



CITY COUNCIL REGULAR MEETING

Tuesday, March 01, 2022, at 7:00 PM
Court Room/Council Chambers (2nd Floor) and Online

MEETINGS HELD IN PERSON & ONLINE

The public is invited to participate as outlined below:

- **In Person** – Meetings are held on the 2nd floor in the Court Room/Council Chambers at City Hall
 - **YouTube Live** – Public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at <https://bit.ly/2P7ICfQ> or by searching for Santaquin City Channel on YouTube.
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PUBLIC COMMENT & PUBLIC HEARING PARTICIPATION

As with all City Council and Planning Commission Meetings, we continue to invite the public to provide “Public Comment” (30-minute duration, maximum of 5-minutes per comment) during public forum when it is placed on an agenda. We also continue to hold Public Hearings, as needed, and required on specific issues.

With the post-pandemic restoration of public gatherings, Santaquin City is pleased to restore pre-pandemic meeting protocols by inviting the public to participate in-person. For those interested in providing public comment, we invite you to sign up on the Public Forum Speaker Sheet.

For those who are unable to attend in person, we invite you to submit your comments by email to PublicComment@Santaquin.org wherein they will be distributed to the Mayor and City Council Members for review and consideration. However, they will not be read during the meeting.

To review the Santaquin City Council Meeting Protocols, please go to the following link:
<https://www.santaquin.org/citycouncil/page/santaquin-city-council-protocols>.

ADA NOTICE

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

AGENDA

ROLL CALL

The following Council members anticipate attending via Zoom: Mayor Olson, Councilor Hathaway, and Councilor Montoya. All other Councilors anticipate attending in person.

PLEDGE OF ALLEGIANCE

INVOCATION / INSPIRATIONAL THOUGHT

**DECLARATION OF POTENTIAL CONFLICTS OF INTEREST
CONSENT AGENDA (MINUTES, BILLS, ITEMS)**

Minutes

1. City Council Budget Work Meeting - February 11, 2022
2. City Council Budget Work Meeting - February 12, 2022
3. City Council Work Meeting - February 15, 2022
4. City Council Regular Meeting - February 15, 2022

Bills

5. City Expenses for Period 02/12/2022 - 02/25/2022, \$469,534.33

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Public Forum

Ordinances

6. Ordinance 03-01-2022, An Ordinance Amending Santaquin City's Standard Specifications and Drawings

ADJOURNMENT

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted on www.santaquin.org, as well as posted on the State of Utah's Public Notice Website.

BY:


City Recorder



CITY COUNCIL WORK MEETING – BUDGET PLANNING SESSION

Friday, February 11, 2022 at 6:00 PM

Public Safety Training Room (Basement) at City Hall, 275 West Main Street

MINUTES

Mayor Olson called the meeting to order at 6:00 PM.

ROLL CALL

PRESENT

Mayor Dan Olson, Council Member Art Adcock, Council Member David Hathaway, Council Member Lynn Mecham, Council Member Montoya, Council Member Jeff Siddoway.

City staff members present included City Manager Reeves, Assistant Manager Beagley, Operations Manager Marker, Police Chief Hurst, Fire Chief Lind, Finance Director Hoffman, Community Development Director Bond, Community Services Director Bradley, Public Works Director Callaway, and City Engineer Lundell.

Jax Edwards was present from The Santaquin Review.

Discussion Items

Manager Reeves introduced the purpose of the meeting as helping the Council understand items that could impact the budget next year. The intent is that the Council will be able to start prioritizing expense requests in order to guide the budget preparation process. There are many projects with varying costs of dollars, resources, and time. Each department or citizen request needs to be considered in light of the whole budget and future impacts, not just looked at through the lens of immediacy or interest in the request. A tentative budget is due to the Council before May. The Council can make changes and must hold a public hearing on the budget before it is adopted in June.

Each department representative was invited to share and discuss information with the Council about their department accomplishments, future personnel and equipment needs, and any capital projects anticipated in the budget for next year (See attached presentation materials).

Mayor Olson adjourned the meeting at 9:10 PM

ATTEST:

Daniel M. Olson, Mayor

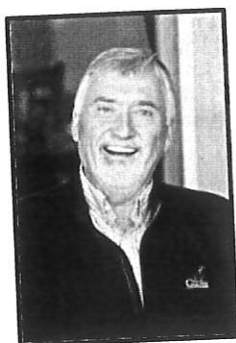
Dennis L. Marker, City Recorder

Santaquin City Budget

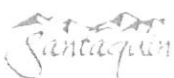
2022-2023



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MAYOR
DAN OLSON



Welcome

FY2022-23
Budget Planning Session

February 11, 2022

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Friday Night Agenda

- Housekeeping Items



CITY MANAGER
BEN REEVES

Santaquin

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Friday Night Agenda

- Housekeeping Items
- Theme – “Teamwork & Trust”



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Friday Night Agenda

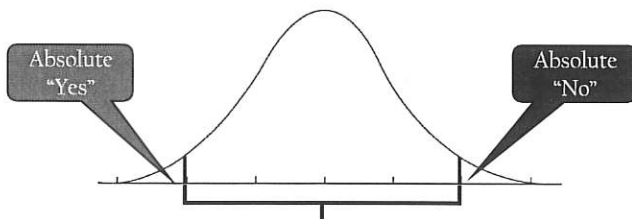


- Housekeeping Items
- Theme – “Teamwork & Trust”
- “Parking Lot” Concept

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Friday Night Agenda



Project	Description	Cost
Project 3	XXXXX	\$\$\$\$\$
Project 8	XXXXX	\$\$\$\$\$
Project 1	XXXXX	\$\$\$\$\$
Project 12	XXXXX	\$\$\$\$\$
Project 5	XXXXX	\$\$\$\$\$
Project 20	XXXXX	\$\$\$\$\$

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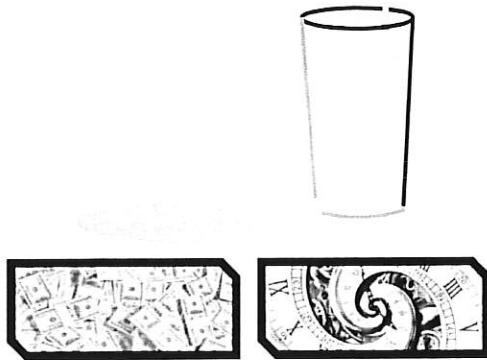


- Housekeeping Items
- Theme – “Teamwork & Trust”
- “Parking Lot” Concept
- “Yes-Rank-No” Concept

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Friday Night Agenda

- Housekeeping Items
- Theme – “Teamwork & Trust”
- “Parking Lot” Concept
- “Yes–Rank–No” Concept
- “Scarcity of Resources” Concept



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Friday Night Agenda

- Housekeeping Items
- Theme – “Teamwork & Trust”
- “Parking Lot” Concept
- “Yes–Rank–No” Concept
- “Scarcity of Resources” Concept
- We all see the world through our own eyes & experiences



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Friday Night Agenda


- Housekeeping Items
- Theme – “Teamwork & Trust”
- “Parking Lot” Concept
- “Yes–Rank–No” Concept
- “Scarcity of Resources” Concept
- We all see the world through our own eyes & experiences

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Friday Night Agenda

- Housekeeping Items
- Theme – “Teamwork & Trust”
- “Parking Lot” Concept
- “Yes–Rank–No” Concept
- “Scarcity of Resources” Concept
- We all see the world through our own eyes & experiences
- Departmental Review



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WORK SAFETY



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Friday Night Agenda

- Housekeeping Items
- Theme – “Teamwork & Trust”
- “Parking Lot” Concept
- “Yes-Rank-No” Concept
- “Scarcity of Resources” Concept
- We all see the world through our own eyes & experiences
- Departmental Review
- Risk Management & Safety

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Departmental Requests

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CHIEF OF POLICE
RODNEY HURST

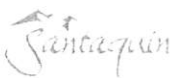
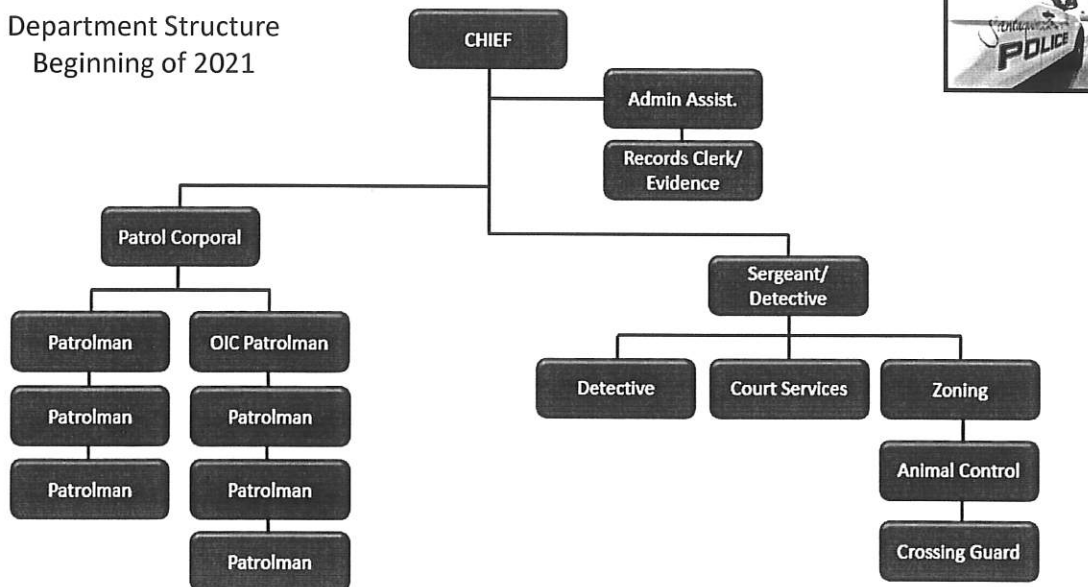
Police



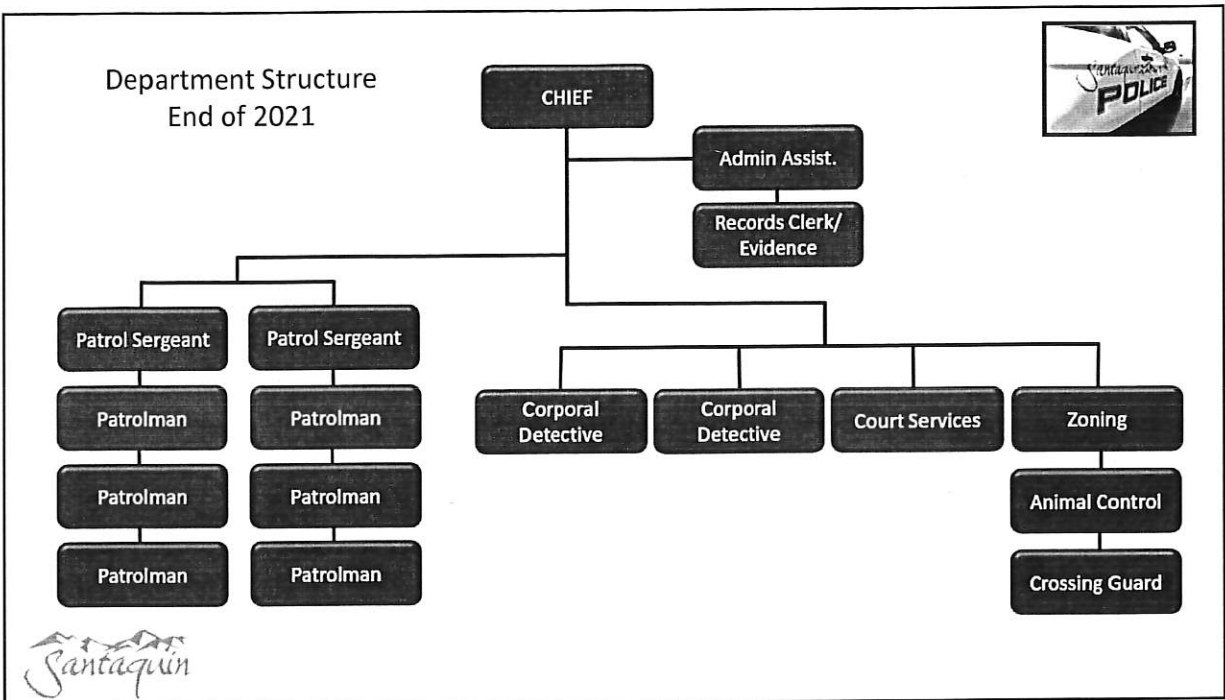
FY2022-2023

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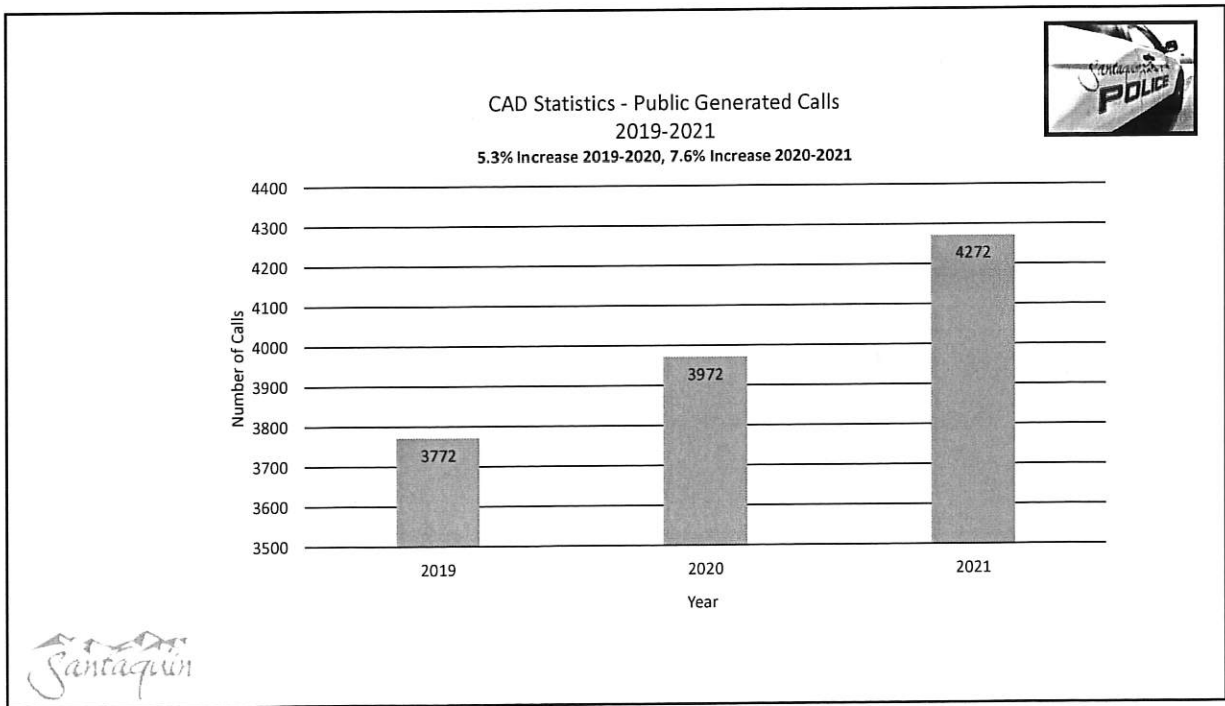
Department Structure Beginning of 2021



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Personnel Requests



- No personnel requests unless Nebo School District requires a crossing guard on Highland Drive and Canyon Road.
- Crime statistics =

Santiquin

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Equipment/Resources



- Large evidence storage (previous list a number of times)
- Vest replacement \$1000 x 3 = \$3,000
- Vehicle tires \$1000 x 5 = \$5,000
- Simunition equipment: firearms/ammunition/protection = \$3,418
- Victim Advocate and Animal Shelter are requesting additional funding for the 2022/23 budget year.
- Body Worn Camera replacement - \$950 x 3 = \$2850
- Training budget increase from 11K to 15K
- Spillman (software) increase 7%
- Overall concern of high single or double digit increases in supplies/services

Santiquin

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Vehicle Requests



- Patrol cars 65K x 4 = 260K + 2K w/deliberator + 3K w/new radio per vehicle.
 - Cost of the vehicle went up slightly w/a 15% increase in equipment as of Jan 2021

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Projects/Initiatives



- Incorporate more soft skill learning in employee hiring, retention, and evaluation, vs. the “technicals” of retention/evaluation/promotion –
- Commonalities in 2022 goals
- Physical Fitness
- Personal/Work relationships (tactical empathy + negotiation = communication)
- Leadership training (non-Jack Welch management training 20/60/20)
- Financial Goals

Santaquin

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Technology Discussion



Santaquin

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CHIEF OF POLICE
RODNEY HURST

Santaquin

Questions or Comments

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FIRE CHIEF
RYAN LIND

Fire / EMS



FY2022-2023

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Accomplishments for FY 21/22



- Full Time Fire Chief started July 2021 & Increased hours/pay for Emergency Manager
- New exhaust removal system in vehicle bay
- PPE extractor and dryer installed, with sewer line extended to the shop, and all bay floors tied into sewer/grease trap (No longer to the sump)
- 20 new portable radios placed into service (10 for FD & 10 for PD)
- New LifePak 15 Defibrillator and LUCAS CPR devices added to all four ambulances
- New Osage ambulance ordered (Waiting on chassis from Ford)
- Rotation schedule of vehicles and PPE established
- New SCBA compressor installed to replace the 30-year-old compressor



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Personnel Requests



- Part Time Hour Increase. Staffing increase from 30/day to 50/day
 - Allows for Fire Response and EMS Response staffing M-Sa 0700-1900. Our current staffing is from 0700-1700 with 3
 - New model would allow us to staff 0700-1900 with staggering start and end times. 2 Fire/EMS members 0700-1700 with 3 Fire/EMS from 0900-1900

Benefits of this new staffing model allow increased coverage during peak call times, allowing an Engine/Brush Truck to be staffed and available for fire responses, as well as allowing for ambulance 142 to be immediately staffed when Ambulance 141 is already dispatched.

- CERT Coordinator. \$15/hr. 20-25 hours a month. Position would oversee CERT training exercises and assist Chris Lindquist with CERT Members

- In FY2023-24 – Administrative position 20-25 hours weekly. Responsibilities would include record keeping, billing, and other tasks as needed by the Chief to allow more time for the Chief to train and mentor crews and implement new programs.

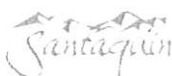


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Equipment Requests



1. Battery Powered Extrication Tools(E-tools). (\$55K)
 - This allows for rapid deployment on accidents, portability to remote areas, and use inside structures where current gas operated tools are not practical.
 - E-Tools can be used up the canyon on OHV accidents, as part of the Rapid Intervention Team (RIT) Cache.
2. Additional SCBA's. (\$25K)
 - Adding 4 more SCBA and 4 spare bottles provides equipment for training and repairs without removal of in-service equipment on vehicles.
3. Rotating outdated 800mhz Radios. (\$45K/yr.)
 - Our current generation of radios are past life cycle and parts are not available for repairs. Cost is \$3000-\$3500 per radio. We replaced all PD portable radios last year ensuring Officer Safety via a shuffling of FD reserve funds and CARES Act Dollars. Goal to replace 40 FD and EOC radios over 3 years.



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Vehicle Requests



Order a new 105-109' Ladder Truck:

- The construction time frame is 18-24 months from the date it is ordered.
- Cost approximation is \$1.3 - \$1.5 million with required equipment. Prices are increasing 7-8% yearly.
- Identified by ISO as a recommendation due to the size and population of our community in 2020.
- It's also important to note that if we increase height of our residential and commercial structures, a true ladder truck becomes more necessary to provide adequate reach and fire suppression capabilities.
- ISO recommended a true Ladder/Aerial and 3 Engines. We currently have 3 engines, but life expectancy is decreasing due to fleet age.
- Reducing ISO score may provide a small offset in cost by slightly reducing fire insurance rates community wide
- This is a 20-year vehicle with specific capabilities (e.g. tip loads and equipment that meets ISO and industry standards). Our current 55' elevated master stream does not meet these standards or capabilities. T-141 is also 21 years old, purchased from Provo where it was an Engine Company, not Ladder company.

Santaquin

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Vehicle Requests – (Continued)



Tactical Water Tender:

- Current water tender has been deployed multiple times in the last 5 years to assist on federal and state fires in the western US. Costs associated with deployments are reimbursed by the State/Feds. The truck has billed over \$400K gross with a \$300k net in the last 24 months.
- A new tactical tender is designed for specific operations that can increase revenue to the fire department, as well as provide more capabilities while in the home response area and while out on deployments. A tactical tender provides greater ground clearance, storage, hose options and water capabilities.
- Our Current Tender is 2008.

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Projects/Initiatives



1. Remodel of Station 141 after Administration move to new building* (FY2023-24)
 - Two office spaces on main floor and current community development area for crew quarters.
 - Public Safety parking lot rebuild. Complete repair of road base, and drainage systems. (\$100K)
2. Pump Test Pit/Confined Space tank. (\$35K)
 - This tank can be used for both PW/PS training on confined space, HazMat monitoring, Fire Pump Operator training and yearly required Pump Tests. Currently we are paying \$5,000 for pump testing that could be done in-house with this pit. Pit could be built at the PW facility, utilizing water from the treatment plant and not culinary water.



** This will be address in Future Projects on Saturday*

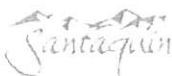
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Projects/Initiatives – (Continued)



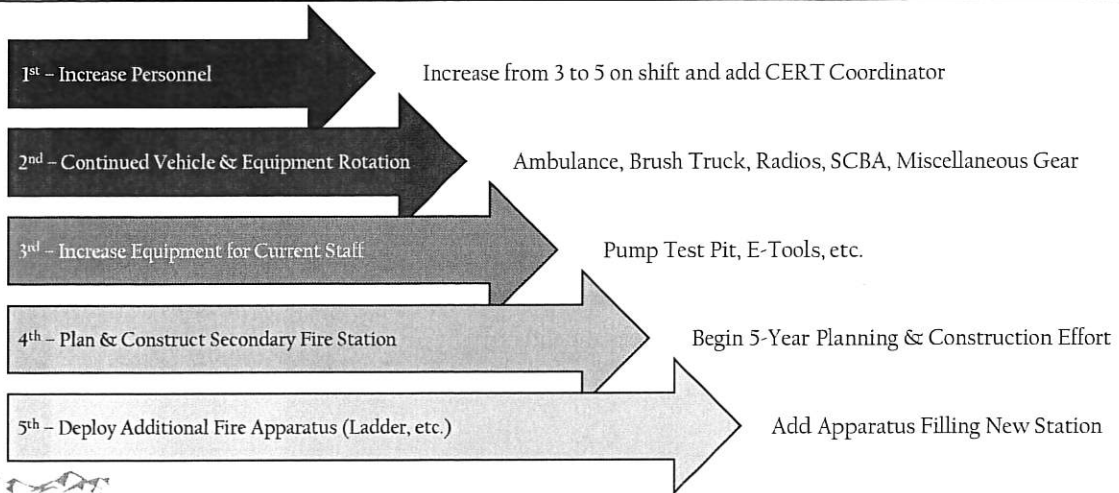
Station 142.

- Construct a new building with finished bays and minimal facilities for now. Crew living space, office space to be completed over the next few years. This allows us to increase the city ISO rating, provide a station for on-call members in the Summit Ridge area to respond from, and space to store equipment. The new ladder truck will need a complete bay at station 141 because there will be no backing of the large truck into the bays.



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Priorities for Fire Department



Santaquin

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FIRE CHIEF
RYAN LIND

Santaquin

Questions or Comments

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Public Works



PUBLIC WORKS DIRECTOR
JASON CALLAWAY



FY2022-2023

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Personnel Requests



Full Time:

Operator/Electrician (1)

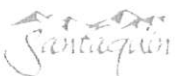
- \$90,000

Seasonal

Water and Streets (2)

Parks (8)

- This is the same as last year - \$89,000



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Equipment Requests – (ranked)



Backhoe	\$43,000* (net with trade-in)
Street mower and plow	\$41,000
Grasshopper with bagger	\$17,500
Ball field groomer	\$16,500
Tractor with rear bucket	\$47,500
Bobcat (tool cat)	\$83,000
Aerator for turf	\$4,000
Arena Groomer	\$8,000
Catwalk	\$6,000
Forklift for shop	\$12,000



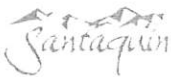
* Discussion Regarding Used Backhoe Option from Spanish Fork City
(Immediate Action Needed)

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Vehicle Requests



2-F150's	\$92,000
Flatbed	\$61,000
Snowplow* (for 2023-2024 budget)	\$220,000



* Discussion Regarding Leadtime on Plow
(Immediate Action Needed for 2023-24 Purchase)

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Projects/Initiatives – (ranked)



- | | |
|---------------------------------|-----------------------------------|
| 1. SCADA upgrade | \$30,000 |
| 2. Smart Clocks | \$10,000 |
| 3. Cemetery Improvement | \$40,000 |
| 4. Eastside Booster (landscape) | \$95,000 |
| 5. Public Safety parking lot* | \$100,000 |
| 6. MXU Replacement | \$45,000 – Perpetuation (Not new) |
| 7. Upgrade locks | \$10,000 |
| 8. Automatic Gate Installation | \$20,000 |



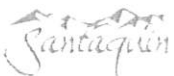
* This will be address in Future Projects on Saturday

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PUBLIC WORKS DIRECTOR
JASON CALLAWAY

Questions or Comments



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COMMUNITY SERVICES DIRECTOR
JOHN BRADLEY

Community Services



FY2022-2023

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Accomplishments (Highlights in each Division)



ADMIN

- \$80,000 grant for City Hall build
- Implement new Registration Software
- John serves as Utah Recreation & Parks Association (URPA) Past President
- URPA Department of the Year

RECREATION/SPORTS

- Implement online "Officials" Training tool- Niche Academy
- Moved from reversible jerseys to higher quality sport uniforms & socks
- Eric earn Certified Parks and Recreation Professional (CPRP)



RECREATION/SENIORS, CLASSES, EVENTS

- Kick off SANTAquin Holly Days
- Introduce ongoing "Movie in Park" and "Concert in the Park" events.
- Started new "Cheer" program
- Shauna Jo earn Certified Parks and Recreation Professional (CPRP)
- Senior Meals (ongoing) & new activities

MUSEUM

- Received \$5,000 donation
- Improvements made patching and painting walls in several rooms
- Establishing "historic tours" brochure

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Accomplishments (Highlights in each Division)



LIBRARY

- Over \$60,000+ grant dollars brought in for Library operations
- Implemented Self Checkout/Scan inventory equipment
- Kicked off fundraising for potential new home at City Hall

COMMITTEES

- Consolidated existing committees-streamline
- Well attended Miss Santaquin Pageant
- Historical Preservation- "reconnaissance survey" project with \$5K grant
- RAP TAX- \$58,000 in projects approved

Santaquin

PROJECTS

- Completion of outdoor Jazz Basketball Court- \$10K grant funded
- Utah County Recreation Grant-\$5.8K picnic tables & garbage receptacle @ Theodore Ahlin Park playground & cemented disc golf throwing pads.
- Assist with Active Transportation Plan
- Assist with Parks, Rec and Facility Master Plan
- Assist with development Harvest View Phase 2 project

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Personnel Requests



• Part Time Events Assistant- \$26,000

This position was approved July 2019. Person hired left in Spring 2020 and the position was frozen due to Covid-19. We have expanded events exponentially since that date and could really use more help. Requesting: 25 hours per week.

(New Events since 2019: Concerts in Park, Movies in Park, Summer Passport, Teen Events, Art Festival, Summer & Art in the Park, Disc Golf Tournaments, Duathlon, Expanded Orchard Days & Santaquin Holly Days.)

• Expanded Library Hours- \$15,000

As we are growing as a community, we would like to expand (Monday-Thursday) 2 additional hours and open at 10am instead of 12noon. This would require expanding 2-3 part time staff members.

Santaquin

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Equipment Requests

Wrestling Mats-\$8,000

We have one mat set that we keep at Santaquin Elementary for cheer squad and wrestling practices. We need another set for Apple Valley Elementary.

Why needed?

1. It takes multiple staff members and 2 trucks to haul current mats weekly during wrestling season from Santaquin Elementary to Apple Valley Elementary. (before the meets and afterwards)...We're concerned with the liability and employ wellbeing (backs) from moving those large awkward mats. Also using personal vehicle(s) late at night to move mats with no city vehicles.
2. Another set of mats allows us to expand cheer squad and wrestling.



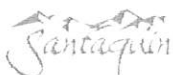
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Equipment Requests – (Continued)

Library Book Return-\$5500

- Time to replace the outside book return, it has been painted to refresh it. However, it is functioning marginally and doesn't have the size needed for existing volume of books being returned.
- We would purchase a unit that could be moved if we ever moved across the street to city hall.



