



TOWN COUNCIL REGULAR MEETING DECEMBER 05, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony

- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty
Present, Mayor Chick Davis, Councilman Mike Cooley, Councilwoman Kathy Beck,
Councilman Jerry Fluty. Absent Councilman Jacob Fluty.

APPROVAL OF THE AGENDA

Motion made to approve agenda for December 5, 2023, meeting by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

APPROVAL OF THE MINUTES

- 3) Council Meeting Minutes - November 21, 2023
Motion made to approve minutes from November 21, 2023, meeting by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

APPROVAL OF THE BILLS

Motion to approve bills by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

- 4) Deposits - \$73,155.08
- 5) Transmittals - \$12,448.69
- 6) Accounts Payable - \$21,553.04
- 7) Payroll - \$40,868.96

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

Police Department

- 8) MOU- Emergency Dispatch Service Assistance
Motion was made to approve MOU for emergency dispatch by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.
- 9) SHSP GRANT
SHSP grant has been awarded to the Saratoga Police Department, this revenue was not budgeted into the current budget. We have through Aug 2025 to use the funds, will be discussing further in later meetings.

Fire Department

Food drive drop offs are Brad Carey's office, the Town hall, and James Land Company, possibly a basket at Valley Foods.

Recreation Department

Next meeting is January 8, 2024, at 6:00 PM at the Town Hall Council Chambers

Director Kim Hemenway stated they had the Ugly Sweater run over the weekend, 13 brave souls came out to run the race, upcoming coed volleyball registration in January, as well as 4H shooting will be beginning. Rec Department is still looking for a custodial worker, 13 hours a week with those hours being flexible. Starting to have drop in pickleball league from 6-9 on Thursday evenings.

Department of Public Works

Director Emery Penner stated that the Well service guys will be here tomorrow (Dec. 6) to start cleaning out the wells. Continued work on the sewer lift station, and tentatively start advertising for Spring Street project, will have bid packages to look over when they are ready.

- 10) Desert Mountain Estimate - Ice Slicer \$4,684.80
Director Emery Penner stated that during the winter we use salt and sand on the roads, right now we have 6-7 yards of salt, there is about 15 yards of salt\sand mixture, mixed at about 10%. He would like to get some more salt to have more on hand and also heat up the sand we have to get a better mix that will give us a better melt. This purchase will get us through the year and then some.
Motion was made to purchase the salt form Desert Mountain in the amount of \$4,684.80 for 32 tons delivered to Saratoga by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.
- 11) Task Order Engineering Associates - Saratoga Greater Road Project
Motion was made to approve Task Order #1 from Engineering Associates for the Greater Road Project by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is December 13, 2023, at 5:30 PM at the PVCC

Director Emery Penner stated they will be meeting next week, plan to go over some the ordinances. Reviewing the water meter pits, and raising water and sewer tap fees. possibly implementing a tap fee and a user fee.

Planning Commission

Next meeting is December 12, 2023, at 5:30 PM at the Town Hall Council Chambers

Director Emery Penner stated that McCall Burau did get a response for the in-question Brownfield grant, Penner doesn't feel it's very concise and would like the town Attorney (Kylie Waldrip) to look it over, they will keep looking into it more, and will bring it back at the next meeting.

In the Planning Commission meeting they have been defining goals for the next years, affordable housing is being looked at.

77 building permits were issued this year, totaling \$50,742.00. Fifteen of those permits are dwelling units, one duplex and the rest were single family homes.

Community Center Joint Powers Board

Next meeting is December 11, 2023, at 4:30 PM at the PVCC

Recreation Commission

Next meeting is January 8, 2024, at 6:00 PM at the Town Hall Council Chambers

Councilwoman Kathy Beck stated the board is still working on a mission a statement and working on bylaws. Getting appointments cleaned up. updates on new fob security system, is on back order, all new information will be provided when security is in place.

Director Kim Hemenway is planning an open house after the New Year.

Councilwoman Beck stated that the town website has been brought up in conversations. Feedback is coming back that it is not user friendly. Some general feedback is it's hard to navigate and find things. Beck feels there may be an opportunity to save some money, if we look into going another route. Maybe a local designer, instead of paying a license fee pay a onetime fee to build our own website. Mayor Chuck Davis is on board with looking into the "right" choice for our town.

Notice of date change for meeting in January from the 1st to the 8th.

South Central Wyoming Emergency Medical Services Board

Next meeting is December 18, 2023, at 6:00 PM at Saratoga Ambulance Barn.

12) Joint Powers Board Agreement - Third Amendment

Mayor Chuck Davis states the County has signed the amended agreement with SCWEMS, stated he did send off the proposed agreement to Town Attorney (Kylie Waldrip), once it is back, Mayor Chuck Davis would like the permission from the council to go ahead and sign with the approval from the Town Attorney.

Motion was made for Mayor Chuck Davis to sign amended agreement with SCWEMS upon approval from Town Attorney by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

Saratoga Airport Advisory Board

Next meeting is December 11, 2023, at 3:30 PM at the Town Hall Council Chambers

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 6:48 pm made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, DECEMBER 19, 2023, AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk