



## **CITY COUNCIL SPECIAL MEETING**

Wednesday, June 30, 2021, at 5:30 PM  
Court Room/Council Chambers (2nd Floor) and Online

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### **MEETINGS HELD IN PERSON & ONLINE**

The public is invited to participate as outlined below:

- **In Person** – Meetings are held on the 2<sup>nd</sup> floor in the Court Room/Council Chambers at City Hall
  - **YouTube Live** – Public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at [https://www.youtube.com/channel/UCTzZT\\_yW2H2Hd-58M2\\_ddSw](https://www.youtube.com/channel/UCTzZT_yW2H2Hd-58M2_ddSw) or by searching for Santaquin City Channel on YouTube.
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### **PUBLIC COMMENT & PUBLIC HEARING PARTICIPATION**

As with all City Council and Planning Commission Meetings, we continue to invite the public to provide “Public Comment” (30-minute duration, maximum of 5-minutes per comment). We also continue to hold Public Hearings, as needed, and required on specific issues.

With the post-pandemic restoration of public gatherings, Santaquin City is pleased to restore pre-pandemic meeting protocols by inviting the public to participate in-person. For those interested in providing public comment, we invite you to sign up on the Public Forum Speaker Sheet.

For those who are unable to attend in person, we invite you to submit your comments by email to [PublicComment@Santaquin.org](mailto:PublicComment@Santaquin.org) wherein they will be distributed to the Mayor and City Council Members for review and consideration. However, they will not be read during the meeting.

To review the Santaquin City Council Meeting Protocols, please go to the following link:  
<https://www.santaquin.org/bc-city/page/santaquin-city-council-protocols>.

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### **ADA NOTICE**

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

## **AGENDA**

**ROLL CALL**

**INVOCATION / INSPIRATIONAL THOUGHT**

**DECLARATION OF ANY CONFLICT OF INTEREST**

**FORMAL PUBLIC HEARING**

1. Public Hearing for the FY2020-2021 Budget Amendment #3

## NEW BUSINESS


### Resolutions

2. Resolution 06-11-2021 - FY2020-2021 Budget Amendment #3

## ADJOURNMENT

### CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted on [www.santaquin.org](http://www.santaquin.org), as well as posted on the State of Utah's Public Notice Website.

BY:   
K. Aaron Shirley, City Recorder



## MEMORANDUM

To: Mayor & Council  
From: K. Aaron Shirley, Finance Director  
Date: May 4, 2021  
Subject: Resolution 06-11-2021 – FY2020-2021 Budget Amendment #3

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Mayor & Council,

Utah State Code Ann. 10.6.117 states that municipal budget expenditures cannot exceed revenues for each of its funds or departments. Historically, at the end of the fiscal year Santaquin City analyzes its financial statement for both revenues and expenditures that have come in higher than anticipated and ensures that the budget remains balanced with enough revenues in each fund and department to cover all expenditures.

For your consideration is the third budget amendment for FY2020-2021 as well as any public comments for the public hearing being held today in accordance with Utah State Code 10.6.113.

**Motion** – Motion to approve Resolution 06-30-2021 – FY2020-2021 Budget Amendment #3.



**RESOLUTION 06-11-2021  
FY2020-2021 BUDGET AMENDMENT #3**

**BE IT HEREBY RESOLVED:**

**SECTION 1:** The attached document represents year-end adjustments to the Fiscal Year 2020-2021 Budget.

**SECTION 2:** This Resolution shall become effective upon passage.

Approved on this 30<sup>th</sup> day of June, 2021.

City of Santaquin,

\_\_\_\_\_  
Kirk F. Hunsaker, Mayor

Attest:

\_\_\_\_\_  
K. Aaron Shirley, City Recorder

# Santaquin City

## Fiscal Year 2020-2021 - Budget Amendment (3)

June 30, 2021

<b>Budget Changes by Fund:</b>		<b>Prior Budget</b>	<b>Amendment (3) [Change]</b>	<b>Final Budget</b>
<b><u>General Fund:</u></b>				
<u>Revenues:</u>				
10-31-100	Property Taxes	\$ 818,708	\$ 28,627	\$ 847,335
10-31-300	Sales Taxes	\$ 1,821,451	\$ 42,033	\$ 1,863,484
10-32-210	Building Permits	\$ 1,104,665	\$ 492,117	\$ 1,596,782
10-39-910	Transfer from Water	\$ 600,000	\$ 100,000	\$ 700,000
10-39-911	Transfer from Sewer	\$ 500,000	\$ 100,000	\$ 600,000
<b>Total Changes to Revenues:</b>			<b>\$ 762,776</b>	
<u>Expenditures:</u>				
10-41-XXX	Legislative - Dept	\$ 92,281	\$ (6,759)	\$ 85,522
10-42-XXX	Court - Dept	\$ 416,314	\$ 32,816	\$ 449,130
10-43-XXX	Administrative - Dept	\$ 620,734	\$ 41,436	\$ 662,170
10-48-XXX	Engineering - Dept	\$ 390,556	\$ 28,538	\$ 419,094
10-51-XXX	Buildings & Grounds - Dept	\$ 141,918	\$ 8,813	\$ 150,731
10-54-XXX	Police - Dept	\$ 2,006,465	\$ (142,277)	\$ 1,864,188
10-60-XXX	Streets - Dept	\$ 299,408	\$ 34,698	\$ 334,106
10-62-XXX	Sanitation - Dept	\$ 473,600	\$ 159,137	\$ 632,737
10-68-XXX	Building Inspection - Dept	\$ 403,172	\$ (28,608)	\$ 374,564
10-70-XXX	Parks - Dept	\$ 228,943	\$ 14,156	\$ 243,099
10-77-XXX	Cemetery - Dept	\$ 122,653	\$ 126,398	\$ 249,051
10-78-XXX	Planning & Zoning - Dept	\$ 344,989	\$ (33,174)	\$ 311,815
10-90-200	Transfer to CS-Sports	\$ 81,610	\$ 87,885	\$ 169,495
10-90-300	Transfer to CS-Museum	\$ 21,386	\$ 11,197	\$ 32,583
10-90-400	Transfer to CS-Library	\$ 173,945	\$ 29,368	\$ 203,313
10-90-510	Transfer to CS-Administration	\$ 175,428	\$ 5,012	\$ 180,440
10-90-600	Transfer to Capital Projects Fund	\$ 351,770	\$ 672,311	\$ 1,024,081
10-90-860	Transfer to Fire Department	\$ 434,981	\$ (298,397)	\$ 136,584
<b>Total Changes to Expenditures:</b>			<b>\$ 742,551</b>	
<b>Additional Contribution to Fund Balance Requirements (5-25%):</b>			<b>\$ 20,225</b>	
<b>Grand Total Changes to Expenses &amp; Equity:</b>			<b>\$ 762,776</b>	
<b><u>Capital Projects Fund</u></b>				
<u>Revenues:</u>				
41-39-100	Transfer from General Fund	\$ 351,770	\$ 672,311	\$ 1,024,081
41-39-322	Transfer from Storm Drainage Fund	\$ 365,000	\$ (365,000)	\$ -
<b>Total Changes to Revenues:</b>			<b>\$ 307,311</b>	
<u>Expenditures:</u>				
41-40-821	Center Street Storm Drainage Project	\$ 315,000	\$ (315,000)	\$ -
41-40-822	400 E 450 S Storm Drainage Project	\$ 50,000	\$ (50,000)	\$ -
41-90-150	Contribution to Fund Balance	\$ -	\$ 672,311	\$ 672,311
<b>Total Changes to Expenditures:</b>			<b>\$ 307,311</b>	

