

### PLANNING COMMISSION

Tuesday, October 25, 2022, at 7:00 PM Court Room/Council Chambers (2nd Floor) and Online

### **MEETINGS HELD IN PERSON & ONLINE**

The public is invited to participate as outlined below:

- In Person Meetings are held on the 2<sup>nd</sup> floor in the Court Room/Council Chambers at City Hall
- YouTube Live Public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at <u>https://bit.ly/2P7ICfQ</u> or by searching for Santaquin City Channel on YouTube.

### ADA NOTICE

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

### AGENDA

### WELCOME

INVOCATION/INSPIRATION THOUGHT

PLEDGE OF ALLEGIANCE

ORDER OF AGENDA ITEMS

PUBLIC FORUM

**DISCUSSION & POSSIBLE ACTION** 

1. Cortland Park Preliminary Review

The Santaquin Planning Commission will review a 102-unit multifamily subdivision located at approximately 200 N and 400 E

### **OTHER BUSINESS**

2. Approval of Meeting Minutes

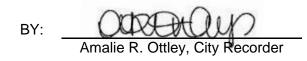
September 13, 2022

October 11, 2022

### ADJOURNMENT

### **CERTIFICATE OF MAILING/POSTING**

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was posted on <u>www.santaquin.org</u>, Santaquin City Social Media sites, posted in three physical locations, and posted on the State of Utah's Public Notice Website.



## MEMORANDUM

To: Planning Commission

From: Loren Wiltse, Senior Planner / Camille Moffat, Planner I

Date: October 21, 2022



Zone: Main Street Residential (MSR) Size: 5.10 acres Units: 102

### RE: Cortland Park Condominiums Preliminary Plan Review

The Cortland Park development is located at the southeast corner of 400 East and 200 North, just north of the Macey's grocery store and is 5.10 acres. The proposed development consists of 102 units in nine different buildings. Seven of the buildings will have twelve units per building, one of the buildings will have ten units per building and a clubhouse, and the last building will have eight units. Eight of the buildings are three stories tall, except for building 2 which will be two stories tall. The development will have 94,971 square feet of landscaped area, which is 43% of the site. There will be 239 parking spots which meets Santaquin City Code. The development agreement requires the following amenities: a clubhouse, a natural gas fire pit, two 20' x 20' pavilions, one 30' x 40' pavilion, two barbeque stations by the pavilions, two pickleball courts, and a 2,000 square foot playground area that will consist of two play structures and two swing sets.

The property was rezoned MSR on November 19, 2019. The development agreement was approved on January 7, 2020, and recorded at the County Recorder's office on May 29, 2020. There was an addendum to the development agreement that was approved on September 7, 2021. The addendum to the development agreement changed the name of the subdivision from Orchard Vistas to Cortland Park Condominiums, reduced the total number of units from 108 to 102, included a larger pavilion in addition to the two 20' x 20' pavilions, and relocated the clubhouse to the bottom of building 5.

The Development Review Committee (DRC) initially reviewed the Cortland Park (then known as Orchard Vistas) concept plan on May 12, 2020, and the Planning Commission held a public hearing for the project on June 9, 2020.

Santaquin City Code SCC 10.16.060 (C) states that compliance with architectural requirements shall be determined by the City's Architectural Review Committee (ARC) before an application is made for a building permit. The developer has not yet submitted a complete plan set needed for an architectural review. The second attachment to this memo is a proposed preliminary elevation of the buildings

On September 27, 2022, the DRC reviewed the preliminary plans for Cortland Park and forwarded a positive recommendation to the Planning Commission, with the condition that redlines be addressed prior to the plans being added to a Planning Commission agenda.

The proposed development is adjacent to 200 North, 400 East, and 500 East. These roads will provide an appropriate roadway width for the project. Additionally, the developer has designed the site to accommodate private on-site storm water within the project and roadway water. To adequately serve the proposed development with both public water, fire flow, and wastewater collection, the developer must connect to and extend, if necessary, existing city water and sewer mains located in 200 North and 500 East streets.

This is a preliminary subdivision application review by the Planning Commission to determine whether the proposed subdivision complies with Santaquin City Code. The Planning Commission will need to make a recommendation regarding the proposed development to the City Council.

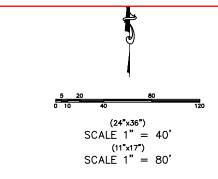
**Recommended motion:** "Motion to recommend approval of the Cortland Park Subdivision with the following conditions:

- All redlines be addressed

### Attachments:

- 1. Preliminary Plans
- 2. Zoning Map
- 3. Architectural Elevations
- 4. Draft Landscaping Layout





### CORTLAND PARK SITEPLAN SANTAQUIN, UTAH COUNTY, UTAH PRELIMINARY PLAN SET **OCTOBER 2022**

ALL RECOMMENDATIONS MADE IN A PERTINENT GEOTECHNICAL REPORT/STUDY SHALL BE FOLLOWED EXPLICITY DURING CONSTRUCTION OF BUILDING AND SITE IMPROVEMENTS.

THE DEVELOPER AND THE GENERAL CONTRACTOR UNDERSTAND THAT IT IS HIS/HER RESPONSIBILITY TO ENSURE THAT ALL IMPROVEMENTS INSTALLED WITHIN THIS DEVELOPMENT ARE CONSTRUCTED IN FULL COMPLIANCE WITH ALL STATE AND SANTAQUIN CITY CODES, ORDINANCES AND STANDARDS. THIS FACT DOES NOT RELIEVE THE DEVELOPER OR GENERAL CONTRACTOR FROM FULL COMPLIANCE WITH ALL MINIMUM STATE AND SANTAQUIN CITY CODES, ORDINANCES AND STANDARDS.

### DENSITY TABLE

ZONING CLASSIFICATION=MSR NUMBER OF UNITS=102 ACREAGE=5.10 ACRES ACREAGE TO BE DEDICATED FOR STREET ROW=0 SF PARCEL SIZE SF=220 PARKING REQUIRED=238 PARKING PROVIDED=239 BUILDING AREA SF=9x5,779=52,011 PARKING LOT AREA SF=75,174 LANDSCAPE AREA IN SF=94,971 (43%)

GENERAL NOTES:

1. CONTRACTOR TO FIELD VERIFY HORIZONTAL AND VERTICAL LOCATIONS OF ALL EXISTING UTILITIES PRIOR TO COMMENCEMENT OF CONSTRUCTION, AND REPORT ANY DISCREPANCIES TO THE ENGINEER. 2. ANY AND ALL DISCREPANCIES IN THESE PLANS ARE TO BE BROUGHT TO THE ENGINEER'S ATTENTION PRIOR TO COMMENCEMENT OF CONSTRUCTION. 3. BEFORE PROCEEDING WITH THIS WORK, THE CONTRACTOR SHALL CAREFULLY CHECK AND VERIFY ALL CONDITIONS, QUANTITIES, DIMENSIONS, AND GRADE ELEVATIONS, AND SHALL REPORT ALL DISREPANCIES TO THE ENGINEER. 4. ARCHITECTURAL DRAWINGS TO BE SUBMITTED AND APPROVED BY ARCHITECTURAL REVIEW COMMITTEE. 5. PROJECT TO BE COMPLETED IN TWO PHASES. 6. THE TOT LOT AND PICKLEBALL COURTS SHALL BE INSTALLED BEFORE THE COMMENCEMENT OF CONSTRUCTION OF THE 37TH RESIDENTIAL UNIT AND THE CLUBHOUSE BEFORE COMMENCEMENT OF CONSTRUCTION OF THE 61ST RESIDENTIAL UNIT, PER THE DA REQUIREMENTS

