



BOARD OF COMMISSIONERS MEETING
Electronic and In-Person Meeting
January 18, 2022 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

APPROVAL OF AGENDA

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meeting
<https://us02web.zoom.us/j/3125521102> Meeting ID: 312 552 1102 One tap mobile
+16699006833,,3125521102# US (San Jose)

There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of the January 4, 2022 Commission Meeting Minutes
2. Approval of the November 30, 2021 to January 13, 2022 Check Registers
3. Approval of Letter of Support for Utah Department of Health, Healthy Aging Program
4. Approval of Beer License Application for La Sal Store

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

5. Presentation of the Diné College Microsite in San Juan County , Triston Black, Project & Legislative Aide

PUBLIC HEARING 2022 CDBG

6. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIRST PUBLIC HEARING

PUBLIC HEARING ON REZONE OF MONTICELLO DEVELOPMENT COMMUNITY

- 7. Consideration and Approval of a Request for Rezone, Monticello Development Company LLC, Scott Burton, San Juan County Planning and Zoning Administrator**

BUSINESS/ACTION

- 8. CONSIDERATION AND ADOPTION OF ORDINANCE 2021-11B AN ORDINANCE AMENDING ORDINANCE 2021-11A OF THE SAN JUAN COUNTY BOARD OF COMMISSIONERS REDISTRICTING THE BOARD OF COMMISSION AND SCHOOL BOARD VOTING DISTRICTS AS REQUIRED BY UTAH STATUTE.**
- 9. Consideration and Approval of a Contract for the San Juan County Hazard Mitigation Program Grant-Pack Creek Fire with Jones & DeMille for \$89,670, Mack McDonald, Chief Administrative Officer**
- 10. Consideration and Approval of a Contract with J-U-B Engineers for a La Sal Drinking Water Feasibility Study, Mack McDonald, Chief Administrative Officer**

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**



BOARD OF COMMISSIONERS MEETING

Electronic and In-Person Meeting
January 04, 2022 at 11:00 AM

MINUTES

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel. The Public will be able to connect live to make **Public Comments on either Public Hearing Item by accessing the Zoom Link at:** Public comments will be accepted through the following Zoom Meeting <https://us02web.zoom.us/j/3125521102> Meeting ID: 312 552 1102 One tap mobile +16699006833,,3125521102# US (San Jose)*

Audio Link: <https://www.utah.gov/pmn/files/797409.MP3>

Video Link: <https://www.youtube.com/watch?v=opubjd0zNYc&t=81s>

CALL TO ORDER

Time Stamp 0:13 (audio & video)

Commissioner Chair Grayeyes called the meeting to order at 11:04 am.

ROLL CALL

Time Stamp 0.19 (audio & video)

PRESENT

Commissioner Chair Grayeyes

Commission Vice-Chair Kenneth Maryboy

Commissioner Adams

INVOCATION

Time Stamp 0.31 (audio & video)

Invocation offered by Rajan Zed, an American Hindu

APPROVAL OF AGENDA

Time Stamp 3:04 (audio & video)

Mack presented the Consent Agenda and the Regular Agenda

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

PUBLIC COMMENT

There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.

Time Stamp 17:35 (audio & video)

Mack opened the Public Comment portion of the Agenda.

Kim Henderson of Monticello - Thanked the Commission for reconsidering the School Board boundaries and recommended for the Commission to adopt the Option B modified map.

Todd Adair - lives 5.5 miles east of Monticello. Todd asked the Commission to approve the School Board Option B modified map.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

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Time Stamp 22:10 (audio & video)

Mack presented the Consent Agenda for approval.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

1. Approval of the San Juan County Board of Commissioners Work Session and Commission Meeting minutes for December 21, 2021
2. Approval of the December 16, 2021 to December 29, 2021 Check Registers
3. Approval of the 2022 Annual Wildland Fire Support Budget Agreement with the State of Utah Division of Forestry, Fire and State Lands
4. Approval of Small Purchase of \$3,195 for ZOII mounts for EMS
5. Approval of Todd Westcott to fill the vacancy on the Monticello Cemetery Board
6. Approval of the 2022 Alcohol Renewal Applications for Valle's Trading Post, Mexican Hat, San Juan Inn & Trading Post, Mexican Hat
7. Approval of \$7,320 Community Library Enhancement Funds (CLEF) contract with the State of Utah Department of Heritage and Arts

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

8. Annual Open and Public Meetings Act and Government Records Access and Management Act (GRAMA) Training. Alex Goble, San Juan County Attorney

Time Stamp 23:19 (audio & video)

Alex Goble, County Deputy Attorney, presented the annual Open Meetings Act & GRAMA training.

Open Meetings Act - Meetings are to be open, actions are to be recorded. A quorum exists if any two Commissioners are together, even if together in their personal lives. Alex encouraged the Commissioners to avoid any out of commission/public discussion concerning any County business. Public meetings require 24 hours' notice for a meeting to occur. Agenda has to provide reasonable information regarding the items for action. Covid-19 has changed the meeting formats from in-person to online as needed. The anchor location can be changed by the Commission Chair. Group texts and emails are discouraged because it creates an electronic meeting. They are to CC Mack in all emails and he will help keep the emails/action legal. Executive meetings can be closed for many reasons. Chair to ask for a roll call to enter into an executive meeting, and any vote is not allowed in the Executive meeting.

GRAMA - any text, emails, and records are to be stored by the Clerk. Texts or emails are to be classified by the County Clerk/Auditor. Keep all paper, digital, and audio records, do not delete any records. There are three types of records: Controlled records ((Health information) Private records (Law enforcement) & Protected records (GRAMA records). These are maintained by Clerk/Security Officers. Fees are allowed.

9. 2022 Conflict of Interest Statements, Mack McDonald, Chief Administrative Officer

Time Stamp 1:03:26 (audio & video)

Alex Goble, County Deputy Attorney, taught that the Conflict of Interest Statements are to be signed at the beginning of each year. Alex spoke of conflicts of interest that might arise in the course of the year. Do not accept anything of value! Avoid any appearance of misconduct. Disclose any liabilities or debts owed to another individual. Disclose participation in any other Board seats.

BUSINESS/ACTION

10. CONSIDERATION AND APPROVAL OF AN ORDINANCE AMENDING ORDINANCE 2021-11 OF THE SAN JUAN COUNTY BOARD OF COMMISSIONERS REDISTRICTING THE BOARD OF COMMISSION AND SCHOOL BOARD VOTING DISTRICTS AS REQUIRED BY UTAH STATUTE. Mack McDonald, Chief Administrative Officer

Time Stamp 1:13:52 (audio & video)

Mack presented the School Board District boundary maps for discussion. Option B map and Option B modified map were discussed. The purpose was to place Eastland students in District 1 (Monticello).

Commissioners Chairman Grayeyes and Commissioner Adams supported Option B modified for the new School Board Boundary map.

Motion made by Commissioner Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commissioner Adams

Voting Nay: Commission Vice-Chair Maryboy

11. Consideration and Approval of Portable Lift System Purchase for Heavy Trucks and Equipment, TJ Adair, Road Superintendent

Time Stamp 1:24:25 (audio & video)

TJ Adair presented the Portable Lift System for the large trucks. TJ asked for approval to purchase and install in the South mechanics shop.

Motion made by Commissioner Adams, Seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

12. Consideration and Approval of a \$30,000 Contract with Safe Tech Solutions, Scott Burgess, EMS Director

Time Stamp 1:27:18 (audio & video)

Scott Burgess, EMS Director, and Jeremy Hogard, EMT, presented and asked for approval of the Safe Tech Solution evaluation contract for the Emergency Medical Services department.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

13. Consideration and Approval of a \$5,500 Contract with Express Evaluations, Ann Marie Burgess, HR Generalist

Time Stamp 1:42:59 (audio & video)

Ann Marie Burgess presented the Express Evaluations contract. The software facilitates employee evaluations.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

14. Consideration and Approval of a Contract for Mass Appraisal Services for the Assessor's Office with The Appraisers, Inc for \$67,078, Mack McDonald, Chief Administrative Officer

Time Stamp 1:47:00 (audio & video)

Mack presented the Appraisers, Inc. commercial appraising contract for approval.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

15. Discussion and Approval of the 2022 Board of San Juan County Commissioners Board/Committee Assignments. Mack McDonald, Chief Administrative Officer

Time Stamp 1:57:54 (audio & video)

Mack presented the Board assignments for discussion. Commission accepted the annual rotation. See Attachment for 2022 assignments.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

Mack asked for a commissioner to sit in on the planning and zoning candidate selections. Commission Chair Grayeyes accepted the opportunity.

COMMISSION REPORTS

Time Stamp 2:05:54 (audio & video)

Commissioner Adams - attended the Moab Mayor's swearing in on Monday. He invited everyone to visit the new Spanish Valley Health Clinic. He will attend the Monthly CIB meeting through Zoom.

Commissioner Vice-Chair Maryboy - met with Herman Farley in Rock Point, AZ, regarding the various community issues, and more importantly, the lack of grading the dirt roads.

Commissioner Chairman Grayeyes - Did not have any items to report.

ADJOURNMENT

Time Stamp 2:14:40 (audio & video)

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

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APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 12/30/2021 to 01/13/2022**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Abbott Laboratories	120391	614828143	01/11/2022	01/12/2022	223.68	SJC Aging	104678610 - Miscellaneous Supplie
Abbott Laboratories	120391	614828143	01/11/2022	01/12/2022	515.07	SJC Aging	104680610 - Miscellaneous Supplie
					\$738.75		
					\$738.75		
Action Air Inc	120392	3230	01/11/2022	01/12/2022	120.00	SJC Public Health	255008.250 - Indirect Nursing Equip
					\$120.00		
Acumen Fiscal Agent LLC	120393	28252	01/12/2022	01/12/2022	433.76	SJC Aging	104685615 - Contracts
					\$433.76		
Adams, Bruce	120310	BA20211229084	12/29/2021	01/03/2022	472.00	Travel Reimbursement	104111230 - Travel Expense
					\$472.00		
Allstate Insurance	120394	C041917300	12/23/2021	01/12/2022	3,283.70	Employee benefits	102237000 - Allstate
					\$3,283.70		
Amazon Capital Services	120311	1QYX-3XY1-VM	12/30/2021	01/03/2022	378.30	SJC Road Dept	214414240 - Office Expense
Amazon Capital Services	120395	1C7W-RHDF-DT	01/03/2022	01/12/2022	198.25	SJC Road Dept	214414240 - Office Expense
					\$576.55		
Amerigas Propane LP	120312	3130405380	12/30/2021	01/03/2022	369.51	200752247	104225270 - Utilities
					\$369.51		
Artisian Jewelers	120313	1101	12/30/2021	01/03/2022	199.99	SJC Assessor	104146620 - Miscellaneous Service
					\$199.99		
Barney, Jasper	120314	JB20211230103	12/30/2021	01/03/2022	40.00	Search & Rescue	104215620 - Miscellaneous Service
					\$40.00		
Bastian, Brittney	120315	MR20211228152	12/29/2021	01/03/2022	14.00	Meal Reimbursement	264350230 - Travel Expense
					\$14.00		
BCM One	120396	903237	12/31/2021	01/12/2022	863.84	639024028	104151280 - Telephone
					\$863.84		
Black, Alan (Buddy)	120316	BB20211230103	12/30/2021	01/03/2022	20.00	SAR	104215620 - Miscellaneous Service
					\$20.00		
Black, Andy	120317	AB20211230103	12/30/2021	01/03/2022	10.00	Search and Rescue	104215620 - Miscellaneous Service
					\$10.00		
Black, Coleman	120318	CB20211230103	12/30/2021	01/03/2022	50.00	Search and Rescue	104215620 - Miscellaneous Service
					\$50.00		
Black, Von	120319	VB20211230103	12/30/2021	01/03/2022	20.00	Search and Rescue	104215620 - Miscellaneous Service
					\$20.00		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 12/30/2021 to 01/13/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Blanding City	120320	BC12252021	12/25/2021	01/03/2022	1,474.32	SJC Public Health - 553343189	255007.270 - Indirect Admin Utilities
Blanding City	120320	BC20211230112	12/25/2021	01/03/2022	1,029.18	551750001 - 1049 S Main	214414270 - Utilities
Blanding City	120320	BC20211230112	12/25/2021	01/03/2022	66.79	551750001 - 1091 S MAIN ST	214414270 - Utilities
Blanding City	120320	BC20220103091	12/30/2021	01/03/2022	31,086.96	TRT funds	104193915 - Transfers to Other Unit
Blanding City	120320	BC20220103091	12/30/2021	01/03/2022	8,399.45	TRT funds	105420950 - Expense Reimburse
					\$42,056.70		
Blanding City	120397	BC20220107162	01/11/2022	01/12/2022	533.23	SJC EMS	104672270 - Utilities
Blanding City	120397	BC20220110091	12/25/2021	01/12/2022	200.79	501820007	104161270 - Utilities
Blanding City	120397	BC20220110091	12/25/2021	01/12/2022	514.99	501640001 Blanding Library	724168270 - Utilities
Blanding City	120397	BCPD202201100	12/25/2021	01/12/2022	339.50	TREY MCDONALD OT	104211110 - Salaries and Wages
					\$1,588.51		
					\$43,645.21		
Blue Mountain Foods	120398	115361	01/11/2022	01/12/2022	28.87	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115373	01/11/2022	01/12/2022	6.58	SJC Aging	104677323 - Meals - Monticello
Blue Mountain Foods	120398	115384	01/11/2022	01/12/2022	17.96	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115411	01/11/2022	01/12/2022	44.90	SJC Aging	104677323 - Meals - Monticello
Blue Mountain Foods	120398	115413	01/11/2022	01/12/2022	5.98	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115418	01/11/2022	01/12/2022	352.02	SJC Aging	104677323 - Meals - Monticello
Blue Mountain Foods	120398	115427	01/11/2022	01/12/2022	41.09	SJC Aging	104677328 - Meals - La Sal
Blue Mountain Foods	120398	115432	01/11/2022	01/12/2022	55.31	SJC Aging	104677329 - Meals - Bluff
Blue Mountain Foods	120398	115442	01/11/2022	01/12/2022	18.52	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115468	01/11/2022	01/12/2022	87.20	SJC Aging	104677323 - Meals - Monticello
Blue Mountain Foods	120398	115471	01/11/2022	01/12/2022	86.60	SJC Aging	104678329 - Meals - Bluff
Blue Mountain Foods	120398	115483	01/11/2022	01/12/2022	56.33	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	120398	115484	01/11/2022	01/12/2022	339.63	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115500	01/11/2022	01/12/2022	80.18	SJC Aging	104677323 - Meals - Monticello
Blue Mountain Foods	120398	115506	01/11/2022	01/12/2022	16.52	SJC Aging	104677328 - Meals - La Sal
Blue Mountain Foods	120398	115528	01/11/2022	01/12/2022	30.38	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115529	01/11/2022	01/12/2022	29.64	SJC Aging	104677323 - Meals - Monticello
Blue Mountain Foods	120398	115531	01/11/2022	01/12/2022	29.60	SJC Aging	104677329 - Meals - Bluff
Blue Mountain Foods	120398	115533	01/11/2022	01/12/2022	2.97	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115545	01/11/2022	01/12/2022	16.98	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	120398	115546	01/11/2022	01/12/2022	345.33	SJC Aging	104677323 - Meals - Monticello
Blue Mountain Foods	120398	115573	01/11/2022	01/12/2022	23.47	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	120398	115574	01/11/2022	01/12/2022	85.10	SJC Aging	104678329 - Meals - Bluff
Blue Mountain Foods	120398	115588	01/11/2022	01/12/2022	380.88	SJC Aging	104677323 - Meals - Monticello
					\$2,182.04		
					\$2,182.04		
Blue Mountain Meats Inc.	120399	412226	12/21/2021	01/12/2022	14.25	SJC Sheriff	104230480 - Kitchen Food
Blue Mountain Meats Inc.	120399	412496	12/28/2021	01/12/2022	93.78	SJC Sheriff	104230480 - Kitchen Food
					\$108.03		
					\$108.03		
Bradford Tire	120400	69925	12/30/2021	01/12/2022	80.00	SJC SHERIFF	104210251 - Gas, Oil and Grease
					\$80.00		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 12/30/2021 to 01/13/2022**

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Bradford, David P.	120321	DB20211230103	12/30/2021	01/03/2022	50.00	Search & Rescue	104215620 - Miscellaneous Service
					\$50.00		
Brown, Dale	120322	DB20211230103	12/30/2021	01/03/2022	40.00	Search and Rescue	104215620 - Miscellaneous Service
					\$40.00		
Burton, Scott	120401	SB20220110091	01/06/2022	01/12/2022	132.00	Building Inspections	104242330 - Employee Education
					\$132.00		
Cal Dean Black-Custom Catering	120402	2021-47	01/11/2022	01/12/2022	306.00	SJC Public Health	255012.620 - Local General Health
					\$306.00		
Canyon Country Partnership	120403	CCP2022011011	01/10/2022	01/12/2022	1,400.00	Dues	104150210 - Subscriptions and Me
					\$1,400.00		
Carolina Software	120404	81950	01/01/2022	01/12/2022	600.00	SJC Landfill	574424210 - Subscriptions and Me
					\$600.00		
Century Link	120405	CL20220110091	12/19/2021	01/12/2022	2,090.35	435-867-3752 606B	104232280 - Telephone
					\$2,090.35		
Child Support Services	120406	CSS2022011011	12/31/2021	01/12/2022	985.50	C001361546	102229000 - Other Deductions Paya
Child Support Services	120406	CSS2022011011	12/31/2021	01/12/2022	430.94	C001392403	102229000 - Other Deductions Paya
Child Support Services	120406	CSS2022011011	12/31/2021	01/12/2022	526.00	C000926263	102229000 - Other Deductions Paya
					\$1,942.44		
					\$1,942.44		
Cintas Corporation #108	120323	4104902833	12/30/2021	01/03/2022	32.85	SJC Road Dept	102229000 - Other Deductions Paya
Cintas Corporation #108	120323	4104902833	12/30/2021	01/03/2022	87.40	SJC Road Dept	214414260 - Buildings and Grounds
Cintas Corporation #108	120323	4105532506	12/22/2021	01/03/2022	32.85	SJC Road Dept	102229000 - Other Deductions Paya
Cintas Corporation #108	120323	4105532506	12/22/2021	01/03/2022	39.40	SJC Road Dept	214414260 - Buildings and Grounds
					\$192.50		
Cintas Corporation #108	120407	1902676904	12/20/2021	01/12/2022	45.68	SJC Road Dept	214414140 - Other Employee Benefi
Cintas Corporation #108	120407	1902688937	12/27/2021	01/12/2022	29.94	SJC Road Dept	214414140 - Other Employee Benefi
Cintas Corporation #108	120407	4106152164	12/29/2021	01/12/2022	28.66	SJC Road Dept	102229000 - Other Deductions Paya
					\$104.28		
					\$296.78		
Clark, Gabe	120324	gc202112301031	12/30/2021	01/03/2022	20.00	SAR	104215620 - Miscellaneous Service
					\$20.00		
Clark, Sharmayne	120408	SC20220107162	01/11/2022	01/12/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Collins, Catherine	120409	CC20220107162	01/11/2022	01/12/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		

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Check Register
General Fund Checking - Zions 566101143 - 12/30/2021 to 01/13/2022**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Comfort at Home Care LLC	120410	277	01/11/2022	01/12/2022	1,061.84	SJC Aging	104684615 - Contracts
					\$1,061.84		
Cozart, Matt	120325	MC20211230103	12/30/2021	01/03/2022	20.00	SAR	104215620 - Miscellaneous Service
					\$20.00		
Culbreath, Nancye	120326	567861	12/30/2021	01/03/2022	100.00	Sticker Design	104193490 - Advertising and Promot
					\$100.00		
Curtis, Kedric	120327	KC20211230103	12/30/2021	01/03/2022	70.00	Search and Rescue	104215620 - Miscellaneous Service
					\$70.00		
Davis County Government	120411	116765	01/01/2022	01/12/2022	549.00	SJC Sheriff	104232280 - Telephone
					\$549.00		
Dee, Elsie	120412	ED20220110091	01/03/2022	01/12/2022	1,450.00	Election Liaison	104173620 - Miscellaneous Service
					\$1,450.00		
Delta Rigging & Tools Inc.	120328	GRA_PSI000910	12/20/2021	01/03/2022	160.14	SJC Road	214412250 - Equipment Operation
Delta Rigging & Tools Inc.	120328	GRA_PSI000910	12/20/2021	01/03/2022	112.96	SJC Road	214412250 - Equipment Operation
Delta Rigging & Tools Inc.	120328	GRA_PSI000910	12/20/2021	01/03/2022	130.00	SJC Road	214412250 - Equipment Operation
					\$403.10		
					\$403.10		
Division of Waste Management an	120413	WMWC2022011	12/31/2021	01/12/2022	626.85	SJC Landfill	574424210 - Subscriptions and Me
					\$626.85		
Dominion Energy	120329	DE20211230142	12/22/2021	01/03/2022	161.11	7624767442 881 E Center	104225270 - Utilities
Dominion Energy	120414	DE20220107162	01/11/2022	01/12/2022	468.85	6063860000 Central Rd	104255270 - Utilities
Dominion Energy	120414	DE20220107162	01/11/2022	01/12/2022	468.86	6063860000 Central Rd	104225270 - Utilities
Dominion Energy	120414	DE20220107162	01/11/2022	01/12/2022	63.53	4922180000 835 E Central Office	104225270 - Utilities
Dominion Energy	120414	DE20220107162	01/11/2022	01/12/2022	63.53	4922180000 835 E Central Office	104255270 - Utilities
Dominion Energy	120414	DE20220107162	01/11/2022	01/12/2022	63.53	4922180000 835 E Central Office	264350270 - Utilities
Dominion Energy	120414	DE20220110091	12/22/2021	01/12/2022	467.72	0922180000 835 E Central Fair	104620270 - Utilities
Dominion Energy	120414	DE20220110091	12/22/2021	01/12/2022	2,563.60	6353860000 297 S Main	104166270 - Utilities
Dominion Energy	120414	DE20220110091	12/22/2021	01/12/2022	257.17	2922180000 835 E Central Book	104161270 - Utilities
Dominion Energy	120414	DE20220110091	12/22/2021	01/12/2022	297.82	3153860000 264 S 100 E	104161270 - Utilities
Dominion Energy	120414	DE20220110091	12/22/2021	01/12/2022	1,668.12	6843860000 117 S Main	104161270 - Utilities
					\$6,382.73		
					\$6,543.84		
Dr. Michael Nielson	120330	DN121721	12/29/2021	01/03/2022	600.00	Medical Director Dues	255007.310 - Indirect Admin Profess
					\$600.00		
DTS - State of Utah	120415	2206R00500000	12/31/2021	01/12/2022	694.25	SJC Sheriffs Office	104232280 - Telephone
					\$694.25		

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Earthgrains Baking Company	120416	85272224599	12/28/2021	01/12/2022	42.00	SJC Sheriff	104230480 - Kitchen Food
					\$42.00		
Emery Telcom	120417	2278SZ10001.02	01/01/2022	01/12/2022	2,041.08	SJC Communications	104574615 - Contracts
Emery Telcom	120417	ET20221001032	01/01/2022	01/12/2022	84.95	3324200 - SJC Admin Building	104255270 - Utilities
Emery Telcom	120417	ET20221001032	01/01/2022	01/12/2022	104.95	3324200 - SJC Admin Building	104230280 - Telephone
Emery Telcom	120417	ET20221001032	01/01/2022	01/12/2022	109.95	3324200 - SJC Admin Building	255007.280 - Indirect Admin Teleph
Emery Telcom	120417	ET20221001032	01/01/2022	01/12/2022	180.95	3324200 - SJC Admin Building	104151620 - Miscellaneous Service
Emery Telcom	120417	ET20221001032	01/01/2022	01/12/2022	209.90	3324200 - SJC Admin Building	104672270 - Utilities
Emery Telcom	120417	ET20221001032	01/01/2022	01/12/2022	269.90	3324200 - SJC Admin Building	214414280 - Telephone
					\$3,001.68		
					\$3,001.68		
Empire Electric Assoc. Inc.	120331	EE20211230112	12/28/2021	01/03/2022	149.51	9579025 - 881 E Center St	214414270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220107162	01/11/2022	01/12/2022	80.13	9579005 - Hwy 491 Shop	104225270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220107162	01/11/2022	01/12/2022	80.14	9579005 - Hwy 491 Shop	104255270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220107162	01/11/2022	01/12/2022	80.14	9579005 - Hwy 491 Shop	264350270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220107162	01/11/2022	01/12/2022	159.66	9579006 - PO Box 338	104225270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220107162	01/11/2022	01/12/2022	159.66	9579006 - PO Box 338	104255270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	34.05	9579010 - Fire DP - Cedar Point	104225270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	46.79	9579007 - Fire C	104225270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	81.27	9579019 - Fairgrounds Conces	104620270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	86.93	9579020 - 917 E Center Fairgrounds	104161270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	41.48	6135 - Airport Hangar Hwy 191	104166270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	99.10	9579032 - 81 E Pinion St	104161270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	979.33	9579028 Abajo Peak	104574270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	130.14	9579029 - 264 S 100 E	104161270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	128.88	9579027 - 96 W 100 S	264350270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	569.03	9579003 - 80 N Main St	724167270 - Utilities
Empire Electric Assoc. Inc.	120418	EE20220110091	12/28/2021	01/12/2022	1,179.60	9579004 - 117 S Main	104161270 - Utilities
					\$3,936.33		
					\$4,085.84		
Farmers Telecommunications Inc	120419	FTC2022010716	01/01/2022	01/12/2022	109.98	6921 Cedar Point Volunteer Fire	104225280 - Telephone
					\$109.98		
Fastenal Company	120332	COBAY68496	12/20/2021	01/03/2022	179.17	SJC Road	214412250 - Equipment Operation
Fastenal Company	120420	COBAY68296	12/17/2021	01/12/2022	47.39	SJC Admin Building	104161260 - Buildings and Grounds
Fastenal Company	120420	COBAY68495	12/17/2021	01/12/2022	40.67	SJC Road	214414260 - Buildings and Grounds
Fastenal Company	120420	COBAY68495	12/17/2021	01/12/2022	291.19	SJC Road	214412250 - Equipment Operation
					\$379.25		
					\$558.42		
Firefly Designs, Inc	120333	364	12/29/2021	01/03/2022	30.55	SJC EC DEV	104192240 - Office Expense
Firefly Designs, Inc	120333	364	12/29/2021	01/03/2022	30.55	SJC EC DEV	104193240 - Office Expense
					\$61.10		
					\$61.10		

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Four Corners Welding & Gas	120334	CC367589	12/22/2021	01/03/2022	118.38	SJC Ambulance Services	264350610 - Miscellaneous Supplie
Four Corners Welding & Gas	120421	GR00163242	12/31/2021	01/12/2022	37.00	SJC Landfill	574424610 - Miscellaneous Supplie
Four Corners Welding & Gas	120421	GR00163243	12/31/2021	01/12/2022	150.00	SJC Road Dept	214412250 - Equipment Operation
					\$187.00		
					\$305.38		
Four States Tire & Service	120335	355497	12/30/2021	01/03/2022	45.00	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	120335	355522	12/30/2021	01/03/2022	1,877.96	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	120335	355715	12/30/2021	01/03/2022	760.10	SJC Road	214412250 - Equipment Operation
					\$2,683.06		
Four States Tire & Service	120422	355431	11/30/2021	01/12/2022	6,114.88	SJC Road	214412250 - Equipment Operation
					\$8,797.94		
Frontier	120423	FC20221101071	01/10/2022	01/12/2022	801.40	435-587-2013-032108-8	104232280 - Telephone
					\$801.40		
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	19.06	SJC Fuel Bill	104193251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	24.63	SJC Fuel Bill	104112251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	27.22	SJC Fuel Bill	104134251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	46.33	SJC Fuel Bill	104111251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	58.58	SJC Fuel Bill	104192251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	78.53	SJC Fuel Bill	104151251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	84.83	SJC Fuel Bill	104256251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	103.57	SJC Fuel Bill	724581251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	108.61	SJC Fuel Bill	104146251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	205.53	SJC Fuel Bill	104242251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	220.12	SJC Fuel Bill	104147251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	225.07	SJC Fuel Bill	104220251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	235.15	SJC Fuel Bill	104111251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	301.13	SJC Fuel Bill	574424251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	543.62	SJC Fuel Bill	104161251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	549.08	SJC Fuel Bill	104225251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	726.09	SJC Fuel Bill	255012.251 - Local General Health
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	799.01	SJC Fuel Bill	214412251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	921.17	SJC Fuel Bill	264350251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	1,189.51	SJC Fuel Bill	104672251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	9,766.33	SJC Fuel Bill	104210251 - Gas, Oil and Grease
Fuel Network	120424	F2206E00867	01/06/2022	01/12/2022	31,917.08	SJC Fuel Bill	214412251 - Gas, Oil and Grease
					\$48,150.25		
					\$48,150.25		
Gallegos, David	120336	DG20211230103	12/30/2021	01/03/2022	30.00	Search and Rescue	104215620 - Miscellaneous Service
					\$30.00		
Gallegos, Megan	120425	MG20220111080	01/10/2022	01/12/2022	485.92	Travel Reimbursement	104173230 - Travel Expense
					\$485.92		

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GBS Benefits Inc	120337	186438	12/29/2021	01/03/2022	3,000.00	Consulting	104965620 - Miscellaneous Service
					\$3,000.00		
George, Eric	120338	EG20211230103	12/30/2021	01/03/2022	30.00	Search and Rescue	104215620 - Miscellaneous Service
					\$30.00		
Gillette, David	120339	DG20211230103	12/30/2021	01/03/2022	60.00	SAR	104215620 - Miscellaneous Service
					\$60.00		
Go Travel Sites	120426	14904	01/03/2022	01/12/2022	417.00	San Juan County - Economic Development	104193210 - Subscriptions and Me
					\$417.00		
Grand Circle Association	120340	GCA-SJCVS-20	01/01/2022	01/03/2022	450.00	SJC Visitor Services	104193210 - Subscriptions and Me
					\$450.00		
Grand Junction Peterbilt	120341	204630	12/30/2021	01/03/2022	31.40	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120341	204776	12/30/2021	01/03/2022	227.25	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120341	204788	12/30/2021	01/03/2022	223.02	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120341	CM204776	12/27/2021	01/03/2022	-227.25	SJC Road Dept	214412250 - Equipment Operation
					\$254.42		
Grand Junction Peterbilt	120427	202533	12/29/2021	01/12/2022	25.46	SJC Road Dept	214412250 - Equipment Operation
					\$279.88		
Grayeyes, Willie	120428	WG20220111080	12/23/2021	01/12/2022	955.06	Travel Reimbursement	104111230 - Travel Expense
					\$955.06		
Grayson Apartments LLC	120429	LHCC02	01/04/2022	01/12/2022	600.00	LHCC	104665310 - Professional and Tech
					\$600.00		
Halls, Craig C.	120342	8609	12/29/2021	01/03/2022	378.00	SJC Attorney	104126615 - Contracts
					\$378.00		
Henderson, Curtis	120343	CH20211230103	12/30/2021	01/03/2022	20.00	Search and Rescue	104215620 - Miscellaneous Service
					\$20.00		
Henry Schein	120430	14384303	01/11/2022	01/12/2022	69.86	3265621 - San Juan Public Health	255112.480 - WIC Client Services S
Henry Schein	120430	14384303	01/11/2022	01/12/2022	104.72	3265621 - San Juan Public Health	255298.480 - COVID Vaccine Vulner
					\$174.58		
					\$174.58		
Hillhouse, Jared	120344	JH20211230103	12/30/2021	01/03/2022	40.00	Search and Rescue	104215620 - Miscellaneous Service
					\$40.00		
Hoggard, Jeremy	120345	JH20211230103	12/30/2021	01/03/2022	10.00	Search and Rescue	104215620 - Miscellaneous Service
					\$10.00		

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Holiday, Carl	120431	CH20220111085	01/03/2022	01/12/2022	1,700.00	Election Liasion	104173620 - Miscellaneous Service
					\$1,700.00		
Holland Equipment Company	120346	85004	12/30/2021	01/03/2022	320.05	SJC Road Dept	214412250 - Equipment Operation
					\$320.05		
ImageNet Consulting LLC	120432	CNIN117168FAR	08/24/2021	01/12/2022	9.89	Non Departmental	104150240 - Office Expense
ImageNet Consulting LLC	120432	INV59867	12/16/2021	01/12/2022	335.63	SJC Sheriff	104230310 - Professional and Tech
ImageNet Consulting LLC	120432	INV65023	12/22/2021	01/12/2022	353.61	SJC Non Dept	104150240 - Office Expense
ImageNet Consulting LLC	120432	INV66065	12/27/2021	01/12/2022	35.24	SJC Non Dept	104150240 - Office Expense
ImageNet Consulting LLC	120432	INV66927	12/27/2021	01/12/2022	109.27	SJC Road Dept	214414240 - Office Expense
					\$843.64		
					\$843.64		
inContact Inc.	120347	6963245	12/29/2021	01/03/2022	8.46	SJC Economic Devel.	104193280 - Telephone
					\$8.46		
International Association of Govern	120433	34855	01/10/2022	01/12/2022	200.00	Cindi Holyoak	104144210 - Subscriptions and Me
					\$200.00		
Jacobsen, Sam	120348	MR20212812084	12/29/2021	01/03/2022	14.00	Meal Reimbursement	264350230 - Travel Expense
					\$14.00		
Kenworth Sales Company	120349	PRIIN4916472	12/09/2021	01/03/2022	469.76	SJC Road	214412250 - Equipment Operation
Kenworth Sales Company	120349	PRIIN4923843	12/14/2021	01/03/2022	509.51	SJC Road	214412250 - Equipment Operation
Kenworth Sales Company	120349	PRIIN4923847	12/14/2021	01/03/2022	197.76	SJC Road	214412250 - Equipment Operation
					\$1,177.03		
					\$1,177.03		
Lansing, Loleta	120434	LL20220107163	01/11/2022	01/12/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Lincoln National Life Insurance Co	120435	4345948720	12/21/2021	01/12/2022	1,609.58	Life Insurance Benefits	102236000 - Lincoln Financial
Lincoln National Life Insurance Co	120435	4345948720	12/21/2021	01/12/2022	4,385.47	Life Insurance Benefits	104965135 - Life Insurance Premiu
					\$5,995.05		
					\$5,995.05		
Long, Roxy	120436	RL20220110091	12/28/2021	01/12/2022	1,665.00	Nursing Services	104230350 - State Prisoner Expens
					\$1,665.00		
Lyman, Robert	120350	RL20211230103	12/30/2021	01/03/2022	20.00	Search and Rescue	104215620 - Miscellaneous Service
					\$20.00		
Main Street Drug and Boutique	120437	174640	12/29/2021	01/12/2022	15.00	San Juan County Jail	104230312 - Medical Expenses
					\$15.00		
Mantz, Eric	120351	EM20211230103	12/30/2021	01/03/2022	50.00	Search & Rescue	104215620 - Miscellaneous Service
					\$50.00		

