



TOWN COUNCIL REGULAR MEETING

MAY 21, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Barkhurst

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) Minutes from Meeting May 7, 2024

APPROVAL OF THE BILLS

- 4) Deposits - \$334,871.13
- 5) Accounts Payable - \$92,494.46
- 6) Transmittals - \$51,776.09
- 7) Payroll - \$41,519.03

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) Special Event Application - Stillhouse Blues Band & Others

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 9) Ordinance 869 - FY 2024/2025 Budget
- 10) Baseball Fields
- 11) Ellie Dana - Valley Village Grant
- 12) WWII AT-6 - WASP
- 13) NFP - Stacy Crimmins
- 14) Bigfoot 99 ad advertising open council seats
- 15) Carbon County Visitors' Council

Police Department

- 16) SHSP Grant
- 17) Vest Quote

Fire Department**Recreation Department**

Next meeting is June 3, 2024 at 6:00 PM at the Town Hall Council Chambers

Department of Public Works

- [18\)](#) OV Invoice 2997 - \$14,967.81
- [19\)](#) Carter Edwards Resignation
- 20) Hiring of Christopher Powell, William Paddock, and Skyler Wood

REPORTS FROM BOARDS AND COMMISSIONS**Water and Sewer Joint Power Board**

Next meeting is June 12, 2024 at 5:30 PM at the PVCC

Planning Commission

Next meeting is June 11, 2024 at 5:30 PM at the Town Hall Council Chambers

Community Center Joint Powers Board

Next meeting is June 10, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is June 3, 2024 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is June 10, 2024 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is June 17, 2024 at 6:00 PM in Hanna

NEW BUSINESS**EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS**ADJOURNMENT**

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, June 4, 2024 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING

MAY 07, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
Meeting called to order by Mayor Chuck Davis at 6:00 PM.
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty
All members of council are present

APPROVAL OF THE AGENDA

Motion to approve agenda for May 7, 2024 made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Minutes from April 16, 2024, Council Meeting
Motion was made to approve minutes from the April 16, 2024 made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

APPROVAL OF THE BILLS

Motion to approve financials from May 7, 2024 made by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

- 4) Deposits - \$169,014.61
- 5) Accounts Payable - \$121,990.05
- 6) Transmittals \$19,537.49
- 7) Payroll \$42,415.35

CORRESPONDENCE

- 8) Bigfoot 99/High School Graduate Sponsorship
Motion to approve Bigfoot 99 2024 Graduation radio spot in the amount of \$99.00 made by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

ITEMS FROM THE PUBLIC

- 9) Letter of Interest Visitor Council - McCall Burau
 McCall Burau submitted her Letter of Interest for the Carbon County Visitor's Council. Mayor Chuck Davis stated the application deadline will be May 21, 2024 as the appointment must be made by the 1st of June.

COUNCIL COMMENTS

- 10) Council Letters of Interest
 Letters of Interest for the vacant Council seat were submitted by Chia Valdez and Bub Barkhurst. Both parties were present, read their letters and then answered questions pertaining to their interest in the vacant seat.
 Councilwoman Kathy Beck, asked why Chia is she is interested in serving on the Town Council, what she hopes to accomplish, and what experience do you have that qualifies you for the seat you are seeking? Chia Valdez replied by saying that she is "doing this because I've always had a servant's heart, this is something I've done for ever, and ever. I've been in politics since the 90's". She hopes to be supportive and help make the decisions that need to be made in the community. She believes she is qualified by being a third generation Wyoming resident, she has been an on-air personality for 30 years, and has her own business, Saratoga Land Company.
 Councilwoman Kathy Beck then asked Bub the same questions. Bub stated, "I would like to help shape the community, to make sure we are keeping this community headed in a direction that we want to be in". He has served on several different boards over the years, has been a business owner for several years, and has had multiple management positions over the last 30 years.
 Mayor Chuck Davis stated that this appointment will be only until Dec 31, 2024. There is time to get on the ballot and run for this seat and encouraged both to run.
 Motion to appoint Chia Valdez to the vacant seat was made by Councilwoman Kathy Beck. No second. Motion failed
 Motion to appoint Bub Barkhurst to the vacant seat by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.
 Bub Barkhurst was sworn into office by Mayor Chuck Davis

REPORTS FROM DEPARTMENTS

Town Hall

- 11) Mountain States Invoice #140327 Audit 2022-2023 \$21,184.00
 Motion to approve Mountain States Invoice in the amount of \$21,184.00 by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.
- 12) 2024/2025 Budget Ordinance 869 1st Reading
 Motion to approve the first reading of Ordinance 869 - 2024/2025 Budget was made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

Police Department

Chief Mike Morris stated there have been 204 calls for service, 13 citations since the last meeting.

Motion to approve invoice for vehicle maintenance in \$2519.62 made by Councilman Bub Barkhurst, second by Councilman Jerry Fluty. Motion carried.

Public Hearing for the combined dispatch date is changing from May 13 to a date that will work better with council members, Mayor Davis would like to have as many council members as possible there. Josh Wood will be getting a notice out in the paper.

13) Part time officer wage

Motion to approve Officer Tyler Christen wage change to \$24.00/hr. made by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

Motion was made by Councilman Jerry Fluty to raise the other part time officers to \$24.00/hr. All three part time officers will have the same rate of pay of \$24.00/hr., second by Councilwoman Kathy Beck. Motion carried.

14) Dispatch Employee - Stephen Fletcher

Motion to approve Tiffany Moore into a part time dispatch position made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

Motion to approve employment of Stephen Fletcher as a full-time dispatcher at a rate \$17.00/hr. made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

15) Joshua J Mathieu Resignation from Dispatch

Chief Morris stated that Mr. Mathieu has put in his resignation letter ending his employment as a fulltime dispatcher May 30, 2024, he is requesting to stay on as part time for the time being, he is aware there will be a wage decrease to \$17.00/hr. Motion to accept letter of resignation made by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

Motion to hire Josh Mathieu as part time after May 30 at \$17.00/hr. made by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

Fire Department

Recreation Department

Next meeting is June 3, 2024, at 6:00 PM at the Town Hall Council Chambers

Director Kim Hemenway stated yesterday (May, 6) the pool was drained and cleaned. She has set a tentative date for opening as June 1. Spring soccer season will be cancelled, this was largely discussed at last night's rec board meeting. The board discussed ways of postponing, did not come up with a good solution. Felt like they did an adequate job of getting word out to the community. Rawlins will be offering free enrollment for kids from the Saratoga and Encampment area to be part of their program. Will continue to get feedback from the community as to when a good time would be to host a season. There was discussion on a short-term camp or workshop to accommodate the kids that were interested. The board is drafting a sheet to get community feedback as to what they would like to see. This was a group decision, and every angle was approached. Josh Wood inquired if both schools were, stating that his son did not receive a letter or an email from the school. Director Hemenway stated she emailed Encampment school the sign-up form as well as delivered them in person.

They have received applications for lifeguards, and cashiers, certification will be here at the pool June 1st and 2nd

Motion to approve Gunner Henrie as open gym supervisor at \$12.00/hr. to start this week made by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

Department of Public Works

- 16) OV Invoice 2970 - \$31,428.75 - TAMP Grant
Motion to approve invoice in the amount \$31,428.75 to OV Consulting for the TAMP grant made by Councilwoman Kathy Beck, second by Councilman Mike Cooley. Motion carried.
- 17) Plattoga Aggregates Invoice #SI-1500 - \$60,201.83
Motion to approve invoice in the amount of \$60,201.83 from Plattoga Aggregates made by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.
- 18) Sierra Madre Road Improvement
Motion to approve road construction on Sierra Avenue by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.
- 19) Pool ORP System
Motion was made by Councilwoman Kathy Beck to purchase the Control Package ORP system for not more than \$5000.00, second by Councilman Jerry Fluty. Motion carried.
- 20) Concrete Drainage Improvements
Motion to approve work on Myrtle St, CJ Ave and the valley pan at the post office, with funds from Sewer Capital Improvements and Streets made by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is May 8, 2024 at 5:30 PM at the PVCC

Director Emery Penner stated they have had the preconstruction meeting for the River St project. Will be starting work next week and should be completed in August.

Lead service line inventory survey. There will be some items in the paper asking if you know what the waterline is under your house and if you are willing to check to see what it is. This will really help the town with our service inventory that we have to do. There will be some advertisements coming out with water bills and in the paper.

Planning Commission

Next meeting is May 14, 2024 at 5:30 PM at the Town Hall Council Chambers

Director Emery Penner stated at the last meeting there was a discussion about chickens, it was a very controversial topic. They have decided to open it up to the public, will have a public meeting May 14, 5:30 at Town Hall.

Community Center Joint Powers Board

Next meeting is May 13, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is June 3, 2024, at 6:00 PM at the Town Hall Council Chambers

Councilwoman Kathy Beck stated the commission is still working on the bylaws, they will be sending out surveys for feedback on soccer and general public engagement, they are also preparing for the adult softball season.

Saratoga Airport Advisory Board

Next meeting is May 13, 2024 at 3:30 PM at the Town Hall Council Chambers

21) NAVAID (Maintenance) Reimbursement

Mayor Chuck Davis stated we have received 3 reimbursements from the 2024 NAVAID grant all in the amount of \$747.20.

South Central Wyoming Emergency Medical Services Board

Next meeting is May 21, 2024 at 6:00 PM in Saratoga

NEW BUSINESS

EXECUTIVE SESSION

Motion to move into executive session at 7:24 to discuss personnel issues made by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

Motion to exit Executive session at 8:28PM minutes sealed, and no action taken by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

Motion to reconvene regular meeting at made by 8:28 PM made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 8:29 PM made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, MAY 21, 2024 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
3 P's Platte Valley Porta Pot & Septic									
7387	3 P's Platte Valley Porta Pot & Septic	1686	Weekly Cleaning Veterans Island (2)-Pa	05/07/2024	220.00	.00		10-444-262	524
Total 3 P's Platte Valley Porta Pot & Septic:					220.00	.00			
AMERICAN EXPRESS LOAD # 004105									
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Adobe Subscription-4/21/24-TH	04/28/2024	21.19	.00		10-411-245	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-TP-4/18/24-Lake	04/28/2024	59.35	.00		10-443-240	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Trash Bags-Simple Green-4/1	04/28/2024	47.96	.00		10-442-240	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Metal Picnic Tables-4/18/24-S	04/28/2024	332.61	.00		10-441-740	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Metal Picnic Tables-4/18/24-S	04/28/2024	332.61	.00		10-441-740	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Metal Picnic Tables-4/19/24-S	04/28/2024	332.62	.00		10-441-740	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Kaboom-4/25/24-HP	04/28/2024	30.99	.00		10-442-240	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Ink Cartridges-4/19/24-Rec	04/28/2024	130.89	.00		10-445-240	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Nut Replacement-4/28/24-SP	04/28/2024	36.03	.00		10-441-250	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Metal Picnic Tables-4/17/24-S	04/28/2024	332.61	.00		10-441-740	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Portable Pickleball Net System	04/28/2024	369.99	.00		10-445-492	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Staples-Sticky Tabs-4/8/24-TH	04/28/2024	24.53	.00		10-411-240	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Metal Picnic Tables-4/19/24-S	04/28/2024	332.62	.00		10-441-740	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Adaptor Replacement-4/25/24-	04/28/2024	20.25	.00		10-441-250	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Metal Picnic Tables-4/17/24-S	04/28/2024	332.61	.00		10-441-250	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Amazon-Pool Lights-4/16/24-SP	04/28/2024	47.59	.00		10-441-240	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Blue Water Pool-Pool Tiles-4/18/24-SP	04/28/2024	366.40	.00		10-441-262	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Cmon Inn-Lodging For Training-Lasco-	04/28/2024	129.34	.00		10-431-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Cmon Inn-Lodging For Training-Stubbs-	04/28/2024	129.34	.00		10-431-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Cmon Inn-Lodging For Training-Credit	04/28/2024	13.85-	.00		10-431-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Dri Signs-4/2/24-VFD	04/28/2024	122.99	.00		10-422-720	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Expedia-Lodging For Training-Hemenw	04/28/2024	9.62	.00		10-431-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Expedia-Lodging For Training-Stubbs-4	04/28/2024	11.64	.00		10-431-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Expedia-Lodging For Training-Hemenw	04/28/2024	353.50	.00		10-441-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Hampton Inn-Lodging For Grant Trainin	04/28/2024	535.00	.00		10-411-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Sundowner-Lodging For Training-4/12/2	04/28/2024	106.88	.00		10-431-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Sundowner-Lodging For Training-4/12/2	04/28/2024	106.88	.00		10-431-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	USPS Certified Letter-4/11/24-Streets	04/28/2024	8.73	.00		10-431-310	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Zoom-Membership-4/2/24-TH	04/28/2024	64.99	.00		10-411-245	524

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Firerock-Training Meal-4/26/24-PD	04/28/2024	37.97	.00		10-421-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Fremont Motor-Oil Filter-Air Filter-5W30	04/28/2024	89.58	.00		10-421-255	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Fuzzy's Taco-Training Meal-4/23/24-PD	04/28/2024	25.23	.00		10-421-235	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Galls-First Aid Kits For Vehicles-4/3/24-	04/28/2024	483.36	.00		10-421-240	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Galls-Uniforms-4/14/24-PD	04/28/2024	204.33	.00		10-421-200	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Galls-Uniforms-4/24/24-PD	04/28/2024	122.96	.00		10-421-200	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Hilltop Conoco-Training Fuel-4/23/24-P	04/28/2024	25.23	.00		10-421-230	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Ramkota-Lodging For Training-4/26/24-	04/28/2024	294.00	.00		10-421-230	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Ramkota-Lodging For Training-4/26/24-	04/28/2024	294.00	.00		10-421-230	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Shell-Training Fuel-4/26/24-PD	04/28/2024	34.00	.00		10-421-230	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	Tristate Public Safe-LED Spot Light-4/2/	04/28/2024	178.94	.00		10-421-255	524
1207	AMERICAN EXPRESS LOAD # 00410	004105-04282	WY Rib & Chop-Training Meal-4/23/24-	04/28/2024	64.30	.00		10-421-235	524
Total AMERICAN EXPRESS LOAD # 004105:					6,569.81	.00			
APCO International									
7665	APCO International	1033959	Member# 759503-2024 Member Dues	02/09/2024	79.00	.00		10-421-245	524
Total APCO International:					79.00	.00			
BCN									
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	6.18	.00		42-533-270	524
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	6.18	.00		10-422-280	524
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	6.18	.00		10-412-280	524
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	29.16	.00		10-421-280	524
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	6.18	.00		10-431-280	524
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	29.17	.00		10-411-280	524
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	2.65	.00		51-531-280	524
5860	BCN	23728122	Acct# 7267-Landline Long Distance-Apr	05/01/2024	2.65	.00		52-532-280	524
Total BCN:					88.35	.00			
Brent Brugger									
7446	Brent Brugger	0040	Councilman Bub Barkhurst Name Plaqu	05/14/2024	55.00	.00		10-411-240	524
Total Brent Brugger:					55.00	.00			
Candy Mountain, LLC									
7106	Candy Mountain, LLC	961735.4	5 Gal Purified Water \$10 Each (8), Bottl	05/15/2024	49.40	.00		10-411-240	524
7106	Candy Mountain, LLC	961735.4	5 Gal Purified Water \$10 Each (8), Bottl	05/15/2024	49.40	.00		10-421-240	524

