



## REGULAR CITY COUNCIL MEETING

Tuesday, October 3<sup>rd</sup> at 7:00 PM

Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

### MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

#### ROLL CALL

Councilors present included Councilors Adcock, Hathaway, Mecham, Montoya, and Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Assistant Stephanie Christensen, Fire Chief Ryan Lind, Police Chief Rod Hurst, Sergeant Mike Wall, Administrative Assistant Jenna Worthen, & Records Clerk McKinzie Bradshaw.

Various members of the public attended the meeting.

#### PLEDGE OF ALLEGIANCE

Ron Jones led the Pledge of Allegiance.

#### INVOCATION/INSPIRATIONAL THOUGHT

Corey Preston offered an invocation.

#### DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

#### CONSENT AGENDA (MINUTES, BILLS, ITEMS)

1. 09-05-2023 City Council Work Session Minutes
2. 09-05-2023 City Council Regular Meeting Minutes
3. City Expenditures from 09-16-2023 to 09-29-2023 in the amount of \$1,347,027.71

Councilor Mecham made a motion to approve the Consent Agenda items 1 through 3. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

## RECOGNITIONS

### 4. Employee of the Month: McKinzie Bradshaw

Jenna Worthen recognized the Employee of the Month, McKinzie Bradshaw, by reading the following statement:

*"Our October 2023 Employee of the Month is McKinzie Bradshaw. McKinzie was hired as a records clerk for the Santaquin Police Department almost two years ago. Because her father was a police officer, McKinzie has always had an interest in police work. She started her career with Utah Valley Dispatch (now Central Utah 911) as a police and fire dispatcher, working there for five years. When asked what she enjoys about her work with the Santaquin Police Department, she said that compared to the dispatch center, there is much less stress and she really appreciates that aspect. She also stated, "I haven't been in Santaquin very long but have loved living and working in Santaquin and being able to serve the community. Police work has always been an integral part of my life, and I find joy in being part of such an essential service and being able to work with amazing and selfless people." McKinzie grew up in Sanpete County, graduated from North Sanpete High School and received her associate degree from Snow College.*

*When asked why McKinzie should be recognized, Jenna Worthen, Administrative Assistant in the department stated, "In McKinzie's final interview, she boldly stated, 'If you hire me, you will not regret it.' Little did we know how accurate that statement would prove to be. McKinzie has shown absolute dedication and responsibility for her work. She is always seeking opportunities to improve and excel. McKinzie's dispatching skills have proven to be a major asset to our department. She is extremely calm and patient under stressful situations and always treats others with respect and kindness. She is extremely reliable and uses her time very wisely. She takes on every task with optimism and goes above and beyond to get things done and done well. We are very fortunate to have McKinzie be a part of our team."*

*Thank you, McKinzie, for your dedicated and invaluable service to Santaquin City and the Santaquin Police Department. "*

McKinzie thanked staff and City Council members for the recognition and expressed her gratitude for the ability to work with amazing people.

### 5. Recognition: Sergeant Mike Wall and K9 Bud

Police Chief Hurst recognized Sergeant Mike Wall for his work with K9 Bud and their certification in narcotics and tracking. Bud worked with the Police Department for 5 years acting on almost 400 deployments and over 100 arrests. Bud passed away on August 8, 2023. Chief Hurst expressed his gratitude to Sergeant Wall and K9 Bud and presented a plaque to Mike in remembrance of Bud.

With the Police Department in attendance, Mayor Olson wished to read a letter from Spanish Fork City. (See attached.) After reading the letter Mayor Olson expressed his gratitude to the City's emergency responders for their professionalism, quick response, and service to the schools in our community for an event that was alarming to us all when gun violence was threatened at the schools.

## **FORMAL PUBLIC HEARING**

### **6. Public Hearing: Update to the Sanitary Sewer Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA)**

Councilor Mecham made a motion to open a Public Hearing to address the Update to the Sanitary Sewer Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA). Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing opened at 7:17 p.m.

No members of the public wished to address the City Council in the Public Hearing.