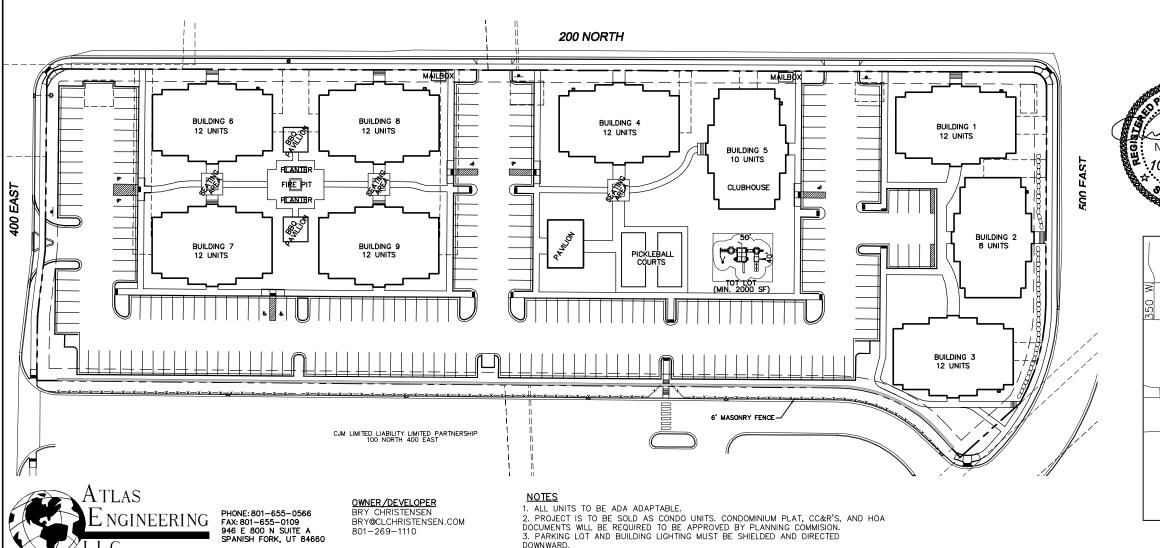
### -SHEET INDEX-

### SHEET SHEET NAME

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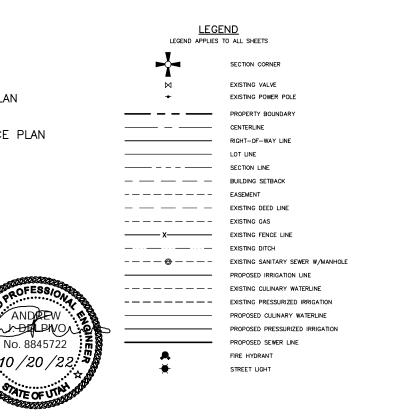
- COVER & INDEX SITE PLAN
- GRADING PLAN
- FINAL PLAT
- EXISTING TOPOGRAPHY PLAN 6
- DETAIL SHEET
- DETAIL SHEET
- FIRE ACCESS/OPEN SPACE PLAN 8 TBC PLAN 9
- 10 PHASING PLAN

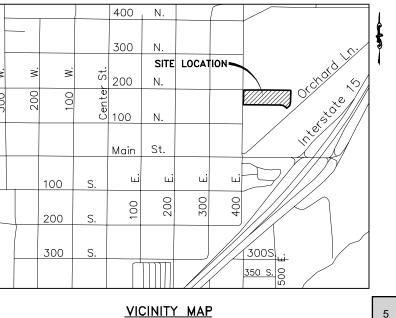


4. ALL BUILDINGS ARE TO BE FIRE-SPRINKLERED.

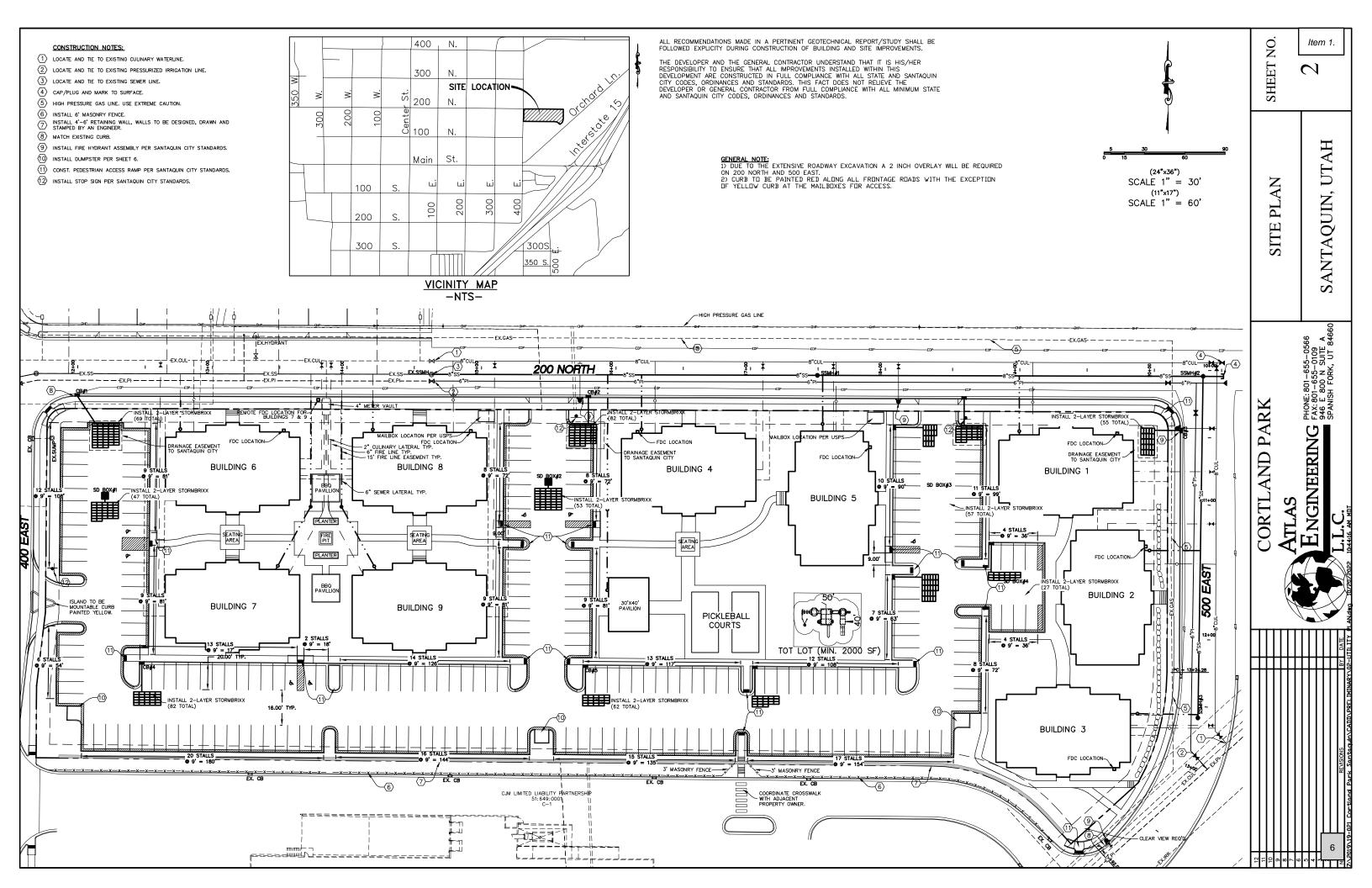
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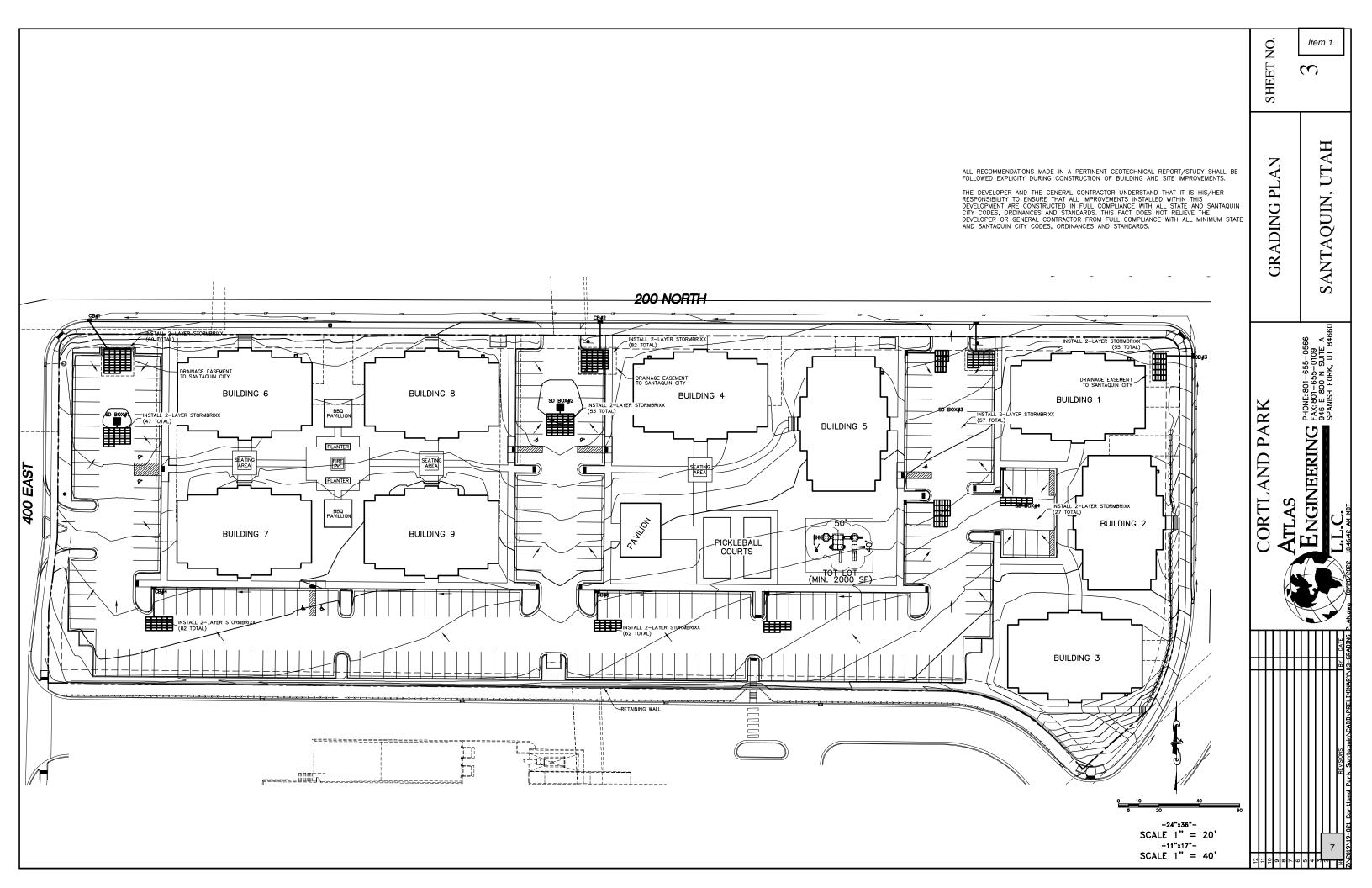
BOUNDARY DESCRIPTION: BEGINNING AT A POINT ON THE FUTURE EASTERLY LINE OF 400 EAST STREET LOCATED S00'30'42"E 1737.86 FEET ALONG THE QUARTER SECTION LINE AND S89'29'04"E 29.85 FEET FROM THE NORTH QUARTER CORNER OF SAID SECTION 1; AND RUNNING THENCE S89'29'04"E 666.49 FEET, THENCE SOUTHEASTERLY 94.95 FEET ALONG THE ARC OF A 115.00 FOOT RADIUS CURVE TO THE RIGHT THROUGH THE CENTRAL