



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
November 18, 2025 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

CONFLICT OF INTEREST DISCLOSURE

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

As indicated in our Commission Policies and Procedures, the following applies:

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

Orderly Conduct: Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

- [1.](#) Consideration and Ratification of a Interagency Agreement between San Juan County and the Utah Department of Workforce Services, Winter Response Grant Contract for \$5,000 for Sheltering Individuals during a Code Blue Alert.
- [2.](#) Approval for Ulum Moab - Under Canvas Restaurant/Banquet Alcohol License
- [3.](#) Approval of the November 6 through the 14th Check Registers

BUSINESS/ACTION

- [4.](#) CONSIDERATION AND APPROVAL OF A RESOLUTION OF APPOINTMENT OF A SAN JUAN COUNTY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE FOR THE UTAH COUNTIES INDEMNITY POOL ANNUAL MEMBERSHIP MEETING. Mack McDonald, Chief Administrative Officer
- [5.](#) CONSIDERATION AND APPROVAL OF A RESOLUTION URGING THE U.S. FOREST SERVICE TO EXPEDITIOUSLY USE ALL MEANS ACAILABLE TO RESTORE AND/OR MAINTAIN HEALTHY FOREST CONDITIONS TO MITIGATE THE POTENTIAL FOR CATASTROPHIC WILDFIRE. Nick Sandberg, Public Lands Coordinator
- [6.](#) CONSIDERATION AND APPROVAL OF AN ORDINANCE 2025-02 ESTABLISHING A COUNTY DATA PRIVACY PROGRAM IN COMPLIANCE WITH THE UTAH GOVERNMENT DATA PRIVACY ACT (U.C.A. § 63A-19-101, et seq.). Mack McDonald, Chief Administrative Officer
- [7.](#) Consideration and Approval of the 2025 Privacy Policy Statement for San Juan County

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**



INTERAGENCY AGREEMENT

WINTER RESPONSE FY26

This Interagency Agreement is entered into by and between the **Utah Department of Workforce Services**, 140 East 300 South, Salt Lake City, UT 84111, hereinafter referred to as the **Department** or **DWS**, and the following, hereinafter referred to as Grantee or Contractor.

Organization: San Juan County

Address: 117 South Main, PO Box 9

City, State Zip: Monticello, UT 84535

Vendor Number: 06866HL

Commodity Code: 99999

UEI#: N/A

Contractor Type: Government

Subrecipient/Contractor: N/A

Funding Source: Winter Response Funding (State General Fund)

PURPOSE

Address winter response needs and increase the capacity of emergency shelter response during the period of October 15, 2025 to April 30, 2026 as outlined in Utah Code 35-A-16, Part 5. Projects have been approved by the Utah Homeless Services Board (UHSB).

PERIOD OF PERFORMANCE

This Agreement shall be effective **October 15, 2025** through **April 30, 2026**. This Agreement shall remain in effect unless terminated sooner in accordance with the terms and conditions herein. The Grantee may have obligations that will survive the termination of this Agreement, including obligations for which performance is due after termination, whether or not the Agreement expressly states the obligation will survive termination.

CONTRACT COSTS

Grantee shall be paid up to a maximum of **\$5,000.00** for costs authorized under this Interagency Agreement. Notwithstanding any other provision of this Agreement, disbursement of grant funds is subject to legislative appropriation. All expenditures and activities must be in accordance with all Attachments herein and must occur within the grant period. Funding may not be used for purposes contrary to applicable federal, state, and local laws.

STATE FISCAL YEAR BILLING DEADLINE

DWS must receive billing for services for the month of June no later than **July 15th**, due to the DWS fiscal year end. Billings **submitted after this date may be denied**.

ATTACHMENTS

Attachment A - State of Utah Standard Terms and Conditions for Services

Attachment B - DWS Interagency Supplemental Terms and Conditions

Attachment C - Scope of Work

Attachment D - Budget Narrative and Itemization Form

Attachment E - Criminal Background Check Requirement

Attachment F - Code of Conduct

Attachment G - Non-Disclosure Agreement

RATIFICATION

It is understood and agreed that the effective date of this Agreement is the date of commencement of services as provided in the Period of Performance paragraph above, and that any and all appropriate costs within budget incurred by the Grantee between said effective date and the date on which this Agreement is fully executed are hereby approved and ratified for payment.

CONTACTS**DWS**

Shaylee Tulane
Program Specialist
140 East 300 South
Salt Lake City, UT 84111
385-421-8659
stulane@utah.gov

GRANTEE

Silvia Stubbs
Commission Chair
117 South Main, PO Box 9
Monticello, UT 84535
435-587-3225
sstubbs@sanjuancountyut.gov

SIGNATURE AND ACKNOWLEDGEMENT

By signing below, the following officials acknowledge that they understand and agree to all of the terms and responsibilities set forth herein and cause this Agreement to be executed.

ATTEST: **SAN JUAN COUNTY**

Silvia Stubbs
Silvia Stubbs (Oct 24, 2025 15:07:55 MDT)

10/24/2025

Signature

Date

San Juan County Commissioner

Print Name and Title

ATTEST: **UTAH DEPARTMENT OF WORKFORCE SERVICES**

Rebecca Bar

10/31/2025

Casey Cameron, Executive Director

Date

**RECEIVED AND PROCESSED
BY DIVISION OF FINANCE**



These terms and conditions may only be used when both parties are government entities or political subdivisions as defined in the Utah Government Immunity Act.

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a) **"Confidential Information"** means information that is deemed as confidential under applicable state and federal laws, and personal data as defined in Utah Code 63A-19-101. The State Entity reserves the right to identify, during and after this Contract, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
 - b) **"Contract"** means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term "Contract" shall include any purchase orders that result from this Contract.
 - c) **"Contract Signature Page(s)"** means the State of Utah cover page(s) that the State Entity and Contractor signed.
 - d) **"Contractor"** means the individual or entity delivering the Procurement Item identified in this Contract. The term "Contractor" shall include Contractor's agents, officers, employees, and partners.
 - e) **"Custom Deliverable"** means the Work Product that Contractor is required to deliver to the State Entity under this Contract.
 - f) **"Goods"** means all types of tangible personal property, including but not limited to materials, supplies, Custom Deliverable, and equipment that Contractor is required to deliver to the State Entity under this Contract.
 - g) **"Procurement Item"** means Goods, a supply, Services, Custom Deliverable, construction, or technology that Contractor is required to deliver to the State Entity under this Contract.
 - h) **"Response"** means the Contractor's bid, proposals, quote, or any other document used by the Contractor to respond to the State Entity's Solicitation.
 - i) **"Services"** means the furnishing of labor, time, or effort by Contractor pursuant to this Contract. Services include those professional services identified in Section 63G-6a-103 of the Utah Procurement Code
 - j) **"Solicitation"** means an invitation for bids, request for proposals, notice of a sole source procurement, request for statement of qualifications, request for information, or any document used to obtain bids, proposals, pricing, qualifications, or information for the purpose of entering into this Contract.
 - k) **"State Entity"** means the department, division, office, bureau, agency, or other organization identified on the Contract Signature Page(s).
 - l) **"State of Utah"** means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
 - m) **"Subcontractors"** means a person under contract with a contractor or another subcontractor to provide services or labor for design or construction, including a trade contractor or specialty contractor.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Procurement Items delivered and/or performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements. If this Contract is funded by federal funds, either in whole or in part, then any federal regulation related to the federal funding, including CFR Appendix II to Part 200, will supersede this Attachment A.
4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor's performance and the payments made by the State Entity to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Contractor agrees to allow, at no additional cost, the State of Utah, federal auditors, State Entity staff, or their designees, access to all such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Contract.
5. **PERMITS:** If necessary Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of this Contract.
6. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** INTENTIONALLY DELETED
7. **CONFLICT OF INTEREST:** INTENTIONALLY DELETED
8. **INDEPENDENT CONTRACTOR:** Contractor and Subcontractors, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State Entity or the State of Utah.
9. **CONTRACTOR RESPONSIBILITY:** Contractor is solely responsible for fulfilling the contract, with responsibility for all Procurement Items delivered and/or performed as stated in this Contract. Contractor shall be the sole point of contact regarding all contractual matters. Contractor must incorporate Contractor's responsibilities under this Contract into every subcontract with its Subcontractors that will provide the Procurement Item(s) to the State Entity under this Contract. Moreover, Contractor is responsible for its Subcontractors compliance under this Contract.
10. **INDEMNITY:** Both parties to this agreement are Utah governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this Contract shall be construed as a waiver by either or both parties of any rights, limits, protections or defenses provided by the Act. Nor shall this Contract be construed, with respect to third parties,

as a waiver of any governmental immunity to which a party to this Contract is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions or negligence and will defend against any claims or lawsuits brought against it. There are no indemnity obligations between these parties.

Item 1.

11. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by the following federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.
12. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.
13. **DEBARMENT:** Contractor certifies that it is not presently nor has ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local. Contractor must notify the State Entity within thirty (30) days if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.
14. **TERMINATION:** This Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given ten (10) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and subject to the remedies below. This Contract may also be terminated without cause (for convenience), in advance of the specified expiration date, by the either party, upon thirty (30) days written termination notice being given to the the other party. The State Entity and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing.

On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved and conforming Procurement Items ordered prior to date of termination. In no event shall the State Entity be liable to the Contractor for compensation for any Good neither requested nor accepted by the State Entity. In no event shall the State Entity's exercise of its right to terminate this Contract for convenience relieve the Contractor of any liability to the State Entity for any damages or claims arising under this Contract.

15. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Contractor, this Contract may be terminated in whole or in part at the sole discretion of the State Entity, if the State Entity reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State Entity's ability to pay under this Contract. A change of available funds as used in this paragraph includes, but is not limited to a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.

If a written notice is delivered under this section, the State Entity will reimburse Contractor for the Procurement Item(s) properly ordered and/or services properly performed until the effective date of said notice. The State Entity will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.

16. **SALES TAX EXEMPTION:** The Procurement Item(s) under this Contract will be paid for from the State Entity's funds and used in the exercise of the State Entity's essential functions as a State of Utah entity. Upon request, the State Entity will provide Contractor with its sales tax exemption number. It is Contractor's responsibility to request the State Entity's sales tax exemption number. It also is Contractor's sole responsibility to ascertain whether any tax deduction or benefits apply to any aspect of this Contract.
17. **WARRANTY OF PROCUREMENT ITEM(S):** Contractor warrants, represents and conveys full ownership and clear title, free of all liens and encumbrances, to the Procurement Item(s) delivered to the State Entity under this Contract. Contractor warrants for a period of one (1) year that: (i) the Procurement Item(s) perform according to all specific claims that Contractor made in its Response; (ii) the Procurement Item(s) are suitable for the ordinary purposes for which such Procurement Item(s) are used; (iii) the Procurement Item(s) are suitable for any special purposes identified in the Contractor's Response; (iv) the Procurement Item(s) are designed and manufactured in a commercially reasonable manner; (v) the Procurement Item(s) are manufactured and in all other respects create no harm to persons or property; and (vi) the Procurement Item(s) are free of defects. Unless otherwise specified, all Procurement Item(s) provided shall be new and unused of the latest model or design.

Remedies available to the State Entity under this section are limited to the following: Contractor will repair or replace Procurement Item(s) at no charge to the State Entity within a reasonable time of any written notification informing Contractor of the Procurement Item(s) not performing as required under this Contract. If the repaired and/or replaced Procurement Item(s) prove to be inadequate, or fail its essential purpose, Contractor will refund the full amount of any payments that have been made.

18. **CONTRACTOR'S INSURANCE RESPONSIBILITY:** INTENTIONALLY DELETED

19. **RESERVED.**

20. **PUBLIC INFORMATION:** Contractor agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents and may be available for public and private distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Contractor gives the State Entity and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Contractor and expressly approved by the State of Utah Division of Purchasing and General Services, Contractor also agrees that the Contractor's Response will be a public

document, and copies may be given to the public as permitted under GRAMA. The State Entity and the State of Utah are obligated to inform Contractor of any GRAMA requests for disclosure of this Contract, related purchase orders, related documents, or invoices. Item 1.

21. **DELIVERY:** All deliveries under this Contract will be F.O.B. Destination Freight Prepaid and Allowed, unless specifically negotiated otherwise and explicitly written in this contract, with all transportation and handling charges paid for by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the State Entity, except as to latent defects or fraud. Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract.
22. **ACCEPTANCE AND REJECTION:** The State Entity shall have thirty (30) days after delivery of the Procurement Item(s) to perform an inspection of the Procurement Item(s) to determine whether the Procurement Item(s) conform to the standards specified in the Solicitation and this Contract prior to acceptance of the Procurement Item(s) by the State Entity.
- If Contractor delivers nonconforming Procurement Item(s), the State Entity may, at its option and at Contractor's expense: (i) return the Procurement Item(s) for a full refund; or (ii) require Contractor to promptly correct or replace the nonconforming Procurement Item(s). Contractor shall not redeliver corrected or rejected Procurement Item(s) without: first, disclosing the former rejection or requirement for correction; and second, obtaining written consent of the State Entity to redeliver the corrected Procurement Item(s). Repair, replacement, and other correction and redelivery shall be subject to the terms of this Contract.
23. **INVOICING:** Contractor will submit invoices within thirty (30) days of the delivery date of the Procurement Item(s) to the State Entity. The contract number shall be listed on all invoices, freight tickets, and correspondence relating to this Contract. The prices paid by the State Entity will be those prices listed in this Contract, unless Contractor offers a prompt payment discount within its Response or on its invoice. The State Entity has the right to adjust or return any invoice reflecting incorrect pricing.
24. **PAYMENT:** Payments are to be made within thirty (30) days after a correct invoice is received. All payments to Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's Purchasing Card (major credit card). If payment has not been made after sixty (60) days from the date a correct invoice is received by the State Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The acceptance by Contractor of final payment, without a written protest filed with the State Entity within ten (10) business days of receipt of final payment, shall release the State Entity and the State of Utah from all claims and all liability to the Contractor. The State Entity's payment for the Procurement Item(s) and/or services shall not be deemed an acceptance of the Procurement Item(s) and is without prejudice to any and all claims that the State Entity or the State of Utah may have against Contractor. The State of Utah and the State Entity will not allow the Contractor to charge end users electronic payment fees of any kind.
25. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** INTENTIONALLY DELETED
26. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State Entity and Contractor each recognizes that each has no right, title, or interest, proprietary or otherwise, in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. All Procurement Item(s), documents, records, programs, data, articles, memoranda, and other materials not developed or licensed by Contractor prior to the execution of this Contract, but specifically manufactured under this Contract shall be considered work made for hire, and Contractor shall transfer any ownership claim to the State Entity. Contractor shall have the right to publish, upon prior written approval of the State Entity which may not unreasonably be withheld, the results of the project.
27. **OWNERSHIP IN CUSTOM DELIVERABLES:** INTENTIONALLY DELETED
28. **ASSIGNMENT:** Contractor may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State Entity.
29. **REMEDIES:** Any of the following events will constitute cause for the State Entity to declare Contractor in default of this Contract: (i) Contractor's non-performance of its contractual requirements and obligations under this Contract; or (ii) Contractor's material breach of any term or condition of this Contract. The State Entity may issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the State Entity may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend Contractor from receiving future contracts from the State Entity or the State of Utah; or (v) demand a full refund of any payment that the State Entity has made to Contractor under this Contract for Procurement Item(s) that do not conform to this Contract.
30. **FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, act of God, and/or war which is beyond that party's reasonable control. The State Entity may terminate this Contract after determining such delay will prevent successful performance of this Contract.
31. **CONFIDENTIALITY:** If Contractor has access to or processes Confidential Information, Contractor shall: (i) advise its agents, officers, employees, partners, and Subcontractors of the obligations set forth in this Contract; (ii) keep all Confidential Information strictly confidential; and (iii) comply with any requirements contained in the contract regarding permitted uses and disclosures of personal data, measures designed to safeguard personal data, and the destruction of personal data. Contractor will promptly notify the State Entity of any potential or actual misuse or misappropriation of Confidential Information, including any data breaches, in accordance with UCA 63A-19 Government Data Privacy Act. In Accordance with UCA 63A-19, Contractor must comply with all the same requirements regarding personal data as the State.

Written Confidential Information shall be clearly marked as "confidential." If certain Confidential Information has not been reduced to written form at the time of disclosure by the State Entity, then such orally disclosed information shall be protected by the Contractor as Confidential Information, provided that the State Entity shall: (i) provide a statement to the Contractor that the oral information shall be protected under this Agreement; and (ii) within thirty (30) days of such disclosure, reduce to

writing a summary of the orally disclosed Confidential Information.

Contractor shall be responsible for any breach of this duty of confidentiality, including any required remedies and notifications under applicable law. Contractor shall indemnify, hold harmless, and defend the State Entity and the State of Utah, including anyone for whom the State Entity or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Contractor or anyone for whom the Contractor is liable.

Upon termination or expiration of this Contract, Contractor will return all copies of Confidential Information to the State Entity or certify, in writing, that the Confidential Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

32. **PUBLICITY:** Contractor shall submit to the State Entity for written approval all advertising and publicity matters relating to this Contract. It is within the State Entity's sole discretion whether to provide approval, which approval must be in writing.
33. **WORK ON STATE OF UTAH OR ELIGIBLE USER PREMISES:** Contractor shall ensure that personnel working on State of Utah premises shall: (i) abide by all of the rules, regulations, and policies of the premises; (ii) remain in authorized areas; (iii) follow all instructions; and (iv) be subject to a background check, prior to entering the premises. The State of Utah or Eligible User may remove any individual for a violation hereunder.
34. **CONTRACT INFORMATION:** INTENTIONALLY DELETED
35. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
36. **SUSPENSION OF WORK:** Should circumstances arise which would cause the State Entity to suspend Contractor's responsibilities under this Contract, but not terminate this Contract, this will be done by formal written notice pursuant to the terms of this Contract. Contractor's responsibilities may be reinstated upon advance formal written notice from the State Entity.
37. **CHANGES IN SCOPE:** Any changes in the scope of the Procurement Item(s) to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of the Procurement Item(s).
38. **PROCUREMENT ETHICS:** Contractor understands that a person who is interested in any way in the sale of any, Procurement Item(s), supplies, , construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan, reward, or any promise thereof to any person acting as a procurement officer on behalf of the State of Utah, or to any person in any official capacity who participates in the procurement of such Procurement Item(s), supplies, , construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.
39. **ATTORNEY'S FEES:** INTENTIONALLY DELETED
40. **TRAVEL COSTS:** If travel expenses are permitted by the Solicitation, then all travel costs associated with the delivery of Procurement Item(s) under this Contract will be paid according to the rules and per diem rates found in the Utah Administrative Code R25-7. Invoices containing travel costs outside of these rates will be returned to Contractor for correction.
41. **DISPUTE RESOLUTION:** INTENTIONALLY DELETED
42. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State of Utah's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Contractor's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Contractor or limit the rights of the State Entity or the State of Utah must be in writing and attached to this Contract or it is rendered null and void.
43. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default of this Contract or defect in the Procurement Item(s) that has not been cured, or of any of the following clauses, including: Governing Law and Venue, Laws and Regulations, Records Administration, Remedies, Dispute Resolution, Indemnity, Newly Manufactured, Indemnification Relating to Intellectual Property, Warranty of Procurement Item(s), Insurance.
44. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
45. **ERRORS AND OMISSIONS:** Contractor shall not take advantage of any errors and/or omissions in this Contract. The Contractor must promptly notify the State of any errors and/or omissions that are discovered.
46. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
47. **ANTI-BOYCOTT ACTIONS:** In accordance with Utah Code 63G-27 et seq., Contractor certifies that it is not currently engaged in any "economic boycott" nor a "boycott of the State of Israel" as those terms are defined in Section 63G-27-102. Contractor further certifies that it has read and understands 63G-27 et. seq., that it will not engage in any such boycott action during the term of this Contract, and that if it does, it shall promptly notify the State in writing.
48. **TIME IS OF THE ESSENCE:** The Procurement Item(s) shall be completed by any applicable deadline stated in this Contract. For all Procurement Item(s), time is of the essence. Contractor shall be liable for all reasonable damages to the State Entity, the State of Utah, and anyone for whom the State of Utah may be liable as a result of Contractor's failure to timely perform the Procurement Item(s) required under this Contract.
49. **PERFORMANCE EVALUATION:** The State Entity may conduct a performance evaluation of Contractor's Procurement Item(s), including Contractor's Subcontractors. Results of any evaluation may be made available to Contractor upon request.

50. **STANDARD OF CARE:** The Procurement Item(s) of Contractor and its Subcontractors shall be performed in accordance with the standard of care exercised by licensed members of their respective professions having regular experience providing similar Procurement Item(s) which similarities include the type, magnitude, and complexity of the Procurement Item(s) that are the subject of this Contract. Contractor shall be liable to the State Entity and the State of Utah for claims, liabilities, additional burdens, penalties, damages, or third-party claims (e.g., another Contractor's claim against the State of Utah), to the extent caused by wrongful acts, errors, or omissions that do not meet this standard of care. Item 1.
51. **REVIEWS:** The State Entity reserves the right to perform plan checks, plan reviews, other reviews, and/or comment upon the Procurement Item(s) of Contractor. Such reviews do not waive the requirement of Contractor to meet all of the terms and conditions of this Contract.
52. **Restricted Foreign Entities and Forced Labor:** In accordance with Utah law, Contractors contracting with the State certify that they are not providing a "forced labor product" as defined in Utah Code 63G-6a-121. If the Contractor is providing technology or technology services, networks, or systems, the Contractor certifies that the aforementioned does not come from a "restricted foreign entity," as also defined in UCA 63G-6a-121.

