



PUBLIC HEALTH BOARD MEETING
735 S 200 W, Blanding, Utah 84511. Conference Room
November 29, 2022 at 12:00 PM

AGENDA

The public will be able to view the meeting on Google Meet. Link: <https://meet.google.com/suc-xuyc-ahs> Or dial: (US) +1 567-231-5820 PIN: 144 059 480#

CALL TO ORDER

APPROVAL OF MINUTES & AGENDA

1. San Juan County Board of Health Minutes 2022-09-29

PUBLIC COMMENT

INFORMATIONAL/RECOGNITION ITEMS

BUSINESS ACTION ITEMS

2. Board of Health Role and Process by Trent Herring, Chair, and Grant Sunada, Director
3. Annual Budget by Tyler Ketron, Business Manager and Grant Sunada, Director
4. Draft Clinical Staff Immunization Policy by Brittney Carlson, Nursing Director
5. Health Officer Annual Review by Trent Herring, Chair

DIRECTOR'S REPORT

ADJOURNMENT

****In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice****



PUBLIC HEALTH BOARD MEETING
735 S 200 W, Blanding, Utah 84511. Conference Room
September 29, 2022 at 12:00 PM

MINUTES

The public will be able to view the meeting on Google Meet: Video call link: <https://meet.google.com/nzz-gnio-sba> Or dial: (US) +1 321-351-6764 PIN: 347 222 978#

WELCOME & CALL TO ORDER

Chair Trent Herring called the meeting to order at 12:15pm.

PRESENT

Chair Trent Herring
 Vice- Chair Lois Young
 Board Member Suzette Morris
 County Commissioner Willie Grayeyes
 Board Member Ron Skinner

ABSENT

Board Member Genevieve Mitchell
 Board Member Revina Talker

APPROVAL OF MINUTES

Motion to approve the 8/18/2022 meeting minutes made by Board Member Skinner, Seconded by Chair Herring.

Voting Yea: Chair Herring, Board Member Morris, Board Member Skinner
 Voting Abstaining: Vice- Chair Young

1. San Juan County Board of Health Minutes - August 18, 2022

PUBLIC COMMENT

BUDGET UPDATE

2. Update on Minimum Performance Standards funding Administration Costs by Tyler Ketron, Business Manager

Health Director Grant Sunada provided a brief update on the department's use of the State Minimum Performance Standard funding to decrease admin costs.

Chair Herring asked about budgetary constraints and started a discussion about competitive wages. Requested a meeting with HR to discuss wages and methods to ensure that staff is being taken care of.

INFORMATIONAL/RECOGNITION ITEMS

DIRECTOR'S REPORT

Health Director Sunada discussed how the department is focusing on health and wellness both internally and for the community. He also talked about resilience training that the staff undertook. Other topics included WIC surveys for potential new clients, free dental clinic coming in October, and car seat / seat belt usage.

BUSINESS ACTION ITEMS BY GRANT SUNADA, PUBLIC HEALTH DIRECTOR

3. HRSA - Monticello Cancer Screening Program Update

Health Director Sunada provided an overview of the Monticello Cancer Screening Program, the progress made so far, and the plan moving forward. He then answered some detail questions raised by the board.

4. Public Health Emergency and Healthcare Preparedness Programs - San Juan FY22 Amendment 1

Health Director Sunada gave an overview of the new PHEP amendment.

Motion made by Vice- Chair Young, Seconded by Board Member Morris.

Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Grayeyes, Board Member Skinner

5. Approval of San Juan County Health Department - HIV Prevention - 2018 through 2022 Amendment 6 by Grant Sunada, Public Health Director

Motion made by Board Member Skinner, Seconded by Vice- Chair Young.

Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Grayeyes, Board Member Skinner

6. Integrated Viral Hepatitis Surveillance and Prevention - San Juan County Amendment 1

Motion made by Board Member Morris, Seconded by Board Member Skinner.

Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Grayeyes, Board Member Skinner

- 7. San Juan County - Disease Response, Evaluation, Analysis and Monitoring (DREAM) 2019 Amendment 3

Health Director Sunada provided an explanation of the DREAM contract. There was a discussion about trying to hire an Epidemiologist and the lack of candidates.

Motion made by Board Member Skinner, Seconded by Vice- Chair Young.
 Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Grayeyes, Board Member Skinner

- 8. FYI Maternal and Child Health FFY 2021 – San Juan County Health Department Amendment 5

Motion made by Board Member Morris, Seconded by Vice- Chair Young.
 Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Grayeyes, Board Member Skinner

- 9. Annual Evaluation of Public Health Director, Grant Sunada, by Trent Herring, Board of Health Chair

Chair Herring discussed the Public Health Director Evaluation for November.

ADJOURNMENT

After reiterating and emphasizing how valuable the staff is and discussing the importance of employee retention, Chair Herring asked for a motion to adjourn.

Motion made by Board Member Skinner, Seconded by Board Member Morris.
 Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Grayeyes, Board Member Skinner

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APPROVED: _____
 San Juan County Public Health Board

DATE: _____

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2018-01-A**

**AN ORDINANCE AMENDING ORDINANCE 2018-01 THE RATIFICATION OF THE CREATION OF
SAN JUAN COUNTY HEALTH DEPARTMENT AND SAN JUAN COUNTY BOARD OF HEALTH**

There is hereby established a San Juan County Public Health Department, a Department of County Government pursuant to Utah Code 26A-1-101 through 124.

- A. Repeal of Conflicting/Historical Ordinances. All other ordinances or parts of ordinances in conflict with any provision of this ordinance or in existence prior to January 5, 2021, are hereby repealed.
- B. Creation and Maintenance. The Board of San Juan County Commissioners shall create and maintain a local health department which includes and serves all incorporated and unincorporated areas in the County and ensure the operations thereof meet the Minimum Performance Standards required for State and Federal funding.
- C. Annual Budget. The Board of San Juan County Commission has established the operation of the local health department funded with appropriations from the General Fund and from the levy of a tax as defined under Section 17-53-221. Costs of establishing and maintaining a County Health Department shall be a charge of the County which created the Local Health Department as indicated in 26A-1-116. Upon approval of the Public Health Department budget by the Board of San Juan County Commissioners, the expenditure of the funds of the Public Health Department fund shall be consistent with policies and procedures developed and approved by the Board of San Juan County Commissioners. State Code requires that all funds be placed in a restricted account and be used to serve only health related services.
- D. Jurisdiction. The San Juan County Public Health Department shall have jurisdiction through the unincorporated and incorporated areas of San Juan County and shall enforce local health ordinances, State health laws, rules, regulations and standards.
- E. Appointment of Personnel.
- 1) All Public Health Department personnel shall be hired by the local health officer or his designee in accordance with the merit system, personnel policies, and compensation plans approved by the Board and ratified by the Board of San Juan County Commissioners. of San Juan County.
 - 2) Subject to the local merit system, employees of the Health Department may be removed by the local health officer for cause. A hearing by the Board shall be granted if requested by the employee or shall be handled pursuant to the County personnel policies.
- F. Organization. The San Juan County Health Department shall consist of a Board of Health,

a local Health Officer, and department personnel.

