



TOWN COUNCIL REGULAR MEETING AUGUST 05, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- [3\)](#) Meeting Minutes - July 15, 2025

APPROVAL OF THE BILLS

- 4) Deposits - \$255,652.05
- [5\)](#) Accounts Payable - \$189,469.19
- [6\)](#) Transmittals - \$49,959.99
- [7\)](#) Payroll - \$102,938.80

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- [8\)](#) Ordinance 886 - Amending Mobile Vending - 3rd and Final Reading
- [9\)](#) Council Date Amendment - Ordinance 888

Police Department

Fire Department

Recreation Department

Next meeting is September 1, at 6:00 PM at the Town Hall Council Chambers

10) New Hire - Open Gym Supervisor - Taylor Malcomb

[11\)](#) Rec Assistant Job Posting

Department of Public Works

[12\)](#) Veterans St - Valley Pan Repairs

[13\)](#) Agreement - West Bench - Town of Saratoga and Rocky Mtn. Sand & Gravel

[14\)](#) Notice to Proceed - 2025 West Bench

[15\)](#) Engineering Associates - Task Order 25410.00 - 2025 West Bench

16) Elm Ave. Update

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is August 12, 2025 at 5:30 PM at the Town Hall Council Chambers

[17\)](#) Ordinance 887 - Title 18

Water and Sewer Joint Power Board

Next meeting is August 13, 2025 at 6:00 PM at the PVCC

[18\)](#) Reappointment Request - David Christman

Recreation Commission

Next meeting is September 1, 2025 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is August 11, 2025 at 3:30 PM at the Town Hall Council Chambers

[19\)](#) Amended Minimum Standards

South Central Wyoming Emergency Medical Services Board

Next meeting is August 18, 2025 at 6:00 PM at Riverside Town Hall

[20\)](#) Meeting Minutes from May 19, 2025 and June 16, 2025

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, AUGUST 19, 2025 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING JULY 15, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Chuck Davis called Regular Council Meeting to order at 6:20 PM.

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst
Councilman Bub Barkhurst was absent, all other members of Council were present.

APPROVAL OF THE AGENDA

Motion to approve agenda for July 15, 2025, made by Councilman Oxford, second by Councilman Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Meeting Minutes for July 1, 2025
Motion to approve the Meeting Minutes from July 1, 2025, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

APPROVAL OF THE BILLS

Motion to approve all financials for July 15, 2025, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 4) Deposits - \$190,410.57
- 5) Accounts Payable - \$472,454.10
- 6) Transmittals - \$37,925.64
- 7) Payroll - \$40,635.68

CORRESPONDENCE

- 8) Cindy Carnes
Mayor Chuck Davis addressed Cindy Carnes concerns about the cancellation of water aerobics classes, stating that the Swimming Pool had been rented for an after-hours private party, and all involved personnel was notified of the cancellation.

ITEMS FROM THE PUBLIC

- 9) Special Events Permit - Amanda Knotwell - 29th Annual Brewfest
Motion to approve Special Event Permit for the 29th Annual Brewfest, was made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 10) Platte Valley Auto Club - Donation to Saratoga Volunteer Fire Department
Platte Valley Auto Club made a donation in the amount of \$1000.00 to the Saratoga Volunteer Fire Department.
- 11) Judy Hamel - Happy Trails Committee

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 12) Resolution 2025-5 - Amending 2024/2025 Budget
Motion to approve Resolution 2025-05 - Amending the 2024-2025 Budget, was made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 13) Ordinance 886 - Mobile Vending - 2nd Reading
Motion to approve Ordinance 886 - Mobile Vending on the 2nd reading, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 14) Saratoga Library Building
Motion to accept a Transfer of Deed from Carbon County for the Library Building and land upon completion of a Building Inspection, made by Councilman Cooley, second by Councilman Fluty. Motion carried.

Police Department

Motion to approve trade of 2018 Chevy Silverado and 2021 Tahoe for a 2025 Tahoe from John Elway Chevrolet and the purchase of a 2024 Ram from ESU Pursuits, along with the upfitting for the Tahoe, pending bid clarification, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 15) ESU Pursuits Quote - \$63,798.00 - 2024 Dodge Ram
16) John Elway Chevrolet Quote - \$7,161.00 - 2025 Chevy Tahoe
17) Frontier Upfitting Quote - \$39,622.94 - 2025 K-9 Tahoe
18) Uline Invoice - \$9,415.00- Office Furniture

Motion to approve the purchase of office furniture for the Police Department from Uline in the amount of \$7,805.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Fire Department

Recreation Department

Next meeting is August 4, 2025 at 6:00 PM at the Town Hall Council Chambers

- 19) Fitness Zone Invoice - \$4,999.00 - Stairmaster 4G Stepmill Gauntlet
Motion to approve purchase of a Stairmaster 4G Stepmill Gauntlet from Fitness Zone, for the amount of \$4,999.00, made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 20) Force USA Invoice - \$8,532.00 - All-in-one Trainer
Motion to purchase an All-In-One Trainer in the amount of \$8,532.00 from Force USA, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Department of Public Works

- 21) Bids For West Bench Sewer Project
Motion to award West Bench Sewer Project Bid to Rocky Mountain Sand and Gravel with Alternate 1 and Alternate 4, with 4 being paid out of the Town Gendal Fund, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 22) Never Forget Park Bathroom Bids
Motion to table the Bid for Never Forget Park Bathroom, with the intent to Rebid at a later date, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 23) Water & Sewer Ordinance Update
Water & Sewer Dept. will be working to amend the Water and Sewer Ordinance to reflect an E.D.U (Equivalent Dwelling Unit) billing table, with an effective date of January 1. 2026.
- 24) Tru Excavation - Paving Training Quote \$5,250.00
Motion to approve Tru Excavation Quote in the amount of \$5,250.00 for training made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 25) Big Bale Company Quote - \$6,300.00 - Loader & Backhoe Tires
Motion to approve Big Bale Company Quote for tires for the Loader and Backhoe in the amount of \$6,300.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 26) Rocky Mountain Sand & Gravel Change Order 3, Pay App 9, Certificate of Completion
Motion to approve Change Order 3, Pay App 9 in the amount of \$169,197.66 with \$8,905.14 in retainage, and sign the Certificate of Substantial Completion for Rocky Mountain Sand & Gravel, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is August 12, 2025 at 5:30 PM at the Town Hall Council Chambers

- 27) Wyoming Signs Quote - \$54,806.73 - Wayfinding
Motion to approve quote from Wyoming Signs in the amount of \$54,806.73, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 28) Ordinance 887 - Public Hearing
There will be a Public Hearing Aug. 5, 2025 at 6:00 - Ordinance 887 - Zoning Amendment

Water and Sewer Joint Power Board

Next meeting is August 13, 2025 at 6:00 PM at the PVCC

Recreation Commission

Next meeting is August 4, 2025 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is August 11, 2025 at 3:30 PM at the Town Hall Council Chambers

Motion to resend motion from July 1, 2025 for payment to Wyoming Log & Timber Invoices, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 29) High Country Construction Invoice - \$2,402.55 - Gabion Rip Rap
Motion to pay High Country Construction Invoice in the amount of \$2,402.55, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 30) Wyoming Log & Timber Invoice 202500027 - \$13,436.24 - Septic System
Motion to pay Wyoming Log & Timber Invoice 202500027 - Septic, in the amount of \$13,436.24, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 31) Wyoming Log & Timber Invoice 2025000037 - \$4808.00 - Foreign Object
Motion to pay Wyoming Log & Timber Invoice 2025000037 - Foreign Object, in the amount of \$4,808.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 32) Wyoming Log & Timber Invoice 202500035 - \$29,577.00 - Steel & Timber Hybrid Entry
Motion to Table Wyoming Log & Timber Invoice 202500034 - Hybrid Entry, in the amount of \$29,577.00 until confirmation of completion made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 33) Wyoming Log & Timber Invoice 202500032 - \$27,055.69 - Landscape
Motion to pay Wyoming Log & Timber Invoice 202500032 - Landscape, in the amount of \$27,055.69, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

South Central Wyoming Emergency Medical Services Board
Next meeting is July 21, 2025 at 6:00 PM at the Encampment Library

NEW BUSINESS

EXECUTIVE SESSION

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 8:00 PM, made by Councilman Cooley, second by Councilman Oxford.
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, AUGUST 5, 2025 AT 6:00 PM.**

Mayor Chuck Davis

Jennifer Anderson, Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
A T & T Mobility									
7579	A T & T Mobility	287309475560	Acct# 287309475560-PD Cell Phones-J	07/12/2025	606.28	.00		10-421-280	725
Total A T & T Mobility:					606.28	.00			
AR Gonzales LLC									
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-P	07/31/2025	956.12	.00		10-410-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-T	07/31/2025	956.11	.00		10-411-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-V	07/31/2025	956.11	.00		10-444-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-K	07/31/2025	956.11	.00		10-444-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-B	07/31/2025	956.11	.00		10-444-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-Tr	07/31/2025	956.11	.00		10-444-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-S	07/31/2025	956.11	.00		10-444-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-Li	07/31/2025	956.11	.00		10-444-262	725
7669	AR Gonzales LLC	1273	Grounds Keeping Contract-July 2025-G	07/31/2025	956.11	.00		10-444-262	725
Total AR Gonzales LLC:					8,605.00	.00			
Assoc of Public Treasurers of US Canada									
7608	Assoc of Public Treasurers of US Cana	30760	Membership Renewal-Municipality Pop	08/01/2025	159.00	.00		10-411-245	725
Total Assoc of Public Treasurers of US Canada:					159.00	.00			
Black Hills Energy									
3400	Black Hills Energy	6/16/25-7/17/2	Acct# 4893 8916 95-Meter# BHE47050	07/18/2025	15.24	.00		10-422-270	725
3400	Black Hills Energy	6/16/25-7/17/2	Acct# 6102 9457 17-Meter# BHE66466	07/18/2025	7.91	.00		51-531-270	725
3400	Black Hills Energy	6/16/25-7/17/2	Acct# 6102 9457 17-Meter# BHE66466	07/18/2025	7.92	.00		52-532-270	725
3400	Black Hills Energy	6/16/25-7/17/2	Acct# 6106 0330 32-Meter# BHE30707	07/18/2025	74.10	.00		10-431-270	725
3400	Black Hills Energy	6/16/25-7/17/2	Acct# 6113 7275 62-Meter# BHE57941	07/18/2025	20.55	.00		10-422-270	725
3400	Black Hills Energy	6/16/25-7/17/2	Acct# 7953 7231 14-Meter# SG528271	07/18/2025	10.27	.00		10-411-270	725
3400	Black Hills Energy	6/16/25-7/17/2	Acct# 7953 7231 14-Meter# SG528271	07/18/2025	10.28	.00		10-421-270	725
Total Black Hills Energy:					146.27	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Candy Mountain, LLC									
7106	Candy Mountain, LLC	279281	5 Gal Purified Water (8)-Delivery Fee-T	07/15/2025	59.00	.00		10-411-240	725
7106	Candy Mountain, LLC	279281	5 Gal Purified Water (8)-Delivery Fee-P	07/15/2025	59.00	.00		10-421-240	725
Total Candy Mountain, LLC:					118.00	.00			
Capital Business Systems Inc - WY									
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	23.25	.00		10-411-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	23.25	.00		10-412-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	23.25	.00		10-413-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	60.46	.00		10-421-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	13.94	.00		10-431-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	13.94	.00		10-441-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	13.94	.00		10-442-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	13.94	.00		10-445-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	23.25	.00		51-531-240	725
7400	Capital Business Systems Inc - WY	1532581	Contract# 16436-01-Overage Charge-6	07/21/2025	23.25	.00		52-532-240	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	67.21	.00		10-411-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	74.67	.00		10-412-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	74.67	.00		10-413-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	186.68	.00		10-421-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	37.34	.00		10-431-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	37.34	.00		10-441-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	37.34	.00		10-442-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	37.34	.00		10-445-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	74.68	.00		42-533-270	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	59.73	.00		51-531-280	725
7400	Capital Business Systems Inc - WY	1534563	UCS Phone Service Contract# 15178-0	07/28/2025	59.73	.00		52-532-280	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	32.14	.00		10-411-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	32.14	.00		10-412-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	32.14	.00		10-413-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	83.54	.00		10-421-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	19.28	.00		10-431-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	19.28	.00		10-441-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	19.28	.00		10-442-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	19.28	.00		10-445-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	32.14	.00		51-531-240	725
7400	Capital Business Systems Inc - WY	1535202	Contract# 7986-01-1800 Blk & 2700 Co	07/30/2025	32.14	.00		52-532-240	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Capital Business Systems Inc - WY:					1,300.56	.00			
Capital Business Systems, Inc. - TX									
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	84.50	.00		10-411-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	93.89	.00		10-412-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	93.89	.00		10-413-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	234.72	.00		10-421-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	46.94	.00		10-431-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	46.94	.00		10-441-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	46.94	.00		10-442-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	46.94	.00		10-445-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	122.06	.00		51-531-240	725
7346	Capital Business Systems, Inc. - TX	39712895	Cannon Copier Agreement-6/15/25 to 7	07/21/2025	122.06	.00		52-532-240	725
Total Capital Business Systems, Inc. - TX:					938.88	.00			
CenturyLink									
7221	CenturyLink	333887967-7//	Acct# 333887967-PD 911 Phone Line-7	07/16/2025	51.15	.00		10-421-225	725
Total CenturyLink:					51.15	.00			
Cheena D. Parsons									
7794	Cheena D. Parsons	SWIM LESSO	Refund For Swimming Lessons-7/2025	07/31/2025	105.00	.00		10-441-235	725
Total Cheena D. Parsons:					105.00	.00			
Clarke Mosquito Control Prod.									
7347	Clarke Mosquito Control Prod.	005113392	Solenoid Valve-Nozzle-Pest	07/07/2025	215.39	.00		55-572-250	725
Total Clarke Mosquito Control Prod.:					215.39	.00			
CNA Surety									
1905	CNA Surety	66814352-10/2	Bond# 66814352-Jennifer Anderson-10	07/21/2025	175.00	.00		10-411-515	725
1905	CNA Surety	66814367-10/2	Bond# 66814367-Corina Daley-10/2/25	07/21/2025	250.00	.00		10-411-515	725
Total CNA Surety:					425.00	.00			
Core & Main LP									
7604	Core & Main LP	X289516	1056 88 8 Ci/PvcxCi/Pvc Cplg (4)-Wate	07/16/2025	93.48	.00		51-531-492	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7604	Core & Main LP	X289516	202B 750 CC3 6x3/4CC Brs Sad Dbl Br	07/16/2025	356.32	.00		51-531-492	725
7604	Core & Main LP	X289516	B44 333M Q NL 3/4 Ball Curb Stop QJ	07/16/2025	726.72	.00		51-531-492	725
7604	Core & Main LP	X345826	FB1000 3 Q NL 3/4 Ballcorp Stop CCx	07/16/2025	999.12	.00		51-531-492	725
7604	Core & Main LP	X405061	Thermoweld CP 15 Shot (20)-Water	07/25/2025	101.60	.00		51-531-720	725
Total Core & Main LP:					2,277.24	.00			
ESU Pursuits									
7772	ESU Pursuits	INV-2025-9240	2024 Dodge Ram 4x4 Purchase-Code	07/22/2025	55,900.00	55,900.00	07/23/2025	22-446-262	725
7772	ESU Pursuits	INV-2025-9240	2024 Dodge Ram 4x4 Purchase-Stalker	07/22/2025	3,425.00	3,425.00	07/23/2025	22-446-262	725
7772	ESU Pursuits	INV-2025-9240	2024 Dodge Ram 4x4 Purchase-Decke	07/22/2025	1,799.00	1,799.00	07/23/2025	22-446-262	725
7772	ESU Pursuits	INV-2025-9240	2024 Dodge Ram 4x4 Purchase-Graphi	07/22/2025	1,185.00	1,185.00	07/23/2025	22-446-262	725
7772	ESU Pursuits	INV-2025-9240	2024 Dodge Ram 4x4 Purchase-Havis	07/22/2025	1,489.00	1,489.00	07/23/2025	22-446-262	725
Total ESU Pursuits:					63,798.00	63,798.00			
Evergreen Dwellings									
7762	Evergreen Dwellings	FINAL DESIGN	Final Design Costs-Evergreen Dwelling	07/31/2025	15,672.00	.00		22-446-720	1325
7762	Evergreen Dwellings	FINAL DESIGN	Final Design Costs-Evergreen Dwelling	07/31/2025	10,448.00	.00		10-444-724	1325
Total Evergreen Dwellings:					26,120.00	.00			
Ferguson Waterworks #1116									
5850	Ferguson Waterworks #1116	1624482	6 Foster Adpt Kit w/ Blue Blt-Elm St-Wa	07/16/2025	211.69	.00		51-531-720	725
5850	Ferguson Waterworks #1116	1624482	8 Foster Adpt Kit w/ Blue Blt-Elm St-Wa	07/16/2025	262.83	.00		51-531-720	725
5850	Ferguson Waterworks #1116	1624482	12 Foster Adpt Kit w/ Blue Blt-Elm St-W	07/16/2025	414.33	.00		51-531-720	725
5850	Ferguson Waterworks #1116	1624482	Delivery-Elm St-Water	07/16/2025	125.00	.00		51-531-720	725
5850	Ferguson Waterworks #1116	1624899	12 C900 Dr 18 Pvc GJ Blue Pipe (40)-E	07/16/2025	1,575.20	.00		51-531-720	725
Total Ferguson Waterworks #1116:					2,589.05	.00			
Imperial Pump Solutions, LLC									
7453	Imperial Pump Solutions, LLC	1745	Install Pumps-Adjust Floats-Perform St	06/25/2025	1,200.00	.00		42-533-720	725
Total Imperial Pump Solutions, LLC:					1,200.00	.00			
In The Swim									
2035	In The Swim	CPR13374-000	50# ITS Jumbo 3" Wrap Tabs (4)-SP	07/14/2025	892.96	.00		10-441-240	725
2035	In The Swim	CPR13374-000	ITS Chlor Neutralizer 40#-SP	07/14/2025	170.99	.00		10-441-240	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total In The Swim:					1,063.95	.00			
Jane Carey									
7180	Jane Carey	07312025	Water Aerobics Class Instruction-June	07/31/2025	310.00	.00		10-441-321	725
Total Jane Carey:					310.00	.00			
John Elway Chevrolet									
7793	John Elway Chevrolet	2025 CHEV TA	Purchase of 2025 Chev Tahoe-VIN# 1G	07/18/2025	53,661.00	53,661.00	07/21/2025	22-446-262	725
7793	John Elway Chevrolet	2025 CHEV TA	Trade In Chev Silverado-VIN# 3GCUK	07/18/2025	46,500.00-	46,500.00-	07/21/2025	22-446-262	725
Total John Elway Chevrolet:					7,161.00	7,161.00			
Kilgore Companies, LLC									
7689	Kilgore Companies, LLC	1529139	1/2" Asphalt Mix-18.85 Tons-Street Rep	07/22/2025	2,757.19	.00		22-446-250	725
7689	Kilgore Companies, LLC	1529139	1/2" Asphalt Mix-19.76 Tons-Street Rep	07/22/2025	2,890.30	.00		22-446-250	725
Total Kilgore Companies, LLC:					5,647.49	.00			
Leea Westfall									
7773	Leea Westfall	07132025	Lifeguard 6/30/25 to 7/13/25-15.25 Hou	07/13/2025	274.50	.00		10-441-110	725
7773	Leea Westfall	07272025	Lifeguard-7/14/25 to 7/27/25-18.5 Hour	07/27/2025	333.00	.00		10-441-110	725
7773	Leea Westfall	07272025	Mileage Reimbursement-Splitting w/ Re	07/27/2025	29.40	.00		10-441-110	725
Total Leea Westfall:					636.90	.00			
Megan James									
7413	Megan James	07312025	Morning Mash Up Class Instruction-Jun	07/31/2025	265.00	.00		10-445-483	725
Total Megan James:					265.00	.00			
Michelle Chadwick									
7767	Michelle Chadwick	07312025	Balance / Core / Stretch / Conditioning	07/31/2025	374.00	.00		10-445-483	725
Total Michelle Chadwick:					374.00	.00			
Mountain Sage Yoga									
7698	Mountain Sage Yoga	07312025	Yoga Class Instruction-July 2025-Rec	07/31/2025	48.00	.00		10-445-483	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Mountain Sage Yoga:					48.00	.00			
MPM Corp									
3945	MPM Corp	9153997	Trash Removal For July 2025-Lake	07/31/2025	240.00	.00		10-443-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-Veteran's	07/31/2025	80.00	.00		10-444-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-HP	07/31/2025	120.00	.00		10-442-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-TH	07/31/2025	17.50	.00		10-411-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-PD	07/31/2025	17.50	.00		10-421-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-Kathy Gl	07/31/2025	45.00	.00		10-444-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-Streets	07/31/2025	67.50	.00		10-431-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-Water	07/31/2025	67.50	.00		51-531-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-Lagoon	07/31/2025	35.00	.00		52-532-262	825
3945	MPM Corp	9153997	Trash Removal For July 2025-Dog Park	07/31/2025	45.00	.00		10-444-262	825
Total MPM Corp:					735.00	.00			
NAPA Auto Parts Saratoga									
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934430-Grease Cart-7/1/25-St	07/31/2025	29.96	.00		10-431-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934430-Grease Cart-7/1/25-W	07/31/2025	22.47	.00		51-531-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934430-Grease Cart-7/1/25-S	07/31/2025	22.47	.00		52-532-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934564-Buffer Stick-Surface C	07/31/2025	38.20	.00		10-431-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934564-Buffer Stick-Surface C	07/31/2025	28.64	.00		51-531-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934564-Buffer Stick-Surface C	07/31/2025	28.64	.00		52-532-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934599-Hard Hats (5)-7/3/25-	07/31/2025	52.37	.00		10-431-245	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934599-Hard Hats (5)-7/3/25-	07/31/2025	39.29	.00		51-531-245	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-934599-Hard Hats (5)-7/3/25-	07/31/2025	39.29	.00		52-532-245	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-935016-16" Trailer Ball-Ball M	07/31/2025	49.98	.00		52-532-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-935266-Jump Starter-7/14/25-	07/31/2025	127.99	.00		10-431-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-935748-6 Gal Gas Can-Pour	07/31/2025	54.58	.00		10-431-240	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-935768-Gauge-7/21/25-Elm S	07/31/2025	41.99	.00		51-531-720	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-935860-AC Refrigerant-7/28/2	07/31/2025	30.98	.00		10-431-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-935978-Bug Cleaner (2)-7/23/	07/31/2025	11.38	.00		10-421-255	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-936029-Gojo Scrub Wipes-7/2	07/31/2025	21.99	.00		51-531-240	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-936032-Mud Flaps (2)-7/24/25	07/31/2025	58.78	.00		10-431-250	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-936272-Cabin Air Filter-Air Filt	07/31/2025	127.45	.00		10-431-255	825
7658	NAPA Auto Parts Saratoga	ACCT# 8320-7/	Inv# 575-936297-AC Refrigerant-7/28/2	07/31/2025	30.98	.00		51-531-250	825
Total NAPA Auto Parts Saratoga:					857.43	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Norco Inc									
7148	Norco Inc	0044193508	Acct# HO322-Cylinder Hydrotest-Stand	07/30/2025	59.00	.00		10-431-240	825
7148	Norco Inc	0044233192	Acct# HO322-Cylinder Rent-July 2025-	07/31/2025	44.64	.00		10-431-240	825
Total Norco Inc:					103.64	.00			
Perue Printing									
4255	Perue Printing	07312025	Inv# 71032-11x17 Paper-6/2/25-TH	07/31/2025	39.90	.00		10-411-240	825
4255	Perue Printing	07312025	Inv# JB43393-Folders-6/2/25-TH	07/31/2025	27.50	.00		10-411-240	825
4255	Perue Printing	07312025	Inv# JB43369-Building Permits-6/3/25-	07/31/2025	115.00	.00		10-412-240	825
4255	Perue Printing	07312025	Inv# 71053-Wall Files-7/1/25-PD	07/31/2025	49.90	.00		10-421-240	825
4255	Perue Printing	07312025	Inv# JB43433-Deposit Books-7/1/25-TH	07/31/2025	179.00	.00		10-411-240	825
4255	Perue Printing	07312025	Inv# JB43446-Campground Envelopes-	07/31/2025	610.00	.00		10-443-240	825
Total Perue Printing:					1,021.30	.00			
Pine Cove Consulting, LLC									
7285	Pine Cove Consulting, LLC	24731C	Replacement Door Strikes-Electric Strik	07/31/2025	549.56	.00		10-421-262	725
7285	Pine Cove Consulting, LLC	24731C	Shipping-Handling-Insurance-PD	07/31/2025	65.00	.00		10-421-262	725
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-TH	08/01/2025	117.02	.00		10-411-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-PZ	08/01/2025	105.32	.00		10-412-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-Co	08/01/2025	105.32	.00		10-413-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-PD	08/01/2025	234.04	.00		10-421-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-Str	08/01/2025	58.50	.00		10-431-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-SP	08/01/2025	105.32	.00		10-441-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-HP	08/01/2025	105.32	.00		10-442-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-Re	08/01/2025	105.32	.00		10-445-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-Wa	08/01/2025	117.02	.00		51-531-320	825
7285	Pine Cove Consulting, LLC	24834C	Managed Services Agreement-8/25-Se	08/01/2025	117.02	.00		52-532-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	34.66	.00		10-411-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	31.19	.00		10-412-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	31.19	.00		10-413-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	69.31	.00		10-421-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	17.33	.00		10-431-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	31.19	.00		10-441-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	31.19	.00		10-442-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	31.19	.00		10-445-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	34.66	.00		51-531-320	825
7285	Pine Cove Consulting, LLC	24835C	Office 365-Pax8 Business Standard-1 Y	08/01/2025	34.66	.00		52-532-320	825

