



## **TOWN COUNCIL REGULAR MEETING JANUARY 17, 2023 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **AGENDA**

#### **CALL TO ORDER**

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilwoman Beck  
\_\_Councilman Jacob Fluty \_\_Councilman Jerry Fluty

#### **APPROVAL OF THE AGENDA**

#### **APPROVAL OF THE MINUTES**

- [3\)](#) Approval of the regular minutes of January 3, 2023

#### **APPROVAL OF THE BILLS**

- 4) Deposits - \$192,558.20
- [5\)](#) Accounts Payable - \$169,266.42
- [6\)](#) Payroll - \$34,145.65
- [7\)](#) Transmittals - \$11,616.57

#### **CORRESPONDENCE**

- [8\)](#) Two Rivers Wind Energy Project
- [9\)](#) CCSD#2 Rec Board Grant Request Guidelines

#### **ITEMS FROM THE PUBLIC**

#### **COUNCIL COMMENTS**

#### **REPORTS FROM DEPARTMENTS**

##### **Town Hall**

- 10) Master Service Agreement - Engineering Associates
- 11) Master Service Agreement - Northfork Engineering
- [12\)](#) Public Hearing for Clinic Easement - February 21, 2023 5:30pm
- [13\)](#) Representation Agreement from Sundahl, Powers, Kapp & Martin, LLC
- [14\)](#) Special Events Application - The Frozen Fore - February 18, 2023

##### **Police Department**

## **Fire Department**

### **Recreation Department**

- [15\)](#) Special Event Permit
- [16\)](#) Wyoming Community Gas Grant submission
- [17\)](#) Resolution 2023-02
- [18\)](#) Cycling room equipment purchase request
- [19\)](#) Wage Decrease - Jaida Jennings

### **Department of Public Works**

- [20\)](#) Purchase request for 2 drums of oil - \$1800
- [21\)](#) Purchase request for 1 pallet of salt - \$560

## **REPORTS FROM BOARDS AND COMMISSIONS**

### **Community Center Joint Powers Board**

Next meeting is February 13, 2023 at 4:30 PM at the PVCC

### **Water and Sewer Joint Power Board**

Next meeting is February 8, 2023 at 6:00 PM at the PVCC

- [22\)](#) Board position opening

### **Planning Commission**

Next meeting is February 14, 2023 at 5:30 PM at the Town Hall Council Chambers

- [23\)](#) Letter of Interest from Joe Schwartz

### **Recreation Commission**

Next meeting is February 6, 2023 at 6:00 PM at the Town Hall Council Chambers

### **Saratoga Airport Advisory Board**

Next meeting is February 13, 2023 at 3:30 PM at the Town Hall Council Chambers

- [24\)](#) ASA004B-D Pay Request #4
- [25\)](#) ASA002B RFR6
- [26\)](#) Saratoga Jet Center - \$20,500

### **South Central Wyoming Emergency Medical Services Board**

Next meeting is February 20, 2023 at 6:00 PM at Saratoga Ambulance Barn

## **NEW BUSINESS**

### **EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

### **FURTHER BUSINESS**

### **ADJOURNMENT**

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, FEBRUARY 7, 2023 AT 6:00 PM.**



## **TOWN COUNCIL REGULAR MEETING JANUARY 03, 2023 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **MINUTES**

#### **CALL TO ORDER**

Mayor James called the meeting to order at 6pm.

- 1) Opening Ceremony
- 2) Roll Call: \_\_\_Mayor Creed James \_\_\_Councilman Nelson \_\_\_Councilwoman Beck  
\_\_\_Councilwoman Campbell \_\_\_Councilman Hutchins

#### **PRESENT**

Mayor Creed James  
Councilman Jon Nelson  
Councilwoman Kathy Beck  
Councilwoman D'Ron Campbell  
Councilman Ron Hutchins

#### **APPROVAL OF THE AGENDA**

Councilman Nelson added Excess Revenue Transfers under 'Approval of the Bills'.  
Motion made by Councilman Nelson to approve the agenda as amended, Seconded by Councilman Hutchins. Motion carried.

#### **APPROVAL OF THE MINUTES**

- 3) Approval of the regular minutes of December 20, 2022  
Motion made by Councilman Hutchins, Seconded by Councilman Nelson. Motion carried.

#### **APPROVAL OF THE BILLS**

- 4) Deposits - \$156,623.53  
Motion made by Councilman Nelson, Seconded by Councilwoman Beck. Motion carried.

- 5) Accounts Payable - \$542,832.04  
Motion made by Councilman Hutchins, Seconded by Councilman Nelson. Motion carried.
- 6) Payroll - \$37,149.89  
Motion made by Councilman Nelson, Seconded by Councilman Hutchins. Motion carried.
- 7) Transmittals - \$12,474.54  
Motion made by Councilman Nelson, Seconded by Councilman Hutchins. Motion carried.

### **Excess Revenues over Expenditures**

Mayor James stated that the council had been looking to transfer excess revenues over expenditures in all enterprise funds. Councilman Nelson stated they will transfer excess revenues to the respective enterprise funds to keep them from sitting in the general checking account. Councilman Nelson stated he will work off the financial reports from June 30, 2022.

Airport Fund - \$134,065.36

Motion made by Councilman Nelson to transfer \$134,065.36 from general checking into the airport enterprise fund. Seconded by Councilman Hutchins. Motion carried.

Sewer \$140,077.80

Motion made by Councilman Nelson to transfer \$140,077.80 from general checking into the sewer enterprise fund. Seconded by Councilman Hutchins. Motion carried.

Weed & Pest \$40,779.74

Motion made by Councilman Nelson to transfer \$40,779.74 from general checking into the weed & pest enterprise fund. Seconded by Councilwoman Beck. Motion carried.

Water - No excess of revenues.

Councilman Nelson stated that there is a deficit because of the purchase of water meters and PRV's. The new council will need to make a budget amendment to that fund because the capital equipment of \$563,985.22 was not budgeted in April 2021. Motion made by Councilman Nelson, Seconded by Councilwoman Beck. Motion carried.

Specific Purpose Tax - \$758,821.12

Councilman Nelson stated that we may have done transfers throughout the year and made a motion to transfer the remaining balance of excess revenues. Councilman Nelson rescinded his motion so that Treasurer Georgia Gayle can get an exact number to transfer at the next meeting.

Councilman Nelson stated there is a balance in the ARRA meter fund of \$15,413.49. This can be transferred to the water enterprise fund to offset expenditures for water meters this year. Motion made by Councilman Nelson, Seconded by Councilman Hutchins. Motion carried.



## OATH OF OFFICE

Mayor James thanked the current council for their time and effort they have put in. He stated that he appreciated his help and the time they have put into everything. He thanked the new council for running for office and wished them the best.

- 8) Oath of Office for newly elected Mayor  
Mayor James gave the Oath of Office to newly elected Mayor Chuck Davis.
- 9) Oath of Office for newly elected Councilmember Michael Cooley  
Mayor Davis gave the Oath of Office to newly elected Councilman Michael Cooley.
- 10) Oath of Office for newly elected Councilmember Jerry Fluty  
Mayor Davis gave the Oath of Office to newly elected Councilman Jerry Fluty.
- 11) Oath of Office for newly elected Councilmember Jacob Fluty  
Mayor Davis gave the Oath of Office to newly elected Councilman Jacob Fluty.

## CORRESPONDENCE

No correspondence.

## ITEMS FROM THE PUBLIC

Ellie Dana came to speak regarding Valley Village Daycare. The town attorney and the Valley Village Daycare attorney have reached an agreement. The survey has been completed. The final appraisal and survey should be done by Friday. The final design came in today for the building and the insurance quote has been received. The operating agreement between Valley Village and Excel has been discussed and will go through a public notice in the next week.

## COUNCIL COMMENTS

No council comments.

## REPORTS FROM DEPARTMENTS

### Town Hall

- 12) Designate Official Newspaper  
Mayor Davis designated the Saratoga Sun as the official newspaper. Motion made by Councilman Cooley, Seconded by Councilman Jerry Fluty. Motion carried.
- 13) Appointment of Legal Counsel  
Mayor Davis spoke with Kylie Waldrip and will appoint her as the new legal counsel. We will settle matters with the past law firm. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.
- 14) Designate Official Depository  
Mayor Davis designated RNB State Bank as the official depository. Motion made by Councilwoman Beck, Seconded by Councilman Jerry Fluty. Motion carried.

- 15) Term of Appointment for Municipal Judge per Ordinance 2.08.031  
Mayor Davis reappointed Judge Dan Massey as the Municipal Judge. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 16) Term of Appointment for Chief of Police per Ordinance 2.08.031  
Mayor Davis reappointed Mike Morris as the Chief of Police. Motion made by Councilwoman Beck, Seconded by Councilman Jerry Fluty. Motion carried.
- 17) Resolution 2023-01 WYDOT Financial Assistance for Communities  
Motion made by Councilman Jerry Fluty to approve the resolution, Seconded by Councilman Cooley. Motion carried. Councilwoman Beck read Resolution 2023-01 WYDOT Financial Assistance for Communities. Motion made by Councilwoman Beck to approve the resolution as read, Seconded by Councilman Jerry Fluty. Motion carried.
- 18) F-66  
The F-66 is a required annual audit report given to the WY Department of Audit. The financial period reported is from 7/1/21-6/30/22. Part of the F-66 is a self-audit and the state expects that the council will understand the financial activity of the town and accept the finances. Motion made by Councilman Jerry Fluty to accept the F-66, Seconded by Councilman Cooley. Motion carried.
- 19) \$30 NSF Fee  
Clerk Marie Christen read WY State Statute 1-1-115 and reports that Town Hall will now have a \$30 NSF fee. Motion made by Councilman Cooley, Seconded by Councilman Jerry Fluty. Motion carried.
- 20) Website - [www.townofsaratoga.org](http://www.townofsaratoga.org)  
Clerk Marie Christen reported that the YouTube videos of the council meetings are now on the website and are time stamped with the agenda and the council packet.

### **Police Department**

Chief Ken Lehr stated there was a car fire next to the police department. Newly appointed Chief Mike Morris stated that the department will have a meeting at 3pm on Wednesday.

### **Fire Department**

The food drive fed 40 families. There have been 3 calls this past month and they have an election for officers coming up.

- 21) WyoStar for Fire Department  
Motion made by Councilwoman Beck to open a WyoStar account for the Fire Department, Seconded by Councilman Jacob Fluty. Motion carried.
- 22) Transfer of \$42,664.79 to WyoStar  
Motion made by Councilwoman Beck to transfer \$42,664.79, Seconded by Councilman Jacob Fluty. Motion carried.

## **Recreation Department**

There are discounted gym memberships until January 6. Youth basketball will be open this month. Adult volleyball league will be open and anyone interested should contact Director Sarah Laughlin.

### 23) Salary Change - Jaida Jennings

Councilwoman Beck stated that Jaida Jennings is moving from the pool department to the recreation department and work as an open gym supervisor. She stated that Jaida will have a salary decrease from \$11/hr to \$10/hr. Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Richard Raymer stated that we should not decrease an employee's wage and asked why the town would do that when it is hard to find employees? Councilwoman Beck tabled the salary change.

## **Department of Public Works**

Mayor Davis stated that the Public Works position will be a dual position with Planning & Zoning to oversee the town and work together with the boards. Once the Council has approved the job description and salary, town hall will advertise the position and the council will set up an interview board.

Richard Raymer spoke on the Spring Ave project shutdown. There have been issues with the contractor not coming back to town to clear access to sidewalks, streets, parking, etc. The contractor needed to leave it usable as much as possible. The town can't touch the project for the integrity of the work. Richard Raymer will try to speak with them to recommend a contractor to remove snow for the town. Councilman Jerry Fluty stated that the road is closed because we didn't make a deal with them, so how can we make them plow? Richard stated that the contractors have to make all churches, schools, and businesses accessible to the public and they cannot close the roads to local traffic.

### 24) Ice Slicer

Motion made by Councilman Cooley for the purchase of an ice slicer for \$4300, Seconded by Councilman Jacob fluty. Motion carried.

### 25) Meters & Valves

Motion by Councilman Jerry Fluty to purchase 2 valves at \$990 each and 2 meters at \$4575, Seconded by Councilwoman Beck. Motion carried.

## **REPORTS FROM BOARDS AND COMMISSIONS**

### **Community Center Joint Powers Board**

Next meeting is January 9, 2023 at 4:30 PM at the PVCC

### **Water and Sewer Joint Power Board**

Next meeting is January 11, 2023 at 6:00 PM at the PVCC

Richard Raymer stated the Joint Powers Board will be putting out a bid for professional engineering services to get moving on Special Purpose tax projects. The priority projects are a new water tank, disassembling the old tank and extending line up South River Street.

## 26) Pay App #4

Motion made by Councilwoman Beck for Pay App #4, Seconded by Councilman Jerry fluty.  
Motion carried.

**Planning Commission**

Next meeting is January 10, 2023 at 5:30 PM at the Town Hall Council Chambers  
No new updates.

**Recreation Commission**

Next meeting is January 9, 2023 at 6:00 PM at the Town Hall Council Chambers  
No new updates.

**Saratoga Airport Advisory Board**

Next meeting is February 13, 2023 at 3:30 PM at the Town Hall Council Chambers  
No new updates.

**South Central Wyoming Emergency Medical Services Board**

Next meeting is January 16, 2023 at 6:00 PM at Hanna Fire Station

## 27) 3rd Quarter Ambulance Services - \$12,675.00

Motion made by Councilman Jerry fluty, Seconded by Councilman Cooley. Motion carried.

**NEW BUSINESS**

Mayor Davis stated his mayoral appointments.

Mayor Pro Tem - Councilman Mike Cooley will serve for at least 1 year.

Town Hall - Mayor Davis

Police Department - Mayor Davis

Recreation Department - Councilwoman Kathy Beck

Department of Public Works - Councilman Jerry Fluty

Airport Advisory Board - Councilman Jacob Fluty & Mayor Davis

Fire Department - Mayor Davis

Community Center - Councilwoman Beck

W&S JPB - Councilman Jacob Fluty & Mayor Davis

Planning - Mayor Davis

Recreation Commission - Councilwoman Beck

Emergency Management Coordinator - Sergeant Christen

CCCOG - Councilman Cooley & Mayor Davis

SCWEMS - Marie Christen

Specific Purpose Tax - Jon Nelson until June 2023 & Councilman Cooley

Motion made by Councilman Jerry Fluty to accept the appointments, Seconded by Councilman Cooley.  
Motion carried.

**EXECUTIVE SESSION**

No executive session.

**FURTHER BUSINESS**

No further business.

## **ADJOURNMENT**

Motion made by Councilman Jerry Fluty to adjourn at 7:36pm, Seconded by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, JANUARY 17, 2023 AT 6:00 PM**

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Mayor Chuck Davis

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Marie Christen, Town Clerk

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
01/05/2023		7387	3 P's Platte Valley Porta Po	1506	220.00	.00	.00	220.00	_____	_____	_____
01/01/2023		5860	BCN	23453355	83.35	.00	.00	83.35	_____	_____	_____
01/15/2023		7346	Capital Business Systems I	33078829	851.50	.00	.00	851.50	_____	_____	_____
01/27/2023		7400	Capital Business Systems I	1235150	671.21	.00	.00	671.21	_____	_____	_____
01/18/2023		1725	CARBON POWER & LIGH	166 11/30-1/1	17,444.43	.00	.00	17,444.43	_____	_____	_____
01/25/2023		1760	CASELLE INC.	121824	1,170.00	.00	.00	1,170.00	_____	_____	_____
01/31/2023		7355	DBT Transportation Svcs. L	2550334	1,184.00	.00	.00	1,184.00	_____	_____	_____
02/04/2023		2305	DESERT MOUNTAIN COR	22-103925	4,458.98	.00	.00	4,458.98	_____	_____	_____
01/28/2023		2490	ECONO SIGNS LLC	10-979722	84.94	.00	.00	84.94	_____	_____	_____
01/29/2023		2570	ENERGY LABORATORIES	526107	1,584.00	.00	.00	1,584.00	_____	_____	_____
01/30/2023		2570	ENERGY LABORATORIES	526108	406.00	.00	.00	406.00	_____	_____	_____
01/30/2023		2570	ENERGY LABORATORIES	526601	501.61	.00	.00	501.61	_____	_____	_____
01/01/2023		2985	HEROLD IRON WORKS	34475	22.88	.00	.00	22.88	_____	_____	_____
01/06/2023		3055	HI-TECH AUTO	19865	370.95	.00	.00	370.95	_____	_____	_____
01/06/2023		7643	Lewis & Lewis, Inc.	4 REV 1	94,134.69	.00	.00	94,134.69	_____	_____	_____
11/16/2022		7561	Marie Christen	111622	223.88	.00	.00	223.88	_____	_____	_____
01/06/2023		7413	Megan James	12312022-03	120.00	.00	.00	120.00	_____	_____	_____
02/01/2023		3930	MOTOROLA SOLUTIONS	8230395586	1,354.91	.00	.00	1,354.91	_____	_____	_____
12/31/2022		3945	MPM CORP	9146859	605.00	.00	.00	605.00	_____	_____	_____
01/06/2023		4140	ONE CALL OF WYOMING	65924	16.50	.00	.00	16.50	_____	_____	_____
01/15/2023		4255	PERUE PRINTING	JB42331	299.00	.00	.00	299.00	_____	_____	_____
01/15/2023		4255	PERUE PRINTING	JB42333	58.00	.00	.00	58.00	_____	_____	_____
12/31/2022		7285	Pine Cove Consulting LLC	16904C	250.00	.00	.00	250.00	_____	_____	_____
01/03/2023		7285	Pine Cove Consulting LLC	16976C	1,170.20	.00	.00	1,170.20	_____	_____	_____
01/19/2023		7427	Rocky Mountain Air Solutio	30411265	292.50	.00	.00	292.50	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8755233	26.16	.00	.00	26.16	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8755769	9.98	.00	.00	9.98	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8755992	25.99	.00	.00	25.99	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8757142	51.40	.00	.00	51.40	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8760735	76.02	.00	.00	76.02	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8761681	87.10	.00	.00	87.10	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8761761	117.45	.00	.00	117.45	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8761805	4.08	.00	.00	4.08	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8762671	14.76	.00	.00	14.76	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8762733	48.96	.00	.00	48.96	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8764526	63.75	.00	.00	63.75	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8764651	19.98	.00	.00	19.98	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8767621	229.51	.00	.00	229.51	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8768014	39.18	.00	.00	39.18	_____	_____	_____
12/31/2022		4865	SARATOGA AUTO PARTS,	8769683	9.99	.00	.00	9.99	_____	_____	_____
12/14/2022		4960	Saratoga Carbon County J	12-14-2022	4,120.83	.00	.00	4,120.83	_____	_____	_____
01/11/2023		4960	Saratoga Carbon County J	01-11-2023	6,175.00	.00	.00	6,175.00	_____	_____	_____
12/31/2022		4895	SARATOGA FEED AND G	88057	8.01	.00	.00	8.01	_____	_____	_____
12/31/2022		4895	SARATOGA FEED AND G	88067	10.79	.00	.00	10.79	_____	_____	_____
12/31/2022		7370	Saratoga Jet Center	2022 MAINT	20,205.00	.00	.00	20,205.00	_____	_____	_____
12/29/2022		4940	SARATOGA SUN, INC	34787	527.25	.00	.00	527.25	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34500	138.75	.00	.00	138.75	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34501	138.75	.00	.00	138.75	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34502	166.50	.00	.00	166.50	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34503	166.50	.00	.00	166.50	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34504	27.75	.00	.00	27.75	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34607	27.75	.00	.00	27.75	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34608	111.00	.00	.00	111.00	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34786	129.50	.00	.00	129.50	_____	_____	_____
12/31/2022		4940	SARATOGA SUN, INC	34788	138.75	.00	.00	138.75	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	72736	33.99	.00	.00	33.99	_____	_____	_____

