



TOWN COUNCIL REGULAR MEETING JANUARY 21, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- [3\)](#) Meeting Minutes from January 7, 2025

APPROVAL OF THE BILLS

- 4) Deposits - \$614,389.12
- [5\)](#) Accounts Payable - \$127,390.23
- [6\)](#) Transmittals - \$13,179.97
- [7\)](#) Payroll - \$47,645.04

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

- [8\)](#) 2024 Accomplishments

REPORTS FROM DEPARTMENTS

Town Hall

- [9\)](#) Ordinance 878 - Black Hills Energy Franchise Agreement - 2nd Reading

Police Department

Fire Department

- [10\)](#) Fire Dept Update

Recreation Department

Next meeting is February 3, 2025 at 6:00 PM at the Town Hall Council Chambers
[11\)](#) Summer 2025 Swim Lessons

Department of Public Works

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is February 11, 2025 at 5:30 PM at the Town Hall Council Chambers

Water and Sewer Joint Power Board

Next meeting is February 12, 2025 at 6:00 PM at the PVCC

Community Center Joint Powers Board

Next meeting is February 10, 2025 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is February 3, 2025 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is February 10, 2025 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is February 17, 2025 at 6:00 PM at Riverside Town Hall

[12\)](#) 2ND QTR Report

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, FEBRUARY 4, 2025 AT 6:00 PM.**



**TOWN COUNCIL REGULAR MEETING
JANUARY 07, 2025 at 6:00 PM**

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Chuck Davis called the meeting to order at 6:00 PM

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst
Councilwoman Beck was absent, all other members of Council were present.

APPROVAL OF THE AGENDA

Motion to approve agenda for January 7, 2025, with the addition of the 3rd and final reading of Ordinance 877- Driver's License required made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

APPROVAL OF THE MINUTES

- 3) Meeting Minutes from December 17, 2024
Motion to approve minutes from December 17, 2024 made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

APPROVAL OF THE BILLS

Motion to approve all financials from January 7, 2025 made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

- 4) Deposits - \$63,411.92
- 5) Accounts Payable - \$97,658.95
- 6) Transmittals - \$24,140.72
- 7) Payroll - \$46,030.04

CORRESPONDENCE

- 8) Rawlins National Bank - Application for Designation of Depository for 2025

COUNCIL COMMENTS

Mayor Chuck Davis swore in newly elected Councilmembers: Michael Cooley, Bub Barkhurst, and Cory Oxford.

ITEMS FROM THE PUBLIC

- 9) Special Events Application - Susan Smith - 307 Go Fast
Motion to approve Special Event Application for 307 Go Fast made by Councilman Cooley, second by Councilman Oxford. Motion carried.

REPORTS FROM DEPARTMENTS

Town Hall

- 10) Appointment of Clerk of Court
Motion to appoint Marie Christen as Clerk of Court, Councilman Cooley as Mayor Pro-Tem, Councilman Oxford as the Liaison to the Planning Commission, and Mayor Davis as the Liaison to the Airport Advisory Board, made by Councilman Barkhurst, second by Councilman Cooley.
- 11) Designate Official Depository
Motion was made by Councilman Cooley, seconded by Councilman Barkhurst to approve the designation of Rawlins National Bank as the Official Depository. Motion carried.
- 12) Franchise Agreement - Black Hills Energy - Ordinance 877
Motion to approve Ordinance 878 - Franchise Agreement with Black Hills Energy made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 13) Liquor License - The Malt
Motion to accept relinquishment of The Malt Restaurant Liquor License for 2025 made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.
- 14) Mountain States CPA's Invoice #140397 - 2024 Audit \$13,276.00
Motion to approve invoice 140397 from Mountain States CPA's in the amount of \$13,276.00 made by Councilman Fluty, second by Councilman Cooley. Motion carried.
- 15) Council Meeting Schedule – Discussion took place of the possibility of moving to one Council Meeting a month
- 16) EFT NSF Fees from XPress Bill Pay
Motion to approve fee of \$30.00 for NSF EFT's (debt transactions) made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

Police Department

Motion to approve Ordinance 877 - Driver's License Required on the 3rd and final reading made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

Fire Department

Recreation Department

Next meeting is February 3, 2025 at 6:00 PM at the Town Hall Council Chambers

Department of Public Works

- 17) Point Architects Proposal
Motion to move forward with Point Architects Proposal for Restrooms and Ampitheater at Never Forget Park, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 18) Tap Grant Task Order No. 24422.0
Motion to approve TAP Grant Task Order 24422.00 made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.
- 19) Desert Mountain - Ice Slicer Quote - \$4,974.08
Motion to approve quote from Desert Mountain for Ice Slicer in the amount of \$4,974.08 made by Councilman Fluty, second by Councilman Oxford. Motion carried.
- 20) Mowing Service Contract
Motion to approve Contract for Mowing Services made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.
- 21) Streets Dept - Jason Sharp
Motion was made to hire Jason Sharp at \$18.02 per the wage scale with full benefits by, Councilman Cooley, second by Councilman Fluty. Motion carried.
- 22) Imperial Pump Solutions - Airport Lift Station Quote - \$29,462.39
Motion to approve quote from Imperial Pump Solutions in the amount of \$29,462.39 for the Airport Lift Station made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.
- 23) Benson Brothers - Road Broom Sales Order - \$28,000.00
Motion to approve Sales Order for Road Broom in the amount of \$28,000.00 made payable to Benson Brothers, made by Councilman Fluty, second by Councilman Cooley. Motion carried.
- 24) Octagon Invoice #1102 - NVP Fine Grading - \$13,730.00
Motion to approve payment of invoice #1102 to Octagon for fine grading on NFP made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 25) Backhoe Repairs
Motion to move forward with the estimate on repairs for Streets Backhoe made by Councilman Cooley, second by Councilman Fluty. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is January 14, 2025 at 5:30 PM at the Town Hall Council Chambers

- 26) North Platte River Floodway Investigation
Motion to move forward with the investigation of the Floodway made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

Water and Sewer Joint Power Board

Next meeting is January 8, 2025 at 6:00 PM at the PVCC

Community Center Joint Powers Board

Next meeting is January 13, 2025 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is February 3, 2025 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is January 13, 2025 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is January 20, 2025 at 6:00 PM at Saratoga Ambulance Barn

NEW BUSINESS

EXECUTIVE SESSION

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 7:08 PM made by Councilman Barkhurst, second by Councilman Cooley.
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JANUARY 21, 2025 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
01/26/2025		7709	Armstrong Consultants, Inc	ARM236916-	25,329.24	.00	.00	25,329.24			
01/01/2025		5860	BCN	23850734	109.01	.00	.00	109.01			
01/30/2025		1595	Business Solutions Group	16836	278.75	.00	.00	278.75			
01/03/2025		1660	Carbon County Clerk	2024 ELECTI	4,246.13	.00	.00	4,246.13			
01/17/2025		1725	Carbon Power & Light Inc.	166-12/1/24-	15,013.04	.00	.00	15,013.04			
01/01/2025		1760	Caselle, Inc.	137880	1,347.00	.00	.00	1,347.00			
02/06/2025		7221	CenturyLink	333887967-0	49.73	.00	.00	49.73			
01/31/2025		7408	Cogent, Inc.	5613967	361.38	.00	.00	361.38			
01/15/2025		7447	Communication Technologi	92921	220.00	.00	.00	220.00			
01/09/2025		2095	Crimmins Associates, LLC	25-177	89.88	.00	.00	89.88			
02/14/2025		2305	Desert Mountain Corporati	24-112153	4,913.46	.00	.00	4,913.46			
01/03/2025		2570	Energy Laboratories Inc (M	675445	63.00	.00	.00	63.00			
02/08/2025		2920	Hach Company	14320428	267.75	.00	.00	267.75			
02/09/2025		2920	Hach Company	14322943	141.40	.00	.00	141.40			
02/05/2025		7732	Knife River Materials	352110	69.10	.00	.00	69.10			
01/31/2025		7410	Kylie M Waldrip, P.C.	4307	630.48	.00	.00	630.48			
01/26/2025		7758	Northwest Parkway LLC	14848808	13.90	.00	.00	13.90			
01/07/2025		4140	One-Call of Wyoming, Inc.	73996	18.75	.00	.00	18.75			
01/03/2025		5700	Platte Valley Foods LLC	01032025	31.97	.00	.00	31.97			
01/02/2025		4895	Saratoga Feed and Grain	01022025	24.99	.00	.00	24.99			
01/30/2025		4940	Saratoga Sun	12312024	6,260.00	.00	.00	6,260.00			
01/30/2025		7585	Shively Hardware Co - VF	12312024	9.99	.00	.00	9.99			
01/30/2025		7438	Stinker Stores, Inc	K378-123124	1,793.73	.00	.00	1,793.73			
01/10/2025		7551	Sundahl, Powers, Kapp &	17353	4,163.63	.00	.00	4,163.63			
02/10/2025		7743	US Bank	CPN 002691	3,487.47	.00	.00	3,487.47			
12/31/2024		5705	Valley Oil Company	8381	717.50	.00	.00	717.50			
01/02/2025		7424	Watson Well Service	9728	702.00	.00	.00	702.00			
02/16/2025		6990	Wyoming Assn of Municipal	18150	235.00	.00	.00	235.00			
01/02/2025		6165	Wyoming Diesel Service	R48405	7,381.91	.00	.00	7,381.91			
01/26/2025		6705	Wyoming Machinery Comp	PO8361945	117.64	.00	.00	117.64			
01/30/2025		6705	Wyoming Machinery Comp	PO8366692	645.10	.00	.00	645.10			
02/07/2025		6705	Wyoming Machinery Comp	PO832843	75.67	.00	.00	75.67			
02/09/2025		6705	Wyoming Machinery Comp	PO8376082	298.99	.00	.00	298.99			
01/09/2025		6205	Wyoming Retirement Syste	263489	581.25	.00	.00	581.25			
Grand Totals:					34	79,688.84	.00	.00	79,688.84		

