



## BOARD OF COMMISSIONERS MEETING

In-Person and Electronic Meeting  
September 06, 2022 at 11:00 AM

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### AGENDA

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

#### CALL TO ORDER

#### ROLL CALL

#### INVOCATION

#### APPROVE AGENDA

#### PUBLIC COMMENT

*Public comments will be accepted through the following Zoom Meeting <https://us02web.zoom.us/j/3125521102> Meeting ID: 312 552 1102 One tap mobile+16699006833*

*There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.*

#### CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

1. Approval of August 16, 2022 Commission Meeting Minutes
2. Approval of Check Registers from August 12 to September 2, 2022
3. Approval of Small Purchases: \$2,248.78 for SpendPro C mailing equipment, \$5,750.00 for Car Cameras, for the Sheriff's Office, \$5,000.00 Advanced Medical Emergency Technician Audit, \$12,000.00 COVID-19 after action report, for the Public Health Department, \$8,780.00 for Diagnostic Tools, \$3,264 for RAZR engine rebuild, \$19,040.00 Gooseneck Trailer, for the Road Department and \$1,764.00 for Gear oil, for the Landfill – Total \$57,846.78
4. Approval of Renewal Contracts with GBS for Insurance Consulting Services through the 2023 Calendar Year.

5. Approval of Under Canvas Alcohol Local Consent Form - Allows Vendor to file for a license with DABC. Vendor Application will be presented for Commission approval later this year.
6. Approval of Letter of Support from the San Juan County Board of Commissioners to support the Cultural Capital Grant of \$350,000 to upgrade the Boiler System in the San Juan County Historic Courthouse. The maximum amount of the grant award is \$350,000, and San Juan County would have to provide the balance of \$147,550 to complete the project based on the estimate.
7. Approval of 2019-2023 Environment, Policy and Improved Clinical Care (EPICC) - San Juan Health Department Amendment 10
8. Approval of Public Health Crisis Response Workforce Supplemental Grant Contract for State Fiscal Year 2022 – San Juan County Amendment 1
9. Approval of San Juan County - Immunizations - 2019 Amendment 3

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

### **BUSINESS/ACTION**

10. Consideration and Approval of Cooperating Agency, BLM Gunnison Sage-grouse RMP Amendment, Nick Sandberg, Public Lands Coordinator
11. Consideration and Approval of Capture Adventure Media Film Retainer Scope of Work and Contract Renewal by Elaine Gizler, Economic Development, and Visitor Services Director.
12. Consideration and Approval of San Juan County Mud Springs Trail by Elaine Gizler, Economic Development, and Visitor Services Director.
13. CONSIDERATION AND APPROVAL OF AN ORDINANCE ESTABLISHING THE METHOD, RULES, AND PROCEDURES FOR CONDUCTING THE ANNUAL TAX SALE AND ALLOCATING ADMINISTRATIVE COSTS TO DELINQUENT PROPERTY IN SAN JUAN COUNTY AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.  
Lyman Duncan, San Juan County Clerk/Auditor
14. Consideration and Approval of a Notice of Award to Earthdiver LLC for the San Juan County Trails and Camping Content Webpages. Mack McDonald, Chief Administrative Officer

### **COMMISSION REPORTS**

### **EXECUTIVE SESSION**

In Accordance with the Utah Open and Public Meetings Act, UCA 52-4-205(b), A Closed Executive Session to Discuss Collective Bargaining;

In Accordance with the Utah Open and Public Meetings Act, UCA 52-4-205(c), A Closed Executive Session for a Strategy Session to Discuss Pending or Reasonably Imminent Litigation.

### **ADJOURNMENT**

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*



**BOARD OF COMMISSIONERS MEETING**  
**In-Person and Electronic Meeting**  
**August 16, 2022 at 11:00 AM**

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

*Audio: <https://www.utah.gov/pmn/files/882547.MP3>*

*Video: [https://www.youtube.com/watch?v=yIUUmU\\_XwomI](https://www.youtube.com/watch?v=yIUUmU_XwomI)*

**CALL TO ORDER**

**Time Stamp 00:00:05 (audio & video)**

**Commission Chair Grayeyes called the meeting to order at 11:01 AM**

**ROLL CALL**

**Time Stamp 0:00:18 (audio & video)**

**PRESENT**

Commission Chairman Willie Grayeyes

Commission Vice-Chair Bruce Adams

**ABSENT**

Commissioner Kenneth Maryboy

**INVOCATION**

**Time Stamp 0:00:49 (audio & video)**

Commission Chair Grayeyes offered the Invocation.

**APPROVE AGENDA**

**Time Stamp 0:01:35 (audio & video)**

Mack presented the Agenda for review and approval by the Commissioners.

Motion made by Commission Chairman Grayeyes, Seconded by Commission Vice-Chair Adams. Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

## PUBLIC COMMENT

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### **Time Stamp 0:06:29 (audio & video)**

Lieza Doran - Cow Canyon Trading Post owner. She expressed concern about how high the property taxes are on her properties.

Amer Tumeh - Bluff resort property owner. He is concerned about how high his taxes have jumped. His hospitality revenue is down 85%. Appraiser used replacement value, should have used income approach.

Nancy Sumner - Bluff property owner, her family has been in business since 1961. Her business revenue is down significantly.

### **CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator**

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### **Time Stamp 0:22:51 (audio & video)**

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.  
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

1. Approval of the August 2, 2022 Commission Meeting Minutes
2. Approval of the August 2, 2022 Commission Work Meeting Minutes
3. Approval of the Check Registers for July 29th through August 11th, 2022
4. Approval of the Annual LSTA (Library of Science and Technology Act) Borrower's Support Grant Contract
5. Approval of \$44,475.57 in Small Purchases: \$2,603.57 for a Copy Machine, Sheriff's office, \$19,020.00 for Motorola Solution, Sheriff's office, \$11,852.00 for Tire Changer, Road Department, \$1,000.00 Custom Outdoor Summit Sponsorship, Visitor Services, \$10,000.00 San Juan County Responsibility for B Roll Collect, Visitor Services.

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

6. Presentation and Approval of the 2021 Fiscal Year Audit Report by Larson and Company, PC.  
Jon Haderlie, CPA, Partner

**Time Stamp 0:23:35 (audio & video)**

Jon Haderlie, Audit Partner with Larson & Co. presented the San Juan County audit as an unqualified, or clean audit. Jon recommended two budget items to be addressed by the County staff; tort liability and EMS.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

**BUSINESS/ACTION**

7. Approval and Acceptance of the Land Transfer to San Juan County from the Department of Transportation, Federal Highway Administration Returning Right of Way Back to San Juan County, TJ Adair, Road Superintendent

**Time Stamp 0:50:01 (audio & video)**

TJ Adair, Road Dept Supervisor, presented the details for the county land transfer with the Forest Service.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

8. CONSIDERATION AND APPROVAL OF A RESOLUTION TO AMEND THE 2017 COUNTY RESOURCE MANAGEMENT PLAN IN ACCORDANCE WITH UTAH CODE 17-27A-404 FOR THE MANAGEMENT OF THE PUBLIC LANDS IN SAN JUAN COUNTY, UTAH., Nick Sandberg, Public Lands Coordinator

**Time Stamp 0:52:15 (audio & video)**

Nick Sandberg, Public Lands Coordinator, presented the County Resource Management Plan Amendments document for the Commission to approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

9. Consideration and Approval of a San Juan County Letter of Support for the Rural Grant Application from the Governor's Office of Economic Opportunity by Elaine Gizler, Economic Development, and Visitor Services Director.

**Time Stamp 0:54:23 (audio & video)**

Elaine Gizler, Economic Development and Tourism Director presented the letter of support for the commission to approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

10. Consideration and Approval of Spanish Trail Estates, Phase 1, Tract A, Amended, Scott Burton, Planning and Zoning Director

**Time Stamp 1:02:33 (audio & video)**

Scott Burton, Planning and Zoning Director, presented the Spanish Trail subdivision for review and approval.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

11. Approval of Intergovernmental Agreement Between San Juan County Utah and the Town of Bluff for the Building Resilient Inclusive Communities Grant by Grant Sunada, Public Health Director

**Time Stamp 1:04:43 (audio & video)**

Grant Sunada, Public Health Director, presented the grant to the commission to approve. The grant ward for \$10,000 will address food insecurity in the Bluff community by stocking their food pantry.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

12. Consideration and Direction/Approval of Insurance Consultant of Record, Ann Marie Burgess, HR Generalist

**Time Stamp 1:10:32 (audio & video)**

Ann Marie Burgess, Human Resource Manager, presented her dilemma for consideration to switch Insurance Consultant of Record from GBS Benefits to NFP. The pharmacy component presents the highest challenge due to the small number of enrollees in the county health plan.

No vote was taken. Additional information will be gathered over the next few weeks.

13. Consideration and Approval of the Lease Agreement with David Churchill for the Lease of the County Hangar Located at the Monticello Airport, Mack McDonald, Chief Administrative Officer

**Time Stamp 1:22:27 (audio & video)**

Mack presented the lease agreement for the commission to approve. The rate is for \$425 per month. All FAA guidelines are required to be followed by David Churchill.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

14. CONSIDERATION AND ADOPTION OF AN ORDINANCE THAT ADOPTS THE BOARD OF EQUALIZATION STANDARDS OF PRACTICE CREATED AND ROUTINELY AMMENDED BY THE STATE OF UTAH PROPERTY TAX DIVISION FOR THE ADMINISTRATION OF U.C.A 59-2-10, ET SEQ. Mack McDonald, Chief Administrative Officer.

**Time Stamp 1:26:29 (audio & video)**

Mack presented the Ordinance for review and approval by the commission. The Utah Tax Commission has prepared a Board of Equalization (BOE) Standards of Practice manual for the County Clerk's to use in their BOE processes. Motion to accept.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

**BOARD OF EQUALIZATION**

**Time Stamp 1:34:10 (audio & video)**

Motion to enter into the Board of Equalization Hearing.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

15. Consideration of the Property Dimension & Value Corrections - August 16, 2022

**Time Stamp 1:34:33 (audio & video)**

Rick Meyer, County Assessor, presented the property dimension and valuation corrections for the commission to review and accept. Rick stated that the commercial appraiser hired by the county might have been the first time in many years that many properties were accurately assessed.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

16. Consideration of the Low Income Abatement, Homeowner's Tax Credit & Veterans applications - 8/16/2022



**Time Stamp 1:51:19 (audio & video)**

Lyman W. Duncan, County Clerk presented the Low Income Abatements for the Commissioners to review and approve. See Attachment.

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

**To exit Board of Equalization Hearing**

Motion made by Commission Vice-Chair Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Adams

**COMMISSION REPORTS**

**Time Stamp 1:55:48 (audio & video)**

Commissioner Adams will be attending UCIP mtg.

Commissioner Grayeyes has been attending several local meetings

**ADJOURNMENT**

**Time Stamp 1:56:50 (audio & video)**

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APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_

**San Juan County  
Check Register  
General Fund Checking - Zions 566101143 - 08/12/2022 to 09/02/2022**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
4imprint Inc.	122486	10172578	08/12/2022	08/16/2022	568.00	SJC Public Health	255061.480 - Tobacco Prevention S
4imprint Inc.	122486	10172578	08/12/2022	08/16/2022	628.40	SJC Public Health	255071.480 - MCH Injury Prevention
4imprint Inc.	122486	10172578	08/12/2022	08/16/2022	1,129.67	SJC Public Health	255075.480 - Overdose Data to Acti
4imprint Inc.	122486	10172578	08/12/2022	08/16/2022	1,357.10	SJC Public Health	255040.480 - Preventative Block Gr
					<u>\$3,683.17</u>		
					<b>\$3,683.17</b>		
Abbott Laboratories	122487	615696838	08/15/2022	08/16/2022	376.52	SJC Aging	104679610 - Miscellaneous Supplie
Abbott Laboratories	122487	615696838	08/15/2022	08/16/2022	600.00	SJC Aging	104680610 - Miscellaneous Supplie
					<u>\$976.52</u>		
					<b>\$976.52</b>		
Action Air Inc	122488	1487	08/15/2022	08/16/2022	337.50	SJC Fire	104225260 - Buildings and Grounds
Action Air Inc	122488	1488	08/15/2022	08/16/2022	475.00	SJC Aging	104676260 - Buildings and Grounds
					<u>\$812.50</u>		
Action Air Inc	122624	1476	08/29/2022	08/30/2022	832.50	SJC Library	724167260 - Buildings and Grounds
					<u>\$1,645.00</u>		
					<b>\$1,645.00</b>		
Acumen Fiscal Agent LLC	122625	33887	08/29/2022	08/30/2022	889.34	SJC Aging	104685615 - Contracts
Acumen Fiscal Agent LLC	122625	JULY22FEES	08/30/2022	08/30/2022	190.00	Payroll Expenses	104685615 - Contracts
					<u>\$1,079.34</u>		
					<b>\$1,079.34</b>		
Adair, Tuff	122556	20220822092110	08/23/2022	08/23/2022	1,680.70	Fair Worker	104620110 - Salaries and Wages
					<u>\$1,680.70</u>		
					<b>\$1,680.70</b>		
Adams, Bruce	122557	2022082209192	08/23/2022	08/23/2022	562.29	Travel Reimbursement	104111230 - Travel Expense
					<u>\$562.29</u>		
					<b>\$562.29</b>		
Advanced Emergency Manageme	122626	SJPH001	08/30/2022	08/30/2022	600.00	Public Health	255335.615 - Crisis Response Work
					<u>\$600.00</u>		
					<b>\$600.00</b>		
Allstate Insurance	122489	C047532100	07/31/2022	08/16/2022	3,946.22	Employee benefits	102237000 - Allstate
Allstate Insurance	122627	C048265400	08/29/2022	08/30/2022	-1,064.97	Employee benefits	102237000 - Allstate
Allstate Insurance	122627	C048265400	08/29/2022	08/30/2022	4,004.03	Employee benefits	102237000 - Allstate
					<u>\$2,939.06</u>		
					<b>\$6,885.28</b>		
Amazon Capital Services	122490	1447-4P3C-G3Y	08/12/2022	08/16/2022	319.98	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	122490	1JM3-96JH-37C	08/12/2022	08/16/2022	276.16	SJC Public Health	255220.480 - CSHCN Special depar
					<u>\$596.14</u>		
Amazon Capital Services	122558	17Q4-YLQC-3G	08/22/2022	08/23/2022	62.00	SJC Public Health	255335.610 - Crisis Response Work
Amazon Capital Services	122558	19FV-N9WG-CT	08/22/2022	08/23/2022	95.97	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	122558	1WGW-9XX4-K1	08/22/2022	08/23/2022	989.00	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	122558	1Y1N-GYK1-117	08/22/2022	08/23/2022	52.77	SJC Public Health	255193.240 - Home Visiting - PAT O

**San Juan County  
Check Register  
General Fund Checking - Zions 566101143 - 08/12/2022 to 09/02/2022**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Amazon Capital Services	122558	1Y1N-GYK1-117	08/22/2022	08/23/2022	104.31	SJC Public Health	255007.240 - Indirect Admin Office e
Amazon Capital Services	122558	1YTC-GYLX-XH	08/22/2022	08/23/2022	31.00	SJC Public Health	255335.610 - Crisis Response Work
					<b>\$1,335.05</b>		
Amazon Capital Services	122628	117K-NXNY-DM	08/29/2022	08/30/2022	113.68	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	122628	1RLR-NNGX-C1	08/29/2022	08/30/2022	169.94	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	122628	1TFV-MMNV-97	08/29/2022	08/30/2022	64.98	SJC Road Dept	214414240 - Office Expense
					<b>\$348.60</b>		
					<b>\$2,279.79</b>		
Amerigas Propane LP	122629	805455122	08/30/2022	08/30/2022	160.00	200795243	104672270 - Utilities
					<b>\$160.00</b>		
Ammerman, Gail Elizabeth	122630	20220829085011	08/29/2022	08/30/2022	30.00	Refund of Overpayment	103511000 - Justice Court Fines
					<b>\$30.00</b>		
BackBeats Backline	122631	22-1162	08/29/2022	08/30/2022	875.00	SJC Fair	104620620 - Miscellaneous Service
					<b>\$875.00</b>		
Bastian, Brittney	122491	BB20220810161	08/12/2022	08/16/2022	672.00	Recertification	264350330 - Employee Education
					<b>\$672.00</b>		
Bear Skins Custom Ink	122632	1484	08/29/2022	08/30/2022	1,906.69	SJC Fair	104620240 - Office Expense
					<b>\$1,906.69</b>		
Begay, Jay	122559	23F08-T-010	08/23/2022	08/23/2022	871.83	Travel reimbursement	104211230 - Travel Expense
					<b>\$871.83</b>		
Benally, Lucinda	122698	2022083109381	08/31/2022	08/31/2022	97.47	Aging Services	104676110 - Salaries and Wages
					<b>\$97.47</b>		
Benally, Rebecca M	122560	RB081522	08/23/2022	08/23/2022	272.00	Travel Reimbursement	255075.230 - Overdose Data to Acti
					<b>\$272.00</b>		
Blanding City	122492	2022081016130	08/12/2022	08/16/2022	144.63	500790001 Blanding Ambulance Garage	264350270 - Utilities
Blanding City	122633	399930	08/29/2022	08/30/2022	910.00	SJC Road Dept	214414620 - Miscellaneous Service
					<b>\$1,054.63</b>		
Blomquist Hale Consulting Group I	122493	AUG22635	08/16/2022	08/16/2022	784.80	Employee Assistance Coverage	104965140 - Other Employee Benefi
					<b>\$784.80</b>		
Blue Mountain Foods	122561	117203	08/22/2022	08/23/2022	241.20	SJC Sheriff Dept	104230480 - Kitchen Food
Blue Mountain Foods	122561	117207	08/22/2022	08/23/2022	6.48	SJC Library	724581620 - Special Programs
					<b>\$247.68</b>		
Blue Mountain Foods	122634	117080	08/29/2022	08/30/2022	4.18	SJC Fair	104620240 - Office Expense
Blue Mountain Foods	122634	117092	08/29/2022	08/30/2022	4.31	SJC Fair	104620610 - Miscellaneous Supplie

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Blue Mountain Foods	122634	117242	08/29/2022	08/30/2022	141.20	SJC Jail	104230480 - Kitchen Food
					\$149.69		
					<b>\$397.37</b>		
Blue Mountain Meats Inc.	122494	421437	08/12/2022	08/16/2022	37.50	SJC Ambulance	264350330 - Employee Education
Blue Mountain Meats Inc.	122635	421209	08/29/2022	08/30/2022	347.78	SJC Fair	104620240 - Office Expense
Blue Mountain Meats Inc.	122635	421216	08/29/2022	08/30/2022	166.60	SJC Fair	104620240 - Office Expense
Blue Mountain Meats Inc.	122635	421258	08/29/2022	08/30/2022	73.05	SJC Fair	104620240 - Office Expense
					\$587.43		
					<b>\$624.93</b>		
Bluff Water Works	122636	9560	08/29/2022	08/30/2022	25.00	Bluff Fire Sation	104225270 - Utilities
					<b>\$25.00</b>		
Boyle, Joseph	122562	2022082209210	08/23/2022	08/23/2022	1,940.91	FAIR WORK	104620110 - Salaries and Wages
					<b>\$1,940.91</b>		
Bradford Tire	122563	70754	08/22/2022	08/23/2022	25.00	SJC SHERIFF	104210250 - Equipment Operation
					<b>\$25.00</b>		
Brantley Distributing LLC.	122637	22172860	08/30/2022	08/30/2022	1,055.90	SJC Road	214412250 - Equipment Operation
Brantley Distributing LLC.	122637	PI0006528	08/30/2022	08/30/2022	189.00	SJC Road	214412250 - Equipment Operation
					\$1,244.90		
					<b>\$1,244.90</b>		
Burgess, Ann Marie	122638	20220829085011	08/29/2022	08/30/2022	116.75	TRAVEL REIMBURSMENT	104134230 - Travel Expense
					<b>\$116.75</b>		
Bushore III, Bruce	122564	202208150436	08/22/2022	08/23/2022	370.63	TRAVEL REIMBURSMENT	104151230 - Travel Expense
					<b>\$370.63</b>		
Cal Dean Black-Custom Catering	122639	2022-39	08/29/2022	08/30/2022	270.00	SJC Fair	104620240 - Office Expense
					<b>\$270.00</b>		
Canyonlands Tire	122565	69	08/22/2022	08/23/2022	60.00	SJC SHERIFF	104210250 - Equipment Operation
					<b>\$60.00</b>		
Capture Adventure Media	122495	1112	08/16/2022	08/16/2022	10,000.00	SJC Visitor Services	104193490 - Advertising and Promot
					<b>\$10,000.00</b>		
Cartegraph Systems Inc.	122640	INV1338	08/30/2022	08/30/2022	2,774.53	SJC Road	214414210 - Subscriptions and Me
					<b>\$2,774.53</b>		
Child Support Services	122496	2022081208390	08/12/2022	08/16/2022	728.31	Scott Burgess C000926263	102229000 - Other Deductions Paya
Child Support Services	122496	2022081208390	08/12/2022	08/16/2022	789.24	Ryan Norman C001361546	102229000 - Other Deductions Paya
Child Support Services	122496	2022081208390	08/12/2022	08/16/2022	784.89	Corey Workman C001392403	102229000 - Other Deductions Paya
					\$2,302.44		

**San Juan County  
Check Register  
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<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Child Support Services	122641	2022082908522	08/29/2022	08/30/2022	485.54	Scott Burgess C000926263	102229000 - Other Deductions Paya
Child Support Services	122641	2022082908522	08/29/2022	08/30/2022	526.16	Ryan Norman C001361546	102229000 - Other Deductions Paya
Child Support Services	122641	2022082908522	08/29/2022	08/30/2022	523.26	Corey Workman C001392403	102229000 - Other Deductions Paya
					<u>\$1,534.96</u>		
					<b>\$3,837.40</b>		
Cintas Corporation #108	122497	4127525352	08/12/2022	08/16/2022	39.40	SJC Road Dept	214414260 - Buildings and Grounds
Cintas Corporation #108	122497	4127525352	08/12/2022	08/16/2022	52.73	SJC Road Dept	102229000 - Other Deductions Paya
					<u>\$92.13</u>		
Cintas Corporation #108	122566	4128204921	08/22/2022	08/23/2022	39.40	SJC Road Dept	214414260 - Buildings and Grounds
Cintas Corporation #108	122566	4128204921	08/22/2022	08/23/2022	52.73	SJC Road Dept	102229000 - Other Deductions Paya
					<u>\$92.13</u>		
					<b>\$184.26</b>		
Comfort at Home Care LLC	122498	300	08/15/2022	08/16/2022	1,061.84	SJC Aging	104684615 - Contracts
Comfort at Home Care LLC	122498	305	08/15/2022	08/16/2022	1,061.84	SJC Aging	104684615 - Contracts
					<u>\$2,123.68</u>		
					<b>\$2,123.68</b>		
Cordova, Sergio	122499	SC20220811171	08/16/2022	08/16/2022	80.00	Boot Allowance	214414480 - Special Department Su
					<u>\$80.00</u>		
Country Comfort Holdings LLC	122642	6464	08/29/2022	08/30/2022	734.00	SJC Fair	104620240 - Office Expense
					<u>\$734.00</u>		
Cummins Rocky Mountain LLC	122500	40-30829	08/12/2022	08/16/2022	1,440.00	SJC Road Dept	214412210 - Subscriptions and Me
Cummins Rocky Mountain LLC	122500	40-31570	08/12/2022	08/16/2022	-97.20	SJC Road Dept	214412210 - Subscriptions and Me
					<u>\$1,342.80</u>		
					<b>\$1,342.80</b>		
Dell Marketing L.P.	122643	10594276097	08/30/2022	08/30/2022	747.33	SJC Landfill	574424310 - Professional and Tech
					<u>\$747.33</u>		
Delta Rigging & Tools Inc.	122501	GRA_PSI000979	08/12/2022	08/16/2022	148.56	SJC Road	214412250 - Equipment Operation
Delta Rigging & Tools Inc.	122567	GRA_PSI000977	08/23/2022	08/23/2022	750.00	SJC Road	214412250 - Equipment Operation
Delta Rigging & Tools Inc.	122567	GRA_PSI000982	08/23/2022	08/23/2022	686.30	SJC Road	214412250 - Equipment Operation
					<u>\$1,436.30</u>		
					<b>\$1,584.86</b>		
Dept of Health and Human Service	122502	23FN000014	08/12/2022	08/16/2022	203.00	San Juan Public Health	255013.980 - Vital Statistics Intergov
					<u>\$203.00</u>		
Division of Waste Management an	122644	20220829085011	08/29/2022	08/30/2022	1,685.25	SJC Landfill	574424210 - Subscriptions and Me
					<u>\$1,685.25</u>		

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Dobson, Ed	122568	2022082209102	08/22/2022	08/23/2022	50.00	PLANNING AND ZONING	104114620 - Miscellaneous Services
					<b>\$50.00</b>		
Dominion Energy	122503	2022081016142	08/12/2022	08/16/2022	19.84	8743860000 96 W 100 S	264350270 - Utilities
Dominion Energy	122503	2022081208390	08/12/2022	08/16/2022	23.63	7643860000 80 N Main St	724167270 - Utilities
					\$43.47		
Dominion Energy	122645	2022082516314	08/29/2022	08/30/2022	47.61	3617789388 885 E Center	214414270 - Utilities
Dominion Energy	122645	2022082908522	08/29/2022	08/30/2022	704.06	6353860000 297 S Main	104166270 - Utilities
					\$751.67		
					<b>\$795.14</b>		
Dr. Michael Nielson	122504	DN080122	08/12/2022	08/16/2022	600.00	Medical Director Dues	255007.310 - Indirect Admin Profess
					<b>\$600.00</b>		
DTS - State of Utah	122646	2301R21500000	08/29/2022	08/30/2022	694.25	SJC Sheriffs Office	104232310 - Professional and Tech
					<b>\$694.25</b>		
Earthgrains Baking Company	122569	8527229000050	08/22/2022	08/23/2022	56.24	SJC Jail	104230480 - Kitchen Food
Earthgrains Baking Company	122647	8527229000054	08/29/2022	08/30/2022	59.20	SJC Jail	104230480 - Kitchen Food
Earthgrains Baking Company	122647	8527229000056	08/29/2022	08/30/2022	59.20	SJC Jail	104230480 - Kitchen Food
					\$118.40		
					<b>\$174.64</b>		
EFTPS - IRS	EFT	PR080722-575	08/12/2022	08/12/2022	7,894.82	Medicare Tax	102221000 - FICA Payable
EFTPS - IRS	EFT	PR080722-575	08/12/2022	08/12/2022	16,393.78	Federal Income Tax	102222000 - Federal Tax W/H Paya
EFTPS - IRS	EFT	PR080722-575	08/12/2022	08/12/2022	33,757.08	Social Security Tax	102221000 - FICA Payable
					\$58,045.68		
					<b>\$58,045.68</b>		
Emery Telcom	122505	2022080816501	08/12/2022	08/16/2022	84.95	3609200 - SJC Communications	104574270 - Utilities
Emery Telcom	122505	2022081215460	08/15/2022	08/16/2022	95.12	988500 - SJC Emergency Services	104255270 - Utilities
Emery Telcom	122505	2022081215462	08/15/2022	08/16/2022	208.91	3514200 SJC Blanding Seniors	104672270 - Utilities
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	79.95	3324200 - SJC Admin Building	574424270 - Utilities
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	84.95	3324200 - SJC Admin Building	104255270 - Utilities
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	88.49	3324200 - SJC Admin Building	104151280 - Telephone
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	104.95	3324200 - SJC Admin Building	104230280 - Telephone
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	104.95	3324200 - SJC Admin Building	255007.280 - Indirect Admin Teleph
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	209.90	3324200 - SJC Admin Building	104672270 - Utilities
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	269.90	3324200 - SJC Admin Building	214414280 - Telephone
Emery Telcom	122505	ET20220811332	08/12/2022	08/16/2022	374.90	3324200 - SJC Admin Building	104151620 - Miscellaneous Service
					\$1,706.97		
Emery Telcom	122570	2022082209280	08/23/2022	08/23/2022	93.71	987300 - SJC Public Safety	104230350 - State Prisoner Expens
Emery Telcom	122570	2022082209281	08/23/2022	08/23/2022	86.22	3609200 - SJC Communications	104574270 - Utilities
Emery Telcom	122570	2278SZ10001.03	08/22/2022	08/23/2022	2,041.08	2278.S.100	104574615 - Contracts
					\$2,221.01		
					<b>\$3,927.98</b>		

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Empire Electric Assoc. Inc.	122571	2022081814145	08/22/2022	08/23/2022	834.02	25395 - 885 E Center St	214414270 - Utilities
Empire Electric Assoc. Inc.	122648	20220829085011	08/29/2022	08/30/2022	3,424.11	9579024 - 297 S Main	104166270 - Utilities
					<b>\$4,258.13</b>		
Equitable Financial Equi-vest	122649	20220829085011	08/29/2022	08/30/2022	360.00	Payroll Deductions	102225000 - Equivest
					<b>\$360.00</b>		
Farmers Telecommunications Inc	122506	2022081215463	08/15/2022	08/16/2022	54.99	6921 Cedar Point Volunteer Fire	104225280 - Telephone
					<b>\$54.99</b>		
Fastenal Company	122507	COBAY71983	08/12/2022	08/16/2022	249.20	SJC Road	214412250 - Equipment Operation
Fastenal Company	122507	COBAY71984	08/12/2022	08/16/2022	50.76	SJC Road	214412250 - Equipment Operation
					<b>\$299.96</b>		
Fastenal Company	122650	COBAY71981	08/29/2022	08/30/2022	217.46	SJC Admin Building	104161260 - Buildings and Grounds
Fastenal Company	122650	COBAY71982	08/29/2022	08/30/2022	50.70	SJC Public Safety	104166260 - Buildings and Grounds
					<b>\$268.16</b>		
					<b>\$568.12</b>		
Four Corners Welding & Gas	122572	CC373730	08/23/2022	08/23/2022	81.80	SJC Road Dept	214412250 - Equipment Operation
					<b>\$81.80</b>		
Four States Tire & Service	122508	361181	08/12/2022	08/16/2022	-697.00	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122508	363239	08/12/2022	08/16/2022	-1,578.84	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122508	363617	08/12/2022	08/16/2022	2,531.15	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122508	363818	08/12/2022	08/16/2022	391.26	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122508	364097	08/12/2022	08/16/2022	697.00	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122508	364136	08/12/2022	08/16/2022	-20.00	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122508	364294	08/12/2022	08/16/2022	-20.00	SJC Road	214412250 - Equipment Operation
					<b>\$1,303.57</b>		
Four States Tire & Service	122573	364132	08/22/2022	08/23/2022	68.00	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122573	364336	08/22/2022	08/23/2022	1,294.32	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	122573	364337	08/22/2022	08/23/2022	912.72	SJC Road	214412250 - Equipment Operation
					<b>\$2,275.04</b>		
					<b>\$3,578.61</b>		
Frontier	122651	2022082616272	08/29/2022	08/30/2022	233.07	435-727-3440-062308-8	104225280 - Telephone
Frontier	122651	2022082616280	08/29/2022	08/30/2022	214.20	435-651-3351-082400-8	104225280 - Telephone
Frontier	122651	2022082616281	08/29/2022	08/30/2022	170.80	435-587-2797-030304-8	104225280 - Telephone
					<b>\$618.07</b>		
					<b>\$618.07</b>		
GBS Benefits Inc	122652	390446	08/29/2022	08/30/2022	3,000.00	Consulting	104965620 - Miscellaneous Service
					<b>\$3,000.00</b>		
Government Finance Officers Asso	122509	0269108	08/12/2022	08/16/2022	190.00	SJC Clerk	104142210 - Subscriptions and Me
					<b>\$190.00</b>		