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
12/31/2022		5015	SHIVELY HARDWARE (TO	72747	64.90	.00	.00	64.90	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	72750	8.99	.00	.00	8.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	72767	32.09	.00	.00	32.09	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	72774	5.25	.00	.00	5.25	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	72776	7.99	.00	.00	7.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	72945	163.86	.00	.00	163.86	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73091	559.60	.00	.00	559.60	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73424	19.98	.00	.00	19.98	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73486	99.29	.00	.00	99.29	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73532	64.07	.00	.00	64.07	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73539	19.99	.00	.00	19.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73554	62.99	.00	.00	62.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73712	105.80	.00	.00	105.80	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73726	21.56	.00	.00	21.56	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73836	23.99	.00	.00	23.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73858	41.99	.00	.00	41.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	73921	35.98	.00	.00	35.98	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	74063	10.99	.00	.00	10.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	74067	10.99	.00	.00	10.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	74103	111.99	.00	.00	111.99	_____	_____	_____
12/31/2022		5015	SHIVELY HARDWARE (TO	IC20230	28.00	.00	.00	28.00	_____	_____	_____
12/31/2022		7585	SHIVELY HARDWARE CO	73976	42.45	.00	.00	42.45	_____	_____	_____
01/05/2023		7568	Stuart K Webster	1	3,731.25	.00	.00	3,731.25	_____	_____	_____
01/06/2023		6984	SUSAN R. MARICH	12312022-02	302.00	.00	.00	302.00	_____	_____	_____
02/12/2023		5630	UNION TELEPHONE CO	70091422-1-	290.24	.00	.00	290.24	_____	_____	_____
02/14/2023		5630	UNION TELEPHONE CO	70091365-1-	48.69	.00	.00	48.69	_____	_____	_____
02/14/2023		5630	UNION TELEPHONE CO	70091372-1-	99.43	.00	.00	99.43	_____	_____	_____
02/14/2023		5630	UNION TELEPHONE CO	70091381-1-	105.13	.00	.00	105.13	_____	_____	_____
02/14/2023		5630	UNION TELEPHONE CO	70091416-1-	106.80	.00	.00	106.80	_____	_____	_____
02/14/2023		5630	UNION TELEPHONE CO	70092204-01	77.04	.00	.00	77.04	_____	_____	_____
01/06/2023		6981	VALERIE L. LARSCHIED	12312022-01	110.00	.00	.00	110.00	_____	_____	_____
01/31/2023		5700	VALLEY FOODS	0.0012	23.96	.00	.00	23.96	_____	_____	_____
12/31/2022		5705	VALLEY OIL COMPANY	5962	641.89	.00	.00	641.89	_____	_____	_____
12/31/2022		5710	VALLEY PHARMACY	RX00482	267.76	.00	.00	267.76	_____	_____	_____
02/10/2023		6990	Wyoming Assn of Municipal	17352	1,180.00	.00	.00	1,180.00	_____	_____	_____
12/22/2022		6705	WYOMING MACHINERY	PO7437308	210.53	.00	.00	210.53	_____	_____	_____
Grand Totals:				92	169,266.42	.00	.00	169,266.42	_____	_____	_____

## Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
11/16/2022	223.88	.00	.00	223.88	223.88
12/14/2022	4,120.83	.00	.00	4,120.83	4,344.71
12/22/2022	210.53	.00	.00	210.53	4,555.24
12/29/2022	527.25	.00	.00	527.25	5,082.49
12/31/2022	25,434.74	.00	.00	25,434.74	30,517.23
01/01/2023	106.23	.00	.00	106.23	30,623.46
01/03/2023	1,170.20	.00	.00	1,170.20	31,793.66
01/05/2023	3,951.25	.00	.00	3,951.25	35,744.91
01/06/2023	95,054.14	.00	.00	95,054.14	130,799.05
01/11/2023	6,175.00	.00	.00	6,175.00	136,974.05

## Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
01/15/2023	1,208.50	.00	.00	1,208.50	138,182.55
01/18/2023	17,444.43	.00	.00	17,444.43	155,626.98
01/19/2023	292.50	.00	.00	292.50	155,919.48
01/25/2023	1,170.00	.00	.00	1,170.00	157,089.48
01/27/2023	671.21	.00	.00	671.21	157,760.69
01/28/2023	84.94	.00	.00	84.94	157,845.63
01/29/2023	1,584.00	.00	.00	1,584.00	159,429.63
01/30/2023	907.61	.00	.00	907.61	160,337.24
01/31/2023	1,207.96	.00	.00	1,207.96	161,545.20
02/01/2023	1,354.91	.00	.00	1,354.91	162,900.11
02/04/2023	4,458.98	.00	.00	4,458.98	167,359.09
02/10/2023	1,180.00	.00	.00	1,180.00	168,539.09
02/12/2023	290.24	.00	.00	290.24	168,829.33
02/14/2023	437.09	.00	.00	437.09	169,266.42
Grand Totals:					
	169,266.42	.00	.00	169,266.42	



## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
<b>3 P's Platte Valley Porta Pot &amp; Septic</b>									
7387	3 P's Platte Valley Porta Pot & Septic	1506	Porta potty cleaning - veterans island	01/05/2023	220.00	.00		10-444-262	123
Total 3 P's Platte Valley Porta Pot & Septic:					220.00	.00			
<b>BCN</b>									
5860	BCN	23453355	Land line long Distance	01/01/2023	27.78	.00		10-411-280	123
5860	BCN	23453355	Land line long Distance	01/01/2023	27.78	.00		10-421-280	123
5860	BCN	23453355	Land line long Distance	01/01/2023	5.56	.00		10-412-280	123
5860	BCN	23453355	Land line long Distance	01/01/2023	5.56	.00		10-431-280	123
5860	BCN	23453355	Land line long Distance	01/01/2023	2.78	.00		52-532-280	123
5860	BCN	23453355	Land line long Distance	01/01/2023	2.78	.00		51-531-280	123
5860	BCN	23453355	Land line long Distance	01/01/2023	5.56	.00		10-422-280	123
5860	BCN	23453355	Land line long Distance	01/01/2023	5.55	.00		42-533-280	123
Total BCN:					83.35	.00			
<b>Capital Business Systems Inc. (TX)</b>									
7346	Capital Business Systems Inc. (TX)	33078829	Cannon copier agreement 11/15-12/14	12/21/2022	85.15	.00		10-411-240	1222
7346	Capital Business Systems Inc. (TX)	33078829	Cannon copier agreement 11/15-12/14	12/21/2022	85.15	.00		10-412-240	1222
7346	Capital Business Systems Inc. (TX)	33078829	Cannon copier agreement 11/15-12/14	12/21/2022	85.15	.00		10-431-240	1222
7346	Capital Business Systems Inc. (TX)	33078829	Cannon copier agreement 11/15-12/14	12/21/2022	42.58	.00		51-531-240	1222
7346	Capital Business Systems Inc. (TX)	33078829	Cannon copier agreement 11/15-12/14	12/21/2022	42.58	.00		52-532-240	1222
7346	Capital Business Systems Inc. (TX)	33078829	Cannon copier agreement 11/15-12/14	12/21/2022	425.75	.00		10-421-240	1222
7346	Capital Business Systems Inc. (TX)	33078829	Cannon copier agreement 11/15-12/14	12/21/2022	85.14	.00		10-413-240	1222
Total Capital Business Systems Inc. (TX):					851.50	.00			
<b>Capital Business Systems Inc. (WY)</b>									
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.98	.00		10-411-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-412-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-413-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-421-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-422-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-431-280	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-441-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-442-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-443-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		10-445-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	55.93	.00		42-533-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	27.97	.00		51-531-280	1222
7400	Capital Business Systems Inc. (WY)	1235150	UCS Elevate Service 1/7/23-2/6/23	12/28/2022	27.96	.00		52-532-280	1222
Total Capital Business Systems Inc. (WY):					671.21	.00			
<b>CARBON POWER &amp; LIGHT, INC.</b>									
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	383.88	.00		10-411-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	165.51	.00		10-410-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	383.88	.00		10-421-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	364.62	.00		10-422-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	5,120.35	.00		10-431-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	2,980.29	.00		51-531-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	5,512.80	.00		52-532-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	238.71	.00		42-533-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	164.42	.00		10-443-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	438.39	.00		10-442-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	1,315.18	.00		10-441-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	120.73	.00		10-444-270	123
1725	CARBON POWER & LIGHT, INC.	166 11/30-1/1/2	Utilities 11/30 - 1/1/23	01/01/2023	255.67	.00		48-434-270	123
Total CARBON POWER & LIGHT, INC.:					17,444.43	.00			
<b>CASELLE INC.</b>									
1760	CASELLE INC.	121824	For period 2/1/23-2/28/23	01/01/2023	1,130.00	.00		10-411-320	123
1760	CASELLE INC.	121824	For period 2/1/23-2/28/23	01/01/2023	40.00	.00		10-413-320	123
Total CASELLE INC.:					1,170.00	.00			
<b>DBT Transportation Svcs. LLC.</b>									
7355	DBT Transportation Svcs. LLC.	2550334	AWOS Periodic Maintenance Qtr 1	01/01/2023	1,184.00	.00		42-533-262	123
Total DBT Transportation Svcs. LLC.:					1,184.00	.00			
<b>DESERT MOUNTAIN CORPORATION</b>									
2305	DESERT MOUNTAIN CORPORATION	22-103925	UT ice slicer RS	01/05/2023	4,458.98	.00		10-431-248	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total DESERT MOUNTAIN CORPORATION:					4,458.98	.00			
<b>ECONO SIGNS LLC</b>									
2490	ECONO SIGNS LLC	10-979722	3XL Bomber jacket for Safety for Eugen	12/28/2022	84.94	.00		10-431-245	1222
Total ECONO SIGNS LLC:					84.94	.00			
<b>ENERGY LABORATORIES, INC. (MA)</b>									
2570	ENERGY LABORATORIES, INC. (MA)	526107	WATER-TESTING	12/29/2022	1,584.00	.00		51-531-498	1222
2570	ENERGY LABORATORIES, INC. (MA)	526108	Testing of water RAD-DW	12/29/2022	406.00	.00		51-531-498	1222
2570	ENERGY LABORATORIES, INC. (MA)	526601	Testing for Asbestos in water	12/30/2022	501.61	.00		51-531-498	1222
Total ENERGY LABORATORIES, INC. (MA):					2,491.61	.00			
<b>HEROLD IRON WORKS</b>									
2985	HEROLD IRON WORKS	34475	Item for 4 wheeler plow	12/02/2022	22.88	.00		10-431-248	1222
Total HEROLD IRON WORKS:					22.88	.00			
<b>HI-TECH AUTO</b>									
3055	HI-TECH AUTO	19865	Battery & inspection	01/06/2023	370.95	.00		10-421-255	123
Total HI-TECH AUTO:					370.95	.00			
<b>Lewis &amp; Lewis, Inc.</b>									
7643	Lewis & Lewis, Inc.	4 REV 1	Spring Av Util & Street Imp-Liq. Damag	01/06/2023	50,750.00-	.00		51-531-724	123
7643	Lewis & Lewis, Inc.	4 REV 1	Spring Av Util. & Street Impr. - Retentio	01/06/2023	7,625.51-	.00		51-531-720	123
7643	Lewis & Lewis, Inc.	4 REV 1	Spring Av Util. & Street Impr. - Work Per	01/06/2023	152,510.20	.00		51-531-720	123
Total Lewis & Lewis, Inc.:					94,134.69	.00			
<b>Marie Christen</b>									
7561	Marie Christen	111622	Mllege for travel/training .62.5 per mile	11/16/2022	223.88	.00		10-411-230	1122
Total Marie Christen:					223.88	.00			
<b>Megan James</b>									
7413	Megan James	12312022-03	Fitness class instruction for Dec	01/06/2023	120.00	.00		10-445-483	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Megan James:					120.00	.00			
<b>MOTOROLA SOLUTIONS</b>									
3930	MOTOROLA SOLUTIONS	8230395586	maintenance contract 2/1-2/18/23	01/02/2023	1,354.91	.00		10-421-320	123
Total MOTOROLA SOLUTIONS:					1,354.91	.00			
<b>MPM CORP</b>									
3945	MPM CORP	9146859	Trash pickup Nov 50/50 split TH and Po	12/31/2022	17.00	.00		10-421-262	1222
3945	MPM CORP	9146859	Trash pickup Nov 50/50 split TH and Po	12/31/2022	18.00	.00		10-411-262	1222
3945	MPM CORP	9146859	Trash pickup Nov dog park	12/31/2022	45.00	.00		10-444-262	1222
3945	MPM CORP	9146859	Trash pickup Nov Hot Pool	12/31/2022	80.00	.00		10-442-262	1222
3945	MPM CORP	9146859	Trash pickup Nov K Glode Park	12/31/2022	45.00	.00		10-444-262	1222
3945	MPM CORP	9146859	Trash pickup Sept 6 yard dumpster, mai	12/31/2022	45.00	.00		10-431-262	1222
3945	MPM CORP	9146859	Trash pickup Dec Lake	12/31/2022	240.00	.00		10-443-262	1222
3945	MPM CORP	9146859	Trash pickup Dec Lagoon	12/31/2022	35.00	.00		52-532-262	1222
3945	MPM CORP	9146859	Trash pickup Dec Vet's Island	12/31/2022	80.00	.00		10-444-262	1222
Total MPM CORP:					605.00	.00			
<b>ONE CALL OF WYOMING</b>									
4140	ONE CALL OF WYOMING	65924	22 Tickets for Dec	01/06/2023	5.50	.00		10-431-226	123
4140	ONE CALL OF WYOMING	65924	22 Tickets for Dec	01/06/2023	5.50	.00		51-531-226	123
4140	ONE CALL OF WYOMING	65924	22 Tickets for Dec	01/06/2023	5.50	.00		52-532-226	123
Total ONE CALL OF WYOMING:					16.50	.00			
<b>PERUE PRINTING</b>									
4255	PERUE PRINTING	JB42331	envelopes	12/30/2022	299.00	.00		10-421-240	1222
4255	PERUE PRINTING	JB42333	Sympathy cards	12/30/2022	58.00	.00		10-421-240	1222
Total PERUE PRINTING:					357.00	.00			
<b>Pine Cove Consulting LLC</b>									
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	67.50	.00		10-411-320	123
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	12.50	.00		10-412-320	123
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	25.00	.00		51-531-320	123
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	25.00	.00		52-532-320	123
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	82.50	.00		10-421-320	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	12.50	.00		10-413-320	123
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	12.50	.00		10-445-320	123
7285	Pine Cove Consulting LLC	16904C	Office 365 Dec	12/31/2022	12.50	.00		10-442-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	315.95	.00		10-411-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	58.51	.00		10-412-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	117.02	.00		51-531-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	117.02	.00		52-532-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	386.17	.00		10-421-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	58.51	.00		10-431-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	58.51	.00		10-445-320	123
7285	Pine Cove Consulting LLC	16976C	Managed service Jan	01/03/2023	58.51	.00		10-442-320	123
Total Pine Cove Consulting LLC:					1,420.20	.00			
<b>Rocky Mountain Air Solutions</b>									
7427	Rocky Mountain Air Solutions	30411265	Bottle rental 11/21-12/20	12/20/2022	97.50	.00		52-532-241	1222
7427	Rocky Mountain Air Solutions	30411265	Bottle rental 11/21-12/20	12/20/2022	97.50	.00		51-531-240	1222
7427	Rocky Mountain Air Solutions	30411265	Bottle rental 11/21-12/20	12/20/2022	97.50	.00		51-531-241	1222
Total Rocky Mountain Air Solutions:					292.50	.00			
<b>SARATOGA AUTO PARTS, Inc (Town)</b>									
4865	SARATOGA AUTO PARTS, Inc (Town)	8755233	Windshield wash	12/06/2022	26.16	.00		10-431-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8755769	SYNOW20	12/06/2022	9.98	.00		10-421-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8755992	10IN Wshbrsh 68in Pol	12/07/2022	25.99	.00		10-431-240	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8757142	Hose fittings, 6MTXREEL	12/08/2022	51.40	.00		10-431-250	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8760735	Premium Capsules	12/15/2022	76.02	.00		10-431-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8761681	8MXTXREEL, Hyd Hose fittings	12/16/2022	87.10	.00		10-431-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8761761	Oil Dry, Hyd Hose filltings, 8MXTXREE	12/16/2022	92.47	.00		10-431-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8761761	Oil Dry, Hyd Hose filltings, 8MXTXREE	12/16/2022	24.98	.00		10-431-240	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8761805	adapter	12/16/2022	4.08	.00		10-431-242	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8762671	cut-off wheel	12/19/2022	14.76	.00		10-431-242	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8762733	open gear lube, aeros lub spray	12/19/2022	48.96	.00		10-431-240	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8764526	thermo aid, diesel fuel cond	12/21/2022	63.75	.00		10-431-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8764651	power service diesel	12/21/2022	19.98	.00		10-431-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8767621	MDL 44 LED STRB MT, & Freight	12/27/2022	229.51	.00		10-431-255	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8768014	13/32 Cobalt Drill set, 3/8 Cobalt bit	12/27/2022	39.18	.00		10-431-242	1222
4865	SARATOGA AUTO PARTS, Inc (Town)	8769683	1gal RTU antifreeze	12/30/2022	9.99	.00		10-431-255	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total SARATOGA AUTO PARTS, Inc (Town):					824.31	.00			
<b>Saratoga Carbon County JPB</b>									
4960	Saratoga Carbon County JPB	01-11-2023	Admin Fee 1/11/23 meeting	01/11/2023	87.50	.00		51-531-821	123
4960	Saratoga Carbon County JPB	01-11-2023	Admin Fee 1/11/23 meeting	01/11/2023	87.50	.00		52-532-310	123
4960	Saratoga Carbon County JPB	01-11-2023	Review financials, Grooms & Harkin	01/11/2023	3,000.00	.00		51-531-310	123
4960	Saratoga Carbon County JPB	01-11-2023	Review financials, Grooms & Harkin	01/11/2023	3,000.00	.00		52-532-310	123
4960	Saratoga Carbon County JPB	12-14-2022	Admin Fee Dec meeting	12/14/2022	87.50	.00		51-531-821	1222
4960	Saratoga Carbon County JPB	12-14-2022	Admin Fee Dec meeting	12/14/2022	87.50	.00		52-532-821	1222
4960	Saratoga Carbon County JPB	12-14-2022	OT for water meter info Mistelske	12/14/2022	3,945.83	.00		51-531-740	1222
Total Saratoga Carbon County JPB:					10,295.83	.00			
<b>SARATOGA FEED AND GRAIN</b>									
4895	SARATOGA FEED AND GRAIN	88057	1786 P Thermal Gloves - Brandon	12/27/2022	4.00	.00		52-532-240	1222
4895	SARATOGA FEED AND GRAIN	88057	1786 P Thermal Gloves - Brandon	12/27/2022	4.01	.00		51-531-240	1222
4895	SARATOGA FEED AND GRAIN	88067	507 Artic Tuff Glove = Kenny	12/27/2022	5.39	.00		52-532-240	1222
4895	SARATOGA FEED AND GRAIN	88067	507 Artic Tuff Glove = Kenny	12/27/2022	5.40	.00		51-531-240	1222
Total SARATOGA FEED AND GRAIN:					18.80	.00			
<b>Saratoga Jet Center</b>									
7370	Saratoga Jet Center	2022 MAINT	Snow removal/runway mowing	12/31/2022	20,205.00	.00		42-533-484	1222
Total Saratoga Jet Center:					20,205.00	.00			
<b>SARATOGA SUN, INC</b>									
4940	SARATOGA SUN, INC	34500	Variance appl 313 E Bridge	12/09/2022	138.75	.00		10-412-220	1222
4940	SARATOGA SUN, INC	34501	Variance appl 602 N 3rd	12/09/2022	138.75	.00		10-412-220	1222
4940	SARATOGA SUN, INC	34502	Entrance Road notice of substantial co	12/09/2022	166.50	.00		42-534-340	1222
4940	SARATOGA SUN, INC	34503	Cash Requirements	12/09/2022	166.50	.00		10-411-220	1222
4940	SARATOGA SUN, INC	34504	Manual checks	12/09/2022	27.75	.00		10-411-220	1222
4940	SARATOGA SUN, INC	34607	Manual checks	12/15/2022	27.75	.00		10-411-220	1222
4940	SARATOGA SUN, INC	34608	Cash Requirements 12/1	12/15/2022	111.00	.00		10-411-220	1222
4940	SARATOGA SUN, INC	34786	Cash Requirements 12/1	12/29/2022	129.50	.00		10-411-220	1222
4940	SARATOGA SUN, INC	34787	Minutes Nov 15	12/29/2022	527.25	.00		10-411-220	1222
4940	SARATOGA SUN, INC	34788	Miinutes, publicv hearing	12/29/2022	138.75	.00		10-411-220	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total SARATOGA SUN, INC:					1,572.50	.00			
<b>SHIVELY HARDWARE (TOWN #28210)</b>									
5015	SHIVELY HARDWARE (TOWN #28210	72736	27x13 Poly snow pusher	12/02/2022	33.99	.00		10-431-248	1222
5015	SHIVELY HARDWARE (TOWN #28210	72747	3/8 x3-1/8 ZN Spr Snap	12/02/2022	64.90	.00		10-431-262	1222
5015	SHIVELY HARDWARE (TOWN #28210	72750	2PK repl cutter wheel	12/02/2022	8.99	.00		51-531-242	1222
5015	SHIVELY HARDWARE (TOWN #28210	72767	5/16 flat washer 5/16 hex nut 5/16x3 zin	12/02/2022	32.09	.00		10-431-262	1222
5015	SHIVELY HARDWARE (TOWN #28210	72774	MISC hardware	12/02/2022	5.25	.00		10-431-255	1222
5015	SHIVELY HARDWARE (TOWN #28210	72776	5/16 flat washer	12/02/2022	7.99	.00		10-431-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	72945	17 OZ BLU marking paint & GT LHRP s	12/06/2022	44.94	.00		51-531-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	72945	17 OZ BLU marking paint & GT LHRP s	12/06/2022	44.94	.00		52-532-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	72945	17 OZ BLU marking paint & GT LHRP s	12/06/2022	36.99	.00		51-531-242	1222
5015	SHIVELY HARDWARE (TOWN #28210	72945	17 OZ BLU marking paint & GT LHRP s	12/06/2022	36.99	.00		52-532-242	1222
5015	SHIVELY HARDWARE (TOWN #28210	73091	Blue heat ice melt 50# bags	12/09/2022	559.60	.00		10-431-248	1222
5015	SHIVELY HARDWARE (TOWN #28210	73424	18 Gla Red Holi Tote for salt	12/15/2022	19.98	.00		10-431-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	73486	1/2 black pipe, 3/4 Black pipe, Threads	12/16/2022	99.29	.00		10-431-248	1222
5015	SHIVELY HARDWARE (TOWN #28210	73532	100ct Med men LTX glove, 100ct Disp n	12/19/2022	64.07	.00		10-442-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	73539	1/4 " mini load binder	12/19/2022	19.99	.00		10-431-242	1222
5015	SHIVELY HARDWARE (TOWN #28210	73554	MM Marine Trailer Jack	12/19/2022	62.99	.00		10-431-242	1222
5015	SHIVELY HARDWARE (TOWN #28210	73712	Niagara 24 pk .5l Water	12/21/2022	52.90	.00		10-411-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	73712	Niagara 24 pk .5l Water	12/21/2022	52.90	.00		10-431-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	73726	1x6 Blk Nipple, 1" Blk RH coupling	12/21/2022	21.56	.00		51-531-492	1222
5015	SHIVELY HARDWARE (TOWN #28210	73836	GE 2PK 15W par 38 bulb	12/23/2022	23.99	.00		10-411-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	73858	Milk house Utl Heater	12/23/2022	41.99	.00		51-531-242	1222
5015	SHIVELY HARDWARE (TOWN #28210	73921	GE 4pk 8W SW A19 bulb	12/27/2022	35.98	.00		10-442-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	74063	clorox 121OZ reg bleach	12/30/2022	10.99	.00		10-431-240	1222
5015	SHIVELY HARDWARE (TOWN #28210	74067	MP Flush Valve Flapper	12/30/2022	10.99	.00		10-431-262	1222
5015	SHIVELY HARDWARE (TOWN #28210	74103	Drill press safety shield & UPS on shiel	12/30/2022	111.99	.00		10-431-242	1222
5015	SHIVELY HARDWARE (TOWN #28210	IC20230	Fence & Irreg. 12 Splitcou CS-M-03	12/30/2022	28.00	.00		10-442-262	1222
Total SHIVELY HARDWARE (TOWN #28210):					1,534.28	.00			
<b>SHIVELY HARDWARE CO (Fire Dept#28120)</b>									
7585	SHIVELY HARDWARE CO (Fire Dept#	73976	Fire Department Purchases - duct tape	12/28/2022	42.45	.00		10-422-240	1222
Total SHIVELY HARDWARE CO (Fire Dept#28120):					42.45	.00			
<b>Stuart K Webster</b>									
7568	Stuart K Webster	1	Accounting Bank Rec. May & Jun 2022	01/05/2023	3,731.25	.00		10-411-310	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Stuart K Webster:					3,731.25	.00			
<b>SUSAN R. MARICH</b>									
6984	SUSAN R. MARICH	12312022-02	Fitness Instructor - Dec 2022	01/06/2023	302.00	.00		10-445-483	123
Total SUSAN R. MARICH:					302.00	.00			
<b>UNION TELEPHONE CO</b>									
5630	UNION TELEPHONE CO	70091365-1-23	PhoPhone 12/24-1/23	12/24/2022	48.69	.00		10-422-280	1222
5630	UNION TELEPHONE CO	70091372-1-23	Phone 12/24-1/23	12/24/2022	99.43	.00		42-533-280	1222
5630	UNION TELEPHONE CO	70091381-1-23	Phone 12/24-1/23	12/24/2022	17.87	.00		10-431-280	1222
5630	UNION TELEPHONE CO	70091381-1-23	Phone 12/24-1/23	12/24/2022	17.88	.00		10-443-280	1222
5630	UNION TELEPHONE CO	70091381-1-23	Phone 12/24-1/23	12/24/2022	34.69	.00		51-531-280	1222
5630	UNION TELEPHONE CO	70091381-1-23	Phone 12/24-1/23	12/24/2022	34.69	.00		52-532-280	1222
5630	UNION TELEPHONE CO	70091416-1-23	Phone 12/24-1/23	12/24/2022	85.44	.00		10-411-280	1222
5630	UNION TELEPHONE CO	70091416-1-23	Phone 12/24-1/23	12/24/2022	21.36	.00		10-413-280	1222
5630	UNION TELEPHONE CO	70091422-1-23	Phone 12/24-1/23	12/24/2022	290.24	.00		10-421-280	1222
5630	UNION TELEPHONE CO	70092204-01-2	Phone 12/24-1/23	12/24/2022	77.04	.00		10-445-280	1222
Total UNION TELEPHONE CO:					727.33	.00			
<b>VALERIE L. LARSCHIED</b>									
6981	VALERIE L. LARSCHIED	12312022-01	Fitness class instruction - Dec	01/06/2023	110.00	.00		10-445-483	123
Total VALERIE L. LARSCHIED:					110.00	.00			
<b>VALLEY FOODS</b>									
5700	VALLEY FOODS	0.0012	WATER for the police	01/02/2023	23.96	.00		10-421-240	123
Total VALLEY FOODS:					23.96	.00			
<b>VALLEY OIL COMPANY</b>									
5705	VALLEY OIL COMPANY	5962	Fuel - Dec	12/31/2022	16.34	.00		51-531-256	1222
5705	VALLEY OIL COMPANY	5962	Fuel - Dec	12/31/2022	16.34	.00		51-531-256	1222
5705	VALLEY OIL COMPANY	5962	Fuel - Dec	12/31/2022	609.21	.00		10-421-256	1222
Total VALLEY OIL COMPANY:					641.89	.00			



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
<b>VALLEY PHARMACY</b>									
5710	VALLEY PHARMACY	RX00482	Narcan x 2	12/31/2022	267.76	.00		10-421-483	1222
Total VALLEY PHARMACY:					267.76	.00			
<b>Wyoming Assn of Municipalities</b>									
6990	Wyoming Assn of Municipalities	17352	Conference with new Elected Council	01/11/2023	490.00	.00		10-411-235	123
6990	Wyoming Assn of Municipalities	17352	Conference with new Elected Council	01/11/2023	230.00	.00		10-445-235	123
6990	Wyoming Assn of Municipalities	17352	Conference with new Elected Council	01/11/2023	460.00	.00		10-431-235	123
Total Wyoming Assn of Municipalities:					1,180.00	.00			
<b>WYOMING MACHINERY COMPANY</b>									
6705	WYOMING MACHINERY COMPANY	PO7437308	loader parts	12/22/2022	210.53	.00		10-431-250	1222
Total WYOMING MACHINERY COMPANY:					210.53	.00			
Grand Totals:					169,266.42	.00			

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
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Report Criteria:  
Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

TOWN OF SARATOGA

Check Register - NAMELESS

Page: 1

Pay Period Dates: 12/19/2022 - 01/01/2023

Jan 16, 2023 10:31AM

## Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
01/01/2023	PC	01/05/2023	51367	57		10-431-110	1,327.01-
01/01/2023	PC	01/05/2023	51368	19		10-212500	2,338.16-
01/01/2023	PC	01/05/2023	51369	134		01-112000	22.31-
01/01/2023	PC	01/05/2023	51370	134		51-531-110	1,494.04-
01/01/2023	PC	01/05/2023	51371	39		10-431-110	1,235.96-
01/01/2023	PC	01/05/2023	51374	88		10-212200	667.95-
01/01/2023	PC	01/05/2023	1222202	46		51-531-110	1,320.24-
01/01/2023	PC	01/05/2023	1222202	49		10-212200	1,396.04-
01/01/2023	PC	01/05/2023	1222202	61		10-421-110	3,447.72-
01/01/2023	PC	01/05/2023	1222202	78		10-212500	1,133.22-
01/01/2023	PC	01/05/2023	1222202	111		10-212100	1,408.73-
01/01/2023	PC	01/05/2023	1222202	112		10-421-110	1,474.59-
01/01/2023	PC	01/05/2023	1222202	40		10-410-110	1,906.26-
01/01/2023	PC	01/05/2023	1222202	88		10-410-110	1,228.07-
01/01/2023	PC	01/05/2023	1222202	74		10-421-110	1,279.60-
01/01/2023	PC	01/05/2023	1222202	201		10-212100	457.23-
01/01/2023	PC	01/05/2023	1222202	202		10-212300	1,400.42-
01/01/2023	PC	01/05/2023	1222202	216		10-442-110	287.70-
01/01/2023	PC	01/05/2023	1222202	217		10-212100	287.70-
01/01/2023	PC	01/05/2023	1222202	219		10-212100	1,730.98-
01/01/2023	PC	01/05/2023	1222202	220		10-421-110	2,338.13-
01/01/2023	PC	01/05/2023	1222202	221		10-212100	1,334.75-
01/01/2023	PC	01/05/2023	1222202	225		10-421-110	231.59-
01/01/2023	PC	01/05/2023	1222202	226		10-431-110	1,025.27-
01/01/2023	PC	01/05/2023	1222202	227		10-212200	94.95-
01/01/2023	PC	01/05/2023	1222202	235		10-421-110	1,292.60-
01/01/2023	PC	01/05/2023	1222202	239		10-212100	428.88-
01/01/2023	PC	01/05/2023	1222202	242		51-531-110	973.61-
01/01/2023	PC	01/05/2023	1222202	243		01-112000	434.19-
01/01/2023	PC	01/05/2023	1222202	229		01-112000	120.05-
01/01/2023	PC	01/05/2023	1222202	238		10-212100	27.70-
Grand Totals:							34,145.65-
				31			

## Report Criteria:

Paid transmittals included

Begin Date: ALL

End Date: ALL

Transmittal Transaction.Check number = 10620231,51376,11120231,51375,11120233

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
<b>51375</b>									
11	AFLAC BENEFIT SERVIC	51375	12/04/2022	71-01	AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 12/4/2	10-212500	48.47	No	01/11/2023
11	AFLAC BENEFIT SERVIC	51375	12/04/2022	71-06	AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 12/4/20	10-212500	266.34	No	01/11/2023
11	AFLAC BENEFIT SERVIC	51375	12/18/2022	71-01	AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 12/18/	10-212500	48.47	No	01/11/2023
11	AFLAC BENEFIT SERVIC	51375	12/18/2022	71-06	AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 12/18/2	10-212500	266.34	No	01/11/2023
Total 51375:							629.62		
<b>51376</b>									
3	GREAT-WEST TRUST CO	51376	01/01/2023	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 1/1/2023	10-212500	145.00	No	01/11/2023
3	GREAT-WEST TRUST CO	51376	01/01/2023	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 1/1/2023	10-212500	80.00	No	01/11/2023
Total 51376:							225.00		
<b>10620231</b>									
1	EFTPS -TAXES	10620231	01/01/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 1/1/202	10-212100	2,694.73	No	01/06/2023
1	EFTPS -TAXES	10620231	01/01/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 1/1/202	10-212100	2,694.73	No	01/06/2023
1	EFTPS -TAXES	10620231	01/01/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 1/1/2023	10-212100	630.26	No	01/06/2023
1	EFTPS -TAXES	10620231	01/01/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 1/1/2023	10-212100	630.26	No	01/06/2023
1	EFTPS -TAXES	10620231	01/01/2023	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period	10-212200	4,048.87	No	01/06/2023
Total 10620231:							10,698.85		
<b>11120231</b>									
5	BLUE CROSS & BLUE SH	11120231	11/20/2022	90-00	ACCOUNT # 2483060001 Health Ins Pay Period: 11/20/2022	10-212700	39,097.69	No	01/11/2023
5	BLUE CROSS & BLUE SH	11120231	01/01/2023	90-00	Adjustment for Holiday Premium-Free Month	10-212700	39,097.69-	No	01/11/2023
Total 11120231:							.00		
<b>11120233</b>									
16	DEARBORN L LIFE INSU	11120233	12/18/2022	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 12/18/2	10-212700	66.77	No	01/11/2023
16	DEARBORN L LIFE INSU	11120233	01/01/2023	91-00	Adjustment for Terminated Employee	10-212700	3.67-	No	01/11/2023

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
Total 11120233:							63.10		
Grand Totals:							11,616.57		

Report Criteria:  
Paid transmittals included  
Begin Date: ALL  
End Date: ALL  
Transmittal Transaction.Check number = 10620231,51376,11120231,51375,11120233

TWO RIVERS WIND LLC  
850 NEW BURTON ROAD, SUITE 201  
DOVER, DELAWARE 19904

December 20, 2022

**Subject:** Two Rivers Wind Energy Project, Carbon County, Wyoming

Two Rivers Wind LLC, is initiating local permit applications required to construct and operate Two Rivers wind project ("Two Rivers" or the "Project") on a private ranch and BLM lands in Carbon County, Wyoming.

