

# TOWN COUNCIL DECEMBER 3, 2025 DECEMBER 03, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

# **AGENDA**

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- 1) Opening Ceremony
- Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilman Oxford \_\_Councilman Fluty \_\_Councilman Barkhurst

## APPROVAL OF THE AGENDA

## APPROVAL OF THE MINUTES

3) Meeting Minutes from November 19, 2025

## APPROVAL OF THE BILLS

- 4) Deposits \$231,054.54
- 5) Accounts Payable \$17,766.85
- 6) Transmittals \$13,677.65
- 7) Payroll \$43,895.64

# **CORRESPONDENCE**

8) Bank of Commerce - Bank Designation Application for 2026

## ITEMS FROM THE PUBLIC

# **COUNCIL COMMENTS**

#### REPORTS FROM DEPARTMENTS

#### **Town Hall**

- 9) Mountain West Technologies New Tower & Lease Agreement
- 10) Town Hall Furnace

# **Police Department**

# **Fire Department**

# **Recreation Department**

Next meeting is January 5, 2025 at 6:00 PM at the Town Hall Council Chambers

# **Department of Public Works**

11) Material Crush

# REPORTS FROM BOARDS AND COMMISSIONS

# Water and Sewer Joint Power Board

Next meeting is December 10, 2025 at 6:00 PM at the PVCC

# **Planning Commission**

Next meeting is December 9, 2025 at 5:30 PM at the Town Hall Council Chambers

- 12) Ordinance 25-890 Bennett Zone Change
- 13) Letters of Interest McCall Burau and JoDell Hone

#### **Recreation Commission**

Next meeting is January 5, 2025 at 6:00 PM at the Town Hall Council Chambers

## Saratoga Airport Advisory Board

Next meeting is December 8, 2025 at 3:30 PM at the Town Hall Council Chambers

# **South Central Wyoming Emergency Medical Services Board**

Next meeting is December 15, 2025 at 6:00 PM in Hanna

14) FY 2026 1st QTR Report

#### **NEW BUSINESS**

#### **EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

## **FURTHER BUSINESS**

## **ADJOURNMENT**

THE NEXT TOWN COUNCIL MEETING WILL BE ON WEDNESDAY, DECEMBER 17, 2025 AT 6:00 PM.



# TOWN COUNCIL REGULAR MEETING NOVEMBER 19, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

# **MINUTES**

# **CALL TO ORDER**

Mayor Chuck Davis called meeting to order at 6:24PM

Opening Ceremony
 Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilman Oxford \_\_Councilman Fluty \_\_Councilman Barkhurst
 All members of Council were present

# APPROVAL OF THE AGENDA

Motion to approve agenda for November 19, 2025 made by Councilman Cooley, second by Councilman Oxford. Motion carried.

## APPROVAL OF THE MINUTES

3) Meeting Minutes from November 5, 2025 Motion to approve Meeting Minutes from November 5, 2025, made by Councilman Oxford, second by Councilman Cooley. Motion carried.

## APPROVAL OF THE BILLS

Motion to approve all financials for November 19, 2025 made by Councilman Oxford, second by Councilman Cooley. Motion carried.

- 4) Deposits \$1,001,835.00
- 5) Accounts Payable \$965,827.26
- 6) Transmittals \$45,930.37
- 7) Payroll \$41,511.98

## **CORRESPONDENCE**

## ITEMS FROM THE PUBLIC

- 8) Special Events Permit Amanda Knotwell Ice Fishing Derby
  Motion to approve Special Events Permit for the 42nd Annual Ice Fishing Derby, made by
  Councilman Cooley, second by Councilman Oxford. Motion carried
- 9) David Gloss Kiwanis Club Ice Rink Motion to approve Kiwanis Club permission to use Veterans Island for the Ice Rink, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 10) Boys & Girls Club Nick Haderlie Motion to approve Resolution 2025-7, made by Councilman Barkhurst, second by Councilman Fluty. Motion carried

#### COUNCIL COMMENTS

Motion to grant permission to the Palomino Hat Bar to block off 4 (four) parking spaces in front of their business for a photo shoot November 29, made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

#### REPORTS FROM DEPARTMENTS

#### **Town Hall**

11) Liquor License Renewals

American Legion Post #54 - Limited Retail Liquor License

Bella's Bistro - Bar & Grill Liquor License

Hen & Harvest - Restaurant Liquor License

Saratoga Hot Springs Resort - Retail Liquor License

Snow Mountain Brewery - Microbrewery Permit w/Distribution

Valley Liquor - Retail Liquor License

Rustic Bar - Retail Liquor License

Lazy River Cantina - Retail Liquor License

Hotel Wolf - Retail Liquor License

Motion to approve the following Liquor License renewal made by:

- -Legion Post #54 Councilman Cooley, second by Councilman Oxford. Motion carried.
- -Bella's Bistro Councilman Cooley, second by Councilman Oxford. Motion carried.
- -Hen and Harvest. Councilman Cooley, second by Councilman Oxford. Motion carried.
- -Saratoga Hot Springs Resort, Councilman Cooley, second by Councilman Oxford. Motion carried.
- -Snowy Mtn Brewery, Councilman Cooley, second by Councilman Oxford. Motion carried.
- -Valley Liquor, Councilman Cooley, second by Councilman Oxford. Motion carried.
- -Rustic Bar, Councilman Oxford, second by Councilman Cooley. Motion carried.
- -Lazy River Cantina, Councilman Oxford, second by Councilman Cooley. Motion carried.
- -Hotel Wolf, Councilman Oxford, second by Councilman Cooley. Motion carried.
- 12) Pine Cove Quote Hot Pool Camera #1 \$6,742.29, #2 \$9,293.26 Motion to approve quote of additional cameras for the Hot Pool in the amount of \$9,293.26, Option #2 from Pine Cove, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

# **Police Department**

- 13) Frontier Upfitting \$1,030.00 RAM Radio & Accessories
  - -Motion to approve invoice from Frontier Upfitting in the amount of \$41,535.45 for upfitting the K-9 Tahoe, made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.
  - -Motion to approve invoice from Frontier Upfitting in the amount of \$1,030.00 for the RAM radio, made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 14) Part Time Officer Briana Fall
  - Motion to approve the hiring of Briana Fall as a part time officer at the pay rate of \$27.50/hr. per the 2025 wage scale made by Councilman Cooley, second by Councilman Cooley. Motion carried.
- 15) Skyline Motors 2016 Ford Repairs and Labor \$1,021.17 Motion to approve invoice from Skyline Motors in the amount of \$1,021.17, made by Councilman Oxford, second by Councilman Cooley. Motion carried
- 16) ORV Survey Update

# **Fire Department**

17) Shively Hardware - \$2,045.64 - Tires

Motion to approve the Shively's Quote for tires for the Ladder Truck in the amount of
\$2,045.64, made by Councilman Barkhurst, second by Cooley. Motion carried.

## **Recreation Department**

Next meeting is December 1, 2025 at 6:00 PM at the Town Hall Council Chambers

- 18) Open Gym Supervisor David Sharp

  Motion to approve the lateral move of employee David Sharp to Open Gym Supervisor with a
  wage of \$15.00/hr. per the 2025 wage scale, made by Councilman Cooley, second by
  Councilman Fluty. Motion carried.
- 19) Yoga Instructor Contract Caitlin Holleron Motion to approve contract with Caitlin Holleron as a new Fitness Instructor made by Councilman Oxford, motion by Councilman Cooley. Motion carried.

## **Department of Public Works**

- 20) Water Tank Inspection Report
- 21) Water Loss Report
- 22) Digital Zoning Map

## REPORTS FROM BOARDS AND COMMISSIONS

# **Planning Commission**

Next meeting is December 9, 2025 at 5:30 PM at the Town Hall Council Chambers

- 23) Zone Change 1-ZC-25 Motion to approve Zone Change 1-ZC-25, made by Councilman Cooley, second by Councilman Oxford, Motion carried.
- 24) Letter of Interest Paul Newman

#### **Water and Sewer Joint Power Board**

Next meeting is December 10, 2025 at 6:00 PM at the PVCC

#### **Recreation Commission**

Next meeting is December 1, 2025 at 6:00 PM at the Town Hall Council Chambers

# Saratoga Airport Advisory Board

Next meeting is December 8, 2025 at 3:30 PM at the Town Hall Council Chambers

25) WDOT - 2026 Airport Crack Seal Agreement
Motion to approve the Airport Crack Sealing Agreement with WYDOT for \$108,907.05 with
the Town of Saratoga being responsible for 20% made by Councilman Cooley, second by
Councilman Fluty. Motion carried.

## **South Central Wyoming Emergency Medical Services Board**

Next meeting is December 15, 2025 at 6:00 PM in Hanna

26) Meeting Minutes October 20, 2025

## **NEW BUSINESS**

#### **EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

#### **FURTHER BUSINESS**

#### **ADJOURNMENT**

Motion to adjourn meeting at 8:05 PM, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

