



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
January 02, 2024 at 11:00 AM

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**AGENDA**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CONFLICT OF INTEREST DISCLOSURE**

**PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meeting  
Link: <https://us02web.zoom.us/j/3125521102> Meeting ID: 312 552 1102 One tap  
mobile +16699006833,,3125521102# US (San Jose)*

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

**RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

1. Presentation Regarding the Housing Assessment. Elaine Gizler, Economic Development & Visitor Services Director

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

2. Ratification of the Letter of Support for the Research Grant by Electroflow Technologies and partner, Mandrake Lithium USA for a Grant Request to the Utah Lithium in Lisbon Valley Utah
3. Approval of the December 14, 2023 to December 22, 2023 Check Registers

- [4.](#) Approval of the December Small Purchase of \$1,394.03 for Display Module for the Road Department
- [5.](#) Approval of the State of Utah Department of Government Operations Lease Amendment #7 for the Adult Probation and Patrol Office with San Juan County
- [6.](#) Approval of the Travel Reimbursement Form for Calendar Year 2024
- [7.](#) Consideration and Approval for Alcohol License Renewal - Aramark Sports 7 Entertainment - Halls Crossing Store & Halls Crossing Marina

## **BUSINESS/ACTION**

- [8.](#) CONSIDERATION AND APPROVAL OF A RESOLUTION SETTING THE TERM AND ROTATION OF THE CHAIR AND VICE CHAIR OF THE BOARD OF SAN JUAN COUNTY COMMISSION FOR THE YEAR 2024. Mack McDonald, Chief Administrative Officer
- [9.](#) Consideration and Approval of the County Board Discussion and Assignments for Calendar Year 2024
- [10.](#) Consideration and Approval of the Economic Recovery Corps Memorandum of Understanding with San Juan County for participation in the Fellowship Program. Elaine Gizler, Economic Development and Visitor Services Director
- [11.](#) Consideration and Approval for the Utah.com 2023-2024 Contract. Elaine Gizler, Economic Development and Visitor Services Director
- [12.](#) Consideration and Approval of a contract for Economic Development and Visitor Services Director with AirDNA. Elaine Gizler, Economic Development and Visitor Services Director
- [13.](#) Consideration and Approval of the Visit USA Parks Contract. Elaine Gizler, Economic Development and Visitor Services Director
- [14.](#) Consideration and Approval of the 2024 Relic Marketing Contract. Elaine Gizler, Economic Development & Visitor Services
- [15.](#) CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE GOVERNING BODY OF SAN JUAN COUNTY AUTHORIZING THE EXECUTION AND DELIVERY OF AN MUNICIPAL LEASE-PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS PROVIDED HEREIN; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION. Mack McDonald, Chief Administrative Officer
- [16.](#) Consideration and Approval of Spanish Valley Overnight Accommodations Overlay Application, El Rancho Development. Kristen Bushnell, Planning and Zoning Administrator

17. Consideration and Approval of Spanish Valley Overnight Accommodations Overlay Application, Valley Estates Development. Kristen Bushnell, Planning and Zoning Administrator

18. Consideration and Approval of the Final Subdivision Plat for San Juan Estates, Lot 2 Amended for M3W, LLC, Taylor Manning. Mack McDonald, Chief Administrative Officer

## **PUBLIC HEARING**

19. First Community Development Block Grant (CDBG) Public Hearing. Mack McDonald, Chief Administrative Officer

## **COMMISSION REPORTS**

## **ADJOURNMENT**

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*



# Housing Assessment Public Meeting

## January 29th, 2024

San Juan County and Points Consulting are conducting a Housing Needs Assessment to determine housing demand in the area. Join our Public Meeting for residents of Spanish Valley, LaSal, and Monticello at the Hideout Community Center to review the project and provide public input.

**6:00 - 8:30 P.M.**

**Hideout Community Center, 49 W 600 S St, Monticello, UT**





## COMMISSION STAFF REPORT

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**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** Ratification of Letter of Support, Electroflow Technologies, Nick Sandberg, Public Lands Coordinator

**RECOMMENDATION:** Ratify Letter of December 12, 2023

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### SUMMARY

Electroflow Technologies has requested a letter of support for their application for a research grant from the Department of Energy. The grant would be used by Electroflow to research a process to recover lithium from brines beneath Lisbon Valley through a chemical process as opposed to recovery through solar evaporation ponds. Electroflow is a partner with Mandrake Lithium USA in their work to recover lithium from brines in the oil and gas field in Lisbon Valley.

### HISTORY/PAST ACTION

Unknown

### FISCAL IMPACT

Development of a local lithium industry could provide jobs and economic benefits to the county.



# SAN JUAN COUNTY COMMISSION

Item 2.

Bruce Adams	Chairman
Silvia Stubbs	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

December 12, 2023

The U.S. Department of Energy (DOE)  
Fossil Energy and Carbon Management  
Office of Resource Sustainability  
FOA Number: DE-FOA-0003105

Re: Research Grant Request by Electroflow Technologies

Dear Sir:

It is our pleasure to provide this letter of support for Electroflow Technologies and their partner, Mandrake Lithium USA, regarding current lithium brine sampling operations and Direct Lithium Exchange (DLE) research efforts at the Utah Lithium Project in Lisbon Valley Utah.

The Utah Lithium Project offers San Juan County an opportunity to create new jobs, access advanced education and training opportunities, support local economic developments and participate in the global energy transition.

Mandrake is working with a cutting edge Direct Lithium Extraction company, Electroflow Technologies, to extract lithium from the immense resource of lithium-bearing brines hosted in sediments beneath Lisbon Valley. We are encouraged that Electroflow Technologies' lithium extraction process seeks to maximize battery-grade lithium production from these brines while also responsibly minimizing land, water, and energy usage.

We look forward to working with Mandrake on the development of the local lithium industry and appreciate the opportunity to participate in the production of critical materials required to reach the country's clean energy targets.

Sincerely,

Bruce Adams  
Chairman

cc: Mandrake Lithium USA  
Electroflow Technologies  
Lynn Jackson

**San Juan County  
Check Register  
All Bank Accounts - 12/14/2023 to 12/22/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Abbott Laboratories	127279	617736335	12/19/2023	12/20/2023	49.84	SJC Aging	104679610 - Miscellaneous Supplies	
Abbott Laboratories	127279	617736771	12/19/2023	12/20/2023	122.10	SJC Aging	104679610 - Miscellaneous Supplies	
Abbott Laboratories	127279	617738656	12/19/2023	12/20/2023	81.40	SJC Aging	104679610 - Miscellaneous Supplies	
					<u>\$253.34</u>			
Abbott Laboratories	127398	617770796	12/22/2023	12/22/2023	448.56	SJC Aging	104679610 - Miscellaneous Supplies	
Abbott Laboratories	127398	617770796	12/22/2023	12/22/2023	448.56	SJC Aging	104680610 - Miscellaneous Supplies	
					<u>\$897.12</u>			
					<b>\$1,150.46</b>			
Acumen Fiscal Agent LLC	127336	47236.48036,480	12/19/2023	12/20/2023	3,543.19	SJC Aging	104685615 - Contracts	
Acumen Fiscal Agent LLC	127336	NOV23FEES	12/18/2023	12/20/2023	285.00	SJC Aging	104685615 - Contracts	
					<u>\$3,828.19</u>			
					<b>\$3,828.19</b>			
Adair, Todd	127373	TA12212023	12/22/2023	12/22/2023	80.00	BOOT REIMBURSEMENT	214414480 - Special Department Suppl	
					<u>\$80.00</u>			
Allstate Insurance	127338	20231212151835	12/19/2023	12/20/2023	4,558.72	Employee benefits	102237000 - Allstate	
					<u>\$4,558.72</u>			
Amazon Capital Services	127307	134R-76DT-DCV	12/20/2023	12/20/2023	15.80	SJC Road Dept	214414240 - Office Expense	
Amazon Capital Services	127307	17WC-HHV9-399	12/20/2023	12/20/2023	272.59	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	127307	1H7G-1RVR-FY4	12/20/2023	12/20/2023	16.99	SJC Road Dept	214414140 - Other Employee Benefits	
Amazon Capital Services	127307	1HXT-7Y7X-7FY	12/20/2023	12/20/2023	44.95	SJC Road Dept	214414140 - Other Employee Benefits	
Amazon Capital Services	127307	1KRH-MG9L-9J1	12/20/2023	12/20/2023	90.24	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	127307	1KYH-NDRL-1C6	12/19/2023	12/20/2023	9.98	SJC Public Health	255007.240 - Indirect Admin Office exp	
Amazon Capital Services	127307	1M34-Q4KC-YKK	12/19/2023	12/20/2023	106.98	SJC Public Health	255230.480 - PDG Special department	
Amazon Capital Services	127307	1P3K-TK3R-3TLT	12/19/2023	12/20/2023	43.58	SJC Public Health	255040.480 - Preventative Block Gra S	
Amazon Capital Services	127307	1QGP-J6YW-FH	12/20/2023	12/20/2023	44.79	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	127307	1T3K-6RRX-1CJ1	12/19/2023	12/20/2023	63.39	SJC Public Health	255007.240 - Indirect Admin Office exp	
					<u>\$709.29</u>			
					<b>\$709.29</b>			
Amerigas Propane LP	127262	3157739088	12/19/2023	12/20/2023	103.62	200752247	104225270 - Utilities	
Amerigas Propane LP	127392	3158224596	12/22/2023	12/22/2023	122.89	200752247	104672270 - Utilities	
Amerigas Propane LP	127392	805855178	12/22/2023	12/22/2023	480.75	200781355	214414270 - Utilities	
					<u>\$603.64</u>			
					<b>\$707.26</b>			
Austin, Ann	127297	AA12142023	12/19/2023	12/20/2023	512.00	Planning & Zoning	104114620 - Miscellaneous Services	
					<u>\$512.00</u>			
Begay, Christopher	127388	CB11152023	12/22/2023	12/22/2023	158.40	Patient Transport	104672615 - Contracts	
Begay, Christopher	127388	CB11162023	12/22/2023	12/22/2023	166.44	Patient Transport	104672615 - Contracts	
					<u>\$324.84</u>			
					<b>\$324.84</b>			
Begay, Roland	127383	RB09112023	12/22/2023	12/22/2023	100.00	Medical Transportation Voucher	104672615 - Contracts	
Begay, Roland	127383	RB12112023	12/22/2023	12/22/2023	100.00	Medical Transportation Voucher	104672615 - Contracts	
					<u>\$200.00</u>			
					<b>\$200.00</b>			
Blanding City	127326	20231208161429	12/19/2023	12/20/2023	511.17	501683003 Blanding Senior Center	104672270 - Utilities	

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Blanding City	127326	BC202310250213	12/04/2023	12/20/2023	965.79	553343140	255007.270 - Indirect Admin Utilities	
Blanding City	127326	BC202311251130	12/19/2023	12/20/2023	753.40	553343140 - San Juan Public Health	255007.270 - Indirect Admin Utilities	
					\$2,230.36			
Blanding City	127385	20231221114639	12/22/2023	12/22/2023	230.47	500790001 Blanding Ambulance Garage	264350270 - Utilities	
					<b>\$2,460.83</b>			
Blue Mountain Foods	127266	01-152363	12/19/2023	12/20/2023	15.55	Monticello Library	724581330 - Employee Education	
Blue Mountain Foods	127266	03-111286	12/19/2023	12/20/2023	40.45	SJC Library	724581620 - Special Programs	
Blue Mountain Foods	127266	03-135636	12/19/2023	12/20/2023	7.29	Monticello Library	724581330 - Employee Education	
Blue Mountain Foods	127266	03-153602	12/20/2023	12/20/2023	99.80	SJC Road Dept	214414330 - Employee Education	
					\$163.09			
Blue Mountain Foods	127390	01-126462	12/22/2023	12/22/2023	11.96	La Sal Senior Center	104678328 - Meals - La Sal	
Blue Mountain Foods	127390	01-134942	12/22/2023	12/22/2023	17.40	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	01-136168	12/22/2023	12/22/2023	17.07	Monticello Senior Center	104678323 - Meals - Monticello	
Blue Mountain Foods	127390	01-136242	12/22/2023	12/22/2023	66.24	La Sal Senior Center	104678328 - Meals - La Sal	
Blue Mountain Foods	127390	01-145652	12/22/2023	12/22/2023	21.42	La Sal Senior Center	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	01-146758	12/22/2023	12/22/2023	14.80	La Sal Senior Center	104678323 - Meals - Monticello	
Blue Mountain Foods	127390	01-154314	12/22/2023	12/22/2023	3.49	Monticello Senior Center	104678323 - Meals - Monticello	
Blue Mountain Foods	127390	01-155846	12/22/2023	12/22/2023	4.29	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	01-158433	12/22/2023	12/22/2023	10.49	Monticello Senior Center	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	01-166201	12/22/2023	12/22/2023	23.35	Monticello Senior Center	104678323 - Meals - Monticello	
Blue Mountain Foods	127390	01-167215	12/22/2023	12/22/2023	39.37	Monticello Senior Center	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	02-50633	12/22/2023	12/22/2023	26.20	Monticello Senior Center	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	02-55639	12/22/2023	12/22/2023	14.35	La Sal Senior Center	104678328 - Meals - La Sal	
Blue Mountain Foods	127390	02-62235	12/22/2023	12/22/2023	31.23	La Sal Senior Center	104678328 - Meals - La Sal	
Blue Mountain Foods	127390	02-75402	12/22/2023	12/22/2023	18.24	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	02-79862	12/22/2023	12/22/2023	15.65	Monticello Senior Center	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	02-79862	12/22/2023	12/22/2023	15.65	Monticello Senior Center	104678323 - Meals - Monticello	
Blue Mountain Foods	127390	02-80883	12/22/2023	12/22/2023	5.98	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	127390	02-80883	12/22/2023	12/22/2023	5.98	SJC Aging	104678323 - Meals - Monticello	
Blue Mountain Foods	127390	03-119357	12/22/2023	12/22/2023	64.68	La Sal Senior Center	104678328 - Meals - La Sal	
					\$427.84			
					<b>\$590.93</b>			
Bound Tree Medical LLC	127305	85169929	12/19/2023	12/20/2023	639.35	SJC Ambulance Service	264350610 - Miscellaneous Supplies	
					<b>\$639.35</b>			
Brake, Crystal	127300	CB12052023	12/19/2023	12/20/2023	555.82	Expense Reimbursement	104134230 - Travel Expense	
					<b>\$555.82</b>			
Brooke Pehrson Photography	127280	BP0096	12/18/2023	12/20/2023	292.05	HEAD SHOTS	104111240 - Office Expense	
					<b>\$292.05</b>			
Brown Brothers Construction Co	127363	23.5045	12/20/2023	12/20/2023	119,190.75	SJC Road	214414411 - Gravel	
					<b>\$119,190.75</b>			
Bunker, Brad D	127298	BB12192023	12/20/2023	12/20/2023	512.21	Travel Reimbursement	104147230 - Travel Expense	
					<b>\$512.21</b>			
CAHC - Comfort at Home Care LLC	127324	317	12/19/2023	12/20/2023	539.52	SJC Aging	104684615 - Contracts	
CAHC - Comfort at Home Care LLC	127324	317	12/19/2023	12/20/2023	748.00	SJC Aging	104672615 - Contracts	
CAHC - Comfort at Home Care LLC	127324	317	12/19/2023	12/20/2023	846.00	SJC Aging	104679615 - Contracts	
					\$2,133.52			
					<b>\$2,133.52</b>			

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Carolina Software	127282	88047	12/19/2023	12/20/2023	310.56	SJC Landfill	574424240 - Office Expense	
					<b>\$310.56</b>			
Certified Laboratories	127352	8491864	12/19/2023	12/20/2023	6,693.90	SJC Road Dept.	214412251 - Gas, Oil and Grease	
					<b>\$6,693.90</b>			
Child Support Services	127400	CSCW	12/22/2023	12/22/2023	434.00	Corey Workman C001392403	102229000 - Other Deductions Payable	
Child Support Services	127400	CSRN122023	12/22/2023	12/22/2023	526.16	Ryan Norman C001361546	102229000 - Other Deductions Payable	
					<b>\$960.16</b>			
					<b>\$960.16</b>			
Cintas Corporation	127274	4176486411	12/19/2023	12/20/2023	32.65	SJC Road Dept	214414260 - Buildings and Grounds	
Cintas Corporation	127274	4176486411	12/19/2023	12/20/2023	69.40	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation	127274	4177205719	12/19/2023	12/20/2023	47.71	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation	127274	4177205719	12/19/2023	12/20/2023	65.38	SJC Road Dept	214414260 - Buildings and Grounds	
					<b>\$215.14</b>			
Cintas Corporation	127375	4159547544	07/03/2023	12/22/2023	42.87	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation	127375	4159547544	07/03/2023	12/22/2023	54.58	SJC Road Dept	214414260 - Buildings and Grounds	
					<b>\$97.45</b>			
					<b>\$312.59</b>			
Clark, Sharmayne	127301	SC12052023	12/18/2023	12/20/2023	560.00	Alternatives	104679615 - Contracts	
					<b>\$560.00</b>			
Codale Electric Supply Inc.	127277	S008293692.002	12/19/2023	12/20/2023	89.05	SJC Admin Building	104161260 - Buildings and Grounds	
Codale Electric Supply Inc.	127277	S008293692.003	12/19/2023	12/20/2023	158.40	SJC Admin Building	104161260 - Buildings and Grounds	
					<b>\$247.45</b>			
					<b>\$247.45</b>			
Collins, Catherine	127302	CC12052023	12/19/2023	12/20/2023	560.00	Alternatives	104679615 - Contracts	
					<b>\$560.00</b>			
Creswell, Lyn	127358	LC12122023	12/18/2023	12/20/2023	11,263.74	Contracted Servies	104126617 - Administrative Law Judge	
					<b>\$11,263.74</b>			
Dee, Elsie	127328	ED12182023	12/19/2023	12/20/2023	718.91	Election Liaison	104173310 - Professional and Technica	
Dee, Elsie	127328	ED12192023	12/19/2023	12/20/2023	1,665.14	Election Liaison	104173310 - Professional and Technica	
					<b>\$2,384.05</b>			
					<b>\$2,384.05</b>			
Diamond Propane LLC	127299	15953	12/20/2023	12/20/2023	547.21	SJC Fire	104225270 - Utilities	
Diamond Propane LLC	127397	16590	12/22/2023	12/22/2023	846.49	SJC Airport	105430270 - Utilities	
					<b>\$1,393.70</b>			
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	14.32	2922180000 835 E Central Book	104161270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	104.09	2922180000 835 E Central Book	104161270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	113.02	7643860000 80 N Main St	724167270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	324.94	7643860000 80 N Main St	724167270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	94.63	8743860000 96 W 100 S	264350270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	67.74	8743860000 96 W 100 S	264350270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	2,309.65	6353860000 297 S Main	104166270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	240.58	3153860000 264 S 100 E	104165270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	25.04	7624767442 881 E Center	104225270 - Utilities	



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Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	192.91	0922180000 835 E Central Fair	104620270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	476.07	6843860000 117 S Main	104161270 - Utilities	
Dominion Energy	127350	20231215152043	12/19/2023	12/20/2023	1,699.88	6843860000 117 S Main	104161270 - Utilities	
					<u>\$5,662.87</u>			
Dominion Energy	127401	20231221111315	12/22/2023	12/22/2023	1,301.32	3617789388 885 E Center	214414270 - Utilities	
					<u>\$6,964.19</u>			
DP Catering	127405	DP12212023	12/22/2023	12/22/2023	2,250.00	Christmas Party	104134480 - Special Department Suppl	
					<u>\$2,250.00</u>			
Earthgrains Baking Company	127372	85272290003275	12/22/2023	12/22/2023	70.40	SJC Jail	104230480 - Kitchen Food	
					<u>\$70.40</u>			
Election Systems & Software LLC	127288	CD2072015	12/19/2023	12/20/2023	353.00	SJC Election	104173310 - Professional and Technica	
					<u>\$353.00</u>			
Emery Telcom	127327	20231122153426	11/30/2023	12/20/2023	-218.14	Internet	104672270 - Utilities	
Emery Telcom	127327	20231208161009	12/19/2023	12/20/2023	426.86	3514200 SJC Blanding Seniors	104672270 - Utilities	
Emery Telcom	127327	20231208161026	12/19/2023	12/20/2023	95.22	988500 - SJC Emergency Services	104255270 - Utilities	
Emery Telcom	127327	2278SZ10001.05	12/19/2023	12/20/2023	2,041.08	2278.S.100	104574615 - Contracts	
					<u>\$2,345.02</u>			
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	79.95	3324200 - SJC Admin Building	104225270 - Utilities	
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	79.95	3324200 - SJC Admin Building	574424270 - Utilities	
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	84.95	3324200 - SJC Admin Building	104255270 - Utilities	
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	86.39	3324200 - SJC Admin Building	104210280 - Telephone	
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	104.95	3324200 - SJC Admin Building	104163270 - Utilities	
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	209.90	3324200 - SJC Admin Building	104676270 - Utilities	
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	269.90	3324200 - SJC Admin Building	214414270 - Utilities	
Emery Telcom	127403	20231221174003	12/22/2023	12/22/2023	469.85	3324200 - SJC Admin Building	104151280 - Telephone	
					<u>\$1,385.84</u>			
					<u>\$3,730.86</u>			
Empire Electric Assoc. Inc.	127278	20231208161314	12/19/2023	12/20/2023	112.00	9579006 - PO Box 338	104225270 - Utilities	
Empire Electric Assoc. Inc.	127278	20231208161321	12/19/2023	12/20/2023	136.74	9579005 - Hwy 491 Shop	104225270 - Utilities	
					<u>\$248.74</u>			
Empire Electric Assoc. Inc.	127393	20231221111242	12/22/2023	12/22/2023	712.27	25395 - 885 E Center St	214414270 - Utilities	
					<u>\$961.01</u>			
Enyo Comprehensive Alliance	127248	1056	10/25/2023	12/15/2023	550.00	SJC Sheriff	104230310 - Professional and Technica	
					<u>\$550.00</u>			
Fastenal Company	127306	COBAY77648	12/19/2023	12/20/2023	283.38	SJC Road	214412250 - Equipment Operation	
Fastenal Company	127306	COBAY77649	12/19/2023	12/20/2023	408.40	SJC Road	214412250 - Equipment Operation	
					<u>\$691.78</u>			
					<u>\$691.78</u>			
Fitzgerald Law Office LLC	127334	FLO_Lmanuelito	12/19/2023	12/20/2023	1,435.00	SJC Attorney	104126615 - Contracts	
Fitzgerald Law Office LLC	127334	FLO_Peabody	12/19/2023	12/20/2023	1,732.50	SJC Attorney	104126615 - Contracts	
Fitzgerald Law Office LLC	127334	FLO_Pyoung	12/19/2023	12/20/2023	542.50	SJC Attorney	104126615 - Contracts	
					<u>\$3,710.00</u>			
					<u>\$3,710.00</u>			

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Forsythe Fire LLC	127310	2114	12/18/2023	12/20/2023	140.00	SJC Maintenance	104166310 - Professional and Technica	
Forsythe Fire LLC	127310	2114	12/18/2023	12/20/2023	140.00	SJC Maintenance	104676260 - Buildings and Grounds	
Forsythe Fire LLC	127310	2114	12/18/2023	12/20/2023	184.88	SJC Maintenance	104166310 - Professional and Technica	
Forsythe Fire LLC	127310	2114	12/18/2023	12/20/2023	499.56	SJC Maintenance	104676260 - Buildings and Grounds	
					\$964.44			
					<b>\$964.44</b>			
Four Corners Welding & Gas	127285	205380	12/19/2023	12/20/2023	322.32	SJC Ambulance Services	264350610 - Miscellaneous Supplies	
					<b>\$322.32</b>			
Four States Tire & Service	127355	381195	12/19/2023	12/20/2023	389.08	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	127355	381199	12/19/2023	12/20/2023	9,738.34	SJC Road	214412250 - Equipment Operation	
					\$10,127.42			
					<b>\$10,127.42</b>			
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	-6.86	EMS	264350251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	-0.76	Surveyor	104147251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	36.79	Planning	104112251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	40.56	Elections	104173251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	82.45	Library	724167251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	115.87	Public Health	255012.251 - Local General Health Ga	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	312.70	Economic Development	104193251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	556.01	Buildings and Grounds	104161251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	641.87	Building Inspector	104242251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	819.39	SJC Road Dept	214412251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	873.30	Fire	104620251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	1,148.06	Commission	104111251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	1,342.39	SJC Road Dept	214412251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	1,434.94	Weed	104256251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	1,529.06	Aging	104672251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	1,911.49	Ambulance	264350251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	2,916.36	Landfill	574424251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	11,799.54	Sheriff's Office	104210251 - Gas, Oil and Grease	
Fuel Network	127362	F2404E00944	12/19/2023	12/20/2023	33,980.83	SJC Road Dept	214412251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	-3.02	Planning	104112251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	48.36	Assessor	104146251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	51.37	Information Systems	104151251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	93.40	Library	724167251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	253.30	Economic Development	104193251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	378.79	Building Inspector	104242251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	432.45	Weed	104256251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	497.39	Buildings and Grounds	104161251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	590.59	Commission	104111251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	614.59	Fire	104225251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	629.06	SJC Road Dept	214412251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	691.59	Public Health	255012.251 - Local General Health Ga	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	976.12	SJC Road Dept	214412251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	1,114.37	Aging	104672251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	1,461.59	Ambulance	264350251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	4,929.32	Landfill	574424251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	10,912.86	Sheriff's Office	104210251 - Gas, Oil and Grease	
Fuel Network	127362	F2405E00929	12/19/2023	12/20/2023	33,995.41	SJC Road Dept	214412251 - Gas, Oil and Grease	
					\$117,201.53			
					<b>\$117,201.53</b>			
Grainger	127349	2055731962	12/19/2023	12/20/2023	4,121.17	SJC Pulbic Health	104166260 - Buildings and Grounds	

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Grainger	127349	9897971066	12/19/2023	12/20/2023	19.20	847145778	104161260 - Buildings and Grounds	
Grainger	127349	9904348290	12/19/2023	12/20/2023	35.68	847145778	104166260 - Buildings and Grounds	
Grainger	127349	9914105896	12/19/2023	12/20/2023	36.24	847145778	104161260 - Buildings and Grounds	
Grainger	127349	9914290409	12/19/2023	12/20/2023	37.34	847145778	104161260 - Buildings and Grounds	
Grainger	127349	9918867590	12/19/2023	12/20/2023	90.27	847145778	454850310 - Professional and Technica	
Grainger	127349	9920742641	12/19/2023	12/20/2023	45.00	847145778	104161260 - Buildings and Grounds	
Grainger	127349	9926368532	12/19/2023	12/20/2023	57.80	847145778	104161260 - Buildings and Grounds	
Grainger	127349	9926368540	12/19/2023	12/20/2023	289.44	847145778	104166260 - Buildings and Grounds	
Grainger	127349	9929780618	12/19/2023	12/20/2023	38.20	847145778	104166260 - Buildings and Grounds	
Grainger	127349	9931607734	12/19/2023	12/20/2023	25.40	847145778	104166260 - Buildings and Grounds	
					<u>\$4,795.74</u>			
					<b>\$4,795.74</b>			
Grand County Emergency Medical S	127276	EMS22-0326	12/19/2023	12/20/2023	240.00	SJC Ambulance	264350330 - Employee Education	
					<u>\$240.00</u>			
					<b>\$240.00</b>			
Great Arizona Puppet Theater	127311	9738	12/19/2023	12/20/2023	1,000.00	SJC Library	724581620 - Special Programs	
					<u>\$1,000.00</u>			
					<b>\$1,000.00</b>			
Guardian Flight	127411	622034938A-WC	12/22/2023	12/22/2023	137,863.00	Patient Transport	104230312 - Medical Expenses	
					<u>\$137,863.00</u>			
					<b>\$137,863.00</b>			
Hambick's Truck & Container	127410	AAAI5292	12/22/2023	12/22/2023	19,289.10	SJC Landfill	574424740 - Equipment Purchases	
					<u>\$19,289.10</u>			
					<b>\$19,289.10</b>			
Hansen Planning Group	127333	20231215152043	12/19/2023	12/20/2023	3,300.00	SJC Econ and Dev	104850310 - Professional and Technica	
					<u>\$3,300.00</u>			
					<b>\$3,300.00</b>			
Hoggard, Dennis	127255	DH12072023	12/19/2023	12/20/2023	69.00	Travel Reimbursement	104230230 - Travel Expense	
					<u>\$69.00</u>			
					<b>\$69.00</b>			
Husted, Jana	127380	JH12212023	12/22/2023	12/22/2023	150.00	Vehicle Detailing	104150250 - Equipment Operation	
					<u>\$150.00</u>			
					<b>\$150.00</b>			
ImageNet Consulting LLC	127402	INV748964	12/22/2023	12/22/2023	661.30	SJC Clerk	104150310 - Professional and Technica	
ImageNet Consulting LLC	127402	INV749035	12/22/2023	12/22/2023	107.42	SJC Sheriff	104230310 - Professional and Technica	
ImageNet Consulting LLC	127402	INV774210	12/22/2023	12/22/2023	495.28	SJC Clerk	104150310 - Professional and Technica	
ImageNet Consulting LLC	127402	INV778007	12/22/2023	12/22/2023	90.27	SJC Sheriff	104230310 - Professional and Technica	
					<u>\$1,354.27</u>			
					<b>\$1,354.27</b>			
IRS - EFTPS	EFT	PR121023-575	12/15/2023	12/20/2023	9,976.70	Medicare Tax	102221000 - FICA Payable	
IRS - EFTPS	EFT	PR121023-575	12/15/2023	12/20/2023	23,678.58	Federal Income Tax	102222000 - Federal Tax W/H Payable	
IRS - EFTPS	EFT	PR121023-575	12/15/2023	12/20/2023	42,659.00	Social Security Tax	102221000 - FICA Payable	
					<u>\$76,314.28</u>			
					<b>\$76,314.28</b>			
Ivins, Brittney	127396	BI12212023	12/22/2023	12/22/2023	704.79	TRAVEL REIMBURSEMENT	104145230 - Travel Expense	
Ivins, Brittney	127396	BI12222023	12/22/2023	12/22/2023	40.00	PURCHASE REIMBURSEMENT	104145210 - Subscriptions and Membe	
Ivins, Brittney	127396	BI12222023	12/22/2023	12/22/2023	100.00	PURCHASE REIMBURSEMENT	104145240 - Office Expense	
					<u>\$844.79</u>			
					<b>\$844.79</b>			
Jackson Group Peterbilt	127249	238209GJ	12/19/2023	12/20/2023	41.96	SJC Road Dept	214412250 - Equipment Operation	

