



## **SPECIAL CITY COUNCIL MEETING**

Monday, June 30, 2025, at 5:30 PM  
Council Chambers at City Hall Building and Online  
110 S. Center Street, Santaquin, UT 84655

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### **MEETINGS HELD IN PERSON & ONLINE**

The public is invited to participate as outlined below:

- **In Person** – The meeting will be held in the Council Chambers on the Main Floor in the City Hall Building
  - **YouTube Live** – Some public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at <https://www.youtube.com/@santaquincity> or by searching for Santaquin City Channel on YouTube.
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### **ADA NOTICE**

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

## **AGENDA**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **INVOCATION / INSPIRATIONAL THOUGHT**

### **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

### **FORMAL PUBLIC HEARING**

1. Public Hearing: FY 2024-2025 Budget Amendment #6

### **RESOLUTION**

- [2.](#) Resolution 06-08-2025 - FY 2024-2025 Budget Amendment #6

### **CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY**

- [3.](#) Discussion & Possible Action - Approval of CDA FY 2024-2025 Expenditures

### **RECONVENE OF THE REGULAR CITY COUNCIL MEETING**

### **CONVENE OF THE SANTAQUIN LOCAL BUILDING AUTHORITY**

- [4.](#) Discussion & Possible Action - Approval of LBA FY 2024-2025 Expenditures

### **RECONVENE OF THE REGULAR CITY COUNCIL MEETING**

### **CONVENE OF THE SANTAQUIN SPECIAL SERVICE DISTRICT**

- [5.](#) Discussion & Possible Action - Approval of SSD FY 2024-2025 Expenditures

### **FORMAL PUBLIC HEARING**

6. Public Hearing: Special Service District (Water): FY 2024-2025 Budget Amendment #1

## RESOLUTION

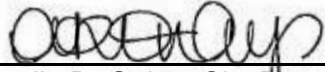
7. Resolution 06-01-2025 SWD - FY 2024-2025 Budget Amendment #1

## ADJOURNMENT

### CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda may be found at [www.santaquin.gov](http://www.santaquin.gov), in three physical locations (Santaquin City Hall, Zions Bank, Santaquin Post Office), and on the State of Utah's Public Notice Website, <https://www.utah.gov/pmn/index.html>. A copy of the notice may also be requested by calling (801)754-1904.

BY:



Amalie R. Ottley, City Recorder



**SANTAQUIN CITY CORPORATION**

110 S Center St  
Santaquin, UT 84655  
(801) 754-3211  
(801) 754-3526 fax  
[www.santaquin.org](http://www.santaquin.org)

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**MEMO**

**TO:** Mayor & City Council

**FROM:** Shannon Hoffman/Finance Director

**DATE:** 6/27/2025

**RE: FY 24-25 Budget Amendment #6 - June 30, 2025 Special Meeting**

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On June 30, 2025 a Special City Council Meeting will be held to close out Fiscal Year 2024-2025. On the agenda for your consideration is Budget Amendment #6.

With revenues received and bills paid up to June 27<sup>th</sup>, several changes to the budget to cover expenditures in certain funds, along with proposed uses of growth-related one-time funds are included in this Budget Amendment #6 for your consideration.

**GENERAL FUND ADJUSTMENTS (Additional Funds Needed):**

Below is a summary of the proposed budget amendment items, including adjustments to General Fund operations:

- (10-42) Court – Increase in cases utilizing public defender services - \$10,000
- (10-51) Buildings & Grounds – Increased wages/benefits due to multi-purpose room rental and higher supply costs - \$30,000
- (10-62) Sanitation – Increase garbage expenses due to community growth - \$50,000
- (10-70) Parks – Increase to park maintenance for improvements to Harvest View soccer fields - \$15,000
- (43) Capital Computers & Technology – Increase transfer from GF for department-related computer & technology related expenses - \$60,000
- (CS Funds 61,62,63,67,68,& 75) – Use of additional revenue collected from increased participation to cover related expenses.

These expenses will be offset by additional interest earnings, garbage fees and participation fees collected.

## **USE OF ONE-TIME REVENUE (in accordance with City Financial Policies):**

As per Santaquin Financial Management Policies, *General Guiding Principles* (5) states:

“One-time revenues should be used for one-time expenses”.

The following are recommended uses of growth-related one-time funds collected during FY 24-25:

- Capital Projects – Library Construction  
  
Set aside funds from additional building permit revenue for one-time growth- related project - \$550,000
- Capital Roads – Santaquin Estates Main Street Improvements Reimbursement  
  
Set aside funds from additional development inspection fee revenue for a one-time reimbursement, per the development agreement - \$200,000
- Capital Vehicles & Equipment – Set aside for future capital needs  
  
Savings from a reduced Fire Department transfer (due to part-time staffing beginning in January 2025 rather than July 2024), and a small portion of additional interest earnings to be used for one-time purchases:
  - Fire hoses for new firetruck - \$150,000
  - Future fire vehicles set aside - \$50,000
  - Vac Truck - \$160,000

These proposed transfers will assist in fulfilling development obligations, completing a high-priority project identified during the budget retreat (library), and acquiring the equipment for Fire and Public Works.

