



## **CITY COUNCIL REGULAR MEETING**

Tuesday, April 02, 2024, at 7:00 PM  
Council Chambers at City Hall Building and Online  
110 S. Center Street, Santaquin, UT 84655

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### **MEETINGS HELD IN PERSON & ONLINE**

The public is invited to participate as outlined below:

- **In Person** – The meeting will be held in the Council Chambers on the Main Floor in the City Hall Building
  - **YouTube Live** – Some public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at <https://bit.ly/2P7ICfQ> or by searching for Santaquin City Channel on YouTube.
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### **ADA NOTICE**

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

## **AGENDA**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **INVOCATION / INSPIRATIONAL THOUGHT**

### **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

### **CONSENT AGENDA (MINUTES, BILLS, ITEMS)**

#### **Minutes**

- [1.](#) 03-19-2024 City Council Work Session Minutes
- [2.](#) 03-19-2024 City Council Regular Meeting Minutes

#### **Bills**

- [3.](#) City Expenditures from 3-16-2024 to 3-29-2024 in the amount of \$706,253.10

#### **Items**

### **PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS**

#### **Public Forum**

4. Payson Santaquin Area Chamber of Commerce Report

### **BUILDING PERMIT & BUSINESS LICENSE REPORT**

### **NEW BUSINESS**

#### **Resolutions**

5. Resolution 04-01-2024 - Approval of a Contract with RB&G Engineering for Materials Testing for the Main Street Reconstruction Project

**Ordinances**

6. Ordinance 04-01-2024 -Reducing the Minimum Square Footage Requirement for Various Residential Unit Sizes Within the Main Street Business Districts Zone
7. Ordinance 04-02-2024 - Amending the Land Use Authority and Process for an Extension of Preliminary Plat and Final Plat Approvals

**CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT & RENEWAL AGENCY**

8. Resolution 04-01-2024 CDA - Approval of Addendum #2 to the Santaquin Peaks, LLC Real Estate Purchase Agreement

**REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**

**REPORTS BY MAYOR AND COUNCIL MEMBERS**

**EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)

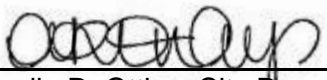
**EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

**ADJOURNMENT**

**CERTIFICATE OF MAILING/POSTING**

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda may be found at [www.santaquin.org](http://www.santaquin.org), in three physical locations (Santaquin City Hall, Zions Bank, Santaquin Post Office), and on the State of Utah's Public Notice Website, <https://www.utah.gov/pmn/index.html>. A copy of the notice may also be requested by calling (801)754-1904.

BY:

  
\_\_\_\_\_  
Amalie R. Ottley, City Recorder



## CITY COUNCIL WORK SESSION MEETING

Tuesday, March 19, 2024, at 5:30 PM  
Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

### MINUTES

Mayor Olson called the meeting to order at 5:30 p.m.

#### ROLL CALL

Councilors present included Councilors Del Rosario, Keel, and Siddoway.

Councilors Adcock and Mecham attended via Zoom from the Utah Water Users Conference in St. George, Utah.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Recorder Amalie Ottley, and Community Services Director John Bradley.

No other members of the public attended the meeting.

#### PLEDGE OF ALLEGIANCE

Councilor Keel led the Pledge of Allegiance.

#### INVOCATION/INSPIRATIONAL THOUGHT

Manager Beagley offered an invocation.

#### DISCUSSION ITEMS

##### 1. Recognition - Week of the Young Child

Mayor Olson read the following letter designating April 6, 2024, through April 12, 2024 as the Week of the Young Child in Santaquin, Utah.

*As the Mayor of Santaquin City I know that nurturing parenting, accessible high-quality childcare, and early education all support children's physical, social, emotional, and cognitive development and are of utmost import to children in Santaquin and in our society.*

*Many families in our community face challenges finding accessible high-quality childcare and early education.*

*Public policies which support high-quality childcare and early education are crucial to Utah's families, communities, and economy.*

*I believe that the Utah Association for the Education of Young Children, as well as other local and State organizations, are working diligently to improve childcare and early education in Utah communities.*

*The Utah Association for the Education of Young Children, the National Association, and many local organizations celebrate the Week of the Young Child each year to highlight the importance of high-quality childcare and early education.*

*Therefore, I, Daniel Olson, Mayor of Santaquin, do hereby designate April 6-12, 2024, as the Week of the Young Child in Santaquin, Utah. I encourage all citizens to support and invest in high-quality childcare and early education in our community.*

*Sincerely,  
Daniel M. Olson  
Mayor, Santaquin City*

## **2. Recognition - L. Ron Hubbard Award**

Mayor Olson read the following letter designating April 21, 2024, through April 27, 2024 as the L. Ron Hubbard's Writers of the Future Week.

*As the Mayor of Santaquin City and knowing personally at least one former Santaquin City resident as a winner of the L. Ron Hubbard Writers of the Future Contest, I am in support of the arts in Santaquin City, and in our society as one of the most vital contributions that citizens can make.*

*Mr. L. Ron Hubbard stated, "A culture is only as great as its dreams, and its dreams are dreamed by artists".*

*Mr. Hubbard founded the Writers of the Future Contest in 1983 to initiate "a means for new and budding writers to have a chance for their creative efforts to be seen and acknowledged". The Illustrators of the Future Contest was created five years later to provide that same opportunity for artists.*

*During the past forty years, the Writers and Illustrators of the Future Contests have discovered and published nearly 1,000 novice authors and artists.*

*L. Ron Hubbard's Contests - now celebrating four decades of helping new writers and artists - has further assisted thousands more in achieving their dreams.*

*The Writers and Illustrators of the Future Contests and associated programs provide an enduring gift to the field of speculative fiction.*

*Therefore, I, Daniel M. Olson, Mayor of the City of Santaquin, do hereby designate, Sunday, April 21, through Saturday, April 27, 2024 as L. RON HUBBARD'S WRITERS OF THE FUTURE WEEK, and urge Santaquin City citizens to congratulate and to recognize L. Ron Hubbard's Writers and Illustrators of the Future Contests. These two Contests support and encourage writers and artists in our community, and around the world, to pursue their dreams to the benefit of all.*

*Sincerely,  
Daniel M. Olson  
Mayor, Santaquin City*

## **3. Recognition - Outstanding Facility Award from Utah Recreation & Parks Association (URPA) for Prospector View Park & Trail System**

Community Services Director John Bradley presented an award that was given to the City for an Outstanding Facility from Utah Recreation & Parks Association (URPA) for the Prospector View Park and

Trail System in Santaquin Canyon. Mayor Olson expressed his appreciation to Director Bradley and all who have volunteered at Prospector View Park for their efforts in making it a destination for families in the community. Director Bradley also spoke about current Community Services events going on in the city. He updated the council members on the Community Garden and Easter activities.

**4. Report on Annual Snowpack & Water Status**

Manager Beagley showed graphs representing the water and snow levels in Santaquin Canyon this year. He indicated that the water levels are average in comparison to other years. Manager Beagley and Mayor Olson noted that some of the water from the canyon is being directed to Utah Lake, in a controlled manner, through an agreement between the Bureau of Land Management and Summit Creek Irrigation & Canal Company.

**5. Upcoming Agenda Items**

Manager Beagley and Assistant Manager Bond went over items on the upcoming City Council Regular Meeting agenda. Staff and council members discussed the process of how items are worked on prior to council meetings through DRC and the Planning Commission meetings as well as how the mayor and staff work on different items prior to being considered by council members.

**ADJOURNMENT**

Councilor Siddoway motioned to adjourn the Work Session Meeting. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

Motion passed unanimously. The meeting was adjourned at 6:32 p.m.

ATTEST:

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Daniel M. Olson, Mayor

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Amalie R. Ottley, City Recorder



February 22, 2024

As the Mayor of Santaquin City I know that nurturing parenting, accessible high-quality childcare, and early education all support children's physical, social, emotional, and cognitive development and are of utmost import to children in Santaquin and in our society.

Many families in our community face challenges finding accessible high-quality childcare and early education.

Public policies which support high-quality childcare and early education are crucial to Utah's families, communities, and economy.

I believe that the Utah Association for the Education of Young Children, as well as other local and State organizations, are working diligently to improve childcare and early education in Utah communities.

The Utah Association for the Education of Young Children, the National Association, and many local organizations celebrate the Week of the Young Child each year to highlight the importance of high-quality childcare and early education.

Therefore, I, Daniel Olson, Mayor of Santaquin, do hereby designate April 6-12, 2024, as the Week of the Young Child in Santaquin, Utah. I encourage all citizens to support and invest in high-quality childcare and early education in our community.

Sincerely,

Daniel M. Olson

Mayor, Santaquin City



February 22, 2024

As the Mayor of Santaquin City and knowing personally at least one former Santaquin City resident as a winner of the L. Ron Hubbard Writers of the Future Contest, I am in support of the arts in Santaquin City, and in our society as one of the most vital contributions that citizens can make.

Mr. L. Ron Hubbard stated, "A culture is only as great as its dreams, and its dreams are dreamed by artists".

Mr. Hubbard founded the Writers of the Future Contest in 1983 to initiate "a means for new and budding writers to have a chance for their creative efforts to be seen and acknowledged". The Illustrators of the Future Contest was created five years later to provide that same opportunity for artists.

During the past forty years, the Writers and Illustrators of the Future Contests have discovered and published nearly 1,000 novice authors and artists.

L. Ron Hubbard's Contests - now celebrating four decades of helping new writers and artists - has further assisted thousands more in achieving their dreams.

The Writers and Illustrators of the Future Contests and associated programs provide an enduring gift to the field of speculative fiction.

Therefore, I, Daniel M. Olson, Mayor of the City of Santaquin, do hereby designate, Sunday, April 21, through Saturday, April 27, 2024 as L. RON HUBBARD'S WRITERS OF THE FUTURE WEEK, and urge Santaquin City citizens to congratulate and to recognize L. Ron Hubbard's Writers and Illustrators of the Future Contests. These two Contests support and encourage writers and artists in our community, and around the world, to pursue their dreams to the benefit of all.