- 1) The Health Officer Shall be the Director and Executive Officer of the Department

- G. Treasurer. The San Juan County Treasurer shall serve as Treasurer of the Public Health Department.

The local Board of Health shall be known as the "San Juan County Board of Public Health", pursuant to Utah Code 26A.

- A. Authority. The San Juan County Public Health Department operates as a local health department under Title 26A, Chapter 1, Utah Code Annotated, 1953 as amended, and as organized under Section 26A-1-103 as a County health department.
- B. Membership. The San Juan County Board of Public Health shall consist of seven members residing in San Juan County, including: a member of the Board of San Juan County Commissioners and six other members, appointed by the Board of San Juan County Commission pursuant to Utah Code 26A-1-109.
- 1) Board members shall be nonpartisan and include geographical representation from both the incorporated and unincorporated areas of the County. Members should have knowledge or an interest in public health and environmental matters.
 - 2) The Board may include representatives from the municipalities included within the County.
 - 3) Any potential conflict of interest of any member shall be disclosed in accordance with applicable statutes and countywide policies and procedures.
 - 4) The Board may adopt bylaws for the transaction of its business and which bylaws are approved by the Board of San Juan County Commissioners. A majority of the Board members constitute a quorum.
 - 5) The Board shall at its organizational meeting elect from its members a chairman and a vice chairman and secretary.
 - 6) The Board members' terms of service shall be governed by State law.
 - 7) A majority of the members may not:
 - i) be primarily engaged in providing health care to individuals or in the administration of facilities or institutions in which health care is provided;
 - ii) hold a fiduciary position or have a fiduciary interest in any entity involved in the provision of health care;
 - iii) receive either directly or through a spouse more than 1/10 of the member's gross income from any entity or activity relating to health care; and
 - iv) be members of one type of business or profession.
- C. Powers and duties. The San Juan County health department has jurisdiction under Section 26A-1-108, Utah Code Annotated, 1953 as amended, in all unincorporated and incorporated areas of the County. The San Juan County Board of Public Health is hereby empowered to enforce all ordinances of the County and all applicable ordinances of the municipalities, and the laws, rules, and regulations and standards of the State of Utah,

now in force or that may hereafter be enacted, which relate to the health, sanitation and environment of the County.

- D. Public Health rules and regulations. The Board of Public Health shall make such rules and regulations, pursuant to Title 26A-1-121 of the Local Health Department Act and Title 19, Environmental Quality Code. Such rules and regulations shall have the force and effect of law if they are finally adopted by the Board of Public Health, after proper public notice and an opportunity for public hearing is given.
- 1) San Juan County Board of Public Health may make standards and regulations:
 - i. not in conflict with rules of the Departments of Health and Environmental Quality; and
 - ii. necessary for the promotion of public health, environmental health quality, injury control, and the prevention of outbreaks and spread of communicable and infectious diseases.
 - 2) The standards and regulations enacted by the San Juan County Board of Public health
 - i. supersede existing local standards, regulations, and ordinances pertaining to similar subject matter; and
 - ii. except as provided under Subsection (3) and except where specifically allowed by federal law or state statute, may not be more stringent than those established by federal law, state statute, or administrative rules adopted by the Utah Department of Health in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act.
 - 3) The San Juan County Board of Public Health may make standards and regulations more stringent than corresponding federal law, state statute, or state administrative rules for the purposes described in Subsection (1), only if the Board makes a written finding after public comment and a public hearing and based on evidence in the record, that corresponding federal laws, state statutes, or state administrative rules are not adequate to protect public health and the environment.
 - i. The findings shall address the public health information and studies contained in the record, which form the basis for the Board's conclusion.
- E. Public Health Required Reporting. The Board of Public Health shall annually report the operations of the Local Health Department and the Board to the Board of San Juan County Commission.

Local Health Officer—Appointment—Powers and duties pursuant to Utah Code 26A.

- A. Subject to Utah Code 26A-1-1-105.5 The Board of San Juan County Commission shall, in consultation with the Board of Public Health, appoint an executive director and determine the executive director’s compensation subject to ratification from the County Executive. The executive director appointed shall serve as the Local Health Officer.
1. The Local Health Officer shall:

- i. Have the qualifications of training and experience for that office equivalent to those approved by the Department for local health officers and at a level to satisfy the State and Federal Minimum Performance Standards;
 - ii. Be the Administrative and Executive officer of the local health department and devote full time to the duties of the office;
 - iii. Act as the local registrar of vital statistics within the local health department's boundaries without additional compensation or payment of fees provided by law;
 - iv. Prior to the beginning of each fiscal year, prepare an annual budget approved by the Board of Public Health and present it to the Board of San Juan County Commission and obtain final approval and adoption of the annual budget from the Board of San Juan County Commission; and
 - v. Prepare an annual report and provide it to the Department and the Board of San Juan County Commissioners.
- B. The Local Health Officer shall have and exercise the following powers and duties, in addition to all other powers and duties required by state law, federal law, and local ordinance:
1. Succeed to all powers and discharge all duties and perform all functions that by existing law are conferred upon or required to be discharged or performed by the Local Health Officer, or the Board of Public Health;
 2. In the absence or disability of the Local Health Officer, or if there is a vacancy in that office, the Board shall appoint an acting Health Officer for a temporary period not to exceed one year. The appointment shall be ratified by the County executive of the County;
To prescribe standard operating procedures consistent with the law and countywide policies for the direction of the department, the conduct of its employees, the distribution and performance of its business, and the custody, use and preservation of the records, papers, books, documents and property pertaining to the Department of Public Health;
 3. To approve travel and subsistence expenses necessary for employees of the Department, as actually and necessarily incurred in the performance of their official duties when absent from their places of residence;
 4. Serve as the official Public Information Officer for Public Health and act as consultant to and official Public Information Officer spokesman for the Board of Public Health and County elected officials upon consultation with those officials and/or the County Executive in the County, Cities and Towns in which the department has jurisdiction; and
 5. To promote and enforce all Federal, State and local public health laws, ordinances, codes, rules and regulations in the department's areas of jurisdiction.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT; the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED by the Board of San Juan County Commissioners this 5th day of January 2021, by the following vote:

Those voting aye:

Those voting nay:

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes, Chair

ATTEST:

John David Nielson, Clerk/Auditor

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BYLAWS

OF THE SAN JUAN COUNTY BOARD OF HEALTH

ARTICLE I

Authority, Name and Structure

- Section 1.1 The San Juan County Health Department is organized as a county health department pursuant to Utah Code Ann., Section 26A-1-103.
- Section 1.2 The Board is established and governed by County Ordinance 2018-01, and under authority of Utah Code Ann., Title 26A, Sections 26A-1-101 through 26A-1-127.
- Section 1.3 The Board shall act as the Local Health Authority as defined in the Utah Local Health Department Act
- Section 1.4 The name of the Board shall be the San Juan County Board of Health, hereinafter called Board.
- Section 1.5 The Board shall adopt and implement through policies and procedures, where applicable, Utah Code Ann., Sections 26A-1-127 through 26A-1-127, as well as the articles specified in these Bylaws. The Board shall adopt and implement written procedures to determine the general public health policies as required by Utah Code Ann., Section 26A-1-109(8).
- Section 1.6 The Board shall consist of seven members.
- Section 1.7 After initial appointments, Board members shall serve for four (4) year terms. Members appointed to fill vacancies shall hold office until the expiration of the terms of their predecessors.

ARTICLE II

Purpose and Function

- Section 2.1 The role of the Board is to adopt and implement policy in regards to public health.
- Section 2.2 The purposes of the Board shall be to evaluate, advise, and recommend policies and procedures of operation for the San Juan County Health Department to promote the general health of all citizens of the county.

Section 2.3 Specific functions of the Board include, all activities identified in Utah Administrative Code (26A-1-109), (26A-1-110), (26A-1-111), and Utah Administrative Rules R380-40 which include:

- A. Establish policies and regulations as necessary.
- B. Adopt an annual budget.
- C. Monitor revenue and expenditures.
- D. Oversee compliance of the local health department with the Minimum Performance Standards (R380-40).
- E. Assure a process of ongoing planning,
- F. At least annually evaluate the performance of the Local Health Officer.
- G. Report at least annually to the county governing body and municipalities the health status and operation of the Local Health Department.
- H. Assure an annual independent financial audit is conducted and review and accept the health department's audit findings.

ARTICLE III

Composition of Board

Section 3.1 The Board shall be composed of influential citizens with experience, abilities and points of view that will contribute to the effective management of San Juan County Health Department. All members of the Board shall reside within San Juan County.

The following representation shall consist of:

- A. One (1) person representing San Juan County Commission, approved by the Commission.
- B. One (1) person representing Blanding City, appointed by Blanding City
- C. One (1) person representing Monticello City, appointed by Monticello City
- D. One (1) person representing Bluff City, appointed by Bluff City.
- E. Three (3) members selected and approved by the Board and ratified by the San Juan County Commission, with a goal of representing the interests of the communities of Aneth, Montezuma Creek, Oljato, Monument Valley, White Mesa, and/or other unincorporated areas of the county.
(One person may be able to represent more than one of the above listed groups, if appropriate.)

Section 3.2 No member of the Board shall be on the payroll of the Health Department. The Health Director shall be a non-voting member of the Board.

Section 3.3 Membership on the Board may be terminated by resignation. Termination of a Board member's position will be considered by the Board after three (3) consecutive absences.

Recommendations for termination of elected body appointees will be made by the Board to the appropriate body.

Section 3.4 Vacancies of Board of Health positions shall be filled by nomination and approval by the Board, and ratification by the County Commission.

Vacancies of elected officials shall be filled by recommendation and approval of the respective governing councils.

Section 3.5 Expired terms of Board appointees shall be filled by the nomination and appointment by the Board and ratified by the Commission.

If an elected official is appointed a member of the Board, the expiration of said official's elective term of office shall serve to terminate that person's term on the Board.

Article IV

Conducting Business

Section 4.1 Officers of the Board shall consist of the chairperson, vice chairperson, secretary and such other officers as may be determined by the Board members.

Election of officers will be held in first meeting of the calendar year by Board members. Officers elected in the first annual meeting shall take office immediately.

Section 4.2 Regular meetings of the Board shall be held not less than once every three (3) months, at a time and place designated by the Board.

A. Special meetings may be called by the chairperson, the Director, or by majority of the members by giving three (3) days written or oral notice, or in case of emergency, as soon as possible after the members of the Board have been notified.

B. All meetings will be conducted by the chairperson or vice chairperson. In the absence of both officers, meetings may be conducted by the Secretary of the Board or an acting-chairperson, designated by the chairperson.

Section 4.3 A quorum shall be constituted by a majority of the voting members of the Board. A quorum shall consist of four (4) voting Board members. No proxies are permitted.

Section 4.4 Electronic Meetings

Meetings of the Board of Health may be held electronically in accordance with the following requirements:

A. Electronic Board meetings may be conducted by telephone, telecommunication, computer conference, or video conference. So long as a quorum of the Board is

physically present for a meeting, other members of the Board may participate in the meeting electronically without a formal approval process. If fewer than a quorum of the Board is physically present at a Board meeting, any member of the Board may request the electronic Board meeting and the meeting must be approved by a quorum of the Board. Approval may occur at the Board meeting in question.

- B. Members of the public are not entitled to request electronic meetings of the Board or to monitor or participate in Board meetings from remote locations.
- C. Electronic Board meetings shall originate from the location in which Board members would meet if the meeting were not being held electronically (the anchor location).
- D. In any electronic Board meeting, at least two members of the Board must be physically present at the anchor location.
- E. For any electronic Board meeting, the Board must provide space, facilities and equipment at the anchor location so that interested persons and the public may attend and monitor the open portions of the meeting including the comments made by members participating in the meeting from remote locations.
- F. Notice of each electronic Board meeting will be provided to the public at least 24 hours prior to the electronic meeting and in accordance with the requirements of Utah Code Ann.' 52-4-207. The notice will include a description of electronic means to be used to connect remote Members to the Board meeting.

Section 4.5 Voting: All questions at a meeting of the Board shall be decided by majority vote of the quorum of the members present or in attendance electronically who are entitled to vote. Each voting member shall be entitled to one vote.

