



## PLANNING COMMISSION

Tuesday, January 24, 2023, at 7:00 PM  
Court Room/Council Chambers (2nd Floor) and Online  
275 W. Main Street, Santaquin, UT 84655

### MEETINGS HELD IN PERSON & ONLINE

The public is invited to participate as outlined below:

- **In Person** – Meetings are held on the 2<sup>nd</sup> floor in the Court Room/Council Chambers at City Hall
- **YouTube Live** – Public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at <https://bit.ly/2P7ICfQ> or by searching for Santaquin City Channel on YouTube.

### ADA NOTICE

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

## AGENDA

### WELCOME

### INVOCATION/INSPIRATION THOUGHT

### PLEDGE OF ALLEGIANCE

### ORDER OF AGENDA ITEMS

### PUBLIC FORUM

### DISCUSSION & POSSIBLE ACTION

1. **PUBLIC HEARING: Tot-Lot Requirements**

The Planning Commission will hold a Public Hearing to consider amending Santaquin City Code Title 10 Chapter 16 Section 060, modifying Tot-Lot Requirements for Multiple Unit Developments.

2. **PUBLIC HEARING: Santaquin Peaks Industrial Park**

The Planning Commission will hold a Public Hearing to review a proposed subdivision consisting of approximately 17 industrial/commercial lots in the I-1 Industrial Zone.

### OTHER BUSINESS

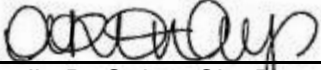
3. **Approval of Meeting Minutes**

January 10, 2023

### ADJOURNMENT

## CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was posted on [www.santaquin.org](http://www.santaquin.org), Santaquin City Social Media sites, posted in three physical locations (Santaquin City Public Safety Building, Zions Bank, Santaquin Post Office), and posted on the State of Utah's Public Notice Website.

BY:   
\_\_\_\_\_  
Amalie R. Ottley, City Recorder

# MEMO



To: Planning Commission

From: Loren Wiltse, Senior Planner

Date: January 20, 2023

Re: A proposed amendment to Santaquin City Code Title 10, Chapter 20, Section 060 "Multiple-Unit Dwellings" paragraph A. 3. "Required Open Space:"

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It is proposed that the Planning Commission and City Council consider amending language related to Tot-lot open space requirements contained in the "Multiple-Unit Dwellings" code.

When a large multiple unit development requires several tot lots. A code provision that may allow a developer to request replacement of some tot lots for other amenities such as (e.g., barbeque pavilion, gazebo, sports court, etc.) can diversify the total amenities for the development. The appropriate balance of tot lots and other amenities will be determined by the Planning Commission on a case-by-case basis.

The attached Draft Ordinance seeks to add a provision that would allow a developer to propose a more diversified balance of recreational and other amenities that may appeal to a broader range of future owners residing in a development.

**Staff Recommendation:** It is recommended that the Title 10, Chapter 16, Section 060. A. 3. requirements for tot lots be considered for amended as proposed.

**Recommended motion:** "Motion to recommend approval of a code amendment which amends the tot-lot requirements for Multiple -Unit Dwellings."

## ATTACHMENT:

1. Draft Ordinance

**ORDINANCE NO. DRAFT**

**AN ORDINANCE AMENDING SANTAQUIN CITY CODE TO MODIFY TITLE 10, CHAPTER 16 SECTION 060 “MULTIPLE-UNIT DWELLINGS” TO MODIFY TOT-LOT REQUIREMENTS, PROVIDING FOR CODIFICATION, CORRECTION OF SCRIVENER'S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE FOR THE ORDINANCE**

**WHEREAS**, the City of Santaquin is a fourth-class city of the state of Utah; and

**WHEREAS**, the City Council has specific authority pursuant to Title 10, Chapter 9a Utah Code Ann. (1953 as amended) to adopt a zoning plan including an ordinance and map which divide the municipality into districts or zones and within such districts to regulate the erection, construction, reconstruction, alteration, repair and uses of buildings and structures and the uses of land; and

**WHEREAS**, the state legislature has granted general welfare power to the City Council, independent, apart from, and in addition to, its specific grants of legislative authority, which enables the city to pass ordinances which are reasonably and appropriately related to the objectives of that power, i.e., providing for the public safety, health, morals, and welfare; and

**WHEREAS**, the state legislature has granted general welfare power to the City Council, independent, apart from, and in addition to, its specific grants of legislative authority, which enables the city to pass ordinances which are reasonably and appropriately related to the objectives of that power, i.e., providing for the public safety, health, morals, and welfare; and

**WHEREAS**, the City Council desires to amend Santaquin City Code Title 10, Chapter 16, Section 060 “Multiple-Unit Dwellings” (A. 3.) “Required Open Space” to allow for the consolidation of tot lots into a playground area and providing opportunity for other amenities.