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Jackson Group Peterbilt	127249	238217GJ	12/19/2023	12/20/2023	4.63	SJC Road Dept	214412250 - Equipment Operation	
					\$46.59			
					<b>\$46.59</b>			
JCI Billing Services	127354	369	12/19/2023	12/20/2023	3,280.00	SJC Emergency Services	264350310 - Professional and Technica	
JCI Billing Services	127354	370	12/19/2023	12/20/2023	2,520.00	SJC Emergency Services	264350310 - Professional and Technica	
JCI Billing Services	127354	372	12/19/2023	12/20/2023	1,320.00	SJC Emergency Services	264350310 - Professional and Technica	
					\$7,120.00			
					<b>\$7,120.00</b>			
Johnston, William	127275	WJ12142023	12/18/2023	12/20/2023	231.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
					<b>\$231.00</b>			
Jones & Demille Engineering	127325	132789	12/19/2023	12/20/2023	2,191.78	2204-024.00	104193920 - Grants	
Jones & Demille Engineering	127409	132981	12/22/2023	12/22/2023	13,570.20	Pack Creek fire HMGP	454255615 - Contracts	
					<b>\$15,761.98</b>			
Jones, Tim	127254	TJ12072023	12/18/2023	12/20/2023	69.00	Travel Reimbursement	104230230 - Travel Expense	
					<b>\$69.00</b>			
JViation	127331	2019.U96.01AIP1	12/18/2023	12/20/2023	3,236.50	Cal Black Airport	105430620 - Miscellaneous Services	
					<b>\$3,236.50</b>			
K. Andrew Fitzgerald	127404	KAF235700011	12/22/2023	12/22/2023	2,062.50	SJC Attorney	104126615 - Contracts	
					<b>\$2,062.50</b>			
Kane, Thomas	127376	TK12212023	12/22/2023	12/22/2023	100.00	Boot Reimbursement	214414480 - Special Department Suppl	
					<b>\$100.00</b>			
Keith, Mark	127253	342	12/19/2023	12/20/2023	66.32	Transport Program	104672615 - Contracts	
					<b>\$66.32</b>			
Kenworth Sales Company	127261	5P10308	12/20/2023	12/20/2023	98.25	SJC Road	214412250 - Equipment Operation	
					<b>\$98.25</b>			
Lexipol	127353	INVLEX122293	12/18/2023	12/20/2023	6,940.54	SJC Sheriff	104230242 - Software Maintenance	
					<b>\$6,940.54</b>			
Life-Assist Inc.	127314	1380112	12/19/2023	12/20/2023	1,228.61	SJC Emergency Svc.	264350610 - Miscellaneous Supplies	
					<b>\$1,228.61</b>			
Long, Roxy	127323	RL112023	12/18/2023	12/20/2023	2,115.00	Nursing Services	104230312 - Medical Expenses	
					<b>\$2,115.00</b>			
Lyman, Mark Andrew	127296	ML12152023	12/19/2023	12/20/2023	500.00	Bail post refund	103511000 - Justice Court Fines	
					<b>\$500.00</b>			
Maxwell Products Inc.	127360	INV4082	12/19/2023	12/20/2023	24,647.12	SJC Road Dept	214414410 - Road Supplies	
					<b>\$24,647.12</b>			
MediVista Media LLC	127281	20231713	12/19/2023	12/20/2023	297.00	SJC Public Health	255007.210 - Indirect Admin Subscripti	
					<b>\$297.00</b>			

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Monticello City	127322	120723S	12/20/2023	12/20/2023	437.18	SJC Aging	104676260 - Buildings and Grounds	
Monticello City	127322	20231208161510	12/19/2023	12/20/2023	100.00	195461 Hideout Billing	104672270 - Utilities	
Monticello City	127322	20231215151201	12/19/2023	12/20/2023	77.42	1.9412.1 Ambulance Garage	264350270 - Utilities	
Monticello City	127322	356011	12/19/2023	12/20/2023	37.37	356011	104165270 - Utilities	
Monticello City	127322	356012	12/19/2023	12/20/2023	132.60	356012	104161270 - Utilities	
Monticello City	127322	356013	12/19/2023	12/20/2023	68.99	356013	724167270 - Utilities	
Monticello City	127322	356014	12/19/2023	12/20/2023	45.98	356014	104225270 - Utilities	
Monticello City	127322	356015	12/19/2023	12/20/2023	1,109.89	35601 SJC All Accounts	104166270 - Utilities	
Monticello City	127322	356016	12/19/2023	12/20/2023	40.66	35601 SJC All Accounts	104620270 - Utilities	
Monticello City	127322	356017	12/19/2023	12/20/2023	42.74	35601 SJC All Accounts	104225270 - Utilities	
					\$2,092.83			
Monticello City	127377	20231221164821	12/22/2023	12/22/2023	101.50	1.9546.1 Hideout Billing	104672270 - Utilities	
					<b>\$2,194.33</b>			
Monticello Mercantile	127312	C300981	12/18/2023	12/20/2023	53.29	LaSal Cemetery	104150240 - Office Expense	
Monticello Mercantile	127312	C301140	12/18/2023	12/20/2023	21.68	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C301152	12/18/2023	12/20/2023	53.48	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C301356	12/18/2023	12/20/2023	118.97	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C301373	12/18/2023	12/20/2023	58.98	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C301555	12/18/2023	12/20/2023	17.47	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C301560	12/18/2023	12/20/2023	19.99	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C301573	12/18/2023	12/20/2023	24.69	LaSal Cemetery	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C301580	12/18/2023	12/20/2023	37.58	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C302113	12/18/2023	12/20/2023	58.44	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C302149	12/18/2023	12/20/2023	11.49	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C302274	12/18/2023	12/20/2023	8.99	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C302312	12/19/2023	12/20/2023	19.99	SJC Aging	104676260 - Buildings and Grounds	
Monticello Mercantile	127312	C302422	12/18/2023	12/20/2023	4.47	Monticello Library	724581620 - Special Programs	
Monticello Mercantile	127312	C302771	12/19/2023	12/20/2023	51.97	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C302813	12/19/2023	12/20/2023	14.99	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C302868	12/19/2023	12/20/2023	1.44	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C303220	12/19/2023	12/20/2023	51.98	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C303325	12/19/2023	12/20/2023	15.49	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C303326	12/19/2023	12/20/2023	6.49	SJC Aging	104676260 - Buildings and Grounds	
Monticello Mercantile	127312	C303483	12/19/2023	12/20/2023	24.48	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C303510	12/18/2023	12/20/2023	9.99	Monticello Library	724581620 - Special Programs	
Monticello Mercantile	127312	C303617	12/19/2023	12/20/2023	9.79	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C303670	12/19/2023	12/20/2023	20.78	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C303999	12/19/2023	12/20/2023	1.49	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C304046	12/19/2023	12/20/2023	14.99	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C304102	12/19/2023	12/20/2023	74.72	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C304338	12/19/2023	12/20/2023	15.49	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C304340	12/18/2023	12/20/2023	7.98	SJC Sheriff	104230610 - Miscellaneous Supplies	
Monticello Mercantile	127312	C304369	12/19/2023	12/20/2023	20.99	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C304690	12/19/2023	12/20/2023	7.58	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C304827	12/19/2023	12/20/2023	109.66	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C304897	12/19/2023	12/20/2023	13.28	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C304932	12/19/2023	12/20/2023	11.08	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	C304934	12/19/2023	12/20/2023	7.49	SJC Maintenance	104166620 - Miscellaneous Services	
Monticello Mercantile	127312	C305196	12/19/2023	12/20/2023	22.86	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	C305197	12/19/2023	12/20/2023	23.98	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	E30861	12/18/2023	12/20/2023	21.11	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127312	E30926	12/18/2023	12/20/2023	24.82	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127312	E31081	12/19/2023	12/20/2023	18.99	SJC Maintenance	104166260 - Buildings and Grounds	
					\$1,113.42			
Monticello Mercantile	127389	C298870	12/22/2023	12/22/2023	52.97	SJC Clerk	104173240 - Office Expense	



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Monticello Mercantile	127389	C302290	12/22/2023	12/22/2023	17.49	SJC Ambulance	264350610 - Miscellaneous Supplies	
Monticello Mercantile	127389	C302290	12/22/2023	12/22/2023	219.99	SJC Ambulance	264350260 - Buildings and Grounds	
Monticello Mercantile	127389	C302534	12/22/2023	12/22/2023	20.99	SJC Ambulance	264350610 - Miscellaneous Supplies	
Monticello Mercantile	127389	C302700	12/22/2023	12/22/2023	28.47	SJC Ambulance	264350330 - Employee Education	
Monticello Mercantile	127389	C303573	12/22/2023	12/22/2023	7.98	SJC Ambulance	264350610 - Miscellaneous Supplies	
Monticello Mercantile	127389	C305252	12/22/2023	12/22/2023	6.37	SJC Maintenance	104161260 - Buildings and Grounds	
Monticello Mercantile	127389	C305295	12/22/2023	12/22/2023	41.35	SJC Maintenance	104166260 - Buildings and Grounds	
Monticello Mercantile	127389	E31169	12/22/2023	12/22/2023	6.99	SJC Maintenance	104166260 - Buildings and Grounds	
					\$402.60			
					<b>\$1,516.02</b>			
Morgan Mechanical LLC	127309	111423#3	12/19/2023	12/20/2023	500.00	SJC Landfill	574424310 - Professional and Technica	
Morgan Mechanical LLC	127309	112223#4	12/19/2023	12/20/2023	460.00	SJC Landfill	574424310 - Professional and Technica	
					\$960.00			
					<b>\$960.00</b>			
Motor Parts Company	127321	561556	12/19/2023	12/20/2023	-61.72	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561593	12/19/2023	12/20/2023	-54.00	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561618	12/19/2023	12/20/2023	56.77	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561695	12/19/2023	12/20/2023	19.98	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561745	12/19/2023	12/20/2023	251.01	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561747	12/19/2023	12/20/2023	124.23	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561748	12/19/2023	12/20/2023	67.26	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561768	12/19/2023	12/20/2023	101.68	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561872	12/19/2023	12/20/2023	25.54	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	561949	12/19/2023	12/20/2023	375.58	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	562065	12/19/2023	12/20/2023	7.76	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	562176	12/19/2023	12/20/2023	67.92	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	562336	12/19/2023	12/20/2023	9.39	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	562341	12/19/2023	12/20/2023	95.88	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	562345	12/19/2023	12/20/2023	73.05	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	562413	12/19/2023	12/20/2023	3.99	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	562585	12/19/2023	12/20/2023	148.94	SJC Fire	104220615 - Contracts	
Motor Parts Company	127321	852396	12/19/2023	12/20/2023	31.91	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	852556	12/19/2023	12/20/2023	196.04	SJC Landfill	574424250 - Equipment Operation	
Motor Parts Company	127321	852762	12/19/2023	12/20/2023	129.59	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	852856	12/19/2023	12/20/2023	3.10	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	852895	12/19/2023	12/20/2023	44.99	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	852935	12/19/2023	12/20/2023	130.27	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	852951	12/19/2023	12/20/2023	119.96	SJC Landfill	574424250 - Equipment Operation	
Motor Parts Company	127321	852963	12/19/2023	12/20/2023	85.51	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	852966	12/19/2023	12/20/2023	-37.00	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	852968	12/19/2023	12/20/2023	10.57	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	853032	12/19/2023	12/20/2023	8.54	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	127321	853045	12/19/2023	12/20/2023	19.04	SJC Landfill	574424250 - Equipment Operation	
					\$2,055.78			
					<b>\$2,055.78</b>			
Mountainland Supply Co	127304	S105754866.001	12/19/2023	12/20/2023	22.87	SJC Maintenance	104676260 - Buildings and Grounds	
Mountainland Supply Co	127304	S105754866.001	12/19/2023	12/20/2023	22.88	SJC Maintenance	724168260 - Buildings and Grounds	
Mountainland Supply Co	127304	S105754866.001	12/19/2023	12/20/2023	61.00	SJC Maintenance	724167260 - Buildings and Grounds	
Mountainland Supply Co	127304	S105754866.001	12/19/2023	12/20/2023	114.38	SJC Maintenance	104161260 - Buildings and Grounds	
Mountainland Supply Co	127304	S105754866.001	12/19/2023	12/20/2023	152.50	SJC Maintenance	104166260 - Buildings and Grounds	
Mountainland Supply Co	127304	S105822273.001	12/19/2023	12/20/2023	240.40	SJC Maintenance	104676260 - Buildings and Grounds	
					\$614.03			
Mountainland Supply Co	127399	S105791186.001	12/22/2023	12/22/2023	822.71	SJC EMS	264350260 - Buildings and Grounds	

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Mountainland Supply Co	127399	S10582865.001	12/22/2023	12/22/2023	125.33	SJC EMS	264350260 - Buildings and Grounds	
					\$948.04			
					<b>\$1,562.07</b>			
MSFS of Utah	127295	20231208161600	12/19/2023	12/20/2023	495.00	SJC Aging	104682615 - Contracts	
					<b>\$495.00</b>			
MyTana	127263	IN17632	12/18/2023	12/20/2023	134.77	SJC Maintenance	104161260 - Buildings and Grounds	
					<b>\$134.77</b>			
National Benefit Services LLC	127257	963483	12/19/2023	12/20/2023	70.15	FSA Plan Admin Fees	104965140 - Other Employee Benefits	
					<b>\$70.15</b>			
Navajo Nation Department of Justice	127364	CA002	12/19/2023	12/20/2023	200,000.00	Navajo Nation vs. San Juan County	104156310 - Professional and Technica	
					<b>\$200,000.00</b>			
Navajo Sanitation	127387	122874	12/22/2023	12/22/2023	297.00	Bluff Senior Center-2772	104672270 - Utilities	
					<b>\$297.00</b>			
Navajo Tribal UtilityAuthority	127289	32001567000	12/19/2023	12/20/2023	13.73	60378368 4000 W HWY 163	214414270 - Utilities	
Navajo Tribal UtilityAuthority	127289	32001567001	12/19/2023	12/20/2023	83.18	60378370- MC N Hwy 162 NE LDS CHR Tower	104574270 - Utilities	
Navajo Tribal UtilityAuthority	127289	32001567002	12/19/2023	12/20/2023	34.95	60378371 Along Hwy 162	214414270 - Utilities	
Navajo Tribal UtilityAuthority	127289	32001567003	12/19/2023	12/20/2023	5.31	60378372 Abt HWY 162	104850270 - Utilities	
Navajo Tribal UtilityAuthority	127289	32001567004	12/19/2023	12/20/2023	4.56	60378373 - Abt State Road 162	104850270 - Utilities	
Navajo Tribal UtilityAuthority	127289	32001568409	12/19/2023	12/20/2023	282.02	60378369 12MLS N MEX WTR CHPT N COMM	104574270 - Utilities	
					\$423.75			
					<b>\$423.75</b>			
New Technology Solutions	127294	6015	12/19/2023	12/20/2023	100.00	Pest Control	104676270 - Utilities	
New Technology Solutions	127294	6016	12/19/2023	12/20/2023	40.00	Pest Control	264350310 - Professional and Technica	
New Technology Solutions	127294	6017	12/19/2023	12/20/2023	23.75	Pest Control	724169310 - Professional and Technica	
New Technology Solutions	127294	6017	12/19/2023	12/20/2023	35.62	Pest Control	724167310 - Professional and Technica	
New Technology Solutions	127294	6017	12/19/2023	12/20/2023	35.63	Pest Control	724168310 - Professional and Technica	
New Technology Solutions	127294	6018	12/19/2023	12/20/2023	16.25	Pest Control	104163310 - Professional and Technica	
New Technology Solutions	127294	6018	12/19/2023	12/20/2023	16.25	Pest Control	104165310 - Professional and Technica	
New Technology Solutions	127294	6018	12/19/2023	12/20/2023	48.75	Pest Control	104161310 - Professional and Technica	
New Technology Solutions	127294	6018	12/19/2023	12/20/2023	48.75	Pest Control	104166310 - Professional and Technica	
New Technology Solutions	127294	6019	12/19/2023	12/20/2023	80.00	Pest Control	104225310 - Professional and Technica	
New Technology Solutions	127294	6023	12/19/2023	12/20/2023	40.00	SJC Public Health	255007.260 - Indirect Admin Buildings	
					\$485.00			
					<b>\$485.00</b>			
Nicholas & Company	127356	8443216	12/19/2023	12/20/2023	470.75	SJC Aging	104677323 - Meals - Monticello	
Nicholas & Company	127356	8443216	12/19/2023	12/20/2023	470.75	SJC Aging	104678323 - Meals - Monticello	
Nicholas & Company	127356	8443218	12/19/2023	12/20/2023	256.75	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	127356	8443218	12/19/2023	12/20/2023	256.76	SJC Aging	104677325 - Meals - Blanding	
Nicholas & Company	127356	8571224	12/19/2023	12/20/2023	721.46	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	127356	8571224	12/19/2023	12/20/2023	721.47	SJC Aging	104677325 - Meals - Blanding	
Nicholas & Company	127356	8574922	12/19/2023	12/20/2023	504.91	SJC Aging	104678323 - Meals - Monticello	
Nicholas & Company	127356	8574922	12/19/2023	12/20/2023	504.92	SJC Aging	104677323 - Meals - Monticello	
Nicholas & Company	127356	8574924	12/19/2023	12/20/2023	446.39	SJC Aging	104678329 - Meals - Bluff	
Nicholas & Company	127356	8574924	12/19/2023	12/20/2023	446.40	SJC Aging	104677329 - Meals - Bluff	
Nicholas & Company	127356	8582956	12/19/2023	12/20/2023	3,065.45	SJC Sheriff	104230480 - Kitchen Food	
Nicholas & Company	127356	8582957	12/19/2023	12/20/2023	470.54	SJC Aging	104678323 - Meals - Monticello	
Nicholas & Company	127356	8582957	12/19/2023	12/20/2023	470.55	SJC Aging	104677323 - Meals - Monticello	

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Nicholas & Company	127356	8582959	12/19/2023	12/20/2023	724.84	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	127356	8582959	12/19/2023	12/20/2023	724.85	SJC Aging	104677325 - Meals - Blanding	
					\$10,256.79			
Nicholas & Company	127407	8591169	12/22/2023	12/22/2023	346.24	Blanding Senior Center	104677323 - Meals - Monticello	
Nicholas & Company	127407	8591169	12/22/2023	12/22/2023	346.24	Blanding Senior Center	104678323 - Meals - Monticello	
Nicholas & Company	127407	8591171	12/22/2023	12/22/2023	939.06	Blanding Senior Center	104677325 - Meals - Blanding	
Nicholas & Company	127407	8591171	12/22/2023	12/22/2023	939.06	Blanding Senior Center	104678325 - Meals - Blanding	
					\$2,570.60			
					<b>\$12,827.39</b>			
Nielson, Cody	127284	CN12142023	12/19/2023	12/20/2023	317.92	Planning & Zoning	104114620 - Miscellaneous Services	
					<b>\$317.92</b>			
ODP Business Solutions LLC	127270	332273397001	12/19/2023	12/20/2023	25.92	SJC Economic Dev	104192240 - Office Expense	
ODP Business Solutions LLC	127270	332273397001	12/19/2023	12/20/2023	25.93	SJC Economic Dev	104193240 - Office Expense	
ODP Business Solutions LLC	127270	333843270001	12/19/2023	12/20/2023	67.86	SJC Assessor	104146240 - Office Expense	
ODP Business Solutions LLC	127270	335725135001	12/19/2023	12/20/2023	26.99	SJC Economic Dev	103825000 - Sponsorships	
ODP Business Solutions LLC	127270	344809390001	12/19/2023	12/20/2023	25.92	SJC Economic Dev	104192240 - Office Expense	
ODP Business Solutions LLC	127270	344809390001	12/19/2023	12/20/2023	25.93	SJC Economic Dev	104193240 - Office Expense	
					\$198.55			
ODP Business Solutions LLC	127391	335458909001	12/22/2023	12/22/2023	93.47	SJC Attorney	104145240 - Office Expense	
ODP Business Solutions LLC	127391	342047715001	12/22/2023	12/22/2023	272.89	SJC Attorney	104145250 - Equipment Operation	
ODP Business Solutions LLC	127391	342881674001	12/22/2023	12/22/2023	23.96	SJC Sheriff	104230240 - Office Expense	
ODP Business Solutions LLC	127391	342882690001	12/22/2023	12/22/2023	33.13	SJC Sheriff	104230240 - Office Expense	
ODP Business Solutions LLC	127391	344724613001	12/22/2023	12/22/2023	149.12	SJC Sheriff	104230240 - Office Expense	
					\$572.57			
					<b>\$771.12</b>			
Office Ally	127250	20231208161450	12/19/2023	12/20/2023	35.00	SJC Aging	104685615 - Contracts	
					<b>\$35.00</b>			
OTIS	127359	100401397534	12/19/2023	12/20/2023	1,239.36	SJC Public Saftey	104166310 - Professional and Technica	
OTIS	127359	SH16471001	12/19/2023	12/20/2023	11,550.00	435494	104166310 - Professional and Technica	
					\$12,789.36			
					<b>\$12,789.36</b>			
Packard Wholesale Co.	127317	INV215232	12/19/2023	12/20/2023	38.76	SJC Admin Building	104161260 - Buildings and Grounds	
Packard Wholesale Co.	127317	INV215233	12/19/2023	12/20/2023	38.76	SJC Admin Building	104166260 - Buildings and Grounds	
Packard Wholesale Co.	127317	INV218825	12/18/2023	12/20/2023	80.72	SJC Public Health	255007.260 - Indirect Admin Buildings	
Packard Wholesale Co.	127317	INV222012	12/18/2023	12/20/2023	422.87	SJC Aging	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	127317	INV222027	12/18/2023	12/20/2023	72.05	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	127317	INV222027	12/18/2023	12/20/2023	72.06	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	127317	INV222057	12/18/2023	12/20/2023	112.16	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	127317	INV222446	12/18/2023	12/20/2023	349.48	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	127317	INV222458	12/19/2023	12/20/2023	41.33	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	127317	INV222458	12/19/2023	12/20/2023	41.33	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	127317	INV222467	12/18/2023	12/20/2023	115.66	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	127317	INV222468	12/18/2023	12/20/2023	91.00	SJC Sheriff's Office	104230480 - Kitchen Food	
					\$1,476.18			
Packard Wholesale Co.	127406	FCHRG100661	12/22/2023	12/22/2023	1.22	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	127406	FCHRG100696	12/22/2023	12/22/2023	2.56	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	127406	INV211164	12/22/2023	12/22/2023	22.35	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	127406	INV211164	12/22/2023	12/22/2023	22.36	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	127406	INV214703	12/22/2023	12/22/2023	62.92	SJC Aging	104677323 - Meals - Monticello	

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<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Packard Wholesale Co.	127406	INV214703	12/22/2023	12/22/2023	62.92	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV221264	12/22/2023	12/22/2023	124.59	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	127406	INV221264	12/22/2023	12/22/2023	124.59	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	127406	INV221665	12/22/2023	12/22/2023	171.62	SJC Aging	104678328 - Meals - La Sal	
Packard Wholesale Co.	127406	INV222807	12/22/2023	12/22/2023	40.41	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	127406	INV222807	12/22/2023	12/22/2023	40.41	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	127406	INV222813	12/22/2023	12/22/2023	20.60	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV222813	12/22/2023	12/22/2023	20.61	SJC Aging	104677323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV222830	12/22/2023	12/22/2023	25.13	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV222830	12/22/2023	12/22/2023	25.14	SJC Aging	104677323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV222838	12/22/2023	12/22/2023	865.90	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	127406	INV223127	12/22/2023	12/22/2023	349.48	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	127406	INV223174	12/22/2023	12/22/2023	92.24	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	127406	INV223175	12/22/2023	12/22/2023	93.20	SJC Sheriff's Office	104230480 - Kitchen Food	
Packard Wholesale Co.	127406	INV223177	12/22/2023	12/22/2023	70.17	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV223177	12/22/2023	12/22/2023	70.18	SJC Aging	104677323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV223239	12/22/2023	12/22/2023	37.50	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	127406	INV223239	12/22/2023	12/22/2023	37.51	SJC Aging	104677325 - Meals - Blanding	
					\$2,383.61			
					<b>\$3,859.79</b>			
Peters Scofield	127337	2nd&3rdQtr2023	12/20/2023	12/20/2023	1,489.31	San Juan County Clerk	104142310 - Professional and Technica	
Peters Scofield	127337	2nd&3rdQtr2023	12/20/2023	12/20/2023	1,489.31	San Juan County Clerk	104143310 - Professional and Technica	
Peters Scofield	127337	2nd&3rdQtr2023	12/20/2023	12/20/2023	1,489.31	San Juan County Clerk	104146310 - Professional and Technica	
					\$4,467.93			
					<b>\$4,467.93</b>			
Peterson, Jared	127382	JP12052023	12/22/2023	12/22/2023	180.00	Search and Rescue	104215620 - Miscellaneous Services	
					<b>\$180.00</b>			
Petty Cash	127251	PC11092023	12/18/2023	12/20/2023	49.10	Monticello Library	724581620 - Special Programs	
Petty Cash	127252	SJCO16608	12/18/2023	12/20/2023	50.72	Monticello Library	724581620 - Special Programs	
Petty Cash	127260	PC12012023	12/18/2023	12/20/2023	30.00	Blanding Library	724581610 - Miscellaneous Supplies/S	
Petty Cash	127260	PC12012023	12/18/2023	12/20/2023	50.00	Blanding Library	724581620 - Special Programs	
					\$80.00			
Petty Cash	127367	PC12012023LaS	12/22/2023	12/22/2023	4.43	La Sal Library	724581920 - Grant Expenses	
Petty Cash	127368	PC12212023	12/22/2023	12/22/2023	7.92	Monticello Library	724581620 - Special Programs	
					<b>\$192.17</b>			
Public Employees Health Program	127371	124030068	12/22/2023	12/22/2023	34.58	Active Employee Premium	104230310 - Professional and Technica	
Public Employees Health Program	127371	124037377	12/22/2023	12/22/2023	34.58	Active Employee Premium	104230310 - Professional and Technica	
					\$69.16			
					<b>\$69.16</b>			
Pugh, Delton	127265	DP12082023	12/19/2023	12/20/2023	162.00	Travel Reimbursement	104671230 - Travel Expense	
					<b>\$162.00</b>			
Pure Country Water	127271	603268	12/19/2023	12/20/2023	199.45	SJC Aging	104676260 - Buildings and Grounds	
					<b>\$199.45</b>			
Redd's Ace Hardware	127273	871382	12/19/2023	12/20/2023	-59.97	SJC Library	724581740 - Equipment Purchases	
Redd's Ace Hardware	127273	887103	12/19/2023	12/20/2023	12.99	SJC Maintenance	104161260 - Buildings and Grounds	
Redd's Ace Hardware	127273	887370	12/19/2023	12/20/2023	52.54	SJC Maintenance	104166260 - Buildings and Grounds	

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Redd's Ace Hardware	127273	887778	12/19/2023	12/20/2023	12.18	SJC Maintenance	104161260 - Buildings and Grounds	
Redd's Ace Hardware	127273	888095	12/19/2023	12/20/2023	14.98	SJC Maintenance	104161260 - Buildings and Grounds	
Redd's Ace Hardware	127273	888523	12/19/2023	12/20/2023	44.56	SJC Maintenance	104255260 - Buildings and Grounds	
Redd's Ace Hardware	127273	888547	12/19/2023	12/20/2023	12.99	SJC Maintenance	104161260 - Buildings and Grounds	
Redd's Ace Hardware	127273	888628	12/19/2023	12/20/2023	82.92	SJC Maintenance	105430260 - Buildings and Grounds	
Redd's Ace Hardware	127273	888642	12/19/2023	12/20/2023	6.59	SJC Road	214412250 - Equipment Operation	
Redd's Ace Hardware	127273	888781	12/19/2023	12/20/2023	33.13	SJC Maintenance	104161260 - Buildings and Grounds	
					\$212.91			
Redd's Ace Hardware	127379	887066	12/22/2023	12/22/2023	31.99	SJC Sheriff	104230350 - State Prisoner Expenses	
Redd's Ace Hardware	127379	887527	12/22/2023	12/22/2023	59.99	SJC Aging	104676260 - Buildings and Grounds	
Redd's Ace Hardware	127379	889195	12/22/2023	12/22/2023	19.99	SJC Maintenance	104676260 - Buildings and Grounds	
Redd's Ace Hardware	127379	889196	12/22/2023	12/22/2023	28.56	SJC Maintenance	104161260 - Buildings and Grounds	
					\$140.53			
					<b>\$353.44</b>			
RelaDyne West LLC	127293	22042C-CM	12/19/2023	12/20/2023	-1,664.30	SJC Landfill	574424251 - Gas, Oil and Grease	
RelaDyne West LLC	127293	22042R-DM	12/19/2023	12/20/2023	2,132.35	SJC Landfill	574424251 - Gas, Oil and Grease	
					\$468.05			
					<b>\$468.05</b>			
Rigg, Melissa	127292	MR12142023	12/18/2023	12/20/2023	462.00	Planning and Zoning Meeting	104114620 - Miscellaneous Services	
					<b>\$462.00</b>			
River Canyon Wireless	127369	124160	12/22/2023	12/22/2023	39.99	San Juan County Fairgrounds	104620280 - Telephone	
					<b>\$39.99</b>			
Roberts, Nichole	127378	NR10222023	12/22/2023	12/22/2023	45.60	TRANSPORT	104672615 - Contracts	
Roberts, Nichole	127378	NR10302023	12/22/2023	12/22/2023	6.24	TRANSPORT	104672615 - Contracts	
Roberts, Nichole	127378	NR11062023	12/22/2023	12/22/2023	23.20	TRANSPORT	104672615 - Contracts	
Roberts, Nichole	127378	NR11082023	12/22/2023	12/22/2023	6.24	TRANSPORT	104672615 - Contracts	
Roberts, Nichole	127378	NR11292023	12/22/2023	12/22/2023	6.24	TRANSPORT	104672615 - Contracts	
Roberts, Nichole	127378	NR12072023	12/22/2023	12/22/2023	6.60	TRANSPORT	104672615 - Contracts	
Roberts, Nichole	127378	NR12082023	12/22/2023	12/22/2023	23.20	TRANSPORT	104672615 - Contracts	
					\$117.32			
					<b>\$117.32</b>			
Rocky Mountain Power	127286	20231208161248	12/19/2023	12/20/2023	31.43	59271696-0055	104672270 - Utilities	
Rocky Mountain Power	127286	20231218074958	12/19/2023	12/20/2023	148.38	73241784-0020 Lasal Fire	104225270 - Utilities	
Rocky Mountain Power	127286	20231219151953	12/19/2023	12/20/2023	161.63	59288636-0037	104574270 - Utilities	
					\$341.44			
Rocky Mountain Power	127374	20231221164403	12/22/2023	12/22/2023	91.30	59271696-0022 Lasal Fire	104225270 - Utilities	
					<b>\$432.74</b>			
San Juan Clinic	127258	9228905	12/20/2023	12/20/2023	72.00	Lambert Cly CDL Physical 10/23/2023	214414620 - Miscellaneous Services	
San Juan Clinic	127384	9234690	12/22/2023	12/22/2023	224.00	119782 Michael Brown	104230312 - Medical Expenses	
					<b>\$296.00</b>			
San Juan Health Services	127267	11272023	12/19/2023	12/20/2023	102.00	SJC EMS	264350610 - Miscellaneous Supplies	
San Juan Health Services	127267	12072023	12/19/2023	12/20/2023	30.00	1/3 landscaping	255007.260 - Indirect Admin Buildings	
San Juan Health Services	127267	7252023	12/19/2023	12/20/2023	38.00	SJC EMS	264350610 - Miscellaneous Supplies	
					\$170.00			
					<b>\$170.00</b>			