(Revision Date: 9/11/2025)

ATTACHMENT B
DEPARTMENT OF WORKFORCE SERVICES
INTERAGENCY SUPPLEMENTAL TERMS AND CONDITIONS

1. **CONFLICT OF INTEREST:**
 - a. CONTRACTOR certifies, through the execution of the Contract, that none of its owners, directors, officers, or employees are employees of DWS. CONTRACTOR will not hire or subcontract with any person having such conflicting interest(s).
 - b. CONTRACTOR will notify DWS immediately upon learning of such a conflict and shall take immediate action to cure the conflict in accordance with DWS' direction.
 - c. CONTRACTOR certifies, through the execution of the Contract that none of its owners, directors, officers, or employees working under this Contract, are relatives of an employee of DWS. A relative is defined as: spouse, child, step-child, parent, sibling, aunt, uncle, niece, nephew, first cousin, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent or grandchild.
 - d. CONTRACTOR shall not use Contract funds to make any payments to an organization which has in common with CONTRACTOR either: a) owners or partners who directly or indirectly own ten percent (10%) or more of the voting interest of the organization; and/or b) directors, officers or others with authority to establish policies and make decisions for the organization.
2. **CITING WORKFORCE SERVICES IN PROGRAM PROMOTION:** CONTRACTOR agrees to give credit to Workforce Services for funding in all written and verbal promotion, marketing or discussion of this program, including but not limited to brochures, flyers, informational materials, paid advertisements, and social media. All formal promotion, marketing (paid or otherwise), or public information programs will be coordinated with the assigned Public Information Officer for Workforce Services. It is within DWS's sole discretion whether to approve the advertising and publicity.
3. **IMPOSITION OF FEES:** CONTRACTOR will not impose any fees upon clients provided services under this Contract except as authorized by DWS. The State of Utah and DWS will not allow CONTRACTOR to charge end users electronic payment fees of any kind.
4. **HUMAN-SUBJECTS RESEARCH:** CONTRACTOR shall not conduct non-exempt human-subjects research, as defined by 45 CFR part 46, involving employees of DWS or individuals receiving services (whether direct or contracted) from DWS. Program reporting and evaluation are not considered human-subjects research.
5. **CONTRACTOR ASSIGNMENT AND SUBCONTRACTORS**
 - a. Assignment: Notwithstanding DWS's right to assign the rights or duties hereunder, this Contract may not be assigned by CONTRACTOR without the written consent of DWS. Any assignment by CONTRACTOR without DWS's written consent shall be wholly void.
 - b. If CONTRACTOR enters into subcontracts the following provisions apply:
 - i. Duties of Subcontractor: Regardless of whether a particular provision in this Contract mentions subcontractor, a subcontractor must comply with all provisions of this Contract including, insurance requirements and the fiscal and program requirements. CONTRACTOR retains full responsibility for the Contract compliance whether the services are provided directly or by a subcontractor.
 - ii. Provisions Required in Subcontracts: If CONTRACTOR enters into any subcontracts with other individuals or entities and pays those individuals or entities for such goods or services with federal or state funds, CONTRACTOR must include provisions in its subcontracts regarding the federal and state laws identified in this Contract, if applicable ("Contractor's Compliance with Applicable Laws; Cost Accounting Principles and Financial Reports"), as well as other laws and grant provisions identified in 45 C.F.R. §92.36(i).

6. MONITORING:

- a. DWS shall have the right to monitor CONTRACTOR'S performance under this Agreement. Monitoring of CONTRACTOR'S performance shall be at the complete discretion of DWS which will include but is not limited to CONTRACTOR'S fiscal operations, and the terms, conditions, attachments, scope of work, and performance requirements of this Agreement. Monitoring may include, but is not limited to, both announced and unannounced site visits, desk audit, third party monitoring, expenditure document review or video/phone conferencing. Any onsite monitoring will take place during normal business hours.
- b. If it is discovered that CONTRACTOR is in default (not in compliance with the Agreement), CONTRACTOR may be subject to sanctions which may include warnings, audits, temporary suspension of payments, termination, demand for the return of funds and or suspension/debarment from participation in future DWS grants and contracts. Default may also result in the cancellation of other agreements between CONTRACTOR and DWS.
- c. CONTRACTOR understands that DWS may conduct customer-satisfaction surveys. CONTRACTOR agrees to cooperate with all DWS-initiated customer feedback.
- d. EVALUATIONS: DWS may conduct reviews, including but not limited to:
 - i. PERFORMANCE EVALUATION: A performance evaluation of Grantee's and Subcontractors' work.
 - ii. REVIEW: DWS may perform plan checks, plan reviews, other reviews, and comment upon the Services of Grantee. Such reviews do not waive the requirement of Grantee to meet all of the terms and conditions of this Agreement.

7. **CODE OF CONDUCT** (attached if applicable): CONTRACTOR agrees to follow and enforce DWS's Code of Conduct, Utah Administrative Code, R982-601-101 et seq.

8. COMPLIANCE WITH GENERALLY APPLICABLE STATE AND FEDERAL LAWS:

- a. At all times during this Contract, CONTRACTOR, and all services performed under this Contract, will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations.
- b. CONTRACTOR is required to comply with all anti-discrimination and drug-free workplace laws, and all laws governing research involving human subjects. If CONTRACTOR is receiving federal funds under this Contract the following federal laws may apply: Equal Opportunity Employer Executive Order, the Davis-Bacon Act, the Hatch Act, the Copeland "Anti-Kickback" Act, the Fair Labor Standards Act, the Contract Work Hours and Safety Standards Act, the Clean Air Act, the Federal Water Pollution Control Act, the Byrd Anti-Lobbying Amendment, and the Debarment and Suspension Executive Orders.
CONTRACTOR shall comply with these laws and regulations to the extent they apply to the subject matter of this Contract.
- c. By accepting this Contract, the CONTRACTOR assures that is has the ability to comply with the nondiscrimination and equal opportunity provisions of the following laws and shall remain in compliance with such laws for the duration of the Contract:
 - i. Section 188 of the Workforce Innovation and Opportunity Act (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or against beneficiaries, applicants, and participants on the basis of either citizenship or participation in any WIOA Title I-financially assisted program or activity;
 - ii. Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color, and national origin;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

- iv. The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and
 - v. Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in education programs.
 - d. CONTRACTOR acknowledges that grant funds may not be used for the purpose of a "prohibited discriminatory practice," as that term is defined in Utah Code 53B-1-118. Prohibited discriminatory practices include practices that are based in part on an individual's race, color, ethnicity, sex, sexual orientation, national origin, religion, or gender identity. CONTRACTOR certifies that it will not use grant funds to engage in a prohibited discriminatory practice during the term of this Contract, and that if it does, it shall promptly notify the State in writing. Using state funds for a prohibited discriminatory practice may result in termination.
 - e. CONTRACTOR also assures that it will comply with 29 CFR part 38 and all other regulations implementing the laws listed above. The CONTRACTOR understands that the United States has the right to seek judicial enforcement of this assurance.
 - i. If applicable, CONTRACTOR will provide an explanation of the client's rights and protections under 29 CFR Part 38, including displaying DWS' Equal Opportunity is the Law poster. If individual client files are maintained CONTRACTOR will also provide a copy of DWS' Equal Opportunity Notice to the client and maintain a copy in the client file.
 - ii. The CONTRACTOR shall comply with WIOA guidance regarding services and access for persons with limited English proficiency, to the extent they apply to the subject matter of this agreement. Specific guidance is provided at Part IV, Department of Labor Federal Register/Volume 68, No. 103, issued Thursday, May 29, 2003, and Department of Health and Human Services Federal Register/Volume 65, No. 169, August 30, 2000 and Department of Health and Human Services Federal Register Volume 68, Number 153, August 8, 2003.
9. **COMPLIANCE WITH ENVIRONMENTAL REVIEW REQUIREMENTS:** If applicable, DWS funding is contingent upon the CONTRACTOR complying with 24 CFR Part 58 by, among other things, completing the following: (1) Prepare and submit electronically an Environmental Review Record (ERR) to DWS; (2) As required, publish public notices and submit documentation; (3) Receive an environmental clearance letter or an Authorization to Use Grant Funds (AUGF); and (4) Perform the mitigation actions identified by the ERR. CONTRACTOR must adhere to the requirements of 24 CFR Part 58. Should CONTRACTOR violate 24 CFR Part 58 prior to, during, or following completion of the construction of the project, funds disbursed under this Agreement shall be immediately due and payable to DWS.
10. **NOTIFICATION OF THE INTERNAL REVENUE SERVICE:** It is DWS's policy to notify the Internal Revenue Service of any known violations of IRS regulations.
11. **ACCOUNTS AND PAYMENTS AT TERMINATION:** Upon termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services rendered to date of termination. In no event shall DWS be liable to CONTRACTOR for compensation for any good or service neither requested nor accepted by DWS. In no event shall DWS's exercise of its right to terminate this Contract relieve the CONTRACTOR of any liability to DWS for any damages or claims arising under this Contract.
12. **LAWS AND REGULATIONS:** The Grantee shall ensure that all supplies, services, equipment, and construction furnished under this Agreement complies with all applicable Federal, State, and local laws and regulations, including obtaining applicable permits, licensure and certification requirements. Grantees receiving federal pass-through funding shall comply with applicable 2 CFR 200 (Uniform Administrative Requirements and Cost Principles).

13. **WARRANTY:** Grantee warrants, represents, and conveys full ownership and clear title to the goods provided under this Agreement. Grantee warrants that: (a) all services and goods shall be provided in conformity with the requirements of this Agreement by qualified personnel in accordance with generally recognized standards; (b) all goods furnished pursuant to this Agreement shall be new and free from defects; (c) goods and services perform according to all claims that Grantee made in its Proposal; (d) goods and services are suitable for the ordinary purposes for which such goods and services are used; (e) goods and services are suitable for any special purposes identified in the Grantee's Proposal; (f) goods are properly designed and manufactured; and (g) goods create no harm to persons or property. Grantee warrants and assumes responsibility for all goods that it sells to the State under this Agreement for a period of one year, unless a longer period is specified elsewhere in this Agreement. Grantee acknowledges that all warranties granted to the buyer by the Uniform Commercial Code of the State apply to this Agreement. Product liability disclaimers and warranty disclaimers are not applicable to this Agreement and are deemed void. Remedies available to the State include but are not limited to: Grantee will repair or replace goods and services at no charge to the State within ten days of written notification. If the repaired or replaced goods and services are inadequate or fail their essential purpose, Grantee will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the State may otherwise have.
14. **TIME OF THE ESSENCE:** Services shall be completed by the deadlines stated in this Agreement. For all Services, time is of the essence. Grantee is liable for all damages to DWS, the State, and anyone for whom the State may be liable as a result of Grantee's failure to timely perform the Services.
15. **BILLINGS AND PAYMENTS:** Payments to CONTRACTOR will be made upon receipt of itemized billing for authorized service(s) supported by appropriate documentation. Billings and claims for services must be received within thirty (30) days after the last date of service for the period billed including the final billing, which must be submitted within thirty (30) days after contract termination or they may be delayed or denied. Billing for services for the month of June must be received no later than July 15th due to DWS's fiscal year end. Billings submitted after this date may be denied. DWS will not allow claims for goods or services furnished by CONTRACTOR which are not specifically authorized by this contract. DWS has the right to adjust or return any invoice reflecting incorrect pricing.
16. **PAYMENT RATES (Does not apply to contracts with DWS set rates or fee-for-performance rates):** Initial payment rates for negotiated contracts may be calculated based on actual expenditures for prior period, available budget and changes in the type or quality of service. The rates may be adjusted up or down during the Contract term in accordance with prior paid actual costs or a review of current costs verified by audit or fiscal review. Such a rate adjustment may be retroactive to the beginning of the Contract. Rates for contracts awarded as a result of the competitive bidding process will not be changed during the Contract term unless rate change is specifically stated in the contractual terms.
17. **PAYMENT WITHHOLDING:** CONTRACTOR agrees that the reporting and record keeping requirements specified in this Contract are a material element of performance and that if, in the opinion of DWS, CONTRACTOR'S record keeping practices and/or reporting to DWS are not conducted in a timely and satisfactory manner, DWS may withhold part or all payments under this or any other Contract until such deficiencies have been remedied. In the event of the payment(s) being withheld, DWS agrees to notify CONTRACTOR of the deficiencies that must be corrected in order to bring about the release of withheld payment.
18. **OVERPAYMENT/AUDIT EXCEPTIONS/DISALLOWANCES:** CONTRACTOR agrees that if during or subsequent to the CONTRACTOR'S CPA audit or DWS determines that payments were incorrectly reported or paid, DWS may amend the Contract and adjust the payments.

To be eligible for reimbursement, CONTRACTOR expenditures must be adequately documented. Upon written request, CONTRACTOR will immediately refund to DWS any overpayments, as determined by audit or DWS. CONTRACTOR further agrees that DWS shall have the right to withhold any or all subsequent payments under this or other contracts with CONTRACTOR until recoupment of overpayment is made.

19. **PRICE REDUCTION FOR INCORRECT PRICING DATA:** If any price, including profit or fee, negotiated in connection with this Contract, or any cost reimbursable under this Contract was increased by any significant sum because CONTRACTOR furnished cost or pricing data (e.g., salary schedules, reports of prior period costs) which was not accurate, complete and current, the price or cost shall be reduced accordingly. The Contract may be modified in writing as necessary to reflect such reduction, and amounts overpaid shall be subjected to overpayment assessments. Any action DWS may take in reference to such price reduction shall be independent of, and not be prejudicial to, DWS'S right to terminate this Contract.
20. **FINANCIAL/COST ACCOUNTING SYSTEM:** CONTRACTOR agrees to maintain a financial and cost accounting system in accordance with accounting principles generally accepted in the United States of America. An entity's accounting basis determines when transactions and economic events are reflected in its financial statements. An entity may record its accounting transactions and events on a cash basis, accrual basis, or modified accrual basis; however the cash method of accounting is not appropriate for governmental entities. CONTRACTOR further agrees that all program expenditures and revenues shall be supported by reasonable documentation (e.g., vouchers, invoices, receipts), which shall be stored and filed in a systematic and consistent manner. CONTRACTOR further agrees to retain and make available to independent auditors, State and Federal auditors, and program and contract reviewers all accounting records and supporting documentation for a minimum of six (6) years after the final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. CONTRACTOR further agrees that, to the extent it is unable to reasonably document the disposition of monies paid under this Contract, it is subject to an assessment for over-payment.
21. **DWS COST PRINCIPLES FOR COST REIMBURSEMENT CONTRACTS:**
- Federal cost principles determine allowable costs in DWS Contracts. CONTRACTOR may locate the Federal Cost Principles applicable to its organization by searching the appropriate federal government websites.
 - Compliance with Federal Cost Principles: For CONTRACTOR'S convenience, DWS provides Table 1 below, "Cost Principles," as a reference guide to the applicable cost principles. However, the information in this table is not exhaustive, and CONTRACTOR understands that it is obligated to seek independent legal and/or accounting advice. As shown in Table 1, "Cost Principles," the principles applicable to a particular CONTRACTOR depend upon CONTRACTOR'S legal status.

Table 1: Cost Principles

Subrecipient	Federal Cost Principles
State/Local/Indian Tribal Governments	2 CFR 200 Subpart E
College or University	
Non-Profit Organization	
For-Profit Entity	48 CFR Part 31.2

- Compensation for Personal Services - Additional Cost Principles:
In addition to the cost principles in the federal circulars concerning compensation for personal services, the following cost principles also apply:
 - The portion of time a person devotes to a program should be disclosed in the budget as a percent of 40 hours per week.
 - Employees who are compensated from one or more contracts or from programmatic functions must maintain time reports, which reflect the distribution of their activities.

- iii. If total work time exceeds 40 hours and CONTRACTOR wants reimbursement for the time devoted to DWS programs over 40 hours, the following two conditions must be met: 1) A perpetual time record must be maintained and 2) Prior written approval must be obtained from DWS'S Finance- Contracting Division.
 - iv. Compensation for Personal Expenses: DWS will not reimburse CONTRACTOR for personal expenses. For example spouse travel when the travel costs of the spouse are unrelated to the business activity, telecommunications and cell phones for personal use, undocumented car allowances, payments for both actual costs of meals and payments for per diem on the same day, and business lunches (not connected with training).
 - d. Third-Party Reimbursement and Program Income: CONTRACTOR is required to pursue reimbursement from all other sources of funding available for services performed under this Contract. Other sources of funding include, but are not limited to, third party reimbursements and program income. In no instance shall any combination of other sources of funding and billings to DWS be greater than "necessary and reasonable costs to perform the services" as supported by audited financial records. Collections over and above audited costs shall be refunded to DWS.
22. **ADMINISTRATIVE EXPENDITURES**: DWS will reimburse administrative expenses as allowed by the budget terms of this agreement. CONTRACTOR with a federally approved Negotiated Indirect Cost Rate Agreement (NICRA) must provide DWS with a copy of their approval letter from the federal cognizant agency along with information on the base(s) used to distribute indirect costs.
 23. **CHANGES IN BUDGET (cost reimbursement contracts only)**: The budget attached hereto shall be the basis for payment. CONTRACTOR may not make any adjustment in budgeted funds from Category III, "Program Expenses" to either Category I, "Indirect Expenses" or Category II, "Direct Administrative Expenses" or between Categories I and II, without prior written approval by DWS. Expenditures in excess of those budgeted in either Category I or II may be considered questioned costs. Resolution of such questioned costs will normally result in a request that such excesses be refunded to DWS. CONTRACTOR may, however, shift between either Category I or II to Category III with prior approval from DWS. Expenditures in excess of those budgeted in Category III will not normally result in questioned costs unless restrictions have been placed on subcategories within this major category. When the grant restricts expenditures within defined subcategories, any unapproved excess will be considered a questioned cost.
 24. **WORKFORCE SERVICES JOB LISTING**: CONTRACTOR must post employment opportunities with DWS for the duration of the Contract.
 25. **GRIEVANCE PROCEDURE**: CONTRACTOR agrees to establish a system whereby recipients of services provided under this Contract may present grievances about the operation of the program as it pertains to and affects said recipient. CONTRACTOR will advise recipients of their right to present grievances concerning denial or exclusion from the program, or operation of the program, and of their right to a review of the grievance by DWS. CONTRACTOR will advise applicants in writing of rights and procedures to present grievances. In the event of a grievance, CONTRACTOR will notify DWS contract owner of the grievance and its disposition of the matter.
 26. **FINANCIAL REPORTING AND AUDIT REQUIREMENTS**: CONTRACTOR shall comply with all applicable federal and state laws and regulations regarding financial reporting and auditing, including but not limited to 2 CFR 200, Subpart F; Utah Code: 51-2a-201.5, Utah Code: 53A-1a-507. Utah Admin. Code Rule R123-5, the *State of Utah Compliance Audit Guide* (SCAG). Further information on financial reporting and audit requirements is available at auditor.utah.gov.

27. **PROTECTION AND USE OF CLIENT RECORDS:** CONTRACTOR shall comply with the Government Data Privacy Act (GDPA), Title 63A, Chapter 19, under which a CONTRACTOR that enters into or renews an agreement with a governmental entity and processes or has access to personal data as part of the CONTRACTOR's duties under the agreement, is subject to the requirements of the GDPA with regard to the personal data processed or accessed by the CONTRACTOR to the same extent as required of the governmental entity. The use or disclosure by any party of any personally identifiable information concerning a recipient of services under this contract, for any purpose not directly connected with the administration of DWS'S or CONTRACTOR'S responsibilities with respect to this contract is prohibited except as required or allowed by law.
- CONTRACTOR shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. CONTRACTOR shall indemnify, hold harmless, and defend DWS and the State of Utah, including anyone for whom DWS or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by CONTRACTOR or anyone for whom the CONTRACTOR is liable.
- This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

ATTACHMENT C
SCOPE OF WORK
 San Juan County

I. Purpose

- A. This contract addresses Code Blue needs and increases the capacity of emergency shelters during the Winter Response period when a Code Blue alert is in effect as outlined in Utah Code 35A-16 Part 7.
- B. GRANTEE will provide the following services under this contract:
 - 1. Emergency Shelter (ES)
- C. HMIS Project Name
 - 1. SJC - Code Blue Hotel/Motel ES

II. GRANTEE Project Responsibilities

GRANTEE shall:

- A. During a code blue event, provide Emergency Shelter (ES) services within the San Juan County Local Homeless Council (LHC).
 - 1. ES services will include hotel/motel vouchers provided to individuals and families who are experiencing homelessness.
 - 2. Hotel/motel services may be provided up to 7 days after the code blue event was called.

III. Additional Responsibilities

GRANTEE shall:

- A. Provide activities that align with and support the UHSB and the [Statewide Collaboration for Change: Utah's Plan to Address Homelessness](#).
- B. Support Continuum of Care (CoC) and Local Homeless Council (LHC) activities, policies, and procedures.
- C. Participate in local Coordinated Entry System, including consistent contributions benefiting the maintenance of the applicable CoC By-Name List or LHC prioritization process.
- D. Complete all applicable training required by the UHMIS Governing Documents and other training deemed necessary by DWS-OHS staff.
- E. Participate in the Annual Point-in-Time (PIT) Homeless Count.
- F. Participate in the Housing Inventory Count (HIC).
- G. Support data initiatives and other federally mandated reporting as requested by DWS-OHS.
- H. Participate in reasonable technical assistance activities provided by DWS-OHS staff or its designees. Failure to respond to email and other correspondence from DWS-OHS and its designees within 10 business days, without reasonable cause,

will be referred for grant review. A grant review may result in probation or termination of the grant.

