



TOWN COUNCIL REGULAR MEETING MARCH 05, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) Minutes from February 06, 2024 Council Meeting

APPROVAL OF THE BILLS

- 4) Deposits from 02/05/2024-02/18/2024 - \$ 339,839.99
- 5) Accounts Payable from 02/05/2024-02/18/2024 -\$117,328.67
- 6) Transmittals from 02/05/2024 - 02/18/2024 \$9,882.84
- 7) Payroll from 02/05/2024-02/18/2024 - \$37,612.34
- 8) Deposits - \$109,883.00
- 9) Accounts Payable - \$56,852.19
- 10) Transmittals - \$17,213.93
- 11) Payroll - \$37,339.53

CORRESPONDENCE

- 12) WAM Voting Delegate for 2024 Summer Convention

ITEMS FROM THE PUBLIC

- 13) Union Wireless Broadband - Brian Woody, Tressa Barnes, David Ricley

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 14) Mountain States 2021/2022 Audit Invoice \$6,981.00

Police Department

[15\)](#) CCSO MOU with Dispatch Invoice 2024-01-A \$12,625.00

Fire Department

Recreation Department

Next meeting is April 1, 2024 at 6:00 PM at the Town Hall Council Chambers

[16\)](#) Youth Basketball T-Shirt Bids

[17\)](#) Mountain Film on Tour

Department of Public Works

[18\)](#) National Rural Water Association Annual Rally

[19\)](#) Grant Agreement ARPA LG-1407

[20\)](#) SCCIJPB Level 2 Feasibility Study Application

[21\)](#) TAMP OV Consulting Invoice #2933 \$24,510.72

[22\)](#) Pool Deck Repair

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is March 13, 2024, at 5:30 PM at the PVCC

[23\)](#) Invoice 02-14-2024 Reimbursement

Community Center Joint Powers Board

Next meeting is March 11, 2024, at 4:30 PM at the PVCC

Planning Commission

Next meeting is March 12, 2024, at 5:30 PM at the Town Hall Council Chambers

Recreation Commission

Next meeting is April 1, 2024, at 6:00 PM at the Town Hall Council Chambers

[24\)](#) Casey Jones Letter of Interest

[25\)](#) Patrick Donahue Letter of Interest

[26\)](#) Sarah Wach Letter of Interest

Saratoga Airport Advisory Board

Next meeting is March 11, 2024, at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is March 18, 2024, at 6:00 PM

NEW BUSINESS

EXECUTIVE SESSION

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, MARCH 19, 2024 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING FEBRUARY 06, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
Mayor Chuck Davis called the meeting to order at 6:00 p.m.
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty
All members of council were present.

APPROVAL OF THE AGENDA

Motion to approve agenda for February 6, 2024, was made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

APPROVAL OF THE MINUTES.

- 3) January 16, 2024, Minutes
Motion was made to approve minutes from January 16, 2024, by Councilman Jerry Fluty, second by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE BILLS

Motion was made to approve financials for February 6, 2024, by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

- 4) Deposits - \$208,375.61
- 5) Accounts Payable - \$233,434.95
- 6) Payroll - \$39,117.50
- 7) Transmittals - \$52,108.99

CORRESPONDENCE

- 8) 2023 Annual Awards and Business Dinner - Platte Valley Chamber of Commerce

ITEMS FROM THE PUBLIC

- 9) Special Event Application - 307 Go Fast

Motion to approve Special Event Permit for 307 Go Fast on February 10, 2024, by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

COUNCIL COMMENTS

Councilwoman Kathy Beck stated the Prevention Coalition for Carbon County is looking for people interested in helping fill out objectives for 2024. As of July 1st, Public Health will oversee the grant money that has been awarded and take over the program. Anyone interested in learning or helping with the drug, alcohol and suicide prevention please contact Town Hall.

REPORTS FROM DEPARTMENTS

Town Hall

- 10) Treasurer Report - Wyostar account
Treasurer Corina Daley stated that funds were moved to a General Fund account in Wyostar to draw interest. \$1,000,000.00 was moved to a General Fund account, \$387,000.00 to the Water Fund, and \$192,00.00 to the Sewer Fund.
- 11) Wyoming Funding Summit - Jennifer Anderson attending April 8-12
Councilwoman Kathy Beck made a motion to approve Jennifer Anderson attendance to the Wyoming Funding Summit on April 8-12, second my Councilman Jerry Fluty. Motion carried.
- 12) 2021/2022 Audit Invoice #140305 \$15,069.00
Motion was made to approve invoice in the amount of \$15,069.00 for the 2021-2022 audit by Mountain States CPA & Consultants by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

Police Department

The police Department has one application for an officer and is continuing to work through the dispatch personnel and expense issues.

Fire Department

Recreation Department

Next meeting is March 4, 2024, at 6:00 PM at the Town Hall Council Chambers

Director Kim Hemenway stated she is applying for the Carbon County School District #2 Grant. Basketball registration ended today, 108 kids have signed up, play will start March 1. She has been monitoring the use of the gym, 1800 people have used the gym since the last meeting on January 16 until tonight. The new fob system is in place and working well.

Motion was made by Councilman Jerry Fluty to hire Fitness Instructor Whisper Bunch under contract help for Fitness Boot Camp at \$225.00, second by Councilman Mike Cooley. Motion carried.

- 13) Gym/Pool Use Policy for Employees
Motion was made to approve policy 2.24.030 to allow Rec Board members and their immediate families the use of the gym and pool at no cost, with the exclusion of all classes, by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

Department of Public Works

14) River Street Project

Director Emery Penner stated the River Street Project, everything is finalized. Improvements will include the road, and water line, storm drain and will chip seal and fog it. With the grant we are still looking at \$1.67 million for the project which is about twenty one percent of the special purpose tax money. We don't want to spend much more than that, as there are a lot of projects that need to come out of that.

A motion was made by Councilman Jerry Fluty to move forward with the bidding for the River Street Project, second by Councilman Jacob Fluty. Motion carried.

15) Never Forget Park Bids

Motion to reject all bids and scope the project down was made by Councilman Mike Cooley, second by Councilman Jacob Fluty. Motion carried.

16) WLC Amendment for Never Forget Park

17) OV Consulting Invoices \$89,235.33

Motion to approve invoices from OV Consulting in the amount of \$89,235.33 made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS**Water and Sewer Joint Power Board**

Next meeting is February 14, 2024, at 5:30 PM at the PVCC

Planning Commission

Next meeting is February 13, 2024, at 5:30 PM at the Town Hall Council Chambers

Community Center Joint Powers Board

Next meeting is February 12, 2024, at 4:30 PM at the PVCC

Recreation Commission

Next meeting is March 4, 2024, at 6:00 PM at the Town Hall Council Chambers

Councilwoman Kathy Beck stated there are currently two positions open in town and 2 positions open out of town.

18) Danny Burau Board Resignation

19) Amber Waldron Board Resignation

Saratoga Airport Advisory Board

Next meeting is February 12, 2024 at 3:30 PM at the Town Hall Council Chambers

20) Saratoga Jet Center Invoice # 2023 Plow \$16,595.00

Motion was made to approve invoice in the amount \$16,595.00 by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

South Central Wyoming Emergency Medical Services Board

Next meeting is February 19, 2024 at 6:00 PM at Riverside Town Hall

The Agreement with SCWEMS has been signed and returned.

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

Motion was made by Councilman Jerry Fluty to adjourn meeting at 6:59 p.m., second by Councilman Mike Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, FEBRUARY 20, 2024 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Payment Approval Report Compared to Cash Requirements Report

| Report Date | Payment Approval Report Total | Cash Requirements Report Total | Difference | Payee | Check Amount | Check Issue Date | Description |
|-------------|-------------------------------|--------------------------------|------------|-------|--------------|------------------|-------------|
| | \$ 117,328.67 | \$ 117,328.67 | \$ - | | \$ - | | |
| | | | | | \$ - | | |
| | | | | | \$ - | | |
| | | | | | \$ - | | |
| | | | | Total | \$ - | | |

Report Criteria:

Includes the following check types:
Manual, Payroll, Void
Includes unprinted checks

| Pay Period Date | Journal Code | Check Issue Date | Check Number | Payee ID | Description | GL Account | Amount |
|-----------------|--------------|------------------|--------------|----------|-------------|------------|------------|
| 01/28/2024 | PC | 02/01/2024 | 52564 | 261 | | 01-112000 | 51.87- |
| 01/28/2024 | PC | 02/01/2024 | 52565 | 271 | | 01-112000 | 74.25- |
| 01/28/2024 | PC | 02/01/2024 | 52566 | 9171 | | 01-112000 | 549.48- |
| 01/28/2024 | PC | 02/01/2024 | 52567 | 19 | | 01-112000 | 2,750.85- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 40 | | 01-112000 | 1,949.43- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 46 | | 01-112000 | 1,350.96- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 48 | | 01-112000 | 3,630.35- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 49 | | 01-112000 | 2,195.35- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 71 | | 01-112000 | 662.40- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 78 | | 01-112000 | 1,204.64- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 86 | | 01-112000 | 1,145.83- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 111 | | 01-112000 | 2,383.49- |
| 01/28/2024 | PC | 02/01/2024 | 2012024 | 134 | | 01-112000 | 1,574.66- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 88 | | 01-112000 | 1,275.96- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 112 | | 01-112000 | 1,437.81- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 201 | | 01-112000 | 117.62- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 202 | | 01-112000 | 53.95- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 216 | | 01-112000 | 287.70- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 217 | | 01-112000 | 287.70- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 225 | | 01-112000 | 324.74- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 226 | | 01-112000 | 1,221.82- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 227 | | 01-112000 | 69.34- |
| 01/28/2024 | PC | 02/01/2024 | 2012025 | 235 | | 01-112000 | 2,030.68- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 238 | | 01-112000 | 39.56- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 245 | | 01-112000 | 1,905.90- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 247 | | 01-112000 | 1,632.28- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 263 | | 01-112000 | 1,265.21- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 264 | | 01-112000 | 3,069.35- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 265 | | 01-112000 | 1,402.14- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 266 | | 01-112000 | 1,327.78- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 268 | | 01-112000 | 66.27- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 269 | | 01-112000 | 1,709.83- |
| 01/28/2024 | PC | 02/01/2024 | 2012026 | 270 | | 01-112000 | 68.30- |
| Grand Totals: | | | | | | | 39,117.50- |

Payment Approval Report Compared to Cash Requirements Report

| Report Date | Payment Approval Report Total | Cash Requirements Report Total | Difference | Payee | Check Amount | Check Issue Date | Description |
|-------------|----------------------------------|-----------------------------------|----------------|----------------------------|--------------|---------------------|---|
| | \$ 56,852.19 | \$ 116,785.17 | \$ (59,932.98) | | | | |
| | | | | OV Consulting | \$ 24,510.72 | 3/5/24 | Inv# 2933-Transportation Alternatives Master Plan |
| | | | | Saratoga Carbon County JPB | \$ 33,686.73 | 3/5/24 | Inv# 02-14-2024 |
| | | | | RDO Equipment | \$ 1,735.53 | 3/5/24 | Inv# W00260R4 |
| | | | | | \$ - | | |
| | | | | Total | \$ 59,932.98 | | |

Report Criteria:

Includes the following check types:
Manual, Payroll, Void
Includes unprinted checks

| Pay Period Date | Journal Code | Check Issue Date | Check Number | Payee ID | Description | GL Account | Amount |
|-----------------|--------------|------------------|--------------|----------|-------------|------------|-------------------|
| 02/25/2024 | PC | 02/29/2024 | 52648 | 261 | | 01-112000 | 47.10- |
| 02/25/2024 | PC | 02/29/2024 | 52649 | 271 | | 01-112000 | 205.57- |
| 02/25/2024 | PC | 02/29/2024 | 52650 | 19 | | 01-112000 | 2,374.21- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 40 | | 01-112000 | 1,813.15- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 46 | | 01-112000 | 1,575.65- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 48 | | 01-112000 | 2,650.30- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 49 | | 01-112000 | 2,258.81- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 71 | | 01-112000 | 647.08- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 78 | | 01-112000 | 1,168.45- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 111 | | 01-112000 | 2,887.84- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 134 | | 01-112000 | 1,873.24- |
| 02/25/2024 | PC | 02/29/2024 | 2292024 | 88 | | 01-112000 | 1,275.96- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 112 | | 01-112000 | 1,740.63- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 201 | | 01-112000 | 304.53- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 202 | | 01-112000 | 48.17- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 216 | | 01-112000 | 287.70- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 217 | | 01-112000 | 287.70- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 226 | | 01-112000 | 1,337.42- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 227 | | 01-112000 | 60.63- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 235 | | 01-112000 | 1,853.72- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 238 | | 01-112000 | 67.38- |
| 02/25/2024 | PC | 02/29/2024 | 2292025 | 245 | | 01-112000 | 1,965.44- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 247 | | 01-112000 | 1,632.28- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 263 | | 01-112000 | 1,344.91- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 264 | | 01-112000 | 2,949.35- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 265 | | 01-112000 | 1,402.14- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 266 | | 01-112000 | 1,327.78- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 268 | | 01-112000 | 70.93- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 269 | | 01-112000 | 1,629.80- |
| 02/25/2024 | PC | 02/29/2024 | 2292026 | 270 | | 01-112000 | 251.66- |
| Grand Totals: | | | | | | | <u>37,339.53-</u> |
| | | | | | | | <u>30</u> |



Wyoming
Association of
Municipalities
Building Strong Communities

TO: **All Mayors**

FROM: Earla Checchi, Finance Manager

SUBJECT: **Voting Delegates for the 2024 WAM Summer Convention**

DATE: February 26, 2024

We are requesting that your municipality's governing body appoint its **Official Voting Delegate** and **alternate** to WAM's Summer Convention Business Meeting, held Thursday, June 6, 2024, in Pinedale. Items that your Voting Delegate will be voting on may include By-law changes, Resolutions, Membership Dues. **Any** individual member of the association is entitled to speak during the June business meeting. However, when a vote is taken on any action the official voting delegate, or the alternate, is the **only one allowed to vote** for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

Please complete the attached form and email, mail, or fax it to WAM by Friday, May 24, 2024. We appreciate your cooperation and prompt action on this matter to ensure that each municipality is represented by a person who has been duly authorized by your governing body to take an active role in the business meeting.

If you find your official delegate is not able to attend the conference at the last moment, you may re-appoint someone else. For this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by **Friday, May 24** or your voting delegate may bring the written change/authorization to the convention and submit it to the WAM registration desk **by Wednesday, June 5 before 12:00pm.** After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the June business meeting!

WYOMING ASSOCIATION OF MUNICIPALITIES 2024 WAM SUMMER CONVENTION OFFICIAL VOTING DELEGATE FORM

The following person has been selected as the **Official Voting Delegate** for the 2024 WAM Summer Convention Business Meeting in Pinedale, Thursday, June 6, 2024.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest: _____ (City/Town Clerk)

PLEASE EMAIL, MAIL OR FAX TO WAM NO LATER THAN May 24, 2024.

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 275-8376, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org



MOUNTAIN STATES CPAs and Consultants, LLC

340 Christina Drive
Lander, WY 82520
307-349-8845
timfixter@mountainstatescpa.com

Invoice

BILL TO:
Town of Saratoga
P.O. Box 486
110 E. Spring Ave
Saratoga, Wyoming 8331
307-326-8335

INVOICE #
140310
DATE
3/2/24
INVOICE DUE DATE
Upon Receipt

| DESCRIPTION | AMOUNT |
|---|----------|
| Final billing for 2022 audit. We were required to add a single audit to the project under Uniform guidance as a result of the \$2.8MM in federal expenditures related to the airport improvement project. As a result this put us over the higher amount in the engagement letter but I know the Town had some time associated with changing firms and wrote off about 13% of the project as a way of making that right with the Town. Overall you guys have shown huge improvement and we are looking forward to jumping into the 2023 audit as soon as the 2022 one is issued. The total engagement letter estimate was \$32,000 and this final invoice puts the audit at \$31,500 including the single audit and federal submission. | \$ 6,981 |
| Expenses | 0.00 |

NOTES:

Special thanks to everyone at the town for being so timely and diligent with the Suralink requests on the single audit for the airpor. We are looking forward to jumping right into the 2023 audit when your ready. Thanks!!

TOTAL
\$6,981

Make all Checks Payable to Mountain States CPAs and Consultants

INVOICE

Date: 1/19/2024
Invoice # 2024-01-A

Carbon County Sheriff's Office
415 W Pine Street
PO Box 190
Rawlins, WY 82301
Phone 307-324-2776
Fax 307-328-2782
taylormiller@carbonwy.com

Bill To Saratoga Police Department
Chief Mike Morris
111 E Spring Ave.
Saratoga, WY 82331
307-326-8316

Comments: For Dispatch MOU with Carbon County Sheriff's Office

| | Description | Amount | Total |
|-----------------------|---|---|------------|
| 11/22/23- 11/23/23 | Dispatch service assistance – Kim Starr 1545-0000 (8.25hrs) X2 | Regular -\$75.00/hr (8hrs) OT - \$125.00/hr (0.25hrs) =\$631.25/day | \$1,262.50 |
| 11/28/23- 11/29/23 | | | \$1,262.50 |
| 12/04/23- 12/05/23 | | | \$1,262.50 |
| 12/10/23- 12/11/23 | | | \$1,262.50 |
| 12/16/23- 12/17/23 | | | \$1,262.50 |
| 12/22/23- 12/23/23 | | | \$1,262.50 |
| 12/28/23- 12/29/23 | | | \$1,262.50 |
| 01/03/24- 01/04/24 | | | \$1,262.50 |
| 01/09/24- 01/10/24 | | | \$1,262.50 |
| 01/15/24- 01/16/24 | | | \$1,262.50 |

*CCSO Dispatch
Service of
M. Miller*

| Current | 1-30 Days Past Due | 31-60 Days Past Due | 61-90 Days Past Due | Over 90 Days Past Due | Amount Due |
|-------------|-----------------------|------------------------|------------------------------|--------------------------|---------------|
| \$12,625.00 | | | | | \$12,625.00 |

Make all checks payable to Carbon County Sheriff's Office. Thank you for your business!

| | |
|-----------------|-------------|
| Remittance | |
| Invoice# | 2024-01-A |
| Date | |
| Amount Due | \$12,625.00 |
| Amount Enclosed | |

CUTS & STITCHES
P O Box 1653
Saratoga WY 82331

March 3, 2024

118 Youth Tee Shirts in 7 colors – 50/50 cotton poly blend with logo on front
118.00 X 9.00
Total Bid = 1062.00 (tax included)

Thank you

Debra Arnold

Wyomom1@yahoo.com

307-326-5769

Outhouse

\$1357.00 for 118 youth t-shirts-7 colors- image on front- blend- light fabric.

Donna@ the Outhouse

307-329-6041

MOUNTAINFILM

Mountainfilm on Tour visits Saratoga, WY on 3-8-2024 at the PVCC auditorium. Join us for an evening of inspiring and captivating films handpicked from the Mountainfilm festival in Telluride, Colorado.

Founded in 1979, Mountainfilm is one of America's longest-running film festivals. The annual festival is held every Memorial Day weekend in Telluride, CO. Mountainfilm is a dynamic nonprofit organization and festival that celebrates stories of indomitable spirit and aims to inspire audiences through film, art and ideas.

- Mountainfilm on Tour in Saratoga, WY will feature a collection of culturally rich, adventure-packed and engaging documentary short films that align with Mountainfilm's mission to use the power of film, art and ideas to inspire audiences to create a better world. A Mountainfilm presenter will guide the audience through the program providing insight on the films, filmmakers and subjects. Doors open for the event at 5:45P.M. and the show will kick off at 6:00 P.M.

Mountainfilm on Tour in Saratoga, WY is hosted by Saratoga Rec Dept. in partnership with PVCC. The event is family friendly and free of charge.



THE
NORTH
FACE



PO Box 1750 - Glenrock, WY 82637
Web Site: www.warws.com & Email: warws@warws.com
"An equal opportunity provider"
307-436-8636
TDD 1-800-877-9965

For Immediate Release

February 7, 2024

Contact: Mark Pepper (307-436-8636) or (307-259-6903)

Wyoming drinking water judged among best in the Country

(Washington, D.C.) – Wyoming's drinking water entry, The Town of Saratoga, finished in the top 15 today at the 25th Annual Great American Water Taste Test. The taste test is held each year on Capitol Hill in conjunction with the National Rural Water Association's Annual Rally in Washington, D.C. NRWA represents over 31,000 rural and small utilities across the nation. They competed against the top water systems from all 50 state rural water associations.

Wyoming Association of Rural Water Systems Executive Director Mark Pepper and Wyoming's National Director to NRWA, Chuck McVey from Saratoga hosted the state winner in Washington. Brandan Mistelske, Water Operator for the Town of Saratoga brought their state winning sample to Washington, D.C. They entered the national water taste test after winning the state competition at the Wyoming Association of Rural Water System's Annual Conference in 2023. Saratoga is a perennial top finisher at the state level and this is the second time the Town has represented Wyoming and made it to the top 10. This is their first trip to the final five taste off.

The entry from Wisconsin received the Gold Medal, the second year in a row for a Wisconsin entry. The entry from Kentucky received the Silver Medal while the entry from Louisiana finished with the Bronze Medal. The Town of Saratoga and the entry from Massachusetts completed the top 5. Wyoming's entries have finished at least in the top 10 for the last 18 years with the Town of Afton placing in the top five in 2005; Aspen-Pines Water and Sewer District winning the gold medal in 2018 and the Town of Ten Sleep winning the Silver Medal in 2022. Erica Anhalt from Senator Jeanne Shaheen's DC staff along with Nick Rockwell from the House Agriculture Committee Staff; Eric Slee from the Senate Agriculture Committee Staff and Michele Brooks, Assistant Administrator, USDA RD Rural Utilities Service served as judges for the competition. Each judge evaluated glasses of water from the state finalists measuring them on clarity, bouquet and taste.

Every year, the National Rural Water Association sponsors the Rural Water Rally and Great American Taste Test on Capitol Hill to give utility and state officials an opportunity to visit one-on-one with their Congressional representatives and discuss key water and wastewater issues. Wyoming's entrant met with Senator Barrasso and his staff, Senator Lummis's staff and Representative Hageman and her staff to discuss water quality and quantity issues facing all Wyoming rural systems. In addition, the delegation met with key officials from the Department of Agriculture and the EPA to discuss water industry issues for Wyoming.

