



TOWN COUNCIL REGULAR MEETING

JUNE 20, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- [3\)](#) Approval of the regular minutes of June 6, 2023

APPROVAL OF THE BILLS

- 4) Deposits - \$277,388.18
- [5\)](#) Accounts Payable - \$90,600.25
- [6\)](#) Payroll - \$35,712.57
- [7\)](#) Transmittals - \$20,926.16

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- [8\)](#) Special Events Application - 27th Annual Steinley Cup Brewfest
- [9\)](#) Special Events Permit - Duck Race 8/12/23
- [10\)](#) Special Events Permit - Pickleball Tournament 7/22/23
- [11\)](#) Special Events Permit - Platte River Wander 7/2/23
- [12\)](#) Saratoga Pay Structure
- [13\)](#) Ordinance 867 - Budget 3rd Reading

Police Department

- [14\)](#) ConvergeOne Quote - \$7,585.43
- [15\)](#) ConvergeOne Quote - \$23,438.97
- [16\)](#) Resolution 2023-12

Fire Department

Recreation Department

[17\)](#) Special Event - Luau - Delayed to July 22, 2023

[18\)](#) Rafters for Ballfield - \$3,105.52

Department of Public Works

19) 3 Pressure Transmitters for the Wellfield - \$1140/ea + shipping

[20\)](#) T.O. Engineers Invoice - \$24,714.96

[21\)](#) Invoice for Mosquito Supplies - \$9,993.50

[22\)](#) RP Lumber Quote - \$2,567.98

23) New Hires

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is July 10, 2023 at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is July 12, 2023 at 6:00 PM at the PVCC

[24\)](#) Letter of Interest - Roger Cox

Planning Commission

Next meeting is July 11, 2023 at 5:30 PM at the Town Hall Council Chambers

[25\)](#) Letter of Interest - Matt Baker

26) Zoning Change 109-117 Walnut

Recreation Commission

Next meeting is July 10, 2023 at 6:00 PM at the Town Hall Council Chambers

[27\)](#) Letter of Resignation

28) Adopt a Block

Saratoga Airport Advisory Board

Next meeting is July 10, 2023 at 3:30 PM at the Town Hall Council Chambers

[29\)](#) Request to Purchase a Snowblower - \$2,105.99 + shipping

South Central Wyoming Emergency Medical Services Board

Next meeting is July 17, 2023 at 6:00 PM at Encampment

NEW BUSINESS

30) Letter of Resignation

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JULY 18, 2023 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING

JUNE 06, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

PRESENT

Mayor Chuck Davis
Councilman Mike Cooley
Councilwoman Kathy Beck
Councilman Jacob Fluty

ABSENT

Councilman Jerry Fluty

APPROVAL OF THE AGENDA

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE MINUTES

Motion made by Councilman Jacob Fluty to approve the regular minutes of May 16, 2023 and the special minutes of May 26, 2023, Seconded by Councilman Cooley. Motion carried.

- 3) Approval of the regular minutes of May 16, 2023
- 4) Approval of the special meeting minutes of May 26, 2023

APPROVAL OF THE BILLS

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

- 5) Deposits - \$177,886.48
- 6) Accounts Payable - \$38,452.76
- 7) Payroll - \$34,151.77
- 8) Transmittals - \$10,255.67

CORRESPONDENCE

- 9) TransWest Groundbreaking Event June 20, 2023

ITEMS FROM THE PUBLIC

Dave Worthington asked if the town could fog his house last because of the bees in the hives. Mayor Davis stated that aerial spraying will start soon with larvicide. Spraying is headed by Chuck McVey and Mayor Davis has discussed this with Chuck. Dave Worthington stated if we can cut high grass to get rid of the mosquitos. Mayor Davis stated that the town will be mowing the alleys soon.

- 10) Saratoga Aquatic Center - Nick Haderlie

Nick Haderlie provided a status update on the aquatic center. Fall of 2021, he had raised \$35,000 to retain an architectural firm to start a feasibility plan. There was a survey from the community, and they collected a large response and used the responses to drive the design that was modest and feasible. Estimates came back on 2 options: one is \$12.5 million dollars with a single body of water and the second option is 2 bodies of water for \$15.9 million. The proposed site is between the Saratoga Public Library and Saratoga Middle/High School. Fundraising efforts continue to raise capital and an endowment for operating costs. The mission is to provide health and fitness to the citizens in the valley.

COUNCIL COMMENTS

Councilwoman Beck stated that there is a prevention event coming up. This is to bring awareness and training opportunities for the public.

She stated that people have been asking about the hot pool because it was open before when the water was high. Mayor Davis stated that the water is still over the benches. John Lasco and Chief Morris will take a look to see if it is safe.

REPORTS FROM DEPARTMENTS

Town Hall

- 11) Special Events Permit - The Malt 4th of July Weekend Festival
Firewater/The Malt will be partnering with the Riviera and doing a day of music on Sunday, July 3rd. This event is called the "River Wander" and they want to have an open container permit from the Riviera to the Malt. Chief Morris said it could be worked out but there are some logistics and concerns about it that need to be addressed. Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.

- 12) Special Events Permit - Touch a Truck 8/26/23 11am-1pm
Barb Youngberg from the Plattle Valley Kiwanis came to present on the "Touch A Truck" event. This is the third event and will be at Kathy Glode Park. The street will need to be closed from Constitution and Holly. Barb spoke to Dr. Scott and he gave permission to use their parking lot. Valley Village also stated that they can use the parking lot if the special events application is approved. Motion made by Councilman Jacob Fluty. Seconded by Councilwoman Beck. Motion carried.
- 13) Special Events Application - Independance Run 7/1/23
Amanda Knotwell stated that the chamber is partnering with the recreation department and the Independance Run will be starting at the hobo pool. The run will be over the bridge, go around the resort twice, back over to Vet's island and finish at Vet's island. They would exit back at the hot pool. There are enough sponsors to cover the t-shirts, granola bars, bananas, and waters to runners. Flaggers will be around the narrow road at the Saratoga Resort. Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.
- 14) Town Right of Way
Ellie Dana stated that Valley Village would like a long term agreement to use 18-20ft next to the side of the street. Mayor Davis stated that a simple MOU will take care of the utility easement.
- 15) Valley Village Waiver of Tap Fee
Valley Village is putting in a fire suppression system and an alarm system. They need a 4 inch tap for the fire system. They will pay for the physical work and materials but Valley Village is asking for a waiver of the fee itself. The 4inch tap is \$7,500. Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.
- 16) CivicPlus Website - \$3,700
Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 17) CivicPlus Municode Meetings - \$3,400
Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 18) Saratoga Inn Bridge
Mayor Davis stated that WYDOT will replace the bridge at Saratoga Resort at no cost to the town. The Town will need to provide maintenance after the replacement but there is no commitment currently. Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.
- 19) Ordinance 867 - Budget 2nd Reading
Clerk Marie Christen stated the anticipated revenues and expenditures of the general fund. Mayor Davis stated the amounts in the Town's Wyostar account and explained our impact, specific purpose and enterprise funds. Mayor Davis stated that all the money that the town has is project specific. Specific purpose tax money is project specific and projects finalized by the voters. We cannot supplement the general fund with the money. The police department has asked for 2 new vehicles and we will purchase 1 car next year instead. Money will be used for streets for chip seal, and patching. Mayor Davis said we are looking at a new plow truck. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

Police Department

Chief Mike Morris stated there have been 248 calls for service. DigiTicket is a digital citation program and takes the information from their CAD system, there have been 148 citations since October with 206 warnings for a total of 354.

20) Stop Stick Quote - \$2,990.00

Stop Sticks are tire deflation device made to throw in front of a car in a pursuit to safely stop it. They are self contained in 3 ft sections and layered in cardboard or plastic. Chief is asking for 6 sets, one for each vehicle. They make some with carrying cases if we want to switch them out and share them between officers. They are priced around \$500/set. Councilman Cooley stated to maybe go with 3 sets for now. Mayor Davis stated to the bill would be around \$1600 for 3 sets. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

Fire Department

No new updates.

Recreation Department

Open gym continues Monday - Thursday. Councilwoman Beck stated the board has finished Recreation Director interviews. There have been 4 lifeguards that passed the lifeguard certification. The lifeguards started at \$10 and would like to increase them to \$11/hr. Councilwoman Beck would like to increase Whisper Bunch from \$16/hr to \$17/hr. Jane Carey would make \$11/hr as a lifeguard. Tyler Greenberg and David Killion would start at \$11. There were 3 people unable to go to the certification and they plan on sending them to the August certification. Whisper can see if Laramie can fit us in for certification sooner. Councilwoman Beck stated the younger lifeguards leave in July and August. Motion to hire Tyler Greenberg and David Killion as lifeguards by Councilman Cooley. Seconded by Councilman Jacob Fluty. Motion carried. Motion made to increase Jane Carey from \$10/hr to \$11/hr and Whisper Bunch would increase from \$16/hr to \$17/hr by Councilman Jacob Fluty. Seconded by Councilman Cooley. Motion carried. Clerk Marie Christen stated that Tyler Greenberg and David Killion have not been hired yet. Motion to hire Tyler and David at \$11/hr as certified lifeguards by Councilwoman Beck. Seconded by Councilman Jacob Fluty. Motion carried.

Councilwoman Beck stated that the commission spoke about a community clean up. The public can "Adopt a Block". She will provide more details at the next council meeting.

Soccer requires registration and an MOU with the school so that the kids can use the fields. The registration covers insurance and liability. Councilwoman Beck stated that they find parents to cover it. Councilwoman Beck will review it with some parents and are working on it. She stated that it needs to be a parent led event. Mayor Davis stated to get it advertised and get parents involved.

21) Pool Painting

Motion made by Councilman Jacob Fluty to approve the quote for exterior painting at the pool building, Seconded by Councilman Cooley. Motion carried.

22) Pool Luau Special Event moved to June 24, 2023

Councilwoman Beck stated that the pool needs to get drained. She stated that it needs to get started tomorrow to get chemicals figured out for 2 weeks. She would like assistance to start

getting the pool drained and cleaned. Mayor Davis stated that the pool will float if there is high water. He stated that the Town should follow the recommendation from John Lasco. They will move the opening date from the 17th to 24th. Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.

Department of Public Works

- 23) Commercial Roll Up Door - \$2,287.62
Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.
- 24) Work Order 22-04B
Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.
- 25) Project Pay Estimate #5 - \$419,441.41
Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 26) Change Order #1
Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.
- 27) Streets Position
We have interviewed 2 qualified individuals for this position. The interviewers have decided on a candidate out of Salmon, Idaho. Motion to hire this individual as the Director of Public Works and Planning & Zoning for \$90,000. The pay would be 20% from Planning & Zoning, 40% out of Streets, 30% out of Water & Sewer and 10% out of Weed and Pest. Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is June 12, 2023 at 4:30 PM at the PVCC

No new updates.

Water and Sewer Joint Power Board

Next meeting is June 14, 2023 at 6:00 PM at the PVCC

No new updates.

Planning Commission

Next meeting is June 13, 2023 at 5:30 PM at the Town Hall Council Chambers

McCall Bureau stated that there was a special hearing last week. One member resigned and that position will be published in the paper. There will be an additional special meeting for the subdivision on June 20, 2023 at 5pm. Next meeting will be discussing short term rentals. Currently there are 2 open positions with one letter of interest.

Recreation Commission

Next meeting is July 3, 2023 at 6:00 PM at the Town Hall Council Chambers

The commission will need to change the next meeting for July 10th, 2023.

Saratoga Airport Advisory Board

Next meeting is June 12, 2023 at 3:30 PM at the Town Hall Council Chambers
No new updates.

South Central Wyoming Emergency Medical Services Board

Next meeting is June 19, 2023 at 6:00 PM at Medicine Bow Fire Station
Mayor Davis asked to take back to the board that if they clean up the dirt, and the stuff around it, the Town will mow around the ambulance barn.

NEW BUSINESS

No new business.

FURTHER BUSINESS

No further business.

ADJOURNMENT

Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JUNE 20, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Marie Christen, Town Clerk

Payment Approval Report Compared to Cash Requirements Report

Report Date	Payment Approval Report Total	Cash Requirements Report Total	Difference	Payee	Check Amount	Check Issue Date	Description
6/19/2023	\$ 90,600.25	\$ 90,600.25	\$ -				

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
06/30/2023		7387	3 P's Platte Valley Porta Po	1572	440.00	.00	.00	440.00	_____	_____	_____
06/01/2023		5860	BCN	23541778	83.35	.00	.00	83.35	_____	_____	_____
06/05/2023		1690	CARBON COUNTY SHERI	06052023	100.00	.00	.00	100.00	_____	_____	_____
06/19/2023		1725	CARBON POWER & LIGH	166-0501-06	14,569.41	.00	.00	14,569.41	_____	_____	_____
06/30/2023		1760	CASELLE INC.	125016	1,170.00	.00	.00	1,170.00	_____	_____	_____
06/30/2023		7677	Corina Daley	06152023	47.32	.00	.00	47.32	_____	_____	_____
06/22/2023		4170	ENGINEERING ASSOCIA	4305099	2,096.15	.00	.00	2,096.15	_____	_____	_____
06/30/2023		2920	HACH COMPANY	13600192	486.70	.00	.00	486.70	_____	_____	_____
06/06/2023		2985	HEROLD IRON WORKS	34429	13.24	.00	.00	13.24	_____	_____	_____
06/30/2023		7410	Kylie M Waldrup P.C.	3253	2,913.10	.00	.00	2,913.10	_____	_____	_____
06/30/2023		3505	LACAL EQUIPMENT INC.	0387884-IN	1,096.34	.00	.00	1,096.34	_____	_____	_____
06/30/2023		7672	LedgeCo LLC	STREETS S	482.00	.00	.00	482.00	_____	_____	_____
06/30/2023		7678	Michael Cooley	06092023	363.22	.00	.00	363.22	_____	_____	_____
06/30/2023		7148	NORCO, INC	37863803	42.78	.00	.00	42.78	_____	_____	_____
06/08/2023		4140	ONE CALL OF WYOMING	67519	24.75	.00	.00	24.75	_____	_____	_____
07/08/2023		7543	PCN Strategies Inc	17256	832.12	.00	.00	832.12	_____	_____	_____
06/01/2023		7629	Posey Wagon LLC	2011	130.00	.00	.00	130.00	_____	_____	_____
06/12/2023		4443	Proforce Marketing, Inc.	521187	616.00	.00	.00	616.00	_____	_____	_____
06/30/2023		7427	Rocky Mountain Air Solutio	1268235	205.45	.00	.00	205.45	_____	_____	_____
06/30/2023		4960	Saratoga Carbon County J	06-02-2023	39,572.36	.00	.00	39,572.36	_____	_____	_____
06/30/2023		7156	Saratoga Recycling	10141	30.00	.00	.00	30.00	_____	_____	_____
06/30/2023		4940	SARATOGA SUN, INC	05312023	1,719.06	.00	.00	1,719.06	_____	_____	_____
06/08/2023		7673	Steve Carnes	82097	57.18	.00	.00	57.18	_____	_____	_____
06/30/2023		7673	Steve Carnes	06102023	26.78	.00	.00	26.78	_____	_____	_____
06/30/2023		7438	Stinker Stores Inc. for AR	CFN007704	2,815.83	.00	.00	2,815.83	_____	_____	_____
07/07/2023		7675	Stop Stick	2023-25681	1,505.00	.00	.00	1,505.00	_____	_____	_____
06/30/2023		7564	Summit West CPA Group,	178808	12,300.00	.00	.00	12,300.00	_____	_____	_____
06/30/2023		7551	SUNDAHL POWERS KAP	15077	1,979.50	.00	.00	1,979.50	_____	_____	_____
06/30/2023		6475	TEAM LABORATORY CHE	INV0035847	2,153.50	.00	.00	2,153.50	_____	_____	_____
06/30/2023		7612	T-O Engineers, Inc.	220235-10	548.75	.00	.00	548.75	_____	_____	_____
06/30/2023		7679	Trinidad Police Department	061623	450.00	.00	.00	450.00	_____	_____	_____
06/12/2023		7674	United Tactical Systems, L	0085355-IN	406.00	.00	.00	406.00	_____	_____	_____
06/15/2023		6981	VALERIE L. LARSCHEID	05312023	212.00	.00	.00	212.00	_____	_____	_____
06/16/2023		5705	VALLEY OIL COMPANY	6425	856.90	.00	.00	856.90	_____	_____	_____
06/30/2023		6705	WYOMING MACHINERY	05.31.23	255.46	.00	.00	255.46	_____	_____	_____
Grand Totals:				35	90,600.25	.00	.00	90,600.25	_____	_____	_____