ANGLE OF 4718'24' THE CHORD BEARS \$65'49'52"E 92.28 FEET; THENCE \$42'10'40"E 27.48 FEET; THENCE N47'49'42"E 67.30 FEET; THENCE ALONG THE FUTURE STREET RIGHT-OF-WAY LINES THE FOLLOWING NINE (9) COURSES TO WIT: (1) NORTHEASTERLY 85.97 FEET ALONG THE ARC OF A 171.00 FOOT RADIUS CURVE TO THE LEFT THROUGH THE CENTRAL ANGLE OF 28'48'16", THE CHORD BEARS N14'37'55"E 85.06 FEET, (2) N00'13'47"E 181.28 FEET, (3) ALONG THE ARC OF A NORTHWESTERLY 18.65 FEET ALONG THE ARC OF A 12.00 FOOT RADIUS CURVE TO THE LEFT THROUGH THE CENTRAL ANGLE OF 90'00'00", THE CHORD BEARS N44 46'13"W 16.97 FEET, (4) N89 46'13"W 432.01 FEET, (5) N89 51'46"W 376.98 FEET, (6) SOUTHWESTERLY 18.77 FEET ALONG THE ARC OF A 12.00 FOOT RADIUS CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 89'37'17", THE CHORD BEARS S4519'35"W 16.91 FEET, (7) S00'30'56"W 139.43 FEET, (8) S06'47'35"W 54.87 FEET, (9) SOO'30'56"W 53.50 FEET TO THE POINT OF BEGINNING CONTAINING 5.10 ACRES.