GRANT ARPA LG-1407

**ARPA GRANT AGREEMENT BETWEEN
STATE OF WYOMING, OFFICE OF STATE LANDS AND INVESTMENTS
AND
TOWN OF SARATOGA**

1. **Parties.** The parties to this Reimbursement Agreement (Agreement) are the State of Wyoming, Office of State Lands and Investments (OSLI), whose address is: 122 West 25th Street, Cheyenne, Wyoming, 82001, and the grant recipient, Town of Saratoga (Grantee), whose address is: 110 E Spring Ave, Saratoga, WY 82331
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which OSLI will disburse State and Local Fiscal Recovery Funds (Grant Funds) pursuant to the American Recovery Plan Act (ARPA) and 2022 Wyo. Sess. Laws Ch. 50 § 2(c), FN 18. Grant Funds disbursed under this Agreement shall reimburse only expenditures for the Project approved by the State Loan and Investment Board (the Board) pursuant to Chapter 42 of the Board's rules.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from the Effective Date through the end of the period during which the Inspector General for the U.S. Department of the Treasury may audit the State's use of ARPA Funds.
4. **Payment.**
 - A. OSLI shall disburse Grant Funds to the Grantee to reimburse Project expenditures. Total reimbursements under this Agreement shall not exceed seven hundred thousand dollars (\$700,000). Disbursements from OSLI shall be made within forty-five (45) days after submission of an invoice.
 - B. Should the reimbursement requested by the Grantee fail to comply with all federal and State laws, Board rules, and the terms and conditions set forth in this Agreement, OSLI shall not disburse Grant Funds.
5. **Responsibilities of Grantee.** The Grantee agrees:
 - A. **Drawing Funds.**
 - (i) The Grantee shall request reimbursement only for expenses incurred completing the Project described in the application attached to and incorporated into this Agreement as Attachment A.
 - (ii) The Grantee shall submit a request for reimbursement accompanied by invoices and supported by adequate proof that such obligations are due and owing and have been incurred for expenses that are eligible pursuant to this

Agreement, Board rules, and all relevant federal and State laws. Grant Funds shall not be spent for any other purpose or project.

B. Construction. The Grantee shall:

- (i) Make arrangements for appropriate professional supervision and management of the Project.
- (ii) Provide to OSLI all project plans and specifications.
- (iii) Be solely responsible for its compliance with all applicable state statutes, including but not limited to, state statutes regarding local preferences, procurement, accounting, and contractor retainage accounts.
- (iv) Provide the OSLI with access to all information on all aspects of the project and make available for inspection such documents and reports on the progress of the work and on the results of tests of materials and workmanship or other information as may be requested by the OSLI.
- (v) Establish payment schedules providing that all work shall be completed prior to December 31, 2026.
- (vi) Ensure that all Grant Funds are encumbered by October 31, 2024 and expended by December 31, 2026.
- (vii) If the Project has not been bid before the Effective Date, submit to OSLI the following materials prior to issuing an advertisement for bids:
 - (a) An attorney's title opinion, a letter and documents from a title company or abstractor, or other proof and certification acceptable to the OSLI that all access, easements, and rights-of-way for the construction and long term operation and maintenance of the Project have been secured and recorded;
 - (b) Engineer's cost estimate and proposed construction budget for the Project;
 - (c) Any and all appropriate permits issued by the Wyoming Department of Environmental Quality; and
- (viii) The Grantee shall keep OSLI staff informed on a contractor's plan for use of a Retainage Account pursuant to Wyo. Stat. §§ 16-6-702, -704, and -705. The Grantee shall provide to OSLI Retainage or Interest Bearing account documentation in order for OSLI to send retainage funds to the Grantee for

deposit in the contractor's identified retainage account.

- (ix) The Grantee shall require a completed Affidavit Acknowledging Payment to Materialmen, Subcontractors and Laborers (available at <http://lands.wyo.gov>) from Prime Contractor with all requests for progress payment beginning with the second request pursuant to Wyo. Stat. § 16-6-1001(a)(iv).
- (x) The Grantee shall submit Final Payment Documentation to OSLI pursuant to Wyo. Stat. §§ 16-6-116, -117, and 15-1-113(h), to the extent those provisions are applicable to the Project.
- (xi) Prior to ordering a change to the project, the Grantee shall submit proposed changes to OSLI for review. The State shall have a minimum of five (5) business days to review the proposed change. Upon written approval of OSLI, the Grantee shall execute an amendment or change order to affected agreements. If the Grantee executes an amendment or change order without OSLI approval, OSLI reserves the right to withhold reimbursement for such a request until it is able to confirm the change complied with Board rules and all relevant federal and State laws. If the change does not comply with Board rules and all relevant federal and State laws, OSLI shall not disburse any funds for expenses related to the change.

C. The Grantee shall establish and maintain sufficient internal controls to ensure that Grant Funds are spent in accordance with this Agreement, Board rules, and all State and federal laws.

D. The Grantee shall comply with all applicable state and federal laws, rules, and regulations, including compliance with any applicable provisions of Wyo. Stat. § 16-6-1001 and all applicable state procurement laws.

6. **Responsibilities of Agency** The Agency agrees:

A. To disburse Grant Funds to the Grantee as set forth in Section 5 above.

7. **Special Provisions.**

A. **Administration of Federal Funds.** The Grantee agree its use of the Grant Funds awarded herein is subject to Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the U.S. Department of the Treasury; all applicable regulations published pursuant to section 602 and 603 of the Social Security Act; 31 C.F.R. Part 35; and all guidance issued by Treasury regarding the foregoing. The Grantee shall take all necessary actions to comply with all requirements for the use of these federal funds.

- B. Ineligible Expenditures.** If OS LI or the Inspector General for the U.S. Department of the Treasury determines that any of the Grant Funds were not utilized for an eligible expense under ARPA, the Grantee shall repay such funds within fourteen (14) days to OS LI. In the event the Grantee does not repay the Grant Funds, the obligation shall be booked as a debt of the Grantee owed to the State of Wyoming. The Grantee further agrees to provide OS LI, upon request, a full and complete accounting as to the use of the Grant Funds; said accounting to be done in accordance with generally accepted accounting principles and shall be provided to the OS LI within a reasonable time.
- C. State Inspection of Records.** OS LI, or another approved designee of the Board, may perform an audit or examination of the books and records of the Grantee at any time and without notice, and that the Board or its designee may at any time without notice perform on-site visits and inspections of the project being funded.
- D. Federal Audit and Access to Records.** The Inspector General for the U.S. Department of the Treasury shall have access to any books, documents, papers, electronic data and records of the Grantee which are pertinent to this Agreement.
- E. Board Rules.** The grant and this Agreement are governed by Chapter 42 of the Board's rules and subject to all applicable provisions therein. In the event of any inconsistency between this Agreement and the Board's rules, the Board's rules shall control.

8. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Grantee shall not use this Agreement, or any portion thereof for collateral for any financial obligation without the prior written permission of OS LI.
- D. Availability of Funds.** Each disbursement obligation under this Agreement is conditioned upon the availability of government funds which are appropriated or

allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, this Agreement may be terminated at the end of the period for which funds are available. OS LI shall notify the Grantee at the earliest possible time if this Agreement will or may be affected by a funding shortage. No penalty shall accrue to OS LI in the event this provision is exercised, and OS LI shall not be obligated or liable for any future payments as a result of termination under this section.

- E. Compliance with Laws.** The Grantee shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Agreement.
- F. Entirety of Agreement.** This Agreement, consisting of eight (8) pages, and Attachment A, consisting of eighteen (18) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- G. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes completely beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- H. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- I. No Employment Relationship.** The Grantee shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Grantee shall be free from control or direction over the details of the performance of its duties under this Agreement. The Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Grantee or its agents or employees to act as an agent or representative for or on

behalf of the State of Wyoming or OSLI or to incur any obligation of any kind on behalf of the State of Wyoming or OSLI. The Grantee agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to State of Wyoming employees will inure to the benefit of the Grantee or the Grantee's agents or employees as a result of this Agreement.

- J. Nondiscrimination.** The Grantee shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. Ann. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
- K. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- L. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- M. Single Audit Requirements.** The Grantee agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it may be required to undergo an organization-wide financial and compliance single audit. If an audit is required, the Grantee agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, the Grantee shall provide one (1) copy of the audit report to OSLI and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to OSLI's records.
- N. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), OSLI expressly reserve sovereign immunity by entering into this Agreement and the Grantee expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereign or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

- O. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- P. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Q. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- R. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- S. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantee of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to OSLL.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

8. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement. The signatory for the Grantee also hereby certifies that he or she is authorized to sign this Agreement on behalf of the Grantee and bind the Grantee to the terms herein.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

STATE OF WYOMING, OFFICE OF STATE LANDS AND INVESTMENTS:

Jenifer E. Scoggin, Director

Date

GRANTEE:
Town of Saratoga

Signature

Date

Printed Name and Title

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM


Tyler M. Renner, Supervising Attorney General

02-08-2024
Date

TOWN OF SARATOGA

Item 20)

P.O. BOX 486
110 E. Spring Avenue
SARATOGA, WYOMING 82331

www.townofsaratoga.org

Phone: 307-326-8335

Fax: 307-326-8941

Email: townhall@saratogawyo.org

Mayor Chuck Davis

Councilman Michael Cooley

Councilwoman Kathy Beck

Councilman Jerry Fluty

Councilman Jacob Fluty

February 20, 2024

State of Wyoming
Water Development Commission
6920 Yellowtail Road
Cheyenne WY, 82002

Subject: Town of Saratoga/ SCCIJPB Level 2 Feasibility Study Application

To Whom It May Concern,

The Town of Saratoga's water system is owned and operated as a joint venture between the Saratoga Carbon County Impact Joint Powers Board and the incorporated municipality, Town of Saratoga. The two entities have concluded it is in the best interest of the citizens to seek assistance with the further investigation into the operational and economical aspects of its water system. More specifically its water storage facilities and possible expansion thereof. This topic was identified as a recommended improvement by a Level 1 Study that was completed in 2019.

To properly conduct improvements to the system, the entities understand thorough planning, as well as concept evaluation is a vital aspect to ensure a water system is properly using its financial assets while it prepares for the future. To this end, we have an enclosed an application to the Wyoming Water Development Commission for a Level 2 Feasibility Study that we hope will achieve the objectives describe above. The Town of Saratoga is grateful for this opportunity to apply and appreciates your time in reviewing our submitted materials. If you have any questions, please do not hesitate to contact me.



