



TOWN COUNCIL REGULAR MEETING SEPTEMBER 03, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Fluty __Councilman Barkhurst

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- [3\)](#) Minutes from August 20, 2024 meeting

APPROVAL OF THE BILLS

- 4) Deposits - \$354,364.35
- [5\)](#) Accounts Payable - \$86,885.61
- 6) Transmittals - \$23,431.50
- 7) Payroll - \$47,840.24

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) Special Event Application - Fall Festival - Sophia Borg
- 9) Leslie Jefferson - Carbon County Visitors' Council - Destination Development Grant
- 10) Fran Payne-Rogers - American Legion Auxiliary

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 11) Joan Evans - WGIF
- [12\)](#) WAM Voting Delegate for 2025 Winter Workshop

Police Department

Fire Department

Recreation Department

Next meeting is September 9, 2024 at 6:00 PM at the Town Hall Council Chambers

Department of Public Works

[13\)](#) Never Forget Park - Curb Bid

[14\)](#) CWSRF Sewer Application Task Order

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is September 11, 2024 at 5:30 PM at the PVCC

Planning Commission

Next meeting is September 10, 2024 at 5:30 PM at the Town Hall Council Chambers

[15\)](#) STAMP Plan - Resolution 2024-7

Community Center Joint Powers Board

Next meeting is September 9, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is September 9, 2024 at 6:00 PM at the Town Hall Council Chambers

Community Center Joint Powers Board

Next meeting is September 9, 2024 at 4:30 PM at the PVCC

South Central Wyoming Emergency Medical Services Board

Next meeting is September 16, 2024 at 6:00 PM at Saratoga Ambulance Barn

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, SEPTEMBER 17, 2024 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING AUGUST 20, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Chuck Davis called the meeting to order at 6:00 PM.

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Fluty __Councilman Barkhurst
All members of council were present.

APPROVAL OF THE AGENDA

Motion was made to approve agenda for Aug 20, 2024 by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Minutes from August 6, 2024 Meeting
Motion was made to approve minutes from August 6, 2024 by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

APPROVAL OF THE BILLS

Motion was made to approve the financials from August 20, 2024 by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

- 4) Deposits - \$395,694.21
- 5) Accounts Payable - \$563,490.42
- 6) Transmittals - \$13,358.79
- 7) Payroll - \$48,957.35

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) Special Event Application - Amendment to Walk to End Alzheimer's - Randi McCargar
Motion to amend the walking path during the Walk to end Alzheimer's on September 14 made by Councilman Cooley, second by Councilwoman Beck. Motion carried.

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS+

Town Hall

- 9) Carbon County Visitor's Council Update
Ellie Dana with the Carbon County Visitors' Council, presented an update from the recent CCVC meeting, including a proposal for town signage paid for with the understanding that the "Discover Carbon County" logo will be on the sign.
- 10) Pine Cove Quote - Sophos 36 Months \$1,882.44
Motion to approve quote from Pine Cove for Sophos 36-month contract in the amount of \$1,882.44 made by Councilwoman Beck, second by Councilman Cooley. Motion carried.

Police Department

Chief Morris reported there have been 205 calls of service since the last meeting.

- 11) Vehicles
Motion was made to approve the purchase of 2 vehicles; a 2016 Ford Explorer and a 2018 Ford Explorer in the amount of \$47,990. made by Councilwoman Beck, second by Councilman Cooley. Motion carried.
- 12) Ammunition
Motion to approve the purchase of ammunition from Koyoty Sports in the amount of \$1,138.00 made by Councilman Barkhurst, second by Councilwoman Beck. Motion carried.
- 13) Converge One Contract
Motion to renew contract with Converge One in the amount of \$7,812.96 made by Councilwoman Beck, second by Councilman Cooley. Motion carried.
- 14) 911 System
Chief Morris reported, the department will be getting a little better equipment at no to little cost, he will update when he has more information.
- 15) Canine Agreement
Motion was made by Councilman Fluty to table the discussion of the Canine Contract, second by Councilman Barkhurst. Motion carried 3-1.
- 16) Dispatch Group
Departments from the County will be traveling to see other combined dispatch centers, will be having more public hearings in Rawlins as well as Saratoga.
- 17) Laptop Computer/MDT
Motion to approve purchase of MDT's with remaining budget and using other funds to make up the \$50.00 difference made by Councilwoman Beck, second by Councilman Cooley. Motion carried.

Fire Department

Mayor Davis reported, the Ladder Truck from Rock Springs has been purchased, that truck should be here within the next couple of weeks. We have received the truck from Rawlins, that truck is now in service.

Recreation Department

Next meeting is September 2, 2024 at 6:00 PM at the Town Hall Council Chambers

- 18) New Hire - Jillian Jordan - Open Gym Supervisor
Motion to approve the rehire of Jillian Jordan at \$13.00/hr. per the wage scale as open gym supervisor, made by Councilwoman Beck, second by Councilman Cooley. Motion carried.
- 19) Recreation Assistant
Motion was made to establish a Recreation Assistant position amend pool manager and rec assistant by Councilwoman Beck, second by Bub. Motion carried.
Motion to hire Kelsey Huntoon at \$18.02/hr. with benefits as the Recreation Assistant made by Council

Department of Public Works

- 20) Resolution 2024-6 - Wyoming Water Development Commission
Motion to approve Resolution 2024-6 Application for a Level 3 Construction Project to the Wyoming Water Development Commission made by Councilman Cooley, second by Councilman Fluty. motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is September 11, 2024 at 5:30 PM at the PVCC

Director Penner reported the board has finished the sewer ordinances, will write in ordinance form and present to the council when they are completed.