Section 4.6 The Director of the Department of Health may serve as secretary to the Board and may assign certain functions to department staff members. Records will be kept in the office of the Director of Health. The secretary shall attend or be responsive to all meetings of the Board, and preserve in the books of the Board true minutes of the proceedings. The minutes of the meetings shall be sent to the members of the Board along with notice of the next regular meeting at least one (1) week before said meeting

ARTICLE V

Standing Committee

Section 5.1 Ad hoc committees may be called at the discretion of the Board by recommendation of the Department of Health with Board approval.

ARTICLE VI

Scope of Authority

Section 6.1 All decisions derived from the function of the Board which is not in conflict with State and County law shall be public policy and law and in full force in effect.

ARTICLE VII

Amendments

Section 7.1 These bylaws may be amended by a majority vote of the Board of Health and ratified by the County Commissioners.

RESOLVED BY THE SAN JUAN COUNTY BOARD OF HEALTH, STATE OF UTAH, this

7th day of March, 2019.



Kd Perkins, Chairperson
San Juan County Board of Health



San Juan County Commission

Attest: 

Kirk Bengé, Health Officer
San Juan County Public Health Dept.

**San Juan County Board of Health
Proposed Meeting Schedule 2023**

Minimum Meeting Frequency: Quarterly
Typical Meeting Time: 3rd Thursday at Noon
Fee Adjustment Meeting Time: 3rd Thursday at 6pm

Month	Location	Key Tasks	Department Highlight
January	Montezuma Creek	Mission/Vision	Health Promotion
April	White Mesa	Annual Report	Nursing
July	Monticello	Community Health Needs Assessment	Emergency Preparedness & Epidemiology
October	Blanding	Budget	Environmental Health

**San Juan Public Health Department
CY2023 Budget Proposal Summary**

	2022	2023
Total Local Public Health Fund	\$145,000	\$141,487
Local Mental Health Authority Request	-97,334	-\$90,898
Total Local Funds Remaining for Public Health Department	\$47,666	\$50,589
State Minimum Performance Standards Funding	\$51,180	\$166,374

- 82% (1.66M) of total Public Health revenue (1.98M) with requests are cost reimbursed
 - Bottomline does not change as we use these state and federal funds
 - Having core Public Health positions fully staffed qualifies us for federal funding and allows us to effectively and fully use these funds
- Vital Records costs and a large portion (42%) of Environmental Health costs are covered by fees, local Public Health Tax, and State Minimum Performance Standard funding
 - Environmental Health contracts cover the remaining costs (58%)

New or Rehire Positions	Federally Reimbursed Contract Funding
2 x Monticello Cancer Screening Marketing (Part-time)	HRSA funded through 6/30/2023
Health Equity Coordinator (re-hire)	COVID-19 Health Disparities and Advancing Health Equity (Contract end date: 5/31/2024)
WIC/Vital Records Assistant	<ul style="list-style-type: none"> ● Local Health Dept WIC Program (Contract end date: 9/30/2024 and renewable) ● Covid Vaccine Supplemental Support Funding (Contract end date: 6/30/2024) ● PPPHEA Expansion 2021 (Contract end date: 7/31/2024)
Senior Epidemiology Consultant (10 hrs/week)	Disease Intervention Services (Contract end date: 12/31/2022) PPPHEA Expansion 2021 (Contract end date: 7/31/2024)

Uses of Local Public Health and State Minimum Performance Standards Funding	
Admin costs (Health Officer, Business Manager, Front Desk)	\$92,040
Address drop in WIC (Women Infants and Children) funding	\$10,000
Early Childhood Mental Health Care Coordination Match (PDG)	\$10,000
Public Health Emergency Preparedness (PHEP) Match	\$11,719.60
Environmental (not including fees and reimbursements)	\$63,018.02
Vital Records (not including fees)	\$51,112.32
Community Health Needs Assessment required within 26A	\$11,500.00

	With Requests	Without Requests	
3110000 Property Taxes	\$141,487.00	\$141,487.00	
3340000 State Grants	\$1,627,621.06	\$1,049,099.06	*\$50,589.00 After Mental Health*
3341000 State Minimum Performance	\$166,374.00	\$166,374.00	
3451000 Vital Records Fees	\$15,000.00	\$15,000.00	
3452000 Septic Inspection Fees	\$12,000.00	\$12,000.00	
3453000 Food Service Fees	\$3,750.00	\$3,750.00	
3454000 Food Handlers Fees	\$3,000.00	\$3,000.00	
3455000 Tobacco Compliance Fees	\$400.00	\$400.00	
3457000 Car Seats	\$300.00	\$300.00	
3458000 DEQ Drinking Water	\$250.00	\$250.00	
3459000 TCM Reimbursements	\$10,000.00	\$10,000.00	
3510000 Other Reimbursements	\$4,040.00	\$4,040.00	
Total Revenue	\$1,984,222.06	\$1,405,700.06	

San Juan County
Budgeting Worksheet - Public Health (with requests)

