



CITY COUNCIL REGULAR MEETING

Tuesday, January 05, 2021, at 7:00 PM
Court Room/Council Chambers (2nd Floor) and Online

MEETINGS HELD ONLINE ONLY

Pursuant to recent updates from the Utah State Department of Health regarding the number of people allowed to gather physically for a public meeting, there will be no in-person participation. The public is invited to participate electronically as outlined below:

- **YouTube Live** – Public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at https://www.youtube.com/channel/UCTzZT_yW2H2Hd-58M2_ddSw or by searching for Santaquin City Channel on YouTube.

PUBLIC COMMENT & PUBLIC HEARING PARTICIPATION

As with all City Council and Planning Commission Meetings, we will continue to invite the public to provide “Public Comment” (30-minute duration, maximum of 5-minutes per comment). We will also continue to hold Public Hearings, as needed, and required on specific issues. We invite the public to provide comment in the following ways:

- **By Email** – Comments will be accepted by email up to 5:00 P.M. on the date of the meeting. Comments will be read during the meeting and made part of the official record of the city. Comments should be submitted to PublicComment@Santaquin.org
- **By Telephone** – For those who would like to have their own voice heard during the Public Comment or Public Hearing periods, please submit an email to PublicComment@Santaquin.org providing us your Telephone Number.

ADA NOTICE

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

AGENDA

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION / INSPIRATIONAL THOUGHT

1. State of the City Address - Mayor Kirk F. Hunsaker

DECLARATION OF ANY CONFLICT OF INTEREST

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

Minutes

2. December 15, 2020 - Council Work Session Minutes

[3.](#) December 15, 2020 - Council Regular Meeting Minutes

Bills

[4.](#) Invoice Register - 12/12/2020 - 01/01/2021 - \$282,293.44

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Public Forum

Awards

5. Planning Commission: Jessica Tolman & Kyle Francom
Museum Board: Jenny Fernelius, Keela Goudy, Elizabeth Robertson,
Jake Kester & Kim Bahr
Recreation Board: Jessica Tolman, Chad Finch, David Harris, Sara Olson,
Spencer Hintze & Erin Jarrett

Appointments

6. Planning Commission:
Commissioner Kylie Lance – (3-Year Term - Renewal)
Commissioner Drew Hoffman – (3-Year Term - New Appointment)
Commissioner BreAnna Nixon – (3-Year Term - New Appointment)
Alternate Board Member – Brad Gunnell - (3-Year Term - New Position)
Community Services Board: (Newly Formed Board with Staggered Terms)
Board Chair – Kyle Vincent – (3-Year Term)
Board Member – Sarah Olson – (3-Year Term)
Board Member – David Harris – (2-Year Term)
Board Member – Stephanie Taylor – (2-Year Term)
Board Member – Jessica Tolman – (1-Year Term)
Board Member – Keela Goudy – (1-Year Term)
Board Member – Nick Miller – (Elected Representative)
Historic Preservation Committee:
Alternate Board Member – Max Mitchell – (3-Year Term)

BUILDING PERMIT & BUSINESS LICENSE REPORT

NEW BUSINESS

Discussion & Possible Action

[7.](#) Construction Manager/General Contractor (CM/GC) Bid Award for the New City Office Building

Resolutions

[8.](#) Resolution 01-01-2021 Consolidated Fee Schedule

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Manager Benjamin Reeves

Assistant City Manager Norm Beagley

Community Development Director Jason Bond

REPORTS BY MAYOR AND COUNCIL MEMBERS

Mayor Hunsaker

Council Member Miller

Council Member Montoya

Council Member Mecham

Council Member Hathaway

Council Member Bowman


EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

ADJOURNMENT

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted on www.santaquin.org, as well as posted on the State of Utah's Public Website.

BY: 
K. Aaron Shirley, City Recorder



CITY COUNCIL WORK SESSION MEETING

Tuesday, December 15, 2020, at 5:30 PM
Court Room/Council Chambers (2nd Floor) and Online

Minutes

ROLL CALL

PRESENT

Mayor Kirk Hunsaker
Council Member Nick Miller
Council Member Betsy Montoya
Council Member Lynn Mecham
Council Member David Hathaway

ABSENT

Council Member Jennifer Bowman

INVOCATION/INSPIRATIONAL THOUGHT

Led by City Manager Benjamin Reeves.

DISCUSSION ITEMS

1. Ranked Choice Voting Presentation

Taylor Morgan gave a presentation on Ranked Choice Voting as an alternative form of elections. State Representative Elect/Formal Payson City Council Member Doug Welton gave his testimonial of Ranked Choice Voting and the experience that Payson City had in the most recent election. Doug Welton asked the Council what their biggest concerns are for Ranked Choice Voting. Council Member Mecham said for him it was that it was such a new process and he didn't want Santaquin City to be the guinea pig.

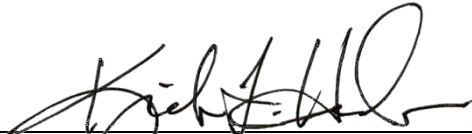
2. Utah State University - Student Presentations

Utah State University (USU) gave their presentation on their project they've been working on for Santaquin City. Jake Powell said that though the city has shown a lot of interest in the area of land around I-15 exit 242 they have been thinking that they need to consider that piece of land in the context of the community as a whole and that's what the USU students and classes have been doing for the past semesters, breaking down the community of Santaquin to better understand it. Jake Powell and Benjamin George told about their respective classes and what they've done so far. Benjamin George's class undertook finding out who Santaquin really is as a community and Jake Powell's class took on making plans and options for what Santaquin could look like 'growing up'. The videos shown were only a sample of all of the students work and there is a repository that will be sent to the Council. Mayor Hunsaker expressed his excitement to go through all of the data and materials from the USU students.


ADJOURNMENT

Mayor Hunsaker adjourned the meeting at 6:35 p.m.

ATTEST:



Kirk Hunsaker, Mayor



K. Aaron Shirley, City Recorder



CITY COUNCIL REGULAR MEETING

Tuesday, December 15, 2020, at 7:00 PM
Court Room/Council Chambers (2nd Floor) and Online

Minutes

ROLL CALL

PRESENT

Mayor Kirk Hunsaker
Council Member Nick Miller
Council Member Betsy Montoya
Council Member Lynn Mecham
Council Member David Hathaway

ABSENT

Council Member Jennifer Bowman

PLEDGE OF ALLEGIANCE

Led by Jason Bond.

INVOCATION / INSPIRATIONAL THOUGHT

Offered by Mayor Hunsaker.

DECLARATION OF ANY CONFLICT OF INTEREST

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

Minutes

1. December 1, 2020 - Council Work Session Minutes
2. December 1, 2020 - Council Regular Meeting Minutes

Bills

3. December 15, 2020 - Invoice Register - \$1,052,805.90

Items

4. Establishing City Council Meeting Schedule for 2021

Motion made by Council Member Miller to approve the consent agenda.

Seconded by Council Member Hathaway.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham,
Council Member Hathaway

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Public Forum

Name: Kent & Allison Cottle

Comment: Hi, in response to the notice we received regarding the request of a conditional use permit to operate a preschool at 119 W Badger Way. We understand that current zoning does not allow a "Major Home Occupation Business" such as that which Ms. Dietz is requesting. We are her back door neighbors, and share property lines. Currently, we have no concerns with her request of a Major Home Occupation Business. We are happy to support her in these efforts. However, please make it noted that currently (at the time I write this email) it appears that this specific home is unoccupied as it's just finishing its final stages of new construction. Also make note that Ms. Dietz direct neighbors' homes are also in final construction phases and appear to only be weeks away from closing and moving in. This requested Major Home Occupation Business will directly affect these neighbors whom most likely are unaware of Ms. Dietz request. Please take the courtesy and allow time to ensure that all affected neighbors are aware of this request.