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
12/31/2024	717.50	.00	.00	717.50	717.50
01/01/2025	1,456.01	.00	.00	1,456.01	2,173.51
01/02/2025	8,108.90	.00	.00	8,108.90	10,282.41
01/03/2025	4,341.10	.00	.00	4,341.10	14,623.51
01/07/2025	18.75	.00	.00	18.75	14,642.26
01/09/2025	671.13	.00	.00	671.13	15,313.39
01/10/2025	4,163.63	.00	.00	4,163.63	19,477.02
01/15/2025	220.00	.00	.00	220.00	19,697.02
01/17/2025	15,013.04	.00	.00	15,013.04	34,710.06
01/26/2025	25,460.78	.00	.00	25,460.78	60,170.84
01/30/2025	8,987.57	.00	.00	8,987.57	69,158.41
01/31/2025	991.86	.00	.00	991.86	70,150.27

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
02/05/2025	69.10	.00	.00	69.10	70,219.37
02/06/2025	49.73	.00	.00	49.73	70,269.10
02/07/2025	75.67	.00	.00	75.67	70,344.77
02/08/2025	267.75	.00	.00	267.75	70,612.52
02/09/2025	440.39	.00	.00	440.39	71,052.91
02/10/2025	3,487.47	.00	.00	3,487.47	74,540.38
02/14/2025	4,913.46	.00	.00	4,913.46	79,453.84
02/16/2025	235.00	.00	.00	235.00	79,688.84
Grand Totals:	<u>79,688.84</u>	<u>.00</u>	<u>.00</u>	<u>79,688.84</u>	

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Andrew Myers									
7757	Andrew Myers	01062025	Commercial Building Inspector Training	01/06/2025	79.00	79.00	01/14/2025	10-412-235	125
Total Andrew Myers:					79.00	79.00			
Armstrong Consultants, Inc.									
7709	Armstrong Consultants, Inc.	ARM236916-2	AIP# 3-56-0026-036 & 037-2024-WYD	12/27/2024	25,329.24	.00		42-534-312	125
Total Armstrong Consultants, Inc.:					25,329.24	.00			
BCN									
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	7.52	.00		42-533-270	125
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	7.52	.00		10-422-280	125
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	7.52	.00		10-412-280	125
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	35.44	.00		10-421-280	125
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	7.52	.00		10-431-280	125
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	37.05	.00		10-411-280	125
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	3.22	.00		51-531-280	125
5860	BCN	23850734	Acct# 7267-Landline Long Distance-De	01/01/2025	3.22	.00		52-532-280	125
Total BCN:					109.01	.00			
Benson Brothers Truck & Equipment LLC									
7756	Benson Brothers Truck & Equipment LL	2018 LAYMOR	2018 Laymor SM450-ST 96" Ride On S	01/06/2025	14,000.00	14,000.00	01/14/2025	10-431-740	125
7756	Benson Brothers Truck & Equipment LL	2018 LAYMOR	2018 Laymor SM450-ST 96" Ride On S	01/06/2025	7,000.00	7,000.00	01/14/2025	51-531-740	125
7756	Benson Brothers Truck & Equipment LL	2018 LAYMOR	2018 Laymor SM450-ST 96" Ride On S	01/06/2025	7,000.00	7,000.00	01/14/2025	52-532-740	125
Total Benson Brothers Truck & Equipment LLC:					28,000.00	28,000.00			
Business Solutions Group LLC									
1595	Business Solutions Group LLC	16836	FS-4012 4 UP Laser Postcards-Water	12/31/2024	139.37	.00		51-531-240	125
1595	Business Solutions Group LLC	16836	FS-4012 4 UP Laser Postcards-Sewer	12/31/2024	139.38	.00		52-532-240	125
Total Business Solutions Group LLC:					278.75	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Carbon County Clerk									
1660	Carbon County Clerk	2024 ELECTIO	2024 Primary Election Expenses-TH	01/03/2025	3,050.32	.00		10-411-240	125
1660	Carbon County Clerk	2024 ELECTIO	2024 General Election Expenses-TH	01/03/2025	1,195.81	.00		10-411-240	125
Total Carbon County Clerk:					4,246.13	.00			
Carbon Power & Light Inc.									
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1314700-Kathy Glode Rstrms Me	01/01/2025	32.64	.00		10-444-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1121500-112 S River Meter# 109	01/01/2025	262.85	.00		10-422-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1317500-117 E Spring Meter# 84	01/01/2025	82.81	.00		10-422-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1115800-Pump Station Meter# 90	01/01/2025	198.83	.00		52-532-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1130000-Kathy Glode Sprklr Met	01/01/2025	30.00	.00		10-444-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1130100-Shop Meter# 11450673-	01/01/2025	391.64	.00		10-431-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1130400-Sewer Lift Meter# 1148	01/01/2025	33.36	.00		52-532-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1130500-Street Lights-No Meter-	01/01/2025	4,334.67	.00		10-431-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1130800-Swimming Pool Meter#	01/01/2025	433.59	.00		10-441-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1130800-Swimming Pool Meter#	01/01/2025	1,300.78	.00		10-442-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1131100-Water Tower Meter# 13	01/01/2025	105.14	.00		51-531-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1144102-Trl Space @ Lake Mete	01/01/2025	810.17	.00		10-443-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1157302-Lake Pump #3 Meter# 1	01/01/2025	30.00	.00		10-443-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1199800-Runway Lights Meter# 1	01/01/2025	160.11	.00		42-533-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1225000-Veteran's Island Meter#	01/01/2025	40.56	.00		10-444-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1237500-Lagoon Meter# 844978	01/01/2025	2,951.20	.00		52-532-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1284100-New Beacon Meter# 10	01/01/2025	30.00	.00		42-533-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1288300-Rstrms @ Lake Meter#	01/01/2025	30.00	.00		10-443-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1308900-River & Bridge Meter# 1	01/01/2025	132.77	.00		10-431-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1309000-Bridge & 2nd Meter# 13	01/01/2025	89.41	.00		10-431-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1321600-Weather Station Meter#	01/01/2025	45.48	.00		42-533-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1327900-1st & Spring Rstrms Me	01/01/2025	271.01	.00		10-431-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 1330501-210 W Elm Meter# 1146	01/01/2025	122.90	.00		10-410-262	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 7311300-110 E Spring Meter# 11	01/01/2025	260.25	.00		10-411-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 7311300-110 E Spring Meter# 11	01/01/2025	260.25	.00		10-421-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 7331200-Well Field Meter# 1749	01/01/2025	2,541.78	.00		51-531-270	125
1725	Carbon Power & Light Inc.	166-12/1/24-1/	Acct# 7545800-Woods Field Meter# 13	01/01/2025	30.84	.00		10-444-270	125
Total Carbon Power & Light Inc.:					15,013.04	.00			
Caselle, Inc.									
1760	Caselle, Inc.	137880	Contract Support & Maintenance-2/1/25	01/01/2025	1,279.65	.00		10-411-320	125
1760	Caselle, Inc.	137880	Contract Support & Maintenance-2/1/25	01/01/2025	67.35	.00		10-413-320	125