Sincerely,

Daniel M. Olson

Mayor, Santaquin City

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110 South Center Street  
Santaquin, Utah 84655  
(801) 754-3211  
[www.santaquin.org](http://www.santaquin.org)



**REGULAR CITY COUNCIL MEETING**  
Tuesday, March 19, 2024 at 5:00 p.m.  
Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

**MINUTES**

Mayor Olson called the meeting to order at 5:00 p.m.

**ROLL CALL**

Councilors present included Councilors Del Rosario, Keel, and Siddoway.

Councilors Adcock and Mecham attended via Zoom from the Utah Water Users Conference in St. George, Utah.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Recorder Amalie Ottley, Shauna Jo Eves, Mark Robbins, Kurt Blackburn, Jim Rowland, Joseph Silverzweig, Steve Larsen, Mark Openshaw and Kristi Openshaw.

Other various members of the public attended the meeting.

**PLEDGE OF ALLEGIANCE**

Shauna Jo Eves led the Pledge of Allegiance.

**INVOCATION/INSPIRATIONAL THOUGHT**

Mark Robbins offered an invocation.

**DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

No members of the City Council expressed any conflict of interest.

**CONSENT AGENDA (MINUTES, BILLS, ITEMS)**

1. 03-05-2024 City Council Regular Meeting Minutes
2. City Expenditures from 03/01/2024 to 03/15/2024 in the amount of \$628,811.10.
3. Resolution 03-02-2024 – Surplus Items

Councilor Del Rosario asked questions on some line items on the City Expenditures list. Manager Beagley was able to answer the questions that he had.

Councilor Keel made a motion to approve the Consent Agenda items 1 through 3. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes



Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

## RECOGNITIONS

### 4. Volunteer of the Month - Mark Robbins

Shauna Jo Eves and Mayor Olson recognized Mark Robbins as the March Volunteer of the Month. Kurt Blackburn, a member of Mark's fireworks team, stood with Mark as he accepted the award. Shauna Jo read the following statement.

*"Our March 2024 Volunteer of the Month is Mark Robbins.*

*Mark was born on Thanksgiving Day in Santaquin, Utah, as the youngest of 11 children. He attended elementary school in the Chieftain building, which is now our museum, then graduated from Payson High School. After graduation, he served a mission for The Church of Jesus Christ of Latter-Day Saints in Wisconsin, Minnesota. His daughter, Raeya, is following in his footsteps to serve a mission in Guatemala and leaves this month.*

*After Mark's mission, he earned his technical degree as an electrician and was valedictorian of his class at Utah Technical College. He is now retired as an electrician from Intermountain HealthCare but is still employed part-time as an instructor of electrical apprenticeship at MTEC. He loves to tinker in many things, including big machinery, and loves to help operate them. From this, he has helped run many water and sewage lines for the city of Santaquin.*

*For approximately the past 32 years, Mark has volunteered to run our Orchard Days Fireworks Show. Robert Fleming, Kurt Blackburn, Ricky Butrum, Nelson Abbott, Nate Newsom, Raeya Robbins and Thad Walker, among 12 to 15 others, work alongside Mark each year to pull off a fantastic show. He is a licensed pyrotechnician in the states of Utah and Nevada and volunteers four to five shows a year for nearby cities. Mark has always been a community supporter and for many years helped create floats for the Santaquin Orchard Days parades.*

*Mark has always been very talented in many ways, loves music, and plays the tuba in the Payson City Band. He has also been a DJ for several years and loves dancing, which led him to becoming a dance instructor at Snow College and start the Western Dance Club. The club goes all over Utah County teaching dance for both youth and adults. Mark also loves animals and raises many on his family farm. Him and his daughter currently own about 100 female goats who kid about 200 to 300 babies each spring. He also trains Border Collies for herding.*

*We are honored to recognize Mark Robbins for the many years of service to the community. He has a true spirit of volunteerism and is a wonderful example to both young and old in our city. Thank you Mark!"*

## PUBLIC FORUM

### 5. Payson Santaquin Area Chamber of Commerce Report

Jim Rowland from the Payson & Santaquin Area Chamber of Commerce reported on recent chamber events and upcoming events planned for the coming year.

Mark Openshaw attended the meeting and wished to address the council in the Public Forum. He recognized Mark Robbins for the positive influence that he's had in his personal life. He also thanked the City and Summit Creek Irrigation for their efforts in the water wielding with water from Santaquin Canyon. He expressed his gratitude for the water wielding as it has benefited his personal property, work operations financially, and his personal and family life. Mark reported on a donation his family made to the Santaquin Recreation Department. Mayor Olson and the Council thanked him for his comments and his donation to the City.

### **BUILDING PERMIT & BUSINESS LICENSE REPORT**

Assistant City Manager Bond presented the Building Permit Report. 70 residential units have been issued building permits in the current calendar year. In comparison, 168 single and multi-family residential units have been built in the current fiscal year (July 1, 2023 – June 30, 2024). No new business licenses were issued in the last two weeks.

### **NEW BUSINESS**

Mayor Olson asked to move item #11 and item #8 both up on the agenda in consideration of those in attendance and their travel time.

#### **11. Discussion & Possible Action - Grey Cliffs Mass Grading Permit Renewal**

Mayor Olson presented the Grey Cliffs Mass Grading Permit Renewal. The applicant, Steve Larsen, attended the meeting to answer any questions from the Council. Mr. Larsen spoke about the ongoing operation at the Grey Cliffs site and the anticipated scope of work.

Councilor Del Rosario made a motion to approve the two-year renewal of the Conditional Use Permit for the Grey Cliffs Mass Grading Operation with the following condition:

1. That all activities comply with Santaquin City regulations pertaining to mass grading operations as found in Title 10.16.280 of the Santaquin City Code.

Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

#### **8. Resolution 03-05-2024 - Approval of Comcast Franchise Agreement**

Manager Beagley presented Resolution 03-05-2024 the approval of a Franchise Agreement with Comcast of Wasatch, Inc.

Joseph Silverzweig representing Comcast attended the meeting to speak on the franchise agreement. He expressed his enthusiasm for engaging with Santaquin and being involved in the community. He explained the technology and programs that will be brought to Santaquin by Comcast.

Councilor Keel made a motion to approve Resolution 03-05-2024 authorizing the execution of a franchise agreement with Comcast of Wasatch, Inc. to provide telecommunication services in Santaquin City. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

**6. Resolution 03-03-2024 - Approval for Library Design with CRSA Architects**

Mayor Olson presented resolution 03-03-2024 approval of a Library Design with CRSA Architects.

Councilor Keel made a motion to approve Resolution 03-03-2024 authorizing Mayor Olson to execute a contract and associated documents with CRSA Architects to design the new Santaquin Library in the west wing of our new City Hall building. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

**7. Resolution 03-04-2024 - Agreement with VanCon, Inc. on Use of City Property for Temporary Concrete Batch Plant During CUP Water Line Installation**

Mayor Olson presented resolution 03-04-2024 approval of an agreement with VanCon, Inc. for use of City property at the landfill for a temporary concrete batch plant that will operate during the Central Utah Project (CUP) water line installation.

Councilor Siddoway made a motion to approve Resolution 03-04-2024 an agreement with VanCon Inc. for the use of certain city-owned property. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

**9. Resolution 03-06-2024 - Approval of an Agreement with J-U-B Engineers for Construction Engineering Services for the Main Street Reconstruction Project**

Mayor Olson presented resolution 03-06-2024 approval of an agreement with J-U-B Engineers for construction engineering services during the upcoming Main Street reconstruction project.

Councilor Mecham made a motion to approve Resolution 03-06-2024 authorizing Mayor Olson to execute the construction engineering services contract with J-U-B Engineers for the Main Street reconstruction project. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

#### **10. Ordinance 03-01-2024 - General Plan Amendment to Moderate Income Housing**

Mayor Olson presented Ordinance 03-01-2024 an amendment to the Moderate-Income Housing element in the City's General Plan.

Councilor Keel made a motion to approve Ordinance 03-01-2024, an ordinance amending the moderate-income housing element of the general plan of Santaquin City, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

#### **REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON**

Assistant Manager Bond went over items on upcoming Development Review Committee and Planning Commission meeting agendas.

Manager Beagley updated council members on the Main Street Reconstruction project. He indicated that work will begin on Main Street on April 1<sup>st</sup>, 2024.

Councilor Adcock and Councilor Mecham relinquished their report until the next meeting.

Councilor Keel reported on Youth City Council activities. He brought up a recent meeting that he had with library staff to discuss the library card application process. After reviewing, he felt he now understands the application process and recent complaints more fully and complimented Jen Wagner for her work at the library.

Councilor Siddoway discussed upcoming Easter activities.

Councilor Del Rosario had nothing to report.

Mayor Olson reported on meetings that he's had with businesses that he's trying to bring to town. He expressed his support for Young Living and hopes to continue to meet with them in the future. He spoke of the award given to the Community Services department for the Prospector View Park and his excitement that it was recognized by the State of Utah. He thanked the Public Works Department for their help in flood mitigation this season.

**ADJOURNMENT**

Councilor Del Rosario made a motion to adjourn the meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The meeting was adjourned at 8:13 p.m.

