



BOARD OF COMMISSIONERS MEETING
In-Person and Electronic Meeting
March 01, 2022 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

AGENDA APPROVAL

PUBLIC COMMENT

*Public comments will be accepted through the following Zoom Meeting
<https://us02web.zoom.us/j/3125521102> Meeting ID: 312 552 1102 One tap mobile
+16699006833,,3125521102# US (San Jose)*

There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of Check Registers for February 12, 2022 through February 25, 2022
2. Approval of Financial Letter of Support for USDA reimbursement Grant
3. Approve Renewal of Economic Development Corporation of Utah 2022 Annual Membership for San Juan County, Elaine Gizler, Economic Development and Visitor Services Director.
4. Approval of Letter of support to the Outdoor Recreation Grant Staff and Advisory Committee for the Friends of Cedar Mesa, by Elaine Gizler, Economic Development, and Visitor Services Director.
5. Approval of White Mesa Election Liaison contract with Cindy Badback.

6. Approve Renewal of \$11,124.00 Contract with DBT Transportation Services for Aviation Support and Maintenance Services, Mack McDonald, Chief Administrative Officer
7. Approval of Library Services and Technology Act Grant for Children and Teen Book Enhancement Mini-Grant, Nicole Perkins, Library Director
8. Approval to purchase Miller 260 Welder for \$6,329.00
9. Consideration and Ratification of Revina Talker as Member of the San Juan County Board of Health
10. Approval of Small Purchases for January 26, 2022 through February 25, 2022
11. Consideration and Approval of the Annual Dust Suppressant Purchase
12. Consideration and Approval of Annual Chip Seal Oil Purchase
13. Approval of Letter of Support for Entrepreneurial Ecosystem in Southeastern Utah Grant (BBRC) Phase 2, Mack McDonald, Chief Administrative Officer

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

14. Cal Black Airport Capital Improvement Program Update
15. Discussion and Approval of the Surveyor's Office Performing Addressing Services for San Juan County
16. Discussion About On-site Data Backup Solutions, Trae Bushore, IT Director

BUSINESS/ACTION

17. Consideration and Approval of Landmark, Wayfinding Contract for San Juan County, Elaine Gizler, Economic Development and Visitor Services Director.
18. Consideration and Approval of the \$457,000 Principal Forgiveness Agreement for the Westwater Infrastructure Design with the State of Utah Division of Drinking Water for the Navajo Tribal Utility Authority. Mack McDonald, Chief Administrative Officer
19. Consideration and Approval for Road Stabilization on CR373, TJ Adair, Road Superintendent
20. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 2022 - __ A STATEMENT OF OPPOSITION REGARDING UTAH HOUSE BILL 371: VOTING REVISIONS
21. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 2022 - ____A STATEMENT OF OPPOSITION REGARDING UTAH HOUSE BILL 285: OPEN AND PUBLIC MEETINGS ACT VIOLATIONS
22. Consideration and Approval of a Contract with ACME Iron and Metal for Scrap Metal Salvage and Removal at the County Landfill

- [23.](#) Consideration and Authorization to Enter into a Reimbursement Agreement between the State of Utah School and Institutional Trust Lands Administration and San Juan County for the San Juan County-Spanish Valley Drainage Master Plan for \$42,577.
- [24.](#) Consideration and Approval of Mon Ami Order Agreement for Aging Grant, Tammy Gallegos, Aging Director
- [25.](#) Consideration and Approval of San Juan County Mitigation Plan Update Approval Award Document, Tammy Gallegos, Emergency Management

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 02/12/2022 to 02/25/2022**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Abbott Laboratories	120752	614975645	02/16/2022	02/16/2022	298.33	SJC Aging	104680610 - Miscellaneous Supplie
					\$298.33		
Acumen Fiscal Agent LLC	120753	29495	02/15/2022	02/16/2022	416.75	SJC Aging	104685615 - Contracts
Acumen Fiscal Agent LLC	120753	JAN22FEES	02/16/2022	02/16/2022	95.00	SJC Aging	104685615 - Contracts
					\$511.75		
					\$511.75		
Adams, Bruce	120754	BA20220215082	02/16/2022	02/16/2022	531.00	Travel Reimbursement	104111230 - Travel Expense
					\$531.00		
Ajoules Inc	120755	10101-10112	02/15/2022	02/16/2022	6,017.50	Coins service and maintenance	104142242 - Software Maintenance
Ajoules Inc	120755	10101-10112	02/15/2022	02/16/2022	6,017.50	Coins service and maintenance	104143242 - Software Maintenance
Ajoules Inc	120755	10101-10112	02/15/2022	02/16/2022	6,017.50	Coins service and maintenance	104144242 - Software Maintenance
Ajoules Inc	120755	10101-10112	02/15/2022	02/16/2022	6,017.50	Coins service and maintenance	104146242 - Software Maintenance
					\$24,070.00		
					\$24,070.00		
Amazon Capital Services	120756	16V1-YQV6-P7P	02/15/2022	02/16/2022	328.00	SJC Road Dept	214414240 - Office Expense
Amazon Capital Services	120756	1VT7-NL1L-GTG	02/15/2022	02/16/2022	21.99	SJC Road Dept	214414260 - Buildings and Grounds
Amazon Capital Services	120756	1VT7-NL1L-GTK	02/15/2022	02/16/2022	17.59	SJC Road Dept	214412250 - Equipment Operation
					\$367.58		
					\$367.58		
Amerigas Propane LP	120757	3131886386	02/16/2022	02/16/2022	430.86	200752247	104225270 - Utilities
Amerigas Propane LP	120757	3132223620	02/16/2022	02/16/2022	447.61	200752247	104225270 - Utilities
Amerigas Propane LP	120757	3132383993	02/16/2022	02/16/2022	220.18	200752247	104225270 - Utilities
Amerigas Propane LP	120757	3132383999	02/16/2022	02/16/2022	375.41	200752247	104225270 - Utilities
Amerigas Propane LP	120757	805271399	02/16/2022	02/16/2022	339.51	200787762	104225270 - Utilities
					\$1,813.57		
					\$1,813.57		
Arrow Consulting	120758	0352022	02/15/2022	02/16/2022	100.00	SJC Justice Court	104123310 - Professional and Tech
					\$100.00		
Begay, Jay	120759	JB20220207113	02/16/2022	02/16/2022	558.00	Purchase Reimbursement	104211230 - Travel Expense
Begay, Jay	120759	JB20220207113	02/16/2022	02/16/2022	1,189.17	Purchase Reimbursement	104211610 - Miscellaneous Supplies
					\$1,747.17		
					\$1,747.17		
Benally, Rebecca M	120760	RB13122	02/16/2022	02/16/2022	147.00	Travel Reimbursement	255282.230 - EED - Vulnerable Outr
					\$147.00		
Blue Mountain Foods	120761	115902	02/15/2022	02/16/2022	25.56	SJC Sheriff Dept	104230480 - Kitchen Food
					\$25.56		

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Brantley Distributing LLC.	120762	22153480	02/16/2022	02/16/2022	108.90	SJC Road	214412250 - Equipment Operation
Brantley Distributing LLC.	120762	22153530	02/16/2022	02/16/2022	639.10	SJC Road	214412250 - Equipment Operation
					<u>\$748.00</u>		
					\$748.00		
Carr Printing Company Inc.	120763	217071	02/15/2022	02/16/2022	85.38	SJC Elections	104173240 - Office Expense
Carr Printing Company Inc.	120763	217071	02/15/2022	02/16/2022	102.68	SJC Elections	104173241 - Postage
					<u>\$188.06</u>		
					\$188.06		
Chamberlain, Ramona	120764	RC20220215082	02/16/2022	02/16/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
					<u>\$50.00</u>		
					\$50.00		
Cintas Corporation #108	120765	4109076325	02/16/2022	02/16/2022	32.85	SJC Road Dept	102229000 - Other Deductions Paya
Cintas Corporation #108	120765	4109076325	02/16/2022	02/16/2022	45.65	SJC Road Dept	214414260 - Buildings and Grounds
Cintas Corporation #108	120765	4109786049	02/16/2022	02/16/2022	32.85	SJC Road Dept	102229000 - Other Deductions Paya
Cintas Corporation #108	120765	4109786049	02/16/2022	02/16/2022	39.40	SJC Road Dept	214414260 - Buildings and Grounds
					<u>\$150.75</u>		
					\$150.75		
Cody, Lucille	120766	LC20220215082	02/16/2022	02/16/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
					<u>\$50.00</u>		
					\$50.00		
Comfort Inn & Suites	120767	171.87	02/15/2022	02/16/2022	171.87	SJC Sheriff	104230230 - Travel Expense
					<u>\$171.87</u>		
					\$171.87		
Cruzan, Jay	120768	JC20220215082	02/16/2022	02/16/2022	40.00	ROB	103511000 - Justice Court Fines
					<u>\$40.00</u>		
					\$40.00		
Curtis Tools For Heros	120769	INV564739	02/16/2022	02/16/2022	144.00	SJC FIRE	104225620 - Miscellaneous Service
Curtis Tools For Heros	120769	INV564739	02/16/2022	02/16/2022	4,000.00	SJC FIRE	104220620 - Miscellaneous Service
Curtis Tools For Heros	120769	INV564770	02/16/2022	02/16/2022	1,340.00	SJC FIRE	104220615 - Contracts
Curtis Tools For Heros	120769	INV564789	02/16/2022	02/16/2022	1,235.00	SJC FIRE	104225620 - Miscellaneous Service
Curtis Tools For Heros	120769	INV564789	02/16/2022	02/16/2022	2,500.00	SJC FIRE	104225610 - Miscellaneous Supplie
Curtis Tools For Heros	120769	INV564790	02/16/2022	02/16/2022	1,551.40	SJC FIRE	104220615 - Contracts
					<u>\$10,770.40</u>		
					\$10,770.40		
Dominion Energy	120770	DE20220211161	02/16/2022	02/16/2022	733.61	6063860000 Central Rd	104225270 - Utilities
Dominion Energy	120770	DE20220211161	02/16/2022	02/16/2022	733.62	6063860000 Central Rd	104255270 - Utilities
Dominion Energy	120770	DE20220211161	02/16/2022	02/16/2022	79.34	4922180000 835 E Central Office	104225270 - Utilities
Dominion Energy	120770	DE20220211161	02/16/2022	02/16/2022	79.34	4922180000 835 E Central Office	104255270 - Utilities
Dominion Energy	120770	DE20220211161	02/16/2022	02/16/2022	79.34	4922180000 835 E Central Office	264350270 - Utilities
Dominion Energy	120770	DE20220211161	02/16/2022	02/16/2022	214.60	7624767442 881 E Center	104225270 - Utilities
Dominion Energy	120770	DE20220215082	02/16/2022	02/16/2022	353.48	3153860000 264 S 100 E	104161270 - Utilities
Dominion Energy	120770	DE20220215082	02/16/2022	02/16/2022	2,165.21	6843860000 117 S Main	104161270 - Utilities
Dominion Energy	120770	DE20220215082	02/16/2022	02/16/2022	563.88	0922180000 835 E Central Fair	104620270 - Utilities

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Dominion Energy	120770	DE20220215082	02/16/2022	02/16/2022	425.69	7643860000 80 N Main St	724167270 - Utilities
Dominion Energy	120770	DE20220215082	02/16/2022	02/16/2022	3,054.66	6353860000 297 S Main	104166270 - Utilities
					\$8,482.77		
					\$8,482.77		
Earthgrains Baking Company	120771	85272224864	02/16/2022	02/16/2022	42.00	SJC Sheriff	104230480 - Kitchen Food
					\$42.00		
Emery Telcom	120772	ET20220209200	02/16/2022	02/16/2022	213.10	3431000 SJC EMS	264350280 - Telephone
Emery Telcom	120772	ET20220211161	02/16/2022	02/16/2022	93.71	988500 - SJC Emergency Services	104225270 - Utilities
Emery Telcom	120772	ET20220211161	02/16/2022	02/16/2022	205.82	3514200 SJC Blanding Seniors	104225270 - Utilities
Emery Telcom	120772	ET20220215082	02/16/2022	02/16/2022	84.95	3609200 - SJC Communications	104230280 - Telephone
Emery Telcom	120772	ET20220215082	02/16/2022	02/16/2022	93.71	987300 - SJC Public Safety	104230280 - Telephone
Emery Telcom	120772	ET20220902033	02/16/2022	02/16/2022	79.95	3324200 - SJC Admin Building	574424270 - Utilities
Emery Telcom	120772	ET20220902033	02/16/2022	02/16/2022	84.95	3324200 - SJC Admin Building	104255270 - Utilities
Emery Telcom	120772	ET20220902033	02/16/2022	02/16/2022	104.95	3324200 - SJC Admin Building	104230280 - Telephone
Emery Telcom	120772	ET20220902033	02/16/2022	02/16/2022	109.95	3324200 - SJC Admin Building	255007.280 - Indirect Admin Teleph
Emery Telcom	120772	ET20220902033	02/16/2022	02/16/2022	180.95	3324200 - SJC Admin Building	104151620 - Miscellaneous Service
Emery Telcom	120772	ET20220902033	02/16/2022	02/16/2022	209.90	3324200 - SJC Admin Building	104672270 - Utilities
Emery Telcom	120772	ET20220902033	02/16/2022	02/16/2022	269.90	3324200 - SJC Admin Building	214414280 - Telephone
					\$1,731.84		
					\$1,731.84		
Fastenal Company	120773	COBAY69145	02/16/2022	02/16/2022	337.36	SJC Road	214412250 - Equipment Operation
Fastenal Company	120773	COBAY69146	02/16/2022	02/16/2022	341.24	SJC Road	214412250 - Equipment Operation
					\$678.60		
					\$678.60		
FERNO-Washington Inc	120774	897460	02/16/2022	02/16/2022	3,195.00	SJC Ambulance	264350740 - Equipment Purchases
					\$3,195.00		
Ford, Genevieve	120775	GF20220215082	02/16/2022	02/16/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
					\$50.00		
Four Corners Welding & Gas	120776	GR00164069	02/16/2022	02/16/2022	273.00	SJC Ambulance Services	264350610 - Miscellaneous Supplie
Four Corners Welding & Gas	120776	GR00164070	02/16/2022	02/16/2022	37.00	SJC Landfill	574424610 - Miscellaneous Supplie
Four Corners Welding & Gas	120776	GR00164071	02/16/2022	02/16/2022	150.00	SJC Road Dept	214412250 - Equipment Operation
					\$460.00		
					\$460.00		
Four States Tire & Service	120777	357506	02/15/2022	02/16/2022	221.00	SJC Road	214412250 - Equipment Operation
					\$221.00		
Grand Junction Peterbilt	120778	206825	02/15/2022	02/16/2022	164.83	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120778	206841	02/16/2022	02/16/2022	85.99	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120778	206879	02/15/2022	02/16/2022	569.17	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120778	206922	02/15/2022	02/16/2022	284.43	SJC Road Dept	214412250 - Equipment Operation

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Grand Junction Peterbilt	120778	206991	02/15/2022	02/16/2022	92.24	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120778	207047	02/15/2022	02/16/2022	95.48	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120778	207135	02/15/2022	02/16/2022	878.26	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	120778	207171	02/15/2022	02/16/2022	493.50	SJC Road Dept	214412250 - Equipment Operation
					<u>\$2,663.90</u>		
					\$2,663.90		
Hampton Inn & Suites	120779	H202202092009	02/16/2022	02/16/2022	158.21	SJC AMB	264350230 - Travel Expense
					<u>\$158.21</u>		
					\$158.21		
Hawkins, Clark	120780	CH20220210123	02/16/2022	02/16/2022	88.00	Travel Reimbursement	214414230 - Travel Expense
					<u>\$88.00</u>		
					\$88.00		
Hondaland Corp.	120781	727	02/15/2022	02/16/2022	12.60	SJC Road Dept	214412250 - Equipment Operation
Hondaland Corp.	120781	727	02/15/2022	02/16/2022	30.78	SJC Road Dept	214412251 - Gas, Oil and Grease
					<u>\$43.38</u>		
					\$43.38		
ImageTrend Inc	120782	132813	02/15/2022	02/16/2022	900.41	SJC Ambulance	264350210 - Subscriptions and Me
					<u>\$900.41</u>		
					\$900.41		
JCI Billing Services	120783	350	10/15/2021	02/16/2022	2,376.00	SJC Ambulance Services	264350310 - Professional and Tech
					<u>\$2,376.00</u>		
					\$2,376.00		
Long, Roxy	120784	RL20220207113	02/16/2022	02/16/2022	1,125.00	Nursing Services	104230350 - State Prisoner Expens
					<u>\$1,125.00</u>		
					\$1,125.00		
Main Street Drug and Boutique	120785	176561	02/15/2022	02/16/2022	73.00	SJC Sheriff Dept	104230312 - Medical Expenses
					<u>\$73.00</u>		
					\$73.00		
Mid-American Research Chemical	120786	0753655-IN	02/15/2022	02/16/2022	798.40	SJC Admin Building	104161260 - Buildings and Grounds
					<u>\$798.40</u>		
					\$798.40		
Mitinet Inc	120787	118144	02/15/2022	02/16/2022	934.00	SJC Library	724581242 - Software Maintenance
					<u>\$934.00</u>		
					\$934.00		
Monticello City	120788	MC20220204161	02/16/2022	02/16/2022	100.00	Hideout Utilities	104672270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	56.92	SJC All Accounts	104225270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	56.92	SJC All Accounts	104225270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	60.00	SJC All Accounts	104165270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	70.00	SJC All Accounts	104620270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	106.92	SJC All Accounts	724167270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	176.16	SJC All Accounts	104161270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	324.37	SJC All Accounts	214414270 - Utilities
Monticello City	120788	MC20220207113	02/16/2022	02/16/2022	1,517.17	SJC All Accounts	104166270 - Utilities
Monticello City	120788	MC20220209200	02/16/2022	02/16/2022	76.92	SJC Ambulance	264350270 - Utilities
					<u>\$2,545.38</u>		
					\$2,545.38		

San Juan County
Check Register

General Fund Checking - Zions 566101143 - 02/12/2022 to 02/25/2022

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Monticello Mercantile	120789	C236898	02/16/2022	02/16/2022	3.89	SJC Road	214414260 - Buildings and Grounds
Monticello Mercantile	120789	C236902	02/16/2022	02/16/2022	27.23	SJC Road	214414260 - Buildings and Grounds
Monticello Mercantile	120789	C237123	02/16/2022	02/16/2022	4.29	SJC Road	214412250 - Equipment Operation
Monticello Mercantile	120789	C237221	02/16/2022	02/16/2022	11.98	SJC Library	724581920 - Grant Expenses
Monticello Mercantile	120789	C237234	02/16/2022	02/16/2022	9.79	SJC Public Safety	104166260 - Buildings and Grounds
Monticello Mercantile	120789	C237331	02/16/2022	02/16/2022	21.99	SJC Admin Building	104161260 - Buildings and Grounds
Monticello Mercantile	120789	E23172	02/16/2022	02/16/2022	2.98	SJC Library	724581610 - Miscellaneous Supplie
Monticello Mercantile	120789	E23174	02/16/2022	02/16/2022	1.49	SJC Library	724581610 - Miscellaneous Supplie
Monticello Mercantile	120789	E23608	02/16/2022	02/16/2022	9.29	SJC Library	724581610 - Miscellaneous Supplie
					<u>\$92.93</u>		
					\$92.93		
Motor Parts	120790	803856	02/15/2022	02/16/2022	72.25	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120790	803909	02/15/2022	02/16/2022	333.92	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120790	804228	02/15/2022	02/16/2022	258.25	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120790	804246	02/15/2022	02/16/2022	5.88	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	120790	804369	02/15/2022	02/16/2022	269.56	SJC Road Dept	214412250 - Equipment Operation
					<u>\$939.86</u>		
					\$939.86		
Motor Parts of Monticello	120791	527744	02/15/2022	02/16/2022	392.78	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	527908	02/15/2022	02/16/2022	237.30	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528022	02/15/2022	02/16/2022	245.41	SJC Ambulance	264350251 - Gas, Oil and Grease
Motor Parts of Monticello	120791	528136	02/15/2022	02/16/2022	28.80	SJC Ambulance	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528211	02/15/2022	02/16/2022	17.54	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528229	02/15/2022	02/16/2022	13.61	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528233	02/15/2022	02/16/2022	59.19	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528234	02/15/2022	02/16/2022	70.43	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528270	02/15/2022	02/16/2022	2.28	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528298	02/15/2022	02/16/2022	28.53	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528301	02/15/2022	02/16/2022	3.96	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528322	02/15/2022	02/16/2022	3.96	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	120791	528442	02/15/2022	02/16/2022	13.14	SJC Road	214412250 - Equipment Operation
					<u>\$1,116.93</u>		
					\$1,116.93		
NACCHO	120792	298470	02/15/2022	02/16/2022	635.00	SJC Public Health	255310.330 - PHEP Preparedness
					<u>\$635.00</u>		
					\$635.00		
Nicholas & Company	120793	7844063	02/16/2022	02/16/2022	325.66	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	120793	7847463	02/16/2022	02/16/2022	3,223.30	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	120793	7847467	02/16/2022	02/16/2022	729.90	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	120793	7847467	02/16/2022	02/16/2022	729.91	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	120793	7847469	02/16/2022	02/16/2022	264.55	SJC Aging	104678325 - Meals - Blanding
Nicholas & Company	120793	7847469	02/16/2022	02/16/2022	264.56	SJC Aging	104677325 - Meals - Blanding
Nicholas & Company	120793	7847470	02/16/2022	02/16/2022	22.95	SJC Aging	104677329 - Meals - Bluff
					<u>\$5,560.83</u>		
					\$5,560.83		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 02/12/2022 to 02/25/2022**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Office Depot	120794	222825149001	02/16/2022	02/16/2022	78.20	SJC Sheriff	104230610 - Miscellaneous Supplie
					\$78.20		
Oliver & Sitterud	120795	OS02042022174	02/16/2022	02/16/2022	3,300.00	Public Defender	104126615 - Contracts
					\$3,300.00		
Packard Wholesale Co.	120796	INV180324	02/16/2022	02/16/2022	26.17	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	120796	INV180325	02/16/2022	02/16/2022	220.18	SJC Admin Building	104161260 - Buildings and Grounds
Packard Wholesale Co.	120796	INV180333	02/16/2022	02/16/2022	58.00	SJC Admin Building	104677325 - Meals - Blanding
Packard Wholesale Co.	120796	INV180333	02/16/2022	02/16/2022	58.00	SJC Admin Building	104678325 - Meals - Blanding
Packard Wholesale Co.	120796	INV180341	02/16/2022	02/16/2022	215.89	SJC Aging	104677323 - Meals - Monticello
Packard Wholesale Co.	120796	INV180341	02/16/2022	02/16/2022	215.89	SJC Aging	104678323 - Meals - Monticello
Packard Wholesale Co.	120796	INV180342	02/16/2022	02/16/2022	97.50	SJC Sheriff's Office	104230350 - State Prisoner Expens
					\$891.63		
					\$891.63		
Peak JCB	120797	PSI-061391	02/16/2022	02/16/2022	265.95	SJC Road	214412250 - Equipment Operation
					\$265.95		
Petty Cash	120798	PC20220215082	02/16/2022	02/16/2022	6.99	La Sal Library	724581620 - Special Programs
Petty Cash	120798	PC20220215082	02/16/2022	02/16/2022	9.03	La Sal Library	724581920 - Grant Expenses
Petty Cash	120798	PC20220215082	02/16/2022	02/16/2022	36.33	Blanding Library	724581920 - Grant Expenses
					\$52.35		
					\$52.35		
Phoenix International Publishing M	120799	010421-177	02/15/2022	02/16/2022	3,000.00	SJC Economic Dev	104193490 - Advertising and Promot
					\$3,000.00		
Quality Auto Repair & Towing	120800	119	02/15/2022	02/16/2022	187.50	SJC Sheriff	104210620 - Miscellaneous Service
					\$187.50		
Redd's Ace Hardware	120801	849765	02/15/2022	02/16/2022	15.18	SJC Road	214414260 - Buildings and Grounds
Redd's Ace Hardware	120801	850297	02/15/2022	02/16/2022	112.17	SJC Ambulance	264350260 - Buildings and Grounds
Redd's Ace Hardware	120801	850544	02/15/2022	02/16/2022	75.96	SJC Information Systems	104151240 - Office Expense
					\$203.31		
					\$203.31		
Rivistas Subscription Services	120802	32035	02/15/2022	02/16/2022	318.56	SJC Library	724581210 - Subscriptions and Me
					\$318.56		
Rocky Mountain Home Care	120803	RMHC20220211	02/16/2022	02/16/2022	464.00	SJC Aging	104672615 - Contracts
					\$464.00		
Rocky Mountain Power	120804	RMP2022021116	02/16/2022	02/16/2022	209.38	59271696-0055	104672270 - Utilities
Rocky Mountain Power	120804	RMP2022021116	02/16/2022	02/16/2022	417.82	73241784-0020 Lasal Fire	104225270 - Utilities
					\$627.20		
					\$627.20		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 02/12/2022 to 02/25/2022**

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Rush Truck Centers of Utah Inc	120805	3025494521	02/16/2022	02/16/2022	401.67	SJC Road Dept	214412250 - Equipment Operation
					\$401.67		
San Juan Clinic	120806	276R22	02/15/2022	02/16/2022	72.00	JUSTICE BEH	214414620 - Miscellaneous Service
					\$72.00		
San Juan Hospital	120807	7502308	02/16/2022	02/16/2022	316.44	SJC Sheriff Dept	104230310 - Professional and Tech
					\$316.44		
Schulte, Tim	120808	TS20220215082	02/16/2022	02/16/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
					\$50.00		
Sierra Towing and Auto Repair	120809	3	02/15/2022	02/16/2022	25.00	SJC Ambulance	264350250 - Equipment Operation
Sierra Towing and Auto Repair	120809	4	02/15/2022	02/16/2022	25.00	SJC Ambulance	264350250 - Equipment Operation
					\$50.00		
					\$50.00		
Silas, Marilyn	120810	MS20220204161	02/16/2022	02/16/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Steve Keetch Motors Inc.	120811	CVCS108098	02/16/2022	02/16/2022	419.73	SJC Road Dept	214412250 - Equipment Operation
Steve Keetch Motors Inc.	120811	CVCS108751	02/16/2022	02/16/2022	115.50	SJC Road Dept	214412250 - Equipment Operation
					\$535.23		
					\$535.23		
Sunada, Grant	120812	GS20220215082	02/16/2022	02/16/2022	685.38	Travel Reimbursement	255007.230 - Indirect Admin Travel
					\$685.38		
The Law Offices of Stephen J Stoc	120813	3644	02/15/2022	02/16/2022	50.00	SJC Attorney	104126615 - Contracts
					\$50.00		
Tiefenbach North America LLC	120814	428252	02/15/2022	02/16/2022	285.17	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120814	428253	02/15/2022	02/16/2022	3.21	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120814	428254	02/15/2022	02/16/2022	23.94	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120814	428255	02/15/2022	02/16/2022	47.52	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120814	428256	02/15/2022	02/16/2022	28.67	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120814	428257	02/15/2022	02/16/2022	46.64	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120814	428258	02/15/2022	02/16/2022	47.44	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	120814	428259	02/15/2022	02/16/2022	41.01	SJC Road Dept	214412250 - Equipment Operation
					\$523.60		
					\$523.60		
Utah Association of Local Health D	120815	168	02/15/2022	02/16/2022	11,783.20	SJPH - Annual Dues	255007.210 - Indirect Admin Subscri
					\$11,783.20		
Utah Attorney General	120816	AGO202210028	02/16/2022	02/16/2022	200.00	SJC ATTORNEY	104145310 - Professional and Tech
					\$200.00		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 02/12/2022 to 02/25/2022**

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Verizon Wireless	120817	9897243854	02/16/2022	02/16/2022	213.20	265507612-00001	264350280 - Telephone
Verizon Wireless	120817	9897253665	02/16/2022	02/16/2022	133.23	365507784-00001	104574280 - Telephone
					<u>\$346.43</u>		
					\$346.43		
Waste Management of Colorado	120818	0387908-4889-9	02/15/2022	02/16/2022	137.84	16-83977-33005 SJC Senior Center	104672270 - Utilities
					<u>\$137.84</u>		
					\$137.84		
Western Shelter Systems	120819	0102816	02/15/2022	02/16/2022	25,715.10	SJC Aging	104255740 - Equipment Purchases
					<u>\$25,715.10</u>		
					\$25,715.10		
Wheeler Machinery Company	120820	PS001266944	02/16/2022	02/16/2022	506.05	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	120820	PS001267702	02/16/2022	02/16/2022	168.36	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	120820	PSI001268282	02/16/2022	02/16/2022	25.22	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	120820	SS000365976	02/16/2022	02/16/2022	1,974.00	SJC Road Dept	214412250 - Equipment Operation
					<u>\$2,673.63</u>		
					\$2,673.63		
Yamamoto-Sparks, Allison	120821	AYS2202202150	02/16/2022	02/16/2022	54.00	Travel Reimbursement	104193230 - Travel Expense
					<u>\$54.00</u>		
					\$54.00		
Yazzie, Tisheena	120822	TY2822	02/16/2022	02/16/2022	70.00	Reimbursement	255282.230 - EED - Vulnerable Outr
					<u>\$70.00</u>		
					\$70.00		
					<u>\$130,306.70</u>		



SAN JUAN COUNTY COMMISSION

Item 2.

Willie Grayeyes	Chairman
Kenneth Maryboy	Vice-Chair
Bruce Adams	Commissioner
Mack McDonald	Administrator

February 24, 2022

San Juan County
117 South Main St.
Monticello, UT 84535

Re: USDA Rural Business Development Grant
Appendix C - Supplemental Funds Verification

To Whom It May Concern:

San Juan County is pleased to collaborate with the United States Department of Agriculture on the Rural Business Development Grant. This collaboration will support our efforts to offer high quality training for our local businesses. We feel ongoing, quality trainings are a key component of economic development and will make a significant contribution to our economy.

San Juan County understands that this is a reimbursement grant. If this grant is approved, the county will pay the total cost of the training which is budgeted at \$31,500. Afterward, the county will then receive a reimbursement of \$25,000 from the USDA, leaving a balance of \$6,500.00 which will come from the 2022 San Juan County approved Economic Development Budget. We have set aside this money and are committed to the November 16, 2022 training that will be held at the Arts and Events Center in Blanding, Utah from 8:00 A.M. to 5:00 P.M.

Sincerely,

Mack McDonald
Chief Administrative Officer
San Juan County, Utah

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): [] * Other (Specify): []
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* 3. Date Received: Completed by Grants.gov upon submission. []	4. Applicant Identifier: []
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5a. Federal Entity Identifier: []	5b. Federal Award Identifier: []
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State Use Only:

6. Date Received by State: []	7. State Application Identifier: []
--------------------------------	--------------------------------------

8. APPLICANT INFORMATION:

* a. Legal Name: San Juan County	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 87-6000305	* c. UEI: WCVABP2FEVA2

d. Address:

* Street1:	117 South Main Street #221
Street2:	[]
* City:	Monticello
County/Parish:	San Juan
* State:	UT: Utah
Province:	[]
* Country:	USA: UNITED STATES
* Zip / Postal Code:	84535-0490

e. Organizational Unit:

Department Name: San Juan County	Division Name: Economic Development
----------------------------------	-------------------------------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.	* First Name: Elaine
Middle Name: Christine	
* Last Name: Gizler	
Suffix: []	
Title: Economic Development Director	
Organizational Affiliation: San Juan County	
* Telephone Number: 435-587-3235	Fax Number: []
* Email: egizler@sanjuancounty.org	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant UT3

* b. Program/Project UT3

Attach an additional list of Program/Project Congressional Districts if needed.

Buttons: Add Attachment, Delete Attachment, View Attachment

17. Proposed Project:

* a. Start Date: 02/10/2022

* b. End Date: 11/18/2022

18. Estimated Funding (\$):

* a. Federal	25,000.00
* b. Applicant	6,500.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	31,500.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on []
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

Buttons: Add Attachment, Delete Attachment, View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Mack
Middle Name:
* Last Name: MacDonald
Suffix:

* Title: Chief Administrative Officer

* Telephone Number: 435-587-3225 Fax Number:

* Email: mmcdonald@sanjuancounty.org

* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Economic Development Corporation of Utah 2022 Annual Membership for SanJuan County, Economic Development and Visitor Services Director, Elaine Gizler

RECOMMENDATION: Consent/Approve

SUMMARY

2022 Invoice from the Economic Development Corporation of Utah for the San Juan County Annual Membership. EDC Utah is a Private non-profit organization founded in 1987. It is a catalyst for quality job growth and increased capital investment in the state. They provide training sessions for County Economic Development Departments related to corporate recruitment, economic research, site selector marketing, and community development. It is supported by the state government and local governments as well as organizations from the private sector.