Name: Jody Reid

Comment: Dear Mayor Hunsaker and Councilmembers, the planning commission recently posted a public notice concerning a conditional use permit for a major home occupation preschool located at 119 Badger Way in the Foothill Village Subdivision. The vicinity map was only included in the 20-page pdf meeting packet posted just prior to the meeting, and I am wondering if future public notices might also have a vicinity map included in order to help citizens understand the exact location of the property in question. This is important because many times addresses in new developments such as the one on Badger way do not come up on maps yet, because of the newness of the development. Also, I am grateful that public comments are read at the beginning of meetings, but when they are read very, very fast it is difficult or even impossible to understand what is being read. It would be extremely helpful if these comments could be read at a speed which would make them easy for viewers to understand.

Thank you for all your service to our city.

Name: Scot Hutchins

Comment: Good afternoon/evening. My name is Scott Hutchins. I am part of Davies Design Build development team. I noticed an item on your agenda tonight and wanted to just give you some general positive feedback. Santaquin is really doing a great job. I know cities, councils, and staff don't always get the thanks they deserve. As a medium sized development team doing about \$50MM a year, Davies has been working with cities for 45 years. In that time, we've built a lot of parade homes, but we also do a lot of commercial development, like Professional Office, Warehouse, Retail, Medical, and Multi-Family. We look forward to helping add to the great commercial projects in your city and love what you've done with your community. It's been enjoyable reviewing potential sites and we believe Santaquin is a good investment. Thank you!

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

Motion made by Council Member Miller to enter an Executive Discussion to discuss the character, professional competence, or physical or mental health of an individual.

Seconded by Council Member Mecham.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham, Council Member Hathaway

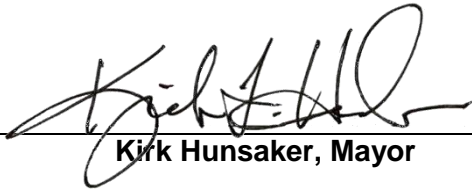
ADJOURNMENT

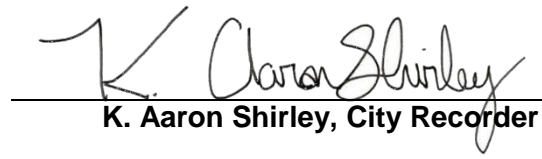
Motion made by Council Member Miller to enter Regular Meeting and adjourn.

Seconded by Council Member Montoya.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham, Council Member Hathaway

ATTEST:



Kirk Hunsaker, Mayor

K. Aaron Shirley, City Recorder

SANTAQUIN CITY CORPORATION
Invoice Register - 12/12/2020 to 1/1/2021 - All Invoices

12/30/2020

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
000115	ACE HARDWARE - SANTAQUIN	82433	12/15/2020	12/15/2020	\$27.99			
					27.99	7657242	EMS - SUPPLIES	SUPPLIES
000116	ACE HARDWARE - SANTAQUIN	82433	12/15/2020	12/15/2020	\$8.00			
					8.00	7657247	COVID-19 RELATED EXPENDI	LAUNDRY ROOM
A34324	ACE HARDWARE - SANTAQUIN	82433	12/15/2020	12/15/2020	\$90.12			
					90.12	7657247	COVID-19 RELATED EXPENDI	LAUNDRY ROOM
	Vendor Total:				\$126.11			
182750	ALARM CONTROL SYSTEMS, INC	82434	12/15/2020	12/15/2020	\$278.00			
					278.00	1051300	BUILDINGS & GROUND MAIN	ALARM POWER OUTAGE
55958	ANDERSON WAHLEN & ASSOCIATES	82435	12/14/2020	12/14/2020	\$10,225.00			
					10,225.00	4140824	RELOCATION OF COUNTY LI	FINAL LOCAL ENTITY PLAT
7020344707	APPLIED INDUSTRIAL TECHNOLOGI	82436	12/15/2020	12/15/2020	\$167.85			
					167.85	5240550	WRF - EQUIPMENT MAINTEN	FALK 1060T10COVER GRID
DEC20200	BLOMQUIST HALE CONSULTING	82437	12/15/2020	12/15/2020	\$190.40			
					190.40	1022506	EAP	EMPLOYEE ASSISTANCE COV
1637866	BONNEVILLE INDUSTRIAL SUPPLY C	82438	12/15/2020	12/15/2020	\$101.04			
					101.04	5140240	SUPPLIES	SUPPLIES
15485	BUSINESS SOLUTIONS GROUP	82439	12/15/2020	12/15/2020	\$599.02			
					599.02	1043240	SUPPLIES	CHECKS FOR ACCOUNTS PAY
1544-382305	CARQUEST AUTO PARTS (ADVANCE	82440	12/15/2020	12/15/2020	\$261.42			
					261.42	7657250	FIRE - EQUIPMENT MAINTEN	CHARGE TERMINAL/BATTERY
560379	CARQUEST AUTO PARTS (ADVANCE	82440	12/15/2020	12/15/2020	\$46.95			
					46.95	1060250	EQUIPMENT MAINTENANCE	AIR FILTER - VIN: 11083
560938	CARQUEST AUTO PARTS (ADVANCE	82440	12/15/2020	12/15/2020	\$165.07			
					165.07	1060250	EQUIPMENT MAINTENANCE	BATTERY - FARM TRUCK
	Vendor Total:				\$473.44			
121520A	CENTURYLINK	82442	12/15/2020	12/15/2020	\$171.18			
					171.18	1051280	TELEPHONE	801-754-5165
121520B	CENTURYLINK	82442	12/15/2020	12/15/2020	\$64.31			
					64.31	1051280	TELEPHONE	801-754-5293
	Vendor Total:				\$235.49			
20L0154	CHEMTECH-FORD, INC	82444	12/14/2020	12/14/2020	\$80.00			
					80.00	5240310	PROFESSIONAL & TECHNICA	WRF
20L0607	CHEMTECH-FORD, INC	82444	12/14/2020	12/14/2020	\$100.00			
					100.00	5140310	PROFESSIONAL & TECHNICA	WATER
20L0609	CHEMTECH-FORD, INC	82444	12/14/2020	12/14/2020	\$40.00			
					40.00	5140310	PROFESSIONAL & TECHNICA	WATER
	Vendor Total:				\$220.00			
PR121920-7171	CHILD SUPPORT SERVICES/ORS	82485	12/24/2020	12/24/2020	\$140.31			
					140.31	1022420	GARNISHMENTS	Garnishment - Child Support
XC12142020-151	CYNDEE PROBERT	82427	12/14/2020	12/14/2020	\$480.00			
					480.00	1042310	PROFESSIONAL & TECHNICA	JUSTICE COURT JUDGE FILL-I
XC12142020-151	D.R. HORTON C/O JOHN PHORNLEY	82428	12/14/2020	12/14/2020	\$8,000.00			
					8,000.00	1032210	BUILDING PERMITS	REFUND BUILDING PERMIT
Refund: 1611530	DR HORTON		12/30/2020	12/30/2020	\$58.16			
					58.16	5113110	ACCOUNTS RECEIVABLE	Refund: 1611530 - DR HORTON
COMM38752020	EDUCATORS HEALTH PLANS LIFE, A	9999	12/14/2020	12/23/2020	\$51,636.50			
					47,179.90	1022500	HEALTH INSURANCE	December Health Insurance Pre

SANTAQUIN CITY CORPORATION
Invoice Register - 12/12/2020 to 1/1/2021 - All Invoices