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Pine Cove Consulting, LLC:					2,131.33	.00			
Pitney Bowes Bank Inc Reserve Account									
7225	Pitney Bowes Bank Inc Reserve Accou	08052025	Postage Reserve Account-8/5/25-TH	08/05/2025	150.00	.00		10-411-240	825
7225	Pitney Bowes Bank Inc Reserve Accou	08052025	Postage Reserve Account-8/5-PZ	08/05/2025	300.00	.00		10-412-240	825
7225	Pitney Bowes Bank Inc Reserve Accou	08052025	Postage Reserve Account-8/5-Court	08/05/2025	150.00	.00		10-413-240	825
7225	Pitney Bowes Bank Inc Reserve Accou	08052025	Postage Reserve Account-8/5-PD	08/05/2025	150.00	.00		10-421-240	825
7225	Pitney Bowes Bank Inc Reserve Accou	08052025	Postage Reserve Account-8/5-Streets	08/05/2025	150.00	.00		10-431-240	825
7225	Pitney Bowes Bank Inc Reserve Accou	08052025	Postage Reserve Account-8/5-Water	08/05/2025	1,050.00	.00		51-531-240	825
7225	Pitney Bowes Bank Inc Reserve Accou	08052025	Postage Reserve Account-8/5-Sewer	08/05/2025	1,050.00	.00		52-532-240	825
Total Pitney Bowes Bank Inc Reserve Account:					3,000.00	.00			
Plattoga Holdings, LLC									
7523	Plattoga Holdings, LLC	1955	Round Drain Rock 7/8" to 1.5" (18.64)-	07/18/2025	365.34	.00		51-531-720	725
7523	Plattoga Holdings, LLC	1955	Trucking/Freight Tandem Dump Truck-E	07/18/2025	145.00	.00		51-531-720	725
7523	Plattoga Holdings, LLC	1963	Round Drain Rock 7/8" to 1.5" (35.5)-EI	07/25/2025	695.80	.00		51-531-720	725
7523	Plattoga Holdings, LLC	1963	Trucking/Freight Tandem Dump Truck (07/25/2025	290.00	.00		51-531-720	725
7523	Plattoga Holdings, LLC	1971	Round Drain Rock 7/8" to 1.5" (19.60)-	07/30/2025	361.42	.00		51-531-720	825
7523	Plattoga Holdings, LLC	1971	Trucking/Freight Tandem Dump Truck-E	07/30/2025	145.00	.00		51-531-720	825
7523	Plattoga Holdings, LLC	1971	Round Drain Rock 7/8" to 1.5" (18.8)-EI	07/30/2025	368.48	.00		51-531-720	825
7523	Plattoga Holdings, LLC	1971	Trucking/Freight Tandem Dump Truck-E	07/30/2025	145.00	.00		51-531-720	825
Total Plattoga Holdings, LLC:					2,516.04	.00			
Plus Electric Inc.									
7769	Plus Electric Inc.	3200-M	Deposit for TH Generator Transfer Swit	07/16/2025	2,000.00	2,000.00	07/21/2025	10-411-262	725
7769	Plus Electric Inc.	3200-M	Deposit for TH Generator Transfer Swit	07/16/2025	2,000.00	2,000.00	07/21/2025	10-421-262	725
7769	Plus Electric Inc.	3200-M	Deposit for TH Generator Transfer Swit	07/16/2025	1,500.00	1,500.00	07/21/2025	51-531-720	725
7769	Plus Electric Inc.	3200-M	Deposit for TH Generator Transfer Swit	07/16/2025	1,500.00	1,500.00	07/21/2025	52-532-650	725
Total Plus Electric Inc.:					7,000.00	7,000.00			
Posey Wagon Portable Toilet Services LLC									
7629	Posey Wagon Portable Toilet Services	2975	Baseball Field Toilets (2)-July 2025-Par	08/01/2025	130.00	.00		10-444-262	825
Total Posey Wagon Portable Toilet Services LLC:					130.00	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
R.P. Lumber Co, Inc.									
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3917017-Braking Grinder Paddle	07/28/2025	849.88	.00		10-431-242	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3917457-Band Saw Blades (2)-7/9	07/28/2025	75.98	.00		10-431-242	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3969680-2x4-16 #2 Fir-7/22/25-Str	07/28/2025	11.89	.00		10-431-260	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3979641-Chisel Point Bull 12"-7/24	07/28/2025	16.99	.00		10-431-240	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3980493-12lb Sledge Hammer-7/2	07/28/2025	47.99	.00		10-431-242	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3992362-4x8x2 Sq Edge-7/28/25-	07/28/2025	52.99	.00		51-531-720	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3992445-4x8x2 Sq Edge-7/28/25-	07/28/2025	52.99	.00		51-531-720	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3953588-2x4-12 #2 Fir (2)-7/17/25	07/28/2025	13.92	.00		51-531-720	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3953648-1/2x20 Rebar-7/17/25-El	07/28/2025	8.34	.00		51-531-720	725
7522	R.P. Lumber Co, Inc.	07282025	Inv# 3958176-Bleach-7/18/25-Elm St-W	07/28/2025	17.98	.00		51-531-720	725
Total R.P. Lumber Co, Inc.:					1,148.95	.00			
Rebecca Westfall									
7739	Rebecca Westfall	07132025	Lifeguard-6/30/25 to 7/13/25-15.25 Hou	07/13/2025	274.50	.00		10-441-110	725
7739	Rebecca Westfall	07132025	Mileage Reimbursement-84 Miles @ \$.	07/13/2025	176.40	.00		10-441-110	725
7739	Rebecca Westfall	07272025	Lifeguard 7/14/25 to 7/27/25-20.25 Hou	07/27/2025	364.50	.00		10-441-110	725
7739	Rebecca Westfall	07272025	Mileage Reimbursement-Splitting 1 Trip	07/27/2025	205.80	.00		10-441-110	725
Total Rebecca Westfall:					1,021.20	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	30609527	CL-2.5-CL-Rental Period 6/21/25 to 7/2	07/20/2025	318.00	.00		52-532-241	725
Total Rocky Mountain Air Solutions:					318.00	.00			
Saratoga Sun									
4940	Saratoga Sun	3537-JPB	JPB Inv# 44584-6" Class Display Ad-Bu	06/30/2025	20.00	.00		51-531-220	725
4940	Saratoga Sun	3537-JPB	JPB Inv# 44584-6" Class Display Ad-Bu	06/30/2025	20.00	.00		52-532-220	725
Total Saratoga Sun:					40.00	.00			
Stinker Stores, Inc									
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 9649276-110.009 G-June 2025 F	07/14/2025	337.30	.00		10-421-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817401-68.169 G-June 2025 F	07/14/2025	105.85	.00		51-531-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817401-68.169 G-June 2025 F	07/14/2025	105.85	.00		52-532-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 9649385-50.758 G-June 2025 F	07/14/2025	154.61	.00		10-421-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817837-221.666 G-June 2025	07/14/2025	724.35	.00		10-431-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 9649134-74.580 G-June 2025 F	07/14/2025	227.17	.00		51-531-256	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 9649387-54.208 G-June 2025 F	07/14/2025	224.50	.00		10-421-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817686-102.659 G-June 2025	07/14/2025	336.27	.00		10-431-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817673-93.307 G-June 2025 F	07/14/2025	295.97	.00		10-431-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817420-68.293 G-June 2025 F	07/14/2025	230.77	.00		10-431-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817402-49.192 G-June 2025 F	07/14/2025	76.72	.00		51-531-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817402-49.192 G-June 2025 F	07/14/2025	76.72	.00		52-532-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817779-32.645 G-June 2025 F	07/14/2025	58.11	.00		55-571-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817779-32.645 G-June 2025 F	07/14/2025	58.11	.00		55-572-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 9649275-11.400 G-June 2025 Fu	07/14/2025	34.72	.00		10-421-256	725
7438	Stinker Stores, Inc	K378-6/1/25-6/	Card# 4817367-30.000 G-June 2025 F	07/14/2025	106.37	.00		10-431-256	725
Total Stinker Stores, Inc:					3,153.39	.00			
Timber Line Electric & Control Corporati									
7006	Timber Line Electric & Control Corporati	30261	120V AC Power Supply Module 85 264	07/23/2025	1,869.26	.00		51-531-250	725
Total Timber Line Electric & Control Corporati:					1,869.26	.00			
Uline, Inc.									
7765	Uline, Inc.	195391998	Downtown Executive Office Desk-66x3	07/16/2025	1,150.00	.00		10-421-740	725
7765	Uline, Inc.	195391998	Downtown Lateral File Cabinet with Hut	07/16/2025	1,290.00	.00		10-421-740	725
7765	Uline, Inc.	195391998	Downtown Office Desk-48x24"-Gray (4)	07/16/2025	1,460.00	.00		10-421-740	725
7765	Uline, Inc.	195391998	Deluse Mesh Task Chair (4)-PD	07/16/2025	900.00	.00		10-421-740	725
7765	Uline, Inc.	195391998	Big & Tall Leather Chair-Black (2)-PD	07/16/2025	700.00	.00		10-421-740	725
7765	Uline, Inc.	195391998	Downtown Executive L Dest-66x78"-Gr	07/16/2025	1,425.00	.00		10-421-740	725
7765	Uline, Inc.	195391998	Downtown Mobil 2 Drawer Pedestal Fil	07/16/2025	880.00	.00		10-421-740	725
7765	Uline, Inc.	195391998	Shipping-PD	07/16/2025	1,037.20	.00		10-421-740	725
7765	Uline, Inc.	195557842	Wire Mesh Desk Trash Can (4)-PD	07/21/2025	48.00	.00		10-421-240	725
7765	Uline, Inc.	195557842	Wire Mesh Deluse Desktop Organizer-	07/21/2025	168.00	.00		10-421-240	725
7765	Uline, Inc.	195557842	Wire Mesh Desktop Organizer-Black (4)	07/21/2025	60.00	.00		10-421-240	725
7765	Uline, Inc.	195557842	Shipping-PD	07/21/2025	67.62	.00		10-421-240	725
7765	Uline, Inc.	195956536	Ohaus Compass Cx Scale-2200 Grams	07/29/2025	179.88	.00		10-421-241	725
Total Uline, Inc.:					9,365.70	.00			
Union Telephone Co									
5630	Union Telephone Co	70001447-7/17	Acct# 70001447-TH Cells-7/17/25	07/17/2025	40.97	.00		10-411-280	725
5630	Union Telephone Co	70001447-7/17	Acct# 70001447-PZ Cells-7/17/25	07/17/2025	31.32	.00		10-412-280	725
5630	Union Telephone Co	70001447-7/17	Acct# 70001447-Streets Cells-7/17/25	07/17/2025	65.06	.00		10-431-280	725
5630	Union Telephone Co	70001447-7/17	Acct# 70001447-Rec Cells-7/17/25	07/17/2025	40.97	.00		10-445-280	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
5630	Union Telephone Co	70001447-7/17	Acct# 70001447-Water Cells-7/17/25	07/17/2025	31.33	.00		51-531-280	725
5630	Union Telephone Co	70001447-7/17	Acct# 70001447-Water Cells-7/17/25	07/17/2025	31.33	.00		52-532-280	725
5630	Union Telephone Co	70091365-7/24	Acct# 70091365-VFD Landline-7/24/25	07/24/2025	51.17	.00		10-422-280	725
5630	Union Telephone Co	70091372-7/24	Acct# 70091372-Airport Landline-NAVA	07/24/2025	161.62	.00		42-533-270	725
5630	Union Telephone Co	70091381-7/24	Acct# 70091381-Streets Landline-7/24/	07/24/2025	19.16	.00		10-431-280	725
5630	Union Telephone Co	70091381-7/24	Acct# 70091381-Lake Landline-7/24/25	07/24/2025	19.17	.00		10-443-280	725
5630	Union Telephone Co	70091381-7/24	Acct# 70091381-Water Landline-7/24/2	07/24/2025	37.19	.00		51-531-280	725
5630	Union Telephone Co	70091381-7/24	Acct# 70091381-Sewer Landline-7/24/2	07/24/2025	37.19	.00		52-532-280	725
5630	Union Telephone Co	70091416-7/24	Acct# 70091416-TH-7/24/25	07/24/2025	89.34	.00		10-411-280	725
5630	Union Telephone Co	70091416-7/24	Acct# 70091416-Court-7/24/25	07/24/2025	22.34	.00		10-413-280	725
5630	Union Telephone Co	70091422-7/24	Acct# 70091422-PD Landline-DSL-7/24	07/24/2025	303.64	.00		10-421-280	725
5630	Union Telephone Co	70092204-7/24	Acct# 70092204-Rec Landline-DSL-7/2	07/24/2025	82.03	.00		10-445-280	725
5630	Union Telephone Co	70122064-7/17	Acct# 70122064-PD E911-7/17/25	07/17/2025	625.40	.00		10-421-225	725
Total Union Telephone Co:					1,689.23	.00			
United Rentals Trench Safety Branch 467									
7788	United Rentals Trench Safety Branch 4	248958233-00	Pickup Charge-Elm St-Water	06/27/2025	604.28	.00		51-531-720	725
Total United Rentals Trench Safety Branch 467:					604.28	.00			
Upper Platte River Solid Waste Disposal									
7528	Upper Platte River Solid Waste Disposa	66643	Water Meter Disposal/Recycled Batterie	07/17/2025	562.48	.00		51-531-492	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-Lake	07/25/2025	142.00	.00		10-443-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-Kathy Glode	07/25/2025	38.00	.00		10-444-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-Veteran's Isl	07/25/2025	245.00	.00		10-444-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-Hot Pool/Bo	07/25/2025	408.00	.00		10-442-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-TH	07/25/2025	19.00	.00		10-411-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-PD	07/25/2025	19.00	.00		10-421-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-Shop	07/25/2025	122.50	.00		10-431-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-Water Plant	07/25/2025	122.50	.00		51-531-262	725
7528	Upper Platte River Solid Waste Disposa	67441	Waste Disposal-July 2025-Lagoon	07/25/2025	38.00	.00		52-532-262	725
Total Upper Platte River Solid Waste Disposal:					1,716.48	.00			
US Bank									
7743	US Bank	CPN 00269148	Menards-Panel Lights (24)-6/12/25-VF	07/16/2025	1,681.16	1,681.16	07/24/2025	10-422-262	1325
7743	US Bank	CPN 00269148	Poolweb.com-TVF Series Solenoid Valv	07/15/2025	102.64	102.64	07/24/2025	10-441-250	725
7743	US Bank	CPN 00269148	Maverik-Crew Lunch/Dinner-Worked 24	07/15/2025	85.14	85.14	07/24/2025	51-531-235	725
7743	US Bank	CPN 00269148	Northwest Contractors-Transition Coupl	07/15/2025	447.98	447.98	07/24/2025	51-531-244	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7743	US Bank	CPN 00269148	Conoco-Fuel To Get Parts For Waterlin	07/15/2025	63.63	63.63	07/24/2025	51-531-256	725
7743	US Bank	CPN 00269148	Adobe-Subscription-6/23/25-PZ	07/15/2025	21.19	21.19	07/24/2025	10-412-240	725
7743	US Bank	CPN 00269148	Maverik-Fuel For Public Works-6/26/25	07/15/2025	64.05	64.05	07/24/2025	52-532-256	725
7743	US Bank	CPN 00269148	Ace Hardware-Pool Chlrn-6/30/25-SP	07/15/2025	79.49	79.49	07/24/2025	10-441-240	725
7743	US Bank	CPN 00269148	Maverik-Fuel To Pickup Safety Cones-6	07/15/2025	23.09	23.09	07/24/2025	10-431-245	725
7743	US Bank	CPN 00269148	Maverik-Fuel To Pickup Safety Cones-6	07/15/2025	11.55	11.55	07/24/2025	51-531-500	725
7743	US Bank	CPN 00269148	Maverik-Fuel To Pickup Safety Cones-6	07/15/2025	11.55	11.55	07/24/2025	52-532-500	725
7743	US Bank	CPN 00269148	Trinity Group Co-Safety Cones-6/30/25-	07/15/2025	689.48	689.48	07/24/2025	10-431-245	725
7743	US Bank	CPN 00269148	Trinity Group Co-Safety Cones-6/30/25-	07/15/2025	344.74	344.74	07/24/2025	51-531-500	725
7743	US Bank	CPN 00269148	Trinity Group Co-Safety Cones-6/30/25-	07/15/2025	344.74	344.74	07/24/2025	52-532-500	725
7743	US Bank	CPN 00269148	Suncoastlearning.com-Water License T	07/15/2025	450.00	450.00	07/24/2025	51-531-235	725
7743	US Bank	CPN 00269148	Subway-Meal For Travel To Pickup Saf	07/15/2025	10.28	10.28	07/24/2025	10-431-245	725
7743	US Bank	CPN 00269148	Subway-Meal For Travel To Pickup Saf	07/15/2025	5.15	5.15	07/24/2025	51-531-500	725
7743	US Bank	CPN 00269148	Subway-Meal For Travel To Pickup Saf	07/15/2025	5.15	5.15	07/24/2025	52-532-500	725
7743	US Bank	CPN 00269148	Big D-Fuel To Pickup Safety Cones-6/3	07/15/2025	39.40	39.40	07/24/2025	10-431-245	725
7743	US Bank	CPN 00269148	Big D-Fuel To Pickup Safety Cones-6/3	07/15/2025	19.70	19.70	07/24/2025	51-531-500	725
7743	US Bank	CPN 00269148	Big D-Fuel To Pickup Safety Cones-6/3	07/15/2025	19.70	19.70	07/24/2025	52-532-500	725
7743	US Bank	CPN 00269148	Idaho.gov-Wastewater Treatment Rene	07/15/2025	30.00	30.00	07/24/2025	52-532-235	725
7743	US Bank	CPN 00269148	Idaho.gov-Water License Renewal-7/7/	07/15/2025	30.00	30.00	07/24/2025	51-531-235	725
7743	US Bank	CPN 00269148	PSI Exams-Sewer License Test-7/7/25-	07/15/2025	106.00	106.00	07/24/2025	52-532-235	725
7743	US Bank	CPN 00269148	PSI Exams-Sewer Treatment Test-7/7/2	07/15/2025	106.00	106.00	07/24/2025	52-532-235	725
7743	US Bank	CPN 00269148	Northwest Contractors-2x50 Discharge	07/15/2025	91.01	91.01	07/24/2025	51-531-250	725
7743	US Bank	CPN 00269148	Northwest Contractors-2x50 Discharge	07/15/2025	91.01	91.01	07/24/2025	52-532-250	725
7743	US Bank	CPN 00269148	Homes To Suites-Cooley Lodging Canc	07/15/2025	217.55-	217.55-	07/24/2025	10-411-230	725
7743	US Bank	CPN 00269148	Amazon-Toilet Cleaner-6/16/25-TH	07/15/2025	56.01	56.01	07/24/2025	10-411-240	725
7743	US Bank	CPN 00269148	Amazon-TP-6/20/25-HP	07/15/2025	59.99	59.99	07/24/2025	10-442-240	725
7743	US Bank	CPN 00269148	Amazon-TP-6/20/25-Lake	07/15/2025	59.99	59.99	07/24/2025	10-443-240	725
7743	US Bank	CPN 00269148	Walmart-Printer Ink-6/20/25-Rec	07/15/2025	156.88	156.88	07/24/2025	10-445-240	725
7743	US Bank	CPN 00269148	Amazon-Dogipot Bags-6/23/25-Parks	07/15/2025	88.50	88.50	07/24/2025	10-444-262	725
7743	US Bank	CPN 00269148	Amazon-Sump Pump-6/23/25-SP	07/15/2025	29.99	29.99	07/24/2025	10-441-262	725
7743	US Bank	CPN 00269148	Amazon-Laminator-6/25/25-TH	07/15/2025	36.99	36.99	07/24/2025	10-411-240	725
7743	US Bank	CPN 00269148	Amazon-Printer Ink-6/25/25-Rec	07/15/2025	69.99	69.99	07/24/2025	10-445-240	725
7743	US Bank	CPN 00269148	Amazon-Trash Bags-6/25/25-HP	07/15/2025	106.40	106.40	07/24/2025	10-442-240	725
7743	US Bank	CPN 00269148	Amazon-Chlorine-7/3/25-SP	07/15/2025	9.98	9.98	07/24/2025	10-441-240	725
7743	US Bank	CPN 00269148	Zoom-Subscription-7/3/25-TH	07/15/2025	65.99	65.99	07/24/2025	10-411-245	725
7743	US Bank	CPN 00269148	Amazon-Chlorine-7/3/25-SP	07/15/2025	17.90	17.90	07/24/2025	10-441-240	725
7743	US Bank	CPN 00269148	Amazon-Manilla Folders-7/7/25-TH	07/15/2025	44.01	44.01	07/24/2025	10-411-240	725
7743	US Bank	CPN 00269148	Amazon-Safety Hook-7/7/25-SP	07/15/2025	29.95	29.95	07/24/2025	10-441-240	725
7743	US Bank	CPN 00269148	Amazon-Home Plate Extension-Face M	07/15/2025	41.75	41.75	07/24/2025	10-445-492	725
7743	US Bank	CPN 00269148	Amazon-American Flag-7/10/25-TH	07/15/2025	57.98	57.98	07/24/2025	10-411-240	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7743	US Bank	CPN 00269148	Amazon-Notepads-Planner-7/11/25-Str	07/15/2025	56.98	56.98	07/24/2025	10-431-240	725
7743	US Bank	CPN 00269148	Amazon-Simple Green-Clorox-Gloves-T	07/15/2025	198.27	198.27	07/24/2025	10-442-240	725
7743	US Bank	CPN 00269148	Chewy.com-K9 Food-7/1/25-PD	07/15/2025	59.59	59.59	07/24/2025	10-421-487	725
7743	US Bank	CPN 00269148	Family Dollar-Paper Towels-TP-7/10/25	07/15/2025	23.50	23.50	07/24/2025	10-421-240	725
7743	US Bank	CPN 00269148	C and H Precision-Replacement Screw	07/15/2025	19.00	19.00	07/24/2025	10-421-740	725
7743	US Bank	CPN 00269148	Magpul Industries-PMAG 30 AR 300 B	07/15/2025	338.14	338.14	07/24/2025	10-421-740	725
7743	US Bank	CPN 00269148	Walmart-HDMI-6/20/25-PD	07/15/2025	13.82	13.82	07/24/2025	10-421-235	725
7743	US Bank	CPN 00269148	Bucks-Meal For Travel-6/20/25-PD	07/15/2025	72.00	72.00	07/24/2025	10-421-230	725
7743	US Bank	CPN 00269148	Mi Casita-Meal For Travel-6/23/25-PD	07/15/2025	57.64	57.64	07/24/2025	10-421-230	725
7743	US Bank	CPN 00269148	Family Dollar-Tub-Candy-7/7/25-PD	07/15/2025	68.20	68.20	07/24/2025	10-421-220	725
7743	US Bank	CPN 00269148	Family Dollar-Water-7/7/25-PD	07/15/2025	9.30	9.30	07/24/2025	10-421-240	725
7743	US Bank	CPN 00269148	Los Jilbertos-Meal For Travel-7/10/25-P	07/15/2025	45.23	45.23	07/24/2025	10-421-230	725
7743	US Bank	CPN 00269148	UPS-Investigation Postage-7/11/25-PD	07/15/2025	13.92	13.92	07/24/2025	10-421-241	725
Total US Bank:					6,664.17	6,664.17			
Valerie Larscheid									
6981	Valerie Larscheid	07312025	Water Aerobics Class Instruction-July 2	07/31/2025	320.00	.00		10-441-321	725
6981	Valerie Larscheid	07312025	Indoor Cycling Class Instruction-June 3	07/31/2025	209.00	.00		10-445-483	725
Total Valerie Larscheid:					529.00	.00			
Valley Oil Company									
5705	Valley Oil Company	SVFD-8878	Card# 2471-26.9360 Gal-July 2025 Fue	07/31/2025	86.71	.00		10-422-256	825
5705	Valley Oil Company	TOWS-8913	Card# 0202-96.6940 Gal-July 2025 Fue	07/31/2025	157.13	.00		51-531-256	825
5705	Valley Oil Company	TOWS-8913	Card# 0202-96.6940 Gal-July 2025 Fue	07/31/2025	157.13	.00		52-532-256	825
5705	Valley Oil Company	TOWS-8913	Card# 2038-92.6180 Gal-July 2025 Fue	07/31/2025	299.12	.00		10-421-256	825
5705	Valley Oil Company	TOWS-8913	Card# 2039-12.4070 Gal-July 2025 Fue	07/31/2025	38.82	.00		10-421-256	825
5705	Valley Oil Company	TOWS-8913	Card# 2040-123.0110 Gal-July 2025 Fu	07/31/2025	479.05	.00		10-421-256	825
5705	Valley Oil Company	TOWS-8913	Card# 2042-46.2280 Gal-July 2025 Fue	07/31/2025	150.67	.00		10-421-256	825
Total Valley Oil Company:					1,368.63	.00			
Valley Ready Mix, LLC									
7637	Valley Ready Mix, LLC	988	Concrete For W Elm Ave By Public Libr	07/17/2025	960.00	.00		51-531-720	725
Total Valley Ready Mix, LLC:					960.00	.00			
Vaughn Excavating & Construction, Inc.									
5728	Vaughn Excavating & Construction, Inc.	98997	Catch Basin 3'x3'x4' (4)-Street Repairs	07/24/2025	6,388.00	.00		22-446-250	725

