



TOWN COUNCIL REGULAR MEETING

FEBRUARY 21, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- [3\)](#) Approval of the regular minutes of February 7, 2023

APPROVAL OF THE BILLS

- 4) Deposits - \$514,128.67
- [5\)](#) Accounts Payable - \$61,516.99
- [6\)](#) Payroll - \$35,407.58
- [7\)](#) Transmittals - \$11,798.55

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 8) Resignation Letter
- [9\)](#) Corbett Medical Building Conveyance
- [10\)](#) Resolution 2023-05
- [11\)](#) Never Forget Park Proposal

Police Department

Fire Department

Recreation Department

[12\)](#) Director's Report

13) Youth Basketball T-shirts - Up to \$1,200

Department of Public Works

[14\)](#) Insulation Quote - \$5,580.00

REPORTS FROM BOARDS AND COMMISSIONS**Community Center Joint Powers Board**

Next meeting is March 13, 2023 at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is March 8, 2023 at 6:00 PM at the PVCC

Planning Commission

Next meeting is March 14, 2023 at 5:30 PM at the Town Hall Council Chambers

Recreation Commission

Next meeting is March 6, 2023 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is March 13, 2023 at 3:30 PM at the Town Hall Council Chambers

[15\)](#) RFR ASA004C - \$10,211.07

South Central Wyoming Emergency Medical Services Board

Next meeting is March 20, 2023 at 6:00 PM at Hanna Fire Station

NEW BUSINESS**EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes

FURTHER BUSINESS**ADJOURNMENT**

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, MARCH 7, 2023 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING FEBRUARY 07, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jacob Fluty __Councilman Jerry Fluty

PRESENT

Mayor Chuck Davis
Councilman Mike Cooley
Councilwoman Kathy Beck
Councilman Jacob Fluty
Councilman Jerry Fluty

APPROVAL OF THE AGENDA

Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of January 17, 2023
Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE BILLS

Motion made by Councilman Jerry Fluty to approve the bills, Seconded by Councilman Cooley. Motion carried.

- 4) Deposits - \$226,379.01
- 5) Accounts Payable - \$116,032.90

- 6) Payroll - \$37,428.82
- 7) Transmittals - \$25,696.52

CORRESPONDENCE

- 8) Saratoga/Platte Valley Chamber of Commerce Annual Dinner & Awards Banquet
Chamber of Commerce annual dinner and awards will be held on March 9, 2023 at 5pm.
- 9) Letter from UPRSWDD Board Chair - Randy Raymer
Clerk Marie Christen read a letter from Randy Raymer stating that there are two board positions available with the Upper Platte River Solid Waste Disposal District. Letters of interest can be sent to Randy Raymer.

ITEMS FROM THE PUBLIC

No public comments.

COUNCIL COMMENTS

No council comments.

REPORTS FROM DEPARTMENTS

Town Hall

- 10) FEMA Flood Map
Jon Nelson presented the new maps from FEMA to the Council. He would like to address the issue of the incorrect flood plains from the maps because new information has come to light. Jon asked the current Council to write a letter to the County Commissioners so that we can bring this up the chain. Motion made by Councilwoman Beck to draft a letter to the County Commissioners, Seconded by Councilman Jerry Fluty. Motion carried.
- 11) Spring Avenue Waterline Grant Agreement - \$966,268
Motion made by Councilman Cooley for Mayor Davis to sign the grant agreement, Seconded by Councilman Jerry Fluty. Motion carried.
- 12) Letter from Department of Revenue
Clerk Marie Christen stated that Town Hall received a letter from the Department of Audit stating that the Town of Saratoga is compliant and can receive tax and grant revenue.
- 13) Notice of Public Hearing on Corbett Medical Building - February 21, 2023 at 5:30pm
- 14) Never Forget Park
Stacy Crimmins presented the AARP grant application she filled out for \$50,000 for Never Forget Park. She would like approval to submit the grant. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 15) Resolution 2023-03
Clerk Marie Christen read Resolution 2023-03. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

- 16) WY Professional Water & Wastewater Operator's Week
Clerk Marie Christen read the Proclamation for WY Professional Water & Wastewater Operator's Week. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.
- 17) WYDOT Grant & Request for Proposal for Walking Path
McCall Burau presented that the town will be going out with a RFP for a planning phase on pathways throughout the town. Motion made by Councilwoman Beck to submit an RFP and advertise, Seconded by Councilman Jerry Fluty. Motion carried.
- 18) Caselle Bill Pay
Clerk Marie Christen presented information on a program for credit cards that speak to the Town's accounting program. She stated that it would alleviate the issues they are currently facing with bank reconciliations, and this would save a lot of time currently spent on billing. Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.

Police Department

Sergeant Tyler Christen stated there were 164 calls since the last Council meeting. He stated that all vehicles need to stop when they see the bus lights turn on and stop sign come out. He also stated that there is a mountain lion that has been spotted near the hot pools.

Fire Department

Mayor Davis stated that there were 3 calls since the last Council meeting. They are getting ready for their ISO testing.

Recreation Department

- 19) Sport & Fitness Invoice - \$2,065.00
Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.
- 20) Colorado Cardio Invoice - \$5,372.00
Motion made by Councilwoman Beck, Seconded by Councilman Jerry Fluty. Motion carried.
- 21) CCSD#2 Grant
Recreation Director Sarah Laughlin is requesting \$15,000 for the pool and pool training. Motion made by Councilman Jacob Fluty, Seconded by Councilwoman Beck. Motion carried.
- 22) Resolution 2023-04
Recreation Director Sarah Laughlin read Resolution 2023-04. Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.
- 23) Advertise Opening Pool Positions
Director Sarah Laughlin would like to advertise the pool positions and open up a pool manager position to start at \$15/hr. Motion made by Councilwoman Beck to advertise and to draft a job description for a pool manager, Seconded by Councilman Jerry Fluty. Motion carried.

Department of Public Works

- 24) Refund for mosquito grant - \$4,099
Mayor Davis stated that we received a grant for \$7,500 for mosquito chemicals and labor. After all of the bills from last year, we have to send the Department of Agriculture a reimbursement from the grant. Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.
- 25) Hot Pool Spray Foam Invoice - \$8,960.00
Mayor Davis stated that the hot pool building needs spray foam to insulate the building so that the pipes don't freeze. Councilman Jerry Fluty wanted to table this to investigate further. Motion made by Councilman Jerry Fluty to table, Seconded by Councilman Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is February 13, 2023 at 4:30 PM at the PVCC

No new updates.

Water and Sewer Joint Power Board

Next meeting is February 8, 2023 at 6:00 PM at the PVCC

- 26) Letter of Interest from Jim Ford
Jim Ford spoke about his work experience and would like to contribute to the Water & Sewer Joint Powers Board. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

Planning Commission

Next meeting is February 14, 2023 at 5:30 PM at the Town Hall Council Chambers

No new updates.

Recreation Commission

Next meeting is March 6, 2023 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Beck stated there are 2 positions open for the Recreation Commission. Letters of interest can be sent to Town Hall. Winter Festival is on February 19 from 1-4pm.

- 27) Recreation Commission Board Member Letter
Councilwoman Beck read a letter of resignation from Steve Niccols from the Recreation Commission.

Saratoga Airport Advisory Board

Next meeting is March 13, 2023 at 3:30 PM at the Town Hall Council Chambers

Clerk Marie Christen went through the requests for reimbursements for the Council's information. Mayor Davis stated that the airport was looking to work on their Master Plan this next fiscal year.

