



REGULAR CITY COUNCIL MEETING

Tuesday, March 17th, 2026, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Art Adcock, Travis Keel, Jeff Siddoway, Lynn Mecham and Brian Del Rosario.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, City Recorder Stephanie Christensen, City Legal Counsel Brett Rich, City Engineer Jon Lundell, Jamie Sensinger, Chelsea Rowley, Jaxen Jensen, Heidi Jensen, John Jensen, Jenna McMellan,

PLEDGE OF ALLEGIANCE

Jaxen Jensen led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

City Manager Norm Baegley offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

Minutes

- 1. 03-03-2026 City Council Work Session Meeting Minutes
- 2. 03-03-2026 City Council Regular Meeting Minutes
- 3. 02-27-2026 City Council Budget Meeting Planning Meeting Minutes
- 4. 02-28-2026 City Council Budget Planning Meeting Minutes

Bills

- 5. City Expenditures from 02-28-2026 to 03-13-2026 in the amount of \$649,645.50

Councilor Brian Del Rosario made a motion to approve the Consent Agenda items 1 through 5. Councilor Lynn Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Public Forum

Mayor introduced the Santaquin City Royalty. Miss Santaquin Jamie Sensinger introduced herself and announced her platform this year is Bridging Generations of Music. 1st attendant Jenna McMellan introduced herself and stated she sang opera for her talent. 2nd attendant is Paisley Perry and reported her talent was dog dancing with her mini goldendoodle. Mayor Olson thanked the royalty for accepting their role they have undertaken and looks forward to the coming year.

Jaxen Jensen with Scoot Troop 101 introduced himself and his Eagle Scout project. Jaxen presented a proposed plan and execution of a free food pantry in Santaquin. He feels it is a worthy cause, and a lot of people will benefit from this. Jaxen gave the Mayor and Councilors a handout of his project. He stated he has an anonymous donor who will supply the materials. He is asking the Council for their support and a city location to build it on. Chelsea Rowley introduced herself to the Council as one of the leaders of the Santaquin Youth Council. Mrs. Rowley stated the gap between what Utah families need and what they can afford is growing rapidly. This is an additional way for the residents to support each other. A food pantry will bless those that give and those who receive. Councilor Brian Del Rosario thinks this is awesome and will be used. It will benefit our community greatly. Councilor Travis Keel stated that this will be a great benefit for the community. He has seen the one in Payson getting used daily and they were all very appreciative. Councilor Jeff Siddoway said he had been approached with this idea before, but no one had followed through. He's grateful Jaxen took the initiative and made it happen. He feels it is a great idea and will be very beneficial for our residents. All Council Members agree that this is a great idea.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Jason Bond presented the Building Permit Report. 100 residential units have been issued building permits in the current calendar year. In comparison, 172 single and multi-family residential units have been issued building permits in the current fiscal year (July 1, 2025 – June 30, 2026). There were no new business licenses.

ORDINANCE

6. Ordinance 03-01-2026 - Sutherland Annexation

City Manager Norm Beagley informed the Mayor and Councilors that this is a 10-acre piece of land proposed for Sutherland annexation. The applicant is proposing an R10 zone, which would be applicable in that area. We have been through all the noticing with the County and the State. We have also had a couple of properly noticed public meetings, one accepting the application and a public hearing. After the approval of the annexation, the applicant will have to arrange for water, roads, and sewer, etc. that will all have to be dealt with upon the development of the property. Mr. Glade Robbins informed the Mayor and Council that their intention is to sell the land to a developer. The applicant has informed the interested developers about the water, roads, sewer and other conditions. The lots will be single family

homes. Mr. Robbins said this property has been in the family since 1956, but it's time to move forward. There is an additional 18 acres so it would be a total of 28 acres that will be sold.

Councilor Brian Del Rosario made a motion to approve Ordinance 03-01-2026 – Sutherland Annexation. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

FORMAL PUBLIC HEARING

7. Public Hearing: Adopt Updated Drinking Water, Pressurized Irrigation, and Sanitary Sewer Impact Fee Enactment Ordinances

Mayor Olson asked for a motion to enter into a Public Hearing regarding Adopting Updated Drinking Water, Pressurized Irrigation, and Sanitary Sewer Impact Fee Enactment Ordinances. Councilor Jeff Siddoway made the motion to enter into the public hearing. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing began at 8:03 p.m.

