2023	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 1/15/2023	10-212400	3.64	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	01/15/2023	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 1/15/2023	10-212600	2,055.11	No	01/24/2023
6	WYO. DEPT OF EMPLOY	12420232	01/29/2023	99-00	Firefighter adjustment to WC	10-212600	1,631.89	No	01/24/2023
Total 12420232:							12,883.93		
Grand Totals:							25,696.52		

Report Criteria:

Paid transmittals included

Begin Date: ALL

End Date: ALL

Transmittal Transaction: Check number = 51431, 11920231, 12420232, 12420231

Item 7)



**You are cordially invited to the 2022
Saratoga/ Platte Valley Chamber of Commerce Annual Dinner & Awards Banquet.**

Celebrate the past year's successes! As a business community, we work together to enhance our economic vibrancy. Winners of the Business of the Year, New Business of the Year, Emerging Business of the Year, Organization of the Year and Volunteer of the Year will be announced.

Thursday, March 9th, 2023

Cocktails 5:30pm

Meeting starts at 6:00pm

Great Hall, Platte Valley Community Center

Saratoga, WY

Tickets \$50 on or before February 25th

February 26th- day of \$60

Sponsor a Table of 6 for \$500



We are offering three levels of event sponsorships to our members:

- Gold \$1000 - includes Table of 6, custom Chamber Swag, extra bottle of wine and Exclusive spotlight in one newsletter
- Silver \$500- includes 4 dinner tickets and 4 chamber swag bags
- Bronze \$250- includes two tickets and 2 swag bags

Please reach out to Amanda for these sponsorship opportunities at 307-326-8855 or email at director@saratogachamber.info

Benefits to sponsors will include special recognition at event.

Amanda Knotwell , CEO- Saratoga/ Platte Valley Chamber of Commerce

P.O. Box 1095

210 W. Elm Ave.

Saratoga, WY 82331

307-326-8855

UPRSWDD
P.O. BOX 6
SARATOGA, WYOMING 82331

February 1, 2023

TOWN COUNCILS OF:
SARATOGA
ENCAMPMENT
RIVERSIDE, WYOMING

TO ALL,
AS MANY OF US ARE AWARE FINDING FOLKS TO SERVE ON VOLUNTEER
BOARDS HAS BEEN DIFFICULT.

THE UPPER PLATTE RIVER SOLID WASTE DISPOSAL DISTRICT CURRENTLY
HAS TWO BOARD POSITIONS OPEN. BY OUR REGULATION 1 SHOULD BE
FROM THE SARATOGA AREA AND 1- MEMBER AT LARGE.

I THINK THE UPRSWDD POSITION WOULD BE THAT ANYONE FROM THE
DISTRICT REGARDLESS OF THEIR RESIDENCE WOULD BE WELCOME TO
SERVE.

CARBON COUNTY APPOINTS OUR BOARD MEMBERS SO A LETTER OF
INTEREST WOULD BE REQUIRED. THE TERMS ARE FOR THREE YEARS
ALTHOUGH I THINK ONE POSITION IS FILLING AN UNEXPIRED TERM.

WE ACKNOWLEDGE THAT AS COUNCIL PEOPLE THERE ARE PLENTY OF
MEETINGS TO ATTEND WITHOUT ADDING ANOTHER. OUR BOARD WOULD
APPRECIATE YOUR HELP AND POSSIBLE INTEREST IN EITHER SERVING ON
THE UPRSWDD BOARD OR MAYBE YOU KNOW SOMEONE WHO COULD
HELP US FILL OUR BOARD.

CURRENTLY THERE ARE 3 MEMBERS, RANDY RAYMER CHAIRPERSON,
SCHELBY MERRILL SERVING ENCAMPMENT, AND LEROY STEPHENSON
SERVING RIVERSIDE.

IF THERE IS SOMEONE WHO WOULD LIKE MORE INFORMATION, PLEASE
CONTACT MYSELF @307-329-8183 OR SCHELBY AND LEROY.

SINCERELY,



RANDY RAYMER UPRSWDD BOARD CHAIR

Final Results of Hydraulic Study – Saratoga AE and Zone A, Carbon County, WY

Contract #HSFE60-15-D-0003
Task Order #HSFE08-16-J-0216
August 2019

Prepared for:

DHS/FEMA (Federal Emergency Management Agency)
Attn:
FEMA Region VIII
Denver Federal Center, Building 710
P.O. Box 25267
Denver, CO 80225-0267

Submitted by:

Compass PTS JV
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Suite 900
Arlington, VA 22201

DOCUMENT HISTORY

DOCUMENT LOCATION

N:\Compass\RTO\R8\WY\CarbonCoWY\500_DELIVERABLES\Hydrology

REVISION HISTORY

Version Number	Version Date	Summary Changes	Team/Author
1	8/22/2019	Version 1 Submitted to FEMA Region VIII	Compass PTS JV

APPROVALS

This document requires the approval of the following persons:

Role	Name	Phone Extension	Title (CLIN/RMC)	Review Date	Approved Date
Project Manager	Jordan Williams	303.383.2319	Project Manager	8/20/2019	8/20/2019

CLIENT DISTRIBUTION

Name	Title/Organization	Location
Brooke Conner	FEMA Region VIII	Denver, CO

Table of Contents

01 Introduction	1
1.1 Study Area	1
1.2 Type of Flooding	1
1.3 Flooding History	1
02 Zone AE Methodology and Modeling	2
2.1 Methodology	2
2.2 Hydrology	3
2.3 Boundary Conditions and Tie-ins	3
2.4 Topography and Cross Sections	3
2.5 Survey and Structures	3
2.6 Ineffective Areas and Blocked Obstruction	3
2.7 Channel Roughness Values	4
2.8 Split Flow	4
2.9 Floodway	4
2.10 Floodplain Boundaries	4
03 Zone A Methodology and Modeling	4
04 Results	5
05 Effective Elevation Comparison	5
06 Conclusions	5
07 References	5
08 Tables	7
09 Appendix	8

01 Introduction

1.1 Study Area

The North Platte River in Carbon County, Wyoming was studied as a part of this Zone AE flood analysis and study (see Table 1). The study limits are summarized in Table 2.

The North Platte River flows through the town of Saratoga, Wyoming. Approximately 2.8 river miles were analyzed and the reach extends from approximately one mile upstream of Wyoming Way, near the Saratoga Golf Course to less than one mile north of N 1st Street/Highway 130.

The purpose of this study is to develop flood hazard modeling in support of Flood Insurance Study (FIS) revisions for the North Platte River at Saratoga, Wyoming. The Flood Hazard Boundary Map (FHBM) for the community of Saratoga, Wyoming (560012A), dated February 13, 1976, was officially converted to a Flood Insurance Rate Map (FIRM) Zone A by letter on October 1, 1986. Though three letters of map amendment (LOMA) have been submitted in the last few years, no official update has been made to the FIRM since the time of the initial conversion. The original FIRM does not include any detailed information, therefore, this study seeks to provide flood hazard information for Saratoga, Wyoming, using hydraulic models which are based on the latest topographic information supplemented by field survey.

In addition to the Zone AE flood analysis of the North Platte River, Zone A flood analyses of approximately 606 miles of streams in Carbon County were performed. Studied flooding sources include Battle Gulch, Beaver Creek, Big Ditch, Big Ditch Tributaries 1-5, Brush Creek, Cow Creek, Encampment River, Encampment River Tributary 1-4, Foote Creek, Foote Creek Tributaries 1-3, Hadsell Draw, Hadsell Slough, Halleck Creek, Halleck Creek Tributary 1-2, Hugus Draw, Jack Creek, Kinny Creek, Lake Creek, Little Snake River, Martinez Springs Creek, Medicine Bow River, Medicine Bow River Tributaries 1-2, Middle Ditch, Muddy Creek, Muddy Creek Tributary 1, North Fork Encampment River, North Fork Encampment River Tributaries 1-2, North Platte River, North Platte River Tributary 1-4, North Spring Creek, Pass Creek, Pass Creek Tributaries 1-2, Percy Creek, Rattlesnake Creek, Rock Creek, Rock Creek Tributary 1, Sage Creek, Saint Marys Creek, Savery Creek, Savery Creek Tributary 1, Separation Creek, South Spring Creek, Spring Creek, Sugar Creek, Sugar Creek Tributary 1-6, Third Sand Creek, Threemile Creek, Wagonhound Creek, Willow Creek, and Willow Springs.

1.2 Type of Flooding

Riverine flooding is primarily responsible for flood issues in this area.

1.3 Flooding History

Historically, flooding in Carbon County are caused by snowmelt runoff, high-intensity or long duration rainfall events, and dam overtopping or failure. Floods associated with snowmelt tend to occur during the spring and early summer months and have produced some of the more severe and dramatic floods within the watershed.

According to the National Weather Service (NWS), recent historic crests on the North Platte River through Saratoga, Wyoming, have been reached in June 2010, June 2011, and May 2014 with additional crests requiring action in June 2015, 2016, and 2017. Based on video documentary and news reports for the June 2011, May 2014 and May 2016 events, heroic sandbagging efforts were the only action keeping floodwaters from more significantly impacting the town. According to the report Multi-Hazard

Mitigation Plan - Carbon County, Wyoming and the Communities of Baggs, Dixon, Elk Mountain, Encampment, Hanna, Medicine Bow, Rawlins, Riverside, Saratoga, Sinclair (Beck Consulting, et. al. 2015), the following flooding has occurred for the study areas:

- In April 1937, local heavy rains and heavy snowmelt contributed to Sage Creek reaching its highest known stage resulting in washed out bridges and farm buildings.
- In May 1952, rapid snowmelt resulted in flooding of Baggs caused by backwater into the town.
- In May 1984, an upstream dam breach from rainfall and snowmelt resulted in a flow that exceeded a 100-year event in the Little Snake River. The flooding caused damage to rural property in Baggs. The discharge exceeded 13,000 cfs in Dixon. According to the Wilmington Morning Star, flood depths greater than 4-feet (elevation 6,251 ft. NAVD88) occurred within the City and inundated the southern part of Baggs (Associated Press, 1984).
- In June 1986, Pierce Dam failed and emptied its contents into Rock Creek approximately 35 miles north of Laramie along the Albany and Carbon County Line. A bridge along Wyoming Highway 13 was undercut at Rock Creek. Some flooding of buildings and land was reported near the confluence of Rock Creek with the Medicine Bow River.
- In August 1990, a heavy thunderstorm produced 1- to 3-inches of rainfall resulting in flash floods 15 to 20 miles east of the town of Saratoga, Wyoming.
- In May 2008, rapid snowmelt caused the Little Snake River to overflow its banks which resulted in flooding in Baggs.
- In June 2010, heavy snowmelt resulted in flooding of the Medicine Bow River along a portion of the southwest part of Elk Mountain.
- In June 2010, heavy snowmelt resulted in flooding of the North Platte River along the public golf course and Veteran's Island in Saratoga, Wyoming.

02 Zone AE Methodology and Modeling

2.1 Methodology

Pre-Processing

The Zone AE methodology incorporates the Watershed Information System (WISE) software as a preprocessor to HEC-RAS. WISE uses the georeferenced data from the terrain model and miscellaneous shapefiles (including streams, cross sections, etc...) and with user input creates the input data files for HEC-RAS.

Processing

The hydraulic model used for this flood study was the U. S. Army Corps of Engineers Hydraulic Engineering Center River Analysis System, version 5.0.4 (HEC-RAS). The HEC-RAS models for the North Platte River were developed for the 10-, 4-, 2-, 1-, and 0.2-percent-annual-chance flood events as well as the 1-percent-plus. The one-dimensional steady flow using normal depth boundary conditions was the model method chosen for this analysis.

The scope for the North Platte River through Saratoga, Wyoming, does not include development of a floodway.

2.2 Hydrology

The North Platte River falls into three hydrologic regions: Rocky Mountain, Eastern Basin and Eastern Plain and High Desert. Additional details on the hydrologic methodology and peak discharges for all flood events can be found in Final Results of Hydrology Study Carbon County, WY (August 2019). A summary of the discharges are provided in Table 3.

2.3 Boundary Conditions and Tie-ins

This study uses normal depth boundary conditions for the reach analyzed (see Table 4). A normal depth boundary condition was used for the North Platte River at the downstream end of the study area while no boundary condition was used at the upstream end. Normal depths were calculated based on measurement near the mouth of each study reach.

2.4 Topography and Cross Sections

The topographic data for the models were developed using the digital elevation model (DEM) obtained from 2016 USGS 3DEP LiDAR, 2011 Natural Resources Conservation Services LiDAR, 2016 Compass LiDAR and 2012 City of Rawlins LiDAR. The DEM data area referenced in horizontal datum NAD 83 (Wyoming East Central State Plane Coordinates, feet) and vertical datum NAVD 88 (feet). The main channel and floodplain cross sections were placed at representative locations along the model reaches. Cross sections were further refined utilizing the data collected from field survey.

2.5 Survey and Structures

A total of five bridges located along the modeled reach were field surveyed for this study.

A summary of the field surveyed structures are provided in Table 5. All surveyed structures were modeled in HEC-RAS by incorporating the field measurements recorded supplemented by best engineering judgments.

Contraction and expansion (C/E) coefficients were increased to 0.3 and 0.5 at the upstream and downstream face sections. In some cases, good engineering judgment was used to increase C/E coefficients at the approach sections. All other contraction and expansion values were kept at 0.1 and 0.3, respectively.

The bridge modeling approach chosen for low flow for all structures was the “Highest Energy Answer” between Energy and Momentum Equations. The high flow method was set to “Pressure and/or Weir” for structures where the water surface reached the bridge low chord.

2.6 Ineffective Areas and Blocked Obstruction

Ineffective flow areas were modeled in HEC-RAS by using the ineffective flow area option. Aerial imagery was used to determine areas of ineffective flow caused by development. Ineffective flow areas were also added in areas of sheet flow or areas where the flow is not channelized.

Review of these ineffective flow areas revealed that the water surface elevations are sensitive to elevation of the ineffective flow area. The elevations of the ineffective flow areas in areas of sheet flow or areas where the flow is not channelized were refined over several iterations to develop a reasonable solution.

Additionally, ineffective flow areas were added down- and upstream of hydraulic structures to account for low-velocity flow caused by the structure's geometry.

2.7 Channel Roughness Values

Manning's n-values are summarized in Table 6. For the main channel of the North Platte River, n-values were determined based on field photos and arials. The channel n-value used were 0.035. For areas outside the channel, aerial imagery was used to determine the Manning's n-values. Remaining values generally follow guidance as provided in the HEC-RAS guidance and consistent with Chow. Overbank n-values range from 0.035 to 0.075.

2.8 Split Flow

The North Platte River, especially upstream and downstream of Saratoga, Wyoming, is braided, which means that the river splits and rejoins frequently. For this reason, the apparent flow split at Veterans Island Park was not modeled formally as a split flow occurrence in HEC-RAS. In this instance, the cross section topography determined the direction of flow.

2.9 Floodway

As scoped, no floodway analysis is required for this reach of the North Platte River through Saratoga, Wyoming.

2.10 Floodplain Boundaries

The 1-percent-annual-chance floodplain boundaries were delineated using an automated process. This process compares a ground surface DEM to a water surface DEM using standard ESRI ArcGIS functionality to determine where the 1-percent-annual-chance and 0.2-percent-annual-chance floodplains lie. The digital terrain data provided for the study area was used in this calculation.

Input data for the water surface model consisted of newly created cross sections developed during the hydraulic analysis task using HEC-RAS and HEC-GeoRAS. This data provided the water surface elevation from which a water surface TIN and DEM was generated. This process was performed to provide the 1-percent-annual-chance and 0.2-percent-annual-chance event flood hazard TINs and DEMs.

Standard ArcGIS "Map Algebra" calculations were then performed to compare the ground surface DEM to the water surface DEM to find the location where the two DEMs intersect. The location of the resulting flood boundary lines was then visually verified for accuracy using the contours generated from the terrain data.

Review of the delineated flood boundaries involved a visual inspection of floodplain boundaries, as well an automated check that verified that the 1-percent-annual-chance flood boundaries were in compliance with the Floodplain Boundary Standard (FBS) outlined in FEMA Procedure Memorandum 38.

03 Zone A Methodology and Modeling

The process of the hydraulic evaluation of a Zone A study stream is similar to that of a Zone AE study. All evaluations use WISE as a preprocessor for creating a HEC-RAS model to route flood discharges. In addition, the same terrain data set is utilized for generating the geometric characteristics of the channel cross sections. The cross section locations are either manually placed or are placed using an automated routine within WISE and then manually adjusted. Where this process differs from the Zone AE study

methodologies is in how structures (bridges, dams, culverts, etc.) are handled. No information is entered into the Zone A model to represent any structures; however, in areas where a hydraulic structure (i.e. bridge) was processed out of the terrain data (e.g. the bridge deck was removed, so that the underlying channel is visible), a cross section is placed along the road centerline to account for the hydraulic impact of the embankment. A cross section is only placed along a roadway embankment in cases where a hydraulic structure was clearly removed from the terrain. In instances where a hydraulic structure was not processed out of the terrain, a cross section is not placed along the road centerline, as this would cause improper water surface elevation [WSEL] increases due to the embankment. In the case of dams, a cross section is placed along crest of the dam embankment.

Channel roughness coefficients for the Zone A streams used the National Land Cover Database (NLCD) from 2011 to serve as the source data for deriving roughness coefficients that are associated with land characteristics. The information is then used to create a HEC-RAS computer model of the study stream. In all cases the starting water surface elevations are based on assumed normal depth at the downstream end of the modeled segment. Further model refinements (ineffective flow areas, blocked obstructions, contraction/expansion coefficients, etc.) are not implemented except in cases where crossing flood profiles or other model inconsistencies were evident in the raw WISE output. Ineffective flow areas and other minor model adjustments are added in those areas to eliminate modeling inconsistencies. Since the streams being studied typically have no historical data, no calibration is performed on the models. However, the results are compared against the effective floodplain data for the project area.

04 Results

Model files with simulated results are provided in Appendix A.

05 Effective Elevation Comparison

No effective study has been published for the North Platte River at Saratoga, Wyoming. The only existing information is a hard copy flood map, which is difficult to read and has no supporting data or documentation, therefore, no effective comparison can be completed.

06 Conclusions

The purpose of this study was to update the flood hazard information for the North Platte River near Saratoga, Wyoming, using the latest survey data and topographic information, and to provide approximate (Zone A) flood boundaries for additional flooding sources throughout Carbon County. The data and information was incorporated into hydraulic models that were utilized to develop floodplain boundaries.

The floodplain delineation presented to representatives of the City of Saratoga in a form prior to the presentation of preliminary maps was not out of line with what they expected. Also, in support of the information provided in Section 1.3, the representatives reported that sandbagging had been the solution, which kept flooding from becoming widespread during high stage events on the North Platte River in the past several years.

07 References

- 1) U.S. Army Corps of Engineers, Hydrologic Engineering Center, HEC-RAS River Analysis System v5.0.3, Davis, California, February 2016.

- 2) Federal Emergency Management Agency, August 1988, Flood Insurance Study, Town of Baggs, Wyoming, Carbon County.
- 3) Federal Emergency Management Agency, July 2015, Discovery Report Carbon County, Wyoming and the Upper North Platte Watershed, HUC 10180002.

08 Tables

Table 1: AE Study Streams

Stream	Study Type	Hydraulic Model
North Platte River	AE-Study: 1D Steady	HEC-RAS 5.0.5

Table 2: Study Stream Limits

Stream	Downstream Limit	Upstream Limit	Miles Studied	Study Type
North Platte River	Approximately 1.0-mile downstream of N 1 st Street/Highway 130 (Saratoga, WY)	Approximately 1-mile upstream of Wyoming Way near the Saratoga Golf Course (Saratoga, WY)	2.8	AE-Study: 1D Steady

Table 3: Summary of Peak Discharges

Flooding Source and Location	Drainage Area (sq. miles)	10% Annual Chance cfs	4% Annual Chance cfs	2% Annual Chance cfs	1% Annual Chance cfs	1% Plus Event cfs	0.2% Annual Chance cfs
North Platte River	2,823	11,604	13,709	15,195	16,610	18,655	19,720

Table 4: Boundary Conditions

Stream	Reach	Downstream Boundary Condition	Upstream Boundary Condition
North Platte River	NP2	Normal Depth = 0.005	N/A

Table 5: Field Survey

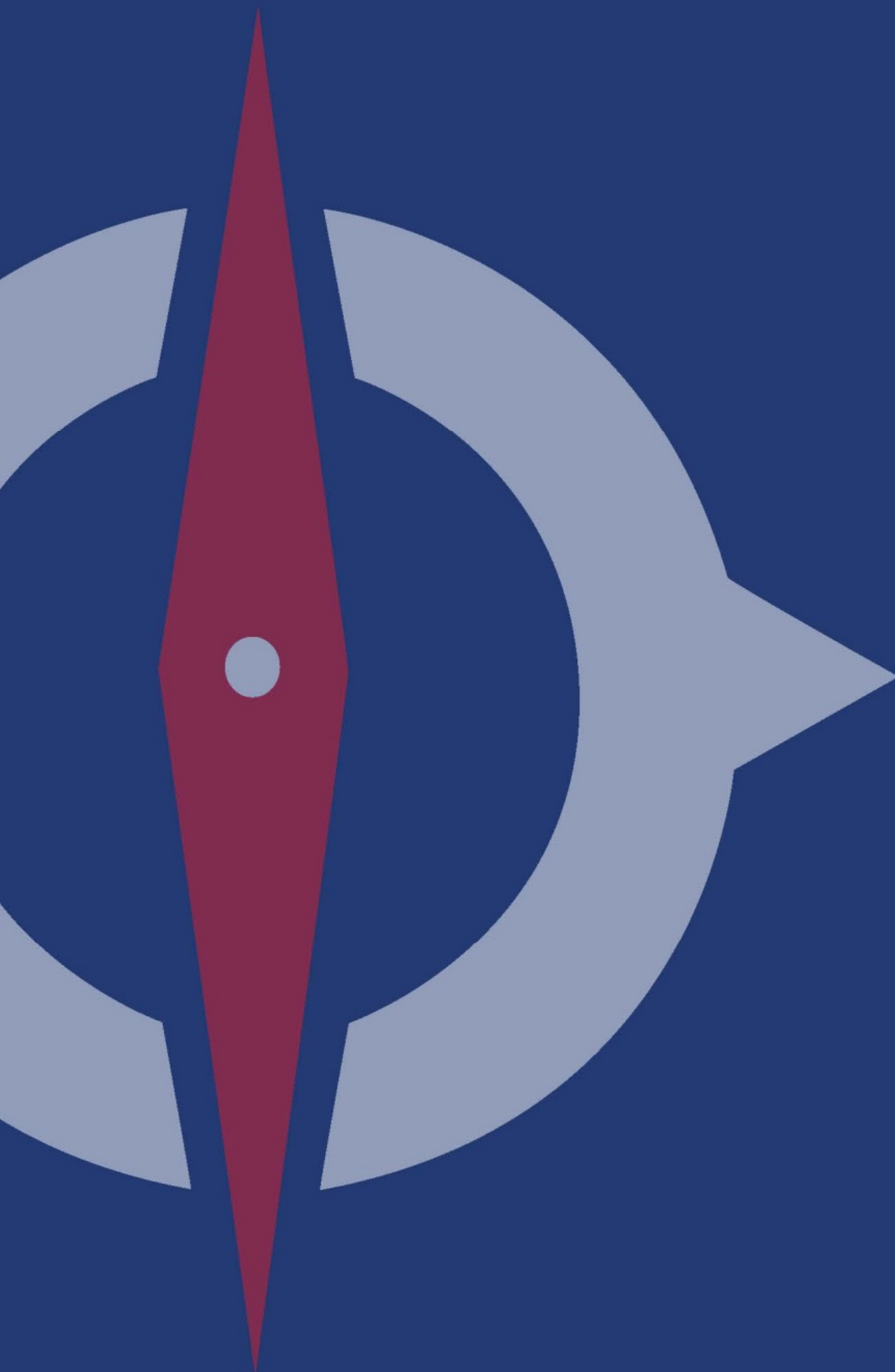
Stream	Survey ID	Description
North Platte River	CA_NPR_04	Bridge
North Platte River	CA_NPR_03A	Bridge
North Platte River	CA_NPR_03	Bridge
North Platte River	CA_NPR_02	Bridge
North Platte River	CA_NPR_01	Bridge

Table 6: Channel Roughness Values

Stream	Channel N-Values	Overbank N-Values	Description
North Platte River	0.035	0.035 – 0.075	scattered brush and trees, open field, medium density residential

09 Appendix

[Digital Only]



Carbon County/Town of Saratoga RiskMAP Project

- I. **Initial Scoping/Discovery Meeting:** March 4, 2015
The purpose of this meeting was to introduce the project to community officials and key stakeholders, discuss areas of enhancement, modeling approach/methodology, and mitigation opportunities.
- II. **Kickoff Meeting:** November 2016
A Kick-off Webinar to review the RiskMAP process and verify study methodology/approach.
- III. **Data Development:**
 - a. *Field Survey* - Collected in 2016 and 2017.
 - b. *LiDAR/Topographic Data*- 3DEP Terrain Data with gaps filled using NRCS data, Compass data, and data from the Town of Rawlins. (See FIS Table 22: Summary of Topographic Elevation Data Used in Mapping)

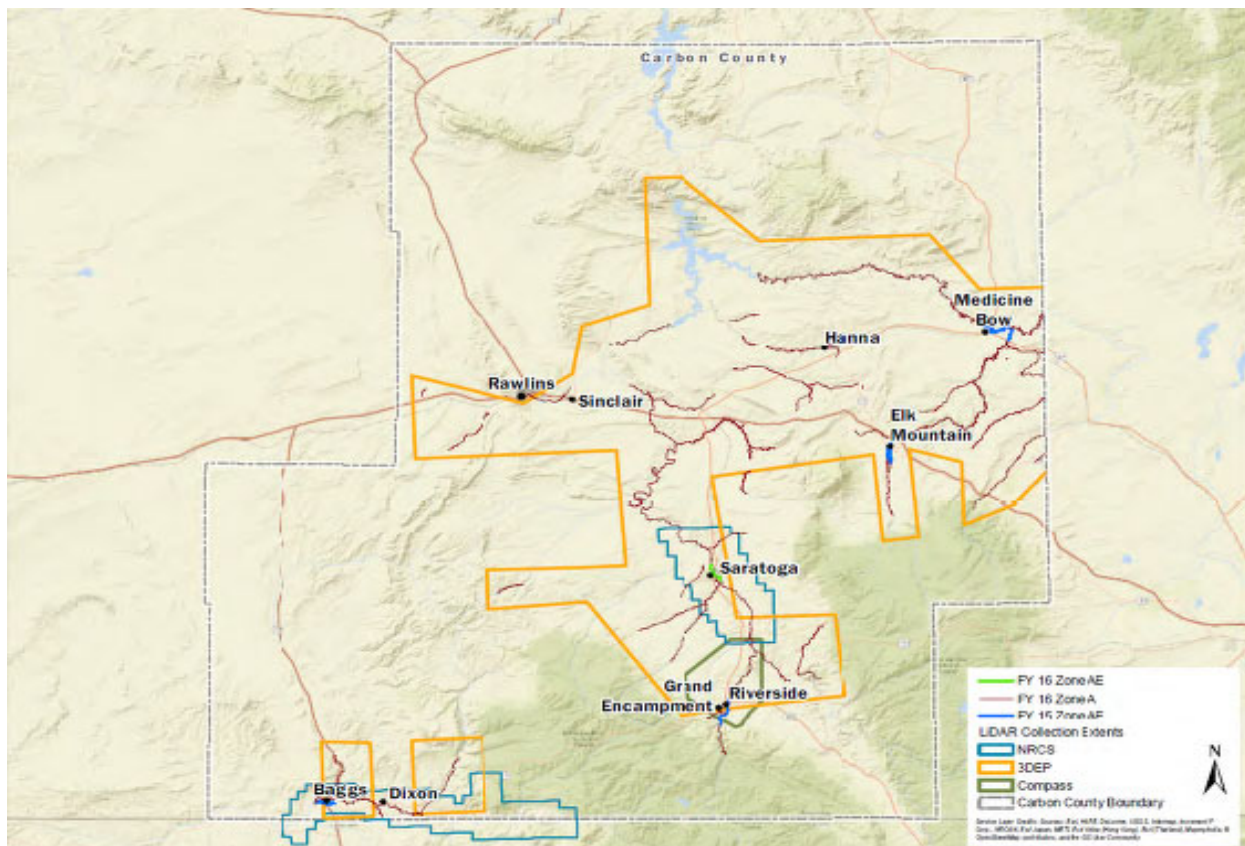


Figure 1 Topographic Data Sources in Carbon County

- c. *Hydrology*- USGS gages where available (See FIS Table 11: Stream Gage Information Used to Determine Discharges and Table 9: Summary of Discharges). Wyoming USGS Regression equations where gages are not available.
- d. *Hydraulics*- Analyses of the hydraulic characteristics of flooding were carried out to provide estimates of the elevations of floods of the selected recurrence intervals. Detailed/AE study of the North Platte River was performed using HEC RAS 5.03.