- 28) RFR ASA004A - \$5,661.42
- 29) RFR ASA004B - \$16,167.26

- 30) RFR ASA004C - \$10,211.07
- 31) RFR AER1013124 #3 - \$4,339.30
- 32) RFR ASA002B - \$24,415.00 - Tabled
- 33) RFR ASA004C - \$7,452.26
- 34) RFR ASA004C - \$77,375.80
- 35) RFR ASA004A - \$4,131.83

South Central Wyoming Emergency Medical Services Board

Next meeting is February 20, 2023 at 6:00 PM at Saratoga Ambulance Barn

Clerk Marie Christen gave a report for SCWEMS. The grant from SLIB was approved for a new ambulance barn in Hanna. We will hear back on a grant for 55% of a new ambulance. We are waiting on a quote for electrical work in the new addition of the Saratoga station and the framing is complete.

NEW BUSINESS

No new business.

FURTHER BUSINESS

No further business.

ADJOURNMENT

Motion made by Councilman Jerry Fluty to adjourn the meeting at 7:56pm, Seconded by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, FEBRUARY 21, 2023 AT 6:00 PM.**

The public hearing for the Corbett Medical Clinic is on February 21, 2023 at 5:30PM.

Mayor Chuck Davis

Marie Christen, Town Clerk

Payment Approval Report Compared to Cash Requirements Report

Report Date	Payment Approval Report Total	Cash Requirements Report Total	Difference	Payee	Check Amount	Check Issue Date	Description
2/17/2023	\$ 61,516.99	\$ 57,306.37	\$ 4,210.62				
				WY Depot Agriculture	\$ 4,099.00	8-Feb	Weed & Pest grant reimbursement
				Dani Vorn	\$ 58.56	8-Feb	Travel Reimbursement
				Jennifewr Anderson	\$ 53.06	8-Feb	Travel Reimbursement
					\$ 4,210.62		

