



TOWN COUNCIL REGULAR MEETING FEBRUARY 07, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jacob Fluty __Councilman Jerry Fluty

PRESENT

Mayor Chuck Davis
Councilman Mike Cooley
Councilwoman Kathy Beck
Councilman Jacob Fluty
Councilman Jerry Fluty

APPROVAL OF THE AGENDA

Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of January 17, 2023
Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE BILLS

Motion made by Councilman Jerry Fluty to approve the bills, Seconded by Councilman Cooley. Motion carried.

- 4) Deposits - \$226,379.01
- 5) Accounts Payable - \$116,032.90

- 6) Payroll - \$37,428.82
- 7) Transmittals - \$25,696.52

CORRESPONDENCE

- 8) Saratoga/Platte Valley Chamber of Commerce Annual Dinner & Awards Banquet
Chamber of Commerce annual dinner and awards will be held on March 9, 2023 at 5pm.
- 9) Letter from UPRSWDD Board Chair - Randy Raymer
Clerk Marie Christen read a letter from Randy Raymer stating that there are two board positions available with the Upper Platte River Solid Waste Disposal District. Letters of interest can be sent to Randy Raymer.

ITEMS FROM THE PUBLIC

No public comments.

COUNCIL COMMENTS

No council comments.

REPORTS FROM DEPARTMENTS

Town Hall

- 10) FEMA Flood Map
Jon Nelson presented the new maps from FEMA to the Council. He would like to address the issue of the incorrect flood plains from the maps because new information has come to light. Jon asked the current Council to write a letter to the County Commissioners so that we can bring this up the chain. Motion made by Councilwoman Beck to draft a letter to the County Commissioners, Seconded by Councilman Jerry Fluty. Motion carried.
- 11) Spring Avenue Waterline Grant Agreement - \$966,268
Motion made by Councilman Cooley for Mayor Davis to sign the grant agreement, Seconded by Councilman Jerry Fluty. Motion carried.
- 12) Letter from Department of Revenue
Clerk Marie Christen stated that Town Hall received a letter from the Department of Audit stating that the Town of Saratoga is compliant and can receive tax and grant revenue.
- 13) Notice of Public Hearing on Corbett Medical Building - February 21, 2023 at 5:30pm
- 14) Never Forget Park
Stacy Crimmins presented the AARP grant application she filled out for \$50,000 for Never Forget Park. She would like approval to submit the grant. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 15) Resolution 2023-03
Clerk Marie Christen read Resolution 2023-03. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

- 16) WY Professional Water & Wastewater Operator's Week
Clerk Marie Christen read the Proclamation for WY Professional Water & Wastewater Operator's Week. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.
- 17) WYDOT Grant & Request for Proposal for Walking Path
McCall Burau presented that the town will be going out with a RFP for a planning phase on pathways throughout the town. Motion made by Councilwoman Beck to submit an RFP and advertise, Seconded by Councilman Jerry Fluty. Motion carried.
- 18) Caselle Bill Pay
Clerk Marie Christen presented information on a program for credit cards that speak to the Town's accounting program. She stated that it would alleviate the issues they are currently facing with bank reconciliations, and this would save a lot of time currently spent on billing. Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.

Police Department

Sergeant Tyler Christen stated there were 164 calls since the last Council meeting. He stated that all vehicles need to stop when they see the bus lights turn on and stop sign come out. He also stated that there is a mountain lion that has been spotted near the hot pools.

Fire Department

Mayor Davis stated that there were 3 calls since the last Council meeting. They are getting ready for their ISO testing.

Recreation Department

- 19) Sport & Fitness Invoice - \$2,065.00
Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.
- 20) Colorado Cardio Invoice - \$5,372.00
Motion made by Councilwoman Beck, Seconded by Councilman Jerry Fluty. Motion carried.
- 21) CCSD#2 Grant
Recreation Director Sarah Laughlin is requesting \$15,000 for the pool and pool training. Motion made by Councilman Jacob Fluty, Seconded by Councilwoman Beck. Motion carried.
- 22) Resolution 2023-04
Recreation Director Sarah Laughlin read Resolution 2023-04. Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.
- 23) Advertise Opening Pool Positions
Director Sarah Laughlin would like to advertise the pool positions and open up a pool manager position to start at \$15/hr. Motion made by Councilwoman Beck to advertise and to draft a job description for a pool manager, Seconded by Councilman Jerry Fluty. Motion carried.

Department of Public Works

- 24) Refund for mosquito grant - \$4,099
Mayor Davis stated that we received a grant for \$7,500 for mosquito chemicals and labor. After all of the bills from last year, we have to send the Department of Agriculture a reimbursement from the grant. Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.
- 25) Hot Pool Spray Foam Invoice - \$8,960.00
Mayor Davis stated that the hot pool building needs spray foam to insulate the building so that the pipes don't freeze. Councilman Jerry Fluty wanted to table this to investigate further. Motion made by Councilman Jerry Fluty to table, Seconded by Councilman Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is February 13, 2023 at 4:30 PM at the PVCC

No new updates.

Water and Sewer Joint Power Board

Next meeting is February 8, 2023 at 6:00 PM at the PVCC

- 26) Letter of Interest from Jim Ford
Jim Ford spoke about his work experience and would like to contribute to the Water & Sewer Joint Powers Board. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

Planning Commission

Next meeting is February 14, 2023 at 5:30 PM at the Town Hall Council Chambers

No new updates.

Recreation Commission

Next meeting is March 6, 2023 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Beck stated there are 2 positions open for the Recreation Commission. Letters of interest can be sent to Town Hall. Winter Festival is on February 19 from 1-4pm.

- 27) Recreation Commission Board Member Letter
Councilwoman Beck read a letter of resignation from Steve Niccols from the Recreation Commission.

Saratoga Airport Advisory Board

Next meeting is March 13, 2023 at 3:30 PM at the Town Hall Council Chambers

Clerk Marie Christen went through the requests for reimbursements for the Council's information. Mayor Davis stated that the airport was looking to work on their Master Plan this next fiscal year.

- 28) RFR ASA004A - \$5,661.42
- 29) RFR ASA004B - \$16,167.26

- 30) RFR ASA004C - \$10,211.07
- 31) RFR AER1013124 #3 - \$4,339.30
- 32) RFR ASA002B - \$24,415.00 - Tabled
- 33) RFR ASA004C - \$7,452.26
- 34) RFR ASA004C - \$77,375.80
- 35) RFR ASA004A - \$4,131.83

South Central Wyoming Emergency Medical Services Board

Next meeting is February 20, 2023 at 6:00 PM at Saratoga Ambulance Barn

Clerk Marie Christen gave a report for SCWEMS. The grant from SLIB was approved for a new ambulance barn in Hanna. We will hear back on a grant for 55% of a new ambulance. We are waiting on a quote for electrical work in the new addition of the Saratoga station and the framing is complete.

NEW BUSINESS

No new business.

FURTHER BUSINESS

No further business.

ADJOURNMENT

Motion made by Councilman Jerry Fluty to adjourn the meeting at 7:56pm, Seconded by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, FEBRUARY 21, 2023 AT 6:00 PM.**

The public hearing for the Corbett Medical Clinic is on February 21, 2023 at 5:30PM.

Mayor Chuck Davis

Marie Christen, Town Clerk