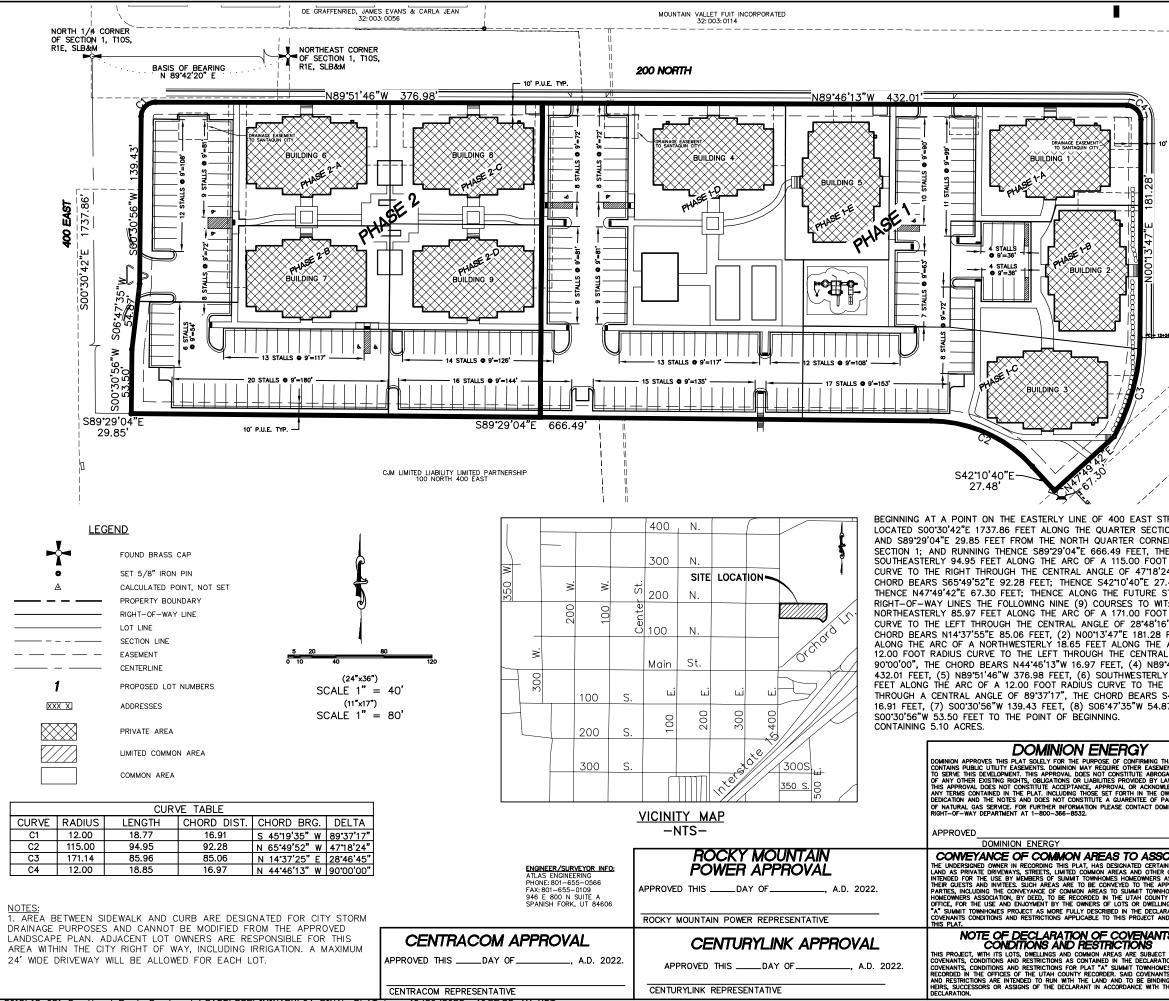




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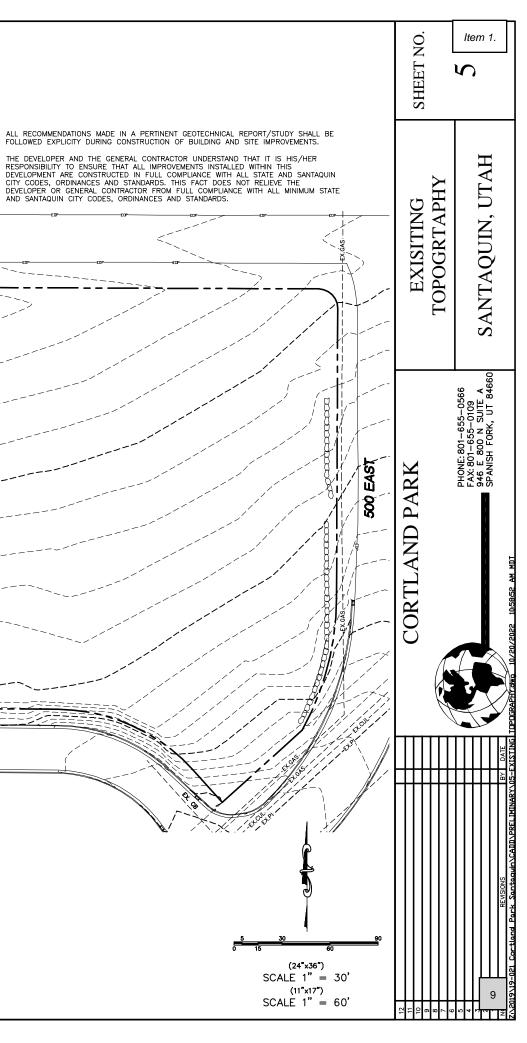
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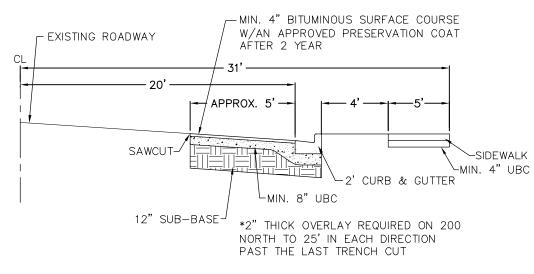
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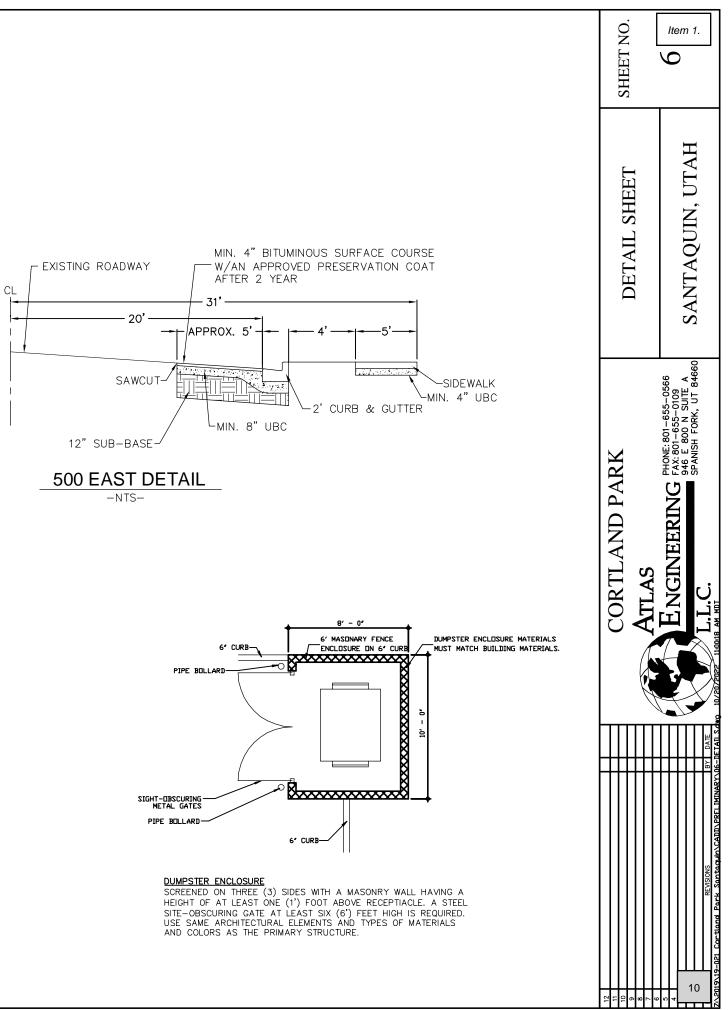
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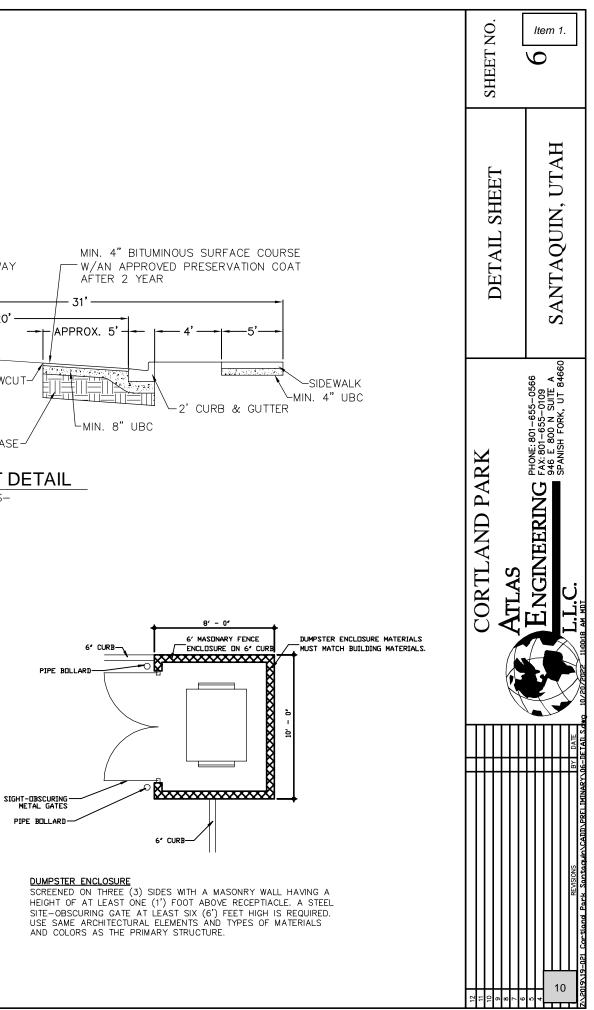