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
06/01/2023	213.35	.00	.00	213.35	213.35
06/05/2023	100.00	.00	.00	100.00	313.35
06/06/2023	13.24	.00	.00	13.24	326.59
06/08/2023	81.93	.00	.00	81.93	408.52
06/12/2023	1,022.00	.00	.00	1,022.00	1,430.52
06/15/2023	212.00	.00	.00	212.00	1,642.52
06/16/2023	856.90	.00	.00	856.90	2,499.42
06/19/2023	14,569.41	.00	.00	14,569.41	17,068.83
06/22/2023	2,096.15	.00	.00	2,096.15	19,164.98
06/30/2023	69,098.15	.00	.00	69,098.15	88,263.13
07/07/2023	1,505.00	.00	.00	1,505.00	89,768.13

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
07/08/2023	832.12	.00	.00	832.12	90,600.25
Grand Totals:					
	90,600.25	.00	.00	90,600.25	

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
3 P's Platte Valley Porta Pot & Septic									
7387	3 P's Platte Valley Porta Pot & Septic	1572	Weekly Cleaning Vet's Island (2) - Wee	06/05/2023	440.00	.00		10-444-262	623
Total 3 P's Platte Valley Porta Pot & Septic:					440.00	.00			
BCN									
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	27.51	.00		10-411-280	623
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	27.51	.00		10-421-280	623
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	5.84	.00		10-412-280	623
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	5.83	.00		10-431-280	623
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	5.83	.00		10-422-280	623
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	5.83	.00		42-533-270	623
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	2.50	.00		51-531-280	623
5860	BCN	23541778	Acct# 7276 - Landline Long Distance -	06/01/2023	2.50	.00		52-532-280	623
Total BCN:					83.35	.00			
CARBON COUNTY SHERIFF'S OFFICE									
1690	CARBON COUNTY SHERIFF'S OFFIC	06052023	One Day Incarceration From 5/19/2023	06/05/2023	100.00	.00		10-413-485	623
Total CARBON COUNTY SHERIFF'S OFFICE:					100.00	.00			
CARBON POWER & LIGHT, INC.									
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1314700 - Kathy Glode Park-Res	06/01/2023	30.48	.00		10-444-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1121500 - 112 S River Meter# 10	06/01/2023	173.43	.00		10-422-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1317500 - 117 E Spring St Meter	06/01/2023	63.61	.00		10-422-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1115800 - Pumping Station Meter	06/01/2023	124.42	.00		52-532-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1130000 - Highland Park Sprinkle	06/01/2023	30.00	.00		10-444-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1130100 - Maint Shop 311 S Rive	06/01/2023	163.47	.00		10-431-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1130400 - Sewer Lift 510 E Myrtl	06/01/2023	34.08	.00		52-532-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1130500 - Street Lights No Meter	06/01/2023	4,334.67	.00		10-431-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1130800 - Swimming Pool Meter	06/01/2023	288.96	.00		10-441-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1130800 - Swimming Pool Meter	06/01/2023	96.32	.00		10-442-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1131100 - Water Tower South Hill	06/01/2023	106.58	.00		51-531-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1144102 - Trl Space Saratoga La	06/01/2023	250.85	.00		10-443-270	623

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1157302 - Saratoga Lake Pump#	06/01/2023	30.36	.00		10-443-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1199800 - Airport Runway Lights	06/01/2023	132.86	.00		42-533-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1225000 - Vet's Island Meter# 10	06/01/2023	34.56	.00		10-444-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1237500 - Sewer Lagoon Meter#	06/01/2023	4,640.08	.00		52-532-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 128411 - New Beacon at Airport	06/01/2023	30.00	.00		42-533-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1288300 - Restrms at Saratoga L	06/01/2023	30.00	.00		10-443-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1308900 - River & Bridge Meter#	06/01/2023	102.17	.00		10-431-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1309000 - Bridge & 2nd St Meter	06/01/2023	91.57	.00		10-431-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1321600 - Airport Weather Statio	06/01/2023	45.24	.00		42-533-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1327900 - 1st & Spring Restrms	06/01/2023	199.84	.00		10-431-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 1330501 - 210 W Elm PVCC Ligh	06/01/2023	59.89	.00		10-410-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 7311300 - 110 E Spring St Meter	06/01/2023	556.75	.00		10-411-270	623
1725	CARBON POWER & LIGHT, INC.	166-0501-0601	Acct# 7331200 - Well Field Meter# 174	06/01/2023	2,919.22	.00		51-531-270	623
Total CARBON POWER & LIGHT, INC.:					14,569.41	.00			
CASELLE INC.									
1760	CASELLE INC.	125016	Contract Support & Maintenance For 7/	06/01/2023	1,130.00	.00		10-411-320	623
1760	CASELLE INC.	125016	Contract Support & Maintenance For 7/	06/01/2023	40.00	.00		10-413-320	623
Total CASELLE INC.:					1,170.00	.00			
Corina Daley									
7677	Corina Daley	06152023	2PK Duster Compressed Air (3) - TH Su	06/15/2023	47.32	.00		10-411-240	623
Total Corina Daley:					47.32	.00			
ENGINEERING ASSOCIATES									
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - Engineer 4 - 1.5 Hr	05/22/2023	262.50	.00		52-532-740	623
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - Engineer 4 - 1 Hr -	05/22/2023	175.00	.00		52-532-740	623
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - EIT 2 - 2.5 Hrs - 5/	05/22/2023	325.00	.00		52-532-740	623
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - EIT 2 - 4 Hrs - 5/16	05/22/2023	520.00	.00		52-532-740	623
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - EIT 4 - 3 Hrs - 5/17	05/22/2023	390.00	.00		52-532-740	623
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - EIT 2 - 1 Hr - 5/18/	05/22/2023	130.00	.00		52-532-740	623
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - Project Manager -	05/22/2023	175.00	.00		52-532-740	623
4170	ENGINEERING ASSOCIATES	4305099	Project# 23410.00 - Tecnology Expense	05/22/2023	118.65	.00		52-532-740	623
Total ENGINEERING ASSOCIATES:					2,096.15	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
HACH COMPANY									
2920	HACH COMPANY	13600192	Ammonia, Tnt+, HRPK/25 (4) - Ammoni	05/30/2023	486.70	.00		52-532-241	623
Total HACH COMPANY:					486.70	.00			
HEROLD IRON WORKS									
2985	HEROLD IRON WORKS	34429	1/5 x 5 and 4 x 4 x 3/16 - Hot Pool Impr	06/06/2023	13.24	.00		10-442-720	623
Total HEROLD IRON WORKS:					13.24	.00			
Kylie M Waldrip P.C.									
7410	Kylie M Waldrip P.C.	3253	Subdivision - Building Permit - .2 Hrs -	06/01/2023	37.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Emergency Ordinance - .3 Hrs - TH - 5/	06/01/2023	55.50	.00		10-411-310	623
7410	Kylie M Waldrip P.C.	3253	Subdivision Violations- Building Permit	06/01/2023	148.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Subdivision Violation - Building Permit F	06/01/2023	74.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Stocks Letter - .1 Hrs - Planning & Zoni	06/01/2023	18.50	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Respond To Email From Jane France - .	06/01/2023	37.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Police On Call Policy - .2 Hrs - PD - 5/8/	06/01/2023	37.00	.00		10-421-310	623
7410	Kylie M Waldrip P.C.	3253	Triple D Subdivision - .2 Hrs - Planning	06/01/2023	37.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Triple D Subdivision - .10 Hrs - Plannin	06/01/2023	18.50	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Triple D Subdivision - .2 Hrs - Planning	06/01/2023	37.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Review Octagon Documents - .7 Hrs -	06/01/2023	129.50	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Shed- .2 Hrs - Planning & Zoning - 5/12	06/01/2023	37.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Read Ordinance 18.18.030 - .4 Hrs - PI	06/01/2023	74.00	.00		10-411-310	623
7410	Kylie M Waldrip P.C.	3253	Interview - Review Statutes - .6 Hrs - PI	06/01/2023	111.00	.00		10-411-310	623
7410	Kylie M Waldrip P.C.	3253	Research Municipal Airport Statutes-Re	06/01/2023	185.00	.00		42-533-310	623
7410	Kylie M Waldrip P.C.	3253	Review MOU Notes-Draft PVCC MOU -	06/01/2023	250.00	.00		10-411-310	623
7410	Kylie M Waldrip P.C.	3253	Planning & Zoning Meeting - .2 Hrs - 5/	06/01/2023	37.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Research Approval / Denial of Subdivisi	06/01/2023	185.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Review Zoning Applications - .4 Hrs - PI	06/01/2023	74.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Prepare For Planning & Zoning Metting	06/01/2023	370.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Travel To and From Planning & Zoning	06/01/2023	277.50	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Attend Planning & Zoning Meeting - 2.3	06/01/2023	425.50	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Research Propane Tanks (0.4) - .6 Hrs -	06/01/2023	111.00	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Mileage To and From Planning & Zonin	06/01/2023	54.60	.00		10-412-310	623
7410	Kylie M Waldrip P.C.	3253	Review Subdivison Ordinance - .5 Hrs -	06/01/2023	92.50	.00		10-412-310	623
Total Kylie M Waldrip P.C.:					2,913.10	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
LACAL EQUIPMENT INC.									
3505	LACAL EQUIPMENT INC.	0387884-IN	Elgin Pelican Poly Tube Broom-4Segm	06/02/2023	1,096.34	.00		10-431-250	623
Total LACAL EQUIPMENT INC.:					1,096.34	.00			
LedgeCo LLC									
7672	LedgeCo LLC	STREETS SH	Replace Springs On Shop Door .295x2.	06/05/2023	482.00	.00		10-431-720	623
Total LedgeCo LLC:					482.00	.00			
Michael Cooley									
7678	Michael Cooley	06092023	WAM Training Reimbursement For Fuel	06/09/2023	29.00	.00		10-411-230	623
7678	Michael Cooley	06092023	WAM Training Reimbursement For Fuel	06/09/2023	66.00	.00		10-411-230	623
7678	Michael Cooley	06092023	WAM Training Reimbursement For Fuel	06/09/2023	58.00	.00		10-411-230	623
7678	Michael Cooley	06092023	WAM Training Reimbursement For Foo	06/09/2023	13.10	.00		10-411-235	623
7678	Michael Cooley	06092023	WAM Training Reimbursement For Foo	06/09/2023	49.80	.00		10-411-235	623
7678	Michael Cooley	06092023	WAM Training Reimbursement For Foo	06/09/2023	107.60	.00		10-411-235	623
7678	Michael Cooley	06092023	WAM Training Reimbursement For Foo	06/09/2023	19.86	.00		10-411-235	623
7678	Michael Cooley	06092023	WAM Training Reimbursement For Foo	06/09/2023	19.86	.00		10-411-235	623
Total Michael Cooley:					363.22	.00			
NORCO, INC									
7148	NORCO, INC	37863803	Cylinder Rental - 5/1/2023 to 5/31/2023	06/01/2023	14.26	.00		10-431-240	623
7148	NORCO, INC	37863803	Cylinder Rental - 5/1/2023 to 5/31/2023	06/01/2023	14.26	.00		51-531-240	623
7148	NORCO, INC	37863803	Cylinder Rental - 5/1/2023 to 5/31/2023	06/01/2023	14.26	.00		52-532-240	623
Total NORCO, INC:					42.78	.00			
ONE CALL OF WYOMING									
4140	ONE CALL OF WYOMING	67519	Tickets For May CDC Code TGA - Stre	06/08/2023	8.25	.00		10-431-226	623
4140	ONE CALL OF WYOMING	67519	Tickets For May CDC Code TGA - Wate	06/08/2023	8.25	.00		51-531-226	623
4140	ONE CALL OF WYOMING	67519	Tickets For May CDC Code TGA - Sew	06/08/2023	8.25	.00		52-532-226	623
Total ONE CALL OF WYOMING:					24.75	.00			
PCN Strategies Inc									
7543	PCN Strategies Inc	17256	S410 Gamber Johnson Vehicle Comput	06/08/2023	832.12	.00		10-421-740	623

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total PCN Strategies Inc:					832.12	.00			
Posey Wagon LLC									
7629	Posey Wagon LLC	2011	Baseball Field Toilets (2) - Parks	06/01/2023	130.00	.00		10-444-262	623
Total Posey Wagon LLC:					130.00	.00			
Proforce Marketing, Inc.									
4443	Proforce Marketing, Inc.	521187	PA475S702MOS/0107D GLK LE 47 9M	06/12/2023	616.00	.00		10-421-740	623
Total Proforce Marketing, Inc.:					616.00	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	1268235	5 Year Cylinder Lease Agreement 7/202	05/31/2023	102.72	.00		51-531-244	623
7427	Rocky Mountain Air Solutions	1268235	5 Year Cylinder Lease Agreement 7/202	05/31/2023	102.73	.00		52-532-244	623
Total Rocky Mountain Air Solutions:					205.45	.00			
Saratoga Carbon County JPB									
4960	Saratoga Carbon County JPB	06-02-2023	Loan# CW149 - WY State Lands & Inve	06/02/2023	39,572.36	.00		52-532-646	623
Total Saratoga Carbon County JPB:					39,572.36	.00			
Saratoga Recycling									
7156	Saratoga Recycling	10141	Commercial Recycling 5/22/2023	05/31/2023	30.00	.00		10-411-262	623
Total Saratoga Recycling:					30.00	.00			
SARATOGA SUN, INC									
4940	SARATOGA SUN, INC	05312023	Invoice# 36099 - 4" Display Ad - Drinkin	05/31/2023	41.00	.00		51-531-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36133 - 6" Display Ad - Sandb	05/31/2023	55.50	.00		10-411-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36136 - Legal# 8599 - Zone C	05/31/2023	138.75	.00		10-412-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36138 - Legal# 8600 - Zone C	05/31/2023	138.75	.00		10-412-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36143 - Legal# 8601 - New Su	05/31/2023	138.75	.00		10-412-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36178 - 8" Class Display Ad -	05/31/2023	74.00	.00		10-445-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36283 - Legal# 8628 - Town C	05/31/2023	610.50	.00		10-411-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36295 - 8" Class Display Ad -	05/31/2023	74.00	.00		10-445-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36307 - Legal# 8600 - Public	05/31/2023	138.75	.00		10-412-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36308 - Legal# 8599 - Public	05/31/2023	142.56	.00		10-412-220	623