Please take a moment to review the detailed transactions outlined in Budget Amendment #6. If you have any questions, feel free to reach out to me.

Shannon Hoffman

# RESOLUTION 06-08-2025

## A RESOLUTION APPROVING THE SANTAQUIN CITY FISCAL YEAR (FY) 2024-2025 BUDGET AMENDMENT #6

**WHEREAS**, the City of Santaquin is a fourth-class city in the State of Utah with the responsibility of providing essential government services for its residents; and

**WHEREAS**, on June 18, 2024, Santaquin City (“City”) adopted the Budget for Santaquin City for the Fiscal Year 2024-2025; and

**WHEREAS**, on September 3, 2024, Santaquin City (“City”) approved Budget Amendment #1 for Santaquin City for the Fiscal Year 2024-2025; and

**WHEREAS**, on November 19, 2024, Santaquin City (“City”) approved Budget Amendment #2 for Santaquin City for the Fiscal Year 2024-2025; and

**WHEREAS**, on January 21, 2025, Santaquin City (“City”) approved Budget Amendment #3 for Santaquin City for the Fiscal Year 2024-2025; and

**WHEREAS**, on March 4, 2025, Santaquin City (“City”) approved Budget Amendment #4 for Santaquin City for the Fiscal Year 2024-2025; and

**WHEREAS**, on May 6, 2025, Santaquin City (“City”) approved Budget Amendment #5 for Santaquin City for the Fiscal Year 2024-2025; and

**WHEREAS**, the City desires now to further amend the Agency FY2024-25 Budget accordingly;

**NOW THEREFORE**, be it resolved by the Santaquin City Council as follows:

**SECTION 1:** The attached document represents adjustments to the Fiscal Year 2024-2025 Budget.

**SECTION 2:** This Resolution shall become effective upon passage.

Approved on this 30<sup>th</sup> day of June, 2025.

SANTAQUIN CITY

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Daniel M. Olson, Mayor

Attest:

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Amalie R. Ottley, City Recorder

Councilmember Art Adcock  
Councilmember Brian Del Rosario  
Councilmember Travis Keel  
Councilmember Lynn Mecham  
Councilmember Jeff Siddoway

Voted \_\_\_\_  
Voted \_\_\_\_  
Voted \_\_\_\_  
Voted \_\_\_\_  
Voted \_\_\_\_