Emery Penner
Town of Saratoga Wyoming
Director of Public Works
P.O. Box 486
Saratoga WY 82331

Encl: Level 2 Feasibility Study Application

Application attachment

Map of system (2) 8.5" x 11

DVD-RW with digital copies of application, hydraulic models, GIS files, Map Sheets

Draft Resolution

Check for application fee



Chris Vogelsang, PE
OV Consulting
1200 Bannock St
Denver, CO 80204

Emery Penner
Director of Public Works
110 E Springs Avenue
Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan
Client Contact: McCall Bureau
Invoice Date: February 13, 2024
Billing Period: 1/1/2024 through 1/31/24
Payment Due Date: March 13, 2024
OVLLC Invoice #: 2933
OVLLC Project #: 10250

INVOICE AMOUNT: \$ 24,510.72

Billing Detail and Budget Summary

| Name | Classification | Hours | Rate/Hr | Labor Dollars |
|-----------------|----------------|-------|----------------------------------|----------------------------|
| Chris Vogelsang | Principal | 22 | \$ 200.00 | \$ 4,400.00 |
| Beth Vogelsang | Principal | 0 | \$ 200.00 | \$ - |
| Shari Moore | Sr. Planner | 5 | \$ 145.00 | \$ 725.00 |
| Kevin Rangel | Engineer II | 44 | \$ 140.00 | \$ 6,160.00 |
| Reese Shaw | Planner I | 32 | \$ 120.00 | \$ 3,840.00 |
| | | | OV Labor | \$ 15,125.00 |
| | | | OV Expenses | \$ 1,257.58 |
| | | | FEA | \$ 3,295.09 |
| | | | StudioCPG | \$ 4,833.05 |
| | | | Total Billed this Invoice | \$ 24,510.72 |
| | | | | Total Budget Status |
| | | | Total Billed This Invoice | \$ 24,510.72 |
| | | | Amount Previously Billed | \$ 89,234.58 |
| | | | Total Billed to Date | \$ 113,745.30 |
| | | | Budget | \$ 216,250.00 |
| | | | Budget Remaining | \$ 102,504.70 |

Progress Report

During this billing period, the team performed the following:

Task 1: Project Administration

- Project Management and internal organizational meetings, notes
- Meetings
 - Bi-weekly Consultant Team Meetings
- WyDOT Meeting (1/5/24): attendance and notes



- PMT Meetings (1/10/24, 1/31/24): agenda, attendance and notes
- Town Council Meeting (1/16/24): preparation, slides, attendance, notes
- Stakeholder/Steering Committee
 - Steering Committee Meeting #3 (1/18/24): preparation, presentation, attendance, notes

Task 2: Public Engagement

- Public Meeting #2 (1/17/24):
 - Contacted Tatyana Puttergill about Children's Activity
 - Internal OV meetings: coordination, materials, logistics
 - Advertisement materials / coordination
 - Created boards / coordination with Studio CPG / printer coordination
 - Coordinated catering & childcare activity
 - Worked on advertisements
 - Finalized and sent all public meeting #2 advertisement materials
 - Public Meeting Boards
 - Coordinated Facebook ads
 - Plotted large aerial map
 - Drafted & sent public meeting #2 email blast to stakeholders
 - Setup/takedown
 - Public Meeting Notes
 - Summarized feedback from public meeting 2
- Revised map of all 42 projects / added to town council presentation
- Senior Center Outreach and Notes
- Lion's Club Meeting (1/18/24)
- Project Website:
 - Updated project website pages for public meeting #1 & #2 and new page for summary of survey feedback
 - Added draft project concepts
 - Updated past and future meeting pages
 - Project edits and added stakeholder meeting notes
- Drafted Response to Richard's (Rawlins Times) Questions

Task 3: Existing Conditions Summary

- Research demographics for Saratoga/Carbon County

Task 4: Visioning, Goals & Objectives

- Reviewed STIP and Wyoming Connects: Long Range Plan

Task 5: Concept Development

- Speed Feedback Sign – WyDOT Policy Review
- Evaluation of wayfinding sign concepts
- Elm Ave Concept Design
- Highway 130 Concept Design



Task 6: Concept Refinement & Illustrative Depictions

- None

Task 7: Recommendations, Implementation Strategy & Cost Estimates

- TAP Grant Process

Task 8: Draft & Final Plan

- Organization of outline for final STAMP report

Task 9: Town Council Adoption

- None

Any questions regarding this invoice contact Shari Moore at shari@ovllc.com.

OV Expenses for January 2024

| Reimbursables | Dates | Descrip. | Unit Cost | #of Units | Total | |
|-----------------------------|-----------------|-------------------------------|------------------|------------------|--------------------|----------------------|
| Printing | 1/5/2024 | Plumb Marketing | | | \$ 835.47 | See attached receipt |
| Printing | 1/12/2024 | Public Meeting#2 Boards | | | \$ 881.73 | See attached receipt |
| Mileage: 2023 IRS Rate | 1/16/24-1/18/24 | Round trip Denver to Saratoga | \$0.655/mile | 418 Miles | \$ 273.79 | See attached map |
| Mileage: 2023 IRS Rate | 1/17/24-1/18/24 | Round trip Denver to Saratoga | \$0.655/mile | 418 Miles | \$ 273.79 | See attached map |
| Lodging: 2023 GSA CONUS RAT | 1/16/24-1/18/24 | Riveria:#25381552 - Chris V | \$ 107.00 | 2 nights | \$ 214.00 | See attached receipt |
| Lodging: 2023 GSA CONUS RAT | 1/16/24-1/18/24 | Riveria:#25381552 - Kevin R | \$ 107.00 | 2 nights | \$ 214.00 | See attached receipt |
| Lodging: 2023 GSA CONUS RAT | 1/17/24-1/18/24 | Riveria:#25381552 - Reese S | \$ 107.00 | 1 night | \$ 107.00 | See attached receipt |
| Carbon County Comet | 1/17/2024 | Public Meeting advertisement | \$ 175.00 | | \$ 175.00 | See attached receipt |
| The Malt | 1/18/2024 | Public Meeting catering | \$ 500.00 | | \$ 500.00 | See attached receipt |
| Total | | | | | \$ 1,257.58 | |



Invoice

Mail Masters of Colorado, Inc. dba Plumb Marketing - 2899 S Santa Fe Drive, Suite 2 - Englewood, CO 80110

Phone: (303) 607-9424 Fax:

| | |
|---|---|
| Attn: Reese Shaw OV Consulting 1200 Bannock St Denver, CO 80204 | Job Name: 6x9 Mailer to Saratoga, WY.. Invoice #: 72624 CustCode: 42922 Invoice Date: PO #: Date Of Service: 01/05/2024 Terms: Credit Card on File |
|---|---|

| Quantity | Description |
|----------|-------------|
|----------|-------------|

Data Processing

| | |
|-------|--|
| 1 | Project Setup and Management - Under 1M |
| 1,378 | List - All Residents of Saratoga, WY. mh0085-t003105933-haven50041 - Resident List |
| 1,378 | Presort Data & Prepare USPS Documentation - |

Lettershop

| | |
|-------|---|
| 1,378 | Tray and Bundle, Strap & Sack - Letter Auto |
| 1 | Deliver to Post Office - 1000 - 10,000 |

Print

| | |
|-------|---|
| 1,378 | 4x6 Postcard, Full color, 4/4 100# Pacesetter Gloss Cover - |
|-------|---|

Fees

| | |
|---|--------------------------------|
| 1 | CO State Retail Delivery Fee - |
|---|--------------------------------|

Postage

| | |
|-------|------------|
| 1,378 | Our Permit |
|-------|------------|

| | |
|------------------------|----------|
| Sub Total: | \$470.19 |
| Tax: | \$15.90 |
| Total Services: | \$486.09 |
| Postage Used: | \$349.38 |
| Balance Due: | \$835.47 |

If invoice is not paid within payment terms listed above, total price will be subject to a finance charge of 2% per month (24% annual year). In the event that collection action and or lawsuit is necessary to enforce collection, customer agrees to pay for all collections costs, including attorney's fees, court costs and any other expenses incurred by Mail Masters of Colorado, Inc. in the collections of such past due amounts.

All invoices disputes must be resolved prior to the due date.

Please note: Due to recent taxation changes, the transfer of ownership of any taxable material occurs at the time the material physically leaves Plumb Marketing's possession and/or is verified by the USPS.

New Order: #6282

You've received the following order from Elizabeth Vogelsang:

[Order #6282] (January 5, 2024)

| Product | Quantity | Price |
|------------------------|----------|-------------------|
| Pay Invoice Online | 1 | \$835.47 |
| Subtotal: | | \$835.47 |
| Payment method: | | Credit/Debit Card |
| Total: | | \$835.47 |
| Note: | | 72624 |

Billing address

Elizabeth Vogelsang
 Ordonez & Vogelsang, LLC
 147 S Lookout Mountain Road
 Golden, CO 80401
shari@ovll.com

Plumb Marketing

AlphaGraphics Downtown Denver
1050 17th Street
Denver, CO 80265
email - us438@alphagraphics.com
www.us438.alphagraphics.com



Pay Your Invoice Online

[click here](#)

Invoice Number: 7761

Bill To:
Reese Shaw
OV Consulting
1200 Bannock Street
Denver CO 80204
Phone:
E-Mail: reese@ovllc.com

Date: 1/12/24
Payment Due:
P.O.:

Taken By: Rich
Sales Rep: Rich Cloke
Account Type: Charge Account
Wanted: 1/16/24 12:00 PM
Ship Via: Call When Ready

RUSH Poster Boards

| Quantity | Description | Price | |
|-----------------------|--|-------------------|-----------------|
| 13 | RUSH Poster Boards - Printed in Full Color on 1 Side on Adhesive Vinyl - Finished Size is 24" x 36" - Mounted to Foam Core | \$ 810.34 | |
| Special Instructions: | | Subtotal | 810.34 |
| | | Tax | 71.39 |
| | | Shipping | 0.00 |
| | | Total | 881.73 |
| | | Deposit (-) | 0.00 |
| | | Amount Due | \$881.73 |

PAYMENT TERMS: I understand all charged invoices are payable 30 days after invoice date and that a service fee of 1.5% per month will be added to all past due accounts. In the event payment is not made and account is referred to a collection agency, or if legal action is required I will pay collection and/or attorney's fees resulting from such action.
CHECK ACCEPTANCE POLICY: My signature indicates I understand and authorize AlphaGraphics to electronically debit my account on all dishonored checks plus a processing fee and any applicable taxes.
ALL DISPUTES must be addressed within 30 days of receipt of product. AlphaGraphics cannot research disputes on product older than 30 days.
CREDIT CARD ACCEPTANCE POLICY: Credit card payment may be accepted at the time of sale or within the first 30 days after release of merchandise. Credit card payments exempt from credit card payment without a processing fee.

Signature _____ Time _____
 Print Name _____ Date _____

You can view our Privacy Policy at: <https://www.alphagraphics.com/privacy-policy.html>



SECURE PAYMENT FORM

Payment Approved

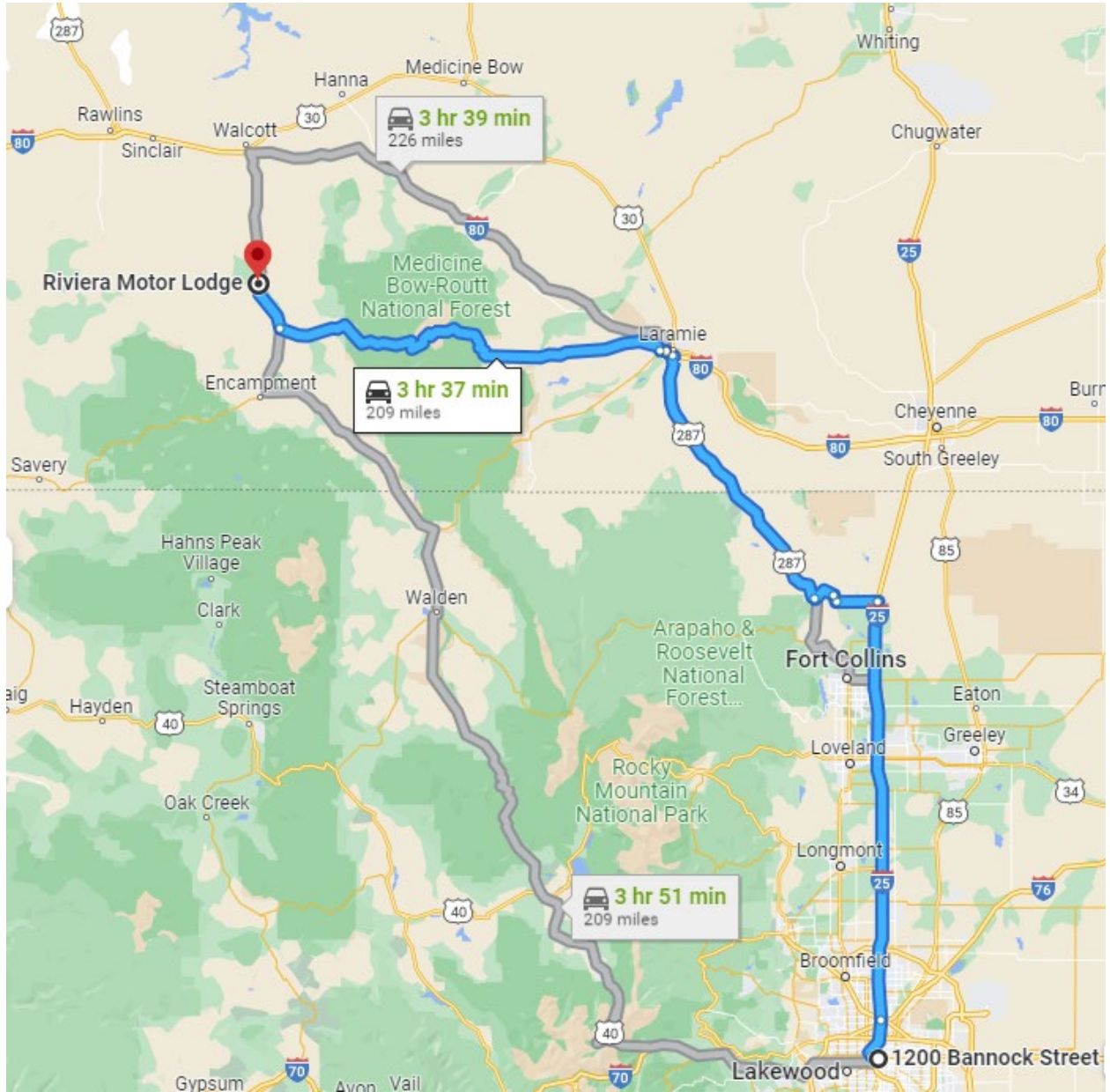
Thank you for your order! Your payment has been accepted.
Please retain this receipt for your records.

