



## **TOWN COUNCIL REGULAR MEETING JANUARY 17, 2023 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **MINUTES**

#### **CALL TO ORDER**

Mayor Davis called the meeting to order at 6pm.

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilwoman Beck  
\_\_Councilman Jacob Fluty \_\_Councilman Jerry Fluty

#### **PRESENT**

Mayor Chuck Davis  
Councilman Mike Cooley  
Councilwoman Kathy Beck  
Councilman Jacob Fluty  
Councilman Jerry Fluty

#### **APPROVAL OF THE AGENDA**

Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.

#### **APPROVAL OF THE MINUTES**

- 3) Approval of the regular minutes of January 3, 2023  
Motion made by Councilman Fluty, Seconded by Councilwoman Beck. Motion carried.

#### **APPROVAL OF THE BILLS**

- 4) Deposits - \$192,558.20  
Motion made by Councilman Cooley, Seconded by Councilman Fluty. Motion carried.

- 5) Accounts Payable - \$169,266.42  
Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.
- 6) Payroll - \$34,145.65  
Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.
- 7) Transmittals - \$11,616.57  
Motion made by Councilman Cooley, Seconded by Councilman Jerry Fluty. Motion carried.

## **CORRESPONDENCE**

- 8) Two Rivers Wind Energy Project
- 9) CCSD#2 Rec Board Grant Request Guidelines

## **ITEMS FROM THE PUBLIC**

There were no public comments.

## **COUNCIL COMMENTS**

Mayor Davis thanked the previous council for for their work.

## **REPORTS FROM DEPARTMENTS**

### **Town Hall**

- 10) Master Service Agreement - Engineering Associates  
Craig Kopasz came to present the master service agreement. Motion to approve the master service agreement was made by Councilman Cooley, Councilwoman Beck seconded. Motion carried.
- 11) Master Service Agreement - North Fork Engineering  
Jon Nelson came to present on a master service agreement for North Fork Engineering. Motion to approve the master service agreement was made by Councilwoman Beck, Councilman Cooley seconded. Motion carried. Jon Nelson stated that the town is engaged in a CMAR contract with Lewis & Lewis. North Fork is interested in alternative structures similar to the CMAR.
- 12) Public Hearing for Clinic Easement - February 21, 2023 5:30pm  
Ellie Dana stated that we need 3 weeks of public notice. The first appraisal came in with more property than what they originally asked for and they are redoing the appraisal. The \$1000 bill for second appraisal is being paid for by Valley Village. In the survey, deed and all of the title search, there is an easement. They ask that the easement is duplicated for that piece of property. Draft documents by the attorneys have the easement included.
- 13) Representation Agreement from Sundahl, Powers, Kapp & Martin, LLC  
Motion made by Councilman Cooley, seconded by Councilman Jacob Fluty. Motion carried.

- 14) Special Events Application - The Frozen Fore - February 18, 2023  
Dana Davis presented a special event, "The Frozen Fore". Motion made by Councilman Jerry Fluty to approve the special events application, Councilman Cooley seconded. Motion carried.

### **Police Department**

Chief Mike Morris stated there haven't been any big issues or problems. There were 118 calls and 25 traffic offenses over the last 2 weeks. One of the vehicles is having transmission issues. New tires need to be put on some of the trucks. Mayor Davis stated that Chief Morris has completed his temporary police officer certification.

### **Fire Department**

There was 1 call for a CO2 alarm and election of officers. Chief is Pat Waliser, Assistant Chief is Tom Westring, Captain is Nick Cary, and Lieutenants are Creed James and Ryan Wells.

### **Recreation Department**

Fifty members have signed up for the weight room. Youth basketball registration opened Monday and parents can register online or thru paper from the schools. Adult volleyball rec league tournament starts next month.

- 15) Special Event Permit  
Director Laughlin stated there will be a Winter Festival on February 19 with broom ball, skating, hot chocolate, and chili. They are expecting around 100-150 people with Police Department presence. Motion made by Councilman Jerry Fluty, Seconded by Jacob Fluty. Motion carried.
- 16) Wyoming Community Gas Grant submission  
Motion made by Councilwoman Beck to apply to Wyoming Community Gas Grant, Seconded by Councilman Jacob Fluty. Motion carried.
- 17) Resolution 2023-02  
Resolution 2023-02 read by Director Sarah Laughlin. Motion made by Councilman Cooley to approve Resolution 2023-02, Seconded by Councilman Jacob Fluty. Motion carried.
- 18) Cycling room equipment purchase request  
Councilwoman Beck asked where the old bikes went. The company will take the older bikes and repurpose them. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.
- 19) Wage Decrease - Jaida Jennings  
Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.