# THE NEXT TOWN COUNCIL MEETING WILL BE ON WEDNESDAY, DECEMBER 4, 2025 AT 6:00 PM.

Mayor Chuck Davis
Iennifer Anderson, Town Clerk

6					
Item N OF SARATOGA			Transmittal Register - COUNCIL Pay Period Dates: 11/3/2025 to 11/16/2025		Page: 1 Nov 20, 2025 12:19PM
Report Criteria: Paid transmittals included					
Transmittal	Check	Pay Per Pay		<u></u> ਉ	
Number Name		Date	e Description	Account	Amount
111820251					
1 EFTPS -TAXES	111820251	11/16/2025 74-00	0 FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 11/16/2025	10-212100	3,417,49
1 EFTPS-TAXES	111820251	11/16/2025	FICA/FWT/WITHHOLDING DEPOSIT Social Security	10-212100	3,417.49
1 EFTPS -TAXES	111820251	11/16/2025	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay F	10-212100	799,23
1 EFTPS -TAXES	111820251			10-212100	799.23
1 EFTPS -TAXES	111820251	11/16/2025 76-00	o FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 11/16	10-212200	4,552.82
Total 111820251;					12,986.26
111820252					
3 GREAT-WEST TRUST CO 3 GREAT-WEST TRUST CO	RUST CO 111820252 RUST CO 111820252	52 11/16/2025 55-01 52 11/16/2025 55-02	1 457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 11/16/2025 2 457 CONTRIBUTION Deferred Comp - Roth Pay Period: 11/16/2025	10-212500 10-212500	165,00 55,00
Total 111820252:					220.00
111820253 16 DEARBORN L LIFE INSU	IFE INSU 111820253	53 11/16/2025 91-00	0 GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 11/16/2025	10-212700	55,02
Total 111820253:					55,02
112120251 11 AFLAC BENEFIT SERVIC	Г SERVIC 112120251	51 11/16/2025 71-01	1 AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 11/16/2025	10-212500	93,00
11 AFLAC BENEFIT SERVIC	Г SERVIC 112120251	51 11/16/2025 71-06	6 AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 11/16/2025	10-212500	323.37
Total 112120251;					416.37
Grand Totals:					13,677.65

TOWN OF SARATOGA

Check Register - NAMELESS
Pay Period Dates: 11/03/2025 - 11/16/2025

Nov 20, 2025 10:09AM

Report Criteria:

Includes the following check types: Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
11/16/2025	PC	11/20/2025	54401	285		01-112700	176.20-
11/16/2025	PC	11/20/2025	54402	246		01-112700	369.40-
11/16/2025	PC	11/20/2025	54403	299		01-112700	44.75-
11/16/2025	PC	11/20/2025	54404	296		01-112700	100,71-
11/16/2025	PC	11/20/2025	1120202	46		01-112700	2,024.04-
11/16/2025	PC	11/20/2025	1120202	49		01-112700	2,323,56-
11/16/2025	PC	11/20/2025	1120202	78		01-112700	1,571.54-
11/16/2025	PC	11/20/2025	1120202	86		01-112700	759.96-
11/16/2025	PC	11/20/2025	1120202	134		01-112700	1,836.14-
11/16/2025	PC	11/20/2025	1120202	135		01-112700	588.80-
11/16/2025	PC	11/20/2025	1120202	40		01-112700	2,050.08-
11/16/2025	PC	11/20/2025	1120202	88		01-112700	1,333.82-
11/16/2025	PC	11/20/2025	1120202	201		01-112700	160,32-
11/16/2025	PC	11/20/2025	1120202	216		01-112700	287.70-
11/16/2025	PC	11/20/2025	1120202	217		01-112700	287,70-
11/16/2025	PC	11/20/2025	1120202	226		01-112700	2,091.65-
11/16/2025	PC	11/20/2025	1120202	223		01-112700	1,526.00-
11/16/2025	PC	11/20/2025	1120202	245		01-112700	3,151.58-
11/16/2025	PC	11/20/2025	1120202	247		01-112700	1,895.11-
11/16/2025	PC	11/20/2025	1120202	264		01-112700	3,414.03-
11/16/2025	PC	11/20/2025	1120202	235		01-112700	1,806.40-
11/16/2025	PC	11/20/2025	1120202	202		01-112700	192.65-
11/16/2025	PC	11/20/2025	1120202	261		01-112700	20,69-
11/16/2025	PC	11/20/2025	1120202	272		01-112700	3,820.84-
11/16/2025	PC	11/20/2025	1120202	273		01-112700	2,475.34-
11/16/2025	PC	11/20/2025	1120202	277		01-112700	1,731.10-
11/16/2025	PC	11/20/2025	1120202	283		01-112700	1,568.73-
11/16/2025	PC	11/20/2025	1120202	263		01-112700	1,707.40-
11/16/2025	PC	11/20/2025	1120202	288		01-112700	1,717.09-
11/16/2025	PC	11/20/2025	1120202	48		01-112700	2,862.31-
Grand	Totals:						43,895.64-
			30				



November 14, 2025

Members of the Town Council of Saratoga Treasurer Saratoga, WY 82331

Dear Members:

Bank of Commerce would like to make an application to be designated for 2026 as a Depository for Town of Saratoga.

Please find enclosed the formal application. We sincerely appreciate your consideration of this designation.

Thank you.

Sincerely,

Copper W. France President & CEO

CWF: snm Enclosures



November 14, 2025

Members of the Town Council of Saratoga Treasurer Saratoga, WY 82331

Dear Members:

Pursuant to the requirements of W. S. 9-4-818, a formal application is made by the Bank of Commerce of Rawlins, a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the City of Rawlins in the County of Carbon in the State of Wyoming, to be designated for 2026 as a Depository. The financial institution agrees to furnish to the Treasurer pledged securities, as provided for in Section 9-4-821, Wyoming Statutes 1977, as amended, to cover public funds as may be deposited by the Town of Saratoga, in excess of \$250,000 FDIC Insurance.

Furthermore, the Financial Institution agrees to comply with W. S. 9-4-806.