- I. Ensure all personnel providing services for project(s) listed under this Agreement are in compliance with the requirements outlined in the attached Background Check Requirements.
- J. Ensure all personnel providing services for project(s) listed in this Agreement have reviewed and signed the attached Code of Conduct and Non-Disclosure Agreement at the beginning of the contract or upon hire. Signed copies of the Code of Conduct and Non-Disclosure Agreement must be maintained in personnel files for compliance review.
- K. Prioritize the ongoing cleanliness and maintenance of the facility for those projects that receive funding related to a specific facility, such as an emergency shelter or project-based housing site. DWS-OHS will perform periodic inspections of the projects to ensure these expectations are being met and to assist GRANTEE in meeting these expectations as necessary.
- L. Obtain written approval from DWS-OHS for any deviations from this Scope of Work. DWS-OHS reserves the right to deny any change requests. If applicable, DWS-OHS must approve any subgrantees through the application process. GRANTEE is responsible for any subgrantee's compliance with the Terms and Conditions of this contract and will provide DWS-OHS a copy of any agreements with subgrantees.

IV. Policies and Procedures

- A. GRANTEE shall provide DWS-OHS with a copy of project level policies and procedures by the first quarter of the fiscal year. Policies and procedures must include details for the following:
 - 1. Project participation in local Coordinated Entry Systems, including consistent contributions benefiting the maintenance of the applicable CoC By-Name List and LHC prioritization processes.
- B. GRANTEE policies and procedures must align with the approved project type(s) and services funded by this contract.

V. Client Eligibility

- A. Individuals must be determined eligible for services, as outlined in agency policies and procedures and by applicable Utah code.

VI. Utah Homeless Management Information System (UHMS) or Comparable Database

- A. GRANTEE is required to enter all data elements into UHMS that comply with the current HUD HMIS Data Standards Manual, other HUD-approved data standards

manuals, and the State of Utah data standards within 5 days of client interactions.

- B. GRANTEE is required to ensure data entered into UHMIS for this program meets the minimum data quality standards as outlined in the UHMIS Governing Documents.
- C. All data entered into UHMIS, or a HMIS-comparable database, should be report-ready by the 15th day following the last day of each month. Report-ready is when data entered for that period is accurate and complete to the best of the GRANTEE'S knowledge and ability.
- D. Performance data will be evaluated at least quarterly on the following schedule:

Quarter	Reporting Period	Reporting Due Date
First Quarter	July 1 – September 30	October 15
Second Quarter	October 1 – December 31	January 15
Third Quarter	January 1 – March 31	April 15
Fourth Quarter	April 1 – June 30	July 15

- E. The full year's data will be pulled at the same time as the fourth quarter report. In addition, a narrative report will be required after completion of the grant.

VII. Other Reporting Requirements

- A. GRANTEE must participate in statewide data collection and reporting efforts required by DWS-OHS.
- B. GRANTEE will need to provide any additional reporting as requested by DWS-OHS.

VIII. Outcomes

- A. All projects have expected performance outcomes that are approved by DWS-OHS.
- B. Outcomes will be reported using the HMIS quarterly reports provided by DWS-OHS.

C. Performance Measures

1. Code Blue/Nightly Facilities

SJC - Code Blue Hotel/Motel ES	
Performance Measure	Goal
1. Number of clients served	Measure establishes context for

	other measures
2. Number of households served	Measure establishes context for other measures
3. Number of nights within the Winter Response Period (10/15/25-4/30/26) that hotel/motel vouchers were utilized	58

IX. Monitoring

- A. GRANTEE shall permit DWS-OHS the right of compliance reviews which may include but are not limited to, desk reviews, site visits, technical assistance, and expenditure reviews.
- B. GRANTEE performance may impact future funding recommendations.

X. Budget

- A. Invoicing for Reimbursement
 - 1. Adhere to the approved budget set forth in the attached Budget Narrative and Itemization Form.
 - 2. Claims for reimbursement of expenditures will be submitted online no less than quarterly through WebGrants 3.
 - a) If a new system for invoicing is utilized, the GRANTEE will be notified of the process for submitting claims for reimbursement.
 - 3. Claims must be submitted on a cost reimbursement basis including supporting documentation.
 - 4. Year-end payment is contingent upon DWS-OHS verification that grant requirements have been met.
 - 5. All projects must meet requirements outlined in the DWS-OHS Eligible Expenses Guide.
 - 6. Changes to the budget must be authorized in writing by DWS-OHS prior to the expenditure date.
 - 7. Any unspent funds do not roll over to the following fiscal year.

Attachment D: Budget Narrative and Itemization Form

DWS Office of Homeless Services (OHS)

October 15, 2025 - April 30, 2026

Organization: San Juan County

HMIS Project Name(s): SJC - Code Blue Hotel/Motel ES

WebGrants Project Letter: A

Contract Award Amount: \$5,000.00

All planned expenses must be itemized, detailed and described for each line item.**Cells may be expanded as necessary in order to provide all required information. Funding cannot supplant or replace existing funding.****Category I - Indirect Expenses:**

a) NICRA - If the organization has a federally approved Negotiated Indirect Cost Rate Agreement (**NICRA**), the NICRA **must** be used in Category I, unless the organization voluntarily chooses to waive indirect costs or charge less than the full indirect cost rate. Any administrative costs that are not part of the basis of the NICRA and are direct charged can be listed in Category II.

b) De Minimis - If the organization does not have a NICRA and chooses a **de minimis rate**, Category I **must** be used. The de minimis rate can be charged at 15% of Modified Total Direct Costs (MTDC). MTDC is defined as being: **All direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward.

Category I *Indirect Expenses	Itemized Details of Grant Funds Requested	Grant Funds Requested
Indirect Costs		\$ -
<i>*Cannot exceed the entities federally approved indirect cost rate (NICRA) - OR - the entities 15% de minimis rate certificate based upon eligible Category III **expenses.</i> <i>***Indirect costs may be modified after funding sources have been determined so not to exceed federal regulations of the federal funds awarded.</i>		

Category II - Direct Administrative Expenses:

If the organization **DOES NOT** have a NICRA and chooses not to use the de minimis rate, the organization **must** use Category II if charging Direct Administrative Expenses.

Category II Direct Administrative Expenses	Itemized Details of Grant Funds Requested	Grant Funds Requested
Salaries		\$ -
Fringe Benefits		\$ -
Communications		\$ -
Equipment		\$ -
Program Insurance		\$ -
Agency Space Costs		\$ -
Agency Utilities		\$ -
Professional Development & Training		\$ -
Professional Fees & Contract Services		\$ -
Supplies		\$ -
Travel & Transportation		\$ -

****Direct Administrative costs may be modified after funding sources have been determined so not to exceed federal regulations of the federal funds awarded.*

Total Category I/Category II Administrative Expenses		\$ -
Category III - Project Expenses:		
Category III Project Expenses	Itemized Details of OHS Grant Funds Requested	Grant Funds Requested
**Salaries		\$ -
**Fringe Benefits		\$ -
Client Rent and Arrears Payments		\$ -
Client Deposit, App Fees, and Utility Assistance		\$ -
Client Services		\$ -
Hotel/Motel Payments	Hotel/motel nights during a code blue event up to 7 days at an estimated \$270 per night □	\$ 3,460.00
**Conference Attendance and Staff Training/Development		\$ -
**Program Communications	1 month News Paper Ads □	\$ 590.00
**Professional Fees & Contract Services		\$ -
Program Space Costs		\$ -
**Program Insurance		\$ -
**Program Supplies, Space Utilities, Etc.	Blankets, Hand Warmers, Kids and Adult Hoodies and Gloves □	\$ 950.00
Program Equipment		\$ -
**Program Transportation		\$ -
**Sub-awards - limited to the first \$50,000		\$ -
Total Category III Project Expenses		\$ 5,000.00
Total Expenses Category I/II and Category III		\$ 5,000.00

ATTACHMENT E

BACKGROUND CHECK REQUIREMENTS

CRIMINAL BACKGROUND CHECK REQUIREMENTS FOR GRANTEES AND CONTRACTORS PROVIDING SERVICES TO DWS CUSTOMERS, MINORS, OR VULNERABLE ADULTS

- A. Unless Contractor is exempt under section C, Contractor shall obtain:
 1. an annual BCI check for each employee or volunteer who has access to DWS customer confidential information; and
 2. a fingerprint-based national criminal history record check from the FBI for each employee or volunteer who provides direct services or who has direct access.
 - a. If Contractor uses the FBI Next Generation Identification fingerprint-based check or Rap Back system, a background check is required only once for the employee or volunteer for as long as Contractor is receiving notification.
- B. Contractor must obtain background checks according to Contractor's qualifications to request background checks.
 1. Contractor must be certified or must become certified as a qualifying entity by BCI if Contractor meets the qualifications to request criminal history information under Title 53, Chapter 10, Criminal Investigations and Technical Services Act, and federal law, including Public Laws 105-251, 109-248, and 92-544 (qualified entities working with children or vulnerable adults, fiduciary funds, national security, or under other statutory authority).
 2. If Contractor does not meet the statutory requirements identified in subsection B.1, Contractor shall require each employee or volunteer for whom a background check is required to obtain a background check in compliance with section A.
 - a. BCI information may be found at <https://bci.utah.gov/obtaining-utah-criminal-history-records-of-your-employees/>.
 - b. FBI information may be found at <https://www.fbi.gov/how-we-can-help-you/more-fbi-services-and-information/identity-history-summary-checks>.
- C. Sections A and B do not apply to a Contractor who is required by law or by another governmental entity (e.g., Child Care Licensing, State Universities, Shelter Licensing) to obtain background checks for employees and volunteers. If Contractor is exempt under this section C, Contractor shall:
 1. provide DWS with Contractor's background check policy, which must identify:
 - a. the type of background check required;
 - b. who is required to be background checked;
 - c. the frequency of the background check; and
 - d. the criteria used to determine whether the individual passes or fails the background check;
 2. submit proof to DWS of Contractor's compliance with the law, regulation, or requirement that Contractor obtain background checks; and

3. immediately notify DWS if an employee's or volunteer's shows any criminal history identified in section E.
- D. Contractor shall immediately notify DWS if an employee's or volunteer's record shows any criminal history identified in section E.
- E. Unless otherwise and expressly authorized by DWS, Contractor shall restrict or prohibit an individual from accessing confidential information, providing direct service, or having direct access:
1. until a valid background check is completed; or
 2. if the background check indicates:
 - a. a conviction or plea in abeyance for any matter involving:
 - i. a financial crime, including theft, fraud, identity theft, larceny, and embezzlement;
 - ii. illegal drug use or trafficking;
 - iii. a sexual offense;
 - iv. lewdness;
 - v. domestic violence;
 - vi. battery;
 - vii. a crime against the individual under Title 76, Chapter 5, Offenses Against the Individual, or similar offense in another state; or
 - viii. any Utah felony or class A misdemeanor, or a similar offense in another state; or
 - b. any other conduct or action that, in the judgment of DWS:
 - i. may create a risk of harm to a DWS customer, a minor, or a vulnerable adult; or
 - ii. suggests the individual may compromise confidential information.
- F. A guest is not required to complete a background check. Contractor shall ensure a guest does not have access to confidential information.
- G. If Contractor is a youth service organization, Contractor shall comply with Title 80, Chapter 8, Youth Service Organizations.
1. Contractor shall:
 - a. complete a registered sex offender check for each youth worker;
 - b. provide reasonable training in sexual abuse identification and reporting to each youth worker; and
 - c. implement reasonable child abuse prevention policies and procedures as required by Utah Code Ann. §80-8-202.
 2. Contractor may not employ an individual as a youth worker or allow the individual to volunteer as a youth worker:
 - a. unless Contractor has completed a registered sex offender check for the individual; or

- b. if the individual is registered on the state's Sex and Kidnap Offender Registry or the National Sex Offender Public Website.
- H. Contractor shall be responsible for all expenses associated with each background or other check unless otherwise assigned to the employee or volunteer by Contractor, or otherwise provided for by DWS in this Agreement.
- I. Contractor shall maintain records demonstrating Contractor's compliance under this Attachment, including annual and verifiable background or other checks for each individual, and provide such records to DWS upon request.
- J. DWS may terminate this Agreement if Contractor fails to complete a background or other check for an employee or volunteer, fails to maintain records, or otherwise fails to perform its obligations under this Attachment.
- K. Definitions.
 - 1. "BCI" means the Utah Bureau of Criminal Identification.
 - 2. "Confidential information" means personal identifying information, including medical records, clinical records, counseling records, financial records, and case information.
 - 3. "Contractor" means a DWS contractor, subcontractor, grantee, or subgrantee.
 - 4. "Direct access" means an individual has, or likely will have, contact with or access to a minor or vulnerable adult and such contact or access provides the opportunity for personal communication or touch. See Title 26B, Utah Health and Human Services Code, Chapter 2, Licensing and Certifications.
 - 5. "Direct service" means the provision of services to a minor or vulnerable adult in the physical presence of the minor or vulnerable adult. Services include counseling, mentoring, job coaching, training, job search activities, testing, or providing mental health and medical services.
 - 6. "DWS" means the Utah Department of Workforce Services or its divisions.
 - 7. "DWS customer" means an individual served with funding provided by DWS.
 - 8. "Guest" means an individual in the program temporarily and who will not be allowed unsupervised direct access.
 - 9. "Minor" means an individual under the age of 18 years old.
 - 10. "Vulnerable adult" means:
 - a. an individual 65 years old or older; or
 - b. an adult 18 years old or older who has a mental or physical impairment, including mental illness, mental deficiency, physical illness or disability, chronic use of drugs, chronic intoxication, short-term memory loss, or other cause which substantially affects the adult's ability to:
 - i. provide personal protection;
 - ii. provide necessities such as food, shelter, clothing, or medical or other health care;
 - iii. obtain services necessary for health, safety, or welfare;

- iv. carry out activities of daily living;
 - v. manage the adult's own resources; or
 - vi. comprehend the nature and consequences of remaining in a situation of abuse, neglect, or exploitation. See Title 76, Utah Criminal Code, Chapter 5, Offenses Against the Individual.
11. "Youth services organization" and "youth worker" are defined in Utah Code Ann. §80-8-101.

ATTACHMENT F CODE OF CONDUCT

****Each Contractor/Grantee employee or volunteer and each Sub-Contractor/Grantee employee or volunteer who has interaction with clients must sign this Code of Conduct (Code) at the beginning of the grant or upon hire. A signed copy of this Code must be in employee's/volunteer's file subject to inspection and review by Department.****

The purpose of this Code is to protect vulnerable clients from abuse, neglect, maltreatment and exploitation. The Code clarifies the expectation of conduct for providers of contracted, licensed and certified programs and their employees, which includes administrative staff, non direct care staff, direct care staff, support services staff and any others when interacting with clients.

Persons protected by this Code include any person under the age of 18 years and any person 18 years of age or older who is impaired because of: mental illness; mental deficiency; physical illness or disability; use of drugs; intoxication; or other cause, to the extent that they are unable to care for his own personal safety, health or medical care, and is a participant in, or a recipient of a program or service contracted with, or licensed or certified by the Department of Workforce Services.

All references to "Contractor" herein shall include the Contractor, its employees, officers, agents, representative or those authorized by the Contractor to perform services under this Agreement.

The Contractor agrees that it shall adhere to this Code when providing services and shall require all others authorized through or engaged by the Contractor to perform services to follow the same Code.

Contractor understands and acknowledges that failure to comply with this Code may result in corrective action, probation, suspension, or termination of contract, license or certification.

Nothing in this Code shall be interpreted to mean that clients should not be held accountable for misbehavior or inappropriate behavior on their part, or that providers are restricted from instituting suitable consequences for such behavior.

Contractor and its authorized agents shall not abuse, sexually abuse or sexually exploit, neglect, exploit or maltreat or cause physical injury to any client. All injury to clients (explained or unexplained) shall be documented in writing and immediately reported to supervisory personnel.

Contractor shall not, by acting; failing to act; encouragement to engage in; or failure to deter from; cause any client to be subject to abuse, sexual abuse or sexual exploitation, neglect, exploitation, or maltreatment. Contractor shall not engage any client as an observer or participant in sexual acts. Contractor shall not make clearly improper use of a client or their resources for profit or advantage.

Abuse includes, but is not limited to:

1. Harm or threatened harm, meaning damage or threatened damage to the physical or emotional health and welfare of a person.
2. Unlawful confinement.
3. Deprivation of life-sustaining treatment.

4. Physical injury including, but not limited to, any contusion of the skin, laceration, malnutrition, burn, bone fracture, subdural hematoma, injury to any internal organ, any injury causing bleeding, or any physical condition which imperils a person's health or welfare.
5. Any type of physical hitting or corporal punishment inflicted in any manner upon the body.

Sexual abuse and sexual exploitation includes, but is not limited to:

1. Engaging in sexual intercourse with any client.
2. Touching the anus or any part of the genitals or otherwise taking indecent liberties with a client, or causing an individual to take indecent liberties with a client, with the intent to arouse or gratify the sexual desire of any person.
3. Employing, using, persuading, inducing, enticing, or coercing a client to pose in the nude.
4. Employing, using, persuading, inducing, enticing or coercing a client to engage in any sexual or simulated sexual conduct for the purpose of photographing, filming, recording, or displaying in any way the sexual or simulated sexual conduct. This includes displaying, distributing, possessing for the purpose of distribution, or selling material depicting nudity, or engaging in sexual or simulated sexual conduct with a client.
5. Committing or attempting to commit acts of sodomy or molestation with a client.
6. This definition is not to include therapeutic processes used in the treatment of sexual deviancy or dysfunction which have been outlined in the client's treatment plan and is in accordance with written agency policy.

Neglect includes but is not limited to:

1. Denial of sufficient nutrition.
2. Denial of sufficient sleep.
3. Denial of sufficient clothing, or bedding.
4. Failure to provide adequate supervision, including impairment of employee resulting in inadequate supervision. Impairment of an employee includes but is not limited to use of alcohol and drugs, illness, or sleeping.
5. Failure to arrange for medical care or medical treatment as prescribed or instructed by a physician when not contraindicated by agency after consultation with agency physician.
6. Denial of sufficient shelter, except in accordance with the written agency policy.

Exploitation includes, but is not limited to:

1. Utilizing the labor of a client without giving just or equivalent return except as part of a written agency policy which is in accordance with reasonable therapeutic interventions and goals.
2. Using property belonging to clients.
3. Acceptance of gifts as a condition of receipt of program services.

Maltreatment include, but is not limited to:

1. Physical exercises, such as running laps or performing pushups, except in accordance with an individual's service plan and written agency policy.
2. Chemical, mechanical or physical restraints except when authorized by individual's service plan and administered by appropriate personnel or when threat of injury to the client or other person exists.
3. Assignment of unduly physically strenuous or harsh work.

4. Requiring or forcing the individual to take an uncomfortable position, such as squatting or bending, or requiring or forcing the individual to repeat physical movements when used solely as a means of punishment.
5. Group punishments for misbehavior of individuals except in accordance with the written agency policy.
6. Verbal abuse by agency personnel. Engaging in language whose intent or result is demeaning to the client except in accordance with written agency policy which is in accordance with reasonable therapeutic interventions and goals.
7. Denial of any essential program service solely for disciplinary purposes except in accordance with written agency policy.
8. Denial of visiting or communication privileges with family or significant others solely for disciplinary purposes except in accordance with written agency policy.
9. Requiring the individual to remain silent for long periods of time solely for the purpose of punishment.
10. Extensive withholding of emotional response or stimulation.
11. Exclusion of a client from entry to the residence except in accordance with the written agency policy.

Contractor shall document and report to DWS abuse, sexual abuse and sexual exploitation, neglect, maltreatment and exploitation as outlined in this Code and cooperate fully in any resulting investigation. Reports may be made by contacting the local Regional Office within 24 hours on the first available work day. All injury to clients (explained or unexplained) shall be documented in writing and immediately reported to the Department of Workforce Services.

Employee/Volunteer Signature

Date

Print Employee/Volunteer Name

ATTACHMENT G**NON-DISCLOSURE AGREEMENT**

Each **Contractor/Grantee** employee or volunteer and each **Sub-Contractor/Grantee** employee or volunteer who has access to Customer personal information must sign this Non-Disclosure Agreement at the beginning of the grant or upon hire. A signed copy of this Agreement must be in each employee's/volunteer's file subject to inspection and review by the Department of Workforce Services (DWS).

The **Contractor/Grantee** and its employees and volunteers will comply with the following measures to protect the privacy of the information released under this agreement against unauthorized access or disclosure.

1. The information shall be used only to the extent necessary to assist in the purposes identified within this Agreement and shall not be re-disclosed for any purposes not specifically authorized in this contract.
2. The information shall be stored in a place physically secure from access by unauthorized persons.
3. Information in electronic format shall be stored and processed in such a way that unauthorized persons cannot retrieve the information by computer, remote terminal or any other means.
4. Precautions shall be taken to ensure that only authorized personnel are given access to on-line files.
5. The Contractor/Grantee has provided me instruction regarding the private nature of the information and I understand I am subject to State and Federal law penalties for unauthorized disclosure of information.

Signature

Date

Print Name



Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancountyut.gov

Item 2.

Renewal Form for Retail Alcohol License

To The Board of County Commissioners, San Juan County, Monticello, Utah

Business Name Ulum Moab Owner Under Canvas Inc.