The Project will include up to 60 turbines, with a total nameplate capacity of 280 megawatts (MW) sited on 15,657 acres. The final number of turbines and the generation capacity of each has not yet been finalized for the project. The Project will be situated on the Two Rivers Ranch in Carbon County north of Highway 30 and the Town of Medicine Bow.

Two Rivers anticipate construction to begin on the Project in 2023, with commercial operations expected in early 2025. A preliminary site plan for the project is enclosed. Final project design is still underway, and locations of proposed facilities are subject to be modified. Additional project information is available at: [www.blueearthrenewables.com/tworivers/](http://www.blueearthrenewables.com/tworivers/).

In-person meetings were held with counties, towns, and state agencies in 2018, 2019, 2021 and 2022 to introduce the Project and establish permitting expectations and timelines.

The Wyoming Department of Environmental Quality Industrial Siting Division issued a permit for the Project on November 19, 2019. Carbon County also determined that a Conditional Use Permit is required to construct and operate a commercial Wind Energy Conversion System (WECS) per their current Zoning Resolutions. Two Rivers is preparing a Conditional Use Permit Application for submission to Carbon County in early 2023.

#### **Invitation to Participate**

We invite the public to provide input by email ([projects@blueearth.ca](mailto:projects@blueearth.ca)), phone (1-844-214-2578), or by mailing your comments to us at: Two Rivers Wind Project, 850 Burton Road, Suite 201, Dover, DEL 819904. Please be sure to include your name and contact information so that we may follow-up with you directly. If you would like to discuss the Project further, we are available to meet in person or via phone upon request.

We look forward to working with you on this Project and welcome your input.

Sincerely,



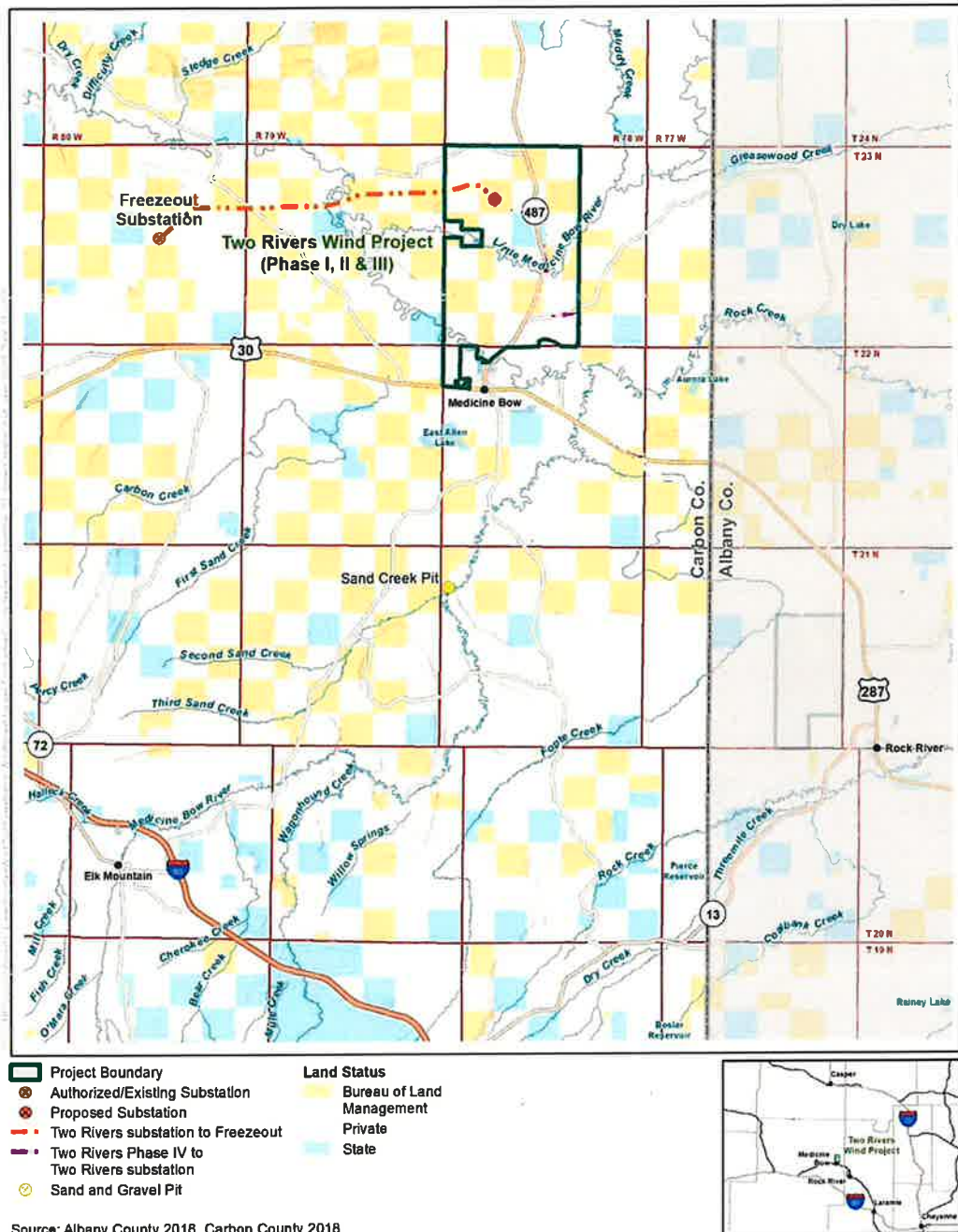
Glenn Isaac  
Director, Regulatory and Environment



Ricky Davis  
Director, Development

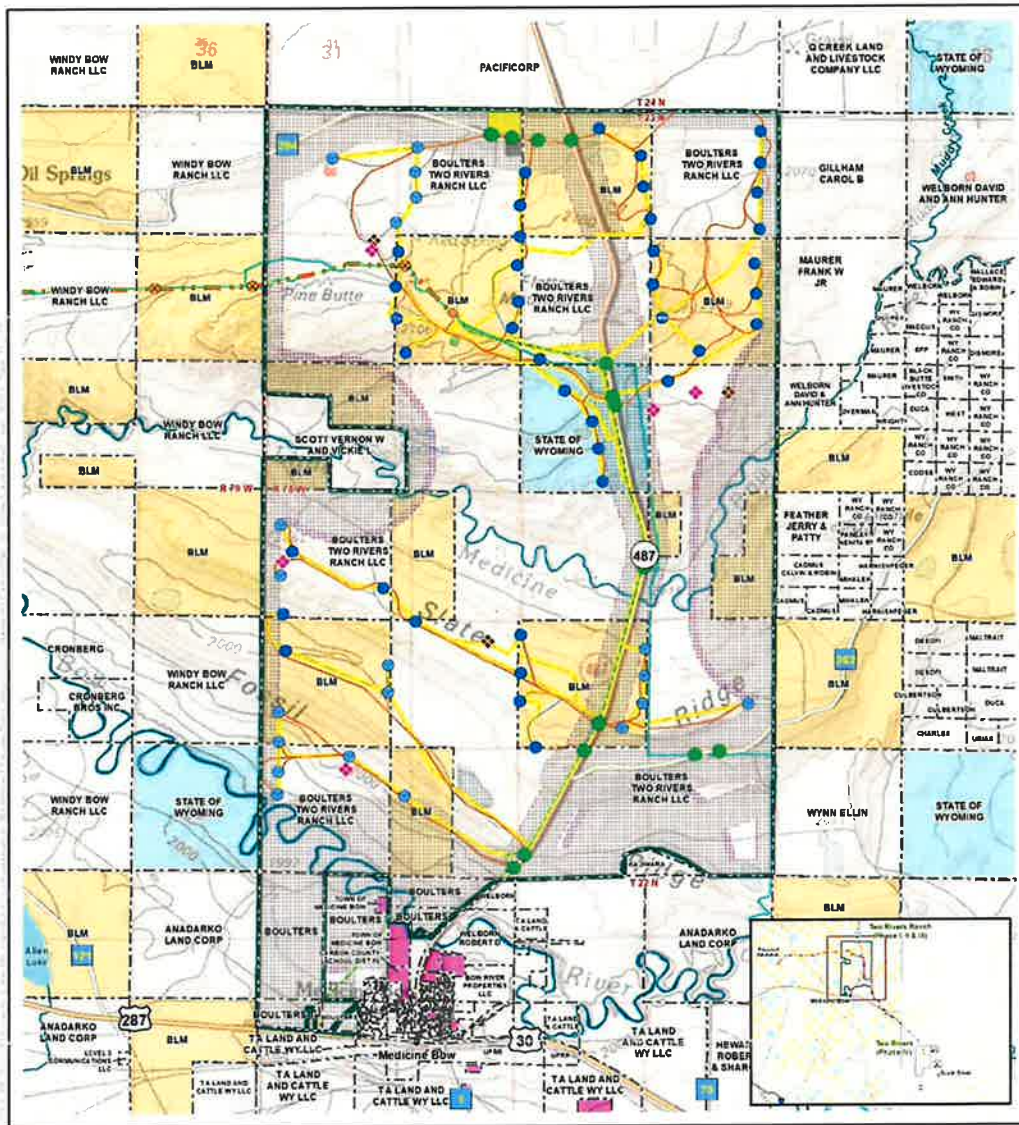
Enclosure:1) Preliminary Site Plans

TWO RIVERS WIND LLC  
850 NEW BURTON ROAD, SUITE 201  
DOVER, DELAWARE 19904





TWO RIVERS WIND LLC  
850 NEW BURTON ROAD, SUITE 201  
DOVER, DELAWARE 19904



- Project Boundary
- Turbine Setbacks/Constraints
- Additional Setback for 200m Turbines
- Wind Turbine (180m)
- Wind Turbine (200m)
- Two Rivers substation to Freezeout
- Communication/Collection Line
- Pulling/Tensioning Site

- ◆ Met Tower (Existing)
- ◆ Met Tower (Proposed)
- ▲ Worker Camp
- Concrete Batch Plant
- O&M Facility
- Laydown Yard
- Substation

- Fiber Optic Line
- Distribution Line
- Access Point
- Access/Arterial Road (Perm)
- Turbine/Facility/Structure Road (Perm)
- Transmission Road (Perm)
- Crane Path (Temp-Overland)

- Land Ownership
- Bureau of Land Management
- Local Government
- Private
- State
- Parcel Boundary

Source: Carbon County 2018, Albany County 2018.



0 0.5 1  
1:70,000 Miles

### Two Rivers Wind - Preliminary Site Plan (Phase I, II & III)



**CARBON COUNTY SCHOOL DISTRICT #2 RECREATION BOARD  
GRANT REQUEST GUIDELINES  
(AS APPROVED JANUARY, 2023)**

**Preamble**

Purpose: The purpose of the Carbon County School District #2 Recreation Board (hereinafter “CCSD#2 RB”) is to financially facilitate and provide recreational opportunities for the patrons of Carbon County School District #2. Requests for funding will be considered for capital construction, recreational equipment, supplies and materials, and operation and maintenance of existing facilities.

The CCSD#2 RB operates under a fiscal year budget, which begins July 1 of each year and concludes June 30 of the following year. Taking into account all requests for funding, CCSD#2 RB prepares its budget for submission to the Carbon County School District #2 Board of Trustees in time for them to adopt a tentative district budget in May of each year. **Therefore, CCSD#2 RB must have all requests for funding by the fifteenth (15th) day of February preceding the start of the fiscal year in question.**

The request for funding submitted must include all five sections (A – E) listed below, where applicable. Requests without proper documentation will not be considered:

**A. Master Plan**

A drawing showing the land boundaries and the location of all proposed improvements, including improvements anticipated in the future but not requested in the current request for funding.

Identification of those improvements included in the current request for funding.

Location of the utilities required to serve the proposed facility.

A drawing showing easements, rights-of-way, withdrawn parcels, and similar undeveloped tracts within the parcel of land.

A prioritized and itemized listing of any recreation equipment, supplies and materials, including the planned usage of said items.

**B. Development Plan**

Explanation of the proposed project with supporting documentation (i.e. photographs, drawings, maps or other pertinent documents).

### C. Finance Plan

Explanation from the requesting party of its intentions to finance the recreation project.

Dollar amount requested from the CCSD#2 RB. **Reimbursement for shipping and handling charges must be included.**

Dollar amount of the contributions to be made by the requesting party to include in kind contributions.

The requesting party administers the project entirely in its own name and makes direct payment for all work performed and/or equipment, materials and supplies purchased. CCSD#2 RB will reimburse the requesting party upon receipt of CCSD#2 RB voucher with pertinent attachments to include invoices, time sheets, receipts and/or copies of checks etc.

**FOR CARBON COUNTY SCHOOLS ONLY:** The payment plan for projects submitted from Carbon County School District #2 will be billed to the schools and submitted to the CCSD#2 RB for direct payment to the vendors listed on the voucher.

### Maintenance Plan

A statement as to how and by whom (party or independent contractor) the project for which funds are requested will be maintained following completion of the project.

A statement setting forth the projected costs of maintenance, the availability of funds to accomplish such maintenance, and the sources of such funding.

### E. Statement of Need

An explanation of limitations of the requesting party to fully fund the project in the absence of the request for funding from the CCSD#2 RB.

Alternative funding sources considered, if any.

An analysis by the requesting party to determine that the proposed project will serve the public interest in the area of recreation.

The CCSD#2 RB does not fund the following: receptions or activities requesting food, requests from a sole proprietor, and equipment, supplies, materials not specifically related to recreation.

At the time of notification of award, CCSD#2 RB will prepare and forward to the requesting party an agreement relating to the project, financing of the project, and the maintenance of the project following its completion. The agreement will set forth in detail the responsibilities of the requesting party and of CCSD#2 RB relating to the project. The project's starting and completion dates will coincide with the timetable specified in the agreement. CCSD#2 RB will specify the deadline for the return of the agreement. The requesting party must execute the agreement with signatures from its appropriate officers and return the executed agreement to CCSD#2 RB. If any unforeseen circumstances arise and the requesting party is unable to use the grant funding awarded, it is the responsibility of the requesting party to contact a member of the CCSD#2 RB.

The CCSD#2 RB fiscal year runs from July 1 to June 30. The budget is tentatively adopted at the school board's May meeting. The final budget is approved the third Wednesday of July each year. The CCSD#2 Recreation Board will send out contracts after the approval at the budget hearing. **If a grantee spends any funds based on the tentative budget approval and does not wait to receive a contract, the grantee will risk the chance of being denied payment by the CCSD#2 RB. No expenditures prior to July 1 will be considered.**

A voucher with required documentation i.e. invoices, time sheets, receipts and/or copies of checks etc. must accompany any and all requests for payment from CCSD #2 RB. All vouchers for payment must be received by any member of the CCSD#2 RB on or before June 30 of said fiscal year. **Vouchers submitted after June 30 will not be paid.**

Once a request for funding has been submitted, any request for changes or substitutions to the project will be denied after the second grant hearing meeting held in April.

Design and project quality are subject to review by CCSD#2 RB. Final inspection of the project by CCSD#2 RB and the requesting party may occur upon completion of the project.

The requesting party will furnish to CCSD#2 RB six (6) copies of the request for funding.

Please send them to **CCSD#2 Rec Board, P.O. Box 1035, Encampment, WY 82325.**

Requesting party will provide the name, complete address, telephone number, and email address of a contact person.

**clerk@saratogawyo.org**

**From:** ellie.dana@att.net  
**Sent:** Thursday, January 5, 2023 6:16 PM  
**To:** clerk@saratogawyo.org  
**Subject:** For next Council: Childcare Easement - Sketch of Property - easement description  
**Attachments:** BK 942 PG 104 Easement (all tracts).pdf; Chain of Title Sketch.pdf

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

**Reported by the surveyor:**

In the sketch, the light pink hatch represents the easement for ingress/egress/parking granted from the Town of Saratoga to Johnson by Book 942, Page 104.

At the time this easement was conveyed, the only property that Johnson owned was the ANCO parcel (per Warranty Deed Book 942, Page 103). As a result, it is assumed that this ingress/egress/parking easement was granted to benefit the ANCO parcel and would not benefit the parcel you are looking at.

**Action needed:**

An easement on the new Deed, which will be in the name of Valley Village, is needed to give access to the Clinic Building west side parking.