ATTEST:

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**Daniel M. Olson, Mayor**

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**Amalie R. Ottley, City Recorder**

**SANTAQUIN CITY CORPORATION**  
**Check Register**  
**CHECKING - ZIONS - 03/16/2024 to 03/29/2024**

Payee Name:	Payment Date:	Amount:	Description:	Ledger Account:
ALGER, SAWYER	3/20/2024	\$1,249.00	AEMT Class Re-imburement	7657235 - EMS - EDUCATION, TRAINING & TRAVEL
BERNARDS, ALISON	3/20/2024	\$56.00	EMT Recertification	7657235 - EMS - EDUCATION, TRAINING & TRAVEL
BONNEVILLE INDUSTRIAL SUPPLY CO	3/20/2024	\$25.58	Safety Glasses	1060350 - SAFETY & PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/20/2024	\$25.58	Safety Glasses	5140350 - SAFETY & PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/20/2024	\$25.58	Safety Glasses	5440350 - SAFETY & PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/20/2024	\$25.59	Safety Glasses	1070350 - SAFETY - PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/20/2024	\$25.59	Safety Glasses	5240350 - SAFETY & PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/27/2024	\$15.99	Safety Glasses	1060350 - SAFETY & PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/27/2024	\$15.99	Safety Glasses	5140350 - SAFETY & PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/27/2024	\$15.99	Safety Glasses	5240350 - SAFETY & PPE
BONNEVILLE INDUSTRIAL SUPPLY CO	3/27/2024	\$15.99	Safety Glasses	5440350 - SAFETY & PPE
		\$191.88		
BOUNCIN BINS RENTALS, LLC- UTAH	3/27/2024	\$558.20	Community Event	6240251 - COMMUNITY EVENTS EXPENSE
BRADSHAW, MCKINZIE	3/20/2024	\$70.00	Lunch Per Diem for Marijuana Training, McKinzie	1054230 - EDUCATION, TRAINING & TRAVEL
BRANDON INDUSTRIES, INC	3/20/2024	\$39,809.00	New sign posts for developments.	1022531 - STREET SIGNS (NEW DEVELOPMENT)
BUFFO'S TERMITES & PEST CONTROL	3/20/2024	\$170.00	Vole Killer	1070310 - BALLFIELD MAINTENANCE
CENTURY EQUIPMENT COMP	3/27/2024	\$124.27	Window replacement	5140250 - EQUIPMENT MAINTENANCE
CENTURY EQUIPMENT COMP	3/27/2024	\$124.27	Window replacement	5240250 - EQUIPMENT MAINTENANCE
CENTURY EQUIPMENT COMP	3/27/2024	\$124.28	Window replacement	1060250 - EQUIPMENT MAINTENANCE
CENTURY EQUIPMENT COMP	3/27/2024	\$124.28	Window replacement	5440250 - EQUIPMENT MAINTENANCE
		\$497.10		
CHEMTECH-FORD, INC	3/20/2024	\$150.00	Water Testing	5140310 - PROFESSIONAL & TECHNICAL SVCS
CHEMTECH-FORD, INC	3/27/2024	\$107.00	Effluent testing	5240310 - PROFESSIONAL & TECHNICAL SVCS
CHEMTECH-FORD, INC	3/27/2024	\$150.00	Water Testing	5140310 - PROFESSIONAL & TECHNICAL SVCS
		\$407.00		
CHILD SUPPORT SERVICES/ORS	3/29/2024	\$356.31	Garnishment - Child Support	1022420 - GARNISHMENTS
CODALE ELECTRIC SUPPLY	3/20/2024	\$249.99	Circuit meter	5140240 - SUPPLIES
CORPORATE TRADITIONS	3/20/2024	\$25.00	April Employee of the Month	1043480 - EMPLOYEE RECOGNITIONS
CORPORATE TRADITIONS	3/27/2024	\$75.00	Employee Engagement Activity - Prizes	1043483 - EMPLOYEE ENGAGEMENT
CORPORATE TRADITIONS	3/27/2024	\$25.00	Outstanding Work Community Garden	6640720 - RAP TAX EXPENSE
CORPORATE TRADITIONS	3/27/2024	\$50.00	Outstanding Work Business Office	6740230 - EDUCATION, TRAINING, & TRAVEL
		\$175.00		
CUMMINS SALES & SERVICE	3/20/2024	\$472.26	Emergency Generator maintenance	1051300 - BUILDINGS & GROUND MAINTENANCE
CUMMINS SALES & SERVICE	3/20/2024	\$1,245.00	Foothill Booster generator maintenance	5140250 - EQUIPMENT MAINTENANCE
CUMMINS SALES & SERVICE	3/20/2024	\$1,245.00	Generator Maintenance Public Safety	1051300 - BUILDINGS & GROUND MAINTENANCE
		\$2,962.26		
CUTLER'S INC	3/27/2024	\$873.86	Equipment for cemetery	1077300 - CEMETERY GROUNDS MAINTENANCE
DOMINION ENERGY INC.	3/20/2024	\$189,339.00	Dominion Energy Payment for Utility Relocation for Main Street Project	4540306 - MAIN STREET WIDENING

EFTPS	3/18/2024	\$5,716.74	Medicare Tax	1022210 - FICA PAYABLE
EFTPS	3/18/2024	\$13,299.49	Federal Income Tax	1022220 - FEDERAL WITHHOLDING PAYABLE
EFTPS	3/18/2024	\$24,443.82	Social Security Tax	1022210 - FICA PAYABLE
		\$43,460.05		
ELECTRICAL WHOLESALE SUPPLY (BORDER STATES INDUSTRIES)	3/20/2024	\$150.05	Wire Connectors	4140829 - PI METER UPGRADE PROJECT
HANSEN, ALLEN & LUCE, INC	3/20/2024	\$844.00	Lead and Copper Inventory	5140310 - PROFESSIONAL & TECHNICAL SVCS
HENRY SCHEIN	3/20/2024	\$1,192.94	Medications, Glove ETCO2 NC	7657242 - EMS - SUPPLIES
HENRY SCHEIN	3/27/2024	\$241.00	Iv drip sets, extension sets	7657242 - EMS - SUPPLIES
		\$1,433.94		
HOOSER, BILL	3/27/2024	\$29.00	Wiper Blades, Reimbursement	1054250 - EQUIPMENT MAINTENANCE
IDAHO COMMUNICATIONS, LLC DAY WIRELESS SYSTEMS	3/20/2024	\$3,158.55	Radio upgrades and preventive maintance	7657252 - EMS - EQUIPMENT MAINTENANCE
IDAHO COMMUNICATIONS, LLC DAY WIRELESS SYSTEMS	3/27/2024	\$135.28	Repair of Portable Radio	7657252 - EMS - EQUIPMENT MAINTENANCE
		\$3,293.83		
INDUSTRIAL SUPPLY	3/20/2024	\$63.28	Gloves	5140350 - SAFETY & PPE
INDUSTRIAL SUPPLY	3/20/2024	\$63.28	Gloves	5240350 - SAFETY & PPE
INDUSTRIAL SUPPLY	3/20/2024	\$63.28	Gloves	5440350 - SAFETY & PPE
		\$189.84		
INGRAM BOOK GROUP	3/20/2024	\$780.03	Library Grant Books	7240600 - LIBRARY-CLEF FUNDS (STATE GRANT)
INGRAM BOOK GROUP	3/20/2024	\$155.16	Library Grant Books	7240600 - LIBRARY-CLEF FUNDS (STATE GRANT)
INGRAM BOOK GROUP	3/20/2024	\$31.38	Library Grant Books	7240600 - LIBRARY-CLEF FUNDS (STATE GRANT)
		\$966.57		
INTERMOUNTAIN SWEEPER CO	3/27/2024	\$732.00	Broom for sweeper	1060250 - EQUIPMENT MAINTENANCE
INTERWEST INTERPRETING	3/20/2024	\$120.00	Interpreter Services for Court	1042310 - PROFESSIONAL & TECHNICAL
KARLBERG, PAR	3/27/2024	\$1,385.16	Contract Pay - Strength & Conditioning Class	6840120 - SALARIES & WAGES (PART TIME)
KILNER, MARK	3/20/2024	\$150.00	AEMT Testing Fees	7657235 - EMS - EDUCATION, TRAINING & TRAVEL
LES OLSON COMPANY	3/27/2024	\$635.15	Copy Machine - Maintenance & Usage Contract	4340300 - COPIER CONTRACT
LIND, MEGAN	3/20/2024	\$55.00	EMS recertification	7657235 - EMS - EDUCATION, TRAINING & TRAVEL
LIND, RYAN	3/20/2024	\$422.50	Tuition reimbursement	7657230 - FIRE - EDUCATION, TRAINING & TRAVEL
MACEYS - SANTAQUIN	3/20/2024	\$133.70	CC Budget Retreat	1041610 - OTHER SERVICES
MACEYS - SANTAQUIN	3/20/2024	\$31.30	Senior food	7540480 - FOOD
MACEYS - SANTAQUIN	3/20/2024	\$95.58	Jury Trial Lunch	1042310 - PROFESSIONAL & TECHNICAL
MACEYS - SANTAQUIN	3/20/2024	\$64.21	Drinks & snacks for court	1042240 - SUPPLIES
MACEYS - SANTAQUIN	3/20/2024	\$48.24	CURPA Membership meeting food	6740210 - BOOKS, SUBSCRIPTIONS, & MEMBERSHIPS
		\$373.03		
MAVERICK ROCK, LLC	3/20/2024	\$1,010.47	Channel repair summit ridge well	7657246-001 - EMERGENCY MANAGEMENT - FLOOD MITIGATION
MAVERICK ROCK, LLC	3/27/2024	\$329.97	Pip Rap reservoir outlet	7657246-001 - EMERGENCY MANAGEMENT - FLOOD MITIGATION
		\$1,340.44		
MEMMOTT, CHEYENNE	3/20/2024	\$70.00	Lunch Per Diem for Marijuana Training, Cheyenne	1054230 - EDUCATION, TRAINING & TRAVEL
MOTOROLA SOLUTIONS, INC	3/20/2024	\$2,748.80	Radio Batteries	7657240 - FIRE - SUPPLIES