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Vehicle Request



F150 Truck or equivalent \$TBD (Lease or Purchase)

Existing vehicles: Our Community Services Department has 2 Ford Explorers that provide service for 5 full time and nearly 100 permanent part-time or season staff. These are great for regular business and travel.

Why needed:

- We now provide events that require “equipment to be moved”.
 - Due to the nature and variety of our events and program timelines, it doesn't always work to have other departments pick up and move equipment for us. (we have been using staff personal trucks in 2021)
 - *Moving needs include:* A) large speaker system for concerts in park, B) movie in the park equipment, C) kayaks with teen field trips, D) 9-square event set up, E) firewood for Holly Days, F) wrestling mats (current), etc....

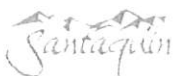


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Projects/Initiatives



- Lights at Orchard Hills 2 Ballfields-\$280K - Park Impact Fee Eligible
- Santaquin Prospector View Trail - \$50K - Park Impact Fee Eligible
Matching Grant -State of Utah Outdoor Recreation Grant
- Skate Park
 - Determine best location
 - \$5,000 conceptual plan design
 - Estimate construction \$350-400 K



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Projects/Initiatives - (Continued)

- Santaquin Museum Discussion
 - Long term plan for Museum?
 - After Senior Center demo, building heating and restroom replacement plans?
 - Replacement of roof and bat clean up, estimate cost \$200-\$250K
- Trail development in general - Park Impact Fee Eligible?
- Lights at Baseball Fields: 3 Ballfields - (\$350K) Park Impact Fee Eligible?

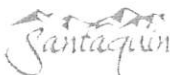


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Questions or Comments



COMMUNITY SERVICES DIRECTOR
JOHN BRADLEY



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Break Time

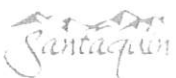


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Community Development

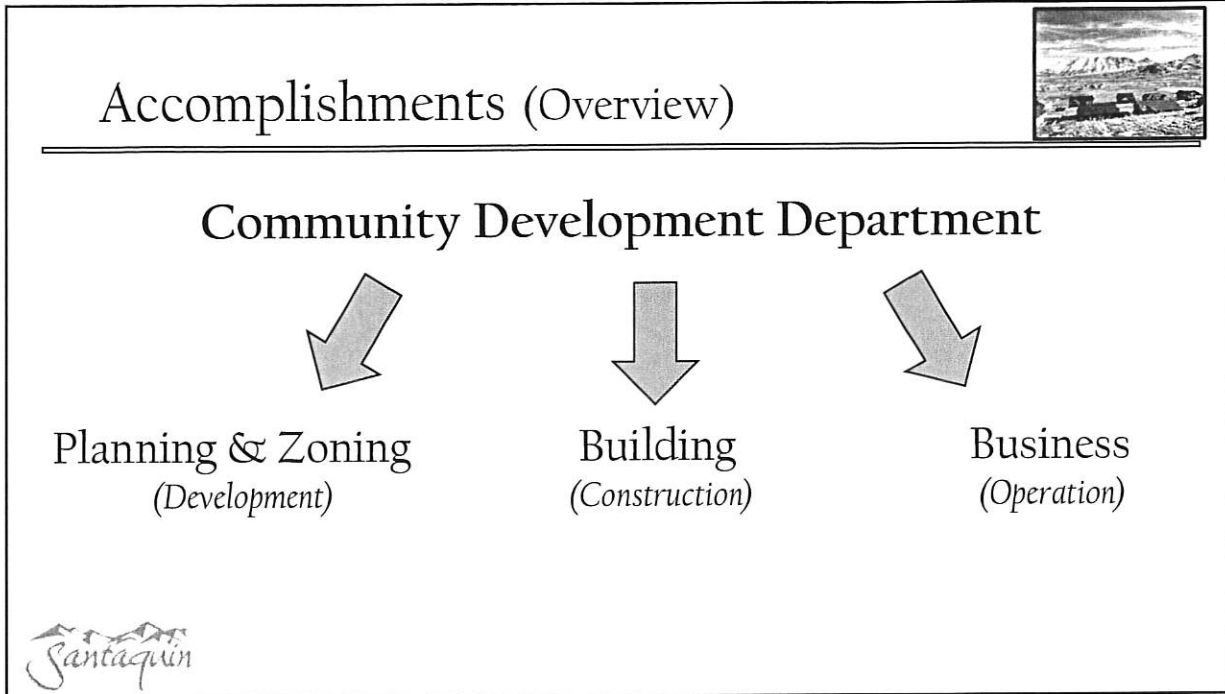


COMMUNITY DEVELOPMENT DIRECTOR
JASON BOND

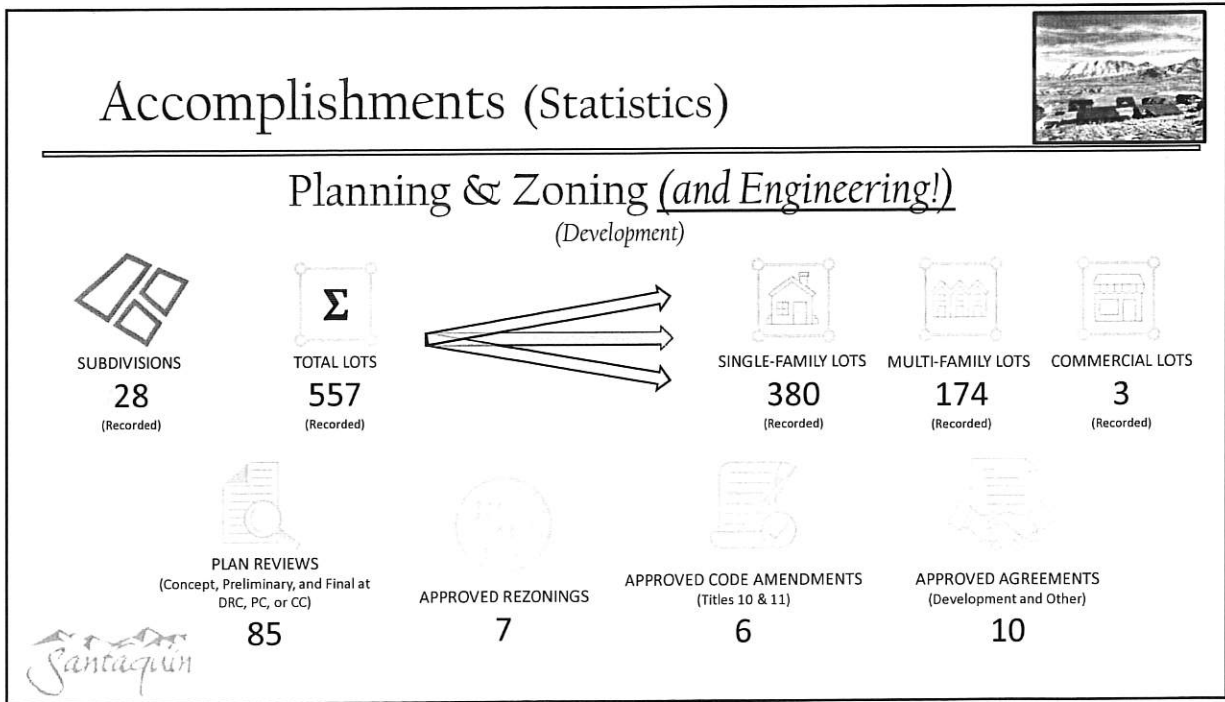


FY2022-2023

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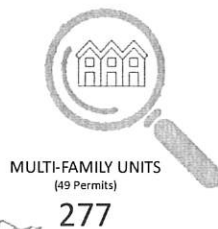


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Accomplishments (Statistics)



Santaquin

Building (Construction)



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Accomplishments (Statistics)



Santaquin

Business (Operation)



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Accomplishments (Other)



- **General Plan** (*Almost Complete*)
- **Active Transportation Plan** (*Almost Complete*)
- **Parks, Recreation, Trails, and Open Space Master Plan Update**
(*Just Started*)



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Personnel Requests



Upgrade to Full-Time Administrative Assistant (Camille Moffat)

Current Part-Time (29 Hours) Salary

\$26,540

Proposed Full-Time (40 Hours) Salary

\$36,629 + \$21,977 (Benefits)

Total Budget Request

\$32,066



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Vehicle Requests



New Truck for Building Inspectors

Budget Request

\$46,000

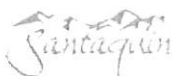


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Questions or Comments



COMMUNITY DEVELOPMENT DIRECTOR
JASON BOND



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Engineering



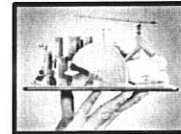
ENGINEERING DIRECTOR
JON LUNDELL



FY2022-2023

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Accomplishment Impacts



Infrastructure added since Nov 2018

Culinary Water

- Main Line – 13.5 Miles
- Fire hydrants – 107 fire hydrants
- Booster pumps
 - Canyon Road Booster Pump – July 2019
 - Foothill Village Booster Pump – October 2021

Pressurized Irrigation

- Main Lines – 13 Miles
 - Tanks – 2 tanks for a total of 6.5 Million Gallons (MG)
 - 3.25 MG East Tank – July 2019
 - 3.25 MG Summit Ridge Tank – July 2022
- (Under Construction)

Pressurized Irrigation - Continued

- Booster pumps
 - Canyon Road Booster Pump – July 2019
 - Summit Ridge Booster Pump – July 2022
- (Under Construction)

Sewer

- Main Line – 10.3 Miles
- Manholes – 249

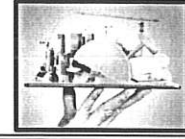
Roads

- New Roads – 10 Miles



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Personnel Requests



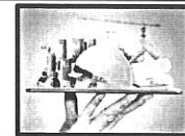
Engineering\GIS Intern \$22,000 (estimated)

- Construction observation and inspections
(Development and City projects)
- GPS data collection
(Development and City projects)

Santaquin

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Equipment Requests



GPS antenna (\$23,000, possible trade in credit)

- Current antenna is 8 years old and will soon be unsupported by the manufacturer and provider

Traffic counter (\$3,300 per traffic counter – 2 requested = \$6,600 total)

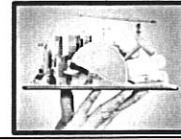
- Allow for detail traffic analysis of Santaquin roadways
- The traffic counter provides vehicle counts, speed, length
- Low profile to get unbiased traffic counts
(For City roads count only. Not UDOT)



Santaquin

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Software Requests



ESRI GIS Software upgrade

- Upgrade one existing license from basic to standard
 - \$4,960 initial upgrade cost
 - \$1,500 additional annual maintenance cost

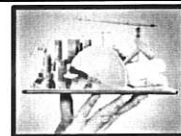
Benefits:

- Allows access to additional tools for data analysis and making maps that can provide information to city council and staff to help with decision making
- Maps showing the existing land use density
- Record infrastructure inspection reports that are associated with a specific item (i.e.: fire hydrants, sewer manhole, storm drain manhole, etc.)



63

Vehicle Requests

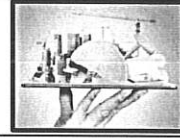


- λ^2 Ton pickup (Ford F-150) with a bed cover (\$46,000)
(Cover to secure equipment and tools)
- Currently have:
 - 2013 Ford Explorer (old police vehicles)
 - 2015 Ford Explorer (old police vehicles)



64

Projects/Initiatives - Overview



- Widening of Main Street from 300 East to 600 West (Currently under design)
- Summit Ridge Pressure Irrigation Tank
- New City Hall
- Cemetery mapping
 - Complete mapping of existing and future cemetery plots to help with records mgt
- GPS mapping of streetlights, trees, etc.
- Installation of utilities to following areas:
 - Area around the Rowley's Red Barn (sewer, pi)
 - City owned parcel next to storage ponds (sewer, water, pi) JL1
- Master Plan projects
 - Culinary Water Tank
 - New Culinary water well (Redundancy) JL0

Santaquin

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Questions or Comments



ENGINEERING DIRECTOR
JON LUNDELL

Santaquin

66

JL0 Ben,

These projects are outlined in our respective master plans.

They probably won't be needed this next fiscal year but are on the horizon.

Jon Lundell, 2022-02-03T23:24:15.249

JL1 Ben,

Not sure if you wanted these in the discussion at this point.

Jon Lundell, 2022-02-03T23:27:21.226

Santaquin City Administrative Services



FINANCE DIRECTOR
SHANNON HOFFMAN



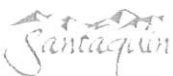
FY2022-2023

67

Accomplishments – (Continued)



- Employee Handbook Update – Completed December 2021
- Employee Compensation Survey and Market Adjustments – Completed December 2021
- Financial Policies – Completion of Cash Handling and Internal Controls Projects/Initiatives – January 2022
- Electronic Onboarding – Created and implemented electronic onboarding for Seasonal Employees and recently started with PT – Completed/In progress
- Employee Evaluation Process – In Progress
Creation of employee committee to review process and provide input on core factors for evaluation of employees. Moving towards more of a goal setting and accomplishment structure.



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Accomplishments – (Continued)



- Employee Engagement – In Progress
 - Creation of employee committee to assist with events for employee and to get input on new/future initiative and events.
- Employee Safety/Training Program – In Progress
 - Creation of employee committee to assist with facility inspections, safety training, etc
 - Creation of City-wide training program through Utah Local Governments Trust in efforts to educate employees and keep insurance costs down.
- Employee Intranet Portal – In Progress
 - Creation of employee portal on our website where they could access all employee form, contact lists, benefits information, etc.

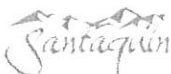


69

Accomplishments – (Continued)



- New GIS Cemetery Program – In Progress
 - Working with Engineering Department to get cemetery mapped in GIS to get all information in one program. Benefits Administration with records management, Public Works with burial locations, and the Public with website access to information. Jon to go over Personnel & Licensing needs.
- Podium Communication Platform – In Progress
 - Implementation of new software to enhance customer service efforts – Admin & PW



70

Accomplishments – (Continued)



Utility Billing Stats

UTILITY BILLING STATS

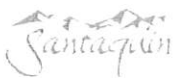
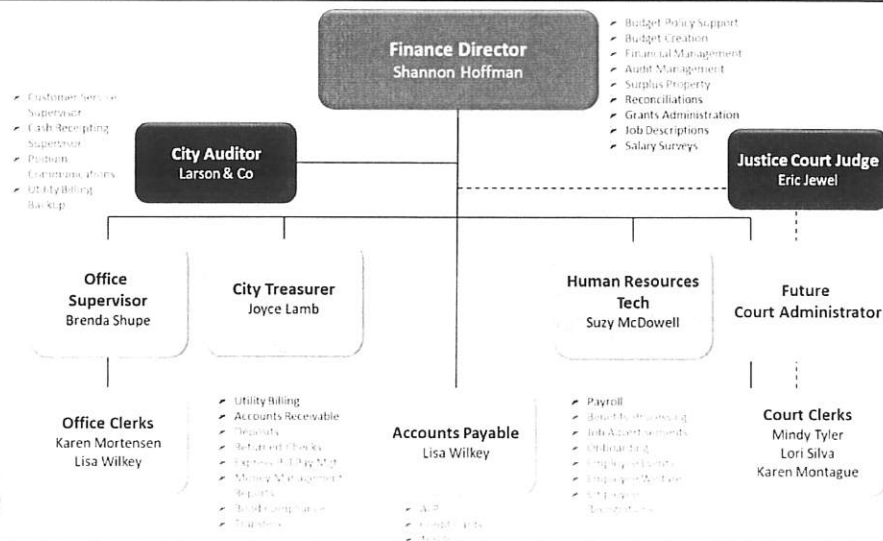
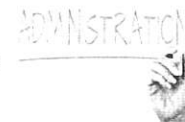
	2019	2020	2021	2021 %
Customer (Wtr Meters)	3688	3992	4409	10.4%
Utility Sign-ins	729	823	911	10.7%
Shut off Notices	2306	2097	2041	-2.7%
Shut offs	210	149	188	26.2%
Cemetery	42	61	83	36.1%



71

Accomplishments – Administrative Services Reorganization

(In Process)



72

Personnel Requests

ADMINISTRATION



Administration

- With recent organizational changes, we do not anticipate any changes in staffing until we get to the new city office.

Court

- No new personnel needs anticipated

Santaquin

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Equipment Requests

ADMINISTRATION



Administration –

- No new equipment needs anticipated
- Existing – Copy machine – continuation of lease – increase minimal
Telephone system – upgrade – increase minimal

Court –

- No equipment needs anticipated

Santaquin

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Vehicle Requests

ADMINISTRATION



New Administration Vehicle – \$46,000

Reliable vehicle for employee trainings/meetings/etc.

Keep Expedition as second and surplus some of the unused old police SUV's to help offset cost.

75

Projects/Initiatives

ADMINISTRATION



Training Employees – Focus on getting all new positions fully trained.

Employee Recognition (10-43-480) – Monthly birthday lunch, giveaway, birthday cards, Christmas/summer parties, Columbus Day event/training, Pat-on-the-Back initiative, etc.

Budget Increase \$6000 – new committee initiatives/more employees

Competitive Employee Wages – With current market conditions, regular reviews of employee compensation. Discussion regarding COLA/Performance increases this year.

76

Projects/Initiatives

ADMINISTRATION



Employee Benefits – Continue to provide great benefits for employees - Budget increase is unknown until Health/Dental rates are released in March-April.

Electronic Sign-In Process for Customers – Work with Penny to create electronic forms/signatures

Cemetery – Proposal for Cremation Garden – Potential funding for feasibility/design (\$15K)

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Questions or Comments



FINANCE DIRECTOR
SHANNON HOFFMAN

Santaquin

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OPERATIONS MANAGER
DENNIS MARKER

Risk Management



FY2022-2023

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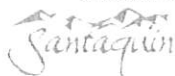
Accomplishments – Risk Assessment



Completed Facility & Equipment Inventory to Update Insurance Policy

- Added \$560,000 of outdoor equipment (Harvest View Park, Centennial Courts, City Hall Generator)
- General building contents identified for coverage – Value \$6.3 Million
- New Structures added – Value \$2.6 Million
 - Clock Tower and Arbor
 - Headworks & Dewatering Building
 - Park Pavilions
 - Harvest View Restrooms
 - Zone 12 East Irrigation Tank
- Library Contents Value updated – Increased by \$200,000
- 25 Buildings have Insured Values based on 2011 value.

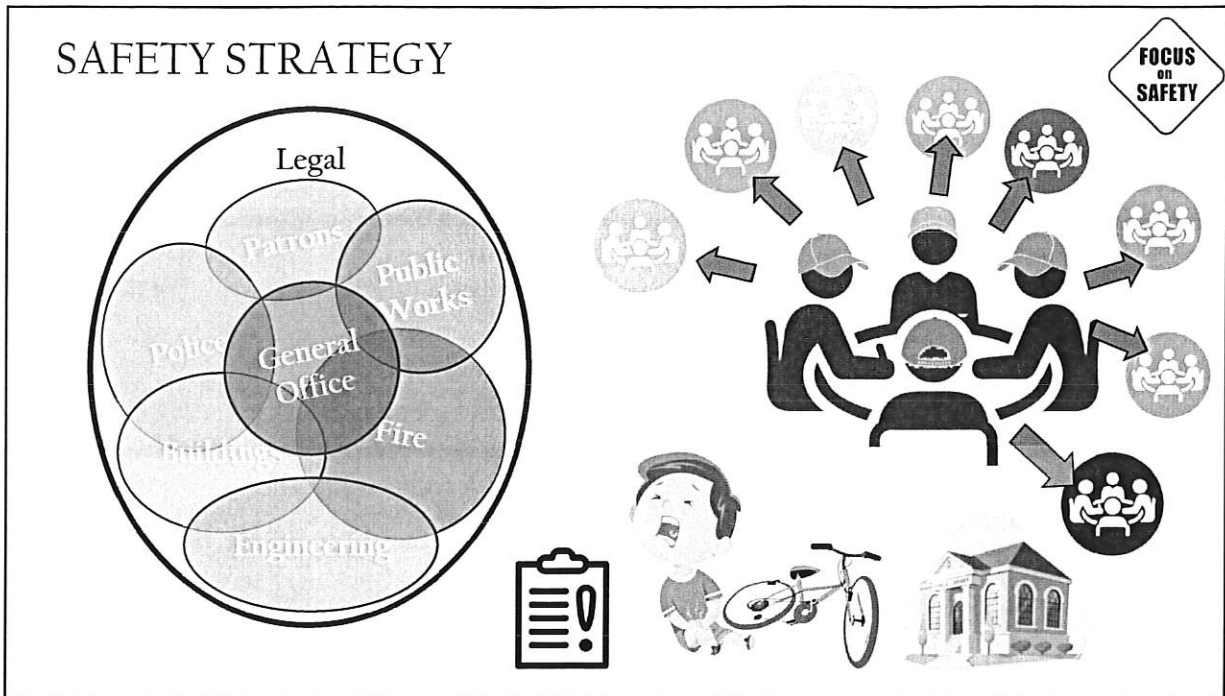
Trust to conduct facility revaluations by mid-March




Insurance Premiums likely to increase \$20,000



80




81



OPERATIONS MANAGER
DENNIS MARKER

Questions or Comments



82

Thank You!

See you tomorrow morning at 8am





CITY COUNCIL WORK MEETING – BUDGET PLANNING SESSION

Saturday, February 12, 2022 at 8:00 AM

Public Safety Training Room (Basement) at City Hall, 275 West Main Street

MINUTES

Mayor Olson called the meeting to order at 8:00 AM.

ROLL CALL

PRESENT

Mayor Dan Olson, Council Member Art Adcock, Council Member David Hathaway, Council Member Lynn Mecham, Council Member Montoya, Council Member Jeff Siddoway. City staff members present included City Manager Reeves, Assistant Manager Beagley, Operations Manager Marker, Police Chief Hurst, Fire Chief Lind, Finance Director Hoffman, Community Development Director Bond, Community Services Director Bradley, Public Works Director Callaway, and City Engineer Lundell. Jax Edwards was present from The Santaquin Review.

Discussion Items

Manager Reeves continued discussion from the prior night work meeting. One of the focus areas for the upcoming year is building trust between the Council, city staff, businesses and residents. Manager Reeves shared a presentation highlighting each of the capital projects and planning initiatives that will continue into or start next budget year (See attached presentation materials).

After reviewing all the capital projects the City Council and department heads were asked to complete a sticker exercise where each request that had been discussed in the course of the work session was ranked. Manager Reeves would compile all the data and share results at the upcoming Council work meeting on February 15.

Mayor Olson and the Council expressed appreciation to all the staff for taking the time to prepare all the materials and help the Council understand what is on the horizon.

Meeting adjourned at 2:15 PM

ATTEST:

Daniel M. Olson, Mayor

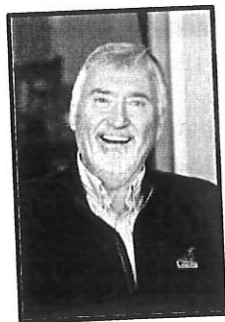
Dennis L. Marker, City Recorder

Santaquin City Budget

2022-2023



1



MAYOR
DAN OLSON






Welcome

FY2022-23
Budget Planning Session

February 12, 2022

2





CITY MANAGER
BEN REEVES

Saturday Agenda

- Budget Schedule
- Mission, Goals & Objectives
- Theme – Teamwork & Trust
- Financial Goals & Projections
- Inflation, COLA, Data Driven Decision-Making
- Consolidated Review of Department Requests
- Review of Current Projects
- Review Future (Proposed) Projects
- Prioritization Exercise
- As Time Permits:
 - Communications/PIO
 - Code Enforcement
 - Library Fund Raiser Effort
 - Parking Lot Items
- Round Table

3

2022-2023 Budget Schedule

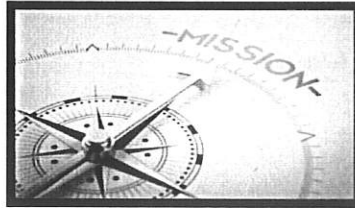
(Without Tax Increase)

• February 11 th & 12 th	Council Establishes Goals & Directives (Retreat)
• March & April	Gather Input from Department Heads
• April 1 st – April 19 th	Creation of Draft Budget (Pre-Cuts)
• <u>April 19th</u>	Possible Budget Work Meeting – Policy Decision Making
• April 20 th – April 29 th	Finalization of Budget Draft
• <u>May 3rd</u>	<u>Council Meeting</u> – Council to adopt Tentative Budget
• May 4 th – June 7 th	Draft and Finalize Narrative Budget
• May 17 th	Possible Budget Work Meeting – Policy Decision Making
• <u>June 7th</u>	<u>Council Meeting</u> – Public Hearing & Possible Adoption
• June 21 st	Council Meeting – Adoption of final budget (<i>if not approved 6/1</i>)
• June 22 nd	Budget filed with State Auditor's Office
• <u>June 30th</u>	<u>Council Meeting</u> – Year End Budget Amendment FY2021

4

Mission Statement

The mission of Santaquin City is to provide for a strong, positive civic image and quality of life for people who live and work in Santaquin City; by providing guidelines and standards that ensure the orderly and balanced distribution of growth, sound fiscal and economic investment and preservation of the open and rural environment in a clean attractive physical setting.

5

Preserving our agricultural heritage while developing a clean, safe, fun, family-oriented community through well-planned growth and fiscal responsibility

Provide Quality City Services

- Build a well planned and reliable infrastructure
- Maintain our valuable facilities
- Provide affordable quality leisure services

Promote and Support Economic Development

- Strategically plan for growth
- Retain and expand existing businesses
- Maintain fair and competitive development fees and incentives
- Foster job creation

Ensure Proactive Regional Collaboration

- Encourage membership and leadership in decision making bodies
- Be a voice of involvement in local, State and Federal government affairs

Maintain a Sustainable Budget

- Ensure the responsible use of resources
- Encourage a highly motivated and well-trained municipal workforce
- Encourage varied revenue streams
- Enhance capital facility and replacement planning
- Ensure the highest level of safety of our employees

Promote Community Involvement

- Inspire pride and ownership in neighborhoods, businesses, and gathering places
- Focus on communication and transparency
- Promote and encourage diverse public events
- Provide meaningful service opportunities and celebrate volunteer efforts

Ensure Public Health and Safety

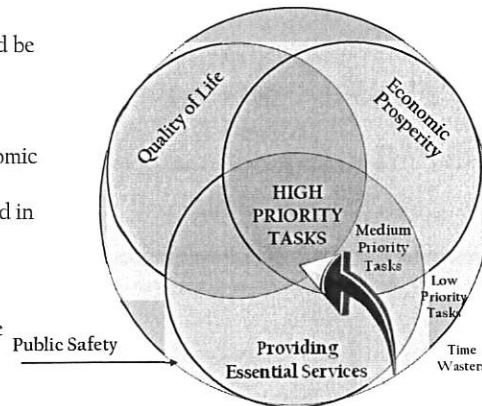
- Enhance safety, manage hazards, and increase community-wide emergency preparedness
- Provide effective communication and education regarding natural and man-made threats

6

Establishing & Prioritizing Goals

Goals of the City should be based on a balanced approach of providing safety and security, essential services, economic prosperity and a high quality of life as outlined in the General Plan

Tasks should be prioritized based on the number of overlapping goals they support.



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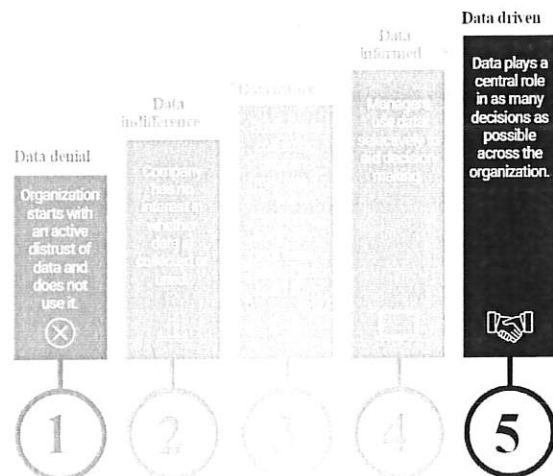
7

Data Driven Decision Making


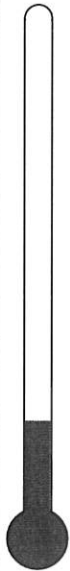


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Five Stages Toward Data Driven Culture

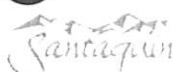



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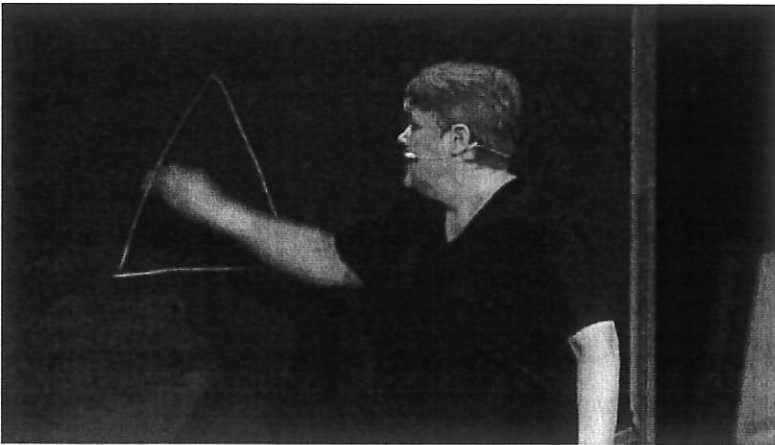


Introduction - Rebuilding Trust

9



The Three Pillars of Trust



10

Pillar #1: Empathy



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11

Pillar #1: Empathy

- “We are all so busy with so many demands on our time, it's easy to crowd out the time and space that empathy requires.”
- “...identify where, when and to whom you are likely to offer your distraction.”
- Technology, off and away.