12/30/2020

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					4,080.80	1022501	DENTAL	December Dental nsurance Pre
					375.80	1022508	VISION	December Vision Insurance Pre
PR121920-383	EFTPS		12/24/2020	12/24/2020	\$29,678.03			
					17,034.40	1022210	FICA PAYABLE	Social Security Tax
					3,968.60	1022210	FICA PAYABLE	Medicare Tax
					8,675.03	1022220	FEDERAL WITHHOLDING PAY	Federal Income Tax
921218591	ELECTRICAL WHOLESALE SUPPLY (82447	12/15/2020	12/15/2020	\$55.22			
					55.22	7657247	COVID-19 RELATED EXPENDI	LAUNDRY ROOM
20121691	EPIC ENGINEERING	82448	12/14/2020	12/14/2020	\$1,040.00			
					1,040.00	4140815	P3 - OLD PUBLIC SAFETY BL	RECORD OF SURVEY
20-386	FORENSIC NURSING SERVICES, INC	82449	12/15/2020	12/15/2020	\$100.00			
					100.00	1043310	PROFESSIONAL & TECHNICA	DRUG SCREEN
Refund: 6110550	GORDON DAWE (RENTAL) +		12/30/2020	12/30/2020	\$31.07			
					31.07	5113110	ACCOUNTS RECEIVABLE	Refund: 6110550 - GORDON D
5099	GREENHALGH CONSTRUCTION	82450	12/15/2020	12/15/2020	\$523.32			
					523.32	1060240	SUPPLIES	HAULING ROAD SALT FROM R
122020	HEALTH EQUITY INC,	9999	12/24/2020	12/29/2020	\$5,549.05			
					62.00	1022503	HSA	Jason Bond - Employee Contrib
					393.45	1022503	HSA	Wade Eva - Employer Contributi
					280.00	1022503	HSA	Wade Eva - Employee Contributi
					529.65	1022503	HSA	Ryan Harris - Employer Contribu
					366.45	1022503	HSA	Jon Hepworth - Employer Contri
					50.00	1022503	HSA	Jon Hepworth - Employee Contri
					393.45	1022503	HSA	Gregg Hiatt - Employer Contribut
					200.00	1022503	HSA	Gregg Hiatt - Employee Contribu
					366.45	1022503	HSA	Eric Holt - Employer Contribution
					272.20	1022503	HSA	Rod Hurst - Employer Contributio
					250.00	1022503	HSA	Rod Hurst - Employee Contributi
					529.65	1022503	HSA	Jon Lundell - Employer Contribut
					393.45	1022503	HSA	Kayson Shepherd - Employer C
					366.45	1022503	HSA	Aaron Shirley - Employer Contri
					150.00	1022503	HSA	Aaron Shirley - Employee Contri
					529.65	1022503	HSA	Jason Bond - Employer Contribu
					366.45	1022503	HSA	Braden Williams- Employer Cont
					49.75	1043310	PROFESSIONAL & TECHNICA	Admin Fees HSA/FSA Dec 2020
122420	HEALTH EQUITY INC,	9999	12/29/2020	12/29/2020	\$692.01			
					177.82	1022502	FSA	Replenish for HCRA - rpm5y5r
					20.00	1022502	FSA	Replenish for HCRA - 16a1az5
					153.14	1022502	FSA	Replenish for HCRA - peecut7
					50.00	1022502	FSA	Replenish for HCRA - 44jqsv
					3.20	1022502	FSA	Replenish for HCRA - g25uyp0
					168.35	1022502	FSA	Replenish for HCRA - 8xj1q6q
					119.50	1022502	FSA	Replenish for HCRA - f8x3iux
	Vendor Total:				\$6,241.06			
XC12152020-151	HOLT, ERIC	82430	12/15/2020	12/15/2020	\$2,000.00			
					2,000.00	6740230	EDUCATION, TRAINING, & TR	NEW EMPLOYEE MOVING AS
SF 163281	HUMPHRIES INC	82451	12/15/2020	12/15/2020	\$74.89			
					74.89	7657242	EMS - SUPPLIES	SUPPLIES
XC12152020-151	JACQUELYN JARVIS	82432	12/15/2020	12/15/2020	\$250.00			
					250.00	1022430	COURT FINES AND FORFEITU	BAIL REFUND
Refund: 210163	MAKOWSKI, TARA		12/16/2020	12/16/2020	\$254.26			
					254.26	5113110	ACCOUNTS RECEIVABLE	Refund: 210163 - MAKOWSKI

SANTAQUIN CITY CORPORATION
Invoice Register - 12/12/2020 to 1/1/2021 - All Invoices

12/30/2020

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17-211	MARROTT, ADRIENNE	82454	12/15/2020	12/15/2020	\$18.50			
					18.50	1042310	PROFESSIONAL & TECHNICA	WITNESS FEE
S103871483.001	MOUNTAINLAND SUPPLY	82456	12/15/2020	12/15/2020	\$22.72			
					22.72	7657247	COVID-19 RELATED EXPENDI	LAUNDRY ROOM
S103873479.001	MOUNTAINLAND SUPPLY	82456	12/15/2020	12/15/2020	\$35.18			
					35.18	7657247	COVID-19 RELATED EXPENDI	LAUNDRY ROOM
	Vendor Total:				\$57.90			
00352646	MUNICODE	82457	12/14/2020	12/14/2020	\$3,800.00			
					3,800.00	4340115	MUNICODE - MEETINGS MAN	MUNICODE MEETINGS SUBS
PR121920-13093	NEBO LODGE #45	82486	12/24/2020	12/24/2020	\$18.00			
					18.00	1022425	FOP DUES	FOP Dues (Nebo Lodge #45)
XC12152020-151	OFFICER STEPHANIE WHITEHEAD	82431	12/15/2020	12/15/2020	\$18.50			
					18.50	1042310	PROFESSIONAL & TECHNICA	WITNESS FEE
SI-1597	OLSON'S GARDEN SHOPPE-PAYSON	82458	12/15/2020	12/15/2020	\$92.97			
					92.97	1070300	BUILDINGS & GROUNDS MAI	CEMETERY
XC12142020-151	OUT OF THE WOODS ENTERPRISES	82429	12/14/2020	12/14/2020	\$656.25			
					656.25	5740513	400 E MAIN URBAN PLAZA	YARD WORK
4158	PAYSON CITY SOLID WASTE	82460	12/15/2020	12/15/2020	\$18,602.82			
					14,808.82	1062311	WASTE PICKUP CHARGES	NOVEMBER
					3,794.00	5240530	WRF - SOLID WASTE DISPOS	NOVEMBER
11867	ROBERT NELSON CONSTRUCTION L	82461	12/15/2020	12/15/2020	\$105.00			
					105.00	6140310	BALLFIELD MAINTENANCE	TOPSOIL
RMP-121520A	ROCKY MOUNTAIN POWER	82462	12/15/2020	12/15/2020	\$47.42			
					47.42	1060270	UTILITIES - STREET LIGHTS	509 FIRE STONE
RMP-121520B	ROCKY MOUNTAIN POWER	82462	12/15/2020	12/15/2020	\$14.89			
					14.89	5440273	UTILITIES	1250 S CANYON
RMP-121520C	ROCKY MOUNTAIN POWER	82462	12/15/2020	12/15/2020	\$21.48			
					21.48	1060270	UTILITIES - STREET LIGHTS	1026 E MAIN
RMP-121520D	ROCKY MOUNTAIN POWER	82462	12/15/2020	12/15/2020	\$126.07			
					45.54	1060270	UTILITIES - STREET LIGHTS	1005 S RED BARN
					50.21	1060270	UTILITIES - STREET LIGHTS	415 TRAVERTINE WAY
					21.71	1060270	UTILITIES - STREET LIGHTS	154 E 950 S
					8.61	1060270	UTILITIES - STREET LIGHTS	80 E 770 N
	Vendor Total:				\$209.86			
66748	SALT LAKE WHOLESALE SPORTS - I	82464	12/15/2020	12/15/2020	\$1,876.79			
					1,876.79	1054240	SUPPLIES	AMMO N' STUFF
121520	SANTAQUIN CITY UTILITIES	82465	12/15/2020	12/15/2020	\$160.00			
					160.00	5221600	SEWER FUND DONATIONS	DECEMBER
PR121920-266	SANTAQUIN CITY UTILITIES	82487	12/24/2020	12/24/2020	\$781.00			
					725.00	1022350	UTILITIES PAYABLE	Utilities
					56.00	1022350	UTILITIES PAYABLE	Cemetery
	Vendor Total:				\$941.00			
Refund: 300701	SCOTT SPENCER (DUPLEX)		12/30/2020	12/30/2020	\$159.00			
					159.00	5113110	ACCOUNTS RECEIVABLE	Refund: 300701 - SCOTT SPEN
REIMBURSE-12	SHIRLEY, KEITH AARON	82478	12/18/2020	12/18/2020	\$43.00			
					43.00	1078220	NOTICE, ORDINANCES & PUB	RECORDING OF SUMMIT RID
CASH-BOND-12	SIERRA HOMES CONSTRUCTION SO	82466	12/14/2020	12/14/2020	\$8,633.36			
					8,633.36	1022450-248	(BOND-LANDSCAPE)[A10-Lots	LANDSCAPE BOND REIMBUR