<b>Santaquin City</b> <b>Fiscal Year 2024-2025 - Budget Amendment (6)</b> <b>June 30, 2025</b>						
<b>Budget Changes by Fund:</b>			<b>Prior Budget</b>	<b>Amendment (6) [Change]</b>	<b>Final Budget</b>	
<b>General Fund:</b>						
<u>Revenues:</u>						
10-32-210	Building Permits	\$	900,000.00	\$ 550,000.00	\$ 1,450,000.00	Increase revenue - Additional one-time growth related - building permits
10-34-245	4% Inspection Fees	\$	75,000.00	\$ 225,000.00	\$ 300,000.00	Increase revenue - Additional one-time growth related - development inspection fees
10-38-100	Interest Earnings	\$	472,000.00	\$ 183,237.00	\$ 655,237.00	Increase revenue - Additional interest earned in General PTIF
10-34-430	Garbage Collection Charges	\$	1,160,289.00	\$ 50,000.00	\$ 1,210,289.00	Increase revenue - Additional revenue from growth
10-39-914	Repayment from Transportation Impact Fee	\$	100,000.00	\$ 41,763.00	\$ 141,763.00	Increase revenue - Additional Trans Impact Fees accrued due to growth to pay entire amount back to GF
<b>Total Changes to Revenues:</b>				<b>\$ 1,050,000.00</b>		
<u>Expenditures:</u>						
10-51-XXX	Court	\$	304,484.00	\$ 10,000.00	\$ 314,484.00	Increase expense - Increase in court cases using public defender services
10-51-XXX	Buildings and Grounds - Dept	\$	323,338.00	\$ 30,000.00	\$ 353,338.00	Increase expense - Facility supply increases/PT Wages & Benefits-building rentals
10-62-XXX	Sanitation - Dept	\$	912,500.00	\$ 50,000.00	\$ 962,500.00	Increase expense - Additional operations expense for garbage expense from growth
10-70-XXX	Parks - Dept	\$	416,237.00	\$ 15,000.00	\$ 431,237.00	Increase expense - Park Maintenance for Harvest View Park
10-90-510	Transfer to CS- Admin	\$	230,000.00	\$ (5,000.00)	\$ 225,000.00	Decrease expense - PT wages for Bldg Attendants, budgeted in Community Services; paid for in Gov Buildings
10-90-550	Transfer to Capital Computer & Technology	\$	130,000.00	\$ 60,000.00	\$ 190,000.00	Increase expense - Increase in monthly IT contract, security cameras, city internet services, etc
10-90-600	Transfer to Capital Projects	\$	267,500.00	\$ 550,000.00	\$ 817,500.00	Increase expense - Use of one-time growth related revenue from Building Permits - Set aside for growth related project (Library Construction)
10-90-700	Transfer to Capital Vehicles & Equipment	\$	396,000.00	\$ 360,000.00	\$ 756,000.00	Increase expense - Savings from Fire Department transfer & one-time growth related inspection fees - Set Aside (150K for Fire Hoses/50K (past lease pmnt) Fire Vehicles & Equipment for 24-25 /160KPartial Vac Truck)
10-90-860	Transfer to Fire Department	\$	1,142,700.00	\$ (220,000.00)	\$ 922,700.00	Increase expense - Transfer reduced due to not implementing part time staffing for full time coverage until January 2025
10-90-871	Transfer to Road Capital	\$	225,000.00	\$ 200,000.00	\$ 425,000.00	Increase expense - Use of one-time growth related inspections fees to set aside funds for Santaquin Estates Main Street road improvements reimbursement per Development Agreement
<b>Total Changes to Expenditures:</b>				<b>\$ 1,050,000.00</b>		
<b>Additional Contribution to Fund Balance Requirements (5-18%):</b>						
<b>Grand Total Changes to Expenses &amp; Equity:</b>				<b>\$ 1,050,000.00</b>		
<b>Capital Projects:</b>						
<u>Revenues:</u>						
41-39-100	Transfer From General Fund	\$	267,500.00	\$ 550,000.00	\$ 817,500.00	Increase revenue - Additional transfer from General Fund - One-time revenue from growth related building permits
<b>Total Changes to Revenues:</b>				<b>\$ 550,000.00</b>		
<u>Expenditures:</u>						
41-90-150	Contribution to Fund Balance	\$	-	\$ 550,000.00	\$ 550,000.00	Increase expense - Funding plan for Library Construction
<b>Total Changes to Expenditures:</b>				<b>\$ 550,000.00</b>		
<b>Capital Vehicles &amp; Equipment:</b>						
<u>Revenues:</u>						
42-39-100	Transfer From General Fund	\$	396,000.00	\$ 360,000.00	\$ 756,000.00	Increase revenue - Additional transfer from General Fund - One time revenue from growth related inspection fees and savings from Fire Department due to not implementing part time staffing for full time coverage until January 2025
<b>Total Changes to Revenues:</b>				<b>\$ 360,000.00</b>		
<u>Expenditures:</u>						
42-90-150	Contribution to Fund Balance	\$	-	\$ 360,000.00	\$ 360,000.00	Increase expense - Set aside \$160K for Vac Truck and Set aside \$200K Fire Hoses & future Fire Apparatus
<b>Total Changes to Expenditures:</b>				<b>\$ 360,000.00</b>		
<b>Capital Computer Technology:</b>						
<u>Revenues:</u>						
43-39-100	Transfer From General Fund	\$	130,000.00	\$ 60,000.00	\$ 190,000.00	Increase revenue - Additional sales tax for additional capital computer expenses related to department operations
<b>Total Changes to Revenues:</b>				<b>\$ 60,000.00</b>		
<u>Expenditures:</u>						
43-40-100	Computer Support Contract	\$	49,500.00	\$ 10,000.00	\$ 59,500.00	Increase expense - Additional computer support contract hours - service cost increase
43-40-120	Security Camera Software	\$	6,600.00	\$ 15,500.00	\$ 22,100.00	Increase expense - Security Cameras & software
43-40-220	Server Rotation Expense	\$	5,000.00	\$ 7,500.00	\$ 12,500.00	Increase expense - Replacement of Servers after water leak
43-40-240	Telephone & Internet	\$	53,000.00	\$ 10,000.00	\$ 63,000.00	Increase expense - Additional Facilities with internet service
43-40-500	Software Expense	\$	69,000.00	\$ 17,000.00	\$ 86,000.00	Increase expense - Additional cost for data storage
<b>Total Changes to Expenditures:</b>				<b>\$ 60,000.00</b>		