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Pillar #2: Communication of Logic

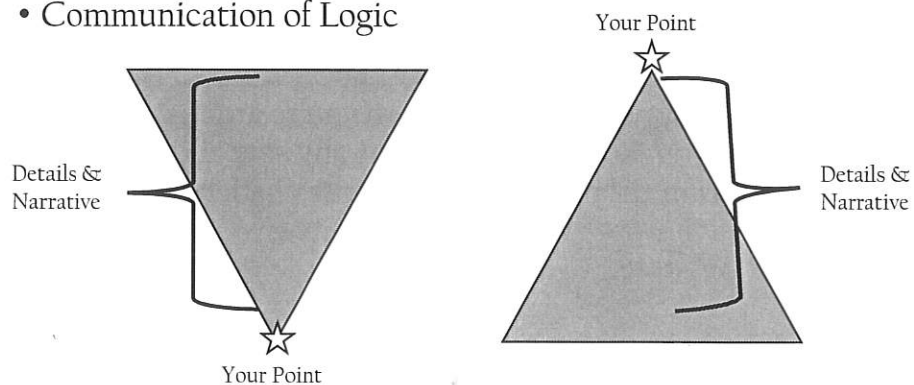


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Pillar #2: Logic

- Communication of Logic



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Pillar #3: Authenticity



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Pillar #3: Authenticity

- “We as a human species can sniff out in a moment... whether or not someone is being their authentic true self.”
- Being ‘you’ is “super easy to do when you’re around people who are like you. But if you represent any sort of difference, the prescription to “be you” can be super challenging”.

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Budget

Visionary Leadership & Voice

Dealing with Growth in a Prioritized & Mature Manner

Understanding Where I Fit and What's My Future?

Santaquin

Community	Organization	Individual
24/7 FD Coverage	Empathy	Know How They Fit & Why They (and what they do) Matters
Opportunity for kids to work	Organizational Communication	Career Progression Planning
New FD Facility on Summit Ridge	Spend time with City Council	Clear Direction and Purpose
Recreation Needs More Event Parking	Take the Time With Residents	A Standard to Rally To
More Snow Plows	Less Cell Phones in Meetings	Security in caring for their family's needs
New Ladder Truck	More Ways to Show Appreciation for our People	Training in Practical Skills
More Snow Plows	Figure Out Ways to Help People Know Each Other	Training Opportunities
		Cross Training
"Vision" - A Common Goal & Identity	Relief from pressure and stress	Understanding of where Department Priorities fit in the Big Picture
Events that attract people from outside our borders	Focus - "Less is More" Do a Few Things Well	Belonging - Where do I fit in the organization
Love of Community - Trails, Parks, Amenities, Activities	Staff	Some Attention to Physical, Financial and Mental Health
Opportunities to Educate the Public About Local Government	Maybe some programs/activities that make it easier to come to work	Ergonomics - (Second Set of Wrestling Vats)
Neighborhood Beautification	More Indians	Feeling Needed & Feeling Like They Make A Difference
Expand Events to Bring Community Together	Greater Focus on Well Being	Leadership Training
Activities that Bring People Together	Building Trust Back where there may be voids (Employees, Departments, Directors)	Relief from Pressure & Stress
Improve "Buy In" on City Activities	Refined Evaluation Process	More Meaning & Satisfaction in the Work They Do
	Where Everyone Knows Your Name	Time 1:1
Understanding	Improve Workforce Technology	Understanding
Build Trust With The Public	Future of Insurance, Benefits and Where We Are Headed	Fulfillment
Trust	Space	Satisfaction & Worth
A Listening Ear & Strong Voice "Ronald Reagan Type"	Millennial Leadership Training	Millennial Leadership Training
A Voice	Expand Storage Capacity at Rec (Connex)	Direction
Better Ways To Communicate With The Public	Standard Uniforms - Pants, Boots, Shirts - Professional Appearance	Ownership
A Better Way to have Dialog With Appointed & Elected Officials	Develop a Vision for the City Hall Block	Higher Quality Safety Training
Bridge Communication Gaps	Direction on Zoning/Code Enforcement	Training in Leadership
"To Grow the Birn Rovers Fan Club"	Develop an official plan for the Museum	Understanding
	Online Cemetery Access - Finish and Make Available	
	Cemetery Cremation Garden Area	
	Expand Beautification	

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Financial Goals

- Emergency Reserve Funding – Full 35% Funding
- General Fund Independence from Enterprise Fund Transfers
- Maintain Operational Growth Funding Less than Revenue Growth
- Capital Replacement Reserve Funding
- Lowering Debt

Santaquin

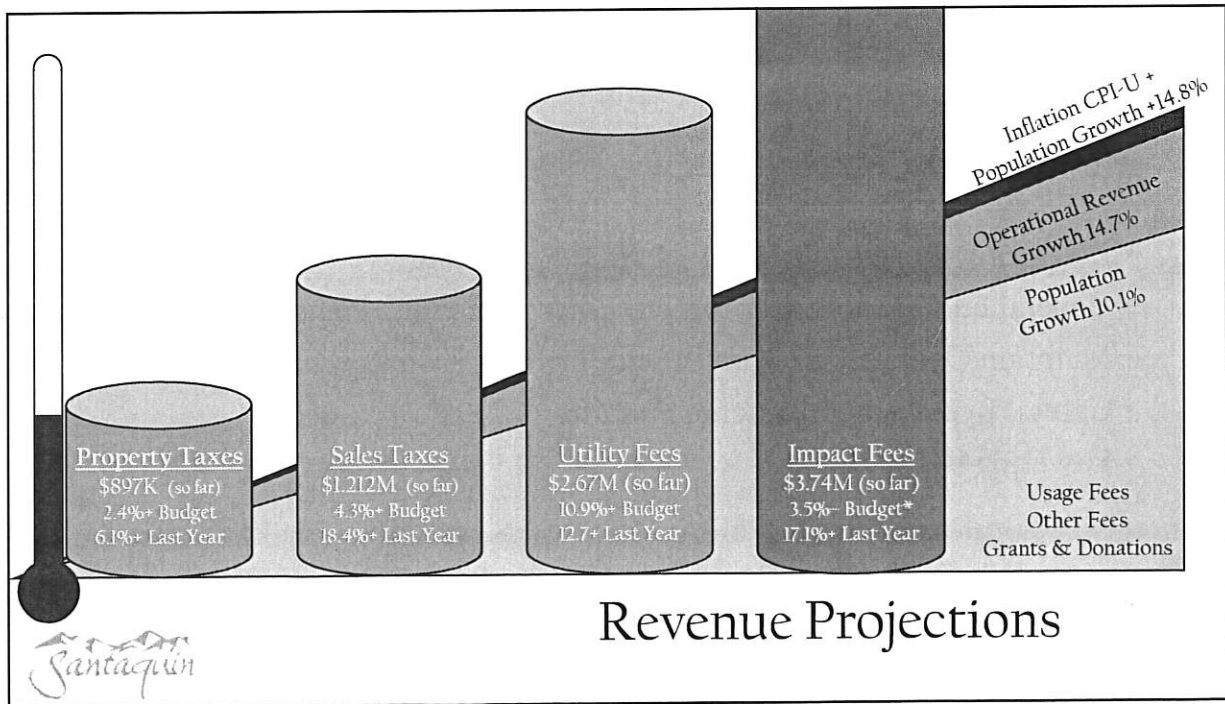
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Financial Goals

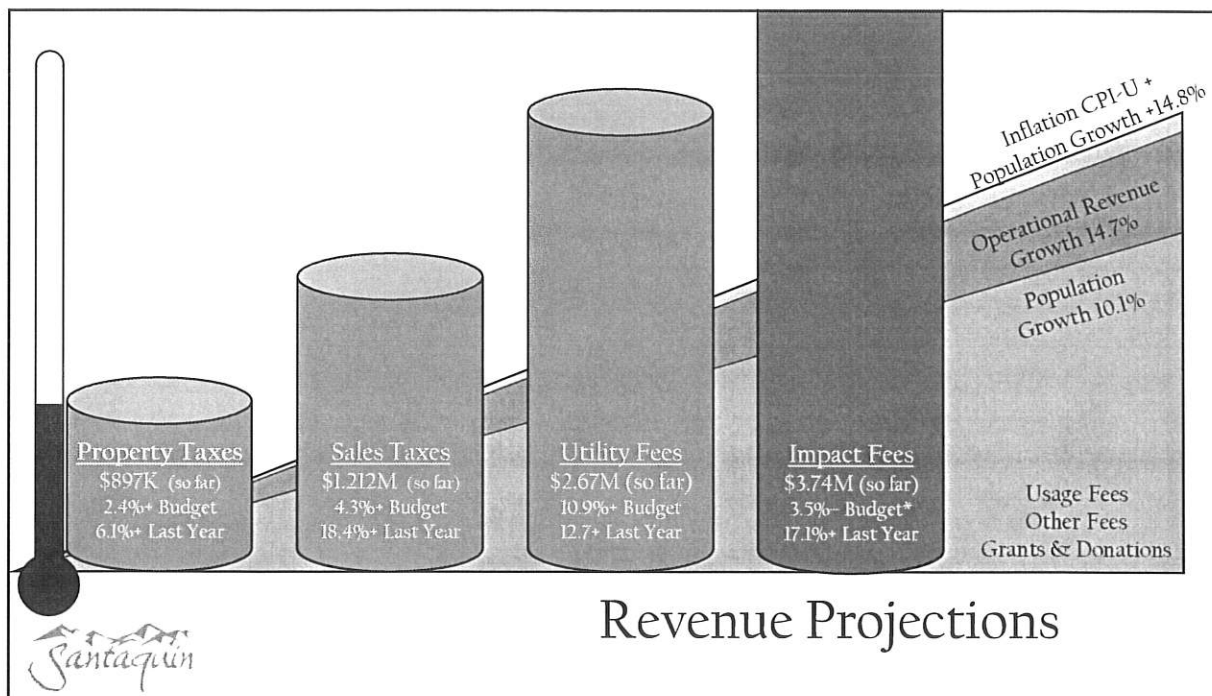
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Santaquin

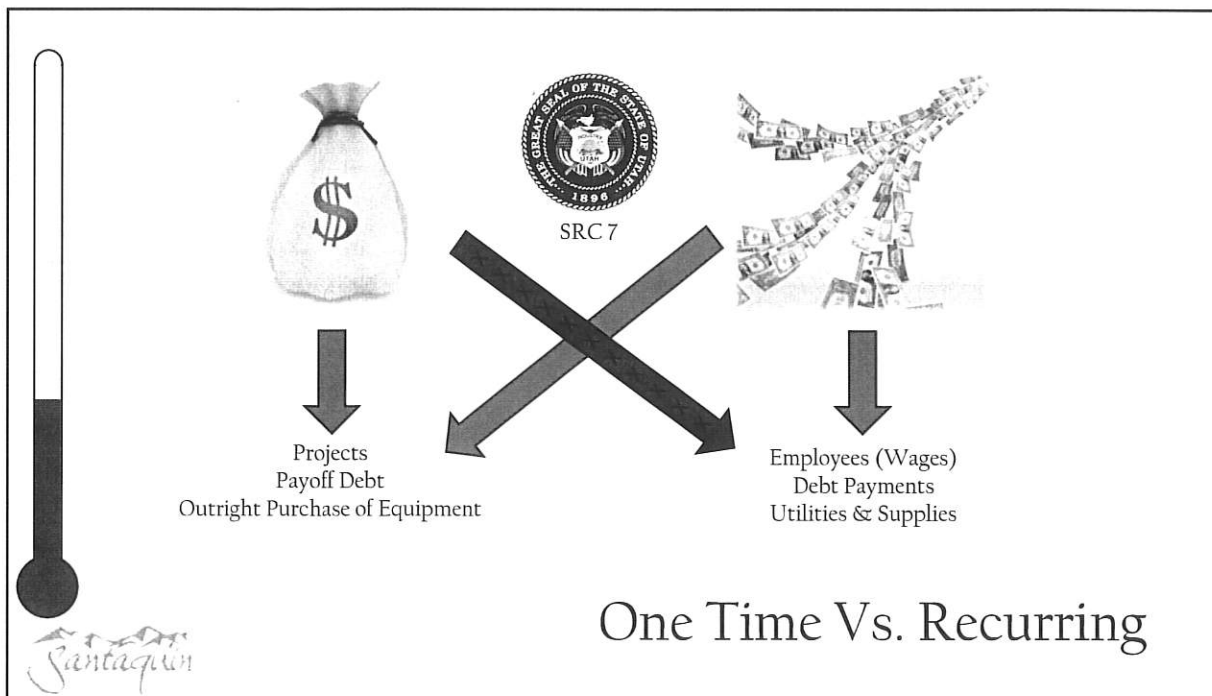
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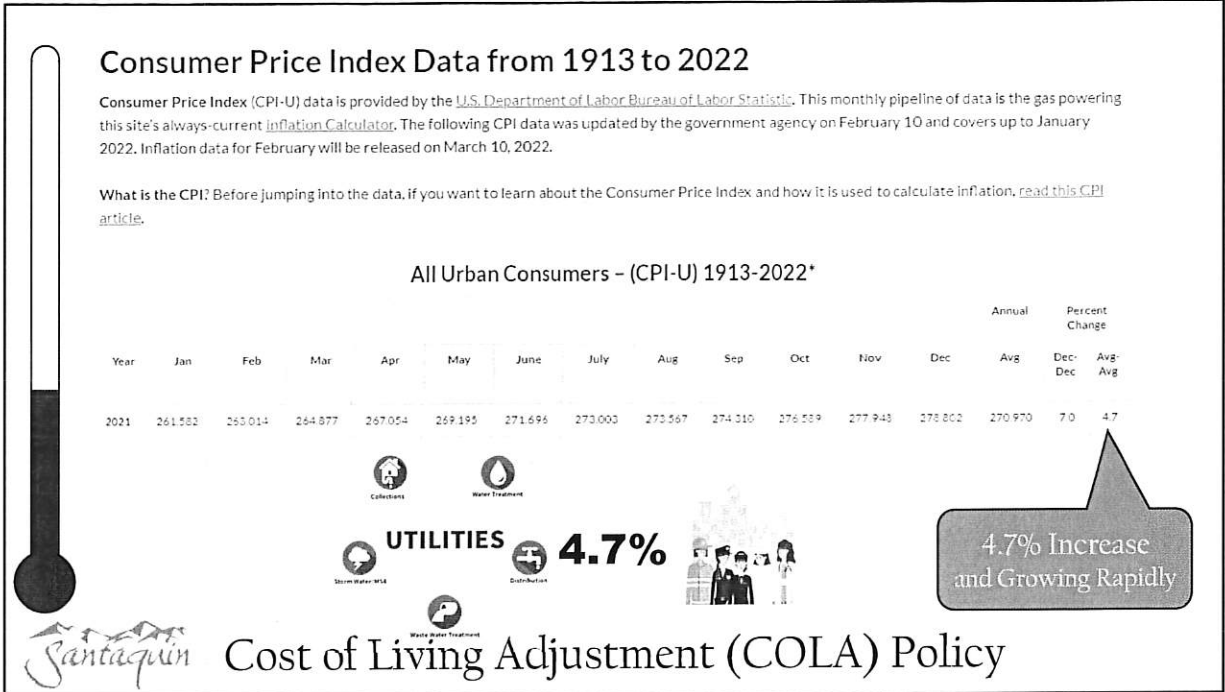
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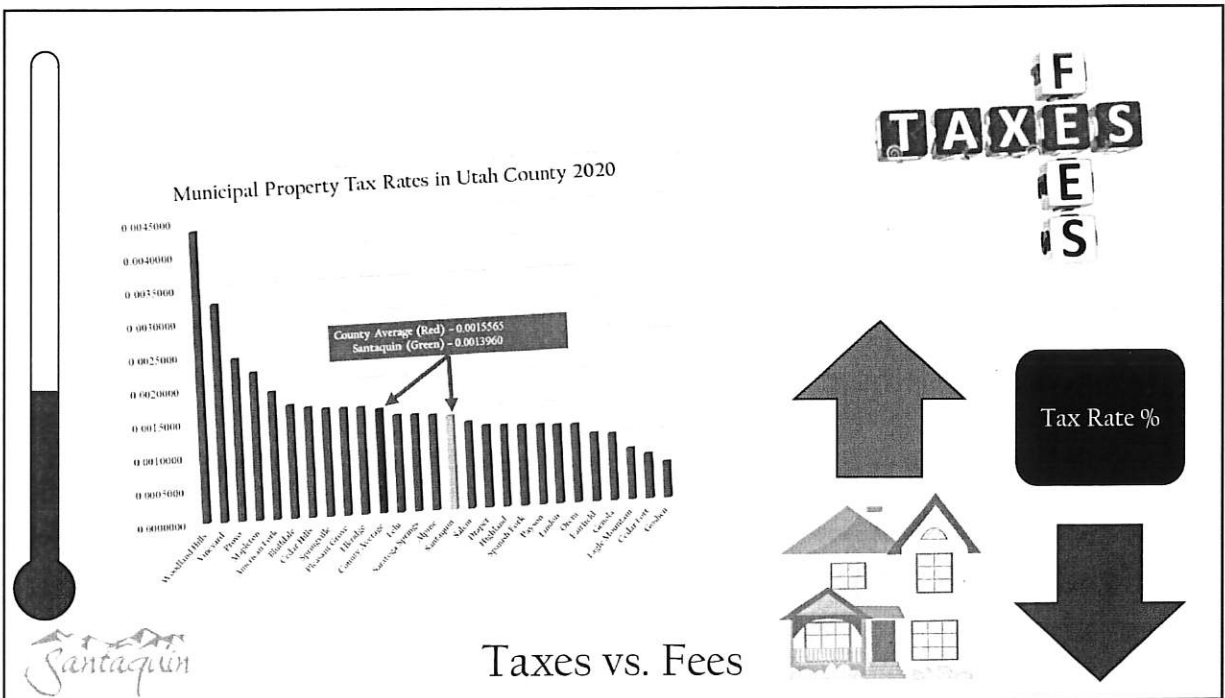
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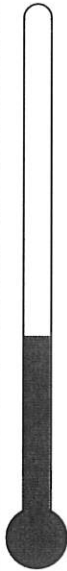
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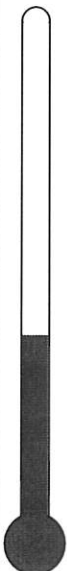


Consolidated Review of all Departmental Requests

FY2022-2023

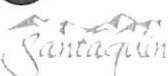


25



Personnel

<p><u>Full Time (2):</u></p> <ul style="list-style-type: none"> • PW Electrician (\$90K) • Comm Dev - PT→FT Conversion (32K) 	<p><u>Part Time (2):</u></p> <ul style="list-style-type: none"> • FD CERT Coordinator (\$25K) • CS Events - Restore PT (\$26K)
<p><u>Additional Hours:</u></p> <ul style="list-style-type: none"> • Fire - 120 Hours for PT Positions - \$156K • Library - Expand Open Hours - \$15K 	<p><u>Seasonal:</u></p> <ul style="list-style-type: none"> • PW One Additional Seasonal (\$12K) (Total of 10)



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Vehicles

- Patrol Vehicles (4) – Trucks (\$260K)
- Ladder Truck (\$1.5M)
- Water Tender Truck (\$500K)
- Snowplow (\$220K)
- PW Flatbed (\$61K)
- PW F-150 (2) (\$92K)
- CS F-150 (1) (\$46K)
- CD F-150 (1) (\$46K)
- Eng F-150 (1) (\$46K)
- AD Expedition (\$46K)

Wish List for Used Police Cars:

- Public Works (1)
- Community Services (1)
- Fire Department (1)
- Admin – Government Buildings (1)

27

Equipment

Police

- Standard Rotational items with incremental increases (COLA)

Fire

- Battery Powered Extraction Tools (\$55)

Engineering

- GPS Antenna – (\$23K)
- Traffic Counter (\$6.6K)
- ESRI GIS Software (\$6.5K)

Public Works

- Backhoe (\$43K)
- Ballfield Groomer (\$16.5K)
- Tractor with Rear Bucket (\$47.5K)
- Bobcat (tool cat) (\$83K)
- Aerator for Turf (\$4K)
- Arena Groomer (\$8K)
- Catwalk (\$6K)
- Forklift (Shop) (\$12K)

Community Services

- Wrestling Mats (\$8K)
- Library Book Return (\$5.5K)

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Quick Review of Current Projects and Follow-Up Projects



FY2022-2023

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Current Projects:

Rank	Description	Area	Estimated Cost
Approved	New City Hall – Construction	Facilities	\$10.6M
Approved	New City Hall – Library Fund Raising	Facilities	Time
Approved	Summit Ridge Irrigation Tank & Booster	Irrigation	\$7.5M
Approved	Harvest View – Phase II	Parks	\$2.8M
Approved	Center Street Storm Drainage	Storm Drainage	Carry Over \$80K \$100K Sidewalk Additional
Approved	Highland Drive Canyon Road Completion	Roads	Reimbursements (Future Impact Fees & Roads)
Approved	Cemetery – Phase II	Parks	\$37K


30



Current Projects:

Rank	Description	Area	Estimated Cost
Approved	Active Transportation Plan	Planning	\$4K + Time
Approved	General Plan	Planning	\$108K + Time
Approved	Parks & Trails Master Plan	Planning	\$74K + Time
Approved	Sewer Master Plan	Planning	\$80K + Time
Approved	NRCS – County Debris Basin Design	Engineering	Time Only
Approved	NRCS – City Debris Basin(s) Design	Engineering	Time (Pass Through Dollars)
Approved	Main Street Widening Design	Engineering	\$849K (93% Pass Through)

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Current Projects:

Rank	Description	Area	Estimated Cost
Approved	Employee – Wellness Program	Human Resources	Time
Approved	Employee – Safety Program	Human Resources	Time
Approved	Employee – Evaluation Program	Human Resources	Time
Approved	Employee – Development Program	Human Resources	Time
Approved	Cemetery Mapping	Engineering	Time

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Future Projects:

Rank	Description	Area	Estimated Cost
Approved	New City Hall – Furniture, Fixture & Equipment	Facilities	\$500-750K
Approved	New City Hall – Relocation of Admin. & Comm. Dev.	Facilities	Time - \$5K
Approved	New City Hall – Relocation of Senior Citizens	Facilities	Time - \$5K
Approved	Old City Hall – Remodel & Parking Lot	Facilities	\$200-250K
Approved	Main Street – Phase IV & V - Widening	Roads	\$1M (Split across FYs)
Approved	NRCS – County Debris Basin	Storm Drainage	Time in FY2022-23
Approved	NRCS – City Debris Basins	Storm Drainage	\$2M Property Acquisition (Split across FYs)

33

Potential Projects/Initiative Review

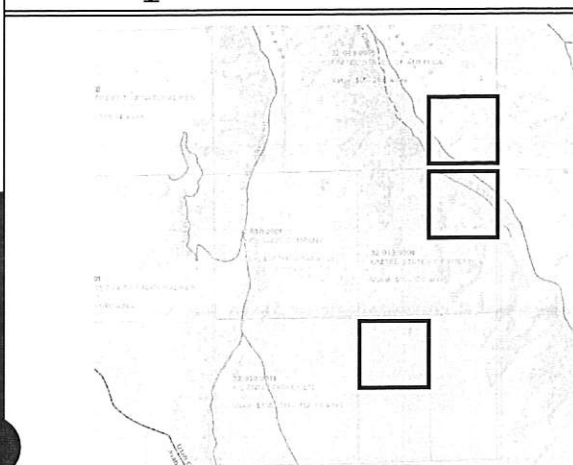



FY2022-2023

BEN, NORM & JON

34

Prospector View Park

\$50K-100K + Time
Phase I

Santaquin

35

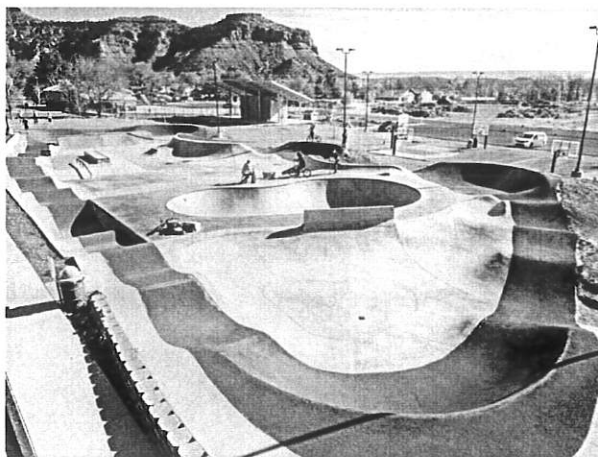
Regional SCIC Pond Parks Design




Unknown Cost

36

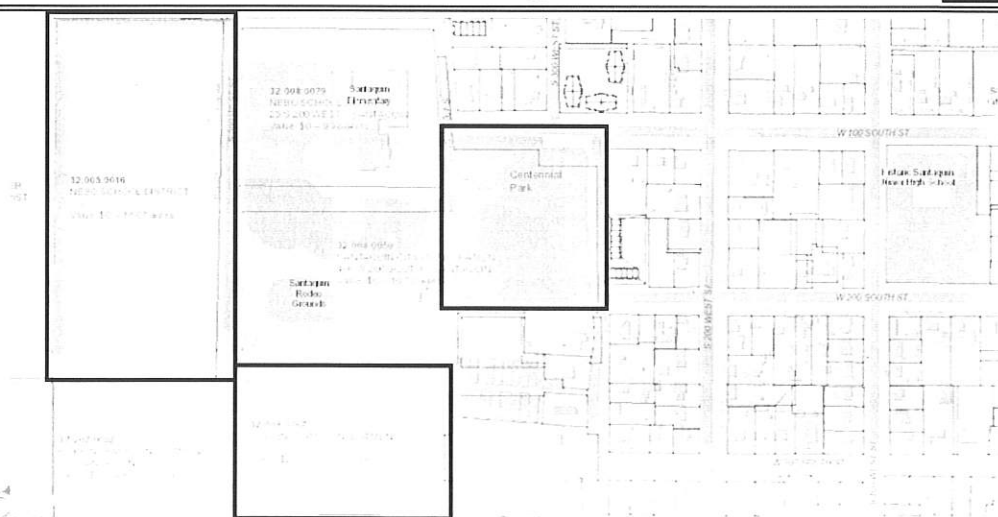
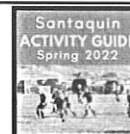
Skate Park



\$350K - \$500K

37


Rodeo Grounds - Parking




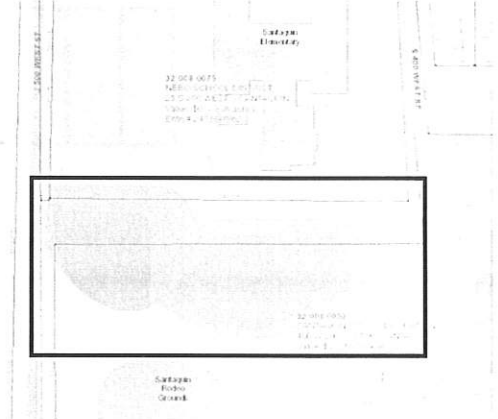
Santa Cruz


Unknown

38




Lights – Santaquin Elementary (3-Fields)