**WHEREAS**, the Santaquin City Planning Commission held a public hearing on January 24, 2023, which hearing was preceded by the posting of public notice in at least three public places within the City limits of Santaquin City in accordance with Section 10-9a-205 of the Utah State Code; and

**WHEREAS**, after the noted public hearing, the Santaquin City Planning Commission forwarded a recommendation to the City Council.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Santaquin City, State of Utah, as follows:

**Section I. Amendments**

**Title 10 Chapter 16 Section 060 is amended as follows:** (*underlined text is added, stricken text is deleted*)

**10.16.060 MULTIPLE-UNIT DWELLINGS**

A. In addition to the architectural standards in paragraph C, the following site requirements shall apply to developments with multiple-unit dwellings having five (5) or more units and that are not part of a planned unit development:

1. Distance: Developments under paragraph A shall be separated by a five hundred foot (500') linear distance along the same street and a two hundred fifty foot (250') radial distance. All distances shall be measured from the nearest point of any lot containing an existing multiple-unit dwelling having five (5) or more units. These buffer requirements do not apply to or from properties located in the Main Street business district zones.
2. Parking Standards: Parking shall comply with the commercial design standards found in SCC 10.48.
3. Required Open Space:
  - a. Landscape yard requirements shall be the same as those outlined in SCC 10.52.
  - b. There shall be a minimum sixty (60) square foot private area attached to each unit, which may be a patio or balcony area, for the use and enjoyment of the associated tenant.
  - c. For multi-story or condominium developments of five (5) or more units, an additional four hundred (400) square feet of usable recreation open space per unit shall be provided exclusive of the required front yards.
  - d. One tot lot area shall be provided for each development consisting of at least eight (8) residential units except when developments are located within a publicly traversable distance of one thousand (1,000) linear feet of a public park that has a tot lot. In such cases, a tot lot may be replaced with another amenity (e.g., barbeque pavilion, gazebo, sports court, etc.) as approved by the Planning Commission. ~~Each tot lot or approved amenity shall be at least six hundred (600) square feet. The size of playground equipment should accommodate and be designed for five (5) to twelve (12) year old children.~~

An additional tot lot ~~or approved amenity~~ shall be provided for each additional twenty (20) units. When developments are large and require several tot lots, the Planning Commission may approve another amenity (e.g., barbeque pavilion, gazebo, sports court, etc.) as a replacement for the tot lot(s) to diversify the amenities for the development. The appropriate balance of tot lots and other amenities will be determined by the Planning Commission on a case-by-case basis.

Each tot lot or approved amenity shall be at least six hundred (600) square feet and may be consolidated to create larger tot lots and/or amenities. The size of playground equipment in a tot lot should accommodate and be designed for five (5) to twelve (12) year old children. The required tot lots and approved amenities can count towards the open space requirement.



Examples of open space (above left) and tot lot (above right) in a townhome style multiple-unit development.

## **Section II. Severability**

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

## **Section III. Contrary Provisions Repealed**

Any and all other provisions of the Santaquin City Code that are contrary to the provisions of this Ordinance are hereby repealed.

**Section IV. Codification, Inclusion in the Code, and Scrivener's Errors**

It is the intent of the City Council that the provisions of this ordinance be made part of the Santaquin City Code as adopted, that sections of this ordinance may be re-numbered or re-lettered, and that the word ordinance may be changed to section, chapter, or other such appropriate word or phrase in order to accomplish such intent regardless of whether such inclusion in a code is accomplished. Typographical errors which do not affect the intent of this ordinance may be authorized by the City without need of public hearing by its filing a corrected or re-codified copy of the same with the City Recorder.

**Section V. Posting and Effective Date**

This ordinance shall become effective at 5:00 p.m. on **Wednesday, \_\_\_\_\_, 2023**. Prior to that time, the City Recorder shall deposit a copy of this ordinance in the official records of the City and place a copy of this ordinance in three places within the City.