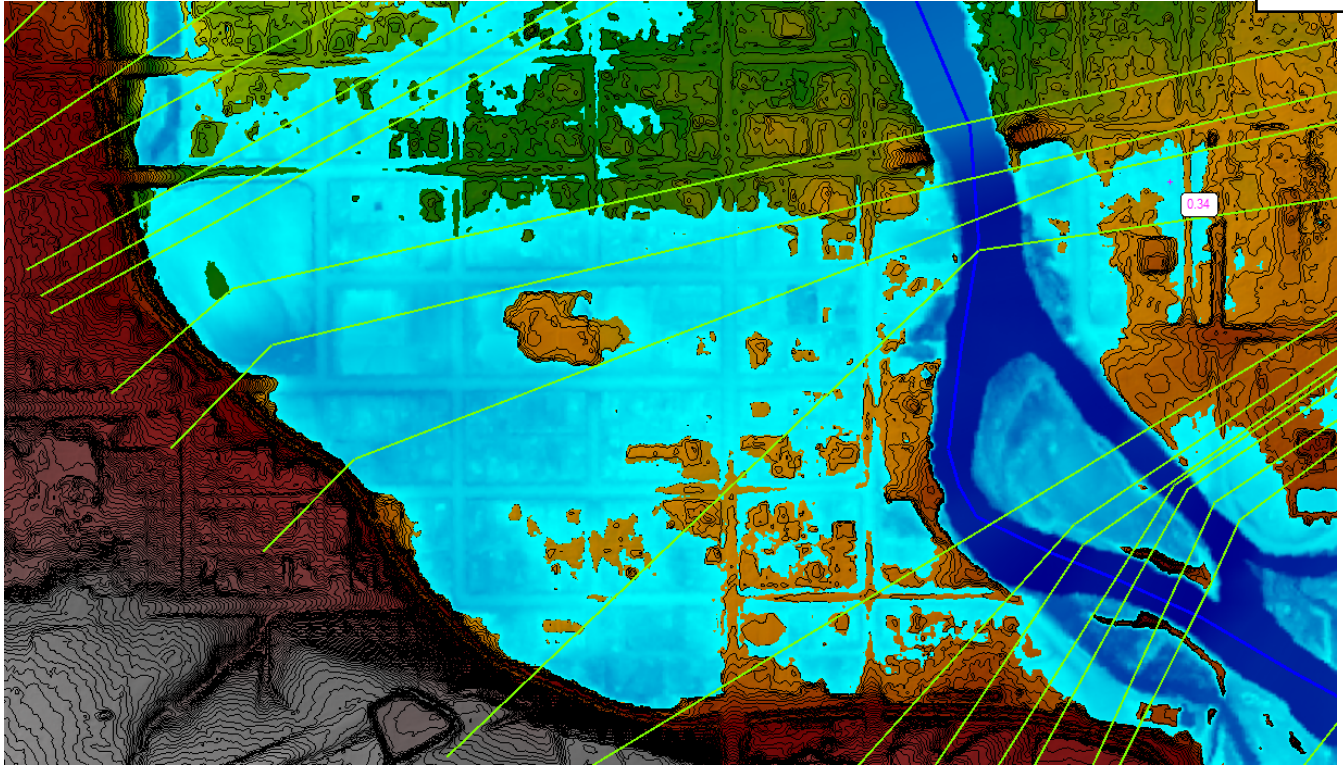


Figure 2 Raw Data Generated by RasMapper

- a. *Floodplain mapping-* The initial raw results generated by RASMapper demonstrate the flow of water, as floods overtops the bank of the North Platte into the smaller channel along the western part of town. The flooding is not contained in the channel in the hydraulic model and spills out into the overbanks. Floodplain boundaries are delineated using the flood elevations determined at each cross section. Between cross sections, boundaries are delineated by finding the intersection of the ground surface defined by the underlying digital terrain model and the flood surface. Floodplain boundaries are delineated on the best available topographic mapping using the water-surface elevations determined at cross sections. FEMA's RiskMAP process is designed to update risk at a mappable scale, and rules, tolerance, and coarseness levels may impact final results. Small changes may occur during the transformation of the data into updated floodplain mapping polygons that meet FEMA's mapping standards.

IV. **Flood Risk Review:** August 27, 2018

FEMA Region 8 visited the Town of Saratoga to share draft data results with community officials. The following work map was reviewed and the results were agreed upon by stakeholders. Much of the discussion revolved around flood mitigation in Saratoga, recent events, and collaboration with USACE (also in attendance).

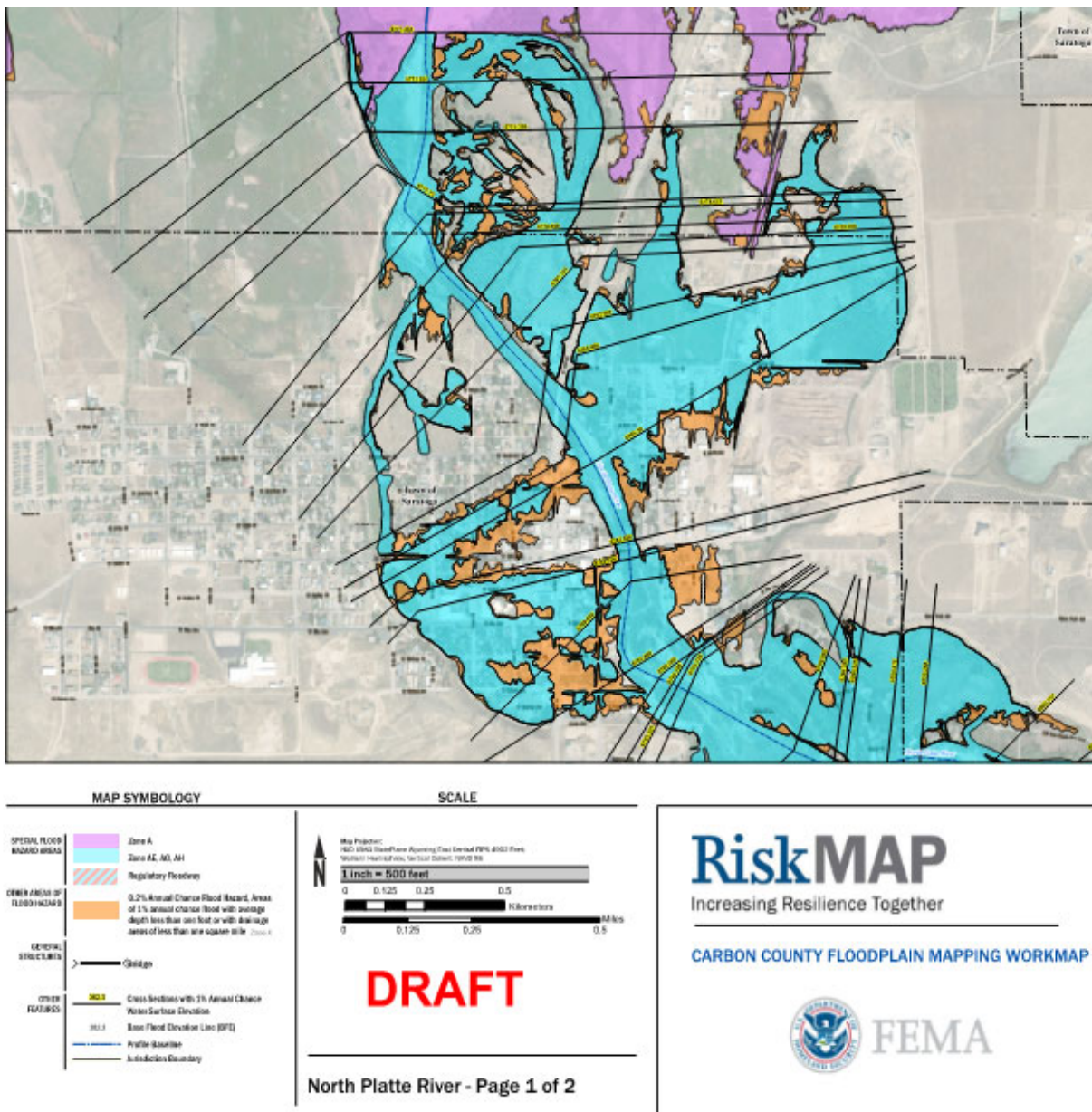


Figure 3 Draft map shown at 2018 Flood Risk Review Meeting

The flow paths in the overbanks are not defined and flooding occurs in the lower lying areas. Areas with an elevation (data provided by Saratoga) above the 500-year and 100-year BFE will be shown as “out” of the floodplain, or as unshaded zone x. Based on the information that we have, there does not appear to be any pertinent topographic feature that would keep the water from spreading out to the west if it escaped the channel banks in that area.

V. **CCO Meeting:** August 12, 2020

Amidst the pandemic, FEMA Region 8 held a virtual with community officials to review preliminary maps issued on July 16, 2020. The maps were reviewed by community officials in both Saratoga and the County and FEMA addressed any questions about the methodology and results. FEMA did not receive any formal comments or appeal submittals.

VI. **Revised Preliminary:** Issued November 9, 2022

In the final QR5-7 review, BFEs on Panel 2983 were flagged for revision. Inadvertently clipped floodplain from Hot Slough was added, as well as additional labels on Panel 2979. The flood hazard boundaries shown did not change from the 2018 work maps or 2020 preliminary maps, and the 2022 revisions will not impact any structures. The XS through this extend across the mapped floodplain, but in this recent revision to the mapping, due to a panel break, the XS were truncated at what seemed like a reasonable location, so that the panel to the west wouldn't appear to have floating XS.

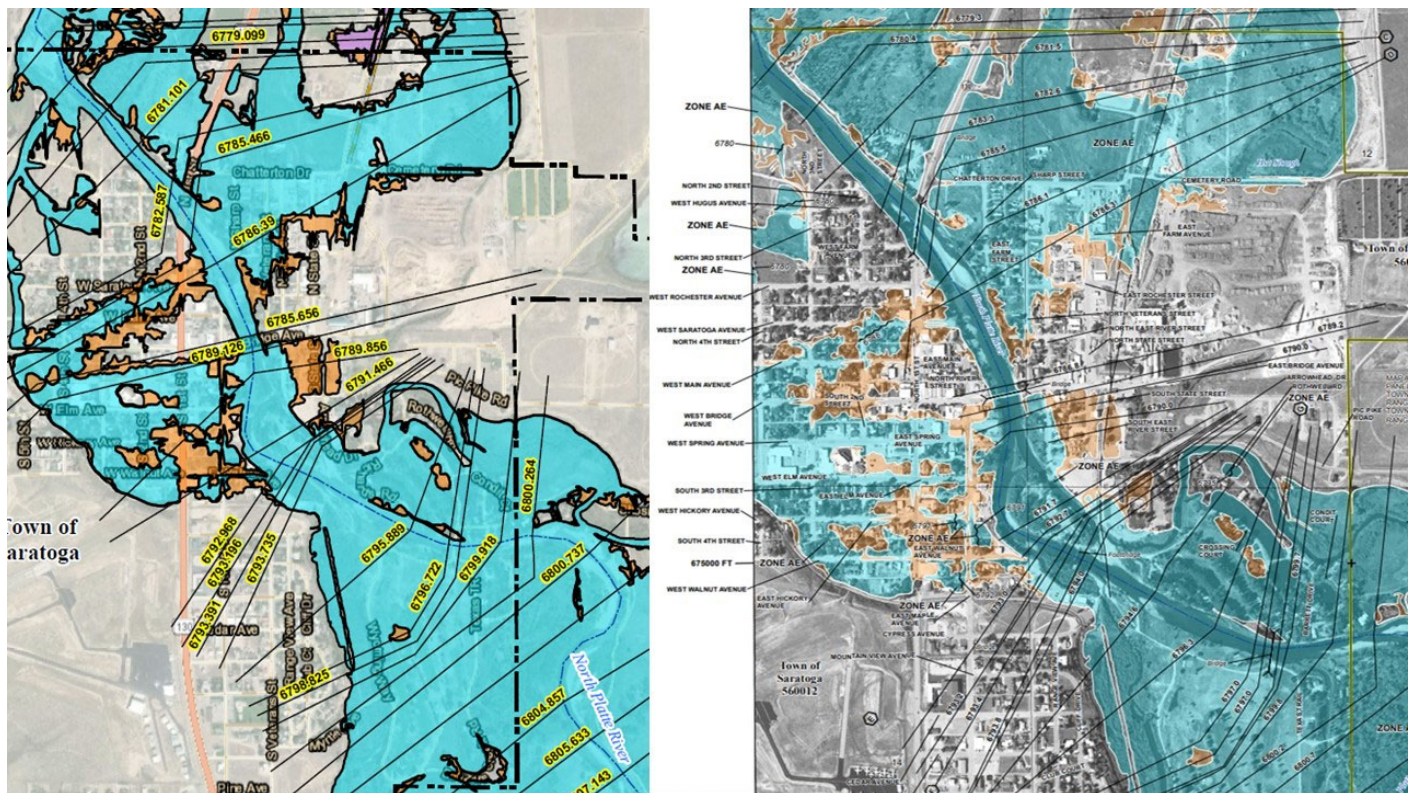


Figure 4 (Left) Work map shown at 2018 FRR compared to 2022 preliminary map (right).

VII. **FEMA Mapping Standards Reference/Resources**

[Flood Risk Analysis and Mapping Policy Revision 12 \(fema.gov\)](https://www.fema.gov/flood-risk-analysis-and-mapping-policy-revision-12)

[Riverine Mapping and Floodplain Boundaries Guidance \(fema.gov\)](https://www.fema.gov/riverine-mapping-and-floodplain-boundaries-guidance)

[Guidelines and Standards for Flood Risk Analysis and Mapping Activities Under the Risk MAP Program | FEMA.gov](https://www.fema.gov/guidelines-and-standards-for-flood-risk-analysis-and-mapping-activities-under-the-risk-map-program)

VIII. Meeting Attendance

Carbon County, Wyoming RiskMAP Discovery Meeting
 Jeffrey Memorial Community Center
 315 West Pine St.
 Rawlins, WY 82301
 March 4, 2015 @ 6:00 PM

Name	Organization	Title/Position	Email Address/Phone Number
Kenda Colman	Council/Town Med. Bur.	Council	kjcolman@vistabeam.com
JOHN ZEIGER	Carbon County	EMMA	ccema@carbonwy.com
William Sherwood	Town of Elk Mountain	Fires Chief	elkmountainwillie@gmail.com
Leroy STEPHENSON	Town of Riverside	MAYOR	wyompson@yahoo.com
Tracy Fowler	Town of Hanna	Council	trfowler13@hotmail.com
SID FOX	CARBON Co.	Co. Planner	SidVefox@CARBONWY.COM
ADAM MEDERHALL	City of Rawlins	City Planner	AMERSON@CITYOFRAWLINS-WYOMING.COM
DAVID LOUIS	Rawlins Daily Times	Reporter	DLouis@RawlinsTimes.com
Kevin Colman	Town of Medicine Bow	MAYOR	kevin.colman@carbonwy.com 307-375-2778
Kim Johnson	Wy Homeland Sec	NFIP COORDINATOR	kim.johnson@wyo.gov 307-677-4410
GATES SALISBURY	Town of Evans	MAYOR	
Robert K. Meyer	Town of Elk Mtn Elk Mountain FD	Town Council Captain	rkm@union-tel.com
Steve Nicholson	City of Rawlins	Vice Mayor	snicholson@yahoo.com
Liz Wood	Saratoga Sun	Publisher	editor@union-tel.com
CHL U'HARE	BIGFOOT99	REPORTER	CHARECAKE@YAHOO.COM
CHUCK BARTLETT	TOWN OF SARATOGA	TOWN ENGINEER	CHUCK@SARATOGA.WY.ORG
Michelle Sidon	Thruout the Horse	BUTLER	stonegait@thruoutthehorse.com
Brooke Buchanan	FEMA	Senior Engineer	Brooke.Buchanan@fema.dhs.gov
Linda Wagner	Hanna	Council Member	townofhanna3@union-tel.com
JOE GRILLO	ELK MOUNTAIN	COUNCIL MEMBER	jwg@polysteeluxi.com
RYAN CARROLL	MICHAEL BAKER	PROJECT MGR	rcarroll@mbakerintl.com 720-514-1123
CHRIS LIDSTON	BAGGS/DIXON	Engineer	cdl@lidstone.com
MELODIE SEILAFF	Town Dixon	Council Member	mmseilaff@yahoo.com
Laurel Herold	Town Dixon	CO-MAIL MANAGER	wyo.pilgrim@msn.com
KATHY STAMMAN	TOWN OF BAGGS	MAYOR	kstamman@dteworld.com

Figure 5 Sign-in sheet from 2015 Discovery Meeting



FEMA

 1 of ____
 Total # of Attendees ____

Carbon County Flood Risk Review Meeting

August 27, 2018			
Name	Organization / Title	E-mail	Phone
1 Kenda Colman	Town Council Medicine Bow	kjcolman1@gmail.com	307-379-2635
2 Pat Eastman	Zoning Officer, EIKMT	pceastman7@gmail.com	307-388-7455
3 Ariel Phipps	City of Rawlins / Administrative Secretary Community Development	aphipps@rawlins-wyoming.com	307/328-4599
4 Danielle Gross	City of Rawlins / Operations Manager	dgross@rawlins-wyoming.com	307-328-4599
5 Dan Cheatham	City of Baggs / Council person	dancheatham87@gmail.com	307-380-6176
6 Shan D Ferguson	City of Baggs / Council member		307-380-8061
7 AnnaMarie Walbron	Town of Baggs / Mayor	annamwalbron@gmail.com	307-380-7757
8 Melinda Gibson	Wyo Office of Homeland Security	melindagibson@wyo.gov	307 777 4944
17 Emma Diercks	Reporter Toga Radio LLC Big Horn	emma@bigfoot99.com	651.301.5965
18 Lacey Stephenson	MAYOR / RIVERSIDE, WY	WYDUPSER@YAHOO.COM	307-327-5968
19 Sally + Bill Patton	SARATOGA, WYOMING 82331 207 S. River Street	sally.patton1955@gmail.com	307 321-1083
9 Jamie Prochno	USACE Omaha / Civil Engineer	jamie.prochno@usace.army.mil	712 775 4248
10 Lisa Brink	CDM Smith	brinklm@cdmsmith.com	316.412.3113
11 Matt Buddie	FEMA	matthew.b-d-die@fema.dhs.gov	
12 Ed Glode	Mayor Saratoga	mayor@saratoga.wyo.org	307-329-3313
13 Will Faust	Council Saratoga	Will.f.faust@gmail.com	307-329-8486
14 Sid Fox	CARBON COUNTY	Sidneyfox@carbonwyo.com	307 328-2614
15 Sarah Hutchins	Carbon County	sarahhutchins@carbonwyo.com	328-2614
16 Joe Parsons	SER Conservation District	joe.seric@gmail.com	326-8156

Figure 6 Sign-in sheet from 2018 Flood Risk Review Meeting

CARBON COUNTY

Consultation Coordination Officer (CCO)

Meeting Notes

ATTENDEES

Marty Mayfield, Wyoming Department of Transportation

Sarah Hutchins, Planner, Carbon County

Lyle Flansburg, Council Member, Medicine Bow

Billy Zeiger, Wyoming Department of Transportation, Saratoga

Merna Carver, ~~Baggs~~ Crew Leader, Wyoming Department of Transportation

Alyssa van Norman, Public Works Director, ~~Baggs~~

Patrick Eastman, Elk Mountain

Kristy Rowan, Deputy Zoning Administrator, Carbon County

Amy L. Bach, City Attorney, Rawlins

Alexandra Foster, Clerk, ~~Baggs~~

~~Brandee~~ Forster, Clerk, Dixon

Cody Garcia

Figure 7 Sign-in sheet from 2020 virtual CCO Meeting

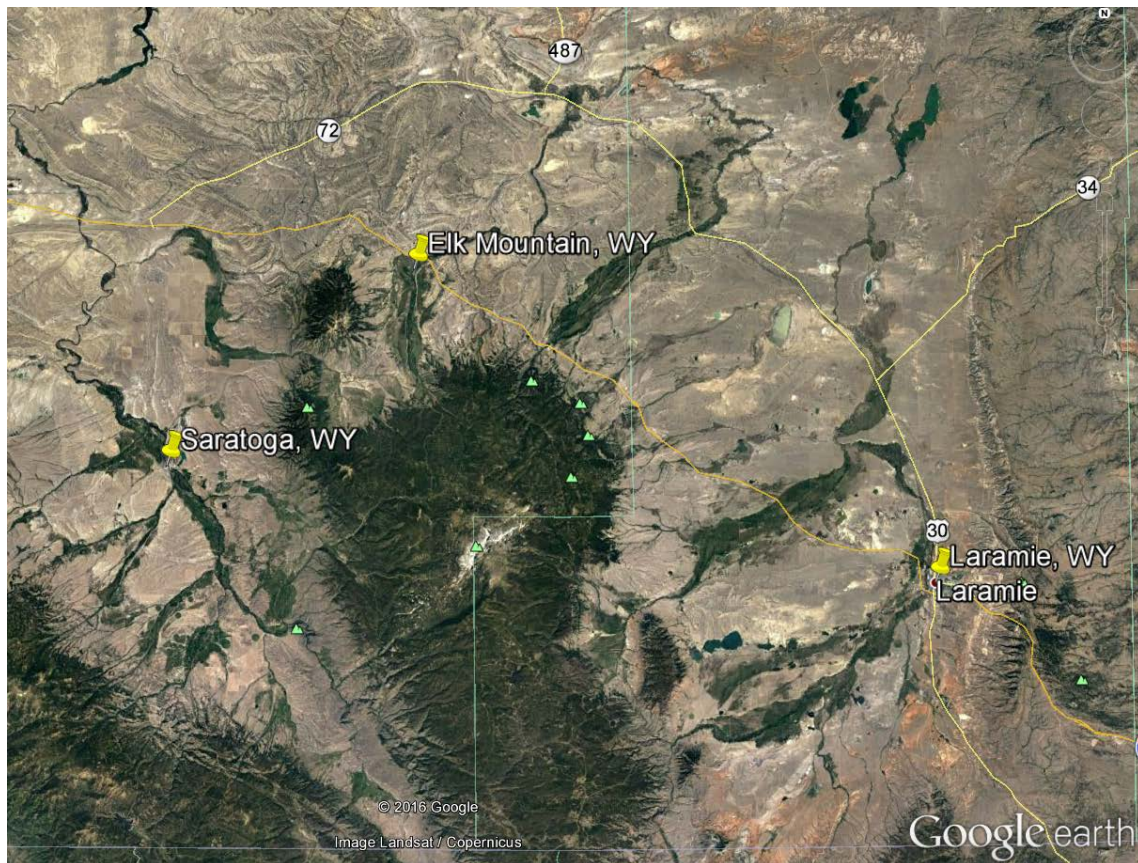
Carbon County CCO - Sign-in Sheet					
20-Oct-22					
Thank you for joining us! By signing in, you acknowledge that your information may be used in the future for follow-up communications.					
#	First Name	Last Name	Title	Organization	Email
1	Kathy	Beck	Saratoga Town Council Member	Town of Saratoga	Kathy.Beck@ineight.com
2	Jon	Nelson	Saratoga Town Council Member	Town of Saratoga	jnelson@northforkeng.com
3	Lenny	Layman	Carbon County Emergency Manager	Carbon County	lennylayman@carbonwy.com
4	Heidi	Carlin	Floodplain Management & Insurance Specialist	FEMA	heidi.carlin@fema.dhs.gov
5	Kim	Johnson	FEMA	Wyoming OHS	kim.johnson@wyo.gov
6	Madeleine	Pluss	Region 8 Risk MAP Program MAnager	FEMA	madeleine.pluss@fema.dhs.gov
7	Susan	Szymanski	Outreach Support	Ogilvy / CERC	susan.szymanski@ogilvy.com
8	Terri	Baumann	Outreach Support	Ogilvy / CERC	terri.baumann@ogilvy.com
9	Harry	Katz	Floodplain Management & Insurance Specialist	FEMA	harry.katz@fema.dhs.gov
10	Katie	Gronsky	Outreach Support	STARR II	kgronsky@dewberry.com
11					

Figure 8 Sign-in sheet from 2022 virtual CCO meeting

Saratoga, Wyoming

Advanced Measures Technical Assistance

March 2017



1. Introduction

In a letter dated 8MAR2017, The State of Wyoming, Office of Homeland Security requested Advanced Measures Technical Assistance in anticipation of potential flooding in Wyoming resulting from spring runoff. The letter specifically requested an in-person evaluation of the flood threat for hydrology along with engineering technical services for flood fighting to assess potential impacts and to make recommendations on selected areas of infrastructure protection.

The concern over potential flooding stems from the current snow water equivalent (SWE) accumulations as identified by the Natural Resources Conservation Service and the National Weather Service. The request noted that current data shows 189% of normal SWE in the Wind River Basin (182% as of 16MAR2017), 125% of normal SWE in the Upper North Platte and Little Snake River Basins, and 121% of normal SWE in the Laramie River Basin.

2. Locations

The letter requesting technical assistance specifically mentioned the following locations:

- Fremont County
 - Riverton (note that while Riverton was in the original request, discussion with County personnel indicates that there is only very minor concern at Riverton so there will be no further discussion herein)
 - Hudson
 - Lander
 - Wind River Reservation (Eastern Shoshone and Northern Arapaho)
- Carbon County
 - Saratoga
 - Elk Mountain
 - Baggs (note that the State decided not to visit Baggs)
- Albany County
 - Laramie

This report focuses on Saratoga, WY; separate reports detail the site visits and recommendations for the remainder of Carbon, Albany and Fremont Counties. During the initial meeting with the Wyoming Office of Homeland Security, the State decided that it was not necessary to visit Baggs because the flood threat was not as significant as originally anticipated.

Figure 1 is a location map showing a general overview of the area of Saratoga within the state of Wyoming.

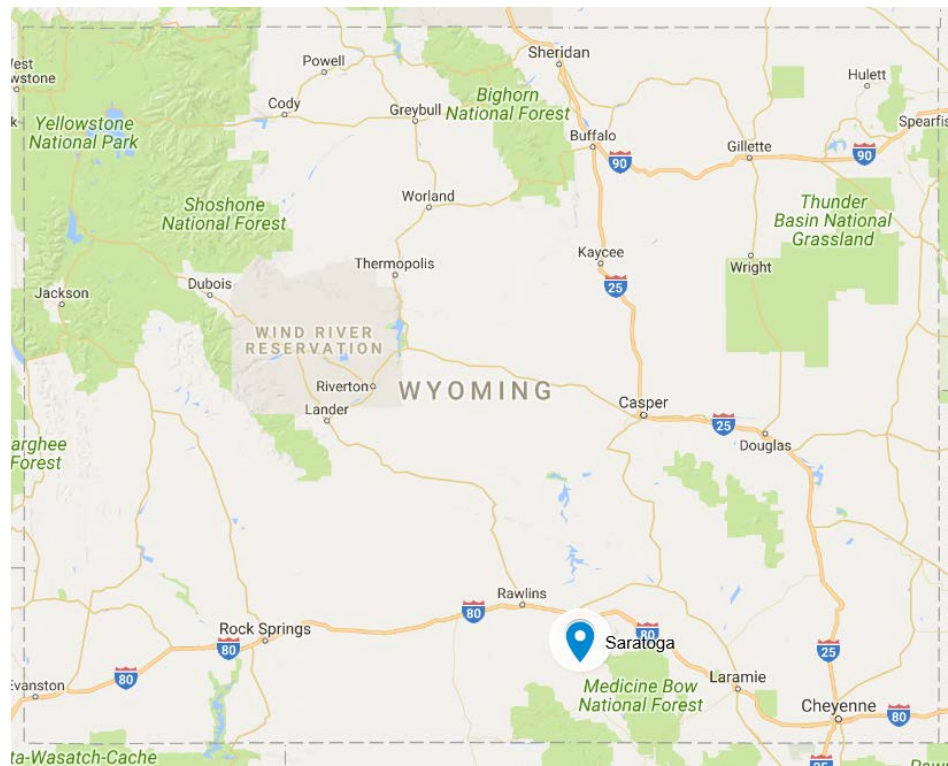


Figure 1. Location Map of Saratoga, WY

3. Snow Pack Summary

The following information is based on available data from the NRCS. Figure 2 shows a general overview of the SNOTEL sites in the area and a comparison of the observed SWE vs. the median SWE for 1981-2010.

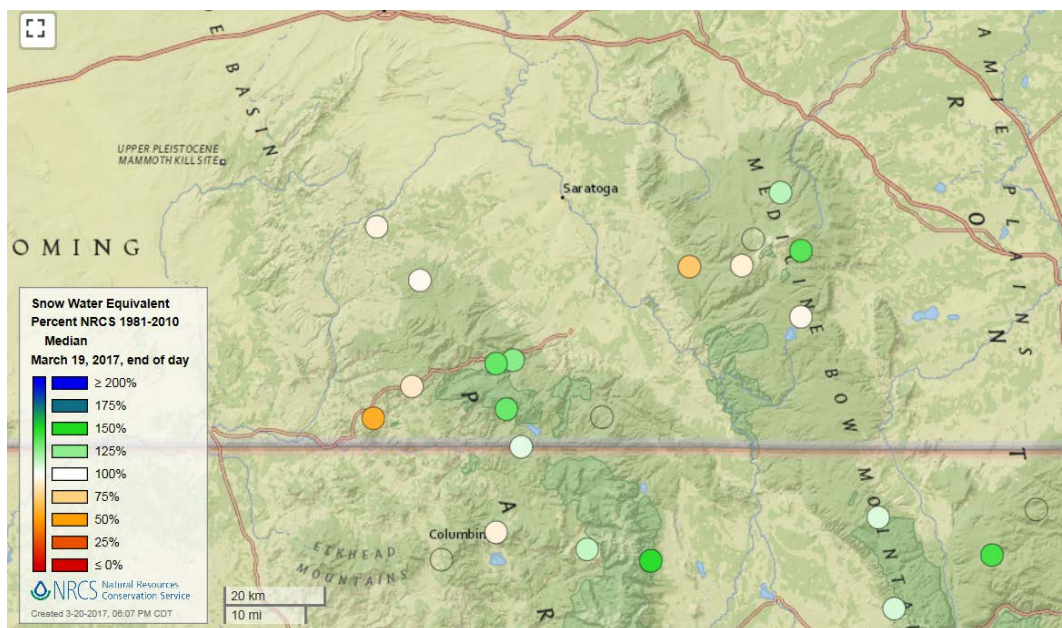


Figure 2. Snow Water Equivalent, Percent of Median at Relevant SNOTEL Sites as of March 19

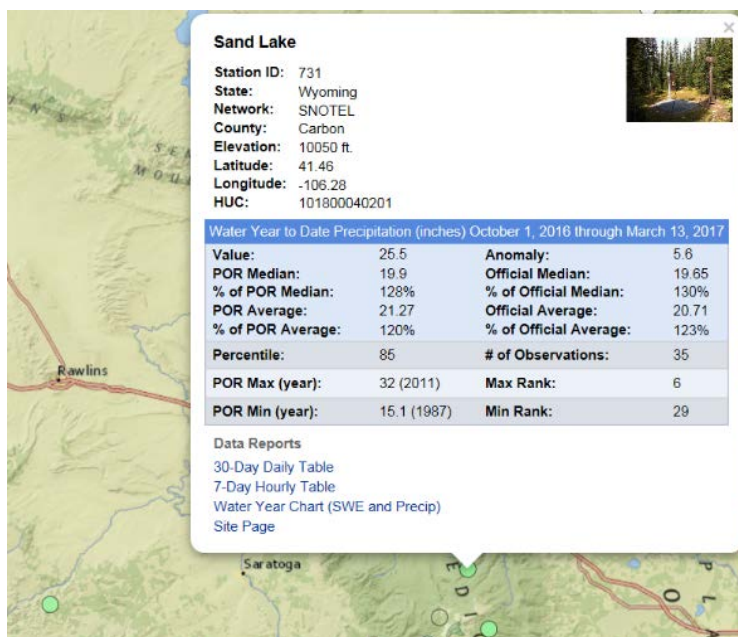


Figure 3. SNOTEL site data at Sand Lake

The NRCS SNOTEL site at Sand Lake in the Medicine Bow Mountains above Saratoga shows that the current snowpack as of March 13 is at 128% of normal, as shown Figure 3. The NRCS also provides monthly SWE and snow depth data for the past ten years at the Sand Lake SNOTEL site, as shown in Table 1.