HISTORY/PAST ACTION

San Juan County has been a member and this is a renewal of our membership.

FISCAL IMPACT

\$1600 out of the Economic Development Department 2022 Budget

**ECONOMIC DEVELOPMENT
CORPORATION OF UTAH**

201 S Main St Ste 425
Salt Lake City, UT 84111
+1 8015974943
jkirsling@edcutah.org
www.edcutah.org



INVOICE

BILL TO

Elaine Gizler
San Juan County
P.O. Box 490
Monticello, UT 84535

INVOICE # 10539

DATE 02/22/2022

DUE DATE 03/24/2022

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Annual Investment - County	County Level Membership	1	1,600.00	1,600.00

BALANCE DUE

\$1,600.00



COMMISSION STAFF REPORT

MEETING DATE:	March 1, 2022
ITEM TITLE, PRESENTER:	Letter of support to the Outdoor Recreation Grant Staff and Advisory Committee for the Friends of Cedar Mesa, by Elaine Gizler, Economic Development, and Visitor Services Director.
RECOMMENDATION:	Consent/Approve

SUMMARY: Friends of Cedar Mesa is requesting a letter of support from San Juan County in support to reinforce existing infrastructure for visitor management at Doll House, Lewis Lodge, and Dry Wash cultural sites on U.S. Forest Service lands within Bears Ears National Monument.

The proposed work will develop trails, trailheads, viewpoints, signage, and parking area as these sites.

HISTORY/PAST ACTION None

FISCAL IMPACT

None



SAN JUAN COUNTY COMMISSION

Item 4.

Willie Grayeyes	Chairman
Bruce Adams	Vice-Chair
Kenneth Maryboy	Commissioner
Mack McDonald	Administrator

March 1, 2022

Dear Outdoor Recreation Grant Staff & Advisory Committee,

The San Juan County Commission supports Friends of Cedar Mesa’s proposal to establish new and reinforce existing infrastructure for visitor management at Doll House, Lewis Lodge, and Dry Wash cultural sites on U.S. Forest Service lands within Bears Ears National Monument. The proposed work to develop trails, trailheads, viewpoints, signage, and parking areas at these sites will establish critical infrastructure to support the growing number of visitors to San Juan County’s world-class cultural sites. Additionally, the proposed project creates infrastructure to enhance a positive visitor experience while safeguarding cultural sites to support long-term visitation without damage.

All across San Juan County, which completely encompasses the Bears Ears National Monument, there are countless cultural sites that provide visitors with a world-class experience. While data from the past few years of the pandemic make it hard to quantify, visitation to San Juan County continues. Throughout the pandemic, organization like Friends of Cedar Mesa continued to field inquiries from visitors to San Juan County looking for unique (completely outdoor) opportunities to hike, camp, and visit cultural sites that are prepared for visitation, creating a richer experience for visitors to San Juan County.

While Friend of Cedar Mesa is not itself an organization that promotes tourism, the organization remains an important local partner in helping create infrastructure to support responsible recreation at cultural sites in San Juan County. Since 20195, Friend of Cedar Mesa has partnered with World Monuments Fund to complete cultural site conservation projects on SITLA, BLM, and USFA managed lands throughout the county, including initial work at the three sited in this proposal. Friends of Cedar Mesa’s ability to bring private funds like those from the World Monuments Fund to San Juan County ensures they can meet match requirements and accomplish the proposed projects in their application.

We support their proposal for funding and look forward to the continued investment by Utah’s Office of Outdoor Recreation in the infrastructure development in San Juan County.

Sincerely,

Willie Grayeyes
San Juan County Commission Chair

Independent Contractor Agreement
between
San Juan County, Utah
and
Cindy Badback

ARTICLE 1: PARTIES AND TERM OF CONTRACT

1.01. This Agreement is entered into by and between the San Juan County, Utah (hereinafter "County") and Cindy Badback (hereinafter "Contractor"). This agreement will become effective on February 15, 2022 and will continue in effect until such time as the services for which Contractor was hired per this Agreement has been completed.

ARTICLE 2: SERVICES TO BE PERFORMED BY CONTRACTOR

- 2.01. Contractor agrees to act as an election liaison within White Mesa, San Juan County.
- 2.02. Contractor will receive assignments from the San Juan County Clerk and staff authorized to do so.
- 2.03. Contractor will determine the method, detail, and means of performing the above-described services.
- 2.04. Contractor enters into this Agreement and will remain throughout the term of this Agreement as an independent contractor. Contractor is responsible for providing, at Contractor's expense, disability, unemployment, worker's compensation, and other insurance, training for Contractor.
- 2.05. Contractor is responsible for paying when due all income taxes, including estimated taxes, incurred as a result of the compensation paid by the County to Contractor for services under this Agreement. Contractor agrees to indemnify the County for any claims, costs, losses, fees, penalties, interest, or damages suffered by Contractor resulting from Contractor's failure to comply with this provision.