| | |
|---------------------|------------|
| Payment Date: | 01/12/24 |
| Payment Amount: \$ | 881.73 |
| Order Number: | 7761 |
| Reference Number: | 3641559334 |
| Authorization Code: | 61211G |



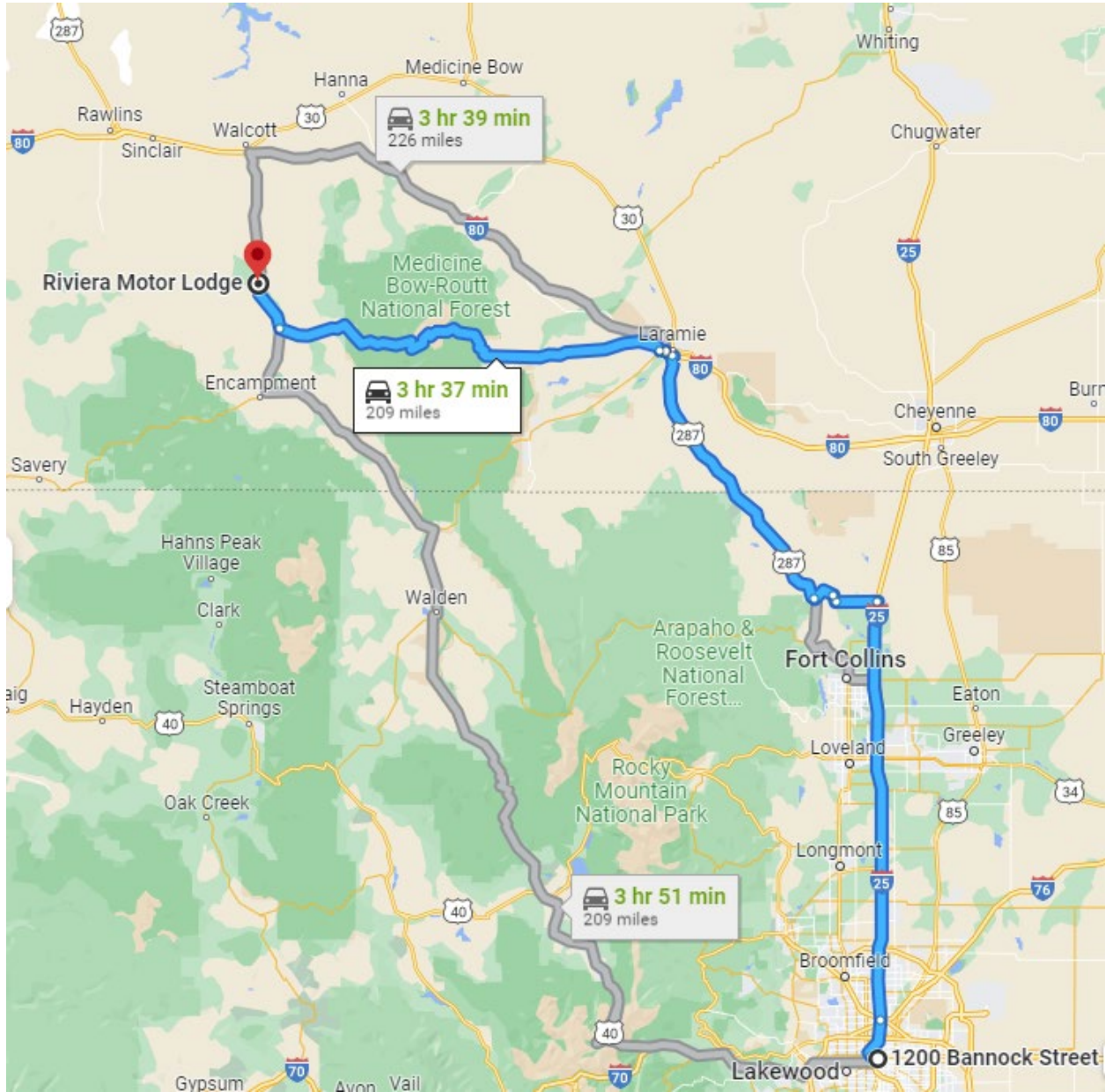
1/16/24 – 1/18/24 – Chris Vogelsang & Kevin Rangel

Round Trip Mileage 418 Miles: Between 1200 Bannock Street, Denver, CO 80204 to 303 N 1st Street, Saratoga, WY 82331. Total Mileage = **418 Miles**



1/17/24 – 1/18/24 – Reese Shaw

Round Trip Mileage 418 Miles: Between 1200 Bannock Street, Denver, CO 80204 to 303 N 1st Street, Saratoga, WY 82331. Total Mileage = **418 Miles**



Riviera Motor Lodge

303 N 1st Street
 Saratoga, WY 82331
 Phone : +1 (307) 326-5651
 Fax : +1 (307) 326-3958
 hello@therivieramotorlodge.com
 www.therivieramotorlodge.com

**Guest Statement**

Invoice Item 21

Folio Name : Guest Folio
 Date : Tue, Dec 12, 2023

| | |
|---|--|
| To Chris Vogelsang 1200 Bannock St, - Denver, CO 80204 Phone : +1 (303) 898-8042 Email id : chris@ovllc.com | Property : Riviera Motor Lodge Room : Standard Queen : 105 Arrival : Tue, Jan 16, 2024 - 2 Night(s) Departure : Thu, Jan 18, 2024 Reservation # : 26166573 # Guests : 1 Adults / 0 Children |
|---|--|

Charges

| DATE | CATEGORY | DESCRIPTION | ROOM | TAX | AMOUNT |
|----------------------|----------------|--------------------|----------------------|---------|-----------------|
| 01/16/2024 | Room Charge | Nightly Room Rate | Standard Queen : 105 | \$12.87 | \$99.00 |
| 01/16/2024 | Sales Tax | Sales Tax @ 6% | Standard Queen : 103 | | \$5.94 |
| 01/16/2024 | Local Room Tax | Occupancy Tax @ 7% | Standard Queen : 103 | | \$6.93 |
| 01/17/2024 | Room Charge | Nightly Room Rate | Standard Queen : 105 | \$12.87 | \$99.00 |
| 01/17/2024 | Sales Tax | Sales Tax @ 6% | Standard Queen : 103 | | \$5.94 |
| 01/17/2024 | Local Room Tax | Occupancy Tax @ 7% | Standard Queen : 103 | | \$6.93 |
| Room Charges | | | | | \$198.00 |
| Incidentals | | | | | \$0.00 |
| Taxes | | | | | \$25.74 |
| Total Charges | | | | | \$223.74 |

Payments

| DATE | CATEGORY | DESCRIPTION | ROOM | AMOUNT |
|-----------------------|----------|--|----------------------|-----------------|
| 01/18/2024 | MC | Name: Christopher D Vogelsang Account #: xxxx1395 Exp. Date: 12/2027 | Standard Queen : 105 | \$223.74 |
| Total Payments | | | | \$223.74 |
| Balance | | | | \$0.00 |

Payment Authorization

I agree to pay indicated total amount below according to card issuer agreement.

Amount:\$ 223.74
 Payer:Christopher D Vogelsang
 Account #:XXXX1395 (MC)
 Exp Date:12/2027

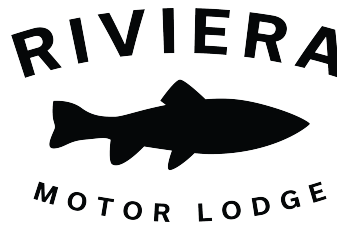
Signature: _____

Date: _____

THANK YOU FOR YOUR BUSINESS!

Riviera Motor Lodge

303 N 1st Street
 Saratoga, WY 82331
 Phone : +1 (307) 326-5651
 Fax : +1 (307) 326-3958
 hello@therivieramotorlodge.com
 www.therivieramotorlodge.com

**Guest Statement**

Invoice Item 21

Folio Name : Guest Folio
 Date : Tue, Dec 12, 2023

| | | | |
|--|---------------|---|--------------------------------|
| To | Property | : | Riviera Motor Lodge |
| Chris Vogelsang | Room | : | Standard Queen : 101 |
| 1200 Bannock St, - Denver, CO 80204 | Arrival | : | Tue, Jan 16, 2024 - 2 Night(s) |
| Phone : +1 (303) 898-8042 | Departure | : | Thu, Jan 18, 2024 |
| Email id : chris@ovllc.com | Reservation # | : | 26166554 |
| | # Guests | : | 1 Adults / 0 Children |

Charges

| DATE | CATEGORY | DESCRIPTION | ROOM | TAX | AMOUNT |
|----------------------|----------------|--------------------|----------------------|---------|-----------------|
| 01/16/2024 | Room Charge | Nightly Room Rate | Standard Queen : 101 | \$12.87 | \$99.00 |
| 01/16/2024 | Sales Tax | Sales Tax @ 6% | Standard Queen : 101 | | \$5.94 |
| 01/16/2024 | Local Room Tax | Occupancy Tax @ 7% | Standard Queen : 101 | | \$6.93 |
| 01/17/2024 | Room Charge | Nightly Room Rate | Standard Queen : 101 | \$12.87 | \$99.00 |
| 01/17/2024 | Sales Tax | Sales Tax @ 6% | Standard Queen : 101 | | \$5.94 |
| 01/17/2024 | Local Room Tax | Occupancy Tax @ 7% | Standard Queen : 101 | | \$6.93 |
| Room Charges | | | | | \$198.00 |
| Incidentals | | | | | \$0.00 |
| Taxes | | | | | \$25.74 |
| Total Charges | | | | | \$223.74 |

Payments

| DATE | CATEGORY | DESCRIPTION | ROOM | AMOUNT |
|-----------------------|----------|--|----------------------|-----------------|
| 01/18/2024 | MC | Name: CHRISTOPHER D VOGELSANG Account #: xxxx1395 Exp. Date: 12/27 | Standard Queen : 101 | \$223.74 |
| Total Payments | | | | \$223.74 |
| Balance | | | | \$0.00 |

Payment Authorization

I agree to pay indicated total amount below according to card issuer agreement.