Kara Gannaway addressed the Council and asked what this public hearing is all about and is it only for new builds? Mrs. Gannaway wondered if it would impact the already existing homes? The Council informed Mrs. Gannaway that this will only be affecting the new homes. Mayor Olson stated that we are going through the process to make sure we are not over charging or under charging impact fees. Mayor Olson thanked Mrs. Gannaway for coming to City Council with her questions. City Manager Norm Beagley stated that any changes with the City or the City code has to follow a stringent process with noticing at specific times on specific days for the public to come in, get the details, and understand what is happening and why there is a proposed change.

Councilor Lynn Mecham made a motion to end the public hearing. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing ended at 8:14 p.m.

RESOLUTIONS, ORDINANCES & DISCUSSION & POSSIBLE ACTION ITEMS

Ordinance

8. Ordinance 03-02-2026 Adoption of Drinking Water Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA)

City Manager Norm Beagley introduced Chris Thompson with Hansen, Allen & Luce Inc Engineering and stated the staff has been working with Hansen, Allen and Luce Engineering to develop and update the Santaquin City’s Culinary Water (CW), Pressured Irrigation (PI) and Sanitary Sewer Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA) impact fees. Mr. Thompson stated the staff has been incredibly responsive in getting the information they requested. He reported that Hansen, Allen & Luce feel like they checked every box of an ordinance and fee change in allowing the City to collect the correct amount of impact fees. Mr. Thompson stated next year, for a very low cost, you can update the report and continue to update it every year, giving the City the most accurate amount for impact fees. Santaquin City has been giving the residents a certain level of service and it is important to give that same level to those new residents coming to the city. Mr. Thompson examined the reports with the Mayor and Councilors. He reported how he was able to take the information and break it down as to what quantity is needed and the exact fees that the City needs to be charging their residents. Councilor Brian Del Rósario asked what exactly changed. City Manager Norm Beagley reported that right now the reports are being modeled on a cubic foot of capacity basis. The reports were not modeled like that before, they were measured by the length of pipe. This report shows homes need 3.7 cubic feet of pipe and that’s what they pay for. The length of pipe vs cubic foot capacity is the current way its modeled, which allows a more accurate way to address impact fees. Mr. Thompson stated this also helps the City to never be in a position to not give each resident, new and old, the same great service. Mayor Olson thanked Chris Thompson for all his work. He stated we are not going to have to answer questions about the city charging the correct impact fees, because it now can be proven. Mayor Olson feels we are on the right track for the future. City Manager Norm Beagley stated Chris Thompson is putting his engineering stamp and seal saying he has used all the most accurate information to give our City.

Councilor Travis Keel made a motion to approve Ordinance 03-02-2026 – Adoption of Drinking Water Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA) as noted. Councilor Lynn Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes

Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

9. Ordinance 03-03-2026 Adoption of Pressurized Irrigation Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA)

Councilor Lynn Mecham made a motion to approve Ordinance 03-03-2026 -- Adoption of Pressurized Irrigation Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA). Councilor Travis Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

10. Ordinance 03-04-2026 Adoption of Sanitary Sewer Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA)

Councilor Travis Keel made a motion to approve Ordinance 03-04-2026 - Adoption of Sanitary Sewer Impact Fee Facilities Plan (IFFP) & Impact Fee Analysis (IFA). Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

DISCUSSION & POSSIBLE ACTION ITEMS

11. Discussion & Possible Action Item – Approval of Change Order #2 to VanCon for the ULS Pipeline City Connection.

City Engineer Jon Lundell reported to the Mayor and Council that Utah Lake System (ULS) pipeline is almost complete, and they are going to start filling up the pipeline. The City needs to get our connection to the line completed so the City is transferring less water from our culinary water system into our pressurized irrigation system. It is important for us to get access to the ULS pipeline while they are under construction to avoid a separate permit application and associated fees to connect. City Manager Norm Beagley stated that this is a ratification, the Council was polled last week and Norm received approval to order the valve and fittings. City Manager Beagley informed the Council an additional item related to this project regarding the budget will come forward at a later time. This connection is one of the projects that is in the City's master plan in the IFFP and IFA that was just approved earlier in this

meeting. City Engineer Lundell stated that the City will get bids to complete the rest of the work on the project.