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
3 P's Platte Valley Porta Pot & Septic									
7387	3 P's Platte Valley Porta Pot & Septic	1508	Porta Potty cleaning - Vets Island	02/07/2023	220.00	.00		10-444-262	223
Total 3 P's Platte Valley Porta Pot & Septic:					220.00	.00			
BCN									
5860	BCN	23471105	Landline long distance	02/01/2023	28.20	.00		10-411-280	223
5860	BCN	23471105	Landline long distance	02/01/2023	28.20	.00		10-421-280	223
5860	BCN	23471105	Landline long distance	02/01/2023	5.64	.00		10-412-280	223
5860	BCN	23471105	Landline long distance	02/01/2023	5.64	.00		10-431-280	223
5860	BCN	23471105	Landline long distance	02/01/2023	2.82	.00		52-532-280	223
5860	BCN	23471105	Landline long distance	02/01/2023	2.82	.00		51-531-280	223
5860	BCN	23471105	Landline long distance	02/01/2023	5.64	.00		10-422-280	223
5860	BCN	23471105	Landline long distance	02/01/2023	5.64	.00		42-533-280	223
Total BCN:					84.60	.00			
Capital Business Systems Inc. (TX)									
7346	Capital Business Systems Inc. (TX)	33287108	Cannon copier 12/15-1/14/23	01/23/2023	137.57	.00		10-411-240	123
7346	Capital Business Systems Inc. (TX)	33287108	Cannon copier 12/15-1/14/23	01/23/2023	137.53	.00		10-412-240	123
7346	Capital Business Systems Inc. (TX)	33287108	Cannon copier 12/15-1/14/23	01/23/2023	137.53	.00		10-431-240	123
7346	Capital Business Systems Inc. (TX)	33287108	Cannon copier 12/15-1/14/23	01/23/2023	68.77	.00		51-531-240	123
7346	Capital Business Systems Inc. (TX)	33287108	Cannon copier 12/15-1/14/23	01/23/2023	68.77	.00		52-532-240	123
7346	Capital Business Systems Inc. (TX)	33287108	Cannon copier 12/15-1/14/23	01/23/2023	583.25	.00		10-421-240	123
7346	Capital Business Systems Inc. (TX)	33287108	Cannon copier 12/15-1/14/23	01/23/2023	137.52	.00		10-413-240	123
Total Capital Business Systems Inc. (TX):					1,270.94	.00			
Capital Business Systems Inc. (WY)									
7400	Capital Business Systems Inc. (WY)	1244710	Copier Contract 1/30-2/27	01/30/2023	42.23	.00		10-411-240	123
7400	Capital Business Systems Inc. (WY)	1244710	Copier Contract 1/30-2/27	01/30/2023	42.23	.00		10-412-240	123
7400	Capital Business Systems Inc. (WY)	1244710	Copier Contract 1/30-2/27	01/30/2023	42.23	.00		10-431-240	123
7400	Capital Business Systems Inc. (WY)	1244710	Copier Contract 1/30-2/27	01/30/2023	21.12	.00		51-531-240	123
7400	Capital Business Systems Inc. (WY)	1244710	Copier Contract 1/30-2/27	01/30/2023	21.12	.00		52-532-240	123
7400	Capital Business Systems Inc. (WY)	1244710	Copier Contract 1/30-2/27	01/30/2023	42.22	.00		10-413-240	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.98	.00		10-411-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-412-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-413-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-421-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-422-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-431-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-441-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-442-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-443-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		10-445-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	55.93	.00		42-533-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	27.97	.00		51-531-280	123
7400	Capital Business Systems Inc. (WY)	1244711	Cannon copier 12/15-1/14/23	01/30/2023	27.96	.00		52-532-280	123
Total Capital Business Systems Inc. (WY):					882.36	.00			
CASELLE INC.									
1760	CASELLE INC.	122480	Contract Support & Maintenance - 3/1-3	02/01/2023	1,130.00	.00		10-411-320	223
1760	CASELLE INC.	122480	Contract Support & Maintenance - 3/1-3	02/01/2023	40.00	.00		10-413-320	223
Total CASELLE INC.:					1,170.00	.00			
CenturyLINK									
7221	CenturyLINK	307432133005	Police Phone lines 1/16-2/15/23	01/16/2023	157.78	.00		10-421-280	123
Total CenturyLINK:					157.78	.00			
CNA SURETY									
1905	CNA SURETY	64495265	WY Peace officer Town, Town of Sarato	01/23/2023	212.50	.00		10-421-515	123
Total CNA SURETY:					212.50	.00			
DANA KEPNER Co.									
2180	DANA KEPNER Co.	2235451-00	81 CPSEXT186 18X6Ford meter pit - 1	01/19/2023	87.00	.00		51-531-492	123
2180	DANA KEPNER Co.	2235509-01	67C8433QNL NL 3/4 C84-33-Q couplin	01/19/2023	74.25	.00		52-532-492	123
2180	DANA KEPNER Co.	2235509-01	67C8433QNL NL 3/4 C84-33-Q couplin	01/19/2023	74.25	.00		51-531-492	123
2180	DANA KEPNER Co.	2235805-00	4" solid sleeve, 4" pvc pipe mech, 4" ga	01/19/2023	365.97	.00		10-442-262	123
Total DANA KEPNER Co.:					601.47	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
DANI VORN									
7570	DANI VORN	012523	Spillman Trng @ CCSO for Dani Vorn	01/25/2023	58.56	58.56	02/08/2023	10-421-230	223
Total DANI VORN:					58.56	58.56			
Jennifer Anderson									
7640	Jennifer Anderson	011923	Travel for Jennifer Anderson Rawlins to	01/19/2023	53.06	53.06	02/08/2023	10-421-230	223
Total Jennifer Anderson:					53.06	53.06			
Kylie M Waldrip P.C.									
7410	Kylie M Waldrip P.C.	2981	Review 18.30.20 ordinance	02/01/2023	18.50	.00		10-411-310	223
7410	Kylie M Waldrip P.C.	2981	review Ordinance Micro & garden Brew	02/01/2023	111.00	.00		10-412-310	223
7410	Kylie M Waldrip P.C.	2981	Dispatcher OT Research	02/01/2023	111.00	.00		10-421-310	223
Total Kylie M Waldrip P.C.:					240.50	.00			
Lewis & Lewis, Inc.									
7643	Lewis & Lewis, Inc.	3 AIRPORT EN	#3 entance road & parking imp. 10/17-1	11/17/2022	24,143.30	.00		42-534-340	1122
Total Lewis & Lewis, Inc.:					24,143.30	.00			
Megan James									
7413	Megan James	01312023-03	Fitness Class Contract 2023 Jan	02/07/2023	99.00	.00		10-445-483	123
Total Megan James:					99.00	.00			
MOTOROLA SOLUTIONS									
3930	MOTOROLA SOLUTIONS	1187091895	Radio Upgrade Equip. chgr multi units e	01/05/2023	2,758.40	.00		10-421-320	123
Total MOTOROLA SOLUTIONS:					2,758.40	.00			
MPM CORP									
3945	MPM CORP	9147075	Trash pickup Jan Town Hall	01/31/2023	17.50	.00		10-411-262	123
3945	MPM CORP	9147075	Trash pickup Jan Police	01/31/2023	17.50	.00		10-421-262	123
3945	MPM CORP	9147075	Trash pickup Jan Hot Pool	01/31/2023	80.00	.00		10-442-262	123
3945	MPM CORP	9147075	Trash pickup Jan Kathy Glode	01/31/2023	45.00	.00		10-444-262	123
3945	MPM CORP	9147075	Trash pickup Jan Lake	01/31/2023	240.00	.00		10-443-262	123
3945	MPM CORP	9147075	Trash pickup Jan Sewer	01/31/2023	35.00	.00		52-532-262	123
3945	MPM CORP	9147075	Trash pickup Jan Sewer Lagoon	01/31/2023	45.00	.00		52-532-262	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
3945	MPM CORP	9147075	Trash pickup Jan Veterans Island	01/31/2023	80.00	.00		10-444-262	123
Total MPM CORP:					560.00	.00			
NORCO, INC									
7148	NORCO, INC	36917224	Cylinder rental 1/1/23-1/31/23	01/31/2023	9.20	.00		10-431-240	123
7148	NORCO, INC	36917224	Cylinder rental 1/1/23-1/31/23	01/31/2023	9.20	.00		51-531-240	123
7148	NORCO, INC	36917224	Cylinder rental 1/1/23-1/31/23	01/31/2023	9.19	.00		52-532-240	123
Total NORCO, INC:					27.59	.00			
Northwest Colorado Auto & Truck Parts									
7658	Northwest Colorado Auto & Truck Parts	8771910	Anitfreeze	01/04/2023	21.98	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8771956	Oil filter air fliter Oil for 2016 Ford explo	01/04/2023	48.06	.00		10-421-255	123
7658	Northwest Colorado Auto & Truck Parts	8772866	Oil filter for white chevy's	01/05/2023	18.64	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8773339	Towstrap	01/06/2023	57.98	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8775346	Flush Latch for Pickup service box	01/09/2023	28.99	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8775774	Wiper blade - blue chevy	01/10/2023	7.31	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8780571	55 gal of oil X 2	01/18/2023	1,749.99	.00		10-431-250	123
7658	Northwest Colorado Auto & Truck Parts	8780580	Hyd fluid	01/18/2023	73.99	.00		10-431-248	123
7658	Northwest Colorado Auto & Truck Parts	8781071	air, fuel filter fuel line hose	01/19/2023	26.47	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8781099	rubber metal clamp, hose clamp	01/19/2023	17.95	.00		10-431-250	123
7658	Northwest Colorado Auto & Truck Parts	8781525	Spark Plug	01/20/2023	4.20	.00		10-431-250	123
7658	Northwest Colorado Auto & Truck Parts	8781543	Gold Air filter	01/20/2023	26.68	.00		10-431-250	123
7658	Northwest Colorado Auto & Truck Parts	8782579	2 air filters	01/23/2023	90.17	.00		10-431-250	123
7658	Northwest Colorado Auto & Truck Parts	8782597	Rivets	01/23/2023	3.80	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8782677	Fuel and oil filters for dump trucks	01/23/2023	310.22	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8783220	Oil and Fuel Filters for dump trucks	01/24/2023	264.01	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8783453	o-rings	01/24/2023	1.58	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8783499	Pwr steering fluid	01/24/2023	24.99	.00		10-431-255	123
7658	Northwest Colorado Auto & Truck Parts	8783630	Hyd filters for sweeper	01/24/2023	13.19	.00		10-431-250	123
7658	Northwest Colorado Auto & Truck Parts	8783747	Gasket material	01/24/2023	8.07	.00		52-532-240	123
7658	Northwest Colorado Auto & Truck Parts	8783747	Gasket material	01/24/2023	8.07	.00		51-531-240	123
7658	Northwest Colorado Auto & Truck Parts	8785184	oil filter and oil	01/26/2023	54.30	.00		10-421-255	123