Planning Commission

Next meeting is September 10, 2024 at 5:30 PM at the Town Hall Council Chambers

Director Emery Penner reported that the Planning Commission made a motion to approve STAMP plan, will be presenting the plan at the September 3 meeting. There will be a public hearing on September 17, for a zone change at 804 Bridge from Commercial to Residential.

- 21) OV Consulting Invoice 4002 - \$4,747.65
Motion to approve payment of OV Consulting Invoice in the amount of \$4,747.65 made by Councilwoman Beck, second by Councilman Cooley. Motion carried.

Community Center Joint Powers Board

Next meeting is September 9, 2024 at 4:30 PM at the PVCC

Councilwoman Beck reported, Kaitlyn Olsen is a new member to the board and is also the new Treasurer.

Recreation Commission

Next meeting is September 2, 2024 at 6:00 PM at the Town Hall Council Chambers

Due to the meeting date falling on Labor Day, the next Recreation Commission will be Monday September 9, 2024 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is September 9, 2024 at 3:30 PM at the Town Hall Council Chambers

Recorder Brenda Mistelske reported the following items were discussed at the meeting on Aug 12, 2024; mowing around the hangers, the FBO will mow once at the beginning of the summer and after that it will be the responsibility of the leasee, the Airport Masterplan, security for the Conquistadors, the new camera has been installed and the link will soon be up on the Airport and Town websites, and landing fees for July were higher than the previous year.

South Central Wyoming Emergency Medical Services Board

Next meeting is September 16, 2024 at 6:00 PM at Riverside Town Hall

NEW BUSINESS**EXECUTIVE SESSION****FURTHER BUSINESS****ADJOURNMENT**

Motion was made to adjourn meeting at 7:18 by Councilman Cooley, second by Councilman Fluty.
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, SEPTEMBER 3, 2024 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
71 Construction									
1025	71 Construction	5148RWHP	1/2" Hot Mix Asphalt-20.35 Tons-Street	08/13/2024	2,543.75	.00		22-446-250	824
Total 71 Construction:					2,543.75	.00			
Barkhurst Collision Center									
6635	Barkhurst Collision Center	2761	Oil Change-Service-PD	08/27/2024	292.00	292.00	08/28/2024	10-421-255	824
6635	Barkhurst Collision Center	2762	Kenda Tires #628013 (4)Tire Disposal (08/27/2024	1,038.60	1,038.60	08/28/2024	10-421-255	824
Total Barkhurst Collision Center:					1,330.60	1,330.60			
Capital Business Systems Inc (WY)									
7400	Capital Business Systems Inc (WY)	1423850	Contract# 16436-01-Overage Charge-7	08/16/2024	.21	.00		10-411-240	824
7400	Capital Business Systems Inc (WY)	1423850	Contract# 16436-01-Overage Charge-7	08/16/2024	.21	.00		10-412-240	824
7400	Capital Business Systems Inc (WY)	1423850	Contract# 16436-01-Overage Charge-7	08/16/2024	.21	.00		10-413-240	824
7400	Capital Business Systems Inc (WY)	1423850	Contract# 16436-01-Overage Charge-7	08/16/2024	.21	.00		10-431-240	824
7400	Capital Business Systems Inc (WY)	1423850	Contract# 16436-01-Overage Charge-7	08/16/2024	.10	.00		51-531-240	824
7400	Capital Business Systems Inc (WY)	1423850	Contract# 16436-01-Overage Charge-7	08/16/2024	.10	.00		52-532-240	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-411-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-412-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-413-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-421-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-422-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-431-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-441-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-442-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-443-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		10-445-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	61.61	.00		42-533-270	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	30.81	.00		51-531-280	824
7400	Capital Business Systems Inc (WY)	1427207	UCS Phone Service Contract# 15178-0	08/28/2024	30.81	.00		52-532-280	824
7400	Capital Business Systems Inc (WY)	1427758	Contract# 7986-01-1800 Blk & 2700 Co	08/30/2024	279.13	.00		10-421-240	824
Total Capital Business Systems Inc (WY):					1,019.50	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Capital Business Systems, Inc. (TX)									
7346	Capital Business Systems, Inc. (TX)	37269758	Cannon Copier Agreement-7/15/24 to 8	08/21/2024	87.50	.00		10-411-240	824
7346	Capital Business Systems, Inc. (TX)	37269758	Cannon Copier Agreement-7/15/24 to 8	08/21/2024	87.49	.00		10-412-240	824
7346	Capital Business Systems, Inc. (TX)	37269758	Cannon Copier Agreement-7/15/24 to 8	08/21/2024	87.49	.00		10-413-240	824
7346	Capital Business Systems, Inc. (TX)	37269758	Cannon Copier Agreement-7/15/24 to 8	08/21/2024	437.48	.00		10-421-240	824
7346	Capital Business Systems, Inc. (TX)	37269758	Cannon Copier Agreement-7/15/24 to 8	08/21/2024	87.49	.00		10-431-240	824
7346	Capital Business Systems, Inc. (TX)	37269758	Cannon Copier Agreement-7/15/24 to 8	08/21/2024	43.75	.00		51-531-240	824
7346	Capital Business Systems, Inc. (TX)	37269758	Cannon Copier Agreement-7/15/24 to 8	08/21/2024	43.75	.00		52-532-240	824
Total Capital Business Systems, Inc. (TX):					874.95	.00			
Chicago Motors Inc									
7745	Chicago Motors Inc	1240820237	R-4570-White 2016 Ford Explorer Polic	08/20/2024	21,495.00	21,495.00	08/21/2024	22-446-262	824
7745	Chicago Motors Inc	1240820237	R-4574-Black 2018 Ford Explorer Polic	08/20/2024	26,495.00	26,495.00	08/21/2024	22-446-262	824
Total Chicago Motors Inc:					47,990.00	47,990.00			
Dana Kepner Company of Wyoming, LLC									
2180	Dana Kepner Company of Wyoming, LL	2238707-00	10G AWB Blue Tracer Wire HDPE Coat	08/26/2024	100.00	.00		10-444-724	824
Total Dana Kepner Company of Wyoming, LLC:					100.00	.00			
Engineering Associates									
4170	Engineering Associates	4408053	Project# 23456.00-Professional Service	08/21/2024	4,896.66	.00		22-446-250	824
4170	Engineering Associates	4408156	Project# 24419.00-Professional Service	08/26/2024	9,072.70	.00		42-533-720	824
Total Engineering Associates:					13,969.36	.00			
Nanette Valdez Schwartz									
7746	Nanette Valdez Schwartz	08092024	Reimbursement For Meals @ Training-	08/09/2024	18.85	.00		10-412-230	824
7746	Nanette Valdez Schwartz	08092024	Reimbursement For Fuel @ Training-P	08/09/2024	55.69	.00		10-412-230	824
Total Nanette Valdez Schwartz:					74.54	.00			
NAPA Auto Parts Saratoga									
7658	NAPA Auto Parts Saratoga	08312024	Inv# 575-914538-Cutoff Wheel-8/2/24-S	08/31/2024	14.76	.00		10-431-240	824
7658	NAPA Auto Parts Saratoga	08312024	Inv# 575-914667-Bug Cleaner-8/5/24-P	08/31/2024	5.69	.00		10-421-255	824
7658	NAPA Auto Parts Saratoga	08312024	Inv# 575-914899-22in Exactfit Beam-Wi	08/31/2024	52.72	.00		10-421-255	824
7658	NAPA Auto Parts Saratoga	08312024	Inv# 575-915077-Cutoff Wheel (2)-Pen	08/31/2024	20.06	.00		51-531-240	824
7658	NAPA Auto Parts Saratoga	08312024	Inv# 575-915431-Drill Bit-8/14/24-Sewe	08/31/2024	12.87	.00		52-532-240	824

