



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
September 19, 2023 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

CONFLICT OF INTEREST DISCLOSURE

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meeting: <https://us02web.zoom.us/j/3125521102> One tap mobile +16699006833,,3125521102# US (San Jose)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of \$7,725.95 in Small Purchase Orders for Caterpillar Parts for the Road Department and Signage at the Landfill.
2. Approval of the Appointments of Johnna Garcia and Raquel Schultz to Fill Vacancies on the La Sal Recreation Board
3. Approval of the September 1st Through the 15th 2023 Check Registers
4. Approval of the September 5, 2023 Board of Commission Work Meeting Minutes

- [5.](#) Approval of the September 5, 2023 Commission Meeting Minutes

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

6. San Juan County Road Department Recognition

BUSINESS/ACTION

- [7.](#) Consideration and Approval of the March and December 2018 Oil and Gas Lease Sales as a Consulting Party, Nick Sandberg, Public Lands Coordinator
- [8.](#) March and December 2018 Oil and Gas Lease Sales Environmental Assessment, Nick Sandberg, Public Lands Coordinator
- [9.](#) Consideration and Approval of a Proposal and Contract for Redd Mechanical Inc for Replacement of the Rooftop HVAC Unit Serving the Center Section of the County Administration Building. Sam Long, Facilities Maintenance Director.
- [10.](#) Consideration and Approval of the 2023 Emergency Management Performance Grant with the State of Utah Department of Public Safety Division of Emergency Management for \$36,400. Tammy Gallegos, Emergency Manager
- [11.](#) Consideration and Approval of the Pack Creek Fire Hazard Mitigation Program Grant Contract: Amendment #1 for \$6,493.75 with Jones & DeMille Engineering. Mack McDonald, Chief Administrative Officer
- [12.](#) Consideration and Ratification of the Social Services Block Grant Amendment #1 with the State of Utah Department of Health and Human Services for \$116,254. Mack McDonald, Chief Administrative Officer
- [13.](#) Consideration and Approval of the Notice of Award and Intent to Negotiate a Contract with Tri-Hurst Construction for the Construction and Installation of RV Stalls at the County Fairgrounds. Mack McDonald, Chief Administrative Officer
- [14.](#) Consideration and Approval of the Local Health Department Women Infant and Children Program Amendment #7 with the State of Utah Department of Health and Human Services for an Increase of #144,494. Grant Sunada, Public Health Director
- [15.](#) Consideration and Approval of the Childhood Lead Poisoning Prevention and Surveillance Grant from the State of Utah Department of Health and Human Services for \$5,872. Grant Sunada, Public Health Director
- [16.](#) Consideration and Approval of the Sexually Transmitted Diseases Intervention Services Contract Amendment #5 with the State of Utah Department of Health and Human Services for \$70,123.33. Grant Sunada, Public Health Director

COMMISSION REPORTS

COMMISSION REPORTS

17. A Closed Executive Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

San Juan County

117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From

Dale's Superstore
 1881 Barber Road
 Sarasota, FL 34240
 Phone: 1-844-487-2787
 Attention To :

State Contracted

Deliver To

San Juan County Road Dept.
 885 E Center Street
 Monticello, UT 84535
 Phone:
 Attention To :

Purchase Order

P. O. No#
 Date 8/31/2023
 Your Ref#
 Our Ref#
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
449-3090	Caterpillar C9 EGR Cooler	1	\$1,695.95	\$1,695.95
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Sub Total	\$1,695.95
Tax	Exempt
Freight	
Invoice Total	\$1,695.95
Amount Paid	
Balance Due	\$1,695.95

Approved:

Department Head: *[Signature]*
 County Admin: *[Signature]*

Terms and Conditions:

Monticello, UT 84535

United States

435-587-3230

Item 1.

Paypal Billing to:

malvarado@sanjuancounty.org

MY ORDER



Caterpillar DPF Replacement | 20R-0697, 20R-5621, 358-3661, D2002-SA | Caterpillar (<https://dalessuperstore.com/i-23921390-caterpillar-dpf-replacement-20r-0697-20r-5621-358-3661-d2002-sa-caterpillar.html>)

(20R-0697)

Reman and Exchange

Gasket(s) & Clamp(s) (+\$50.00)

Qty: 1

Price: \$919.00

Total: \$919.00

(<https://dalessuperstore.com/i-23921390-caterpillar-dpf-replacement-20r-0697-20r-5621-358-3661-d2002-sa-caterpillar.html>)

Caterpillar C9 EGR Cooler | 449-3090, 435-5907 | Caterpillar C9 586C (<https://dalessuperstore.com/i-23914982-caterpillar-c9egr-cooler-449-3090435-5907-caterpillar-c9586c.html>)

(449-3090)

\$250 Core Charge (+\$250.00)



Qty: 1

Price: \$1,695.95

Total: \$1,695.95

(<https://dalessuperstore.com/i-23914982-caterpillar-c9egr-cooler-449-3090435-5907-caterpillar-c9586c.html>)

Shipping Method » FREE - Free Shipping

By clicking "Accept All Cookies", you agree to the storing of cookies on your device to enhance site navigation, analyze site usage, and assist in our marketing efforts.

Subtotal:

\$2,614.95

Total with Shipping:

\$2,614.95



Buy with monthly payments

Get a real-time decision.

Learn more

Welcome Guest

My Account Shop By Vehicle (tel: 1-844-487-2787) ? Need Help?

Warranty Policy (<https://dalessuperstore.com/p-33919-warranty-policy.html>)

Reviews (<https://dalessuperstore.com/p-33905-reviews.html>)

Promotions (<https://dalessuperstore.com/p-24888-promotions.html>)

Dealer Program (<https://dalessuperstore.com/dealers>) Contact (<https://dalessuperstore.com/contact.html>)

DALES SUPER STORE

PERFORMANCE TRUCK & JEEP PARTS

(<https://dalessuperstore.com>)

1-844-487-2787

Mon-Fri 9am-6pm EST

search by keyword or part #...

- Year -
- Make -
- Model -
- Fuel -

SEARCH BY VEHICLE



THE INDUSTRY'S MOST POWERFUL DIFFERENTIAL PARTS IDENTIFIER

Start Here

(<https://dalessuperstore.com/p-33910-diff-wizard.html>)

CHECKOUT CONFIRMATION - ORDER #2279704

Thank you for your order! You can review and print your order information below.

By clicking "Accept All Cookies", you agree to the storing of cookies on your device to enhance site navigation, analyze site usage, and assist in our marketing efforts.

Cookies Settings

Reject All

Accept All Cookies

BILLING & SHIPPING INFORMATION

SHIPPING ADDRESS

Kedric Musselman
885 east center street

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From
 San Juan Signs
 736 E Main
 Farmington, NM 87401

State Contracted

Deliver To
 San Juan County Landfill
 S Hwy 191 Mile Marker 35.5
 Blanding, UT 84511
 (435) 678-3070

Purchase Order
 P. O. No# 23-0014
 Date 9/13/2023
 Your Ref# Landfill
 Our Ref#
 Credit Terms

Attention To : Barbara Attention To : Jed/Mary

Product ID	Description	Quantity	Unit Price	Amount
Signs	4x8' Reflective Aluminum Signs	3	\$995.00	\$2,985.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Sub Total	\$2,985.00
Tax	Exempt
Freight	
Invoice Total	\$2,985.00
Amount Paid	
Balance Due	\$2,985.00

Approved:

Department Head: *[Signature]*
 County Admin: *[Signature]*

Terms and Conditions:



736 E. Main
 Farmington, NM 87401
 505-326-5511
 505-326-5513 fax

Item 1.

Invoice

Invoice # 00002340
 Date 9/13/2023
 Terms Net 10 days
 Ordered By Mary Nakai
 Work Order 86277

Bill To
 San Juan County Landfill Utah
 PO Box 9
 Monticello, Utah 84535

P.O.#	Job No.	Rep	Job Location
	86277	BR	

Quantity	Description	Unit Price	Service Date	Amount
3	4' x 8' .080 ultra reflective background San Juan County Landfill (w/directional arrows)	995.00		2,985.00

		Subtotal	\$2,985.00
		Sales Tax (8.19%)	\$0.00
Thank you for your business!		Total	\$2,985.00
		Balance Due	\$2,985.00

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From
 Dale's Superstore
 1881 Barber Rd Ste 1
 Sarasota, FL 34240
 Phone: 844-487-2787
 Attention To :

State Contracted

Deliver To
 San Juan County Road Dept.
 885 E Center
 Monticello, UT 84535
 Phone:
 Attention To :

Purchase Order
 P. O. No#
 Date 9/12/2023
 Your Ref#
 Our Ref#
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
20R-0697	Caterpillar DPF Replacement Unit 351	1	\$3,045.00	\$3,045.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Sub Total	\$3,045.00
Tax	Exempt
Freight	
Invoice Total	\$3,045.00
Amount Paid	
Balance Due	\$3,045.00

Approved:

Department Head: *[Signature]*

County Admin: *[Signature]*

Terms and Conditions:



Caterpillar DPF Replacement | 20R-0697, 20R-5621, 358-3661, D2002-SA | Caterpillar

SKU: 20R-0697
Quantity: 1
Status: New
Final Price: **\$3,045.00**

Caterpillar DPF Replacement | 20R-0697, 20R-5621, 358-3661, D2002-SA | Caterpillar

Options
DPF / DOC / SCR Options (New + \$2126)
Price: 2 126 00

DPF Canister Options (Clamps) 1 Single (\$50)
Price: 50.00



Re: La Sal Recreation Special Service District

1 message

La Sal Community Recreation Center <lasalrecenter@gmail.com>
To: Johnna Garcia DPT <johnnagarciadpt@gmail.com>
Cc: mmcdonald@sanjuancounty.org

Fri, Sep 8, 2023 at 6:10 AM

As a current member of the recreation board, I definitely recommend Johnna to serve on the La Sal Recreation Special Service District Board.

Thank you,
Kristl Johnson
La Sal Recreation Special Service District

On Wed, Sep 6, 2023, 9:23 AM Johnna Garcia DPT <johnnagarciadpt@gmail.com> wrote:
Mack –

Good morning. My name is Johnna Garcia. I am interested in serving on the La Sal Recreation Special Service District. I am a new resident of La Sal, however my husband was raised here and my in-laws are life long La Sal residents. My Mother-in-Law spent many years serving on this board and was an integral part of the group that successfully lobbied to get the La Sal Community Center built years ago. We have 4 young children and I am very invested in participating in the community of La Sal and would like to do our part in ensuring that La Sal is providing the best possible opportunities for our kids and our community members.

I see that the La Sal Recreation Special Service District is an appointed board, and I would like to have my name considered for appointment to that board. Thank you for your help and consideration.

Respectfully,
Johnna Garcia



Re: Board member position at La Sal recreation Center

1 message

La Sal Community Recreation Center <lasalrecenter@gmail.com>
To: Raquel Schultz <angelraquel4@yahoo.com>
Cc: mmcdonald@sanjuancounty.org

Tue, Sep 5, 2023 at 6:47 AM

As a current member of the La Sal Recreation Special Service District Board, I highly recommend Raquel as a board member.

Thank you,
Kristl Johnson
La Sal Recreation Special Service District

On Mon, Sep 4, 2023, 10:59 PM Raquel Schultz <angelraquel4@yahoo.com> wrote:

Dear Mack McDonald,

This letter is regarding my interest in applying for the position of board member for the La Sal Recreation Board.

I have lived in La Sal for several years and would like to become an active community member. I recently heard that there is a need for active Board members.

I am currently working in hospitality, and I have a background of 24 years in Education. Several of which I was the head librarian for the school/Community library in Paradox Colorado.

I think my experience would be a benefit. I would like the chance to give back to my community by becoming a board member of the La Sal Community Recreation Center, and help out where I can.

Given the opportunity, I assure you that I will give my best and become an asset to La Sal Community.

Thank you for taking your time to review my application.

I am looking forward to hearing from you.

Sincerely,
Raquel Schultz
1-435-459-9039
angelraquel4@yahoo.com
PO Box 75
La Sal, UT 84530

Sent from my iPhone

**San Juan County
Check Register
All Bank Accounts - 09/01/2023 to 09/15/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
6-Star Installation & Sales	126333	1514	09/11/2023	09/13/2023	3,153.00	SJC Sheriff	104211610 - Miscellaneous Supplies	
					\$3,153.00			
Amazon Capital Services	126306	139X-MLPV-CHM	09/11/2023	09/13/2023	26.53	SJC Weed Dept	104256250 - Equipment Operation	
Amazon Capital Services	126306	16GK-G9G4-D4	09/11/2023	09/13/2023	123.42	SJC Weed Dept	104256250 - Equipment Operation	
Amazon Capital Services	126306	16PM-HX4N-XW	09/11/2023	09/13/2023	51.43	SJC Weed Dept	104256250 - Equipment Operation	
Amazon Capital Services	126306	16VY-PKMP-4JX	09/11/2023	09/13/2023	27.75	SJC Weed Dept	104256250 - Equipment Operation	
Amazon Capital Services	126306	1H3V-476W-WXL	09/11/2023	09/13/2023	12.49	SJC Road Dept	214414480 - Special Department Suppl	
Amazon Capital Services	126306	1LJP-1JJG-1VQV	09/11/2023	09/13/2023	180.39	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	126306	1PGP-VXC1-WX	09/11/2023	09/13/2023	411.71	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	126306	1RKN-QVNK-GW	09/11/2023	09/13/2023	18.55	SJC Road Dept	214412250 - Equipment Operation	
					\$852.27			
					\$852.27			
Bishop Lifting	126323	GRA_PSI001100	09/12/2023	09/13/2023	750.00	Road	214412250 - Equipment Operation	
Bishop Lifting	126323	GRA_PSI001100	09/12/2023	09/13/2023	1,000.00	Road	214412250 - Equipment Operation	
Bishop Lifting	126323	GRA_PSI001105	09/12/2023	09/13/2023	213.00	Road	214412250 - Equipment Operation	
Bishop Lifting	126323	GRA_PSI001105	09/12/2023	09/13/2023	118.20	Road	214412250 - Equipment Operation	
					\$2,081.20			
					\$2,081.20			
Black, Justin	126263	JB08242023	09/13/2023	09/13/2023	20.00	Meal Reimbursement	264350230 - Travel Expense	
					\$20.00			
Blanding City	126335	20230831-16254	09/12/2023	09/13/2023	681.98	551750001 - 1049 S Main	214414270 - Utilities	
Blanding City	126335	20230831-16260	09/11/2023	09/13/2023	88.77	551751001 - 1091 S Main	214414270 - Utilities	
Blanding City	126335	20230905083430	09/12/2023	09/13/2023	629.18	501683003 Blanding Senior Center	104672270 - Utilities	
Blanding City	126335	20230906084639	09/12/2023	09/13/2023	293.48	500790001 Blanding Ambulance Garage	264350270 - Utilities	
Blanding City	126335	20230908091030	09/12/2023	09/13/2023	174.19	501820007	104163270 - Utilities	
Blanding City	126335	20230908091030	09/12/2023	09/13/2023	768.16	501640001 Blanding Library	724168270 - Utilities	
Blanding City	126335	BC202308250853	09/12/2023	09/13/2023	782.60	553343140	255007.270 - Indirect Admin Utilities	
					\$3,418.36			
					\$3,418.36			
Blomquist Hale Consulting Group Inc	126305	SEP23-2543	09/13/2023	09/13/2023	784.80	Employee Assistance Coverage	104965140 - Other Employee Benefits	
					\$784.80			
Blue Mountain Foods	126262	119965	09/11/2023	09/13/2023	18.09	S.J.C. Jail Supplies	104230480 - Kitchen Food	
					\$18.09			
Bound Tree Medical LCC	126318	20230906084639	09/12/2023	09/13/2023	830.52	SJC Ambulance Service	264350610 - Miscellaneous Supplies	
Bound Tree Medical LCC	126318	85014212	09/12/2023	09/13/2023	394.40	SJC Ambulance Service	264350610 - Miscellaneous Supplies	
Bound Tree Medical LCC	126318	85021000	09/12/2023	09/13/2023	384.17	SJC Ambulance Service	264350610 - Miscellaneous Supplies	
					\$1,609.09			
					\$1,609.09			
Bradford Tire	126271	73750	09/11/2023	09/13/2023	64.26	SJC Road Dept	214412251 - Gas, Oil and Grease	
					\$64.26			
Bradford, David P.	126280	DB08242023	09/12/2023	09/13/2023	20.00	Meal Reimbursement	264350230 - Travel Expense	
Bradford, David P.	126280	DB08282023	09/12/2023	09/13/2023	111.02	Meal Reimbursement	264350230 - Travel Expense	
					\$131.02			
					\$131.02			

**San Juan County
Check Register
All Bank Accounts - 09/01/2023 to 09/15/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Bruckner's Truck & Equipment	126282	XA10802921201	09/12/2023	09/13/2023	143.09	SJC Road Dept	214412250 - Equipment Operation	
					\$143.09			
Bushore III, Bruce	126268	TB09082023	09/13/2023	09/13/2023	60.00	Fire Fighting	104220121 - Temporary Wages	
					\$60.00			
Canyonlands Copy Center	126336	38190	09/11/2023	09/13/2023	3,800.00	SJC Ec Dev	104850310 - Professional and Technica	
					\$3,800.00			
Carrshop	126321	1324	09/11/2023	09/13/2023	1,899.30	SJC Public Health	255012.250 - Local General Health Equ	
					\$1,899.30			
Century Equipment Co.	126296	DC06021	09/12/2023	09/13/2023	-50.00	SJC Road Dept	214412250 - Equipment Operation	
Century Equipment Co.	126296	DC06022	09/12/2023	09/13/2023	-25.00	SJC Road Dept	214412250 - Equipment Operation	
Century Equipment Co.	126296	DP96094	09/12/2023	09/13/2023	280.49	SJC Road Dept	214412250 - Equipment Operation	
Century Equipment Co.	126296	DP96122	09/12/2023	09/13/2023	138.84	SJC Road Dept	214412250 - Equipment Operation	
					\$344.33			
					\$344.33			
Cintas Corporation #108	126285	4165109221	09/12/2023	09/13/2023	42.87	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation #108	126285	4165109221	09/12/2023	09/13/2023	54.58	SJC Road Dept	214414260 - Buildings and Grounds	
Cintas Corporation #108	126285	4166549614	09/12/2023	09/13/2023	42.87	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation #108	126285	4166549614	09/12/2023	09/13/2023	54.58	SJC Road Dept	214414260 - Buildings and Grounds	
					\$194.90			
					\$194.90			
Coast to Coast Solutions	126300	IVC0109202	07/06/2023	09/13/2023	542.73	SJC Sheriff - CSD84535	104210480 - Special Department Suppl	
					\$542.73			
Creswell, Lyn	126339	LC09062023	09/13/2023	09/13/2023	4,431.59	SVR District	104126617 - Administrative Law Judge	
					\$4,431.59			
Data Center	126329	60909	09/11/2023	09/13/2023	2,793.59	Postage Due	104143241 - Postage	
					\$2,793.59			
Davis County Library	126266	212046143	09/12/2023	09/13/2023	34.00	Bluff Branch Library	724581920 - Grant Expenses	
					\$34.00			
Dentons Durham Jones Pinegar	126267	889986	09/12/2023	09/13/2023	57.50	SJC Admin	104156310 - Professional and Technica	
					\$57.50			
Dept of Health and Human Services	126284	23H5001094	09/11/2023	09/13/2023	190.53	SJC Ambulance	264350310 - Professional and Technica	
					\$190.53			
Dominion Energy	126312	20230905083437	09/12/2023	09/13/2023	7.16	4922180000 835 E Central Office	104225270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	7.16	0922180000 835 E Central Fair	104620270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	7.62	7624767442 881 E Center	104225270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	12.20	3153860000 264 S 100 E	104165270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	7.16	2922180000 835 E Central Book	104161270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	25.71	8743860000 96 W 100 S	264350270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	7.16	7643860000 80 N Main St	724167270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	990.46	6353860000 297 S Main	104166270 - Utilities	
Dominion Energy	126312	20230906084717	09/12/2023	09/13/2023	23.92	6843860000	104161270 - Utilities	
					\$1,088.55			
					\$1,088.55			

**San Juan County
Check Register
All Bank Accounts - 09/01/2023 to 09/15/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
DTS - State of Utah	126264	2402R249000003	09/11/2023	09/13/2023	22.52	SJC Attorney	104145482 - Law Library Supplies	
					\$22.52			
Emery Telcom	126297	20230906084839	09/12/2023	09/13/2023	144.86	3431000 SJC EMS	264350280 - Telephone	
Emery Telcom	126297	20230906084839	09/12/2023	09/13/2023	330.28	3431000 SJC EMS	264350280 - Telephone	
					\$475.14			
Empire Electric Assoc. Inc.	126343	20230831-16290	09/12/2023	09/13/2023	37.70	9579025 - 881 E Center St	214414270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230905083820	09/12/2023	09/13/2023	352.22	9579006 - PO Box 338	104225270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230905083828	09/12/2023	09/13/2023	213.46	9579005 - Hwy 491 Shop	104225270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	47.80	9579032 - 81 E Pinion St	104225270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	149.44	9579027 - 96 W 100 S	264350270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	1,179.93	9579028 Abajo Peak	104574270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	248.12	9579029 - 264 S 100 E	104165270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	60.78	9579007 - Fire C	104225270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	54.16	9579010 - Fire DP - Cedar Point	104225270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	811.06	9579003 - 80 N Main St	724167270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	1,556.37	9579004 - 117 S Main	104161270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	85.66	9579019 - Fairgrounds Conces	104620270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	77.11	9579019 - Fairgrounds Conces	104620270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	63.01	9579020 - 917 E Center Fairgrounds	104620270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	66.37	9579020 - 917 E Center Fairgrounds	104620270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	239.70	9579019 - Fairgrounds Conces	104620270 - Utilities	
Empire Electric Assoc. Inc.	126343	20230908091030	09/12/2023	09/13/2023	390.84	9579020 - 917 E Center Fairgrounds	104620270 - Utilities	
					\$5,633.73			
					\$5,633.73			
Fastenal Company	126303	COBAY75438	09/12/2023	09/13/2023	-47.40	SJC Road	214412250 - Equipment Operation	
Fastenal Company	126303	COBAY76503	09/12/2023	09/13/2023	473.85	SJC Road	214412250 - Equipment Operation	
Fastenal Company	126303	COBAY76504	09/12/2023	09/13/2023	69.89	SJC Road	214412250 - Equipment Operation	
Fastenal Company	126303	COBAY76610	09/12/2023	09/13/2023	243.89	SJC Road	214412250 - Equipment Operation	
					\$740.23			
					\$740.23			
Four Corners Welding & Gas	126302	CC382057	09/12/2023	09/13/2023	66.74	SJC EMS	264350610 - Miscellaneous Supplies	
Four Corners Welding & Gas	126302	CC382264	09/12/2023	09/13/2023	130.70	SJC EMS	264350610 - Miscellaneous Supplies	
Four Corners Welding & Gas	126302	CC383205	09/12/2023	09/13/2023	50.95	SJC Road Dept	214412250 - Equipment Operation	
Four Corners Welding & Gas	126302	CC383403	09/12/2023	09/13/2023	15.77	SJC Road Dept	214412250 - Equipment Operation	
Four Corners Welding & Gas	126302	GR00179019	09/12/2023	09/13/2023	273.00	SJC EMS	264350610 - Miscellaneous Supplies	
Four Corners Welding & Gas	126302	GR00179869	09/12/2023	09/13/2023	37.00	SJC Landfill	574424610 - Miscellaneous Supplies	
Four Corners Welding & Gas	126302	GR00179870	09/12/2023	09/13/2023	120.00	SJC Road Dept	214412250 - Equipment Operation	
					\$694.16			
					\$694.16			
Four States Tire & Service	126334	377381	09/11/2023	09/13/2023	739.44	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	126334	377667	09/11/2023	09/13/2023	947.04	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	126334	377669	09/11/2023	09/13/2023	1,254.80	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	126334	377671	09/11/2023	09/13/2023	369.72	SJC Road	214412250 - Equipment Operation	
					\$3,311.00			
					\$3,311.00			
Frazier, Hannah	126311	HF082023	09/12/2023	09/13/2023	1,000.00	SJC Public Health	255400.310 - Cancer Screening Profes	
					\$1,000.00			

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Frontier	126307	20203090508355	09/12/2023	09/13/2023	367.12	435-587-2797-030304-8	104225280 - Telephone	
Frontier	126307	20230731054401	09/12/2023	09/13/2023	0.03	435-651-3351-082400-8	104225280 - Telephone	
Frontier	126307	20230905083620	09/12/2023	09/13/2023	214.30	435-651-3351-082400-8	104225280 - Telephone	
Frontier	126307	20230905083628	09/12/2023	09/13/2023	272.93	435-727-3440-062308-8	104225280 - Telephone	
					<u>\$854.38</u>			
					\$854.38			
Happy Morgan Law	126344	20230908093551	09/12/2023	09/13/2023	5,877.75	Happy Morgan	104126310 - Professional and Technica	
					<u>\$5,877.75</u>			
					\$5,877.75			
Hoggard, Jeremy	126294	JH08282023	09/13/2023	09/13/2023	320.24	Crew app	264350330 - Employee Education	
					<u>\$320.24</u>			
					\$320.24			
Holland Equipment Company	126313	25903	09/11/2023	09/13/2023	1,115.60	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$1,115.60</u>			
					\$1,115.60			
Honnen Equipment Co.	126314	125669	09/12/2023	09/13/2023	-767.69	SJC Road Dept	214412250 - Equipment Operation	
Honnen Equipment Co.	126314	1492263	09/12/2023	09/13/2023	178.48	SJC Road Dept	214412250 - Equipment Operation	
Honnen Equipment Co.	126314	1499559	09/12/2023	09/13/2023	568.33	SJC Road Dept	214412250 - Equipment Operation	
Honnen Equipment Co.	126314	1503243	09/12/2023	09/13/2023	161.66	SJC Road Dept	214412250 - Equipment Operation	
Honnen Equipment Co.	126314	1506470	09/12/2023	09/13/2023	1,165.02	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$1,305.80</u>			
					\$1,305.80			
Horrocks	126346	78235	09/11/2023	09/13/2023	11,176.00	Utah Broadband Plans	104850310 - Professional and Technica	
					<u>\$11,176.00</u>			
					\$11,176.00			
Interstate Billing Service	126310	20230615-140117	06/20/2023	09/13/2023	-41.67	SJC ROAD	214412250 - Equipment Operation	
Interstate Billing Service	126310	PSI-266210	09/13/2023	09/13/2023	130.64	SJC ROAD	214412250 - Equipment Operation	
Interstate Billing Service	126310	PSI-267079	09/13/2023	09/13/2023	113.38	SJC ROAD	214412250 - Equipment Operation	
Interstate Billing Service	126310	PSI-277017	09/13/2023	09/13/2023	784.84	SJC ROAD	214412250 - Equipment Operation	
					<u>\$987.19</u>			
					\$987.19			
Jackson Group Peterbilt	126345	232940GJ	09/11/2023	09/13/2023	6,874.07	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	126345	233194GJ	09/11/2023	09/13/2023	74.90	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$6,948.97</u>			
					\$6,948.97			
Jones & Demille Engineering	126342	131944	09/11/2023	09/13/2023	725.00	2204-024.00	104193920 - Grants	
Jones & Demille Engineering	126342	131945	09/11/2023	09/13/2023	4,668.54	2111-005.00	454255615 - Contracts	
					<u>\$5,393.54</u>			
					\$5,393.54			
K&H Integrated Print Solutions	126327	64737	09/11/2023	09/13/2023	2,648.71	SJC Elections	104173310 - Professional and Technica	
					<u>\$2,648.71</u>			
					\$2,648.71			
K. Andrew Fitzgerald	126332	KAF_082023	09/13/2023	09/13/2023	3,093.75	Crew app	264350330 - Employee Education	
					<u>\$3,093.75</u>			
					\$3,093.75			
Kenworth Sales Company	126347	5P8016	09/11/2023	09/13/2023	10,377.94	SJC Road Dept	214412250 - Equipment Operation	
Kenworth Sales Company	126347	5P8136	09/11/2023	09/13/2023	918.82	SJC Road	214412250 - Equipment Operation	
Kenworth Sales Company	126347	5P8185	09/11/2023	09/13/2023	1,111.68	SJC Road	214412250 - Equipment Operation	
Kenworth Sales Company	126347	5P8247	09/11/2023	09/13/2023	568.00	SJC Road	214412250 - Equipment Operation	

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Kenworth Sales Company	126347	5P8251	09/11/2023	09/13/2023	6,430.88	SJC Road	214412250 - Equipment Operation	
Kenworth Sales Company	126347	5P8339	09/11/2023	09/13/2023	-5,166.76	SJC Road	214412250 - Equipment Operation	
					\$14,240.56			
					\$14,240.56			
Ketron, Tyler	126275	TK083123	09/13/2023	09/13/2023	82.00	TRAVEL REIMBURSEMENT	255007.230 - Indirect Admin Travel exp	
					\$82.00			
Kilgore Companies LLC	126350	1203925	09/12/2023	09/13/2023	3,505.32	SJC ROAD	214414410 - Road Supplies	
Kilgore Companies LLC	126350	1205564	09/12/2023	09/13/2023	2,043.99	SJC ROAD	214414410 - Road Supplies	
Kilgore Companies LLC	126350	1205569	09/12/2023	09/13/2023	6,873.75	SJC ROAD	214414410 - Road Supplies	
Kilgore Companies LLC	126350	1206418	09/12/2023	09/13/2023	7,978.23	SJC ROAD	214414410 - Road Supplies	
Kilgore Companies LLC	126350	1207279	09/12/2023	09/13/2023	3,611.79	SJC ROAD	214414410 - Road Supplies	
Kilgore Companies LLC	126350	1208225	09/12/2023	09/13/2023	3,526.38	SJC ROAD	214414410 - Road Supplies	
Kilgore Companies LLC	126350	1214288	09/12/2023	09/13/2023	4,705.74	SJC ROAD	214414410 - Road Supplies	
Kilgore Companies LLC	126350	1214289	09/12/2023	09/13/2023	1,261.26	SJC ROAD	214414410 - Road Supplies	
					\$33,506.46			
					\$33,506.46			
Kimball Midwest	126290	101342339	09/12/2023	09/13/2023	269.68	SJC Road	214412250 - Equipment Operation	
					\$269.68			
Kunz PC	126341	KUNZ_09012023	09/13/2023	09/13/2023	5,216.50	SJC Attorney	104156310 - Professional and Technica	
					\$5,216.50			
Life-Assist Inc.	126340	1342075	09/12/2023	09/13/2023	1,379.48	SJC Emergency Svc.	264350610 - Miscellaneous Supplies	
Life-Assist Inc.	126340	1344230	09/12/2023	09/13/2023	1,753.86	SJC Emergency Svc.	264350610 - Miscellaneous Supplies	
Life-Assist Inc.	126340	1344423	09/12/2023	09/13/2023	270.50	SJC Emergency Svc.	264350610 - Miscellaneous Supplies	
Life-Assist Inc.	126340	1347952	09/12/2023	09/13/2023	764.58	SJC Emergency Svc.	264350610 - Miscellaneous Supplies	
Life-Assist Inc.	126340	1354394	09/12/2023	09/13/2023	325.52	SJC Emergency Svc.	264350610 - Miscellaneous Supplies	
					\$4,493.94			
					\$4,493.94			
Little America-Salt Lake	126281	2230124	09/12/2023	09/13/2023	131.82	Bruce Adams	104111230 - Travel Expense	
					\$131.82			
Main Street Drug and Boutique	126276	17201	09/11/2023	09/13/2023	12.59	SJC Sheriff	104230312 - Medical Expenses	
Main Street Drug and Boutique	126276	17256	09/11/2023	09/13/2023	47.97	SJC Sheriff	104230312 - Medical Expenses	
Main Street Drug and Boutique	126276	17449	09/11/2023	09/13/2023	27.22	SJC Sheriff	104230312 - Medical Expenses	
					\$87.78			
					\$87.78			
Maxwell Products Inc.	126349	INV3188	09/12/2023	09/13/2023	27,656.25	SJC Road Dept	214414410 - Road Supplies	
					\$27,656.25			
McNeely, Jerry	126317	JM09012023	09/11/2023	09/13/2023	1,500.00	Jerry McNeely	104112310 - Professional and Technica	
					\$1,500.00			
Monticello Mercantile	126299	C286603	09/12/2023	09/13/2023	13.17	SJC Ambulance	264350610 - Miscellaneous Supplies	
Monticello Mercantile	126299	C288398	09/12/2023	09/13/2023	30.47	SJC Ambulance	264350610 - Miscellaneous Supplies	
Monticello Mercantile	126299	C290624	09/12/2023	09/13/2023	12.49	SJC Ambulance	264350610 - Miscellaneous Supplies	
Monticello Mercantile	126299	C291989	09/12/2023	09/13/2023	41.99	SJC Recorder	104144240 - Office Expense	
Monticello Mercantile	126299	C292901	09/12/2023	09/13/2023	18.99	SJC Road	214412251 - Gas, Oil and Grease	
Monticello Mercantile	126299	C293405	09/12/2023	09/13/2023	35.40	SJC Road	214412260 - Buildings and Grounds	

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Monticello Mercantile	126299	C293707	09/12/2023	09/13/2023	10.49	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	126299	C294461	09/12/2023	09/13/2023	310.10	SJC Sheriff	104230350 - State Prisoner Expenses	
Monticello Mercantile	126299	C294523	09/12/2023	09/13/2023	39.98	SJC Sheriff	104230250 - Equipment Operation	
					<u>\$513.08</u>			
					\$513.08			
Mooneyhan, Elizabeth	126269	BM09082023	09/12/2023	09/13/2023	60.00	Fire Fighting	104220121 - Temporary Wages	
					<u>\$60.00</u>			
					\$60.00			
Motor Parts Company	126330	556117	09/11/2023	09/13/2023	47.48	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556466	09/11/2023	09/13/2023	290.98	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556471	09/11/2023	09/13/2023	30.80	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556489	09/11/2023	09/13/2023	12.09	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556534	09/11/2023	09/13/2023	305.11	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556548	09/11/2023	09/13/2023	61.60	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556553	09/11/2023	09/13/2023	15.12	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556754	09/11/2023	09/13/2023	13.52	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556819	09/11/2023	09/13/2023	29.31	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	556962	09/11/2023	09/13/2023	157.08	SJC Road Dept	214414480 - Special Department Suppl	
Motor Parts Company	126330	556979	09/11/2023	09/13/2023	127.00	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557097	09/11/2023	09/13/2023	41.49	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557105	09/11/2023	09/13/2023	166.76	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557149	09/11/2023	09/13/2023	87.36	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557154	09/11/2023	09/13/2023	-18.00	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557200	09/11/2023	09/13/2023	155.15	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557216	09/11/2023	09/13/2023	28.38	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557286	09/11/2023	09/13/2023	9.12	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557313	09/11/2023	09/13/2023	33.29	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	557314	09/11/2023	09/13/2023	10.26	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	843536	09/11/2023	09/13/2023	147.44	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	844655	09/11/2023	09/13/2023	53.88	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	844868	09/11/2023	09/13/2023	27.99	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	844979	09/11/2023	09/13/2023	0.29	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	845235	09/11/2023	09/13/2023	11.24	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	845268	09/11/2023	09/13/2023	104.96	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	845631	09/11/2023	09/13/2023	272.40	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts Company	126330	845764	09/13/2023	09/13/2023	520.32	SJC Landfill	574424250 - Equipment Operation	
Motor Parts Company	126330	846195	09/13/2023	09/13/2023	39.96	SJC Landfill	574424251 - Gas, Oil and Grease	
Motor Parts Company	126330	846249	09/13/2023	09/13/2023	2.07	SJC Landfill	574424250 - Equipment Operation	
Motor Parts Company	126330	884849	09/12/2023	09/13/2023	17.99	SJC Weed	104256250 - Equipment Operation	
					<u>\$2,802.44</u>			
					\$2,802.44			
MSFS of Utah	126298	20230905083413	09/12/2023	09/13/2023	495.00	SJC Aging	104682615 - Contracts	
					<u>\$495.00</u>			
					\$495.00			
National Benefit Services LLC	126331	CP357160	09/12/2023	09/13/2023	3,027.40	Claims Paid Invoice	104965140 - Other Employee Benefits	
					<u>\$3,027.40</u>			
					\$3,027.40			
Navajo Times Publishing Co.	126283	Sub23-25	09/13/2023	09/13/2023	90.00	Annual Subscription	724581210 - Subscriptions and Membe	
Navajo Times Publishing Co.	126283	Sub23-26	09/13/2023	09/13/2023	90.00	MC Library Subscription	724581210 - Subscriptions and Membe	
					<u>\$180.00</u>			
					\$180.00			
Navajo Tribal UtilityAuthority	126286	34001484409	09/12/2023	09/13/2023	208.99	60271007 - SJC Fire	104225270 - Utilities	
					<u>\$208.99</u>			
					\$208.99			