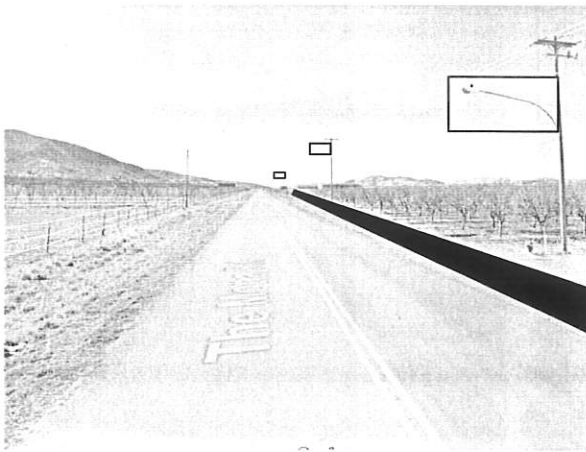





\$350K

41



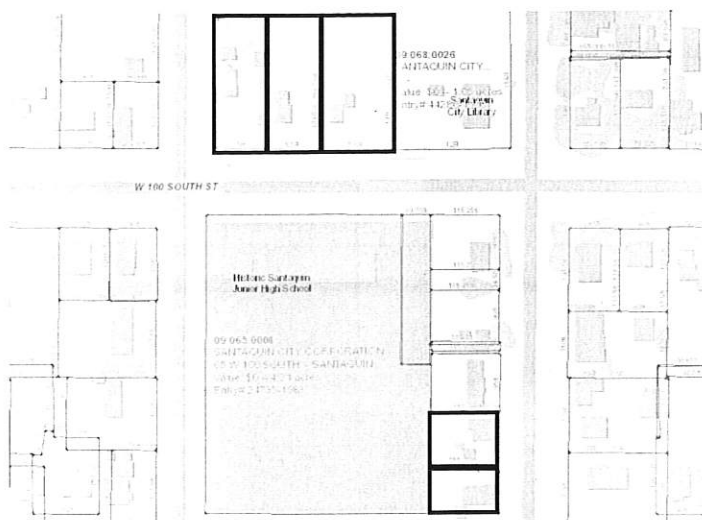
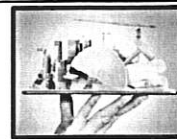
Red Barn Road Trail & Lighting


\$50K-\$100K

42

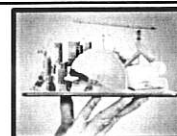
New City Hall Block – Acquire Properties



\$7K+ 1st Right

43

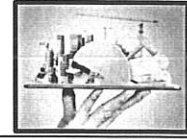
Demo Jr. High & Seniors



\$500K

44

Restore Museum

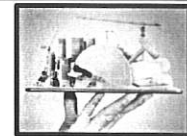


Santaquin

\$500K – Phase I

45

Landscape East Booster Pump Property



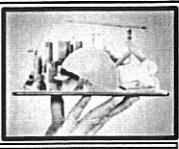


Santaquin

\$95K

46

Landscape – WRF & PW Property

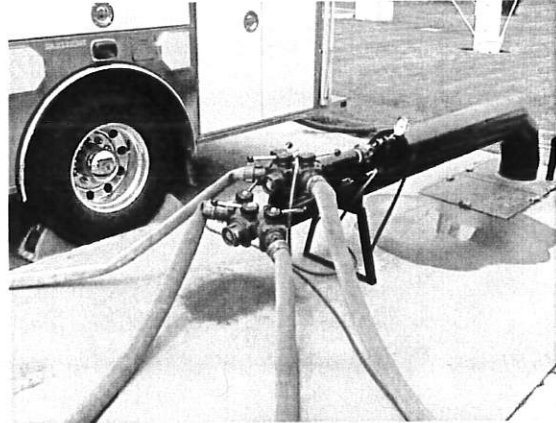





\$250K

Santaquin

47

Pump Test Pit/Confined Space Tank


Permanent Concrete Structure

\$35K

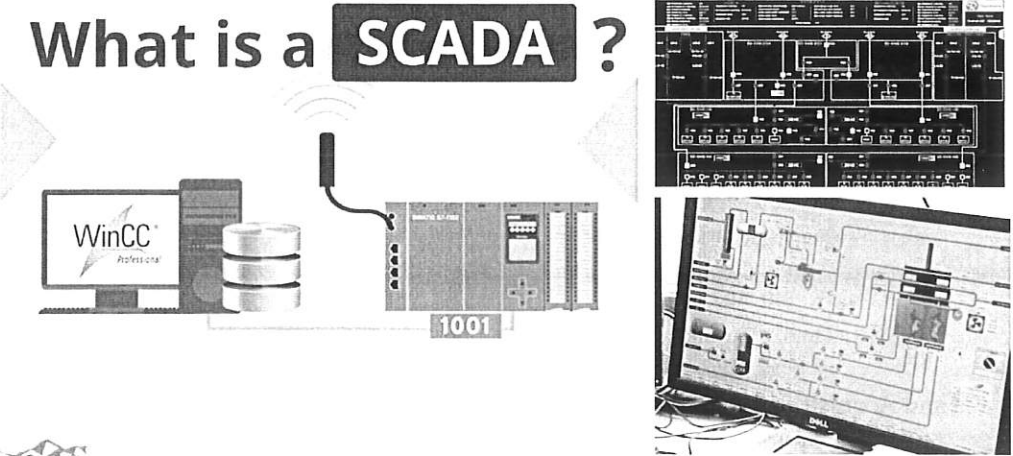
Santaquin

48

SCADA Upgrade



What is a SCADA ?





Santaquin

\$30K

49

SMART Clocks

Santaquin

\$10K

50

Cemetery Phase III



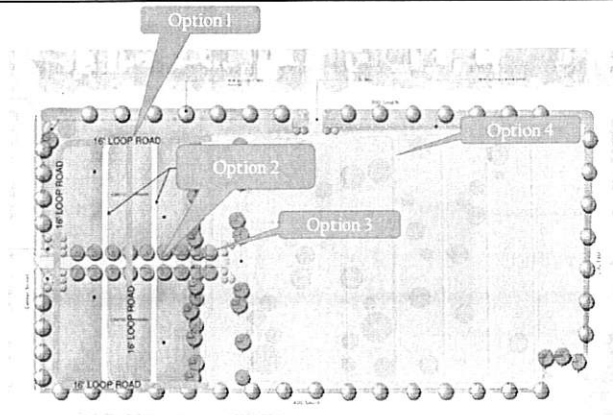
Cemetery

Expansion (Project)

- Option 1 – Pave New Section (3" Asphalt) \$33K
- Option 2 – Center Street Access to Monument \$37K
- Option 3 – Landscape Center Street Access \$30-50K
- Option 4 – Overlay Existing Roads (1.5" Asphalt) \$57K

Land Acquisition –

- Future Expansion

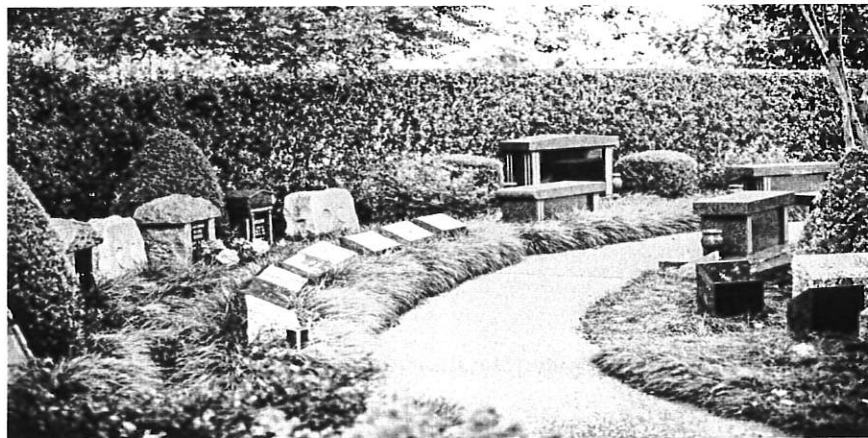


BASE IMPROVEMENT: 16' GRAVEL LOOP ROADS
 OPTION #1: ASPHALT LOOP ROADS: 26,400 SF OF ASPHALT
 OPTION #2: OPTION #1 AND CENTER STREET ACCESS: 17,700 SF OF ASPHALT
 OPTION #3: OPTION #2 PLUS LANDSCAPING
 OPTION #4: ASPHALT OVERLAY OVER EXISTING ASPHALT: 82,000 SF OF ASPHALT

\$40K

51

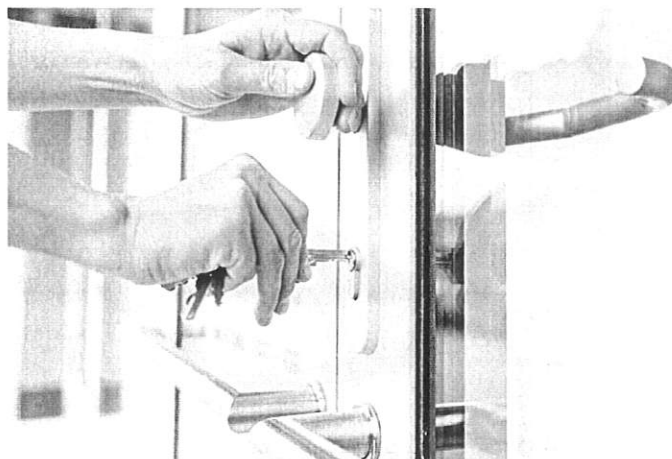
Cemetery – Cremation Garden Design



\$15K

52

Upgrade Locks at all Facilities

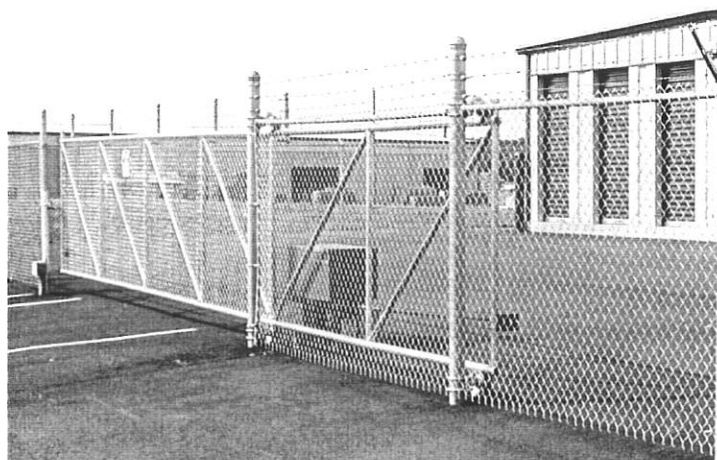


Santaquin

\$10K

53


Automatic Gates for PW Building




Santaquin

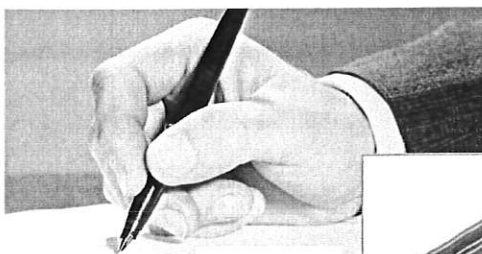

\$25K

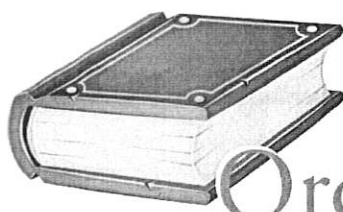
54




Re-Write Code to Support General Plan






Code of Ordinances





Time and/or \$50K-\$100K

55

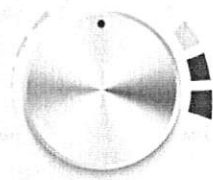



Code Enforcement Enhancements





CODE ENFORCEMENT





Time

56

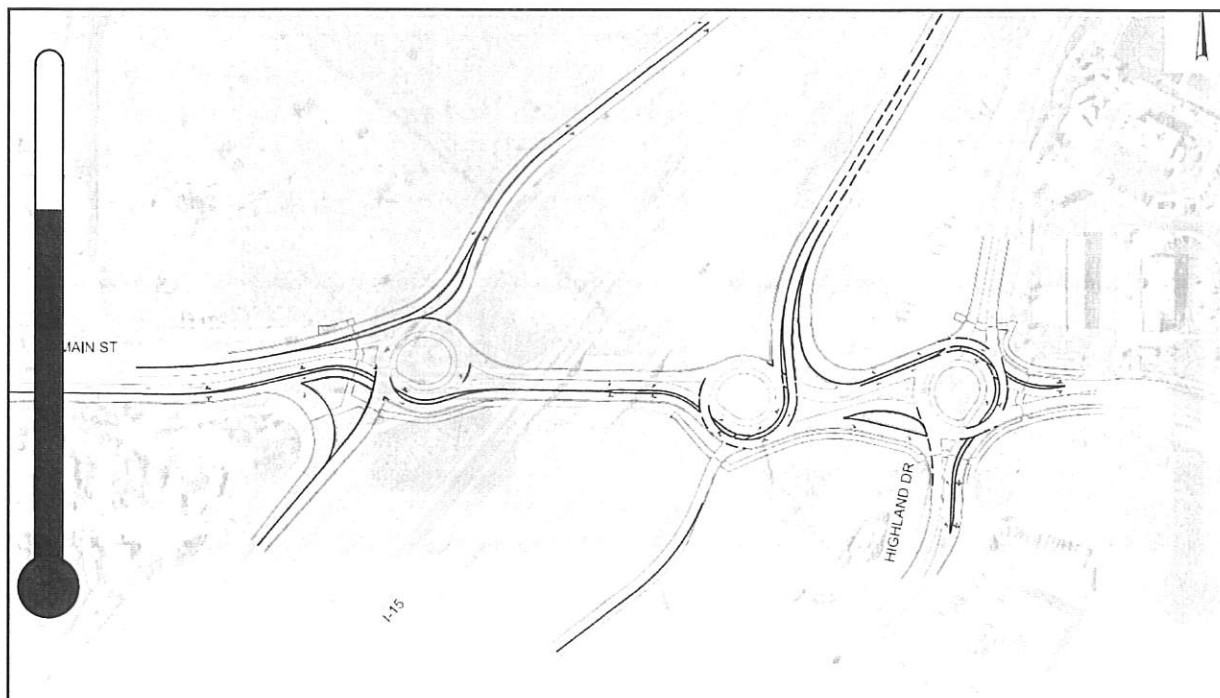
Re-Route SR-198 Frontage Road

LTDOT
Keeping Utah Moving

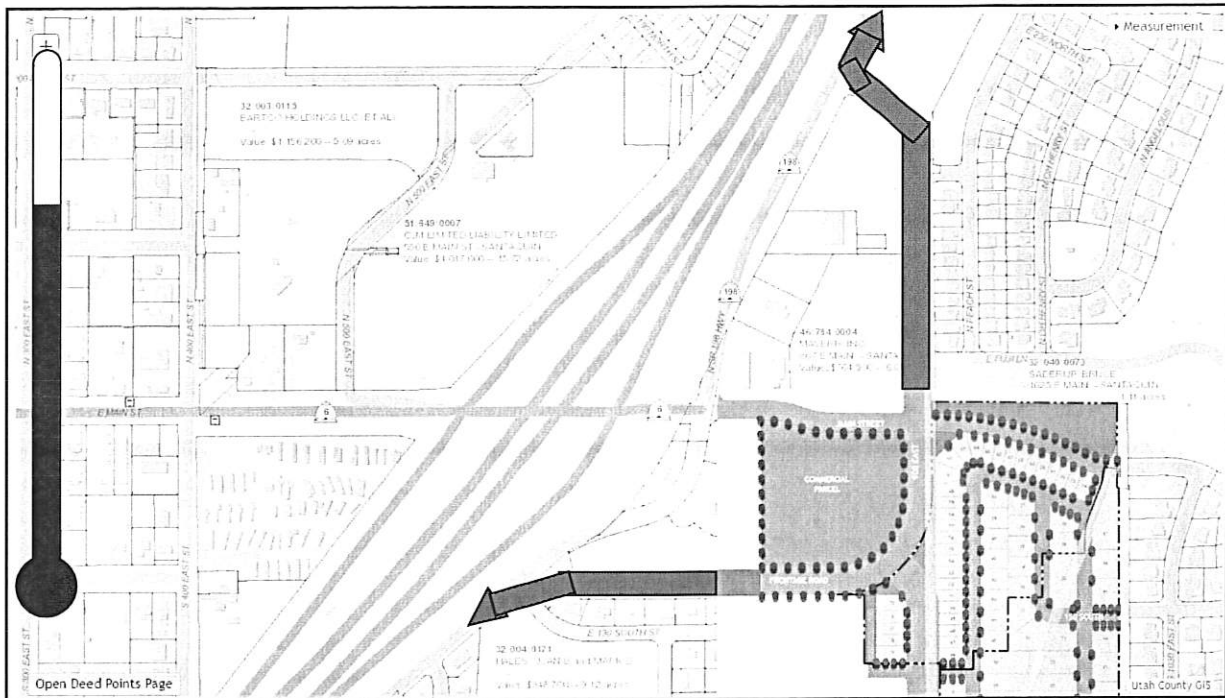
MOUNTAINLAND
 ASSOCIATION OF GOVERNMENTS
 Serving Summit, Utah, and Wasatch Cities & Counties

\$5K - Match

57



58



59



60



North Center Street Widening/Finish



Santaquin

\$500K

63

Highland Drive Widening

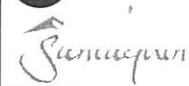



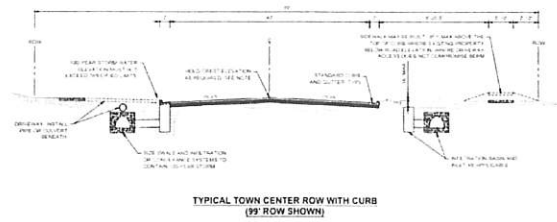
Santaquin

\$2.5M

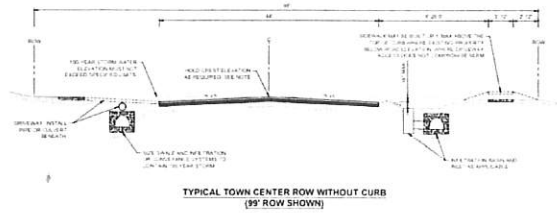
64

Curb, Gutter & Sidewalk Design - Core



TYPICAL TOWN CENTER ROW WITH CURB
(9' ROW SHOWN)


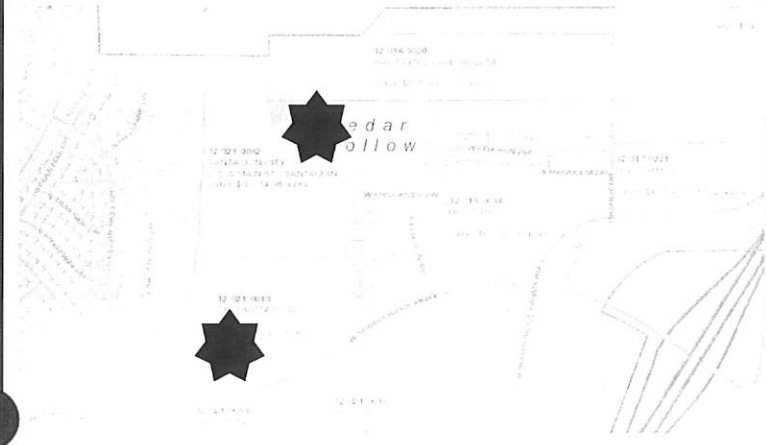



TYPICAL TOWN CENTER ROW WITHOUT CURB
(9' ROW SHOWN)

\$75K per block

65

Fire Department Second Station (142)








\$500K-\$700K (Phase I)