My belief is that the Council would need to agree to this easement being given to Valley Village, which gives nothing more than was already given to ANCO. With Council approval, the easement will be incorporated into the new Deed, and reviewed with Jane France.

Thanks for your help.

Regards,

*Ellie*

Ellie Dana  
 214-244-0876

**From:** Lyle Casciato <Casciato@EAengineers.com>  
**Sent:** Thursday, January 5, 2023 11:44 AM  
**To:** Nicholas Haderlie <nheaderlie@gmail.com>; Ellie Dana <ellie.dana@att.net>  
**Cc:** Levi Wolfe <Levi.Wolfe@EAengineers.com>  
**Subject:** RE: Deed of gift for 1208 S River st page 516

The easement was specifically granted to Johnson by Book 942/104, filed directly after the deed from the Town of Saratoga to Johnson in Book 942/103. At this time, the Town owned everything except for the current ANCO parcel, which is what was deeded to Johnson by Book 942/103.

So it would be my understanding that the easement was only granted to the ANCO property. My plan is to describe the land to be deeded from the town, "TOGETHER WITH AND SUBJECT TO" the entire easement description as contained in Book 942/104 and also in the current ANCO deed Book 1327/160. This way, we can simply use the record description.

**EASEMENT**

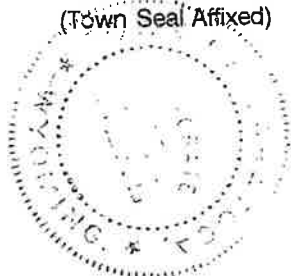
**THAT FOR AND IN CONSIDERATION** of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged and confessed, the **TOWN OF SARATOGA**, a Wyoming municipal corporation, hereinafter referred to as "Grantor," whose address is PO Box 486, Saratoga, Wyoming 82331, hereby grants to **John R. Johnson**, a married man, hereinafter referred to as "Grantee", whose address is PO Box 309, Saratoga, Carbon County, Wyoming 82331, his heirs, successors, executors, administrators and assigns, a perpetual non-exclusive easement for ingress, egress and parking of motor vehicles over, across and on that tract of land described in Exhibit "A" attached hereto and incorporated herein by this reference.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands this

12 day of May, 1997.

**GRANTOR:**

(Town Seal Affixed)



**TOWN OF SARATOGA,**  
a Wyoming municipal corporation

By:

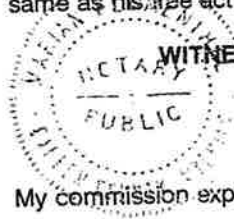
Kendall McBride  
Mayor

Attest:

Courtney V. Schlander  
Town Clerk

**STATE OF CARBON )**  
**: ss.**  
**COUNTY OF WYOMING )**

On this 12 day of May, 1997, before me personally appeared **Kendall McBride**, known to me to be the Mayor of the Town of Saratoga who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed.



**WITNESS** my hand and official seal.

Marian Schlander  
Notary Public

My commission expires: Jan 3, 1999



01/13/97  
7416  
Town of Saratoga,  
Carbon County, Wyoming  
(Revised 04/23/97  
Ambulance Garage Tract  
and Old Medical  
Building Tract)

#### Town of Saratoga Commons Tract

"A tract of land in Block 35, Crawford Highlands Addition to the Town of Saratoga, Carbon County, Wyoming, more particularly described as follows:

Beginning at the Northeast corner of said Block 35;  
Thence S 0°00'00"E, 149.28 ft. along the East line of said Block 35 to a point;

Thence N89°31'21"W, 120.37 ft. to a point;

Thence S 0°28'39"W, 18.00 ft. to a point;

Thence N89°31'21"W, 91.21 ft. to the point of beginning of a non-tangent circular curve to the right, said point being on the Easterly right of way line of Wyoming Highway 130/230;

Thence along said curve to the right an arc distance of 167.61 ft. on a radius of 5629.58 ft. with a chord bearing and distance of N 9°02'52"W, 167.60 ft. to a point on the North line of said Block 35, said point being monumented with a 5/8" rebar with 1-1/2" aluminum cap;

Thence N90°00'00"E, 238.08 ft. along the North line of said Block 35 to the point of beginning, excepting the following:

#### New Medical Building Tract

"A tract of land in Block 35, Crawford Highlands Addition to the Town of Saratoga, Carbon County, Wyoming, more particularly described as follows:

Beginning at a point which bears N90°00'00"W, 21.49 ft., then S 0°00'00"E, 3.13 ft. from the Northeast corner of said Block 35;

Thence the following courses:

S 0°09'32"E, 25.94 ft.;

N89°50'28"E, 6.52 ft.;

S 0°09'32"E, 29.04 ft.;

S89°50'28"W, 32.36 ft.;

S 0°09'32"E, 2.60 ft.;

S89°50'28"W, 12.13 ft.;

S 0°09'32"E, 2.32 ft.;

S89°50'28"W, 15.18 ft.;

N 0°09'32"W, 2.33 ft.;

S89°50'28"W, 17.25 ft.;

S 0°09'32"E, 2.55 ft.;

S89°50'28"W, 29.84 ft.;

N 0°09'32"W, 2.53 ft.;

S89°50'28"W, 6.49 ft.;

Robert Jack Smith & Assoc.  
CONSULTING  
LAND SURVEYORS  
Rawlins, WY. 82301

"Modification in any way of the foregoing description terminates liability of the surveyor"

N 0°09'32"W, 16.91 ft.;  
 N89°50'28"E, 1.80 ft.;  
 N 0°09'32"W, 6.89 ft.;  
 S89°50'28"W, 1.80 ft.;  
 N 0°09'32"W, 33.79 ft.;  
 Thence N89°50'28"E, 106.73 ft. to the point of beginning,  
 said tract containing 6366.14 square feet more or less."

#### Old Medical Building Tract

"A tract of land in Block 35, Crawford Highlands Addition to the Town of Saratoga, Carbon County, Wyoming, more particularly described as follows:

Beginning at a point which bears N25°10'06"E, 103.93 ft. from the Southwest corner of said Block 35, said point also bears S 0°00'00"E, 167.28 ft., then N89°31'21"W, 150.21 ft. from the Northeast corner of said Block 35;

Thence the following courses:

N 0°28'39"E, 60.03 ft. along the West face of a common wall;

N89°31'21"W, 0.31 ft.;

N 0°28'39"E, 9.97 ft.;

S89°31'21"E, 34.00 ft.;

S 0°28'39"W, 21.00 ft.;

N89°31'21"W, 4.00 ft.;

S 0°28'39"W, 49.00 ft.;

Thence N89°31'21"W, 29.69 ft. to the point of beginning, said tract containing 2163.44 square feet, more or less."

#### Ambulance Garage Tract

"A tract of land in Block 35, Crawford Highlands Addition to the Town of Saratoga, Carbon County, Wyoming, more particularly described as follows:

Beginning at a point which bears N25°10'06"E, 103.93 ft. from the Southwest corner of said Block 35, said point also being S 0°00'00"E, 167.28 ft., then N89°31'21"W, 150.21 ft. from the Northeast corner of said Block 35;

Thence the following courses:

N89°31'21"W, 24.31 ft.;

N 0°28'39"E, 60.03 ft.;

S89°31'21"E, 24.31 ft. to a point on the West face of a common wall;

Thence S 0°28'39"E, 60.03 ft. along the West face of said common wall to the point of beginning, said tract containing 1456.17 square feet more or less."

Said tract contains a net area of 25,351.92 square feet or 0.582 acres more or less."

Robert Jack Smith & Assoc.  
 CONSULTING  
 LAND SURVEYORS  
 Rawlins, WY 82301

"Modification in any way of the foregoing description terminates liability of the surveyor"









# SUNDAHL, POWERS KAPP & MARTIN, LLC

ATTORNEYS AT LAW  
2020 CAREY AVENUE, SUITE 301  
P.O. BOX 328  
CHEYENNE, WY 82003-0328  
[www.spkm.org](http://www.spkm.org)

JOHN A. SUNDAHL, P.C.  
PAUL KAPP, P.C.  
KAY LYNN BESTOL, P.C.  
JANE M. FRANCE, P.C.  
ANDREW F. SEARS, LLC

-----  
GEORGE E. POWERS, JR., P.C.\*\*\*

-----  
PATRICK M. BRADY^

-----  
RAYMOND W. MARTIN\*\*  
MEGGAN J. NICHOLAS\*\*^

^ALSO ADMITTED IN COLORADO  
\*\*SPECIAL COUNSEL  
\*\*\*RETIRED

TELEPHONE  
(307) 632-6421

-----  
FACSIMILE  
(307) 632-7216

E-MAIL  
[atty@spkm.org](mailto:atty@spkm.org)

Writer's Direct E-mail: [jfrance@spkm.org](mailto:jfrance@spkm.org)

January 6, 2023

## VIA ELECTRONIC AND REGULAR MAIL

Town of Saratoga  
c/o Mayor Chuck Davis  
P.O. Box 486  
Saratoga, WY 82331  
[cldavis1104@gmail.com](mailto:cldavis1104@gmail.com)

### Re: Representation Agreement

Dear Mayor Davis,

Thank you for the opportunity to represent the Town of Saratoga ("Client"). This letter will confirm that Sundahl, Powers, Kapp & Martin, LLC ("SPKM") will represent Client with regard to various matters as requested by the town council. Those matters include the following:

- Stevens v. Town of Saratoga, *et al.*, Docket Nos. CV-13-124, CV-13-123, CV-09-284
- Finalizing transfer of Corbett Medical Building to Valley Village Child Care
- Handling all aspects of Saratoga Municipal Court and criminal prosecution

At this time, SPKM does not represent Client regarding any other matters but we are willing to discuss representing Client in other matters as needed. The purpose of this letter is to provide Client with a memorandum of the terms and conditions upon which legal services will be rendered.

Patrick Brady and I will be the attorneys primarily responsible for these matters. The firm will utilize other attorneys and our paralegal where appropriate to reduce the cost of services. The hourly rate of partners is \$220.00 per hour. The hourly rate of associates is \$170.00. Our paralegal's hourly rate is \$85.00. Travel time will be billed by attorneys at \$100.00 per hour plus the current IRS standard mileage rate. The minimum billing increment will be six minutes, or one-tenth of an hour.

In connection with the representation, our services may include investigation, research and analysis of legal and factual issues in the matters, analysis of applicable law, negotiations with opposing counsel, drafting and preparation of documents, review and comment on documents prepared by others, and written and oral communications with other parties and Client. If Client requests we represent it in connection with litigation, then our services may include filing suit, litigating, and appealing cases. We understand that Client will provide us with the factual information and documents we require to perform the services, will make decisions and determinations as necessary or appropriate to facilitate the rendering of our services, will be available to assist us in the progress of our representation, and will remit payment of our invoices in accordance with the terms set forth below.

We will report regularly on the status of the representation and on significant developments as they occur. It is also our practice to provide copies to Client of significant documents and to inform you of significant communications in each matter.

We communicate, from time to time, with our clients using fax, cell phones, and email. As you are no doubt aware, these forms of communication are not secure against unauthorized access. These forms of communication do not ensure the confidentiality of their contents and there is, therefore, some risk of disclosure and loss of attorney-client privilege in using these forms of communication. If Client objects to our using any one or more of these forms of communication, please let us know immediately and we will attempt to honor that request.

We will provide you with a detailed, itemized statement for the professional services performed each month. All invoices are due upon receipt. If this ever becomes a problem, please contact our office manager immediately so that arrangements can be made for payment.

**If you have any questions or concerns about a bill or statement, it is important for you to first bring it to the attention of the attorney upon immediate receipt of the bill. In no event must this occur more than 10 days after the invoice mailing date. Adjustments will be made where appropriate.**

**If any dispute or question remains unresolved after appropriate adjustments are made you or the attorney shall have this matter arbitrated by the Committee on the Resolution of Fee Disputes. The Committee may be reached through the offices of the Wyoming State Bar at (307) 632-9061. The Wyoming Rules for Fee Arbitration adopted by the Wyoming Supreme Court will apply. The attorney will provide copies of those rules to you upon written request.**

You will be responsible for all costs advanced and expenses incurred related to the performance of legal services in this matter. Those costs may include service of process fees, filing fees, photocopies, legal research subscription fees, travel expenses, and court reporter expenses. We will not incur travel expenses without obtaining your prior authorization.

Client may discharge SPKM at any time. SPKM may withdraw with the Client's consent or for good cause. Good cause includes Client's breach of this engagement letter agreement, Client's refusal to cooperate with us or to follow our advice on a material matter, or any fact or circumstance that would render our continuing representation unlawful or unethical.

If you are in accord with this agreement, please sign a copy of this letter agreement and return it to me. A fax or e-mail return copy is satisfactory.

We look forward to working with you and trust that you will find that our services meet and exceed your expectations. As always, if you have any questions, please feel free to contact me.

Yours very truly,



Jane M. France

The foregoing has been received, understood and agreed to according to the terms set forth therein on this \_\_\_\_ day of January 2023.

Town of Saratoga

By: **Chuck Davis, Mayor**

# TOWN OF SARATOGA

P.O. BOX 486  
110 E. Spring Avenue  
SARATOGA, WYOMING 82331



## Special Events Application

Thank you for your interest in holding a special event in the Town of Saratoga. To assist with the orderly conduct of your special event, help make your experience rewarding and the event successful we ask that you take the time to carefully review and fill out the enclosed application.

### DISCLAIMER

**NOTICE: You are financially responsible for your acts of negligence and may be financially responsible for the negligent acts of others involved in this event. You are encouraged to obtain insurance for this activity. You and participants in the activity are not insured by the Town of Saratoga\*.**

\*The Town of Saratoga is a governmental entity subject to the Wyoming Governmental Claims Act, the Wyoming Constitution, Wyoming Statutes and a member of the Local Government Liability Pool. As such the Town may not indemnify another or add as an additional insured any other person or entity. The Town of Saratoga is insured for only the negligence of **its employees** up to the maximum claim allowable by law against the Town. The Town does not waive their sovereign immunity by entering into this agreement, and the Town fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this event.

A complete application, which includes all insurance documentation, where applicable, must be submitted to the Town of Saratoga **at least thirty (30) days prior to the scheduled event.**

The governing body may waive the thirty (30) day requirement under extraordinary circumstances however no applicant shall be entitled to more than one (1) request for a waiver in a calendar year.

All untimely submittals may be denied. The submittal of the Special Event Application in no way obligates the Town of Saratoga to issue a Application for event. The issuance of a Special Event Application by the Town of Saratoga, in no way implies that the Town of Saratoga is sponsoring, sanctioning, or is any way responsible for the special event, or the conduct of its participants.

**The approval of the special event is not final until approval by the Saratoga Town Council.** Due to the increased interest of conducting events throughout our community and the associated costs that burden the Town of Saratoga, we ask that you review the enclosed fee schedule when planning your event. Again, thank you for planning your special event in the Town of Saratoga and we look forward to working with you in promoting a safe, secure and successful event.

Sincerely,

Marie Christen  
Town Clerk

Phone: 307-326-8335  
Fax: 307-326-8941  
E-mail: [townhall@saratogawyo.org](mailto:townhall@saratogawyo.org)

TOWN OF SARATOGA  
SPECIAL EVENTS APPLICATION

Applicant Name: <u>Saratoga Museum</u>	Organization: <u>Saratoga Historical &amp; Cultural Association</u>
Address: <u>P.O. Box 1131</u> <u>104 Constitution Ave</u>	Address: <u>Same</u>
City/State/Zip: <u>Saratoga NY 12833</u>	City/State/Zip: <u>Same</u>
Phone: <u>307-326-5511</u>	Phone: <u>Same</u>
Cell: <u>307-710-3220</u>	Cell: <u>Same</u>
e-mail: <u>SaratogaMuseum@gmail.com</u>	e-mail: <u>Same</u>
Date of the Event: <u>Aug 2-18-23</u>	Start Time for Event: <u>9am</u>
Location of Event: <u>Saratoga Lake</u>	End Time for Event: <u>3pm</u>

Please check one:

- ☐ SMALL EVENT – less than 49 participants  
☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

The Frozen Fore - ice golf Scramble

Use additional sheet if necessary.

Location of the event( please be specific)

Saratoga Lake

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 130Approximate number of support staff/volunteers: 10-12Number of vehicles anticipated and parking requirements: 50-60

Will town property be used for this event:

☒ yes ☐ no (if yes, please explain fully)

Saratoga Lake and parking lots

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

## Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: None
- What parking plan have you in place: Signs to help direct Traffic
- What services do you require from the Police Department or DPW? : None
- What are your security plans: : Volunteers will help with any security needs
- What services are required from the Fire Department? : None
- What services are required from the Planning Commission? : None
- What plans have you made for garbage containment and removal? Mosrom will supply
- What plans have you made for sanitary control/portable toilets?: Posy wagon will bring porta potty the day before event.
- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: NA
- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations. NA
- Liquor Liability insurance to be required as described in Special Events Conditions #5. NA
- Any other request by applicant: : NA
- Name of persons who will be "in charge" at the site/activity: : Dana Davis, Cindy Kessler

On-site

Manager: Dana DavisHome Phone: \_\_\_\_\_ Cell Phone: 920-883-1969

Alternate On-site Manager

Home Phone: \_\_\_\_\_ Cell Phone: 303-888-5081**Insurance Information: (if applicable)**Name of Insurance Philadelphia Insurance CompaniesCompany: Burns InsuranceAddress: 4105 1st, SaratogaPhone Number: 307-326-8825Contact Person: Lori Bredeweg

Policy Number: \_\_\_\_\_

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Fax Number: \_\_\_\_\_


Phone: \_\_\_\_\_

**Special Terms and Conditions to the Special Event Application**

*By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.*

*In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.*

**The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.**

Dated this 3, day of January, 2023
  
 Applicant Signature





## TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. DD Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. DD Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. DD Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. DD Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. DD In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. DD Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.