By Order of the Board of Directors

President & CEO

Vice President & Cashier

**Bank Directors** 

Copper W. France Kyle Berger John K. Engstrom Christopher P. Murry Mary J. Penland John F. Pfeffer Colleen C. Stratton Lew Waldron **Bank Officers** 

Copper W. France
John F. Barto Jr.
Cortney E. Carrico
Stephanie Cesko
Lacey Herring
Stephanie Irvine
Dennis Kilmer
Shane Mispel
Regina Rentfro

Felicia Rutherford Karen Youngberg



November 14, 2025

RESOLUTION adopted by the Board of Directors of the Bank of Commerce of Rawlins included in the minutes of the Board Meeting November 13, 2025.

"WHEREAS, it is necessary for the Bank of Commerce to properly secure the Town of Saratoga for all monies deposited in the Bank by the Treasurer of the Town of Saratoga, hereinafter called the Treasurer and

Whereas, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

Whereas, the Treasurer may, when furnished proper security, carry a maximum credit balance with the bank of the amount agreed upon and

Whereas, the Treasurer is willing to receive securities or other collateral designated by the laws of Wyoming as legal collateral security as security for the deposit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bank of Commerce of Rawlins that any of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the Town of Saratoga securities or other permissible collateral of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:

Copper W. France President & CEO
Felicia M. Rutherford Vice President & Cashier
John F. Barto Jr. Senior VP & Chief Business Officer
Lacey L. Herring Vice President of Operations

BE IT FURTHER RESOLVED, that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or suspended by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail.

The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

continued . . .

Resolution Bank of Commerce November 14, 2025 Page 2

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this bank."

Copper W. France President & CEO

Felicia M. Rutherford Vice President & Cashier

# TOWN OF SARATOGA ORDINANCE NO. 890

AN ORDINANCE AMENDING THE ZONING
DESIGNATION FOR A PORTION OF LAND WITHIN THE
MUNICIPAL BOUNDARIES OF THE TOWN OF
SARATOGA AS DESCRIBED HEREIN FROM LIGHT
INDUSTRIAL TO HEAVY INDUSTRIAL, AS WELL AS
AUTHORIZING THE AMENDING OF THE TOWN'S
OFFICIAL ZONING MAP AND TO PROVIDE AN
EFFECTIVE DATE.

**WHEREAS**, Rodney and Lori Bennett have submitted an application to Saratoga Planning and Zoning Commission proposing a zoning designation amendment of their property from Light Industrial to Heavy Industrial, non-exclusively but primarily for the purpose of operating a gravel pit upon the property.

**WHEREAS**, The Town of Saratoga Planning Commission held a public hearing on October 14, 2025, and delivered adopted findings to the Saratoga Town Council concerning the proposed amendment. The adopted findings being attached hereto as Exhibit "A".

**WHEREAS**, The Town Council held a public hearing on the proposed amendment on November 19, 2025, receiving no public comment and considering the findings delivered by the Saratoga Planning Commission (Exhibit "A"), the Town Council made a determination to approve the proposed amendment.

**WHEREAS**, The Town Council has determined the proposed amendment is not in conflict with the Saratoga Comprehensive Masterplan nor the Saratoga Town Zoning Ordinance.

**WHEREAS**, In the spirit of supporting industrial development in the appropriate areas of the community The Town Council as well as the Mayor of the Town of Saratoga, has determined that in the best interest of its residents that the zoning designation for the property described herein be amended.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Saratoga, Carbon County, Wyoming.

**SECTION 1:** That below described property's zoning designation be changed from Light Industrial (LI) to Heavy Industrial (HI).

"That portion of the W2NW4 of Section 12, T17N, R84W, Carbon County, Wyoming lying Easterly of the Easterly right of way of the Saratoga and Encampment Railroad as described in Book 86, Page 557, Records of Carbon County, Wyoming."

And:

A parcel of land in the W¼NW¼ of Section 12, T17N, R84W, 6th P.M., Saratoga, Carbon County, Wyoming, more completely described as follows: Beginning at a point on the East-West centerline of Section 12 which is the intersection with the Westerly right of way of the abandoned Wyoming Colorado Railroad, Inc., said point bears S89°05'56"E, 822.60 feet from the West ¼ corner of said Section 12; Thence S89005'56"E, 102.05 feet along said East-West centerline of Section 12 to the intersection of the Easterly right of way of the abandoned Wyoming Colorado Railroad, Inc.; Thence following said Easterly right of way along the arc of a non tangent curve an arc distance of 712.99 feet on a radius of 11409.16 feet through a central angle of 3°34'50", with a chord bearing and distance of N14°12'24"E, 712.87 feet; Thence N15°59'48"E, 675.54 feet along said Easterly right of way to a point; Thence N89°58'19"W, 104.02 feet to a point on said Westerly right of way; Thence S15°59'48"W, 646.92 feet along the Westerly right of way of the abandoned Wyoming Colorado Railroad, Inc., to the beginning of a tangent curve to the left; Thence following said Westerly right of way along the arc of said curve an arc distance of 739.60 feet on a radius of 11509.16 feet through a central angle of 3°40'55", with a chord bearing and distance of S14°09'21 "W, 739.47 feet to the point of beginning. The Parcel Identification Numbers on the County GIS System are 17841220009100 17841220008400. The property can generally be described as undeveloped land east of County Road 301, starting at the intersection of Chatterton Dr. and County Road 301, continuing north along the County Road 301 approximately 1000 ft." The property is approximately 7.7 acres.