Address 147 S Looking Glass Road City La Sal State UT

Type of License applied for RE Class D Driver's License MT - AAA0000266158

Off Premise Beer retailer - OP Class A - \$250

Bar Establishment - CL Class B - \$400

On-Premises Beer - BE Class C - \$400

Restaurant Beer only - RB Class D - \$250

Restaurant Limited - RL Class D - \$250

Restaurant/Banquet - RE Class D - \$250

Single (Day) Event Activity - Class A - \$100

Hereby applies for a license renewal to vend light beer at retail for and behalf of Under Canvas Inc.

Whose {partners and officers} are:

Please see attached.

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B – Alcoholic Beverage Control Act Liquor Control Act:

State Retail Alcohol License: Y/N Y State License #: See attached.

Proximity requirements met: Y/N Y Manager/Employee Training: Y/N Y

Surety Bond (\$2,500): Y/N Y Floor Plan (copy) Y/N See attached.

& Public Liability insurance: Y/N Y Amounts carried: See attached.

County Business license: Y/N #



Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancountyut.gov

Item 2.

Renewal Form for Retail Beer License

and all ordinances of San Juan County and request license to be issued for the following premises at 147 S Looking Glass Road, La Sal, in Utah, for a term of 12 months, commencing the 1st day of January 2025, and ending the 31 day of December 2025.

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 4th day of November, 2025.

Signature of Applicant Lyman W. Duncan on behalf of Under Canvas Inc.

Approved Y/N by County commission Chair: _____

County Clerk _____

Name: Matthew Scott Gaghen
Home address: 2459 S. Clayton St., Denver, CO 80210
Position: CEO, President & Secretary
DOB: 06-10-1969
Percent owned: -0-
US Citizen: Yes

Name: Daniel Joseph Betts
Home address: 2270 Boylan Road, Bozeman, MT 59715
Position: CFO & Treasurer
DOB: 03-19-1979
Percent owned: -0-
US Citizen: Yes

Name: Sean Weston Rush
Home address: 4685 Alcott St., Denver, CO 80211
Position: COO
DOB: 07-07-1982
Percent owned: -0-
US Citizen: Yes

Name: John Albert Ege
Home address: 17 Lynn Rd., Cherry Hills Village, CO 80113
Position: Director
DOB: 11-30-1977
Percent owned: -0-
US Citizen: Yes

Name: Alexis Sterling Wise
Home address: 180 Cook Street, #105, Denver, CO 80206
Position: Director
DOB: 09-25-1991
Percent owned: -0-
US Citizen: Yes

Name: Kirkland Perrow Adamson
Home address: 361 Race St., Denver, CO 80206
Position: Director
DOB: 01-26-1986
Percent owned: -0-
US Citizen: Yes

Name: UC Investment, LLC
Address: 211 Yukon Ln., Bldg 3, Belgrade, MT 59714
Position: Sole Shareholder
Percent owned: 100%

State Of Utah
Department Of Alcoholic Beverage Services
On-Premise Banquet



License Number
BC-88

Expiration Date: October 31, 2026

This license entitles: ULUM MOAB

THIS LICENSE MUST BE RENEWED BY

September 30, 2026

License holder: UNDER CANVAS, INC

Location: 147 Looking Glass Rd
La Sal, UT 84530

**NON
TRANSFERABLE**

**TO OPERATE AS AN ON PREMISE BEER RETAILER ALLOWING FOR THE STORAGE AND SALE OF ALCOHOLIC BEVERAGES
PURSUANT TO UTAH CODE 32B-7.**

Issued on **November 1, 2025** by the
Utah Alcoholic Beverage Services Commission


Ericka Evans, Executive Director

This license must be displayed continuously in a prominent place for public view in the licensed premises and may be cancelled for violation of its terms or the provisions of the Utah Alcoholic Beverage Control Act.

This license may not be transferred to any other person, business entity or any other location.

State Of Utah
Department Of Alcoholic Beverage Services
Full-Service Restaurant



License Number
RF-733

Expiration Date: October 31, 2026

This license entitles: ULUM MOAB

THIS LICENSE MUST BE RENEWED BY

September 30, 2026

License holder: UNDER CANVAS, INC

Location: 147 LOOKING GLASS RD
La Sal, UT 84532

**NON
TRANSFERABLE**

**TO OPERATE AS RESTAURANT ALLOWING THE STORAGE, SALE AND CONSUMPTION OF LIQUOR PURSUANT TO UTAH CODE
32B-6-201**

Issued on **October 30, 2025** by the
Utah Alcoholic Beverage Services Commission


Ericka Evans, Executive Director

This license must be displayed continuously in a prominent place for public view in the licensed premises and may be cancelled for violation of its terms or the provisions of the Utah Alcoholic Beverage Control Act.

This license may not be transferred to any other person, business entity or any other location.



ULUM Modis - Composite Aerial Photo



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) **05/07/2025** Item 2.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, LLC. TWO ALLIANCE CENTER 3560 LENOX ROAD, SUITE 2400 ATLANTA, GA 30326 Attn: RealEstate.CertRequest@marsh.com CA102178970-Under-All-25-26	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED Under Canvas, Inc. 211 Yukon Lane, Bldg 3 Belgrade, MT 59714	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: Everest National Insurance Company	
	INSURER B: Everest Premier Insurance Company	
	INSURER C: N/A	
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** ATL-005432439-09 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC ☒ OTHER: SIR: \$100,000		RM3GL00019-251	05/01/2025	05/01/2026	EACH OCCURRENCE \$ 1,900,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 900,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,900,000
						GENERAL AGGREGATE \$ 3,900,000
						PRODUCTS - COMP/OP AGG \$ 3,900,000
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N ☐ N/A	RM3WC00025-251	05/01/2025	05/01/2026	☒ PER STATUTE ☐ OTHER
						E.L. EACH ACCIDENT \$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: 147 S Looking Glass Rd, La Sal, UT 84530
General Liability policy includes coverage for Liquor Liability.

CERTIFICATE HOLDER Department of Alcoholic Beverage Control 1625 S 900 W Salt Lake City, UT 84104	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Marsh USA LLC</i>
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VERIFICATION CERTIFICATE FOR INDEFINITE TERM SURETY BOND

THIS IS TO CERTIFY that Bond Number 107685359 issued by
Travelers Casualty and Surety Company of America, as Surety, dated the 22nd
 day of November, 2022, in the amount of Ten Thousand & 00/100 (\$ 10,000.00), on behalf
 of Under Canvas, Inc. DBA Ulum Moab, as Principal,
 and in favor of Utah Department of Alcoholic Beverage Services, as Obligee,
 covers a term which began on the 22nd day of November, 2022,
 and ends only with the cancellation of said bond or other legal termination thereof; and that the said bond
 remains in effect, subject to all its agreements, conditions and limitations.
 Current Renewal Term: 11/22/2025 to 11/22/2026.
 Signed, sealed and dated this 9th day of September, 2025.

Travelers Casualty and Surety Company of America
 Surety
 By: Lara Liparoto
 Lara Liparoto Attorney-in-Fact





Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Lara Liparoto of Knoxville, Tennessee, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

City of Hartford ss.

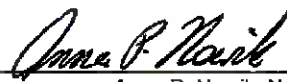
By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 9th day of September, 2025.




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
 Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



**SURETY BOND ELECTRONIC SIGNATURE & SEAL ADDENDUM
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA**

Travelers Casualty and Surety Company of America ("Travelers") has authorized its Attorneys-in-Fact to utilize an electronic, facsimile, or digital signature (each an "Electronic Signature") to execute bonds on behalf of Travelers and has further authorized its Attorneys-in-Fact to attach this Addendum to any such bonds.

Travelers hereby acknowledges and agrees that the attached bond executed by the Attorney-in-Fact on behalf of Travelers with an Electronic Signature shall have the same force and effect as if executed by the Attorney-in-Fact with a wet ink signature.

Travelers also hereby agrees that the seal below shall be deemed affixed to the attached bond to the same extent as if Travelers' raised corporate seal was physically affixed to the face of the bond.

Dated this 22nd day of September, 2020.

Travelers Casualty and Surety Company of America



By: 
Robert L. Raney, Senior Vice President

VERIFICATION CERTIFICATE FOR INDEFINITE TERM SURETY BOND

THIS IS TO CERTIFY that Bond Number 107685359 issued by
Travelers Casualty and Surety Company of America, as Surety, dated the 22nd
 day of November, 2022, in the amount of Ten Thousand & 00/100 (\$ 10,000.00 Dollars), on behalf
 of Under Canvas, Inc. DBA Ulum Moab, as Principal,
 and in favor of Utah Department of Alcoholic Beverage Services, as Obligee,
 covers a term which began on the 22nd day of November, 2022,
 for On-Premise Banquet Bond
 and ends only with the cancellation of said bond or other legal termination thereof; and that the said bond
 remains in effect, subject to all its agreements, conditions and limitations.

Signed, sealed and dated this 8th day of September, 2025.

Travelers Casualty and Surety Company of America

Surety

By: Loretta M. Jones

Loretta M. Jones, Attorney-in-Fact





**SURETY BOND ELECTRONIC SIGNATURE & SEAL ADDENDUM
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA**

Travelers Casualty and Surety Company of America ("Travelers") has authorized its Attorneys-in-Fact to utilize an electronic, facsimile, or digital signature (each an "Electronic Signature") to execute bonds on behalf of Travelers and has further authorized its Attorneys-in-Fact to attach this Addendum to any such bonds.

Travelers hereby acknowledges and agrees that the attached bond executed by the Attorney-in-Fact on behalf of Travelers with an Electronic Signature shall have the same force and effect as if executed by the Attorney-in-Fact with a wet ink signature.

Travelers also hereby agrees that the seal below shall be deemed affixed to the attached bond to the same extent as if Travelers' raised corporate seal was physically affixed to the face of the bond.

Dated this 22nd day of September, 2020.

Travelers Casualty and Surety Company of America



By: 
Robert L. Raney, Senior Vice President



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Loretta M. Jones of Knoxville, Tennessee, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

City of Hartford ss.

By: _____

Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**



Anna P. Nowik

Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 8th day of September, 2025.



Kevin E. Hughes

Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

San Juan County
Check Register
All Bank Accounts - 11/06/2025 to 11/14/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
4 Rivers Equipment LLC	134870	1851401	10/27/2025	11/07/2025	751.04	Account 79465 - Parts	214412250 - Equipment Operation	
4 Rivers Equipment LLC	134870	1855345	11/07/2025	11/07/2025	193.24	Account #79465	214412250 - Equipment Operation	
4 Rivers Equipment LLC	134870	1856778	11/07/2025	11/07/2025	86.32	Account #79465	214412250 - Equipment Operation	
					<u>\$1,030.60</u>			
					\$1,030.60			
Abbott Laboratories	134871	620855370	11/03/2025	11/07/2025	99.68	Customer: 51005973 - Ensure	104679610 - State Alt Miscellaneous S	
Abbott Laboratories	134965	620886887	11/14/2025	11/14/2025	81.40	Customer #620886887	104680610 - Medicaid Miscellaneous S	
Abbott Laboratories	134965	620895098	11/14/2025	11/14/2025	149.52	Customer #51005973	104679615 - State Alt Contracts	
Abbott Laboratories	134965	620918377	11/14/2025	11/14/2025	49.84	Customer #620918377	104679615 - State Alt Contracts	
Abbott Laboratories	134965	620924057	11/14/2025	11/14/2025	81.40	Customer #620924057	104680610 - Medicaid Miscellaneous S	
					<u>\$362.16</u>			
					\$461.84			
AJC Architects, LLC	134872	2024-05.0116	10/16/2025	11/07/2025	135,370.00	Project #2024-05.01	454166310 - Professional and Technica	
					\$135,370.00			
Amazon Capital Services	134873	16P3-6H9V-7MJ	10/29/2025	11/07/2025	36.99	Account: A2V7QM9FKNUPWE	214412250 - Equipment Operation	
Amazon Capital Services	134873	191Y-1RY1-3HJQ	10/29/2025	11/07/2025	-210.34	Account: A2V7QM9FKNUPWE - Credit Invoice 1LK	214412250 - Equipment Operation	
Amazon Capital Services	134873	1FJD-T1VL-JCG	10/29/2025	11/07/2025	205.98	Account: A2V7QM9FKNUPWE	214412250 - Equipment Operation	
Amazon Capital Services	134873	1KFN-QJP9-MNC	10/27/2025	11/07/2025	45.00	Account A2V7QM9FKNUPWE - Copy Paper	214414240 - Office Expense	
Amazon Capital Services	134873	1Y4H-YYJ9-7Y7T	10/29/2025	11/07/2025	4.99	Account: A2V7QM9FKNUPWE	214412250 - Equipment Operation	
Amazon Capital Services	134873	1Y4H-YYJ9-7Y7T	10/29/2025	11/07/2025	18.61	Account: A2V7QM9FKNUPWE	214412250 - Equipment Operation	
					<u>\$101.23</u>			
Amazon Capital Services	134966	1CH6-WV9D-C1	11/03/2025	11/14/2025	56.95	Account #A2V7QM9FKNUPWE	214412250 - Equipment Operation	
Amazon Capital Services	134966	1DCF-1NPH-CQF	11/10/2025	11/14/2025	271.51	Account #A2V7QM9FKNUPWE	214412250 - Equipment Operation	
Amazon Capital Services	134966	1PM9-LKDY-R3N	11/12/2025	11/14/2025	63.48	Account #A2V7QM9FKNUPWE	214414240 - Office Expense	
Amazon Capital Services	134966	1YFW-676T-WCF	11/12/2025	11/14/2025	30.55	Account #A2V7QM9FKNUPWE	214412250 - Equipment Operation	
					<u>\$422.49</u>			
					\$523.72			
American Legal Publishing	134874	43878	07/14/2025	11/07/2025	482.60	Customer ID 81157	104151210 - IT Subscriptions and Mem	
					\$482.60			
Amerigas Propane LP	134875	806347673	11/07/2025	11/07/2025	285.55	Account #200787762	104225270 - Fire/Rescue Utilities	
					\$285.55			
Begaye, Nizhonii	134876	BNizhonii09	08/28/2025	11/07/2025	232.00	Post Training	104230230 - Jail Travel Expense	
					\$232.00			
Benn, Lyandra	134967	LBean	11/12/2025	11/14/2025	106.41	Trunk or Treat	104210620 - Sheriff Miscellaneous Ser	
					\$106.41			
Bingham, Desteny	134877	DBingham103020	11/07/2025	11/07/2025	132.30	Travel Reimbursement	101321000 - Notes Receivable	
					\$132.30			
Blanding City	134878	500790001_1025	11/07/2025	11/07/2025	153.99	Account #500790001	264350270 - Utilities	
Blanding City	134878	501640001_1025	11/07/2025	11/07/2025	555.02	Account #501640001	724168270 - Utilities	
Blanding City	134878	501683003_10202	10/29/2025	11/07/2025	573.62	Account: 501683003 - Blanding Senior Center	104672270 - Acc Trans Utilities	
Blanding City	134878	501820007_1025	11/07/2025	11/07/2025	171.04	Account #501820007	104163270 - Blannex Utilities	
Blanding City	134878	551750001_Oct2	10/29/2025	11/07/2025	556.41	Account: 551750001	214414270 - Utilities	
Blanding City	134878	551751001_Oct2	10/29/2025	11/07/2025	-0.10	Account: 551751001	214414270 - Utilities	
Blanding City	134878	551751001_Oct2	10/29/2025	11/07/2025	32.76	Account: 551751001	214414270 - Utilities	

San Juan County
Check Register
All Bank Accounts - 11/06/2025 to 11/14/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Blanding City	134878	551751001_Oct2	10/29/2025	11/07/2025	71.50	Account: 551751001	214414270 - Utilities	
					\$2,114.24			
Blanding City	134968	BC102525	11/12/2025	11/14/2025	726.00	Account #553343140	255007.270 - Indirect Admin Utilities	
					\$2,840.24			
Blue Mountain Foods	134879	01-898061	10/27/2025	11/07/2025	84.55	Invoice: 01-898061 - Monticello Delivered	104678323 - Home Deliv Meals - Monti	
Blue Mountain Foods	134879	01-906480	11/07/2025	11/07/2025	10.38	Account San Juan County	214414240 - Office Expense	
Blue Mountain Foods	134879	01856786	09/25/2025	11/07/2025	76.30	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	134879	01867712	11/05/2025	11/07/2025	44.54	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	134879	01873740	11/05/2025	11/07/2025	43.94	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	134879	01882327	10/14/2025	11/07/2025	71.37	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	134879	01901249	10/29/2025	11/07/2025	62.43	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	134879	02-687780	11/03/2025	11/07/2025	898.56	Order: 1039593 - Commissary	274230350 - Inmate Commissary Expe	
Blue Mountain Foods	134879	02681897	10/23/2025	11/07/2025	57.90	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	134879	02687551	10/30/2025	11/07/2025	48.42	Account San Juan County	104134480 - Personnel Special Depart	
					\$1,398.39			
Blue Mountain Foods	134969	03-769391	11/12/2025	11/14/2025	303.12	Account Sheriff's Office	274230350 - Inmate Commissary Expe	
Blue Mountain Foods	134969	104230312	11/12/2025	11/14/2025	5.97	Account Jail	104230480 - Jail Kitchen Food	
					\$309.09			
					\$1,707.48			
Bluff Dwellings Resort, LLC	134970	2021274	10/29/2025	11/14/2025	177.30	Reservation: 3197695721787	104193480 - Visitor Serv Special Depar	
					\$177.30			
Boone, Isaac	134880	IBoone10162025	11/07/2025	11/07/2025	122.00	JCCA Training	104230230 - Jail Travel Expense	
					\$122.00			
Brand Revolt	134948	2014616	11/05/2025	11/07/2025	8,075.00	Invoice: 2014616 - Tracking & Software, Design & cr	104193920 - Visitor Serv Grants	
					\$8,075.00			
Brantley Distributing, LLC.	134881	25278920	10/23/2025	11/07/2025	842.25	Invoice #25278920	214412251 - Gas, Oil and Grease	
Brantley Distributing, LLC.	134881	25278990	10/23/2025	11/07/2025	11.10	Customer #57589	214412251 - Gas, Oil and Grease	
Brantley Distributing, LLC.	134881	25278990	10/23/2025	11/07/2025	20.50	Customer #57589	214412251 - Gas, Oil and Grease	
Brantley Distributing, LLC.	134881	25278990	10/23/2025	11/07/2025	74.70	Customer #57589	214412251 - Gas, Oil and Grease	
Brantley Distributing, LLC.	134881	25278990	10/23/2025	11/07/2025	75.30	Customer #57589	214412251 - Gas, Oil and Grease	
Brantley Distributing, LLC.	134881	PI0010359	10/23/2025	11/07/2025	19.50	Invoice #PI0010359	214412251 - Gas, Oil and Grease	
					\$1,043.35			
					\$1,043.35			
Brown's Towing & Road Service, LL	134882	003235	11/03/2025	11/07/2025	433.28	Invoice: 003235	104210251 - Sheriff Gas, Oil and Greas	
Brown's Towing & Road Service, LL	134882	003253	11/07/2025	11/07/2025	155.00	Customer San Juan County	214412250 - Equipment Operation	
					\$588.28			
					\$588.28			
CAHC - Comfort at Home Care, LLC	134883	342	11/07/2025	11/07/2025	269.76	Invoice: 342 - Caregiver	104684615 - Respite Contracts	
CAHC - Comfort at Home Care, LLC	134883	342	11/07/2025	11/07/2025	1,480.00	Invoice: 342 - IIIB	104672615 - Acc Trans Contracts	
CAHC - Comfort at Home Care, LLC	134883	342	11/07/2025	11/07/2025	2,976.00	Invoice: 342 - Alternatives	104679615 - State Alt Contracts	
					\$4,725.76			
					\$4,725.76			
Canon USA, Inc.	134971	42187278	11/12/2025	11/14/2025	87.22	Contract #915671-1	104230310 - Jail Professional and Tech	
					\$87.22			