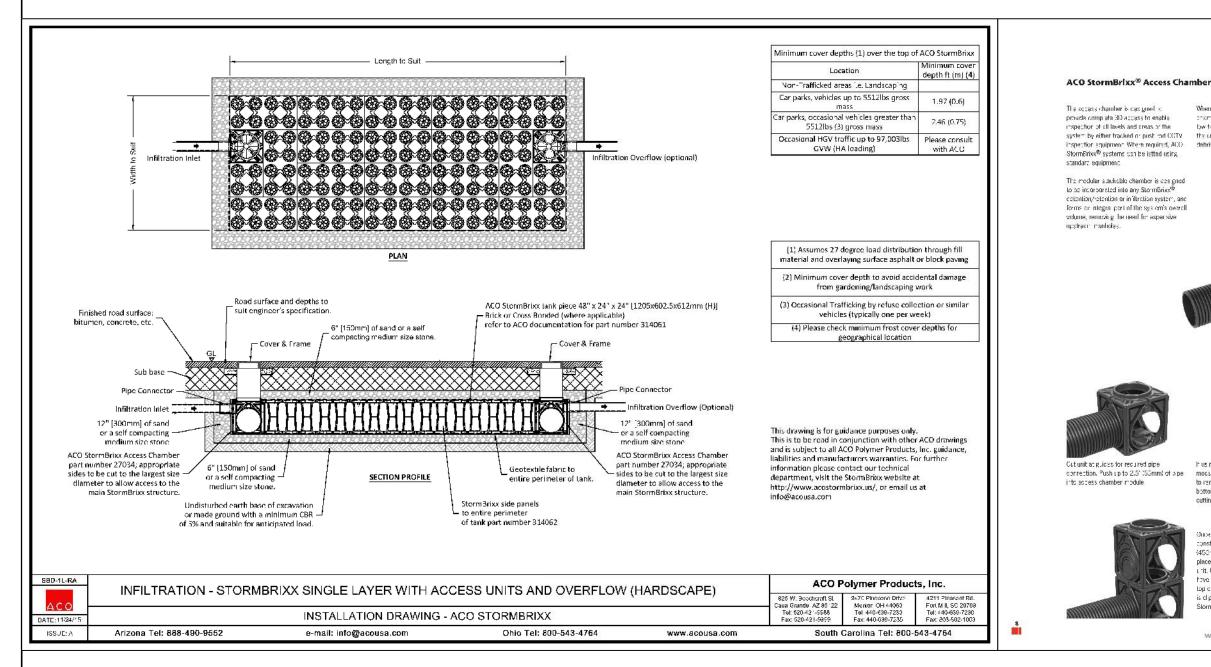


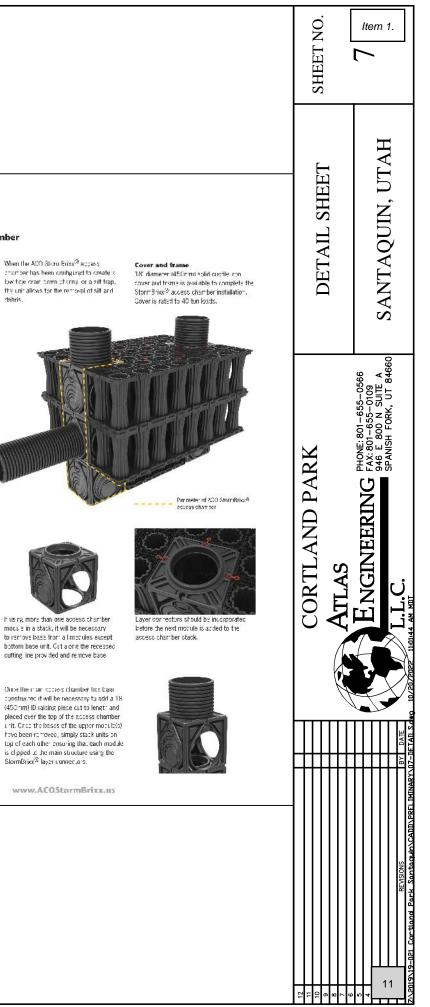
### 200 NORTH DETAIL -NTS-

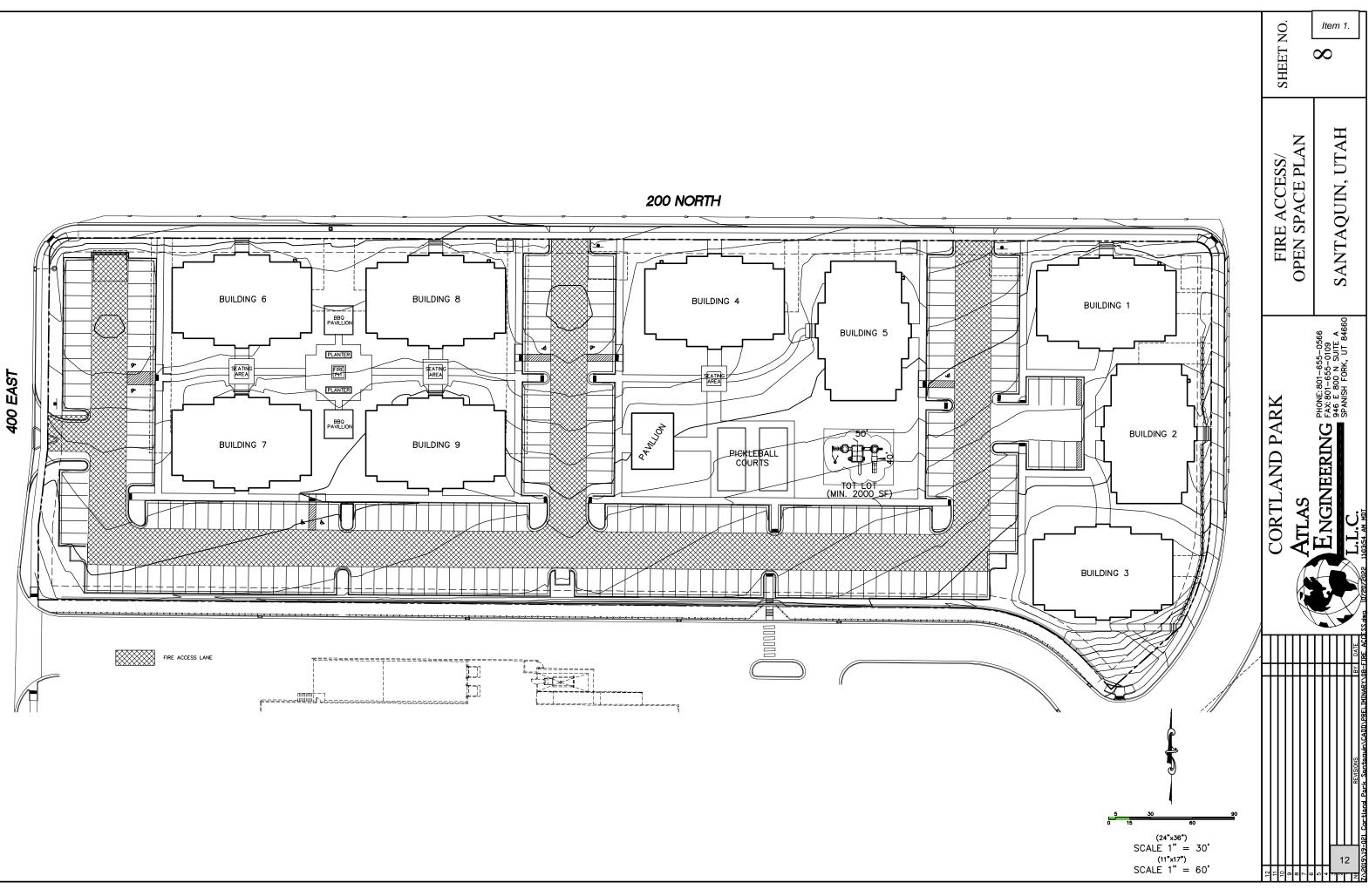


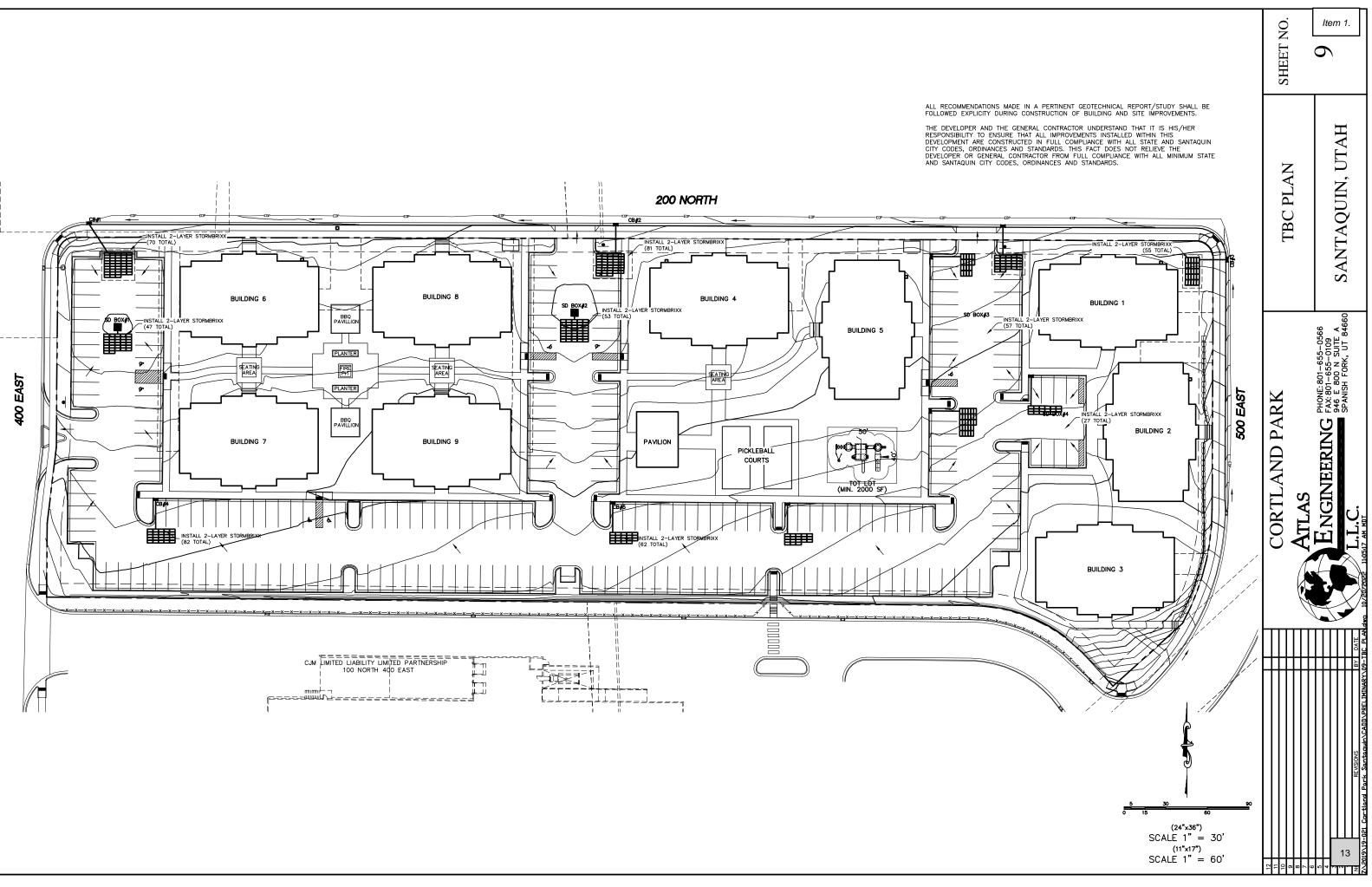
1. 100-YEAR WATER ELEVATION MAY NOT ENCROACH WITHIN 6" VERTICALLY OF ANY HABITABLE STRUCTURE OR EXCEED THE EDGE OF RIGHT-OF-WAY. 2. 100- YEAR WATER ELEVATION MAY NOT RISE ABOVE AN ELEVATION OF 3" BELOW THE TOP OF ANY BERM OR EDGE OF RIGHT-OF-WAY IF ADJACENT EXISTING BUILDINGS ARE BELOW STREET LEVEL. 3. THE CROWN OF THE ROAD SHALL BE HELD TO EXISTING GRADE, UNLESS PERMITTED OTHERWISE BY THE CITY ENGINEER WHERE NEEDED TO ENABLE CONTAINMENT OF 100-YEAR STORM, TO MATCH GRADE AT ADJACENT PREVIOUSLY DEVELOPED PROPERTIES, OR TO MEET GRADE AT INTERSECTIONS