<p align="center"><b>Santaquin City</b>  Fiscal Year 2024-2025 - Budget Amendment (6)  June 30, 2025</p>						
Budget Changes by Fund:			Prior Budget	Amendment (6) [Change]	Final Budget	
<b>Roads - Capital Projects Fund:</b>						
<u>Revenues:</u>						
45-38-200	Grant Proceeds	\$	12,000,000.00	\$ (500,000.00)	\$ 11,500,000.00	Decrease revenue - Grant Rev will cross over FY's - Receive in July
45-39-100	Transfer From General Fund	\$	225,000.00	\$ 200,000.00	\$ 425,000.00	Increase revenue - One-time growth related inspections fees to set aside funds for Santaquin Estates Main Street road improvements reimbursement per Development Agreement
45-39-200	Contributuion from Fund Balance	\$	60,000.00	\$ 500,000.00	\$ 560,000.00	Increase revenue - CC Authorize Use of fund balance until grant proceeds receive - Cross over FY's
Total Changes to Revenues:				\$ 200,000.00		
<u>Expenditures:</u>						
45-40-920	Contribution to Fund Balance	\$	-	\$ 200,000.00	\$ 200,000.00	Increase expense - Use of one-time growth related inspections fees to set aside funds for Santaquin Estates Main Street road improvements reimbursement per Development Agreement
Total Changes to Expenditures:				\$ 200,000.00		
<b>Pressurized Irrigation Fund:</b>						
<u>Revenues:</u>						
54-37-100	PI Water Sales	\$	1,486,468.00	\$ 4,200.00	\$ 1,490,668.00	Increase revenue - Additional PI Water Sales
Total Changes to Revenues:				\$ 4,200.00		
<u>Expenditures:</u>						
54-40-254	Transfer to Water SSD	\$	44,000.00	\$ 4,200.00	\$ 48,200.00	Increased expense - Transfer to SSD - Additional Assessments Paid as Number of Water Shares increased due to Development
Total Changes to Expenditures:				\$ 4,200.00		
<b>Transportation Impact Fees</b>						
<u>Revenues:</u>						
59-38-800	Impact Fees	\$	153,720.00	\$ 41,763.00	\$ 195,483.00	Increase revenue - Pay back amount owed to GF in full with increased rev
Total Changes to Revenues:				\$ 41,763.00		
<u>Expenditures:</u>						
59-40-740	Repayment to General Fund	\$	100,000.00	\$ 41,763.00	\$ 141,763.00	Increase expense - Pay back amount owed to GF in full
Total Changes to Expenditures:				\$ 41,763.00		
<b>CS - Sports Fund</b>						
<u>Revenues:</u>						
61-34-200	Snack Shack Proceeds	\$	14,500.00	\$ 4,400.00	\$ 18,900.00	Increase revenue - Increased sales
61-34-550	Youth Sports	\$	126,000.00	\$ 17,000.00	\$ 143,000.00	Increase revenue - Increased participation
61-34-600	Adult Sports	\$	12,000.00	\$ 2,700.00	\$ 14,700.00	Increase revenue - Increased participation
61-34-300	Contribution from Fund Balance	\$	6,500.00	\$ 14,900.00	\$ 21,400.00	Increase revenue - Use of additional fund balance to cover overages
Total Changes to Revenues:				\$ 39,000.00		
<u>Expenditures:</u>						
61-40-120	Salaries & Wages (Part-time)	\$	69,494.00	\$ 25,000.00	\$ 94,494.00	Increase expense - Staffing for increased participation
61-40-665	Youth Sports	\$	64,000.00	\$ 14,000.00	\$ 78,000.00	Increase expense - Additional costs for increased participation
61-40-670	Adult Sports	\$	4,790.00	\$ 5,000.00	\$ 9,790.00	Increase expense - Additional costs for increased participation
Total Changes to Expenditures:				\$ 39,000.00		
<b>CS - Events Fund</b>						
<u>Revenues:</u>						
62-34-200	Community Events	\$	15,000.00	\$ 11,000.00	\$ 26,000.00	Increase revenue - Increased participation
62-34-258	Orchards Days Misc	\$	11,690.00	\$ 10,000.00	\$ 21,690.00	Increase revenue - Increased participation
Total Changes to Revenues:				\$ 21,000.00		
<u>Expenditures:</u>						
62-40-245	Orchard Days Miscellaneous	\$	60,000.00	\$ 10,000.00	\$ 70,000.00	Increase expense - Increased participation
62-40-251	Community Events Expense	\$	34,400.00	\$ 11,000.00	\$ 45,400.00	Increase expense - Increased participation
Total Changes to Expenditures:				\$ 21,000.00		
<b>CS - Museum Fund</b>						
<u>Revenues:</u>						
63-33-200	Other Donations	\$	3,100.00	\$ 2,650.00	\$ 5,750.00	Increase revenue - Additional events at Museum
63-39-300	Contribution from Fund Balance	\$	1,000.00	\$ 4,100.00	\$ 5,100.00	Increase revenue - Employee wages for additional events/projects
Total Changes to Revenues:				\$ 6,750.00		
<u>Expenditures:</u>						
63-40-120	Salaries & Wages (Part-time)	\$	13,738.00	\$ 1,000.00	\$ 14,738.00	Increase expense - Employee hours for additional events
63-40-240	Supplies	\$	3,500.00	\$ 3,000.00	\$ 6,500.00	Increase expense - Additional events at Museum
63-40-300	Bldg & Grounds Maintenance	\$	3,500.00	\$ 1,000.00	\$ 4,500.00	Increase expense - Supplies for additional events
63-40-730	Capital Projects	\$	1,000.00	\$ 1,750.00	\$ 2,750.00	Increase expense - Museum plan consultant
Total Changes to Expenditures:				\$ 6,750.00		