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San Juan Hospital	127283	9231133	12/19/2023	12/20/2023	312.81	9231133 Weston Laws	104230310 - Professional and Technica	
San Juan Hospital	127381	9234912	12/22/2023	12/22/2023	169.40	127278 Salvador Razo-Godinez	104230312 - Medical Expenses	
					<b>\$482.21</b>			
Sanchez, Chris	127370	CS12122023	12/22/2023	12/22/2023	69.00	Travel Reimbursement	104230230 - Travel Expense	
					<b>\$69.00</b>			
Schafer, Trent	127272	TS12142023	12/18/2023	12/20/2023	200.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
					<b>\$200.00</b>			
Scott, Peggy F	127335	PS11232023	12/19/2023	12/20/2023	2,720.39	Election Translation Services	104173310 - Professional and Technica	
Scott, Peggy F	127335	PS12192023	12/19/2023	12/20/2023	1,100.00	Navajo Translation Services	104173310 - Professional and Technica	
					<b>\$3,820.39</b>			
					<b>\$3,820.39</b>			
Silas, Marilyn	127303	MS12052023	12/18/2023	12/20/2023	560.00	Alternatives	104679615 - Contracts	
					<b>\$560.00</b>			
SJC Inmate Account	127330	SJCIA102023	12/18/2023	12/20/2023	3,032.39	Trustee Payroll	104230352 - Inmate Humanitarian Exp	
					<b>\$3,032.39</b>			
SJR Media	127320	163758	12/19/2023	12/20/2023	66.50	SJC Admin	104113240 - Office Expense	
SJR Media	127320	163758	12/19/2023	12/20/2023	66.50	SJC Admin	104134240 - Office Expense	
SJR Media	127320	SJCAG1123	12/18/2023	12/20/2023	1,512.00	SJC Aging	104220615 - Contracts	
SJR Media	127320	SJCLIB0823	12/18/2023	12/20/2023	108.00	SJC Library	724581220 - Public Notices	
SJR Media	127320	SJCOMM1123	12/19/2023	12/20/2023	52.00	SJC Public Health	255007.220 - Indirect Admin Public noti	
					<b>\$1,805.00</b>			
SJR Media	127395	SJCHR1123	12/22/2023	12/22/2023	788.25	SJC Human Resources	104134220 - Public Notices	
					<b>\$2,593.25</b>			
Southwest Colorado TV	127332	11-29	12/19/2023	12/20/2023	3,274.71	Contract Services	104574615 - Contracts	
					<b>\$3,274.71</b>			
Stubbs, Silvia	127308	SS12182023	12/19/2023	12/20/2023	953.00	Travel Reimbursement	104111230 - Travel Expense	
					<b>\$953.00</b>			
Suitter Axland PLLC	127268	3035	12/20/2023	12/20/2023	171.00	SJC Attorney	104156310 - Professional and Technica	
					<b>\$171.00</b>			
Sysco Intermountain Food Svc.	127259	585419711	12/19/2023	12/20/2023	77.65	SJC SHERIFF	104230480 - Kitchen Food	
					<b>\$77.65</b>			
TecServ, Inc	127361	15837	12/19/2023	12/20/2023	13,500.00	SJC IT	104151254 - Maintenance Contracts	
TecServ, Inc	127361	15839	12/18/2023	12/20/2023	827.76	SJC IT	104151254 - Maintenance Contracts	
TecServ, Inc	127361	15873	12/19/2023	12/20/2023	13,500.00	SJC IT	104151254 - Maintenance Contracts	
TecServ, Inc	127361	15898	12/19/2023	12/20/2023	2,400.00	SJC IT	104151254 - Maintenance Contracts	
TecServ, Inc	127361	15902	12/20/2023	12/20/2023	1,036.20	SJC IT	104151254 - Maintenance Contracts	
					<b>\$31,263.96</b>			
					<b>\$31,263.96</b>			
Teleflex	127313	9507679386	12/19/2023	12/20/2023	603.46	SJC Ambulance	264350610 - Miscellaneous Supplies	
Teleflex	127313	9507679388	12/19/2023	12/20/2023	550.00	SJC Ambulance	264350610 - Miscellaneous Supplies	
					<b>\$1,153.46</b>			
					<b>\$1,153.46</b>			

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Terracon Consultants Inc.	127329	TK47059	12/19/2023	12/20/2023	2,800.00	Geotechnical Engineering Services	454850310 - Professional and Technica	
					<b>\$2,800.00</b>			
TM Premier Services	127315	1645C	12/20/2023	12/20/2023	150.00	Mowing Service	104163310 - Professional and Technica	
TM Premier Services	127315	1645C	12/20/2023	12/20/2023	150.00	Mowing Service	104166310 - Professional and Technica	
TM Premier Services	127315	1645C	12/20/2023	12/20/2023	200.00	Mowing Service	724167310 - Professional and Technica	
TM Premier Services	127315	1645C	12/20/2023	12/20/2023	200.00	Mowing Service	724168310 - Professional and Technica	
TM Premier Services	127315	1645C	12/20/2023	12/20/2023	300.00	Mowing Service	104161310 - Professional and Technica	
TM Premier Services	127315	1645C	12/20/2023	12/20/2023	350.00	Mowing Service	104166310 - Professional and Technica	
					<b>\$1,350.00</b>			
					<b>\$1,350.00</b>			
U.S. Bank Corporate Payment	127365	CC10102023BI	12/21/2023	12/22/2023	376.60	4246-0446-6397-8298 Brittney Ivins	104145482 - Law Library Supplies	
U.S. Bank Corporate Payment	127365	CC10102023CB	12/21/2023	12/22/2023	301.01	4246-0446-7008-8388 Crystal Brake	104134610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127365	CC10102023CB	12/21/2023	12/22/2023	460.00	4246-0446-7008-8388 Crystal Brake	104134330 - Employee Education	
U.S. Bank Corporate Payment	127365	CC10102023CB	12/21/2023	12/22/2023	675.00	4246-0446-7008-8388 Crystal Brake	104134480 - Special Department Suppl	
U.S. Bank Corporate Payment	127365	CC10102023IT	12/21/2023	12/22/2023	8.99	4246-0470-0087-8873 Bruce Bushore	104151280 - Telephone	
U.S. Bank Corporate Payment	127365	CC10102023IT	12/21/2023	12/22/2023	120.00	4246-0470-0087-8873 Bruce Bushore	105430280 - Telephone	
U.S. Bank Corporate Payment	127365	CC10102023IT	12/21/2023	12/22/2023	297.34	4246-0470-0087-8873 Bruce Bushore	104151240 - Office Expense	
U.S. Bank Corporate Payment	127365	CC10102023JB	12/21/2023	12/22/2023	708.72	4246-0470-0118-9890 - Jay Begay	104211610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127365	CC10102023JB	12/21/2023	12/22/2023	1,051.85	4246-0470-0118-9890 - Jay Begay	104211610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127365	CC10102023LL	12/21/2023	12/22/2023	467.26	4246-0446-6408-1829 Lehi Lacy	104210230 - Travel Expense	
U.S. Bank Corporate Payment	127365	CC10102023LL	12/21/2023	12/22/2023	488.61	4246-0446-6408-1829 Lehi Lacy	104230230 - Travel Expense	
U.S. Bank Corporate Payment	127365	CC10102023SB	12/21/2023	12/22/2023	827.76	4246-0446-5312-8805 Scott Burgess	264350330 - Employee Education	
U.S. Bank Corporate Payment	127365	CC10102023SL	12/21/2023	12/22/2023	-52.25	4246-0446-6210-7345 Samuel Long	104161260 - Buildings and Grounds	
U.S. Bank Corporate Payment	127365	CC10102023SL	12/21/2023	12/22/2023	50.99	4246-0446-6210-7345 Samuel Long	104166260 - Buildings and Grounds	
U.S. Bank Corporate Payment	127365	CC10102023SL	12/21/2023	12/22/2023	117.23	4246-0446-6210-7345 Samuel Long	104225260 - Buildings and Grounds	
U.S. Bank Corporate Payment	127365	CC10102023SL	12/21/2023	12/22/2023	125.03	4246-0446-6210-7345 Samuel Long	255007.260 - Indirect Admin Buildings	
U.S. Bank Corporate Payment	127365	CC10102023SL	12/21/2023	12/22/2023	143.10	4246-0446-6210-7345 Samuel Long	104166260 - Buildings and Grounds	
U.S. Bank Corporate Payment	127365	CC10102023SL	12/21/2023	12/22/2023	146.44	4246-0446-6210-7345 Samuel Long	574424260 - Buildings and Grounds	
U.S. Bank Corporate Payment	127365	CC10102023SL	12/21/2023	12/22/2023	186.08	4246-0446-6210-7345 Samuel Long	104161260 - Buildings and Grounds	
U.S. Bank Corporate Payment	127365	CC202311010256	12/21/2023	12/22/2023	14.33	4246-0446-5808-5489 TYLER KETRON	255281.280 - EED - Epidemiology Tele	
U.S. Bank Corporate Payment	127365	CC202311010256	12/21/2023	12/22/2023	19.00	4246-0446-5808-5489 TYLER KETRON	255281.242 - EED - Epidemiology Soft	
U.S. Bank Corporate Payment	127365	CC202311010256	12/21/2023	12/22/2023	35.63	4246-0446-5808-5489 TYLER KETRON	255012.610 - Local General Health Mis	
U.S. Bank Corporate Payment	127365	CC202311010256	12/21/2023	12/22/2023	58.70	4246-0446-5808-5489 TYLER KETRON	255007.242 - Indirect Admin Software	
U.S. Bank Corporate Payment	127365	CC202311010256	12/21/2023	12/22/2023	335.00	4246-0446-5808-5489 TYLER KETRON	255281.242 - EED - Epidemiology Soft	
U.S. Bank Corporate Payment	127365	CC202311010256	12/21/2023	12/22/2023	502.08	4246-0446-5808-5489 TYLER KETRON	255040.230 - Preventative Block Grant	
U.S. Bank Corporate Payment	127365	CC202311010925	12/21/2023	12/22/2023	54.71	4246-0470-0151-3156 Grant Sunada	255012.620 - Local General Health Mis	
U.S. Bank Corporate Payment	127365	CC202311010925	12/21/2023	12/22/2023	118.82	4246-0470-0151-3156 Grant Sunada	255012.251 - Local General Health Ga	
					<b>\$7,638.03</b>			
U.S. Bank Corporate Payment	127366	CC11102023AF	12/21/2023	12/22/2023	29.55	4246-0470-0071-7485 Alan Freestone	104210610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127366	CC11102023AF	12/21/2023	12/22/2023	32.01	4246-0470-0071-7485 Alan Freestone	104210210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	127366	CC11102023AF	12/21/2023	12/22/2023	79.37	4246-0470-0071-7485 Alan Freestone	104230610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127366	CC11102023AF	12/21/2023	12/22/2023	79.97	4246-0470-0071-7485 Alan Freestone	104230480 - Kitchen Food	
U.S. Bank Corporate Payment	127366	CC11102023AF	12/21/2023	12/22/2023	369.02	4246-0470-0071-7485 Alan Freestone	104210480 - Special Department Suppl	
U.S. Bank Corporate Payment	127366	CC11102023AF	12/21/2023	12/22/2023	600.00	4246-0470-0071-7485 Alan Freestone	104230230 - Travel Expense	
U.S. Bank Corporate Payment	127366	CC11102023AF	12/21/2023	12/22/2023	1,267.29	4246-0470-0071-7485 Alan Freestone	104210250 - Equipment Operation	
U.S. Bank Corporate Payment	127366	CC11102023AYS	12/22/2023	12/22/2023	210.63	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193480 - Special Department Suppl	
U.S. Bank Corporate Payment	127366	CC11102023AYS	12/22/2023	12/22/2023	450.00	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193490 - Advertising and Promotion	
U.S. Bank Corporate Payment	127366	CC11102023AYS	12/22/2023	12/22/2023	1,188.61	4246-0470-0107-1528 Allison Yamamoto-Sparks	103825000 - Sponsorships	
U.S. Bank Corporate Payment	127366	CC11102023BB	12/22/2023	12/22/2023	0.66	4246-0446-7008-8362 Brad Bunker	104147241 - Postage	
U.S. Bank Corporate Payment	127366	CC11102023BB	12/22/2023	12/22/2023	32.01	4246-0446-7008-8362 Brad Bunker	104147210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	127366	CC11102023BB	12/22/2023	12/22/2023	161.24	4246-0446-7008-8362 Brad Bunker	104147480 - Special Department Suppl	
U.S. Bank Corporate Payment	127366	CC11102023CB	12/21/2023	12/22/2023	59.99	4246-0446-7008-8388 Crystal Brake	104134610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127366	CC11102023CB	12/21/2023	12/22/2023	158.84	4246-0446-7008-8388 Crystal Brake	104134480 - Special Department Suppl	
U.S. Bank Corporate Payment	127366	CC11102023CB	12/21/2023	12/22/2023	244.00	4246-0446-7008-8388 Crystal Brake	104134330 - Employee Education	

**San Juan County  
Check Register  
All Bank Accounts - 12/14/2023 to 12/22/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
U.S. Bank Corporate Payment	127366	CC11102023DM	12/21/2023	12/22/2023	13.00	4246-0446-7010-6222 Debra McKee	104192251 - Gas, Oil and Grease	
U.S. Bank Corporate Payment	127366	CC11102023DM	12/21/2023	12/22/2023	34.00	4246-0446-7010-6222 Debra McKee	103825000 - Sponsorships	
U.S. Bank Corporate Payment	127366	CC11102023DM	12/21/2023	12/22/2023	78.20	4246-0446-7010-6222 Debra McKee	103825000 - Sponsorships	
U.S. Bank Corporate Payment	127366	CC11102023DM	12/21/2023	12/22/2023	154.74	4246-0446-7010-6222 Debra McKee	103825000 - Sponsorships	
U.S. Bank Corporate Payment	127366	CC11102023DM	12/21/2023	12/22/2023	200.00	4246-0446-7010-6222 Debra McKee	103825000 - Sponsorships	
U.S. Bank Corporate Payment	127366	CC11102023DM	12/21/2023	12/22/2023	320.00	4246-0446-7010-6222 Debra McKee	103825000 - Sponsorships	
U.S. Bank Corporate Payment	127366	CC11102023EG	12/22/2023	12/22/2023	6.93	4246-0470-0139-5331 Elaine Gizler	104192210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	127366	CC11102023EG	12/22/2023	12/22/2023	6.94	4246-0470-0139-5331 Elaine Gizler	104193210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	127366	CC11102023EG	12/22/2023	12/22/2023	9.55	4246-0470-0139-5331 Elaine Gizler	104192230 - Travel Expense	
U.S. Bank Corporate Payment	127366	CC11102023EG	12/22/2023	12/22/2023	314.88	4246-0470-0139-5331 Elaine Gizler	103825000 - Sponsorships	
U.S. Bank Corporate Payment	127366	CC11102023EG	12/22/2023	12/22/2023	341.65	4246-0470-0139-5331 Elaine Gizler	104193480 - Special Department Suppl	
U.S. Bank Corporate Payment	127366	CC11102023JP	12/22/2023	12/22/2023	250.00	4246-0446-7015-5641 Jackie Palmer	214414620 - Miscellaneous Services	
U.S. Bank Corporate Payment	127366	CC11102023JP	12/22/2023	12/22/2023	562.78	4246-0446-7015-5641 Jackie Palmer	214412250 - Equipment Operation	
U.S. Bank Corporate Payment	127366	CC11102023JT	12/22/2023	12/22/2023	124.08	4246-0446-6210-7352 Jed Tate	574424240 - Office Expense	
U.S. Bank Corporate Payment	127366	CC11102023JT	12/22/2023	12/22/2023	200.00	4246-0446-6210-7352 Jed Tate	574424310 - Professional and Technica	
U.S. Bank Corporate Payment	127366	CC11102023LD	12/21/2023	12/22/2023	30.01	4246-0446-5595-5692 LYMAN DUNCAN	104173251 - Gas, Oil and Grease	
U.S. Bank Corporate Payment	127366	CC11102023LD	12/21/2023	12/22/2023	209.68	4246-0446-5595-5692 LYMAN DUNCAN	104173740 - Equipment Purchases	
U.S. Bank Corporate Payment	127366	CC11102023LD	12/21/2023	12/22/2023	299.93	4246-0446-5595-5692 LYMAN DUNCAN	104142240 - Office Expense	
U.S. Bank Corporate Payment	127366	CC11102023LD	12/21/2023	12/22/2023	1,292.02	4246-0446-5595-5692 LYMAN DUNCAN	104173240 - Office Expense	
U.S. Bank Corporate Payment	127366	CC11102023LD	12/21/2023	12/22/2023	1,756.12	4246-0446-5595-5692 LYMAN DUNCAN	104173310 - Professional and Technica	
U.S. Bank Corporate Payment	127366	CC11102023LL	12/21/2023	12/22/2023	497.41	4246-0446-6408-1829 Lehi Lacy	104210330 - Employee Education	
U.S. Bank Corporate Payment	127366	CC11102023MM	12/21/2023	12/22/2023	853.79	4246-0470-0152-5705 Mack McDonald	104111230 - Travel Expense	
U.S. Bank Corporate Payment	127366	CC11102023MM	12/21/2023	12/22/2023	890.43	4246-0470-0152-5705 Mack McDonald	104111230 - Travel Expense	
U.S. Bank Corporate Payment	127366	CC11102023MM	12/21/2023	12/22/2023	891.33	4246-0470-0152-5705 Mack McDonald	104151280 - Telephone	
U.S. Bank Corporate Payment	127366	CC11102023MM	12/21/2023	12/22/2023	897.45	4246-0470-0152-5705 Mack McDonald	104111230 - Travel Expense	
U.S. Bank Corporate Payment	127366	CC11102023MM	12/21/2023	12/22/2023	1,877.25	4246-0470-0152-5705 Mack McDonald	104134280 - Telephone	
U.S. Bank Corporate Payment	127366	CC11102023MR	12/21/2023	12/22/2023	91.61	4246-0470-0113-7634 Mikaela Ramsay	724581920 - Grant Expenses	
U.S. Bank Corporate Payment	127366	CC11102023MR	12/21/2023	12/22/2023	114.38	4246-0470-0113-7634 Mikaela Ramsay	724581240 - Office Expense	
U.S. Bank Corporate Payment	127366	CC11102023MR	12/21/2023	12/22/2023	383.36	4246-0470-0113-7634 Mikaela Ramsay	724581480 - Collection Development	
U.S. Bank Corporate Payment	127366	CC11102023MR	12/21/2023	12/22/2023	654.73	4246-0470-0113-7634 Mikaela Ramsay	724581250 - Computer Maintenance/S	
U.S. Bank Corporate Payment	127366	CC11102023MS	12/21/2023	12/22/2023	110.00	4246-0400-1740-8495 Marsha Shumway	104210210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	127366	CC11102023MS	12/21/2023	12/22/2023	241.32	4246-0400-1740-8495 Marsha Shumway	104210250 - Equipment Operation	
U.S. Bank Corporate Payment	127366	CC11102023NiP	12/21/2023	12/22/2023	16.30	4246-0470-0157-4398 Nicole Perkins	724581920 - Grant Expenses	
U.S. Bank Corporate Payment	127366	CC11102023NiP	12/21/2023	12/22/2023	58.77	4246-0470-0157-4398 Nicole Perkins	724581620 - Special Programs	
U.S. Bank Corporate Payment	127366	CC11102023NiP	12/21/2023	12/22/2023	498.93	4246-0470-0157-4398 Nicole Perkins	724581250 - Computer Maintenance/S	
U.S. Bank Corporate Payment	127366	CC11102023NiP	12/21/2023	12/22/2023	548.38	4246-0470-0157-4398 Nicole Perkins	724581240 - Office Expense	
U.S. Bank Corporate Payment	127366	CC11102023NiP	12/21/2023	12/22/2023	678.64	4246-0470-0157-4398 Nicole Perkins	724581480 - Collection Development	
U.S. Bank Corporate Payment	127366	CC11102023SB	12/22/2023	12/22/2023	293.25	4246-0446-5312-8805 Scott Burgess	264350230 - Travel Expense	
U.S. Bank Corporate Payment	127366	CC11102023SB	12/22/2023	12/22/2023	1,040.00	4246-0446-5312-8805 Scott Burgess	264350330 - Employee Education	
U.S. Bank Corporate Payment	127366	CC11102023SB	12/22/2023	12/22/2023	1,378.46	4246-0446-5312-8805 Scott Burgess	264350740 - Equipment Purchases	
U.S. Bank Corporate Payment	127366	CC11102023SL	12/22/2023	12/22/2023	316.27	4246-0446-6210-7345 Samuel Long	104161260 - Buildings and Grounds	
U.S. Bank Corporate Payment	127366	CC11102023TB	12/21/2023	12/22/2023	8.99	4246-0470-0087-8873 Bruce Bushore	104151280 - Telephone	
U.S. Bank Corporate Payment	127366	CC11102023TB	12/21/2023	12/22/2023	21.34	4246-0470-0087-8873 Bruce Bushore	104151240 - Office Expense	
U.S. Bank Corporate Payment	127366	CC11102023TB	12/21/2023	12/22/2023	120.00	4246-0470-0087-8873 Bruce Bushore	105430280 - Telephone	
U.S. Bank Corporate Payment	127366	CC11102023TB	12/21/2023	12/22/2023	252.00	4246-0470-0087-8873 Bruce Bushore	104151240 - Office Expense	
U.S. Bank Corporate Payment	127366	CC11102023TG	12/22/2023	12/22/2023	274.84	4246-0470-0106-9233 Tammy Gallegos	104676610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127366	CC11102023TG	12/22/2023	12/22/2023	420.82	4246-0470-0106-9233 Tammy Gallegos	104255280 - Telephone	
U.S. Bank Corporate Payment	127366	CC11102023TG	12/22/2023	12/22/2023	625.34	4246-0470-0106-9233 Tammy Gallegos	104255610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	13.82	4246-0446-5808-5489 TYLER KETRON	255281.280 - EED - Epidemiology Teft	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	19.00	4246-0446-5808-5489 TYLER KETRON	255281.242 - EED - Epidemiology Soft	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	57.11	4246-0446-5808-5489 TYLER KETRON	255012.610 - Local General Health Mis	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	58.70	4246-0446-5808-5489 TYLER KETRON	255007.210 - Indirect Admin Subscrip	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	80.56	4246-0446-5808-5489 TYLER KETRON	255193.620 - Home Visiting - PAT Misc	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	82.20	4246-0446-5808-5489 TYLER KETRON	255012.620 - Local General Health Mis	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	108.55	4246-0446-5808-5489 TYLER KETRON	255022.330 - Epidemiology Employee	
U.S. Bank Corporate Payment	127366	CC202311210503	12/21/2023	12/22/2023	321.98	4246-0446-5808-5489 TYLER KETRON	255220.230 - CSHCN Travel expense	
U.S. Bank Corporate Payment	127366	CC202311210515	12/21/2023	12/22/2023	8.55	4246-0470-0151-3156 Grant Sunada	255071.330 - MCH Injury Prevention E	
U.S. Bank Corporate Payment	127366	CC202311210515	12/21/2023	12/22/2023	85.00	4246-0470-0151-3156 Grant Sunada	255007.230 - Indirect Admin Travel exp	

**San Juan County  
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All Bank Accounts - 12/14/2023 to 12/22/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
U.S. Bank Corporate Payment	127366	CC202311210515	12/21/2023	12/22/2023	269.42	4246-0470-0151-3156 Grant Sunada	255061.480 - Tobacco Prevention Spec	
					\$26,327.98			
					<b>\$33,966.01</b>			
U.S. Travel Association	127319	19171	12/19/2023	12/20/2023	1,650.00	SJC Utah's Canyon Country	104193210 - Subscriptions and Membe	
					<b>\$1,650.00</b>			
USU	127357	A35629-23-10	12/19/2023	12/20/2023	53.00	Planning & Zoning	104610210 - Subscriptions and Membe	
USU	127357	A35629-23-10	12/19/2023	12/20/2023	60.00	Planning & Zoning	104610220 - Public Notices	
USU	127357	A35629-23-10	12/19/2023	12/20/2023	80.43	Planning & Zoning	104610480 - Special Department Suppl	
USU	127357	A35629-23-10	12/19/2023	12/20/2023	116.54	Planning & Zoning	104610240 - Office Expense	
USU	127357	A35629-23-10	12/19/2023	12/20/2023	641.19	Planning & Zoning	104610230 - Travel Expense	
USU	127357	A35629-23-10	12/19/2023	12/20/2023	1,399.00	Planning & Zoning	104610610 - Miscellaneous Supplies	
USU	127357	A35629-23-10	12/19/2023	12/20/2023	2,924.56	Planning & Zoning	104610620 - Miscellaneous Services	
USU	127357	A35629-23-11	12/19/2023	12/20/2023	106.90	Planning & Zoning	104610240 - Office Expense	
USU	127357	A35629-23-11	12/19/2023	12/20/2023	503.75	Planning & Zoning	104610210 - Subscriptions and Membe	
USU	127357	A35629-23-11	12/19/2023	12/20/2023	724.47	Planning & Zoning	104610480 - Special Department Suppl	
USU	127357	A35629-23-11	12/19/2023	12/20/2023	980.43	Planning & Zoning	104610610 - Miscellaneous Supplies	
USU	127357	A35629-23-11	12/19/2023	12/20/2023	2,789.57	Planning & Zoning	104610620 - Miscellaneous Services	
					\$10,379.84			
					<b>\$10,379.84</b>			
Utah Assessor's Association	127264	2023-34	12/19/2023	12/20/2023	150.00	Membership Dues	104146210 - Subscriptions and Membe	
					<b>\$150.00</b>			
Utah Navajo Health System	127256	37558C16098	12/20/2023	12/20/2023	70.00	Thomas Kane CDL Physical 11/14/2023	214414620 - Miscellaneous Services	
					<b>\$70.00</b>			
Utah State Tax Commission	127394	24-019	12/22/2023	12/22/2023	695.00	SJC Assessor	104146310 - Professional and Technica	
Utah State Tax Commission	127394	24-055	12/22/2023	12/22/2023	30.00	SJC Assessor	104146230 - Travel Expense	
					\$725.00			
					<b>\$725.00</b>			
Utah Tourism Industry Association	127318	121823	12/19/2023	12/20/2023	1,500.00	UTIA Membership Dues	104193210 - Subscriptions and Membe	
					<b>\$1,500.00</b>			
Verizon Wireless	127290	9948673655	12/19/2023	12/20/2023	25.70	365552000-00001	104684280 - Telephone	
Verizon Wireless	127290	9948673655	12/19/2023	12/20/2023	25.71	365552000-00001	104679280 - Telephone	
Verizon Wireless	127290	9948673655	12/19/2023	12/20/2023	25.71	365552000-00001	104682280 - Telephone	
Verizon Wireless	127290	9948673655	12/19/2023	12/20/2023	335.52	365552000-00001	104672280 - Telephone	
Verizon Wireless	127290	9950656949	12/19/2023	12/20/2023	42.26	642530092-00001	104145280 - Telephone	
					\$454.90			
Verizon Wireless	127386	9951124066	12/22/2023	12/22/2023	25.71	365552000-00001	104679280 - Telephone	
Verizon Wireless	127386	9951124066	12/22/2023	12/22/2023	25.71	365552000-00001	104682280 - Telephone	
Verizon Wireless	127386	9951124066	12/22/2023	12/22/2023	25.71	365552000-00001	104684280 - Telephone	
Verizon Wireless	127386	9951124066	12/22/2023	12/22/2023	218.20	365552000-00001	104672280 - Telephone	
					\$295.33			
					<b>\$750.23</b>			
Walker, Shea	127287	SW12142023	12/18/2023	12/20/2023	346.50	Planning and Zoning	104114620 - Miscellaneous Services	
					<b>\$346.50</b>			
Washington National Insurance	127408	P2385143	12/22/2023	12/22/2023	3,960.12	Payroll Benefits	102229000 - Other Deductions Payable	
					<b>\$3,960.12</b>			

**San Juan County  
Check Register  
All Bank Accounts - 12/14/2023 to 12/22/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Waste Management of Colorado	127269	0425141-4889-1	12/19/2023	12/20/2023	177.12	19-36095-03000 SJC Public Health	255007.270 - Indirect Admin Utilities	
					<b>\$177.12</b>			
Wheeler Machinery Company	127351	PS001615983	12/18/2023	12/20/2023	42.59	SJC Landfill	574424250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001616833	12/19/2023	12/20/2023	713.84	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001617413	12/19/2023	12/20/2023	316.09	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001617552	12/19/2023	12/20/2023	193.73	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001619020	12/19/2023	12/20/2023	109.76	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001619698	12/19/2023	12/20/2023	64.49	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001619787	12/19/2023	12/20/2023	184.13	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001620425	12/19/2023	12/20/2023	413.53	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001621273	12/19/2023	12/20/2023	86.47	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	PS001621561	12/19/2023	12/20/2023	543.07	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	127351	SS000465012	12/19/2023	12/20/2023	3,997.81	SJC Road Dept	214412250 - Equipment Operation	
					<b>\$6,665.51</b>			
					<b>\$6,665.51</b>			
Wilson, Lloyd	127291	LW12142023	12/18/2023	12/20/2023	462.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
					<b>\$462.00</b>			
Zion's Way Home Health & Hospice	127316	ZWBD12072023	12/18/2023	12/20/2023	200.00	SJC Aging Services	104679615 - Contracts	
Zion's Way Home Health & Hospice	127316	ZWDJ12072023	12/18/2023	12/20/2023	120.00	SJC Aging Services	104684615 - Contracts	
Zion's Way Home Health & Hospice	127316	ZWLL12072023	12/18/2023	12/20/2023	680.00	SJC Aging Services	104679615 - Contracts	
Zion's Way Home Health & Hospice	127316	ZWSS12072023	12/18/2023	12/20/2023	425.76	SJC Aging Services	104679615 - Contracts	
					<b>\$1,425.76</b>			
					<b>\$1,425.76</b>			
					<b>\$983,203.72</b>			



**San Juan County**  
 117 So Main Street  
 Monticello, UT 84535  
 Ph: 435-587-3225



**Purchase From**  
 4 Rivers Equipment  
 16 Girard Street  
 Durango, Co 81303  
 970-247-4460  
 Attention To :

State Contracted

**Deliver To**  
 San Juan County- Utah  
 885 E Center Street  
 Monticello, Utah 84535  
 (435) 587-3230  
 Attention To :

**Purchase Order**  
 P. O. No#  
 Date 12/28/2023  
 Your Ref#  
 Our Ref#  
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
PH85248844	Display Module	1	\$1,394.03	\$1,394.03
				\$0.00
				\$0.00
				\$0.00
	plus shipping			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head: *[Signature]*  
 County Admin: *[Signature]*

Sub Total	\$1,394.03
Tax	Exempt
Freight	
Invoice Total	\$1,394.03
Amount Paid	
Balance Due	\$1,394.03

Terms and Conditions:



**JOHN DEERE**

Please send payment to:  
4 Rivers Equipment Accounts Receivable 1557 Promontory Circle #110 Greeley, CO 80634



16 Girard St  
Durango, CO 81303  
(970) 247-4460  
www.4RiversEquipment.com

Item 4.