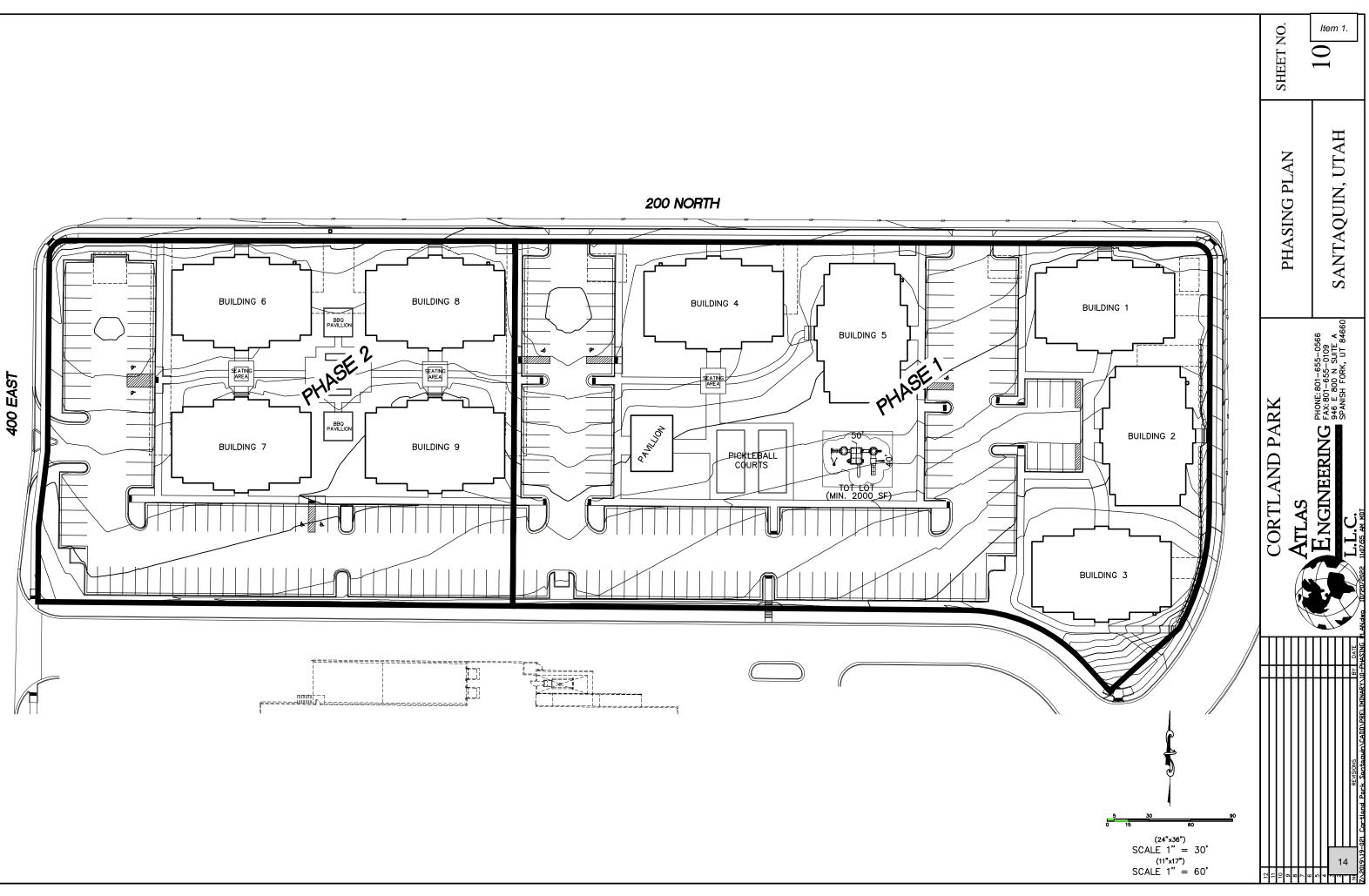










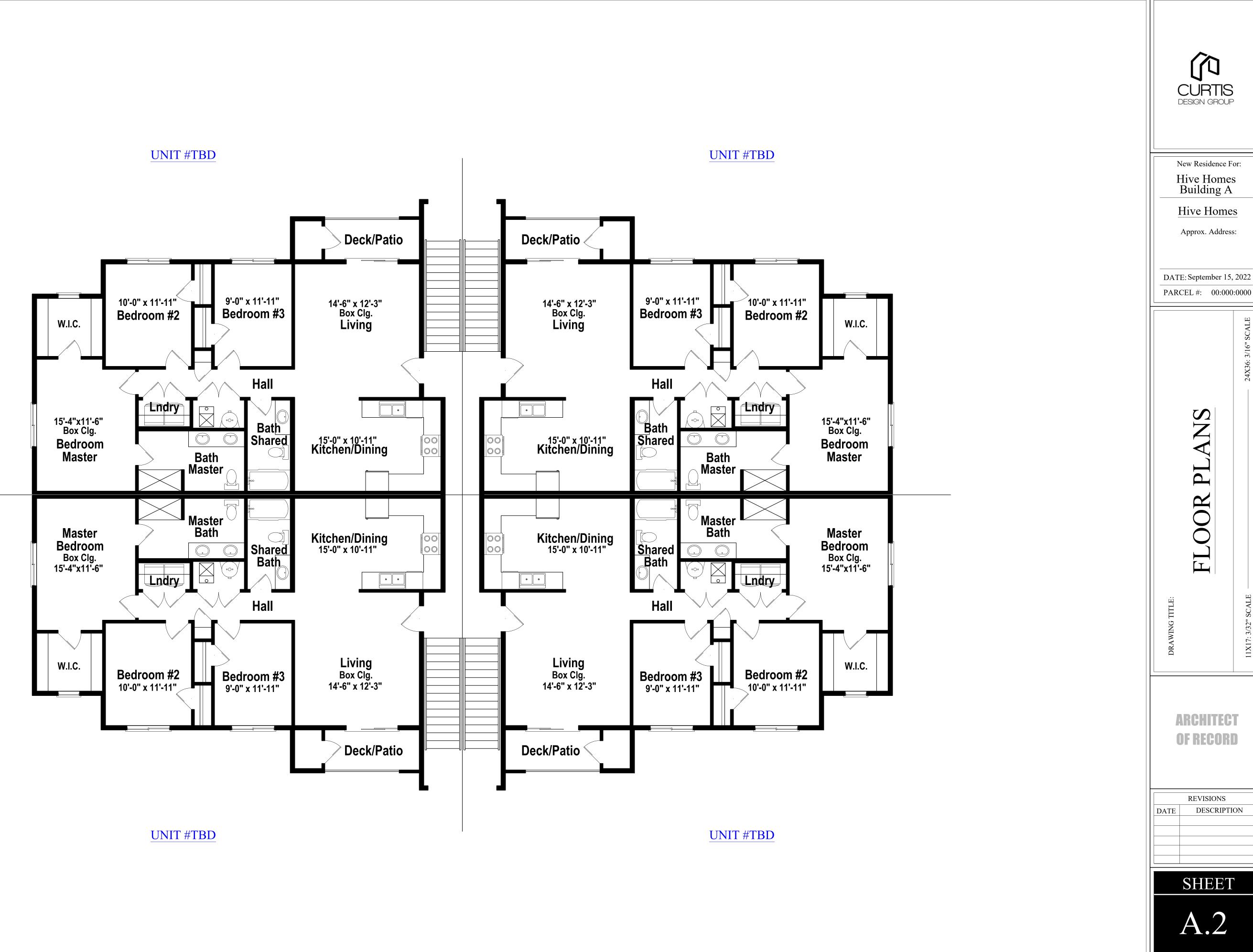


500 East St	
300   200   North St   200	R-10 PUD
Subject Parcel	MSR C-1
MSR MSR MSC Santaquin MaintSt	Main St

## Attachment 3: Architectural Elevations







# Attachment 4: Draft Landscaping Layout



# BUILDING 17,400 SQ. FT. 80 sq.ft. patio per unit 80 sq.ft. patio per unit BUILDING 17,400 SQ. FT. 80 sq.ft. patio 80 sq.ft. patio per unit 0 sq.ft. patio CLUB HOUSE 2,000 SQ. FT. 28 PARKING SPACES a Kal ·

