



CITY COUNCIL WORK SESSION MEETING

Tuesday, April 30, 2024, at 5:30 PM
Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 5:30 p.m.

ROLL CALL

Councilors present included Art Adcock, Brian Del Rosario, Travis Keel, Lynn Mecham, and Jeff Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Recorder Amalie Ottley, Fire Chief Ryan Lind, and Emergency Manager Chris Lindquist.

No other members of the public attended the meeting.

PLEDGE OF ALLEGIANCE

Assistant Manager Bond led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Mayor Olson offered an invocation.

DISCUSSION ITEMS

1. Discussion on Fire Department SAFER Grant for Full Time Staffing

Fire Chief Ryan Lind attended the meeting to discuss the application for the three-year SAFER Grant that would aid in staffing for adequate fire and emergency response. Chief Lind presented National Fire Protection Association (NFPA 1720) standards for minimum staff to respond to situations and the corresponding response team. He indicated that Santaquin City struggles to meet those NFPA standards. Chief Lind requested that the City Council consider allocating funds and using the SAFER Grant to hire four full time firefighters. Manager Beagley clarified that hiring full time firefighters would include paying benefits for those employees. Chief Lind indicated that the SAFER Grant would cover recruitment of the firefighters, tuition assistance for higher education, a grant administrator, and personal protective equipment (PPE). Chief Lind and Manager Beagley discussed immediate savings with the SAFER Grant versus long-term costs of fulfilling the department's staffing request. (See attached slides.)

2. Mayor's Discussion on Celebrating Local Businesses

Mayor Olson discussed with the City Council his desire to spotlight a local business every quarter. He wanted to use the opportunity, beginning in June, for City Council members to nominate and then get to know business owners and their employees in the Santaquin Community.

3. Water Situation Report

Manager Beagley showed graphs representing the water levels coming down from Santaquin Canyon this year. He indicated that the water levels are average in comparison to other years. Manager Beagley

and Mayor Olson noted that some of the water from the canyon is being directed to Utah Lake and Genola, in a controlled manner.

4. Upcoming Agenda Items

Manager Beagley and Assistant Manager Bond went over items on the upcoming City Council Regular Meeting agenda.


ADJOURNMENT


Councilor Mecham motioned to adjourn the Work Session Meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

Motion passed unanimously. The meeting was adjourned at 6:39 p.m.

ATTEST:


Daniel M. Olson, Mayor


Amalie R. Ottley, City Recorder



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SAFER GRANT

Staffing for Adequate Fire and Emergency Response

- Hiring of Fire Personnel
 - \$1,536,537.04
- Recruitment & Retention
 - \$2,140,697.00

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SAFER: Hiring of Fire Personnel

- Santaquin City offers the following benefits: paid vacation, sick, holidays, and parental leave. Santaquin also offers employer-paid health insurance, dental, vision, life insurance, retirement, and pension plans for employees and families. Santaquin City contributes a set amount toward all insurance costs (medical, dental, vision, life, etc.) based on whether employees are on single, family or opt-out plans. The employee determines how to use their city contribution amount based on the insurance plans that best meet their needs. If employees require more than the city contribution amount provided for their insurance needs, they make up the difference with their earnings. Listed below are the yearly benefit amounts: Employee-only medical, dental, vision, and life insurance benefits: \$16,165.92 per year. Employee and family medical, dental, vision, and life insurance benefits: \$28,165.92 per year. Employee-only insurance opt-out: \$4,200.00 per year Employee and family insurance opt-out: \$8,400.00 per year Retirement benefits: \$12,944.80 per year Disability: \$314.00 per year FICA: \$5,928.00 per year



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SAFER: Hiring of Fire Personnel

4 Firefighters

YEAR	Annual Salary	Annual Benefits	Total per Firefighter
1	\$75,000.00	\$46,360.92	\$121,360.92
2	\$78,000.00	\$49,901.23	\$127,901.23
3	\$81,120.00	\$53,752.11	\$134,872.11
3 Year Total			\$1,536,537.04



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SAFER: Hiring of Fire Personnel

BUDGET SUMMARY

Category	Year 1	Year 2	Year 3	Year 4
Personnel	\$300,000.00	\$312,000.00	\$324,480.00	\$337,459.20
Benefits	\$185,443.68	\$199,604.92	\$215,008.44	\$202,500.00
TOTAL	\$485,443.68	\$511,604.92	\$539,488.44	\$539,959.20
Santaquin Obligation	\$0.00	\$173,945.68	\$361,457.26	\$539,959.20



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SAFER: Recruitment & Retention

- Total Requested: \$2,140,697.00
- Categories:
 - Pay-Per-Call Stipend
 - Tuition Assistance for Higher Education
 - Grant Administrator
 - Personal Protective Equipment (PPE)



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SAFER: Recruitment & Retention

- Pay-Per-Call Stipend: \$1,465,054.00
- Santaquin Fire Department has always given a small, pay-per-call fee to these members, but this is not enough to retain or attract new membership. Santaquin Fire Department is seeking a total of \$1,465,054.00 over a four-year period to help increase our pay-per-call fee, as well as pay a stipend to the membership for hours scheduled to be on-call, or at the station for shifts and trainings. Although nominal, this stipend will help the membership financially as well as boost the morale of the department. With 46 members receiving a \$7,500.00 each year in on-call and responses, this fee, while not enough, expresses our gratitude for their willingness to serve the community in the capacity of a firefighter. This yearly stipend also has a 4% COLA figured in yearly to ensure we stay competitive with other surrounding agencies.



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SAFER: Recruitment & Retention

Tuition Assistance: \$180,000.00

Tuition Costs (Paramedic School): \$72,000.00

Books/Lab Fees: \$8,000.00

Tuition Costs (College-level courses): \$100,000.00



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SAFER: Recruitment & Retention

- Grant Administrator: \$274,843.00
 - Salary: \$171,778.00 + Benefits: \$103,065.00

Salary Breakdown by Year

Year	Total	Santaquin
1	\$60,000.00	\$0.00
2	\$46,800.00	\$13,200.00
3	\$36,504.00	\$23,496.00
4	\$28,474.00	\$31,526.00
Total	\$171,778.00	\$68,222.00



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SAFER: Recruitment & Retention Personal Protective Equipment

- PPE: \$220,800.00

Year	Quantity	Unit Price	Total
1	12	4,800.00	\$57,600.00
2	12	4,800.00	\$57,600.00
3	12	4,800.00	\$57,600.00
4	10	4,800.00	\$57,600.00
TOTAL			\$220,800.00



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THANK YOU FOR YOUR TIME!

