



TOWN COUNCIL REGULAR MEETING OCTOBER 03, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) Approval of the minutes of September 19, 2023

APPROVAL OF THE BILLS

- 4) Deposits - \$223,062.36
- 5) Accounts Payable - 56,492.89
- 6) Payroll - \$37,706.57
- 7) Transmittals - \$33,546.02

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 8) Mountain West Technologies
- 9) 2023 F66 Census
- 10) Ordinance 868 - Town Ordinance Revision per WAM Recommendation

Police Department

Fire Department

- 11) T13 Pump Quote - \$7,828.60
- 12) T13 Impeller Quote - \$4,234.00

Recreation Department

[13\)](#) Memo of Use with PVCC

Department of Public Works

[14\)](#) Invoice #09-13-2023

[15\)](#) Invoice #09-20-2023

16) New Hire Street Department

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is October 9, 2023, at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is October 11, 2023 at 5:30 PM at the PVCC

Planning Commission

Next meeting is October 10, 2023 at 5:30 PM at the Town Hall Council Chambers

Recreation Commission

Next meeting is November 6, 2023 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is October 9, 2023 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is October 16, 2023, at 6:00 PM in Hanna

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, OCTOBER 17, 2023 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING SEPTEMBER 19, 2023, at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty
- 2) Opening Ceremony

APPROVAL OF THE AGENDA

Motion to approve agenda by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.

APPROVAL OF THE MINUTES

Motion to approve minutes from September 5, 2023, by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

APPROVAL OF THE BILLS

- 4) Deposits - \$311,234.36
- 5) Accounts Payable - \$52,963.50
Motion to bills in the amount of \$52,963.50 by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.
- 6) Payroll - \$40,996.24
Motion to pay payroll in the amount of \$40,996.24 by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) Justin Peterson Storm Drain
Mr. Peterson is proposing to exchange a 15' easement on the north of his property for a 10' easement on the south side of the property, for a storm drain. Council would like to maintain

a 15' easement. Mr. Peterson is willing to work with cost sharing and has been in contact with an engineer. Mayor Davis is in favor of cost sharing on this project as the certainty of the working order of the storm drain is in question.

Motion for movement of easement, and additional cost sharing by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

- 9) Rusty Rogers - Pole barn at 12th & Farm
Mr. Rogers will not be attending

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 10) Wyoming Community Gas Community Project Designation - \$5,657.82
Mayor tabled, will get together with council members to decide where funds will be allocated.
- 11) Ordinance 868 - Town Ordinance Revision per WAM Recommendation
Mayor Chuck Davis tabled; each council member has a copy of the ordinance to review.
Motion to table by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion Carried.
- 12) Special Events Permit - Sophia Borg, Strong Tower Design and The Palomino Hat Bar
Sophia Borg, is requesting to use the Town parking lot, and close a portion of E Spring St for a Fall Festival. Chief Morris will be contacting you Fire Chief to see about closing half the street between the two lots. Food Trucks will be welcome as well as local restaurants.
Motion to approve special event for Fall Festival to include food trucks, pending the closure a portion of the street by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.
- 13) WYDOT Bridge - Saratoga Inn
Mayor Chuck Davis received proof that the Town of Saratoga has ownership of the bridge off of Texas Trail. This bridge is the way we provide fire protection, with the weight restriction and high water we are not able to provide that protection. Mayor Davis has agreement with WYDOT to replace the bridge at no cost to the town. Mayor Davis has been in contact with the town attorney, and she reports it is a standard contract with WYDOT and everything looks good. Councilman Jerry Fluty suggested getting in contact with owner of the Saratoga Inn, Dr Jensen to move existing bridge for golf carts. Mr. Fluty will be getting in contact with Dr Jensen.
Motion to sign agreement for WYDOT to construct new bridge by Councilman Mike Cooley, second by Counselman Jerry Fluty. Motion carried.

Police Department

Chief Mike Morris states there were 191 calls of service since last meeting. Went to schools last week presented decals for the students to vote, purple and gold decals have been ordered, still working on installation plan. Working on plan to get rid of unused vehicles. K9 vehicle is specifically used for a K9, looking in to possibly getting rid of that vehicle.

Fire Department

Recreation Department

- 14) Cuts & Stitches Quote - \$369.00
Motion to accept bid of \$369.00 for T-shirts for Flag Football from Cuts and Stitches by Councilman Mike Cooley, Second by Councilman Jerry Fluty. Motion carried.
- 15) Cowboy Couture Quote - \$533.00
- 16) Fall Carnival
Motion to table to collaborate with Sophia Borg by Councilman Mike Cooley, seconded by Councilman Jerry Fluty. Motion carried.
- 17) Job Description
Recreation director Kim Hemenway presented a job description for a part time custodial and recreation assistant. Platte Valley Community Center will pay for 15 hours a week for custodial, recreation dept will be responsible for 14 hours a week for recreation assistant. Motion for an additional employee for custodial and recreation assistant, by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.
- 18) Memo of Use
Motion to let immediate family members of Town Employees to use the gym for free, and update policy in the handbook by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. motion carried.

Department of Public Works

- 19) Lift Station
Motion to move forward with Lift Station by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.
- 20) Flat Bed Truck
Motion to approve bid for a Dodge truck from Bob Ruwart Motors for \$69,423.33 by Councilman Mike Cooley, second by Counselman Jerry Fluty. Motion carried.
- 21) Floodplain Map Review Proposal
Director of Public Works Emery Penner presented a Floodplain Mapping Analysis from S2O Design and Engineering. Mr. Penner states that there are concerns with the accuracy of the floodplain maps. When we get the new maps, it is important to note that there will be construction requirements that change, there will be noted elevations, there could be implications to insurance policies, people who were not required to have policies are now required to. This is a significant update. This is high level look, looking at the ground. Look at their model to see what they saw, to see where we are at before we remodel.
Mr. Penner states it is warranted to look at the maps and make sure for the people that we did as much due diligence that we could to get the most accurate maps. Mayor Davis states we owe it to the town to look at this.
Motion to hire an independent party for floodplain mapping, By Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is October 9, 2023, at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is October 11, 2023, at 6:00 PM at the PVCC

Planning Commission

Next meeting is October 10, 2023, at 5:30 PM at the Town Hall Council Chambers

2019 Wyoming Water Development Coalition (WWDC) study identified sediment in one of our well, the other wells were not checked or videoed. Moving forward we need to get the wells videoed and bailed out if there is sediment in them. Mr. Penner has been in contact with some well drillers, hopefully can get this done before winter.

Planning made a motion to approve the 3rd addition of Octagon Estates, with the requirements the assurances, bond etc. are put in place before the final plat is approved.

Researching Airbnb, have an attorney on board about what is going on statewide. She will be at the next meeting.

Building permits, if you have an orange tag, please post it where it is visible

Recreation Commission

Next meeting is October 2, 2023, at 6:00 PM at the Town Hall Council Chambers

Community Clean Up - 2 weeks set aside in October, trash pickup for fall and spring, would like to propose an additional free dump day in the fall.

Pool Passes contact Kim Hemenway if you purchased a baby pool pass and was not able to use due to the baby pool being closed.

Saratoga Airport Advisory Board

Next meeting is October 9, 2023, at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is October 16, 2023, at 6:00 PM

Marie Christen presented a draft copy of changes of proposed amendments to include an additional nonvoting member on Joint Powers Board, one from the north and one from the south, an amendment to include remote attendance, amend physical address and mailing address to the

address in Saratoga, add new language concerning voluntary withdrawal of a participating agency, change to not ask permission to apply for loans and grants. Will bring passed amendments to the council once they are voted on and approved.

SCWEMS currently has one ambulance out of service, and has acquired 2 new drivers