As of 1March2017, the SWE is the same as 1March2014. Because 2014 snowmelt resulted in a moderate flood event in Saratoga, the community may be concerned that 2017 will be similar. However, Table 1 also shows that for the years where flooding occurred (2011, 2014, 2015, 2016) SWE continued to increase significantly through at least May 1 and in some years through June 1.

The trend in SWE should be monitored to evaluate the flood potential during spring runoff. The quantity of SWE as well as the timing of the snowmelt are important factors in evaluating the potential for flooding in Saratoga.

Sand Lake (731)

Wyoming SNOTEL Site - 10050 ft

Reporting Frequency: Monthly; Date Range: Period of Record

As of: Mar 14, 2017

Water Year	Date of Collection	Snow Depth (in)	Snow Water Equivalent (in)	Date of Collection	Snow Depth (in)	Snow Water Equivalent (in)	Date of Collection	Snow Depth (in)	Snow Water Equivalent (in)	Date of Collection	Snow Depth (in)	Snow Water Equivalent (in)
2008	1-Mar	75	22.6	1-Apr	98	28.4	1-May	86	33	1-Jun	67	30.4
2009	1-Mar	84	23.9	1-Apr	108	30.5	1-May	92	36	1-Jun	51	25.4
2010	1-Mar	81	23.3	1-Apr	99	29.4	1-May	109	35.9	1-Jun	81	34.7
2011	1-Mar	108	33.5	1-Apr	124	42.3	1-May	145	54.8	1-Jun	129	57.8
2012	1-Mar	85	21.9	1-Apr	65	22.7	1-May	57	22.6	1-Jun	20	5.9
2013	1-Mar	67	16.6	1-Apr	72	21	1-May	79	26.1	1-Jun	45	18
2014	1-Mar	87	25.6	1-Apr	109	34.3	1-May	103	37	1-Jun	72	37.3
2015	1-Mar	65	17.9	1-Apr	64	21.4	1-May	70	26.1	1-Jun	55	24.2
2016	1-Mar	64	18.9	1-Apr	103	26.6	1-May	108	34.1	1-Jun	67	28.9
2017	1-Mar	90	25.6									

Table 1. Monthly Data for Sand Lake SNOTEL Site



4. Flood Characteristics

The National Weather Service (NWS) has a stream gage at the Highway 130 Bridge over the North Platte River in Saratoga. The current flow hydrograph, as of 16March2017 for the North Platte River at Saratoga is shown in Figure 4 below.

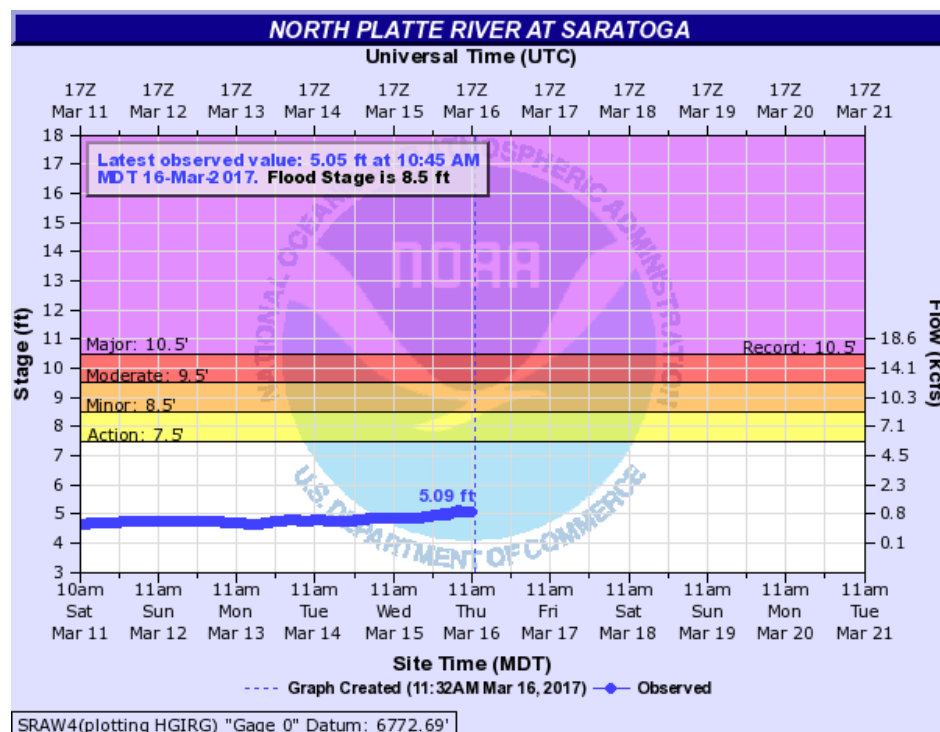


Figure 4. Hydrograph of flow on North Platte River at Saratoga

The NWS has established flood depths at which flooding may occur in the Town of Saratoga, as shown in Figure 5 and Table 2 below.

Flood Categories (in feet)	Historic Crests	Recent Crests
Major Flood Stage: 10.5	(1) 10.49 ft on 06/09/2011 (2) 10.40 ft on 06/20/1917 (3) 10.17 ft on 05/28/2014 (4) 10.16 ft on 06/13/2010 (5) 9.75 ft on 06/14/1957 Show More Historic Crests	(1) 8.65 ft on 06/10/2016 (2) 7.70 ft on 06/12/2015 (3) 10.17 ft on 05/28/2014 (4) 6.66 ft on 05/18/2013 (5) 5.52 ft on 04/29/2012 Show More Recent Crests
Moderate Flood Stage: 9.5		
Flood Stage: 8.5		
Action Stage: 7.5		
(P): Preliminary values subject to further review.		(P): Preliminary values subject to further review.

Figure 5. Flood Categories as established by the National Weather Service



Stage (ft)	Impacts
10.5	Major flood. Widespread flooding occurs in Saratoga
10.49	Record stage established on June 9, 2011
9.5	Major flooding occurs at the Deer Haven RV Park just north of Saratoga. Minor flooding of homes along the left and right river banks in Saratoga. Veterans Island Park is inundated with flood waters. A majority of the golf course near the Saratoga Inn is underwater. Water approaches the base of the wooden steps at the NE corner of the Sierra Madre Trout Clubhouse.
9	Flooding of low lying areas in the Deer Haven RV Park intensifies and becomes more widespread. Standing water inundates yards of homes along the river in town. Flood water begin impacting access to Veterans Island Park. The golf course in Saratoga becomes inundated with water.
8.5	Flood stage. Low lying areas in the Deer Haven RV park begin to be impacted by flood waters. Water approaches low lying areas of homes along the river in town. Water enters low lying areas of Veterans Island Park.
7.5	Bankfull stage. Water approaches low lying areas with only minor flooding.

Table 2. Stage impacts in Saratoga of flooding on the North Platte River, as defined by the National Weather Service

Figure 6 and 7 show the probability of the North Platte River through the Town of Saratoga exceeding various flood stages and discharges during spring 2017.

Probabilistic Flow Forecast for Saratoga

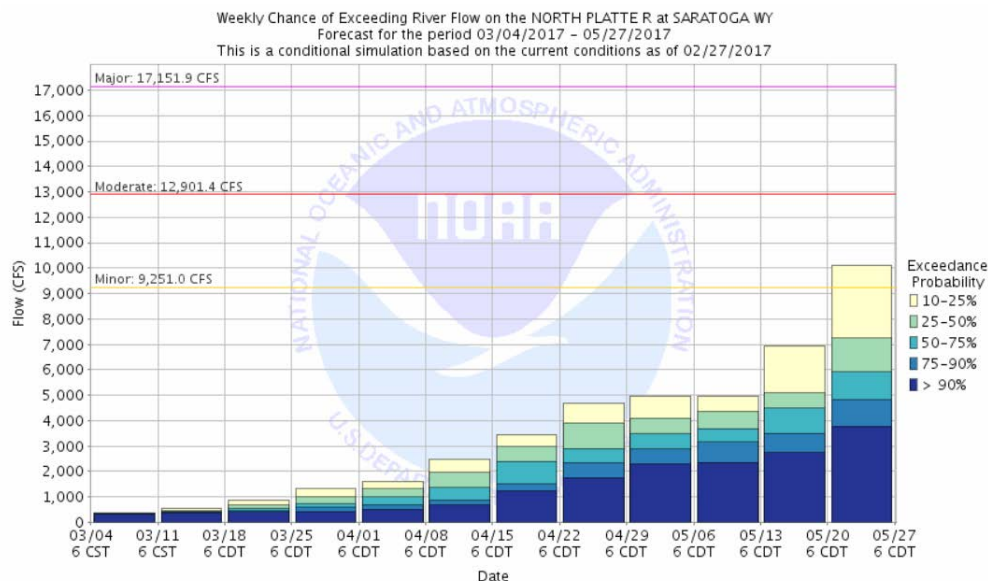


Figure 6. Weekly Chance of Exceeding River Flow on the North Platte River, from the National Weather Service



Stage Exceedance Forecast for Saratoga

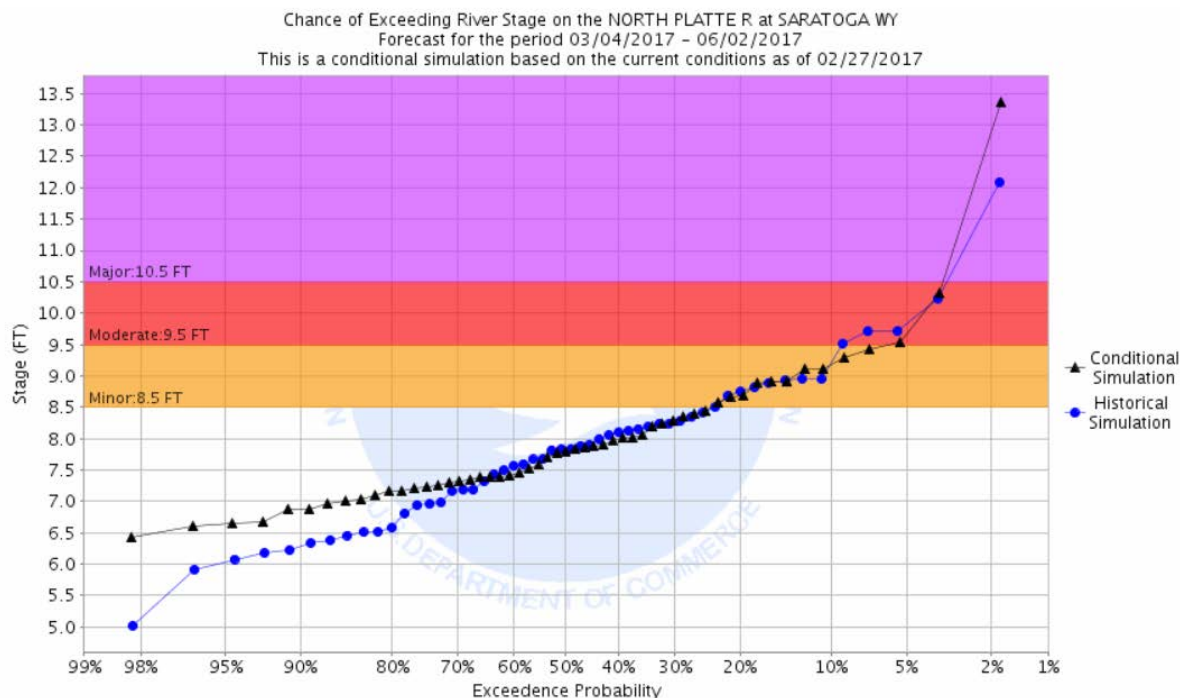


Figure 7. Stage Exceedance Forecast for Saratoga, from the National Weather Service

The 2014 Stantec and Wildland Hydrology North Platte River Conceptual Design report for the Town of Saratoga provides the discharges and predicated water surface elevation of various flood events, as shown in the table below.

Upstream of Hwy 130 Bridge		
Event	Flow (cfs)	Predicted water surface elevation
100-year flood	24,000	6788
2011 flood	16,900	6786.1
Top of low bank	13,200	6785

Table 3. Predicated Flow and Water Service Elevations on the North Platte River for various flood events, from a 2014 Stantec and Wildland Hydrology report

Discrepancies in the observed and predicted flood depths and elevations may be due to sedimentation or aggradation. Actual flood depths may also vary from predicted because of the effects of debris flow.

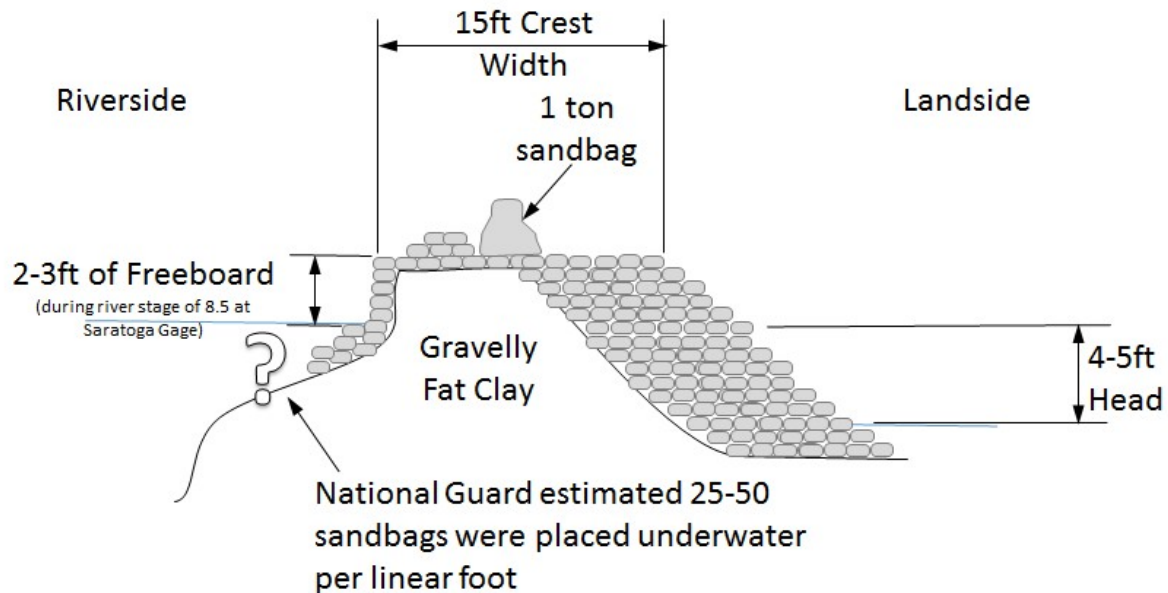


The calculated discharges correspond well to the flood stages expected at the stream gage at the North Platte River at Saratoga.

5. 2016 Flood Fight

5.1 Boozer Creek

In May 2016, a flood fight took place at the Boozer Creek embankment. Agencies involved included the Wyoming Department of Homeland Security, the Wyoming National Guard, Wyoming Department of Corrections, USACE-Omaha District providing technical assistance, Carbon County Emergency Management Agency, and various offices within the Town of Saratoga. This effort included plugging the upstream culvert at the site, which was required due to the headgate breaking loose from the conduit by floating debris; placing sand bags on the riverside slope, crest, and landside slope; and placing 1-ton sandbags on the embankment crest to serve as launchable riprap, if needed. The 1-ton sandbags placed on the crest and to plug the upstream conduit were placed with assistance of National Guard helicopters. For a detailed account of this flood fight effort, reference the USACE Saratoga Wyoming Technical Assistance Report, dated May 26, 2016.

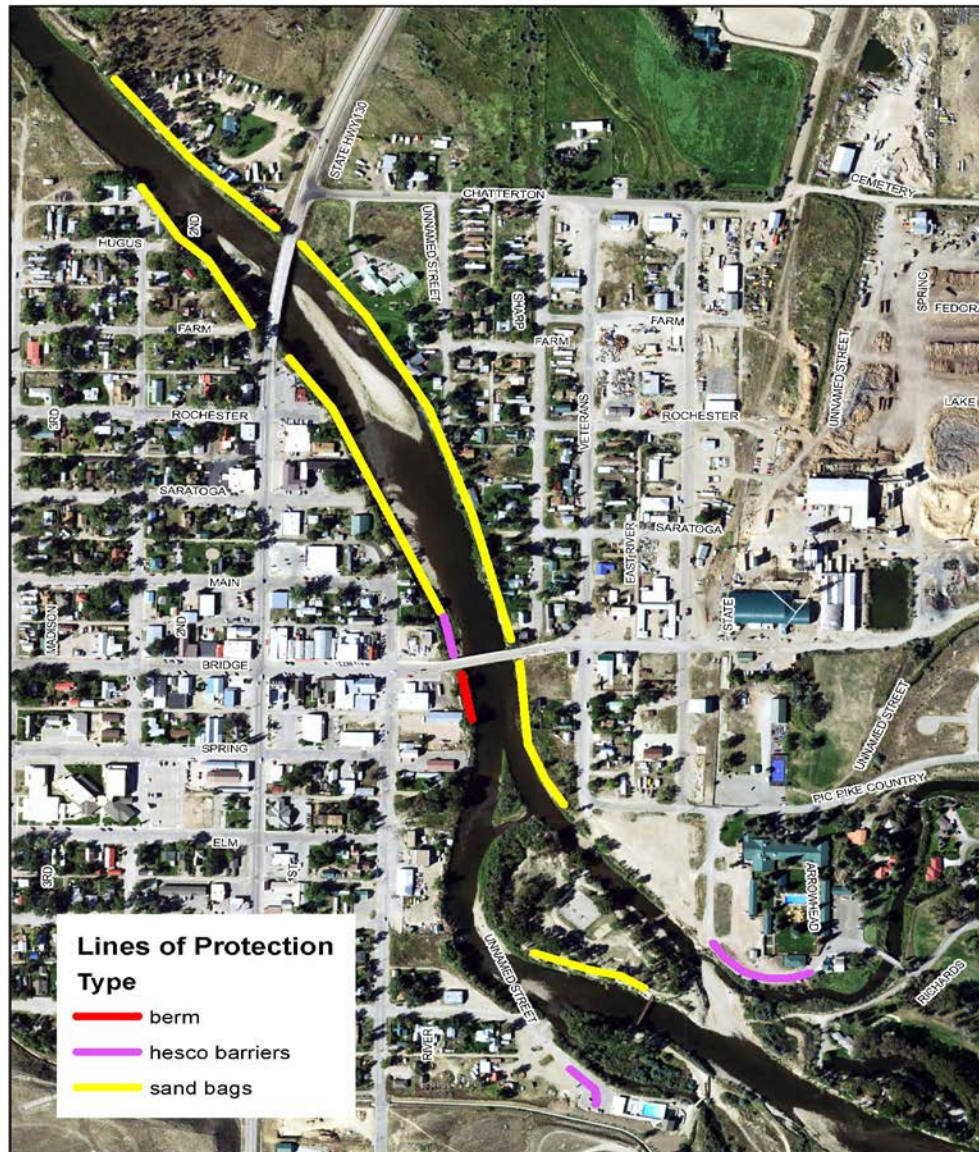


NOTE: Flood fight measures were designed to a Saratoga Gage height of 10ft

Diagram 1 - The above diagram was obtained from the USACE Saratoga Wyoming Technical Assistance Report, dated May 26, 2016.



5.2 Sandbags and HESCO Baskets: Sandbag berms and HESCO baskets were placed at various locations along the North Platte River left and right banks as shown on the attached map. The sandbags were built to 2 to 3 feet high. This map shows the location of sandbags and HESCO's placed during the 2016 flood and during previous floods in 2010 and 2011 by various agencies, including the Wyoming Office of Homeland Security, the National Guard, and local agencies.



Map 1. Saratoga Lines of Protection – 2016 Flood



6. Existing Conditions (March 2017)

6.1 Boozers Creek: No work has been performed to repair, replace, or properly abandon the two headgates. The downstream headgate shows no signs of damage; however, the gate at the upstream structure was knocked off during the 2016 high water event, leaving no control mechanism at this structure. There are 1-ton sandbags currently located at the conduit entrance, exit, and there is possibly one sandbag inside of the conduit. The sandbag at the downstream end of the conduit is shown in Photo No. 2. Many of the sandbags placed on the riverside, crest, and landside of the berm in 2016 have ripped and/or are deteriorating. See Photos No. 3 and 4. In addition to deteriorating sand bags on the riverside slope, the geotextile filter fabric has ripped at several locations and has been punctured at numerous locations. Movement of sandbags on the riverside vertical slope during the 2016 event and/or deterioration of the sandbags have resulted in areas of exposed, unprotected soil in the embankment. See Photo No. 4.



Photo No. 1 – View of the intact, downstream headgate. Riprap on the riverside face starts at this location on the embankment.



Photo No. 2 – View of the sandbags at outlet end of the upstream structure.



Photo No. 3 – General view of the embankment, looking downstream.



Photo No. 4 – View of the upstream face of the embankment, from near the upstream culvert, looking upstream. Note the vertical embankment face, deteriorating sandbags, and exposed embankment material.

6.2 Hesco's and Sandbags: All of the Hesco baskets placed in 2016 have been removed; however, the majority of the sandbags placed in 2016 are still in place. Some of these sandbags still appear to be in satisfactory condition, while others have deteriorated. It was noted during the site visit that the 2016 sandbags were placed along the same alignment and, in many cases, on top of sandbags that were placed during 2010 and 2011 flood fights. See Photos No. 5 and 6.



Photo No. 5 – View of 2016 sandbags that are still in satisfactory condition.



Photo No. 6 – View of 2016 sandbags that are badly deteriorating, and an adjacent area where a portion of the sandbags have been removed.



7. Boozer Creek - Consequences of Breach

In the May 26, 2016 Trip Report for the Saratoga Wyoming Technical Assistance, the USACE discussed potential consequences of a breach of the temporary berm on Boozer Creek. River stages throughout the flood fighting effort in 2016 were between 8 and 8.5ft at the Saratoga gage. The maximum predicted stage during 2016 was 10ft. Any predicted rise in stages beyond that level will increase the potential consequences of a Boozer Creek headgate breach beyond what was anticipated in 2016.

A breach of the temporary berm at Boozer Creek could send a significant amount of flow down the creek. The force of the flow combined with the location of the breach on the outside of a river meander, creates a high probability for a large portion of the river would reroute itself through Boozer Creek. If this were to occur, it could potentially result in significant flooding of the Town of Saratoga. Boozer Creek currently has very low peak flows during times of high flows on the North Platte River, because the only flow is through the headgate. The quick introduction of a large amount of water into this stream system would collect massive amounts of woody debris and cause bank erosion.

This debris and water would spread out across the fields and golf course. Debris would likely also collect on the narrow bridge at the downstream end of Boozer Creek, elevating river stages and causing severe flooding to any adjacent property owners. Water flowing through the golf course and down Boozer Creek would then intercept the North Platte River at nearly a perpendicular angle. Some of the flow may enter the North Platte immediately upstream of another bridge constriction. There would be potential for woody debris to collect along this bridge, pushing flows into adjacent neighborhoods.

If the flows are higher than those experienced in 2016, they would produce a higher head differential over the berm at Boozer Creek and increase the flow that would be sent down Boozer Creek. High flows would increase probability that the river would reroute itself and this would in turn amplify consequences downstream in Saratoga.

Based on field observations, there appears to be potential for flow in the North Platte to overtop or erode the banks at locations upstream and downstream of the temporary berm at Boozer Creek. A comprehensive analysis of the flood potential is needed to estimate the likely impacts of a high water event on the North Platte River.



8. 2017 Potential Solutions

8.1 Boozer Creek Embankment: Based on the current condition of the Boozer Creek embankment, if a high water event takes place as forecasted, the potential of failure exists. The alternatives provided below are considered to be emergency temporary measures that could be implemented in a relatively short period of time to provide protection of this embankment during the 2017 flood season.

8.2 Culverts: The two culverts are considered to be an extremely high risk for uncontrolled flows down Boozer Creek. The gate structure at the upstream culvert that broke off of the culvert has not been replaced since the 2016 flood. Currently this conduit is only partially blocked by two or three, 1-ton sandbags. Although the downstream gate structure is still in place, and functional, it also poses a serious risk. With the gate structure protruding into the channel due to scour along the bankline, and the location of the gate along the outside bend in the river, this gate is also subject to severe damage from debris strikes, similar to the upstream gate. To prevent flows through the upstream culvert, and uncontrolled through the downstream culvert should that gate structure be severely damaged or break off, it is recommended that both culverts be filled full with a lean concrete/flowable fill after discussing any permit requirements with the USACE Cheyenne Regulatory Office. Flowable fill is a low strength, high slump concrete mix with Portland cement, water, fine sand aggregate, and fly ash can be added. Mix design specifications can be obtained from Federal Highway Administration and State DOTs. This effort would require removing the sandbags from the upstream culvert; blocking off the downstream end of the culverts with plywood, or some other material; partially blocking the upstream end of the culverts in a manner that will prevent the flowable fill from exiting, but having an opening at the top where the flowable fill would be placed. Depending on the bracing at the ends of the conduits, it may be necessary to place the flowable fill in two lifts, with the second lift being placed after the first lift has started to set. In addition, filling of these culverts with flowable fill will also prevent the potential of embankment materials from piping into the conduits if there are any breaks in the corrugated metal pipe culverts due to corrosion or separation at the joints.

8.3 Embankment Riverside Slope: The upper three feet of the embankment riverside face is vertical and some of the sandbags that were placed in 2016 have fallen into the river, leaving exposed embankment material. At other areas on the riverside face, the sandbags have deteriorated to the point where they would be ineffective of protecting the embankment from erosive forces from river flows or from floating debris. Only placing additional sandbags on the riverside face will not provide adequate protection for the embankment due to the high probability that the sandbags will fall into the river after they are subject to high flow conditions (Reference Photo No. 4). Based on the short time frame available, in order to act prior to the anticipated high river flows, the following two alternative temporary measures are recommended:

- After discussing any permit requirements with the USACE Cheyenne Regulatory Office, stack, place, cover the riverside face of the embankment with sandbags as was performed in 2016, and then place riprap from the base of the embankment up the slope to the top of the embankment. The sandbags if continuously placed and in satisfactory condition, would be confined by the riprap to prevent movement of the sandbags, and would serve as a filter to prevent/limit fine grained soil particles from washing out. The riprap section would require a large base to allow



for sloping of the riprap at the angle of repose of the material to the top of the slope. The size of the riprap would need to be determined; however, previous designs or the gradation of effective riprap sections placed at other nearby areas along the North Platte River could be used as a basis.

- After discussing any permit requirements with the USACE Cheyenne Regulatory Office, remove all of the existing sandbags from the riverside face of the embankment and slope to a relatively smooth slope of no steeper than 1V:2H. This face should then be covered with a geotextile filter and riprap protected. With this alternative, the riprap section would still require establishing a base below water surface; however, the total amount of riprap required would be less since the riprap would be placed on a slope rather than a dumped section. With this alternative, the filter fabric would provide a more consistent layer of filtration.

8.4 Embankment Crest and Landside Slope: The crest and landside slope of the embankment is covered with the thick layer of sandbags placed in 2016. See Diagram 1 and Photo No. 3. Many of the sandbags on the surface are deteriorating; however, since the underlying sandbags have been protected from UV degradation, there is a possibility that they may still provide adequate protection. In addition, the row of 1-ton sandbags placed on the narrowest section of the embankment, to serve as launchable riprap should there be a riverside erosion related slope failure, are still in good condition. Based on the short time frame available, in order to act prior to the anticipated high river flows, the following two alternative temporary measures are recommended:

- Some of the sandbags on the crest and landside slope surface should be pulled back and the condition of the underlying sandbags evaluated. If the underlying bags still appear to be sound, an additional two rows of sandbags placed up the entire landside slope may be sufficient to provide stability and seepage resistance. Rows of additional sand bags should also be placed along the crest to assure that overtopping does not occur at this location. The 1-ton sandbags on the levee crest should stay in place.
- IF time permits, there would be a much higher comfort level and probability of the embankment holding during this pending high water event if all of the existing sand bags were removed and a widened levee section was constructed on the landside of the embankment. Prior to the 2016 Flood, the upper three feet of the embankment only had a thickness of approximately five feet. Currently, it can be assumed that the thickness of the embankment is now less than five feet in some areas. This potentially subjects the embankment to slope failures on the riverside face and/or an adverse through seepage condition resulting in piping of embankment material. By placing a full height levee section on the landward slope, the potential of embankment failure could be minimized. It is recommended that a 15 foot wide full height section of compacted clayey soil be placed on the landside slope. Fill material should also be placed on the crest to approximately six inches above the surrounding ground surfaces to limit the possibility of overtopping. This alternative would provide a sufficient embankment section even if some sloughing on the upper portion the riverside slope did occur, and resistance against through seepage piping concerns.

8.5 Downstream Channel Areas: If the culverts are abandoned with flowable fill, the potential for uncontrolled flow through the conduits and the piping of embankment material into the culverts will be reduced; however, piping of embankment/foundation materials around the outside of the conduits still



exist. After discussing any permit requirements with the USACE Cheyenne Regulatory Office, it is recommended that a sand berm be constructed in the channel areas, at the toe of the embankment, to reduce the potential of through seepage along the conduits and/or boil activity from developing in the channel bottom near the ends of the conduits. This sand berm should be a minimum of fifteen feet wide and to approximately two feet above the top of the two culverts. This berm should then be covered with one foot of cohesive soil.