Budgeting Worksheet - Public Health - 01/01/2022 to 09/30/2022

	2021 Actual	2021 Budget	2022 Actual	2022 Estimated	2022 Budget	2023 Budget Requests
Operations						
Revenues	1,634,626	1,653,858	578,958	771,944	1,598,174	\$ 1,984,222.06
Expenses						
Wages and Benefits						
110 Wages and Salaries	501,205	749,474	448,324	597,765	642,752	\$ 767,466.00
120 Fringe Benefits	37,259	48,147	32,541	43,388	49,171	\$ 57,570.00
132 Retirement Benefits	81,644	113,083	73,398	97,864	106,298	\$ 113,670.00
134 Health Insurance	217,761	185,185	149,201	198,935	212,800	\$ 212,800.00
Total Wages and Benefits	883,501	1,095,889	703,464	937,952	1,011,021	\$ 1,151,506.00
Operating Expenses						
210 Subscriptions	16,858	15,330	27,983	37,311	20,920	\$ 21,020.00
220 Public Notices	3,550	6,000	550	733	2,570	\$ 27,136.32
230 Travel Expenses	13,219	27,400	20,639	27,519	40,260	\$ 50,200.00
240 Office Expenses	6,781	11,600	3,722	4,963	13,500	\$ 12,000.00
241 Postage	1,043	2,300	593	791	3,100	\$ 9,973.50
242 Software Maintenance	9,363	15,000	7,157	9,543	15,200	\$ 15,200.00
250 Equipment Operation	8,897	16,821	9,120	12,160	24,500	\$ 25,000.00
251 Gas, Oil and Grease	5,825	7,600	6,858	9,144	7,000	\$ 9,000.00
260 Buildings and Grounds	4,220	7,000	2,970	3,960	6,000	\$ 7,900.00
270 Utilities	10,782	10,700	6,743	8,990	10,000	\$ 10,850.00
280 Telephone	12,412	13,300	8,507	11,343	10,396	\$ 11,325.00
310 Professional and Technical	20,893	23,800	2,062	2,750	24,400	\$ 13,250.00
330 Employee Education	2,721	4,100	4,032	5,376	6,500	\$ 5,375.00
480 Special Department Supplies	1,540	8,024	7,677	10,236	7,041	\$ 15,715.18
610 Miscellaneous Supplies	16,604	25,000	8,047	10,729	10,000	\$ 10,500.00
615 Contracts	20,620	92,000	70,508	94,010	70,000	\$ 470,660.00
620 Miscellaneous Services	1,491	2,000	3,312	4,417	5,142	\$ 5,100.00
740 Capital Outlay	23,867	6,700	-380	-507	184,000	\$ -
980 Intergovernmental Charges	10,615	0	6,119	8,158	0	\$ 8,300.00
Total Operating Expenses	191,301	294,675	196,219	261,625	460,529	\$ 728,505.00
Transfers Out						
910 Transfers Out	95,553	161,622	107,817	143,756	105,934	\$ 90,898.00
Total Transfers Out	95,553	161,622	107,817	143,756	105,934	\$ 90,898.00
Total Expenses	1,170,356	1,552,186	1,007,500	1,343,334	1,577,484	\$ 1,970,909.00
Total Operations	464,140	101,672	-428,636	-571,514	20,690	\$ 13,313.06

