



REGULAR CITY COUNCIL MEETING
Tuesday, April 15th, 2025, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Art Adcock, Brian Del Rosario, Travis Keel, Lynn Mecham, and Jeff Siddoway.

Others present included City Manager Norm Beagley, Legal Counsel Brett Rich, City Recorder Amalie Ottley, Payton Hone, Riley Hone, Lydia Payne, John Caldwell, and other members of the public.

Assistant City Manager Bond joined the meeting via Zoom.

PLEDGE OF ALLEGIANCE

Amalie Ottley led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Adcock offered an inspirational thought.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA

1. 04-01-2025 City Council Work Session Minutes
2. 04-01-2025 City Council Regular Meeting Minutes
3. City Expenditures from 3-29-25 to 4-11-25 in the amount of \$537,562.03
4. Out of State Training Request – Fire Department
5. Resolution 04-05-2025 – Surplus Property

Councilor Mecham made a motion to approve the Consent Agenda items 1 through 5. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

RECOGNITIONS

6. Introduction of Miss Santaquin Royalty

Payton Hone, Riley Hone, and Lydia Payne all attended the meeting to introduce themselves as the 2025 Miss Santaquin Royalty. Mayor Olson and members of the council expressed their appreciation for them and how impressed they were with their many talents. Mayor Olson expressed his excitement to work with the Miss Santaquin Royalty in the coming months.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant Manager Bond presented the Building Permit Report. 117 residential units have been issued building permits in the current calendar year. In comparison, 237 single and multi-family residential units have been built in the current fiscal year (July 1, 2024 – June 30, 2025). 1 new business license has been issued in the last two weeks.

RESOLUTIONS, ORDINANCES, & DISCUSSION & POSSIBLE ACTION ITEMS

7. Resolution 04-06-2025 – Social Media Policy Update

Manager Beagley introduced Resolution 04-06-2025 – Social Media Policy Update. As the city's technology expands in the workplace and includes social media, it became increasingly important to update our social media policy. The policy addresses forms of communication on the city's main website, social media sites, and other media. The policy also outlines content guidelines for employees and visitors to websites and media.

Councilor Del Rosario made a motion to approve Resolution 04-06-2025 – Social Media Policy Update. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

8. Resolution 04-07-2025 - Approval of Municipal Wastewater Planning Program Report

Manager Beagley introduced Resolution 04-07-2025 - Approval of Municipal Wastewater Planning Program Report. Each year, Public Works Director Jason Callaway, completes the Municipal Wastewater Planning Program survey for the previous year.

Councilor Keel made a motion to approve Resolution 04-07-2025 - Approval of Municipal Wastewater Planning Program Report. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

9. Resolution 04-08-2025 – Amendment #2 to The Orchards Development Agreement

Manager Beagley introduced Resolution 04-08-2025 – Amendment #2 to The Orchards Development Agreement. The amendment addresses development procedures for a portion of the land owned by the developers. He explained the change in the units within the development will include the opportunity for home ownership (condos). Councilor Adcock inquired what the timeline is for construction. John Caldwell, a representative for the applicant, indicated that they hope to begin construction as soon as possible as infrastructure is already in place for the first two buildings. Councilor Siddoway confirmed with the developer that phasing for the site is anticipated rather than all of the buildings being built at once.

Councilor Mecham made a motion to approve Resolution 04-08-2025 – Amendment #2 to The Orchards Development Agreement. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

10. Ordinance 04-04-2025 – Modifying Multi-Family Requirements in the Main Street Residential (MSR) District of the Main Street Business Districts Zone

Assistant Manager Bond introduced Ordinance 04-04-2025 – Modifying Multi-Family Requirements in the Main Street Residential (MSR) District of the Main Street Business Districts Zone. The proposed ordinance will remove the minimum density requirement and adjust the maximum density requirement to 8 units per acre. This code amendment relates to a request Mr. Martinez made at the public forum of City Council meeting on March 18th, 2025. The Planning Commission made a unanimous positive recommendation for the code amendment on April 8th, 2025.