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Mantz, Paul	120352	PM20211230103	12/30/2021	01/03/2022	40.00	Search and Rescue	104215620 - Miscellaneous Service
					\$40.00		
Marian, Shane	120353	SM20211230103	12/30/2021	01/03/2022	50.00	Search and Rescue	104215620 - Miscellaneous Service
					\$50.00		
Maxwell Products Inc.	120354	21908	12/30/2021	01/03/2022	21,365.62	SJC Road Dept	214414410 - Road Supplies
					\$21,365.62		
McNeely, Jerry	120355	RI0101221	01/01/2022	01/03/2022	1,200.00		104112310 - Professional and Techn
					\$1,200.00		
Mexican Hat Special Serv Dist.	120356	RI0101222	01/01/2022	01/03/2022	500.00	Monthly USDA Loan Payment	104850915 - Transfers to Other Unit
					\$500.00		
Mid-American Research Chemical	120357	0750164-IN	12/30/2021	01/03/2022	178.76	SJC Road Dept	214412250 - Equipment Operation
					\$178.76		
Monson, Chris	120358	CM20211230103	12/30/2021	01/03/2022	50.00	Search and Rescue	104215620 - Miscellaneous Service
					\$50.00		
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	56.92	SJC All Accounts	104165270 - Utilities
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	56.92	SJC All Accounts	104225270 - Utilities
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	56.92	SJC All Accounts	104225270 - Utilities
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	70.00	SJC All Accounts	104620270 - Utilities
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	110.00	SJC All Accounts	724167270 - Utilities
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	179.24	SJC All Accounts	104161270 - Utilities
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	391.52	SJC All Accounts	214414270 - Utilities
Monticello City	120359	MC20220103091	12/31/2021	01/03/2022	1,690.42	SJC All Accounts	104166270 - Utilities
Monticello City	120359	MC20220103152	12/31/2021	01/03/2022	175.40	SJC Ambulance	264350270 - Utilities
					\$2,787.34		
Monticello City	120438	MC20220107162	01/11/2022	01/12/2022	100.00	Hideout Utilities	104672270 - Utilities
					\$2,887.34		
Monticello Mercantile	120439	C235131	01/06/2022	01/12/2022	58.83	SJC Admin Building	104161260 - Buildings and Grounds
Monticello Mercantile	120439	C235372	01/10/2022	01/12/2022	7.78	SJC Admin Building	104161260 - Buildings and Grounds
					\$66.61		
					\$66.61		
Morgan, Happy	120360	RI0101223	01/01/2022	01/03/2022	10,500.00		104126310 - Professional and Tech
					\$10,500.00		
Morris, Rose	120440	RM20220107162	01/11/2022	01/12/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Motor Parts	120361	800621	12/30/2021	01/03/2022	40.92	SJC Road Dept	214412250 - Equipment Operation

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Motor Parts	120361	800626	12/30/2021	01/03/2022	9.87	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120361	800719	12/30/2021	01/03/2022	19.55	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120361	801036	12/30/2021	01/03/2022	18.64	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120361	801107	12/30/2021	01/03/2022	25.55	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120361	801168	12/30/2021	01/03/2022	22.84	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120361	801179	12/30/2021	01/03/2022	31.92	SJC Road Dept	214414260 - Buildings and Grounds
Motor Parts	120361	801221	12/30/2021	01/03/2022	8.92	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120361	801323	12/30/2021	01/03/2022	83.23	SJC Road Dept	214412250 - Equipment Operation
					<u>\$261.44</u>		
Motor Parts	120441	802066	12/28/2021	01/12/2022	41.51	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120441	802106	12/29/2021	01/12/2022	252.26	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120441	802130	12/29/2021	01/12/2022	12.82	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120441	802305	01/03/2022	01/12/2022	22.97	SJC Landfill	574424250 - Equipment Operation
Motor Parts	120441	802492	01/05/2022	01/12/2022	199.99	SJC Landfill	574424250 - Equipment Operation
					<u>\$529.55</u>		
					\$790.99		
Motor Parts of Monticello	120362	523136	12/30/2021	01/03/2022	12.64	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	525650	12/30/2021	01/03/2022	146.28	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526046	12/30/2021	01/03/2022	41.10	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526048	12/30/2021	01/03/2022	57.00	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526123	12/30/2021	01/03/2022	8.55	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526134	12/30/2021	01/03/2022	20.66	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526378	12/30/2021	01/03/2022	180.13	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526402	12/30/2021	01/03/2022	1.44	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526446	12/30/2021	01/03/2022	23.23	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526719	12/30/2021	01/03/2022	323.94	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120362	526769	12/30/2021	01/03/2022	45.15	SJC Road	214412250 - Equipment Operation
					<u>\$860.12</u>		
Motor Parts of Monticello	120442	526771	12/21/2021	01/12/2022	34.66	SJC Road	214412250 - Equipment Operation
					<u>\$894.78</u>		
MSFS of Utah	120443	MSFS20220107	01/11/2022	01/12/2022	435.00	SJC Aging	104682615 - Contracts
					<u>\$435.00</u>		
NALBOH	120444	300003236	01/11/2022	01/12/2022	200.00	Membership Dues	255007.210 - Indirect Admin Subscri
					<u>\$200.00</u>		
Navajo Nation Department of Justi	120363	2021012515322	01/25/2021	01/03/2022	200,000.00	Navajo Nation vs. San Juan County	104156310 - Professional and Tech
Navajo Nation Department of Justi	120363	CA001	01/03/2022	01/03/2022	200,000.00	Navajo Nation vs. San Juan County	104156310 - Professional and Tech
					<u>\$400,000.00</u>		
					\$400,000.00		
Navajo Sanitation	120364	108477	12/30/2021	01/03/2022	175.00	Bluff Senior Center-2772	104672270 - Utilities
					<u>\$175.00</u>		

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New Technology Solutions	120445	4415	12/17/2021	01/12/2022	80.00	SJC Fire	104225260 - Buildings and Grounds
New Technology Solutions	120445	4417	01/11/2022	01/12/2022	100.00	SJC Aging	104672270 - Utilities
New Technology Solutions	120445	4419	12/31/2021	01/12/2022	32.50	SJC Admin Building	104161310 - Professional and Tech
New Technology Solutions	120445	4419	12/31/2021	01/12/2022	32.50	SJC Admin Building	104163310 - Professional and Tech
New Technology Solutions	120445	4419	12/31/2021	01/12/2022	32.50	SJC Admin Building	104165310 - Professional and Tech
New Technology Solutions	120445	4419	12/31/2021	01/12/2022	32.50	SJC Admin Building	104166310 - Professional and Tech
New Technology Solutions	120445	4420	12/17/2021	01/12/2022	23.75	SJC Libraries	724167310 - Professional and Tech
New Technology Solutions	120445	4420	12/17/2021	01/12/2022	23.75	SJC Libraries	724168310 - Professional and Tech
New Technology Solutions	120445	4420	12/17/2021	01/12/2022	47.50	SJC Libraries	724169310 - Professional and Tech
					<u>\$405.00</u>		
					\$405.00		
Nicholas & Company	120446	7608569	06/24/2021	01/12/2022	1,436.89	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	120446	7800601	12/23/2021	01/12/2022	96.81	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	120446	7803372	12/27/2021	01/12/2022	1,750.95	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	120446	7803375	01/11/2022	01/12/2022	508.77	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	120446	7803375	01/11/2022	01/12/2022	508.78	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	120446	7806975	01/11/2022	01/12/2022	651.12	SJC Aging	104678328 - Meals - La Sal
Nicholas & Company	120446	7806975	01/11/2022	01/12/2022	651.13	SJC Aging	104677328 - Meals - La Sal
Nicholas & Company	120446	7806978	12/30/2021	01/12/2022	184.61	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	120446	7810215	01/03/2022	01/12/2022	2,078.04	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	120446	7810219	01/11/2022	01/12/2022	563.96	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	120446	7810219	01/11/2022	01/12/2022	563.96	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	120446	7810221	01/11/2022	01/12/2022	1,007.87	SJC Aging	104678325 - Meals - Blanding
Nicholas & Company	120446	7810221	01/11/2022	01/12/2022	1,007.88	SJC Aging	104677325 - Meals - Blanding
Nicholas & Company	120446	7810222	01/11/2022	01/12/2022	306.19	SJC Aging	104677329 - Meals - Bluff
Nicholas & Company	120446	7810222	01/11/2022	01/12/2022	306.19	SJC Aging	104678329 - Meals - Bluff
					<u>\$11,623.15</u>		
					\$11,623.15		
Nielson, Josh	120365	JN20211230103	12/30/2021	01/03/2022	50.00	Search and Rescue	104215620 - Miscellaneous Service
					<u>\$50.00</u>		
Nielson, Lloyd	120366	LN20211230103	12/30/2021	01/03/2022	10.00	Search and Rescue	104215620 - Miscellaneous Service
					<u>\$10.00</u>		
Noirot, Jan	120367	JN20211230103	12/30/2021	01/03/2022	90.00	Search and Rescue	104215620 - Miscellaneous Service
					<u>\$90.00</u>		
Office Depot	120368	215292807001	12/29/2021	01/03/2022	25.46	SJC Economic Dev	104192240 - Office Expense
Office Depot	120368	215292807001	12/29/2021	01/03/2022	25.46	SJC Economic Dev	104193240 - Office Expense
Office Depot	120368	215388361001	12/29/2021	01/03/2022	20.49	SJC Economic Dev	104192240 - Office Expense
Office Depot	120368	215388361001	12/29/2021	01/03/2022	20.50	SJC Economic Dev	104193240 - Office Expense
					<u>\$91.91</u>		
Office Depot	120447	210240382001	01/11/2022	01/12/2022	30.98	SJC Public Health	255007.240 - Indirect Admin Office e
Office Depot	120447	215962714001	12/20/2021	01/12/2022	308.64	SJC Road Dept	214414240 - Office Expense
Office Depot	120447	215962714002	12/29/2021	01/12/2022	10.82	SJC Road Dept	214414240 - Office Expense

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Office Depot	120447	215962717001	12/21/2021	01/12/2022	119.22	SJC Road Dept	214414240 - Office Expense
Office Depot	120447	217880440001	12/23/2021	01/12/2022	304.81	SJC Sheriff's Office	104230240 - Office Expense
Office Depot	120447	217883229001	12/23/2021	01/12/2022	83.23	SJC Sheriff's Office	104230240 - Office Expense
					<u>\$857.70</u>		
					\$949.61		
Packard Wholesale Co.	120369	INV178650	12/22/2021	01/03/2022	53.20	SJC Admin Building	104161260 - Buildings and Grounds
Packard Wholesale Co.	120369	INV178674	12/22/2021	01/03/2022	35.28	SJC Admin Building	104161260 - Buildings and Grounds
Packard Wholesale Co.	120369	INV178851	12/29/2021	01/03/2022	44.91	SJC Admin Building	104161260 - Buildings and Grounds
					<u>\$133.39</u>		
Packard Wholesale Co.	120448	INV178673	12/22/2021	01/12/2022	591.45	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	120448	INV178679	01/11/2022	01/12/2022	108.54	SJC Public Health	255007.260 - Indirect Admin Buildin
Packard Wholesale Co.	120448	INV178847	12/29/2021	01/12/2022	300.00	SJC Sheriff's Office	104230480 - Kitchen Food
Packard Wholesale Co.	120448	INV178883	12/29/2021	01/12/2022	384.10	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	120448	INV178888	01/11/2022	01/12/2022	564.14	SJC Aging	104677323 - Meals - Monticello
Packard Wholesale Co.	120448	INV178888	01/11/2022	01/12/2022	564.14	SJC Aging	104678323 - Meals - Monticello
Packard Wholesale Co.	120448	INV178895	12/29/2021	01/12/2022	55.94	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	120448	INV178901	12/29/2021	01/12/2022	93.40	SJC Sheriff's Office	104230350 - State Prisoner Expens
					<u>\$2,661.71</u>		
					\$2,795.10		
Palmer, Corbin	120449	CP20220110091	11/18/2021	01/12/2022	105.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
Palmer, Corbin	120449	CP20220110091	12/02/2021	01/12/2022	130.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
Palmer, Corbin	120449	CP20220110091	11/24/2021	01/12/2022	99.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
Palmer, Corbin	120449	CP20220110091	12/09/2021	01/12/2022	94.00	TRAVEL REIMBURSEMENT	104230230 - Travel Expense
					<u>\$428.00</u>		
					\$428.00		
Palmer, Dave	120370	DP20211230103	12/30/2021	01/03/2022	10.00	Search and Rescue	104215620 - Miscellaneous Service
					<u>\$10.00</u>		
					\$10.00		
Payroll Forms Com	120371	14189	12/29/2021	01/03/2022	146.20	SJC Road Department	214414240 - Office Expense
					<u>\$146.20</u>		
					\$146.20		
Peak JCB	120372	PSI-045554	12/09/2021	01/03/2022	904.20	SJC Road	214412250 - Equipment Operation
Peak JCB	120372	PSI-047132	12/19/2021	01/03/2022	292.92	SJC Road	214412250 - Equipment Operation
					<u>\$1,197.12</u>		
					\$1,197.12		
Pepsi-Cola	120450	78708320	11/18/2021	01/12/2022	394.01	SJC Sheriff Dept	104230480 - Kitchen Food
					<u>\$394.01</u>		
					\$394.01		
Peters Scofield	120373	3RD WTR 2021	12/30/2021	01/03/2022	5,970.31	San Juan County Clerk	104142310 - Professional and Tech
					<u>\$5,970.31</u>		
					\$5,970.31		
Petty Cash	120451	PC20220110091	12/31/2021	01/12/2022	27.53	La Sal Library	724581620 - Special Programs

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Petty Cash	120451	PC20220110091	12/31/2021	01/12/2022	17.55	Bluff Library	724581920 - Grant Expenses
					\$45.08		
					\$45.08		
Petty Cash- Public Health	120452	EVPH12212021	01/11/2022	01/12/2022	19.20	PETTY CASH	255062.310 - Tobacco Compliance
					\$19.20		
Pipkin, Fritz	120374	FP20211230103	12/30/2021	01/03/2022	390.00	Search & Rescue	104215620 - Miscellaneous Service
					\$390.00		
Pitney Bowes	120375	1019645712	12/27/2021	01/03/2022	180.00	SJC SHERIFF	104230241 - Postage
					\$180.00		
ProForce Law Enforcement	120453	471037	12/29/2021	01/12/2022	1,429.30	SJC SHERIFF	104210250 - Equipment Operation
					\$1,429.30		
Pugh, Delton	120454	DP20220107162	01/11/2022	01/12/2022	135.00	Travel Reimbursement	104682230 - Travel Expense
					\$135.00		
Quill Corporation	120455	21692551	12/15/2021	01/12/2022	79.85	SJC Treasurer	104143240 - Office Expense
Quill Corporation	120455	21696344	12/15/2021	01/12/2022	22.99	SJC Treasurer	104143240 - Office Expense
					\$102.84		
					\$102.84		
Redd's Ace Hardware	120376	847652	12/13/2021	01/03/2022	165.45	SJC Road	214412250 - Equipment Operation
Redd's Ace Hardware	120376	847664	12/13/2021	01/03/2022	13.98	SJC Library	724167260 - Buildings and Grounds
Redd's Ace Hardware	120376	847847	12/13/2021	01/03/2022	49.44	SJC Aging	104676610 - Miscellaneous Supplie
Redd's Ace Hardware	120376	847910	12/13/2021	01/03/2022	126.05	SJC Road	214412250 - Equipment Operation
Redd's Ace Hardware	120376	847981	12/13/2021	01/03/2022	33.97	SJC Road	104676260 - Buildings and Grounds
Redd's Ace Hardware	120376	847982	12/13/2021	01/03/2022	33.38	SJC Aging	104676260 - Buildings and Grounds
Redd's Ace Hardware	120376	848598	12/30/2021	01/03/2022	48.98	SJC Road	214412250 - Equipment Operation
					\$471.25		
Redd's Ace Hardware	120456	847989	01/11/2022	01/12/2022	16.12	SJC Public Health	255061.610 - Tobacco Prevention Mi
Redd's Ace Hardware	120456	847989	01/11/2022	01/12/2022	16.12	SJC Public Health	255074.610 - Opioid Contract Miscel
Redd's Ace Hardware	120456	847989	01/11/2022	01/12/2022	16.12	SJC Public Health	255111.610 - WIC Administration Mi
Redd's Ace Hardware	120456	847989	01/11/2022	01/12/2022	16.12	SJC Public Health	255760.610 - Highway Safety Miscel
Redd's Ace Hardware	120456	848906	01/11/2022	01/12/2022	13.83	SJC Public Health	255740.241 - State LHD Eviron Post
Redd's Ace Hardware	120456	849039	12/29/2021	01/12/2022	113.29	SJC Landfill	574424240 - Office Expense
Redd's Ace Hardware	120456	849040	12/29/2021	01/12/2022	697.82	SJC Road	214412250 - Equipment Operation
Redd's Ace Hardware	120456	849041	12/29/2021	01/12/2022	143.96	SJC Road	214412250 - Equipment Operation
Redd's Ace Hardware	120456	849052	12/29/2021	01/12/2022	12.99	SJC Road	214412250 - Equipment Operation
Redd's Ace Hardware	120456	849244	01/03/2022	01/12/2022	13.18	SJC Road	214412250 - Equipment Operation
					\$1,059.55		
					\$1,530.80		
RelaDyne West LLC	120377	0791271-IN	12/30/2021	01/03/2022	2,899.85	SJC Landfill	574424251 - Gas, Oil and Grease
					\$2,899.85		

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Rock, Christine	120457	CR20220107162	01/11/2022	01/12/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Rocky Mountain Home Care	120458	RMHC20220107	01/11/2022	01/12/2022	406.00	SJC Aging	104672615 - Contracts
					\$406.00		
Rocky Mountain Power	120459	RMP202201061	12/29/2021	01/12/2022	458.23	59271696-0048 SJC Road	104225270 - Utilities
Rocky Mountain Power	120459	RMP202201071	12/29/2021	01/12/2022	44.24	59271696-0022 Lasal Fire	104225270 - Utilities
Rocky Mountain Power	120459	RMP202201071	12/29/2021	01/12/2022	425.68	73241784-0020 Lasal Fire	104225270 - Utilities
Rocky Mountain Power	120459	RMP202201071	01/11/2022	01/12/2022	214.24	59271696-0055	104672270 - Utilities
Rocky Mountain Power	120459	RMP202206010	12/29/2021	01/12/2022	23.25	59405396-0029 SJC Road	214414270 - Utilities
					\$1,165.64		
					\$1,165.64		
Roughrock Aviation LLC	120378	RI0101224	01/01/2022	01/03/2022	6,500.00		105430615 - Contracts
					\$6,500.00		
San Juan Building Supply Inc.	120460	2112-185926	12/21/2021	01/12/2022	31.59	SJC Road Dept	214412250 - Equipment Operation
San Juan Building Supply Inc.	120460	2201-186590	01/04/2022	01/12/2022	406.50	SJC Road Dept	214412250 - Equipment Operation
					\$438.09		
					\$438.09		
San Juan Clinic	120461	271R21	12/15/2021	01/12/2022	72.00	Clint Bradford 90577	214414620 - Miscellaneous Service
					\$72.00		
San Juan Health Services	120462	12292021	01/11/2022	01/12/2022	45.00	SJC Public Health	255007.260 - Indirect Admin Buildin
					\$45.00		
San Juan Hospital	120463	7377158	10/02/2021	01/12/2022	4,770.43	SJC Sheriff Dept	104230312 - Medical Expenses
San Juan Hospital	120463	7396730	12/18/2021	01/12/2022	198.90	SJC Sheriff Dept	104230312 - Medical Expenses
San Juan Hospital	120463	7402883	12/22/2021	01/12/2022	8,219.90	SJC Sheriff Dept	104230312 - Medical Expenses
					\$13,189.23		
					\$13,189.23		
San Juan Record	120379	14461	12/30/2021	01/03/2022	3.00	SJC Library	724581920 - Grant Expenses
San Juan Record	120464	160519	12/29/2021	01/12/2022	249.90	SJC Commission	104111220 - Public Notices
San Juan Record	120464	160525	12/31/2021	01/12/2022	66.15	SJC Economic Dev	104193240 - Office Expense
San Juan Record	120464	160525	12/31/2021	01/12/2022	132.30	SJC Economic Dev	104192240 - Office Expense
San Juan Record	120464	160526	12/31/2021	01/12/2022	349.00	SJC Recorder	104144480 - Special Department Su
San Juan Record	120464	160551	12/31/2021	01/12/2022	30.00	SJC Clerk	104142210 - Subscriptions and Me
San Juan Record	120464	160552	12/31/2021	01/12/2022	30.00	SJC Assessor	104146210 - Subscriptions and Me
					\$857.35		
					\$860.35		
SEUALG	120465	SJCDUES22	01/04/2022	01/12/2022	27,400.00	San Juan County Dues & Contributions	104150210 - Subscriptions and Me
					\$27,400.00		

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Silas, Marilyn	120466	MS20220107162	01/11/2022	01/12/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Simmons, Ed	120380	ES20211230103	12/30/2021	01/03/2022	20.00	Search & Rescue	104215620 - Miscellaneous Service
					\$20.00		
Simpleview LLC	120467	CI_14467	11/01/2021	01/12/2022	425.00	SJC Econ Dev and Visitor Services	104193210 - Subscriptions and Me
Simpleview LLC	120467	CI_14724	01/01/2022	01/12/2022	425.00	SJC Econ Dev and Visitor Services	104193210 - Subscriptions and Me
					\$850.00		
					\$850.00		
SJC Inmate Account	120468	TP20220110091	12/31/2021	01/12/2022	2,501.14	Trustee Payroll	104230352 - Inmate Humanitarian E
					\$2,501.14		
Slade, Terrill	120381	TS20211230103	12/30/2021	01/03/2022	10.00	Search and Rescue	104215620 - Miscellaneous Service
					\$10.00		
Sonderegger, Trent	120382	TS20211230103	12/30/2021	01/03/2022	70.00	Search and Rescue	104215620 - Miscellaneous Service
					\$70.00		
Southwest Colorado TV	120383	12-26-2021	12/30/2021	01/03/2022	2,636.58	SJC COMMUNICATIONS	104574615 - Contracts
					\$2,636.58		
Sword, Matthew	120469	EV001	01/05/2022	01/12/2022	50.00	REIMBURSEMENT	103222000 - Marriage Licenses
					\$50.00		
The Advertiser	120470	A202112206	12/29/2021	01/12/2022	148.50	SJC Ec Dev	104192220 - Public Notices
					\$148.50		
Tiefenbach North America LLC	120384	426024	12/30/2021	01/03/2022	220.57	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120384	426025	12/30/2021	01/03/2022	377.02	SJC Road Dept	214412250 - Equipment Operation
					\$597.59		
Tiefenbach North America LLC	120471	425639	12/15/2021	01/12/2022	136.48	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120471	426033	12/28/2021	01/12/2022	97.97	SJC Road Dept	214412250 - Equipment Operation
					\$234.45		
					\$832.04		
Tomco, Ben	120472	BT20220110094	01/06/2022	01/12/2022	342.39	PURCHASE REIMBURSMENT	104242330 - Employee Education
					\$342.39		
True Options Real Estate	120385	TORE20220103	12/03/2021	01/03/2022	2,790.00	SECURITY DEPOSIT	104665310 - Professional and Tech
					\$2,790.00		
Tsosie, Terry	120473	TT20220107162	01/11/2022	01/12/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
U.S. Bank Corporate Payment	120386	CC20211222090	12/30/2021	01/03/2022	1.98	4246-0400-1282-3698 Tammy Gallegos	104676610 - Miscellaneous Supplie
U.S. Bank Corporate Payment	120386	CC20211222090	12/30/2021	01/03/2022	14.00	4246-0400-1282-3698 Tammy Gallegos	104671240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20211222090	12/30/2021	01/03/2022	151.90	4246-0400-1282-3698 Tammy Gallegos	574424610 - Miscellaneous Supplie
U.S. Bank Corporate Payment	120386	CC20211222090	12/30/2021	01/03/2022	552.83	4246-0400-1282-3698 Tammy Gallegos	104684610 - Miscellaneous Supplie
U.S. Bank Corporate Payment	120386	CC20211222090	12/30/2021	01/03/2022	646.96	4246-0400-1282-3698 Tammy Gallegos	104678328 - Meals - La Sal
U.S. Bank Corporate Payment	120386	CC20211222090	12/30/2021	01/03/2022	979.45	4246-0400-1282-3698 Tammy Gallegos	104255740 - Equipment Purchases
U.S. Bank Corporate Payment	120386	CC20211222090	12/30/2021	01/03/2022	999.00	4246-0400-1282-3698 Tammy Gallegos	104676610 - Miscellaneous Supplie
U.S. Bank Corporate Payment	120386	CC20211223081	12/30/2021	01/03/2022	60.00	4246-0441-0129-6816 David Gallegos	104225330 - Employee Education
U.S. Bank Corporate Payment	120386	CC20211223081	12/30/2021	01/03/2022	272.20	4246-0441-0129-6816 David Gallegos	104220615 - Contracts
U.S. Bank Corporate Payment	120386	CC20211223081	12/30/2021	01/03/2022	1,272.99	4246-0441-0129-6816 David Gallegos	104220615 - Contracts
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	360.00	4246-0446-5323-3506 Cindi Holyoak	104144242 - Software Maintenance
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	-1,830.55	4246-0470-0139-5331 Elaine Gizler	104193230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	60.81	4246-0470-0139-5331 Elaine Gizler	104193330 - Employee Education
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	80.01	4246-0470-0139-5331 Elaine Gizler	104192210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	80.01	4246-0470-0139-5331 Elaine Gizler	104193210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	128.00	4246-0470-0118-9890 - Jay Begay	104211610 - Miscellaneous Supplies
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	-179.70	4246-0470-0107-1528 Allison Yamamoto-Spar	104193230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	117.51	4246-0470-0107-1528 Allison Yamamoto-Spar	104193240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	145.00	4246-0470-0107-1528 Allison Yamamoto-Spar	104192490 - Advertising and Promot
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	145.00	4246-0470-0107-1528 Allison Yamamoto-Spar	104193490 - Advertising and Promot
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	158.99	4246-0470-0107-1528 Allison Yamamoto-Spar	104193230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	24.02	4246-0470-0136-4568 Aspen Draper	104192210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211227113	12/30/2021	01/03/2022	24.02	4246-0470-0136-4568 Aspen Draper	104193210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	48.63	4246-0470-0125-7788 Nicole Perkins	724581620 - Special Programs
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	312.75	4246-0470-0125-7788 Nicole Perkins	724581740 - Equipment Purchases
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	969.95	4246-0470-0125-7788 Nicole Perkins	724581250 - Computer Maintenanc
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	1,058.50	4246-0470-0125-7788 Nicole Perkins	724581480 - Collection Developmen
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	1,413.58	4246-0470-0125-7788 Nicole Perkins	724581920 - Grant Expenses
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	270.00	4246-0470-0056-1370 Kent Cantrell	104147210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	62.83	4246-0470-0087-8873 Bruce Bushore	104151230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	99.00	4246-0470-0087-8873 Bruce Bushore	105430280 - Telephone
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	179.00	4246-0470-0087-8873 Bruce Bushore	724581240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	280.41	4246-0470-0087-8873 Bruce Bushore	104151480 - Special Department Su
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	327.42	4246-0470-0087-8873 Bruce Bushore	104151740 - Equipment Purchases
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	552.86	4246-0470-0087-8873 Bruce Bushore	104151240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	48.99	4246-0446-5118-0295 Mack McDonald	104134620 - Miscellaneous Service
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	100.00	4246-0446-5118-0295 Mack McDonald	104225330 - Employee Education
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	269.38	4246-0446-5118-0295 Mack McDonald	104113330 - Employee Education
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	273.24	4246-0446-5118-0295 Mack McDonald	104161250 - Equipment Operation
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	489.72	4246-0446-5118-0295 Mack McDonald	104113230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	489.72	4246-0446-5118-0295 Mack McDonald	104144230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	1,049.94	4246-0446-5118-0295 Mack McDonald	104574740 - Equipment Purchases
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	1,120.75	4246-0446-5118-0295 Mack McDonald	104111230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	1,299.00	4246-0446-5118-0295 Mack McDonald	104150210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211228164	12/30/2021	01/03/2022	28,076.10	4246-0446-5118-0295 Mack McDonald	104150920 - Cares Act Expenses
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	10.55	4246-0446-5400-2744 Carver Black	255074.610 - Opioid Contract Miscel
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	10.55	4246-0446-5400-2744 Carver Black	255760.610 - Highway Safety Miscel
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	10.56	4246-0446-5400-2744 Carver Black	255061.610 - Tobacco Prevention Mi

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	10.56	4246-0446-5400-2744 Carver Black	255111.610 - WIC Administration Mi
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	13.40	4246-0446-5400-2744 Carver Black	255740.480 - State LHD Eviron Sp
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	14.35	4246-0446-5400-2744 Carver Black	255295.280 - COVID-19 PPPHEA T
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	20.00	4246-0446-5400-2744 Carver Black	255298.220 - COVID Vaccine Vulner
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	30.98	4246-0446-5400-2744 Carver Black	255007.310 - Indirect Admin Profess
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	32.01	4246-0446-5400-2744 Carver Black	255007.242 - Indirect Admin Softwar
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	45.26	4246-0446-5400-2744 Carver Black	255007.620 - Indirect Admin Miscell
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	67.97	4246-0446-5400-2744 Carver Black	255298.610 - COVID Vaccine Vulner
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	39.80	4246-0446-5595-5692 LYMAN DUNCAN	104173240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	124.03	4246-0446-5595-5692 LYMAN DUNCAN	104142240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20211228165	12/30/2021	01/03/2022	5,272.38	4246-0446-5595-5692 LYMAN DUNCAN	104150920 - Cares Act Expenses
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	43.25	4246-0470-0071-7485 Alan Freestone	104230480 - Kitchen Food
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	50.46	4246-0470-0071-7485 Alan Freestone	104210210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	67.39	4246-0470-0071-7485 Alan Freestone	104668620 - Miscellaneous Service
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	99.00	4246-0470-0108-2897 Jason Torgerson	104210610 - Miscellaneous Supplie
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	264.66	4246-0470-0108-2897 Jason Torgerson	104210230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	22.95	4246-0400-1740-8495 Marsha Shumway	104230241 - Postage
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	27.02	4246-0400-1740-8495 Marsha Shumway	104210610 - Miscellaneous Supplie
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	215.99	4246-0400-1740-8495 Marsha Shumway	104230350 - State Prisoner Expens
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	354.23	4246-0400-1740-8495 Marsha Shumway	104210210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	370.56	4246-0400-1740-8495 Marsha Shumway	104230230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	476.61	4246-0400-1740-8495 Marsha Shumway	104210210 - Subscriptions and Me
U.S. Bank Corporate Payment	120386	CC20211229092	12/30/2021	01/03/2022	785.18	4246-0400-1740-8495 Marsha Shumway	104230480 - Kitchen Food
U.S. Bank Corporate Payment	120386	CC20211229102	12/30/2021	01/03/2022	93.87	4246-0446-5714-3826 Randy Rarick	574424250 - Equipment Operation
U.S. Bank Corporate Payment	120386	CC20211229124	12/30/2021	01/03/2022	7.38	4246-0470-0080-1867 Monica Alvarado	214414241 - Postage
U.S. Bank Corporate Payment	120386	CC20211229124	12/30/2021	01/03/2022	3,162.85	4246-0470-0080-1867 Monica Alvarado	214412250 - Equipment Operation
U.S. Bank Corporate Payment	120386	CC20211229124	12/30/2021	01/03/2022	398.31	4246-0446-5302-1950 Todd Adair	214414230 - Travel Expense
U.S. Bank Corporate Payment	120386	CC20211229124	12/30/2021	01/03/2022	535.98	4246-0446-5302-1950 Todd Adair	104256240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20212912033	12/30/2021	01/03/2022	13.99	4246-0470-0113-7634 Mikaela Ramsay	724581240 - Office Expense
U.S. Bank Corporate Payment	120386	CC20212912033	12/30/2021	01/03/2022	27.05	4246-0470-0113-7634 Mikaela Ramsay	724581620 - Special Programs
U.S. Bank Corporate Payment	120386	CC20212912033	12/30/2021	01/03/2022	528.08	4246-0470-0113-7634 Mikaela Ramsay	724581480 - Collection Developmen
U.S. Bank Corporate Payment	120386	CC20212912033	12/30/2021	01/03/2022	1,638.65	4246-0470-0113-7634 Mikaela Ramsay	724581920 - Grant Expenses
					<u>\$57,942.06</u>		
					\$57,942.06		
USU	120474	A35629-21-12	12/31/2021	01/12/2022	-2,512.10	A35629-584500	104610620 - Miscellaneous Service
USU	120474	A35629-21-12	12/31/2021	01/12/2022	-549.56	A35629-584500	104610230 - Travel Expense
USU	120474	A35629-21-12	12/31/2021	01/12/2022	-290.00	A35629-584500	104610210 - Subscriptions and Me
USU	120474	A35629-21-12	12/31/2021	01/12/2022	-255.40	A35629-584500	104610280 - Telephone
USU	120474	A35629-21-12	12/31/2021	01/12/2022	-14.97	A35629-584500	104610240 - Office Expense
USU	120474	A35629-21-12	12/31/2021	01/12/2022	202.83	A35629-584500	104610480 - Special Department Su
USU	120474	A35629-21-12	12/31/2021	01/12/2022	225.00	A35629-584500	104610210 - Subscriptions and Me
USU	120474	A35629-21-12	12/31/2021	01/12/2022	357.63	A35629-584500	104610610 - Miscellaneous Supplie
USU	120474	A35629-21-12	12/31/2021	01/12/2022	391.00	A35629-584500	104610220 - Public Notices
USU	120474	A35629-21-12	12/31/2021	01/12/2022	593.84	A35629-584500	104610230 - Travel Expense
USU	120474	A35629-21-12	12/31/2021	01/12/2022	762.59	A35629-584500	104610240 - Office Expense
USU	120474	A35629-21-12	12/31/2021	01/12/2022	7,645.63	A35629-584500	104610620 - Miscellaneous Service
					<u>\$6,556.49</u>		
					\$6,556.49		

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<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Utah Association of Counties	120475	6769	01/03/2022	01/12/2022	30,817.60	UAC Dues	104150210 - Subscriptions and Me
					\$30,817.60		
Utah Navajo Trust Fund	120387	RI0101225	01/01/2022	01/03/2022	165.00		724581915 - Transfers to Other Unit
					\$165.00		
Utah Retirement Systems	EFT	PR112821-3952	12/03/2021	01/07/2022	10.00	Traditional IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR112821-3952	12/03/2021	01/07/2022	79.72	State Retirement - Post Retired	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR112821-3952	12/03/2021	01/07/2022	304.63	457 Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR112821-3952	12/03/2021	01/07/2022	477.22	Retirement Loan Repayment	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR112821-3952	12/03/2021	01/07/2022	615.00	Roth IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR112821-3952	12/03/2021	01/07/2022	4,779.52	401k Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR112821-3952	12/03/2021	01/07/2022	46,277.52	State Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR121221-3952	12/17/2021	01/07/2022	10.00	Traditional IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR121221-3952	12/17/2021	01/07/2022	70.86	State Retirement - Post Retired	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR121221-3952	12/17/2021	01/07/2022	304.63	457 Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR121221-3952	12/17/2021	01/07/2022	477.22	Retirement Loan Repayment	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR121221-3952	12/17/2021	01/07/2022	615.00	Roth IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR121221-3952	12/17/2021	01/07/2022	5,019.15	401k Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR121221-3952	12/17/2021	01/07/2022	46,313.93	State Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR122621-3952	12/30/2021	01/07/2022	110.00	457 Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR122621-3952	12/30/2021	01/07/2022	231.40	Retirement Loan Repayment	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR122621-3952	12/30/2021	01/07/2022	276.58	State Retirement - Post Retired	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR122621-3952	12/30/2021	01/07/2022	475.00	Roth IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR122621-3952	12/30/2021	01/07/2022	2,697.41	401k Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR122621-3952	12/30/2021	01/07/2022	46,517.13	State Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR123121-3952	12/30/2021	01/07/2022	687.97	401k Retirement - Post Retired	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR123121-3952	12/30/2021	01/07/2022	1,574.93	Retirement Loan Repayment	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR123121-3952	12/30/2021	01/07/2022	1,587.36	401k Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR123121-3952	12/30/2021	01/07/2022	8,392.53	State Retirement	102224000 - Retirement Payable
					\$167,904.71		
					\$167,904.71		
Utah Telehealth Network	120476	36125	01/11/2022	01/12/2022	481.00	San Juan Public Health	255007.280 - Indirect Admin Teleph
					\$481.00		
Valentine, Kelly	120477	KV122121	01/11/2022	01/12/2022	75.00	COMPLIANCE CHECK	255063.620 - E-CIG Enforcement Mi
Valentine, Kelly	120477	KV122121	01/11/2022	01/12/2022	275.00	COMPLIANCE CHECK	255062.620 - Tobacco Compliance
					\$350.00		
					\$350.00		
VelocityNet LLC	120478	81732	12/01/2021	01/12/2022	49.00	SJC Communications	104574280 - Telephone
VelocityNet LLC	120478	82003	01/01/2022	01/12/2022	49.00	SJC Communications	104574280 - Telephone
					\$98.00		
					\$98.00		
Verizon Wireless	120388	9895005237	12/29/2021	01/03/2022	213.28	265507612-00001	264350280 - Telephone