**SECTION 2:** That Official Town of Saratoga Zoning map is hereby amended to reflect the zoning designation change described in Section 1 of this ordinance.

# **SECTION 3: REPEALED**

All other prior Ordinances or Parts Thereof that are in conflict herewith are hereby repealed.

# **SECTION 4: SEVERABILITY**

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, or its application to any Person or circumstances is held invalid, the remaining portion of this Ordinance shall remain in full force and effect, and the application of the provision to other persons or circumstances shall not be affected.

**SECTION 5:** This ordinance shall be in full force and effect upon passage, approval, and publication.

PASSED ON FIRST READING on the PASSED ON SECOND READING on PASSED, AND ADOPTED ON THIRD	the day of2025.	2026.
ATTEST:	APPROVED:	
Jenn Anderson, Town Clerk	Chuck Davis, Mayor	

McCall Burau
PO Box 646
Saratoga, WY 82331
mccall.burau@gmail.com
720-352-8604
December 2, 2025

Mayor Davis and Members of the Town Council,

I'm writing to ask for reappointment to the Saratoga Planning Commission for a second four-year term. Serving on the commission has been a meaningful and rewarding experience, and I would appreciate the opportunity to continue the work we have begun.

Over the last four years—and especially during the three years I've served as chairman—I've tried to bring steady, goal-focused leadership to the commission. Together, we've made real progress on projects like completing the STAMP plan, updating old town ordinances, addressing short-term rentals, updating the zoning map, and beginning a brownfield study on the old water treatment plant. I'd like to help keep that momentum going as we move forward with the wayfinding project, additional ordinance updates, and upcoming pedestrian and zoning improvements.

Throughout my time as chairman, I've made it a priority to stay grounded in the 2016 Comprehensive Plan and to make decisions that support the long-term vision our community agreed on.

The commission is in a strong and productive position, and I encourage the council to reappoint all three members whose terms are up for renewal this year. I care deeply about Saratoga and about making thoughtful decisions that support the town's growth. I'd be grateful for the chance to continue contributing.

Thank you for considering my request.

Sincerely,
McCall Burau

December 2, 2025

# To the Mayor and town council of Saratoga

My name is JoDell Hone and I am reaching out to you in interest to the soon to be, open seat on the "Planning and Zoning" committee. As you Mr. Mayor and council know, I am already serving on this commission, filling out an unfinished term that was left open. I have served since July of 2023 and find it very interesting learning the ordinances and seeing what goes into maintaining or managing the growth and improvement of our town.

I have thought long and hard about applying for a second term on this commission. As I ponder what this committee has covered, and the things we have on our wish list in the future, it makes me realize that I truly want to be a part of Saratoga's Planning and Zoning. We have been so fortunate to fill the seats on this commission with a group of 7 people that work so well together. I believe that when a group is formed that works so fluidly, that we should try and keep it moving in a steady forward motion. To me it makes good sense to allow this group to continue to work toward their goals, while making good decisions about our city, and its growth.

At this time I am asking for your consideration in reappointing me to another term on this board. I thank each of you for your time and effort you give to our community, and I look forward to giving my time to this town I love so much.

Sincerely, JoDell Hone

# FY 2026 1st Quarter Talking Points

1. Operations: \*Receipts from our new billing company, EMSMC, are doing well and our old billing company, Wakefield, continues to send receipts on a regular basis. \*Saratoga Days went well along with testing for the new OEM radio tower for event communications. \*In July there were several serious accidents in our service area, this led to a higher-than-normal supply order due to the volume of supply use. \*The new dispatch advisory group met twice in the first month of our fiscal year. They discussed technical goals to revamp the line between Rawlins dispatch and Saratoga infrastructure. Simulcast is functioning and EMS had used it on one call, at the time, without issue. Rutherford had asked that all agencies switch to the new system by the end of August. Legacy towers and repeaters will be taken down and moved to additional simulcast sites, the priority being Baggs. \*Paging of Encampment EMS stopped working and Tracy was advised in early July. This was dismissed as an individual pager issue, even after the pager was swapped out and programming was verified to match what was provided by Rutherford. Several EMS calls did not get paged after this and the issue was brought back to the larger advisory group with no action taken by the county. On the night of July 18th, no page was received for a call for an unconscious individual. The county paged Saratoga believing that it was Encampment. Stayton sent a message to the advisory group demanding that it be addressed. When the sheriff returned from vacation, he indicated that it would be fixed and promised to engage Yancey and Motorola. In August, it was found that the antenna for the Ryan Park site was lowered to make room for the simulcast system antennas, thus reducing performance of the radio site. Programming on the console was performed by Motorola and Yancey. A fix was located and implemented resulting in better coverage, but still spotty. Waiting on a longer-term fix with simulcast paging and a microwave hop to the site on Finley hill. The next meeting is on 8/27. \*The USDA visited Hanna station and inspected MS253. They toured the station and were very optimistic of SCWEMS getting additional assistance to build a new station. \*Hanna participated in the parade on 8/26. \*Hanna went to the first responder meet and greet in Medicine Bow on 8/9. \*Football dates have been received and posted to the schedule. \*MHCC has scheduled an EMS coordination meeting for all carbon county agencies on 9/15. \* New LUCAS was purchased, awaiting delivery. \*Glucometers ordered, awaiting delivery. \*Paging is transitioning to the new simulcast system. Pagers will need to be programed throughout the transition. Hanna is mostly moved over, Encampment is 50/50. \*Eighteen transfer requests since 8/1. SCWEMS captured 10 of them. MHCC came over several times. \*Power outage on 8/24 resulted in MHCC and NPVMC both being on divert for radiology. NPVMC never reached out to relay their divert status, learned of the divert through OEM. Hanna remained with power. Rawlins and Platte Valley were down for about 15 hours. MHCC sent 2 individuals to work at the OEM call center, NPVMC refused to participate.