66

ECONOMIC DEVELOPMENT





Develop Business Park







\$2M

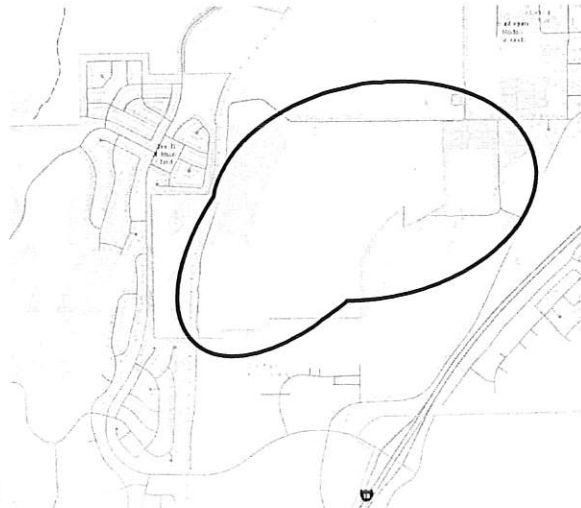




67

ECONOMIC DEVELOPMENT


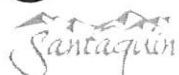


South Exit Sewer Installation





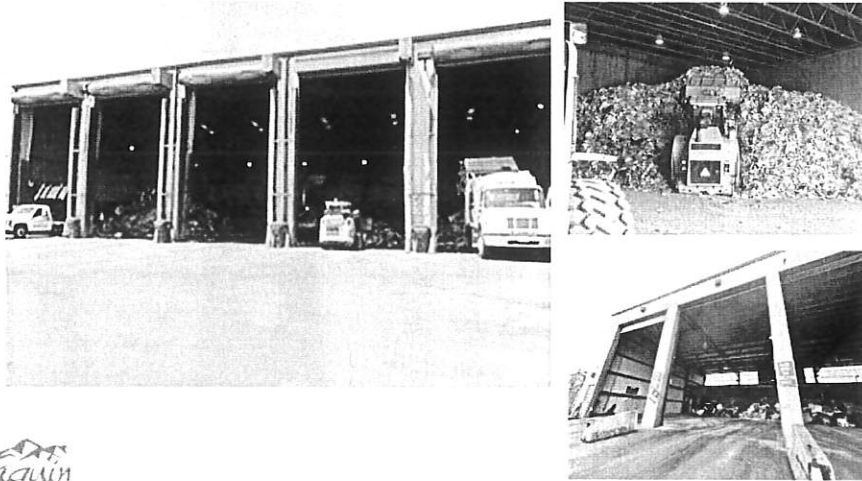
\$2M

68

Solid Waste Transfer Station

ECONOMIC
DEVELOPMENT



Santaquin

\$3M-\$4M

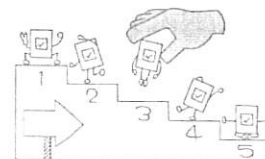
69

Directors/Council Prioritization Exercise


Projects

- General Fund Projects
- Impact Fee Projects

Santaquin




70




**Communications
Discussion
(PIO)**

Santaquin




FY2022-2023

71



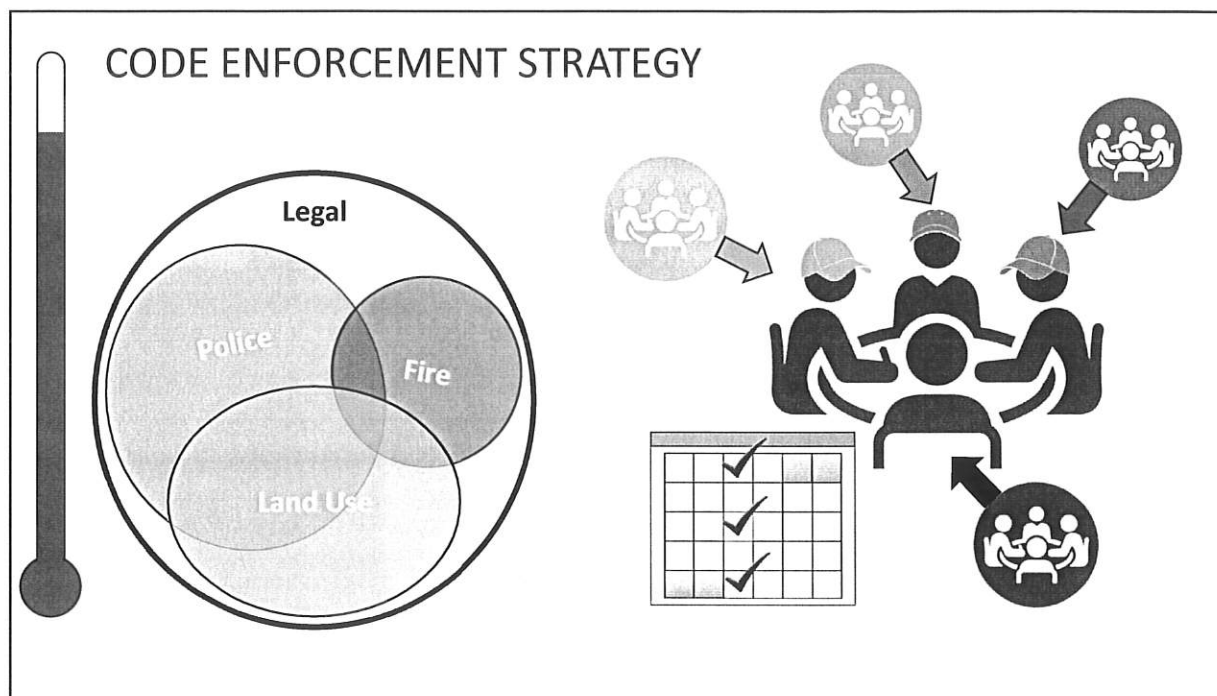
Code Enforcement

Santaquin



DENNIS, ROD, JASON, RYAN

72



73

Future Santaquin City Library

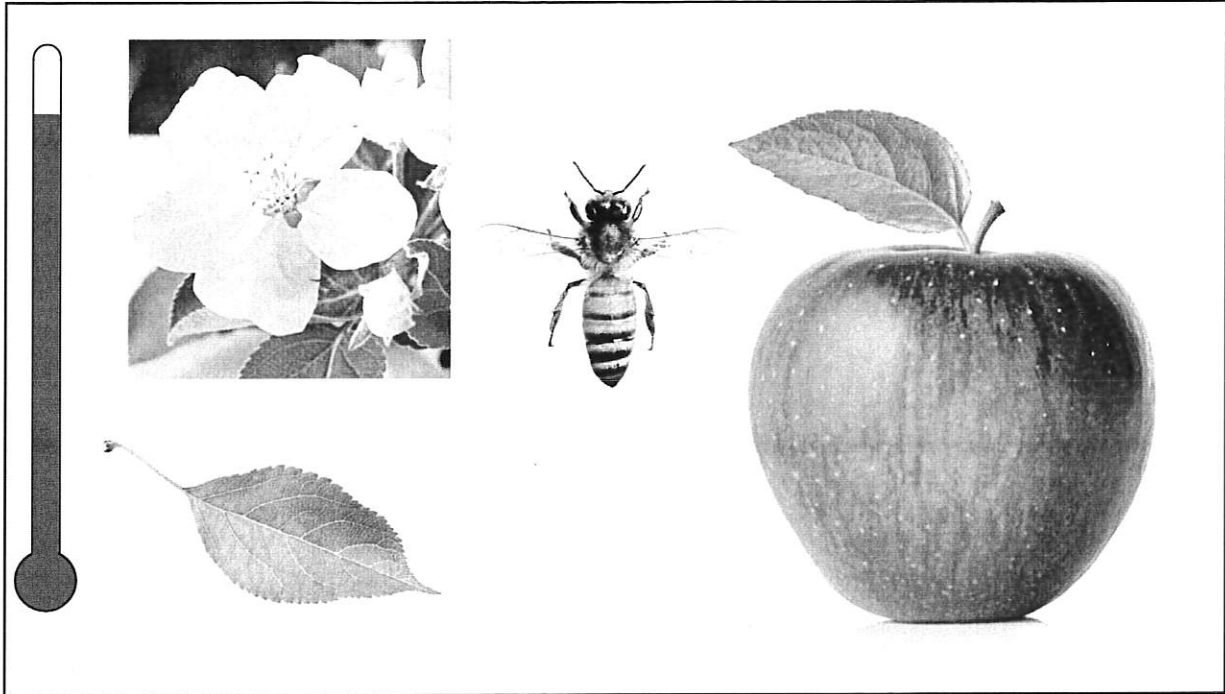
Doner Tree

Santaquin

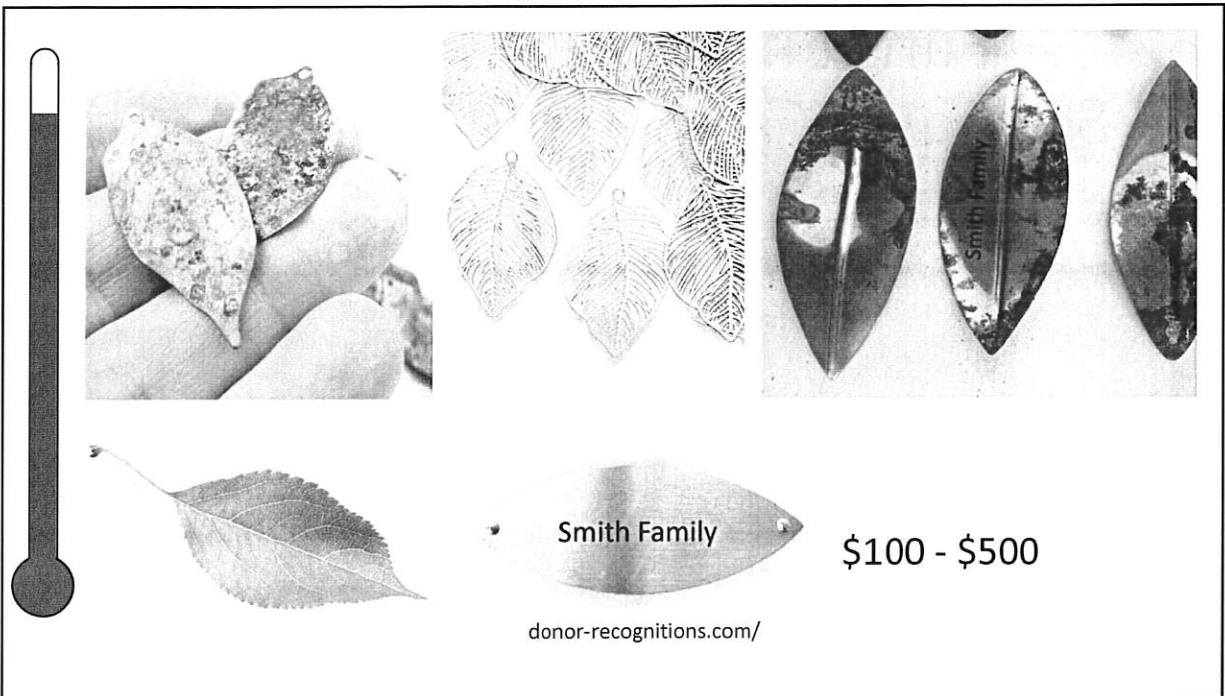
FY2022-2023

BEN, JOHN &
JENNIFER

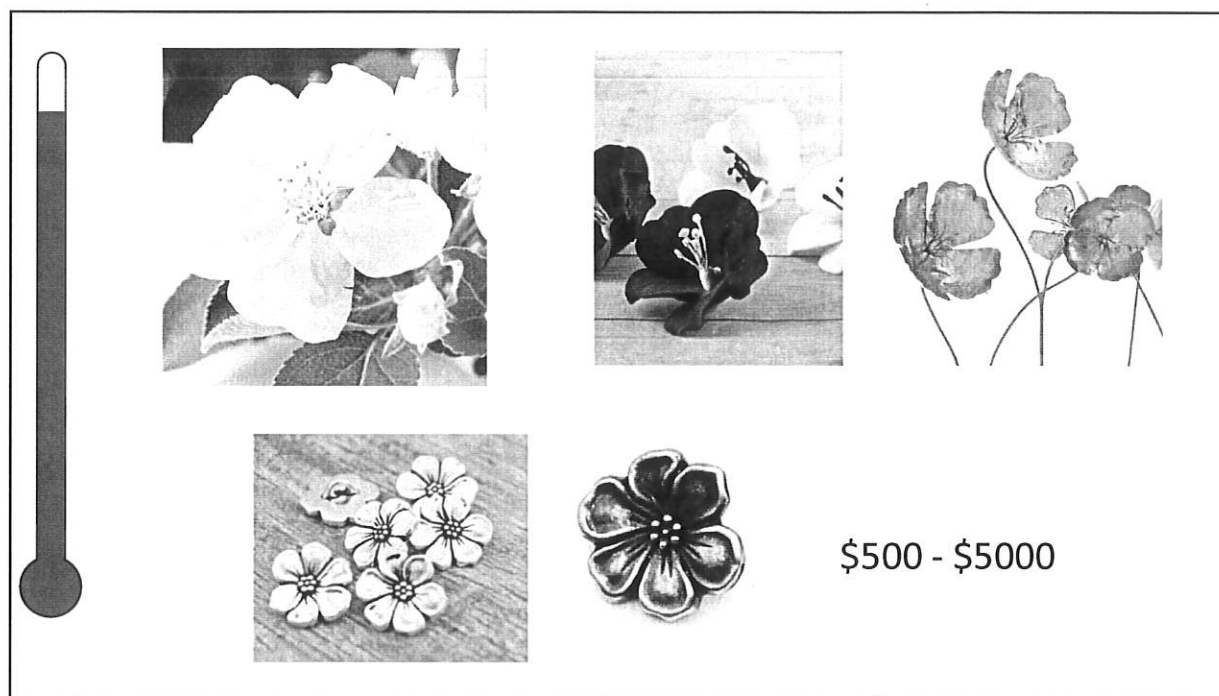
74



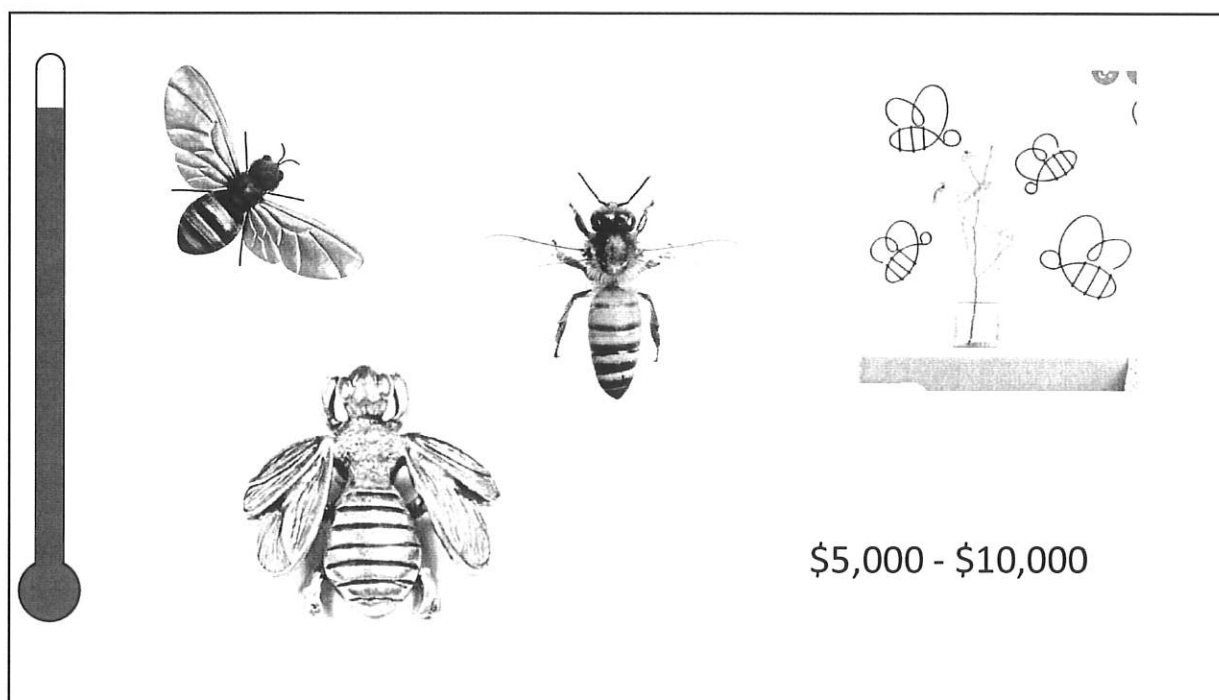
75



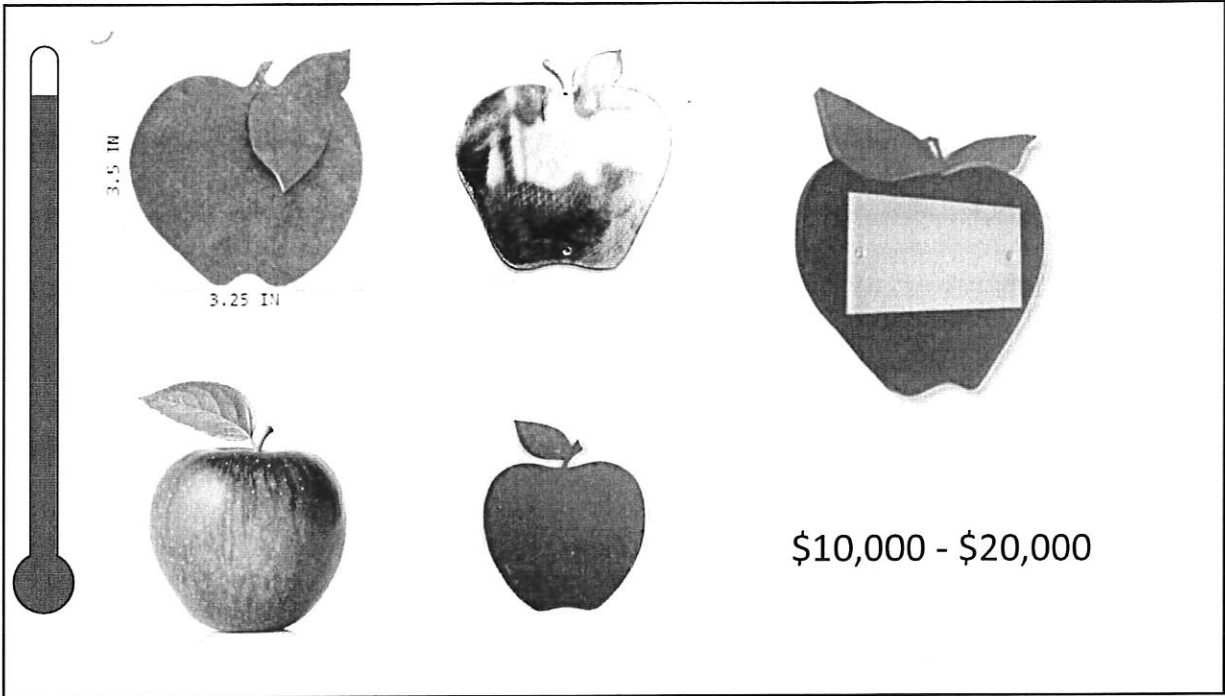
76



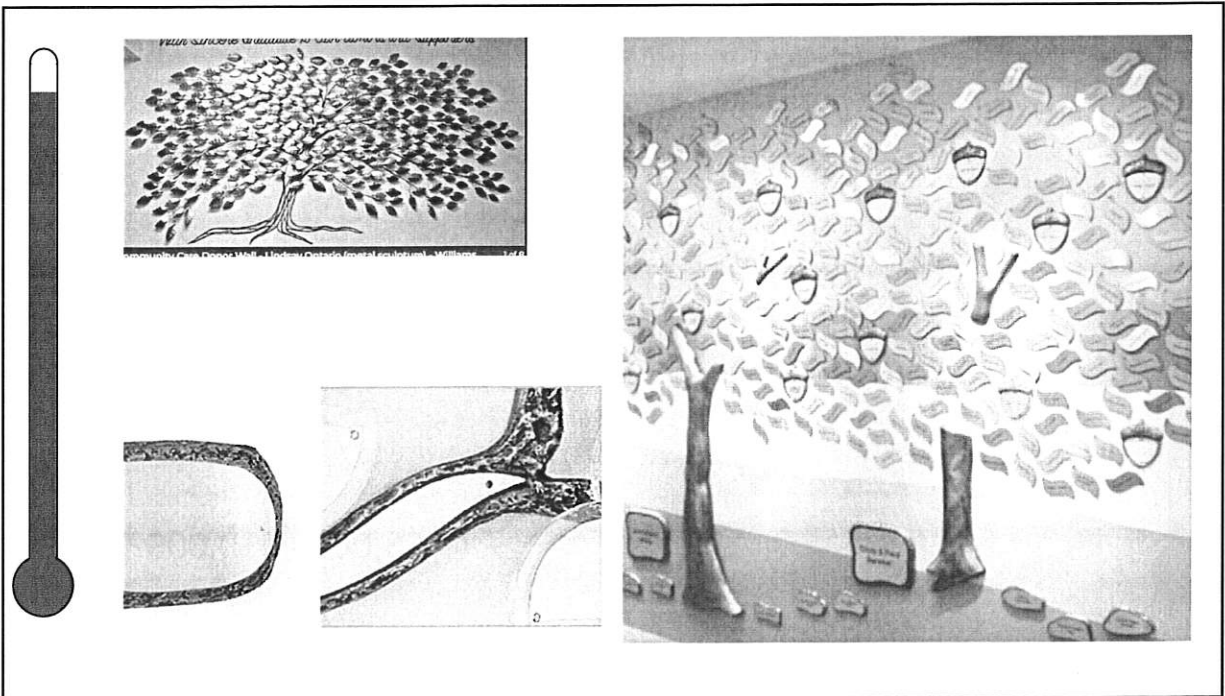
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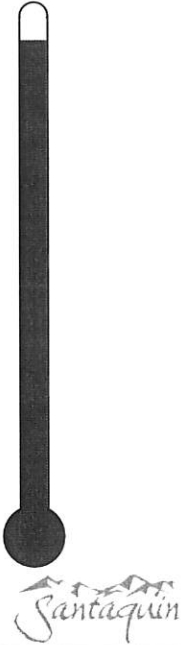
78



79

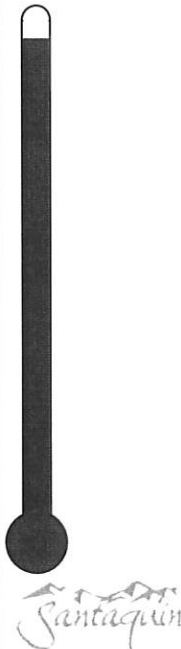


80



Questions or Comments

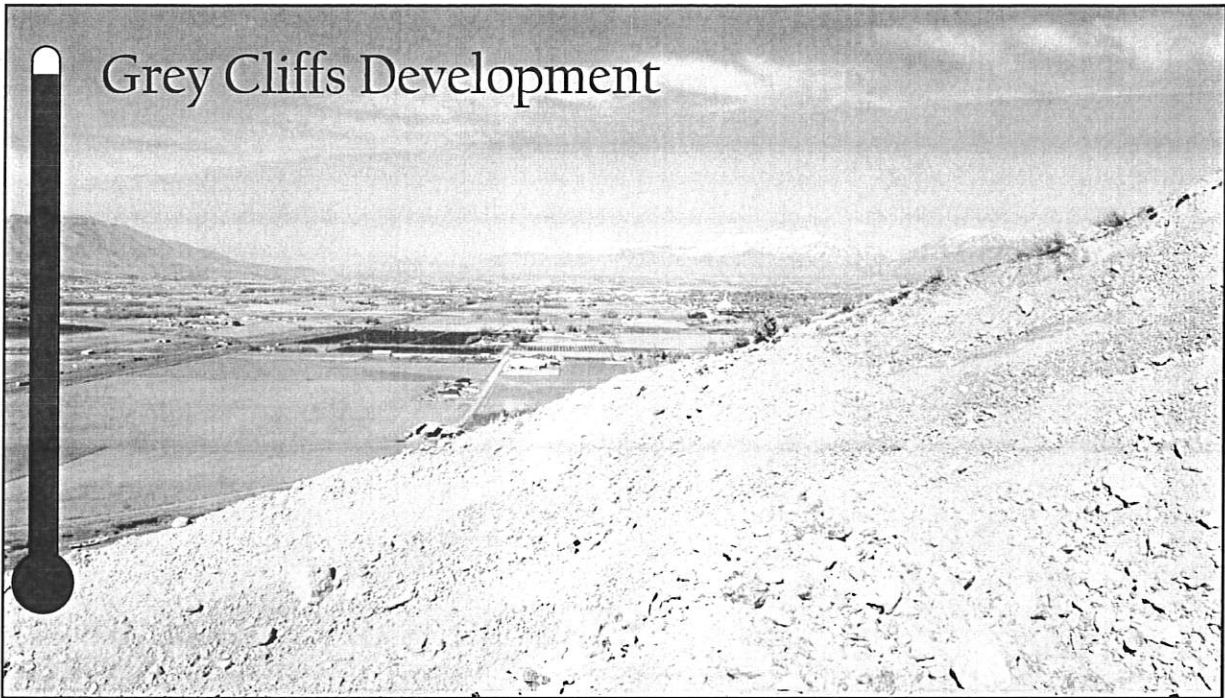
81



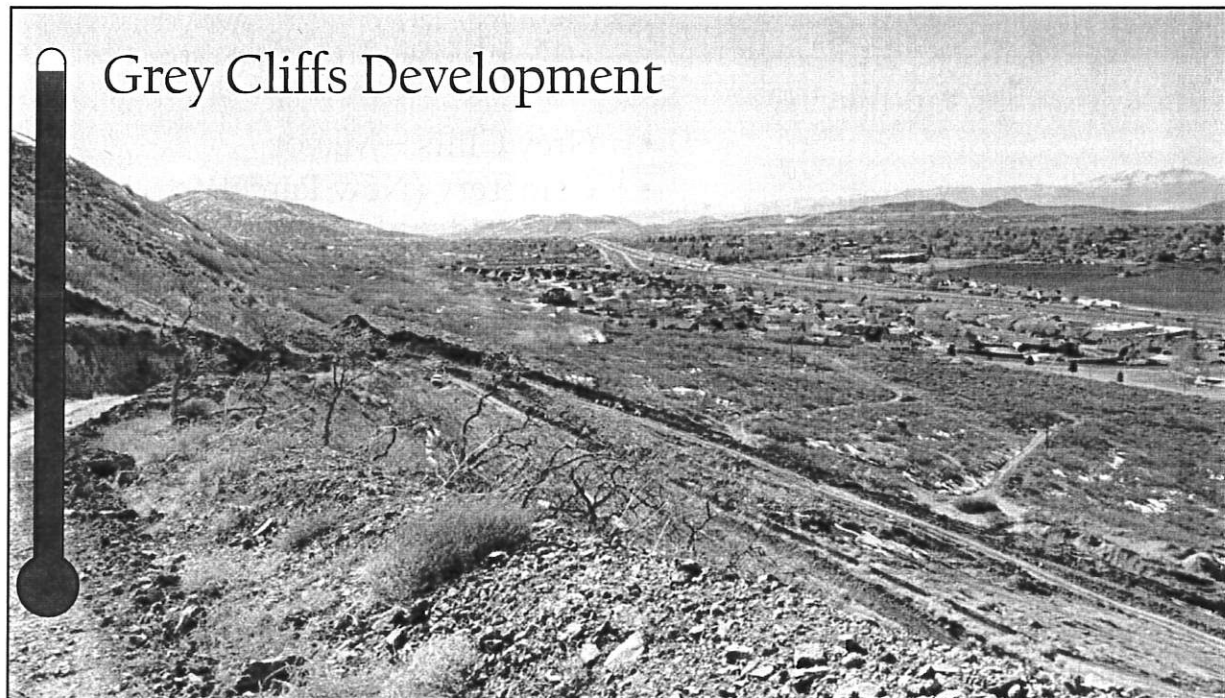
Parking Lot Items:

- Grey Cliffs – Mayor
- Cemetery (New Parcel)
- Lane Miles of Roads
- Cemetery Burial Fees
- Docks at Ahlin Park
- PI Storage Needs
- Future Project Land Dedications

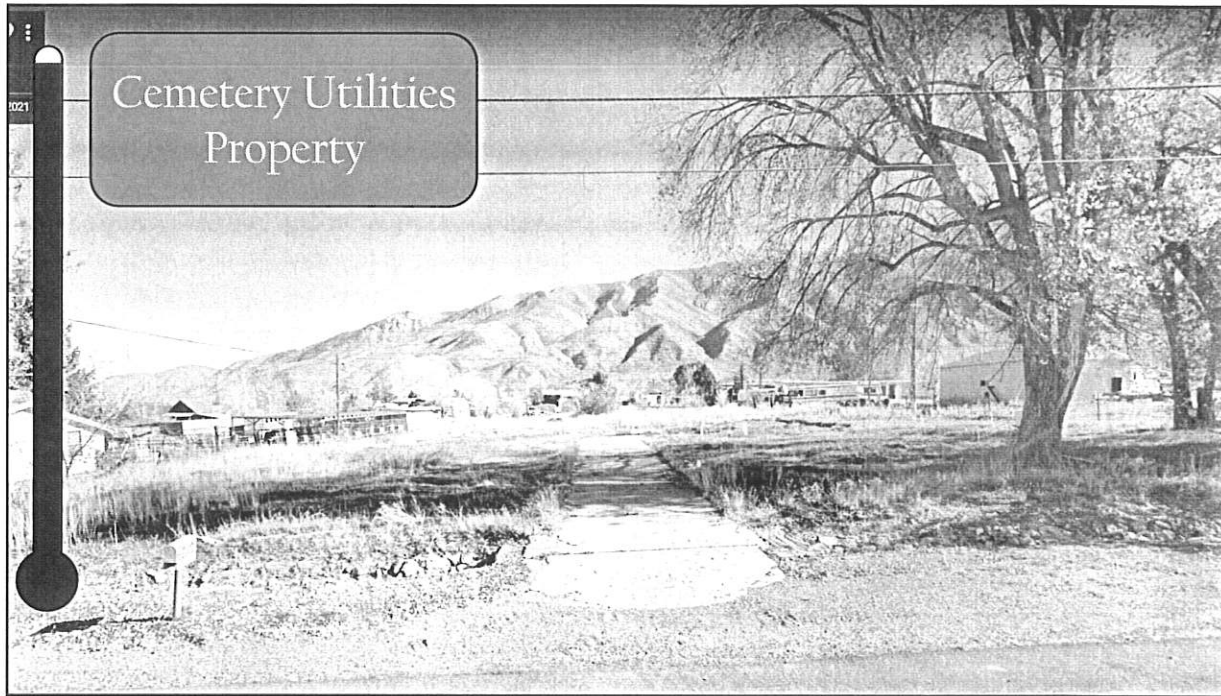
82



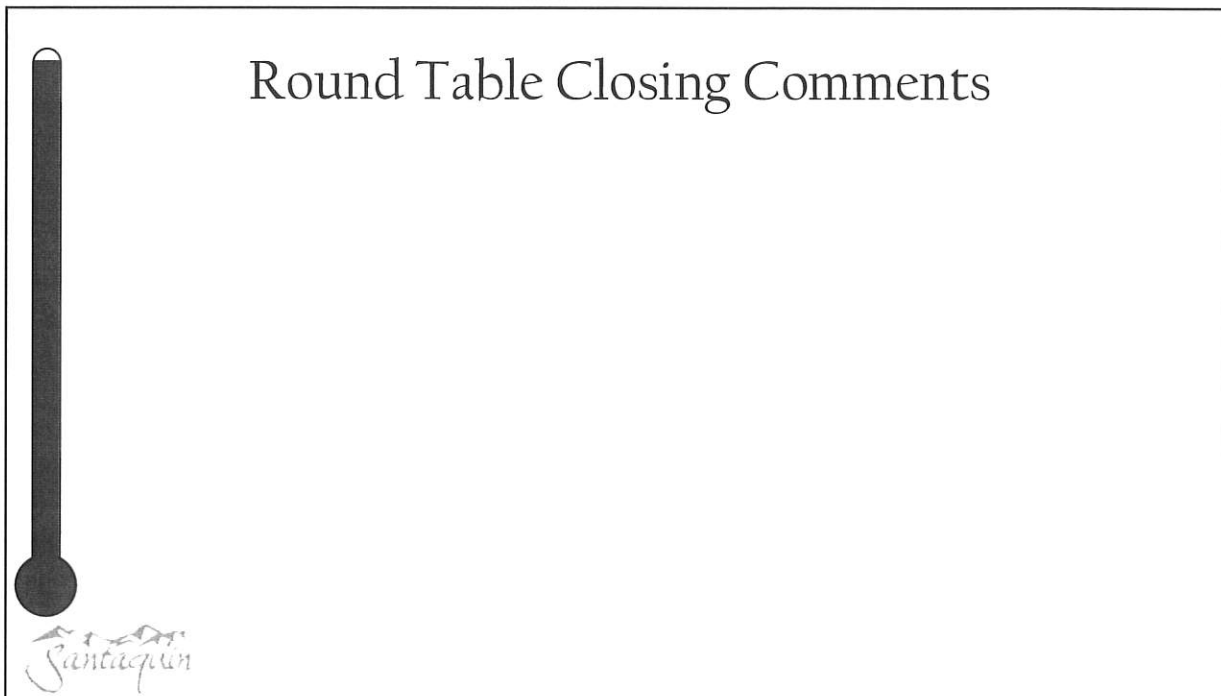
83



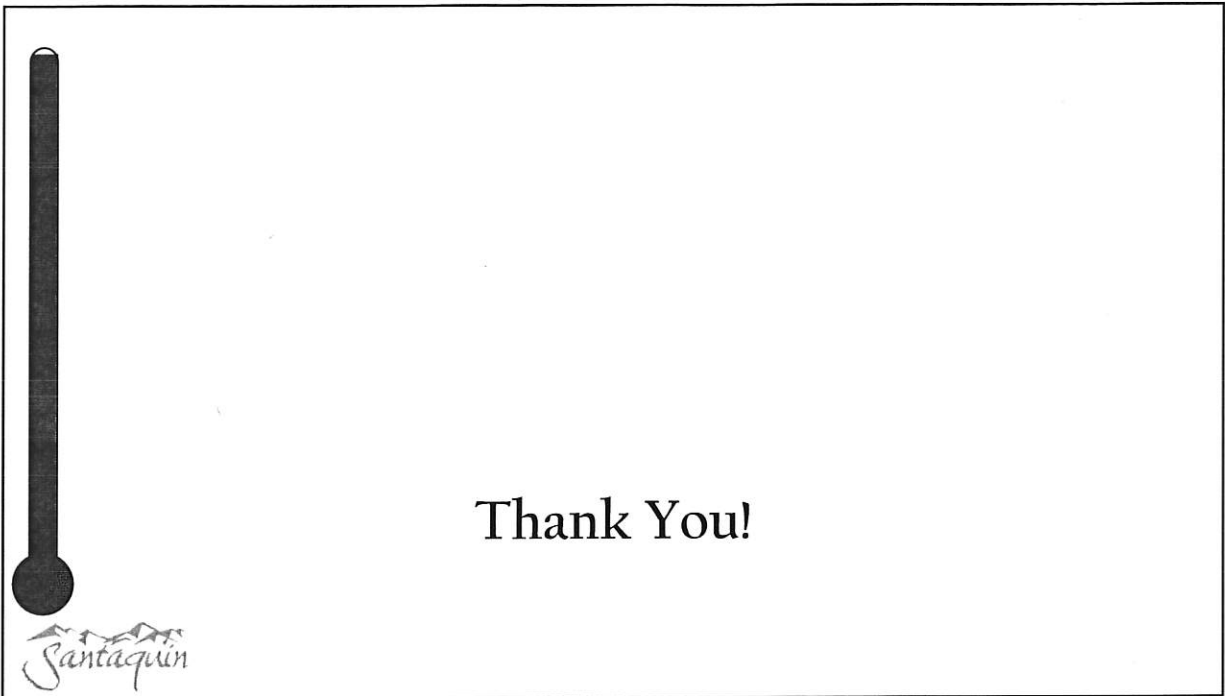
84



85



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CITY COUNCIL WORK MEETING

Tuesday, February 15, 2022 at 5:30 PM

Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 5:30 PM.

ROLL CALL

PRESENT

Mayor Dan Olson, Council Member Art Adcock, Council Member David Hathaway, Council Member Lynn Mecham, Council Member Montoya, Council Member Jeff Siddoway.

PLEDGE OF ALLEGIANCE was Led by Councilor Montoya

INVOCATION / INSPIRATIONAL THOUGHT

Whalen Pruitt shared an inspirational thought, "Where there's a will, there's a way".

Discussion Items

1. CentraCom representative, Faylynn Catmull, discussed ideas for a community service project in Santaquin with the Council: Flower boxes on Main, Mulch near I-15 on Main, Centennial playground area mulch replacement, Painting concession stand near Santaquin Elementary, and Upgrade Disc Golf Course.
Ms. Catmull also discussed the company's efforts to extend broadband in the city. Parts of town with curb and gutter but built before the city required conduit installations will be difficult to build out. Effort will be 2-4 years for entire city to have GigaByte service.
2. Assistant City Manager, Norm Beagley, explained several changes that are proposed to the city development and construction standards: Changing 55' wide street cross-section to a 62' wide design, removing private road options, adding communications conduit requirements, traffic rated utility boxes for narrow lots.
3. Community Services Director, John Bradley, discussed options for management of the annual car show during Orchard Days. Need to clean up money handling items for compliance with state financial requirements. Council expressed appreciation for the car show and its initiatives to help people in need.
4. City Manager Reeves highlighted discussion points from the recent City Council budget planning work session. Rankings were provided of next budget year proposed equipment, personnel, vehicles, and potential capital projects and expenditures (see attached presentation slides).

Adjournment.

Councilor Montoya moved to adjourn at 6:25 PM. Seconded by Councilor Mecham. Vote was unanimous in favor. Meeting adjourned the meeting at 6:37 PM.