Councilor Hathaway made a motion to close the Public Hearing. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing closed at 7:18 p.m.

## **ORDINANCE**

### **7. Ordinance 10-01-2023 - Ratification of Adoption of Sanitary Sewer Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA)**

Councilor Mecham made a motion to approve Ordinance 10-01-2023 - Ratification of Adoption of Sanitary Sewer Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA). Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

## **FORMAL PUBLIC HEARING**

### **8. Public Hearing: Update to the Parks, Recreation, Trails, & Open Space Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA)**

Councilor Mecham made a motion to open a Public Hearing to address the Update to the Parks, Recreation, Trails, & Open Space Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA). Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing opened at 7:20 p.m.

No members of the public wished to address the City Council in the Public Hearing.

Councilor Montoya made a motion to close the Public Hearing. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing closed at 7:21 p.m.

## **ORDINANCE**

### **9. Ordinance 10-02-2023 - Ratification of Adoption of Parks, Recreation, Trails, & Open Space Impact Fees Facilities Plan (IFFP) & Impact Fee Analysis (IFA)**

Councilor Montoya made a motion to approve Ordinance 10-02-2023 - Ratification of Adoption of Parks, Recreation, Trails, & Open Space Impact Fees Facilities Plan (IFFP) & Impact Fee Analysis (IFA). Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

#### **BUILDING PERMIT & BUSINESS LICENSE REPORT**

Assistant City Manager Bond presented the Building Permit Report. There were audio issues at the time of Mr. Bond's report. Statistics are based off of the report published on the Santaquin City website. 144 residential units have been issued building permits in the current calendar year. In comparison, 38 single and multi-family residential units have been built in the current fiscal year. (July 1, 2023 – June 30, 2024) 3 new business licenses were issued in the last two weeks.

#### **RESOLUTION**

##### **10. Resolution 10-01-2023 – Authorizing the Acquisition of Real Property Located at 188 S. Center Street, Santaquin in Support of Future Santaquin City Parks.**

Mayor Olson presented Resolution 10-01-2023 Authorizing the Acquisition of Real Property Located at 188 S. Center Street in Support of Santaquin City Parks. Mayor Olson expressed his appreciation to the owners of the property for working with the City to purchase the land. Manager Beagley noted that two appraisals were conducted on the property and fair market value was offered.

Councilor Adcock made a motion to approve Resolution 10-01-2023 – Authorizing the Acquisition of Real Property Located at 188 S. Center Street, Santaquin in Support of Future Santaquin City Parks. Councilor Montoya seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

#### **DISCUSSION & POSSIBLE ACTION**

##### **11. Discussion & Possible Action: Vistas West Phase 6 Plat Amendment**

Assistant Manager Bond presented an amendment to the Vistas West Phase 6 Plat which will adjust errors in the property lines on the previous plat.

Councilor Montoya made a motion to approve the amendment to the Vistas West Phase 6 Plat. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

## **12. Discussion & Possible Action: Fire Ladder Truck Order & Financing**

Fire Chief Lind presented the proposed Fire Ladder Truck Order. He thanked members of the committee that helped design and make decisions for how a Fire Ladder Truck would serve the Fire Department the best. Chief Lind expressed his appreciation to those on the committee who used their individual specialties in consideration of the truck. Mayor Olson also expressed his appreciation to the work put into designing the engine and all the components on the truck. Councilor Montoya and Councilor Hathaway both expressed their appreciation to Chief Lind's team for their thoughtful consideration and hard work toward a new fire ladder truck.

Councilor Adcock made a motion to approve the purchase of a Fire Ladder Truck. Councilor Montoya seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

## **REPORTS BY STAFF, COUNCIL MEMBERS, & MAYOR**

Assistant City Manager Bond addressed the upcoming Columbus Day training event for members of City Staff. He also discussed items on upcoming Development Review Committee and Planning Commission meetings.