San Juan County
Check Register
All Bank Accounts - 11/06/2025 to 11/14/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Canyonlands Tire, LLC	134972	9539	10/31/2025	11/14/2025	64.05	Invoice #11016882	104210251 - Sheriff Gas, Oil and Greas	
					\$64.05			
Carhart Feed & Seed Inc.	134973	689131	11/12/2025	11/14/2025	314.59	SANJ80	214412250 - Equipment Operation	
					\$314.59			
Cintas Corporation	134885	4247033628	10/23/2025	11/07/2025	32.83	Customer Reference: San Juan County	214414260 - Buildings and Grounds	
Cintas Corporation	134885	4247033628	10/23/2025	11/07/2025	38.05	Customer Reference: San Juan County	102229500 - Other Deductions Payable	
Cintas Corporation	134885	4247827541	10/29/2025	11/07/2025	32.83	Customer: 13213559 - Service Ticket: 4247827541	214414260 - Buildings and Grounds	
Cintas Corporation	134885	4247827541	10/29/2025	11/07/2025	38.05	Customer: 13213559 - Service Ticket: 4247827541	102229500 - Other Deductions Payable	
Cintas Corporation	134885	4248556431	11/07/2025	11/07/2025	33.26	Customer #13213559	214414260 - Buildings and Grounds	
Cintas Corporation	134885	4248556431	11/07/2025	11/07/2025	40.76	Customer #13213559	102229500 - Other Deductions Payable	
					\$215.78			
Cintas Corporation	134974	4249256086	11/12/2025	11/14/2025	33.26	Customer #13213559	214414260 - Buildings and Grounds	
Cintas Corporation	134974	4249256086	11/12/2025	11/14/2025	38.90	Customer #13213559	102229500 - Other Deductions Payable	
					\$72.16			
					\$287.94			
CivicPlus, LLC	134886	354222	11/07/2025	11/07/2025	2,500.00	Customer San Juan County, UT	104151210 - IT Subscriptions and Mem	
					\$2,500.00			
Clark, Sharmayne	134887	102025SClark	11/05/2025	11/07/2025	560.00	Invoice: 102025SClark - Home Service Provider	104672615 - Acc Trans Contracts	
					\$560.00			
Collins, Catherine	134888	102025CCollins	11/05/2025	11/07/2025	560.00	Invoice: 102025CCollins - Home Service Provider	104679615 - State Alt Contracts	
					\$560.00			
Crater, Adriann	134889	ACrater10292025	11/07/2025	11/07/2025	66.00	24/7 Conference	104230230 - Jail Travel Expense	
					\$66.00			
Curtis Blue Line	134975	INV972131	11/12/2025	11/14/2025	107.00	Armor & Gear 2X SO1002739	264350260 - Buildings and Grounds	
					\$107.00			
Dalton, Jed	134890	443R25	11/07/2025	11/07/2025	110.00	Boot Allowance	214414480 - Special Department Suppl	
					\$110.00			
Dee, Elsie	134976	EDee11142025	11/14/2025	11/14/2025	1,995.00	Liaison Services 10/31 - 11/10/2025	104173310 - Elections Professional an	
					\$1,995.00			
DeGraw, Daniel Vint	134891	VDeGraw110720	11/07/2025	11/07/2025	272.00	Archive Fundamentals Training	104173230 - Elections Travel Expense	
					\$272.00			
Dependable Automotive Services Inc	134892	4442	11/04/2025	11/07/2025	129.07	Invoice: 4442 - 2022 Ford F-150 XL - Oil Change	104210251 - Sheriff Gas, Oil and Greas	
Dependable Automotive Services Inc	134977	4471	11/12/2025	11/14/2025	92.38	2025 Chevrolet Tahoe Z71	264350260 - Buildings and Grounds	
					\$221.45			
Desert Rose Inn & Cabins, LLC	134978	INV190 CB	11/10/2025	11/14/2025	2,234.96	FAM India Tour	104193230 - Visitor Serv Travel Expens	
					\$2,234.96			
Diamond Propane, LLC	134893	021473	10/27/2025	11/07/2025	289.60	Invoice 021473	104574270 - TV Comm Utilities	
Diamond Propane, LLC	134979	021663	11/03/2025	11/14/2025	352.20	LaSal Tranfer Station - Landfill	574424251 - Gas, Oil and Grease	
					\$641.80			

San Juan County
Check Register
All Bank Accounts - 11/06/2025 to 11/14/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Earthgrains Baking Company	134894	85272290006691	11/04/2025	11/07/2025	71.60	Customer: 232004-1 - Jail Kitchen Food	104230480 - Jail Kitchen Food	
Earthgrains Baking Company	134980	85272290006729	11/12/2025	11/14/2025	71.60	Customer #232004-1	104230480 - Jail Kitchen Food	
					\$143.20			
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	43.98	Account #3324200	104210620 - Sheriff Miscellaneous Ser	
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	79.95	Account #3324200	104225270 - Fire/Rescue Utilities	
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	79.95	Account #3324200	574424270 - Utilities	
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	84.95	Account #3324200	104255270 - EOC Utilities	
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	104.95	Account #3324200	104163270 - Blannex Utilities	
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	209.90	Account #3324200	104672270 - Acc Trans Utilities	
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	269.90	Account #3324200	214414270 - Utilities	
Emery Telcom	134895	00000324	09/01/2025	11/07/2025	529.85	Account #3324200	104151280 - IT Telephone	
Emery Telcom	134895	000010	09/01/2025	11/07/2025	84.95	Account #3609200	104230350 - Jail State Prisoner Expens	
					\$1,488.38			
Emery Telcom	134981	3431000-1101202	11/03/2025	11/14/2025	219.90	Account: 3431000 - Internet Monticello & Blanding	264350270 - Utilities	
Emery Telcom	134982	3514200_110120	11/14/2025	11/14/2025	228.79	Account #3514200	104672270 - Acc Trans Utilities	
Emery Telcom	134982	987300_1101202	11/12/2025	11/14/2025	116.19	Account #987300	104230350 - Jail State Prisoner Expens	
Emery Telcom	134982	988500_1101202	11/14/2025	11/14/2025	116.19	Account #988500	104255270 - EOC Utilities	
					\$461.17			
					\$2,169.45			
Empire Electric Assoc. Inc.	134896	6135_10292025	11/07/2025	11/07/2025	36.70	Account #6135	104213270 - Sheriff Airplane Utilities	
Empire Electric Assoc. Inc.	134896	9579003_102920	10/24/2025	11/07/2025	454.18	Account #9579003	724167270 - Utilities	
Empire Electric Assoc. Inc.	134896	9579004_102920	10/29/2025	11/07/2025	964.39	Account #9579004	104161270 - Courthouse Utilities	
Empire Electric Assoc. Inc.	134896	9579005_102025	11/05/2025	11/07/2025	109.07	Account: 9579005	104255270 - EOC Utilities	
Empire Electric Assoc. Inc.	134896	9579005_102025	11/05/2025	11/07/2025	109.08	Account: 9579005 - Monticello Fire Electric	104225270 - Fire/Rescue Utilities	
Empire Electric Assoc. Inc.	134896	9579006_102025	11/05/2025	11/07/2025	85.94	Account: 9579006 - Monticello Firehouse Electric	104225270 - Fire/Rescue Utilities	
Empire Electric Assoc. Inc.	134896	9579006_102025	11/05/2025	11/07/2025	85.95	Account: 9579006	104255270 - EOC Utilities	
Empire Electric Assoc. Inc.	134896	9579007_102920	10/29/2025	11/07/2025	92.63	Account #9579007	104225270 - Fire/Rescue Utilities	
Empire Electric Assoc. Inc.	134896	9579010_102920	10/29/2025	11/07/2025	34.12	Account #9579010	104225270 - Fire/Rescue Utilities	
Empire Electric Assoc. Inc.	134896	9579019_102920	10/29/2025	11/07/2025	63.65	Account #9579019	104620270 - Fair Utilities	
Empire Electric Assoc. Inc.	134896	9579020_102920	10/29/2025	11/07/2025	175.13	Account #9579020	104620270 - Fair Utilities	
Empire Electric Assoc. Inc.	134896	9579025_102925	11/05/2025	11/07/2025	48.41	Account: 9579025 - Electric	214414270 - Utilities	
Empire Electric Assoc. Inc.	134896	9579027_102920	10/29/2025	11/07/2025	127.71	Account #9579027	264350270 - Utilities	
Empire Electric Assoc. Inc.	134896	9579028_102920	10/29/2025	11/07/2025	978.65	Account #9579028	104574270 - TV Comm Utilities	
Empire Electric Assoc. Inc.	134896	9579029_102920	10/30/2025	11/07/2025	122.07	Account: 9579029 - Address: 264 S 100 E	104165270 - Sheriff Annex Utilities	
Empire Electric Assoc. Inc.	134896	9579032_102920	10/30/2025	11/07/2025	47.41	Account: 9579032	104225270 - Fire/Rescue Utilities	
					\$3,535.09			
					\$3,535.09			
Enbridge Gas	134897	4922180000 1020	11/03/2025	11/07/2025	19.35	Account: 4922180000	104255270 - EOC Utilities	
Enbridge Gas	134897	6063860000 1020	11/03/2025	11/07/2025	-20.83	Account: 6063860000 - Payment received - 10/07/2	104255270 - EOC Utilities	
Enbridge Gas	134897	6063860000 1020	11/03/2025	11/07/2025	-16.33	Account: 6063860000 - Previous balance	104255270 - EOC Utilities	
Enbridge Gas	134897	6063860000 1020	11/03/2025	11/07/2025	37.11	Account: 6063860000 - Current Charges	104255270 - EOC Utilities	
					\$19.30			
					\$19.30			
Fastenal Company	134898	COBAY84824	10/29/2025	11/07/2025	796.82	Customer: COBAY0409	214412250 - Equipment Operation	
Fastenal Company	134898	COBAY84825	10/29/2025	11/07/2025	573.26	Customer: COBAY0409	214412250 - Equipment Operation	
					\$1,370.08			
Fastenal Company	134983	COBAY84833	11/05/2025	11/14/2025	174.00	Customer: COBAY1477 - Parts/Vending	214412250 - Equipment Operation	
Fastenal Company	134983	COBAY84834	11/05/2025	11/14/2025	328.69	Customer: COBAY1477 - Parts	214412250 - Equipment Operation	
Fastenal Company	134983	COBAY84975	11/12/2025	11/14/2025	365.71	Customer #COBAY0409	214412250 - Equipment Operation	

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Fastenal Company	134983	COBAY84979	11/12/2025	11/14/2025	527.10	Customer # COBAY0409	214412250 - Equipment Operation	
					\$1,395.50			
					\$2,765.58			
FleetPride Inc	134899	129826225	10/29/2025	11/07/2025	862.08	Account: 120398-002 - PO 57596	214412251 - Gas, Oil and Grease	
					\$862.08			
Four Corners Welding & Gas	134900	GR00202107	11/05/2025	11/07/2025	264.00	Customer: 205380 - Medical Oxygen	264350610 - Miscellaneous Supplies	
Four Corners Welding & Gas	134901	CC 404893	11/07/2025	11/07/2025	1,140.93	Account #205500	214412250 - Equipment Operation	
Four Corners Welding & Gas	134901	GR00202108	11/07/2025	11/07/2025	38.25	Customer #205501	574424251 - Gas, Oil and Grease	
					\$1,179.18			
Four Corners Welding & Gas	134984	GR00202109	11/04/2025	11/14/2025	85.25	Customer: 205500 - Welding Cylinders	214412251 - Gas, Oil and Grease	
Four Corners Welding & Gas	134985	CC 405073	11/12/2025	11/14/2025	134.54	Customer #205380	264350610 - Miscellaneous Supplies	
Four Corners Welding & Gas	134985	CC 405077	11/12/2025	11/14/2025	250.50	Customer #205500	214412250 - Equipment Operation	
					\$385.04			
					\$1,913.47			
Fredericks, Anna	134902	AFredericks1015	11/07/2025	11/07/2025	3,750.00	Fair Manager	104620310 - Fair Professional and Tec	
					\$3,750.00			
Frontier Communications	134903	435-587-2797-03	10/29/2025	11/07/2025	240.27	Account: 435-587-2797-030304-8 - Station Phone	104225280 - Fire/Rescue Telephone	
					\$240.27			
FTIWIFI	134986	1019674	11/07/2025	11/14/2025	54.99	Account: 00061984-7 - Firestation Internet	104225280 - Fire/Rescue Telephone	
					\$54.99			
GoodSource Solutions	134987	S10578271	11/03/2025	11/14/2025	-791.08	Customer ID: SAN65 - credit	104230480 - Jail Kitchen Food	
GoodSource Solutions	134987	S10578271	11/03/2025	11/14/2025	879.10	Customer ID: SAN65	104230480 - Jail Kitchen Food	
					\$88.02			
					\$88.02			
Halls, Craig C.	134988	RI1101251	11/01/2025	11/14/2025	11,000.00	Craig Halls Payment	104145310 - Attorney Professional and	
					\$11,000.00			
Happy Morgan Law	134904	HML11052025	11/05/2025	11/07/2025	6,630.75	Services for November 2025	104126615 - Public Defender Contracts	
					\$6,630.75			
ImageNet Consulting, LLC	134905	INV1428646	10/29/2025	11/07/2025	29.57	Customer: 27912 - Contract: 40798-01	214414240 - Office Expense	
ImageNet Consulting, LLC	134989	INV1201059	11/13/2025	11/14/2025	28.82	Customer #C052 Contract #CONT11092-01	104145250 - Attorney Equipment Oper	
ImageNet Consulting, LLC	134989	INV1430202	11/12/2025	11/14/2025	51.15	Customer #43083 Contract #CONT12323-01	255007.240 - Indirect Admin Office exp	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	17.08	Customer #58478 Contract #CONT12283-01	104150310 - Non-Dept Professional an	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	17.08	Customer #58478 Contract #CONT12283-01	724581250 - Computer Maintenance/S	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	23.86	Customer #58478 Contract #CONT12283-01	104143240 - Treasurer Office Expense	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	27.73	Customer #58478 Contract #CONT12283-01	104142240 - Clerk/Auditor Office Expe	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	27.73	Customer #58478 Contract #CONT12283-01	104145240 - Attorney Office Expense	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	34.32	Customer #58478 Contract #CONT12283-01	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	36.42	Customer #58478 Contract #CONT12283-01	104150310 - Non-Dept Professional an	
ImageNet Consulting, LLC	134989	INV1441050	11/12/2025	11/14/2025	55.62	Customer #58478 Contract #CONT12283-01	104230310 - Jail Professional and Tech	
					\$319.81			
ImageNet Consulting, LLC	134991	INV1305847	11/13/2025	11/14/2025	28.82	Customer #C052 Cont11092091	104145250 - Attorney Equipment Oper	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	65.70	Customer #58478 Contract 12283-01	104145240 - Attorney Office Expense	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	69.05	Customer #58478 Contract 12283-01	104230310 - Jail Professional and Tech	

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ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	76.47	Customer #58478 Contract 12283-01	104150310 - Non-Dept Professional an	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	91.64	Customer #58478 Contract 12283-01	104142240 - Clerk/Auditor Office Expe	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	134.73	Customer #58478 Contract 12283-01	104134310 - Personnel Professional an	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	162.37	Customer #58478 Contract 12283-01	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	278.97	Customer #58478 Contract 12283-01	724581250 - Computer Maintenance/S	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	594.84	Customer #58478 Contract 12283-01	104150310 - Non-Dept Professional an	
ImageNet Consulting, LLC	134991	INV1440040	11/12/2025	11/14/2025	1,192.75	Customer #58478 Contract 12283-01	104230310 - Jail Professional and Tech	
					\$2,695.34			
					\$3,044.72			
Imagenet Consulting, LLC - PA	134990	592685162	10/22/2025	11/14/2025	168.66	Account #1649279	104230310 - Jail Professional and Tech	
					\$168.66			
IML Security Supply	134992	4758869	10/22/2025	11/14/2025	110.30	Padlock and Keyway Cylinder	104166260 - PS Bldg Buildings and Gr	
IML Security Supply	134992	4783498	11/13/2025	11/14/2025	82.47	Account #106217	104676260 - Senior Cit Buildings and G	
					\$192.77			
					\$192.77			
Inmate Calling Solutions	134993	27.4230.350	11/10/2025	11/14/2025	3,634.09	Customer SJDUT	274230350 - Inmate Commissary Expe	
					\$3,634.09			
JB Restoration & Fabrication, LLC	134906	4257	10/29/2025	11/07/2025	234.00	Claim: PO 57597 - Caterpillar 150AWD 362	214412250 - Equipment Operation	
JB Restoration & Fabrication, LLC	134994	4258	11/12/2025	11/14/2025	175.00	Caterpillar 150AWD #363	214412250 - Equipment Operation	
					\$409.00			
JCI Billing Services	134995	393	08/15/2025	11/14/2025	1,920.00	Claims Processing Fee	264350310 - Professional and Technica	
					\$1,920.00			
K. Andrew Fitzgerald	134907	251700036	11/07/2025	11/07/2025	1,650.00	Appointed 251700036 Oct25	104126615 - Public Defender Contracts	
K. Andrew Fitzgerald	134907	251700044+	11/07/2025	11/07/2025	1,718.75	Appointed 251700044 & 251700148 Oct25	104126615 - Public Defender Contracts	
K. Andrew Fitzgerald	134907	251700063	11/07/2025	11/07/2025	2,406.25	Appointed 251700063 Oct25	104126615 - Public Defender Contracts	
K. Andrew Fitzgerald	134907	251700101	11/07/2025	11/07/2025	1,512.50	Appointed 251700101 Oct25	104126615 - Public Defender Contracts	
					\$7,287.50			
					\$7,287.50			
Kenworth Sales Company	134908	005P25499	11/05/2025	11/07/2025	138.88	Customer: 15013 - Main Drive Gear	214412250 - Equipment Operation	
Kenworth Sales Company	134908	005P25629	11/05/2025	11/07/2025	22.50	Customer: 15013 - Outbound Freight	214412250 - Equipment Operation	
					\$161.38			
Kenworth Sales Company	134996	005P25664	11/04/2025	11/14/2025	16.26	Customer: 15013 - Washer	214412250 - Equipment Operation	
Kenworth Sales Company	134996	005P25802	11/12/2025	11/14/2025	75.01	Customer #015013	214412250 - Equipment Operation	
Kenworth Sales Company	134996	005P25815	11/06/2025	11/14/2025	61.62	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	134996	005P25815.02	11/12/2025	11/14/2025	205.41	Customer #15013	214412250 - Equipment Operation	
					\$358.30			
					\$519.68			
Kigalia I & II, LLC - Apartments	134997	Client #52968 - H	11/12/2025	11/14/2025	251.00	December Rent	104665310 - SJC Homeless Profession	
Kigalia I & II, LLC - Apartments	134997	Client #52968 - H	11/12/2025	11/14/2025	251.00	January Rent	104665310 - SJC Homeless Profession	
Kigalia I & II, LLC - Apartments	134997	Client #52968 - H	11/12/2025	11/14/2025	251.00	November Rent	104665310 - SJC Homeless Profession	
					\$753.00			
					\$753.00			
Kunz PC	134909	344	11/03/2025	11/07/2025	1,725.00	3.00002-NSJCC v. SJC and NSJCC v. SJC	104156310 - Legal Defense Profession	
					\$1,725.00			

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Lacy, Charlotta	134910	CLacy11072025	11/07/2025	11/07/2025	485.00	Early Vote & Election Day Poll Worker	104173310 - Elections Professional an	
					\$485.00			
Lacy, Lehi	134911	LLacy10182025(2	11/07/2025	11/07/2025	236.00	FBI Training - West Yellowstone	104210230 - Sheriff Travel Expense	
					\$236.00			
Lee, Traken	134913	TLee10302025	11/07/2025	11/07/2025	264.00	POST	104230230 - Jail Travel Expense	
					\$264.00			
Lefthand, Bernice	134914	BLefthand110720	11/07/2025	11/07/2025	910.00	Early Vote & Election Day Poll Worker	104173310 - Elections Professional an	
					\$910.00			
Lewis, Linda	134915	LLewis11072025	11/07/2025	11/07/2025	575.00	2025 General Election Poll Worker & bags	104173310 - Elections Professional an	
					\$575.00			
Lewis, Tamra	134916	TLewis10292025	11/07/2025	11/07/2025	610.42	Office supplies reimbursement	104114240 - Plan/Zone Office Expense	
					\$610.42			
Lyle Northern Electric Inc.	134998	4394	11/05/2025	11/14/2025	375.20	SJC Library Monticello - Fix loose neutral	724167310 - Professional and Technica	
					\$375.20			
Main Street Drug and Boutique	134999	5093	11/04/2025	11/14/2025	5.62	Account: 1066 - Medical for T. Tsosie	104230312 - Jail Inmate Medical Expen	
Main Street Drug and Boutique	134999	51271	11/13/2025	11/14/2025	10.48	Account #1066 RX 623556-00	104230312 - Jail Inmate Medical Expen	
					\$16.10			
					\$16.10			
MATCO TOOLS, LLC	134917	10920	10/27/2025	11/07/2025	36.95	Invoice 10920 - Roads	214412250 - Equipment Operation	
MATCO TOOLS, LLC	134917	11193	11/07/2025	11/07/2025	174.95	Account San Juan County Road Dept	214414142 - Tool Allowance	
					\$211.90			
					\$211.90			
McNeely, Jerry	135000	RI1101252	11/01/2025	11/14/2025	1,500.00		104112310 - Planning Professional and	
					\$1,500.00			
Melissa Argyle RD CD	135001	INV-000006	11/12/2025	11/14/2025	300.00	Menu Approval Nov25 - Jan26	104677615 - Congregate Contracts	
					\$300.00			
Mexican Hat Special Serv Dist.	135002	1125-24	11/06/2025	11/14/2025	69.13	Customer #221	104225270 - Fire/Rescue Utilities	
					\$69.13			
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	59.17	Account #196054	104620270 - Fair Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	59.17	Account #356014	104225270 - Fire/Rescue Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	62.41	Account #356017	104225270 - Fire/Rescue Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	72.50	Account #356016	104620270 - Fair Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	79.17	Account #356011	104165270 - Sheriff Annex Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	138.15	Account #194121	264350270 - Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	164.91	Account #356013	724167270 - Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	226.02	Account #356018	214414270 - Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	243.38	Account #356012	104161270 - Courthouse Utilities	
Monticello City	134918	35601_10312025	11/07/2025	11/07/2025	1,993.62	Account #356015	104166270 - PS Bldg Utilities	
					\$3,098.50			
Monticello City	135003	195461102025	11/05/2025	11/14/2025	100.00	Account: 195461	104672270 - Acc Trans Utilities	
Monticello City	135003	HO 4TH QTR BIL	11/14/2025	11/14/2025	4,781.50	Hideout Community Center Utilities	104672270 - Acc Trans Utilities	
					\$4,881.50			
					\$7,980.00			