MOUNTAIN ALARM	3/20/2024	\$213.40	Alarm monitoring	1051300 - BUILDINGS & GROUND MAINTENANCE
MOUNTAINLAND SUPPLY	3/20/2024	\$425.28	Water Works parts	5140240 - SUPPLIES
MOUNTAINLAND SUPPLY	3/20/2024	\$321.22	Water Works parts	5140240 - SUPPLIES
MOUNTAINLAND SUPPLY	3/20/2024	\$5,716.50	Meters	5140242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/20/2024	\$5,716.50	Meters	5240242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/20/2024	\$5,716.50	Meters	5440242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$139.83	MXU's	5140242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$139.83	MXU's	5240242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$139.83	MXU's	5440242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$417.14	2 meters"	5140242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$417.14	2 meters"	5240242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$417.14	2 meters"	5440242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$417.14	2 Meter"	5140242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$417.14	2 Meter"	5240242 - METERS & MXU'S
MOUNTAINLAND SUPPLY	3/27/2024	\$417.14	2 Meter"	5440242 - METERS & MXU'S
		\$20,818.33		
NIELSEN & SENIOR, ATTORNEYS	3/27/2024	\$25,141.34	Criminal Prosecution - February 2023	1043331 - LEGAL
NIELSEN & SENIOR, ATTORNEYS	3/27/2024	\$7,581.04	Legal Services - Civil - February 2024	1043331 - LEGAL
		\$32,722.38		
OUT BACK GRAPHICS, LLC	3/27/2024	\$360.00	Door Logos	5440240 - SUPPLIES
PAY PLUS	3/22/2024	\$3.57	MEDICARE - ACH TRANSACTION FEES	7657211 - EMS BILLING SERVICES EXPENSE
PAY PLUS	3/28/2024	\$2.71	MEDICARE - ACH TRANSACTION FEES	7657211 - EMS BILLING SERVICES EXPENSE
		\$6.28		
PAYSON AUTO SUPPLY - NAPA	3/20/2024	\$134.72	Shop towels	5440240 - SUPPLIES
PAYSON LOCK & KEY	3/20/2024	\$69.71	Concession Stand locks	6740300 - BUILDINGS & GROUNDS MAINTENANCE
PAYSON LOCK & KEY	3/20/2024	\$65.00	Public Works door repair	1051300 - BUILDINGS & GROUND MAINTENANCE
PAYSON LOCK & KEY	3/27/2024	\$110.00	Lock repair	1051300 - BUILDINGS & GROUND MAINTENANCE
		\$244.71		
PREMIER VEHICLE INSTALLATION, INC	3/27/2024	\$219.12	Radar Cert, Tuning Forks	1054250 - EQUIPMENT MAINTENANCE
PRINCIPAL LIFE INSURANCE COMPANY	3/20/2024	\$724.53	Employee Paid Vision Insurance Premiums - April 2024	1022508 - VISION
PRINCIPAL LIFE INSURANCE COMPANY	3/20/2024	\$5,301.10	Dental Insurance Premiums - April 2024	1022501 - DENTAL
		\$6,025.63		
REVCO	3/20/2024	\$597.51	Copy Machine Leases - City Hall	4340300 - COPIER CONTRACT
ROCKY MOUNTAIN POWER	3/20/2024	\$30.65	509 FIRESTONE DRIVE	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/20/2024	\$14.47	1250 S CANYON ROAD	5440273 - UTILITIES
ROCKY MOUNTAIN POWER	3/20/2024	\$381.06	1100 S CANYON ROAD	5440273 - UTILITIES
ROCKY MOUNTAIN POWER	3/20/2024	\$4.82	80 E 770 N	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/20/2024	\$20.30	154 E 950 S	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/20/2024	\$41.17	1005 S RED BARN	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/20/2024	\$59.03	415 TRAVERTINE WAY	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/20/2024	\$20.30	1026 E MAIN STREET	1070270 - UTILITIES
ROCKY MOUNTAIN POWER	3/20/2024	\$16.71	1000 N CENTER PARK	1070270 - UTILITIES
ROCKY MOUNTAIN POWER	3/20/2024	\$338.60	1215 N CENTER ST - PUBLIC WORKS BLDG	1051270 - UTILITIES
ROCKY MOUNTAIN POWER	3/20/2024	\$810.98	10 W GINGER GOLD ROAD (LIFT STATION)	5240270 - UTILITIES
ROCKY MOUNTAIN POWER	3/20/2024	\$11,813.49	1215 N CENTER	5240500 - WRF - UTILITIES
ROCKY MOUNTAIN POWER	3/27/2024	\$24.40	115 W 860 N - STRONGBOX	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/27/2024	\$28.13	1269 S RED CLIFF DRIVE	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/27/2024	\$33.34	1230 S Bluff St	1060270 - UTILITIES - STREET LIGHTS



ROCKY MOUNTAIN POWER	3/27/2024	\$58.67	1595 S LONGVIEW ROAD	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	3/27/2024	\$172.65	759 S Red Cliff Dr.	1060270 - UTILITIES - STREET LIGHTS
		\$13,868.77		
ROCKY MOUNTAIN POWER C/O ANNA EAMES	3/20/2024	\$194,052.00	RMP Payment for Utility Relocation for Main Street Project	4540306 - MAIN STREET WIDENING
RUNYAN, THOMAS & PATRICIA	3/27/2024	\$166.93	Refund: 212701 - RUNYAN, THOMAS & PATRICIA	5113110 - ACCOUNTS RECEIVABLE
SALEM CITY	3/27/2024	\$168.00	youth basketball tournament	6140665 - YOUTH SPORTS
SALT LAKE COMMUNITY COLLEGE	3/20/2024	\$249.47	POST Cadet Meals for Hansen, February 2024	1054230 - EDUCATION, TRAINING & TRAVEL
SANTAQUIN CITY UTILITIES	3/29/2024	\$200.00	Cemetery	1022350 - UTILITIES PAYABLE
SANTAQUIN CITY UTILITIES	3/29/2024	\$865.00	Utilities	1022350 - UTILITIES PAYABLE
		\$1,065.00		
SELECTHEALTH, INC	3/27/2024	\$58,762.97	Health Insurance Premiums - April 2024	1022500 - HEALTH INSURANCE
SHRED-IT US JV LLC	3/20/2024	\$167.02	Document Shredding Services	1043310 - PROFESSIONAL & TECHNICAL
SKAGGS PUBLIC SAFETY UNIFORM	3/20/2024	\$162.55	Uniform Shirt/Pants, Lerwill	1054240 - SUPPLIES
SMART FIELD	3/27/2024	\$1,978.12	Soccer Field Painting	6140665 - YOUTH SPORTS
SMASH ATHLETICS, INC	3/27/2024	\$52.06	Cheyenne Uniform Shirts	1054240 - SUPPLIES
SMASH ATHLETICS, INC	3/27/2024	\$119.25	McKinzie Uniform Shirts, short sleeve	1054240 - SUPPLIES
		\$171.31		
SOUTH COUNTY LLC	3/27/2024	\$500.00	Bi-annual Employee Engagement Activity	1043483 - EMPLOYEE ENGAGEMENT
SPEED-E CRETE CONCRETE LLC	3/27/2024	\$328.00	Pipe repair (Debris Basin)	5440751 - SUMMIT CREEK IRR REPAIR EXPENSES
STAPLES	3/20/2024	\$46.60	Colored Paper	6740240 - SUPPLIES
STAPLES	3/20/2024	\$9.32	Colored Paper for tags	1043240 - SUPPLIES
STAPLES	3/27/2024	\$37.25	Case of Copy Paper	1042240 - SUPPLIES
STAPLES	3/27/2024	\$48.42	Manilla Folders	1043240 - SUPPLIES
		\$141.59		
SUMMIT CREEK RODEO CLUB	3/27/2024	\$3,125.00	Roping Club 2024 1st Payment	6240260 - RODEO EXPENSE
THE HARTFORD	3/20/2024	\$3,875.58	Life, ADD, LTD & Sup Life - March 2024	1022504 - LIFE/ADD
TYLER, MINDI	3/27/2024	\$48.76	Court Clerk Conference - Mileage Per Diem	1042230 - EDUCATION, TRAINING & TRAVEL
UPPER CASE PRINTING	3/27/2024	\$160.77	Newsletter & Rec Flyer	5140241 - UTILITY BILLING PROCESSING FEES
UPPER CASE PRINTING	3/27/2024	\$160.78	Newsletter & Rec Flyer	5240241 - UTILITY BILLING PROCESSING FEES
UPPER CASE PRINTING	3/27/2024	\$160.78	Newsletter & Rec Flyer	5440241 - UTILITY BILLING PROCESSING FEES
		\$482.33		
UTAH COUNTY AUDITOR - ACCOUNTS RECEIVABLE	3/27/2024	\$2,467.03	Annual Mass Notification Software Subscription	4340612 - EVERBRIDGE CONTRACT
UTAH COUNTY LODGE #31	3/29/2024	\$253.00	FOP Dues (Ut County Lodge #31)	1022425 - FOP DUES
UTAH DEPARTMENT OF TRANSPORTATION	3/20/2024	\$43.40	Santaquin Match for Active Transportation Plan	1078330 - ACTIVE TRANSPORTATION PLAN UPDATE
UTAH LEAGUE OF CITIES & TOWNS	3/27/2024	\$8,672.00	ULCT Annual Membership Dues	1043210 - BOOKS,SUBSCRIPTIONS,MEMBERSHIP
UTAH STATE RETIREMENT	3/26/2024	\$5.00	Traditional IRA	1022300 - RETIREMENT PAYABLE