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7658	NAPA Auto Parts Saratoga	08312024	Inv# 575-915875-Oil Dry-8/21/24-Street	08/31/2024	28.98	.00		10-431-240	824
7658	NAPA Auto Parts Saratoga	08312024	Inv# 575-916317-Oil Dry-Fluid Filter-Hy	08/31/2024	280.18	.00		10-431-250	824
7658	NAPA Auto Parts Saratoga	08312024	Inv SVC 083124-8/31/24-TH	08/31/2024	22.20	.00		10-411-240	824
7658	NAPA Auto Parts Saratoga	08312024-2	Inv# 575-916161-Truck 13 Battery-8/24/	08/31/2024	623.97	.00		10-422-250	824
7658	NAPA Auto Parts Saratoga	08312024-2	Inv# 575-916163-Truck 13 Core Deposi	08/31/2024	81.00-	.00		10-422-250	824
7658	NAPA Auto Parts Saratoga	08312024-2	Inv# SVC 083124	08/31/2024	1.44	.00		10-411-240	824
Total NAPA Auto Parts Saratoga:					981.87	.00			
Norco Inc									
7148	Norco Inc	41542217	Acct# HO322-Cylinder Rent-August 20	08/31/2024	43.71	.00		10-431-240	824
Total Norco Inc:					43.71	.00			
Perue Printing									
4255	Perue Printing	08302024	Inv# 070829-Paper-Erasers-8/13/24-TH	08/30/2024	48.90	.00		10-411-240	824
4255	Perue Printing	08302024	Inv# JB43029-Deposit Books-8/16/24-T	08/30/2024	179.00	.00		10-411-240	824
4255	Perue Printing	08302024	Inv# JB43028-Checks-8/7/24-TH	08/30/2024	296.00	.00		10-411-240	824
Total Perue Printing:					523.90	.00			
Pine Cove Consulting, LLC									
7285	Pine Cove Consulting, LLC	22108C	Verkada-Installation & Configuration-Air	08/31/2024	1,125.00	.00		42-533-720	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	315.95	.00		10-411-320	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	58.51	.00		10-412-320	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	58.51	.00		10-413-320	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	386.17	.00		10-421-320	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	58.51	.00		10-442-320	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	58.51	.00		10-445-320	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	117.02	.00		51-531-320	824
7285	Pine Cove Consulting, LLC	22196C	IT Managed Services Agreement-9/24-	09/01/2024	117.02	.00		52-532-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	93.56	.00		10-411-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	17.33	.00		10-412-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	17.33	.00		10-413-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	114.37	.00		10-421-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	17.33	.00		10-442-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	17.33	.00		10-445-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	34.66	.00		51-531-320	824
7285	Pine Cove Consulting, LLC	22197C	Office 365-Pax8 Business Standard Mo	09/01/2024	34.66	.00		52-532-320	824