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
5728	Vaughn Excavating & Construction, Inc.	98997	Delivery Charges to Saratoga-Street Re	07/24/2025	1,150.00	.00		22-446-250	725
5728	Vaughn Excavating & Construction, Inc.	98997	Fuel Charge-Street Repairs	07/24/2025	52.00	.00		22-446-250	725
Total Vaughn Excavating & Construction, Inc.:					7,590.00	.00			
Wyoming Rents									
6200	Wyoming Rents	R7144101	Medium Excavator 320 Rental-474.9 H	07/08/2025	8,210.00	.00		51-531-720	725
6200	Wyoming Rents	R7144101	Medium Excavator 320 Delivery-Elm St	07/08/2025	220.00	.00		51-531-720	725
6200	Wyoming Rents	R7144101	Medium Excavator 320 Pickup-Elm St-	07/08/2025	220.00	.00		51-531-720	725
Total Wyoming Rents:					8,650.00	.00			
Wyoming Retirement System									
6205	Wyoming Retirement System	271122	Volunteer Firefighter and EMT Pension-	07/16/2025	562.50	562.50	07/23/2025	10-422-170	725
6205	Wyoming Retirement System	271959	Volunteer Firefighter and EMT Pension-	08/04/2025	562.50	.00		10-422-170	825
Total Wyoming Retirement System:					1,125.00	562.50			
Grand Totals:					189,469.19	85,185.67			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
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Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
08/07/2025		7579	A T & T Mobility	2873094755	606.28	.00	.00	606.28			
08/30/2025		7669	AR Gonzales LLC	1273	8,605.00	.00	.00	8,605.00			
09/01/2025		7608	Assoc of Public Treasurers	30760	159.00	.00	.00	159.00			
08/07/2025		3400	Black Hills Energy	6/16/25-7/17/	146.27	.00	.00	146.27			
08/14/2025		7106	Candy Mountain, LLC	279281	118.00	.00	.00	118.00			
08/20/2025		7400	Capital Business Systems I	1532581	232.47	.00	.00	232.47			
08/27/2025		7400	Capital Business Systems I	1534563	746.73	.00	.00	746.73			
08/29/2025		7400	Capital Business Systems I	1535202	321.36	.00	.00	321.36			
08/20/2025		7346	Capital Business Systems,	39712895	938.88	.00	.00	938.88			
08/06/2025		7221	CenturyLink	333887967-7	51.15	.00	.00	51.15			
07/31/2025		7794	Cheena D. Parsons	SWIM LESS	105.00	.00	.00	105.00			
08/06/2025		7347	Clarke Mosquito Control Pr	005113392	215.39	.00	.00	215.39			
07/21/2025		1905	CNA Surety	66814352-10	175.00	.00	.00	175.00			
07/21/2025		1905	CNA Surety	66814367-10	250.00	.00	.00	250.00			
08/15/2025		7604	Core & Main LP	X289516	1,176.52	.00	.00	1,176.52			
08/15/2025		7604	Core & Main LP	X345826	999.12	.00	.00	999.12			
08/25/2025		7604	Core & Main LP	X405061	101.60	.00	.00	101.60			
07/31/2025		7762	Evergreen Dwellings	FINAL DESI	26,120.00	.00	.00	26,120.00			
07/26/2025		5850	Ferguson Waterworks #111	1624482	1,013.85	.00	.00	1,013.85			
07/26/2025		5850	Ferguson Waterworks #111	1624899	1,575.20	.00	.00	1,575.20			
07/25/2025		7453	Imperial Pump Solutions, L	1745	1,200.00	.00	.00	1,200.00			
08/13/2025		2035	In The Swim	CPR13374-0	1,063.95	.00	.00	1,063.95			
07/31/2025		7180	Jane Carey	07312025	310.00	.00	.00	310.00			
08/22/2025		7689	Kilgore Companies, LLC	1529139	5,647.49	.00	.00	5,647.49			
07/13/2025		7773	Leea Westfall	07132025	274.50	.00	.00	274.50			
07/27/2025		7773	Leea Westfall	07272025	362.40	.00	.00	362.40			
07/31/2025		7413	Megan James	07312025	265.00	.00	.00	265.00			
07/31/2025		7767	Michelle Chadwick	07312025	374.00	.00	.00	374.00			
07/31/2025		7698	Mountain Sage Yoga	07312025	48.00	.00	.00	48.00			
07/31/2025		3945	MPM Corp	9153997	735.00	.00	.00	735.00			
08/15/2025		7658	NAPA Auto Parts Saratoga	ACCT# 8320	857.43	.00	.00	857.43			
07/30/2025		7148	Norco Inc	0044193508	59.00	.00	.00	59.00			
07/31/2025		7148	Norco Inc	0044233192	44.64	.00	.00	44.64			
07/31/2025		4255	Perue Printing	07312025	1,021.30	.00	.00	1,021.30			
07/31/2025		7285	Pine Cove Consulting, LLC	24731C	614.56	.00	.00	614.56			
08/01/2025		7285	Pine Cove Consulting, LLC	24834C	1,170.20	.00	.00	1,170.20			
08/01/2025		7285	Pine Cove Consulting, LLC	24835C	346.57	.00	.00	346.57			
08/05/2025		7225	Pitney Bowes Bank Inc Re	08052025	3,000.00	.00	.00	3,000.00			
07/28/2025		7523	Plattoga Holdings, LLC	1955	510.34	.00	.00	510.34			
08/04/2025		7523	Plattoga Holdings, LLC	1963	985.80	.00	.00	985.80			
08/29/2025		7523	Plattoga Holdings, LLC	1971	1,019.90	.00	.00	1,019.90			
08/01/2025		7629	Posey Wagon Portable Toil	2975	130.00	.00	.00	130.00			
08/10/2025		7522	R.P. Lumber Co, Inc.	07282025	1,148.95	.00	.00	1,148.95			
07/13/2025		7739	Rebecca Westfall	07132025	450.90	.00	.00	450.90			
07/27/2025		7739	Rebecca Westfall	07272025	570.30	.00	.00	570.30			
08/19/2025		7427	Rocky Mountain Air Solutio	30609527	318.00	.00	.00	318.00			
07/30/2025		4940	Saratoga Sun	3537-JPB	40.00	.00	.00	40.00			
08/14/2025		7438	Stinker Stores, Inc	K378-6/1/25-	3,153.39	.00	.00	3,153.39			
08/22/2025		7006	Timber Line Electric & Cont	30261	1,869.26	.00	.00	1,869.26			
08/15/2025		7765	Uline, Inc.	195391998	8,842.20	.00	.00	8,842.20			
08/20/2025		7765	Uline, Inc.	195557842	343.62	.00	.00	343.62			
08/28/2025		7765	Uline, Inc.	195956536	179.88	.00	.00	179.88			
09/05/2025		5630	Union Telephone Co	70001447-7/	240.98	.00	.00	240.98			
09/05/2025		5630	Union Telephone Co	70122064-7/	625.40	.00	.00	625.40			
09/12/2025		5630	Union Telephone Co	70091365-7/	51.17	.00	.00	51.17			
09/12/2025		5630	Union Telephone Co	70091372-7/	161.62	.00	.00	161.62			