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 12/30/2021 to 01/13/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Verizon Wireless	120388	9895034329	12/30/2021	01/03/2022	76.79	565508016-00001	104161280 - Telephone
Verizon Wireless	120388	9895053324	12/29/2021	01/03/2022	40.03	765507047-00003	104147280 - Telephone
Verizon Wireless	120388	9895053342	12/13/2021	01/03/2022	53.00	765508819-00001	104675280 - Telephone
Verizon Wireless	120388	9895053342	12/13/2021	01/03/2022	106.00	765508819-00001	104682280 - Telephone
					\$489.10		
Verizon Wireless	120479	9894089617	01/11/2022	01/12/2022	25.13	742063425-00001 - Public Health	104146280 - Telephone
Verizon Wireless	120479	9894089617	01/11/2022	01/12/2022	53.00	742063425-00001 - Public Health	255008.280 - Indirect Nursing Telep
Verizon Wireless	120479	9894089617	01/11/2022	01/12/2022	53.00	742063425-00001 - Public Health	255010.280 - Indirect Health Insp Te
Verizon Wireless	120479	9894089617	01/11/2022	01/12/2022	53.00	742063425-00001 - Public Health	255020.280 - Epi-Covid DREAM &
Verizon Wireless	120479	9894089617	01/11/2022	01/12/2022	53.00	742063425-00001 - Public Health	255193.280 - Home Visiting - PAT T
Verizon Wireless	120479	9894089617	01/11/2022	01/12/2022	62.83	742063425-00001 - Public Health	255310.280 - PHEP Preparedness T
Verizon Wireless	120479	9895005239	12/13/2021	01/12/2022	40.13	265507612-00003	105430280 - Telephone
Verizon Wireless	120479	9895005239	12/13/2021	01/12/2022	93.01	265507612-00003	104151280 - Telephone
Verizon Wireless	120479	9895043938	12/13/2021	01/12/2022	964.92	665507629-00001	104230280 - Telephone
Verizon Wireless	120479	9895043940	12/13/2021	01/12/2022	226.03	665507629-00004	104230480 - Kitchen Food
Verizon Wireless	120479	9895043941	12/13/2021	01/12/2022	62.29	665507629-00005	104242280 - Telephone
Verizon Wireless	120479	9895043965	12/13/2021	01/12/2022	209.93	665509557-00003	104610280 - Telephone
					\$1,896.27		
					\$2,385.37		
Waste Management of Colorado	120480	0386228-4889-3	12/31/2021	01/12/2022	81.64	16-83977-53000 SJC Road Dept	214414270 - Utilities
Waste Management of Colorado	120480	0386343-4889-0	01/11/2022	01/12/2022	141.47	19-36095-03000 SJC Public Health	255007.270 - Indirect Admin Utilities
					\$223.11		
					\$223.11		
Weatherford, William	120389	WW2021123010	12/30/2021	01/03/2022	70.00	Search and Rescue	104215620 - Miscellaneous Service
					\$70.00		
Wheeler Machinery Company	120390	PS001244679	12/02/2021	01/03/2022	648.09	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	120390	PS001251655	12/17/2021	01/03/2022	599.60	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	120390	PS001253707	12/22/2021	01/03/2022	37.98	SJC Road Dept	214412250 - Equipment Operation
					\$1,285.67		
					\$1,285.67		
Youngs Machine Company	120481	48762	01/05/2022	01/12/2022	13.84	SJC Road Dept	214412250 - Equipment Operation
					\$13.84		
Zion's Way Home Health & Hospic	120482	ZWHHH2022010	01/11/2022	01/12/2022	710.00	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	120482	ZWHHH2022010	01/11/2022	01/12/2022	385.00	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	120482	ZWHHH2022010	01/11/2022	01/12/2022	175.00	SJC Aging Services	104684615 - Contracts
					\$1,270.08		
					\$1,270.08		
					\$961,021.05		



COMMISSION STAFF REPORT

MEETING DATE: January 18, 2022

SUBMITTED BY: Tammy Gallegos, Aging Director

TITLE: Letter of Support for Utah Department of Health, Healthy Aging Program

RECOMMENDATION: Approval

SUMMARY

Approval of Letter of Support for Utah Department of Health, Healthy Aging Program

HISTORY/PAST ACTION

No History

FISCAL IMPACT

None



January 18, 2022

Nichole Shepard, Program Manager
Utah Department of Health, Healthy Aging Program
PO Box 142107
Salt Lake City, Utah 84114-2107

Dear Ms. Shepard,

As Director of the San Juan County Aging Services, I am pleased to provide support on the grant application submitted by the Utah Department of Health, Healthy Aging Program, for the Administration for Community Living's Funding Opportunity, *HHS-2022-ACL-AOA-FPSG-0031: 2022 Empowering Communities to Deliver and Sustain Evidence-Based Falls Prevention Programs*.

The San Juan County Aging Services' mission is "Offering Choices for Independence." We are committed to promoting the dignity and well-being of older adults, as individuals within their families and in our communities. We respect the right to a quality of life. We are committed to a high level of professionalism and leadership in our work and to the community.

We have successfully implemented the Tai Chi for Arthritis and Falls Prevention program within our aging service system along with other valuable home and community based services. Our area and communities are rural and remote. As an area agency on aging, we use our Title III-D funds to sustainably provide valuable falls prevention programming.

We look forward to collaborating with the Healthy Aging Program and will investigate how to offer support to the Living Well Coalition partners through our Tai Chi Senior Trainer who is also a Master Trainer for Stepping On.

Sincerely,

Tammy Gallegos

Director, San Juan County Aging Services



Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancounty.org

Retail Beer License Application

To The Board of County Commissioners, San Juan County, Monticello, Utah

Name Hal Adams Business Name H&A Adams Business LLC
Address 25 East Markle City LaSal State Utah
Type of License applied for Retail Beer - Class A Driver's License 000038809

Retail Beer - Class A - \$250

Hereby applies for a license renewal to vend light beer at retail for and behalf of _____

Whose {partners and officers} are:

Hal W. Adams
Lusana S. Adams

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B – Alcoholic Beverage Control Act Liquor Control Act:

State Retail Alcohol License: Y/N _____ State License #: 0P01497
Proximity requirements met: Y/N _____ Manager/Employee Training Y/N _____
Surety Bond (\$2,500): Y/N _____ Floor Plan (copy) Y/N _____
& Public Liability insurance: Y/N _____ Amounts carried: _____

County Business license: Y/N # _____

and all ordinances of San Juan County and request license to be issued for the following particular premises at Hwy 46 Mile 9 LaSal, Utah, in Utah, for a term of less than 12 months, commencing the 1st day of January, 2022, and ending the 31 day of December 2022.

-Continued on back page-



Clerk/Auditor

Lyman W. Duncan

lduncan@sanjuancounty.org

Retail Beer License Application

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this Jan 4th day of January, 20 22.

Signature of Applicant Hal W Adams

Approved Y/N _____ by County commission Chair: _____

County Clerk _____

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One LIQUOR COUNTY OF SAN JUAN

bond with bond number 62515125

for H & A ADAMS BUSINESS LLC DBA ANAS LASAL STORE
as Principal in the penalty amount not to exceed: \$2,500.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruflat with the corporate seal affixed this 1st day of December, 2021.

ATTEST

P. Leitheiser
P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 1st day of December, 2021, before me, a Notary Public, personally appeared Paul T. Bruflat and P. Leitheiser

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

M. BENT
NOTARY PUBLIC
SOUTH DAKOTA

M. Bent

My Commission Expires March 2, 2026

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



COMMISSION STAFF REPORT

MEETING DATE: January 18, 2022

ITEM TITLE, PRESENTER: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIRST PUBLIC HEARING

RECOMMENDATION:

SUMMARY

The purpose of this public hearing is to provide citizens with pertinent information about the Community Development Block Grant program and to allow for discussion of possible applications. This public hearing will cover eligible activities, program requirements, and expected funding allocations in the region. The CDBG program can fund a broad range of activities, including, but not limited to: construction of public works and facilities, e.g., water and sewer lines, fire stations, acquisition of real property, and provisions of public services such as food banks or homeless shelters.



STAFF REPORT

MEETING DATE: January 18, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of a Request for Rezone, Monticello Development Company LLC, Scott Burton, San Juan County Planning and Zoning Administrator

RECOMMENDATION: Consideration

SUMMARY

Land History:

In 2007 The Ranches at Elk Meadows Subdivision was created and subsequently amended. The original plat included 126 lots on 661.49 acres. The 2007 amendment plat reduced the number of lots to 67 but increased the acreage to 751.61 acres. (See the attached plats for both the original and amended plats from 2007). Since the creation of the subdivision, roads have been cleared, and some water infrastructure has also been installed.

Regulation History:

The Zoning Ordinance was amended in 2011 which resulted in an Agriculture District and a Rural Residential District that essentially list the same permitted and conditional land uses. (See attached Chapter 11 of the Zoning Ordinance).

The Zoning Ordinance was also amended in 2019 to allow lot sizes as small as ¼ acre for all zoning districts with water and sewer approval by the County Board of Health. (See attached 2019 amendment)

Neighboring property status:

The Elk Meadows development is a separate development of residential parcels located just to the south of The Ranches at Elk Meadows Subdivision. Elk Meadows includes several built out gravel roads and homes in a residential development. Currently much of the property in the Ranches at Elk Meadows subdivision and surrounding land to the East and North is leased for cattle grazing.

Current Request:

Monticello Development Company LLC has requested to rezone 18.69 acres in the Ranches at Elk Meadows Subdivision from the A-1 zone to the RR-1 Zone. The developer is requesting the rezone based on discussions with the Planning Commission, that the zoning reflect the residential nature of the subdivision. The Monticello Development Company has also requested an amendment to the subdivision that would create 8 lots that range in size from just under 1/3 acre lots to just over ¾ acre lots. The smaller lot size allowed because of the 2019 amendment to the zoning allowing lot sizes down to ¼ acre lots in all county zones with approval of onsite waste water systems referenced above. The proposed subdivision amendment is what led to the suggestion by the Planning Commission that the property be rezoned to reflect its actual residential use.

Bearing in mind the above history the Board of County Commissioners should consider the following:

1. Clustering of housing which allows for fewer wells and smaller infrastructure requirements for roads, and better protects the water table.
2. If his proposal proves to be economically successful it will lead to a natural progression of increased housing density in this area, and the already subdivided lots will follow suit.
3. Even if the rezone request is denied, the requested subdivision amendment can still be applied for under the A-1 Zone (see the above regulation history) Approval or denial of the rezone request does not necessarily stop the proposed project from proceeding.
4. His proposed project has health department approval which qualifies it to proceed under the 2019 amendment.
5. The proposal
6. Some neighbors to the south have expressed dissatisfaction with development taking place on the land to their north, and they may or may not have made public comment to the Board of County Commissioners with an explanation as to why they oppose the development.
7. Fire risk in this area is considered low to moderate under the Wildfire Risk Assessment by the Utah Department of Natural Resources.
8. Equal treatment of similarly situated land owners in that area.
9. Approvals have already been granted for subdivision to exist and they do exist in the area.

HISTORY/PAST ACTION

At their November meeting, the Planning Commission voted to recommend that the Board of County Commissioners approve the rezone request. See attached minutes from the November 18, 2021 PC Meeting.

At their December meeting, the Planning Commission conditionally approved an amendment plat for property in the boundary of the requested rezone area. The subdivision amendment is only approved with the approval of the rezone request. See attached minutes from the December 9, 2021 PC Meeting.

October 25, 2021

Subject: Request for Re-zone of property within San Juan County, UT

To whom it may concern,

I (We) the owner(s) of the Monticello Development Company, LLC request that Lots 64-67 of the Elk Meadow's Subdivision Amendment 1 be re-zoned from "Agriculture" (A-1) to "Rural Residential" (RR-1) in accordance with the San Juan County Subdivision Ordinance. The purpose of this request is to comply with the San Juan County Planning Commission's request that this property be re-zoned to better suit its intended purpose for a future subdivision amendment within said Lots 64-67.

Legal Description of Zone Change:

San Juan County, UT

Lots 64, 65, 66, and 67 within the Elk Meadows Subdivision, Amendment 1, within Sections 24 and 25, Township 32 South, Range 23 East, SLB&M

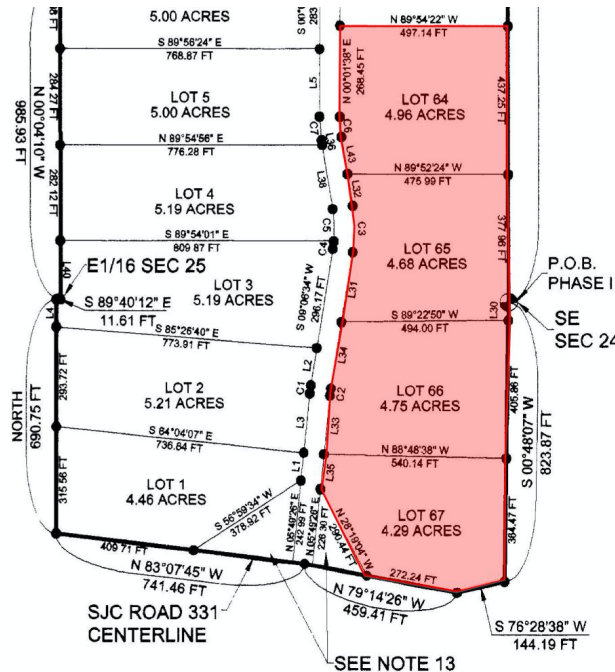
Authorized Agent

Monticello Development Company, LLC

Cole Cannon

Date

October 25, 2021



CHAPTER 11

MULTIPLE-USE, AGRICULTURAL, RURAL RESIDENTIAL DISTRICTS

11-1 Purpose

- (1) **Multiple Use.** To establish areas in mountain, hillside, canyon, mountain valley, desert and other open and generally undeveloped lands where human habitation would be limited in order to protect land and open space resources; to reduce unreasonable requirements for public utility and service expenditures through uneconomic and un-wise dispersal of population; to encourage use of the land, where appropriate, for forestry, grazing, agriculture, mining, wildlife habitat, and recreation; to avoid excessive damage to watersheds, water pollution, soil erosion, danger from brush land fires, damage to grazing, livestock raising, and to wildlife values; and, to promote the health, safety, convenience, order, prosperity, and general welfare of the inhabitants of the community.
- (2) **Agricultural.** To promote and preserve, in appropriate areas, conditions favorable to agriculture and to maintain greenbelt open spaces. Such districts are intended to include activities normally and necessarily related to the conduct of agricultural production and to provide protection from the intrusion of uses adverse to the continuance of agricultural activity.
- (3) **Rural Residential.** To promote and preserve, in appropriate areas, conditions favorable to large-lot family life, the keeping of limited numbers of animals and fowl, and reduced requirements for public utilities. These districts are intended to be primarily residential in character and protected from encroachment by commercial and industrial uses.

11-2 Use Regulations

No building, structure or land shall be used and no building or structure shall be hereafter erected, structurally altered enlarged or maintained, except as allowed in the districts as shown as "permitted uses" indicated by a "P" in the appropriate column, or as "conditional uses", indicated by a "C" in the appropriate column. If a use is not allowed in the district, it is either not named in the use list or it is indicated in the appropriate column by a dash, "-". If a regulation applies in the district, it is indicated in the appropriate column by a numeral to show the linear or square feet, or acres required, or by the letter "A". If the regulation does not apply, it is indicated in the appropriate column by a dash, "-".

	MU-1	A-1	RR-1
(1) Accessory buildings and uses customarily incidental to permitted areas	P	P	P
(2) Accessory uses and buildings customarily incidental to conditional uses	C	C	C

		MU-1	A-1	RR-1
(3)	Temporary buildings for uses incidental to construction work, including living quarters for a guard or night watchman - such buildings must be removed upon completion or abandonment of the construction work	C	C	C
(4)	Agriculture and Forestry			
a.	Agriculture, except grazing and pasturing of animals	P	P	P
b.	Agriculture, including grazing and pasturing of animals	P	P	P
c.	Agriculture, business or industry	P	P	C
d.	Animals and fowl for recreation or for family food production for the primary use of persons residing on the premises.	P	P	P
e.	Nursery or green house, wholesale or retail, fruit/vegetable stand	P	P	P
f.	The tilling of soil, the raising of crops, horticulture and gardening	P	P	P
g.	Farms devoted to raising and marketing of chickens, turkeys, or other fowl or poultry, fish or frogs, including wholesale and retail sales	P	P	C
h.	Forestry, except forest industry	P	P	C
i.	Forest industry, such as a saw mill, wood products plant, or others	P	P	C
(5)	Apiary	P	P	P
(6)	Airport / Airstrip	C	C	C
(7)	Aviary	P	P	C

	MU-1	A-1	RR-1
(8) Cluster subdivision of single family dwellings:			
a. Provided that the residential density is not increased by more than one hundred (100) percent for the district based on single-family units	-	-	C
b. Provided that the area, in acres of the parcel is not less than:	-	-	5
(9) Dude ranch; family vacation ranch	C	C	C
(10) Dwellings			
a. Single-family dwellings: Provided that one additional dwelling on at least one-half (1/2) acre per unit for an employee, seasonal worker or a member of the property owners immediate family may be allowed subject to approval by Planning Commission and the Board of Health.	P	P	P
b. Pre-HUD-Code Manufactured (mobile) Homes. Pre-HUD-Code Homes are homes built prior to the MHCSS, 24 CFR 3280, which became effective on June 15, 1976. (See NCCBCS/ANSI A225.1, Annex D)	-	-	-
c. Two-family dwellings	C	C	C
1. Seasonal home or cabin	P	P	P
2. Farm or ranch housing (including mobile homes)	P	P	P
(11) Home occupation	P	P	P
(12) Household pets	P	P	P
(13) Kennel	P	P	C
(14) Mine, quarry, gravel pit, rock crusher, concrete batching plant, or asphalt plant, oil wells or steam wells.	P	P	C
(15) Evaporation ponds	C	C	C

		MU-1	A-1	RR-1
(16)	Power generation	C	C	-
(17)	Renewable energy – solar, wind farms	C	C	-
(18)	Private park or recreational grounds or private recreational camp or resort, including accessory or supporting dwellings or dwelling complexes and commercial service uses which are owned by or managed by the recreational facility to which it is accessory.	C	C	C
(19)	Motor Park	C	C	C
(20)	Public stable, riding academy or riding ring, horse show barns or facilities	C	C	C
(21)	Public use, quasi-public use, essential services, including private school, with a curriculum corresponding to a public school, church; dams and reservoirs; radio and television transmitting stations or towers, cemetery	C	C	C
(22)	Signs			
a.	One identification sign, not to exceed thirty-two (32) sq. ft. in total surface area	P	P	P
b.	One development sign, not to exceed thirty-two (32) sq. ft. in total surface area	P	P	P
c.	One civic sign, not to exceed sixteen (16) sq. ft. in total surface area	P	P	P
d.	One real estate sign, not to exceed eight (8) sq. ft. in total surface area	P	P	P
e.	One residential sign, not to exceed two (2) sq. ft. in total surface area	P	P	P
(23)	Wind Turbine(s), Anemometer(s)	C	C	C
11-3	Area Regulations			
	The minimum lot area in acres for any main use in the districts regulation by this chapter shall be	1	1	1

	MU-1	A-1	RR-1
11-4 Frontage Regulations			
The minimum frontage in feet for any lot in the districts regulated by this chapter on a public street or a private street approved by the governing body shall be:	25	25	25
11-5 Front Yard Regulations			
The minimum depth in feet for the front yard for main buildings shall be property line	25	25	25
11-6 Rear Yard Regulations			
The minimum depth in feet for the rear yard in the Districts regulated by this chapter shall be:			
For main buildings -			
for accessory buildings	25	25	25
11-7 Side Yard Regulations			
The minimum side yard in feet for any dwelling, other main or accessory buildings in districts regulated by this chapter shall be:			
- Except corner lots which shall have twice the Setback of:	15	15	15
	30	30	30
11-8 Height Regulations			
The maximum height for all buildings and structures in Districts regulated by this Chapter shall be:			
In feet	35	35	35
In number of stories	2.5	2.5	2.5
11-9 Coverage Regulations			
The maximum coverage in percent for any lot in the districts regulated by this chapter shall be:	-	-	20

Chapter 11, Subsection 11-3

...

MU-1 A-1 RR-1

11-3 Area Regulations

The minimum lot area in acres for main use in the districts regulated by this chapter shall be	1	1	1
--	---	---	---

Unless, the lot has access to municipal water and / or sewer which would permit development of lots for main use as small as one-quarter (0.25) acre. Additionally, the county may also permit smaller lot sizes as small as one-quarter (0.25) acre in all districts for:

- a) lots serviced by a shared water well where the water source and septic are not on the same parcel and meet minimum separation standards required by the state;
- b) where alternate technologies can be utilized to eliminate the concern of water and sewer cross-contamination; or
- c) when in the professional written opinion of the Environmental Specialist from San Juan County Health Department it is safe to do so.

Proposed pursuant to state regulations health code regulations, specifically State of Utah Rule R317-4-13 for Onsite Wastewater.



PLANNING COMMISSION MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers
November 18, 2021 at 6:00 PM

MINUTES

GENERAL BUSINESS

Welcome / Roll Call

Planning Commission Chair Trent Schafer called the meeting to order at a little after 6:00 pm

PRESENT

Chairman Trent Schafer
Commissioner Lloyd Wilson
Commissioner Cole Cloward
Commissioner William Johnston
Commissioner Melvin Nelson
Commissioner Cody Nielson

ABSENT

Commissioner Leah Shrenk

Approval of Minutes

1. Approval of Minutes for October 14 2021 PC Meeting ACTION

Motion to approve the minutes was made by Commissioner Nelson, Seconded by Commissioner Wilson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

2. Approval of Minutes for October 21 2021 PC Work Meeting ACTION

Motion to approve the minutes was made by Commissioner Cloward, Seconded by Commissioner Nielson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

PUBLIC COMMENT - *Time reserved for public comment on items or issues not listed on the agenda. Written comments on any agenda item can be email prior to the start of meeting to sburton@sanjuancounty.org*

Katherine Lemus: Katherine Lemus expressed frustration about the Spanish Valley Residential ordinance which restricts nightly rentals, and said she wants to be able to use her home as a nightly rental so she can sell it to a nightly rental operator and move. Staff will work through what options she can pursue.

INFORMATIONAL ITEMS

3. Sky Ranch Estates Presentation INFORMATIONAL

Time stamp 9:40 (audio)

Justin Matkin with Parr Brown Gee and Loveless made the informational presentation about the safety protocols for Sky Ranch Subdivision Phase 2. Justin Williams and Associates performed the analysis of the Sky Ranch Airport, and Justin presented his report and discussed the findings. Justin also discussed and presented the CC&R's that will govern the property owners in the subdivision.

John Ramsay, a home owner in the subdivision also made comment about the arrival and departure flight patterns and flight restrictions in and out of the airport that are established in the CC&R's.

Time stamp 33:52 (audio)

The following public comment was made on this item:

Tim O'Neil an adjoining property owner provided information that an aviation easement originally granted in 2003, was refiled and revoked in 2017.

Ann Austin a resident of Spanish Valley expressed concerns about the inability to enforce the Sky Ranch regulations, and know who is actually flying in an out. She also asked for a restriction on the number of flights each day.

Karl Spielman, an adjoining property owner requested that he be able to bring his own aviation expert to present to the Planning Commission. Karl also expressed support for the safety improvements that are proposed with the subdivision, and mentioned some additional safety features that he would like to see.

Monette Clark, a resident of Spanish Valley and niece of Bud Tangren, the original owner of the airport, expressed concern about the operations of the airport.

ADMINISTRATIVE ITEMS

4. RV Resort Condition Use Permit Application, Jared Barrett, Blanding Utah

Time stamp 46:31 (audio)

Jared Barrett presented his plan for his RV resort north of Blanding. The Planning Commission discussed the resort plan and determined that the conditions described in his proposal were sufficient and referenced them in the motion to approve the CUP.

Motion to approve the conditional use permit referencing the conditions in the RV resort document was made by Commissioner Nielson, Seconded by Commissioner Wilson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson, Commissioner Nielson

LEGISLATIVE ITEMS

5. **Overnight Accommodations Overlay Application, Tom Balsley**

Time stamp 1:09:49 (audio)

Tom Balsley presented his application for the Overnight Accommodations Overlay for his plan for RV spots in the Spanish Valley Highway Commercial District. The Planning Commission discussed the utility requirements that he will need to look into before final approval. Tom will come back with a more detailed plan after his application has been before the Board of County Commissioners.

Motion to recommend the application of the Spanish Valley Overnight Accommodations Overlay to this property to the Board of County Commissioners was made by Commissioner Wilson, Seconded by Commissioner Nielson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson, Commissioner Nielson

6. **Spanish Valley Overnight Accommodations Overlay Application, Jeff Burgess ACTION**

Time stamp 1:21:15 (audio)

Dallas Buckner and Jim Burgess presented this application for the Spanish Valley Overnight Accommodations Overlay. The PC discussed water and sewer requirements that will need to be met, and expressed support for the location.

Motion to recommend the application of the Spanish Valley Overnight Accommodations Overlay to this property to the Board of County Commissioners was made by Commissioner Cloward, Seconded by Commissioner Wilson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson, Commissioner Nielson

7. **Request for rezone, Monticello Development Company LLC ACTION**

Time stamp 1:25:38 (audio)

Bryant Black joined over the phone and discussed the rezone application. Deputy County Attorney Alex Goble explained that the land area is large enough to not be considered spot zoning.

Motion to recommend the rezone application to the Board of County Commissioners was made by Commissioner Wilson, Seconded by Commissioner Cloward.

Voting Yea: Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

Voting Nay: Chairman Schafer

8. SITLA PC Zone Plan Application ACTION

Time stamp 1:29:48 (audio)

Planning and Zoning Administrator Scott Burton read the proposed conditions for the SITLA PC Zone Application. The Planning Commission proposed a few minor changes to the conditions as follows:

Remove condition #12

The new condition #12 will state: The primary goal of the residential development in the Spanish Valley area is for long term permanent primary residents. This should be the primary goal of any residential development; residential uses and development agreements will be reviewed under that primary goal.

The new #13 will state: In accordance with the PC Zone ordinance, County Commission approval of zoning the Plan area as “PC Zone 1” confers on the applicant the right to proceed with the PC Zone development process based on the information presented in the Plan until the earlier of i) approval of a development agreement, or ii) ten years following approval of the PC Zone application.

The new #14 condition will state: The applicant and the county will each work in good faith to prepare and approve the CSP and development agreement and, if applicable, with a new municipality to plan the proposed development.

Motion to recommend the PC Zone Plan Application to the Board of County Commissioners was made by Commissioner Nielson, Seconded by Commissioner Cloward.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson

Voting Nay: Commissioner Nelson

Planning Commissioner Mel Nelson read a statement about the lack of a flood plain study for the area of the PC Zone plan.

Elise Erler with the State Institutional Trust Land Administration (SITLA) stated that they are moving forward in a joint effort with San Juan County to fund a FEMA flood plain study.

BUILDING PERMIT(S) REVIEW**9. Building Permit List****Time stamp 1:51:38 (audio)**

Planning Commissioners reviewed the building permit list.

ADJOURNMENT**Time stamp 1:54:05 (audio)**

Motion to adjourn was made by Commissioner Wilson, Seconded by Commissioner Nelson.
Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

ADJOURNMENT**Time stamp 1:55:27 (audio)**

Motion to enter the work meeting was made by Commissioner Wilson, Seconded by Commissioner Cloward.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

10. Draft Zoning Ordinances DISCUSSION

The Planning Commission discussed the draft zoning ordinances, no action was taken.

ADJOURNMENT

Motion to adjourn was made by Commissioner Nielson, Seconded by Commissioner Johnston.
Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson



PLANNING COMMISSION MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers
December 09, 2021 at 6:00 PM

MINUTES

GENERAL BUSINESS

Welcome / Roll Call

Planning Commission Chair Trent Schafer called the meeting to order at 6:11 pm

PRESENT

Chairman Trent Schafer
Commissioner Lloyd Wilson
Commissioner Cole Cloward
Commissioner William Johnston
Commissioner Cody Nielson

ABSENT

Commissioner Melvin Nelson
Commissioner Leah Shrenk

Approval of Minutes

1. Approval of Minutes for November 18, 2021 Planning Commission Meeting

Motion to approve the minutes was made by Commissioner Nielson, Seconded by Commissioner Johnston.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson

PUBLIC COMMENT - *Time reserved for public comment on items or issues not listed on the agenda.*

Time Stamp 2:45 (Audio)

Public comment was made by the following individuals:

Katherine Lemus made a comment requesting that policies be written down for the public. She also requested a secondary egress for the San Juan Estates Subdivision.

Anne Austin commented regarding term expirations for PC commissioners serving from the Spanish Valley Area, and requested that they continue to serve. She also requested clarification regarding a public notice for a public hearing for the SITLA PC Zone plan application.

PC Chair Trent Schafer expressed appreciation for her support of the Spanish Valley Commissioners, and explained that the public notice was not done by the Planning Commission.

ADMINISTRATIVE ITEMS

2. Pacheco Meadow Subdivision Phase 2, James and Shurrell Meyer ACTION

Time Stamp 8:18(audio)

James Meyer, owner and developer of the property presented phase 2 of this subdivision. Scott Burton, P&Z Administrator explained the existence of a trail use agreement that is in place on the south end of the subdivision. There is not an actual recorded trail easement. There will be a note on the plat about the agreement, and the existence of the trail. Mr. Meyer will decide what the status of the trail going forward.

A few minor line corrections were also discussed, and will be corrected in the final plat.

Motion to approve phase 2 of this subdivision was made by Commissioner Cloward, Seconded by Commissioner Wilson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson

3. The Ranches at Elk Meadows, Amendment no. 2, Brad Bunker, Bunker Engineering ACTION

Time Stamp 17:19 (audio)

PC Commissioners discussed this subdivision that had been presented previously at the October 14, 2021 PC Meeting, and triggered a request for a zone change at the November PC Meeting. Commissioners decided to pass the subdivision amendment under the condition that if the zone change is approved by the County Commission. If the SJC Commissioners do not approve the rezone, the subdivision amendment will not be approved.

Motion to approve the subdivision amendment with this condition was made by Commissioner Nielson, Seconded by Commissioner Wilson.

Voting Yea: Commissioner Wilson, Commissioner Johnston, Commissioner Nielson

Voting Nay: Chairman Schafer, Commissioner Cloward

4. Hassen Estates Subdivision Amendment 2, Renee Troutt ACTION

Time stamp 23:04 (audio)

Curtis Wells presented this subdivision amendment for property that was applied for and approved for the Spanish Valley Overnight Accommodations Overlay.

Some discussion was made regarding the naming of the roads. The roads need to be named in accordance to the approved San Juan County Road maps.

Motion to approve the subdivision amendment was made by Commissioner Wilson, Seconded by Commissioner Nielson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson

5. Request for Extension, Shannon Brooks, Monticello College

Item was skipped for lack of a presenter.

6. San Juan County Planning Commission Priorities for 2022 DISCUSSION

PC Members discussed priorities for 2022. The expressed desire to finish re-writing the county zoning ordinance before moving forward with any other priorities.

BUILDING PERMIT(S) REVIEW

7. Building Permit List DISCUSSION

Planning Commissioners reviewed the current building permit list.

ADJOURNMENT

Motion to adjourn was made by Commissioner Wilson, Seconded by Commissioner Cloward.
Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nielson

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2021-11B**

AN ORDINANCE AMENDING ORDINANCE 2021-11A OF THE SAN JUAN COUNTY BOARD OF COMMISSIONERS REDISTRICTING THE BOARD OF COMMISSION AND SCHOOL BOARD VOTING DISTRICTS AS REQUIRED BY UTAH STATUTE.

WHEREAS, pursuant to Utah Code Annotated §20A-5-303. Duties of the County and Municipal Legislative Bodies Section establishing, dividing, abolishing, and changing Voting Districts -- Common polling places -- Combined voting districts; and

WHEREAS, based upon the results of the Decennial Census, in the event that any Districts need to be redrawn, changes of which shall comply with State and Federal law meeting constitutional requirements, including the same requirements and limitations imposed upon the County by the U.S. District Court for the District of Utah when it mandated redistricting of County Commission and School Board Districts in the case of *Navajo Nation et al. v. San Juan County, Civ. No. 2:12-CV-0039-RJS*; and

WHEREAS, on or about April 26, 2021, the United States Census Bureau published the most recent Decennial Census report; and

WHEREAS, on August 17, 2021, San Juan County executed a contract with William Cooper at the request of the Board of San Juan County Commissioner to assist the County in consulting, establishing, to divide, abolish, and change voting districts if the population changes in the Decennial Census warrants that our voting districts need to be adjusted to satisfy the population, compactness, contiguity, minority representation, community of interests are still in compliance with one person one vote principles and those of the Voting Rights Act; and

WHEREAS, William Cooper has presented the map options on October 14, October 29, November 13 in Public Meetings, on November 30th during the Virtual Public Hearing specifically to present the maps along with his independent consultation regarding viability; and

WHEREAS, William Cooper has been willing to review redistricting maps recommended by the County Clerk/Auditor's Office, the Navajo Nation's Human Rights' preferences, the San Juan County School Board recommended adjustments and any other map or suggested maps; and

WHEREAS, during the COVID Pandemic, County staff has solicited comments both virtually, in-person during public comment periods of the San Juan County Commission Meetings, through a form created on the County website, through emails with the Navajo Nation Chapters, through the County Elections Navajo Speaking Liaisons who presented the comment forms and solicited comments in Navajo to the Utah Chapters of the Navajo Nation and in a presentation to the School Board and the Utah Navajo Commission; and

WHEREAS, the San Juan County Board of Commissioners, after soliciting input from affected school districts in San Juan County, input from the general public, including political representatives from Cities and Towns within San Juan County, the Navajo Nation and all citizens wishing to provide input, has provided recommendations for redistricted voting precinct maps for its consideration; and

WHEREAS, the San Juan County Board of Commissioners, acting in its capacity as county legislative body for San Juan County, now intends to adopt plans redistricting Commission Districts 1, 2 and 3 as well as local School Districts 1, 2, 3, 4 and 5 located within San Juan County whose boundaries encompass more than a single municipality as required by and in a manner consistent with the applicable legal requirements of Federal and State law; and

WHEREAS, San Juan County acknowledges the participation of Grand County and the redistricting of the Grand School District portions within the portion of San Juan County which is divided along Spanish Valley Drive and the La Sal Mountain Loop Road, with the eastern part belonging to Grand School Board District 1 and the western part belonging to Grand School Board District 5 of which Grand County is responsible for redistricting; and

WHEREAS, within 30 days after the establishment, division, abolition, or change of a voting precinct, the San Juan County Board of Commissioners shall file with the Utah Geospatial Resource Center, created under Section 63A-16-505, a notice describing the action taken and specifying the resulting boundaries of each voting precinct affected by the action.

WHEREAS, the Board of San Juan County Commissioners Passed, Adopted and Approved the San Juan County Commission Districts as indicated in "Attachment A" by adopting Ordinance 2021-11; and

WHEREAS, the Board of San Juan County Commissioners Passed, Adopted and Approved the San Juan School Board District Map, "San Juan County School Board Districts Option B Modified" on January 4, 2021 by adopting Ordinance 2021-11A; and

WHEREAS, the Navajo Nation Human Rights Commission has since provided a newly proposed San Juan School Board District Map, "NNHRC Plan San Juan County School Board Eastland Adjustment January 7, 2022"; and

WHEREAS, the adjustments to the aforementioned map keeps the intent of January 4th's Ordinance 2021-11A allowing for a district shift of District 1 in to District 4 to encompass more of Eastland aligning the Monticello School Boundaries; and

WHEREAS, the adjustments also include a more balanced population deviation of no more than 2.5% deviation closer to the intent in the finalized judgement issued by the Court, *Case No. 2:12-CV-00039-RJS-DBP*; and

WHEREAS, this ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in San Juan County.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT: the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED the amendment and Redistricted Map incorporated within as "Attachment B, NNHRC Plan San Juan County School Board Eastland Adjustment

January 7, 2022", **San Juan School Board Districts**, by the Board of San Juan County Commissioners this 18th day of January 2022, by the following vote:

- Those voting aye:
- Those voting nay:
- Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes, Chair

ATTEST:

Lyman Duncan, Clerk/Auditor

####

Attachment A
San Juan County Commission Districts

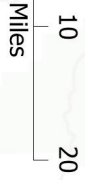
Juan Commission

Commission_Option_B

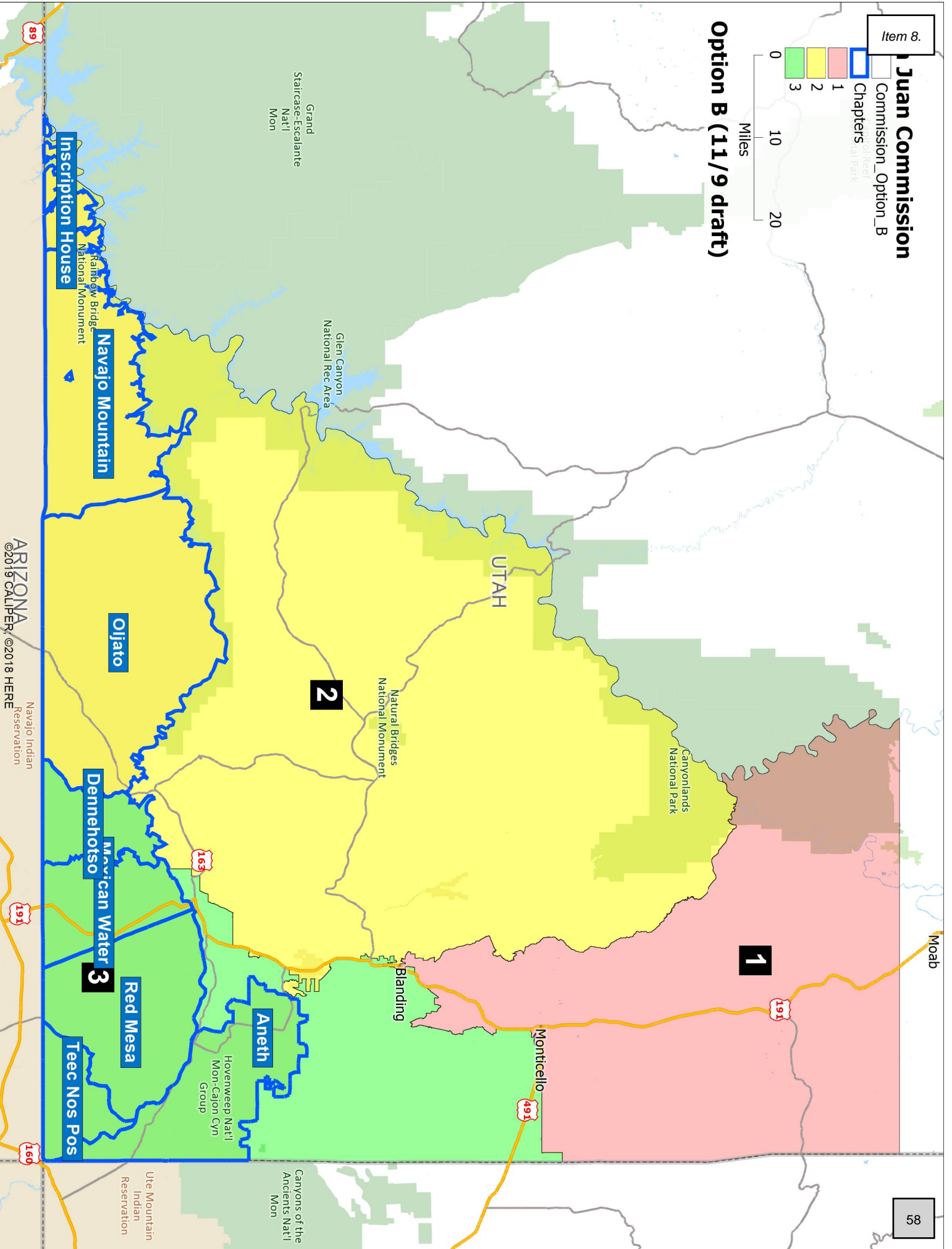
Chapters

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- 2
- 3

Miles



Option B (11/9 draft)

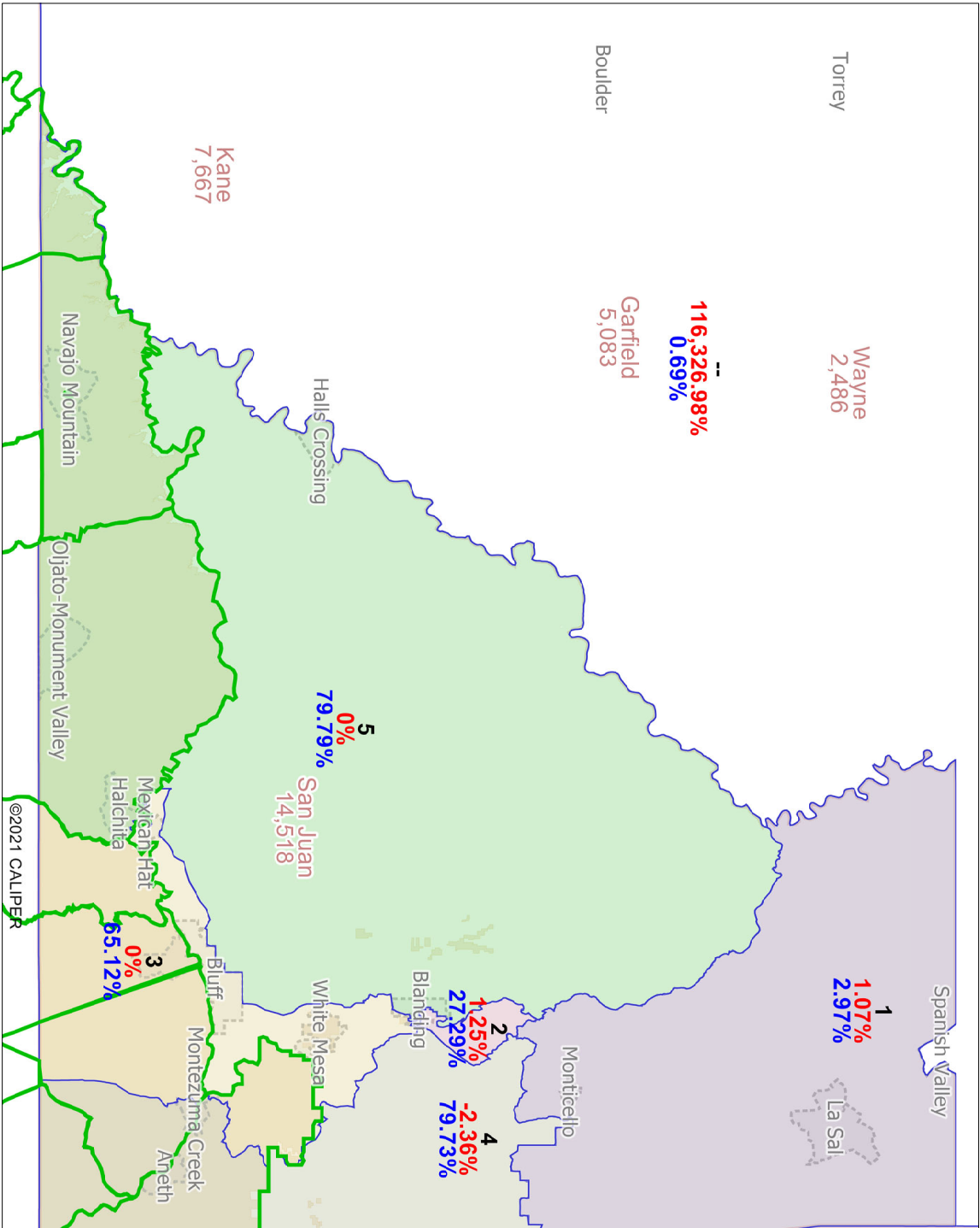


Population Summary Report

San Juan County, UT – Option B Commission Plan -- 2020 Census (11/9 draft)

District	Population	Deviation	% Deviation	Single-race Indigenous	% Single-race Indigenous	Any Part Indigenous	% Any Part Indigenous	Latino	% Latino	NH White	% NH White
1	4837	-2	-0.04%	360	7.44%	471	9.74%	461	9.53%	3851	79.62%
2	4840	1	0.02%	3268	67.52%	3357	69.36%	176	3.64%	1210	25.00%
3	4841	2	0.04%	3650	75.40%	3755	77.57%	110	2.27%	977	20.18%
Total	14518			7278	50.13%	7583	52.23%	747	5.15%	6038	41.59%
Total Deviation			0.08%								
District	18+_Pop	18+ SR Indigenous	% 18+ SR Indigenous	18+ NH AP Indigenous	% 18+ NH AP Indigenous	18+ AP Indigenous	% 18+ AP Indigenous	18+_Latino	% 18+_Latino	18+ NH White	% 18+ NH White
1	3395	236	6.95%	266	7.84%	291	8.57%	305	8.98%	2739	80.68%
2	3399	2251	66.23%	2283	67.17%	2300	67.67%	105	3.09%	919	27.04%
3	3548	2645	74.55%	2673	75.34%	2695	75.96%	68	1.92%	765	21.56%
Total	10342	5132	49.62%	5222	50.49%	5286	51.11%	478	4.6%	4423	42.77%

Attachment B
NNHRC Plan San Juan County School Board Eastland Adjustment January 7, 2022



Eastland Adjustment

January 7, 2022

Map layers
 Indian Reservation
 City/Town
 County
 Districts
 Navajo_Nation_2016
 District

District	Count
1	1 (1)
2	1 (1)
3	1 (1)
4	1 (1)
5	1 (1)
Other	1 (1)

0 7.5 15 Miles

**San Juan County
School Board Election Districts
Submitted by Navajo Nation Human Rights Commission**

District	Population	Deviation	% Deviation	NH_Ind	% NH_Ind	NH18+_Ind	% NH18+_Ind	AP_Ind	% AP_Ind	18+_Pop	% 18+_Pop	Hispanic Origin	% Hispanic Origin	American Indian	% American Indian
1	2,828	30	1.07%	99	3.50%	61	2.97%	189	6.68%	2,054	72.63%	335	11.85%	123	4.35%
2	2,833	35	1.25%	778	27.46%	512	27.29%	883	31.17%	1,876	66.22%	140	4.94%	794	28.03%
3	2,798	0	0.00%	1,849	66.08%	1,294	65.12%	1,923	68.73%	1,987	71.02%	114	4.07%	1,876	67.05%
4	2,732	-66	-2.36%	2,159	79.03%	1,593	79.73%	2,235	81.81%	1,998	73.13%	52	1.90%	2,175	79.61%
5	2,798	0	0.00%	2,281	81.52%	1,623	79.79%	2,332	83.35%	2,034	72.69%	74	2.64%	2,289	81.81%



Kendall G Laws
San Juan County Attorney

klaws@sanjuancounty.org
Fax: (435) 587-3119

P.O. Box 850
Monticello, Utah 84535
Phone: (435) 587-2128

NOTICE OF VOID ACTION

The following email has come to the attention of the County. (See attached). The content of the email has made it apparent that a violation of the Utah Open Meetings Act has taken place. Specifically, the email constitutes an electronic meeting between a quorum of the County Commission, a lobbyist for the Navajo Nation, a government official with the Navajo Nation, and a paralegal for the lobbyist.

No notice of any meeting was provided to the public as county staff was unaware you intended to hold such a meeting. Further, the content of the email indicates there was a meeting and quorum agreement to put the matter on the January 18, 2022 agenda. A decision to take action is evident in the content of the email and county staff was directed to take the action.

By way of reminder of the training you received: "Meeting" means the convening of a public body or a specified body, **with a quorum present**, including a workshop or an executive session, whether in person or *by means of electronic communications*, for the purpose of discussing, *receiving comments from the public about, or acting upon a matter* over which the public body or specific body has jurisdiction or advisory power.

"Quorum" means a **simple majority** of the membership of a public body, unless otherwise defined by applicable law. "Quorum" does not include a meeting of two elected officials by themselves **when no action, either formal or informal**, is taken.

Unfortunately the attached electronic communication, which is a follow up to a currently unknown discussion, does constitute both a meeting and action. A quorum met (either in person or by other electronic means) with representatives of the public or other entities, agreed to action, and directed the county staff to take the said action. All of this occurred without proper notice or opportunity for the

public at large to attend the decision making process of their elected officials. This is in violation of both Utah Code Ann. 52-4-201 and San Juan County Ordinance 2020-06.

You may recall that corrective action had to be taken several years ago regarding the appointment of the interim county administrator for a similar violation. Likewise, such corrective action must be taken in this situation to correct the OPMA violation. As such, the County Commission should not vote on the requested item on January 18, 2022, and it must be brought back at the next County Commission meeting. This will give the public time to be aware of the OPMA mistake and have opportunity to properly comment **prior** to any action being taken.

It is with great frustration this letter must be sent. That this very important matter is unnecessarily delayed is an even greater frustration. However, by statute I am obligated to enforce OPMA, and instruct the proper way to correct this problem. I again reemphasize that any drafting of ordinances or similar items can be directed to county staff or my office to avoid these types of errors. The use of outside parties for such drafting has already financially damaged the county multiple times over the past few years and it must stop. Likewise, there should never be a quorum present with a lobbyist or the lobbyist's client without proper public notice of the meeting.

If you choose to vote on this item on January 18, 2022, please be advised that Utah Code Ann. §53-4-302 already dictates the matter is void. Delaying the action and providing proper notice will result in the county being able to address the proposed ordinance in a timelier manner. Again, please review the training you received so important matters like this proposed ordinance are not unnecessarily delayed in the future.

/s/ Kendall G. Laws

Kendall Laws
County Attorney

Fw: Ordinance & NNHRC SJCO School Board Eastland Adjustment

1 message

Willie Grayeyes <williegrayeyes@yahoo.com>
Reply-To: Willie Grayeyes <williegrayeyes@yahoo.com>
To: Mack McDonald <mmcdonald@sanjuancounty.org>

Thu, Jan 13, 2022 at 9:36 AM

----- Forwarded Message -----

From: Liz Thomas <moablizard72@gmail.com>
To: Kenneth Maryboy <kenneth.maryboy.13@gmail.com>
Cc: Leonard Gorman <leonardgorman@navajo-nsn.gov>; Willie Grayeyes <williegrayeyes@yahoo.com>; Steve Boos <steve@stevebooslaw.com>
Sent: Thursday, January 13, 2022, 07:57:16 AM PST
Subject: Ordinance & NNHRC SJCO School Board Eastland Adjustment


Dear Commissioner Maryboy,


Thanks for agreeing to forward this Ordinance and associated NNHRC School Bd. District maps to McDonald with **instructions to put the Ordinance and maps on the 1-18-22 Agenda.**

If you have Q's, please contact Mr. Gorman, Steve or me.

-liz

2 attachments

 **SJCO Ordinance 2021-11B Confirming 2021-11 Amending 2021-11A 1-9-22.pdf**
123K

 **NNHRC SJCO Sch Board Eastland Adj.pdf**
1011K

**RESOLUTION OF THE
NAVAJO NATION HUMAN RIGHTS COMMISSION**

Opposing the San Juan County Utah Commission Ordinance that Replaced the San Juan County School District's Redistricting Plan with the Substitute "Plan B Modified"

WHEREAS:

1. Pursuant to 2 N.N.C. §§ 920 and 921, the Navajo Nation Human Rights Commission (herein referred to as "Commission") is established in the Legislative Branch as an entity of the Navajo Nation government and organized to operate as a clearinghouse entity to administratively address discriminatory actions against citizens of the Navajo Nation; and to interface with the local, state, federal governments, and with national and international human rights organizations in accordance with the Commission's plan of operation (Navajo Nation Council Resolution CJN-15-08) and applicable laws and regulations of the Navajo Nation; and
2. By Resolution NABIJN-15-21, the Naabik'iyat'i Committee of the Navajo Nation Council designated the Commission and its Office to take the lead in participating in redistricting activities in Arizona, New Mexico and Utah; and
3. By Resolution NNHRCNOV-16-21, the Commission recommended that the 2021 school board and commission election districts be based upon the 2017 United States Federal District Court case, in the matter of *Navajo Nation vs. San Juan County*, Case No. 2:12-CV-00039-RJS. On November 16, 2021, the Commission submitted to the San Juan County Utah Commission (herein referred to as the "County") proposed school board and commission proposed election districts; and
4. The Commission's school board election district plan addressed several points that conform with the Voting Rights Act of 1965:
 - a. Unpacked Districts 4 and 5. The County's mapper consistently packed Native American Voting Age Population (NAVAP) into District 4 and 5 so that the potential for the 4th school board district to increase NAVAP was reduced. The plan unpacked Districts 4 and 5 by lowering the NAVAP percentages for District 4 and 5 to 78.25% and 79.79% respectively;
 - b. Increased the NAVAP for District 2. There are five school board districts in the county; three of the districts have significant NAVAP. The redistricting plan provided the opportunity to share NAVAP from Districts 3, 4 and 5 with District 2 in order to increase the NAVAP percentage in District 2 to 27%; and
5. While the County commission did not adopt the redistricting district plan for the county commission that was submitted by the Commission, the County commission adopted the Commission's school board election districts on December 21, 2021. However, the County commission reconsidered the school board election district on January 4, 2022, by adopting a plan identified as "Plan B Modified" election districts. "Plan B Modified" plan was never

put out for public comments while the Commission's plan was posted on the County's website and was presented during public meetings for comments from the public for approximately a month long; and

6. The Commission finds that the County commission adopting the "Plan B Modified" not only disregards the public's participation in the County redistricting activities but also packs Districts 4 and 5 election districts by having more than 80% NAVAP in each district. In addition, the newly adopted school board redistricting plan maintains a status quo for District 2 by repressing Native American voters in the district.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Navajo Nation Human Rights Commission hereby opposes the "Plan B Modified" for the San Juan County School Board and recommends that San Juan County Utah commission withdraw the county school board redistricting plan (identified as Plan B Modified) it adopted on January 4, 2022. This plan did not receive adequate public input. Additionally, the school board redistricting plan adopted on December 21, 2021 received adequate public review and input.
2. The Navajo Nation Human Rights Commission further hereby directs the Office of Navajo Nation Human Rights Commission to communicate this resolution to the Navajo Nation Council, Office of the President & Vice President, Navajo chapters in San Juan County Utah and Utah San Juan County Commission.

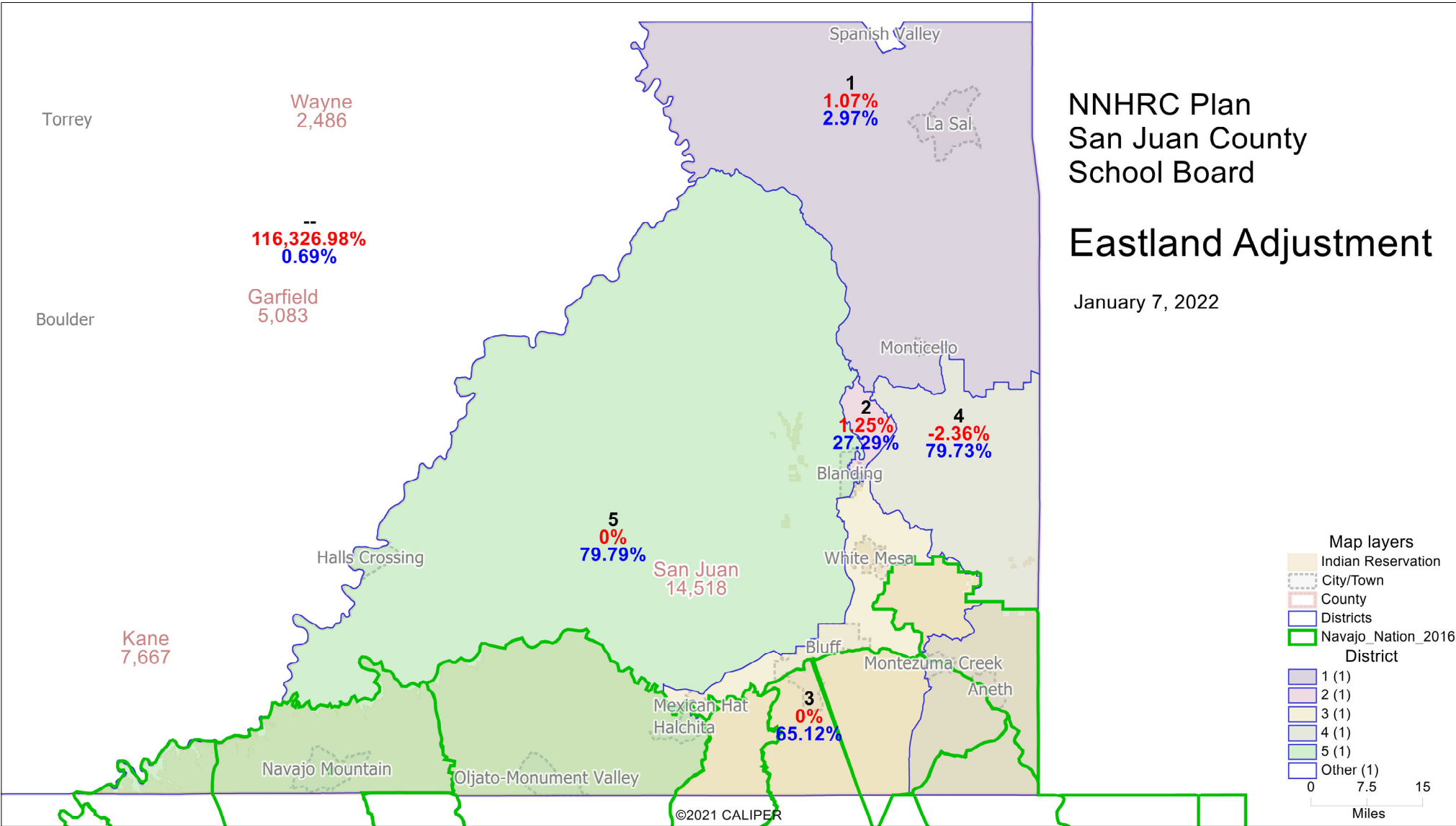
CERTIFICATION

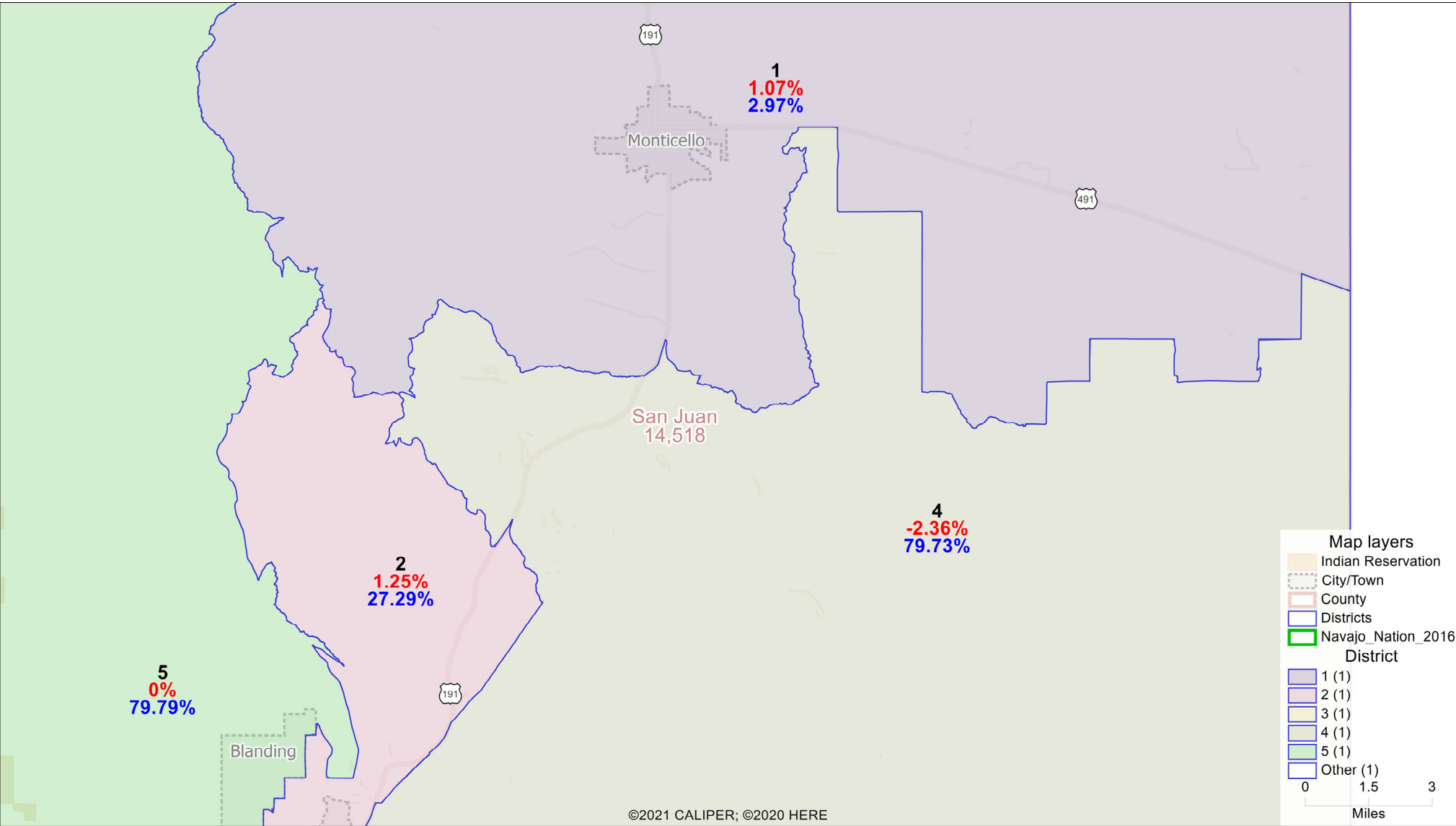
I hereby certify that the foregoing resolution was duly considered by the Navajo Nation Human Rights Commission at a duly called meeting via telecommunication, at which a quorum was present and the same was passed by a vote of 4 in favor and 0 opposed, this 7th day of January 2022.

DocuSigned by:

Jennifer Denetdale

Dr. Jennifer Denetdale, Ph.D, *Chairperson*
Navajo Nation Human Rights Commission





**San Juan County
School Board Election Districts
Submitted by Navajo Nation Human Rights Commission**

Item 8.

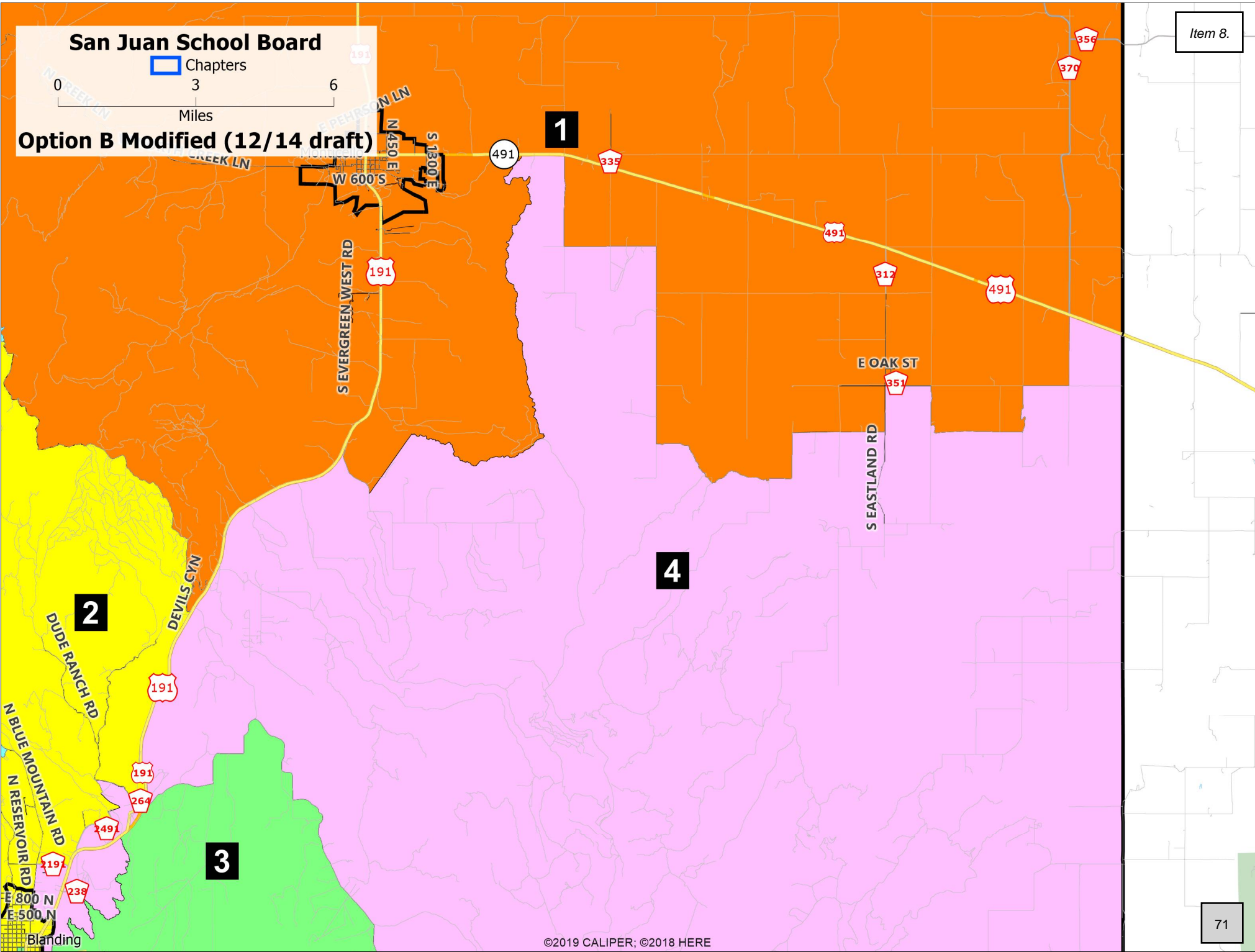
District	Population	Deviation	% Deviation	NH_Ind	% NH_Ind	NH18+_Ind	% NH18+_Ind	AP_Ind	% AP_Ind	18+_Pop	% 18+_Pop	Hispanic Origin	% Hispanic Origin	AmIndian	% AmIndian
1	2,828	30	1.07%	99	3.50%	61	2.97%	189	6.68%	2,054	72.63%	335	11.85%	123	4.35%
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San Juan School Board

□ Chapters

0 3 6
Miles

Option B Modified (12/14 draft)



Population Summary Report

San Juan County, UT – Option B Modified

School Board Plan -- 2020 Census (12/14 draft) -- modifying Eastland area -- no changes to D3 and D5

District	Population	Deviation	% Deviation	Single-race Indigenous	% Single-race Indigenous	Any Part Indigenous	% Any Part Indigenous	Latino	% Latino	NH White	% NH White
1	2881	83	2.97%	123	4.27%	191	6.63%	335	11.63%	2317	80.42%
2	2823	25	0.89%	608	21.54%	692	24.51%	190	6.73%	1868	66.17%
3	2812	14	0.50%	1900	67.57%	1963	69.81%	94	3.34%	743	26.42%
4	2660	-138	-4.93%	2266	85.19%	2323	87.33%	54	2.03%	298	11.20%
5	2813	15	0.54%	2360	83.90%	2393	85.07%	42	1.49%	342	12.16%
Total	13989			7257	51.88%	7562	54.06%	715	5.11%	5568	39.80%

Total Deviation **7.90%**

District	18+_Pop	18+ SR Indigenous	% 18+ SR Indigenous	18+ NH AP Indigenous	% 18+ NH AP Indigenous	18 + AP Indigenous	% 18 + AP Indigenous	18+_Latino	% 18+_Latino	18+ NH White	% 18+ NH White
1	2091	69	3.30%	88	4.21%	105	5.02%	222	10.62%	1723	82.40%
2	1918	393	20.49%	419	21.85%	437	22.78%	127	6.62%	1295	67.52%
3	1942	1322	68.07%	1338	68.90%	1348	69.41%	45	2.32%	529	27.24%
4	1934	1650	85.32%	1664	86.04%	1679	86.81%	32	1.65%	226	11.69%
5	2064	1684	81.59%	1699	82.32%	1703	82.51%	30	1.45%	298	14.44%
Total	9949	5118	51.44%	5208	52.35%	5272	52.99%	456	4.6%	4071	40.92%

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2021-11A**

AN ORDINANCE AMENDING ORDINANCE 2021-11 OF THE SAN JUAN COUNTY BOARD OF COMMISSIONERS REDISTRICTING THE BOARD OF COMMISSION AND SCHOOL BOARD VOTING DISTRICTS AS REQUIRED BY UTAH STATUTE.