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Pine Cove Consulting, LLC:					2,641.77	.00			
Pitney Bowes Global Financial Services									
7432	Pitney Bowes Global Financial Services	3319561228	Acct# 0011887462-Postage-7/17/24 to	08/28/2024	64.71	.00		10-411-240	824
7432	Pitney Bowes Global Financial Services	3319561228	Acct# 0011887462-Postage-7/17/24 to	08/28/2024	64.71	.00		10-412-240	824
7432	Pitney Bowes Global Financial Services	3319561228	Acct# 0011887462-Postage-7/17/24 to	08/28/2024	43.13	.00		10-413-240	824
7432	Pitney Bowes Global Financial Services	3319561228	Acct# 0011887462-Postage-7/17/24 to	08/28/2024	21.56	.00		10-421-240	824
7432	Pitney Bowes Global Financial Services	3319561228	Acct# 0011887462-Postage-7/17/24 to	08/28/2024	21.57	.00		10-431-240	824
7432	Pitney Bowes Global Financial Services	3319561228	Acct# 0011887462-Postage-7/17/24 to	08/28/2024	107.84	.00		51-531-240	824
7432	Pitney Bowes Global Financial Services	3319561228	Acct# 0011887462-Postage-7/17/24 to	08/28/2024	107.85	.00		52-532-240	824
Total Pitney Bowes Global Financial Services:					431.37	.00			
Platte Valley Lawn Care & Landscaping LL									
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-PVC	08/26/2024	175.00	175.00	08/28/2024	10-410-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-TH	08/26/2024	175.00	175.00	08/28/2024	10-411-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-Libra	08/26/2024	175.00	175.00	08/28/2024	10-444-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-Vete	08/26/2024	175.00	175.00	08/28/2024	10-444-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-Goo	08/26/2024	175.00	175.00	08/28/2024	10-444-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-Trian	08/26/2024	175.00	175.00	08/28/2024	10-444-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-Seni	08/26/2024	175.00	175.00	08/28/2024	10-444-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-Kath	08/26/2024	175.00	175.00	08/28/2024	10-444-262	824
7731	Platte Valley Lawn Care & Landscaping	186	Lawn Mowing & Trimming-8/26/24-Ball	08/26/2024	175.00	175.00	08/28/2024	10-444-262	824
7731	Platte Valley Lawn Care & Landscaping	187	South Ball Field Sprklr Replacement-Le	08/28/2024	360.00	.00		10-444-262	824
Total Platte Valley Lawn Care & Landscaping LL:					1,935.00	1,575.00			
Plattoga Holdings, LLC									
7523	Plattoga Holdings, LLC	SI-1672	3/8"-3/4" Small Crushed Rock-8/19/24-	08/19/2024	1,345.96	.00		10-444-724	824
7523	Plattoga Holdings, LLC	SI-1672	Trucking/Freight Tandem Dump Truck-8	08/19/2024	420.00	.00		10-444-724	824
7523	Plattoga Holdings, LLC	SI-1672	3/8"-3/4" Small Crushed Rock-8/20/24-	08/19/2024	864.34	.00		10-444-724	824
7523	Plattoga Holdings, LLC	SI-1672	Trucking/Freight tandem Dump Truck-8/	08/19/2024	280.00	.00		10-444-724	824
Total Plattoga Holdings, LLC:					2,910.30	.00			
R.P. Lumber Co, Inc.									
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2695780-Driver Ground Rod-Tape	08/28/2024	76.97	.00		10-431-242	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2732272-Tape Barr-8/14/24-Street	08/28/2024	143.88	.00		10-431-240	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2758512-Cleaner-Wht Paint-Filler-	08/28/2024	59.19	.00		51-531-262	824

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2758512-Cleaner-Wht Paint-Filler-	08/28/2024	59.18	.00		52-532-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2764101-Red Paint-Brush-Pnt Hnd	08/28/2024	11.69	.00		51-531-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2764101-Red Paint-Brush-Pnt Hnd	08/28/2024	11.68	.00		52-532-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2764086-Drop Cloth-8/21/24-Wate	08/28/2024	5.98	.00		51-531-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2764086-Drop Cloth-8/21/24-Sewe	08/28/2024	5.98	.00		52-532-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2763888-Office Paint-8/21/24-TH	08/28/2024	142.96	.00		10-411-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2762180-Primer-Brush-Roller-Tray	08/28/2024	61.61	.00		51-531-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2762180-Primer-Brush-Roller-Tray	08/28/2024	61.60	.00		52-532-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2768511-Paint-8/22/24-Water	08/28/2024	31.49	.00		51-531-262	824
7522	R.P. Lumber Co, Inc.	08282024	Inv# 2768511-Paint-8/22/24-Sewer	08/28/2024	31.50	.00		52-532-262	824
Total R.P. Lumber Co, Inc.:					703.71	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	30542373	CL-2.5-CL-Rental Period 7/21/24 to 8/2	08/20/2024	89.43	.00		51-531-241	824
7427	Rocky Mountain Air Solutions	30542373	CL-2.5-CL-Rental Period 7/21/24 to 8/2	08/20/2024	208.67	.00		52-532-241	824
Total Rocky Mountain Air Solutions:					298.10	.00			
Sundahl, Powers, Kapp & Martin, LLC									
7551	Sundahl, Powers, Kapp & Martin, LLC	16825	Professional Services Rendered-7/1/24	08/15/2024	135.50	.00		10-411-310	824
7551	Sundahl, Powers, Kapp & Martin, LLC	16825	Professional Services Rendered-7/1/24	08/15/2024	1,609.80	.00		10-421-310	824
Total Sundahl, Powers, Kapp & Martin, LLC:					1,745.30	.00			
Team Laboratory Chemical, LLC									
6475	Team Laboratory Chemical, LLC	INV0042771	Handicap Blue Traffic Paint (2)-Streets	08/09/2024	501.50	.00		10-431-260	824
Total Team Laboratory Chemical, LLC:					501.50	.00			
Union Telephone Co									
5630	Union Telephone Co	70001447-817	Acct# 70001447-TH Cells-8/24/24	08/17/2024	39.97	.00		10-411-280	824
5630	Union Telephone Co	70001447-817	Acct# 70001447-PZ Cells-8/24/24	08/17/2024	30.58	.00		10-412-280	824
5630	Union Telephone Co	70001447-817	Acct# 70001447-Streets Cells-8/24/24	08/17/2024	63.50	.00		10-431-280	824
5630	Union Telephone Co	70001447-817	Acct# 70001447-Rec Cells-8/24/24	08/17/2024	39.97	.00		10-445-280	824
5630	Union Telephone Co	70001447-817	Acct# 70001447-Water Cells-8/24/24	08/17/2024	30.58	.00		51-531-280	824
5630	Union Telephone Co	70001447-817	Acct# 70001447-Sewer Cells-8/24/24	08/17/2024	30.58	.00		52-532-280	824
5630	Union Telephone Co	70091365-824	Acct# 70091365-VFD Landline-8/24/24	08/24/2024	52.29	.00		10-422-280	824
5630	Union Telephone Co	70091372-824	Acct# 70091372-Airport Landline-NAVA	08/24/2024	210.84	.00		42-533-270	824
5630	Union Telephone Co	70091381-824	Acct# 70091381-Streets Landline-8/24/	08/24/2024	11.98	.00		10-431-280	824

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
5630	Union Telephone Co	70091381-824	Acct# 70091381-Lake Landline-8/24/24	08/24/2024	11.98	.00		10-443-280	824
5630	Union Telephone Co	70091381-824	Acct# 70091381-Water Landline-8/24/2	08/24/2024	23.25	.00		51-531-280	824
5630	Union Telephone Co	70091381-824	Acct# 70091381-Sewer Landline-8/24/2	08/24/2024	23.25	.00		52-532-280	824
5630	Union Telephone Co	70091416-824	Acct# 70091416-TH-8/24/24	08/24/2024	89.87	.00		10-411-280	824
5630	Union Telephone Co	70091416-824	Acct# 70091416-Court-8/24/24	08/24/2024	22.47	.00		10-413-280	824
5630	Union Telephone Co	70091422-824	Acct# 70091422-PD Landline & DSL-8/	08/24/2024	302.01	.00		10-421-280	824
5630	Union Telephone Co	70092204-824	Acct# 70092204-Rec Landline & DSL-8	08/24/2024	80.69	.00		10-445-280	824
5630	Union Telephone Co	70122064-817	Acct# 70122064-PD E911-8/24/24	08/17/2024	618.57	.00		10-421-225	824
Total Union Telephone Co:					1,682.38	.00			
Upper Platte River Solid Waste Disposal									
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-Lake	08/25/2024	142.00	.00		10-443-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-Kathy Glo	08/25/2024	38.00	.00		10-444-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-Veteran's	08/25/2024	245.00	.00		10-444-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-Hot Pool/	08/25/2024	408.00	.00		10-442-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-TH	08/25/2024	19.00	.00		10-411-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-PD	08/25/2024	19.00	.00		10-421-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-Shop	08/25/2024	122.50	.00		10-431-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-Water	08/25/2024	122.50	.00		51-531-262	824
7528	Upper Platte River Solid Waste Dispos	55689	Waste Disposal-August 2024-Sewer	08/25/2024	38.00	.00		52-532-262	824
Total Upper Platte River Solid Waste Disposal:					1,154.00	.00			
Wyoming Airports Coalition									
7618	Wyoming Airports Coalition	476	2024 General Aviation Airport Annual M	08/30/2024	100.00	.00		42-533-310	824
Total Wyoming Airports Coalition:					100.00	.00			
WYOMING DEPT OF TRANSPORTATION									
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2018 Chev-VIN# 3GCUKREC7JG5308	08/28/2024	10.00	.00		10-421-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2021 Ram-VIN# 3C6MR5AJXMG54557	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2021 Ram-VIN# 3C6MR5AJ1MG54557	08/28/2024	5.00	.00		51-531-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2021 Ram-VIN# 3C6MR5AJ1MG54557	08/28/2024	5.00	.00		52-532-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2021 Chev-VIN# 1GNSKLED5MR2807	08/28/2024	10.00	.00		10-421-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2016 Ford-VIN# 1FM5K8AR6GGC9298	08/28/2024	10.00	.00		10-421-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2001 Chev-VIN# 1GCHK24U21Z26549	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2006 Dodge-VIN# 1D7HW28K86S6899	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2006 Dodge-VIN# 1D7HW28KX6S6899	08/28/2024	5.00	.00		55-571-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2006 Dodge-VIN# 1D7HW28KX6S6899	08/28/2024	5.00	.00		55-572-255	824