Councilor Keel made a motion to approve Ordinance 04-04-2025, an ordinance amending Santaquin City Code to update multi-family density and lot requirements in the Main Street Residential (MSR) area in the Main Street Business Districts Zone, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

11. Ordinance 04-05-2025 – Parking Requirements Amendments per Senate Bill 181

Assistant Manager Bond introduced Ordinance 04-05-2025 – Parking Requirements Amendments per Senate Bill 181. The proposed amendment modifies Santaquin City Code 10.48.040 to meet

requirements in Senate Bill 181. The proposed ordinance will reduce the required garage dimensions from 24' x 24' to 20' x 20' and allow tandem parking for two or more unit dwellings. The Planning Commission made a unanimous positive recommendation for the code amendment on April 8th, 2025. It was made clear that Planning Commissioners and City Council members don't agree with the legislation that was imposed by the State of Utah this year regarding parking requirements.

Councilor Mecham motion to approve ordinance 04-05-2025, an ordinance amending Santaquin City Code to update parking requirements in Senate Bill 181, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

12. Discussion & Possible Action - Recreation & Cemetery Buildings Order

Mayor Olson discussed the recreation building and cemetery post frame building contractor bids. He indicated that the buildings will be completed in phases as funding becomes available. Councilor Del Rosario inquired about any additional exterior costs for the recreation building as there will be separate entryways and doors. Manager Beagley indicated that the cost of connecting onto the existing recreation building would cost more because of fire sprinklers, etc. Councilor Del Rosario expressed concerns that staffing would have to be increased to monitor both buildings. Mayor Olson and Manager Beagley discussed that the building would be used according to activities, and as such, staffing would consist of instructors and teachers rather than full-time staff monitoring the building. Councilor Del Rosario and Manager Beagley discussed the changes to the building throughout the design process and future plans for amenities and access for employees. City Engineer Jon Lundell discussed the architectural aspects and look of the building.

Councilor Mecham made a motion to approve the purchase of two post frame buildings from Roper Buildings for a not to exceed amount of \$500,000, to include the lean-to building. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant Manager Bond had nothing to report.

Manager Beagley reported on the water coming down from the canyon. He reported that flooding is not imminent as the water is coming down in an orderly manner. He also reported on the progress of the Central Utah Project (CUP) waterline as well as the Main Street reconstruction project.

Councilor Del Rosario recognized the Community Services and Public Works departments for their efforts to get the parks and fields ready for soccer season. He mentioned the upcoming Community Services Board and RAP Tax Committee meetings. He hoped that future trail projects will be considered by the RAP Tax Committee.

Councilor Adcock inquired about the parade this coming year in regard to the Main Street reconstruction project. Manager Beagley indicated that the current plans are to have asphalt on Main Street completed by the end of July and would therefore not affect the parade. He mentioned recent legislation that addresses fluoride in water and confirmed with Public Works Director Callaway that Santaquin does not add fluoride to the city water. He invited council members and community members to attend the May 1st memorial service for Sergeant Bill Hooser in Salt Lake City. Mayor Olson indicated that council members may drive together. Lastly, Councilor Adcock reported that he's been working with Emergency Manager Chris Lindquist to work on emergency communications in the city and is working to implement a program within 3 local districts.

Councilor Siddoway asked about the roadway asphalt near the canal bridge on 200 East and asked if it will be repaired any time soon. Manager Beagley indicated that the Stratton Acres development is responsible for the completion of the asphalt and should have it completed by this construction season. Engineer Lundell indicated that he will touch base with the developer again.

Councilor Mecham expressed his appreciation to the Public Works department for their work to fix damage incurred during the fiber internet installations around the city.

Councilor Keel reported on the upcoming Youth City Council activities and the recent Library Board meeting.

Mayor Olson reported that he is meeting with multiple companies interested in coming to Santaquin. He also reported on the water coming down from Santaquin Canyon.

CLOSED SESSION

Councilor Del Rosario made a motion to enter into a closed session to discuss pending or reasonably imminent litigation; collective bargaining; and/or the purchase, exchange, or lease of real property, a proposed development agreement, a project proposal, or a financing proposal related to the development of land owned by the State. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The closed session began at 8:04 p.m.

Present at the closed session included City Manager Norm Beagley, Legal Counsel Brett Rich, Mayor Dan Olson, Councilor Travis Keel, Councilor Lynn Mecham, Councilor Jeff Siddoway, Councilor Art Adcock, and Councilor Brian Del Rosario.

Councilor Siddoway made a motion to end the closed session and enter back into the Regular City Council Meeting. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The closed session ended, and the Regular City Council Meeting reconvened at 8:37 p.m.


ADJOURNMENT

Councilor Keel made a motion to adjourn the meeting. Councilor Mecham seconded the motion.


Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 8:37 p.m.


Daniel M. Olson, Mayor

ATTEST:


Amalie R. Ottley, City Recorder