As of September 30, 2025, we had 33 total transfers from NPVMC; 14 of those were long-distance ground transport/transfers; 7 transports from NPVMC to the airport and 1 transport to a patient's home.

2. Staffing: We received resignations from Brian Eveleth (FT Paramedic, Saratoga) and Stayton Mosbey (Director). Brian's last day will be September 26 and Stayton will be leaving sometime in October. Between July and August, we received several applications for the full-time position. Josh Mathieu resigned citing a new baby on the way and requested to know how much he owes for class. One applicant withdrew his application for driver when he was asked to have fingerprints completed.

#### 3. Training:

#### JULY

Old Baldy preparedness presentation on 7/8, Shannon and Brian.

Medicine Bow FD and Clinic BLS class, 7/9, Shana and Tristan.

Death expected vs non, protocols related to termination of resuscitation on 7/15.

Stayton completed the Kenwood programming class 7/7 to be able to program MS253.

Stryker came on site on 6/25 and did training on the new stretcher and autoloader for staff. Additional staff have been trained by the north team.

6/20 and 6/21 PALS class in Saratoga.

## **AUGUST**

HYDRO EX held 8/13 near Hog Park. Practice extricating from the tunnel and confined space tripod. Dillon Helm attended with Stayton.

Brian is doing a ventilation class in Saratoga on 8/19 at 6pm.

Trauma Conference 8/21-8/23 in Cheyenne, Shana and Kyle going.

#### **SEPTEMBER**

Training scheduled 9/16 in Saratoga – sports injuries.

9/23 we have an exercise scheduled with OEM and Carbon Power in Saratoga at Buck Springs Arena. Carbon Power is testing their emergency alert procedures. Intermountain is bringing the helicopter over.

- 4. Hanna Ambulance Station: CCSD#2 property is still looking favorable as the site of our new ambulance barn in Hanna. We had discussed resuming engineering on the property when the weather looks favorable. Karl
- 5. Ambulance Updates:

- 253 New ambulance was placed into service in July, primary Hanna.
- 266 2<sup>nd</sup> out Hanna
- 267 Encampment
- 268 Primary in Saratoga in July, then 2<sup>nd</sup> out in Hanna after it was serviced. It's currently 2<sup>nd</sup> out in Saratoga beginning in September.
- 60 2<sup>nd</sup> out in Saratoga in July, after August alignment and new tires, it became primary in Saratoga.
- 269 Out of service in July and August for maintenance. It was serviced in September (transmission leak fixed, new tires) and currently is in Saratoga, although it still needs an alignment. Once that is complete, it will be primary in Medicine Bow.
- 272 Still pending sale
- 6. Call Activity for the first quarter of FY 2026 ended at 112, down 5 from this time during the same three-month period last year. We had 75 patients in the SCWEMS service area and 37 from outside of the area.

For reference, see information from the past three fiscal years:

FY 2025, 431 patients, 332 in the SCWEMS service area, 97 from outside of the area and 2 without address information.

FY 2024, 371 patients: 274 in the SCWEMS service area, 90 from outside of the area and 7 without address information.

FY 2023, SCWEMS provided service to a total of 347 patients.

FY 2022, SCWEMS provided service to 409 patients.

\*SCWEMS receives less than 40% of the actual billed amount, after insurance discounts are applied and other discounts offered to non-insured patients and those with high deductibles and coinsurance.\*