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Caselle, Inc.:					1,347.00	.00			
CenturyLink									
7221	CenturyLink	333887967-01	Acct# 333887967-PD 911 Phone Line-1	01/16/2025	49.73	.00		10-421-225	125
Total CenturyLink:					49.73	.00			
Cogent, Inc.									
7408	Cogent, Inc.	5613967	Chlorine Reagent (4)-Sewer	01/17/2025	361.38	.00		52-532-241	125
Total Cogent, Inc.:					361.38	.00			
Communication Technologies, Inc									
7447	Communication Technologies, Inc	92921	Configured CC-Fire BU For Paging on	12/16/2024	220.00	.00		10-422-225	125
Total Communication Technologies, Inc:					220.00	.00			
Crimmins Associates, LLC									
2095	Crimmins Associates, LLC	25-177	GoDaddy Website Hosting & Support 6	01/09/2025	89.88	.00		10-444-724	125
Total Crimmins Associates, LLC:					89.88	.00			
Desert Mountain Corporation									
2305	Desert Mountain Corporation	24-112153	WY Ice Slicer RS (31.61)-Fuel Surcharg	01/15/2025	4,913.46	.00		10-431-248	125
Total Desert Mountain Corporation:					4,913.46	.00			
Energy Laboratories Inc (MA)									
2570	Energy Laboratories Inc (MA)	675445	Analysis Parameter-Nitrogen-Nitrate+Ni	01/03/2025	63.00	.00		52-532-241	125
Total Energy Laboratories Inc (MA):					63.00	.00			
Hach Company									
2920	Hach Company	14320428	Ammonia-TNT+-HR (2-47 MG/L) PK/25	01/09/2025	267.75	.00		52-532-241	125
2920	Hach Company	14322943	Ammonia-TNT+-HR (2-47 MG/L) PK/25	01/10/2025	141.40	.00		52-532-241	125
Total Hach Company:					409.15	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Imperial Pump Solutions, LLC									
7453	Imperial Pump Solutions, LLC	1689	Liberty Preassembled Duplex Grinder S	01/13/2025	5,892.39	5,892.39	01/14/2025	42-533-720	125
Total Imperial Pump Solutions, LLC:					5,892.39	5,892.39			
Knife River Materials									
7732	Knife River Materials	352110	Grading K Base-Streets	01/06/2025	69.10	.00		10-431-260	125
Total Knife River Materials:					69.10	.00			
Kylie M Waldrip, P.C.									
7410	Kylie M Waldrip, P.C.	4307	Professional Legal Services Rendered-	01/06/2025	278.98	.00		10-411-310	125
7410	Kylie M Waldrip, P.C.	4307	Professional Legal Services Rendered-	01/06/2025	37.00	.00		10-412-310	125
7410	Kylie M Waldrip, P.C.	4307	Professional Legal Services Rendered-	01/06/2025	314.50	.00		10-421-310	125
Total Kylie M Waldrip, P.C.:					630.48	.00			
Northwest Parkway LLC									
7758	Northwest Parkway LLC	14848808	NWP Plaza Toll Road-11/3/24-PD	01/06/2025	13.90	.00		10-421-230	125
Total Northwest Parkway LLC:					13.90	.00			
Octagon Construction LLC									
7734	Octagon Construction LLC	1102	MOB Trip From Denver-DeMOB Grader	12/31/2024	3,000.00	3,000.00	01/14/2025	10-444-724	125
7734	Octagon Construction LLC	1102	Grader-35.5 Hrs-Never Forget Park	12/31/2024	7,100.00	7,100.00	01/14/2025	10-444-724	125
7734	Octagon Construction LLC	1102	Skid Steer-22 Hrs-Never Forget Park	12/31/2024	3,630.00	3,630.00	01/14/2025	10-444-724	125
Total Octagon Construction LLC:					13,730.00	13,730.00			
One-Call of Wyoming, Inc.									
4140	One-Call of Wyoming, Inc.	73996	Tickets For December 2024-Water	01/07/2025	9.38	.00		51-531-310	125
4140	One-Call of Wyoming, Inc.	73996	Tickets For December 2024-Sewer	01/07/2025	9.37	.00		52-532-310	125
Total One-Call of Wyoming, Inc.:					18.75	.00			
Platte Valley Foods LLC									
5700	Platte Valley Foods LLC	01032025	Inv# 00300048121000139-Water-Pop-1	01/03/2025	31.97	.00		10-411-240	125
Total Platte Valley Foods LLC:					31.97	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Saratoga Feed and Grain									
4895	Saratoga Feed and Grain	01022025	Gloves-12/31/24-Sewer	01/02/2025	24.99	.00		52-532-500	125
Total Saratoga Feed and Grain:					24.99	.00			
Saratoga Sun									
4940	Saratoga Sun	12312024	Inv# 42738-Legal# 9049-Liquor License	12/31/2024	120.00	.00		10-411-220	125
4940	Saratoga Sun	12312024	Inv# 42743-8" Ad-12/5/24-Streets	12/31/2024	80.00	.00		10-431-220	125
4940	Saratoga Sun	12312024	Inv# 42810-8" Ad-12/12/24-Streets	12/31/2024	80.00	.00		10-431-220	125
4940	Saratoga Sun	12312024	Inv# 42816-Legal# 9058-Flood Plain Or	12/31/2024	3,900.00	.00		10-412-220	125
4940	Saratoga Sun	12312024	Inv# 42818-Legal# 9059-Minutes-12/12	12/31/2024	480.00	.00		10-411-220	125
4940	Saratoga Sun	12312024	Inv# 42819-Legal# 9063-Ord 873-12/12	12/31/2024	360.00	.00		52-532-220	125
4940	Saratoga Sun	12312024	Inv# 42821-Legal# 9066-Manual Check	12/31/2024	40.00	.00		10-411-220	125
4940	Saratoga Sun	12312024	Inv# 42825-Legal# 9065-Cash Req-12/	12/31/2024	80.00	.00		10-411-220	125
4940	Saratoga Sun	12312024	Inv# 42827-Legal# 9064-Ord 874-12/12	12/31/2024	450.00	.00		51-531-220	125
4940	Saratoga Sun	12312024	Inv# 42919-Legal# 9068-Sewer Project-	12/31/2024	210.00	.00		52-532-220	125
4940	Saratoga Sun	12312024	Inv# 42982-Legal# 9073-Manual Check	12/31/2024	40.00	.00		10-411-220	125
4940	Saratoga Sun	12312024	Inv# 42983-Legal# 9071-Minutes-12/26	12/31/2024	420.00	.00		10-411-220	125
Total Saratoga Sun:					6,260.00	.00			
Shively Hardware Co - VFD									
7585	Shively Hardware Co - VFD	12312024	2" Galve Plug-12/18/24-VFD	12/31/2024	9.99	.00		10-422-262	125
Total Shively Hardware Co - VFD:					9.99	.00			
Stinker Stores, Inc									
7438	Stinker Stores, Inc	K378-123124	Card# 4817402-46.862 G-December 20	12/31/2024	62.30	.00		51-531-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 4817402-46.862 G-December 20	12/31/2024	62.30	.00		52-532-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 4817686-70.495 G-December 20	12/31/2024	225.92	.00		10-431-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 9649276-99.906 G-December 20	12/31/2024	248.74	.00		10-421-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 4817401-94.628 G-December 20	12/31/2024	120.18	.00		51-531-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 4817401-94.628 G-December 20	12/31/2024	120.18	.00		52-532-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 4817866-12.423 G-December 20	12/31/2024	34.87	.00		10-422-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 9649387-87.573 G-December 20	12/31/2024	218.89	.00		10-421-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 4817837-59.209 G-December 20	12/31/2024	197.94	.00		10-431-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 9649134-111.539 G-December 2	12/31/2024	295.03	.00		51-531-256	125
7438	Stinker Stores, Inc	K378-123124	Card# 4817420-66.221 G-December 20	12/31/2024	207.38	.00		10-431-256	125

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Stinker Stores, Inc:					1,793.73	.00			
Sundahl, Powers, Kapp & Martin, LLC									
7551	Sundahl, Powers, Kapp & Martin, LLC	17353	Professional Legal Services Rendered-	01/10/2025	3,721.63	.00		10-411-310	125
7551	Sundahl, Powers, Kapp & Martin, LLC	17353	Professional Legal Services Rendered-	01/10/2025	391.00	.00		10-413-310	125
7551	Sundahl, Powers, Kapp & Martin, LLC	17353	Professional Legal Services Rendered-	01/10/2025	51.00	.00		10-421-310	125
Total Sundahl, Powers, Kapp & Martin, LLC:					4,163.63	.00			
US Bank									
7743	US Bank	CPN 00269148	USPS-Notice Letters Postage-12/16/24	01/15/2025	38.72	.00		10-412-240	125
7743	US Bank	CPN 00269148	Conoco-Fuel-12/17/24-Water	01/15/2025	25.02	.00		51-531-256	125
7743	US Bank	CPN 00269148	Conoco-Fuel-12/17/24-Sewer	01/15/2025	25.03	.00		52-532-256	125
7743	US Bank	CPN 00269148	Grainger-Starter For CL2 Pump-12/19/2	01/15/2025	309.15	.00		52-532-250	125
7743	US Bank	CPN 00269148	Brimar Industries-Signs-12/20/24-Street	01/15/2025	99.53	.00		10-431-260	125
7743	US Bank	CPN 00269148	WeatherTech-Floor Liners-12/23/24-Str	01/15/2025	151.67	.00		10-431-255	125
7743	US Bank	CPN 00269148	WeatherTech-Floor Liners-12/23/24-Wa	01/15/2025	147.20	.00		51-531-255	125
7743	US Bank	CPN 00269148	WeatherTech-Floor Liners-12/23/24-Se	01/15/2025	147.20	.00		52-532-255	125
7743	US Bank	CPN 00269148	Adobe-PDF Program-12/23/24-Weed	01/15/2025	21.19	.00		55-571-240	125
7743	US Bank	CPN 00269148	Ramkota Hotel-Mosquito Training-12/24	01/15/2025	206.19	.00		55-572-235	125
7743	US Bank	CPN 00269148	New Commercial-Mosquito Training-12/	01/15/2025	125.00	.00		55-572-235	125
7743	US Bank	CPN 00269148	New Commercial-Mosquito Training-12/	01/15/2025	125.00	.00		55-572-235	125
7743	US Bank	CPN 00269148	UW Cashier Office-Mosquito Training-1	01/15/2025	30.00	.00		55-572-235	125
7743	US Bank	CPN 00269148	Bear Plumbing-Hot Pool Labor-12/31/2	01/15/2025	350.00	.00		10-442-262	125
7743	US Bank	CPN 00269148	Amazon-Paper Towels-12/19/24-Streets	01/15/2025	86.50	.00		10-431-240	125
7743	US Bank	CPN 00269148	Amazon-Highlighters-12/19/24-TH	01/15/2025	9.89	.00		10-411-240	125
7743	US Bank	CPN 00269148	Amazon-Highlighters-12/19/24-Rec	01/15/2025	9.89	.00		10-445-240	125
7743	US Bank	CPN 00269148	Amazon-Table Covers-12/19/24-TH	01/15/2025	27.89	.00		10-411-240	125
7743	US Bank	CPN 00269148	Amazon-Hand Towels-Gloves-12/23/24-	01/15/2025	124.11	.00		10-442-240	125
7743	US Bank	CPN 00269148	Amazon-Duster Refills-12/23/24-TH	01/15/2025	14.44	.00		10-411-240	125
7743	US Bank	CPN 00269148	Zoom-Subscription-1/3/25-TH	01/15/2025	64.99	.00		10-411-245	125
7743	US Bank	CPN 00269148	Holiday Inn-Training-1/7/25-VFD	01/15/2025	220.00	.00		10-422-230	125
7743	US Bank	CPN 00269148	Amazon-Building Code Book-1/10/25-P	01/15/2025	138.02	.00		10-412-240	125
7743	US Bank	CPN 00269148	Walmart-Supplies For Parade-12/16/24-	01/15/2025	116.03	.00		10-421-240	125
7743	US Bank	CPN 00269148	Chewy-Dog Food For K9-12/19/24-PD	01/15/2025	42.54	.00		10-421-240	125
7743	US Bank	CPN 00269148	Getxent-Narcotics Tubes For Training K	01/15/2025	320.60	.00		10-421-235	125
7743	US Bank	CPN 00269148	Family Dollar-Trash Bags-12/24/24-PD	01/15/2025	13.30	.00		10-421-240	125
7743	US Bank	CPN 00269148	Galls-Boots-12/26/24-PD	01/15/2025	137.19	.00		10-421-200	125
7743	US Bank	CPN 00269148	Discountsafetygear.com-Exam Gloves-	01/15/2025	92.29	.00		10-421-241	125