San Juan Public Health Department
Monthly Expenditure Report

Summary Statement of Expenditures



1/1/2022 - 10/31/2022

Contract Name and Number Health Department Contracts					Salaries & Wages	Fringe Benefits	Current Expenses	Travel	Capital Outlay	Total Expenditures	Collections	Net Expenditures	Administrative Costs
State ID	Dept ID	CFDA	Contract Dates	Name									
212702246	5161	93.778	7/1/21 - 6/30/22	CHEC Professional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212702246	5162	93.778	7/1/21 - 6/30/22	CHEC Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
192700359	5031	93.991	10/1/10 - 9/29/21	EPICCC PBG	\$ 1,011.51	\$ 618.81	\$ 137.76	\$ 6.72	\$ -	\$ 1,774.80	\$ -	\$ 1,774.80	\$ 529.35
192700359	5081	93.493	9/30/21 - 9/29/22	EPICCC 1807	\$ 3,262.59	\$ 1,907.10	\$ 365.38	\$ 930.43	\$ -	\$ 6,465.50	\$ -	\$ 6,465.50	\$ 1,342.80
192700359	5082	93.426	6/30/21 - 6/29/22	EPICCC 1815 Cat A	\$ 1,741.13	\$ 1,016.04	\$ 201.86	\$ 94.69	\$ -	\$ 3,053.72	\$ -	\$ 3,053.72	\$ 798.11
192700359	5083	93.426	6/30/21 - 6/29/22	EPICCC 1815 Cat B	\$ 1,394.21	\$ 812.83	\$ 185.22	\$ 11.26	\$ -	\$ 2,403.52	\$ -	\$ 2,403.52	\$ 678.62
192700359	5084	93.435	9/30/21 - 9/29/22	EPICCC 1817 Cat A	\$ 1,509.08	\$ 972.50	\$ 6,188.57	\$ 10.86	\$ -	\$ 8,681.01	\$ -	\$ 8,681.01	\$ 671.30
192700359	5085	93.435	9/30/21 - 9/29/22	EPICCC 1817 Cat B	\$ 1,433.88	\$ 911.86	\$ 6,205.68	\$ 13.57	\$ -	\$ 8,564.99	\$ -	\$ 8,564.99	\$ 664.25
222700549	5071	93.994	10/1/20 - 9/30/21	MCH Injury	\$ 4,906.51	\$ 3,091.99	\$ 960.66	\$ 658.17	\$ -	\$ 9,617.33	\$ -	\$ 9,617.33	\$ 2,244.89
212700635	5072	93.991	10/1/20 - 9/30/21	PBG Injury	\$ 345.33	\$ 204.04	\$ 67.83	\$ 4.73	\$ -	\$ 621.93	\$ -	\$ 621.93	\$ 189.38
212700635	5074	16.754	10/1/20 - 9/30/21	Opioid: Public Safety & Health	\$ 601.81	\$ 353.42	\$ 108.73	\$ 6.08	\$ -	\$ 1,070.04	\$ -	\$ 1,070.04	\$ 309.29
222700549	5075	93.136	9/1/21 - 8/31/22	Overdose Data to Action	\$ 5,106.75	\$ 3,319.44	\$ 4,363.64	\$ 2,800.36	\$ -	\$ 15,590.19	\$ -	\$ 15,590.19	\$ 2,631.51
222700549	5076	93.136	1/1/22 - 7/31/22	Core State Violence and Injury Prevention	\$ 2,226.51	\$ 1,372.41	\$ 1,135.06	\$ 9.68	\$ -	\$ 4,743.66	\$ -	\$ 4,743.66	\$ 1,192.76
212700505	5121, 512	93.994	10/1/21 - 9/30/22	MCH Block Grant	\$ 13,172.15	\$ 8,405.61	\$ 2,102.40	\$ 167.38	\$ -	\$ 23,847.54	\$ -	\$ 23,847.54	\$ 6,045.36
182700583	5220	93.994	10/1/21 - 9/30/22	CSHCN	\$ 54,562.92	\$ 34,316.52	\$ 8,420.54	\$ 919.10	\$ -	\$ 98,219.08	\$ -	\$ 98,219.08	\$ 25,118.70
202700576	5210	93.116	1/1/22 - 12/31/22	TB Elimination	\$ 186.69	\$ 104.93	\$ -	\$ -	\$ -	\$ 291.62	\$ -	\$ 291.62	\$ -
192700666	5141	93.977	10/1/21 - 12/31/22	STD Prevention	\$ 1,034.84	\$ 648.10	\$ 161.87	\$ 15.27	\$ -	\$ 1,860.08	\$ -	\$ 1,860.08	\$ 489.81
192700666	5142	93.977	1/1/21 - 12/31/21	STD Early Intervention	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
182700665	5144	93.940	1/1/22 - 12/31/22	HIV Prevention	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
182700665	5145	Other	1/1/21 - 12/31/21	HIV Early Intervention	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
192701007	5182	State	7/1/21 - 6/30/22	State Immunization	\$ 307.74	\$ 167.26	\$ 28.49	\$ 2.50	\$ -	\$ 505.99	\$ -	\$ 505.99	\$ 139.35
192701007	5181	93.268	7/1/21 - 6/30/22	Federal Immunization	\$ 1,757.69	\$ 1,201.34	\$ 198.91	\$ 12.52	\$ -	\$ 3,170.46	\$ -	\$ 3,170.46	\$ 709.93
202701053	5183	93.268	7/1/20 - 6/30/21	COVID-19 Immunization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212701519	5298	93.268	07/01/20 - 06/30/24	COVID-19 Vaccine - Vulnerable Pop.	\$ 18,790.24	\$ 11,874.40	\$ 2,699.94	\$ 150.31	\$ -	\$ 33,514.89	\$ -	\$ 33,514.89	\$ 8,086.38
212701519	5299	93.268	07/01/20 - 06/30/24	COVID-19 Vaccine - Non-Vulnerable Pop	\$ 1,063.84	\$ 618.19	\$ 256.67	\$ 24.72	\$ -	\$ 1,963.42	\$ -	\$ 1,963.42	\$ 546.96
212702557	5810	State	7/1/21 - 6/30/22	Minimum Performance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
182700796	5740	State	7/1/21 - 6/30/22	LHD Environmental	\$ 29,410.05	\$ 18,134.36	\$ 3,685.11	\$ 5,535.86	\$ -	\$ 56,765.38	\$ 6,752.75	\$ 50,012.63	\$ 11,931.00
182700817	5780	State	7/1/21 - 6/30/22	Utah Indoor Clean Air Act	\$ 520.63	\$ 317.28	\$ 66.49	\$ 22.26	\$ -	\$ 926.66	\$ -	\$ 926.66	\$ 223.14
182700911	5720	10.559	7/1/21 - 6/30/22	Summer Food	\$ 975.32	\$ 424.64	\$ 45.06	\$ 2.29	\$ -	\$ 1,447.31	\$ -	\$ 1,447.31	\$ 177.51
202700230	5117	10.578	8/1/19 - 9/30/21	WIC Infrastructure	\$ -	\$ 214.37	\$ -	\$ -	\$ -	\$ 214.37	\$ -	\$ 214.37	\$ -
152700491	5112	10.557	10/1/21 - 9/30/22	WIC Client Services	\$ 29,774.40	\$ 18,519.38	\$ 5,149.79	\$ 349.96	\$ -	\$ 53,793.53	\$ -	\$ 53,793.53	\$ 13,951.28
152700491	5116	10.557	10/1/21 - 9/30/22	WIC Tech	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152700491	5111	10.557	10/1/21 - 9/30/22	WIC Admin	\$ 13,464.14	\$ 8,564.68	\$ 2,114.78	\$ 695.70	\$ -	\$ 24,839.30	\$ -	\$ 24,839.30	\$ 6,322.02
152700491	5113	10.557	10/1/21 - 9/30/22	WIC Nutrition	\$ 7,519.05	\$ 4,858.45	\$ 1,075.08	\$ 78.80	\$ -	\$ 13,531.38	\$ -	\$ 13,531.38	\$ 3,389.94
152700491	5114	10.557	10/1/21 - 9/30/22	WIC Breastfeeding	\$ 3,085.97	\$ 1,943.76	\$ 600.57	\$ 57.30	\$ -	\$ 5,687.60	\$ -	\$ 5,687.60	\$ 1,577.48
152700491	5115	10.557	10/1/21 - 9/30/22	WIC Peer	\$ 410.73	\$ 95.34	\$ 37.76	\$ 1.84	\$ -	\$ 545.67	\$ -	\$ 545.67	\$ 144.68
222700181	5310	93.069	7/1/21 - 6/30/22	PHEP Preparedness	\$ 37,580.09	\$ 22,429.83	\$ 6,895.92	\$ 6,367.65	\$ -	\$ 73,273.49	\$ -	\$ 73,273.49	\$ 18,927.86
212700217	5061	State	7/1/21 - 6/30/22	Tobacco Prevention	\$ 14,911.45	\$ 8,967.28	\$ 4,966.66	\$ 2,976.52	\$ -	\$ 31,821.91	\$ -	\$ 31,821.91	\$ 6,820.22
212700217	5062	State	7/1/21 - 6/30/22	Tobacco Comp Checks	\$ 745.51	\$ 611.88	\$ 1,403.64	\$ 1,398.47	\$ -	\$ 4,159.50	\$ -	\$ 4,159.50	\$ 510.02
212700217	5063	State	7/1/21 - 6/30/22	E-CIG Enforcement	\$ 1,399.98	\$ 874.74	\$ 293.25	\$ 8.07	\$ -	\$ 2,576.04	\$ -	\$ 2,576.04	\$ 706.35
212700217	5064	State	7/1/21 - 6/30/22	E-CIG Grants	\$ -	\$ -	\$ 45,905.00	\$ -	\$ -	\$ 45,905.00	\$ -	\$ 45,905.00	\$ -
212700217	5065	State	7/1/21 - 6/30/22	Tobacco Comprehensive	\$ 864.49	\$ 524.06	\$ 76.65	\$ 3.70	\$ -	\$ 1,468.90	\$ -	\$ 1,468.90	\$ 352.48
202700508	5022	93.323	8/1/21 - 7/31/22	Epidemiology (Cross-Cutting EPI)	\$ 936.00	\$ 556.76	\$ 94.28	\$ 1,681.52	\$ -	\$ 3,268.56	\$ -	\$ 3,268.56	\$ 404.34
202700508	5340	93.323	8/1/21 - 7/31/22	EPI Prion Disease	\$ 550.03	\$ 363.77	\$ 77.70	\$ 0.72	\$ -	\$ 992.22	\$ -	\$ 992.22	\$ 298.83
202700508	5341	93.323	8/1/21 - 7/31/22	EPI VPD (Vaccine Prevent Diseases)	\$ 406.84	\$ 314.78	\$ 73.59	\$ 1.10	\$ -	\$ 796.31	\$ -	\$ 796.31	\$ 154.63
212700330	5295	93.323	6/1/20 - 11/17/22	COVID-19 PPPHEA	\$ 2,986.77	\$ 1,844.11	\$ 393.19	\$ 3.84	\$ -	\$ 5,227.91	\$ -	\$ 5,227.91	\$ 1,313.83
202700951	5020	93.323	5/1/20 - 3/31/22	Epi-Covid DREAM & DCP	\$ 7,962.94	\$ 3,070.71	\$ 2,705.24	\$ 435.99	\$ -	\$ 14,174.88	\$ -	\$ 14,174.88	\$ 4,930.76
212702454	5193	State	7/1/21 - 6/30/22	Home Visiting - PAT	\$ 41,619.78	\$ 26,092.08	\$ 14,167.12	\$ 6,008.25	\$ -	\$ 87,887.23	\$ -	\$ 87,887.23	\$ 19,441.98
172700606	5190	93.111	8/1/20 - 7/31/21	Early Childhood PBC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172700606	5191	93.110	8/1/20 - 7/31/21	Home Visiting - Early Childhood	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212701581	5090	State	1/1/22 - 12/31/22	BRIC - Building Resilient Inclusive Comm	\$ 2,771.97	\$ 1,680.31	\$ 10,358.94	\$ 171.96	\$ -	\$ 14,983.18	\$ -	\$ 14,983.18	\$ 1,272.23
212701545	5297	State	2/1/20 - 4/30/21	COVID-19 Community Partnership IMHC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212700118	5311	93.069	7/1/20 - 6/30/22	PHEP Carryover	\$ 4,589.65	\$ 2,853.57	\$ 1,342.25	\$ 6.48	\$ -	\$ 8,791.95	\$ -	\$ 8,791.95	\$ 2,701.82
212702420	5147	93.27	5/1/21 - 4/30/22	Integrated Viral Hepatitis Surveillance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212702391	5280	93.323	1/15/21 - 7/31/23	EED - Infection Prevention & Control	\$ 2,447.37	\$ 1,449.42	\$ 822.67	\$ 101.04	\$ -	\$ 4,820.50	\$ -	\$ 4,820.50	\$ 1,606.22
212702391	5281	93.323	1/15/21 - 7/31/23	EED - Epidemiology	\$ 12,172.67	\$ 5,854.50	\$ 3,810.06	\$ 1,109.39	\$ -	\$ 22,946.62	\$ -	\$ 22,946.62	\$ 5,009.98
212702391	5282	93.323	1/15/21 - 7/31/23	EED - Vulnerable Populations Outreach	\$ 18,593.29	\$ 11,617.84	\$ 2,446.02	\$ 958.38	\$ -	\$ 33,615.53	\$ -	\$ 33,615.53	\$ 8,933.41

