



CITY COUNCIL WORK SESSION MEETING

Tuesday, March 3rd, 2026, at 5:30 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 5:30 p.m.

ROLL CALL

Councilors present included Art Adcock, Travis Keel, Lynn Mecham, Brian Del Rosario and Jeff Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, City Recorder Stephanie Christensen, Legal Counsel Brett Rich, Jon Lundell and Steve Larsen

PLEDGE OF ALLEGIANCE

Councilor Brian Del Rosario led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Lynn Mecham offered an invocation.

DISCUSSION ITEMS

1. Grey Cliffs Development Agreement Proposed Plan Modifications-Discussion Only

City Manager Norm Beagley informed the Council that Steve Larsen with Grey Cliffs Development asked to make a few changes to the Grey Cliffs Development Agreement. City Manager Beagley stated that at the very south end of the development there are currently 4 or 5 lots for homes, they are asking to instead increase the commercial pad to 1.09 acres and eliminate the lots in that area that would have been homes. They would also take a small piece of the East Side park's area for part of the roadway, curb and gutter and park strip to add a road into the development. Also, on parcel A they are proposing to dedicate 150 acres up on the top for a trailhead or mountain bike area. City Manager Beagley stated the new road at the south end along the back of the property would only be accessible for emergency vehicles and mountain bikes, hikers, etc., no motorized vehicles. There would be a concrete barrier with fence on top to stop any rocks from rolling down through. City Manager Beagley stated the road would have room for emergency access, but it wouldn't be the typical 20 foot width only about 11 or 12 feet, which would be wide enough for emergency access. They also want to include a trailhead parking area up on top with access coming in from the north. They would dedicate additional property for a conservation easement and an additional 10 acres for the mountain bike park. City Manager Norm Beagley informed the Council that with increasing the commercial, they would need to do a rezone, which means it would go back to Planning Commission. The change would also increase the open space at the park on the south end. It will reduce the private conservation area by about 8.5 acres. Steve Larsen spoke to the Mayor and Council regarding the changes. He would put a concrete barrier at the emergency access road, limiting traffic to only emergency vehicles and mountain bikes. Mr. Larson also stated that having the access road come up from the north will be a better route. There will be a berm

at the bottom of the hill, also a rock capture and a 6 foot fence all the way across the area which would significantly reduce the risk if there happened to be rocks sliding. We will also be able to get vehicles along the emergency access road at the bottom to clean up the rocks if necessary. He stated those are the main things they are asking to change to increase safety. He said the berm at the bottom is 10 feet wide with a rock containment. City Manager Beagley stated when the development puts in the road on the south side, they will be responsible to make the changes to the retention area at the City's East Side park. Mr. Larsen stated they will put the retention area underground and level the area off. Councilor Del Rosario suggested powder coating the chain-linked fence. Assistant City Manager Jason Bond stated the chain link fence is on top of the conservation area, which is helping to keep the area more natural looking. City Manager Beagley stated the next process will be to send the development agreement amendment to Planning Commission for their recommendation.

4. Public Involvement-Discussion Only

Councilor Brian Del Rosario presented to the Mayor and other Council Members a handout regarding his proposal of keeping the public involved in City matters. Councilor Del Rosario is proposing having one location or sheet that has the latest tracking of new projects. He feels that is what the citizens are asking for. Councilor Del Rosario is asking for a part-time in-office digital media specialist to keep the public apprised of what is happening in the city. The person in the position would set in on meetings to keep the updates from the different projects current. Mayor Olson stated this was a topic in our budget meeting and he loves the thought of getting the information out to the public quickly and effectively. Councilor Lynn Mecham feels it's a good idea and anything we can do to help the citizens would be beneficial. Councilor Jeff Siddoway feels that it is a good idea as well. Mayor Olson stated we always need to talk about how to get better and appreciate Councilor Del Rosarios' work on this project.