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7743	US Bank	CPN 00269148	WY Association-Sworn Officers-1/10/25	01/15/2025	50.00	.00		10-421-245	125
7743	US Bank	CPN 00269148	Walmart-Keyboard-1/13/25-PD	01/15/2025	218.89	.00		10-421-240	125
Total US Bank:					3,487.47	.00			
Valley Oil Company									
5705	Valley Oil Company	8381	Card# 1130-15.6000 Gal-December 20	12/31/2024	65.50	.00		10-421-256	125
5705	Valley Oil Company	8381	Card# 2038-58.6600 Gal-December 20	12/31/2024	190.43	.00		10-421-256	125
5705	Valley Oil Company	8381	Card# 2040-116.0150 Gal-December 2	12/31/2024	461.57	.00		10-421-256	125
Total Valley Oil Company:					717.50	.00			
Watson Well Service									
7424	Watson Well Service	9728	1 HP 460v Three Phase Grundfos Moto	01/02/2025	702.00	.00		52-532-250	125
Total Watson Well Service:					702.00	.00			
Wyoming Assn of Municipalities									
6990	Wyoming Assn of Municipalities	18150	WAM Conference Training Registration-	01/16/2025	235.00	.00		10-411-235	125
Total Wyoming Assn of Municipalities:					235.00	.00			
Wyoming Diesel Service									
6165	Wyoming Diesel Service	R48405	2001 Int 4900-VIN# YH292259-Repairs	01/02/2025	3,690.96	.00		10-431-250	125
6165	Wyoming Diesel Service	R48405	2001 Int 4900-VIN# YH292259-Repairs	01/02/2025	1,845.47	.00		51-531-250	125
6165	Wyoming Diesel Service	R48405	2001 Int 4900-VIN# YH292259-Repairs	01/02/2025	1,845.48	.00		52-532-250	125
Total Wyoming Diesel Service:					7,381.91	.00			
Wyoming Machinery Company									
6705	Wyoming Machinery Company	PO832843	Handle As-Streets	01/07/2025	75.67	.00		10-431-250	125
6705	Wyoming Machinery Company	PO8361945	5 Gal Hydo Advan 10 S-Streets	12/27/2024	58.82	.00		10-431-250	125
6705	Wyoming Machinery Company	PO8361945	5 Gal Hydo Advan 10 S-Water	12/27/2024	29.41	.00		51-531-250	125
6705	Wyoming Machinery Company	PO8361945	5 Gal Hydo Advan 10 S-Sewer	12/27/2024	29.41	.00		52-532-250	125
6705	Wyoming Machinery Company	PO8366692	Glass Door-CM Seal Bulk-Spring AS G	12/31/2024	322.55	.00		10-431-250	125
6705	Wyoming Machinery Company	PO8366692	Glass Door-CM Seal Bulk-Spring AS G	12/31/2024	161.27	.00		51-531-250	125
6705	Wyoming Machinery Company	PO8366692	Glass Door-CM Seal Bulk-Spring AS G	12/31/2024	161.28	.00		52-532-250	125
6705	Wyoming Machinery Company	PO8376082	Control GP-Rk/SPGS-Streets	01/09/2025	119.59	.00		10-431-250	125
6705	Wyoming Machinery Company	PO8376082	Control GP-Rk/SPGS-Water	01/09/2025	89.70	.00		51-531-250	125
6705	Wyoming Machinery Company	PO8376082	Control GP-Rk/SPGS-Sewer	01/09/2025	89.70	.00		52-532-250	125

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total Wyoming Machinery Company:					1,137.40	.00			
Wyoming Retirement System									
6205	Wyoming Retirement System	263489	Volunteer Firefighter and EMT Pension-	01/09/2025	581.25	.00		10-422-170	125
Total Wyoming Retirement System:					581.25	.00			
Grand Totals:					127,390.23	47,701.39			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:
 Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
53576							
3	GREAT-WEST TRUST CO	53576	01/12/2025	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 1/12/2025	10-212500	240.00
3	GREAT-WEST TRUST CO	53576	01/12/2025	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 1/12/2025	10-212500	180.00
Total 53576:							420.00
11520251							
1	EFTPS -TAXES	11520251	01/12/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 1/12/2025	10-212100	3,626.70
1	EFTPS -TAXES	11520251	01/12/2025	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 1/12/2025	10-212100	3,626.70
1	EFTPS -TAXES	11520251	01/12/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 1/12/2025	10-212100	848.18
1	EFTPS -TAXES	11520251	01/12/2025	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 1/12/2025	10-212100	848.18
1	EFTPS -TAXES	11520251	01/12/2025	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 1/12/2025	10-212200	3,748.22
Total 11520251:							12,697.98
11520252							
16	DEARBORN L LIFE INSU	11520252	01/12/2025	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 1/12/2025	10-212700	61.99
Total 11520252:							61.99
Grand Totals:							13,179.97

Report Criteria:

Includes the following check types:
 Manual, Payroll, Void
 Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
01/12/2025	PC	01/16/2025	53565	275		01-112700	230.87-
01/12/2025	PC	01/16/2025	53566	244		01-112700	230.87-
01/12/2025	PC	01/16/2025	53567	248		01-112700	230.87-
01/12/2025	PC	01/16/2025	53568	285		01-112700	76.72-
01/12/2025	PC	01/16/2025	53569	246		01-112700	369.40-
01/12/2025	PC	01/16/2025	53570	250		01-112700	230.87-
01/12/2025	PC	01/16/2025	53571	135		01-112700	588.80-
01/12/2025	PC	01/16/2025	1162025	46		01-112700	1,766.84-
01/12/2025	PC	01/16/2025	1162025	48		01-112700	2,670.19-
01/12/2025	PC	01/16/2025	1162025	49		01-112700	3,382.03-
01/12/2025	PC	01/16/2025	1162025	78		01-112700	1,329.98-
01/12/2025	PC	01/16/2025	1162025	111		01-112700	1,891.50-
01/12/2025	PC	01/16/2025	1162025	134		01-112700	1,949.45-
01/12/2025	PC	01/16/2025	1162025	112		01-112700	1,960.70-
01/12/2025	PC	01/16/2025	1162025	40		01-112700	1,881.04-
01/12/2025	PC	01/16/2025	1162025	88		01-112700	1,411.27-
01/12/2025	PC	01/16/2025	1162026	201		01-112700	116.76-
01/12/2025	PC	01/16/2025	1162026	216		01-112700	287.70-
01/12/2025	PC	01/16/2025	1162026	217		01-112700	287.70-
01/12/2025	PC	01/16/2025	1162026	226		01-112700	1,951.82-
01/12/2025	PC	01/16/2025	1162026	229		01-112700	149.23-
01/12/2025	PC	01/16/2025	1162026	245		01-112700	2,522.67-
01/12/2025	PC	01/16/2025	1162026	247		01-112700	1,605.27-
01/12/2025	PC	01/16/2025	1162026	264		01-112700	3,043.74-
01/12/2025	PC	01/16/2025	1162026	235		01-112700	1,775.18-
01/12/2025	PC	01/16/2025	1162026	202		01-112700	183.05-
01/12/2025	PC	01/16/2025	1162027	261		01-112700	18.01-
01/12/2025	PC	01/16/2025	1162027	268		01-112700	60.15-
01/12/2025	PC	01/16/2025	1162027	270		01-112700	167.89-
01/12/2025	PC	01/16/2025	1162027	272		01-112700	2,777.21-
01/12/2025	PC	01/16/2025	1162027	273		01-112700	2,481.84-
01/12/2025	PC	01/16/2025	1162027	274		01-112700	26.77-
01/12/2025	PC	01/16/2025	1162027	276		01-112700	1,454.04-
01/12/2025	PC	01/16/2025	1162027	277		01-112700	1,190.05-
01/12/2025	PC	01/16/2025	1162027	280		01-112700	1,240.17-
01/12/2025	PC	01/16/2025	1162027	283		01-112700	1,228.42-
01/12/2025	PC	01/16/2025	1162028	284		01-112700	1,872.60-
01/12/2025	PC	01/16/2025	1162028	263		01-112700	1,499.52-
01/12/2025	PC	01/16/2025	1162028	227		01-112700	1,428.57-
01/12/2025	PC	01/16/2025	1162028	286		01-112700	75.28-
Grand Totals:							<u>47,645.04-</u>

Completed approximately, 10,400 feet of asphalt mill and 2" asphalt overlay

Completed approximately 21,000 feet of chip seal throughout the community

Repaired a portion of the community center parking lot.