7. DD Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. DD Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. DD Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. DD Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. DD Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. DD If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. DD The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. DD Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

\_\_\_\_\_  
Mayor /Clerk

Date: \_\_\_\_\_



**What other agencies or groups have you contacted?**

**Have you received Applications from these agencies for your event (IF APPLICABLE)?**

**Please circle applicable agencies and attach a copy of the Application.**

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- ☐ Zoning and Planning Officer – ( events requiring zoning clarification)
- ☐ Saratoga Department of Public Works (street closures – use of public parks)
- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

## TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: Frozen Fare

Date of Special Event: 2-18-23

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning and Zoning Officer

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
DPW Supervisor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Police Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Fire Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning Commission

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Council



SARAHIS-01

LBREDEWEG

## CERTIFICATE OF LIABILITY INSURANCE

DATE  
1 Item 14)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Burns Insurance Agency, Inc PO Box 130 Saratoga, WY 82331	CONTACT NAME:	
	PHONE (A/C, No, Ext): (307) 326-8825	FAX (A/C, No): (307) 326-8828
INSURED  Saratoga Historical & Cultural Po Box 1131 Saratoga, WY 82331	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : RISK PLACEMENT SERVICES	
	INSURER B :	
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CPS7711610	2/18/2023	2/19/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below			N / A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>	
							E L EACH ACCIDENT	\$
							E L DISEASE - EA EMPLOYEE	\$
							E L DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Town of Saratoga  
PO Box 486  
Saratoga, WY 82331

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lois Brodeur

# TOWN OF SARATOGA

P.O. BOX 486  
110 E. Spring Avenue  
SARATOGA, WYOMING 82331



## Special Events Application

Thank you for your interest in holding a special event in the Town of Saratoga. To assist with the orderly conduct of your special event, help make your experience rewarding and the event successful we ask that you take the time to carefully review and fill out the enclosed application.

### DISCLAIMER

**NOTICE: You are financially responsible for your acts of negligence and may be financially responsible for the negligent acts of others involved in this event. You are encouraged to obtain insurance for this activity. You and participants in the activity are not insured by the Town of Saratoga\*.**

\*The Town of Saratoga is a governmental entity subject to the Wyoming Governmental Claims Act, the Wyoming Constitution, Wyoming Statutes and a member of the Local Government Liability Pool. As such the Town may not indemnify another or add as an additional insured any other person or entity. The Town of Saratoga is insured for only the negligence of **its employees** up to the maximum claim allowable by law against the Town. The Town does not waive their sovereign immunity by entering into this agreement, and the Town fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this event.

A complete application, which includes all insurance documentation, where applicable, must be submitted to the Town of Saratoga **at least thirty (30) days prior to the scheduled event.**

The governing body may waive the thirty (30) day requirement under extraordinary circumstances however no applicant shall be entitled to more than one (1) request for a waiver in a calendar year.

All untimely submittals may be denied. The submittal of the Special Event Application in no way obligates the Town of Saratoga to issue a Application for event. The issuance of a Special Event Application by the Town of Saratoga, in no way implies that the Town of Saratoga is sponsoring, sanctioning, or is any way responsible for the special event, or the conduct of its participants.

**The approval of the special event is not final until approval by the Saratoga Town Council.** Due to the increased interest of conducting events throughout our community and the associated costs that burden the Town of Saratoga, we ask that you review the enclosed fee schedule when planning your event. Again, thank you for planning your special event in the Town of Saratoga and we look forward to working with you in promoting a safe, secure and successful event.

Sincerely,

Marie Christen  
Town Clerk

Phone: 307-326-8335  
Fax: 307-326-8941  
E-mail: [townhall@saratogawyo.org](mailto:townhall@saratogawyo.org)



TOWN OF SARATOGA  
SPECIAL EVENTS APPLICATION

Applicant Name: <u>Sarah Laughlin</u>	Organization: <u>TOS Rec Dept</u>
Address: <u>214 W. Elm</u>	Address: <u>PO Box 486</u>
City/State/Zip <u>Saratoga NY 82331</u>	City/State/Zip <u>Saratoga NY 82331</u>
Phone: <u>309-326-8338</u>	Phone: _____
Cell: _____	Cell: <u>Same</u>
e-mail: <u>rec@Saratoganyo.org</u>	e-mail: _____
Date of the Event: <u>February 19th, 2023</u>	Start Time for Event: <u>1 pm</u>
Location of Event: <u>Veteran's Island</u>	End Time for Event: <u>4 pm</u>

Please check one:

- ☐ SMALL EVENT – less than 49 participants  
☒ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

Winter Carnival - games, ice rink activity, hot chocolate.

Use additional sheet if necessary.

Location of the event( please be specific)

Veteran's Island

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 100-150

Approximate number of support staff/volunteers: 20

Number of vehicles anticipated and parking requirements: 50-100

Will town property be used for this event: \_\_\_\_\_

☒ yes ☐ no (if yes, please explain fully)

Veteran's Island

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: N/A
- What parking plan have you in place: Veteran's Island, overflow will go to Hot Pool Parking
- What services do you require from the Police Department or DPW? :  
Walk through for presence
- What are your security plans: : N/A
- What services are required from the Fire Department? : N/A
- What services are required from the Planning Commission? : N/A
- What plans have you made for garbage containment and removal? Trash removal to dumpster at end of event.
- What plans have you made for sanitary control/portable toilets?: use of porta-pots at island
- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements:  
Vendors only
- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.  
N/A
- Liquor Liability insurance to be required as described in Special Events Conditions #5.  
N/A
- Any other request by applicant: : N/A
- Name of persons who will be "in charge" at the site/activity: :  
Kathy Beck

## On-site

Manager: Kathy BeckHome Phone: \_\_\_\_\_ Cell Phone: 307-248-2302

Alternate On-site Manager

Home Phone: Danny Buran Cell Phone: 303-641-2329**Insurance Information: (if applicable)**

Name of Insurance

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)

Firm/Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Phone: \_\_\_\_\_

**Special Terms and Conditions to the Special Event Application**

*By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.*

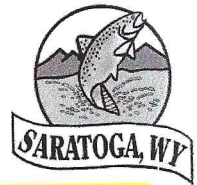
*In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.*

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 12, day of January, 2023

[Signature]  
Applicant Signature





What other agencies or groups have you contacted?

Have you received Applications from these agencies for your event (IF APPLICABLE)?

Please circle applicable agencies and attach a copy of the Application.

- ☐ Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- ☐ Zoning and Planning Officer – ( events requiring zoning clarification)
- ☐ Saratoga Department of Public Works (street closures – use of public parks)
- ☐ Saratoga Police Department: (events with alcohol sales or use – crowd control)
- ☐ Wyoming Highway Department –(parades or use of Highway 130/230)

## TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: Winter Carnival

Date of Special Event: February 19<sup>th</sup>, 2023 1pm - 4pm

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning and Zoning Officer

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
DPW Supervisor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Police Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Fire Chief

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning Commission

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Council





## TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1.   *SL*   Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
  
2.   *SL*   Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
  
3.        Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
  
4.        Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.
  
5.        In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.
  
6.        Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7.        Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8.   J   Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9.   J   Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10.   J   Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11.   J   Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12.   J   If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13.   J   The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15.   J   Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

\_\_\_\_\_  
Mayor /Clerk

Date: \_\_\_\_\_





## Wyoming Community Grant Request Form

Please return this form by email to: [Natalie.flood@constellation.com](mailto:Natalie.flood@constellation.com)

Or by mail to: **Wyoming Community Grant Program**  
**c/o Wyoming Community Gas**  
**3704 SE 31<sup>st</sup> St**  
**Topeka, KS 66605**

### PART A (to be completed by organization)

Date: 1/10/2023 Amount of Request: \$ \$2500.00  
 Organization: Town of Saratoga Recreation Department  
 Address: PO Box 486, Saratoga, WY 82331  
 Contact Person: Sarah Laughlin, Recreation Director  
 Fed.ID#: 83-0000689  
 Telephone: 307-326-8338 Fax: 307-326-8611  
 Email: rec@saratogawyo.org

- Have you, or will you, receive funding from other organizations within the last year?  
 Y or **(N)** If yes, total dollar amount received: \$ \_\_\_\_\_
- Will you be able to complete your objective if only partially funded? **(Y)** or N

### PART B Please attach copies of the following:

- (x) Completed Wyoming Community Grant Project Questionnaire
- (x) IRS 501(c) (3) or 501(c) (6) status letter and W-9 form
- (x) Supporting documents
- (x) Project Budget
- (x) Others who financially support the organization & their contribution levels
- (x) List of organization's directors and/or project committee members
- (x) Corporate Status Certificate

**I certify that this project meets all criteria as outlined in the guidelines and have provided all documents required in Part B.**

X Sarah J. Laughlin

Print Name: Sarah J. Laughlin

## Wyoming Community Grant Project Questionnaire

**Please answer the following questions omitting any proper names of people, towns or other identifying landmarks to avoid any unfair bias in the grant selection process.**

1. Brief description of the program or project for which funding is being requested:

Please see attached documentation

2. Target population: 1600
3. Number of people served: 200
4. Desired impact: To improve the overall physical and mental health of the members of our community and surrounding areas, by offering a variety of fitness equipment for fitness classes, programs and public use.

5. How Wyoming Community Gas and the Wyoming Community Grant Program will be promoted as the grantee: A plaque will be displayed in the fitness room stating equipment withing the low impact fitness room is provided by Wyoming Community Gas and the Wyoming Community Grant Programs. An article will also be sent into the local newspaper and radio station for publication.

## WYOMING COMMUNITY GRANT PROGRAM

Item 16)

We are dedicated to providing quality social and recreation programs for the residents of our community and surrounding areas for all ages. There are sports opportunities available for our youth year long and we also have organized physical fitness classes for adults and seniors.

We are requesting \$2,500 to purchase new fitness equipment for the various physical fitness classes we teach and for use of the public; hanging mats, low weight vinyl dumbbells, yoga pillows, and chairs.

The fitness classes we currently have available to the public include 30-minute High Intensity Interval Training (HIIT), Low Impact Fitness, Indoor Cycling, Latin & Middle Eastern Dance, Summer Water Aerobics and QiGong. These programs have had steady participation since we began instruction over 10 years ago. Our current population is growing, and we are seeing an increase in popularity with our fitness classes, especially among the seniors age group.

We have a population of approximately 1,600 individuals and currently we have over 200 people participating in the scheduled physical fitness classes being offered. We anticipate a new group of individuals interested in our fitness classes with the tourism season approaching and we also expect to draw participants from neighboring communities as well. The interest in physical fitness programs and recreation continues to grow and we are charged with the duty of finding new and creative ways to challenge our population and promote healthy lifestyles.

In the project budget, the cost of the various fitness equipment for the proposal is estimated at \$2500.00. The Town will cover the shipping, maintenance, and storage costs beyond the \$2500.00 requested from the Wyoming Community Gas Grant.

Our community is growing at a steady rate, and we continue to evolve to meet the specific needs of all ages in our community. Adult and senior fitness classes are a great social time which lead to a decrease in the risk of depression, anxiety, loneliness, and isolation. Physical fitness classes for adults and seniors are designed to provide focused and gradual progression to achieve fitness goals. With the help of this grant, we will be able to expand our programs to accommodate more participants and help them reach their health, and overall fitness goals.



Form

**W-9**(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service**Request for Taxpayer  
Identification Number and Certification**► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.Give Form to the  
requester. Do not  
send to the IRS.Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Town of Saratoga

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.☐ Individual/sole proprietor or single-member LLC☐ C Corporation☐ S Corporation☐ Partnership☐ Trust/estate☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.☒ Other (see instructions) ►**Government**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

PO Box 486

6 City, state, and ZIP code

Saratoga, WY 82331

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

--	--	--	--	--	--	--	--	--	--

or

Employer identification number

8	3		6	0	0	0	0	8	9
---	---	--	---	---	---	---	---	---	---

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.**Sign Here**

Signature of U.S. person ►

Mancini

Date ►

11/24/22

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)

- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**RESOLUTION NO. 2023-02****A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY IMPROVEMENT GRANT APPLICATION TO WYOMING COMMUNITY GAS ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF SARATOGA FOR THE PURPOSE OF PURCHASING FITNESS EQUIPMENT FOR VARIOUS FITNESS CLASSES AND PROGRAMS IN SARATOGA, WYOMING**

**WHEREAS**, the Governing Body of the Town of Saratoga desires to participate in the Wyoming Community Gas Grant program to assist in financing the project; and

**WHEREAS**, the Governing Body of the Town of Saratoga recognizes the need for the project; and

**WHEREAS**, the Wyoming Community Gas Grant program requires that certain criteria be met, and to the best of our knowledge this application meets those criteria; and

**NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF SARATOGA**, that a grant application in the amount of \$2500.00 be submitted to Wyoming Community Gas for consideration to assist in purchasing fitness equipment for various fitness classes and programs.

**PASSED, APPROVED, AND ADOPTED this 17<sup>th</sup> day of January, 2023.**

**THE TOWN OF SARATOGA,  
a Wyoming Municipal Corporation**

\_\_\_\_\_  
Chuck Davis,  
Mayor

ATTEST:

\_\_\_\_\_  
Marie Christen,  
Clerk

**WYOMING COMMUNITY GRANT PROGRAM  
TOWN OF SARATOGA  
PURCHASE FITNESS EQUIPMENT**

**PROJECT BUDGET**

**Materials**

10 Yoga Pillows	\$ 399.90
15 Banquet Chairs	\$ 899.85
10 Premium Hanging Club Mat	\$ 445.00
5 Premium Hanging Club Mat (tall)	\$ 252.50
5 2lb vinyl dumbbell sets	\$ 55.00
3 5lb vinyl dumbbell sets	\$ 56.85
3 8lb vinyl dumbbell sets	\$ 89.85
3 10lb vinyl dumbbell sets	\$ 103.50
3 15lb vinyl dumbbell sets	\$ 148.50
2 12lb vinyl dumbbell sets	\$ 83.90
5 3lb vinyl dumbbell sets	\$ 67.50

**Total cost of equipment           \$ 2602.35**

**Shipping, handling and tax           \$ 0.00**

**Total cost of the project           \$ 2602.35**



## Your Shopping Cart



### Premium Hanging Club Mat

**SKU:** 93836**Size:** 56"x23"x3/8"

10

\$445.00



### Premium Hanging Club Mat

**SKU:** 93842**Size:** 72"x23"x3/8"

5

\$252.50



### Deluxe Vinyl Dumbbell Prime

**SKU:** 96930

2 lbs Lime Green Pair

5

\$55.00



### Deluxe Vinyl Dumbbell Prime

**SKU:** 96933

5 lbs Purple Pair

3

\$56.85



### Deluxe Vinyl Dumbbell Prime

**SKU:** 96936

8 lbs Orange Pair

3

\$89.85



### Deluxe Vinyl Dumbbell Prime

**SKU:** 96938

10 lbs Red Pair

3

\$103.50

**Deluxe Vinyl Dumbbell Prim** 3**\$148.50****SKU:** 96940  
15 lbs Purple Pair**Deluxe Vinyl Dumbbell Prime****SKU:** 96939  
12 lbs Light Blue Pair2 **\$83.90****Deluxe Vinyl Dumbbell Prime****SKU:** 96931  
3 lbs Red Pair5 **\$67.50**

## Cart Summary

Subtotal: \$1,302.60

Shipping: \$0.00

Tax: ⓘ \$0.00

---

**Total: \$1,302.60**

## Checkout (25 items)

Item 16)

**1 Shipping address** Change

Town of Saratoga Rec Dept  
214 W Elm St  
Saratoga, WY 82331  
[Add delivery instructions](#)

**2 Payment method** Change

 American Express ending in 1004  
[Billing address:](#) Same as shipping address.  
[Add a gift card or promotion code or voucher](#)

**3 Offers** Change

**4 Review items and shipping**

**Want to save time on your next order and go directly to this step when checking out?**

☐ Default to this delivery address and payment method.

**Important message**

If tax exemption is applied to this order, you acknowledge your tax exemption certificate may be provided to any marketplace seller you purchase from when applicable.

FREE TRIAL

**Town, we're giving you 30 days of Prime benefits for FREE**

[Try Prime FREE for 30 days](#)

**Estimated delivery: Jan. 17, 2023 - Jan. 27, 2023**


Items shipped from Amazon.com



**Yoga Bolster Pillow for Restorative Yoga - Meditation Pillow with Velvet Cover, Filled with Soft Cotton - Yoga Pillow for Yin Yoga, prenatal Yoga, Meditation - Rectangular Yoga Bolster (Gray)**  
**\$39.99 & FREE Returns**

Sold by: XiaoMaGe Store

Amazon Prime eligible [Join now](#)

 [Add gift options](#)

Tax Exemption Applied. [Remove](#)

**Choose a delivery option:**

☒ **Tuesday, Jan. 17 - Friday, Jan. 27**

**FREE Shipping**

☐ **Friday, Jan. 13 - Friday, Jan. 27**

**\$32.59 - Shipping**

Place your order

By placing your order, you agree to Amazon's [privacy notice](#) and [conditions of use](#).

**Order Summary**

Items (25):	\$1,299.75
Shipping & handling:	\$26.43
Free Shipping:	-\$26.43
Total before tax:	\$1,299.75
Estimated tax to be collected:*	\$0.00

**Order total: \$1,299.75**

Qualifying offers:

- Free Shipping

[How are shipping costs calculated?](#)

You got free shipping on the eligible items in your order! ([Why aren't all my items eligible?](#))

FREE TRIAL

**Town, we're giving you 30 days of Prime benefits for FREE**

[Try Prime FREE for 30 days](#)

**Estimated delivery: Jan. 17, 2023 - Jan. 20, 2023**

Items shipped from First Choice Home

**Choose a delivery option:**



EMMA + OLIVER  
Trapezoidal Back Banquet  
Chair, Black Vinyl/Black  
Frame

\$59.99

15

Sold by: First Choice Home

Gift options not available  
Tax Exemption Applied. [Remove](#)

Tuesday, Jan. 17 - Friday, Jan. 20  
FREE Shipping

Item 16)

Place your order

By placing your order, you agree to Amazon's [privacy notice](#) and [conditions of use](#).