UTAH STATE RETIREMENT	3/26/2024	\$198.81	Retirement Loan Payment	1022325 - RETIREMENT LOAN PAYMENT
UTAH STATE RETIREMENT	3/26/2024	\$1,207.00	Roth IRA	1022300 - RETIREMENT PAYABLE
UTAH STATE RETIREMENT	3/26/2024	\$1,303.13	457	1022300 - RETIREMENT PAYABLE
UTAH STATE RETIREMENT	3/26/2024	\$1,475.11	401K - Tier 1 Parity	1022300 - RETIREMENT PAYABLE
UTAH STATE RETIREMENT	3/26/2024	\$5,343.80	401K	1022300 - RETIREMENT PAYABLE
UTAH STATE RETIREMENT	3/26/2024	\$28,631.12	Retirement	1022300 - RETIREMENT PAYABLE
		\$38,163.97		
VERIZON WIRELESS	3/27/2024	\$554.42	PD Cellphones	1054280 - TELEPHONE
VERIZON WIRELESS	3/27/2024	\$680.21	PD Jetpacks	1054340 - CENTRAL DISPATCH FEES
VERIZON WIRELESS	3/27/2024	\$131.38	Fire/EMS Telephone	7657280 - TELEPHONE
VERIZON WIRELESS	3/27/2024	\$120.03	Comm Dev Jetpacks	1068280 - TELEPHONE
VERIZON WIRELESS	3/27/2024	\$40.01	GPS Data Collector	1048280 - TELEPHONE
VERIZON WIRELESS	3/27/2024	\$366.23	Pub Works PI Monitors	5140240 - SUPPLIES
VERIZON WIRELESS	3/27/2024	\$42.59	Amalie Ottley Phone	1043280 - TELEPHONE
VERIZON WIRELESS	3/27/2024	\$42.59	Gregg Hiatt Phone	5240280 - TELEPHONE
		\$1,977.46		
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$3.97	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$21.48	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$46.40	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$74.02	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$76.40	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$85.08	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$114.15	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$131.28	SENIOR LUNCH	7540480 - FOOD
WALMART BRC - GE CAPITAL RETAIL BANK	3/20/2024	\$237.96	SENIOR LUNCH	7540480 - FOOD
		\$790.74		
WAXIE SANITARY SUPPLY	3/27/2024	\$99.84	Gloves for cleaning restrooms	1070300 - PARKS GROUNDS SUPPLIES
WAXIE SANITARY SUPPLY	3/27/2024	\$30.85	Cleaning supplies	5140240 - SUPPLIES
WAXIE SANITARY SUPPLY	3/27/2024	\$381.87	cleaning supplies	1051240 - SUPPLIES
WAXIE SANITARY SUPPLY	3/27/2024	\$1,145.00	Supplies for bathrooms and can liners	1070300 - PARKS GROUNDS SUPPLIES
		\$1,657.56		
WHEELER CAT - WHEELER MACHINERY CO	3/27/2024	\$792.75	Flood Mitigation	1060360 - EQUIPMENT RENTAL
WHEELER CAT - WHEELER MACHINERY CO	3/27/2024	\$792.75	Flood Mitigation	5140360 - EQUIPMENT RENTAL
WHEELER CAT - WHEELER MACHINERY CO	3/27/2024	\$792.75	Flood Mitigation	5240360 - EQUIPMENT RENTAL
WHEELER CAT - WHEELER MACHINERY CO	3/27/2024	\$792.75	Flood Mitigation	5440360 - EQUIPMENT RENTAL
		\$3,171.00		
WPA ARCHITECTURE, PC	3/20/2024	\$8,380.00	Progress payment for conceptual design of future Summit Ridge fire station 142	5840725 - STATION 142 PROJECT
WPA ARCHITECTURE, PC	3/20/2024	\$2,898.75	Progress payment for conceptual design of future Summit Ridge fire station 142	5840725 - STATION 142 PROJECT
WPA ARCHITECTURE, PC	3/20/2024	\$1,123.75	Progress payment for conceptual design of future Summit Ridge fire station 142	5840725 - STATION 142 PROJECT
		\$12,402.50		
ZIONS BANK PUBLIC FINANCE	3/20/2024	\$500.00	Continuing Disclosure Fee - 2020 Sales Tax Rev/City Hall Bond	1089830 - DEBT SERVICE AGENT FEES - 2020 Sales Tax Rev Bonds
ZIONS BANK-CASH	3/27/2024	\$135.00	Old Senior Building Surplus	6740240 - SUPPLIES
<b>TOTAL:</b>		<b>\$706,253.10</b>		



## MEMORANDUM

To: Mayor Olson & City Council Members

From: Norm Beagley, MPA, P.E., City Manager

Date: March 29, 2024

Re: Santaquin Main Street Construction Materials Testing Services Contract, RB&G Engineering

We have issued the construction contract to begin the Santaquin Main Street reconstruction project. We need some additional assistance from a geotechnical engineering firm, RB&G Engineering, during the construction phase of the project. This assistance will be in the form of construction materials testing services performed by RB&G Engineering.

For your review, I have included RB&G's proposed project scope, fee, and schedule. RB&G performed the geotechnical work for all five of the Main Street project phases. Therefore, they are well suited to start immediately with their construction materials testing for the project.

RB&G's proposal includes the needed materials testing services for this Main Street construction phase.

I have reviewed the proposed scope, fee, and schedule with staff. We are comfortable with their proposal for the construction phase materials testing services for the Main Street project.

RB&G's estimated costs for these services are in line with industry standards for these services for transportation projects of this nature.

As a municipality, Santaquin City is authorized to utilize UDOT's engineering services pool. RB&G Engineering is currently on UDOT's pool of approved engineering firms for this type of work. Therefore, they are fully prequalified to perform this work for Santaquin City. In the past, utilizing the UDOT prequalified engineering pool has worked well for the City. Therefore, we recommend that same approach for the materials testing services for this project.

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110 South Center Street  
Santaquin, Utah 84655  
(801) 754-3211  
[www.santaquin.org](http://www.santaquin.org)

There are sufficient project funds available to cover the cost of these testing services.

I am happy to answer any questions that you may have regarding this item.

Recommended Motion: Motion to authorize Mayor Olson to execute the construction materials testing services contract with RB&G Engineering for the Main Street reconstruction project.

**RESOLUTION No. 04-01-2024**

**A RESOLUTION OF THE SANTAQUIN CITY COUNCIL AWARDING AN  
MATERIALS TESTING SERVICES CONTRACT TO RB&G ENGINEERING FOR  
CONSTRUCTION MATERIALS TESTING SERVICES DURING THE  
SANTAQUIN MAIN STREET RECONSTRUCTION PROJECT**

**WHEREAS**, the City of Santaquin is a fourth class city in the State of Utah with the responsibility of providing certain transportation infrastructure for the benefit of the City and its residents; and

**WHEREAS**, Santaquin City has obtained the needed funding to reconstruct and widen US HWY 6/Santaquin Main Street; and

**WHEREAS**, RB&G Engineering, performed the geotechnical engineering portion of the original design and subsequent additional phases of design for the Santaquin Main Street reconstruction project; and

**WHEREAS**, Santaquin City and RB&G Engineering desire to enter into this contract to facilitate construction phase materials testing engineering services during the Main Street reconstruction project;

**NOW THEREFORE, BE IT RESOLVED BY THE SANTAQUIN CITY COUNCIL THAT:**

1. The Santaquin City Council approves the attached RB&G Engineering Contract for construction materials testing services for the Santaquin Main Street reconstruction project.
2. The Mayor is authorized to execute said Contract and to take all actions necessary to effectuate the same and the terms and conditions set forth therein.
3. This Resolution shall be effective upon approval.

**PASSED AND APPROVED** this 2<sup>nd</sup> day of April, 2024.

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Daniel M. Olson, Mayor

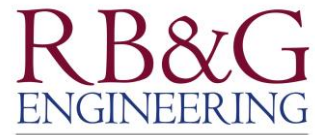
Councilmember Art Adcock	Voted	___
Councilmember Brian Del Rosario	Voted	___
Councilmember Travis Keel	Voted	___
Councilmember Lynn Mecham	Voted	___
Councilmember Jeff Siddoway	Voted	___

ATTEST:

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Amalie R. Ottley, City Recorder

March 29, 2024



Norm Beagley, MPA, P.E.  
Santaquin City Manager  
110 South Center Street  
Santaquin, Utah 84655

Re: Santaquin City Main Street Reconstruction

Dear Mr. Beagley:

In accordance with your request, we are outlining below our proposal to perform materials testing for the Santaquin City Main Street Reconstruction Project. It is our understanding that this project consists of reconstructing and widening eight blocks of main street, including new utilities, with four blocks being completed during the 2024 construction season and the remaining four blocks completed in 2025. It was requested that we provide a cost for doing QA testing and a separate cost for doing both QC and QA testing. If we are doing only QA testing, we have assumed a technician will be required an average of 20 hours a week for 6 months each construction season; this increases to an average of 30 hours a week if we are asked to perform both QC and QA testing. It is anticipated that additional technicians will be required during asphalt paving. It is our understanding that our technicians will work closely with and be directed by Santaquin City inspectors.

This is a UDOT project so testing will be performed in accordance with UDOT standards including testing frequency and will be completed by WAQTC certified technicians. We anticipate that this project will include soils, concrete, and asphalt testing. We have estimated the number of tests required based on the project quantities, but the actual number of tests performed is dependent on the contractor's schedule and production.

Shown below are the unit rates for personnel and tests that may be required for this project.