WHEREAS, pursuant to Utah Code Annotated §20A-5-303. Duties of the County and Municipal Legislative Bodies Section establishing, dividing, abolishing, and changing Voting Districts -- Common polling places -- Combined voting districts; and

WHEREAS, based upon the results of the Decennial Census, in the event that any Districts need to be redrawn, changes of which shall comply with State and Federal law meeting constitutional requirements, including the same requirements and limitations imposed upon the County by the U.S. District Court for the District of Utah when it mandated redistricting of County Commission and School Board Districts in the case of *Navajo Nation et al. v. San Juan County, Civ. No. 2:12-CV-0039-RJS*; and

WHEREAS, on or about April 26, 2021, the United States Census Bureau published the most recent Decennial Census report; and

WHEREAS, on August 17, 2021, San Juan County executed a contract with William Cooper at the request of the Board of San Juan County Commissioner to assist the County in consulting, establishing, to divide, abolish, and change voting districts if the population changes in the Decennial Census warrants that our voting districts need to be adjusted to satisfy the population, compactness, contiguity, minority representation, community of interests are still in compliance with one person one vote principles and those of the Voting Rights Act; and

WHEREAS, William Cooper has presented the map options on October 14, October 29, November 13 in Public Meetings, on November 30th during the Virtual Public Hearing specifically to present the maps along with his independent consultation regarding viability; and

WHEREAS, William Cooper has been willing to review redistricting maps recommended by the County Clerk/Auditor's Office, the Navajo Nation's Human Rights' preferences, the San Juan County School Board recommended adjustments and any other map or suggested maps; and

WHEREAS, during the COVID Pandemic, County staff has solicited comments both virtually, in-person during public comment periods of the San Juan County Commission Meetings, through a form created on the County website, through emails with the Navajo Nation Chapters, through the County Elections Navajo Speaking Liaisons who presented the comment forms and solicited comments in Navajo to the Utah Chapters of the Navajo Nation and in a presentation to the School Board and the Utah Navajo Commission; and

WHEREAS, the San Juan County Board of Commissioners, after soliciting input from affected school districts in San Juan County, input from the general public, including political representatives from Cities and Towns within San Juan County, the Navajo Nation and all citizens wishing to provide input, has provided recommendations for redistricted voting precinct maps for its consideration; and

WHEREAS, the San Juan County Board of Commissioners, acting in its capacity as county legislative body for San Juan County, now intends to adopt plans redistricting Commission Districts 1, 2 and 3 as well as local School Districts 1, 2, 3, 4 and 5 located within San Juan County whose boundaries encompass more than a single municipality as required by and in a manner consistent with the applicable legal requirements of Federal and State law; and

WHEREAS, San Juan County acknowledges the participation of Grand County and the redistricting of the Grand School District portions within the portion of San Juan County which is divided along Spanish Valley Drive and the La Sal Mountain Loop Road, with the eastern part belonging to Grand School Board District 1 and the western part belonging to Grand School Board District 5 of which Grand County is responsible for redistricting; and

WHEREAS, within 30 days after the establishment, division, abolition, or change of a voting precinct, the San Juan County Board of Commissioners shall file with the Utah Geospatial Resource Center, created under Section 63A-16-505, a notice describing the action taken and specifying the resulting boundaries of each voting precinct affected by the action.

WHEREAS, the Board of San Juan County Commissioners Passed, Adopted and Approved the San Juan County Commission Districts as indicated in "Attachment A" by adopting Ordinance 2021-11; and

WHEREAS, this ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in San Juan County.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT: the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED the amendment and Redistricted Map incorporated within as "Attachment B", **San Juan School Board Districts**, by the Board of San Juan County Commissioners this 4th day of January 2022, by the following vote:

Those voting aye: Grayeyes, Adams

Those voting nay: Marbo

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS



Willie Grayeyes, Chair

ATTEST:


Lyman Duncan, Clerk/Auditor

####

Attachment A
San Juan County Commission Districts

San Juan Commission

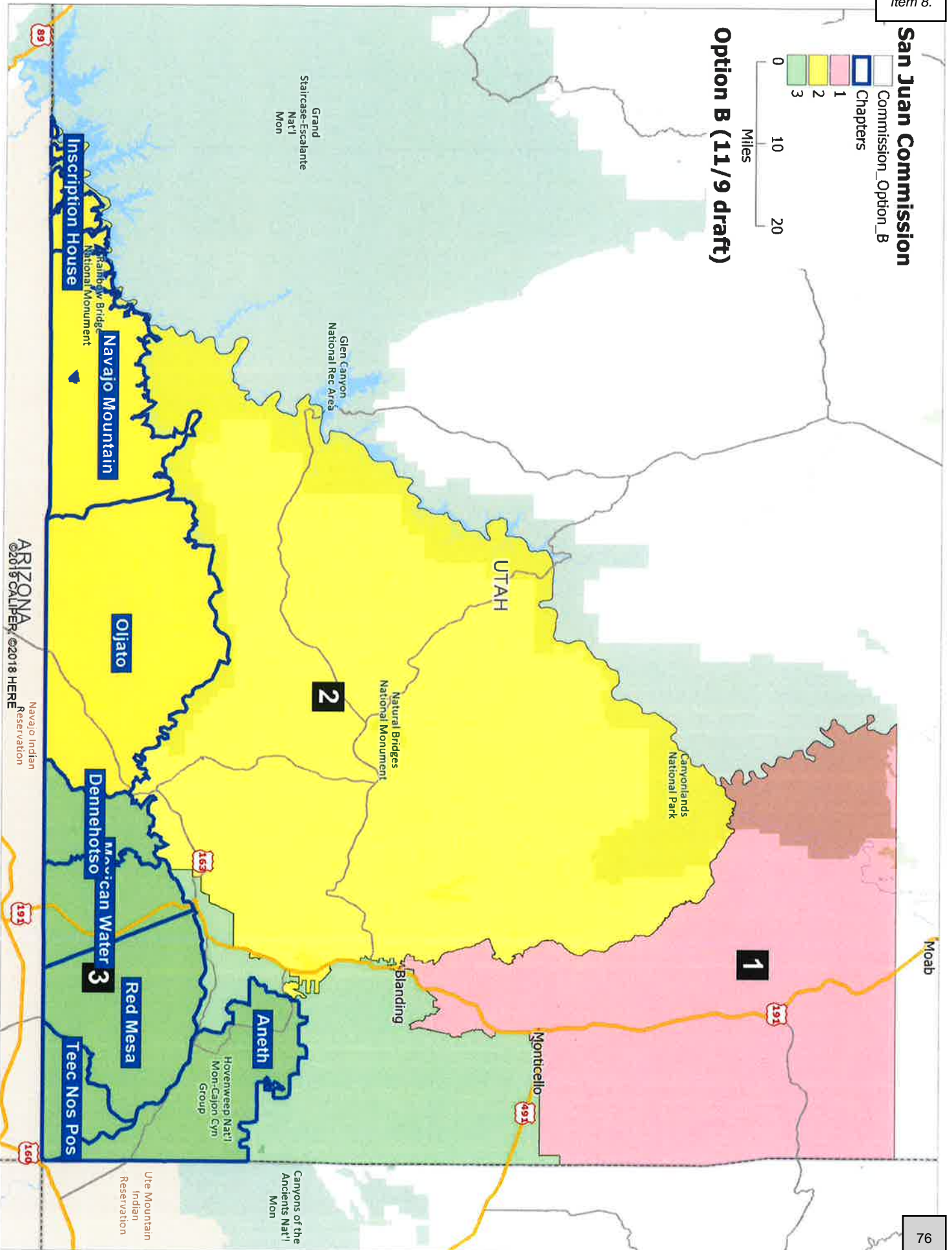
Commission_Option_B

Chapters

- 1
- 2
- 3



Option B (11/9 draft)



ARIZONA CALIFORNIA
©2018 CALIFORNIA ©2018 HERE
Navajo Indian Reservation

Population Summary Report

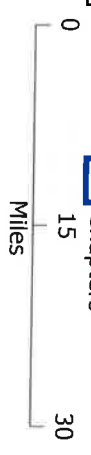
San Juan County, UT – Option B Commission Plan -- 2020 Census (11/9 draft)

District	Population	Deviation	% Deviation	Single-race Indigenous	% Single-race Indigenous	Any Part Indigenous	% Any Part Indigenous	Latino	% Latino	NH White	% NH White
1	4837	-2	-0.04%	360	7.44%	471	9.74%	461	9.53%	3851	79.62%
2	4840	1	0.02%	3268	67.52%	3357	69.36%	176	3.64%	1210	25.00%
3	4841	2	0.04%	3650	75.40%	3755	77.57%	110	2.27%	977	20.18%
Total	14518			7278	50.13%	7583	52.23%	747	5.15%	6038	41.59%
Total Deviation			0.08%								
District	18+_Pop	18+ SR Indigenous	% 18+ SR Indigenous	18+ NH AP Indigenous	% 18+ NH AP Indigenous	18+ AP Indigenous	% 18+ AP Indigenous	18+_Latino	% 18+_Latino	18+ NH White	% 18+ NH White
1	3395	236	6.95%	266	7.84%	291	8.57%	305	8.98%	2739	80.68%
2	3399	2251	66.23%	2283	67.17%	2300	67.67%	105	3.09%	919	27.04%
3	3548	2645	74.55%	2673	75.34%	2695	75.96%	68	1.92%	765	21.56%
Total	10342	5132	49.62%	5222	50.49%	5286	51.11%	478	4.6%	4423	42.77%

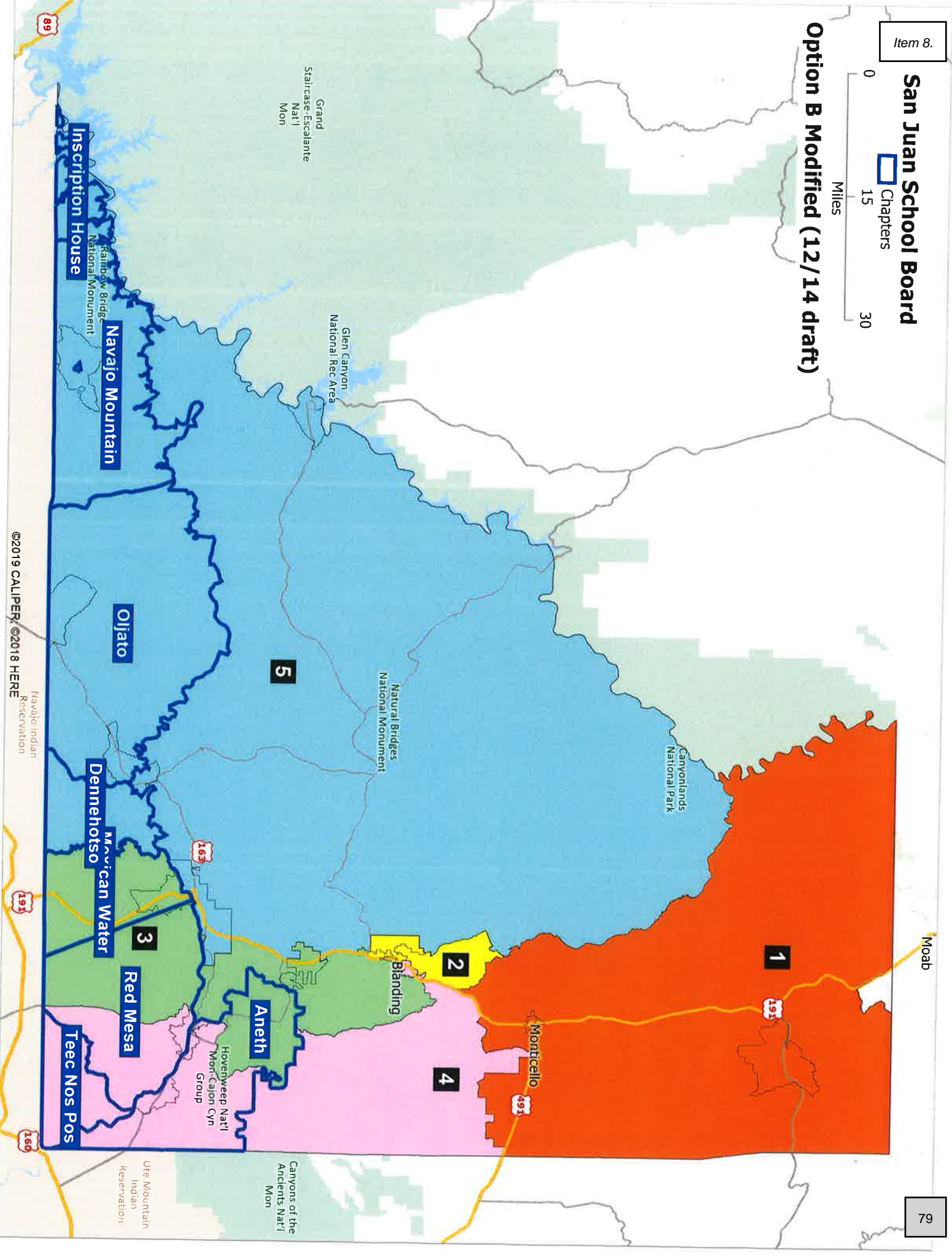
Attachment B
San Juan School Board Districts

San Juan School Board

Chapters



Option B Modified (12/14 draft)



Population Summary Report

San Juan County, UT – Option B Modified

School Board Plan -- 2020 Census (12/14 draft) -- modifying Eastland area -- no changes to D3 and D5

District	Population	Deviation	% Deviation	Single-race Indigenous	% Single-race Indigenous	Any Part Indigenous	% Any Part Indigenous	Latino	% Latino	NH White	% NH White
1	2881	83	2.97%	123	4.27%	191	6.63%	335	11.63%	2317	80.42%
2	2823	25	0.89%	608	21.54%	692	24.51%	190	6.73%	1868	66.17%
3	2812	14	0.50%	1900	67.57%	1963	69.81%	94	3.34%	743	26.42%
4	2660	-138	-4.93%	2266	85.19%	2323	87.33%	54	2.03%	298	11.20%
5	2813	15	0.54%	2360	83.90%	2393	85.07%	42	1.49%	342	12.16%
Total	13989			7257	51.88%	7562	54.06%	715	5.11%	5568	39.80%
Total Deviation			7.90%								
District	18+_Pop	18+_SR Indigenous	% 18+_SR Indigenous	18+ NH AP Indigenous	% 18+ NH AP Indigenous	18+ AP Indigenous	% 18+ AP Indigenous	18+_Latino	% 18+_Latino	18+_NH White	% 18+_NH White
1	2091	69	3.30%	88	4.21%	105	5.02%	222	10.62%	1723	82.40%
2	1918	393	20.49%	419	21.85%	437	22.78%	127	6.62%	1295	67.52%
3	1942	1322	68.07%	1338	68.90%	1348	69.41%	45	2.32%	529	27.24%
4	1934	1650	85.32%	1664	86.04%	1679	86.81%	32	1.65%	226	11.69%
5	2064	1684	81.59%	1699	82.32%	1703	82.51%	30	1.45%	298	14.44%
Total	9949	5118	51.44%	5208	52.35%	5272	52.99%	456	4.6%	4071	40.92%

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2021- 11**

AN ORDINANCE OF THE SAN JUAN COUNTY BOARD OF COMMISSIONERS REDISTRICTING THE BOARD OF COMMISSION AND SCHOOL BOARD VOTING DISTRICTS AS REQUIRED BY UTAH STATUTE

WHEREAS, pursuant to Utah Code Annotated §20A-5-303. Duties of the County and Municipal Legislative Bodies Section establishing, dividing, abolishing, and changing voting districts -- Common polling places -- Combined voting districts; and

WHEREAS, based upon the results of the Decennial Census, in the event that any Districts need to be redrawn, changes of which shall comply with State and Federal law meeting constitutional requirements, including the same requirements and limitations imposed upon the County by the U.S District Court for the District of Utah when it mandated redistricting of County Commission and School Board Districts in the case of *Navajo Nation et al. v. San Juan County, Civ. No. 2:12-CV-0039-RJS* and

WHEREAS, on or about April 26, 2021, the United States Census Bureau published the most recent Decennial Census report; and

WHEREAS, on August 17, 2021, San Juan County executed a contract with William Cooper at the request of the Board of San Juan County Commissioner to assist the County in consulting, establishing, to divide, abolish, and change voting districts if the population changes in the Decennial Census warrants that our voting districts need to be adjusted to satisfy the population, compactness, contiguity, minority representation, community of interests are still in compliance with one person one vote principles and those of the Voting Rights Act; and

WHEREAS, William Cooper has presented the map options on October 14, October 29, November 13 in Public Meetings, on November 30th during the Virtual Public Hearing specifically to present the maps along with his independent consultation regarding viability; and

WHEREAS, William Cooper has been willing to review redistricting maps recommended by the County Clerk/Auditor’s Office, the Navajo Nation’s Human Rights’ preferences, the San Juan County School Board recommended adjustments and any other map or suggested maps; and

WHEREAS, during the COVID Pandemic, County staff has solicited comments both virtually, in-person during public comment periods of the San Juan County Commission Meetings, through a form created on the County website, through emails with the Navajo Nation Chapters, through the County Elections Navajo Speaking Liaisons who presented the comment forms and solicited comments in Navajo to the Utah Chapters of the Navajo Nation and in a presentation to the School Board and the Utah Navajo Commission; and

WHEREAS, the San Juan County Board of Commissioners, after soliciting input from affected school districts in San Juan County, input from the general public, including political representatives from Cities and Towns within San Juan County, the Navajo Nation and all

citizens wishing to provide input, has provided recommendations for redistricted voting District maps for its consideration; and

WHEREAS, the San Juan County Board of Commissioners, acting in its capacity as county legislative body for San Juan County, now intends to adopt plans redistricting Commission Districts 1, 2 and 3 as well as local School Districts 1, 2, 3, 4 and 5 located within San Juan County whose boundaries encompass more than a single municipality as required by and in a manner consistent with the applicable legal requirements of Federal and State law; and

WHEREAS, San Juan County acknowledges the participation of Grand County and the redistricting of the Grand School District portions within the portion of San Juan County which is divided along Spanish Valley Drive and the La Sal Mountain Loop Road, with the eastern part belonging to Grand School Board District 1 and the western part belonging to Grand School Board District 5 of which Grand County is responsible for redistricting; and

WHEREAS, within 30 days after the establishment, division, abolition, or change of a voting District, the San Juan County Board of Commissioners shall file with the Utah Geospatial Resource Center, created under Section 63A-16-505, a notice describing the action taken and specifying the resulting boundaries of each voting district affected by the action.

WHEREAS, this ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in San Juan County.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT: the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED the attached Redistricted Maps incorporated within as "Attachment A" **San Juan County Commission Districts** and "Attachment B", **San Juan School Board Districts**, by the Board of San Juan County Commissioners this 21st day of December 2021, by the following vote:

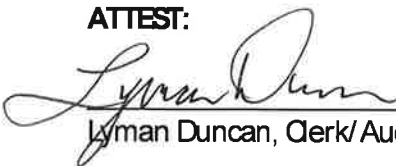
- Those voting aye on Commission District: Grayeyes, Maryboy
- Those voting nay on Commission District: Adams
- Those voting aye on School Board District: Grayeyes, Maryboy
- Those voting nay on School Board District: Adams

BOARD OF SAN JUAN COUNTY COMMISSIONERS



Willie Grayeyes, Chair

ATTEST:

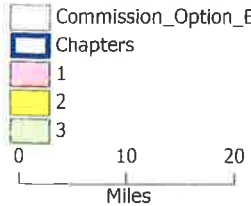


Lyman Duncan, Clerk/ Auditor

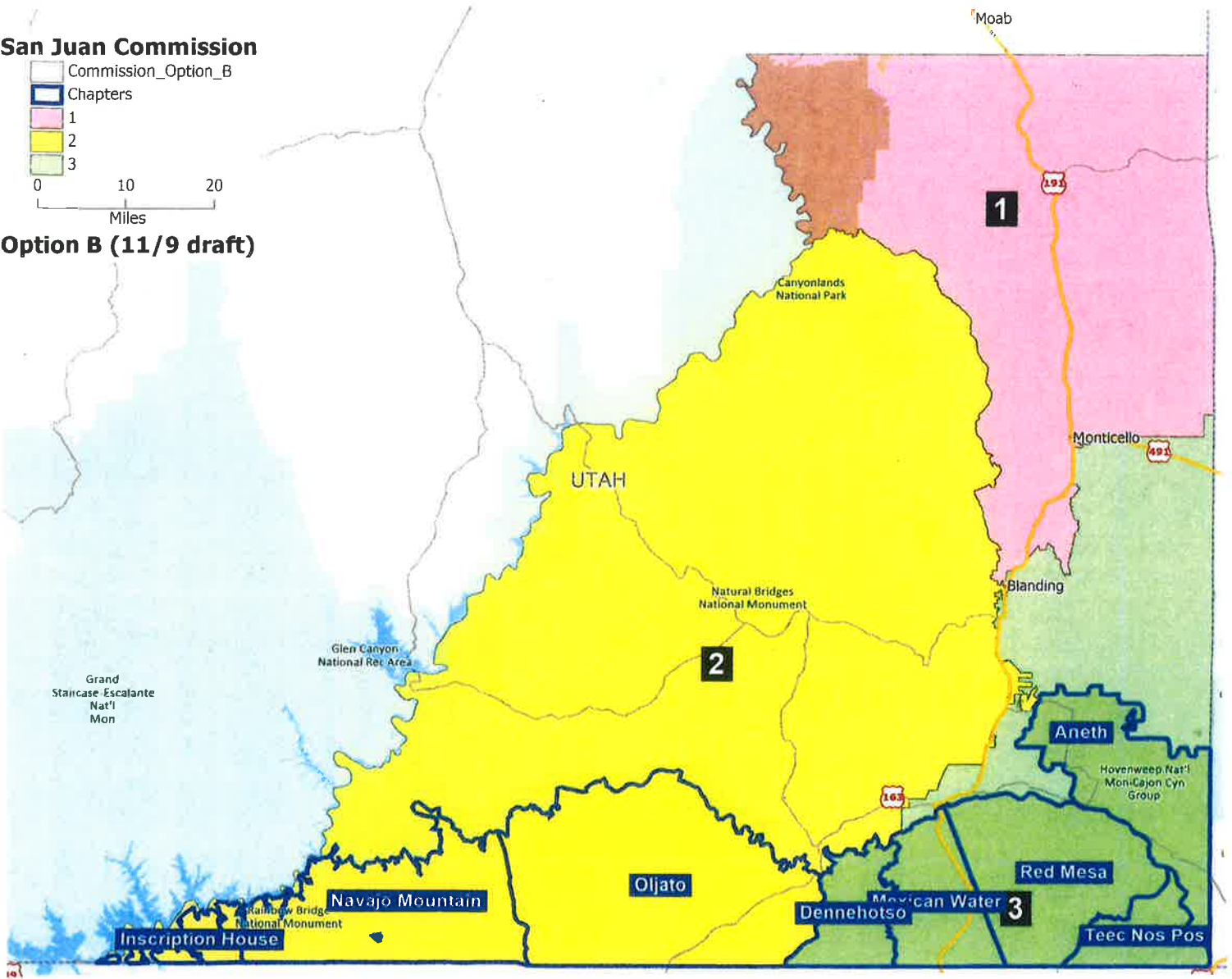
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Attachment A San Juan County Commission Districts

San Juan Commission



Option B (11/9 draft)



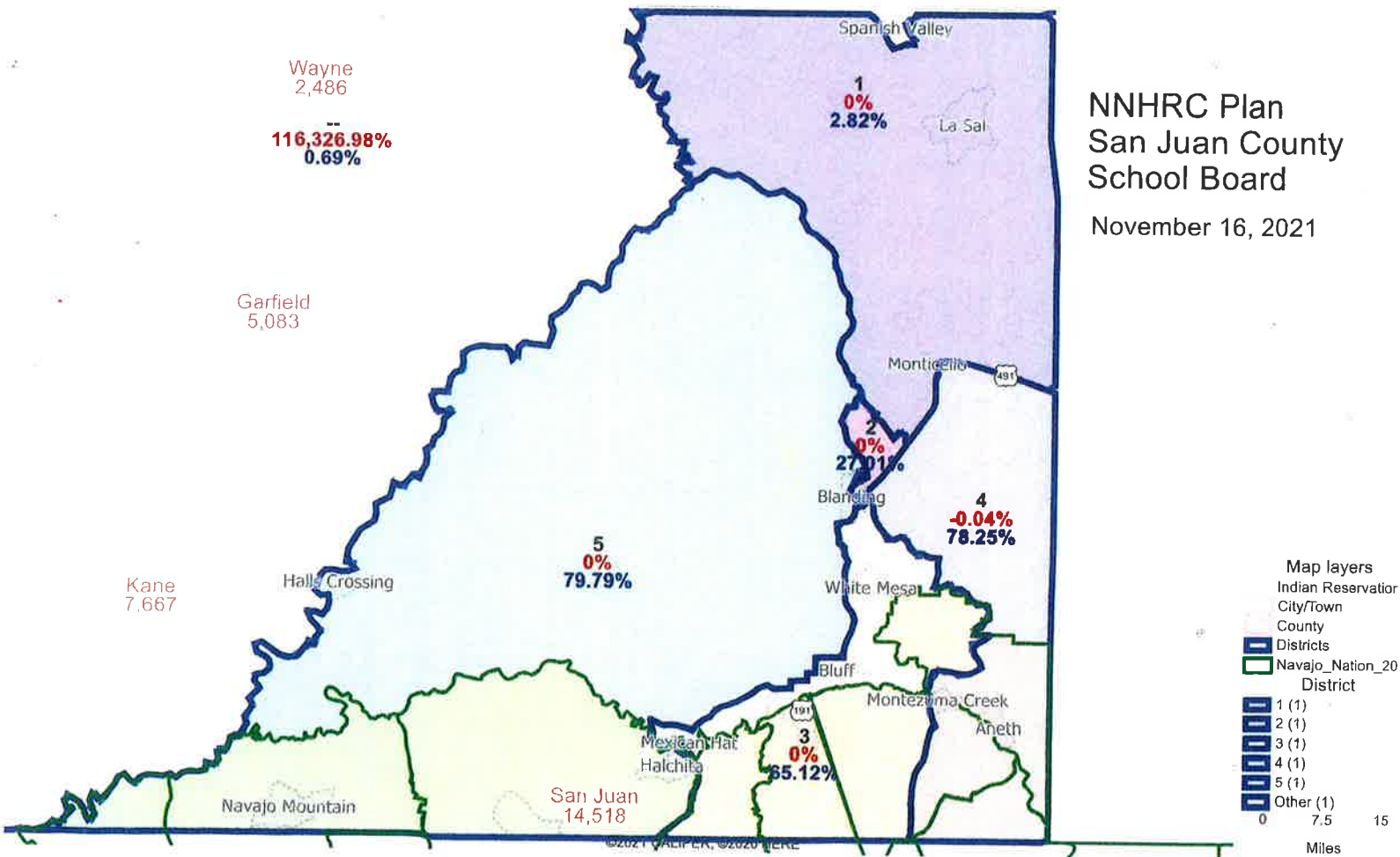
Population Summary Report

San Juan County, UT - Option B Commission Plan -- 2020 Census (11/9 draft)

District	Population	Deviation	% Deviation	Single-race Indigenous	% Single-race Indigenous	Any Part Indigenous	% Any Part Indigenous	Latino	% Latino	NH White	% NH White
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Total Deviation			0.08%								
District	18+_Pop	18+ SR Indigenous	% 18+ SR Indigenous	18+ NH AP Indigenous	% 18+ NH AP Indigenous	18 + AP Indigenous	% 18 + AP Indigenous	18+_Latino	% 18+_Latino	18+ NH White	% 18+ NH White
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3	3548	2645	74.55%	2673	75.34%	2695	75.96%	68	1.92%	765	21.56%
Total	10342	5132	49.62%	5222	50.49%	5286	51.11%	478	4.6%	4423	42.77%

Attachment B San Juan School Board Districts

NNHRC Plan
San Juan County
School Board
November 16, 2021



**Navajo Nation Human Rights Commission
San Juan County School Board Plan
November 16, 2021**

District	Population	Deviation	% Deviation	NH_Ind	% NH_Ind	NH18+_Ind	% NH18+_Ind	AP_Ind	% AP_Ind	18+_Pop	% 18+_Pop	Hispanic Origin	% Hispanic Origin	NH_Wht	% NH_Wht
1	2,798	0	0.00%	95	3.40%	57	2.82%	186	6.65%	2,018	72.12%	336	12.01%	2,241	80.09%
2	2,798	0	0.00%	756	27.02%	501	27.01%	854	30.52%	1,855	66.30%	140	5.00%	1,789	63.94%
3	2,798	0	0.00%	1,849	66.08%	1,294	65.12%	1,923	68.73%	1,987	71.02%	114	4.07%	728	26.02%
4	2,797	-1	-0.04%	2,185	78.12%	1,608	78.25%	2,267	81.05%	2,055	73.47%	51	1.82%	487	17.41%
5	2,798	0	0.00%	2,281	81.52%	1,623	79.79%	2,332	83.35%	2,034	72.69%	74	2.64%	323	11.54%



COMMISSION STAFF REPORT

MEETING DATE: January 14, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of a Contract for the San Juan County Hazard Mitigation Program Grant-Pack Creek Fire with Jones & DeMille for \$89,670, Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a Motion Approving the contract

SUMMARY

In October, we released an RFP seeking an engineering firm who can assist the County in applying for the Hazard Mitigation Program Grant for the Pack Creek Fire after realizing there will always continue to be a problem with flooding, debris and a witnessed need to slow down the water energy in that area. The County had two companies submit their proposals, one by Wood Environmental & Infrastructure Solutions, Inc and the other by Jones & DeMille Engineering. A Selection Committee was formed to evaluate the proposals; Jones & DeMille was ranked as the most responsive proposal.

In December, the San Juan County Board of Commissioners approved the exclusive right to negotiate a contract with Jones & DeMille

HISTORY/PAST ACTION

N/A

FISCAL IMPACT

\$89,670 of Grant funds.

STANDARD SERVICE PROVIDER CONTRACT

This standard service provider contract is between San Juan County, a political subdivision of the State of Utah, and the following person or entity (the “Service Provider”):

Service Provider:	Jones & DeMille Engineering, Inc	Contact Phone Number:	(435) 587-9100
Contact Person:	Scot Flannery, PE	Contact Email Address:	Scot@jonesanddemille.com
Address:	696 North Main Street PO Box 577 Monticello, Utah 84535	Type of Service:	San Juan County Hazard Mitigation Program Grant-Pack Creek Fire

San Juan County desires to obtain the services of a professional and competent service provider to provide the contractual services under this contract.

San Juan County issued a Request for Proposal on October 29, 2021, for the San Juan County Hazard Mitigation Program Grant-Pack Creek Fire assistance, and

Jones & DeMille submitted a responsive proposal for these services on December 3, 2021, meeting the due date requirements of the request; and

San Juan County Board of Commissioners approved the Notice of Award and Intent to Negotiate a Contract with Jones & DeMille to perform these services as the Service Provider on December 21; and

Jones & DeMille accepted the Notice of Award on December 27, 2021; and

The Service Provider, who has represented to San Juan County that it is a competent and experienced service provider and a licensed engineer in the State of Utah in accordance with Utah Code Title 58 Chapter 22, Professional Engineers and Professional Land Surveyors Licensing Act, desires to provide the contractual services under this contract.

The parties therefore agree as follows:

- 1. Scope of Services.** The Service Provider agrees as follows:
 - A. Service Provider will assist San Juan County in developing the San Juan County Hazard Mitigation Program-Pack Creek Fire Grant Packet; working in conjunction with the Utah Division of Emergency Management (DEM) Liaison, the San Juan County Emergency Manager, Watershed Management; Floodplain Administrator; Planner; and Chief Administrative Officer.
 - B. Service Provider will be responsible for completing the FEMA Benefit-Cost Analysis.
 - C. Design and development of full specifications, project manual and construction documents for a debris catch basin at the junction of the Cut-off Road in the Spanish Valley-San Juan County. This debris basin will be located on SITLA land. Permissions and easements will need to be obtained for the project.
 - D. Create bid documents and construction documents for the Project in electronic versions of PDF once approved for distribution to potential bidders, including assisting the County in conducting pre-bid conferences, appraising proposals, and preparing contracts for construction. Including preparing a conformed set of Construction Documents including all addenda at the conclusion of the Bidding Phase.
 - E. Assist with awarding a contractor.
 - F. Assist in final development of a project grant application and packet will need to be complete and submitted to the State of Utah Department of Emergency Management.
 - G. A second phase will be negotiated at a later date to include project management and construction administration as the Project commences and funding becomes available.

- 2. Compensation.**
 - A. Upon the Service Provider’s completion of its duties under section 1 of this contract, San Juan County will pay the Service Provider Eighty-Nine Thousand Six Hundred Seventy and 00/100 Dollars (\$89,670).
 - B. The Compensation for the second phase of the project, to include construction administration, will be negotiated at a later date as the Project commences and funding becomes available and will be incorporated here within as an amendment.
 - C. San Juan County shall mail its payment to the Service Provider within 30 days after the Service Provider completes its duties under section 1 of this contract, unless the parties agree, in writing, to alternative payment arrangements.

- D. Service Provider shall disclose its tax identification or Social Security number to San Juan County before a payment will be made by San Juan County to Service Provider.
- E. If this contract is terminated early, San Juan County will pay the Service Provider for the duties completed under section 1 of this contract through the date of early termination.
- F. The Service Provider is responsible for any taxes, contributions, assessments, or fees, which arise from payments made by San Juan County to the Service Provider.
- G. The Service Provider is responsible for paying all subcontractors, material providers, jobbers, or any other person who or entity that provides materials, services, equipment, utilities or otherwise at the request of Service Provider and in connection with or relating to this contract.

3. Effectiveness, Date, and Termination. This contract will become effective when all parties have signed it. The date of this agreement will be the date this agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature). This contract will terminate on December 31, 2022, at 11:59 p.m unless extended by amendment to the Agreement.

4. Early Termination.

- A. San Juan County may terminate this contract if annual appropriations, as part of San Juan County's annual public budgeting process, are not made or are insufficient to pay the Service Provider. This termination will be effective at the time that San Juan County's notice is effective under section 8.
- B. San Juan County may terminate this contract due to its dissatisfaction with the Service Provider's services, which termination will be effective at midnight on the fifth day after San Juan County's notice is effective under section 8.
- C. San Juan County may terminate this contract for any reason, which termination will be effective at midnight on the 30th day after San Juan County's notice is effective under section 8.
- D. San Juan County may terminate this contract, which termination will be effective at the time San Juan County's notice is effective under section 8, if:
 - (1) The Service Provider engages in or permits any unlawful or disruptive conduct or any activity not permitted by law, regulation, ordinance, this contract, and/or the policies of San Juan County; and
 - (2) The Service Provider fails to immediately cease such conduct or activity after notification by law enforcement, San Juan County, or otherwise.
- E. Either party may terminate this contract after a material breach of this contract by the other party, which termination will be effective after the notice is effective under section 8.