Repaired a 200-foot section of Rainbow Avenue

Re-constructed an 800-foot section of Seirra Avenue

Completed the EPA required lead and copper inventory of all the waterline service lines throughout the community.

Replaced a broken cluster of water valves on Main St.

Rebuilt the corner of Chatterton Avenue leading to the county road

Repaired the curb and gutter along CJ Avenue

Worked with Bo stocks to ensure the completion of the road improvements in the octagon subdivision

Removed and rebuilt 8th street in between bridge and main avenue

Completed a significant amount of patching throughout the community

Repaired the road approach into family dollar

Replaced a broken cluster of 12" valves on state street and repaired the sunken road.

1500 feet of water line replacement on South River St. to the south side of the Hugus Ditch and the public pool

Received 1.3 million dollars in grant funding for to help with the cost of water replacement projects

Removed broken wading pool and replaced significant amount of concrete decking at the public pool

Replaced the valley pan at the post office

Completed the Lift Station on Myrtle St and put into service.

Hauled thousands of yards of material into the never forget park and completed the dirt work for the parking area including the dirt work prep for the curb and gutter and approach. Poured 1000 feet of curb and gutter, paved the approach and installed a valley pan in never forget park, installed water line and power line for the new restroom at never forget park. Applied for a grant and received a grant for the park for phase 2 of the grant.

Cleaned up town property behind the old pd and made the area usable again. This included auctioning off old vehicles, mowers for a total of \$36,000.00 dollars

Completed and adopted the Saratoga Transportation Alternative Masterplan Plan with the assistance of a \$176,000.00 from WYDOT.

Planning and zoning commission Re-wrote Title 17 in its entirety, which will be a prominent tool in clarifying the requirements for developing a subdivision within Saratoga.

Developed an updated zoning map on GIS System

Constructed an ordinance allowing chickens within the community and adopted it.

Completed the federally required mapping updates and associated ordinances for the National Flood Insurance Program.

Replaced heat exchangers and additional maintenance for the public swimming pool.

Completed the engineering and design for a sewer lift station that will be installed at the airport

Issued 79 building permits, 13 of which were for new dwelling units

Purchased new Road Broom

Crushed 8000 tons of recycled asphalt for use for projects throughout the community.

Turned in application and completed the environmental for grant funding and load for replacement of the two sewer line crossings under the Platte River. Expecting a 1.5 million dollar grant for the project.

We were able to complete several aspects of these accomplishments entirely in-house, that includes administrative work such as ordinance writing, grant administration as well as construction. Doing this the town was able to save several hundreds of thousands of dollars in the process.

Continued to grow and develop as an organization. Being a better team and continuing to provide ever improving public service.

Had a successful mosquito control program that included ground fogging and three aerial applications.

Purchased 2 new police vehicles at a heck of deal.

Established a K-9 program for enhanced narcotics enforcement around the community.

First time Shop with a Cop

New Ladder truck

New Pumper

Hired a new Rec director and established and filled a new rec director assistant

Completed three financial audits, the town is caught up and all audits have come back with the determination that, “all items are represented fairly in all material aspects.” This is what is also referred to as an unqualified opinion. This means are book keeping is being performed at or above the required GAAP standards set by the State.

These are the “Larger accomplishments” this doesn’t include the day-to-day operations that are being constantly carried out by staff.

On Going

Began design for pedestrian improvements from the high school down elm street to the community center., and pedestrian improvements from bridge avenue toward the Saratoga inn. Will be applying for a TAP grant through the state for the project.

Planning and developing a project for the replacement of the sewer line crossings under the Platte River. Project slated for 2026.

Started design on the west bench sewer replacement project. Replacing the sewer main line in several alleys on the west side of town. Project slated for late summer 2025

Beginning phase 2 of never forget park, restroom, sod, sprinkler system, landscaping etc.

Opening up the right of way of hickory from River St. to the Platte River.

Replacing rough street areas around the community including the replacement and or removal of several valley pans throughout the community.

Developing a potholing project and seeking grant funding to meet additional requirements of the new lead and copper rule from EPA.

Beginning and completing construction on the airport lift station.

Planning for improvements at the swimming pool hot pool area.

Continuing to review and update ordinances

Continuing to seek after and acquire funding for infrastructure projects.

ORDINANCE NO.

AN ORDINANCE GRANTING TO BLACK HILLS WYOMING GAS, LLC d/b/a BLACK HILLS ENERGY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT, PERMISSION AND AUTHORITY TO CONSTRUCT, MAINTAIN AND OPERATE A GAS TRANSMISSION AND DISTRIBUTION SYSTEM, INCLUDING MAINS, PIPES, CONDUITS, SERVICES AND OTHER STRUCTURES, IN, UNDER, UPON, OVER, ACROSS AND ALONG THE STREETS, ALLEYS, BRIDGES AND PUBLIC PLACES WITHIN THE PRESENT AND FUTURE CORPORATE LIMITS OF THE TOWN OF SARATOGA, WYOMING FOR THE FURNISHING, TRANSMISSION, DISTRIBUTION AND SALE OF GAS WHETHER ARTIFICIAL, NATURAL, MIXED OR OTHERWISE FOR LIGHTING, HEATING, DOMESTIC, INDUSTRIAL AND OTHER USES IN SAID CITY, LIMITING THE TERM OF SAID GRANT, PRESCRIBING THE TERMS AND CONDITIONS UNDER WHICH SAID COMPANY MAY OPERATE, AND REPEALING ORDINANCE NO. 733.

SECTION 1. DEFINITION OF TERMS

1.1 Terms. For the purpose of this Franchise, the following terms, phrases, words, and abbreviations shall have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number:

- a) "Affiliate" means an entity that owns or controls, is owned or controlled by, or is under common ownership with Grantee.
- b) "Gas Utility Service" means the receipt of natural gas from a transporting pipeline at any receipt point and/or distribution of Customers of natural gas service.
- c) "Gas Utility System" or "System" means, the facility consisting of a set of transportation and distribution pipelines and control equipment or other equipment that is used to permit Grantee to provide Gas Utility Service to Customers in Town. The term includes the Gas Utility System as a whole, or any part of the Gas Utility System, including but not limited to any electronic devices, pipelines, valves, anchors, wires, cable, conduit, vaults, gas compressors, meters, laterals, manholes and other appliance fixtures and property necessary and pertinent to the operation of the Gas Utility System.
- d) "Town" shall mean the Town of Saratoga, Wyoming, or the lawful successor, transferee, or assignee thereof.
- e) "Franchise" shall mean this document, all exhibits thereto, all matters incorporated by reference and all amendments thereto, issued by the Town, which collectively authorize construction, operation and

maintenance of the Gas Utility System for the purpose of offering Gas Utility Service to Customers.

- f) "Grantee means Black Hills Wyoming Gas, LLC, d/b/a Black Hills Energy or the lawful successor, transferee, or assignee thereof.
- g) "Gas" means any mixture of hydrocarbons or of hydrocarbons and non-combustible gases, in a gaseous state, consisting essentially of methane.
- h) "Person" means an individual, partnership, association, joint stock company, trust corporation, or governmental entity.
- i) "Public Service Commission (PSC)" means the public service commission of Wyoming, created and established by Wyoming State statute to regulate and supervise public utilities within the state.
- j) "Public Ways" shall mean the surface of, and the space above and below, any public street, highway, bridge, alley, sidewalk, parkway, or other public right-of-way, including, but not limited to public easement, dedicated strip, or public right-of-way now or hereafter held by the Town and dedicated for compatible uses that, within its proper use and meaning, and consistent with the terms, conditions and provisions pursuant to which the same was created or dedicated, properly is used by Grantee for the purpose of installing, maintaining and operating the Gas Utility System.
- k) "Service Area" means the present municipal boundaries of the Town and shall include any future additions thereto by annexation or other legal means.
- l) "Therms" shall mean one hundred thousand (100,000) British thermal units.
- m) "Customer" means a person or user of the Gas Utility System who lawfully receives Gas Utility Service therefrom.

SECTION 2. GRANT OF FRANCHISE

- 2.1 Grant** In consideration of the benefits to be derived by the Town and the public thereof from the construction and operation of a gas transmission and distribution system the Town hereby grants a non-exclusive franchise to Grantee which authorizes the right, permission and authority to construct, maintain and operate a gas distribution system within the Service Area and for said purpose there are hereby further granted to Grantee the right, permission and authority to lay, install, construct, maintain and operate in, under, upon, over, across and along all of the public ways within the Service Area all mains, pipes, services, conduits and structures necessary or convenient for the furnishing, distribution and sale of gas whether artificial, natural, mixed or otherwise for lighting, heating, domestic,

commercial, industrial and other uses, and for transmitting such gas into, through or beyond the limits of said Town to other towns, cities and Customers.

- a) Any other use of Gas Utility System requires written authorization of the Town and amendment of this Franchise.

2.2 Term. The Franchise granted pursuant to this Ordinance shall be an initial term of twenty-five (25) years from the effective date of the Franchise as set forth in Section 2.3, unless otherwise lawfully terminated in accordance with the terms of this Franchise; provided, however, the Town reserves the right at the end of each ten (10) year period from and after the effective date of the Franchise, to renegotiate the provisions of this ordinance with the Grantee, its successors or assigns.