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Candy Mountain, LLC:					98.80	.00			
CARBON COUNTY SHERIFF'S OFFICE									
1690	CARBON COUNTY SHERIFF'S OFFIC	2024-05-D	Powerphone-Support & Maint-5 Years-1	05/09/2024	3,579.80	.00		10-421-740	524
1690	CARBON COUNTY SHERIFF'S OFFIC	2024-05-D	Powerphone-Total Response System-1/	05/09/2024	18,486.05	.00		10-421-740	524
Total CARBON COUNTY SHERIFF'S OFFICE:					22,065.85	.00			
Carbon Power & Light Inc.									
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1314700-Kathy Glode Rstrms Me	05/01/2024	38.76	.00		10-444-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1121500-112 S River Meter# 109	05/01/2024	188.43	.00		10-422-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1317500-117 E Spring Meter# 84	05/01/2024	73.21	.00		10-422-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1115800-Pumping Station Meter#	05/01/2024	128.02	.00		52-532-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1130000-Kathy Glode Sprklr Met	05/01/2024	30.12	.00		10-444-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1130100-Maint Shop Meter# 114	05/01/2024	306.42	.00		10-431-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1130400-Sewer Lift Meter# 1148	05/01/2024	33.96	.00		52-532-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1130500-Street Lights-No Meter-	05/01/2024	4,334.67	.00		10-431-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1130800-Swimming Pool Meter#	05/01/2024	309.96	.00		10-441-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1130800-Swimming Pool Meter#	05/01/2024	929.90	.00		10-442-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1131100-Water Tower Meter# 13	05/01/2024	106.10	.00		51-531-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1144102-Trl Space @ Lake Mete	05/01/2024	315.66	.00		10-443-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1157302-Lake Pump #3 Meter# 1	05/01/2024	30.12	.00		10-443-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1199800-Runway Lights Meter# 1	05/01/2024	135.98	.00		42-533-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1225000-Veterans Island Meter#	05/01/2024	57.13	.00		10-444-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1237500-Lagoon Meter# 844978	05/01/2024	3,068.81	.00		52-532-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1284100-New Beacon Meter# 10	05/01/2024	30.00	.00		42-533-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 11471183-Rstrms @ Lake Meter#	05/01/2024	30.00	.00		10-443-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1308900-River & Bridge Meter# 1	05/01/2024	114.53	.00		10-431-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1309000-Bridge & 2nd Meter# 13	05/01/2024	106.22	.00		10-431-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1321600-Weather Station Meter#	05/01/2024	45.12	.00		42-533-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1327900-1st & Spring Meter# 10	05/01/2024	289.38	.00		10-431-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 1330501-PVCC Lights Meter# 11	05/01/2024	63.85	.00		10-410-262	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 7311300-110 E Spring Meter# 11	05/01/2024	261.03	.00		10-411-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 7311300-110 E Spring Meter# 11	05/01/2024	261.03	.00		10-421-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 7331200-Well Field Meter# 1749	05/01/2024	2,792.51	.00		51-531-270	524
1725	Carbon Power & Light Inc.	166-04012024-	Acct# 7545800-Woods Field Meter# 13	05/01/2024	30.00	.00		10-444-270	524
Total Carbon Power & Light Inc.:					14,110.92	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Caselle, Inc.									
1760	Caselle, Inc.	132411	Balance Subsystems To GL-Including Li	04/30/2024	3,552.00	.00		10-411-320	524
1760	Caselle, Inc.	132411	Balance Subsystems To GL-Including Li	04/30/2024	888.00	.00		10-413-320	524
Total Caselle, Inc.:					4,440.00	.00			
Charles F. McVey									
7624	Charles F. McVey	05132024	Reimbursement For Fuel-7.717 Gal-5/8	05/13/2024	25.00	25.00	05/13/2024	51-531-256	524
Total Charles F. McVey:					25.00	25.00			
Eugene Stubbs									
7619	Eugene Stubbs	05082024	Reimbursement For Meals @ Training-	05/08/2024	18.02	18.02	05/08/2024	10-431-235	524
Total Eugene Stubbs:					18.02	18.02			
Fremont Motor Rawlins, Inc									
2755	Fremont Motor Rawlins, Inc	250248	2020 Dodge Durango-A/C Performance	04/30/2024	2,227.49	.00		10-421-255	524
2755	Fremont Motor Rawlins, Inc	250333	2008 Chevy-Air Filter-Oil Filter-5W30 (6	05/09/2024	158.13	.00		10-421-255	524
Total Fremont Motor Rawlins, Inc:					2,385.62	.00			
HOLIDAY INN-CODY									
3090	HOLIDAY INN-CODY	67233	Lodging For Training (2)-5/3/24-VFD	05/05/2024	238.00	.00		10-422-230	524
3090	HOLIDAY INN-CODY	67233	Lodging For Training (2)-5/4/24-VFD	05/05/2024	238.00	.00		10-422-230	524
Total HOLIDAY INN-CODY:					476.00	.00			
In The Swim									
2035	In The Swim	WPR9068706-	Super Noodle (20)-CCSD#2 Grant-Swi	04/25/2024	72.74	.00		10-441-240	524
2035	In The Swim	WPR9068706-	Chlorinating Granules 25 LBS-CCSD#2	04/26/2024	155.19	.00		10-441-240	524
2035	In The Swim	WPR9068706-	Taylor Service Complete-CCSD#2 Gran	05/01/2024	193.99	.00		10-441-240	524
Total In The Swim:					421.92	.00			
Jeremy Hemenway									
7728	Jeremy Hemenway	05082024	Reimbursement For Meals @ Training-	05/08/2024	28.57	28.57	05/08/2024	10-431-235	524
Total Jeremy Hemenway:					28.57	28.57			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Kylie M Waldrip, P.C.									
7410	Kylie M Waldrip, P.C.	3850	Professional Legal Services Rendered-	05/06/2024	980.50	.00		10-411-310	524
7410	Kylie M Waldrip, P.C.	3850	Professional Legal Services Rendered-	05/06/2024	92.50	.00		10-421-310	524
Total Kylie M Waldrip, P.C.:					1,073.00	.00			
OV Consulting									
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	4,000.00	.00		10-412-741	524
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	145.00	.00		10-412-741	524
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	3,815.00	.00		10-412-741	524
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	2,220.00	.00		10-412-741	524
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	45.00	.00		10-412-741	524
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	1,307.99	.00		10-412-741	524
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	3,474.00	.00		10-412-741	524
7717	OV Consulting	2997	Project# 10250-Transportation Alternati	05/14/2024	39.18-	.00		10-412-741	524
Total OV Consulting:					14,967.81	.00			
Platte Valley Lawn Care & Landscaping LL									
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-Kathy Glode Pa	05/07/2024	125.00	125.00	05/08/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-Good Times Par	05/07/2024	125.00	125.00	05/08/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-Senior Center	05/07/2024	125.00	125.00	05/08/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-Triangle Park	05/07/2024	125.00	125.00	05/08/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-PVCC	05/07/2024	125.00	125.00	05/08/2024	10-410-262	524
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-TH	05/07/2024	125.00	125.00	05/08/2024	10-411-262	524
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-Ball Field	05/07/2024	125.00	125.00	05/08/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	39	Application of Fertilizer-Library	05/07/2024	125.00	125.00	05/08/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-PVC	05/10/2024	175.00	175.00	05/16/2024	10-410-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-TH	05/10/2024	175.00	175.00	05/16/2024	10-411-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-Libra	05/10/2024	175.00	175.00	05/16/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-Vete	05/10/2024	175.00	175.00	05/16/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-Goo	05/10/2024	175.00	175.00	05/16/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-Trian	05/10/2024	175.00	175.00	05/16/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-Seni	05/10/2024	175.00	175.00	05/16/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-Kath	05/10/2024	175.00	175.00	05/16/2024	10-444-262	524
7731	Platte Valley Lawn Care & Landscaping	40	Lawn Mowing & Trimming-5/10/24-Ball	05/10/2024	175.00	175.00	05/16/2024	10-444-262	524
Total Platte Valley Lawn Care & Landscaping LL:					2,575.00	2,575.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Saratoga Recycling									
7156	Saratoga Recycling	10248	Commercial Recycling-4/4/2024-TH	05/01/2024	30.00	.00		10-411-262	524
Total Saratoga Recycling:					30.00	.00			
Saratoga Sun									
4940	Saratoga Sun	04252024	Inv# 39650-4" Ad-Council Vacancy-4/4/	04/25/2024	40.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39735-Legal# 8856-Cash Req-4/1	04/25/2024	80.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39736-Legal# 9966-Manual Check	04/25/2024	40.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39737-Legal# 8854-Minutes-4/11/2	04/25/2024	510.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39755-4" Ad-Council Vacancy-4/11	04/25/2024	40.00	.00		10-411-240	524
4940	Saratoga Sun	04252024	Inv# 39757-4" Ad-CCVC Vacancy-4/11/	04/25/2024	40.00	.00		10-411-240	524
4940	Saratoga Sun	04252024	Inv# 39676-Legal# 8859-Water Sample	04/25/2024	3,240.00	.00		51-531-220	524
4940	Saratoga Sun	04252024	Inv# 39684-4" Ad-Council Vacancy-4/18	04/25/2024	40.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39729-6" Ad-Seasonal Employee-	04/25/2024	30.00	.00		55-571-220	524
4940	Saratoga Sun	04252024	Inv# 39729-6" Ad-Seasonal Employee-4/	04/25/2024	30.00	.00		55-572-220	524
4940	Saratoga Sun	04252024	Inv# 39809-4" Ad-CCVC Vacancy-4/18/	04/25/2024	40.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39813-Legal# 8875-Minutes-4/25/	04/25/2024	420.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39817-Legal# 8870-Notice of Budg	04/25/2024	30.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39819-Legal# 8878-Manual Check	04/25/2024	40.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39821-Legal# 8876-Cash Req-4/2	04/25/2024	90.00	.00		10-411-220	524
4940	Saratoga Sun	04252024	Inv# 39828-6" Ad-Help Wanted Season	04/25/2024	30.00	.00		55-571-220	524
4940	Saratoga Sun	04252024	Inv# 39828-6" Ad-Help Wanted Season	04/25/2024	30.00	.00		55-572-220	524
4940	Saratoga Sun	04252024	Inv# 39829-4" Ad-Public Workshop-4/2	04/25/2024	40.00	.00		10-411-220	524
Total Saratoga Sun:					4,810.00	.00			
Shively Hardware Co (Town# 28210)									
5015	Shively Hardware Co (Town# 28210)	04302024	Inv# IC29784-P245/55R18 Tires-Labor-	04/30/2024	272.43	.00		10-421-255	524
5015	Shively Hardware Co (Town# 28210)	04302024	Inv# 97778-1 3/8x36" Flt Bar-3" Sch 40	04/30/2024	19.78	.00		10-444-721	524
5015	Shively Hardware Co (Town# 28210)	04302024	Inv# IC29993-50 Sha Blended Pasture	04/30/2024	317.50	.00		10-444-240	524
5015	Shively Hardware Co (Town# 28210)	04302024	Inv# 98652-2Pk 1.5" Two Hole Straps-1	04/30/2024	4.87	.00		10-444-721	524
Total Shively Hardware Co (Town# 28210):					614.58	.00			
Shively Hardware Co (VFD)									
7585	Shively Hardware Co (VFD)	04302024	Inv# 97753-5Pk Velcro Strip-4/12/24-VF	04/30/2024	6.99	.00		10-422-240	524
7585	Shively Hardware Co (VFD)	04302024	Inv# 97755-12V-5V Dual USB Charger-	04/30/2024	14.99	.00		10-422-240	524

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Shively Hardware Co (VFD):					21.98	.00			
Stinker Stores, Inc									
7438	Stinker Stores, Inc	K378-0430202	Card# 9649275-83.665 Gal-April 2024	04/30/2024	257.76	.00		10-421-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 4817686-90.378 Gal-April 2024	04/30/2024	297.39	.00		10-431-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 9649134-162.033 Gal-April 2024	04/30/2024	260.34	.00		51-531-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 9649134-162.033 Gal-April 2024	04/30/2024	260.35	.00		52-532-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 4817420-195.425 Gal-April 2024	04/30/2024	668.11	.00		10-421-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 4817401-86.903 Gal-April 2024	04/30/2024	268.02	.00		51-531-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 4817673-80.139 Gal-April 2024	04/30/2024	271.71	.00		10-431-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 4817837-20.537 Gal-April 2024	04/30/2024	64.84	.00		10-431-256	524
7438	Stinker Stores, Inc	K378-0430202	Card# 9649276-33.002 Gal-April 2024	04/30/2024	99.55	.00		10-421-256	524
Total Stinker Stores, Inc:					2,448.07	.00			
Sundahl, Powers, Kapp & Martin, LLC									
7551	Sundahl, Powers, Kapp & Martin, LLC	16481	Professional Services Rendered-4/1/24	05/13/2024	220.00	.00		10-411-310	524
7551	Sundahl, Powers, Kapp & Martin, LLC	16481	Professional Services Rendered-4/1/24	05/13/2024	44.00	.00		10-411-760	524
7551	Sundahl, Powers, Kapp & Martin, LLC	16481	Professional Services Rendered-4/1/24	05/13/2024	579.42	.00		10-421-310	524
Total Sundahl, Powers, Kapp & Martin, LLC:					843.42	.00			
WLC Engineering and Surveying									
4710	WLC Engineering and Surveying	2024-10329	Never Forget Park Contract Administrat	05/15/2024	8,047.50	.00		10-444-724	524
Total WLC Engineering and Surveying:					8,047.50	.00			
WY Assoc of Sheriffs & Chiefs of Police									
7733	WY Assoc of Sheriffs & Chiefs of Police	03282024	Member Conference Registration (2)-P	03/28/2024	370.00	.00		10-421-235	524
Total WY Assoc of Sheriffs & Chiefs of Police:					370.00	.00			
Wyoming Div. of Criminal Investigation									
7583	Wyoming Div. of Criminal Investigation	05132024	Background Check For Powell-5/13/24-	05/13/2024	7.50	7.50	05/13/2024	51-531-310	524
7583	Wyoming Div. of Criminal Investigation	05132024	Background Check For Powell-5/13/24-	05/13/2024	7.50	7.50	05/13/2024	52-532-310	524
Total Wyoming Div. of Criminal Investigation:					15.00	15.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
WYOMING HEALTH FAIRS									
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-410-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-411-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-410-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-431-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-445-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-431-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	22.50	.00		51-531-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	22.50	.00		52-532-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-411-160	524
6174	WYOMING HEALTH FAIRS	B0051638	Chemistry Panel	05/06/2024	45.00	.00		10-421-160	524
Total WYOMING HEALTH FAIRS:					405.00	.00			
WYOMING SECRETARY OF STATE									
4980	WYOMING SECRETARY OF STATE	05152024	Notary Fee Stephen Fletcher-PD	05/15/2024	60.00	.00		10-421-245	524
Total WYOMING SECRETARY OF STATE:					60.00	.00			
Grand Totals:					87,364.22	2,661.59			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
05/31/2024		7387	3 P's Platte Valley Porta Po	1686	220.00	.00	.00	220.00	_____	_____	_____
05/28/2024		1207	AMERICAN EXPRESS LO	004105-0428	4,715.91	.00	.00	4,715.91	_____	_____	_____
05/28/2024		1207	AMERICAN EXPRESS LO	004105-0428	1,853.90	.00	.00	1,853.90	_____	_____	_____
02/09/2024		7665	APCO International	1033959	79.00	.00	.00	79.00	_____	_____	_____
05/01/2024		5860	BCN	23728122	88.35	.00	.00	88.35	_____	_____	_____
05/14/2024		7446	Brent Brugger	0040	55.00	.00	.00	55.00	_____	_____	_____
06/14/2024		7106	Candy Mountain, LLC	961735.4	98.80	.00	.00	98.80	_____	_____	_____
05/09/2024		1690	CARBON COUNTY SHERI	2024-05-D	22,065.85	.00	.00	22,065.85	_____	_____	_____
05/20/2024		1725	Carbon Power & Light Inc.	166-0401202	14,110.92	.00	.00	14,110.92	_____	_____	_____
05/30/2024		1760	Caselle, Inc.	132411	4,440.00	.00	.00	4,440.00	_____	_____	_____
04/30/2024		2755	Fremont Motor Rawlins, In	250248	2,227.49	.00	.00	2,227.49	_____	_____	_____
05/09/2024		2755	Fremont Motor Rawlins, In	250333	158.13	.00	.00	158.13	_____	_____	_____
05/05/2024		3090	HOLIDAY INN-CODY	67233	476.00	.00	.00	476.00	_____	_____	_____
05/25/2024		2035	In The Swim	WPR906870	72.74	.00	.00	72.74	_____	_____	_____
05/26/2024		2035	In The Swim	WPR906870	155.19	.00	.00	155.19	_____	_____	_____
05/31/2024		2035	In The Swim	WPR906870	193.99	.00	.00	193.99	_____	_____	_____
05/31/2024		7410	Kylie M Waldrip, P.C.	3850	1,073.00	.00	.00	1,073.00	_____	_____	_____
06/14/2024		7717	OV Consulting	2997	14,967.81	.00	.00	14,967.81	_____	_____	_____
05/31/2024		7156	Saratoga Recycling	10248	30.00	.00	.00	30.00	_____	_____	_____
05/25/2024		4940	Saratoga Sun	04252024	4,810.00	.00	.00	4,810.00	_____	_____	_____
05/30/2024		5015	Shively Hardware Co (Tow	04302024	8,406.41	.00	.00	8,406.41	_____	_____	_____
05/30/2024		7585	Shively Hardware Co (VFD	04302024	21.98	.00	.00	21.98	_____	_____	_____
05/30/2024		7438	Stinker Stores, Inc	K378-043020	2,448.07	.00	.00	2,448.07	_____	_____	_____
05/13/2024		7551	Sundahl, Powers, Kapp &	16481	843.42	.00	.00	843.42	_____	_____	_____
05/15/2024		4710	WLC Engineering and Surv	2024-10329	8,047.50	.00	.00	8,047.50	_____	_____	_____
03/28/2024		7733	WY Assoc of Sheriffs & Chi	03282024	370.00	.00	.00	370.00	_____	_____	_____
05/06/2024		6174	WYOMING HEALTH FAIR	B0051638	405.00	.00	.00	405.00	_____	_____	_____
05/15/2024		4980	WYOMING SECRETARY	05152024	60.00	.00	.00	60.00	_____	_____	_____
Grand Totals:				28	92,494.46	.00	.00	92,494.46	_____	_____	_____