ATTEST:

Daniel M. Olson, Mayor

Dennis L. Marker, City Recorder

DRAFT



Budget Planning Session 2022-23 Recap



Santaquin City - Equipment Ranking

2022-2023 Fiscal Year

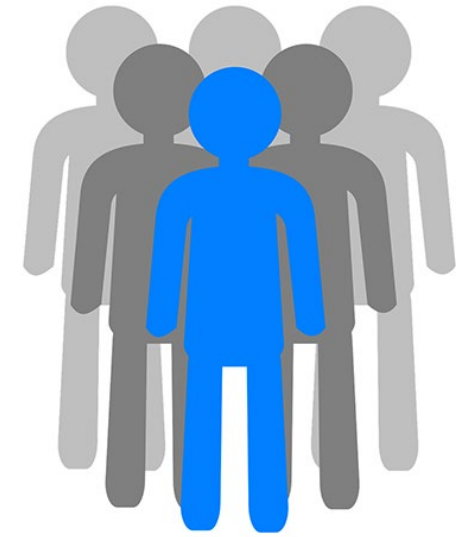
Equipment	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Backhoe	Public Works	\$43K	1	1	1
Battery Powered Extraction Tools	Fire Department	\$55K	2	2	2
ESRI GIS Software Upgrade	Engineering	\$6.5K	3	3	3
Wrestling Mats	Community Service	\$8K	5	5	4
GPS Antenna	Engineering	\$23K	4	6	5
Aerator for Turf	Public Works	\$4K	4	9	6
Bobcat (tool cat)	Public Works	\$83K	9	4	7
Traffic Counter	Engineering	\$6.6K	7	8	8
Forklift for Shop	Public Works	\$12K	6	10	9
Tractor with Rear Bucket	Public Works	\$47.5K	9	9	10
Ballfield Groomer	Public Works	\$16.5K	12	7	11
Catwalk	Public Works	\$6K	8	12	12
Arena Groomer	Public Works	\$8K	10	11	13
Library Book Return	Library	\$5.5K	11	13	14



Santaquin City - Personnel Ranking

2022-2023 Fiscal Year

Personnel	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Electrician/Operator	Electrician/Operator	\$90K	1	1	1
PW Seasonal	Public Works	\$12K	5	2	2
Events (Restore PT Position)	Events	\$26K	3	3	3
CD - Covert PT to FT	Community Development	\$32K	6	4	4
Fire/EMS Daytime Coverage (3-5)	Fire Department	\$156K	2	5	5
CERT Coordinator	Fire Department	\$26K	4	6	6
Library Expanded Hours	Library	\$15K	6	6	7



Santaquin City - Vehicle Ranking

2022-2023 Fiscal Year

Vehicles	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Snowplow	Public Works	\$220K	1	1	1
Patrol Vehicles (4) - Trucks	Police	\$260K	2	2	2
F-150 Pickup (2)	Public Works	\$92K	6	3	3
Flatbed	Public Works	\$61K	5	4	4
Water Tender Truck	Fire	\$500K	4	8	5
F-150 Pickup (1)	Engineering	\$46K	7	5	6
Ladder Truck	Fire	\$1.5M	3	10	7
Ford Expedition	Admin	\$46K	8	6	8
F-150 Pickup (1)	Community Services	\$46K	9	7	9
F-150 Pickup (1)	Comm Dev	\$46K	10	9	10

Santaquin City - Vehicle Ranking

2022-2023 Fiscal Year

Vehicles	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Snowplow	Public Works	\$220K	1	1	1
Patrol Vehicles (4) - Trucks	Police	\$260K	2	2	2
F-150 Pickup (2)	Public Works	\$92K	6	3	3
Flatbed	Public Works	\$61K	5	4	4
Water Tender Truck	Fire	\$500K	4	8	5
F-150 Pickup (1)	Engineering	\$46K	7	5	6
Ladder Truck	Fire	\$1.5M	3	10	7
Ford Expedition	Admin	\$46K	8	6	8
F-150 Pickup (1)	Community Services	\$46K	9	7	9
F-150 Pickup (1)	Comm Dev	\$46K	10	9	10



Santaquin City - Vehicle Ranking

2022-2023 Fiscal Year

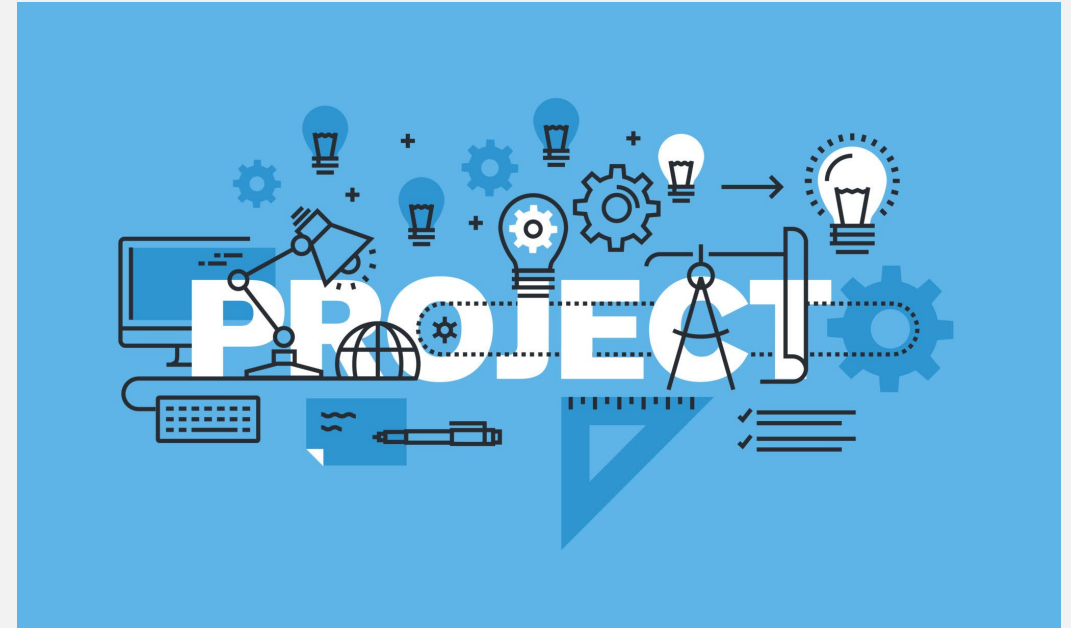
Vehicles	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Snowplow	Public Works	\$220K	1	1	1
Patrol Vehicles (4) - Trucks	Police	\$260K	2	2	2
F-150 Pickup (2)	Public Works	\$92K	4	3	3
Flatbed	Public Works	\$61K	3	4	4
F-150 Pickup (1)	Engineering	\$46K	5	5	5
Ford Expedition	Admin	\$46K	6	6	6
F-150 Pickup (1)	Community Services	\$46K	7	7	7
F-150 Pickup (1)	Comm Dev	\$46K	8	8	8



Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank
SMART Clocks	Public Works	\$10K	2	2	1
SCADA Upgrade	Public Works	\$30K	3	1	2
Prospector View Park - Phase I	Parks	\$50-100K	1	5	3
Upgrade Locks	Public Works	\$10K	8	6	4
Automatic Gate for PW	Public Works	\$25K	11	4	5
Demo Jr. High & Seniors	Facilities	\$500K	16	3	6
Landscape - East Booster Pump Property	Facilities	\$95K	10	7	7
Rodeo Grounds - Parking (Land Acquisition)	Parks	Unknown	5	10	8
Solid Waste Transfer Station- Feasibility Study	Economic Dev	\$50K	12	9	9
Lights - Orchard Hills Elementary (2-Fields)	Parks	\$280K	7	12	10
Cemetery - Phase III	Public Works	\$40K	4	13	11
Fire Department Second Station	Fire Dept	\$500K	6	16	12
Pump Test Pit - Confined Space Tank	Fire Dept	\$35K	15	14	13
New Well - Design	Water	\$200K	26	8	14
Re-Route SR-198 Frontage Road	Roads	\$1.5-2M	17	15	15
Rodeo Grounds - Seating	Parks	Unknown	9	22	16
Lights - Santaquin Elementary (3-Fields)	Parks	\$350K	13	21	17
SR-198 & 400 E. Design	Engineering	\$5K	25	11	18
Cemetery - Cremation Garden Design	Public Works	\$15K	20	17	19
Skate Park	Parks	\$350-500K	14	24	20
Develop Business Parks (Water Sewer)	Economic Dev	\$2M	24	19	21
Landscape - WRF & PW Property	Facilities	\$250K	19	25	22
Red Barn Road Trail & Lighting	Parks	\$50-100K	30	18	23
New City Hall Block - Acquire Properties	Parks	\$7K	22	23	24
Code Enforcement Enhancements	Police	Time	27	20	25
North Center Street Widening/Finish	Roads	\$500K	18	28	26
Regional SCIC Pond Park Feasibility Study	Parks	\$50-100K	21	27	27
Core Storm Drainage Feasibility Study	Storm Drainage	\$50-100K	31	26	28
Cemetery Land Acquisition	Facilities	Unknown	23	31	29
South Exit Sewer Installation	Economic Dev	\$2M	28	29	30
Re-Write Code to Support General Plan	Planning	\$50-100K	29	30	31
Highland Drive Widening	Roads	\$2.5M	32	32	32
Restore Museum	Facilities	\$500k	33	33	33



Parks Projects:

Santaquin City - Potential Projects/Initiatives 2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Prospector View Park - Phase I	Parks	\$50-100K	1	5	3	1
Rodeo Grounds - Parking (Land Acquisition)	Parks	Unknown	5	10	8	2
Lights - Orchard Hills Elementary (2-Fields)	Parks	\$280K	7	12	10	3
Rodeo Grounds - Seating	Parks	Unknown	9	22	16	4
Lights - Santaquin Elementary (3-Fields)	Parks	\$350K	13	21	17	5
Skate Park	Parks	\$350-500K	14	24	20	6
Red Barn Road Trail & Lighting	Parks	\$50-100K	30	18	23	7
New City Hall Block - Acquire Properties	Parks	\$7K	22	23	24	8
Regional SCIC Pond Park Feasibility Study	Parks	\$50-100K	21	27	27	9

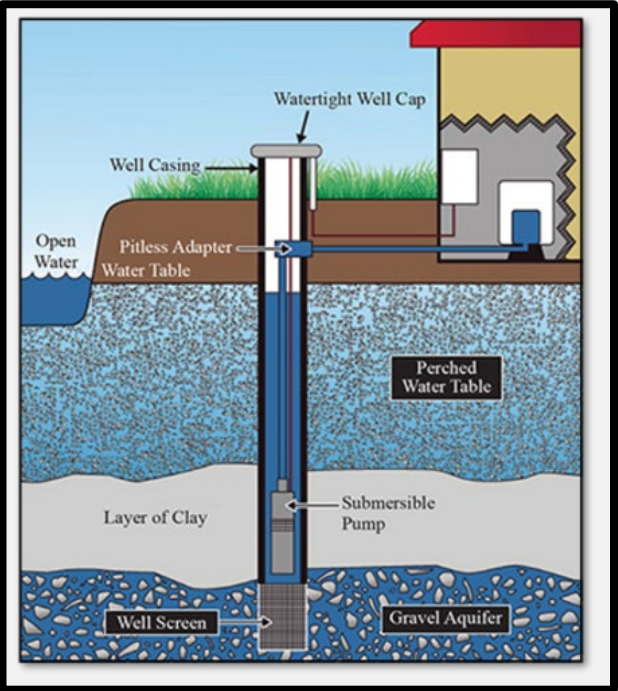


Water Projects:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
New Well - Design	Water	\$200K	26	8	14	1



Storm Drainage Projects:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Core Storm Drainage Feasibility Study	Storm Drainage	\$50-100K	31	26	28	1



Roads Projects:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Re-Route SR-198 Frontage Road	Roads	\$1.5-2M	17	15	15	1
North Center Street Widening/Finish	Roads	\$500K	18	28	26	2
Highland Drive Widening	Roads	\$2.5M	32	32	32	3



Public Works Projects:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
SMART Clocks	Public Works	\$10K	2	2	1	1
SCADA Upgrade	Public Works	\$30K	3	1	2	2
Upgrade Locks	Public Works	\$10K	8	6	4	3
Automatic Gate for PW	Public Works	\$25K	11	4	5	4
Cemetery - Phase III	Public Works	\$40K	4	13	11	5
Cemetery - Cremation Garden Design	Public Works	\$15K	20	17	19	6



Facilities Projects:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Demo Jr. High & Seniors	Facilities	\$500K	16	3	6	1
Landscape - East Booster Pump Property	Facilities	\$95K	10	7	7	2
Landscape - WRF & PW Property	Facilities	\$250K	19	25	22	3
Cemetery Land Acquisition	Facilities	Unknown	23	31	29	4
Restore Museum	Facilities	\$500k	33	33	33	5



Engineering & Planning Projects:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
SR-198 & 400 E. Design	Planning	\$5K	25	11	18	1
Re-Write Code to Support General Plan	Planning	\$50-100K	29	30	31	2

Fire Department Projects:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Fire Department Second Station	Fire Dept	\$500K	6	16	12	1
Pump Test Pit - Confined Space Tank	Fire Dept	\$35K	15	14	13	2

Police, Community Development, & Fire Department:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Code Enforcement Enhancements	All	Time	27	20	25	1

Economic Development Opportunities:

Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Solid Waste Transfer Station- Feasibility Study	Economic Dev	\$50K	12	9	9	1
Develop Business Parks (Water Sewer)	Economic Dev	\$2M	24	19	21	2
South Exit Sewer Installation	Economic Dev	\$2M	28	29	30	3



CITY COUNCIL REGULAR MEETING

Tuesday, February 15, 2022 at 7:00 PM

Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 pm.

ROLL CALL

Councilors Present

Mayor Dan Olson, Councilor Art Adcock, Councilor David Hathaway, Councilor Lynn Mecham, Councilor Betsy Montoya, Councilor Jeff Siddoway

Others Present

City Manager Reeves, Assistant Manager Beagley, Operations Manager Marker, Community Development Director Bond, Legal Counsel Rich, and various members of the public.

PLEDGE OF ALLEGIANCE was led by Director Bond

INVOCATION / INSPIRATIONAL THOUGHT

An Invocation was offered by Councilor Adcock

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No conflicts with agenda items were indicated by Council members.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

1. 02-01-2022 Council Work Session Minutes
2. 02-01-2022 Council Meeting Minutes
3. Invoice Register - 1/29/2022 - 2/11/2022 for \$3,098,354.12
4. Out of State training Request by Fire Chief Lind to attend training in Reno, NV
5. Approval of the use of Sports Fund (61) Reserves to purchase additional soccer goals for \$2,500.

Councilor Siddoway moved to approve the consent agenda with a change to the soccer goal amount being \$4,500. Councilor Hathaway seconded. Vote was unanimous in favor.

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Public Forum

Representative Doug Welton (Utah State House of Representatives District 67) shared a legislative report. The state housing crisis is a big issue that is crippling our economy. The Santaquin Canyon repairs are moving forward, and funding was appropriated to rebuild Tinny Flat campground. The Utah Lake Authority bill will require \$2/month per sewer user in the drainage basin, but Santaquin was carved out of the requirement because we don't send effluent to the lake. There are other bills being considered that are trying to maintain waters in the Salt Lake and Utah Lake. There is a bill that could affect a city's ability to restrict housing in commercial areas. Mayor Olson expressed appreciation for Representative Welton's time and condolences for the loss of a mutual friend of theirs.

Recognitions

6. Santaquin City Policy Academy High School Graduates

Officer Rich Glen informed the Council about the academy and introduced high school students who completed the training course this year: Tiffany Gonzales, Jared Graham, Kinley Hubbard, Emily Knapp, Bryckelle Webber, Erica Golding, Shaelynn Bullock, Kaylee Knotts, Karden Devenish, Andrew Seidel.

7. Payson/Santaquin Area Chamber of Commerce Business of the Month. Ben Glazner, who represents the Chamber of Commerce, recognized Utah Balloon Creations as the January business of the month. They are the #1 provider of large balloon arches and décor in the state of Utah.

BUILDING PERMIT & BUSINESS LICENSE REPORT

The city issued 15 less residential building permits than 2021 tear to date. There are four new businesses licensed in the city: Red Stone Fencing LLC, SST Enterprises LLC, Desert Soul Diva, and Kurvypines.

NEW BUSINESS

Resolutions

9. Resolution 02-03-2022 - A Resolution Approving an Addendum to the Summit Ridge Commercial Development Agreement.

The Planning Commission reviewed this agreement amendment at their last meeting. These addendum items would enable the retention of a local business, Murdock Ford.

Councilmember Siddoway asked about the Planning Commission's fencing concern. Director Bond noted that the site has a screened area for cars needing maintenance and the Commission wanted to make sure there was more opaque materials used than chain-link around the site. Assistant Manager noted that the applicant is willing to strike the chain-link materials in that area.

Councilmember Adcock expressed concern about the proposed 120' tall flag poles.

Councilor Siddoway moved to approve the resolution 02-03-2022 with the chain-link material option removed from the addendum as indicated in the resolution.

Voting Yea: Council Member Adcock, Council Member Hathaway, Council Member Mecham, Council Member Montoya, Council Member Siddoway.

Resolution 02-03-2022 passed by unanimous vote.

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Manager Reeves expressed appreciation for the Council's participation in the recent budget planning retreat. There will be a lot of work ahead to get the budget ready.

Assistant City Manager Norm Beagley shared information about current water conditions around the state. The Utah Lake drainage snowpack is currently at 78% of normal. While the snowpack levels are down, the soil moisture content is at 107%. Last year, the soil moisture content was only 55%. The legislature is considering a bill that will not allow city's or HOAs to require only grass landscaping.

The city will be interviewing seven applicants for the City Recorder this week.

The tank in Summit Ridge has concrete getting poured and should be done the end of April or first part of May. The pipeline elements of the project won't be done until September.

Community Development Director Jason Bond noted that a proposed subdivision will be coming for the construction of storage units immediately west of Orchard Hills Elementary. The standards and specifications discussed in the work session will be reviewed by the Commission before coming to the Council for consideration.

A conditional use proposal has been submitted for a reception center to be built near Spring Lake.

The General Plan is still moving forward. A joint Council and Planning Commission is in the works for April.

Operations Manager Dennis Marker reported that the new library fundraising effort is still in progress. The city was invited to submit information to the Nu Skin Foundation and the Hemingway Foundation.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Council Member Adcock asked about the library electrical expense not diminishing the city's reserves. Manager Reeves note that those funds were coming from the library reserves not the city's general reserve fund.

He would like to see a room in the new City Hall named after Marie Durney.

He reminded Council and staff to take the recommended FEMA trainings.

Council Member Hathaway noted that the regional groundwater study is nearing completion. The city needs to keep an eye on legislative bills about landscaping.

Councilor Hathaway asked about the creation of a shooting range. Mayor Olson shared that he's been working with the State and the possibility of a range south of the city at the foot of the Nebo wilderness area and southeast of Rocky Ridge.

Council Member Montoya reported that the library earned \$983.08 for the Valentines fundraiser. The library board and youth council helped deliver the treats. Funds will be used to develop programs to benefit sensory disabled individuals. Librarian Wagner has been very successfully getting grants lately.

Judy Robbins received a \$2,000 grant for the seniors.

Youth Council had 18 youth attend the local officials' day at Capitol Hill. They were able to meet the Rep. Welton, Sen. McKell and Lt. Gov. Henderson.

Council Member Siddoway is sending out emails giving updates on legislative bills.

Mayor Olson noted that the city is working to update the Emergency Operations Plan.

The History Committee Chair, Ron Jones, asked for citizens to submit pictures and narratives to help prepare a history of the City. He found photos at the University of Utah of Santaquin Canyon, the old power plant and the old trestle bridge. These documents will help strengthen the historic significance of some of the Prospector View trails.

The Council will hold a regular meeting on March 1 with most Councilors attending remotely.

ADJOURNMENT

Councilor Mecham moved to adjourn the meeting at 8:24 PM. Seconded by Councilor Siddoway. Vote was unanimous in favor.

Meeting adjourned at 8:24 PM.

ATTEST:

Daniel M. Olson, Mayor

Dennis L. Marker, City Recorder

SANTAQUIN CITY CORPORATION

Check Register

CHECKING - ZIONS - 02/12/2022 to 02/25/2022

Payee Name	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
ABDO -SPOTLIGHT-MAGIC-WAGON	243051A	2/24/2022	2/24/2022	\$352.30 \$352.30	Books Grant Funded	7240760 - OTHER GRANT EXPENSES
ACE RENTS INC.	310240-3	2/24/2022	2/24/2022	\$429.15 \$429.15	Fence project field one	1070310 - FIELD MAINTENANCE EXPENDITURES
ALARM CONTROL SYSTEMS, INC	64804	2/16/2022	2/16/2022	\$525.00 \$525.00	mag lock repair at Public Safety	1051300 - BUILDINGS & GROUND MAINTENANCE
APPARATUS EQUIPMENT & SERVICE, INC (H	5998	2/16/2022	2/16/2022	\$12,912.20 \$12,912.20	New Turnouts	7657741 - FIRE - PPE ROTATION
AT&T MOBILITY	287305616388X01282022	2/16/2022	2/16/2022	\$46.00	EM Phone	7657246 - EMERGENCY MANAGEMENT
AT&T MOBILITY	287305616388X01282022	2/16/2022	2/16/2022	\$103.16 \$149.16	Ambulance Cell Phones	7657280 - TELEPHONE
BARNES, DENNIS	TRAVEL/TRAINING REIMBURSE	2/25/2022	2/25/2022	\$211.04 \$211.04	Per Diem for RWAU	5240230 - EDUCATION, TRAINING & TRAVEL
BIG O' TIRES - SANTAQUIN	044247-37320	2/24/2022	2/24/2022	\$79.99	FULL SERVICE MAINTENANCE & BRAKE	1054250 - EQUIPMENT MAINTENANCE
BIG O' TIRES - SANTAQUIN	044247-37475	2/24/2022	2/24/2022	\$82.99 \$162.98	Vehicle Maintenance - Lowham	1054250 - EQUIPMENT MAINTENANCE
BONNEVILLE INDUSTRIAL SUPPLY CO	1641669CR	2/1/2022	2/16/2022	-\$17.48	credit from 03/2021 invoice	5240240 - SUPPLIES
BONNEVILLE INDUSTRIAL SUPPLY CO	1653766	1/21/2022	2/16/2022	\$34.94 \$17.46	Safety Glasses for Bart	5240240 - SUPPLIES
CALLAWAY, JASON	TRAVEL/TRAINING REIMBURSE	2/24/2022	2/24/2022	\$211.04 \$211.04	Rural Water - Meal & Mileage Per Diem	5140230 - EDUCATION, TRAINING & TRAVEL
CENTURYLINK	2072022	2/16/2022	2/16/2022	\$66.49	Land Line - Museum Alarm	4340240 - TELEPHONE & INTERNET
CENTURYLINK	PUBLIC SAFETY 02072022	2/16/2022	2/16/2022	\$177.72 \$244.21	Land Line PS Facility - Elevator/PD Emergency	4340240 - TELEPHONE & INTERNET
CHEMTECH-FORD, INC	22B0146	2/16/2022	2/16/2022	\$80.00	Effluent testing	5240310 - PROFESSIONAL & TECHNICAL SVCS
CHEMTECH-FORD, INC	22B0690	2/16/2022	2/16/2022	\$100.00 \$180.00	Water Quality testing	5140310 - PROFESSIONAL & TECHNICAL SVCS

CHEMTECH-FORD, INC	22B0680	2/24/2022	2/24/2022	\$80.00	Effluent testing	5240310 - PROFESSIONAL & TECHNICAL SVCS
CHEMTECH-FORD, INC	22B1155	2/24/2022	2/24/2022	\$100.00	Water testing	5140310 - PROFESSIONAL & TECHNICAL SVCS
				\$180.00		
				\$360.00		
CHILD SUPPORT SERVICES/ORS	PR021222-7171	2/18/2022	2/18/2022	\$140.31	Garnishment - Child Support	1022420 - GARNISHMENTS
				\$140.31		
CLASSIC CAR WASH OF SANTAQUIN	Jan-22	2/24/2022	2/24/2022	\$150.00	VEHICLE CAR WASH	1054250 - EQUIPMENT MAINTENANCE
				\$150.00		
COLONIAL LIFE &	3162022	2/24/2022	2/25/2022	\$253.16	Supplemental Life Insurance - 3/22	1022505 - SUPPLEMENTAL
				\$253.16		
Cummings, Amber	21522	2/15/2022	2/15/2022	-\$69.26	Lost Christmas Bonus Check #85263 - r	1015800 - SUSPENSE
Cummings, Amber	021522(A)	2/15/2022	2/24/2022	\$69.26	Replace check #85263 - Lost Check	1015800 - SUSPENSE
				\$0.00		
DR HORTON - BOND RELEASES	02142022 FOOTHILL VILLAGE	2/16/2022	2/16/2022	\$3,000.00	Foothill Village Plat W Lot 442 - Landsc	1022450-334 - (BOND-LANDSCAPE)[Plat W Lot 442]FH VILLAG
DR HORTON - BOND RELEASES	02142022 FOOTHILL VILLAGE	2/16/2022	2/16/2022	\$3,000.00	Foothill Village Plat W Lot 443 - Landsc	1022450-333 - (BOND-LANDSCAPE)[Plat W Lot 443]FH VILLAG
				\$6,000.00		
EFTPS	PR021222-383	2/18/2022	2/22/2022	\$5,082.52	Medicare Tax	1022210 - FICA PAYABLE
EFTPS	PR021222-383	2/18/2022	2/22/2022	\$11,984.98	Federal Income Tax	1022220 - FEDERAL WITHHOLDING PAYABLE
EFTPS	PR021222-383	2/18/2022	2/22/2022	\$21,732.46	Social Security Tax	1022210 - FICA PAYABLE
				\$38,799.96		
EVA, SHAD	TRAVEL/TRAINING REIMBURS	2/24/2022	2/24/2022	\$211.04	RWAU	5140230 - EDUCATION, TRAINING & TRAVEL
				\$211.04		
FASTENAL COMPANY	UTSPA237059	2/24/2022	2/24/2022	\$525.16	Unistrut for lift station	5240550 - WRF - EQUIPMENT MAINTENANCE
				\$525.16		
FIRST SOURCE FUELS	765	2/16/2022	2/16/2022	\$192.30	Hydraulic oil and DEF	1060240 - SUPPLIES
				\$192.30		
GREG'S DISTINCTIVE DECORATING	12302021	2/24/2022	2/25/2022	\$543.00	Christmas lights	1051480 - CHRISTMAS LIGHTS
				\$543.00		
HACH COMPANY	12886154	2/24/2022	2/24/2022	\$435.07	Bucket for COD Disposal	5240520 - WRF - SUPPLIES
				\$435.07		

HANSEN, ALLEN & LUCE, INC	45715	2/24/2022	2/24/2022	\$1,140.29 \$1,140.29	DWSP update by Hansen Allen and Luce	5540720 - IMPACT FEE
HATFIELD, PAT	TRAVEL/TRAINING REIMBURSE	2/24/2022	2/24/2022	\$211.04 \$211.04	RWAU	5140230 - EDUCATION, TRAINING & TRAVEL
HATHAWAY, DAVID	02222021REIMBURSE	2/24/2022	2/24/2022	\$421.40 \$421.40	Rural Water - Meals & Mileage Per Die	1041230 - EDUCATION, TRAINING & TRAVEL
HENRY SCHEIN	16779106	2/24/2022	2/24/2022	\$34.02	EMS Supplies	7657242 - EMS - SUPPLIES
HENRY SCHEIN	16760586	2/24/2022	2/24/2022	\$83.10 \$117.12	EMS Supplies	7657242 - EMS - SUPPLIES
INGRAM BOOK GROUP	57944720	2/24/2022	2/24/2022	\$718.56 \$718.56	Books	7240210 - BOOKS, SUBSCRIPTIONS & MEMBERSHIPS
INNOVATIVE MAINTENANCE SYSTEMS	58774	2/16/2022	2/24/2022	\$300.00	Maintenance software	4340613 - FIRE DEPARTMENT SOFTWARE
INNOVATIVE MAINTENANCE SYSTEMS	58774	2/16/2022	2/24/2022	\$900.00 \$1,200.00	Maintenance software	4340614 - PUBLIC WORKS SOFTWARE
JMART PRINTING	79165	2/24/2022	2/24/2022	\$45.00 \$45.00	Business Cards - Art Adcock	1041240 - SUPPLIES
JONES PAINT & GLASS	PPI0231911	2/24/2022	2/24/2022	\$70.28 \$70.28	paint	5140240 - SUPPLIES
JUSTIN BUCK (RENTAL) *	Refund: 1408451	2/11/2022	2/16/2022	\$67.05 \$67.05	Refund: 1408451 - JUSTIN BUCK (RENTAL)	5113110 - ACCOUNTS RECEIVABLE
LINCOLN-HILL PARTNERS	2222022	2/24/2022	2/24/2022	\$25,000.00 \$25,000.00	Contract Services - Lobbyist	4140826 - AMERICAN RESCUE PLAN ACT - EXPENDITURES
LIVINGSTON PHOTO & PRINT SHOP	520115	2/24/2022	2/24/2022	\$147.50	Community Services Info Brochure	6740240 - SUPPLIES
LIVINGSTON PHOTO & PRINT SHOP	520113	2/24/2022	2/24/2022	\$200.00 \$347.50	Mayor,CC, Director Photos	1041610 - OTHER SERVICES
MARK N. BAIR, MD	16	2/16/2022	2/16/2022	\$1,000.00 \$1,000.00	Medical Director Services	7657620 - MEDICAL SERVICES (SHOTS)
MORTENSEN, LIBERTY	REIMBURSE 12012021	2/16/2022	2/16/2022	\$148.90 \$148.90	Miss Santaquin Sr Prom Supplies	6440500 - OTHER