# Santaquin City

## Fiscal Year 2020-2021 - Budget Amendment (3)

June 30, 2021

<b>Budget Changes by Fund:</b>		<b>Prior Budget</b>	<b>Amendment (3) [Change]</b>	<b>Final Budget</b>
<b><u>Roads Capital Project Fund</u></b>				
<u>Revenues:</u>				
45-39-200	Contribution from Surplus	\$ 260,000	\$ 286,000	\$ 546,000
<b>Total Changes to Revenues:</b>			<b>\$ 286,000</b>	
<u>Expenditures:</u>				
45-40-XXX	Roads Capital Project Expenditures	\$ 1,417,450	\$ 286,000	\$ 1,703,450
<b>Total Changes to Expenditures:</b>			<b>\$ 286,000</b>	
<b><u>Storm Drainage Fund</u></b>				
<u>Revenues:</u>				
50-37-100	Storm Drainage Revenue	\$ 46,500	\$ (46,500)	\$ -
50-37-200	CDBG Grant Revenue	\$ 235,000	\$ (235,000)	\$ -
50-39-150	Contribution from Fund Balance	\$ 83,500	\$ (83,500)	\$ -
<b>Total Changes to Revenues:</b>			<b>\$ (365,000)</b>	
<u>Expenditures:</u>				
50-40-902	Transfer to Capital Projects	\$ 365,000	\$ (365,000)	\$ -
<b>Total Changes to Expenditures:</b>			<b>\$ (365,000)</b>	
<b><u>Culinary Water Impact Fee Fund</u></b>				
<u>Revenues:</u>				
55-38-800	Impact Fees	\$ 98,400	\$ 449,681	\$ 548,081
<b>Total Changes to Revenues:</b>			<b>\$ 449,681</b>	
<u>Expenditures:</u>				
55-40-XXX	Culinary Water Impact Fee Expenditures	\$ 125,930	\$ 449,681	\$ 575,611
<b>Total Changes to Expenditures:</b>			<b>\$ 449,681</b>	
<b><u>CS - Sports Fund</u></b>				
<u>Revenues:</u>				
61-39-100	Transfer from General Fund	\$ 81,610	\$ 87,885	\$ 169,495
<u>Expenditures:</u>				
61-40-XXX	CS - Sports Fund Expenditures	\$ 221,110	\$ 87,885	\$ 308,995
<b>Total Changes to Expenditures:</b>			<b>\$ 87,885</b>	
<b>Total Changes to Expenditures:</b>			<b>\$ 87,885</b>	
<b><u>CS - Museum Fund</u></b>				
<u>Revenues:</u>				
63-39-100	Transfer from General Fund	\$ 14,886	\$ 11,197	\$ 26,083
<b>Total Changes to Revenues:</b>			<b>\$ 11,197</b>	
<u>Expenditures:</u>				
63-40-XXX	CS - Museum Fund Expenditures	\$ 21,386	\$ 11,197	\$ 32,583
<b>Total Changes to Expenditures:</b>			<b>\$ 11,197</b>	

# Santaquin City

## Fiscal Year 2020-2021 - Budget Amendment (3)

June 30, 2021

<u>Budget Changes by Fund:</u>		Prior Budget	Amendment (3) [Change]	Final Budget
<b><u>CS - Administration Fund</u></b>				
<u>Revenues:</u>				
67-39-100	Transfer from the General Fund	\$ 168,628	\$ 5,012	\$ 173,640
<b>Total Changes to Revenues:</b>			<b>\$ 5,012</b>	
<u>Expenditures:</u>				
67-40-XXX	CS - Administration Fund Expenditures	\$ 175,427	\$ 5,012	\$ 180,439
<b>Total Changes to Expenditures:</b>			<b>\$ 5,012</b>	
<b><u>CS - Library Fund:</u></b>				
<u>Revenues:</u>				
72-39-410	Transfer from General Fund	\$ 90,743	\$ 29,368	\$ 120,111
<b>Total Changes to Revenues:</b>			<b>\$ 29,368</b>	
<u>Expenditures:</u>				
72-40-XXX	CS - Library Fund Expenditures	\$ 173,946	\$ 29,368	\$ 203,314
<b>Total Changes to Expenditures:</b>			<b>\$ 29,368</b>	
<b><u>Fire Department Fund</u></b>				
<u>Revenues:</u>				
76-39-100	Transfer from General Fund	\$ 434,981	\$ (298,397)	\$ 136,584
<b>Total Changes to Revenues:</b>			<b>\$ (298,397)</b>	
<u>Expenditures:</u>				
76-57-XXX	Fire Department Expenditures	\$ 1,688,924	\$ (298,397)	\$ 1,390,527
<b>Total Changes to Expenditures:</b>			<b>\$ (298,397)</b>	

## Santaquin City

Fiscal Year 2019-2020 - Budget Amendment (3)

June 30, 2021

### Transfers

#### Transfers Out:

<u>Acct No</u>	<u>Acct Description</u>
10-90-200	General Fund
10-90-400	General Fund
10-90-500	General Fund
10-90-510	General Fund
10-90-600	General Fund
10-90-860	General Fund

<u>Amount</u>
\$ 87,885
\$ 29,368
\$ 11,197
\$ 5,012
\$ 672,311
\$ (298,397)



#### Transfers In:

<u>Acct No</u>	<u>Acct Description</u>	<u>Amount</u>
61-39-100	CS - Sports Fund	\$ 87,885
72-39-410	CS - Library Fund	\$ 29,368
63-39-100	CS - Museum Fund	\$ 11,197
67-39-100	CS - Administration Fund	\$ 5,012
41-39-100	Capital Projects Fund	\$ 672,311
76-39-100	Fire Department Fund	\$ 298,397