# Item 14)

# South Central Wyoming EMS JPB **Balance Sheet** As of September 30, 2025

	Sep 30, 25						
ASSETS							
Current Assets							
Checking/Savings							
10000 · Bank Accounts	753,981.46						
Total Checking/Savings	753,981.46						
Accounts Receivable							
11000 · Accounts Receivable	11,840.50						
11020 · Accts Rec-Billing Company	71,430.93						
Total Accounts Receivable	83,271.43						
Total Current Assets	837,252.89						
Fixed Assets							
15000 · AMBULANCES	397,900.79						
15100 · BUILDINGS	306,151.00						
15200 · Furniture and Equipment	70,355.89						
15300 · Vehicles	23,869.79						
Total Fixed Assets	798,277.47						
TOTAL ASSETS	1,635,530.36						
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
20000 · Accounts Payable	21,045.34						
Total Accounts Payable	21,045.34						
Other Current Liabilities							
24000 · Payroll Liabilities	2,893.43						
24009 · Payroll Benefit Liabilities	8,495.33						
Total Other Current Liabilities	11,388.76						
Total Current Liabilities	32,434.10						
Total Liabilities	32,434.10						
Equity							
32000 · Retained Earnings	957,974.02						
32500 · Scwems Reserve Account	367,140.27						
32500 · Scwems Reserve Account   367,14   Net Income   277,98							
Total Equity	1,603,096.26						
TOTAL LIABILITIES & EQUITY	1,635,530.36						

# Item 14)

# South Central Wyoming EMS JPB Profit & Loss Budget vs. Actual

July 2025 through June 2026

	FY26 Actual	FY26 Budget	\$ Over (Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Ambulance Service Fees	194,275.77	390,200.00	(195,924.23)	49.8%
41000 · Government Funding	78,931.00	157,862.00	(78,931.00)	50.0%
44000 · Interest and Dividends	6,382.41	23,200.00	(16,817.59)	27.5%
45000 · Miscellaneous Income	21,164.60	7,500.00	13,664.60	282.2%
Total Income	300,753.78	578,762.00	(278,008.22)	52.0%
Gross Profit	300,753.78	578,762.00	(278,008.22)	52.0%
Expense				
60000 · Ambulance & Vehicle Expenses	17,781.56	47,000.00	(29,218.44)	37.8%
61000 · Building Expenses	750.14	3,530.00	(2,779.86)	21.3%
62000 · Utilities	1,710.47	5,580.00	(3,869.53)	30.7%
62500 · Communication	2,788.60	9,000.00	(6,211.40)	31.0%
63000 · Supplies & Equipment	22,051.99	32,900.00	(10,848.01)	67.0%
65000 · Administrative Expenses	12,380.36	41,081.00	(28,700.64)	30.1%
66000 · Payroll Expenses	193,822.93	531,713.67	(337,890.74)	36.5%
67000 · Contract Services	26,806.33	51,264.00	(24,457.67)	52.3%
Total Expense	278,092.38	722,068.67	(443,976.29)	38.5%
Net Ordinary Income	22,661.40	(143,306.67)	165,968.07	-15.8%
Other Income/Expense				
Other Income				
43000 · Grants	302,036.02	320,428.62	(18,392.60)	94.3%
Total Other Income	302,036.02	320,428.62	(18,392.60)	94.3%
Other Expense				
70000 · Capital Outlay	11,120.25	50,717.93	(39,597.68)	21.9%
Total Other Expense	11,120.25	50,717.93	(39,597.68)	21.9%
Net Other Income	290,915.77	269,710.69	21,205.08	107.9%
Net Income	313,577.17	126,404.02	187,173.15	248.1%

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
# of Runs	33	32	52	44	35	33	39	34	50	33	26	20	431	
# Paid as of 9/30/2025	23	28	30	28	20	22	30	30	28	19	12	3	273	
% of Runs - Pmnt Received	70%	88%	58%	64%	57%	67%	77%	88%	56%	58%	46%	15%	63%	
Dollar Amount Billed	89,949.50	99,014.00	139,440.50	102,813.50	96,338.00	72,501.50	121,906.00	\$101,801.00	141,959.00	116,583.50	75,721.50	50,432.00	1,208,460.00	
Dollar Amount Paid	24,686.17	28,669.22	35,003.29	23,527.27	18,493.58	10,136.70	31,861.24	36,023.94	24,642.93	23,964.04	10,818.93	1,798.75	269,626.06	
% of Billed Amount Paid	27%	29%	25%	23%	57%	14%	26%	35%	17%	21%	14%	4%	22%	
Response Vehicle											Percentages bas	sed on % of Runs		
Medicine Bow	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Hanna	13	11	20	12	16	17	13	14	15	17	12	7	167	39%
Saratoga	18	19	26	21	16	12	24	17	28	16	11	10	218	51%
Encampment	1	2	5	9	3	-	2	2	6	-	3	3	36	8%
Incident Location											Percentages based on % of Runs			
Residence	-	13	26	28	21	16	25	16	28	16	14	12	215	50%
180	-	1	2	2	7	1	1	6	1	3	2	-	26	6%
Public Roads - Other	14	5	6	4	-	2	1	1	3	1	3	1	41	10%
Business	-	6	3	3	4	4	4	2	-	2	2	1	31	7%
Medical Facility/Fire Station	8	7	12	6	3	10	8	8	13	8	5	5	93	22%
Hot Pool	3	-	1	-	-	-	-	1	2	-	-	1	8	2%
Campground/Forest	7	-	2	1	-	-	-	-	3	1	-	-	14	3%
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Domiciled				T	1						_	sed on % of Runs		
Scwems	22	25	39	33	27	27	36	23	40	24	20	16	332	77%
Other WY	3	2	7	4	-	5	-	5	1	2	1	1	31	7%
Out of State	7	5	5	7	8	1	3	6	9	7	5	3	66	15%
Homeless	-	-	1	-	-	-	-	-	-	-	-	-	1	0%
Insurance											Percentages bas	sed on % of Runs		