<b>Asphalt</b>						
Gyratory	60	sets	@	\$	90.00	\$ 5,400.00
Rice Test	80	tests	@	\$	65.00	\$ 5,200.00
Cores	200	cores	@	\$	30.00	\$ 6,000.00
<i>(Includes measuring, trimming, and density determination)</i>						
Technician II	30	hrs	@	\$	70.00	\$ 2,100.00
<i>(Generate random numbers for samples &amp; core locations. Layout core locations, if needed)</i>						
Technician I	200	hrs	@	\$	60.00	\$ 12,000.00
<i>(Obtain samples, pick up cores, etc.)</i>						
<b>Subtotal</b>						<b>\$ 30,700.00</b>

<b>Soils</b> (includes granular borrow, UTBC, and utility trench backfill)						
Proctors	40	ea	@	\$	140.00	\$ 5,600.00
Gradations (-3" GB)	25	ea	@	\$	100.00	\$ 2,500.00
Gradations (-1" UTBC)	50	ea	@	\$	90.00	\$ 4,500.00
Atterbergs	75	ea	@	\$	90.00	\$ 6,750.00
In-place Density Tests	2000	ea	@	\$	6.00	\$ 12,000.00
Materials Technician I (QA/QC)	1560	hrs	@	\$	60.00	\$ 93,600.00
<i>(Obtain samples and perform in place density testing)</i>						
Materials Technician I (QA)	1040	hrs	@	\$	60.00	\$ 62,400.00
<i>(Obtain samples and perform in place density testing)</i>						
<b>Subtotal (QC/QA Option)</b>						<b>\$ 124,950.00</b>
<b>Subtotal (QA Option)</b>						<b>\$ 93,750.00</b>
 <b>Concrete</b>						
Cylinders	100	sets	@	\$	55.00	\$ 5,500.00
Materials Technician I	0	hrs	@	\$	60.00	\$ 0.00
<i>(Perform field tests and pick up cylinders, included in soils technician time)</i>						
<b>Subtotal</b>						<b>\$ 5,500.00</b>
 <b>Staff</b>						
Lab Manager	100	hrs	@	\$	135.00	\$ 13,500.00
Clerical	50	hrs	@	\$	75.00	\$ 3,750.00
Principal Engineer	10	hrs	@	\$	200.00	\$ 2,000.00
<b>Subtotal</b>						<b>\$ 19,250.00</b>
 <b>Total (QC/QA Option)</b>						<b>\$ 180,400.00</b>
<b>Total (QA-only Option)</b>						<b>\$ 149,200.00</b>

We appreciate the opportunity to submit this proposal to you. If you have any questions, please don't hesitate to call, and discuss with me or with our lab manager, Jacob Boone.

Sincerely,

RB&G ENGINEERING, INC.



S Robert Johnson P.E.,  
Principal



# MEMO



To: Mayor Olson and City Council

From: Ryan Harris, Senior Planner

Date: March 29, 2024

RE: Reduction in Dwelling Size in the Main Street Business Districts Zone (Implementation to Comply with State Moderate Income Housing Requirement)

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It is proposed that the City Council consider amending Santaquin City Code 10.20.190.K.1 to reduce the minimum size of multi-family dwelling units in the Main Street Business Districts Zone. This proposal was created to address one of the City's five strategies to meet the State's moderate-income housing requirements. The applicable strategy and implementation plan is as follows:

Strategy 5 (J) - Implement zoning incentives for moderate-income units in new developments.

Implementation Plan – Santaquin City will consider modifying zoning regulations to reduce the minimum square footage requirements for various residential unit sizes in the Main Street Business Districts (MSBD) zone. The proposal is to reduce the size of the studio, one-bedroom, and two-bedroom apartments by 100 square feet in the Main Street Business Districts (MSBD) Zone.

Benchmarks and Timeline - A legislative process will be initiated by July 1, 2024, and possible action will be implemented by August 1, 2024.

When reviewing the proposal, there are two points to remember. First, reducing the unit size does not translate to higher density. Multi-family projects in the MSBD Zone still require 30% open space and must meet the parking requirements. Santaquin City Code requires each unit to have two parking spaces per unit for residents, and additional parking for guests. Each parking stall is 20' x 10', and the parking aisle would need to be extended to accommodate the additional parking. Most projects within the MSBD Zone that have been completed in the last few years have maxed out the area they could use for dwelling spaces because of the 30% open space and parking requirements. It would be difficult to add additional units, even with the proposed reduction. Second, reducing the minimum size of a dwelling unit does not mean that units will be built at the minimum size. In the past few years, all projects approved in the MSBD Zone have had dwelling unit sizes larger than the minimum size allowed.

The Planning Commission reviewed the proposed code amendment on March 26, 2024, and made the following motion.

**Motion:** Commissioner Nixon made a motion to recommend approval of the proposed code amendment which amends Santaquin City Code 10.20.190K.1. Commissioner Romero seconded the motion.

Commissioner Hoffman, Yes; Commissioner Nixon, Yes; Commissioner Romero, Yes; Commissioner Wood, Yes.

**Recommended Motion:** “Motion to approve Ordinance No. 04-01-2024, an ordinance amending Santaquin City Code to reduce the minimum square footage requirement for various residential unit sizes within the Main Street Business Districts Zone, providing for codification, correction of scrivener’s errors, severability, and an effective date for the ordinance.”

## ORDINANCE NO. 04-01-2024

**AN ORDINANCE AMENDING SANTAQUIN CITY CODE TO REDUCE THE MINIMUM SQUARE FOOTAGE REQUIREMENT FOR VARIOUS RESIDENTIAL UNIT SIZES WITHIN THE MAIN STREET BUSINESS DISTRICTS ZONE, PROVIDING FOR CODIFICATION, CORRECTION OF SCRIVENER'S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE FOR THE ORDINANCE.**

**WHEREAS**, the City of Santaquin is a fourth-class city of the state of Utah; and

**WHEREAS**, the State Legislature has granted general welfare power to the City Council, independent, apart from, and in addition to, its specific grants of legislative authority, which enables the city to pass ordinances which are reasonably and appropriately related to the objectives of that power, i.e. providing for the public safety, health, morals, and welfare; and

**WHEREAS**, the state legislature requires that a moderate income housing element be included in the general plan of the City and that it include strategies and an implementation plan to provide moderate income housing; and

**WHEREAS**, the City Council approved a strategy and an implementation plan related to zoning incentives for moderate income units in new developments; and

**WHEREAS**, the City Council desires to amend Santaquin City Code Title 10 Chapter 20 Section 190 to reduce the minimum square footage requirement for various residential unit sizes within the Main Street Business Districts Zone.

**WHEREAS**, the Santaquin City Planning Commission held a public hearing on March 26, 2024, which hearing was preceded by the posting of public notice on the City's website ([www.santaquin.org](http://www.santaquin.org)), on the State of Utah's Public Notice Website, and in at least three public places within the City limits of Santaquin City in accordance with Section 10-3-711 of the Utah State Code; and

**WHEREAS**, after the noted public hearing, the Santaquin City Planning Commission forwarded a recommendation to the City Council.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Santaquin City, State of Utah, as follows:

### **Section I. Amendments**

**Title 10 Chapter 20, Section 190 is amended as follows:** (underlined text is added, stricken text is deleted)

- K. Multi-Family Development Standards: The maximum density allowed for multi-family developments shall be conditioned upon the architectural design of the development and its ability to meet the following zone standards. The following housing and open space

and amenities standards shall also be applied to mixed use developments unless addressed in the general standards above.

1. Minimum Lot and Unit Size: The minimum lot size for a multi-family development in the Main Street Residential (MSR) area shall be one (1) acre. The minimum density of a multi-family development shall be 8 units/acre. The maximum density of a multi-family development shall be 12 units/acre. The average minimum livable unit area shall be ~~five~~ ~~four~~ hundred (~~500~~~~400~~) square feet for a studio unit, ~~six hundred and fifty~~~~seven hundred fifty~~ (~~750~~~~650~~) square feet for a single bedroom unit, and ~~nine~~ ~~eight~~ hundred (~~900~~~~800~~) square feet for a two (2) bedroom unit. No unit shall have less than ninety percent (90%) of the required average. Units with more than two (2) bedrooms shall provide an additional one hundred fifty (150) square feet per additional bedroom.

## **Section II. Severability**

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

## **Section III. Contrary Provisions Repealed**

Any and all other provisions of the Santaquin City Code that are contrary to the provisions of this Ordinance are hereby repealed.

## **Section IV. Codification, Inclusion in the Code, and Scrivener's Errors**

It is the intent of the City Council that the provisions of this ordinance be made part of the Santaquin City Code as adopted, that sections of this ordinance may be re-numbered or re-lettered, and that the word ordinance may be changed to section, chapter, or other such appropriate word or phrase in order to accomplish such intent regardless of whether such inclusion in a code is accomplished. Typographical errors which do not affect the intent of this ordinance may be authorized by the City without need of public hearing by its filing a corrected or re-codified copy of the same with the City Recorder.

## **Section V. Posting and Effective Date**

This ordinance shall become effective at 5:00 p.m. on Wednesday, April 3<sup>rd</sup>, 2024. Prior to that time, the City Recorder shall deposit a copy of this ordinance in the official records of the City and place a copy of this ordinance in three places within the City.

PASSED AND ADOPTED this 2<sup>nd</sup> day of April 2024.

---

Daniel M. Olson, Mayor

Councilmember Art Adcock	Voted	___
Councilmember Brian Del Rosario	Voted	___
Councilmember Lynn Mecham	Voted	___
Councilmember Jeff Siddoway	Voted	___
Councilmember Travis Keel	Voted	___

ATTEST:

---

Amalie R. Ottley, City Recorder

STATE OF UTAH                    )  
  ) ss.  
COUNTY OF UTAH                )

I, AMALIE R. OTTLEY, City Recorder of Santaquin City, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of an ordinance passed by the City Council of Santaquin City, Utah, on the 2<sup>nd</sup> day of April 2024, entitled

**“AN ORDINANCE AMENDING SANTAQUIN CITY CODE TO REDUCE THE MINIMUM SQUARE FOOTAGE REQUIREMENT FOR VARIOUS RESIDENTIAL UNIT SIZES WITHIN THE MAIN STREET BUSINESS DISTRICTS ZONE, PROVIDING FOR CODIFICATION, CORRECTION OF SCRIVENER’S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE FOR THE ORDINANCE.”**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Santaquin City Utah this 2<sup>nd</sup> day of April 2024.

\_\_\_\_\_  
Amalie R. Ottley  
Santaquin City Recorder

(SEAL)

AFFIDAVIT OF POSTING

STATE OF UTAH                    )  
  ) ss.  
COUNTY OF UTAH                )

I, AMALIE R. OTTLEY, City Recorder of Santaquin City, Utah, do hereby certify and declare that prior to the ordinance taking effect, I posted a short summary of the ordinance on the Utah Public Notice Website as required by Utah State Code 10-3-711(1)(b) as a Class A Notice and Santaquin City Code 1-2-050(D)

I further certify that copies of the ordinance were posted online at [www.santaquin.org](http://www.santaquin.org), at the City Hall Building at 110 S. Center Street and on the State of Utah’s Public Notice Website, <https://www.utah.gov/pmn/index.html>. A copy of the notice may also be requested by calling (801)754-1904.