San Juan Public Health Department
Monthly Expenditure Report

Summary Statement of Expenditures

1/1/2022 - 10/31/2022

Contract Name and Number



State ID	Dept ID	CFDA	Contract Dates	Name	Salaries & Wages	Fringe Benefits	Current Expenses	Travel	Capital Outlay	Total Expenditures	Collections	Net Expenditures	Administrative Costs
212702391	5283	93.323	1/15/21 - 7/31/23	EED - Community Health Workers	\$ 28,671.79	\$ 17,377.16	\$ 4,110.73	\$ 1,480.10	\$ -	51,639.78	-	51,639.78	\$ 13,490.36
212702391	5284	93.323	1/15/21 - 7/31/23	EED - Contact Tracing/Vaccine Admin	\$ 36.59	\$ 19.45	\$ 3.39	\$ 0.30	\$ -	59.73	-	59.73	\$ 16.57
212702391	5285	93.323	1/15/21 - 7/31/23	EED - ELC Coordinator	\$ 129.76	\$ 86.94	\$ -	\$ -	\$ -	216.70	-	216.70	\$ 56.43
212702391	5286	93.323	1/15/21 - 7/31/23	EED - COVID Personnel/Flexible Funds	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
222700055	5291	93.323	7/1/21 - 7/31/22	K-12 Testing Coordination	\$ 897.95	\$ 558.51	\$ -	\$ -	\$ -	1,456.46	-	1,456.46	\$ 312.10
222700055	5292	93.323	7/1/21 - 7/31/22	K-12 Contact Tracing	\$ 2,685.48	\$ 1,574.99	\$ -	\$ -	\$ -	4,260.47	-	4,260.47	\$ 905.01
222700055	5293	93.323	7/1/21 - 7/31/22	K-12 Other Administration Costs	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
222700055	5294	93.323	7/1/21 - 7/31/22	K-12 Subcontracts	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
222700144	5296	93.391	8/2/21 - 5/31/23	COVID-19 Health Disparities	\$ 17,882.49	\$ 10,559.23	\$ 2,382.59	\$ 133.19	\$ -	30,957.50	-	30,957.50	\$ 8,940.25
222700251	5775	21.019	8/1/21 - 12/31/21	Mobile Vaccine Clinic	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
222700398	5077	93.197	10/1/21 - 9/30/22	Childhood Lead Poisoning Prevention	\$ 1,220.00	\$ 763.15	\$ 124.81	\$ 7.00	\$ -	2,114.96	-	2,114.96	\$ 504.18
222700714	5335	93.354	9/1/21 - 6/30/23	Crisis Response Workforce Supplemental	\$ 15,293.15	\$ 8,508.40	\$ 5,420.29	\$ 258.83	\$ (379.99)	29,100.68	-	29,100.68	\$ 2,546.86
222700549	5078	93.184	10/1/21 - 7/31/22	People with Mobility Limitations and Intell	\$ 362.76	\$ 208.71	\$ 36.66	\$ 2.16	\$ -	610.29	-	610.29	\$ 175.19
222700489	5040	93.991	10/1/21 - 9/30/22	Preventative Block Grant	\$ 11,027.82	\$ 7,231.73	\$ 7,341.77	\$ 473.41	\$ -	26,074.73	-	26,074.73	\$ 4,253.41
192700666	5140	93.977	1/1/22 - 12/31/22	DIS Workforce	\$ 10,949.40	\$ 7,410.21	\$ 1,186.29	\$ 71.79	\$ -	19,617.69	-	19,617.69	\$ 4,257.10
222700549	5079	93.136	1/1/22 - 7/21/22	Suicide Prevention	\$ 107.94	\$ 55.48	\$ 8.56	\$ 0.89	\$ -	172.87	-	172.87	\$ 49.80
Sub Total Health Department Contracts					\$ 439,379.67	\$ 268,448.65	\$ 163,011.12	\$ 36,243.11	\$ (379.99)	\$ 906,702.56	\$ 6,752.75	\$ 899,949.81	\$ 198,998.02