SANTAQUIN CITY CORPORATION
Invoice Register - 12/12/2020 to 1/1/2021 - All Invoices

12/30/2020

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
CASH-BOND-12	SIERRA HOMES CONSTRUCTION SO	82466	12/14/2020	12/14/2020	\$35,724.00			
					35,724.00	1022450-222	(BOND-LANDSCAPE)[A-1 Lots	LANDSCAPE BOND REIMBUR
CASH-BOND-12	SIERRA HOMES CONSTRUCTION SO	82466	12/14/2020	12/14/2020	\$30,365.63			
					30,365.63	1022450-226	(BOND-LANDSCAPE)[A-10 Lot	LANDSCAPE BOND REIMBUR
CASH-BOND-12	SIERRA HOMES CONSTRUCTION SO	82466	12/14/2020	12/14/2020	\$23,816.18			
					23,816.18	1022450-235	(BOND-LANDSCAPE)[A10-Lots	LANDSCAPE BOND REIMBUR
CASH-BOND-12	SIERRA HOMES CONSTRUCTION SO	82466	12/14/2020	12/14/2020	\$4,236.00			
					4,236.00	1022450-227	(BOND-LANDSCAPE/FENCE)[LANDSCAPE BOND REIMBUR
Vendor Total:					\$102,775.17			
450_A_46073_5	SKAGGS PUBLIC SAFETY UNIFORM	82467	12/15/2020	12/15/2020	\$128.85			
					128.85	1054240	SUPPLIES	WALL/TIPLER
PR121920-7076	UTAH COUNTY LODGE #31	82488	12/24/2020	12/24/2020	\$162.00			
					162.00	1022425	FOP DUES	FOP Dues (Ut County Lodge #3
PR121920-382	UTAH STATE RETIREMENT	9999	12/24/2020	12/24/2020	\$26,983.10			
					606.50	1022300	RETIREMENT PAYABLE	Roth IRA
					665.87	1022300	RETIREMENT PAYABLE	457
					2.38	1022300	RETIREMENT PAYABLE	Post Retirement (After 7/2010)
					3,554.48	1022300	RETIREMENT PAYABLE	401K
					20,727.06	1022300	RETIREMENT PAYABLE	Retirement
					659.77	1022300	RETIREMENT PAYABLE	401K - Tier 1 Parity
					767.04	1022325	RETIREMENT LOAN PAYMEN	Retirement Loan Payment
PR121920-361	UTAH STATE TAX COMMISSION		12/24/2020	12/24/2020	\$5,693.42			
					5,693.42	1022230	STATE WITHHOLDING PAYAB	State Income Tax
WALMART-NOV	WALMART BRC - GE CAPITAL RETAIL	82469	12/15/2020	12/15/2020	\$331.43			
					19.12	1054230	EDUCATION, TRAINING & TRA	SODAS
					65.44	6140335	MISC SUPPLIES	MOUSE TRAPS
					36.22	6140335	MISC SUPPLIES	FLASH DRIVES
					41.04	7240240	SUPPLIES	OFFICE SUPPLIES
					132.58	7540480	FOOD	SENIOR CENTER FOOD
					37.03	7540480	FOOD	SENIOR CENTER FOOD
SCH-12820	WPA ARCHITECTURE, PC	82471	12/15/2020	12/15/2020	\$6,331.10			
					6,331.10	4140704-002	NEW CITY HALL - ARCHITECT	NOVEMBER SERVICES
Refund: 410502	YOUNG, BEN *		12/23/2020	12/23/2020	\$109.61			
					109.61	5113110	ACCOUNTS RECEIVABLE	Refund: 410502 - YOUNG, BEN
Total:					\$282,293.44			
							GL Account Summary	
					21,003.00	1022210	FICA PAYABLE	
					8,675.03	1022220	FEDERAL WITHHOLDING PAY	
					5,693.42	1022230	STATE WITHHOLDING PAYAB	
					26,216.06	1022300	RETIREMENT PAYABLE	
					767.04	1022325	RETIREMENT LOAN PAYMEN	
					781.00	1022350	UTILITIES PAYABLE	
					140.31	1022420	GARNISHMENTS	
					180.00	1022425	FOP DUES	
					250.00	1022430	COURT FINES AND FORFEITU	
					35,724.00	1022450-222	(BOND-LANDSCAPE)[A-1 Lots	
					30,365.63	1022450-226	(BOND-LANDSCAPE)[A-10 Lot	
					4,236.00	1022450-227	(BOND-LANDSCAPE/FENCE)[
					23,816.18	1022450-235	(BOND-LANDSCAPE)[A10-Lots	
					8,633.36	1022450-248	(BOND-LANDSCAPE)[A10-Lots	
					47,179.90	1022500	HEALTH INSURANCE	
					4,080.80	1022501	DENTAL	

SANTAQUIN CITY CORPORATION
Invoice Register - 12/12/2020 to 1/1/2021 - All Invoices

12/30/2020

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
					692.01	1022502	FSA	
					5,499.30	1022503	HSA	
					190.40	1022506	EAP	
					375.80	1022508	VISION	
					8,000.00	1032210	BUILDING PERMITS	
					517.00	1042310	PROFESSIONAL & TECHNICA	
					599.02	1043240	SUPPLIES	
					149.75	1043310	PROFESSIONAL & TECHNICA	
					235.49	1051280	TELEPHONE	
					278.00	1051300	BUILDINGS & GROUND MAIN	
					19.12	1054230	EDUCATION, TRAINING & TRA	
					2,005.64	1054240	SUPPLIES	
					523.32	1060240	SUPPLIES	
					212.02	1060250	EQUIPMENT MAINTENANCE	
					194.97	1060270	UTILITIES - STREET LIGHTS	
					14,808.82	1062311	WASTE PICKUP CHARGES	
					92.97	1070300	BUILDINGS & GROUNDS MAI	
					43.00	1078220	NOTICE, ORDINANCES & PUB	
					252,178.36		Total	
					6,331.10	4140704-002	NEW CITY HALL - ARCHITECT	
					1,040.00	4140815	P3 - OLD PUBLIC SAFETY BL	
					10,225.00	4140824	RELOCATION OF COUNTY LI	
					17,596.10		Total	
					3,800.00	4340115	MUNICODE - MEETINGS MAN	
					612.10	5113110	ACCOUNTS RECEIVABLE	
					101.04	5140240	SUPPLIES	
					140.00	5140310	PROFESSIONAL & TECHNICA	
					853.14		Total	
					160.00	5221600	SEWER FUND DONATIONS	
					80.00	5240310	PROFESSIONAL & TECHNICA	
					3,794.00	5240530	WRF - SOLID WASTE DISPOS	
					167.85	5240550	WRF - EQUIPMENT MAINTEN	
					4,201.85		Total	
					14.89	5440273	UTILITIES	
					656.25	5740513	400 E MAIN URBAN PLAZA	
					105.00	6140310	BALLFIELD MAINTENANCE	
					101.66	6140335	MISC SUPPLIES	
					206.66		Total	
					2,000.00	6740230	EDUCATION, TRAINING, & TR	
					41.04	7240240	SUPPLIES	
					169.61	7540480	FOOD	
					102.88	7657242	EMS - SUPPLIES	
					211.24	7657247	COVID-19 RELATED EXPENDI	
					261.42	7657250	FIRE - EQUIPMENT MAINTEN	
					575.54		Total	

\$282,293.44

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GL Account Summary Total

Item # 4.