NEW BUSINESS

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, OCTOBER 3, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
71 CONSTRUCTION									
1025	71 CONSTRUCTION	5067RWHP	1/2" Hot Mix Asphalt-28.38 Tons-Street	09/27/2023	3,405.60	.00		22-446-250	923
Total 71 CONSTRUCTION:					3,405.60	.00			
AR Gonzales LLC									
7669	AR Gonzales LLC	1084	Grounds Keeping Contract For Period 9	10/02/2023	176.00	.00		10-410-262	1023
7669	AR Gonzales LLC	1084	Grounds Keeping Contract For Period 9	10/02/2023	1,584.00	.00		10-444-262	1023
7669	AR Gonzales LLC	1084	Per Contract 9/25/23 to 9/29/23-Co Dis	10/02/2023	.00	.00		10-410-262	1023
7669	AR Gonzales LLC	1084	Per Contract 9/25/23 to 9/29/23-Co Dis	10/02/2023	.00	.00		10-444-262	1023
Total AR Gonzales LLC:					1,760.00	.00			
Black Hills Energy									
3400	Black Hills Energy	08/18/2023-09/	Acct# 7953 7231 14-Meter# SG528271	09/20/2023	16.07	.00		10-411-270	923
3400	Black Hills Energy	08/18/2023-09/	Acct# 7953 7231 14-Meter# SG528271	09/20/2023	16.06	.00		10-421-270	923
3400	Black Hills Energy	08/18/2023-09/	Acct# 4893 8916 95-Meter# BHE47050	09/20/2023	33.21	.00		10-422-270	923
3400	Black Hills Energy	08/18/2023-09/	Acct# 6113 7275 62-Meter# BHE57941	09/20/2023	33.21	.00		10-422-270	923
3400	Black Hills Energy	08/18/2023-09/	Acct# 6106 0330 32-Meter# BHE30707	09/20/2023	34.27	.00		10-431-270	923
3400	Black Hills Energy	08/18/2023-09/	Acct# 6102 9457 17-Meter# BHE66466	09/20/2023	19.51	.00		51-531-270	923
3400	Black Hills Energy	08/18/2023-09/	Acct# 6102 9457 17-Meter# BHE66466	09/20/2023	19.50	.00		52-532-270	923
Total Black Hills Energy:					171.83	.00			
BURNS INSURANCE AGENCY, INC									
6910	BURNS INSURANCE AGENCY, INC	66814352/2023	Jennifer Anderson Bond-10/2/23 to 10/2	10/02/2023	175.00	.00		10-411-515	1023
6910	BURNS INSURANCE AGENCY, INC	66814367/2023	Corina Daley Bond-10/2/23 to 10/2/24	10/02/2023	250.00	.00		10-411-515	1023
6910	BURNS INSURANCE AGENCY, INC	6681443/2023-	Kimberly Hemenway Bond-10/2/23 to 1	10/02/2023	100.00	.00		10-411-515	1023
6910	BURNS INSURANCE AGENCY, INC	66814448/2023	Marie Christen Bond-10/2/23 to 10/2/24	10/02/2023	100.00	.00		10-411-515	1023
Total BURNS INSURANCE AGENCY, INC:					625.00	.00			
CANDY MOUNTAIN									
7106	CANDY MOUNTAIN	319335	5 Gallon Purified Water \$9.50 Each (6),	09/25/2023	43.50	.00		10-411-240	923
7106	CANDY MOUNTAIN	319335	5 Gallon Purified Water \$9.50 Each (6),	09/25/2023	43.50	.00		10-421-240	923

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total CANDY MOUNTAIN:					87.00	.00			
Capital Business Systems Inc. (TX)									
7346	Capital Business Systems Inc. (TX)	34923859	Cannon Copier Agreement-8/15/23 to 9	09/20/2023	92.62	.00		10-411-240	923
7346	Capital Business Systems Inc. (TX)	34923859	Cannon Copier Agreement-8/15/23 to 9	09/20/2023	92.58	.00		10-412-240	923
7346	Capital Business Systems Inc. (TX)	34923859	Cannon Copier Agreement-8/15/23 to 9	09/20/2023	92.58	.00		10-413-240	923
7346	Capital Business Systems Inc. (TX)	34923859	Cannon Copier Agreement-8/15/23 to 9	09/20/2023	409.47	.00		10-421-240	923
7346	Capital Business Systems Inc. (TX)	34923859	Cannon Copier Agreement-8/15/23 to 9	09/20/2023	92.58	.00		10-431-240	923
7346	Capital Business Systems Inc. (TX)	34923859	Cannon Copier Agreement-8/15/23 to 9	09/20/2023	46.29	.00		51-531-240	923
7346	Capital Business Systems Inc. (TX)	34923859	Cannon Copier Agreement-8/15/23 to 9	09/20/2023	46.29	.00		52-532-240	923
Total Capital Business Systems Inc. (TX):					872.41	.00			
Capital Business Systems Inc. (WY)									
7400	Capital Business Systems Inc. (WY)	1320685	Contract 16436-01-Copier Overage Ch	09/18/2023	.13	.00		10-411-240	1023
7400	Capital Business Systems Inc. (WY)	1320685	Contract 16436-01-Copier Overage Ch	09/18/2023	.13	.00		10-412-240	1023
7400	Capital Business Systems Inc. (WY)	1320685	Contract 16436-01-Copier Overage Ch	09/18/2023	.13	.00		10-413-240	1023
7400	Capital Business Systems Inc. (WY)	1320685	Contract 16436-01-Copier Overage Ch	09/18/2023	.12	.00		10-431-240	1023
7400	Capital Business Systems Inc. (WY)	1320685	Contract 16436-01-Copier Overage Ch	09/18/2023	.07	.00		51-531-240	1023
7400	Capital Business Systems Inc. (WY)	1320685	Contract 16436-01-Copier Overage Ch	09/18/2023	.07	.00		52-532-240	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.97	.00		10-411-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-412-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-413-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-421-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-431-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-422-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-441-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-442-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-443-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		10-445-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	55.93	.00		42-533-270	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	27.97	.00		51-531-280	1023
7400	Capital Business Systems Inc. (WY)	1323063	UCS VOIP Phone Service Contract# 15	09/27/2023	27.97	.00		52-532-280	1023
Total Capital Business Systems Inc. (WY):					671.86	.00			
CARBON COUNTY HIGHER EDUCATION									
1680	CARBON COUNTY HIGHER EDUCATI	029426	Customer# SAR004-K Hemenway AHA	09/18/2023	65.00	.00		10-445-235	923

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total CARBON COUNTY HIGHER EDUCATION:					65.00	.00			
CARBON COUNTY TREASURER									
1700	CARBON COUNTY TREASURER	R0016861-202	Property Taxes-Valley Pharmacy-2023	09/21/2023	1,459.21	.00		10-411-540	1023
Total CARBON COUNTY TREASURER:					1,459.21	.00			
CenturyLINK									
7221	CenturyLINK	307-432-1330	PD 911 Phone Line-307.432.1330-9/16/	09/16/2023	156.42	.00		10-421-225	923
Total CenturyLINK:					156.42	.00			
Cuts & Stitches									
7259	Cuts & Stitches	543	2023 Youth Flag Football Shirts (41)-Re	09/29/2023	369.00	.00		10-445-493	1023
Total Cuts & Stitches:					369.00	.00			
DANA KEPNER Co.									
2180	DANA KEPNER Co.	2235953-00	NL 3/4" BA13-332W Ford Angle Ball Val	09/28/2023	236.00	.00		51-531-492	923
2180	DANA KEPNER Co.	2235953-00	NL 1" BA13-444W Ford Angle Ball Valv	09/28/2023	355.60	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	PTFCBHH-288-18-72 NL Ford Tandem	09/28/2023	1,165.50	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	Ford 18" CCID-18-4 Close D Cell Insula	09/28/2023	74.50	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	18" Ford Cast Iron Flat Locking Electro	09/28/2023	.00	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	202B-750 x 3/4" CC Ford Brass Saddle	09/28/2023	159.30	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	NL 3/4" FB1000-3-Q Ford Corp Stop (1)	09/28/2023	79.75	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	NL 3/4" B44-333M-Q Ford Ball Valve (1	09/28/2023	115.88	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	NL 3/4" C14-33-Q Ford Quick Joint Cou	09/28/2023	312.00	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	#51 Ford Insert Stiffener For 3/4" (12)-	09/28/2023	35.40	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	4" DFW-4T/C Saddle Tee w/SS Clamps	09/28/2023	53.45	.00		52-532-492	923
2180	DANA KEPNER Co.	2237018-00	EM1-60-46 6' Ford Curb Box Less Rod	09/28/2023	83.53	.00		51-531-492	923
2180	DANA KEPNER Co.	2237018-00	54" Stationary Rod SS For 6' McDonald	09/28/2023	44.43	.00		51-531-492	923
2180	DANA KEPNER Co.	2237025-00	PTFCBHH-288-18-72 NL Ford Tandem	09/28/2023	2,331.00	.00		51-531-492	923
2180	DANA KEPNER Co.	2237025-00	Ford 18" CCID-8-4 Close D Cell Insulati	09/28/2023	149.00	.00		51-531-492	923
2180	DANA KEPNER Co.	2237025-00	18" Ford Cast Iron Flat Locking Electro	09/28/2023	.00	.00		51-531-492	923
Total DANA KEPNER Co.:					5,195.34	.00			
ENERGY LABORATORIES, INC. (MA)									
2570	ENERGY LABORATORIES, INC. (MA)	579302	Acct# S1316-Drinking Water Lead Cop	09/11/2023	453.00	.00		51-531-498	923