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
09/12/2025		5630	Union Telephone Co	70091381-7/	112.71	.00	.00	112.71	_____	_____	_____
09/12/2025		5630	Union Telephone Co	70091416-7/	111.68	.00	.00	111.68	_____	_____	_____
09/12/2025		5630	Union Telephone Co	70091422-7/	303.64	.00	.00	303.64	_____	_____	_____
09/12/2025		5630	Union Telephone Co	70092204-7/	82.03	.00	.00	82.03	_____	_____	_____
06/27/2025		7788	United Rentals Trench Saf	248958233-0	604.28	.00	.00	604.28	_____	_____	_____
08/16/2025		7528	Upper Platte River Solid W	66643	562.48	.00	.00	562.48	_____	_____	_____
08/24/2025		7528	Upper Platte River Solid W	67441	1,154.00	.00	.00	1,154.00	_____	_____	_____
07/31/2025		6981	Valerie Larscheid	07312025	529.00	.00	.00	529.00	_____	_____	_____
08/15/2025		5705	Valley Oil Company	SVFD-8878	86.71	.00	.00	86.71	_____	_____	_____
08/15/2025		5705	Valley Oil Company	TOWS-8913	1,281.92	.00	.00	1,281.92	_____	_____	_____
07/17/2025		7637	Valley Ready Mix, LLC	988	960.00	.00	.00	960.00	_____	_____	_____
08/24/2025		5728	Vaughn Excavating & Cons	98997	7,590.00	.00	.00	7,590.00	_____	_____	_____
08/08/2025		6200	Wyoming Rents	R7144101	8,650.00	.00	.00	8,650.00	_____	_____	_____
09/12/2025		6205	Wyoming Retirement Syste	271959	562.50	.00	.00	562.50	_____	_____	_____
Grand Totals:				70	104,283.52	.00	.00	104,283.52	=====	=====	=====

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
06/27/2025	604.28	.00	.00	604.28	604.28
07/13/2025	725.40	.00	.00	725.40	1,329.68
07/17/2025	960.00	.00	.00	960.00	2,289.68
07/21/2025	425.00	.00	.00	425.00	2,714.68
07/25/2025	1,200.00	.00	.00	1,200.00	3,914.68
07/26/2025	2,589.05	.00	.00	2,589.05	6,503.73
07/27/2025	932.70	.00	.00	932.70	7,436.43
07/28/2025	510.34	.00	.00	510.34	7,946.77
07/30/2025	99.00	.00	.00	99.00	8,045.77
07/31/2025	30,166.50	.00	.00	30,166.50	38,212.27
08/01/2025	1,646.77	.00	.00	1,646.77	39,859.04
08/04/2025	985.80	.00	.00	985.80	40,844.84
08/05/2025	3,000.00	.00	.00	3,000.00	43,844.84
08/06/2025	266.54	.00	.00	266.54	44,111.38
08/07/2025	752.55	.00	.00	752.55	44,863.93
08/08/2025	8,650.00	.00	.00	8,650.00	53,513.93
08/10/2025	1,148.95	.00	.00	1,148.95	54,662.88
08/13/2025	1,063.95	.00	.00	1,063.95	55,726.83
08/14/2025	3,271.39	.00	.00	3,271.39	58,998.22
08/15/2025	13,243.90	.00	.00	13,243.90	72,242.12
08/16/2025	562.48	.00	.00	562.48	72,804.60
08/19/2025	318.00	.00	.00	318.00	73,122.60
08/20/2025	1,514.97	.00	.00	1,514.97	74,637.57
08/22/2025	7,516.75	.00	.00	7,516.75	82,154.32
08/24/2025	8,744.00	.00	.00	8,744.00	90,898.32
08/25/2025	101.60	.00	.00	101.60	90,999.92
08/27/2025	746.73	.00	.00	746.73	91,746.65
08/28/2025	179.88	.00	.00	179.88	91,926.53
08/29/2025	1,341.26	.00	.00	1,341.26	93,267.79
08/30/2025	8,605.00	.00	.00	8,605.00	101,872.79
09/01/2025	159.00	.00	.00	159.00	102,031.79
09/05/2025	866.38	.00	.00	866.38	102,898.17

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
09/12/2025	1,385.35	.00	.00	1,385.35	104,283.52
Grand Totals:					
	104,283.52	.00	.00	104,283.52	

Report Criteria:
Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
71520251							
1	EFTPS -TAXES	71520251	07/13/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 07/13/2025	10-212100	3,997.56
1	EFTPS -TAXES	71520251	07/13/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 07/13/2025	10-212100	3,997.56
1	EFTPS -TAXES	71520251	07/13/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 07/13/2025	10-212100	934.91
1	EFTPS -TAXES	71520251	07/13/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 07/13/2025	10-212100	934.91
1	EFTPS -TAXES	71520251	07/13/2025	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 07/13	10-212200	5,090.45
Total 71520251:							14,955.39
71520252							
3	GREAT-WEST TRUST CO	71520252	07/13/2025	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 07/13/2025	10-212500	165.00
3	GREAT-WEST TRUST CO	71520252	07/13/2025	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 07/13/2025	10-212500	130.00
Total 71520252:							295.00
71520253							
16	DEARBORN L LIFE INSU	71520253	07/13/2025	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 07/13/2025	10-212700	55.02
Total 71520253:							55.02
71820251							
5	BLUE CROSS & BLUE SH	71820251	07/13/2025	98-01	ACCOUNT # 2483060001	10-421-160	2,761.28-
Total 71820251:							2,761.28-
72920251							
1	EFTPS -TAXES	72920251	07/27/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 07/27/2025	10-212100	3,968.09
1	EFTPS -TAXES	72920251	07/27/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 07/27/2025	10-212100	3,968.09
1	EFTPS -TAXES	72920251	07/27/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 07/27/2025	10-212100	928.04
1	EFTPS -TAXES	72920251	07/27/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 07/27/2025	10-212100	928.04
1	EFTPS -TAXES	72920251	07/27/2025	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 07/27	10-212200	5,200.94
Total 72920251:							14,993.20
72920252							
3	GREAT-WEST TRUST CO	72920252	07/27/2025	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 07/27/2025	10-212500	165.00
3	GREAT-WEST TRUST CO	72920252	07/27/2025	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 07/27/2025	10-212500	130.00

Town of Saratoga Transmittal Register - COUNCIL
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Transmittal Number	Name	Check Number	Pay Date	Pay Code	Description	GL Account	Amount
Total 72920252:							295.00
72920253							
11	AFLAC BENEFIT SERVIC	72920253	07/13/2025	71-01	AFLAC monthly ins premium AFLAC Services/after tax	10-212500	96.12
11	AFLAC BENEFIT SERVIC	72920253	07/13/2025	71-06	AFLAC monthly ins premium AFLAC Benefit Services	10-212500	433.11
11	AFLAC BENEFIT SERVIC	72920253	07/27/2025	71-01	AFLAC monthly ins premium AFLAC Services/after tax	10-212500	93.00
11	AFLAC BENEFIT SERVIC	72920253	07/27/2025	71-06	AFLAC monthly ins premium AFLAC Benefit Services	10-212500	323.37
Total 72920253:							945.60
72920254							
2	WYOMING RETIREMENT	72920254	07/13/2025	51-01	WYOMING RETIREMENT PAYMENT Police Retirement	10-212300	653.64
2	WYOMING RETIREMENT	72920254	07/13/2025	51-01	WYOMING RETIREMENT PAYMENT Police Retirement	10-212300	3,529.66
2	WYOMING RETIREMENT	72920254	07/13/2025	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement	10-212300	1,279.53
2	WYOMING RETIREMENT	72920254	07/13/2025	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement	10-212300	5,388.51
2	WYOMING RETIREMENT	72920254	07/27/2025	51-01	WYOMING RETIREMENT PAYMENT Police Retirement	10-212300	627.87
2	WYOMING RETIREMENT	72920254	07/27/2025	51-01	WYOMING RETIREMENT PAYMENT Police Retirement	10-212300	3,390.51
2	WYOMING RETIREMENT	72920254	07/27/2025	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement	10-212300	1,322.66
2	WYOMING RETIREMENT	72920254	07/27/2025	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement	10-212300	5,369.72
2	WYOMING RETIREMENT	72920254	07/27/2025	51-02	WYOMING RETIREMENT PAYMENT	10-411-170	100.00-
2	WYOMING RETIREMENT	72920254	07/27/2025	51-02	WYOMING RETIREMENT PAYMENT	51-531-170	100.00-
2	WYOMING RETIREMENT	72920254	07/27/2025	51-02	WYOMING RETIREMENT PAYMENT	10-431-170	100.00-
2	WYOMING RETIREMENT	72920254	07/27/2025	51-02	WYOMING RETIREMENT PAYMENT	10-445-170	60.04-
Total 72920254:							21,182.06
Grand Totals:							49,959.99

Report Criteria:
Paid transmittals included

TOWN OF SARATOGA

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Pay Period Dates: 06/30/2025 - 07/27/2025

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Report Criteria:

Includes the following check types:

Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
07/13/2025	PC	07/17/2025	54021	285		01-112700	101.54-
07/13/2025	PC	07/17/2025	54022	246		01-112700	369.40-
07/13/2025	PC	07/17/2025	54023	294		01-112700	187.73-
07/13/2025	PC	07/17/2025	54024	296		01-112700	233.87-
07/13/2025	PC	07/17/2025	54025	290		01-112700	231.83-
07/13/2025	PC	07/17/2025	54026	258		01-112700	72.92-
07/27/2025	PC	07/31/2025	54086	285		01-112700	116.36-
07/27/2025	PC	07/31/2025	54087	281		01-112700	198.78-
07/27/2025	PC	07/31/2025	54088	294		01-112700	389.03-
07/27/2025	PC	07/31/2025	54089	296		01-112700	76.48-
07/27/2025	PC	07/31/2025	54090	290		01-112700	232.43-
07/27/2025	PC	07/31/2025	54091	257		01-112700	400.39-
07/13/2025	PC	07/17/2025	7172025	46		01-112700	2,168.08-
07/13/2025	PC	07/17/2025	7172025	49		01-112700	3,400.60-
07/13/2025	PC	07/17/2025	7172025	78		01-112700	1,870.30-
07/13/2025	PC	07/17/2025	7172025	86		01-112700	576.18-
07/13/2025	PC	07/17/2025	7172025	134		01-112700	2,040.45-
07/13/2025	PC	07/17/2025	7172025	135		01-112700	588.80-
07/13/2025	PC	07/17/2025	7172025	58		01-112700	106.83-
07/13/2025	PC	07/17/2025	7172025	40		01-112700	2,050.08-
07/13/2025	PC	07/17/2025	7172025	88		01-112700	1,333.82-
07/13/2025	PC	07/17/2025	7172026	201		01-112700	679.12-
07/13/2025	PC	07/17/2025	7172026	216		01-112700	287.70-
07/13/2025	PC	07/17/2025	7172026	217		01-112700	287.70-
07/13/2025	PC	07/17/2025	7172026	225		01-112700	269.12-
07/13/2025	PC	07/17/2025	7172026	226		01-112700	2,328.98-
07/13/2025	PC	07/17/2025	7172026	230		01-112700	63.44-
07/13/2025	PC	07/17/2025	7172026	229		01-112700	171.25-
07/13/2025	PC	07/17/2025	7172026	245		01-112700	3,499.48-
07/13/2025	PC	07/17/2025	7172026	247		01-112700	1,825.36-
07/13/2025	PC	07/17/2025	7172026	256		01-112700	524.83-
07/13/2025	PC	07/17/2025	7172027	264		01-112700	3,414.03-
07/13/2025	PC	07/17/2025	7172027	235		01-112700	1,763.29-
07/13/2025	PC	07/17/2025	7172027	202		01-112700	184.37-
07/13/2025	PC	07/17/2025	7172027	261		01-112700	249.87-
07/13/2025	PC	07/17/2025	7172027	268		01-112700	20.77-
07/13/2025	PC	07/17/2025	7172027	272		01-112700	2,919.32-
07/13/2025	PC	07/17/2025	7172027	273		01-112700	3,164.91-
07/13/2025	PC	07/17/2025	7172027	277		01-112700	1,840.11-
07/13/2025	PC	07/17/2025	7172027	280		01-112700	1,326.83-
07/13/2025	PC	07/17/2025	7172027	283		01-112700	1,991.41-
07/13/2025	PC	07/17/2025	7172028	263		01-112700	1,707.40-
07/13/2025	PC	07/17/2025	7172028	286		01-112700	102.51-
07/13/2025	PC	07/17/2025	7172028	288		01-112700	1,688.05-
07/13/2025	PC	07/17/2025	7172028	48		01-112700	2,862.31-
07/13/2025	PC	07/17/2025	7172028	252		01-112700	55.41-
07/13/2025	PC	07/17/2025	7172028	252		01-112700	574.92-
07/13/2025	PC	07/17/2025	7172028	289		01-112700	142.03-
07/13/2025	PC	07/17/2025	7172028	291		01-112700	855.30-
07/13/2025	PC	07/17/2025	7172028	292		01-112700	324.98-
07/13/2025	PC	07/17/2025	7172028	293		01-112700	153.19-
07/13/2025	PC	07/17/2025	7172029	295		01-112700	971.76-
07/13/2025	PC	07/17/2025	7172029	297		01-112700	36.73-

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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
07/13/2025	PC	07/17/2025	7172029	298		01-112700	77.57-
07/27/2025	PC	07/31/2025	7312025	46		01-112700	1,957.39-
07/27/2025	PC	07/31/2025	7312025	49		01-112700	2,795.72-
07/27/2025	PC	07/31/2025	7312025	78		01-112700	1,774.68-
07/27/2025	PC	07/31/2025	7312025	134		01-112700	2,314.65-
07/27/2025	PC	07/31/2025	7312025	40		01-112700	2,050.08-
07/27/2025	PC	07/31/2025	7312025	88		01-112700	1,333.82-
07/27/2025	PC	07/31/2025	7312025	201		01-112700	415.19-
07/27/2025	PC	07/31/2025	7312025	216		01-112700	287.70-
07/27/2025	PC	07/31/2025	7312025	217		01-112700	287.70-
07/27/2025	PC	07/31/2025	7312026	226		01-112700	2,847.22-
07/27/2025	PC	07/31/2025	7312026	230		01-112700	466.96-
07/27/2025	PC	07/31/2025	7312026	229		01-112700	169.48-
07/27/2025	PC	07/31/2025	7312026	245		01-112700	3,776.34-
07/27/2025	PC	07/31/2025	7312026	247		01-112700	1,895.11-
07/27/2025	PC	07/31/2025	7312026	256		01-112700	669.64-
07/27/2025	PC	07/31/2025	7312026	264		01-112700	3,414.03-
07/27/2025	PC	07/31/2025	7312026	235		01-112700	1,806.40-
07/27/2025	PC	07/31/2025	7312026	202		01-112700	86.62-
07/27/2025	PC	07/31/2025	7312026	261		01-112700	267.00-
07/27/2025	PC	07/31/2025	7312027	272		01-112700	4,280.81-
07/27/2025	PC	07/31/2025	7312027	273		01-112700	2,138.22-
07/27/2025	PC	07/31/2025	7312027	277		01-112700	1,984.02-
07/27/2025	PC	07/31/2025	7312027	280		01-112700	1,836.48-
07/27/2025	PC	07/31/2025	7312027	283		01-112700	1,585.91-
07/27/2025	PC	07/31/2025	7312027	263		01-112700	1,707.40-
07/27/2025	PC	07/31/2025	7312027	286		01-112700	114.84-
07/27/2025	PC	07/31/2025	7312027	288		01-112700	1,812.52-
07/27/2025	PC	07/31/2025	7312027	48		01-112700	2,862.31-
07/27/2025	PC	07/31/2025	7312027	252		01-112700	213.19-
07/27/2025	PC	07/31/2025	7312028	289		01-112700	227.26-
07/27/2025	PC	07/31/2025	7312028	291		01-112700	500.49-
07/27/2025	PC	07/31/2025	7312028	292		01-112700	590.46-
07/27/2025	PC	07/31/2025	7312028	293		01-112700	128.58-
07/27/2025	PC	07/31/2025	7312028	295		01-112700	970.34-
07/27/2025	PC	07/31/2025	7312028	297		01-112700	22.72-
07/27/2025	PC	07/31/2025	7312028	298		01-112700	237.57-
Grand Totals:							102,938.8
				90			

ORDINANCE NO. 886

AN ORDINANCE OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING AMENDING TITLE 5 SECTION 5.40.090 SECTION N, MOBILE VENDING ON PRIVATE PROPERTY, OF THE TOWN OF SARATOGA MUNICIPAL CODE REGULATING MOBILE VENDING WITHIN THE TOWN OF SARATOGA AND TO PROVIDE AN EFFECTIVE DATE

WHEREAS, the Governing Body of the Town of Saratoga wishes to preserve the public peace, health, safety, and welfare of all residents of the Town of Saratoga; and,

WHEREAS, Title 5 of the Town of Saratoga Municipal Code concerns business licenses and regulations; and,

WHEREAS, the Town of Saratoga Municipal Code prior to this Ordinance is silent regarding the regulation and licensing of mobile vendors; and,

WHEREAS, the Governing Body of the Town of Saratoga has determined it is in best interest of the citizens of the Town to amend Title 5 of the Town of Saratoga Municipal Code to include regulations and licensing of mobile vendors to preserve the public peace, health, safety, and welfare of all residents of the Town of Saratoga; and,

WHEREAS, the governing body of the Town of Saratoga has given public notice of said amendment and the ordinance has been made available for the public to review at the office of the Town Clerk; and,

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING that Title 5 of the Saratoga Municipal Code shall be amended to read as follows:

Section 1. Chapter 5.40 of the Saratoga Municipal Code is hereby created to read as follows:

Chaeter 5.40 MOBILE VENDING

5.40.010 Definitions.

"Mobile" means able to move or be moved freely and easily; not affixed to the ground. Mobile vending operations are truly of a mobile nature who have the ability to "routinely" or "regularly" change locations.