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
4940	SARATOGA SUN, INC	05312023	Invoice# 36309 - Legal# 8627 - Public	05/31/2023	92.50	.00		10-412-220	623
4940	SARATOGA SUN, INC	05312023	Invoice# 36363 - 8" Class Display Ad -	05/31/2023	74.00	.00		10-445-220	623
Total SARATOGA SUN, INC:					1,719.06	.00			
Steve Carnes									
7673	Steve Carnes	06102023	1.41"x60YD Masking Tape - 1.88"60YD	06/10/2023	26.78	.00		10-444-722	623
7673	Steve Carnes	82097	Reimbursement For Paint From Shively'	06/08/2023	57.18	.00		10-444-722	623
Total Steve Carnes:					83.96	.00			
Stinker Stores Inc. for AR Dept. 566									
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817401 - 114.9530 Gal 5/1/202	05/31/2023	189.53	.00		51-531-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817401 - 114.9530 Gal 5/1/202	05/31/2023	189.53	.00		52-532-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817402 - 5.9990 Gal 5/1/2023 t	05/31/2023	9.05	.00		51-531-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817402 - 5.9990 Gal 5/1/2023 t	05/31/2023	9.05	.00		52-532-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817420 - 107.6300 Gal 5/1/202	05/31/2023	390.63	.00		10-431-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817673 - 112.8460 Gal 5/1/202	05/31/2023	414.40	.00		10-431-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817686 - 71.8890 Gal 5/1/2023	05/31/2023	272.26	.00		10-431-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817866 - 18.8440 Gal 5/1/2023	05/31/2023	72.68	.00		10-422-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 9649130 - 12.5160 Gal 5/1/2023	05/31/2023	41.52	.00		10-421-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 9649134 - 75.7730 Gal 5/1/2023	05/31/2023	126.57	.00		51-531-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 9649275 - 77.8860 Gal 5/1/2023	05/31/2023	273.85	.00		10-421-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 9649356 - 79.1260 Gal 5/1/2023	05/31/2023	140.70	.00		55-571-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 9649356 - 79.1260 Gal 5/1/2023	05/31/2023	140.70	.00		55-572-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 4817837 - 109.1120 Gal 5/1/202	05/31/2023	418.79	.00		10-431-256	623
7438	Stinker Stores Inc. for AR Dept. 566	CFN007704	Card# 9649134 - 75.773 Gal 5/1/2023 t	05/31/2023	126.57	.00		52-532-256	623
Total Stinker Stores Inc. for AR Dept. 566:					2,815.83	.00			
Stop Stick									
7675	Stop Stick	2023-25681	S3700K 9' Stop Stick Kit w/Storage Bag	06/07/2023	1,505.00	.00		10-421-740	623
Total Stop Stick:					1,505.00	.00			
Summit West CPA Group, P.C.									
7564	Summit West CPA Group, P.C.	178808	Progress Billing For 2021 Audit	05/31/2023	12,300.00	.00		10-411-330	623
Total Summit West CPA Group, P.C.:					12,300.00	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
SUNDAHL POWERS KAPP & MARTIN LLC									
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Status of Negotiations/G	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - DEQ Attorney - .3 Hrs - 5	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Rattan w/ Geotech Repo	05/31/2023	22.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Geotech Report & Next	05/31/2023	66.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Review Designs - .10 Hr	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Trial Preparation and Su	05/31/2023	187.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Trial and Hearing Attend	05/31/2023	187.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Audit Letter - .50 Hrs - 5/	05/31/2023	110.00	.00		10-411-330	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Review Criminal Files T	05/31/2023	.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Post Trial Motions and S	05/31/2023	34.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Audit Letter - .10 Hrs - 5/	05/31/2023	.00	.00		10-411-330	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Review Filings - 1.80 Hrs	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Revise K9 Lease For P	05/31/2023	153.00	.00		10-421-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Revise K9 Lease For P	05/31/2023	68.00	.00		10-421-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Post Trial Motions and S	05/31/2023	51.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Post Trial Motions and S	05/31/2023	34.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Post Trials and Submiss	05/31/2023	51.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Enforcement - .3 Hrs - 5	05/31/2023	51.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Post Trials and Submiss	05/31/2023	119.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Para Legal - Case Assessments - .3 Hr	05/31/2023	25.50	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Corbett Lease - .10 Hrs -	05/31/2023	22.00	.00		10-411-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Analysis / Strategy - .10	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Geotech Report - .10 Hrs	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Bond - .80 Hrs - 5/19/202	05/31/2023	176.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Geotech Reports - .10 Hr	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Analysis / Strategy - .10	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Review Geotech Report -	05/31/2023	44.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Octagon Subdivision/Buil	05/31/2023	44.00	.00		10-413-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Review Strategy - 1 Hr -	05/31/2023	220.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Review Filings and Inves	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Subdivision Ordinances-	05/31/2023	88.00	.00		10-412-310	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Review Quotes - .70 Hrs	05/31/2023	154.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Engineers - .20 Hrs - 5/3	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Analysis / Strategy - .50	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Jane France - Analysis / Strategy - .10	05/31/2023	22.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Para Legal - Case Assessment - 5/31/2	05/31/2023	.00	.00		10-411-760	623
7551	SUNDAHL POWERS KAPP & MARTIN	15077	Patrick Brady - Fact Investigation - 5/31	05/31/2023	51.00	.00		10-413-310	623

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total SUNDAHL POWERS KAPP & MARTIN LLC:					1,979.50	.00			
TEAM LABORATORY CHEMICAL CORP									
6475	TEAM LABORATORY CHEMICAL COR	INV0035847	Yellow Traffic Paint (10 Pails) - White Tr	05/31/2023	2,153.50	.00		10-431-260	623
Total TEAM LABORATORY CHEMICAL CORP:					2,153.50	.00			
T-O Engineers, Inc.									
7612	T-O Engineers, Inc.	220235-10	Project# 220235 - Joshua Morris - 2.75	06/07/2023	481.25	.00		10-411-760	623
7612	T-O Engineers, Inc.	220235-10	Project# 220235 - Bonnie Serna - .75 H	06/07/2023	67.50	.00		10-411-760	623
Total T-O Engineers, Inc.:					548.75	.00			
Trinidad Police Department									
7679	Trinidad Police Department	061623	K9 Kennel Inserts	06/16/2023	450.00	.00		10-421-740	623
Total Trinidad Police Department:					450.00	.00			
United Tactical Systems, LLC									
7674	United Tactical Systems, LLC	0085355-IN	PB 10ct Glass Bkr RND 10 Count-PB B	06/12/2023	406.00	.00		10-421-740	623
Total United Tactical Systems, LLC:					406.00	.00			
VALERIE L. LARSCHEID									
6981	VALERIE L. LARSCHEID	05312023	May 2023 Fitness Class Instruction	06/15/2023	212.00	.00		10-445-483	623
Total VALERIE L. LARSCHEID:					212.00	.00			
VALLEY OIL COMPANY									
5705	VALLEY OIL COMPANY	6425	Fuel For May - Card# 1130 - PD	05/31/2023	352.90	.00		10-421-256	623
5705	VALLEY OIL COMPANY	6425	Fuel For May - Card# 2038 - PD	05/31/2023	243.30	.00		10-421-256	623
5705	VALLEY OIL COMPANY	6425	Fuel For May - Card# 2039 - PD	05/31/2023	119.27	.00		10-421-256	623
5705	VALLEY OIL COMPANY	6425	Fuel For May - Card# 2042 - PD	05/31/2023	141.43	.00		10-421-256	623
Total VALLEY OIL COMPANY:					856.90	.00			
WYOMING MACHINERY COMPANY									
6705	WYOMING MACHINERY COMPANY	05.31.23	PO7628172-04C174658A & PO763007	05/31/2023	85.15	.00		10-431-250	623
6705	WYOMING MACHINERY COMPANY	05.31.23	PO7628172-04C174658A & PO763007	05/31/2023	85.15	.00		51-531-250	623

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
6705	WYOMING MACHINERY COMPANY	05.31.23	PO7628172-04C174658A & PO763007	05/31/2023	85.16	.00		52-532-250	623
Total WYOMING MACHINERY COMPANY:					255.46	.00			
Grand Totals:					90,600.25	.00			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

TOWN OF SARATOGA

Check Register - NAMELESS

Page: 1

Pay Period Dates: 05/22/2023 - 06/04/2023

Jun 17, 2023 1:20PM

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
06/04/2023	PC	06/08/2023	51867	251		01-112000	892.91-
06/04/2023	PC	06/08/2023	51868	9171		01-112000	916.51-
06/04/2023	PC	06/08/2023	51869	57		01-112000	1,257.68-
06/04/2023	PC	06/08/2023	51870	19		01-112000	2,282.91-
06/04/2023	PC	06/08/2023	51871	134		01-112000	1,538.52-
06/04/2023	PC	06/08/2023	51872	242		01-112000	797.21-
06/04/2023	PC	06/08/2023	51873	39		01-112000	1,175.17-
06/04/2023	PC	06/08/2023	51874	112		01-112000	189.34-
06/04/2023	PC	06/08/2023	6820231	40		01-112000	1,748.78-
06/04/2023	PC	06/08/2023	6820232	46		01-112000	1,450.68-
06/04/2023	PC	06/08/2023	6820233	49		01-112000	2,325.17-
06/04/2023	PC	06/08/2023	6820234	61		01-112000	2,230.62-
06/04/2023	PC	06/08/2023	6820235	78		01-112000	1,182.90-
06/04/2023	PC	06/08/2023	6820236	86		01-112000	434.37-
06/04/2023	PC	06/08/2023	6820237	111		01-112000	1,593.33-
06/04/2023	PC	06/08/2023	6820238	88		01-112000	1,265.67-
06/04/2023	PC	06/08/2023	6820239	112		01-112000	1,143.10-
06/04/2023	PC	06/08/2023	6820240	74		01-112000	1,564.04-
06/04/2023	PC	06/08/2023	6820241	201		01-112000	246.26-
06/04/2023	PC	06/08/2023	6820242	202		01-112000	1,400.42-
06/04/2023	PC	06/08/2023	6820243	216		01-112000	287.70-
06/04/2023	PC	06/08/2023	6820244	217		01-112000	287.70-
06/04/2023	PC	06/08/2023	6820245	220		01-112000	2,066.26-
06/04/2023	PC	06/08/2023	6820246	226		01-112000	1,025.27-
06/04/2023	PC	06/08/2023	6820247	227		01-112000	95.78-
06/04/2023	PC	06/08/2023	6820248	229		01-112000	38.60-
06/04/2023	PC	06/08/2023	6820249	233		01-112000	42.67-
06/04/2023	PC	06/08/2023	6820250	235		01-112000	1,617.12-
06/04/2023	PC	06/08/2023	6820251	238		01-112000	79.89-
06/04/2023	PC	06/08/2023	6820252	239		01-112000	409.32-
06/04/2023	PC	06/08/2023	6820253	243		01-112000	384.40-
06/04/2023	PC	06/08/2023	6820254	245		01-112000	1,882.94-
06/04/2023	PC	06/08/2023	6820255	247		01-112000	1,612.58-
06/04/2023	PC	06/08/2023	6820256	252		01-112000	50.79-
06/04/2023	PC	06/08/2023	6820257	253		01-112000	195.96-
Grand Totals:							35,712.57-
							35

Report Criteria:

Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
51824									
16	DEARBORN L LIFE INSU	51824	05/21/2023	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 5/21/20	10-212700	63.10	Yes	05/30/2023
16	DEARBORN L LIFE INSU	51824	05/21/2023	91-00	Adjustment for terminated employee	10-212700	3.30	Yes	05/30/2023
Total 51824:							66.40		
51825									
3	GREAT-WEST TRUST CO	51825	05/21/2023	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 5/21/2023	10-212500	145.00	Yes	05/30/2023
3	GREAT-WEST TRUST CO	51825	05/21/2023	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 5/21/2023	10-212500	80.00	Yes	05/30/2023
Total 51825:							225.00		
53020231									
1	EFTPS -TAXES	53020231	05/21/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 5/21/20	10-212100	2,646.85	Yes	05/30/2023
1	EFTPS -TAXES	53020231	05/21/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 5/21/20	10-212100	2,646.85	Yes	05/30/2023
1	EFTPS -TAXES	53020231	05/21/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 5/21/2023	10-212100	619.02	Yes	05/30/2023
1	EFTPS -TAXES	53020231	05/21/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 5/21/2023	10-212100	619.02	Yes	05/30/2023
1	EFTPS -TAXES	53020231	05/21/2023	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period	10-212200	3,432.53	Yes	05/30/2023
Total 53020231:							9,964.27		
61620231									
1	EFTPS -TAXES	61620231	06/04/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 6/4/202	10-212100	2,769.17	Yes	06/13/2023
1	EFTPS -TAXES	61620231	06/04/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 6/4/202	10-212100	2,769.17	Yes	06/13/2023
1	EFTPS -TAXES	61620231	06/04/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 6/4/2023	10-212100	647.63	Yes	06/13/2023
1	EFTPS -TAXES	61620231	06/04/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 6/4/2023	10-212100	647.63	Yes	06/13/2023
1	EFTPS -TAXES	61620231	06/04/2023	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period	10-212200	3,836.89	Yes	06/13/2023
Total 61620231:							10,670.49		
Grand Totals:							20,926.16		

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: <u>Amanda Knotwell</u>	Organization: <u>Saratoga, Platte Valley Chamber of Commerce</u>
Address: <u>PO 1095 216 W. Elm</u>	Address: <u>PO 1095 210 W Elm</u>
City/State/Zip	City/State/Zip <u>Saratoga NY 82331</u>
Phone: _____	Phone: <u>307-0 326- 8855</u>
Cell: _____	Cell: <u>307-329- 3590</u>
e-mail: _____	e-mail: <u>director@SaratogaChamber.info</u>
Date of the Event: <u>August 12th</u>	Start Time for Event: <u>8am to set up. Event starts 1pm.</u>
Location of Event: <u>Veterans Island.</u>	End Time for Event: <u>6pm drinking ends 5pm</u>

Please check one:

- ☐ SMALL EVENT – less than 100 participants
☒ LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

27th annual Steinley Cup Brewfest.

Use additional sheet if necessary.