Order Summary

Items (25):	\$1,299.75
Shipping & handling:	\$26.43
Free Shipping:	-\$26.43
Total before tax:	\$1,299.75
Estimated tax to be collected:*	\$0.00

**Order total: \$1,299.75**

Qualifying offers:

- Free Shipping

[How are shipping costs calculated?](#)

You got free shipping on the eligible items in your order! ( [Why aren't all my items eligible?](#) )

\*Why has sales tax been applied? [See tax and seller information](#).

Need help? Check our [Help pages](#) or [contact us](#)

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

Important information about sales tax you may owe in your state

You may return new, unopened merchandise in original condition within 30 days of delivery. Exceptions and restrictions apply. See Amazon.com's [Returns Policy](#).

Need to add more items to your order? Continue shopping on the [Amazon.com homepage](#).

**MISSION STATEMENT:**

The Saratoga Recreation Department is dedicated to the promotion of multi-seasonal activities that enhance the physical and mental well-being of our citizens and visitors and through these leisure time activities increase the health, morals, safety, prosperity and general welfare of the entire community; and to enhance the beauty and aesthetic value of the community for all who live here or visit.

**TOWN OF SARATOGA**

CHUCK DAVIS, MAYOR

MICHAEL COOLEY, COUNCIL MEMBER

KATHY BECK, COUNCIL MEMBER

JACOB FLUTY, COUNCIL MEMBER

JERRY FLUTY, COUNCIL MEMBER

**RECREATION COMMISSION MEMBERS**

DANNY BURAU, PRESIDENT

AMBER WALDRON - VICE PRESIDENT

ABBY RAYMER, SECRETARY

LAUREN CREAGAN

STEVE NICCOLLS

KATHY BECK, COUNCIL REPRESENTATIVE

SARAH LAUGHLIN, RECREATION DIRECTOR



RECREATION DEPT		2022-23
10-445-110	SALARIES	\$42,640.00
10-445-120	PAYROLL BENEFITS (12.6%)	\$5,372.64
10-445-160	HEALTH INSURANCE	\$34,650.00
10-445-170	PENSION FUND (14.94%)	\$6,370.42
10-445-220	ADVERTISING	\$500.00
10-445-230	TRAVEL	\$200.00
10-445-235	TRAINING	\$1,000.00
10-445-240	OFFICE SUPPLIES	\$1,000.00
10-445-241	FITNESS CLASS SUPPLIES	\$1,000.00
10-445-250	REPAIR & MAINT - EQUIPMENT	\$500.00
10-445-256	VEHICLE-FUEL	\$0.00
10-445-262	REPAIR & MAINT - BLDGS/GROUNDS	\$1,500.00
10-445-280	TELEPHONE	\$2,000.00
10-445-310	PROFESSIONAL FEES	\$1,000.00
10-445-483	FITNESS CLASS CONTRACT	\$7,000.00
10-445-484	ORGANIZATION REQUESTS	\$0.00
10-445-485	REIMBURSEMENTS	\$0.00
10-445-486	REC / COM CENTER / GYM EQUIP.	\$10,000.00
10-445-492	RECREATION PROGRAMS	\$3,000.00
10-445-493	OPEN GYM SUPERVISOR	\$7,800.00
10-445-495	SPECIAL EVENTS	\$4,000.00
10-445-520	INSURANCE - PROPERTY	\$0.00
10-445-525	INSURANCE - LIABILITY	\$0.00
10-445-721	REC ADMIN SPEC IMPROV PROJECT	\$0.00
10-445-740	CAPITAL EQUIPMENT	\$500.00
10-445-750	CCSD#2 REC GRANT	\$0.00
10-445-755	TREE BOARD PROJECT GRANT	\$0.00
10-445-762	Equipment	\$4,000.00
10-445-765	(BLACK HILLS) GRANT FUNDS	\$0.00
10-445-767	SPECIAL IMPROVEMENT PROJECTS	\$0.00
10-445-770	CAPITAL IMPROVEMENTS	\$0.00
<b>Total RECREATION DEPT</b>		<b>\$134,033.06</b>

FORM <b>637</b> (Rev. May 1960)  U.S. Treasury Department Internal Revenue Service	<b>REGISTRATION FOR TAX-FREE TRANSACTIONS          UNDER CHAPTER 32 OF THE INTERNAL REVENUE CODE</b>  THIS APPLICATION SHOULD ALSO BE USED BY PRODUCERS AND IMPORTERS OF GASOLINE AND MANUFACTURERS OF LUBRICATING OIL	<b>A- 198433</b>					
Please type or print	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">NAME OF INDIVIDUAL, CORPORATION, PARTNERSHIP, OR ASSOCIATION</td> <td rowspan="4" style="padding: 5px; vertical-align: top;">           File this application in duplicate with your District Director of Internal Revenue. The original will be validated and returned as your Certificate of Registry. See the instructions on the reverse side.         </td> </tr> <tr> <td style="padding: 2px;">NAME UNDER WHICH BUSINESS IS OPERATED</td> </tr> <tr> <td style="padding: 2px;">BUSINESS ADDRESS (Number and Street)</td> </tr> <tr> <td style="padding: 2px;">(City, Postal Zone, State)</td> </tr> </table>	NAME OF INDIVIDUAL, CORPORATION, PARTNERSHIP, OR ASSOCIATION	File this application in duplicate with your District Director of Internal Revenue. The original will be validated and returned as your Certificate of Registry. See the instructions on the reverse side.	NAME UNDER WHICH BUSINESS IS OPERATED	BUSINESS ADDRESS (Number and Street)	(City, Postal Zone, State)	
NAME OF INDIVIDUAL, CORPORATION, PARTNERSHIP, OR ASSOCIATION	File this application in duplicate with your District Director of Internal Revenue. The original will be validated and returned as your Certificate of Registry. See the instructions on the reverse side.						
NAME UNDER WHICH BUSINESS IS OPERATED							
BUSINESS ADDRESS (Number and Street)							
(City, Postal Zone, State)							
Application is hereby made for a certificate of registry in the name(s) indicated above. The applicant is of <u>Town</u> <u>(subdivision of a state purchasing items for its exclusive use)</u> selling or purchasing <small>(Manufacturer, producer, importer, wholesaler, jobber, retailer, or other)</small> <u>items of all types</u> and affirms that the use of the articles purchased or sold tax free is to be for the exempt purposes specified in <small>(Type of product)</small> the applicable provisions of the law and regulations and understands that the misuse of this certificate will lead to its revocation and/or the penalties provided by law. I declare under the penalties of perjury that this application has been examined by me and to the best of my knowledge and belief is a true, correct, and complete application.							
Signature <u>L. H. Hahn</u> Title <u>Town Clerk</u> Date <u>July 13, 1964</u>							
<b>District Director's Validation</b> A certificate of registry for the above-named applicant is approved and issued under the number indicated above.							
<u>Paul A. Schuster</u> District Director of Internal Revenue By <u>L. Hahn</u>		Date <u>JUL 30 1964</u>					



COUNTY OF CARBON.)

## Notice.

at  
 Notice is hereby given that, an election held at Saratoga, Carbon County, Wyoming, on August 7th, 1900, for the purpose of voting on the proposition to incorporate the town of Saratoga, there were cast a total of one hundred and forty-nine votes. There being one hundred and forty-three votes cast for incorporation and six votes against incorporation.

Witness my hand and seal this 10th day of August, 1900.

D. T. Dunlap,  
 County Clerk.

(Seal.)

THE SARATOGA SUN, a weekly newspaper of general circulation, published once each week at Saratoga, Carbon county, State of Wyoming;

that the notice attached hereto and which is a part of this affidavit

and a part of the proof of *the incorporation papers of the town of Saratoga, Wyo.*

was published in said newspaper for *1* consecutive weeks, the first publication having been made on the *16th* day of *August*.

A. D. 190*0*; that said notice was published in the regular and entire issue of every number of the paper during the period and times of publication, and that said notice was published in the newspaper proper and not in a supplement.

In witness whereof, I have hereunto set my hand this *25* day of *July* A. D. 190*3*.

*with* day of *July* A. D. 190*3*.

*Alfred M. Curtis*

Notary Public

*Dist. of Wyo.*



Do not send this form to the Streamlined Sales Tax Governing Board. Send the completed form to your supplier and keep a copy for your records.

This is a multi-state form. Not all states allow all exemptions listed on this form. Purchasers are responsible for knowing if they qualify to claim exemption from tax in the state that would otherwise be due tax on this sale. The seller may be required to provide this exemption certificate (or the data elements required on the form) to a state that would otherwise be due tax on this sale.

The purchaser will be held liable for any tax and interest, and possible civil and criminal penalties imposed by the member state, if the purchaser is not eligible to claim this exemption. A seller may not accept a certificate of exemption for an entity-based exemption on a sale made at a location operated by the seller within the designated state if the state does not allow such an entity-based exemption.

1. ☐ Check if you are attaching the Multistate Supplemental form.

**WY** If not, enter the two-letter abbreviation for the state under whose laws you are claiming exemption.

2. ☐ Check if this certificate is for a **Single Purchase Certificate**. Enter the related invoice/purchase order # \_\_\_\_\_.

3. **Print or type**

A. Name of purchaser			
Town of Saratoga			
B. Business address	City	State	Zip code
PO Box 486, 110 E. Spring Ave.	Saratoga	WY	82331
C. Purchaser's tax ID number	State of Issue	Country of Issue	
D. If no tax ID number, enter one of the following: FEIN 83-6000089			
E. Driver's License Number/State Issued ID number	State of Issue		
F. Foreign diplomat number			
G. Name of seller from whom you are purchasing, leasing or renting			
H. Seller's address	City	State	Zip code

4. **Purchaser's Type of business.** Circle the number that best describes your business.

- |                                |  |  |
|--------------------------------|--|--|
| <b>Circle type of business</b> | <input type="checkbox"/> 01 Accommodation and food services            | <input type="checkbox"/> 11 Transportation and warehousing     |
|                                | <input type="checkbox"/> 02 Agriculture, forestry, fishing, hunting    | <input type="checkbox"/> 12 Utilities                          |
|                                | <input type="checkbox"/> 03 Construction                               | <input type="checkbox"/> 13 Wholesale trade                    |
|                                | <input type="checkbox"/> 04 Finance and insurance                      | <input type="checkbox"/> 14 Business services                  |
|                                | <input type="checkbox"/> 05 Information, publishing and communications | <input type="checkbox"/> 15 Professional services              |
|                                | <input type="checkbox"/> 06 Manufacturing                              | <input type="checkbox"/> 16 Education and health-care services |
|                                | <input type="checkbox"/> 07 Mining                                     | <input type="checkbox"/> 17 Nonprofit organization             |
|                                | <input type="checkbox"/> 08 Real estate                                | <input checked="" type="checkbox"/> 18 Government              |
|                                | <input type="checkbox"/> 09 Rental and leasing                         | <input type="checkbox"/> 19 Not a business                     |
|                                | <input type="checkbox"/> 10 Retail trade                               | <input type="checkbox"/> 20 Other (explain) _____              |

5. **Reason for exemption.** Circle the letter that identifies the reason for the exemption.

- |   |   |  |
|---|---|--|
| <b>Circle or check reason for exemption</b> | A <input type="checkbox"/> Federal government (Department) _____                                | H <input type="checkbox"/> Agricultural Production # _____             |
|   | B <input checked="" type="checkbox"/> State or local government (Name) <u>Saratoga, Wyoming</u> | I <input type="checkbox"/> Industrial production/manufacturing # _____ |
|   | C <input type="checkbox"/> Tribal government (Name) _____                                       | J <input type="checkbox"/> Direct pay permit # _____                   |
|   | D <input type="checkbox"/> Foreign diplomat # _____   | K <input type="checkbox"/> Direct Mail # _____                         |
|   | E <input type="checkbox"/> Charitable organization # _____                                      | L <input type="checkbox"/> Other (Explain) _____                       |
|   | F <input type="checkbox"/> Religious organization # _____                                       | M <input type="checkbox"/> Educational Organization # _____            |
|   | G <input type="checkbox"/> Resale # _____   |  |

6. **Sign here** I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Signature of authorized purchaser	Print name here	Title	Date
<u>Sarah Laughlin</u>	<u>Sarah Laughlin</u>	<u>Rec Director</u>	<u>1/10/23</u>

**RESOLUTION NO. 2023-02****A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY IMPROVEMENT GRANT APPLICATION TO WYOMING COMMUNITY GAS ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF SARATOGA FOR THE PURPOSE OF PURCHASING FITNESS EQUIPMENT FOR VARIOUS FITNESS CLASSES AND PROGRAMS IN SARATOGA, WYOMING**

**WHEREAS**, the Governing Body of the Town of Saratoga desires to participate in the Wyoming Community Gas Grant program to assist in financing the project; and

**WHEREAS**, the Governing Body of the Town of Saratoga recognizes the need for the project; and

**WHEREAS**, the Wyoming Community Gas Grant program requires that certain criteria be met, and to the best of our knowledge this application meets those criteria; and

**NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF SARATOGA**, that a grant application in the amount of \$2500.00 be submitted to Wyoming Community Gas for consideration to assist in purchasing fitness equipment for various fitness classes and programs.

**PASSED, APPROVED, AND ADOPTED this 17<sup>th</sup> day of January, 2023.**

**THE TOWN OF SARATOGA,  
a Wyoming Municipal Corporation**

---

Chuck Davis,  
Mayor

ATTEST:

---

Marie Christen,  
Clerk

## Town Gym Equipment Purchase Summary

### Equipment To Purchase

GL Code 10-445-486

Current Budget Amount \$4600.00

### Purchase Company Quotes

		Quote #1	Quote #2	Quote #3
		Sport & Fitness	Colorado Cardio	Recovery for Athletes
Kaiser Spin Bike	M3 Indoor bike	\$600.00	\$849.00	\$1,630.00
Kaiser Spin Bike	M3 Indoor bike	\$600.00	\$849.00	\$1,630.00
Kaiser Spin Bike	M3 Indoor bike	\$600.00	\$849.00	\$1,630.00
Shipping & Install		\$465.00	Free Shipping Install on us	Free Shipping Install on us
<b>Total</b>		<b>\$2,265.00</b>	<b>\$2,547.00</b>	<b>\$4,890.00</b>

### Scope of Work

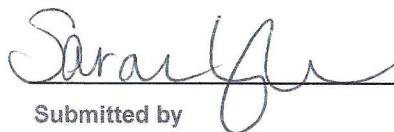
This will complete the upgrade of spin bikes for our cycling room. We currently have roughly 40-50 members and cycling class attendees who use the cycling room. Instructor-led classes have been limited to 5 people with the current bike arrangement.

### Budget

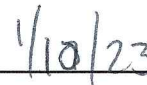
Budget line item 10-445-486 Gym Equipment has a balance of roughly \$5000.00 for the 2022-2023 fiscal year.

### Director's Comments

I have been working the last year to update equipment in the PVCC/Town Gym according to the most used and most outdated pieces we have. They cycling bikes are increasingly more popular with the addition of the internet building wide. The purchase of three new bikes will upgrade to have 9 cycling bikes in the cycling room to accomodate larger classes and community involvement.



Submitted by



Date

Signature of Mayor Approval

Date



## Purchase Requisition (P-Req) – Authorization for One-Time Purchase of Goods and/or Services Exceeding Department Head Limit

Request Date	Requested By	Department	* P-Req No	Date Needed	Comments
1/17/23	Sarah Laughlin	Rec	01172023-Rec-01		

	Vendor Name and Number Or Complete Vendor Address	Item or Service	Purpose and Project ID	In Budget Y/N	Qty	Unit	Unit Cost	Extended Cost Total Cost	GL Code
1	Spartan Fitness Gym Equip 1409 Altes Peak Ave Fort Collins, CO 80524	Keiser Indoor Spin bikes		Y	3			\$2265.00 \$1800.00	10- 445- 486
2									
3									
4									
5									
		Shipping/Handling						\$465.00	
								<b>total</b>	\$2265.00

Purchase Authorized By			Comments	
** Signature	Title	Date		
	Mayor Davis			
	Council Member Cooley			
	Council Member Beck			
	Council Member Jacob Fluty			
	Council Member Jerry Fluty			
	Department Head	1/10/23		
	Treasurer			

Fill out form in black or blue ink.

\* Purchase Requisition Number is required for remote/email authorization, otherwise it is not required. The number is assigned by Department Head using: date-dept-P-Req #. (Example: 09122022-REC-1)

\*\* For remote Council Rep authorization:

Email from Council Rep stating the purchase is approved with *Vendor Name*, *amount*, *P-Req#* xxxxx.Dept head - Insert *See Email* in the signature line of the Purchase Requisition and attach print-out of entire email chain

1409 Pikes Peak Ave.  
Fort Collins, CO 80524

Sales Representative:  
Ryan Conover  
m: 970.324.1837 o: 970-482-0551  
rconover@sportandfitnessinc.com

## Quote

Date	Quote #
1/6/2023	6141

73



GYM EQUIPMENT OUTLET

314 E. 4th St

Loveland, CO 80537

Phone: (970)-714-4042

Nathan@coloradocardio.com

BILL TO

## INVOICE

INVOICE #

DATE

TERMS

Quote Only

DATE	Source	PAYMENT DUE BY/TERMS	SALES REP
			Nathan Buderus

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Keiser M3+	3	849.00	\$2,547.00

\*\*Treadmills will not operate on a GFI Outlet which are often found in basements and garages\*\*

*Thank you for your business!*  
**1 YEAR WARRANTY ON PARTS**

**Payment Options:**

Venmo: @Shane-Vanoene

Paypal: Shane@coloradocardio.com

Cash or Check



venmo

SUBTOTAL	\$2,547.00
TAXABLE TOTAL	-
Deposit	-
TAX RATE	6.70%
TAX	-
<b>TOTAL</b>	<b>\$2,547.00</b>

X: \_\_\_\_\_

SIGNATURE

PRINTED NAME

DATE

If you are not fully satisfied with your product purchase, Colorado Cardio will exchange, or provide you with a full store credit. The policy applies if you are within 30 days of your exercise equipment delivery date and the returned product is in good working condition. Delivery and set-up charges are non-refundable and standard pick-up charges apply. Sales are final on all special order and clearance items. Thank you for your business and support.