<p align="center"><b>Santaquin City</b>  Fiscal Year 2024-2025 - Budget Amendment (6)  June 30, 2025</p>						
Budget Changes by Fund:			Prior Budget	Amendment (6) [Change]	Final Budget	
<b>CS - Administration</b>						
<u>Revenues:</u>						
67-39-100	Transfer from General Fund	\$	230,000.00	\$ (5,000.00)	\$ 225,000.00	Decrease revenue - Move to GF to cover overage in PT Gov Bldgs wages for Building Attendants budgeted in Community Services; paid for in Gov Buildings
Total Changes to Revenues:				\$ (5,000.00)		
<u>Expenditures:</u>						
67-40-120	Salaries & Wages (Part -Time)	\$	13,058.00	\$ (5,000.00)	\$ 8,058.00	Decrease expense - Move to GF to cover overage in PT Gov Bldgs wages for Building Attendants budgeted in Community Services; paid for in Gov Buildings
Total Changes to Expenditures:				\$ (5,000.00)		
<b>CS - Classes</b>						
<u>Revenues:</u>						
68-34-725	Youth Enrichment	\$	27,000.00	\$ 11,400.00	\$ 38,400.00	Increase revenue - Increased participation
68-34-800	Aerobics	\$	17,000.00	\$ 15,400.00	\$ 32,400.00	Increase revenue - Increased participation
68-34-807	Tumbling	\$	85,000.00	\$ (47,000.00)	\$ 38,000.00	Decrease revenue - Separated Tumbling & Cheer into two different accts
68-34-809	Martial Arts	\$	57,000.00	\$ (7,400.00)	\$ 49,600.00	Decrease revenue - Decrease in participation
68-34-812	Cheer	\$	-	\$ 80,500.00	\$ 80,500.00	Increase revenue - Separated Tumbling & Cheer into two different accts
68-39-300	Contribution from Fund Balance	\$	-	\$ 11,000.00	\$ 11,000.00	Increase revenue - Use of fund balance to cover overages in exp
Total Changes to Revenues:				\$ 52,500.00		
<u>Expenditures:</u>						
68-40-120	Salaries & Wages (Part Time)	\$	115,066.00	\$ 11,300.00	\$ 126,366.00	Increase expense - Staffing for increased participation
68-40-300	Misc Supplies	\$	1,246.00	\$ 1,500.00	\$ 2,746.00	Increase expense - Supplies for increased participation
68-40-725	Youth Enrichment	\$	4,425.00	\$ 13,000.00	\$ 17,425.00	Increase expense - Supplies for increased participation
68-40-807	Tumbling	\$	36,750.00	\$ (19,000.00)	\$ 17,750.00	Decrease expense - Separated Tumbling & Cheer into two different accts
68-40-809	Martial Arts	\$	23,500.00	\$ (5,000.00)	\$ 18,500.00	Decrease expense - Use unexpended Didn't not spend for other programs
68-40-812	Cheer	\$	-	\$ 49,500.00	\$ 49,500.00	Increase expense - Separated Tumbling & Cheer into two different accts
68-40-850	Capital Vehicles & Equipment	\$	-	\$ 1,200.00	\$ 1,200.00	Increase expense - Seniors Fitness Equipment
Total Changes to Expenditures:				\$ 52,500.00		
<b>CS- Senior Citizens</b>						
<u>Revenues:</u>						
75-34-400	Mountainland Association of Governments	\$	12,000.00	\$ 2,600.00	\$ 14,600.00	Increase revenue - Increased programming/funding from MAG
75-34-510	Events	\$	1,500.00	\$ 5,200.00	\$ 6,700.00	Increase revenue - Increased participation in events
Total Changes to Revenues:				\$ 7,800.00		
<u>Expenditures:</u>						
75-40-240	Supplies	\$	1,500.00	\$ 1,700.00	\$ 3,200.00	Increase expense - Additional programs offered
75-40-310	Events	\$	1,500.00	\$ 6,100.00	\$ 7,600.00	Increase expense - Increased participation in events
Total Changes to Expenditures:				\$ 7,800.00		
<b>Fire Protection</b>						
<u>Revenues:</u>						
76-34-275	County EMS Fees	\$	13,000.00	\$ 11,000.00	\$ 24,000.00	Increase revenue - Additional service in county
76-34-900	Ambulance Fees	\$	349,500.00	\$ 24,000.00	\$ 373,500.00	Increase revenue - More rev than projected
76-39-100	Transfer From General Fund	\$	1,142,700.00	\$ (220,000.00)	\$ 922,700.00	Decrease revenue - Implementation of 24/7 part time staffing for full time coverage not until Jan 25
Total Changes to Revenues:				\$ (185,000.00)		
<u>Expenditures:</u>						
76-57-120	Part-time Salaries & Wages	\$	1,011,480.00	\$ (178,000.00)	\$ 833,480.00	Decrease expense - Implementation of 24/7 part time staffing for full time coverage not until Jan 25
76-57-130	Employee Benefits	\$	175,724.00	\$ (18,000.00)	\$ 157,724.00	Decrease expense - Implementation of 24/7 part time staffing for full time coverage not until Jan 25
76-57-252	EMS - Equipment Maintenance	\$	12,500.00	\$ 11,000.00	\$ 23,500.00	Increase expense - Unexpected ambulance maintenace costs
Total Changes to Expenditures:				\$ (185,000.00)		