8.6 Community Flood Preparedness: It is recommended that the community prepare a Flood Fight Plan to be prepared for a 2017 high water event. This would include:

- The majority of the sandbags placed in 2016 are still in place. It is recommended that the condition of these sandbags and the continuous line of protection are verified along both sides of the North Platte River. Areas of deteriorating sandbags may still be utilized by wrapping the existing sandbags with visqueen and anchoring the visqueen with new sandbags.
- Town officials indicated that the community currently has approximately 20,000 unfilled sandbags on hand. Sandbags should be filled and ready for placement prior to a high water event.
- It is recommended that the location of lines of protection be evaluated and may be modified to strategically protect infrastructure and structures. For example, the sandbag line of protection on Veteran's Island could be pulled back to protect only the historic structure.
- It is recommended that a survey is performed and survey stakes are placed to identify the line of protection elevations at various locations along both banks of the North Platte River.

8.7 Flood Warning Systems: It is recommended that a flood warning system is considered for the Town of Saratoga. Sirens or an emergency alert system could be used to alert citizens of flood danger. The Town has a Code Red alert system that could be promoted to citizens.

8.8 Evacuation Planning: It is recommended that an evacuation plan is developed for areas that could be inundated by a flood event. The community should consider the areas that could be impacted by a breach of the Boozer Creek temporary berm, as well as overbank flooding from the North Platte River. The planning process should consider areas that should be evacuated at various stream levels. A thorough evacuation plan should include:

- Conditions that will activate the plan
- Chain of command
- Emergency functions and who will perform them
- Specific evacuation procedures, including routes and exits
- Equipment for personnel

It is recommended that the plan is exercised to ensure that emergency responders and community officials know what to do in the case of a flood and that the plan is updated to include lessons learned from exercises.



9. Future Studies and Projects

It is recommended that the North Platte River through Saratoga is studied to determine long term solutions to improving river function and reducing flood risk. The North Platte River Conceptual Design report dated September 5, 2014 and the Geomorphology and River Assessment dated July 2 2014 prepared for the Town of Saratoga by Stantec and Wildland Hydrology both can be used as a basis for future river restoration projects. It is recommended that areas upstream of the temporary berm at Boozer Creek are evaluated for the potential to stabilize the streambanks and improve sediment transport. There may also be opportunities to create high water overflows into the floodplain to reduce damages to property and infrastructure and improve the riparian ecosystem. In addition to the recommendations included in the Stantec and Wildland Hydrology reports, the community could consider structural and nonstructural flood risk reduction projects to address the potential for flood damages to buildings and infrastructure. There are several federal programs that could assist the community with these efforts. The following section describes these programs.

9.1 Silver Jackets - USACE

Silver Jackets are state-led interagency teams that facilitate collaborative solutions to state flood risk priorities. Silver Jackets teams in states across the United States bring together multiple state, federal, and sometimes tribal and local agencies to learn from one another in reducing flood risk and other natural disasters. By applying their shared knowledge, the teams enhance response and recovery efforts when such events do occur.

Silver Jackets teams can pursue interagency flood risk reduction projects, which could include flood awareness, education, identification, and nonstructural flood risk reduction assessment. Interagency work promotes participation by USACE staff in small efforts undertaken in conjunction with other partners in order to achieve flood risk management benefits that could not be achieved by any one party alone. Nonstructural flood risk assessments can help communities identify opportunities for floodproofing, elevation, acquisition, and relocation of floodprone structures. The assessments can also help guide communities to incorporate flood risk reduction into planning and land use decisions.

For more information, visit <http://silverjackets.nfrmp.us/>

For more information about the Silver Jackets program, please contact:

Ms. Jamie Prochno
Civil Engineer
Engineering Division
U.S. Army Corps of Engineers – Omaha District
Office Phone: (402) 995-2348

9.2 Section 205 - Small Flood Risk Management Projects - USACE

The Small Flood Risk Management Project program provides local flood risk management by the construction or improvement of flood control works or nonstructural measures. The types of studies and



projects are tailored to be site specific. Typical flood risk management projects may include levees, floodwalls, impoundments, pumping stations, and channel modifications as well as nonstructural measures. Examples of nonstructural measures include floodproofing, relocation of structures, and flood warning and preparedness systems. The Corps of Engineers oversees planning, design, and construction of flood risk management projects in close coordination with the project sponsor. For more information about Section 205, please contact

Mr. Greg Johnson
Chief, Plan Formulation Section
Planning Division
U.S. Army Corps of Engineers – Omaha District
Office Phone: (402) 995-2701

9.3 Planning Assistance to States Section 22 - USACE

The USACE can assist states, local governments, other non-federal entities and eligible Native American Indian tribes with preparation of comprehensive plans for the development, use and conservation of water and related land resources. Studies and analyses are conducted at a planning-level of detail only. They do not include feasibility-level studies or detailed design that support or lead to project construction. USACE assistance is authorized by Section 22 of the Water Resources Development Act of 1974 (P.L. 93-251), as amended, also referred to as Planning Assistance to States (PAS) program. Studies completed under this program include flood inundation mapping, dam safety and failure modeling, water supply and demand analysis, water quality assessments, environmental restoration concepts, flood damage reduction assessments, wetlands delineation and biological assessments. For more information about Section 22, Planning Assistance to States, please contact:

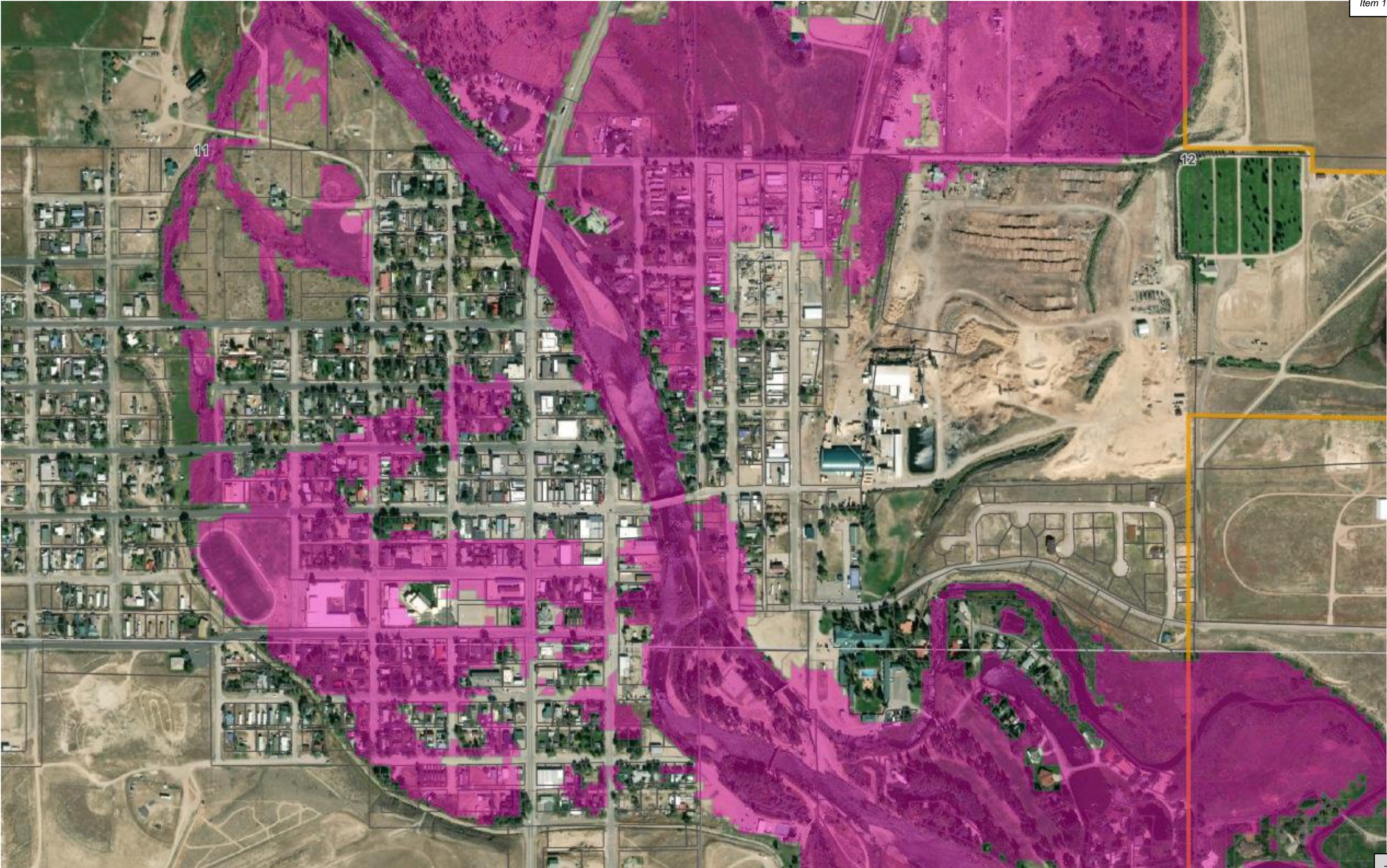
Mr. Greg Johnson
Chief, Plan Formulation Section
Planning Division
U.S. Army Corps of Engineers – Omaha District
Office Phone: (402) 995-2701

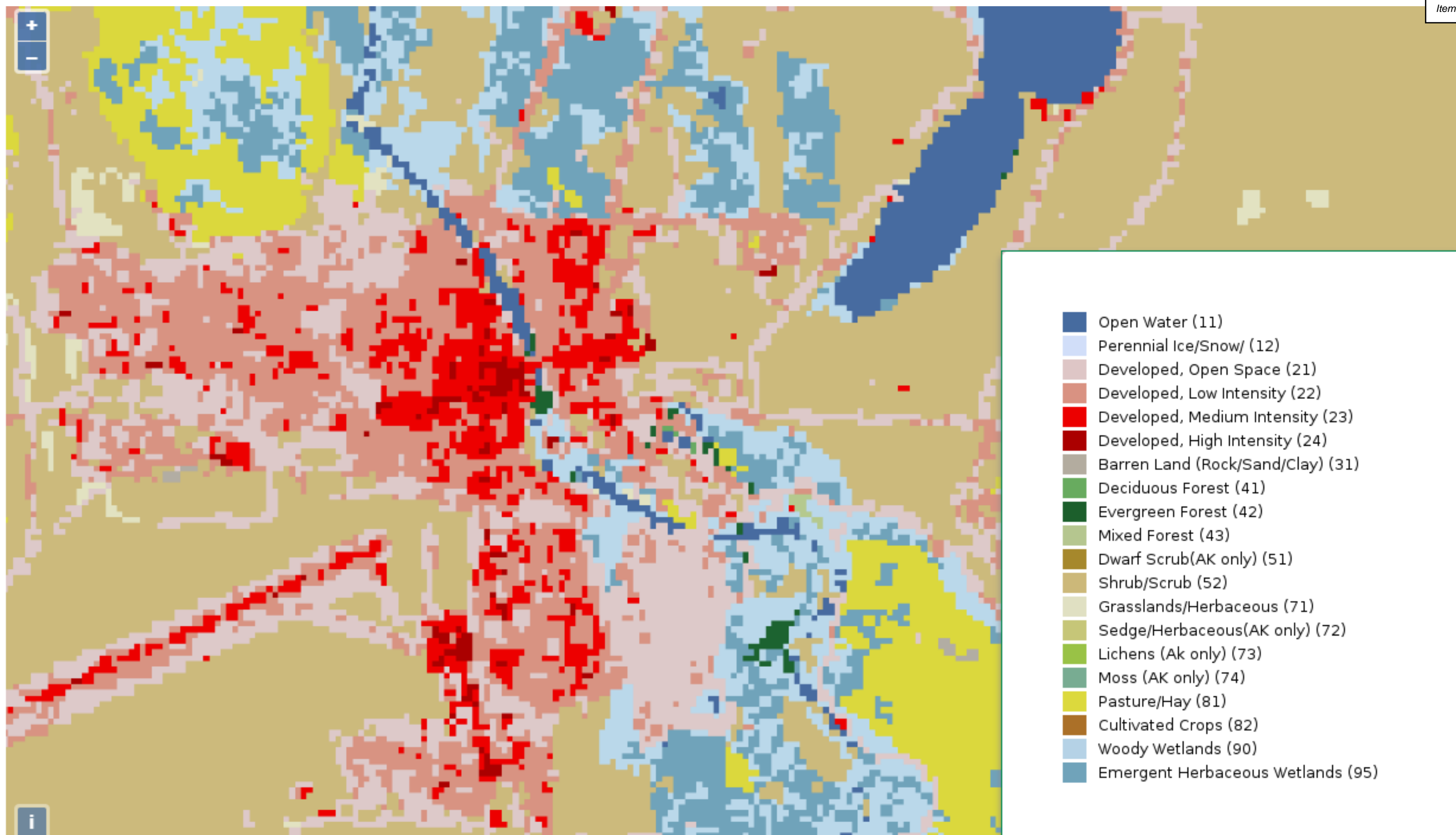
9.4 Hazard Mitigation Assistance Grant Programs – FEMA

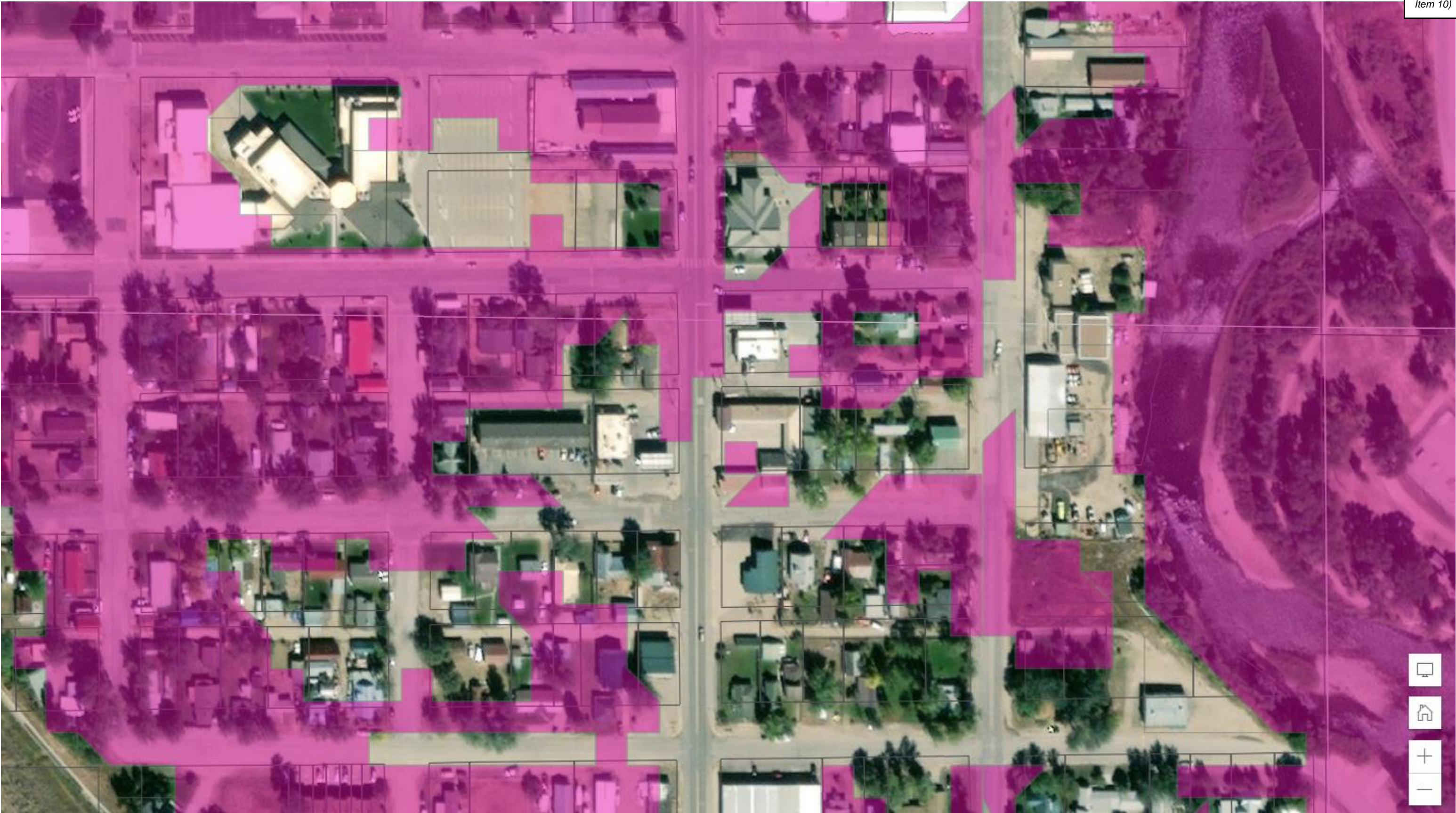
The Federal Emergency Management Agency (FEMA) administers three programs that provide funding for eligible mitigation planning and projects that reduces disaster losses and protect life and property from future disaster damages. The three programs are the Hazard Mitigation Grant Program (HMGP), the Flood Mitigation Assistance (FMA) Program, and the Pre-Disaster Mitigation (PDM) Program.

- HMGP assists in implementing long-term hazard mitigation planning and projects following a Presidential major disaster declaration
- PDM provides funds for hazard mitigation planning and projects on an annual basis
- FMA provides funds for planning and projects to reduce or eliminate risk of flood damage to buildings that are insured under the National Flood Insurance Program (NFIP) on an annual basis

For more information, visit <https://www.fema.gov/hazard-mitigation-assistance>







U.S. Geological Survey
National Water Information System
Retrieved: 2021-11-19 10:04:31 EST

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Some of the data that you have obtained from this U.S. Geological Survey database
may not have received Director's approval. Any such data values are qualified
as provisional and are subject to revision. Provisional data are released on the
condition that neither the USGS nor the United States Government may be held liable
for any damages resulting from its use.

More data may be available offline.
For more information on these data, contact USGS Water Data Inquiries.
This file contains the annual peak streamflow data.

This information includes the following fields:

agency_cd Agency Code
site_no USGS station number
peak_dt Date of peak streamflow (format YYYY-MM-DD)
peak_tm Time of peak streamflow (24 hour format, 00:00 - 23:59)
peak_va Annual peak streamflow value in cfs
peak_cd Peak Discharge-Qualification codes (see explanation below)
gage_ht Gage height for the associated peak streamflow in feet
gage_ht_cd Gage height qualification codes
year_last_pk Peak streamflow reported is the highest since this year
ag_dt Date of maximum gage-height for water year (if not concurrent with peak)
ag_tm Time of maximum gage-height for water year (if not concurrent with peak)
ag_gage_ht maximum Gage height for water year in feet (if not concurrent with peak)
ag_gage_ht_cd maximum Gage height code

Sites in this file include:
USGS 06627000 NORTH PLATTE RIVER AT SARATOGA WYO

Peak Streamflow-Qualification Codes(peak_cd):
1 ... Discharge is a Maximum Daily Average
2 ... Discharge is an Estimate
3 ... Discharge affected by Dam Failure
4 ... Discharge less than indicated value,
which is Minimum Recordable Discharge at this site
5 ... Discharge affected to unknown degree by
Regulation or Diversion
6 ... Discharge affected by Regulation or Diversion
7 ... Discharge is an Historic Peak
8 ... Discharge actually greater than indicated value
9 ... Discharge due to Snowmelt, Hurricane,
Ice-Jam or Debris Dam breakup
A ... Year of occurrence is unknown or not exact
Bd ... Day of occurrence is unknown or not exact
Bm ... Month of occurrence is unknown or not exact
C ... All or part of the record affected by Urbanization,
Mining, Agricultural changes, Channelization, or other
F ... Peak supplied by another agency
O ... Opportunistic value not from systematic data collection
R ... Revised

Gage height qualification codes(gage_ht_cd,ag_gage_ht_cd):
1 ... Gage height affected by backwater
2 ... Gage height not the maximum for the year
3 ... Gage height at different site and(or) datum
4 ... Gage height below minimum recordable elevation
5 ... Gage height is an estimate
6 ... Gage datum changed during this year
7 ... Debris, mud, or hyper-concentrated flow
8 ... Gage height tidally affected
Bd ... Day of occurrence is unknown or not exact
Bm ... Month of occurrence is unknown or not exact
F ... Peak supplied by another agency
R ... Revised

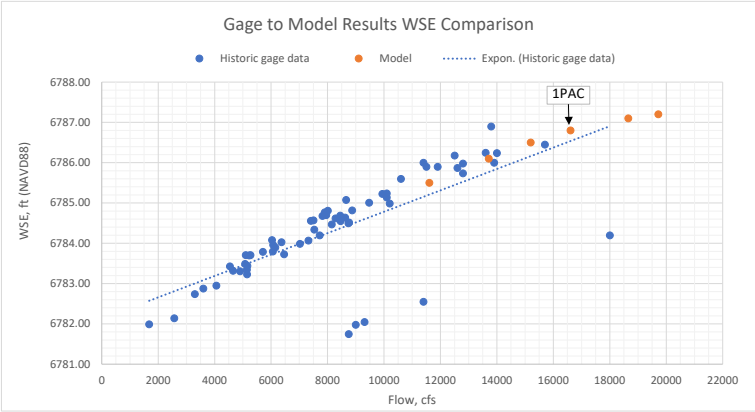
#

USGS: https://waterdata.usgs.gov/nwis/nwismap/?site_no=06627000&agency_cd=USGS
NWS: https://water.weather.gov/ahps2/hydrograph.php?gage=sraw4&wfo=cys.

USGS 06627000 Located on East Bridge Avenue: Latitude: 41.455000° N, Longitude: 106.805556° W, Horizontal Datum: NAD83/WGS84



Gage datum "0" NGVD29: 6772.69 ft Model WSE (ft, NAVD88): 6785.5 6786.1 6786.5 6786.8 6787.1 6787.2 (XS 502439.4)
Gage datum "0" NAVD88: 6776.50 ft Model Q (cfs): 11604 13709 15195 16610 18655 19720



agency_cd	site_no	peak_dt	peak_va	gage code	gage ht	Predicted WSE at gage using NAVD88 datum, ft
5s	15s	10d	6s	8s	33s	
USGS	6627000	6/8/1909	18000	6,7		6784.20
USGS	6627000	6/12/1921	15700		6	6786.45
USGS	6627000	5/30/1928	14000		6	6786.24
USGS	6627000	5/28/1926	13900		6	6786.00
USGS	6627000	6/20/1917	13800		6	6786.90
USGS	6627000	6/14/1957	13600		6	6786.25
USGS	6627000	6/9/1912	12800		6	6785.98
USGS	6627000	6/11/1923	12800		6	6785.74
USGS	6627000	6/7/1952	12600		6	6785.87
USGS	6627000	6/3/1914	12500		6	6786.18
USGS	6627000	6/9/1920	11900		6	6785.90
USGS	6627000	6/2/1943	11500		6	6782.55
USGS	6627000	6/10/1905	11400		6	6786.00
USGS	6627000	6/14/1918	11400		6	6785.60
USGS	6627000	6/12/1929	10600		6	6784.99
USGS	6627000	6/13/1949	10200		6	6785.14
USGS	6627000	5/23/1932	10100		6	6785.24
USGS	6627000	6/14/1965	10100		6	6785.23
USGS	6627000	5/30/1958	9940		6	6785.01
USGS	6627000	5/13/1962	9470		6	6782.05
USGS	6627000	6/15/1906	9310		6	6781.98
USGS	6627000	5/26/1904	9000		6	6784.82
USGS	6627000	6/8/1938	8870		6	6784.52
USGS	6627000	6/12/1970	8760		6	6781.75
USGS	6627000	6/18/1903	8750		6	6784.50
USGS	6627000	6/15/1924	8740		6	6785.08
USGS	6627000	6/12/1933	8660		6	6784.64
USGS	6627000	6/7/1968	8620		6	6784.55
USGS	6627000	6/15/1927	8460		6	6784.69
USGS	6627000	6/12/1942	8450		6	6784.62
USGS	6627000	6/20/1953	8280		6	6784.47
USGS	6627000	6/5/1956	8150		6	6784.81
USGS	6627000	6/15/1935	8010		6	6784.70
USGS	6627000	6/17/1911	7950		6	6784.77
USGS	6627000	6/6/1945	7900		6	6784.68
USGS	6627000	6/22/1947	7820		6	6784.20
USGS	6627000	5/29/1922	7720		6	6784.34
USGS	6627000	6/17/1950	7530		6	6784.57
USGS	6627000	5/22/1948	7500		6	6784.56
USGS	6627000	6/1/1936	7410		6	6784.07
USGS	6627000	5/31/1951	7320		6	6783.99
USGS	6627000	6/8/1925	7020		6	6783.73
USGS	6627000	6/24/1967	6460		6	6784.03
USGS	6627000	6/1/1937	6370		6	6783.90
USGS	6627000	5/29/1919	6150		6	6783.96
USGS	6627000	3/28/1960	6070		6	6783.80
USGS	6627000	5/10/1916	6060		6	6784.08
USGS	6627000	6/19/1946	6030		6	6783.79
USGS	6627000	5/14/1941	5710		6	6783.71
USGS	6627000	6/15/1959	5270		6	6783.70
USGS	6627000	4/10/1930	5220		6	6783.44
USGS	6627000	6/8/1964	5160		6	6783.23
USGS	6627000	6/4/1963	5150		6	6783.35
USGS	6627000	6/2/1915	5140		6	6783.71
USGS	6627000	6/5/1944	5100		6	6783.49
USGS	6627000	6/1/1939	5080		6	6783.31
USGS	6627000	6/19/1969	4900		6	6783.32
USGS	6627000	6/3/1940	4650		6	6783.43
USGS	6627000	6/2/1961	4540		6	6782.95
USGS	6627000	6/8/1931	4060		6	6782.88
USGS	6627000	5/23/1954	3600		6	6782.74
USGS	6627000	4/17/1955	3300		6	6782.14
USGS	6627000	6/2/1966	2570		6	6781.99
USGS	6627000	5/13/1934	1680		6	6776.50
USGS	6627000	5/30/1913	7550		6	

NOAA NWS Flood Categories

Flood Categories (in feet)	Flood category elevations, ft (NAVD88)
Major Flood Stage: 10.5	6787.00
Moderate Flood Stage: 9.5	6786.00
Flood Stage: 8.5	6785.00
Action Stage: 7.5	6784.00
Historic Crests	Historic crests elevation, ft (NAVD88)
(1) 10.49 ft on 06/09/2011	6786.99
(2) 10.40 ft on 06/20/1917	6786.90
(3) 10.17 ft on 05/28/2014	6786.67
(4) 10.16 ft on 06/13/2010	6786.66
(5) 9.75 ft on 06/14/1957	6786.25
Snow More Historic Crests	1957
(P): Preliminary values subject to further review.	
Recent Crests	
(1) 9.23 ft on 06/23/2019 (P)	
(2) 6.68 ft on 05/28/2018	
(3) 7.89 ft on 06/11/2017	
(4) 8.65 ft on 06/10/2016	
(5) 7.70 ft on 06/12/2015	

Description of flood impact based on NWS flood stages.

10.5	Major flood. Widespread flooding occurs in Saratoga.
10.49	Record stage established on June 9 2011.
9.5	Major flooding occurs at the Deer Haven RV Park just north of Saratoga. Minor flooding of homes occurs along the left and right river banks in Saratoga. Veterans Island Park is inundated with flood waters. A majority of the golf course near the Saratoga Inn is underwater. Water approaches the base of wooden steps at the northeast corner of the Sierra Madre Trout Clubhouse 100 ft downstream on the left river bank.
9	Flooding of low lying areas at the Deer Haven RV Park intensifies and becomes more widespread. Standing water inundates yards of homes along the river in town. Flood waters begin impacting access to Veterans Island Park. The golf course near the Saratoga Inn becomes inundated with water.
8.5	Flood stage. Low lying areas in the Deer Haven RV Park just north of Saratoga begin to be impacted by flood waters. Water approaches low lying areas of homes along the river in town. Water enters low lying areas of Veterans Island Park.
7.5	Bankfull stage. Water approaches the low lying areas with only minor flooding.

clerk@saratogawyo.org

From: Kaitamaria Pounds <kaitamaria.pounds@wyo.gov>
Sent: Thursday, January 19, 2023 4:32 PM
To: clerk@saratogawyo.org
Subject: Grant 1177 Town of Saratoga
Attachments: Grant 1177 W&S Award letter.pdf; Grant 1177 W&S agreement.pdf

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Good Afternoon,

Attached to this email is your grant agreement and grant award letter for the Spring Avenue Waterline Project that was approved October 27, 2022. Please print the grant agreement on legal paper and return a signed copy to our office. If you have questions or concerns regarding your grant agreement or award letter, please let us know.

Thank you,

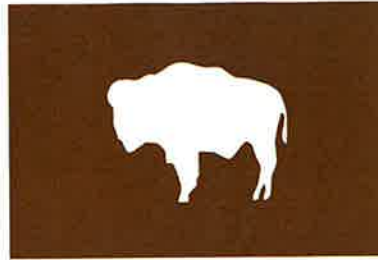
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Kaitamaria Pounds
Grants and Loans Officer
Office of State Lands and Investments
122 West 25th Street, Suite W103
Cheyenne, WY 82002
307.777.7453

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

WYOMING OFFICE OF STATE LANDS AND INVESTMENTS

122 West 25th Street
 Cheyenne, WY 82002
 Phone: 307-777-7331
 Fax: 307-777-3524
 slfmail@wyo.gov



MARK GORDON
 Governor

JENIFER E. SCOGGIN
 Director

Water and Sewer ARPA Grants Grant and Subaward Notification

Subrecipient Information

Name: Town of Saratoga
 Unique Entity Identifier (UEI): EKLNJSBTNSH3
 Address: 110 E spring Ave.
 City, State, Zip Code: Saratoga, WY 82331
 Contact Title & Name: Marie Christen

Award Information

FAIN# SLFRP0005
 Federal Agency: US Department of Treasury
 Federal Award Date: March 11, 2021
 CDFA# and Name: 21.027 American Rescue Plans Act
 Award Amount: \$1.1 Billion
 Is Award Research and Development: No

State Agency Providing Award Information:

Name: Office of State Lands and Investments
 Address: 122 West 25th Street
 Cheyenne, WY 82002

Contact Name: Beth Blackwell

Phone: 307-777-6373

Email Address: elizabeth.blackwell@wyo.gov

Federal Award Project Description:

The American Rescue Plan Act, State and Local Fiscal Recovery Funds (SLFRF) program.

Subaward Periods:

Grant Performance Period:

Start Date: March 3, 2021

End Date: December 31, 2026

Authorized Funding:

Grant #	Original Amount	Project Name
WS-1177	\$966,268	Spring Avenue Water Line Replacement Project

Applicable Regulations, Terms, and Conditions:

Regulations: 31 CFR Part 35, Federal Register / Vol. 87, No. 18 / Thursday, January 27, 2022 / Rules and Regulations

Indirect Cost Rate:

Yes

No X

Cost Rate Applied Indirect Costs Not Allowed

STATE OF WYOMING
STATE LOAN AND INVESTMENT BOARD
ARPA Grant Agreement
GRANT ARPA-1177

1. **Parties.** The parties to this Reimbursement Agreement (Agreement) are the State of Wyoming, Office of State Lands and Investments (OSLI), whose address is: 122 West 25th Street, Cheyenne, Wyoming, 82001, and the grant recipient, Town of Saratoga (Grantee), whose address is: 110 E spring Ave. Saratoga, WY 82331.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which OSLI will disburse State and Local Fiscal Recovery Funds (Grant Funds) pursuant to the American Recovery Plan Act (ARPA) and 2022 Wyo. Sess. Laws Ch. 50 § 2(c), FN 18. Grant Funds disbursed under this Agreement shall reimburse only expenditures for the Project approved by the State Loan and Investment Board (the Board) pursuant to Chapter 41 of the Board’s rules.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from the Effective Date through the end of the period during which the Inspector General for the U.S. Department of the Treasury may audit the State’s use of ARPA Funds.
4. **Payment.**
 - A. OSLI shall disburse Grant Funds to the Grantee to reimburse Project expenditures. Total reimbursements under this Agreement shall not exceed nine-hundred sixty six thousand two hundred eight (\$966,268). Disbursements from OSLI shall be made within forty-five (45) days after submission of an invoice.
 - B. Should the reimbursement requested by the Grantee fail to comply with all federal and State laws, Board rules, and the terms and conditions set forth in this Agreement, OSLI shall not disburse Grant Funds.

5. **Responsibilities of Grantee.** The Grantee agrees:

- A. **Drawing Funds.**
 - i. The Grantee shall request reimbursement only for expenses incurred completing the Project described in the application attached to and incorporated into this Agreement as Attachment A.
 - ii. The Grantee shall submit a request for reimbursement accompanied by invoices and supported by adequate proof that such obligations are due and owing and have been incurred for expenses that are eligible pursuant to this Agreement, Board rules, and all relevant federal and State laws. Grant Funds shall not be spent for any other purpose or project.

ARPA Grant Agreement
between the State of Wyoming, Office of State Lands and Investments
and Town of Saratoga
Page 1 of 152

B. Construction. The Grantee shall:

- (i) Make arrangements for appropriate professional supervision and management of the Project.
- (ii) Provide to OSLI all project plans and specifications.
- (iii) Be solely responsible for its compliance with all applicable state statutes, including but not limited to, state statutes regarding local preferences, procurement, accounting, and contractor retainage accounts.
- (iv) Provide the OSLI with access to all information on all aspects of the project and make available for inspection such documents and reports on the progress of the work and on the results of tests of materials and workmanship or other information as may be requested by the OSLI.
- (v) Establish payment schedules providing that all work shall be completed prior to December 31, 2026.
- (vi) Ensure that all Grant Funds are encumbered by October 31, 2024 and expended by December 31, 2026.
- (vii) If the Project has not been bid before the Effective Date, submit to OSLI the following materials prior to issuing an advertisement for bids:
 - (a) An attorney's title opinion, a letter and documents from a title company or abstractor, or other proof and certification acceptable to the OSLI that all access, easements, and rights-of-way for the construction and long term operation and maintenance of the Project have been secured and recorded;
 - (b) Engineer's cost estimate and proposed construction budget for the Project;
 - (c) Any and all appropriate permits issued by the Wyoming Department of Environmental Quality; and

(viii) The Grantee shall keep OSLI staff informed on a Contractor's plan for use of a Retainage Account pursuant to Wyo. Stats. §§ 16-6-702, -704, and -705. The Grantee shall provide to OSLI Retainage or Interest Bearing account documentation in order for OSLI to send retainage funds to the Grantee for deposit in the Contractor's identified retainage account.

(ix) The Grantee shall require a completed Affidavit Acknowledging Payment to Materialmen, Subcontractors and Laborers (available at <http://lands.wyo.gov>) from Prime Contractor with all requests for progress

ARPA Grant Agreement
between the State of Wyoming, Office of State Lands and Investments
and Town of Saratoga
Page 2 of 152

payment beginning with the second request pursuant to Wyo. Stat. § 16-6-1001(a)(iv).

(x) The Grantee shall submit Final Payment Documentation to OSLI pursuant to Wyo. Stats. §§ 16-6-116, -117, and 15-1-113(h), to the extent those provisions are applicable to the Project.

(xi) Prior to ordering a change to the project, the Grantee shall submit proposed changes to OSLI for review. The State shall have a minimum of five (5) business days to review the proposed change. Upon written approval of OSLI, the Grantee shall execute an amendment or change order to affected agreements. If the Grantee executes an amendment or change order without OSLI approval, OSLI reserves the right to withhold reimbursement for such a request until it is able to confirm the change complied with Board rules and all relevant federal and State laws. If the change does not comply with Board rules and all relevant federal and State laws, OSLI shall not disburse any funds for expenses related to the change.

C. The Grantee shall establish and maintain sufficient internal controls to ensure that Grant Funds are spent in accordance with this Agreement, Board rules, and all State and federal laws.

D. The Grantee shall comply with all applicable state and federal laws, rules, and regulations, including compliance with any applicable provisions of Wyo. Stat. § 16-6-1001 and all applicable state procurement laws.

6. Special Provisions.

A. **Administration of Federal Funds.** The Grantee agree its use of the Grant Funds awarded herein is subject to Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the U.S. Department of the Treasury; all applicable regulations published pursuant to section 602 and 603 of the Social Security Act; 31 C.F.R. Part 35; and all guidance issued by Treasury regarding the foregoing. The Grantee shall take all necessary actions to comply with all requirements for the use of these federal funds.

B. **Ineligible Expenditures.** If OSLI or the Inspector General for the U.S. Department of the Treasury determines that any of the Grant Funds were not utilized for an eligible expense under ARPA, the Grantee shall repay such funds within fourteen (14) days to OSLI. In the event the Grantee does not repay the Grant Funds, the obligation shall be booked as a debt of the Grantee owed to the State of Wyoming. The Grantee further agrees to provide OSLI, upon request, a full and complete accounting as to the use of the Grant Funds; said accounting to be done in accordance with generally accepted accounting principles and shall be provided to the OSLI within a reasonable time.

ARPA Grant Agreement
between the State of Wyoming, Office of State Lands and Investments
and Town of Saratoga
Page 3 of 152

C. **State Inspection of Records.** OSLI, or another approved designee of the Board, may perform an audit or examination of the books and records of the Grantee at any time and without notice, and that the Board or its designee may at any time without notice perform on-site visits and inspections of the project being funded.

D. **Federal Audit and Access to Records.** The Inspector General for the U.S. Department of the Treasury shall have access to any books, documents, papers, electronic data and records of the Grantee which are pertinent to this Agreement.

E. **Board Rules.** The grant and this Agreement are governed by Chapter 41 of the Board's rules and subject to all applicable provisions therein. In the event of any inconsistency between this agreement and the Board's rules, the Board's rules shall control.

8. **General Provisions.**

A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties shall be incorporated by written instrument, executed by all parties to this Agreement.

B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

C. **Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Grantee shall not use this Agreement, or any portion thereof for collateral for any financial obligation without the prior written permission of OSLI.

D. **Availability of Funds.** Each disbursement obligation under this Agreement is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, this Agreement may be terminated at the end of the period for which funds are available. OSLI shall notify the Grantee at the earliest possible time if this Agreement will or may be affected by a funding shortage. No penalty shall accrue to OSLI in the event this provision is exercised, and OSLI shall not be obligated or liable for any future payments as a result of termination under this section.

ARPA Grant Agreement
between the State of Wyoming, Office of State Lands and Investments
and Town of Saratoga
Page 4 of 152

E. **Compliance with Laws.** The Grantee shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Agreement.

F. **Entirety of Agreement.** This Agreement, consisting of eight (152) pages, and Attachment A, consisting of fifteen (15) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.

G. **Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes completely beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

H. **Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

I. **No Employment Relationship.** The Grantee shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Grantee shall be free from control or direction over the details of the performance of its duties under this Agreement. The Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Grantee or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or OSLI or to incur any obligation of any kind on behalf of the State of Wyoming or OSLI. The Grantee agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to State of Wyoming employees will inure to the benefit of the Grantee or the Grantee's agents or employees as a result of this Agreement.

J. **Nondiscrimination.** The Grantee shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex,

ARPA Grant Agreement
between the State of Wyoming, Office of State Lands and Investments
and Town of Saratoga
Page 5 of 152

color, race, religion, national origin, or disability in connection with the performance under this Agreement.

K. Notices. All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.

L. Severability. Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.

M. Single Audit Requirements. The Grantee agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. The Grantee agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, the Grantee shall provide one (1) copy of the audit report to OSLI and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to OSLI's records.

N. Sovereign Immunity and Limitations. The State of Wyoming, OSLI, and Board do not waive sovereign immunity by entering into this Agreement and the Grantee does not waive governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to W.S. §1-39-101, *et seq.*, and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of sovereign or governmental immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

O. Third-Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

P. Time is of the Essence. Time is of the essence in all provisions of this Agreement.

Q. Titles Not Controlling. Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.

ARPA Grant Agreement
between the State of Wyoming, Office of State Lands and Investments
and Town of Saratoga
Page 6 of 152

R. Waiver. The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

S. Counterparts. This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantee of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to OSLI.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement. The signatory for the Grantee also hereby certifies that he or she is authorized to sign this Agreement on behalf of the Grantee and bind the Grantee to the terms herein.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

STATE OF WYOMING, OFFICE OF STATE LANDS AND INVESTMENTS:

Jenifer Scoggin, Director

Date

GRANTEE:
Town of Saratoga

(Signee Name and Title)

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Patrick Miller, Assistant Attorney General

The State of Wyoming



DEPARTMENT OF REVENUE

Herschler Building
3rd Floor East
122 West 25th Street
Cheyenne, Wyoming 82002-0110
E-Mail: directorofrevenue@wyo.gov
Web: <http://revenue.wyo.gov>

MARK GORDON, *Governor*
BRENDA HENSON, *Director*

Telephone (307) 777-7961
DOR Main FAX (307) 777-7722
Property Tax FAX (307) 777-7527
Excise FAX (307) 777-3632
Mineral FAX (307) 777-7849
Liquor FAX (307) 777-6255

January 23, 2023

Town of Saratoga
PO Box 486
Saratoga, WY 82331

Dear Mari Christian:

The Wyoming Department of Revenue has reviewed the districts documentation. Based on this review, the documents on file, and pursuant to the reporting requirements outlined in W.S. 39-13-102(p), and 39-13-104(k)(iv), the Department has determined that the district is Compliant for the tax year noted below.

<u>Tax Year</u>	<u>Approval Type</u>	<u>Map</u>	<u>Legal</u>	<u>Resolution</u>
2023	Compliant	Approved	Approved	Approved

Compliance status means that this district has met all of the minimum requirements as defined by Wyoming statute and the Department's administrative rules.

Any missing or rejected documentation should be submitted to the DOR as soon as possible. All documents provided to the Department must meet the requirements established in Chapter 21, Section 5 of our agency rules. You can find this document on the Department's website at <http://wyo-prop-div.wyo.gov/> under Tax Districts > General Information > Rules. If you do not have Internet access, we can mail a copy for your review.

This notice is the current, final determination and supersedes all other notices you may have received from the Department. If you should have any questions or concerns regarding this matter, please feel free to contact us.

Sincerely,

David Chapman
Manager, Technical Services Group
307-777-5289
dave.chapman@wyo.gov

AARP FLAGSHIP GRANT APPLICATION 2023

Attach map

Basic Information:

Applicant Organization

Town of Saratoga, Wyoming

PO Box 486

Saratoga, WY 82331

<https://www.townofsaratoga.org/>

<https://www.facebook.com/saratogatownhall>

Organization Contact

Stacy Crimmins, grant writer and project coordinator, 307-329-7150

crimminsassociates@gmail.com

Community Details:

Rural

Carbon County

Project Details:

Project Description

The Town of Saratoga is creating a new landscaped park: "Never Forget Park". The park project began in 2008 after a local young man, Army SSgt. Tyler Pickett, was killed in action in Iraq and will be a tribute to all those who have sacrificed their precious lives for the sake of others.

Never Forget Park will include a memorial sculpture, open-air pavilion, ADA compliant benches, handicapped accessible restrooms and parking. Lush plantings of native species will provide shade to the open space. Light posts installed along the sidewalk will aid those using the park after dark. Flagpoles with each of the five armed forces flags will be installed and lit from dusk to dawn. Several gabion basket benches will be installed and will have veteran's memorial plates attached.

Volunteers will fill gabion baskets with river rock use high-density composite decking for the seats. A work day will be organized for community members to complete this project and at least half of the volunteers are expected to be over the age of 50. School children will work with the local conservation district to plant the trees and shrubs as part of their school curriculum.

Currently, the space is a patch of gravel and weeds and is used for overflow parking to the adjacent Veterans Island Park. The North Platte River flows around the island. This park is the location of numerous events such as family reunions, music festivals, and community picnics. It features a playground, walking path with connection to the free mineral hot springs, barbeque picnic shelter and a skate park. "Never Forget Park" is along a busy street that leads to premier lodging facilities and to Saratoga Lake and will be a source of pride for residents and visitors alike.

The Town of Saratoga's (pop. 1700) park committee is comprised of private citizens, veterans and councilmen and has collaborated with American Legion Post #54, Platte Valley Arts Council, Inc. and Order of the Eastern Star.

Project Short Summary

The Town of Saratoga is creating a new landscaped park: "Never Forget Park". The park project began in 2008 after a local young man, Army SSgt. Tyler Pickett, was killed in action in Iraq and will be a tribute to all those who have sacrificed their precious lives for the sake of others.

Project Timeline

June: Curb & gutter, sidewalks, flag poles, irrigation and hydro-seeding installed and completed

July: benches, plantings and lighting installed

August: park open to the public

September: asphalt and parking lot striping installed

October:

November: pavilion built and installed

Social Impact Goal

Increasing social connections between older adults and all residents of the community

Project Type

Permanent physical improvements in the community

Project Category

Public space activation with a focus on the needs of those 50-plus

Project Deliverables

Deliverable 1: The Town of Saratoga will install new decorative light posts along sidewalks

Quantity: 12 posts

Deliverable 2: The Town of Saratoga will purchase materials to make gabion basket benches with composite decking seats, which are ADA compliant

Quantity: 20 benches

Deliverable 3: The Town of Saratoga will organize volunteers (50% being age 50 and older) to assemble benches and install them in the park

Quantity: 50 volunteers

Deliverable 4: The Town of Saratoga will organize volunteers (75% being age 50 and older) to compile list of veterans from Saratoga and install memorial plaques

Quantity: 12 volunteers

Deliverable 5: The Town of Saratoga will install AARP branded signage in the park

Quantity: 3 signs

Deliverable 6: The Town of Saratoga will plant trees and shrubs in the park, with help from school children and volunteers over the age of 50 years

Quantity: 150 children, 5 volunteers

Deliverable 7: The Town of Saratoga will open the park to the public with a ribbon cutting ceremony by August 15, 2023

Quantity: 1 event

Deliverable 8: The Town of Saratoga has a goal of attendees at the ceremony, with at least 50% over the age of 50

Quantity: 100 attendees

Project Narrative:

Organizational Livable Community Activities

The Town of Saratoga has developed into a retirement community over the past three decades and amenities (ex. parks, mineral hot springs, restaurants, shopping, community center) and services (ex. police, paved streets, snow plowing) have positively affected residents over the age of 50 years.

A new full-service medical clinic and long-term nursing facility is due to open Spring 2023 and will satisfy the medical needs of the entire community, including those over the age of 50 years. This project enhances the outdoor public spaces of the community and encourages multi-generational social experiences.

Community Engagement

In 2013, a 50,000 square foot community center with theater, banquet hall, and meeting rooms was opened. The facility was all privately funded and raises funds (in excess of \$40,000) each year for new maintenance projects.

The new “Never Forget Park” will need many volunteers to complete the project, given the tight budget of the project. Most volunteers will be older than 50 years of age, but projects will encourage all age groups to participate.

Goals of Project

Commitment of additional funds by private or public sector

Overcome funding barriers in implementing larger efforts

Other: Honor Veterans from all five branches off the armed services

Older Adults

The park will honor veterans (KIA, POW, active duty or deceased) by creating a serene memorial area for remembrance. The new park will have handicapped accessible parking spaces and restrooms.

Role of Volunteers

Yes

Volunteers will assemble gabion basket benches, plant trees and shrubs, and compile a list of veterans for memorial plaques.

Diversity and Inclusion

None (92% of Saratoga residents are White)

Disparities

Yes

The new park will be free for anyone who wishes to enjoy it. Saratoga's poverty level is 8.9% and that demographic is mostly females under the age of 44. About 10.6% of those living in poverty are over the age of 50 years.

Veterans and Military Families

Yes

"Never Forget Park" is a tribute to SSgt. Tyler Pickett who was killed in action, but also to everyone who serves/served our country to protect our freedoms and rights. Seventy-seven (or 70%) of Saratoga's veterans served in Vietnam, which is two times greater than any other conflict and greater than the US's 43%.

Federal Investment

No

Project Budget:

Grant Amount and Budget

Total Grant Amount Requested: \$50,000

Contracted services costs--\$10,000 : electrical contractor

Materials and supplies--\$40,000 : benches, plantings, light poles, restrooms

Travel expenses-- \$0

Staff costs--\$0

Matching/Supporting Funds and In-Kind Support

Nonprofit--\$2500 : volunteers @ \$15/hour

Private--\$5000 : grant writer, project coordinator

Public-- \$20,000 : heavy equipment use and labor

Resolution No.		2023-03
A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE GRANT/LOAN GRANT/LOAN PROGRAM ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING,		
FOR THE PURPOSE OF		
AARP COMMUNITY CHALLENGE 2023--- GRANT APPLICATION FOR BENEFIT OF "NEVER FORGET PARK"		
(TITLE AND PUPOSE OF PROJECT)		
WITNESSETH		
WHEREAS, the Governing Body for the TOWN OF SARATOGA,		
desires to participate in the:	AARP Community Challenge 2023 Flagship Grant Program	
to assist in financing this project; and	(NAME OF GRANT/LOAN PROGRAM)	
WHEREAS, the Governing Body for the TOWN OF SARATOGA, CARBON COUNTY, WY recognizes the need for the project; and		
WHEREAS, the	AARP Community Challenge 2023 Flagship Grant Program	
	(NAME OF GRANT/LOAN PROGRAM)	
program requires that certain criteria be met, as described in the		
AARP Community Challenge 2023 Flagship Grant Program	Rules and Regulations	
(NAME OF GRANT PROGRAM)		
governing the program, and to the best of our knowledge this application meets those criteria; and, NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING,		
that a grant application in the amount of	\$	\$50,000
be submitted to	AARP Community Challenge 2023 Flagship Grant Program	
	(NAME OF GRANT/LOAN PROGRAM)	
for consideration to assist in funding		
"Never Forget Park"		
(NAME OF PROJECT)		
BE IT FURTHER RESOLVED, that		
Stacy Crimmins, Joe Parsons--NFP committee members		
(NAME & TITLE OF PERSONS)		
are hereby designated as the authorized representatives of the TOWN OF SARATOGA to act on behalf of the Governing Body on all matters relating to this grant or loan application.		
PASSED, APPROVED AND ADOPTED THIS		Tuesday, February 7, 2023
		Date
Signature		
Printed	CHUCK DAVIS, MAYOR, TOWN OF SARATOGA	
Attest:		
Signature		
Printed	MARIE CHRISTEN, TOWN CLERK	

TOWN OF SARATOGA

P.O. BOX 486
110 E. Spring Avenue
SARATOGA, WYOMING 82331

www.saratoga.govoffice2.com

Phone: 307-326-8335

Fax: 307-326-8941

Email: townhall@saratogawyo.org

Mayor Chuck Davis

Councilman Michael Cooley

Councilwoman Kathy Beck

Councilman Jerry Fluty

Councilman Jacob Fluty

Proclamation

Wyoming Professional Water and Wastewater Operator Week
February 6-12, 2023

Whereas, Wyoming's certified drinking water treatment, drinking water distribution, and wastewater collection and wastewater treatment operators are professionals that perform a vital service for our state; and

Whereas, Wyoming's professional operators protect public health by removing contaminants from our drinking water, delivering safe drinking water to our taps, efficiently delivering wastewater to treatment facilities, and correctly treating wastewater; and

Whereas, Wyoming's professional operators preserve high quality of Wyoming's lakes, rivers, and streams by ensuring the proper treatment of wastewater; and

Whereas, Wyoming's professional operators properly operate and maintain water and wastewater equipment and facilities, ensuring the longevity of one of the states' largest infrastructure investments; and

Whereas, clean, safe drinking water and our pristine natural environment is central to our quality of life and Wyoming's future; and

Whereas, it is fitting to recognize and honor the work of professional operators in protecting the public's health, our environment and water resources, and the water and wastewater infrastructure of Wyoming;

Now, Therefore, I, J. W. Yetter, Mayor of the Town of Meeteetse, do
proclaim the week of February 6 through February 12, 2023, as:

Wyoming Professional Water and Wastewater Operator Week

and further extend appreciation to our Public Works Employees, and to all Water and Wastewater Operators for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 7th day of February, 2023

Chuck Davis, Mayor

Attest: _____
Marie Christen, Clerk





Using Visioning in a Comprehensive Planning Process

Anna Haines

Communities are increasingly using visioning as a public participation technique. Its purpose is to build consensus regarding a community's common future. Visioning is a useful and accepted part of the comprehensive planning process.

"A vision is like a lighthouse, which illuminates rather than limits, giving direction rather than destination."

—James J. Mapes, *Foresight First*

What is visioning?

Visioning is a process by which a community defines the future it wants. Through public involvement, communities identify their purpose, core values and vision of the future.

Visioning:

- Emphasizes community assets rather than needs.
- Assesses community options and opportunities on the basis of shared purposes and values.
- Stresses early and continuous public involvement in the process.
- Acts as a stand-alone process or part of a comprehensive planning process.

TYPES OF PARTICIPANTS

- Economic sectors: agriculture, manufacturing, services, tourism, others.
- Organizations: art and culture, unions, churches, environmental, youth, others.
- Local government: elected officials, police, transportation, housing, others.
- Personal characteristics: age, ethnicity/race, sex, income level, homeowners/renters, others.
- Political views: conservative/liberal/moderate and pro- and anti-growth

Figure 1. Steps in a visioning process

Step 1 ➔	Step 2 ➔	Step 3 ➔	Step 4 ➔	Step 5
Get started	Community visioning workshop	Establish task forces	Thematic visioning workshops	Community feedback workshop

A visioning exercise can bring a community together as people recognize their shared values and purposes, and articulate a shared vision of their community. The vision serves to lay out what the community should look like physically, socially and environmentally in 5, 10 or 20 years. A visioning exercise creates a sense of ownership in community residents to the extent that they want to see their vision come to fruition over a period of years.

A consensus-building technique

Within a comprehensive planning process, visioning can be used as a consensus-building technique. Visioning facilitates the development of an effective comprehensive plan by focusing attention, "on how to organize collective thought and action within an inter-organizational network in which no one person, group, organization or institution is fully in charge."

Multi-jurisdictional initiatives, for example, may benefit by using visioning to build consensus on core values and to help people realize that despite differences they share many of the same long-term goals.

INGREDIENTS OF A VISION STATEMENT

- Positive, present-tense language
- Qualities that provide the reader with a feeling for the region's uniqueness
- Inclusiveness of the region's diverse population
- A depiction of the highest standards of excellence and achievement
- A focus on people and quality of life
- A stated a time period

Source: The National Civic League Press

Many communities suffer from divisive perspectives involving past issues and policies. It is difficult for a local government to spearhead a comprehensive planning process when a community is divided into factions. Visioning can be a way to establish consensus on general beliefs and values. However, if there is too much distrust (for example, to the point where community leaders and others avoid talking to each other), a different technique, such as community mediation, will be needed to bring people together.

What are the results of visioning?

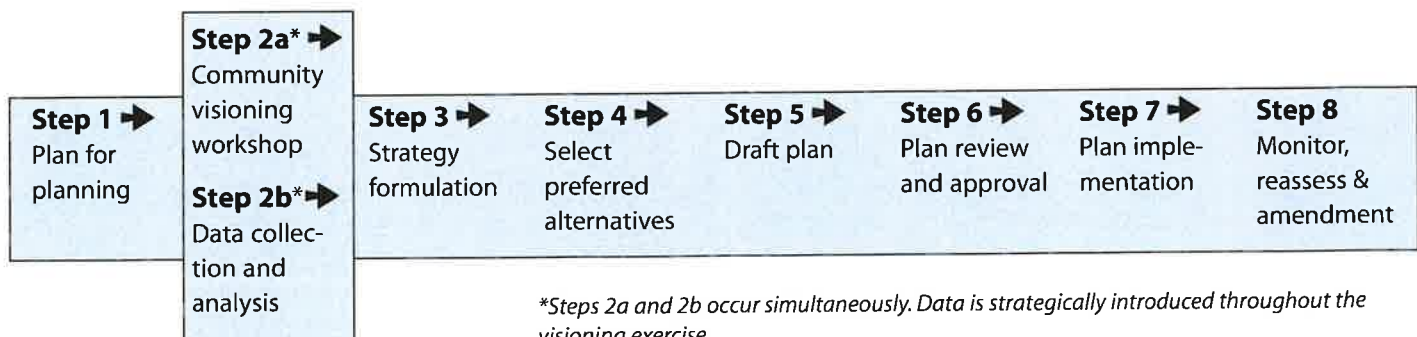
The results of visioning can include:

- An overall community vision statement
- Thematic vision statements that can address all the elements of the comprehensive planning law ("Smart Growth"), such as housing, transportation and natural resources. (A visioning process must remain focused on visioning and not drift towards too much detail or specific solutions.)
- Better communication lines developed within the community.
- Context for consideration and adoption of long-range functional goals and related policies.
- A "sounding board" during inventory and analysis of data. Asking how trends and other data fit into your community's vision can spur a more useful discussion about it.
- Grounded discussions and decisions when devising land use criteria and resulting policies.
- "Human glue" when naysayers challenge the adoption of your community's comprehensive plan.

How can visioning be incorporated into a comprehensive planning process?

There are at least two approaches that can be used to bring visioning into the planning process. Many communities develop a vision at the beginning of the planning process that acts as a guide for the rest. Conducting visioning at the beginning of the process builds a foundation upon which to build and evaluate the rest of the process. Citizens feel they are in control and that their input is meaningful when visioning is conducted early on. This implies, however, that planners, politicians and others must give up control of the results and trust that citizens will develop a vision (and goals and objectives) that are both useful and appropriate for that community.

Figure 2. Visioning parallels comprehensive planning process



**Steps 2a and 2b occur simultaneously. Data is strategically introduced throughout the visioning exercise.*

Adapted from Mark Hilliker, Citizen Participation In-Service, March 2000

In contrast, some places develop a vision after the issues step in the planning process. This type of vision acts more like a mission statement, but nevertheless can guide the rest of the process. In this model the planners and politicians are maintaining some control over the process. The risk is that citizens will not trust the results of the plan and more effort will be needed by planners to ensure trust and ownership of the resulting plan.

Visioning efforts try to maximize the number of people participating in them by establishing effective participation strategies such as press releases, advertisements and invitations to a broad set of community stakeholders. No one is excluded from visioning sessions and everyone has an equal voice. Representation from all parts of a community is necessary. In essence, visioning acts as the "human glue" to the planning process by getting a broad spectrum of people from a community involved and excited about their community's future.



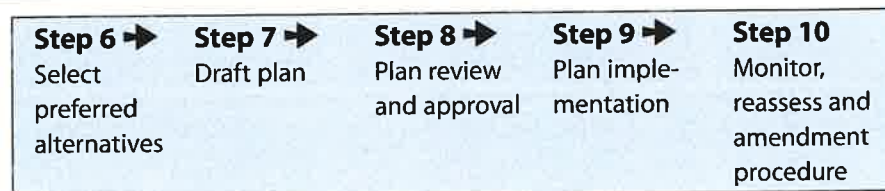
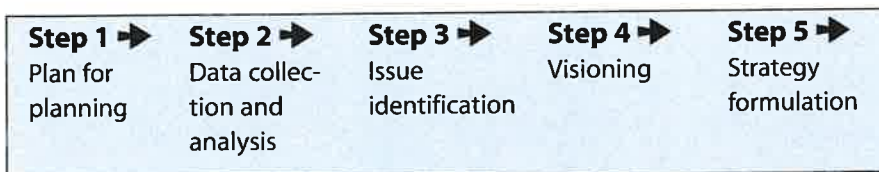
Preparing for the visioning process

Before adopting visioning, your community should ask a few questions:

- **Why should our community use visioning?** If your community already has a good sense of where it is going, you don't need to go through a visioning process. However, if you hear lots of grumbling and disagreements about growth and change, perhaps a vision can help look at these issues carefully.

- **Do we need visioning for all aspects of our community?** If your community feels it has a good sense of where it is headed except for one area, a visioning exercise is possible for only that one area. For example, many communities continue to experience problems with declining downtowns. After trying different methods for revitalization, people aren't satisfied with the results. Visioning can be used to define a focused plan for downtown.
- **Should we always use visioning in a comprehensive planning process?** There are situations when visioning is not a useful tool. Visioning does not make sense if a community is absorbed in a narrowly defined crisis, or if stakeholders have no faith in the value of public dialogue. In addition, if your community has a well-developed sense of itself, and land use issues are not overly contentious, a visioning process may not be useful.

Figure 3. Visioning as a step with comprehensive planning process



Adapted from Mark Hilliker, Citizen Participation In-Service, March 2000

Advantages and disadvantages of visioning

There are several **advantages** to using visioning in your comprehensive planning process.

Visioning:

- Serves as a catalyst. It can bring community residents together to talk about their community in new ways. After visioning, community residents often are motivated to get more involved in their community.
- Creates excitement in community residents about the planning process. People like to know that they can be a part of their community in meaningful ways.
- Keeps the process on track. Because a vision statement(s) have been created, community residents can make sure that the rest of the planning process addresses the issues raised from the visioning exercise and addresses how to achieve the vision.
- Keeps implementation moving forward. Again, because of the excitement created around the visioning process and the outcomes of visioning, community residents are motivated to keep track of the actions proposed to achieve the vision they helped to create.

There are also a few **disadvantages** to visioning.

Visioning can:

- Add to the cost of the planning process. Because visioning is an intensive public participation process, it can involve much organization. However, many planning or land use committees are willing to work on organizing visioning workshops because they recognize their importance in the overall planning process.
- Create expectations. While the advantage of visioning is that it generates excitement and serves as a catalyst for the rest of the process, it can also create expectations that the local government cannot fulfill. It is important to create short-term goals and objectives so that people can begin to see results fairly quickly.
- Depend on a facilitator. It is difficult to conduct visioning without a group of facilitators to make the process a successful one. However, many communities have trained a local planning or land use committee to facilitate visioning workshops. This has proved not only to be successful, but the committee walks away feeling its members have learned a new skill and have accomplished something meaningful.

Summary

Visioning is a useful tool in comprehensive planning. It can easily be included in the comprehensive planning process and can occur parallel to data collection and analysis. Vision statements provide a framework or hook upon which to hang ideas and information. Without an overall vision, gathering data and creating goals and objectives are often unconnected to anything meaningful. Thus, visioning provides a rationale and the framework for more meaningful questions. Finally, visioning can assist a community in identifying important and current issues, whether the debate centers on cell towers, gravel pits, or urban sprawl and farmland preservation.



References

For more detailed information on visioning, you can get copies of **Building Our Future: A Guide to Community Visioning** (G3708) by Gary Green, Anna Haines and Stephen Halebsky from Cooperative Extension Publications at the address on the back page. If you would like assistance on community visioning, please contact either Gary Green at 608-262-9532 or Anna Haines at 715-346-2386.

Green, Gary Paul, Timothy O. Borich, Robert D. Cole, David L. Darling, Connie Hancock, Stuart H. Huntington, Mary Simon Leuci, Bill McMaster, David B. Patton, Frederick Schmidt, Anne Heinz Silvis, Roger Steinberg, Dewey Teel, Jerry Wade, Norman Walzer, and Julie Stewart. 2001. *Vision to Action: Take Charge Two*. Ames, IA: North Central Regional Center for Rural Development (Report No. RRD 182). This manual provides materials for conducting a community visioning project and developing action plans. The project synthesized the "best practices" from several Midwestern states. The manual is available from the North Central Regional Center for Rural Development.

Moore, Carl M., Gianni Longo and Patsy Palmer. 1999. Visioning. pp. 557–589 in *The Consensus Building Handbook*, edited by Lawrence Susskind.

Oregon Visions Project. 1998. *A Guide to Community Visioning: Hands-On Information for Local Communities*. This guide provides a comprehensive approach to visioning; suggestions for designing and implementing an effective visioning process; ideas and examples for using graphics in visioning; and contacts and resources for finding additional information. Information on the manual can be obtained from Steven Ames, Chair APA Oregon Visions Project, 325 SE 14th Avenue, Portland, Oregon 97214 (503-235-3000) (scames@aol.com).

Okubo, Derek. National Civic League. 1997. *The Community Visioning and Strategic Planning Handbook*. Denver Colorado. This publication is used widely in helping communities design, develop and facilitate community-wide planning projects. It is especially useful on drawing a broad group of participants into the process. The publication is available from the National Civic League, 1445 Market Street, Suite 300, Denver, Colorado. (303-571-4343) www.ncl.org/ncl ncl@ncl.org.

Peterson, Mark. *Harnessing the Power of Vision: Ten Steps to Creating a Strategic Vision and Action Plan for Your Community*. Little Rock, Arkansas: University of Arkansas Cooperative Extension Service. This widely used manual outlines a ten-step process to developing a strategic vision and action plan in a community. It also provides wonderful overheads and references. It is available from the Economic and Community Development Section, University of Arkansas Cooperative Extension Service, PO Box 391, Little Rock, AR 72203 (501-671-2072).

The Center for Rural Pennsylvania. *Planning for the Future: A Handbook on Community Visioning*. Harrisburg, PA. This manual provides a process for community visioning, detailed instructions for each session, workshop agenda, resources, references and other information that communities can use to design a visioning process. Available from The Center for Rural Pennsylvania, 212 Locust Street, Suite 604, Harrisburg, PA 17101 (717-787-9555) www.ruralpa.org info@ruralpa.org.

Example vision statement from City of Lodi

Vision for Our Community: Lodi 2025

In 2025, Lodi is a community that links the future with the past by recognizing the importance of history in growth and development. The center of our small town is a pedestrian-friendly main street that celebrates historical architecture, while our waterways and surrounding vistas nourish the health and beauty of the valley.

Land Use and Growth Management

Our community is committed to planning and community involvement in directing its future growth to meet the needs of our residents. Our community encompasses a mix of distinct neighborhoods and districts, and by encouraging compatible land uses within those districts, we are maintaining our unique small-town character, protecting natural resources, and promoting sustainable development and growth.

Downtown Revitalization

Our revitalized downtown promotes a pedestrian-friendly retail and government center that maintains and enhances our city's historic and architectural integrity.

Business Retention and Expansion

Our community fosters business development and recognizes the importance of a balanced business district with retail shops, services, facilities, and light industries.

Housing and Historic Preservation

Our exemplary community is committed to historic preservation, conservation of neighborhood character, beautification of residential settings, and provision of housing that meets the needs of diversified social and economic groups. Our historic homes provide a bridge from the past to the future and enhance the beauty and warmth of the community. There is widespread public awareness of historic preservation programs and ongoing restoration of Lodi's historic homes, businesses, parks and transportation systems. Every home in the historic districts has been restored to its original condition.

New residential development is carefully designed with the preservation of natural settings and resources — woods, creeks and wetlands. Neighborhoods are picturesque with period lighting, fencing and walkways. Our long-range planning has thwarted sprawl by providing development that is sympathetic to, and respectful of, the topography, the environment and changing societal demographics. Ample housing is available to meet the needs of different economic groups and the desires and requirements of residents across the life span.

Community Services and Public Works

Our community services and facilities maintain their functionality, address the needs of our diverse population, and adapt and change as the community grows. Services include programs that promote a neighborly atmosphere that reflects the concerns of individuals and families in our community.

Natural Resources

Our community is situated in scenic Lodi valley surrounded by tree-covered bluffs and bisected by the pristine, trout-filled Spring Creek, which travels through Lodi Marsh, known across the state as home to abundant wildlife. An enlightened community advocates for watershed and shoreline preservation, maintenance and improvement of its existing vistas, parks, trees and green spaces, and managed growth in areas suitable for development. Much of the above can be attributed to fact that the Lodi school system is a national model for environmental education in the tradition of Aldo Leopold's concept of community and John Muir's principles of living in harmony with the environment.

Parks and Recreation

Our citizens and government are committed to Lodi's natural heritage. We cooperate to enhance and maintain our beautiful parks and other natural green spaces while providing quality recreational activities and equipment for the benefit of the entire community. A green corridor connects Lodi, both bonding the community together and linking it with the surrounding natural environment.

UW
Extension

Author: Anna Haines is an assistant professor at the University of Wisconsin–Stevens Point and a land use specialist with the University of Wisconsin–Extension, Cooperative Extension.

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Request for Proposals

Planning Consulting Services

Transportation Alternatives Master Plan

Town of Saratoga, WY

The Town of Saratoga is seeking proposals from qualified planning firms to undertake a comprehensive planning process for a Master Plan for a pedestrian and bicycle pathways network in Saratoga, WY, including an ADA transition plan. The plan will identify all critical existing resources and will direct the phased developments and ongoing maintenance of shared-use paths and similar facilities to increase transportation alternatives in the Town of Saratoga.

1. Introduction

The Town of Saratoga, population 1,702, is a growing community located in Southeastern Wyoming situated on the banks of the upper North Platte River, at the foot of both the Snowy Mountain Range and Sierra Madre Mountain Range. The area provides for exceptional outdoor recreation activities and is home to a very active outdoor population. Saratoga is on the way to two scenic highway routes and 20 miles south of Interstate 80.

Sidewalks as a whole are limited and sporadic throughout the Town of Saratoga. This consequently creates a lack of consistent pedestrian access. Aside from a few undefined trails that can be found in some recreational areas, there is little to no pedestrian trail infrastructure. For a community with so much adjacent access to the North Platte River, the lack of any trail system is a missed opportunity to better serve and enhance access for pedestrians and cyclists. Currently, for those citizens who are wheelchair bound, the only option for transport is to travel on the road due to the lack of ADA compliant sidewalks. For school age children, there are limited sidewalks connecting the schools to each other, to the local library, practice fields or residential districts.

A town wide Transportation Alternatives Master Plan shall provide conceptual plans for the development of trails, sidewalks and pathways that will improve the connectivity between parks, natural areas, hot springs, schools, downtown, library, hospital, and grocery store, as well as a plan to bring current pedestrian infrastructure into ADA compliance.

2. Master Plan Goals & Scope of Services

The core of this project is a planning process that identifies and prioritizes hard and soft pedestrian and bicycle facility projects based on existing conditions and the needs of the local community. The main deliverable will be a document defining a comprehensive system of public access to community assets and a phased action plan for development and long-term maintenance of pathways and trails. While the offeror shall provide their approach for the development of the Transportation Alternatives Master Plan, at minimum, the process and outcome should entail:

1. A cohesive vision for developing sidewalks and trails in the Town of Saratoga while establishing a model for sustainable maintenance and fiscal support.
2. Recommendations for discrete projects, phases, costs for development.
3. Articulating strategies for implementing the plan with clear action steps.
4. Estimating an annual budget amount to sustain a pathways and trails program at the future levels of infrastructure as recommended in the plan, and suggesting management models for pathways program.
5. Inventory of existing Town sidewalks, including accessibility and quality. Provide a system to determine the priorities and budget for maintenance and upgrades of the items in order to bring into ADA compliance.
6. Recommend surface types, materials, widths, etc. to establish a safe and cohesive look and feel for all Saratoga trail corridors. Illustrative prototypes encouraged.
7. Illustrative pathway plan depictions including interpretive themes, user type and trail prototypes, prototypes for trailhead access points, and wayfinding signage hierarchy.
8. Review existing funding sources, research potential new revenue streams and provide a 5-year action plan to direct the Town moving forward. Include potential partnerships with scheduled WYDOT improvements on HWY 130.
9. Provide a cost estimate for the total implementation of the master plan, including engineering and professional service costs, construction and material costs, etc.
10. Production of Transportation Alternatives Master Plan for The Town of Saratoga including an ADA Transition Plan.

Additional Services Required:

Public Engagement Plan

A main goal of the project is to effectively engage local citizens and stakeholders. Engaging the public and gathering public support is a critical element of the Master Plan process, especially in a rural, small town. The consultant will be responsible for creating and executing a Public Engagement Plan including, but not limited to:

- Developing a steering committee of trail users, invested parties and stakeholders;
- Developing strategies for meaningful public involvement to define Plan goals and objectives;
- Facilitate Visioning Workshops for town officials and the public;
- Coordinating materials, logos, events, milestones, etc. for public engagement;
- Running public meetings;
- Providing multiple channels/platforms for engagement (e.g. surveys, focus groups, etc.);
- Gathering, synthesizing and incorporating the input for proposed projects;
- Preparing a summary of the outreach method and responses, to be included in the final plan appendices.
- The final plan should be a fair representation of the participation of the citizens and, when possible, provide a measurement of support for the final plan.

Project Administration

- Direct all project work including staff assignments, progress tracking, budget oversight and quality control;
- Facilitate coordination meetings with the steering committee to report on project status, resolve issues and identify additional needs;
- Prepare agendas, materials and take meeting notes;
- Form and maintain stakeholder registry for communications and project involvement purposes;
- Provide monthly invoices and written progress reports.

Following the finalization of the plan, the consultant shall supply three print copies and a digital version of the plan and all associated maps, documents, and exhibits to the Town of Saratoga. The format and presentation should be appropriate for both a technical and lay audience as the plan will be referenced in detailed project planning as well as garnering public support. The successful proposer should also be prepared to present the final Transportation Alternatives Master Plan to the Saratoga Town Council, Planning and Zoning Commission, and the public.

3. Proposal Evaluation

Proposals will be evaluated by a committee organized by the Town of Saratoga Planning and Zoning Commission on the criteria listed in Section 7. Committee members will use an objective point system to evaluate the proposals received relative to one another. Firms are encouraged to structure the proposals to address the information in the order listed.

Understanding the Project - The firm must demonstrate a comprehension of the role and function of this contract in meeting the needs of the Town and respond to all elements requested in the RFP.

Meaningful Public Input & Innovative Engagement - The submitted proposal should identify the proposed methods for soliciting public input on the various aspects and issues identified in the plan. The proposal should indicate the number of public engagement sessions recommended and other recommended means of keeping interested parties engaged and informed during the planning process. Examples from other projects must be provided. Consideration will be given to the nature and number of public input sessions and the firm's experience with web based, social media, and other innovative engagement techniques.

Qualification of the Firm - Considerations will be given to the firm's experience with other pathways master plans undertaken and completed, preferably for towns of similar size. Please include contact information for references. You may provide website links for relevant documents.

Qualifications of the Personnel - Considerations will be given as to the qualification of the individuals assigned to the completion of the Transportation Alternatives Master Plan, including the staff time to be devoted to the project. Please include relevant resumes.

Consultant Availability - Provide a statement of availability and the location of key personnel that will work on the Saratoga project.

Projected Schedule - It is anticipated that the contract for consulting services will be awarded by the end of April 2023. It is the Town's goal to complete the adoption of the Transportation Alternatives Master Plan by March 2024. The proposal is to include a schedule with an anticipated timeline for completion, including start date, progress meetings, and draft reports in advance of a final presentation and ending with adoption by the Town Council.

5. Project Schedule

Action	Location	Date	Time
Solicitation Advertisement	Saratoga Sun, Laramie Boomerang, Town Website	2/16/2023	N/A
Proposals Due	Saratoga Town Hall	3/16/2023	4:00 PM

Action	Location	Date	Time
Interviews (if held)	Saratoga Town Hall	3/27-3/31 2023	TBD
Selection Committee Recommendation		4/5/2023	5:00 PM
Contract Negotiations with Successful Proposer		4/6-4/14 2023	
Town Council Approval of Contract	Saratoga Town Hall	4/18/2023	6:00 PM
Begin Contract (Estimated)		4/19/2023	
Project Completed (Estimated)		March 2024	
Adoption of Transportation Alternatives Master Plan by the Town Council (Estimated)	Saratoga Town Hall	4/2/2024	6:00 PM

6. Proposal Submittal Instructions

To be considered, five (5) hard copies and one digital copy of the complete proposal must be submitted in a sealed envelope by **4 p.m. March 16, 2023**, delivered to:

By Mail:

Transportation Alternatives Master Plan - RFP
Town of Saratoga Planning Commission
PO Box 486
Saratoga, WY 82331

By Hand:

Transportation Alternatives Master Plan - RFP
Saratoga Town Hall
110 E. Spring Avenue
Saratoga, Wyoming 82331

7. Selection Procedure

Subsequent to the deadline for acceptance of proposals, the selection committee will evaluate each proposal and will determine ranks based upon materials submitted using the qualifications-based selection criteria. A short list of consultants, based on the highest scores, may be selected for in-person interviews. The Town will attempt to reach a final agreement with the highest scoring Consultant.

Contract discussion and negotiation will follow award selection. If an agreement cannot be reached with the top ranking firm, the Town will contact the firm with the next ranked proposal and attempt to negotiate with that firm. The process will be repeated until an agreement is reached. The selected firm will be notified of the final approval of the contract. Firms not selected will be notified following the approval of the contract.

Selection Criteria

Proposals will be evaluated by a committee organized by the Town of Saratoga Planning and Zoning Commission. They will be evaluated on the following criteria:

- Understanding of Scope of Services - 10 points
- Experience with Projects of Similar Scope and Function - 20 points
- Effective and Innovative Public Engagement Strategies - 20 points
- Project Approach/Methodology - 25 points
- Project Schedule - 10 points
- Skills, Experience & Availability of Project Team - 15 points
- In-Person Interviews, if Held - 100 points

This project is funded by a WYDOT Transportation Alternatives Programs (TAP) grant. Cost components cannot be used as an evaluation factor for federal funded Architectural and Engineering services. **Please do not include any pricing/price proposal in the submitted proposal.**

8. Additional Information

Questions regarding the proposal may be directed by email to:

McCall Bureau,
Chairman Planning & Zoning Commission
mccall.bureau@gmail.com

To be added to the official Proposer's List and ensure that you will be notified of changes or addendums to the above project, email mccall.burau@gmail.com with the following information:

Project Name

Bidder Name

Bidder Contact Person

Email of Contact Person

Request for Proposals for a Transportation Alternatives Master Plan For The Town of Saratoga, Wyoming

The Saratoga Planning Commission will accept proposals until 4:00PM MST, March 16, 2023, from individuals and/or organizations that specialize in non-motorized transportation studies. Five (5) copies of the proposal and one electronic copy shall be submitted to the following address by the above noted deadline:

Transportation Alternatives Master Plan - RFP
Town of Saratoga Planning Commission
PO Box 486
Saratoga, WY 82331

The Request for Proposal, including a more in-depth scope of service definition, is available on the Town of Saratoga website at: www.townofsaratoga.org

Proposal will be evaluated on the Consultant's depth of response to the RFP. Certain Consultants may be selected for personal interviews based on the proposals before a final selection is made. The successful Consultant should be prepared to define service delivery dates and sign a contract no later than April 19th, 2023.

Proposals received after the deadline will not be considered. If there are any questions regarding any part of the Request for Proposals, they should be directed to the Planning and Zoning Commission Chairman, McCall Bureau, at mccall.bureau@gmail.com. Proposals delivered in person should be hand carried to Saratoga Town Hall, 110 E. Spring Avenue, Saratoga, WY. Mailed proposals should be sent to the above address. Both methods of delivery are subject to the proposal deadline date and time.



1409 Pikes Peak Ave.
Fort Collins, CO 80524

Inv Item 19)

Date	Invoice #
1/18/2023	14158

Bill To
Town of Saratoga Recreation Dept Sarah Laughlin 214 W Elm Ave, Saratoga, WY 82331 rec@saratogawyo.org 307-326-8338

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
		RC	1/18/2023			
Quantity	Item Code	Description			Price Each	Amount
3	Equipment Misc	Used Keiser M3 Indoor Bike with Console			533.33333	1,600.00T
	Labor	INSTALLATION-Ground Level			465.00	465.00
		*Remove and recycle 4 existing Keisers at no charge				
		Out-of-state sale, exempt from sales tax			0.00%	0.00



GYM EQUIPMENT OUTLET

314 E. 4th St

Loveland, CO 80537

Phone: (970)-714-4042

Nathan@coloradocardio.com

BILL TO

Sarah Laughlin (307)-321-1170

214 W Elm St

Saratoga, WY 82331

rec@saratogawyo.org

DATE	Source	PAYMENT DUE BY/TERMS	SALES REP
12/8/2022	Google/Ellipticals	Balance Due	Nathan Buderus

INVOICE

Item 20)

INVOICE #

12082022-1

DATE

12/8/2022

TERMS

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
(Delivery/Install) Pay \$675 to Delivery Team	1	675.00	\$675.00
Cybex 625T Treadmill #1152	1	1,599.00	\$1,599.00
PRECOR 956I EXPERIENCE TREADMILL #1651	1	1,899.00	\$1,899.00
Life Fitness Row GX Water Rower #1978	1	1,199.00	\$1,199.00

Treadmills will not operate on a GFI Outlet which are often found in basements and garages

-

Thank you for your business!

1 YEAR WARRANTY ON PARTS

Payment Options:

Venmo: @Shane-Vanoene

Paypal: Shane@coloradocardio.com

Cash or Check



venmo

SUBTOTAL

\$5,372.00

TAXABLE TOTAL

-

Deposit

-

TAX RATE

6.70%

TAX

-

TOTAL

\$5,372.00

X:

SIGNATURE

PRINTED NAME

DATE

If you are not fully satisfied with your product purchase, Colorado Cardio will exchange, or provide you with a full store credit. The policy applies if you are within 30 days of your exercise equipment delivery date and the returned product is in good working condition.

Delivery and set-up charges are non-refundable and standard pick-up charges apply. Sales are final on all special order and clearance items. Thank you for your business and support.

Town of Saratoga
P.O. BOX 486
110 E. Spring Avenue
SARATOGA, WYOMING 82331

Item 21)

Councilman Mike Cooley
Councilwoman Kathy Beck

Mayor Chuck Davis

Phone: 307-326-8335
Fax: 307-326-8941

Councilman Jacob Fluty
Councilman Jerry Fluty

February 8, 2023

CCSD #2 Recreation Board
P. O. Box 1035
Encampment, WY 82325

Re: Grant Applications

To Whom it May Concern:

Enclosed are six copies of four different grant applications for the CCSD #2 Recreation Board grant process. It is difficult to prioritize the applications as all the projects are equally important and any amount of funding received towards these projects would be greatly appreciated.

- \$9000 for Open Gym Supervisors at the Platte Valley Community Center Gym
- \$2,500 for maintenance chemicals and supplies for the Saratoga Municipal Pool
- \$2,500 for employee lifeguard, CPR/First Aid, CPO certification, water safety instructor certifications/recertifications for employees of the Saratoga Municipal Pool
- \$1,000 for kids life jackets, floats, and pool noodles at the Saratoga Municipal Pool

Thank you for your past support of Saratoga recreation projects and for your future consideration. Should you have any questions, please feel free to contact me directly, with the information provided below as the contact person for this grant application.

Sarah Laughlin, Recreation Director
PO Box 486 - 214 W Elm Street
Saratoga, WY 82331
Phone – 307.326.8338
email – rec@saratogawyo.org

Sincerely,

Sarah J. Laughlin
Recreation Director
Town of Saratoga



Town of Saratoga Recreation Department 2023-24 Open Gym Grant Proposal

Master Plan:

1. This grant request is for continued funding of the open gym program that has been in existence for several years and is held at the community center gymnasium and multi-purpose room and the Town of Saratoga weight room.
 - a. The Saratoga Recreation Department is requesting funds to compensate the supervisors for their time in offering the open gym program. We intend to have the facility open on evenings and weekends, an average of twenty hours per week year round, a total of 1000 hours.
 - b. There are no utilities required for this proposal.
 - c. There are no easements or right-of-ways involved in this proposal.
2. The ability to provide residents, young and old, access to a facility where they can play basketball, volleyball, and various other indoor activities as well as walk in a controlled environment on even ground is a priority for the Town of Saratoga Recreation Department. With supervision, our open gym program also allows access to the indoor cycling room and weight room for a more well-rounded recreational opportunity.

Development Plan:

1. The current open gym program consists of using the gym and multi-purpose room at the community center, the Town of Saratoga weight room, and indoor cycling room. It gives individuals a set time to play basketball, volleyball, pickleball, lift weights, walk, etc., and in general, an opportunity to improve their overall health. During the winter, we offer open gym times for adults and youth. We currently offer open gym times Monday through Friday during the day and Monday through Thursday nights in an attempt to provide more access to the gym and weight room in a supervised situation. We intend to extend hours to 3 hours daily on the weekend days to allow more access to the gym and weight room. During the summer we offer "youth" open gym two or three times a week during the day and in the evenings for high school and college students and other adults. The scope of open gym will continue to change and evolve as specific needs are identified and addressed and new activities are added.

Finance Plan:

1. It is proposed that the Carbon County School District #2 Recreation Board provide the funding to compensate the supervisors for the open gym program sponsored by the Town of Saratoga Recreation Department.
2. The Town of Saratoga would like to pay the supervisors a wage of \$10.00 per hour. In consideration of 900 projected hours for the year, **the total amount requested for open gym funding is \$ 9,000.00.**
3. The Town of Saratoga and Community Center Joint Powers Board will be supporting this grant by providing the buildings and equipment. The Town of Saratoga Recreation Director will be overseeing the supervisors.

Maintenance Plan:

1. The open gym program consists of using the community center gym and multi-purpose room and Town of Saratoga weight room and indoor cycling room so maintenance of the facilities will be provided by the Town of Saratoga and the Community Center Joint Powers Board. It will be the responsibility of the supervisors to open the gym, weight room and cycling room and to properly lock up at the end of each session. They will also be responsible for making sure the areas are left clean and that all equipment is put away. The Town of Saratoga will oversee the management and compensation of the open gym supervisors.
2. We do not anticipate that the cost of maintenance of these facilities will increase significantly as a result of this project.

Statement of Need:

1. With the assistance of grant funding from the CCSD#2 Recreation Board, the Saratoga Recreation Department will be able to continue with its open gym program. If funds are not secured through this grant, the open gym hours will have to be reduced.
2. Other sources of funding are being used for different projects and are not available.
3. The goal of the Town of Saratoga Recreation Department is to provide as many different recreation activities to Platte Valley residents as possible. It is believed that the open gym program has been of great benefit to the residents of our community; and since we have participants from Encampment as well as Saratoga, the open gym program benefits the neighboring communities too. The Town of Saratoga, in cooperation with Carbon County School District #2, would like to make the best use of the facilities available by providing a supervised location for people to maintain or improve their physical conditioning and provide fun, affordable activities. The proposed open gym program will provide people of all ages a safe place to positively affect their lives by improving both their physical health and mental well being.

Town of Saratoga Recreation Department 2023-24 Swimming Pool Grant Proposal

Master Plan:

1. The scope of this grant application is to purchase the essential pool supplies and chemicals, secure funding for employee training, including lifeguard, water safety instructor certifications/recertifications, certified pool operator certification and equipment for pool recreation and safety.
 - a. We are requesting funds to purchase the chemicals and supplies to properly maintain and operate the swimming pool for the 2023-24 fiscal year, secure funding for employee training, and various equipment for recreational use.
 - b. There are no utilities affected by this request.
 - c. There are no easements or right-of-ways affected by this proposal.
2. To be able to purchase the appropriate chemicals and supplies to maintain a clean, healthy pool, have properly trained and certified employees is the priority of the Town of Saratoga Recreation Department for this facility. New pool recreation and safety equipment will provide a safe and encouraging outdoor recreational space during the summer months.

Development Plan:

The Saratoga Municipal Pool was part of a beautification project prior to the 2022 season. Updates included concrete repair, steps and handrails added to the kiddy pool, patchwork and painting of kiddy pool, interior paint in bathrooms, and countertop resurfacing throughout the interior of the pool building. The during the 2022 season of the Saratoga Pool, we established more consistent hours and offered scheduled water aerobic fitness classes. Although the pool opened a week later than scheduled due to inclement weather and all new staff, the pool remained open to the public one week later than usual closing the Friday after Labor Day. The pool was even able to offer swimming days for the Saratoga elementary school at the end of our season. Going forward, the Town of Saratoga intends to hire back 75% of our seasonal staff, hire a full-time pool manager, and offer swimming lessons to the youth of the valley. Weather permitting, the pool is slated to open Memorial Day weekend and remain open daily through Labor Day weekend.

As we approach a new season, priority will be given to purchasing chemicals and supplies to clean and maintain the pool according to Wyoming regulations. This will also include additional disinfecting products for surfaces and equipment and hand sanitizer. In addition, we need to train and certify incoming lifeguards and water safety instructors to enable us to offer Red Cross swim lessons and more hours of open swim times. The funds secured from this grant would enable the Town of Saratoga to continue to safely operate the Saratoga Swimming Pool and water safety instructional classes, which would provide support for an important and valuable outdoor recreational facility.

The grant funding we previously received, allowed us to purchase chemicals and supplies, etc. to operate the pool, helped us certify pool employees for lifeguarding, which included CPR and first aid, and helped us certify a Certified Pool Operator required to open the pool.

Finance Plan:

1. For the Saratoga Municipal Pool, the Town of Saratoga Recreation Department is requesting the following:

- \$2,500 to purchase chemicals and supplies, including chlorine, ph increaser, water testing supplies, cleaning disinfectants and hand sanitizer, including shipping and handling.
- \$2,500 to apply towards lifeguard certifications, re-certifications, water safety instructor certifications, certified pool operator certification, including mileage, etc. charged by the instructor.
- \$1000 to purchase kids floats/life jackets and pool noodles.

The total amount requested for swimming pool funding is \$6000.00.

2. The Recreation Director for the Town of Saratoga will oversee the overall operation of the swimming pool. The Town of Saratoga will provide the utilities and incidental expenses for the pool and pool personnel. Utilities are estimated at \$10,000 for the 2023-24 fiscal year.

Maintenance Plan:

1. The Town of Saratoga currently provides the maintenance for the swimming pool. Town personnel perform general upkeep duties and the swimming pool personnel are responsible for the daily maintenance, water testing and cleaning of the facility.
2. The Town of Saratoga currently budgets \$15,000 for the repair and maintenance, capital improvements, equipment & supplies for the swimming pool. The cost of maintenance for this facility is not expected to increase with this proposal.

Statement of Need:

1. With the assistance of grant funding from the CCSD#2 Recreation Board, we will be able to purchase the chemicals and supplies required to appropriately clean and sanitize the pool and facility, have a properly trained and certified staff, the proper safety equipment for inexperienced swimmer, and additional recreational opportunities at the pool. As we begin the budget process for the Town of Saratoga, it is likely that funding for the various departmental budgets will be limited for the upcoming fiscal year; and therefore, grant funding will continue to be invaluable to the Saratoga Pool.
2. Other sources of funding are being used for different projects already in progress and are not available for this proposal.

3. It is our belief that the Saratoga Swimming Pool is and has been of great outdoor recreation benefit to the residents of the community, residents of neighboring communities, and to the many tourists who visit our valley. The Saratoga Recreation Department, with the help of the Carbon County School District #2 Recreation Board, has the opportunity to provide a supervised location for people to maintain and improve their physical conditioning and offer people of all ages a safe place to positively affect their lives.