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Monticello Mercantile	134919	2120	11/07/2025	11/07/2025	5.97	Customer #76992 Fair	104620240 - Fair Office Expense	
Monticello Mercantile	134919	4231	11/07/2025	11/07/2025	31.47	Customer #76992 Public Safety Bldg	104166260 - PS Bldg Buildings and Gr	
Monticello Mercantile	134919	4254	11/07/2025	11/07/2025	12.49	Customer #76992 Maintenance	104161260 - Courthouse Buildings and	
Monticello Mercantile	134919	4307	11/07/2025	11/07/2025	10.08	Customer #76992 Road Dept	214412250 - Equipment Operation	
Monticello Mercantile	134919	4327	11/07/2025	11/07/2025	19.98	Customer #76992 Road Dept	214412250 - Equipment Operation	
					\$79.99			
Monticello Mercantile	135004	4129	11/12/2025	11/14/2025	34.97	Customer #76992	724167260 - Buildings and Grounds	
Monticello Mercantile	135004	4175	10/22/2025	11/14/2025	28.98	Customer #76992 - Maintenance	104161260 - Courthouse Buildings and	
Monticello Mercantile	135004	4228	11/12/2025	11/14/2025	13.49	Customer #76992 Road Dept	214412250 - Equipment Operation	
Monticello Mercantile	135004	4267	11/05/2025	11/14/2025	13.98	Customer: 76992	214412250 - Equipment Operation	
Monticello Mercantile	135004	4358	11/13/2025	11/14/2025	13.99	Customer #76992 Monticello Library	724167260 - Buildings and Grounds	
Monticello Mercantile	135004	4393	11/12/2025	11/14/2025	11.97	Customer #76992 Ambulance/EMT/EMS	264350260 - Buildings and Grounds	
Monticello Mercantile	135004	4394	11/12/2025	11/14/2025	4.47	Customer #76992 Ambulance EMT/EMS	264350260 - Buildings and Grounds	
					\$121.85			
					\$201.84			
Morgan Mechanical, LLC	134920	0018	11/03/2025	11/07/2025	880.00	Invoice: 0018 - Recover Appliance Refrigerant	574424620 - Miscellaneous Services	
					\$880.00			
Morris, Rose	134921	102025RMorris	11/05/2025	11/07/2025	560.00	Invoice: 102025RMorris - Home Service Provider	104679615 - State Alt Contracts	
					\$560.00			
Motor Parts Company	134922	590459	11/07/2025	11/07/2025	8.18		214412250 - Equipment Operation	
Motor Parts Company	134922	590515	11/07/2025	11/07/2025	4.09	Customer: 7826 - Oil filter	214412250 - Equipment Operation	
Motor Parts Company	134922	590734	11/07/2025	11/07/2025	22.18		214412250 - Equipment Operation	
Motor Parts Company	134922	590751	11/07/2025	11/07/2025	4.94		214412250 - Equipment Operation	
Motor Parts Company	134922	590754	11/07/2025	11/07/2025	20.48		214412250 - Equipment Operation	
Motor Parts Company	134922	590770	11/07/2025	11/07/2025	12.27		214412250 - Equipment Operation	
Motor Parts Company	134922	590787	11/07/2025	11/07/2025	80.70		214412250 - Equipment Operation	
Motor Parts Company	134922	590789	11/07/2025	11/07/2025	40.34		214412250 - Equipment Operation	
Motor Parts Company	134922	590807	11/07/2025	11/07/2025	81.00	Customer: 7826 - BAT Core deposit	214412250 - Equipment Operation	
Motor Parts Company	134922	590807	11/07/2025	11/07/2025	445.80	Customer: 7826 - BAT Core	214412250 - Equipment Operation	
Motor Parts Company	134922	590808	11/07/2025	11/07/2025	-81.00	Customer: 7826 - BAT Core deposit from Invoice 59	214412250 - Equipment Operation	
Motor Parts Company	134922	590837	10/29/2025	11/07/2025	35.97		214412250 - Equipment Operation	
Motor Parts Company	134922	590838	10/29/2025	11/07/2025	77.00		214412250 - Equipment Operation	
Motor Parts Company	134922	590858	11/07/2025	11/07/2025	354.72		214412250 - Equipment Operation	
Motor Parts Company	134922	590859	11/07/2025	11/07/2025	-71.97		214412250 - Equipment Operation	
Motor Parts Company	134922	590874	11/07/2025	11/07/2025	8.54		214412250 - Equipment Operation	
Motor Parts Company	134922	590886	11/05/2025	11/07/2025	33.99	Account: 7826 - Blade Set	214414142 - Tool Allowance	
Motor Parts Company	134922	590886	11/05/2025	11/07/2025	229.00	Account: 7826 - Sawzall	214414142 - Tool Allowance	
Motor Parts Company	134922	590963	11/07/2025	11/07/2025	323.85		214412250 - Equipment Operation	
Motor Parts Company	134922	590991	11/07/2025	11/07/2025	76.68		214412250 - Equipment Operation	
Motor Parts Company	134922	895898	10/29/2025	11/07/2025	528.49	Customer: 7826	214412250 - Equipment Operation	
Motor Parts Company	134922	896041	10/29/2025	11/07/2025	41.99	Customer: 7826	214412250 - Equipment Operation	
Motor Parts Company	134922	896041	10/29/2025	11/07/2025	132.00	Customer: 7826	214412250 - Equipment Operation	
Motor Parts Company	134922	896045	10/29/2025	11/07/2025	168.76	Customer: 7826	214412250 - Equipment Operation	
Motor Parts Company	134922	896102	10/29/2025	11/07/2025	48.54	Customer: 7826	214412250 - Equipment Operation	
Motor Parts Company	134922	896128	10/29/2025	11/07/2025	79.19	Customer: 7826	214412250 - Equipment Operation	
Motor Parts Company	134922	896136	10/29/2025	11/07/2025	47.94	Customer: 7826	214412251 - Gas, Oil and Grease	
Motor Parts Company	134922	896265	10/29/2025	11/07/2025	70.18	Customer: 7826 - Core Deposit	214412250 - Equipment Operation	
Motor Parts Company	134922	896265	10/29/2025	11/07/2025	70.18	Customer: 7826 - Core Deposit	214412250 - Equipment Operation	
Motor Parts Company	134922	896265	10/29/2025	11/07/2025	72.51	Customer: 7826 - Bracketed Caliper	214412250 - Equipment Operation	
Motor Parts Company	134922	896265	10/29/2025	11/07/2025	72.51	Customer: 7826 - Bracketed Caliper	214412250 - Equipment Operation	
Motor Parts Company	134922	896277	11/07/2025	11/07/2025	-117.38	Core deposits	214412250 - Equipment Operation	
Motor Parts Company	134922	896306	11/07/2025	11/07/2025	145.22		214412250 - Equipment Operation	
Motor Parts Company	134922	896317	11/07/2025	11/07/2025	7.47		214412250 - Equipment Operation	

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Motor Parts Company	134922	896335	11/07/2025	11/07/2025	1,684.92		214412250 - Equipment Operation	
Motor Parts Company	134922	896341	11/07/2025	11/07/2025	71.98		214412250 - Equipment Operation	
Motor Parts Company	134922	896396	10/29/2025	11/07/2025	-216.00	Core Deposits	214412250 - Equipment Operation	
Motor Parts Company	134922	8964181	11/07/2025	11/07/2025	66.84		574424250 - Equipment Operation	
Motor Parts Company	134922	896575	11/07/2025	11/07/2025	62.99		214412250 - Equipment Operation	
Motor Parts Company	134922	896579	11/07/2025	11/07/2025	82.56		214412250 - Equipment Operation	
Motor Parts Company	134922	896580	11/07/2025	11/07/2025	42.29		214412250 - Equipment Operation	
Motor Parts Company	134922	896594	11/07/2025	11/07/2025	122.48		214412250 - Equipment Operation	
Motor Parts Company	134922	896603	11/07/2025	11/07/2025	27.46		214412250 - Equipment Operation	
Motor Parts Company	134922	896620	11/07/2025	11/07/2025	9.87		214412250 - Equipment Operation	
Motor Parts Company	134922	896636	11/04/2025	11/07/2025	11.99		214412250 - Equipment Operation	
Motor Parts Company	134922	896644	11/07/2025	11/07/2025	-61.73	Core Deposit	214412250 - Equipment Operation	
					\$4,980.01			
Motor Parts Company	135005	591319	11/12/2025	11/14/2025	218.55		104210251 - Sheriff Gas, Oil and Greas	
Motor Parts Company	135005	896754	11/12/2025	11/14/2025	1,515.42		214412250 - Equipment Operation	
Motor Parts Company	135005	896883	11/12/2025	11/14/2025	177.36		214412250 - Equipment Operation	
Motor Parts Company	135005	896886	11/12/2025	11/14/2025	-18.00	Core Deposit	214412250 - Equipment Operation	
Motor Parts Company	135005	896886	11/12/2025	11/14/2025	12.98		214412250 - Equipment Operation	
					\$1,906.31			
					\$6,886.32			
Musselman, Kedric	134923	214414230	10/29/2025	11/07/2025	313.30	Travel: 10222025 - K Musselman reimbursement	214414230 - Travel Expense	
Musselman, Kedric	135006	444R25	11/12/2025	11/14/2025	134.21	Boot Allowance	214414480 - Special Department Suppl	
					\$447.51			
National Benefit Services, LLC	135007	CP428236	11/10/2025	11/14/2025	1,465.90		104965140 - Undistributed Other Empl	
National Benefit Services, LLC	135008	1096274	11/10/2025	11/14/2025	70.35	Oct25 FSA Plan Administration Fee	104965140 - Undistributed Other Empl	
					\$1,536.25			
Navajo Nation Water Code Administr	134924	253-0306	10/29/2025	11/07/2025	1.41	Account: 60040657 - Station Water	104225270 - Fire/Rescue Utilities	
					\$1.41			
Navajo Sanitation	134925	136433102025	11/05/2025	11/07/2025	297.00	Account: 2772 - Bluff Senior Center Trash	104672270 - Acc Trans Utilities	
					\$297.00			
Navajo Tribal Utility Authority	134926	30001142471	10/23/2025	11/07/2025	182.10	Account #60378369 - Current + \$4.50 Late Fee	104574270 - TV Comm Utilities	
Navajo Tribal Utility Authority	134926	34001613691	10/23/2025	11/07/2025	145.59	Contract Account #60271007 - Fire Station	104225270 - Fire/Rescue Utilities	
					\$327.69			
Navajo Tribal Utility Authority	135009	35001573931112	11/14/2025	11/14/2025	122.62	Account #60040657	104225270 - Fire/Rescue Utilities	
					\$450.31			
New Technology Solutions, LLC	135010	9574	11/05/2025	11/14/2025	609.00	Invoice: 9574 - Annual exterminator services	214414260 - Buildings and Grounds	
					\$609.00			
Nicholas & Company	134927	9377557	10/29/2025	11/07/2025	434.48	Account: 616580 - Monticello Congregate	104677323 - Congregate Meals - Monti	
Nicholas & Company	134927	9377557	10/29/2025	11/07/2025	434.48	Account: 616580 - Monticello Delivered	104678323 - Home Deliv Meals - Monti	
Nicholas & Company	134927	9382169	11/04/2025	11/07/2025	858.50	Customer: 616591 - Jail Kitchen Food	104230480 - Jail Kitchen Food	
					\$1,727.46			
Nicholas & Company	135011	9369548	10/23/2025	11/14/2025	1,117.01	Customer #616591	104230480 - Jail Kitchen Food	
Nicholas & Company	135012	9327129	11/12/2025	11/14/2025	1,203.04	Customer #616580	104678323 - Home Deliv Meals - Monti	
Nicholas & Company	135012	9327131	11/12/2025	11/14/2025	1,574.25	Customer #616580	104678325 - Home Deliv Meals - Bland	
Nicholas & Company	135012	9393604	11/12/2025	11/14/2025	2,361.43	Customer #616581	104230480 - Jail Kitchen Food	

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Nicholas & Company	135012	9393609	11/10/2025	11/14/2025	892.69	Customer #616580	104678323 - Home Deliv Meals - Monti	
Nicholas & Company	135012	9393611	11/12/2025	11/14/2025	479.40	Customer #616580	104678325 - Home Deliv Meals - Bland	
Nicholas & Company	135012	9393612	11/12/2025	11/14/2025	419.05	Customer #616580	104678325 - Home Deliv Meals - Bland	
Nicholas & Company	135012	9393612	11/12/2025	11/14/2025	419.06	Customer #616580	104677325 - Congregate Meals - Bland	
					\$7,348.92			
					\$10,193.39			
Nichols, Francesca	134928	CNichols1103202	11/07/2025	11/07/2025	450.00	NAEMSP Membership Renewal	264350310 - Professional and Technica	
Nichols, Francesca	134928	CNichols1103202	11/07/2025	11/07/2025	500.00	EMS Medical Director November	264350310 - Professional and Technica	
					\$950.00			
					\$950.00			
North Wash Outfitters, LLP	134929	105	11/07/2025	11/07/2025	672.31	Safeline	104215620 - Search Rescue Miscellan	
					\$672.31			
O'Reilly Auto Parts	135044	6848-124230	11/07/2025	11/14/2025	-471.94	Customer: 3601683 - Turbo warranty return	214412250 - Equipment Operation	
O'Reilly Auto Parts	135044	6848-124230	11/07/2025	11/14/2025	-121.87	Customer: 3601683 - Core warranty return	214412250 - Equipment Operation	
O'Reilly Auto Parts	135044	6848-126568	11/07/2025	11/14/2025	143.55	Customer: 3601683 - Sensor	214412250 - Equipment Operation	
O'Reilly Auto Parts	135044	6848-126676	11/07/2025	11/14/2025	145.00	Customer #3601683	214412250 - Equipment Operation	
O'Reilly Auto Parts	135044	6848-126733	11/07/2025	11/14/2025	305.26	Customer: 3601683 - Fan Clutch	214412250 - Equipment Operation	
					\$0.00			
					\$0.00			
Office Equipment Co. Inc./Office Etc.	134930	513996	09/04/2025	11/07/2025	165.00	Shred Cans	104150310 - Non-Dept Professional an	
Office Equipment Co. Inc./Office Etc.	134931	515403	11/07/2025	11/07/2025	165.00	Customer SJC	104150310 - Non-Dept Professional an	
					\$330.00			
Packard Wholesale Co.	134932	3035466	06/12/2025	11/07/2025	86.82	Customer ID 10312	104151210 - IT Subscriptions and Mem	
Packard Wholesale Co.	134932	3045883	11/05/2025	11/07/2025	134.20	Customer ID 10328	104678325 - Home Deliv Meals - Bland	
Packard Wholesale Co.	134932	3045887	11/07/2025	11/07/2025	222.79	Customer ID 10328	104678323 - Home Deliv Meals - Monti	
					\$443.81			
Packard Wholesale Co.	135013	3041267	11/12/2025	11/14/2025	584.53	Customer ID 10328	104678325 - Home Deliv Meals - Bland	
Packard Wholesale Co.	135013	3042899	11/12/2025	11/14/2025	349.48	Customer #10325	104230350 - Jail State Prisoner Expens	
Packard Wholesale Co.	135013	3044939	11/12/2025	11/14/2025	310.35	Order !039049	104677328 - Congregate Meals - La Sa	
Packard Wholesale Co.	135013	3044946	11/12/2025	11/14/2025	218.10	Order #1039135	104678323 - Home Deliv Meals - Monti	
Packard Wholesale Co.	135013	3044960	10/23/2025	11/14/2025	19.44	Customer: San Juan County Courthouse - Maintena	104166260 - PS Bldg Buildings and Gr	
Packard Wholesale Co.	135013	3044989	11/12/2025	11/14/2025	352.98	Order #1039202	104230350 - Jail State Prisoner Expens	
Packard Wholesale Co.	135013	3045448	11/12/2025	11/14/2025	159.79	Order #1039593	104230480 - Jail Kitchen Food	
Packard Wholesale Co.	135013	3045861	11/12/2025	11/14/2025	154.65	Customer ID 10311	255007.260 - Indirect Admin Buildings	
Packard Wholesale Co.	135013	3045915	11/12/2025	11/14/2025	746.58	customer ID 10301	104230350 - Jail State Prisoner Expens	
Packard Wholesale Co.	135013	3045916	11/12/2025	11/14/2025	352.98	customer ID 10325	255007.270 - Indirect Admin Utilities	
Packard Wholesale Co.	135013	3046325	11/13/2025	11/14/2025	83.89	Customer ID 10312	724167260 - Buildings and Grounds	
Packard Wholesale Co.	135013	3046328	11/13/2025	11/14/2025	52.56	Customer ID 10312	724168260 - Buildings and Grounds	
Packard Wholesale Co.	135013	304942	11/12/2025	11/14/2025	171.28	Customer: Blanding Senior Center	104678325 - Home Deliv Meals - Bland	
					\$3,556.61			
					\$4,000.42			
Palmer, Preston	134933	PPalmer0925202	09/25/2025	11/07/2025	75.00	Sheriff's Office Conference	104230230 - Jail Travel Expense	
Palmer, Preston	134933	PrPalmer1102202	11/07/2025	11/07/2025	64.00	Healing Threads	104230230 - Jail Travel Expense	
					\$139.00			
					\$139.00			
Pitts, Nathan	135014	NPitts11072025	11/06/2025	11/14/2025	82.00	Assessor Training	104146230 - Assessor Travel Expense	
					\$82.00			

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Pugh, Delton	134934	Dpugh102025	11/07/2025	11/07/2025	139.00	Travel reimbursements	104671230 - Area Plan Travel Expense	
					\$139.00			
Quill Corporation	135015	46419640	11/14/2025	11/14/2025	241.28	Account #3975560	104671240 - Area Plan Office Expense	
Quill Corporation	135015	46436955	11/14/2025	11/14/2025	441.13	Account #3945560	104671240 - Area Plan Office Expense	
					\$682.41			
					\$682.41			
Redd Mechanical	134935	5207	11/07/2025	11/07/2025	4,027.50	Customer San Juan County	254310310 - Professional and Technica	
					\$4,027.50			
Redds Ace Hardware, LLC	134936	122135	09/11/2025	11/07/2025	149.11	Customer #10174	574424250 - Equipment Operation	
Redds Ace Hardware, LLC	134936	143615	11/05/2025	11/07/2025	42.74	Customer: 10174	214412250 - Equipment Operation	
Redds Ace Hardware, LLC	134936	152443	11/07/2025	11/07/2025	147.50	Customer #10174	724167260 - Buildings and Grounds	
Redds Ace Hardware, LLC	134936	152637	11/07/2025	11/07/2025	6.26	Customer #10174	254310310 - Professional and Technica	
					\$345.61			
Redds Ace Hardware, LLC	135016	143798	10/22/2025	11/14/2025	44.64	Customer #10174 Maintenance	104163260 - Blannex Buildings and Gr	
Redds Ace Hardware, LLC	135016	147657	10/23/2025	11/14/2025	17.94	Customer #10174 - Blanding Senior Center	104192240 - Econ Dev Office Expense	
Redds Ace Hardware, LLC	135016	156637	11/13/2025	11/14/2025	7.21	Customer #10174	104676260 - Senior Cit Buildings and G	
Redds Ace Hardware, LLC	135016	157261	11/07/2025	11/14/2025	158.62	Customer #10174	724168260 - Buildings and Grounds	
Redds Ace Hardware, LLC	135016	157357	11/13/2025	11/14/2025	11.99	Customer #10174	104161260 - Courthouse Buildings and	
Redds Ace Hardware, LLC	135016	159357	11/12/2025	11/14/2025	16.32	Account #10174 San Juan County (All Depts)	574424240 - Office Expense	
Redds Ace Hardware, LLC	135016	160500	11/13/2025	11/14/2025	30.38	Customer #10174	104161260 - Courthouse Buildings and	
Redds Ace Hardware, LLC	135016	160730	11/13/2025	11/14/2025	89.10	Customer #10174	104676260 - Senior Cit Buildings and G	
					\$376.20			
					\$721.81			
RelaDyne West, LLC	134937	1293189-IN	10/23/2025	11/07/2025	127.98	Account #31-0180328	214412251 - Gas, Oil and Grease	
RelaDyne West, LLC	134937	1293189-IN	10/23/2025	11/07/2025	864.27	Account #31-0180328	214412251 - Gas, Oil and Grease	
					\$992.25			
					\$992.25			
Rocky Mountain Personal Care, LLC	134938	43032	11/07/2025	11/07/2025	896.26	N. Black	104679615 - State Alt Contracts	
Rocky Mountain Personal Care, LLC	134938	43033	11/07/2025	11/07/2025	549.43	B. Keith	104672615 - Acc Trans Contracts	
					\$1,445.69			
					\$1,445.69			
Rocky Mountain Power	134939	59271696-002 2_	11/07/2025	11/07/2025	46.64	Account #59271696-002 2	104225270 - Fire/Rescue Utilities	
Rocky Mountain Power	134939	59405396-002 9_	11/05/2025	11/07/2025	32.16	Account: 59405396-002 9 - Electric	214414270 - Utilities	
Rocky Mountain Power	134939	73241784-002 0_	11/07/2025	11/07/2025	11.28	Account #73241784-002 0	104225270 - Fire/Rescue Utilities	
					\$90.08			
Rocky Mountain Power	135017	59271696-004 8_	11/05/2025	11/14/2025	11.57	Account: 59271696-004 8 - Electric	214414270 - Utilities	
Rocky Mountain Power	135017	59271696-005 51	11/05/2025	11/14/2025	77.84	Account: 59271696-005 5 - La Sal Senior Center El	104672270 - Acc Trans Utilities	
Rocky Mountain Power	135017	59271696-012 1	10/29/2025	11/14/2025	99.74	Account: 59271696-012 1 - La Sal Transfer Station	574424270 - Utilities	
Rocky Mountain Power	135017	59288636-003 7_	11/03/2025	11/14/2025	65.30	Account #59288636-003 7	104574270 - TV Comm Utilities	
Rocky Mountain Power	135017	59288636-008 61	11/14/2025	11/14/2025	37.94	Account #59288636-008 6	104225270 - Fire/Rescue Utilities	
Rocky Mountain Power	135017	73241784-003 81	11/14/2025	11/14/2025	132.87	Account #73241784-003 8	104225270 - Fire/Rescue Utilities	
					\$425.26			
					\$515.34			
Roughrock Aviation, LLC	135018	RI1101253	11/01/2025	11/14/2025	6,500.00		105430615 - Cal Black Contracts	
					\$6,500.00			