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
Medicare	7	12	14	14	6	14	18	13	8	10	5.00	1	122	28%
Medicaid	3	3	1	2	5	1	1	-	1	-	-	-	17	4%
VA	2	-	1	2	1	-	2	1	-	-	=	-	9	2%
Railroad	-	-	-	-	-	-	-	-	-	-	=	-	-	0%
Health Ins	9	13	14	8	6	6	6	10	19	9	7.00	2	109	25%
Auto Ins	-	-	-	-	-	-	2	2	-	-	-	-	4	1%
Work Comp	1	-	-	-	-	-	-	-	-	-	-	-	1	0%
Self Pay	1	-	-	1	2	-	1	1	-	-	-	-	6	1%
No Payment to Date	9	4	21	17	15	7	9	5	22	15	14	17	155	36%
No Payment to Date									Pe	rcentages based o	n No Payment t	o Date		
Scwems Area	8	1	12	10	10	5	8	2	16	10	9	14	105	68%
Non-Scwems Area														
180	-	1	2	1	4	1	-	2	1	3	2	-	17	11%
Other Public Rds	-	2	4	3	-	-	-	-	-	-	-	-	9	6%
Other	1	-	3	3	1	1	1	1	5	2	3	3	24	15%
Total Non-Scwems Area	1	3	9	7	5	2	1	3	6	5	5	3	50	32%
Total No Payment	9	4	21	17	15	7	9	5	22	15	14	17	155	

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
# of Runs	47	36	29										112	
# Paid as of 9/30/2025	24	14	2										40	
% of Runs - Pmnt Received	51%	39%	7%										36%	
Dollar Amount Billed	119,412.50	104,871.50	84,357.50										308,641.50	
Dollar Amount Paid	23,749.89	12,613.33	1,427.32										37,790.54	
% of Billed Amount Paid	20%	12%	2%										12%	
Response Vehicle											Percentages bas	sed on % of Runs	5	
Medicine Bow	-	-	-		-	-	-	-	-	-	-	-	-	0%
Hanna	19	14	13		-	-	-	-	-	-	-	-	46	41%
Saratoga	23	21	12		-	-	-	-	-	-	-	-	56	50%
Encampment	5	1	4		-	-	-	-	-	-	-	-	10	9%
Incident Location											Percentages bas	sed on % of Runs	5	
Residence	-	15	15		-	-	-	-	-	-	-	-	30	27%
180	-	3	3		-	-	-	-	-	-	-	-	6	5%
Public Roads - Other	26	3	4		-	-	-	-	-	-	-	-	33	29%
Business	2	5	4		-	-	-	-	-	-	-	-	11	10%
Medical Facility/Fire Station	10	8	3		-	-	-	-	-	-	-	-	21	19%
Hot Pool	4	1	-		-	-	-	-	-	-	-	-	5	4%
Campground/Forest	5	1	-		-	-	-	-	-	-	-	-	6	5%
Other	-	-	-		-	-	-	-	-	-	-	-	-	0%
Domiciled											Percentages bas	sed on % of Runs		
Scwems	33	25	17		-	-	-	-	-	-	-	-	75	67%
Other WY	9	-	2		-	-	-	-	-	-	-	-	11	10%
Out of State	5	11	10		-	-	-	-	-	-	-	-	26	23%
Homeless	-	-	-		-	-	-	-	-	-	-	-	-	0%

	July	Aug	Sept	Oct Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
Insurance		- 3							•		ased on % of Rur		
Medicare	11	6	2	-	-	-	-	-	-	-	-	19	17%
Medicaid	-	-	-	-	-	-	-	-	-	-	-	-	0%
VA	-	-	-	-	-	-	-	-	-	-	-	-	0%
Railroad	-	-	-	-	-	-	-	-	-	-	-	-	0%
Health Ins	13	4	-	-	-	-	-	-	-	-	-	17	15%
Auto Ins	-	-	-	-	-	-	-	-	-	-	-	-	0%
Work Comp	-	-	-	-	-	-	-	-	-	-	-	-	0%
Self Pay	-	-	-	-	-	-	-	-	-	-	-	-	0%
No Payment to Date	23	26	27	-	-	-	-	-	-	-	-	76	68%
No Payment to Date									Percentages base	d on No Paymer	nt to Date		
Scwems Area	14	18	15	-	-	-	-	-	-	-	-	47	62%
Non-Scwems Area													
180	1	2	3	-	-	-	-	-	-	-	-	6	8%
Other Public Rds	6	2	4	-	-	-	-	-	-	-	-	12	16%
Other	2	4	5	-	-	-	-	-	-	-	-	11	14%
Total Non-Scwems Area	9	8	12	-	-	-	-	-	-	-	-	29	38%
Total No Payment	23	26	27		-	-	-	-	-	-	-	76	