



REGULAR CITY COUNCIL MEETING

Tuesday, December 2nd, 2025, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Brian Del Rosario, Lynn Mecham Travis Keel, and Jeff Siddoway.

Absent: Art Adcock

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, City Engineer Jon Lundell, City Recorder Stephanie Christensen, City Legal Counsel Brett Rich, Jan Gordon, Alike Fisher, Jim Rowland and Glade Nielsen

PLEDGE OF ALLEGIANCE

Councilor Mecham led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Glad Nielsen offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA

1. 11-18-2025 City Council Work Session Meeting Minutes
2. 11-18-2025 City Council Regular Meeting Minutes
3. Resolution 12-01-2025 – Surplus Property

Councilor Keel made a motion to approve the Consent Agenda items 1, 2 and 3 including Resolution 12-01-2025 – Surplus Property. Councilor Del Rosario seconded the motion.

Councilor Adcock	Absent
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

PUBLIC FORUM

Jan Gordan with Tabitha's Way spoke to the Council updating them on their quarterly report. The Tabitha's Way pantry helped 321 households in Santaquin City through July, August and September, which was 1,184 individuals. In October they had 194 new homes register with the pantry. The Tabitha's Way pantry served 650 Thanksgiving meals and will serve 600 Christmas meals. The families were identified with the help of the Church of Latter Day Saints and are given vouchers. Mrs. Gordon invited a council member to sign up to come help with the Christmas meal distribution. Mrs. Gordon expressed her appreciation for all the help and support they have received with Santaquin City.

Jim Rowland, President of the Payson/Santaquin Chamber of Commerce reminded the council of the Chamber gala on February 5, 2026. Mr. Rowland reported they had a great Christmas Holiday Event in Payson with more than 3,000 people attending. Mr. Rowland also reminded Mayor Olson of the "Mayor's Choice, Business of the Year" award which needs to be submitted by the first week of January.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Bond was absent. City Manager Norm Beagley presented the Building Permit Report. 215 residential units have been issued building permits in the current calendar year. In comparison, 55 single and multi-family residential units have been issued building permits in the current fiscal year (July 1, 2025 – June 30, 2026). There were no new business licenses issued in the last month.

RESOLUTIONS, ORDINANCES & DISCUSSION & POSSIBLE ACTION ITEMS

Resolution 12-02-2025 – Approve Santaquin Utah250 Community Committee

City Manager Norm Beagley informed the Council the United States President and Governor Cox have joined in on celebrating Utah250 on July 4, 2026. City Manager reported that by adopting the resolution it will allow us to participate with the county and state and could bring some funds into the city to help with our celebration. Community Services Director, John Bradley, has recommended the committee be 3 members from community services board and 2 from the historic preservation committee totally 5. They will be making their recommendations to the City Council.

Councilor Mecham made a motion to approve Resolution 12-02-2025 Approve Santaquin Utah250 Community Committee. Councilor Keel seconded the motion.

Councilor Adcock	Absent
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Ordinance 12-01-2025 – General Plan Update for Water Use Element

Engineer Director Jon Lundell presented the Council with the updated water use element for the General Plan. In 2022 State Legislature informed the state that most cities needed to add a water element provision to their general plan to help include water conservation planning. The City received a grant from the state to develop this water use element to then add into our general plan. Basically,

consolidating all the work we had done historically with our water conservation into this plan. We are fulfilling the state's requirement and conservation conscious in our effort. Included in the general plan there are some suggestions in improving the public outreach and with any drone plan this is a guiding document to help us in our water conservation efforts making sure we are in line and have a direction. The general plan discusses our current usage and our future needs. We are working with developers that are bringing developments into the city to make sure we meet the City's future needs. City Engineer Lundell spoke about the charts listed with the report with one showing a deficiency. City Manager Norm Beagley informed the group that the one deficiency we have is with our outdoor water/ pressurized irrigation need. The grant from the state has been able to cover our costs to develop this water element.

Councilor Mecham made a motion to approve Ordinance 12-01-2025 General Plan Update for Water Use Element. Councilor Siddoway seconded the motion.

Councilor Adcock	Absent
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Mayor Olson stated we needed to convene into the Santaquin Community Development and Renewal Agency. Councilor Mecham made a motion to enter into the Santaquin Community Development and Renewal Agency (CDRA) Board Meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Absent
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The CDRA Board meeting began at 7:27 p.m.

Resolution 12-01-2025 CDA – Purchase Agreement Amendment Alika Fisher

Mayor Olson welcomed Alika Fisher. Alika Fisher gave the Council an update of his small business purchase agreement. Mr. Fisher stated that with the Government shut down it delayed his small business loan once again. They were supposed to be closed by today, but they needed another appraisal which is supposed to be completed Wednesday, December 4th. They stated that the funds should be available on December 9, 2025. We are hoping this is the final time. An SBA loan right now is very difficult to get. City Manager stated this resolution will add 35 days to his purchase agreement to make sure we cover all the bases.

Councilor Mecham made a motion to approve Resolution 12-01-2025 CDA Purchase Agreement Amendment Alike Fisher. Councilor Siddoway seconded the motion.

Councilor Adcock	Absent
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Councilor Mecham made a motion to end the Santaquin Community Development and Renewal Agency (CDRA) Board Meeting and enter back into the Regular City Council Meeting. Councilor Siddoway seconded the motion.

The CDRA Board meeting ended and the Regular City Council meeting reconvened at 7:35 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

City Manager Beagley informed the council that there are 3 Public Hearing scheduled for Planning Commission next Tuesday, December 9, 2025. There are 2 related to the WUI (Wildland-Urban Interface). One is the code, and the other one is the map. The planning commission will make a recommendation, then it will be on the agenda for City Council on December 16th which will enable us to meet the December 31, 2025, deadline the State has set. Also, the Sunset Ridge Development agreement will have a public hearing in Planning Commission on Tuesday, December 9, 2025. With the Planning Commission recommendation, it will also be on the City Council agenda for December 1, 2025. Main street is going well with just some tidying up mostly streetlights. City Manager reminded Council that next Wednesday, December 10, 2025, will be our employee Christmas party and we would like you all to attend and enjoy a good meal.

Councilor Brian Del Rosario updated from community services they are hosting this Friday and Saturday, Holly Days, with the drone show on Saturday. This Saturday is the Bike for Kids event. Mayor Olson reminded him that there are several bikes at the Public Works department to donate. The holiday light decoration contest has already had 11 people signed up. There will be 5 categories you could possibly win. Each category winner will receive a \$75 gift card and an honorable mention will get a \$25 gift card. Judging is December 13 or 14 and a community map will be released on the 14th for any community members to look at all the lights.

Councilor Siddoway had nothing additional to report.

Councilor Keel reported that YCC is going to be helping with Holly Days. Also, elected official days is in January.

Councilor Mecham has nothing to report.

Mayor Olson reported that there was an envisioned trail that the state came in and worked on. After reviewing their layout, they reworked the trail making it an amazing trail. The trail is named Holladays.

It's named after the Holladay family from Santaquin. Mayor Olson knew Jesse Holladay and remembered the memories he shared with him. Mayor Olson reported they finished up the trail last week and it's a great addition. Mayor Olson informed the council that this month he will be meeting with the Forest Service to discuss the bridge we have been waiting for a decision on. He will also be meeting with the state representative to talk with us about land exchanges.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Absent
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 7:50 p.m.

ATTEST:


Daniel M. Olson, Mayor


Stephanie Christensen, City Recorder