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
02/09/2024	79.00	.00	.00	79.00	79.00
03/28/2024	370.00	.00	.00	370.00	449.00
04/30/2024	2,227.49	.00	.00	2,227.49	2,676.49
05/01/2024	88.35	.00	.00	88.35	2,764.84
05/05/2024	476.00	.00	.00	476.00	3,240.84
05/06/2024	405.00	.00	.00	405.00	3,645.84
05/09/2024	22,223.98	.00	.00	22,223.98	25,869.82
05/13/2024	843.42	.00	.00	843.42	26,713.24
05/14/2024	55.00	.00	.00	55.00	26,768.24
05/15/2024	8,107.50	.00	.00	8,107.50	34,875.74
05/20/2024	14,110.92	.00	.00	14,110.92	48,986.66
05/25/2024	4,882.74	.00	.00	4,882.74	53,869.40
05/26/2024	155.19	.00	.00	155.19	54,024.59
05/28/2024	6,569.81	.00	.00	6,569.81	60,594.40
05/30/2024	15,316.46	.00	.00	15,316.46	75,910.86
05/31/2024	1,516.99	.00	.00	1,516.99	77,427.85
06/14/2024	15,066.61	.00	.00	15,066.61	92,494.46

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
Grand Totals:					
	92,494.46	.00	.00	92,494.46	

Report Criteria:
Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
52861							
3	GREAT-WEST TRUST CO	52861	05/05/2024	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 5/5/2024	10-212500	130.00
3	GREAT-WEST TRUST CO	52861	05/05/2024	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 5/5/2024	10-212500	30.00
Total 52861:							160.00
40220241							
6	WYO. DEPT OF EMPLOY	40220241	05/05/2024	98-00	Qtrly SUTA/WC	10-212400	13,137.69
Total 40220241:							13,137.69
40220243							
9	WYO DEPT OF EMPLOY	40220243	05/05/2024	98-00	Qtrly CC SUTA/WC	10-212400	646.86
Total 40220243:							646.86
41220241							
1	EFTPS -TAXES	41220241	05/05/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	134.52
1	EFTPS -TAXES	41220241	05/05/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	269.04
Total 41220241:							134.52
42520243							
1	EFTPS -TAXES	42520243	05/05/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	42.90
Total 42520243:							42.90
50720241							
1	EFTPS -TAXES	50720241	05/05/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 5/5/2024	10-212100	3,102.42
1	EFTPS -TAXES	50720241	05/05/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 5/5/2024	10-212100	3,102.42
1	EFTPS -TAXES	50720241	05/05/2024	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 5/5/2024	10-212100	725.58
1	EFTPS -TAXES	50720241	05/05/2024	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 5/5/2024	10-212100	725.58
1	EFTPS -TAXES	50720241	05/05/2024	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 5/5/2	10-212200	2,542.66
5	BLUE CROSS & BLUE SH	50720241	05/05/2024	90-00	ACCOUNT # 2483060001 Health Ins Pay Period: 5/5/2024	10-212700	36,502.02
5	BLUE CROSS & BLUE SH	50720241	05/05/2024	90-00	ACCOUNT # 2483060001	10-212700	4,780.89

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
Total 50720241:							51,481.57
122720233							
6	WYO. DEPT OF EMPLOY	122720233	05/05/2024	98-00	Qtrly SUTA/WC	10-212400	13,137.69-
Total 122720233:							13,137.69-
122720234							
9	WYO DEPT OF EMPLOY	122720234	05/05/2024	98-00	Qrtly CC SUTA/WC	10-212400	646.86-
Total 122720234:							646.86-
122720235							
1	EFTPS -TAXES	122720235	05/05/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	42.90
1	EFTPS -TAXES	122720235	05/05/2024	74-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	85.80-
Total 122720235:							42.90-
Grand Totals:							51,776.09

Report Criteria:
Paid transmittals included

TOWN OF SARATOGA

Check Register - NAMELESS
 Pay Period Dates: 04/22/2024 - 05/05/2024

May 17, 2024 9:36AM

Report Criteria:

Includes the following check types:

Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
05/05/2024	PC	05/09/2024	52806	261		01-112000	108.71-
05/05/2024	PC	05/09/2024	52807	9171		01-112000	140.63-
05/05/2024	PC	05/09/2024	52808	268		01-112000	162.02-
05/05/2024	PC	05/09/2024	52809	19		01-112000	2,136.79-
05/05/2024	PC	05/09/2024	52810	238		01-112000	145.73-
05/05/2024	PC	05/09/2024	52811	105		01-112000	207.00-
05/05/2024	PC	05/09/2024	5092024	46		01-112000	1,579.85-
05/05/2024	PC	05/09/2024	5092024	48		01-112000	2,519.18-
05/05/2024	PC	05/09/2024	5092024	49		01-112000	2,020.47-
05/05/2024	PC	05/09/2024	5092024	70		01-112000	220.92-
05/05/2024	PC	05/09/2024	5092024	71		01-112000	858.05-
05/05/2024	PC	05/09/2024	5092024	78		01-112000	1,302.75-
05/05/2024	PC	05/09/2024	5092024	111		01-112000	1,739.85-
05/05/2024	PC	05/09/2024	5092024	134		01-112000	1,937.97-
05/05/2024	PC	05/09/2024	5092024	58		01-112000	77.73-
05/05/2024	PC	05/09/2024	5092025	112		01-112000	2,210.82-
05/05/2024	PC	05/09/2024	5092025	40		01-112000	1,813.15-
05/05/2024	PC	05/09/2024	5092025	88		01-112000	1,357.61-
05/05/2024	PC	05/09/2024	5092025	201		01-112000	364.66-
05/05/2024	PC	05/09/2024	5092025	202		01-112000	96.58-
05/05/2024	PC	05/09/2024	5092025	216		01-112000	287.70-
05/05/2024	PC	05/09/2024	5092025	217		01-112000	287.70-
05/05/2024	PC	05/09/2024	5092025	225		01-112000	135.41-
05/05/2024	PC	05/09/2024	5092025	226		01-112000	1,628.78-
05/05/2024	PC	05/09/2024	5092025	227		01-112000	86.26-
05/05/2024	PC	05/09/2024	5092026	245		01-112000	1,965.44-
05/05/2024	PC	05/09/2024	5092026	247		01-112000	1,419.45-
05/05/2024	PC	05/09/2024	5092026	252		01-112000	79.42-
05/05/2024	PC	05/09/2024	5092026	264		01-112000	2,949.35-
05/05/2024	PC	05/09/2024	5092026	265		01-112000	1,402.14-
05/05/2024	PC	05/09/2024	5092026	266		01-112000	1,353.06-
05/05/2024	PC	05/09/2024	5092026	235		01-112000	1,975.02-
05/05/2024	PC	05/09/2024	5092026	269		01-112000	1,394.79-
05/05/2024	PC	05/09/2024	5092026	263		01-112000	1,926.63-
05/05/2024	PC	05/09/2024	5092026	272		01-112000	1,806.92-
05/05/2024	PC	05/09/2024	5092027	273		01-112000	1,820.49-
Grand Totals:							41,519.03-
				36			

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: <u>CHRIS SHANNON</u>	Organization: <u>SARATOGA PRODUCTIONS, INC.</u>
Address: <u>110 SE RIVER ST.</u>	Address: <u>PO Box 1400</u>
City/State/Zip: <u>SARATOGA, WY 82331</u>	City/State/Zip: <u>SARATOGA, WY 82331</u>
Phone: _____ Cell: <u>321-3314</u> e-mail: _____	Phone: _____ Cell: _____ e-mail: _____
DATE of Event: <u>7/5 - 7/6/24</u>	Start Time for Event: <u>NOON</u>
LOCATION: <u>THE YARD 108 SE RIVER ST.</u>	End Time for Event: <u>NOON</u>

Please check one:

- ☐ SMALL EVENT – less than 100 participants
☒ LARGE EVENT – more than 100 participants

Describe briefly the proposed event.

STILLHOUSE BLUES BAND & OTHERS
FOOD TRUCK(S)

Use additional sheet if necessary.

Location of the event (please be specific)

THE YARD
108 SE RIVER ST.

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

AFTERNOON OF MUSIC TO END BY 10 PM.
 Approximate number of participants expected: 200
 Approximate number of support staff/volunteers: 10

Number of vehicles anticipated and parking requirements: 30

Will town property be used for this event: No
☐ yes ☐ no (if yes, please explain fully)

Coordination with the Town of Saratoga Department of Public Works (DPW)

- What traffic control or parking issues are you anticipating: NONE

- What parking plan have you in place: SARATOGA AUTO GLASS, MOTELS, R.O.W. PARALLEL

- What services do you require from the Police Department or DPW? :

NONE

- What are your security plans: : VOLUNTEERS

- What services are required from the Fire Department? : NONE

- What services are required from the Planning Commission? : NONE

- What plans have you made for garbage containment and removal? TR LINED BARRELS & P/U TRUCK

- What plans have you made for sanitary control/portable toilets?: YES

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-777-8001 for food service requirements: NO

- ❖ There is **NO CAMPING PERMITTED** within the Saratoga Town Limits and violators will be cited.

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

BACK PORCH 110 SE RIVER ST. 24HR MALT BEV PERMIT, ALL ENTRANTS CARDED & WE STRANDED. STAMPED CHRIS SHANNON CINDY BLOOMQUIST

- Liquor Liability insurance to be required as described in Special Events Conditions #5.

NA

- Any other request by applicant: : NO

- Name of persons who will be "in charge" at the site/activity: :

CHRIS SHANNON
CINDY BLOOMQUIST

On-site

Manager: CHRIS SHANNON

Home Phone: _____

Cell Phone: 321 3314

Alternate On-site Manager

Home Phone: CINDY BLOOMQUISTCell Phone: 321-3880**Insurance Information:** (if applicable)

Name of Insurance _____

Company: _____

Address: _____

Phone Number: _____

Contact Person: _____

Policy Number: _____


Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 29th, day of MAY, 2024


Applicant Signature



What other agencies or groups have you contacted?
Please check applicable agencies.

- ☐ Zoning and Planning Officer – (events requiring zoning clarification)
☐ Saratoga Department of Public Works (street closures – use of public parks)
☐ Saratoga Police Department: (events with alcohol sales or use
 Traffic & crowd control)
☐ Wyoming Highway Department (highway closures - parades or
 any use of Highway 130/230)

TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: SILLHOUSE BLUES BAND
 Location of Event: THE YARD 108 SE RIVER ST.
 Date of Event: 7/5-6/24

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. ☒ Applicant shall obey all Federal, State, and local rules, regulations and laws. Applicant shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.
2. ☒ Applicant shall confine its activities to the location and time schedules approved for the permit. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.
3. ☒ Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.
4. ☒ Applicant does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Applicant.
5. ☒ Applicant shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Applicant shall post a cash bond as a refundable deposit against the estimated cost when requested.
6. ☒ Neither the Applicant, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Applicant or its employees, agents, servants or helpers.
7. ☒ Fees may be charged for the use of Town Property: Applicant shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

8. C Additional applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.


9. C Applicant shall designate a local agent to sign this application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

10. C Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

11. C If Applicant finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

12. C The Applicant will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Applicant will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

13. C Applicant shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.


Signature of Applicant

5/20/24
Date

Application approved:

Mayor /Clerk

Date: _____

24 HOUR/DAILY ALCOHOLIC BEVERAGE SALES

Item 8)

PERMIT APPLICATION (W.S. 12-2-203, 12-4-502)

PERMIT VALID FOR ONLY ON-PREMISE SALES AND CONSUMPTION AT THE PERMITTED EVENT, NO PACKAGE SALES ALLOWED

To be completed by City/County Clerk

Date filed with clerk: <u>5 / 20 / 2024</u>	Local Permit #: <u>2024-05</u>
Permit Fee Per Day: \$ <u>25.00</u>	(\$50.00 maximum fee per day)
Number of Days: <u>1</u>	
Total Permit Fee: \$ <u>25.00</u>	(Permit fee per day x number of days)
Permit Date: <u>7 / 5 / 24</u>	through <u>1 / 1</u>

Applicant: CHRIS SHANNON
Business/Trade Name (DBA): TUGA PRODUCTIONS, INC.
Contact Person: CHRIS SHANNON Phone: (307) 321 3314
Address: 110 SE RIVER ST City: SARATOGA State: WY Zip: 82331
Mailing Address: PO Box 1400 City: SARATOGA State: WY Zip: 82331
Business Phone: () 321 - 3314 Email Address: shannoncp@tuga.com
Event Name: STILLHOUSE BLUES BAND Event Location: THE YARD 108*110 SE RIVER ST.

FILING IN (CHOOSE ONLY ONE)		FILING AS (CHOOSE ONLY ONE)	
<input checked="" type="checkbox"/> CITY OF: <u>SARATOGA</u>	<input type="checkbox"/> INDIVIDUAL	<input type="checkbox"/> CORPORATION	
<input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> PARTNERSHIP	<input type="checkbox"/> LTD PARTNERSHIP	
	<input type="checkbox"/> LP/LLP	<input type="checkbox"/> ORGANIZATION	
	<input type="checkbox"/> LLC	<input type="checkbox"/> OTHER _____	
TYPE OF PERMIT (CHOOSE ONLY ONE)			
<input checked="" type="checkbox"/> MALT BEVERAGE PERMIT (W.S. 12-4-502(a)/W.S. 12-2-201(b)) Malt beverage permit applicants receiving anything of value (i.e. money, goods and or services from any industry representative must answer the following: (W.S. 12-5-402(a)) Nonprofit corporation under the laws of Wyoming? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Tax Exempt Organization under the Internal Revenue Code? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> And has the applicant been in continuous operation for not less than two (2) years? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> CATERING PERMIT (W.S. 12-4-502(b)) For currently licensed Retail or Resort license holders only	<input type="checkbox"/> MANUFACTURER'S OFF-PREMISE PERMIT (W.S. 12-2-203(g)(iii)) For the sale of the manufacturer's own Wyoming manufactured products only	
		<input type="checkbox"/> MALT BEVERAGE PERMIT FOR MICROBREWERIES (W.S. 12-4-415 (e)) For the sale of the microbrewery's own Wyoming brewed products only	
		<input type="checkbox"/> WINERY OFF-PREMISE PERMIT (W.S. 12-4-414(g)) For the sale of the winery's own Wyoming manufactured products only	

By filing this application, the applicant and their representatives agree to sell alcoholic beverages and operate under the requirements of all applicable Wyoming state and local laws and rules, and submit any required sales tax and reports.