December 31, 2020

Santaquin City Mayor and City Council

Re: New Santaquin City Hall Construction Management/General Contractor (CM/GC) Services

Dear Mayor and City Council,

We received a total of 8 proposals for the CM/GC Services for the new City Hall Construction. The evaluation committee carefully considered and evaluated all 8 of the proposals that were submitted. We were very impressed with the significant amount of interest in our project from construction firms. We were also impressed with the quality of the proposals and with the great qualifications of all the submitting firms.

From the review committee's scoring of those evaluations, we recommend that the Council award the contract for the CM/GC Services for the new City Hall construction to Ellsworth-Paulsen Construction in the amount of \$337,898.00. As you may know, Ellsworth-Paulsen Construction successfully completed our \$2.5M Public Works Buildings project in 2016 on time and within budget, including all additive alternates. Several members of Ellsworth-Paulsen's proposed team also help to successfully complete our Water Reclamation Facility (WRF) project in 2012-2013.

For your review and consideration for award, I have attached the committee's scoring sheet as well as a sheet showing a summary of each firm's proposed costs. With their qualifications, and their proposed fees amount, Ellsworth-Paulsen Construction is the best value for the city as our CM/GC.

It should be noted that the Ellsworth-Paulsen proposed amount is only for their help with the design services (assisting WPA Architecture) and for supervisory and management for the construction project. As the design progresses and the final design is complete, we will bring to the Council, for future consideration, a Guaranteed Maximum Price (GMP) from Ellsworth-Paulsen for the full construction cost of constructing the project.

I am happy to answer any questions you may have regarding our evaluation and recommendation.

Thank you for your time,

Norm Beagley, P.E.
Assistant City Manager

Recommended Motion: Award the CM/GC Services for the new City Hall construction to Ellsworth-Paulsen Construction in a not to exceed amount of \$337,898.00.

**Santaquin City
City Hall CM/GC Evaluation**

Proposing Firm	Proposal Evaluation				
	Relevant Experience	Methodology	Proposal Evaluation Score	Cost Proposal Score	Total Score
Ellsworth-Paulsen Construction	28.1	23.5	51.5	34.6	86.2
Hogan & Associates Construction	25.1	23.3	48.4	35.0	83.4
Big D Construction	25.9	24.2	50.0	21.6	71.6
Valley Design & Construction	19.4	18.4	37.8	22.8	60.6
R&O Construction	27.1	23.3	50.4	5.6	56.0
Westland construction	25.8	20.2	46.1	7.2	53.3
Maker's Line	11.0	16.8	27.8	12.0	39.8
J Lynn Roberts & Sons	18.7	20.1	38.8	0.5	39.3

Santaquin City								
City Hall CM/GC Proposed Cost Evaluation								
Proposing Firm	Big D Construction	Ellsworth-Paulsen Construction	Hogan & Associates Construction	J Lynn Roberts & Sons	Maker's Line	R&O Construction	Valley Design & Construction	Westland construction
Design Phase Fee	\$ 12,500.00	\$ 5,000.00	\$ 6,000.00	\$ 168,900.00	\$ 9,000.00	\$ 48,050.00	\$ 9,000.00	\$ 25,000.00
Construction Supervision & Management Fee	\$ 637,536.00	\$ 332,895.00	\$ 319,609.00	\$ 675,600.00	\$ 594,000.00	\$ 354,980.00	\$ 341,600.00	\$ 580,000.00
CM/GC Multiplier	1.50%	3.00%	3.50%	5.00%	4.00%	5.00%	5.00%	5.00%
GMP Contingency	3.00%	3.00%	2.50%	3.00%	5.00%	10.00%	5.00%	5.00%

RESOLUTION No. 01-01-2021

A RESOLUTION ESTABLISHING THE FEE SCHEDULE FOR SANTAQUIN CITY

WHEREAS, the governing body of the City of Santaquin, Utah, acknowledges that the fees required of various developers, subdividers, property owners, and citizenry of the city necessitate period review; and

WHEREAS, review of these fees has been found to be warranted in certain areas as they have gone without update or alteration for an extended period of time; and

WHEREAS, the City Council of Santaquin desires to make adjustments where necessary to the Santaquin City Fee Schedule in order to ensure proper and adequate service to the citizens of Santaquin;

NOW THEREFORE, BE IT RESOLVED by the City Council of Santaquin, Utah, that the following fees shall be established for various development projects and services rendered by employees and volunteers of the City, and shall be collected by the City Recorder at the submittal of an application or request for action for which the fee has been designated herein:



FEE SCHEDULE

June 16, 2020 January 5, 2021

A. The fees charged by the City for services rendered to the community shall be as follows:

Development

Annexation Application¹⁰

- 4.99 acres or less - \$525.00 (\$125.00 Utah County Review)
- 5.00 acres or more - \$525.00 (\$125.00 Utah County Fee) + \$65 per acre over 5.00

Concept Review - \$400.00

Subdivisions

Preliminary (up to 2 reviews)

- Core Area Infill (1-10 Lots) - \$1000 x (# of lots)^{0.500}
- 1-10 lot Subdivision - \$1,600 x (# of lots)^{0.385}
- 11-100 lot Subdivision - \$2,075 x (# of lots)^{0.273}
- 100+ lot Subdivision - \$4,025 x (# of lots)^{0.130}

Final (up to 2 reviews)

- Core Area Infill (1-10 Lots) - \$1000 x (# of lots)^{0.400}
- 1-10 lot Subdivision - \$1,500 x (# of lots)^{0.327}
- 11-100 lot Subdivision - \$2,300 x (# of lots)^{0.148}
- 100+ lot Subdivision - \$3,325 x (# of lots)^{0.068}

Additional DRC / Modified Final Plat Review – Varies (based on staff time spent & current hourly rates)

Lot Line Adjustment Review - \$150.00

Recording Fees - According to Utah County fee schedule. (Checks made out to Utah County Recorder's Office)

Plat approval extension request - \$200.00

Condominium Plat Review - \$1,000

Site Plan Review (two reviews)

Commercial & Industrial Development Applications

Site Plan Review - \$600.00

Multi Family Residential Site Plan Review - \$600.00

Additional Site Plan Reviews Fee - Varies (based on staff time spent & current hourly rates)

Modified Site Plan Review Fee - Varies (based on staff time spent & current hourly rates) Modified plans include built developments making

alterations to site features requiring review by staff. Appeals Authority

Application - \$200.00

Street Vacation⁸ - \$800.00

Gravel, Sand, Earth Extraction, and Mass Grading Permit Request - \$350.00

Prepayment of Inspection Costs Fee¹⁷ – 4% of City Engineer's Cost Estimate of Development Bond

Street Lights

General Fees

Wire installation - \$100.00 per light (assumes 100 feet of wire to be installed. Differences based on actual installation will be refunded or billed to the developer.

