



## ARCHITECTURAL REVIEW COMMITTEE

Monday, May 24, 2021, at 5:30 PM  
Court Room/Council Chambers (2nd Floor) and Online

### MEETINGS HELD IN PERSON & ONLINE

The public is invited to participate as outlined below:

- **In Person** – Meetings are held on the 2<sup>nd</sup> floor in the Court Room/Council Chambers at City Hall
- **YouTube Live** – Public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at [https://www.youtube.com/channel/UCTzZT\\_yW2H2Hd-58M2\\_ddSw](https://www.youtube.com/channel/UCTzZT_yW2H2Hd-58M2_ddSw) or by searching for Santaquin City Channel on YouTube.

### ADA NOTICE

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

## AGENDA

### NEW BUSINESS

#### 1. Santaquin City Hall Architectural Review

An architectural review of the new City Hall building which will be located on the corner of Center Street and 100 S.

### MEETING MINUTES APPROVAL

2. May 17, 2021

### ADJOURNMENT

## CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted on [www.santaquin.org](http://www.santaquin.org), as well as posted on the State of Utah's Public Notice Website.

BY: K. Aaron Shirley  
K. Aaron Shirley, City Recorder



**ARC Meeting Minutes**  
**Monday May 17, 2021**

**ARC Members in Attendance:** Community Development Director Jason Bond, Planning Commissioner Kylie Lance, Tim Ringger, and Ron Jones.

**Others in Attendance:** Dave Edwards, City Manager Ben Reeves, and Shannon Hoffman.

**Mr. Bond called the meeting to order at 5:30 p.m.**

**Santaquin City Hall Architectural Review**

*An architectural review of the new City Hall building which will be located on the corner of Center Street and 100 S.*

Mr. Edwards provided an overview of the proposed plans. He stated that they are proposing a combination of brick and stucco materials. He pointed out the metal cupola on the top of the clock tower on the building. Mr. Bond asked if window grids are desired? Mr. Reeves noted that this is the first time the architectural renderings have been reviewed; and they will be looking for input from the City Council at their next meeting. The addition of window grids was discussed. Mr. Reeves suggested that the three stucco panels between the windows on either side of the building be replaced with brick to avoid the building looking striped. The ARC asked to see renderings with window grids as well as renderings with more brick in between the windows.

Mr. Bond suggested that the windows on the right side of the back entrance be removed to be uniform with the other side. Mr. Bond discussed the proposed landscaping. He explained that smaller trees and shrubs would be planted out front, and a few larger trees would be put in the back of the building. He noted the importance of having nice landscaping while not obstructing the building.

Mr. Ringger asked what architectural standards this building needs to meet. Mr. Bond explained that civic buildings don't have specific requirements. However, the building does meet the standards for commercial buildings within the City.

**Motion:** Committee Member Lance motioned to table the Santaquin City Hall Architectural Review. Committee Member Ringger seconded. The motion passed unanimously in the affirmative. Committee Member Jones abstained.

**Commercial Pad Site C Retaining Wall Ratification**

*The Architectural Review Committee will ratify a change to the color of block used for the retaining wall of Commercial Pad Site C located at 450 E. Main Street.*

Mr. Bond explained that the original block that was approved for the retaining wall for Pad Site C is not currently available due to construction material shortages. Because of this, the developer

is asking that a lighter gray block be used instead. He noted that it is anticipated that future retaining walls in the development would use the same lighter gray block.

**Motion:** Committee Member Ringger motioned to approve the retaining wall material for the Pad Site C. Committee Member Lance seconded. The motion passed unanimously in the affirmative.

## **MEETING MINUTES APPROVAL**

February 24, 2021

**Motion:** Committee Member Jones motioned to approve the minutes from February 24, 2021. Committee Member Ringger seconded. The motion passed unanimously in the affirmative.

## **ADJOURNMENT**

Committee Member Lance motioned to adjourn at 6:12 p.m.