Location of the event(please be specific)

Veterans island.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 500/600Approximate number of support staff/volunteers: 15

Number of vehicles anticipated and parking requirements: parking will be at Veterans island, Hobo Hot Springs and overflow at PVEC

Will town property be used for this event: _____

☒ yes ☐ no (if yes, please explain fully)

Veterans island.

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: None.
- What parking plan have you in place: veterans, Hobo Hot Springs PVCC parking lot.
- What services do you require from the Police Department or DPW?: patrol & do a walk through
- What are your security plans: : green bands mean over 21 red bands under age.
- What services are required from the Fire Department?: None at this time.
- What services are required from the Planning Commission?: None at this time
- What plans have you made for garbage containment and removal? Sunrise Sanitation will be providing trash bins and hauling away garbage.
- What plans have you made for sanitary control/portable toilets?: bids have been sent out for a business to provide 15 toilets and they will haul away.
- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: yes.
food trucks will all have that in place.
- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.
gates will be closed and monitored. Everyones ID will be checked and they will get a color coordinated band.
- Liquor Liability insurance to be required as described in Special Events Conditions #5.
yes.
- Any other request by applicant: : None
- Name of persons who will be "in charge" at the site/activity: : Amanda Knotwell

On-site

Manager: Amanda Knotwell

Home Phone: _____ Cell Phone: _____

Alternate On-site Manager

Home Phone: 307 326- 8855 Cell Phone: 307- 329- 3590

WMC

Insurance Information: (if applicable)

Name of Insurance

Company: Burns Insurance.Address: Saratoga, NYPhone Number: 307-326- 8825Contact Person: Lori Bredeweg.

Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: _____

Street Address: _____

City/State/Zip: _____

Fax Number: _____

Phone: _____


Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 5, day of June, 20 23


Applicant Signature



What other agencies or groups have you contacted?

Have you received Applications from these agencies for your event (IF APPLICABLE)?

Please circle applicable agencies and attach a copy of the Application.

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- ☐ Zoning and Planning Officer – (events requiring zoning clarification)
- ☐ Saratoga Department of Public Works (street closures – use of public parks)
- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: _____

Date of Special Event: _____

Approved: _____ Date: _____
Planning and Zoning Officer

Approved: _____ Date: _____
DPW Supervisor

Approved: _____ Date: _____
Police Chief

Approved: _____ Date: _____
Fire Chief

Approved: _____ Date: _____
Planning Commission

Approved: _____ Date: _____
Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. JK Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. JK Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. JK Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. JK Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. JK In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. JK Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. ☒ Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. ☒ Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. ☒ Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. ☒ Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. ☒ Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. ☒ If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. ☒ The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. ☒ Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

Mayor /Clerk

Date: _____

TOWN OF SARATOGA

P.O. BOX 486
110 E. Spring Avenue
SARATOGA, WYOMING 82331



Special Events Application

Thank you for your interest in holding a special event in the Town of Saratoga. To assist with the orderly conduct of your special event, help make your experience rewarding and the event successful we ask that you take the time to carefully review and fill out the enclosed application.

DISCLAIMER

NOTICE: You are financially responsible for your acts of negligence and may be financially responsible for the negligent acts of others involved in this event. You are encouraged to obtain insurance for this activity. You and participants in the activity are not insured by the Town of Saratoga*.

*The Town of Saratoga is a governmental entity subject to the Wyoming Governmental Claims Act, the Wyoming Constitution, Wyoming Statutes and a member of the Local Government Liability Pool. As such the Town may not indemnify another or add as an additional insured any other person or entity. The Town of Saratoga is insured for only the negligence of *its employees* up to the maximum claim allowable by law against the Town. The Town does not waive their sovereign immunity by entering into this agreement, and the Town fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this event.

A complete application, which includes all insurance documentation, where applicable, must be submitted to the Town of Saratoga **at least thirty (30) days prior to the scheduled event.**

The governing body may waive the thirty (30) day requirement under extraordinary circumstances however no applicant shall be entitled to more than one (1) request for a waiver in a calendar year.

All untimely submittals may be denied. The submittal of the Special Event Application in no way obligates the Town of Saratoga to issue a Application for event. The issuance of a Special Event Application by the Town of Saratoga, in no way implies that the Town of Saratoga is sponsoring, sanctioning, or is any way responsible for the special event, or the conduct of its participants.

The approval of the special event is not final until approval by the Saratoga Town Council. Due to the increased interest of conducting events throughout our community and the associated costs that burden the Town of Saratoga, we ask that you review the enclosed fee schedule when planning your event. Again, thank you for planning your special event in the Town of Saratoga and we look forward to working with you in promoting a safe, secure and successful event.

Sincerely,

Marie Christen
Town Clerk

Phone: 307-326-8335
Fax: 307-326-8941
E-mail: townhall@saratogawyo.org

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: <u>Barb Youngberg</u>	Organization: <u>Kiwanis</u>
Address: <u>1516 Leavenworth</u>	Address:
City/State/Zip <u>Saratoga WY 82331</u>	City/State/Zip
Phone: <u>307-329-6772</u>	Phone: _____
Cell: _____	Cell: _____
e-mail: <u>barbyoungbe@yahoo.com</u>	e-mail: _____
Date of the Event: <u>Aug 12, 2023</u>	Start Time for Event:
Location of Event: <u>Veterans Island</u>	End Time for Event:

Please check one:

- ☒ SMALL EVENT – less than 100 participants
☐ LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

Duck race

Use additional sheet if necessary.

Location of the event(please be specific)

Veterans Island with Brewfest

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 20

Approximate number of support staff/volunteers: 10

Number of vehicles anticipated and parking requirements: NA

Will town property be used for this event: _____

☒ yes ☐ no (if yes, please explain fully)

using bridge + river / parking lot

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: No

- What parking plan have you in place: No

- What services do you require from the Police Department or DPW? :

None

- What are your security plans: : None

- What services are required from the Fire Department? : None at this time

- What services are required from the Planning Commission? : None

- What plans have you made for garbage containment and removal? dumpster is there

- What plans have you made for sanitary control/portable toilets?: None

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: No

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

No

- Liquor Liability insurance to be required as described in Special Events Conditions #5.

- Any other request by applicant: No

- Name of persons who will be "in charge" at the site/activity: :

Bob Youngberg / Cindy Cornes

On-site

Manager: _____

Home Phone: _____ Cell Phone: _____

Alternate On-site Manager

Home Phone: _____ Cell Phone: _____

Insurance Information: (if applicable)

Name of Insurance

Company: _____

Address: _____

Phone Number: _____

Contact Person: _____

Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified

Firm/Name: _____

Street Address: _____

City/State/Zip: _____

Fax Number: _____

Phone: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 08, day of June, 2023

Bob Youngberg
Applicant Signature



What other agencies or groups have you contacted?
Have you received Applications from these agencies for your event (IF APPLICABLE)?
Please circle applicable agencies and attach a copy of the Application.

- Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- Zoning and Planning Officer – (events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use – crowd control)
- Wyoming Highway Department –(parades or use of Highway 130/230)

TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: _____

Date of Special Event: _____

Approved: _____ Date: _____
Planning and Zoning Officer

Approved: _____ Date: _____
DPW Supervisor

Approved: _____ Date: _____
Police Chief

Approved: _____ Date: _____
Fire Chief

Approved: _____ Date: _____
Planning Commission

Approved: _____ Date: _____
Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. BY Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. BY Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. BY Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. BY Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. BY In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. BY Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. BY Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. BY Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. BY Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. BY Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. BY Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. BY If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. BY The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. BY Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

Mayor /Clerk

Date: _____

Phone: 307-326-8335

Fax: 307-326-8941

E-mail:

TOWN OF SARATOGA SPECIAL
EVENTS APPLICATION

Applicant Name: Kathy Beck	Organization: Saratoga Recreation Department
Address:	Address:
City/State/Zip Saratoga, WY 82331	City/State/Zip Saratoga, WY 82331
Phone: _____ Cell: <u>307-248-2302</u> Email: <u>Kathy.beck@ineight.com</u>	Phone: _____ Cell: _____ e- mail: _____
Date of the Event: July 22, 2023	Start Time for Event: 9:00 a.m.
Location of Event:	End Time for Event: 2:00 p.m.

Please check one:

☒ SMALL EVENT – less than 49 participants☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

Non-Sanctioned Pickleball Tournament Veterans' Island Limit 20 teams

Use additional sheet if necessary.

Location of the event(please be specific)

Veterans' Island Pickleball Courts

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 40 50 + cc

Approximate number of support staff/volunteers: 6

Number of vehicles anticipated and parking requirements: Parking will be outside Veterans Island Bridge facing Resort. Participants will walk across bridge to the courts at Veterans Island.

Will town property be used for this event: _____

☒ yes ☐ no (if yes, please explain fully)

Veterans' Island Pickleball Courts, next to skate ramps

† There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

Phone Number: _____
 Contact Person: _____
 Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: _____
 Street Address: _____
 City/State/Zip: _____
 Fax Number: _____
 Phone: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 19th, day of June, 2023

 Applicant Signature Kathy Beck



What other agencies or groups have you contacted?

Have you received Applications from these agencies for your event (IF APPLICABLE)?

Please circle applicable agencies and attach a copy of the Application.

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- ☐ Zoning and Planning Officer – (events requiring zoning clarification)
- ☐ Saratoga Department of Public Works (street closures – use of public parks)
- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

- What traffic control or parking issues are you anticipating: None

What parking plan have you in place: N/A

- What services do you require from the Police Department or DPW? :
None

- What are your security plans: : **N/A**

- What services are required from the Fire Department? : **N/A**

- What services are required from the Planning Commission? **None**

- What plans have you made for garbage containment and removal? **Dumpster outside Bridge**

- What plans have you made for sanitary control/portable toilets?: **{PortableToilets on site**

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: **Not at this time**

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations. **None**

- Liquor Liability insurance to be required as described in Special Events Conditions #5.
N/A

- Any other request by applicant: **:Not at this time**

- Name of persons who will be "in charge" at the site/activity: : Cindy Carnes-307-320-6512; Barb Youngberg 307-329-6772 On-site

Manager: Cindy Carnes;

Home Phone: _____ Cell Phone: 307-320-6512

Alternate On-site Manager Barb Youngberg

Home Phone: _____ Cell Phone: 307-329-6772

Insurance Information: (if applicable)

Name of Insurance

Company: _____

Address: _____

Contact Person: _____

Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified

Firm/Name; _____

Street Address: _____

City/State/Zip: _____

Fax Number: _____

Phone: _____

Special Terms and Conditions to the Special Event Application

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Dated this 19th, day of June, 2023_____
Kathy Beck

Applicant Signature

**What other agencies or groups have you contacted?****Have you received Applications from these agencies for your event (IF APPLICABLE)?****Please circle applicable agencies and attach a copy of the Application.**

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
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- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

TOWN OF SARATOGA

SPECIAL EVENTS SIGN OFF SHEET

Item 10)

Proposed Special Event: Saratoga 1st Annual Pickleball Tournament

Date of Special Event: July 22, 2023

Approved: _____ Date: _____
Planning and Zoning Officer

Approved: _____ Date: _____
DPW Supervisor

Approved: _____ Date: _____
Police Chief

Approved: _____ Date: _____
Fire Chief

Approved: _____ Date: _____
Planning Commission

Approved: _____ Date: _____
Town Council

TOWN OF SARATOGA

SPECIAL EVENTS APPLICATION CONDITIONS



Please initial each condition as read

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3.cc_Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

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5.cc_In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00.

Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. cc_Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

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8.cc_Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9.cc_Additional Applications and fees may be required for use of facilities of the

as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10.cc_Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11.cc_Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

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13.cc_The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15.cc_Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

Mayor /Clerk

Date:_____



Special Events Application

Thank you for your interest in holding a special event in the Town of Saratoga. To assist with the orderly conduct of your special event, help make your experience rewarding and the event successful we ask that you take the time to carefully review and fill out the enclosed application.

DISCLAIMER

NOTICE: You are financially responsible for your acts of negligence and may be financially responsible for the negligent acts of others involved in this event. You are encouraged to obtain insurance for this activity. You and participants in the activity are not insured by the Town of Saratoga*.

*The Town of Saratoga is a governmental entity subject to the Wyoming Governmental Claims Act, the Wyoming Constitution, Wyoming Statutes and a member of the Local Government Liability Pool. As such the Town may not indemnify another or add as an additional insured any other person or entity. The Town of Saratoga is insured for only the negligence of *its employees* up to the maximum claim allowable by law against the Town. The Town does not waive their sovereign immunity by entering into this agreement, and the Town fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this event.

A complete application, which includes all insurance documentation, where applicable, must be submitted to the Town of Saratoga **at least thirty (30) days prior to the scheduled event.**

The governing body may waive the thirty (30) day requirement under extraordinary circumstances however no applicant shall be entitled to more than one (1) request for a waiver in a calendar year.

All untimely submittals may be denied. The submittal of a Special Event Application in no way obligates the Town of Saratoga to approve the event. The approval of a Special Event application by the Town of Saratoga, in no way implies that the Town of Saratoga is sponsoring, sanctioning, or is any way responsible for the special event, or the conduct of its participants.

The approval of the special event is not final until approval by the Saratoga Town Council. Due to the increased interest of conducting events throughout our community and the associated costs that burden the Town of Saratoga, we ask that you review the enclosed fee schedule when planning your event. Again, thank you for planning your special event in the Town of Saratoga and we look forward to working with you in promoting a safe, secure and successful event.

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Item 11)

Applicant Name: <u>KIM HyTREK</u>	Organization: <u>RIVIERA MOTOR LODGE</u>
Address: <u>303 N. 1st ST.</u>	Address: _____
City/State/Zip: <u>SARATOGA, WY.</u>	City/State/Zip: _____
Phone: <u>307-326-5651</u>	Phone: _____
Cell: <u>307-321-4352</u>	Cell: _____
e-mail: <u>KIM @ the RIVIERA motor lodges . com</u>	e-mail: _____
DATE of Event: <u>July 2, 2023</u>	Start Time for Event: <u>1200 NOON</u>
LOCATION: <u>RIVIERA BACK YARD</u>	End Time for Event: <u>10 PM</u>

Please check one:

- ☐ SMALL EVENT – less than 100 participants
☒ LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

WE WILL PARTNER WITH THE MALT TO PROVIDE MUSIC, Food truck, MALT BEVERAGES AND FAMILY GAMES
 Use additional sheet if necessary.