SANTAQUIN CITY CORPORATION  
Check Register  
CHECKING - COMM. DEVEL. & RENEWAL AGENCY - 06/28/2024 to 06/27/2025

Payee Name	Payment Date	Amount	Description	Ledger Account
NIELSEN & SENIOR, ATTORNEYS	7/29/2024	\$735.00	Legal Services - CDRA	814410.455 - LEGAL & PROFESSIONAL
ROCKY MOUNTAIN POWER	7/29/2024	\$489,320.21	Payment to Rocky Mountain Power for Primary Power for Santaquin Peaks Industrial Park	814410.495 - WEST CDRA - OFFSITE INFRASTRUCTURE
BDS COMMERCIAL ENTERPRISES LLC	7/22/2024	\$18,082.00	Reimbursement for Primary Power/replaces check 181 made out to Trailer Parts Wholesale (wrong vendor name)	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
GREENHALGH CONSTRUCTION	8/1/2024	\$244,167.00	Santaquin Peaks subdivision improvements for Greenhalgh Excavation	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CED CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	8/1/2024	\$960.41	Conduit for lift station at Santaquin Peaks	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
EPIC ENGINEERING	8/16/2024	\$2,915.00	Epic Engineering Testing for the Santaquin Peaks subdivision	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
EPIC ENGINEERING	8/16/2024	\$3,744.00	Epic Engineering Testing for the Santaquin Peaks subdivision	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$6,659.00		
MOUNTAINLAND SUPPLY	8/16/2024	-\$1,666.72	Return	814410.495 - WEST CDRA - OFFSITE INFRASTRUCTURE
MOUNTAINLAND SUPPLY	8/16/2024	\$15,535.06	Pipe for force main	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$13,868.34		
NORTHWEST PIPE COMPANY	9/12/2024	\$165.84	Sewer Fittings for Santaquin Peaks Lift Station	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
NORTHWEST PIPE COMPANY	9/12/2024	\$4,332.81	Santaquin Peaks Sewer Lift Station Manhole	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$4,498.65		
NIELSEN & SENIOR, ATTORNEYS	10/3/2024	\$245.00	Legal Services - CDRA	814410.455 - LEGAL & PROFESSIONAL
EPIC ENGINEERING	10/24/2024	\$345.00	Epic Engineering Testing for Santaquin Peaks	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
NIELSEN & SENIOR, ATTORNEYS	10/24/2024	\$122.50	Legal Services - Santaquin CDRA	814410.455 - LEGAL & PROFESSIONAL
GREENHALGH CONSTRUCTION	10/24/2024	\$925.00	Santaquin Peaks force main Manhole	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
GREENHALGH CONSTRUCTION	10/24/2024	\$49,661.00	Santaquin Peaks Sewer Force Manhole and Power conduit	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$50,586.00		
EPIC ENGINEERING	11/25/2024	\$207.00	Epic engineering testing for Santaquin Peaks Subdivision	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	11/25/2024	-\$640.04	RETURN	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	11/25/2024	\$1,572.88	FORCE MAIN	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$932.84		
NORTHWEST PIPE COMPANY	11/25/2024	\$1,353.42	FORCE MAIN	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
NORTHWEST PIPE COMPANY	11/25/2024	\$1,822.69	Santaquin Peaks Sewer Lift Station Manhole	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$3,176.11		
STAKER PARSON COMPANIES	11/25/2024	\$261.36	FORCE MAIN	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
STRINGHAM'S HARDWARE	12/5/2024	\$19.48	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
ROCKY MOUNTAIN TAPPING, INC	12/5/2024	\$500.00	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
ROCKY MOUNTAIN TAPPING, INC	12/5/2024	\$700.00	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$1,200.00		
RIMROCK ENGINEERING AND DEVELOPMENT, LLC	12/5/2024	\$7,400.00	Rimrock Engineering Sewer Lift Station Design Work	814410.485 - PROJECT AREA PLAN DEVELOPMENT & ENGINEERING
RIMROCK ENGINEERING AND DEVELOPMENT, LLC	12/5/2024	\$10,500.72	Rimrock Engineering work for Santaquin Peaks Subdivision Plat	814410.485 - PROJECT AREA PLAN DEVELOPMENT & ENGINEERING
		\$17,900.72		