80 sq.ft. patio per unit

80 sq.ft. patio

# SANTAQUIN, UTAH

DEVELOPER / PROPERTY OWNER / CLIEN

CANYON VISTA JONATHAN REID 801-310-7096

ATLAS ENGINEERING 95 WEST 200 NORTH #2 SPANISH FORK, UT 801-655-0566

	REFE	ERENCE NOTES SCHED	Item 1.
	SYMBOL	1 LANDSCAPE DESCRIPTION	QTY
	1-01	SODDED LAWN AREA LAWN AREAS SHALL BE SOD. NEW TURF AREAS TO BE SODDED WITH 18% "BLUESTAR KENTUCKY BLUEGRASS, 19% "MARQUIS" KENTUCKY BLUEGRASS, 17% "NEWPORT" KENTUCKY BLUEGRASS, 17% "TOUCHDOWN" KENTUCKY BLUEGRASS, 16% "APM PERENNIAL RYEGRASS, 13% "ACCENT PERENNIAL RYEGRASS OR APPROVED EQUAL AT A RATE OF 220 LBS. PER ACRE. FINE LEVEL ALL AREAS PRIOR TO LAYING SOD. ALL LAWN AREAS TO RECEIVER MIN. 6" DEPTH OF QUALITY TOPSOIL. IF TOPSOIL IS PRESENT ON SITE, PROVIDE SOIL TEST TO DETERMINE SOIL QUALITY FOR PROPOSED LAWN. ALL LAWN AREAS SHALL BE IRRIGATED WITH 100% COVERAGE BY POP-UP SPRAY HEADS AND GEAR-DRIVEN ROTORS. ALL DECIDUOUS AND CONIFER TREES PLANTED WITHIN SOD AREAS SHALL HAVE A FOUR FOOT(4') DIAMETER TREE RING COVERED WITH CHOCOLATE BROWN BARK MULCH, NO SHREDDED FINES. SUBMIT SAMPLES TO BE APPROVED BY LANDSCAPE ARCHITECT AND OWNER BEFORE INSTALLATION.	41,913 sf
	1-10	1" MINUS WASATCH GREY CRUSHED ROCK OR APPROVED EQUAL. ROCK MULCH PLANTING AREAS TO RECEIVE MIN. 12" DEPTH OF QUALITY TOPSOIL. IF TOPSOIL IS PRESENT ON SITE, PROVIDE SOIL TEST TO DETERMINE SOIL QUALITY FOR PROPOSED PLANTINGS. PROVIDE 3" DEPTH OF ROCK MULCH TOP DRESSING. KEEP ROCK FROM WITHIN ONE FOOT OF TREE TRUNK, SHRUB OR PERENNIAL STEM OR GRASS ROOT BALL. INSTALL DEWITT 50Z WEED BARRIER LANDSCAPE FABRIC UNDER ALL ROCK AREAS. KEEP WEED BARRIER 1` AWAY FROM EDGE OF ROOT BALL OF ALL PLANTS.	24,240 sf
	1-12	2-4" SOUTH TOWN CRUSHED ROCK OR APPROVED EQUAL ROCK MULCH PLANTING AREAS TO RECEIVE MIN. 12" DEPTH OF QUALITY TOPSOIL. IF TOPSOIL IS PRESENT ON SITE, PROVIDE SOIL TEST TO DETERMINE SOIL QUALITY FOR PROPOSED PLANTINGS. PROVIDE 6-8" DEPTH OF ROCK MULCH TOP DRESSING. KEEP ROCK FROM WITHIN ONE FOOT OF TREE TRUNK, SHRUB OR PERENNIAL STEM OR GRASS ROOT BALL. INSTALL DEWITT 50Z WEED BARRIER LANDSCAPE FABRIC UNDER ALL LARGE ROCK AREAS. KEEP WEED BARRIER 1` AWAY FROM EDGE OF ROOT BALL OF ALL PLANTS.	7,316 sf
	1-18	6" CONCRETE MOW CURB	3,157 lf
	SYMBOL	1 LANDSCAPE DESCRIPTION	QTY
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LANDSCAPE ARCHITECT / PLAN

PLOT DATE: 9/14/2022 ANDSCAPE PLAN PRELIMINARY PLANS NOT FOR CONSTRUCTION LP-101

LICENSE STAN

JEREMY AINSWORTH

3128121-5301 09/14/2022

AWING INFO

JTA

ACP

ICHECKED: JMA



**Planning Commission Members in Attendance:** Commission Chair Trevor Wood, Commission Vice Chair Kylie Lance, Commissioners Michael Weight and Drew Hoffman.

Commissioners BreAnna Nixon, Andrea Howard, Michael Romero and Nicci McNeff were excused from the meeting.

**Others in Attendance:** City Manager Norm Beagley, Senior Planner Loren Wiltse, City Council Member Art Adcock, Assistant Kathy Swenson, Deputy Recorder Camille Moffat.

Various members of the public attended the meeting.

Commission Chair Trevor Wood called the meeting to order at 7:00 p.m.

**INVOCATION/INSPIRATIONAL THOUGHT** Commissioner Lance offered an inspirational thought.

### PLEDGE OF ALLEGIANCE

Council Member Adcock led the pledge of allegiance.

### **PUBLIC FORUM**

Commission Chair Wood opened the Public Forum at 7:02 p.m.

No members of the public wished to speak during the Public Forum.

Commission Chair Wood closed the Public Forum at 7:02 p.m.

### DISCUSSION & POSSIBLE ACTION ITEMS:

### 1. PUBLIC HEARING – General Plan Amendment

The Planning Commission will conduct a Public Hearing and consider a recommendation to the City Council to amend the Moderate-Income Housing Element of the General Plan

Before presenting the proposed general plan amendment, City Manager Norm Beagley introduced Loren Wiltse who will be the new Senior Planner.

Mr. Beagley explained that the Moderate-Income Housing Plan is an element of the General Plan that must be updated every year due to a mandate from the state legislature. The Moderate-Income Housing Plan requires cities to develop strategies as well as an implementation plan to address housing affordability. Santaquin City selected four proposed strategies per discussions with City Council.

Commissioner Weight made note of a spelling change that would need to be made on page 15 of the packet (page 7 of the Moderate-Income Housing Plan) in the second to last paragraph.

Commission Chair Wood opened the Public Hearing at 7:09 p.m.

No members of the public wished to address the Planning Commission.

Commission Chair Wood closed the Public Hearing at 7:09 p.m.

Commission Chair Wood asked why the city chose the four strategies that are proposed. Mr. Beagley explained that the strategies are already familiar to the city and in-line with the city's current efforts and future goals. One example of this is accessory dwelling units. Three of the four proposed strategies emphasize accessory dwelling units. Mr. Beagley explained that detached accessory dwelling units are already allowed in the R-8 and the Planning Commission has already discussed expanding this use to the R-10 and potentially more zones down the road.

Commissioner Weight asked how Strategy 2 regarding proportionally reducing impact fees would work. Mr. Beagley explained that the implementation plan consists of working with the consulting firms who assist the city with the master plan updates to determine the impact of an attached or detached accessory dwelling unit proportional to a single-family home. One example of this already in the city is the Parks and Recreation Trails and Open Space Master Plan, where attached units have lower impact fees. Mr. Beagley clarified that the city must be careful to not arbitrarily reduce or eliminate impact fees, but instead rely on data that defines what that lesser impact is.

In relation to Strategy 3, Commissioner Weight asked how the city would rezone for higher density. Mr. Beagley explained that this strategy would look at increasing density in commercial zones that currently allow very low to no residential units, like around transit hubs. This strategy would concentrate development in areas with very low-density housing and make commercial space out of the areas with residential. This strategy is more focused on redevelopment than new development.

Staff and Commissioners discussed how the city would work with developers to realize some of these plans, like 55+ developments.

Commissioner Lance motioned to forward a positive recommendation to the City Council on the General Plan Amendment as proposed with the condition that the grammatical issue on page 15 be corrected. Commissioner Hoffman seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes
Commissioner Howard	Absent
Commissioner McNeff	Absent
Commissioner Nixon	Absent
Commissioner Romero	Absent

Vote was unanimous in favor. Motion passed.

### 2. PUBLIC HEARING – Ercanbrack Rezone

Mr. Beagley explained that the Ercanbrack property was rezoned last year to a combination of Main Street Commercial (MSC), Commercial Light Manufacturing (CLM), and Residential Commercial (RC). The current rezone request is a proposal to rezone part of the property currently zoned MSC to CLM along

Main Street and replacing part of the MSC to RC. Mr. Beagley also explained that Commercial Light Manufacturing is a zone that was created at the time of the last Ercanbrack rezone that allows flex space, offices, storage in a longer building with compartmentalized areas.

Commission Chair Wood opened the Public Hearing at 7:22 p.m.

Mr. Dale Rowley representing Cherry Hill Farms expressed concern for what would be installed along the north and west side of the development to keep the children who would be living in the development from walking into the orchards. Mr. Rowley asked if a fence would be installed along the development. A discussion was had between staff and Mr. Rowley.

Commission Chair Wood closed the Public Hearing at 7:28 p.m.