Location of the event (please be specific)

RIVIERA BACK YARD - WE WILL MARK A WALKING TRAIL BEHIND BANK OF COMMERCE TO THE ALLEY ALONG SIDE THE DOLLAR STORE TO THE MALT FROM 1200 NOON TO 10 PM. OUR MUSIC WILL BE UNPLUGGED.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

2 MUSICIANS ALTERNATING IS PLANNED HERE

Approximate number of participants expected: UNSURE

Approximate number of support staff/volunteers: 4

Number of vehicles anticipated and parking requirements: WE HAVE PRIVATE PARKING - THE BANK IS CLOSED ON BOTH SIDES PROVIDING MORE SPACE

Will town property be used for this event: _____

☐ yes ☒ no (if yes, please explain fully)

Coordination with the Town of Saratoga Department of Public Works (DPW)

What traffic control or parking issues are you anticipating:

NONE
OFFICER MORRISON SAID THE STREET (SARATOGA AVE) WILL BE CLOSED FOR THIS EVENT

- What parking plan have you in place: SEE ABOVE
 - What services do you require from the Police Department or DPW?: NONE
 - What are your security plans: : STAFF IN PLACE
 - What services are required from the Fire Department?: Hopefully NONE!
 - What services are required from the Planning Commission?: X
 - What plans have you made for garbage containment and removal? WE HAVE TRASH RECEPTICLES ON PROPERTY
 - What plans have you made for sanitary control/portable toilets?: 3 public BATHROOMS ON PREMISES
 - Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-777-8001 for food service requirements: Food truck
- ❖ There is **NO CAMPING PERMITTED** within the Saratoga Town Limits and violators will be cited.
- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.
WAIST BRACELETS will be given after ID check is done. CHILDREN will ALSO HAVE BRACELETS
 - Liquor Liability insurance to be required as described in Special Events Conditions #5.
PLEASE ADVISE - HOWEVER, THIS EVENT will BE HELD ON PRIVATE PROPERTY
 - Any other request by applicant: : X
 - Name of persons who will be "in charge" at the site/activity: : KIM HYTREK, GM & STAFF

On-site

Manager: KIM HYTREK GMHome Phone: 307 322 5531 Cell Phone: 307-321-4352

Alternate On-site Manager

Home Phone: / Cell Phone: /**Insurance Information:** (if applicable)

Name of Insurance

Company: FARM BUREAUAddress: PO Box 1348 LARAMIE, WY 82073-1348Phone Number: 307-317-0968Contact Person: RICK HUGHESPolicy Number: 90015912**Special Terms and Conditions to the Special Event Application**

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 14, day of June, 20 23

Kim Hytrek
Applicant Signature

**What other agencies or groups have you contacted?****Please check applicable agencies.**

- ☐ Zoning and Planning Officer – (events requiring zoning clarification)
☐ Saratoga Department of Public Works (street closures – use of public parks)
☒ Saratoga Police Department: (events with alcohol sales or use
Traffic & crowd control)
☐ Wyoming Highway Department (highway closures - parades or
any use of Highway 130/230)

**TOWN OF SARATOGA
SPECIAL EVENTS SIGN OFF SHEET**Proposed Special Event: PLATTE RIVER WANDERLocation of Event: RIVIERA MOTOR LODGE & THE MALTDate of Event: JULY 2, 2023Approved: _____ Date: _____
Planning and Zoning OfficerApproved: _____ Date: _____
DPW SupervisorApproved: _____ Date: _____
Police ChiefApproved: _____ Date: _____
Fire ChiefApproved: _____ Date: _____
Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. KH Applicant shall obey all Federal, State, and local rules, regulations and laws. Applicant shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
2. KH Applicant shall confine its activities to the location and time schedules approved for the permit. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
3. KH Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
4. KH Applicant does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Applicant.
5. KH Applicant shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Applicant shall post a cash bond as a refundable deposit against the estimated cost when requested.
6. KH Neither the Applicant, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Applicant or its employees, agents, servants or helpers.
7. KH Fees may be charged for the use of Town Property: Applicant shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

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9. KH Applicant shall designate a local agent to sign this application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

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13. KH Applicant shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Jim Hyfek, GM June 14, 2023
Signature of Applicant Riviera Motor Lodge Date

Application approved:

Mayor /Clerk

Date: _____

**TOWN OF SARATOGA – PERMIT APPLICATION
REQUEST FOR WAIVER OF OPEN CONTAINER LAW**



Permit No. _____

Permit Fee: \$25.00

Fee Paid: _____

Receipt No. _____

Pursuant to the Town of Saratoga Municipal Code, the governing body and Town Clerk are authorized to issue a permit which waives the Town's container restrictions as defined in the Town of Saratoga Municipal Code 5.08.210(4)

APPLICANT NAME: RIVIERA Motor Lodge c/o Kim Hytrek, GM

NAME OF EVENT: PLATTE RIVER WANDER

ADDRESS (City/State/Zip): 303 N. 1st St SARATOGA, WY

TELEPHONE NO. 307-326-5651

IF APPLICANT IS REPRESENTING AN ORGANIZATION, PLEASE PROVIDE THE FOLLOWING:

ORGANIZATION NAME: RIVIERA Motor Lodge

ORGANIZATION ADDRESS: AS ABOVE

ORGANIZATION TELEPHONE NO. SAME

IS THE APPLICANT THE CONTACT PERSON FOR THE EVENT: YES
If no, Please provide Name/Telephone Number and Address of contact person:

LOCATION OF EVENT: RIVIERA Motor Lodge BACK YARD

DATE(S) OF EVENT: July 2, 2023

PERMIT HOURS REQUESTED: 12 NOON to 10 PM

The undersigned hereby requests a waiver of the open container provisions pursuant to the Town of Saratoga Municipal Code 5.08.210(4) for the above listed event

Applicant Signature: Kim Hytrek Date: June 14, 2023

Approval

Date: _____

24 HOUR/DAILY ALCOHOLIC BEVERAGE SALES

PERMIT APPLICATION (W.S. 12-2-203, 12-4-502)

Item 11)

PERMIT VALID FOR ONLY ON-PREMISE SALES AND CONSUMPTION AT THE PERMITTED EVENT, NO PACKAGE SALES ALLOWED

To be completed by City/County Clerk

Date filed with clerk: ____/____/____	Local Permit #: _____
Permit Fee Per Day: \$ _____	(\$50.00 maximum fee per day)
Number of Days: _____	
Total Permit Fee: \$ _____	(Permit fee per day x number of days)
Permit Date: ____/____/____	through ____/____/____

Applicant: John Evans The Riviera Motor Lodge .com
Business/Trade Name (DBA): The Riviera Motor Lodge
Contact Person: Kim Hytrek Phone: (307) 326-5651
Address: 303 N. 1st St City: Saratoga State: WY Zip: 82331
Mailing Address: PO Box 1314 City: Saratoga State: WY Zip: 82331
Business Phone: (307) 326-5651 Email Address: Kim@therivieramotorlodge.com
Event Name: _____ Event Location: _____

FILING IN (CHOOSE ONLY ONE)		FILING AS (CHOOSE ONLY ONE)	
<input checked="" type="checkbox"/> CITY OF: <u>Saratoga</u>	<input checked="" type="checkbox"/> INDIVIDUAL	<input checked="" type="checkbox"/> CORPORATION	
<input checked="" type="checkbox"/> COUNTY OF: <u>Carbon</u>	<input type="checkbox"/> PARTNERSHIP	<input type="checkbox"/> LTD PARTNERSHIP	
	<input type="checkbox"/> LP/LLP	<input type="checkbox"/> ORGANIZATION	
	<input type="checkbox"/> LLC	<input type="checkbox"/> OTHER _____	
TYPE OF PERMIT (CHOOSE ONLY ONE)			
<input checked="" type="checkbox"/> MALT BEVERAGE PERMIT (W.S. 12-4-502(a)/W.S. 12-2-201(b)) Malt beverage permit applicants receiving anything of value (i.e. money, goods and or services from any industry representative must answer the following: (W.S. 12-5-402(a)) Nonprofit corporation under the laws of Wyoming? Yes <input type="checkbox"/> No <input type="checkbox"/> Tax Exempt Organization under the Internal Revenue Code? Yes <input type="checkbox"/> No <input type="checkbox"/> And has the applicant been in continuous operation for not less than two (2) years? Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> CATERING PERMIT (W.S. 12-4-502(b)) For currently licensed Retail or Resort license holders only	<input type="checkbox"/> MANUFACTURER'S OFF-PREMISE PERMIT (W.S. 12-2-203(g)(iii)) For the sale of the manufacturer's own Wyoming manufactured products only	
		<input type="checkbox"/> MALT BEVERAGE PERMIT FOR MICROBREWERIES (W.S. 12-4-415 (e)) For the sale of the microbrewery's own Wyoming brewed products only	
		<input type="checkbox"/> WINERY OFF-PREMISE PERMIT (W.S. 12-4-414(g)) For the sale of the winery's own Wyoming manufactured products only	

By filing this application, the applicant and their representatives agree to sell alcoholic beverages and operate under the requirements of all applicable Wyoming state and local laws and rules, and submit any required sales tax and reports.

Under penalty of perjury, and the possible revocation or cancellation of the permit, I swear the above stated facts, are true and accurate.

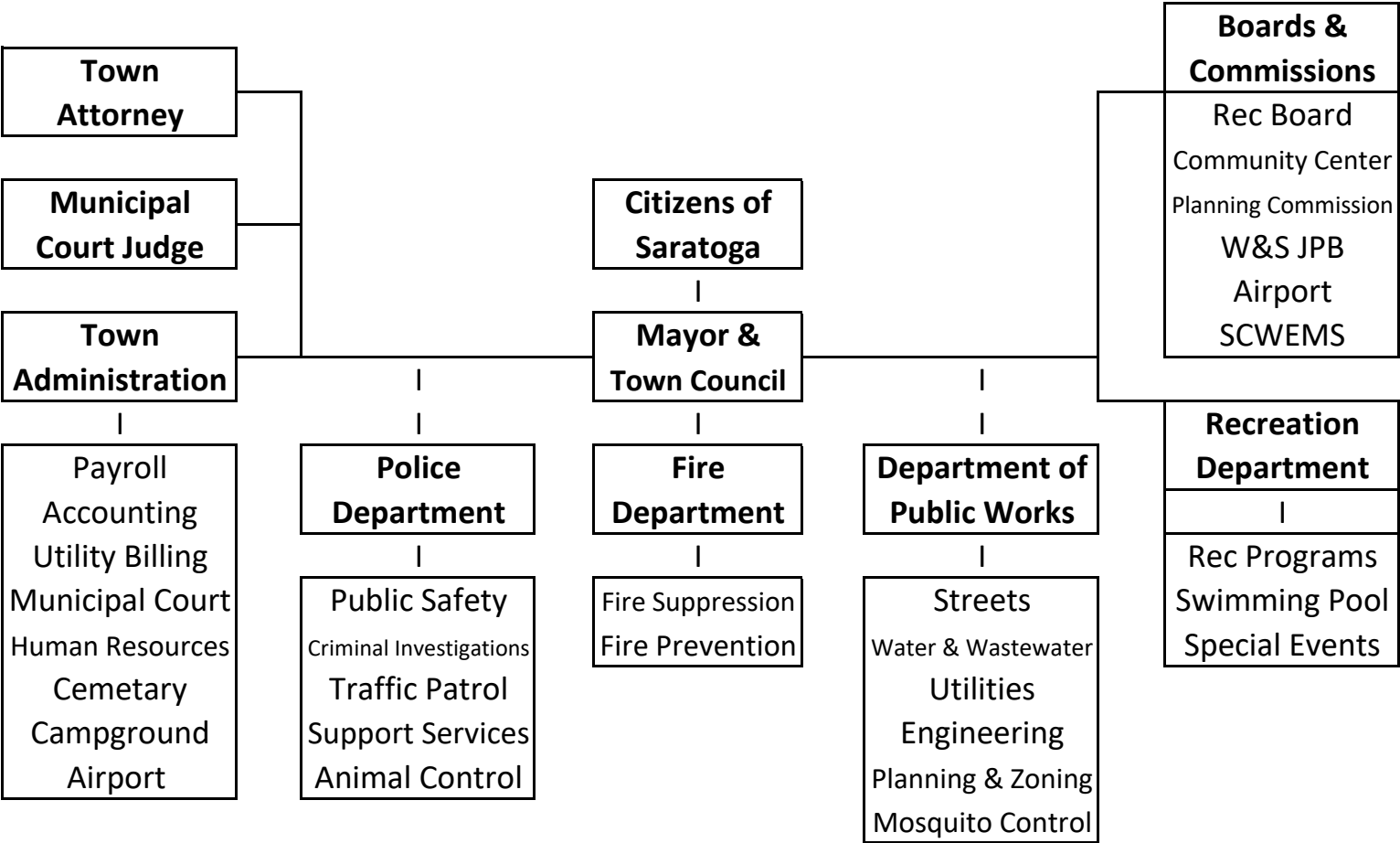
K. Hytrek KIM HYTREK, GM 6-8-23
Applicant Signature Printed Name Date

Signature of Licensing Authority Official

Date

Town of Saratoga Organizational Chart

The following chart shows how the Town of Saratoga is structured.