PASSED AND ADOPTED **this \_\_\_\_ day of August 2023.**

\_\_\_\_\_  
Daniel M. Olson, Mayor

Councilmember Art Adcock	Voted ____
Councilmember Elizabeth Montoya	Voted ____
Councilmember Lynn Mecham	Voted ____
Councilmember Jeff Siddoway	Voted ____
Councilmember David Hathaway	Voted ____

ATTEST:

\_\_\_\_\_  
Amalie R. Ottley, City Recorder

STATE OF UTAH                    )  
   ) ss.  
 COUNTY OF UTAH                )

I, AMALIE R. OTTLEY, City Recorder of Santaquin City, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of an ordinance passed by the City Council of Santaquin City, Utah, on the 9<sup>th</sup> day of August 2022, entitled

**“AN ORDINANCE AMENDING SANTAQUIN CITY CODE TO MODIFY THE LAND USE DEFINITIONS RELATED TO AUTOMOTIVE SERVICES AND TO PERMIT AUTOMOTIVE REPAIR AND SERVICES AND AUTOMOTIVE CAR WASH SERVICE IN THE MAIN STREET COMMERCIAL DISTRICT OF THE MAIN STREET BUSINESS DISTRICTS ZONE, PROVIDING FOR CODIFICATION, CORRECTION OF SCRIVENER'S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE FOR THE ORDINANCE”**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Santaquin City Utah this 9<sup>th</sup> day of August 2022.

\_\_\_\_\_  
 Amalie R. Ottley  
 Santaquin City Recorder

(SEAL)



## AFFIDAVIT OF POSTING

STATE OF UTAH                    )  
   ) ss.  
 COUNTY OF UTAH                )

I, Amalie R. Ottley, City Recorder of Santaquin City, Utah, do hereby certify and declare that I posted in three (3) public places the ordinance, which is attached hereto on the 9<sup>th</sup> day of August 2022.

The three places are as follows:

1.     Zions Bank
2.     Post Office
3.     City Office

I further certify that copies of the ordinance so posted were true and correct copies of said ordinance.

\_\_\_\_\_  
 Amalie R. Ottley  
 Santaquin City Recorder

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Amalie R. Ottley.

\_\_\_\_\_  
 Notary Public

# MEMORANDUM



To: Planning Commission

From: Loren Wiltse, Senior Planner

Date: January 19, 2023

RE: **Santaquin Peaks Subdivision Concept Plan Review**

Zone: I-1  
Size: 29.84 acres  
Lots: 17 Industrial Lots

The Community Development and Renewal Agency of Santaquin City is proposing to create a 17-lot subdivision on approximately 29.84 acres located at approximately 225 North Summit Ridge Parkway in the I-1 Industrial Zone.

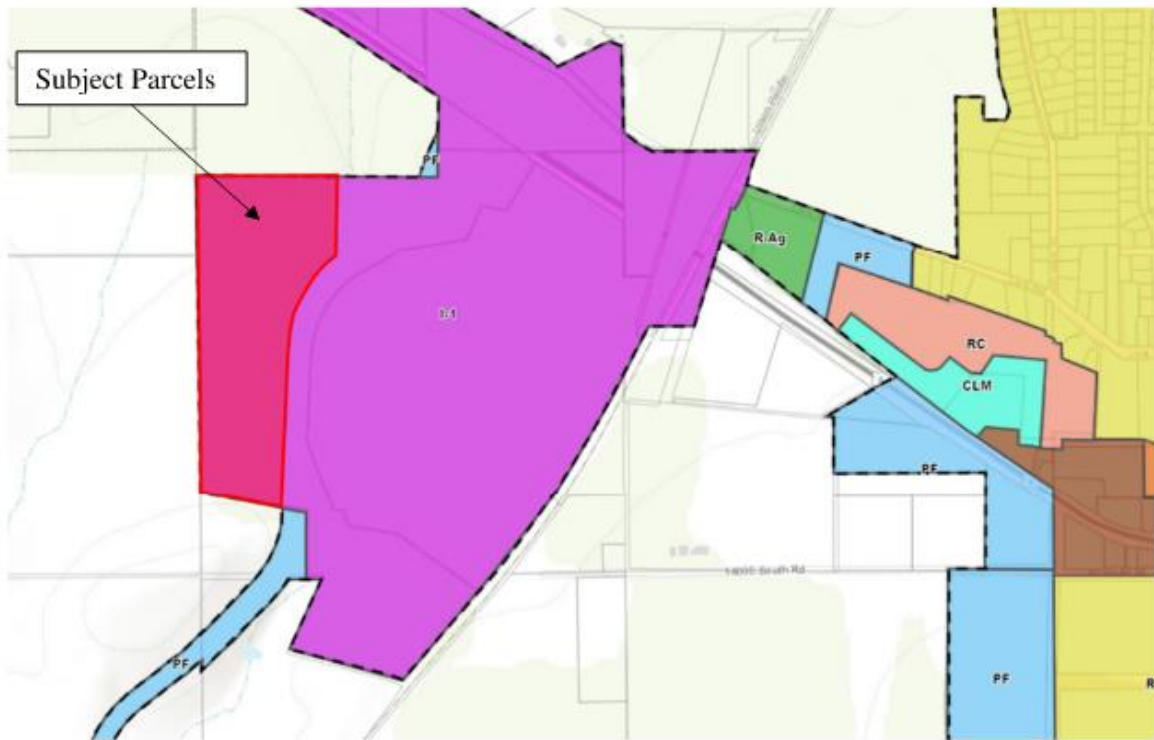
This is a subdivision concept review. The review is for the Planning Commission to give feedback on the proposal in preparation for a preliminary plan. The review of the concept plan shall not constitute an approval of any kind.