**PARTS QUOTATION**

Invoice To Account No: 79465

Deliver To:

SAN JUAN COUNTY - UT  
PO BOX 188  
MONTICELLO UT 84535  
US

SAN JUAN COUNTY - UT  
885 E CENTER STREET  
MONTICELLO UT 84535  
  
Home Ph:                      Mob Ph:  
Work Ph: (435)587-3230

Quotation No:                      1270535  
Date:                                      12/28/2023  
Page:                                      1 of 1

Supplied Quantity	Back Order Quantity	Part Number	Part Description	Bin Loc	List Price	Net Price	Extended Price
1.00	0	PH85248844	Display Module		1,394.03	1,394.03	\$1,394.03

*The price of the above Exchange part - PH85248844 Display Module includes a core. Please return the core for a credit.*

*# 330*

Customer PO No: <b>55969</b>	Delivery Note: Justin 970-462-6620
Tax Exempt No: 12008361-002-STC	
Salesperson: Cole Crawford	

Sub Total:	\$1,394.03
Sales Tax:	\$0.00
Total:	\$1,394.03
Deposit Received:	\$0.00
Balance Due:	\$1,394.03

Not an Invoice - Do Not Pay

EXCLUDES TAX

*+ shipping*

STATE OF UTAH  
DEPARTMENT OF GOVERNMENT OPERATIONS  
DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT

**CONTRACT NO. 991277  
AMENDMENT NO. 7**

**TO BE ATTACHED TO AND MADE A PART OF** the above numbered contract by and between SAN JUAN COUNTY, hereinafter called “LANDLORD,” and the STATE OF UTAH, DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT, hereinafter referred to as “TENANT” for the use of the Utah Department of Corrections, Division of Adult Probation and Parole, hereinafter referred to as the “OCCUPYING AGENCY”.

**W I T N E S S E T H**

**THAT WHEREAS,** LANDLORD and TENANT have heretofore entered into that certain Lease Agreement (**Contract No.991277**) for **196** square feet of office space in the facility located at **297 South Main Street, Monticello, Utah**, which Lease Agreement commenced **October 1, 1998**, and was partially amended by Amendments Nos. **1, 2, 3, 4, 5 and 6**, which Lease Agreement currently expires **June 30, 2024**; and

**WHEREAS,** TENANT and LANDLORD are mutually desirous to renew the subject Lease Agreement for an additional **five (5) years** renewal or extended term; and

**NOW THEREFORE,** for and in consideration of the mutual covenants, conditions, and agreements herein contained, and other good and valuable considerations, it is covenanted and agreed between the parties that the aforesaid Lease Agreement be modified and amended as follows:

**PARAGRAPH 1. RENEWAL OR EXTENDED TERM**

1.1 This Lease Agreement is hereby renewed and extended for an additional term of **five (5) years** which term shall commence **July 1, 2024**, and shall expire **June 30, 2029**, and shall continue thereafter on a month-to-month rental basis, if option to renew is not exercised by TENANT as provided for in Paragraph 3 of this Lease Amendment No. **7**, until terminated by either party by giving thirty (30) days advance written notice to the other party.

**PARAGRAPH 2. CONSIDERATION**

2.1 For the renewal or extended period beginning **July 1, 2024**, and ending **June 30, 2029**, the sum of the annual rentals shall be payable by Tenant to Landlord for the **196** square feet of office space according to the following table. Tenant shall pay such annual rentals in twelve equal monthly installments, each on the first day of every month each year during the term hereof

unless Tenant elects to pay rent yearly pursuant to section 2.2, in which event Tenant shall pay rent for the entire year on the first day of the year for which Tenant makes such election.

Period Begins	Period Ends	Rent/SF/Yr.	Monthly Rent	Annual Rent
1-Jul-2024	30-Jun-2025	\$9.19	\$150.00	\$1,800.00
1-Jul-2025	30-Jun-2026	\$9.19	\$150.00	\$1,800.00
1-Jul-2026	30-Jun-2027	\$9.19	\$150.00	\$1,800.00
1-Jul-2027	30-Jun-2028	\$9.19	\$150.00	\$1,800.00
1-Jul-2028	30-Jun-2029	\$9.19	\$150.00	\$1,800.00
Total:				<b>\$9,000.00</b>

2.2 TENANT may make lease payments either monthly or yearly in the sole discretion of the Tenant and there is no representation that Tenant will choose to do one in lieu of the other at any time. In the event this Lease Agreement is terminated prior to the expiration of any lease year that the rental payments are made in advance, Landlord shall promptly refund to Tenant any unearned prepaid rentals.

### **PARAGRAPH 3. OPTION TO RENEW**

3.1 Tenant is hereby granted two (2) five-year options to renew and extend the term of the original Lease.

3.2 All options to renew may be made in the sole discretion of the Tenant and there is no representation that Tenant will exercise any option.

3.3 A renewal option may be exercised by Tenant by sending written notice to the Landlord, by U.S. Mail, or by email with a confirming response, indicating the exercising of the renewal option, at least 120 calendar days prior to the date on which the subject renewal option period would commence. If sent by email, a confirming email from the Landlord at least 120 calendar days prior to the date on which the subject renewal period would commence, shall be evidence that the email was properly sent.

3.4 The first renewal option, if exercised by Tenant, will commence **July 1, 2029**, and end on **June 30, 2034**. The monthly rent will be **\$ 158.00** per month throughout this complete term.

The second renewal option, if exercised by Tenant, will commence **July 1, 2034**, and end on **June 30, 2039**. The monthly rent will be **\$ 166.00** per month throughout this complete term.

3.5 All other terms and conditions of the original Lease will remain in full force and effect.







## COMMISSION STAFF REPORT

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**MEETING DATE:** January 2, 2024

**SUBMITTED BY:** Mack McDonald, Chief Administrative Officer

**TITLE:** Approval of the Travel Reimbursement Form for Calendar Year 2024

**RECOMMENDATION:** Make a motion approving the changes to the travel form

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### SUMMARY

Last year, the IRS adjusted Travel Reimbursement Rates twice, one beginning in January and the other adjusting for inflation and increased fuel costs. On December 14, 2023, the IRS issued the 2024 optional standard mileage rates beginning January 1, 2024, adjusting the previous increase from 65.5 cents per mile to 67 cents per mile, an adjustment of 1.5 cents. In accordance with our County Travel Policy, the Commission Approves this rate annually with the IRS suggested rates.

### HISTORY/PAST ACTION

Each year the County approves the Travel Reimbursement Rate and Form. In our Travel Policy, reimbursable mileage rates are dictated by what the IRS allows as a reimbursement rate. Normally, the IRS updates the millage rates once a year in the fall for the next calendar year.

### FISCAL IMPACT

The adjustment moves us from 65.5 to 67 which is a 1.5 cent increase.

# San Juan County Travel Form 2024

Name: \_\_\_\_\_

Date	Destination		Purpose	Lodging	Meals	Mileage		Misc	TOTAL
	From:	To:		Attach employee paid receipt & enter Own Lodging \$48	Per GSA Rates see Utah rates below	Enter # of Miles traveled in your Private Vehicle	Enter amount current rate is .67 per mile	Attach receipts & enter amounts	
							0.00		0.00
							0.00		0.00
							0.00		0.00
							0.00		0.00
							0.00		0.00
							0.00		0.00
							0.00		0.00
							0.00		0.00
				0.00	0.00	0.00	0.00	0.00	<b>0.00</b>

Employee Signature: \_\_\_\_\_

Date \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date \_\_\_\_\_

List expense codes and amounts: \_\_\_\_\_

I certify that the above listed items and services were received and correct and are for charges incurred by myself for official county business.

\_\_\_\_\_

Out of State Travel - attach approved request. Please only attach amounts and receipts paid by employee. Do Not include charges billed to the County. All travel expenses must be submitted with 30 days of travel.

Per Diem Rates	Breakfast	Lunch	Dinner
Standard Rates	\$13	\$15	\$26
Moab	\$16	\$17	\$31
Park City	\$18	\$20	\$36
Provo	\$14	\$16	\$29
Salt Lake City	\$14	\$16	\$29





Clerk/Auditor  
Lyman W. Duncan  
[lduncan@sanjuancounty.org](mailto:lduncan@sanjuancounty.org)

### Renewal Form for Retail Beer License

To The Board of County Commissioners, San Juan County, Monticello, Utah

Name Aramark Sports and Entertainment, LLC Business Name Halls Crossing Store

Address P.O. Box 5101 Hwy 276 City Lake Powell State UT

Type of License applied for Off Premise Beer Retailer – OP Class A Driver's License \_\_\_\_\_

- Off Premise Beer retailer - OP Class A - \$250
- Bar Establishment - CL Class B - \$400
- On-Premise Beer - BE Class C - \$400
- Restaurant Beer only - RB Class D - \$250
- Restaurant Limited - RL Class D - \$250
- Restaurant - RE Class D - \$250

Hereby applies for a license renewal to vend light beer at retail for and behalf of Aramark Sports and Entertainment Services, LLC

Whose {partners and officers} are:

Bruce Fears

James Tarangelo

Robert Deitz

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B – Alcoholic Beverage Control Act Liquor Control Act:

State Retail Alcohol License: Y/N Y State License #: OP01420

Proximity requirements met: Y/N Y Manager/Employee Training: Y/N Y

Surety Bond (\$2,500): Y/N Y Floor Plan (copy) Y/N Y

& Public Liability insurance: Y/N Y Amounts carried: \_\_\_\_\_

---

PO Box 338      117 South Main Street      Monticello, Utah 84535      435-587-3223



Clerk/Auditor  
Lyman W. Duncan  
[lduncan@sanjuancounty.org](mailto:lduncan@sanjuancounty.org)

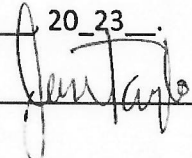
County Business license:    Y/N # \_\_\_\_\_

### Renewal Form for Retail Beer License

and all ordinances of San Juan County and request license to be issued for the following particular premises at Halls Crossing Store - P.O. Box 5101, Highway 276 Lake Powell, UT 84533, in Utah, for a term of 12 months, commencing the 1st day of January, 2024, and ending the 31 day of December 2024.

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 20th day of December 2023.

Signature of Applicant James Tarangelo, Treasurer 

Approved Y/N by County commission Chair: \_\_\_\_\_

County Clerk \_\_\_\_\_



Clerk/Auditor  
Lyman W. Duncan  
[lduncan@sanjuancounty.org](mailto:lduncan@sanjuancounty.org)

**Renewal Form for Retail Beer License**

**To The Board of County Commissioners, San Juan County, Monticello, Utah**

Name Aramark Sports and Entertainment, LLC Business Name Halls Crossing Marina

Address P.O. Box 5101 Hwy 276 City Lake Powell State UT

Type of License applied for Off Premise Beer Retailer – OP Class A Driver's License \_\_\_\_\_

- Off Premise Beer retailer - OP Class A - \$250
- Bar Establishment - CL Class B - \$400
- On-Premise Beer - BE Class C - \$400
- Restaurant Beer only - RB Class D - \$250
- Restaurant Limited - RL Class D - \$250
- Restaurant - RE Class D - \$250

Hereby applies for a license renewal to vend light beer at retail for and behalf of Aramark Sports and Entertainment Services, LLC

Whose {partners and officers} are:

Bruce Fears

James Tarangelo

Robert Deitz

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B – Alcoholic Beverage Control Act Liquor Control Act:

State Retail Alcohol License: Y/N Y State License #: OP01420

Proximity requirements met: Y/N Y Manager/Employee Training: Y/N Y

Surety Bond (\$2,500): Y/N Y Floor Plan (copy) Y/N Y

& Public Liability insurance: Y/N Y Amounts carried: \_\_\_\_\_

---

PO Box 338      117 South Main Street      Monticello, Utah 84535      435-587-3223





Clerk/Auditor  
Lyman W. Duncan  
[lduncan@sanjuancounty.org](mailto:lduncan@sanjuancounty.org)

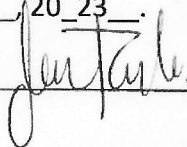
County Business license:    Y/N # \_\_\_\_\_

### Renewal Form for Retail Beer License

and all ordinances of San Juan County and request license to be issued for the following particular premises at Halls Crossing Marina - P.O. Box 5101, Highway 276 Lake Powell, UT 84533, in Utah, for a term of 12 months, commencing the 1st day of January, 2024, and ending the 31 day of December 2024.

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 20th day of December 2023.

Signature of Applicant James Tarangelo, Treasurer 

Approved Y/N by County commission Chair: \_\_\_\_\_

County Clerk \_\_\_\_\_

**SAN JUAN COUNTY UTAH  
RESOLUTION #2024-01**

**RESOLUTION SETTING THE TERM AND ROTATION OF THE CHAIR AND VICE CHAIR OF  
THE BOARD OF SAN JUAN COUNTY COMMISSION FOR THE YEAR 2024**

WHEREAS, Section 17-53-203 of the Utah Code requires the County Commission to elect one of their number as chair;

THEREFORE, BE IT HEREBY RESOLVED by the Board of San Juan County Commissioners approve as follows:

- 1. The Board of San Juan County Commissioners hereby selects one of their number to serve as the Chair of the Board of San Juan County Commissioners effective January 1, 2024 and continuing through December 31, 2024.
- 2. Effective January 1, 2024, the Board of San Juan County Commissioners hereby selects Commissioner \_\_\_\_\_ to serve as Chair.
- 3. Commissioner \_\_\_\_\_ will serve as Vice Chair through the 2023 calendar year.
- 4. The Vice Chair shall act as Chair in the absence of the Chair.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of San Juan County Commissioners PASSED, ADOPTED, AND APPROVED by the Board of San Juan County Commissioners this 2 nd day of January, 2024, by the following vote:

Those voting aye:  
Those voting nay:  
Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

\_\_\_\_\_  
Bruce Adams, Chair

ATTEST:

\_\_\_\_\_  
Lyman Duncan, Clerk/Auditor

#####

## 2024 Board Assignments

### San Juan County Economic Development Board (CED)

This CED Board is organized exclusively to further economic development, workforce opportunities, business expansion and retention, and new business opportunities/services across San Juan County. The CED Board will liaise with the newly formed Rural County Grant Program ("RCGP"), created by Utah SB 0095 (Economic Development Amendments, 2020), which mandates that for each rural county to apply they must have an active CED Board in place.

### Navajo Revitalization Board

The NRF is controlled by a five-member board composed of a governor's designee, two members of the San Juan County Commission whose districts include portions of the Navajo Reservation, the chair of the Navajo Utah Commission or their designee and an annually changing rotation of a president of one of the seven chapters located in Utah or their designee. The Navajo Revitalization Fund was created to maximize the long-term benefit of oil and gas severance taxes derived from lands held in trust by the Federal Government for the Navajo Nation and its members living in Utah. It is intended to promote cooperation and coordination between the state, its political subdivisions and the tribe.

### County Fair Board

Each year, our Fair Director plans and organizes the Fair, this is coordinating those efforts including those of the Junior Livestock programs.

### San Juan County Public Health Board

Maintains and provide direction for the Health Department which includes and serves all incorporated and unincorporated areas to ensure the operations of the department meets the Minimum Performance Standards required for State and Federal Funding. Act as a liaison for the Commission as the Local Area Authority.

### San Juan Counseling

Within legislative appropriations and county matching funds required by State Code, and under the direction of the division, each local substance abuse authority develops substance abuse prevention and treatment services plans; provide substance abuse services to residents of the county; and cooperates with efforts of the division to promote integrated programs that address an individual's substance abuse, mental health, and physical healthcare needs. Act as a liaison for the Commission as the Local Substance Abuse Authority

### San Juan Transportation District

The purpose of the Transportation District is to establish and maintain a fund received from Oil & Gas Mineral rights in San Juan County. Transportation District Committee shall act in an advisory capacity to the San Juan County Commission. Information collected by the committee shall be under the control of the committee/commission.

### Southeastern Utah Association of Local Governments Association (SUALG)

County representative with Southeastern Utah Association of Local Governments Board to plan and prepare with federal, state and local governments to strengthen the role of southeastern Utah local officials in the execution of state and federal programs at the regional level to implement economic development, strategize and educate low-income individuals and seniors, stabilize housing and educate individuals for economic stability.

### Permanent Community Impact Fund Board (CIB) (Commissioner Adams has been appointed by the Governor to represent this region)

Permanent Community Impact Fund Board provides loans and grants to counties, cities and towns that are impacted by mineral resource development on federal lands. Because local communities cannot collect taxes from federal lands, their ability to provide necessities like roads, municipal buildings, water and sewer service is diminished. To reduce that burden, a portion of the federal lease fees are returned to the Community Impact Board to distribute to the impacted communities.

### Utah Counties Indemnity Pool Board (UCIP) (Commissioner Adams is Chair of this Committee and the fourth-class Count representative)

The Utah Counties Indemnity Pool is a public agency insurance mutual organized in accordance with the Utah Interlocal Cooperation Act and the Utah Governmental Immunity Act. Membership in the Pool is restricted to Utah counties and county-controlled entities that are parties to the Amended Interlocal Cooperation Agreement. To be a Director for this Board, you must be elected by Member counties of the fourth class, representing counties of the fourth class; or one of three Directors, elected by all Member counties, representing all counties at large.

### Utah Association of Counties Board of Directors (UAC)

Each County has a Board representing the County on the UAC Board. Within UAC, there are also other committees that Commissioners can volunteer for that helps shape policy and laws throughout the State which includes an Audit Committee, Budget Committee, Economic Development, Nominating Committee, Policies and Procedures Committee, and Public Lands Committee. Commissioner Adams currently sets on the Public Lands Committee for UAC.

## Criminal Justice Coordinating Council Board

Chair of the Council. The Council is to foster additional collaboration and communication regarding criminal justice system improvements, the Utah Legislature, under Senate Bill 179, codified under Utah Code Title 17, Chapter 55, Part 2 “Criminal Justice Coordinating Councils” which mandates a specific forum, group of individuals, and activities regarding reviewing and making improvements to the criminal justice system here in the County, create a strategy/plan, and report that strategy to the State.

## National Association of Counties (NACO)

The association’s 10 policy steering committees cover the full array of domestic policy issues impacting county governments and our local communities. These committees meet at least twice each year to review and make recommendations on public policy issues and legislation. The policy development process initiated by the steering committees is the foundation for the American County Platform, which is used to deliver the county government message to the Administration, Congress and the American public.

## National Association of Counties Rural Action Caucus (RAC) (Commissioner Adams represents the County)

Rural Action Caucus (RAC) has represented the nearly 70 percent of America's counties that are rural, addressing critical federal, state and local issues impacting these unique communities. In Washington, D.C., RAC is the voice of rural counties before Congress and the White House.

## Local Homeless Coordinating Committee

This Board designates local oversight bodies that are responsible to develop a common agenda and vision for reducing homelessness in the local oversight bodies' respective region; develop a spending plan that coordinates the funding supplied to local stakeholders; monitor the progress toward achieving state and local goals; and align local funding to projects that are improving outcomes and targeting specific needs in the community.

## Library Board

The Board exists by virtue of the provisions of Utah Code Annotated § 9-7-5 and exercising the powers and authority and assuming the responsibilities delegated to it under the said Statute. The Board exists also by virtue of the provisions of County Ordinance 2003-01 adopted on August 11, 2003 by the Board of County Commissioners of San Juan County which ordinance grants certain responsibilities to the San Juan County Library Board of Directors and established certain policies and procedures for the exercise and operations of Library Services. Acts as liaison for the Commission.



## Canyon Country Partnership

The County pays for membership for the Canyon Country Partnership which is a conglomerate of governmental entities within this region where we call come together throughout the year and update one another on what is going on in our areas from Federal, State and County partners.

## Eastern Utah Television and Technology Association Board (EUTV)

The County pays and supports membership for EUTV to continue our public availability of television broadcast and communication equipment throughout this region. This is a quarterly meeting in which our contracted consultant also attends to ensure updated equipment for public television continues through the region.

## Seven County Infrastructure Coalition Board

A Board with Sevier, Carbon, Daggett, Duchesne, Emery, San Juan, and Uintah County Commissioners is a political subdivision, interlocal entity, to encourage and promote multiple uses of natural resources, to foster communication, coordination and planning between the members, promote and engage in the planning, financing, undertaking, ownership, acquisition, development, construction, management, and operation, maintenance, repair, administration and control of projects located within and outside of the region, to utilize and enhance the region's natural resources and features in a responsible and appropriate manner with consideration for environmental concerns and to secure funding for projects.

## Board of Adjustments/Equalization

The County BOE is the first step in the property valuation appeals process. The appellant first seeks redress before the county BOE and then the State Tax Commission, which sits as the State BOE, before seeking judicial remedies. An appellant must exhaust administrative remedies before requesting judicial review. The courts will not permit an appellant to bypass any step in the appeals process. All Commissioners are a member of this Board.

## Redevelopment Agency Board

The County RDA oversees the RDA Project Areas of the County. We currently only have one project area, but there are talks of more coming for future development. All Commissioners are members of this Board.

## Regional Broadband Committee

This Committee is a multi-state and Navajo Nation effort to continue Broadband Projects throughout San Juan County's portion of the Navajo Nation.

## Liaison for Navajo Nation, Utah Navajo Commission and Utah Navajo Charters

## COMMISSION ASSIGNMENTS 2024

<b>Commissioner Silvia Stubbs</b>	<b>Commissioner Jamie Harvey</b>	<b>Commissioner Bruce Adams</b>
<b>Navajo Revitalization Board</b>	<b>Navajo Revitalization Board</b>	<b>Aging Board</b>
<b>Liaison Between Navajo Tribe, Utah Navajo Commission, and the Utah Navajo Chapters</b>	<b>Liaison Between Navajo Tribe, Utah Navajo Commission, and the Utah Navajo Chapters</b>	<b>Weed and Rodent Control</b>
<b>Local Homeless Coordinating Committee</b>	<b>San Juan County Public Health Board</b>	<b>State and County Fairs</b>
<b>County Economic Development Board</b>	<b>San Juan Mental Health/ Substance Abuse Board</b>	<b>Association of Governments</b>
<b>RAC</b>	<b>RAC</b>	<b>SJ Transportation District</b>
<b>Federal, State, Regional Affairs</b>	<b>Federal, State, Regional Affairs</b>	<b>Community Impact Board</b>
<b>Seven County Infrastructure</b>		<b>UCIP Board</b>
<b>San Juan Counseling</b>		<b>Federal, State, Regional Affairs</b>
		<b>UAC Board of Directors</b>

<b>Mack McDonald</b>		
<b>Communications/ TV</b>	<b>Library Board</b>	<b>Canyon Country Partnership</b>
<b>Local Homeless Coordinating Committee</b>		



## STAFF REPORT

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**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** ERC Memorandum of Understanding with San Juan County, Elaine Gizler, Economic Development and Visitor Services Director

**RECOMMENDATION:** Consent

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### SUMMARY

This is a Economic Recovery Corps Memorandum of Understanding with San Juan County to host the Mick Thornton, Fellow assigned to San Juan County. Mr. Thornton will be working as an Independent Contractor working for two and one half years to facilitate the San Juan County Housing Assessment in moving forward to identify housing needs, locate developers, meet with Southeast Utah Housing Authority, meet with organizations that support housing in areas of poverty. Mr, Thornton will be working independently, while meeting regularly with the Economic Development office for guidance and determining if changes to the work schedule need to be updated.

### HISTORY/PAST ACTION

San Juan County has never had a Fellow position

### FISCAL IMPACT

No financial impact to the County. The only needs will be an office phone, desk space when to utilize when in the Monticello office, and possible use of the County vehicle when traveling throughout the County daily to meet with Indigenous community, or San Juan County residents.

## Memorandum of Understanding Economic Recovery Corps Fellowship

This Memorandum of Understanding (“MOU” or “Agreement”) is entered into between the International Economic Development Council, Inc. (“IEDC”), **Mick Thornton** (the “Fellow”), and **San Juan County Utah** (the “Host Organization”) collectively referred to herein as the “Parties.” The purpose of this MOU is to establish a framework for collaboration between the Parties to achieve the mutual goals, principles, scope, roles, and responsibilities outlined below.

This Agreement sets out the Parties’ shared commitments and responsibilities within the Economic Recovery Corps (“ERC”) Fellowship program (the “Fellowship”). The Fellow has entered or will enter into a Professional Services Agreement with IEDC (“PSA”), and the terms and conditions of the PSA are incorporated herein by reference. Should any of the terms of this MOU conflict with the terms and conditions in the PSA, the terms and conditions in the PSA will govern.

### 1. Purpose

The Economic Recovery Corps supports 30-month fellowships for community and economic development professionals to serve in underserved urban, rural, and Tribal areas across the United States.

The ERC Fellowship program is funded by the Economic Development Administration (EDA) under the CARES Act and led by the International Economic Development Council in partnership with six leading national organizations: Center on Rural Innovation, International City/County Management Association, National Association of Counties Research Foundation, National Association of Development Organizations Research Foundation, National League of Cities Institute, and RAIN Catalysts (collectively, the “ERC Partners”).

ERC Fellows provide technical assistance, planning, and capacity-building support to host organizations and communities. Fellows will also receive specialized training and cohort learning support throughout the Fellowship.

### 2. Term of Agreement

This Memorandum of Understanding Agreement shall be in effect from the date signed until July 31, 2026 or as designated by IEDC, unless terminated or extended subject to all parties’ agreement in writing pursuant to Section 5 below.

### 3. Fellowship Project

The Scope of Services (Exhibit A) from the PSA is attached to this Agreement. This Scope of Services describes the Fellow's primary responsibilities and deliverables related to the Host Organization's project. The Parties agree that supporting successful completion of this project is a key aim of this Agreement.

### 4. Compensation

Per the terms of the ERC program and the PSA, IEDC will provide the Fellow with compensation of \$90,000 per year (\$225,000 total over the 30-month Fellowship), a post-Fellowship payment of \$10,000 upon successful completion of the Fellowship, up to \$5,000 for reimbursement of eligible relocation, housing, or local travel expenses annually (not to exceed \$12,500 over the Fellowship) and up to \$27,500 for reimbursement of eligible travel expenses.

### 5. Agreement Modification and Termination

This Agreement may be amended by mutual, written agreement of the Parties. At IEDC's sole discretion, it may terminate this Agreement at any time, for any reason, upon 30 days' written notice to the other parties, or for any other reason permitted under the PSA. This Agreement will automatically terminate if the PSA is terminated.

### 6. Incorporation of the ERC Program Handbook

In signing this Agreement, the Parties acknowledge that they have read and understood the **ERC Program Handbook** and agree to follow the processes and procedures included in it.

### 7. Shared Principles and Goals

In their work and professional relationships, the Parties signing this Agreement commit to pursue and uphold the following shared principles and goals:

- 1) **Locally-driven economic development and equitable economic outcomes.** We will work together to advance innovative, locally-driven initiatives to build stronger, more resilient, and inclusive economies.
- 2) **Collaboration, shared learning and mutual support.** Recognizing that innovation requires experimentation, adaptation, and risk of failure, we will work together respectfully, cooperatively, and with a commitment to learning and iterating to meet the needs and supporting the aspirations of the communities we work in.
- 3) **Sustained impact.** We will prioritize professional and organizational development and capacity-building to sustain the benefits of the collaboration and the Fellow

project after the fellowship ends, and to advance the practice of economic development.

- 4) **Diversity, equity and inclusion.** We commit to carrying out our professional interactions and structuring our work together in ways that have sustained impact, foster equity, and expand diversity and inclusion in community and economic development.
- 5) **Open communication.** As a new program with multiple partners and program participants located across diverse geographies and contexts, we commit to open and transparent communication. We will convey any concerns, questions, or feedback in a constructive, respectful, and timely manner to the relevant party to identify, avoid and resolve potential problems before they become intractable.