Saratoga

Payscale											
Grade	A	B	C	D	E	F	G	H	I	J	K
1	\$ 10.00	\$ 10.10	\$ 10.20	\$ 10.30	\$ 10.40	\$ 10.50	\$ 10.60	\$ 10.70	\$ 10.80	\$ 10.90	\$ 11.00
2	\$ 11.00	\$ 11.10	\$ 11.20	\$ 11.30	\$ 11.40	\$ 11.50	\$ 11.60	\$ 11.70	\$ 11.80	\$ 11.90	\$ 12.00
3	\$ 12.00	\$ 12.10	\$ 12.20	\$ 12.30	\$ 12.40	\$ 12.50	\$ 12.60	\$ 12.70	\$ 12.80	\$ 12.90	\$ 13.00
4	\$ 13.00	\$ 13.10	\$ 13.20	\$ 13.30	\$ 13.40	\$ 13.50	\$ 13.60	\$ 13.70	\$ 13.80	\$ 13.90	\$ 14.00
5	\$ 14.00	\$ 14.10	\$ 14.20	\$ 14.30	\$ 14.40	\$ 14.50	\$ 14.60	\$ 14.70	\$ 14.80	\$ 14.90	\$ 15.00
6	\$ 15.00	\$ 15.10	\$ 15.20	\$ 15.30	\$ 15.40	\$ 15.50	\$ 15.60	\$ 15.70	\$ 15.80	\$ 15.90	\$ 16.00
7	\$ 16.00	\$ 16.10	\$ 16.20	\$ 16.30	\$ 16.40	\$ 16.50	\$ 16.60	\$ 16.70	\$ 16.80	\$ 16.90	\$ 17.00
8	\$ 17.00	\$ 17.10	\$ 17.20	\$ 17.30	\$ 17.40	\$ 17.50	\$ 17.60	\$ 17.70	\$ 17.80	\$ 17.90	\$ 18.00
9	\$ 18.00	\$ 18.10	\$ 18.20	\$ 18.30	\$ 18.40	\$ 18.50	\$ 18.60	\$ 18.70	\$ 18.80	\$ 18.90	\$ 19.00
10	\$ 19.00	\$ 19.10	\$ 19.20	\$ 19.30	\$ 19.40	\$ 19.50	\$ 19.60	\$ 19.70	\$ 19.80	\$ 19.90	\$ 20.00
11	\$ 20.00	\$ 20.10	\$ 20.20	\$ 20.30	\$ 20.40	\$ 20.50	\$ 20.60	\$ 20.70	\$ 20.80	\$ 20.90	\$ 21.00
12	\$ 21.00	\$ 21.10	\$ 21.20	\$ 21.30	\$ 21.40	\$ 21.50	\$ 21.60	\$ 21.70	\$ 21.80	\$ 21.90	\$ 22.00
13	\$ 22.00	\$ 22.10	\$ 22.20	\$ 22.30	\$ 22.40	\$ 22.50	\$ 22.60	\$ 22.70	\$ 22.80	\$ 22.90	\$ 23.00
14	\$ 23.00	\$ 23.10	\$ 23.20	\$ 23.30	\$ 23.40	\$ 23.50	\$ 23.60	\$ 23.70	\$ 23.80	\$ 23.90	\$ 24.00
15	\$ 24.00	\$ 24.10	\$ 24.20	\$ 24.30	\$ 24.40	\$ 24.50	\$ 24.60	\$ 24.70	\$ 24.80	\$ 24.90	\$ 25.00
16	\$ 25.00	\$ 25.10	\$ 25.20	\$ 25.30	\$ 25.40	\$ 25.50	\$ 25.60	\$ 25.70	\$ 25.80	\$ 25.90	\$ 26.00
17	\$ 26.00	\$ 26.10	\$ 26.20	\$ 26.30	\$ 26.40	\$ 26.50	\$ 26.60	\$ 26.70	\$ 26.80	\$ 26.90	\$ 27.00
18	\$ 27.00	\$ 27.10	\$ 27.20	\$ 27.30	\$ 27.40	\$ 27.50	\$ 27.60	\$ 27.70	\$ 26.80	\$ 27.90	\$ 28.00
19	\$ 28.00	\$ 28.10	\$ 28.20	\$ 28.30	\$ 28.40	\$ 28.50	\$ 28.60	\$ 28.70	\$ 28.80	\$ 28.90	\$ 29.00
20	\$ 29.00	\$ 29.10	\$ 29.20	\$ 29.30	\$ 29.40	\$ 29.50	\$ 29.60	\$ 29.70	\$ 29.80	\$ 29.90	\$ 30.00
21	\$ 30.00	\$ 30.25	\$ 30.50	\$ 30.75	\$ 31.00	\$ 31.25	\$ 31.50	\$ 31.75	\$ 32.00	\$ 32.25	\$ 32.50
22	\$ 32.50	\$ 32.75	\$ 33.00	\$ 33.25	\$ 33.50	\$ 33.75	\$ 34.00	\$ 34.25	\$ 34.50	\$ 34.75	\$ 35.00
23	\$ 35.00	\$ 35.25	\$ 35.50	\$ 35.75	\$ 36.00	\$ 36.25	\$ 36.50	\$ 36.75	\$ 37.00	\$ 37.25	\$ 37.50
24	\$ 37.50	\$ 37.75	\$ 38.00	\$ 38.25	\$ 38.50	\$ 38.75	\$ 39.00	\$ 39.25	\$ 39.50	\$ 39.75	\$ 40.00
25	\$ 40.00	\$ 40.25	\$ 40.50	\$ 40.75	\$ 41.00	\$ 41.25	\$ 41.50	\$ 41.75	\$ 42.00	\$ 42.25	\$ 42.50
26	\$ 42.50	\$ 42.75	\$ 43.00	\$ 43.25	\$ 43.50	\$ 43.75	\$ 44.00	\$ 44.25	\$ 44.50	\$ 44.75	\$ 45.00
27	\$ 45.00	\$ 45.25	\$ 45.50	\$ 45.75	\$ 46.00	\$ 46.25	\$ 46.50	\$ 46.75	\$ 47.00	\$ 47.25	\$ 47.50
28	\$ 47.50	\$ 47.75	\$ 48.00	\$ 48.25	\$ 48.50	\$ 48.75	\$ 49.00	\$ 49.25	\$ 49.50	\$ 49.75	\$ 50.00
29	\$ 50.00	\$ 50.25	\$ 50.50	\$ 50.75	\$ 51.00	\$ 51.25	\$ 51.50	\$ 51.75	\$ 52.00	\$ 52.25	\$ 52.50

Payscale grade advancement will be based on yearly performance evaluations.									
Longevity Pay of \$1.00 will be paid at 5 Years, 10 Years, 15 Years, and 20 Years. Based on the full time status.									
Incentive pay of \$1.00 will be paid based on department certifications.									
\$3 increase for not taking health insurance. Waiver needs to be signed.									
Cost of Living Adjustment (COLA) will be figured in the chart when budget is approved for an increase.									
Grade 13-29 is for upper management.									
	Departments		Starting Wage Grade		Ending Wage Range				
	Recreation								
	Recreation Director		A-13 \$22.00		A-16 \$25.00				
	Open Gym Supervisor		A-1 \$10.00		A-2 \$11.00				
	Lifeguard		A-2 \$11.00		A-5 \$14.00				
	Pool Manager		A-6 \$15.00		A-9 \$18.00				
	Administration								
	Clerk		A-16 \$25.00		A-22 \$32.50				
	Treasurer		A-16 \$25.00		A-22 \$32.50				
	Assistant Clerk		A-9 \$18.00		A-13 \$22.00				
	Accounting Clerk		A-6 \$14.00		A-9 \$18.00				
	Custodian		A-3 \$12.00		A-9 \$18.00				
	Public Works								
	Public Works Director		A-26 \$42.50		A-29 \$50.00				
	Streets Supervisor		A-13 \$22.00		A-17 \$26.00				
	Streets Operator		A-8 \$17.00		A-13 \$22.00				
	W&S Supervisor		A-11 \$22.00		A-17 \$26.00				
	W&S Operator		A-8 \$17.00		A-13 \$22.00				
	Hot Pool Custodian		A-6 \$15.00						
	Police								
	Chief of Police		A-23 \$35.00		A-25 \$40.00				
	Lieutenant		A-19 \$28.00		A-22 \$32.50				
	Sergeant		A-16 \$25.00		A-19 \$28.00				
	Officer		A-12 \$21.00		A-14 \$23.00				
	Dispatcher		A-8 \$17.00		A-11 \$20.00				
	Kennel Technician		A-3 \$12.00						

SARATOGA

Administration Pay Scale 2023

Accounting Clerk

Step 1 - \$14/hr
 Step 2 - \$15/hr
 Step 3 - \$16/hr
 Step 4 - \$17/hr
 Step 5 - \$18/hr

Assistant Clerk

Step 1 - \$18/hr
 Step 2 - \$19/hr
 Step 3 - \$20/hr
 Step 4 - \$21/hr
 Step 5 - \$22/hr

Accounting & Assistant Clerks will advance based off their annual evaluation.

Clerk & Treasurer

Step 1 - \$25/hr
 Step 2 - \$27.50/hr
 Step 3 - \$29/hr
 Step 4 - \$30.50/hr
 Step 5 - \$32/hr

Clerk/Treasurer will advance based off their annual evaluation.

Cost of Living raises will be voted on each year by the Town Council during the budget session and given if approved.

Longevity pay:

5 years/\$1hr
 10 years/\$1hr
 15 years/\$1hr
 20 years/\$1hr

Incentive Pay

Advanced and Professional Certifications/\$1hr

Examples: CMC-Certified Municipal Clerk
 MMC-Master Municipal Clerk
 CPFA-Certified Public Finance Administrator
 ACPFA-Advance Certified Public Finance Administrator

ORDINANCE NO: 867

**AN ORDINANCE TO PROVIDE INCOME NECESSARY TO FINANCE THE 2023-2024
FISCAL BUDGET OF THE TOWN OF SARATOGA,
CARBON COUNTY, STATE OF WYOMING.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA,
CARBON COUNTY, WYOMING**

Section 1: The amount of general revenue necessary to be raised for municipal purposes and to meet current expenditures of the Town of Saratoga, Carbon County, State of Wyoming during the Fiscal Year July 1, 2023 to June 30, 2024 is hereby fixed at the suitable levy on the Town of Saratoga assessed valuation.

Section 2: That for the General Fund of said Town, there be levied a suitable tax of eight (8) mills on all real and personal property in the Town of Saratoga, subject to taxation for the purpose of raising the sum of a portion of the appropriation which includes other anticipated revenue charges and income for operation and maintenance of the General Fund.

Section 3: General Fund Anticipated Revenues and Income:

	Anticipated Revenues
Taxes	\$ 2,189,200.00
Licenses and Permits	\$ 97,050.00
Intergovernmental Revenue	\$ 357,600.00
Charges for Service	\$ 51,000.00
Fines and Forfeitures	\$ 20,000.00
Miscellaneous Revenues	\$ 261,650.00
Contributions and Transfers	\$ 699,000.00
Total Anticipated General Fund Revenues	\$ 3,675,500.00

Section 4: That for the Enterprise Funds of said Town, the following sums of money is hereby appropriated to defray the expenses from the General Fund for the appropriation of the total of the enterprise funds for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

	Anticipated Revenues
Impact Fund	\$ 440,000.00
Airport Fund	\$ 366,000.00
Water Fund	\$ 779,500.00
Sewer Fund	\$ 568,572.36
Weed & Pest	\$ 90,145.00
911	\$ 10,020.00
Specific Purpose Tax	\$ 55,000.00
Total Anticipated Enterprise Revenues	\$ 2,309,237.36

Section 5: Anticipated Expenses and Disbursements of the General Fund.

	Anticipated Expenditures
Town Hall Administration	\$ <u>818,910.00</u>
○ Salaries/payroll benefits	<u>278,526.40</u>
○ General expenses	<u>540,383.60</u>
Planning	\$ <u>263,090.00</u>
○ Salaries/payroll benefits	<u>20,340.00</u>
○ General expenses	<u>242,750.00</u>
Municipal Court	\$ <u>37,300.00</u>
○ Salaries/payroll benefits	<u>18,200.00</u>
○ General expenses	<u>19,100.00</u>
Police Department	\$ <u>1,121,725.00</u>
○ Salaries/payroll benefits	<u>940,000.00</u>
○ General expenses	<u>181,725.00</u>
Volunteer Fire Department	\$ <u>72,175.00</u>
○ Payroll benefits	<u>12,175.00</u>
○ General expenses	<u>60,000.00</u>
Street Department	\$ <u>604,400.00</u>
○ Salaries/payroll benefits	<u>382,200</u>
○ General expenses	<u>222,200</u>
Swimming Pool	\$ <u>90,000.00</u>
○ Salaries/payroll benefits	<u>50,850.00</u>
○ General expenses	<u>39,150.00</u>
Hot Pool	\$ <u>40,650.00</u>
○ Salaries/payroll benefits	<u>18,550.00</u>
○ General expenses	<u>22,100.00</u>
Saratoga Lake	\$ <u>14,500.00</u>
○ General expenses	<u>14,500.00</u>
Parks	\$ <u>153,600.00</u>
○ General expenses	<u>153,600.00</u>
Recreation Department	\$ <u>148,150.00</u>
○ Salaries/payroll benefits	<u>111,550.00</u>
○ General expenses	<u>36,600.00</u>
Community Center	\$ <u>250,000.00</u>
○ Salaries/payroll benefits	<u>185,000.00</u>
○ General expenses	<u>65,000.00</u>
Transfer to Reserves	\$ <u>0.00</u>
Total Anticipated Expenditures of the General Fund	\$ <u>3,675,500.00</u>

Total Excess Revenues above Expenditures of the General Fund: \$0.00

Section 6: Anticipated Expenses and Disbursements of Enterprise Funds.

	Anticipated Expenditures
Impact Funds	\$ <u>440,000.00</u>
○ Transfer to Reserves	<u>0.00</u>
Airport Fund	\$ <u>366,000.00</u>
○ General expenses	<u>82,800.00</u>
○ Capital Projects	<u>225,000.00</u>
○ Transfer to Reserves	<u>58,200.00</u>
Water Fund	\$ <u>779,500.00</u>
○ Salaries/payroll benefits	<u>182,500.00</u>
○ General expenses	<u>494,394.47</u>
Transfer to Reserves	<u>102,605.53</u>
Sewer Fund	\$ <u>568,572.36</u>
○ Salaries/payroll benefits	<u>182,500.00</u>
○ General expenses	<u>385,734.36</u>
○ Transfer to Reserves	<u>338.00</u>
Weed & Pest	\$ <u>90,145.00</u>
○ Weed -Salaries / payroll benefits	<u>17,250.00</u>
○ Pest – Salaries / payroll benefits	<u>8,445.00</u>
○ Weed control expenses	<u>5,400.00</u>
○ Pest control expenses	<u>59,050.00</u>
○ Transfer to Reserves	<u>0.00</u>
911 Funds	\$ <u>10,020.00</u>
Specific Purpose Tax	\$ <u>55,000.00</u>
○ Capital Projects	<u>55,000.00</u>
○ Transfer to Reserves	<u>0.00</u>
Total Anticipated Enterprise Expenditures	\$ <u>2,309,237.36</u>

Total Excess Revenues above Expenditures of the Enterprise Funds: \$0.00

Section 7: The Mayor of the Town of Saratoga, and the Town Clerk are hereby authorized and instructed to certify this ordinance and to make application to the Board of County Commissioners of Carbon County, Wyoming, for suitable levy to provide the Town of Saratoga with monies for general purposes, provided, however, that said levy shall not be in excess of eight (8) mills on the dollar.

PASSED, APPROVED AND ADOPTED THIS 20th day of June, 2023.

ATTEST:

Town of Saratoga

Clerk

Chuck Davis, Mayor

Passed

FIRST READING this 16th day of May, 2023

Passed

SECOND READING this 6th day of June, 2023

Passed

THIRD AND FINAL READING this 20th day of June, 2023

ATTESTATION

I, Marie Christen, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

TOWN CLERK

Solution Summary

Summary Maintenance Services Order Form

Customer: Town of Saratoga - Police Dept Bill To Address: PO Box 486 Saratoga, WY 82331-0486 Customer ID: VTWTOWSAR0001 Contact: Mike Morris Contact Phone: (307) 262-8316 National Account Manager: Austin Goodwin Email: agoodwin@convergeone.com	Quote #: SO-000752602 Quote Date: 4/13/2022 Quote Valid Until: 6/12/2022 Master Maintenance Agreement #: Region: Mountain SW Customer PO:
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Supported Sites Address, City, State, Zip	Sold To	Total Annual Price
110 E SPRING ST, SARATOGA, WY, 82331		\$7,585.43

The term of this contract is for 12 months.	Total Annual Payment	\$7,585.43
Contract Term Date: 8/1/2022-7/31/2023	Total Value for this MSO	\$7,585.43

This Order shall be subject to the following terms and conditions the master agreement entered into by Customer with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), subject to the provisions of Attachment A. In the event of a conflict between the terms and conditions in the Legacy Master Agreement and this Order, the order of precedence shall be as follows: (i) this Order and Attachment A (together with any other applicable supporting document(s)), and (ii) the main body of the Legacy Master Agreement.

This Solution Summary summarizes the documents(s) that are attached hereto, and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "ConvergeOne" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/>. If Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.convergeone.com/online-general-terms-and-conditions/>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

For the purchase of Maintenance Services, C1 will determine the start date for the Maintenance Services upon C1's acceptance of the applicable Order.