### **Department of Public Works**

- 20) Purchase request for 2 drums of oil - \$1800  
Motion made by Councilman Jerry Fluty, Seconded by Councilwoman Beck. Motion carried.
- 21) Purchase request for 1 pallet of salt - \$560  
Councilman Jerry Fluty asked why they couldn't use the salt that was just ordered instead? Craig Kopasz stated that the pallet of salt will fit in the trucks to spread, that's why there's a

difference in salt. The council tabled the purchase request until they received more information.

## **REPORTS FROM BOARDS AND COMMISSIONS**

### **Community Center Joint Powers Board**

Next meeting is February 13, 2023 at 4:30 PM at the PVCC

Councilwoman Beck reported they were having a budget review and no other new updates.

### **Water and Sewer Joint Power Board**

Next meeting is February 8, 2023 at 6:00 PM at the PVCC

The board is going through amendments on some ordinances and clearing up language that contradict each other. Councilman Jerry Fluty stated that they need to address an account that was turned off and the billing continued. Mayor Davis will make copies of notes that Ryan Munks made and distribute so that everyone can make notes.

22) Board position opening

Motion made by Councilman Jerry Fluty to advertise the vacancy, Seconded by Councilman Cooley. Motion carried.

### **Planning Commission**

Next meeting is February 14, 2023 at 5:30 PM at the Town Hall Council Chambers

McCall Burau stated that reelection occurred during the meeting last Wednesday. McCall was voted Chairperson, Mike Lamprecht was voted Vice Chairperson, and Lindy Glode was voted secretary.

McCall stated that they discussed goals for the year: ordinances, sign ordinances, retail business code, short term rentals and affordable housing. Mayor Davis volunteered to run the retail business code ordinances by the attorney. The commission is under the information gathering phase.

23) Letter of Interest from Joe Schwartz

Joe Schwartz answered questions from the Council and stated why he was interested in being on the Planning Commission. Motion made by Councilwoman Beck to appoint Joe Schwartz, Seconded by Councilman Cooley. Motion carried.

### **Recreation Commission**

Next meeting is February 6, 2023 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Beck stated that there was a reelection at their meeting. They voted Danny Burau as President, Amber Waldron as Vice President, and Lauren Creagan as Secretary. Their first activity is the Winter Festival, and they will be partnering with Kiwanis.

### **Saratoga Airport Advisory Board**

Next meeting is February 13, 2023 at 3:30 PM at the Town Hall Council Chambers

24) ASA004B-D Pay Request #4

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

25) ASA002B RFR6

Motion made by Councilman Cooley to table, Seconded by Councilman Jacob Fluty. Motion carried.

26) Saratoga Jet Center - \$20,500

Ellie Dana stated there are no service agreements between the FBO and the Town. The equipment is funded by the airport and the FAA. she stated that a closer look at the amount would be in the town's best interest.

Mayor Davis stated that it is a budget line item and will do research on it. He does not know what the agreement is between the Town and the FBO. Motion made by Councilman Jerry Fluty to pay the invoice, Seconded by Councilman Cooley. Motion carried.

Dave Worthington stated for Mayor Davis to speak with Ladd Sanger because he is knowledgeable. Mayor Davis stated that they will try and make the airport board independent and not an advisory board.

**South Central Wyoming Emergency Medical Services Board**

Next meeting is February 20, 2023 at 6:00 PM at Saratoga Ambulance Barn

SCWEMS will be funding two individuals in Saratoga for EMT training to help out in the valley.

**NEW BUSINESS**

Mayor Davis would like the Council to write 4 goals over the next few years and he challenges the public to send goals to us at Town Hall or give to a Councilperson personally. He would like to prioritize and move forward with those goals.

**EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

The Council did not enter executive session.

**FURTHER BUSINESS**

There was no further business.

**ADJOURNMENT**

Motion made by Councilman Jerry Fluty to adjourn at 7:36pm, Seconded by Councilman Jacob Fluty. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, FEBRUARY 7, 2023 AT 6:00 PM.**

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Mayor Chuck Davis

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Marie Christen, Town Clerk