"Mobile food vendor" means an outdoor vendor operating from a mobile vehicle, trailer, or pushcart licensed for use in the retail sale or service of ready-to-eat or packaged food including a vendor operating from a mobile food truck, trailer, or pushcart on which food is cooked or prepared.

"Mobile vending unit" means any portion of a mobile vending operation in which service or activity associated with the operation is provided. This shall not include generators or other machinery exclusively used to provide power to the operation.

5.40.020 Mobile Vending License - Required

No person shall engage in mobile vending within town without first having obtained a license from the town clerk's office, as provided in this section, unless exempt under Section 5.40.030.

5.40.060 Mobile Vending License - Suspension and Revocation

A. A mobile vending license shall be a privilege, good for the period for which it is issued, subject to the condition, however, that it may, for good cause, be suspended at any time by the town clerk or his/her designee, requiring the vending to cease until violation is resolved. Revocation may occur by action of the town council after a public hearing of which the licensee shall have not less than ten days advance written notice in which the charges or complaints against the licensee are specified. Good cause shall be interpreted to include, but not to be restricted to:

1. Violations of any of the provisions of this article;
2. Failure to comply with agreed upon and signed regulations and license requirements;
3. Violation of any of the provisions of this code or other ordinances of the town or the laws of the United States or this state, the violation of which reflects unfavorably on the fitness of the holder to provide services which promote the health, safety, and welfare of the public.

B. Any mobile vending operator or property owner that is part of an ongoing or pending violation with the town will not be allowed to operate, nor will be issued any further mobile vending license, or any other entitlements from the town until the violation is resolved. This shall include any permits associated with a special events permit. Any person found to be in violation of this chapter shall also be fined as provided in the general penalty section of the Saratoga Municipal Code.

1. This shall not include any criminal or parking violations with the police department.

5.40.070 Insurance Required

All mobile vendors shall maintain commercial general liability insurance with a combined single limit of one million dollars per occurrence and products liability with a combined single limit of one million dollars per occurrence.

5.40.080 General Regulations and Requirements

A. All mobile vending operations shall be required to have all valid and applicable licenses and approvals to provide desired service.

B. All mobile vending units shall be inspected in an appropriate manner that is approved by the Wyoming Department of Agriculture to receive license.

C. All work or inspections performed shall be done by licensed and approved contactors. This shall include propane systems and piping, fire suppression systems, fire extinguishers, and installation of new kitchen equipment.

D. All mobile vending operations are required to have at least one person on-site at all times while in operation, that is qualified to move said operation and all units and accessories associated with the mobile vending operation.

E. Propane Requirements:

1. All propane tanks used in association with a mobile vending operation shall have a proper and up-to-date certification.
2. All propane tanks shall be properly secured to a mobile vending unit.
3. All propane tanks shall conform to Wyoming Department of Transportation standards and regulations.

I. Off-street parking shall be adequate to accommodate both the permanent use and the vending operation.

J. The location of the vending operation and all units associated with such shall not impede required fire access lanes, accessible routes, setbacks on the property, or clear vision triangles.

K. Mobile vending operation shall have proper authorization to use property.

L. Suitable receptacle(s) for litter/ recycling shall be located on-site or on-vehicle, and not located within the city right-of-way.

M. No unit used or item associated with the vending operation shall impede city right-of-way, including sidewalks.

N. There shall be a maximum of one mobile vendor per lot without an approved special events permit.

There shall be a maximum of five (5) mobile vendors per lot without an approved special events permit.

O. Flashing or strobe lights associated with the mobile unit shall not be permitted.

5.40.100 Mobile Vending on Public Property

Mobile vending may be permitted within public property at specific locations and during times when the Town of Saratoga streets department designates public parking spaces for the specific purpose of mobile vending use on a temporary basis. The use of such areas shall be on a first-come basis. No vending shall be permitted within public property other than within a posted area.

A. Areas within the following locations may be designated for mobile vending use on a temporary basis:

1. Within the Never Forget Park parking lot.
2. Within the Hobo Pools parking lot.

B. The hours of operation shall be between seven a.m. and ten p.m.

C. Any temporary signage shall conform to the standards of Saratoga Municipal Code Chapter 18.63 and be removed outside hours of operation and shall not be located within the town right-of-way.

D. Vending on public property shall not exempt the operator from any permits or approval, such as food service or fire prevention.

E. All units used or associated with the vending operation shall be located so as not to interfere with the normal operations of any permanent use located on the property.

F. The location of the vending operation and all units associated with such shall not impede required fire access lanes, accessible routes, setbacks on the property, or clear vision triangles.

L. Suitable receptacle(s) for litter/ recycling shall be located on-site or on-vehicle, and not located within the city right-of-way.

M. No unit used or item associated with the vending operation shall impede city right-of-way, including sidewalks.

O. Flashing or strobe lights associated with the mobile unit shall not be permitted.

5.40.110 Mobile Vending Within Town Right-of-Way

No vending shall be permitted within town right-of-way.

Section 2. This ordinance shall be in full force and effect from and after its approval, passage, and adoption.

PASSED ON FIRST READING THIS 1st day of July 2025.

PASSED ON SECOND READING THIS 15th day of July 2025.

PASSED, APPROVED AND ADOPTED THIS ____ day of _____ 2025.

Town of Saratoga, Wyoming

Chuck Davis, Mayor

ATTEST:

ATTESTATION

I, Jennifer Anderson, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

Jennifer Anderson, Town Clerk

TOWN OF SARATOGA
ORDINANCE NO. 888
AN ORDINANCE AMENDING TITLE 2, CHAPTER 2.04,
SECTION 2.04.010 OF THE TOWN OF SARATOGA
MUNICIPAL CODE CONCERNING REGULAR COUNCIL
MEETING DATES; AND TO PROVIDE AN EFFECTIVE
DATE.

Item 9)

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, has determined that in the best interest of its residents that the above mentioned Town Code Section(s) be amended.

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, finds it appropriate and beneficial to move the Regular Council Meeting dates to the 1st and 3rd Wednesday of each month.

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, finds it necessary to amend the meeting date for Regular Council Meetings.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Saratoga, Carbon County, Wyoming.

SECTION 1: That Title 2, Chapter 2.104, Section 2.04.010 "Regular Meetings" be amended to read:

Section 2.04.010 Regular Meetings

The Town Council shall meet regularly on the first and third Wednesdays of each month. All meeting of the Town Council shall be open and public, except for the Executive Sessions.

SECTION 2: CONFORMANCE

Upon adoption of this ordinance the Town Council shall take action to and schedule Regular Meeting Dates in order to comply with This ordinance.

SECTION 2: REPEALED

All other prior Ordinances or Parts Thereof that are in conflict herewith are hereby repealed. This ordinance replaces section 2.04.010 in its entirety.

SECTION 3: SEVERABILITY

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, or its application to any Person or circumstances is held invalid, the remaining portion of this Ordinance shall remain in full force and effect, and the application of the provision to other persons or circumstances shall not be affected.

SECTION 4: This ordinance shall be in full force and effect upon passage, approval, and publication.

PASSED ON FIRST READING on the ____ day of ____ 2025.

PASSED ON SECOND READING on the ____ day of ____ 2025.

PASSED, AND ADOPTED ON THIRD READING on the ____ day of ____ 2025.

APPROVED:

Chuck Davis, Mayor

ATTEST:

Jennifer Anderson, Town Clerk



TOWN OF SARATOGA

Invites applications for the position of:

Recreation Assistant Director

SALARY: \$21.00/hr. w/Full Benefits

CLOSING DATE: Opened until filled

FLSA STATUS: Full Time

SCHEDULE: Monday – Friday - Occasional weekends as needed

REPORTS TO: Recreation Director

Principal Purpose of Job:

The Recreation Assistant Director supports the Recreation Director in planning, coordination and supervising a variety of recreational programs, events, and community activities. This position plays a key role in maintaining the daily operations of the Saratoga Recreation Department. During the summer months, the Assistant Director is responsible for the management of the Municipal Swimming Pool, including staff schedule, safety compliance, and swimming lessons. This role also involves community outreach, and ensuring high standards of service and safety are maintained across all recreation offerings. This is a hands-on position that requires strong leadership, organizational skills, and a passion for serving the community. Applications may be found online at www.townofsaratoga.org or contact:

Saratoga Town Hall
110 E Spring Ave. / PO Box 486
Saratoga, WY 82331
307-326-8335
clerk@saratogawyo.org



Town of Saratoga
110 E. Spring Ave.
Saratoga, WY 82331
208-326-8335

www.townofsaratoga.org

Item 12)

Town of Saratoga Small Project or Equipment Bid Form

Project Number	Date
PW-25-2	August 04, 2025

Bidder Information	
Company Name	BH Concrete Specialties
Bidder Name	Nash Decon
Address	1408 E. Baker St. Laramie WY.
Phone	307 399 7577
Email	nash@bhcontractingwy.com

Project Details	
Project Description and (IF ANY): work to be completed by the Town	Project consists of replacing two valley pans, curb and gutter as well as associated flat work around a storm drain. Costs should be bid on forming, pouring, and finishing. Including saw cut joints. Valley pans should be poured with a crown to tie into road grades for driveability. Town of Saratoga to provide dirt work for the project, including, removal, grading and compaction for finish grade within 2/10ths. Town to provide base material to contractor for fine grading.
Drawings Attached? Y/N	Yes, vicinity map
Start Date	August 18, 2025
End Date	August 29, 2025

Payment Terms	TBA
Bid Price Valid time frame	
Notes From Bidder/Deviations From Specifications	
Bidder Certification	
Certification	By signing below I certify that all items contained herein are true and accurate. I also attest I have reviewed that attached documents and have a thorough understanding of the project requirements.
Bidder Signature	Nash Decon
Date	8/5/2025

Bid Acceptance	
Town Acceptance	By signing below I certify that all items contained herein are true and accurate. I also certify that this bid and attached project designs have been approved by the Town and the contractor is here by permitted to commence work in compliance with the conditions of this bid.
Agent Signature	
Date	

Bidder fills out items in		Town fills out items in			
Item Cost (\$)					
Item No.	Description	Quantity	Unit	Unit Price	Amount
ex.	round rock	10	Tons	\$AB.DD	\$AB00.DD
1	Mobilization	1	ls	5.00	\$500.00
2	16' x 26' x 5.5" valley pan saw cut joints, outside edges formed to match grade of the road.	416	sq. ft.	15.00	\$6240.00
3	Type b curb and gutter formed around intersection radius	18	ft.	50.00	\$900.00
4	Type b curb and gutter straight formed	18	ft.	50.00	\$900.00
5	Misc Flat work around storm drain inlet	100	sq. ft.	12.00	\$1200.00
6	16' x 26' x 5.5" valley pan saw cut joints, outside edges formed to match grade of the road.	416	sq. ft.	15.00	\$6240.00
Project Total					\$15,980.00
Change Orders to Project					
Items in the section must be approved by the Town Council or designated agent (Department Head) if it is for a change in quantities or an adjustment in scope due to unforeseen circumstances. No change in item cost shall be approved without the approval of the Town Council.					
Change ORD. #	Description	Quantity	Unit	Unit Price	Amount
		Approved: _____		Date: _____	
		Approved: _____		Date: _____	
		Approved: _____		Date: _____	
		Approved: _____		Date: _____	
Project Total					\$
Total Changes					\$
Adjusted Total					\$
Payments Made					
Date:	Project Percentage Complete	Amount \$			
Total Pmts.	\$				
Completion					
This project had been fully completed in compliance with the terms of this bid, is ready for final payment and the commencement of any and all warranty periods.					
Completion Approved: _____ Date: _____					

**AGREEMENT
BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

This Agreement is by and between Town of Saratoga ("Owner") and Rocky Mountain Sand & Gravel, LLC ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

ARTICLE 1—THE PROJECT

2.01 The Project Name, of which the Work under the Contract Documents is a part, is as follows:

2025 WEST BENCH SANITARY SEWER IMPROVEMENTS

ARTICLE 2—ENGINEER

2.01 The Project has been designed by:

ENGINEERING ASSOCIATES
PO Box 370
Saratoga, WY 82331
(307) 326-8301

2.02 The Owner has retained ENGINEERING ASSOCIATES ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.

ARTICLE 3—CONTRACT TIMES

3.01 *Time is of the Essence*

A. All time limits for Milestones (if any), Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

3.02 *Contract Times: Days*

A. The Work will be substantially complete within **180 calendar days (Substantial Completion)** after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within **200 calendar days (Final Completion)** after the date when the Contract Times commence to run.

3.03 *Milestones*

A. Parts of the Work must be substantially completed on or before the following Milestone(s):

1. Milestones: *October 1, all asphalt surfacing (patches) and gravel surfacing shall be completed.*

3.04 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. *Substantial Completion:* Contractor shall pay Owner **\$1,500 for each calendar day** that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
 2. *Completion of Remaining Work:* After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner **\$750 for each calendar day** that expires after such time until the Work is completed and ready for final payment.
 5. Liquidated damages for failing to timely attain milestones, Substantial Completion, and Final Completion are not additive, and will not be imposed concurrently.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

3.05 *Special Damages*

- A. Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, legal and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, legal and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.
- C. The special damages imposed in this paragraph are supplemental to any liquidated damages for delayed completion established in this Agreement.

ARTICLE 4—CONTRACT PRICE

- 4.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:
- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

As provided in paragraph 11.03 of the General Conditions estimated quantities are not guaranteed, and determinations of actual quantities and classification are to be made by ENGINEER as provided in paragraph 9.08 of the General Conditions

ARTICLE 5—PAYMENT PROCEDURES

5.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

5.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on the basis of Contractor's Applications for Payment on or about the 20th day of each month during performance of the Work as provided in Paragraph 5.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
 - 1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
 - a. 95 percent of the value of the Work completed (with the balance being retainage); and
 - b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 100 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

5.03 *Final Payment*

- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price in accordance with Paragraph 15.06 of the General Conditions.
- B. The Owner shall not be required to make Final Payment to the Contractor until such time as the provisions of Wyoming Statute Sections 15-1-113(h), 16-6-116, and 16-6-117, have been fulfilled. If no claims or liens have been filed within a forty-one (41) day period after completion and acceptance of the Project, the retained percentage will be paid within thirty (30) days of the expiration thereof. Further, the Contractor shall execute and file with the Clerk of the Owner the sworn statement required by Section 16-6-117 of the Wyoming Statutes as a condition precedent to receiving final payment from the Owner.

5.04 *Consent of Surety*

- A. Owner will not make final payment, or return or release retainage at Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.

5.05 *Interest*

A. *DELETED*

ARTICLE 6—CONTRACT DOCUMENTS

6.01 *Contents*

A. The Contract Documents consist of all of the following:

1. This Agreement (pages 00520-1 to 00520-8, inclusive).
2. Bonds:
 - a. Performance bond (together with power of attorney) (pages 00610-1 to 00610-4, inclusive).
 - b. Payment bond (together with power of attorney) (pages 00615-1 to 00615-4, inclusive).
3. General Conditions (pages 00700-1_ to 00700-70, inclusive).
4. Supplementary Conditions (pages _00800-1 to 00800-15, inclusive).
5. Specifications as listed in the table of contents of the project manual.
6. Drawings (not attached but incorporated by reference) consisting of 27 sheets with each sheet bearing the following general title: **2025 West Bench Sanitary Sewer Improvements;**
7. Addenda (numbers 00990-1 to 00990-XX, inclusive).
9. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid Exhibit A (pages 00410-1 to 00410-xx , inclusive).
 - b. Documentation submitted by Contractor prior to Notice of Award (pages N/A to _____, inclusive).
 - c. Documentation submitted by Contractor after Notice of Award – Exhibit B – i) Letter of Good Standing from the Wyoming Department of Employment and ii) Letter of Good Standing from the Wyoming Workers Compensation Department and iii) Certificates of Insurance.
10. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Notice to Proceed (pages 00500-1, inclusive).
 - b. Work Change Directives (pages 00940-01 to 00940-XX, inclusive).
 - c. Change Orders (pages 0041-1 to 0941-XX, inclusive).
 - d. Field Orders (pages 00942-1 to 00942-XXx, inclusive).
 - e. Warranty Bond, if any.

B. The Contract Documents listed in Paragraph 6.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 6.

- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

ARTICLE 7—REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS

7.01 *Contractor's Representations*

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
 2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.
 7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
 8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
 9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
 10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

11. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

7.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

7.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published by the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

7.04 *Assignment of Contract*

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

7.05 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

7.06 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be

valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

7.06 *Wyoming Laborers*

- A. Contractor, by signing this Agreement, acknowledges the requirements of Wyoming Statute 16-6-203 to hire only Wyoming Laborers on this project. If Wyoming Laborers are not available, or not qualified, to perform the work involved, other laborers may be used. Contractor shall provide certification from the nearest Wyoming Workforce Center to substantiate unavailability. A Contractor's Affidavit of Project Payroll Reporting will be required before Final Payment will be made.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on August 1, 2025 (which is the Effective Date of the Contract).

Owner:

Town of Saratoga
(typed or printed name of organization)

By: _____
(individual's signature)

Date: _____
(date signed)

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Attest: _____
(individual's signature)

Title: _____
(typed or printed)

Address for giving notices:

Town of Saratoga
PO Box 486
Saratoga, WY 82331

Designated Representative:

Name: Emery Penner
(typed or printed)

Title: Director of Public Works
(typed or printed)

Address:

Town of Saratoga
PO Box 486
Saratoga, WY 82331

Phone: 307-326-8335

Email: e.penner@saratogawyo.org

(If [Type of Entity] is a corporation, attach evidence of authority to sign. If [Type of Entity] is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

Contractor:

Rocky Mountain Sand & Gravel, LLC
(typed or printed name of organization)

By: _____
(individual's signature)

Date: July 24, 2025
(date signed)

Name: Crystyn Lasley
(typed or printed)

Title: CEO
(typed or printed)

(If [Type of Entity] is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____
(individual's signature)

Title: Earl Merrill, COO
(typed or printed)

Address for giving notices:

Rocky Mountain Sand & Gravel, LLC
PO BOX 22417
Cheyenne, WY 82003

Designated Representative:

Name: Crystyn Lasley
(typed or printed)

Title: CEO
(typed or printed)

Address:

Rocky Mountain Sand & Gravel, LLC
Cheyenne, WY 82003

Phone: (307) 203-9809

Email: RockyMountainSand@gmail.com

License No.: _____
(where applicable)

State: Wyoming

NOTICE TO PROCEED

Owner: TOWN OF SARATOGA Owner's Project No.: _____

Engineer: ENGINEERING ASSOCIATES Engineer's Project No.: 24421.00

Contractor: ROCKY MOUNTAIN SAND & GRAVEL Contractor's Project No.: _____

Project: 2025 WEST BENCH SANITARY SEWER IMPROVEMENTS

Effective Date of Contract: AUGUST 5, 2025

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on AUGUST 18, 2025 pursuant to Paragraph 4.01 of the General Conditions.