## 8. Roles and Commitments

The Parties will play different, complementary roles to conduct and carry out the Fellowship and associated project work and to support these shared commitments and the overall aims of the ERC initiative. **The ERC Program Handbook** provides supporting processes and procedures for the responsibilities outlined below.

### 8a. Hosts

The Host Organization has specified a local or regional economic development strategy or catalytic transformative project to advance with assistance from the Fellow. The Host Organization supports project implementation through regular interaction with the Fellow; participates in peer learning, networking and training aimed at building their organization's and community's capacity for equitable, inclusive, and sustainable economic development; and supports the Fellow's professional development and learning.

#### **The Host Organization's responsibilities include:**

##### Mentorship and Guidance

Provide a primary contact for the Fellow who is able to commit 5-7 hours per week to supporting the Fellow through check-ins, consultation, and ongoing mentorship.

##### Project Support

Identify and scope a specific community-based economic development project to focus the Fellow's work, including developing the Scope of Services, project deliverables and required activities for the Fellow. Partner with the Fellow to coordinate, build connections, plan and implement the project and ERC program activities throughout the 30-month

fellowship. Assist the Fellow in navigating the context, assets and issues that might enable or constrain the Fellow's work in the community or region.

#### Regular Feedback and Evaluation

Structure and participate in regular project reviews with the Fellow to track progress and make needed adjustments to project approaches, deliverables and timelines. Engage with the Fellow in applying a learning process that feeds insights generated from actions taken into ongoing planning and execution.

Participate in regular check-ins (minimum quarterly) with IEDC to provide feedback and information that will assist IEDC in fulfilling its obligations under the PSA. Complete surveys and reports as required to support program evaluation and research led by IEDC and ERC Partners.

#### Inclusive and Collaborative Environment:

The Host Organization commits to fostering an inclusive and collaborative work environment, where the Fellow feels welcomed, valued, and encouraged to actively participate in team activities and discussions.

#### Capacity Building, Training and Networking

Participate in and take advantage of the opportunities the ERC initiative offers to strengthen the Host Organization's capacity and resources, e.g., peer learning exchanges, networking gatherings, and IEDC membership benefits. Attend annual fellowship training events in person if possible, and virtually if not.

#### Professional Conduct

Maintain the highest standards of professionalism, ethics, and integrity. This includes respectful, timely communication with the Fellow, IEDC, ERC Partner staff, and other project partners, community members, Host Organizations, and Fellows.

#### Supporting the Fellow's Work

The Host Organization acknowledges that the Fellow is an independent contractor, and not an employee, of the Host Organization, IEDC, or the ERC Partners. The Host Organization does not control how and when the Fellow performs Fellowship-related work. The Fellow may have work or clients outside the Fellow's ERC program. If there are specific requirements related to the Fellow's successful implementation of activities in the Host Organization's community, these must be clearly communicated in the Fellow's Scope of Services and the Project-Specific Requirements and Expectations in Section 8b below. The Host Organization may establish deadlines for deliverables, and is encouraged to create project schedules in collaboration with the Fellow.

### Post-Fellowship Engagement

Upon completion of the Fellowship, the Host Organization commits to staying engaged with IEDC and the ERC Partners through periodic updates and feedback. The Host Organization may also be invited to contribute insights or participate in alumni activities.

### Indemnification by Host Organization

Host Organization agrees to indemnify, hold harmless, reimburse and defend IEDC and ERC Partners, their officers, directors, partners, members, employees, agents, contractors, and subcontractors, and the successors in interest of the foregoing, from, for and against all suits, actions, claims, damages, penalties, liabilities, losses and expenses (including reasonable attorneys' fees) (collectively, "Losses") asserted by a third party (including, but not limited to, Losses asserted by Fellow) arising out of or resulting from Host Organization's, or its officers' or employees' (a) breach of any representation, warranty, or obligation under this Agreement, or (b) violation of any applicable state, federal or local laws.

## **8b. Fellows**

The Fellow is an experienced community and economic development professional who will provide technical assistance, planning and capacity-building support to the Host Organization with a project focus in the Scope of Services in the PSA. The Fellow acts as a community builder and connector who accelerates the project through relationship-building, collaboration, and focused attention. The Fellow works closely with the Host Organization on project planning, implementation and adaptation; participates in peer learning, networking and training, and supports the Host Organization's organizational development.

### **The Fellow's responsibilities include:**

#### Field Immersion

The Fellow agrees to be based in a location within a 1–2-hour drive of the Host Organization's community or region for a fellowship period of 2.5 years (30 months), unless otherwise agreed with the Host Organization and IEDC. As independent contractors, Fellows may choose where they conduct their work to meet the deliverables outlined in their Scope of Services. This may be from a home office, a co-working space, at the Host Organization's offices, or other flexible work locations.

#### Project Scope of Services

Complete the Scope of Services using a collaborative, community-driven approach that supports the Host Organization's organizational development, innovative practice, and the Fellow's professional development. Help to structure and participate in regular project



reviews with the Host Organization to track progress and make needed adjustments to project approaches, deliverables and timelines.

#### Active Participation

Actively participate in all aspects of the ERC Fellowship program, including but not limited to project work, monitoring and evaluation, opportunities the ERC initiative offers for training, professional development, networking, peer learning and coaching and mentoring support. The Fellow should anticipate committing 35-40 hours per week throughout the duration of the Fellowship to fellowship-related activities and performing the Scope of Services.

#### Timely and High-Quality Performance

Meet the project requirements, expectations and performance measures specified in this Agreement and in the PSA, or later established by or in collaboration with IEDC or the Host Organization, including meeting schedules and deliverable dates. Coordinate work schedules and time off with the Host Organization and IEDC to ensure that project momentum is maintained and deliverables are produced on time.

#### Interference with Performance

Fellow will notify IEDC and the Host Organization immediately of any factor, occurrence or event that would be reasonably expected to affect Fellow's ability to perform the Services on the schedule set forth in the Scope of Services.

#### Professional Conduct

Maintain the highest standards of professionalism, ethics, and integrity. This includes respectful, timely communication with the Host Organization staff, community partners and members, other fellowship participants, mentors, and ERC program staff. The Fellow agrees to adhere to all policies and guidelines established by the Host Organization and IEDC, including those related to conduct, diversity, equity, and inclusion. ERC Program policies and guidelines are detailed in the ERC Program Handbook and relevant Host Organization policies and guidelines may also be attached as Exhibits to this Agreement.

#### Independent Contractor Status

The Fellow acknowledges that as an independent contractor, they are responsible for all federal, state and local taxes as required by law in the state or territory in which the Fellowship work is performed. This includes the cost of health insurance and/or healthcare, including but not limited to the payment of required tax payments and filings (including disability and FICA). The Fellow is also responsible for maintaining business liability insurance and licensing as required by law in the state or territory in which the Fellowship work is performed. The Fellow must maintain authorization to work in the

United States for the entire duration of the 30-month ERC Fellowship (currently anticipated to be February 2024 through July 2026; this may be subject to change).

#### Other Clients

Fellow is free to engage in other independent contracting activities, provided that Fellow does not engage in any such activities that are inconsistent with or conflict with this Agreement. Fellow may perform services for entities other than IEDC and the Host Organization, provided that Fellow will not undertake to perform services for entities other than IEDC and the Host Organization if those services would impair timely performance of Fellow's obligations to IEDC, the Host Organization, and the ERC Fellowship Program.

#### Representing the ERC Fellowship Program

The Fellow acknowledges that they may act as a representative of the Host Organization, IEDC, and the ERC Partners during the Fellowship period and commits to upholding the values and reputation of these entities in all professional interactions.

The Host Organization's requirements relating to personal conduct and representation of the Host Organization are attached to this Agreement as Exhibit B and incorporated into this Agreement by reference.

#### Confidentiality

The Fellow acknowledges the sensitivity of information that may be shared during the fellowship program and commits to maintaining the confidentiality of all proprietary and confidential information disclosed by IEDC and the Host Organization, as further outlined in the PSA.

#### Post-Fellowship Engagement

Upon completion of the Fellowship, the Fellow commits to staying engaged with IEDC and ERC Partners through periodic updates and feedback. The Fellow may also be invited to contribute insights or participate in alumni activities.

#### Project-Specific Requirements and Expectations

The attached Scope of Services (Exhibit A) describes the Fellow's primary responsibilities and deliverables related to the Host Organization's project.

#### Indemnification by Fellow

Fellow agrees to indemnify, hold harmless, reimburse and defend IEDC, the Host Organization, and ERC Partners, their officers, directors, partners, members, employees, agents, contractors, and subcontractors, and the successors in interest of the foregoing, from, for and against all suits, actions, claims, damages, penalties, liabilities, losses and expenses (including reasonable attorneys' fees) (collectively, "Losses") asserted by a

third party (including, but not limited to, Losses asserted by Fellow) arising out of or resulting from (a) Fellow's performance of the Scope of Services or other work under this Agreement and the PSA, including but not limited to claims relating to Fellow's status as an independent contractor, (b) Fellow's breach of any representation, warranty, or obligation under this Agreement or the PSA, (c) a material defect in any of Fellow's deliverables, (d) the intentional misconduct of Fellow, (e) Fellow's violation of any discrimination, harassment, or retaliation policies of IEDC or the Host Organization, or (f) Fellow's violation of any applicable state, federal or local law.

### **8c. IEDC (Representing the ERC Partners)**

IEDC and the other six ERC Partners manage the fellowship program and support the Fellows and Host Organizations in achieving their individual and organizational goals consistent with the principles and aims of the ERC program.

#### **IEDC responsibilities include:**

##### Fellow Contract and Oversight

Enter into a contract for services with the Fellow as an independent contractor engaged to work on a specified project for the Host Organization. Pay the Fellows' compensation, and reimburse their reasonable expenses, as identified in Section 4 above and in the PSA.

Provide assistance with fellowship-related travel arrangements, arrangements for training and professional development and other fellowship-related logistics.

Provide the Fellow with a laptop, software and collaboration tools to support work related to the Fellowship.

##### Project-Focused Training and Support

Provide training, coaching, mentoring and communications support to assist the Fellow in completing the specified project work, designing and executing a capstone action research project in collaboration with the Host Organization, and sharing what is learned within the ERC program with the broader economic development field.

##### Fellow Professional Development

Provide peer learning and networking opportunities, training, coaching, mentoring and other support mechanisms for the Fellow focused on professional development. Facilitate Fellow professional development opportunities including conferences, memberships, certifications and connections with ERC Partners' nationwide network of industry leaders, partner organizations and affinity groups.

Host Organizational Development

Facilitate networking, peer learning, training and organizational development opportunities for Host Organizations.

Project and Performance Review

Assist the Host Organizations and Fellow as needed to facilitate project and performance review, adapting or changing project scope and Fellow activities and deliverables if needed, resolution of disagreements and problem-solving related to the Fellowship.

Fellowship Support

Maintain clear processes, structures and points of contact for Host Organizations and Fellows to support successful completion of the Fellowship. Hold sole and final decision-making authority over contractual questions, including termination per the terms of the PSA. Decisions will be informed by consultations with the Host Organization.

Professional Conduct

Maintain the highest standards of professionalism, ethics, and integrity. This includes respectful and timely communication with the Fellow, the Host Organization, ERC Partners and their staff, and community members.

Indemnification by IEDC

IEDC agrees to indemnify, hold harmless, reimburse and defend Host Organization, its officers, directors, partners, members, employees, agents, contractors, and subcontractors, and the successors in interest of the foregoing, from, for and against all Losses asserted by a third party (including, but not limited to, Losses asserted by Fellow) arising out of or resulting from IEDC's, or its officers' or employees' (a) breach of any representation, warranty, or obligation under this Agreement, or (b) violation of any applicable state, federal or local laws.

**9. Joint Commitments**

In addition to the separate roles and commitments detailed above, the Parties agree to the following mutual commitments.

**9a) Project and Performance Evaluation and Project Adaptation**

The Parties acknowledge that research, monitoring and evaluation will be critical to the success of the Fellowship over time, and agree to support the ERC research and learning agenda with active participation, project-related contributions, and timely responses to requests for information and input.

Over the course of the 30-month Fellowship, changing conditions, new opportunities, and experience gained may necessitate changes to the strategy and tactics employed in the project the Fellow is completing for the Host Organization. The Parties agree to work together to evaluate progress and to use what is learned to make mid-course adjustments to the Fellow's Scope of Services as needed, following the guidance provided in the ERC Program Handbook.

### **9b) Navigating Grievances and Disputes**

The Parties will maintain working relationships characterized by open and forthright communication, good will, and mutual commitment to the aims and principles of this Agreement. These practices can help to identify, avoid and resolve potential problems before they become intractable.

The Parties agree that, in the event of any grievance or dispute between or among them relating to this Agreement, they will follow the processes and procedures detailed in the ERC Program Handbook.

### **9c) Confidentiality and Nondisclosure**

The PSA requires protection of confidential and proprietary information that may be disclosed by IEDC or the Host Organization to the Fellow during the term of the Fellowship. In a similar spirit of respect, the Parties agree not to disclose any Confidential Information related to the business, products, services or affairs of another Party to this agreement or its affiliates or clients without that Party's express permission. "Confidential Information" means without limitation (a) information that derives actual or potential independent economic value from not being generally known to the public or other persons who can obtain value from its disclosure or use, and is the subject of reasonable efforts under the circumstances to maintain its secrecy; and (b) information belonging to a Party that was disclosed to or known by another Party as a consequence of the Fellowship. Confidential Information can be in any form, such as verbal, written, or electronically stored information, and may be tangible or merely remembered.

### **9d) Intellectual Property**

The Parties anticipate that during the performance of this Agreement, each may create, contribute to, or develop certain intellectual property ("IP") relevant to the subject matter of this Agreement. In accordance with IEDC's Cooperative Agreement with the Economic Development Administration (the "Funder") and 2 C.F.R. § 200.316, IEDC will hold all property created, acquired, or improved under this Agreement in trust for the beneficiaries of the project or program under which the property was acquired or improved. In addition, IEDC's ownership of any work produced or purchased under this Award is subject to the

Funder's royalty-free, nonexclusive, and irrevocable right to obtain, reproduce, publish, or otherwise use the work or authorize others to receive, reproduce, publish, or otherwise use the work for government purposes. To the extent any provision of this Agreement contradicts or conflicts with any provision of the Cooperative Agreement with the Funder, the terms and conditions of the Cooperative Agreement will govern.

Each Party acknowledges and agrees that any pre-existing IP brought into the collaboration by any Party shall remain the sole property of the originating Party. The Parties agree to treat all jointly owned IP as Confidential Information and shall take reasonable steps to prevent its unauthorized disclosure or use pursuant to Section 9c above.

#### **9e) Ownership**

Fellow shall retain all of their rights in any pre-existing IP brought into the collaboration by Fellow ("Fellow's Property"); provided however, that Fellow hereby grants to IEDC, the Host Organization, and Funder a non-exclusive, royalty-free, perpetual, irrevocable, world-wide license (with right to sublicense) to make, use, sell, copy, distribute, modify, and otherwise to practice and exploit any and all Fellow's Property in connection with the Rights and Property, and all versions and derivatives in which the Rights and Property is incorporated at any time. For the purposes of this Agreement, "Rights and Property" means ownership, copyright, trade secrecy, and all other rights in written information, drawings, documents, designs, programs, works, inventions, improvements, discoveries, processes, or other properties prepared or conceived by Fellow in the course of performing the Scope of Services, or which make use of any of IEDC's or the Host Organization's Confidential Information.

#### **9f) Conflict of Interest**

The Parties will not engage, either directly or indirectly, in any activity which could reasonably be expected to adversely affect or interfere with the impartial and objective execution of their obligations under this Agreement (a "Conflict of Interest"). Each Party shall promptly disclose in writing to the other Parties any potential or actual Conflict of Interest that may arise during the term of this Agreement. The disclosing Party shall provide sufficient detail regarding the nature of the Conflict of Interest, allowing the other Parties to assess its impact on the Agreement.

### **9g) Choice of Law; Jurisdiction; Venue**

This Agreement and all rights, obligations and disputes arising out of or related to the Agreement shall be governed by, and construed in accordance with, the laws of the state in which the Fellow performs the Scope of Services. For any dispute arising under this Agreement, the Parties consent to the exercise of personal jurisdiction by a court of competent jurisdiction in the District of Columbia and agree that venue shall be in the District of Columbia. The Parties hereby waive any right to argue to the contrary.

### **10. Signatures**

The Parties acknowledge that failure to adhere to the commitments outlined in this document may result in the termination of this Agreement. By their signatures, the Parties agree to the terms of this Agreement as of the last date indicated below. For the convenience of the Parties, this Agreement may be executed in any number of counterparts, including by scanned email copy or electronic signature, all of which when taken together shall constitute one and the same agreement. If any Party signs this Agreement with an electronic signature, the Parties agree that electronic signatures are intended to have the same force and effect as if they were hand-written and signed in ink.

*[The remainder of this page is intentionally left blank. The Parties' signatures are contained on the next page.]*

The Parties have duly executed this Agreement on the dates below their respective signatures below.

Agreed by:  
**San Juan County Utah**

**Mick Thornton**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

Date: \_\_\_\_\_

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

**INTERNATIONAL ECONOMIC  
DEVELOPMENT COUNCIL, INC.**

\_\_\_\_\_  
Nathan Ohle  
President & CEO

Date: \_\_\_\_\_



**EXHIBIT A**  
**SCOPE OF SERVICES FROM PROFESSIONAL SERVICES AGREEMENT**

*Please note that this is not a complete list of services Fellow will provide under this Agreement. Additional services may be requested by the Host Organization or by IEDC. Material amendments to this Scope of Services may be made in a writing signed by Fellow and the Host Organization.*

**START DATE: FEBRUARY 1, 2024**

**[ATTACHED EXPANDED PROJECT DESCRIPTION]**

**Post-Assessment Strategic Planning for Affordable & Inclusive Housing in  
San Juan County, UT**



**Project Theme**  
Inclusive Housing Development

**Location**  
San Juan County, Utah

**Context:**

San Juan County, Utah, is the largest county in the state by land mass, the most poverty-stricken, and the most ethnically diverse. With these qualities come many challenges and opportunities. As the San Juan County Economic Development Department, our mission is to find methods to uplift our community in unique ways that reflect our diverse population. Unfortunately, many strategies are overshadowed due to a lack of affordable housing. Many businesses cannot find employees to fill positions desperately needed for success, as employees have nowhere to live. Younger generations cannot afford housing and must leave the County to find other suitable possibilities. The communities within San Juan County are simply unsustainable without affordable, accessible, inclusive, and equitable housing opportunities.

San Juan County Economic Development has recently partnered with a consulting firm that will conduct a county-wide housing assessment. This assessment covers the entire county, including 7 Chapters of the Navajo Nation and the Ute Mountain Ute Community of White Mesa. We hope this assessment will provide the data and suggestions needed to draft a strategic plan that will uplift San Juan County. The fellow will be instrumental in implementing these recommendations within the different communities.

**Position Description:**

The fellow will work closely with the San Juan County Housing Committee, the Navajo Nation, Ute Mountain Ute Tribe, and City and County officials in identifying strategies for inclusive housing based on the Housing Assessment findings. They will help create short-term goals and longitudinal, comprehensive plans for each community. They will be instrumental in securing funding sources to aid the communities in implementing their plans. The fellow will ensure that the suggested approaches are sustainable, inclusive, equitable, and measurable. The fellow will be the primary contact and will have a lead role in the entire process.

**Geographic Scope & Travel Requirements:**

San Juan County, Utah, is the largest county in the State by land mass. The fellow will travel throughout the county, including to the Navajo Nation Chapter Houses and the Ute Mountain Ute Community of White Mesa. Access to reliable transportation is required. If a County employee is also attending the same meeting, they can carpool in a County vehicle. The fellow can live anywhere within San Juan County, where they are able to secure desired housing. Keep in mind travel may be difficult in winter months.

**Ideal Fellow Description:**

Our ideal fellow will possess excellent written and verbal communication skills, grant writing knowledge, experience working with Indigenous populations, and a background in Economic Development. Due to the nature of the project, the ability to analyze statistical data is imperative. The capacity to develop relationships with Indigenous populations and Government agencies will be a significant part of this fellowship, so it is best if the fellow feels comfortable doing so. Previous participation in strategic community planning is also a plus. Because of our diverse county, a sense of cultural competence or sensitivity is crucial.

### **Fellow Responsibilities:**

To collaborate with the chosen consulting firm to obtain critical data that will aid in securing future funding sources for inclusive housing initiatives. Provide technical assistance to all communities within San Juan County to create an inclusive strategic housing plan.

### **Scope of Services:**

1. Housing Assessment Consulting Firm Liaison
  - a. Be the main point of contact between Points Consulting, the San Juan County Economic Development Department, and the San Juan County Housing Committee.
  - b. Act as an extension of San Juan County Economic Development and provide necessary assistance.
  - c. Assist in the data collection process in any way necessary to obtain the desired information.
  - d. Update community leaders, County Commissioners, Indigenous leaders, and the general public on the progress of the housing assessment process.
2. Inclusive Housing Development
  - a. Lead communities in developing strategic plans to develop more inclusive and affordable housing throughout San Juan County.
  - b. Spearhead community involvement in this process and provide valuable input.
  - c. Incorporate findings from the Housing Assessment in all plans.
  - d. Research and identify available, applicable funding sources to cover the cost of the strategic plans.
3. Partnerships
  - a. Build strong and sustainable relationships with all San Juan County Communities.
    - i. Monticello City
    - ii. Blanding City
    - iii. Bluff City
    - iv. Navajo Nation
    - v. Ute Mountain Ute
    - vi. San Juan County Unincorporated
  - b. Attend City Council, County Commission, Planning and Zoning, and Chapter meetings regularly as a representative of the Economic Development department and give updates on the housing project.
4. Measurables & Deliverables
  - a. Develop a Work Plan in partnership with the SJC Economic Development Department.
  - b. Create a SWOT/Overview Analysis for community leaders to complete to better understand their needs and desires.

- c. Presentation to key leaders of Housing Assessment results.
- d. Check in regularly, at least weekly, with the Economic Development department and provide updates on the project's progress.
- e. Strategic Planning for Inclusive Housing with San Juan County Communities.
- f. Create a succession plan for the San Juan County Economic Development Department for how to proceed after the fellowship is complete.

**EXHIBIT B**  
**HOST ORGANIZATION'S SITE-SPECIFIC REQUIREMENTS**



## STAFF REPORT

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**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** Utah.com 2023-2024 Contract Elaine Gizler, Economic Development and Visitor Services

**RECOMMENDATION:** Action

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### SUMMARY

Contractual agreement with Utah.com, a company we have used for several years to feature San Juan County on their website with specific months and targeted features such as National Monuments, Canyonlands, Four Corners, etc. This site generates leads from potential visitors around the country requesting more information about San Juan County; we received 4000 requests for Travel Guides we mail out.

### HISTORY/PAST ACTION

San Juan County has used Utah.com for over five years, with more spending in the past

### FISCAL IMPACT

\$10,000 out of the 2024 Economic Development Budget

Utah.com  
55 North 300 West Suite 450  
Salt Lake City, Utah, 84101  
billing@utah.com

**Utah's Canyon Country**  
**Elaine Gizler**  
**117 S. Main, P.O. Box 490**  
**Monticello, Utah 84535**  
**United States**

Contact Person: Becky Mumford  
Email address: bmcrae@deseretdigital.com  
Telephone:  
Fax:  
Address:

United States

Customer: Utah's Canyon Country  
Address: 117 S. Main, P.O. Box 490  
Monticello, Utah 84535  
United States

Proposal 150 from 12/4/2023  
Campaign: Utah.com - Utah's Canyon Country 23-24  
Campaign Period: 12/1/2023 - 8/31/2025

Gizler  
Here is your Proposed Media Campaign:

Pos.	Name	Price / Item	Item	Booked Quantity	Invoiced Amount (net)
1	Utah_All_Standard Promo Tier2 Things To Do-Jan, Feb, March, April, May, June	600.00	Fixed Price	6	3,600.00
2	Utah_All_Standard Promo Tier3 National Monuments- March, April, May, June	300.00	Fixed Price	4	1,200.00
3	Utah_All_Standard Promo Tier4 (Value Ad) Four Corners- Dec, Jan, Feb, March, April, May, June, July, Aug	0.00	Fixed Price	9	0.00
4	Utah_All_Standard Promo Tier5 (Value Ad) Blanding- Dec, Jan, Feb, March, April, May, June, July, Aug	0.00	Fixed Price	10	0.00
5	Utah_All_Page Sponsorship Tier4 (Value Ad) Four Corners-Dec-Aug	0.00	Fixed Price	10	0.00
6	Utah_All_Standard Promo Tier3 Canyonlands-April, May, June	300.00	Fixed Price	3	900.00
7	Utah_All_Page Sponsorship Tier4 Four Corners-Page Sponsorship-Feb	0.00	Fixed Price	1	0.00

Pos.	Name	Price / Item	Item	Booked Quantity	Item 11. (net)
8	Utah_All_Mobile Pinned Sponsorship March, April, May	500.00	Fixed Price	4	2,000.00
9	Utah_All_Standard Promo Tier1 Destinations-March, April, May	800.00	Fixed Price	3	2,400.00
				<b>USD</b>	<b>10,100.00</b>

"By signing below, the above customer ("Customer") agrees to be bound by the terms and conditions contained in this Order Form, the General Terms of Service, Terms of Use, Privacy Policy and the KSL Classified's Terms of Use, as amended from time to time, all of which are hereby incorporated by reference. 1. Deseret Digital Media, Inc. ("DDM"), operator of KSL.com, KSL Jobs, KSL Cars, KSL Marketplace, and Utah.com (among others), will provide services to Customer as set forth above (the "Services"). 2. The term of this Agreement shall be the longest term listed above (the "Term"). The Term shall automatically renew on a month-to-month basis unless terminated pursuant to the General Terms of Service. 3. Payments are due by the due date

Please sign and date to confirm the order.

Signature Date





## STAFF REPORT

**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** Request to approve a contract with AirDNA, Elaine Gizler, Economic Development and Visitor Services Director.

**RECOMMENDATION:** Action

### SUMMARY

Several other Utah Counties use AirDNA to track the Overnight Rental Occupancy track trends in our Supply and Demand, Average Daily Rate, and Total Revenue. Since we do not have access to the Smith Travel Retail report where hotels provide occupancy, this will give us updated information for all Overnight Rentals, current occupancy, and Average Daily Rate, as well as looking forward to the amount of bookings.

We will have the ability to look forward six months for the amount of bookings. We will be able to provide historical data for the primary market of San Juan and then drill down into the individual areas of incorporated Cities. The Property Performance Data will give us the listings and each property's monthly, annual, and historical revenue data that we can measure against the reported TRT taxes. Since we do not have a report for Hotel Occupancy, this will provide us with the necessary information coupled with our other programs to

### HISTORY/PAST ACTION

AirDNA is a new company for San Juan County Economic Development and Visitor Services.

### FISCAL IMPACT

**\$12,000 coming from the 2024 Economic Development and Visitor Services Department**

# AIRDNA

AIRDNA

## Destination Package Overview



### 1. Trend Report Subscription

- Monthly report delivered on the 20th
- Comprehensive breakdown of your home-sharing market including Airbnb & Vrbo
- Isolate Seasonal and Monthly trends in Supply & Demand, Occupancy, ADR, and Total Revenue
- Turnkey, ready-to-present format ideal for executive dashboards and presentations
- Custom regions by zip code, city, county, etc. available at client request

### 2. Monthly & Weekly Pacing Report

- 6 month forward outlook of forward bookings
- Measure and assess the pandemic impacts with granular short-term rental insights
- Calculate the pick-up rate of short-term rentals with weekly updates on Supply, Demand, Occupancy, ADR

### 3. Market Summary Report

- Gather historical data for your main market to backfill your reporting starting in October 2014
- Track average length of stay and booking lead time data

### 4. AirDNA Dashboard

- Visualization tool to help you understand the saturation of your markets and to include snapshots for shareholder or board meetings

Total Package Totals: \$9,000/Year

See below for additional solutions to add on.