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Grayeyes, Willie	122653	2022082908542	08/30/2022	08/30/2022	555.59	Travel Reimbursement	104111230 - Travel Expense
					<b>\$555.59</b>		
Hampton Inn & Suites	122654	91535332	08/30/2022	08/30/2022	437.07	Darin Black	104682230 - Travel Expense
Hampton Inn & Suites	122654	95469060	08/30/2022	08/30/2022	291.38	Delton Pugh	104682230 - Travel Expense
					\$728.45		
					<b>\$728.45</b>		
Hawkins, Clark	122574	2022081814022	08/22/2022	08/23/2022	80.98	Travel Reimbursement	214414230 - Travel Expense
					<b>\$80.98</b>		
HealthEquity Inc.	EFT	yoro0rp	08/26/2022	08/26/2022	7,275.18	HSA - Direct Deposit	102228000 - HSA
					<b>\$7,275.18</b>		
Holland & Hart LLP	122510	2003281	08/12/2022	08/16/2022	66.00	Monticello-Kanab RMP Litigation	104156310 - Professional and Tech
					<b>\$66.00</b>		
Hurst, Todd	122511	90979846	08/12/2022	08/16/2022	61.00	CDL Renewal	214414620 - Miscellaneous Service
					<b>\$61.00</b>		
ImageNet Consulting LLC	122575	INV289755	08/22/2022	08/23/2022	233.40	Non Departmental	104150240 - Office Expense
ImageNet Consulting LLC	122655	INV296033	08/29/2022	08/30/2022	35.24	Non Departmental	104150240 - Office Expense
					<b>\$268.64</b>		
Jimmy Foy Collision Repair Center	122623	5102	08/24/2022	08/24/2022	16,088.66	Wyatt Accident Claim SAJ0000402022	104210610 - Miscellaneous Supplie
					<b>\$16,088.66</b>		
Johnston, William	122576	2022082209102	08/22/2022	08/23/2022	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services
Johnston, William	122576	2022082209102	08/22/2022	08/23/2022	57.50	Planning & Zoning Meeting	104114230 - Travel Expense
					\$107.50		
					<b>\$107.50</b>		
K&H Integrated Print Solutions	122512	062875	08/12/2022	08/16/2022	9,614.41	Election Ballots	104173310 - Professional and Tech
					<b>\$9,614.41</b>		
Kenworth Sales Company	122577	005P1059	08/22/2022	08/23/2022	259.00	SJC Road	214412250 - Equipment Operation
					<b>\$259.00</b>		
Kilgore Companies LLC	122513	1051296	08/12/2022	08/16/2022	1,629.60	SJC ROAD	214414410 - Road Supplies
Kilgore Companies LLC	122578	2022082209215	08/23/2022	08/23/2022	84,840.37	CAL BLACK AIRPORT	105430620 - Miscellaneous Service
Kilgore Companies LLC	122578	2022082209215	08/23/2022	08/23/2022	128,127.41	CAL BLACK AIRPORT	105430620 - Miscellaneous Service
Kilgore Companies LLC	122578	2022082209263	08/23/2022	08/23/2022	12,965.60	CAL BLACK AIRPORT	105430620 - Miscellaneous Service
					\$225,933.38		
					<b>\$227,562.98</b>		
Knight, Sheila	122514	2022081208201	08/16/2022	08/16/2022	2,400.04	RN Waiver	104682615 - Contracts



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Life-Assist Inc.	122515	1234678	08/12/2022	08/16/2022	254.52	SJC Emergency Svc.	264350610 - Miscellaneous Supplie
					<b>\$254.52</b>		
Lincoln National Life Insurance Co	122516	4437447575	08/12/2022	08/16/2022	1,653.47	Life Insurance Benefits	102236000 - Lincoln Financial
Lincoln National Life Insurance Co	122516	4437447575	08/12/2022	08/16/2022	4,901.60	Life Insurance Benefits	104965135 - Life Insurance Premiu
					<b>\$6,555.07</b>		
Lincoln National Life Insurance Co	122656	4449646364	08/29/2022	08/30/2022	1,698.32	Employee portion Life/LTD	102236000 - Lincoln Financial
Lincoln National Life Insurance Co	122656	4449646364	08/29/2022	08/30/2022	4,093.25	Employer portion Life/LTD	104965135 - Life Insurance Premiu
					<b>\$5,791.57</b>		
					<b>\$12,346.64</b>		
Long, Roxy	122579	2022082209102	08/22/2022	08/23/2022	1,080.00	Nursing Services	104230350 - State Prisoner Expens
					<b>\$1,080.00</b>		
Love Communications	122657	062445	08/29/2022	08/30/2022	500.00	SJC Ec Dev	104193310 - Professional and Tech
					<b>\$500.00</b>		
Lyle Northern Electric Inc.	122658	1909	08/29/2022	08/30/2022	267.01	SJC Fairgrounds	104620270 - Utilities
					<b>\$267.01</b>		
Main Street Drug and Boutique	122580	185210	08/22/2022	08/23/2022	15.00	SJC Sheriff	104230312 - Medical Expenses
Main Street Drug and Boutique	122659	352	08/29/2022	08/30/2022	84.42	SJC Sheriff	104230312 - Medical Expenses
Main Street Drug and Boutique	122659	474	08/29/2022	08/30/2022	143.82	SJC Sheriff	104230312 - Medical Expenses
Main Street Drug and Boutique	122659	481	08/29/2022	08/30/2022	21.09	SJC Sheriff	104230312 - Medical Expenses
Main Street Drug and Boutique	122659	618	08/29/2022	08/30/2022	18.85	SJC Sheriff	104230312 - Medical Expenses
					<b>\$268.18</b>		
					<b>\$283.18</b>		
McDonald, JD	122581	2022082209204	08/23/2022	08/23/2022	1,731.36	Fair Worker	104620110 - Salaries and Wages
					<b>\$1,731.36</b>		
MCI	122517	2022081215452	08/15/2022	08/16/2022	29.22	08693326894 Cal Black Airport	105430280 - Telephone
					<b>\$29.22</b>		
Melissa Argyle RD CD	122582	INV0216	08/23/2022	08/23/2022	300.00	Nutrition Consulting	104677615 - Contracts
					<b>\$300.00</b>		
MetLife Group Benefits	122660	2022082908571	08/29/2022	08/30/2022	10,240.88	Dental Customer # 5955986	104965134 - Health Insurance
					<b>\$10,240.88</b>		
Mexican Hat Special Serv Dist.	122661	822-24	08/29/2022	08/30/2022	68.03	SJC Fire/Rescue	104225270 - Utilities
					<b>\$68.03</b>		
Meyer, Rick	122518	2022081208390	08/12/2022	08/16/2022	31.00	Travel Reimbursement	104146230 - Travel Expense
					<b>\$31.00</b>		

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Monticello City	122583	2022081815355	08/22/2022	08/23/2022	2,990.36	Hideout Utilities	104672270 - Utilities
Monticello City	122583	2022081815355	08/22/2022	08/23/2022	24,906.00	Loan Payment	244850810 - Debt Principle Paymen
					\$27,896.36		
					<b>\$27,896.36</b>		
Monticello Mercantile	122519	C242431	08/16/2022	08/16/2022	16.98	SJC Aging	104676610 - Miscellaneous Supplie
Monticello Mercantile	122519	C243726	08/12/2022	08/16/2022	8.99	SJC Assessor	104146240 - Office Expense
Monticello Mercantile	122519	C244630	08/16/2022	08/16/2022	13.99	SJC Aging	104676610 - Miscellaneous Supplie
Monticello Mercantile	122519	C249593	08/12/2022	08/16/2022	21.48	SJC Ambulance	264350610 - Miscellaneous Supplie
Monticello Mercantile	122519	C250177	08/16/2022	08/16/2022	14.28	SJC Fire	104225260 - Buildings and Grounds
Monticello Mercantile	122519	C250976	08/12/2022	08/16/2022	5.56	SJC Ambulance	264350330 - Employee Education
Monticello Mercantile	122519	C251038	08/12/2022	08/16/2022	25.95	SJC Ambulance	264350610 - Miscellaneous Supplie
Monticello Mercantile	122519	C251055	08/12/2022	08/16/2022	3.79	SJC Ambulance	264350330 - Employee Education
Monticello Mercantile	122519	C252025	08/12/2022	08/16/2022	66.34	SJC Assessor	104146240 - Office Expense
Monticello Mercantile	122519	C255117	08/12/2022	08/16/2022	24.97	SJC Ambulance	264350330 - Employee Education
Monticello Mercantile	122519	C255392	08/12/2022	08/16/2022	27.01	SJC Ambulance	264350330 - Employee Education
Monticello Mercantile	122519	C255555	08/12/2022	08/16/2022	17.70	SJC Road	214414260 - Buildings and Grounds
Monticello Mercantile	122519	C256252	08/12/2022	08/16/2022	98.25	SJC Fair	104620260 - Buildings and Grounds
Monticello Mercantile	122519	C256422	08/16/2022	08/16/2022	12.49	SJC Aging	104676610 - Miscellaneous Supplie
Monticello Mercantile	122519	C256517	08/16/2022	08/16/2022	25.47	SJC Public Safety	104166260 - Buildings and Grounds
					\$383.25		
Monticello Mercantile	122584	C248513	08/22/2022	08/23/2022	6.49	Blanding Library	724168260 - Buildings and Grounds
Monticello Mercantile	122584	C256601	08/23/2022	08/23/2022	17.48	SJC Road	214412250 - Equipment Operation
Monticello Mercantile	122584	C256640	08/23/2022	08/23/2022	24.95	SJC Road	214412250 - Equipment Operation
Monticello Mercantile	122584	C257172	08/23/2022	08/23/2022	17.11	SJC Road	214414260 - Buildings and Grounds
					\$66.03		
Monticello Mercantile	122662	C257382	08/29/2022	08/30/2022	12.49	SJC Public Safety	104166260 - Buildings and Grounds
Monticello Mercantile	122662	C257544	08/29/2022	08/30/2022	17.99	SJC Public Safety	104166260 - Buildings and Grounds
Monticello Mercantile	122662	C257924	08/29/2022	08/30/2022	8.97	SJC Sheriff	104230610 - Miscellaneous Supplie
					\$39.45		
					<b>\$488.73</b>		
Motor Parts	122520	816099	08/12/2022	08/16/2022	24.66	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122520	816304	08/12/2022	08/16/2022	42.85	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122520	816444	08/12/2022	08/16/2022	272.04	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122520	816493	08/12/2022	08/16/2022	136.02	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122520	816897	08/12/2022	08/16/2022	109.34	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122520	817038	08/12/2022	08/16/2022	135.67	SJC Road Dept	214412250 - Equipment Operation
					\$720.58		
Motor Parts	122585	814471	08/22/2022	08/23/2022	202.51	SJC Landfill	574424251 - Gas, Oil and Grease
Motor Parts	122585	815697	08/22/2022	08/23/2022	5.17	SJC Landfill	574424251 - Gas, Oil and Grease
Motor Parts	122585	816005	08/22/2022	08/23/2022	3.65	SJC Landfill	574424251 - Gas, Oil and Grease
Motor Parts	122585	817051	08/22/2022	08/23/2022	23.63	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122585	817499	08/22/2022	08/23/2022	27.90	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122585	817528	08/22/2022	08/23/2022	15.13	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122585	817642	08/22/2022	08/23/2022	23.93	SJC Road Dept	214412250 - Equipment Operation

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Motor Parts	122585	817967	08/22/2022	08/23/2022	58.92	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	122585	818140	08/22/2022	08/23/2022	337.56	SJC Road Dept	214412250 - Equipment Operation
					<u>\$698.40</u>		
Motor Parts	122663	818471	08/29/2022	08/30/2022	20.88	SJC Landfill	574424250 - Equipment Operation
Motor Parts	122663	818580	08/29/2022	08/30/2022	45.80	SJC Landfill	574424250 - Equipment Operation
Motor Parts	122663	818875	08/29/2022	08/30/2022	526.98	SJC Landfill	574424250 - Equipment Operation
					<u>\$593.66</u>		
					<b>\$2,012.64</b>		
Motor Parts of Monticello	122586	536466	08/22/2022	08/23/2022	18.40	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537245	08/22/2022	08/23/2022	10.50	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537281	08/22/2022	08/23/2022	10.88	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537294	08/22/2022	08/23/2022	40.01	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537364	08/22/2022	08/23/2022	6.80	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537536	08/22/2022	08/23/2022	10.65	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537564	08/22/2022	08/23/2022	157.28	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537572	08/22/2022	08/23/2022	-54.00	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537574	08/22/2022	08/23/2022	8.03	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537618	08/22/2022	08/23/2022	127.57	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537860	08/22/2022	08/23/2022	48.88	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	537925	08/22/2022	08/23/2022	9.92	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	122586	538883	08/22/2022	08/23/2022	8.56	SJC Fire	104225250 - Equipment Operation
					<u>\$403.48</u>		
Motor Parts of Monticello	122664	537643	08/29/2022	08/30/2022	40.23	SJC Admin Building	104161260 - Buildings and Grounds
Motor Parts of Monticello	122664	538378	08/29/2022	08/30/2022	65.37	SJC Landfill	574424740 - Equipment Purchases
Motor Parts of Monticello	122664	539076	08/29/2022	08/30/2022	18.36	SJC Sheriff	104230610 - Miscellaneous Supplie
Motor Parts of Monticello	122664	539124	08/29/2022	08/30/2022	0.50	SJC Admin Building	104161260 - Buildings and Grounds
					<u>\$124.46</u>		
					<b>\$527.94</b>		
Motorola Solutions	122521	8281384945	08/15/2022	08/16/2022	4,657.00	SJC Emergency Services	104255740 - Equipment Purchases
Motorola Solutions	122521	8281385110	08/15/2022	08/16/2022	4,657.00	SJC Emergency Services	104255740 - Equipment Purchases
Motorola Solutions	122521	8281408756	08/15/2022	08/16/2022	124.10	SJC Emergency Services	104255740 - Equipment Purchases
Motorola Solutions	122521	8281423711	08/15/2022	08/16/2022	615.46	SJC Emergency Services	104210250 - Equipment Operation
Motorola Solutions	122521	8281423711	08/15/2022	08/16/2022	4,394.42	SJC Emergency Services	104255740 - Equipment Purchases
					<u>\$14,447.98</u>		
					<b>\$14,447.98</b>		
Moulton, Mike	122587	MM081522	08/23/2022	08/23/2022	391.62	Travel Reimbursement	255310.230 - PHEP Preparedness T
					<u>\$391.62</u>		
MSFS of Utah	122665	2022082616330	08/29/2022	08/30/2022	465.00	SJC Aging	104682615 - Contracts
					<u>\$465.00</u>		
Nationwide Title Clearing	122522	2022081208390	08/12/2022	08/16/2022	40.00	Recorder Overpayment	103412000 - Recording of Legal Do
					<u>\$40.00</u>		

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Navajo Sanitation	122666	112858	08/29/2022	08/30/2022	297.00	Bluff Senior Center-2772	104672270 - Utilities
					<b>\$297.00</b>		
Navajo Tribal UtilityAuthority	122523	32001479638	08/15/2022	08/16/2022	281.50	60040657 MZC Fire Station East	104225270 - Utilities
Navajo Tribal UtilityAuthority	122523	38001074416	08/12/2022	08/16/2022	22.41	60378368 4000 W HWY 163	214414270 - Utilities
Navajo Tribal UtilityAuthority	122523	38001074417	08/12/2022	08/16/2022	211.35	60378370- MC N Hwy 162 NE LDS CHR Tow	104574270 - Utilities
Navajo Tribal UtilityAuthority	122523	38001074418	08/12/2022	08/16/2022	20.01	60378371 Along Hwy 162	104850730 - Improvements Other T
Navajo Tribal UtilityAuthority	122523	38001074419	08/12/2022	08/16/2022	4.74	60378372 Abt HWY 162	104850270 - Utilities
Navajo Tribal UtilityAuthority	122523	38001074420	08/12/2022	08/16/2022	4.44	60378373 - Abt State Road 162	104850270 - Utilities
Navajo Tribal UtilityAuthority	122523	38001074421	08/15/2022	08/16/2022	49.29	60378374 101 S 100 E	104225270 - Utilities
Navajo Tribal UtilityAuthority	122523	38001074422	08/15/2022	08/16/2022	5.83	60378375 Hwy 162 and Hwy 262	104850730 - Improvements Other T
Navajo Tribal UtilityAuthority	122523	38001074423	08/15/2022	08/16/2022	5.83	60378376 Front Fire Station	104850730 - Improvements Other T
					<b>\$605.40</b>		
Navajo Tribal UtilityAuthority	122588	39000981135	08/22/2022	08/23/2022	175.83	60378369	104574270 - Utilities
Navajo Tribal UtilityAuthority	122667	32001482896	08/30/2022	08/30/2022	109.59	60271007 - SJC Fire	104225270 - Utilities
					<b>\$890.82</b>		
Nelson, Melvin	122589	2022082209102	08/22/2022	08/23/2022	50.00	Planning and Zoning	104114620 - Miscellaneous Services
					<b>\$50.00</b>		
New Technology Solutions	122590	4615	08/22/2022	08/23/2022	100.00	SJC Aging	104672310 - Professional and Tech
New Technology Solutions	122590	4616	08/22/2022	08/23/2022	40.00	SJC Ambulance	264350310 - Professional and Tech
New Technology Solutions	122590	4617	08/22/2022	08/23/2022	32.50	SJC Buildings	104161310 - Professional and Tech
New Technology Solutions	122590	4617	08/22/2022	08/23/2022	32.50	SJC Buildings	104163310 - Professional and Tech
New Technology Solutions	122590	4617	08/22/2022	08/23/2022	32.50	SJC Buildings	104165310 - Professional and Tech
New Technology Solutions	122590	4617	08/22/2022	08/23/2022	32.50	SJC Buildings	104166310 - Professional and Tech
New Technology Solutions	122590	4618	08/22/2022	08/23/2022	23.75	SJC Libraries	724167310 - Professional and Tech
New Technology Solutions	122590	4618	08/22/2022	08/23/2022	23.75	SJC Libraries	724168310 - Professional and Tech
New Technology Solutions	122590	4618	08/22/2022	08/23/2022	47.50	SJC Libraries	724169310 - Professional and Tech
New Technology Solutions	122590	4619	08/22/2022	08/23/2022	80.00	SJC Buildings	104225310 - Professional and Tech
					<b>\$445.00</b>		
New Technology Solutions	122668	4613	08/29/2022	08/30/2022	40.00	SJC Public Health	255007.260 - Indirect Admin Buildin
					<b>\$485.00</b>		
NICE	122591	7134894	08/23/2022	08/23/2022	20.31	SJC Economic Dev 4531740	104193280 - Telephone
					<b>\$20.31</b>		
Nicholas & Company	122524	8045321	08/15/2022	08/16/2022	315.76	Monticello Senior Center	104678323 - Meals - Monticello
Nicholas & Company	122524	8045321	08/15/2022	08/16/2022	315.77	Monticello Senior Center	104677323 - Meals - Monticello
Nicholas & Company	122524	8045333	08/15/2022	08/16/2022	455.73	SJC Aging	104677328 - Meals - La Sal
Nicholas & Company	122524	8045333	08/15/2022	08/16/2022	455.73	SJC Aging	104678328 - Meals - La Sal
					<b>\$1,542.99</b>		
Nicholas & Company	122592	8045316	08/22/2022	08/23/2022	1,961.94	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	122592	8049470	08/22/2022	08/23/2022	591.25	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	122592	8052914	08/22/2022	08/23/2022	2,390.02	SJC Sheriff	104230480 - Kitchen Food

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Nicholas & Company	122592	8052919	08/22/2022	08/23/2022	345.17	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	122592	8052919	08/22/2022	08/23/2022	345.17	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	122592	8052921	08/22/2022	08/23/2022	559.53	SJC Aging	104678325 - Meals - Blanding
Nicholas & Company	122592	8052921	08/22/2022	08/23/2022	559.54	SJC Aging	104677325 - Meals - Blanding
Nicholas & Company	122592	8052922	08/22/2022	08/23/2022	266.68	SJC Aging	104677329 - Meals - Bluff
Nicholas & Company	122592	8052922	08/22/2022	08/23/2022	266.68	SJC Aging	104678329 - Meals - Bluff
Nicholas & Company	122592	8057335	08/22/2022	08/23/2022	656.11	SJC Aging	104677328 - Meals - La Sal
Nicholas & Company	122592	8057335	08/22/2022	08/23/2022	656.12	SJC Aging	104678328 - Meals - La Sal
					<u>\$8,598.21</u>		
Nicholas & Company	122669	8034312	08/30/2022	08/30/2022	424.28	SJC Aging	104677328 - Meals - La Sal
Nicholas & Company	122669	8034312	08/30/2022	08/30/2022	424.28	SJC Aging	104678328 - Meals - La Sal
Nicholas & Company	122669	8041854	08/29/2022	08/30/2022	624.46	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	122669	8057338	08/29/2022	08/30/2022	243.14	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	122669	8060916	08/29/2022	08/30/2022	2,995.14	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	122669	8060921	08/30/2022	08/30/2022	402.65	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	122669	8060921	08/30/2022	08/30/2022	402.65	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	122669	8060923	08/30/2022	08/30/2022	394.11	SJC Aging	104677325 - Meals - Blanding
Nicholas & Company	122669	8060923	08/30/2022	08/30/2022	394.11	SJC Aging	104678325 - Meals - Blanding
Nicholas & Company	122669	8060924	08/30/2022	08/30/2022	351.42	SJC Aging	104677329 - Meals - Bluff
Nicholas & Company	122669	8060924	08/30/2022	08/30/2022	351.42	SJC Aging	104678329 - Meals - Bluff
Nicholas & Company	122669	8068730	08/30/2022	08/30/2022	365.72	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	122669	8068730	08/30/2022	08/30/2022	365.73	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	122669	8068732	08/30/2022	08/30/2022	543.01	SJC Aging	104678325 - Meals - Blanding
Nicholas & Company	122669	8068732	08/30/2022	08/30/2022	543.02	SJC Aging	104677325 - Meals - Blanding
					<u>\$8,825.14</u>		
					<b>\$18,966.34</b>		
Nielson, Cody	122593	2022082209102	08/22/2022	08/23/2022	25.88	Planning & Zoning	104114230 - Travel Expense
Nielson, Cody	122593	2022082209102	08/22/2022	08/23/2022	50.00	Planning & Zoning	104114620 - Miscellaneous Services
					<u>\$75.88</u>		
					<b>\$75.88</b>		
ODP Business Solutions LLC	122525	257077932001	08/12/2022	08/16/2022	34.18	SJC Assessor	104146240 - Office Expense
ODP Business Solutions LLC	122525	257425214001	08/12/2022	08/16/2022	14.64	SJC Attorney	104145240 - Office Expense
ODP Business Solutions LLC	122525	257425214001	08/12/2022	08/16/2022	63.46	SJC Attorney	104145250 - Equipment Operation
ODP Business Solutions LLC	122525	257544976001	08/12/2022	08/16/2022	20.78	SJC Clerk	104142240 - Office Expense
ODP Business Solutions LLC	122525	257622983001	08/12/2022	08/16/2022	37.35	SJC Clerk	104142240 - Office Expense
					<u>\$170.41</u>		
ODP Business Solutions LLC	122594	260496714001	08/22/2022	08/23/2022	127.76	290885 SJC Recorder	104144240 - Office Expense
ODP Business Solutions LLC	122594	260531316001	08/22/2022	08/23/2022	9.65	290885 SJC Recorder	104144240 - Office Expense
					<u>\$137.41</u>		
ODP Business Solutions LLC	122670	255779547001	08/29/2022	08/30/2022	48.03	290885 SJC Sheriff	104230250 - Equipment Operation
ODP Business Solutions LLC	122670	255779547001	08/29/2022	08/30/2022	122.00	290885 SJC Sheriff	104230350 - State Prisoner Expens
					<u>\$170.03</u>		
					<b>\$477.85</b>		

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Packard Wholesale Co.	122526	INV191219	08/16/2022	08/16/2022	142.42	SJC Aging	104677323 - Meals - Monticello
Packard Wholesale Co.	122526	INV191219	08/16/2022	08/16/2022	142.42	SJC Aging	104678323 - Meals - Monticello
Packard Wholesale Co.	122526	INV191229	08/12/2022	08/16/2022	88.80	SJC Public Health	255007.260 - Indirect Admin Buildin
Packard Wholesale Co.	122526	INV191647	08/16/2022	08/16/2022	148.69	SJC Court House	104161260 - Buildings and Grounds
					<b>\$522.33</b>		
Packard Wholesale Co.	122595	INV191584	08/22/2022	08/23/2022	371.71	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	122595	INV191588	08/22/2022	08/23/2022	118.46	SJC Aging	104678329 - Meals - Bluff
Packard Wholesale Co.	122595	INV191617	08/22/2022	08/23/2022	98.43	SJC Public Health	255007.260 - Indirect Admin Buildin
Packard Wholesale Co.	122595	INV191620	08/22/2022	08/23/2022	87.00	SJC Aging	104678329 - Meals - Bluff
Packard Wholesale Co.	122595	INV191629	08/22/2022	08/23/2022	203.96	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	122595	INV191675	08/22/2022	08/23/2022	114.24	SJC Aging	104677325 - Meals - Blanding
Packard Wholesale Co.	122595	INV191675	08/22/2022	08/23/2022	114.24	SJC Aging	104678325 - Meals - Blanding
Packard Wholesale Co.	122595	INV191677	08/22/2022	08/23/2022	146.26	SJC Sheriff's Office	104230480 - Kitchen Food
Packard Wholesale Co.	122595	INV191685	08/22/2022	08/23/2022	149.16	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	122595	INV191686	08/22/2022	08/23/2022	641.51	SJC Sheriff's Office	104230350 - State Prisoner Expens
					<b>\$2,044.97</b>		
Packard Wholesale Co.	122671	INV192068	08/30/2022	08/30/2022	134.20	SJC Public Health	255007.260 - Indirect Admin Buildin
Packard Wholesale Co.	122671	INV192069	08/30/2022	08/30/2022	43.22	SJC Aging	104677325 - Meals - Blanding
Packard Wholesale Co.	122671	INV192108	08/29/2022	08/30/2022	25.60	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	122671	INV192109	08/29/2022	08/30/2022	70.00	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	122671	INV192505	08/30/2022	08/30/2022	153.59	SJC Aging	104677325 - Meals - Blanding
Packard Wholesale Co.	122671	INV192505	08/30/2022	08/30/2022	153.59	SJC Aging	104678325 - Meals - Blanding
					<b>\$580.20</b>		
					<b>\$3,147.50</b>		
Pepsi-Cola	122596	45800270	08/22/2022	08/23/2022	193.70	SJC Sheriff Dept	104230480 - Kitchen Food
					<b>\$193.70</b>		
Petty Cash	122527	2022081208410	08/12/2022	08/16/2022	3.98	Monticello Library	724581620 - Special Programs
Petty Cash	122527	2022081208410	08/12/2022	08/16/2022	4.95	Monticello Library	724581240 - Office Expense
					<b>\$8.93</b>		
Petty Cash	122597	2022082209161	08/22/2022	08/23/2022	13.74	Bluff Library	724581920 - Grant Expenses
					<b>\$22.67</b>		
Pick-A-Stitch	122672	2428	08/29/2022	08/30/2022	838.18	SJC Fair	104625240 - Office Expense
					<b>\$838.18</b>		
Pickett, Bill	122598	2022081815363	08/22/2022	08/23/2022	640.00	SJC Aging	104673610 - Miscellaneous Supplie
					<b>\$640.00</b>		
Public Employees Heath Program	122673	0123825912	08/30/2022	08/30/2022	34.58	Active Employee Premium	104230310 - Professional and Tech
					<b>\$34.58</b>		
Pugh, Delton	122528	2022081215483	08/15/2022	08/16/2022	45.00	Travel Reimbursement	104682230 - Travel Expense
					<b>\$45.00</b>		

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Purchase Power	122599	2022082209272	08/22/2022	08/23/2022	1,054.42	SJC Sheriff Dept - 8000-9000-0182-4113	104230241 - Postage
					<b>\$1,054.42</b>		
Quill Corporation	122529	1829869	08/12/2022	08/16/2022	-72.99	SJC Assessor	104146240 - Office Expense
Quill Corporation	122529	26401679	08/12/2022	08/16/2022	72.99	SJC Assessor	104146240 - Office Expense
Quill Corporation	122529	26486768	08/12/2022	08/16/2022	89.99	SJC Assessor	104146240 - Office Expense
					<b>\$89.99</b>		
Quill Corporation	122600	26833949	08/22/2022	08/23/2022	29.98	SJC Clerk	104142240 - Office Expense
Quill Corporation	122674	26861639	08/30/2022	08/30/2022	138.98	SJC Aging	104671240 - Office Expense
					<b>\$258.95</b>		
Radar Shop Inc.	122601	14408	08/22/2022	08/23/2022	1,635.00	SJC Sheriff	104210250 - Equipment Operation
					<b>\$1,635.00</b>		
Rarick, Randy	122530	2022081208390	08/12/2022	08/16/2022	31.00	Travel Reimbursement	104146230 - Travel Expense
					<b>\$31.00</b>		
Redd Mechanical	122675	3471	08/29/2022	08/30/2022	298.00	Hideout Golf Course	104676260 - Buildings and Grounds
					<b>\$298.00</b>		
Redd's Ace Hardware	122531	861241	08/12/2022	08/16/2022	14.69	SJC Public Health	255620.241 - DEQ Water Quality Po
Redd's Ace Hardware	122531	861260	08/12/2022	08/16/2022	51.70	SJC Road	214414260 - Buildings and Grounds
Redd's Ace Hardware	122531	861277	08/12/2022	08/16/2022	39.99	SJC Public Health	255311.480 - PHEP Carryover Speci
Redd's Ace Hardware	122531	861338	08/12/2022	08/16/2022	15.55	SJC Public Health	255620.241 - DEQ Water Quality Po
Redd's Ace Hardware	122531	861341	08/12/2022	08/16/2022	19.99	SJC Public Health	255310.480 - PHEP Preparedness
Redd's Ace Hardware	122531	861684	08/12/2022	08/16/2022	13.19	SJC Public Health	255560.241 - DEQ Drinking Water P
					<b>\$155.11</b>		
Redd's Ace Hardware	122602	861025	08/22/2022	08/23/2022	31.95	SJC Landfill	574424240 - Office Expense
Redd's Ace Hardware	122602	862176	08/22/2022	08/23/2022	10.76	SJC Road	214412250 - Equipment Operation
					<b>\$42.71</b>		
Redd's Ace Hardware	122676	862142	08/29/2022	08/30/2022	91.98	SJC Aging	104676260 - Buildings and Grounds
Redd's Ace Hardware	122676	862311	08/29/2022	08/30/2022	49.90	SJC Landfill	574424610 - Miscellaneous Supplie
Redd's Ace Hardware	122676	862340	08/29/2022	08/30/2022	5.18	SJC Library	724581620 - Special Programs
Redd's Ace Hardware	122676	862782	08/29/2022	08/30/2022	24.98	SJC Public Safety	104166260 - Buildings and Grounds
					<b>\$172.04</b>		
					<b>\$369.86</b>		
RegenceBlueCross BlueShield UT	EFT	222280000751	08/16/2022	08/16/2022	29,090.57	Claims Expense	104965134 - Health Insurance
RegenceBlueCross BlueShield UT	EFT	222350000757	08/23/2022	08/23/2022	16,831.76	Claims Expense	104965134 - Health Insurance
RegenceBlueCross BlueShield UT	EFT	222420001277	08/30/2022	08/30/2022	75,174.68	Claims Expense	104965134 - Health Insurance
					<b>\$121,097.01</b>		
					<b>\$121,097.01</b>		
RelaDyne West LLC	122677	0871859-IN	08/29/2022	08/30/2022	21.79	SJC Landfill	574424270 - Utilities
					<b>\$21.79</b>		

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River Canyon Wireless	122678	86470	08/29/2022	08/30/2022	135.99	San Juan County Fairgrounds	104620270 - Utilities
					<b>\$135.99</b>		
Rockmount Research & Alloys	122603	1272527	08/22/2022	08/23/2022	381.26	SJC ROAD	214412250 - Equipment Operation
Rockmount Research & Alloys	122603	1272593	08/22/2022	08/23/2022	832.37	SJC ROAD	214412250 - Equipment Operation
					\$1,213.63		
					<b>\$1,213.63</b>		
Rocky Mountain Power	122604	2022082209102	08/22/2022	08/23/2022	186.32	59288636-0037 Mexican Hat TV	104574270 - Utilities
Rocky Mountain Power	122679	2022082616273	08/29/2022	08/30/2022	142.67	73241784-0038 SJC Fire Control	104225270 - Utilities
Rocky Mountain Power	122679	2022082616274	08/29/2022	08/30/2022	35.26	59288636-0086 Mex Hat Fire Station	104225270 - Utilities
					\$177.93		
					<b>\$364.25</b>		
SafeTech Solutions LLP	122680	957	08/29/2022	08/30/2022	10,000.00	EMS Assessment	264350310 - Professional and Tech
					<b>\$10,000.00</b>		
Safety Supply & Sign Co. Inc.	122532	181026	08/12/2022	08/16/2022	70.56	SJC Road Dept	214414410 - Road Supplies
Safety Supply & Sign Co. Inc.	122532	181026	08/12/2022	08/16/2022	105.90	SJC Road Dept	104150610 - Miscellaneous Supplie
					\$176.46		
					<b>\$176.46</b>		
Salt Lake Community College	122681	2022.11.7	08/30/2022	08/30/2022	469.22	SJC Cadet meals	104230230 - Travel Expense
					<b>\$469.22</b>		
San Juan Building Supply Inc.	122682	2207-200834	08/29/2022	08/30/2022	296.29	SJC Fair	104620260 - Buildings and Grounds
San Juan Building Supply Inc.	122682	2207-201431	08/29/2022	08/30/2022	12.58	SJC Fair	104620260 - Buildings and Grounds
San Juan Building Supply Inc.	122682	2207-202607	08/29/2022	08/30/2022	541.18	SJC Fair	104620260 - Buildings and Grounds
					\$850.05		
					<b>\$850.05</b>		
San Juan Health Services	122683	8172022	08/30/2022	08/30/2022	45.00	1/3 landscaping	255007.260 - Indirect Admin Buildin
					<b>\$45.00</b>		
San Juan Hospital	122605	8832103	08/22/2022	08/23/2022	2,223.19	Gregory Frisbie 123701	104230312 - Medical Expenses
San Juan Hospital	122605	8833464	08/23/2022	08/23/2022	208.84	Brady Lee 123795	104230312 - Medical Expenses
					\$2,432.03		
					<b>\$2,432.03</b>		
San Juan Record	122533	SJCWEED0522	08/16/2022	08/16/2022	116.44	SJC Weed Dept	104256220 - Public Notices
San Juan Record	122684	SJCFAIR0722	08/29/2022	08/30/2022	2,889.98	SJC Fair	104620220 - Public Notices
					<b>\$3,006.42</b>		
Schafer, Trent	122606	2022082209102	08/22/2022	08/23/2022	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services
					<b>\$50.00</b>		



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SJC Jr. Livestock	122685	1453	08/29/2022	08/30/2022	615.63	SJC Fair	104620240 - Office Expense
					<b>\$615.63</b>		
SJC Sheriff	122607	22F08-P-010	08/23/2022	08/23/2022	870.16	Task Force Overtime	104211110 - Salaries and Wages
					<b>\$870.16</b>		
SJSD Heritage Language Resourc	122534	1773	08/12/2022	08/16/2022	90.00	San Juan Public Health	255123.480 - MCH Grant - Breastfe
					<b>\$90.00</b>		
Skinner, Ron	122535	RS001	08/16/2022	08/16/2022	27.50	Board Meeting Travel	255007.230 - Indirect Admin Travel
					<b>\$27.50</b>		
Snap - On Tools	122608	CEP28940990	08/23/2022	08/23/2022	28.58	SJC Road	214412250 - Equipment Operation
					<b>\$28.58</b>		
Snow Christensen & Martineau	122536	501374	08/12/2022	08/16/2022	225.00	SJC Attorney	104156620 - Miscellaneous Service
					<b>\$225.00</b>		
Sorenson Advertising, dba Relic A	122537	207275	08/15/2022	08/16/2022	19,233.32	SJC Tourism	104193490 - Advertising and Promot
Sorenson Advertising, dba Relic A	122537	207999	08/15/2022	08/16/2022	20,000.00	SJC Tourism	104193490 - Advertising and Promot
					<b>\$39,233.32</b>		
Sorenson Advertising, dba Relic A	122609	208013	08/22/2022	08/23/2022	14,733.32	SJC Economic Dev	104193490 - Advertising and Promot
					<b>\$53,966.64</b>		
Southwest Colorado TV	122686	08-26	08/29/2022	08/30/2022	3,068.46	SJC COMMUNICATIONS	104574615 - Contracts
					<b>\$3,068.46</b>		
Spillman, Koleman	122610	2022082209102	08/22/2022	08/23/2022	80.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
Spillman, Koleman	122610	2022082209102	08/22/2022	08/23/2022	80.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
					<b>\$160.00</b>		
Stotz Equipment	122538	P78531	08/12/2022	08/16/2022	229.50	SJC Road	214412250 - Equipment Operation
					<b>\$229.50</b>		
Sunada, Grant	122687	GS081922	08/30/2022	08/30/2022	847.97	Travel Reimbursement	255007.230 - Indirect Admin Travel
					<b>\$847.97</b>		
SWANA Beehive Chapter	122539	2023-1164783	08/12/2022	08/16/2022	250.00	SJC Landfill	574424210 - Subscriptions and Me
					<b>\$250.00</b>		
Sysco Intermountain Food Svc.	122611	485402554	08/22/2022	08/23/2022	119.78	SJC SHERIFF	104230480 - Kitchen Food
Sysco Intermountain Food Svc.	122688	485416284	08/29/2022	08/30/2022	465.27	SJC SHERIFF	104230480 - Kitchen Food
Sysco Intermountain Food Svc.	122688	485435703	08/29/2022	08/30/2022	289.39	SJC SHERIFF	104230480 - Kitchen Food
					<b>\$754.66</b>		
					<b>\$874.44</b>		

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Thatzza Pizza	122612	2022082209284	08/23/2022	08/23/2022	742.39	SJC Fair	104620240 - Office Expense
					<b>\$742.39</b>		
Thayn, Tyler Lloyd	122613	20220822092118	08/23/2022	08/23/2022	2,023.71	Fair Worker	104620110 - Salaries and Wages
					<b>\$2,023.71</b>		
Thayn, Zachary	122614	2022082209205	08/23/2022	08/23/2022	1,710.22	Fair Worker	104620110 - Salaries and Wages
					<b>\$1,710.22</b>		
The Go Travel Sites	122540	15023	08/16/2022	08/16/2022	417.00	SJC Econ Dev	104193210 - Subscriptions and Me
					<b>\$417.00</b>		
The Law Offices of Stephen J Stoc	122615	4112	08/22/2022	08/23/2022	100.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4023	08/30/2022	08/30/2022	200.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4025	08/30/2022	08/30/2022	10.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4027	08/30/2022	08/30/2022	300.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4030	08/30/2022	08/30/2022	50.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4031	08/30/2022	08/30/2022	110.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4108	08/30/2022	08/30/2022	280.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4111	08/30/2022	08/30/2022	30.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4115	08/30/2022	08/30/2022	130.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	122689	4120	08/30/2022	08/30/2022	110.00	SJC Attorney	104126615 - Contracts
					<b>\$1,220.00</b>		
					<b>\$1,320.00</b>		
Three-B Repair	122541	SJCC08082022	08/12/2022	08/16/2022	700.00	SJC Communications	104574615 - Contracts
Three-B Repair	122690	SJCC08152022	08/29/2022	08/30/2022	570.00	SJC Communications	104574615 - Contracts
					<b>\$1,270.00</b>		
Tiefenbach North America LLC	122542	438287	08/12/2022	08/16/2022	168.71	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	122542	438288	08/12/2022	08/16/2022	29.21	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	122542	438310	08/12/2022	08/16/2022	947.17	SJC Road Dept	214412250 - Equipment Operation
					<b>\$1,145.09</b>		
					<b>\$1,145.09</b>		
Todachinnie, Herbert	122691	20220829085011	08/29/2022	08/30/2022	400.00	SJC Sheriff	104210110 - Salaries and Wages
					<b>\$400.00</b>		
Town of Bluff	122616	BT08182022	08/23/2022	08/23/2022	10,000.00	Pass Through Funding	255090.615 - BRIC Contracts
					<b>\$10,000.00</b>		
Trinsio	122543	1006399	08/15/2022	08/16/2022	1,050.00	SJC IT	104151480 - Special Department Su
					<b>\$1,050.00</b>		
Turk, Palmer	122617	2022082209102	08/22/2022	08/23/2022	80.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
Turk, Palmer	122617	2022082209102	08/22/2022	08/23/2022	80.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
					<b>\$160.00</b>		

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Turk, Palmer	122692	20220829085011	08/29/2022	08/30/2022	80.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
					<b>\$240.00</b>		
U.S. Bank Equipment Finance	122693	479924243	08/29/2022	08/30/2022	286.42	1080852	104150240 - Office Expense
					<b>\$286.42</b>		
Underground Services Inc.	122544	59797	08/12/2022	08/16/2022	550.00	SJC Road	214412250 - Equipment Operation
					<b>\$550.00</b>		
USU	122694	A35629-22-07	08/30/2022	08/30/2022	2.43	A35629-584500	104610610 - Miscellaneous Supplie
USU	122694	A35629-22-07	08/30/2022	08/30/2022	144.56	A35629-584500	104610230 - Travel Expense
					\$146.99		
					<b>\$146.99</b>		
Utah Business Magazine	122545	2022-159891	08/16/2022	08/16/2022	1,000.00	SJC Economic Dev	104193490 - Advertising and Promot
					<b>\$1,000.00</b>		
Utah Department of Transportation	122546	RE226-303	08/16/2022	08/16/2022	12,584.30	Recapture Creek Bridge 54797 14T	214414310 - Professional and Tech
Utah Department of Transportation	122546	RE226-304	08/16/2022	08/16/2022	40,620.28	McElmo Creek Bridge # 54798 14T	214414310 - Professional and Tech
					\$53,204.58		
					<b>\$53,204.58</b>		
Utah Dept of Workforce Services	EFT	20220831	09/02/2022	09/02/2022	332.55	R 2-910347-0	214414136 - Unemployment Benefit
					<b>\$332.55</b>		
Utah Dept. of Health	122618	23H5000084	08/22/2022	08/23/2022	1,750.12	San Juan Public Health	255192.980 - TCM Intergovernment
					<b>\$1,750.12</b>		
Utah Retirement Systems	122547	PR071022-3952	07/18/2022	08/16/2022	524.52	State Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR080722-3952	08/12/2022	08/12/2022	100.00	Traditional IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR080722-3952	08/12/2022	08/12/2022	309.35	457 Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR080722-3952	08/12/2022	08/12/2022	382.71	401k Retirement - Post Retired	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR080722-3952	08/12/2022	08/12/2022	602.70	Roth IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR080722-3952	08/12/2022	08/12/2022	1,255.06	Retirement Loan Repayment	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR080722-3952	08/12/2022	08/12/2022	5,412.92	401k Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR080722-3952	08/12/2022	08/12/2022	50,909.78	State Retirement	102224000 - Retirement Payable
					\$58,972.52		
					<b>\$59,497.04</b>		
Utah State Tax Commision	122548	23-041	08/12/2022	08/16/2022	28.00	Assessor School	104146330 - Employee Education
Utah State Tax Commision	122619	23-074	08/22/2022	08/23/2022	828.00	SJC Assessor Auditor Services	104146620 - Miscellaneous Service
					<b>\$856.00</b>		
Utah Valley Radiology	122620	2022082209102	08/22/2022	08/23/2022	64.50	UVRA116651	104230312 - Medical Expenses
					<b>\$64.50</b>		

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Verizon Wireless	122695	9912451561	08/30/2022	08/30/2022	53.05	742063425-00001 - Public Health	255008.280 - Indirect Nursing Telep
Verizon Wireless	122695	9912451561	08/30/2022	08/30/2022	53.05	742063425-00001 - Public Health	255010.280 - Indirect Health Insp Te
Verizon Wireless	122695	9912451561	08/30/2022	08/30/2022	53.05	742063425-00001 - Public Health	255193.280 - Home Visiting - PAT T
Verizon Wireless	122695	9912451561	08/30/2022	08/30/2022	53.05	742063425-00001 - Public Health	255281.280 - EED - Epidemiology T
Verizon Wireless	122695	9912451561	08/30/2022	08/30/2022	57.20	742063425-00001 - Public Health	255310.280 - PHEP Preparedness T
Verizon Wireless	122695	9912873077	08/30/2022	08/30/2022	77.11	365552000-00001	104679280 - Telephone
Verizon Wireless	122695	9912873077	08/30/2022	08/30/2022	218.33	365552000-00001	104672280 - Telephone
Verizon Wireless	122695	9913403244	08/30/2022	08/30/2022	53.05	265507612-00002	104113280 - Telephone
Verizon Wireless	122695	9913403245	08/30/2022	08/30/2022	133.18	265507612-00003	104151280 - Telephone
Verizon Wireless	122695	9913403253	08/30/2022	08/30/2022	77.60	265508079-00001	104255280 - Telephone
Verizon Wireless	122695	9913403257	08/30/2022	08/30/2022	246.10	265508664-00001	214414280 - Telephone
Verizon Wireless	122695	9913413256	08/30/2022	08/30/2022	100.33	365506834-00001	104225280 - Telephone
Verizon Wireless	122695	9913423185	08/30/2022	08/30/2022	8.30	465505932-00001	104255280 - Telephone
Verizon Wireless	122695	9913433158	08/30/2022	08/30/2022	77.11	565508016-00001	104161280 - Telephone
Verizon Wireless	122695	9913443063	08/30/2022	08/30/2022	8.30	665505466-00001	104255280 - Telephone
Verizon Wireless	122695	9913443116	08/30/2022	08/30/2022	965.39	665507629-00001	104230280 - Telephone
Verizon Wireless	122695	9913443118	08/30/2022	08/30/2022	226.17	665507629-00004	104230280 - Telephone
Verizon Wireless	122695	9913443142	08/30/2022	08/30/2022	20.38	665509557-00003	104610280 - Telephone
Verizon Wireless	122695	9913452844	08/30/2022	08/30/2022	40.39	765507047-00003	104147280 - Telephone
Verizon Wireless	122695	9913452861	08/30/2022	08/30/2022	53.05	765508819-00001	104675280 - Telephone
Verizon Wireless	122695	9913452861	08/30/2022	08/30/2022	106.10	765508819-00001	104682280 - Telephone
					<b>\$2,680.29</b>		
					<b>\$2,680.29</b>		
Wagon, Anthony	122696	20220829085011	08/29/2022	08/30/2022	890.00	Refund of Bail	103511000 - Justice Court Fines
					<b>\$890.00</b>		
Walk-N-Roll	122549	1630	08/12/2022	08/16/2022	3,789.00	SJC Road	214412250 - Equipment Operation
					<b>\$3,789.00</b>		
Washington National Insurance	122550	P2248878	08/16/2022	08/16/2022	3,340.27	Payroll Benefits	102229000 - Other Deductions Paya
					<b>\$3,340.27</b>		
Waste Management of Colorado	122697	0398740-4889-3	08/29/2022	08/30/2022	154.25	19-36095-03000 SJC Public Health	255007.270 - Indirect Admin Utilities
					<b>\$154.25</b>		
Wheeler Machinery Company	122551	PC000129442	08/12/2022	08/16/2022	-98.00	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	122551	PS001357312	08/12/2022	08/16/2022	82.33	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	122551	PS001365097	08/12/2022	08/16/2022	207.29	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	122551	RC0000014403	08/12/2022	08/16/2022	-6,200.00	SJC Road Dept	214414255 - Equipment Rental
Wheeler Machinery Company	122551	RS0000213741	08/12/2022	08/16/2022	6,200.00	SJC Road Dept	214414255 - Equipment Rental
					<b>\$191.62</b>		
Wheeler Machinery Company	122621	PS001365809	08/23/2022	08/23/2022	5,392.64	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	122621	PS001370207	08/23/2022	08/23/2022	910.84	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	122621	PS001371205	08/23/2022	08/23/2022	232.79	SJC Road Dept	214412250 - Equipment Operation
					<b>\$6,536.27</b>		
					<b>\$6,727.89</b>		

**San Juan County  
Check Register  
General Fund Checking - Zions 566101143 - 08/12/2022 to 09/02/2022**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Wilbur-Ellis Company	122552	15176917	08/12/2022	08/16/2022	961.00	SJC Weed Dept	104256480 - Special Department Su
					<b>\$961.00</b>		
Wilson, Lloyd	122622	2022082209102	08/22/2022	08/23/2022	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services
Wilson, Lloyd	122622	2022082209102	08/22/2022	08/23/2022	57.50	Planning & Zoning Meeting	104114230 - Travel Expense
					\$107.50		
					<b>\$107.50</b>		
Yazzie, Dayhenoa	122553	EV016	08/16/2022	08/16/2022	1,500.00	Scholarship Award	104192620 - Miscellaneous Service
					<b>\$1,500.00</b>		
Young, Lois	122554	LY005	08/12/2022	08/16/2022	32.50	Board Travel Reimbursement	255007.230 - Indirect Admin Travel
					<b>\$32.50</b>		
Zion's Way Home Health & Hospic	122555	2022081215471	08/15/2022	08/16/2022	140.00	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	122555	2022081215471	08/15/2022	08/16/2022	455.00	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	122555	2022081215472	08/15/2022	08/16/2022	826.52	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	122555	2022081215481	08/15/2022	08/16/2022	350.00	SJC Aging Services	104679615 - Contracts
					\$1,771.52		
					<b>\$1,771.52</b>		
					<b>\$862,865.68</b>		



## COMMISSION STAFF REPORT

**MEETING DATE:** September 6, 2022

**ITEM TITLE, PRESENTER:** Approval of Small Purchases: \$2,248.78 for SpendPro C mailing equipment, \$5,750.00 for Car Cameras, for the Sheriff’s Office, \$5000.00 Advanced Medical Emergency Technician Audit, \$12,000.00 COVID-19 after action report, for the Public Health Department, \$8,780.00 for Diagnostic Tools, \$3,264 for RAZR engine rebuild, \$19,040.00 Gooseneck Trailer, for the Road Department and \$1,764.00 for Gear oil, for the Landfill – Total \$57,846.78

**RECOMMENDATION:** Approval

### SUMMARY

Small purchases for various items.

### HISTORY/PAST ACTION

Commission has approved small purchases

### FISCAL IMPACT

\$57,846.78

**San Juan County**  
 117 So Main Street  
 Monticello, UT 84535  
 Ph: 435-587-3225



**Purchase From**  
 Pitney Bowes  
 27 Waterview Dr.  
 Shelton, CT 06484  
 Phone: 866-581-1234  
 Attention To :


State Contracted

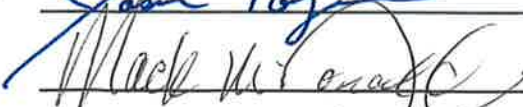
**Deliver To**  
 Marcia Shumway  
 297 S. Main  
 Monticello, UT 84535  
 Phone: 435-587-2237  
 Attention To :

**Purchase Order**  
 P. O. No#  
 Date 8/16/2022  
 Your Ref#  
 Our Ref#  
 Credit Terms Check

Product ID	Description	Quantity	Unit Price	Amount
	SendPro C Series - Version 4 see attached quote	1	\$2,248.78	\$2,248.78
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head: 

County Admin: 

Sub Total	\$2,248.78
Tax	Exempt
Freight	
Invoice Total	\$2,248.78
Amount Paid	
Balance Due	\$2,248.78

Terms and Conditions:

*This is needed to replace a machine that is being retired (discontinued).*





1	COVER-SPC	Protective Dust Cover - SendPro C	PURCHASE	\$ 49.55
1	DM2RKL	Return Kit for DM200/225 - Large	PURCHASE	\$ 0.00
	F9S2	SendPro C Install Training with Shipping	PURCHASE	\$ 222.80
1	HZ80001	SendPro C Series Drop Stacker	PURCHASE	\$ 0.00
1	ME1A	Meter Equipment - C Series	PURCHASE	\$ 435.23
1	MP81	C Series Integrated Scale	PURCHASE	\$ 0.00
1	PAB1	C Series Premium App Bundle	PURCHASE	\$ 0.00
1	SJS1	C200 SoftGuard	RENT	\$ 1.00
1	STOSLA	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)	SLA	\$ 186.15
1	ZH24	Manual Weight Entry	PURCHASE	\$ 0.00
1	ZH26	HZ02 50 LPM Speed	PURCHASE	\$ 0.00
1	ZHC2	SendPro C200 Base System Identifier	PURCHASE	\$ 0.00
1	ZHD5	USPS Rates with Metered Letter	PURCHASE	\$ 0.00
1	ZHD7	E Conf Services for Metered LTR, BDL	RENT	\$ 0.00
1	ZHWL	5lb/3kg Weighing Option for MP81	PURCHASE	\$ 708.12

<b>Purchase Total**</b>	\$ 2,248.78
<b>Monthly Total**</b>	\$ 28.01
<b>Annual Total**</b>	\$ 186.15

\*\*Plus applicable taxes which will be applied at the time of billing.

**Your Payment Plan**

Quarterly Billing Total**		Annual Billing Total**	
Type	Fees	Type	Fees
Soft-Guard®	\$ 3.00	Equipment Maintenance	\$ 186.15
Meter Services	\$ 81.03	N/A	N/A

**Tax Exempt**

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

Shipping and Handling \$ 0.00

Initial Term : 12 Months

\*\*Plus applicable taxes which will be applied at the time of billing.

**Sales Information**

Valarie Fontana

valarie.fontana@pb.com

Account Rep Name

Email Address

**This Quotation is for budgeting and planning purposes only and is not legally binding. The supply of any goods or services is subject to a separate written order which will be issued by Pitney Bowes and will be subject to the terms and conditions incorporated therein.**

Commerce solutions,  
from the Craftsmen of Commerce.

pitney bowes

Item 3.



100  
years



Sending

SendPro® C-Series

# Sending mail and light packages has never been easier.

Streamline your workload with the SendPro C-Series, a line of three easy-to-use, semi-automatic sending solutions designed to simplify mail processing and shipment sending. You'll unlock savings right from the convenience of your office or home, eliminating trips to the post office and giving you back time to focus on business-critical tasks.





## Process, print and save with SendPro® C-Series.



- Select your sending options from the large, 7" full-color touchscreen display.
- Get automatic rate change updates to ensure you're paying the correct amount of postage.
- Automatically save on every First Class® letter you send and gain access to additional savings, such as presort rates.
- Easily compare USPS®, UPS® and FedEx® rates with optional multi-carrier access.
- Print trackable shipping labels with the optional integrated shipping label printer.
- Save space with a modern, compact design that fits into any office setting, even a small home office.
- Send, track, and save anytime, from anywhere, with included access to SendPro® Online software.
- Accurately weigh packages up to 15 pounds with the integrated, digital scale or add the optional 70-pound capacity external scale for heavier packages.

# Integrated technology helps you send and track with ease.

- View sending accounting and analytics for up to 3,000 accounts on up to 500 devices.
- Get added security with access to extra services, such as electronic return receipt (eRR), signature delivery, insurance and more.
- Process mail quicker with semi-automatic feeding at speeds up to 65 letters per minute.
- Print your own custom graphics or brand logo on envelopes using the "My Graphics" tool.





Get extra smart features right at your fingertips.



- Use the integrated address book to accurately verify addresses before you send, helping to avoid unnecessary undeliverable charges.
- Get low ink alerts to keep your workflow moving seamlessly.
- Access the SendPro® Care app to self-diagnose and troubleshoot your device without the need to call customer care.





	SendPro C Lite	SendPro C	SendPro+	Custom Configuration
Primary function	Light-volume mailing & light-volume shipping	Mid-volume mailing & light-volume shipping	Mid-volume mailing & mid-volume shipping	Custom
Envelope processing feed & speed	Semi-automatic, Up to 50 LPM	Semi-automatic, Up to 65 LPM	Semi-automatic, Up to 65 LPM	Semi-automatic, Up to 65 LPM
Integrated scale & capacity	Included: 5 lb.	Included: 5 lb.	Included: 15 lb.	Optional scale choice: 5, 10, 15, or 70 lbs.
Attached shipping label printer	Not included. Optional upgrade available	Not included. Optional upgrade available	Included	Optional
Carrier access	Included: USPS Optional upgrade: Add UPS and FedEx	Included: USPS Optional upgrade: Add UPS and FedEx	Included: USPS, UPS and FedEx	Included: USPS Optional upgrade: Add UPS and FedEx
User display			7" Color Touchscreen	
Envelope moistener			Included	
Dimensions		16 1/2" L x 15 1/2" D x 11 1/2" H		
Envelope sizes		Up to 3/8" thickness Media sizes: 3" x 5" up to 13" x 15"		
Electrical and approvals		100 – 120 VAC, 50/60 Hz, 1.0A		
Accounting	Included: Up to 100 accounts/ Up to 10 devices	Included: Up to 100 accounts/Up to 10 devices  Optional upgrade: Up to 500 accounts/Up to 100 devices  Up to 3,000 accounts/500 devices	Optional: Up to 100 accounts/Up to 10 devices  Up to 500 accounts/Up to 100 devices  Up to 3,000 accounts/500 devices	Optional: Up to 100 accounts/Up to 10 devices  Up to 500 accounts/Up to 100 devices  Up to 3,000 accounts/500 devices
Auto Ink*		Save 20% with enrollment*		
Pre-loaded apps		Included on device		
eRR	Not included	Not included. Optional upgrade available	Not included. Optional upgrade available	Optional
USPS retail rates and extra services		Included		
USPS presort rates		Included (First Class Commercial, Marketing Mail, Non-profit, PresortXtra™)		
Commercial base pricing		Included		
Report printing		Print to connected laser printer or email report to address for network printing		
Connectivity		LAN (wired), Wi-Fi (wireless) or Cellular (via cellular device)		
IMI indicia on-device stamp Printing		Included		
Stamp printing from computer	Optional upgrade		Included	Optional



For more information,  
visit [pitneybowes.com](http://pitneybowes.com)



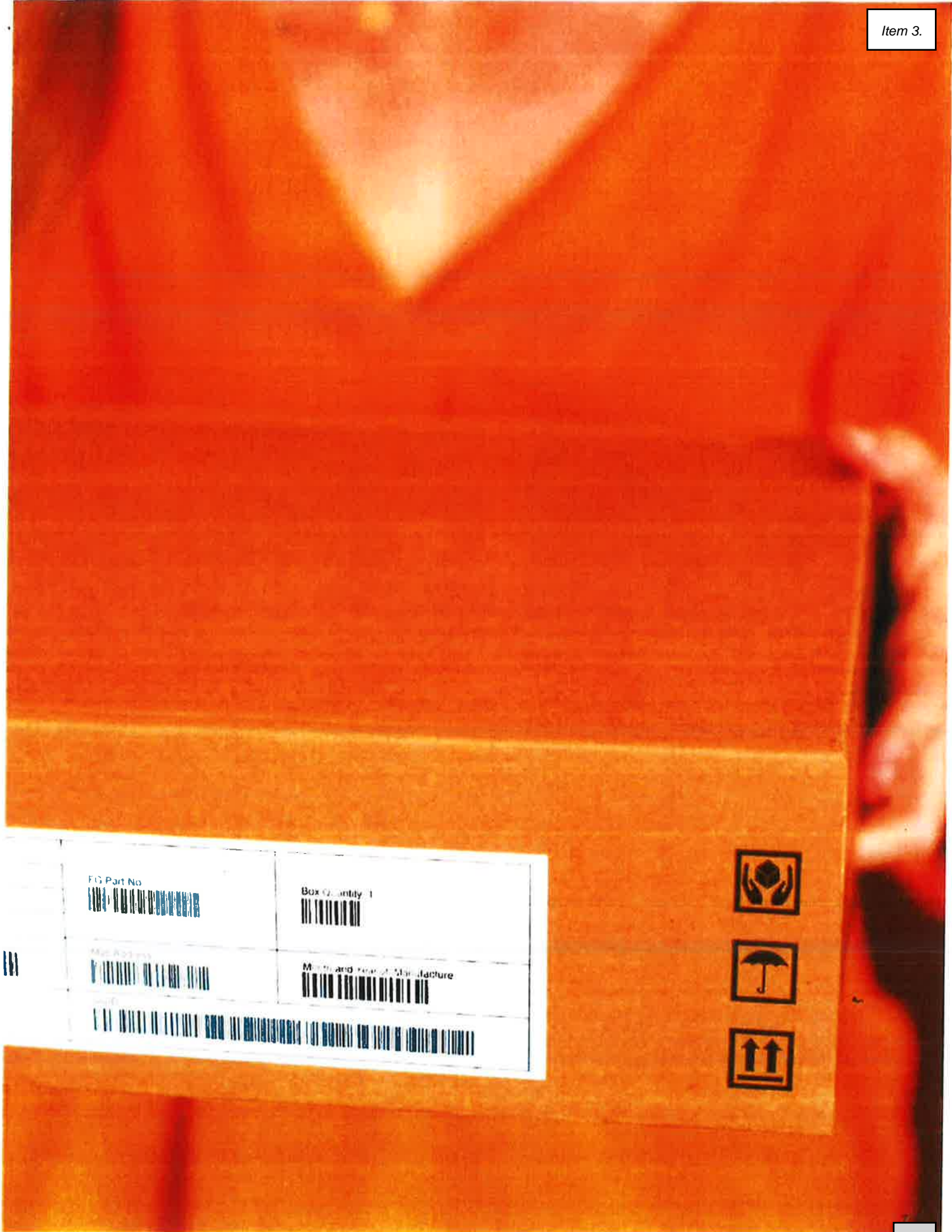
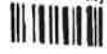


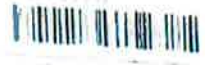
FIG Part No



Box Quantity: 1



Ship Address



Manufacturer Name and Address



**United States**

3001 Summer Street  
Stamford, CT 06926-0700

For more information,  
visit us online: [pitneybowes.com](http://pitneybowes.com)

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All other trademarks are the property of their respective owners.  
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**San Juan County**  
 117 So Main Street  
 Monticello, UT 84535  
 Ph: 435-587-3225



**Purchase From**

Vendor Name  State Contracted  
 Street Address  
 City, State, Zip  
 Phone:  
 Attention To :

**Deliver To**

Deliver To Name  
 Street Address  
 City, State, Zip  
 Phone:  
 Attention To :

**Purchase Order**

P. O. No#  
 Date 8/25/2022  
 Your Ref#  
 Our Ref#  
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
na	Custom Hotwash Questionaires	3	\$1,000.00	\$3,000.00
na	Virtual Review Meetings with AEMT	3	\$250.00	\$750.00
na	After Action Report	1	\$500.00	\$500.00
na	Incident Action Plan	1	\$500.00	\$500.00
na	Binding of the plan and final delivery	1	\$250.00	\$250.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head: *[Signature]*

County Admin: *[Signature]*

Sub Total	\$5,000.00
Tax	Exempt
Freight	
Invoice Total	\$5,000.00
Amount Paid	
Balance Due	\$5,000.00

Terms and Conditions:



# AEMT-AAR/IAP

## COPPER BUILD

DATE  
8-11-2022

Quote:  
San Juan Public  
Health After Action/  
Improvement Plan

Advanced Emergency  
Management Technology  
LLC

Zac Kearney  
90 N State St  
Jospeh, Ut 84739  
(435) 558 - 5019  
zdkeaMey@gmail.com

Qty	Option	\$/ea	Total \$
3	Custom Emergency Management hotwash questionnaires. That will cover 4 PEHP capabilities and be delivered using QR code and an instruction guide	\$1,000	\$3,000
3	Virtual meetings with AEMT and the SJPH ERC to review questions, results, and the final AAR.	\$250	\$750
1	After Action report that includes a summary, gaps and strengths throughout covid using FEMA paperwork	\$500	\$500
1	Incident Action Plan that identifies gaps, who is responsible, and a timeline of completion	\$500	\$500
1	Binding of the plan and final delivery	\$250	\$250

Some options will increase lead time

Signed Quote and 50% Deposit are required to place an order

Final payment will be due upon completion, and before delivery of plan\*

\*50% Deposit and Final Payment are due as noted unless other arrangements are approved by management.

<b>Subtotal</b>	\$5,000
<b>Total</b>	\$5,000

**AGREEMENTS:**

\*Once the deposit is received, your order may not be canceled or refunded.

\*Buyer Agree to Advanced Emergency Management Technology Terms and Conditions by Signing Below.

\*Items are the sole property of Advanced Emergency Management LLC until full payment is made and must be turned over if payment isn't made within 90 days of delivery.

\*Your signature below will serve as acceptance and approval listed on this quote.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

# PURCHASE ORDER

**San Juan County**  
117 So Main Street  
Monticello, UT 84535  
Ph: 435-587-3225



**Purchase From**  
Premier Vehicle Installation  
3037 S 300 W  
South Salt Lake, UT 84115  
Phone:  
Attention To : Clint Tricket

**Deliver To**  
Sheriff Jason Torgerson  
297 South Main St  
Monticello, UT 84535  
4355872237  
Attention To :

**Purchase Order**  
P. O. No#  
Date 8/26/2022  
Your Ref#: 38494  
Our Ref#  
Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
VIS-EXT-WIF-B	Vista HD 4RE In Car Camera System	1	\$5,750.00	\$5,750.00
	Other misc equipment for camera syste			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Sub Total	\$5,750.00
Tax	Exempt
Freight	
Invoice Total	\$5,750.00
Amount Paid	
Balance Due	\$5,750.00

Approved:

Department Head: 

County Admin: 

Terms and Conditions:

I obtained a grant from the State of Utah to pay for 1 in car camera system. The grant is for \$5,000.  
*The rest can come out of equipment budget.*



# Invoice

Date	Invoice #
5/9/2022	38494

Premier Vehicle Installation, Inc  
 3037 S 300 W  
 South Salt Lake, UT 84115

<b>Bill To</b>
San Juan County Sheriff 297 South Main Monticello, Utah 84535

P.O. No.	Terms	Project
	Net 30	

Item	Quantity	Description	Rate	Amount
VIS-EXT-WIF-B...	1	VISTA HD and 4RE system bundle. Includes 4RE Standard DVR Camera System w/integrated 200GB Automotive Grade Hard Drive, ZSL Camera, 16GB USB removable Thumb Drive, Rear Facing Cabin Camera, GPS, hardware,cablng and customer choice of mounting bracket. It will also include the VISTA HD WiFi Extended Capacity Wearable Camera with 9 hours continuous HD recording, one camera mount, 32GB of Storage, WiFi docking base, Power over Ethernet Smart Switch.	5,750.00	5,750.00
VIS-CHG-BS2-K...	1	VISTA Charging Base R2 Kit, Incl Power and USB Cables	95.00	95.00
WAR-4RE-CAR-...	1	Warranty, 4RE In-Car, 1st year	0.00	0.00
CAM-4RE-PAN-...	1	Front Camera, 4RE, HD Panoramic, Non EMI	225.00	225.00
WAR-VIS-CAM-...	1	Warranty VISTA 1st Year Included	0.00	0.00
4RE-WRL-KIT-1...	1	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	250.00	250.00
KEY-EL4-DEV-...	1	Evidence Library 4 Web VISTA Combo-Discount Device Library Key	85.00	85.00
KEY-EL4-DEV-0...	1	Evidence Library 4 Web 4RE In-Car Device License Key	170.00	170.00
Shipping/Freight	1	Shipping or Freight Charges	55.00	55.00

Phone #	E-mail
801 - 478-3062	clint@premiervehicle.com

<b>Total</b>	\$6,630.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$6,630.00

All invoices more than 30 days past due will be charged a 1.5% interest charge per month from the dated date of invoice.





Aug. 24, 2022

Mr. Mike Moulton  
 Operations Manager  
 Emergency Response Coordinator  
 San Juan Public Health

Dear Mr. Moulton,

We are pleased to submit the following bid for the work you have requested for a comprehensive COVID-19 After Action Report and Improvement Plan.

Action	Deliverable	Investment
1 X Finalize Plans/Identify Participants	Virtual meeting with department head(s) to review plan to conduct virtual hot wash, identify documents for review, identify participants, schedule event and discuss subsequent interviews	\$1,000
1 X COVID-19 Document Review	Review documents that will be relevant to the COVID-19 response and the Hot Wash	1,000
1 X Virtual Hot Wash	Conduct 60- to 90-minute virtual roundtable conversation with selected participants	1,500
6 – 10 X Virtual Meetings	Conduct 6 – 10 one-on-one virtual interviews with selected participants as follow-up to findings of the hot wash	3,500
1 X After Action Report Draft	Document summary of findings from hot wash and interviews, to identify successes and gaps, review with department head(s)	1,500
1 X Draft Improvement Plan	Document elements of Improvement Plan resulting from hot wash and interviews, to identify specific improvements that should be made, with those responsible for specific steps and timelines for completion, review with department head(s).	1,500

1 X Finalize After Action Report and Improvement Plan	Document findings from hot wash, interviews and review by department head(s), resulting in findings that identify successes, recognize challenges and recommend steps to fill identified gaps.	2,000
<b>Total</b>		<b>\$12,000</b>

We will also conduct a number of discussions with you or your designee during the course of our work at no additional investment.

We will undertake the work relying on guidance from the Homeland Security Exercise and Evaluation Program (HSEEP) in general with special attention given the recently created by the HHS ASPR Exercise, Evaluation, and After Action Division (E2A2) for COVID-19. We look forward to working with you!

David Reddick  
Chief Strategy Officer and Co-Founder



**San Juan County**  
 117 So Main Street  
 Monticello, UT 84535  
 Ph: 435-587-3225



<b>Purchase From</b>	<b>Deliver To</b>	<b>Purchase Order</b>
Vendor Name <input type="checkbox"/> State Contracted	Deliver To Name	P. O. No#
Street Address	Street Address	Date 8/30/2022
City, State, Zip	City, State, Zip	Your Ref#
Phone:	Phone:	Our Ref#
Attention To :	Attention To :	Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
delo 85w140	synthetic gear oil	1	\$1,700.00	\$1,700.00
recycle	recycl oil tax	1	\$64.00	\$64.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
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				\$0.00
				\$0.00
				\$0.00
				\$0.00

**Approved:**

Department Head:	Jed Tate	
County Admin:	Mack McDonald	

Sub Total	\$1,764.00
Tax	Exempt
Freight	
Invoice Total	\$1,764.00
Amount Paid	
Balance Due	\$1,764.00

Terms and Conditions:



**DELIVERY TICKET**

**BLANDING**  
 1261 SOUTH MAIN  
 BLANDING, UT 84511INT

**Order Number: 0875602**

Order Date: 08/29/2022 Item 3.  
 Salesperson: BLANDING HOUSE ACC  
 Cust Serv Rep: STACY.HANNAHS

Delivery Date: \_\_\_\_\_  
 BOL #:   
 Terminal:

**Sold To: 31-0180327**

SAN JUAN COUNTY LANDFILL 1  
 PO BOX 338  
 MONTICELLO, UT 84535  
 (435) 678-3070

**Ship To: 1001**

LUBE SAN JUAN COUNTY LANDFILL  
 BLANDING, UT 84535  
 (435) 678-3070

Ordered By:

Comment:

**SHIP DATE: 9/7/2022**

Customer P.O.	Truck CPU	Driver BLANDING WILL CALL	Terms NET 30 DAYS	Whse C60	Buyback #		
<b>HM Description</b>	<b>Item #</b>	<b>Supplier #</b>	<b>UOM</b>	<b>Ordered</b>	<b>Shipped BackOrder</b>	<b>Unit Price</b>	<b>Amount</b>
CHV DELO GL ES1 85W140 DR	210658514ES1316	224504983	D400	1.00		4.2500	1,700.00
	AliasItemNo: 224504983						
DRUM DEPOSIT	VDRUMDEP		EACH	1.00		0.0000	0.00
	AliasItemNo: 55DD						
<b>Fuel Tax Recap</b>							
UT STATE RECYCLED OIL TAX						0.16000	64.00

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Customer Name \_\_\_\_\_

Driver Signature \_\_\_\_\_

Time In \_\_\_\_\_

Time Out \_\_\_\_\_

# of Drums Returned \_\_\_\_\_

Net Order: 1,764.00  
 Fuel Surcharge: 0.00  
 Handling Fee: 0.00  
 Sales Tax: 0.00  
**Order Total: 1,764.00**

**EMERGENCY RESPONSE: 1-800-535-5053 (INFO-TRAC)**  
**IN CASE OF FIRE, SPILLS, LEAKS OR ACCIDENT WITH**  
**HAZARDOUS MATERIALS DURING DELIVERY**

**San Juan County**  
 117 So Main Street  
 Monticello, UT 84535  
 Ph: 435-587-3225



**Purchase From**  
 Snap-On Tools  
 23060 Road G.2  
 Cortez, Colorado 81321  
 Phone: (970)570-9636  
 Attention To :


State Contracted


**Deliver To**  
 San Juan County Road Dept  
 885 E Center Street  
 Monticello, Utah 84535  
 Phone: (435)5873230  
 Attention To :

**Purchase Order**  
 P. O. No#  
 Date 8/30/2022  
 Your Ref#  
 Our Ref#  
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
EEMS342EUR	ZEUS W/PRE-ACTIVATED EURO	2	\$10,190.00	\$20,380.00
	ZEUS CHECK	2	-\$1,000.00	-\$2,000.00
	TRADE IN OLD DIAGNOSTIC TOOL	2	-\$4,000.00	-\$8,000.00
	EC REBATE	2	-\$800.00	-\$1,600.00
				\$0.00
				\$0.00
				\$0.00
	DIAGNOSTIC TOOLS ARE GOING TO BE			\$0.00
	OBSOLETE - NEED ONE FOR EACH SHOP			\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head: 

County Admin: 

Sub Total	\$8,780.00
Tax	Exempt
Freight	
Invoice Total	\$8,780.00
Amount Paid	
Balance Due	\$8,780.00

Terms and Conditions:

Frank Martinez  
 970-570-9536  
 S62282@snapon.com  
 Matt Harmier - 714-746-0400  
 Quote Date : 8/30/2022

Cortez Auto

Qty	Item	Description	Price	Preferred Cust
1	EEWS342MWC	DIAGNOSTIC MOBILE WORKCENTER	13,250.00	2,000.00
1	ZEUS CHECK			1,200.00
1	TJA100	1/2T AIR TRANS JACK	3,755.00	560.00
1	YA712A	FUEL TK HDLR	1,030.00	0.00
1	MIG160I	160A MIG WELDER	4,615.00	460.00
1	MIG1606	ALUMINUM TORCH AND WIRE KIT	695.00	0.00
1	MIG1152	SPOT NOZZLE	37.25	37.25
1	CKS3080942	DRV RLLR .030 AL/.040 AL	67.50	
1	CKS8SILB302	.030 COPPER-SILICON CUSI3	91.50	
1	CNT3C301	DIG CALIP	42.25	
1	MIGCARTC	WELDING/PLASMA CART-SLG TANK	254.00	254.00

	<b>Total Quote:</b>	<b>23,837.50</b>	
<b>Trade :</b>	<b>300.00</b>	<b>Down Payment</b>	
<b>Preferred Customer :</b>	<b>4,511.25</b>	<b>EC Rebate :</b>	<b>4,000.00</b>

**Total Amount: 15,026.25**

This offer will expire **8/31/2022** Please don't hesitate to contact either myself or Frank Martinez with any further questions you may have.

Customer Signature : \_\_\_\_\_

**Today's Total Savings w/ Trade 8,811.25**

Franchisee Signature : \_\_\_\_\_

Total Quote is an estimate only and may not reflect actual final sales price. Add'l Info:  
 \*Excluding tax and applicable filing fees. Tax to be factored at final sale.

v1.52



Search for tools, parts and everything you need

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PARTS

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ADD TO WISHLIST

## Features

### Intelligent Diagnostics:

- Smart Data automatically configures the display to show vehicle data parameters (PIDs) relevant to the fault code. Non-related parameters are filtered out to save you time
- Highlights vehicle data that is out of expected range
- SureTrack common replaced parts and real fixes for the specific vehicle and DTC
- Reset procedures to complete the repair after component replacement. Only those that pertain to that fault code are shown
- Scan for vehicle fault codes and diagnostic trouble codes (DTCs)
- OEM TSBs specifically related to the vehicle and DTC
- Functional tests to verify component operation; reset procedures to complete the repair after component replacement—only those that pertain to that fault code are shown
- Guided Component Tests, filtered to show those suggested relevant to the DTC
- Optional ShopKey® Pro repair information
- Integrated diagnostic suite for fast, easy navigation: scan tool, lab scope, Guided Component Tests, SureTrack® expert information, TSBs, oil specs and resets, data manager and optional ShopKey® Pro
- Vehicle System Report shows all fault codes, readiness monitors in a customer-friendly format—helps to sell services and communicate with customer
- Compact scan module is cordless, wireless, easy to carry and conveniently out of the way when connected
- One-Touch full vehicle code scan and clear quickly checks and clears codes for all available modules on the vehicle
- OEM diagnostic functions, tests and coverage previously found only in expensive factory tools
- Modular, dock-able lab/ignition scope/meter with 9' USB cable for portability and reach
- Exclusive Fast-Track® Guided Component Tests show what to test, how to connect and what results to look for—prevents unnecessary parts replacement



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**San Juan County**

117 So Main Street  
 Monticello, UT 84535  
 Ph: 435-587-3225



**Purchase From**  
 Ground Thumpin Motors  State Contracted  
 616 Old Welaka Rd  
 Welaka, FL 32193  
 Phone: (386)983-0330  
 Attention To :

**Deliver To**  
 San Juan County Road Dept  
 885 E Center Street  
 Monticello, Utah 84535  
 Phone: (435)5873230  
 Attention To :

**Purchase Order**  
 P. O. No#  
 Date 8/31/2022  
 Your Ref#  
 Our Ref#  
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
	15-16 Polaris Razor 900 Engine Rebuild	1	\$3,264.00	\$3,264.00
	Razor Enging for Sheriff's Office			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head: *Todd Al*

County Admin: *Mack McFarland*

Sub Total	\$3,264.00
Tax	Exempt
Freight	
Invoice Total	\$3,264.00
Amount Paid	
Balance Due	\$3,264.00

Terms and Conditions:



Musselman, Kad <kmusselman@sanjuancounty.org>

Ground Thumpin Motors <notifications@ecwid.com>  
Reply-To: Ground Thumpin Motors <sales@groundthumpinmotors.com>  
To: Kdric Musselman <kmusselman@sanjuancounty.org>

Wed, Aug 31, 2022 at 2:12 PM



**IMPORTANT:** If you purchased an engine rebuild, and you are sending us your core, please click the green button below to learn how to safely prepare and ship it to us:

**Kdric Musselman**

San Juan County Road Department, 885 East Center St., Monticello, Utah 84535, United States  
Phone: +1 435-587-3230

**Shipping Method:**

Ground  
7 days



**15-16 Polaris RZR 900 Engine Rebuild**

- SKU: #1516\_RZR900\_RB
- 2015 RZR 900 (ALL)
- Alba HD for Aftermarket Valve Springs
- Don't Increase engine size
- NO extended warranty
- I will ship my core ASAP

1 x \$3,264.00

Items	\$3,264.00
Shipping:	\$0.00
<b>Total:</b>	<b>\$3,264.00</b>

If you need assistance or have any questions at all, please email us at [sales@groundthumpinmotors.com](mailto:sales@groundthumpinmotors.com) or call +1 386-983-0330. We are happy to help!

Sincerely,  
Ground Thumpin Motors  
[groundthumpinmotors.com](http://groundthumpinmotors.com)

© Ground Thumpin Motors  
Ground Thumpin Motors, 644 Orange St. Wesley, Florida 32193, United States.  
[Privacy Policy](#) [Shipping](#) [Warranties](#) [Terms & Conditions](#) [Returns](#)







**TRAILER SOURCE**  
 6064 W STATE STREET  
 HURRICANE, UT 84790  
 PHONE: (435) 627-1633  
 FAX: (435) 627-1631  
 TRAILERSOURCEUTAH@GMAIL.COM  
 TRAILERSOURCEUTAH.COM

DATE	08/31/2022
INVOICE #	251341
SALESMAN	Aimee

Item 3.

**CUSTOMER INFO:**

PRIMARY NAME: SAN JUAN COUNTY ROAD DEPT  
 STREET ADDRESS: PO BOX 188 - 881 EAST CENTER ST      PHONE: (435) 678-3838  
 CITY: Monticello      STATE: UT      ZIP: 84535  
 MAILING ADDRESS: PO BOX 188 - 881 EAST CENTER ST      EMAIL:  
 CITY: Monticello      STATE: UT      ZIP:

**TRAILER INFO:**

MAKE: Iron Bull	MODEL: FLG	YEAR: 2022
COLOR: Black	VIN: 50HFG2520N1082520	NEW <input checked="" type="checkbox"/> USED <input type="checkbox"/>

DESCRIPTION	QTY.	PRICE	TOTAL
8.5x25 Iron Bull FLG 25' 22K Gooseneck	1	\$19,040.00	\$19,040.00
STATE CONTRACT PRICE MA3209 20% OFF MSRP	1	\$0.00	\$0.00
MSRP \$23800	1	\$0.00	\$0.00

Payment Type: Cash \_\_\_\_\_ Check \_\_\_\_\_ Card \_\_\_\_\_

**SUBTOTAL:** \$19,040.00  
**TOTAL:** \$19,040.00  
**DEPOSIT:** \$0.00  
**BALANCE DUE:** \$19,040.00

**I agree to the following terms and conditions:**  
 - ALL used trailers are sold as-is and carry absolutely no warranty either expressed or implied from Trailer Source.- All factory warranty work must be brought back to the seller or a preauthorized dealer. No warranty work will be done without factory authorization first. No other warranty is given by Trailer Source other than factory expressed warranty; read all warranty paperwork.- All deposits are non-refundable.-Purchaser agrees that this form includes all of the terms and conditions of the sale and no other agreements apply.- Warning! Check wheel lugs: On first trip, tighten wheel lugs at start and at 10, 25 and 50 miles. Tighten to manufacturer's specifications. Always check wheel lugs before each trip!

X \_\_\_\_\_  
 BUYER'S SIGNATURE

# UTAH COUNTIES

INDEMNITY POOL

**To:** Mack McDonald, San Juan Co. Ins. Coordinator

**From:** Korby Siggard, UCIP Claims Manager

**Date:** January 29, 2021

**Re:** Claim No: SAJ0000032021  
 Member: San Juan County  
 Claimant: San Juan County  
 D/Loss: 11/25/2020  
 Subject: Theft

We have completed adjustment on the above-captioned loss. Please accept this memo as the Statement of Loss. The loss is detailed as follows:

<b>2015 Ford F-350</b>	\$ 35,900.00
<b>2016 SWECO Crawler Trailer</b>	\$ 58,783.00 \$ 7,800.00
<b>LESS DEDUCTIBLE</b>	- \$ 1,000.00
<b>NET CLAIM TOTAL</b>	\$ 101,483.00

A check is being prepared for the net claim total of \$ 101,483.00 upon your acceptance .

If you have any questions, please feel free to contact me at 801-307-2117 or 1-801-565-8500. Thank you.

## COBRA: STATEMENT OF WORK

This Statement of Work is entered into as of this 1<sup>st</sup> day of January, 2023, by and between GBS Benefits, Inc., a Utah corporation with offices at 2200 S Main St. Suite 600, South Salt Lake, UT 84115 (“**GBS**”) and San Juan County, a Utah corporation with offices at 117 South Main, Monticello, UT 84535 (the “**Client**”) pursuant to that certain GBS Master Services Agreement by and between GBS and Client (the “**Agreement**”). This Statement of Work is incorporated into the Agreement by reference. Any term not otherwise defined herein shall have the meaning set forth in the Agreement.

A. Client as employer and plan administrator has established certain programs providing employee health benefits for its employees (collectively the “**Plans**”).

B. With regard to the Plans listed above, Client has advised GBS that Client is subject to the requirements of the Consolidated Omnibus Budget Reconciliation Act of 1985 (“**COBRA**”) and Client has requested that GBS furnish certain COBRA services in connection with those Plans as such services are more particularly described in this Agreement.

C. Client desires to have GBS provide (i) COBRA notice and (ii) COBRA premium collection services as described herein for Client’s COBRA qualified beneficiaries under COBRA (sometimes hereinafter referred to as “**COBRA continuees**”) under the Plans as such COBRA continuees are identified in writing to GBS by Client. Client and GBS acknowledge and agree that GBS is responsible only for those COBRA notices and premium collection functions specifically enumerated herein and with regard to those COBRA continuees identified to GBS in writing by Client.

Therefore, Client and GBS agree as follows.

**1. Services.** In consideration for the fees and charges detailed below, GBS hereby agrees to perform the following COBRA notice and premium collection functions for Client in connection with the Plans:

a. Preparing and mailing COBRA notices with respect to the Plans including, shortly after execution of this Agreement, an initial one time notice of COBRA rights to all current employees (and their spouses/dependents) of the Client who are covered under any of the Plans, and thereafter, during the term of the Agreement, initial notices to those employees, spouses/dependents who become covered under any of the Plans and whom the Client has notified GBS in writing are entitled to such notice. In addition to the initial notice, GBS shall prepare and mail to those individuals identified to GBS by Client, in writing, the following additional notices to COBRA continuees as to the extent required by COBRA: election notice and forms for initial qualifying event, notice for extension of COBRA due to a disability determination or second qualifying event, notice of ordinary termination of COBRA and availability of conversion coverage, notice of early termination of COBRA, notice to ineligible individuals who have provided notice of a qualifying event but who are not eligible for COBRA and notice of unavailability of COBRA due to gross misconduct. Client acknowledges and agrees GBS is not responsible to send any other documents or notices, including, without limitation, annual open enrollment materials, any SPDs, or any HIPAA required notices of any kind.

b. Receiving from Client completed data, in writing and in the format reasonably requested by GBS, listing active employees covered under the Plans, newly covered employees and their covered spouses/dependents, new or existing COBRA continuees, the coverage they are eligible to elect under COBRA, the applicable premium per Plan and participant, correct and current addresses for all employees, COBRA continuees, spouses and dependents. Client acknowledges and agrees that failure of Client to promptly supply the complete and accurate information described above, or otherwise reasonably requested by GBS, will absolutely preclude GBS from fully and promptly performing its

obligations hereunder, and GBS will not be liable for consequences, direct or indirect, in connection with the failure to timely supply complete information.

c. Monthly billing and collecting of COBRA premiums at the rates directed by Client in writing, which rates may change from time to time.

d. Monthly reporting to Client of the amount of premiums received from COBRA continuees and remitting premiums received directly to the Client as more fully described herein.

e. Monthly reporting to Client of the identity of COBRA enrollees who are paying COBRA premiums.

f. Monthly reporting to Client of any COBRA continuees who fail to timely remit premium payments to GBS. GBS and Client agree that premiums shall be deemed timely received for purposes of this Agreement if the premium payment envelope bears a postmark, or is otherwise received by GBS or Client, within thirty (30) days of the due date for such premium.

g. Monthly reporting to Client of the identity of COBRA continuees who are sent termination notices or notice of COBRA unavailability.

(Collectively the “Services”)

**2. Account for Premiums.** As part of the Services described above, GBS further agrees to account for collected premiums by:

a. Placing collected premiums in an account established by GBS. The account shall be a separate, interest bearing COBRA premium account at an FDIC insured institution and shall be used for no other purpose than the deposit of premiums collected, the payment of monthly fees to GBS as described herein, and the subsequent payment of premiums to the Client.

b. Providing the Client with a report by the 10th of the month following a premium reporting month detailing premiums collected.

c. Forwarding to the Client by the 10th of the month following a premium reporting month a check drawn on Account for all premiums collected during the preceding Premium Reporting Month.

d. The premium due under COBRA shall be set by the Client at the rate of one hundred two percent (102%) of its premium for COBRA continuees, and one hundred fifty percent (150%) of such rate for COBRA continuees on a COBRA disability extension, not to exceed the maximum permitted by law. Client agrees that GBS shall retain as a portion of its administrative fee hereunder the two percent (2%) or fifty percent (50%) margin allowed by COBRA plus any earnings on COBRA premiums in the Account thereon as monthly compensation for services rendered hereunder.

**3. Client’s Responsibilities.** Notwithstanding the foregoing, the Client acknowledges and agrees that during the term of this Agreement, the Client will be solely responsible for determining and confirming eligibility for coverage under the Plan(s) with respect to COBRA qualified beneficiaries and their spouse or dependents and completing the data to be supplied to GBS as well as:

a. Providing all information concerning the amount and timing of premium payments with respect to each of the Plans (including, but not limited to, the due dates for premium payments, open enrollment

changes, identity of the Plans and premium amounts by Plan, and available coverage (e.g. single, family etc.), and all other information to GBS as GBS determines is reasonably necessary to facilitate the COBRA services it has herein agreed to provide with respect to the Plans.

b. Reviewing each report and statement issued to the Client by GBS in connection with the services under this Agreement. The Client shall be responsible for all errors in providing COBRA continuation coverage to the extent the Client, in reviewing the reports or statements issued by GBS, knew, or on the basis of information reasonably available to the Client should have known, the information was inaccurate.

c. Determining whether COBRA premium payments from COBRA qualified beneficiaries before this Agreement effective date were paid in a timely fashion.

d. Determining whether COBRA is unavailable under the circumstances including whether gross misconduct has occurred or circumstances for early termination of COBRA have occurred.

**4. Changes in Coverage.** Client agrees it is Client's sole responsibility to communicate any changes in coverage or status that will affect the premiums to be collected for each COBRA continuee immediately to GBS. Client understands this information/communication will be the sole basis of GBS's notice and premium collection activities.

**5. Exclusions.** Client acknowledges and agrees that the Services to be provided by GBS hereunder do not include:

a. Drafting, producing, mailing or other delivery of any notices to any employees, retirees, former employees, spouses, dependents, qualified beneficiaries (other than the COBRA notices explicitly described herein, and premium statements consistent with GBS's premium collection duties hereunder). Client shall be solely responsible to prepare and deliver all other notices of any kind or nature concerning the Plans. Specifically, and not by way of limitation, Client shall be responsible to prepare and send all annual open enrollment notices to both active employees and COBRA continuees.

b. Drafting, amending, publishing or distributing any of the Client's benefit plan document or booklets for any or all of the Plans including, without limitation, any SPDs or any annual notices (other than the separate COBRA initial notices and subsequent COBRA notices and premium billing statements as explicitly provided herein).

c. Verifying or determining the accuracy, validity or completeness of information provided by Client or a plan administrator of a Plan, and GBS shall not be responsible for errors, delays or additional costs resulting from the receipt of inaccurate, invalid, incomplete or untimely information or information provided in an unacceptable format or media. Client and/or a plan administrator of the Plans agree to provide any and all information to GBS on a timely basis in a format acceptable to GBS.

d. GBS shall not have any obligation or liability whatsoever with respect to any Services before the effective date of this Agreement including, without limitation, any notices due prior to the Effective Date of this Agreement or collection and remitting of premiums to the Insurance Carrier that were due prior to the Effective Date of this Agreement.

**6. Client to Supply Information.** In order for GBS to execute its functions, Client agrees it is responsible to deliver, on the Effective Date, completed data files for each employee, spouse and dependent currently covered under the Plans and who become covered under the Plans during this Agreement. Further, during

the term of this Agreement, Client is responsible to deliver promptly to GBS written information that a qualifying event has occurred under COBRA so that GBS can generate and deliver a timely and appropriate COBRA election notice. Client acknowledges and agrees that failure of Client to promptly supply the complete and accurate information described above or otherwise reasonably requested by GBS, will absolutely preclude GBS from fully and promptly performing its obligations hereunder, and GBS will not be liable for consequences, direct or indirect, in connection with the failure to timely supply complete information. Further, the Client is responsible for receiving COBRA premium payments from qualified beneficiaries until the later of (i) the effective date of this Agreement or (ii) GBS's receipt of a complete information packet from Client of those persons currently on COBRA. Client shall always have, during the term of this Agreement, the sole authority and responsibility for the Plans and their operation, including the authority and responsibility for administering, construing and interpreting the provisions of the Program and making all determinations thereunder. Client gives GBS the authority to act on behalf of Client in preparing and mailing notices and collecting and remitting premiums in connection with the Plans, but only as expressly stated in this Agreement. All final determinations as to a person's entitlement to COBRA benefits are to be made by Client, including any determination of unavailability or early termination of benefits. Client is considered the Plan Administrator and the Named Fiduciary of the Plans for purposes of ERISA.

**7. Fees.** Client agrees to pay GBS the following fees in consideration of services rendered under the Agreement: A one-time setup fee of \$0.00 per Plan which includes the preparation and mailing of initial COBRA notices. In addition, a monthly fee for the Services equal to (i) any earnings on COBRA premium payments during the time GBS holds such premium payments until such payments are remitted to the Client plus (ii) two percent (2%) of the monthly premium amount due under the Plan for each COBRA continuee on ordinary COBRA coverage or to fifty percent (50%) of the monthly premium amount for those COBRA continuees who are paying a disability premium. Such fee shall be paid by COBRA continuees as part of their overall COBRA premium payment.

**8. Good Faith.** GBS agrees to perform the Services with respect to the Plan(s) in accordance with a reasonable good faith interpretation of the applicable requirements of COBRA and other federal and state laws. Except for such responsibilities explicitly assumed by GBS pursuant to this Agreement, Client shall be responsible for compliance with all laws and governmental regulations (including state and local health care continuation laws) affecting Client's business and any use it may make of the Services to assist it in complying with such laws and governmental regulations.

The parties have executed this Statement of Work below to indicate their acceptance of its terms.

GBS Benefits, Inc., a Utah corporation

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Matt Kiisel, SVP of Operations

San Juan County, a Utah corporation

By: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_

## ONLINE ENROLLMENT SERVICES: STATEMENT OF WORK

This Statement of Work is entered into as of this 1<sup>ST</sup> day of January, 2023, by and between GBS Benefits, Inc., a Utah corporation with offices at 2200 S. Main St. Suite 600, South Salt Lake, UT 84115 (“**GBS**”) and San Juan County, a Utah corporation with offices at 117 South Main, Monticello, UT 84115 (the “**Client**”) pursuant to that certain GBS Master Services Agreement by and between GBS and Client (the “**Agreement**”). This Statement of Work is incorporated into the Agreement by reference. Any term not otherwise defined herein shall have the meaning set forth in the Agreement.

### Description of Services:

GBS Online Services, including the following:

1. GBS agrees to build Client’s benefit plans where GBS is broker of record into Employee Navigator online system. GBS requires 4-6 weeks from receiving necessary information to build, test, and train Client prior to processing live enrollments through the online system.
2. GBS EDI or Employee Navigator carrier connections.
3. GBS will assist the client with training and support using the system and assist with discrepancy resolutions identified between system and discrepancy reports provided by insurance carriers or identified by Client.
4. GBS will complete system updates and will complete ongoing benefit renewals. GBS requires 2-6 weeks to reconfigure, load, and test changes prior to open enrollment depending on the changes made to benefits at renewal.

### Client Responsibilities:

1. Client is responsible to provide data necessary to build employer and plan within online system. GBS is not responsible for any errors that result from inaccurate data provided to GBS to build the online system.
2. Client is responsible to maintain the online system. This includes entering new hires and terminations within required carrier windows, auditing monthly carrier bills, and maintaining accurate employee and enrollment records.
3. After using the online system for at least one full calendar year, Client will have access to the Employee Navigator ACA reporting module. Client is responsible to complete the ACA module and validate the accuracy of any information contained in ACA reports. Client is responsible for any fees associated with filing with the IRS.

### Other Terms:

Client understands and agrees that its right to use the GBS online system is conditioned on GBS’s ongoing relationship with online vendor. In the event GBS decides to terminate its relationship with online vendor, this agreement will terminate. GBS agrees to provide Client with 90 days’ notice in the event GBS decides to terminate its relationship with online vendor.



Client understands and agrees that its right to use the online system is predicated on its status as a broker client of GBS. If GBS is not the broker of record for the client, client will no longer have use of the online system, the Client's account will be archived and no longer accessible to Client.

The parties have executed this Statement of Work below to indicate their acceptance of its terms.

GBS Benefits, Inc., a Utah corporation

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Matt Kiisel, SVP of Operations

San Juan County, a Utah corporation

By: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

## **GBS MASTER SERVICES AGREEMENT**

This Agreement (“Agreement”) is effective as of January 1, 2023 (“Effective Date”) by and between GBS Benefits, Inc. (together with its affiliates “GBS”), located at 2200 South Main Street, Suite 600, Salt Lake City, UT, 84118, and CLIENT, San Juan County, located at 117 South Main, Monticello, UT 84535 (“CLIENT”). (CLIENT and GBS are sometimes hereinafter referred to collectively as the “Parties” and individually as a “Party.”)

WHEREAS, GBS is the agent of record for CLIENT’s health insurance, and CLIENT desires to retain GBS to perform additional services identified in this Agreement and any corresponding statement of work (“SOW”), and GBS understands that it is intended that this Agreement will apply to all work or services to be performed by GBS unless otherwise agreed upon between the Parties in writing;

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to the terms and conditions set forth herein.

### **ARTICLE 1. SERVICES AND SCOPE OF AGREEMENT.**

A. CLIENT desires to obtain from GBS, and GBS desires to provide to CLIENT, certain services and deliverables hereinafter defined (collectively “Services”) described in any attached SOW. Each SOW attached is incorporated by reference. In the event GBS agrees to perform multiple services for CLIENT, a new SOW will be created for each service for which GBS is retained.

B. At any time during the term of this Agreement, either Party may request modifications to the Services identified in an SOW. As soon as practicable following such request, the Parties will discuss the feasibility of the requested modifications and the impact on the time schedules and costs specified in the SOW. No change in the SOW shall be made unless agreed to in writing by both parties, and absent such written agreement, both parties will remain bound by the original terms. No modification or amendment to this Agreement or any SOW can alter the provisions of this Agreement regarding the ownership of intellectual property unless signed by an officer of each party.

### **ARTICLE 2. COMPENSATION.**

A. CLIENT will pay GBS for satisfactory performance of the Services based on the agreed pricing schedule as described in the SOW for the Services. For the purpose of this Agreement, GBS fees from CLIENT for the Services (“**GBS Fees**”) may be earned by GBS by providing the Services, completed and expensed as described in Article 3.

B. A SOW includes all applicable GBS Fees that shall be paid by CLIENT and is firm and fixed and at no time will GBS charge higher or additional GBS Fees. GBS Fees are inclusive of any and all government fees and or applicable taxes. In no event will CLIENT be obligated to make payment for any Services performed by GBS which are outside the scope of a SOW, or for: 1) any Services which GBS agreed to perform but did not complete, or 2) any Services performed by GBS after the termination or expiration of this Agreement

C. Unless otherwise stated in a SOW, during the term of this Agreement, GBS will submit to CLIENT one (1) invoice per month listing the GBS Fees earned for Services delivered in the previous month. All invoices will be sent via electronic mail to the CLIENT, and will be accompanied by appropriate supporting documentation, evidencing the work completed by GBS during the calendar month for which GBS seeks payment. CLIENT will review each invoice and its supporting documentation and, unless disputed by CLIENT, pay the amount set forth in each such invoice within fifteen (15) days after CLIENT’s receipt of the invoice. GBS acknowledges and agrees that CLIENT is not responsible for payment delays associated with invoices that violate this Agreement. Billing disputes

will not be a cause of non-performance under this Agreement or applicable SOW.

D. GBS agrees that the payments described above are full and complete compensation expected from CLIENT for all Services performed under this Agreement. For disclosure of compensation GBS receives from other entities (including other service providers) as a result of the service GBS provides CLIENT, see the ERISA 408(B)(2) Disclosure.

#### **ARTICLE 3. EXPENSES.**

GBS will be solely responsible for any and all expenses it incurs in association with the performance of the Services, unless otherwise expressly provided for in the applicable SOW(s). Upon request of CLIENT, GBS shall provide supporting documentation for all expenses specifically allowed to be reimbursed by CLIENT under the applicable SOW(s).

#### **ARTICLE 4. TERM AND TERMINATION.**

A. The term of this Agreement (“Term”) will begin on the Effective Date and will continue until January 1, 2024. CLIENT will have (4) one-year renewal options, ending January 1, 2028.

B. CLIENT may terminate this Agreement immediately, in whole or in part, upon written notice to GBS without cause or reason and without any further liability, obligation or responsibility hereunder to GBS or any third party under this Agreement. However, CLIENT will be responsible for expenses incurred prior to termination within the terms and conditions provided for herein, or fees ultimately payable with respect to Services rendered prior to termination. Payment to GBS for the Services shall be in accordance with the terms set forth in a SOW.

C. GBS may terminate this Agreement immediately, in whole or in part, upon written notice to CLIENT without cause or reason and without any further liability, obligation or responsibility hereunder to CLIENT or any third party under this Agreement. However, GBS will be responsible to complete the work defined in a SOW that was delivered and accepted prior to the notice of termination, subject to CLIENT’s obligation to pay for Services rendered under such a SOW.

D. Upon termination or expiration of this Agreement or the Services hereunder, or at any other time at CLIENT’s request, GBS will immediately deliver to CLIENT all property belonging to CLIENT, any property or work in progress developed in connection with this Agreement, and all materials containing or constituting Confidential Information, including any copies, whether prepared by GBS or others.

#### **ARTICLE 5. PLACE OF PERFORMANCE.**

GBS will work primarily from its own office facilities, at CLIENT’s office location, or a mutually approved location solely for use in performance of Services hereunder. The location shall be specified in the SOW.

#### **ARTICLE 6. CONFIDENTIAL INFORMATION.**

GBS acknowledges that in the course of performing Services, GBS will have access to and become familiar with various trade secrets and confidential information of CLIENT, and/or third parties who have provided such information to CLIENT, including, but not limited to, software, customer contracts, customer lists, customer prospect lists, invoices, customer requirements, sales procedures, research data, design data, marketing and pricing information and data, marketing plans, financial information of

CLIENT and/or its customers, and other technical, marketing and/or business information and personal data relating to individuals (collectively, “**Confidential Information**”). GBS acknowledges that this Confidential Information gives CLIENT a competitive advantage in the industry. GBS agrees to not use in any way or disclose to any person or entity any such Confidential Information, either directly or indirectly, either during the term of this Agreement or at any time thereafter, except as required in the course of performing Services under this Agreement. GBS will further take reasonable precautions and act in such a manner as to ensure against unauthorized disclosure or use of the Confidential Information, using at least the standard of care GBS uses to protect its own confidential information. Upon termination or expiration of this Agreement, or earlier if requested by CLIENT, GBS will deliver all such Confidential Information and any copies of the same to CLIENT. GBS acknowledges and agrees that CLIENT would suffer irreparable harm in the event the Confidential Information or any portion thereof was disclosed, copied or used in any manner except as provided in this Agreement. Accordingly, and notwithstanding Article 13, Section G (Governing Law/Jurisdiction and Venue), in the event of a breach or threatened breach of the provisions of this Article 6, GBS agrees that CLIENT will be entitled to pursue any and all remedies at law or in equity, including, but not limited to, a temporary restraining order or preliminary or permanent injunction, or the equivalent of the same, without requirement of a bond, to prevent disclosure, copying and/or use of the Confidential Information.

#### **ARTICLE 7. CLIENT’S OBLIGATION TO PROVIDE INFORMATION.**

In order for GBS to execute its functions under a SOW, CLIENT agrees it is responsible to deliver to GBS accurate and complete information as described and defined in the applicable SOW. CLIENT acknowledges and agrees that failure of CLIENT to promptly supply the complete and accurate information described above or otherwise reasonably requested by GBS, will absolutely preclude GBS from fully and promptly performing its obligations under the applicable SOW, and GBS will not be liable for consequences, direct or indirect, in connection with the failure to timely supply complete and/or accurate information. CLIENT shall always have, during the term of this Agreement, the sole authority and responsibility for its health plans and health insurance and their operation, including the authority and responsibility for administering, construing and interpreting the provisions of such plans and making all determinations thereunder. CLIENT is considered the Plan Administrator and the Named Fiduciary of the plans for purposes of ERISA.

GBS will use ordinary care and due diligence in the exercise of its power and in the performance of its responsibilities. CLIENT ACKNOWLEDGES THAT THE PERFORMANCE OF SERVICES BY GBS DOES NOT AND IS NOT INTENDED TO MAKE GBS THE “PLAN ADMINISTRATOR,” “PLAN SPONSOR,” OR OTHER “FIDUCIARY” UNDER THE EMPLOYEE RETIREMENT INCOME SECURITY ACT OF 1974, OR COBRA LAW AS AMENDED OR OTHERWISE OF ANY PLAN, AND CLIENT WILL NOT IDENTIFY OR REFER TO GBS OR ANY OF ITS AFFILIATES AS SUCH. GBS HAS NO DISCRETIONARY AUTHORITY OR DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF THE PLAN(S). CLIENT agrees that this responsibility is and remains that of the CLIENT. GBS shall not be liable under this Agreement unless its actions are grossly negligent or in willful and wanton disregard of its explicit duties under this Agreement. The parties further acknowledge and agree that GBS will not be deemed to be providing legal or tax advice to CLIENT as a result of the duties undertaken by GBS pursuant to this Agreement.

#### **ARTICLE 8. INDEPENDENT CONTRACTOR STATUS.**

It is understood and agreed that GBS will provide the Services under this Agreement on a professional basis and as an independent contractor and that during the performance of the Services under this Agreement, GBS will not be considered an employee of CLIENT within the meaning or the applications of any federal, county, state or local laws or regulations including, but not limited to, laws or regulations covering unemployment insurance, old age benefits, worker's compensation, industrial accident, labor or taxes of any kind. GBS, and any of its employees, or contractors shall not be entitled to benefits that

may be afforded from time to time to CLIENT's employees, including without limitation, vacation, holidays, sick leave, worker's compensation and unemployment insurance. Further, CLIENT shall not be responsible for withholding or paying any taxes or social security on behalf of GBS, or any of its employees, or contractors.

#### **ARTICLE 9. WARRANTIES AND REPRESENTATIONS.**

GBS hereby represents, warrants and covenants to CLIENT that:

A. GBS is not restricted in any way, by agreement or otherwise from entering into this Agreement and providing the Services, and that it has no interests or obligations, nor during the term hereof will it acquire any interests or obligations, which conflict with or hamper its ability to perform as required hereby.

B. GBS will not breach any agreement or other obligation to keep in confidence or refrain from using, the confidential, proprietary, or trade secret information of a former employer, another client or any other person, and will not use any such information in connection with the Services.

C. GBS will perform the Services in a professional manner and otherwise in accordance with the highest industry standards and all such work shall conform to the specifications and all other requirements hereunder and under the SOW. GBS shall correct any error, defect or non-conformance at no additional cost to CLIENT. This warranty is in addition to any warranty that may be implied or imposed by operation of law.

D. GBS warrants and represents that GBS shall comply with all applicable laws and professional obligations.

E. The parties agree that the foregoing representations, warranties, and covenants are material, made by GBS to induce CLIENT to enter into this Agreement, and relied upon by CLIENT in deciding to enter into this Agreement. The foregoing representations and warranties will survive expiration or termination of this Agreement for any reason.

#### **ARTICLE 10. TRADEMARK AND TRADE NAME.**

This Agreement does not give either Party any ownership license rights or interest in the other Party's trade name or trademarks.

#### **ARTICLE 11. INDEMNIFICATION.**

A. GBS, at its own expense, shall indemnify, defend and hold CLIENT, its partners, employees, agents, affiliates, designees and assignees harmless from and against any and all suits, causes of action, proceedings, loss, damage, liability or expense, including defense costs and legal fees, and claims of any nature, including but not limited to, damage to property and personal injuries, including death, arising out of, resulting from, or relating to any negligent act or omission of GBS relating to the performance of this Agreement or from any breach of this Agreement by GBS. GBS, at its expense, shall defend any suit or dispose of any claim or other proceeding brought against said indemnities on account of such damage or injury, and shall pay all expenses, including attorney's fees, and satisfy all judgments which may be incurred by or rendered against said indemnities.

B. CLIENT, at its own expense, shall indemnify, defend and hold GBS, its partners, employees, agents, affiliates, designees and assignees harmless from and against any and all suits, causes of action, proceedings, loss, damage, liability or expense, including defense costs and legal fees, and claims of any nature, including but not limited to, damage to property and personal injuries, including death, arising out of, resulting from, or relating to any negligent act or omission of CLIENT relating to the

performance of this Agreement or from any breach of this Agreement by CLIENT, including, but not limited to, the failure of CLIENT to deliver to GBS complete and accurate information as described in Article 7 of this Agreement. CLIENT, at its expense, shall defend any suit or dispose of any claim or other proceeding brought against said indemnities on account of such damage or injury, and shall pay all expenses, including attorney's fees, and satisfy all judgments which may be incurred by or rendered against said indemnities.

#### **ARTICLE 12. LIMITATION OF LIABILITY.**

EXCEPT FOR ANY AMOUNT RECOVERABLE BY GBS OR CLIENT PURSUANT TO THE INDEMNIFICATION OR BREACH OF CONFIDENTIALITY PROVISIONS OF THIS AGREEMENT, IN NO EVENT SHALL EITHER PARTY BE, OR BECOME LIABLE FOR: LOST PROFITS, LOST SAVINGS, OR OTHER CONSEQUENTIAL, INCIDENTAL, SPECIAL OR INDIRECT DAMAGES REGARDLESS OF WHETHER SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OCCURRING.

THE AGGREGATE LIABILITY OF GBS TO CLIENT FOR ANY CAUSE OF ACTION OR CLAIM (WHETHER UNDER CONTRACT OR TORT) SHALL BE LIMITED TO THE AMOUNTS PAYABLE TO GBS HEREUNDER WITH RESPECT TO THE SERVICES THAT ARE THE SUBJECT OF SUCH ACTION OR CLAIM. BOTH PARTIES AGREE THAT THIS AGREEMENT, INCLUDING WITHOUT LIMITATION THE CHARGES TO BE PAID BY CLIENT HEREUNDER AND THE LIMITATIONS SET FORTH IN THIS SECTION, REFLECT THE ALLOCATION OF RISK UNDERSTOOD AND AGREED UPON BY THE PARTIES, INCLUDING THE RISK THAT A REMEDY MAY FAIL OF ITS ESSENTIAL PURPOSE.

#### **ARTICLE 13. GENERAL PROVISIONS.**

A. Entire Agreement. This Agreement represents the entire and sole agreement between the Parties with respect to the subject matter hereof and supersedes any and all prior negotiations, understandings, representations or consulting agreements whether written or oral. Except as specifically provided for in this Agreement, in the event a SOW contains terms that attempt to modify the provisions of this Agreement, those terms shall be deemed to have no force or effect and are not binding on CLIENT. This Agreement cannot be modified, changed or amended, except for in writing signed by the Parties.

B. Waiver. The failure of either Party to require performance by the other of any provision hereof shall in no way affect the right to require performance at any time thereafter, nor shall the waiver of a breach of any provision hereof be taken to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself. All remedies afforded in this Agreement shall be taken and construed as cumulative; that is, in addition to every other remedy available at law or in equity.

C. Relationship. Nothing herein contained shall be construed to imply a joint venture, partnership or principal-agent relationship between GBS and CLIENT, and neither Party shall have the right, power or authority to obligate or bind the other in any manner whatsoever, except as otherwise agreed to in writing.

D. Assignment, Delegation and Subcontracting. Neither Party shall assign or delegate this Agreement or any rights, duties or obligations hereunder without the express written consent of the other Party. Subject to the foregoing, this Agreement shall inure to the benefit of and be binding upon the successors, legal representatives and assignees of the Parties hereto. Notwithstanding anything to the contrary herein, CLIENT may assign this Agreement to any affiliate without consent.

Notwithstanding the foregoing, GBS may subcontract a portion (but not all) of its rights or obligations under this Agreement to another person or entity, provided that (1) GBS shall have given CLIENT prior

written notice of any proposed subcontract in sufficient detail and CLIENT shall not have objected to the subcontract on reasonable grounds within fourteen (14 days) following receipt thereof, and (2) GBS remains fully responsible for the performance of any subcontracting hereunder.

E. Severability. If any provision of this Agreement is declared invalid or unenforceable, such provision shall be deemed modified to the extent necessary and possible to render it valid and enforceable. In any event, the unenforceability or invalidity of any provision shall not affect any other provision of this Agreement, and this Agreement shall continue in full force and effect, and be construed and enforced, as if such provision had not been included, or had been modified as above provided, as the case may be.

F. Notices. Any notices, payments or statements to be provided under this Agreement will be sent to GBS and to CLIENT at the addresses provided in the Preamble to this Agreement or to such other address as one Party may from time to time designate in writing to the other. Any notice required to be made or given to either Party hereto will be made by personal delivery, confirmed facsimile, overnight courier with traceable delivery, certified or registered mail, return receipt requested, postage prepaid.

G. Governing Law/Arbitration. This Agreement and any dispute arising out of or in connection with or related to this Agreement (“Dispute”) will be governed as to all matters, including, but not limited to the validity, construction and performance of this Agreement, by and under the laws of the State of Utah, United States of America, without giving effect to conflicts of law principles thereof. The jurisdiction and venue of any proceeding involving any Dispute shall be the federal or state courts located in Salt Lake County, Utah.

H. Laws and Regulations. GBS shall comply with all applicable laws and governmental regulations. GBS is not expected or authorized to take any action in the name of or otherwise on behalf, of CLIENT which would violate applicable laws or governmental regulations.

I. Paragraph Headings. The paragraph headings set forth in this Agreement are for the convenience of the Parties, and in no way define, limit, or describe the scope or intent of this Agreement and are to be given no legal effect.

J. Injunctive Relief. Each of the Parties acknowledges that any dispute or material breach of this Agreement may cause the other Party immediate and irreparable injury not adequately compensable in damages alone. Therefore, the provisions of this dispute resolution section shall not preclude either Party from seeking immediate preliminary, temporary or permanent injunctive relief in addition to liquidated damages and all other available remedies in law or in equity without the need to first exhaust the dispute escalation procedures set forth therein.

IN WITNESS WHEREOF, undersigned authorized representatives of the Parties have executed and made this Agreement to be effective as of the Effective Date.

<b>GBS</b>		<b>CLIENT</b>	
<b>Name:</b>	<u>Matt Kiisel</u>	<b>Name:</b>	_____
<b>Title:</b>	<u>SVP of Operations</u>	<b>Title:</b>	_____
<b>Signature:</b>	_____	<b>Signature:</b>	_____
<b>Date:</b>	_____	<b>Date:</b>	_____

**EXHIBIT A: STATEMENT OF WORK**

This Statement of Work is entered into as of January 1, 2023 (“Effective Date”) by and between GBS Benefits, Inc., a Utah corporation with offices at 2200 South Main Street, Suite 600, Salt Lake City, UT, 84118 (“**GBS**”) and San Juan County, with offices at 117 South Main, Monticello, UT 84535 (the “**Client**”) pursuant to that certain GBS Master Services Agreement by and between GBS and Client (the “Agreement”). This Statement of Work is incorporated into the Agreement by reference. Any term not otherwise defined herein shall have the meaning set forth in the Agreement.

Description of Services:

Consulting Services, including the following:

1. Provide the Client with insurance consulting services concerning cost, benefits provided, and contracts with insurance carriers in connection with the plan or program.
2. Recommend benefit changes to meet the objectives of the Client in connection with the plan or program as these objectives are communicated by the Client to the Consultant.
3. Prepare such reports in regard to the plan or program as Parties may reasonably agree upon concerning trends, utilization, and costs to the Client.
4. Prepare specifications and assist the Client in bidding group insurance products in connection with the plan or program. This includes assistance with preparation of RFPs and evaluation of bids received in response to same.
5. In connection with the group insurance products utilized by the plan or program, negotiate rates and benefits with insurance carriers for review, evaluation and selection by the Client.
6. Be an intermediary for the Client in working with insurance carriers to assist in regard to insurer compliance with insurance contracts and in dispute resolution with insurers.
7. Assist the Client by suggesting methods for the Client’s containment of benefits costs with respect to the plan or program.
8. Work with the insurance carriers to secure rate estimates and firm renewal rates for the Client’s review, evaluation and selection.
9. Health & Wellness plan or program consultation and design.
10. Review contracts, agreements and summary plan descriptions (SPDs).
11. Any other duties specified in Client’s initial request for proposals (RFP) relating to this agreement not otherwise specifically excluded from this Contract.



12. Other duties as may be mutually agreed between the Parties, and which are reduced to a writing signed by both Parties which writing states that it is intended to modify or amend this Contract.

Compensation: Eligible for standard carrier overrides, and commission/overrides on non-medical lines.

For services performed pursuant to this SOW, the Consultant will be compensated by the Client as follows:

Consulting Fee: \$3,000 per month

The parties have executed this Statement of Work below to indicate their acceptance of its terms.

GBS Benefits, Inc., a Utah corporation

**GBS**

Matt Kiisel

Name:

SVP of Operations

Title:

Signature:

Date:

**CLIENT**

Name:

Title:

Signature:

Date:

# ON-PREMISE BANQUET LIQUOR LICENSE

## Local Consent

**PURPOSE:** Local business licensing authority provides written consent to the Alcoholic Beverage Services Commission (1) to issue an on-premises alcohol license for a person to store, sell, offer for sale, furnish, or allow the consumption of an alcoholic product on the premises of the applicant.

**AUTHORITY:** Utah Code 32B-1-202; 32B-5-201, 203, 205 and 206

San Juan County \_\_\_\_\_,  City  Town  County  
Local business license authority

hereby grants its consent to the issuance of a banquet liquor license to:

Business Name (DBA): Under Canvas

Entity Name (or owner's name if sole proprietor): Under Canvas, Inc.

Location Address: 147 S Looking Glass Rd., La Sal, UT 84530

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

This is a suggested format. A locally produced city, town, or county form is also acceptable.  
The local consent must be submitted to the DABS by the applicant as part of a complete application.

# FULL SERVICE RESTAURANT LIQUOR LICENSE

## Local Consent

**PURPOSE:** Local business licensing authority provides written consent to the Alcoholic Beverage Services Commission (1) to issue an on-premise alcohol license for a person to store, sell, offer for sale, furnish, or allow the consumption of an alcoholic product on the premises of the applicant.

**AUTHORITY:** Utah Code 32B-1-202; 32B-5-201, 203, 205 and 206

San Juan County \_\_\_\_\_,  City  Town  County  
Local business license authority

hereby grants its consent to the issuance of a full-service restaurant liquor license to:

Business Name (DBA): Under Canvas

Entity Name (or owner's name if sole proprietor): Under Canvas, Inc.

Location Address: 147 S Looking Glass Rd., La Sal, UT 84530

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

This is a suggested format. A locally produced city, town, or county form is also acceptable.  
The local consent must be submitted to the DABS by the applicant as part of a complete application.



## San Juan County Administrative Building Boiler System Evaluation 05-25-22

### GENERAL MECHANICAL

#### Executive Summary:

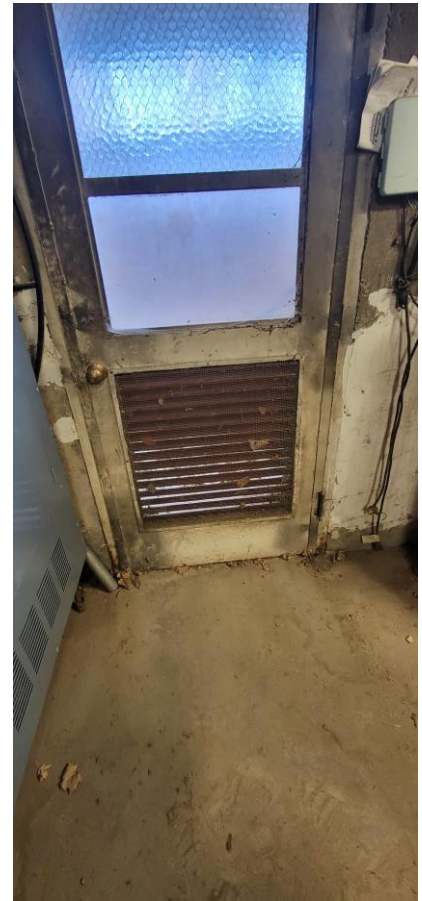
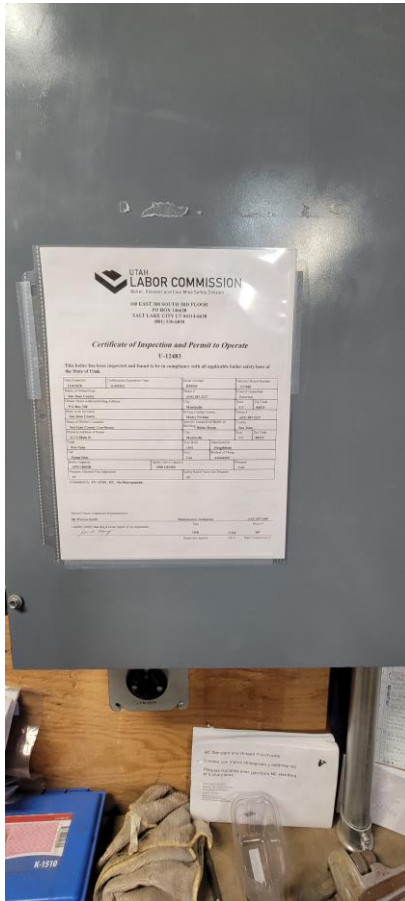
The San Juan County Administration Building boiler system is aging and is reaching the end of life for this type of equipment. It appears to be manufactured in 1955, which would mean that this boiler has far surpassed its recommended life span.

Replacing and upgrading the boiler system would provide a significant improvement in efficiency, reliability, and performance. See attached budget estimates for different replacement and upgrade options.

#### Existing System and Conditions

The existing boiler is a Fitzgibbons boiler, rated for 1,080,000 BTUH of steam capacity. It appears to be original with the building, manufactured in 1955. A typical steam boiler recommended life span is 30-40 years, depending on water treatment, environment, etc. which would mean that this boiler has far surpassed its recommended life span. It has likely had several repairs and upgrades over time to keep it operational.





A portion of the building is served directly by steam heat, while the east half of the building is served by heating water. Steam is used to supply a shell and tube heat exchanger, which heats the water for that system. There is a pump for that system located in the boiler room.

The pump and heat exchanger are in very difficult areas to service. The steam and condensate piping appears to be in OK condition for its age, but it has also far exceeded its recommended service life. Some of the heating water piping appears to be newer, but it is unclear how much is newer, and how much is older and passed its recommended service life as well.

The boiler is fueled with natural gas, that may have been a retrofit conversion at some point in the past. The flue is routed out a chimney through the roof. Combustion air is brought in through louvers to the boiler mechanical room.

The existing HVAC control system is antiquated and controls system and appears to be a mix of several different types of local and central controls. The system performance, comfort, efficiency, maintenance, etc. could all be significantly improved with an updated controls system.





**New Heating Recommendation Summary**

Given the age of the boiler, it should be replaced asap. The quickest and least expensive replacement would be another similar size steam boiler, that could re-connect to the existing piping, flue, etc.; however, this would have several disadvantages and limitations. Given the



age and condition of all the associated components, the best value recommendation for the system would be a full heating system upgrade.

If the entire system is upgraded at the same time, the single steam boiler could be replaced with 2 modular high efficiency condensing water boilers. This would provide a significant improvement in efficiency, and the 2 boilers would provide redundancy for reliability. They could be installed in a way that supports better maintenance for improved performance and operations.

A full system upgrade would include all new heating water piping throughout the building, and new pumps in the mechanical room. These could also be installed with redundancy, VFDs for efficiency, and installation for better maintainability.

The existing radiators, convectors and cabinet unit heaters could be converted to heating water if desired to reduce cost and minimize the project disruption. Then these could be changed out or repaired on an as needed basis. Or, if funds allow, they could be replaced at the same time with new more efficient and more reliable equipment. Finally, if there is a desire to combine with an air conditioning upgrade, they could be done simultaneously, so that the new units would be capable of both heating and cooling.

The building automation system should be upgraded at the same time. This would allow the boilers, pumps, and zone controls to all communicate together for improved performance, comfort and efficiency. It would also enable remote diagnostics and adjustments that could be used for improved maintenance and quicker service response.

**Future Planning**

The purpose and focus of this study is the boiler system. If the future plan is to add more cooling to the building, there could be some advantages and efficiencies to upgrading the entire HVAC heating and cooling system at the same time.

**Design Conditions**

The mechanical system shall be designed to maintain comfort condition in accordance with the Utah State Energy Code, DFCM A/E Design Guide, and ASHRAE 90.1 2019.

Elevation:	7070 Ft.
Ambient: (ASHRAE 2-1/2%, 97.5%)	
Summer	95°F DB 65°F WB
Winter	5°F DB
Indoor Conditions	
Summer	75°F
Winter	68°F



Envelope

Envelope insulation, U-values, and infiltration rates shall be coordinated with the owner, architect, mechanical engineer, envelope commissioning agent, and energy model.

Ventilation Rates: ASHRAE 62-1

Internal Heat Gain:

People: ASHRAE Estimates for Level Activity or program estimated counts for areas such as classrooms with average design occupancies.

Equipment: ASHRAE Estimates for the Following

- Computers/Servers
- Copy Machines
- TV Monitors, equipment, and electronics
- Special Lighting
- Any other heat producing equipment

Lights: Coordinate with electrical engineer and energy consultant.

**Applicable Codes**

The mechanical system for the building shall be designed and installed in accordance with the most recently adopted codes and standards:

- International Building Code (IBC) including all appendices
- International Mechanical Code (IMC)
- International Plumbing Code (IPC)
- International Energy Conservation Code (IECC)
- National Electrical Code (NEC)
- National Fire Protection Association (NFPA)
- ASHRAE 90.1
- ASHRAE Standard for Ventilation 62-1
- ASHRAE Guides and Standards (ASHRAE)
- State of Utah Boiler and Pressure Vessel Rules and Regulations
- American Society of Mechanical Engineers (ASME)
- American Standards Association (ASA)
- American Society of Testing Materials (ASTM)
- Sheet Metal and Air conditioning Contractors National Association (SMACNA)
- Occupational Safety and Health Administration (OSHA)
- DFCM Indoor Air Quality Criteria
- International Fuel Gas Code (IFGC) and Questar Regulations
- Utah State High Performance Building Standard.
- Department of Corrections (DOC) guidelines
- National institute of Jail Operators (NIJO)



**San Juan County Boiler Heating System Upgrades  
Preliminary Statement of Probable Costs  
05-25-22**

ITEM #	DESCRIPTION	Estimated Cost
1	Provide general conditions, project management, bonding, start-up, mobilization, close-out, training, etc.	\$10,000.00
2	Provide 2 modular high efficiency condensing heating water boilers	\$90,000.00
3	Provide 2 new heating water pumps, specialties, VFDs, water treatment, etc.	\$22,500.00
	Provide new heating water piping, insulation, isolation valves, strainers, and control valves throughout the building and convert existing radiators and heaters from steam to hot water	\$160,000.00
4	Provide new building controls system for new boilers, pumps, and new control valves	\$48,000.00
5	Provide test and balance for the entire new system	\$2,500.00
<b>Sub-total HVAC (not including overhead and profit, contingencies, etc.)</b>		<b>\$333,000.00</b>
	Design Contingency (10%)	\$33,300.00
	Location premium (10%)	\$33,300.00
	OVERHEAD AND PROFIT (15%)	\$49,950.00
<b>TOTAL CONSTRUCTION BUDGET</b>		<b>\$449,550.00</b>

Optional Items		
	Replace all radiators, convectors, etc. throughout the building	\$48,000.00

Below is a summary of typical project soft costs that are usually included in a total project budget

Design Fees (9%)	\$40,459.50
Construction contingency (9%)	\$40,459.50
Abatement (3%)	\$13,486.50
<b>Total soft probable project costs</b>	<b>\$94,405.50</b>



# SAN JUAN COUNTY COMMISSION

Item 6.

Willie Grayeyes	Chairman
Bruce Adams	Vice-Chair
Kenneth Maryboy	Commissioner
Mack McDonald	Administrator

September 6, 2022

This San Juan County Board of Commissioners supports the submission for the Cultural Capital Grant of \$350,000 to upgrade the Boiler System in the San Juan County Historic Courthouse. The total request for the grant is \$350,000. However, San Juan County agrees to provide the balance of the funding, \$147,550, necessary to complete the Boiler Heating System Upgrades based on the Preliminary Probable Costs.

San Juan County also agrees to provide additional funds if needed for upgrades to complete the project out of the 2023 General Fund Budget.

The Boiler System in the San Juan County Historic Courthouse Administration Building is aging, and all indications are that it was constructed in 1955 and is well past its end-of-life cycle and needs to be upgraded to a new and efficient system.

This grant will benefit the San Juan County employees and residents who use this building daily.

This grant will benefit San Juan County residents, and we appreciate the program and support from The Utah Department of Cultural & Community Engagement for this project.

Sincerely,

Willie Grayeyes, Chair  
San Juan County Board of Commissioners



## COMMISSION STAFF REPORT

**MEETING DATE:** September 6, 2022

**ITEM TITLE, PRESENTER:** Approval of 2019-2023 Environment, Policy and Improved Clinical Care (EPICC) - San Juan Health Department Amendment 10 by Grant Sunada, Public Health Director

**RECOMMENDATION:** Approval

### SUMMARY

The new name of this contract is Healthy Environments and Active Living (HEAL), changed from Healthy Living through Environmental, Policy, and Improved Clinical Care (EPICC). The purpose of this contract is to enable the San Juan County Public Health Department to do the following:

- Grant 1807 Nutrition and Physical Activity: Implement food service guidelines through Eat Well Utah, support compliance with federal breastfeeding accommodation law, and increase physical activity opportunities.
- Grant 1817 Diabetes - Implement messaging to underserved populations at greatest risk for type 2 diabetes, promotion of lifestyle and clinical programs for diabetes prevention and self-management.
- Grant 1817 Hypertension - Identify high-risk patients and community members with undiagnosed hypertension, improve clinical measures and interventions, and adopt community health workers/patient navigators in clinical settings, in order to help patients achieve cholesterol/blood pressure control.

### HISTORY/PAST ACTION

Commission approval of previous amendments. San Juan County Board of Health approval on August 18, 2022.

### FISCAL IMPACT

The contract amount is being changed. The funding amount will be increased by \$8,160 in federally reimbursable funds. New totals are as follows:

- 1807 Nutrition and Physical Activity: \$14,197.12.
- 1817 Diabetes: \$8,160.00.
- 1817 Hypertension: \$40,790.00.

Attachment A, effective 7/1/2022, is replacing Attachment A, which was effective 9/30/2021.



## UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114  
288 North 1460 West, Salt Lake City, Utah 84116

1931112  
Department Log Number

192700359  
State Contract Number

1. **CONTRACT NAME:** The name of this contract is 2019-2023 EPICC- San Juan Health Department Amendment 10.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).
3. **PURPOSE OF CONTRACT AMENDMENT:** Update Special Provisions for 1815 grant. Increase federal funding amount for FY23 1815.
4. **CHANGES TO CONTRACT:**
  1. The contract amount is being changed. The funding amount will be increased by \$8,160 in federal.
  2. Attachment A, effective 7/1/2022, is replacing Attachment A, which was effective 9/30/2021.

DUNS: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	This project will implement interventions in Utah that will improve outcomes for the residents of Utah specific to diabetes and hypertension and the related risk factors.	Award Number:	5 NU58DP006512-05-00
Name of Federal Awarding Agency:	CDC	Federal Award Identification Number:	NU58DP006512
CFDA Title:	IMPROVING THE HEALTH OF AMERICANS THROUGH PREVENTION AND MANAGEMENT OF DIABETES AND HEART DISEASE AND STROKE-FINANCED IN PART BY 2018 PREVENTION AND PUBLIC HEAL	Federal Award Date:	6/19/2022
CFDA Number:	93.426	Funding Amount:	\$4080.

Add

Federal Program Name:	This project will implement interventions in Utah that will improve outcomes for the residents of Utah specific to diabetes and hypertension and the related risk factors.	Award Number:	5 NU58DP006512-05-00
Name of Federal Awarding Agency:	CDC	Federal Award Identification Number:	NU58DP006512
CFDA Title:	IMPROVING THE HEALTH OF AMERICANS THROUGH PREVENTION AND MANAGEMENT OF DIABETES AND HEART DISEASE AND STROKE-FINANCED IN PART BY 2018 PREVENTION AND PUBLIC HEAL	Federal Award Date:	6/19/2022
CFDA Number:	93.426	Funding Amount:	\$4080.

All other conditions and terms in the original contract and previous amendments remain the same.

5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 07/01/2022
6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
  - A. All other governmental laws, regulations, or actions applicable to services provided herein.
  - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
  - C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.
7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

**Contract with Utah Department of Health & Human Services and San Juan County, Log # 1931112**

IN WITNESS WHEREOF, the parties enter into this agreement.

**CONTRACTOR**

**STATE**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Willie Grayeyes  
County Commission Chair

By: \_\_\_\_\_ Date \_\_\_\_\_  
Tracy Gruber  
Executive Director, Department of  
Health & Human Services

**Attachment A - Special Provisions – 6/30/2022  
San Juan County Health Department FY22 1807-1815-1817**

**Healthy Environments Active Living (HEAL)**

**I. DEFINITIONS**

- A. ADA means American Diabetes Association.
- B. ANNUAL FUNDING PERIOD means year five; July 1, 2022- June 30, 2023.
- C. CATALYST means the reporting system that local health departments will be reporting completed activities, successes, and challenges while implementing activities.
- D. CDC means Center for Disease Control and Prevention.
- E. CKD means Chronic Kidney Disease.
- F. CHW means Community Health Worker.
- G. DEPARTMENT means the Utah Department of Health and Human Services, Healthy Environments Active Living (HEAL) Program.
- H. DSMES means Diabetes Self-Management Education and Support.
- I. ECE means Early Care and Education system.
- J. EHR means Electronic Health Record.
- K. EXECUTIVE ULACHES means a small committee of Local Health Officers and Local Health Promotion Directors from the local health departments. The Utah Association of Local Health Departments appoints these individuals.
- L. FSG means Food Service Guidelines.
- M. GOVERNANCE means a committee formed under SB21 in the 2009 General Session, consisting of DEPARTMENT and Local Health Department representatives; provides a process for processing applications for federal grants and establishing goals and budgets.
- N. HIT means Health Information Technology.
- O. HTN means Hypertension
- P. NDPP means National Diabetes Prevention Program
- Q. SMBP means Self Measured Blood Pressure.
- R. SUB-RECIPIENT means San Juan County Local Health Department.
- S. TOPSTAR means *Teaching Obesity Prevention in Early Childcare and Education Settings*.
- T. ULACHES means Utah Local Association of Local Health Department’s affiliate, the Utah Association for Community Health Education Specialists.

**II. FUNDING**

- A. The source of funding provided for this agreement is allocated annually from the following federal programs and awards:

Total amount funded with CDC 1807 Grant (4287) \$14,197.12

<b>CFDA number</b>	93.439
<b>CFDA title</b>	Assistance Programs for Chronic Disease Prevention and Control
<b>Award name</b>	State Physical Activity and Nutrition Program
<b>Award number</b>	5 NU58DP006496-4-00
<b>Award date</b>	June 25, 2021
<b>Annual Funding Cycle</b>	September 30, 2021- September 29, 2022
<b>Name of Federal Agency</b>	DHHS-PHS-CDC

<b>Pass through Agency</b>	State of Utah, Department of Health and Human Services
----------------------------	--------------------------------------------------------

Total amount funded with CDC 1815 Grant (4230)

\$8,160.00

<b>CFDA number</b>	93.426
<b>CFDA title</b>	Interventions in Utah that will improve outcomes for the residents of Utah specific to diabetes and hypertension and related risk factors
<b>Award name</b>	Improving the Health of Americans Through Prevention and Management of Diabetes and Heart Disease and Stroke-Financed in part by 2018 Prevention and Public Health
<b>Award number</b>	5 NU58DP006512-05-00
<b>Award date</b>	June 19,2022
<b>Annual Funding Cycle</b>	June 30, 2022- June 29, 2023
<b>Name of Federal Agency</b>	DHHS-PHS-CDC
<b>Pass through Agency</b>	State of Utah, Department of Health and Human Services

Total amount funded with CDC 1817 Grant (4260)

\$40,790.00

<b>CFDA number</b>	93.435
<b>CFDA title</b>	Innovation Awards—Diabetes, Heart Disease and Stroke
<b>Award name</b>	Innovative State and Local Public Health Strategies to Prevent and Manage Diabetes and Heart Disease and Stroke
<b>Award number</b>	5 NU58DP006609-04-00
<b>Award date</b>	June 25, 2021
<b>Annual Funding Cycle</b>	September 30, 2021- September 29, 2022
<b>Name of Federal Agency</b>	DHHS-PHS-CDC
<b>Pass through Agency</b>	State of Utah, Department of Health and Human Services

- B. UEI Number: MB6FBMGL85M3
- C. Indirect Cost Rate: [0%]
- D. As set forth in the funding periods below, the DEPARTMENT agrees to reimburse the SUB-RECIPIENT up to the maximum of \$63,147.12 for expenditures made by the SUB-RECIPIENT directly related to this project as described in Section III Services A - C.
  - i. Allowable expenditures are wages and salaries, fringe benefits, supplies, travel, subcontract costs, consultants and current expense.
  - ii. The SUB-RECIPIENT shall report monthly expenditures, using a separate line item for each allocation coding as shown in Section III Services, on the Monthly Expenditure Report submitted to the DEPARTMENT.
- E. By March 1, 2023, the DEPARTMENT and the SUB-RECIPIENT will jointly review expenditures to determine if at least 35% of funds have been expended on activities as allocated.
  - i. If SUB-RECIPIENT is below 35% expenditures a written plan of action will be submitted by DEPARTMENT to the SUB-RECIPIENT to ensure utilization of remaining funds for contract and funding purposes.
  - ii. Over a three-year time period if, the SUB-RECIPIENT consistently underspends funds, the DEPARTMENT will work with Executive ULACHES and GOVERNANCE to determine appropriate reallocation of funds.
- F. Funds may only be used for services provided up to the maximum amounts listed in the tables in Section III Services:

### III. SERVICES



<b>Amount</b>	<b>Shall be reimbursed by the DEPARTMENT for expenditures under:</b>	<b>Funds may be expended between:</b>	<b>Allocation Coding</b>
<u>Up to \$9,174.12</u>	CDC 1807 Grant (Physical Activity and Nutrition)	September 30, 2021 and September 29, 2022	4287/PN22
<u>Up to \$5,123.00</u> allocated in Y3 budget	CDC 1807 Grant (Physical Activity and Nutrition)	September 30, 2021 and September 29, 2022	4287/PN22/EXAT

- A. The SUB-RECIPIENT shall conduct the following activities related to the 1807 grant:
  - i. Strategy 1—Implement Food Service Guidelines (FSG):
    - 1. Eat Well Utah
      - a. In partnership with DEPARTMENT staff, provide technical assistance and recommendations for Eat Well implementation to at least two worksites and community venues based on opportunities identified in the environment scan and patron needs assessments.
    - 2. Eat Well Utah Environment Scan Tool
      - a. In partnership with DEPARTMENT staff, ensure Eat Well Utah changes are reassessed using the Eat Well Utah environment scan tool, reviewed, and recognized through the Eat Well Utah Award.
    - 3. Eat Well Utah Award
      - a. Promote the Eat Well Utah Award.
  - ii. Strategy 2—Implement interventions supportive of breastfeeding that address workplace compliance with the federal lactation accommodation law:
    - 1. Lactation Accommodation Compliance
      - a. Identify at least one worksite through the Scorecard, not in compliance with the Federal Lactation Accommodation Law and provide technical assistance to help them become compliant.
  - iii. Strategy 3—Increase Physical Activity Opportunities:
    - 1. Active Transportation Plans
      - a. Contribute to a state database of cities and towns that have adopted Active Transportation plans.
    - 2. Transportation and Planning Coalitions
      - a. Participate in local or regional transportation and planning coalitions/committees.
    - 3. Technical Assistance to Communities
      - a. Provide technical assistance to at least one community seeking to update their general plan or active transportation plan.
    - 4. Develop State Database of Video Intercept Surveys
      - a. Conduct at least five video intercept (or audio with picture) surveys.
    - 5. Develop a parks, playgrounds, and recreation areas inventory
      - a. Conduct an inventory of parks, playgrounds, and recreation areas within the SUB-RECIPIENT’S jurisdiction, including location and features. Submit to DEPARTMENT via Catalyst.

<b>Amount</b>	<b>Shall be reimbursed by the DEPARTMENT for expenditures under:</b>	<b>Funds may be expended between:</b>	<b>Allocation Coding</b>
<u>Up to \$4,080.00</u>	CDC 1815 Grant (Category A, Diabetes)	June 30, 2022 and June 29, 2023	4230/HRT23/DIAB
<u>Up to \$4,080.00</u>	CDC 1815 Grant (Category B, Heart Disease)	June 30, 2022 and June 29, 2023	4230/HRT23/HDST

**B. The SUB-RECIPIENT shall conduct the following activities related to the 1815 grant:**

- i. Strategy A4—Refer prediabetes patients to CDC-recognized lifestyle change programs:
  - 1. Lifestyle change programs
    - a. Continue to work with four clinics from year four as well as four new clinics during the current ANNUAL FUNDING PERIOD. Provide resources to clinics to help them implement workflow policies to identify patients with prediabetes and refer them to the National Diabetes Prevention Program (DPP). You may utilize the AMA STAT Toolkit and engage CHWs and clinic staff to assist with referrals in the National DPP lifestyle change program.
- ii. Strategy A5—Collaborate with payers and relevant public and private sector organizations within the state to expand the availability of the National DPP for one or more of the following groups: Medicaid beneficiaries; state/ public employees; employees of private sector organizations:
  - 1. National DPP Coverage
    - a. Use resources from the Coverage Toolkit to facilitate conversations with four new worksites during the current ANNUAL FUNDING PERIOD.
      - i. SUB-CONTRACTOR can complete this activity by encouraging worksites to do at least one of the following:
        - 1. Offer the National DPP lifestyle change program.
        - 2. Refer to existing National DPP lifestyle change programs or coordinate with existing National DPPs to provide National DPP to their employees.
        - 3. Develop a policy to provide payment for National DPP participation for employees.
- iii. Strategy A6— Implement strategies to increase enrollment in CDC-recognized lifestyle change programs:
  - 1. National DPP Enrollment
    - a. Provide support to one new or existing CDC- recognized National DPP organizations.
  - 2. Compass Software System
    - a. Provide technical assistance related to Compass software to National DPP sites that have an MOA in place with the DEPARTMENT.

- iv. Strategy A7- Develop a statewide infrastructure to promote long-term sustainability/reimbursement for Community Health Workers (CHWs) as a means to establish or expand their use:
  - 1. CHW as Lifestyle coaches
    - a. Facilitate the training of two CHWs as lifestyle coaches for the National DPP lifestyle change program.
  - 2. CHW Education
    - a. Educate one CHW on Diabetes Self-Management Education and Support (DSMES) and the National DPP.
- v. Strategy B2- Promote quality measurements to monitor healthcare disparities:
  - 1. Identify Disparities in Clinic’s Electronic Health Records (EHRs)
    - a. Work with four clinics to help identify healthcare disparities using EHRs.
- vi. Strategy B6—Facilitate self-measured blood pressure monitoring:
  - 1. Implement Self-Monitoring Blood Pressure (SMBP) Programs
    - Work with four clinics to implement or improve self-monitoring blood pressure programs.

Amount	Shall be reimbursed by the DEPARTMENT for expenditures under:	Funds may be expended between:	Allocation Coding
<u>Up to \$13,600.00</u>	CDC 1817 Grant (Category A, Diabetes)	September 30, 2021 and September 29, 2022	4260/DSM22/DIAB
<u>Up to \$13,600.00</u>	CDC 1817 Grant (Category B, CVD)	September 30, 2021 and September 29, 2022	4260/DSM22/HDST
<u>Up to \$6,325.00</u> Allocated in Y3 budget	CDC 1817 Grant (Category A, Diabetes)	September 30, 2021 and September 29, 2022	4260/DSM22/DIAB/EXAT
<u>Up to \$7,265.00</u> Allocated in Y3 budget	CDC 1817 Grant (Category B, CVD)	September 30, 2021 and September 29, 2022	4260/DSM22/HDST/EXAT

- C. The SUB-RECIPIENT shall conduct the following activities related to the 1817 grant:
- i. Strategy A3- Implement tailored communications/messaging to reach underserved populations at greatest risk for type 2 diabetes to increase awareness of prediabetes and the National DPP:
    - 1. Ad Council Prediabetes Advertisement
      - a. Identify opportunities for free placement of Ad Council prediabetes video advertisements in Utah’s high burden subpopulation areas. (Libraries, medical offices, waiting rooms, etc.)
  - i. Strategy A5—Collaborate with payers and relevant public and private sector organizations within the state to expand the availability of the National DPP for one or more of the following groups: Medicaid beneficiaries; state/ public employees; employees of private sector organizations:
    - 1. National DPP Coverage
      - a. Use resources from the Coverage Toolkit to facilitate conversations with one new, year five, worksites.
        - i. SUB-CONTRACTOR can complete this activity by encouraging worksites to do at least one of the following:
          - 1. Offer the National DPP lifestyle change program

2. Refer to existing National DPP lifestyle change programs or coordinate with existing National DPPs to provide National DPP to their employees.
3. Develop a policy to provide payment for National DPP participation for employees.
- ii. Strategy A7- Develop a statewide infrastructure to promote long-term sustainability/reimbursement for Community Health Workers (CHWs) as a means to establish or expand their use:
  1. CHW as Lifestyle coaches
    - b. Facilitate the training of one CHW as lifestyle coaches for the National DPP lifestyle change program.
- ii. Strategy A8— Increase use of clinical decision support within the EHR to promote early detection of chronic kidney disease (CKD) in people with diabetes:
  1. Early detection of CKD in EHRs
    - a. Increase use of clinical decision support within the EHR of one clinic to promote early detection of CKD in people with diabetes.
- iii. Strategy B1- Identify patients with undiagnosed hypertension using EHRs/HIT:
  1. Undiagnosed hypertension (HTN)
    - a. Work with one clinic to develop policies/workflows to identify patients with undiagnosed HTN.
  2. Community Action Plan
    - b. Partner with one clinic and stakeholders to identify patients in the community with undiagnosed HTN.
- iv. Strategy B2- Promote evidence-based quality measure:
  1. Stratify standard quality measures
    - a. Work with one clinic to stratify quality measures by high burden subpopulations (Blacks, African Americans, low-Income, Native Americans/Indians.)
  2. Implement clinic interventions to reduce disparities
    - b. Implement clinic interventions with one clinic to identify and address barriers to achieving blood pressure control or cholesterol control.
- v. Strategy B3- Engage non-physician team members in HTN and Cholesterol management:
  1. Implement team based care models
    - a. Implement clinic interventions with one clinic to identify and address barriers to achieving blood pressure control or cholesterol control.
- vi. Strategy B4- Promote Medication Therapy Management (MTM):
  1. Promote and Increase MTM
    - a. Work with one provider to promote and increase MTM
- vii. Strategy B5- Engage CHWs in clinical and community settings:
  1. Increase CHWs in clinics
    - a. Promote and increase the use of CHWs/patient navigators in clinics for cholesterol and hypertension management and help clinics expand the role of existing CHWs to support hypertension and cholesterol management

#### **IV. RESPONSIBILITY OF THE SUB-RECIPIENT**

- A. The SUB-RECIPIENT staff shall participate in at least one site visit with the DEPARTMENT staff.
- B. The SUB-RECIPIENT staff shall attend the annual DEPARTMENT Forum.

- C. The SUB-RECIPIENT staff shall attend the Healthy Living and Chronic Conditions Disease Management (CCDM) workgroups.
- D. The SUB-RECIPIENT shall provide detailed reports on progress and results by the following dates:
  - i. January 15, 2023
  - ii. April 15, 2023
  - iii. July 15, 2022
  - iv. October 15, 2022
- E. The SUB-RECIPIENT shall use CATALYST to document the progress made on the activities to the DEPARTMENT's Program Liaison. The SUB-RECIPIENT shall ensure that necessary information is entered into all required reporting fields.
- F. The SUB-RECIPIENT shall provide progress, results and performance measure data as outlined in Catalyst.
- G. The DEPARTMENT will provide additional evaluation criteria as agreed upon by DEPARTMENT and ULACHES.

**V. RESPONSIBILITY OF DEPARTMENT**

- A. The DEPARTMENT agrees to provide written confirmation of receipt of reports within ten working days
- B. The DEPARTMENT agrees to provide written feedback on results or progress within 20 working days of receipt of quarterly progress and end-year reports.
  - i. The SUB-RECIPIENT agrees to reply to feedback, in the space provided in CATALYST, within ten working days of receipt of DEPARTMENT feedback.
- C. The DEPARTMENT agrees to provide training and technical assistance as requested or needed.
- D. The DEPARTMENT agrees to conduct one site visit during the contract period at mutually agreed upon times with a jointly developed agenda during contract period.
- E. The DEPARTMENT agrees to communicate annual spending to the SUB-RECIPIENT.



## COMMISSION STAFF REPORT

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<b>MEETING DATE:</b>	September 6, 2022
<b>ITEM TITLE, PRESENTER:</b>	Approval Public Health Crisis Response Workforce Supplemental Grant Contract for SFY 2022 – San Juan County Amendment 1 by Dr. Grant Sunada, Public Health Director
<b>RECOMMENDATION:</b>	Approval

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### SUMMARY

This Public Health Crisis Response Workforce Supplemental Grant (09/01/2021 through 06/30/2023) is available to build capacity to address local public health needs deriving from COVID-19. This can include but not be limited to overtime costs related to responding to COVID-19 and recruiting, hiring, and training personnel. These positions can include senior leadership, entry-level, interns, etc. and fulfill roles such as epidemiologist, evaluator, clinical staff, mental or behavioral health specialists, grant managers, human resources. Location can include the public health department, schools, non-profit private or community-based organizations, especially in medically underserved areas.

Allowable activities can include but are not limited to strategic response to social vulnerability, cross-training for communicable disease and future pandemic response, forming partnerships with academic institutions, emergency preparedness, strategic planning to understand and bridge strengths and gaps, developing and equipping response-ready teams.

### HISTORY/PAST ACTION

Commission approval of previous amendments. San Juan County Board of Health approval on August 18, 2022.

### FISCAL IMPACT

The contract amount is being changed. The original amount was \$159,977. The funding amount will be increased by \$32,671 in federally reimbursable funds. New total funding is \$192,648. This does not require a county match.



## UTAH DEPARTMENT OF HEALTH CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114  
288 North 1460 West, Salt Lake City, Utah 84116

2229214

Department Log Number

222700714

State Contract Number

1. **CONTRACT NAME:** The name of this contract is Public Health Crisis Response Workforce Supplemental SFY 2022 – San Juan County Amendment 1.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health (DEPARTMENT) and San Juan County (CONTRACTOR).
3. **PURPOSE OF CONTRACT AMENDMENT:** The contract amount is being changed. The original amount was \$159,977. The funding amount will be increased by \$32,671 in federal funds. New total funding is \$192,648.

**Pursuant to Utah Code Ann. 26B-1-201, as of July 1, 2022, the parties agree that the contracting parties, with all its contractual obligations, duties, and rights, will be the Department of Health and Human Services (“Department”) and Contractor.**

4. **CHANGES TO CONTRACT:**

1. The contract amount is being changed. The original amount was \$159,977. The funding amount will be increased by \$32,671 in federal funds. New total funding is \$192,648.

DUNS: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	Centers for Disease Control and Prevention	Award Number:	6 NU90TP922163-01-01
Name of Federal Awarding Agency:	Department of Health and Human Services	Federal Award Identification Number:	NU90TP922163
CFDA Title:	PUBLIC HEALTH EMERGENCY RESPONSE: COOPERATIVE AGREEMENT FOR EMERGENCY	Federal Award Date:	5/19/2021
CFDA Number:	93.354	Funding Amount:	\$32671.

All other conditions and terms in the original contract and previous amendments remain the same.

5. **EFFECTIVE DATE OF AMENDMENT:** This amendment is effective 06/24/2022

6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
  - A. All other governmental laws, regulations, or actions applicable to services provided herein.
  - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
  - C. Utah Department of Health General Provisions and Business Associate Agreement currently in effect until 6/30/2023.
  
7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.



**Contract with Utah Department of Health & Human Services and San Juan County, Log # 2229214**

IN WITNESS WHEREOF, the parties enter into this agreement.

**CONTRACTOR**

**STATE**

By: \_\_\_\_\_  
Willie Grayeyes                      Date  
County Commission Chair

By: \_\_\_\_\_  
Tracy Gruber                                      Date  
Executive Director, Department of  
Health & Human Services



## COMMISSION STAFF REPORT

**MEETING DATE:** September 6, 2022

**ITEM TITLE, PRESENTER:** Approval of San Juan County - Immunizations - 2019 Amendment 3 by Grant Sunada, Public Health Director

**RECOMMENDATION:** Approval

### SUMMARY

The purpose of this funding is to provide immunization services in San Juan County and enable San Juan Public Health to develop a one-year Immunization Action Plan to improve vaccination rates for all residents for infants/children, adolescents, adults, and special populations; facilitate hepatitis B prevention; and facilitate national public awareness immunization campaigns;

### HISTORY/PAST ACTION

Approval

### FISCAL IMPACT

1. The original amount was \$67,707.00. The funding amount will be increased by \$6,917.00 in federal funds. The funding amount will be increased by \$15,652.00 in state funds. New total funding is \$90,276.00 with \$22,569.00 for the period July 1, 2022 to June 30, 2023.



## UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114  
288 North 1460 West, Salt Lake City, Utah 84116

1915812  
Department Log Number

192701007  
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County - Immunizations - 2019 Amendment 3.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).
3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to increase the contract amount and replace Attachment "A" in exchange for continued services.
4. **CHANGES TO CONTRACT:**

1. The original amount was \$67,707.00. The funding amount will be increased by \$6,917.00 in federal funds. The funding amount will be increased by \$15,652.00 in state funds. New total funding is \$90,276.00.

2. Attachment "A", effective July 1, 2022, is replacing Attachment "A", which was effective July 2021. The document title is changed, Articles "I" and "II" are changed, Article "III" Section A, is changed, Subsections 1,d) and 3.c), are changed and Subsection 4, is added, Articles "IV" through "VII" are changed, and Article "VIII" is added.

DUNS: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	Immunization and Vaccines for Children	Award Number:	5 NH23IP922580-04-00
Name of Federal Awarding Agency:	Department of Health and Human Services, Centers for Disease Control and Prevention	Federal Award Identification Number:	NH23IP922580
CFDA Title:	IMMUNIZATION COOPERATIVE AGREEMENTS	Federal Award Date:	7/1/2022
CFDA Number:	93.268	Funding Amount:	\$6917.00

All other conditions and terms in the original contract and previous amendments remain the same.

5. **EFFECTIVE DATE OF AMENDMENT:** This amendment is effective 07/01/2022
6. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
  - A. All other governmental laws, regulations, or actions applicable to services provided herein.
  - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
  - C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.

7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

**Contract with Utah Department of Health & Human Services and San Juan County, Log # 1915812**

IN WITNESS WHEREOF, the parties enter into this agreement.

**CONTRACTOR**

**STATE**

By: \_\_\_\_\_  
Willie Grayeyes                      Date  
County Commission Chair

By: \_\_\_\_\_  
Tracy Gruber                                      Date  
Executive Director, Department of  
Health & Human Services

Attachment A: Special Provisions  
 San Juan County - Immunizations - 2019 - Amendment 3  
 Effective Date: July 1, 2022

I. GENERAL PURPOSE:

A. The general purpose of this contract is to provide immunization services.

II. DEFINITIONS:

- A. "CDC" means The Centers for Disease Control and Prevention.
- B. "Department" means Department of Health and Human Services, Immunization Program.
- C. "EpiTrax" means State of Utah disease reporting system.
- D. "Healthy People 2020" means federal health indicators and goals to increase immunization rates and reduce preventable infectious disease.
- E. "PIO" means Public Information Officer.
- F. "SMART" means specific, measurable, attainable, realistic and timely.
- G. "Subrecipient" means Contractor and San Juan County.

III. FUNDING:

- A. New total funding is \$90,276.00.
  - 1. \$22,569.00 for the period July 1, 2019 to June 30, 2020.
    - a) \$5,642.00 for the period July 1, 2019 to September 30, 2019.
    - b) Up to \$11,285.00 for the period July 1, 2019 to December 31, 2019.
    - c) Up to \$16,927.00 for the period July 1, 2019 to March 30, 2020.
    - d) Up to \$22,569.00 for the period July 1, 2019 to June 30, 2020.
  - 2. \$22,569.00 for the period July 1, 2020 to June 30, 2021 with the following allowable amounts for each incremental period based on unused available funds.
    - a) \$5,642.00 for the period July 1, 2020 to September 30, 2020.
    - b) Up to \$11,285.00 for the period July 1, 2020 to December 31, 2020.
    - c) Up to \$16,927.00 for the period July 1, 2020 to March 30, 2021.
    - d) Up to \$22,569.00 for the period July 1, 2020 to June 30, 2021.
  - 3. \$22,569.00 for the period July 1, 2021 to June 30, 2022 with the following allowable amounts for each incremental period based on unused available funds.
    - a) \$5,642.00 for the period July 1, 2021 to September 30, 2021.
    - b) Up to \$11,285.00 for the period July 1, 2021 to December 31, 2021.
    - c) Up to \$16,927.00 for the period July 1, 2021 to March 30, 2022.
    - d) Up to \$22,569.00 for the period July 1, 2021 to June 30, 2022.
  - 4. \$22,569.00 for the period July 1, 2022 to June 30, 2023 with the following allowable amounts for each incremental period based on unused available funds.
    - a) \$5,642.00 for the period July 1, 2022 to September 30, 2022.
    - b) Up to \$11,285.00 for the period July 1, 2022 to December 31, 2022.
    - c) Up to \$16,927.00 for the period July 1, 2022 to March 30, 2023.
    - d) Up to \$22,569.00 for the period July 1, 2022 to June 30, 2023.

- B. This is a Cost Reimbursement contract. The DEPARTMENT agrees to reimburse the SUBRECIPIENT up to the maximum amount of the contract for expenditures made by the SUBRECIPIENT directly related to the program.
- C. The Federal funds provided under this agreement are from the Federal Program and award as recorded on Page 1 of the contract.
- D. Pass-through Agency: Utah Department of Health.
- E. Number assigned by the Pass-through Agency: State Contract Number, as recorded on Page 1 of the Contract.

IV. DEPARTMENT CONTACT:

- A. The day to day operations and dispute contact is Rich Lakin, rlakin@utah.gov, (801) 554-9827.

V. RESPONSIBILITIES OF SUBRECIPIENT:

- A. For the Immunization Action Plan, the SUBRECIPIENT shall;
  - 1. Develop a one-year Immunization Action Plan with a minimum of three measurable objectives that identify the priority, achievable and affordable activities that the best available evidence indicates, improvise and sustains vaccination coverage level for all residents of the jurisdiction among: infants/children, adolescents, adults and special population.
    - a) Include the rationale for choosing the objectives and activities;
    - b) Implement, conduct and monitor outcomes for each objective and activity;
    - c) Activities shall focus on low and lagging vaccination coverage levels for the population identified;
    - d) Develop objectives using the SMART format;
    - e) New objectives shall not be repeated from the previous five-year grant project period and from the past year;
    - f) New objectives shall correlate with the immunization's goals in the Utah Health Improvement Plan 2017 – 2020 (<https://ibis.health.utah.gov/pdf/opha/publication/UHIP.pdf>);
    - g) Designate and identify a staff member to act as the local Immunization Coordinator who is the primary contact with the DEPARTMENT.
- B. For Perinatal Hepatitis B, the SUBRECIPIENT shall;
  - 1. Designate and identify a staff member to act at the local Hepatitis B Coordinator who conducts case management, follow-up and data reporting/entry into EpiTrax;
  - 2. Comply with Utah Department of Health, Perinatal Hepatitis B Prevention Program Guidelines ([http://www.immunize-utah.org/pdf/Perinatal\\_HepatitisB\\_Program\\_Guidelines\\_2015.pdf](http://www.immunize-utah.org/pdf/Perinatal_HepatitisB_Program_Guidelines_2015.pdf)).
- C. For Media, the SUBRECIPIENT shall;
  - 1. Develop an immunization media plan in coordination with the local Nursing Director, Immunization Coordinator, and local immunization coalitions;
  - 2. Include the National public awareness immunization campaigns such as the National Infant/Toddler Immunization (April); Utah Adolescent Immunization Awareness (May); Back to School/College (July/August); and Utah Adult Immunization Awareness Month (October). The media plan for adult immunization awareness shall be comprehensive and shall not focus solely on influenza vaccine awareness;

3. Target the following mixed audience demographic;
    - a. Parents of infants and young children (women 18-35) (National Infant Immunization Week and Back to School);
    - b. Parents of adolescents (adults 25-54) (Adolescent Week and Back to School);
    - c. Older adults 50+ (Utah Adult Immunization Month, October).
  4. The PIO shall secure media buys based on the media plan that may include TV, radio, web streaming, and/or print media.
    - a. Allowable costs may include: production and air times, banners and flyers used to advertise specific events or clinics;
    - b. PIO coordinates media buys with PIOs in adjacent local health department jurisdictions that may share media outlets (example radio, newspaper) to maximize the use of media funds.
- D. For Intergenerational Poverty:
1. In an effort to support families who are experiencing intergenerational poverty and who desire to break the cycle for themselves and their children, the SUBRECIPIENT will reach out directly to families who self-identify or who have signed formal releases of consent to have their information shared with local health departments and other state agencies to be informed of resources and programs available that will promote positive health outcomes for themselves and their children.

## VI. REPORTS:

The SUBRECIPIENT shall:

- A. Ensure all information for each mother and infant birth is fully complete in EpiTrax and follow all established CDC required protocols for case management contained in the Utah Perinatal Hepatitis B Prevention Guidelines (Healthy People 2020 Goal);
- B. Submit Perinatal Hepatitis B Case information to EpiTrax perinatal component within 30 days of a client's identification of Hepatitis B;
- C. Submit each item no later than the due date;

<u>Report Title</u>	<u>Due Date</u>
1. LHD Immunization Activity Implementation Plan Objective & Activities	August 1
2. Budget	
3. Final Report for Previous Year's Immunization Activity Implementation Plan	July 31
4. Immunization Media Campaign Report	August 1
5. Coordinator Report	August 1

- D. Include the following data elements in LHD Immunization Activity Implementation Plan Objective & Activity report;
  1. Subrecipient name;
  2. Reporting period, e.g. July 1, 2019 to June 30, 2020;
  3. Report completed by, phone number and email address;
  4. Nursing Director name, signature and date;
  5. Objective number 1, 2, and 3. E.g. Objective 1, Objective 2 and Objective 3;
  6. New or baseline data, select one;
  7. Activity name and description;
  8. Evaluation measures;
  9. Timeline.



- E. Include the following data elements in the Budget;
1. Subrecipient name;
  2. Reporting period, e.g. July 1, 2019 to June 30, 2020;
  3. Report completed by, phone number and email address;
  4. Nursing Director name, signature and date;
  5. Funding and Revenue (title);
    - a. Subrecipient funding and amount;
    - b. Media and amount;
    - c. Perinatal and amount;
    - d. Total and amount.
  6. Expenses (title);
    - a. Personnel – Immunization Coordinator name and amount;
    - b. Personnel – Hepatitis B Coordinator name and amount;
    - c. Fringe benefits, rate as a percent of salary and amount;
    - d. Travel – Instate, number of miles at \$0.38 each mile and amount;
    - e. Travel – Instate, lodging, meals, etc., and amount;
    - f. Travel - Out of state amount. Includes: travel, lodgings, meals, registration, etc.;
    - g. Other Expenses – Infant Immunization Week and amount;
    - h. Other Expenses – Immunization Awareness Month and amount;
    - i. Other Expenses – Utah Adolescent and amount;
    - j. Other Expenses – Utah Adult Immunization and amount;
    - k. Other Expenses – Staff Training and amount;
    - l. Other Expenses – Client/Parent Education/training and amount;
    - m. Other Expenses – Perinatal Hepatitis B Case Management and amount;
    - n. Total Expense and amount.
- F. Include the following data elements in the Final Report for Previous Year's Immunization Activity Implementation Plan report;
1. Subrecipient name;
  2. Reporting period, e.g. July 1, 2019 to June 30, 2020;
  3. Report completed by, phone number and email address;
  4. Nursing Director name, signature and date;
  5. Objective number and 1, 2, and 3. E.g. Objective 1, Objective 2 and Objective 3;
  6. New or baseline data, select one for each objective;
  7. Result for each objective to reach objectives;
  8. Evaluation Measures for each objective;
  9. Barriers and Challenges for each objective.
- G. Include the following data elements in the Immunization Media Campaign Report;
1. Subrecipient name;
  2. Reporting period, e.g. July 1, 2019 to June 30, 2020;
  3. Report completed by, phone number and email address;
  4. Budget;
    - a. Direct mail and amount;
    - b. Internet and amount;
    - c. Social media and amount;
    - d. Outdoor advertising and amount;
    - e. Print and amount;
    - f. Radio and amount;
    - g. TV and amount;

- h. Not categorized above and amount;
    - i. Total and amount.
  - 5. Marketing Strategy; and
    - a. Population name and Marketing Strategy.
  - 6. Media Summary (for each media type):
    - a. Media type and media. E.g. TV, radio, print, etc.;
    - b. Media outlet name and outlet name;
    - c. Summary of media and description of media. E.g. 30-second TV spot, size of print ad, number of impressions, bonus spots, etc.
- H. Include the following data elements in the Coordinator report:
  - 1. Subrecipient name;
  - 2. Reporting period. E.g. July 1, 2019 to June 30, 2020;
  - 3. Report completed by, phone number and email address;
  - 4. Immunization Coordinator and name;
  - 5. Immunization Coordinator contact information and phone number and email address;
  - 6. Hepatitis B Coordinator and name;
  - 7. Hepatitis B Coordinator contact information and phone number and email address.

VII. RESPONSIBILITIES OF THE DEPARTMENT  
THE DEPARTMENT agrees to:

- A. Provide technical assistance and consultation to the SUBRECIPIENT on: vaccine preventable disease, vaccine issues, school rule, Vaccine for Children Program, preparedness planning/implementation related to vaccine and distribution, and coalition/partnership development;
- B. Provide technical assistance and consultation to the SUBRECIPIENT on perinatal Hepatitis B prevention;
- C. Provide support services to the SUBRECIPIENT related to perinatal Hepatitis B including: laboratory report forms, payment for testing of perinatal-related Hepatitis B blood specimens submitted to the Division of Disease Control and Prevention, Utah Public Health Laboratories and provide Hepatitis B Immune Globulin to designated birth facility for infant as funding allows;
- D. Provide immunization forms and literature to the SUBRECIPIENT as funding allows;
- E. Provide, support to the SUBRECIPIENT for immunization best practices as funding allows such as, Travax and refrigerators;
- F. Provide a report to the SUBRECIPIENT with the amount of all Federal funding and non-cash assistance provided by January 31 of each year.

VIII. AMENDMENTS AND TERMINATION:

- A. If the Contract is not amended to add funds, the Contract shall terminate as of June 30, 2023.



## COMMISSION STAFF REPORT

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**MEETING DATE:** September 6, 2022

**ITEM TITLE, PRESENTER:** Cooperating Agency, BLM Gunnison Sage-grouse RMP Amendment, Nick Sandberg, Public Lands Coordinator

**RECOMMENDATION:** Sign Memorandum of Understanding

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### SUMMARY

San Juan County was invited and accepted an invitation (letter of June 21, 2022) to participate as a Cooperating Agency in BLM's Resource Management Plan Amendment/EIS for Gunnison Sage-grouse. Cooperating Agency status provides local governments such as counties the opportunity to be active participants in federal land use planning. The attached Memorandum of Understanding recognizes and formalizes the County's status as a Cooperating Agency in this project.

### HISTORY/PAST ACTION

San Juan County participated as a Cooperating Agency in a 2014-2016 Resource Management Plan Amendment and Environmental Impact Statement effort which was never finished pending the completion of a USFWS Recovery Plan. This Recovery Plan for Gunnison Sage-grouse was completed in 2020 and BLM has restarted its RMP Amendment/EIS process.

### FISCAL IMPACT

None.

**MEMORANDUM OF UNDERSTANDING  
AMONG THE  
U.S. DEPARTMENT OF INTERIOR, BUREAU OF LAND MANAGEMENT,  
COLORADO AND UTAH STATE OFFICE  
AND  
SAN JUAN COUNTY, UTAH  
FOR  
DEVELOPMENT OF THE  
GUNNISON SAGE-GROUSE RESOURCE MANAGEMENT PLAN AMENDMENT  
AND ENVIRONMENTAL IMPACT STATEMENT**

**I. Introduction**

The U.S. Department of the Interior, Bureau of Land Management, Colorado and Utah State Offices (herein referred to as “BLM”), and San Juan County, Utah collectively referred to herein as “the Parties,” enter this Memorandum of Understanding (MOU) establishing a cooperating agency relationship, providing a framework for cooperation and coordination, and documenting agreed upon procedures, roles and responsibilities associated with the preparation of the proposed Gunnison Sage-Grouse Resource Management Plan Amendment and Environmental Impact Statement (RMPA/EIS).

The BLM is the lead agency with responsibility for the completion of the RMPA/EIS and the Record of Decision. The BLM acknowledges that the Cooperator has special expertise applicable to the RMPA/EIS effort, as defined at 40 CFR §1508.1. San Juan County is a Cooperating Agency due to special expertise with County plans and resources within the County.

The cooperating agency relationship established through this MOU shall be governed by all applicable statutes, regulations, and policies, including the Council on Environmental Quality’s National Environmental Policy Act (NEPA) regulations (in particular, 40 CFR 1501.7-8), the BLM’s planning regulations (in particular, 43 CFR 1601.0-5, 1610.3-1, and 1610.4), and the Department of the Interior Manual (516 DM 2.5). This MOU will facilitate an environmental review process that will satisfy the purpose of the RMPA/EIS.

**II. Background**

The BLM intends to initiate a land-use planning effort for the preparation of a Resource Management Plan Amendment to incorporate management decisions and actions to preserve and enhance Gunnison sage-grouse habitat in all BLM land use plans with occupied and unoccupied habitat across the current eight populations in southwest Colorado and southeast Utah. This process would address management actions including, but not limited to, mineral leasing and development, recreation, livestock grazing management, realty actions, fuels

management, and restoration actions. Potential management actions on multiple-use activities like grazing, recreation, and energy development is something that the BLM will analyze when determining causal factors and completing the environmental analysis. The BLM must carefully consider the habitat needs for the Gunnison sage-grouse and balance other multiple-use activities.

The BLM had previously released a Gunnison Sage-Grouse Draft Resource Management Plan Amendment and Environmental Impact Statement in August 2016 but paused the planning effort in 2018 following an announcement that the Fish and Wildlife Service would complete a recovery plan for the species. The Fish and Wildlife Service (FWS) released the Final Recovery Plan for the species in October 2020, prompting the BLM to reengage in this effort. The BLM intends to initiate Section 7 consultation under the Endangered Species Act with the FWS on management and conservation actions identified through the planning process.

### **III. Purpose**

- A. To recognize the BLM as the lead agency with responsibility for the completion of the RMPA/EIS and Record of Decision (ROD). The BLM determined an EIS should be prepared to analyze the impacts of the proposed Project because the effects of the Proposed Action are likely to significantly affect the quality of the human environment.
- B. To recognize San Juan County as a Cooperating Agency in the RMPA/EIS process.
- C. To provide a framework for cooperation and coordination between the BLM and the Cooperator that will ensure the successful completion of the RMPA/EIS in a timely, efficient, and thorough manner that satisfies compliance requirements, including completion of a document in less than two years (Notice of Intent to Decision) and that is less than 150 pages in length, excluding appendices.
- D. To formalize the commitment among the Parties regarding their respective responsibilities and expertise in the RMPA/EIS process.

### **IV. Authority**

- A. The authorities of the BLM to enter into and engage in the activities described within this MOU include, but are not limited to:
  - 1. National Environmental Policy Act of 1969 (42 U.S.C. 4321 *et seq.*).
  - 2. Federal Land Policy and Management Act of 1976 (43 U.S.C. 1701 *et seq.*).
- B. Regulations implementing the above authorities:
  - 1. Council on Environmental Quality regulations (40 CFR §1501.7 and 1501.8.)
  - 2. U.S. Department of the Interior's NEPA regulations, 43 CFR parts 46, *et seq.*, and its regulation regarding Cooperating Agencies, 43 CFR § 46.225(d)

3. Bureau of Land Management planning regulations (43 CFR 1601 *et seq*)

This MOU does not grant the signatories any additional rights or powers, nor does it excuse the signatories from fulfilling any other statutory obligation they might have. Each Party is responsible for its own actions/omissions. This MOU does not incur upon the signatories a shared statutory responsibility to fulfill the obligations of the other signatories.

## V. Roles and Responsibilities

### A. Responsibilities of all Parties:

1. The Parties agree to participate in this planning process in good faith and make all reasonable efforts to resolve disagreements.
2. Each party agrees the RMPA/EIS will be prepared in 150 pages or fewer (excluding appendices) and will be completed within two years of Notice of Intent publication.
3. The Parties agree to comply with the planning schedule provided as Attachment B, which includes dates for RMPA/EIS milestones and timeframes for Cooperating Agency reviews and submissions.
4. Each Party agrees to fund its own expenses associated with the project. This MOU does not authorize funding from or to either party.
5. The Parties agree to carefully consider whether proposed meetings or other activities would waive the Unfunded Mandates Reform Act exception to the Federal Advisory Committee Act (2 U.S.C. 1534(b) and 5 U.S.C App.).

### B. Lead Agency (BLM) Responsibilities:

1. As lead agency, the BLM retains final responsibility for the content of all planning and NEPA documents, which include the draft EIS, final EIS and the Record of Decision. The BLM's responsibilities include determining the purpose of and need for the EIS, selecting alternatives for analysis, identifying effects of the proposed alternatives, and selecting the preferred alternative. In meeting these responsibilities, the BLM will follow all applicable statutory and regulatory requirements.
2. To the fullest extent consistent with its responsibilities as lead agency, the BLM will consider the comments, recommendations, data, and/or analyses provided by the Cooperator in the RMPA/EIS process, giving particular consideration to those topics on which the Cooperators are acknowledged to possess jurisdiction by law or special expertise.
3. To the fullest extent practicable, after consideration of the effect such releases may have on the BLM's ability to withhold this information from other parties, the BLM will provide the Cooperators with copies of documents underlying the EIS relevant to the Cooperators' responsibilities, including technical reports,

data, analyses, comments received, and working drafts related to environmental reviews.

4. Coordinate to develop the purpose and need and alternatives in consultation with cooperating agencies (§1501.7). Ensure that Parties receive the internal draft EIS and internal final EIS and have an opportunity to review and comment on the documents. Additionally, responsibilities include coordinating with cooperating agencies during opportunities outlined in Attachment A.
5. Develop the schedule (Attachment B) in consultation with cooperating agencies, setting milestones for all environmental reviews and authorizations required for implementation of the action. Provide the schedule to Cooperating Agencies as soon as it is available. The schedule may or may not be modified if a party cannot meet a milestone. If a milestone is anticipated to be missed, agency representatives will be notified as soon as practicable (40 CFR §1501.7). Overview of milestones are outlined in Attachment B.
6. Maintain records management and the decision file to provide for the official Project Record, protecting all proprietary information and data collected to the extent allowed by the Freedom of Information Act, the Privacy Act, and/or other Federal law.
7. BLM shall have the lead role for National Historic Preservation Act (NHPA) and Section 106 compliance as well as NEPA compliance. This lead agency designation includes fulfilling the collective responsibilities of the Cooperating Federal Agencies under Section 106 of the NHPA for this undertaking on federally owned or managed lands, including tribal consultation per 36 CFR 800.2(a)(2).
8. The BLM is responsible for obtaining contractor support for the RMPA/EIS. To facilitate timely and efficient completion of required environmental documents, the BLM intends to contract the EIS preparation with a consulting firm approved by the BLM. The contractor will conduct the environmental analysis process and prepare a Draft and Final EIS for BLM review at the BLM's expense. BLM shall assume the lead role for special status species Section 7 consultation of Endangered Species Act.

#### C. Cooperating Agency Responsibilities:

1. San Juan County participating as Cooperating Agency in this RMPA/EIS process is recognized to have special expertise in the following areas within the County: local land use information; resource management; recreation; socio-economics; soliciting public opinion; and engaging in matters relating to public land use and other county matters.
2. The Cooperators will provide information, comments, and technical expertise to the BLM regarding those elements of the RMPA/EIS, and the data and analyses supporting them, in which it has special expertise or for which the BLM requests

their assistance.

3. Within the areas of their special expertise, the Cooperator may participate in activities that include, but are not limited to providing guidance on public involvement strategies; identifying data needs; assisting with alternative development to resolve issues; identifying effects of alternatives; and providing written comments on administrative drafts of the RMPA/EIS and supporting documents (participation identified in Attachment A).
4. Provide comments within the timeframe identified in the schedule. Limit comments to those matters for which the Cooperating Agency has special expertise with respect to any environmental issue (40 CFR § 1501.8(7)).
5. If a milestone is anticipated to be missed, elevate any issue that may affect the ability to meet the schedule to BLM for timely resolution. Additional time may not be granted.

## **VI. Other Provisions**

- A. Authorities not altered. Nothing in this MOU alters, limits, or supersedes the authorities and responsibilities of any Party on any matter within their respective jurisdictions. Nothing in this MOU shall require any of the Parties to perform beyond its respective authority.
- B. Immunity and Defenses Retained. Each Party retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.
- C. Conflict of interest. The Parties agree not to utilize any individual or organization for purposes of plan development, environmental analysis, or Cooperator representation, including officials, employees, or third-party contractors, having a financial interest in the outcome of the RMPA/EIS. Questions regarding potential conflicts of interest should be referred to BLM HQ or Field Ethics Counselors for resolution.
- D. Documenting disagreement or inconsistency. Where the BLM and one or more Cooperators disagree on substantive elements of the RMP/EIS (such as designation of the alternatives to be analyzed or analysis of effects), and these disagreements cannot be resolved, the BLM will include a summary of the Cooperators' views in the Draft RMPA/Draft EIS and the Proposed RMP/Final EIS. The BLM will also describe substantial inconsistencies between its preferred alternative and the objectives of state, local, or tribal land use plans and policies.
- E. Management of information. Any records or documents generated because of the project become part of the official BLM record maintained in accordance with BLM record management policies. The Cooperator acknowledges that all supporting materials and draft documents may become part of the project record and may be subject to the requirements of the Freedom of Information Act (FOIA) and other



federal statutes. The cooperating agencies will keep confidential and protect from public disclosure any and all documents related to or generated by this MOU. The BLM will determine their suitability for public review or release under the provisions of FOIA, the Privacy Act, and in accordance with DOI or BLM regulations. The BLM acknowledges that the Cooperator's handling of these materials may be impacted by §24-72-201 to 24-72-206, C.R.S. The Parties agree that the BLM at its discretion may withhold from the cooperators those documents that would otherwise be available for public release under 24-72-201 to 24-72-206, C.R.S.

- F. **Conflict Resolution.** The Parties agree to make reasonable efforts to resolve procedural or substantive conflicts. In the event any disagreement between the parties cannot be resolved between the parties in a reasonable time, either party may refer the disagreement to the Colorado BLM State Director to timely resolve the issue. The decision of the Colorado BLM State Director will be the final decision for purposes of resolving the issue. The Parties acknowledge that BLM retains final responsibility for the analysis and decisions identified in the EIS and ROD.
- G. The BLM will retain a contractor to assist with portions of the RMPA/EIS preparation. Cooperators may communicate with the contractor only through BLM's representative. The Cooperator acknowledges that the BLM retains the exclusive responsibility to authorize modifications to the contract, and that the Cooperator is not authorized to provide technical or policy direction regarding the performance of the contract.
- H. **Contingent Upon Appropriations and Authorization.** Where activities provided for in the agreement extend beyond the current fiscal year, continued expenditures by the United States are contingent upon Congress making the necessary appropriations required for the continued performance of the United States' obligations under the MOU.
- I. **Contingent on Apportionment or Allotment of Funds.** The expenditure or advance of any money or the performance of any obligation of the United States under this MOU shall be contingent upon appropriation or allotment of funds. No liability shall accrue to the United States for failure to perform any obligation under this MOU in the event that funds are not appropriated or allotted.
- J. **Confidentiality:** All Parties agree to keep all documents, including drafts, provided during the NEPA and ESA, section 7 consultation process and pursuant to this MOU confidential to the extent allowable by law. Each party will provide notice to the other before disclosing any document required by law to be disclosed to outside parties that has been shared with Cooperators or BLM pursuant to this MOU. All Parties agree to keep all deliberations concerning the process, prior to the release of a public Draft RMPA/EIS confidential to the extent allowable by law.
- K. **Media Inquiries:** All Parties agree that all media inquiries will be coordinated such that any response is a single joint response agreed to by all Parties.

**VII. Agency Representatives**

Each Party will designate a representative as described in Attachment C to ensure coordination between the Cooperator and the BLM during the planning process. Each Party may change its representative by providing written notice to the other Parties.

**VIII. Administration of the MOU**

- A. Approval: This MOU becomes effective upon signature by the authorized officials of the BLM and the Cooperator.
- B. Amendment: This MOU may be amended through written agreement of all signatories.
- C. Termination: If not terminated earlier, this MOU will end when the Proposed RMPA/Final EIS is accepted by the BLM State Director. Any Party may end its participation in this MOU by providing written notice to the other Party.
- D. Withdrawal: Any party may withdraw from the MOU with 30 days written notice.

**IX. Signatures**

The Parties hereto have executed this MOU on the dates shown below.

**BUREAU OF LAND MANAGEMENT (LEAD AGENCY)**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Deputy State Director - Resources  
BLM Utah

**SAN JUAN COUNTY (COOPERATING AGENCY)**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Willie Grayeyes  
Chairman, San Juan County Board of Commissioners

**Attachment A**  
**Cooperating Agency Participation in the Gunnison Sage-Grouse**  
**RMPA/EIS**

<b>RMPA/EIS Stage</b>	<b>Potential Activities of Cooperating Agencies within acknowledged areas of expertise</b>
Data share: Conduct scoping and identify issues	Identify data needs; provide data and technical analyses within the cooperator's expertise. Identify coordination or consultation requirements; identify significant issues; identify relevant local and regional organizations and interest groups; provide non-financial sponsorship of public forums with the BLM; collaborate in assessing scoping comments following the NOI.
Develop planning criteria	Provide any advice on proposed planning criteria. Identify pertinent elements of relevant plans and legal requirements that shape other policies and responsibilities.
Baseline Assessment	Provide input on the Affected Environment, such as information on local monitoring and baseline data related to expertise.
Formulate alternatives	May cooperate with the BLM Colorado State Office in developing alternatives. Suggest goals and objectives for potential alternatives. Suggest land allocations or management actions to resolve issues. Suggest management actions to resolve issues.
Estimate effects of alternatives	Review, and where appropriate, may develop effects analysis within area of expertise; suggest models and methods of impact analysis; suggest mitigation measures for adverse effects.
Select the preferred alternative; issue Draft RMP/EIS	Cooperate with the BLM Colorado State Office in evaluating alternatives and in developing criteria for selecting the preferred alternative; provide input on internal-Draft RMPA/EIS. Cooperating agencies may provide written, public comments on Draft RMPA/Draft EIS if desired. Decision to select a preferred alternative and to issue a Draft is reserved to the BLM.
Respond to comments	As appropriate, review comments within expertise and provide assistance in preparing the BLM's responses.
Issue Proposed RMP/FEIS	Action reserved to the BLM.
Initiate Governor's Consistency Review	Once initiated by the BLM, State Cooperating Agencies may contribute to the Governor's Consistency Review.
Sign Record of Decision	Action reserved to the BLM.

Resolve protests; modify Proposed RMP/FEIS if needed; sign ROD	Action reserved to the BLM. A cooperator that has provided information relevant to a protest may be asked for clarification. Cooperating relationship does not negate an agency's or government's rights to comment or protest the decision.
----------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Attachment B:  
Tentative\* Schedule Overview**

Target Timeline	Key Milestones
<b>Spring 2022</b>	Invite cooperating agencies; begin data sharing for the RMPA/EIS and plan cooperating agency meetings
<b>Summer 2022</b>	Notice of Intent and 45-day scoping period, preliminary alternative development, identify issues, cooperating agency meeting
<b>Winter 2022 - 2023</b>	4-week review of internal draft RMPA/EIS
<b>Late Spring – Early Summer 2023</b>	Notice of Availability for the RMPA/DEIS and 90-day public comment period
<b>October 2023</b>	4-week review of internal proposed RMPA/EIS
<b>Winter 2023 - 2024</b>	Notice of Availability for the proposed RMPA/FEIS
<b>Winter – Spring 2024</b>	Public Protest Period (30 days) and Governor’s Consistency Review (60 days). If protests, BLM’s protest resolution is an internal review process
<b>Late Spring – Early Summer 2024</b>	Record of Decision/Approved Plan

\*BLM will provide the detailed schedule to Cooperating Agency as soon as it is available.

## Attachment C

### Agency Representatives

#### Bureau of Land Management

Primary Representative:

Leah Waldner  
BLM Colorado – Sage-Grouse Coordinator  
lwaldner@blm.gov  
970-244-3045

Backup Representative:

Gina Phillips  
BLM Colorado – Southwest District NEPA Coordinator  
[gphillips@blm.gov](mailto:gphillips@blm.gov)  
970-240-5381

#### San Juan County

Primary Representative:

Nick Sandberg  
Public Lands Coordinator  
[nsandberg@sanjuancounty.org](mailto:nsandberg@sanjuancounty.org)  
435-587-3223 x 4146

Backup Representative:

Mack McDonald  
County Administrator  
[mcdonald@sanjuancounty.org](mailto:mcdonald@sanjuancounty.org)  
435-459-1054



## COMMISSION STAFF REPORT

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**MEETING DATE:** Sept 6, 2022

**ITEM TITLE, PRESENTER:** Capture Adventure Media Film Retainer Scope of Work and Contract Renewal by Elaine Gizler, Economic Development, and Visitor Services Director.

**RECOMMENDATION:** Business Action/ Approve

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**SUMMARY:** San Juan County Economic Development and Visitor Services Director requests approval of the Capture Adventure Media Film Retainer Scope of Work & Contract. Capture Adventure Media will provide an annual video production service for the next three years, from 2022 to 2024. San Juan County Economic Development and Visitor Services will choose the production package required for each given year, depending on the subject.

**HISTORY/PAST ACTION.** Gilbert Rowley, Owner of Capture Adventure Media, has produced San Juan County videos for the last five years. The content has been for the Website, the San Juan Strong promotion, and many others that are still current.

**FISCAL IMPACT;** \$20,000 approved in the 2022 Marketing budget.



**Film Retainer Scope of Work & Contract**

This agreement is made between Capture Adventure Media (CAM) and San Juan County Economic Development and Visitor Services (SJC EDVS).

**Services to Be Performed**

CAM will provide an annual video production service each year for the next three (3) years from 2022-2024. SJC EDVS will have the ability to choose the production package they require for each given year. SJC EDVS has the opportunity to elect to renew the contract for an additional three (3) years (2025-2027) for a total of six (6) consecutive years of service. The video production packages are as follows:

**Option 1**

**\$10,000 Base**

- 2 Days on site filming with 2-3 person film crew
- Lodging and transportation covered
- Permitting contact
- Single Talent (one family or one individual, etc)
- One 60s or 30s Spot
- 3 Short (15s) cuts for YouTube, Instagram, and other social media
- Select Reel from project (all the best footage put into a single file color corrected, stabilized, etc)
- Two identical hard drives with all the footage (One as a backup)

**Option 2**

**\$15,000 Base**

- 3 Days on site filming with 2-3 person film crew
- Lodging and transportation covered
- Permitting contact
- Multiple Talents (not to exceed the amount of \$1,500 total)
- One 60s or 30s Spot
- 3 Short (15s) cuts for YouTube, Instagram, and other social media
- Stills Package (photographer onsite during shoot)
- Select Reel from project (all the best footage put into a single file color corrected, stabilized, etc)
- Two identical hard drives with all the footage (One as a backup)

**Option 3**

**\$20,000 Base**

- 2 Shoots (Still one project but more leeway for shooting different seasons, different talent, more locations, etc) - 3 Days on site filming with 2-3 person film crew for each shoot
- Lodging and transportation covered
- Permitting contact
- Multiple Talents (not to exceed the amount of \$2,500 total)
- Special effects package (not to exceed the amount of \$3,000)
- One 60s Spot
- One 30s Spot (cut from the 60s spot)
- 5 Short (15s) cuts for YouTube, Instagram, and other social media
- Stills Package (photographer onsite during shoot)

Select Reel from project (all the best footage put into a single file color corrected, stabilized, etc)  
Two identical hard drives with all the footage (One as a backup)

Requests for additional work outside of these packages will be billed at \$95/hour, and can be negotiated after a video production package has been selected.

**Pre-Production Planning**

For each project SJC EDVS will be required to choose the video production package for that year five months prior to production film dates, and no later than March 1 of that given year. If a decision has not been made by March 1, CAM reserves the right to deny media services for that given year.

After a video production package has been chosen, conceptual information will be provided by SJC EDVS no later than 60 days prior to filming.

**Time of Completion**

60 days after film production, CAM will provide a first draft of the video to SJC EDVS. Post production will be completed and a final product delivered 90 days after filming has concluded. All other media assets, and services provided in the selected video production package will be scheduled between SJC and CAM and delivery of these items will not exceed 120 days post video production.

**Terms of Payment**

Payments from SJC EDVS to CAM will be divided into two installments. First payment will consist of half the total money for the selected video production package that will be due no later than 30 days before film production begins. The second payment will be due upon completion of the project and all assets included in the video production package for that given year have been delivered. CAM will invoice SJC EDVS 30 days before each due date with Net 30 terms.

**Lodging & Transportation**

SJC will provide per diem per county rate. Rates will be discussed and agreed upon prior to the start of the project.

**Permits and Approvals**

SJC EDVS will financially be responsible for acquiring all permits needed for each video project that falls under this contract. SJC EDVS will be responsible for acquiring all permits as well as the point of contact in providing information for the permits, and receiving the permits for each production shoot. CAM will be responsible to provide any requested information for the permits in a timely manner.

\_\_\_\_\_  
CAM Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
San Juan County Representative

\_\_\_\_\_  
Date



## COMMISSION STAFF REPORT

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**MEETING DATE:** Sept 6, 2022

**ITEM TITLE, PRESENTER:** San Juan County Mud Springs Trail by Elaine Gizler, Economic Development, and Visitor Services Director.

**RECOMMENDATION:** Business Action/ Approve

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**SUMMARY:** San Juan County Economic Development and Visitor Services Director requests approval of the 2022-2023 Visa Destination Insights Secondary Subscriber Participation Agreement. This agreement will provide San Juan County with Visa spending throughout the county within each category: lodging, dining, automotive, etc. This information is used to analyze the statistics for Domestic and International spending. It defines the area that the Visa spending is coming from and helps to make better decisions when mapping out the marketing strategies. This helps to ensure better ROI. It also allows the CED and the TTAB boards to be more aware of where the spending is coming from and the time of the year.

**HISTORY/PAST ACTION.** The Economic Development and Visitor Services Department has partnered with Visa for several years.

**FISCAL IMPACT:** In San Juan County, \$4000 is out of the Economic Development and Visitor Services Department Budget. The Utah Office of Tourism will pay the other \$4000 for the total of \$8000.

## Visa Destination Insights Secondary Subscriber Participation Agreement

THIS PARTICIPATION AGREEMENT ("Agreement") is by and between Visa U.S.A. Inc., a Delaware corporation ("Visa"), having an office and its principal place of business at 900 Metro Center Boulevard, Foster City, California, 94404, (phone: 650-432-3200); and San Juan County Economic Development & Visitor Services, a ("Secondary Subscriber"), having an office and its principal place of business at 117 South Main Street, Monticello, UT 84535 (phone: (435) 587-3235). Secondary Subscriber and Visa may be referred to in this Agreement individually as a "Party" and together as the "Parties".

### WITNESSETH:

**WHEREAS**, Visa offers the Visa Destination Insights reporting service, which compiles aggregated and depersonalized Visa cardholder transaction data for selected market segments of international and domestic travelers within the United States to help generate state and regional reports (the "Service"), and which is made available to clients pursuant to the Visa Core Rules and Visa Product and Service Rules, Visa Supplemental Requirements and any Visa Destination Insights documentation, each of which may be modified from time to time; and

**WHEREAS**, Secondary Subscriber desires to subscribe to the Service for its own use to review and analyze aggregated and depersonalized Visa cardholder transaction data for international or domestic travelers within the United States, including cardholder count, transaction count, aggregate United States dollar transaction amount and average ticket count.

**NOW, THEREFORE**, in consideration of the foregoing and of the mutual promises hereinafter set forth, it is agreed:

#### 1. DESCRIPTION AND USE.

- a. Secondary Subscriber represents and warrants that it is a destination marketing organization within the state of Utah and therefore eligible for special pricing through participation in a Utah Office of Tourism program.
- b. Subject to the terms of this Agreement, Visa hereby grants to Secondary Subscriber a paid, non-exclusive, non-transferable, non-sublicensable, revocable, limited term license to access and use the Service in the United States, including reports containing certain data related to Reporting Areas ("VDI Reports") as described in Exhibit A attached hereto, for Secondary Subscriber's own internal use to develop marketing strategies and plans with respect to its travel and tourism activities. Secondary Subscriber agrees that its access to and use of the Service and data of the Service, including VDI Reports ("Service Data"), must be in compliance with applicable laws.
- c. Secondary Subscriber acknowledges and agrees that:
  - (i) All access to the Service is accomplished through Visa Online ("VOL"). Secondary Subscriber's access and continued access to the Service is subject to Secondary Subscriber's continued access to VOL and compliance with the terms governing the access and use of VOL. Such compliance includes Secondary Subscriber's ensuring that its authorized personnel do not permit or allow unauthorized persons to have access to or use of their VOL user identifications or passwords. Secondary Subscriber must notify Visa immediately of any unauthorized use of any user identification or password, or any other actual or potential security breach relating to Secondary Subscriber's VOL account. Secondary Subscriber acknowledges and agrees that it is entirely responsible for all activities that occur through the use of its VOL password or user identification;

- (ii) Access to the Service is provided solely for Secondary Subscriber's use in developing marketing strategies and plans with respect to travel and tourism activities. Secondary Subscriber agrees to not use or disclose Service Data for any other purpose except as expressly permitted herein, including without limitation, for any other client or for other agency purposes not directly related to this business purpose;
- (iii) Prior to engaging any third party vendor to assist Secondary Subscriber with data aggregation or data analysis, Secondary Subscriber must obtain a written agreement with such vendor containing provisions that, (A) prohibit such vendor from engaging in activities or processes that enable or could enable the results of such aggregation, analysis or other vendor service to be accessed in any manner that would reveal or otherwise identify the Service or VDI Reports; (B) prohibit such vendor from retaining, transferring or otherwise disclosing the Service Data to another third party, and (C) require such vendor to destroy or return to Secondary Subscriber all Service Data upon completion of any specific task performed for or on behalf of Secondary Subscriber by such vendor;
- (iv) The Service does not link individual cardholders, households or account numbers to any individual transaction or group of transactions;
- (v) Secondary Subscriber may only distribute and/or make available VDI Reports to Utah Office of Tourism so long as, prior to the provision of such VDI Reports, Secondary Subscriber requires that Utah Office of Tourism agree to terms that:
- (A) require Utah to confirm and warrant that it will only use Service Data for its internal marketing strategies and plans with respect to Utah's travel and tourism activities;
  - (B) disclaim (whether by naming Visa explicitly, or via a general reference as Secondary Subscriber's solution provider or licensor) Visa from any liability Utah Office of Tourism for any damages or other liability (direct or indirect) arising from or in connection with Utah Office of Tourism's use of or reliance on Service Data; and
  - (C) to the extent of applicable law, require Utah Office of Tourism to indemnify, hold harmless, and defend Visa and its Affiliates from and against all losses, damages, liability, costs and expenses (including reasonable fees and expenses of legal and other advisers, court costs and other dispute resolution costs), governmental and regulatory penalties ("Losses") resulting from any third party claim, suit, action, or proceeding ("Third Party Claim") based upon or arising from Utah Office of Tourism's use of Service Data and actions/inactions under the agreement between Secondary Subscriber and Utah Office of Tourism outlining the terms in this Section 1(c)(v);
- (vi) Secondary Subscriber shall cause Utah Office of Tourism to agree to terms as restrictive on the use of the Service and Service Data as those terms contained in this Agreement. Secondary Subscriber shall use all commercially reasonable efforts to ensure Utah Office of Tourism's compliance with the terms and restrictions of this Agreement. Further, Secondary Subscriber shall be solely responsible for Utah Office of Tourism's use of VDI Reports or Service Data, and/or Utah Office of Tourism's failures to comply with the obligations set forth in this Agreement.

(vii) Secondary Subscriber shall not itself, and shall not permit, facilitate, authorize or enable any unauthorized person, entity or third party to: (A) attempt to disaggregate Service Data in an attempt to determine the performance or behaviors of any individual cardholder or specific Secondary Subscriber competitor; (B) send spam or otherwise duplicative or unsolicited messages in violation of applicable laws; (C) send or store infringing, obscene, threatening, libelous or otherwise unlawful or tortious materials, including material harms to children or violative of third party privacy rights; (D) send or store material containing software viruses, worms, Trojan horses or other harmful computer code, files, scripts, agents or programs; (E) interfere with or disrupt the integrity or performance of the Service or data contained therein, or unreasonably burden the infrastructure utilized by Visa or its suppliers to deliver the Service; (F) attempt to gain unauthorized access to the Service or its related systems or networks; or (G) offer the Service as a service bureau or as any other hosted service to any third party; (H) use the Service or Service Data for anything other than as expressly permitted under this Agreement;

(viii) Secondary Subscriber further shall not itself, and shall not permit, facilitate, authorize or enable any unauthorized person, entity or third party to: (A) reverse engineer, decompile, disassemble or otherwise attempt to obtain any underlying ideas, algorithms, structure or organization of the Service or any component thereof, including, but not limited to, data that is masked, hashed, or otherwise protected, for any reason; (B) make copies of any aspect of the Service, in whole or in part, except as necessary for Secondary Subscriber to exercise its rights under this Agreement; (C) modify or make derivative works of the Service; (D) alter or remove any copyright, trademark, trade name, patent or other proprietary rights notice, legend, symbol or the like appearing on or in the Service or Service Data, except as necessary for Secondary Subscriber to exercise its rights under this Agreement; or (E) distribute, disclose, commercialize, sell, offer to sell, license, import, transfer, lease or loan all or any portion of the Service or Service Data. For the avoidance of doubt, this Subsection (viii) does not impose any restrictions on Secondary Subscriber from utilizing its own Secondary Subscriber data or information that is owned by or independently developed by Secondary Subscriber without any use of the Service or Service Data disclosed under this Agreement.

(ix) Unless permitted by Visa or the terms of this Agreement, Secondary Subscriber (A) shall not disclose Service Data to any third party, including Secondary Subscriber's partners, vendors or other payment card systems, even if Service Data is aggregated or combined with other source data for analytical purposes, and (B) shall retain and use any Service Data accessed via the Service for its own use in its possession at all times; provided, however, that Secondary Subscriber may use its own statistical conclusions drawn from VDI Reports in Secondary Subscriber's advertising, press releases or other marketing efforts so long as the following conditions are satisfied:

(A) Each Secondary Subscriber conclusion or claim ("Claim") drawn from VDI Reports is true, correct and not misleading;

(B) Each Claim specifically identifies Visa as a source of the data on which the Claim(s) is based with the following attribution footnote (with verbiage in brackets completed as appropriate): "[Secondary Subscriber's] estimate is based on and extrapolated from aggregate card usage data provided by Visa Destination Insights

for the period of [insert applicable time period] and incorporates data from other independent research sources.”;

(C) The Service Data are not specifically referenced in such advertising, press releases or other marketing efforts, except as permitted hereunder or required by applicable law for Claims substantiation; and

(D) Secondary Subscriber presents its Claims and modified VDI Reports for distribution to third parties in accordance with the approved Information Distribution Formats and Guidelines, attached here as Exhibit D.

(x) Secondary Subscriber may designate up to three of its personnel to have access to the Service. Secondary Subscriber will designate one or more “Access Stewards” to manage the access of Secondary Subscriber’s personnel to the Service in accordance with the terms of this Agreement. Secondary Subscriber will so designate by completing the Access Steward Designation Form attached hereto as Exhibit C. All requests to add, delete or modify the access rights to the Service shall originate from an Access Steward. The Access Steward(s) shall within 24 hours inform Visa of any need to delete or modify access to the Service.

(xi) Visa reserves the right at its sole discretion to change the content, format, medium, access requirements and/or form of delivery of the Service at any time. Visa will make a reasonable effort to notify Secondary Subscriber in writing of any anticipated change to the Service that may reasonably have a material adverse effect on the Service, but shall be obligated to provide only such notice as is practicable under the circumstances.

**2. FEEDBACK.** If Secondary Subscriber, its agents, subcontractors or Affiliates provides to Visa any comments, suggestions, ideas, data, information, corrections, submissions, updates, improvements, extensions or implementations or modifications relating to the Service or other Visa products, services or technology (“Feedback”), Secondary Subscriber hereby grants to Visa and its Affiliates, without attribution or cost, all rights necessary for Visa or its Affiliates to use, disclose, distribute, make, reproduce, or commercialize generally for itself and others, and otherwise exploit any Feedback and any associated intellectual property rights, including, but not limited to, for improvement or modification of the Service, and to implement any such Feedback in future versions of the Service, or any other product or service, as it is made available to Secondary Subscriber and/or any other party.

**3. OWNERSHIP.** Visa has expended significant resources gathering, assembling, and compiling the Service and the VDI Reports, and, as between the Parties, the Service and Service Data are the valuable property of Visa. The Service and Service Data provided by Visa under the Agreement are an original compilation protected by United States copyright laws and are the trade secrets of Visa. As between the Parties, Visa owns all right, title and interest in and to the Service and Service Data. Nothing contained in this Agreement shall be construed as conferring upon Secondary Subscriber by implication, operation of law, estoppel, or otherwise, any license or right to use or exploit Visa intellectual property, or any right, title, or interest in any of Visa’s intellectual property rights, except for the limited rights stated in the Agreement.

**4. FEES.**

a. Upon the Effective Date, Visa will invoice Secondary Subscriber for the annual base package price for the Service and any additional options that Secondary Subscriber subscribes to, which Secondary Subscriber will indicate by completing the Subscription Elections and Pricing Form, attached hereto as Exhibit B. Secondary Subscriber shall pay the total amount of such invoice within

thirty (30) days of its receipt. Secondary Subscriber agrees that Visa may change the price of the Service at any time upon thirty (30) days' prior written notice, for which email notice shall suffice.

b. Secondary Subscriber may share the total price amount of Secondary Subscriber's access to and use of the Service with Utah Office of Tourism, as reflected at the end of Exhibit B, solely for reimbursement purposes to Secondary Subscriber from Utah Office of Tourism]. Secondary Subscriber shall not, without Visa's prior express written consent, share (i) any other pricing information or terms with Utah Office of Tourism, or (ii) any pricing information or terms with any other third party. Secondary Subscriber represents and warrants that it shall not permit, facilitate, authorize or enable Utah Office of Tourism, and that Utah Office of Tourism shall not, share any such pricing information or terms with any third party without Visa's prior express written consent. NOTHING CONTAINED HEREIN SHALL BE CONSTRUED AS ENTITLING SECONDARY SUBSCRIBER TO WITHHOLD PAYMENTS TO VISA DUE TO UTAH OFFICE OF TOURISM'S REFUSAL OR INABILITY TO PAY OR REIMBURSE ANY PORTION OF SECONDARY SUBSCRIBER'S FEES RELATING TO THE SERVICE.

## 5. INDEMNIFICATION.

a. Where permitted by applicable law, Secondary Subscriber shall, at its sole expense, indemnify, defend and hold Visa and its directors, officers, employees, agents and affiliates (collectively, "Indemnified Visa Parties") harmless from and against all claims, suits, actions, damages, settlements, losses, liabilities, costs and expenses, including without limitation reasonable attorneys' fees, arising out of or in connection with: (i) any breach of this Agreement by Secondary Subscriber, its Affiliates, employees, contractors, agents, or subcontractors (including terms relating to confidentiality, any misuse of personal data or security breach); (ii) any breach of applicable law; (iii) willful misconduct or negligent act or omission by Secondary Subscriber, its Affiliates, employees, contractors, agents, or subcontractors, including injuries or death to persons or damage to property; or (iv) the actual or alleged infringement or misappropriation of any third party's intellectual property rights.

b. Secondary Subscriber agrees that, due to the unique nature of Confidential Information (defined below), any unauthorized disclosure or use of Confidential Information will cause irreparable harm and significant injury to the Indemnified Visa Parties, the extent of which will be difficult to ascertain and for which there will be no adequate remedy at law. Accordingly, Secondary Subscriber agrees that Visa, in addition to any other available remedies, shall have the right to an immediate injunction and other equitable relief enjoining any breach or threatened breach of this Agreement by Secondary Subscriber, without the necessity of posting any bond or other security. Secondary Subscriber shall notify Visa in writing immediately upon Secondary Subscriber's becoming aware of any such breach or threatened breach.

**6. DISCLAIMER.** Secondary Subscriber acknowledges that the Service, Service Data and any other data of or materials related to the Service are provided by Visa "AS-IS," "AS AVAILABLE" and "WITH ALL FAULTS." Secondary Subscriber's use of the Service, Service Data and any other data available through or materials related to the Service is at Secondary Subscriber's own risk. Neither Visa nor any of its current and former Affiliates, employees, successors or assigns makes any express or implied representations, warranties, guarantees or indemnities as to whether the Service, Service Data or any information or other materials contained or made available therein is or will be available (including, but not limited to, at any particular time or location), accessible, uninterrupted, timely, secure, accurate, appropriate, complete, reliable, updated, correct, current or error-free, as to their quality, that any defects or errors will be corrected, or that the Service or Service Data are free of viruses or other harmful components. Visa disclaims any representations or warranties of any kind, express or implied, including, without limitation, the implied



warranties of merchantability, fitness for a particular purpose and/or non-infringement. The Service Data is a sample set of aggregated depersonalized Visa cardholder transaction data for selected market segments across Visa's VisaNet global transaction processing network and Visa makes no warranties (a) as to the accuracy of the data, (b) that the Service Data reflects Visa cardholder spending patterns for relevant market segments taken as a whole, or (c) as to the validity of the statistical approaches used in Visa's data aggregation.

**7. LIMITATION OF LIABILITY.** IN NO EVENT SHALL VISA BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL OR EXEMPLARY DAMAGES ARISING IN CONNECTION WITH THIS AGREEMENT AND/OR ITS SUBJECT MATTER, REGARDLESS OF THE THEORY OF LIABILITY GIVING RISE TO SUCH DAMAGES, WHETHER ARISING IN CONTRACT, TORT OR OTHERWISE, AND REGARDLESS OF WHETHER SUCH PARTY WAS ADVISED OR AWARE OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL VISA'S LIABILITY UNDER THIS AGREEMENT EXCEED AN AMOUNT EQUAL TO SIX (6) MONTHS OF FEES FOR THE SERVICE PURSUANT TO THIS AGREEMENT.

**8. TERM AND TERMINATION.**

- a. This Agreement shall become effective as of the Effective Date (defined below) and, unless terminated earlier in accordance with the terms of this Agreement, shall continue through June 30th, 2023 (the "Term").
- b. Secondary Subscriber may terminate this Agreement upon thirty (30) days' prior written notice if: (i) Visa materially breaches this Agreement and fails to cure the breach within such thirty-(30) day period; or (ii) Visa modifies or otherwise changes the Service, as permitted in Section 1(c)(xi), and Secondary Subscriber objects in writing within thirty (30) days of Secondary Subscriber's receipt of written notice from Visa of such modification or change.
- c. Visa at its sole discretion may terminate this Agreement immediately upon: (i) Secondary Subscriber's breach of any obligation under this Agreement, including any misuse (as determined by Visa in its sole discretion) of the Service or Service Data, or (ii) a change in applicable law makes termination appropriate.
- d. Visa shall have no obligation to refund to Secondary Subscriber any fees paid for the Service.
- e. The terms of this Agreement that by their sense and context are intended to survive the termination or expiration of this Agreement shall so survive, including, without limitation, Sections 1(c), 2, 3, 4(b), and 5 through 14.

**9. CONFIDENTIALITY, PUBLICITY.**

- a. "Confidential Information" means all information that Visa or its Affiliates discloses to Secondary Subscriber or to which Secondary Subscriber has access in connection with the negotiation and performance of this Agreement or with Secondary Subscriber's access to or use of the Service or Service Data, and that is designated as confidential or would normally be considered confidential or proprietary under the circumstances (whether disclosed before or after the Effective Date, and whether written, oral or by inspection of tangible objects), including, but not limited to, all data, trade secrets, marketing materials, financial or business information, processes, technical documentation, developments, customer data, pricing, revenue, transaction volume, any information relating to any of the foregoing, this Agreement, and other information of any kind whatsoever that relates to Visa or any of its Affiliates, other customers of Visa or any of its Affiliates, or third-party vendors or licensors who have made confidential or proprietary information available to Visa.

b. Confidential Information does not include information that: (i) was already rightfully known to Secondary Subscriber prior to disclosure by Visa or its Affiliates as evidenced by preexisting records; (ii) is or becomes publicly known through no breach of this Agreement; (iii) is rightfully received by Secondary Subscriber from a third party that has no applicable duty of confidentiality; (iv) is independently developed by Secondary Subscriber without any use of Confidential Information disclosed under this Agreement; or (v) is disclosed by Secondary Subscriber with the prior written consent of Visa or its Affiliates.

c. Secondary Subscriber agrees on behalf of itself and its agents, representatives and subcontractors that Confidential Information will not be disclosed or made available to any person for any reason whatsoever other than on a "need to know basis," and then only: (i) to Secondary Subscriber's authorized employees who are obligated to hold such information confidential; (ii) to subcontractors or other third parties authorized to receive Confidential Information under this Agreement, provided that any such authorized persons or entities are subject to confidentiality terms that are no less restrictive than the terms of this Section 9; or (iii) as required by law. Prior to any disclosure of Confidential Information as required by law, Secondary Subscriber shall (A) immediately notify Visa of any actual or threatened legal compulsion of disclosure, and/or any actual legal obligation of disclosure immediately upon becoming so obligated, and (B) cooperate with Visa's reasonable, lawful efforts to resist, limit or delay disclosure.

d. All media releases, public announcements and public disclosures by either Party or their representatives relating to this Agreement or the name or logo of Secondary Subscriber or Visa, including, without limitation, promotional or marketing material, but not including any disclosure required by legal, accounting or regulatory requirements beyond the reasonable control of the releasing party, shall be coordinated with and approved by the other Party in writing prior to the release thereof as provided herein. Each Party shall obtain prior written approval from the other Party for any news releases, press advisories and interviews relating to the Service; provided, that this restriction shall apply to Visa only to the extent that Secondary Subscriber is specifically identified in such disclosure. Each Party shall review all submissions and notify the other Party in writing within five (5) business days of its approval, which shall not be unreasonably withheld. Secondary Subscriber acknowledges and agrees that, subject to approval of copy, Visa may announce Secondary Subscriber's participation in the Service.

e. All documents and other tangible items containing or representing Visa Confidential Information that have been disclosed by Visa to Secondary Subscriber in Secondary Subscriber's possession or control will be and remain Visa's property and will be promptly returned to Visa or destroyed upon Visa's written request. Secondary Subscriber will promptly return to Visa, at no cost to Visa, all Visa Confidential Information and property upon the earlier of: (i) the termination or expiration of this Agreement, or (ii) Visa's request. Alternatively, if so directed by Visa, Secondary Subscriber will destroy, at no cost to Visa, all Visa Confidential Information and copies thereof according to Visa's instructions, or if no instructions are provided, according to relevant industry best practices, and will provide a certificate signed by an officer of Secondary Subscriber that certifies such return or destruction in detail acceptable to Visa.

**10. GOVERNING LAW; FORUM.** This Agreement and any non-contractual obligations arising out of it are governed by the laws of the state of California, excluding any "conflicts of laws" or similar rules that would mandate or permit application of the substantive law of any other jurisdiction. Each Party agrees that all actions, proceedings or counterclaims arising out of or relating to this Agreement or any of the transactions contemplated hereby shall be brought in the United States District Court for the District of Utah, Third Judicial District in Salt Lake City, Utah (or, should such federal court lack competence to hear

such actions, proceedings or counterclaims, in a state court with competent jurisdiction in Utah). In connection with any such actions, proceedings or counterclaims, each Party shall submit to the exclusive jurisdiction of either such court, agrees to venue in either such court, and waives any objection to venue laid therein.

**11. NOTICE.** All notices and other communications required to be given pursuant to this Agreement shall be in writing and addressed to the relevant Party at its address set forth on the first page of this Agreement (and in the case of Visa, with courtesy copies emailed to LegalNotice@visa.com and VisaDestinationInsights@visa.com), or such other address as a Party may specify in writing. Any such communication will be deemed received: (i) upon hand delivery, or (ii) when delivered with receipt by an expedited courier service. Email notice shall suffice as written notice for any changes by Visa per Section 4.

**12. ENTIRE AGREEMENT.** Except as expressly indicated herein, this Agreement and the Exhibits hereto, which are incorporated into this Agreement by reference, represent the entire agreement between the Parties relating to the subject matter hereof. No modification or waiver of this Agreement shall be binding unless it is in writing and signed by both Parties. In the event of any apparent conflict between the terms of this Agreement and any other document concerning the Service, the terms of this Agreement will control to the extent of the conflict. If a court of competent jurisdiction finds any provision of this Agreement invalid, illegal or unenforceable, the Parties shall omit it from the Agreement to the extent required. The remaining terms shall remain in full force and effect.

**13. COVERAGE OF AFFILIATES.** "Affiliate" of a party means an entity now or hereafter controlled by, controlling or under common control with such party. "Control" means beneficial ownership or control of 50% or more of the shares or securities representing the right to vote for the election of directors or management authority, or other ability, directly or indirectly, to direct or cause the direction of the management or policies of such entity, whether through beneficial ownership of securities or other equity interests, by contract or otherwise.

**14. ASSIGNMENT.** Secondary Subscriber agrees that it will not assign, sell, transfer, delegate, or otherwise dispose of, whether voluntarily or involuntarily, any right or obligation under this Agreement, without the prior written consent of Visa, and any purported assignment, sale, transfer, delegation or other disposal is void. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be duly executed as of the date of last signature below ("Effective Date").

San Juan County Economic Development & Visitor Visa U.S.A. Inc. ("Visa")  
Services ("Secondary Subscriber")

By: \_\_\_\_\_

By: \_\_\_\_\_

Name (print): \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit A – Information Relating to the Service

1. **Reporting Area.** Reporting Areas are groupings of one or more postal codes defined by Secondary Subscriber for which it would like to view Service Data. Reporting Area options include:
  - a. International Reporting Area: Includes cross-border spend broken out by originating country.
  - b. U.S. Domestic Reporting Area: Includes domestic spend broken out by originating core based statistical area (CBSA).
2. **Service Data.** The Service presents certain aggregated information, including, but not limited to, the number of cardholders, number of transactions, sales volume and related metrics and dimensions that Visa may change from time to time. The Service does not and will not include or identify personally identifiable cardholder, issuer or merchant information, or individual cardholder, issuer or merchant patterns. Service Data includes data as it becomes available during the Term per the Service Data Update Frequency (see below) and some historical data.
3. **Service Data Update Frequency.** Service Data are generally updated within 45 days following the end of each calendar quarter. Secondary Subscriber may choose in its Subscription Elections and Pricing Form (Exhibit B) to add the option to have Service Data updated on a monthly basis, meaning data are generally updated within 25 days following the end of each calendar month ("Monthly Refresh").

The information contained in this Exhibit A may be modified from time to time at Visa's sole discretion.

### Exhibit B – Subscription Elections and Pricing Form

Secondary Subscriber will receive the Base Subscription Package (described below) to the Service. Through this form, Secondary Subscriber indicates the details of its Base Subscription Package, as well as its election to subscribe additional Reporting Areas to the Service and/or whether Secondary Subscriber desires a Monthly Refresh for the relevant Reporting Areas. Additional Reporting Areas and the Monthly Refresh options are priced separately.

Please check the appropriate boxes:

Subscription Package		Reporting Area Selections		Monthly Refresh <i>(applies to all reporting areas)</i>	Pricing	
		International	U.S. Domestic		Base	Monthly Refresh
<b>Base Package</b> <i>Includes 2 Reporting Areas (either international or U.S. domestic).</i>	Reporting Area 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$10,000	\$
	Reporting Area 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		\$	\$
<input type="checkbox"/> <b>Additional Reporting Areas</b>	Indicate total number desired: _____ <i>May be international or U.S. domestic.</i> <i>Numbers in the two columns to the immediate right must add up to the above total.</i>	_____	—			
					<b>Discount</b>	_20_ %
					<b>Total</b>	\$8,000

### Exhibit C – Access Steward Designation Form

As of the date indicated below, Secondary Subscriber, through its authorized representative, designates the individual identified below as an authorized Access Steward for Secondary Subscriber’s personnel’s access to and use of the Service. Secondary Subscriber may modify such Access Steward(s) at any time by notifying Visa in accordance with the terms of the Agreement. Until the earlier of (i) the termination or expiration or the Agreement, or (ii) such time that Secondary Subscriber revokes this authorization, Access Steward shall be primarily responsible for:

1. Managing Secondary Subscriber’s personnel’s user and profile information for access to the Service; and
2. Communicating with Visa concerning such users and profile information, including, but not limited to, approving and notifying Visa of any changes or additions required thereto.

<b>Access Steward Information</b>	
Name (print):	<u>Elaine Gizler</u>
Email address:	<u>egizler@sanjuancounty.org</u>

San Juan County Economic Development &  
Visitor Services

By: \_\_\_\_\_

Name of Authorized Representative (print): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Exhibit D – Approved Information Distribution Formats and Guidelines**

Visa Destination Insights product team to provide.

**SAN JUAN COUNTY ORDINANCE NO: \_\_\_\_\_**

**AN ORDINANCE ESTABLISHING THE METHOD, RULES, AND PROCEDURES FOR CONDUCTING THE ANNUAL TAX SALE AND ALLOCATING ADMINISTRATIVE COSTS TO DELINQUENT PROPERTY IN SAN JUAN COUNTY AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

**WHEREAS**, Utah Code Ann. §59-2-1351.1, authorizes the Board of County Commissioners to establish procedures, by ordinance, for the sale of properties which have delinquent property taxes due, in a manner which best protects the financial interests of the delinquent property owner and meets the needs of the County to collect delinquent property taxes due; and,

**WHEREAS**, the following “Method of Sale” and “Tax Sale Rules,” facilitate those requirements; and,

**WHEREAS**, the Tax Sale creates costs of administration including advertising, recording, noticing, offering, mailing, etc.

**NOW THEREFORE**, the Board of County Commissioners of San Juan County ordains as follows:

**SECTION 1: DEFINITIONS**

A. As used in the ordinance

1. “Administrative cost” means expenses incurred by the County in preparation of the tax sale.
2. “Bid” means an offer of a purchase price for a property.
3. “Bidder” means a natural person, corporation, or licensed business entity.
4. “Collusive bidding” means any agreement or understanding reached by two or more parties that in any way alters the bids the parties would otherwise offer absent the agreement or understanding.
5. “County” means San Juan County, a political subdivision of the State of Utah.
6. “Public employee” means a person who is not a public officer who is employed on a full-time, part-time, or contract basis by the County.
7. “Public officer” means all elected or appointed officers of the County who occupy policy making posts.
8. “Substantial interest” means the ownership, either legally or equitably, by an individual, the individual’s spouse, or the individual’s minor child, of at least 10% of the outstanding capital stock of a corporation or 10% interest in any other business entity, including a trust.
9. “Tax sale” means the sale of properties with delinquent property tax due as authorized by Utah Code Ann. §59-2-1351 *et seq.*

**SECTION 2: PUBLIC NOTICE**

Notice is hereby given that unless noticed otherwise, the annual San Juan County Tax Sale shall be held every year in May. The auction will be conducted on site at 117 South Main Street in Monticello, Utah at the County Administration Building. Advertising and auctions may be presented live using publicsurplus.com as needed and appropriate. At such time, the County will offer for sale at public auction and sell to the highest Bidder pursuant to Utah Code §59-2-1351 *et seq.*, the real property as listed



by the County Treasurer on the Tax Sale Listing pursuant to Utah Code §59-2-1343 and described herein located in San Juan County and delinquent and subject to Tax sale.

Notice of an alternative date of sale shall be given in the form pursuant to Utah Code Ann. §59-2-1351. Such tax sale shall proceed pursuant to Utah Code §59-2-1351 and this Ordinance.

### **SECTION 3: BIDDER REGISTRATION REQUIREMENT**

Each Bidder must register in the manner required by the County or entity conducting the Tax Sale on behalf of the County. Any such requirement will be posted on the County website. If an auction company or using publicsurplus.com, the name of the company or means of auction will be indicated on the County website. Any registration requirement must be completed by the date and time indicated.

In the registration, the Bidder shall properly and clearly identify the correct information and address for use in issuance of deeds. At the time of registration, the Bidder shall also disclose any substantial interest as required in Section 6.

Neither the County nor an auction company can or will be held responsible for late or misdirected bid deposits, proxy bids, or any other transmission, mailing, email, or other correspondence necessary to participate in the bid.

### **SECTION 4: REDEMPTION RIGHTS AND PROCEDURES**

A property may be redeemed in behalf of the record owner, by any person, at any time prior 5:00 p.m. of the business day prior to the start time of the Tax Sale. Property is redeemed by paying to the County Treasurer, all delinquent taxes, interest, penalties, and administrative costs which have accrued on the property. Paying the delinquent amount does not grant ownership to the party(s) paying all delinquent taxes, interest, penalties, and administrative costs. Redemption only removes the property from the Tax Sale.

### **SECTION 5: PROHIBITED CONDUCT**

Collusive bidding is not permitted and is punishable as a Class C Misdemeanor. Collusive bidding further means to conspire with another party to intentionally rig bids or fix prices to make it difficult or impossible for any other parties to take part in the bidding process. Any Bid that was accepted from a Bidder discovered to have engaged in Collusive Bidding is void and any property acquired through Collusive Bidding is stricken, without cost, to the County as if a minimum Bid had not been made consistent with Section 11.

### **SECTION 6: CONFLICT OF INTEREST PROHIBITIONS AND DISCLOSURE REQUIREMENTS**

Every County official or employee who purchases or has a substantial interest in any business entity which purchases property at the Tax Sale must disclose said interest in a sworn statement filed with the County Clerk and a copy of which is provided to the Board of County Commissioners, the County Attorney, and the employee's or official's immediate supervisor. These disclosures are public information and are available for public inspection.

Notwithstanding any disclosure, no official or employee may have a personal investment in a business entity which will create a substantial conflict between private interests and public duties related to the Tax Sale.

#### **SECTION 7: CRITERIA FOR ACCEPTING OR REJECTING BIDS**

Bidding will advance in increments of a minimum of \$100 or as indicated on each property listed for sale with the minimum acceptable bid starting at "Taxes."

All Bids shall be considered conditional, whether or not the bid is contested, until reviewed and accepted by the Board of County Commissioners acting at a regularly scheduled Commission meeting.

The County reserves the right to reject any and/or all bids.

All Bidders have an equal opportunity to offer a bid on properties. There is no preferential Bidding. Bidders who make a bona fide Bid in the highest amount for a property become the successful Bidder of the property auction.

#### **SECTION 8: SALE RATIFICATION PROCEDURES**

The County Auditor, or assigned deputy, shall present the results of the Tax Sale no later than two regularly scheduled Board of County Commission meetings after the sale. The County Auditor, or assigned deputy, will inform the commission regarding the number of properties sold, the number of properties struck off to the County, and the high Bid amount for each property offered for sale at the Tax Sale.

The County Commission may ratify the results of the Tax Sale after hearing the details offered by the County Auditor or assigned deputy.

#### **SECTION 9: METHOD AND PROCEDURE OF PAYMENT, FEES, AND PREMIUMS**

All Bids are an irrevocable offer to purchase the property in question. A Bidder is legally and financially responsible for all properties bid upon. Payment in full by either Money Order, Credit Card or Wire Transfer will be required no later than three (3) business days after the Tax Sale closes, unless otherwise advertised. No personal checks and no financing is available. Other methods of payment may be accepted if an auction company is used and the company provides alternative payment methods.

There is a Recording Fee and Administrative Costs per transaction which will be required to be paid in addition to the winning Bid to be paid by the winning Bidder at the time of payment.

#### **SECTION 10: PROCEDURES FOR CONTESTING BIDS AND SALES**

Any person wishing to contest any action taken in connection with the Tax Sale must present such protest to the Board of County Commissioners, by filing a written notice of contest through the County Clerk's Office within ten (10) calendar days of the date of the Tax Sale.

## **SECTION 11: CRITERIA FOR STRIKING PROPERTIES TO THE COUNTY**

Any property which does not receive a minimum Bid shall be struck off to the County. Property struck off to the County may be available for sale through the County Clerk's Office when approved by the Board of County Commissioners.

Upon any final bid being rejected, the property may be offered to a Bidder who offered the second highest Bid in the amount of that Bid. If the second highest Bidder does not accept and make payment on the offer within 30 days of the offer, the property shall be struck off to the County.

## **SECTION 12: PROCEDURES FOR DISCLOSING PROPERTIES WITHDRAWN FROM THE SALE**

The County website will be updated daily with any changes in the available properties. If the list is published in a local newspaper, it will be updated with any changes prior to its publication each week.

If advertising and auction is taking place on a auction website, that website will be updated daily with any changes in the available properties.

Any properties which are redeemed or removed immediately prior to the beginning of the Tax Sale auction, will be removed from live bidding prior to the bid group.

## **SECTION 13: DISCLAIMER BY COUNTY WITH RESPECT TO TAX SALE**

Properties sold via Tax Sale shall be conveyed by Auditor's Tax Deed. This form of deed is not a warranty deed. No warranty or guarantee is made, expressed, or implied, relative to the title, location, or condition of properties for sale. In addition, the County assumes no responsibility, implied or otherwise, that tax sale properties are in compliance with zoning ordinances, mining and reclamation regulations, building codes or permits, and/or any other applicable regulations or permits. In addition, the County makes no warranties or representations as to whether the property is buildable or developable.

Any property sold pursuant to a Tax Sale is without guarantee or warranty whatsoever as to existence, correctness of ownership, size, boundaries, location, structures or lack of structures upon the land, liens, titles, or any other matter or thing whatsoever. The County does not warrant or represent that any property purchased during a Tax Sale is habitable or in any particular condition.

The County also makes no warranties or representations regarding the accuracy of the assessment of the property or accuracy of the legal description of the real estate or improvements thereon. It is the responsibility of the Bidder to determine the physical aspects of the property, its geographical location, and accessibility. The County makes no warranties regarding the availability, validity, or existence of water rights associated with any of the properties sold during a Tax Sale.

It is the Bidder's responsibility to determine the liabilities, including other liens and encumbrances, that exist on each property before and after the sale. The properties are sold "as is." Additionally, the County is not liable in any way whatsoever for damages sustained to property purchased from the time of sale until the recording of the Auditor's Tax Deed to a purchaser.

All properties sold at a Tax Sale fall under the rule of *caveat emptor*, or “let the buyer beware”, and all purchasers are hereby so notified.

**SECTION 14: SEVERABILITY**

Should any portion of this ordinance be found for any reason to be unenforceable, unlawful, or void, the balance of the ordinance shall be severable therefrom, and shall survive such declaration, remaining in full force and effect.

**SECTION 15: REPEAL OF CONFLICTING ORDINANCES**

To the extent that any ordinance, resolutions, or policies of the County conflicts with the provisions of this ordinance, they are hereby amended to comply with the provisions thereof.

**SECTION 16: EFFECTIVE DATE**

This Ordinance shall become effective immediately after the requirements of Utah Code §17-53-208 have been met.

PASSED AND ADOPTED by action of the Board of San Juan County Commissioners for San Juan County in an open meeting this 6<sup>th</sup> day of September, 2022.

Voting Aye: \_\_\_\_\_ Voting Nay: \_\_\_\_\_

ATTEST:

SAN JUAN COUNTY BOARD  
OF COMMISSIONERS

\_\_\_\_\_  
Lyman Duncan, Clerk/Auditor

\_\_\_\_\_  
Willie Grayeyes, Chair



## COMMISSION STAFF REPORT

**MEETING DATE:** September 6, 2022

**ITEM TITLE, PRESENTER:** Consideration and Approval of a Notice of Award to Earthdiver LLC for the San Juan County Trails and Camping Content Webpages. Mack McDonald, Chief Administrative Officer

**RECOMMENDATION:** Make a motion approving the Notice of Award to Earthdiver

### SUMMARY

On June 24, 2022, San Juan County issued a Request for Proposal for the Economic Development and Visitor Services Department in search for a firm to assist the County in the Creation of Trails and Camping Content Web Pages. Responses to that proposal were due July 20, 2022, for the development and creation of the San Juan County Trails and Camping Content Website, Pages, Content Management and Editing.

By July 20<sup>th</sup>, the County received 5 qualifying responses to the request by the following firms: Chiron, Earthdiver, LLC, Kaizen Labs, Nathan Porter Wanderer and Zimmerman Agency.

On August 11, an Evaluation Committee met and reviewed the proposals received and based on the response to Request for Proposal, Earthdiver, LLC, was the apparent most responsive proposal.

### HISTORY/PAST ACTION

N/A

### FISCAL IMPACT

N/A



# SAN JUAN COUNTY COMMISSION

Willie Grayeyes	Chairman
Bruce Adams	Vice-Chair
Kenneth Maryboy	Commissioner
Mack McDonald	Administrator

*Via United States Mail*

September 6, 2022

Tom Berens, President/CEO  
1245 East Brickyard Road, Suite 530  
Salt Lake City, Utah 84106

**Re: Notice of Award and Intent to Negotiate a Contract (Creation of Trails and Camping Content Web Pages)**

You are hereby notified that the Board of San Juan County Commissioners has found that your response to the Request for Proposal San Juan County Creation of Trails and Camping Content Web Pages, issued on June 24, 2022 until July 20, 2022, for the development and creation of the San Juan County Trails and Camping Content Website, Pages, Content Management and Editing.

On August 11, an Evaluation Committee met and reviewed the proposals received and based on the response to Request for Proposal, Earthdiver LLC, is the apparent most responsive proposal. The Board of San Juan County Commissioners has authorized the award of a future negotiated lease agreement based upon the proposal for a one-time bid of \$6,950.

San Juan County will prepare a contract regarding this subject matter for your review and signature. Upon approval of the contract by the Board of San Juan County Commissioners you will be notified when to begin providing these services for San Juan County.

SAN JUAN COUNTY

ATTEST:

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Willie Grayeyes, Chair  
San Juan County Commission

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Lyman Duncan  
San Juan County Clerk/Auditor

## ACCEPTANCE OF NOTICE

Receipt this day of the *Notice of Award* authorized by the Board of San Juan County Commissioners upon your bid to perform the creation of trails and camping content web pages for San Juan County, is hereby accepted and acknowledged.

Tom Berens  
Contractor

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_