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
2570	ENERGY LABORATORIES, INC. (MA)	583170	Acct# S1316-Drinking Water Lead Cop	09/26/2023	53.00	.00		51-531-498	923
Total ENERGY LABORATORIES, INC. (MA):					506.00	.00			
ENGINEERING ASSOCIATES									
4170	ENGINEERING ASSOCIATES	4309030	Project# 23418.00-Professional Service	09/23/2023	350.00	.00		42-533-310	923
4170	ENGINEERING ASSOCIATES	4309030	Project# 23418.00-Professional Service	09/23/2023	525.00	.00		42-533-310	923
4170	ENGINEERING ASSOCIATES	4309030	Project# 23418.00-Professional Service	09/23/2023	175.00	.00		42-533-310	923
4170	ENGINEERING ASSOCIATES	4309030	Project# 23418.00-Professional Service	09/23/2023	175.00	.00		42-533-310	923
4170	ENGINEERING ASSOCIATES	4309030	Project# 23418.00-Professional Service	09/23/2023	30.75	.00		42-533-310	923
4170	ENGINEERING ASSOCIATES	4309030	Project# 23418.00-Professional Service	09/23/2023	75.35	.00		42-533-310	923
Total ENGINEERING ASSOCIATES:					1,331.10	.00			
Megan James									
7413	Megan James	09302023	September 2023 Fitness Class Instructi	09/30/2023	203.00	.00		10-445-483	1023
Total Megan James:					203.00	.00			
MPM CORP									
3945	MPM CORP	9149142	Trash Removal For September 2023-S	09/30/2023	240.00	.00		10-443-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-Ve	09/30/2023	80.00	.00		10-444-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-H	09/30/2023	80.00	.00		10-442-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-T	09/30/2023	17.50	.00		10-411-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-P	09/30/2023	17.50	.00		10-421-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-K	09/30/2023	45.00	.00		10-444-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-St	09/30/2023	30.00	.00		10-431-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-W	09/30/2023	30.00	.00		51-531-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-S	09/30/2023	30.00	.00		52-532-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-S	09/30/2023	35.00	.00		52-532-262	1023
3945	MPM CORP	9149142	Trash Removal For September 2023-D	09/30/2023	45.00	.00		10-444-262	1023
Total MPM CORP:					650.00	.00			
PERUE PRINTING									
4255	PERUE PRINTING	09292023	Inv# JB42579-Bus Cards For J Moore-9	09/29/2023	45.08	.00		10-421-240	923
4255	PERUE PRINTING	09292023	Inv# JB42621-Bus Cards For E Penner-	09/29/2023	49.00	.00		10-412-240	923
4255	PERUE PRINTING	09292023	Inv# JB42622-Bus Cards For A Myers-9	09/29/2023	49.00	.00		10-412-240	923

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total PERUE PRINTING:					143.08	.00			
Pine Cove Consulting LLC									
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	83.46	.00		10-411-320	923
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	15.45	.00		10-412-320	923
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	15.45	.00		10-413-320	923
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	101.99	.00		10-421-320	923
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	15.45	.00		10-442-320	923
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	15.45	.00		10-445-320	923
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	30.91	.00		51-531-320	923
7285	Pine Cove Consulting LLC	19156C	Agreement Office 365-Pax8 Business S	09/29/2023	30.91	.00		52-532-320	923
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	315.95	.00		10-411-320	1023
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	58.51	.00		10-412-320	1023
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	58.51	.00		10-431-320	1023
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	386.17	.00		10-421-320	1023
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	58.51	.00		10-442-320	1023
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	58.51	.00		10-445-320	1023
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	117.02	.00		51-531-320	1023
7285	Pine Cove Consulting LLC	19200C	IT Managed Services Agreement-Octob	10/02/2023	117.02	.00		52-532-320	1023
Total Pine Cove Consulting LLC:					1,479.27	.00			
Pitney Bowes Global Financial Serv LLC									
7432	Pitney Bowes Global Financial Serv LL	3318052007	Acct# 0011887462-Postage-7/17/23 to	09/18/2023	64.71	.00		10-411-240	923
7432	Pitney Bowes Global Financial Serv LL	3318052007	Acct# 0011887462-Postage-7/17/23 to	09/18/2023	64.71	.00		10-412-240	923
7432	Pitney Bowes Global Financial Serv LL	3318052007	Acct# 0011887462-Postage-7/17/23 to	09/18/2023	60.39	.00		10-413-240	923
7432	Pitney Bowes Global Financial Serv LL	3318052007	Acct# 0011887462-Postage-7/17/23 to	09/18/2023	60.39	.00		10-421-240	923
7432	Pitney Bowes Global Financial Serv LL	3318052007	Acct# 0011887462-Postage-7/17/23 to	09/18/2023	60.39	.00		10-431-240	923
7432	Pitney Bowes Global Financial Serv LL	3318052007	Acct# 0011887462-Postage-7/17/23 to	09/18/2023	60.39	.00		51-531-240	923
7432	Pitney Bowes Global Financial Serv LL	3318052007	Acct# 0011887462-Postage-7/17/23 to	09/18/2023	60.39	.00		52-532-240	923
Total Pitney Bowes Global Financial Serv LLC:					431.37	.00			
Plattoga Holdings Inc									
7523	Plattoga Holdings Inc	SI-1341	Crusher Run Base-9/18/23-Streets	09/18/2023	618.57	.00		10-431-260	1023
7523	Plattoga Holdings Inc	SI-1341	Trucking / Side Dump Train-9/18/23-Str	09/18/2023	170.00	.00		10-431-260	1023
7523	Plattoga Holdings Inc	SI-1341	Fuel Surcharge Onroad-9/18/23-Streets	09/18/2023	22.10	.00		10-431-260	1023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Plattoga Holdings Inc:					810.67	.00			
R. P. Lumber Inc									
7522	R. P. Lumber Inc	09302023	Inv# 1482329-M18 Fuel Blower-8/30/23	09/28/2023	199.99	.00		10-431-242	923
7522	R. P. Lumber Inc	09302023	Inv# 1545910-4x8x2 Sq Edge Polystyry	09/28/2023	52.99	.00		51-531-492	923
7522	R. P. Lumber Inc	09302023	Inv# 1546733-4x8x2 Sq Edge Polystren	09/28/2023	105.98	.00		52-532-492	923
7522	R. P. Lumber Inc	09302023	Inv# 1594813-2x4-12 #2BTR/SPF/HEM	09/28/2023	7.56	.00		51-531-240	923
Total R. P. Lumber Inc:					366.52	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	30471122	Customer# 30114-Bottle Rental-CL-2.5-	09/20/2023	163.16	.00		51-531-241	923
7427	Rocky Mountain Air Solutions	30471122	Customer# 30114-Bottle Rental-CL-2.5-	09/20/2023	163.15	.00		52-532-242	923
Total Rocky Mountain Air Solutions:					326.31	.00			
Saratoga Carbon County JPB									
4960	Saratoga Carbon County JPB	09-13-2023	Inv# 2023-09-Lisa Burton September 2	09/13/2023	87.50	.00		51-531-821	923
4960	Saratoga Carbon County JPB	09-13-2023	Inv# 2023-09-Lisa Burton September 2	09/13/2023	87.50	.00		52-532-821	923
4960	Saratoga Carbon County JPB	09-13-2023	Saratoga Sun-Inv# 36951-Advertise Bu	09/13/2023	18.50	.00		51-531-220	923
4960	Saratoga Carbon County JPB	09-13-2023	Saratoga Sun-Inv# 36951-Advertise Bu	09/13/2023	18.50	.00		52-532-220	923
4960	Saratoga Carbon County JPB	09-13-2023	EA Engineering Project# 23407-Inv# 43	09/13/2023	2,590.54	.00		50-533-720	923
4960	Saratoga Carbon County JPB	09-13-2023	EA Engineering Project# 23420-Inv# 43	09/13/2023	27,989.51	.00		50-533-720	923
4960	Saratoga Carbon County JPB	09-20-2023	Iseler Demolition, Inc-Invoice# 23046-I	09/20/2023	2,440.00	.00		50-450-320	923
Total Saratoga Carbon County JPB:					33,232.05	.00			
UNION TELEPHONE CO									
5630	UNION TELEPHONE CO	09302023	Union Acct# 70122064-PD E911-Septe	09/17/2023	595.31	.00		25-421-320	923
5630	UNION TELEPHONE CO	09302023	Union Acct# 70001447-TH Dept Cell Ph	09/17/2023	70.64	.00		10-411-280	923
5630	UNION TELEPHONE CO	09302023	Union Acct# 70001447-P&Z Dept Cell P	09/17/2023	54.02	.00		10-412-280	923
5630	UNION TELEPHONE CO	09302023	Union Acct# 70001447-Streets Dept Ce	09/17/2023	112.20	.00		10-431-280	923
5630	UNION TELEPHONE CO	09302023	Union Acct# 70001447-Rec Dept Cell P	09/17/2023	70.64	.00		10-445-280	923
5630	UNION TELEPHONE CO	09302023	Union Acct# 70001447-Water Dept Cell	09/17/2023	54.02	.00		51-531-280	923
5630	UNION TELEPHONE CO	09302023	Union Acct# 70001447-Sewer Dept Cell	09/17/2023	54.02	.00		52-532-280	923
Total UNION TELEPHONE CO:					1,010.85	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Upper Platte River Solid Waste DispDist									
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-Sarat	09/25/2023	142.00	.00		10-443-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-Kathy	09/25/2023	38.00	.00		10-444-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-Veter	09/25/2023	245.00	.00		10-444-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-Hot P	09/25/2023	408.00	.00		10-444-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-TH	09/25/2023	19.00	.00		10-411-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-PD	09/25/2023	19.00	.00		10-421-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-Town	09/25/2023	245.00	.00		10-431-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-Treat	09/25/2023	19.00	.00		51-531-262	923
7528	Upper Platte River Solid Waste DispDis	43422	Waste Disposal-September 2023-Treat	09/25/2023	19.00	.00		52-532-262	923
Total Upper Platte River Solid Waste DispDist:					1,154.00	.00			
WYDOT									
6025	WYDOT	09252023	New Plates For 2020 Dodge Durango-V	09/25/2023	10.00	10.00	09/25/2023	10-421-740	923
Total WYDOT:					10.00	10.00			
Grand Totals:					56,492.89	10.00			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------	------------	-----------