After the concept review a preliminary plan will be submitted. The Preliminary plans will provide more details (utilities, grading, open space, parking, etc.) and will also address comments given during the concept review. Preliminary plans will be reviewed by the Development Review Committee (DRC) and a recommendation will be forwarded to the Planning Commission. The Planning Commission will forward a recommendation to the City Council who will be the land use authority for preliminary plans.

## **Attachments:**

1. Vicinity/Zoning Map
2. Concept Plan

Vicinity/Zoning Map



Attachment 2

Concept Plan (See separate document for full size plan)





**Planning Commission Members in Attendance:** Commissioners Trevor Wood, Nicci McNeff, Kylie Lance, Michael Romero, Michael Weight, and Drew Hoffman.

Commissioner BreAnna Nixon was excused from the meeting.

**Others in Attendance:** Assistant City Manager Jason Bond, Senior Planner Loren Wiltse, Planner Camille Moffat, City Councilman Jeff Siddoway, and Mayor Daniel Olson.

Various members of the public attended the meeting.

Commission Chair Trevor Wood called the meeting to order at 7:00 p.m.

**INVOCATION/INSPIRATIONAL THOUGHT**

An inspirational thought was offered by Commissioner Michael Romero.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Michael Weight.

**PUBLIC FORUM**

Commission Chair Wood opened the public forum at 7:02 p.m.

No members of the public wished to address the commission in the Public Forum.

Commission Chair Wood closed the public forum at 7:02 p.m.

**DISCUSSION & POSSIBLE ACTION ITEMS:**

**1. Chair and Vice-Chair Nominations**

Commission Chair Wood explained that the Planning Commission needed to nominate a Chair and Deputy Chair for 2023.

Commissioner Kylie Lance nominated Trevor Wood as the Chair

Commissioner Wood	Yes
Commissioner Lance	Yes
Commissioner McNeff	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes
Commissioner Nixon	Absent

The nomination was unanimously approved.

Commissioner Drew Hoffman nominated Kylie Lance as the Deputy Chair

Commissioner Wood	Yes
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Commissioner Lance	Yes
Commissioner McNeff	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes
Commissioner Nixon	Absent

The nomination was unanimously approved.

## **2. Public Hearing: Ercanbrack Concept Plan**

Assistant City Manager Jason Bond introduced the concept plan for the property previously owned by Mr. Randall Ercanbrack located at approximately 590 W Main Street. The proposal is currently called the Ercanbrack Subdivision because an official name has not been provided yet. The proposed plan includes 165 residential lots in the Residential Commercial (RC) zone and 1.44 acres of commercial area and 5.56 acres of “flex space” in the Commercial Light Manufacturing (CLM) zone. Mr. Bond explained that flex space refers to commercial retail sales and services and wholesale warehouse facilities. Mr. Bond reminded the Planning Commission that this is a concept plan; there is no action taken, only feedback given to the applicant as they prepare their preliminary plans. Mr. Bond also noted that in addition to the Santaquin City Code, there is also a development agreement negotiated for this project.

Commission Chair Wood opened the Public Hearing at 7:14 p.m.

Eric Nelson spoke to the Planning Commission regarding his rear property line which will be adjacent to the proposed subdivision. He noted that there are property lines on the northern end of the development that overlap and that the property line has not been settled.