7658	Northwest Colorado Auto & Truck Parts	8785479	Premium Capsules	01/27/2023	52.24	.00		10-421-255	123
7658	Northwest Colorado Auto & Truck Parts	8788225	RTU antifreeze	01/31/2023	13.99	.00		10-431-250	123
Total Northwest Colorado Auto & Truck Parts:					2,926.87	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
ONE CALL OF WYOMING									
4140	ONE CALL OF WYOMING	66267	Group III 2023 Membership 7 tickets for	02/06/2023	10.08	.00		10-431-226	223
4140	ONE CALL OF WYOMING	66267	Group III 2023 Membership 7 tickets for	02/06/2023	10.09	.00		51-531-226	223
4140	ONE CALL OF WYOMING	66267	Group III 2023 Membership 7 tickets for	02/06/2023	10.08	.00		52-532-226	223
Total ONE CALL OF WYOMING:					30.25	.00			
Pine Cove Consulting LLC									
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	150.00	.00		10-411-320	123
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	37.50	.00		10-412-320	123
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	37.50	.00		51-531-320	123
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	37.50	.00		52-532-320	123
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	375.00	.00		10-421-320	123
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	37.50	.00		10-413-320	123
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	37.50	.00		10-445-320	123
7285	Pine Cove Consulting LLC	17217C	Progress Invoice Installation & Config.	01/31/2023	37.50	.00		10-442-320	123
Total Pine Cove Consulting LLC:					750.00	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	30418358	Bottle Rental 12/21/23-1/20/23	01/20/2023	161.65	.00		52-532-241	123
7427	Rocky Mountain Air Solutions	30418358	Bottle Rental 12/21/23-1/20/23	01/20/2023	161.66	.00		51-531-241	123
Total Rocky Mountain Air Solutions:					323.31	.00			
SHIVELY HARDWARE (TOWN #28210)									
5015	SHIVELY HARDWARE (TOWN #28210	75359	misc Hardware - Rec.	01/26/2023	5.18	.00		10-445-250	123
5015	SHIVELY HARDWARE (TOWN #28210	75516	3/4 Wht Male adapter	01/31/2023	1.79	.00		52-532-262	123
Total SHIVELY HARDWARE (TOWN #28210):					6.97	.00			
SOUTH CENTRAL WYOMING EMS									
6985	SOUTH CENTRAL WYOMING EMS	148	FY 2023 3rd QTR ambulance service p	01/03/2023	12,675.00	.00		10-411-494	123
Total SOUTH CENTRAL WYOMING EMS:					12,675.00	.00			
Stinker Stores Inc. for AR Dept. 566									
7438	Stinker Stores Inc. for AR Dept. 566	CFN007187	Fuel for period 1/1/-1/31/23	01/31/2023	547.92	.00		51-531-256	123
7438	Stinker Stores Inc. for AR Dept. 566	CFN007187	Fuel for period 1/1/-1/31/23	01/31/2023	547.90	.00		52-532-256	123
7438	Stinker Stores Inc. for AR Dept. 566	CFN007187	Fuel for period 1/1/-1/31/23	01/31/2023	553.79	.00		10-421-256	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7438	Stinker Stores Inc. for AR Dept. 566	CFN007187	Fuel for period 1/1/-1/31/23	01/31/2023	2,899.67	.00		10-431-256	123
	Total Stinker Stores Inc. for AR Dept. 566:				4,549.28	.00			
SUSAN R. MARICH									
6984	SUSAN R. MARICH	01312023-02	Fitness Class Contract - 2023 Jan.	02/07/2023	364.00	.00		10-445-483	123
	Total SUSAN R. MARICH:				364.00	.00			
T-O Engineers, Inc.									
7612	T-O Engineers, Inc.	220036-12	Spring Ave Water Line 1/1-1/31/23	02/08/2023	851.25	.00		51-531-720	223
7612	T-O Engineers, Inc.	220235-9	Saratoga Grading Plan 1/1-1/31/23	02/08/2023	795.00	.00		10-411-760	223
	Total T-O Engineers, Inc.:				1,646.25	.00			
UNIVERSITY OF WYOMING									
5670	UNIVERSITY OF WYOMING	2142023	LPA Certification Training for Marie Chri	02/14/2023	95.00	.00		10-411-235	223
	Total UNIVERSITY OF WYOMING:				95.00	.00			
VALERIE L. LARSCHEID									
6981	VALERIE L. LARSCHEID	01312023-01	Fitness class contract 2023 Jan.	02/07/2023	167.00	.00		10-445-483	123
	Total VALERIE L. LARSCHEID:				167.00	.00			
VALLEY OIL COMPANY									
5705	VALLEY OIL COMPANY	6044	Fuel - Jan	01/31/2023	274.13	.00		52-532-256	123
5705	VALLEY OIL COMPANY	6044	Fuel - Jan	01/31/2023	274.13	.00		51-531-256	123
5705	VALLEY OIL COMPANY	6044	Fuel - Jan	01/31/2023	745.76	.00		10-421-256	123
	Total VALLEY OIL COMPANY:				1,294.02	.00			
WYOMING DEPT OF AGRICULTURE									
6155	WYOMING DEPT OF AGRICULTURE	020323	2022 EIMG Fund Reimbursement	02/03/2023	4,099.00	4,099.00	02/08/2023	55-572-245	223
	Total WYOMING DEPT OF AGRICULTURE:				4,099.00	4,099.00			
WYOMING MACHINERY COMPANY									
6705	WYOMING MACHINERY COMPANY	PO7472171	Element Safe for 430E Backhoe	01/20/2023	16.66	.00		10-431-248	123
6705	WYOMING MACHINERY COMPANY	PO7472171	Element Safe for 430E Backhoe	01/20/2023	16.66	.00		52-532-250	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
6705	WYOMING MACHINERY COMPANY	PO7472171	Element Safe for 430E Backhoe	01/20/2023	16.66	.00		51-531-250	123
Total WYOMING MACHINERY COMPANY:					49.98	.00			
Grand Totals:					61,516.99	4,210.62			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
02/28/2023		7387	3 P's Platte Valley Porta Po	1508	220.00	.00	.00	220.00	_____	_____	_____
02/01/2023		5860	BCN	23471105	84.60	.00	.00	84.60	_____	_____	_____
02/15/2023		7346	Capital Business Systems I	33287108	1,270.94	.00	.00	1,270.94	_____	_____	_____
03/01/2023		7400	Capital Business Systems I	1244710	211.15	.00	.00	211.15	_____	_____	_____
03/01/2023		7400	Capital Business Systems I	1244711	671.21	.00	.00	671.21	_____	_____	_____
02/25/2023		1760	CASELLE INC.	122480	1,170.00	.00	.00	1,170.00	_____	_____	_____
02/08/2023		7221	CenturyLINK	3074321330	157.78	.00	.00	157.78	_____	_____	_____
01/23/2023		1905	CNA SURETY	64495265	212.50	.00	.00	212.50	_____	_____	_____
02/19/2023		2180	DANA KEPNER Co.	2235451-00	87.00	.00	.00	87.00	_____	_____	_____
02/19/2023		2180	DANA KEPNER Co.	2235509-01	148.50	.00	.00	148.50	_____	_____	_____
02/19/2023		2180	DANA KEPNER Co.	2235805-00	365.97	.00	.00	365.97	_____	_____	_____
02/28/2023		7410	Kylie M Waldrip P.C.	2981	240.50	.00	.00	240.50	_____	_____	_____
11/17/2022		7643	Lewis & Lewis, Inc.	3 AIRPORT	24,143.30	.00	.00	24,143.30	_____	_____	_____
02/07/2023		7413	Megan James	01312023-03	99.00	.00	.00	99.00	_____	_____	_____
02/04/2023		3930	MOTOROLA SOLUTIONS	1187091895	2,758.40	.00	.00	2,758.40	_____	_____	_____
01/31/2023		3945	MPM CORP	9147075	560.00	.00	.00	560.00	_____	_____	_____
01/31/2023		7148	NORCO, INC	36917224	27.59	.00	.00	27.59	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8771910	21.98	.00	.00	21.98	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8771956	48.06	.00	.00	48.06	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8772866	18.64	.00	.00	18.64	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8773339	57.98	.00	.00	57.98	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8775346	28.99	.00	.00	28.99	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8775774	7.31	.00	.00	7.31	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8780571	1,749.99	.00	.00	1,749.99	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8780580	73.99	.00	.00	73.99	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8781071	26.47	.00	.00	26.47	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8781099	17.95	.00	.00	17.95	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8781525	4.20	.00	.00	4.20	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8781543	26.68	.00	.00	26.68	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8782579	90.17	.00	.00	90.17	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8782597	3.80	.00	.00	3.80	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8782677	310.22	.00	.00	310.22	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8783220	264.01	.00	.00	264.01	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8783453	1.58	.00	.00	1.58	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8783499	24.99	.00	.00	24.99	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8783630	13.19	.00	.00	13.19	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8783747	16.14	.00	.00	16.14	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8785184	54.30	.00	.00	54.30	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8785479	52.24	.00	.00	52.24	_____	_____	_____
01/31/2023		7658	Northwest Colorado Auto &	8788225	13.99	.00	.00	13.99	_____	_____	_____
02/06/2023		4140	ONE CALL OF WYOMING	66267	30.25	.00	.00	30.25	_____	_____	_____
01/31/2023		7285	Pine Cove Consulting LLC	17217C	750.00	.00	.00	750.00	_____	_____	_____
02/19/2023		7427	Rocky Mountain Air Solutio	30418358	323.31	.00	.00	323.31	_____	_____	_____
01/31/2023		5015	SHIVELY HARDWARE (TO	75359	5.18	.00	.00	5.18	_____	_____	_____
01/31/2023		5015	SHIVELY HARDWARE (TO	75516	1.79	.00	.00	1.79	_____	_____	_____
02/04/2023		6985	SOUTH CENTRAL WYOMI	148	12,675.00	.00	.00	12,675.00	_____	_____	_____
01/31/2023		7438	Stinker Stores Inc. for AR	CFN007187	4,549.28	.00	.00	4,549.28	_____	_____	_____
02/07/2023		6984	SUSAN R. MARICH	01312023-02	364.00	.00	.00	364.00	_____	_____	_____
03/10/2023		7612	T-O Engineers, Inc.	220036-12	851.25	.00	.00	851.25	_____	_____	_____
03/10/2023		7612	T-O Engineers, Inc.	220235-9	795.00	.00	.00	795.00	_____	_____	_____
02/14/2023		5670	UNIVERSITY OF WYOMIN	2142023	95.00	.00	.00	95.00	_____	_____	_____
02/07/2023		6981	VALERIE L. LARSCHEID	01312023-01	167.00	.00	.00	167.00	_____	_____	_____
01/31/2023		5705	VALLEY OIL COMPANY	6044	1,294.02	.00	.00	1,294.02	_____	_____	_____
02/20/2023		6705	WYOMING MACHINERY	PO7472171	49.98	.00	.00	49.98	_____	_____	_____

