



CITY COUNCIL WORK SESSION MEETING

Tuesday, February 20, 2024, at 5:30 PM
Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 5:30 p.m.

ROLL CALL

Councilors present included Councilors Adcock, Del Rosario, Keel, Mecham, and Siddoway.

Others present included Emergency Manager Chris Lindquist, City Manager Norm Beagley, Assistant City Manager Jason Bond, Finance Director Shannon Hoffman, and City Recorder Amalie Ottley.

Various members of the public attended the meeting.

PLEDGE OF ALLEGIANCE

Councilor Mecham led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Manager Beagley offered an invocation.

DISCUSSION ITEMS

1. Emergency Management Discussion with City Emergency Manager Chris Lindquist

Emergency Manager Chris Lindquist made a presentation to the City Council updating them on the city's Emergency Management system. He discussed vulnerabilities, plans, and progress. He also discussed his responsibilities that include writing and applying for grants, coordinating & networking with outside agencies, attending meetings and operation of the local mass notification system. Lastly, Manager Lindquist discussed how the City Council and the City as a whole can move forward and be successful in their emergency planning. (See attached slides).

2. Review Budget Planning Session Prioritization Results

Manager Beagley discussed the recent City Council Budget Planning Meetings wherein budgetary needs were voted on and prioritized by City Council members, Staff, & Directors. As such, staffing needs, equipment purchases, vehicles, capital projects, and initiatives were ranked by importance. (See attachment). As many of the items on the ranking lists that can be, will be worked into the tentative budget that will be presented at the first City Council meeting in May 2024. Manager Beagley and Director Hoffman discussed the timeline of when revenues will be considered in the upcoming budget year. Director Hoffman discussed requests for funding in the senior's programs as well as the rankings for new versus leased vehicles.

3. Upcoming Agenda Items

Manager Beagley went over items on the upcoming City Council Regular Meeting agenda. Mayor Olson and council members discussed a letter that Santaquin City will send to the Utah County Clerk & Auditor's Office notifying them that the City is considering the possibility of an increase to the Certified Tax Rate for the 2024-2025 budget year.

Lastly, Mayor Olson discussed changes to March and April City Council meetings as follows:

March 5th, 2024:

The City Council Work Session Meeting scheduled for 5:30 p.m. will be cancelled.

The Regular City Council Meeting scheduled for 7:00 p.m. will be moved to 5:00 p.m. in consideration of local caucus meetings.

March 19th, 2024:

No Changes

(Counselors Adcock and Mecham will attend the meeting remotely/virtually due to being out of town at a water conference)

April 2nd, 2024:

No Changes

April 16th, 2024:

Both City Council meetings will be cancelled as staff and City Council members will be in St. George, Utah for the Utah City Managers Association and Utah League of Cities and Towns Spring Conferences. These meetings will be moved to April 30th, 2024.

April 30th, 2024:

The City Council Work Session Meeting will be held at 5:30 p.m.


The City Council Regular Meeting will be held at 7:00 p.m.

ADJOURNMENT


Councilor Mecham motioned to adjourn the Work Session Meeting. Councilor Siddoway seconded the motion.

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| Councilor Adcock | Yes |
| Councilor Del Rosario | Yes |
| Councilor Keel | Yes |
| Councilor Mecham | Yes |
| Councilor Siddoway | Yes |

Motion passed unanimously. The meeting was adjourned at 6:33 p.m.


Daniel M. Olson, Mayor

ATTEST:


Amalie R. Ottley, City Recorder