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Royce's Electronics Inc. DBA River	135019	171048	11/12/2025	11/14/2025	39.99	Customer ID 1599804	104620270 - Fair Utilities	
					\$39.99			
Salt Lake Community College Food	135020	B2004145	11/12/2025	11/14/2025	887.00	POST Cadet Meals - Oct25	104210330 - Sheriff Employee Educati	
					\$887.00			
San Juan Building Supply Inc.	135021	2510-293050	10/27/2025	11/14/2025	20.00	Account: 2370 - Pallet Jack Rental	574424250 - Equipment Operation	
San Juan Building Supply Inc.	135021	2511-293521	11/03/2025	11/14/2025	86.70	Account #2370	214412250 - Equipment Operation	
					\$106.70			
					\$106.70			
San Juan Clinic	135022	9600304	10/27/2025	11/14/2025	128.68	Account #108006 - Medical Expense for T Lee	104230310 - Jail Professional and Tech	
					\$128.68			
San Juan Health Services	135023	10082025	11/12/2025	11/14/2025	45.00	1/3 Share of 2025 QR Fire Alarm System Monitoring	104230350 - Jail State Prisoner Expens	
San Juan Health Services	135023	10152025	10/15/2025	11/14/2025	83.33	1/3 Share of Landscaping Services - Sept25	255007.260 - Indirect Admin Buildings	
San Juan Health Services	135023	10292025	11/12/2025	11/14/2025	58.33	1/3 Share of Sprinkler System Winterization	255007.260 - Indirect Admin Buildings	
San Juan Health Services	135023	11052025	11/12/2025	11/14/2025	70.00	Attn: Skyler Crofts	264350610 - Miscellaneous Supplies	
San Juan Health Services	135023	9302025	11/12/2025	11/14/2025	56.07	Share of City Utilities	255007.270 - Indirect Admin Utilities	
					\$312.73			
					\$312.73			
San Juan Hospital	134940	9595168	10/23/2025	11/07/2025	203.57	Account #131015	104230312 - Jail Inmate Medical Expen	
					\$203.57			
Sandefur, Scott	135024	SSandefur102020	11/12/2025	11/14/2025	198.00	PAED Training	104210230 - Sheriff Travel Expense	
					\$198.00			
Scott, Peggy F	134941	PScott10232025	11/07/2025	11/07/2025	1,457.00	Navajo Transcriptions & training 2025 General Electi	104173310 - Elections Professional an	
					\$1,457.00			
Silas, Marilyn	134942	102025MSilas	11/05/2025	11/07/2025	560.00	Invoice: 102025MSilas - Home Service Provider	104679615 - State Alt Contracts	
					\$560.00			
Silas, Tristan	134943	TSilas11072025	11/07/2025	11/07/2025	680.00	Early Vote & Election Day Poll Worker	104173310 - Elections Professional an	
					\$680.00			
Sitterud Law	134944	SL11032025	11/03/2025	11/07/2025	14,500.00	SJC Public Defender Fee	104126615 - Public Defender Contracts	
					\$14,500.00			
SJC Blanding Library or Nicole Perki	134945	PC10232025Bluff	11/07/2025	11/07/2025	35.44	Petty Cash	724581923 - Grant Expenses - Borrow	
					\$35.44			
SJC Inmate Account	135025	ITP11072025	11/12/2025	11/14/2025	2,801.00	Trustee Payroll October	104230352 - Jail Inmate Humanitarian	
					\$2,801.00			
SJC Monticello Library	134946	MLPC10282025	11/07/2025	11/07/2025	32.16	Petty Cash	724581620 - Special Programs	
					\$32.16			
SJR Media	134947	01-898418	11/03/2025	11/07/2025	48.59	Invoice: 01-898418 - Monticello Delivered	104678323 - Home Deliv Meals - Monti	
SJR Media	134947	166467	11/07/2025	11/07/2025	37.10	Commission Public Notice	104111220 - Commission Public Notice	
SJR Media	134947	166468	11/07/2025	11/07/2025	14.00	Public Notices - Sheriff's Office	104210220 - Sheriff Public Notices	
					\$99.69			

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SJR Media	135026	SJCHR1025	11/12/2025	11/14/2025	193.00	Class Display & Job Fair October 2025	104142220 - Clerk/Auditor Public Notic	
SJR Media	135026	SJCHR1025	11/12/2025	11/14/2025	193.00	Class Display & Job Fair October 2025	104193241 - Visitor Serv Postage	
SJR Media	135026	SJCHR1025	11/12/2025	11/14/2025	193.00	Class Display & Job Fair October 2025	104210220 - Sheriff Public Notices	
SJR Media	135026	SJCHR1025	11/12/2025	11/14/2025	193.00	Class Display & Job Fair October 2025	255007.220 - Indirect Admin Public noti	
SJR Media	135026	SJPH1025	11/12/2025	11/14/2025	30.00	Subscription Renewal	255007.240 - Indirect Admin Office exp	
					\$802.00			
					\$901.69			
Southern Tire Mart, LLC	134949	6280007656	10/29/2025	11/07/2025	4.00	Customer: 0578825	214412250 - Equipment Operation	
Southern Tire Mart, LLC	134949	6280007656	10/29/2025	11/07/2025	642.60	Customer: 0578825	214412250 - Equipment Operation	
					\$646.60			
Southern Tire Mart, LLC	135027	6280007751	11/12/2025	11/14/2025	670.18	Customer #0578825	214412250 - Equipment Operation	
Southern Tire Mart, LLC	135027	6280007752	11/12/2025	11/14/2025	1,773.12	Customer #0578825	214412250 - Equipment Operation	
Southern Tire Mart, LLC	135027	6280007753	11/12/2025	11/14/2025	2,807.52	Customer #0578825	214412250 - Equipment Operation	
Southern Tire Mart, LLC	135027	6280007754	11/12/2025	11/14/2025	2,354.12	Customer #0578825	104677615 - Congregate Contracts	
Southern Tire Mart, LLC	135027	6280007756	11/12/2025	11/14/2025	5,498.04	Customer #0578825	104677615 - Congregate Contracts	
Southern Tire Mart, LLC	135027	6280007757	11/12/2025	11/14/2025	891.76	Customer #0578825	214412250 - Equipment Operation	
					\$13,994.74			
					\$14,641.34			
Southwest Colorado TV Assoc.	134950	10-282025	10/29/2025	11/07/2025	2,000.00	Invoice: 10-282025	104574615 - TV Comm Contracts	
					\$2,000.00			
Summit Food Service, LLC	134951	INV2000251292	11/04/2025	11/07/2025	210.52	Customer: C8109001 - Commissary	274230350 - Inmate Commissary Expe	
Summit Food Service, LLC	134951	INV2000251873	11/04/2025	11/07/2025	17.26	Customer: C8109001 - Commissary	274230350 - Inmate Commissary Expe	
Summit Food Service, LLC	134951	INV2000252444	11/04/2025	11/07/2025	202.37	Customer: C8109001 - Commissary	274230350 - Inmate Commissary Expe	
Summit Food Service, LLC	134951	INV2000253015	11/04/2025	11/07/2025	23.16	Customer: C8109001 - Commissary	274230350 - Inmate Commissary Expe	
Summit Food Service, LLC	134951	INV2000253721	11/04/2025	11/07/2025	193.97	Customer: C8109001 - Commissary	274230350 - Inmate Commissary Expe	
Summit Food Service, LLC	134951	INV2000254286	11/04/2025	11/07/2025	19.40	Customer: C8109001 - Commissary	274230350 - Inmate Commissary Expe	
Summit Food Service, LLC	134951	INV2000254842	11/04/2025	11/07/2025	192.96	Customer: C8109001 - Commissary	274230350 - Inmate Commissary Expe	
					\$859.64			
					\$859.64			
Sysco Intermountain Food Svc.	134952	104230480	10/23/2025	11/07/2025	372.28	Customer #936070	104230480 - Jail Kitchen Food	
Sysco Intermountain Food Svc.	134952	685861054	10/30/2025	11/07/2025	383.43	Customer: 936070 - Jail Kitchen Food	104230480 - Jail Kitchen Food	
Sysco Intermountain Food Svc.	134952	685868796	10/30/2025	11/07/2025	536.32	Customer: 936070	104230480 - Jail Kitchen Food	
Sysco Intermountain Food Svc.	134952	685875290	11/03/2025	11/07/2025	535.12	Customer: 936070 - Jail Kitchen Food	104210251 - Sheriff Gas, Oil and Greas	
					\$1,827.15			
Sysco Intermountain Food Svc.	135028	685886255	11/04/2025	11/14/2025	509.74	Customer: 936070 - Jail Kitchen Food	104230480 - Jail Kitchen Food	
Sysco Intermountain Food Svc.	135028	685892205	11/12/2025	11/14/2025	521.17	Customer #936070	104230480 - Jail Kitchen Food	
Sysco Intermountain Food Svc.	135028	685899885	11/12/2025	11/14/2025	690.27	Customer #936070	104230480 - Jail Kitchen Food	
					\$1,721.18			
					\$3,548.33			
TecServ, Inc	135029	17408	11/06/2025	11/14/2025	348.66	Microsoft 365	104151210 - IT Subscriptions and Mem	
					\$348.66			
The Product Center	135030	751635493751	11/12/2025	11/14/2025	498.72	Account #48290025	104230240 - Jail Office Expense	
					\$498.72			
U.S. Bank Corporate Payment	134953	MLCC10102025	11/07/2025	11/07/2025	14.24	MRamsay101025 - Miscellaneous	724581610 - Miscellaneous Supplies/S	
U.S. Bank Corporate Payment	134953	MLCC10102025	11/07/2025	11/07/2025	21.09	MRamsay101025 - Special Programs	724581620 - Special Programs	
U.S. Bank Corporate Payment	134953	MLCC10102025	11/07/2025	11/07/2025	56.60	MRamsay101025 - Computer Maintain/Ink	724581250 - Computer Maintenance/S	
U.S. Bank Corporate Payment	134953	MLCC10102025	11/07/2025	11/07/2025	133.20	MRamsay101025 - Grant - Borrower Support	724581923 - Grant Expenses - Borrow	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
U.S. Bank Corporate Payment	134953	MLCC10102025	11/07/2025	11/07/2025	238.00	MRamsay101025 - Econ Dev Coworking Expenses	104192210 - Econ Dev Subscriptions a	
U.S. Bank Corporate Payment	134953	MLCC10102025	11/07/2025	11/07/2025	330.15	MRamsay101025 - Office Expenses	724581240 - Office Expense	
U.S. Bank Corporate Payment	134953	MLCC10102025	11/07/2025	11/07/2025	426.19	MRamsay101025 - Collection Development	724581480 - Collection Development	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	6.56		264350310 - Professional and Technica	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	20.58		264350310 - Professional and Technica	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	40.08		264350250 - Equipment Operation	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	61.87		264350610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	80.00		264350230 - Travel Expense	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	115.85		264350230 - Travel Expense	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	125.26		264350230 - Travel Expense	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	203.65		264350230 - Travel Expense	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	578.00		264350310 - Professional and Technica	
U.S. Bank Corporate Payment	134953	USBankJHoggard	11/07/2025	11/07/2025	715.06		264350260 - Buildings and Grounds	
U.S. Bank Corporate Payment	134953	USBJBegay1010	10/10/2025	11/07/2025	8.10		104211610 - Task Force Miscellaneous	
U.S. Bank Corporate Payment	134953	USBJBegay1010	10/10/2025	11/07/2025	8.27		104211610 - Task Force Miscellaneous	
U.S. Bank Corporate Payment	134953	USBJBegay1010	10/10/2025	11/07/2025	129.25		104211230 - Task Force Travel Expens	
U.S. Bank Corporate Payment	134953	USBJBegay1010	10/10/2025	11/07/2025	129.25		104211230 - Task Force Travel Expens	
U.S. Bank Corporate Payment	134953	USBJBegay1010	10/10/2025	11/07/2025	150.00		104211610 - Task Force Miscellaneous	
U.S. Bank Corporate Payment	134953	USBJBegay1010	10/10/2025	11/07/2025	245.00		104211610 - Task Force Miscellaneous	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	-80.16	Account: 5291 - 10/2025 - Expedia Hotel/Silvia Trav	104111230 - Commission Travel Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	40.00	Account: 5291 - 10/2025 - NNA Services - Notary S	104111240 - Commission Office Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	95.00	Account: 5291 - 10/2025 - Lt. Governor - Notary Tes	104111330 - Commission Employee Ed	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	131.20	Account: 5291 - 10/2025 - Courtyard by Marriott Hot	104111230 - Commission Travel Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	132.86	Account: 5291 - 10/2025 - WWW.Powerhouse.Event	104111330 - Commission Employee Ed	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	171.87	Account: 5291 - 10/2025 - Courtyard by Marriott Hot	104111230 - Commission Travel Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	290.15	Account: 5291 - 10/2025 - UAC - USACCC Fall Wor	104111330 - Admin Employee Educatio	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	327.08	Account: 5291 - 10/2025 - Hilton Garden Hotel/Jami	104111230 - Commission Travel Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	327.08	Account: 5291 - 10/2025 - Hilton Garden Hotel/Mack	104113230 - Admin Travel Expense	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	327.08	Account: 5291 - 10/2025 - Hilton Garden Hotel/Silvia	104111230 - Commission Travel Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	470.39	Account: 5291 - 10/2025 - Wyndham Hotel/Silvia	104111230 - Commission Travel Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	744.00	Account: 5291 - 10/2025 - Courtyard by Marriott Hot	104111230 - Commission Travel Expen	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	870.47	Account: 5291 - 10/2025 - UAC - USACCC Fall Wor	104111330 - Commission Employee Ed	
U.S. Bank Corporate Payment	134953	Vargas101025	11/05/2025	11/07/2025	925.28	Account: 5291 - 10/2025 - Royal Sonesta Capitol Ho	104111230 - Commission Travel Expen	
					\$8,608.55			
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	-93.91		255061.230 - Tobacco Prevention Trav	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	0.01		255335.230 - Crisis Response Workfor	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	7.96		255740.240 - State LHD Environ Office	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	21.34		255007.242 - Indirect Admin Software	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	21.34		255007.242 - Indirect Admin Software	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	27.89		255220.240 - CSHCN Office expense	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	56.69		255012.620 - Local General Health Mis	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	64.04		255007.242 - Indirect Admin Software	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	78.08		255061.480 - Tobacco Prevention Spec	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	104.16		255111.480 - WIC Administration Speci	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	132.23		255335.230 - Crisis Response Workfor	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	132.24		255335.230 - Crisis Response Workfor	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	132.24		255335.230 - Crisis Response Workfor	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	165.00		255310.242 - PHEP Preparedness Soft	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	175.64		255111.480 - WIC Administration Speci	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	229.04		255335.230 - Crisis Response Workfor	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	229.04		255335.230 - Crisis Response Workfor	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	241.92		255220.480 - CSHCN Special departm	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	430.73		255061.480 - Tobacco Prevention Spec	
U.S. Bank Corporate Payment	135031	CC10102025	11/12/2025	11/14/2025	824.80		255220.480 - CSHCN Special departm	
					\$2,980.48			
					\$11,589.03			

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UC Appraisals, LLC	134954	2025-SJC-0825	08/26/2025	11/07/2025	3,080.00	July 30 - August 25, 2025 Appraisals	104146615 - Assessor Contracts	
UC Appraisals, LLC	134954	2025-SJC-1031	11/07/2025	11/07/2025	2,255.00	Blanding 10/2 - 10/31/2025	264350310 - Professional and Technica	
					\$5,335.00			
					\$5,335.00			
Underground Services Inc.	134955	65986	11/03/2025	11/07/2025	689.44	Account: 1939 - Repair Genie Lift	104150250 - Non-Dept Equipment Ope	
					\$689.44			
US Bank Equipment Finance	135032	567360391	11/03/2025	11/14/2025	288.91	Account: 1080852 - Hazleton	104111110 - Commission Salaries and	
					\$288.91			
US Travel Association	134956	1388714	11/07/2025	11/07/2025	9,000.00	IPW Booth Registration	104193490 - Visitor Serv Advertising an	
					\$9,000.00			
Utah Department of Fuel Services	135033	F2512E00968(2)	11/12/2025	11/14/2025	511.40	Late Fee F2512E00968	104150251 - Non-Dept Gas, Oil and Gr	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	64.58		724167251 - Gas, Oil and Grease	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	65.67		104146251 - Assessor Gas, Oil and Gr	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	69.54		104147251 - Surveyor Gas, Oil and Gr	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	223.62		104114251 - Plan/Zone Gas, Oil and Gr	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	230.49		264350251 - Gas, Oil and Grease	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	417.44		104220251 - Wild Fire Gas, Oil and Gre	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	434.44		104111251 - Commission Gas, Oil and	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	479.19		104192251 - Econ Dev Gas, Oil and Gr	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	481.37		104161251 - Courthouse Gas, Oil and	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	818.89		255012.251 - Local General Health Ga	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	893.38		264350251 - Gas, Oil and Grease	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	984.74		104256251 - Weed Gas, Oil and Greas	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	1,177.52		213463000 - Gas and Diesel Fuel	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	1,192.59	SJ Counseling	213463000 - Gas and Diesel Fuel	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	1,637.90		104676251 - Senior Cit Gas, Oil and Gr	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	1,757.42		574424251 - Gas, Oil and Grease	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	13,044.54		104210251 - Sheriff Gas, Oil and Greas	
Utah Department of Fuel Services	135033	F2604E00933	11/12/2025	11/14/2025	30,621.88		213463000 - Gas and Diesel Fuel	
					\$55,106.60			
					\$55,106.60			
Utah Department of Health and Hum	135034	26FN000068	10/22/2025	11/14/2025	346.00	26FN000068	255013.980 - Vital Statistics Intergover	
Utah Department of Health and Hum	135034	26H5000365	11/12/2025	11/14/2025	1,483.00	Targeted Case Management - SFY 2025 Q1	255192.980 - TCM Intergovernmental	
					\$1,829.00			
					\$1,829.00			
Utah Department of Public Safety	135035	26H0000346	11/12/2025	11/14/2025	744.00	UHPH 24/7 Testing Fees - Oct25	103423000 - Sobriety 24/7 Revenue	
Utah Department of Public Safety	135036	26C0000018	11/12/2025	11/14/2025	86,536.00	FY26 Dispatch Services 07/01/2025 - 06/30/2025	104232310 - Dispatch Professional and	
					\$87,280.00			
Utah Navajo Trust Fund	135037	RI1101255	11/01/2025	11/14/2025	165.00		724581915 - Contributions to Other Uni	
					\$165.00			
Utah State Division of Finance	135038	B1917	11/12/2025	11/14/2025	7,337.02	Borrower ID Code 2636 Loan #B1917	244850815 - Debt Principle Payment S	
Utah State Division of Finance	135038	B1917	11/12/2025	11/14/2025	9,000.00	Borrower ID Code 2636 Loan #B1917	244850830 - Interest Expense SJ Coun	
					\$16,337.02			
					\$16,337.02			
Utah State Treasurer	134957	UST11072025	11/07/2025	11/07/2025	10.00	Children's Defense Fund - Marriage Licenses # X \$1	103222000 - Marriage Licenses Reven	