The pricing on this Order is based on the port and item counts provided to C1. If the actual quantities of ports that are maintained at the inception of this Order vary by more than five percent (5%) from the port count that had been provided to C1, and/or there is a discovery of additional items, C1 reserves the right to adjust the pricing for this Order to reflect the actual quantities being maintained.

In some cases, the Maintenance Services ordered hereunder (and the associated billing) may commence during the applicable Product warranty period. C1, at its discretion, may perform a true-up on a quarterly basis to reconcile future billing on any items that have been added (activated) or removed (deactivated) during the previous period.

Special Comment to Solution Summary:

Attachment A

LIMITATIONS OF LIABILITY

Notwithstanding any contrary provisions contained the in Legacy Master Agreement, ConvergeOne and Customer acknowledge and agree to the following:

(a) Customer acknowledges that the Services may not function properly: (i) during any disruption of power at the Customer's location; (ii) during any disruption of internet connectivity to the Customer's location; (iii) during any period in which the Customer's VoIP telephony service provider or Local Exchange carrier has cancelled or suspended delivery of services to Customer for any reason (including suspension or cancellation for failure to pay or other default); (iv) during any period of Service outage or failure beyond ConvergeOne's reasonable control (including natural disasters, wide-spread telephony or Internet network failures or a service failure of ConvergeOne or its third party suppliers); (v) if Customer's equipment fails to function, is not properly configured or is defective.

(b) SHOULD CUSTOMER, OR ANY PARTY CLAIMING TO HAVE IN ANY WAY RELIED UPON THE SERVICES, SUFFER ANY LOSS, DAMAGE, COST OR EXPENSE FROM ITS USE, OR OPERATION OF THE SERVICES, THEN THE MAXIMUM AGGREGATE AMOUNT OF LIABILITY OF CONVERGEONE, ITS OFFICERS, EMPLOYEES AND AGENTS WILL BE LIMITED TO THE AMOUNT OF FEES PAID OR PAYABLE TO CONVERGEONE BY CUSTOMER DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE FIRST ACT GIVING RISE TO LIABILITY FOR THE SERVICES THAT CAUSED OR ALLEGEDLY CAUSED SUCH LOSS, DAMAGE, COST OR EXPENSE. IN NO EVENT SHALL CONVERGEONE BE LIABLE OR OBLIGATED IN ANY MANNER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, COLLATERAL, CONSEQUENTIAL, STATUTORY, OR PUNITIVE DAMAGES. THE LIABILITIES LIMITED HEREIN APPLY: (i) TO LIABILITY FOR NEGLIGENCE; (ii) REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, EQUITY, TORT, OR OTHERWISE (INCLUDING BREACH OF WARRANTY AND STRICT LIABILITY IN TORT); (iii) EVEN IF CONVERGEONE IS INFORMED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES OCCURRING AND EVEN IF SUCH DAMAGES WERE FORESEEABLE; AND (iv) EVEN IF CUSTOMER'S REMEDIES FAIL OF THEIR ESSENTIAL PURPOSE. THIS LIMITATION IS SEPARATE AND INDEPENDENT OF ANY OTHER REMEDY LIMITATIONS AND SHALL NOT FAIL IF SUCH OTHER LIMITATION OR REMEDY FAILS. IF APPLICABLE LAW LIMITS THE APPLICATION OF THE PROVISIONS HEREIN, CONVERGEONE'S LIABILITY WILL BE LIMITED TO THE MAXIMUM EXTENT PERMISSIBLE. THESE PROVISIONS WILL NOT CREATE ANY THIRD-PARTY BENEFICIARY RIGHTS OR BENEFITS TO PARTIES OTHER THAN CUSTOMER.

ACCEPTED BY:

BUYER: _____	DATE: _____	SELLER: _____	DATE: _____
TITLE: _____		TITLE: _____	

Supported Site Details Appendix

Customer	Town of Saratoga - Police Dept	Quote #	SO-000752602
Customer ID	VTWTOWSAR0001	Quote Date	4/13/2022

This Supported Site Details Appendix provides an itemized list of the Products and Price for each Supported Site included in the Summary Maintenance Services Order Form. Each Supported Site detail below is considered a separate Order Form under the Agreement.

Site Detail					
Address, City, State, Zip		Sold To	Address Code		Total Annual Price
110 E SPRING ST, SARATOGA, WY, 82331			SHIP3		\$7,585.43
Qty	Product #	Description	Coverage	Annual Unit Price	Total Annual Price
1	VTWHCH-MON-911	C1 E911 Monitoring Services Comment: C1 Monitoring Services for 911 Comment: Town of Saratoga CSC Monitoring & Support. This is a 1 YR Renewal of 911 Managed Service we have provided for 1 year. 24/7/365 support for monitoring and CSC support with 2 Hr. response for Severity 1 Tickets, 4 Hr. response for Severity 2 Tickets. Existing monitoring in place today. Support by the existing 911 Field Technicians in Wyoming. Contract Term Date: 8/1/2022-7/31/2023		\$7,585.43	\$7,585.43
Total Annual Price					\$7,585.43
Total Value for Site					\$7,585.43

Solution Summary

Summary Maintenance Services Order Form

Customer: Town of Saratoga - Police Dept Bill To Address: PO BOX 486 SARATOGA, WY 82331 Customer ID: VTWOWSAR0001 Contact: Mike Morris Contact Phone: 3072628316 National Account Manager: Austin Goodwin Email: agoodwin@convergeone.com	Quote #: SO-000842853 Quote Date: 5/23/2023 Quote Valid Until: 7/22/2023 Master Maintenance Agreement #: Region: Mountain SW Customer PO:
---	--

Supported Sites Address, City, State, Zip	Sold To	Total Annual Price
110 E SPRING ST, SARATOGA, WY, 82331		\$7,812.99
The term of this contract is for 36 months.	Total Annual Payment	\$7,812.99
Contract Term Date: 8/1/2023-7/31/26	Total Value for this MSO	\$23,438.97

This Order shall be subject to the following terms and conditions the master agreement entered into by Customer with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), subject to the provisions of Attachment A. In the event of a conflict between the terms and conditions in the Legacy Master Agreement and this Order, the order of precedence shall be as follows: (i) this Order and Attachment A (together with any other applicable supporting document(s)), and (ii) the main body of the Legacy Master Agreement.

This Solution Summary summarizes the documents(s) that are attached hereto, and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "ConvergeOne" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/>. If Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.convergeone.com/online-general-terms-and-conditions/>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

For the purchase of Maintenance Services, C1 will determine the start date for the Maintenance Services upon C1's acceptance of the applicable Order.

For Maintenance Services or Managed Services that are provided for a term that exceeds twelve (12) months or are subject to renewal for any successive term(s), the Price shall be subject to annual increase as follows: upon completion of the first year of the term, the Price specified in a Solution Summary, Maintenance Services Order Form, or Statement of Work (as applicable) is subject to automatic annual increase by the lesser of: (A) five percent (5%), or (B) the CPI Adjustment (as defined below). The "CPI Adjustment" is a percentage equal to the amount of the increase in the unadjusted Consumer Price Index for all Urban Consumers as published in the Summary Data from the Consumer Price Index News Release by the Bureau of Labor Statistics, U.S. Department of Labor ("CPI"), reported in the month immediately preceding the month of completion of each annual period during the current term or renewal term (the "Current Period CPI") from the CPI reported for the same month twelve (12) months prior (the "Previous Period CPI"). The CPI Adjustment is calculated by: (1) subtracting the Previous Period CPI from the Current Period CPI to obtain the amount of the "Index Point Change", and (2) dividing the Index Point Change by the Previous Period CPI and multiplying that amount by 100.

Documents #: OP-000743394
SO-000842853Solution Name: Renewal - MS E911 Renewal
7/31/23-36 Month TermCustomer: Town of Saratoga - Police
Dept

The pricing on this Order is based on the port and item counts provided to C1. If the actual quantities of ports that are maintained at the inception of this Order vary by more than five percent (5%) from the port count that had been provided to C1, and/or there is a discovery of additional items, C1 reserves the right to adjust the pricing for this Order to reflect the actual quantities being maintained.

In some cases, the Maintenance Services ordered hereunder (and the associated billing) may commence during the applicable Product warranty period. C1, at its discretion, may perform a true-up on a quarterly basis to reconcile future billing on any items that have been added (activated) or removed (deactivated) during the previous period.

Special Comment to Solution Summary:Attachment A**LIMITATIONS OF LIABILITY**

Notwithstanding any contrary provisions contained the in Legacy Master Agreement, ConvergeOne and Customer acknowledge and agree to the following:

(a) Customer acknowledges that the Services may not function properly: (i) during any disruption of power at the Customer's location; (ii) during any disruption of internet connectivity to the Customer's location; (iii) during any period in which the Customer's VoIP telephony service provider or Local Exchange carrier has cancelled or suspended delivery of services to Customer for any reason (including suspension or cancellation for failure to pay or other default); (iv) during any period of Service outage or failure beyond ConvergeOne's reasonable control (including natural disasters, wide-spread telephony or Internet network failures or a service failure of ConvergeOne or its third party suppliers); (v) if Customer's equipment fails to function, is not properly configured or is defective.

(b) SHOULD CUSTOMER, OR ANY PARTY CLAIMING TO HAVE IN ANY WAY RELIED UPON THE SERVICES, SUFFER ANY LOSS, DAMAGE, COST OR EXPENSE FROM ITS USE, OR OPERATION OF THE SERVICES, THEN THE MAXIMUM AGGREGATE AMOUNT OF LIABILITY OF CONVERGEONE, ITS OFFICERS, EMPLOYEES AND AGENTS WILL BE LIMITED TO THE AMOUNT OF FEES PAID OR PAYABLE TO CONVERGEONE BY CUSTOMER DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE FIRST ACT GIVING RISE TO LIABILITY FOR THE SERVICES THAT CAUSED OR ALLEGEDLY CAUSED SUCH LOSS, DAMAGE, COST OR EXPENSE. IN NO EVENT SHALL CONVERGEONE BE LIABLE OR OBLIGATED IN ANY MANNER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, COLLATERAL, CONSEQUENTIAL, STATUTORY, OR PUNITIVE DAMAGES. THE LIABILITIES LIMITED HEREIN APPLY: (i) TO LIABILITY FOR NEGLIGENCE; (ii) REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, EQUITY, TORT, OR OTHERWISE (INCLUDING BREACH OF WARRANTY AND STRICT LIABILITY IN TORT); (iii) EVEN IF CONVERGEONE IS INFORMED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES OCCURRING AND EVEN IF SUCH DAMAGES WERE FORESEEABLE; AND (iv) EVEN IF CUSTOMER'S REMEDIES FAIL OF THEIR ESSENTIAL PURPOSE. THIS LIMITATION IS SEPARATE AND INDEPENDENT OF ANY OTHER REMEDY LIMITATIONS AND SHALL NOT FAIL IF SUCH OTHER LIMITATION OR REMEDY FAILS. IF APPLICABLE LAW LIMITS THE APPLICATION OF THE PROVISIONS HEREIN, CONVERGEONE'S LIABILITY WILL BE LIMITED TO THE MAXIMUM EXTENT PERMISSIBLE. THESE PROVISIONS WILL NOT CREATE ANY THIRD-PARTY BENEFICIARY RIGHTS OR BENEFITS TO PARTIES OTHER THAN CUSTOMER.

ACCEPTED BY:

BUYER: _____ DATE: _____ SELLER: _____ DATE: _____

TITLE: _____ TITLE: _____

Supported Site Details Appendix

Customer	Town of Saratoga - Police Dept	Quote #	SO-000842853
Customer ID	VTWTOWSAR0001	Quote Date	5/23/2023

This Supported Site Details Appendix provides an itemized list of the Products and Price for each Supported Site included in the Summary Maintenance Services Order Form. Each Supported Site detail below is considered a separate Order Form under the Agreement.

Site Detail					
Address, City, State, Zip		Sold To	Address Code		Total Annual Price
110 E SPRING ST, SARATOGA, WY, 82331			SHIP3		\$7,812.99
Qty	Product #	Description	Coverage	Annual Unit Price	Total Annual Price
1	VTWHCH-MON-911	C1 E911 Monitoring Services Comment: C1 Monitoring Services for 911 Comment: Town of Saratoga CSC Monitoring & Support. This is a 1 YR Renewal of 911 Managed Service we have provided for 1 year. 24/7/365 support for monitoring and CSC support with 2 Hr. response for Severity 1 Tickets, 4 Hr. response for Severity 2 Tickets. Existing monitoring in place today. Support by the existing 911 Field Technicians in Wyoming. Contract Term Date: 8/1/2023 -7/31/2024		\$7,812.99	\$7,812.99
Total Annual Price					\$7,812.99
Total Value for Site					\$23,438.97

Resolution No. 2023-12

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE GRANT/LOAN GRANT/LOAN PROGRAM ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING,

FOR THE PURPOSE OF

2023 Patrick Leahy Bulletproof Vest Partnership (BVP) Grant

(TITLE AND PUROSE OF PROJECT)

WITNESSETH

WHEREAS, the Governing Body for the TOWN OF SARATOGA,

desires to participate in the: 2023 Patrick Leahy Bulletproof Vest Partnership (BVP) Grant to assist in financing this project; and (NAME OF GRANT/LOAN PROGRAM)

WHEREAS, the Governing Body for the TOWN OF SARATOGA, CARBON COUNTY, WY recognizes the need for the project; and

WHEREAS, the 2023 Patrick Leahy Bulletproof Vest Partnership (BVP) Grant (NAME OF GRANT/LOAN PROGRAM) program requires that certain criteria be met, as described in the 2023 Patrick Leahy Bulletproof Vest Partnership (BVP) Grant Rules and Regulations (NAME OF GRANT PROGRAM)

governing the program, and to the best of our knowledge this application meets those criteria; and, NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING,

that a grant application in the amount of Unknown

be submitted to 2023 Patrick Leahy Bulletproof Vest Partnership (BVP) Grant (NAME OF GRANT/LOAN PROGRAM) for consideration to assist in funding

2023 Patrick Leahy Bulletproof Vest Partnership (BVP) Grant (NAME OF PROJECT)

BE IT FURTHER RESOLVED, that

Mike Morris and Tyler Christen (NAME & TITLE OF PERSONS)

are hereby designated as the authorized representatives of the TOWN OF SARATOGA to act on behalf of the Governing Body on all matters relating to this grant or loan application.

PASSED, APPROVED AND ADOPTED THIS Date

Signature Printed CHUCK DAVIS, MAYOR, TOWN OF SARATOGA

Attest: Signature Printed MARIE CHRISTEN, TOWN CLERK

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: <u>Amber Waldron</u>	Organization: <u>Saratoga Recreation Commission</u>
Address: <u>PO Box 1350</u>	Address:
City/State/Zip <u>Saratoga NY 82331</u>	City/State/Zip <u>Saratoga NY 82331</u>
Phone: _____ Cell: <u>307-321-7667</u> e-mail: <u>amberwaldron@carbonny.com</u>	Phone: _____ Cell: <u>reach me @ 307-321-7667</u> e-mail: <u>reach me at amberwaldron@carbonny.com</u>
Date of the Event: <u>6/17/23</u> modify to June 24	Start Time for Event: <u>5:00 pm</u>
Location of Event: <u>Town of Saratoga pool & parking lot</u>	End Time for Event: <u>9:00 pm</u>

Please check one: 300 E. Walnut Ave., Saratoga, NY

☐ SMALL EVENT – less than 49 participants

☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

Kick off to summer themed community party / luau. We plan to have decorations, music, food in the parking lot in front of the pool and on the deck area inside the pool enclosure.

