



**Planning Commission Members in Attendance:** Commissioners Trevor Wood, Michael Romero, BreAnna Nixon, Mike Weight, Ladawn Moak, and Jessica Tolman.

Commissioner Drew Hoffman was excused from the meeting.

**Others in Attendance:** Senior Planner Ryan Harris, Planner Aspen Stevenson, City Council Member Jeff Siddoway, and Recorder Amalie Ottley.

No members of the public attended the meeting.

Commission Chair Wood called the meeting to order at 7:00 p.m.

#### **INVOCATION/INSPIRATIONAL THOUGHT**

Commissioner Nixon offered an inspirational thought.

#### **PLEDGE OF ALLEGIANCE**

Commissioner Romero led the Pledge of Allegiance.

#### **PUBLIC FORUM**

Commission Chair Wood opened the Public Forum at 7:02 p.m.

No members of the public wished to address the Planning Commission in the Public Forum.

Commission Chair Wood closed the Public Forum at 7:02 p.m.

#### **DISCUSSION & POSSIBLE ACTION ITEMS:**

##### **1. Public Hearing: Cul-De-Sac Length Code Amendment**

Senior Planner Ryan Harris introduced the proposed code amendment updating language related to cul-de-sac lengths to match the requirements in the Santaquin City Standards, Specifications, and Drawings. Santaquin City Code (SCC) 11.24.020 states that a cul-de-sac cannot be any larger than 250 ft., but the City's Standards and Specifications allow a cul-de-sac to be 500' in length

Commission Chair Wood opened the Public Hearing at 7:04 p.m.

No members of the public wished to address the Planning Commission in the Public Forum.

Commission Chair Wood closed the Public Hearing at 7:04 p.m.

Commission Nixon inquired if the proposed amendment applies to roads with hammer head dead ends as well as cul-de-sacs. Senior Planner Harris indicated that the language applies only to cul-de-sacs per the design requirements listed in the City Code and fire code requirements. The members of the Planning Commission agreed that the proposed amendment was straightforward.

Commissioner Romero made a motion to recommend approval of the proposed code amendment to allow the maximum length of a cul-de-sac to be 500' in length. Commissioner Moak seconded the motion.

Commissioner Hoffman	Absent
Commissioner Moak	Yes
Commissioner Nixon	Yes
Commissioner Romero	Yes
Commissioner Tolman	Yes
Commissioner Weight	Yes
Commissioner Wood	Yes

The motion passed.

**2. Public Hearing: Plat Amendment, Lot Line Adjustment, and Parcel Line Adjustment Process Update**  
Planner Aspen Stevenson introduced the proposed amendment updating code for parking aisle widths from 24 feet to 26 feet to meet fire requirements. The parking aisle widths and figures can be found in Santaquin Code 10-48 Parking and Circulation standards. Senior Planner Harris indicated that per the fire code, the City has enforced the larger parking aisle widths for the last two years. The purpose of the code update is to bring the City Code in line with the existing Fire Code requirements.

Commission Chair Wood opened the Public Hearing at 7:09 p.m.

No members of the public wished to address the Planning Commission in the Public Forum.

Commission Chair Wood closed the Public Hearing at 7:09 p.m.

Commissioners agreed again that the proposed code update is straightforward.

Commissioner Tolman made a motion to recommend approval of the proposed code amendment, which updates parking aisle widths to 26 feet. Commissioner Weight seconded the motion.

Commissioner Hoffman	Absent
Commissioner Moak	Yes
Commissioner Nixon	Yes
Commissioner Romero	Yes
Commissioner Tolman	Yes
Commissioner Weight	Yes
Commissioner Wood	Yes

The motion passed.

#### **OTHER BUSINESS**

##### **4. Meeting Minutes Approval**

Commissioner Romero made a motion to approve the September 24, 2024 Meeting Minutes. Commissioner Weight seconded the motion.

Commissioner Hoffman	Absent
Commissioner Moak	Yes
Commissioner Nixon	Yes
Commissioner Romero	Yes
Commissioner Tolman	Yes

Commissioner Weight            Yes  
Commissioner Wood            Yes


The motion passed.


Senior Planner Harris discussed items that are anticipated to be on the next Planning Commission meeting.

**ADJOURNMENT**

Commissioner Nixon made a motion to adjourn the meeting.

The meeting was adjourned at 7:20 p.m.

  
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City Recorder – Amalie R. Ottley

  
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Planning Commission Chair – Trevor Wood