2.3 Acceptance; Effective Date. Grantee shall accept the Franchise granted pursuant hereto by signing this ordinance and filing same with the Town Clerk within sixty (60) days after the passage and final adoption of this Franchise by the Town. Subject to the acceptance by Grantee, and subject to all conditions precedent being satisfied, the effective date of this Franchise shall be January 1, 2025.

2.4 Rights Reserved. The Town reserves its rights under its lawful police powers. The Town, among other things, does not waive any rights it may have under any requirements of local law or regulations as amended, including zoning codes, codes regarding building permits and fees, or time or manner of construction in accordance with the standard specifications for street construction, and all other applicable codes.

2.5 Effect on Prior Franchise. Ordinance No. 733 shall be of no further force and effect as of the effective date of this Franchise, but except as otherwise agreed, shall remain in effect for purposes of matters or claims relating to acts or omissions occurring prior to the effective date of this Franchise.

2.6 Public Service Commission Rules and Regulations. If any section, subsection, phrase, provision or language of this Franchise is found in conflict with the rules and regulations or requirements of the Public Service Commission, only the specific section, subsection, phrase, provision or language in conflict shall be null and void, and all other sections, subsections, phrases, provisions and language of this Franchise shall remain in full force and effect.

SECTION 3. FRANCHISE FEE

3.1 Franchise Fee.

- a) As compensation for the use of valuable Public Ways, Grantee shall pay the Town \$0.0085 per therm for gas delivered to residential and commercial customers within the service area. The franchise fee payment shall be due and payable quarterly on or before the fifteenth day of January, April, July and October and shall be computed upon the total volume in therms during the previous quarter. The Town may on each five (5) year

anniversary of this franchise adjust or modify the fee per therm; provided however, the Town will be limited to a total annual franchise fee of up to an imputed 3% of revenue, based on the preceding five (5) year average annual imputed revenue for all volumes transported on Grantee's distribution system within the Town, with each 5 year review period limited to an imputed 1% of revenue increase, based on the preceding five (5) year average annual imputed revenue for all volumes transported on Grantee's distribution system within the Town.

- b) The Town must provide 60 days written notice to the Grantee prior to any such anniversary of such adjustment or modification. If 60-days written notice is not provided by Town to Grantee, the franchise fee in effect shall continue.
- c) Such payment shall be in lieu of any and all other fees, charges, licenses, taxes or assessments which the Town may impose for the rights and privileges herein granted or for the privilege of doing business within the Service Area and, in the event any such fee, charge, license, tax or assessment shall be imposed by the Town, the payment to be made in accordance with the provisions of this section shall be refunded in an amount equal to the annual burden of such fee, charge, license, tax or assessment imposed upon the Grantee. Ad Valorem property taxes imposed generally upon all real and personal property within the Service Area shall not be deemed to affect the obligation of the Grantee under this section.

3.2 No Accord or Satisfaction. Acceptance of any franchise fee payment shall not operate as an accord or satisfaction, or waiver of any right under the Franchise or law, provided, however, unless the Town shall commence an action within five years of the due date of the payment or Town's right to recovery on any payment, the collection of such franchise fee shall be deemed barred.

3.3 Reporting. Each franchise fee payment shall be accompanied by a report reflecting total volumes in therms by category of customer class applicable to payment and attested to by the person principally responsible for the financial operations of Grantee. Grantee shall at all times keep and maintain a full, true, and correct account of volumes transported on Grantee's distribution system within the Town. Grantor reserves the right to audit and recompute any and all amounts paid under and pursuant to the franchise. No acceptance of any payment made shall be construed as a release, waiver or as an accord and satisfaction of any claim grantor may have for further or additional sums payable under the franchise, or for the performance of any other obligation under the franchise.

SECTION 4. GENERAL INSTALLATION AND OPERATIONAL STANDARDS

4.1 General Conditions on Use.

The Grantee is further granted the right, privilege and authority to excavate in, occupy and use any and all streets, alleys, viaducts, bridges, roads and lanes under the supervision of the properly constituted authority for the purpose of bringing gas into, within and through the Town, and supplying gas to said Town and the

inhabitants thereof and in the territory adjacent thereto, provided however, that the Grantee shall so locate its plants, works, transmission and distribution structures, equipment, mains and pipes within said Town in a manner to meet with the approval of the Town and further in locating said facilities shall do so in such manner as to cause minimum interference with the proper use of streets and alleys and to cause minimum interference with the rights or reasonable convenience of property owners whose property adjoins any of the said streets, and alleys. Should it become necessary for the Grantee, in exercising its rights and performing its duties hereunder, to interfere with any graveled or paved streets, roads or alleys, or any other public or private improvement, the Grantee shall repair at its own expense in a workmanlike manner subject to the approval by the Town and in accordance with the provisions of the Town Municipal Code, such graveled or paved street, road, alley, or other improvement after the installation of its pipes or other structures. In the event such repair and associated clean up is not made within a reasonable period of time, which in no event shall be longer than thirty (30) days, unless weather or other causes beyond the parties' control prevent the replacement of the paving or surface, of notice to Grantee, the Town may at its option, replace such paving or surface and associated clean up at its costs and Grantee agrees to pay said costs immediately upon receipt. Grantee shall be responsible for ensuring that the work of contractors and subcontractors is performed consistent with the Franchise and applicable law. The Grantee shall use due care not to interfere with or damage any water mains, sewers, or other structures now in place or which may hereafter be placed in said streets, alleys, or other public places, and said Grantee shall, at its own expense, repair in a workmanlike manner subject to the approval of the Town and in accordance with the provisions of "the Town Municipal Code, any such water mains, sewers, or other structures which are damaged through the action of the Grantee, provided, however, that the Town may make such repairs and charge the reasonable cost thereof to the Grantee.

- a) Grantee shall, at its cost, install, construct, operate and maintain its Gas Utility System according to Town codes and regulations so as to permit the Town to install, construct, maintain, or operate any public works, public improvements, or other publicly-owned facilities or systems
- b) Grantee may not endanger nor unreasonably interfere with the lives or property of persons; unreasonably interfere with property of the Town or any public utility; or unnecessarily hinder or obstruct use of the Public Ways. The Franchise does not establish priority for use of Public Ways over holders of other permits or franchises. The Town shall control distribution of space in the Public Ways as per Chapter 12.08 in its entirety of the Saratoga Municipal Code but may not exercise that authority unreasonably.
- c) The Gas Utility System shall be installed in Public Ways and other places within the limits of the Town after coordinating said installation with the Town's designee.
- d) Without obtaining the prior written approval of the Town, Grantee shall not install

or erect its Gas Utility System in or on public property, rights-of-way or in any privately- owned area within the Town that has not yet become a Public Way but is designated or delineated as a proposed Public Way on any subdivision plat submitted for approval by the Town.

- e) In addition to requirements of local law and conditions established by the utilities whose facilities are used by the Gas Utility System, all construction, operation and maintenance shall be performed in substantial accordance with good engineering practices, and without limitation, in substantial accordance with the rules and regulations of the PSC and the terms and conditions of Town codes and State statutes as revised from time to time.

4.2 Accuracy of Maps. The Town does not guarantee the accuracy of any maps showing the horizontal and vertical location of existing infrastructures. In Public Ways, where necessary, the location of Town public utilities (water and sewer), shall be verified by excavation according to the provisions of the Wyoming Underground Facilities Notification Act, Wyoming State Statute 37-12-301 through 37-12-302, 2004 Edition.

4.3 Maps and Plats. Upon request, the Company must promptly and confidentially provide the Town complete and accurate mapping information for any of its Gas Facilities.

4.4 Gas Utility Locates. Grantee will locate gas facilities in accordance with Wyoming statute, to include locates for planning and design projects.

4.5 Relocation at Request of Town. If the Town elects to change or alter the grade of any public way or to construct new or additional water or sewer lines, Grantee, upon being directed by the Town's designee, shall, where the same becomes necessary by reason of change of grade or construction of water or sewer lines, move or relay its mains or service pipes; provided, Grantee shall be compensated by Town for costs incurred by Grantee in relocating lines or facilities.

SECTION 5. GAS UTILITY SYSTEM FACILITIES, EQUIPMENT, AND SERVICES

5.1 Gas Utility System Design Review Process. Grantee shall meet with Town when upgrades to the Gas Utility System are anticipated for the upcoming year or upon the Town's request.

5.2 Gas Utility System Maintenance.

- a) The Grantee shall maintain and operate its structures, apparatus, mains, pipe and other equipment and render efficient service in accordance with the rules and regulations of the PSC and the terms and conditions of Town codes and State statutes as revised from time to time.
- b) Whenever the delivery or supply capability of Grantee's Gas Utility System, due to any cause whatsoever not limited to force majeure, is such that Grantee is unable

to deliver to Customers served by Grantee the quantity of gas which the Customers require, Grantee shall have the right to prescribe reasonable rules and regulations for allocating the available quantities of gas among such Customers.

- c) Grantee shall have the right, when properly identified, to enter the premises of Customers at reasonable hours for the purpose of reading meters, to examine the piping, appliances and other equipment relating to Grantee's service and to ascertain loads and make necessary tests.