San Juan Public Health Department
Monthly Expenditure Report

Summary Statement of Expenditures



1/1/2022 - 10/31/2022

Contract Name and Number

Non-Contract Expenditures				Salaries & Wages	Fringe Benefits	Current Expenses	Travel	Capital Outlay	Total Expenditures	Collections	Net Expenditures	Administrative Costs
Non Contract	5073	Other	Utah Poison Control	\$ 278.95	\$ 163.73	\$ 55.19	\$ 3.87	\$ -	\$ 501.74	\$ -	\$ 501.74	\$ 150.20
Non Contract	5012	Local	Local Expenses	\$ 21,660.00	\$ 5,140.00	\$ 20,636.56	\$ -	\$ -	47,436.56	-	47,436.56	\$ -
Non Contract	5510	Other	DEQ Air Quality	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
Non Contract	5520	Other	DEQ DERR	\$ 493.34	\$ 315.54	\$ 51.78	\$ 108.34	\$ -	969.00	406.40	562.60	\$ 201.00
Non Contract	5540	Other	DEQ Solid Waste	\$ 628.08	\$ 420.13	\$ 67.34	\$ 136.37	\$ -	1,251.92	22,242.12	(20,990.20)	\$ 220.33
Non Contract	5560	Other	DEQ Drinking Water	\$ 1,041.84	\$ 704.79	\$ 243.35	\$ 139.29	\$ -	2,129.27	-	2,129.27	\$ 416.92
Non Contract	5570	Other	DEQ District Engineer	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
Non Contract	5620	Other	DEQ Water Quality	\$ 28,809.60	\$ 18,250.92	\$ 5,712.22	\$ 2,664.06	\$ -	55,436.80	-	55,436.80	\$ 12,056.16
Non Contract	5013	Other	Vital Records	\$ 10,924.76	\$ 6,705.75	\$ 4,473.64	\$ 103.04	\$ -	22,207.19	11,410.00	10,797.19	\$ 5,499.87
Non Contract	5192	Other	TCM	\$ 1,996.34	\$ 1,399.06	\$ 3,455.21	\$ 22.79	\$ -	6,873.40	6,373.70	499.70	\$ 874.90
Non Contract	5760	Other	Highway Safety	\$ 363.60	\$ 219.37	\$ 268.98	\$ 441.58	\$ -	1,293.53	-	1,293.53	\$ 185.48
Non Contract	5710	Local	Wellness	\$ 3,075.63	\$ 849.26	\$ 2,186.31	\$ -	\$ -	6,111.20	-	6,111.20	\$ -
Non Contract	5315	Local	PHEP County Match	\$ 7,290.44	\$ 3,615.58	\$ 594.70	\$ 61.98	\$ -	11,562.70	-	11,562.70	\$ 3,458.53
Non Contract	5120	Other	Substance Use and Pregnancy	\$ 2,662.93	\$ 784.90	\$ -	\$ -	\$ -	3,447.83	-	3,447.83	\$ -
	0			0	#N/A	#N/A	#N/A	#N/A	#N/A	-	#N/A	#N/A
	0			0	#N/A	#N/A	#N/A	#N/A	#N/A	-	#N/A	#N/A
Sub Total Non-Contract Expenditures				\$ 79,225.51	\$ 38,569.03	\$ 37,745.28	\$ 3,681.32	\$ -	\$ 159,221.14	\$ 40,432.22	\$ 118,788.92	\$ 23,063.39
Grand Total				\$ 518,605.18	\$ 307,017.68	\$ 200,756.40	\$ 39,924.43	\$ (379.99)	\$ 1,065,923.70	\$ 47,184.97	\$ 1,018,738.73	\$ 222,061.41

Administrative Costs	\$ 99,183.17	\$ 59,148.13	\$ 59,813.75	\$ 3,916.36	\$ -	\$ 222,061.41
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I certify that the above summary of monthly expenditures is accurate to the best of my knowledge.

HEALTH DIRECTOR: _____

DATE: _____

REVIEWED: NAME & TITLE _____

DATE: _____

**San Juan Public Health
Clinical Staff Immunization Policy
DRAFT**

All healthcare employees, defined for the purpose of this document as those who work in the Nursing Department of San Juan Public Health (e.g., WIC, Children with Special Health Care Needs, Nurse Home Visiting), are required to meet the vaccine-preventable-disease immunization guidelines for the following infectious diseases – measles, mumps, rubella, tetanus, pertussis, diphtheria, influenza, and varicella – or show proof of immunity by antibody titer. COVID-19 vaccination and current boosters are also strongly recommended.

Employees at risk for exposure to blood or body fluids during their work assignments are required to obtain the Hepatitis B vaccination.

Additional immunizations may be recommended or required depending on an individual's job duties. Employees are encouraged to speak to their supervisor or Division Director if further clarification is needed. Staff shall adhere to any Division specific policies which are in place to protect employees and members of the public regarding immunizations.

The Department covers all out-of-pocket expenses for required vaccinations and TB skin tests if not covered by the employee's insurance.

Nursing staff are required to obtain their flu shots by November 1st of each year.

Employees who qualify for a waiver for the mandatory and recommended vaccines will be required to wear a surgical mask while working in the same area as clients/coworkers and a properly fitted N-95 respirator mask when working in the same room with children under two years of age or known immunocompromised individuals

- during flu season: Nov 1st – March 31st of each year;
- pertussis: up to 30 days after a known or suspected exposure as determined by the Department;
- COVID-19: year-round; and
- measles when measles (rubeola) is present anywhere in the state).

Employee Tuberculosis Testing and Follow-up

A tuberculosis (TB) test, a review of TB symptoms, and an individual risk assessment is required of all newly hired healthcare employees. A two-step TB skin test (TST) is required if the employee has not had a TB test within the previous three years. If the new employee was born in a foreign country, that administers BCG vaccine to children, an Interferon Gamma Release Assay (IGRA) blood test is required instead of a TST. An employee may elect to have an IGRA blood test in place of the TB skin test(s) at their own expense.

Any new employee who has a current or previous positive TB skin test or IGRA test, and no symptoms of TB, will be required to have a chest x-ray within 2 months of the time of hire. The chest x-ray will be paid for by their Division if it is not covered by the employee's personal health insurance. Healthcare employees with Latent TB Infection (LTBI) and no prior treatment will be strongly encouraged to complete treatment under the direction of the Medical Director. Employees who do not complete LTBI treatment must be evaluated for symptoms annually.

The TB Coordinator is required to have an annual TB test and review of TB symptoms. All healthcare employees are required to complete an annual TB questionnaire as well as have annual TB education.