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Utah State Treasurer	134957	UST110720252-2	11/07/2025	11/07/2025	13,217.90		103511000 - Justice Court Fines	
					\$13,227.90			
					\$13,227.90			
Utah State University	135039	A35629-25-10	11/14/2025	11/14/2025	21.80	Account #A35629-584500	104610241 - Ag Ext Postage	
Utah State University	135039	A35629-25-10	11/14/2025	11/14/2025	94.91	Account #A35629-584500	104610480 - Ag Ext Special Departmen	
Utah State University	135039	A35629-25-10	11/14/2025	11/14/2025	135.23	Account #A35629-584500	104610210 - Ag Ext Subscriptions and	
Utah State University	135039	A35629-25-10	11/14/2025	11/14/2025	298.77	Account #A35629-584500	104610240 - Ag Ext Office Expense	
Utah State University	135039	A35629-25-10	11/14/2025	11/14/2025	388.53	Account #A35629-584500	104610610 - Ag Ext Miscellaneous Sup	
Utah State University	135039	A35629-25-10	11/14/2025	11/14/2025	672.25	Account #A35629-584500	104610230 - Ag Ext Travel Expense	
Utah State University	135039	A35629-25-10	11/14/2025	11/14/2025	3,310.21	Account #A35629-584500	104610620 - Ag Ext Miscellaneous Ser	
					\$4,921.70			
					\$4,921.70			
Verizon Wireless	134958	6125907710	10/27/2025	11/07/2025	48.32	Account 265507612-00002	104665310 - SJC Homeless Profession	
Verizon Wireless	134958	6125907710	10/27/2025	11/07/2025	100.10	Account 265507612-00002	104113280 - Admin Telephone	
Verizon Wireless	134958	6125907711	10/27/2025	11/07/2025	105.93	Account 265507612-00003	104151280 - IT Telephone	
Verizon Wireless	134958	6125907717	10/23/2025	11/07/2025	79.36	Account #265508079-00002	104255280 - EOC Telephone	
Verizon Wireless	134958	6125918415	10/23/2025	11/07/2025	114.53	Account #365506834-00001	104225280 - Fire/Rescue Telephone	
Verizon Wireless	134958	6125939603	10/27/2025	11/07/2025	24.75	Account 565508016-00001	105430280 - Cal Black Telephone	
Verizon Wireless	134958	6125939603	10/27/2025	11/07/2025	39.68	Account 565508016-00001	104256280 - Weed Telephone	
Verizon Wireless	134958	6125950500	10/23/2025	11/07/2025	873.05	Account: 665507629-00001	104230480 - Jail Kitchen Food	
Verizon Wireless	134958	6125960903	10/27/2025	11/07/2025	60.75	Account 765507047-00001	104112280 - Planning Telephone	
Verizon Wireless	134958	6125960903	10/27/2025	11/07/2025	86.46	Account 765507047-00001	104111280 - Commission Telephone	
					\$1,532.93			
Verizon Wireless	134959	6125960904	11/07/2025	11/07/2025	160.06	Account #765507047-00003	104147280 - Surveyor Telephone	
Verizon Wireless	135040	6125950501	10/23/2025	11/14/2025	159.71	Account 665507629-00003 - Sheriff	104230280 - Jail Telephone	
Verizon Wireless	135040	6125950502	10/23/2025	11/14/2025	139.39	Account 665507629-00004 - Sheriff	104230280 - Jail Telephone	
					\$299.10			
					\$1,992.09			
Waste Management of Colorado	134960	0458703-4889-8	10/22/2025	11/07/2025	214.45	Customer #16-82922-73004	104163270 - Blannex Utilities	
Waste Management of Colorado	134960	0459721-4889-9	11/07/2025	11/07/2025	57.56	Customer ID 16-83942-53002	724168270 - Utilities	
Waste Management of Colorado	134960	0459802-4889-71	11/07/2025	11/07/2025	168.18	Customer ID 16-83977-33005	104672270 - Acc Trans Utilities	
Waste Management of Colorado	134960	0459804-4889-3	11/05/2025	11/07/2025	99.54	Customer: 16-83977-53000 - Dumpster	214414270 - Utilities	
					\$539.73			
Waste Management of Colorado	135041	0459867-4889-0	11/12/2025	11/14/2025	266.95	Customer ID 19-36095-03000	255007.270 - Indirect Admin Utilities	
					\$806.68			
Watts Steam Store Utah Inc	134961	7397408	10/29/2025	11/07/2025	1,257.02	Customer ID: 135465	214414260 - Buildings and Grounds	
					\$1,257.02			
Wheeler Machinery Company	134962	P5001987383	10/30/2025	11/07/2025	890.41	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001983422	10/29/2025	11/07/2025	890.41	Customer: 080103 - Order: 57575	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001983423	10/29/2025	11/07/2025	619.95	Customer: 080103 - Order: 57588	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001983558	10/29/2025	11/07/2025	12.62	Customer: 080103 - Order: 58370	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001983558	10/29/2025	11/07/2025	138.17	Customer: 080103 - Order: 58370	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001985825	10/29/2025	11/07/2025	116.70	Customer: 080103 - Order 57592	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001989092	10/31/2025	11/07/2025	333.13	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001989816	11/07/2025	11/07/2025	252.33	customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	PS001989817	11/07/2025	11/07/2025	62.18	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	134962	RS0000337092	11/07/2025	11/07/2025	25,000.00	Customer #080103	214414255 - Equipment Rental	
					\$28,315.90			

San Juan County
Check Register
All Bank Accounts - 11/06/2025 to 11/14/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Wheeler Machinery Company	135042	PS001991602	11/12/2025	11/14/2025	1,017.85	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	135042	SS000587726	11/12/2025	11/14/2025	152.82	Customer #080103	214412251 - Gas, Oil and Grease	
Wheeler Machinery Company	135042	SS000587726	11/12/2025	11/14/2025	857.54	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	135042	SS000587727	11/12/2025	11/14/2025	917.13	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	135042	SS000587728	11/12/2025	11/14/2025	473.09	Customer 080103	214412250 - Equipment Operation	
					<u>\$3,418.43</u>			
					\$31,734.33			
Woolpert	134963	PTIN0043011	08/26/2025	11/07/2025	86,323.00	Project #10016976.02	105430900 - Cal Black FAA Grant	
					\$86,323.00			
Zion's Way Home Health & Hospice,	134964	102025ABlack	11/07/2025	11/07/2025	160.00	October HHA	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice,	134964	102025BDalton	11/07/2025	11/07/2025	160.00	October HHA	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice,	134964	102025Butler	11/07/2025	11/07/2025	160.00	October HHA	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice,	134964	102025Eberling	11/07/2025	11/07/2025	280.00	October HHA	104684615 - Respite Contracts	
Zion's Way Home Health & Hospice,	134964	102025Harris	11/07/2025	11/07/2025	600.00	October HHA	104672615 - Acc Trans Contracts	
Zion's Way Home Health & Hospice,	134964	102025HMaryboy	11/07/2025	11/07/2025	160.00	October Aide Visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice,	134964	102025LLee	11/07/2025	11/07/2025	560.00	October services L Lee	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice,	134964	ZWJMaryboy102	11/07/2025	11/07/2025	120.00	October Aide Visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice,	134964	ZWSilas102025	11/07/2025	11/07/2025	505.76	October services	104679615 - State Alt Contracts	
					<u>\$2,705.76</u>			
					\$2,705.76			
Zoro Tools, Inc.	135043	INV17630397	11/06/2025	11/14/2025	69.99	Customer #CUST21606308	104161260 - Courthouse Buildings and	
Zoro Tools, Inc.	135043	INV17630397	11/06/2025	11/14/2025	139.98	Customer #CUST21606308	104166260 - PS Bldg Buildings and Gr	
Zoro Tools, Inc.	135043	INV17632570	11/13/2025	11/14/2025	71.34	Customer #CUST21606308	104161260 - Courthouse Buildings and	
					<u>\$281.31</u>			
					\$281.31			
					\$653,157.01			

October 6, 2025

Mack McDonald
San Juan County Administrator
PO Box 338
Monticello, UT 84535

RE: Annual Membership Meeting

Dear Mack:

The Utah Counties Indemnity Pool's Annual Membership Meeting will be held at 11:00 a.m. on Friday, November 21, 2025, at the Megaplex Theatres at Jordan Commons in Sandy, Utah.

Pursuant to the Pool Bylaws, Article 4.7, Members shall have the obligation to: (b) Designate in writing a representative and one or more alternate representatives for the Membership Meetings. Each representative and alternate representative must be an elected or appointed officer or employee of a Member and must be appointed by majority vote of the governing body or by the county executive or county mayor of the Member to be the Member's official representative for the purposes of the Pool. An alternate representative may exercise all the powers of a representative during a Membership Meeting, in the absence of the representative.

Please have the San Juan County Governing Body appoint a representative and an alternate representative, who will attend the Membership Meeting on November 21, **by adopting the attached resolution** at the **next Commission meeting**. Please email the signed resolution to amichale@ucip.utah.gov no later than November 14, 2025.

The UCIP Board of Directors request that you encourage the Commissioners to attend this Annual Meeting of the Members. Register for the event through [Eventbrite](#).

Sincerely,



Aly Michale
Executive Administrative Assistant

Resolution No. 2025-_____

**RESOLUTION OF APPOINTMENT OF A SAN JUAN COUNTY REPRESENTATIVE AND
AN ALTERNATE REPRESENTATIVE FOR THE UTAH COUNTIES INDEMNITY POOL
ANNUAL MEMBERSHIP MEETING**

WHEREAS, the Governing Body of San Juan County, Utah, is the proper authority to appoint a qualified person to act as the official representative for San Juan County at the Utah Counties Indemnity Pool Membership Meeting to be held on November 21, 2025; and

WHEREAS, the Governing Body of San Juan County, Utah, has been informed that the By-laws of the Utah Counties Indemnity Pool require that the official representative and an alternate representative for San Juan County must be an elected or appointed officer or employee of a Member and must be appointed by majority vote of the Governing Body of the Member to be the Member's official representative for the purposes of the Pool

NOW, THEREFORE, be it resolved that the Governing Body of San Juan County, Utah, hereby appoints _____ as the official San Juan County representative for the Utah Counties Indemnity Pool Membership Meeting to be held on November 21, 2025, with _____ as an alternate representative.

RESOLVED ADOPTED AND ORDERED this _____ day of _____, 2025.

GOVERNING BODY
SAN JUAN COUNTY, UTAH

ATTEST:

By: _____

APPROVED AS TO FORM:

By: _____



COMMISSION STAFF REPORT

MEETING DATE: November 18, 2025

ITEM TITLE, PRESENTER: Resolution for Active Forest Management, Nick Sandberg, Public Lands Coordinator

RECOMMENDATION: Approve and Sign Resolution

SUMMARY

Active forest management on US Forest Service lands in Utah and in some degree in San Juan County (thinning, prescribed burning and timber harvest) have been hindered by regulation, special land designations, environmental litigation and institutional caution for decades. In some areas this has resulted in dense understory vegetation and dense forest stands creating overly dense fuel loads prone to ignition under drought and heat stress conditions. Under these conditions, wildfires have become larger and more destructive causing environmental, cultural, and property damage as well as public health and safety issues along with skyrocketing suppression costs. Last summer's Deer Creek Fire of over 17,000 acres is the most recent example of such a wildfire in San Juan County. This resolution urges the Forest Service to use all means available to restore or maintain healthy forest conditions to reduce the potential for catastrophic wildfires.

HISTORY/PAST ACTION

A similar resolution was passed by the Utah Five County Association of Governments in August this year.

FISCAL IMPACT

Unknown

SAN JUAN COUNTY, UTAH**RESOLUTION NO. 2025-__****A RESOLUTION URGING THE U.S. FOREST SERVICE TO EXPEDITIOUSLY USE ALL MEANS AVAILABLE TO RESTORE AND/OR MAINTAIN HEALTHY FOREST CONDITIONS TO MITIGATE THE POTENTIAL FOR CATASTROPHIC WILDFIRE**

WHEREAS, this year the State of Utah has experienced some of the largest active wildfires in the United States, including the Monroe Canyon Fire (Sevier & Piute Counties), which burned over 73,720 acres and the Forsyth Fire (Washington County), which burned approximately 15,660 acres; and

WHEREAS, additional major Utah wildfires on USFS lands in 2025 include:

- France Canyon Fire (Garfield County): ~34,943 acres burned;
- Deer Creek Fire (San Juan County): ~17,724 acres burned;
- Salina Canyon East (Sevier County): ~6,165 acres burned;
- Beulah Fire (Summit County): ~5,719 acres burned;

WHEREAS, municipal and agricultural watersheds are being severely impacted or lost altogether, threatening long-term water availability, infrastructure stability, and public health; and

WHEREAS, on July 31, 2025, Utah Governor Spencer J. Cox issued a State of Emergency due to the intensity and spread of wildfires, noting that Utah had already experienced approximately 693 fires burning nearly 114,000 acres statewide this year; and

WHEREAS, wildfire acreage burned in the United States continues to escalate year after year, despite billions spent on suppression, demonstrating a systemic failure to address the underlying causes of catastrophic fire; and

WHEREAS, proactive forest management, mechanical thinning, prescribed burning, and commercial timber harvesting are commonly stalled by regulatory red tape, environmental litigation, and institutional risk aversion; and

WHEREAS, agency bureaucratic caution, however well-intentioned, is no substitute for action in the face of mounting disaster, and the longer forests are mismanaged, the more dangerous and volatile they become; and

WHEREAS, unmanaged forest stands often exceed 160–300 trees per acre, compared to historical healthy densities of 40–60 trees per acre, creating overcrowded fuel beds prone to ignition under drought and heat stress; and

WHEREAS, the National Environmental Policy Act (NEPA) includes categorical exclusions (CEs) and the Forest Service may also make Emergency Situation Determinations (ESDs), which together allow land managers to bypass unnecessary procedural delays and implement emergency fuels mitigation without predecisional objection; and

WHEREAS, the Forest Service must utilize these emergency categorical exclusions and ESDs under NEPA to accelerate all forest health and wildfire mitigation activities that reduce fuel loads and protect forests and communities from catastrophic fire; and

WHEREAS, the immediate release and implementation of all approved timber sales is critical to reduce hazardous fuels, support rural economies, and engage the private sector in restoring forest health; and

WHEREAS, these catastrophic wildfires have destroyed irreplaceable historic structures, cultural landmarks, and community gathering places, erasing generations of heritage, local customs, and ways of life;

WHEREAS, the loss of these resources—along with the destruction of municipal and agricultural watersheds, will have impacts that may last for decades, if not permanently, altering the economic stability, environmental health, and cultural identity of the region; and

WHEREAS, beyond the physical damage, these fires have inflicted a profound human toll, displacing families, disrupting livelihoods, endangering public health, and placing long-term emotional and economic burdens on residents whose lives are deeply tied to these lands;

WHEREAS, public policy must prioritize risk reduction and community protection, not just response; and

WHEREAS, San Juan County expresses its deepest gratitude to the local U.S. Forest Service staff, incident commanders, ground crews, and support personnel whose sacrifice, commitment, and dedication protect lives, property, and resources; and affirms that this resolution targets the actions and policies of national federal leadership and management, not those serving on the front lines;

WHEREAS, on June 23, 2025, the U.S. Secretary of Agriculture announced the intent to rescind the 2001 Roadless Area Conservation Rule, which restricts road construction, reconstruction, and timber harvesting on approximately 59 million acres nation-wide including nearly 30% of USFS lands in San Juan County;

AND WHEREAS, this rescission is not yet effective and must undergo formal rulemaking and environmental review, including public notice, consultation, and federal analysis, before the Roadless Rule can be officially repealed;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A Regional Emergency is hereby declared in response to the escalating wildfire threat across eastern Utah.
2. The County calls on the U.S. Forest Service to fully invoke emergency categorical exclusions (CEs) and Emergency Situation Determinations (ESDs) to authorize emergency fuels mitigation without delay.
3. The Forest Service must utilize applicable CEs and ESDs under NEPA to accelerate all forest health and fuel reduction projects, including timber harvesting, thinning, and prescribed fire, particularly in overstocked and high-risk areas near communities and water supply zones.
4. The immediate release of any approved timber sales must occur without further delay, and all barriers—regulatory, legal, or procedural—that obstruct active forest management must be eliminated.
5. The formal rulemaking process to fully repeal the Roadless Rule be completed expeditiously;
 - Urges the U.S. Department of Agriculture and U.S. Forest Service to finalize actions as swiftly as lawfully possible;
 - Appeals to Congress to pass legislation codifying repeal or facilitating emergency restoration of forest access;
 - Requests that any repeal be paired with expedited NEPA categorical exclusions (CEs) and Emergency Situation Determinations (ESDs) to allow immediate implementation of access-based wildfire mitigation operations.
6. A copy of this resolution shall be transmitted to:
 - U.S. Secretary of Agriculture
 - Chief of the U.S. Forest Service
 - Utah’s Congressional Delegation
 - Governor of Utah
 - Utah Division of Forestry, Fire & State Lands
 - Attorney General of the State of Utah

PASSED, ADOPTED AND APPROVED by the Board of San Juan County Commissioners this ____ day of November, 2025.

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Sylvia Stubbs
Chair

Date

ATTEST:

Lyman Duncan
County Clerk/Auditor

ORDINANCE NO. 2025-02**AN ORDINANCE ESTABLISHING A COUNTY DATA PRIVACY PROGRAM IN COMPLIANCE WITH THE UTAH GOVERNMENT DATA PRIVACY ACT (U.C.A. § 63A-19-101, et seq.)**

WHEREAS, the Utah Legislature has enacted the Government Data Privacy Act (GDPA), Utah Code Annotated § 63A-19-101 et seq., to protect the privacy and security of personal data handled by governmental entities and ensure transparency and accountability;

WHEREAS, it is in the best interest of San Juan County and its citizens to comply with the GDPA by establishing a robust data privacy program;

NOW, THEREFORE, BE IT ORDAINED by the Board of County Commissioners of San Juan County as follows:

Section 1. Purpose

The purpose of this ordinance is to formally initiate and establish a data privacy program in accordance with the GDPA requirements to protect personal data, ensure transparency, and promote public trust.

Section 2. Appointment of Chief Administrative Officer (CAO)

The Board of County Commission hereby appoints Mack McDonald as the Chief Administrative Officer responsible for oversight and implementation of the County's data privacy program. The CAO shall:

- Oversee compliance with GDPA;
- Implement and maintain privacy policies;
- Serve as the primary contact for the Utah Office of Data Privacy.

Section 3. Adoption of Privacy Policies and Notices

The County hereby adopts and will implement comprehensive privacy policies and notices to clearly outline how personal data is collected, used, stored, protected, and managed by the County.

Section 4. Privacy Impact Assessments (PIAs)

The CAO shall initiate and oversee Privacy Impact Assessments for all existing and new high-risk processing activities involving personal data to identify and mitigate privacy risks.

Section 5. Staff Training

Mandatory initial and ongoing training will be provided for all County employees who handle personal data to ensure understanding of the GDPA and compliance with privacy practices.

Section 6. Reporting and Accountability

The CAO shall ensure regular reporting of compliance efforts and results to the Board of County Commissioners. Documentation shall be maintained and provided upon request to the Utah Office of Data Privacy.

Section 7. Effective Date

This ordinance shall become effective immediately upon passage and approval.

PASSED, ADOPTED, AND APPROVED by the Board of County Commissioners of San Juan County, Utah, this 18th day of November 2025.

Silvia Stubbs Chairperson,
San Juan County Commission

ATTEST:

Lyman Duncan
County Clerk/Auditor

APPROVED AS TO FORM:

Mitch Maughan
County Attorney



PRIVACY POLICY STATEMENT

We care about our citizens privacy, we use the minimal extent of information we need to provide you with services that the County offers, we safeguard your data and we do not monetize it or improperly share it.

This Privacy Policy Statement (the “Statement”) is provided by San Juan County, State of Utah (“we,” “us,” or “our”) in compliance with Utah Code Section 63D-2-103.

We are committed to protecting your privacy. This Statement explains how we handle your information when you visit this webpage. We want you to understand how your data may be collected, used, and secured.

WHO WE ARE AND HOW TO REACH US

San Juan County operates this governmental website (www.sanjuancountyut.gov). If you have any questions or concerns, please reach out to us:

Mack McDonald, Chief Administrative Officer

Phone: (435) 535-4225 Email: mmcdonald@sanjuancountyut.gov

Lyman Duncan County Clerk/Auditor

Phone: (435) 535-4223 Email: lduncan@sanjuancountyut.gov

Our administrative body is the Board of San Juan County Commissioners, and they can be reached at:

Silvia Stubbs, Commission Chair

Phone: (435) 535-4225 Email: sstubbs@sanjuancountyut.gov

Lori Maughan, Commission Vice-Chair

Phone: (435) 535-4225 Email: lmaughan@sanjuancountyut.gov

Jamie Harvey, Commissioner

Phone: (435) 535-4225 Email: jharvey@sanjuancountyut.gov

WHAT INFORMATION WE COLLECT

When a user is simply visiting the County's website and only navigating through pages, no information is collected from the user. Here's when we collect information and what information is collected during that time:

- We collect personal information ONLY when a user is filling out an application or payment form that is embedded on our County website.

The applications and/or payment forms may include, but are not limited to:

- Building permit applications; land use applications; business license applications; grant applications; email list notifications; employment applications; GRAMA requests; and other forms used in Department operations; etc.
- The type of information collected may include:
 - Contact information; physical and mailing address; property information; business information; the last 4-digits of a social security number (for job applications); builder information; etc.

How We Use Your Information

We use your information for the following purposes:

- providing products or services; communication; processing payments; to process applications and permits; to collect information that the application wants us to have; to be able to notify and provide information to interested persons; etc.

Disclosure Practices

We care about your privacy. We only share your information when necessary. Here's how we handle disclosures:

- Information collected is only shared with third parties when there is a field in an application that requires third-party authorization. This may include times when:
 - Only when consent was given; Federal or State authorization and verification, court authorization; contacting references; reaching out to a designated contact person; background checks; etc.

Access and Corrections

You have the right to access and correct your information. Here's how you can do it:

- Contact the County office or department in which the application or payment was

submitted to; or resubmit the application with the correct information and request that the previous application be destroyed.

Keeping Your Information Secure

Your data's safety and privacy are our priority. We have taken adequate measures to protect it. Here's how we ensure your data stays safe:

- Collected data in draft form is stored in a secure, encrypted database;
- Physical copies are encouraged to be digitized and encrypted, if required, documents required to be stored for retention purposes are stored in a secure area until they are no longer relevant or needed in accordance with State archive policies;
- Payment and credit card information is **NEVER** kept by any office or department;
- Data transmitted between the user's browser and the County's servers is encrypted using protocols such as HTTPS to protect data from interception and tampering;
- Strong authentication methods are used to control access to the website's administrative interfaces and any systems that store or process user data;
- Regular security audits and assessments are conducted to identify and address vulnerabilities in the website and its underlying infrastructure;
- We only collect the data that is necessary for the website's operation and the services provided to reduce the risk of collected data amounts in case of a security breach;
- We ensure our third-party services also adhere to strong security practices;
- We provide training to employees who handle user data to ensure they understand the importance of data security and are aware of best practices; and
- We keep the website's software, including content management systems, plugins, and other components, up to date with security patches and updates.

Note on Records Classification

Personally identifiable information is not classification of records under *Utah Code Section 63G, Chapter 2, Government Records Access and Management Act*.

Access to government records is governed by *Utah Code Section 63G, Chapter 2, Government Records Access and Management Act*.

Review of This Notice

We want you to feel comfortable using our services, knowing that your privacy is respected and

protected. We welcome your feedback on this notice, which is reviewed annually.