



SEPTEMBER 2, 2026 COUNCIL MEETING

SEPTEMBER 02, 2026 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Chuck Davis called the meeting to order at 6:00 PM.

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst
All members of Council were present

APPROVAL OF THE AGENDA

Motion to approve the agenda for September 2, 2026 with the addition of Pay App #5 - Retainage for the West Bench Project, made by Councilman Oxford, second by Councilman Barkhurst. Motion carried.

APPROVAL OF THE MINUTES

- 3) August 19, 2026 Meeting Minutes
Motion to approve meeting minutes from August 19, 2026, made by Councilman Oxford, second by Councilman Barkhurst. Motion carried.

APPROVAL OF THE BILLS

Motion to approve financials from September 2, 2026, excluding Barkhurst Collision, made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

- 4) Deposits - \$161,071.71
- 5) Accounts Payable - \$153,024.35
- 6) Accounts Payable - Barkhurst Collision \$1702.02
Motion to pay Barkhurst Collision in the amount of \$1702.02, made by Councilman Fluty, second by Councilman Oxford. Motion carried. Councilman Barkhurst abstained
- 7) Transmittals - \$28,647.49
- 8) Payroll - \$50,812.82

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 9) Valley Village Hay Bale Contest

Motion to approve Valley Village to use a portion of the Valley Pharmacy parking lot for a Hay Bale Sculpture, made by Councilman Oxford, second by Councilman Barkhurst. Motion carried.

10) Special Events Permit - Fall Festival - October 10, 2026

Motion to approve Special Events Permit - Fall Festival, October 10, 2026 from 10 AM to 10 PM, made by Councilman Oxford, second by Councilman Barkhurst. Motion carried.

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

11) Vacant Council Seat Appointment

Motion to appoint Megan James to the vacant Council Seat, made by Councilman Barkhurst. Motion failed.

Motion to appoint Joe Parrie to the vacant Council Seat, made by Councilman Oxford, second by Councilman Fluty. Motion carried.

12) F66 Submission Approval 2026

Motion to approve submission of the 2026 F66, made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

13) Recreation Director - Employment Advertisement

Motion to place ad for a Recreation Director with the pay range from \$26.00 - \$29.00 an hour for 30 days, made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

Police Department

14) Troy Skeens - Employment

Motion to hire Troy Skeens at Officer 2, Step 4 -\$29.26 an hour with the condition of passing the background check, made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

Fire Department

Recreation Department

Next meeting is September 14, 2026 at 6:00 PM at the Town Hall Council Chambers

15) Addison Collins - Open Gym Supervisor - \$15.75/Hr.

Motion to approve the lateral move of Addison Collins to Open Gym Supervisor at \$15.75/hour, made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

Department of Public Works

Motion to approve West Bench Pay App #5 in the amount of \$103,136.00, made by Councilman Oxford, second by Councilman Parrie. Motion carried.

16) CWSRF Sewer Project - Notice of Awards, Funding Changes

Motion to award CWSFR project to Oftedal with the base bid and pursue additional funding through the State, made by Councilman Oxford, second by Councilman Barkhurst. Motion carried.

17) Never Forget Park - Pay App #1 - Concrete Project, Substantial Completion

Motion to approve Pay App #1 - Concrete Project (Poly Pro), and Substantial Completion in the amount of \$78,815.32, made by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is September 8, 2026 at 5:30 PM at the Town Hall Council Chambers

- 18) Ordinance 894 - Title 18, Chapter 18.21 Multifamily, Duplex, and Townhouse - 2nd reading
Motion to approve Ordinance 894 - Title 18, Chapter 18.21 Multifamily, Duplex and Townhouses, on the second reading, made by Councilman Oxford, second by Councilman Barkhurst. Motion carried.
- 19) Joint Work Session - October Meeting

Water and Sewer Joint Power Board

Next meeting is September 9, 2026 at 6:00 PM at the PVCC

Recreation Commission

Next meeting is September 14, 2026 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is September 14, 2026 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is September 21, 2026 at 6:00 PM.

NEW BUSINESS

EXECUTIVE SESSION

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
WEDNESDAY, SEPTEMBER 16, 2026 AT 6:00 PM.**

Mayor Chuck Davis

Jennifer Anderson, Town Clerk