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work will be done at the Site prior to such date.

In accordance with the Agreement:

The number of calendar days to achieve Substantial Completion is 180 Calendar Days from the date stated above for the commencement of the Contract Times, resulting in a date for Substantial Completion of February 14, 2026; and the number of calendar days to achieve readiness for final payment is 200 Calendar Days from the commencement date of the Contract Times, resulting in a date for readiness for final payment of March 6, 2026.

Before starting any Work at the Site, Contractor must comply with the following:

- Submit Work Schedule to Engineer.
- Submit Traffic Control Plans to Engineer for review and approval
- Submittals

Owner: TOWN OF SARATOGA

By (signature): _____

Name (printed): _____

Title: _____

Date Issued: _____

Copy: Engineer

ATTACHMENT 1

This is Task Order No. 25410.00,
consisting of 5 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 17, 2023 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: July 15, 2025
- b. Owner: Town of Saratoga
- c. Engineer: Engineering Associates (EA)
- d. Specific Project (title): 2025 Saratoga Sanitary Sewer Improvements
- e. Specific Project (description): Design, permit and bid two sanitary sewer mains that cross the N. Platte River, Spring Creek and Cadwell Slough. Update design documents to include the previously designed and not awarded sanitary sewer mains to be reconstructed in the "West Bench" area.

- **TASK 1: SURVEY & RIGHT-OF-WAY**

- Gather necessary survey information for a detailed topographic, utility and property ownership map. Research and determine definitive location(s) of Town right-of-way, private property and WYDOT right-of-way for sanitary sewer replacements. Survey existing utilities for design purposes (ex. sewer with inverts, storm sewer, water, power, tele/fiber, etc.). Survey of existing N. Platte River bed and necessary cross-sections. Coordination with Town Personnel will be necessary through the right-of-way determination. Land or right-of-way acquisition is not anticipated and is not included within the scope.

- **TASK 2: PERMITTING & ENVIRONMENTAL**

- Gather necessary information for permitting purposes for the following permits.
 - US Army Corp of Engineers (USACOE) Section 404 permit & Pre-Construction Notification (PCN)
 - 401 DEQ Water Quality Certification
 - WYG&F
 - DEQ Turbidity Waiver
 - WYPDES
 - DEQ Permit to Construct
 - Prepare, coordinate, submit and procure required permits for crossings at the N. Platte River, Spring Creek, Cadwell Slough at existing sanitary sewer replacement locations. Replacement locations are proposed to be very close proximity to the existing sanitary sewer locations (within 15 feet).

- **TASK 3: PRELIMINARY & FINAL DESIGN**

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- Preliminary and final design for two sanitary sewer main replacements specifically delineated in the CWSRF application approved at the February 6, 2025 SLIB meeting.
- Final design updates based on SRF funding requirements for the previously permitted and bid West Bench sanitary sewer main project areas not awarded in July 2025.
- Prepare project specification including Front End, Technical Specifications, Drawings and any specific SRF Contract Documentation such as Section 850, Davis-Bacon, Prevailing Wage, BABA, etc.
- Plan review with Town personnel throughout the design process.
- Task 4: Bidding & Negotiations
 - Provide bidding documentation and bid via QuestCDN VirtuBid.
 - Provide necessary Addenda, answer questions, Pre-Bid meeting, Bid opening and recommendation of award.
 - Close coordination with SRF personnel is necessary and will be provided under this scope. All contract documentation is required to have SRF approval prior to Bid advertisement.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference (inapplicable services are stricken):

- ~~Study and Report Services (Exhibit A, Paragraph A1.01)~~
- Preliminary Design Phase (Exhibit A, Paragraph A1.02)
- Final Design Phase (Exhibit A, Paragraph A1.03)
- Bidding or Negotiating Services (Exhibit A, Paragraph A1.04)

- ~~Construction Phase Services (Exhibit A, Paragraph A1.05)~~

- ~~Including Resident Project Representative (RPR) services (A1.05.A.2)~~

~~/OR/~~

~~Not including Resident Project Representative (RPR) services (A1.05.A.2)~~

- ~~Post Construction Phase Services (Exhibit A, Paragraph A1.06)~~
- ~~Commissioning Services (Exhibit A, Paragraph A1.07)~~

~~B. Resident Project Representative (RPR) Services~~

~~If the scope of services established in Paragraph 2.A above includes RPR services, then Exhibit D of the Agreement is expressly incorporated in this Task Order by reference.~~

~~C. Designing to a Construction Cost Limit~~

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~~Under this Task Order, Engineer will design to a Construction Cost Limit, subject to the terms of Paragraph 5.02 of the Agreement and of Exhibit F to the Agreement. Exhibit F is expressly incorporated by reference. The Construction Cost Limit is \$_____. The bidding or negotiating contingency to be added to the Construction Cost Limit is _____ percent.~~

D. Other Services

Engineer shall also provide the following other services:

- N/A

E. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

Additional Services that may be authorized or necessary under this Task Order are as follows:

- N/A

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- Provide information needed to assist with right-of-way determination (Town & WYDOT).
- Provide necessary existing utility information including locating of existing Town/SCCJPB infrastructure.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Furnish <u>3</u> review copies of the Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Owner.	Anticipated completion on or before September 8, 2025.
Owner	Submit comments regarding Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Engineer.	Within <u>15</u> days of the receipt of Preliminary Design Phase documents, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables from Engineer.
Engineer	Furnish <u>3</u> copies of the revised Preliminary Design Phase documents, opinion of probable Construction Cost,	Within <u>15</u> days of the receipt of Owner's comments regarding the Preliminary Design Phase documents, opinion of probable

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	and other Preliminary Design Phase deliverables to Owner.	Construction Cost, and other Preliminary Design Phase deliverables.
Engineer	Furnish <u>3</u> copies of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, to Owner.	Within <u>30</u> days of Owner's authorization to proceed with Final Design Phase services.
Owner	Submit comments and instructions regarding the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, to Engineer.	Within <u>15</u> days of the receipt of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables from Engineer.
Engineer	Furnish <u>3</u> copies of the revised final Drawings and Specifications, assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, to Owner.	Within <u>15</u> days of the receipt of Owner's comments and instructions regarding the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)	\$190,000	Standard Hourly Rate
— a. Study and Report Phase (A1.01)	—\$	Standard Hourly Rate
b. Preliminary and Final Design Phase (A1.02, A1.03)	\$175,000	Standard Hourly Rate
c. Bidding or Negotiating Phase (A1.04)	\$15,000	Standard Hourly Rate
— d. Construction Phase (A1.05)*	—\$	Standard Hourly Rate
e. Resident Project Representative Services (A1.05.A.2) *	—\$	Standard Hourly Rate
— f. Post-Construction Phase (A1.06)	—\$	Standard Hourly Rate
— g. Commissioning Phase (A1.07)	—\$	Standard Hourly Rate
— h. Other Services (see A1.08, and 2.D above)	—\$10,000	Standard Hourly Rate

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TOTAL COMPENSATION (lines 1.a-h)	\$190,000	Standard Hourly Rate
2. Additional Services (Part 2 of Exhibit A)	(N/A)	(N/A)

Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Consultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

- B. The terms of payment are outlined in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order:

- N/A

8. Other Modifications to Agreement and Exhibits:

- N/A

9. Attachments:

- N/A

10. Other Documents Incorporated by Reference:

- N/A

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is July 14, 2025.

OWNER:

By: _____

Print Name: _____

Title: _____

ENGINEER:

By:  _____

Print Name: Craig Kopasz, PE

Title: EA Saratoga Office Manager

Firm's Wyoming Registration No. WY-0008

State of: Wyoming

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Emery Penner

Title: Director of Public Works

Address: 110 E. Spring Ave, Saratoga, WY 82331

E-Mail Address: e-penner@saratogawyo.org

Phone: (208) 768-7997

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Craig Kopasz, PE

Title: Office Manager

Address: 211 N. 1st Street, Saratoga, WY 82331

E-Mail Address: craig@eaengineers.com

Phone: (307)326-8301 [office]
(970) 310-5927 [cell]

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Page 6

ORDINANCE NO. 887
AN ORDINANCE AMENDING TITLE 18, CHAPTER 18.15, SECTION 18.15.030 AND 18.15.050 AS WELL AS TITLE 18, CHAPTER 18.18, SECTION 18.18.030 AND 18.18.050, AS WELL CHAPTER 18.21, SECTION 18.21.030 AND 18.21.050, AS WELL CHAPTER 18.24, SECTION 18.24.030 AND 18.24.050, AS WELL CHAPTER 18.27, SECTION 18.27.030 AND 18.27.050, AS WELL CHAPTER 18.06, SECTION 18.06.070 OF THE TOWN OF SARATOGA MUNICIPAL CODE CONCERNING ACCESSORY USES, AND ACCESSORY BUILDING SETBACKS, HEIGHTS AND PLACEMENT REQUIREMENTS IN RESIDENTIAL ZONING DISTRICTS WITHIN SARATOGA, AS WELL AS THE CLARIFICATION OF SETBACK DEFINITIONS AND ALLOWING A SETBACK REDUCTION FOR PRIMARY DWELLINGS BUILT PRIOR TO THE ESTABLISHMENT OF ZONING REGULATIONS IN SARATOGA AND TO PROVIDE AN EFFECTIVE DATE.

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, has determined that in the best interest of its residents that the above mentioned Town Code Section(s) be amended.

WHEREAS, The Town of Saratoga Planning Commission has held a public hearing on July 8th 2025, made findings, developed the proposed changes and recommended said changes to the Saratoga Town Council.

WHEREAS, The Town Council wishes to alter, as well as clarify the requirements for the placement of accessory buildings within the residential districts of the community.

WHEREAS, The Town Council wishes to clarify the parameters of setback requirements and further clarify the definition(s) of certain words as they pertain to setbacks.

WHEREAS, The Town Council wished to provide relief to existing structures built prior to the establishment of zoning regulations, by way of a setback reduction.

WHEREAS, The Town Council as well as the Mayor of the Town of Saratoga, finds it appropriate and necessary to amend the current zoning ordinances to create a building envelope that better suits the needs of Saratoga’s residents.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Saratoga, Carbon County, Wyoming.

SECTION 1: That Title 18, Chapter 18.15 RD14000 Single Family Residential District, Section 18.15.030 “*Accessory Uses*” and Section 18.15.050 “*Property development standards*” shall be amended to read:

§ 18.15.030. Accessory Uses and Structures

The following buildings, structures and uses are permitted when clearly incidental and accessory to the primary permitted use:

- 1. Accessory Uses and Structures:
 - A. Home Occupations as stated in section 18.06.090
 - B. Signs as stated in section 18.63
 - C. Pools as stated in section 18.60.010
 - D. Accessory Buildings
 - i. Private Garage
 - ii. Storage Shed
 - iii. Chicken coup as stated in section 18.42.150

- iv. Recreation room (i.e. craft room, billiard hall, game room, woodworking studio)
- v. Playhouse
- vi. Greenhouse

E. Requirements for accessory buildings:

- a. 25 percent of the area of the combined side yard and rear yard shall be the maximum allowed coverage for accessory buildings. This limit does not change based on the placement location of the accessory buildings.
- b. No accessory building shall be constructed within five feet of any rear lot line.
- c. Nothing contained in this section shall prevent the construction of a private garage as a structural part of a main dwelling; provided, that when so constructed, the exterior garage walls shall be regarded as the walls of the main dwelling in applying the front, rear and side yard regulations of this title.
 - a) For the purposes of this section structural means:
 - i. The main building and garage share at least 15 feet of roof line as well as 15 feet of a common wall.
 - ii. Garage must be capable of being entered from inside the main building.
- d. Required accessory buildings and uses shall be on the same lot with the main building or buildings or on an immediately adjacent lot in the same ownership.
 - a) Immediately adjacent means the two parcels share a common lot line. Two parcels touching at the corner are not considered adjacent.
- e. No required accessory parking area or off-street truck loading space shall be encroached upon by buildings, open storage or any other use.
- f. Accessory buildings must maintain separation from existing buildings as required by the most current international residential code. (IRC) as amended by the international code council.

§ 18.15.050. Property Development Standards

A. Lot and Yard Requirements.

	Min. Lot Area (sq. ft.)	Min. Lot Width (feet)*	Min. Corner Lot Width* (feet)	Min. Lot Depth (feet)*
RD 14000	14000	80	95	120

* If adjacent to a street other than a local street; or if adjacent to a retail, highway business or industrial district, the lot width when adjacent on the side shall be increased fifteen and the lot depth when the rear lot line is adjacent, shall be increased 20 feet.

B. Minimum Yards. Each residential lot in RD14000 shall have front, side and rear yards of not less than the depth and width indicated below:

- 1. Main Building. Setbacks are applicable to structures and portions thereof as defined in 18.06.070 “Building Setback Line”. Primary building setbacks have a 20 percent reduction for primary dwellings constructed prior to 1980 rounded down to the nearest foot.
 - a. Front yard setback, 30 feet;
 - b. Side yard setback, 10 feet;
 - i. On a corner lot the side yard abutting the street shall be not less than 20 feet in width.
 - c. Rear yard setback, 25 feet.
 - i. Measurement of the rear yard setback shall be from the foundation

to the centerline of the alley where such alley exists. If no alley exists the measurement will be taken from the foundation to the rear property line.

2. Accessory Buildings. Max Building Height 25 ft. Setbacks are applicable to structures and portions there of as defined in 18.060.070 “Building Setback Line.”

- a. Front yard setback;
 - i. If the accessory building is located within the front yard the setback is 40 ft.
 - ii. If the accessory building is located within the rear yard or side yard the setback is 30ft minimum.
- b. Side yard setback,
 - i. One foot for every two feet of building height with a minimum of 5 feet. Building height is measured from grade level to the top of the wall.
 - ii. On a corner lot the side yard abutting the street shall be not less than 20ft.
- c. Rear yard setback,
 - i. One foot for every two feet of building height with a minimum of five feet. Building height is measured from grade level to the top of the wall.
 - ii. If the prevailing yard pattern dictates so through lots may be required to have a rear yard setback congruent with the front yard setback of the main building. See 18.06.51 “yards”
- d. Shipping containers are not allowed within side yards or front yards of residentially zoned properties. They must cover no more than 20 percent of the rear yard and be no more than 10ft tall. They must meet required side yard and rear yard setbacks as listed in this section.

C. All structures in the RD 14000 district shall comply with the requirements of Section 18.42.050. regarding projections into required yards of residential buildings.

SECTION 2: That Title 18, Chapter 18.18 RD7200 Single Family Residential District, Section 18.18.030 “*Accessory Uses*” and Section 18.18.050 “*Property development standards*” shall be amended to read:

§ 18.18.030. Accessory Uses and Structures

The following buildings, structures and uses are permitted when clearly incidental and accessory to the primary permitted use:

- 1. Accessory Uses and Structures:
 - A. Home Occupations as stated in section 18.06.090
 - B. Signs as stated in section 18.63
 - C. Pools as stated in section 18.60.010
 - D. Accessory Buildings
 - i. Private Garage
 - ii. Storage Shed
 - iii. Chicken coup as stated in section 18.42.150
 - iv. Recreation room (i.e. craft room, billiard hall, game room, woodworking studio)
 - v. Playhouse
 - vi. Greenhouse
 - E. Requirements for accessory buildings:

1. 25 percent of the area of the combined side yard and rear yard shall be the maximum allowed coverage for accessory buildings. This limit does not change based on the placement location of the accessory buildings.
2. No accessory building shall be constructed within five feet of any rear lot line.
3. Nothing contained in this section shall prevent the construction of a private garage as a structural part of a main dwelling; provided, that when so constructed, the exterior garage walls shall be regarded as the walls of the main dwelling in applying the front, rear and side yard regulations of this title.
 - a. For the purposes of this section structural means:
 - i. The main building and garage share at least 15 feet of roof line as well as 15 feet of a common wall.
 - ii. Garage must be capable of being entered from inside the main building.
4. Garage must be capable of being entered from inside the main building. Required accessory buildings and uses shall be on the same lot with the main building or buildings or on an immediately adjacent lot in the same ownership.
 - a) Immediately adjacent means the two parcels share a common lot line. Two parcels touching at the corner are not considered adjacent
5. No required accessory parking area or off-street truck loading space shall be encroached upon by buildings, open storage or any other use.
6. Accessory buildings must maintain separation from existing buildings as required by the most current international residential code. (IRC) as amended by the international code council.

§ 18.18.050. Property Development Standards

A. Lot and Yard Requirements.

	Min. Lot Area (sq. ft.)	Min. Lot Width (feet)*	Min. Corner Lot Width* (feet)	Min. Lot Depth (feet)*
RD 7200	7200	60	75	100

* If adjacent to a street other than a local street; or if adjacent to a retail, highway business or industrial district, the lot width when adjacent on the side shall be increased fifteen feet and the lot depth when the rear lot line is adjacent, shall be increased 20 feet.

B. Minimum Yards. Each residential lot shall have front, side and rear yards of not less than the depth and width indicated below. The setback for main and accessory buildings are measured from the property line:

1. Main Building. Setbacks are applicable to structures and portions thereof as defined in 18.06.070 “Building Setback Line”. Primary building setbacks have a 20 percent reduction for dwellings constructed prior to 1980 rounded down to the nearest foot.
 - a. Front yard setback, 20 feet;
 - b. Side yard setback, eight feet;
 - i. On a corner lot the side yard abutting the street shall be not less than 15ft in width.
 - c. Rear yard setback, 20-five feet.
 - i. Measurement of the rear yard setback shall be from the foundation to the centerline of the alley where such alley exists. If no alley exists the measurement will be taken from the foundation to the rear property line.
2. Accessory Buildings. Max Building Height 25 ft. Setbacks are applicable to structures and portions thereof as defined in 18.060.070 “Building Setback Line.”
 - a. Front yard setback,

- i. If the accessory building is located within the front yard the setback is 30 ft.
 - ii. If the accessory building is located within the rear yard or side yard the setback is 20ft minimum.
- b. Side yard setback,
 - i. One foot for every two feet of building height with a minimum of five feet. Building height is measured from grade level to the top of the wall
 - ii. On a corner lot the side yard abutting the street shall be not less than 15 feet in width.
- c. Rear yard setback,
 - i. One foot for every two feet of building height with a minimum of five feet. Building height is measured from grade level to the top of the wall.
 - ii. If the prevailing yard pattern dictates so through lots may be required to have a rear yard setback congruent with the front yard setback of the main building. See 18.06.51 “yards”
- d. Shipping containers are not allowed within side yards or front yards of residentially zoned properties. They must cover no more than 20 percent of the rear yard and be no more than 10ft tall. They must meet required side yard and rear yard setbacks as listed in this section.
- C. All structures in the RD 7200 district shall comply with the requirements of Section 18.42.050. regarding projections into required yards of residential buildings.