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
Grand Totals:				54	57,306.37	.00	.00	57,306.37			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
11/17/2022	24,143.30	.00	.00	24,143.30	24,143.30
01/23/2023	212.50	.00	.00	212.50	24,355.80
01/31/2023	10,114.73	.00	.00	10,114.73	34,470.53
02/01/2023	84.60	.00	.00	84.60	34,555.13
02/04/2023	15,433.40	.00	.00	15,433.40	49,988.53
02/06/2023	30.25	.00	.00	30.25	50,018.78
02/07/2023	630.00	.00	.00	630.00	50,648.78
02/08/2023	157.78	.00	.00	157.78	50,806.56
02/14/2023	95.00	.00	.00	95.00	50,901.56
02/15/2023	1,270.94	.00	.00	1,270.94	52,172.50
02/19/2023	924.78	.00	.00	924.78	53,097.28
02/20/2023	49.98	.00	.00	49.98	53,147.26
02/25/2023	1,170.00	.00	.00	1,170.00	54,317.26
02/28/2023	460.50	.00	.00	460.50	54,777.76
03/01/2023	882.36	.00	.00	882.36	55,660.12
03/10/2023	1,646.25	.00	.00	1,646.25	57,306.37
Grand Totals:				57,306.37	57,306.37

TOWN OF SARATOGA

Check Register - NAMELESS

Page: 1

Pay Period Dates: 01/30/2023 - 02/12/2023

Feb 18, 2023 12:35PM

Report Criteria:

Includes the following check types:

Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
02/12/2023	PC	02/16/2023	51486	223		01-112000	69.26-
02/12/2023	PC	02/16/2023	51487	57		10-212200	1,338.58-
02/12/2023	PC	02/16/2023	51488	246		01-112000	369.40-
02/12/2023	PC	02/16/2023	51489	19		01-112000	2,548.37-
02/12/2023	PC	02/16/2023	51490	135		10-212100	690.47-
02/12/2023	PC	02/16/2023	51491	134		51-531-110	1,548.09-
02/12/2023	PC	02/16/2023	51492	242		10-212300	1,054.57-
02/12/2023	PC	02/16/2023	51493	39		10-212300	1,205.56-
02/12/2023	PC	02/16/2023	2162023	46		10-212500	1,422.37-
02/12/2023	PC	02/16/2023	2162023	48		10-421-110	699.54-
02/12/2023	PC	02/16/2023	2162023	49		10-421-110	2,224.47-
02/12/2023	PC	02/16/2023	2162023	61		10-212100	2,060.46-
02/12/2023	PC	02/16/2023	2162023	78		10-411-110	1,169.02-
02/12/2023	PC	02/16/2023	2162023	111		10-212300	1,294.92-
02/12/2023	PC	02/16/2023	2162023	112		10-421-110	1,403.11-
02/12/2023	PC	02/16/2023	2162023	40		10-410-110	1,748.78-
02/12/2023	PC	02/16/2023	2162023	88		10-212100	1,228.07-
02/12/2023	PC	02/16/2023	2162024	74		10-212500	1,338.07-
02/12/2023	PC	02/16/2023	2162024	201		10-212100	19.26-
02/12/2023	PC	02/16/2023	2162024	202		10-212100	1,400.42-
02/12/2023	PC	02/16/2023	2162024	216		10-212100	287.70-
02/12/2023	PC	02/16/2023	2162024	217		01-112000	287.70-
02/12/2023	PC	02/16/2023	2162024	219		10-411-110	1,730.98-
02/12/2023	PC	02/16/2023	2162024	220		10-421-110	2,085.10-
02/12/2023	PC	02/16/2023	2162024	221		10-212200	1,334.75-
02/12/2023	PC	02/16/2023	2162024	226		10-431-110	1,025.27-
02/12/2023	PC	02/16/2023	2162024	227		01-112000	81.31-
02/12/2023	PC	02/16/2023	2162025	233		10-212100	71.57-
02/12/2023	PC	02/16/2023	2162025	235		10-212500	1,200.90-
02/12/2023	PC	02/16/2023	2162025	243		10-212100	448.05-
02/12/2023	PC	02/16/2023	2162025	229		01-112000	55.41-
02/12/2023	PC	02/16/2023	2162025	238		10-212100	83.11-
02/12/2023	PC	02/16/2023	2162025	245		10-212100	1,882.94-
Grand Totals:							35,407.58-
			33				

Report Criteria:

Paid transmittals included

Begin Date: ALL

End Date: ALL

Transmittal Transaction.Check number = 051485, 020720231

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
51485									
3	GREAT-WEST TRUST CO	51485	01/29/2023	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 1/29/2023	10-212500	145.00	No	02/14/2023
3	GREAT-WEST TRUST CO	51485	01/29/2023	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 1/29/2023	10-212500	80.00	No	02/14/2023
Total 51485:							225.00		
20720231									
1	EFTPS -TAXES	20720231	01/29/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 1/29/20	10-212100	2,941.07	Yes	02/07/2023
1	EFTPS -TAXES	20720231	01/29/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 1/29/20	10-212100	2,941.07	Yes	02/07/2023
1	EFTPS -TAXES	20720231	01/29/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 1/29/2023	10-212100	687.86	Yes	02/07/2023
1	EFTPS -TAXES	20720231	01/29/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 1/29/2023	10-212100	687.86	Yes	02/07/2023
1	EFTPS -TAXES	20720231	01/29/2023	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period	10-212200	4,315.69	Yes	02/07/2023
Total 20720231:							11,573.55		
Grand Totals:							11,798.55		

**-EXHIBIT A-
CERTIFIED LAND DESCRIPTION**

State of Wyoming)
) SS.
County of Park)

I, Lyle J. Casciato, of Engineering Associates, hereby certify that this description was prepared without benefit of a survey, using documents recorded in the office of the Carbon County Clerk;

A PARCEL OF LAND being described in that Deed of Gift recorded in Book 873 at Page 516 in the office of the Carbon County Clerk as follows:

“A tract of land located in Block 35 of the Crawford Highlands Addition to the Town of Saratoga, Carbon County, Wyoming, more completely described as follows:

Beginning at the Northeast corner of said Block 35, which is monumented with a ½” diameter rebar with aluminum cap;

Thence South, 118.28 ft. along the East line of said Block 35;

Thence N.89°31’21”W., 116.11 ft.;

Thence N. 0°28’39”E., 21.00 ft.;

Thence N.89°31’21”W., 34.00 ft.;

Thence N. 0°28’38”E., 96.03 ft. to the North line of said Block 35;

Thence East, 149.13 ft. along the North line of Block 35 to the point of beginning, said tract containing 16,889 sq. ft. or 0.387 acres, more or less.”

THIS DESCRIPTION is prepared for location purposes. Specific conditions of land use are to be fully described in the conveyance documents this description accompanies. Title to the lands described herein is to be investigated and reported by others.