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Nicholas & Company	126338	8467132	09/12/2023	09/13/2023	974.11	SJC Aging	104677323 - Meals - Monticello	
Nicholas & Company	126338	8467132	09/12/2023	09/13/2023	974.11	SJC Aging	104678323 - Meals - Monticello	
Nicholas & Company	126338	8467135	09/12/2023	09/13/2023	363.18	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	126338	8467135	09/12/2023	09/13/2023	363.19	SJC Aging	104677325 - Meals - Blanding	
Nicholas & Company	126338	8467138	09/12/2023	09/13/2023	657.11	SJC Aging	104677328 - Meals - La Sal	
Nicholas & Company	126338	8467138	09/12/2023	09/13/2023	657.11	SJC Aging	104678328 - Meals - La Sal	
					\$3,988.81			
					\$3,988.81			
ODP Business Solutions LLC	126291	324597108001	09/12/2023	09/13/2023	13.34	SJC Public Health	255007.240 - Indirect Admin Office exp	
ODP Business Solutions LLC	126291	324604079001	09/12/2023	09/13/2023	10.52	SJC Public Health	255007.240 - Indirect Admin Office exp	
ODP Business Solutions LLC	126291	324604081001	09/12/2023	09/13/2023	116.38	SJC Public Health	255007.240 - Indirect Admin Office exp	
ODP Business Solutions LLC	126291	325541341001	09/12/2023	09/13/2023	38.57	SJC Recorder	104144240 - Office Expense	
ODP Business Solutions LLC	126291	327112586001	09/12/2023	09/13/2023	93.00	SJC Sheriff	104230250 - Equipment Operation	
					\$271.81			
					\$271.81			
OTIS	126277	F10000116240	09/11/2023	09/13/2023	100.00	SJC Admin Building	104166310 - Professional and Technica	
					\$100.00			
Packard Wholesale Co.	126304	INV214451	09/13/2023	09/13/2023	132.50	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	126304	INV214451	09/13/2023	09/13/2023	132.50	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	126304	INV215176	09/13/2023	09/13/2023	39.19	SJC Public Health	255007.260 - Indirect Admin Buildings	
Packard Wholesale Co.	126304	INV215694	09/13/2023	09/13/2023	454.19	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
					\$758.38			
					\$758.38			
Page Steel	126320	119514	09/11/2023	09/13/2023	1,879.00	SJC Road	214412250 - Equipment Operation	
					\$1,879.00			
Penguin Management Inc	126328	75407	09/11/2023	09/13/2023	2,652.00	SJC EMS	264350310 - Professional and Technica	
					\$2,652.00			
Redd's Ace Hardware	126293	878690	09/11/2023	09/13/2023	39.43	SJC Library	724581620 - Special Programs	
Redd's Ace Hardware	126293	879827	09/11/2023	09/13/2023	89.99	SJC Library	724581740 - Equipment Purchases	
Redd's Ace Hardware	126293	880659	09/11/2023	09/13/2023	16.99	SJC Ambulance	264350330 - Employee Education	
Redd's Ace Hardware	126293	881477	09/12/2023	09/13/2023	49.98	SJC Ambulance	264350260 - Buildings and Grounds	
Redd's Ace Hardware	126293	881724	09/12/2023	09/13/2023	9.98	SJC Ambulance	264350610 - Miscellaneous Supplies	
Redd's Ace Hardware	126293	882062	09/12/2023	09/13/2023	54.98	SJC Fire	104220260 - Buildings and Grounds	
Redd's Ace Hardware	126293	883382	09/12/2023	09/13/2023	46.57	SJC Landfill	574424240 - Office Expense	
					\$307.92			
					\$307.92			
RelaDyne West LLC	126288	998976-IN	09/13/2023	09/13/2023	214.90	SJC Landfill	574424251 - Gas, Oil and Grease	
					\$214.90			
Richardson, Walt	126274	WR09082023	09/13/2023	09/13/2023	75.00	Fire Fighting	104220121 - Temporary Wages	
					\$75.00			
Ricks Glass Inc.	126308	21455	09/11/2023	09/13/2023	895.00	SJC Econ Dev	104193255 - Equipment Rental	
					\$895.00			
Rocky Mountain Power	126265	20230907-17093	09/12/2023	09/13/2023	18.16	59405396-0029 SJC Road	214414270 - Utilities	
Rocky Mountain Power	126265	20230907-17103	09/12/2023	09/13/2023	14.07	59271696-0048 SJC Road	104225270 - Utilities	
					\$32.23			
					\$32.23			

**San Juan County
Check Register
All Bank Accounts - 09/01/2023 to 09/15/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Rush Truck Centers of Utah Inc	126278	3033771286	09/12/2023	09/13/2023	100.11	SJC Road Dept	214412250 - Equipment Operation	
					\$100.11			
Sallee, Tyler	126287	TS09082023	09/13/2023	09/13/2023	210.00	FIRE CONTROL	104220121 - Temporary Wages	
					\$210.00			
San Juan Clinic	126272	9168834	09/11/2023	09/13/2023	72.00	TODD ADAIR 7219690	214414620 - Miscellaneous Services	
					\$72.00			
San Juan Hospital	126292	9165540	09/12/2023	09/13/2023	292.26	Young, Garrett	104230312 - Medical Expenses	
					\$292.26			
Simpleview LLC	126295	INV362048	09/13/2023	09/13/2023	333.33	SJC Econ Dev and Visitor Services	104193210 - Subscriptions and Membe	
					\$333.33			
SJC Inmate Account	126337	SJC_TrusteePayr	09/13/2023	09/13/2023	3,953.64	Trustee Payroll	104230352 - Inmate Humanitarian Exp	
					\$3,953.64			
SJR Media	126315	163344	09/11/2023	09/13/2023	13.30	SJC Commission	104142220 - Public Notices	
SJR Media	126315	SJCCLERK0823	09/13/2023	09/13/2023	900.00	SJC Clerk	104142310 - Professional and Technica	
SJR Media	126315	SJCECON0823	09/13/2023	09/13/2023	345.00	SJC Economic Dev	103825000 - Sponsorships	
SJR Media	126315	SJCHR0823	09/13/2023	09/13/2023	78.00	SJC Human Resources	104134220 - Public Notices	
					\$1,336.30			
					\$1,336.30			
Sorenson Advertising, dba Relic Age	126348	209266	09/11/2023	09/13/2023	18,000.00	SJC Economic Dev	104193490 - Advertising and Promotion	
					\$18,000.00			
South Jordan Police Department	126324	23-07	09/11/2023	09/13/2023	2,250.00	SWAT School	104211230 - Travel Expense	
					\$2,250.00			
Southwest Colorado TV	126322	08-31	09/11/2023	09/13/2023	2,000.00	Contract Services	104574615 - Contracts	
					\$2,000.00			
Suitter Axland PLLC	126326	2777	09/11/2023	09/13/2023	2,484.00	SJC Attorney	104156310 - Professional and Technica	
					\$2,484.00			
Sysco Intermountain Food Svc.	126301	485635166	07/07/2023	09/13/2023	575.02	SJC SHERIFF	104230480 - Kitchen Food	
					\$575.02			
Verizon Wireless	126325	9939555953	09/12/2023	09/13/2023	639.52	265507612-00001	264350280 - Telephone	
Verizon Wireless	126325	9940978604	09/12/2023	09/13/2023	52.88	742063425-00001 - Public Health	255008.280 - Indirect Nursing Telephon	
Verizon Wireless	126325	9940978604	09/12/2023	09/13/2023	52.88	742063425-00001 - Public Health	255010.280 - Indirect Health Insp Telep	
Verizon Wireless	126325	9940978604	09/12/2023	09/13/2023	52.88	742063425-00001 - Public Health	255193.280 - Home Visiting - PAT Tele	
Verizon Wireless	126325	9940978604	09/12/2023	09/13/2023	52.88	742063425-00001 - Public Health	255281.280 - EED - Epidemiology Tele	
Verizon Wireless	126325	9940978604	09/12/2023	09/13/2023	52.88	742063425-00001 - Public Health	255310.280 - PHEP Preparedness Tele	
Verizon Wireless	126325	9940978604	09/12/2023	09/13/2023	137.27	742063425-00001 - Public Health	255012.280 - Local General Health Tel	
Verizon Wireless	126325	9941945709	09/12/2023	09/13/2023	52.88	265507612-00002	104113280 - Telephone	
Verizon Wireless	126325	9941945710	09/12/2023	09/13/2023	265.80	265507612-00003	104151280 - Telephone	
Verizon Wireless	126325	9941945719	09/12/2023	09/13/2023	114.04	265508079-00002	104255280 - Telephone	
Verizon Wireless	126325	9941945723	09/12/2023	09/13/2023	145.77	265508664-00001	214414280 - Telephone	
Verizon Wireless	126325	9941955930	09/12/2023	09/13/2023	200.34	365506834-00001	104225280 - Telephone	
Verizon Wireless	126325	9941986571	09/12/2023	09/13/2023	25.04	665507629-00005	104146280 - Telephone	
Verizon Wireless	126325	9941986571	09/12/2023	09/13/2023	25.04	665507629-00005	104242280 - Telephone	

**San Juan County
Check Register
All Bank Accounts - 09/01/2023 to 09/15/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Verizon Wireless	126325	9941996761	09/12/2023	09/13/2023	53.68	765507047-00001	104112280 - Telephone	
Verizon Wireless	126325	9941996761	09/12/2023	09/13/2023	179.55	765507047-00001	104111280 - Telephone	
Verizon Wireless	126325	9941996762	09/12/2023	09/13/2023	79.93	765507047-00003	104147280 - Telephone	
Verizon Wireless	126325	9941996778	09/12/2023	09/13/2023	35.25	765508819-00001	104679280 - Telephone	
Verizon Wireless	126325	9941996778	09/12/2023	09/13/2023	35.25	765508819-00001	104682280 - Telephone	
Verizon Wireless	126325	9941996778	09/12/2023	09/13/2023	35.25	765508819-00001	104684280 - Telephone	
Verizon Wireless	126325	9941996778	09/12/2023	09/13/2023	52.88	765508819-00001	104675280 - Telephone	
					\$2,341.89			
					\$2,341.89			
Walk-N-Roll	126309	2098	09/11/2023	09/13/2023	950.04	SJC Road	214412250 - Equipment Operation	
					\$950.04			
Walker, LaMar	126273	LW09082023	09/13/2023	09/13/2023	75.00	SVR District	104220121 - Temporary Wages	
					\$75.00			
Walker, Tel	126316	TW09082023	09/13/2023	09/13/2023	1,365.00	Fire Fighting	104220121 - Temporary Wages	
					\$1,365.00			
Waste Management of Colorado	126289	0419741-4889-6	09/11/2023	09/13/2023	89.65	16-83977-53000 SJC Road Dept	214414270 - Utilities	
Waste Management of Colorado	126289	0419840-4889-6	09/11/2023	09/13/2023	179.54	19-36095-03000 SJC Public Health	255007.270 - Indirect Admin Utilities	
					\$269.19			
					\$269.19			
Watts Steam Store Utah Inc	126319	7109408	09/12/2023	09/13/2023	934.55	SJC Road Dept	104220615 - Contracts	
Watts Steam Store Utah Inc	126319	7109408	09/12/2023	09/13/2023	934.55	SJC Road Dept	214412250 - Equipment Operation	
					\$1,869.10			
					\$1,869.10			
Wheeler Machinery Company	126351	MS0000043319	09/13/2023	09/13/2023	60,810.00	SJC Road Dept	214414740 - Equipment Purchases	
Wheeler Machinery Company	126351	PS001557984	09/13/2023	09/13/2023	1,801.24	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	126351	PS001558142	09/13/2023	09/13/2023	1,493.66	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	126351	PS001558712	09/13/2023	09/13/2023	27.04	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	126351	PS001558792	09/13/2023	09/13/2023	33.62	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	126351	PS001559430	09/13/2023	09/13/2023	56.52	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	126351	PS001559555	09/13/2023	09/13/2023	350.72	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	126351	PS001559556	09/13/2023	09/13/2023	91.33	SJC Road Dept	214412250 - Equipment Operation	
					\$64,664.13			
					\$64,664.13			
Young, Lois	126270	LY008	09/13/2023	09/13/2023	60.26	Expense Voucher	255007.230 - Indirect Admin Travel exp	
					\$60.26			
Zhonnie, Sylvia	126279	SZ003	09/13/2023	09/13/2023	107.42	Expense reimbursement	255007.230 - Indirect Admin Travel exp	
					\$107.42			
					\$288,266.55			



BOARD OF COMMISSIONERS WORK SESSION MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers
September 05, 2023 at 9:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel or through Zoom at <https://us02web.zoom.us/j/82171709527> One tap mobile+16699006833,,82171709527# US (San Jose)

Public Participation is not anticipated during Work Session Meetings

Audio: <https://www.utah.gov/pmn/files/1018019.MP3>

Video: <https://www.youtube.com/watch?v=9FKbiR85olg>

CALL TO ORDER

Time Stamp 0:00:12 (audio & video)

Commission Chair Adams called the meeting to order at 9:02 a.m.

ROLL CALL

Time Stamp 0:00:26 (audio & video)

PRESENT

Commission Chair Bruce Adams
Commission Vice-Chair Silvia Stubbs
Commissioner Jaime Harvey

STAFF

Mack McDonald – County Administrative Officer (CAO)
Lyman W. Duncan – County Clerk/Auditor
Mitch Maughan, County Deputy Attorney

AUDIENCE/OTHERS

Nancy Kimmerle
Donna Jensen

CONTINUED

Heather Raisor
Lynn Cresswell
Bart Kunz-Virtual

AGENDA ITEMS

1. San Juan County Historic Commission Updates

Time Stamp 0:00:44 (audio & video)

Nancy Kimmerle, President for the San Juan County Historical Commission, spoke first about the work being performed by the Historical Commission.

Heather Raisor, Secretary, stated that the group has uploaded numerous photos to the Historical Commission's website link. The photos were given to them by the many community members. Many of these photos were of unidentified residents and have been found and identified!

In addition, the Historical Commission, are gathering information regarding the first settlers in Blanding and where in town they lived during the 1905-1910 years. The Historic Commission is also gathering photos and information for all of the previous commissioners from the beginning.

Donna Jensen, Vice-President, spoke of the group's efforts in gathering stories and photos from the neighboring Native American communities.

In conclusion, Nancy spoke of their effort in identifying historic locations within the county, and asked for all county residents to help in identifying more locations.

2. 1. Mitchell Maughan, The new enhanced and effective County subdivision plat approval process.
2. Lyn Creswell. County land use code amendment to clarify that short-term rentals have been and continue to be prohibited uses in the SVR and A-1 districts.
3. Lyn Creswell. Possible increased sanctions for property owner violations of County code requirements.
4. Lyn Creswell. A recommended alternative for neighboring property owners to inform the County about nuisance or zoning code violations in their community.

Time Stamp 0:22:15 (audio & video)

Lyn Creswell, County Administrative Law Judge (ALJ) spoke about developing an enforcement plan for the county-wide overnight rentals. Lyn, Mitch Maughan, and Bart Kunz have met several times and developed processes that will benefit the enforcement of the overnight rental market within the county. Landmark Design prepared a Spanish Valley Area

Plan in 2019. Lyn stated that the Area Plan is a living ordinance and can be amended by the commissioners as needed, including commercial, residential, overnight rental properties, and the size of the different zones.

The proposed overnight rental enforcement code allows for a fine of up to \$200 per night. If the owner is receiving more rental money than the fine per citation, they might continue running the overnight rentals. The county can go to court and seek an injunction against the property rental owner. Governments cannot use short-term rental listing sites in an effort to find the properties. A citizen complaint form will be placed upon the county website in several locations. The International Fire Code might be an option for the county to utilize in the enforcement process.

Bart Kunz, attorney, spoke about the enforcement of the various nuisance claims through the District Court by asking for an injunction.

Mitch Maughan, Deputy County Attorney spoke about the subdivision approval process. The process includes property within the Spanish Valley Overnight Rental ordinance and the rest of the A-1 property in the county. The newly developed checklist will help developers understand what is expected from them through the county zoning process.

ADJOURNMENT

Time Stamp 1:21:35 (audio & video)

Meeting concluded without an adjournment or vote.

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
September 05, 2023 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

Audio: <https://www.utah.gov/pmn/files/1018019.MP3>

Video: <https://www.youtube.com/watch?v=0PrkoNriFNk>

CALL TO ORDER

Time Stamp 0:00:03 (audio & video)

Commission Chair Adams called the meeting to order at 10:59 a.m.

ROLL CALL

Time Stamp 0:00:22 (audio & video)

PRESENT

Commission Chair Bruce Adams
Commission Vice-Chair Silvia Stubbs
Commissioner Jaime Harvey

STAFF

Mack McDonald, Administrative Officer (CAO)
Lyman W. Duncan, Clerk/Auditor
Mitch Maughan, Deputy Attorney

INVOCATION

Time Stamp 0:00:45 (audio & video)

Joel Mellon, resident of Elk Meadows, offered the invocation

PLEDGE OF ALLEGIANCE

Time Stamp 0:01:35 (audio & video)

Commission Chair Adams led the attendees in the Pledge of Allegiance.

CONFLICT OF INTEREST DECLARATION

Time Stamp 0:02:08 (audio & video)

Mack McDonald, CAO, presented the Conflict of Interest Statement for the Commissioners to declare each public meeting. Each Commissioner declared they were free of any conflicts of interest.

1. Declaration of Conflict of Interests: In Accordance with Utah Code Ann. 67-16-9 Conflict of Interests Prohibited. No Public Officer or Public Employee Shall Have Personal Investments in any Business Entity which will Create a Substantial Conflict Between His [/Her] Private Interests and His [/Her] Public Duties.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meeting <https://us02web.zoom.us/j/3125521102> One tap mobile +16699006833,,3125521102# US (San Jose)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:03:35 (audio & video)

Joel Mellon, resident of Elk Meadows, spoke of the loud music coming from a neighbor in Elk Meadows. The Chief Deputy and another officer responded to the complaint, which was resolved eventually. Joe asked for a nuisance ordinance to be enacted by the Commission.

Stuart Smith, resident of Elk Meadows, supported the prospective noise ordinance and the nuisance issues related to it.

Brian Torgersen, representative of SITLA, spoke about the Bluff land disconnect and asked for the county to take a neutral position.

Jim Sayers, resident of Bluff, is a member of the Town of Bluff's Council. He asked for the Commission to support in keeping the Bluff property intact.

Greg Culbreath, resident of Elk meadows, thanked the Commissioners for their support of the Overnight Rental Enforcement plan. He is concerned about several Elk Meadow properties turning into overnight properties and the resulting nuisances that might accompany overnight rentals.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:22:50 (audio & video)

Mack presented the Consent Agenda for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

2. Approval of the August 8, 2023 Commission Work Session Minutes
3. Approval of the August 8, 2023 Commission Meeting Minutes
4. Approval of the August 4 to August 31, 2023 Check Registers
5. Approval of the \$19,070 Purchase Order for a Solar Charge Controller for the Cal Black Airport Solar Power System

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

6. Presentation and Approval of the 2022 Fiscal Year Audit Report by Larson and Company, PC. Jon Haderlie, CPA, Partner

Time Stamp 0:24:24 (audit & video)

Jon Haderlie, Audit Partner for Larson & Co. presented the 2022 Audit Report and its findings. The audit was found to be an unmodified or a "clean" opinion. Jon felt that that some counties struggled because of Covid-19, and that other government entities were better prepared. Larson & Co. are required to assess the "going concern" value for the county, which he felt was healthy, because of our low debt and strong cash position.

The Single Audit report was performed on any county grant programs that receive more than \$750,000 per year, and the county received an unmodified or "clean" opinion.

Jon spoke about the potential audit risks such as revenue recognition, cash disbursements, and potential bias, estimates, and management's ability to override controls. The auditor did not find any realized risks in the audit.

The only finding was related to the budget overages in the Sheriff's and Assessor's offices, of which statements' were prepared and sent to the State Auditor's Office.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.
 Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

7. Presentation of the San Juan County Local Broadband Plan. Mack McDonald, Chief Administrative Officer

Time Stamp 0:50:22 (audio & video)

Mack presented the Broadband Plan results for the Commission to review and approve. The County received \$50,000 to receive a plan for the future implementations into the frontier parts of the county. The hope is for future federal funds to be allocated to the state and county, because of the written plans identifying the local needs.

BUSINESS/ACTION

8. Consideration and Approval of the Appointment of Dr. Melissa Rigg to the San Juan County Planning Commission to Represent the Town of Bluff. Mack McDonald, Chief Administrative Officer

Time Stamp 1:06:09 (audio & video)

Mack presented the requirement to remain on the Planning Commission, which is 50% in-person attendance. The previous member is to be removed from the Planning Commission per the motion. Melissa Rigg, resident of Bluff was presented for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.
 Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

9. CONSIDERATION AND APPROVAL OF RESOLUTION 2023-08, A RESOLUTION STATING THE SUPPORT OF SAN JUAN COUNTY FOR THE ESTABLISHED MUNICIPAL BOUNDARIES OF THE TOWN OF BLUFF. AND IN CONNECTION THEREWITH STATING OPPOSITION TO THE CURRENT MUNICIPAL DISCONNECTION PETITION NOW PENDING BEFORE THE BLUFF TOWN COUNCIL. Mack McDonald, Chief Administrative Officer

Time Stamp 1:11:04 (audio & video)

Mack presented the resolution regarding the town of Bluff's request for the Commission to support the denial of the Bluff property disconnect.

Motion made by Commissioner Harvey. Motion died for lack of a second motion.

10. Consideration and Approval of the La Sal Transfer Station Power Installation. Jed Tate, Landfill Operations Manager

Time Stamp 1:31:47 (audio & video)

Jed Tate, Landfill Manager, presented the contract for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

11. Consideration and Approval of the Aneth Transfer Station Participation and Purchase of Transfer Bins. Jed Tate, Landfill Operations Manager

Time Stamp 1:33:35 (audio & video)

Jed Tate, Landfill Manager, presented the Participation Agreement with the Aneth Transfer Station, and to purchase new Transfer Bins for the Commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

12. Consideration and Approval of the Life Cycle Replacement Purchase and Contract of the San Juan County Sheriff's Office Patrol Axon Tasers. Sheriff Lehi Lacey/Sergeant Black

Time Stamp 1:36:25 (audio & video)

Chas Black, County Sheriff, presented the proposal to purchase new Tasers, for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

13. Consideration and Approval of Three Candidates for Possible Appointment to the Grand County Water Conservancy District (GCWCD). Mack McDonald, Chief Administrative Officer

Time Stamp 1:39:33 (audio & video)

Mack presented the names of three (3) individuals to be nominated for the Grand County Water Conservancy. The individuals are: Kevin Clyde, Lynn Jackson, and Ken Heifenbein.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

14. Consideration and Approval of a Alcohol Local Consent for Min E's Market - La Sal Junction & Hwy 191, Lyman Duncan

Time Stamp 1:46:17 (audio & video)

Lyman Duncan presented the Local Consent Form for E's Market Extension to Hwy 191 fir the Commission to review and approve. Several questions were asked about the building, layout of the coolers, and the location.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

15. Consideration and Approval of the San Juan County - Minimum Performance Standards SFY22 Amendment #2 With the State of Utah Department of Health and Human Services. Grant Sunada, Public Health Director

Time Stamp 1:47:27 (audio & video)

Grant Sunada, Public Health Director, presented the state contract for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

16. Consideration and Approval of San Juan County Health Department Community and Clinical Interventions Contract with the State of Utah Department of Health and Human Services for \$23,528.90. Grant Sunada, Public Health Director

Time Stamp 1:51:37 (audio & video)

Grant Sunada, Public Health Director, presented the federal contract for the Commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

17. CONSIDERATION AND ADOPTION OF RESOLUTION 2023-09, A RESOLUTION APPROVING THE FORM OF THE LEASE/PURCHASE AGREEMENT WITH ZIONS BANCORPORATION, N.A., SALT LAKE CITY, UTAH AND AUTHORIZING THE EXECUTION AND DELIVERY THEREOF. Mack McDonald, Chief Administrative Officer

Time Stamp 1:53:08 (audio & video)

Mack presented the Zions Lease/Purchase Agreement for the Commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

18. Consideration and Approval of the Notice of Award and Intent to Negotiate a Contract with Points Consulting LLC for a Housing and Community Needs Assessment for San Juan County for a Total Not To Exceed \$84,300. Mack McDonald, Chief Administrative Officer

Time Stamp 1: 53:54 (audio & video)

Mack presented the contract for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

PUBLIC HEARING

19. CONSIDERATION AND APPROVAL OF RESOLUTION 2023-10. A RESOLUTION PURSUANT TO SECTION 17-36-26 U.C.A.1953 AS AMENDED APPROVING THE ADDITIONAL BUDGET APPROPRIATION REQUESTS AND/OR MID-YEAR ADJUSTMENTS FUNDED BY NEW REVENUES, GRANT FUNDING AND/OR MONTIES UNSPENT IN THE PRIOR YEAR (FUND BALANCE). Mack McDonald, Chief Administrative Officer

Time Stamp 1:55:15 (audio & video)

Motion to enter into a Public Hearing for the Mid-Year Budget Adjustments:

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

Mack presented the 2023 Mid-Year Budget Adjustments for the Commission to review and approve.

Public Comment: None Offered

Motion to leave Public Hearing:

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

Motion to approve Resolution 2023-10 – Mid-Year Budget Adjustments.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

BOARD OF EQUALIZATION

20. Consideration and Approval of the BOE Hearing Recommendations. Rick Meyer, Assessor and Randy Rarick, Deputy Assessor

Time Stamp 2:05:10 (audio & video)

Motion to enter into the Board of Equalization (BOE)

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

Rick Meyer, County Assessor, presented the 2023 Board of Equalization Hearing adjustments for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

Motion to come out of the Board of Equalization (BOE)

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

COUNTY ADMINISTRATOR REPORT

None Offered

COMMISSION REPORTS

Time Stamp 2:08:46 (audio & video)

Commission Chair Adams spoke of the offer from the BLM to invite San Juan County as a cooperating agency. He asked Mack to draft a letter to the BLM stating there was not a need for Grand County to be a cooperating agency. In addition, he asked Mack to draft a letter letting Grand County that San Juan County can manage the cooperating agency role without their help.

ADJOURNMENT

Time Stamp 2:10:37 (audio & video)

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____



COMMISSION STAFF REPORT

MEETING DATE: September 19, 2023

ITEM TITLE, PRESENTER: March and December 2018 Oil and Gas Lease Sales, Nick Sandberg, Public Lands Coordinator

RECOMMENDATION: Concur with Section 106 Finding of No Adverse Effect

SUMMARY

BLM's initial Section 106 review of the proposed lease sales was contested. In the settlement of this lawsuit, BLM agreed to conduct a new Section 106 analysis which they have now completed. This analysis included 29 proposed leases (49,919 acres) in areas southeast of Blanding and north of Monticello (see attached maps). In this new analysis they have concluded that reasonably foreseeable development can occur on all proposed lease parcels with no adverse effect to historic properties within the leases or within a 0.5 mile area of potential effect. As a Consulting Party, San Juan County concurs with this analysis and Finding of No Adverse Effect.

HISTORY/PAST ACTION

San Juan County was a Consulting Party in the initial Section 106 analysis and is a Consulting Party in the current analysis.

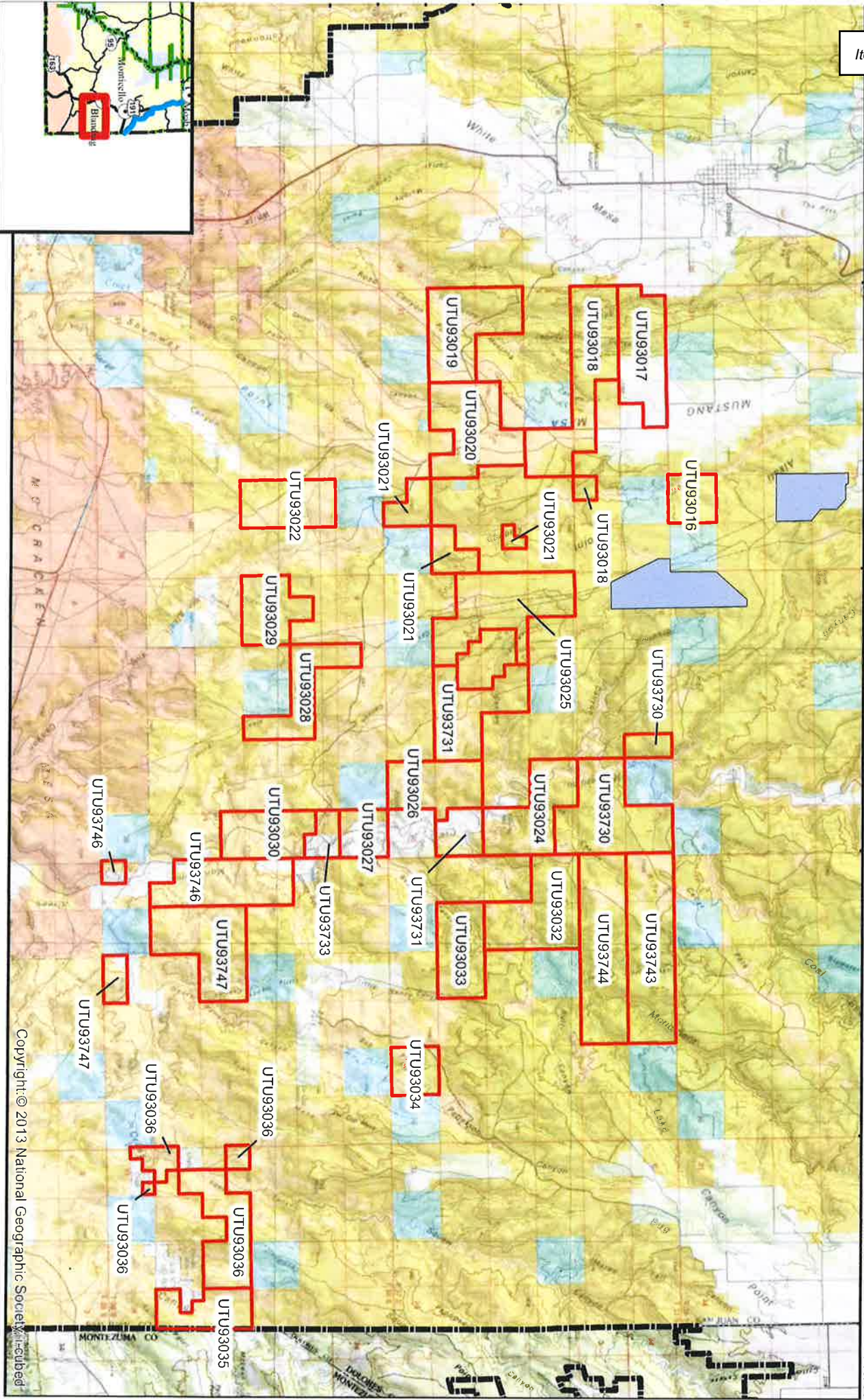
FISCAL IMPACT

None.

BLM Utah - March and December 2018 Oil and Gas Lease Sales

Leases - Monticello Field Office (San Juan County)

R 22E R 23E R 24E R 25E



Legend

- Lease
- Alkali Ridge National Historic Landmark
- National Monument Boundary

Land Status

- Bureau of Land Management (BLM)
- National Park Service (NPS)
- State
- Private
- US Forest Service (USFS)

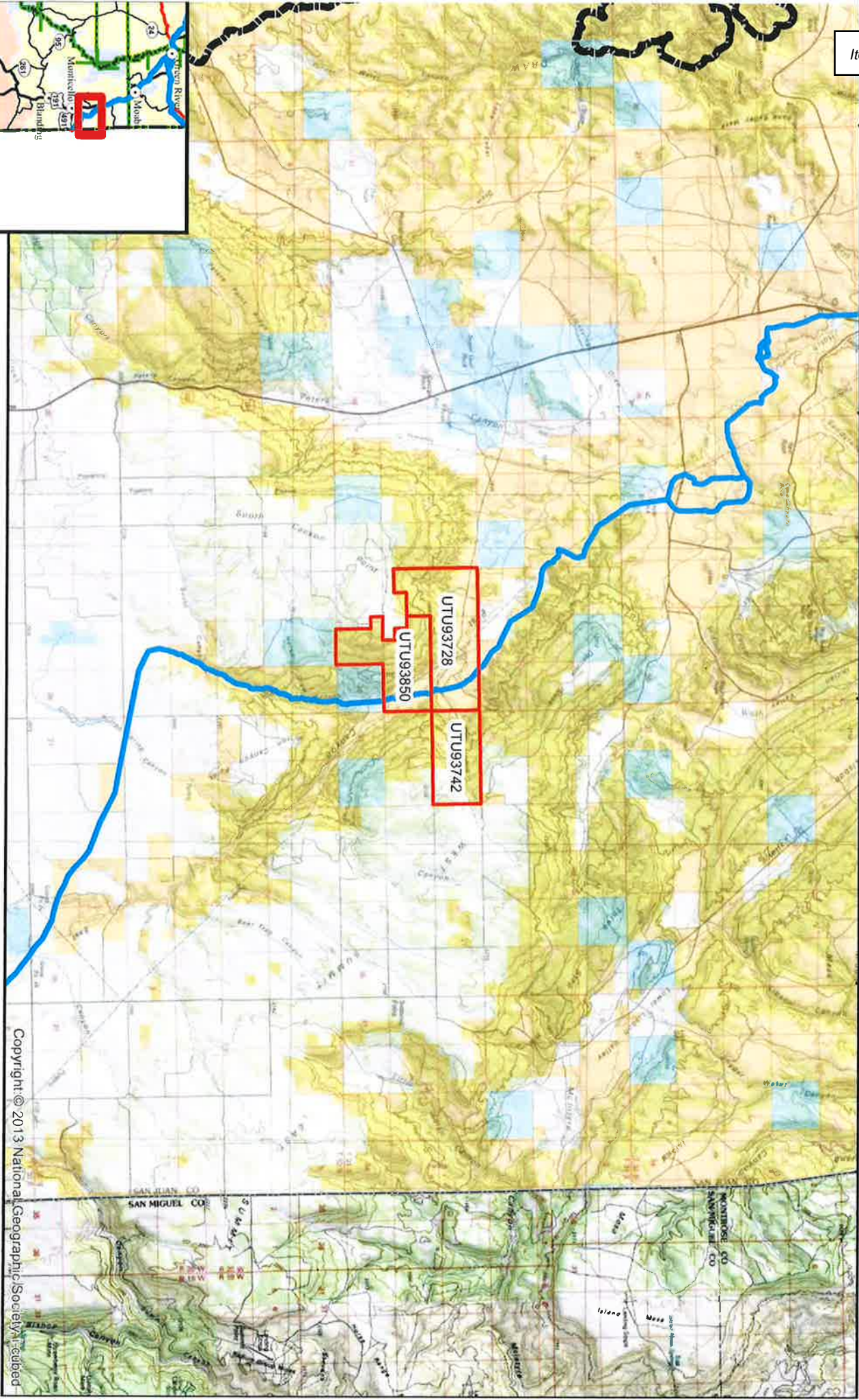
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0 1.25 2.5 Miles

N

BLM Utah - March and December 2018 Oil and Gas Lease Sales Leases - Monticello Field Office (San Juan County)

R 23E R 24E R 25E R 26E BUREAU OF LAND MANAG



Legend

Lease

- National Monument Boundary
- Congressionally Designated Old Spanish National Historic Trail

Land Status

- Bureau of Land Management (BLM)
- National Park Service (NPS)
- State
- Private
- US Forest Service (USFS)

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SAN JUAN COUNTY COMMISSION

Item 7.