Councilor Travis Keel made a motion to Approval of Change Order #2 to VanCon for the ULS Pipeline City Connection. Councilor Lynn Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

OTHER BUSINESS

12. Community Development Director - Final Selection

Assistant City Manager Jason Bond reported to the Mayor and Council that last Thursday they had interviews for the Community Development Director position. There were some really great candidates, and he is really excited about our candidate here tonight. The candidate was previously at Vineyard as the Community Development Director. Assistant City Manager Bond stated he is excited about what he has to offer and his experience. He introduced Morgan Brim to the Mayor and Council for their acceptance of the City's new Community Development Director. Morgan Brim introduced himself to the Council. He stated he loves to see the longevity of the staff working here. Mr. Brim said he loves building communities, I am really passionate about it. He looks forward to working with the Mayor, Councilors, staff and the residents of Santaquin City. Mayor Olson stated what a great candidate he thought he was and is looking forward to working with him.

Councilor Lynn Mecham made a motion to select Morgan Brim for the Community Development Director position. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

13. Resolution 03-02-2026 Approval of Community Development Director Employment Agreement

Councilor Travis Keel made a motion to approve Resolution 03-02-2026 – Approval of Community Development Director Employment Agreement. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes

Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

14. Community Services Director - Final Selection

City Manager Norm Beagley stated they had interviews yesterday. The selection committee spent 5 hours between all the interviews. He informed the council that they had some really good candidates and 3 individuals rose to the top. Then second follow up discussions went through the night until 8:00 pm. The talent pool was amazing, never seen anything like it. City Manager Beagley would like to present Kami Elsworth to the Mayor and Council for their approval. Mrs. Elsworth has almost 19 years of experience. Kami Elsworth introduced herself and talked about her love of bringing families of the community together. She is very excited about the new opportunity. Mrs. Elsworth spoke about one of her jobs that was in a very small town and how the recreation department developed into an amazing program that brought families to the community and kept families in the community.

Councilor Lynn Mecham made a motion to select Kami Elsworth for the Community Development Director. Councilor Travis Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

15. Resolution 03-03-2026 Approval of Community Services Director Employment Agreement

Councilor Brian Del Rosario made a motion for the Approval of Community Services Director Employment Agreement upon the conditions of starting in 30 days, passing a background check and a site visit. Councilor Lynn Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant City Manager Jason Bond reported that there is one item that will be ready for Planning Commission.

City Manager Norm Beagley showed the Mayor and Councilors 2 graphs regarding our current water update. Right now, we is about 8 inches of water up the canyon. These 2 graphs will also be in the Mayor’s newsletter. We should have sufficient water as long as we are wise with it. Our WRF produces now close to a million gallons a day. At this point, we do not anticipate any kind of water restrictions. City Manager Beagley appreciates the Council getting the 2 new staff members on board. They are 2 very talented individuals, and he is looking forward to having them with us and moving our programs forward

Councilor Travis Keel had nothing to report.

Councilor Lynn Mecham thanked the Council, Mayor and staff for supporting the Miss Santaquin pageant. The scholarships mean a lot to the girls. It also means a lot to the little girls who watch as well. They want to be like Miss Santaquin.

Councilor Jeff Siddoway had nothing to report.

Councilor Art Adcock had the opportunity to attend the Miss Santaquin pageant. Councilor Adcock spoke of how amazed he was at the talent that was exhibited and the confidence and bravery. Councilor Adcock reported he had a couple residents contacted him, one regarding people living in RVs and travel trailers in their yard. And another asked about building a swimming pool. Revere Health closed down their pool, and a resident offered a piece of property for a pool. The resident also remarked they could produce citizens that would provide the equipment and operations to run it. Councilor Adcock appreciates all those involved with the Miss Santaquin pageant, it was very rewarding for him to see.

Councilor Brian Del Rosario stated the America250 meeting talked about lots of good things happening. There was an art contest with money prizes and different age groups and a writing contest. Councilor Del Rosario informed the Mayor and Council they and a Community Services Board Meeting. We have a lot of really great people on the board of the committee. Councilor Del Rosario talked about how important it is for the RAP Tax moving forward. He feels the communication was not efficient since not a lot of residents showed up for the RAP Tax open house. He stated maybe every week we could sponsor a project that happens because of RAP Tax to show how valuable the program is.

Mayor Olson reiterated the abilities of the people that interviewed and those he had a chance to meet prior to this approval. He felt they were especially great people all the way around. Mayor Olson feels we are moving ahead very well. Mayor Olson also informed the Council that there will be a write up in the newsletter next month about the water.