Trenching (where none provided) - \$4.00 per ft

Local / Collector Streets

Lights - \$1,934.00 each

Installation - \$850.00 each

6/3 TC Wire – current market price

1½" Conduit– \$2.00 per ft

Arterial Streets

Lights - \$4,108.00 each

Basic installation - \$1,150.00

Installation (UDOT Right-a-way) - \$1,250.00

6/3 TC wire – current market price

1½" Conduit– \$2.00 per ft

Sweeps - \$250.00 each

Banner Arms - \$53.00

120-volt receptacle - \$35.00

Plant Hanger Rod - \$40.00

Flag Holder - \$52.00

Breakaway Hardware (UDOT Street) – \$450.00

Tunneling for any street light service - \$15.00 per ft

Strong Box & installation - \$3,100.00

3" pvc Strong Box conduit installation - \$4.00 per ft

Street Signage

Residential Combo (street/stop sign) - \$650.00 each

Oversized Combo (street/stop sign) - \$675.00 each

Street or Stop Sign only - \$450.00 each

Oversized Street or Stop sign only - \$550.00 each

Specialty Sign (Spd Limit, Child @ Play, etc.) - \$200.00 each

Zoning

Rezoning Request - \$400.00

Agriculture Protection Request - \$300.00

Conditional Use Permit Request - \$175.00

Ordinance Text Change Request - \$400.00

Special Event Permit Request - \$25.00

Permanent Sign Permit – as per Building fees

Temporary Sign Permit - \$30.00

Business Licenses

Initial Commercial License - \$75.00

Initial Home Occupation License - \$50.00

Temporary Business License - \$50.00

Annual Liquor License - \$100.00

Annual License Renewal Fee - \$35.00

Renewal Late Fee Penalty¹² – \$20.00

Annual Hobby Kennel Fee - \$50.00

Annual Residential Kennel Fee - \$100.00

Annual Commercial Kennel Fee - \$250.00

Solicitor Licenses - \$15.00 per Solicitor (must have a Santaquin City Business License)

Building

Permit Tracking Fee - \$70.00

Building Permit & Inspection Fees – Determined by Structure

Plan review deposit – \$500.00 (new construction only -paid up front & applied to 65% plan check fee)

Plan Check Fee – 65% of building permit fee

State Building Fee - Equal to 1% of Building Permit Fee

Water Impact Fee¹⁹

Units of Measure	Equivalency	Impact Fee
Residential		
¾" Meter	1.00	\$656.00
Non-Residential		
¾ Meter	2.00	\$1,311

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1"	3.34	\$2,190.00
1 1/2"	6.66	\$4,366.00
2"	10.66	\$6,988.00
3"	21.34	\$13,990.00
4"	33.34	\$21,856.00
6"	66.66	\$43,699.00
8"	106.66	\$69,922.00

Money In Lieu of Water Dedication Fee - \$4,750.00/AF

Pressurized Irrigation Impact Fee¹⁸ - \$3388.00

Storm Drain Impact Fee - \$770.00²³

Sewer Impact Fee:

Standard User Fee – \$4,416.00 per residential dwelling or unit

Non-Standard User Fee – (Average Gallons per Day/200) x \$4,416.00

Multi-Family/Non-Residential Fee - \$4,416.00 per 16 Fixture Units based on the 2015 International Residential Code.

Park/Recreation Impact Fee - Single-Family Dwelling or Connection \$3,817.00

Multi-Family Dwelling Unit or Connection - \$3,095.00

Transportation Impact Fee²⁴ – [Single-Family Detached Housing = \\$768.60/Unit](#) Based on the following Formula:
~~(ITE Daily Trips/2) x (ITE Primary Trip Factor) x \$135.19~~

Public Safety Impact Fees

EMS/Fire

[Residential Impact Fee = \\$495.43/Unit](#)

[Non-Residential Impact Fee = \\$0.43/s.f. \(Unit\)](#)

[\\$0.16/s.f. \(Vehicle\)](#)

[\\$0.59/s.f. \(Total\)](#)

~~Single Family per Unit – \$326.25~~

~~Multi-Family per Unit – \$186.22~~

~~Commercial per 1,000 s.f. – \$94.46~~

~~Commercial Apparatus Fee per 1,000 s.f. – \$0~~

~~Industrial per 1,000 s.f. – \$4.49~~

~~Industrial Apparatus Fee per 1,000 s.f. – \$0~~

Police

[Residential Impact Fee = \\$35.72/Unit](#)

[Non-Residential Impact Fee = \\$0.05/s.f.](#)

~~Single Family per Unit – \$94.15~~

~~Multi-Family per Unit – \$52.93~~

~~Commercial per 1,000 s.f. – \$55.54~~

~~Industrial per 1,000 s.f. – \$0.95~~

Meter Fee (PI or Culinary Water)

3/4" service - \$300.00 (not available for PI)

1" service - \$400.00

1 1/2" service - \$670.00

2" service - \$770.00

Pressurized Irrigation Meter Install - \$250.00 per connection

Water Meter Install - \$200.00 per connection

Temporary Construction Water - \$50.00

Lot Identification Sign for new Construction - \$10.00

Installing or Removing Grade Ring - \$50.00

Demolition Permit Fee - \$35.00

Reinspection fee - \$65.00 (for each building inspection over 2 for required items)

Landscaping Bonds

10,000 SF Lot or Less - \$5,000.00

10,001-15,000 SF Lot - \$8,000.00

15,001 SF Lot or Greater - \$10,000.00

Water for Construction

Project within City boundaries - \$2.50 per 1,000 gallons
Project outside City boundaries - \$5.00 per 1,000 gallons
Water Hydrant Meter Deposit - \$1,000.00¹⁶

Construction in City Right-of-Way⁴

0-2 Years since Resurfacing

Summer Permit Fee - \$2,000.00, plus \$20 Per Square Foot

Winter Permit - Summer Permit Fee + \$500.00

2-5 Years since Resurfacing

Summer Permit Fee - \$1,500.00, plus \$15 Per Square Foot

Winter Permit - Summer Permit Fee + \$500.00

5+ Years since Resurfacing

Summer Permit Fee - \$1,000.00, plus \$10 Per Square Foot

Winter Permit - Summer Permit Fee + \$500.00

Water Rates with or without PI Available²¹

Base Rate¹³ - \$22.47 per month

0 – 4,000 gallons¹³ - \$0.58 per thousand gallons

4,001 – 8,000 gallons¹³ - \$0.88 per thousand gallons

8,001 – 12,000 gallons¹³ - \$1.16 per thousand gallons

12,001 + gallons¹³ - \$2.15 per thousand gallons

Pressurized Irrigation Rates²¹

Base Rate¹³ per month \$16.37 (1")

\$23.40 (1.5" or larger)

Usage Rate per 1,000 gallons¹³ - \$.74 per thousand gallons

1 1/2" meter - \$650.00

2" meter - \$750.00

Separate MXU - \$170.00

Sewer Rates²¹

Base Rate¹³ - \$40.03 per month

Per 1000 gallons¹³ - \$0.83 (based on actual usage)

Utilities

Account Setup - \$25.00.

Customer Deposit¹⁴ - \$200.00

Past Due Tag - \$25.00

Disconnection/Lockout Service - \$150.00

Reconnection Fee - \$75.00

Addressing Services - \$0.70

Unpaid Utility Account Balances will be assessed 10% per month

Utility Service Order (service disconnected & reconnected for repairs, move meter, etc) - \$75.00

Storm Drainage Monthly Rates¹³ \$1.08

Waste Removal

Monthly Rates¹³ \$14.09 per container

Recycling Rates \$6.77 per container²²

Non-Resident – Services provided by private contractor

Commercial – Services provided by private contractor

Landfill Rates

Contractors Disposing of Construction Site Materials

6-wheeled vehicle - \$60.00 per load for materials originating within the City Limits

6-wheeler vehicle - \$150.00 per load for materials originating outside the City Limits

10-wheeled vehicle - \$80.00 per load for materials originating within the City Limits

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10-wheeled vehicle - \$400.00 per load for materials originating outside the City Limits
Larger than 10-wheeled vehicle - \$160.00 per load for materials originating within the City Limits
Larger than 10-wheeled vehicle - \$600.00 per load for materials originating outside the City Limits

Cemetery²⁰

Plot Sales

Resident - \$500.00 per plot¹
Non-Resident - \$1,000.00 per plot¹

½ – Size or Infant Locations³

Resident - \$250.00
Non-Resident - \$500.00

¼ – Size or Cremation Locations

Resident - \$200.00
Non-Resident - \$400.00

Opening and Closing Fees

Resident

Single Depth - \$350.00
Double Depth 1st Burial - \$700.00
2nd Burial - \$350.00

Non-Resident

Single Depth - \$700.00
Double Depth - 1st Burial - \$1,400.00
2nd Burial - \$700.00