Bruce Adams	Chairman
Silvia Stubbs	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

September 19, 2023

Tylia Varilek
Leasing Team Archaeologist
Utah State Office
Bureau of Land Management
440 West 200 South, Suite 500
Salt Lake City, Utah 84101-1345

Re: New March and December 2018 Oil and Gas Lease Sale Section 106 Review

Dear Ms. Varilek:

As a Consulting Party, San Juan County has reviewed the new Draft Cultural Resources Report for the March and December 2018 Competitive Oil and Gas Lease Sales. We find that BLM has made an intensive effort to research existing records of cultural resource inventories in the Area of Potential Effect (0.5 miles around each proposed lease) and has made a good faith effort to identify the potential effects of leasing on historic properties

We concur with the determination that reasonably foreseeable development can occur on all proposed lease parcels in the proposed sales without adverse effect to historic properties.

Thank you for this opportunity to comment and participate in this process.

Sincerely,

Bruce Adams
Chairman



COMMISSION STAFF REPORT

MEETING DATE: September 19, 2023

ITEM TITLE, PRESENTER: March and December 2018 Oil and Gas Lease Sales, Nick Sandberg,
Public Lands Coordinator

RECOMMENDATION: Sign letter of comment

SUMMARY

In accordance with a settlement agreement resulting from litigation of BLM's 2018 environmental assessment (EA) of the March and December 2018 Oil and Gas Lease Sales, BLM has reassessed and revised its EA which is currently open for a 30 day comment period. The letter before you states general comments and voices support for leasing of the parcels with appropriate stipulations to avoid or mitigate potential environmental impacts. This would be consistent with the County Resource Management Plan and County Energy Zone policy.

HISTORY/PAST ACTION

Energy and mineral development have been major contributors to the county economy in the past and the County has encouraged and supported such activity.

FISCAL IMPACT

Leasing and subsequent development of energy resources would contribute to the county economy.



SAN JUAN COUNTY COMMISSION

Item 8.

Bruce Adams	Chairman
Silvia Stubbs	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

September 19, 2023

Angela Wadman, Branch Chief, Fluid Minerals
Utah State Office
Bureau of Land Management
440 W 200 S, Suite 500
Salt Lake City, Utah 84101

Re: Environmental Assessment March and December 2018 Oil and Gas Lease Sales

Dear Ms. Wadman:

We have reviewed the subject environmental assessment and find it a comprehensive and inclusive analysis of the potential effects that could result from leasing certain parcels in the March and December 2018 Oil and Gas Lease Sales.

All of the proposed lease parcels are in San Juan County's Energy Zone established by law March 23, 2015, (House Bill 393). The intent of this legislation was to emphasize to the land managing agencies the importance to the State and affected counties of expeditiously processing energy and mineral lease proposals and granting applications to drill, extract and otherwise develop energy and mineral resources. San Juan County's energy zone encompasses areas of high potential for mineral and energy development.

As correctly stated in the environmental assessment, San Juan County's Resource Management Plan energy policy and desired outcome is that 1) energy resource exploration and development is a strong, consistent industry that is supported when impacts are mitigated and natural and cultural resources are protected and 2) efficient and responsible exploration and development of energy resources is maximized in the San Juan Energy Zone.

In the past, energy and mineral development have been major contributors to the economy of San Juan County. The County is supportive of issuing the subject leases with appropriate mitigating stipulations designed for responsible development and avoidance or mitigation of potential environmental impacts.

Thank you for this opportunity to comment.

Sincerely,

Bruce Adams
Chairman



COMMISSION STAFF REPORT

MEETING DATE: September 19, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of a Proposal and Contract for Redd Mechanical Inc for replacement of the Rooftop HVAC Unit serving the center section of the County Administration Building. Sam Long, Facilities Maintenance Director.

RECOMMENDATION: Accept the proposal and approve the contract

SUMMARY

The HVAC Rooftop Unit serving the center section of the Administration Building has failed and requires replacement.

HISTORY/PAST ACTION

None

FISCAL IMPACT

\$34,319.90 from the Capital Projects Fund

STANDARD SERVICE PROVIDER CONTRACT

This standard service provider contract is between San Juan County, a political subdivision of the State of Utah, and the following person or entity (the "Service Provider"):

Service Provider:	Redd Mechanical Inc	Contact Phone Number:	435-678-2500
Contact Person:	Javan Shumway	Contact Email Address:	javan@reddmechanical.com
Address:	1012 S 300 W Blanding, UT 84511	Type of Service:	HVAC, Plumbing Contractor

San Juan County desires to obtain the services of a professional and competent service provider to provide the contractual services under this contract.

The Service Provider, who has represented to San Juan County that it is a competent and experienced service provider, desires to provide the contractual services under this contract.

The parties therefore agree as follows:

1. Scope of Services. The Service Provider agrees as follows:

- A. Replacement of 7.5 ton roof top unit. Remove of existing roof top unit. Remove existing curb. Install new curb and new roof top unit. Demo existing air handler that is directly below curb. Tie supply from new roof top unit to existing duct. Add return air plenum and two return air grilles. Add one 8" run from existing duct to existing office. Run natural gas line to new roof top unit. Startup and testing of new unit.

2. Compensation.

- A. Upon the Service Provider's completion of its duties under section 1 of this contract, San Juan County will pay the Service Provider \$34,319.90.
- B. San Juan County shall mail its payment to the Service Provider within 30 days after the Service Provider completes its duties under section 1 of this contract, unless the parties agree, in writing, to alternative payment arrangements.
- C. Service Provider shall disclose its tax identification or Social Security number to San Juan County before a check or payment will be made by San Juan County to Service Provider.
- D. If this contract is terminated early, San Juan County will pay the Service Provider for the duties completed under section 1 of this contract through the date of early termination.
- E. The Service Provider is responsible for any taxes, contributions, assessments, or fees, which arise from payments made by San Juan County to the Service Provider.
- F. The Service Provider is responsible for paying all subcontractors, material providers, jobbers, or any other person who or entity that provides materials, services, equipment, utilities or otherwise at the request of Service Provider and in connection with or relating to this contract.

3. Effectiveness, Date, and Termination. This contract will become effective when all parties have signed it. The date of this agreement will be the date this agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature). This contract will terminate on December 31, 2024 at 11:59 p.m.

4. Early Termination.

- A. San Juan County may terminate this contract if annual appropriations, as part of San Juan County's annual public budgeting process, are not made or are insufficient to pay the Service Provider. This termination will be effective at the time that San Juan County's notice is effective under section 8.
- B. San Juan County may terminate this contract due to its dissatisfaction with the Service Provider's services, which termination will be effective at midnight on the fifth day after San Juan County's notice is effective under section 8.
- C. San Juan County may terminate this contract for any reason, which termination will be effective at midnight on the 30th day after San Juan County's notice is effective under section 8.
- D. San Juan County may terminate this contact, which termination will be effective at the time San Juan County's notice is effective under section 8, if:
 - (1) The Service Provider engages in or permits any unlawful or disruptive conduct or any activity not permitted by law, regulation, ordinance, this contract, and/or the policies of San Juan County; and
 - (2) The Service Provider fails to immediately cease such conduct or activity after notification by law enforcement, San Juan County, or otherwise.

- E. Either party may terminate this contract after a material breach of this contract by the other party, which term will be effective after the notice is effective under section 8.

5. Warranties.

- A. The Service Provider warrants to San Juan County that:
- (1) All materials and equipment furnished under this contract shall be:
 - (a) New;
 - (b) Under manufacturer's warranty;
 - (c) Of reasonable quality; and
 - (d) Free from faults and defects; and
 - (2) All services performed under this contract shall:
 - (a) Be of reasonable quality;
 - (b) Conform with reasonable professional standards; and
 - (c) Conform to codes, regulations, and laws.
 - (d) Materials, Plans, Artwork, Drawings, Brochures, Maps, and Documents produced under this contract will be owned by San Juan County upon completion. San Juan County may use these items in future projects or opportunities as the County needs arise without written consent or authorization from any other party.
- B. Service Provider shall correct or replace any materials or equipment that do not satisfy subsections 5.A.(1)(a)-(d) within 30 days after San Juan County's notice is effective under section 8.
- C. Service Provider shall correct any services performed that do not satisfy subsections 5.A.(2)(a)-(c) within 30 days after San Juan County's notice is effective under section 8.
- D. The parties acknowledge that the warranties set forth in Title 70A, Chapter 2, Part 3, Utah Code Annotated, apply to this contract.
- E. The Service Provider shall assign and deliver to San Juan County all manufacturers' warranties relating to the materials and equipment furnished under this contract as soon as reasonably possible, but in no event later than 10 days after this contract terminates.

6. Insurance. The Service Provider shall maintain for the duration of this contract and for six years after the termination of this contract, the following types of insurance:

- A. A valid occurrence form commercial general liability insurance policy, which covers contractual liability and contractual agreements, with minimum limits as follows:
- (1) Each occurrence - \$1,000,000.00;
 - (2) Damage to Rented Premises - \$300,000.00;
 - (3) Medical Exp. (Any one person) - \$5,000.00;
 - (4) Personal and Adv. Injury - \$2,000,000.00;
 - (5) General aggregate - \$2,000,000.00; and
 - (6) Products – Comp/Op aggregate - \$2,000,000.00;
- B. A valid automobile liability insurance policy that satisfies the minimum amounts required by Utah law; and
- C. A valid Workers Compensation and Employers' Liability insurance policy with minimum limits as required by Utah law. If any proprietor, partner, executive, officer, member, or other person is excluded from the Workers Compensation and Employers' Liability insurance policy, the Service Provider shall provide San Juan County with the applicable state issued waiver.

For the duration of this contract and for six years after the termination of this contract, San Juan County may request the Service Provider to provide San Juan County with certificates or other records that demonstrate that the Service Provider is in compliance with the insurance requirements set forth in this section (the "Certificates/Records"). If the Service Provider fails to provide San Juan County with the requested Certificates/Records within three business days of San Juan County's request, San Juan County may immediately terminate this contract. If the Service Provider fails to have the insurances required by this contract, San Juan County may immediately terminate this contract.

7. Indemnification. With respect to any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding ("Proceeding") against San Juan County, San Juan County's officers, employees, agents, consultants, advisors, and other representatives, and each of their heirs, executors, successors, and assignees ("San Juan County Indemnitees") that arises out of this contract or the acts or omissions of Service Provider (each, a "Claim"), Service Provider shall, for the duration of this contract and for a period of six years after the termination of this contract, indemnify those San Juan County Indemnitees against any amount awarded in, or paid in settlement of any Proceeding, including interest ("Loss") and any out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys' and other professionals' fees and disbursements

(“Litigation Expense”) (Loss and Litigation Expense means “Indemnifiable Losses”) arising out of that Proceeding, to the extent that San Juan County negligently or intentionally caused those Indemnifiable Losses.

8. **Notices.** All notices must be in writing and must be delivered personally, by a nationally recognized overnight courier, or by United States mail, postage prepaid and addressed to the parties at their respective addresses set forth below, and the same shall be effective upon receipt if delivered personally, on the next business day if sent by overnight courier, or three business days after deposit in the United States mail, if mailed. The initial addresses of the parties shall be:

<u>San Juan County</u>		<u>Service Provider</u>
San Juan County Attn: Mack McDonald PO Box 9 Monticello, UT 84535	<u>With a copy to:</u> San Juan County Attn: Attorney’s Office PO Box 9 Monticello, UT 84535	Redd Mechanical Inc Attn: Javan Shumway 1012 S 300 W Blanding, UT 84511

9. **Independent Contractor.** The Service Provider shall perform this contract as an independent contractor. The Service Provider acknowledges that it and its representatives are not employees of San Juan County, and, thus, have no right to and shall not be provided with any San Juan County benefits.

10. **Conflict of Terms.** In the event of any conflict between the terms of this contract and any documents referenced in this contract or incorporated into this contract by reference, including exhibits or attachments to this contract, this contract shall control.

11. **Assignment Restricted.** Except with the prior written consent of the other party, each party shall not transfer, including by merger (whether that party is the surviving or disappearing entity), consolidation, dissolution, or operation of law:

- A. Any discretion granted under this contract;
- B. Any right to satisfy a condition under this contract;
- C. Any remedy under this contract; or
- D. Any obligation imposed under this contract.

Any purported transfer in violation of this section will be void.

12. **Waiver.** No waiver of satisfaction of a condition or nonperformance of an obligation under this contract will be effective unless it is in writing and signed by the party granting the waiver.

13. **Entire Contract; Amendment.** This contract, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this contract. Unless otherwise set forth in this contract, this contract supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this contract. No amendment to this contract will be effective unless it is in writing and signed by both parties.

14. **Governing Law; Exclusive Jurisdiction.** Utah law governs any Proceeding brought by one party against the other party arising out of this contract. If either party brings any Proceedings against the other party arising out of this contract, that party may bring that Proceeding only in a state court located in San Juan County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such proceeding.

15. **Severability.** The parties acknowledge that if a dispute between the parties arises out of this contract or the subject matter of this contract, the parties desire the court to interpret this contract as follows:

- A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
- B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.

16. **Counterparts, Digital Signatures, and Electronically Transmitted Signatures.** If the parties sign this contract in counterparts, each will be deemed an original but all counterparts together will constitute one contract. If the parties digitally sign this contract or electronically transmit signatures by email, such signatures will have the same force and effect as original signatures.

Each party is signing this contract on the date below the party's signature.

Item 9.

<p>SAN JUAN COUNTY</p> <p>By: _____ Bruce Adams, Chair San Juan County Board of County Commissioners</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____ Lyman Duncan San Juan County Clerk/Auditor</p> <p>Date: _____</p>	<p>REDD MECHANICAL LLC</p> <p>By: _____</p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
---	---



1012 South 300 West, Blanding, UT, 84511 * 435-678-2500

Attn: Sam Long
Phone: 801-891-5513
Email: samlong@sanjuancounty.org
Company: San Juan County
Address: San Juan County, 117 S Main, 117 S Main, Monticello, UT, 84535

Date: Aug 3, 2023
Re: San Juan County Admin Roof Top Unit Replacement
File Number: 110
Property: San Juan County
Address: 117 S Main, Monticello, UT, 84535

As requested, we are pleased to offer our proposal for the above referenced project as follows:

SCOPE OF WORK

1. Replacement of 7.5 Ton Roof Top **\$34,319.90**
Remove existing roof top unit. Remove existing curb. Install new curb and new roof top unit. Demo existing air handler that is directly below curb. Tie supply from new roof top unit to existing duct . Add return air plenum and two return air grilles. Add one 8" run from existing duct to existing office. Run natural gas line to new roof top unit. Startup and testing of new unit.

Total **\$34,319.90**

Total Proposal as Outlined Above **\$34,319.90**

Not Included in our Scope of Work:

- This does not include any obligation, performance or bid bonding.
- Roof repair around new curb
- The furnishing or installation of any electrical power 120 volt or above
- Any sheet rock repair of areas that may be affected by above scopes
- Further, any other equipment or devices that are existing or that are to be reused as allowed by specification or agreement shall not be our responsibility, nor shall we be required to repair, replace, warranty, or guarantee its suitability for use.

Thank you for allowing us to proceed by authorizing the work in the space provided below.

Sincerely,
Javan Shumway
President

ACCEPTANCE OF PROPOSAL

This proposal represents the entire agreement between the parties. There are no representations, promises or other understandings unless expressly included herein.



COMMISSION STAFF REPORT

MEETING DATE: September 19, 2023

SUBMITTED BY: Tammy Gallegos, Emergency Manager

TITLE: Consideration and Approval of the 2023 Emergency Management Performance Grant

RECOMMENDATION: Approval

SUMMARY

Every year we apply for this grant, it is what helps maintain the Emergency Management Program in San Juan County. This is a renewal of the grant for the year 2023-2024.

.

HISTORY/PAST ACTION

Renewal of Grant

FISCAL IMPACT

\$34,600 Grant Funding

Award Document

Award Document	Utah Department of Public Safety (DPS) Division of Emergency Management (DEM) Funding Entity: Federal Emergency Management Agency (FEMA) Federal Award Identification Number (FAIN): EMD-2023-EP-00002 Federal Award Date: 09/01/2023			
1a. Agreement No. DEM-EMPG-2022-047	2. Amendment No. N/A	3. UEI No. YKMUM1NJE9A9	4. Type of Action Award	
6. Recipient Name San Juan County	7. Name of Recipient Emergency Management Contact Tammy Gallegos	8. Contact Information tgallegos@sanjuancounty.org	9. Name of DEM EMPG Coordinator Tracy Bodily EMPG@utah.gov	
10. Effective Date of This Action 07/01/2023	11. Assistance Arrangement Cost Reimbursement	12. Period of Performance From: 07/01/2023 To: 06/30/2024		
13. Description of Action Indicate funding obligation of award relating to EMPG Performance Standards				
Program Name	CFDA No.	Prior Award	Amount Awarded	Current Total Award
Emergency Management Performance Grant	97.042	\$0.00	+\$34,600.00	\$34,600.00
Acceptance and Certification				
By signing below, the signatory official and emergency management contact certify that they have read, understand, and will comply with all requirements set forth in this document.				
Recipient Signatory Official/Authorized Official*		Date:		
Printed Name and Title				
DEM Signatory Official		Date:		
Printed Name and Title	Kris Hamlet, Director			
*A signatory is someone who signs a contract, therefore creating a legal obligation. The person who signs this document needs to have the authority to enter into a legal obligation for your jurisdiction.				



STAFF REPORT

MEETING DATE: September 19, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the Pack Creek Fire Hazard Mitigation Program Grant Contract: Amendment #1 for \$6,493.75 with Jones & DeMille Engineering. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Consideration and Approval

SUMMARY

Jones & DeMille was awarded the design contract for the design of flood mitigation debris basins along Pack Creek. They have been working to complete the designs for that project which is a grant funded project in Spanish Valley. In their original design, they anticipated Geotechnical Services for \$21,648. With the design including two separate debris basins with overflow outlets, it is requiring that the Geotech bore more holes than originally anticipated and includes additional Geotechnical assistance. This change added to the original costs for design. This increased costs by \$6,493.75 for a total of \$26,141.75

HISTORY/PAST ACTION

In January of 2022, the San Juan County Board of Commissioners approved the contract with Jones & DeMille for a total of \$89,670 for Design Services.

FISCAL IMPACT

An additional \$6,493.75 for a total of \$96,163.75 in design fees and an adjustment to the contract.

AMENDMENT NO. 1 TO THE STANDARD SERVICE PROVIDER CONTRACT BETWEEN SAN JUAN COUNTY AND JONES & DEMILLE ENGINEERING.

This Amendment No. 1 to the Standard Service Agreement (this “Amendment No. 1”) is made and entered into by and between San Juan County, a body corporate and politic and legal subdivision of the state of Utah (“County”), and Jones & DeMille Engineering, Inc. (“Contractor”). County and Contractor may be collectively referred to as the “Parties” herein.

RECITALS

This Amendment No. 1 is made and entered into by and between the Parties based, in part, upon the following recitals:

- A. The Parties previously entered into a *Standard Service Provider Contract*, dated January 18, 2022, which is labeled the Standard Service Provider Contract between San Juan County, Utah and Jones & DeMille Engineering, Inc. (the “Agreement”); and
- B. The Parties, through this Amendment No. 1, desire to modify certain terms and/or provisions of the Agreement.

Now, based upon the foregoing, and in consideration of the terms set forth in this Amendment No. 1, the Parties do hereby agree as follows:

- 2. **Compensation. Paragraph A.** Upon the Service Provider’s completion of its duties under section 1 of this contract, San Juan County will pay the Service Provider Ninety-Six Thousand, One Hundred Sixty-Three and 75/100 Dollars (\$96,163.75).
- 3. **Effectiveness, Date, and Termination.** This contract will be extended for another 6 (six) months and will terminate on March 30, 2024 at 11:59 p.m.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives on the dates indicated below.

SAN JUAN COUNTY	JONES & DeMILLE ENGINEERING, INC
By: _____ Bruce Adams, Chair Board of San Juan County Commissioners	By: _____ Printed Name: _____
Date: _____	Title: _____
ATTEST: _____ Lyman Duncan, San Juan County Clerk/Auditor Date: _____	Date: _____



**Jones & DeMille
Engineering**

www.jonesanddemille.com | 800.748.5275

August 17, 2023

Mack McDonald
Chief Administrative Officer
P.O. Box 9
117 South Main Street #221
Monticello, Utah 84535

RE: San Juan County – Pack Creek Fire HMGP: Amendment 1

Dear Mack:

The FEMA approved design consists of two dam structures where one was originally assumed. As such, it has become necessary to increase the geotechnical borings for design of the embankments and borrow pit material testing.

The additional scope of work and associated schedule and fees are as follows:

SCOPE OF WORK

Preconstruction Engineering Services

The proposed scope of work for preconstruction engineering services is as follows:

1. Geotechnical investigation for second debris basin
2. Provide 3 additional borings along second dam/embankment.
3. Test materials from a second borrow area for suitability.

Assumptions and Limitations:

1. SJC will provide equipment and an operator to provide access to boring locations and to dig test pits for borrow areas.
2. Unexpected delays and additional drill rig mobilizations would be billed in addition to the listed fees.
3. JDE will mark test locations for SJC to provide access for the drill rig.

SCHEDULE

It is anticipated that the field investigation will occur within 3-5 weeks after the execution of this amendment.

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

38 West 100 North
Vernal, UT 84078
435.781.1988

1675 South Highway 10
Price, UT 84501
435.637.8266

520 West Highway 40
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801.692.0219

1664 South Dixie Drive
Building G
St. George, UT 84770
435.986.3622

7 South Main Street
Suite 107/109
Tooele, UT 84074
435.268.8089

696 North Main Street
PO Box 577
Monticello, UT 84535
435.587.9100

545 East Cheyenne Drive
Suite C
Evanston, WY 82930
307.288.2005

FEES

Original Contract Fee	\$	21,648.00
SJC excavation of test pits (credit)	\$	(2,000.00)
Additional geotechnical services for second debris basin	\$	<u>6,493.75</u>
Revised Total Geotechnical Fee	\$	<u><u>26,141.75</u></u>

CLOSURE

Please review this scope and fee and let us know if there are any questions or concerns.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.



Scoot Flannery, PE
Director





STAFF REPORT

MEETING DATE: September 19, 2023

ITEM TITLE, PRESENTER: Consideration and Ratification of the Social Services Block Grant Amendment #1. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Consideration and Approval

SUMMARY

The Social Services Block Grant is a Federal Funded Grant through the State of Utah Department of Health and Human Services that are directed towards Social Services such as prevention of abuse, neglect, rehabilitation, self-reliance, etc. according to the Omnibus Reconciliation Act of 1991. Qualifying use of these funds includes child care for children or adults, protective services for children or adults, special services to persons with disabilities, adoption, counseling, case management, family planning, health-related, transportation, foster care for children or adults, substance abuse, legal, housing, home-delivered meals, congregate meals, independent/transitional living, special services for youth, employment services or any other social services needed by the County.

HISTORY/PAST ACTION

Each year these Grant Funds are provided to San Juan County and monitored expenditures through the Department of Health and Human Services. In August of 2022, the Board of Commissioner's approved the updated contract with the State of Utah.

FISCAL IMPACT

+\$116,254.00 with a match requirement of \$14,532

STATE OF UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES
GRANT AGREEMENT AMENDMENT

Item 12.

Log # 43534

Grant # A03665

Amendment # 1

RGA# 90975

Vendor# 06866H

Commodity Code: 99999

TO BE ATTACHED TO AND MADE A PART OF the above numbered grant agreement by and between the **State of Utah Department of Health and Human Services, Division of Finance & Administration** and **San Juan County**.

PURPOSE OF AMENDMENT: To add additional funds and to replace the amendment section language.

THE PARTIES AGREE TO AMEND THE GRANT AS FOLLOWS:

- 1. To update the grant amount as follows:

\$58,127.00 Unspent FY23 funds

\$58,127.00 FY24 funds

\$116,254.00 **Funds available to spend in FY24**

- 2. To update the Match Amount in Article 1.7 to the following (FY24): \$14,532.00

- 3. To replace Article 1.15 with the following:

Amendments. To be effective, amendments to this agreement must be in writing and signed by the parties except for the following for which written notification from DHHS will constitute an amendment to the agreement without the Grantee’s signature: 1) changes in the total agreement amount; and 2) changes to financial reporting requirements.

EFFECTIVE DATE OF AMENDMENT: 07/01/2023

All other conditions and terms in the original contract and previous amendments remain the same.

The parties sign and cause this amendment to be executed. This amendment is not fully executed until the State of Utah Approving Authorities have signed this amendment.

SAN JUAN COUNTY

DEPARTMENT OF HEALTH AND HUMAN SERVICES

By: Mack McDonald
Mack McDonald (Sep 13, 2023 20:17 MDT)

By: Tracy S. Gruber
Tracy S. Gruber (Sep 14, 2023 06:13 MDT)

Name: Mack McDonald Date

Tracy S. Gruber Date

Title: Chief Administrative Officer

Executive Director

STATE OF UTAH APPROVING AUTHORITIES

STATE DIVISION OF FINANCE

RECEIVED AND PROCESSED

By: BY DIVISION OF FINANCE

State Finance Date



STAFF REPORT

MEETING DATE: September 19, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the Notice of Award and Intent to Negotiate a Contract with Tri-Hurst Construction for the Construction and Installation of RV Stalls at the County Fairgrounds. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Consideration and Approval

SUMMARY

Based on the response to the Request for Bids, Tri-Hurst Construction is the apparent most responsive and responsible bid. The Board of San Juan County Commissioners has authorized the award of a future negotiated contract based upon the proposal fee of \$244,863. The original bid for construction came in at a cost of \$353,348.00, County Staff met with the Contractor and Jones & DeMille and explored opportunities to reduce the costs by reducing the total amount of RV Stalls as well as the ability of the Road Department's assistance with the dirt work and trenching reducing labor cost.

San Juan County began the design of the RV Stalls back in 12/17/2021 with Jones & DeMille Engineering by contracting for Preliminary Engineering of the RV Stalls and Parking Lot Lighting.

HISTORY/PAST ACTION

FISCAL IMPACT

\$244,863 of ARPA Funds for Infrastructure and Animal Emergency Preparedness.

SAN JUAN COUNTY COMMISSION



Bruce Adams	Chair
Silvia Stubbs	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

Via United States Mail

September 19, 2023

Tri-Hurst Construction
377 West 300 South
Blanding, Utah 84511

Re: Notice of Award and Intent to Negotiate a Contract (San Juan County Fairgrounds RV Stalls)

You are hereby notified that the Board of San Juan County Commissioners has found that your response to the May 8, 2023 Request for Bids, issued for the contracted services to perform the construction and installation of RV hookups and the County Fairgrounds for San Juan County.

Based on the response to the Request for Bids, Tri-Hurst Construction, is the apparent most responsive and responsible bid. The Board of San Juan County Commissioners has authorized the award of a future negotiated contract based upon the proposal fee of \$244,863.

San Juan County will prepare a contract regarding this subject matter for your review and signature. Upon approval of the contract by the Board of San Juan County Commissioners you will be notified when to begin providing these services for San Juan County.

SAN JUAN COUNTY

Bruce Adams, Chair
San Juan County Commission

ATTEST:

Lyman Duncan
San Juan County Clerk/Auditor

ACCEPTANCE OF NOTICE

Receipt this day of the *Notice of Award* authorized by the Board of San Juan County Commissioners upon your bid to perform appraisal services as outlined in the Request Bids issued by Jones & DeMille Engineering on May 8, 2023, is hereby accepted and acknowledged.

Tri-Hurst Engineering
Contractor

By: _____

Title: _____

Date: _____



**Jones & DeMille
Engineering**

www.jonesanddemille.com | 800.748.5275

September 12, 2023

Mack McDonald
County Administrator
San Juan County
117 South Main St. #221
Monticello, UT 84535

Dear Mr. McDonald:

Jones and DeMille Engineering (JDE) received responses to the SJC -Fairgrounds RV Stalls project from Tri-Hurst construction. The following paragraph outlines the basis of this recommendation:
A bid by Tri-Hurst Construction was submitted within the confines of the pre-established bid deadlines. This was the only responsive bid received. The total bid price, as indicated in the bid tabulation below, was \$353,348.00. The bid price was not within the budget for the project. Therefore, JDE worked with Tri-Hurst construction, the County Road Department, and the County Administrator to determine scope items to be adjusted and/or cut from the project to bring the project within the established budget. A revised cost proposal was requested and received from Tri-Hurst which outlines scope items to be adjusted and/or cut with associated price of \$244,863.00 (Revised cost proposal included as attachment to this document).

Total Bid Price Tabulation



1-800-748-527
www.jonesanddemille.com

Owner: **San Juan County**
Project: **Fairgrounds RV Stalls**
Proj. #: **2204-024**

Bid Date: **Friday, May 26, 2023**
Bid Place: **San Juan County Offices**
Bid Time: **4pm**

TABULATION OF BIDS						
Bid Schedule				No. 1 Tri-hurst Construction 377 West 300 South Blanding UT 84511 American Institute of Architects		
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	
1-1	Lump Sum				\$353,348.00	
				TOTAL	Accepted Total:	\$353,348.00
					Submitted:	
					Correction:	\$353,348.00

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

38 West 100 North
Vernal, UT 84078
435.781.1988

1675 South Highway 10
Price, UT 84501
435.637.8266

520 West Highway 40
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801.692.0219

1664 South Dixie Drive
Building G
St. George, UT 84770
435.986.3622

7 South Main Street
Suite 107/109
Tooele, UT 84074
435.268.8089

696 North Main Street
PO Box 577
Monticello, UT 84535
435.587.9100

545 East Cheyenne Drive
Suite C
Evanston, WY 82930
307.288.2005

The Total Bid Price submitted by Tri-Hurst Construction is the lowest price received by Jones and DeMille Engineering. It is recommended that the proposal be awarded as outlined in the revised cost proposal provided by Tri-Hurst.

If you have any questions or concerns about Jones and DeMille Engineering's proposal, please feel free to contact me by phone, or email.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.



Scoot Flannery, PE
Director





Tri-Hurst Construction

377 West 300 South
Blanding, Utah 84511
435-678-2766

Item 13.

PROPOSAL



PROPOSAL SUBMITTED TO San Juan County/Jones and DeMille Engineering – Javen Ivins		PHONE 435-587-9100	DATE 7 September 2023
STREET		EMAIL javen.i@jonesanddemille.com	
CITY, STATE and ZIP CODE		JOB NAME SJC Fairgrounds RV Stalls	
ENGINEER Jones and DeMille Engineering	DATE OF PLANS May 11, 2023	JOB LOCATION SJC Fairgrounds, Monticello, UT	

We hereby submit specifications and estimates for:
 Work per referenced plans with the following clarifications:

1. Stalls 19-22 (the group of four furthest north and separated from the remainder) are excluded
 - a. Sewer and water will be stubbed outside the footprint of built stalls for future expansion
 - b. Conduit will be stubbed to proposed locations for future expansion
2. Earthwork for gravel parking sections is excluded
3. Trenching for electrical primary will be by others
4. Location of tie-in to main power line will be adjusted from plans to fit a constructable solution

We Propose hereby to furnish material and labor--complete in accordance with above specifications, for sum of:
Two Hundred Forty-four Thousand Eight Hundred Sixty-three Dollars (\$244,863)

Payment terms are net 30 days of invoicing. Contractor shall be entitled to 18% annual interest after payment deadline and is entitled to attorney fees and collection expenses to collect any unpaid balances.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, flood and other necessary insurance. Our workers are fully covered by Workman’s Compensation Insurance.

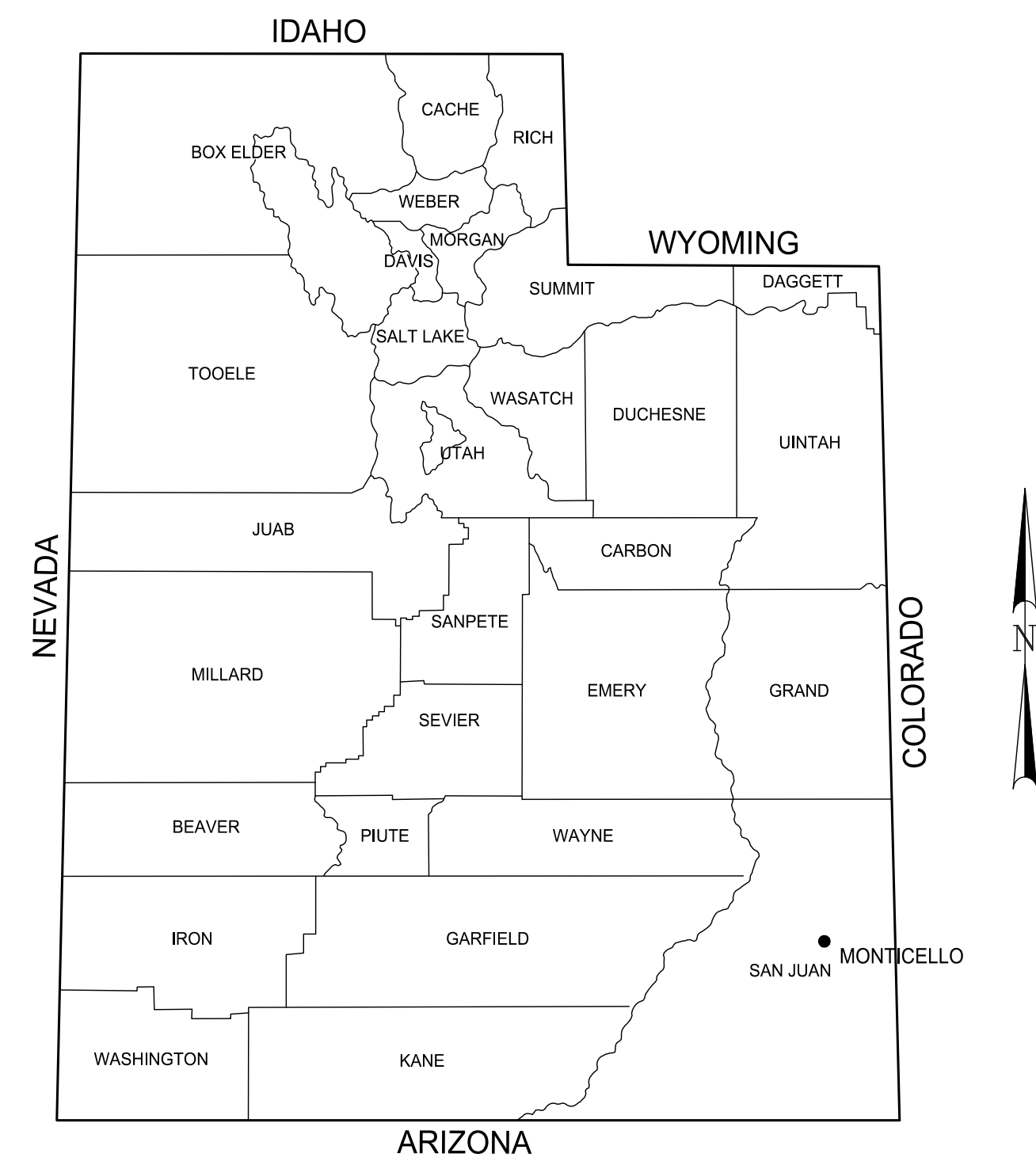
Authorized Signature _____ Note: This proposal may be withdrawn by us
 If not accepted within **30** days

Acceptance of Proposal-This bid may be accepted in any of the following manners: (1) Signature on the Proposal; (2) client requests and/or allows contractor to perform work; (3) client pays contractor deposit for the work.