SECTION 6. LIABILITY AND INDEMNITY

6.1 Indemnity. Grantee shall indemnify, defend, and save the Town harmless from all loss or damages sustained by the Town on account of any suit, judgment, execution, claim, or demand (including reasonable legal fees incurred) resulting from or arising out of Grantee's negligent or willful acts or omissions whether authorized or unauthorized under the Franchise that (1) arise out of Grantee's use or attempted use of the Public Ways; and (2) arising out of any claim as a result of Grantee's operation of the System; or for Grantee's invasion of the right of privacy, libel, slander, copyright violation or patent infringement; provided, however, Grantee's obligation to indemnify and hold harmless the Town under this Franchise shall not apply with respect to any negligent or willful acts or omissions of the Town or its agents or contractors. Town shall notify Grantee promptly after the presentation of any claim or demand, either by suit or otherwise, made against the Town on account of any action or omission by Grantee which is subject to indemnification under this Provision. The duty to indemnify shall include the duty to pay all necessary costs the Town incurs in connection with defending against action of claim, including its reasonable attorney's fees. Grantee's compliance with these indemnity provisions shall in no way limit any other remedies available to the Town under this Franchise or at law or equity. The obligations under this paragraph shall not extend to any injury, loss, or damages to the extent it is caused by the act, omission, error, professional error, mistake, negligence, or other fault of the Town, elected or appointed officials, its officers, agents, boards or its employees.

6.2 No Waiver of Immunities. Notwithstanding the above, nothing in this Franchise shall be read to constitute or to require a waiver of any rights of the Town under the doctrine of sovereign immunity.

SECTION 7. FORFEITURE

The franchise may be forfeited, at the option of the Town or Grantee for failure to observe the material terms and conditions set forth in this ordinance. Forfeiture may be exercised by written notice to the Town or Grantee of the failure to observe the terms and conditions of this ordinance. Provided however, the defaulting party shall

have a reasonable amount of time to cure such failure or refusal. In the event of any failure or violation, the Town may sue in its own name in the manner provided by law for the forfeiture of the franchise without the necessity of resorting to procedures in quo warranto. Further, in the event of any such action, the party (Town or Grantee) which obtains a judgment entered in its favor shall be entitled to payment of all reasonable attorneys' fees and costs incurred by the other party. The exercise of the remedy of forfeiture shall not preclude exercise of any other right or remedy given to the Town by law, whether exercised concurrently or subsequently.

SECTION 8. SUPPLY OF GAS

In the event the available supply of gas shall at any time fail or become insufficient to supply the needs of the public of said Town, or should Grantee for any reason be unable to furnish the service herein contemplated, or upon the termination of this franchise for any reason whatsoever, Grantee shall have the right to remove any and all of its pipe and other equipment or property from said Town, but in such event Grantee shall restore the streets alleys and other public places to as good condition as before such removal, and will hold said Town harmless from damage and expense incident to such removal. In the event Grantee elects to exercise this right of removal, Grantee shall provide security in an amount sufficient to cover costs of restoring and repairing said streets, alleys and other public places prior to removal of any lines.

SECTION 9. TRANSFER

9.1 **Transfer.** Grantee shall notify Town forty-five (45) days prior to assignment of this Franchise to any non-affiliated entity.

SECTION 10. MISCELLANEOUS

- 10.1 **Effect of Preemption: Federal and State Law.** Grantee and Town must comply with all applicable provisions of federal and state law. If the Town's ability to enforce any Franchise provision is preempted, then the provision shall be deemed preempted but only to the extent and for the period the preemption is required by law. If, as a result of a change in law or otherwise, the provision would again be enforceable, it shall be enforceable without the requirement of further action on the Town's part.
- 10.2 **Severability.** If any section, subsection, sentence, clause or phrase of this Franchise is for any reason held illegal, invalid, or unconstitutional by the decision of any court of competent jurisdiction, or by any state or federal regulatory authority having jurisdiction thereof, such decision shall not affect the validity of the remaining portion hereof.

- 10.3 Acts of God.** Grantee shall not be deemed in default or violation of provisions of this Franchise where performance was rendered impossible by war or riots, civil disturbance, tornadoes, floods or other natural catastrophes, or other events beyond Grantee's control, and the Franchise shall not be revoked or Grantee penalized for such violation, provided Grantee takes immediate and diligent steps to bring itself back into compliance and to comply as soon as possible with the Franchise under the circumstances without endangering the health, safety, and integrity of Grantee's employees or property, or the health, safety, and integrity of the public or public or public or private property.
- 10.4 Other Matters.** If, for any other reason beyond its control, Grantee is unable to comply with the terms and conditions of this Franchise, or if the Town determines that there are issues that may be beyond its control to address and which ought to be addressed by amendments to this Franchise, then the parties shall meet to discuss these issues in good faith and to establish such reasonable amendments, extensions and other changes to the Franchise requirements as they agree are appropriate.
- 10.5 Notice.** Unless otherwise expressly agreed to by the parties, every notice or response to be served upon the Town or Grantee shall be in writing, and shall be deemed to have been duly given to the required party five (5) business days after having been posted in a properly sealed and correctly addressed envelope, postage prepaid, at a Post Office or branch thereof regularly maintained by the U.S. Postal Service.

The notices or responses to Grantee shall be addresses as

follows:

Black Hills Energy
7001 Mt. Rushmore Rd.
Rapid City, SD 57702

The notices or responses to the Town shall be addressed as follows:

Town of
Saratoga
Attention: Mayor
P.O. Box 486
Saratoga, Wyoming 82331

- 10.6 No Waiver.** The failure of either party, upon one or more occasions, to exercise a right or to require compliance or performance under the Franchise or any other applicable law shall not be deemed to constitute a waiver of such right or a waiver of compliance or performance for any other occasion, unless such right has been specifically waived in writing. Nothing in this franchise shall be read to constitute or require a waiver of any rights of the Town under the doctrine of sovereign immunity or as provided in the Wyoming Governmental Claims Act.
- 10.7 Remedies Cumulative.** Except as otherwise expressly provided herein, remedies

provided herein are cumulative and in addition to other rights either party may have at law or equity or under the Franchise; the exercise of one remedy shall not foreclose the exercise of others, nor shall it relieve either party of its obligation to comply with any provision of the Franchise.

- 10.8 Compliance with Applicable Law.** The parties shall at all times be subject to and shall comply with all applicable Federal and State laws and regulations.
- 10.9 Time is of the Essence.** In determining whether Grantee has substantially complied with the Franchise, the parties agree that time is of the essence to the Franchise.
- 10.10 Descriptive Headings.** The headings set forth herein are descriptive only.
- 10.11 Choice of Law, Venue.** This Franchise shall be governed by the laws of the State of Wyoming. Any action regarding the Franchise, its terms, or the rights and responsibilities of the parties shall be brought only in the State or Federal District Courts of Wyoming. If any legal action is instituted to enforce any of the terms of this agreement, the prevailing party's reasonable attorney's fees and all costs of the action including court costs, expert witness fees and all other actual expense incurred in the prosecution or defense of the action shall be paid by the other party.
- 10.12 Effective Date.** This Franchise shall be in full force and effect from and after its final passage and publication as required by law. Upon acceptance by Grantee, this Franchise shall be held to constitute a binding contract between the Town and Grantee, subject to its terms and conditions.

BE IT FURTHER ORDAINED: That Ordinance No. 733 is hereby repealed.

Passed, adopted and approved this _____ day of _____, 20 ____.

TOWN OF SARATOGA, WYOMING
A Municipal Corporation

CHUCK DAVIS, MAYOR

ATTEST:

CITY CLERK

(SEAL)

BLACK HILLS WYOMING GAS LLC
dba **BLACK HILLS ENERGY**

Name:
Title:
Date:

1st Reading: January 7th, 2025
2nd Reading:
3rd Reading:

Publish:

SVFD Update for Town Council Meeting - January 21, 2025

- Carbon County Fire District discussing whom should do payroll for county fires
- Had 1 firefighter go to Midwinter Fire School in Riverton Jan 4 & 5
- Had elections at last meeting on January 8
 - Chief – Pat Waliser
 - Assistant Chief – Tom Westring
 - Captain – Nick Cary
 - Lietenants – Creed James & Marcos Zaragoza
- Will have our Annual Fire Banquet February 22
- Had 1 member leave the department



Saratoga Municipal Pool Swim Lesson Fees

This year, the Saratoga Municipal Pool will offer a variety of swimming lessons. The suggested rates for the upcoming pool season are as follows:

PRIVATE LESSON (1on1)

- Three times per week \$35.00
- Two times per week \$25.00

NON-PRIVATE (GROUP SETTING)

- Two or Three times per week \$20.00

FY 2025 2nd Quarter Talking Points

1. Operations: Saline shortage: Region is varied, with some facilities in dire need and others expected to be in shortage within 30 days. This shortage is expected to last for months. We ordered our max allocation, which was received, and we have instituted procedures to conserve our existing supply. Flushes were removed from allocation. Coordination calls continue every other week.
Halloween walk went well, Pelvis made his annual appearance.
Met with new NPVMC ER provider lead and discussed issues. Will continue to do what transfers we can.
Anthrax – no new updates
Ambulance inspections originally scheduled 10/11. State came 9/28 for Encampment & Saratoga units. Waiting for Hanna units to be inspected.
As of December, we had 140 total transfers from NPVMC. Ninety-nine of those were long distance ground transport/transfers and 41 transports from NPVMC to the airport.
2. Staffing: Applications from Tiffany and Carter were processed, however, Carter had delayed his start due to vehicle issues and Tiffany did not show up for her orientation date on 11/13. We did receive an application from Kathleen Kerbs.
3. Training: EMT class finished, and testing was on 12/14. All students passed their practicals and have been submitted to the state for written test release. NPVMC has agreed to let us use the clinic and lobby area for testing.
Banner WMC Case reviews 10/23 at 11:30 am
NPVMC Airway Topics lunch and learn, Air Methods, 10/29 at 11:30 am was well attended.
Protocol updates training was held 11/13 in Saratoga. Protocol tests were sent out based on certification level.
4. Hanna Ambulance Station: CCSD#2 property is still looking favorable as the site of our new ambulance barn in Hanna. Due to time constraints associated with the AARPA grant, we chose to discontinue pursuing the grant. We will look at other funding options and continue to do our due diligence on the property going forward.
5. Ambulance Updates: 266 – turbo was replaced along with some other repairs that may be under warranty. Turbos on this vehicle were previously replaced 5/2022, 10/2022, 10/2023, and now. The vehicle was driven 8,081 miles in that time. Repair costs from 2/2022 to date: \$23,461.82 (not including pending repairs or tow bills). It might be a good idea to look at purchasing a new unit.

