



TOWN COUNCIL REGULAR MEETING

APRIL 15, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Davis called the meeting to order at 6:00 PM

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst
All members of Council were present

APPROVAL OF THE AGENDA

Motion to approve agenda for April 15, 2025 with the addition of the Stropas property made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Meeting Minutes - April 1, 2025
Motion was made to approve Meeting Minutes from April 1, 2025 by Councilman Cooley, second by Councilman Oxford. Motion carried.

APPROVAL OF THE BILLS

Motion was made to approve all financials for April 15, 2025 by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

- 4) Deposits - \$186,382.16
- 5) Accounts Payable - \$188,713.83
- 6) Transmittals - \$53,559.71
- 7) Payroll - \$52,272.99

CORRESPONDENCE

- 8) Rawlins - National Police Week - Open House May 15, 2025

ITEMS FROM THE PUBLIC

- 9) Special Events Permit - Joe Elder
Motion to approve Special Event Permit, Party on the Platte made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.
- 10) Union Wireless - Broadband Update - Tressa Barnes, David Ricley
Tressa Barnes from Union Wireless gave Council an update on the installation of fiber into the Town.
- 11) Carbon County Library System - Adelaide Myers
Ms. Myers asked the Town Council for consideration of funding the Library's Internet and Office Supplies for FY 2025/2026. Council will discuss, with a decision to be made at a later date when the Town's budget is established.
- 12) Kathy Beck - Carbon County Prevention Network
- 13) Representative Bob Davis

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

Motion was made to approve Commercial Lease with Shepard's for the Teense Willford Memorial made by Councilman Cooley, second by Councilman Fluty. Motion carried

Motion to sign Quitclaim Deed for Stropas Property, made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

- 14) Carbon County Fire District - Grant Application - Letter of Support
Motion was made to approve letter of support of a grant application from CCFD to the Mineral Royalties funding from the State of Wyoming by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

Police Department

- 15) Purchase Requisition - Verkada/Pine Cove Entry System - \$7,137.21
Motion to approve Pine Cove invoice for camera and intercom system in the Police Dept entrance in the amount of \$7,137.21, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Fire Department

Recreation Department

Next meeting is May 5, 2025 at 6:00 PM at the Town Hall Council Chambers

- 16) New Hire - Sophia Diaz - Lifeguard
Motion was made to hire Sophia Diaz as a lifeguard at \$15.00/hr. per the 2025 wage scale, by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 17) Kelsey Huntoon - Resignation
Motion was made to accept Kelsey Huntoon's Letter of Resignation as Assistant Recreation Director, by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

Department of Public Works

- 18) Hot Pool Ventilation Improvement Quote - Platte Valley Heating - \$2,130.00
Motion was made to approve purchase of the Hot Pool Ventilation System from Platte Valley Heating in the amount of \$2,130.00 by Councilman Cooley, second by Councilman Oxford.
Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is May 13, 2025 at 5:30 PM at the Town Hall Council Chambers

- 19) Ordinance 880 - Title 17 - Final Reading
Motion was made to approve and adopt Ordinance 880 - Title 17 on the 3rd and final reading by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 20) Thorn Variance
Motion to approve variance at 236 Airport Ave. (Thorn) made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 21) Wilson Variance
Motion to approve variance made by Councilman Fluty second by Councilman Barkhurst. apposed Councilman Cooley and Councilman Oxford. Mayor Davis Opposed. Motion failed
Motion to send back variance application to the Planning Commission for further review, made by Councilman Cooley, second Councilman Oxford. Motion carried.

There will be a Special Planning Commission meeting Wednesday April 23, 2024 at 530 PM at the Town Hall.

- 22) Ordinance 882 - Title 15 - Title 18 Amending Fees
Motion to approve Title 15 and Title 18 Amending Fees on the first reading, made by Councilman Cooley, second by Councilman Oxford. Motion carried

Water and Sewer Joint Power Board

Next meeting is May 14, 2025 at 6:00 PM at the PVCC

Recreation Commission

Next meeting is May 5, 2025 at 6:00 PM at the Town Hall Council Chambers

- 23) Ordinance 881 - Revising the Composition of the Recreation Commission - Final Reading
Motion was made to approve and adopt Ordinance 881 - Revising the Composition of the Recreation Commission on the 3rd and final reading by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

Saratoga Airport Advisory Board

Next meeting is May 12, 2025 at 3:30 PM at the Town Hall Council Chambers

- 24) Airport Entrance Sign Bid
Motion to approve bid from Wyoming Log & Timber in the amount of \$47,257.00 made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

South Central Wyoming Emergency Medical Services Board
Next meeting is April 21, 2025 at 6:00 PM at Riverside Town Hall

NEW BUSINESS

EXECUTIVE SESSION

FURTHER BUSINESS

ADJOURNMENT

Motion was made to adjourn meeting at 7:24 PM by Councilman Cooley, second by Councilman Oxford.
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, MAY 6, 2025 AT 6:00 PM.**

Mayor Chuck Davis

Jennifer Anderson, Town Clerk