Signature: _____
 Date of Acceptance: _____

SAN JUAN COUNTY FAIRGROUNDS RV STALLS MONTICELLO, UTAH 2023


PROJECT NO.	SHEET NO.
2204-024	C-001
SUBMITTAL: BID SET	



PROJECT LOCATION

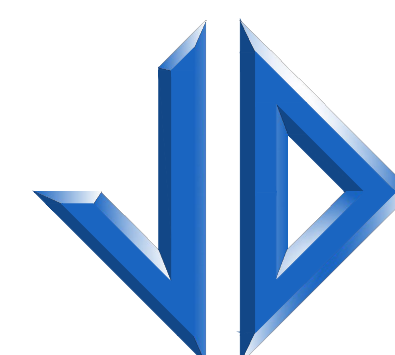
VICINITY MAP

APPROVAL

RECOMMENDED FOR APPROVAL: _____	
	May 11, 2023 <small>DATE</small>
APPROVED: _____	
_____ <small>CLIENT</small>	_____ <small>DATE</small>

INDEX TO SHEETS	
SHEET NO.	SHEET TITLE
C-001	TITLE
C-002	LEGEND & NOTES
C-100	EXISTING CONDITIONS
C-101	SITE PLAN
C-301	UTILITY PLAN
C-501 TO C-502	DETAILS

NOTE: SEE SHEET E001 FOR INDEX TO ELECTRICAL DRAWINGS.



Jones & DeMille Engineering, Inc.
 CIVIL & STRUCTURAL ENGINEERING - SURVEYING
 GIS - ENVIRONMENTAL - MATERIALS TESTING
- shaping the quality of life -
 1.800.748.5275 www.jonesanddemille.com

LEGEND

EXISTING FEATURES

	SANITARY SEWER LINE
	SANITARY SEWER MANHOLE
	CULINARY WATER LINE
	CULINARY WATER VALVE
	BURIED POWER LINE
	OVERHEAD POWER LINE
	BURIED TELEPHONE LINE
	OVERHEAD TELEPHONE LINE
	BURIED CABLE TV LINE
	OVERHEAD CABLE TV LINE
	FIBER OPTIC LINE
	NATURAL GAS LINE
	IRRIGATION LINE
	STORM DRAIN
	FENCE LINE (BARBED OR STOCKTIGHT)
	FENCE LINE (CHAIN LINK)
	DRAINAGE CULVERT
	CONCRETE SURFACING (SIDEWALK, CURB, GUTTER, ETC.)
	FLOW LINE OF DITCH
	EDGE OF ASPHALT SURFACING
	EDGE OF DIRT SURFACING
	FIRE HYDRANT
	WATER METER
	GAS METER
	STRUCTURE
	POWER POLE & GUY WIRE
	TREE
	DELINEATOR POST
	STREET SIGN
	TELEPHONE PEDESTAL
	MAILBOX
	WATER MANHOLE
	LIGHT POLE

MISC. FEATURES

	SUBDIVISION BOUNDARY LINE
	LOT LINES
	EXISTING RIGHT OF WAY LINE
	EXISTING N/A LINE
	EXISTING CITY BLOCK LINES
	PROPOSED RIGHT-OF-WAY LINE
	SECTION LINE
	QUARTER SECTION LINE
	(P.U.E.) PUBLIC UTILITY EASEMENT
	DEED LINE
	PROPERTY LINE

PROPOSED FEATURES

	SANITARY SEWER LINE
	SANITARY SEWER MANHOLE
	SANITARY SEWER SERVICE
	CULINARY WATER LINE
	CULINARY WATER VALVE
	BURIED POWER LINE
	OVERHEAD POWER LINE
	BURIED TELEPHONE LINE
	OVERHEAD TELEPHONE LINE
	BURIED CABLE TV LINE
	OVERHEAD CABLE TV LINE
	FIBER OPTIC LINE
	NATURAL GAS LINE
	IRRIGATION LINE
	STORM DRAIN
	FENCE LINE (BARBED OR STOCKTIGHT)
	FENCE LINE (CHAIN LINK)
	DRAINAGE CULVERT
	EDGE OF ASPHALT
	EDGE OF CONCRETE
	FIRE HYDRANT
	CULINARY WATER METER
	GAS METER
	DELINEATOR POST
	STREET SIGN
	POWER POLE
	MAILBOX
	LIGHT POLE
	CONCRETE SURFACING
	ASPHALT SURFACING
	TOP OF CUT LIMITS
	TOE OF FILL LIMITS

ABBREVIATIONS

TBC	TOP BACK OF CURB	EPP	POWER POLE
FLG	FLOW LINE OF GUTTER	SMH	SEWER MANHOLE
LOC	LIP OF CURB	CMH	COMMUNICATION MANHOLE
TSW	TOP OF SIDEWALK	RW	RIGHT-OF-WAY
TOC	TOP OF CONCRETE	T.C.E.	TEMPORARY CONSTRUCTION EASEMENT
EOA	EDGE OF ASPHALT	P.U.E.	PUBLIC UTILITY EASEMENT
TOA	TOP OF ASPHALT		
TOD	TOP OF GRATE		
FLC	FLOW LINE OF CULVERT	STA	STATION
SW	SIDEWALK	L/LT	LEFT
FG	FINISHED GROUND	R/RT	RIGHT

GENERAL NOTES:

1. REQUEST ACCEPTANCE FROM ENGINEER PRIOR TO MAKING MODIFICATIONS TO DRAWINGS, SPECIFICATIONS, OR CONSTRUCTION PRACTICE.
2. PERFORM CONSTRUCTION IN ACCORDANCE WITH APPROPRIATE BUILDING CODES, ELECTRICAL, PLUMBING CODES, ENVIRONMENTAL FIRE CODES, AND/OR OTHER STANDARDS AND SPECIFICATIONS.
3. IN ALL CASES AT ALL TIMES, ALL CONTRACTORS, SUBCONTRACTORS, AND PROFESSIONALS, SHALL BE RESPONSIBLE TO OBTAIN NECESSARY PERMITS.
4. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.
5. LOCATE AND PROTECT EXISTING UTILITIES AND STRUCTURES DURING COURSE OF CONSTRUCTION. NOTIFY ALL STAKEHOLDERS AT LEAST 48 HOURS IN ADVANCE OF ANY CONSTRUCTION ACTIVITIES. USE PROTECTIVE FLAGGING TO IDENTIFY UTILITIES TO BE PROTECTED. TO BETTER THAN EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
6. NOTIFY OWNERS OF ALL UTILITIES AND STRUCTURES OF ANY CONTACTS BETWEEN EXISTING UTILITIES AND NEW CONSTRUCTION.
7. UNLESS OTHERWISE SPECIFIED OR INDICATED OTHERWISE, CONSTRUCTION SHALL BE AS INDICATED BY APPLICABLE TYPICAL DETAILS AND GENERAL NOTES.
8. CONTRACTOR IS RESPONSIBLE FOR ALL ASPECTS OF SAFETY INCLUDING, BUT NOT LIMITED TO, EDUCATION, TRAINING, SIGNALING, TRAFFIC CONTROL, AND SECURITY.
9. MEET WITH DEPARTMENT OF ENVIRONMENTAL QUALITY AND U.S. ENVIRONMENTAL AGENCIES AND REGULATORS.
10. OWNER RESERVES THE RIGHT TO SUSPEND OR STOP ANY WORK AT ANY TIME WITHOUT NOTICE.

PERMITS:

1. MEET WITH ALL FIELD JURISDICTIONS ASSET BY STATE AND LOCAL ENGINEERING.
2. ALL COORDINATES OF SPECIAL AREAS COORDINATED THROUGH INDICATED.
3. DISTANCES REFLECT OVERALL MEASUREMENTS.

CONSTRUCTION NOTES:

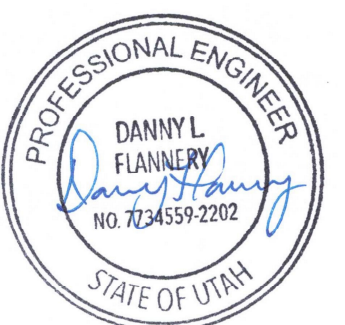
1. NOTIFY OWNER AT LEAST TWO BUSINESS DAYS PRIOR TO BEGINNING CONSTRUCTION.
2. SCHEDULE ALL LETTING AND CONSTRUCTION PERMITS PRIOR TO STARTING CONSTRUCTION ACTIVITIES. SCHEDULE MEETING THROUGH OWNER OR OWNERS REPRESENTATIVE.
3. PROVIDE CONSTRUCTION SCHEDULE TO ENGINEER AND OWNER.
4. FIELD VERIFY EXISTING CONDITIONS, QUANTITIES, LOCATIONS, VOLUMES, AND AREAS ASSOCIATED ARE APPROPRIATE AND ARE PROVIDED TO ASSIST CONTRACTOR WITH QUANTITIES AND VOLUMES REQUIRED.
5. VERIFY CONDITIONS BEFORE STARTING WORK AND IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES.
6. OBTAIN APPROVAL FROM OWNER PRIOR TO CONSTRUCTION FOR USE OF SPECIAL MATERIALS IF ANY NOT SHOWN ON DRAWINGS. COORDINATE WITH OWNER TO VERIFY POTENTIAL SPECIALS BEFORE BEGINNING CONSTRUCTION.
7. PROTECT EXISTING UTILITIES DURING CONSTRUCTION AND REPLACE OR RESTORE APPROPRIATE DAMAGE AS A RESULT OF CONSTRUCTION ACTIVITY. RESTORE TO ORIGINAL CONDITION OR BETTER. PROVIDE PROTECTION TO ALL UTILITIES PRIOR TO CONSTRUCTION. MARKING AND PROTECTING UTILITIES AT ALL TIMES THROUGHOUT PROJECT.
8. PROTECT EXISTING UTILITIES AND RESTORE TO ORIGINAL CONDITION OR BETTER.
9. SUPERVISE ALL WORK AT ALL TIMES AND AT ALL TIMES MAINTAIN RECORDS OF ALL WORK.
10. PROTECT EXISTING UTILITIES FROM DAMAGE. USE PROTECTIVE FLAGGING AND WARNING SIGNS TO IDENTIFY UTILITIES TO BE PROTECTED. PROTECT EXISTING UTILITIES FROM DAMAGE. USE PROTECTIVE FLAGGING AND WARNING SIGNS TO IDENTIFY UTILITIES TO BE PROTECTED. PROTECT EXISTING UTILITIES FROM DAMAGE. USE PROTECTIVE FLAGGING AND WARNING SIGNS TO IDENTIFY UTILITIES TO BE PROTECTED.
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PROTECTION NOTES:

1. PERFORM CONSTRUCTION WORK IN ACCORDANCE WITH UTAH POLLUTION CONTROL REGULATIONS AND REGULATIONS.
2. DURING CONSTRUCTION, PREVENT AND CONTROL EROSION DUE TO WIND AND WATER.
3. PROVIDE OPERATIONAL POLLUTION CONTROL, OPERATED WITH APPROPRIATE POLLUTION CONTROL, AIR QUALITY CONTROL, MEASURES FOR FUGITIVE DUST, AND OTHER NECESSARY MEASURES TO PREVENT POLLUTION FROM CONSTRUCTION. OWNER MAY REQUIRE ADDITIONAL CONTROL MEASURES UPON INSPECTION OF POLLUTION CONTROL MEASURES.
4. KEEP STREETS CLEAN AND FREE FROM SOIL AND DEBRIS DURING CONSTRUCTION.
5. PROTECT EXISTING UTILITIES FROM DAMAGE. USE PROTECTIVE FLAGGING AND WARNING SIGNS TO IDENTIFY UTILITIES TO BE PROTECTED. PROTECT EXISTING UTILITIES FROM DAMAGE. USE PROTECTIVE FLAGGING AND WARNING SIGNS TO IDENTIFY UTILITIES TO BE PROTECTED.
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UTILITIES NOTES:

1. MAINTAIN 18" VERTICAL SEPARATION BETWEEN CULINARY WATER LINES AND SANITARY SEWER LINES.
2. WHERE CULINARY WATER LINES CROSS OVER TOP OF SANITARY SEWER LINE, MAINTAIN VERTICAL SEPARATION OF 18" BETWEEN WATER LINE AND SEWER LINE. IF SEWER VERTICAL SEPARATION CANNOT BE MAINTAINED OVER SEWER LINE, USE AN ACCEPTABLE FROM MANHOLE AND COVER FOR PROTECTED APPROACH.
3. USE NON-FLAMMABLE GREASE INTERCEPTOR FOR SANITARY SEWER FACILITIES.
4. REMOVE SILT AND DEBRIS FROM MANHOLES AND PIPS. MAINTAIN MANHOLES AND PIPS IN CLEAN CONDITION UNTIL FINAL ACCEPTANCE BY OWNER.



STAMP: DANNY L. FLANNERY, PROFESSIONAL ENGINEER, STATE OF UTAH, LICENSE NO. 732459-2002

NO.	DATE	REVISIONS
1		ISSUED FOR PERMITS
2		REVISED PER COMMENTS
3		REVISED PER COMMENTS
4		REVISED PER COMMENTS
5		REVISED PER COMMENTS
6		REVISED PER COMMENTS
7		REVISED PER COMMENTS
8		REVISED PER COMMENTS
9		REVISED PER COMMENTS
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11		REVISED PER COMMENTS
12		REVISED PER COMMENTS
13		REVISED PER COMMENTS
14		REVISED PER COMMENTS
15		REVISED PER COMMENTS
16		REVISED PER COMMENTS

REVISIONS	
NO.	DATE
1	
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14	
15	
16	

SCALE: NONE
 DRAWING NAME: SANITARY SEWER AND CULINARY WATER
 SHEET SET: 2204-024

Jones & DeMille Engineering, Inc.
 CIVIL & STRUCTURAL ENGINEERING - SURVEYING
 GIS - ENVIRONMENTAL - MATERIALS TESTING
 1,800.748.5275 www.jonesanddemille.com

SAN JUAN COUNTY
SJC FAIRGROUNDS RV PARK
LEGEND & NOTES
 SUBMITTAL: BID SET
 PROJECT NUMBER: 2204-024

SAN JUAN COUNTY

SHEET NO. C-002



STAMP:

NO.	DATE	REVISIONS

ORIGINAL SUBMISSION FOR AUTHORIZATION
 REVISIONS
 DIVISION: CIVIL ENGINEERING
 SHEET NO.: 2204-024
 SCALE: 1"=20'
 DATE CREATED: 08/11/2023
 DATE PLOTTED: 01/12/2024

Jones & DeMille Engineering, Inc.
 CIVIL & STRUCTURAL ENGINEERING - SURVEYING
 GIS - ENVIRONMENTAL - MATERIALS TESTING
 1.800.748.5275 www.jonesanddemille.com

SAN JUAN COUNTY	PROJECT NUMBER: 2204-024
SJC FAIRGROUNDS RV PARK	SUBMITTAL: BID SET
EXISTING CONDITIONS	

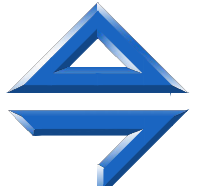
SAN JUAN COUNTY
 COUNTY
 SHEET NO. C-100



STAMP:

NO.	DATE	REVISION	BY
ORIGINAL SUBMISSION FOR AUTHORIZATION			REVISIONS
DWS NAME: C-101 REV PLAN			REVISED BY:
DATE CREATED: 01/12/2023			DATE PLOTTED: 01/12/2023
PLOT FILE: \\sps\cadd\cadd\01010203.dwg			
SCALE: 1"=20'			

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SAN JUAN COUNTY
SJC FAIRGROUNDS RV PARK
SITE PLAN

SUBMITTAL: **BID SET** PROJECT NUMBER: 2204-024

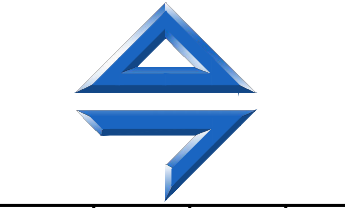


STAMP:

NO.	DATE	REVISIONS	BY	DATE	REVISIONS	BY
ORIGINAL SUBMISSION FOR AUTHORIZATION			REVISED			
DWS NAME: CASH TRAIL PARK			PROJECT NO: 2204-024			
SCALE: 1"=20'			DATE: 01/11/2023			
			DRAWN BY: JLF			
			CHECKED BY: JLF			
			DATE: 01/11/2023			
			PROJECT: SJC FAIRGROUNDS RV PARK			
			SHEET NO: C-301			

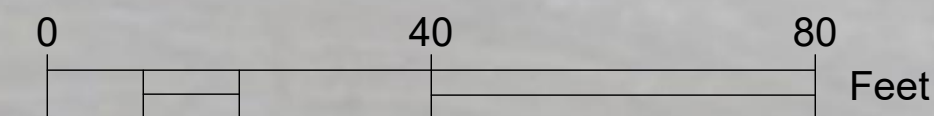
NOTE: SEE SHEET C-501 FOR LOCATION OF RV HOOKUPS FOR UTILITIES.

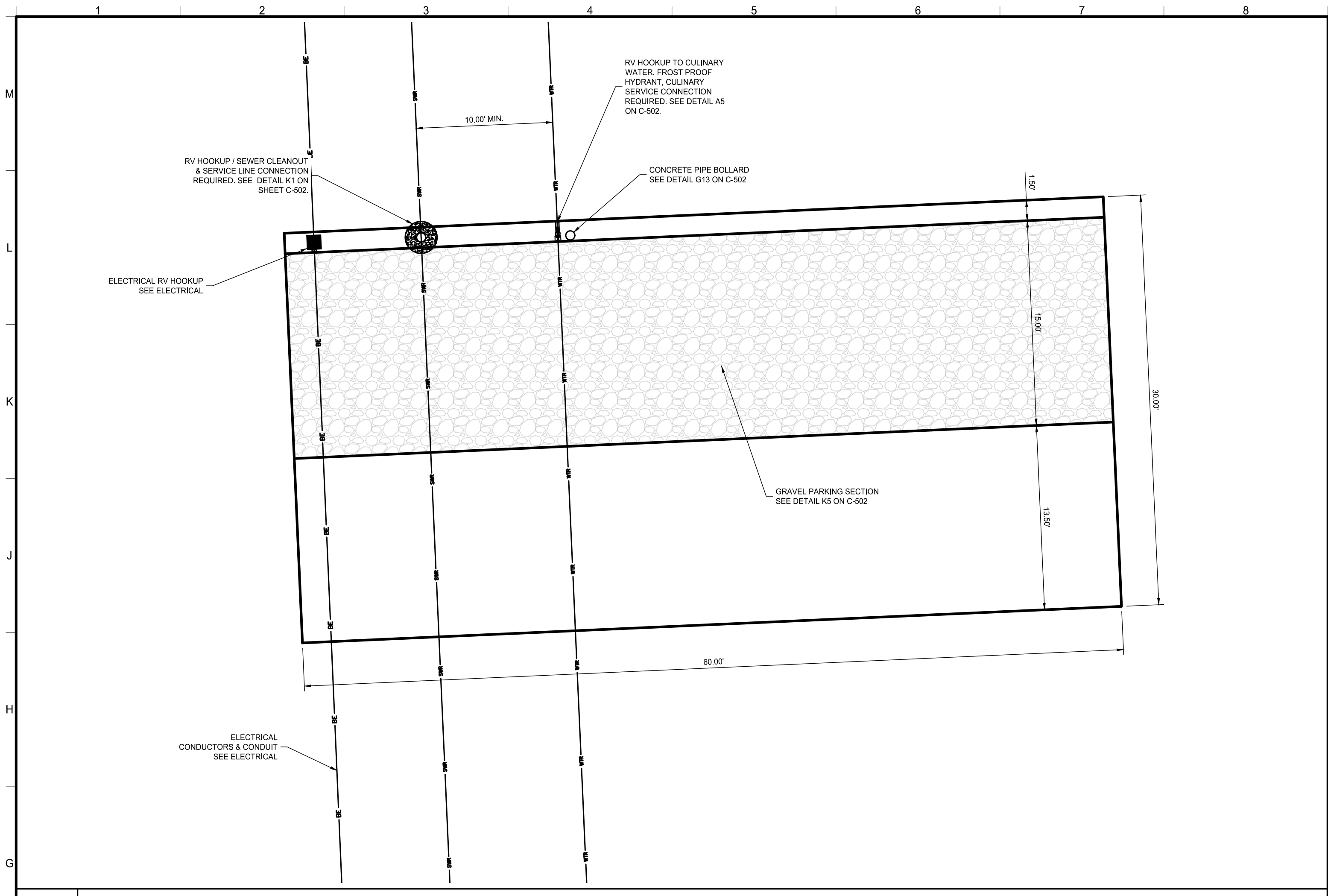
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SAN JUAN COUNTY
SJC FAIRGROUNDS RV PARK
UTILITY PLAN
 SUBMITTAL: **BID SET** PROJECT NUMBER: 2204-024

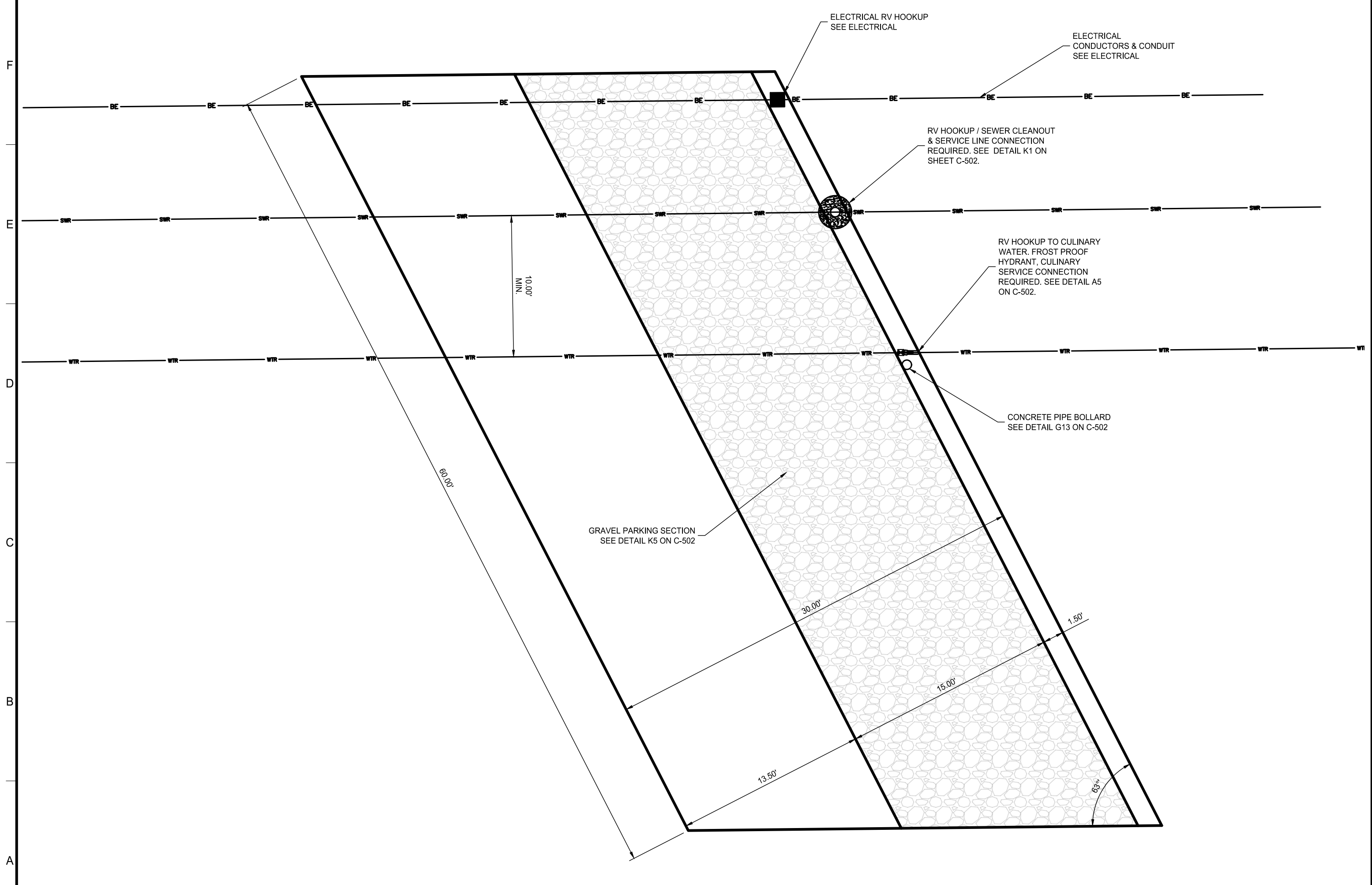
SAN JUAN COUNTY
 SHEET NO. **C-301**





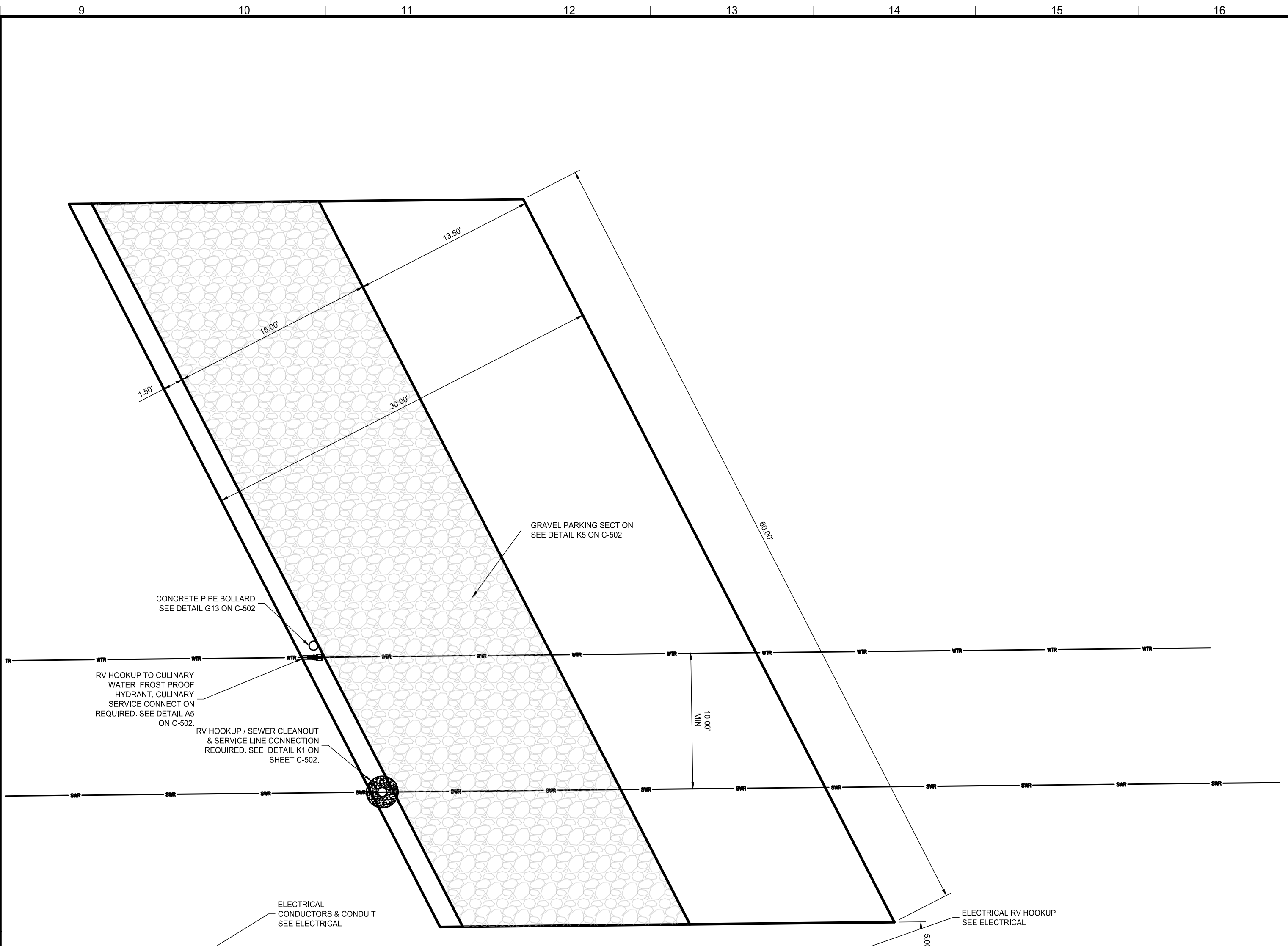
G1 PERPENDICULAR R.V. STALL

SCALE 1"=6'



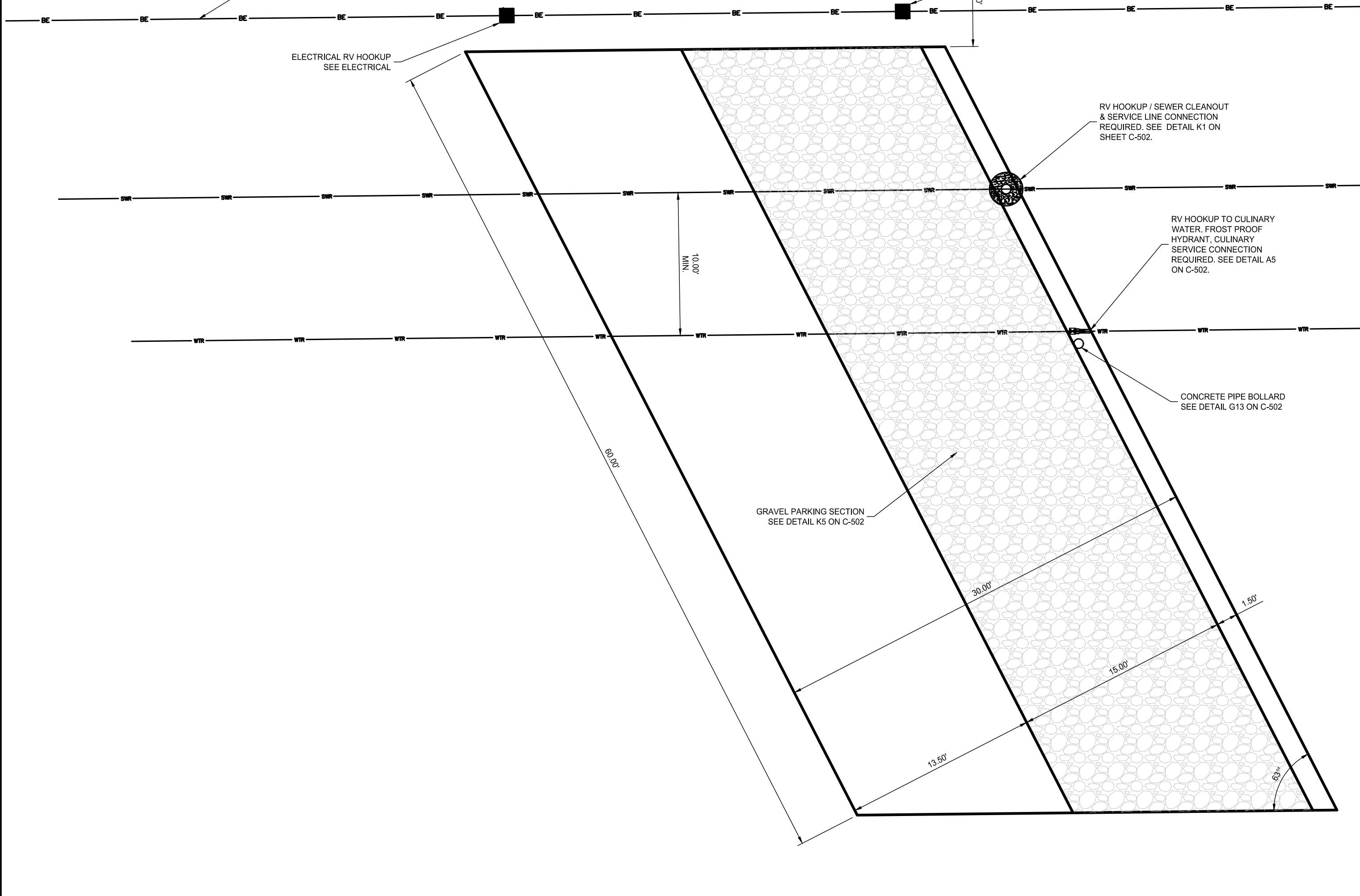
A1 ANGLED R.V. STALL

SCALE 1"=6'



A9 BACK-TO-BACK R.V. STALLS

SCALE 1"=6'

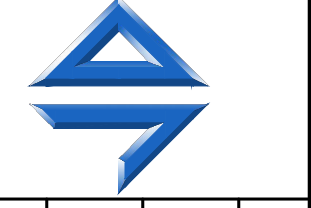


STAMP:

NO.	DATE	REVISIONS

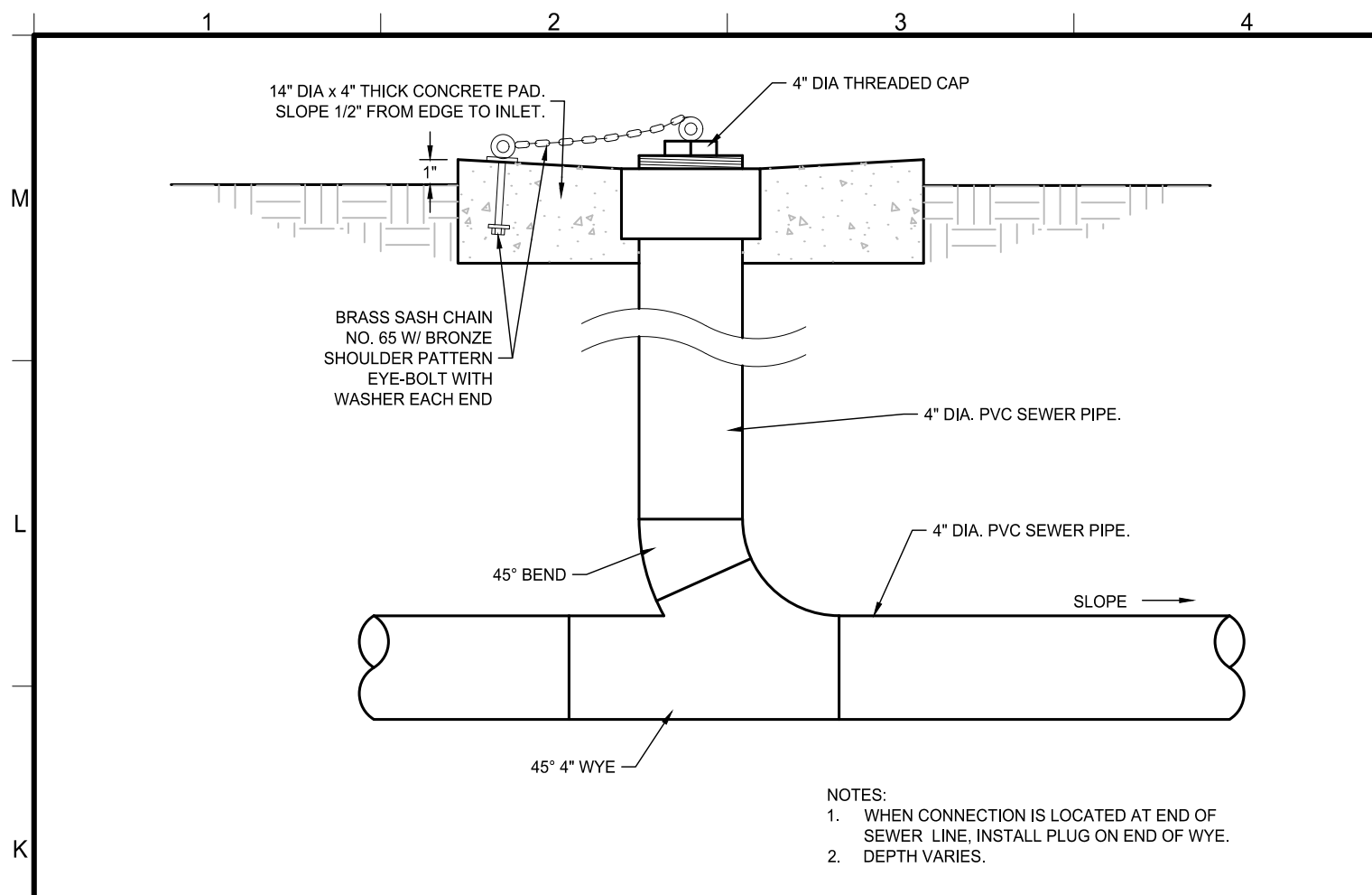
DWG NAME: C-501 DETAILS
 ORIGINAL SUBMISSION FOR AUTHORIZATION
 DWG CREATED: CR DATE 5/11/2023
 PLOT DATE 5/11/2023
 PEN TEL: 801-239-0800
 SHT SET: ###
 SCALE: 1"=6'