Amount:\$ 223.74
 Payer:CHRISTOPHER D VOGELSANG
 Account #:XXXX1395 (MC)
 Exp Date:12/27

Signature: _____

Date: _____

THANK YOU FOR YOUR BUSINESS!

Riviera Motor Lodge

303 N 1st Street
 Saratoga, WY 82331
 Phone : +1 (307) 326-5651
 Fax : +1 (307) 326-3958
 hello@therivieramotorlodge.com
 www.therivieramotorlodge.com

**Guest Statement**

Invoice Item 21

Folio Name : Guest Folio
 Date : Tue, Dec 12, 2023

| | | | |
|--|---------------|---|--------------------------------|
| To | Property | : | Riviera Motor Lodge |
| Chris Vogelsang | Room | : | Standard Queen : 109 |
| 1200 Bannock St, - Denver, CO 80204 | Arrival | : | Wed, Jan 17, 2024 - 1 Night(s) |
| Phone : +1 (303) 898-8042 | Departure | : | Thu, Jan 18, 2024 |
| Email id : chris@ovllc.com | Reservation # | : | 26166565 |
| | # Guests | : | 1 Adults / 0 Children |

Charges

| DATE | CATEGORY | DESCRIPTION | ROOM | TAX | AMOUNT |
|----------------------|----------------|--------------------|----------------------|---------|-----------------|
| 01/17/2024 | Room Charge | Nightly Room Rate | Standard Queen : 109 | \$12.87 | \$99.00 |
| 01/17/2024 | Sales Tax | Sales Tax @ 6% | Standard Queen : 102 | | \$5.94 |
| 01/17/2024 | Local Room Tax | Occupancy Tax @ 7% | Standard Queen : 102 | | \$6.93 |
| Room Charges | | | | | \$99.00 |
| Incidentals | | | | | \$0.00 |
| Taxes | | | | | \$12.87 |
| Total Charges | | | | | \$111.87 |

Payments

| DATE | CATEGORY | DESCRIPTION | ROOM | AMOUNT |
|-----------------------|----------|--|----------------------|-----------------|
| 01/18/2024 | MC | Name: Christopher D Vogelsang Account #: xxxx1395 Exp. Date: 12/2027 | Standard Queen : 109 | \$111.87 |
| Total Payments | | | | \$111.87 |
| Balance | | | | \$0.00 |

Payment Authorization

I agree to pay indicated total amount below according to card issuer agreement.

Amount:\$ 111.87
 Payer:Christopher D Vogelsang
 Account #:XXXX1395 (MC)
 Exp Date:12/2027

Signature: _____

Date: _____

THANK YOU FOR YOUR BUSINESS!



Payment receipt

You paid \$175.00

to C6 Press LLC dba Carbon County Comet on 1/17/2024

| | |
|----------------|----------|
| Invoice no. | 1260 |
| Invoice amount | \$175.00 |
| Total | \$175.00 |

| | |
|------------------|--------------|
| Status | Paid |
| Payment method | Credit Card |
| Authorization ID | MQ0208134302 |

Thank you



C6 Press LLC dba Carbon County Comet

+1 3073064180

www.carboncountycomet.com | c6press@gmail.com

P.O. Box 16, Hanna, WY 82327

No additional transfer fees or taxes apply.

PDF_RECEIPT_MTL_FOOTER



In Item 21

| | |
|----------------|---------|
| INVOICE NUMBER | #000006 |
| INVOICE DATE | 1/18/24 |
| ORDER DATE | 1/17/24 |
| PAID | 1/18/24 |

The Malt

110 E Main Ave
 Saratoga, WY 82331
 (307) 326-3572

BILL TO

OV Consulting
 Chris Vogelsang
 chris@ovllc.com

DELIVERY TIME

Wednesday, January 17, 2024
 5:00 PM

DELIVER TO

210 W Elm Ave
 Saratoga, WY 82331

\$500.00 paid in full January 18, 2024

Order

| ITEM | QTY | UNIT PRICE | AMOUNT |
|--------------------------------|-----|--------------|-----------------|
| Public Meeting Catering | 1 | \$500.00 | \$500.00 |
| | | Subtotal | \$500.00 |
| | | Tax | \$0.00 |
| | | Total | \$500.00 |
| | | Payment | -\$500.00 |

Total Paid \$500.00

Pay this invoice in person or [online](#).



Facility Engineering Associates, PC
dba FEA
12701 Fair Lakes Circle, Suite 101
Fairfax, VA 22033
FEIN: 54-1646671, VA Corporation (C-Corp)
(703) 591-4855, (703) 591-4857 FAX

Invoice

Ordonez and Vogelsang, LLC
 1200 Bannock Street
 Denver, CO 80204

January 26, 2024
 Invoice No: 27240

Project: R11.2023.000026 Saratoga Transportation Alternatives Master Plan

Professional Services for the Period: August 1, 2023 to November 30, 2023

Phase: 001 Transportation Alternatives Master Plan

Task: 001 Project Administration

Professional Personnel

| | Hours | Rate | Amount |
|------------------------|-------|-------------------------|-----------------|
| Program Manager | | | |
| Merrill, William | 2.00 | 150.00 | 300.00 |
| Project Advisor | | | |
| McOmie, Delbert | 1.00 | 184.00 | 184.00 |
| Totals | 3.00 | | 484.00 |
| Total Labor | | | 484.00 |
| | | Total this Task: | \$484.00 |

Task: 002 Public Engagement

Professional Personnel

| | Hours | Rate | Amount |
|------------------------|-------|--------|-----------------|
| Project Advisor | | | |
| McOmie, Delbert | 14.00 | 184.00 | 2,576.00 |
| Totals | 14.00 | | 2,576.00 |
| Total Labor | | | 2,576.00 |

Reimbursable Expenses

| | | | |
|----------------------------|--|----------------------------|-------------------|
| Mileage - Reimbursable | | | 235.09 |
| Total Reimbursables | | | 235.09 |
| | | Total this Task: | \$2,811.09 |
| | | Total this Phase: | \$3,295.09 |
| | | Total this Invoice: | \$3,295.09 |

Project R11.2023.000026 Saratoga Transportation Alternatives Mas Invoice 27240

Billing Backup

Friday, January 26, 2024

Facility Engineering Associates, PC

Invoice 27240 Dated 1/26/2024

12:35:19 PM

Project: R11.2023.000026 Saratoga Transportation Alternatives Master Plan

 Phase: 001 Transportation Alternatives Master Plan

 Task: 001 Project Administration

Professional Personnel

| | | | Hours | Rate | Amount |
|------------------|--------------------|--|-------|--------|---------------|
| Program Manager | | | | | |
| Merrill, William | 8/8/2023 | | 1.00 | 150.00 | 150.00 |
| Merrill, William | 10/10/2023 | | .50 | 150.00 | 75.00 |
| Merrill, William | 10/24/2023 | | .50 | 150.00 | 75.00 |
| Project Advisor | | | | | |
| McOmie, Delbert | 8/8/2023 | | 1.00 | 184.00 | 184.00 |
| | Totals | | 3.00 | | 484.00 |
| | Total Labor | | | | 484.00 |

Total this Task: \$484.00

Task: 002 Public Engagement

Professional Personnel

| | | | Hours | Rate | Amount |
|-----------------|--------------------|--|-------|--------|-----------------|
| Project Advisor | | | | | |
| McOmie, Delbert | 9/13/2023 | | 14.00 | 184.00 | 2,576.00 |
| | Totals | | 14.00 | | 2,576.00 |
| | Total Labor | | | | 2,576.00 |

Reimbursable Expenses

| | | | | | |
|------------------------|----------------------------|--|--|---------------|---------------|
| Mileage - Reimbursable | | | | | |
| EX 000000011601 | 9/13/2023 | McOmie, Delbert / Drive to Saratoga Wyoming and return | | 235.09 | |
| | Total Reimbursables | | | 235.09 | 235.09 |

Total this Task: \$2,811.09

Total this Phase: \$3,295.09

Total this Project: \$3,295.09

Total this Report: \$3,295.09

Detailed Expense Report

Monday, December 11, 2023

Item 21)

11:24:38 AM

Facility Engineering Associates, PC

Employee 000337 McOmie, Delbert

Signed Electronically by: McOmie,Delbert 9/14/2023 8:05:10 PM

Posted

Approved Electronically by: O'Brien, Kevin Anthony 10/11/2023 11:40:02 AM

Department 11-FES

Expense Report: Travel to Saratoga Wyo and Return

Report Date: 9/14/2023

| Date | Category | Description | Project | Phase | Task | Bill | Amount |
|-----------|----------|--------------------------------------|------------------|-------|------|-------------------------------------|--------|
| 9/13/2023 | Mileage | Drive to Saratoga Wyoming and return | R11.2023.000 026 | 001 | 002 | <input checked="" type="checkbox"/> | 195.91 |

Business Reason: Saratoga Transportation Alternatives Mas
Saratoga Public Meeting and meeting with town officials
Travel From/To: Travel to Saratoga Wyoming from Cheyenne Wyoming and Return
Travel: 299.10 mi @ 0.655

| | |
|------------------------|---------------|
| Total Expenses | 195.91 |
| Amount Advanced | |
| Total Due | 195.91 |

INVOICE

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal
 4383 Tennyson #1A
 Denver, CO 80212
 PH 303-455-3779

DATE: February 9, 2024
 TO: Chris Vogelsang
 OV Consulting
 1200 Bannock Street
 Denver, Colorado 80204

PROJECT NAME: **Town of Saratoga Transportation Alternatives Master Plan**
 INVOICE #: **23802**
 BILLING PERIOD: Through January 31, 2024

Total Project Fee: \$70,268.00

StudioCPG Fees

| | FEE | % COMPLETE | CURRENT TOTAL | PREVIOUS BILLING | REMAINING BALANCE |
|---|--------------------|------------|-------------------|-------------------|--------------------|
| Task 1: Project Administration | \$ 3,990.00 | 36% | \$ 375.00 | \$ 1,058.50 | \$ 2,556.50 |
| Task 2: Public Engagement | \$ 2,780.00 | 86% | \$ 1,000.00 | \$ 1,390.00 | \$ 390.00 |
| Task 3: Existing Conditions Summary | \$ 4,836.00 | 100% | \$ - | \$ 4,836.00 | \$ - |
| Task 4: Visioning, Goals, Objectives | \$ 970.00 | 100% | \$ - | \$ 970.00 | \$ - |
| Task 5: Concept Development | \$ 7,618.00 | 51% | \$ 3,015.00 | \$ 847.50 | \$ 3,755.50 |
| Task 6: Concept Refinement and Illustrative Depictions | \$ 18,675.00 | 0% | \$ - | \$ - | \$ 18,675.00 |
| Task 7: Recommendations, Implementation Strategy, Costs | \$ 14,039.00 | 0% | \$ - | \$ - | \$ 14,039.00 |
| Task 8: Draft and Final Plan | \$ 13,162.00 | 0% | \$ - | \$ - | \$ 13,162.00 |
| Task 9: Town Council Adoption | \$ 848.00 | 0% | \$ - | \$ - | \$ 848.00 |
| Reimbursable Expenses: Direct Cost - Public Mtg #2 Supplies | \$ 750.00 | 20% | \$ 42.39 | \$ 108.00 | \$ 599.61 |
| Reimbursable Expenses: Lodging | \$ 800.00 | 26% | \$ 106.27 | \$ 98.00 | \$ 595.73 |
| Reimbursable Expenses: Per Diem Food | \$ 600.00 | 39% | \$ 118.00 | \$ 118.00 | \$ 364.00 |
| Reimbursable Expenses: Travel | \$ 1,200.00 | 46% | \$ 176.39 | \$ 374.75 | \$ 648.86 |
| | \$70,268.00 | 0% | \$4,833.05 | \$9,800.75 | \$55,634.20 |

| ITEMIZED LABOR: StudioCPG FOR CURRENT BILLING PERIOD | | | | |
|---|-------|-----------|--------------------|--|
| Personnel | Hours | Rate | Amount | |
| Billy Gregg, Principal | 2 | \$ 195.00 | \$ 390.00 | |
| Heather Noyes, Project Manager | 0 | \$ 165.00 | \$ - | |
| Brian Pille, Sr. Landscape Architect | 32 | \$ 125.00 | \$ 4,000.00 | |
| Abigail Griffith, Sr. Landscape Architect | 0 | \$ 125.00 | \$ - | |
| Jennifer Lam, Landscape Designer | 0 | \$ 87.00 | \$ - | |
| StudioCPG Labor Subtotal | | | \$ 4,390.00 | |

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD

Task 1 PA
 Task 2: Public Engagement - Prep/Attend Public Mtg #2
 Task 5: Concept Development - Concept Development Project List, Diagrams, Photos

| REIMBURSABLES | Descp | Unit Cost | # of Units | Total | Total |
|--------------------------------------|--------------------|-----------|------------|----------------------------|-----------------|
| Public Meeting #2: Supplies | Office Max | \$42.39 | 1 | \$42.39 | \$42.39 |
| Car Rental | Hertz: K7313950799 | \$120.90 | 1 | \$120.90 | \$120.90 |
| Gas | City Market Fuel | \$23.13 | 1 | \$23.13 | \$23.13 |
| Gas | The Country Store | \$32.36 | 1 | \$32.36 | \$32.36 |
| Lodging: 2024 Conus Rate \$107/night | Riviera #8493 | \$107.00 | 1 | \$106.27 | \$106.27 |
| Meals: 2024 Conus Rate \$59/day | 1 Person/2 Day | \$59.00 | 2 | \$118.00 | \$118.00 |
| | | | | Total Reimbursables | \$443.05 |

PROJECT BILLING HISTORY

| Pay App # | Invoice # | Date Issued | Amount | Payment |
|-----------|-----------|-------------|------------|---------|
| 1 | 23692R2 | 9/29/2023 | \$3,978.75 | Due |
| 2 | 23732R2 | 11/1/2023 | \$2,740.00 | Due |
| 3 | 23758R2 | 12/6/2023 | \$1,984.50 | Due |
| 4 | 23780R2 | 1/12/2024 | \$1,097.50 | Current |
| 5 | 23802 | 2/9/2024 | \$4,833.05 | Current |

TOTAL AMOUNT DUE THIS INVOICE: \$4,833.05
PRIOR UNPAID INVOICES: \$9,800.75
TOTAL OWED: \$14,633.80

Riviera Motor Lodge

303 N 1st Street
 Saratoga, WY 82331
 Phone : +1 (307) 326-5651
 Fax : +1 (307) 326-3958
 hello@therivieramotorlodge.com
 www.therivieramotorlodge.com



Item 21)

Guest Statement

Invoice #: 8493
 Folio Name : Guest Folio
 Date : Fri, Dec 15, 2023

To
 Brian Pille
 4383 Tennyson St, Unit 1A
 Denver, CO 80212
 Phone : +1 (734) 972-4178
 Email id : brian@studiocpg.com

Property : Riviera Motor Lodge
 Room : Standard Queen : 103
 Arrival : Wed, Jan 17, 2024 - 1 Night(s)
 Departure : Thu, Jan 18, 2024
 Reservation # : 26179707
 # Guests : 1 Adults / 0 Children

Charges

| DATE | CATEGORY | DESCRIPTION | ROOM | TAX | AMOUNT |
|----------------------|----------------|-----------------------|----------------------|---------|-----------------|
| 01/17/2024 | Room Charge | AAA (CAA) & AARP Rate | Standard Queen : 103 | \$12.22 | \$94.05 |
| 01/17/2024 | Sales Tax | Sales Tax @ 6% | Standard Queen : 102 | | \$5.64 |
| 01/17/2024 | Local Room Tax | Occupancy Tax @ 7% | Standard Queen : 102 | | \$6.58 |
| Room Charges | | | | | \$94.05 |
| Incidentals | | | | | \$0.00 |
| Taxes | | | | | \$12.22 |
| Total Charges | | | | | \$106.27 |

Payments

| DATE | CATEGORY | DESCRIPTION | ROOM | AMOUNT |
|-----------------------|----------|--|----------------------|-----------------|
| 01/18/2024 | Visa | Name: BRIAN PILLE Account #: xxxx7626 Exp. Date: 01/27 | Standard Queen : 103 | \$106.27 |
| Total Payments | | | | \$106.27 |
| Balance | | | | \$0.00 |

Payment Authorization

I agree to pay indicated total amount below according to card issuer agreement.

Amount: \$ 106.27
 Payer: BRIAN PILLE
 Account #: XXXX7626 (Visa)
 Exp Date: 01/27

Signature: _____

Date: _____

THANK YOU FOR YOUR BUSINESS!

Item 21)



BRIANTVILLE

Vehicle: 2022 EDGE
License: CA 8RMC263

Rental Rate* 3 @ \$ 35.79 per day T \$ 107.37
Includes Unlimited Miles
Additional Products
Frequent Flyer Surcharge
Fuel Responsibility Starting Level 100%
You agree to replace fuel used or pay a refueling charge of \$ 9.99 per gallon OR \$.476 per mile driven.
Service Charges/Taxes
VEHICLE LICENSING COST RECOVERY 48% T \$ 52.00
CO RD SAFETY PROG FEE \$ 6.39
Tax 6.500% On Est. Taxable Tr \$ 107.89 \$ 7.01
ADJUSTMENTS
Prepaid Credit \$ 39.00
VOUCHER - 1 \$ -120.90
TOTAL

TOTAL ESTIMATED CHARGE \$

Credit Card Authorization Amount \$ 200.00
Rented by The Hertz Corporation
Vehicle: 01198 / 7888092 LocNum: COALE01 / 0780601
Miles Out: 51576 Plan: NCAD3 Class: L
Rental Location: ARVADA HLE
Return Location: ARVADA HLE
Return Time: 01/19/24 at 12:00 PM

Extend rental: <https://www.hertz.com/rental/extension>
Emergency Road Service 1-800-654-5060

For Explanation of Charges: WWW.HERTZ.COM/CHARGEEXPLAINED
This estimate assumes you will rent and return at the locations and times indicated, and that you will not exceed any mileage limitations.
Rental Rate subject to increase if you return car more than 24 hours before or 24 hours after scheduled Return Time. Late returns may be subject to extra hour and/or extra day charges.
Taxes indicated as **** will be calculated at return.
Changes are preceded by a #.
912703455 PG 1 OF 7 #01 RT

Office DEPOT OfficeMax

ARVADA - (303) 940-8610
12/21/2023 4:48 PM



VPTT5PAPM35YER44B

SALE 6225-2-898-1057448-23.11.2
950591 PEN, PILOT, PV5, 10.99 SS
862354 HGHLTR, PKT, 6PK
2 @ 7.49 14.98
You Pay 14.98SS
308114 CLP, PPR, NSKD, J 13.29 SS
Subtotal: 39.26
Sales and Use Tax 3.13
Total: 42.39
Visa 7626: 42.39

AUTH CODE 04069G
TDS Contactless
AID A0000000031010 CAPITAL ONE VISA
TVR 0000000000
CVS No Signature Required

OFFICE SUPPLIES PINE

CITY MRKT FUEL #45
Arvada
CO 80004
(303) 431-0080 Store

PUMP# 9
UNL @ 2.499 /gal
VOLUME 9.257 gal

GAS TOTAL 23.13
TAX 0.00
****BAL 23.13
Arvada CO 80004
CAPITAL ONE VISA Pur
*****7626 - C
REF#: 09144G TOTAL:
AID: A0000000031010
TC: E480C2067FOAA0A3
VISA 23.13
01/19/24 06:48am
45 124 13 88888124
I agree to pay the
above Total Amount
according to Card
Issuer Agreement.
THANK YOU FOR
SHOPPING CITY MRKT!
Thank You
Have a Nice Day

WELCOME TO
THE COUNTRY STORE
WWW.GASVISIT.COM
COUNTRY STORE
303 S 1ST
SARATOGA WY 82331

< DUPLICATE RECEIPT >

| Description | Qty | Amount |
|-----------------|---------|--------------|
| REG E10 CR #03 | 10.790G | 32.36 |
| SELF @ 2.999/ G | | |
| Subtotal | | 32.36 |
| TOTAL | | 32.36 |
| CREDIT \$ | | 32.36 |

ENTRY: Insert
ISA Acct: 7626
erm ID: 21
UTH: 00-02261G
atch: 17
eq: 012
NVOICE: 123740
MV STAN#: 02363701630
APP NAME:

CAPITAL ONE VISA
AID: A0000000031010
APP CRYPTOGRAM:
ARQC 8FC5A01EC0D465D4

Tell us about your visit for a chance to win a gas gift card! Go to Gasfeedback.com

THANKS COME AGAIN
ST#AB123 DR#1 TRAN#9036501
CSH: 0 1/18/24 12:39:

emerypenner@saratogawyo.org

From: Nash Decora <nash@bhcontractingwy.com>
Sent: Tuesday, March 5, 2024 8:43 AM
To: emerypenner@saratogawyo.org
Subject: Fwd: Saratoga Pool

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

----- Forwarded message -----

From: Charlie Bean <charlie@bhcontractingwy.com>
Date: Mon, Mar 4, 2024, 14:28
Subject: Saratoga Pool
To: Nash Decora <nash@bhcontractingwy.com>

Here is the breakdown for the demo, disposal and new concrete.

1. MOB equipment
2. Demo approx 2460 sf of concrete
3. Demo top 12" of pool
4. Dispose of all concrete
5. Fill and compact existing wading pool
6. Pour and finish with new 4000 PSI concrete with pumper included
7. Price includes all labor, materials and cleanup of jobsite

Total Cost 36,550.00

Thank You,
Charlie

Charlie Bean BH Contracting, LLC
PO Box 2125
Laramie, WY 82073
(307) 399-3699
www.bhcontractingwy.com

Saratoga-Carbon County Impact JPB

P.O. BOX 486
SARATOGA, WY 82331

INVOICE #02-14-2024

DATE: 02/14/2024

To: Town of Saratoga
P. O. Box 486
Saratoga, WY 82331

For: Reimbursement

| DATE OF INVOICE | DESCRIPTION | | AMOUNT |
|-----------------|--|--|---------------------|
| 02/14/2024 | Invoice #2024-02 – Lisa G. Burton February meeting – Administrative Fees (Water and Sewer Fund) | | \$ 175.00 |
| | EA Engineering Project #23420 Invoice #4401112 S. River Street Water Main Replacement Project Project expenses to be billed to SPECIFIC PURPOSE TAX | | \$31,234.23 |
| | Grooms & Harkins, PC Invoice #32198 File F-32, Budgets (Water and Sewer Fund) | | \$ 2,000.00 |
| | Saratoga Sun Legal #8697 Accept. Final Payment/bolted tank demo. (Water and Sewer Fund) | | \$ 277.50 |
| TOTAL DUE | | | \$ 33,686.73 |

Make all checks payable to Saratoga-Carbon County Impact Joint Powers Board
 If you have any questions concerning this invoice, contact Lisa G. Burton @ 307-329-8522 or biffalisa@hotmail.com

TOWN OF SARATOGA, WYOMING

P.O. Box 486

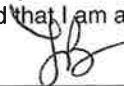
110 E. Spring

To: SCC IJPB # _____

Office Address PO Box 486
Saratoga, WY 82331

Payment cannot be made until the following is signed:

I, the undersigned, certify under the penalty of perjury, that the materials have been furnished, the services rendered, expenses incurred, or other items of indebtedness as charged in the foregoing bill is true and correct charge against the Town of Saratoga; that the charge is just and due; that no part of the same has been paid and that I am authorized to sign as payee.



Signature of Claimant

| Date: | Invoice Number and Description | Amount: | | Total: | |
|-----------|--------------------------------|---------|--|-----------|----|
| | | | | | |
| 2-14-2024 | See Attached | | | | |
| | Invoice # 02-14-2024 | | | \$ 33,686 | 73 |
| | | | | | |
| | | | | | |
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INVOICE

Lisa G. Burton

P.O. BOX 28
SARATOGA, WY 82331
Phone 307-329-8522

DATE: 02/14/2024

To: Saratoga-Carbon County Joint Powers Board

For: Administrative fees

INVOICE #2024-02

COMMENTS OR SPECIAL INSTRUCTIONS:

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
| | | | | | |

| DATE OF INVOICE | DESCRIPTION | AMOUNT |
|-----------------|---|----------|
| 02/14/2024 | Preparation for the February meeting (Agenda, minutes, copies, emails, reconcile bank stmt., check mail, prepare bills and checks etc.) Forward EA Invoice to board. | \$175.00 |

TOTAL DUE \$175.00

Make all checks payable to **Lisa G. Burton**
If you have any questions concerning this invoice, contact Lisa G. Burton @ 307-329-8522

Thank you!

555 South Wolcott Street
 Casper, Wyoming 82601
 (307) 266-1403



Karessa I. Atkins, CPA
 Nicholas R. Grooms, CPA
 Brad L. Williams, CPA

Item 23

Saratoga Carbon County Impact Joint Powers Board
 PO Box 486
 Saratoga, WY 82331

Invoice: 32198
 Date: 01/15/2024
 Due Date: 02/14/2024

For professional service rendered as follows:

| | |
|---|-------------------|
| Assistance with 2023 year end state filings | 2,000.00 |
| Billed Time & Expenses | <u>\$2,000.00</u> |
| Invoice Total | <u>\$2,000.00</u> |

TOWN OF SARATOGA CARBON COUNTY IMPACT JOINT POWERS BOARD

P.O. BOX 486 110 E. Spring Street Saratoga, Wyoming 82331

TO: Grooms & Harkins, P.C.

perjury,
 the services rendered, Address 555 South Wolcott Street
 indebtedness as charged Casper, WY
 correct charge against the 82601
 County Impact Joint Powers Board

I, the undersigned, certify under the penalty of
 that the materials have been furnished,
 expenses incurred, or other items of
 in the foregoing bill is true and
 Saratoga Carbon

That the charge is just and due; that no part has been paid and
 that I am authorized to sign as payee.

[Signature]
 Signature of Claimant

ALL CLAIMS MUST BE DATED AND FULLY ITEMIZED

| | | | | | |
|-----------|-------------------------------|--|--|---------|---|
| 1-31-2024 | Invoice # 32198 | | | | |
| | File F-32, Preliminary Budget | | | | |
| | and Final Budget with | | | \$2,000 | - |
| | County and Dept. of Audit | | | | |
| | <u>[Signature]</u> | | | | |
| | <u>[Signature]</u> | | | | |
| | <u>[Signature]</u> | | | | |
| | <u>[Signature]</u> | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Affidavit of Publication

Clipping from **Saratoga Sun** of notice as published

THE STATE OF WYOMING)
COUNTY OF CARBON)

I, **Joshua Wood**,

being first duly sworn
do depose that I am **General Manager**

of the **Saratoga Sun** a legal newspaper of general circulation in Carbon County, Wyoming, and printed and published in the English language once a week at Saratoga in said County and State:

That the **Saratoga Sun** has been regularly and consecutively published for more than fifty-two weeks prior to the first publication of the thereof:

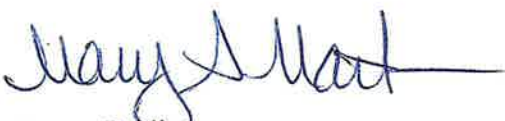
That the Legal #8697, a copy of which is here to attached and forms a part of this affidavit, of the following dates, to-wit August 17, 24 & 31, 2024.

And that the said notice was published in the regular and entire issue of said **Saratoga Sun** for said above dates and in the newspaper proper and not in a supplement thereof.

Signed: _____



Subscribed in my presence and sworn to me at Saratoga, Wyoming on this 13th day of February, 2024.



Notary Public

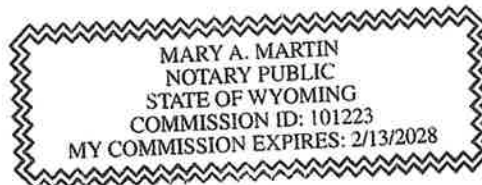
**NOTICE OF ACCEPTANCE AND FINAL PAYMENT
FOR THE
SARATOGA CARBON COUNTY IMPACT JOINT POWERS
BOARD**

**SCCIJPB – 1 MG BOLTED TANK DEMOLITION
SARATOGA, CARBON COUNTY, WYOMING**

PLEASE TAKE NOTICE that pursuant to Wyoming State Statute §16-6-116, notice is hereby given that the Saratoga Carbon County Impact Joint Powers Board has accepted as substantially complete according to plans, specifications and rules governing the same, the work performed, materials, equipment or tools furnished or used and services rendered under that certain contract dated May 16, 2023, between the Saratoga Carbon County Impact Joint Powers Board, the Owner, and Iseler Demolition, Inc, the Contractor, for the **SCCIJPB – 1 MG BOLTED TANK DEMOLITION**, Saratoga, Carbon County, Wyoming and the Contractor is entitled to final payment thereof. You are further notified that the Saratoga Carbon County Impact Joint Powers Board will cause Iseler Demolition, Inc, to be compensated in full, according to the terms of said Contract on or after September 27, 2023, being the 41 st day after the first publication notice of August 17, 2023. All corporations, firms or persons having claims against this contract are hereby notified to file and present them to the Saratoga Carbon County Impact Joint Powers Board prior to the date specified at the address below and any failure to file and present claims prior to the payment date shall be waived.

SCCIJPB
Attention: SCCIJPB – 1 MG BOLTED TANK DEMOLITION
PO Box 486
Saratoga, WY 82331

Legal #8697
Published in
The Saratoga Sun
August 17, 24, 31, 2023



Saratoga Sun

116 East Bridge St
 PO Box 489
 Saratoga, WY 82331

Invoice

Item 23)

| | |
|-----------|---------|
| Date | Invoice |
| 8/31/2023 | 37453 |

| |
|--|
| Bill To |
| Saratoga CC Impact JPB PO Box 486 Saratoga, WY 82331 |

| Quantity | Description | Rate | Amount |
|----------|--------------------------------------|------|--------|
| 30 | Legal #8697-Acceptance Final Payment | 9.25 | 277.50 |

TOWN OF SARATOGA CARBON COUNTY IMPACT JOINT POWERS BOARD

P.O. BOX 486 110 E. Spring Street Saratoga, Wyoming 82331

ck # 1024

To: Saratoga Sun
 perjury,
 the services rendered, Address PO Box 489
 indebtedness as charged Saratoga, WY
 correct charge against the 82331
 County Impact Joint Powers Board

I, the undersigned, certify under the penalty of
 that the materials have been furnished,
 expenses incurred, or other items of
 in the foregoing bill is true and
 Saratoga Carbon

That the charge is just and due; that no part has been paid and
 that I am authorized to sign as payee.

[Signature]
 Signature of Claimant

ALL CLAIMS MUST BE DATED AND FULLY ITEMIZED

| Date | Description | Amount |
|-----------|--|-----------|
| 1-31-2024 | Legal # 8697 Acceptance Final Payment / Bolted Tank Demo | \$ 277.50 |
| | <u>[Signature]</u> | |
| | <u>[Signature]</u> | |
| | <u>[Signature]</u> | |
| | <u>[Signature]</u> | |
| | <u>[Signature]</u> | |
| | <u>[Signature]</u> | |
| | <u>[Signature]</u> | |

Casey Jones
706 Rangeview Ave
Saratoga Wyoming
307-329-5273

To Whom it May Concern:

I am writing to express my interest in joining the recreation board in Saratoga. I understand there are a couple openings for this board and was approached by a few citizens to fill one of the openings. I would be happy to fill a position and sit for the remainder of a term or a full new term, whatever is most convenient for the group.

I grew up in Saratoga and am now back to finish raising my kids here in this great community. I think my familiarity with Saratoga and the people here, along with my life experiences in coaching and leadership would help add a good voice to the Rec board.

Thank you for your consideration, please get in touch with me if you have any questions or concerns.

Sincerely,



Casey Jones

2/21/24

rec@saratogawyo.org

From: Patrick Donahue <bighue2020@gmail.com>
Sent: Tuesday, February 20, 2024 7:40 PM
To: rec@saratogawyo.org
Subject: Recreation board Interest

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

This year I will celebrate having moved to the Valley seven years ago. Some of the things that brought me here are the things that I believe the Rec commission board stands for: physical and mental well being of members of the community through outdoor activity. I love living in Saratoga and want to share the beauty that surrounds us with others, encourage the community to seek opportunities to engage and participate within the recreation that abounds us. Whether its hiking, snow shoeing, fishing, hot pools, basketball or volleyball leagues, we have three girls that have all been in the sports offered in the valley and want to make those opportunities better for them I want to continue to spread the word of all of the activities that our valley has to offer. I would love the opportunity to engage in the community more by serving on the Recreation Commission board!

Thank you,
Patrick Donahue
Sent from my iPhone
Sent from my iPhone

clerk@saratogawyo.org

From: Chuck Davis <cldavis1104@gmail.com>
Sent: Monday, March 4, 2024 9:05 PM
To: clerk@saratogawyo.org
Subject: Fwd: Sarah Wach- Recreation Application

This sender is trusted.

Please add this email to the agenda

----- Forwarded message -----

From: Sarah Wach <s.wach315@gmail.com>
Date: Mon, Mar 4, 2024, 8:22 PM
Subject: Sarah Wach- Recreation Application
To: <Cldavis1104@gmail.com>

Hello Mr. Davis,

My name is Sarah Wach and I am writing to express my interest in joining the Recreation Commission.

I moved to the Platte Valley in May 2020, intending to stay for a summer, but fell in love with the valley and the town and so am still here almost 4 years later. I would love to be a part of a group that works to support the greater community, that has become my home.

I have 10+ years of professional experience organizing educational, safe, and fun programs/activities for children, including grant funded programs. I worked with the USDA, EPA, and UN to develop and deliver curriculums for both children and adults.

I love meeting people and getting outdoors, and love sharing those passions with others. I feel I could be a supportive member of the group, as well as learn a lot about how to serve our community.

As of March 15th, I will be living in Encampment, I believe there are 'out of town' spots?

Please let me know if there is anything I can do to join the commission, I would really love to be a part of a group that does such great things for the valley.

All the best,
Sarah Wach
305-606-2314