Under penalty of perjury, and the possible revocation or cancellation of the permit, I swear the above stated facts, are true and accurate.

<u>Chris Shannon</u> Applicant Signature	<u>CHRIS SHANNON</u> Printed Name	<u>5 / 20 / 24</u> Date
<u>Jennifer Anderson</u> Signature of Licensing Authority Official		<u>5 / 21 / 2024</u> Date

ORDINANCE NO: 869

**AN ORDINANCE TO PROVIDE INCOME NECESSARY TO FINANCE THE 2024-2025
FISCAL BUDGET OF THE TOWN OF SARATOGA,
CARBON COUNTY, STATE OF WYOMING.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA,
CARBON COUNTY, WYOMING**

Section 1: The amount of general revenue necessary to be raised for municipal purposes and to meet current expenditures of the Town of Saratoga, Carbon County, State of Wyoming during the Fiscal Year July 1, 2024 to June 30, 2025 is hereby fixed at the suitable levy on the Town of Saratoga assessed valuation.

Section 2: That for the General Fund of said Town, there be levied a suitable tax of eight (8) mills on all real and personal property in the Town of Saratoga, subject to taxation for the purpose of raising the sum of a portion of the appropriation which includes other anticipated revenue charges and income for operation and maintenance of the General Fund.

Section 3: General Fund Anticipated Revenues and Income:

	Anticipated Revenues
Taxes	\$ <u>2,244,408.20</u>
Licenses and Permits	\$ <u>107,550.00</u>
Intergovernmental Revenue	\$ <u>404,438.00</u>
Charges for Service	\$ <u>54,000.00</u>
Fines and Forfeitures	\$ <u>20,000.00</u>
Miscellaneous Revenues	\$ <u>175,200.00</u>
Contributions and Transfers	\$ <u>390,248.23</u>
Total Anticipated General Fund Revenues	\$ <u>3,395,844.43</u>

Section 4: That for the Enterprise Funds of said Town, the following sums of money is hereby appropriated to defray the expenses from the General Fund for the appropriation of the total of the enterprise funds for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

	Anticipated Revenues
Impact Fund	\$ <u>1,655,000.00</u>
Airport Fund	\$ <u>597,000.00</u>
Water Fund	\$ <u>762,000.00</u>
Sewer Fund	\$ <u>525,522.09</u>
Weed & Pest	\$ <u>130,632.73</u>
Specific Purpose Tax	\$ <u>3,395,000.00</u>
Total Anticipated Enterprise Revenues	\$ <u>7,065,154.82</u>

Section 5: Anticipated Expenses and Disbursements of the General Fund.

	Anticipated Expenditures
Town Hall Administration	\$ <u>419,261.87</u>
○ Salaries/payroll benefits	<u>248,600.00</u>
○ General expenses	<u>170,661.87</u>
Planning	\$ <u>120,043.87</u>
○ Salaries/payroll benefits	<u>32,300.00</u>
○ General expenses	<u>87,743.87</u>
Municipal Court	\$ <u>40,943.87</u>
○ Salaries/payroll benefits	<u>18,200.00</u>
○ General expenses	<u>22,743.87</u>
Police Department	\$ <u>1,191,212.73</u>
○ Salaries/payroll benefits	<u>986,500.00</u>
○ General expenses	<u>204,712.73</u>
Volunteer Fire Department	\$ <u>74,918.87</u>
○ Payroll benefits	<u>12,175.00</u>
○ General expenses	<u>62,743.87</u>
Street Department	\$ <u>594,443.87</u>
○ Salaries/payroll benefits	<u>382,000.00</u>
○ General expenses	<u>212,443.87</u>
Swimming Pool	\$ <u>97,993.87</u>
○ Salaries/payroll benefits	<u>50,850.00</u>
○ General expenses	<u>47,143.87</u>
Hot Pool	\$ <u>56,593.87</u>
○ Salaries/payroll benefits	<u>19,000.00</u>
○ General expenses	<u>37,593.87</u>
Saratoga Lake	\$ <u>17,243.87</u>
○ General expenses	<u>17,243.87</u>
Parks	\$ <u>361,343.87</u>
○ General expenses	<u>361,343.87</u>
Recreation Department	\$ <u>171,843.87</u>
○ Salaries/payroll benefits	<u>133,000.00</u>
○ General expenses	<u>38,843.87</u>
Community Center	\$ <u>250,000.00</u>
○ Salaries/payroll benefits	<u>185,000.00</u>
○ General expenses	<u>65,000.00</u>
Total Anticipated Expenditures of the General Fund	\$ <u>3,395,844.43</u>

Total Excess Revenues above Expenditures of the General Fund: \$0.00

Section 6: Anticipated Expenses and Disbursements of Enterprise Funds.

	Anticipated Expenditures
Impact Funds	\$ <u>1,655,000.00</u>
○ Rock Creek Impact Assistance	<u>30,000.00</u>
○ Transfer in from Reserves-GW	<u>1,100,000.00</u>
○ Transwest	<u>400,000.00</u>
○ Transfer in from Reserves-TW	<u>125,000.00</u>
Airport Fund	\$ <u>597,000.00</u>
○ General expenses	<u>145,487.73</u>
○ Capital Projects	<u>440,000.00</u>
○ Transfer to Reserves	<u>11,512.27</u>
Water Fund	\$ <u>762,000.00</u>
○ Salaries/payroll benefits	<u>220,000.00</u>
○ General expenses	<u>478,502.20</u>
Transfer to Reserves	<u>63,497.80</u>
Sewer Fund	\$ <u>525,522.09</u>
○ Salaries/payroll benefits	<u>220,000.00</u>
○ General expenses	<u>305,522.09</u>
Weed & Pest	\$ <u>130,632.73</u>
○ Weed -Salaries / payroll benefits	<u>17,250.00</u>
○ Pest – Salaries / payroll benefits	<u>8,445.00</u>
○ Weed control expenses	<u>8,143.87</u>
○ Pest control expenses	<u>96,793.86</u>
○ Specific Purpose Tax	\$ <u>3,395,000.00</u>
○ Capital Projects	<u>3,395,000.00</u>
Total Anticipated Enterprise Expenditures	\$ <u>7,065,154.82</u>

Total Excess Revenues above Expenditures of the Enterprise Funds: \$0.00

Section 7: The Mayor of the Town of Saratoga, and the Town Clerk are hereby authorized and instructed to certify this ordinance and to make application to the Board of County Commissioners of Carbon County, Wyoming, for suitable levy to provide the Town of Saratoga with monies for general purposes, provided, however, that said levy shall not be in excess of eight (8) mills on the dollar.

PASSED, APPROVED AND ADOPTED THIS__day of June, 2024.

ATTEST:Town of Saratoga

ClerkChuck Davis, Mayor

PASSED

FIRST READING this 7 day of MAY, 2024

SECOND READING this _____ day of _____, 2024

THIRD AND FINAL READING this _____ day of _____, 2024

ATTESTATION

I, Jennifer Anderson, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

TOWN CLERK

LEASE AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2024, by and between the **Kim A. Wood, Michael A. Williamson, Esther L. Wood, and Lynn M. Williamson**, hereinafter collectively referred to as "Lessor," and the **Town of Saratoga**, a Wyoming municipality, hereinafter referred to as "Lessee,"

W I T N E S S E T H:

WHEREAS, Lessee desires to lease from Lessor certain real property in Saratoga, Carbon County, Wyoming; and

WHEREAS, Lessor is the owner of said property and desires to lease said real property to Lessee;

NOW, THEREFORE, for and in consideration of the maintenance, upkeep, and keeping in performance of the written covenants by Lessee, Lessor hereby leases unto Lessee the following described premises:

The premises designated and highlighted in Exhibit A, commonly known as the "Wood's Baseball Fields", more specifically described on Exhibit A attached hereto and incorporated herein by reference which Exhibit A is attached hereto and made a part hereof, together with any other improvements located thereon, and together with the right to use all adjoining parking areas, driveways, sidewalks, roads, alleys and means of ingress or egress, insofar as Lessor has the power to lease or license the use thereof. Lessee shall maintain access through the leased premises at all times along former rights of way known as N. Fourth St. and Hugus St. The purpose of this access is to provide access

Said lease agreement shall be entered into between the parties upon the following terms and conditions.

1. Term. The term hereof shall commence on October 1, 2023, and continue until September 30, 2028, unless otherwise terminated as provided herein. This lease may not be canceled by either party without consent of the other party unless there has been a violation of the terms and conditions stated herein.

This lease shall be reviewed and agreed to every five (5) years unless Lessee or Lessor provides the respective party with written notice of intent not to renew at least thirty (30) days prior to the expiration date. All other terms and conditions herein shall continue to be binding on the parties during any renewal period.

2. Rent. In lieu of rent, Lessee shall be solely responsible for all care, maintenance, and upkeep of the leased premises.

3. **Termination.** This lease agreement may not be canceled by either party, except as otherwise provided herein or in the event of default of either party hereunder.

4. **Utilities and Real and Personal Property Taxes.** All utilities, including but not limited to water, electric, sewer, and gas, shall be placed in the name of Lessee and paid by the Lessee, and Lessee shall provide Lessor with written proof of timely payment of the same, upon request during the term or any renewal hereof.

Lessor shall be responsible for all real property taxes on the leased premises.

5. **Use.** Lessee shall not allow the leased premises to be used for any unlawful purpose or in violation of any town, county or state laws or regulations.

6. **Assignment and Subletting, Liens, and Guarantee.** Lessee shall not assign this lease agreement or sublet any portion of the premises without the prior express written consent of the Lessor. The Lessee agrees that it shall not and will not suffer or permit a mechanic's lien or any other type of lien to attach to or be against or upon the aforesaid leased premises.

7. **Maintenance, Repairs and Alterations.** Lessee shall, at its own expense and at all times and except as otherwise provided herein, maintain the leased premises in good, clean, sanitary, and safe condition. Lessee shall be solely responsible for the cost of weed, as well as snow removal during the term hereof.

Lessee shall not make any permanent structural improvements or modifications without the prior written consent of Lessor. Prior to the commencement of any substantial repair, improvement, modification or alteration, Lessee shall give Lessor at least fourteen (14) days' prior written notice, except as otherwise provided herein, and shall obtain Lessor's written consent for said improvement or modification.

8. **Quiet Enjoyment.** Lessor covenants that the Lessee, upon paying the upkeep and maintenance of the premises as herein provided and keeping and performing all of the terms, conditions, covenants, and provisions herein contained on the part of Lessee to be kept and performed, shall and may peaceably and quietly have, and hold and enjoy said premises for the term hereof, without hindrance or molestation by the Lessor or any person lawfully claiming by, through or under the Lessor. Lessor agrees to protect Lessee against the claims of any party or parties should any contests ever arise as to ownership of the premises or Lessor's right to enter into the lease agreement herein. Lessee agrees the sole purpose of the leased property shall be used for community sporting events unless otherwise agreed upon by Lessee and Lessor with reasonable notification and mutual agreement.

9. **Ordinances and statutes.** Lessor and Lessee shall comply with all statutes, ordinances, and requirements of all municipal, state, and federal authorities now in force or which may hereafter be in force, pertaining to the premises, occasioned by or affecting the use thereof by Lessee or the ownership thereof by Lessor.

10. **Entry and inspection by Lessor.** Lessor shall give reasonable notice to Lessee of any intended entry and inspection by Lessor, and the same shall be scheduled at a time reasonably convenient to Lessee and which shall not interrupt or interfere with the conduct of Lessee's business upon the premises.

11. **Signs.** Lessee may install signs on the premises at its own expense. Lessee shall at all times have the consent of Lessor to maintain Lessee's sign and to have the non-exclusive use and possession of such portion of the premises as shall be necessary for Lessee to have access to any such sign. Lessee's signs shall at all times remain the property of Lessee and Lessee shall remove any and all signs at the termination hereof. Lessor shall not be responsible for any liability claims, property or injury, that occurs on non-leased property during access to or maintenance of the leased property, including maintenance to signs, fencing, buildings, or other property.

12. **Trade fixtures.** Any and all improvements made to the leased premises of a permanent nature prior to the term hereof or during the term hereof shall belong to the Lessor and shall be deemed leasehold improvements for the purposes of this lease. Fixtures of a permanent nature shall also be the property of the Lessor. Fixtures of a non-permanent nature shall be the property of the Lessee. It is understood and agreed that any signs and sign standards installed otherwise on the leased premises by Lessee, shall remain Lessee's property and may be removed by Lessee at any time; provided, nevertheless, that Lessee shall repair or pay for all repairs necessary for damages to the premises occasioned by such removal. Lessee shall be required to remove all Lessee's fixtures, equipment, and signs at the termination hereof and to repair any damages caused thereby.

13. **Destruction of the Leased Premises.**

a. **Total Destruction.** Except in the event that total destruction is caused by Lessee's or its employee's, agent's, or officer's negligent or willful acts, then if the Leased Premises, or improvements thereon, should be totally destroyed by fire, tornado, or other casualty, or if it should be so damaged that rebuilding or repairs cannot reasonably be completed within sixty (60) days from the date of written notification by Lessee to Lessor of the occurrence of the damage, this lease shall terminate, effective as of the date of said written notification. If said damage is caused by Lessee's or its employee's, agent's or officer's negligent or willful acts, Lessee shall be solely responsible for all repair and expenses and this lease shall not terminate.

b. **Partial Damage.** (i) Except in the event that partial destruction is caused by Lessee's or its employee's, agent's, or officer's negligent or willful acts, then if the Leased Premises, or improvements thereon, should be damaged by fire, tornado, or other casualty, to such an extent that rebuilding or repairs can reasonably be completed within sixty (60) days from the date of written notification by Lessee to Lessor of the occurrence of the damage, this lease shall not terminate. If Lessee fails to rebuild or repair damaged property within sixty (60) days, lease will be automatically terminated. If the casualty occurs during the final two (2) months of the original lease term, or any renewal term, Lessor shall not be required to rebuild or repair such damage. (ii) If said damage is caused by Lessee's or its employee's, agent's or officer's negligent or willful acts, Lessee shall be solely responsible for all repair and/or rebuilding expenses and this lease shall not terminate.

14. Default. Lessee or Lessor shall be in default of this lease agreement if any one of the following occurs:

- a. the Lessee deserts or vacates the leased premises; or
- b. Lessee or Lessor breaches any of the terms of the lease agreement as contained herein.

15. Remedies Upon Default. If either party is in default, the non-defaulting party shall give written notice by certified mail or hand delivery of the default to the other party at the address shown below (or if hand delivered in person to said party).

If within a fifteen (15) day period of the date of the mailing or hand delivery of said notice of default, the defaulting party corrects said default as set forth in the notice, or the contractual obligation then in default, then this lease shall be reinstated, and this lease agreement shall continue the same as if no default has occurred.

If the defaulting party fails or neglects to correct or make good such default as set forth in said notice of default within fifteen (15) days after the date of mailing of said notice, then and in that event the non-defaulting party may, at its election, terminate this lease. Either party shall have the right to proceed under any remedy at law or in equity, occasioned by a default hereunder.

16. Attorney's Fees. It is mutually agreed that in the event that either of the respective parties hereto shall breach or default in any of the covenants herein so as to require the party not in default to commence legal or equitable action against the other party, or retain counsel to enforce the terms hereof, the non-prevailing party agrees to pay all reasonable expenses of said action or litigation, including all reasonable attorney's fees and costs incurred by the party not in default.

17. Notices. Any notice which either party may give, or is required to give, may be given by mailing the same, certified mail, to Lessee or to Lessor at the address shown below, or at such other places as may be designed by the parties from time to time.