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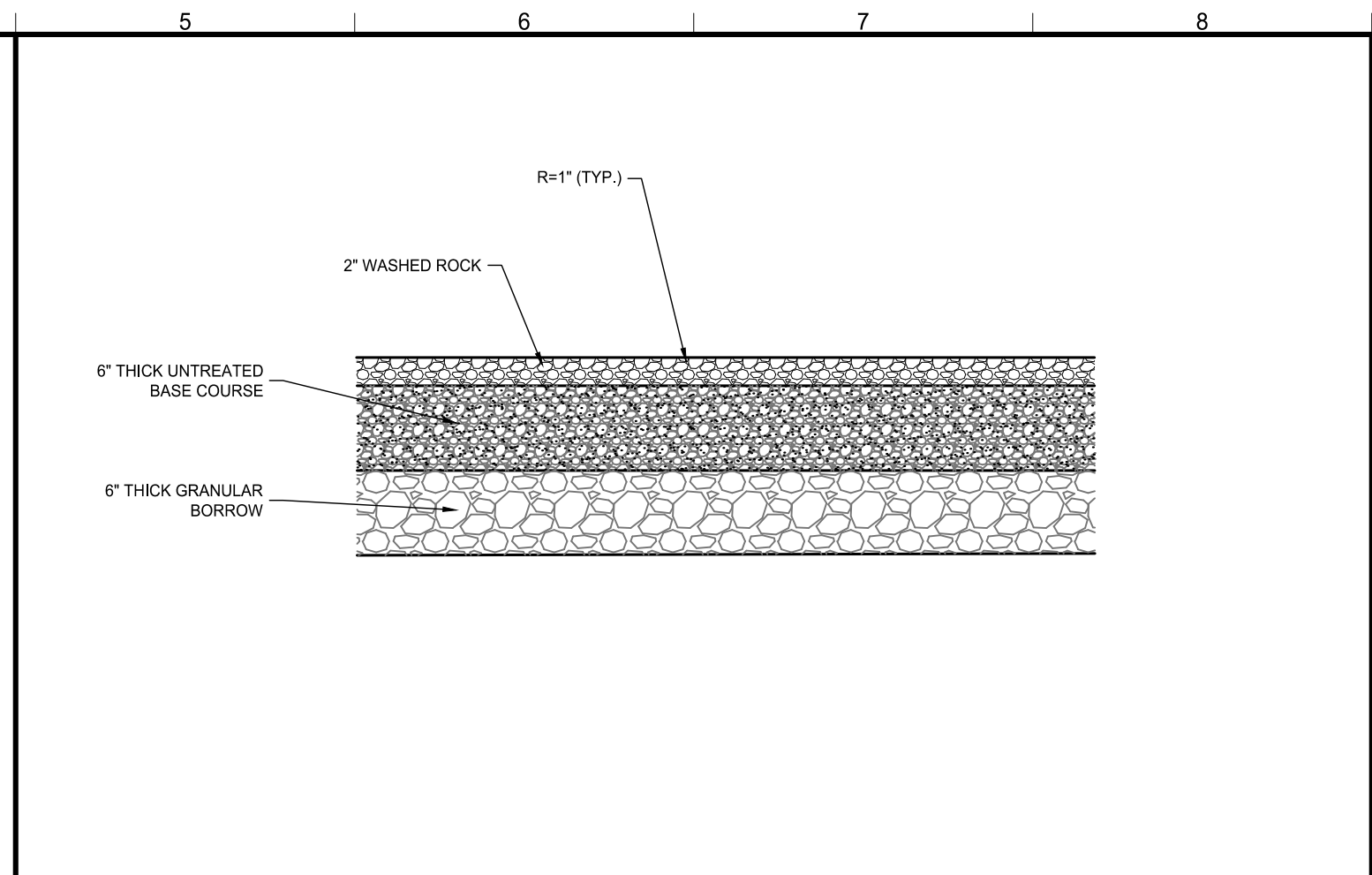


SAN JUAN COUNTY
 SJC FAIRGROUNDS RV PARK
 DETAILS
 PROJECT NUMBER: 2204-024
 SUBMITTAL: BID SET

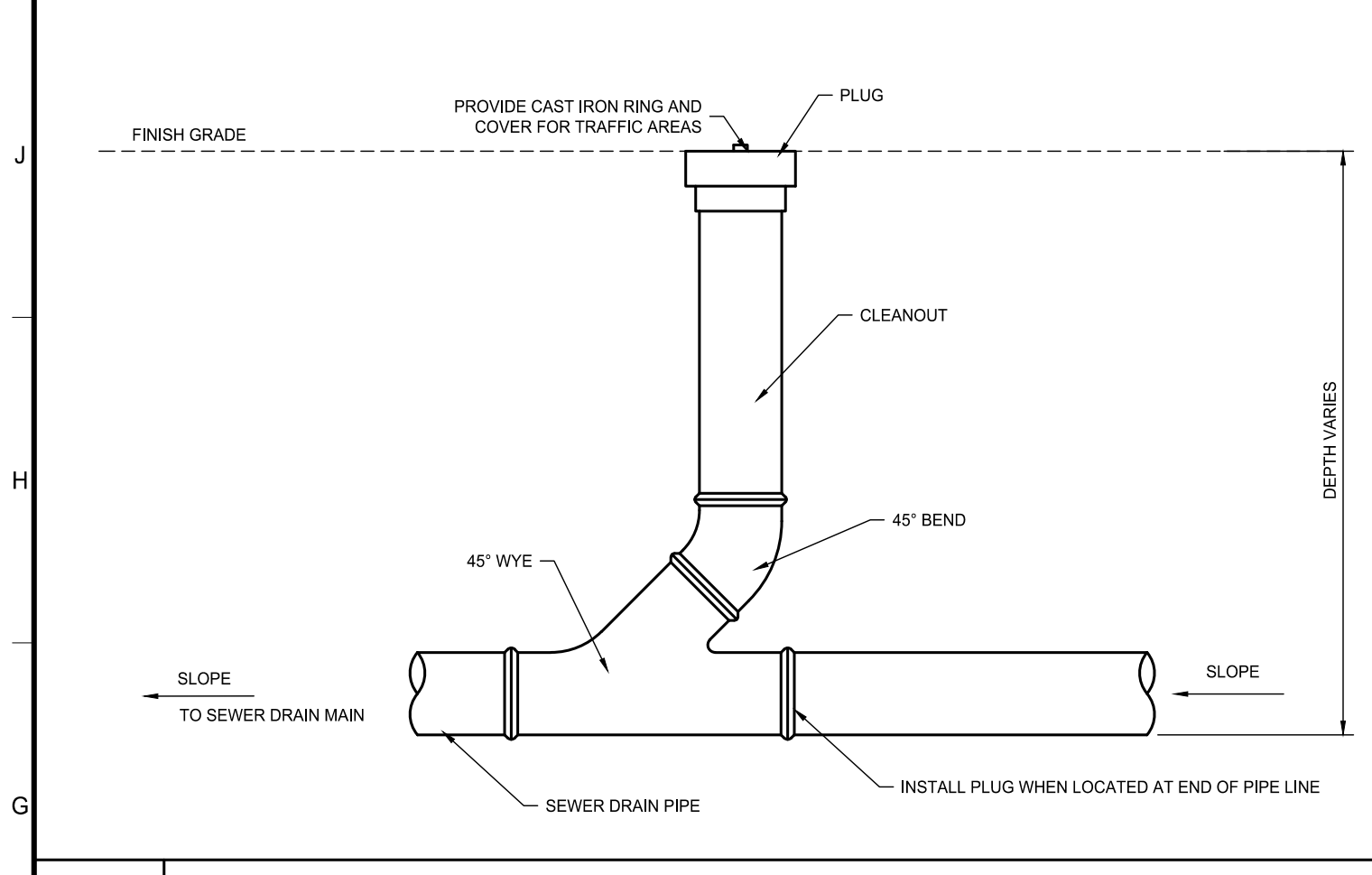
SAN JUAN COUNTY
 SHEET NO. C-501



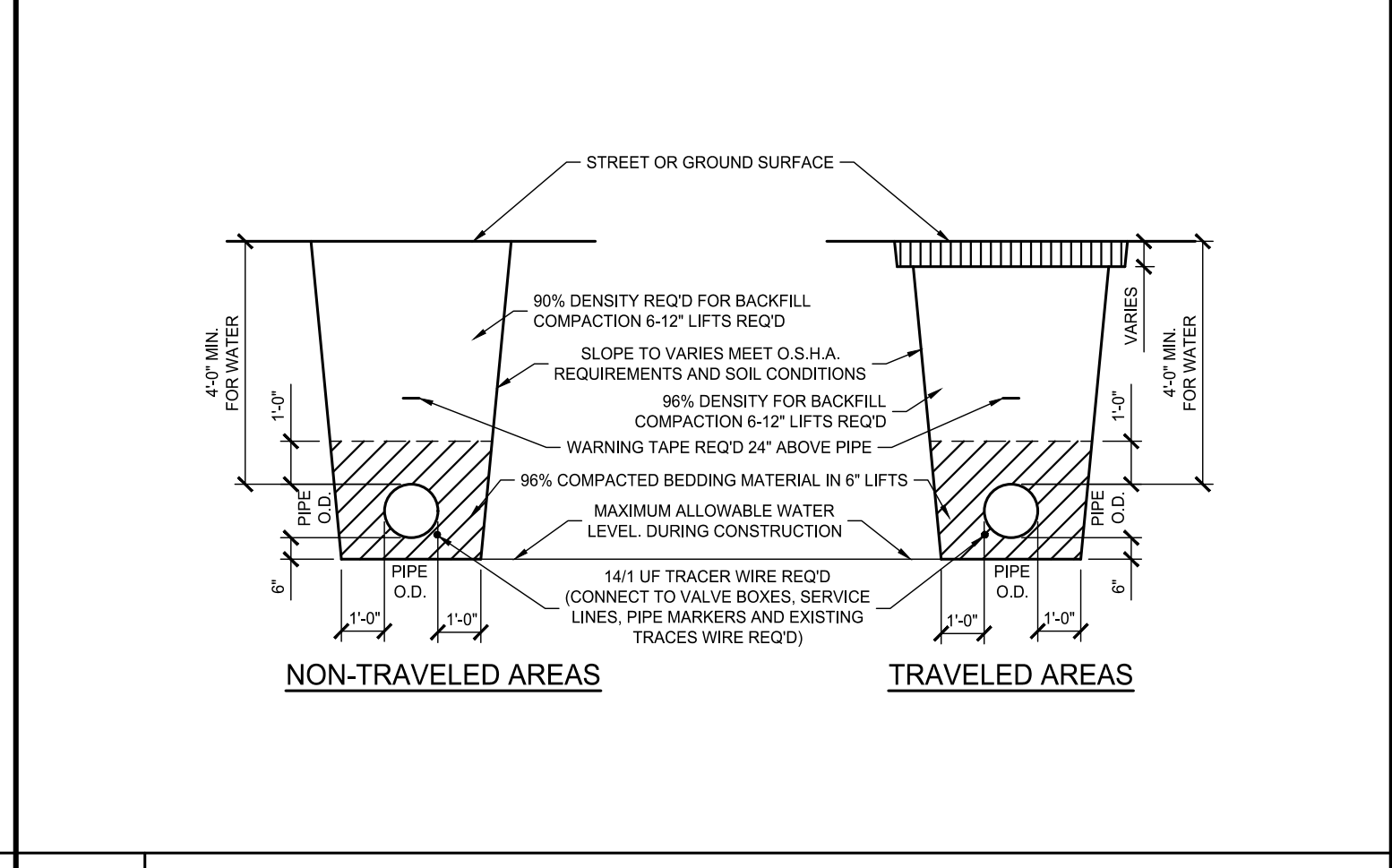
K1 R.V. SEWER CONNECTION
SCALE: NTS



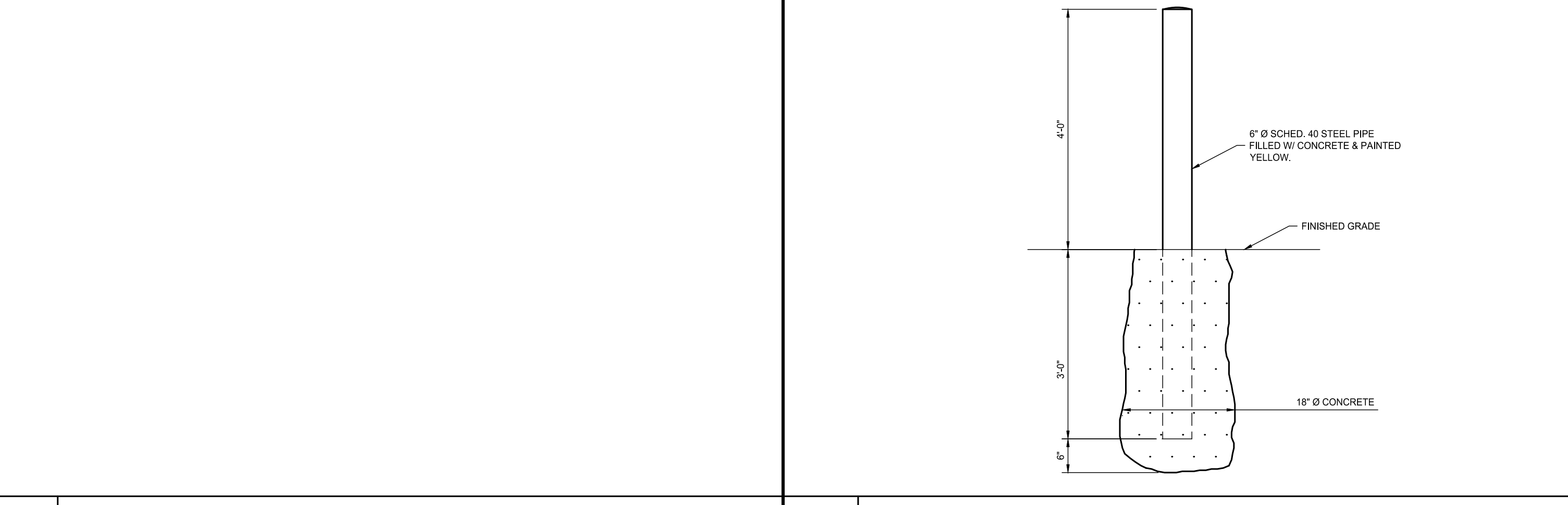
K5 GRAVEL PARKING SECTION
SCALE: NTS



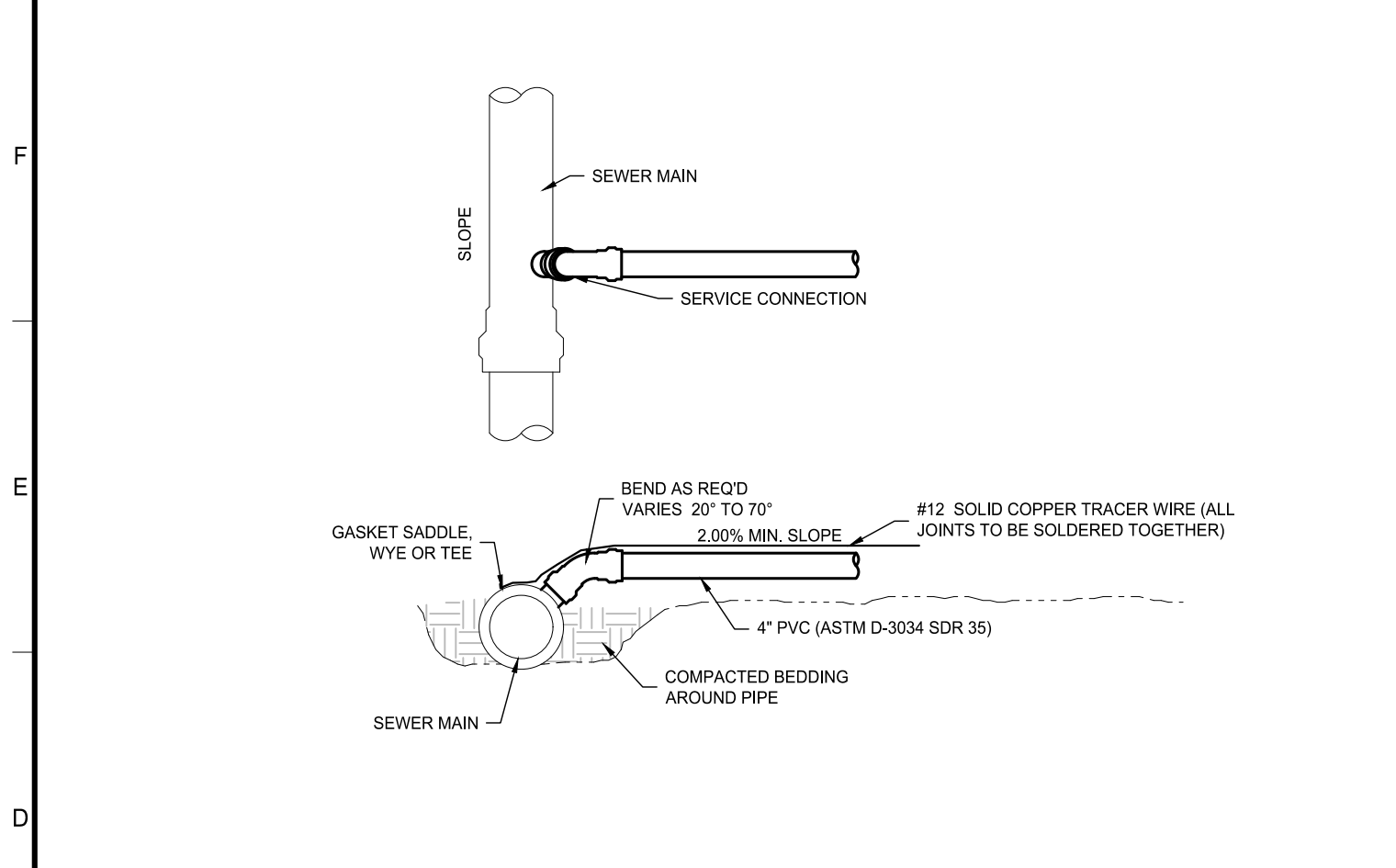
G1 SEWER CLEANOUT
SCALE: NTS



G5 UTILITY TRENCH
SCALE: NTS



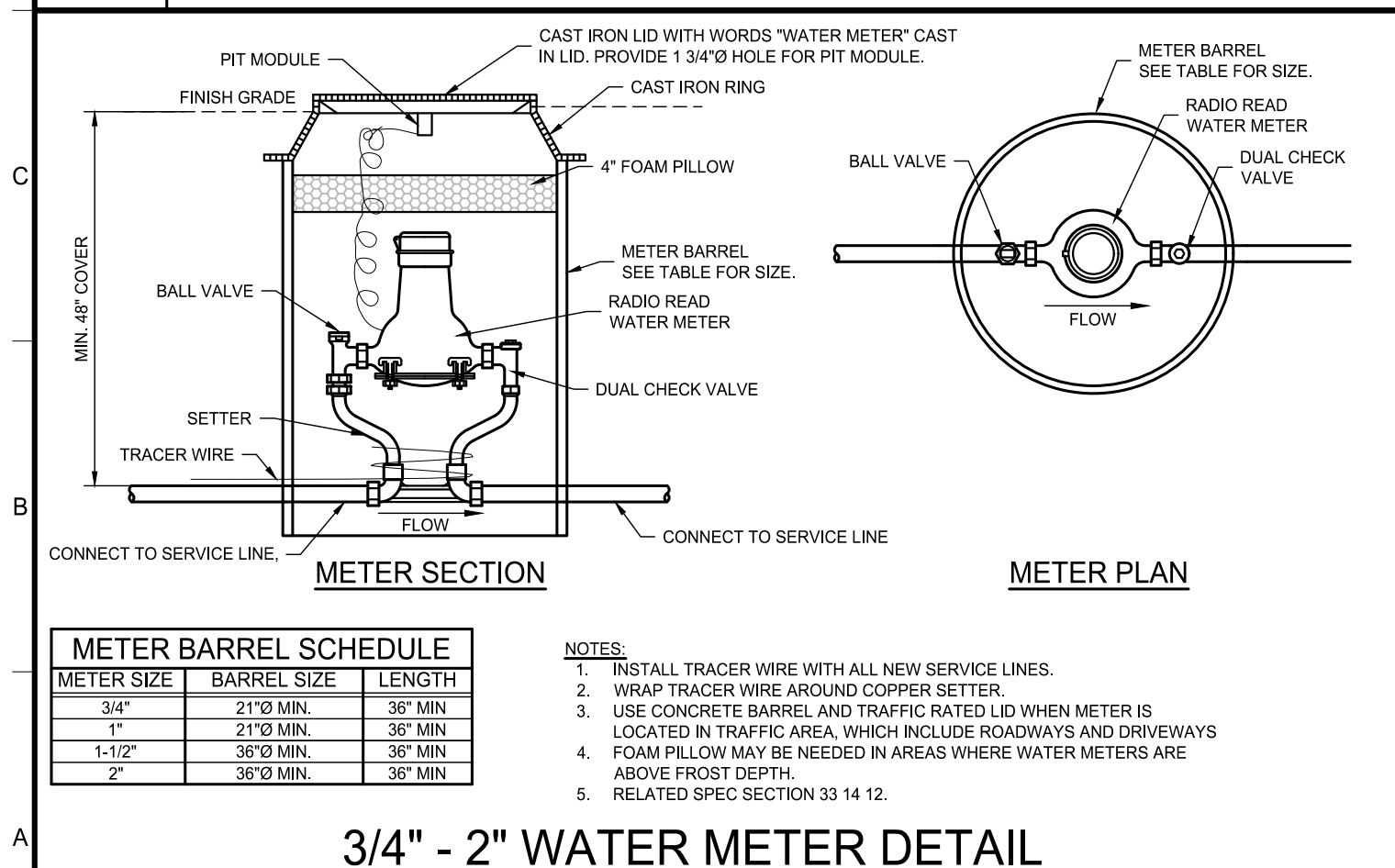
G13 CONCRETE PIPE BOLLARD
SCALE: NTS



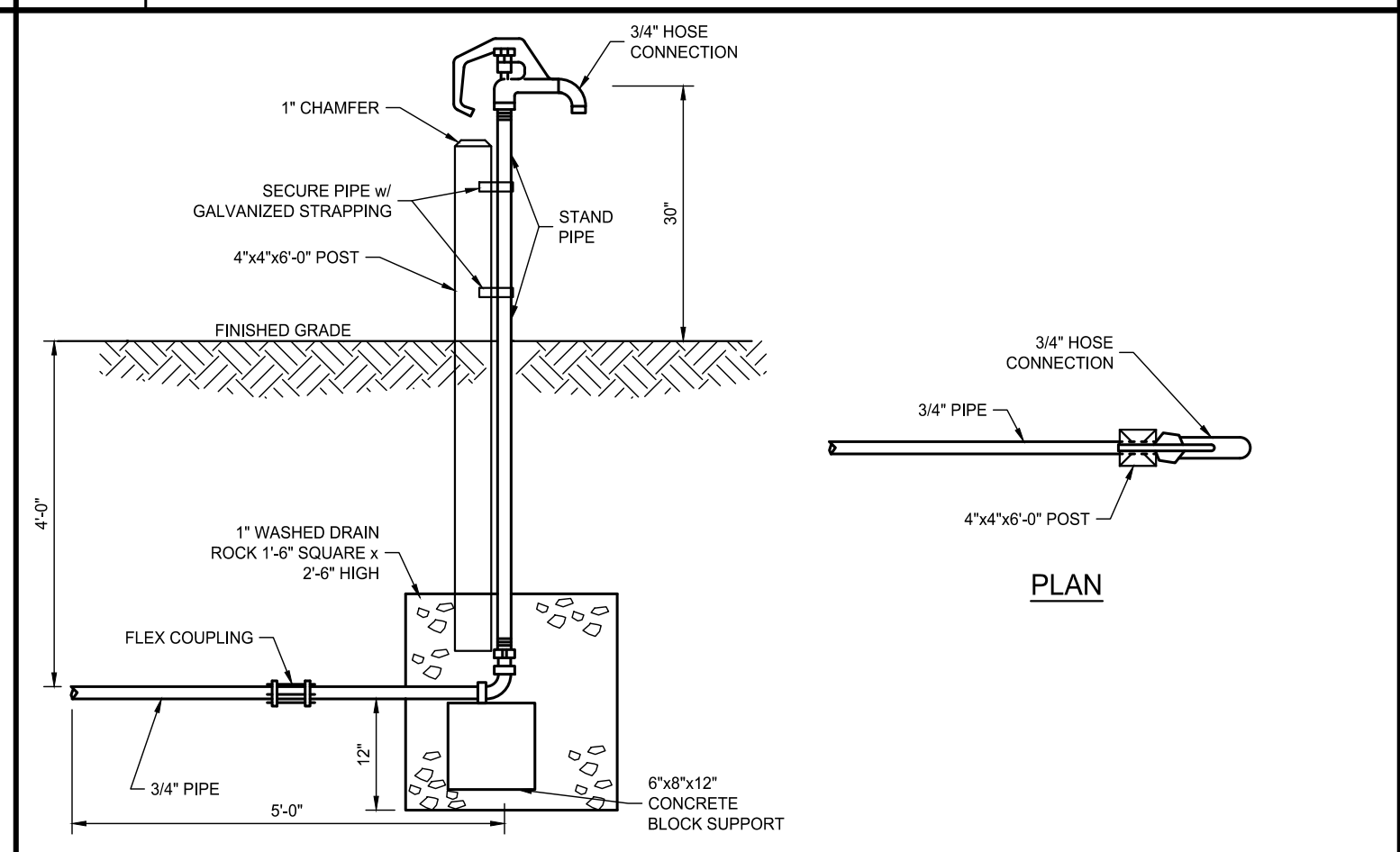
D1 SEWER SERVICE CONNECTION
SCALE: NTS



D5 NOT USED
SCALE: NTS



A1 CULINARY WATER METER
SCALE: NTS



A5 FROST-PROOF YARD HYDRANT
SCALE: NTS

PIPE SIZE	CONDITION NUMBER & PIPE WORKING PRESSURE							
	1	2	3	4	* 5	6 (B)	7	8
2"	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
4"	2.5	3.5	1.9	1.0	1.8	1.8	3.5	2.5
6"	5.7	8.0	4.4	2.2	4.0	4.0	8.0	5.7
8"	10.1	14.2	7.7	3.9	7.1	7.1	14.2	10.1
10"	15.7	22.2	12.1	6.1	11.1	11.1	22.2	15.7
12"	22.6	31.9	17.4	8.8	16.0	16.0	31.9	22.6
16"	31.6	44.6	24.4	12.3	22.4	22.4	44.6	31.6

NOTES

- ALL THRUST BLOCKS SHALL BE POURED WITH BEARING SURFACES AGAINST UNDISTURBED EARTH OR AN APPROVED COMPACTED FILL.
- CONCRETE SHALL BE 2500 PSI OR HIGHER.
- ALL THRUST BLOCK SIDES SHALL BE FORMED.
- ALLOWABLE SOIL BEARING PRESSURE ASSUMED TO BE 1000 PSI.
- THE RATIO OF "X" TO "Y" (THRUST BLOCK AREA) SHALL BE NO GREATER THAN 3:1.
- MINIMUM CURE TIME FOR THRUST BLOCKS IS 3 DAYS PRIOR TO PRESSURIZING SYSTEM.
- THRUST BLOCKS SHALL NOT INTERFERE WITH NUTS & BOLTS OF FITTINGS.
- SEE PIPE CONDITIONS ON THIS SHEET.
- INSTALL MECHANICAL JOINT RESTRAINT ON ALL JOINTS OF FITTINGS.
- INCLUDE APPROVED MECHANICAL RESTRAINED JOINTS WITH CONCRETE THRUST BLOCKS. SEE DETAIL "B2" THIS SHEET.

A9 THRUST BLOCK
SCALE: NTS

PROFESSIONAL ENGINEER
DANNY L. FLANNERY
NO. 7234559-2282
STATE OF UTAH

STAMP:

REVISIONS

NO. DATE DESCRIPTION

DWG CREATED: CR DATE: 5/11/2023
DWG PLOTTED: 5/11/2023

REVISIONS

DWG NAME: C-01 DETAILS
SHEET SET: ###

SCALE: NTS

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SAN JUAN COUNTY
SJC FAIRGROUNDS RV PARK
DETAILS

PROJECT NUMBER: 2204-024

SUBMITTAL: BID SET

SAN JUAN COUNTY
SHEET NO. C-502



ELECTRICAL SITE PLAN
 SCALE: 1" = 40'-0"

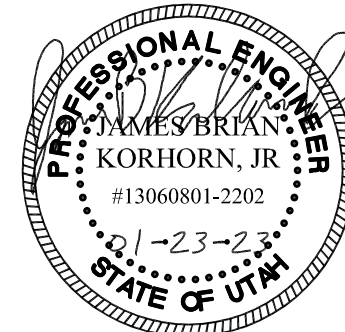


GENERAL NOTES

- 1. ELECTRICAL CONTRACTOR TO COORDINATE ALL SITE UTILITY REQUIREMENTS WITH EMPIRE ELECTRIC.

KEYED NOTES

- 1. TYPICAL DIRECT BURY RV PEDESTAL, MILBANK: U5200-XL-75 OR APPROVED EQUIVALENT.
- 2. APPROXIMATE LOCATION OF EXISTING UTILITY PRIMARY VOLTAGE POWER POLE. TRANSITION UNDERGROUND WITH RISER PER EMPIRE ELECTRIC SPECIFICATIONS.
- 3. APPROXIMATE ROUTING OF NEW UNDERGROUND PRIMARY VOLTAGE FEEDER. COORDINATE ROUTING AND INSTALLATION REQUIREMENTS WITH EMPIRE ELECTRIC.
- 4. APPROXIMATE LOCATION OF NEW PAD MOUNTED TRANSFORMERS. COORDINATE EXACT LOCATION AND INSTALLATION REQUIREMENTS WITH EMPIRE ELECTRIC.
- 5. APPROXIMATE LOCATION OF NEW RACK MOUNTED MAIN SERVICE DISCONNECT AND METERING PER EMPIRE ELECTRIC STANDARDS.
- 6. WEATHERPROOF RECEPTACLE IN SQUARE STRAIGHT STEEL POLE. ORDER POLE WITH RECEPTACLE CUTOUT 18" ABOVE POLE BASE. FINISH HEIGHT WITH 30" CONCRETE BASE IS AROUND 48".
- 7. PROVIDE (2) 2-1/2" AND (2) 1" SCHEDULE 40 PVC CONDUIT STUBS FROM MDP2 FOR FUTURE EXPANSION. CAP, LABEL, AND PROVIDE CONDUITS WITH PULL-CORDS. STAKE LOCATION OF STUB TERMINATION.