MOUNTAIN ALARM	2723178	2/24/2022	2/24/2022	\$48.40 \$48.40	Alarm system at Public Safety	1051300 - BUILDINGS & GROUND MAINTENANCE
MOUNTAINLAND SUPPLY	\$104526535.001	2/16/2022	2/16/2022	\$51.30	Vacuum Breakers for hose bibs	5240520 - WRF - SUPPLIES
MOUNTAINLAND SUPPLY	\$104538797.001	2/24/2022	2/24/2022	\$1,101.88 \$1,153.18	Water parts	5140240 - SUPPLIES
MUSCO SPORTS LIGHTING, LLC	359915	2/24/2022	2/24/2022	\$142,864.00 \$142,864.00	Musco Sports lighting for pickle ball co	5740514 - HARVEST VIEW PARK - PHASE II
NEBO LODGE #45	PR021222-13093	2/18/2022	2/18/2022	\$18.00 \$18.00	FOP Dues (Nebo Lodge #45)	1022425 - FOP DUES
NORTHWEST FENCE & SUPPLY	S-101326	2/24/2022	2/24/2022	\$10,003.25 \$10,003.25	New fencing for field one	1070310 - FIELD MAINTENANCE EXPENDITURES
OLSEN, CHASE	Refund: 6018191	2/16/2022	2/16/2022	\$49.16 \$49.16	Refund: 6018191 - OLSEN, CHASE	5113110 - ACCOUNTS RECEIVABLE
OLSON, DAN	TRAVEL/TRAINING REIMBURS	2/24/2022	2/25/2022	\$421.40 \$421.40	Rural Water - Meal & Mileage Per Dier	1041230 - EDUCATION, TRAINING & TRAVEL
PAYSON AUTO SUPPLY - NAPA	123121	2/16/2022	2/24/2022	\$1.06	svc chrg for late dec 2021 late payment	1043501 - BANK AND SERVICE CHARGES
PAYSON AUTO SUPPLY - NAPA	13122	2/16/2022	2/24/2022	\$1.22	svc chrg for late JAN 2022 late payment	1043501 - BANK AND SERVICE CHARGES
PAYSON AUTO SUPPLY - NAPA	420063	2/24/2022	2/24/2022	\$489.98 \$492.26	Batteries E-141	7657250 - FIRE - EQUIPMENT MAINTENANCE
POSTALIA TDCPOSTAGE MACHINE	21422	2/14/2022	2/14/2022	\$100.00	Load Postage Meter	1043240 - SUPPLIES
POSTALIA TDCPOSTAGE MACHINE	21622	2/16/2022	2/16/2022	\$400.00 \$500.00	Load Postage Meter	1043240 - SUPPLIES
PURCELL TIRE & SERVICE CENTER	30408251	2/24/2022	2/24/2022	\$47.94 \$47.94	Valve stems for backhoes	1060250 - EQUIPMENT MAINTENANCE
REDMOND MINERALS, INC	335223	2/24/2022	2/24/2022	\$1,178.54 \$1,178.54	Road salt	1060240 - SUPPLIES
REPUBLIC SERVICES LLC	0864-001681788	2/16/2022	2/16/2022	\$162.45	Fuel Recovery Fee	1062312 - RECYCLING PICKUP CHARGES
REPUBLIC SERVICES LLC	0864-001681788	2/16/2022	2/16/2022	\$357.57	Fuel Recovery Fee	1062311 - WASTE PICKUP CHARGES
REPUBLIC SERVICES LLC	0864-001680199	2/16/2022	2/16/2022	\$604.36	Dumpster Services - City Facilities	1062311 - WASTE PICKUP CHARGES
REPUBLIC SERVICES LLC	0864-001681788	2/16/2022	2/16/2022	\$10,342.65	Recycle Pickup Services	1062312 - RECYCLING PICKUP CHARGES
REPUBLIC SERVICES LLC	0864-001681788	2/16/2022	2/16/2022	\$12,820.83	Disposal of Waste	1062311 - WASTE PICKUP CHARGES
REPUBLIC SERVICES LLC	0864-001681788	2/16/2022	2/16/2022	\$25,416.17	Garbage Pickup Services	1062311 - WASTE PICKUP CHARGES

				\$49,704.03		
ROCKY MOUNTAIN AIR SOLUTIONS	ED033688	2/24/2022	2/24/2022	\$190.26 \$190.26	Welding gas	1060240 - SUPPLIES
ROCKY MOUNTAIN POWER	RMP-013122A (2)	2/2/2022	2/16/2022	\$16,952.27	Replace check Check #85972 - Not in P	1015800 - SUSPENSE
ROCKY MOUNTAIN POWER	02102022 STREETLIGHTS	2/24/2022	2/24/2022	\$5.71	80 E 770 N	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	RMP-66938719 02082022	2/24/2022	2/24/2022	\$14.27	1250 S CANYON ROAD	5440273 - UTILITIES
ROCKY MOUNTAIN POWER	RMP-02112022A	2/24/2022	2/24/2022	\$15.26	1000 N CENTER PARK	1070270 - UTILITIES
ROCKY MOUNTAIN POWER	02102022 COMM SCHD	2/24/2022	2/24/2022	\$19.68	1026 E MAIN STREET	1070270 - UTILITIES
ROCKY MOUNTAIN POWER	02102022 STREETLIGHTS	2/24/2022	2/24/2022	\$20.02	154 E 950 S	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	2142022	2/24/2022	2/24/2022	\$20.96	1269 S RED CLIFF DRIVE	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	2142022	2/24/2022	2/24/2022	\$24.44	115 W 860 N - STRONGBOX	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	RMP-022822C	2/24/2022	2/24/2022	\$30.14	509 FIRESTONE DRIVE	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	02102022 STREETLIGHTS	2/24/2022	2/24/2022	\$38.90	1005 S RED BARN VIEW DR	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	2142022	2/24/2022	2/24/2022	\$41.69	1595 S LONGVIEW ROAD	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	02102022 STREETLIGHTS	2/24/2022	2/24/2022	\$48.07	415 TRAVERTINE WAY	1060270 - UTILITIES - STREET LIGHTS
ROCKY MOUNTAIN POWER	RMP-02112022A	2/24/2022	2/24/2022	\$340.36	1215 N CENTER ST - PUBLIC WORKS BL	1051270 - UTILITIES
ROCKY MOUNTAIN POWER	RMP02092022	2/24/2022	2/24/2022	\$410.77	1100 S Canyon Rd	5440273 - UTILITIES
ROCKY MOUNTAIN POWER	RMP-02112022A	2/24/2022	2/24/2022	\$441.98	10 W GINGER GOLD ROAD	5440273 - UTILITIES
ROCKY MOUNTAIN POWER	RMP-02112022A	2/24/2022	2/24/2022	\$10,359.58 \$11,831.83	1215 N CENTER	5240500 - WRF - UTILITIES
				\$28,784.10		
RUSH REHABS LLC	Refund: 5317691	2/11/2022	2/16/2022	\$86.65 \$86.65	Refund: 5317691 - RUSH REHABS LLC	5113110 - ACCOUNTS RECEIVABLE
SANTAQUIN CITY UTILITIES	PR021222-266	2/18/2022	2/18/2022	\$725.00 \$725.00	Utilities	1022350 - UTILITIES PAYABLE
SANTAQUIN MARKET ACE	000277/1	2/16/2022	2/16/2022	\$4.59	brass brushes	5240520 - WRF - SUPPLIES
SANTAQUIN MARKET ACE	000274/1	2/16/2022	2/16/2022	\$9.98	Bleach and fitting	5240520 - WRF - SUPPLIES
SANTAQUIN MARKET ACE	000280/1	2/16/2022	2/16/2022	\$50.97	Plexi glass for museum windows	1051300 - BUILDINGS & GROUND MAINTENANCE
SANTAQUIN MARKET ACE	000276/1	2/16/2022	2/16/2022	\$103.96 \$169.50	Chain saw loop and oil	1070305 - ARBORTIST/LANDSCAPING
SEMI SERVICE INC	W 144866	2/24/2022	2/24/2022	\$19,597.43 \$19,597.43	Bed for utility truck	4241058 - VEHICLE PURCHASES
SIDDONS MARTIN EMERGENCY GROUP LLC	38403147	2/16/2022	2/16/2022	\$459.00 \$459.00	New Valve Tender 141	7657250 - FIRE - EQUIPMENT MAINTENANCE

SILVER ELECTRIC, LLC	3028	2/16/2022	2/16/2022	\$3,950.00 \$3,950.00	Library electrical upgrade	7240730 - CAPITAL-PROJECTS
SOUTH UTAH VALLEY ELECTRIC SERVICE DISTRICT	501187	2/24/2022	2/24/2022	\$4,679.86 \$4,679.86	Repairs to power lines within Pole canyon	5040300 - STORM DRAINAGE EXPENSE
STAPLES	8065197034	2/16/2022	2/16/2022	\$38.57	Office Supplies	1043240 - SUPPLIES
STAPLES	8065339590	2/24/2022	2/24/2022	\$14.01	9X12 Envelopes	1042240 - SUPPLIES
STAPLES	8065339590	2/24/2022	2/24/2022	\$17.99	9X12 Envelopes & pastel markers	1043240 - SUPPLIES
STAPLES	8065347804	2/24/2022	2/24/2022	\$24.13	Office Supplies	1043240 - SUPPLIES
STAPLES	8065266798	2/24/2022	2/24/2022	\$71.23 \$165.93	Office Supplies	1043240 - SUPPLIES
STOTZ EQUIPMENT CO, LLC	P04877	2/24/2022	2/24/2022	\$165.96 \$165.96	Chainsaw bar and loop	1060240 - SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$9.49	RECREATION	6140335 - MISC SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$11.98	LIBRARY	7240240 - SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$15.99	SEWER	5240240 - SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$33.26	INSPECTIONS	1068240 - SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$33.95	POLICE - EQUIPMENT MAINTENANCE	1054250 - EQUIPMENT MAINTENANCE
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$70.49	ADMIN - OTHER SERVICES	1043610 - OTHER SERVICES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$107.42	POLICE - K9 AWARD SUPPLIES	1054240 - SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$111.23	CEMETERY GROUNDS MAINTENANCE	1077300 - CEMETERY GROUNDS MAINTENANCE
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$152.71	WRF	5240520 - WRF - SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$183.97	CHRISTMAS LIGHTS	1051480 - CHRISTMAS LIGHTS
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$195.46	ROADS/STREETS	1060240 - SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$209.79	FIRE	7657250 - FIRE - EQUIPMENT MAINTENANCE
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$494.54	PARKS GROUNDS MAINTENANCE	1070300 - PARKS GROUNDS SUPPLIES
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$694.74	PUBLIC BLDGS & GROUND MAINTENANCE	1051300 - BUILDINGS & GROUND MAINTENANCE
STRINGHAM'S HARDWARE	2012022	2/24/2022	2/24/2022	\$857.93 \$3,182.95	WATER	5140240 - SUPPLIES
SU-KUAN, SU CATHY	20220002	2/24/2022	2/24/2022	\$41.00 \$41.00	Interpreter Services	1042310 - PROFESSIONAL & TECHNICAL
THE HARTFORD	56273946678	2/22/2022	2/22/2022	\$3,508.94 \$3,508.94	Life, ADD, LTD & Sup Life Feb 2022	1022504 - LIFE/ADD
TORZILLO, JOEY	REFUND 02242022 #17-289	2/24/2022	2/24/2022	\$375.00 \$375.00	Bail Refund	1022430 - COURT FINES AND FORFEITURES

USDA FOREST SERVICE	BF041908AC036	2/16/2022	2/16/2022	\$2,068.82	Spring Line lease	5140240 - SUPPLIES
USDA FOREST SERVICE	BF041908AC036	2/16/2022	2/16/2022	\$2,068.82	Spring line lease	5440240 - SUPPLIES
				\$4,137.64		
UTAH COUNTY LODGE #31	PR021222-7076	2/18/2022	2/18/2022	\$162.00	FOP Dues (Ut County Lodge #31)	1022425 - FOP DUES
				\$162.00		
UTAH LOCAL GOVERNMENT TRUST	1596865	2/24/2022	2/24/2022	\$1,685.00	Mayor Bond - Required by Dept Wtr Q	1043510 - INSURANCE AND BONDS
UTAH LOCAL GOVERNMENT TRUST	1596868	2/24/2022	2/24/2022	\$2,934.15	Workers Compensation 2/22	1022250 - WORKMENS COMPENSATION PAYABLE
UTAH LOCAL GOVERNMENT TRUST	1596864	2/24/2022	2/24/2022	\$12,006.47	Auto Insurance	1043510 - INSURANCE AND BONDS
UTAH LOCAL GOVERNMENT TRUST	1596867	2/24/2022	2/24/2022	\$22,512.83	Property Insurance - Policy # 13650	1043510 - INSURANCE AND BONDS
UTAH LOCAL GOVERNMENT TRUST	1596866	2/24/2022	2/24/2022	\$28,547.88	Liability Insurance	1043510 - INSURANCE AND BONDS
				\$67,686.33		
UTAH STATE DIVISION OF FINANCE	109 - 2011A-2 Sewer Revenue	2/15/2022	2/15/2022	\$4,298.89	Principal - 2011A-2 Sewer Revenue	562540.2 - 2011A-2 Sewer Revenue Bond repaid
UTAH STATE DIVISION OF FINANCE	109 - 2011A-2 Sewer Revenue	2/15/2022	2/15/2022	\$6,272.11	Interest - 2011A-2 Sewer Revenue	5640860 - DEBT SERVICE - INTEREST
				\$10,571.00		
UTAH STATE TAX COMMISSION	PR012922-361	2/4/2022	2/22/2022	\$6,810.48	State Income Tax	1022230 - STATE WITHHOLDING PAYABLE
UTAH STATE TAX COMMISSION	PR021222-361	2/18/2022	2/22/2022	\$7,418.97	State Income Tax	1022230 - STATE WITHHOLDING PAYABLE
				\$14,229.45		
VANCON, INC	1(A)	2/9/2022	2/24/2022	\$8.77	Pay remaining total not cleared by bank	6040656 - SUMMIT RIDGE TANK & BOOSTER PUMP STATION
				\$8.77		
VERIZON WIRELESS	9897988457	2/16/2022	2/16/2022	\$42.20	fire phone	7657280 - TELEPHONE
VERIZON WIRELESS	9897988457	2/16/2022	2/16/2022	\$63.23	PW cell device	5440240 - SUPPLIES
VERIZON WIRELESS	9897988457	2/16/2022	2/16/2022	\$120.03	P&Z devices	1068280 - TELEPHONE
VERIZON WIRELESS	9897988457	2/16/2022	2/16/2022	\$140.86	engineering device	1048280 - TELEPHONE
VERIZON WIRELESS	9897988457	2/16/2022	2/16/2022	\$550.53	police phone	1054280 - TELEPHONE
VERIZON WIRELESS	9897988457	2/16/2022	2/16/2022	\$720.18	police devices	1054340 - CENTRAL DISPATCH FEES
				\$1,637.03		
WALKER, CADIN	REFUND 01012022	2/16/2022	2/16/2022	\$225.00	Bail Refund	1022430 - COURT FINES AND FORFEITURES
				\$225.00		
WAXIE'S SANITARY SUPPLY	80669362	2/16/2022	2/16/2022	\$215.12	cleaner for buildings	1051300 - BUILDINGS & GROUND MAINTENANCE
				\$215.12		
WHEELER CAT - WHEELER MACHINERY CO	RS0000204007	2/16/2022	2/16/2022	\$4,360.00	Track hoe for house demo.	4140704 - NEW CITY HALL - SITE WORK & CONSTRUCTION
				\$4,360.00		

WILSON, JEAN *	Refund: 152306	2/16/2022	2/16/2022	\$92.91 \$92.91	Refund: 152306 - WILSON, JEAN *	5113110 - ACCOUNTS RECEIVABLE
WOODLAND, RUSS	TRAVEL/TRAINING REIMBURS	2/24/2022	2/24/2022	\$335.66 \$335.66	training travel	1054230 - EDUCATION, TRAINING & TRAVEL
TOTAL				\$469,534.33		



Memorandum

To: City Council via Planning Commission
From: Jon Lundell, P.E., City Engineer
Date: February 17, 2022
Re: **Santaquin City Standards and specifications update**

Periodically Santaquin City's Standards and specifications must be updated to addresses product updates issues discovered with previous construction materials and methods and concerns from public safety.

The current update addresses the following

1. Division 3: Updates to pressure irrigation meter boxes
2. Division 3A: Update to the lid on culinary water meter cans.
3. Division 5: Sewer manhole design
4. Division 6: Specified manufacturer of butterfly valves and fire hydrant manufacturer
5. Division 12: Add maximum spacing for expansion joints in curb
6. Division 17: Add installation of communications conduit
7. Division 20: Add gravel driveway specification.
8. Standard Drawings
 - a. CG5 - Increase the thickness of residential sidewalk and commercial road base
 - b. UT2 – Location of communication conduit
 - c. ST3 – Update Street cross section to remove 55' wide cross section and cul-de-sac diameter
 - d. ST2 – Update street cross section to remove private cross section and rural local road cross section
 - e. W1 – Provide part number for water meter lid.

These updates will address concerns expressed by Santaquin City Public Works and public safety.

The Planning Commission held a Public Hearing regarding the proposed updates and provided a positive recommendation to the city council on the proposed language.

Recommended Motion:

It is staff's recommendation that the City Council move to approve the noted Standard Specifications and Drawings changes as indicated in Ordinance 03-01-2022.

ORDINANCE NO. 03-01-2022

AN ORDINANCE AMENDING SANTAQUIN CITY’S STANDARD SPECIFICATIONS AND DRAWINGS, PROVIDING FOR CODIFICATION, CORRECTION OF SCRIVENER’S ERRORS, SEVERABILITY, AND AN EFFECTIVE DATE FOR THE ORDINANCE.

WHEREAS, the City of Santaquin is a fourth class city of the state of Utah and has responsibility of maintaining its infrastructure for the benefit of public health, safety, and welfare; and

WHEREAS, Santaquin City has adopted certain Standard Specifications and Drawings (hereafter “Standards”) related to maintaining or constructing new public infrastructure within the city; and

WHEREAS, the Santaquin City Engineers have recommended updating the Standards to help ensure the best reasonably possible installation of infrastructure by development that will be dedicated to and owned by the City; and

WHEREAS, on February 23, 2022, the Santaquin City Planning Commission held a public hearing regarding the recommend changes to the Standards, which hearing was preceded by the posting of public notice in at least three public places within the City limits of Santaquin City; and

WHEREAS, after the noted public hearing, the Santaquin City Planning Commission forwarded a positive recommendation to the City Council for the recommended Standards changes; and

WHEREAS, the City Council desires to amend the City’s Standard Specifications and Drawings as recommended by the City Engineers and Planning Commission; and

WHEREAS, the state legislature has granted general welfare power to the City Council, independent, apart from, and in addition to, its specific grants of legislative authority, which enables the city to pass ordinances which are reasonably and appropriately related to the objectives of that power, i.e. providing for the public safety, health, morals, and welfare; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of Santaquin City, State of Utah, as follows:

Section I. Amendments

The Santaquin City Standard Specifications and Drawings are amended as indicated in Exhibit A which is attached hereto and by this reference made part hereof.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section,

subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Contrary Provisions Repealed

Any and all other provisions of the Santaquin City Code that are contrary to the provisions of this Ordinance are hereby repealed.

Section IV. Codification, Inclusion in the Code, and Scrivener's Errors

It is the intent of the City Council that the provisions of this ordinance be made part of the Santaquin City Code as adopted, that sections of this ordinance may be re-numbered or re-lettered, and that the word ordinance may be changed to section, chapter, or other such appropriate word or phrase in order to accomplish such intent regardless of whether such inclusion in a code is accomplished. Typographical errors which do not affect the intent of this ordinance may be authorized by the City without need of public hearing by its filing a corrected or re-codified copy of the same with the City Recorder.

Section V. Posting and Effective Date

This ordinance shall become effective at 5:00 p.m. on Wednesday, March 2, 2022. Prior to that time, the City Recorder shall deposit a copy of this ordinance in the official records of the City and place a copy of this ordinance in three places within the City.

PASSED AND ADOPTED this 1st day of March 2022.

Daniel M. Olson, Mayor

Councilmember Art Adcock	Voted	___
Councilmember David Hathaway	Voted	___
Councilmember Lynn Mecham	Voted	___
Councilmember Elizabeth Montoya	Voted	___
Councilmember Jeff Siddoway	Voted	___

ATTEST:

Dennis L. Marker, City Recorder

Errata for

Changes made to the Santaquin City Standard Specification and Drawings

Division 3

- The proposed change to section 3.05 Subsection F addresses an issue of vehicles driving over the residential pressurized irrigation boxes and damaging the meter boxes. This update also adds text to match the standard drawing for pressure irrigation service connections shown on standard drawing PI 2??

Section 3.05 Subsection F.

Service box shall be an ~~11 3/4~~ 13-inch by ~~16~~ 24-inch ~~standard green~~ traffic rated, ~~fiberglass~~ irrigation box with cover. Service box shall be installed over the ~~Ori-Seal valve and hose bib~~ [Ford BA43-344W Ball Meter Valve](#). A sign shall be attached or embossed to or on the cover indicating as follows: "IRRIGATION" ~~Box shall be Brooks 1419 series utility box with lid recessed and~~ ~~Box shall be~~ [DFW Plastics 1324C4-12-4T 63D or approved equivalent](#). ~~The meter box~~ shall be provided with Waterworks Pentagon Head locking device ~~or equivalent~~. The meter will be supplied by the City. The City shall be responsible to locate and install the meter in the service box. A PVC pipe jumper, consisting of a PVC pipe and male adapter shall be installed from the service valve to the sleeve under the sidewalk to provide proper alignment of the meter from the service valve to the homeowner's property.

Division 3A

- The proposed change to section 3A.05 Subsection D is to address the issue of service meter antennas from being damaged from landscape maintenance and vehicles driving over the culinary water meter boxes.

Section 3A.05 Sub-section D:

The City will furnish and install the meter. The double check valve, meter setter assembly, meter box and cover will be furnished by the Developer/Contractor and the entire installation, excluding the meter, shall be made by the Developer/Contractor. [The cover shall have a recessed center for the MXU antenna](#). The service line shall be installed from the house to where the service line was stubbed from the water main, a thirty-inch (30") diameter hole excavated where the meter is to be installed prior to City crews installing the meter. No meters shall be located in sidewalks or driveways.

The Developer/Contractor shall furnish the meter box and cover for meters larger than one-inch (1"). The materials and type of box shall be approved by the Public Works.

If a meter box is located within a drive approach the standard meter box shall be replaced with a H20 load traffic rated box.

Division 5

- The proposed change to Section 5.01 is to ensure that Santaquin City Standards match Utah State Administrative Rule R317-3-2-2.4-A-4

Section 5.01: [Spacing between Sanitary sewer manholes shall not exceed 400 feet.](#)

Division 6

- The proposed change to Section 6.03 is to allow for the more effective operation of Santaquin City's water system.

Section 6.03: Valves in sizes greater than ~~12~~10" shall be butterfly valves and Av-Tech Double Eccentric Butterfly valve 2504 or an "equal" as approved by the Public Works Director and City Engineer and shall conform to the latest revision of AWWA Standard C504, Class 150-B, and comply with the following:

The proposed change to Section 6.06 is to allow Santaquin City Public Works Director and City engineer to review multiple options for fire hydrants.

Section 6.06 FIRE HYDRANTS: Fire hydrants shall be "traffic model" type designed to conform to AWWA Specification C502 and shall be of either the compression or toggle joint type. Hydrants shall be Waterous "Pacer" or an equal as approved by the City Engineer and Public Works Director.

Hydrant valves shall be a minimum of 6-inch size. Hydrants shall be supplied complete with two 2 1/2-inch hose nozzles and one 4 1/2-inch pumper nozzle. All nozzles shall be provided with National Standard threading. A one cubic yard gravel sump shall be provided at each hydrant. All hydrants shall be mechanical joint end and shall be connected to the main by means of a mechanical joint by flanged tee and flanged by mechanical joint auxiliary gate valve and box as shown on the Standard Drawings. Each hydrant shall also be supplied with O-ring seals, a National Standard pentagon operating nut which is designed for clockwise rotation closing, and a 6-inch mechanical joint inlet. The color of the hydrant shall be red.

Set hydrants plumb with the pumper nozzle perpendicular to and facing roadway. The hydrant shall be set so the flange is one-tenth of a foot (0.10') above the elevation of the top back of curb. Hydrants shall be located in planter strips and at property lines where possible.

Final fire hydrant placement, design, demand, operating pressure and fire flow will be approved by the City engineer/fire chief for compliance with applicable local, state and national codes.

Division 12

- The proposed change to Section 12.07 is to allow for a slip forming and placement method for curb and gutter installation and would extend the maximum expansion joint spacing from 30 feet to 100 feet only for slip formed curbing.

Section 12.07 Construction of curb, gutter and sidewalk - Curb and gutter to be installed with bituminous asphalt cement pavement shall have contraction joints placed every 10 feet by use of 1/8-inch steel template of the exact cross section of the curb and gutter. Where dividing plates are used joints shall have a minimum of 2-inches of concrete under the plate, or the joint will be sealed with an approved sealant. Remove the templates as the concrete takes initial set. Cut the joint 1-1/2 inches deep when using the slip form method to place the concrete. Use 1/2-inch thick, pre-molded, expansion joint filler at curb and gutter radii, where the curb and gutter abuts a solid object and at intervals not to exceed 30 feet, unless otherwise specified by the Public Works Representative/Engineer. When a slip forming method is used to install curb and gutter, expansion joints shall be a maximum spacing of 100 feet.

Division 17

- The proposed change to Section 17.02 will add two additional 2" conduits along the frontage of the development in order to provide conduits to be available for future communications infrastructure.

Section 17.02 Utility Conduit: Two – two-inch (2") (initially empty) communications conduits shall be installed parallel and congruent to all primary and secondary power conduits such that communication lines can serve all lots individually. Communications service boxes labeled "Communications" shall be installed above the communications conduits directly adjacent to all power boxes (i.e. ground sleeves, transformers, etc.).

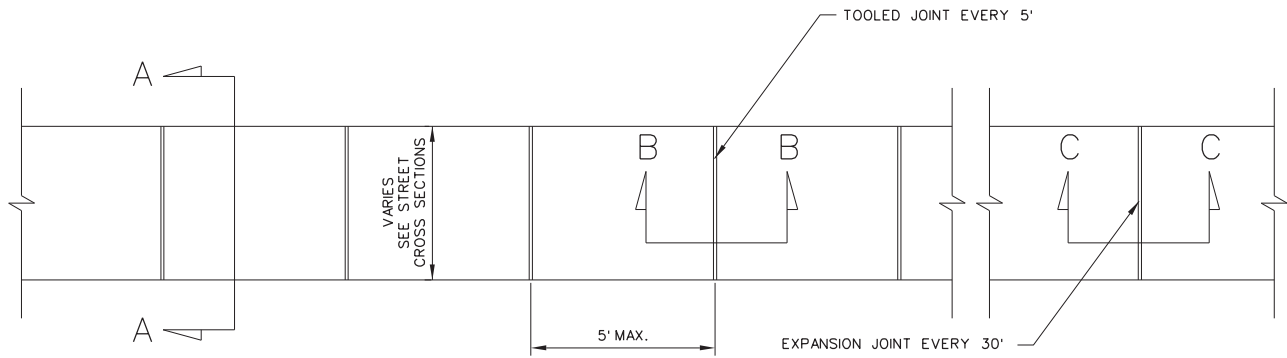
Division 20

- The proposed change to Section 20.03 is to provide City standards for accessory type gravel driveways

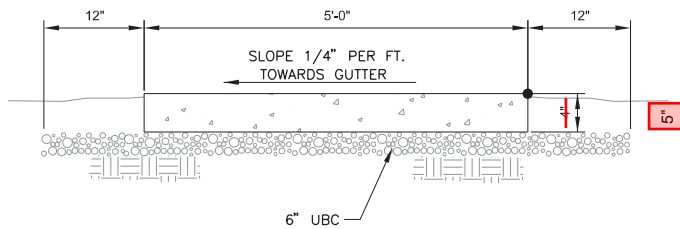
Section 20.03 GRAVEL DRIVE APPROACHES: All gravel driveway extensions shall have a minimum of 4 inches of one half (1/2) inch angular gravel over a Mirafi 600 or equivalent fabric. No pea-gravel or rounded type gravel materials are allowed.