Lessor:

Kim A. Wood
 Esther L. Wood
 22408 W. Madre Del Oro Drive
 Wittmann, Arizona 85361-8656

Lynn M. Williamson
 Michael A. Williamson
 15319 Indian Pain Circle
 Bluffdale, Utah 84065

Lessee:

Town of Saratoga
 P.O. Box 486
 Saratoga, Wyoming 82331

With a copy to:

Kylie M. Waldrip
Attorney for Town of Saratoga
P.O. Box 998
Rawlins, Wyoming 82301

Notice of change of address shall be treated as any other notice.

18. Entire Agreement. This lease agreement supersedes all prior agreements and understandings and sets forth the entire understanding of the parties and may not be changed or terminated orally, and no attempted change, termination or waiver of the provisions hereof shall be binding unless in writing and signed by all the parties hereto.

19. Amendments. Any changes, modifications, revisions, or amendments to this Lease which are mutually agreed upon by the parties to this Lease shall be incorporated by written instrument, executed by all parties to this Lease.

20. Force Majeure. Neither party shall be liable for failure to perform under this lease agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event and takes all reasonable steps to minimize delays.

21. Wyoming Governmental Claims Act. The Town is protected by the Wyoming Governmental Claims Act, Wyo. Stat. 1-39-101, *et seq.* Town of Saratoga does not waive its governmental immunity by entering into this lease agreement, and fully retains all immunities and defenses available under W.S. § 1-39-104(a) and all other immunities provided by law with respect to any action based on or occurring as a result of this lease agreement.

22. Parties in Interest. This lease agreement shall inure to the benefit of and be binding upon the parties named herein and their respective personal representatives, successors, and assigns; nothing in this lease agreement, expressed or implied, is intended to confer upon any other person, any rights or remedies under or by reason of this lease agreement.

23. Construction. This lease agreement shall be governed and construed according to the laws of the State of Wyoming. All captions of sections are for convenience only. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identity of the person or persons or entity or entities may require.

24. Recitals. The parties agree that the recitals first set forth hereinabove are words of contract and not mere words of introduction.

25. Representations and Fees. The parties herein acknowledge that the firm of Kylie M. Waldrip, P.C., represents the Lessee in this transaction, and the Lessor has been advised of their right to retain their own attorney for their personal representation.

26. Gender and Number. Unless the context clearly indicates the contrary, the singular number shall include the plural, the plural the singular and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, the parties have hereunto set their hands the date first above written.

Lessor:

DocuSigned by:
Kim A Wood
Kim A Wood
DocuSigned by:
MICHAEL WILLIAMSON
Michael A. Williamson
DocuSigned by:
Esther L Wood
Esther L Wood
DocuSigned by:
Lynn M. Williamson
Lynn M Williamson

Lessee:

Town of Saratoga

BY: Chuck Davis, Mayor

Exhibit A

Lots 1-10 and 15-24 of, Block 16, Saratoga Real Estate and Improvement company's First Addition to the Town of Saratoga, Carbon County, Wyoming, and Lots 1-11, East ½ lots 12 and 13, Lots 14-24 of, Block 15, Saratoga Real Estate and Improvement company's First Addition to the Town of Saratoga, Carbon County, Wyoming, and North 1/3 of Lots 1 through 6, inclusive, Block 14, Saratoga Real Estate and Improvement company's First Addition to the Town of Saratoga, Carbon County, Wyoming. Exempting therefrom; STRIP OF LAND 30 FEET WIDE, WITHIN BLOCK 16 OF THE SARATOGA REAL ESTATE AND IMPROVEMENT COMPANY'S FIRST ADDITION TO SARATOGA, CARBON COUNTY, WYOMING, THE CENTERLINE OF SAID STRIP BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE NORTH LINE OF SAID BLOCK 16, BEING ALSO ON THE CENTERLINE OF SECTION 11, T.17N. R.84W., 6TH P.M., CARBON COUNTY, WYOMING, LOCATED 3213.29 FEET FROM THE WEST ¼ CORNER OF SAID SECTION 11 AND 2110.71 FEET FROM THE EAST ¼ CORNER OF SAID SECTION 11; THENCE S72°35'37"E., 169.74 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTH AND HAVING A RADIUS OF 155 FEET; THENCE ON AND ALONG SAID CURVE, AN ARC LENGTH OF 144.87 FEET, THE CHORD OF WHICH BEARS S.45°49'06"E, 139.65 FEET; THENCE S.19°02'35"E., 33.32 FEET TO THE EASTLINE OF BLOCK 16 AND THE POINT OF TERMINATION; SAID STRIP CONTAINING 0.24 ACRES.

Lease shall maintain access through the above described leased premises at all times through former rights of way known as N. Fourth St. and Hugus St. Directly adjacent to the premise described above. The purpose of this access is to provide access to Lessor residence located directly west of the leased premise.

WICIP DRAFT VALLEY VILLAGE

Organization Impact

The mission of Valley Village, a 501(c)3 non-profit organization, is to create a stimulating and nurturing environment where children of all abilities, regardless of socio-economic or cultural background, can benefit, grow, and learn together in acceptance of one another. This mission is accomplished daily by highly trained staff, low teacher/child ratio, curriculum, play-based learning, as well as teacher-led activities.

Valley Village, located in Saratoga, provides childcare services to those employed in Encampment (1), Rawlins (3), rural county (4), Sinclair (2), remote workers (4), and Saratoga (37) by conducting childcare for children aged six weeks through 5 years or when the child begins Kindergarten. The center currently employs 11 staff distributed across Saratoga (6) Hanna (1) Rawlins (1) Encampment (1) rural county (2).

After a private daycare closed unexpectedly in 2020, a group of parents formed a 501c3 nonprofit organization (Valley Village) and hired the necessary teachers needed to continue daycare operations. Their quick actions prevented major disruptions for the children and families.

After operating in a rental facility with limited space and ability to upgrade, in May 2023, the Town of Saratoga sold Valley Village for \$1, a building which formally housed a medical clinic. The Town's objective was to expand daycare in line with its Master Plan and facilitate the smooth operation of Daycare in the same building with Developmental Assessment and Preschool. Valley Village committed to managing the building, raising funds for repair, remodel and upgrade, AND entering into a rental Operating Agreement with ExCEL PreSchool. Valley Village

raised and invested into the building, in excess of \$1,000,000. The 6,100 sq ft building opened for business January 5, 2024.

Under the Operating Agreement with ExCEL Preschool (part of Developmental Preschool and Day Care Center of Laramie, Wyoming) the building's classrooms and restrooms are assigned to each organization, while playground, parking, utilities, are shared .

The 30 year old building needed deferred maintenance repairs. Older systems such as electrical and HVAC systems were replaced for safety and reliability. Code requirements were met: fire suppression system, fire alarm system, commercial grade dishwasher were installed. Efficiency and safety were addressed with kid height toilets and sinks, dutch doors to classrooms for openness, washer/dryer for clean everything, ADA bathrooms, classroom sinks for teachers and each classroom with an exterior exit door. All of this was within the larger project to create "right sized" classrooms to meet State DFS ratios, storage, and offices.

As of June 1, 2024 Valley Village is the only licensed Childcare operation in the North Platte River Valley. The Childcare facility is licensed for forty-eight children, and currently has 31. As more children enroll the needs grow: additional staff, furniture (chairs and cots), playground equipment and supplies.

Proposed Project

There is an outdoor, fenced play area 2/3 covered with padded artificial turf and a large concrete pad for tricycles and push toys. The area is usable and safe, but it is not complete. It lacks a play structure for 3-5 year olds, shading and the padding / artificial turf for the remainder of the play area (which is where the final toy structure will be placed).

Play structures are needed for the physical needs of growing children, by age group. This enables the strengthening of large muscle groups, enhanced balance, confidence, and courage.

Whether the children imagine they are on a pirate ship, a spaceship, or in a hobbit hole, free play is vital for learning. No matter how appealing to the eye, all structures and materials are required to be tested and rated by the ASTM.

Without shade the community elevation of 6,800 feet means that skin damage to children from the UV rays of the sun is almost guaranteed. There are no trees in the immediate area, nor space to plant trees that would take years to grow in this locale. Installing a shade structure would significantly reduce the exposure.

The shade structure will be a retractable, sturdy canvas awning and permanent pergola design attached to the north side of the building. The wind is very strong in Wyoming so every precaution must be made to prevent collapse.

The estimated cost of the play structure, artificial turf and shade structure project is \$75,000, with installations and grading.

While the building is complete and appropriate, the thirty-year-old parking lot does not meet ADA or insurance requirements. The asphalt lot has holes, deteriorated asphalt, frost cracks and uneven patching, which raises concern for the children and families who access the daycare and preschool, even more than usual because of strollers or wheelchairs.

Valley Village's insurance carrier has noted the poor condition of the parking lot and requires that it be fixed prior to the next renewal review in September 2024.

The asphalt parking lot is comprised of 3 sections, each owned by a separate entity: Valley Village, Town of Saratoga, Local dentist. They have agreed to combine the needed work into one large project which will reduce the cost to each entity. Repairs will include major crack repair and a 3" chip seal overlay.

Valley Village's share is estimated to cost \$80,000.

The Valley Village Board of Directors is actively raising funds through individuals, foundations, and grant organizations. Time constraints are limiting the organization of typical methods of raising funds, such as the annual late summer fundraising events.

Project's Impact

Serving our children: Children at daycare benefit from developing social skills, listening, sharing, and healthy emotions. Children from economically disadvantaged backgrounds reap long-term benefits from preschool.

The continuation of the services at this facility to meet the needs of the children, also impacts the life of the valley, its ability to attract young families and working professionals, its ability to staff the new Critical Access Hospital and its ability to retain young people once they are here and begin growing their families.

Some of the families served by Valley Village work in the service and hospitality industry which is essential to the tourism economy of Saratoga and the surrounding areas. The local economy depends on business owners being able to satisfy their employment needs. There is also the added economic benefit of increased payroll in the economy.

Valley Village works to provide fresh produce and locally grown beef. By offering healthy food for lunch and snacks, families may be less vulnerable to food insecurity.

Strong economic benefits: A 2006 study by W. E. Upjohn Institute for Employment Research concluded that “either high-quality preschool, or business subsidies, increase the present value of the earnings of state residents by about \$3 for every \$1 of resources devoted to these alternative policies.”

The licensing capacity of Valley Village for infant and childcare, means parents could return to the workforce, which could positively affect the 9.5% overall poverty rate and 12% poverty rate among children in Saratoga. Balancing meaningful employment with traditional family responsibilities can be challenging, but a daycare center with a fostering and protective staff may make the decision easier.

Childcare in Saratoga for two children is estimated to be over \$18,000 per year. While this may be limiting to some families, it may allow career development in other families.

Project's Results

This project request is for one-time funding to finish the new childcare facility. The success will be determined by the daily use of both the parking lot and play yard.

The parking lot repair project must meet all industry standards for civil engineering, contractors must follow these specifications, and all methods and materials will be tested. The project's success will be measured against these standards. In addition, a smooth surface will be

achieved immediately upon completion. The lot will be accessible to everyone, and the functional surface will be used daily for families and children.

The play structure and shade structure commercially purchased and professionally installed.. The Valley Village board of directors has evaluated several companies and based their choices on prior experience with these companies, recommendations of other clients as well as price and customer service. Again, stringent safety standards must be met. Standing intact after the first severe weather event, will be proof of its success.

Measuring the success of an expanded creative and safe play area can be done by teacher observation of growth in gross motor skills, balance, confidence in the children. The preschoolers will possess skills such as taking turns and sharing, as well as demonstrating empathy and curiosity, all which are learned and practiced during free play time. The educational goal of the facility is to have the children pass kindergarten-ready assessments conducted by the local school district.

A child's mind and body grow daily. This project plays a large part in their lifetime of knowledge and development.

Project's Community Support

In addition to Excel Preschool (which pays nominal rent to Valley Village), the organization has collaborated with

Carbon County School District #2 and many local businesses.

Funds for the remodel were raised in multiple ways. Donations from local businesses and individuals account for about 30% of the first four phases of Valley Village's facility project. Grant funding (about 70% of the total project costs) was provided by DFS Childcare Stabilization Wave 2, Hughes Charitable Fund Grant, Bridge Street Bargains Grant, White Family Foundation Challenge, Swanson Family Foundation Challenge, Newman Family Foundation Grant, Nord Family Foundation Matching Gift, and Beull Foundation Grant.

Other Funding Sources

The Valley Village Board of Directors is actively seeking funds for the parking lot and play yard. They have launched a "Pennies for our Play Yard" campaign by distributing several cleverly decorated donation jars in most local business locations. They are also participating in the annual WyoGives in July.

The attached Project Budget outlines the funding sources and the expenses incurred for the first four phases of Valley Village's facility project. This grant request is for the fifth and last phase of the project. Because of grant requirements, Valley Village is not eligible to apply for additional funds from most of the foundations which previously awarded the organization.

MAY 21, 2024
 Town of Saratoga
 P. O. Box 486
 Saratoga, WY 82331

Wyoming Intertie Community Investment Program
 c/o Wyoming Community foundation
 1472 N 25th Street
 Suite 201
 Laramie, WY 82072

Regarding: Grant Submission
 Valley Village Childcare
 Saratoga, WY 82331

TO WHOM IT MAY CONCERN:

Thank you for the opportunity to state the whole-hearted support of the Town Council of Saratoga, and me personally as Mayor, on the Grant submission by Valley Village Childcare. We are in full support of the proposal that has been submitted, asking for funding for a much-needed investment in the outdoor education and play area and the funds needed to repair the Childcare's parking lot, which has been deemed, by insurance providers, as unsafe and dangerous for our children, families, and staff.

The Town is pleased to be partnering with Valley Village Childcare as they are providing broad impact on the quality of life in Carbon County and are addressing an important community issue and problem - the need for quality childcare for our youngest children.

We, the Town Council of Saratoga WY, knew that childcare was critical to the North Platte River Valley; we knew because the community said so as early as 2016 when we developed the 2016 Master Plan for the Valley. We knew when staffing the new Critical Care Hospital needed childcare services to support the incoming professionals' children; we knew when the local internationally renowned Brush Creek Ranch was considering creating their own daycare to support their hundreds of semi seasonal employees; and we certainly knew when our own friends and families had issues either hiring or being able to work due to lack of childcare for young children.

Because of the obvious need, we supported Valley Village Childcare in acquiring a suitable building to house a sizable commercial operation. In May 2023, we sold the building which formally housed a medical clinic to Valley Village Childcare for \$1.00. Our objective was to expand daycare in line with the Town's long-range Master Plan and, at the same time, have childcare in the same building with Developmental Assessment and Preschool, enabling children to move between the services, in a single building.

Our 30-year-old building required significant maintenance and repairs, while the parking lot needed significant repair. Our Town budget could not

consider undertaking this financial burden nor the upgrades needed to meet the State and local regulations to make it a Childcare facility. Nor could we have undertaken the construction of a suitable play area.

We were able to assist with timely water taps, 4-way stops, easements and legal reviews.

The Valley Village Board of Directors have been successful in raising the funds needed for the remodel, having raised \$1,000,000 from individuals, functions, foundations, and grant organizations. Your support to complete the play area and repair the parking lot will help us finish this important community resource.

As of June 1, 2024 Valley Village will be the only licensed Childcare operation in the North Platte River Valley. The Childcare facility is licensed for forty-eight children, and now has 34 enrolled kiddos. We anticipate we will be at full capacity early next year.

The proof of need and success are in the numbers:

- ✓ *The Center provides childcare services to those employed in Encampment (1), Rawlins (3), rural county (4), Sinclair (2), remote workers (4), and Saratoga (37) .*
- ✓ *The center currently employs 11 staff distributed across Saratoga (6) Hanna (1) Rawlins (1) Encampment (1) rural county (2).*

Thank you for your consideration of the Valley village Childcare submission.