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12	DATE
13	DATE
14	DATE
15	DATE
16	DATE
SCALE	SCALE
DWG NAME: 22501-SJC-FAIRGROUNDS RVPARK	DWG CREATED: 01/10/23
SHT SET: 22501 SAN JUAN COUNTY FAIRGROUNDS RVPARK	PEN TBL: cad.marcus.us
REVISIONS	REVISIONS
1	DATE
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SAN JUAN COUNTY
SJC FAIRGROUNDS RV STALLS
ELECTRICAL SITE PLAN

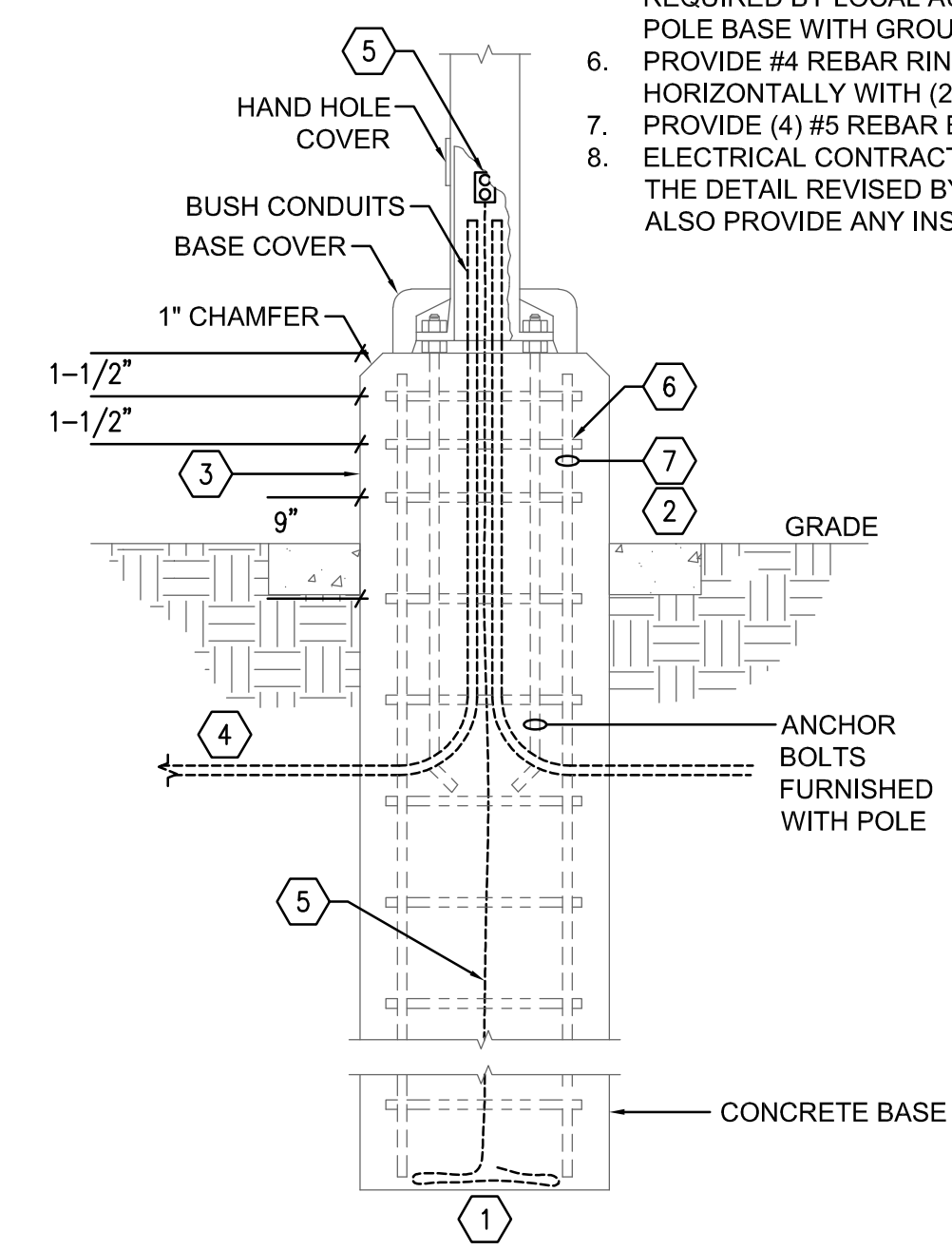
SUBMITTAL:
 PROJECT NUMBER: 2204-024

VBFA
 230 North 1680 East, Building V
 St. George, Utah 84790
 O: (435) 674-4800
 F: (435) 674-2708
 www.vbfa.com
 VBFA Project #: 22501
 For Questions Contact: J. KORHORN

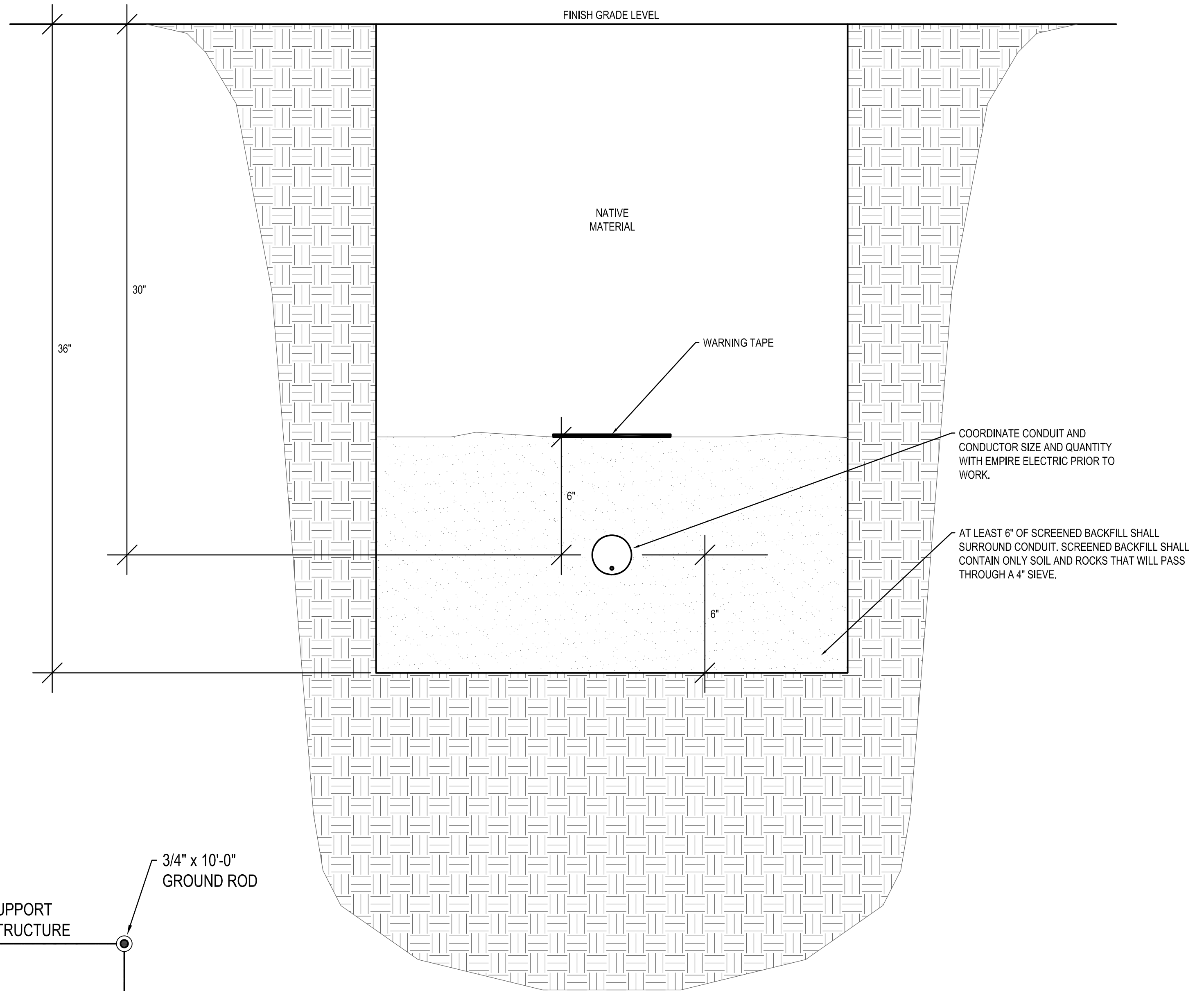
FOUNDATION DEPTH CHART

HEIGHT	DEPTH
12"	4'-6"
18"	5'-0"
20"	5'-0"
25"	5'-6"
30"	6'-0"
35"	6'-6"
40"	7'-0"

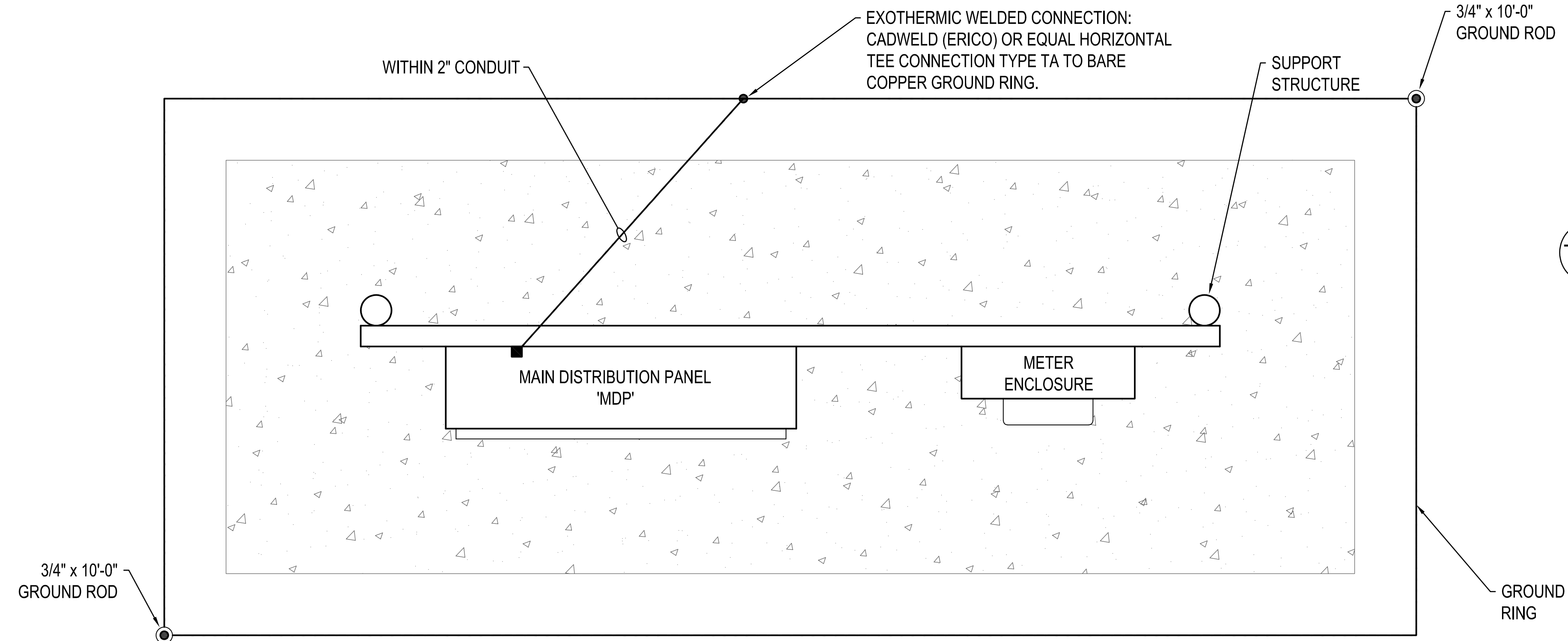
- NOTES:**
- FOUNDATIONS ARE 24" IN DIAMETER UNLESS NOTED OTHERWISE.
 - PROVIDE 6" X 4" DEEP CONCRETE MOW STRIP, FLUSH WITH GRADE WHERE FOUNDATION IS LOCATED ON GRASS.
 - BASE SHALL EXTEND 30" ABOVE GRADE WHERE LOCATED IN PARKING LOTS AND AREAS SUBJECT TO VEHICULAR ACCESS.
 - CONDUIT SHALL BE LOCATED A MINIMUM OF 24" BELOW GRADE. USE RIGID WRAPPED ELBOWS.
 - PROVIDE #6 BARE COPPER COILED 10'-0" IN BOTTOM OF FOUNDATION, OR 10' X 5/8" COPPER GROUND ROD, AS REQUIRED BY LOCAL AUTHORITY. CONNECT GROUND TO POLE BASE WITH GROUND LUG.
 - PROVIDE #4 REBAR RINGS SPACED 9" APART HORIZONTALLY WITH (2) RINGS IN TOP 4".
 - PROVIDE (4) #5 REBAR EVENLY SPACED VERTICALLY. ELECTRICAL CONTRACTOR IS RESPONSIBLE TO HAVE THE DETAIL REVISED BY A STRUCTURAL PE, WHO WILL ALSO PROVIDE ANY INSPECTION REQUIREMENTS.



PB01 LIGHTING POLE FOUNDATION
SCALE: NO SCALE



TR02 SECONDARY TRENCH SECTION
SCALE: NO SCALE



- GENERAL NOTES:**
- DIMENSIONS OF EQUIPMENT ARE NOT TO SCALE. CONTRACTOR SHALL VERIFY FINAL DIMENSIONS OF EQUIPMENT, AND BUILD SUPPORT STRUCTURE ACCORDINGLY.
 - CONDUIT FOR GROUND RING ENDS AT CONCRETE SLAB UNDERGROUND

SE02 SERVICE EQUIPMENT DETAIL - FOOTPRINT
SCALE: NO SCALE



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ORIGINAL SUBMISSION FOR AUTHORIZATION
 DWG. NAME: 2204-024-01
 DWG. CREATED: 01/02/23
 SHEET SET: 2204 SAN JUAN COUNTY FAIRGROUNDS RV PARK
 PLOT DATE: 01/02/23
 PLOT TIME: 08:46:05
 PLOT USER: jkorhohn

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SAN JUAN COUNTY
SJC FAIRGROUNDS RV STALLS
ELECTRICAL DIAGRAMS

PROJECT NUMBER: 2204-024

SUBMITTAL:

VBFA
 230 North 1680 East, Building V
 St. George, Utah 84790
 O: (435) 674-4800
 F: (435) 674-2708
 www.vbfa.com
 VBFA Project #: 22501
 For Questions Contact: J. KORHORN



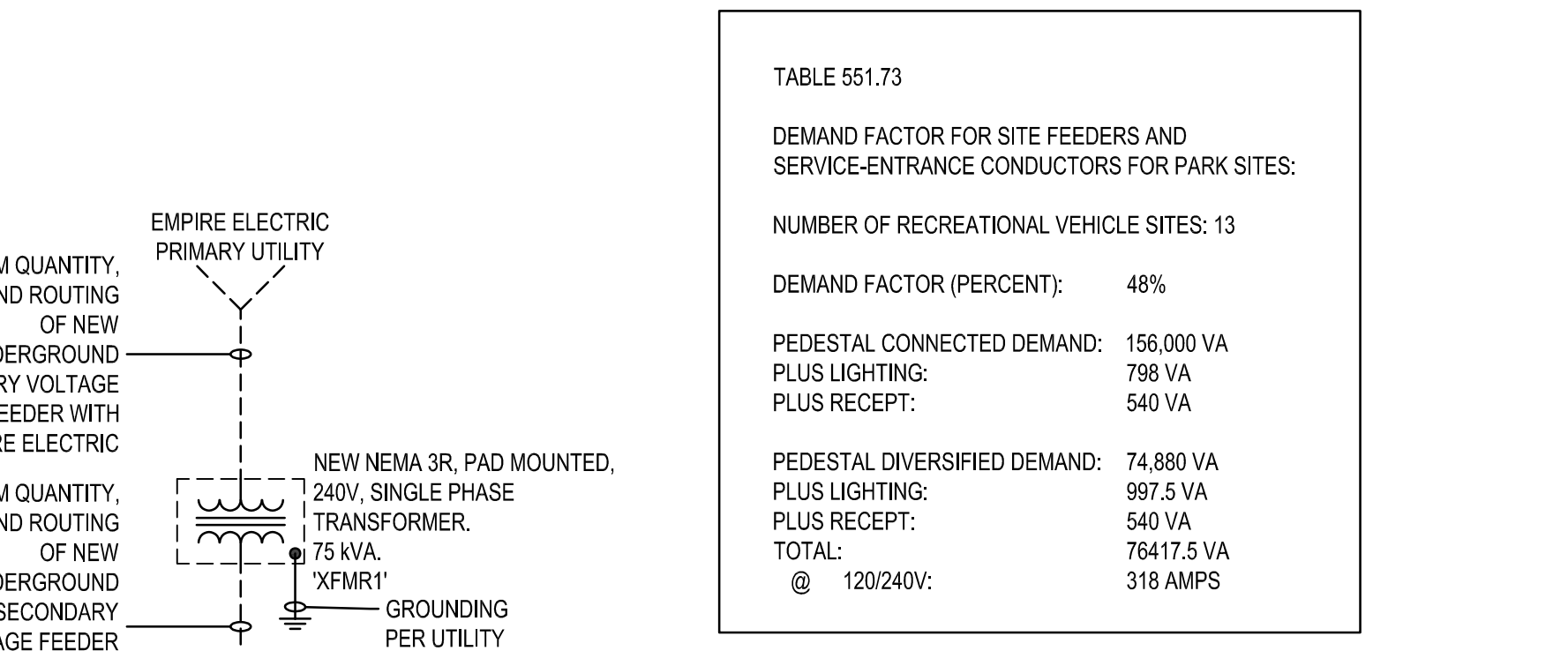
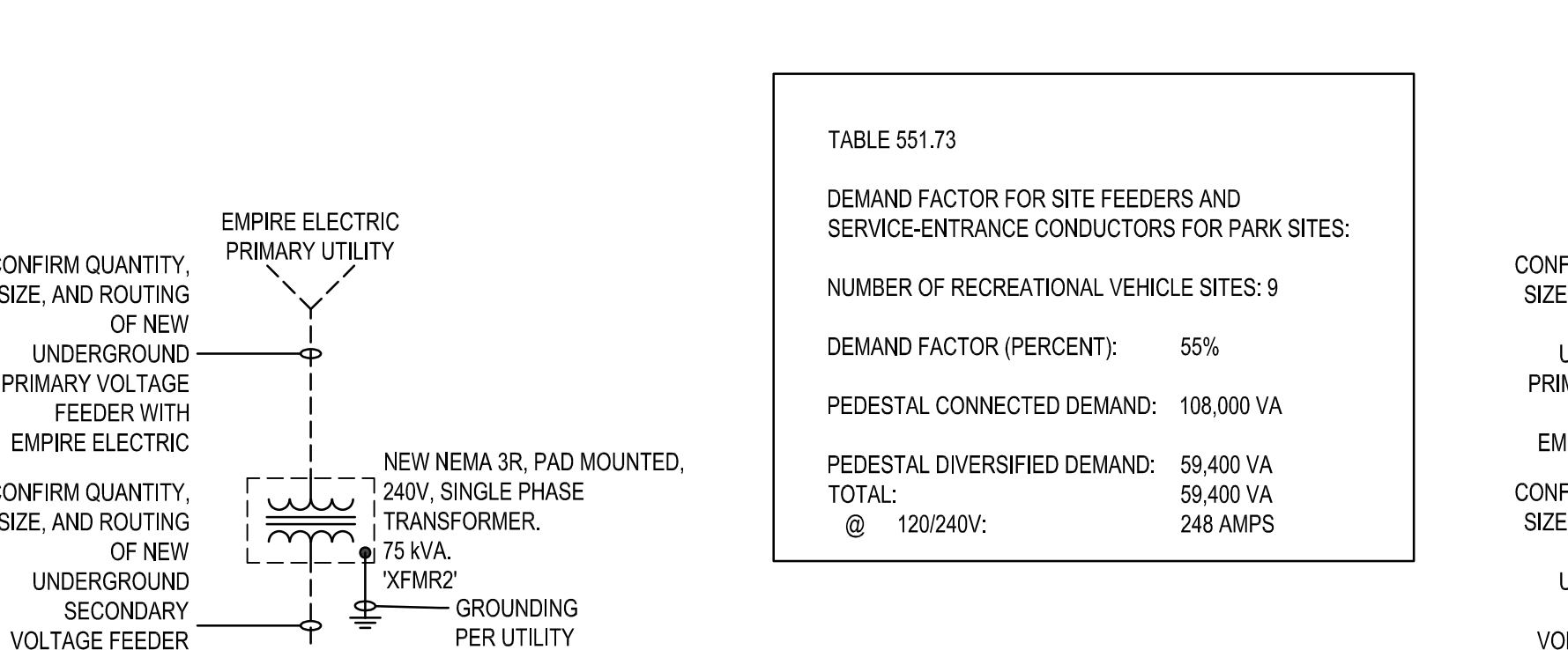
STAMP:
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 REVISIONS
 NO. DATE
 SCALE
 PROJECT NUMBER: 2204-024
 SUBMITTAL:
 SAN JUAN COUNTY
 SHEET NO. E601
 SHEET NO. E601

PANELBOARD SCHEDULE																				
PANEL	VOLTAGE	MOUNTING	FEED			MAINS			DIMS.			SPECIAL EQUIPMENT								
			125 AMP	9-1/8" W	W	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS					
MPD2	120/240		125	AMP	9-1/8"	W	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS
PED-1,7,10,13,16,20 PANEL US200-XL-75 TYPE SEE DRAWINGS LOCATION AIC 10K AMP BRKR WIRE CIRC P AMP SIZE LOAD A B X SURF. X BOTTOM COMBINED PHASES CIRCUIT WIRE CIRC WIRE CIRC SIZE LOAD A B AMP P CODE CIRCUIT DESCRIPTION NO. 1 RECEPTACLE 2 50 6 6000 6000 12 20 1 - RECEPTACLE 2 3 - - - - 6000 - - - - - - - - - SPACE ONLY 4 5 RECEPTACLE - 1 30 10 0 - - - - - - - - - SPACE ONLY 6 7 - - - - - - - - - - - - - - - - - - - TWO DOWNSTREAM 8 9 - - - - - - - - - - - - - - - - - - - PED CONTRIBUTION 10 CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE VA 18000 29 KVA 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD FOR OCPD, CONDUCTOR, GROUND AND CONDUIT SIZING. DIV 14400 120 AV. AMPS 7 = AFCI BREAKER 8 = GFEP BREAKER 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 9 = EXISTING BRKR AND LOAD TO REMAIN 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 10K AIC																				

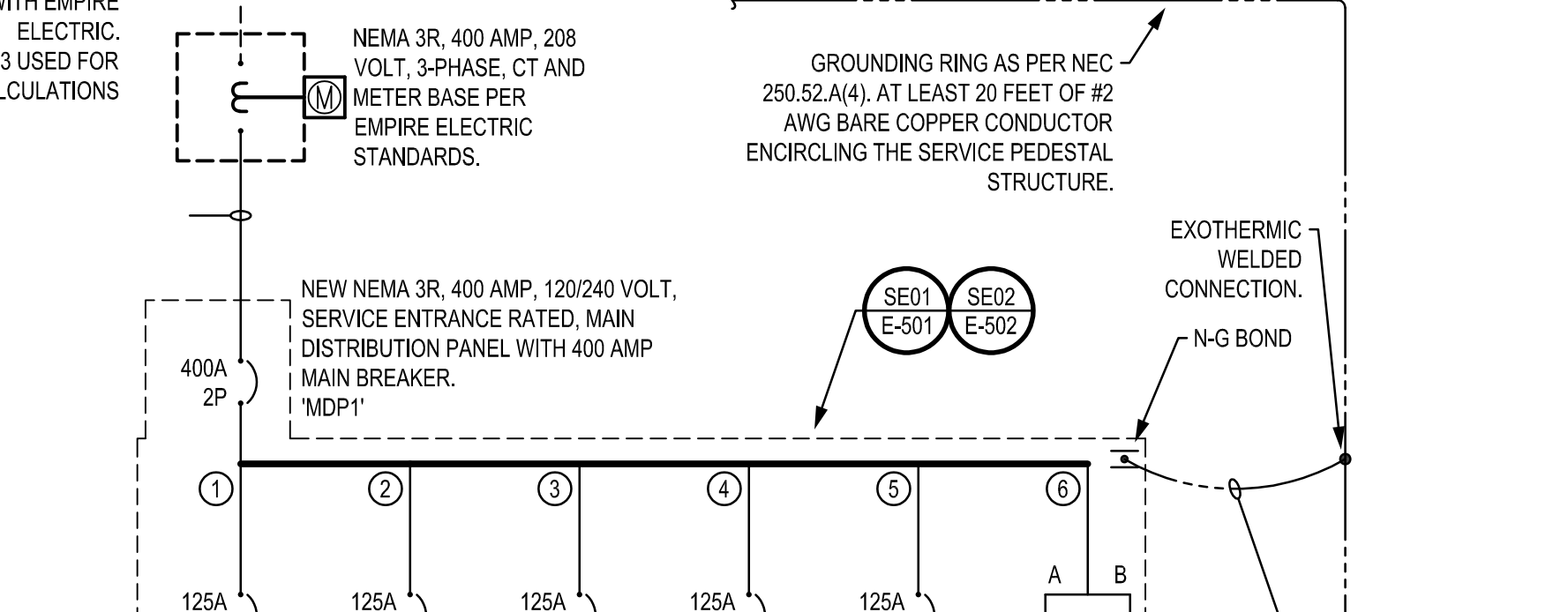
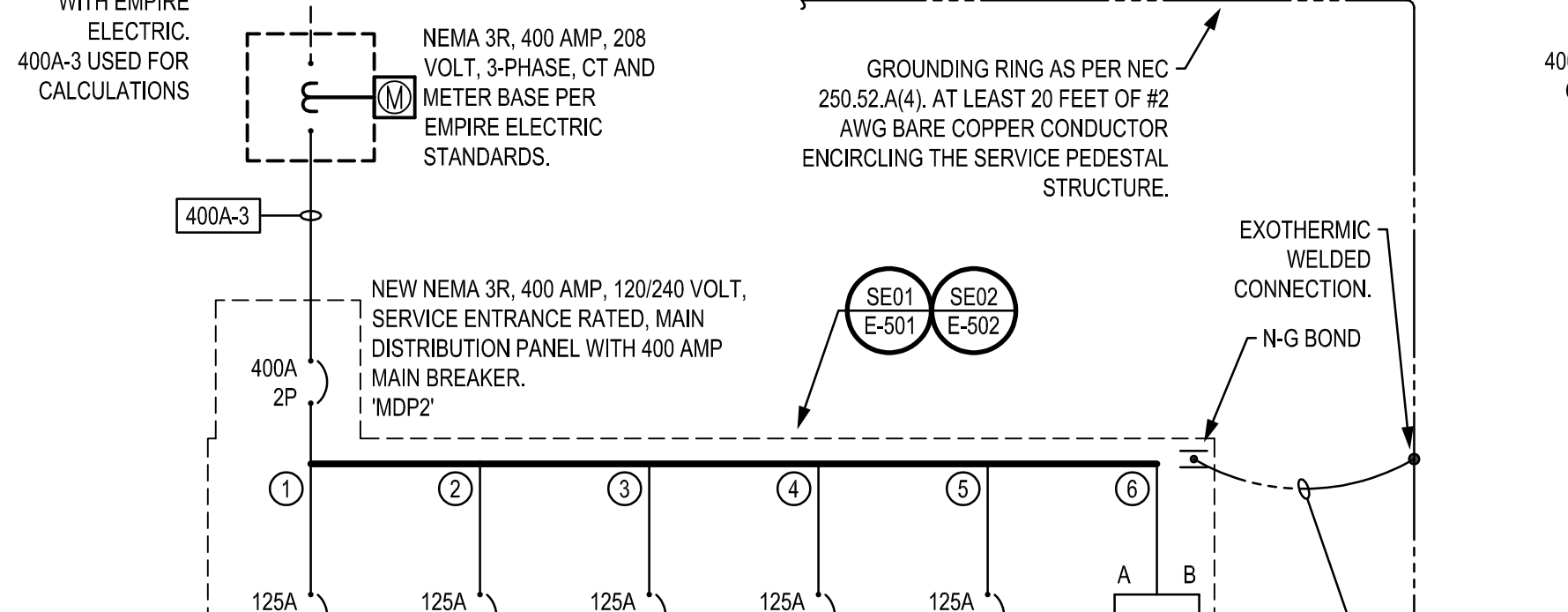
PANELBOARD SCHEDULE																			
PANEL	VOLTAGE	MOUNTING	FEED			MAINS			DIMS.			SPECIAL EQUIPMENT							
			400 AMP	W	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS					
MPD1	120/240		400	AMP	W	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS </td>	X	GROUND BUS
MDP2 PANEL NQ TYPE SEE DRAWINGS LOCATION AIC 22K AMP BRKR WIRE CIRC P AMP SIZE LOAD A B X SURF. X BOTTOM COMBINED PHASES CIRCUIT WIRE CIRC WIRE CIRC SIZE LOAD A B AMP P CODE CIRCUIT DESCRIPTION NO. 1 PED-10,11,12 1 2 - - 18000 36000 18000 - - 2 1 - PED-13,14,15 2 3 PED-16,17,18 1 2 - - 18000 18000 36000 18000 - - 2 1 - SPARE 4 5 SPARE - 2 125 - - 0 - - - - - - - - - SPARE 6A - - - - - - - - - - - - - - - - - - - SPARE 6B CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE VA 54000 59 KVA 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD FOR OCPD, CONDUCTOR, GROUND AND CONDUIT SIZING. DIV 29700 248 AV. AMPS 7 = AFCI BREAKER 8 = GFEP BREAKER 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 9 = EXISTING BRKR AND LOAD TO REMAIN 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD SERVICE ENTRANCE RATED THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 22K AIC																			

PANELBOARD SCHEDULE																			
PANEL	VOLTAGE	MOUNTING	FEED			MAINS			DIMS.			SPECIAL EQUIPMENT							
			400 AMP	W	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS					
MPD1	120/240		400	AMP	W	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS </td>	X	GROUND BUS
PED-1,2,3 PED-7,8,9 PED-6,19 CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE VA 78798 76 KVA 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD FOR OCPD, CONDUCTOR, GROUND AND CONDUIT SIZING. DIV 37980 317 AV. AMPS 7 = AFCI BREAKER 8 = GFEP BREAKER 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 9 = EXISTING BRKR AND LOAD TO REMAIN 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD SERVICE ENTRANCE RATED THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 22K AIC																			

PANELBOARD SCHEDULE																				
PANEL	VOLTAGE	MOUNTING	FEED			MAINS			DIMS.			SPECIAL EQUIPMENT								
			125 AMP	9-1/8" W	W	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS							
MPD2	120/240		125	AMP	9-1/8"	W	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS </td>	X	GROUND BUS
PED-2,4,6,8,11,14,17,21 PANEL US200-XL-75 TYPE SEE DRAWINGS LOCATION AIC 10K AMP BRKR WIRE CIRC P AMP SIZE LOAD A B X SURF. X BOTTOM COMBINED PHASES CIRCUIT WIRE CIRC WIRE CIRC SIZE LOAD A B AMP P CODE CIRCUIT DESCRIPTION NO. 1 RECEPTACLE 2 50 6 6000 6000 12 20 1 - RECEPTACLE 2 3 - - - - 6000 - - - - - - - - - SPACE ONLY 4 5 RECEPTACLE - 1 30 10 0 - - - - - - - - - SPACE ONLY 6 7 - - - - - - - - - - - - - - - - - - - ONE DOWNSTREAM 8 9 - - - - - - - - - - - - - - - - - - - PED CONTRIBUTION 10 CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE VA 12000 22 KVA 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD FOR OCPD, CONDUCTOR, GROUND AND CONDUIT SIZING. DIV 10800 90 AV. AMPS 7 = AFCI BREAKER 8 = GFEP BREAKER 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 9 = EXISTING BRKR AND LOAD TO REMAIN 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 10K AIC																				



PANELBOARD SCHEDULE																				
PANEL	VOLTAGE	MOUNTING	FEED			MAINS			DIMS.			SPECIAL EQUIPMENT								
			125 AMP	9-1/8" W	W	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS	X	GROUND BUS							
MPD2	120/240		125	AMP	9-1/8"	W	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS <td>X</td> <td>GROUND BUS </td></td>	X	GROUND BUS <td>X</td> <td>GROUND BUS </td>	X	GROUND BUS
PED-3,5,9,12,15,18,19,22 PANEL US200-XL-75 TYPE SEE DRAWINGS LOCATION AIC 10K AMP BRKR WIRE CIRC P AMP SIZE LOAD A B X SURF. X BOTTOM COMBINED PHASES CIRCUIT WIRE CIRC WIRE CIRC SIZE LOAD A B AMP P CODE CIRCUIT DESCRIPTION NO. 1 RECEPTACLE 2 50 6 6000 6000 12 20 1 - RECEPTACLE 2 3 - - - - 6000 - - - - - - - - - SPACE ONLY 4 5 RECEPTACLE - 1 30 10 0 - - - - - - - - - SPACE ONLY 6 CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE VA 6000 12 KVA 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD FOR OCPD, CONDUCTOR, GROUND AND CONDUIT SIZING. DIV 6000 50 AV. AMPS 7 = AFCI BREAKER 8 = GFEP BREAKER 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 9 = EXISTING BRKR AND LOAD TO REMAIN 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 10K AIC																				



FEEDER SCHEDULE - PANELBOARDS										
FEEDER	AMP	n	QTY	DESC.	SIZE	MAT.	QTY	SIZE	TYPE	KEYED NOTES
125A-3	120	1	3	A-B-N	#1/0	AL	1	#4	AL	1-1/2" PVC-40 1
125A-3+	135	1	3	A-B-N	#2/0	AL	1	#4	AL	1-1/2" PVC-40 1
125A-3++	155	1	3	A-B-N	#3/0	AL	1	#4	AL	2" PVC-40 1
125A-3+++	230	1	3	A-B-N	300	AL	1	#2	AL	2-1/2" PVC-40 1
400A-3	410	2	3	A-B-N	250	AL	1	#1	AL	2-1/2" PVC-40 1

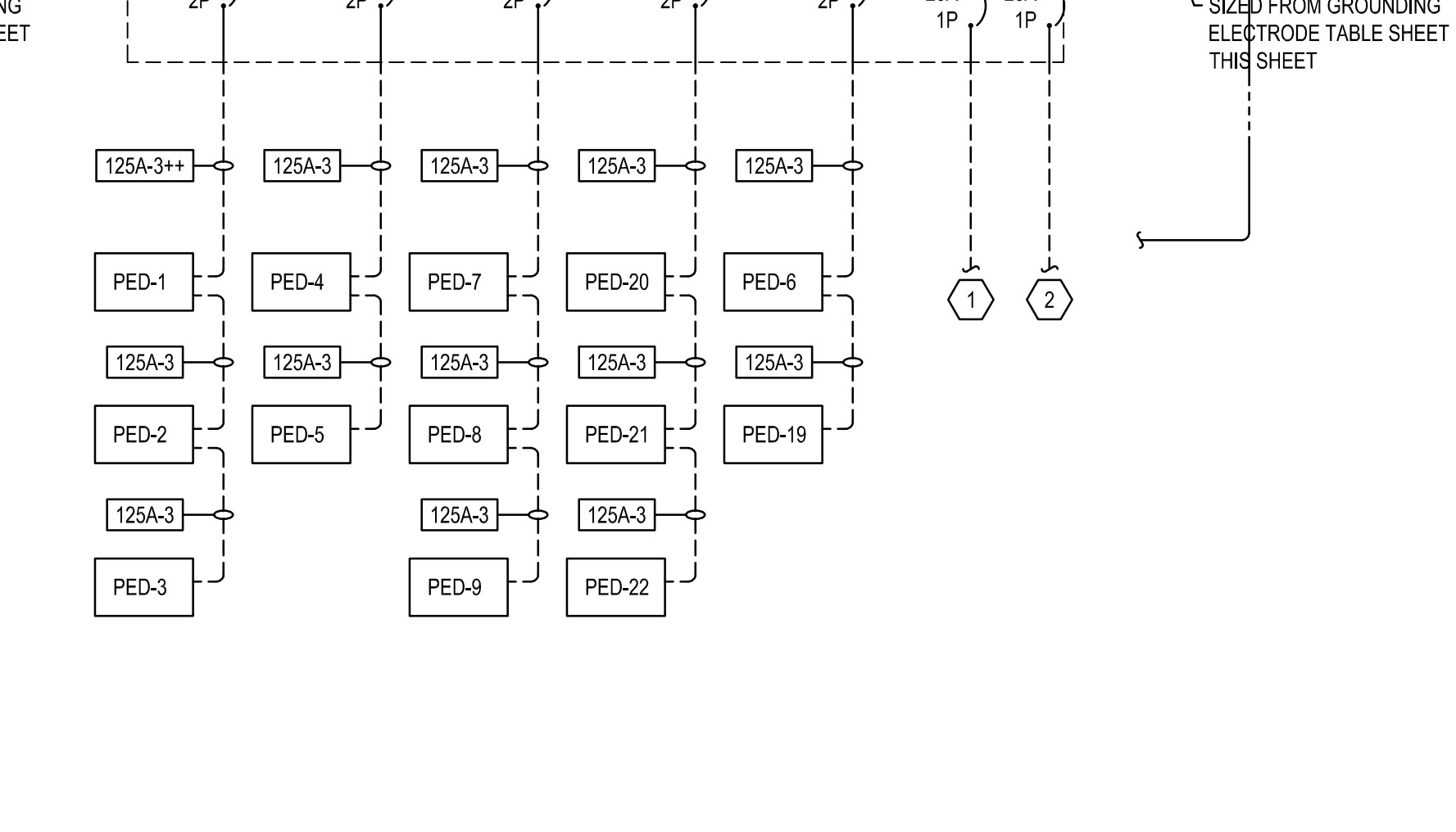
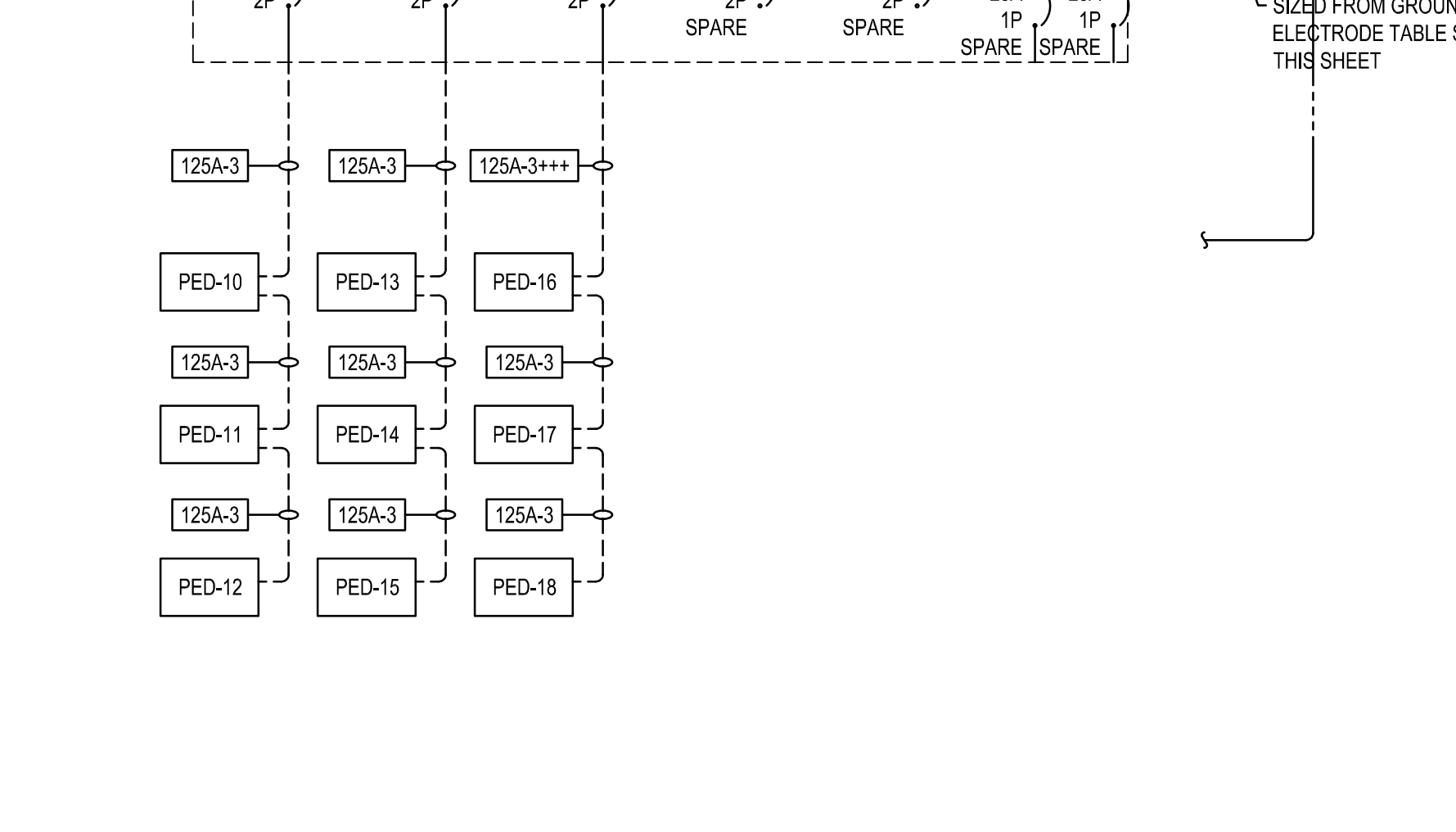
GENERAL NOTES:
 - THHN/THWN-2 FOR 400 KCMIL AND BELOW. XHHW/HHW-2 FOR 500 KCMIL AND ABOVE.
 - GROUND CONDUCTOR SHALL BE DELETED FOR SERVICE ENTRANCE CONDUCTORS.
 - ALL CONDUITS SHALL BE SIZED IN ACCORDANCE WITH NEC CHAPTER 9, TABLE 1.
 - WHERE CONDUIT TYPES ARE USED OTHER THAN THOSE SPECIFIED WITHIN THIS SCHEDULE, THE CONTRACTOR SHALL DEMONSTRATE CONDUIT FILL COMPLIANCE WITH NEC CHAPTER 9, TABLE 4.