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2009 Dodge-VIN# 3D6WD78L49G5512	08/28/2024	10.00	.00		10-422-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1995 Chev-VIN# 1GCCS1443S824356	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2003 GMC-VIN# 1GTHK29U33Z18191	08/28/2024	5.00	.00		51-531-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2003 GMC-VIN# 1GTHK29U33Z18191	08/28/2024	5.00	.00		52-532-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1990 Chev-VIN# 2GCEK14K0L125908	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1997 Inter-VIN# 1HTSDAARXWH5358	08/28/2024	10.00	.00		10-422-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2006 Dodge-VIN# 11D7HW28K66S689	08/28/2024	5.00	.00		55-571-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2006 Dodge-VIN# 11D7HW28K66S689	08/28/2024	5.00	.00		55-572-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1997 Chev-VIN# 1GCGK29J3VE11175	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2007 Inter-VIN# 1HTWEAZR58J57549	08/28/2024	10.00	.00		10-422-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2004 Chev-VIN# 1GCHK24U04E28474	08/28/2024	5.00	.00		51-531-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2004 Chev-VIN# 1GCHK24U04E28474	08/28/2024	5.00	.00		52-532-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2003 Chev-VIN# 1GCHK24U43E29397	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2008 Chev-VIN# 2GCEK13CX8115345	08/28/2024	10.00	.00		10-421-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2020 Dodge-1C4SDJFT8LC381670-Pla	08/28/2024	10.00	.00		10-421-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1983 Ford-VIN# 1FDPF82K8DVA35917	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1991 Chev-VIN# 2GCEK19K7M112778	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2009 Chev-VIN# 3GCEK23319G11140	08/28/2024	10.00	.00		10-421-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1988 Chev-VIN# 1GCDK14K0JZ31353	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1990 Pierc-VIN# 4P1CT01F8LA000669	08/28/2024	10.00	.00		10-422-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2010 Subar-VIN# 4S4BRCAC1A33225	08/28/2024	10.00	.00		10-411-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2012 Chev-VIN# 1GCPKSE73CF19230	08/28/2024	10.00	.00		10-421-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2007 Polar-VIN# 4XAMN50A07A20169	08/28/2024	5.00	.00		55-571-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2007 Polar-VIN# 4XAMN50A07A20169	08/28/2024	5.00	.00		55-572-255	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2010 Snari-VIN# 5PTGF2721A1014543	08/28/2024	5.00	.00		51-531-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2010 Snari-VIN# 5PTGF2721A1014543	08/28/2024	5.00	.00		52-532-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2018 Bigt-VIN# 16VPX2025J2098489-	08/28/2024	5.00	.00		51-531-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2018 Bigt-VIN# 16VPX2025J2098489-	08/28/2024	5.00	.00		52-532-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2008 Caon-VIN# 4YMCL10148M01149	08/28/2024	10.00	.00		10-431-310	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2015 Look-VIN# 53BLTEA10FT008746-	08/28/2024	5.00	.00		51-531-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	2015 Look-VIN# 53BLTEA10FT008746-	08/28/2024	5.00	.00		52-532-245	824
6160	WYOMING DEPT OF TRANSPORTATI	2025 PLATE R	1981 Inter-VIN# 2HTAF1953CCA10466	08/28/2024	10.00	.00		10-422-255	824
Total WYOMING DEPT OF TRANSPORTATION:					330.00	.00			
Wyoming Water Development Commission									
7724	Wyoming Water Development Commiss	08282024	Water Tank Level 3 Funding Application	08/28/2024	3,000.00	3,000.00	08/28/2024	51-531-720	824
Total Wyoming Water Development Commission:					3,000.00	3,000.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Grand Totals:					86,885.61	53,895.60			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
09/12/2024		1025	71 Construction	5148RWHP	2,543.75	.00	.00	2,543.75	_____	_____	_____
09/15/2024		7400	Capital Business Systems I	1423850	1.04	.00	.00	1.04	_____	_____	_____
09/27/2024		7400	Capital Business Systems I	1427207	739.33	.00	.00	739.33	_____	_____	_____
09/29/2024		7400	Capital Business Systems I	1427758	279.13	.00	.00	279.13	_____	_____	_____
09/15/2024		7346	Capital Business Systems,	37269758	874.95	.00	.00	874.95	_____	_____	_____
09/26/2024		2180	Dana Kepner Company of	2238707-00	100.00	.00	.00	100.00	_____	_____	_____
09/20/2024		4170	Engineering Associates	4408053	4,896.66	.00	.00	4,896.66	_____	_____	_____
09/26/2024		4170	Engineering Associates	4408156	9,072.70	.00	.00	9,072.70	_____	_____	_____
08/09/2024		7746	Nanette Valdez Schwartz	08092024	74.54	.00	.00	74.54	_____	_____	_____
09/15/2024		7658	NAPA Auto Parts Saratoga	08312024	437.46	.00	.00	437.46	_____	_____	_____
09/15/2024		7658	NAPA Auto Parts Saratoga	08312024-2	544.41	.00	.00	544.41	_____	_____	_____
08/31/2024		7148	Norco Inc	41542217	43.71	.00	.00	43.71	_____	_____	_____
08/30/2024		4255	Perue Printing	08302024	523.90	.00	.00	523.90	_____	_____	_____
08/31/2024		7285	Pine Cove Consulting, LLC	22108C	1,125.00	.00	.00	1,125.00	_____	_____	_____
09/01/2024		7285	Pine Cove Consulting, LLC	22196C	1,170.20	.00	.00	1,170.20	_____	_____	_____
09/01/2024		7285	Pine Cove Consulting, LLC	22197C	346.57	.00	.00	346.57	_____	_____	_____
10/16/2024		7432	Pitney Bowes Global Finan	3319561228	431.37	.00	.00	431.37	_____	_____	_____
08/28/2024		7731	Platte Valley Lawn Care &	187	360.00	.00	.00	360.00	_____	_____	_____
09/19/2024		7523	Plattoga Holdings, LLC	SI-1672	2,910.30	.00	.00	2,910.30	_____	_____	_____
09/10/2024		7522	R.P. Lumber Co, Inc.	08282024	703.71	.00	.00	703.71	_____	_____	_____
09/19/2024		7427	Rocky Mountain Air Solutio	30542373	298.10	.00	.00	298.10	_____	_____	_____
08/15/2024		7551	Sundahl, Powers, Kapp &	16825	1,745.30	.00	.00	1,745.30	_____	_____	_____
08/09/2024		6475	Team Laboratory Chemical	INV0042771	501.50	.00	.00	501.50	_____	_____	_____
09/26/2024		5630	Union Telephone Co	70122064-81	618.57	.00	.00	618.57	_____	_____	_____
10/06/2024		5630	Union Telephone Co	70001447-81	235.18	.00	.00	235.18	_____	_____	_____
10/13/2024		5630	Union Telephone Co	70091365-82	52.29	.00	.00	52.29	_____	_____	_____
10/13/2024		5630	Union Telephone Co	70091372-82	210.84	.00	.00	210.84	_____	_____	_____
10/13/2024		5630	Union Telephone Co	70091381-82	70.46	.00	.00	70.46	_____	_____	_____
10/13/2024		5630	Union Telephone Co	70091416-82	112.34	.00	.00	112.34	_____	_____	_____
10/13/2024		5630	Union Telephone Co	70091422-82	302.01	.00	.00	302.01	_____	_____	_____
10/13/2024		5630	Union Telephone Co	70092204-82	80.69	.00	.00	80.69	_____	_____	_____
09/24/2024		7528	Upper Platte River Solid W	55689	1,154.00	.00	.00	1,154.00	_____	_____	_____
08/30/2024		7618	Wyoming Airports Coalition	476	100.00	.00	.00	100.00	_____	_____	_____
08/28/2024		6160	WYOMING DEPT OF TRA	2025 PLATE	330.00	.00	.00	330.00	_____	_____	_____
Grand Totals:				34	32,990.01	.00	.00	32,990.01	_____	_____	_____