Standard Drawings

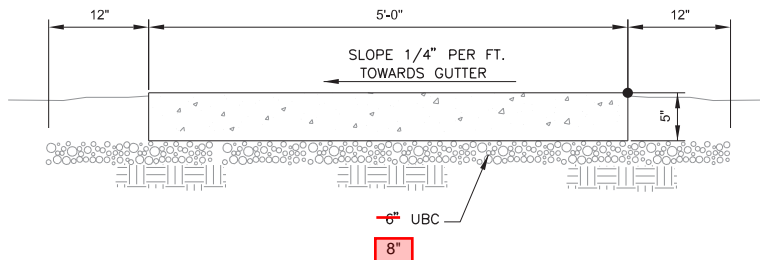
- Sheet CG5 – Changes the Sidewalk Cross Section to 5" of concrete for residential sidewalk and changes to 8" of road base for commercial sidewalks.
- Sheet UT2 - Include location of 2-2" utility conduits
- Sheet ST3 –
 - Added note: 55' street cross section will no longer be used within developments that submit a development application after the date that these specifications are approved.
 - Adjusted Cul-de-sac diameter to be 96 feet (per IFC code appendix D103.1)
- Sheet ST2 – Added note:
 - 26' private street cross section will no longer be used within developments that submit a complete development application after the September 2, 2017.
 - 55" Rural local road cross section will no longer be used within developments that submit a development application after the date that these specifications are approved.
- Sheet W1 – Water meter lid update Part # DFW12AFD-1WT 63D-LID (Consistent with Division 3A text change listed above)



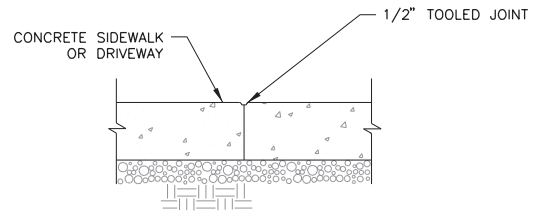
PLAN VIEW



RESIDENTIAL SIDEWALK SECTION A-A



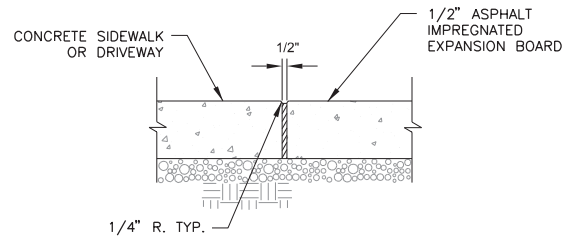
COMMERCIAL SIDEWALK SECTION A-A



SECTION B-B

NOTE:

TOOLED JOINT IS TYPICAL FOR CURB, GUTTER, SIDEWALK, AND BLOCKOUTS



SECTION C-C

NOTE:

EXPANSION JOINT IS TYPICAL FOR CURB, GUTTER, SIDEWALK, AND BLOCKOUTS

NOTES:

1. PROVIDE A TOOLED JOINT EVERY 10'-0" IN CURB & GUTTER, & EVERY 5'-0" IN SIDEWALK.
2. PROVIDE AN EXPANSION JOINT EVERY 30'-0" IN SIDEWALK.
3. PLACE UBC UNDER CONCRETE SIDEWALK, AND 12" BEYOND FRONT AND BACK OF WALK

SIDEWALK DETAILS

NOT TO SCALE



STATEMENT OF USE

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REVISION

NO.	DESCRIPTION	BY	APR	DATE
1	CHANGED EXPANSION JOINT SPACING TO 30 FEET	NEB	MLG	11/20/11



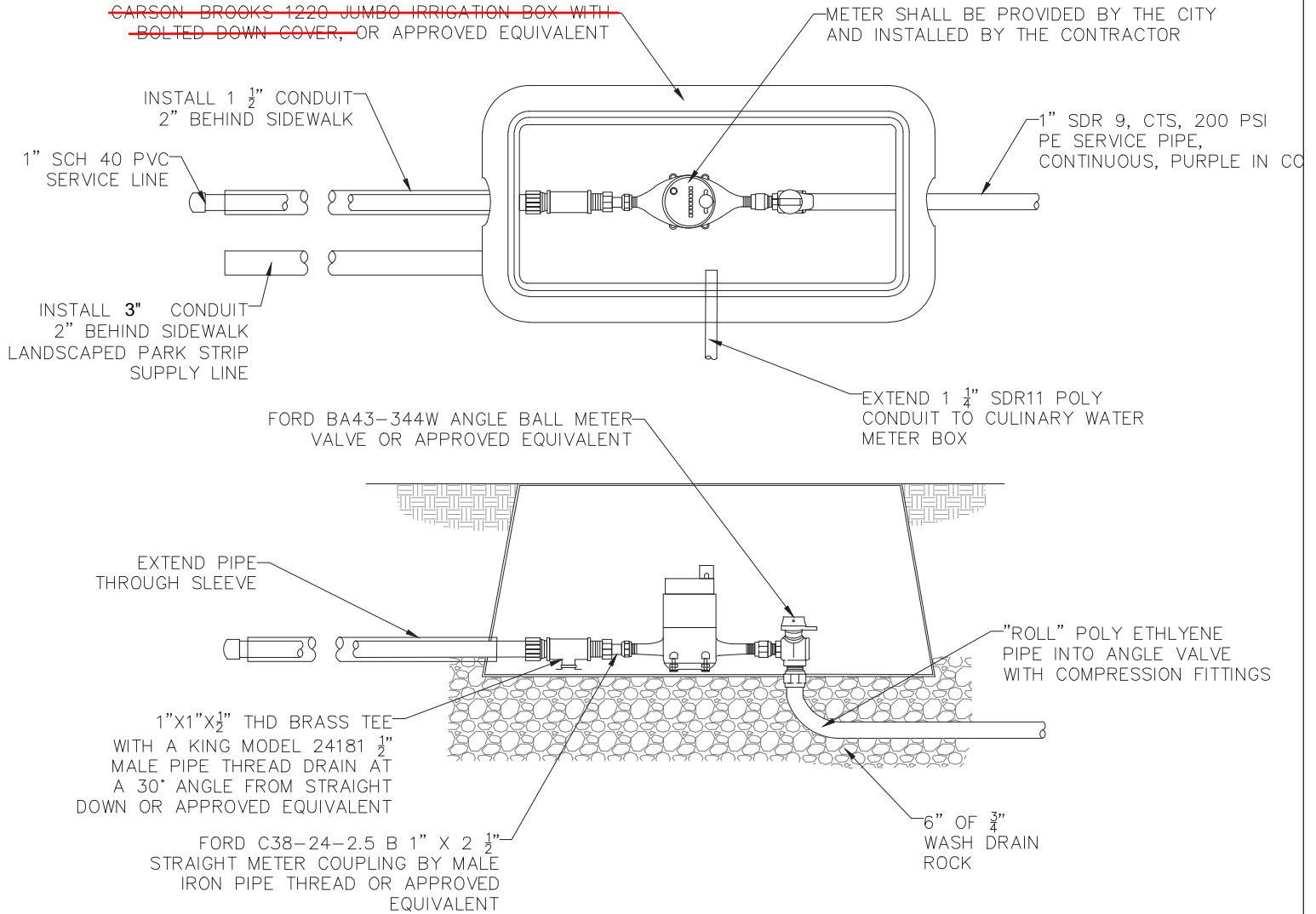
SIDEWALK DETAILS

SANTAQUIN CITY
275 WEST MAIN STREET

STANDARD DRAWING NUMBER:	CG5
FILED	
DATE	
CHK	
APP	
	Item # 6.
	20 JUN 12

DFW PLASTICS 1324C4-12-4T 63D

~~CARSON BROOKS 1220 JUMBO IRRIGATION BOX WITH
BOLTED DOWN COVER, OR APPROVED EQUIVALENT~~



PRESSURIZED IRRIGATION METER BOX

NOT TO SCALE

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REVISION

NO.	BY	APR	DATE



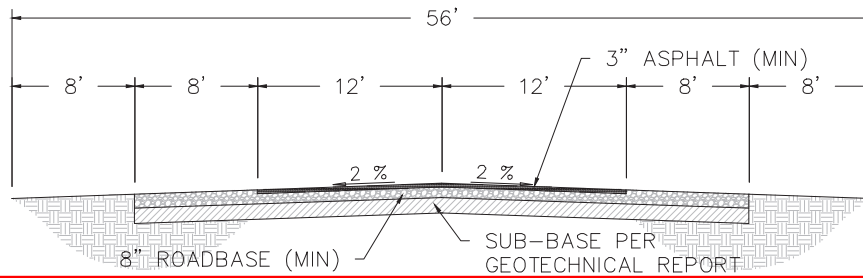
PRESSURE IRRIGATION METER BOX

SANTAQUIN CITY
275 WEST MAIN STREET

PI2

ADOPTED

Item # 6.

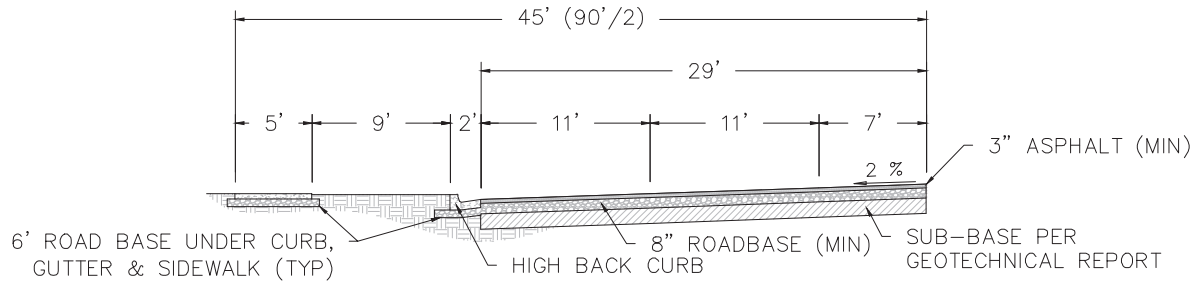


55' RURAL LOCAL ROAD STREET CROSS SECTION WILL NO LONGER BE USED WITHIN DEVELOPMENTS THAT SUBMIT A COMPLETE DEVELOPMENT APPLICATION AFTER THE DATE THAT THESE SPECIFICATIONS ARE APPROVED.

NOTES:
THE TURN-A-ROUND TO MEET THE REQUIREMENTS OF THE INTERNATIONAL FIRE CODE APPENDIX D (LATEST ADOPTED VERSION).

55' RURAL LOCAL ROAD CROSS SECTION

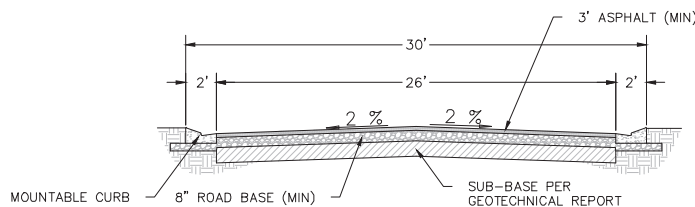
NOT TO SCALE



- NOTES:
1. THE DEVELOPMENT REVIEW COMMITTEE (DRC) MAY REQUIRE THE ADDITION OF RIGHT TURN LANES AT INTERSECTIONS.
 2. THE DEVELOPMENT REVIEW COMMITTEE (DRC) MAY MODIFY THIS SECTION FOR DEVELOPMENTS WITH AVERAGE BUILDABLE SLOPE > 10%.

5-LANE/NO PARKING 90' ARTERIAL

NOT TO SCALE



NOTES:
THE TURN-A-ROUND TO MEET THE REQUIREMENTS OF THE INTERNATIONAL FIRE CODE APPENDIX D (LATEST ADOPTED VERSION).

26' PRIVATE STREET CROSS SECTION

NOT TO SCALE

26' PRIVATE STREET CROSS SECTION WILL NO LONGER BE USED WITHIN DEVELOPMENTS THAT SUBMIT A COMPLETE DEVELOPMENT APPLICATION AFTER SEPTEMBER 2, 2017

NOTES:
STANDARD ROAD CROSS SECTIONS MAY BE MODIFIED IN HILLSIDE DEVELOPMENT ZONES ACCORDING TO A DEVELOPMENT AGREEMENT.

STATEMENT OF USE:
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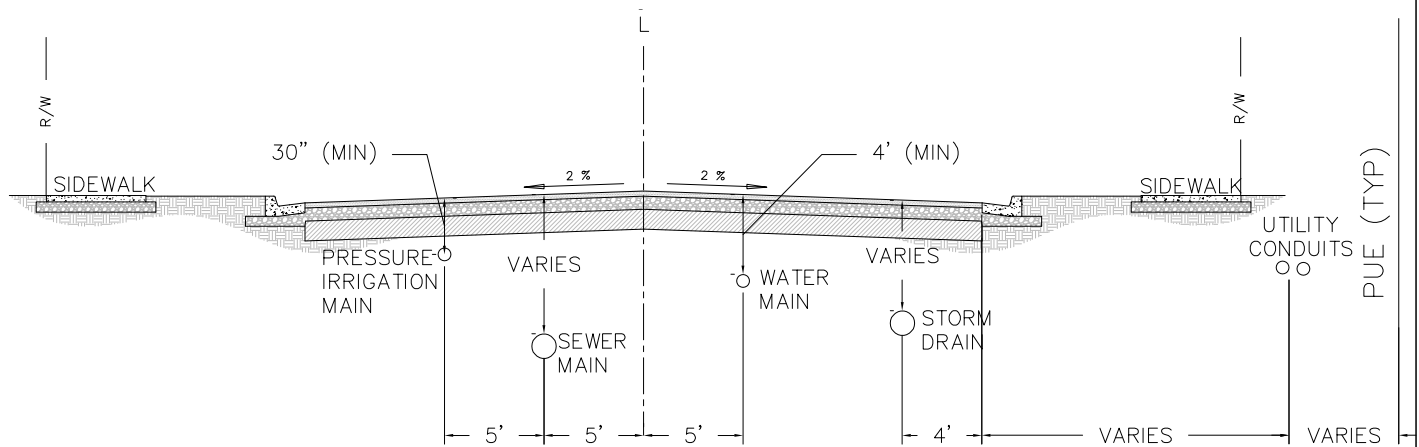
REVISION			
NO.	BY	APR	DATE



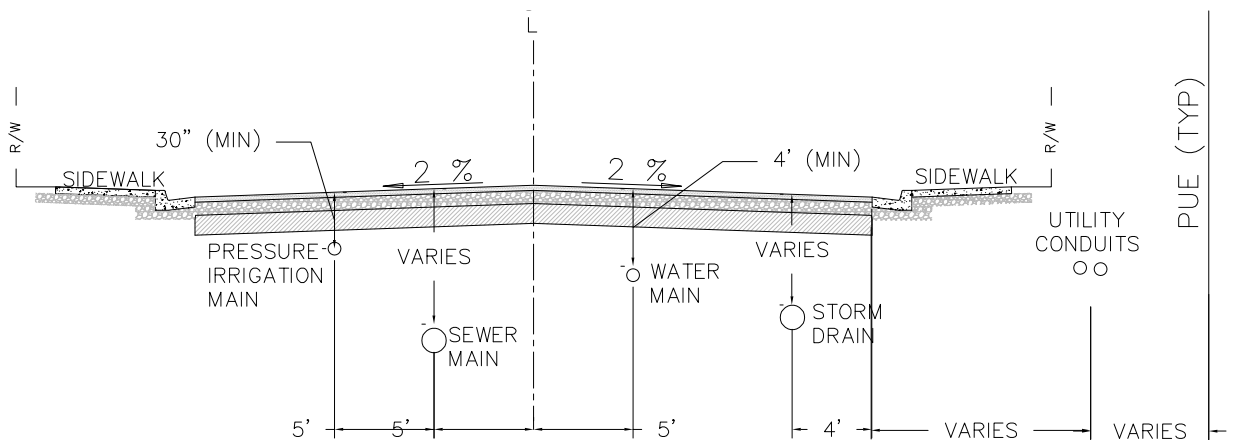
**STANDARD STREET
CROSS SECTION**
SANTAQUIN CITY
275 WEST MAIN STREET

ST2

ADD
Item # 6.



STREET UTILITY LOCATIONS WITH PLANT STRIP



STREET UTILITY LOCATIONS SECTIONS

1. IRRIGATION MAINS SHALL BE LOCATED 10 FEET SOUTH & WEST OF CENTER OF THE STREET.
2. WATER MAINS SHALL BE LOCATED 5 FEET NORTH & EAST OF CENTER OF THE STREET.
3. SEWER MAINS SHALL BE LOCATED 5 FEET SOUTH & WEST OF THE CENTER OF THE STREET.
4. STORM DRAIN SHALL BE LOCATED 4 FEET FROM THE LIP OF GUTTER ON NORTH & EAST SIDE OF THE STREET.
5. STORM DRAIN SHALL BE LOCATED LOWER THAN THE WATER MAIN.
6. UTILITY CONDUITS: SEE SECTION 17.02

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NO.	DATE	BY	DATE



**STREET UTILITY LOCATIONS
PROFILE VIEW**
SANTAQUIN CITY
275 WEST MAIN STREET

UT2

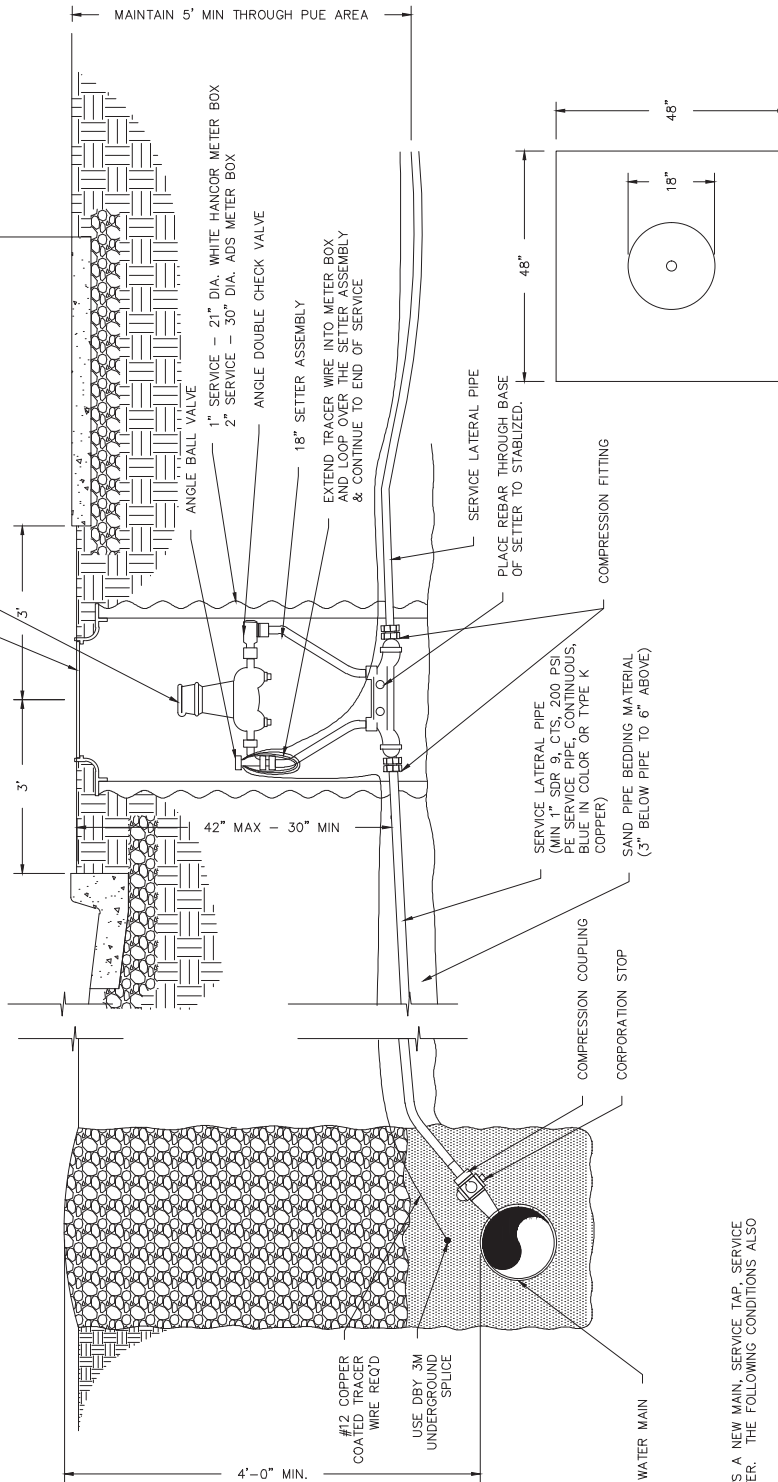
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Item # 6.

DFW PLASTICS DFW12AFD-1WT 63D-LID

METER BOX TOP RING AND COVER (LOCATE WITHIN 1" OF THE TOP OF SIDEWALK)

METER VARIES ACCORDING TOP SERVICE SIZE (FURNISHED BY SANTAQUIN CITY) (18" TO 22" FROM THE TOP OF BOX LID)



FOR METERS LOCATED IN DRIVEWAYS:
1. TOOL JOINT OR CUT IN CONCRETE.
2. INSTALL 18" FLAT LID WITH HOLE.
EXISTING METERS THAT MUST BE RELOCATED MAY NEED TO BE TURNED IN ORDER FOR THEIR ORIENTATION TO MATCH THE ALIGNMENT OF THE SERVICE LINE.

NOTES:
THIS DETAIL SHOWS A NEW MAIN, SERVICE TAP, SERVICE LATERAL AND METER. THE FOLLOWING CONDITIONS ALSO APPLY:
A. NEW MAIN, SERVICE TAP AND SERVICE LATERAL CONNECTED TO EXISTING WATER.
B. NEW MAIN AND SERVICE TAP CONNECTED TO EXISTING SERVICE LATERAL.
C. NEW SERVICE TAP AND SERVICE LATERAL CONNECTED TO EXISTING MAIN AND METER.
D. NO COUPLERS SHALL BE ALLOWED BETWEEN THE MAIN AND METER. BLAST SETTERS SHALL BE USED.
E. WATER METERS SHALL NOT BE PLACED IN CONCRETE SURFACE. (DRIVEWAYS, WALKWAYS ETC.)

CULINARY WATER SERVICE CONNECTION

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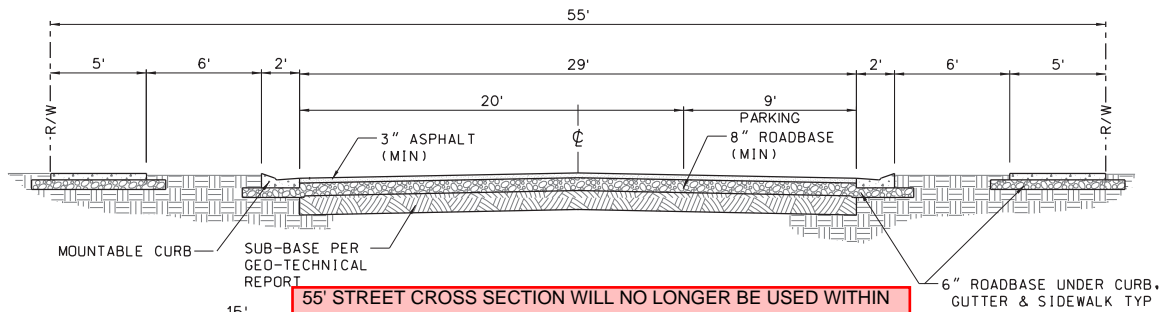
REVISION			
NO.	BY	APR	DATE



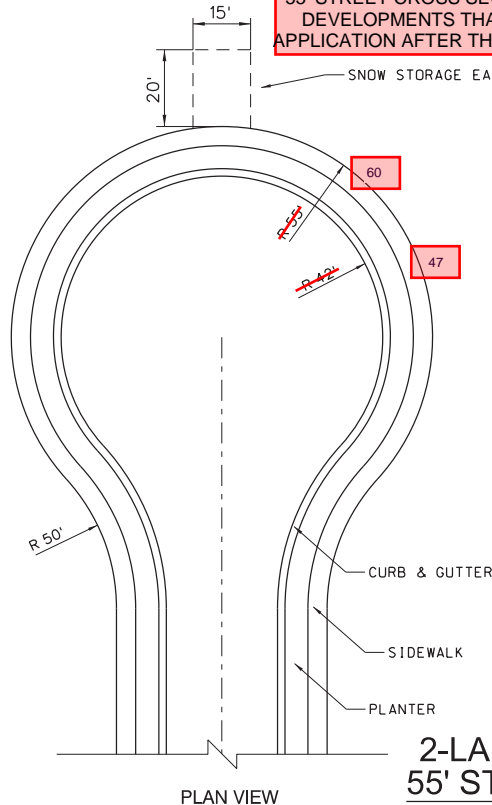
CULINARY WATER SERVICE CONNECTION
SANTAQUIN CITY
275 WEST MAIN STREET

W1

ADD
Item # 6.



55' STREET CROSS SECTION WILL NO LONGER BE USED WITHIN DEVELOPMENTS THAT SUBMIT A COMPLETE DEVELOPMENT APPLICATION AFTER THE DATE THAT THESE SPECIFICATIONS ARE APPROVED.



CUL-DE-SAC NOTES:

WHERE AVERAGE SLOPE OF PROPERTY > 10%:

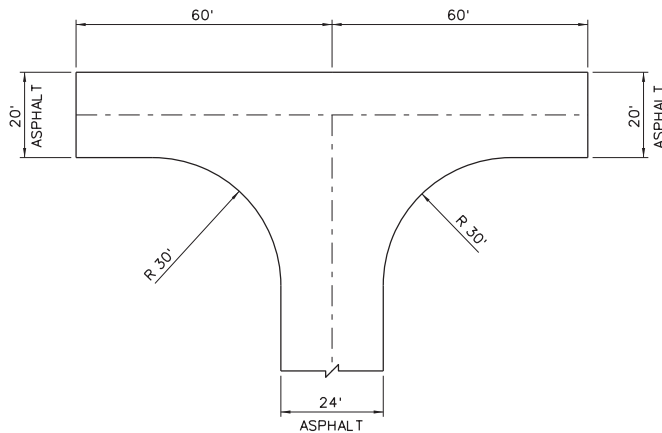
1. 20 LOT MAXIMUM
2. LENGTH OF STREET LIMITATION-1000 FEET MEASURED FROM CENTER OF INTERSECTION TO CENTER OF TURN AROUND.
3. INTERMEDIATE TURN AROUND AS PER THE INTERNATIONAL FIRE CODE APPENDX D (LATEST EDITION) FOR CUL-DE-SAC > 750 FEET IN LENGTH.
4. TURN-A-ROUND TO MEET THE REQUIREMENTS OF THE INTERNATIONAL FIRE CODE APPENDIX D (LATEST CITY ADOPTED VERSION) **IFC D103.1**

WHERE AVERAGE SLOPE OF PROPERTY < 10%:

1. 10 LOT MAXIMUM
2. LENGTH OF STREET LIMITATION-500 FEET MEASURED FROM CENTER OF INTERSECTION TO CENTER OF TURN AROUND.
3. TURN-A-ROUND TO MEET THE REQUIREMENTS OF THE INTERNATIONAL FIRE CODE APPENDIX D (LATEST CITY ADOPTED VERSION) **IFC D103.1**

2-LANE/PARKING ONE SIDE 55' STREET CROSS-SECTION

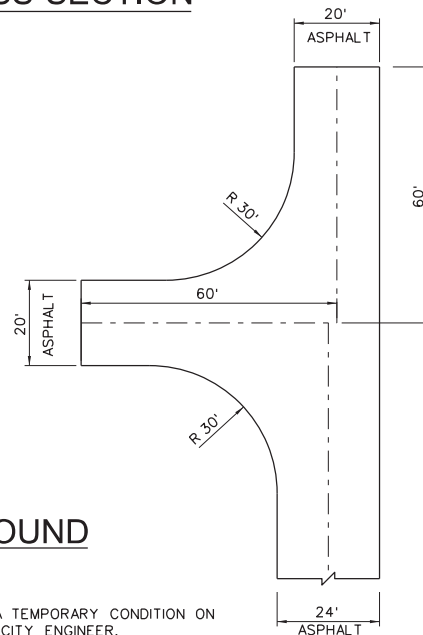
NOT TO SCALE



HAMMERHEAD TURNAROUND

NOT TO SCALE

NOTE:
HAMMERHEAD TURNAROUNDS ARE TO BE INSTALLED AS A TEMPORARY CONDITION ON STANDARD STREETS AND ONLY BY PERMISSION OF THE CITY ENGINEER.



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REVISION

NO.	DESCRIPTION	BY	APR	DATE
1	SNOW STORAGE AREA ADDED	NEB	MLC	11/2/2011



STANDARD STREET CROSS SECTIONS

SANTAQUIN CITY
275 WEST MAIN STREET

STANDARD
DRAWING
NUMBER: **ST3**

CAD: DWG.dwg 6-12.dwg

PLC

DRA

CHK

ADJ

Item # 6.

20 JUN 12