



## **LIBRARY BOARD**

Wednesday, January 11, 2023, at 6:00 PM  
Court Room/Council Chambers (2nd Floor) and Online

### **Minutes**

**BOARD MEMBERS PRESENT:** Chelsea Rowley, Betsy Montoya, Alicia Thornton, Anna Shaw, Justin Craig, Shauna Shepherd, Riana Jaspersen

**OTHERS PRESENT:** Community Services Director John Bradley, Utah State Library Division Rachel Cook, Library Director Jen Wagner

#### **WELCOME**

#### **INVOCATION/INSPIRATIONAL THOUGHT**

1. Community Services Director John Bradley gave an invocation.
2. Board Member Shauna Shephard led the board members in the pledge of allegiance.

#### **INVOCATION/INSPIRATIONAL THOUGHT**

3. Board Member Shepherd motioned to approve the 10-12-2022 Minutes and Board Member Thornton seconded the motion. All were in favor of the motion.

#### **NEW BUSINESS**

4. Welcome New Board Members
  - Library Director Jen Wagner introduced all the board members and others present at the meeting.
5. Valentine Fundraiser
  - Library Director Jen gave an update on the libraries Santa Story Time in December.
  - Library Director Jen informed the board members of the current plan to execute the Valentine's fundraiser. She talked about what was ordered last year and that its possible more will be ordered this year. Community Services Director John Bradley talked about how orders can be made online, in person, or over the phone.
6. Board Member State Training
  - Utah State Library Division Rachel Cook talked with the board members about the importance of being on the board. She discussed the board relationship structure.
  - Utah State Library Division Rachel talked about the roles and golden rules of the board. It can be found at [library.utah.gov](http://library.utah.gov).
    - Awareness
    - Oversight: Governance, Personnel, Policy Making, Finances
    - Code of Ethics
    - Vision
    - Advocacy: She discussed how the board members can be advocates for the library.
      - The board members recommended getting t shirts and name tags for all the board members.
      - She gave the board members advocacy ideas, discussed the differences between a political focus and a community focus.
  - Utah State Library Division Rachel talked about how libraries are an American value.

7. Select President and Secretary of Board

- Board Member Chelsea Rowley will stay vice chair.
- Board Member Shepherd motioned for Board Member Riana Jaspersen to be board chair and Board Member Craig seconded the motion. All were in favor of the motion.
- Board Member Shepherd motioned for Board Member Alicia Thornton to be the secretary and Board Member Rowley seconded the motion. All were in favor of the motion.
- The board members discussed how to be advocates for the library, and how they can help in between board meetings.
- Community Services Director John Bradley talked with the board members about how they are hoping to move the library into the north wing of the new city hall building. He gave an update on possible funding opportunities.
- Council Member Betsy Montoya talked about how to be a political advocate.

**BOARD MEMBERS UPDATES, QUESTIONS, RECOMMENDATIONS**

**NEXT MEETING**

8. Wednesday April 12th, 2023 at 6:00pm

**ADJOURNMENT**

9. Board Member Rowley motioned to adjourn the meeting and Board Member Shepherd seconded the motion. All were in favor of the motion.

**ATTEST:**

  
Board Chair

  
Meeting Recorder