Sincerely,

*Chuck Davis – Mayor
Town of Saratoga, WY*

Wyoming Intertie Community Investment Program - Summer 2024

Wyoming Community Foundation

Overview

Overview:

The Wyoming Intertie Community Investment Program (WICIP) was established at the Wyoming Community Foundation by Wyoming Intertie LLC. WICIP supports communities in Albany, Carbon and Platte Counties, where the Wyoming Intertie Project - a transmission line connecting U.S. eastern and western electric grids in Wyoming - will be located. Wyoming Intertie is dedicated to partnering with these communities; as a result, WICIP funds support innovative projects that enhance quality of life while strengthening communities in Wyoming.

Grant Cycles:

WICIP has two application cycles each year. In 2024, applications will be due on June 17th and December 16th. If applications are not received by the 11:59 pm deadline, they will be considered during the subsequent application cycle.

Requirements:

Applicants must be a 501(c)(3) nonprofit or government entity, such as a local government, tribal government, or school district. Non-501(c)(3) nonprofits may be eligible; please contact Allison Renton at (307) 721-8300 or allison@wycf.org to discuss eligibility. Individuals and for-profits are ineligible; however, individuals and for-profits may apply through a fiscal sponsor that is eligible.

Applicants that have applied for previous grant cycles may apply for subsequent grant cycles for different phases of their project. Applicants do not need to be based in Albany, Carbon, or Platte County, however, grants must be used for projects benefiting communities in these counties. Only one application is allowed per organization per cycle.

Grant Amounts:

Grants will be up to \$50,000. For funding needs greater than \$50,000, please contact Allison Renton at (307) 721-8300 or allison@wycf.org.

Eligible Projects:

- Projects that have a broad impact on the quality of life for a significant number of people in Albany, Carbon or Platte County, Wyoming.
- Projects that propose ways to address community issues and problems.
- Projects that leverage other sources of support.

- Projects that encourage others to get involved in addressing community needs.
- Projects that are creative in their approach to solving problems or capturing opportunities.
- Projects that are responsive to changing and emerging needs.
- Projects that support innovative approaches to economic and community development.

Ineligible Projects:

- Religious, partisan, or sectarian programs or projects.
- One-time events, such as celebrations or social gatherings, that are not part of longer-term economic and community development goals.

Reporting:

A project report will be due within one year of receiving funds. Project reports must be received before additional grants are made.

Contact Information

Organization's Legal Name*

Please provide the legal name of the organization applying for funding. *If you are using a fiscal sponsor, this should be the fiscal sponsor.*

Character Limit: 250

Town of Saratoga, Wyoming

Organization's Employer Identification Number (EIN)*

Please provide the EIN for the organization applying for funding.

Character Limit: 20

83-6000089

Primary Contact*

Please provide the name of the primary contact for the grant request.

Character Limit: 250

Stacy Crimmins

Email Address*

Character Limit: 250

crimminsassociates@gmail.com

Phone Number*

Character Limit: 20

307-329-7150

Mailing Address*

Please provide the mailing address for the organization applying for funding

Character Limit: 250

P. O. Box 486, Saratoga, WY 82331

Fiscal Sponsorship Agreement

If using a fiscal sponsor, please attach a fiscal sponsorship agreement.

File Size Limit: 4 MB

Grant Request

Project Name*

Name of Project.

Character Limit: 100

Never Forget Park in Saratoga, WY

Please select the county or counties in which the proposed program/project is located.*

Choices

Albany County

Carbon

County

Platte County

Request Amount*

Please do not request above the \$50,000 maximum request amount.

Character Limit: 20

\$50,000

Total Project Cost*

Character Limit: 20

\$1,248,720

Other Funding Already Secured (if applicable)

Character Limit: 20

Wyoming Community Foundation \$10,000

Narrative

Organization Impact*

Briefly describe the organization's mission, history, and major accomplishments.

Character Limit: 3000

The Town of Saratoga (pop. 1700) is creating a new landscaped park: "Never Forget Park".

The park project began in 2008 after a local young man, Army SSgt. Tyler Pickett, was killed in action in Iraq and will be a tribute to everyone who serves/served our country to protect our freedoms and rights.

Of the 185 veterans who live in Saratoga, ninety-nine of them are over seventy-five years of age. Seventy-seven (or 70%) of Saratoga's veterans served in Vietnam, which is two times greater than any other conflict and greater than the US's 43%. The park will honor veterans (KIA, POW, active duty or deceased) by creating a serene memorial area for remembrance. Recently, the focus of the park expanded to include first responders (firefighters, law enforcement, and medical professionals) for their sacrifices and dedication.

The new, dedicated and focused park committee began its work in May 2021 and is comprised of private citizens, veterans, legion post members, and newly elected council members. The committee collaborates with American Legion Post #54, Town of Saratoga, Platte Valley Arts Council, Inc., and Order of the Eastern Star. This committee has developed the park design, created a website, worked with the family of Tyler Pickett, commissioned a memorial sculpture, hired an engineering firm to create documents, and continuously raises funds.

Proposed Project*

Briefly describe the proposed project/program (please be as specific as possible.)

Character Limit: 3000

"Never Forget Park" will include a memorial sculpture, open-air pavilion, benches, and accessible restrooms and parking. Lush plantings of native species will provide shade to the open space. Light posts installed along the sidewalk will aid those using the park after dark. Flagpoles with each of the five armed forces flags will be

installed and lit from dusk to dawn. Volunteers of all ages will fill gabion baskets with river rock and use high-density composite decking for the seats, which will have veteran memorial plates and first responder honorarium plates attached. School children will work with the local conservation district to plant trees and shrubs as part of their school curriculum.

Currently, the space is a patch of gravel and weeds and is used for overflow parking to the adjacent Veterans Island Park. The North Platte River flows around the island. This park is the location of numerous events such as family reunions, music festivals, and community picnics. It features a playground, walking path with connection to the free mineral hot springs, barbeque picnic shelter and a skate park. "Never Forget Park" is along a busy street that leads to premier lodging facilities and to Saratoga Lake and will be a source of pride for residents and visitors alike.

The committee hopes to install curb and gutter, irrigation and plant trees and shrubs in summer 2024. Light posts and flag poles will also be mounted. By fall, the benches and memorial plates will be installed. The last phase of the park will be restrooms, an amphitheater, and parking lot surfacing. Completing "Never Forget Park" will be a respite and reflects the determination of Saratoga residents.

Project's Impact*

How will this project/program provide an ongoing benefit to residents in Albany, Carbon or Platte County?

Character Limit: 3000

A thoughtful memorial park will benefit the community by raising awareness and acknowledging the human sacrifices made by our community members and neighbors.

The Park will immediately increase public access to the North Platte River for launching boats, fishing, and wildlife viewing. A paved and striped parking area will provide more organized traffic flow and specific parking spaces for trailers and RVs. All users will benefit from the easy access to the River.

The ADA compliant restroom building will serve and benefit everyone who visits either park and allows for one to spend more time enjoying the park. This need has been unmet for years.

The new open-air amphitheater provides a place for public programs, music performances, and sun/rain shelter. These activities are new recreation opportunities that will benefit residents and visitors alike.

The grassy open area lined with shade and fruit trees is an appropriate area for activities such as playing frisbee, catch with a ball, and practicing yoga. Long term, activities such as identifying tree species, bird watching and picnicking under a shade tree will add comfort.

The completion of "Never Forget Park" will be an extension of popular public areas and will encourage more family activities, additional recreational uses and increased exercise time.

Project's Results*

How will success of this project/program be defined and measured? Please include qualitative or quantitative metrics when possible.

Character Limit: 3000

While this grant request for a one-time capital improvement to the community, the success of the project will affect tens of thousands of visitors to the area. The committee has set the following goals:

Goal 1: Hire an engineer to prepare bid documents for sidewalks, wheelchair ramps, curb and gutter, pavement surface and striping

Quantity: one project manual including bid documents, agreement and technical specifications

Benefit: well-qualified and experienced construction management ensure professionally executed project

Timeline: completed

Goal 2: Install new decorative light posts along sidewalks

Quantity: 12 posts

Benefit: safe use of park after dark

Goal 3: Purchase materials to make gabion basket benches with composite decking seats

Quantity: 20 benches

Benefit: ADA compliant benches for rest and reflection, rocks provided by the town as in-kind

Goal 4: Organize volunteers to assemble benches and install them in the park

Quantity: 50 volunteers

Benefit: community engagement and in-kind donation decreases cash expenses

Goal 5: Organize volunteers to compile list of veterans from Saratoga and install memorial plaques

Quantity: 12 volunteers

Benefit: List does not currently exist and honoring their sacrifices is vital

Goal 6: Install signage in the park listing project sponsors and funding agencies

Quantity: 3 signs

Benefit: Recognition shows wide support of the project

Goal 7: Plant trees and shrubs in the park, with help from school children and volunteers

Quantity: 150 children, 5 volunteers

Benefit: Educational experience demonstrates conservation principals such as water usage and care of native plantings

Goal 8: Open the park to the public with a ribbon cutting ceremony

Quantity: 1 event with 250-500 attendees

Benefit: Celebration of this success propels community to accomplish other projects. Attendees of all ages and sectors of the community brings everyone together for a collective purpose

Overall, the park will be successful when it is used all year round (for picnics, rest stops, quiet reflection, Veteran's Day services) and when the family of SSgt. Tyler Pickett feels love and support for them and their sacrifice.

Project's Community Support*

What other funding sources and/or partnerships do you have for this project. There is a space under Budget and Timeline Attachments to upload letters of support.

Character Limit: 3000

Since the beginning, a strong partnership between the Town and the American Legion Post 54 was forged. The Legion took on the fundraising role for the Park so that donors could benefit from charitable giving. The local Order of the Easter Star chapter made a substantial donation early in the project planning which solidified the importance and legitimacy of the project. The Platte Valley Arts Council commissioned and underwrote a memorial sculpture that will be one of several located in the new Park. This sculpture was revealed a year ago and gained much publicity.

The public is invited to talk at each bi-monthly town council meeting. Conversations between members of the public, the Legion, and town council members and staff are encouraged and resulted in the modification of the Park design. The committee members are accessible and also encourage discussion with the public. A committee member makes presentations every few months at council meetings and provides updates and progress through social media and local news outlets.

The committee created a new website (www.neverforgetpark.com) and Facebook Page (@NeverForgetPark) which has helped to disseminate current designs, upcoming meeting times, and budget status. The newspaper has run several articles, letters to the editor and ads about the Park. The radio station shares information on their community calendar. These marketing efforts have been very successful in increasing public input.

Budget and Timeline

Project Budget*

Please attach a detailed budget for the proposed project/program. Please outline which funds will be used for each budget item along with the purpose of each budget item.

File Size Limit: 4 MB



NFP project
budget_funding pla

Organizational Budget*

Please attach a current budget for the organization applying for funding.

File Size Limit: 4 MB

Other Funding Sources*

Please describe the other funding sources you have explored or secured for the proposed project/program.

Please note: While not required, projects with other sources of funding will be prioritized in the decision making process.

Character Limit: 3000

The American Legion has an account with approximately \$60,000 earmarked for Never Forget Park. The Town of Saratoga has a specific fund for Never Forget Park in the amount of \$186,248 held in a WyoStar account.

Never Forget Park has a lengthy list of individual donors and local businesses. Together, the community has raised over \$360,000. This includes a \$10,000 grant from the Wyoming Community Foundation. \$50,000 from the Order of the Eastern Star, \$50,000 from the White Family Foundation and \$10,000 from the Margaret & James Kelley Foundation. As one can see in the attached funding plan, the committee has written over \$530,000 in grant fund requests, albeit unsuccessful.

The committee and the Town of Saratoga are in the final stages of review for a Land & Water Conservation Fund grant request in the amount of \$265,700 for the restrooms, amphitheater and parking lot. Notification of the proposal's success will be in the next 60 days.

Project Timeline*

Please attach a detailed timeline for the proposed project/program.

File Size Limit: 2 MB

PLANNING & DEVELOPMENT
design engineering (WLC Engineering)
construction engineering (WLC Engineering)
memorial sculpture (Platte Valley Arts Council)
website (Crimmins Associates)
grant writing (Crimmins Associates)
marketing

PHASE 1 CONSTRUCTION (summer 2024)		
curb and gutter, sidewalks		
contingency, bonding, insurance, mobilization		
PHASE 2 LANDSCAPING (summer/fall 2024)		
heavy equipment use (Town of Saratoga)		
fill dirt and hauling		
irrigation		
electrical		
trees, shrubs, wildflowers (SER Conservation Dist)		
seeding/sod		
light posts		
volunteers		
benches		
flagpoles		
fencing		
pea gravel/edging		
PHASE 3 AMENITIES / PARKING (fall 2024)		
restrooms		
amphitheater		
parking lot prep, base, surface		
construction engineering (WLC Engineering)		
contingency, bonding, insurance, mobilization		
grant administration		

Letters of Support

Please attach 1-3 letters of support if applicable.

File Size Limit: 4 MB

[Lummis letter of support.jpg](#)

Hageman

<https://1drv.ms/b/s!Anaefw9MwjGrgccQSU2ukslgxFkriA?e=cb0wgQ>

needs to be updated

SERCD

https://1drv.ms/i/s!Anaefw9MwjGrgcR_OYxdy0VaGhkZPg?e=sjpopc

Signature

Signature*

Character Limit: 250

Title*

Character Limit: 250

Date*

Character Limit: 250

HARRIET M. HAGEMAN

AT-LARGE, WYOMING

COMMITTEE ON NATURAL RESOURCES

CHAIR, INDIAN AND INSULAR AFFAIRS

JUDICIARY COMMITTEE

SELECT SUBCOMMITTEE ON THE WEAPONIZATION
OF THE FEDERAL GOVERNMENT



Congress of the United States
House of Representatives
Washington, DC 20515

August 15, 2023

WASHINGTON, DC OFFICE
1531 LONGWORTH HOUSE OFFICE
WASHINGTON, DC 20515
PHONE: (202) 225-2311
Item 13)
2120 CAPITOL AVENUE
CHEYENNE, WY 82001
PHONE: (307) 829-3299
100 EAST B STREET
CASPER, WY 82601
PHONE: (307) 261-6595
222 SOUTH GILLETTE AVENUE
GILLETTE, WY 82716
PHONE: (307) 228-6399

To the Never Forget Park Committee:

As the lone Representative for the state of Wyoming, I am writing to express my support for the "Never Forget Park" project in Saratoga, Wyoming.

Being able to properly honor and pay tribute to our nation's servicemen and women who have dedicated their lives to our country is of great importance and will always remain a top priority of mine while serving in Congress. This is especially critical for Wyoming as there are over 40,000 veterans residing across our great state. In saying that, it brings me great joy to recognize Saratoga's Never Forget Park Committee for their hard work and commitment to commemorating the bravery and integrity that characterizes each and every servicemember throughout this community.

The idea and inspiration behind this project trace back to Army Staff Sergeant Tyler Pickett of Saratoga, a brave young man who was tragically killed in action while serving in Iraq. Saratoga's Never Forget Park would be a wonderful and well-deserved addition to the community that would feature local art and native plant species. The park would provide a tranquil setting where residents and visitors alike can come to remember and pay tribute to the brave men and women who courageously fought to preserve our rights and freedoms while upholding the ideals of valor and duty that have defined our military since this nation's founding.

With that, it is my great privilege to support the Never Forget Park Committee's efforts in erecting this space to not only honor this community's servicemembers, but the courage, service, and spirit that embody all those who have made the choice to defend our nation. It is my highest honor to serve as your lone Congressional Representative for the great state of Wyoming.