\_\_\_\_\_  
AMALIE R. OTTLEY  
Santaquin City Recorder

The foregoing instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_ 2024,  
by AMALIE R. OTTLEY.  
My Commission Expires:

\_\_\_\_\_  
Notary Public

# MEMO



To: Mayor Olson and City Council

From: Ryan Harris, Senior Planner

Date: March 29, 2024

RE: Amendment Related to the Subdivision Extension and the Land Use Authority for Plat Amendments

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It is proposed that the City Council consider amending language related to subdivision extensions and plat amendments found in several sections in Santaquin City Code (SCC) 10.20.

In the past few months, staff have found some areas in the Code that need to be updated to follow recent changes to the subdivision review process. The proposed amendment will also clarify the subdivision extension process. Below are some of the proposed changes to the Santaquin City Code.

1. Make the Planning Commission the land use authority for extending a preliminary plat.
2. Make the Development Review Committee the land use authority for extending a final plat.
3. Make the Planning Commission the land use authority for subdivision amendments.
4. Clarify how Preliminary and Final Plans are extended when final plats (phases) are recorded.
5. Update the section of code related to vacating a street to match State Code requirements.

The Planning Commission reviewed the proposed ordinance on March 26, 2024, and made the following motion.

Motion: Commissioner Romero made a motion to recommend approval of the proposed code amendment which amends Santaquin City Code 10.48.050.E. Commissioner Nixon seconded the motion.

Commissioner Hoffman, Yes; Commissioner Nixon, Yes; Commissioner Romero, Yes; Commissioner Wood, Yes; The motion passed.

**Recommended Motion:** “Motion to approve Ordinance No. 04-02-2024, an Ordinance amending Santaquin City Code to amend the land use authority and process for an extension of preliminary plat and final plat approvals, providing for codification, correction of scrivener’s errors, severability, and an effective date for the Ordinance.”

# ORDINANCE NO. 04-02-2024

**AN ORDINANCE AMENDING SANTAQUIN CITY CODE TO AMEND THE LAND USE AUTHORITY AND PROCESS FOR AN EXTENSION OF PRELIMINARY PLAT AND FINAL PLAT APPROVALS, PROVIDING FOR CODIFICATION, CORRECTION OF SCRIVENER'S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE FOR THE ORDINANCE.**

**WHEREAS**, the City of Santaquin is a fourth-class city of the state of Utah; and

**WHEREAS**, the State Legislature has granted general welfare power to the City Council, independent, apart from, and in addition to, its specific grants of legislative authority, which enables the city to pass ordinances which are reasonably and appropriately related to the objectives of that power, i.e. providing for the public safety, health, and welfare; and

**WHEREAS**, the City Council desires to amend Santaquin City Code Title 11 Chapter 20 to change the land use authority and the process for an extension of preliminary plat and final plat approvals.

**WHEREAS**, the Santaquin City Planning Commission held a public hearing on March 26, 2024, which hearing was preceded by the posting of public notice in at least three public places within the City limits of Santaquin City; and

**WHEREAS**, after the noted public hearing, the Santaquin City Planning Commission forwarded a recommendation to the City Council;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Santaquin City, State of Utah, as follows:

## **Section I. Amendments**

**Title 11 Chapter 20 Section 070, Title 11 Chapter 20 Section 080, Title 11 Chapter 20 Section 090, Title 11 Chapter 20 Section 110 is amended as follows:** (underlined text is added, stricken text is deleted)

### **11.20.070 VALIDITY OF PRELIMINARY PLAT APPROVAL**

- A. ~~Any preliminary~~ preliminary plats approved after the adoption of this ~~section chapter~~ shall ~~be valid for~~ expire three (3) years from the date of such approval, ~~unless otherwise extended as provided in this chapter. and shall remain valid so long as there is a valid and unrecorded final plat within the preliminary plat area.~~
- B. If the developer desires to change an approved preliminary ~~approved~~ plat, ~~(e.g., the location of streets, or increase the number of lots, or substantially alters the original subdivision design from the Planning Commission approved preliminary plat)~~ the developer must submit new preliminary plans for review by the Development Review Committee and pay any associated fees. The Development Review Committee must provide a recommendation concerning the proposed changes before the proposal is forwarded to the Planning Commission for preliminary approval. All previous preliminary approvals shall become null and void upon the preliminary approval of the new submission.
- C. The ~~City Council~~ Planning Commission may grant extensions of the preliminary plat approval in not more than one year increments, provided the preliminary plat still complies with all



ordinances in place at the time of application for extension. ~~No person or entity has a vested right to an extension of a preliminary plat approval.~~ Petitions for extension must be received prior to the approval period lapsing and will be subject to fees as set forth by resolution of the City Council. (Ord. 05-02-2012, 5-16-2012, eff. 5-17-2012)

#### **11.20.080 VALIDITY OF FINAL PLAT APPROVAL**

- A. Any final plat approved after April 30, 2024, ~~the adoption of this section~~ shall expire and be void two (2) years after final approval is granted, unless otherwise extended as provided in this chapter.
- B. Developers may petition the ~~city council~~ Development Review Committee for extensions of the final plat approval in increments of not more than one year increments, provided the final plat still complies with all applicable ordinances in place on the date the petition for extension is submitted. Requests for extension must be received prior to the validity period lapsing and will be subject to fees as set forth by resolution of the City Council.
- C. If a final plat, which covers only a portion of the approved ~~final preliminary~~ plat area, is recorded within the validity time of a final plat approval or extension thereof, the validity of ~~the any~~ unrecorded portion phases of the approved ~~final preliminary~~ plat shall be extended for one year from the last date a phase in such preliminary plat area was granted final plat approval, bonded for and recorded. (Ord. 05-02-2012, 5-16-2012, eff. 5-17-2012)

#### **11.20.090 FINAL PLAT DESIGN AND APPROVAL**

- A. Changes From Approved Preliminary Plats: It is recognized that through the final review process the design of street grades, stormwater facilities, and utilities may necessitate changes from preliminary plats approved by the ~~City Council~~ Planning Commission.
  - 1. Minor Changes: The Development Review Committee may, in their discretion, approve minor changes from approved preliminary plats. The types of minor changes contemplated by this section include legal description mistakes, minor boundary changes, reduction of the number of parcels, modifications to road alignments and items that should have been included on the preliminary plat. In such a case, the Community Development Director shall provide written notice to the Planning Commission and City Council of such changes at each body's next meeting.
  - 2. Major Changes: Major changes from approved preliminary plats, including an increase in the total lots within the development, reduction of approved lot sizes, change of public open space locations, elimination or increase in the number of roads, shall be submitted for review by the ~~Planning Commission~~ Development Review Committee and ~~City Council~~ approved by the Planning Commission.
- B. Final Plat Approval: The Development Review Committee shall be the Land Use Authority for approval of final plat applications. The Development Review Committee may only grant final plat approvals in accordance with paragraph A, SCC 11.20.060 paragraph B, and any conditions or direction the Planning Commission ~~and/or City Council~~ has given relative to the final plat.
- C. Changes To Final Plats Before Recordation: The Development Review Committee shall review any request to modify an approved final plat before it is recorded. Review of such request shall be in accordance with Section 11.20.090, paragraph B. This may include rephrasing of the plat or minor plat boundary changes with adjacent unrecorded plats.
- D. Changes To Recorded Plats: Changes to recorded final plats shall be in accordance with State law. (Ord. 06-04-2010, 6-16-2010, eff. 6-17-2010)

#### **11.20.110 VACATING OR CHANGING A SUBDIVISION PLAT**

A fee owner of land, as shown on the last County assessment roll, in a subdivision that has been laid out and platted as provided in this part may file a written petition to have some or all of the plat vacated or amended.

- A. Petition Submittal Requirements: Except as provided in SCC 11.20.120, a petition to vacate, alter, or amend an entire plat, portion of a plat, or a street or lot contained in a plat shall be accompanied by the following:
1. The name and address of all owners of record of the land contained in the entire plat;
  2. The name and address of all owners of record of land adjacent to any street that is proposed to be vacated, altered, or amended; and
  3. The signature of each of these owners who consents to the petition.
- B. Considering And Resolving Petitions: The ~~City Council~~ [Planning Commission](#) may consider and resolve any petition submitted under paragraph A in accordance with the following paragraphs:
1. The City shall provide notice of the petition by mail to the owners within the plat and each affected entity that provides a service to an owner of the record of the portion of the plat that is being vacated or amended at least ten (10) calendar days before the ~~City Council~~ [Planning Commission](#) may approve the vacation or amendment of the plat.
  2. The ~~City Council~~ [Planning Commission](#) shall hold a public hearing within forty-five (45) days after the day on which the petition is filed if:
    1. Any owner within the plat notifies the Municipality of the owner's objection in writing within ten (10) days of mailed notification; or
    2. A public hearing is required because all of the owners in the subdivision have not signed the revised plat.
  3. The public hearing requirement does not apply and the ~~City Council~~ [Planning Commission](#) may consider at a public meeting an owner's petition to vacate or amend a subdivision plat if the petition seeks only to:
    1. Join two (2) or more of the petitioning fee owner's contiguous lots;
    2. Subdivide one or more of the petitioning fee owner's lots, if the subdivision will not result in a violation of a land use ordinance or a development condition;
    3. On a lot owned by the petitioning fee owner, adjust an internal lot restriction imposed by the City; or
    4. Alter the plat in a manner that does not change existing boundaries or other attributes of lots within the subdivision that are not:
      1. Owned by the petitioner; or
      2. Designed as a common area.
- C. Petition To Vacate, Or Alter A Street Or Alley: If a petition is submitted containing a request to vacate or alter any portion of a street or alley within a subdivision the following shall apply:
1. The Planning Commission shall review the request and make a recommendation to the City Council.
  2. The City Council shall hold a public hearing, after providing notice to property owners within three hundred feet (300') of the area being petitioned for vacation or alteration, [and to operators of utilities and culinary water or sanitary sewer facilities located within the bounds of the public street or municipal utility easement sought to be vacated](#). After the public hearing, the City Council may adopt an ordinance granting a petition to vacate some or all of a public street, right-of-way, or easement if it finds that good cause exists for the vacation or alteration and neither the public interest nor any person will be materially injured by the vacation. If the City Council vacates or alters any portion of a street or alley, the City Recorder shall ensure that the plat, [and a legal description of the public street to be vacated are](#) ~~is~~ recorded in the Office of the Recorder of the County in which the land is located.
  3. The action of the City Council vacating or narrowing a street or alley that has been dedicated to public use shall operate to the extent to which it is vacated or narrowed, upon the effective date of the vacating plat, as a revocation of the acceptance thereof, and the relinquishment of the City's fee therein, but the right-of-way and easements therein, if any, of any lot owner and the franchise rights of any public utility may not be impaired thereby. (Ord. 12-01-2017, 3-7-2018, eff. 3-8-2018)

**Section II. Severability**

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

**Section III. Contrary Provisions Repealed**

Any and all other provisions of the Santaquin City Code that are contrary to the provisions of this Ordinance are hereby repealed.