CLOSED SESSION

Councilor Jeff Siddoway made a motion to enter into the closed session to discuss pending or reasonably imminent litigation; collective bargaining; and/or the purchase, exchange, or lease of real property, a proposed development agreement or a project proposal or a financing proposal related to the development of land owned by the State. Councilor Travis Keel seconded the motion.

- Councilor Adcock Yes
- Councilor Del Rosario Yes
- Councilor Keel Yes

Councilor Mecham Yes
Councilor Siddoway Yes

The motion passed.

The closed session began at 9:01 p.m.

Present at the closed session included City Manager Norm Beagley, Legal Counsel Brett Rich, Mayor Dan Olson, Assistant City Manager Jason Bond, Councilor Travis Keel, Councilor Lynn Mecham, Councilor Jeff Siddoway and Councilor Art Adcock.

Councilor Lynn Mecham made a motion to end the closed session and enter back into the Regular City Council Meeting. Councilor Travis Keel seconded the motion.

Councilor Adcock Yes
Councilor Del Rosario Yes
Councilor Keel Yes
Councilor Mecham Yes
Councilor Siddoway Yes

The motion passed.

The closed session ended, and the Regular City Council Meeting reconvened at 9:22 p.m.

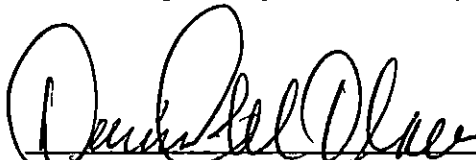
ADJOURNMENT

Councilor Jeff Siddoway made a motion to adjourn the meeting. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock Yes
Councilor Del Rosario Yes
Councilor Keel Yes
Councilor Mecham Yes
Councilor Siddoway Yes

The motion passed.

The meeting was adjourned at 9:22 p.m.


Daniel M. Olson, Mayor

ATTEST:


Stephanie Christensen, City Recorder

Detailed Description: A Food Pantry for Santaquin

Eagle Scout Service Project Proposal – Jaxen Jensen

Project Overview

This proposal requests approval for the construction of a small community food pantry in Santaquin as part of an Eagle Scout service project led by resident Jaxen Jensen. The pantry allows community members to donate and receive non-perishable food items during immediate-need situations. The project is intentionally small in scale and modeled after the one in Payson. (See Pictures)

Purpose

Temporary food shortages can occur due to unexpected conditions such as job disruption, or delays in assistance programs. Right now, the nearest community pantry available is located in either Payson or Goshen. A small local pantry would provide a convenient short-term resource until families can access better long-term help programs.

Project Scope

The project includes construction of one small outdoor food pantry/shed for non-perishable food donations.

Key characteristics:

- A small structure like the Payson City Free Food Pantry
- No staffing or distribution program
- Community-supported donations
- Limited size to prevent over-reliance

Why Match the Payson Model?

Using the same scale currently used in Payson allows the project to rely on a model that has already been proven, both recently and in a similar community. By basing it off of the currently working Payson model, we avoid a lot of future potential trial and error.

Funding and Resources

The project requires no funds from the city.

- Materials: Provided by an anonymous local business donor. Construction: Volunteer labor from Scout Troop 101 and others.

- Leadership: Jaxen Jensen (Project Lead) and other adult leaders will be present to assist.
- Maintenance: The Santaquin Youth City Council has verbally committed to the general maintenance and light upkeep if the project is approved.

Timeline

1. City approval of location and design
2. Preparation of materials and final plan
3. Volunteer construction (one workday)
4. Pantry placed into service
5. Community outreach to notify residents

Risk Considerations

Possible concerns include dependency, misuse, litter, or vandalism.

All these potential risks can be mitigated by the following: Keeping the structure small, selecting a visible and easily monitored location, and the regular checks by the Youth City Council.

-Temporary Approval Option: If the city prefers, the pantry may operate under a temporary approval period such as six months so the city can evaluate its impact. This option provides flexibility while allowing the Eagle Scout project to proceed.

Approval Requested

1. Permission to place the food pantry on city property
2. Approval of the design and concept
3. Permission for the Santaquin Youth City Council to assist with occasional upkeep

Thank you for your time and consideration into this proposal to make Santaquin a better place