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Report Criteria:

Includes the following check types:
 Manual, Payroll, Supplemental, Void
 Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
09/24/2023	PC	09/28/2023	52242	251		01-112000	989.33-
09/24/2023	PC	09/28/2023	52243	267		01-112000	55.41-
09/24/2023	PC	09/28/2023	52244	246		01-112000	369.40-
09/24/2023	PC	09/28/2023	52245	19		01-112000	1,778.23-
09/24/2023	PC	09/28/2023	52246	135		01-112000	690.47-
09/24/2023	PC	09/28/2023	52247	134		01-112000	1,551.70-
09/24/2023	PC	09/28/2023	52248	39		01-112000	1,223.91-
09/24/2023	PC	09/28/2023	9272023	40		01-112000	1,796.27-
09/24/2023	PC	09/28/2023	9272023	46		01-112000	1,339.47-
09/24/2023	PC	09/28/2023	9272023	48		01-112000	2,255.50-
09/24/2023	PC	09/28/2023	9272023	49		01-112000	2,013.46-
09/24/2023	PC	09/28/2023	9272023	58		01-112000	13.09-
09/24/2023	PC	09/28/2023	9272023	78		01-112000	1,321.50-
09/24/2023	PC	09/28/2023	9272023	86		01-112000	671.51-
09/24/2023	PC	09/28/2023	9272023	111		01-112000	1,621.86-
09/24/2023	PC	09/28/2023	9272023	88		01-112000	1,264.48-
09/24/2023	PC	09/28/2023	9272024	112		01-112000	1,901.38-
09/24/2023	PC	09/28/2023	9272024	74		01-112000	1,227.95-
09/24/2023	PC	09/28/2023	9272024	201		01-112000	349.60-
09/24/2023	PC	09/28/2023	9272024	202		01-112000	630.58-
09/24/2023	PC	09/28/2023	9272024	216		01-112000	287.70-
09/24/2023	PC	09/28/2023	9272024	217		01-112000	287.70-
09/24/2023	PC	09/28/2023	9272024	225		01-112000	286.78-
09/24/2023	PC	09/28/2023	9272024	226		01-112000	1,210.34-
09/24/2023	PC	09/28/2023	9272024	227		01-112000	65.77-
09/24/2023	PC	09/28/2023	9272024	235		01-112000	1,973.66-
09/24/2023	PC	09/28/2023	9272025	238		01-112000	156.54-
09/24/2023	PC	09/28/2023	9272025	245		01-112000	1,882.94-
09/24/2023	PC	09/28/2023	9272025	247		01-112000	1,612.58-
09/24/2023	PC	09/28/2023	9272025	253		01-112000	55.41-
09/24/2023	PC	09/28/2023	9272025	263		01-112000	1,044.83-
09/24/2023	PC	09/28/2023	9272025	264		01-112000	3,069.35-
09/24/2023	PC	09/28/2023	9272025	265		01-112000	1,390.65-
09/24/2023	PC	09/28/2023	9272025	266		01-112000	1,317.22-
Grand Totals:							<u>37,706.57-</u>
							<u>34</u>

Report Criteria:

Paid transmittals included
 Begin Date: ALL
 End Date: ALL
 Transmittal Transaction.Check number = 92920231,92920232,92720231,91520232,92220231

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
91520232									
11	AFLAC BENEFIT SERVIC	91520232	07/02/2023	71-01	AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 7/2/20	10-212500	48.47	Yes	09/15/2023
11	AFLAC BENEFIT SERVIC	91520232	07/02/2023	71-06	AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 7/2/202	10-212500	266.34	Yes	09/15/2023
11	AFLAC BENEFIT SERVIC	91520232	07/16/2023	71-01	AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 7/16/2	10-212500	48.47	Yes	09/15/2023
11	AFLAC BENEFIT SERVIC	91520232	07/16/2023	71-06	AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 7/16/20	10-212500	266.34	Yes	09/15/2023
Total 91520232:							629.62		
92220231									
2	WYOMING RETIREMENT	92220231	07/30/2023	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 7/30/	10-212300	641.88	No	09/22/2023
2	WYOMING RETIREMENT	92220231	07/30/2023	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 7/30/	10-212300	3,038.22	No	09/22/2023
2	WYOMING RETIREMENT	92220231	07/30/2023	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 7/30/20	10-212300	733.24	No	09/22/2023
2	WYOMING RETIREMENT	92220231	07/30/2023	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 7/30/20	10-212300	3,045.24	No	09/22/2023
2	WYOMING RETIREMENT	92220231	08/13/2023	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 8/13/	10-212300	617.20	No	09/22/2023
2	WYOMING RETIREMENT	92220231	08/13/2023	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 8/13/	10-212300	2,921.46	No	09/22/2023
2	WYOMING RETIREMENT	92220231	08/13/2023	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 8/13/20	10-212300	924.18	No	09/22/2023
2	WYOMING RETIREMENT	92220231	08/13/2023	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 8/13/20	10-212300	3,907.44	No	09/22/2023
2	WYOMING RETIREMENT	92220231	09/24/2023	51-02	WYOMING RETIREMENT PAYMENT	10-212300	3,037.36	No	09/22/2023
Total 92220231:							18,866.22		
92920231									
6	WYO. DEPT OF EMPLOY	92920231	04/23/2023	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 4/23/2023	10-212400	8.75	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	04/23/2023	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 4/23/2023	10-212600	1,983.87	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	05/07/2023	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 5/7/2023	10-212400	8.06	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	05/07/2023	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 5/7/2023	10-212600	1,904.86	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	05/21/2023	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 5/21/2023	10-212400	20.98	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	05/21/2023	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 5/21/2023	10-212600	1,747.27	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	06/04/2023	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 6/4/2023	10-212400	19.92	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	06/04/2023	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 6/4/2023	10-212600	1,830.85	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	06/18/2023	98-00	Qtrly SUTA/WC State Unemployment Tax Pay Period: 6/18/2023	10-212400	20.08	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	06/18/2023	99-00	Qtrly SUTA/WC Worker's Compensation Pay Period: 6/18/2023	10-212600	2,273.42	No	09/29/2023
6	WYO. DEPT OF EMPLOY	92920231	09/24/2023	99-00	Qtrly SUTA/WC	10-212600	3,548.77	No	09/29/2023

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
Total 92920231:							13,366.83		
92920232									
9	WYO DEPT OF EMPLOY	92920232	04/23/2023	98-00	Qrtly CC SUTA/WC State Unemployment Tax Pay Period: 4/23/2023	10-212400	.02	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	04/23/2023	99-00	Qrtly CC SUTA/WC Worker's Compensation Pay Period: 4/23/2023	10-212600	123.65	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	05/07/2023	98-00	Qrtly CC SUTA/WC State Unemployment Tax Pay Period: 5/7/2023	10-212400	.02	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	05/07/2023	99-00	Qrtly CC SUTA/WC Worker's Compensation Pay Period: 5/7/2023	10-212600	123.65	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	05/21/2023	98-00	Qrtly CC SUTA/WC State Unemployment Tax Pay Period: 5/21/2023	10-212400	.02	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	05/21/2023	99-00	Qrtly CC SUTA/WC Worker's Compensation Pay Period: 5/21/2023	10-212600	123.65	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	06/04/2023	98-00	Qrtly CC SUTA/WC State Unemployment Tax Pay Period: 6/4/2023	10-212400	.02	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	06/04/2023	99-00	Qrtly CC SUTA/WC Worker's Compensation Pay Period: 6/4/2023	10-212600	128.29	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	06/18/2023	98-00	Qrtly CC SUTA/WC State Unemployment Tax Pay Period: 6/18/2023	10-212400	.02	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	06/18/2023	99-00	Qrtly CC SUTA/WC Worker's Compensation Pay Period: 6/18/2023	10-212600	145.61	No	09/29/2023
9	WYO DEPT OF EMPLOY	92920232	09/24/2023	99-00	Qrtly CC SUTA/WC	10-212600	38.40	No	09/29/2023
Total 92920232:							683.35		
Grand Totals:							33,546.02		

Report Criteria:
 Paid transmittals included
 Begin Date: ALL
 End Date: ALL
 Transmittal Transaction.Check number = 92920231,92920232,92720231,91520232,92220231