Sincerely,

Harriet M. Hageman
Member of Congress

Resolution No. _____

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE GRANT/LOAN GRANT/LOAN PROGRAM ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING,

FOR THE PURPOSE OF

Wyoming Intertie Community Investment Program (WICIP) grant application to Wyoming Community Foundation for for benefit of "Never Forget Park"

(TITLE AND PUROSE OF PROJECT)

WITNESSETH

WHEREAS, the Governing Body for the TOWN OF SARATOGA,

desires to participate in the: Wyoming Intertie Community Investment Program (WICIP)

to assist in financing this project; and (NAME OF GRANT/LOAN PROGRAM)

WHEREAS, the Governing Body for the TOWN OF SARATOGA, CARBON COUNTY, WY recognizes the need for the project; and

WHEREAS, the Wyoming Intertie Community Investment Program (WICIP)
(NAME OF GRANT/LOAN PROGRAM)

program requires that certain criteria be met, as described in the Wyoming Intertie Community Investment Program (WICIP) Rules and Regulations
(NAME OF GRANT PROGRAM)

governing the program, and to the best of our knowledge this application meets those criteria; and, NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING,

that a grant application in the amount of \$50,000

be submitted to Wyoming Intertie Community Investment Program (WICIP)
(NAME OF GRANT/LOAN PROGRAM)

for consideration to assist in funding

Never Forget Park
(NAME OF PROJECT)

BE IT FURTHER RESOLVED, that

Stacy Crimmins and Joe Parsons, NFP committee members
(NAME & TITLE OF PERSONS)

are hereby designated as the authorized representatives of the TOWN OF SARATOGA to act on behalf of the Governing Body on all matters relating to this grant or loan application.

PASSED, APPROVED AND ADOPTED THIS 21st day of May, 2024
Date

Signature
Printed CHUCK DAVIS, MAYOR, TOWN OF SARATOGA

Attest:
Signature
Printed MARIE CHRISTEN, TOWN CLERK



American Legion Post 54
403 East Bridge Street, P.O. Box 1242 Saratoga, WY 82331

15th May 2024

Wyoming Intertie Community Investment Program

To whom it may concern:

The American Legion (Legion) is very excited to provide this letter of support for the Never Forget Park in Honor of Staff Sergeant Tyler Edward Pickett (Park). Staff Sergeant Tyler Edward Pickett of Saratoga followed a long-standing family tradition of military service when he enlisted in the United States Army on May 31, 2001. After completing his basic training at Fort Benning, Georgia, he served in Afghanistan from August 2003 to August 2004.

He was on his 2nd tour in Iraq with the 2nd Battalion, 22nd Infantry Regiment, 1st Brigade Combat Team, 10th Mountain Division, based out of Fort Drum, New York when he lost his life. On June 8th, 2008, Staff Sergeant Pickett was killed in action when a suicide car bomb exploded near his patrol base in the Kirkuk Province.

With no regard for his own safety, he positioned himself between the explosion and his fellow soldiers, saving their lives by giving his. Staff Sergeant Pickett's awards through his time with the Army are notable, from the National Defense Service Medal to the Bronze Star and Purple Heart, which were both posthumously awarded.

In remembrance of Staff Sergeant Tyler Pickett's service and dedication to this country, a small token in the form of Never Forget Park is being constructed off Pic Pike Road in Saratoga, WY. The Legion has long been committed to the construction of the Park and your financial support will be instrumental in the completion.

Sincerely,

James Olguin, Commander
American Legion Post 54

ORDINANCE NO: 863

**AN ORDINANCE TO PROVIDE INCOME NECESSARY TO FINANCE THE 2022-2023
FISCAL BUDGET OF THE TOWN OF SARATOGA,
CARBON COUNTY, STATE OF WYOMING.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA,
CARBON COUNTY, WYOMING**

Section 1: The amount of general revenue necessary to be raised for municipal purposes and to meet current expenditures of the Town of Saratoga, Carbon County, State of Wyoming during the Fiscal Year July 1, 2022 to June 30, 2023 is hereby fixed at the suitable levy on the Town of Saratoga assessed valuation.

Section 2: That for the General Fund of said Town, there be levied a suitable tax of eight (8) mills on all real and personal property in the Town of Saratoga, subject to taxation for the purpose of raising the sum of a portion of the appropriation which includes other anticipated revenue charges and income for operation and maintenance of the General Fund.

Section 3: General Fund Anticipated Revenues and Income:

	Anticipated Revenues
Taxes	\$ <u>2,940,300.00</u>
Licenses and Permits	\$ <u>135,000.00</u>
Intergovernmental Revenue	\$ <u>504,200.00</u>
Charges for Service	\$ <u>69,500.00</u>
Fines and Forfeitures	\$ <u>12,500.00</u>
Miscellaneous Revenues	\$ <u>34,000.00</u>
Contributions and Transfers	\$ <u>278,500.00</u>
Total Anticipated General Fund Revenues	\$ <u>3,974,000.00</u>

Section 4: That for the Enterprise Funds of said Town, the following sums of money is hereby appropriated to defray the expenses from the General Fund for the appropriation of the total of the enterprise funds for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

	Anticipated Revenues
Impact Fund	\$ <u>70,038.00</u>
Airport Fund	\$ <u>1,672,893.00</u>
Water Fund	\$ <u>900,696.00</u>
Sewer Fund	\$ <u>527,200.00</u>
Weed & Pest	\$ <u>72,238.08</u>
911	\$ <u>15,000.00</u>
Specific Purpose Tax	\$ <u>2,327,187.00</u>
Total Anticipated Enterprise Revenues	\$ <u>5,585,252.08</u>

Section 5: Anticipated Expenses and Disbursements of the General Fund.

Anticipated Expenditures

Town Hall Administration	\$ 861,118.17
o Salaries/payroll benefits	<u>247,295.69</u>
o General expenses	<u>613,822.48</u>
Planning	\$ 145,294.00
o Salaries/payroll benefits	<u>101,724.00</u>
o General expenses	<u>43,570.00</u>
Municipal Court	\$ 30,310.00
o Salaries/payroll benefits	<u>10,810.00</u>
o General expenses	<u>19,500.00</u>
Police Department	\$ 1,099,958.14
o Salaries/payroll benefits	<u>839,843.14</u>
o General expenses	<u>260,115.00</u>
Volunteer Fire Department	\$ 65,440.84
o Payroll benefits	<u>8940.84</u>
o General expenses	<u>56,500.00</u>
Street Department	\$ 972,637.99
o Salaries/payroll benefits	<u>373,137.99</u>
o General expenses	<u>599,500.00</u>
Swimming Pool	\$ 89,430.00
o Salaries/payroll benefits	<u>33,780.00</u>
o General expenses	<u>55,650.00</u>
Hot Pool	\$ 61,686.80
o Salaries/payroll benefits	<u>18,916.80</u>
o General expenses	<u>42,770.00</u>
Saratoga Lake	\$ 16,700.00
o General expenses	<u>16,700.00</u>
Parks	\$ 176,990.00
o General expenses	<u>176,990.00</u>
Recreation Department	\$ 134,033.06
o Salaries/payroll benefits	<u>89,033.06</u>
o General expenses	<u>45,000.00</u>
Community Center	\$ 320,401.00
o Salaries/payroll benefits	<u>253,401.00</u>
o General expenses	<u>67,000.00</u>
Transfer to Reserves	\$ 0.00
Total Anticipated Expenditures of the General Fund	\$ 3,974,000.00

Total Excess Revenues above Expenditures of the General Fund: \$0.00

Section 6: Anticipated Expenses and Disbursements of Enterprise Funds.

	Anticipated Expenditures
Impact Funds	\$ 70,038.00
o Transfer to Reserves	0.00
Airport Fund	\$ 1,672,893.00
o General expenses	67,978.00
o Capital Projects	1,604,915.00
o Transfer to Reserves	0.00
Water Fund	\$ 900,696.00
o Salaries/payroll benefits	173,193.50
o General expenses	727,502.50
Transfer to Reserves	0.00
Sewer Fund	\$ 527,200.00
o Salaries/payroll benefits	173,193.50
o General expenses	354,006.50
o Transfer to Reserves	0.00
Weed & Pest	\$ 72,238.08
o Weed -Salaries / payroll benefits	16,214.40
o Pest – Salaries / payroll benefits	8,773.68
o Weed control expenses	5,600.00
o Pest control expenses	41,650.00
o Transfer to Reserves	0.00
911 Funds	\$ 15,000.00
Specific Purpose Tax	\$ 2,327,187.00
o Capital Projects	2,327,187.00
o Transfer to Reserves	0.00
Total Anticipated Enterprise Expenditures	\$ 5,585,252.08

Total Excess Revenues above Expenditures of the Enterprise Funds: \$0.00

Section 7: The Mayor of the Town of Saratoga, and the Town Clerk are hereby authorized and instructed to certify this ordinance and to make application to the Board of County Commissioners of Carbon County, Wyoming, for suitable levy to provide the Town of Saratoga with monies for general purposes, provided, however, that said levy shall not be in excess of eight (8) mills on the dollar.

PASSED, APPROVED AND ADOPTED THIS 21st day of June, 2022.

ATTEST:

Marie Christen
Clerk

Town of Saratoga
Creed James
Creed James, Mayor

Passed FIRST READING this 17th day of May, 2022
Passed SECOND READING this 7th day of June, 2022
Passed THIRD AND FINAL READING this 21st day of June, 2022

ATTESTATION

I, Marie Christen, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

Marie Christen
TOWN CLERK



"NEVER FORGET PARK"

Saratoga, Wyoming

FUNDING PLAN

1-May-24

EXPENSES

	EXPENDED	IN-KIND
PLANNING & DEVELOPMENT		
design engineering (WLC Engineering)	\$ 23,800.00	
construction engineering (WLC Engineering)	\$ 42,600.00	
memorial sculpture (Platte Valley Arts Council)	\$ 10,000.00	\$ 10,000.00
website (Crimmins Associates)	\$ 700.00	\$ 400.00
grant writing (Crimmins Associates)	\$ 10,000.00	\$ 10,000.00
marketing	\$ 5,000.00	\$ 5,000.00
PLANNING subtotal	\$ 92,100.00	\$ 25,400.00
PHASE 1 CONSTRUCTION (spring 2024)	PROJECTED	
curb and gutter, sidewalks	\$ 383,000.00	
contingency, bonding, insurance, mobilization	\$ 40,000.00	
CONSTRUCTION subtotal	\$ 423,000.00	
PHASE 2 LANDSCAPING (summer 2024)	PROJECTED	
heavy equipment use (Town of Saratoga)	\$ 60,000	
fill dirt and hauling	\$ 21,000	
irrigation	\$ 33,000	
electrical	\$ 10,000	
trees, shrubs, wildflowers (SER Conservation Dist)	\$ 5,000	
seeding/sod	\$ 9,000	
light posts	\$ 7,000	
volunteers	\$ 7,500	
benches	\$ 7,500	
flagpoles	\$ 5,000	
fencing	\$ 5,120	
pea gravel/edging	\$ 3,500	
LANDSCAPING subtotal	\$ 173,620	
PHASE 3 AMENITIES / PARKING (fall 2024)	PROJECTED	
restrooms	\$ 125,000.00	
amphitheater	\$ 130,000.00	
parking lot prep, base, surface	\$ 125,000.00	
construction engineering (WLC Engineering)	\$ 80,000.00	
contingency, bonding, insurance, mobilization	\$ 95,000.00	
grant administration	\$ 5,000.00	
AMENITIES / PARKING subtotal	\$ 560,000.00	
TOTAL PROJECTED EXPENSES	\$ 1,248,720.00	

INCOME

DONATIONS	
Wyoming Community Gas program	\$ 20,594.00
American Legion Post 54	\$ 15,678.00
Adam Clarke & Family	\$ 15,000.00
Scott & Michelle McIlvaine	\$ 2,000.00
Anonymous	\$ 25,000.00
Rawlins National Bank	\$ 9,000.00
Creed James	\$ 2,400.00
Jon Gray	\$ 1,000.00
North Fork Engineering	\$ 1,000.00
Purchase-a-Plate campaign	\$ 1,100.00
Purchase-a-Bench campaign	\$ 3,000.00
Ron Hutchins	\$ 1,000.00
Wyoming Community Foundation grant	\$ 10,000.00
Order of the Eastern Star	\$ 50,000.00
Anonymous / White Family Foundation match	\$ 50,000.00
Margaret & James Kelley Foundation grant	\$ 10,000.00
individual donors, miscellaneous fundraisers	\$ 67,762.00
interest	\$ 11,714.00
TOTAL INCOME	\$ 296,248.00

donations of \$1000 or more are itemized

GRANT FUNDING	AWARDED	APPLIED FOR
AARP Community Challenge	0.00	\$ 50,000.00
Wyoming Community Foundation	\$ 10,000.00	\$ 10,000.00
HF Sinclair	0.00	\$ 25,000.00
Laura Jane Musser Foundation	0.00	\$ 35,000.00
T-Mobile Hometown Grant Program	0.00	\$ 50,000.00
Land & Water Conservation Fund (Phase 3)		\$ 265,700.00
Apache Corporation	0.00	in-kind trees
Ellbogen Foundation	0.00	\$ 25,000.00
Daniels Fund (LOI) Aging		\$ 20,000.00
Daniels Fund (LOI) Youth Development		\$ 20,000.00
State Farm Good Neighbor Program (LOI)	0.00	\$ 10,000.00
Margaret & James Kelley Foundation	\$ 10,000.00	\$ 10,000.00
Blue Cross Blue Shield of Wyoming Foundation		in-kind food
Bridge Street Bargains (1:1) challenge grant		\$ 10,000.00
Hughes Foundation (LOI)	0.00	
subtotal	\$ 20,000.00	\$ 530,700.00

United States Senate

To Whom It May Concern:

I am pleased to support the Town of Saratoga's plan to create the "Never Forget Park." For the past two years, volunteers have been working to complete this park which stands to be a memorial for veterans from Saratoga. When the park is finished, it will serve as a fitting memorial to local veterans and as a premier site for those in the community of Saratoga and the surrounding areas to visit.

In 2008, local resident Army SSgt. Tyler Pickett was killed in action in Iraq. This tragedy spurred residents in the Town of Saratoga to come together and plan a park dedicated in honor of not only SSgt. Pickett, but for all of those who have served our country to protect and uphold our freedoms.

The "Never Forget Park" plans include a memorial sculpture and an open-air pavilion adorned with plantings of lush native species for shade. It anticipates being ADA compliant with benches and handicap accessible restrooms, as well as light posts along paths to make the site attractive and functional after dark. The plan includes flagpoles installed to honor the different branches of our military. Seating within the park will have veteran memorial plates attached for reflection. It truly stands to be a wonderful addition to the Saratoga community.

Projects like these are never easy to undertake. It requires a lot of coordination and can be costly. With a population of approximately 1700 people, it can be challenging to raise the necessary funds to make a worthy project such as this possible. Fortunately, volunteers in Saratoga have been working hard to get this project across the finish line. I support them and their efforts, and look forward to visiting the "Never Forget Park" when it is complete.

Sincerely,



Cynthia M. Lummis
United States Senator



SARATOGA-ENCAMPMENT-RAWLINS CONSERVATION DISTRICT

101 Cypress Avenue P.O. Box 633 Saratoga, WY 82331
Phone: 307-326-8156 www.sercd.org

Wyoming Intertie Community Investment Program

5/15/2024

To whom it may concern:

The Saratoga-Encampment-Rawlins Conservation District (SER CD) is one of thirty-four conservation districts in Wyoming operating as a legal subdivision of the state of Wyoming. The Saratoga-Encampment-Rawlins Conservation District local government agency was organized in 1945, under Wyoming Conservation District Law, by members of the ranching community. Its charge is to exercise responsibility for the conservation of soil, water, and natural resources within its boundaries.

SER CD is a strong supporter of the Never Forget Park (Park) as a valuable resource for the community and a well-deserved memorial for Staff Sergeant Tyler Pickett. Whose service and dedication to this country is merit enough to warrant support for this project.

As a Conservation District charged with education and conservation of natural resources, SER CD is excited for the benefits and opportunities the Park will provide to the community. One of these such benefits will be Arbor Day celebrations.

SER CD has committed to assisting with funding and planting of trees and shrubs within the Park. These plantings will be performed in conjunction with Arbor Day celebrations and used as an educational opportunity for the Saratoga Elementary School for years to come. These events are great opportunities for students and residents to learn about native trees and best practices for planting. Additional educational events will be planned for this venue as opportunities arise in the future.

As a strong supporter, SER CD encourages the Never Forget Park for consideration of funding through the Wyoming Intertie Community Investment Program. This financial support will be critical to the completion of this project.

