



## **TOWN COUNCIL REGULAR MEETING NOVEMBER 07, 2023 at 6:00 AM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **MINUTES**

#### **CALL TO ORDER**

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilwoman Beck  
\_\_Councilman Jerry Fluty \_\_Councilman Jacob Fluty  
All members of Council present

#### **APPROVAL OF THE AGENDA**

Motion to approve November 7 meeting agenda by Councilman Jerry Fluty, second by Councilman Jacob Fluty, motion carried.

#### **APPROVAL OF THE MINUTES**

- 3) Minutes October 17, 2023  
Motion to approve Oct 17, 2023, minutes by councilman Jerry Fluty, second by Councilman Jacob Fluty, motion carried.

#### **APPROVAL OF THE BILLS**

Motion to approve bills by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried..

- 4) Deposits - \$310,134.25
- 5) Accounts Payable - \$49,565
- 6) Payroll - \$34,118.89
- 7) Transmittals - \$15,840.33

#### **CORRESPONDENCE**

- 8) Festival of Trees Gala - Platte Valley Community Center

#### **ITEMS FROM THE PUBLIC**

- 9) Special Event Application - Kiwanis Ice Skating Party  
Motion to approve Special Event Application for Kiwanis Ice Skating Party by Councilman Jacob Fluty, second by Councilman Jerry Fluty, motion carried.  
Resident Richard Hodges voiced his concern with the height and accessibility of the step to the entrance at 313 E Bridge.

## **COUNCIL COMMENTS**

## **REPORTS FROM DEPARTMENTS**

### **Town Hall**

- 10) National Apprenticeship Proclamation  
Motion to approve November 13th - 19th National Apprenticeship Week by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.
- 11) Quality Code Publishing Invoice  
Motion to approve Quality Code Publishing Invoice in the amount of \$1,245.00 by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.
- 12) Wyoming Community Gas Grant Request  
Motion to approve splitting Community Gas Grant 5 ways in the Rec Department, f Woods Field, Swimming Pool, Drama Program, Sport Programs, and the Recreation Dept. by Councilman Jerry Fluty, second by Councilwoman Kathy Beck, motion carried.
- 13) Ordinance 868 - Final Reading  
Motion to approve final reading of Ordinance 868 - A Revision of Ordinance No. 0.24.020 by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.
- 14) Mtn West Technologies Franchise Agreement  
Motion to move forward with franchise agreement for Mountain West Technologies by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

### **Police Department**

- 15) MOU- Emergency Dispatch Service Assistance  
227 Calls of service, Oct 18 citations, 12 warnings. In Oct 1682 total calls and 61-911 calls.  
MOU - drafted by Sheriff Bakken is with the Town Attorney currently under review.  
Dispatchers will be switching to 8 hour shifts. Saratoga Police Dept will be responsible to pay CCSO \$75/hr. for county dispatcher to be onsite. The agreement will be for 60 days and will be able to extend if need to be. Will be hiring new dispatchers, there will be an added cost of training into the final amount. Filling staffing needs has been an issue. Josh Wood, offered his help with advertising in the Saratoga and also statewide. He will be meet with the Chief, in

his weekly meeting. Councilwoman Beck would like to look at other possibilities for a combined communication center.

Combined dispatch center will be in discussion, pros and cons will be discussed and taken into consideration. Nothing will be decided right now.

## **Fire Department**

## **Recreation Department**

### 16) New Hires

Motion to approve the hiring of Sami Anderson, Jillian Jordan, and Carter Edwards, for Gym Supervisor positions at \$12.00/hr. by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

### 17) Pay Increase for Existing Employees

Motion to approve existing employee, Kelsey Muhamet and Sadie Bangs to \$12.00 By Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

### 18) Pond Hockey - Saratoga Lake January 5th-7th

### 19) Quote - PVCC Door Lock

Quote for the lock on gym door at PVCC from Hooton Tech for \$2,660.00. Lock will allow members to have a key fob to use to get in the door. Cost of the fob will be factored into the cost of membership. Will further be discussing costs with PVCC and the Town Treasurer. 501c(3) is being researched for possible use for the Recreation Dept.

## **Department of Public Works**

### 20) Never Forget Park Bid Package

Motion to approve Bid Package by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

### 21) Large Road Project

Motion to approve Engineer for Greater Road Project by Councilman Jerry Fluty, second by Councilman Jacob Fluty, motion carried.

### 22) Justin Peterson Storm Drain Agreement

Motion to approve Construction Agreement with Justin Peterson and the Town of Saratoga by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

### 23) Street Barricade Kit

Motion to approve Street Barricade purchase from Traffic Safety Store for \$1927.80 minus the tax for a total of \$1846.92 by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

## **REPORTS FROM BOARDS AND COMMISSIONS**

### **Community Center Joint Powers Board**

Next meeting is November 13, 2023 at 4:30 PM at the PVCC

### **Water and Sewer Joint Power Board**

Next meeting is November 8, 2023, at 5:30 PM at the PVCC.

### **Planning Commission**

Next meeting is November 14, 2023, at 5:30 PM at the Town Hall Council Chambers

Tap study continues, workshop next week. Will start seeing what infrastructure projects will look like.

### **Recreation Commission**

Next meeting is December 4, 2023 at 6:00 PM at the Town Hall Council Chambers

### **Saratoga Airport Advisory Board**

Next meeting is November 13, 2023, at 3:30 PM at the Town Hall Council Chambers

Motion to approve Invoice for Cutting Edges in the amount of \$6048.28 by Councilman Jacob Fluty, second by Councilman Jerry Fluty, motion carried.

### **South Central Wyoming Emergency Medical Services Board**

Next meeting is November 20, 2023, at 6:00 PM in Saratoga, at the Ambulance Barn

## **NEW BUSINESS**

### **EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at 08:12 PM

Motion to move into Executive Session at 7:40 p.m. by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

Motion to reconvene regular meeting at 8:12 pm by Councilman Mike Cooley, second by Councilman Jerry Fluty, motion carried.

### **FURTHER BUSINESS**

### **ADJOURNMENT**

Motion to adjourn meeting at 8:16 p.m. by Councilman Mike Cooley, second by Councilman Jerry Fluty, motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, November 21, 2022 AT 6:00 PM.**

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Mayor Chuck Davis

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Jenn Anderson, Town Clerk