Census:
ENTITY: Town of Saratoga
COUNTY: CARBON
CURRENT PRIMARY MAILING ADDRESS:
 P.O. Box 486
 Saratoga
 WY
 82331
REPORT YEAR: 2023

PART I: TAXES - ALL FUNDS

F-66 (WY-2) Annual City and Town Financial Report	
	Omit Cents
A. Property Tax - Assessed at Local Level	
1. Current and Delinquent Tax	177,424
2. County Auto Tax (your government's share)	79,747
3. Other	
B. LICENSES, PERMITS AND OTHER TAXES	
1. Franchise Fees - Utilities	20,551
2. Building permits	45,184
3. Lodging Tax - Local option	4,727
4. Animal licenses	1,049
5. Business licenses and permits	14,625
6. Other	361
TOTAL - TAXES - ALL FUNDS	343,663

PART II: CHARGES AND MISCELLANEOUS REVENUE - ALL FUNDS

	Omit Cents
1. Water utility charges	754,298
2. Wastewater (Sewer) charges	505,898
3. Garbage charges (collection & recycling)	
4. Solid waste charges (landfill)	
5. Electric Utility Charges	
6. Housing and urban renewal charges	
7. Parks and recreation charges	55,705
8. Airport Charges	138,536
9. Municipal Court	30,406
10. Highway charges	
11. Cemetery charges	
12. Other charges - specify	
a. Weed & Pest	46,060
b. Police Dispatch	15,000
13. Special assessments	
14. Receipts from sale of property	
15. Interest Earnings	192,951
16. Miscellaneous other revenue	
a. Impact Funding	85,570
b. PVCC Salary Reimbursement	178,879
c. Property Rent	20,066
d. Donations, Fees, Reimbursements	114,896
e. Administration Fees	12,000
f. E911 Assessment	19,483
g. Reserves Transfer-Transfer From Other Funds	211,974
Total miscellaneous other revenue	642,868
TOTAL - CHARGES AND MISCELLANEOUS REVENUE - ALL FUNDS	2,382,722

PART III: INTERGOVERNMENTAL REVENUE

A. REVENUE FROM THE FEDERAL GOVERNMENT (direct or pass through)	
	Omit Cents
1. PILT Grants - Federal Direct	
2. Federal housing and urban renewal grants	
3. Water grants	24,511
4. Wastewater (sewer) grants	
5. Garbage grants	
6. Landfill grants	
7. Electric grants	
8. Other Federal Grants	
a. ARPA	140,395
b.	

c.	
d.	
e.	
f.	
g.	
Total: Other Federal Grants	140,395
9. TOTAL FEDERAL REVENUE	164,906
B. REVENUE FROM THE STATE OF WYOMING	
1. Veteran's Exemption	
2. Municipal share of State sales tax	910,994
3. Municipal share of State cigarette tax	8,910
4. Municipal share of State mineral royalties	74,500
5. Severance tax	62,155
6. Street and highways State gas tax	50,819
7. Special fuels tax	17,476
8. State health and mental health grants	
9. State aid for housing to urban renewal	
10. State water grants	
11. Wastewater treatment (sewer) grants	
12. Garbage grants	
13. Landfill grants	
14. State electric grants	
15. Other State Aid	
a. Airport grants	1,061,686
b. Aircraft fuel sales tax	12,074
c. Parks and recreation grants	
d. Law enforcement assistance grants	
e. JTPA and SYEP	
f. Economic development	
g. Highway and safety grants	
h. State PILT	
i. State lands and investments	
j. Legislative supplemental appropriation	143,638
k. Other State Grants	16,635
l. Lottery and Pari-Mutuel Funds	27,414
C. REVENUE FROM OTHER LOCAL GOVERNMENTS	
1. Specific purpose option tax "6th penny"	906,770
2. Local general option tax "5th penny"	758,556
3. Health and hospitals	
4. Highways	
5. Water grants	
6. Wastewater (sewer) grants	
7. Garbage grants	
8. Landfill grants	
9. Electric grants	
10. Weed and pest	7,500
11. All other purposes	
TOTAL INTERGOVERNMENTAL REVENUE - ALL FUNDS	4,224,033

PART IV: EXPENDITURES - ALL FUNDS

Purpose of expenditure	Chart of accounts reference (a)	Omit Cents				
		FTE full-time positions (see note) (b)	FTE part-time positions (see note) (c)	Salaries, Benefits, and other current expenses (d)	Construction (e)	Purchase of equipment, land and buildings (f)
1. Financial administration	5007-5017	1		187,981		
2. Judicial and legal	5001 & 5018		1	31,831		
3. General public buildings	5021-2024	2	1	236,128		
4. Central administration	5002-5006 & 5019	4	1	381,659		3,380
5. Libraries	5570-5579					
6. Public welfare	2310-5327			14,544	24,223	
7. Payments to hospitals	5360			2,500		
8. Health other than hospitals	5301-5307, 5330, 5340, & 6350-6355					
9. Highways, streets and alleys	5201-5211	4	1	563,292	4,997	
10. Municipal airports	5230-5235			39,033	1,092,426	
11. Parking facilities	5240					

12. Police	5101-5119	8	1	998,166		94,254
13. Fire department	5120-5129			39,413	2,799	6,724
14. Correction including jail	5130-5136					
15. Protective inspection	5140-5145					
16. Parks/Recreation/Museums	5401-5463	1	12	263,170	30,675	11,561
17. Housing and community development	5501-5503					
18. Water Utility Expenditures	5701			372,285	2,103,405	41,913
19. Wastewater (sewer expenditures)	5710	3		311,348		17,653
20. Garbage Collection and recycling	5720					
21. Landfill expenses	5730			80,937		
22. Electric utility expenses	5740					
23. Interest - water utility debt	6410					
24. Interest - electric utility debt	6410					
25. Interest - all other debt	6410					
26. Animal control / Other protection	5150-5152 & 5160			145		
27. Weed and pest control	5220-5224		4	33,204		
28. Cemetery	5250-5253					
29. Economic development	5510-5513 & 5520					
30. Other expenditures						
a. Planning & Zoning & Building Dept				28,951		
b.						
c.						
d.						
e.						
f.						
g.						
Total - Other Expenditures				28,951		
GRAND TOTAL EXPENDITURES (Lines 1 through 30)				3,584,587	3,258,725	175,495
TOTAL EXPENDITURES - ALL FUNDS (Sum of columns (d), (e), and (f))						7,018,807

PART V: DEBT OUTSTANDING, ISSUED, AND RETIRED

	Omit Cents					Total
	Sewer utility (a)	Water utility (b)	Electric utility (c)	Industrial revenue (d)	All other purposes (e)	
A. LONG-TERM DEBT						
1. Outstanding beginning of this fiscal year		77,625				77,625
2. Long-term loans received or bonds issued during this fiscal year (add)						
3. Long-term loans repaid or bonds retired during this fiscal (subtract)		8,625				8,625
4. Outstanding at the end of this fiscal year		69,000				69,000
5. Revenue debt outstanding						
6. General obligation debt outstanding						
B. SHORT-TERM DEBT						
1. Outstanding at the beginning of this fiscal year						
2. Outstanding at the end of this fiscal year						

PART VI: CASH AND INVESTMENT ASSETS AT THE END OF THE FISCAL YEAR

	Omit Cents			
	Cash/Checking	GD	Other	Total
DEFINITIONS:				
Non-Spendable Fund Balance – Cannot be spent because it is not in spendable form or is legally/ contractually required to remain intact.				
Restricted Fund Balance – Constraints externally imposed or constrained by enabling legislation which has legal enforceability.				
Committed Fund Balance – Amounts only allowed for a specific purpose pursuant to constraints of formal action by highest level of entity authority. Such purpose cannot be changed except by the same type of action (i.e. legislation, resolution, and ordinance).				
Assigned Fund Balance – Amounts constrained by government's intent to be used for specific purpose, but not restricted or committed.				
Sinking & Debt Service Funds – reserves for redemption of long term debt				
a. Non-spendable				
b. Restricted				
c. Committed				
d. Assigned				
Reserves – set aside for future use				
a. Non-spendable				
b. Restricted	4,316,609			4,316,609
c. Committed	2,200,195			2,200,195
d. Assigned	1,012,887			1,012,887
Bond Funds – unexpended proceeds from sale of bond issues held pending disbursement				
a. Non-spendable				
b. Restricted				

c. Committed			
d. Assigned			
All Other Funds (except for employee retirement funds) Do not list reserves in this section. List these reserves in the appropriate categories above (i.e. Sinking and Debt Service Funds, Reserves, or Bond Funds)			
General Fund			
Special Revenue Fund			
Fiduciary (trust and agency) Fund			
Special Assessment Fund			
Enterprise Fund			
Capital Projects Fund			
Retirement			
TOTAL CASH AND INVESTMENTS		7,529,691	7,529,691

PART VII: RECONCILIATION

1. Grand total cash and investments on hand at the beginning of the fiscal year.	7,693,418
2. Total revenues (Page 2)(add)	6,950,423
3. Proceed from the sale of bonds or long-term loans received (Part 3, line 2 [d])	
4. Grand total expenditures (Page 3, part 2)	7,018,807
5. Bonded indebtedness or long-term loans retired or paid during the fiscal year (Part 3, line 3 [d])	8,625
SUBTOTAL(L1+L2+L3-L4-L5)	7,616,409
6. Grand total cash and investments on hand at the end of the fiscal year (should agree with Part 6)	7,529,691
7. Differences (line 6 less Subtotal lines 1 - 5)	-86,718

a. Landfill exp. not realized but recorded-This has been on the books for sometime-will be fixed with the upcoming audit	80,937
b. Landfill rev. not realized but recorded-This has been on the books for sometime-will be fixed with the upcoming audit	-153,846
c. Unknown-Carry over from last years F-66 Unknown-Will fix with coming audit	-13,810
d.	
e.	
f.	
g.	

VIII: MILL LEVIES & AND OTHER TAXING AUTHORITY

1. Indicate how much of the municipal 8 mill levy your city or town currently assesses.	8
2. What is the separately assessed by the fire district mill levy?	
3. What is your total mill levy for debt service and other purposes, including the 8 mill operating levy in question 1?	
4. What is the local option tax available for assessment?	
5. What is the local option tax assessed at June 30?	

IX: OTHER INFORMATION

1. Enterprise Fund Subsidies - List the amount of the subsidy paid by the city or town into any of the enterprise funds it has. The subsidy is the amount paid to balance the fund because expenses exceeded revenues. The subsidy therefore pays the shortfall. Enter a 0 with a line through it on any line for which no subsidy is needed.

a. Water System	
b. Wastewater (sewer) system	
c. Sanitation	
d. Landfill	
e. Electric System	
Other (describe)	
f.	
g.	
h.	
i.	
j.	
k.	
l.	

ADDITIONAL MANAGEMENT INFORMATION

As requested by WAM beginning with 2008 reporting. Required for First Class Cities and Towns over 4000 population.

CAPITAL ASSET STATISTICS	
Miles of Paved Streets	35
Miles of Unpaved Streets and Alleys	4
Number of Vehicles (cars, trucks, and larger equipment)	24
Miles of Water Lines (transmission and distribution)	40
Daily Capacity of Water Treatment Facility (1000's of gallons)	970000
Miles of Sewer Lines	30
Daily Capacity of Sewage Treatment Facility (1000's of gallons)	2000000
OPERATING INDICATORS	
Calls for Service - Police	2928
Calls for Service - Fire/Other Emergency	
Miles of Streets Reconstructed or Resurfaced - structured	0

Number of Building Permits	65
Number of New Water Connections	14
Average Daily Water Demand (1000's of gallons)	
Peak Water Demand (1000's of gallons)	
Average Daily Sewer Treatment (1000's of gallons)	
Tons of Solid Waste Collected	
Tons of Solid Waste Disposed of at landfill	

DATA SUPPLIED BY

Name of Official: Corina Daley
Title: Treasurer
Phone: 307-326-8335
Fax:
Email: treasurer@saratogawyo.org

ORDINANCE 868

A REVISION OF ORDINANCE NO. 2.24.020

**AN ORDINANCE OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING
REVISING CHAPTER 2.24.020 OF THE TOWN OF SARATOGA MUNICIPAL CODE
REGULATING
THE COMPOSITION OF THE RECREATION COMMISSION**

WHEREAS, the Governing Body of the Town of Saratoga wishes to preserve the public peace, health, safety, and welfare of all residents of the Town of Saratoga; and,

WHEREAS, Chapter 2.24 of the Town of Saratoga Municipal Code concerns the Recreation Commission; and,

WHEREAS, the Governing Body of the Town of Saratoga has determined it is in the best interest of the citizens of the Town to amend Chapter 2.24.020 of the Town of Saratoga Municipal Code to amend the Composition and Appointment of the Recreation Commission to more efficiently serve the needs of the Town of Saratoga; and,

WHEREAS, the governing body of the Town of Saratoga has given public notice of said amendment and the ordinance has been made available for the public to review at the office of the Town Clerk; and,

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING that Chapter 2.24.020 of the Saratoga Municipal Code shall be amended to read as follows:

Section 1: Chapter 2.24.020 of the Saratoga Municipal Code is hereby amended to read as follows:
~~2.24.020~~ **Composition—Appointment.**

The recreation commission shall consist of seven members; at least five of whom shall be residents of the town, and two of whom may be nonresidents of the town, but shall reside within Carbon County School District No. 2. A Town council member shall be appointed as a liaison to the Board by the mayor and shall serve at the pleasure of the mayor (hereinafter referred to as the “Liaison Council Member”. The Liaison Council Member shall not be a voting member of the Board and shall have no authority over the Board. The Liaison Council Member may be removed with or without cause by the mayor in his sole discretion. The Liaison Council Member is not to be considered a member of the Board. The recreation commission shall be appointed by the mayor with the approval of the town council. (Ord. 711, 2003; Ord. 641, 1999; Ord. 515, 1988; prior code § 15-8)

Section 2. This ordinance shall be in full force and effect from and after its approval, passage and adoption.

PASSED ON FIRST READING THIS ____ day of _____, 2023.

PASSED ON SECOND READING THIS ____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED THIS ____ day of _____, 2023.

Town of Saratoga, Wyoming

Chuck Davis, Mayor

ATTEST:

ATTESTATION

I, Jenn Anderson, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

Jenn Anderson, Town Clerk

ESTIMATE

Item 11)

Wyoming Apparatus, LLC.
1050 Wilkes Dr
Green River, WY 82935

justin@wyomingapparatus.com
(307) 438-5664
www.wyomingapparatus.com



Saratoga Volunteer Fire Department

Bill to

Saratoga Volunteer Fire Department
PO Box 96
Saratoga, Wyoming 82331
United States

Ship to

Saratoga Volunteer Fire Department
110 E. Spring Ave
Saratoga, Wyoming 82331
United States

Estimate details

Estimate no.: 1045
Estimate date: 09/13/2023

Product or service		Amount
1. Special Order Parts	1 unit × \$3,768.60	\$3,768.60
Engine 13 - Hale pump clearance ring replacement parts		
2. Labor	28 units × \$145.00	\$4,060.00
Engine 13 - Disassemble pump to replace clearance rings and evaluate impeller.		
3. freight	1 unit × \$0.00	\$0.00
Direct bill shipping from supplier TBD		
	Total	\$7,828.60

ESTIMATE

Item 12)

Wyoming Apparatus, LLC.
1050 Wilkes Dr
Green River, WY 82935

justin@wyomingapparatus.com
(307) 438-5664
www.wyomingapparatus.com



Saratoga Volunteer Fire Department

Bill to

Saratoga Volunteer Fire Department
PO Box 96
Saratoga, Wyoming 82331
United States

Ship to

Saratoga Volunteer Fire Department
110 E. Spring Ave
Saratoga, Wyoming 82331
United States

Estimate details

Estimate no.: 1046
Estimate date: 09/13/2023

Product or service		Amount
1. Special Order Parts	1 unit × \$4,234.00	\$4,234.00
Engine 13 - Impeller assembly (if needed)		
2.		\$0.00
No additional labor		
3. freight	1 unit × \$0.00	\$0.00
Direct bill shipping from supplier TBD		
	Total	\$4,234.00

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE TOWN OF SARATOGA
AND
THE PLATTE VALLEY COMMUNITY CENTER JOINT POWERS BOARD
FOR COOPERATIVE SERVICES AND RESOURCES IN THE OPERATION AND
MAINTENANCE OF THE PLATTE VALLEY COMMUNITY CENTER**

1. **Parties.** The parties to this Memorandum of Understanding (MOU) are the Town Council for the Town of Saratoga (Town), a Wyoming Municipal Corporation, whose address is: P.O. Box 486, Saratoga, WY 82331, and the Board of Directors for the Platte Valley Community Center Joint Powers Board (PVCCJPB) whose address is: P.O. Box 128, Saratoga, WY 82331. This MOU concerns the services and funding to be provided by the parties for the operation and maintenance of the Platte Valley Community Center.

2. **Purpose.** The purpose of this MOU is to provide the terms for the Town's use of the Platte Valley Community Center facilities in exchange for financial consideration and services by the Town to be provided to PVCC JPB.

3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect until June 30, 2027. This MOU may be terminated, without cause, by either party upon ninety (90) days written notice prior to termination, which notice shall be delivered by certified mail to the address provided in this MOU. Unless terminated as described herein, this MOU shall automatically be renewed for a period of two (2) years.

4. **Responsibilities of the Town.**
 - A. The Town shall provide an annual financial contribution in the total amount of \$60,000. This funding shall be paid out in quarterly payments in a timely manner in the amount of \$15,000 each. Said contribution shall be allocated and approved by the Town each year at the implementation of the annual budget. This amount may be negotiated annually by both parties.