Use additional sheet if necessary.

Location of the event(please be specific)

Town of Saratoga pool and parking lot in front of the pool

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: approx 150

Approximate number of support staff/volunteers: 10-15

Number of vehicles anticipated and parking requirements: 50 - attendees can utilize the back of the parking lot and the street/dirt areas across from the river

Will town property be used for this event: yes

☒ yes ☐ no (if yes, please explain fully)

Town pool and parking lot at front of the pool

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: None

- What parking plan have you in place: attendees can park in the back of the parking lot and in the dirt lot across from the river

- What services do you require from the Police Department or DPW? : increased patrol in that area during the event - we would welcome the local law enforcement to attend

- What are your security plans: : local law enforcement

- What services are required from the Fire Department? : None

- What services are required from the Planning Commission? : None

- What plans have you made for garbage containment and removal? trash cans and the town's dumpster in the parking lot

- What plans have you made for sanitary control/portable toilets?: pool bathrooms can be used

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: We will have food trucks and free food

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

No alcohol will be allowed or served

- Liquor Liability insurance to be required as described in Special Events Conditions #5. N/A

- Any other request by applicant: : None

- Name of persons who will be "in charge" at the site/activity: : Amber Waldron, Danny Bureau, Kathy Beck

On-site

Manager: Amber Walden
 Home Phone: _____ Cell Phone: 301-321-7667
 Alternate On-site Manager _____
 Home Phone: _____ Cell Phone: _____

Insurance Information: (if applicable)

Name of Insurance _____
 Company: N/A
 Address: _____
 Phone Number: _____
 Contact Person: _____
 Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: N/A
 Street Address: _____
 City/State/Zip: _____
 Fax Number: _____
 Phone: _____

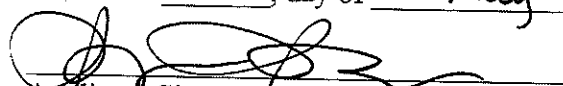
Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 3rd, day of May, 20 23


 Applicant Signature

What other agencies or groups have you contacted?
Have you received Applications from these agencies for your event (IF APPLICABLE)?
Please circle applicable agencies and attach a copy of the Application.

- Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- Zoning and Planning Officer – (events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use – crowd control)
- Wyoming Highway Department –(parades or use of Highway 130/230)

**TOWN OF SARATOGA
 SPECIAL EVENTS SIGN OFF SHEET**

Proposed Special Event: Pool party - Kick off to Summer Wav

Date of Special Event: 6/17/23

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Planning Commission

Approved: _____ Date: _____
 Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. / Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
2. / Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
3. / Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
4. / Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.
5. / In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.
6. / Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. 2 Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. 2 Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. 2 Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. 2 Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. 2 Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. 2 If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. 2 The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. 2 Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

Mayor /Clerk

Date: _____



Saratoga, WY
 204 S 1st St
 Saratoga, Wyoming 82331
 Phone: 307-326-5256
 Fax: 307-326-8791

Quote
 Item 18)

253620
06/15/2023

Quote No
Quote Date

Expiration Date 07/15/2023
Customer 3073268335
Contact Name MARK JONES
Contact Number
Job
Your Ref
Delivery By 06/15/23
Taken By Brittany Fagan
Sales Rep House Account

Invoice Address
TOWN OF SARATOGA P.O. BOX 486 SARATOGA, Wyoming, 82331

Delivery Address
TOWN OF SARATOGA P.O. BOX 486 SARATOGA, Wyoming, 82331



Special Instructions

Notes

Line	Product Code	Description	Qty/Footage	Price	UOM	Total
1	4858O	4X8X5/8 OSB	25 ea	19.99	ea	499.75
2	3101573	HURR/SEISMIC ANCHOR TZ DBL PL (D)	60 ea	0.89	ea	53.40
3	306PRS	3/0 6PAN STL RH 4-9/16 S/BORE	3 ea	452.29	ea	1,356.87
4	zz_SOITEM_107716	2/6 steel door 6 panel right hand double bore	1 ea	512.60	ea	512.60
5	150N10	JOIST HANGER NAILS LB	50 LB-1	3.29	LB-1	164.50
6	2608F	2X6-08 #2&BTR/SPF/HEM FIR 60/8	60 ea	8.64	ea	518.40
Rafter for ballfield						

Please review carefully! This is an estimate only and not a guarantee that the items listed will finish this project or meet local building codes. Due to unpredictable market conditions, we reserve the right to change the prices at anytime without notice.

Total Amount	\$3,105.52
Sales Tax 6.00%	\$0.00
Quote Total	\$3,105.52

Buyer _____ Date _____

Invoice



Town of Saratoga
PO Box 486
Saratoga, WY 82331

June 08, 2023

Invoice No: 220036 - 15

Due Date: July 08, 2023

Project Manager: Joshua Morris

Project: 220036 Town of Saratoga-Spring Street Water Line

Professional Services from May 01, 2023 to May 31, 2023

Phase: 80 Construction Administration

Professional Personnel

	Hours	Rate	Amount	
Koch, Connor	83.25	105.00	8,741.25	
Morris, Joshua	26.00	175.00	4,550.00	
Serna, Bonnie	.75	90.00	67.50	
Smiley, Ryan	17.75	140.00	2,485.00	
Stowe, Logan	12.75	115.00	1,466.25	
Totals	140.50		17,310.00	
Total Labor				17,310.00

Reimbursable Expenses

Meals	26.84	
Per Diem - Lodging	203.37	
Per Diem	287.00	
Total Reimbursables	517.21	517.21

Unit Billing

Mileage	7,317.0 Miles @ 0.75	5,487.75	
Total Units		5,487.75	5,487.75
Total this Phase			\$23,314.96

Phase: 90 Closeout

Professional Personnel

	Hours	Rate	Amount	
Ivers, Mike	3.50	100.00	350.00	
Koch, Connor	10.00	105.00	1,050.00	
Totals	13.50		1,400.00	
Total Labor				1,400.00
Total this Phase				\$1,400.00
Total this Invoice				\$24,714.96

	Current	Prior	Total	Received	A/R Balance
Billings to Date	24,714.96	268,874.73	293,589.69	268,874.73	24,714.96

LD's ~~at~~ pay's This Bill 51-533-724



VAN DIEST SUPPLY COMPANY

PO Box 610
Webster City, IA 50595-0610
Main Office: 515-832-2366 Place Orders: 800-223-0988

RECEIVED

JUN 03 2023

Invoice Number	46	Item 21)
Invoice Date	5/31/23	
Customer Number	48132300	

Area: 37-LAKE

Clk: 8

Sold

To:

TOWN OF SARATOGA WATER DEPT
PO BOX 486
SARATOGA WY 82331-0486

Shipped To:

TOWN OF SARATOGA WATER DEPT
303 SOUTH RIVER
SARATOGA WY 82331

Customer Order No.		Terms	Date Shipped	Route		Shipped From	Reference
		NET JUN 30, 2023	5/26/23	VAN DIEST DELIVER		CHEYENNE, WY	027896
Product No.	Size	Description	Quantity	Unit	Unit Price	Amount	
1896	55GAL	BIOMIST 3 + 15 ORDER NO 19373	110	GAL	90.850	9,993.50	

THANK YOU FOR THIS ORDER

Massey to Supplies

NET JUN 30, 2023

PLEASE SEND CHECK TO ARRIVE BY DUE DATE

9,993.50

A service charge of 1.5%/month will be added on past due accounts. This is an 18% annual rate.

Please tear off and return this portion with your payment to:
Van Diest Supply Company--PO Box 610--Webster City, IA 50595-0610
TOWN OF SARATOGA WATER DEPT
SARATOGA, WY

Invoice #: 46510
Invoice Date: 5/31/23
Customer #: 48132300

NET 6/30/23

9,993.50

76



Saratoga, WY
 204 S 1st St
 Saratoga, Wyoming 82331
 Phone: 307-326-5256
 Fax: 307-326-8791

To Council

Quote

Item 22)

253620
06/15/2023

Quote No
Quote Date

Expiration Date 07/15/2023
Customer +8500

Contact Name
Contact Number
Job
Your Ref
Delivery
Taken By
Sales Rep

By 06/15/23
 Brittany Fagan
 House Account

Invoice Address
Cash Saratoga, WY Branch 204 s 1st street, Wyoming

Delivery Address
Cash Saratoga, WY Branch 204 s 1st street, Wyoming



Page 1 of 1

Special Instructions	Notes

Line	Product Code	Description	Qty/Footage	Price	UOM	Total
1	4858O	4X8X5/8 OSB	25 ea	19.99	ea	499.75
2	3101573	HURR/SEISMIC ANCHOR TZ DBL PL (D)	60 ea	0.89	ea	53.40
3	306PRS	3/0 6PAN STL RH 4-9/16 S/BORE	3 ea	452.29	ea	1,356.87
4	zz_SOITEM_107716	2/6 steel door 6 panel right hand double bore	1 ea	512.60	ea	512.60

Please review carefully! This is an estimate only and not a guarantee that the items listed will finish this project or meet local building codes. Due to unpredictable market conditions, we reserve the right to change the prices at anytime without notice.

Buyer _____ Date _____

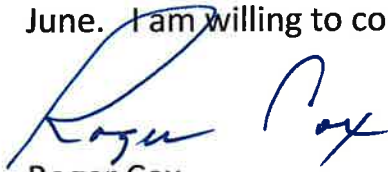
Total Amount	\$2,422.62
Sales Tax 6.00%	\$145.36
Quote Total	\$2,567.98

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Town of Saratoga
Saratoga Town Council

June 14, 2023

My term on the Saratoga/Carbon County Joint Powers Board expires at the end of June. I am willing to continue on the board if you choose.

A handwritten signature in blue ink, appearing to read "Roger Cox", is written over the printed name.

Roger Cox

P.O. Box 904

Saratoga, WY 82331

307-329-6119

cox.saratoga@gmail.com

Matt Baker
1006 S Veteran Street
Saratoga, WY 82331
mattdbaker.131@gmail.com
307-262-9601

May 5, 2023

Chuck Davis
Mayor
Saratoga, WY

Mayor Davis:

During our recent conversation on April 28th, you mentioned if I was interested in serving on the Saratoga Planning Commission. After some thought, I am submitting this Letter of Interest for a position on the commission if there is still an opening.

I have been a full time resident of Saratoga for two years and a land property owner in Carbon County since 2014. My education was obtained at the University of Wyoming and I have been in Wyoming for close to forty years. Since my retirement as a Senior Petroleum Engineer for the Federal Government I have been renovating my house on Veteran St for the past two years.

My work experience as a petroleum engineer involved design analysis and approval of all aspects of oil and gas operations on public lands in accordance with the Code of Federal Regulations (CFRs). Other experience involved reviewing and making final decisions regarding oil and gas operators and the enforcement of the CFRs, instructing petroleum engineers and oil and gas inspectors at the local and national level on the CFRs, and federal contract administration.

This experience may lend itself to the oversight and decisions the planning commission makes on matters brought forth by the public regarding Saratoga Town Codes and Ordinances.

Thank you for your time and consideration.

Sincerely,



Matt Baker

June 7, 2023

Dear Mayor, Council, and Recreation Commission,

It is with a very heavy heart that I tender my resignation effective immediately. It has been a great pleasure serving on this board since 2016. I have truly enjoyed being a part of new programs, the betterment of others, and helping create new events, as ensuring there are activities is something that I strongly believe in. Unfortunately, the board is moving in a direction that I cannot comfortably be a part of any longer. Thank you for allowing me to serve on this board for the last 7 years.

Sincerely,



Abby Raymer

Airport



[VIEW IMAGE](#)
[VIEW VIDEO](#)
[CONTACT US](#)



ARIENS

Deluxe 30 306CC 30-in Two-Stage Electric Start Gas Snow Blower with Heated Handles and Headlight

4.7 (287) [Write a review](#)

\$1,899.00

Online price. In-store price & availability may vary.

Assembly required. Please contact [your local store](#) for assembly availability charges.

SHOP LOCAL STORES

Select a store near you to shop your independently owned local store.

[FIND A STORE](#)

Description

The Ariens Deluxe 30 in 2-stage snow blower has all the power you need for your biggest snow clearing jobs. It has user friendly features like hand warmers, electric start, auto turn easy steering and remote chute control. All steel construction for years of dependable operation.

- Ariens Deluxe Two-Stage gas snow blower features a 30-in clearing width, perfect for heavy, wet snow on large areas.
- 306Cc engine offers the power and performance to take on the toughest winters and starts easily with the push of a button.
- 14-In steel auger allows you to move fast and efficiently through snow, and skid shoes make it easy to use on unpaved surfaces.
- Self-propelled drive with 6 forward and 2 reverse speeds and Auto-Turn steering gives you precise, effortless control and versatility in winter conditions.
- Crank chute control with 200° rotation allows you to adjust discharge direction without stopping.
- 16-In directional tires offer superior traction for easy maneuverability.
- In-dash headlight provides visibility in low-light conditions, and heated handles ensure warmth and comfort while working.
- Dual-handle interlock system maintains operator safety while allowing for easy chute and speed adjustments.
- All-steel construction and heavy-duty top-loaded, cast-iron gear case provide durability and longevity (5-year warranty).

Specifications

SKU:	194539
Clearing Width (in.):	30 - 34
Weight:	299.000000
UPC:	00751058040677
Country of Origin:	US
Package Width:	34.0
Package Length:	50.0
Package Height:	34.0
Model Number:	921047
Brand:	Ariens
Assembled Width:	32.4
Assembled Length:	58.3
Assembled Height:	45.5
Manufacturer Name:	ARIENS COMPANY

Item 29)



ARIENS

2-Stage Snow Blower Cab Kit, Black

Item 29)

(0) [Write a review](#)**\$206.99**

Online price. In-store price & availability may vary.

SHOP LOCAL STORES

Select a store near you to shop your independently owned local store

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SKU: 195360 | Model # 721026



Description

Keep the elements at bay when clearing your drive of the previous night's snow fall. This cab kit enclosure offers front, side and top protection while operating your snow blower. It attaches to any Ariens Two-Stage snow blower to provide the operator protection from wind and snow blow back. The heavy duty construction is backed by a two-year consumer warranty

- Ariens snow blower cab kit protects the operator from snow and wind
- Constructed with a steel frame
- Installation is easy with a special clamp for quick assembly
- Open front for easy chute control access

Specifications

SKU:	195360
Weight:	19.000000
UPC:	00751058038407
Country of Origin:	CN
Package Width:	6.0
Package Length:	12.0
Package Height:	5.0
Model Number:	721026
Brand:	Ariens
Assembled Width:	24.0
Assembled Length:	28.0
Assembled Height:	25.2
Manufacturer Name:	ARIENS COMPANY