KEYED NOTES:
 1 REFER TO NEC 310.15(B)(16) FOR THE AMPACITY OF 75 DEGREE C RATED CU OR AL.

GROUNDING ELECTRODE	
G.E. SIZE BASED ON NEC TABLE 250.66 [GROUNDING ELECTRODE CONDUCTOR FOR ALTERNATING-CURRENT SYSTEMS.]	
MAIN SERVICE SIZE [A]:	400
LOCATION OF NEUTRAL TO GROUND BOND:	MDP2
MAIN SERVICE FEEDER SIZE:	400A-3
CONDUCTOR [NO. SETS - SIZE AL]:	2 - 250 KCMIL AL
CALCULATED AL EQUIVALENT CMIL:	500000
EQUIVALENT CU MAIN FEEDER:	400-3
CONDUCTOR [NO. SETS - SIZE CU]:	1 - 500 KCMIL CU
CALCULATED CU EQUIVALENT CMIL:	500000
GROUNDING ELECTRODE SIZE:	#1/0 AWG CU
G.E. CONDUCTOR MATERIAL:	PER NEC 250.62
G.E. CONDUCTOR INSTALLATION:	PER NEC 250.64

GROUNDING ELECTRODE	
G.E. SIZE BASED ON NEC TABLE 250.66 [GROUNDING ELECTRODE CONDUCTOR FOR ALTERNATING-CURRENT SYSTEMS.]	
MAIN SERVICE SIZE [A]:	400
LOCATION OF NEUTRAL TO GROUND BOND:	MDP1
MAIN SERVICE FEEDER SIZE:	400A-3
CONDUCTOR [NO. SETS - SIZE AL]:	2 - 250 KCMIL AL
CALCULATED AL EQUIVALENT CMIL:	500000
EQUIVALENT CU MAIN FEEDER:	400-3
CONDUCTOR [NO. SETS - SIZE CU]:	1 - 500 KCMIL CU
CALCULATED CU EQUIVALENT CMIL:	500000
GROUNDING ELECTRODE SIZE:	#1/0 AWG CU
G.E. CONDUCTOR MATERIAL:	PER NEC 250.62
G.E. CONDUCTOR INSTALLATION:	PER NEC 250.64

#	KEYED NOTES
1	(1) 1" SCHEDULE 40 PVC CONDUIT WITH #10 AWG CU CONDUCTORS FOR AREA LIGHTING.
2	(1) 1" SCHEDULE 40 PVC CONDUIT WITH #10 AWG CU CONDUCTORS FOR RECEPTACLES.



#	KEYED NOTES
1	(1) 1" SCHEDULE 40 PVC CONDUIT WITH #10 AWG CU CONDUCTORS FOR AREA LIGHTING.
2	(1) 1" SCHEDULE 40 PVC CONDUIT WITH #10 AWG CU CONDUCTORS FOR RECEPTACLES.

E601 ONE-LINE AND CALCULATIONS
 SCALE

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SAN JUAN COUNTY
 SJC FAIRGROUNDS RV STALLS
 ONE-LINE AND CALCULATIONS
 PROJECT NUMBER: 2204-024
 SUBMITTAL:
 SAN JUAN COUNTY
 SHEET NO. E601

VBFA
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PART 1 - GENERAL CONTINUED FROM SHEET E701

- A. DESCRIPTION
1. FURNISH ALL LABOR, MATERIALS, EQUIPMENT AND TRANSPORTATION AS REQUIRED TO PROPERLY INSTALL A COMPLETE AND OPERABLE ELECTRICAL SYSTEM.
B. RULES AND REGULATIONS
1. ALL WORK AND MATERIALS SHALL BE INSTALLED AS SHOWN AND HEREIN SPECIFIED.
2. THE LATEST EDITIONS OF THE FOLLOWING SPECIFICATIONS, STANDARDS, AND AMENDMENTS, AS ADOPTED BY THE AUTHORITY HAVING JURISDICTION, SHALL FORM A PART OF THIS SPECIFICATION THE SAME AS IF HEREIN WRITTEN OUT IN FULL (ALL MATERIALS AND INSTALLATIONS SHALL CONFORM TO THE APPLICABLE REQUIREMENTS THEREOF:
A.) NFPA (NATIONAL FIRE PROTECTION ASSOCIATION), PUBLICATION NUMBER 70, "NATIONAL ELECTRICAL CODE"; PUB. NO. 72E, "AUTOMATIC FIRE DETECTORS".
B.) UL (UNDERWRITERS LABORATORIES, INC.).
C.) NEMA (NATIONAL ELECTRICAL MANUFACTURER'S ASSOCIATION).
D.) UBC (UNIFORM BUILDING CODE) AND STANDARD BUILDING CODE.
E.) IBC (INTERNATIONAL BUILDING CODE).
F.) IFC (INTERNATIONAL FIRE CODE).
G.) IECC (INTERNATIONAL ENERGY CONSERVATION CODE).
H.) IEC (INTERNATIONAL ELECTRICAL CODE).
I.) STATE AND LOCAL BUILDING AUTHORITY AND CODES.
C. PERMITS AND INSPECTIONS UNLESS OTHERWISE SPECIFIED, THE CONTRACTOR SHALL APPLY, PAY FOR AND SCHEDULE ALL APPLICABLE PERMITS, FEES AND INSPECTIONS REQUIRED BY ANY AND ALL PUBLIC AUTHORITIES HAVING JURISDICTION AND REQUIRING INSPECTION.
1. EC SHALL INCLUDE ALL UTILITY COMPANY CHARGES IN THE BASE BID.
D. WORKMANSHIP AND MATERIAL
1. WORKMANSHIP SHALL BE OF THE BEST QUALITY AND NONE BUT COMPETENT PERSONNEL SKILLED IN THEIR TRADE SHALL BE EMPLOYED. THE CONTRACTOR SHALL FURNISH THE SERVICES OF AN EXPERIENCED SUPERINTENDENT, WHO WILL BE IN CHARGE OF THE EXECUTION OF WORK, UNTIL COMPLETED AND ACCEPTED.
2. UNLESS OTHERWISE HEREIN AFTER SPECIFIED, ALL MATERIALS AND EQUIPMENT UNDER THIS DIVISION OF THE SPECIFICATIONS SHALL BE NEW, OF BEST GRADE AND AS LISTED IN PRINTED CATALOGS OF THE MANUFACTURER. EACH ARTICLE OF ITS KIND SHALL BE THE STANDARD PRODUCT OF A SINGLE MANUFACTURER.
3. THE OWNER'S REPRESENTATIVE SHALL HAVE THE RIGHT TO ACCEPT OR REJECT MATERIAL EQUIPMENT AND/OR WORKMANSHIP AND DETERMINE WHEN THEY HAVE COMPLIED WITH THE REQUIREMENTS HEREIN SPECIFIED.
4. ALL MANUFACTURED MATERIALS SHALL BE CLEARLY MARKED OR STAMPED WITH THE MANUFACTURER'S NAME AND RATING.
5. REFERENCE TO STANDARDS ARE INTENDED TO BE THE LATEST REVISION OF THE STANDARD SPECIFIED, OR THAT ACCEPTED BY THE AUTHORITY HAVING JURISDICTION.
E. MANUFACTURER'S RECOMMENDATIONS
1. EQUIPMENT INSTALLED UNDER THIS DIVISION OF THE SPECIFICATIONS SHALL BE INSTALLED ACCORDING TO THE MANUFACTURER'S RECOMMENDATIONS, UNLESS OTHERWISE SHOWN ON THE DRAWINGS OR HEREIN SPECIFIED.
F. GUARANTEE
1. ALL MATERIALS AND EQUIPMENT PROVIDED AND INSTALLED UNDER THIS SECTION SHALL BE GUARANTEED FOR A MINIMUM OF ONE YEAR. SHOULD ANY TROUBLE OR MALFUNCTIONS DEVELOP DURING THIS PERIOD DUE TO DEFECTIVE MATERIALS OR FAULTY WORKMANSHIP, THE CONTRACTOR WILL BE HELD LIABLE AND SHALL FURNISH LABOR, MATERIALS AND EQUIPMENT NECESSARY TO CORRECT THE TROUBLE OR MALFUNCTION WITHOUT ADDITIONAL COST TO THE OWNER. ALL DEFECTIVE MATERIAL OR INFERIOR WORKMANSHIP NOTICED DURING THE TIME OF INSTALLATION SHALL BE CORRECTED IMMEDIATELY TO THE ENTIRE SATISFACTION OF THE ARCHITECT AND OWNER, AT NO ADDITIONAL COST.
G. OPERATION AND MAINTENANCE MANUALS
1. WITHIN 90 DAYS AFTER THE DATE OF SYSTEM ACCEPTANCE, RECORD DRAWINGS OF THE ACTUAL INSTALLATION SHALL BE PROVIDED TO THE BUILDING OWNER. RECORD DRAWINGS SHALL INCLUDE, AS A MINIMUM, THE LOCATION, LUMINAIRE IDENTIFIER, CONTROL AND CIRCUITING FOR EACH PIECE OF LIGHTING EQUIPMENT.
2. OPERATION AND MAINTENANCE MANUALS SHALL BE PROVIDED TO THE BUILDING OWNER OR THE DESIGNATED REPRESENTATIVE OF THE BUILDING OWNER WITHIN 90 DAYS AFTER THE DATE OF SYSTEM ACCEPTANCE. THESE MANUALS SHALL INCLUDE, A MINIMUM, THE FOLLOWING:
a. SUBMITTAL DATA INDICATING ALL SELECTED OPTIONS FOR EACH PIECE OF LIGHTING EQUIPMENT AND LIGHTING CONTROLS.
b. OPERATION AND MAINTENANCE MANUALS FOR EACH PIECE OF LIGHTING EQUIPMENT AND LIGHTING CONTROLS WITH ROUTINE MAINTENANCE CLEARLY IDENTIFIED INCLUDING, AS A MINIMUM, A RECOMMENDED RELAMPING PROGRAM AND A SCHEDULE FOR INSPECTING AND RECALIBRATING ALL LIGHTING CONTROLS.
c. A COMPLETE NARRATIVE OF HOW EACH LIGHTING CONTROL SYSTEM IS INTENDED TO OPERATE INCLUDING RECOMMENDED SETTINGS.
H. DEFINITIONS
1. FURNISH: TO SUPPLY AND DELIVER, UNLOAD, INSPECT FOR DAMAGE.
2. INSTALL: TO UNPACK, ASSEMBLE, ERECT, APPLY, PLACE, FINISH, CURE, PROTECT, CLEAN, AND MAKE READY FOR USE.
3. PROVIDE: TO FURNISH AND INSTALL.

- I. SUBMITTALS
1. PROVIDE SHOP DRAWINGS AND MANUFACTURER'S LITERATURE OF MATERIALS AND EQUIPMENT AS REQUIRED IN THE GENERAL CONDITIONS, AS DIRECTED BY THE OWNER'S REPRESENTATIVE AND AS LISTED BELOW:
2. CATALOG CUTS
A.) CONDUIT AND FITTINGS.
1.) RIGID METAL
2.) INTERMEDIATE METAL
3.) ELECTRICAL METALLIC TUBING
4.) FLEXIBLE METALLIC
5.) LIQUID TIGHT FLEXIBLE METALLIC
6.) FITTINGS (EACH TYPE)
B.) WIRE AND CABLE
C.) SWITCHES
1.) SNAP
2.) LOCATOR
3.) PILOT
4.) DIMMER
5.) OCCUPANCY/VACANCY
D.) RECEPTACLE OUTLETS
1.) GENERAL PURPOSE
2.) GROUND FAULT CIRCUIT INTERRUPTION
3.) SWITCHED
4.) USB
E.) TRIM AND COVER PLATES (EACH TYPE AND STYLE)
F.) PANEL BOARDS
G.) CIRCUIT BREAKERS (EACH SIZE AND TYPE)
H.) SAFETY SWITCHES
I.) FUSES (EACH SIZE AND TYPE)
J.) LIGHTING FIXTURES
K.) NAMEPLATES
L.) PHOTOELECTRIC SWITCHES
3. SHOP DRAWINGS
A.) PANEL BOARDS
B.) LIGHTING FIXTURES

THE ABOVE IS A STANDARD SUBMITTAL REQUIREMENT LIST. ELECTRICAL CONTRACTOR SHALL SUBMIT ALL APPLICABLE ITEMS FOR REVIEW. MATERIAL NOT SUBMITTED AND APPROVED BY THE ARCHITECT OR OWNER'S REPRESENTATIVE SHALL BE SUBJECT TO REMOVAL AND REPLACEMENT AT THE CONTRACTORS COST IF DIRECTED BY THE ARCHITECT OR THE OWNER'S REPRESENTATIVE.

- PART 2 - MATERIALS
A. GENERAL
1. MATERIALS AND EQUIPMENT SHALL BE STANDARD CATALOGED PRODUCTS OF MANUFACTURERS REGULARLY ENGAGED IN THE MANUFACTURE OF THE PRODUCT. UL LISTED, AND SHALL BE THE LATEST STANDARD DESIGN THAT CONFORMS TO SPECIFIED MATERIALS AND EQUIPMENT.
B. RACEWAY
1. ELECTRICAL METALLIC TUBING (EMT) SHALL BE USED IN INTERIOR DRY LOCATIONS.
2. GALVANIZED FLEXIBLE STEEL OR LIQUID TIGHT STEEL CONDUIT SHALL BE USED FOR CONNECTIONS TO MECHANICAL EQUIPMENT AND TRANSFORMERS OR AS INDICATED. LIQUID TIGHT CONDUIT SHALL BE USED IN EXTERIOR OR DAMP LOCATIONS.
3. SCHEDULE 40 PVC (WITH PVC COATED OR VINYL TAPE DOUBLE WRAPPED RIGID STEEL ELBOWS AND RISES) SHALL BE USED FOR RUNS THAT ARE IN CONTACT WITH THE EARTH.
4. 3/4" CONDUIT SHALL BE THE MINIMUM SIZE CONDUIT.
5. OUTDOOR AND WET OR DAMP LOCATIONS: PROVIDE RIGID STEEL CONDUIT. PROVIDE CAST METAL OR PVC OUTLET, JUNCTION, AND PULL BOXES.
6. PROVIDE SEAL-OFFS IN ALL CONDUITS THAT ENTER THE FREEZERS AND COOLERS.
C. FITTINGS
1. ALL FITTINGS SHALL BE STEEL/MALLEABLE IRON WITH INSULATING BUSHINGS.
D. OUTLETS AND JUNCTION BOXES
1. BOXES IN INTERIOR DRY LOCATION SHALL BE GALVANIZED ONE-PIECE PRESSED STEEL, KNOCKOUT TYPE, NOT LESS THAN 4 INCHES SQUARE AND 2 1/8" DEEP; APPLETON, RACO, OR EQUAL.
2. BOXES SHALL BE EQUIPPED WITH PLASTER RINGS, EXTENSION RINGS, AND FIXTURE STUDS AS REQUIRED.
3. BOXES FOR FLOOR OUTLETS SHALL BE OF THE CAST-METAL THREADED-CONDUIT-ENTRANCE, WATERPROOF TYPE WITH MEANS FOR ADJUSTING COVER PLATE TO FINISHED FLOOR LEVEL. BOXES SHALL BE SUCH AS HUBBELL B2503 OR EQUAL. THE COVER SHALL BE HUBBELL S3925, S3082 OR EQUAL TO MATCH THE FLOOR TYPE OR AS SHOWN ON THE PLANS.
4. PROVIDE FLUSH MOUNTING OUTLET BOX IN FINISHED AREAS.
5. BOXES FOR STRUCTURED CABLING (DATA & PHONE) IN INTERIOR DRY LOCATIONS SHALL BE GALVANIZED ONE-PIECE PRESSED STEEL, KNOCKOUT TYPE 4 11/16" x 2 1/8"; RAYCO OR EQUAL.
6. ALL BOXES IN FINISHED SPACES SHALL BE PROVIDED WITH MUD RINGS AS REQUIRED FOR THE DEVICE AND WALL MATERIAL.
a. CONTROLLED DUPLEX CONVENIENCE RECEPTACLES, 125 VOLT, 20 AMP:
DESCRIPTION: PROVIDE PERMANENTLY MARKED RECEPTACLE WITH THE POWER SYMBOL AND THE WORD "CONTROLLED", MARKING IDENTIFIES WHICH RECEPTACLES ARE TURNED OFF BY AUTOMATIC CONTROLS WHEN THE SPACE IS VACANT.
E. CONDUCTORS
1. ALL CONDUCTORS SHALL BE SOFT DRAWN, ANNEALED COPPER IN RACEWAY SIZED AS SHOWN ON THE PLANS. ALL CONDUCTORS TO BE MINIMUM #12 AWG U.N.O. #8 AWG AND LARGER SHALL BE STRANDED OR AS INDICATED ON THE DRAWINGS.
2. CONDUCTORS SHALL BE COPPER, THHN OR THWN-2 COLOR CODED IN ACCORDANCE WITH PART 3, SECTION C. 1. OF THESE SPECIFICATIONS.
F. WIRING CONNECTIONS
1. MAKE ALL ELECTRICAL CONNECTIONS.
2. MAKE CONNECTION TO DEVICES USING "PIG-TAILS". DO NOT USE A DEVICE AS A CONNECTION OR A SPLICE UNIT.
3. DO NOT PLACE STRANDED CONDUCTORS DIRECTLY UNDER SCREWS. INSTALL CRIMP-ON, INSULATED, FORK TERMINALS FOR CONDUCTOR TERMINATIONS, OR INSTALL SOLID CONDUCTORS.

- G. IDENTIFICATION
1. PROVIDE EACH PANEL BOARD, DISCONNECT SWITCH, AND BREAKER IN SWITCHBOARD WITH A MICARTA PLASTIC NAMEPLATE MADE OF WHITE-FACED BLACKCORE PLASTIC LAMINATE. NAMEPLATE SHALL BE MINIMUM 3" WDE BY 3/4" HIGH FOR PANEL BOARD IDENTIFICATION INCLUDE DESIGNATION, PHASE, AND VOLTAGE. FASTEN WITH EPOXY GLUE. DOUBLE STICK TAPE IS NOT ACCEPTABLE. PROVIDE UPDATED PANEL SCHEDULES IN ALL ALTERED EXISTING PANELS.
H. WIRING DEVICES
1. PLATES - COLOR OF PLATE SHALL MATCH ADJACENT WALL FINISHES. VERIFY COLOR WITH ARCHITECT.
2. TELEPHONE OUTLETS SHALL BE PROVIDED WITH OUTLET BOX AND PLATE AS INDICATED ON THE DRAWINGS.
3. SWITCHES - SHALL BE AS SHOWN ON THE PLANS OR EQUAL OF P&S, LEVITON OR COOPER 20 AMP, SILENT TYPE. COLOR SHALL MATCH ADJACENT WALL FINISHES, VERIFY COLOR WITH ARCHITECT.
4. RECEPTACLES - SHALL BE AS SHOWN ON PLANS OR EQUAL OF P&S, LEVITON OR COOPER 20AMP. COLOR SHALL MATCH ADJACENT WALL FINISHES, VERIFY COLORS WITH ARCHITECT.
5. SPECIAL PURPOSE OUTLETS SHALL BE AS INDICATED ON THE DRAWINGS.
I. PANEL BOARDS
1. DEAD FRONT TYPE, EQUIPPED WITH BOLT - ON CIRCUIT BREAKERS AND PROVISIONS FOR FUTURE BREAKERS, AS INDICATED. SQUARE D, GENERAL ELECTRIC, SIEMENS, OR CUTLER HAMMER. THE NUMBER OF POLES, TYPE, VOLTAGE, AND AMP RATING SHALL BE AS INDICATED ON THE PLANS. BUS BARS SHALL BE COPPER. PROVIDE FULL SIZE GROUND BUS. NEUTRAL WIRES SHALL BE CONNECTED TO A COMMON NEUTRAL BUS WITH BINDING SCREWS OR LUGS, THE NEUTRAL BUS SHALL BE INSULATED FROM THE CABINET.
2. FURNISH COMPLETE WITH DOOR, KEYED LOCK AND TYPE WRITTEN, LAMINATED DIRECTORY. CABINETS SHALL BE RIGIDLY SUPPORTED INDEPENDENT OF CONDUITS. KEYING SHALL MATCH EXISTING PANEL BOARDS, IF ANY.
3. PROVIDE FULLY RATED PANEL BOARDS WITH A MINIMUM AIC RATING AS INDICATED ON THE DRAWINGS.
J. INTERIOR AND EXTERIOR LUMINARIES
1. PROVIDE LIGHTING SYSTEM COMPLETE WITH LAMPS AND ACCESSORIES, AS INDICATED IN THE CONTRACT DOCUMENTS.
2. LUMINARIES:
A.) PROVIDE COMPLETE LUMINAIRE ASSEMBLIES OF TYPE INDICATED ON THE DRAWINGS WITH FEATURES, OPTIONS AND ACCESSORIES AS SCHEDULED AND AS NEEDED FOR A COMPLETE ASSEMBLY AND INSTALLATION.
B.) PHILLIPS AUTO ENERGY ADVANTAGE ECON-0-WATT LAMPS SHALL NOT BE USED.

CONTINUE ON SHEET E702



Table with columns for DATE, SCALE, and other project details. Includes a vertical stamp 'STAMP:' and a horizontal stamp 'SCALE:'.

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SAN JUAN COUNTY SJC FAIRGROUNDS RV STALLS ELECTRICAL SPECIFICATIONS PROJECT NUMBER: 2204-024 SUBMITTAL: 2204-024

VBFA logo and contact information: 230 North 1680 East, Building V St. George, Utah 84790 O: (435) 674-4800 F: (435) 674-2708 www.vbfa.com VBFA Project #: 22501 For Questions Contact: J. KORHORN

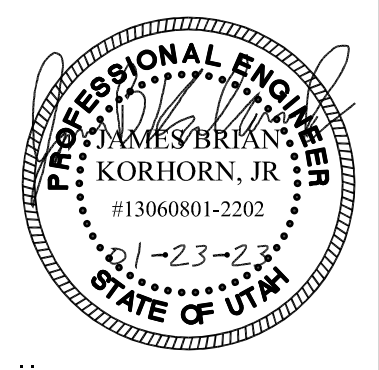
CONTINUED FROM SHEET E701 PART 3 - EXECUTION

- A. DESCRIPTION
1. ALL MATERIALS SHALL BE INSTALLED IN A PROFESSIONAL MANNER INDICATIVE OF THE TRADE. ALL PENETRATIONS OF THE OUTSIDE WALLS OR ROOF SHALL BE SEALED WITH APPROPRIATE SEALANT OR CAULK FOR THE PARTICULAR SURFACE INVOLVED.
- B. RACEWAYS
1. RACEWAYS SHALL RUN CONCEALED UNLESS OTHERWISE INDICATED. EXPOSED RACEWAY RUNS SHALL BE PARALLEL WITH SUPPORTING WALLS, BEAMS, AND CEILINGS AND WITH EACH OTHER AND SHALL NOT RUN CLOSER THAN 6 INCHES TO ANY WATER PIPE OR HEATER FLUME.
 2. RACEWAY ENDS SHALL BE REAMED AFTER THREADING AND AFTER CUTTING AND BE MADE TO BUTT IN THE CENTER OF THE COUPLING. THE USE OF RUNNING THREADS IS PROHIBITED.
 3. RACEWAYS SHALL BE INSTALLED AS A COMPLETE SYSTEM, CONTINUOUS FROM OUTLET TO OUTLET, CABINET, BOX OR FITTINGS, AND SHALL BE MECHANICALLY CONNECTED SO THAT ADEQUATE ELECTRICAL CONTINUITY FROM ONE TO ANOTHER IS OBTAINED. CONDUITS SHALL BE SUPPORTED WITH ONE OR TWO HOLE STAMPED STEEL OR MALLEABLE IRON STRAPS (SUCH AS MANUFACTURED BY RACO) DESIGNED FOR SUPPORTING CONDUIT. THE SIZE OF STRAP SHALL MATCH THE SIZE OF THE CONDUIT. NAILS, PERFORATED STRAP, OR PLUMBERS TAPE SHALL NOT BE USED FOR SUPPORT OF RACEWAY.
 4. PROVIDE 1/8" POLY PULL CORD IN RACEWAYS WITHOUT CONDUCTORS.
 5. FOUR 90 DEGREE BENDS MAXIMUM BETWEEN TERMINATIONS OR BOXES.
- C. CONDUCTORS
1. ALL CONDUCTORS SHALL BE INSTALLED IN CONDUIT AND COLOR CODED AS FOLLOWS:

PHASE	240/120
PHASE A	BLACK
PHASE B	RED
NEUTRAL	WHITE
GROUND	GREEN
 2. MAKE JOINTS, SPLICES, TAPS AND CONNECTORS IN CONDUCTORS WITH SOLDERLESS CONNECTORS.
 3. WIRING FOR FIRE ALARM SHALL BE TWISTED AND/OR SHIELDED SIZE AS RECOMMENDED BY THE MANUFACTURER OF THE EQUIPMENT AND TO ENSURE PROPER VOLTAGE AT THE DEVICE (AVOID VOLTAGE DROP OF MORE THAN 3%).
- D. JUNCTION AND PULL BOXES
1. PULL BOXES SHALL BE PROVIDED WHERE INDICATED OR WHERE NECESSARY TO FACILITATE THE PULLING OF CONDUCTORS. TELEPHONE RACEWAYS SHALL HAVE A MAXIMUM OF TWO 90 DEGREE BENDS BETWEEN TERMINATIONS OR BOXES.
- E. GROUNDING
1. INSTALL A CODE SIZED GROUNDING CONDUCTOR IN ALL RACEWAYS. DO NOT USE THE RACEWAY FOR GROUNDING. MAKE GOOD CONTACT AT ALL PANEL BOARDS, OUTLET BOXES, AND JUNCTION OR PULL BOXES TO THE RACEWAY SYSTEM. USE APPROVED BONDING MATERIALS.
- F. BONDING
1. BOND ALL PIPING (GAS WATER, ETC) AS REQUIRED BY THE NEC. CONFIRM SYSTEMS TO BE USED WITH MC.
- G. TESTING
1. DEMONSTRATE THAT ALL COMPONENTS OF THE WORK OF THIS DIVISION HAVE BEEN PROVIDED AND THAT THEY OPERATE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
 2. TEST WIRING AND CONNECTORS FOR CONTINUITY, SHORT CIRCUITS AND IMPROPER GROUNDS. TEST EACH LIGHTING AND APPLIANCE PANEL WITH MAINS DISCONNECTED FROM FEEDERS, BRANCHES CONNECTED, WALL SWITCHES CLOSED AND FIXTURES PERMANENTLY CONNECTED AND COMPLETE WITH LAMPS. TEST EACH INDIVIDUAL POWER CIRCUIT WITH THE POWER EQUIPMENT CONNECTED FOR PROPER OPERATION.
 3. PROVIDE DETAILED DOCUMENTATION OF EACH TEST PERFORMED TO THE SATISFACTION OF THE OWNER'S REPRESENTATIVE, WITH THE NAMES AND THE SIGNATURES OF QUALIFIED INDIVIDUALS WHO CONDUCTED AND WITNESSED EACH TEST.

THE INDIVIDUAL(S) RESPONSIBLE FOR THE FUNCTIONAL TESTING SHALL NOT BE DIRECTLY INVOLVED IN EITHER THE DESIGN OR CONSTRUCTION OF THE PROJECT AND SHALL PROVIDE DOCUMENTATION CERTIFYING THAT THE INSTALLED LIGHTING CONTROLS MEET OR EXCEED ALL DOCUMENTED PERFORMANCE CRITERIA.

END

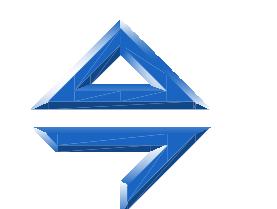


STAMP:

NO.	DATE	BY	REVISIONS
ORIGINAL SUBMISSION FOR AUTHORIZATION			

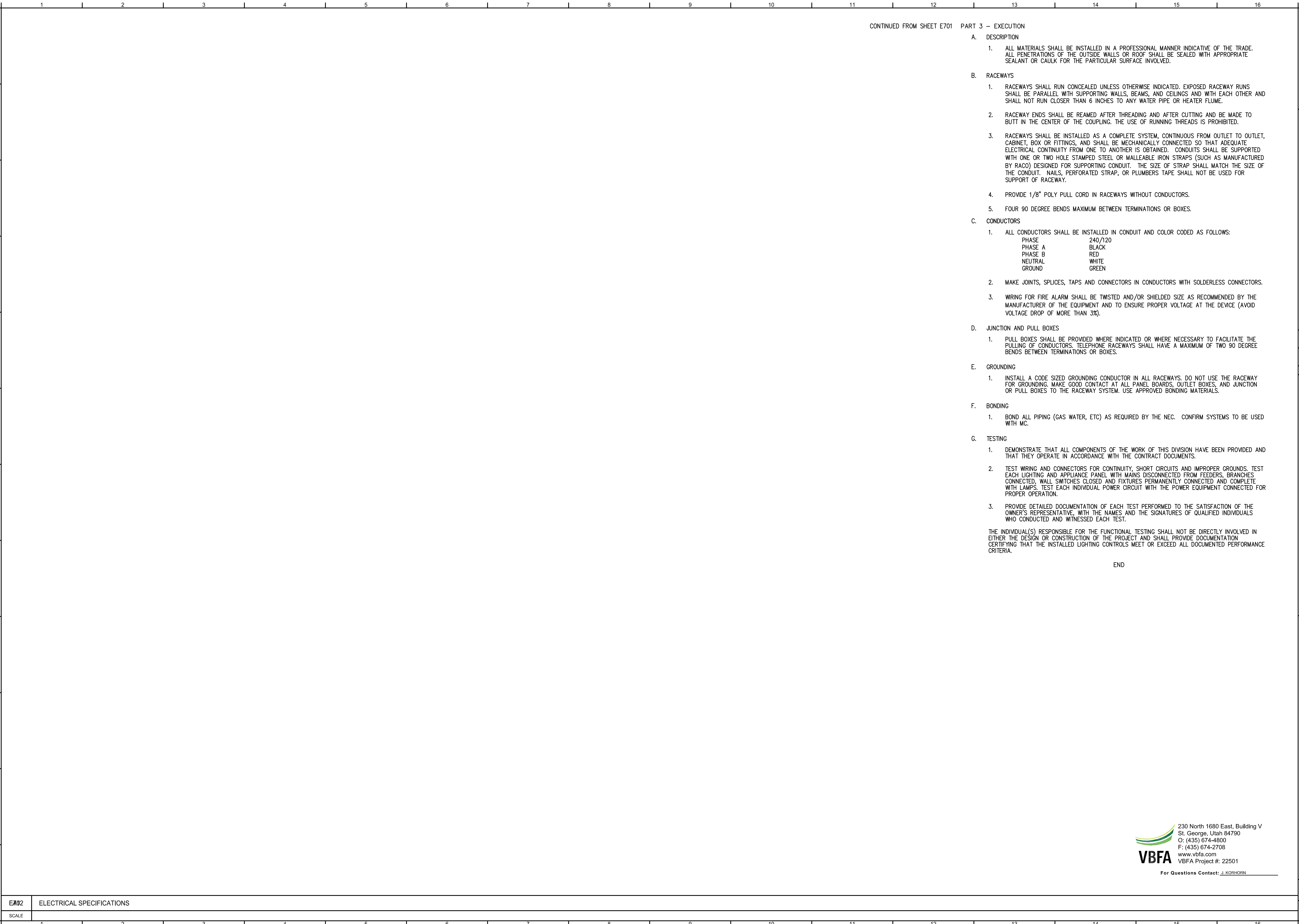
DWG NAME: 2250-FE-RTM	DATE CREATED: 01/05/23
SHT SET: 2250 SAN JUAN COUNTY FAIRGROUNDS RV PARK	DWG PLOTTED: 07/20/23
	PLOT FILE: not saved.us
	PEN TBL: not saved.us

Jones & DeMille Engineering, Inc.
 CIVIL & STRUCTURAL ENGINEERING - SURVEYING
 GIS - ENVIRONMENTAL - MATERIALS TESTING
 1,800.748.5275 www.jonesandmille.com



VBFA
 230 North 1680 East, Building V
 St. George, Utah 84790
 O: (435) 674-4800
 F: (435) 674-2708
 www.vbfa.com
 VBFA Project #: 22501
 For Questions Contact: J. KORHOHN

SAN JUAN COUNTY	SJC FAIRGROUNDS RV STALLS	ELECTRICAL SPECIFICATIONS	PROJECT NUMBER: 2204-024
SAN JUAN COUNTY			SUBMITTAL:





COMMISSION STAFF REPORT

MEETING DATE: September 19, 2023

ITEM TITLE, PRESENTER: Approval of Local Health Dept WIC Program - San Juan Amendment 7 by Grant Sunada, Public Health Director

RECOMMENDATION: Approval

SUMMARY

The purpose of this Contract is to support San Juan Public Health's delivery of the Women Infant and Children (WIC) Program, which serves recent mothers, expectant mothers, and children under 5 years old who are low income (see attached income guidelines). The purpose of this funding is to provide nutrition education to all adult participants, to parents or guardians of child participants and, when applicable, to child participants in order to conform to the state and local Nutrition Education Plans and to USDA Regulations.

Current federal funding levels are a reflection of WIC enrollment numbers two years prior. Supplementing with current local funding will enable us to use innovative approaches to increase enrollment and qualify for additional federal funding in two years.

HISTORY/PAST ACTION

Approval.

FISCAL IMPACT

New total funding is \$14,4494 (compared to \$122,895) for the current fiscal year, October 1, 2023 to September 30, 2024. The federally reimbursable funding includes \$141,453 for WIC operational activities (i.e., Nutrition Service Administration that includes breastfeeding promotion, nutrition education, administration, client services, technology services) and \$3,041 for Peer Counseling in the current fiscal year.



UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2026713
Department Log Number

202700369
State Contract Number

1. **CONTRACT NAME:** The name of this contract is Local Health Dept WIC Program - San Juan Amendment 7.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL

Commodity Code: 99999

3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to add NSA and Peer Counseling funding for FFY24

4. **CHANGES TO CONTRACT:**

1. The contract amount is being changed. The original amount was \$519,240. The funding amount will be increased by \$144,494 in federal funds. New total funding is \$663,734.
2. Attachment A, effective 10/1/2023, is replacing Attachment A, which was effective 6/1/2023.