5. Other Business

Mayor Olson informed the council that he and Councilor Adcock have been working with a Brigadier General of the Army to get information on the Navy vessel USS Santaquin. We are working on putting together a presentation for the City's celebration. Brigadier General has sent several pictures of the vessel. We are going to try to create a plaque with pictures. The Mayor is thinking about having it made out of wood with an engraved metal plate and pictures.

Councilor Brian Del Rosario looked through the years expenses and found that right now the City is paying about \$3,000 to archive public records that are posted on social media. Councilor Del Rosario called around and received quotes that would bring it down to \$1,300 a year. He feels the reason it is really high is because we have so many pages for different City groups on Facebook. There are also areas in expense tracking that we could save money and also for software publishing. Mayor Olson appreciates Councilor Del Rosario's work.

6. Upcoming Agenda Items

City Manager Norm Beagley informed the Council that Miss Santaquin will be here to speak to the Council. There will be 2 sets of minutes and expenditures to approve. Also, the Business Spotlight Old Pioneer Press will be here. Tyrell Russell will be sworn in as the new Planning Commission alternate, the Chamber of Commerce will give an update. There will be two Public Hearings one on the Sutherland Annexation and one on the Budget Amendment #2. There will be Resolution 03-01-2026 on Budget Amendment #2. There are quite a few changed items on there, but there is sufficient funds to cover all

the items. And the last item is a discussion and possible action item to award GMP Change Order to Ellsworth Paulsen. This change order will cover the inside and outside finish of the recreation building.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the City Council Work Session. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

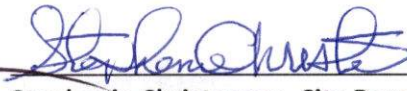
The motion passed.

The City Council Work Session Meeting adjourned 6:26 p.m.

ATTEST:



Daniel M. Olson, Mayor



Stephanie Christensen, City Recorder

Software / Vendor	Annual Cost	The Issue	Recommended Fix	Potential Savings	Purchases	
Hootsuite	\$2,988	High cost for "Social Media Archiving."	Audit. Check if this specific archiving is legally required (GRAMA). If not, standard social platforms often suffice.	~\$3,000 / year	6/10/2025 --- \$2,988.00	
Dropbox	~\$770	Multiple personal accounts (~\$128 each) while paying for OneDrive.	Cancel. Migrate files to the City's OneDrive/SharePoint (already paid for).	\$770 / year	9/15/2025 --- \$128.81 (Jason Bond) 9/15/2025 --- \$128.81 (John Bradley) 8/11/2025 --- \$128.81 6/30/2025 --- \$128.81 4/14/2025 --- \$128.81 2/5/2025 --- \$128.81	
SurveyMonkey	\$502	Single annual subscription for surveys.	Cancel. Use Microsoft Forms (free/secure) or CivicPlus (already owned).	\$502 / year	5/12/2025 --- \$502.87	
Amazon Prime	~\$500	Duplicate personal memberships (\$139 + monthly fees).	Consolidate. Create one free "Amazon Business" account for the city.	~\$300 / year	1/6/2025 ---- \$190.00	
Canva	~\$360	Multiple individual "Pro" subscriptions (\$120 each).	Consolidate. Switch to one "Canva for Teams" account (5 users for ~\$150 total).	\$210 / year		
Adobe Acrobat	~\$2,900	Buying retail licenses (\$280) + random card charges.	Consolidate. Switch to a Government Volume License (VIP) for lower rates & easier management.	\$500+ / year	\$659.88 --- Adobe Inc. - Adobe Creative Cloud License Software Annual Renewal	Why Adobe Creative Cloud membership; who in the City has this skillset, because I'm not seeing any work product come out that looks like it is from this software.
JotForm	\$190	Subscription for "Online New Hire" forms.	Cancel. Use Microsoft Forms (secure/free) or CivicPlus.	\$190 / year	1/6/2025 --- \$190.00	So many different Adobe licenses, might be smart to consolidate software acquisition