5. Warranties.

- A. The Service Provider warrants to San Juan County that:
 - (1) All materials and equipment furnished under this contract shall be:
 - (a) New;
 - (b) Under manufacturer's warranty;
 - (c) Of reasonable quality; and
 - (d) Free from faults and defects; and
 - (2) All services performed under this contract shall:
 - (a) Be of reasonable quality;
 - (b) Conform with reasonable professional standards; and
 - (c) Conform to codes, regulations, and laws.
 - (d) Materials, Plans, Artwork, Drawings, Brochures, Maps, and Documents produced under this contract will be owned by San Juan County upon completion. San Juan County may use these items in future projects or opportunities as the County needs arise without written consent or authorization from any other party. Service Provider is not liable for any issues resulting from the reuse of these items.
- B. Service Provider shall correct or replace any materials, designs or equipment that do not satisfy subsections 5.A.(1)(a)-(d) within 30 days after San Juan County's notice is effective under section 8.
- C. Service Provider shall correct any services performed that do not satisfy subsections 5.A.(2)(a)-(c) within 30 days after San Juan County's notice is effective under section 8.
- D. The parties acknowledge that the warranties set forth in Title 70A, Chapter 2, Part 3, Utah Code Annotated, apply to this contract.
- E. The Service Provider shall and its sub-consultants shall provide the original Construction Documents to conform to the Project Record documents incorporating all as-built changes in the Work, including modifications and changes made during construction and provide same to County within two (2) months of Final Completion of the Project. Record drawings and specifications shall be submitted to County on a CD/DVD in CAD and PDF format; and

- F. Provide a digital copy of CAD files and all construction documentation to County, including, but not limited to, submittals, meeting minutes, warranties, and operation and maintenance manuals.
- G. The Service Provider shall assign and deliver to San Juan County all manufacturers’ warranties relating to the materials and equipment furnished under this contract as soon as reasonably possible, but in no event later than 10 days after this contract terminates.
- H. The Service Provider acknowledges the relationship of trust and confidence established between the Service Provider and the County by this Agreement. Accordingly, the Service Provider’s acts shall be consistent with this relationship. The Service Provider shall further the interest of the County through efficient business administration and management and design.

6. Insurance. The Service Provider shall maintain for the duration of this contract and for six years after the termination of this contract, the following types of insurance:

- A. A valid occurrence form commercial general liability insurance policy, which covers contractual liability and contractual agreements, with minimum limits as follows:
 - (1) Each occurrence - \$1,000,000.00;
 - (2) Damage to Rented Premises - \$300,000.00;
 - (3) Medical Exp. (Any one person) - \$5,000.00;
 - (4) Personal and Adv. Injury - \$2,000,000.00;
 - (5) General aggregate - \$2,000,000.00; and
 - (6) Products – Comp/Op aggregate - \$2,000,000.00;
- B. A valid automobile liability insurance policy that satisfies the minimum amounts required by Utah law; and
- C. A valid Workers Compensation and Employers’ Liability insurance policy with minimum limits as required by Utah law. If any proprietor, partner, executive, officer, member, or other person is excluded from the Workers Compensation and Employers’ Liability insurance policy, the Service Provider shall provide San Juan County with the applicable state issued waiver.

For the duration of this contract and for six years after the termination of this contract, San Juan County may request the Service Provider to provide San Juan County with certificates or other records that demonstrate that the Service Provider is in compliance with the insurance requirements set forth in this section (the “Certificates/Records”). If the Service Provider fails to provide San Juan County with the requested Certificates/Records within three business days of San Juan County’s request, San Juan County may immediately terminate this contract. If the Service Provider fails to have the insurances required by this contract, San Juan County may immediately terminate this contract.

- 7. Indemnification.** With respect to any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding (“Proceeding”) against San Juan County, San Juan County’s officers, employees, agents, consultants, advisors, and other representatives, and each of their heirs, executors, successors, and assignees (“San Juan County Indemnitees”) that arises out of this contract or the acts or omissions of Service Provider (each, a “Claim”), Service Provider shall, for the duration of this contract and for a period of six years after the termination of this contract, indemnify those San Juan County Indemnitees against any amount awarded in, or paid in settlement of any Proceeding, including interest (“Loss”) and any out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys’ and other professionals’ fees and disbursements (“Litigation Expense”) (Loss and Litigation Expense means “Indemnifiable Losses”) arising out of that Proceeding, except to the extent that San Juan County negligently or intentionally caused those Indemnifiable Losses.
- 8. Notices.** All notices must be in writing and must be delivered personally, by a nationally recognized overnight courier, or by United States mail, postage prepaid and addressed to the parties at their respective addresses set forth below, and the same shall be effective upon receipt if delivered personally, on the next business day if sent by overnight courier, or three business days after deposit in the United States mail, if mailed. The initial addresses of the parties shall be:

<u>San Juan County</u>	<u>Service Provider</u>
San Juan County Attn: Mack McDonald PO Box 9 Monticello, UT 84535	With a copy to: San Juan County Attn: Attorney’s Office PO Box 9 Monticello, UT 84535
	Scot Flannery 696 North Main Street PO Box 577 Monticello, Utah 84535

- 9. Independent Contractor.** The Service Provider shall perform this contract as an independent contractor. The Provider acknowledges that it and its representatives are not employees of San Juan County, and, thus, have no right to and shall not be provided with any San Juan County benefits.
- 10. Conflict of Terms.** In the event of any conflict between the terms of this contract and any documents referenced in this contract or incorporated into this contract by reference, including exhibits or attachments to this contract, this contract shall control.
- 11. Assignment Restricted.** Except with the prior written consent of the other party, each party shall not transfer, including by merger (whether that party is the surviving or disappearing entity), consolidation, dissolution, or operation of law:
- A. Any discretion granted under this contract;
 - B. Any right to satisfy a condition under this contract;
 - C. Any remedy under this contract; or
 - D. Any obligation imposed under this contract.
- Any purported transfer in violation of this section will be void.
- 12. Waiver.** No waiver of satisfaction of a condition or nonperformance of an obligation under this contract will be effective unless it is in writing and signed by the party granting the waiver.
- 13. Entire Contract; Amendment.** This contract, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this contract. Unless otherwise set forth in this contract, this contract supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this contract. No amendment to this contract will be effective unless it is in writing and signed by both parties.
- 14. Governing Law; Exclusive Jurisdiction.** Utah law governs any Proceeding brought by one party against the other party arising out of this contract. If either party brings any Proceedings against the other party arising out of this contract, that party may bring that Proceeding only in a state court located in San Juan County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such proceeding.
- 15. Severability.** The parties acknowledge that if a dispute between the parties arises out of this contract or the subject matter of this contract, the parties desire the court to interpret this contract as follows:
- A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
 - B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.
- 16. Counterparts, Digital Signatures, and Electronically Transmitted Signatures.** If the parties sign this contract in counterparts, each will be deemed an original but all counterparts together will constitute one contract. If the parties digitally sign this contract or electronically transmit signatures by email, such signatures will have the same force and effect as original signatures.

Each party is signing this contract on the date below the party's signature.

Item 9.

<p>SAN JUAN COUNTY</p> <p>By: _____</p> <p>San Juan County Board of County Commissioners</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____</p> <p>Lyman Duncan San Juan County Clerk/Auditor</p> <p>Date: _____</p>	<p>JONES & DeMILLE ENGINEERING, INC</p> <p>By: _____</p> <p>Ryan Jolley, CSO</p> <p>Date: _____</p>
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Exhibit A
Proposal



SAN JUAN COUNTY

HAZARD MITIGATION PROGRAM GRANT
PACK CREEK FIRE



JONES & DEMILLE
ENGINEERING

435.587.9100
696 North Main
Monticello, Utah 84535

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Attachment A

San Juan County RFP Form

Respondent Information: Provide the following information about yourself and your company.

Respondent Name: Jones & DeMille Engineering

(Note: give exact legal name as it will appear on the contract, if awarded)

Address: 696 North Main

City: Monticello State: Utah Zip: 84535

Business Structure:

- Individual or Sole Proprietorship
- Partnership
- Corporation
- Limited Liability Company
- Other, list business structure S Corporation

Insurance Certificate: Copy of insurance certificate, or You are willing to get the proper insurance requirements if awarded the contract during contract negotiation.

Contact Information: List the one person who San Juan County or their representative may contact concerning your proposal.

Name: Scot Flannery

Telephone Number: 435.459.2349

E-Mail: scoot@jonesanddemille.com

Final Bid/Pricing Structure:

\$89,670 - please see page 19 for more information

By submitting this proposal, Scot Flannery hereby certifies our willingness to enter into a contract with San Juan County, if selected.

Signature 

Date December 3, 2021



Jones & DeMille Engineering

www.jonesanddemille.com | 800.748.5275

San Juan County Government
Attn: Purchasing Agent
117 South Main Street
PO Box 9
Monticello, Utah 84535

December 3, 2021

Dear San Juan County,

Public and private infrastructure is critical to the health and maintenance of a thriving community. As San Juan County (the County) seeks professional engineering services for the San Juan County Hazard Mitigation Program Grant for the Pack Creek Fire, Jones & DeMille Engineering (JDE) would love to provide the services needed. We appreciate the opportunity to submit our proposal to demonstrate our qualifications and interest in providing professional engineering services.

Our proposal details our capabilities, expertise, and reasons why JDE would be a good fit to work with the County on this important project. They include:

- **Experience Counts.** Our in-depth experience in the engineering field and 39 years of experience throughout Utah, with federally funded mitigation project, has given us an understanding of the most important elements for these types of projects. We have included a list of related projects our team has completed. We know the issues, the process, the agencies and the path to success. Moreover, our experience includes the use of GIS, survey, 3D modeling, economic analyses, innovative best practices, familiarity with state requirements, funding procurement and financial planning expertise.
- **Full-Service Firm.** JDE provides general and strategic planning, code and ordinance support, infrastructure planning, funding procurement, GIS, civil design engineering, rights-of-way acquisition, owner representative services, construction management, materials testing, survey, environmental, etc. Our breadth of services provides an engineering consultant who understands all facets and elements of infrastructure planning and construction and can successfully advise the County on any aspect of infrastructure-related projects and issues.
- **LOCAL and Available NOW.** JDE has ten office locations—Monticello, Price, Richfield, Manti, Springville, Roosevelt, Vernal, St. George, Tooele and Evanston, WY. Our staff is available now and will be readily accessible to the County. We are close enough to offer our award-winning services and work to assist the County shape the quality of life. JDE has found the key to delivering high-quality projects in rural areas is having an established local presence committed to delivering quality projects. Our close proximity to this project will allow us to maximize time and cost savings.

I will be JDE's authorized representative for purposes of this proposal and to contractually bind the firm. JDE brings a strong team of professionals to work with the County including Darin Robinson, as principal-in-charge. I can always be reached by phone at 435.459.2349, or by email at scoot@jonesanddemille.com. Darin can be reached by phone at 435.979.7630, or by email at darin@jonesanddemille.com.

We look forward to hearing from the County and welcome an opportunity to review our capabilities and services in greater detail. Please let us know if we can provide additional information.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.

Scoot Flannery, PE | Project Manager

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

38 West 100 North
Vernal, UT 84078
435.781.1988

1675 South Highway 10
Price, UT 84501
435.637.8266

520 West Highway 40
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801.692.0219

1664 South Dixie Drive
Building G
St. George, UT 84770
435.986.3622

7 South Main Street
Suite 107/109
Tooele, UT 84074
435.268.8089

696 North Main Street
PO Box 577
Monticello, UT 84535
435.587.9100

545 East Cheyenne Drive
Suite C
Evanston, WY 82930
307.288.2005

EXECUTIVE SUMMARY

As San Juan County (the County) receives proposals for the development of the San Juan County Hazard Mitigation Program Grant for the Pack Creek Fire, Jones & DeMille Engineering (JDE) would love to provide the expertise and necessary professional services. JDE is uniquely qualified to help the County successfully complete this project. We appreciate the opportunity to demonstrate our qualifications and interest through this proposal.

Introduction

1. Team Experience

We recognize the most important element for any successful project is the people selected to do the work. The JDE team is uniquely qualified to perform the services for the County's project. Our team is best positioned to maximize efficiency and to be immediately responsive to the needs of the County.

Darin Robinson, PE will be the Principal-in-Charge and has over 22 years of experience. Darin currently serves as JDE's NRCS project team leader for the NRCS IDIQ contract and is the Principal-in-Charge for the Watershed Plan-EAs for Sevier County Richfield-West Sevier Watershed, Weber Basin WCD-Upper Weber River Watershed, Duchesne County WCD Efficiency Project, and Olsen Reservoir Price Watershed Plan.

Scot Flannery, PE will serve as the Project Manager and brings 18 years of construction management and engineering experience. He has lived and worked in southeastern Utah for over 20 years and currently resides in Blanding. Scot served on the San Juan County Planning Commission for five years which provided him with a unique perspective both as a consultant as well as a local government representative. He has managed over 100 design projects that included transportation, water resources, feasibility studies, structural, survey, inspections, site development, funding procurement, construction engineering and master planning efforts.

Ted Mickelsen, PE will be the Program Resource Manager and brings more than 26 years of civil engineering management, analysis, design, planning, funding, and construction services experience. He was the Project Manager for the recently completed Woodland Hills FEMA Hazard Mitigation Grant Program Debris Basin as a result of the Pole Creek and Bald Mountain Fires and is familiar with the program and Utah DEM personnel.

Ricky Anderson, PE, CFM will serve as the H&H Technical Advisor and brings over 10 years of water resources engineering experience, including four years working on this project similar to this one. Ricky has been involved in over 10 NRCS PL566 Watershed Plan-EAs in Utah, Colorado, and California in the last two years, and is ready to apply lessons learned to the success of this project.

2. References

The County is invited to contact any of the references listed for confirmation of our claims in this proposal.

3. Experience with Grant and Funding

One of JDE's strengths is helping communities fund projects through state and federal programs. JDE has developed a broad understanding of the different funding programs available and how best to position a community and their needs for ideal funding. Much of this experience comes from working with communities in rural Utah, over the past 39 years, where this is a need for experts who can help with all aspects of a project including funding. JDE prides itself on the high level of service we provide in this regard and are excited to apply this experience to your project. More specifically we just recently completed a project funded through FEMA's Hazard Mitigation Grant Program using FMAG funds and have developed specific program experience

Qualifications and Experience

4. Resource Agency Experience

JDE has developed excellent relationships with FEMA (through the Utah Department of Emergency Management [DEM]), U.S. Fish and Wildlife Service (USFWS), the Utah Division of Wildlife Resources (UDWR), the U.S. Army Corps of Engineers (USACE), the Utah Division of Water Rights, and other agencies that may be involved in this project. We have developed these relationships through proactive and humble communication, discipline-specific expertise, and high quality work on similar projects throughout the state. Our relationships will facilitate building effective relationships between the County and the agencies you may work with.

Understanding how to engage regulatory agencies such as FEMA on a flood protection project is key to gaining support, receiving feedback, and avoiding delays. In FEMA compliance cases JDE has documented the compliance issues, performed modeling and studies, and prepared meeting agendas, which efforts have enabled the Utah DEM and FEMA to provide critical feedback. Our goal has been to make the communication productive, to focus on the solutions, and explain the situations in a way that everyone can understand.

5. Related Project Experience

Fires, flooding, and other natural disasters can be a true test of a community's resiliency and response abilities. Our team has helped many entities through these difficult circumstances with great success. These successes include connecting with agencies, determining a funding plan, completing an accurate and compelling funding application, and seeing a project through design and construction. Some such projects have been: Woodland Hills – FEMA Flood Mitigation, Price City Flood Repair Project, Springville City – Technical FEMA Assistance, Duchesne County – Dollar Ridge Emergency Watershed Protection, Utah County – NRCS EWP/PL-566, NRCS – IDIQ Ivins Debris Basins Design Review, Annabella Town – Storm Water Master Plan/Flood Protection System and Drainage Improvements, and Springville City – Hobble Creek Watershed Plan EA.

Proposal

6. Understanding of the Project and Approach

In June of 2021 the Pack Creek Fire burned approximately 9,000 acres in the mountains 14 miles southeast of Moab in both San Juan and Grand Counties. Following the fire the Burned Area Emergency Response (BAER) Team sampled sites to evaluate soil changes caused by the fire. They collected information on ground cover, canopy consumption, intact roots, and water repellency to better understand soil burn severity. The analysis showed that 49% of the burned area was at a moderate level and 2% at a high level. Areas located downstream from moderate and high soil burn severity may experience increased rates of erosion, debris flows, and surface run-off following short-duration, high-intensity rainfall events.

As a result the County is seeking funding from the Federal Emergency Management Agency (FEMA), working with the State Division of Emergency Management (DEM) through their Hazard Mitigation Grant Program (HMGP). We understand that Utah DEM has set aside Fire Management Assistance Grants (FMAG) funding specifically to address potential community hazards and threats related to this fire.

Having completed a similar project for a community that was impacted by a large wildfire, we have developed key objectives that will be applied in our approach to this project.

1. The Strength of the application can reduce the application review time.
2. Leveraging funding can balance affordability with maximum mitigation efforts.
3. Budget control needs to be applied during the project considering the entire project costs and contributions.
4. Documentation is important for a fluid project.
5. Understanding the environmental process is an important part of the funding application
6. Quality engineering design and construction builds confidence with FEMA.

7. Proposed Schedule

Our proposed schedule is an option to accelerate the project in hopes of **completing construction in the late fall of 2022**. We will work with FEMA and Utah DEM early on to establish the design criteria and approach in an attempt to reduce the review time or give us an opportunity to continue the design during the application review by FEMA.

8. Fee Schedule and Hourly Rate Schedule

Fee schedule and hourly rate schedule are provided to demonstrate our understanding of the level of effort and time commitment that will be required to provide the County with a quality Hazard Mitigation Grant Program.

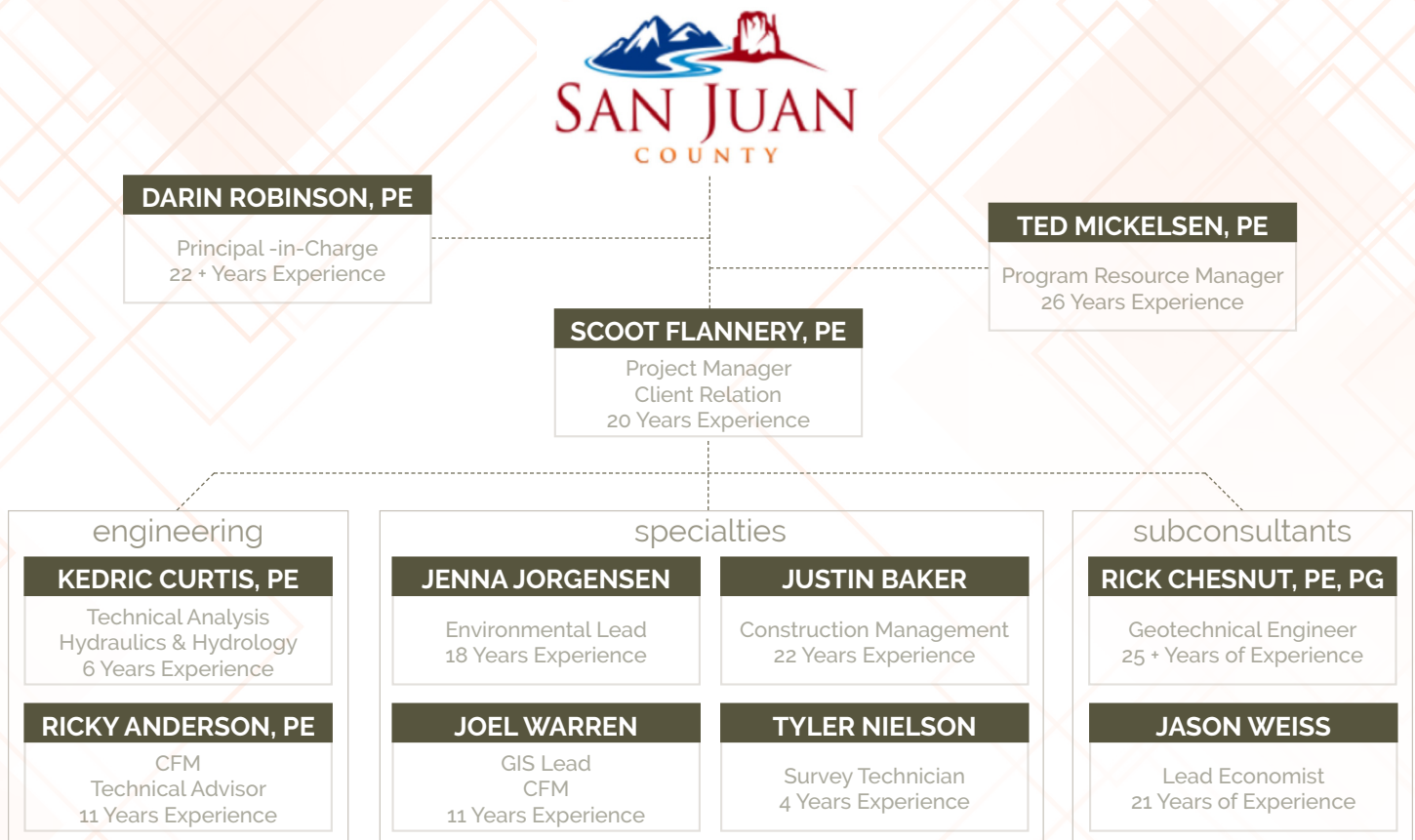
ORGANIZATIONAL CHART

We recognize the most important element for any successful project is the people selected to do the work. The JDE Team is uniquely qualified to perform the services for the County's project. Our team is best positioned to maximize efficiency and to be immediately responsive to the needs of the County.

JDE represents that, if selected, the below-referenced key personnel will be available and assigned to the anticipated project. Such personnel will be available to work on the project for the duration of the project and will complete all tasks necessary to fulfill their responsibilities. If, for any reason, a team member is not able to assist and/or continue with the potential project, the County will be notified in writing of such change in personnel

The organizational chart illustrates a robust, results-oriented, resourceful and integrated project team that is streamlined for efficiency and includes an appropriate mix of senior and junior level staff to accomplish the work efficiently. We are proposing Scoot Flannery as the project manager and point of contact to the County. Darin Robinson will provide quality control and quality assurance (QC/ QA) on project deliverables and ensure the project quality control plan is implemented throughout the project.

One of the key components of success for our projects, is to ensure project documentation is standardized, unified, and submitted in a timely fashion.



KEY PERSONNEL RESUMES



DARIN ROBINSON, PE

▪ **Principal-in-Charge**

BS—Civil & Environmental Engineering ▪ Utah State University
UT # 5252823

Darin has over 22 years of experience in project design engineering and project management, specializing in hydraulics, hydrology, water and agricultural delivery systems and other river system and watershed mitigation and protection design. Darin has managed and/or completed numerous Natural Resource Conservation Service (NRCS) Emergency Watershed Protection (EWP) projects and has completed the design and construction management of many irrigation diversion and waterway modification projects. Due to his relationships and as a shareholder in several canals, he acts as an unofficial technical advisor to local canal companies in improving systems operations and functionality. Darin has extensive water project funding and agency coordination experience with the Permanent Community Impact Board (CIB), Natural Resource Conservation Service (NRCS), Water Resources Board and the USDA Rural Development.

QUALIFICATIONS

Project Management ▪ Quality Control Oversight ▪ Technical Reviews ▪ Project Leadership ▪ Resource Allocation & Availability ▪ Resource Management ▪ Water Resources ▪ Infrastructure Design & Construction



TED MICKELSEN, PE

▪ **Program Resource Manager**

BS—Civil Engineering ▪ University of Utah
UT # 270769

PROFESSIONAL AFFILIATIONS

American Public Works Association ▪ American Water Works Association ▪ American Council of Engineering Companies

Ted is JDE's Northwest Regional Director and heads our Wasatch Front office. He brings more than 26 years of civil engineering management, analysis, design, planning, funding, and construction services experience. He served as Project Manager for the \$1.2M Woodland Hills FEMA HMGP funded Debris Basin project and is currently serving as project manager for the \$25M Utah County NRCS EWP and Watershed Ops flood mitigation projects. His areas of expertise include managing federally funded projects, local government infrastructure projects encompassing water conveyance facilities such as pipelines, pump stations, water tanks, hydraulic analysis, and modeling; wastewater facilities analysis and design; modeling and designing facilities for large drainage basins; design; and construction cost estimating and construction management. Ted has served as a senior project manager, project engineer, and construction manager for several municipalities, water and wastewater improvement districts and governmental agencies on projects ranging from a few thousand dollars to \$1.2 billion. His participation in many large-scale and challenging projects has provided him with experience in innovation for projects requiring unique design and delivery needs. He has experience in multi-disciplinary management and coordination and alternative project delivery methods.

QUALIFICATIONS

Regional Manager/Client Coordinator ▪ Project Management ▪ Client Management ▪ Quality Control Oversight ▪ Schedule & Budget Control ▪ Project Deliverables ▪ Project Supervision



SCOOT FLANNERY, PE

▪ **Project Manager**

BS—Civil Engineering ▪ Brigham Young University
UT # 7734559

Scoot is the lead engineer in our Monticello, Utah office and brings 18 years of construction management and engineering experience. He has lived and worked in southeastern Utah for over 20 years and currently resides in Blanding. Scoot served on the San Juan County Planning Commission for five years which provided him with a unique perspective both as a consultant as well as a local government representative. His time on the Planning Commission helped Scoot gain the knowledge of what is required to deliver successful projects and be responsive to client needs. Scoot has extensive experience in both civil and structural construction as a foreman, superintendent and project manager. His areas of expertise also include project planning, management, budgeting, project planning, scheduling, funding procurement, and project design. He has worked for the past six years as a project manager for several projects in southeastern Utah and the Four Corners region. He has managed over 100 design projects that included transportation, water resources, feasibility studies, structural, survey, inspections, site development, funding procurement, construction engineering and master planning efforts.

QUALIFICATIONS

Project Management ▪ Quality Control Oversight ▪ Technical Reviews ▪ Project Leadership ▪ Resource Allocation & Availability ▪ Resource Management ▪ Water Resources ▪ Infrastructure Design & Construction

SAN JUAN COUNTY

HAZARD MITIGATION PROGRAM GRANT PACK CREEK FIRE

Item 9.



RICKY ANDERSON, PE

▪ **Certified Floodplain Manager** | **Technical Hydraulics & Hydrology Advisor**

MS—Civil Engineering ▪ Utah State University
UT # 9302972

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

Ricky will serve as a lead water resources engineer for this project. His expertise includes hydrologic and hydraulic engineering, analysis, modeling, design, etc. He has worked on studies and projects related to debris basins, dams, levees, stream restoration, streambank/streambed stabilization and restoration, dam breach analysis, flood inundation studies, diversions, storm drainage systems, postfire flood response, etc. This has included collaborating with state and federal agencies, cities, and the FEMA regional office on permitting and compliance associated with these projects. FEMA studies have included no-rise analysis, Conditional Letter of Map Revision (CLOMR), Letter of Map Revision (LOMR), and county wide hydrology and hydraulic FEMA studies. In addition, Ricky has worked closely with local communities and individuals to resolve FEMA compliance issues and facilitate collaboration with the state and the FEMA. His experience includes serving as a project engineer, task lead, and project manager overseeing engineering, GIS, environmental, surveying, and construction for related projects.

QUALIFICATIONS

Hydraulics ▪ Modeling ▪ Water Resources ▪ Infrastructure Design & Construction



KEDRIC CURTIS, PE

▪ **Technical Hydraulics & Hydrology Analysis**

MS—Civil Engineering ▪ Utah State University
UT # 11415731

Kedric is a water resources engineering specializing in technical hydrologic and hydraulic modeling and design. He is known for his aptitude for hydrology studies, and as served as a task lead on related projects including flood control projects, storm drainage systems, dams, rivers, flood response projects, stream restoration, streambank/streambed protection/stabilization, etc. Kedric is a technical reviewer and quality management lead at JDE for hydrology and hydraulic studies related to surface water. His project experience has naturally included understanding and coordinating hydrology and hydraulic design criteria from wide range of local, state, and federal agencies, including FEMA, Utah Dam Safety, and others. More recently, he has served as a hydrology lead and technical reviewer on several post-fire flood response projects including the Utah County Fire and Dollar Ridge Fire Emergency Watershed Protection projects.

QUALIFICATIONS

Hydraulic Analysis ▪ Hydraulic Design Structures ▪ Drainage Studies ▪ Hydrology Methods Hydrology Modeling Techniques ▪ ArchGIS
▪ AutoCAD



JENNA JORGENSEN

▪ **Environmental Lead**

MS—Integrative Biology ▪ Brigham Young University

Jenna brings over 16 years of experience with federal agencies involving NEPA, project management, environmental policy compliance, and environmental document preparation. Her responsibilities have included completion of all necessary NEPA documents required for federal permits, preparation of permit applications, and project management. Jenna has served as a team leader for numerous projects, including those documented in categorical exclusions, environmental assessments (EAs), biological assessments (BAs), and environmental impact statements (EISs). Jenna has prepared numerous environmental documents ranging in size from \$2,000 to \$30 million in total project costs. She has worked as a wildlife biologist for the U.S. Forest Service, BLM, and U.S. Fish and Wildlife Service. While at the Forest Service, Jenna was the IDT leader and wildlife biology lead for the TransWest Express, Energy Gateway South, and Sigurd to Red Butte power transmission projects.

QUALIFICATIONS

NEPA Land Use Planning ▪ Property Management ▪ Policy Compliance ▪ Permitting

SAN JUAN COUNTY

HAZARD MITIGATION PROGRAM GRANT PACK CREEK FIRE

Item 9.



JOEL WARREN

▪ **GIS Lead | Certified Floodplain Manager**

MLA—Landscape Architecture ▪ Utah State University

Joel has over 11 years of GIS experience in land use planning, environmental planning, and civil engineering applications. He has completed landscape inventories, analyses, and planting plans using native species and a variety of materials. Joel's development of an interactive environmental database resulted in more focused planning on a 25,000-acre government facility. His contribution to the publication of other planning documents includes canal safety management plans, storm water master plans, county resource management plans, and environmental assessments. Joel has helped to complete FEMA LOMR/CLOMR applications and other FEMA compliance tasks. His contribution to the publication of other planning documents includes canal safety management plans, storm water master plans, county resource management plans, and environmental assessments.

QUALIFICATIONS

ArcGIS ▪ ArcGIS Online ▪ Google Earth ▪ Cartographic Products ▪ Static Maps ▪ Interactive Web Maps ▪ Data Acquisition Creation Date Editing and Querying ▪ Geodatabase Design and Maintenance ▪ Land-use Planning and Analysis



JUSTIN BAKER

▪ **Construction Management**

WAQTC 162922 | ACI 01375061

Justin has over 22 years of experience in the construction industry. He has managed and supervised work on projects including the rehabilitation and construction of residential streets and parking lots, as well as state and county roadways. His work has included that of a laborer to paving crew foreman and manager over civil site projects in recent years. Justin is ACI and WAQTC certified and is an International Code Council (ICC) certified soils inspector. He's also building inspector certified and currently does many of San Juan county's residential inspections. Justin has spent the past two years working in Southeastern Utah including the Moab area.

QUALIFICATIONS

Construction ▪ Residential Experience ▪ Manager over Civil Site Projects ▪ ACI and WAQTC Certified ▪ ICC Certified Soils Inspector ▪ Building Inspector Certified



TYLER NIELSON

▪ **Survey Technician**

AS—Geomatics ▪ Salt Lake Community College

Tyler has been a field surveyor for more than two years. Previously Tyler had opportunities to work for various government entities on city and county projects. He has a thorough working knowledge of principles, practices and procedures of ALTA surveys, topographic surveys, boundary surveys, legal description and easement preparation. Tyler has also provided many construction and staking projects for government and private agencies and completed subdivision projects of mostly private homeowners, which consisted of topographic surveys, searching for section corners and staking boundaries. Tyler is competent in using Autodesk Civil 3D, ArcMap, Trimble GPS, total stations, ArcGIS and drones.

QUALIFICATIONS

Right-of-Way ▪ ALTA Surveys ▪ Topographic Surveys ▪ Site Development ▪ Easements & Right-of-Way Acquisition ▪ Surveys

RICK CHESNUT, PE, PG

▪ **Geotechnical Engineer**

MS—Civil Engineering ▪ Brigham Young University

Rick has managed a wide variety of projects, including geotechnical design and investigations for energy transmission lines and facilities, transportation, bridges, commercial retail and industrial developments, water tanks, water treatment plants and earth-fill dams, geologic hazards studies, structural distress investigations, and expert witness for legal services. He reviews geotechnical engineering designs, provides interpretations on results, and partners with other civil engineering members to provide a cost-effective approach to geotechnical-related issues. Rick serves as a Principal Engineer and Project Manager for large- and small-scale projects. His experience in managing projects has allowed him to design systems for fieldwork and report writing cost-effectively.

JASON WEISS

▪ **Economist Lead**

Jason brings 21 years of professional experience as a researcher and consultant in the fields of economics, planning, engineering, and community development. He has performed flood risk management, navigation, recreation, environmental restoration, and transportation projects. Jason has been completing NRCS projects in Texas, Oklahoma, Arkansas, and Virginia for over 15 years, including dam rehabilitation studies, watershed studies, and irrigation studies. In addition to applying the guidance provided in the P&G to NRCS and USACE projects, Mr. Weiss has worked with the USACE Institute for Water Resources to develop guidance, tools, and methods that can be used by planners and economists.

REFERENCES

Woodland Hills FEMA Flood Mitigation Project

■ **Wendy Pray, Mayor** | *Woodland Hills*
200 South Woodland Hills Dr. Woodland Hills, UT 84653 | 385.448.7865

Price City | Flood Repair Project

■ **Russell Seeley, PE City Engineer** | *Price City*
PO Box 893 Price, UT 84501 | 435.637.5010

Springville City | Technical FEMA Assistance

■ **Jeff Anderson, PE, City Engineer** | *Springville City*
110 South Main Street Springville, UT 84663 | 801.491.2780

Duchesne County | Dollar Ridge Emergency Watershed Protection

■ **Mike Lefler, Emergency Manager** | *Duchesne County Emergency Management*
734 North Center - PO Box 910 Duchesne, UT 84021 | 435.738.1226

Utah County | NRCA EWP/PL-566 Project

■ **Glen Tanner, PE County Engineer** | *Utah County*
801.851.8602

Annabella Town | Storm Water Master Plan/Flood Protection System and Drainage Improvements

■ **Brent Christensen, Mayor** | *Annabella Town*
PO Box 175 - 295 East 300 North Annabella, UT 84711 | 435.896.6571

GRANT/FUNDING EXPERIENCE

JDE has successfully procured over \$600M in funding for hundreds of projects during our 39-year history. Our professional engineers have decades of experience working with various funding entities to allow projects to move forward with feasible funding packages—essentially expanding available resources and increasing project scope and elements. JDE has successfully procured funding with the Permanent Community Impact Board (CIB), Division of Drinking Water, Division of Water Quality, Board of Water Resources, and state legislative earmarks.

Additionally, we have federal funding experience with the Bureau of Reclamation in obtaining WaterSMART and salinity funding, the USDA Natural Resource Conservation Service (NRCS), the National Park Service, Department of Transportation, and USDA Rural Development, among others. JDE understands how to best leverage multiple funding requests and how to best match funding with project components. We also offer extensive experience in funds administration and auditing requirements once funding is obtained.

One of JDE's strengths is helping communities fund projects through state and federal programs. JDE has developed a broad understanding of the different funding programs available and how best to position a community and their needs for ideal funding. Much of this experience comes from working with communities in rural Utah, over the past 39 years, where this is a need for experts who can help with all aspects of a project including funding. JDE prides itself on the high level of service we provide in this regard and are excited to apply this experience to your project.