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
08/09/2024	576.04	.00	.00	576.04	576.04
08/15/2024	1,745.30	.00	.00	1,745.30	2,321.34
08/28/2024	690.00	.00	.00	690.00	3,011.34
08/30/2024	623.90	.00	.00	623.90	3,635.24
08/31/2024	1,168.71	.00	.00	1,168.71	4,803.95
09/01/2024	1,516.77	.00	.00	1,516.77	6,320.72
09/10/2024	703.71	.00	.00	703.71	7,024.43
09/12/2024	2,543.75	.00	.00	2,543.75	9,568.18
09/15/2024	1,857.86	.00	.00	1,857.86	11,426.04
09/19/2024	3,208.40	.00	.00	3,208.40	14,634.44
09/20/2024	4,896.66	.00	.00	4,896.66	19,531.10
09/24/2024	1,154.00	.00	.00	1,154.00	20,685.10

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
09/26/2024	9,791.27	.00	.00	9,791.27	30,476.37
09/27/2024	739.33	.00	.00	739.33	31,215.70
09/29/2024	279.13	.00	.00	279.13	31,494.83
10/06/2024	235.18	.00	.00	235.18	31,730.01
10/13/2024	828.63	.00	.00	828.63	32,558.64
10/16/2024	431.37	.00	.00	431.37	32,990.01
Grand Totals:					
	32,990.01	.00	.00	32,990.01	

**WYOMING ASSOCIATION OF MUNICIPALITIES
2025 WAM WINTER WORKSHOP
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the ***Official Voting Delegate*** for the 2025 WAM Winter Workshop Business Meeting in Cheyenne, Thursday, January 23, 2025.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest: _____ (City/Town Clerk)

PLEASE EMAIL, MAIL OR FAX TO WAM NO LATER THAN December 20, 2024.

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 275-8376, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org



Estimate

2408-0917-9704

2024-08-09

Eagle Eye Construction LLC
 1223 28th Ave #3
 Greeley CO 80634
 eagleconstruction08@yahoo.com
 (970) 352-5330

Town or Saratoga - Emery penner
 110 E Spring Ave
 Saratoga wyo 82331
 E.penner@saratogawyo.com
 (307) 447-2882

Never Forget
 110 E Spring Ave, Saratoga, wyo, 82331

<u>Description</u>	<u>Total</u>
<u>1</u>	\$46,481.85
Concrete Yards 65 EA, Mobolation 1 EA, Curb and gutter 903.33 LF, Vpan 228.92 SF	
<u>Optional</u>	\$16,156.22
6" Heavy duty paving	
NOTE: FORMING 1" GRADING COMPATCION TOOL JOINT POUR FINISH CLEANING	
BULIDER SUPPLIES DUMPSTER WASH OUT	

Total \$62,638.07

Winter Protection not included in price.

Compensation. Client shall pay as set forth above. Price is subject to change, with customer's approval.

Pour finishing cleaning, Builder supplies dumpster. **Please take note, if it is not mentioned in the bid, it is not included in price.** Please sign and return if you agree with the work described and price.



Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 17, 2023 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: September 4, 2024
- b. Owner: Town of Saratoga (Town)
- c. Engineer: Engineering Associates (EA)
- d. Specific Project (title): Saratoga Sanitary Sewer Improvement Project 2025
- e. Specific Project (description): - Assist with the funding application and required associated documents (e.g., facilities plan, environmental assessment, cost estimates, scheduling, etc.) in order to allow for the Town to apply for Clean Water State Revolving Fund (CWSRF) funding from the State of Wyoming for the Saratoga Sanitary Sewer Improvements Project 2025. The Town will need to be involved with this Task to provide necessary information for application purposes.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference (inapplicable services are stricken):

- ~~Study and Report Services (Exhibit A, Paragraph A1.01)~~
- ~~Preliminary Design Phase (Exhibit A, Paragraph A1.02)~~
- ~~Final Design Phase (Exhibit A, Paragraph A1.03)~~
- ~~Bidding or Negotiating Services (Exhibit A, Paragraph A1.04)~~
- ~~Construction Phase Services (Exhibit A, Paragraph A1.05)~~

- ~~Including Resident Project Representative (RPR) services (A1.05.A.2)~~

~~/OR/~~

~~Not including Resident Project Representative (RPR) services (A1.05.A.2)~~

Exhibit K – Amendment to Task Order

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
Copyright © 2014 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