Dale Rowley spoke to the Planning Commission regarding fencing along the development. He questioned what the height of the fence around the property would be, and where there would be openings in the fence. Mr. Rowley expressed concern about the southwest corner of the development along Highway 6 and that ATVs and other traffic from the development getting into the surrounding orchards and urged the Planning Commission to consider a fence along Highway 6 along the property line. Mr. Rowley asked if the entirety of the fence would be installed before they start the different phases or if the fence would progress along with the different phases.

Cole Steele spoke to the Planning Commission. He is the property owner next to Eric Nelson with concerns about the fence placement along the north side of the development. He expressed concern that the property line issue will need to be addressed before the fence is put in.

Commission Chair Wood closed the Public Hearing at 7:24

Derek Terry, a representative for the Ercanbrack Subdivision, addressed the Planning Commission. He explained that they intend to work with the city to meet fencing requirements. The lot lines that they used while developing the plans was based off what was surveyed, but they intend to check those lot lines and address all discrepancies. Mr. Terry also explained that their intent is to do the entire residential part of the development in one phase.

Commissioner Weight asked if the garages are double garages. Mr. Terry explained that the garages are technically two-car garages, but they do not meet the city's definition of a two-car garage, so they only count as one-car garages in the parking plan.

The commission members discussed the possibility of a shared parking agreement between the commercial and residential parts of the development. The commission also discussed the length of driveways and the areas in the development where additional parking could be provided.

Mr. Bond explained that under current Santaquin City code, multi-family developments like the Ercanbrack subdivision require a 600 square foot tot lot for the first 8 units. Every subsequent 20 units requires an additional tot lot. Under this code, the Ercanbrack development would need the equivalent of 9 tot lots. Mr. Bond questioned the necessity of 9 tot lots in a single development. The current proposal does not meet the tot lot requirement. It has 3 larger tot lot areas and other amenities. Mr. Bond stated that there may be reason to review the code to allow for these other amenities. Mr. Terry included that the total tot lot area required is 5400 square feet spread out over 9 tot lots, and that their 3 condensed tot lots and pickle ball area are 5700 square feet, which exceeds the requirement.

### **3. Public Hearing: Ridley's Phase 3 Concept Plan**

Senior Planner Loren Wiltse introduced the concept plan for phase 3 of the Ridley's Commercial development located at approximately 500 East and Main Street. The subdivision consists of 2 commercial lots. Mr. Wiltse explained that because the subdivision is 3 lots or less, it qualifies for an expedited review process. After its concept review the preliminary and final subdivision plan review can be combined. The Planning Commission will be the land use authority and approval body for the subdivision. Ridley's Phase 3 is an extension of Phase 2, and will require extending some of the existing private access roads.

Commission Chair Wood opened the Public Hearing at 7:46 p.m.

Doug Rowley with the Santaquin Irrigation Company spoke to the Planning Commission regarding a well in the nearby vicinity of the proposed development. Mr. Rowley explained that they have a right of way that goes straight north from the well, and that they can not be enclosed in. He also reminded the Commission that the well runs 24 hours a day. He stated that if the right of ways are taken care of, he doesn't see a problem with the subdivision.

Commission Chair Wood closed the Public Hearing at 7:50 pm.

Shaun Young, a representative for the project, addressed the Planning Commission and discussed pedestrian accesses and sidewalks.

Mr. Bond noted that across the access from lot 11, the subdivision would create a remnant area. Remnant areas that are not buildable are not allowed per city code. The developer would need to make use of this space somehow.

#### 4. Public Hearing: Central Business District Code Amendment

Mr. Wiltse introduced the code amendment, which would amend the language in the Main Street Central Business District (CBD) zone. The code amendment would remove the minimum story requirement for buildings. Currently, new construction in the CBD zone requires a minimum of 2 occupiable stories. This code would not change the height minimums or any architectural requirements of the zone. It would not limit any potential buildings from having more than one story if proposed.

Commission Chair Wood opened the Public Hearing at 8:00 p.m.

No members of the public wished to address the Planning Commission

Commission Chair Wood closed the Public Hearing at 8:00 p.m.

Commission Chair Wood asked if there was a particular request to make this change. Mr. Bond explained that there is an application for an AutoZone at 50 W. Main Street, between the Post Office and Canyon View Medical Group. The proposed building meets the height requirements for the zone, but they do not have an occupiable second story. Mr. Bond noted that there is value in having more space built up in central business zones, but in the current market there is not a strong market to build two- or three-story commercial buildings in Santaquin.