NORTHWEST PIPE COMPANY	12/5/2024	\$232.50	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
NIELSEN & SENIOR, ATTORNEYS	12/5/2024	\$280.00	Legal Services - CDRA	814410.455 - LEGAL & PROFESSIONAL
MOUNTAINLAND SUPPLY	12/5/2024	\$333.03	LIFT STATION FORCE MAIN	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	12/5/2024	\$664.08	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	12/5/2024	\$3,426.55	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$4,423.66		
DURA-CRETE, INC.	12/5/2024	\$27,494.00	RMP concrete boxes for Santaquin Peaks	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CED CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	12/13/2024	\$20.06	Santaquin Peaks sewer lift station	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CED CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	12/13/2024	\$979.53	Santaquin Peaks sewer lift station	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$999.59		
NORTHWEST PIPE COMPANY	12/13/2024	\$1,391.73	Santaquin Peaks sewer Lift station	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
SPANISH FORK BUILDERS SUPPLY	12/13/2024	\$97.43	Santaquin Peaks sewer lift station	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	12/20/2024	\$122.03	SANTAQUIN PEAKS LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	12/20/2024	\$205.48	SANTAQUIN PEAKS LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	12/20/2024	\$1,180.78	FIRE HYDRANT	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	12/20/2024	\$1,444.21	SANTAQUIN PEAKS LIFTSTATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$2,952.50		
CED CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	1/13/2025	\$100.32	Couplings for electrical	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
DURA-CRETE, INC.	1/13/2025	\$13,747.00	RMP power vaults for power in the Santaquin Peaks subdivision	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
LGG INDUSTRIAL, INC.	1/13/2025	\$602.84	Santaquin Peaks Lift station equipment	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	1/13/2025	\$181.54	Santaquin Peaks sewer lift station parts	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	1/13/2025	\$320.59	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	1/13/2025	\$1,526.47	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$2,028.60		
NIELSEN & SENIOR, ATTORNEYS	1/13/2025	\$770.00	Legal Services - CDRA	814410.455 - LEGAL & PROFESSIONAL
STAKER PARSON COMPANIES	1/13/2025	\$117.98	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
STRINGHAM'S HARDWARE	1/13/2025	\$38.97	SANTAQUIN PEAKS	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
ENBRIDGE GAS UT WY ID	2/7/2025	\$57,099.50	Enbridge Payment for Santaquin Peaks Gas main line	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	2/7/2025	\$88.71	AIR VENT FOR LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	2/7/2025	\$3,861.33	SANTAQUIN PEAKS-LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
		\$3,950.04		
NIELSEN & SENIOR, ATTORNEYS	2/7/2025	\$122.50	Legal Services - CDRA	814410.455 - LEGAL & PROFESSIONAL
RIMROCK ENGINEERING AND DEVELOPMENT, LLC	2/7/2025	\$71.28	Shorted original invoice #1744 - Engineering work for CDRA	814410.485 - PROJECT AREA PLAN DEVELOPMENT & ENGINEERING
SPEED-E CRETE CONCRETE LLC	2/7/2025	\$327.00	SANTAQUIN PEAKS LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CODALE ELECTRIC SUPPLY	2/20/2025	\$530.96	Meter base for lift station	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
DURA-CRETE, INC.	2/20/2025	\$14,722.00	Santaquin Peaks RMP vaults	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
GREENHALGH CONSTRUCTION	2/20/2025	\$30,039.60	Greenhalgh Progress Payment for Santaquin Peaks Power Vaults	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS

GREENHALGH CONSTRUCTION	2/20/2025	\$179,359.26 \$209,398.86	Greenhalgh Progress payment for Santaquin Peaks Subdivision	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
NIELSEN & SENIOR, ATTORNEYS	2/27/2025	\$525.00	Legal Services - CDRA	814410.455 - LEGAL & PROFESSIONAL
CODALE ELECTRIC SUPPLY	3/12/2025	\$292.54	Santaquin Peaks LIFT STATION electrical parts	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
EPIC ENGINEERING	3/12/2025	\$739.00	Epic Engineering Testing for Silver Oaks subdivision	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
MOUNTAINLAND SUPPLY	3/12/2025	\$1,566.31	FORCE MAIN PROJECT	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
ROYAL WHOLESALE ELECTRIC	3/12/2025	\$63.81	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CODALE ELECTRIC SUPPLY	3/27/2025	\$153.51	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CODALE ELECTRIC SUPPLY	3/27/2025	\$302.51 \$456.02	LIFT STATION	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
ROCKY MOUNTAIN POWER	3/31/2025	\$161,033.74	Santaquin Peaks Phase 2 Power Contract	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
BARNES ELECTRICAL SERVICE TECH	4/4/2025	\$415.25	Box for Lift Station	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
STRINGHAM'S HARDWARE	4/4/2025	\$6.29	Force main testing	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
STRINGHAM'S HARDWARE	4/4/2025	\$57.97 \$64.26	SANTAQUIN PEAKS	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
EPIC ENGINEERING	4/24/2025	\$69.00	Epic Engineering testing services for Santaquin Peaks Development	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
PROVO ABSTRACT COMPANY, INC	4/24/2025	\$350.00	Title Report for 2-Acre CDRA Parcel # 32:009:0099.	814410.485 - PROJECT AREA PLAN DEVELOPMENT & ENGINEERING
STATE OF UTAH LT. GOVERNOR'S OFFICE	5/8/2025	\$25.00	Annual Entity Registration Renewal - CDRA	814410.451 - LICENSING & REGISTRATION
GREENHALGH CONSTRUCTION	6/19/2025	\$79,969.05	Greenhalgh Invoice for Santaquin Peaks Improvements	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CHEMTECH-FORD, INC	6/19/2025	\$30.00	Bac-T testing for Santaquin Peaks	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
CHEMTECH-FORD, INC	6/19/2025	\$30.00 \$60.00	Bac-T testing for Santaquin Peaks subdivision	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
GREENHALGH CONSTRUCTION	6/26/2025	\$42,310.10	Santaquin Peaks Subdivision Improvements pay request	814410.490 - WEST CDRA - SUBDIVISION IMPROVEMENTS
ZIONS BANK	7/30/2024	\$20.00	Balance Confirmation Fee - Charged by Zions Bank	814410.611 - BANK CHARGES
TOTAL:		\$1,482,744.96		

