



## **TOWN COUNCIL REGULAR MEETING JULY 15, 2025 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **MINUTES**

#### **CALL TO ORDER**

Mayor Chuck Davis called Regular Council Meeting to order at 6:20 PM.

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilman Oxford  
\_\_Councilman Fluty \_\_Councilman Barkhurst  
Councilman Bub Barkhurst was absent, all other members of Council were present.

#### **APPROVAL OF THE AGENDA**

Motion to approve agenda for July 15, 2025, made by Councilman Oxford, second by Councilman Cooley. Motion carried.

#### **APPROVAL OF THE MINUTES**

- 3) Meeting Minutes for July 1, 2025  
Motion to approve the Meeting Minutes from July 1, 2025, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

#### **APPROVAL OF THE BILLS**

Motion to approve all financials for July 15, 2025, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 4) Deposits - \$190,410.57
- 5) Accounts Payable - \$472,454.10
- 6) Transmittals - \$37,925.64
- 7) Payroll - \$40,635.68

## **CORRESPONDENCE**

- 8) Cindy Carnes  
Mayor Chuck Davis addressed Cindy Carnes concerns about the cancellation of water aerobics classes, stating that the Swimming Pool had been rented for an after-hours private party, and all involved personnel was notified of the cancellation.

## **ITEMS FROM THE PUBLIC**

- 9) Special Events Permit - Amanda Knotwell - 29th Annual Brewfest  
Motion to approve Special Event Permit for the 29th Annual Brewfest, was made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 10) Platte Valley Auto Club - Donation to Saratoga Volunteer Fire Department  
Platte Valley Auto Club made a donation in the amount of \$1000.00 to the Saratoga Volunteer Fire Department.
- 11) Judy Hamel - Happy Trails Committee

## **COUNCIL COMMENTS**

## **REPORTS FROM DEPARTMENTS**

### **Town Hall**

- 12) Resolution 2025-5 - Amending 2024/2025 Budget  
Motion to approve Resolution 2025-05 - Amending the 2024-2025 Budget, was made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 13) Ordinance 886 - Mobile Vending - 2nd Reading  
Motion to approve Ordinance 886 - Mobile Vending on the 2nd reading, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 14) Saratoga Library Building  
Motion to accept a Transfer of Deed from Carbon County for the Library Building and land upon completion of a Building Inspection, made by Councilman Cooley, second by Councilman Fluty. Motion carried.

### **Police Department**

Motion to approve trade of 2018 Chevy Silverado and 2021 Tahoe for a 2025 Tahoe from John Elway Chevrolet and the purchase of a 2024 Ram from ESU Pursuits, along with the upfitting for the Tahoe, pending bid clarification, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 15) ESU Pursuits Quote - \$63,798.00 - 2024 Dodge Ram
- 16) John Elway Chevrolet Quote - \$7,161.00 - 2025 Chevy Tahoe
- 17) Frontier Upfitting Quote - \$39,622.94 - 2025 K-9 Tahoe
- 18) Uline Invoice - \$9,415.00- Office Furniture

Motion to approve the purchase of office furniture for the Police Department from Uline in the amount of \$7,805.00, made by Councilman Cooley, second by Councilman Oxford.  
Motion carried.

## **Fire Department**

## **Recreation Department**

Next meeting is August 4, 2025 at 6:00 PM at the Town Hall Council Chambers

- 19) Fitness Zone Invoice - \$4,999.00 - Stairmaster 4G Stepmill Gauntlet  
Motion to approve purchase of a Stairmaster 4G Stepmill Gauntlet from Fitness Zone, for the amount of \$4,999.00, made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 20) Force USA Invoice - \$8,532.00 - All-in-one Trainer  
Motion to purchase an All-In-One Trainer in the amount of \$8,532.00 from Force USA, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

## **Department of Public Works**

- 21) Bids For West Bench Sewer Project  
Motion to award West Bench Sewer Project Bid to Rocky Mountain Sand and Gravel with Alternate 1 and Alternate 4, with 4 being paid out of the Town Gendal Fund, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 22) Never Forget Park Bathroom Bids  
Motion to table the Bid for Never Forget Park Bathroom, with the intent to Rebid at a later date, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 23) Water & Sewer Ordinance Update  
Water & Sewer Dept. will be working to amend the Water and Sewer Ordinance to reflect an E.D.U (Equivalent Dwelling Unit) billing table, with an effective date of January 1. 2026.
- 24) Tru Excavation - Paving Training Quote \$5,250.00  
Motion to approve Tru Excavation Quote in the amount of \$5,250.00 for training made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 25) Big Bale Company Quote - \$6,300.00 - Loader & Backhoe Tires  
Motion to approve Big Bale Company Quote for tires for the Loader and Backhoe in the amount of \$6,300.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 26) Rocky Mountain Sand & Gravel Change Order 3, Pay App 9, Certificate of Completion  
Motion to approve Change Order 3, Pay App 9 in the amount of \$169,197.66 with \$8,905.14 in retainage, and sign the Certificate of Substantial Completion for Rocky Mountain Sand & Gravel, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

## REPORTS FROM BOARDS AND COMMISSIONS

### **Planning Commission**

Next meeting is August 12, 2025 at 5:30 PM at the Town Hall Council Chambers

- 27) Wyoming Signs Quote - \$54,806.73 - Wayfinding  
Motion to approve quote from Wyoming Signs in the amount of \$54,806.73, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 28) Ordinance 887 - Public Hearing  
There will be a Public Hearing Aug. 5, 2025 at 6:00 - Ordinance 887 - Zoning Amendment

### **Water and Sewer Joint Power Board**

Next meeting is August 13, 2025 at 6:00 PM at the PVCC

### **Recreation Commission**

Next meeting is August 4, 2025 at 6:00 PM at the Town Hall Council Chambers

### **Saratoga Airport Advisory Board**

Next meeting is August 11, 2025 at 3:30 PM at the Town Hall Council Chambers

Motion to resend motion from July 1, 2025 for payment to Wyoming Log & Timber Invoices, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 29) High Country Construction Invoice - \$2,402.55 - Gabion Rip Rap  
Motion to pay High Country Construction Invoice in the amount of \$2,402.55, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 30) Wyoming Log & Timber Invoice 202500027 - \$13,436.24 - Septic System  
Motion to pay Wyoming Log & Timber Invoice 202500027 - Septic, in the amount of \$13,436.24, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 31) Wyoming Log & Timber Invoice 2025000037 - \$4808.00 - Foreign Object  
Motion to pay Wyoming Log & Timber Invoice 2025000037 - Foreign Object, in the amount of \$4,808.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 32) Wyoming Log & Timber Invoice 202500035 - \$29,577.00 - Steel & Timber Hybrid Entry  
Motion to Table Wyoming Log & Timber Invoice 202500034 - Hybrid Entry, in the amount of \$29,577.00 until confirmation of completion made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 33) Wyoming Log & Timber Invoice 202500032 - \$27,055.69 - Landscape  
Motion to pay Wyoming Log & Timber Invoice 202500032 - Landscape, in the amount of \$27,055.69, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

### **South Central Wyoming Emergency Medical Services Board**

Next meeting is July 21, 2025 at 6:00 PM at the Encampment Library

**NEW BUSINESS**

**EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

**FURTHER BUSINESS**

**ADJOURNMENT**

Motion to adjourn meeting at 8:00 PM, made by Councilman Cooley, second by Councilman Oxford.  
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, AUGUST 5, 2025 AT 6:00 PM.**

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Mayor Chuck Davis

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Jennifer Anderson, Town Clerk