6. Call activity for the first quarter of FY 2025 ended at 113, up 25 calls from last year during the same 3-month period. We had 84 patients in the SCWEMS service area, 28 from outside of the area and one homeless. For FY 2024, SCWEMS provided service to 371 patients: 274 in the SCWEMS service area, 90 from outside of the area and 7 without address information.
For reference, in FY 2023, SCWEMS provided service to a total of 347 patients.
And in FY 2022, SCWEMS provided service to 409 patients.
**SCWEMS receives less than 40% of the actual billed amount, after insurance discounts are applied and other discounts offered to non-insured patients and those with high deductibles and coinsurance. **
Receipts from Wakefield continue to be inconsistent therefore, we have decided to move forward with a different billing company, EMS
7. Bank Issues: In early December, nearly four months after our RNB account was compromised, we finally began receiving payments from Medicare. Beginning in January 2025, we have decided to open a new checking account specifically for operations: paying bills and payroll. Moving forward, the account we opened in August will serve as our deposit account. Having separate accounts for incoming and outgoing funds should minimize the hassle of updating bank information with our customers, if our account is compromised in the future. This situation will be easily resolved by closing one operations account and opening another.

SCWEMS PATIENT SYNOPSIS
FY 2024

Item 12)

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
# of Runs	23	31	34	26	23	41	29	36	39	28	32	29	371	
# Paid as of 12/31/24	15	29	27	21	18	32	21	27	29	23	22	18	282	
% of Runs - Pmnt Received	65.2%	93.5%	79.4%	81%	78%	78%	72%	75%	74%	82%	69%	62.1%	76%	
Dollar Amount Billed	68,856.00	91,758.70	90,487.00	77,199.00	\$62,266.50	\$124,927.50	92,499.00	103,887.50	121,799.50	72,276.00	\$111,141.50	\$83,292.00	1,100,390.20	
Dollar Amount Paid	15,922.84	30,172.85	24,836.52	30,837.49	16,919.06	44,005.93	20,783.18	32,325.24	32,560.87	21,869.75	40,528.98	\$20,114.95	330,877.66	
% of Billed Amount Paid	23%	33%	27%	40%	27%	35%	22%	31%	27%	30.26%	36.47%	24.1%	30%	
Response Vehicle Percentages based on % of Runs														
Medicine Bow	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Hanna	6	8	10	11	11	7	8	10	11	12	15	12	121	33%
Saratoga	14	23	23	11	12	31	21	25	27	16	17	17	237	64%
Encampment	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Incident Location Percentages based on % of Runs														
Residence	9	11	19	14	13	19	13	11	20	15	10	8	162	44%
I80	-	2	-	4	3	3	2	5	-	1	1	6	27	7%
Public Roads - Other	5	7	1	2	1	1	2	4	6	1	7	2	39	11%
Business	1	2	5	1	-	1	2	2	1	4	2	5	26	7%
Medical Facility/Fire Station	5	7	9	5	6	13	9	13	12	6	11	6	102	27%
Hot Pool	-	2	-	-	-	-	1	-	-	-	1	-	4	1%
Campground/Forest	-	-	-	-	-	-	-	-	-	-	-	2	2	1%
Other	-	-	-	-	-	-	-	-	-	1	-	-	1	0%
Domiciled Percentages based on % of Runs														
Scwems	16	20	25	19	17	32	23	27	33	27	19	16	274	74%
Other WY	2	2	1	3	1	1	1	1	1	-	6	6	25	7%
Out of State	2	9	8	4	5	5	5	7	5	1	7	7	65	18%
Homeless	-	-	-	-	-	-	-	-	-	-	-	-	-	0%

SCWEMS PATIENT SYNOPSIS
FY 2024

Item 12)

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%	
Insurance														Percentages based on % of Runs	
Medicare	8	18	12	9	9	11	6	14	7	7	5	5	111	30%	
Medicaid	1	-	3	3	1	2	3	2	4	3	1	1	24	6%	
VA	-	-	2	-	-	1	-	1	1	1	1	-	7	2%	
Railroad	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	
Health Ins	3	7	8	7	6	12	6	8	16	11	9	8	101	27%	
Auto Ins	-	-	-	-	-	1	-	-	1	-	-	-	2	1%	
Work Comp	-	-	-	-	-	-	1	-	-	1	2	1	5	1%	
Self Pay	3	2	1	2	-	-	2	2	-	-	1	1	14	4%	
No Payment to Date	6	4	8	5	5	9	9	9	9	5	13	13	95	26%	
No Payment to Date														Percentages based on No Payment to Date	
Scwems Area	6	6	7	4	3	8	5	5	4	5	7	4	64	67%	
Non-Scwems Area															
I80	-	2	-	1	2	1	1	4	-	-	-	3	14	15%	
Other Public Rds	-	4	-	-	-	-	2	-	5	-	4	3	18	19%	
Other	-	4	1	-	-	-	1	-	-	-	2	3	11	12%	
Total Non-Scwems Area	-	10	1	1	2	1	4	4	5	-	6	9	43	45%	
Total No Payment	6	16	8	5	5	9	9	9	9	5	13	13	107		

SCWEMS PATIENT SYNOPSIS
FY 2025

Item 12)

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
# of Runs	32	30	51	44	34.00								191	
# Paid as of 12/31/24	21	26	26	19.00	3.00								95	
% of Runs - Pmnt Received	65.6%	86.7%	51.0%	43%	0.09								50%	
Dollar Amount Billed	\$88,414.50	94,391.00	131,955.50	101,113.50	\$93,298.00								509,172.50	
Dollar Amount Paid	\$20,417.87	26,558.56	27,527.39	16,979.44	\$5,422.74								96,906.00	
% of Billed Amount Paid	23%	28%	21%	17%	-								19%	
Response Vehicle Percentages based on % of Runs														
Medicine Bow	-	-	-	-	-	-	-	-	-	-	-	0	0	0%
Hanna	13	11	20	12	15	-	-	-	-	-	-	0	71	37%
Saratoga	17	18	25	21	16	-	-	-	-	-	-	0	97	51%
Encampment	1	1	5	9	3	-	-	-	-	-	-	0	19	10%
Incident Location Percentages based on % of Runs														
Residence	-	12	25	28	20	-	-	-	-	-	-	0	85	45%
I80	-	1	2	2	7	-	-	-	-	-	-	0	12	6%
Public Roads - Other	14	4	6	4	-	-	-	-	-	-	-	0	28	15%
Business	-	6	3	3	4	-	-	-	-	-	-	0	16	8%
Medical Facility/Fire Station	8	7	12	6	3	-	-	-	-	-	-	0	36	19%
Hot Pool	3	-	1	-	-	-	-	-	-	-	-	0	4	2%
Campground/Forest	7	-	2	1	-	-	-	-	-	-	-	0	10	5%
Other	-	-	-	-	-	-	-	-	-	-	-	0	-	0%
Domiciled Percentages based on % of Runs														
Scwems	22	24	38	33	26	-	-	-	-	-	-	0	143	75%
Other WY	3	2	7	4	-	-	-	-	-	-	-	0	16	8%
Out of State	7	4	5	7	8	-	-	-	-	-	-	0	31	16%
Homeless	-	-	1	-	-	-	-	-	-	-	-	0	1	1%

SCWEMS PATIENT SYNOPSIS
FY 2025

Item 12)

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%	
Insurance														Percentages based on % of Runs	
Medicare	7	11	13	9	-	-	-	-	-	-	-	0	40	21%	
Medicaid	2	3	1	2	-	-	-	-	-	-	-	0	8	4%	
VA	1	-	1	1	-	-	-	-	-	-	-	0	3	2%	
Railroad	-	-	-	-	-	-	-	-	-	-	-	0	-	0%	
Health Ins	9	12	11	7	3	-	-	-	-	-	-	0	42	22%	
Auto Ins	-	-	-	-	-	-	-	-	-	-	-	0	-	0%	
Work Comp	1	-	-	-	-	-	-	-	-	-	-	0	1	1%	
Self Pay	1	-	-	-	-	-	-	-	-	-	-	0	1	1%	
No Payment to Date	11	4	25	25	31	-	-	-	-	-	0	0	96	50%	
No Payment to Date														Percentages based on No Payment to Date	
Scwems Area	10	1	16	18	24	-	-	-	-	-	0	0	69	72%	
Non-Scwems Area															
I80	-	1	2	1	6	-	-	-	-	-	0	0	10	10%	
Other Public Rds	-	2	4	3	-	-	-	-	-	-	0	0	9	9%	
Other	1	-	3	3	1	-	-	-	-	-	0	0	8	8%	
Total Non-Scwems Area	1	3	9	7	7	-	-	-	-	-	0	0	27	28%	
Total No Payment	11	4	25	25	31	-	-	-	-	-	-	-	96		