



**REGULAR CITY COUNCIL MEETING**

Tuesday, March 5, 2024 at 5:00 p.m.

Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

**MINUTES**

Mayor Olson called the meeting to order at 5:00 p.m.

**ROLL CALL**

Councilors present included Councilors Adcock, Del Rosario, Keel, Mecham, and Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Recorder Amalie Ottley, Deputy Recorder Stephanie Christensen, BreAnna Nixon, Steve Potter, Mariela Pastrana (Tabitha’s Way).

Other various members of the public attended the meeting.

**PLEDGE OF ALLEGIANCE**

Councilor Mecham led the Pledge of Allegiance.

**INVOCATION/INSPIRATIONAL THOUGHT**

Councilor Adcock offered an invocation.

**DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

No members of the City Council expressed any conflict of interest.

**CONSENT AGENDA (MINUTES, BILLS, ITEMS)**

- 1. 02-20-2024 City Council Work Session Minutes
- 2. 02-20-2024 City Council Regular Meeting Minutes
- 3. City Expenditures from 02/17/2024 to 02/29/2024 in the amount of \$366,671.88
- 4. Discussion & Possible Action: Expend Miss Santaquin Float Balance Funds
- 5. Discussion & Possible Action: Ratify Award of Museum Bat Removal and Clean Up

Councilor Mecham made a motion to approve the Consent Agenda items 1 through 5. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

**PUBLIC FORUM**

Mariela Pastrana from Tabitha’s Way Food Pantry attended the meeting to address the City Council. She presented statistics stating that 16,875 households, 28,578 children, 2,627 seniors, and 62,755 total individuals were provided meals in 2023. She indicated that a goal for this year is to start a mobile pantry in Payson that will operate 2 days per week to serve South Utah County and North Juab County residents. She spoke of an upcoming “Feed Utah” food drive on March 16<sup>th</sup>. She encouraged the members of the City Council and the public to donate as much as they can to help people in the area in need of meals. City Staff will work with Tabitha’s Way to advertise food drives and volunteer opportunities this coming year.

**BUILDING PERMIT & BUSINESS LICENSE REPORT**

Assistant City Manager Bond presented the Building Permit Report. 63 residential units have been issued building permits in the current calendar year. In comparison, 161 single and multi-family residential units have been built in the current fiscal year (July 1, 2023 – June 30, 2024). 5 new business licenses were issued in the last two weeks.

**NEW BUSINESS**

**6. Resolution 03-01-2024 - Sutherland Deferral Agreement**

Assistant Manager Bond discussed how deferral agreements work in the city. He explained that some infrastructure for construction of homes in the core area of town can be deferred until such a time that the city will install those improvements in their area and charge the owner for the cost of those improvements. Councilor Adcock inquired if deferral agreements are offered to an LLC or a business in comparison to a resident. Assistant Manager Bond indicated that any owner of the real property, whether an individual or business, may be offered a deferral agreement if they reside in an area of the city where frontage improvements have not been completed yet. Councilor Del Rosario inquired about the sunset clause or future implementation of the agreement. Council members and staff discussed the process of the deferral agreement now and how future processes will be considered when the time comes.

Councilor Siddoway made a motion to approve Resolution 03-01-2024, a resolution approving an infrastructure deferral agreement with A&D RE Holdings Inc. and Utah Holding Services LLC, for the Sutherland Subdivision located at 565 West Lark Road with the condition that scrivener’s errors be addressed. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

**CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY**

Mayor Olson presented the Resolution approving a 30-day extension on the Santaquin Peaks, LLC Real Estate Purchase Agreement. The applicant, Steve Potter, attended the meeting and indicated that the extension will help in negotiating with investors.

Councilor Mecham made a motion to enter into a Community Development and Renewal Agency Board Meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The CDRA Meeting began at 5:29 p.m.

**7. Resolution 03-01-2024 CDA – Approval of Addendum #1 to the Santaquin Peaks, LLC Real Estate Purchase Agreement**

Board Member Adcock made a motion to approve Resolution 03-01-2024 CDA – Approval of Addendum #1 to the Santaquin Peaks, LLC Real Estate Purchase Agreement. Board Member Keel seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

Board Member Mecham made a motion to end the CDRA Meeting and reconvene the Regular City Council Meeting. Board Member Siddoway seconded the meeting.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

The CDRA Meeting ended, and the Regular City Council Meeting reconvened at 5:32 p.m.

**REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON**

Assistant City Manager Bond went over items on upcoming Development Review Committee and Planning Commission meetings.

Manager Beagley reported on the water and snow levels in Santaquin Canyon this year. He indicated that the water levels are average in comparison to other years. Manager Beagley spoke of Jennifer Wagner's nomination of the Utah State Library Board Vice-Chair position that will be a successive position into the Board Chair next year. Lastly, he spoke of Senator Mike Lee's office staff coming to the city hall building on March 7<sup>th</sup> to meet with members of the public.

Councilor Del Rosario reported on recreational grant that Shauna Jo Eves received in the amount of \$15,390 towards for summer water sports team camp.

Councilor Adcock had nothing to report.

Councilor Siddoway had nothing to report.

Councilor Mecham reported on a grant that John Bradley received that will go towards printing brochures highlighting historic homes in Santaquin.

Councilor Keel reported on efforts to meet with Jen Wagner to review information required on library forms and applications.

Mayor Olson reported on continuing efforts to seek funding for the library. He reported on ongoing projects in the City and in Santaquin Canyon. He let everyone know that the CUP pipeline construction will begin in the coming weeks.

#### **EXECUTIVE SESSION**

Councilor Keel made a motion to enter into an Executive Session to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Executive Session began at 5:50 p.m.

Present in the Executive Session: Mayor Daniel M. Olson, Councilor Lynn Mecham, Councilor Travis Keel, Councilor Jeff Siddoway, Councilor Art Adcock, Councilor Brian Del Rosario, City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich.

Councilor Mecham made a motion to end the Executive Session and reconvene the Regular City Council Meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
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Councilor Del Rosario            Yes  
Councilor Keel                      Yes  
Councilor Mecham                Yes  
Councilor Siddoway              Yes

The motion passed unanimously.

The Executive Session ended, and the Regular City Council meeting reconvened at 6:10 p.m.

**ADJOURNMENT**

Councilor Mecham made a motion to adjourn the meeting. Councilor Keel seconded the motion.


Councilor Adcock                 Yes  
Councilor Del Rosario            Yes  
Councilor Keel                      Yes  
Councilor Mecham                Yes  
Councilor Siddoway              Yes

The motion passed unanimously.

The meeting was adjourned at 6:12 p.m.

  
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Daniel M. Olson, Mayor

ATTEST:

  
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Amalie R. Ottley, City Recorder