City Manager Beagley welcomed the Mayor and Council to the new building. He added that CDBG funding is in place to demolish the old middle school and senior citizen buildings. Manager Beagley discussed bidding for the Main Street Widening Project and the ongoing efforts to move that project forward. Manager Beagley indicated that the cost of the only bid received is outside of the price range the City can fund. He added that the City will reopen the bidding process in the hopes of obtaining new bids, bringing the cost down, and possibly beginning the construction this winter season.

Councilor Hathaway expressed his appreciation to City Staff for their efforts in moving from the Public Safety Building to the new City Hall Building.

Councilor Mecham expressed his appreciation to the Fire and Police Departments for all that they do to keep the community safe. He also thanked Mayor Olson and Manager Beagley for their efforts in working with UDOT to move up the interchange project.

Councilor Siddoway spoke about attending the Group Fitness Open House and thanked all those involved for their help with that program.

Councilor Adcock thanked City Staff for their help moving the American Legion safe and items to the new building. He reminded members of the community about the upcoming Fall City Clean Up. He added that Senior Citizens can have meals twice a week on Tuesdays and Thursdays at the new City Hall Building.

Councilor Montoya spoke about attending the McDonald's Restaurant Open House. She also was able to attend the Prospector View Park Dedication Ceremony. She mentioned attending the Group Fitness Open House and how well attended it was and thanked Community Services Staff for their work. She updated Council Members on the activities of the Youth City Council. She invited the Mayor and Council Members to meet with the Library Board at the Spanish Fork Library for a tour on October 11<sup>th</sup>. Councilor Montoya expressed her excitement about the new City Hall Building.

Mayor Olson thanked the Fire Department for their hard work and thanked the members of the City Council for their support.

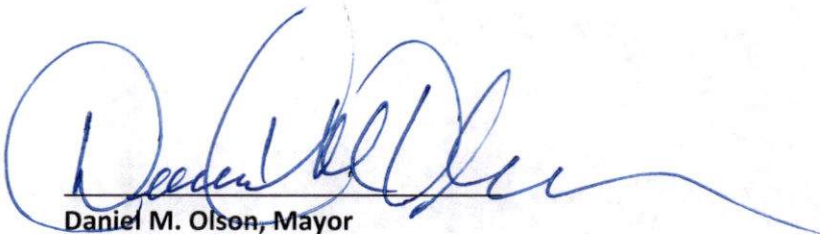
#### **ADJOURNMENT**

Councilor Mecham made a motion to adjourn the meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes


The motion passed unanimously.

The meeting adjourned at 8:55 p.m.



Daniel M. Olson, Mayor

ATTEST:



Amalie R. Ottley, City Recorder

# SPANISH FORK

PRIDE & PROGRESS

September 1, 2023

Santaquin City  
275 West Main Street  
Santaquin, UT 84655

Dear Mayor, City Manager, Police Chief & Fire Chief,

Subject: Sincere Gratitude for Your Heroic Response to the High School Shooter Situation

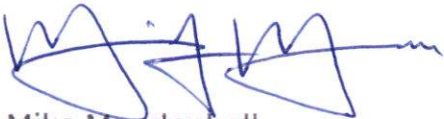
We are writing to express our deepest gratitude to you and your entire team of responders for your selfless actions during the high school active shooter situation in our City in late March.

It is difficult to express in words the immense gratitude we feel knowing that in such a moment of terror we had individuals like you who were prepared, trained, and ready to protect and safeguard our students, educators and community at large. Your courage in the face of danger serves as a shining example for all of us and highlights the true essence of heroism.

The trauma and fear experienced by everyone involved cannot be understated. Your support in the incident was invaluable. In times like these it is easy to lose faith in humanity but your actions helped increase it and reminded us that there are still individuals who are willing to risk their lives for the greater good. Your dedication to serving the community is inspiring and serves as a reminder of the noble profession you have chosen.

On behalf of the entire community, we express our heartfelt appreciation to you and every member of your response team for your courage, sacrifice and unwavering commitment to our safety. May you continue to be blessed with strength, courage and safety as you continue to protect and serve.

With deepest appreciation and warmest regards,



Mike Mendenhall,  
Mayor



Seth Perrins,  
City Manager