UEI: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	Women Infants and Children	Award Number:	6UT700709
Name of Federal Awarding Agency:	USDA-Food and Nutrition Service	Federal Award Identification Number:	246UT709W1003
Assistance Listing:	WOMEN INFANTS AND CHILDREN	Federal Award Date:	10/1/2023
Assistance Listing Number:	10.557	Funding Amount:	\$14145

Add

Federal Program Name:	Women Infants and Children	Award Number:	6UT700709
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	Children		
Name of Federal Awarding Agency:	USDA-Food and Nutrition Service	Federal Award Identification Number:	246UT709W1003
Assistance Listing:	WOMEN INFANTS AND CHILDREN	Federal Award Date:	10/1/2023
Assistance Listing Number:	10.557	Funding Amount:	\$35363

Add

Federal Program Name:	Women Infants and Children	Award Number:	6UT700709
Name of Federal Awarding Agency:	USDA-Food and Nutrition Service	Federal Award Identification Number:	246UT709W1003
Assistance Listing:	WOMEN INFANTS AND CHILDREN	Federal Award Date:	10/1/2023
Assistance Listing Number:	10.557	Funding Amount:	\$56582

Add

Federal Program Name:	Women Infants and Children	Award Number:	6UT700709
Name of Federal Awarding Agency:	USDA-Food and Nutrition Service	Federal Award Identification Number:	246UT709W1003
Assistance Listing:	WOMEN INFANTS AND CHILDREN	Federal Award Date:	10/1/2023
Assistance Listing Number:	10.557	Funding Amount:	\$3536

Add

Federal Program Name:	Women Infants and Children	Award Number:	6UT700709
Name of Federal Awarding Agency:	USDA-Food and Nutrition Service	Federal Award Identification Number:	246UT709W1003
Assistance Listing:	WOMEN INFANTS AND CHILDREN	Federal Award Date:	10/1/2023
Assistance Listing Number:	10.557	Funding Amount:	\$31827

Add

Federal Program Name:	Women Infants and Children	Award Number:	6UT700809
Name of Federal Awarding Agency:	USDA-Food and Nutrition Service	Federal Award Identification Number:	236UT809W5003
Assistance Listing:	WIC BREASTFEEDING	Federal Award Date:	2/27/2023

	PEER COUNSELING		
Assistance Listing Number:	10.557	Funding Amount:	\$2364

Add

Federal Program Name:	Women Infants and Children	Award Number:	6UT700777
Name of Federal Awarding Agency:	USDA-Food and Nutrition Service	Federal Award Identification Number:	236UT777W5005
Assistance Listing:	WIC BFPC BONUS PAYMENT	Federal Award Date:	8/7/2023
Assistance Listing Number:	10.578	Funding Amount:	\$677

All other conditions and terms in the original contract and previous amendments remain the same.

5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 10/01/2023.
6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

Intentionally Left Blank

Contract with Utah Department of Health & Human Services and San Juan County, Log # 2026713

IN WITNESS WHEREOF, the parties enter into this agreement.

CONTRACTOR

STATE

By: _____
Bruce Adams Date
County Commission Chair

By: _____ Date
Tracy S. Gruber
Executive Director, Department
of Health & Human Services

ATTACHMENT A

WIC Program Special Provisions

For San Juan County Health Department

I. DEFINITIONS

- A. 'CONTRACTOR' means Local Health Department named above.
- B. 'DEPARTMENT' means the Utah Department of Health and Human Services, Office of Maternal and Child Health, Women, Infant, and Children Program.
- C. 'EBT' means Electronic Benefit Transfer.
- D. 'FCS' means Food and Consumer Services.
- E. 'FNS' means Food and Nutrition Service.
- F. 'PC' means Peer Counseling.
- G. 'LHD' means Local Health Department.
- H. 'P&P' means Utah Department of Health WIC Program Policy and Procedures.
- I. 'NSA' means the Nutrition Service Administration.
- J. 'eWIC' means electronic WIC
- K. 'WIC' means Women, Infants, and Children.
- L. 'USDA means United States Department of Agriculture.

II. FUNDING AND PAYMENTS

- A. Nutrition Service Administration (NSA) - The DEPARTMENT shall reimburse the CONTRACTOR up to \$141,453 for Federal Fiscal Year 2024 for WIC operational activities as submitted on the monthly expense report by the CONTRACTOR directly related to the program.
 - 1. This agreement will be amended to add NSA funding each fiscal year.
 - a. Year 1: FFY 2020 (10/1/2019 – 09/30/2020) in the amount of \$\$130,145;
 - b. Year 2: FFY 2021 (10/1/2020 – 09/30/2021) in the amount of \$125,631;
 - c. Year 3: FFY 2022 (10/1/2021 – 09/30/2022) in the amount of \$126,538;
 - d. Year 4: FFY 2023 (10/1/2022 – 09/30/2023) in the amount of \$122,895; and
 - e. Year 5: FFY 2024 (10/1/2023 – 09/30/2024) in the amount of \$141,453.

- B. Peer Counseling (PC) - The DEPARTMENT shall reimburse the CONTRACTOR up to \$3,041 for Federal Fiscal Year 2024 for Peer Counseling (PC) activities as submitted on the monthly expense report. NSA funding can be used to supplement the Peer Counseling budget.
 - 1. This agreement will be amended to add PC funding each fiscal year.
 - a. Year 1: FFY 2020 (10/1/2019 – 09/30/2020) in the amount of \$2,672;
 - b. Year 2: FFY 2021 (10/1/2020 – 09/30/2021) in the amount of \$3,489;
 - c. Year 3: FFY 2022 (10/1/2021 – 09/30/2022) in the amount of \$3,822;
 - d. Year 4: FFY 2023 (10/1/2022 – 09/30/2023) in the amount of \$3,464; and

d. Year 5: FFY 2024 (10/1/2023 – 09/30/2024) in the amount of \$3,041.

- C. The CONTRACTOR shall report the costs under Sections II.A. and II.B, (above). to the DEPARTMENT based on the following categories:
1. Breastfeeding Promotion - NSA
 2. Nutrition Education – NSA
 3. Administration - NSA
 4. Client Services - NSA
 5. Technology Services - NSA
 6. Peer Counseling – PC
- D. The CONTRACTOR shall spend at least one-sixth (17%) of the reimbursement amount under Section II.A. on Nutrition Education.
- E. WIC Food Benefits issued to eWIC cards provided under the WIC Program are considered Federal Financial Assistance that must be reported in the LHD Single Audit Report. The Food Benefit Redeemed Amount for the calendar year will be made available the following January by the DEPARTMENT.

III. PROVISIONS INCORPORATED INTO THIS AGREEMENT BY REFERENCE, BUT NOT ATTACHED:

- B. Utah Department of Health WIC Program Policy and Procedures (P&P) manual (Utah WIC State Plan Section II), current version as amended annually.
- C. All other governmental laws, rules, regulations, or actions applicable to services provided herein.

IV. PROVISIONS INCORPORATED INTO THIS AGREEMENT – ATTACHMENT B

- B. The Civil Rights Assurance language has been added as Attachment B.
- C. The entirety of Attachment B, Civil Rights Assurance language, found in Attachment B must be amended into all WIC contracts executed by the CONTRACTOR with sub-recipients for all goods and services every time WIC federal funds are used.

V. SERVICES

- B. The CONTRACTOR shall furnish services as specified herein to residents of the area served by the CONTRACTOR. These services shall be provided in the CONTRACTOR'S facilities, by the CONTRACTOR'S employees and by others designated by the CONTRACTOR to carry out the provisions of this agreement.
- C. The CONTRACTOR shall comply with the regulations and guidelines set forth in the Federal code (§42 U.S.C. 1786), and shall abide by the fiscal and operational policy requirements prescribed by the DEPARTMENT and the U.S. Department of Agriculture (USDA).
- D. The CONTRACTOR shall provide nutrition education to all adult participants, to parents or guardians of child participants and, when applicable, to child participants in order to conform to the DEPARTMENT'S and the CONTRACTOR'S Nutrition Education Plans and to USDA Regulations.

- E. The CONTRACTOR shall adhere to the Nutrition Education Plan submitted by the CONTRACTOR each January and approved by the DEPARTMENT. That document provides a plan for improving the program quality and for meeting State performance objectives for the WIC program.
- F. The CONTRACTOR must maintain competent professional staff, facilities and equipment, as defined by Utah WIC policy, needed to perform the measurements and tests necessary for determining the eligibility of persons for WIC participation.
- G. The CONTRACTOR shall utilize the WIC food delivery system approved by the DEPARTMENT for making WIC food benefits available to participants.
- H. The CONTRACTOR shall provide WIC food benefits to all categories of eligible participants: infants, children, and pregnant, postpartum and breastfeeding women.
- I. The CONTRACTOR shall exchange participant information with surrounding health agencies and with agencies with overlapping WIC services areas in accordance with Food and Nutrition Services (FNS) Instruction 800-1 (confidentiality) to prevent dual participation.
- J. The CONTRACTOR shall operate the WIC Program in accordance with the provisions of the DEPARTMENT'S current WIC Program Policies and Procedures Manual, as amended.
- K. The CONTRACTOR shall ensure the CONTRACTOR'S WIC Director/Coordinator or designee attends all meetings of the Utah Association of WIC Administrators and all WIC Director Meetings hosted by the state. The CONTRACTOR shall ensure that WIC management and frontline staff participate in all training required by the DEPARTMENT.
- L. The CONTRACTOR shall securely store, maintain and convey all serialized inventory equipment, eWIC cards and other disposables as required in the DEPARTMENT'S WIC Policy and Procedures Manual.
- M. The CONTRACTOR shall immediately conduct an initial investigation and follow-up of suspected fraudulent acts committed by WIC Program participants or staff detected either by the CONTRACTOR or by the DEPARTMENT, and notify the DEPARTMENT immediately in every case when fraud is discovered or is confirmed to have occurred.
- N. The CONTRACTOR shall serve only participants who reside within the geographical area served by the CONTRACTOR. If CONTRACTOR serves specialty clients, it shall serve only those clients who reside within the geographical area served by the CONTRACTOR and shall serve only the special population(s) approved by the State WIC office. An exception(s) to this provision requires prior written approval by the State WIC Director, which will be reviewed on a case by case basis.
- O. The CONTRACTOR agrees to participate in bi-annual management evaluations as described in the Utah WIC Policy and Procedures Manual; including but not limited to: completion of Self Evaluations, allowing state staff to conduct site visits at clinics, responding to findings in management evaluation reports, and completion of action plans in order to close findings within agreed upon time frames.
- P. The CONTRACTOR agrees to conduct outreach as required in the Utah WIC Policy and Procedures Manual in order to notify the public of available services and promote program participation.

VI. NON-DISCRIMINATION

- B. The CONTRACTOR shall comply with all provisions required by the implementing regulations of the USDA, Department of Justice Enforcement Guidelines at 28 CFR 50.3, and FNS directives and guidelines (available at <https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>). No person shall on the grounds of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA be excluded from participation in, be denied benefits

of, or otherwise be subjected to discrimination under any program or activity for which the CONTRACTOR receives Federal financial assistance from USDA. CONTRACTOR hereby gives assurance that the CONTRACTOR will immediately take measures necessary to effectuate all non-discrimination requirements.

- C. The CONTRACTOR shall compile data, maintain records and submit reports as required to permit effective enforcement of the nondiscrimination laws and permit authorized USDA personnel during normal working hours to review such records, books and accounts as needed to ascertain compliance with the nondiscrimination laws. If any violations of these provisions are discovered, the DEPARTMENT or the USDA Food and Nutrition Service shall have the right to seek judicial enforcement of these provisions. These provisions are binding on the CONTRACTOR, its successors, transferees, and assignees, as long as they receive assistance or retain possession of any assistance from the DEPARTMENT.
- D. The CONTRACTOR shall update all locally administered subrecipient contracts with the civil rights assurance language found in Attachment B of this contract. Any time federal dollars are used to procure goods and services, the Civil Rights language must be applied into said contracts.

VII. COMPUTER EQUIPMENT AND SUPPLIES:

- B. The DEPARTMENT agrees to provide serially numbered food instruments also known as electronic benefit transfer (EBT) electronic WIC (eWIC), chip and pin smart cards, to the CONTRACTOR.
- C. The CONTRACTOR owns the computers in operation at all local WIC clinics within the CONTRACTOR's jurisdiction. Computers and equipment that must be maintained and/or purchased by the CONTRACTOR includes, but may not be limited to: Personal Computers, Laptop Computers, LCD Screens/Monitors, Computer Mice, LCD Projectors, Report Printers and all other equipment required to maintain business operations.
- D. The CONTRACTOR shall replace any computer equipment that is broken, obsolete/outdated, lost, stolen, or damaged.
- E. The DEPARTMENT shall provide card acceptor devices to the CONTRACTOR for purposes of placing food benefits on electronic WIC smart cards.
- F. The CONTRACTOR shall supply its WIC Program with the computers purchased with Technology Services funding from this Contract. Computers and equipment for other CONTRACTOR programs may not be purchased using funding from this Contract.
- G. At the time of computer replacement, the CONTRACTOR shall consider replacing desktop type computers with laptop computers to allow WIC to be administered wherever necessary due to pandemic or other natural, terror, or biological disasters.

VIII. NSA FUNDS MODIFICATION:

- B. The total amount of NSA Funds under this Contract, as outlined in Section II.A., is subject to quarterly adjustments as required by State or Federal requirements and practices. Unused funds may lapse and revert back to the DEPARTMENT or USDA for reallocation.

IX. TRAINING AND CERTIFICATION:

- B. The DEPARTMENT agrees to provide workshops and other training for CONTRACTOR'S employees regarding nutrition, medical certification, eWIC benefit issuance and maintenance, and fiscal/administrative, and operational aspects of WIC.

- C. The CONTRACTOR shall ensure that all employees of the CONTRACTOR involved in the WIC Program have an opportunity to attend DEPARTMENT-sponsored seminars and/or training meetings.
- X. REQUIRED DEPARTMENT APPROVALS:
- B. The CONTRACTOR must obtain written approval from the DEPARTMENT to purchase capital equipment items. Capital Equipment items are defined as items or a group of like items with a cost of \$5,000.00 or more and a useful life of at least one year. Examples are building signage, building upgrades/modifications and vehicles. Computers and computer equipment do not require DEPARTMENT approval to purchase.
 - C. The CONTRACTOR shall pay for all in-state and out-of-state travel of WIC staff. The CONTRACTOR must obtain written approval from the DEPARTMENT for out-of-state travel.
- XI. INTERGENERATIONAL POVERTY EFFORTS
- B. In an effort to support families who are experiencing intergenerational poverty and who desire to break the cycle for themselves and their children, the DEPARTMENT will reach out directly to families who self-identify or who have signed formal releases of consent to have their information shared with local health departments and other state agencies to be informed of resources and programs available that will promote positive health outcomes for themselves and their children.
- XII. CONTRACT OUTCOMES
- B. As outlined in Section II. above, CONTRACTOR shall expend the monies received through this contract amendment.
 - C. The additional funding provided to the CONTRACTOR through this amendment will enhance delivery of all Programmatic SERVICES identified in Section V. above.
 - D. The purpose of this grant amendment is to safeguard the health of low-income women, infants, and children up to age 5 who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating, and referrals to health care.
 - E. Metrics:
 - 1. Percent of participants with food benefits.
 - 2. Month-to-month caseload status.



COMMISSION STAFF REPORT

MEETING DATE:	September 19, 2023
ITEM TITLE, PRESENTER:	Approval of Childhood Lead Poisoning Prevention and Surveillance Grant by Grant Sunada, Public Health Director
RECOMMENDATION:	Approve

SUMMARY

This Childhood Lead Poisoning Prevention and Surveillance Grant funds the training of staff on childhood lead poisoning risk factors and sharing of educational resources on the effects of lead exposure in children (<6 years of age), including the availability of free screening and testing.

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

Total Funding is \$5,872.00 in reimbursable federal funding.



UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2224406
Department Log Number

222700398
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County - Childhood Lead Poisoning Prevention and Surveillance 2021 Amendment 2.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL

Commodity Code: 99999

3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to update funding in exchange for continued services.

4. **CHANGES TO CONTRACT:**

1. The contract amount is being changed. The original amount was \$14,308.00. The funding amount will be increased by \$5,872.00 in federal funds. New total funding is \$20,180.00.
2. Attachment A, effective October 1, 2023, is replacing Attachment A which was effective October 1, 2022. The document title has not changed. Two definitions were added to Article 2. Titles of Articles 3, 4, 5, 6, 7, and 8 have changed.

UEI: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	Childhood Lead Poisoning Prevention and Surveillance of Blood Lead Levels inChildren	Award Number:	5 NUE2EH001421-03-00
Name of Federal Awarding Agency:	CDC Office of Financial Resources	Federal Award Identification Number:	NUE2EH001421
Assistance Listing:	CHILDHOOD LEAD POISONING PREVENTION	Federal Award Date:	8/4/2023

	PROJECTS_STATE AND LOCAL CHILDHOOD LEAD POISONING PREVENTION AND SURVEILLANCE OF BLOOD LEAD LEVELS IN CHILDREN		
Assistance Listing Number:	93.197	Funding Amount:	\$5872.00

All other conditions and terms in the original contract and previous amendments remain the same.

- 5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 10/01/2023.
 - 6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - 7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.
-

Intentionally Left Blank

Contract with Utah Department of Health & Human Services and San Juan County, Log # 2224406

IN WITNESS WHEREOF, the parties enter into this agreement.

CONTRACTOR

STATE

By: _____
Bruce Adams Date
County Commission Chair

By: _____
Tracy S. Gruber Date
Executive Director, Department
of Health & Human Services

Attachment A: Scope of Work
San Juan County - Childhood Lead Poisoning Prevention and Surveillance 2021 Amendment 2
Effective Date: October 1, 2023

Article 1

GENERAL PURPOSE

Purpose. The general purpose of this contract is to provide childhood lead poisoning prevention and surveillance.

Article 2

DEFINITIONS

Definitions: In this contract, the following definitions apply:

“Child Lead Risk Survey” means the Child Lead Risk Survey and the Home & Environment Assessment.

“Department” means Utah Department of Health and Human Services, Childhood Lead Poisoning Prevention Program.

“Subrecipient” means Contractor and San Juan County.

Article 3

PROGRAM CONTACT

Program Contact. The day-to-day operations and dispute contact is Mark Jones, markejones@utah.gov, 801 538-6045.

Article 4

SERVICE REQUIREMENTS

- 4.1 **Notification.** The Subrecipient shall notify the Department when elevated blood levels are identified in the Subrecipient's jurisdiction as described in Utah Administrative Code, Rule R386-703. Injury Reporting Rule.
- 4.2 **Child Lead Risk Survey.** The Subrecipient shall complete the Child Lead Risk Survey and contact the parent or guardian when elevated child blood lead levels are identified and assess take-home lead exposure of adults living within the household including pregnant or lactating women.
- 4.3 **Education.** The Subrecipient shall provide educational resources on the effects of lead exposure in children and the availability of free screening and testing.
- 4.4 **Environmental Investigation.** The Subrecipient shall request an environmental investigation from the Utah Department of Environmental Quality when a child's blood lead level on two or more consecutive tests fall within the range of 15.0 to 19.9 µg/dL, or when a single test shows a blood lead level at 20.0 µg/dL or higher.
- 4.5 **Training.** The Subrecipient may request reimbursement as in this contract for one staff member to obtain training and certification as a Lead Based Paint Inspector, Risk Assessor, or Lead Safety for Renovation, Repair and Painting, as administered by the Utah Department of Environmental Quality.
- 4.6 **Reporting.** The Subrecipient shall submit a report using the Department's [Annual Report Template](https://docs.google.com/spreadsheets/d/1ainTskM2IIGQQWTQgbpSq9_24X5ccNSH/edit?usp=sharing&ouid=107857288374780016322&rtpof=true&sd=true) no later than October 31 of each year (https://docs.google.com/spreadsheets/d/1ainTskM2IIGQQWTQgbpSq9_24X5ccNSH/edit?usp=sharing&ouid=107857288374780016322&rtpof=true&sd=true).

Article 5

FUNDING

5.1 Total funding is \$20,180.00.

(1) \$7,154.00 for the period October 1, 2021 to September 30, 2022.

(2) \$7,154.00 for the period October 1, 2022 to September 29, 2023.

(3) \$5,872.00 for the period October 1, 2023 to September 29, 2024.

5.2 This is a Cost Reimbursement contract. The Department agrees to reimburse the Subrecipient up to the maximum amount of the contract for expenditures made by the Subrecipient directly related to the performance of this contract.

Cost Reimbursement – Training

<u>Description</u>	<u>Amount</u>
Lodging	\$600.00
Mileage	\$0.44 each mile up to \$299.00
Per Diem	\$50.00 each day up to \$200.00
Registration and Certification	\$525.00
Total	\$1,624.00

Article 6
INVOICING

Invoicing. In addition to the General Provisions of the Contract, the Subrecipient shall:

- (1) submit a copy of the certificate of training when submitting an invoice applying for reimbursement for training expenses as provided by this contract; and
- (2) submit include one column for each funding source in the Monthly Expenditure Report:
 - (a) environmental lead; and
 - (b) environmental lead - Training.

Article 7

OUTCOMES

- 8.1 **Outcomes:** The desired outcome of this contract is to improve blood lead testing and reporting rates for children < 6 years of age that are at risk for lead exposure, improve the use of surveillance system data to obtain missing data on demographic and follow-up information, and improve the rates of children <6 years of age with elevated blood lead levels linked to recommended services.
- 8.2 **Performance Measure:** Trends in elevated blood levels in children in Utah, exposure pathways, and what education or resources are being provided.
- 8.3 **Reporting:** The Subrecipient shall submit an annual report.

AMENDMENTS AND TERMINATION

Article 8

Amendments and Termination. If the Contract is not amended to add funds, the Contract shall terminate as of September 29, 2024.



COMMISSION STAFF REPORT

MEETING DATE:	September 19, 2023
ITEM TITLE, PRESENTER:	Consideration and Approval of <i>San Juan County Health Department - STD Disease Intervention Services - 2019 Amendment 5</i> by Grant Sunada, Public Health Director
RECOMMENDATION:	Approve

SUMMARY

The general purpose of this contract is to provide Disease Intervention Services and Sexually Transmitted Disease Testing to individuals within San Juan County.

These services aim to reduce and control the spread of sexually transmitted diseases (STDs) through (1) prompt and confidential investigations and (2) expanding and training the Disease Intervention Specialist (DIS) workforce (e.g., cross-training in COVID-19, HIV, STDs, and other infectious diseases; Conduct disease investigations including, case investigation, contact tracing, linkage to treatment, referrals, case management, and outbreak response).

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

The funding amount is \$70,123.33 in federally reimbursed funding for activities between January 1, 2024 to December 31, 2023.

- \$4,000.00 for STD Prevention Disease Intervention Services for the period January 1, 2023 to December 31, 2023.
- \$430.00 for DIS Workforce for the period January 1, 2023 to January 31, 2024.
- \$25,000.00 for Training and Workforce Assessments for the period January 1, 2023 to January 31, 2024.
- \$27,820.00 for DIS Workforce for the period February 1, 2023 to December 31, 2023.
- \$12,498.33 for DIS Expanded Authority for the period April 1, 2023 to January 31, 2024.
- \$375.00 for STD Prevention Disease Intervention Services for the period of July 19, 2023 to January 31, 2024.



UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

1901709
Department Log Number

192700666
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County Health Department - STD Disease Intervention Services - 2019 Amendment 5.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL

Commodity Code: 99999

3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to increase the contract amount and replace Attachment "A" in exchange for continued services.

4. **CHANGES TO CONTRACT:**

1. The contract amount is being changed. The original amount was \$151,983.00. The funding amount will be increased by \$12,873.33 in federal funds. New total funding is \$164,856.33.

2. Attachment "A" effective, April 1, 2023, replaces Attachment "A" which was effective January 2023. Article "III" Funding, Section A, is changed, and Subsections 7., 8., and 9., are changed, Subsections 11., and 12., are added, and F. 2. b. and c., are added. Article "V" Responsibilities of Subrecipient, Sections A.1., a., b., e., f., g., are changed, Subsections 2., 5., and 6., are changed and section E., is added. Article "VII" Amendments and Termination is changed and Article "VIII" Outcomes is added.

UEI: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	Preventive Health Services Sexually Transmitted Diseases Control Grants	Award Number:	5 NH25PS005169-04-02
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NH25PS005169

Assistance Listing:	STRENGTHENING STD PREVENTION AND CONTROL FOR HEALTH DEPARTMENTS	Federal Award Date:	2/17/2022
Assistance Listing Number:	93.977	Funding Amount:	\$12498.33

Add

Federal Program Name:	Preventive Health Services Sexually Transmitted Diseases Control Grants	Award Number:	6 NH25PS005169-05-02
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NH25PS005169
Assistance Listing:	STRENGTHENING STD PREVENTION AND CONTROL FOR HEALTH DEPARTMENTS (STD PCHD)	Federal Award Date:	7/19/2023
Assistance Listing Number:	93.977	Funding Amount:	\$375.00

All other conditions and terms in the original contract and previous amendments remain the same.

5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 04/01/2023.
6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.
7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

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Contract with Utah Department of Health & Human Services and San Juan County, Log # 1901709

IN WITNESS WHEREOF, the parties enter into this agreement.

CONTRACTOR

STATE

By: _____
Bruce Adams Date
County Commission Chair

By: _____
Tracy S. Gruber Date
Executive Director, Department
of Health & Human Services

Attachment A: Special Provisions
 San Juan Health Department - STD Disease Intervention Services - 2019 Amendment 5
 Effective Date: April 1, 2023

I. GENERAL PURPOSE:

- A. The general purpose of this contract is to provide Disease Intervention Services and Sexually Transmitted Disease Testing to individuals within the Subrecipient's jurisdiction.

II. DEFINITIONS:

- A. "CDC" means The Centers for Disease Control and Prevention.
 B. "DIS" means Disease Intervention Specialist.
 C. "Department" means Utah Department of Health and Human Services HEART (HIV/STD Elimination, Analysis, Response, and Treatment).
 D. "EPT" means Expedited Partner Therapy.
 E. "Education" means one on one discussion and distribution of educational materials if applicable.
 F. "PrEP" means Pre-exposure Prophylaxis.
 G. "QA" means Quality Assurance.
 H. "STD" means Sexually Transmitted Disease.
 I. "Subrecipient" means Contractor and San Juan Health Department.
 J. "UT-NEDSS" means the Utah electronic disease surveillance system.
 K. "UPHL" means the Utah Public Health Laboratory.
 L. "Partner services" means eliciting sexual partner information and contacting partners for risk-reduction education, testing, and treatment.

III. FUNDING:

- A. New total funding is \$164,856.33.
1. \$4,000.00 for the period January 1, 2019 to December 31, 2019.
 2. \$5,000.00 for the period January 1, 2020 to December 31, 2020.
 - a. \$1,000.00 for STD Prevention Disease Intervention Services.
 - b. \$4,000.00 for Early Intervention Services - Disease Intervention Services.
 3. \$4,000.00 for the period January 1, 2021 to December 31, 2021.
 - a. \$2,000.00 for STD Prevention Disease Intervention Services.
 - b. \$2,000.00 for Early Intervention Services - Disease Intervention Services.
 4. \$25,911.00 for DIS Workforce for the period January 1, 2022 to December 31, 2022.
 5. \$4,000.00 for STD Prevention Disease Intervention Services for the period January 1, 2022 to December 31, 2022.

6. \$51,822.00 for DIS Workforce for the period March 1, 2022 to December 31, 2022.
 7. \$4,000.00 for STD Prevention Disease Intervention Services for the period January 1, 2023 to December 31, 2023.
 8. \$430.00 for DIS Workforce for the period January 1, 2023 to January 31, 2024.
 9. \$25,000.00 for Training and Workforce Assessments for the period January 1, 2023 to January 31, 2024.
 10. \$27,820.00 for DIS Workforce for the period February 1, 2023 to December 31, 2023.
 11. \$12,498.33 for DIS Expanded Authority for the period April 1, 2023 to January 31, 2024.
 12. \$375.00 for STD Prevention Disease Intervention Services for the period of July 19, 2023 to January 31, 2024.
- B. The DEPARTMENT agrees to reimburse the Subrecipient up to the maximum amount of the contract for expenditures made by the Subrecipient directly related to the program.
- C. The Federal funds provided under this agreement are from the Federal Program and award as recorded on page 1 of the contract.
- D. Pass-through Agency: Utah Department of Health and Human Services.
- E. Number assigned by the Pass-through Agency: State Contract Number, as recorded on Page 1 of the Contract.
- F. In addition to the General Provision of the Contract, the Subrecipient shall:
1. submit June's invoice no later than July 15th of each year.
 2. include one column for each funding source in the Monthly Expenditure Report.
 - a. STD Prevention
 - b. STD DIS Workforce
 - c. DIS Expanded Authority/Training and Workforce Assessments

IV. DEPARTMENT CONTACT:

- A. The day to day operations and dispute contact is Nikki Baer, abaer@utah.gov, (801) 538-6174.

V. RESPONSIBILITIES OF SUBRECIPIENT:

- A. For Case Investigation and Partner Services, the Subrecipient shall:
1. investigate STD cases within the Subrecipient's jurisdiction to reduce and control the spread of STDs by:
 - a. interviewing 70% of all early syphilis cases within 14 days of diagnosis;

- b. investigating 75% of all stages of syphilis among reproductive-age females within 30 days of diagnosis including obtaining pregnancy status, treatment, and stage confirmation;
 - c. interviewing 65% of gonorrhea cases within 60 days of diagnosis;
 - d. providing partner services to syphilis and gonorrhea cases during disease intervention specialist interviews;
 - e. providing partner services to 75% of all stages of syphilis cases among pregnant women and women of reproductive age;
 - f. providing partner services to 95% of early syphilis cases among men with female partners; and
 - g. investigating 100% of congenital syphilis cases within 14 days of birth.
2. ensure treatment is provided to 75% of early syphilis, and gonorrhea cases within 14 days of diagnosis based on the treatment guidelines specified in this Contract.
 3. treat all identifying information regarding STD-infected individuals as confidential information. Disclosure of STD-related information concerning any individual is prohibited without written, informed consent from the individual.
 4. ensure all gonorrhea and early syphilis cases comply with the requirements of each disease specific Minimum Data Set as specified in this Contract.
 - a. incidences in UT-NEDSS identified in the quarterly QA summary report shall be resolved no later than four weeks after receiving the report.
 5. provide PrEP education and referrals to 75% of all MSM who are diagnosed with early syphilis and/or gonorrhea and interviewed by the Subrecipient.
 6. ensure 85% of all STD case investigations assigned to the Subrecipient's jurisdiction in UT-NEDSS receive a workflow status of 'Approved by LHD' within 60 days of diagnosis.
 7. strengthen STD surveillance by routinizing enhanced investigation among a representative sample of individuals diagnosed with gonorrhea by: and
 - a. conducting provider investigations for all cases identified in the random sample to ascertain additional information such as signs/symptoms, and
 - b. attempting to obtain patient interviews with a random sample of gonorrhea cases to ascertain additional behavioral and demographic information. Disease Intervention Services.

1. no less than four attempts at patient contact are required and outcomes of each contact attempt shall be fully documented.
8. attend annual contract monitoring meeting with the DEPARTMENT.
- B. For Increasing the Public Health Workforce, the Subrecipient shall:
 1. expand and train the DIS workforce:
 - a. personnel supported by DIS Supplemental funding shall:
 1. be cross-trained to respond to COVID-19, HIV, STDs, and other infectious diseases, and
 2. conduct disease investigations including, case investigation, contact tracing, linkage to treatment, referrals, case management, and outbreak response.
 2. DIS Supplemental funding shall be used for:
 - a. wages and benefits related to recruitment, hiring, training, and retaining DIS staff;
 - b. hiring priority should be given to front-line DIS and DIS supervisors with a secondary focus on roles that support the success of frontline DIS response and outbreak efforts, and
 - c. focus on diversity, health equity, and inclusion for hiring and training a diverse workforce across all levels who are representative of, and have language competence for, the local communities they serve.
 3. provide the following information on all personnel supported by this funding no later than 30 days after hire.
 - a. staff name;
 - b. staff position, title, and job description;
 - c. annual salary (including fringe benefit percentage if applicable), and
 - d. number of FTE's supported by these funds.
- C. Comply with the following standards, protocols, policies, procedures and guidelines or latest update:
 1. The Centers for Disease Control and Prevention's Program Operations Guidelines for STD Prevention (<https://www.cdc.gov/std/program/overview.pdf>);
 2. Sexually Transmitted Infections Treatment Guidelines (<https://www.cdc.gov/std/treatment-guidelines/STI-Guidelines-2021.pdf>);
 3. Sexually Transmitted Infections Screening Guidelines (<https://www.cdc.gov/std/treatment-guidelines/screening-recommendations.htm>);
 4. *Morbidity and Mortality Weekly Report* (MMWR) (<https://www.cdc.gov/mmwr/index.html>);

5. Disease Investigation Plans and Minimum Data Sets
Chlamydia (https://ptc.health.utah.gov/wp-content/uploads/2020/03/Chlamydia-Disease-Plan-Final_021920-PDF.pdf);
Gonorrhea (https://ptc.health.utah.gov/wp-content/uploads/2020/03/Gonorrhea-Disease-Plan-Final_021920-PDF-1.pdf); and
Syphilis (https://ptc.health.utah.gov/wp-content/uploads/2020/03/Syphilis_Final_Rev_March-2018.pdf).
 6. Administrative Code Rule R386-702 (<https://adminrules.utah.gov/public/rule/R386-702/Current%20Rules?searchText=R386-702>);
 7. Utah Code 58-1-501.3 Health Professional Prescribing Exceptions for Expedited Partner Therapy for Sexually Transmitted Diseases (<https://le.utah.gov/xcode/Title58/Chapter1/58-1-S501.3.html>); and
 8. Health Resources and Safety Administration 340B Regulations (<https://www.hrsa.gov/opa/index.html>).
- D. For the Training and Workforce Assessments, the Subrecipient shall:
1. require public health nurses, DIS, and those who supervise these staff to complete 100% of surveys.
- E. For budgeting, the Subrecipient shall submit STD PCHD and DIS Workforce budget and grant reporting information by the requested deadline.

VI. THE DEPARTMENT MAY:

- A. provide program information/updates including epidemiological profiles, program statistics, information/publications on current issues, best practices, performance outcome measures, and CDC STD program messages.
- B. provide technical assistance on disease intervention techniques and clinical case management upon request.
- C. provide technical assistance and medical consultation for STDs upon request.
- D. provide item such as, but not limited to the following: CDC literature including treatment guidelines, condoms, and lube based upon availability upon request.
- E. reimburse the Subrecipient for STD medication. Reimbursement is dependent on available funding and is not guaranteed;
 1. medications that qualify for reimbursement are: Amoxicillin, Azithromycin, Bicillin, Doxycycline, Gentamicin, Suprax/Cefixime, and Ceftriaxone/Rocephin.
- F. provide quarterly QA lists no later than 60 days after the end of each calendar quarter.
- G. provide PrEP educational materials and training upon request.

- H. provide myLAB Box™ chlamydia/gonorrhea and/or HIV test kits in an amount and frequency determined by the DEPARTMENT. The SUBRECIPIENT may request test kits using the form provided by the DEPARTMENT.
1. the Subrecipient shall:
 - a. provide test kits to clients at no cost;
 - b. not sell or give test kits to another entity;
 - c. not redistribute test kits to another entity without the DEPARTMENT's prior written approval;
 - d. maintain an inventory of all test kits received and distributed using the inventory sheet provided by the DEPARTMENT:
 1. provide completed inventory sheet to the DEPARTMENT every 3 months starting on January 1 of each year and upon request; and
 2. Return any unused test kits to the DEPARTMENT no later than 30 days before the kits expire.
 - e. screen all clients using the screening tool provided by the DEPARTMENT to identify if the patient qualifies for free at-home test kits and which kits they should receive:
 1. provide referrals to other testing options to clients who do not qualify for free test kits.
 - f. provide client technical assistance to complete online registration, sample collection, returning samples, and receiving results; and
 - g. provide other active referrals based on client risk and test results.

VII. AMENDMENTS AND TERMINATION:

- A. If the Contract is not amended to add funds, the Contract shall terminate as of January 31, 2024.

VIII. OUTCOMES:

The desired outcome is to reduce the rate of STD infections.

- A. Performance measures:
 - a. number of early syphilis cases interviewed within 14 days of diagnosis;
 - b. number of reproductive-age females with syphilis interviewed within 30 days of diagnosis;
 - c. number of gonorrhea cases interviewed within 60 days of diagnosis;
 - d. number of pregnant women with syphilis who were provided with partner services;
 - e. number of men with syphilis with female partners who were provided partner services;

- f. number of congenital syphilis cases investigated within 14 days of birth;
 - g. number of early syphilis and gonorrhea cases treated within 14 days of diagnosis;
 - h. number of MSM diagnosed with early syphilis and/or gonorrhea who were provided PrEP education; and
 - i. number of STD case investigations that received a workflow status of 'Approved by LHD' within 60 days of diagnosis.
- B. Reporting: The Subrecipient shall submit data in UT-NEDSS.