RESOLUTION NO. 2023-04

A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY IMPROVEMENT GRANT APPLICATION TO CARBON COUNTY SCHOOL DISTRICT #2 RECREATION BOARD ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF SARATOGA FOR THE PURPOSE OF FUNDING FOR OPEN GYM SUPERVISORS, POOL MAINTENANCE SUPPLIES, EMPLOYEE TRAINING AND SAFETY EQUIPMENT IN SARATOGA, WYOMING

WHEREAS, the Governing Body of the Town of Saratoga desires to participate in the CCSD#2 Recreation Board grant program to assist in financing the project; and

WHEREAS, the Governing Body of the Town of Saratoga recognizes the need for the project; and

WHEREAS, the CCSD #2 Recreation Board grant program requires that certain criteria be met, and to the best of our knowledge this application meets those criteria; and

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF SARATOGA, that a grant application in the amount of \$15,000.00 be submitted to CCSD #2 Recreation Board for consideration to assist funding for open gym supervisors, pool maintenance supplies, pool employee training and safety equipment.

PASSED, APPROVED, AND ADOPTED this 7th day of February, 2023.

**THE TOWN OF SARATOGA,
a Wyoming Municipal Corporation**

Chuck Davis,
Mayor

ATTEST:

Marie Christen,
Clerk

Triple D Construction, LLC
PO Box 821
Saratoga, WY 82331

Estimate Item 25)

Date	Estimate #
2/6/2023	1137

Phone: 307.705.2627

Fax: 866.254.2645

Name / Address

Town of Saratoga.
PO Box 486
Saratoga WY 82331

Project

Description	Qty	Rate	Total
Hot Pool Building - Spray foam R30 closed cell foam for side walls, roof and gables		8,960.00	8,960.00
Acceptance Signature:	Date:	Total	\$8,960.00

Town of Saratoga
P.O. Box 486
110 E. Spring Avenue
Saratoga, WY 82331

19-Jan-23

Attn: Chuck Davis, Mayor

Re: Saratoga Carbon County Impact Joint Powers Board Position

Mayor Davis:

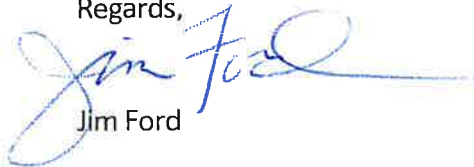
I noticed the Saratoga Sun advertisement for the open board position on the Saratoga-Carbon County Impact Joint Powers Board (SCCIJPB). I am very interested in applying for that position.

My experience as a water resource engineer would be a good benefit for the SCCIJPB. I've worked in the field of water engineering for more than 35 years. For the last 14 years I was with the City of Black Hawk as their water resource engineer/manager. My main duty was to make sure the City did not run out of water. These duties included planning for the future, managing design and construction of water infrastructure, water rights administration, and reviewing plans/specs/reports for developer-initiated projects.

I've attached my resume for additional information to give a more in-depth look into my background.

Please consider me for the SCCIJPB position as I would enjoy working on the Board to help ensure that the Town of Saratoga always has a safe and reliable water now and into the future.

Regards,


Jim Ford

Encl: James R. Ford Resume

JAMES R. FORD, P.E.

402 Sharp Street
P.O. Box 284
Saratoga, WY 82331
(303) 895-7738
jrf@FordResearchGroup.com

Education

Colorado State University, Fort Collins, CO, 2001
Environmental Engineering Completed Coursework for M.S.

New Jersey Institute of Technology, Newark, NJ, 1989
B.S. Civil Engineering (cum laude)

Professional Registrations and Associations

Professional Engineer, State of Colorado No. 28743
Member of Chi Epsilon, Civil Engineering Honor Society
Member of Tau Beta Pi, Engineering Honor Society

Work Experience

- 2008-2022 **City of Black Hawk**; Black Hawk, CO
Water Manager
Administers capital improvement water projects with regard to planning, budget, design, and construction. Administers water rights engineering and accounting. Develops operations and maintenance plans related to the Water Operations and Water Resources. Develops intergovernmental agreements with other entities. Develops and monitors watershed protection programs. Develops standards, specifications, and regulations for City Ordinance. Conducts feasibility studies and manages Environmental Impact Statements/Environmental Assessments for water resources and water treatment projects. Develops the Water Department's 5-year Capital Improvement Projects budget.
- 2005-2008 **Rothberg, Tamburini, & Winsor**; Fort Collins and Denver, CO
Senior Project Manager
Project manager and design engineer for water treatment facilities, ultra violet disinfection design for water and wastewater facilities, sewer extension, water transmission lines and distribution systems. Construction manager and resident engineer for \$9M water treatment facility. Projects ranged in value of \$40K to \$9M in construction costs.
- 2001-2005 **McLaughlin Water Engineers**, Lakewood, CO
Senior Project Manager
Project manager for water and wastewater treatment facilities, transmission and distribution systems. Authored operation and maintenance manuals. Managed construction of treatment facilities. Performed hydraulic analysis of pressure and open channel flow. Projects ranged in value of \$200K to \$8.5M in construction costs.
- 1999-2000 **Soldier Canyon Filter Plant**, Fort Collins, CO
Assistant Manager/Plant Engineer
Assisted in the management and operation of a conventional water treatment facility. Compiled water quality data for EPA turbidity reports. Wrote Consumer Confidence Reports. Authored Standard Operating Procedures for individual treatment processes. Co-authored and presented paper titled "Plate Settler Retrofit Increases Plant Capacity While Saving Future Capital Costs" at Rocky Mountain Section of AWWA conference September 1999. Performed laboratory water quality tests.

JAMES R. FORD, P.E.

402 Sharp Street
P.O. Box 284
Saratoga, WY 82331
(303) 895-7738
jrf@FordResearchGroup.com

- 1990-1999 **TEC, The Engineering Co.**, Fort Collins, CO
Project Manager/Resident Engineer
Designed and managed construction of water and wastewater treatment plants. Designed water distribution and sewer collection systems as well as pump and lift stations. Modeled sanitary and water distribution systems using SWMM and water distribution system analysis software. Compiled project specifications. Resident engineer for numerous water and wastewater treatment plant projects, collection and distribution systems, roadway, and dam construction projects.
- 1989-1990 **CDS Engineering**, Loveland, CO
Design Engineer
Designed residential subdivisions and commercial site plans including roadway and grading designs. Compiled project schedules and cost estimates.
- 1989 **Parsons & Associates**, Fort Collins, CO
Project Engineer
Designed residential subdivisions consisting of utility, drainage, and roadway design. Calculated boundary surveys using coordinated geometry. Calculated cost estimates.
- 1987-1989 **Bohler Engineering**, Watchung, NJ
Design/Municipal Engineer
Designed municipal projects including a major sewer extension and water supply production well. Reviewed Planning and Zoning Board applications. Inspected capital improvement projects. Designed commercial site plans and residential subdivisions. Performed hydrologic and hydraulic studies using TR-55, Rational Method, and HEC-2.
- 1985-1987 **Associated Consultants**, Chester, NJ
Designer/Draftsman
Performed hydrologic studies for small watersheds. Designed detention basins and outlet structures. Designed vertical and horizontal roadway geometries and reduced survey field notes.

The Hon. Chuck Davis
Mayor, Town of Saratoga
Saratoga WY. 82331
30 January 2023

Dear Mayor Davis,

Three years ago, I was appointed to serve on the Recreation Commission. I have been honored to serve on the commission. Recently, changes in both my personal life and professions life responsibilities have put an increase demand on my time. As a result, when my term expires in April, I will not be seeking reappointment. I am sending this letter in hopes that it will provide you sufficient time to find a replacement on the commission

I believe that Sarah Laughlin is doing a great job as the director of the Recreation Commission and that the members of the board are all excellent people and the commission is in good hands.

Sincerely,
Steven Niccolls



Cc: The Hon. Kathy Beck

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002		PAGE 1 OF 1 PAGES	
		1. TYPE OF REQUEST: PARTIAL		2. BASIS OF REQUEST: CASH Item 28)	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-031-2021		5. PARTIAL PAYMENT REQUEST NO.: AER1013121 #6	
6. EMPLOYER IDENTIFICATION NUMBER:	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:	8. PERIOD COVERED BY THIS REQUEST			
		FROM: 08/15/2022 TO: 11/11/2022			
9. RECIPIENT ORGANIZATION		10. PAYEE(Where check is to be sent if different from item 9)			
Name: TOWN OF SARATOGA		Name: WYDOT			
No. and Street: P.O. BOX 486		No. and Street: 5300 Bishop Blvd.			
City, State and Zip: SARATOGA, WY 82331		City, State and Zip: Cheyenne, WY 82009			
11. STATUS OF FUNDS					
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL	
	(a)	(b)	(c)		
a. Administrative Expense				\$4,880.88	
b. Preliminary Expense				\$0.00	
c. Land, Structures, Right-of-Way				\$0.00	
d. Architectural Engineering Basic Fees				\$91,350.00	
e. Other Architectural Engineering Fees				\$0.00	
f. Project Inspection Fees				\$78,203.52	
g. Land Development				\$0.00	
h. Relocation Expense				\$0.00	
i. Relocation Payments to Individuals and Businesses				\$0.00	
j. Demolition and Removal				\$0.00	
k. Construction and Project Improvement Cost				\$114,641.61	
l. Equipment Costs				\$0.00	
m. Miscellaneous Cost				\$0.00	
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$289,076.01	
o. Deductions for program income				0	
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$289,076.01	
q. Federal share to date	0	0	0	\$289,076.01	
r. Rehabilitation Grants (100% reimbursement)				0	
s. Total Federal share (Sum of lines q and r)	0	0	0	\$289,076.01	
t. Federal payments previously requested				\$283,414.59	
u. Amount requested for reimbursement	0	0	0	\$5,661.42	
v. Percent of project completed	0	0	0	89.45 %	
12. CERTIFICATION				DATE REPORT SUBMITTED	
I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
		TYPED OR PRINTED NAME OR TITLE Chuck Davis			
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
		TYPED OR PRINTED NAME OR TITLE			
	CERTIFYING TO LINE 11V				

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA0048 & D								
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331				Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901				
Estimate Number Four (4) - FINAL Construction Period: August 15 thru November 11, 2022				Date: 12/5/2022				
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bld Price	Total Payable
Schedule I								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$49,000.00	\$49,000.00
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00
UNCLASSIFIED EXCAVATION	CY	520	0	569	569	109%	\$56.00	\$31,864.00
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00
SEEDING/LANDSCAPING	SY	1600	0	1620	1620	101%	\$1.90	\$3,078.00
COCONUT FIBER DITCH LINING	SY	350	0	180	180	51%	\$4.15	\$747.00
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00
REMOVE AND RESET TILT GATE	EA	1	0	1	1	100%	\$57,500.00	\$57,500.00
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50
CONDUIT - RIGID PVC 4 In	FT	670	0	670	670	100%	\$39.10	\$26,197.00
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00
SIGN PANELS, ALUMINUM	SF	5	0	5	5	100%	\$250.00	\$1,250.00
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	0%	100%	100%	100%	\$1,150.00	\$1,150.00
RELOCATE SIGNS	LS	1	0%	100%	100%	100%	\$1,250.00	\$1,250.00
PAVEMENT MARKING	SF	200	0	215	215	108%	\$23.00	\$4,945.00
WATER METER VAULT MODIFICATION (C.O. #1)	LS	1	100%	0%	100%	100%	\$5,600.00	\$5,600.00
Schedule III - State/Local (ASA004D) Only								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$8,000.00	\$8,000.00
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00
							Total Payable To Date	\$621,181.08
							Project Completed To Date	100%
							Less 0% Retainage	\$0.00
							Less Previous Payments	\$584,802.03
							Amount Due Contractor This Estimate	\$36,379.05

Final Contractor Pay Request,
 Total Fed-Eligible (Sch. I) Due = \$534,395.08; Total Fed-Eligible Paid to Date = \$502,355.33
 Total Due this Pay Request: \$32,039.75
 For Grant 3-56-0026-031-2021, RFR #6:
 Amount of Total Paid by this grant (100% Federal) = \$32,039.75 x 17.67% = 5,661.42

Request for Payment Submitted By:	Engineer's Review:	Owner's Review:
 David R. Shultz Sage Civil Engineering	 Creed James Mayor	



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA004B
2. FAA Project No. :	3-56-0026-034-2021
3. WACIP Description:	Improve Auto Parking, Access Road and Fence
4. Payment Req. No:	AER1013122 #4

Item 29)

5. Sponsor:	TOWN OF SARATOGA	6. Request :	Final
7. Airport:	Saratoga - Shively Field	8. Period Covered:	08/15/2022 To: 11/11/2022
9. Total State Grant Amount:	\$16,786.00	10. Total FAA Grant Amount:	\$251,783.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	90.00 %	4.00 %	6.00 %
12. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$16,167.26	\$269,655.75	\$242,690.18	\$10,786.23	\$16,179.35
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$16,167.26	\$269,655.75	\$242,690.00	\$10,786.75	\$16,179.00
24. State Funds Previously Requested					\$15,209.31
25. State funds Now Requested (Row 23 Minus Row 24)					\$969.69
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					96.38 %

CERTIFICATION OF SPONSOR:

I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)

Name: Chuck Davis	Title:
Signature:	Date:
WYDOT OFFICE USE ONLY:	
Name:	Title:
Division Approval:	Date:

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS

OMB APPROVAL NO. 0348-0002

PAGE 1 OF 1 PAGES

1. TYPE OF REQUEST: FINAL

2. BASIS OF REQUEST: CASH

Item 29)

3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED:

Federal Aviation Administration

4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY:

3-56-0026-034-2021

5. PARTIAL PAYMENT REQUEST NO:

AER1013122 #4

6. EMPLOYER IDENTIFICATION NUMBER:

7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:

8. PERIOD COVERED BY THIS REQUEST

FROM: 08/15/2022 TO: 11/11/2022

9. RECIPIENT ORGANIZATION

Name: TOWN OF SARATOGA

No. and Street: P.O. BOX 486

City, State and Zip: SARATOGA, WY 82331

10. PAYEE(Where check is to be sent if different from item 9)

Name: WYDOT

No. and Street: 5300 Bishop Blvd.

City, State and Zip: Cheyenne, WY 82009

11. STATUS OF FUNDS

CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL
	(a)	(b)	(c)	
a. Administrative Expense				\$0.00
b. Preliminary Expense				\$0.00
c. Land, Structures, Right-of-Way				\$0.00
d. Architectural Engineering Basic Fees				\$0.00
e. Other Architectural Engineering Fees				\$0.00
f. Project Inspection Fees				\$0.00
g. Land Development				\$0.00
h. Relocation Expense				\$0.00
i. Relocation Payments to Individuals and Businesses				\$0.00
j. Demolition and Removal				\$0.00
k. Construction and Project Improvement Cost				\$269,655.75
l. Equipment Costs				\$0.00
m. Miscellaneous Cost				\$0.00
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$269,655.75
o. Deductions for program income				0
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$269,655.75
q. Federal share to date	0	0	0	\$242,690.00
r. Rehabilitation Grants (100% reimbursement)				0
s. Total Federal share (Sum of lines q and r)	0	0	0	\$242,690.00
t. Federal payments previously requested				\$228,139.63
u. Amount requested for reimbursement	0	0	0	\$14,550.37
v. Percent of project completed	0	0	0	96.39 %

12. CERTIFICATION

I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

a. RECIPIENT

b. REPRESENTATIVE

CERTIFYING TO LINE 11V

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TYPED OR PRINTED NAME OR TITLE Chuck Davis

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TYPED OR PRINTED NAME OR TITLE

DATE REPORT SUBMITTED


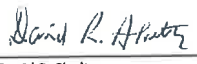
AIP:	3-56-0026-034-2021	Item 29)
Airport:	Shively Fld	
Sponsor:	TOWN OF SARATOGA	
Address:	P.O. BOX 1015, SARATOGA, WY, 82331	
Project:	Improve Auto Parking, Access Road and Fence	
RFR #:	AER1013122 #4	

	Amount Allocated	Grant #	%
Federal	\$251,783.00	3-56-0026-034-2021	90.00
State	\$16,786.00	ASA004B	6.00
Local	\$11,190.00		4.00
TOTAL FUNDING	\$279,759.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Lewis & Lewis, Inc.	AER1013122			
		\$16,167.26	\$253,488.49	\$269,655.75
	Construction Cost	\$16,167.26	\$253,488.49	\$269,655.75
	TOTAL	\$16,167.26	\$253,488.49	\$269,655.75
	FAA Share	\$14,550.37	\$228,139.63	\$242,690.00
	STATE Share	\$969.69	\$15,209.31	\$16,179.00
	SPONSOR Share	\$647.20	\$10,139.55	\$10,786.75

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D								
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331				Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blalrtown Road Rock Springs, WY 82901				
Estimate Number Four (4) - FINAL Construction Period: August 15 thru November 11, 2022				Date: 12/5/2022				
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable
Schedule I								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$49,000.00	\$49,000.00
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00
UNCLASSIFIED EXCAVATION	CY	520	0	569	569	109%	\$56.00	\$31,864.00
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00
SEEDING/LANDSCAPING	SY	1600	0	1620	1620	101%	\$1.90	\$3,078.00
COCONUT FIBER DITCH LINING	SY	350	0	180	180	51%	\$4.15	\$747.00
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00
REMOVE AND RESET TILT GATE	EA	1	0	1	1	100%	\$57,500.00	\$57,500.00
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00
SIGN PANELS, ALUMINUM	SF	5	0	5	5	100%	\$250.00	\$1,250.00
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	0%	100%	100%	100%	\$1,150.00	\$1,150.00
RELOCATE SIGNS	LS	1	0%	100%	100%	100%	\$1,250.00	\$1,250.00
PAVEMENT MARKING	SF	200	0	215	215	108%	\$23.00	\$4,945.00
WATER METER VAULT MODIFICATION (C.O. #1)	LS	1	100%	0%	100%	100%	\$5,600.00	\$5,600.00
Schedule III - State/Local (ASA004D) Only								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$8,000.00	\$8,000.00
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00
							Total Payable To Date	\$621,181.08
							Project Completed To Date	100%
							Less 0% Retainage	\$0.00
							Less Previous Payments	\$584,802.03
							Amount Due Contractor This Estimate	\$36,379.05

Final Contractor Pay Request.
 Total Fed-Eligible (Sch. I) Due = \$534,395.08; Total Fed-Eligible Paid to Date = \$502,355.33
 Total Due this Pay Request: \$32,039.75
 For Grant 3-56-0026-034-2022, RFR #4:
 Amount of Total Paid by this grant and State & Local Shares = \$32,039.75 x 50.46%
 = \$16,167.26

Request for Payment Submitted By:	Engineer's Review:	Owner's Review:
 Lewis & Lewis, Inc.	 David R. Shultz Sage Civil Engineering	Creed James Mayor



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA004C
2. FAA Project No. :	3-56-0026-035-2021
3. WACIP Description:	Improve Auto Parking, Access Road and Fence
4. Payment Req. No:	AER1013123 #4

Item 30)

5. Sponsor:	TOWN OF SARATOGA	6. Request :	Final
7. Airport:	Saratoga - Shively Field	8. Period Covered:	08/15/2022 To: 11/11/2022
9. Total State Grant Amount:	\$10,600.00	10. Total FAA Grant Amount:	\$159,000.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	90.00 %	4.00 %	6.00 %
12. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$10,211.07	\$170,311.72	\$153,280.55	\$6,812.47	\$10,218.70
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$10,211.07	\$170,311.72	\$153,280.00	\$6,813.72	\$10,218.00
24. State Funds Previously Requested					\$9,606.05
25. State funds Now Requested (Row 23 Minus Row 24)					\$611.95
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					96.40 %

CERTIFICATION OF SPONSOR:
I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)	
Name: Chuck Davis	Title:
Signature:	Date:
WYDOT OFFICE USE ONLY:	
Name:	Title:
Division Approval:	Date:

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002		PAGE 1 OF 1 PAGES	
		1. TYPE OF REQUEST: FINAL		2. BASIS OF REQUEST: CASH Item 30)	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-035-2021		5. PARTIAL PAYMENT REQUEST NO.: AER1013123 #4	
6. EMPLOYER IDENTIFICATION NUMBER:		7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:		8. PERIOD COVERED BY THIS REQUEST FROM: 08/15/2022 TO: 11/11/2022	
9. RECIPIENT ORGANIZATION Name: TOWN OF SARATOGA No. and Street: P.O. BOX 486 City, State and Zip: SARATOGA, WY 82331		10. PAYEE(Where check is to be sent if different from item 9) Name: WYDOT No. and Street: 5300 Bishop Blvd. City, State and Zip: Cheyenne, WY 82009			
11. STATUS OF FUNDS					
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL	
	(a)	(b)	(c)		
a. Administrative Expense				\$0.00	
b. Preliminary Expense				\$0.00	
c. Land, Structures, Right-of-Way				\$0.00	
d. Architectural Engineering Basic Fees				\$0.00	
e. Other Architectural Engineering Fees				\$0.00	
f. Project Inspection Fees				\$0.00	
g. Land Development				\$0.00	
h. Relocation Expense				\$0.00	
i. Relocation Payments to Individuals and Businesses				\$0.00	
j. Demolition and Removal				\$0.00	
k. Construction and Project Improvement Cost				\$170,311.72	
l. Equipment Costs				\$0.00	
m. Miscellaneous Cost				\$0.00	
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$170,311.72	
o. Deductions for program income				0	
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$170,311.72	
q. Federal share to date	0	0	0	\$153,280.00	
r. Rehabilitation Grants (100% reimbursement)				0	
s. Total Federal share (Sum of lines q and r)	0	0	0	\$153,280.00	
t. Federal payments previously requested				\$144,090.58	
u. Amount requested for reimbursement	0	0	0	\$9,189.42	
v. Percent of project completed	0	0	0	96.40 %	
12. CERTIFICATION I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED	
		TYPED OR PRINTED NAME OR TITLE Chuck Davis			
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
		TYPED OR PRINTED NAME OR TITLE			
CERTIFYING TO LINE 11V					

AIP: 3-56-0026-035-2021

Item 30)

Airport: Shively Fld

Sponsor: TOWN OF SARATOGA

Address: P.O. BOX 1015, SARATOGA, WY, 82331

Project: Improve Auto Parking, Access Road and Fence


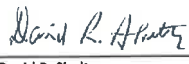
RFR #: AER1013123 #4

	Amount Allocated	Grant #	%
Federal	\$159,000.00	3-56-0026-035-2021	90.00
State	\$10,600.00	ASA004C	6.00
Local	\$7,067.00		4.00
TOTAL FUNDING	\$176,667.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Lewis & Lewis, Inc.	AER1013123			
		\$10,211.07	\$160,100.65	\$170,311.72
	Construction Cost	\$10,211.07	\$160,100.65	\$170,311.72
	TOTAL	\$10,211.07	\$160,100.65	\$170,311.72
	FAA Share	\$9,189.42	\$144,090.58	\$153,280.00
	STATE Share	\$611.95	\$9,606.05	\$10,218.00
	SPONSOR Share	\$409.70	\$6,404.02	\$6,813.72

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA0048 & D								
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901					
Estimate Number Four (4) - FINAL Construction Period: August 15 thru November 11, 2022							Date: 12/5/2022	
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable
Schedule I								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$49,000.00	\$49,000.00
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00
UNCLASSIFIED EXCAVATION	CY	520	0	569	569	109%	\$56.00	\$31,864.00
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00
SEEDING/LANDSCAPING	SY	1600	0	1620	1620	101%	\$1.90	\$3,078.00
COCONUT FIBER DITCH LINING	SY	350	0	180	180	51%	\$4.15	\$747.00
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00
REMOVE AND RESET TILT GATE	EA	1	0	1	1	100%	\$57,500.00	\$57,500.00
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00
SIGN PANELS, ALUMINUM	SF	5	0	5	5	100%	\$250.00	\$1,250.00
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	0%	100%	100%	100%	\$1,150.00	\$1,150.00
RELOCATE SIGNS	LS	1	0%	100%	100%	100%	\$1,250.00	\$1,250.00
PAVEMENT MARKING	SF	200	0	215	215	108%	\$23.00	\$4,945.00
WATER METER VAULT MODIFICATION (C.O. #1)	LS	1	100%	0%	100%	100%	\$5,600.00	\$5,600.00
Schedule III - State/Local (ASA004D) Only								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$8,000.00	\$8,000.00
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00
							Total Payable To Date	\$621,181.08
							Project Completed To Date	100%
							Less 0% Retainage	\$0.00
							Less Previous Payments	\$584,802.03
							Amount Due Contractor This Estimate	\$36,379.05

Final Contractor Pay Request.
 Total Fed-Eligible (Sch. I) Due = \$534,395.08; Total Fed-Eligible Paid to Date = \$502,355.33
 Total Due this Pay Request: \$32,039.75
 For Grant 3-56-0026-035-2022, RFR #4:
 Amount of Total Paid by this grant and State & Local Shares = \$32,039.75 x 31.87%
= \$10,211.07

Request for Payment Submitted By:	Engineer's Review:	Owner's Review:
 Lewis & Lewis, Inc.	 David R. Shultz Sage Civil Engineering	Creed James Mayor



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA004D
2. FAA Project No. :	N/A
3. WACIP Description:	Improve Auto Parking, Access Road and Fence: Sewer improvements and associated work.
4. Payment Req. No:	AER1013124 #3

Item 31)

5. Sponsor:	TOWN OF SARATOGA	6. Request :	Partial
7. Airport:	Saratoga - Shively Field	8. Period Covered:	08/15/2022 To: 11/11/2022
9. Total State Grant Amount:	\$76,000.00	10. Total FAA Grant Amount:	\$0.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	0.00 %	20.00 %	80.00 %
12. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$4,339.30	\$86,786.00	\$0.00	\$17,357.20	\$69,428.80
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$4,339.30	\$86,786.00	\$0.00	\$17,357.20	\$69,428.80
24. State Funds Previously Requested					\$65,957.36
25. State funds Now Requested (Row 23 Minus Row 24)					\$3,471.44
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					91.35 %

CERTIFICATION OF SPONSOR:
I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)	
Name: Chuck Davis	Title:
Signature:	Date:
WYDOT OFFICE USE ONLY:	
Name:	Title:
Division Approval:	Date:

AIP:	N/A
Airport:	Shively Fld
Sponsor:	TOWN OF SARATOGA
Address:	P.O. BOX 1015, SARATOGA, WY, 82331

Item 31)

Project:	Improve Auto Parking, Access Road and Fence: Sewer improvements and associated work.
RFR #:	AER1013124 #3

	Amount Allocated	Grant #	%
Federal		N/A	0.00
State	\$76,000.00	ASA004D	80.00
Local	\$19,000.00		20.00
TOTAL FUNDING	\$95,000.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Lewis & Lewis, Inc.	AER1013124			
		\$4,339.30	\$82,446.70	\$86,786.00
	Construction Cost	\$4,339.30	\$82,446.70	\$86,786.00
	TOTAL	\$4,339.30	\$82,446.70	\$86,786.00
	FAA Share	\$0.00	\$0.00	\$0.00
	STATE Share	\$3,471.44	\$65,957.36	\$69,428.80
	SPONSOR Share	\$867.86	\$16,489.34	\$17,357.20

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D																		
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901															
Estimate Number Four (4) - FINAL Construction Period: August 15 thru November 11, 2022							Date: 12/5/2022											
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable										
Schedule I																		
MOBILIZATION	LS	1	0%	100%	100%	100%	\$49,000.00	\$49,000.00										
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00										
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75										
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00										
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50										
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75										
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00										
UNCLASSIFIED EXCAVATION	CY	520	0	569	569	109%	\$56.00	\$31,864.00										
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00										
SEEDING/LANDSCAPING	SY	1600	0	1620	1620	101%	\$1.90	\$3,078.00										
COCONUT FIBER DITCH LINING	SY	350	0	180	180	51%	\$4.15	\$747.00										
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30										
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60										
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00										
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23										
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00										
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70										
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00										
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75										
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00										
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00										
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00										
REMOVE AND RESET TILT GATE	EA	1	0	1	1	100%	\$57,500.00	\$57,500.00										
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00										
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00										
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00										
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50										
CONDUIT - RIGID PVC 4 In	FT	670	0	670	670	100%	\$39.10	\$26,197.00										
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00										
SIGN PANELS, ALUMINUM	SF	5	0	5	5	100%	\$250.00	\$1,250.00										
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	0%	100%	100%	100%	\$1,150.00	\$1,150.00										
RELOCATE SIGNS	LS	1	0%	100%	100%	100%	\$1,250.00	\$1,250.00										
PAVEMENT MARKING	SF	200	0	215	215	108%	\$23.00	\$4,945.00										
WATER METER VAULT MODIFICATION (C.O. #1)	LS	1	100%	0%	100%	100%	\$5,600.00	\$5,600.00										
Schedule III - State/Local (ASA004D) Only																		
MOBILIZATION	LS	1	0%	100%	100%	100%	\$8,000.00	\$8,000.00										
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00										
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00										
Final Contractor Pay Request. Total State-Eligible (Sch. III) Due = \$86,786.00 Total State-Eligible Paid to Date = \$82,446.70 Total Due this Pay Request \$4,339.30 Grant No. ASA004D, RFR #3							<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Total Payable To Date</td> <td style="text-align: right;">\$621,181.08</td> </tr> <tr> <td>Project Completed To Date</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>Less 0% Retainage</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Less Previous Payments</td> <td style="text-align: right;">\$584,802.03</td> </tr> <tr> <td>Amount Due Contractor This Estimate</td> <td style="text-align: right;">\$36,379.05</td> </tr> </table>		Total Payable To Date	\$621,181.08	Project Completed To Date	100%	Less 0% Retainage	\$0.00	Less Previous Payments	\$584,802.03	Amount Due Contractor This Estimate	\$36,379.05
Total Payable To Date	\$621,181.08																	
Project Completed To Date	100%																	
Less 0% Retainage	\$0.00																	
Less Previous Payments	\$584,802.03																	
Amount Due Contractor This Estimate	\$36,379.05																	
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:												
 _____ David R. Shultz Sage Civil Engineering			 _____ David R. Shultz Sage Civil Engineering			_____ Creed James Mayor												
Lewis & Lewis, Inc.																		