Thank you,

Joseph Parsons
District Manager
Saratoga-Encampment-Rawlins Conservation District

clerk@saratogawyo.org

From: sj bigfoot99.com <sj@bigfoot99.com>
Sent: Friday, May 17, 2024 9:16 AM
To: clerk@saratogawyo.org
Subject: Bigfoot 99 info

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Hi Jen,
The minimum purchase for 30 seconds ads is \$220.00.
\$22.00 buys you 1 ad on each station.

For an effective ad campaign for open council seats here are 2 options:

May 22nd – May 31st

10 days

3 ads on both stations (60 ads total) \$660.00

2 ads on both stations (40 ads total) \$440.00

I just need you to send me the information you would like included in the ad and I will write a script and send it back to you for changes/approval.

Please let me know if you have any questions.

Thanks so much,

Stacey


Stacey Jarrett

Account Executive

KTGA - BigFoot 99 & KBDY - B102 The Bandit

www.bigfoot99.com

(307) 326-8642 - Office

(307) 329-7273 - Cell 



BY:_____

March 28, 2024

Jennifer Anderson
Saratoga Town Council
PO Box 486
Saratoga, WY 82331

Dear Ms. Anderson,

This letter is to advise you and the Saratoga Town Council that the current existing term on the Carbon County Visitors' Council Board of Directors expires on June 30, 2024. The new term for appointment is July 1, 2024 through June 30, 2027.

As a joint powers board, Carbon County Visitors' Council appreciates and values the involvement of all members. Input from each partner is vital. As the current term of the position expires June 30, 2024, we would appreciate an appointment by June 1st.

As the Town of Saratoga representative, any applicant only needs to be a qualified elector of the county and should be employed, have a background, or interest in the travel and tourism industry. The applicant would need to live within Carbon County and have the best interests of Carbon County tourism and travel as their primary focus. *(Please note: as per the 1st amendment to the Joint Powers Agreement - an elected official may not serve as a CCVC Board member.)*

Thank you for your consideration in this matter. Please mail an official letter and/or meeting minutes of a new appointee to our office once a decision has been made.

Sincerely,



Leslie Jefferson, CEO
Carbon County Visitors' Council
PO Box 1017/105 E Cedar St
Rawlins, WY 82301
307-324-3020/800-228-3547
www.WyomingCarbonCounty.com

McCall Burau
PO Box 646
Saratoga, WY 82331
mccall.burau@gmail.com
720-352-8604

May 4th, 2024

Dear Mayor Davis and Town Council Members,

I am writing to express my interest in filling the upcoming board vacancy for the Town of Saratoga representative on the Carbon County Visitors Council. With seven years of experience owning and managing a restaurant in Saratoga, I have gained valuable insights into the intersection of tourism and local business. My restaurant has served as a gathering place for both locals and visitors alike, providing high quality food while fostering a sense of community. Through this experience, I have learned the importance of hospitality, customer satisfaction, and creating memorable experiences that keep guests coming back.

When tourists visit Saratoga, they bring major economic benefits. In addition to the lodging taxes collected, "Leisure and Hospitality" is the largest employment sector in Carbon County, providing 22% of our jobs. But tourism isn't just about attracting visitors; it's about creating opportunities and enhancing the quality of life for everyone in our community. My top priority serving on the tourism board will be finding ways to improve the quality of life for our local citizens. A great community to live in will automatically make it a great community to visit.

I believe that my background in restaurant ownership, combined with my experiences gained from serving on the Saratoga Planning Commission, Southeast Wyoming Outdoor Recreation Collaborative and The Good Times Valley Recreation Board, uniquely qualifies me to represent Saratoga on the Carbon County Visitors Council. I am deeply passionate about the intersection of outdoor recreation, tourism, and economic development, all of which improve the quality of life for Saratoga residents. Additionally, my ability to collaborate effectively with different stakeholders and my passion for promoting outdoor recreation, placemaking, and beautification make me an excellent candidate for this role.

In conclusion, I am excited to represent Saratoga on the Carbon County Visitors Council, and to play a role in shaping the future of tourism in our region while making a positive impact on our community.

Sincerely,
McCall Burau



Chris Vogelsang, PE
OV Consulting
1200 Bannock St
Denver, CO 80204

Emery Penner
Director of Public Works
110 E Springs Avenue
Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan
Client Contact: McCall Bureau
Invoice Date: May 14, 2024
Billing Period: 4/1/2024 through 4/30/24
Payment Due Date: June 14, 2024
OVLLC Invoice #: 2997
OVLLC Project #: 10250

INVOICE AMOUNT: \$ 14,967.81

Billing Detail and Budget Summary

Name	Classification	Hours	Rate/Hr	Labor Dollars
Chris Vogelsang	Principal	20	\$ 200.00	\$ 4,000.00
Beth Vogelsang	Principal	0	\$ 200.00	\$ -
Shari Moore	Sr. Planner	1	\$ 145.00	\$ 145.00
Kevin Rangel	Engineer II	27.25	\$ 140.00	\$ 3,815.00
Reese Shaw	Planner I	18.5	\$ 120.00	\$ 2,220.00
Maya Diaz	Planning Analyst	0.5	\$ 90.00	\$ 45.00
			OV Labor	\$ 10,225.00
			OV Expenses	\$ 1,307.99
			FEA	\$ -
			StudioCPG	\$ 3,474.00
			Credit from Invoice 2933	\$ (39.18)
			Total Billed this Invoice	\$ 14,967.81
				Total Budget Status
			Total Billed This Invoice	\$ 14,967.81
			Amount Previously Billed	\$ 167,216.05
			Total Billed to Date	\$ 182,183.86
			Budget	\$ 216,250.00
			Budget Remaining	\$ 34,066.14

Progress Report

During this billing period, the team performed the following:

Task 1: Project Administration

- Project Management and internal organizational meetings, notes



Task 2: Public Engagement

- Steering Committee and Planning Commission Meetings (4/9/24): preparation and attendance
- Preparation for Public Meeting #3:
 - Meeting plan
 - Room reservation
 - Meeting advertisements: post cards, newspaper and radio ads
 - Social media posts
 - Internal coordination meetings

Task 3: Existing Conditions Summary

- None

Task 4: Visioning, Goals & Objectives

- None

Task 5: Concept Development

- None

Task 6: Concept Refinement & Illustrative Depictions

- River Street Off-Street Path Concept
- Concept Design Roll Plots
- WyDOT Meeting (4/12/24)

Task 7: Recommendations, Implementation Strategy & Cost Estimates

- Development and finalization of all 11 Tier 1 Project Sheets

Task 8: Draft & Final Plan

- None

Task 9: Town Council Adoption

- None

Any questions regarding this invoice contact Shari Moore at shari@ovllc.com.

OV Expenses for April 2024

Reimbursables	Dates	Descrip.	Unit Cost	#of Units	Total	
Plumb Marketing	4/25/2024	Public meeting post cards	\$ 772.99	1	\$ 772.99	See attached receipt
Saratgoa Sun	4/25/2024	Add for public meeting	\$ 360.00	1	\$ 360.00	See attached receipt
Carbon County Comet	4/27/2024	Add for public meeting	\$ 175.00	1	\$ 175.00	See attached receipt
Total					\$ 1,307.99	



Invoice

JET Print and Mail DBA Plumb Marketing - 2899 S Santa Fe Drive, Suite 2 - Englewood, CO 80110

Phone: (303) 607-9424 Fax:

Attn: Anthony Aragon OV Consulting 1200 Bannock St Denver, CO 80204	Job Name: 6x9 Mailer to Saratoga, WY.. Invoice #: 200419 CustCode: 42922 Invoice Date: PO #: Date Of Service: 04/25/2024 Terms: Credit Card on File
---	--

Quantity	Description
----------	-------------

Data Processing

1	Project Setup and Management - Under 1M
1,378	List - All Residents of Saratoga, WY. - Resident List
1,378	Presort Data & Prepare USPS Documentation -

Lettershop

1,378	Tray and Bundle, Strap & Sack - Letter Auto
1	Deliver to Post Office - 1000 - 10,000

Print

1,378	4x6 Postcard, Full color, 4/4 100# Pacesetter Gloss Cover -
-------	---

Fees

1	CO State Retail Delivery Fee -
---	--------------------------------

Postage

1,378	Our Permit
-------	------------

Sub Total:	\$406.07
Tax:	\$15.90
Total Services:	\$421.97
Postage Used:	\$351.02
Balance Due:	\$772.99

If invoice is not paid within payment terms listed above, total price will be subject to a finance charge of 2% per month (24% annual year). In the event that collection action and or lawsuit is necessary to enforce collection, customer agrees to pay for all collections costs, including attorney's fees, court costs and any other expenses incurred by Mail Masters of Colorado, Inc. in the collections of such past due amounts.

All invoices disputes must be resolved prior to the due date.

Please note: Due to recent taxation changes, the transfer of ownership of any taxable material occurs at the time the material physically leaves Plumb Marketing's possession and/or is verified by the USPS.

Saratoga Sun

116 East Bridge St
PO Box 489
Saratoga, WY 82331

Statement

Item 18)

Date

4/25/2024

Bill To

OV Consulting
shari@ovlic.com

Amount Due	Amount Enc.
\$360.00	

Date	Description	Amount	Balance
03/29/2024	Balance forward		0.00
04/25/2024	INV #39841. 30" Display Ad Master Plan Meeting	360.00	360.00

Thank you for supporting your local newspaper!

INVOICE

C6 Press LLC dba Carbon County
Comet
P.O. Box 16
Hanna, WY 82327

c6press@gmail.com
+1 (307) 306-4180
www.carboncountycomet.com



OV Consulting

Bill to
OV Consulting
1200 Bannock St.
Denver, CO 80204

Ship to
OV Consulting
1200 Bannock St.
Denver, CO 80204

Invoice details

Invoice no.: 1446
Terms: Net 30
Invoice date: 04/29/2024
Due date: 05/29/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	04/27/2024	Quarter Page Ad	Quarter page ad in the Carbon County Comet	1	\$175.00	\$175.00

Total \$175.00

Ways to pay



Contact C6 Press LLC to pay:
(307) 306-4577
P.O. Box 16
Hanna, WY 82327

Note to customer

Dear Customers,

Thank you for your support. We truly appreciate your business and look forward to helping you again soon.

Have a great day!
C6 Press

Pay invoice



Payment receipt

You paid \$175.00

to C6 Press LLC dba Carbon County Comet on 4/30/2024

Invoice no.	1446
Invoice amount	\$175.00
Total	\$175.00

Status	Paid
Payment method	Credit Card
Authorization ID	MQ0221708403

Thank you



C6 Press LLC dba Carbon County Comet

+1 3073064180

www.carboncountymet.com | c6press@gmail.com

[P.O. Box 16, Hanna, WY 82327](#)

No additional transfer fees or taxes apply.

Intuit Payments Inc (IPI) processes payments as an agent of the business. Payments processed by IPI constitutes payment to the business and satisfies your obligation to pay the business, including in connection with any dispute or case, in law or equity. Money movement services are provided by IPI pursuant to IPI's licenses (NMLS #1098819, <https://www.intuit.com/legal/licenses/payment-licenses>). IPI is located at 2700 Coast Avenue, Mountain View, CA 94043, 1-888-536-4801.

INVOICE

Item 18)

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal
4383 Tennyson #1A
Denver, CO 80212
PH 303-455-3779

DATE: May 1, 2024
TO: Chris Vogelsang
OV Consulting
1200 Bannock Street
Denver, Colorado 80204

PROJECT NAME: Town of Saratoga Transportation Alternatives Master Plan
INVOICE #: 23874
BILLING PERIOD: Through 4/30/24

Total Project Fee: \$70,268.00

StudioCPG Fees

	FEE	% COMPLETE	CURRENT TOTAL	PREVIOUS BILLING	REMAINING BALANCE
Task 1: Project Administration	\$ 3,990.00	79%	\$ 250.00	\$ 2,921.25	\$ 818.75
Task 2: Public Engagement	\$ 2,780.00	86%	\$ -	\$ 2,390.00	\$ 390.00
Task 3: Existing Conditions Summary	\$ 4,836.00	100%	\$ -	\$ 4,836.00	\$ -
Task 4: Visioning, Goals, Objectives	\$ 970.00	100%	\$ -	\$ 970.00	\$ -
Task 5: Concept Development	\$ 7,618.00	100%	\$ -	\$ 7,618.00	\$ -
Task 6: Concept Refinement and Illustrative Depictions	\$ 18,675.00	84%	\$ 1,594.75	\$ 14,006.50	\$ 3,073.75
Task 7: Recommendations, Implementation Strategy, Costs	\$ 14,039.00	86%	\$ 1,594.75	\$ 10,529.75	\$ 1,914.50
Task 8: Draft and Final Plan	\$ 13,162.00	0%	\$ -	\$ -	\$ 13,162.00
Task 9: Town Council Adoption	\$ 848.00	0%	\$ -	\$ -	\$ 848.00
Reimbursable Expenses: Direct Cost - Public Mtg #2 Supplies	\$ 750.00	31%	\$ 34.50	\$ 196.64	\$ 518.86
Reimbursable Expenses: Lodging	\$ 800.00	26%	\$ -	\$ 204.27	\$ 595.73
Reimbursable Expenses: Per Diem Food	\$ 600.00	39%	\$ -	\$ 236.00	\$ 364.00
Reimbursable Expenses: Travel	\$ 1,200.00	46%	\$ -	\$ 551.14	\$ 648.86
	\$70,268.00	0%	\$3,474.00	\$44,459.55	\$22,334.45

ITEMIZED LABOR: StudioCPG

FOR CURRENT BILLING PERIOD

Personnel	Hours	Rate	Amount
Billy Gregg, Principal	2	\$ 195.00	\$ 390.00
Heather Noyes, Project Manager	0	\$ 165.00	\$ -
Brian Pille, Sr. Landscape Architect	15	\$ 125.00	\$ 1,875.00
Nate King, Graphic Support	0	\$ 95.00	\$ -
Jennifer Lam, Landscape Designer	13.5	\$ 87.00	\$ 1,174.50
StudioCPG Labor Subtotal			\$ 3,439.50

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD

Task 1 PA: Project Management / Team Coordination - in progress

Task 6: Concept Refinement, Illustratives - in progress

Task 7: Recommendations, Implementation, Costs

REIMBURSABLES

Descp	Unit Cost	# of Units	Total
In House Printing 11x17 Color	\$1.25	10	\$12.50
In House Printing 8x11 Color	\$1.00	22	\$22.00

Gas

Lodging: 2024 Conus Rate \$107/night

Meals: 2024 Conus Rate \$59/day

Total Reimbursables **\$34.50**

PROJECT BILLING HISTORY

Pay App #	Invoice #	Date Issued	Amount	Payment
1	23692R2	9/29/2023	\$3,978.75	Paid
2	23732R2	11/1/2023	\$2,740.00	Paid
3	23758R2	12/6/2023	\$1,984.50	Paid
4	23780R2	1/12/2024	\$1,097.50	Paid
5	23802	2/9/2024	\$4,833.05	Paid
6	23828	3/6/2024	\$10,357.00	Paid
7	23853	4/1/2024	\$19,468.75	Due
8	23874	5/1/2024	\$3,474.00	Current

TOTAL AMOUNT DUE THIS INVOICE: **\$3,474.00**
PRIOR UNPAID INVOICES: **\$19,468.75**
TOTAL OWED: **\$22,942.75**

emerypenner@saratogawyo.org

From: Carter Edwards <carteredwards3217@gmail.com>
Sent: Thursday, May 9, 2024 10:59 AM
To: emerypenner@saratogawyo.org
Subject: Resignation Letter

Caution! This message was sent from outside your organization.

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Mr. Emery Penner,

I hope that this email finds you well, I am writing to inform you of my decision to resign from my position in the Town of Saratoga Department of Public Works. My last working day will be the 17th of May, 2024.

I am grateful for the opportunities I've had to learn and grow while working for the town. I would like to thank you for your support and understanding of my decision.

Best regards,

Carter Edwards