SECTION 3: That Title 18, Chapter 18.21 RD6000 Medium Residential District, Section 18.21.030 “*Accessory Uses*” and Section 18.21.050 “*Property development standards*” shall be amended to read:

§ 18.21.030. Accessory Uses and Structures

The following buildings, structures and uses are permitted when clearly incidental and accessory to the primary permitted use:

- 1. Accessory Uses and Structures:
 - A. Home Occupations as stated in section 18.06.090
 - B. Signs as stated in section 18.63
 - C. Pools as stated in section 18.60.010
 - D. Accessory Buildings
 - i. Private Garage
 - ii. Storage Shed
 - iii. Chicken coup as stated in section 18.42.150
 - iv. Recreation room (i.e. craft room, billiard hall, game room, woodworking studio)
 - v. Playhouse
 - vi. Greenhouse
 - vii. Accessory dwelling unit
 - E. Requirements for accessory buildings:
 - 1. 25 percent of the area of the combined side yard and rear yard shall be the maximum allowed coverage for accessory buildings. This limit does not change based on the placement location of the accessory buildings.

- 2. No accessory building shall be constructed within five feet of any rear lot line.
- 3. Nothing contained in this section shall prevent the construction of a private garage as a structural part of a main dwelling; provided, that when so constructed, the exterior garage walls shall be regarded as the walls of the main dwelling in applying the front, rear and side yard regulations of this title.

a) For the purposes of this section structural means:

- i. The main building and garage share at least 15 feet of roof line as well as 15 feet of a common wall.
 - ii. Garage must be capable of being entered from inside the main building.
- 4. Required accessory buildings and uses shall be on the same lot with the main building or buildings or on an immediately adjacent lot in the same ownership.
 - i. Immediately adjacent means the two parcels share a common lot line. Two parcels touching at the corner are not considered adjacent.
 - 5. No required accessory parking area or off-street truck loading space shall be encroached upon by buildings, open storage or any other use.
 - 6. Accessory buildings must maintain separation from existing buildings as required by the most current International Residential Code. (IRC) as amended by the International Code Council.

§ 18.21.050. Property Development Standards

A. Lot and Yard Requirements.

	Min. Lot Area (sq. ft.)	Min. Lot Width* (feet)	Min. Corner Lot Width* (feet)	Min. Lot Depth (feet)*
RD 6000	6000	60	75	100

* If adjacent to a street other than a local street; or if adjacent to a retail, highway business or industrial district, the lot width when adjacent on the side shall be increased fifteen feet and the lot depth when the rear lot line is adjacent, shall be increased 20 feet.

B. Minimum Yards. Each residential lot shall have front, side and rear yards of not less than the depth and width indicated below. The setback for main and accessory buildings are measured from the property line:

- 1. Main Building. Setbacks are applicable to structures and portions there of as defined in 18.06.070 “Building Setback Line”. Setbacks have a 20 percent reduction for dwellings constructed prior to 1980.
 - a. Front yard setback, 20 feet;
 - b. Side yard setback, eight feet;
 - i. On a corner lot the side yard abutting the street shall be not less than fifteen feet in width.
 - ii. If abutting an RD 14000 or RD 7200 district, the setback from the line acting as the district boundary shall be not less than 30 feet.
 - c. Rear yard setback, 20-five feet.
 - i. If abutting an RD 14000 or RD 7200 district, the setback from the line acting as the district boundary shall be not less than 30 feet.
 - ii. Measurement of the rear yard setback shall be from the foundation to the centerline of the alley where such alley exists. If no alley exists the measurement will be taken from the foundation to the rear property line.
- 2. Accessory Buildings. Max Building Height 25ft. Setbacks are applicable to structures and portions there of as defined in 18.060.070 “Building Setback Line.”
 - a. Front yard setback,

- i. If the accessory building is located within the front yard the setback is 30 ft.
 - ii. If the accessory building is located within the rear yard or side yard the setback is 20ft minimum.
- b. Side yard setback,
 - i. One foot for every two feet of building height with a minimum of five feet. Building height is measured from grade level to the top of the wall.
 - ii. On a corner lot the side yard abutting the street shall be no less than fifteen feet in width.
- c. Rear yard setback,
 - i. One foot for every 2 feet of building height with a minimum of 5 feet. Building height is measured from grade level to the top of the wall.
 - ii. If the prevailing yard pattern dictates so through lots may be required to have a rear yard setback congruent with the front yard setback of the main building. See 18.06.51 “yards”
 - d. Shipping containers are not allowed within side yards or front yards of residentially zoned properties. They must cover no more than 20 percent of the rear yard and be no more than 10ft tall. They must meet required side yard and rear yard setbacks as listed in this section.
- C. All structures in the RD 6000 district shall comply with the requirements of Section 18.42.050. regarding projections into required yards of residential buildings.

SECTION 4: That Title 18, Chapter 18.24 RD9000 Medium Residential District, Section 18.24.030 “*Accessory Uses*” and Section 18.24.050 “*Property development standards*” shall be amended to read:

§ 18.24.030. Accessory Uses and Structures

The following buildings, structures and uses are permitted when clearly incidental and accessory to the primary permitted use:

- 1. Accessory Uses and Structures:
 - A. Home Occupations as stated in section 18.06.090
 - B. Signs as stated in section 18.63
 - C. Pools as stated in section 18.60.010
 - D. Accessory Buildings
 - i. Private Garage
 - ii. Storage Shed
 - iii. Chicken coup as stated in section 18.42.150
 - iv. Recreation room (i.e. craft room, billiard hall, game room, woodworking studio)
 - v. Playhouse
 - vi. Greenhouse
 - vii. Accessory dwelling unit
 - E. Requirements for accessory buildings:
 - 1. 25 percent of the area of the combined side yard and rear yard shall be the maximum allowed coverage for accessory buildings. This limit does not change based on the placement location of the accessory buildings.
 - 2. No accessory building shall be constructed within five feet of any rear lot line.
 - 3. Nothing contained in this section shall prevent the construction of a private

garage as a structural part of a main dwelling; provided, that when so constructed, the exterior garage walls shall be regarded as the walls of the main dwelling in applying the front, rear and side yard regulations of this title.

- a) For the purposes of this section structural means:
 - i. The main building and garage share at least 15 feet of roof line as well as 15 feet of a common wall.
 - ii. Garage must be capable of being entered from inside the main building.
- 4. Required accessory buildings and uses shall be on the same lot with the main building or buildings or on an immediately adjacent lot in the same ownership.
 - a) Immediately adjacent means the two parcels share a common lot line. Two parcels touching at the corner are not considered adjacent.
- 5. No required accessory parking area or off-street truck loading space shall be encroached upon by buildings, open storage or any other use.
- 6. Accessory buildings must maintain separation from existing buildings as required by the most current International Residential Code. (IRC) as amended by the International Code Council.

§ 18.24.050. Property Development Standards

A. Lot and Yard Requirements.

	Min. Lot Area (sq. ft.)	Min. Lot Width* (feet)	Min. Corner Lot Width* (feet)	Min. Lot Depth (feet)*
RD 9000	9000	60	75	100

* If adjacent to a street other than a local street; or if adjacent to a retail, highway business or industrial district, the lot width when adjacent on the side shall be increased fifteen feet and the lot depth when the rear lot line is adjacent, shall be increased 20 feet.

B. Minimum Yards. Each residential lot shall have front, side and rear yards of not less than the depth and width indicated below. The setback for main and accessory buildings are measured from the property line:

- 1. Main Building. Setbacks are applicable to structures and portions there of as defined in 18.06.070 “Building Setback Line”. Setbacks have a 20 percent reduction for dwellings constructed prior to 1980.
 - a. Front yard setback, 20 feet;
 - b. Side yard setback
 - i. On a corner lot the side yard abutting the street shall be not less than fifteen feet in width.
 - ii. If abutting an RD 14000 or RD 7200 district, the setback from the line acting as the district boundary shall be not less than 30 feet.
 - iii. One foot for each two feet of building height but not less than eight feet
 - c. Rear yard setback, 20-five feet.
 - i. One foot for each two feet of building height but not less than eight feet
 - ii. If abutting an RD 14000 or RD 7200 district, the setback from the line acting as the district boundary shall be not less than 30 feet.
 - iii. Measurement of the rear yard setback shall be from the foundation to the centerline of the alley where such alley exists. If no alley exists the measurement will be taken from the foundation to the rear property line.

- 2. Accessory Buildings. Max Building Height 18 ft. Setbacks are applicable to structures and portions thereof as defined in 18.060.070 “Building Setback Line.”
 - a. Front yard setback,
 - i. If the accessory building is located within the front yard the setback is 30 ft.
 - ii. If the accessory building is located within the rear yard or side yard the setback is 20ft minimum.
 - b. Side yard setback,
 - i. One foot for every two feet of building height with a minimum of five feet. Building height is measured from grade level to the top of the wall.
 - ii. On a corner lot the side yard abutting the street shall be no less than 15 in width.
 - c. Rear yard setback,
 - i. One foot for every two feet of building height with a minimum of five feet. Building height is measured from grade level to the top of the wall.
 - ii. If the prevailing yard pattern dictates so through lots may be required to have a rear yard setback congruent with the front yard setback of the main building. See 18.06.51 “yards”
 - d. Shipping containers are not allowed within side yards or front yards of residentially zoned properties. They must cover no more than 20 percent of the rear yard and be no more than 10ft tall. They must meet required side yard and rear yard setbacks as listed in this section.
- C. All structures in the RD 9000 district shall comply with the requirements of Section 18.42.050. regarding projections into required yards of residential buildings.

SECTION 5: That Title 18, Chapter 18.27 RD9002 Medium Residential District, Section 18.27.030 “*Accessory Uses*” and Section 18.27.050 “*Property development standards*” shall be amended to read:

§ 18.27.030. Accessory Uses and Structures

The following buildings, structures and uses are permitted when clearly incidental and accessory to the primary permitted use:

- 1. Accessory Uses and Structures:
 - A. Home Occupations as stated in section 18.06.090
 - B. Signs as stated in section 18.63
 - C. Pools as stated in section 18.60.010
 - D. Accessory Buildings
 - i. Private Garage
 - ii. Storage Shed
 - iii. Chicken coup as stated in section 18.42.150
 - iv. Recreation room (i.e. craft room, billiard hall, game room, woodworking studio)
 - v. Playhouse
 - vi. Greenhouse
 - vii. Accessory dwelling unit
 - E. Requirements for accessory buildings:
 - 7. 25 percent of the area of the combined side yard and rear yard shall be the

maximum allowed coverage for accessory buildings. This limit does not change based on the placement location of the accessory buildings.

- 8. No accessory building shall be constructed within five feet of any rear lot line.
- 9. Nothing contained in this section shall prevent the construction of a private garage as a structural part of a main dwelling; provided, that when so constructed, the exterior garage walls shall be regarded as the walls of the main dwelling in applying the front, rear and side yard regulations of this title.
 - a) For the purposes of this section structural means:
 - i. The main building and garage share at least 15 feet of roof line as well as 15 feet of a common wall.
 - ii. Garage must be capable of being entered from inside the main building.
- 10. Required accessory buildings and uses shall be on the same lot with the main building or buildings or on an immediately adjacent lot in the same ownership.
 - a) Immediately adjacent means the two parcels share a common lot line. Two parcels touching at the corner are not considered adjacent.
- 11. No required accessory parking area or off-street truck loading space shall be encroached upon by buildings, open storage or any other use.
- 12. Accessory buildings must maintain separation from existing buildings as required by the most current International Residential Code. (IRC) as amended by the International Code Council.

§ 18.27.050. Property Development Standards

A. Lot and Yard Requirements.

	Min. Lot Area (sq. ft.)	Min. Lot Width* (feet)	Min. Corner Lot Width* (feet)	Min. Lot Depth (feet)*
RD 9002	9000	60	75	100

* If adjacent to a street other than a local street; or if adjacent to a retail, highway business or industrial district, the lot width when adjacent on the side shall be increased fifteen and the lot depth when the rear lot line is adjacent, shall be increased 20 feet.

B. Minimum Yards. Each residential lot shall have front, side and rear yards of not less than the depth and width indicated below. The setback for main and accessory buildings are measured from the property line:

- 1. Main Building. Setbacks are applicable to structures and portions thereof as defined in 18.06.070 “Building Setback Line”. Setbacks have a 20 percent reduction for dwellings constructed prior to 1980.
 - a. Front yard setback, 20 feet;
 - b. Side yard setback
 - i. One foot for each two feet of building height but not less than eight feet
 - ii. On a corner lot the side yard abutting the street shall be not less than 15 feet in width.
 - iii. If abutting an RD 14000 or RD 7200 district, the setback from the line acting as the district boundary shall be not less than 30 feet.
 - c. Rear yard setback, 20-five feet.
 - i. One foot for each two feet of building height but not less than eight feet.

- C. All structures in the RD 9002 district shall comply with the requirements of Section 18.42.050. regarding projections into required yards of residential buildings.

§ 18.06.070. Building Setback Line
"Building setback line" means the minimum distance as prescribed by this title between any property line and the closest point of the foundation or any supporting post or pillar of any building or structure related thereto.

1. For side yards and rear yards, the building setback line is between the property line and the foundation, post, pillar, member etc. of the structure that is 18" or more above grade. i.e. a deck with handrails over 18" would need to comply with the zoning district setbacks. A deck below 18" with no handrails the setbacks of the district would not apply.

- SECTION 7: CONFORMANCE**
- Upon adoption of this ordinance the Town Council shall take action to confirm the seat of existing members in order to comply with This ordinance.

Ordinance 887, Saratoga Town Code Amendments; Title 18, Setback and height changes for accessory buildings and setback clarification for primary dwellings, and setback reduction for existing structures.

SECTION 8: REPEALED

All other prior Ordinances or Parts Thereof that are in conflict herewith are hereby repealed.

SECTION 8: METHODOLOGY

For purposes of clarifying the amending procedures all code sections are listed in full in the above sections.

SECTION 9: SEVERABILITY

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of complete jurisdiction, or its application to any Person or circumstances is held invalid, the remaining portion of this Ordinance shall remain in full force and effect, and the application of the provision to other persons or circumstances shall not be affected.

SECTION 10: This ordinance shall be in full force and effect upon passage, approval, and publication.

PASSED ON FIRST READING on the ____ day of ____ 2025.
PASSED ON SECOND READING on the ____ day of ____ 2025.
PASSED, AND ADOPTED ON THIRD READING on the ____ day of ____ 2025.

ATTEST:

APPROVED:

Jenn Anderson, Town Clerk

Chuck Davis, Mayor

Town Of Saratoga

Saratoga Wyoming

08/01/25

Re: Reappointment to Joint Powers Board

Please accept my request for reappointment on the Joint Powers Board.

Thank you

David S. Christman

P.O. Box 274

Saratoga Wy, 82331

307-329-8850

AMENDED MINIMUM AIRPORT STANDARDS OF SHIVELY FIELD

Pursuant to that resolution of even date herewith, the Airport Board of Saratoga does hereby adopt the following amended minimum standards for private and commercial operators based at Shively Field.

I. General

- A. No person, persons, partnership, corporation or association shall regularly use Shively Field as a base or terminal for the conduct of any commercial (revenue producing) operation, except as authorized by the Airport Board.
- B. No person, persons, partnership, corporation or association shall base any aircraft on Shively Field, except as authorized by the Airport Board: provided that authorization of the Airport Board shall not be required of any such person, persons, corporation, or association that rents or leases for valuable consideration tie-downs or hanger space on Shively Field from any authorized commercial operator thereon.
- C. The Airport Board of Saratoga reserves the right to require in any lease issued under these minimum standards to make other or more restrictive requirements on a non-discriminatory basis, whenever the Airport Board in its sound discretion deems it necessary to do so.

II. Private Operators

- A. Owners of aircraft, used for private and business purposes but not for the production of revenue, desiring to base their aircraft on Shively Field shall lease or rent the necessary space therefore from the Airport Board, except as otherwise provided herein. Such space will be either rectangular or T-shaped, and shall be of sufficient dimensions that all parts of the aircraft are well within the space so leased or rented.
- B. All structures shall be a substantially constructed aircraft hanger and /or shelter facilities of a size, type, number and design acceptable to and approved by the Airport Board
- C. No hanger or other building shall be placed upon the space so leased or rented without prior permission of the Airport Board, which shall not be unreasonably withheld. Any such hanger or building having the legal character of a fixture shall remain upon termination of the lease or rental period and shall become the property of the Airport Board. Any subsequent lessee or renter of a leased space containing such hanger or building will be required as a condition of the subsequent lease or rental agreement to pay to the preceding lessee or renter the reasonable value of the hanger or building, providing that such proceeding lessee or renter has either built the same or similarly paid his predecessor. Reasonable value shall be determined as of the date of commencement of the subsequent lease.
- D. No space rented or leased by a private operator shall be sublet without prior authorization of the Airport Board and in no event shall the same be used for any commercial purpose; this paragraph shall not be construed to prohibit private operators from maintaining or servicing their own aircraft.
- E. Consideration for all leases by the Airport Board to private operators shall be in a uniform sum in dollars per square foot annually, payable annually in advance. The Airport Board shall periodically review the aforesaid consideration and determined a fair and reasonable sum to be charged all private operators.

III. Commercial Operators

1. All leases granted by the Airport Board to Commercial Operators shall contain the following clauses.

1. Lessee agrees to operate the leased premises for the use and benefit of the public, and;
 - a. To furnish good, prompt, and efficient service adequate to meet the demands for its service at Shively Field airport;
 - b. To furnish said service on a fair, equal, and non-discriminatory basis to all users thereof; and
 - c. To charge fair, reasonable and non-discriminatory prices for each unit of sale or service, provided that the lessee is allowed to make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasing.
2. The Lessee, for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A. Office of the Secretary, Part 21, Non discrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be Amended.

(Paragraph III A 2. Amended on March 8, 1978)

3. The lessee, for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefit of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the lessee shall use the premises in compliance with all Federal Regulations, Department of Transportation, Subtitle A. Office of the Secretary, Part 21, Non discrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be Amended.

(Paragraph III A. 3. Amended on March 8, 1978)

4. No right or privilege is granted to lessee hereby which would operate to prevent any person, firm, or corporation operating aircraft on the Shively Field airport from performing any services on its own aircraft with its own regular employees (including but not limited to maintenance and repair) that it may choose to perform.

5. It is understood and agreed by both parties that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right.
6. This lease shall be subordinate to the provisions of any existing or future agreement between Lessor and the United States, relative to the operation or maintenance of Shively Field airport, the execution of which had been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

Further, all such leases shall contain any other clause mandated by the Wyoming State Aeronautics Commission, or the Federal Aviation Administration (FAA) or their successors as a requirement for grants to the Airport Board.