- ~~Post-Construction Phase Services (Exhibit A, Paragraph A1.06)~~
- ~~Commissioning Services (Exhibit A, Paragraph A1.07)~~

~~B. Resident Project Representative (RPR) Services~~

~~If the scope of services established in Paragraph 2.A above includes RPR services, then Exhibit D of the Agreement is expressly incorporated in this Task Order by reference.~~

~~C. Designing to a Construction Cost Limit~~

~~Under this Task Order, Engineer will design to a Construction Cost Limit, subject to the terms of Paragraph 5.02 of the Agreement and of Exhibit F to the Agreement. Exhibit F is expressly incorporated by reference. The Construction Cost Limit is \$_____. The bidding or negotiating contingency to be added to the Construction Cost Limit is _____ percent.~~

D. Other Services

Engineer shall also provide the following other services:

- Assist with the funding application and required associated documents (e.g., facilities plan, environmental assessment, cost estimates, scheduling, etc.)

- E. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

Additional Services that may be authorized or necessary under this Task Order are as follows:

- N/A

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- Provide information needed for proper completion of the funding applications.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

<u>Task #</u>	<u>Party</u>	<u>Action</u>	<u>Schedule</u>	Item 14)
A	Owner	Submit letters to regulatory agencies for comments on project.	On or before September 6, 2024.	
B	Engineer	Furnish an emailed copy of the facilities plan and cost estimates to the Town.	On or before October 1, 2024.	
C	Engineer	If DEQ/OSLI decides that a CatEx is sufficient, Engineer will prepare the CatEx advertisement. If DEQ/OSLI decides that a CatEx is <u>insufficient</u> and that an environmental assessment is required, Engineer will prepare the environmental assessment.	On or before November 1, 2024.	

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)	\$	Standard Hourly Rate
a. Study and Report Phase (A1.01)	—\$	Standard Hourly Rate
b. Preliminary and Final Design Phase (A1.02, A1.03)	\$	Standard Hourly Rate
c. Bidding or Negotiating Phase (A1.04)	—\$	Standard Hourly Rate
d. Construction Phase (A1.05)*	—\$	Standard Hourly Rate
e. Resident Project Representative Services (A1.05.A.2) *	—\$	Standard Hourly Rate
f. Post Construction Phase (A1.06)	—\$	Standard Hourly Rate
g. Commissioning Phase (A1.07)	—\$	Standard Hourly Rate
h. Other Services (see A1.08, and 2.D above)	Time-and-materials up to \$14,000 if solely Tasks A and B are performed, up to \$20,000 if Tasks A-C are performed.	Standard Hourly Rate
TOTAL COMPENSATION (lines 1.a-h)	Time-and-materials up to \$14,000 if solely Tasks A and B are performed, up to \$20,000 if Tasks A-C are performed.	Standard Hourly Rate
2. Additional Services (Part 2 of Exhibit A)	(N/A)	(N/A)

Exhibit K – Amendment to Task Order

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
Copyright © 2014 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimated only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Consultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

- B. The terms of payment are outlined in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order:

- N/A

8. Other Modifications to Agreement and Exhibits:

- N/A

9. Attachments:

- N/A

10. Other Documents Incorporated by Reference:

- N/A

11. Terms and Conditions

Item 14)

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is September 4, 2024.

OWNER:

ENGINEER:

By: _____

By: _____



Print Name: _____

Print Name: Craig Kopasz, PE

Title: _____

Title: EA Saratoga Office Manager

Firm's Wyoming Registration No. WY-0008

State of: Wyoming

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Craig Kopasz, PE

Title: _____

Title: Office Manager

Address: _____

Address: 211 N. 1st Street, Saratoga, WY 82331

E-Mail

Address: _____

E-Mail

Address: craig.kopasz@eaengineers.com

Phone: _____

Phone: (307) 326-8301 [office]
(970) 310-5927 [cell]

Exhibit K – Amendment to Task Order

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
Copyright © 2014 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 5

24

**TOWN OF SARATOGA
RESOLUTION NO. 2024-07**

A RESOLUTION OF THE TOWN OF SARATOGA ADOPTING THE 2024 SARATOGA TRANSPORTATION ALTERNATIVE MASTER PLAN AS AN AMENDMENT TO THE 2016 COMPREHENSIVE MASTER PLAN. FURTHERMORE, ESTABLISHING PURPOSE AND NEED FOR FUNDING FOR FUTURE IMPROVEMENTS TO THE TOWN'S VEHICULAR AND PEDESTRIAN MOBILITY ROUTES.

WHEREAS, the Town of Saratoga Planning Commission completed a thorough study involving sufficient public input concerning alternative mobility routes in the community.

WHEREAS, the completed study identified several potential improvements to the community as well as potential funding strategies for these improvements.

WHEREAS, the Town of Saratoga, Town Council finds it in the best interest of the community to support the implementation of certain improvements identified in the Saratoga Transportation Alternative Master Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, WYOMING, that the 2024 Saratoga Transportation Alternative Master Plan completed by OV Consulting, be adopted as an amendment to the 2016 Town of Saratoga Comprehensive Master Plan.

PASSED, APPROVED AND ADOPTED THIS 3rd day of September 2024.

ATTEST:

Jennifer Anderson, Clerk

Chuck Davis, Mayor

STATE OF WYOMING)
) ss.
County of Carbon)

On this _____ day of _____ 2024, before me, a Notary Public in and for said State, personally appeared Chuck Davis, known or identified to me to be the Mayor of the Town of Saratoga that executed the said instrument, and acknowledged to me that such Town of Saratoga executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for Wyoming
Residing at:
My commission expires: _____