Andy Flamm, a representative for the landowner explained the history of the project. Mr. Flamm explained that the current development agreement allows more homes than what the new concept proposes. Commissioner Lance expressed concern that the proposal seems to remove more commercial from Main Street. Mr. Beagley clarified that the proposed rezone is to Commercial Light Manufacturing, with an emphasis on commercial. The proposal removes Main Street Commercial zoning, which requires commercial on the bottom floor. The City Council expressed desire for less commercial with residential stacked on top and would prefer more commercial light manufacturing. Mr. Beagley explained that it is not giving up commercial but instead diversifying it and taking residential out of it. Commission Chair Wood asked the developers why they are pursuing an expansion of the RC zone. Garrett Seeley, a representative for the developer responded that it is primarily to follow the road pattern. The Planning Commission continued to discuss the proposed rezone with city staff.

Commissioner Hoffman motioned that the Planning Commission recommend that City Council accept the rezone of the Ercanbrack property as proposed. Commissioner Weight seconded the motion.

Commissioner Hoffman	Yes
Commissioner Weight	Yes
Commissioner Lance	Yes
Commissioner Wood	Yes
Commissioner McNeff	Absent
Commissioner Nixon	Absent
Commissioner Romero	Absent
Commissioner Howard	Absent

Vote was unanimous in favor. Motion passed.

### Meeting Minutes Approval – June 28, 2022

Commissioner Lance made a motion to approve the minutes from June 28, 2022. Commissioner Hoffman seconded the motion.

Commissioner Hoffman	Yes
Commissioner Weight	Yes
Commissioner Lance	Yes
Commissioner Wood	Yes

Commissioner McNeff	Absent
Commissioner Nixon	Absent
Commissioner Romero	Absent
Commissioner Howard	Absent

### Meeting Minutes Approval – July 26, 2022

Commissioner Wood pointed out a typo at the end of the minutes. There was a sentence that described a discussion that the DRC had, but should be Planning Commission.

Commissioner Wood motioned to approve the minutes from July 26, 2022 with the noted change. Commissioner Lance seconded the motion.

Commissioner Hoffman	Yes
Commissioner Weight	Yes
Commissioner Lance	Yes
Commissioner Wood	Yes
Commissioner McNeff	Absent
Commissioner Nixon	Absent
Commissioner Romero	Absent
Commissioner Howard	Absent

### Adjournment

Commissioner Hoffman motioned to adjourn the meeting at 7:57. Commissioner Lance seconded the motion.

Commissioner Hoffman	Yes
Commissioner Weight	Yes
Commissioner Lance	Yes
Commissioner Wood	Yes
Commissioner McNeff	Absent
Commissioner Nixon	Absent
Commissioner Romero	Absent
Commissioner Howard	Absent

Meeting adjourned at 7:57 p.m.

Deputy City Recorder, Camille Moffat

Commission Chair – Trevor Wood



**Planning Commission Members in Attendance:** Trevor Wood, BreAnna Nixon, Nicci McNeff, and Michael Weight.

Commissioners Lance, Howard, Hoffman, and Romero were excused from the meeting.

**Others in Attendance:** Assistant City Manager Jason Bond, Recorder Amalie Ottley, Assistant Kathy Swenson, and Skyler Tolbert with Ivory Development.

City Council Member Jeff Siddoway joined the meeting shortly after it began.

Various members of the public attended the meeting.

Commission Chair Trevor Wood called the meeting to order at 7:00 p.m.

**INVOCATION/INSPIRATIONAL THOUGHT** An invocation was offered by Commissioner BreAnna Nixon.

### PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Michael Weight.

### **ORDER OF AGENDA ITEMS**

### **PUBLIC FORUM**

Commission Chair Wood opened the public forum at 7:02 p.m.

No members of the public wished to address the Planning Commission.

Commission Chair Wood closed the public forum at 7:02 p.m.

### **DISCUSSION & POSSIBLE ACTION ITEMS:**

### 1. Tanner Property Annexation and Development

Assistant Manager Bond presented the proposed zoning and development at the property involved in the Tanner Annexation which is west of the railroad tracks and east of Summit Ridge Parkway. Mayor Olson asked that the Planning Commission review the proposed zoning and annexation.

Commission Chair Wood let the commission know that he lives adjacent to the property should there be any concerns for a conflict of interest. No commission members expressed any concerns.

Skyler Tolbert with Ivory Development introduced the concept plans for the development which includes a park. Commissioner Weight inquired about the right-of-way and ownership of the lot. Mr. Tolbert confirmed that Ivory Homes owns the lot and is excited to work in Santaquin City again.

Commissioner Nixon asked about connectivity east of the neighborhood. Assistant Manager Bond stated that ideally, connectivity east of the neighborhood would be added but not feasible with the existing railroad tracks. Commissioner Weight inquired about a pump or lift station for sewer being required on

the property. Mr. Bond pointed out that details of the development will come with the subdivision process. Commissioner McNeff inquired about traffic flow and the R10 zoning on Summit Ridge Drive citing the additional vehicles and traffic that will come with the new neighborhood. The commission discussed the possibility of moving away from the R10 zones to alleviate traffic on the west side of the city. Mr. Tolbert addressed the Planning Commission regarding the traffic study done for the development. Commissioner Nixon stated her approval of the annexation but suggested that the city look at connectivity on the west side of town in the future. Commission Chair Wood also stated his approval for the annexation and that the proposed development fits in with the surrounding neighborhood. Assistant Manager Bond discussed the annexation process in general. Commissioner McNeff spoke to her desire for developments to bring in a variety of sizes of lots and homes. Commissioner Wood agreed that diversity is always a positive aspect of the city. Commissioner Wood inquired about when zoning happens. Assistant Manager Bond stated that zoning happens upon the annexation of the land. The commission discussed Planned Unit Developments (PUD) in the city and the Development Agreement already in place in Summit Ridge. Mr. Tolbert stated that the minimum lots sizes in the development range in size up to 1/3 acre along with the park that Ivory Homes is excited to invest in. Commissioner Wood asked if Ivory Homes plans to build all the lots. Mr. Tolbert confirmed that the general business plan of Ivory Homes is to build all of the homes in their developments.

Commissioner Nixon motioned to make a positive recommendation to the Santaquin City Council that the Tanner Annexation and proposed development move forward in the R10 Zone and for consideration in additional connectivity issues. Commissioner Weight seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Absent
Commissioner Hoffman	Absent
Commissioner Howard	Absent
Commissioner McNeff	Yes
Commissioner Nixon	Yes
Commissioner Weight	Yes
(Alternate) Commissioner Romero	Absent

The motion was unanimously approved.

### 2. PUBLIC HEARING – Heritage Heights Subdivision

Assistant Manager Bond introduced the Heritage Heights Subdivision located at approximately 850 East and 450 South.

Commission Chair Wood opened the Public Hearing at 7:40 p.m.

Jim Linford wished to address the Planning Commission regarding the Heritage Heights Subdivision. He inquired about the width of the lot and the right-of-way that will be dedicated to the city for the 900 East roadway. Assistant Manager Bond addressed the sizing of the lot stating that upon review the lot does meet the minimum requirements for a legal lot in the current city code. Mr. Linford inquired if a home was built on the east lot if there would be enough room for the proposed right-of-way. Assistant Manager Bond stated that in the development process, and per city code, improvements to the road would be required to be completed by the developer prior to the building envelope(s) being recorded or

platted. Mr. Linford discussed where the road will go and which lots could possibly be encroached upon. He expressed his desire for the city to consider the impact on Don Gilson's family since his passing that putting the road through on 900 East would have.

Commission Chair Wood closed the public hearing at 7:43 p.m.

The commission discussed any developer's or family's responsibility to improve roadways when neighborhoods are built within the city and the required subdivision process.

### 3. PUBLIC HEARING – Detached Accessory Dwelling Units

Assistant Manager Bond addressed the proposed draft ordinance allowing Detached Accessory Dwelling Units (ADUs) in the R10 zone that has been previously discussed in both Planning Commission and City Council meetings.

The Planning Commission discussed how Detached ADUs will be implemented in more city zones in the future and the ability to use the ordinance to implement Moderate Incoming Housing requirements recently passed by the State of Utah.

Commission Chair Wood opened the public hearing at 8:08 p.m.

No members of the public were present for the public hearing.

Commission Chair Wood closed the public hearing 8:09 p.m.

Commissioner McNeff made a motion to make a positive recommendation to pass an ordinance allowing for Detached Accessory Dwelling Units in the R10 Zone. Commissioner Weight seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Absent
Commissioner Hoffman	Absent
Commissioner Howard	Absent
Commissioner McNeff	Yes
Commissioner Nixon	Yes
Commissioner Weight	Yes
(Alternate) Commissioner Romero	Absent

The motion was unanimously approved.

### Adjournment

Commissioner Nixon made a motion to adjourn the meeting. Motion seconded by Commissioner McNeff.

Meeting adjourned at 8:14 p.m.

City Recorder – Amalie R. Ottley

Commission Chair – Trevor Wood