**Section IV. Codification, Inclusion in the Code, and Scrivener’s Errors**

It is the intent of the City Council that the provisions of this ordinance be made part of the Santaquin City Code as adopted, that sections of this ordinance may be re-numbered or re-lettered, and that the word ordinance may be changed to section, chapter, or other such appropriate word or phrase in order to accomplish such intent regardless of whether such inclusion in a code is accomplished. Typographical errors which do not affect the intent of this ordinance may be authorized by the City without need of public hearing by its filing a corrected or re-codified copy of the same with the City Recorder.

**Section V. Posting and Effective Date**

This ordinance shall become effective at 5:00 p.m. on Wednesday, April 3, 2024. Prior to that time, the City Recorder shall deposit a copy of this ordinance in the official records of the City and place a copy of this ordinance in three places within the City.

PASSED AND ADOPTED this 2<sup>nd</sup> day of April 2024.

\_\_\_\_\_  
Daniel M. Olson, Mayor

Councilmember Art Adcock	Voted	___
Councilmember Brian Del Rosario	Voted	___
Councilmember Lynn Mecham	Voted	___
Councilmember Jeff Siddoway	Voted	___
Councilmember Travis Keel	Voted	___

ATTEST:

\_\_\_\_\_  
Amalie R. Ottley, City Recorder

STATE OF UTAH                    )  
  ) ss.  
COUNTY OF UTAH                )

I, AMALIE R. OTTLEY, City Recorder of Santaquin City, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of an ordinance passed by the City Council of Santaquin City, Utah, on the 2<sup>nd</sup> day of April 2024, entitled

**“AN ORDINANCE AMENDING SANTAQUIN CITY CODE TO AMEND THE LAND USE AUTHORITY AND PROCESS FOR AN EXTENSION OF PRELIMINARY PLAT AND FINAL PLAT APPROVALS, PROVIDING FOR CODIFICATION, CORRECTION OF SCRIVENER’S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE FOR THE ORDINANCE.”**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Santaquin City Utah this 2<sup>nd</sup> day of April 2024.

\_\_\_\_\_  
Amalie R. Ottley  
Santaquin City Recorder

(SEAL)

AFFIDAVIT OF POSTING

STATE OF UTAH                    )  
  ) ss.  
COUNTY OF UTAH                )

I, AMALIE R. OTTLEY, City Recorder of Santaquin City, Utah, do hereby certify and declare that prior to the ordinance taking effect, I posted a short summary of the ordinance on the Utah Public Notice Website as required by Utah State Code 10-3-711(1)(b) as a Class A Notice and Santaquin City Code 1-2-050(D)

I further certify that copies of the ordinance were posted online at [www.santaquin.org](http://www.santaquin.org), at the City Hall Building at 110 S. Center Street and on the State of Utah's Public Notice Website, <https://www.utah.gov/pmn/index.html>. A copy of the notice may also be requested by calling (801)754-1904.

\_\_\_\_\_  
AMALIE R. OTTLEY  
Santaquin City Recorder

The foregoing instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_ 2024,  
by AMALIE R. OTTLEY.  
My Commission Expires:

\_\_\_\_\_  
Notary Public

**COMMUNITY DEVELOPMENT AND RENEWAL AGENCY OF  
SANTAQUIN CITY**

**RESOLUTION 04 -01-2024-CDA  
APPROVAL OF ADDENDUM #2 TO THE SANTAQUIN PEAKS, LLC  
REAL ESTATE PURCHASE AGREEMENT**

**WHEREAS**, the Community Development and Renewal Agency of Santaquin City (the “Agency”) is a public agency pursuant to Title 17C of the Utah Code; and

**WHEREAS**, on November 7, 2023, the Agency approved Resolution 11-02-2023-CDA, approving an agreement with Santaquin Peaks, LLC, for the purchase of certain real property (the “Purchase Agreement “); and

**WHEREAS**, on March 5, 2024, the Agency approved Resolution 03-01-2024 - CDA, approving Amendment #1 to the agreement with Santaquin Peaks, LLC, for the purchase of certain real property (the “Purchase Agreement “); and

**WHEREAS**, the Agency and Santaquin Peaks, LLC, desire now to amend certain provisions of the Purchase Agreement, to extend certain deadlines for performance;

**NOW THEREFORE, BE IT HEREBY RESOLVED** BY THE BOARD OF THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY OF SANTAQUIN CITY AS FOLLOWS:

**SECTION 1:** The attached Addendum #2 (Two) to the Real Property Purchase Agreement Between the Community Development and Renewal Agency of Santaquin City and Santaquin Peaks, LLC, is hereby approved.

**SECTION 2:** The Agency Board authorizes Chair Daniel M. Olson to execute all documents necessary to approve and effectuate the provisions of the Purchase Agreement.

**SECTION 3:** This Resolution shall become effective immediately upon passage.

**APPROVED AND ADOPTED THIS** 2<sup>nd</sup> day of April, 2024.

\_\_\_\_\_  
Daniel M. Olson, Board Chair

Attest:

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Amalie R. Ottley, Secretary

Board Member Art Adcock	Voted ___
Board Member Brian Del Rosario	Voted ___
Board Member Travis Keel	Voted ___
Board Member Lynn Mecham	Voted ___
Board Member Jeff Siddoway	Voted ___

**ADDENDUM #2 (TWO) TO THE  
REAL PROPERTY PURCHASE AGREEMENT BETWEEN THE COMMUNITY  
DEVELOPMENT AND RENEWAL AGENCY OF SANTAQUIN CITY, AND  
SANTAQUIN PEAKS, LLC**

This **Addendum #2 (TWO)** to the **REAL PROPERTY PURCHASE AGREEMENT** is made and entered into as of April \_\_, 2024, by the **COMMUNITY DEVELOPMENT AND RENEWAL AGENCY OF SANTAQUIN CITY**, a political subdivision of the state of Utah (“Seller”) and **SANTAQUIN PEAKS, LLC.**, a Utah Limited Liability Company of the state of Utah (“Buyer”). Seller and Buyer are herein sometimes referred to individually as a “Party” and collectively as the “Parties.”

WHEREAS, the Parties entered into that certain Purchase and Sale Agreement dated as of November 9, 2023 (the “**Purchase Agreement**”), a copy of which is attached hereto as Exhibit A, regarding the purchase and sale of approximately 5.35 acres of real property located within the City of Santaquin, Utah (the “**Property**”), more particularly described in the Purchase Agreement; and

WHEREAS, on March 5, 2024, the Parties entered into an Agreement to Amend the Purchase Agreement (“**Amendment #1**”) to that Purchase Agreement; and

WHEREAS, the Parties now desire to amend the agreement further as identified herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions set forth herein, the Parties hereby agree to and adopt this Addendum #2 (Two) to the Real Property Purchase Agreement as follows:

1. Section **4b; Delivery of Deposit**. The second sentence of Section 4b is amended to read: “Unless Buyer exercises said right to cancel on or before 180 days from execution date, the remainder of the Deposit shall become non-refundable and shall be delivered to Seller.” Therefore, the non-refundable deadline for the remainder of the Deposit shall be May 7, 2024.
2. Section **5; Closing**, The Closing date of 180 days from the execution date of November 9, 2023 is changed to 240 days. Therefore, Closing shall occur on or before July 6, 2024.

*[Signatures on following page.]*



IN WITNESS WHEREOF, the Parties have executed this Addendum # 2 (Two) to the Agreement for Purchase and Sale on the dates set forth opposite their respective names below.

**SELLER:**

**COMMUNITY DEVELOPMENT AND RENEWAL  
AGENCY OF SANTAQUIN CITY**

**DATE:** \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**DANIEL M. OLSON, Chair**

**ATTEST:**

\_\_\_\_\_  
Amalie R. Ottley, Secretary

STATE OF UTAH     )  
                                  :SS  
COUNTY OF UTAH   )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, personally appeared before me, Daniel M. Olson who, after being duly sworn, acknowledged to me that he is authorized to execute this document and who executed the same.

Notary Public \_\_\_\_\_

**BUYER:**

**Santaquin Peaks, LLC.**, a Utah corporation

By: \_\_\_\_\_  
\_\_\_\_\_, its \_\_\_\_\_,  
(Title) (Position)

**DATE:** \_\_\_\_\_, 20\_\_.

STATE OF UTAH    )  
                              :SS  
COUNTY OF UTAH )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, personally appeared before me,  
\_\_\_\_\_ who, after being duly sworn, acknowledged to me that he is authorized to  
execute this document and who executed the same.

Notary Public \_\_\_\_\_

**EXHIBIT A**  
**(PURCHASE AGREEMENT)**