



TOWN COUNCIL REGULAR MEETING SEPTEMBER 16, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Chuck Davis called the meeting to order at 6:00 PM

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst
All members of Council were present

APPROVAL OF THE AGENDA

Motion to approve agenda for September 16, 2025 made by Councilman Cooley, second by Councilman Oxford. Motion carried.

APPROVAL OF THE MINUTES

- 3) Meeting Minutes from Sept. 2, 2025
Motion to approve Meeting Minutes from September 2, 2025, made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

APPROVAL OF THE BILLS

Motion to approve all the financials with the exception of Barkhurst Collision Invoice, made by Councilman Oxford, second by Councilman Cooley. Motion carried.

- 4) Deposits - \$274,109.70
- 5) Accounts Payable - \$217,434.03
- 6) Accounts Payable - Barkhurst Collision Center - \$1,400.00
Motion to pay Invoice to Barkhurst Collision in the amount of \$1,400.00, made by Councilman Cooley, second by Councilman Oxford. Councilman Barkhurst abstained.
Motion carried.
- 7) Transmittals - \$47,954.37
- 8) Payroll - \$43,774.87

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

- 9) REPLAT SUB Case #2205-01

REPORTS FROM DEPARTMENTS

Town Hall

- 10) Pine Cove Server Quote - \$18,346.06
Motion to deny purchase of a new server made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Police Department

Motion to approve new quote from Plus Electric in the amount \$9,500.00, made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

- 11) Ordinance - Electric Scooters, ORV's and Golf Carts
Discussion took place about Electric Scooter, Golf Carts and ORV's, further discussion and research into other municipalities.
- 12) ULINE Order Quote - Office Furniture - \$2,073.40
Motion to approve ULINE quote in the amount of \$2,073.40 for Office Furniture, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 13) Firearm Trade In/Sale Quotes
Motion to approve firearm trade/in with Koyoty Sports quote in the amount of \$4,609.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
Motion to approve purchase of equipment with funds from the sale of the firearms made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Fire Department

Recreation Department

Next meeting is October 6, 2025 at 6:00 PM at the Town Hall Council Chambers

- 14) Wayfair Quote - \$3,095.21 - 2 Office Desks
Tabled until Rec Director is back from vacation.
- 15) New Hire - Recreation Director Assistant - Emelia Anderson
Motion to approve the hire of Emelia Anderson at the wage of \$21.00 per hour per the 2025 Wage Scale, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Department of Public Works

- 16) DTI Trucks Quote - Electric Spreader - \$36,590.95
Motion to approve the purchase of an Electric Sand Spreader from DTI in the amount of \$36,590.00, made by Councilman Cooley, second by Councilman Fluty. Motion carried.
- 17) Rocky Mtn. Sand & Gravel Pay App 8 (Retainage) - \$8,905.14
Motion to approve Pay App #8 from Rocky Mtn Sand & Gravel in the amount of \$8,905.14, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 18) William Paddock Resignation
Motion to accept William Paddock resignation, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
Motion to advertise job opening for a Streets Operator made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.
- 19) TAP Grant Update - Elm St, Pedestrian Corridor Project
TAP Grant tentatively awarded for funding at \$1,400,000.00.
- 20) Engineering Associates - GIS System Invoice - \$40,000.00
Motion to approve Invoice in the amount of \$40,000.00 from Engineering Associates for GIS map system, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Planning Commission

Next meeting is October 14, 2025 at 5:30 PM at the Town Hall Council Chambers

- 21) Ordinance 887 - Title 18, Chapter 18 - 3rd and Final reading
Motion to approve Ordinance 18 Title 18 chapter 18 on the 3rd and final reading, made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 22) Sign Update - Wyoming Signs - Down Payment for Pre-Cast - \$13,952.00
Motion to approve invoice from Wyoming Signs in the amount of \$27,972.34 as a down payment for Gateway Signs, made by Councilman Barkhurst, second by Councilman

Water and Sewer Joint Power Board

Next meeting is October 8, 2025 at 6:00 PM at the PVCC

Recreation Commission

Next meeting is October 6, 2025 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is October 13, 2025 at 3:30 PM at the Town Hall Council Chambers

- 23) Sign - Split Mountain Metals - Invoice #6184 - \$4,150.00
Motion to approve Invoice from Split Mountain Metals in the amount of \$4,150.00 for the sign at the Airport, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

South Central Wyoming Emergency Medical Services Board

Next meeting is October 20, 2025 at 6:00 PM in Hanna

- 24) Meeting Minutes - August 18, 2025
- 25) Special Meeting Minutes - August 25, 2025

NEW BUSINESS

EXECUTIVE SESSION

Motion to adjourn regular meeting and enter into Executive Session at 7:18 PM made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

Motion to exit Executive Session and reconvene Regular Meeting at 7:40 PM made by Cooley, second by Councilman Oxford. Motion carried.

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 7:41 PM made by Councilman Cooley, second by Councilman Oxford. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
WEDNESDAY, OCTOBER 1, 2025 AT 6:00 PM.**

Mayor Chuck Davis

Jennifer Anderson, Town Clerk