Commissioner Lance noted that the cost of construction right now puts a financial burden on anyone trying to put a business in.

Commissioner Lance made a motion to forward a positive recommendation to the City Council to approve the verbiage as presented.

Commissioner Romero seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Yes
Commissioner McNeff	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes
Commissioner Nixon	Absent

The motion was unanimously approved.

#### 5. Public Hearing: Moderate Income Housing Update

Mr. Bond introduced the amendment to the Moderate Income Housing plan, which is an amendment to the General Plan. He shared that there are specific state requirements on language that needed to be included in the plan. The city's initial Moderate Income Housing Plan was submitted to the state, and a few months later the city was informed that the plan was not in compliance with state requirements. Mr. Bond noted that a large proportion of cities in Utah were also found to be out of compliance with the state's requirements. Specifically, the state wanted to know what the benchmarks and timelines would be for implementing the listed strategies. Mr. Bond also explained that the Moderate Income



Housing Program Manager indicated that not following the state requirements could make it so the city does not qualify for certain state funding. If the city wants to be on the priority list for funding, there will need to be five strategies as opposed to four. There are current efforts from the Mayor and Council to seek funding from the state to address some of the transportation needs in the community. Mr. Bond considered it prudent for the city to consider adding a fifth strategy to make sure that there is not any room for a setback on those efforts to acquire funding for transportation projects. Mr. Bond presented the additional fifth strategy, where the city will consider modifying zoning regulations to include moderate income housing as a way to earn a density bonus in a Planned Unit Development.

Commission Chair Wood opened the Public Hearing at 8:20 p.m.

No members of the public wished to address the Planning Commission.

Commission Chair Wood closed the Public Hearing at 8:20 p.m.

Commissioner Romero made a motion to make a positive recommendation to the City Council regarding the draft language and the proposed fifth strategy.

Commissioner McNeff seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Yes
Commissioner McNeff	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes
Commissioner Nixon	Absent

The motion was unanimously approved.

#### **6. Approval of Meeting Minutes**

Commissioner McNeff made a motion to approve the meeting minutes from November 22, 2022.

Commissioner Weight seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Yes
Commissioner McNeff	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes
Commissioner Nixon	Absent

The motion was unanimously approved.

#### **Other Business**

Mayor Dan Olson and Assistant City Manager Bond addressed the Planning Commission regarding city-owned parcels out by the old sewer lagoons on the west side of town. The current plan for this property

is to create an industrial park where lots can be platted and either sold or leased. Mr. Bond explained that initially the city did boundary line adjustments for the seven city-owned parcels. One of the parcels became the right of way of Summit Ridge Parkway. Some of the remaining parcels were marketable for potential businesses, but some were still large and would benefit from being subdivided into smaller industrial lots. Mayor Olson explained the creation of the Community Development and Renewal Agency of Santaquin (CDRA) to facilitate this development. Mayor Olson elaborated that the funding for the project came from selling a few pieces of the property rather than taxes and that it is the intention of the city to move to construction quickly after approval. He also explained that instead of selling the project to a developer, the city can keep it to control water and sewer usage and help select businesses that come to the development.

Commissioner Lance inquired about the sizes of the lots in the development. Mayor Olson answered that they will range from 1 to 14 acres.

Commission Chair Wood inquired about the kinds of uses that would be permitted in the subdivision. Mayor Olson answered that storage sheds would not be a permitted use. He noted that they are looking for point of sale industrial uses. Mayor Olson also stated that the city does not want uses that would create a lot of dust or rock. Mr. Bond added that one of the benefits of the city still having some control of the process is that they can negotiate with businesses to determine if it is a good location and appropriate use, considering the orchards and uses in the surrounding area.

Commission Chair Wood noted that over the years they have seen plans for potential open space and trail corridors through the proposed subdivision area and asked if this would affect those plans. Mayor Olson explained that this project would not affect those plans and may enhance those plans.

Commission Chair Wood inquired if there are any changes to the subdivision approval process if the city is the applicant as well as the approving body. Mr. Bond answered that the process is still the same; to ensure that the city code is being met.

### **Adjournment**

Commissioner Lance made a motion to adjourn the meeting.

The meeting was adjourned at 8:54 p.m.

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Deputy City Recorder – Camille Moffat

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Commission Chair – Trevor Wood