2. Aerial Applications: Any Lessee desiring to engage in aerial applications operations must first hold an appropriate operators certificate issued by the FAA, comply with requirements of the State of Wyoming and provide as a minimum the following:
 1. Land: Leasehold shall contain adequate area to provide for buildings, aircraft parking and tie down. And parking space for loading vehicles and equipment.
 2. Building: Construct or lease 320 square feet of building space for office and storage.
 3. Personnel: One person holding current FAA Commercial Certificate, properly rated for the aircraft to be used and meeting the requirements of the FAA Regulations and applicable regulations of the State of Wyoming.
 4. Aircraft: One aircraft, which shall be airworthy and meet all requirements of the FAA Regulations and applicable regulations of the State of Wyoming, owned or leased by the agreement in writing and based on the lessee leasehold.
 5. Facilities: A segregated chemical storage area protected from public access.
 6. Hours of Operation: As necessary during the normal aerial application season.
 7. Insurance Coverage: Aircraft liability (bodily injury and property damage) a follows: Bodily injury \$500,000.00 each person, \$1,000,000.00 each accident, and property damage \$1,000,000.00 each accident.
3. Airframe and/or Power Plant Repair: Any lessee desiring to engage in airframe and/or power plant repair service must provide as a minimum the following:
 1. Land: The leasehold shall contain adequate area to provide space for buildings and temporary parking of aircraft.
 2. Building: Construct or lease a building sufficient to provide for sufficient shop space to work on one aircraft, said space meeting local and state industrial code requirements plus adequate office space.
 3. Personnel: One person currently certified by FAA with ratings appropriate for work being performed.
 4. Hours of Operation: The normal operating hours shall be not less than 8 hours per day, five days a week.
 5. Equipment: Sufficient equipment, supplies and availability of parts to perform maintenance in accordance with manufacturer's recommendations or equivalent.

6. Insurance Coverage: Comprehensive public liability and property damage including bodily injury, products liability, property damage, and hanger keeper's liability, the amount to be determined by type and number of aircraft serviced at any one time.
4. Aircraft Rentals: Any lessee desiring to engage in the rental of aircraft to the public must provide as a minimum the following:
 1. Land: The leasehold shall contain adequate area to provide space for aircraft parking and building.
 2. Building: Lease or construct building which will provide adequate office space for the public and provide a public use telephone.
 3. Personnel: One person having adequate training and knowledge in aircraft rentals in order to determine acceptable rental customers. Office to be attended during normal operation hours.
 4. Aircraft: One four passenger airworthy aircraft owned or leased in writing.
 5. Hours of Operation: The normal operating hours will be not less than 8 hours per day, five days a week.
 6. Insurance Coverage: Aircraft liability (bodily injury and property damage) a follows: Bodily injury \$500,000.00 each person, \$1,000,000.00 each accident, and property damage \$1,000,000.00 each accident.
 5. Aircraft Sales: Any lessee desiring to engage in the sale of new or used aircraft must provide as a minimum the following:
 1. Land: The leasehold shall contain adequate area to provide space for building, storage of aircraft and display.
 2. Building: Lease or construct adequate lighted and heated space for office and public lounge, which will provide for indoor restrooms and public telephone.
 3. Personnel: One person having a current Commercial Pilot Certificate with ratings appropriate for the type of aircraft to be demonstrated. Office to be attended during the operating hours.
 4. Services: Provided for or make available at no additional cost to the customer adequate servicing of aircraft and accessories during any applicable warranty period..
 5. Hours of Operation: The normal operating hours will be not less than 8 hours per day, five days a week.
 6. Insurance Coverage: Aircraft liability (bodily injury and property damage) a follows: Bodily injury \$500,000.00 each person, \$1,000,000.00 each accident, and property damage \$1,000,000.00 each accident. Insurance shall also cover aircraft held for sale and demonstrated by the lessee but owned by others.
 6. Aircraft Storage: A Line Services-B operator is a person engaged in the business of providing facilities for tie-down, storage, hangaring or storage of aircraft, aircraft parts and hardware, accessories, and hardware for a fee. A Line Services-B operator shall not engage in the sale and into-plane delivery of aviation fuels, lubricants, and other related petroleum products, nor shall A Line Service-B operator engage in any other aeronautical service or activity covered by these standards without first having obtained a permit(s) or written agreement authorizing the additional aeronautical services or activities to be performed.
 1. The operator shall provide substantially constructed aircraft hanger and/or shelter facilities of a size, type, number and design acceptable to the Board.

2. The operator shall provide adequate ramp space for the temporary parking of aircraft.
 3. The operator shall have one person on duty during regular business hours who has been trained in the handling and storage of aircraft.
 4. The operator shall provide adequate insurance, including public liability, property damage and hanger keeper liability, the amount to be determined by the type and number of aircraft to be stored at any one time.
 5. The operator shall procure and maintain the necessary towing equipment, energizers, heaters and fire extinguishers, as appropriate and necessary for the servicing of general aviation aircraft.
7. Aircraft Fuels and Oil Dispensing Service: Lessees desiring to dispense aviation fuels and oil shall provide as a minimum the following services and facilities.
1. Land: Leasehold shall contain adequate area to provide for buildings aircraft parking area, dispensing equipment and fuel trucks
 2. Buildings: Construct or lease a building providing adequate properly lighted and heated floor space for office, public lounge, rest rooms and telephone.
 3. Personnel: One properly trained person shall be on duty not less than 8 hours a day, seven days per week.
 4. Aircraft Service Equipment: Emergency starting equipment, adequate fire extinguishers, towing equipment, wheel chocks.
 5. Fuel Facilities: Two metered filter-equipped dispensers, fixed or mobile, for dispensing two grades of fuel most commonly required at the airport from storage tanks having minimum capacity of 10,000 gallons each (Mobile dispensing trucks shall have a total sufficient capacity for each grade of fuel) Adequate stocks of appropriate lubricants.
 6. Hours of Operation: Fueling service shall provide not less than 8 hours each day, seven days per week.
 7. Insurance Coverage: Comprehensive public liability and property damage including bodily injury, property damage, and products liability.
8. Air Taxi Service: Lessees desiring to engage in air taxi service must hold an FAA Air Taxi-Commercial Operator Certificate with ratings appropriate to the functions to be accomplished.
1. Land: The leasehold shall contain adequate area for building and aircraft parking.
 2. Buildings: Lease or construct a building providing adequate properly heated and lighted space for office and customer lounge, public restrooms and telephone.
 3. Personnel: One FAA certificated commercial pilot who is appropriately rated to conduct air-taxi service offered.
 4. Aircraft: One air worthy four-place aircraft meeting all the requirements of the Air Taxi and Commercial Operator Certificate held.
 5. Hours of Operation: The hours of operation shall be 8 hours per day, five days per week.
 6. Insurance Coverage: Aircraft Liability (Bodily injury, property damage, passenger liability); bodily injury to be \$500,000.00 each person, \$1,000,000.00 each accident, property damage to be \$1,000,000.00 each accident.

9. Flight Training: Any Lessee desiring to engage in pilot flight instruction shall provide as a minimum the following:

1. Land: The leasehold shall contain adequate area to provide space for lessee's building and aircraft tie-downs.
2. Buildings: Lease or construct a building providing adequate area properly lighted and heated floor space to provide classroom, briefing room, pilot lounge, office space, and public use telephone.
3. Personnel: One person properly certificated by FAA as flight instructor to cover the type of training offered.
4. Aircraft: The lessee shall own or have leased to him in writing one properly certified air worthy aircraft equipped for flight instruction.
5. Hours of Operation: The hours of operation shall be eight hours per day, five days per week.
6. Insurance Coverage for Owned or Leased Aircraft: Aircraft Liability Insurance (Bodily injury, property damage, passenger liability); bodily injury to be \$100,000.00 each person, \$300,000.00 each accident, property damage to be \$100,000.00 each accident.

10. Multiple Services: Lessees desiring to engage in two or more commercial aeronautical activities must provide as a minimum the following:

1. Land: The leasehold for multiple activities shall contain adequate square feet of land to provide space for specific use area requirements established for the service to be offered (specific use spaces need not be additive where combination use can be reasonably and feasibly established).
2. Buildings: Lease or construct a building providing adequate area to provide properly lighted and heated space for office, public lounge, pilot briefing rooms, and restrooms. Repair stations must provide minimum shop and hanger space as required by FAA repair shop certification.
3. Personnel: Multiple responsibilities may be assigned to personnel to meet personnel requirements for all activities.
4. Aircraft: All requirements for aircraft for the specific activities to be engaged in must be provided; however, multiple uses can be made of all aircraft, except aerial applicator aircraft, to meet these requirements. A minimum of two aircraft must be owned or leased in writing.
5. Equipment: All equipment specifically required for each activity, must be provided.
6. Services: All services specifically required for each activity must be provided during the hours of operation.
7. Hours of Operation: The lessee will adhere to the operating schedule as required for each activity.
8. Insurance Coverage: The lessee will obtain the highest single coverage in the amounts established for each type of insurance required for the specific activity.

IV Flying Clubs

The following requirements pertain to all flying clubs desiring to base their aircraft on the airport.

1. Flying Club Regulations: Each club must be a non-profit corporation or partnership. Each member must be a bonafide owner of the aircraft or a stockholder in the corporation. The club must not derive greater revenue from the use of its aircraft than the amount necessary for the

actual use or operations, maintenance, and replacement of its aircraft. The club will file and keep current with the Airport Board a complete list of the club's membership and investment share held by each member.

2. Aircraft: The club's aircraft will not be used by other than bonafide members for rental and by no one for commercial operations. Student instruction can be given in club aircraft to club members provided such instruction is given by a lessee based on the airport that provides flight training or by an instructor who shall not receive remuneration in any manner for such service.
3. Violations: In the event that the club fails to comply with these conditions the Airport Board may take any action deemed advisable by the Board.
4. Insurance: Each aircraft owned by the flying club must have aircraft liability insurance coverage for the following amounts: Aircraft liability (bodily injury, property damage, passenger liability); bodily injury to be \$500,000.00 each person, \$1,000,000.00 each accident, property damage to be \$1,000,000.00 each accident.

IV. Lease Proposal Requirements

The Airport Board will not accept an original request to lease land area unless the proposed lessee or operator puts forth in writing a proposal which sets forth the scope of operation he proposes, including the following:

1. The services he will offer.
2. The amount of land the lessee desires to lease.
3. The building space he will construct or lease.
4. The number of aircraft he will provide.
5. The number of persons he will employ.
6. The hours of proposed operation.
7. The number and types of insurance coverage he will maintain.
8. Evidence of his financial capability to perform and provide the above services and facilities.

PASSED AND APROVED this 11th day of January 2012.

The Airport Board of Saratoga

By: Lee Lombardi

ATTEST:

Suzie Lee
Secretary

South Central Wyoming Emergency Medical Services
PO Box 1192 / Saratoga, WY 82331 / info@scwems.com

Item 20)

May 19, 2025 6PM

Official Minutes

Elk Mountain Hotel

The meeting started at 7:30 pm on Monday May 19, 2025. Those present in person were Irene Archibald, Director, Stayton Mosbey, Bookkeeper, Mandy Goodwin, Shana Romero, Kyle Warren, Penny Layman, Kenzie Strauch, Gayle Wessel, Jayson Nordquist, Marie Christen and Mayor Morgan Irene.

Guest Presentation - No guests were present.

Additions/Corrections to the Agenda – No changes to the agenda. Mayor Morgan Irene motioned to approve the agenda. Jayson Nordquist seconded. Motion carried.

Approval of meeting minutes - Jayson Nordquist made a motion to approve the meeting minutes from April 21, 2025, seconded by Mayor Morgan Irene. Motion carried.

Financials/Bookkeepers Report

Bookkeeper Mandy Goodwin sent out the financials by email. Mayor Morgan Irene motioned to approve the financials. Marie Christen seconded. Motion carried.

Director's Report - No director's report for this month because of the employee appreciation meeting.

Old Business

- EMSMC Medical Billing Company - no updates.
- FY2026 Budget - 2nd Reading Approval - Jayson Nordquist made a motion to approve the 2nd reading. Mayor Morgan Irene seconded. Motion carried.

New Business

- Ambulance Decals - Director Stayton Mosbey presented the quote for the new decals for the ambulance and said they are more expensive than they were anticipating. He stated that the decal price is the current price from multiple places that do decals. Marie Christen made a motion to purchase and install the decals on the new ambulance. Kenzie Strauch seconded the motion. Mayor Morgan Irene and Penny Layman opposed the motion. Irene Archibald, and Gayle Wessel approved the motion. Motion carried.

Executive Session

No executive session was needed.

Any Further Business / Good of the order - Mayor Morgan Irene thanked Jayson Nordquist, Penny Layman and Marie Christen for their time on the board. He stated that he appreciated our time and knows how hard everyone worked together.

Adjourn

Mayor Morgan Irene moved to adjourn, seconded by Kenzie Strauch. Motion carried.

Next meeting: June 16, 2025, 6pm, Saratoga, WY

Item 20)

Respectfully,

Marie Christen

7/2/25 Irene Archibald
Date Irene Archibald, Chairman

**South Central Wyoming Emergency Medical Services
PO Box 1192 / Saratoga, WY 82331 / info@scwems.com**

Item 20)

June 16, 2025 6PM

Official Minutes

Saratoga EMS Station

The meeting started at 6:07 pm on Monday June 16, 2025. Those present in person were Irene Archibald, Director, Stayton Mosbey, Bookkeeper, Mandy Goodwin, Shana Romero, Penny Layman, Marie Christen, Carl Bickel and Mayor Morgan Irene. Kenzie Strauch and Gayle Wessel were present on Google Meets.

Guest Presentation - Sheriff Bakken, Patti Shue and Steve Martin were present. Orientation for the new board members will be scheduled before the next meeting, possibly July 9th at 6pm at the Saratoga EMS Station.

Additions/Corrections to the Agenda – No changes to the agenda. Mayor Morgan Irene motioned to approve the agenda. Marie Christen seconded. Motion carried.

Approval of meeting minutes - Marie will send out the minutes from the last meeting and this meeting immediately after the meeting.

Financials/Bookkeepers Report

Bookkeeper Mandy Goodwin said we need to add 2 bills to this total to \$9,653.86. She reviewed the financials and we have received \$28,975.89.

- 1) Debit card transactions in the amount of \$3,443.02
- 2) Unapproved bills paid since last meeting in the amount of \$22,232.83
- 3) Bills to be paid after approval in the amount of \$9,115.03

Mandy stated that we were over budget on the ambulance by \$8,000 but Mayor Morgan Irene stated that we had originally budgeted this several years ago when we first ordered the ambulance. Mayor Morgan Irene stated that we had a study made several years ago, the recommendation was that SCWEMS needed 2 ambulance stations to keep the service going for the area that we service. We hope to have our reimbursements from the state by the end of July. Penny Layman motioned to approve the financials and pay the bills, seconded by Carl Bickel. Motion carried. Bookkeeper Mandy went through the Treasurer's Report with the board. Mayor Morgan Irene made a motion to approve the Treasurer's Report, seconded by Kenzie Strauch. Motion carried.

Director's Report - See attached.

Old Business

- EMSMC Medical Billing Company - we are slowly getting deposits from them. Medicare is having a 14 day turnaround but we aren't seeing that currently. We have every other week meetings with the company and will be meeting with them next Wednesday.
- FY2026 Budget - 3rd Reading - Mayor Morgan Irene made a motion to approve the 25-26 Budget. Kenzie

New Business

- Carbon County Sheriff Dispatch Agreement - There are several divisions in the Sheriff's Office and starting July 1st, the Dispatch Division will be unified with Saratoga Dispatch. This MOU is for dispatching for all of SCWEMS and there is no fee schedule or cost for it. Director Stayton Mosbey will be a part of the advisory board. The MOU has been reviewed by the county attorney. Mayor Morgan Irene made a motion to approve the MOU. Marie Christen seconded. Motion carried.
- NPVMC Agreement - Payment of Last Resort contract has been sent to the attorney for review. We are looking for an attorney to review for SCWEMS.
- FY 2026 Meeting Schedule - the board reviewed the meeting dates and times for the upcoming fiscal year. Kenzie Strauch made a motion to approve the meeting dates and times. Mayor Morgan Irene seconded. Motion carried.
- Motion to authorize sale of MS272, a 2003 F-350 Type 1 4x4 Ambulance with a minimum bid - Bid opening will be at the next meeting. 180,000 miles are on the ambulance and Director Mosbey suggested that the minimum bid should be at least \$5,000-\$7,000. Marie Christen made a motion to authorize the sale of MS272 with a minimum bid of \$7,000. Penny Layman seconded. Motion carried.
- Motion to authorize sale of a Stryker PowerPro Stretcher with a minimum bid of \$1,000. Penny Layman made a motion to authorize sale of the stretcher with a minimum bid of \$1,000. Motion carried. Marie Christen seconded. Motion carried.
- Volunteer Representatives - in our bylaws, we have a representative from the North Side and the South Side of the service areas who are selected by the volunteers. The appointment to the board is good for 1 year. Mandy will ask all of the volunteers and employees to see who they would like to represent them.

Executive Session

Marie Christen moved to go into Executive Session at 8:22 pm, seconded by Penny Layman to discuss matters regarding personnel. Motion carried.

Carl Bickel moved to leave Executive Session at 8:28 pm noting no action was taken, seconded by Penny Layman. Motion carried.

Any Further Business / Good of the order - no further business.

Adjourn

Mayor Morgan Irene moved to adjourn at 8:28 pm, seconded by Penny Layman. Motion carried.

Next meeting: July 21, 2025, 6pm, Encampment, WY

Respectfully,

Marie Christen

7/21/2025 Irene Archibald
Date Irene Archibald, Chairman

TO: South Central Wyoming Joint Powers Board

FROM: Stayton Mosbey, Director SCWEMS

RE: Board Update – June 2025

Staffing

1. Applications pending:
2. Carter Smith, EMT (from Laramie) resigned

Vehicles

1. 60 – Hanna
2. 266 – 2nd out Hanna
3. 267 – 2nd out Saratoga
4. 268 – Primary Saratoga
5. 269 – Encampment
6. 272 – moved to Saratoga and decommissioned in prep for sale
7. 253 – Pending delivery

Operations

1. NPVMC transfers
2. Attended the WYEMSA leadership conference in Cody.
3. Completed the Motorola APX radio programming class, paid for by CWHCC. Virtual training, went well. I have applied to WYDOT for a system key to be able to program WyoLink. These parts will be covered by the healthcare coalition.
4. Saratoga Days final planning meeting to be held 6/19 in Saratoga.
5. Initial ambulance inspection went well. A few minor issues were discovered that Lifeline is paying to have corrected. We expect to have possession of the unit 6/23 at the latest. Stryker will be doing stretcher training 6/25.

Training

1. PALS class scheduled 6/20 and 6/21 in Saratoga
2. BLS scheduled in Medicine Bow 7/7
3. Classic Air held a training in Encampment 6/1.