 - B. The Town shall provide maintenance to the facility in the form of lawn care with mowing, watering, weed control; landscape sprinkler maintenance, repair, and winterization; snow removal on all parking areas and sidewalks; pavement maintenance and repair on all paved lots at PVCC, including but not limited to pot hole repair, seal coat when necessary, and any crack repairs as needed; maintenance of all outside parking lot lighting.

 - C. The Town may fund a janitorial position to clean and maintain the areas utilized by the Town's Recreation Department.

- D. The Town shall serve as fiscal agent for payroll for the PVCC employees, providing all employee benefits through the Town. Payroll reports detailing payroll for the PVCC employees will be provided by the Town to the PVCCJPB following each pay period. PVCCJPB shall reimburse, in a timely manner, the Town for payroll expenses for PVCC employees after each pay period. A separate agreement between the Town and PVCCJPB may be provided for this service in the future if desired by both parties.

5. **Responsibilities of the PVCCJPB.**

- A. The PVCCJPB shall provide to the Town use of all PVCC facilities at no charge for any event Town sponsored event, including meetings of Town affiliated government entities. All events must be scheduled with the PVCC Executive Director and will not be guaranteed if scheduling conflicts occur with other events.
- B. The PVCCJPB shall provide office space at no charge to the Town for use by the Town Recreation Director and others associated with the implementation of the Town recreation programs. The Town shall have full use of the facilities necessary to implement the Town recreation programs – i.e., the gymnasium, exercise equipment rooms, weight room, gymnasium stage area, and small multi-purpose gym.
- C. The PVCCJPB shall provide personnel to operate, manage, and maintain the Platte Valley Community Center facilities. Said employees are employed by the PVCC Joint Powers Board and are under the direction and supervision of the PVCCJPB.

6. **General Provisions.**

- A. **Amendments.** Any party may request changes to the MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by the parties to this MOU shall be incorporated by written instrument, executed, and signed by all parties to this MOU.
- B. **Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Second Judicial District, Carbon County, Wyoming.

- C. Entirety of Agreement.** This MOU, consisting of four (4) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- D. Governmental Immunity.** The Town and PVCCJPB, do not waive governmental immunity by entering this MOU. The Town and PVCCJPB each fully retain all immunities and defenses provided by law with respect to any action based on or occurring because of this MOU.
- E. Indemnification.** Each party to this MOU shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- F. Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
7. **Signatures.** The parties to this MOU, through their duly authorized representatives, have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

(SIGNATURES ARE AFFIXED TO THE NEXT PAGE)

TOWN OF SARATOGA, a Wyoming Municipal Corporation

Mayor, Town of Saratoga


Date

ATTEST:

Clerk, Town of Saratoga

Date

PLATTE VALLEY COMMUNITY CENTER JOINT POWERS BOARD



President, Platte Valley Community Center JPB

8-14-23
Date

ATTEST:



Secretary, Platte Valley Community Center JPB

August 14, 2023
Date

Saratoga-Carbon County Impact JPB

P.O. BOX 486
SARATOGA, WY 82331

INVOICE #09-13-2023

DATE: 09/13/2023

To: Town of Saratoga
P. O. Box 486
Saratoga, WY 82331

For: Reimbursement

DATE OF INVOICE	DESCRIPTION		AMOUNT
9/13/2023	Invoice #2023-09 – Lisa G. Burton September meeting		\$ 175.00
	Saratoga Sun – Invoice #36951 – Advertise Budget Hearing		\$ 37.00
	EA Engineering Project #23407 Invoice #4308075 Bolted Standpipe Project		\$ 2,590.54
	EA Engineering Project #23420 Invoice #4308080 S. River Street Water Main Replacement Project		\$27,989.51
	TOTAL DUE		\$ 30,792.05

Make all checks payable to Saratoga-Carbon County Impact Joint Powers Board
If you have any questions concerning this invoice, contact Lisa G. Burton @ 307-329-8522 or biffalisa@hotmail.com

Invoice



ENGINEERING ASSOCIATES
 P.O. Box 1900 - 902 13th Street
 Cody, Wyoming 82414
 (307) 587-4911
 Kim.DeAtley@eaengineers.com
PAY ONLINE: eaengineers.com

SCCIJPB
 Ryan Munks, Vice Chair
 PO BOX 486
 Saratoga, WY 82331

August 25, 2023
 Project No: 23420.00
 Invoice No: 4308080
 Project Mgr: Craig Kopasz

South River Street Waterline Replacement
Professional Services from July 15, 2023 to August 18, 2023

Task	01	Funding Application	Hours	Rate	Amount
Professional Personnel					
Administrative Assistant 3					
Stone, Tamara		7/14/2023	.50	85.00	42.50
Job Setup					
Project Manager 1					
Gilbert, Austin		7/28/2023	4.00	175.00	700.00
Met with Town of Saratoga for ARPA Grant Application					
Developed Preliminary Engineers Estimate					
Gilbert, Austin		7/31/2023	4.50	175.00	787.50
Continued working on Engineers Estimate for ARPA Grant Application					
Gilbert, Austin		8/1/2023	4.00	175.00	700.00
Completed Preliminary Engineers Estimate for Grant Application					
Gilbert, Austin		8/2/2023	8.00	175.00	1,400.00
Worked on the ARPA Grant Application					
Gilbert, Austin		8/3/2023	8.00	175.00	1,400.00
Worked on the ARPA Grant Application					
Kopasz, Craig		7/27/2023	1.50	175.00	262.50
Scope Discussion, Meeting					
Kopasz, Craig		7/28/2023	2.50	175.00	437.50
Funding Discussions, Scope/Specifics Overview					
Kopasz, Craig		8/1/2023	1.00	175.00	175.00
Preliminary Cost Estimate Review/Comment, Project Description Narrative					
Kopasz, Craig		8/2/2023	.50	175.00	87.50
ARPA Grant Info Review/Discussion, Meeting w/ Town					
Kopasz, Craig		8/3/2023	1.00	175.00	175.00
ARPA Grant Application Conference Call, Feasibility Statement					
Totals			35.50		6,167.50
Ovt. Premium			1.5 times	41.50	62.25
Total Labor					6,229.75
Unit Reimbursable Expenses					
Vehicle Mileage					
7/26/2023		Travel To/From Site (V973)	6.0 miles @ 1.00		6.00
Total Unit Reimbursables					6.00

Project	23420.00	SCCIJPB- S. River St. Waterline Replacem	Invoice	4308080
---------	----------	--	---------	---------

Technology Expenses

Computer/Software/Cellular	373.79	
Total Technology Expenses	373.79	373.79
Total this Task		\$6,609.54

 Task 02 Preliminary Design

Professional Personnel

	Hours	Rate	Amount
Engineer 3			
Smith, Jedediah 7/26/2023 saratoga lidar search, corres. with Austin	.50	170.00	85.00
EIT 2			
Wolfe, Levi 8/3/2023 Coordinating Locates for Hydrovac	1.00	130.00	130.00
Wolfe, Levi 8/4/2023 Survey Set Up and Preparation.	2.00	130.00	260.00
Wolfe, Levi 8/7/2023 Field Survey Locating Existing Utilities and Property Corners Along Project Area/Alignment.	9.00	130.00	1,170.00
Wolfe, Levi 8/8/2023 Field Survey Locating Existing Utilities and Property Corners Along Project Area/Alignment. Processing Survey Data and Drawing Existing Site.	9.00	130.00	1,170.00
Wolfe, Levi 8/9/2023 Drawing Existing Site for Design.	4.00	130.00	520.00
Wolfe, Levi 8/10/2023 Drawing Existing Site for Design.	4.00	130.00	520.00
Wolfe, Levi 8/11/2023 Drawing Existing Site for Design.	4.00	130.00	520.00
Wolfe, Levi 8/15/2023 Drawing Additional Existing Utilities for Existing Site Plan. Drawing Right- of-Way Boundaries based on Recovered Property Corners	4.00	130.00	520.00
Land Surveyor 4			
Schatz, Cody 7/26/2023	1.00	175.00	175.00
Schatz, Cody 8/1/2023	.50	175.00	87.50
Schatz, Cody 8/2/2023	1.00	175.00	175.00
Schatz, Cody 8/4/2023	1.00	175.00	175.00
Schatz, Cody 8/7/2023	10.00	175.00	1,750.00
Schatz, Cody 8/8/2023	8.00	175.00	1,400.00
Project Manager 1			
Gilbert, Austin 7/25/2023 Worked on Preliminary Eningeers Estimate	4.00	175.00	700.00
Gilbert, Austin 7/26/2023 Worked on Engineer's Opinion of Cost Met with Town of Saratoga for coordination	8.50	175.00	1,487.50
Gilbert, Austin 7/27/2023 Investigated 6th Penny Funds for funding source Developed Preliminary Engineering Estimate Preliminary Model in AutoCAD for estimating	8.00	175.00	1,400.00
Kopasz, Craig 8/2/2023 Survey Discussions/Coordination, Project Overview w/ Emery & Chuck	1.50	175.00	262.50
Kopasz, Craig 8/4/2023 Survey Coordination	1.00	175.00	175.00