Infant³

Resident - \$200.00
Non-Resident - \$400.00

Cremation³

Resident - \$150.00
Non-Resident - \$300.00

Weekend, Holiday or After Hours in addition to the Opening and Closing Fees

Full Size - \$200.00
Infant - \$100.00
Cremation - \$100.00

Disinterment²

Resident - \$1,200.00 minimum
Infant - \$800.00 minimum
Cremation - \$400.00 minimum
Non-Resident - \$1,200.00 minimum
Infant - \$800.00 minimum
Cremation - \$400.00 minimum

Less than 8-hour notice - \$50.00 additional
Burial Right Transfers for residents - \$25.00
Burial Right Transfers for non-resident - \$500.00 (if less than 10 years)
Duplicate Copy of Deed - \$25.00
Removal & Resetting of a Headstone to Accommodate an Opening or Closing - \$100.00
If Cemetery is not vacated by 4:00 pm an additional charge of \$50.00 will be charged

Animal Licensing

Licensing Fees shall follow the current South Utah Valley Animal Shelter Fee Schedule

Miscellaneous Fees

Return Check Fee - Maximum allowed by law

Notary Fees

First Document - \$5.00

Each Additional Document - \$1.00
Checks for services must be made for the amount of purchase/fee only. No change will be given.
Cashier will not accept more than the \$10.00 in change per transaction.

Facility Rental⁵

East Side Park Pavilion

Squash Head Park Pavilion

Residents - \$25.00 per day time slot

Non-Resident - \$50.00 per day time slot

(Time slots are 7a.m. to 2 p.m. and 3 p.m. to 10 p.m. are day time slots)

Sunset Trails Park Large Pavilion

Residents - \$30.00 per day time slot

Non-Resident - \$60.00 per day time slot

(Time slots are 7a.m. to 2 p.m. and 3 p.m. to 10 p.m. are day time slots)

Centennial Park⁶

Residents - \$50.00 per day time slot

Non-Resident - \$75.00 per day time slot

(Time slots are 7a.m. to 2 p.m. and 3 p.m. to 10 p.m. are day time slots)

Orchard Cove Park

Residents - \$50.00 per day time slot

Non-Resident - \$75.00 per day time slot

(Time slots are 7a.m. to 2 p.m. and 3 p.m. to 10 p.m. are day time slots)

Residents - Overnight time slot (10 p.m. to 7 a.m.)

\$100.00 per night includes up to 10 tents and/or trailer spaces

Non-Residents - Overnight time slot (10 p.m. to 7 a.m.)

\$150.00 per night includes up to 10 tents and/or trailer spaces

Arena⁹

Single Use

Commercial Use

All Day (7am to dark) - \$200.00

Refundable Security Deposit - \$200.00

Non Resident

All Day (7am to dark) - \$100.00

Refundable Security Deposit - \$100.00

Resident

Half Day (7am to 2pm or 3pm to dark) - \$25.00

All Day (7am to dark) - \$50.00

Refundable Security Deposit - \$100.00

Annual Use – includes 1 day per week during season

Half Day (7am to 2pm or 3pm to dark) - \$500.00

All Day (7am to dark) - \$750.00

Land Lease for cows - \$100 per season

Announcer Stand with sound - \$25.00

Grooming - \$25.00 per "work"

Lighting - \$25.00

Baseball/Softball Fields¹⁵

Field #1, #2, & #3 Baseball Fields

\$15.00 per hour, \$75.00 per day

Callaway Baseball Field

\$20.00 per hour, \$75.00 per day

\$20.00 additional per hour for lighting

Orchard Hills Softball Field

\$15.00 per hour, \$75.00 per day

City Center Soccer Field

\$10.00 per hour (min 2-hour rental)

\$50.00 per day
\$35.00 additional for field paint/prep
Refundable Security Deposit

Police Department GRAMA Requests

Research Fee - \$15.00/hour, minimum 1 hour
Copy of Report - \$5.00 initial report up to 5 pages
\$0.75 per page more than 5
Supplemental Report - \$5.00 additional charge
Accident Form⁷ - \$10.00
Photographs - \$5.00 each photo
Tape Duplication - \$25.00/hour, minimum 1 hour
\$10.00 per VHS tape or DVD, client may provide own tape
\$5.00 per cassette tape, client provides own tape
\$10.00 per tape postage & handling
Fingerprints
Santaquin – No Charge
Non-Residents - \$10.00 up to 2 cards
Utah Criminal History Reports - \$25.00 (Santaquin/Genola Residents only)
Junk Permits
Santaquin – No Charge
Non-Residents - Service no longer available
Contract Services - \$70.00 per Officer/per hour
Driving Privilege Verification - \$25.00

Copies

Land Use & Development Management Code - \$35.00
Subdivision Code - \$25.00
General Plan - \$2.00 (CD) \$75.00 (Hard Copy)
City Construction Standards & Drawings - \$40.00
Zoning Map (11X17) - \$3.00
Custom Maps - To Be Determined
Official City Maps (up to 36" x 48") - \$15.00
Miscellaneous Copies - \$0.50 per page

Fire/EMS Department

Personnel:
EMT Stand-by \$30.00
Paramedic Stand-by \$37.50
Firefighter Stand-by \$30.00
Fire/EMS Officer Stand-by \$50.00
Chief Officer Stand-by \$75.00
Resources:
Ambulance, EMT \$130.00
Ambulance, Medic \$160.00
Fire/Rescue - UTV \$70.00
Bicycle - EMS \$40.00
Motorcycle/ATV \$50.00
Ladder Truck – Stand-by \$150.00 Response \$257.00
Engine – Stand-by \$125.00 Response \$257.00
Rescue/Squad – Stand-by 50.00 Response \$100.00
Tender – Stand-by \$90.00 Response \$148.00
Brush Truck (Type 6) – Stand-by \$93.00 Response \$152.00
Extrication Unit (min) – Stand-by 75.00 Response \$200.00
Smoke Removal - \$50.00
Haz Mat Mitigation – Stand-by \$150.00 Response \$200.00
Confined Space Entry – Stand-by \$150.00 Response \$200.00
Foam, Class A or B – Current Market Value

Absorbent – Current Market Value
Permit Fees:
Fireworks Sales/Display - \$60.00
Fuel Storage Installation – Per Tank
Above Ground \$50.00
Below Ground \$250.00
Fuel Storage Tank Removal – Per Tank
Above Ground \$50.00
Below Ground \$250.00
LPG Installation Per Tank- \$60.00
Tents/Canopies (>400 sqft) –
Residential \$25.00
Commercial \$60.00
Fire Flow Test (per hydrant) - \$25.00
Fire Report Copying - \$6.00 Per Sheet
Medical Gas Storage Installation/removal, fixed - \$50.00
Others Fees as adopted by IFC - \$50.00
Inspections/Plan Review Fees:
Special/Follow-up Inspections - \$50.00
Fire Sprinkler Systems Installation, New/Renovated –
10-100 Heads - \$100.00
101-200 Heads - \$150.00
201-300 Heads - \$200.00
>301 Heads \$250.00 plus .50 per sprinkler head
Commercial Cooking Fire Suppression System - \$100.00
Fire Alarm System Installation –
\$100 < 6,000 Sq Ft
\$150 > 6,000 Sq Ft
Paint Booth - \$100.00
Care Facilities Annual Inspections –
Exempt Child Care \$20.00
Daycare/Preschool - \$20.00
Care Center/Assisted living - \$50.00
Final Inspections, Commercial \$50.00

GRAMA Requests

Research/compilation Fee - \$40.00 per hour after the first 15 minutes
Copies - \$0.25 per black/white page
\$0.75 per color page
\$5.00 per Certified Copy