Buy Now. Pay Later. Finance Your Purchase with Affirm at 0% APR up to 24 Months.

Item 18)

[Learn more](#)[Our Story](#) [Our Athletes](#) [Why Buy From Us](#) [Reviews](#) [Contact Us](#) [FAQ](#) [B2B Sales](#)  
[Rewards Program](#) [My Account](#)**RECOVERY**  
FOR ATHLETES

What are you looking for?



1-855-864-6442 Mon-Fri: 9am-6pm EST

[sales@recoveryforathletes.com](mailto:sales@recoveryforathletes.com)

Mon-Fri: 9am-6pm EST

Login

## Your Cart

Subtotal

\$4,890.00

[Checkout Now](#)

### Keiser M3 Indoor Bike

Price ~~\$2,030.00~~ \$1,630.00

Quantity

3

\$4,890.00



Subtotal

\$4,890.00

As low as \$204/month at 0% APR with **affirm**. [Learn more](#)

Free Shipping on All Orders in the Lower 48 States

[Checkout Now](#)

• Pay

amazon pay

paypal

G

∞

## PERSONNEL ACTION FORM

NAME OF EMPLOYEE	JOB TITLE	DEPARTMENT
Jaida Jennings	Open Gym Supervisor	Rec

## Type of Personnel Action:

Offer of Employment: ☐Salary Increase: ☐Promotion: ☐Service Commendation: ☐Termination of Employment: ☐Disciplinary Order: ☐Other: ☒

## NARRATIVE DESCRIPTION OF ACTION:

Jaida will change positions with the town from Lifeguard to Open Gym Supervisor through the school year.

Also a salary change will occur from \$10.11<sup>00</sup> per hour to \$10.00 per hour.

Employee: \_\_\_\_\_

Jaida Jennings

Supervisor: \_\_\_\_\_

Sara Lyle

MAYOR: \_\_\_\_\_

Cred James

DATE: \_\_\_\_\_

12/13/22



Need Oil For  
Streets

\*\*\* Q U O T E \*\*\*

Page 1 of 1

SARATOGA AUTO PARTS, INC  
PO BOX 386  
119 WEST BRIDGE AVE.  
SARATOGA, WY 82331

ACCT #	SOLD TO		DATE	TIME
8320	TOWN OF SARATOGA		01/09/2023	15:05
SR #	P O BOX 486		STORE #	SALES ORDER #
0	SARATOGA, WY 82331-0000		500001565	209771
				EMP #
				7 CHUCK

75128	PART NUMBER	LN	DESCRIPTION	QUANTITY	LIST	PRICE	TOTAL
75-053		NOL	NAPA 15W40 55GAL	1.00	1,843.58	1050.0000	1,050.00
		NOL	NAPA 55-GAL 5W30	1.00	1,768.48	699.9900	699.99
	Above Item on Sale						

\*\*\* Plus Applicable Taxes. \*\*\*  
\*\*\* Prices Subject to Change Without Notice. \*\*\*  
TOTAL -----> 1,749.99  
\* \* THIS IS NOT AN INVOICE \* \*

January 6, 2023

To Whom it May Concern:




Please accept this letter as my interest in filling the open Planning and Zoning board position for the Town of Saratoga. My wife and I have been residents of Saratoga for many years and I recently became a full time resident of the town and plan to make this my permanent home. I have a keen interest in serving my community and utilizing my many years of business experience to make Saratoga an even better place to live. My experience includes building businesses from scratch as well as re-building struggling businesses and being involved in all phases of the business. I've spent the last twenty plus years living and doing business in the Rocky Mountain West and have a great feel for this community.

Thank you for your consideration. I hope to hear from you shortly.

Sincerely,

Joe Schwartz

307-710-3535

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D								
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901					
Estimate Number Four (4) - FINAL Construction Period: August 15 thru November 11, 2022			Date: 12/5/2022					
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable
<b>Schedule I</b>								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$49,000.00	\$49,000.00
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00
UNCLASSIFIED EXCAVATION	CY	520	0	569	569	109%	\$56.00	\$31,864.00
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00
SEEDING/LANDSCAPING	SY	1600	0	1620	1620	101%	\$1.90	\$3,078.00
COCONUT FIBER DITCH LINING	SY	350	0	180	180	51%	\$4.15	\$747.00
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	0	1982	1982	99%	\$2.65	\$5,252.30
CRUSHED BASE	CY	425	0	411	411	97%	\$93.60	\$38,469.60
HOT PLANT MIX	TON	460	0	414	414	90%	\$200.00	\$82,800.00
ASPHALT BINDER (PG 64-28)	TON	29	0	23	23	79%	\$0.01	\$0.23
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00
FENCE POST AND RAIL	FT	515	0	515	515	100%	\$20.45	\$10,531.75
FENCE, CHAIN LINK	FT	435	0	435	435	100%	\$107.80	\$46,893.00
GATES SINGLE SWING 48 IN	EA	1	0	1	1	100%	\$7,500.00	\$7,500.00
GATES DOUBLE SWING 20 FT	EA	1	0	1	1	100%	\$5,520.00	\$5,520.00
REMOVE AND RESET TILT GATE	EA	1	0	1	1	100%	\$57,500.00	\$57,500.00
SIDEWALK (CONC)	SY	166	0	168	168	101%	\$129.00	\$21,672.00
CURB AND GUTTER TYPE A	FT	830	0	834	834	100%	\$67.00	\$55,878.00
DOUBLE GUTTER	SY	50	0	50	50	100%	\$150.00	\$7,500.00
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00
SIGN PANELS, ALUMINUM	SF	5	0	5	5	100%	\$250.00	\$1,250.00
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	0%	100%	100%	100%	\$1,150.00	\$1,150.00
RELOCATE SIGNS	LS	1	0%	100%	100%	100%	\$1,250.00	\$1,250.00
PAVEMENT MARKING	SF	200	0	215	215	108%	\$23.00	\$4,945.00
WATER METER VAULT MODIFICATION (C.O. #1)	LS	1	100%	0%	100%	100%	\$5,600.00	\$5,600.00
<b>Schedule III - State/Local (ASA004D) Only</b>								
MOBILIZATION	LS	1	0%	100%	100%	100%	\$8,000.00	\$8,000.00
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00
							Total Payable To Date	\$621,181.08
							Project Completed To Date	100%
							Less 0% Retainage	\$0.00
							Less Previous Payments	\$584,802.03
							<b>Amount Due Contractor This Estimate</b>	<b>\$36,379.05</b>
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:		
								
Lewis & Lewis, Inc.			David R. Shultz Sage Civil Engineering			Creed James Mayor		

<b>OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS</b>		<b>OMB APPROVAL NO. 0348-0002</b>		PAGE 1 OF 1	
		1. TYPE OF REQUEST: FINAL		2. BASIS OF REQUEST: CASH	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED:  Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY:  3-56-0026-030-2021		5. PARTIAL PAYMENT REQUEST NO:  AER1012780 #6	
6. EMPLOYER IDENTIFICATION NUMBER:	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:	8. PERIOD COVERED BY THIS REQUEST			
		FROM: 12/30/2020 TO: 10/27/2022			
9. RECIPIENT ORGANIZATION  Name: TOWN OF SARATOGA  No. and Street: P.O. BOX 486  City, State and Zip: SARATOGA, WY 82331		10. PAYEE(Where check is to be sent if different from item 9)  Name: WYDOT  No. and Street: 5300 Bishop Blvd.  City, State and Zip: Cheyenne, WY 82009			
<b>11. STATUS OF FUNDS</b>					
<b>CLASSIFICATION</b>	<b>PROGRAMS</b>	<b>FUNCTIONS</b>	<b>ACTIVITIES</b>		
	(a)	(b)	(c)	TOTAL	
a. Administrative Expense				\$5,693.47	
b. Preliminary Expense				\$0.00	
c. Land, Structures, Right-of-Way				\$0.00	
d. Architectural Engineering Basic Fees				\$69,117.50	
e. Other Architectural Engineering Fees				\$0.00	
f. Project Inspection Fees				\$149,624.00	
g. Land Development				\$0.00	
h. Relocation Expense				\$0.00	
i. Relocation Payments to Individuals and Businesses				\$0.00	
j. Demolition and Removal				\$0.00	
k. Construction and Project Improvement Cost				\$2,499,816.31	
l. Equipment Costs				\$0.00	
m. Miscellaneous Cost				\$0.00	
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$2,724,251.28	
o. Deductions for program income				0	
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$2,724,251.28	
q. Federal share to date	0	0	0	\$2,724,251.00	
r. Rehabilitation Grants (100% reimbursement)				0	
s. Total Federal share (Sum of lines q and r)	0	0	0	\$2,724,251.00	
t. Federal payments previously requested				\$2,699,836.28	
u. Amount requested for reimbursement	0	0	0	\$24,414.72	
v. Percent of project completed	0	0	0	93.72 %	
12. CERTIFICATION  I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED	
		TYPED OR PRINTED NAME OR TITLE Chuck Davis			
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
		TYPED OR PRINTED NAME OR TITLE			
CERTIFYING TO LINE 11V					

<b>AIP:</b>	<b>3-56-0026-030-2021</b>	Item 25)
<b>Airport:</b>	Shively Fld	
<b>Sponsor:</b>	TOWN OF SARATOGA	
<b>Address:</b>	P.O. BOX 1015, SARATOGA, WY, 82331	
<b>Project:</b>	Expand GA Apron (Phase II-Construction)	
<b>RFR #:</b>	AER1012780 #6	

	Amount Allocated	Grant #	%
Federal	\$2,906,665.00	3-56-0026-030-2021	100.00
State	\$0.00	ASA002B	0.00
Local	\$0.00		0.00
<b>TOTAL FUNDING</b>	<b>\$2,906,665.00</b>		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
<b>Casper Star-Tribune</b>	<b>AER1012780</b>			
		\$0.00	\$2,110.72	\$2,110.72
	Administrative Cost	\$0.00	\$2,110.72	\$2,110.72
<b>Century Companies</b>	<b>AER1012780</b>			
		\$0.00	\$2,499,816.31	\$2,499,816.31
	Construction Cost	\$0.00	\$2,499,816.31	\$2,499,816.31
<b>Sage Civil Engineering</b>	<b>AER1012780</b>			
		\$22,757.50	\$195,984.00	\$218,741.50
	Project Inspection Cost	\$0.00	\$149,624.00	\$149,624.00
	Architectural Cost	\$22,757.50	\$46,360.00	\$69,117.50
<b>Airport IFE Services, Inc.</b>	<b>AER1012780</b>			
		\$1,500.00	\$0.00	\$1,500.00
	Administrative Cost	\$1,500.00	\$0.00	\$1,500.00
<b>Saratoga Sun</b>	<b>AER1012780</b>			
		\$157.50	\$1,925.25	\$2,082.75
	Administrative Cost	\$157.50	\$1,925.25	\$2,082.75
	<b>TOTAL</b>	<b>\$24,415.00</b>	<b>\$2,699,836.28</b>	<b>\$2,724,251.28</b>
	FAA Share	\$24,414.72	\$2,699,836.28	\$2,724,251.00
	STATE Share	\$0.00	\$0.00	\$0.00
	SPONSOR Share	\$0.28	\$0.00	\$0.28

**Airport IFE Services, Inc.**

28616 N. Regal Rd.  
Chattaroy, WA 99003

**INVOICE** Item 25)

INVOICE #040  
DATE: JANUARY 17, 2021

**TO:**

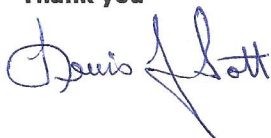
Town of Saratoga  
110 E. Spring Ave.  
Saratoga, WY 82331

DESCRIPTION	AMOUNT
Independent Fee Estimate Preparation for Saratoga Municipal Airport/ Shively Field <u>Apron Expansion Project.</u> AIP 3-56-0026-030-2021, WYDOT ASA002B Lump sum fee for IFE Services  <b>This IFE is for the construction engineering only.</b>	\$1,500.00
EIN # 83-4295207	
TOTAL	\$1,500.00

Make checks payable to: **Airport IFE Services, Inc.**

If you have any questions concern this invoice, contact Lew Lott @ 801 560 6877

Thank you



**Saratoga Sun**

116 East Bridge St  
PO Box 489  
Saratoga, WY 82331

**Statement**

Date

12/29/2021

**Bill To**

Town of Saratoga  
P.O. Box 486  
Saratoga, WY 82331

Amount Due

Amount Enc.

\$1,998.00

Date	Description	Amount	Balance		
11/29/2021	Balance forward		1,188.00		
12/01/2021	INV #30140. Legal #8156 --- Legal, 15 @ \$9.00 = 135.00	135.00 ✓	1,323.00		
12/08/2021	INV #30197. Legal #8154 --- Legal, 63 @ \$9.00 = 567.00	567.00 ✓	1,890.00		
12/15/2021	PMT #50109.	-1,188.00	702.00		
12/15/2021	INV #30356. Legal #8157 --- Legal, 17.5 @ \$9.00 = 157.50	157.50 ✓	859.50		
12/15/2021	INV #30357. Legal #8165 --- Legal, 17 @ \$9.00 = 153.00	153.00 ✓	1,012.50		
12/15/2021	INV #30360. Legal #8163 --- Legal, 51 @ \$9.00 = 459.00	459.00 ✓	1,471.50		
12/15/2021	INV #30362. Legal #8164 --- Legal, 3 @ \$9.00 = 27.00	27.00 ✓	1,498.50		
12/29/2021	INV #30513. Legal #8171 --- Legal, 43.5 @ \$9.00 = 391.50	391.50 ✓	1,890.00		
12/29/2021	INV #30514. Legal #8176 --- Legal, 3 @ \$9.00 = 27.00	27.00 ✓	1,917.00		
12/29/2021	INV #30517. Legal #8177 --- Legal, 9 @ \$9.00 = 81.00	81.00 ✓	1,998.00		
Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
1,998.00	0.00	0.00	0.00	0.00	\$1,998.00
Phone #	Fax #	HAPPY NEW YEAR! Thank you for your business! There will be a slight rate increase effective January 1, 2022.			
307-326-8311	307-326-5108				



# Affidavit of Publication

THE STATE OF WYOMING )  
COUNTY OF CARBON )

I, **Joshua Wood**

**being first duly sworn  
do depose that I am General Manager**

of the **Saratoga Sun** a legal newspaper of general circulation in Carbon County, Wyoming, and printed and published in the English language once a week at Saratoga in said County and State:

That the **Saratoga Sun** has been regularly and consecutively published for more than fifty-two weeks prior to the first publication of the thereof:

That the Legal #8157, a copy of which is here to attached and forms a part of this affidavit, 2 Issue(s) of the following dates, to-wit: December 8 & 15, 2021.

And that the said notice was published in the regular and entire issue of said **Saratoga Sun** for said above dates and in the newspaper proper and not in a supplement thereof.

Signed: \_\_\_\_\_

*Joshua Wood*

Subscribed in My presence and sworn to me at Saratoga, Wyoming on this 29th day of December 2021.

Notary Public



Clipping from **Saratoga Sun** of notice as published

## NOTICE OF SUBSTANTIAL COMPLETION

Pursuant to Wyoming Statute 16-6-116, notice is hereby given that the Town of Saratoga, Wyoming has accepted the work on the Saratoga Municipal Airport – Apron Expansion, Phase 1 Project, as substantially completed according to the plans and specifications and rules set forth in the contract and that Century Companies, Inc. is entitled to final settlement therefore. Upon the 41st day (January 18, 2022) after the first publication of this notice, the Town of Saratoga, Wyoming, under whose direction or supervision the work has been carried on, will pay to Century Companies, Inc. any payment retained under W.S. 16-6-702(b) together with any other payment due under the contract, less any amount withheld for the portion of the work that is incomplete or not completed in accordance with the contract and associated documents. After determination that the contract is fully performed and all portions of the work are acceptable under the contract and associated documents, any amounts withheld for the portion of the work that was determined incomplete or not in accordance with the contract and associated documents and due under the contract shall be paid to Century Companies, Inc. This section does not relieve Century Companies, Inc. and the sureties on its bond from any claims of work or labor done or materials or supplies furnished in the execution of the Contract.

-s- Creed James  
Mayor – Town of Saratoga, Wyoming

**Legal #8157**  
**Published in**  
**The Saratoga Sun**  
**December 8 and 15, 2021**



[illegible]

# Saratoga Jet Center

PO Box 247  
Centennial, WY 82055

Phone #  
307 326-8344

## Invoice

Date 12/31/2022

Invoice # 2022 Maint

### Bill To

Town of Saratoga  
PO Box 486  
110 E. Spring  
Saratoga WY 82331



7370

42,533.484

Item	Description	Qty	Rate	Serviced	Amount
Snow Removal- Loader	Loader	130	100.00		13,000.00
Snow Removal Small SCJ Plow	Ford Truck	21	75.00		1,575.00
Runway Mowing	Small tractor used w/rented brush hog	45	110.00		4,950.00
Runway Mowing	Brush Hog Rental	1	680.00		680.00
Total					\$20,205.00

Please Remit Payment to:

Saratoga Jet Center  
PO Box 247  
Centennial WY 82055

Thanks for your support!