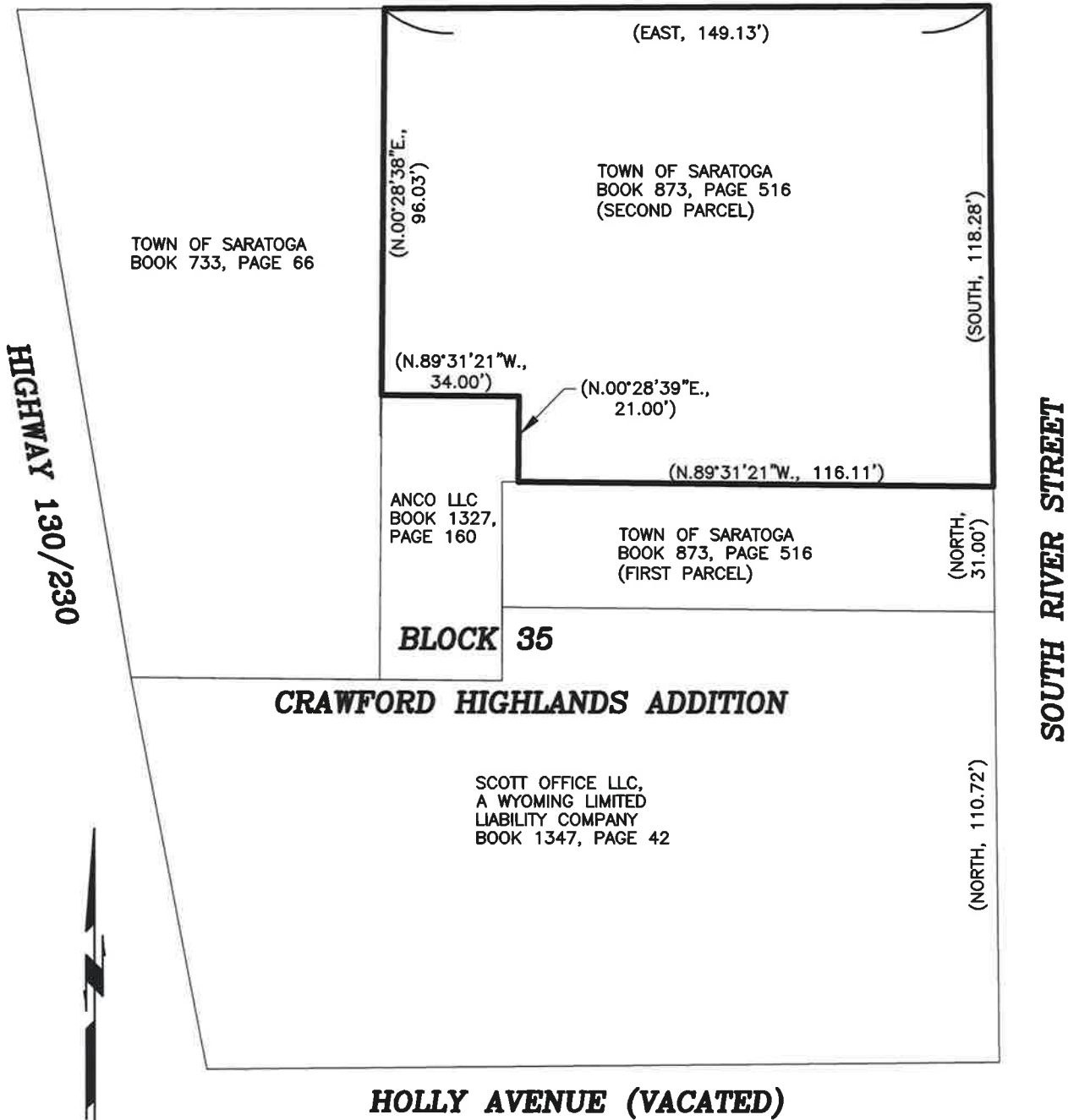
ENGINEERING ASSOCIATES
Cody, Wyoming 82414
Job No. 22400.37

Alteration of this description other than by the above certifying Professional Land Surveyor or as otherwise allowed by law may affect liability for the accuracy of said description.

TOWN OF SARATOGA

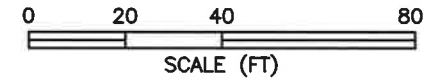
EXHIBIT B

CONSTITUTION AVENUE



CRAWFORD HIGHLANDS ADDITION

HOLLY AVENUE (VACATED)



CERTIFICATE OF SURVEYOR

STATE OF WYOMING)
COUNTY OF PARK) ss.
I, LYLE J. CASCIATO, OF ENGINEERING ASSOCIATES,
HEREBY CERTIFY THAT THIS MAP WAS PREPARED
WITHOUT BENEFIT OF A SURVEY FOR PURPOSES OF
PREPARING A LAND DESCRIPTION, USING DOCUMENTS OF
RECORD IN THE OFFICE OF THE CARBON COUNTY CLERK.



ALTERATION OF THIS MAP OTHER THAN BY THE ABOVE PROFESSIONAL LAND SURVEYOR OR AS
OTHERWISE ALLOWED BY LAW MAY AFFECT LIABILITY FOR THE ACCURACY OF SAID MAP.

LEGEND

— SUBJECT PARCEL.
() RECORD DEED DIMENSIONS IN PARENTHESIS.

Map of
Record Descriptions

— Located In —

BLOCK 35,
CRAWFORD HIGHLANDS ADDITION,
TOWN OF SARATOGA,
CARBON COUNTY, WYOMING

— Prepared By —

ENGINEERING ASSOCIATES, SARATOGA, WYOMING
CONSULTING ENGINEERS & SURVEYORS



FEBRUARY 8, 2023
JOB NO. 22400.3
SHEET 1 OF 1

**Warranty Deed
With Possibility of Reverter**

The Town of Saratoga, a Wyoming municipal corporation located in Carbon County, Wyoming whose principal place of business is located at 110 East Spring Ave, Saratoga, WY 82331, ("Grantor") for and in consideration of \$1.00 and other good and valuable consideration, in hand paid, conveys and warrants to Valley Village, a Wyoming nonprofit corporation whose principal address is P.O. Box 344, Saratoga, WY 82331, ("Grantee"), fee simple determinable in the real property described on Exhibit A and depicted on Exhibit B, situated in Carbon County, Wyoming, so long as the property is used exclusively as an early childhood education facility or childcare facility, subject to a possibility of reverter held by the Town.

TOGETHER WITH all improvements, hereditaments and appurtenances, including, but not limited to, all easements and rights of way intended to benefit the premises, as well as any improvements, fixtures, or other personal property located on the premises; however, subject to all easements, reservations, restrictions, encumbrances, regulations, covenants, conditions, defects and encroachments of record. Further subject to discrepancies, conflicts in boundary lines, shortage in area, encroachments, and any facts which a correct survey and inspection of the premises would disclose and which are not shown in the public records.

Dated this ____ day of _____, 2023 A.D.

GRANTOR

Town of Saratoga, Wyoming

By: _____
Its: Mayor

ATTEST

By: Marie Christen
Its: Town Clerk

STATE OF WYOMING)
) ss.
COUNTY OF CARBON)

This instrument was acknowledged before me by _____, the Mayor of The Town of Saratoga, Wyoming, a Municipal Corporation, and by Marie Christen, the Town Clerk of the Town of Saratoga, Wyoming, this ____ day of _____, 2023.

Notary Public

My Commission expires: _____

RESOLUTION NO. 2023-05**A RESOLUTION OF THE GOVERNING BODY OF THE TOWN OF SARATOGA,
CARBON COUNTY, WYOMING APPROVING THE SALE OF REAL PROPERTY
LOCATED AT 1208 SOUTH RIVER STREET TO VALLEY VILLAGE**

WHEREAS, the Town owns the real property located at 1208 South River Street, Saratoga, Wyoming 82331, hereinafter referred to as the “Property,” which the Town received as a gift for the purpose of operating a medical facility.