JDE is privileged to provide this proposal and help assist the County with developing a funding strategy for this project. This strategy included understanding how the different funding sources could be utilized and positioning the project for success in applying to these sources. The NRCS PL-566 program facilitates a broad public planning process that is ideal for bringing state and federal agencies, project stakeholders, land owners, as well as special interest groups, together on all aspects of a project – including funding. Each funding source has its own goals, restraints, and specific application. Based on our understanding of the project, the County's needs, and the opportunities with applicable funding sources, we propose the following be considered:

- **FEMA** – The County is submitting an application through FEMA's Hazard Mitigation Grant Program working with Utah DEM. FMAG funds have been set aside for the County as a result of the Pack Creek Fire. Our project experience will show that in the past few years we have submitted several applications and successfully worked on projects for FEMA's HMGP and BRIC programs and are very familiar with the program requirements. The funding is basically a two part process; completing and submitting the application, then final engineering and construction. The Utah DEM should be considered a project partner and be included in regular project updates, in order to receive feedback on proposed alternatives and how best to position for FEMA funding.
- **NRCS** – The PL-566 process consists of three phases: Planning (Plan-EA), Design, and Construction. The planning phase of the project has been funded at 100% by the NRCS; the NRCS will also fund 100% of design upon successful completion of the Plan-EA. Construction costs are cost-shared at rates depending on the purpose of the improvements. For example, flood control measures are funded by NRCS at 100%, while public fish and wildlife measures are cost-shared at up to 50%. NRCS funds cannot be used for “real property rights,” which includes land acquisition and water rights, while other funding sources can be used for these costs. The Watershed Plan-EA will include a detailed funding breakdown of the preferred alternative final design and construction costs. It is important to note that several funding sources were suggested in the PL-566 funding application, including those listed below. The NRCS awarded funding of this application in part because of the opportunity for cost sharing between these sources, which shows broad benefits, support, and participation.
- **Other State Funding Agencies** - There are many layers and related issues and benefits to the County's needs that could open doors to other optimal funding sources that should be considered. One example is recreational related project components or spin-off projects may be funded through Utah Outdoor Recreation Grant (UORG) or Recreation Trails Program grants. This can be another creative means for the County to come up with matching funds to match federal input dollars. Other examples are spin-off projects in which water quality benefits could be realized and the County could involve the State DEQ Water Quality fund board. These are examples of how we strive to increase our value to the County and find deep satisfaction in investing ourselves in County needs “beyond the project”.

Timing is critical when utilizing federal funding sources with specific requirements and eligibility criteria. During the initial stages of the project, a funding timeline and responsibility breakdown should be developed to help guide future efforts in securing funding. This would include a timeline that identifies critical decisions and milestones focused on the funding deadline.

QUALIFICATIONS & EXPERIENCE

Working with the County, Government and other Agencies

Understanding how to engage regulatory agencies such as FEMA on a project is key to gaining support, receiving feedback, and avoiding delays. JDE has developed a great reputation with FEMA, (through the Utah Department of Emergency Management [DEM]), while working with them on several projects, including the early stages of this project.

JDE has experience with several projects that require collaboration and permitting with the Utah DEM and FEMA. Our experience has taught us to facilitate frequent communication with these agencies. In FEMA compliance cases (such as Monroe City and Sevier County where there have been FEMA violations due to structures not being built to FEMA standards), JDE has documented the compliance issues, performed modeling and studies, and prepared meeting agendas, which efforts have enabled the Utah DEM and FEMA to provide critical feedback. Our goal has been to make the communication productive, to focus on the solutions, and explain the situations in a way that everyone can understand.

It is important to engage early with critical agencies (e.g., Utah DEM and FEMA) which have a special interest or could significantly impact the project. Perhaps more important though, is having an existing understanding and relationship with these agencies to build from. As demonstrated in other sections of the proposal, JDE has strong experience in completing projects and environmental assessments which required a high level of collaboration with agencies such as the FEMA, U.S. Fish and Wildlife Service (USFWS), Utah Division of Wildlife Resources (UDWR), the U.S. Army Corps of Engineers (USACE), the Utah Division of Water Rights, etc.

FEMA specifically, collaboration will be crucial where this project includes mitigating the impact post fire hazard events. Understanding the FEMA requirements for levees and the process for certification will be critical as the project is planned, designed, and constructed. In the Woodland Hills project completed by JDE, we contacted FEMA Region 8 out of Denver to discuss and confirm our proposed approach for this project. We met with the Director and the Utah DEM at the site to confirm our approach to the project and review the project requirements and process.

We propose to engage with FEMA then local and Federal funding agencies in two ways: (1) Regular updates with the Utah DEM, who represents FEMA at the state level and oversees the FEMA funding program (HMGP). These updates would include discussions on the project alternatives and how best to position the project for a successful funding application. The Utah DEM awareness of the project will also help in collaborating on the design of a debris basin, but most of that coordination will come from the regional level from FEMA. (2) Communicate the design criteria as the project progresses. Our experience with FEMA on other projects similar to this one is that there is not specific design guidelines published by FEMA. So it's important to review and thoroughly communicate the design approach with FEMA early and regularly through the application phase so there is buy in to the design criteria. Previously they have accepted the design criteria established by the Natural Resource Conservation Service (NRCS) and Utah Dam Safety for debris basin. We will propose this criteria early in the design and modify the criteria or get acceptance as directed by FEMA.

Related Project Experience

There are several reasons for our long tenure and steady growth in an extremely competitive market. These include our continual efforts to foster client relationships, well thought-out concepts to determine the most feasible plan of attack, proactive project management, ability to resolve concerns quickly, and involvement through the entire project timeline. Following is a summary of our project experience and areas of expertise.

SAN JUAN COUNTY

HAZARD MITIGATION PROGRAM GRANT PACK CREEK FIRE

Item 9.

Woodland Hills | FEMA Flood Mitigation Project

Ted Mickelsen (PM)

As a result of the Pole Creek/Bald Mountain fire in September 2018, the watershed above the City of Woodland Hills was severely impacted. To mitigate the potential post fire flood and debris hazards, JDE was contracted by the City of Woodland Hills to work closely with the Utah Division of Emergency Management (DEM) to acquire funding through FEMA's Hazard Mitigation Grant Program (HMGP) to fund, design, and construct a \$1.2 million mitigation project. The scope of services included preparing the funding application, manage the funds, design the flood mitigation projects, contractor procurement, and provide construction oversight services. The results of these funds allowed the City to purchase two acres of property and construct a debris/flood detention basin and channel.

Wendy Pay, Mayor | Woodland Hills | 385.448.7865



Price City | Flood Repair Project

Ricky Anderson (PE)

Project included rehabilitation and replacement of flood conveyance infrastructure along Meads Wash, a major drainageway through the heart of Price City. Channel work included major grading, bank protection, grade control structures, headwalls and wingwalls, an replacing a major culvert (diameter = 12'). These improvements were implemented within a Zone AE floodplain with a Floodway, and therefore permitting was required per Federal Emergency Management Agency (FEMA) guidelines. This required accommodating the FEMA permitting requirements in the design such as excessively raising the Based Flood Elevation (BFE), to ensure the design would be accepted before construction as part of the Conditional Letter of Map Revision (CLOMR). The current effective HEC-RAS model was updated to include current conditions with collected survey data and proposed conditions, and the process was automated using HEC-GeoRAS within ESRI's ArcGIS program. After the project was constructed, a Letter of Map Revision (LOMR) was submitted based on an as-built survey. The CLOMR and LOMR submittals included a summary of the Flood Insurance Rate Map (FIRM) and the associated hydraulics and hydrology, an updated hydraulic study, detailed GIS mapping, landowner notification letters, etc. JDE worked together with the local floodplain administrator and the FEMA Region 8 reviewers to successfully design and permit the project. (LOMR case 18-08-1056P, approved April 1, 2019) Key Features: CLOMR/LOMR Permitting, major channel restoration, hydrologic modeling, GIS analysis, crossing replacement, working with local floodplain administrator and FEMA region.

Russell Seeley, City Engineer | Price City | 435.637.5010



Springville City | Technical FEMA Assistance

Ricky Anderson (H&H/FEMA)

Springville City selected JDE to provide technical FEMA assistance in reviewing a recently updated Flood Insurance Study (FIS) and Flood Insurance Rate Maps (FIRMs). Due to prior experience working with cities and counties on updating FIS' and FIRMs, as well as experience completing hydrology and hydraulic analysis to satisfy FEMA regulations through applications and permits (e.g., CLOMR, LOMR). Project includes reviewing hydrology and hydraulic analysis and models in order to validate and, if needed, update the recently published FIRMs. This will allow the city to manage and enforce FEMA regulations based on the most accurate FIRMs. The study will also consider how the new larger floodplain and floodway delineations will affect property owners, and how to reduce these impacts.

Jeff Anderson, PE, City Engineer | Springville City | 801.491.2780

SAN JUAN COUNTY

HAZARD MITIGATION PROGRAM GRANT PACK CREEK FIRE

Item 9.

Duchesne County | Dollar Ridge Emergency Watershed Protection

Darin Robinson (PIC)
Ricky Anderson (H&H)

The purpose and scope of this project is to protect infrastructure and property along the Strawberry River and Timber Creek in Western Duchesne County. Damage due to flooding after the Dollar Ridge Fire was the primary focus of repair efforts. Work is beginning at the Pinnacles and Promised Land Resort area and extends past Timber Canyon (overlapping the Wasatch County portion) and includes stabilization measures, sediment removal, channel cleaning, debris cleanup, and miscellaneous related work in accordance with NRCS EWP guidelines. JDE has been able to design the project to utilize materials and in-kind value to provide the 25% match required by the County, eliminating any out of pocket expenses. Permitting scope included obtaining Stream Alteration Permits for early steps of construction, US Army Corps of Engineers Nationwide Permit to work within the floodplain and Ordinary High Water Mark (even when there wasn't anything ordinary about it), license agreement from the Bureau of Reclamation, NRCS approvals, US Fish and Wildlife clearances, and Utah Division of Wildlife Resources coordination. Our experience and the pathway forward found through this project will directly benefit Wasatch County.

Mike Lefler, Emergency Manager | Duchesne County Emergency Management | 435.738.1226



Utah County | NRCS EWP/PL-566 Project

Darin Robinson (PIC)
Ted Mickelsen (PM)

In September of 2018, the Pole Creek and Bald Mountain fires in southern Utah County merged to become the largest Type 1 fire incident in the nation at the time, burning over 120,000 acres of mountain watersheds. Realizing the threat to several of the southern Utah County impacted municipalities from floods, landslides, and debris flows, Utah County applied for and was authorized for nearly \$20 million dollars in funding with the National Resource Conservation Service (NRCS). The funding was provided through the Emergency Watershed Protection (EWP) and Watershed Operations (PL-566) programs to restore the watersheds and reduce the threat to the livelihood and infrastructure of these communities. In total, there are six municipalities including Santaquin, Payson, Salem, Elk Ridge, Woodland Hills, and Spanish Fork, as well as Utah County facilities. Realizing the difficulty in managing several stakeholders and processes, Utah County selected the JDE and JUB partnership to provide program management, design engineering, and construction management for this very important project.

Glen Tanner | Utah County | 801.851.8602

NRCS-IDIQ Ivins Debris Basins Design Review

Darin Robinson (PIC)
Ricky Anderson (PE)
Jenna Jorgensen (Environmental)

JDE completed a technical review of the 90% rehabilitation design of the Ivins debris basins located north of Ivins City in Washington County. The project consisted of rehabilitation of six debris basins within the Warner Draw Watershed originally constructed in 1976-77 to reduce flood damages. Our technical review included the design report, specifications, drawings, supporting calculations, cost estimate, geologic and geotechnical analysis, hydraulic and hydrologic design data, quality assurance plan, and operation and maintenance plan.

Michelle Bourret-Belkot, Contracting Officer | NRCS | 503.414.3294



SAN JUAN COUNTY

HAZARD MITIGATION PROGRAM GRANT PACK CREEK FIRE

Item 9.



Annabella Town| Storm Water Master Plan/Flood Protection System and Drainage Improvements

Darin Robinson (PM)
Ted Mickelsen (PM)
Ricky Anderson (PE)
Jenna Jorgensen (Environmental)

This project included funding procurement, storm water master planning, an environmental assessment (EA), dam safety analysis and approvals, dam breach analysis, design, construction engineering, permitting, right-of-way, and easements. Improvements included two moderate hazard earthen flood detention basins with controlled flow concrete outlet structures, embankment, bank armor, riprap, multiple reinforced concrete cross gutters, surface ditch, shoulder grading and armor, and a concrete emergency canal spillway structure. The analysis for the debris basins included hydrology and hydraulics to meet Utah Dam Safety criteria, which includes Hydrometeorological Report No. 49 (HMR 49) and state specific precipitation studies. Hydrologic modeling was completed using HEC-HMS for the hydrology. The dam breach analysis was completed which include development of the breach hydrograph using HEC-HMS and routing the flood downstream using Flo-2D. Dam breach inundation mapping was prepared which was used in the Emergency Action Plan (EAP). The design reports, final design construction documents, and construction oversight was completed in close coordination and

with reviews and approvals by Utah Dam Safety; as well as other agencies including the CIB, NRCS, BLM, Utah Division of Water Rights, USACE, Annabella Town, and property owners. Upon completion of the debris basins an Operation and Maintenance (O&M) manual and an Emergency Action Plan (EAP) was developed and provided to Utah Dam Safety and Annabella Town.

Brent Christensen, Mayor | Annabella Town | 435.896.6571

Springville City | Hobble Creek Watershed Plan-EA

Darin Robinson (PIC)
Ricky Anderson (PM),
Ted Mickelsen (Client Coordinator)
Jenna Jorgensen (Environmental)
Joel Warren (GIS)

The primary objective for JDE is to assist Springville City in developing a Watershed Plan-EA that meets NRCS requirements and approval of the NRCS National Water Management Center (NWMC) as well as aligns with the goals and priorities of the City. The NRCS has several references which outline the requirements to complete a Plan-EA which aligns with the Watershed Protection and Flood Protection Act (Section 14 of PL-83-566), which includes the National Watershed Program Manual (NWPM, Title 390, Part 500), and National Watershed Program Handbook (NWPH, Title 390, Parts 600, 601, and 602). The following typical project phases provide an outline for completion of a Plan-EA per the guidelines of the NWPM. Phase I – Identify Problems and Determine Objectives, phase II – Inventory Resources and Analyze Resource Data, phase III – Alternative Formulation Evaluation and Decision, phase IV – Preparation of the Watershed Plan-Environmental Document Through the completion of these phases and deliverables outlined a Plan-EA will be prepared and submitted to the NWMC for final review and approval. JDE will work with Springville City and the NRCS to develop an accepted and approved Plan-EA within the proposed schedule and fee.



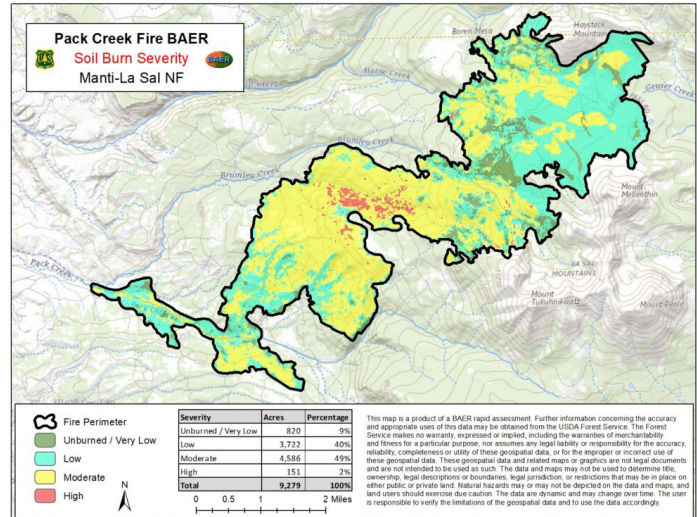
Jeff Anderson, City Engineer | Springville City | 801.491.2780

APPROACH

Understanding of the Project and Project Approach

In June of 2021, the Pack Creek Fire burned approximately 9,000 acres in the mountains 14 miles southeast of Moab in San Juan and Grand counties. Following the fire, the Burned Area Emergency Response (BAER) Team sampled sites to evaluate soil changes caused by the fire. They collected information on ground cover, canopy consumption, intact roots, and water repellency to better understand soil burn severity. The analysis showed that 49% of the burned area was at a moderate level and 2% at a high level. Areas located downstream from moderate and high soil burn severity may experience increased rates of erosion, debris flows, and surface run-off following short-duration, high-intensity rainfall events.

As a result, the County is seeking funding from the Federal Emergency Management Agency (FEMA), working with the State Division of Emergency Management (DEM) through their Hazard Mitigation Grant Program (HMGP). We understand that Utah DEM has set aside Fire Management Assistance Grants (FMAG) funding specifically to address potential community hazards and threats related to this fire.



The application process for FEMA's HMGP funds is generally a two-part process:

1. **Funding application:** The funding application requires an environmental assessment, approximately a 30% engineering design to determine the hazards and threats as a result of the changed environmental conditions, and a benefit-cost analysis (BCA) to determine if the cost associated with the risk of doing nothing is greater than the cost of the proposed mitigation.
2. **Engineering and Construction:** Once the funding application is authorized, design is carried through completion and the mitigation improvements are constructed.

Having completed several FEMA funded projects, including a debris basin through the HMGP with FMAG funds in 2019-2020 that was impacted by a large wildfire, we have developed key objectives that will be applied in our approach to this project.

1. **Strength of the Application.** The FEMA authorization process can be time consuming. After the application is submitted, FEMA will review the application and prepare a Request for Information (RFI) to clarify questions about the application or ask for additional information. Preparing a strong application on the first submittal will decrease the information exchange process. Our past experience has given us an insight into the information they look for.
2. **Leverage Funding.** We understand that most public agencies haven't financially planned for an emergency event, so balancing affordability with maximizing the funding for the necessary mitigation efforts is key to a successful project.
 - The application requires a sufficient level of design and environmental review to develop the costs of the proposed measures and determine their viability; the expense for this work is reimbursable if the application is approved. Our approach is to complete enough design and environmental analysis to have a quality application but not go further than is necessary until funding is received.
 - During the design, we will look for opportunities to use in-kind contributions from the county to offset the 25% match requirement. This not only makes the project more affordable to the county, but also shows investment in the project and strengthens the overall funding application.
 - We will investigate other funding sources that could be used as 25% match. This could include local funds, or funding from other agencies such as the NRCS.
3. **Budget Control.** We understand that there is a set amount of funding available, so our goal is to manage the overall project budget through sound mitigation development and engineering. The total project budget also needs to fit the county's affordability criteria for the 25% local match. Through our design and bidding, we will proactively look for ways for the County to provide in-kind material and/or labor costs to count toward the match requirement. We have come up with creative measures to do this on many projects, including the Montezuma Canyon EWP that was completed in 2016 for San Juan County.

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4. **Documentation.** We use in-house staff to help track project documents including in-kind work, project progress updates to FEMA, and funding reimbursements to relieve this burden from the county. Our previous experience with FEMA funding applications will help streamline the process and reduce risk to budget and schedule.
5. **Environmental Assessment.** Our team includes in-house environmental staff with extensive experience in federal funding applications and requirements. We will use publicly available data as much as possible to complete the required environmental assessment.
 - A cultural resource survey will be required to comply with the National Historic Preservation Act requirements of the application.
 - A preliminary review of listed species in the area suggests that field surveys will not be required for compliance with the Endangered Species Act.
 - Based on aerial imagery and knowledge of the general area, wetlands do not occur in the area and an aquatic delineation will not be required. The need for Clean Water Act permitting will be identified, but permits would not be acquired unless the application was approved.
6. **Engineering and Construction.** Following authorization of the funding, the engineering will be completed. We believe that with modifications to the existing cut off road, an effective debris basin can be constructed to capture flood water and debris, dissipate energy, and slowly release water to prevent damage downstream. Riprap and concrete could be used to armor a section of the roadway to serve as a spillway for extreme events and prevent washing out the road. It is possible that on-site material could be used for riprap armoring, potentially reducing costs to bring in material from somewhere else. In-kind measures will be identified and implemented during this process. It's also important to identify and qualify contractors that are experienced with these projects and are willing to support the county in any in-kind efforts.



The FEMA process can be time consuming and cumbersome to negotiate. However, through our relationship with the Utah DEM and experience with FEMA funded projects, our project goal will be:

Partner with the county and Utah DEM to traverse, guide and mentor through the process so that the county is comfortable with the outcome and confident in communicating with all stakeholders.

To accomplish the outlined project approach and achieve the project goal, we propose the following specific scope of services:

Scope of Services

Funding Phase - Pre-Design and Planning Services

- *Vendor who will assist the County in developing the San Juan County Hazard Mitigation Program-Pack Creek Fire Grant Packet. Working in conjunction with the Utah Division of Emergency Management (DEM) Liaison, the San Juan County Emergency Manager, Watershed Management; Floodplain Administrator; Planner; and Chief Administrative Officer.*
- *Vendor will be responsible for completing the FEMA Benefit-Cost Analysis.*
- *Assist in final development of a project grant application and packet will need to be complete and submitted to the State of Utah Department of Emergency Management*



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Specific tasks for the application scope include:

Task 1: Kickoff Meeting and Data Collection.

JDE will begin the project by holding a kickoff meeting. The project goals and priorities will be established related to mitigating flood risk due to the fire with the county. Information collected will include requirements from the funding application as well as information related to the site and design. JDE will also collect data for the analysis and design such as land ownership, hydrology and hydraulics, environmental, and geotechnical.

Task 2: Review Funding Application and Assignments.

JDE will work with the County, the Utah Division of Emergency Management, and FEMA to complete the HMGP Wildfire application to secure the funding needed for design of the proposed debris catch basin on Pack Creek. JDE has successfully submitted several applications for FEMA BRIC funding through FEMA GO in the past couple of years. JDE's familiarity with FEMA GO and

relationships with the Utah DEM will enable us to complete the application efficiently.

Task 3: Field Survey.

We will complete a topographic survey of the project area to supplement the elevation data collected during the Spanish Valley Water and Sewer project. The survey will include the topography of the site as well as utilities and other features which could impact the project.

Task 4: Hydrologic and Hydraulics Analysis.

A hydrologic study will be conducted to determine the peak flow rate and runoff volumes resulting from the post-fire condition of the Pack Creek watershed. The flood hydrographs will be developed and modeled in HEC-HMS. The debris basin will be sized by routing the resulting hydrograph through the debris basin. Additionally, this information will be used to develop a hydraulic model that will be used to model the breach of the debris basin dam. This will help determine the dam hazard classification and what level of design will be required. The sizing and design of the debris basin will be based on reducing the peak flows from the watershed to an acceptable level that can be handled downstream.

Task 5: Identify Project Mitigation Improvements.

In addition to a debris basin, other mitigation measures may be recommended. These could include improvements in the watershed to aid in watershed recovery, reduce sediment/debris loads from the watershed, or to improve conveyance through the natural channels. Downstream improvements could include channel and crossing improvements. The overall flood control system will be considered, and improvements will be balanced to provide overall protection considering the long-term goals of the county and the overall cost and impact of the project.

Task 6: Environmental Assessment.

We will complete the environmental requirements outlined in the FEMA application items A-J. The cultural resource survey will be completed by local archaeological subconsultants.

Task 7: Opinion of Probable Project Costs.

The opinion of probable cost will consider design and construction of all proposed improvements, including permitting. In addition, JDE will investigate and strategize with the county on how best to develop the match for the project. This could include contributing in-kind match (donating land, riprap, etc.) or assisting in part of the construction. Other funding sources will also be investigated.



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Task 8: Benefit-Cost Analysis.

Experienced JDE staff will complete a BCA that evaluates flood conditions with and without the proposed project in order to demonstrate the reduction in flood damage. Flood inundation models will be developed for recurrence interval storms to evaluate the flood damage. To be efficient in the analysis, the same model used for the dam breach analysis will be used. Flood depths will be estimated at each structure and used to estimate flood damages in the economics analysis. Other potential economic impacts could include utilities, agricultural areas, and recreation. The BCA is one of the main reasons funding applications are rejected, which is why our experience completing BCAs for this specific funding opportunity is critical to the success of the project.

Task 9: Permissions and Easements.

JDE will work with the county to establish and coordinate permissions and easements related to the construction and long-term management of the proposed measures. Land costs are paid for by FEMA through the HMGP program. One requirement for the funding application is that all land requirements are agreed upon before the application is submitted. Generally, this is accomplished by providing letters from landowners stating that they are willing to work with the county on easements and purchases of land.

Task 10: Finalize and Submit Application.

The funding application will be finalized and submitted through FEMA GO. In our experience, Utah DEM is very helpful in answering questions and making suggestions to strengthen funding applications. Utah DEM typically provides at least one round of comments and suggestions before the application is finalized and submitted for funding consideration. The documentation for the application will include a description of the project, an engineering report, an environmental report, cost estimates, a project implementation schedule, and a BCA report.

Preconstruction Engineering

- *Design and development of full specifications, project manual and construction documents for a debris catch basin at the junction of the Cut-off Road in the Spanish Valley-San Juan County. This debris basin will be located on SITLA land. Permissions and easements will need to be obtained for the project.*
- *Assist with project management.*
- *Create bid documents*
- *Assist with awarding a contractor.*

Task 1: Geotechnical Investigation.

JDE will conduct a geotechnical investigation of the site and provide testing results and recommendations in a geotechnical report. The geotechnical investigation will focus on the feasibility and design of the debris basin embankments and related infrastructure.

Task 2: Complete Design.

Design drawings will be developed and provided at 30%, 60%, and 90% design levels and shared with the county for review and approval. Permits with the U.S. Army Corps of Engineers and Utah Division of Water Rights will be acquired. Upon final approval of the proposed design, contract documents including construction drawings, specifications, and a bid schedule and engineers estimate at the 90% review will be prepared.

Task 3: Submit and Approval with Utah Dam Safety

The results of the hydrologic and hydraulic analysis and preliminary design drawings will be documented and shared with Utah Dam Safety to determine the dam hazard class for the debris basin. Depending on the resulting dam hazard classification, either a small dam application will be submitted or a formal dam plan review will be submitted to Utah Dam Safety for review and approval.

Task 4: Final FEMA and Utah DEM Approvals.

Engineering design reports and the construction documents will be provided to FEMA and Utah DEM for review and approval. To aid in the review and approval process, JDE will submit these items as they are completed for review to expedite the process and reduce the risk of changes later in the project. Our experience in working closely with FEMA and Utah DEM on similar projects will help us to provide the right information and quickly move through the review and approval process.

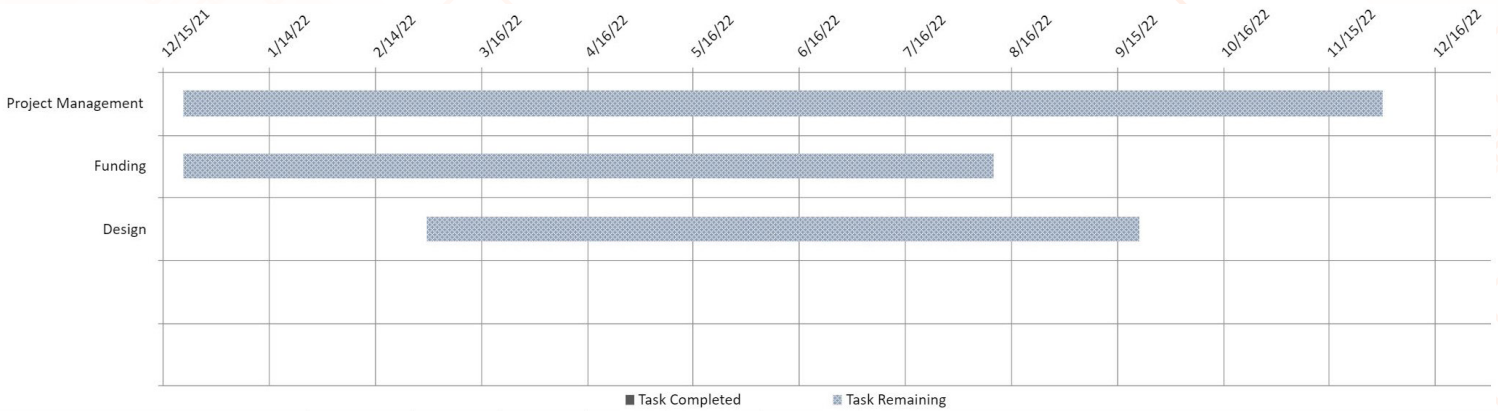
Task 5: Contractor Procurement. (Include contractor pre-qualification)

JDE will assist the County with contractor procurement. We will advertise and assist with the process to select a contractor that is familiar with this type of project. We recommend a contractor pre-qualification process to select a pool of qualified contractors to bid on the project. Conduct pre-bid meeting and answer questions during bidding process. Review bids prepare a bid tab and make a contractor recommendation.

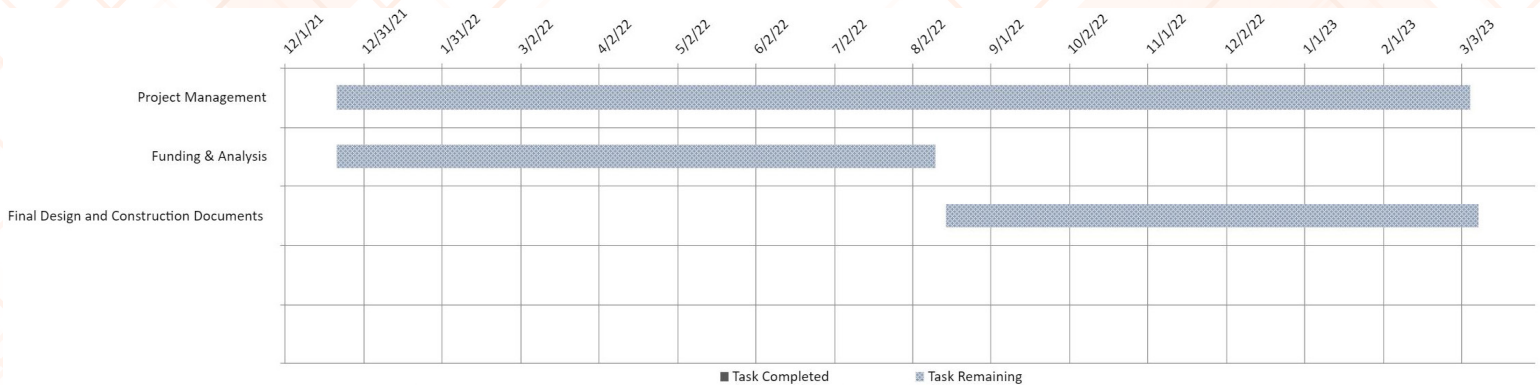


PROPOSED SCHEDULE

The following proposed schedule is an option to accelerate the project in hopes of completing construction in the late fall of 2022. We will work with FEMA and Utah DEM early on to establish the design criteria and approach in an attempt to reduce the review time or give us an opportunity to continue the design during the application review by FEMA. This schedule is dependent on FEMA allowing design during their anticipated 6-month review period. This puts some risk on the designer and County since typically the funds are not reimbursed until the application is approved. We believe that coordinating up front with FEMA on the proposed design criteria for the debris basin during the application process could help make this possible.



However, should that schedule not be an option, the Final Design and Construction Documents Phase would be pushed back until the application was approved - pushing the construction into early 2023. The overall duration of this phase would not change but would be shifted to accommodate for the FEMA funding application review process.



FEE SCHEDULE

The fee schedule is split into two phases: Funding & Analysis; and Final Design & Construction Documents. The proposed fee for each phase is shown below. Any adjustments to the scope of work would be handled on an hourly basis according to the attached hourly rates. Note that per the requirements in the RFP, the standard hourly rates are attached and include all personnel that could perform services on the project.

Project Phase	Total Cost
Funding & Analysis	\$40,560
Final Design & Construction Documents	\$27,462
Geotechnical Services	\$21,648*
Grand Total Cost	\$89,670

*This fee may be **reduced by \$2000** if the County provides a backhoe or excavator and an operator to dig test pits. This work may also be applied to the County’s match requirement according to FEMA’s rates.

Jones & DeMille Engineering, Inc.
ENGINEERING SERVICES HOURLY RATES
As of June 1, 2021

ENGINEERING SERVICES

Principal	\$	215.00
Senior Project Manager	\$	190.00
Project Manager II	\$	155.00
Project Engineer	\$	128.00
Graduate Engineer III	\$	115.00
Graduate Engineer II	\$	105.00

SURVEY/STAKING SERVICES

Survey Office Technician	\$	97.00
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ENVIRONMENTAL SERVICES

Environmental Project Manager	\$	126.00
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GIS SERVICES

GIS Specialist	\$	95.00
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GEOTECHNICAL SERVICES (TERRACON)

Principal	\$	200.00
Senior Project Engineer	\$	150.00
Project Engineer	\$	125.00
Staff Engineer	\$	110.00
Field Engineer	\$	100.00
Geologist	\$	100.00
Clerical	\$	60.00



COMMISSION STAFF REPORT

MEETING DATE: January 18, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of a Contract with J-U-B Engineers for a La Sal Drinking Water Feasibility Study, Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion approving the contract

SUMMARY

As development continues to increase in the La Sal area of San Juan County, staff desires and finds a need to begin working with engineering firms who can assist in exploring the possibility of a public water system, not only for conservation efforts but also to get ahead of the development of more and more unregulated wells all utilizing the same water system. J-U-B Engineering has been selected to assist in this process of establishing a feasibility and alternatives for the County, including opportunities to assist in funding the study.

HISTORY/PAST ACTION

In September 2021, we solicited for Statements of Qualifications from interested engineering firms who can accomplish a feasibility study for the Community of La Sal, here in San Juan County.

Using the State of Utah Design Professional Services of Pre-Qualified/Approved Vendors process pursuant to Administrative Rule R33-5-105, I solicited three engineering firms and asked for a Statement of Qualifications along with an example of a feasibility study they had performed.

Once I had the statements and the example, I had multiple employees review the proposals and select the qualifications and example that they felt was the most responsive and of good quality for the study. J-U-B Engineering was the firm selected to continue in the negotiations of this process.

FISCAL IMPACT

\$60,000

STANDARD SERVICE PROVIDER CONTRACT

This standard service provider contract is between San Juan County, a political subdivision of the State of Utah, and the following person or entity (the “Service Provider”):

Service Provider:	J-U-B Engineers, Inc	Contact Phone Number:	(801) 547-0393
Contact Person:	Brian Deeter, PE	Contact Email Address:	brd@jub.com
Address:	466 North 900 West Kaysville, Utah 84037	Type of Service:	La Sal Drinking Water Feasibility Study

San Juan County desires to obtain the services of a professional and competent service provider to provide the contractual services under this contract.

San Juan County solicited qualifications from three certified and pre-approved licensed engineering firms using the State of Utah Design professional Services of Pre-Qualified/Approved Vendors pursuant to Administrative Rule R33-5-105,

San Juan County’s Evaluation Committee selected the proposal and qualifications of J-U-B Engineering to propose a price to provide the feasibility assistance to the County and to act as the Service Provider if that fee met the requirements of R33-5-105; and

The Service Provider, who has represented to San Juan County that it is a competent and experienced service provider, the fee is below the threshold, and they desire to provide the contractual services under this contract.

The Service Provider, who has represented to San Juan County that it is a competent and experienced service provider and a licensed engineer in the State of Utah in accordance with Utah Code Title 58 Chapter 22, Professional Engineers and Professional Land Surveyors Licensing Act, desires to provide the contractual services under this contract.