SANTAQUIN CITY CORPORATION  
Check Register  
CHECKING - LOCAL BUILDING AUTHORITY - 06/28/2024 to 06/27/2025

Payee Name	Payment Date	Amount	Description	Ledger Account
ZFNB - UTAH CORPORATE TRUST	8/16/2024	\$1,750.00	Corp Trust Trustee Admin Fee - LBA	824410.611 - BANK CHARGES
ZIONS FIRST NATIONAL BANK	12/5/2024	-\$914.79	Less Cash on Hand as of 11/18/2024	824410.820 - DEBT SERVICE - INTEREST
ZIONS FIRST NATIONAL BANK	12/5/2024	\$250.00	Paying Agent Fees - LBA Lease Revenue 2015	824410.611 - BANK CHARGES
ZIONS FIRST NATIONAL BANK	12/5/2024	\$33,881.25	Interest - 2015 LBA Lease Revenue	824410.820 - DEBT SERVICE - INTEREST
		\$33,216.46		
STATE OF UTAH LT. GOVERNOR'S OFFIC	5/8/2025	\$25.00	Annual Entity Registration Renewal - LBA	824410.451 - LICENSING & REGISTRATION
SANTAQUIN CITY	6/6/2025	\$18.00	Repay City for Annual Entity Reg to Dept of Commerece	824410.451 - LICENSING & REGISTRATION
ZIONS FIRST NATIONAL BANK	6/17/2025	-\$99.15	Less Cash on Hand as of 5/22/2025	824410.820 - DEBT SERVICE - INTEREST
ZIONS FIRST NATIONAL BANK	6/17/2025	\$250.00	Paying Agent Fee	824410.611 - BANK CHARGES
ZIONS FIRST NATIONAL BANK	6/17/2025	\$33,881.25	Interest - 2015 LBA Lease Revenue	824410.820 - DEBT SERVICE - INTEREST
ZIONS FIRST NATIONAL BANK	6/17/2025	\$119,000.00	Principal - 2015 LBA Lease Revenue	824410.810 - DEBT SERVICE - PRINCIPAL
		\$153,032.10		
ZIONS BANK	7/30/2024	\$20.00	Balance Confirmation Fee charged by Zions Bank	824410.611 - BANK CHARGES
TOTAL:		\$188,061.56		

SANTAQUIN CITY CORPORATION  
Check Register  
CHECKING - SANTAQUIN SSD - WATER SHARES - 06/28/2024 to 06/27/2025

Payee Name	Payment Date:	Amount	Description	Ledger Account
SUMMIT CREEK IRRIGATION C/O TOD ROWLEY	7/11/2024	\$50.00	Water Share Certificates (2)	834410.450 - EXPENDITURES
SUMMIT CREEK IRRIGATION C/O TOD ROWLEY	3/13/2025	\$48,180.00	Water Share Assessments 401.50 shares @ \$120 per share	834410.450 - EXPENDITURES
STATE OF UTAH LT. GOVERNOR'S OFFICE	5/8/2025	\$25.00	Annual Entity Registration - SSD - Water	834410.451 - LICENSING & REGISTRATION
EAST JORDAN IRRIGATION COMPANY	6/19/2025	\$1,000.00	Annual Water Share Assessments (25 Shares @ \$40)	834410.450 - EXPENDITURES
TOTAL:		\$49,255.00		

# SANTAQUIN SPECIAL SERVICE DISTRICT (WATER)

## RESOLUTION 05-01-2025 SWD

### FY 2024-2025 Budget Amendment #1

#### BE IT HEREBY RESOLVED:

**SECTION 1:** The attached document represents FY 2024-2025 Budget Amendment #1 for the Santaquin Special Service District (Water).

**SECTION 2:** This Resolution shall become effective upon passage.

Approved on the 30<sup>th</sup> day of June 2025.

Attest:

\_\_\_\_\_  
Daniel M. Olson, Board Chair

\_\_\_\_\_  
Amalie R. Ottley, Secretary

Board Member Art Adcock	Voted ____
Board Member Brian Del Rosario	Voted ____
Board Member Travis Keel	Voted ____
Board Member Lynn Mecham	Voted ____
Board Member Jeff Siddoway	Voted ____

# Santaquin Special Service District (Water)

Fiscal Year 2024-2025 - Budget Amendment (1)

June 30, 2025

<b>Budget Changes:</b>		Prior Budget	Amendment (1) [Change]	Final Budget	
<u>Revenues:</u>					
83-3910	Transfer From City	\$ 44,000.00	\$ 4,200.00	\$ 48,200.00	Increase Revenue - Additional Assessments Paid/Number of Water Shares increased due to Development
83-3920	Contribution From Fund Balance	\$ 1,080.00	\$ 1,000.00	\$ 2,080.00	To Pay for Additional Water Shares/East Jordan
<b>Total Changes to Revenues:</b>			<b>\$ 5,200.00</b>		
<u>Expenditures:</u>					
83-4410-450	Expenditures	\$ 44,945.00	\$ 5,200.00	\$ 50,145.00	Increase Exp - Additional Assessments Paid/Number of Water Shares increased due to Development
<b>Total Changes to Expenditures:</b>			<b>\$ 5,200.00</b>		
<b>Grand Total Changes to Expenses:</b>			<b>\$ 5,200.00</b>		