Invoice



ENGINEERING ASSOCIATES
 P.O. Box 1900 - 902 13th Street
 Cody, Wyoming 82414
 (307) 587-4911
 Kim.DeAtley@eaengineers.com
PAY ONLINE: eaengineers.com

SCCIJPB
 Ryan Munks, Vice Chair
 PO BOX 486
 Saratoga, WY 82331

August 25, 2023
 Project No: 23407.00
 Invoice No: 4308075
 Project Mgr: Craig Kopasz

1MG Bolted Standpipe Demolition
Professional Services from July 15, 2023 to August 18, 2023

Task	01	Design	Total this Task	0.00
------	----	--------	------------------------	-------------

Task 02 Bidding & Negotiations
Professional Personnel

	Hours	Rate	Amount	
Project Manager 1				
Gilbert, Austin 8/17/2023	.50	175.00	87.50	
Posted Notification of Project Completion				
Kopasz, Craig 7/25/2023	5.00	175.00	875.00	
Demo of Bolted Tank, Coordination w/ Iseler & Town, Documentation				
Kopasz, Craig 7/26/2023	1.00	175.00	175.00	
Archive Photos/Videos, Communications w/ Iseler				
Kopasz, Craig 8/1/2023	2.00	175.00	350.00	
Pay Application Review, Project Closeout Paperwork, Board Communications				
Kopasz, Craig 8/8/2023	1.00	175.00	175.00	
Discussions w/ Lisa about Pay Application, Cert of Sub Completion, 41 Day Ad				
Kopasz, Craig 8/9/2023	1.00	175.00	175.00	
Board Meeting/Updates				
Kopasz, Craig 8/10/2023	1.00	175.00	175.00	
41 Day Ad to Saratoga Sun, Communications w/ Iseler (Cert of Sub Completion)				
Kopasz, Craig 8/14/2023	1.00	175.00	175.00	
Communications w/ Iseler, 41 Day Ad				
Totals	12.50		2,187.50	
Ovt. Premium	1.5 times	170.94	256.41	
Total Labor				2,443.91

Technology Expenses

Computer/Software/Cellular			146.63	
Total Technology Expenses			146.63	146.63
Total this Task				\$2,590.54

Project	23407.00	SCCIJPB - Bolted Tank Demo	Invoice	4308075
---------	----------	----------------------------	---------	---------

Total this Invoice \$2,590.54

Billings to Date

	Current	Prior	Total	Received	Total Now Due
Labor	2,443.91	4,644.26	7,088.17		
Expense	146.63	278.66	425.29		
Totals	2,590.54	4,922.92	7,513.46	4,922.92	2,590.54

NOTE: A 3.25% convenience fee will be added for credit card payments.

TOWN OF SARATOGA CARBON COUNTY IMPACT JOINT POWERS BOARD

P.O. BOX 486 110 E. Spring Street Saratoga, Wyoming 82331

CK #1007

TO: Saratoga Sun
perjury,
the services rendered, Address PO Box 489
indebtedness as charged Saratoga WY
correct charge against the 82331
County Impact Joint Powers Board

I, the undersigned, certify under the penalty of
that the materials have been furnished,
expenses incurred, or other items of
in the foregoing bill is true and
Saratoga Carbon

That the charge is just and due; that no part has been paid and
that I am authorized to sign as payee.



Signature of Claimant

ALL CLAIMS MUST BE DATED AND FULLY ITEMIZED

9-13-2023	Advertise Budget Hearing					
	76-2023 Invoice # 36951			\$	37	-

RC
[Handwritten signatures and initials]

Saratoga Sun

116 East Bridge St
 PO Box 489
 Saratoga, WY 82331

Invoice

Date	Invoice #
7/6/2023	36951

Bill To

Saratoga CC Impact JPB
 PO Box 486
 Saratoga, WY 82331

Quantity	Description	Rate	Amount
4	" Class Display Ad-Budget hearing	9.25	37.00
		Total	\$37.00

Phone #	Fax #
3076736566	307-326-5108

TOWN OF SARATOGA CARBON COUNTY IMPACT JOINT POWERS BOARD

P.O. BOX 486 110 E. Spring Street Saratoga, Wyoming 82331

CR 12-1006

TO: Lisa M Burton
perjury,
the services rendered, Address PO Box 28
indebtedness as charged Saratoga
correct charge against the WY 82331
County Impact Joint Powers Board

I, the undersigned, certify under the penalty of
that the materials have been furnished,
expenses incurred, or other items of
in the foregoing bill is true and
Saratoga Carbon

That the charge is just and due; that no part has been paid and
that I am authorized to sign as payee.

LB

Signature of Claimant

ALL CLAIMS MUST BE DATED AND FULLY ITEMIZED

9-13-2023	Administrative fee - September mtg Minutes, Agenda, Bills, etc Invoice # 2023.09			\$ 175 -	

RC
[Handwritten initials]
[Handwritten initials]
[Handwritten initials]

INVOICE

Lisa G. Burton

P.O. BOX 28
SARATOGA, WY 82331
Phone 307-329-8522

DATE: 09/13/2023

To: Saratoga-Carbon County Joint Powers Board

For: Administrative fees

INVOICE #2023-09

COMMENTS OR SPECIAL INSTRUCTIONS:

DATE OF INVOICE	DESCRIPTION	AMOUNT
9/13/2023	Preparation for the September meeting (Agenda, minutes, copies, emails, reconcile bank stmt., check mail, prepare bills and checks etc.)	\$175.00

TOTAL DUE

\$175.00

Make all checks payable to **Lisa G. Burton**

If you have any questions concerning this invoice, contact Lisa G. Burton @ 307-329-8522

Thank you!

Saratoga-Carbon County Impact JPB

P.O. BOX 486
SARATOGA, WY 82331

INVOICE #09-20-2023

DATE: 09/20/2023

To: Town of Saratoga
P. O. Box 486
Saratoga, WY 82331

For: Reimbursement

DATE OF INVOICE	DESCRIPTION		AMOUNT
9/20/2023	Iseler Demolition, Inc., Invoice #23046. IMG Bolted Water Tank Demolition Retainage		\$2,440.00
TOTAL DUE			\$2,440.00

Make all checks payable to Saratoga-Carbon County Impact Joint Powers Board
If you have any questions concerning this invoice, contact Lisa G. Burton @ 307-329-8522 or biffliisa@hotmail.com



Kelley Phillips/ Fax (989) 428-4210
 Email: kphillips@iselerdemolition.com
 Main Office Phone (800) 338-8396
 3800 Stoddard Rd., Kinde, MI 48445

CONTRACTOR APPLICATION FOR PAYMENT

SCDCI/PB
 PO Box 486
 Saratoga, WY 82331

Iseler Demolition, Inc

3800 Stoddard Rd
 Kinde, MI 48445
 989-428-4210

Please remit payment to our Corporate Office:
 Iseler Demolition Inc., 3800 Stoddard Rd, Kinde, MI 48445, Attn: Kelley Phillips

Project/PO# IMG Bolted water tank
 Subcontract #

INVOICE # 23046

LOCATION: Saratoga WY

PERIOD FROM 7/25/2022 TO: 7/25/2022

CHANGE ORDER SUMMARY

Change Order Number	Date Approved	Amount	Description
1		\$	
2		\$	
3		\$	
4		\$	
5		\$	
Total Change Orders		\$	

I, undersigned subcontractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates of Payment were issued and payment received from the Owner, and that the current payment shown herein is now due.

Approved By:

Owner

Date

CONTRACTOR: Iseler Demolition, Inc

By: Kelley Phillips/Financial Director

Date

7/31/2023

ORIGINAL CONTRACT SUM	\$	48,800.00
Net change by Change Order	\$	
CONTRACT SUM TO DATE	\$	48,800.00
TOTAL COMPLETED & STORED TO DATE	\$	48,800.00
RETAINAGE 5.00%	\$	2,440.00
TOTAL EARNED LESS RETAINAGE	\$	46,360.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	
CURRENT PAYMENT DUE	\$	46,360.00

TOWN OF SARATOGA, WYOMING

P.O. Box 486

110 E. Spring

TO: Saratoga Carbon County Impact JPB

Office Address PO Box 489
Saratoga WY 82331

Payment cannot be made until the following is signed:

I, the undersigned, certify under the penalty of perjury, that the materials have been furnished, the services rendered, expenses incurred, or other items of indebtedness as charged in the foregoing bill is true and correct charge against the Town of Saratoga; that the charge is just and due; that no part of the same has been paid and that I am authorized to sign as payee.

Lois M Burton

Signature of Claimant

Date:	Invoice Number and Description	Amount:		Total:	
9-20-2023	Invoice # 09-20-2023				
	Asker Demolition Retainage			\$ 2,440	-
	Bolted Standpipe Demo				