Special Events¹¹

Special Events License - \$50.00

Library

Library Cards – Free for Residents
\$40.00 non-residents
All Replacement Cards - \$2.00
Special Inter Library Loans per item - \$1.00
Fines - \$0.10 per day for over due books
\$1.00 per day for overdue DVD's or Kindle Devices
Fees for damage to media placed in the Drop Box \$5.00
Fees for damage to books and other materials will be assessed by Library Staff up to the replacement cost
Interlibrary Loan - \$3.00 + extra postage
Copies - \$0.10 per black/white page
\$0.20 per pre-printed page
\$0.50 per color page

- ¹ Cemetery plots which are purchased on an extended pay contract are subject to an additional interest charge of 1.5% monthly or 18% annually.
- ² Additional disinterment fees could be assessed depending on the location of the grave and will be reviewed on a case by case bases.
- ³ A baby is determined to be a child before their 3rd birthday. Children 3 years of age or older shall be considered adults. All Infant and cremations must have a flush headstone unless using a full size grave.
- ⁴ All fees for construction in a City right-of-way shall double for work done without a permit or for work commencing prior to a permit being issued.
- ⁵ Verification of residency is required at the time of reservation/payment.
- ⁶ Reservations will not be taken for the following year until January 1st. In case of inclement weather, reservation may be rescheduled and deposits may be refunded, however, rental fees are not subject to refunds. Reservations must be canceled at least 2 weeks prior to the reservation date in order to receive a full refund, reservation fees will not be refunded if cancelled less than 2 weeks prior to the reservation date.
- ⁷ Only state forms will be copied with requests for accident reports.
- ⁸ This amount is an estimated amount of actual City costs associated with uncontested proposals. Additional fees may be negotiated and assessed based on applications requiring City staff time beyond that reasonably anticipated for such an application. The City may credit this fee toward an applicant's purchase of vacated street area.
- ⁹ All scheduling for the arena will be done through the City Recreation Department. The season runs from the first day in April to the last day in September. Annual fees are based on one day per week. If person/organization/group wants to reserve facilities for two day a week, fees would be double, three days; fees would be triple, and so on. Lessee may lease area, not to exceed five-hundred (500) square feet; maximum 15 cattle per pen and no more than two (2) pens may be leased at the facilities. **No other** livestock is permitted. Livestock owners must receive approval for use and location from the city prior to setting up temporary fencing. Livestock owners must provide their own temporary fencing and feed.
- ¹⁰ Acreage of properties owned by a government entity are excluded from fee calculations. Existing public roads adjacent to annexation boundaries should be included with such petitions in accordance with City policies and planning purposes. Where non-petitioning properties are more than 30% of the annexing area, those fees which would be required for non-petitioning properties may be deferred for up to one year of the annexation becoming effective under the following requirements:
 1. A bond in a form acceptable to the City is posted for the remainder fees. Such bond shall be forfeited to the City if the remaining fees are not paid within the allowed 12-month time frame.
 2. Petitioners can not receive final approval on a plat until all required annexation fees, including non-petitioned property fees, are paid.
- ¹¹ Any additional Public Safety costs necessary for the event will be assessed to the applicant. If events are held in a public park, appropriate park fees apply.
- ¹² Annual renewal fees are due February 1st. If payment is not received by March 1st of the same renewal year, the license shall be considered null and void and a new license must be applied for with all associated new licensing fees. Persons operating a business without a renewed and/or current business license shall be subject to all penalties applicable under City and State law.
- ¹³ Base and Usage rates will be adjusted each July 1st to reflect the Consumer Price Index change from the preceding calendar year.
- ¹⁴ Deposits may be applied to customer's billings or may be returned when all billings are current.
- ¹⁵ City Sponsored activities/sports will have first priority when scheduling of the fields.
- ¹⁶ Deposit for Water Hydrant Meter Deposit will be refunded when meter is returned.
- ¹⁷ Pre-paid fees will be placed into an escrow account and drawn upon as inspection costs are incurred by the City. If costs for inspections and testing exceed the amount in the escrow account, they will be the responsibility of the developer and paid for prior to receiving final approvals at the end of the development warranty period. At the conclusion of a final walk through and city acceptance of the improvements, the developer may be reimbursed any amount remaining in the escrow account in accordance with reimbursement procedures found in city ordinances.
- ¹⁸ One ERU is equivalent to .25 acres of single family development. For all other types of development, the following formula will be utilized Step 1: Divide 10,890 (total sf in .25 acres) by impact fee per ERU

(\$3,388) = \$0.31 per sf. Step 2: Multiply irrigable area (sf lot size minus sf of hardscape on lot) by Impact Fee per sf (\$0.31) to arrive at impact fee.

¹⁹ Per Equivalent Residential Unit: Impact Fee is \$656

²⁰ Fees for Cemetery Service not listed on the Consolidated Fee Schedule will be reviewed and charged on a case by case basis.

²¹ Culinary Water, Pressurized Irrigation, and Sewer base and usage rates are double the current rates for unincorporated areas.

²² An opt-out period established during the February/March billing cycle each year. Opt-out fees are only applied to existing recycling customers. It is required to schedule the pickup/return of the customers recycling can. Missing recycling cans will be assessed a fee equivalent to the cost of a replacement recycling can.

²³ The base impact fee is \$468.00, Regional Pond fee is \$270.00 and the East side Debris Basins fee is \$32.00.

²⁴ [Fees for all other uses \(e.g. Residential, Commercial, etc.\), please refer to the Transportation Impact Fee Analysis \(Exhibit B\) Table 14 of pages 11 and 12.](#)

B. Furthermore:

1. In addition to the fees listed above, every development within the City boundaries of Santaquin, Utah, shall pay an infrastructure inspection fee according to the following:

- a. Subdivision Infrastructure. Prior to the construction of any infrastructure which is approved as a part of a subdivision and is located within the boundaries of the same subdivision, the developer shall provide the City with funds, in an amount equal to 4% of the approved construction estimate for the necessary infrastructure improvements, as a means to defray the costs of inspection of said improvements. All such funds shall be non-refundable and paid in addition to any other bonding or surety requirements. Any shortcomings in the amount of the funds shall be paid in full by the developer prior to final approval of the infrastructure.
 - b. Off-Site and Other Infrastructure. Prior to the construction of any infrastructure which is:
1) approved as a part of a subdivision but which is not located within the boundaries of the subdivision; or 2) unrelated to an approved subdivision, the developer shall provide the City with funds, in an amount equal to 2% of the approved construction estimate for the necessary infrastructure improvements, as a means to defray the costs of inspection of said improvements. All such funds shall be non-refundable and paid in addition to any other bonding or surety requirements. Any shortcomings in the amount of the funds shall be paid in full by the developer prior to final approval of the infrastructure.
2. Bond or Escrow. The sub divider shall furnish a bond or escrow in the amount of one hundred twenty-five percent (125%) of improvement costs with the city recorder, prior to the beginning of any subdivision construction, to assure the proper installation and construction of all required improvements within two (2) years immediately following the approval of the subdivision plat by the city council. Release of such bond or escrow shall be made as per city code (11-11-3).
3. Payment of fees in full shall be the responsibility of the applicant. Payment of fees in full shall be required as a part of all application submittals, as stipulated herein. It shall be the responsibility of the applicant to submit the necessary materials in order to be eligible for review on an agenda of any City reviewing body. Placement on an agenda is not necessarily automatic and verification of the review of the application by the City is **strongly** encouraged.

C. In addition and notwithstanding the above schedule of fees, should the review and processing fees exceed those identified herein, the applicant shall pay **actual costs** as determined and documented by the City Recorder.

This resolution shall be come effective upon passage and shall repeal and supersede any and all resolutions dealing with the same subject.

Approved this 5th day of January 2021.

Kirk F. Hunsaker, Mayor

ATTEST:

K. Aaron Shirley, City Recorder