The parties therefore agree as follows:

1. Scope of Services. The Service Provider agrees in summary as follows and detailed as Exhibit A:

- A. The scope of this study would be to consider the feasibility of a public drinking water system to serve the potable water needs of the residents of La Sal.
- B. The study will consider population projections, water source, distribution infrastructure, capital costs, operation and maintenance costs, system ownership and operation as well as potential funding options.
- C. The Service Provider and San Juan County staff will evaluate potential funding sources for the feasibility study. Resources include State, Federal and County funding possibilities.
- D. Participation and assistance in holding a minimum of two (2) public hearing meetings to disseminate information and receive public input.
- E. Evaluate current water sources at La Sal for feasibility of incorporating a public water system in the area.
- F. Research and propose viable options and alternatives for a water system including water shares/rights, ownership, capacity, water quality, source protection and locations for distribution points.
- G. Evaluate the potential for fire suppression and water storage.
- H. Provide up to 3 separate alternatives and viable options of systems, drainages and storage.
- I. Complete all modeling in a digital format with alternatives and mapping in GIS including pipe distributions sources, flows and sizing.
- J. Research existing water sources for feasibility of incorporation into a public system. Consider existing spring and wells. Surface water treatment considerations is not part of this scope.
- K. A hydraulic model will be created based on the proposed service area established. Modeling will include the existing demand and residents as well as a future scenario based on the 50-year projected population. Utah Division of Drinking Water standards will be used when evaluation minimum pressures, etc.
- L. Provide options for System Ownership and Management
- M. Proposed connection fees and water rates will be part of the funding plan.

2. Compensation.

- A. Upon the Service Provider’s completion of its duties under section 1 of this contract, San Juan County will pay the Service Provider \$60,000.00.
- B. San Juan County shall mail its payment to the Service Provider within 30 days after the Service Provider completes its duties under section 1 of this contract, unless the parties agree, in writing, to alternative payment arrangements.

- C. Service Provider shall disclose its tax identification or Social Security number to San Juan County before a payment will be made by San Juan County to Service Provider.
- D. If this contract is terminated early, San Juan County will pay the Service Provider for the duties completed under section 1 of this contract through the date of early termination.
- E. The Service Provider is responsible for any taxes, contributions, assessments, or fees, which arise from payments made by San Juan County to the Service Provider.
- F. The Service Provider is responsible for paying all subcontractors, material providers, jobbers, or any other person who or entity that provides materials, services, equipment, utilities or otherwise at the request of Service Provider and in connection with or relating to this contract.

3. Effectiveness, Date, and Termination. This contract will become effective when all parties have signed it. The date of this agreement will be the date this agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature). This contract will terminate on December 30, 2022 at 11:59 p.m.

4. Early Termination.

- A. San Juan County may terminate this contract if annual appropriations, as part of San Juan County's annual public budgeting process, are not made or are insufficient to pay the Service Provider. This termination will be effective at the time that San Juan County's notice is effective under section 8.
- B. San Juan County may terminate this contract due to its dissatisfaction with the Service Provider's services, which termination will be effective at midnight on the fifth day after San Juan County's notice is effective under section 8.
- C. San Juan County may terminate this contract for any reason, which termination will be effective at midnight on the 30th day after San Juan County's notice is effective under section 8.
- D. San Juan County may terminate this contract, which termination will be effective at the time San Juan County's notice is effective under section 8, if:
 - (1) The Service Provider engages in or permits any unlawful or disruptive conduct or any activity not permitted by law, regulation, ordinance, this contract, and/or the policies of San Juan County; and
 - (2) The Service Provider fails to immediately cease such conduct or activity after notification by law enforcement, San Juan County, or otherwise.
- E. Either party may terminate this contract after a material breach of this contract by the other party, which termination will be effective after the notice is effective under section 8.

5. Warranties.

- A. The Service Provider warrants to San Juan County that:
 - (1) All materials and equipment furnished under this contract shall be:
 - (a) New;
 - (b) Under manufacturer's warranty;
 - (c) Of reasonable quality; and
 - (d) Free from faults and defects; and
 - (2) All services performed under this contract shall:
 - (a) Be of reasonable quality;
 - (b) Conform with reasonable professional standards; and
 - (c) Conform to codes, regulations, and laws.
 - (d) Materials, Plans, Artwork, Drawings, Brochures, Maps, and Documents produced under this contract will be owned by San Juan County upon completion. San Juan County may use these items in future projects or opportunities as the County needs arise without written consent or authorization from any other party. Use or reuse of these items for any purpose other than intended by this Agreement shall be at San Juan County's sole risk.
- B. Service Provider shall correct or replace any materials or equipment that do not satisfy subsections 5.A.(1)(a)-(d) within 30 days after San Juan County's notice is effective under section 8.
- C. Service Provider shall correct any services performed that do not satisfy subsections 5.A.(2)(a)-(c) within 30 days after San Juan County's notice is effective under section 8.
- D. The parties acknowledge that the warranties set forth in Title 70A, Chapter 2, Part 3, Utah Code Annotated, apply to this contract.
- E. The Service Provider shall assign and deliver to San Juan County all manufacturers' warranties relating to the materials and equipment furnished under this contract as soon as reasonably possible, but in no event later than 10 days after this contract terminates.

- 6. **Insurance.** The Service Provider shall maintain for the duration of this contract and for six years after the termination of this contract, the following types of insurance:
 - A. A valid occurrence form commercial general liability insurance policy, which covers contractual liability and contractual agreements, with minimum limits as follows:
 - (1) Each occurrence - \$1,000,000.00;
 - (2) Damage to Rented Premises - \$300,000.00;
 - (3) Medical Exp. (Any one person) - \$5,000.00;
 - (4) Personal and Adv. Injury - \$2,000,000.00;
 - (5) General aggregate - \$2,000,000.00; and
 - (6) Products – Comp/Op aggregate - \$2,000,000.00;
 - B. A valid automobile liability insurance policy that satisfies the minimum amounts required by Utah law; and
 - C. A valid Workers Compensation and Employers’ Liability insurance policy with minimum limits as required by Utah law. If any proprietor, partner, executive, officer, member, or other person is excluded from the Workers Compensation and Employers’ Liability insurance policy, the Service Provider shall provide San Juan County with the applicable state issued waiver.

For the duration of this contract and for six years after the termination of this contract, San Juan County may request the Service Provider to provide San Juan County with certificates or other records that demonstrate that the Service Provider is in compliance with the insurance requirements set forth in this section (the “Certificates/Records”). If the Service Provider fails to provide San Juan County with the requested Certificates/Records within three business days of San Juan County’s request, San Juan County may immediately terminate this contract. If the Service Provider fails to have the insurances required by this contract, San Juan County may immediately terminate this contract.

- 7. **Indemnification.** With respect to any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding (“Proceeding”) against San Juan County, San Juan County’s officers, employees, agents, consultants, advisors, and other representatives, and each of their heirs, executors, successors, and assignees (“San Juan County Indemnitees”) that arises out of this contract or the acts or omissions of Service Provider (each, a “Claim”), Service Provider shall, for the duration of this contract and for a period of six years after the termination of this contract, indemnify those San Juan County Indemnitees against any amount awarded in, or paid in settlement of any Proceeding, including interest (“Loss”) and any out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys’ and other professionals’ fees and disbursements (“Litigation Expense”) (Loss and Litigation Expense means “Indemnifiable Losses”) arising out of that Proceeding, except to the extent that San Juan County negligently or intentionally caused those Indemnifiable Losses.
- 8. **Notices.** All notices must be in writing and must be delivered personally, by a nationally recognized overnight courier, or by United States mail, postage prepaid and addressed to the parties at their respective addresses set forth below, and the same shall be effective upon receipt if delivered personally, on the next business day if sent by overnight courier, or three business days after deposit in the United States mail, if mailed. The initial addresses of the parties shall be:

<u>San Juan County</u>	<u>Service Provider</u>
San Juan County Attn: Mack McDonald PO Box 9 Monticello, UT 84535	<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> <u>With a copy to:</u> San Juan County Attn: Attorney’s Office PO Box 9 Monticello, UT 84535 </div> <div style="width: 55%;"> Brian Deeter, PE J-U-B Engineering 466 North 900 West Kaysville, Utah 84037 </div> </div>

- 9. **Independent Contractor.** The Service Provider shall perform this contract as an independent contractor. The Service Provider acknowledges that it and its representatives are not employees of San Juan County, and, thus, have no right to and shall not be provided with any San Juan County benefits.
- 10. **Conflict of Terms.** In the event of any conflict between the terms of this contract and any documents referenced in this contract or incorporated into this contract by reference, including exhibits or attachments to this contract, this contract shall control.
- 11. **Assignment Restricted.** Except with the prior written consent of the other party, each party shall not transfer, including by merger (whether that party is the surviving or disappearing entity), consolidation, dissolution, or operation of law:
 - A. Any discretion granted under this contract;
 - B. Any right to satisfy a condition under this contract;

- C. Any remedy under this contract; or
- D. Any obligation imposed under this contract.

Any purported transfer in violation of this section will be void.

- 12. Waiver.** No waiver of satisfaction of a condition or nonperformance of an obligation under this contract will be effective unless it is in writing and signed by the party granting the waiver.
- 13. Entire Contract; Amendment.** This contract, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this contract. Unless otherwise set forth in this contract, this contract supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this contract. No amendment to this contract will be effective unless it is in writing and signed by both parties.
- 14. Governing Law; Exclusive Jurisdiction.** Utah law governs any Proceeding brought by one party against the other party arising out of this contract. If either party brings any Proceedings against the other party arising out of this contract, that party may bring that Proceeding only in a state court located in San Juan County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such proceeding.
- 15. Severability.** The parties acknowledge that if a dispute between the parties arises out of this contract or the subject matter of this contract, the parties desire the court to interpret this contract as follows:
 - A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
 - B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.
- 16. Counterparts, Digital Signatures, and Electronically Transmitted Signatures.** If the parties sign this contract in counterparts, each will be deemed an original but all counterparts together will constitute one contract. If the parties digitally sign this contract or electronically transmit signatures by email, such signatures will have the same force and effect as original signatures.

Each party is signing this contract on the date below the party's signature.

<p>SAN JUAN COUNTY</p> <p>By: _____</p> <p style="text-align: center;">San Juan County Board of County Commissioners</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____ John David Nielson San Juan County Clerk/Auditor Date: _____</p>	<p>J-U-B Engineering, Inc</p> <p>By: _____</p> <p style="text-align: center;">Brian Deeter, PE</p> <p>Date: _____</p>
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Exhibit A
Detailed Scope of Work

Public Drinking Water System Feasibility Study

Town of La Sal, Utah

Scope & Fee for Engineering Services

The scope of this study is to consider the feasibility of a public drinking water system to serve the potable water needs of the residents of La Sal. The study will consider population projections, water source, distribution infrastructure, capital costs, operation and maintenance costs, system ownership and operation as well as potential funding options. The following is a summary of the scope proposed by JUB for this study.

Planning

- Use state planning resources, the US census and local real estate data to create population projections for a 50-year planning window.
- Evaluate potential service area for a new system. Cost will be a primary consideration when establishing the extent of a future system.
- Use Utah Division of Drinking Water guidelines for estimating water demand requirements.
- Public involvement will be part of the planning process. The assumption is that 2 public meetings will be held. Other options for disseminating information and receiving public input will be provided.

Source

- Research existing water sources for feasibility of incorporation into a public system. Consider existing spring and wells. Surface water treatment considerations is not part of this scope. The following will be considerations:
 - Current ownership (Existing sources and property identified for future sources)
 - Water rights
 - Capacity
 - Water quality
 - Source protection
 - Location relative to proposed distribution
- Research potential for new well sources. Consideration will be given to the following:
 - Availability of water rights
 - Ground water quantity and quality
 - Source protection
 - Location relative to proposed distribution

Distribution System

- A hydraulic model will be created based on the proposed service area established. Modeling will include the existing demand and residents as well as a future scenario based on the 50-year projected population. Utah Division of Drinking Water standards will be used when evaluation minimum pressures, etc. Modeling will include:
 - Peak instantaneous demand
 - Fire flow

Storage

- Equalization, fire suppression and emergency storage will all be considered. Equalization and fire suppression will be based on Utah Division of Drinking Water guidelines. Emergency storage will be based on engineering judgement and local input.
- Location will be based on elevation and location relative to proposed distribution. The assumption will be ground level storage.

Alternatives

- Up to 3 separate alternatives will be brought forward.
- Alternatives will include water source, distribution system and storage. Mapping will be prepared in GIS and will include pipe size, operating pressures, fire flow data and demand data.
- Cost estimates in current dollars will be prepared for each alternative.

System Ownership and Management

- Options for system ownership and operation will be considered and presented.
- Local input through the public involvement process will be key along with local government input.
- Annual budgets and operating and maintenance costs will be included.

Funding Plan

- A funding plan will be included in the report. The funding plan will include possible funding sources along with schedules and requirements for each source.
- Proposed connection fees and water rates will be part of the funding plan.

Assumptions and Exclusions

- San Juan County will be the client and project sponsor.
- The water system is assumed to be for indoor use only.
- Surface water treatment will not be considered as part of this study.
- Existing water rights and private wells are assumed to remain with the existing owners and will not be considered part of a public system.
- Recommendations are from an engineering planning perspective. No legal advice will be given. No recommendations given should be of a legal nature.
- Facilities proposed in the planning process may be on private property. Discussions or negotiations with private property owners are not part of this scope.

Fee

JUB Engineers proposes to perform the scope included here in for a lump sum fee of **\$60,000**. In addition to the scope described above JUB will also assist the county with securing funding for this study from the Utah Division of Drinking Water and possibly the Utah Division of Water Resources.

Proposal for:

SAN JUAN COUNTY

La Sal Drinking Water Feasibility Study



August 27, 2021

Submitted by:



J-U-B ENGINEERS, INC.



THE LANGDON GROUP



GATEWAY MAPPING INC.

J-U-B FAMILY OF COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

J-U-B FAMILY OF COMPANIES

August 27, 2021

San Juan County
Attn: Mack McDonald, Chief Administrative Officer

RE: Request for Statement of Qualifications for a Public Drinking Water System Feasibility Study for the Community of La Sal, Utah

Dear Mr. McDonald and Selection Committee,

We have appreciated working with you to help get this process in motion and we recognize your time and commitment to the community of La Sal. J-U-B ENGINEERS, Inc. would like to help you achieve your goals and we are uniquely qualified to help your study be successful.

Local Knowledge. Our project manager, Brian Deeter, and our financial consultant, Cody Deeter, were born and raised in La Sal and still have family there. Local understanding is important. We understand better than anyone the local resources and limitations. We are familiar with the needs and attitudes of the residents. Our team's understanding of the unique challenges and opportunities, allow us to find solutions that are cost effective, will help you better manage your water, and can garner local support.

Experience. J-U-B has developed feasibility studies and master plans for communities similar to La Sal throughout the Intermountain West. We understand the needs and constraints of rural communities in relation to water resources. With this understanding, we can help you develop a study that meets funding agency requirements to position you to acquire funding to design and construct any recommended improvements. We have both the experience and technical expertise to efficiently complete this study.

Funding Expertise. Our funding specialists have helped clients acquire more than \$950 million for use on infrastructure improvements and planning. We can help you navigate the entire process from application, to tracking, to reporting. We have already been in contact with Michael Grange with the Utah Division of Drinking Water and he has unofficially committed to us that he can provide a grant to fund a portion of this study.

Thank you for taking the time to review our qualifications. We look forward to working with you!

Sincerely,

Brian Deeter, PE – Senior Project Manager
J-U-B ENGINEERS, Inc.

ABOUT J-U-B

J-U-B ENGINEERS, INC. (J-U-B) is a full-service, professional services corporation that specializes in water resources, water/wastewater engineering, municipal infrastructure, transportation and traffic design, structural engineering, and storm drainage. Founded in 1954, J-U-B provides innovative ideas and responsible engineering, planning, and design services to public agencies and municipalities

J-U-B has grown to 450 employees in 21 offices and we remain committed to an overlying philosophy: Give our clients the personal service of a local firm with the depth and expertise of a large firm. Our clients' success is our success. Over the past five years, J-U-B and our subsidiaries have maintained a client satisfaction rate of 96 percent. This is a testament to our Team's commitment to service and our purpose: "Helping each other create better communities".



J-U-B AT A GLANCE

Established in 1954

65 years in business

21 offices in 7 states

Employee-owned

Fully-owned Subsidiaries:

- Gateway Mapping (GIS)
- The Langdon Group (Public Involvement)

AREAS OF EXPERTISE

J-U-B's broad range of in-house services provides value and convenience. Our professional expertise includes:

- » Water supply, storage, distribution, and treatment
- » Wastewater collection and treatment
- » Structural design and evaluation
- » Risk assessment and asset management
- » Permitting
- » Construction services
- » Traffic/transportation planning and design
- » Survey
- » Environmental services
- » Funding assistance
- » Landscape architecture
- » Geographic information systems (GIS)
- » Public involvement

OUR TEAM

J-U-B brings together a team that provides all of the expertise you need to make this project successful. You get the expertise of a large regional firm, with the local understanding of engineers and specialists who work with small, rural communities throughout the western US.



PROJECT MANAGER
Brian Deeter, PE



**PROJECT ENGINEER:
GROUNDWATER**
Brandon Nielsen, PE



**PROJECT ENGINEER:
HYDRAULIC MODELING**
Nate Smith, PE



FUNDING SPECIALIST
Cindy Gooch, MA



WATER RATES & FINANCING
EFG: Cody Deeter, MPA



WATER RIGHTS
RWC: Logan Riley





BRIAN DEETER, PE | Project Manager

Professional Engineer: UT, 186246-2202; ID, 10025; WY, 11954; CO, 0046854

A native of La Sal, Brian Deeter has more than 28 years of experience in irrigation and municipal engineering throughout Utah, Idaho, Wyoming and Colorado. He is experienced in quality control, project management, irrigation system design, hydraulics, fieldwork, data collection, and construction administration. He has prepared feasibility studies, design reports, specifications, and other technical documents. Brian's expertise includes agricultural irrigation delivery system, secondary and culinary water modeling and design including distribution, transmission, and storage; storm drainage modeling, design, and master planning; and flood control studies.

Brian has managed more than \$270 million in water and irrigation planning and improvement projects. His understanding of state and federal requirements allows projects to progress successfully. Brian works with clients to develop studies that identify cost-effective solutions and position their projects for funding.

Similar Projects as Project Manager

- Liberty Pipeline Company Water Master Plan and Improvements
- Oakley City Secondary Water Feasibility Study
- Henefer Town Secondary Water Feasibility Study
- South Willard Water Company Feasibility Study & Pressurized Irrigation System
- West Corinne Water System Study and Improvements
- East Mill Creek Water Feasibility Study and System Optimization Review



BRANDON NIELSEN, PE | Project Engineer: Groundwater

Professional Engineer: UT, 4776869; ID, 12893

Brandon Nielsen has more than 20 years of experience in water resources engineering ranging from well feasibility studies, source development, source protection, water rights, well drilling and equipping design, booster stations, and pump stations. He is authorized by the Utah Division of Drinking Water as a well grout seal witness, and holds a certificate from the Utah Division of Water Rights.

He is experienced in all aspects of water wells including drilling design, test pumping, equipping, rehabilitation, and preparing the related site evaluation reports, source protection zone delineations and plans, water rights issues, aquifer characterization and drawdown calculations. Brandon is active in several professional organizations and remains up to date in water rights legislation, current industry practices, evolving technologies, and in State and Federal regulations affecting water resources.

Similar Projects as Project Engineer

- Moab City Well #12 Siting Study, Drilling Design, Well Equipping, and Drinking Water Source Protection Plan - *Project Engineer*
- Coalville City Water Master Plan, Feasibility Study and Improvement Design – *Project Engineer: Source Development*
- South Willard Water Company Pressure Irrigation Feasibility Study and Well Design – *Project Engineer: Planning and Well Design Lead*
- Tabiona Town Water, Sewer, and Secondary Water Master Plan – *Project Engineer: Water*
- Drinking Water Source Protection Plans and PERS, Various public and private Utah water distributors – *Project Engineer*



NATE SMITH, PE | Project Engineer: Hydraulic Modeling

Professional Engineer: UT, 7563792-2202; CO, 51922

Nate has 14 years of experience working on water, sewer, irrigation, and storm drain projects. He has spent the much of that time using computer modeling to analyze complex culinary water, secondary irrigation water, sewer, and storm drain systems. This modeling has been done in Innovyze's modeling software; InfoWATER and InfoSWMM.

Nate has also completed the hydrology and hydraulics calculations for several projects.

His modeling experience includes open channel systems, closed conduit gravity systems, and closed conduit pressure systems. His breadth of modeling includes simple one pipe systems to complex city-wide networks. In addition to his modeling experience he has worked as part of the production team on multiple design projects, working in Civil 3D to create alignments and profiles, checking for utility conflicts and designing project details. He has taken on the project management responsibilities for multiple design projects, coordinating design from project conception through construction.

Similar Projects as Hydraulic Modeling Lead

- Liberty Pipeline Water Master Plan Update
- Syracuse City Drinking Water and Secondary Water Master Plans
- Farmington City Water Master Plan Update
- Trenton and Amalga Water Master Plan Update
- Woods Cross City Water Master Plan Update
- Bona Vista Water Master Plan and Improvements



CINDY GOOCH, MA | Funding Specialist

Grant Professional Assoc.; UT Grant Professional Assoc.; American Planning Assoc.; UT Planning Assoc.; National Rec & Parks Assoc.

Cindy Gooch is an innovative individual with 18 years of experience in strategizing, acquiring, and managing a variety of funding opportunities for communities throughout the western United States. She has extensive experience with Federal grant programs and has worked with agencies such as USDA Rural Development, NRCS, and the US

Bureau of Reclamation. On the State level, she has administered grants and loans acquired through Community Impact Board, Community Development Block Grants, the Utah Board of Water Resources, the Utah Division of Water Quality and the Utah Drinking Water State Revolving Fund Loans.

Cindy is a renowned Grant Writer. She and her team have been instrumental in acquiring more than \$950 million in grant funds available for use in infrastructure projects to provide to improve water delivery systems, conduct master planning, and meet many other types of community needs. She also supports clients during the project to track funding and prepare reports.

Relevant Funding Success

- NRCS Watershed and Flood Protection PL-566 Grants: *Awarded \$343,000,000*
- NRCS-Regional Conservation Partnership Program Grants: *Awarded \$775,000*
- WaterSMART Water & Energy Efficiency Grants; *U.S. Bureau of Reclamation (USBR) \$27,000,000*
- Additional USBR WaterSMART Grants: *Awarded \$898,000*
- Water Conservation Field Services Program Grants: *USBR; Awarded \$483,450*
- Utah Board of Water Resources Grants and Loans: *Awarded \$8,914,000*



ENERGY, FINANCE AND GOVERNMENT CONSULTING

Energy, Finance and Government Consulting (EFG) has a focus of helping government and business clients make excellent long-term financial decisions. This mission statement guides EFG as it partners with its clients to create and execute long-term financial strategies related to utility sustainability, asset management, and funding and financing strategies.

Similar Projects

- Water and Sewer Rates and Impact Fees - San Juan Spanish Valley Water and Sewer Special Service District – Spanish Valley – Developed water and sewer rates, water and sewer impact fees, and updated the fees for this start-up district.
- Water and Sewer Rates and Impact Fees – Lewiston City, Utah – Updated the water and sewer rates and impact fees and assisting with developing and implementing a finance plan due to major upgrades to the City's systems.
- Water Rates and Impact Fees - Taylor-West Weber Water Improvement District – Weber County, Utah – Assisted the District with updating culinary water rates, impact fees, and financial planning including bond issuance since 2015.
- Water Rates and Impact Fees – Bluffdale City, Utah – Updated all the City's impact fees including culinary water in 2020 and 2021.
- Water Rates and Impact Fees – Benchland Improvement District – David County, Utah – Updated the District's impact fees and user rates as part of ongoing rehabilitation and expansion of the secondary water system.
- Water Rates and Impact Fees - Fruitland Special Service District – Updated the District's user rates and impact fees to ensure a sustainable water system.



CODY DEETER | Water Rates and Financing

Cody Deeter is the CEO & President of EFG. His work in the municipal, energy, and finance industry over the past 13 years provides a solid depth of experience and expertise to help clients make excellent long-term financial decisions.

Cody was born and raised in La Sal and still has family in the community. He understands the specific needs of small agricultural communities.



RILEY WATER CONSULTING, LLC

Riley Water Consulting, LC (RWC) was founded in 2005 and is a water right engineering and consulting firm in Utah. RWC provides specialization in change applications, updating title on water rights, water right research, conflict resolution, enforcement action, diligence claims, nonuse applications, declarations of beneficial use, applications to appropriate, proofs of beneficial use and much more.

Riley Water Consulting has more than 40 years of experience in water rights and has provided clients with personal, honest, ethical, and cost-effective service in a timely manner.

Similar Projects

- Aquifer Storage and Recovery Project - *Water Rights Evaluation*
- Western Summit County Wholesale Water System Study Plan - *Water Rights Evaluation*
- Mt Nebo Water Agency Regional Water Supply Study - *Water Rights Evaluation*
- Utah Lake Management Plan - *Water Rights Evaluation*
- Sandy City Water Right Master Plan - *Water Rights Evaluation*
- Lehi City Water Right Issues - *Water Rights Evaluation*



LOGAN RILEY | Water Rights

Before receiving his Masters in Civil and Environmental Engineering from the University of Utah in 2013, Logan graduated with his Bachelors in Civil and Environmental Engineering from Utah State University in 2010. Logan worked for the Division of Water Rights in the Utah Lake/Jordan River Office for 1 year before going to work with Jim Riley to consult in water rights on the private side. Logan specializes in all things water rights, from helping clients update title to their water rights by filing Reports of Conveyance to helping clients down the long path of filing Declarations of Beneficial Use and Applications to Appropriate.

EXPERIENCE TO BENEFIT YOUR PROJECT



Oakley's study has been featured in local, national and international news. You can view the study and articles in the Appendix to this SOQ



Oakley Secondary Water System Feasibility Study Oakley City, Utah

Background. Oakley City has had a major influx of growth, which has put substantial stress on their culinary system. Residents are using drinking water on their lawns and gardens even when they have available irrigation shares.

Solutions. J-U-B was able to assist the city in obtaining a System Optimization Grant from the US Bureau of Reclamation along with a planning grant from the Utah Board of Water Resources to perform a secondary water system feasibility study. The feasibility study allowed the City to assess their culinary system and review available secondary water sources that could provide relief to the culinary system. The study included consideration of multiple sources of water, from the different irrigation companies in the area to reuse of their wastewater effluent.

Benefits. The study found that a secondary water system could provide significant relief to the currently overburdened culinary system. The study also included a funding plan that provides guidance to Oakley that will provide significant grant funding to implement the secondary water system.

The "Mega Drought" that currently envelopes most of the Western US has hit Oakley particularly hard. The impact to the culinary system has caused them to implement a moratorium on building. The results of this study provide a roadmap out of that moratorium. Oakley City, this difficult set of circumstances, and the solution provided by this study have been featured in local, national, and international news as a model for water management in rural low-water communities.

REFERENCE

Wade Woolstenhulme, Mayor
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SIMILARITIES TO YOUR PROJECT

- » Planning: US Bureau of Reclamation & Utah Division of Drinking Water
- » Distribution system modeling
- » Source water evaluation
- » Storage considerations
- » Alternative analysis
- » Funding plan and acquisition (\$55K)
- » GIS mapping
- » Smaller system - 575 connections
- » Water rights
- » Public Involvement



Henefer Town Secondary Water Master Plan & Feasibility Study - Henefer Town, Utah

Background. Henefer is a small rural town in Summit County. The population is estimated to be 871, with about 300 residential units. There has been significant population change for this little town, with the population having increased by 37% in the past 10 years. In spring 2018, the Town put a moratorium on any new connections to the Town's culinary water system and that moratorium is still in place. Within just a few weeks of passing the moratorium in 2018, the Town had over eight subdivision proposals submitted for consideration, which means multiple new residential homes will want to use culinary water for outdoor use. The additional demands put strain on a system already affected by drought.

Solutions. To study the demand, supply, sources, and needs of the system, J-U-B obtained \$55,000 from the US Bureau of Reclamation to conduct a System Optimization Review. The study also analyzed the feasibility of implementing a secondary water system in the Town to protect its drinking water supply. A funding plan was developed to help the Town design and construct solutions.

Benefits. J-U-B helped the Town receive \$1,500,000 from the USBR WaterSMART: Water and Energy Efficiency Grant program to install a pressurized irrigation system with piping and a storage pond. To improve their drinking water system, J-U-B acquired \$171,088 from the from the Community Development Block Grants program to redevelop a spring and install culinary water meters.

The "Mega Drought" that currently envelopes most of the Western US has hit Henefer particularly hard. The results of this study provide a roadmap out of the development moratorium. Henefer Town and the solution provided by this study have been featured in local, national, and international news as a model for water management in rural low-water communities.

REFERENCE

Kay Richins, Mayor
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SIMILARITIES TO YOUR PROJECT

- » Planning: US Bureau of Reclamation & Utah Division of Drinking Water
- » Source water evaluation
- » Well siting and design
- » Distribution line design and construction
- » Storage considerations
- » Fire flow data and demand data
- » Alternative analysis
- » Funding plan and acquisition (\$1.7M)
- » GIS mapping
- » Similar size to La Sal with approximately 300 connections
- » Water rights

Henefer's study has been featured in local, national and international news. You can view the study and articles in the Appendix to this SOQ



Secondary Water System Feasibility Study

South Willard Water Company

Background. The South Willard Water Company (SWWC) provides drinking water to their agricultural community in southern Box Elder County. High-quality drinking water was being used for irrigation purposes and residents operated their own individual wells, inefficient pumps, and unmanaged open ditches. Growth in the area intensified these issues and there is no municipality to govern water use or system ownership.

Solutions. SWWC asked J-U-B to help them obtain a \$25K grant from the US Bureau of Reclamation to fund a feasibility study to evaluate the potential of a pressurized secondary water irrigation system. Meeting USBR requirements, J-U-B conducted a feasibility study reviewing water rights, sources, demands, energy efficiency, and water conservation potential.

Benefits. The study determined that a pressurized irrigation system would more efficiently use water and power. J-U-B also helped facilitate governance and management under the Weber-Box Elder Conservation District. With those questions resolved, J-U-B designed a pressure irrigation system which included nearly 14,000 feet of PVC pipe ranging from 4" to 14". Being in a heavily-used existing utility corridor along the UDOT right-of-way, construction required 100 linear feet of crossing under UDOT roads with a 20" steel casing and HDPE carrier pipe. J-U-B also sited and designed a new well and chlorination improvements for the drinking water system.

REFERENCE

Richard Day, President
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SIMILARITIES TO YOUR PROJECT

- » Planning: US Bureau of Reclamation & Utah Division of Drinking Water
- » Source water evaluation
- » Well siting and design
- » Distribution line design and construction
- » Storage considerations
- » Alternative analysis
- » Funding plan and acquisition
- » GIS mapping
- » Small system - 400 connections



Water Study and System Improvements Coalville City, Utah

Background. J-U-B completed a water system master plan and USDA-RD Preliminary Engineering Report (PER) for Coalville City to address deficiencies in their water system and provide alternatives and recommendations to address their needs for the next 20+ years.

A key need of this study was to diversify their water sources and capitalize on their water rights in the Weber River Basin. This effort included a detailed analysis of the City's water resources and associated water rights. The selected recommendation includes the addition of storage capacity, construction of a membrane treatment facility to handle both shallow groundwater and surface water, and a series of distribution system improvements with an associated cost estimate of \$8.7M.

Solutions. Coalville's ability to fund the project was considered during the selection of alternatives proportional to the life cycle cost of the project. Alternatives with a lower life cycle cost (capital cost and operation and maintenance costs) were preferred and ultimately recommended. J-U-B helped the City secure \$8M in grant and loan from USDA- Rural Development to implement solutions including added storage capacity, a membrane treatment facility to handle both shallow groundwater and surface water, and distribution system improvements.

Benefits. J-U-B designed and is overseeing construction of a 600,000 gallon water storage tank and 30,000 feet of distribution system, a new well, river pump station, and membrane water treatment plant.

REFERENCE

Zane DeWeese, Public Works Dir.
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SIMILARITIES TO YOUR PROJECT

- » Planning: US Bureau of Reclamation & Utah Division of Drinking Water
- » Source water evaluation
- » Well siting and design
- » Distribution line design and construction
- » Storage considerations
- » Alternative analysis
- » Funding plan and acquisition (\$8.7M grant and loan from USDA)
- » GIS mapping
- » Small system - 700 connections
- » Water rights



Liberty Pipeline Company Water Master Plan

Liberty, Utah

Background. Rapid growth in Liberty prompted the need for the Liberty Water Master Plan. The Liberty Pipeline board members were concerned that the existing water sources couldn't keep up with the current and future needs.

Solutions. J-U-B analyzed the overall system and determined that the system was deficient for source, because their largest source was physically located near the lowest pressure zone and was unable to supply the upper zones. One of the projects identified was to install a booster pump station to move water from the lowest pressure zone to the highest pressure zone, thus providing the ability to provide source to the entire system. J-U-B collected water use data from source records, as well as individual water meters. We built a hydraulic model in InfoWater and the data was used to determine the amount of supply needed for the system, and also identifies the demands used in the model.

Benefits. J-U-B identified 15 projects totaling just over \$10,000,000 in the master plan. This data is already collected in GIS and is being used to implement improvements. J-U-B was also able to include a section in the Master Plan on Drought Resiliency which allows Liberty to apply for a Drought Resiliency Grant through the Bureau of Reclamation.

REFERENCE

Mitch Holmes, President
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SIMILARITIES TO YOUR PROJECT

- » Planning: US Bureau of Reclamation & Utah Division of Drinking Water
- » Source water evaluation
- » Distribution line design and construction
- » Distribution system modeling
- » Storage considerations
- » Fire flow data & demand data
- » Alternative analysis
- » Funding plan and acquisition
- » GIS mapping
- » Water supply impacted by tourism and recreation uses
- » Small system - 680 connections



West Corinne Water Company

Box Elder County, Utah

Background. The West Corinne Water Company is a privately held culinary water company serving a larger area than any other system in Box Elder County but with only 1,100 connections. Several aspects of the system needed upgrades and improvements due to deterioration.

- » The system was unable to provide adequate fire suppression due to an insufficient number of hydrants and inadequate fire flow.
- » Because of saltwater intrusion into the aquifer, only the extreme northern end of the system is in an adequate location to provide drinkable water from an existing well. Flow rates from that well had declined over the years.
- » The system storage was insufficient to meet the needs of the system.

Solutions. J-U-B prepared a hydraulic model, master plan, and funding study to evaluate the capacity and needs of the West Corinne Water Companies system. The study addressed system capacity, fire flow, storage, and source. A Preliminary Evaluation Report (PER) and Environmental Report were prepared to meet USDA Rural Development standards.

Benefits. With the plan in place, J-U-B assisted West Corinne in securing \$3.6M in a low interest loan from USDA Rural Development. Construction included multiple components to address each need :

- » Over 50,000 feet of 8-inch and 12-inch distribution line was installed in existing roadways to improve flow rates and replace deteriorating lines throughout the system. Over 100 fire hydrants were added to the system with this project.
- » The existing well without saltwater intrusion was rehabilitated to double production.
- » A new 1,000,000 gallon reinforced concrete water storage tank was constructed adjacent to the existing well to provide much needed storage for equalization, fire protection and emergency situations.

REFERENCE

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SIMILARITIES TO YOUR PROJECT

- » Planning: US Bureau of Reclamation & Utah Division of Drinking Water
- » Source water evaluation
- » Well siting and design
- » Distribution line design and construction
- » Storage considerations
- » Fire flow data and demand data
- » Alternative analysis
- » Funding plan and acquisition (\$3.5M low-interest loan from USDA)
- » GIS mapping
- » Water rights



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