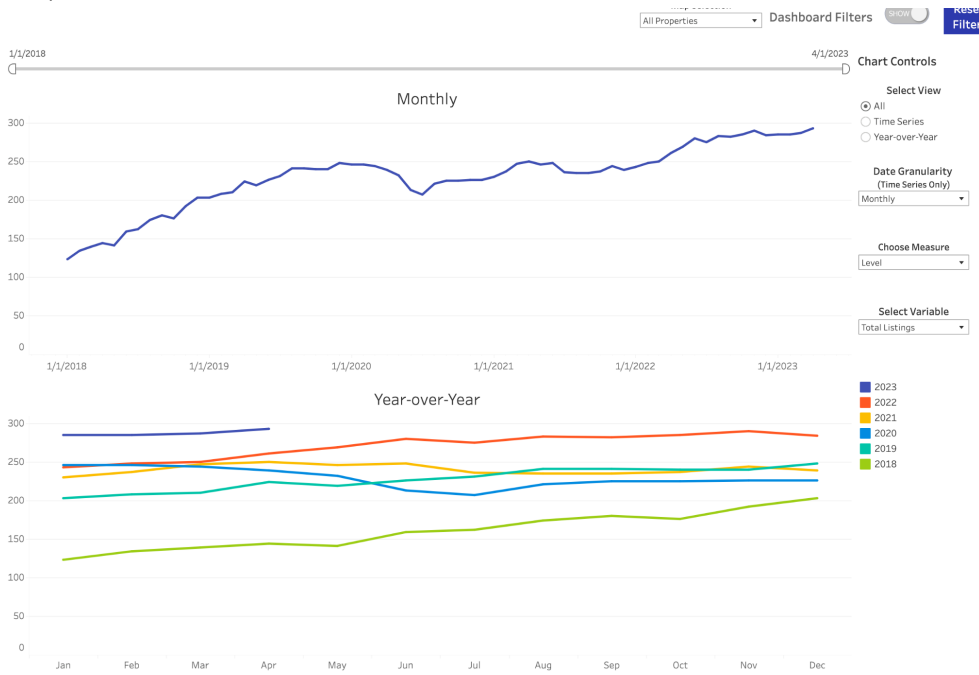
Add ons:

Property Performance Data - \$3,000/year

Raw data files that will provide the lat/longs of the listings in your area and allow you to track the individual names of properties as they are growing in your market. Understand each property's monthly, annual, and historical revenue data. As well as bedroom size, location, etc.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T		
Property ID	Listing Title	Property Typ	Listing Type	Created Dat	Last Scraped	Country	State	City	Zipcode	Neighborhood	Metropolitan	Currency	Na	Average Dai	Average Dai	Annual Reve	Annual Reve	Occupancy F	Number of B	Number of R	B
ab-1225070E	Trail Suites Ini Room in hote	Private room		4/4/16	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		194.71	194.71	38552	38552	0.552	92	14	
ab-1225082E	Trail Suites Ini Room in hote	Private room		4/4/16	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		194.71	194.71	37968	37968	0.546	88	2	
ab-1225087E	Trail Suites Ini Room in hote	Private room		4/4/16	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		206.03	206.03	27608	27608	0.442	67	8	
ab-15024042	The Cottage € Cottage	Entire home/a		9/11/16	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		149.29	149.29	30903	30903	0.778	78	268	
ab-16612016	Lodge Rental Farm stay	Entire home/a		1/1/17	8/28/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		477.87	477.87	41575	41575	0.956	24	84	
ab-17988727	Historical Man Castle	Entire home/a		3/29/17	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		956.48	956.48	101387	101387	0.455	30	83	
ab-21500016	Salt River Hou Home	Private room		7/9/23	7/20/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD				0	0		0		
ab-26334642	The Green Ca Cabin	Entire home/a		8/29/18	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		213.54	213.54	38651	38651	0.522	58	229	
ab-2748309E	KY Bourbon 1 Home	Entire home/a		8/4/18	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		243.73	243.73	44358	44358	0.545	60	195	
ab-37173347	Restful Bourb Home	Entire home/a		8/30/19	8/28/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		396.33	396.33	30914	30914	0.27	34	151	
ab-40260067	Family Farmh Home	Entire home/a		12/13/19	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		398.05	398.05	111852	111852	0.77	105	74	
ab-4525396E	Lawrenceburg Rental unit	Entire home/a		11/1/20	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		145.63	145.63	25194	25194	0.573	70		
ab-4525840E	Granny & Pap Home	Entire home/a		10/1/20	8/25/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		279.6	279.6	9786	9786	0.278	11	33	
ab-4739081E	Bourbon Trail Cabin	Entire home/a		2/8/21	8/29/23	United States	Kentucky	Lawrenceburg	40342		Frankfort, KY	USD		123.51	123.51	29889	29889	0.815	107	361	

Enterprise Visualization Dashboard - \$9,600/year



# AIRDNA

## Suggested Proposal for San Juan County:

### AirDNA Destination Package

#### Inclusive of:

- Monthly Trend Report
- Monthly Pace Report
- Weekly Pace Report
- Market Summary Report
- AirDNA Dashboard Access

*Total Investment per Year: \$9,000/ annually*

Our commitment lengths for DMOs are two year contracts with payment received annually.

#### Prepared By:



**Jaime Kamps-Duac**

Sales Director, Tourism & Destinations  
+1 303 505 1540 | [airdna.co](http://airdna.co)



## STAFF REPORT

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<b>MEETING DATE:</b>	January 2, 2024
<b>ITEM TITLE, PRESENTER:</b>	Visit USA Parks Contract, Economic Development and Visitor Services Director
<b>RECOMMENDATION:</b>	Business Action

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### SUMMARY

This will include custom-paid social Translations of Posts and ads in German—Facebook Retargeting in the country, and Ad Development for Germany and the Netherlands.

For San Juan County, Germany is #3, and the Netherlands is #7 for International Visitation; both countries had increased YOY spending. The visitors from Germany and the Netherlands are longer staying visitors and focus on Sustainability and Leave No-trace principles.

### HISTORY/PAST ACTION

This is a new contract for 2024; we have contracted with Herman Global previously.

### FISCAL IMPACT

\$6,000 out of the 2024 Economic Development and Visitors Services Budget

**Prepared by**

Adam Bridgeford  
Adam@herrmannglobal.com  
1 307-349-9810

**Prepared for**

Bruce Adams  
County Commissioner  
San Juan County

# Proposal: San Juan County - Paid Social - VUP 2024

Date Created: Wed, Aug 23, 2023

## A Message from the CEO

*"The last few years have shown us that the new normal is "no normal". Our team has been diligently focusing on helping all our clients respond to travelers' fast changing behaviors. Our goal is to manage tourism via responsible travel, building trust, and instilling confidence - and it works. **The future of travel belongs to brands that investing sustainable tourism, authentic experiences and data-driven technology.**"*

*-Florian Herrmann*



## Your Strategic Partner During a Time of Digital Transformation

What sets Herrmann Global apart is our passionate team that lives in a small town and loves to help lesser-known destinations. With our expertise in tourism and digital marketing, our mission is to employ the latest technology and provide measurable conversion and ROI to our clients. While we consider ourselves industry-leading content creators, we are focused on your destination's opportunities to thrive in tourism from a local, regional, national, and even global perspective.



***Adam Bridgeford, VP of Business Development***

Adam comes to us from Cincinnati, OH by way of Mammoth Lakes, CA. He has 12 years of tourism industry experience, and his unique sales and business development background was brought in to enhance growth strategies and implement programs for future progress. For the previous 12 years he has lived near Yosemite and Yellowstone National Parks because of a spiritual connection to the mountain wilderness.



***Casey Adams, VP of Client Services***

Casey joined our team with the perspective of a writer/editor, a member of a small DMO staff, and a traveler. She supervises all ongoing projects for accuracy and on-time delivery. With her experience in content creation, marketing and PR, and destination marketing, she brings insights to all aspects of our work to best serve our clients and our audiences. She spends her free time training for triathlon and traveling as much as she can.

## Our Approach

1. **Research** to identify and connect with visitor markets with the highest potential of visiting your destination.
2. **Develop** a strategy to reach and inspire potential visitors to see you as a bucket list destination, and ultimately generate overnight stays.
3. **Create** & publish engaging content highlighting the unique aspects of your destination, with emphasis on responsible travel to your area.
4. **Amplify** this content via posts and retargeting ads on Visit USA Parks and Facebook/Instagram/Pinterest/Google.
5. **Measure** tourism impact metrics and ROI for you and your community.



## How Do We Measure ROI for Our Clients?

With [Herrmann Global Insights](#), we thrive on data and optimization. Our advertising strategy is based on advanced targeting and using content that is likely to drive the most conversions for your destination. In our reporting and analysis, we strive to provide you with clear insights for making strategic decisions in the future.



- **Impressions and engagement:** We know that number of impressions is a key metric in measuring success. Our estimated CPM for campaigns is \$2-\$3. We feel it's just as important to evaluate engagement, as that is an indicator of how well content is resonating with the audience. Engagements and conversations including reactions, comments, shares, and saves show how people are interacting with the content. Our campaigns consistently exceed the travel industry average engagement rate, usually having an engagement rate of 20% or higher.
- **Leads:** Driving traffic to stories, itineraries, and other content related to your destination is also a priority for campaign success. The estimated cost per click (CPC) for our campaigns is \$0.05-\$0.30, which is significantly lower than the travel industry average CPC of \$0.63.
- **Conversions:** A path to conversion may include bookable products from local stakeholders, outfitters, and tour operators.



Herrmann Global has been an excellent written/video content creation and distribution partner for the Arizona Office of Tourism. We're so happy with the quality of their content, strategy and performance.

Item 13.

**Jamie Daer**, Arizona Office of Tourism

## Budget

Here you'll find detailed pricing based on our recommendations for success. All media tactics are flexible, and we will work with your team to adjust and determine budget per category/campaign.



### Branded Content & Paid Digital Campaign - GER/Netherlands

MILESTONES	AMOUNT
Destination Assessment & Review - Analyze market positioning and plan for content.	\$0.00
Custom Paid Social - Six posts optimized to connect with international road trippers. Platforms included: Facebook and Instagram.	\$850.00
Translations of Posts & Ads - One language - German - Additional languages available upon request.	\$750.00
Facebook Retargeting Strategy - Optimized to connect with international road trippers with goal to generate leads for client website.	\$1,250.00
Initial Ad Development & Creative Testing	\$2,000.00
Final Report - Impressions, engagement rate, leads generated, top performing content, and top markets.	\$0.00

### Media Buy

TITLE	AMOUNT
Facebook/Instagram Media Buy	\$1,150.00

<b>Sub-total</b>	\$4,850.00
<b>Media Buy</b>	\$1,150.00
<b>Total</b>	<b>\$6,000.00</b>



## Timeline

Fall	Winter	Spring	Summer
Content Creation Begins	Visit USA Parks Content Distribution	Final Report Delivered	FY25 Campaign Planning

## Agreement

By signing this custom marketing proposal, San Juan County agrees to all our [Terms And Conditions](#) as well as provisions herein, or any agreed upon changes with Herrmann Global. Work will commence within the agreed-upon timeline.

San Juan County  
117 South Main, Monticello, Utah 84535

Bruce Adams

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Thu, Nov 09, 2023



## STAFF REPORT

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**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** 2024 Relic Marketing Contract, Economic Development & Visitor Services, Elaine Gizler

**RECOMMENDATION:** Business/Action

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### SUMMARY

Entering into the 2024 Relic Marketing Contract for services promoting San Juan County

### HISTORY/PAST ACTION

Relic has been the San Juan County Marketing Company of record for at least five years.

### FISCAL IMPACT

\$ 259,100 from the Economic Development & Visitor Services 2024 Budget combined with Utah Office Of Tourism Grant funding and Transient Room Tax funding.



# RELIC // SJC STATEMENT OF WORK

Item 14.

## PREPARED BY

Pratt Redd  
Sorenson Advertising, dba Relic  
290 N University Avenue  
Provo, UT 84606

DATE	December 28, 2023
SOW #	#122824
PROJECT	San Juan County 2024
VALID UNTIL	30 days from submittal

## SUBMITTED TO

Elaine Gizler  
San Juan County  
Director of Economic Development  
& Visitor Services

117 South Main Street  
Post Office Box 490  
Monticello, UT 84535

## PROJECT DESCRIPTION

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Relic Agency is delighted to extend its marketing agency partnership with the San Juan County Office of Tourism for the year 2024. Building on the success of our collaboration in the past, we are eager to continue delivering exceptional advertising and marketing services to enhance the visibility and appeal of San Juan County. Throughout 2024 Relic will work alongside the economic development and tourism department to ensure care for the marketing efforts revolving around San Juan County and their Utah’s Canyon Country Brand.

In alignment with the Service Agreement between Relic Agency and the San Juan County Office of Tourism, our dedicated team will provide the following comprehensive services:

## PROJECT OBJECTIVES

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The Agency agrees to provide the following services to the Client:

### **Digital In-State and Co-op Tactics:**

- Strategically target the local and out-of-state audiences on Meta platforms.
- Implement prospecting campaigns to engage and captivate the community.
- Optimize Meta platform strategies to foster increased brand affinity.

*Email Marketing:*

- Develop and execute targeted email marketing campaigns to reach the desired audience.
- Implement personalized and compelling content to drive engagement.
- Analyze email campaign performance and optimize for maximum impact.

*SEO (Search Engine Optimization):*

- Conduct comprehensive SEO audits and implement strategic optimizations.
- Enhance the online visibility of San Juan County through targeted keywords.
- Monitor search engine rankings and adjust strategies to meet SEO goals.

*Geofencing Services:*

- Implement geofencing strategies to target specific geographical areas.
- Create location-based campaigns to reach potential visitors effectively.
- Optimize geofencing parameters for enhanced campaign performance.

*Paid Search, Display, and Retargeting on Google Platforms:*

- Execute paid search campaigns to capture relevant search traffic.
- Design visually appealing display ads for increased brand visibility.
- Implement retargeting strategies to re-engage interested users.

***Traditional In-State and Co-op Tactics include****Streaming TV:*

- Develop and execute streaming TV advertising campaigns to reach a broad audience.
- Utilize targeted placements to connect with viewers interested in travel and tourism.
- Monitor campaign performance on streaming platforms and optimize for maximum impact.

*In-Person Personality Segments from Top Utah and Colorado News Stations:*

- Facilitate in-person interviews and personality segments with top news stations in Utah and Colorado.
- Leverage the credibility and reach of news personalities to showcase the unique attractions of San Juan County.
- Coordinate with news stations to secure prime time slots for increased visibility.

**Public Relations and Content Services:**

*Content Services for Website:*

- Develop a comprehensive content strategy for the San Juan County website.
- Create engaging and shareable content that highlights the unique attractions and experiences.
- Regularly update the website with fresh, relevant, and SEO-optimized content.
- Utilize multimedia elements, including images and videos, to enhance the user experience.

*Public Relations Services for Regional and National Print/Online Publications:*

- Craft compelling press releases to announce key events, initiatives, and developments in San Juan County.
- Conduct targeted outreach to regional and national print/online publications.
- Secure editorial coverage and features in high-profile publications to amplify the county's visibility.
- Monitor media coverage and engage in proactive media relations to shape a positive narrative.

**Creative and Account Management Services**

Through our Creative Strategy and Design Retainer, the Relic team will infuse innovative design concepts into all visual elements, ensuring a dynamic and contemporary appeal. Simultaneously, our Account Management and Strategy Retainer will provide a seamless, strategic, and client-centric approach, fostering a harmonious partnership. Together, these retainers aim to elevate San Juan County's brand presence with creativity and strategic alignment throughout the year. *The account manager for San Juan County is from and lives in Blanding.*

**BUDGET AND PAYMENT SCHEDULE**

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Relic Agency will follow a monthly budget that has been approved by the County Commissioners. Additional services may be added to the budget by the department head should she see fit.

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<i>PROJECT TOTAL FOR ALL RELIC SERVICES &amp; DELIVERABLES</i>	\$259,100
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# STATEMENT OF WORK AGREEMENT

Milestones, deliverables, and timeframes will be mutually agreed upon by Vendor and Client and communicated utilizing the Vendor’s project management system. Costs are based on time, expertise, and expenses incurred to meet the objectives of the project. Should any element, strategy, scope, or direction of this project change due to client request, a Change Order reflecting the agreed-upon changes and corresponding costs will be issued to the client for approval.

<i>SOW #</i>	#122824
<i>PROJECT</i>	San Juan County 2024 Marketing Services
<i>CLIENT</i>	Cumberland Area Economic Development Corporation
<i>VENDOR</i>	Relic
<i>ISSUED</i>	December 28, 2023
<i>VALID</i>	30 days from submittal

CLIENT

RELIC

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

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Date

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Date



## COMMISSION STAFF REPORT

**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE GOVERNING BODY OF SAN JUAN COUNTY AUTHORIZING THE EXECUTION AND DELIVERY OF AN MUNICIPAL LEASE-PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS PROVIDED HEREIN; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION. Mack McDonald, Chief Administrative Officer

**RECOMMENDATION:** Approve the Agreement

### SUMMARY

In November of 2021, San Juan County contracted with Unified Fleet Services to provide annual vehicle leases. These annual leases required staff to manage a fleet program exchanging vehicles on an annual basis. Since then, Unified Fleet Services has contracted with Umpqua Bank to offer a longer-term lease program. San Juan County will lease vehicles for two to three years with the option to purchase on year 4 or 5. This will allow us to avoid the costs of changing our equipment for vehicles every year and instead allow us to recoup costs at trade-in.

In October 2023, San Juan County approved the updated lease agreement for leasing of County Vehicles with Umpqua Bank. This is the resolution supporting the lease financing.

In November 2023, San Juan County Board of Commissioner approved Resolution 2023-14 authorizing the lease-purchase agreement but the amount on the term sheet and resolution was only for \$500,000. The total amount, if we had to purchase the vehicles today, exceeds that value so we needed to update the resolution and term sheet to cover the total amount with room to add additional vehicles.

### HISTORY/PAST ACTION

In November 2023, San Juan County Board of Commissioner approved Resolution 2023-14

### FISCAL IMPACT

Overall a saving from trade-in as well as the cost to repackage vehicles every year.



**SAN JUAN COUNTY UTAH  
RESOLUTION NO 2024-02**

**A RESOLUTION OF THE GOVERNING BODY OF SAN JUAN COUNTY AUTHORIZING THE EXECUTION AND DELIVERY OF AN MUNICIPAL LEASE-PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS PROVIDED HEREIN; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.**

**WHEREAS**, San Juan County [body corporate and politic] duly organized and existing as a political subdivision of the State of Utah, is authorized by the laws of the State of Utah to acquire, finance and lease personal property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

**WHEREAS**, the Lessee desires to acquire, finance and lease certain equipment with a cost not to exceed \$2,770,000.00 (Two Million Seven Hundred and Seventy Thousand and No/100 Dollars) constituting personal property necessary for the Lessee to perform essential governmental functions (the "*Equipment*"); and

**WHEREAS**, in order to acquire such Equipment, the Lessee proposes to enter into Municipal Lease-Purchase Agreements (the "*Agreements*") with Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance (or one of its affiliates), as lessor, (the "*Lessor*"), the form of which has been presented to the governing body of the Lessee at this meeting; and

**WHEREAS**, the governing body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreements and the other documentation relating to the acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided;

**Now, Therefore, Be It And It Is Hereby Resolved** by the governing body of the Lessee as follows:

*Section 1. Findings and Determinations.* It is hereby found and determined that the terms of the Agreements, in the form presented to the governing body of Lessee at this meeting, are in the best interests of the Lessee for the acquisition, financing and leasing of the Equipment.

*Section 2. Approval of Documents; Designation as Bank Qualified.* The form, terms and provisions of the Agreements are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the San Juan County Board of Commissioners of the Lessee or other members of the governing body of the Lessee executing the same, the execution of such documents being conclusive evidence of such approval; and the San Juan County Board of Commissioners of the Lessee is hereby authorized and directed to execute, and the County Clerk/Auditor of the Lessee is hereby authorized and directed to attest, the Agreements and any related Exhibits attached thereto and to deliver the Agreements (including such Exhibits) to the respective parties thereto.

*Section 3. Other Actions Authorized.* The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of a Final Acceptance Certificate, escrow agreements, disbursement requests and any tax certificate and agreement, as contemplated in the Agreements) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements, including designation of the Agreements as “qualified tax-exempt obligations” under Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended, if requirements for such designation can be met.

*Section 4. Appointment of Authorized Lessee Representatives.* The County Administrator Mack McDonald and County Clerk/Auditor Lyman Duncan of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Agreements and any escrow agreements until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreements or any escrow agreement.

*Section 5. Severability.* If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 6. Repealer.* All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency with respect to this Resolution. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

*Section 7. Effective Date.* This Resolution shall be effective immediately upon its approval and adoption.

**PASSED, ADOPTED, AND APPROVED** this Resolution on this 2<sup>nd</sup> day of January 2024, by the following vote:

- Those voting aye:
- Those voting nay:
- Those absent or abstaining:

**BOARD OF SAN JUAN COUNTY COMMISSIONERS**

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Lyman Duncan, Clerk/Auditor

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## STAFF REPORT

**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** Consideration and Approval of Spanish Valley Overnight Accommodations Overlay Application, El Rancho Development. Kristen Bushnell, Planning and Zoning Administrator

**RECOMMENDATION:** Consideration and Approval

### SUMMARY

El Rancho Development, Shik Han, is applying for the Spanish Valley Overnight Accommodations Overlay (SVOAO) for 2.5 acres of private property in Spanish Valley as described below:

#### Property:

Parcel 1: 00056000003B  
 Parcel 2: 00056000003C  
 Parcel 3: 00056000003D  
 Parcel 4: 00056000003E  
 Parcel 5: 00056000003F  
 Parcel 6: 00056000003G  
 Parcel 7: 00056000003H

Collectively 2.50 acres

#### Current Zoning:

These parcels are in the Residential Flex Planned Community District (RF). The rezone of the property was approved at the November 7, 2023 Board of Commissioners Meeting.

This application is a request to both apply the Spanish Valley Overnight Accommodations Overlay to these parcels and attach the approval to their El Rancho Subdivision development plans. In the past the Planning Commission has approved Spanish Valley Overnight Accommodations Overlay applications in three steps. Step one applies the overlay to the property, and step two attaches it to the specific project or development, and step three is development agreement, project plan, or subdivision plats. The applicant is seeking to consider both step one and step two together.

This three-step consideration process is outlined in Chapter 10 of the Spanish Valley Development Ordinances, and has established somewhat of a precedent, and to be consistent in the way we handle

these applications, the Planning Commission would consider this application in two steps rather than one.

### **HISTORY/PAST ACTION**

At the October 26, 2023 Planning Commission Meeting the Planning Commission held a public hearing on this rezone application. The Planning Commission voted to recommend approval of the rezone application. The positive recommendation passed with 5 voting yea and 1 voting nay.

At the November 7, 2023 the Board of County Commissioners Meeting, the County Commission approved the rezone request with a unanimous vote.

At the December 14, 2023 Planning Commission Meeting the Planning Commission discussed the application in accordance with our ordinances. The Planning Commission voted to recommend the approval to apply an Overnight Accommodation Overlay on the property. The positive recommendation passed with 5 voting yea and 1 abstaining.

## Overnight Accommodations Overlay Application

Shik Han,

El Rancho Development

11/7/2023

It is requested that the following property be considered for the San Juan County, UT Overnight Accommodations Overlay. If approved for consideration, the developer shall provide specific information regarding the layout of the structures, number of units and proposed primary uses, as well as a summary outlining how this development helps accomplish the objects set forth in the Spanish Valley General Plan.

Parcel IDs: 00056000003B, 00056000003C, 00056000003D, 00056000003E, 00056000003F, 00056000003G and 00056000003H

Approximately 2.50 Acres

Residential Flex Zoning



Spanish Valley OAO Residential Flex

San Juan County, Utah  
 Shik Han - Applicant  
 El Rancho Subdivision

This document shall address the Spanish Valley Overnight Accommodations Overlay District Requirements as requested by the SJC Staff, “Section 5 Site Master Plan Required”. In addition to the Site Plan, the following commentary shall provide rationale for OAO approval and vesting the project with overnight accommodations being a permitted use. If project is approved for Overnight Accommodations consideration on November 17th, 2023 San Juan County Planning Commission Meeting.

Overnight Accommodations Overlay Checklist

- Proposed Primary Uses
- Number of rooms/units
- Design and development conditions
- Special conditions and requirements (None)
- Other uses and development requirements
- Statement of how the proposed development provides benefit to Spanish Valley
- Map and description of sensitive lands (None)
- Site planning features and how they will be addressed
- Description of beneficial public services and goods the project provides
- Documentation of utilities and how infrastructure designs will conserve resources
- Narrative and graphic presentation of the development
- Traffic Study
- Site Plan (Attachment)
- Statement of how the proposed development is consistent with the area plan
- Other relevant information as requested by the County.

## Location and Intended Design

The proposed project is in San Juan County, Utah approximately 2.5 acres located between SITLA master community plan, gravel pit, industrial, agriculture, and nightly rental residential usages. The parcel ID is 00056000003B, 00056000003C, 00056000003D, 00056000003E, 00056000003F, 00056000003G and 00056000003H. The parcels are currently zoned Residential Flex. The San Juan County Spanish Valley Area Plan (SJCSVAP) provides guidelines and principles to be considered for all development activities in the area.

In addition to industry best practices, the SJCVAP provides some key criteria including the need for “residential and destinations”. The proposed development uses this guidance to create a design that adds intentionality and resource preservation to the community.

This includes:

1. The residential type and design incorporated in the attached site plan is an approved product as outlined in the SJCSVAP plan. This includes a “Wide range of residential uses and types to meet the full range of socio-economic and life-cycle needs” (SJCSVAP, 2018, pg. 30-33).
2. The proposed location of the development is in harmony with the surrounding land uses. In this location, overnight accommodation will not disrupt or negatively harm adjacent properties since the usages in the area are broad from agriculture, industrial, to existing nightly and long-term rentals. The design also includes designated housing to support growth of the area as referenced in the Area Plan.
3. The residential use product set forth in the site plan conforms to the examples set forth in the Area Plan (SJCSVAP, 2018, pg. 30).
4. The economic benefits of overnight accommodations will provide valuable revenue for the county to aid their limited resources and manpower. This growth will provide resources for infrastructure and a larger variety of services to attract visitors and permanent residents to further the responsible growth of the county. (SJC General Plan, 2018, pg. 140)

## Proposed Usages and Densities

The project proposes 10 residential units with overnight accommodation. This mirrors the Spanish Valley Plan for Flex Development Areas by “incorporating a flexible development approach that allows a range...specialty residential uses” (SJCSVAP, 2018, pg. 30). Sample of Housing Types show in the Spanish Valley Area Plan (SJCSVAP, 2018, pg. 30-31) The project will mirror this style and spirit.



## Economics

As part of their 10 year vision, the county is prioritizing Diversification and Business Expansion (SJC General Plan, 2018, pg. 29). In an effort to generate more, higher paying jobs in the area, and in order to support tourism expansion, the area will need its own service providers such as restaurants, shops, and accommodations for visitors.

In addition to the sales and income taxes generated by these businesses, local transient room tax will also be created. It is estimated that gross revenue from this tax alone could be \$297,481 a year as of 2018. (SJC General Plan, 2018, pg. 63). The San Juan County General Plan states that “Tourism can become one of the county’s primary industries because it imports dollars.” And “The County’s natural amenities can be tourism assets if managed properly” (SJC General Plan, 2018, pg. 64). As discussed in the State’s Travel and Tourism Industry Report, “Domestic and international travelers and tourists visit Utah year-round to participate in a wide range of activities. Since 2015, visitor spending in Utah’s economy has increased by an average 5.1% annually. In 2019, travelers directly spent a record \$10.06 billion in Utah, generating an estimated 141,500 total Utah jobs, and \$1.34 billion in state and local tax revenue. Utah’s national parks and state parks experienced record visitation in 2019 as well.” (The State of Utah’s Travel and Tourism Industry, 2019, Cover Page).

The proposed site plan avoids the “Corporate Hotel or Motel” style and instead presents a thoughtful and respectful design that not only incorporates the area’s rich heritage and culture, but also provides economic drivers and revenue sources for the county.

By using intentional colors and designs, the project will mirror the environment around it and provide a safe and comfortable place for residents to enjoy the Spanish Valley area.



## Ecological Guidelines and Concerns

### **Traffic and Road Design:**

Safe and Efficient Traffic flow will be a priority to the project. The existing subdivision does not impact traffic needs.

### **Sensitive Lands:**

The project does not contain any sensitive lands.

### **Energy:**

The project designs will reduce Heating, Cooling, and Lighting loads through Climate-Responsive Design and Conservation Practices such as daylighting, the use of photovoltaic panels, and smart controls. Buildings will utilize energy efficient insulation and exteriors to meet or exceed federally approved energy modeling standards. Electric vehicle charge stations may be provided in a thoughtful and intentional manner.

### **Dark Skies:**

Exterior Lighting shall follow the San Juan County Dark Skies requirements. Interior lighting fixtures visible from the property boundaries shall have fixtures directed to the interior of rooms to minimize light pollution.

### **Water Conservation:**

The project will use a few water conservation strategies.

These include:

1. System Optimization (efficient water system design, leak detection, and repair)
2. Water-efficient plumbing fixtures (low-flow urinals, toilets, sinks and showerheads as well as water-efficient dishwashers and washing machines).
3. Irrigation and Landscape Methods beyond the requirements of the Spanish Valley Water Efficient Landscape Requirements. (water efficient,-low evaporation irrigation systems, smart irrigation control systems, limited turf in landscape design, water-efficient scheduling practices, and Xeriscape)
4. Water recycling or reuse measures (Water Catchment, low impact HVAC systems, and gray water reuse where possible and approved by the Health Department)
5. Bio-Retention and Bio-Infiltration systems to manage storm runoff.

## Site Planning Features

Using industry recognized best-practices, the site plan will implement modern techniques and designs to promote a seamless transition between the site and its surroundings. One of the biggest features being implemented in the project's plans is foresight. The project can be ready to meet the needs of the County revenue and future residential usage to the area. This includes intentional road layouts and setbacks which future-proof the Spanish Valley corridor. Being thoughtful of future weather events, the project can utilize water retention and detention methods to limit the storm water runoff to historic levels. Lastly, by incorporating the surrounding colors, lines, and layouts of the red rock, the project will limit its visual impact and make for a comfortable addition to the area.

The following project statistics are provided per the San Juan County Spanish Valley Development Ordinances of the San Juan County Zoning Ordinance.