WHEREAS, the Property was improved by the Corbett Medical Foundation; provided, however, that the Corbett Medical Foundation retained the right to consent to any disposal of the property by the Town pursuant to the Agreement between the Town and the Corbett Medical Foundation dated November 21, 1994.

WHEREAS, the Town has the authority to sell real property to any person acquiring the property for a use which the Governing Body of the Town, hereinafter referred to as “Governing Body,” determines will benefit the economic development of the municipality, pursuant to Wyoming Statute § 15-1-112(b)(i)(D).

WHEREAS, Valley Village is a Wyoming nonprofit corporation providing childcare services to the residents of the Town and the Platte River Valley.

WHEREAS, Valley Village desires to purchase the Property for the exclusive purpose of operating an early childhood education and/or childcare facility.

WHEREAS, the Corbett Medical Foundation has consented to disposal of the property to Valley Village for the exclusive purpose of operating an early childhood education and/or childcare facility.

WHEREAS, the Property has been appraised pursuant to Wyoming Statute § 15-1-112(b). The appraised value of the Property is \$443,000.00.

WHEREAS, the Town’s Governing Body has determined that selling the Property to Valley Village will benefit the community and economic development of the Town by increasing the availability of childcare facilities and early childhood educational programming, and by relieving the Town of the economic burden associated with owning and maintaining the property. Valley Village’s facility will provide a substantial benefit to the citizens of the Town now and for years to come.

WHEREAS, the Town has agreed to sell the Property in fee simple determinable subject to a possibility of reverter that will effect the automatic transfer of the Property back to the Town in the event the Property ceases to be used as an early childhood education facility or childcare facility.

WHEREAS, the Governing Body finds that Valley Village will provide the Town sufficient consideration in exchange for the property in the form of \$1.00, valuable childcare services for the benefit of the community, deed restrictions requiring the property to be used exclusively as an early childhood education facility or childcare facility; and the added benefit that Valley Village and its successors in interest will be solely responsible for maintenance of the property.

WHEREAS, a public hearing on the sale of the Property was held before the Governing Body of the Town on February 21, 2023. Notice of the public hearing was advertised in the Saratoga Sun on February 2, 9, and 16, 2023, pursuant to W.S. § 15-1-112(b).

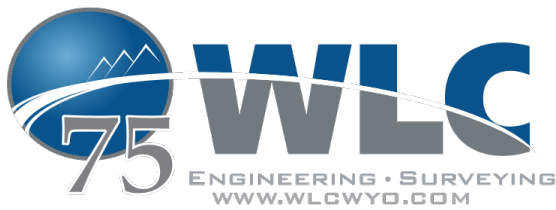
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY FOR THE TOWN OF SARATOGA, that, pursuant to authority granted by W.S. § 15-1-112(b)(i)(D), the Town shall sell the real property located at 1208 South River Street to Valley Village, and a deed in the form attached to this Resolution shall be signed and recorded only after the Platte Valley Clinic, Inc. has vacated the Property.

PASSED, APPROVED, AND ADOPTED this 21st day of February, 2023.

Chuck Davis, Mayor
Town of Saratoga

Attest:

Marie Christen, Town Clerk
Town of Saratoga



RAWLINS
P.O. Box 1104
RAWLINS, WY 82301
P: 307-324-5262

Item 11)

February 17, 2023

Mayor Chuck Davis
Town of Saratoga
Submitted via email

RE: Never Forget Park Professional Services Proposal

Mayor Davis:

Per your request, we have prepared this proposal to revise the previously prepared plans, prepare bidding and contract documents, and provide construction services. The following is our proposed scope of work.

DESIGN SERVICES

Plan Revisions

The previously prepared plans include curb and gutter and gravel surfacing in the parking lot. The plans will be revised to include the following items.

- Include sidewalks.
- Include wheelchair ramps.
- Include plant mix pavement surfacing.
- Include parking lot striping.
- Prepare Opinion of Probable Cost.

Project Manual

- Prepare Project Manual to include bidding documents, agreement, and technical specifications.

Bidding Services

- Distribute bidding documents to prospective bidders.
- Host Prebid meeting and distribute notes of meeting to plan holders.
- Prepare addenda during bidding.
- Host bid opening.
- Tabulate bids.
- Prepare recommendation of award to the Town of Saratoga.

Design Services Fee: \$7,300.00

CONSTRUCTION SERVICES

We are anticipating that the construction for this project will take 30 working days.

Contract Administration

- Prepare contract documents for execution.
- Host preconstruction meeting and prepare and distribute meeting notes.
- Review material submittals and shop drawings.
- Provide clarification for contractor for design intent as needed.
- Attend weekly progress meetings onsite and prepare notes.
- Review applications for payment.
- Evaluate and review Change Orders, if any.

- Attend substantial completion walk through, prepare punch list, and prepare Certificate of Substantial completion.
- Prepare final change order reconciling final quantities and cost.

Construction Observation

- Daily site visit by WLC representative when contractor is working. We propose to spend an average of two (2) hours per contractor working day on the site.
- Prepare detailed documentation of contractor's daily activities and photos of construction progress.

Construction Survey

- Prepare staking information for field layout.
- Provide grade control for the culvert one time.
- Stake canal to reestablish centerline grade one time.
- We anticipate four (4) site visits for staking.

Material Testing

- Standard Proctor for subgrade material.
- Standard Proctor for base course.
- Subgrade density and moisture content field testing.
- Base Course density and moisture content field testing.
- Perform field density testing of asphalt pavement with nuclear densometer. We do not anticipate performing a mix design verification for this scope of work. We will use the theoretical densities presented in the mix design submittal as a basis for calculating asphalt pavement densities. We do not anticipate coring and laboratory testing the density of the asphalt pavement.
- Perform field concrete testing.
- Test 7 day and 28 cylinders for compressive strength

Construction Services Fee: \$42,600.00

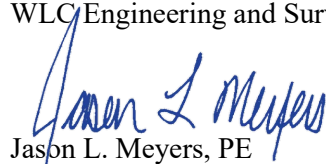
The proposed fees for the Design and Construction services are a not to exceed value. We propose to provide the above stated scope of work on a time and materials basis according to our 2023 Fee Schedule. We will invoice the Town of Saratoga monthly for time and materials used during that invoice period. We will submit the revised final plans and project manual for review within three (3) weeks from our authorization to proceed.

If the scope of work is significantly altered beyond our control, we will request an amendment to our agreement to adjust the schedule and fees accordingly.

If this proposal is acceptable, we will submit a Work Order for your review and signature. Execution of the Work Order will authorize us to proceed.

Please contact me with any questions concerning this proposal.