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002		PAGE 1 OF 1	
		1. TYPE OF REQUEST: FINAL		2. BASIS OF REQUEST: CASH	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-030-2021		5. PARTIAL PAYMENT REQUEST NO: AER1012780 #6	
6. EMPLOYER IDENTIFICATION NUMBER:	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:	8. PERIOD COVERED BY THIS REQUEST			
		FROM: 12/30/2020 TO: 10/27/2022			
9. RECIPIENT ORGANIZATION Name: TOWN OF SARATOGA No. and Street: P.O. BOX 486 City, State and Zip: SARATOGA, WY 82331		10. PAYEE(Where check is to be sent if different from item 9) Name: WYDOT No. and Street: 5300 Bishop Blvd. City, State and Zip: Cheyenne, WY 82009			
11. STATUS OF FUNDS					
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES		
	(a)	(b)	(c)	TOTAL	
a. Administrative Expense				\$5,693.47	
b. Preliminary Expense				\$0.00	
c. Land, Structures, Right-of-Way				\$0.00	
d. Architectural Engineering Basic Fees				\$69,117.50	
e. Other Architectural Engineering Fees				\$0.00	
f. Project Inspection Fees				\$149,624.00	
g. Land Development				\$0.00	
h. Relocation Expense				\$0.00	
i. Relocation Payments to Individuals and Businesses				\$0.00	
j. Demolition and Removal				\$0.00	
k. Construction and Project Improvement Cost				\$2,499,816.31	
l. Equipment Costs				\$0.00	
m. Miscellaneous Cost				\$0.00	
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$2,724,251.28	
o. Deductions for program income				0	
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$2,724,251.28	
q. Federal share to date	0	0	0	\$2,724,251.00	
r. Rehabilitation Grants (100% reimbursement)				0	
s. Total Federal share (Sum of lines q and r)	0	0	0	\$2,724,251.00	
t. Federal payments previously requested				\$2,699,836.28	
u. Amount requested for reimbursement	0	0	0	\$24,414.72	
v. Percent of project completed	0	0	0	93.72 %	
12. CERTIFICATION I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED	
		TYPED OR PRINTED NAME OR TITLE Chuck Davis			
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
		TYPED OR PRINTED NAME OR TITLE			
CERTIFYING TO LINE 11V					

AIP:	3-56-0026-030-2021	Item 32)
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Airport:	Shively Fld
Sponsor:	TOWN OF SARATOGA
Address:	P.O. BOX 1015, SARATOGA, WY, 82331

Project:	Expand GA Apron (Phase II-Construction)
RFR #:	AER1012780 #6

	Amount Allocated	Grant #	%
Federal	\$2,906,665.00	3-56-0026-030-2021	100.00
State	\$0.00	ASA002B	0.00
Local	\$0.00		0.00
TOTAL FUNDING	\$2,906,665.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Casper Star-Tribune	AER1012780			
		\$0.00	\$2,110.72	\$2,110.72
	Administrative Cost	\$0.00	\$2,110.72	\$2,110.72
Century Companies	AER1012780			
		\$0.00	\$2,499,816.31	\$2,499,816.31
	Construction Cost	\$0.00	\$2,499,816.31	\$2,499,816.31
Sage Civil Engineering	AER1012780			
		\$22,757.50	\$195,984.00	\$218,741.50
	Project Inspection Cost	\$0.00	\$149,624.00	\$149,624.00
	Architectural Cost	\$22,757.50	\$46,360.00	\$69,117.50
Airport IFE Services, Inc.	AER1012780			
		\$1,500.00	\$0.00	\$1,500.00
	Administrative Cost	\$1,500.00	\$0.00	\$1,500.00
Saratoga Sun	AER1012780			
		\$157.50	\$1,925.25	\$2,082.75
	Administrative Cost	\$157.50	\$1,925.25	\$2,082.75
	TOTAL	\$24,415.00	\$2,699,836.28	\$2,724,251.28
	FAA Share	\$24,414.72	\$2,699,836.28	\$2,724,251.00
	STATE Share	\$0.00	\$0.00	\$0.00
	SPONSOR Share	\$0.28	\$0.00	\$0.28

Airport IFE Services, Inc.

28616 N. Regal Rd.
Chattaroy, WA 99003

TO:

Town of Saratoga
110 E. Spring Ave.
Saratoga, WY 82331

INVOICE Item 32)

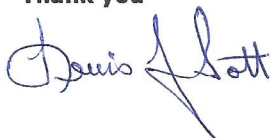
INVOICE #040
DATE: JANUARY 17, 2021

DESCRIPTION	AMOUNT
Independent Fee Estimate Preparation for Saratoga Municipal Airport/ Shively Field <u>Apron Expansion Project.</u> AIP 3-56-0026-030-2021, WYDOT ASA002B Lump sum fee for IFE Services This IFE is for the construction engineering only.	\$1,500.00
EIN # 83-4295207	
TOTAL	\$1,500.00

Make checks payable to: **Airport IFE Services, Inc.**

If you have any questions concern this invoice, contact Lew Lott @ 801 560 6877

Thank you



Saratoga Sun

116 East Bridge St
PO Box 489
Saratoga, WY 82331

Item 32)

Statement

Date

12/29/2021

Bill To

Town of Saratoga
P.O. Box 486
Saratoga, WY 82331

Amount Due

Amount Enc.

\$1,998.00

Date	Description	Amount	Balance		
11/29/2021	Balance forward		1,188.00		
12/01/2021	INV #30140. Legal #8156 --- Legal, 15 @ \$9.00 = 135.00	135.00 ✓	1,323.00		
12/08/2021	INV #30197. Legal #8154 --- Legal, 63 @ \$9.00 = 567.00	567.00 ✓	1,890.00		
12/15/2021	PMT #50109.	-1,188.00	702.00		
12/15/2021	INV #30356. Legal #8157 --- Legal, 17.5 @ \$9.00 = 157.50	157.50 ✓	859.50		
12/15/2021	INV #30357. Legal #8165 --- Legal, 17 @ \$9.00 = 153.00	153.00 ✓	1,012.50		
12/15/2021	INV #30360. Legal #8163 --- Legal, 51 @ \$9.00 = 459.00	459.00 ✓	1,471.50		
12/15/2021	INV #30362. Legal #8164 --- Legal, 3 @ \$9.00 = 27.00	27.00 ✓	1,498.50		
12/29/2021	INV #30513. Legal #8171 --- Legal, 43.5 @ \$9.00 = 391.50	391.50 ✓	1,890.00		
12/29/2021	INV #30514. Legal #8176 --- Legal, 3 @ \$9.00 = 27.00	27.00 ✓	1,917.00		
12/29/2021	INV #30517. Legal #8177 --- Legal, 9 @ \$9.00 = 81.00	81.00 ✓	1,998.00		
Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
1,998.00	0.00	0.00	0.00	0.00	\$1,998.00
Phone #	Fax #	HAPPY NEW YEAR! Thank you for your business! There will be a slight rate increase effective January 1, 2022.			
307-326-8311	307-326-5108	Finance charges will be applied at 2% per month on overdue			

Affidavit of Publication

THE STATE OF WYOMING)
COUNTY OF CARBON)

I, **Joshua Wood**

**being first duly sworn
do depose that I am General Manager**

of the **Saratoga Sun** a legal newspaper of general circulation in Carbon County, Wyoming, and printed and published in the English language once a week at Saratoga in said County and State:

That the **Saratoga Sun** has been regularly and consecutively published for more than fifty-two weeks prior to the first publication of the thereof:

That the Legal #8157, a copy of which is here to attached and forms a part of this affidavit, 2 Issue(s) of the following dates, to-wit: December 8 & 15, 2021.

And that the said notice was published in the regular and entire issue of said **Saratoga Sun** for said above dates and in the newspaper proper and not in a supplement thereof.

Signed: _____

Joshua Wood

Subscribed in My presence and sworn to me at Saratoga, Wyoming on this 29th day of December 2021.

Notary Public



Clipping from **Saratoga Sun** of notice as published

NOTICE OF SUBSTANTIAL COMPLETION

Pursuant to Wyoming Statute 16-6-116, notice is hereby given that the Town of Saratoga, Wyoming has accepted the work on the Saratoga Municipal Airport – Apron Expansion, Phase 1 Project, as substantially completed according to the plans and specifications and rules set forth in the contract and that Century Companies, Inc. is entitled to final settlement therefore. Upon the 41st day (January 18, 2022) after the first publication of this notice, the Town of Saratoga, Wyoming, under whose direction or supervision the work has been carried on, will pay to Century Companies, Inc. any payment retained under W.S. 16-6-702(b) together with any other payment due under the contract, less any amount withheld for the portion of the work that is incomplete or not completed in accordance with the contract and associated documents. After determination that the contract is fully performed and all portions of the work are acceptable under the contract and associated documents, any amounts withheld for the portion of the work that was determined incomplete or not in accordance with the contract and associated documents and due under the contract shall be paid to Century Companies, Inc. This section does not relieve Century Companies, Inc. and the sureties on its bond from any claims of work or labor done or materials or supplies furnished in the execution of the Contract.

-s- Creed James
Mayor – Town of Saratoga, Wyoming

Legal #8157
Published in
The Saratoga Sun
December 8 and 15, 2021



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA004C
2. FAA Project No. :	3-56-0026-035-2021
3. WACIP Description:	Improve Auto Parking, Access Road and Fence
4. Payment Req. No:	AER1012963 #3

Item 33)

5. Sponsor:	TOWN OF SARATOGA	6. Request :	Partial
7. Airport:	Saratoga - Shively Field	8. Period Covered:	10/17/2022 To: 11/11/2022
9. Total State Grant Amount:	\$10,600.00	10. Total FAA Grant Amount:	\$159,000.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	90.00 %	4.00 %	6.00 %
12. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$7,452.26	\$160,100.65	\$144,090.59	\$6,404.03	\$9,606.04
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$7,452.26	\$160,100.65	\$144,090.59	\$6,404.02	\$9,606.04
24. State Funds Previously Requested					\$9,158.91
25. State funds Now Requested (Row 23 Minus Row 24)					\$447.14
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					90.62 %

CERTIFICATION OF SPONSOR:
I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.


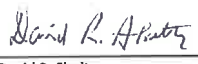
27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)	
Name: Chuck Davis	Title:
Signature:	Date:
WYDOT OFFICE USE ONLY:	
Name:	Title:
Division Approval:	Date:

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002	PAGE 1 OF 1 PAGES	
		1. TYPE OF REQUEST: PARTIAL	2. BASIS OF REQUEST: CASH	Item 33)
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-035-2021	5. PARTIAL PAYMENT REQUEST NO: AER1012963 #3	
6. EMPLOYER IDENTIFICATION NUMBER:	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:	8. PERIOD COVERED BY THIS REQUEST FROM: 10/17/2022 TO: 11/11/2022		
9. RECIPIENT ORGANIZATION Name: TOWN OF SARATOGA No. and Street: P.O. BOX 486 City, State and Zip: SARATOGA, WY 82331		10. PAYEE(Where check is to be sent if different from item 9) Name: WYDOT No. and Street: 5300 Bishop Blvd. City, State and Zip: Cheyenne, WY 82009		
11. STATUS OF FUNDS				
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL
	(a)	(b)	(c)	
a. Administrative Expense				\$0.00
b. Preliminary Expense				\$0.00
c. Land, Structures, Right-of-Way				\$0.00
d. Architectural Engineering Basic Fees				\$0.00
e. Other Architectural Engineering Fees				\$0.00
f. Project Inspection Fees				\$0.00
g. Land Development				\$0.00
h. Relocation Expense				\$0.00
i. Relocation Payments to Individuals and Businesses				\$0.00
j. Demolition and Removal				\$0.00
k. Construction and Project Improvement Cost				\$160,100.65
l. Equipment Costs				\$0.00
m. Miscellaneous Cost				\$0.00
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$160,100.65
o. Deductions for program income				0
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$160,100.65
q. Federal share to date	0	0	0	\$144,090.58
r. Rehabilitation Grants (100% reimbursement)				0
s. Total Federal share (Sum of lines q and r)	0	0	0	\$144,090.58
t. Federal payments previously requested				\$137,383.55
u. Amount requested for reimbursement	0	0	0	\$6,707.03
v. Percent of project completed	0	0	0	90.62 %
12. CERTIFICATION I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED
		TYPED OR PRINTED NAME Chuck Davis OR TITLE		
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		
	CERTIFYING TO LINE 11V	TYPED OR PRINTED NAME OR TITLE		

AIP:	3-56-0026-035-2021	Item 33)
Airport:	Shively Fld	
Sponsor:	TOWN OF SARATOGA	
Address:	P.O. BOX 1015, SARATOGA, WY, 82331	
Project:	Improve Auto Parking, Access Road and Fence	
RFR #:	AER1012963 #3	

	Amount Allocated	Grant #	%
Federal	\$159,000.00	3-56-0026-035-2021	90.00
State	\$10,600.00	ASA004C	6.00
Local	\$7,067.00		4.00
TOTAL FUNDING	\$176,667.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Lewis & Lewis, Inc.	AER1012963			
		\$7,452.26	\$152,648.39	\$160,100.65
	Construction Cost	\$7,452.26	\$152,648.39	\$160,100.65
	TOTAL	\$7,452.26	\$152,648.39	\$160,100.65
	FAA Share	\$6,707.03	\$137,383.55	\$144,090.58
	STATE Share	\$447.14	\$9,158.91	\$9,606.05
	SPONSOR Share	\$298.09	\$6,105.93	\$6,404.02

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D																		
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901															
Estimate Number Three (3) Construction Period: October 17 thru November 11, 2022			Date: 11/17/2022															
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable										
Schedule I																		
MOBILIZATION	LS	1	10%	90%	100%	100%	\$49,000.00	\$49,000.00										
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00										
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75										
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00										
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50										
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75										
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00										
UNCLASSIFIED EXCAVATION	CY	520	49	520	569	109%	\$56.00	\$31,864.00										
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00										
SEEDING/LANDSCAPING	SY	1600	1620	0	1620	101%	\$1.90	\$3,078.00										
COCONUT FIBER DITCH LINING	SY	350	180	0	180	51%	\$4.15	\$747.00										
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30										
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60										
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00										
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23										
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00										
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70										
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00										
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75										
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00										
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00										
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00										
REMOVE AND RESET TILT GATE	EA	1	0.10	0.90	1	100%	\$57,500.00	\$57,500.00										
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00										
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00										
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00										
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50										
CONDUIT - RIGID PVC 4 In	FT	670	0	670	670	100%	\$39.10	\$26,197.00										
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00										
SIGN PANELS, ALUMINUM	SF	5	5	0	5	100%	\$250.00	\$1,250.00										
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	50%	50%	100%	100%	\$1,150.00	\$1,150.00										
RELOCATE SIGNS	LS	1	50%	50%	100%	100%	\$1,250.00	\$1,250.00										
PAVEMENT MARKING	SF	200	215	0	215	108%	\$23.00	\$4,945.00										
Schedule III - State/Local (ASA004D) Only																		
MOBILIZATION	LS	1	10%	90%	100%	100%	\$8,000.00	\$8,000.00										
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00										
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00										
After 5% retainage subtracted, total Fed-Eligible this request (Schedule I Only) = \$23,383.30 For Grant AIP 3-56-0026-035-2022, RFR #3: Amount of total paid by this grant and corresponding State & Local shares = \$23,383.30 x 31.87% = \$7,452.26							<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Total Payable To Date</td> <td style="text-align: right;">\$615,581.08</td> </tr> <tr> <td>Project Completed To Date</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>Less 5% Retainage</td> <td style="text-align: right;">\$30,779.05</td> </tr> <tr> <td>Less Previous Payments</td> <td style="text-align: right;">\$560,658.73</td> </tr> <tr> <td>Amount Due Contractor This Estimate</td> <td style="text-align: right;">\$24,143.30</td> </tr> </table>		Total Payable To Date	\$615,581.08	Project Completed To Date	100%	Less 5% Retainage	\$30,779.05	Less Previous Payments	\$560,658.73	Amount Due Contractor This Estimate	\$24,143.30
Total Payable To Date	\$615,581.08																	
Project Completed To Date	100%																	
Less 5% Retainage	\$30,779.05																	
Less Previous Payments	\$560,658.73																	
Amount Due Contractor This Estimate	\$24,143.30																	
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:												
 Lewis & Lewis, Inc.			 David R. Shultz Sage Civil Engineering			Creed James Mayor												



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA004C
2. FAA Project No. :	3-56-0026-035-2021
3. WACIP Description:	Improve Auto Parking, Access Road and Fence
4. Payment Req. No:	AER1012796 #2

Item 34)

5. Sponsor:	TOWN OF SARATOGA	6. Request :	Partial
7. Airport:	Saratoga - Shively Field	8. Period Covered:	09/17/2022 To: 10/15/2022
9. Total State Grant Amount:	\$10,600.00	10. Total FAA Grant Amount:	\$159,000.00
		FEDERAL SHARE	SPONSOR SHARE
		STATE SHARE	

11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	90.00 %	4.00 %	6.00 %
12. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$77,375.80	\$152,648.39	\$137,383.55	\$6,105.94	\$9,158.90
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$77,375.80	\$152,648.39	\$137,383.55	\$6,105.94	\$9,158.90
24. State Funds Previously Requested					\$4,516.36
25. State funds Now Requested (Row 23 Minus Row 24)					\$4,642.55
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					86.40 %

CERTIFICATION OF SPONSOR:
I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)	
Name: Chuck Davis	Title:
Signature:	Date:
WYDOT OFFICE USE ONLY:	
Name:	Title:
Division Approval:	Date:

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS

OMB APPROVAL NO. 0348-0002

PAGE 1 OF 1 PAGES

1. TYPE OF REQUEST: PARTIAL

2. BASIS OF REQUEST: CASH

Item 34)

3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED:

Federal Aviation Administration

4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY:

3-56-0026-035-2021

5. PARTIAL PAYMENT REQUEST NO.:

AER1012796 #2

6. EMPLOYER IDENTIFICATION NUMBER:

7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:

8. PERIOD COVERED BY THIS REQUEST

FROM: 09/17/2022

TO: 10/15/2022

9. RECIPIENT ORGANIZATION

Name: TOWN OF SARATOGA

No. and Street: P.O. BOX 486

City, State and Zip: SARATOGA, WY 82331

10. PAYEE(Where check is to be sent if different from item 9)

Name: WYDOT

No. and Street: 5300 Bishop Blvd.

City, State and Zip: Cheyenne, WY 82009

11. STATUS OF FUNDS

CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL
(a)	(b)	(c)		
a. Administrative Expense				\$0.00
b. Preliminary Expense				\$0.00
c. Land, Structures, Right-of-Way				\$0.00
d. Architectural Engineering Basic Fees				\$0.00
e. Other Architectural Engineering Fees				\$0.00
f. Project Inspection Fees				\$0.00
g. Land Development				\$0.00
h. Relocation Expense				\$0.00
i. Relocation Payments to Individuals and Businesses				\$0.00
j. Demolition and Removal				\$0.00
k. Construction and Project Improvement Cost				\$152,648.39
l. Equipment Costs				\$0.00
m. Miscellaneous Cost				\$0.00
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$152,648.39
o. Deductions for program income				0
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$152,648.39
q. Federal share to date	0	0	0	\$137,383.55
r. Rehabilitation Grants (100% reimbursement)				0
s. Total Federal share (Sum of lines q and r)	0	0	0	\$137,383.55
t. Federal payments previously requested				\$67,745.33
u. Amount requested for reimbursement	0	0	0	\$69,638.22
v. Percent of project completed	0	0	0	86.40 %

12. CERTIFICATION

I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

a. RECIPIENT

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TYPED OR PRINTED NAME OR TITLE Chuck Davis

b. REPRESENTATIVE

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

CERTIFYING TO LINE 11V

TYPED OR PRINTED NAME OR TITLE

DATE REPORT SUBMITTED

AIP: 3-56-0026-035-2021

Item 34)

Airport: Shively Fld

Sponsor: TOWN OF SARATOGA


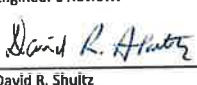
Address: P.O. BOX 1015, SARATOGA, WY, 82331

Project: Improve Auto Parking, Access Road and Fence

RFR #: AER1012796 #2

	Amount Allocated	Grant #	%
Federal	\$159,000.00	3-56-0026-035-2021	90.00
State	\$10,600.00	ASA004C	6.00
Local	\$7,067.00		4.00
TOTAL FUNDING	\$176,667.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Lewis & Lewis, Inc.	AER1012796			
		\$77,375.80	\$75,272.59	\$152,648.39
	Construction Cost	\$77,375.80	\$75,272.59	\$152,648.39
	TOTAL	\$77,375.80	\$75,272.59	\$152,648.39
	FAA Share	\$69,638.22	\$67,745.33	\$137,383.55
	STATE Share	\$4,642.55	\$4,516.36	\$9,158.91
	SPONSOR Share	\$3,095.03	\$3,010.90	\$6,105.93

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D																		
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901															
Estimate Number Two (2) Construction Period: September 17 thru October 15, 2022			Date: 10/19/2022															
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable										
Schedule I																		
MOBILIZATION	LS	1	0%	90%	90%	90%	\$49,000.00	\$44,100.00										
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00										
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75										
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00										
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50										
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75										
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00										
UNCLASSIFIED EXCAVATION	CY	520	0	520	520	100%	\$56.00	\$29,120.00										
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00										
SEEDING/LANDSCAPING	SY	1600	0	0	0	0%	\$1.90	\$0.00										
COCONUT FIBER DITCH LINING	SY	350	0	0	0	0%	\$4.15	\$0.00										
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	1982	0	1982	99%	\$2.65	\$5,252.30										
CRUSHED BASE	CY	425	411	0	411	97%	\$93.60	\$38,469.60										
HOT PLANT MIX	TON	460	414	0	414	90%	\$200.00	\$82,800.00										
ASPHALT BINDER (PG 64-28)	TON	29	23	0	23	80%	\$0.01	\$0.23										
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00										
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70										
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00										
FENCE POST AND RAIL	FT	515	155	360	515	100%	\$20.45	\$10,531.75										
FENCE, CHAIN LINK	FT	435	25	410	435	100%	\$107.80	\$46,893.00										
GATES SINGLE SWING 48 IN	EA	1	0.25	0.75	1	100%	\$7,500.00	\$7,500.00										
GATES DOUBLE SWING 20 FT	EA	1	0.10	0.90	1	100%	\$5,520.00	\$5,520.00										
REMOVE AND RESET TILT GATE	EA	1	0.60	0.30	0.90	90%	\$57,500.00	\$51,750.00										
SIDEWALK (CONC)	SY	166	168	0	168	101%	\$129.00	\$21,672.00										
CURB AND GUTTER TYPE A	FT	830	834	0	834	100%	\$67.00	\$55,878.00										
DOUBLE GUTTER	SY	50	50	0	50	100%	\$150.00	\$7,500.00										
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50										
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00										
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00										
SIGN PANELS, ALUMINUM	SF	5	0	0	0	0%	\$250.00	\$0.00										
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	50%	0%	50%	50%	\$1,150.00	\$575.00										
RELOCATE SIGNS	LS	1	50%	0%	50%	50%	\$1,250.00	\$625.00										
PAVEMENT MARKING	SF	200	0	0	0	0%	\$23.00	\$0.00										
Schedule III - State/Local (ASA004D) Only																		
MOBILIZATION	LS	1	0%	90%	90%	90%	\$8,000.00	\$7,200.00										
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00										
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00										
Amount due this estimate includes Schedule I only. For Grant AIP 3-56-0026-035-2022, RFR #2: Amount paid by this grant and corresponding State & Local shares = \$242,785.69 x 31.87% = \$77,375.80							<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Total Payable To Date</td> <td>\$590,167.08</td> </tr> <tr> <td>Project Completed To Date - Based on Cost</td> <td>92%</td> </tr> <tr> <td>Less 5% Retainage</td> <td>\$29,508.35</td> </tr> <tr> <td>Less Previous Payments</td> <td>\$317,873.04</td> </tr> <tr> <td>Amount Due Contractor This Estimate</td> <td>\$242,785.69</td> </tr> </table>		Total Payable To Date	\$590,167.08	Project Completed To Date - Based on Cost	92%	Less 5% Retainage	\$29,508.35	Less Previous Payments	\$317,873.04	Amount Due Contractor This Estimate	\$242,785.69
Total Payable To Date	\$590,167.08																	
Project Completed To Date - Based on Cost	92%																	
Less 5% Retainage	\$29,508.35																	
Less Previous Payments	\$317,873.04																	
Amount Due Contractor This Estimate	\$242,785.69																	
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:												
 Lewis & Lewis, Inc.			 David R. Shultz Sage Civil Engineering			Creed James Mayor												

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002		PAGE 1 OF 1 PAGES	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		1. TYPE OF REQUEST: PARTIAL		2. BASIS OF REQUEST: CASH	
		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-031-2021		5. PARTIAL PAYMENT REQUEST NO: AER1012961 #5	
6. EMPLOYER IDENTIFICATION NUMBER:		7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:		8. PERIOD COVERED BY THIS REQUEST	
				FROM: 10/17/2022 TO: 11/11/2022	
9. RECIPIENT ORGANIZATION		10. PAYEE(Where check is to be sent if different from item 9)			
Name: TOWN OF SARATOGA		Name: WYDOT			
No. and Street: P.O. BOX 486		No. and Street: 5300 Bishop Blvd.			
City, State and Zip: SARATOGA, WY 82331		City, State and Zip: Cheyenne, WY 82009			
11. STATUS OF FUNDS					
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL	
	(a)	(b)	(c)		
a. Administrative Expense				\$4,880.88	
b. Preliminary Expense				\$0.00	
c. Land, Structures, Right-of-Way				\$0.00	
d. Architectural Engineering Basic Fees				\$91,350.00	
e. Other Architectural Engineering Fees				\$0.00	
f. Project Inspection Fees				\$78,203.52	
g. Land Development				\$0.00	
h. Relocation Expense				\$0.00	
i. Relocation Payments to Individuals and Businesses				\$0.00	
j. Demolition and Removal				\$0.00	
k. Construction and Project Improvement Cost				\$108,980.19	
l. Equipment Costs				\$0.00	
m. Miscellaneous Cost				\$0.00	
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$283,414.59	
o. Deductions for program income				0	
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$283,414.59	
q. Federal share to date	0	0	0	\$283,414.59	
r. Rehabilitation Grants (100% reimbursement)				0	
s. Total Federal share (Sum of lines q and r)	0	0	0	\$283,414.59	
t. Federal payments previously requested				\$279,282.76	
u. Amount requested for reimbursement	0	0	0	\$4,131.83	
v. Percent of project completed	0	0	0	87.70 %	
12. CERTIFICATION I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			DATE REPORT SUBMITTED
		TYPED OR PRINTED NAME OR TITLE Chuck Davis			
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
		TYPED OR PRINTED NAME OR TITLE			
		CERTIFYING TO LINE 11V			

AIP: 3-56-0026-031-2021

Item 35)

Airport: Shively Fld

Sponsor: TOWN OF SARATOGA


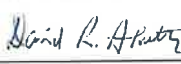

Address: P.O. BOX 1015, SARATOGA, WY, 82331

Project: Improve Auto Parking, Access Road and Fence and associated work

RFR #: AER1012961 #5

	Amount Allocated	Grant #	%
Federal	\$323,166.00	3-56-0026-031-2021	100.00
State	\$0.00	ASA004A	0.00
Local	\$0.00		0.00
TOTAL FUNDING	\$323,166.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Casper Star Tribune	AER1012961			
		\$0.00	\$1,054.88	\$1,054.88
	Administrative Cost	\$0.00	\$1,054.88	\$1,054.88
Sage Civil Engineering	AER1012961			
		\$0.00	\$189,767.52	\$189,767.52
	Architectural Cost	\$0.00	\$91,350.00	\$91,350.00
	Construction Cost	\$0.00	\$20,214.00	\$20,214.00
	Project Inspection Cost	\$0.00	\$78,203.52	\$78,203.52
Saratoga Sun	AER1012961			
		\$0.00	\$1,326.00	\$1,326.00
	Administrative Cost	\$0.00	\$1,326.00	\$1,326.00
Airport IFE Services, Inc.	AER1012961			
		\$0.00	\$2,500.00	\$2,500.00
	Administrative Cost	\$0.00	\$2,500.00	\$2,500.00
Lewis & Lewis, Inc.	AER1012961			
		\$4,131.83	\$84,634.36	\$88,766.19
	Construction Cost	\$4,131.83	\$84,634.36	\$88,766.19
	TOTAL	\$4,131.83	\$279,282.76	\$283,414.59
	FAA Share	\$4,131.83	\$279,282.76	\$283,414.59
	STATE Share	\$0.00	\$0.00	\$0.00
	SPONSOR Share	\$0.00	\$0.00	\$0.00

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D								
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901					
Estimate Number Three (3) Construction Period: October 17 thru November 11, 2022			Date: 11/17/2022					
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable
Schedule I								
MOBILIZATION	LS	1	10%	90%	100%	100%	\$49,000.00	\$49,000.00
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00
UNCLASSIFIED EXCAVATION	CY	520	49	520	569	109%	\$56.00	\$31,864.00
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00
SEEDING/LANDSCAPING	SY	1600	1620	0	1620	101%	\$1.90	\$3,078.00
COCONUT FIBER DITCH LINING	SY	350	180	0	180	51%	\$4.15	\$747.00
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00
REMOVE AND RESET TILT GATE	EA	1	0.10	0.90	1	100%	\$57,500.00	\$57,500.00
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00
SIGN PANELS, ALUMINUM	SF	5	5	0	5	100%	\$250.00	\$1,250.00
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	50%	50%	100%	100%	\$1,150.00	\$1,150.00
RELOCATE SIGNS	LS	1	50%	50%	100%	100%	\$1,250.00	\$1,250.00
PAVEMENT MARKING	SF	200	215	0	215	108%	\$23.00	\$4,945.00
Schedule III - State/Local (ASA004D) Only								
MOBILIZATION	LS	1	10%	90%	100%	100%	\$8,000.00	\$8,000.00
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00
After 5% retainage subtracted, total Fed-Eligible this request (Schedule I Only) = \$23,383.30 For Grant AIP 3-56-0026-031-2021, RFR #5: Amount of total paid by this grant @ 100% Federal = \$23,383.30 * 17.67% = \$4,131.83							Total Payable To Date	\$615,581.08
							Project Completed To Date	100%
							Less 5% Retainage	\$30,779.05
							Less Previous Payments	\$560,658.73
							Amount Due Contractor This Estimate	\$24,143.30
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:		
								
Lewis & Lewis, Inc.			David R. Shultz Sage Civil Engineering			Creed James Mayor		