Gross acreage: approx. 2.5 Acres

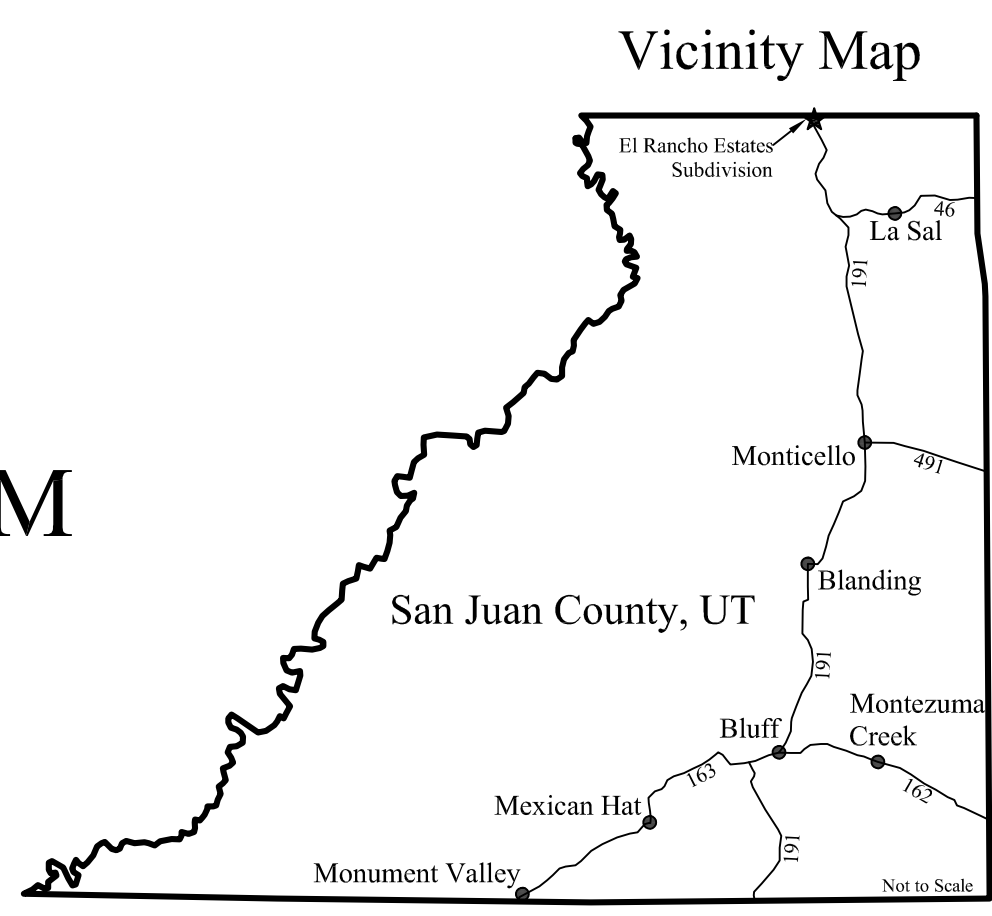
Residential – 4 Units per Acre

Total overnight accommodation units: 10 Units

Overnight accommodations unit density expressed as a per-acre ratio: 4 Units per Acre

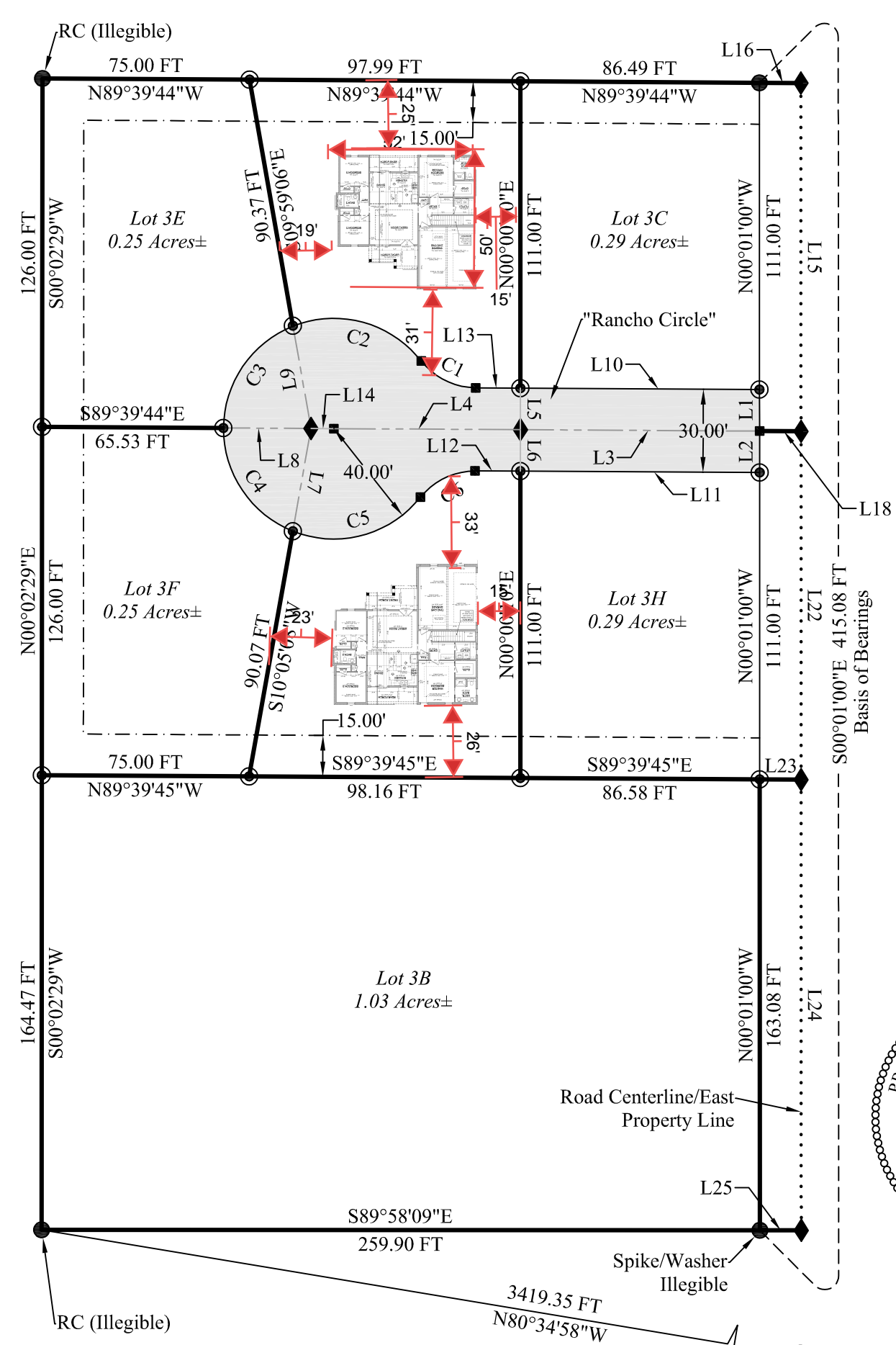


# Final Plat El Rancho Estates Subdivision Amendment No. 4 Within Section 1, T27S, R22E, SLB&M



Line Table			Line Table		
Line #	Length (ft)	Direction	Line #	Length (ft)	Direction
L1	15.00	N0°01'00"W	L12	16.40	N89°39'44"W
L2	15.00	N0°01'00"W	L13	16.22	N89°39'44"W
L3	86.54	N89°39'44"W	L14	8.23	N89°39'44"W
L4	67.55	N89°39'44"W	L15	126.00	S0°01'00"E
L5	15.00	S0°00'10"W	L16	15.00	N89°39'44"W
L6	15.00	S0°00'10"W	L18	15.00	N89°39'44"W
L7	37.77	S10°05'08"W	L22	126.00	S0°01'00"E
L8	31.77	N89°39'44"W	L23	15.00	S89°39'45"E
L9	37.70	N9°59'06"W	L24	163.00	S0°01'00"E
L10	86.53	N89°39'44"W	L25	15.00	N89°58'09"W
L11	86.54	N89°39'44"W			

Curve Table					
Curve #	Length(ft)	Radius(ft)	Delta	Chord Direction	Chord Length(ft)
C1	22.70	25.00	52.02°	S63°39'08"E	21.93
C2	51.68	40.00	74.02°	N74°39'14"W	48.16
C3	47.47	40.00	68.00°	S34°20'09"W	44.73
C4	47.86	40.00	68.55°	S33°56'15"E	45.05
C5	51.29	40.00	73.47°	N75°03'09"E	47.85
C6	22.70	25.00	52.02°	S64°19'39"W	21.93



- ### Legend
- ⊕ Found section monument as labeled
  - Found rebar/cap (LS171004) or as labeled
  - ⊙ Set rebar/cap monument (LS 4769309)
  - ★ Found monument as labeled
  - ◆ Calculated lot corner location (not set)
  - ..... Road centerline
  - - - - Existing and amended utility easement
  - BC Brass cap
  - RC Rebar and cap monument
  - GLO General Land Office

**Descriptions**  
**Section 1, T27S, R22E, SLB&M**  
**El Rancho Estates Subdivision**  
**Amendment No. 4**  
 Lot 3C, Lot 3D, Lot 3E, Lot 3F, Lot 3G, Lot 3H

### Narrative

The purpose of this survey was to amend Lot 3B of the El Rancho Estates Subdivision as shown hereon. New lots will be known as 3C, 3D, 3E, 3F, 3G, 3H, and 3I in order to not confuse them with other subdivision amendment lot identification.

The basis of bearings for this survey is S00°01'00"E between the found rebar and cap monument labeled RC-1 on the north line of Lot 3C and the rebar and cap monument labeled RC-2 on the south line of Lot 3B as shown hereon. This is the same bearing for the same line per the original subdivision.

### Notes

- The road easement area for Rancho Circle is included as part of Lots 3C, 3D, 3E, 3F, 3G, and 3H as indicated by the dashed lines within the roadway area.
- The east property lines for Lots 3C, 3H, and 3B coincide with the centerline of the utility and access easement as shown on the original El Rancho Estates Subdivision.
- The road labeled "Rancho Circle" along with the cul-de-sac is intended to be a shared access and utility easement for lot owners.
- Existing fences located per this survey are not shown hereon for clarity purposes. All perimeter fences were found to be along property lines.

### Surveyor's Certificate

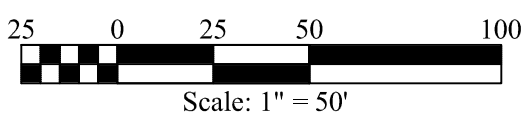
I Brad D. Bunker, Professional Utah Land Surveyor, Number 4769309, hold a license in accordance with Title 58, Chapter 22, Professional Engineers and Land Surveyors Licensing Act. This survey has been completed under my direction for the property described hereon in accordance with section 17-23-17. I hereby certify that the prepared descriptions and measurements are correct. Monuments will be set as noted hereon. I also certify that this record of survey has been prepared under my direction at the request of Shik Han.



Brad D. Bunker Utah P.L.S. #4769309  
 Date 6/3/2020

**San Juan County Surveyor**  
 I have reviewed this plat and find it to meet the minimum statutory requirements of Utah Code, Title 17, Chapter 23 Utah Code, Title 17, Chapter 27a-6

SJC Surveyor \_\_\_\_\_ Date \_\_\_\_\_



**Final Plat**  
**El Rancho Estates Subdivision**  
**Amendment No. 4**  
 Within Section 1, Township 27 South, Range 22 East, SLB&M

County Recorder  
 State of Utah, County of San Juan, Recorded at the request of \_\_\_\_\_  
 Filed: Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Book: \_\_\_\_\_ Page: \_\_\_\_\_ Fee: \_\_\_\_\_

**Form Approval**  
 Approved this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_  
 \_\_\_\_\_ Attorney

**Health Department**  
 Approved this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_  
 \_\_\_\_\_ Health Official

**Owners Dedication**  
 Know all men by these presents that we, the undersigned owners of the above described lots of land, having caused the same to be divided and amended hereafter to be known as the El Rancho Estates Subdivision Amendment No. 4.  
 In witness whereof I have hereunto set my hand this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_  
 By: \_\_\_\_\_ Hyon Shik Han Owner

**Acknowledgement**  
 State of Utah, County of San Juan, on the \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_  
 and proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is (are) subscribed to this instrument, and acknowledged that he (she/they) executed the same freely and voluntarily for the purposes stated herein.  
 My commission expires \_\_\_\_\_ 20\_\_\_\_  
 \_\_\_\_\_ Notary Public Residing in \_\_\_\_\_ County

**San Juan County Commission**  
 The amendment hereon was presented to the San Juan County Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and was accepted and approved.  
 \_\_\_\_\_ Commissioner

**Bunker Engineering**  
 965 South Creek Road, Monticello, UT 84535  
 P.O. Box 432, Monticello, UT 84535 (435) 459-9152  
 Date: 6/3/2020 Drawn By: B.D. Bunker Scale: 1" = 50'  
 Drawing Name: Survey Reference Number: BF992

**San Juan County Planning Commission**  
 Approved by the San Juan County Planning Commission this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_  
 \_\_\_\_\_ Chairman

**San Juan County Commission**  
 Approved by the San Juan County Commission this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_  
 \_\_\_\_\_ Commissioner



## STAFF REPORT

**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** Consideration and Approval of Spanish Valley Overnight Accommodations Overlay Application, Valley Estates Development.  
Kristen Bushnell, Planning and Zoning Administrator

**RECOMMENDATION:** Consideration and Approval

### SUMMARY

Valley Estates Development, Shik Han, is applying for the Spanish Valley Overnight Accommodations Overlay (SVOAO) for 45.5 acres of private property in Spanish Valley as described below:

**Property:**

Parcel 1: 27S22E011800

Parcel 2: 27S22E010002

Collectively 45.5 acres

**Current Zoning:**

These parcels are in the Residential Flex Planned Community District (RF). The rezone of the property was approved at the November 7, 2023 Board of Commissioners Meeting.

This application is a request to both apply the Spanish Valley Overnight Accommodations Overlay to these parcels and attach the approval to their Valley Estates Development plans. In the past the Planning Commission has approved Spanish Valley Overnight Accommodations Overlay applications in three steps. Step one applies the overlay to the property, and step two attaches it to the specific project or development, and step three is development agreement, project plan, or subdivision plats. The applicant is seeking to consider both step one and step two together.

This three-step consideration process is outlined in Chapter 10 of the Spanish Valley Development Ordinances, and has established somewhat of a precedent, and to be consistent in the way we handle these applications, the Planning Commission would consider this application in two steps rather than one.

**HISTORY/PAST ACTION**

At the October 26, 2023 Planning Commission Meeting the Planning Commission held a public hearing on this rezone application. The Planning Commission voted to recommend approval of the rezone application. The positive recommendation passed with 5 voting yea and 1 voting nay.

At the November 7, 2023 Board of County Commissioners Meeting, the County Commission approved the rezone request with a unanimous vote.

At the December 14, 2023 Planning Commission Meeting the Planning Commission discussed the application in accordance with our ordinances. The Planning Commission voted to recommend the approval to apply an Overnight Accommodation Overlay on the property. The positive recommendation passed with 6 voting yea and 1 voting nay.



# Overnight Accommodations Overlay Application

Shik Han, Elan Spanish Valley, LLC

Valley Estates Development

11/7/2023

It is requested that the following property be considered for the San Juan County, UT Overnight Accommodations Overlay. Below we have provided specific information regarding the layout of the structures, number of units and proposed primary uses, as well as a summary outlining how this development helps accomplish the objects set forth in the Spanish Valley General Plan.

Parcel IDs: 27S22E011800, 27S22E010002

Approximately 45.5 Acres

Residential Flex Zoning



# Spanish Valley OAO Mixed Use Community

San Juan County, Utah

Shik Han - Applicant

## Valley Estates Development

This document shall address the Spanish Valley Overnight Accommodations Overlay District Requirements as requested by the SJC Staff, "Section 5 Site Master Plan Required". In addition to the Site Plan, the following commentary shall provide rationale for OAO approval and vesting the project with overnight accommodations being a permitted use If project is approved for Overnight Accommodations consideration in the November 17th, 2023 San Juan County Planning Commission Meeting.

### Overnight Accommodations Overlay Checklist

- Proposed Primary Uses
- Number of rooms/units
- Design and development conditions
- Special conditions and requirements (None)
- Other uses and development requirements
- Statement of how the proposed development provides benefit to Spanish Valley
- Map and description of sensitive lands (None)
- Site planning features and how they will be addressed
- Description of beneficial public services and goods the project provides
- Documentation of utilities and how infrastructure designs will conserve resources
- Narrative and graphic presentation of the development
- Traffic Study
- Site Plan (Attachment)
- Statement of how the proposed development is consistent with the area plan
- Other relevant information as requested by the County.

## Location and Intended Design

The proposed project is in San Juan County, Utah approximately 45.5 acres located between SITLA master community plan and Balanced Rock development. The parcel ID is 27S22E011800 and 27S22E010002. The parcel is currently zoned Residential Flex. The San Juan County Spanish Valley Area Plan (SJCSVAP) provides guidelines and principles to be considered for all development activities in the area.

In addition to industry best practices, the SJCVAP provides some key criteria including the need for “residential and destinations” that “transcend preconceived notions of what new development should look like and how it can fit with the surroundings”. The proposed development uses this guidance to create a design that adds intentionality and resource preservation to the community.

This includes:

1. The residential type and design incorporated in the attached site plan is an approved product as outlined in the SJCSVAP plan. This includes a “Wide range of residential uses and types to meet the full range of socio-economic and life-cycle needs” (SJCSVAP, 2018, pg. 30-33).
2. The proposed location of the development is in harmony with the surrounding land uses. In this location, overnight accommodation will not disrupt or negatively harm adjacent properties but will rather create a community center staying at the adjacent Balanced Rock Development to the north, and the SITLA Development West and South. The design also includes designated housing to support growth of the area as referenced in the Area Plan.
3. The residential use product set forth in the site plan conforms to the examples set forth in the Area Plan (SJCSVAP, 2018, pg. 30).
4. The economic benefits of overnight accommodations will provide valuable revenue for the county to aid their limited resources and manpower. This growth will provide resources for infrastructure and a larger variety of services to attract visitors and permanent residents to further the responsible growth of the county. (SJC General Plan, 2018, pg. 140)

## Proposed Usages and Densities

The project proposes 180 residential units with overnight accommodation. This mirrors the Spanish Valley Plan for Flex Development Areas by “incorporating a flexible development approach that allows a range...specialty residential uses” (SJCSVAP, 2018, pg. 30). Sample of Housing Types show in the Spanish Valley Area Plan (SJCSVAP, 2018, pg. 30-31) The project will mirror this style and spirit.





## Economics

As part of their 10 year vision, the county is prioritizing Diversification and Business Expansion (SJC General Plan, 2018, pg. 29). In an effort to generate more, higher paying jobs in the area, and in order to support tourism expansion, the area will need its own service providers such as restaurants, shops, and accommodations for visitors.

In addition to the sales and income taxes generated by these businesses, local transient room tax will also be created. It is estimated that gross revenue from this tax alone could be \$297,481 a year as of 2018. (SJC General Plan, 2018, pg. 63). The San Juan County General Plan states that “Tourism can become one of the county’s primary industries because it imports dollars.” And “The County’s natural amenities can be tourism assets if managed properly” (SJC General Plan, 2018, pg. 64). As discussed in the State’s Travel and Tourism Industry Report, “Domestic and international travelers and tourists visit Utah year-round to participate in a wide range of activities. Since 2015, visitor spending in Utah’s economy has increased by an average 5.1% annually. In 2019, travelers directly spent a record \$10.06 billion in Utah, generating an estimated 141,500 total Utah jobs, and \$1.34 billion in state and local tax revenue. Utah’s national parks and state parks experienced record visitation in 2019 as well.” (The State of Utah’s Travel and Tourism Industry, 2019, Cover Page).

The proposed site plan avoids the “Corporate Hotel or Motel” style and instead presents a thoughtful and respectful design that not only incorporates the area’s rich heritage and culture, but also provides economic drivers and revenue sources for the county.

By using intentional colors and designs, the project will mirror the environment around it and provide a safe and comfortable place for residents to enjoy the Spanish Valley area.

## Ecological Guidelines and Concerns

### Traffic and Road Design:

Safe and Efficient Traffic flow will be a priority to the project. Concept Study for traffic studies, counts, and design criteria applicable to integrate with future SITLA Development. The project will work closely with both Balance Rock and SITLA.

### Sensitive Lands:

The project does not contain any sensitive lands.

### Energy:

The project designs will reduce Heating, Cooling, and Lighting loads through Climate-Responsive Design and Conservation Practices such as daylighting, the use of photovoltaic panels, and smart controls. Buildings will utilize energy efficient insulation and exteriors to meet or exceed federally approved energy modeling standards. Electric vehicle charge stations may be provided in a thoughtful and intentional manner.

### Dark Skies:

Exterior Lighting shall follow the San Juan County Dark Skies requirements. Interior lighting fixtures visible from the property boundaries shall have fixtures directed to the interior of rooms to minimize light pollution.

### **Water Conservation:**

The project will use a few water conservation strategies.

These include:

1. System Optimization (efficient water system design, leak detection, and repair)
2. Water-efficient plumbing fixtures (low-flow urinals, toilets, sinks and showerheads as well as water-efficient dishwashers and washing machines).
3. Irrigation and Landscape Methods beyond the requirements of the Spanish Valley Water Efficient Landscape Requirements. (water efficient,-low evaporation irrigation systems, smart irrigation control systems, limited turf in landscape design, water-efficient scheduling practices, and Xeriscape)
4. Water recycling or reuse measures (Water Catchment, low impact HVAC systems, and gray water reuse where possible and approved by the Health Department)
5. Bio-Retention and Bio-Infiltration systems to manage storm runoff.

## Site Planning Features

Using industry recognized best-practices, the site plan will implement modern techniques and designs to promote a seamless transition between the site and its surroundings. One of the biggest features being implemented in the project's plans is foresight. The project can be ready to meet the needs of the County revenue and future residential usage to the area. This includes intentional road layouts and setbacks which future-proof the Spanish Valley corridor. Being thoughtful of future weather events, the project can utilize water retention and detention methods to limit the storm water runoff to historic levels. Lastly, by incorporating the surrounding colors, lines, and layouts of the red rock, the project will limit its visual impact and make for a comfortable addition to the area.

The following project statistics are provided per the San Juan County Spanish Valley Development Ordinances of the San Juan County Zoning Ordinance.

Gross acreage: approx. 45.5 Acres

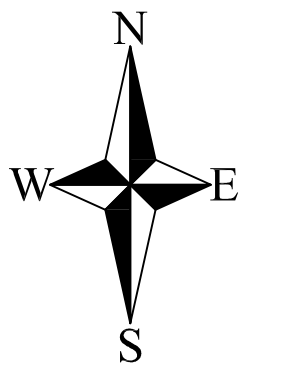
Residential – 4 Units per Acre

Total overnight accommodation units: 180 Units

Overnight accommodations unit density expressed as a per-acre ratio: 4 Units per Acre

The project is adjacent to future public open-space.

# Final Plat Valley Estates Subdivision Phase I



NE $\frac{1}{4}$  Section 1, Township 27 South, Range 22 East, SLB&M and  
NW $\frac{1}{4}$  Section 6, Township 27 South, Range 23 East, SLB&M

Area within Subdivision: 46.32 Acres±  
Area within Phase I: 8.11 Acres±

## Narrative

The purpose of this survey was to identify the bounds of the tracts of land as shown hereon and prepare a subdivision plat.  
The basis of bearings for this survey is N00°04'00"E between the E $\frac{1}{4}$  corner and the northeast corner of Section 1, Township 27 South, Range 22 East, SLB&M. This is in accordance with the basis of bearings of a previous survey which is filed in the San Juan County Surveyor's Office as "Record of Survey No. 948"

## Subdivision Boundary Descriptions

### "As Surveyed"

A tract of land within the NE $\frac{1}{4}$  of Section 1, Township 27 South, Range 22 East and the NW $\frac{1}{4}$  of Section 6, Township 27 South, Range 23 East, SLB&M, County of San Juan, State of Utah, more particularly described as follows:  
Beginning at a point located S00°04'00"W 867.58 feet along the section line and S89°57'50"W 236.20 feet from the northeast corner of said Section 1; then S00°01'55"E 460.98 feet, then S89°56'29"E 235.40 feet, then S89°56'29"E 390.57 feet, then S00°01'55"E 552.75 feet, then S00°00'46"W 767.62 feet, then N89°53'41"W 391.90 feet to the W $\frac{1}{2}$  corner of said Section 6, then S00°04'00"W 97.04 feet to the E $\frac{1}{2}$  corner of said Section 1, then S89°58'12"W 660.67 feet to the CEE $\frac{1}{4}$  corner, then N00°03'46"E 822.80 feet, then N0°04'21"E 497.00 feet, then S89°58'36"W 660.47 feet, then N00°03'16"E 558.19 feet, then N89°57'50"E 1085.08 feet to the point of beginning, containing 46.32 acres more or less.

### Phase I Boundary

#### "As Surveyed"

A tract of land within the NE $\frac{1}{4}$  of Section 1, Township 27 South, Range 22 East, SLB&M, County of San Juan, State of Utah, more particularly described as follows:  
Beginning at a point located S00°04'00"W 867.58 feet along the section line and S89°57'50"W 700.19 feet along the north line of the ECP Spanish Valley Development, LLC Tract as recorded in Book 1091 Page 23; then S00°01'48"E 101.18 feet, then S89°58'12"W 8.60 feet, then S00°01'48"E 298.15 feet, then N89°58'12"E 64.25 feet, then S00°01'48"E 158.99 feet, then S89°55'12"W 17.10 feet, then S89°58'36"W 660.47 feet, then N00°03'16"E 558.19 feet, then N89°57'50"E 621.09 feet to the point of beginning, containing 8.11 acres more or less.

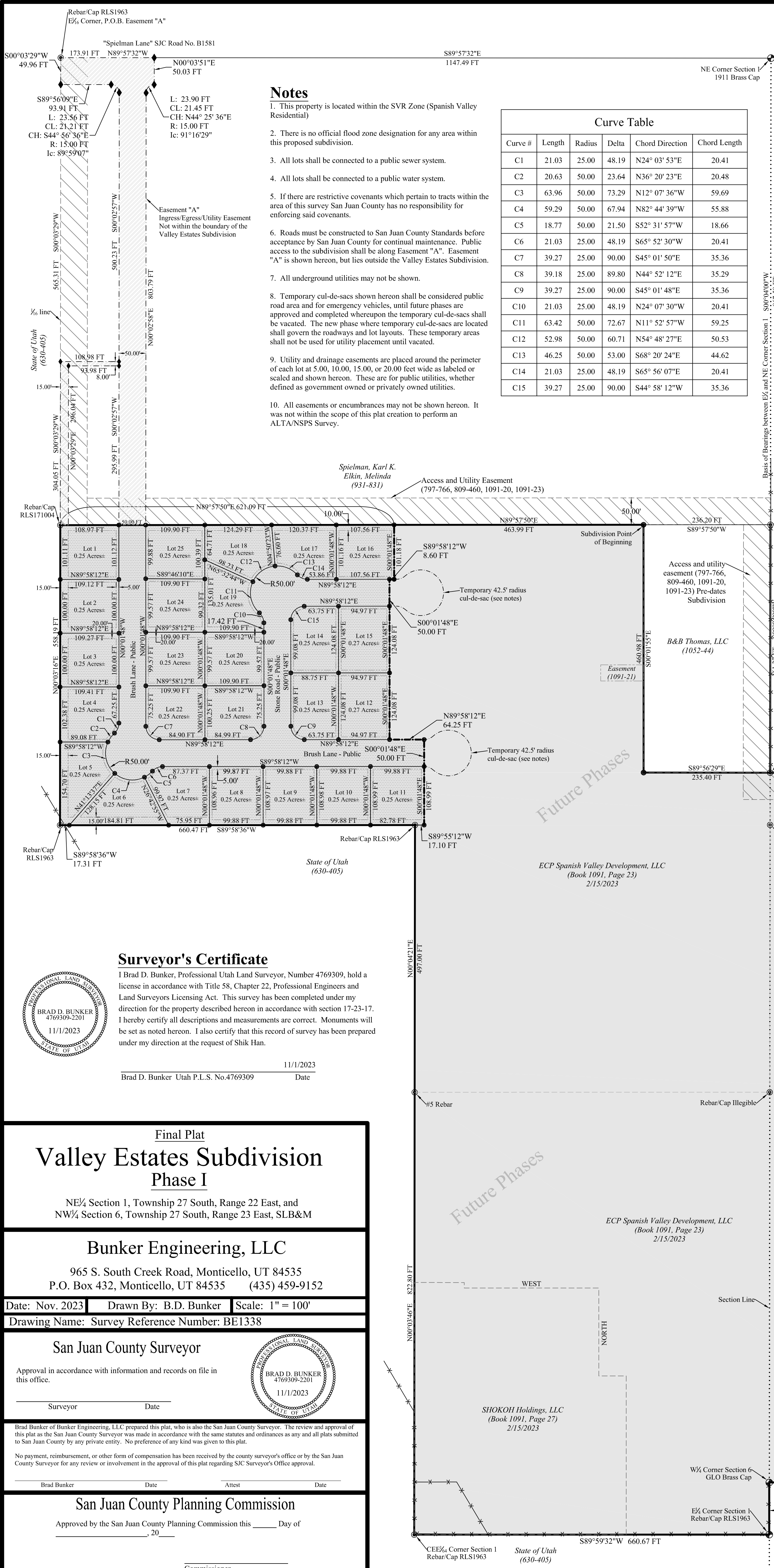
### Easement "A" Description

An easement within the NE $\frac{1}{4}$  of Section 1, Township 27 South, Range 22 East, SLB&M, County of San Juan, State of Utah, more particularly described as follows:  
Beginning at the E $\frac{1}{4}$  corner on the north line of said Section 1, said point is also the northwest corner of the Spielman/Elkin Tract as recorded in book 931 page 831 and is located N89°57'32"W 1321.40 feet from the northeast corner of said Section 1; then S00°03'29"W 49.96 feet along the  $\frac{1}{2}$  line, then S89°56'09"E 93.91 feet to the beginning of a 15.00 foot radius curve to the right whose chord is 21.21 feet and bears S44°56'36"E, then along said curve 23.56 feet, then S00°02'57"W 500.23 feet, then West 108.98 feet to the  $\frac{1}{2}$  line, then S00°03'29"W 304.05 feet to the northwest corner of the Valley Estates Subdivision, then N89°57'50"E 15.00 feet along the north line of said Subdivision, then N00°03'29"E 296.04 feet, then East 93.98 feet, then S00°02'57"W 295.99 feet to the north line of said Valley Estates Subdivision, then N89°57'50"E 50.00 feet along the north line of said Valley Estates Subdivision, then N00°02'58"E 803.79 feet to the beginning of a 15.00 foot radius curve to the right whose chord is 21.45 feet and bears N44°25'36"E, then along said curve 23.90 feet, then N00°03'51"E 50.03 feet to the section line, then N89°57'32"W 173.91 feet to the point of beginning.

Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	21.03	25.00	48.19	N24° 03' 53"E	20.41
C2	20.63	50.00	23.64	N36° 20' 23"E	20.48
C3	63.96	50.00	73.29	N12° 07' 36"W	59.69
C4	59.29	50.00	67.94	N82° 44' 39"W	55.88
C5	18.77	50.00	21.50	S52° 31' 57"W	18.66
C6	21.03	25.00	48.19	S65° 52' 30"W	20.41
C7	39.27	25.00	90.00	S45° 01' 50"E	35.36
C8	39.18	25.00	89.80	N44° 52' 12"E	35.29
C9	39.27	25.00	90.00	S45° 01' 48"E	35.36
C10	21.03	25.00	48.19	N24° 07' 30"W	20.41
C11	63.42	50.00	72.67	N11° 52' 57"W	59.25
C12	52.98	50.00	60.71	N54° 48' 27"E	50.53
C13	46.25	50.00	53.00	S68° 20' 24"E	44.62
C14	21.03	25.00	48.19	S65° 56' 07"E	20.41
C15	39.27	25.00	90.00	S44° 58' 12"W	35.36

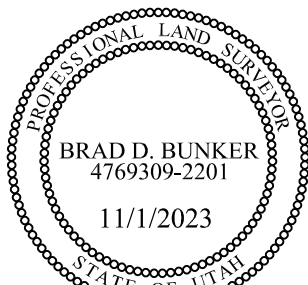
## Notes

- This property is located within the SVR Zone (Spanish Valley Residential).
- There is no official flood zone designation for any area within this proposed subdivision.
- All lots shall be connected to a public sewer system.
- All lots shall be connected to a public water system.
- If there are restrictive covenants which pertain to tracts within the area of this survey San Juan County has no responsibility for enforcing said covenants.
- Roads must be constructed to San Juan County Standards before acceptance by San Juan County for continual maintenance. Public access to the subdivision shall be along Easement "A". Easement "A" is shown hereon, but lies outside the Valley Estates Subdivision.
- All underground utilities may not be shown.
- Temporary cul-de-sacs shown hereon shall be considered public road area and for emergency vehicles, until future phases are approved and completed whereupon the temporary cul-de-sacs shall be vacated. The new phase where temporary cul-de-sacs are located shall govern the roadways and lot layouts. These temporary areas shall not be used for utility placement until vacated.
- Utility and drainage easements are placed around the perimeter of each lot at 5.00, 10.00, 15.00, or 20.00 feet wide as labeled or scaled and shown hereon. These are for public utilities, whether defined as government owned or privately owned utilities.
- All easements or encumbrances may not be shown hereon. It was not within the scope of this plat creation to perform an ALTA/NSPS Survey.



## Surveyor's Certificate

I Brad D. Bunker, Professional Utah Land Surveyor, Number 4769309, hold a license in accordance with Title 58, Chapter 22, Professional Engineers and Land Surveyors Licensing Act. This survey has been completed under my direction for the property described hereon in accordance with section 17-23-17. I hereby certify all descriptions and measurements are correct. Monuments will be set as noted hereon. I also certify that this record of survey has been prepared under my direction at the request of Shik Han.



Brad D. Bunker Utah P.L.S. No. 4769309  
Date 11/1/2023

## Final Plat Valley Estates Subdivision Phase I

NE $\frac{1}{4}$  Section 1, Township 27 South, Range 22 East, and  
NW $\frac{1}{4}$  Section 6, Township 27 South, Range 23 East, SLB&M

### Bunker Engineering, LLC

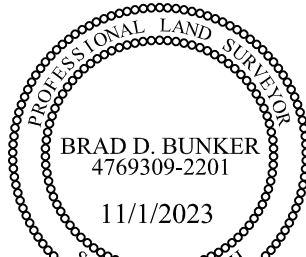
965 S. South Creek Road, Monticello, UT 84535  
P.O. Box 432, Monticello, UT 84535 (435) 459-9152

Date: Nov. 2023 Drawn By: B.D. Bunker Scale: 1" = 100'

Drawing Name: Survey Reference Number: BE1338

### San Juan County Surveyor

Approval in accordance with information and records on file in this office.



Brad Bunker of Bunker Engineering, LLC prepared this plat, who is also the San Juan County Surveyor. The review and approval of this plat as the San Juan County Surveyor was made in accordance with the same statutes and ordinances as any and all plats submitted to San Juan County by any private entity. No preference of any kind was given to this plat.

No payment, reimbursement, or other form of compensation has been received by the county surveyor's office or by the San Juan County Surveyor for any review or involvement in the approval of this plat regarding SIC Surveyor's Office approval.

Brad Bunker Date Attest Date

### San Juan County Planning Commission

Approved by the San Juan County Planning Commission this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

### Health Department

Approved this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

Health Official

### Approval as to Form

Approved this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

Attorney

### San Juan County Commission

The subdivision hereon was presented to the San Juan County Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and was accepted and approved.

Commissioner

### San Juan County Road Department

Approved this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

Road Department

### Owners Dedication

Know all men by these presents that we, the undersigned owners of the above described tracts of land, having caused the same to be subdivided into lots and streets hereafter to be known as the Valley Estates Subdivision, Phase I and do hereby dedicate for perpetual use of the public all parcels of land shown on this plat as intended for public use. In witness whereof I have hereto set my hand as dated at the signature below.

Elan Spanish Valley, LLC,  
a Utah limited liability company  
By: Its Manager, Elan Capital Partners, LLC, a Utah limited liability company

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Kevin C. Bradburn, Manager

SHOKOH Holdings, LLC

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Michael I. Dibble, Member of Shokoh Holdings, LLC

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Troy L. Walker, Member of Shokoh Holdings, LLC

### County Recorder

State of Utah, County of San Juan, Recorded at the request of \_\_\_\_\_  
Filed: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Book: \_\_\_\_\_ Page: \_\_\_\_\_ Fee: \_\_\_\_\_

County Recorder

### Acknowledgement (for Michael I. Dibble)

State of Utah, County of San Juan, on the \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_ personally appeared before me \_\_\_\_\_ and proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is (are) subscribed to this instrument, and acknowledged that he (she/they) executed the same freely and voluntarily for the purposes stated herein.

My commission expires \_\_\_\_\_ 20\_\_\_\_  
Residing in \_\_\_\_\_ County \_\_\_\_\_ Notary Public

### Acknowledgement (for Kevin C. Bradburn)

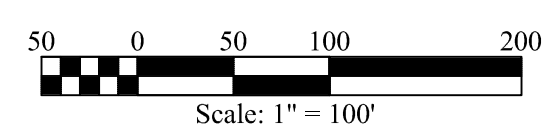
State of Utah, County of San Juan, on the \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_ personally appeared before me \_\_\_\_\_ and proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is (are) subscribed to this instrument, and acknowledged that he (she/they) executed the same freely and voluntarily for the purposes stated herein.

My commission expires \_\_\_\_\_ 20\_\_\_\_  
Residing in \_\_\_\_\_ County \_\_\_\_\_ Notary Public

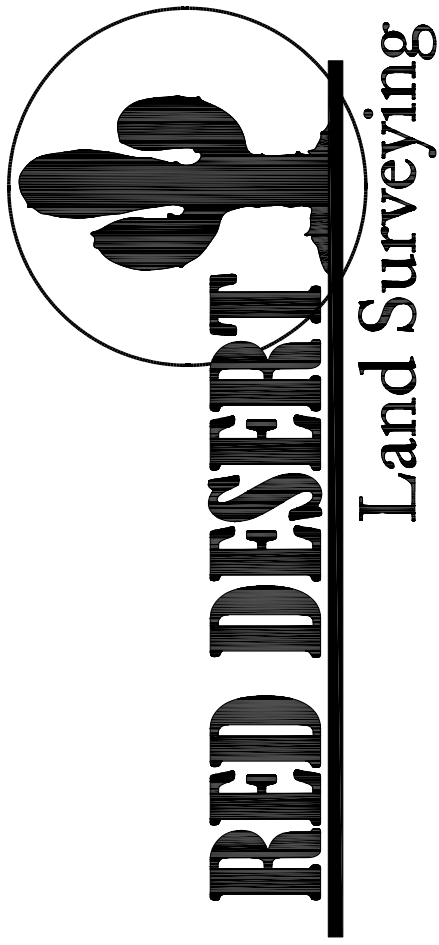
### Acknowledgement (for Troy L. Walker)

State of Utah, County of San Juan, on the \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_ personally appeared before me \_\_\_\_\_ and proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is (are) subscribed to this instrument, and acknowledged that he (she/they) executed the same freely and voluntarily for the purposes stated herein.

My commission expires \_\_\_\_\_ 20\_\_\_\_  
Residing in \_\_\_\_\_ County \_\_\_\_\_ Notary Public







88 East Center Street  
Moab, UT 84532  
435.259.8171

**STANDARD LEGEND**

	CLEAN OUT		WATER VALVE		WATER METER		WATER MANHOLE		HYDRANT		STOP SIGN		SIGN		
	SEWER LINE		SEWER MANHOLE		CABLE BOX		CABLE PEDESTAL		TELEPHONE PEDESTAL		GAS METER		GAS PEDESTAL		FENCE LINE
	POWER POLE		CITY WIRE		LIGHT POLE		ELECTRIC METER		GENERATOR		RECORD DATA		MEASURED DATA		CALCULATED DATA
	PROP. CORNER FOUND		PROP. CORNER SET		IRON NAIL FOUND		IRON NAIL SET		BLOCK CORNER		CENTERLINE MONUMENT		PROPERTY LINE		EASEMENTS
	PROPERTY ADJOINING														

PROJECT TYPE:  
SUBDIVISION

PROJECT ADDRESS:  
25 N Quail Court  
Moab, Utah 84532

PROJECT LOCATION:  
SAN JUAN COUNTY, STATE OF UTAH

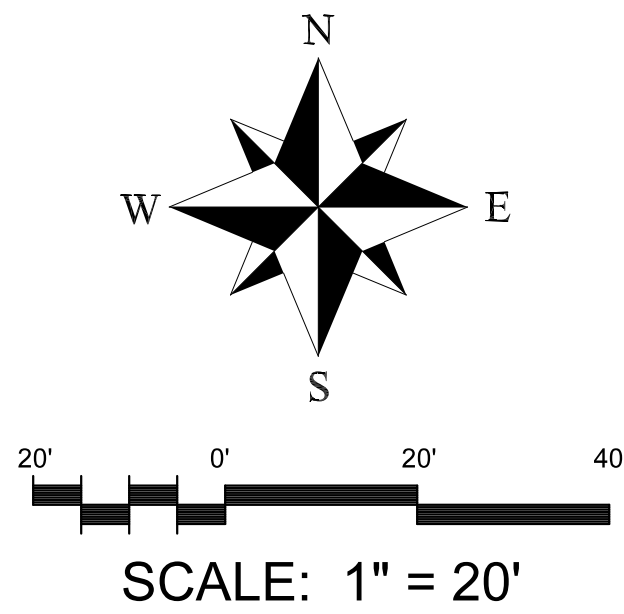
PREPARED FOR:  
Taylor Manning

COUNTY SURVEYOR

DATE:  
12/21/2023

JOB NUMBER:  
055-23

SHEET 1 OF 1

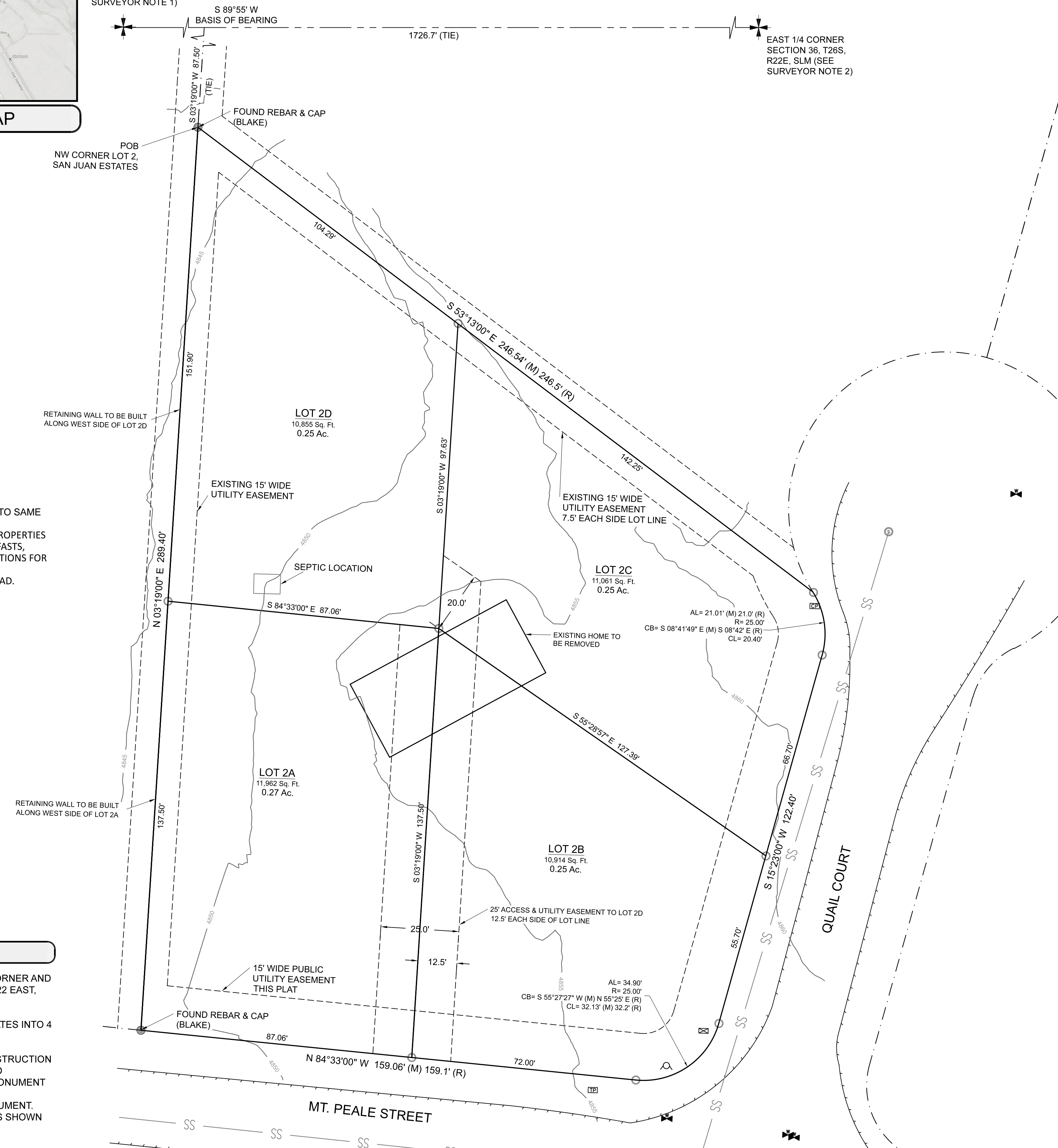


# SAN JUAN ESTATES, LOT 2 AMENDED

A SUBDIVISION BY AMENDMENT OF LOT 2, SAN JUAN ESTATES,  
LOCATED WITHIN THE  
SE1/4 OF SECTION 36, T26S, R22E, SLB&M

CENTER 1/4  
CORNER SECTION 36,  
T26S, R22E, SLM (SEE  
SURVEYOR NOTE 1)

EAST 1/4 CORNER  
SECTION 36, T26S,  
R22E, SLM (SEE  
SURVEYOR NOTE 2)



- PLAT NOTES:**
- RETAINING WALL TO BE BUILT ALONG WEST SIDE OF LOTS 2A & 2D.
  - DRAINAGE WILL BE MAINTAINED ON SITE, ALL 4 LOTS WILL BE GRADED TO SAME ELEVATION.
  - UNDER ZONING IN EFFECT AT THE TIME OF PLAT APPROVAL, USE OF THESE PROPERTIES FOR SHORT-TERM RENTALS, OVERNIGHT ACCOMMODATIONS, BED & BREAKFASTS, LODGING HOUSES, OR ANY OTHER VARIATION OF OVERNIGHT ACCOMMODATIONS FOR NIGHTLY RENTALS IS PROHIBITED.
  - OWNERS WILL BE RESPONSIBLE FOR MAINTENANCE OF THE SUBDIVISION ROAD.
  - EXISTING SEPTIC TANK WILL BE REMOVED.

A SUBDIVISION BY AMENDMENT OF LOT 2, SAN JUAN ESTATES,  
LOCATED WITHIN THE  
SE1/4 OF SECTION 36, T26S, R22E, SLB&M

### SURVEYOR NOTES

THE BASIS OF BEARING IS NORTH 89°55' EAST BETWEEN THE EAST QUARTER CORNER AND THE CENTER QUARTER CORNER OF SECTION 36, TOWNSHIP 26 SOUTH, RANGE 22 EAST, SALT LAKE BASE AND MERIDIAN.

THE INTENT OF THE SURVEY IS SUBDIVIDE THE ORIGINAL LOT 2, SAN JUAN ESTATES INTO 4 LOTS.

- MONUMENT DESTROYED WITH SPANISH VALLEY WATER AND SEWER CONSTRUCTION IMPROVEMENTS. DISCUSSED WITH PREVIOUS COUNTY SURVEY AND USED COORDINATES FROM SURVEY MY OFFICE PERFORMED PREVIOUSLY TO MONUMENT BEING DESTROYED.
- HELD TO CEDAR FENCE POST CORNER THAT IS MARKED AS COUNTY MONUMENT.
- 5/8" REBAR AND SURVEYOR AND OR BUSINESS NAME LABELED CAP SET AS SHOWN ON PLAT ONCE APPROVED.

### SURVEYOR'S CERTIFICATE

I, Lucas Blake, do hereby certify that I am a Professional Land Surveyor, and that I hold License No. 7540504, in accordance with Title 58, Chapter 22, of the Professional Engineers and Land Surveyors Act; I further certify that by authority of the owners I have completed a survey of the property described on this subdivision plat in accordance with Section 17-23-17, have verified all measurements, and have subdivided said tract of land into lots and streets, together with easements, hereafter to be known as

**SAN JUAN ESTATES, LOT 2 AMENDED**  
and that the same has been correctly surveyed and monumented on the ground as shown on this plat.

Lucas Blake  
License No. 7540504

DATE

### LEGAL DESCRIPTION

Beginning at the Northwest corner of Lot 2, San Juan Estates, said point being South 89°55' West 1726.7 feet and South 03°19' West 87.50 feet from the East Quarter corner of Section 36, Township 26 South, Range 22 East, Salt Lake Base and Meridian, and proceeding with Said Lot 2 thence South 53°13'00" East 246.54 feet (RECORD=246.5'); thence with a curve having a radius of 25.00 feet, to the right with an arc length of 21.01 feet (RECORD=21.0'), (a chord bearing of South 08°41'49" East 20.40 feet (RECORD=S 08°42' E)); thence South 15°23'00" West 122.40 feet; thence with a curve having a radius of 25.00 feet, to the right with an arc length of 34.9 feet, (a chord bearing of South 55°27'27" West 32.13 feet (RECORD=S 55°25' W 32.2')); thence North 84°33'00" West 159.06 feet (RECORD=159.1'); thence North 03°19'00" East 289.40 feet to the point of beginning, having an area of 1.03 acres.

### OWNER'S DEDICATION

Know all men by these presents that the undersigned are the owners of the above described tract of land, and hereby cause the same to be divided into lots, parcels and streets, together with easements as set forth to be hereafter known as

SAN JUAN ESTATES, LOT 2 AMENDED

Do hereby dedicate for Perpetual use of public all parcels of land shown on this plat as intended for public use.

In witness whereof I have hereunto set by hand this \_\_\_\_\_ Day of \_\_\_\_\_ a.d., 20\_\_\_\_

BY: TAYLOR MANNING  
ITS: MANAGER, M3W, LLC

### ACKNOWLEDGMENT

STATE OF \_\_\_\_\_ } s.s.  
COUNTY OF \_\_\_\_\_ }

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_, PERSONALLY APPEARED BEFORE ME, TAYLOR MANNING, MANAGER OF M3W, LLC, WHOM DID ACKNOWLEDGE TO ME THAT THEY SIGNED THE FOREGOING OWNER'S DEDICATION FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES STATED THEREIN.

NOTARY PUBLIC  
NOTARY PUBLIC FULL NAME: \_\_\_\_\_  
COMMISSION NUMBER: \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_

COUNTY SURVEYOR

APPROVAL IN ACCORDANCE WITH  
INFORMATION AND RECORDS ON  
FILE IN THIS OFFICE

COUNTY SURVEYOR DATE

APPROVAL AS TO FORM

APPROVED AS TO FORM THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

ATTORNEY

COUNTY BOARD OF HEALTH

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

CHAIRMAN

PLANNING COMMISSION CERTIFICATE

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

BY SAN JUAN COUNTY PLANNING COMMISSION.

CHAIRMAN

COUNTY COMMISSION APPROVAL

PRESENTED TO THE \_\_\_\_\_

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

SUBDIVISION WAS ACCEPTED AND APPROVED.

ATTEST

COUNTY RECORDER

STATE OF UTAH, SAN JUAN COUNTY, RECORDED AT THE REQUEST OF

DATE \_\_\_\_\_ BOOK \_\_\_\_\_ PAGE \_\_\_\_\_ FEE \_\_\_\_\_



## COMMISSION STAFF REPORT

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**MEETING DATE:** January 2, 2024

**ITEM TITLE, PRESENTER:** First Community Development Block Grant (CDBG) Public Hearing.  
Mack McDonald, Chief Administrative Officer

**RECOMMENDATION:**

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### SUMMARY

The purpose of this public hearing is to provide citizens with pertinent information about the Community Development Block Grant program and to allow for discussion of possible applications. This public hearing will cover eligible activities, program requirements, and expected funding allocations in the region. The CDBG program can fund a broad range of activities, including, but not limited to: construction of public works and facilities, e.g., water and sewer lines, fire stations, acquisition of real property, and provisions of public services such as food banks or homeless shelters. In the event that San Juan County chooses to apply for CDBG funding, a second public hearing will be held at a later time to discuss the project. Further information can be obtained by contacting Mack McDonald, San Juan County Administrator at (435) 587-3225.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify San Juan County, Mack McDonald at 117 South Main Street, Monticello, Utah at least three days prior to the hearing. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. To establish Navajo Relay Services in advance of the meeting call: 1 (435) 587-3225.

**2. 2024 Method of Distribution**

At the time of the CDBG “How to Apply” workshops in Oct/Nov each year, the next federal budget is unknown. The amount of CDBG funding that HUD will allocate to the State of Utah for the Community Development Block grant program will be announced in May or June 2024. The information below will be updated and provided as soon as it becomes available.

Based on a \$5,500,000 projected allocation, the regional amounts are listed below. This is only an estimate and the actual amount available will vary based on:

- the federal budget
- the amount of unspent funds from previous grants available to re-allocate
- If a new MOD is approved by the CDBG Policy Committee.

**CDBG Estimated Allocations - 2024 Program Year**

Association of Governments Region	*Allocation
Bear River Association of Governments	776,520
Wasatch Front Regional Council	978,712
Mountainland Association of Governments	599,749
Uintah Basin Association of Governments	611,749
Six County Association of Governments	847,717
Five County Association of Governments	907,269
Southeastern Utah Association of Local Governments	778,284
<b>* Estimate Only</b>	<b>\$ 5,500,000</b>

**B. Application Review Process**

**1. Conflict of Interest**

Portions of the CDBG application review process have been delegated to the six regional AOGs and Wasatch Front Regional Council (WFRC). Each region has established a Rating and Ranking Committee (RRC). The organization of each RRC varies. In some cases, special subcommittees are formed to conduct part of the application review, while in others the association’s executive committee or board serves as the review body.

Rating and Ranking committee members must observe federal regulations on Conflict of Interest and declare any potential real or inferred conflict of interest during the regional rating and ranking process using the DWS form at the end of this chapter.

*24 CFR 570.489 (2) Conflicts prohibited. Except for eligible administrative or personnel costs, the general rule is that no persons described in paragraph (h)(3) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this subpart or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, or have an interest or benefit from the activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.*



- ✓ Americans with Disabilities Act (ADA) of 1990
- ✓ Fair Housing Act Executive Order 11063, as amended by Executive Order 12259, 12892
- ✓ Equal Employment Opportunities under HUD Assisted Contracts Executive Order 11246
- ✓ Section 504 of the Rehabilitation Act of 1973
- ✓ Section 3 of the Housing and Urban Development Act of 1968
- ✓ Section 109 of the Housing and Community Development Act of 1974
- ✓ Age Discrimination Act of 1975
- ✓ Architectural Barriers Act of 1968
- ✓ Title II of the Americans with Disabilities Act of 1990
- ✓ The Hatch Act (5 USC 1501 et seq; 5 CFR Part 151)
- ✓ The National Environmental Policy Act of 1969; Executive Orders 12898, 13166
- ✓ HUD Environmental Review Procedures – 24 CFR Part 58
- ✓ Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970
- ✓ Title IV of the Lead-Based Paint Poisoning Prevention Act
- ✓ HUD Reform Act
- ✓ 2 CFR Part 200
- ✓ Section 104(d) of the Housing and Urban Development Act of 1974
- ✓ Residential Lead Based Paint Hazard Reduction Act of 1992 and Final Rule, September 1999
- ✓ Build America, Buy America enacted as part of the Infrastructure Investment and Jobs Act of 2021

**D. Eligible Activities**

Each applicant must select an ELIGIBLE activity from the following HUD Matrix Codes. Applicants should contact the AOG staff to help select the proper Matrix Code.

<b>Matrix Code</b>	<b>Eligible CDBG Activity Descriptions</b>
01	Acquisition of Real Property
11	Privately Owned Utilities (Broadband)
	<b>Construction Activities</b>
03A	Construction - Senior Centers
03B	Construction – Facility for Persons with Disabilities
03C	Construction - Homeless Facilities (not operating costs)
03D	Construction - Youth Centers
03E	Construction - Neighborhood Facilities (community centers)
03F	Construction - Parks, Recreational Facilities
03G	Construction - Parking Facilities
03H	Construction - Solid Waste Disposal Improvements
03I	Construction - Flood Drain Improvements
03J	Construction - Water/Sewer Improvements
03K	Construction - Street Improvements
03L	Construction – Sidewalks
03M	Construction - Child Care Centers
03N	Construction - Tree Planting
03O	Construction - Fire Stations/Equipment
03P	Construction - Health Facilities
03Q	Abused/Neglected Children Facilities
03R	Asbestos Removal



03S	Construction - Facilities for AIDS Patients (no operating costs)
03T	Homeless/Aids Patients Programs (subject to 15% public service cap)
03Z	Other Public Improvements Not Listed in 03A-03S
03Z	Americans With Disabilities Act (ADA Improvements)
04	Clearance and Demolition
04A	Cleanup of Contaminated Sites
	<b>Public Service Activities (Non Construction)</b>
05A	Public Service – Seniors Services
05B	Public Service – Services for Persons with Disabilities
05D	Public Service – Youth Services
05E	Public Service – Transportation Services
05G	Public Service – Services for Victims of Domestic Violence, Dating Violence, Sexual Assault or Stalking
05J	Public Service – Fair Housing Activities (Subject to 15 % Cap)
05M	Public Service – Health Services
05N	Public Service – Services for Abused and Neglected Children
05P	Public Service – Screening for Lead Based Paint /Lead Hazards
05Q	Public Service – Subsistence Payments (Prevent Homelessness)
05Z	Public Service – Other Public Services Not in 03T and 05A-05Y
	<b>Housing Activities – <i>Carried out by AOGs and Housing Authorities ONLY.</i></b>
13A	Housing Counseling under 24 CFR 5.100, for homeownership see 13B
13B	Homeownership Assistance-excluding Housing Counseling under 24CFR 5.100
14A	Rehabilitation - Single-Unit Residential (Single Family Housing)
14B	Rehabilitation - Multi -Unit Residential (Multi-Family Housing)
14C	Public Housing Modernization
14D	Rehabilitation - Other than Publicly Owned Residential Buildings
14E	Rehabilitation - Public/Private Owned Commercial or Industrial Buildings
14F	Rehabilitation - Energy Efficiency Improvements – (Housing)
14G	Rehabilitation - Acquisition for the purpose of Rehabilitation (Housing)
14H	Rehab Administration Costs
14I	Lead-Based Paint Hazard Testing and Abatement
16A	Residential Historic Preservation
16B	Non- Residential Historic Preservation
	<b>Economic Development (ED) Activities – <i>Please note that the 7 Associations of Government (AOG) are the only eligible entities to carry out these activities.</i></b>
17A	ED -Acquisition by Recipient – Land Acquisition/Disposition
17B	Commercial/Industrial – Infrastructure Development
17C	Commercial/Industrial – Building Acquisition, Construction, Rehab
17D	Commercial/Industrial – Other Improvements
18A	ED – Direct Financial Assistance to For-Profits
18B	ED – Technical Assistance
18C	ED – Micro-Enterprise Assistance
19C	CDBG – Non-Profit Organization Capacity Building
19E	CDBG Operation & Repair of Foreclosed Property
	<b>Administration and Planning Activities (AOG)</b>

20A	Regional/Community Planning (LMI communities ONLY)
20	CDBG Planning
21A	General Program Administration
21C	Public Information
21D	Fair Housing Activities (Subject to 20% Admin Cap)

NOTE: Maintenance and repairs of publicly-owned streets, parks and other facilities are ineligible activities. Sometimes there is a gray area between what is considered maintenance or repairs versus construction or rehabilitation. The regulations specifically state certain items are ineligible in 570.207(b)(2)(i), for example, pothole repairs. Generally, improvements with a useful life of less than five to eight years are considered repairs and not new construction. For example, road sealing is considered maintenance while a new asphalt overlay is considered construction.

**Continued Use Requirement / Change of Use Requirement / Period of Affordability**

The standards described in this section apply to real property within the recipient's control which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards shall apply from the date CDBG funds are first spent for the property until five years after closeout of an entitlement recipient's participation in the entitlement CDBG program or, with respect to other recipients, until five years after the closeout of the grant from which the assistance to the property was provided. 24 CFR 570.505

- (a) A recipient may not change the use or planned use of any such property (including the beneficiaries of such use) from that for which the acquisition or improvement was made unless the recipient provides affected citizens with reasonable notice of, and opportunity to comment on, any proposed change, and either:
  - (1) The new use of such property qualifies as meeting one of the national objectives in § 570.208 (formerly § 570.901) and is not a building for the general conduct of government; or
  - (2) The requirements in paragraph (b) of this section are met.
- (b) If the recipient determines, after consultation with affected citizens, that it is appropriate to change the use of the property to a use which does not qualify under paragraph (a)(1) of this section, it may retain or dispose of the property for the changed use if the recipient's CDBG program is reimbursed in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, and improvements to, the property.
- (c) If the change of use occurs after closeout, the provisions governing income from the disposition of the real property in § 570.504(b)(4) or (5), as applicable, shall apply to the use of funds reimbursed.
- (d) Following the reimbursement of the CDBG program in accordance with paragraph (b) of this section, the property no longer will be subject to any CDBG requirements.

The Grantee shall certify that the jurisdiction will comply with all requirements of 24 CFR Part 570, specifically Sections 488; 489 J, requiring all assisted housing units maintain affordability standards until 5 years following the date of closeout of this contract with the State.