Sincerely,
WLC Engineering and Surveying



Jason L. Meyers, PE
Project Manager

**Council Report- Recreation Department
February 21st, 2023**

Action Items:

Ordering of Youth Basketball Program Participation T-shirts

- Cuts & Stitches will order and print shirts ranging from \$6-\$12 per shirt.
- Need motion to order & print shirts up to \$1200.00

Gym

- Hours of operation:
 - Non-members
 - Monday-Thursday 9am-2pm
 - Closed Fridays
 - Members
 - Monday- Friday 5am-8pm
 - School activities & rec department activities will get priority on open gym schedules, it is best to reserve space even during open hours
 - Roughly 65 members of the gym and weight room
- Fitness Classes
 - Morning Mash-up, Low Impact Fitness, Kids Group, Cycling
 - Schedule posted on the main gym door and Facebook
 - Wednesday Morning Mashup cancelled for now, instructed injured
 - Latin and Middle Eastern Dance classes Tuesday and Thursday afternoons at 2pm in the main gym

Youth & other Rec Activities

- Youth Basketball
 - 106 participants
 - Skills assessments this week
 - Practice starts Feb 27th, season runs through mid-April
- Derby Car Race Scheduled for March 1st in the Main Gym, organized by Gene Smith
- Adult Rec League Volleyball Tournament pool play ongoing – Bracket play starts March 6th
- Winter Festival Report

Hayden, CO 81639



Estimate

Date	Estimate #
2/9/2023	10

Name / Address
John Lasco 110 E Spring Ave Saratoga, WY 82331

			Project
Description	Qty	Rate	Total
4" C.C sprayfoam over 900 sf area. Walls and roof of attic.		5,580.00	5,580.00
		Total	\$5,580.00

Phone #
970-846-0622

E-mail
Fenixsprayfoam@gmail.com



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA004C
2. FAA Project No. :	3-56-0026-035-2021
3. WACIP Description:	Improve Auto Parking, Access Road and Fence
4. Payment Req. No:	AER1013123 #4

Item 15)


5. Sponsor:	TOWN OF SARATOGA	6. Request :	Final
7. Airport:	Saratoga - Shively Field	8. Period Covered:	08/15/2022 To: 11/11/2022
9. Total State Grant Amount:	\$10,600.00	10. Total FAA Grant Amount:	\$159,000.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
1. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	90.00 %	4.00 %	6.00 %
2. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Architectural/Engineering Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10. Construction and Project Improvement Costs	\$10,211.07	\$170,311.72	\$153,280.55	\$6,812.47	\$10,218.70
11. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Total Cumulative to date (Sum of Rows 12-22)	\$10,211.07	\$170,311.72	\$153,280.00	\$6,813.72	\$10,218.00
14. State Funds Previously Requested					\$9,606.05
15. State funds Now Requested (Row 23 Minus Row 24)					\$611.95
16. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					96.40 %

CERTIFICATION OF SPONSOR:

I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

17. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)

Name: Chuck Davis Title: Mayor
Signature:  Date: 2/17/2023

WYDOT OFFICE USE ONLY:

Name: Title:
Division Approval: Date:


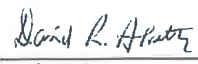
OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002		PAGE 1 OF 1 PAGE		
		1. TYPE OF REQUEST: FINAL		2. BASIS OF REQUEST: CASH Item 15)		
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-035-2021		5. PARTIAL PAYMENT REQUEST NO: AER1013123 #4		
		8. PERIOD COVERED BY THIS REQUEST FROM: 08/15/2022 TO: 11/11/2022				
6. EMPLOYER IDENTIFICATION NUMBER:		7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:				
9. RECIPIENT ORGANIZATION Name: TOWN OF SARATOGA No. and Street: P.O. BOX 486 City, State and Zip: SARATOGA, WY 82331		10. PAYEE(Where check is to be sent if different from item 9) Name: WYDOT No. and Street: 5300 Bishop Blvd. City, State and Zip: Cheyenne, WY 82009				
11. STATUS OF FUNDS						
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES			
	(a)	(b)	(c)	TOTAL		
1. Administrative Expense				\$0.00		
2. Preliminary Expense				\$0.00		
3. Land, Structures, Right-of-Way				\$0.00		
4. Architectural Engineering Basic Fees				\$0.00		
5. Other Architectural Engineering Fees				\$0.00		
6. Project Inspection Fees				\$0.00		
7. Land Development				\$0.00		
8. Relocation Expense				\$0.00		
9. Relocation Payments to Individuals and Businesses				\$0.00		
10. Demolition and Removal				\$0.00		
11. Construction and Project Improvement Cost				\$170,311.72		
12. Equipment Costs				\$0.00		
13. Miscellaneous Cost				\$0.00		
14. Total cumulative to date (sum of lines a through m)	0	0	0	\$170,311.72		
15. Deductions for program income				0		
16. Net cumulative to date (Line n minus line o)	0	0	0	\$170,311.72		
17. Federal share to date	0	0	0	\$153,280.00		
18. Rehabilitation Grants (100% reimbursement)				0		
19. Total Federal share (Sum of lines q and r)	0	0	0	\$153,280.00		
20. Federal payments previously requested				\$144,090.58		
21. Amount requested for reimbursement	0	0	0	\$9,189.42		
22. Percent of project completed	0	0	0	96.40 %		
2. CERTIFICATION I certify that to the best of my knowledge and belief the billed costs of reimbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.		a. RECIPIENT		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		
				TYPED OR PRINTED NAME OR TITLE		
		b. REPRESENTATIVE		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED
				TYPED OR PRINTED NAME OR TITLE		
CERTIFYING TO LINE 11V						

AIP:	3-56-0026-035-2021	Item 15)
Airport:	Shively Fld	
Sponsor:	TOWN OF SARATOGA	
Address:	P.O. BOX 1015, SARATOGA, WY, 82331	

Project:	Improve Auto Parking, Access Road and Fence
RFR #:	AER1013123 #4

	Amount Allocated	Grant #	%
Federal	\$159,000.00	3-56-0026-035-2021	90.00
State	\$10,600.00	ASA004C	6.00
Local	\$7,067.00		4.00
TOTAL FUNDING	\$176,667.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Lewis & Lewis, Inc.	AER1013123			
		\$10,211.07	\$160,100.65	\$170,311.72
	Construction Cost	\$10,211.07	\$160,100.65	\$170,311.72
	TOTAL	\$10,211.07	\$160,100.65	\$170,311.72
	FAA Share	\$9,189.42	\$144,090.58	\$153,280.00
	STATE Share	\$611.95	\$9,606.05	\$10,218.00
	SPONSOR Share	\$409.70	\$6,404.02	\$6,813.72

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D								
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331				Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901				
Estimate Number Four (4) - FINAL Construction Period: August 15 thru November 11, 2022				Date: 12/5/2022				
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable
Schedule I								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$49,000.00	\$49,000.00
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00
UNCLASSIFIED EXCAVATION	CY	520	0	569	569	109%	\$56.00	\$31,864.00
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00
SEEDING/LANDSCAPING	SY	1600	0	1620	1620	101%	\$1.90	\$3,078.00
COCONUT FIBER DITCH LINING	SY	350	0	180	180	51%	\$4.15	\$747.00
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00
REMOVE AND RESET TILT GATE	EA	1	0	1	1	100%	\$57,500.00	\$57,500.00
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00
SIGN PANELS, ALUMINUM	SF	5	0	5	5	100%	\$250.00	\$1,250.00
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	0%	100%	100%	100%	\$1,150.00	\$1,150.00
RELOCATE SIGNS	LS	1	0%	100%	100%	100%	\$1,250.00	\$1,250.00
PAVEMENT MARKING	SF	200	0	215	215	108%	\$23.00	\$4,945.00
WATER METER VAULT MODIFICATION (C.O. #1)	LS	1	100%	0%	100%	100%	\$5,600.00	\$5,600.00
Schedule III - State/Local (ASA004D) Only								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$8,000.00	\$8,000.00
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00
							Total Payable To Date	\$621,181.08
							Project Completed To Date	100%
							Less 0% Retainage	\$0.00
							Less Previous Payments	\$584,802.03
							Amount Due Contractor This Estimate	\$36,379.05
<div style="border: 1px solid red; padding: 5px; margin-top: 10px;"> Final Contractor Pay Request: Total Fed-Eligible (Sch. I) Due = \$534,395.08; Total Fed-Eligible Paid to Date = \$502,355.33 Total Due this Pay Request: \$32,039.75 For Grant 3-56-0026-035-2022, RFR #4: Amount of Total Paid by this grant and State & Local Shares = \$32,039.75 x 31.87% = \$10,211.07 </div>								
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:		
 David R. Shultz Sage Civil Engineering			 David R. Shultz Sage Civil Engineering			Creed James Mayor		
Lewis & Lewis, Inc.								