ARTICLE 3: COMPENSATION

- 3.01. As compensation for the services rendered by the Contractor under this Agreement, the County shall pay Contractor the monthly rate ranging from \$180.60 to \$767.35 until the completion of the services as per this Agreement.
- 3.02. Contractor shall not be required to devote full time, attention, and energy to the performance of Contractor's duties pursuant to this Agreement.

ARTICLE 4: TRAVEL

4.01. It is recognized and agreed that in connection with the services to be performed for the County, Contractor may be obligated to expend money for travel or other business-related expenses. Those expenses have already been calculated into the contract and the Contractor will be responsible for those expenses.

ARTICLE 5: GENERAL PROVISIONS

5.01. Entire Agreement. This Agreement supersedes any and all agreements, either oral or in writing, between the parties hereto with respect to the hiring of Contractor by the County and contains all the covenants and agreements between the parties with respect to that hiring in any manner whatsoever. Each party to this Agreement acknowledges that no representation, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party, except that any other written agreement dated concurrent with or after this Agreement shall be valid as between the signing parties thereto.

5.02. Modifications. Any modification to this Agreement will be effective only if it is in writing and signed by the party to be charged.

5.03. Separability Clause. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

5.04. Indemnity Clause. Contractor agrees to indemnify, hold harmless, and release the County and all its employees, representatives, agents and volunteers for and against any and all loss, damage, injury, liability, suits and proceedings arising out of the performance of this Agreement by the negligence of its employees, representatives, agents and volunteers.

5.05. Governing Law. This Agreement shall be governed by the laws of the State of Utah.

In Witness Whereof, the parties hereto have caused this Independent Contractor Agreement to be executed this 16 day of February 2022.

Contractor

San Juan County

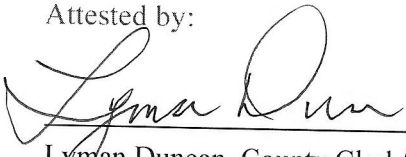


Cindy Badback

Willie Grayeyes, Chair

San Juan County Commission

Attested by:



Lyman Duncan, County Clerk/Auditor

2022 Election Liaison Contract 2/15/2022		Cindy Badback												Grand
		Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 1, 2022	Nov 8th	Total	
Outreach (WM - phone, face to face) hrs		8	16	16	16	16	16	16	16	16	4			
Placement of flyers in public areas, etc. - hrs		4	8	8	8	8	8	8	8	8	2			
Early Election duties					May 31	Jun 7,14,21					Oct 11,18,25	Nov 1	Nov 8th	
Early Voting w/ ballot box					3 hours	3 x 3 hrs				3 x 3 hrs	3 hrs			
Primary Election day - June 28, 2022						14 hrs								
Per Diem						\$ 60.00								
General Election Day - Nov 8, 2022												14 hrs		
Per Diem												\$ 60.00		
Additional public meetings will be added from time to time		\$ 180.60	\$ 361.20	\$ 361.20	\$ 406.35	\$ 767.35	\$ 361.20	\$ 361.20	\$ 361.20	\$ 496.65	\$ 135.45	\$ 270.70	4,063.10	
													4,063.10	

Item 5.



**AVIATION SUPPORT AND MAINTENANCE SERVICES
Order Summary**

Contracted Party: San Juan County PO Box 9 117 South Main Monticello, UT 84533	Serviced Customer: (physical address) Cal Black Memorial Airport - KU96 10 Miles E Hwy 276 Halls Crossing, UT 84533
---	--

The Effective Date of this Agreement is January 01, 2022.

The Term of this Agreement shall be for a period of 2 year(s) from the Effective Date.

Services (check as applicable)
<input checked="" type="checkbox"/> Periodic/Pre-Season Maintenance 3 Trips
<input type="checkbox"/> Equipment Restoration
<input type="checkbox"/> NADIN DataLink Service
<input type="checkbox"/> Other Data Services

Equipment	Manufacturer/Model	Equipment	Manufacturer/Model
<input type="checkbox"/> VOR		<input type="checkbox"/> RWIS Runway	
<input type="checkbox"/> DME		<input type="checkbox"/> ATIS	
<input type="checkbox"/> LOC		<input type="checkbox"/> NDB	
<input type="checkbox"/> GS		<input type="checkbox"/> Control Tower	
<input checked="" type="checkbox"/> AWOS	AWI 900 III	<input type="checkbox"/> Markers	
<input type="checkbox"/> RVR		<input type="checkbox"/> Other	

Fees		Contract Total: \$11,124.00
Annual Fee	\$ 5,562.00	Invoiced Annually
Unplanned Outage Fee	\$ 1500.00	per day (ex. lightning strike, bird strike)
Facility Visit Fee	\$ 1500.00	per day (ex. flight check)
Holiday Fee	\$ 500.00	Additional to Unplanned Outage Fee
Cancellation/Delay Fee	\$ 500.00	per day

*Definitions of Terms and Conditions

Airport Manager: Mack McDonald
Email Address: mmcdonald@saniuancounty.org
Phone Number: 435-587-3225

Item 6.

Statement of Work and Additional Terms

Attachment 1: Aviation Support and Maintenance Services General Terms and Conditions, Rev.1
Attachment 2: Statement of Work

Pricing Year 1: 5,562.00
Pricing Year 2: 5,562.00
Pricing Year 3:

This Order Summary is part of the DBT Support and Maintenance Services Agreement (“Service Agreement”) between DBT and Customer. The Service Agreement consists of this Summary and each listed attachment. By signing this Order Summary, the parties signify that they have read, understand, and agree to be bound by all the terms and conditions of the Service Agreement.

DBT Transportation Services

Cal Black Memorial Airport - KU96

By: 

By: _____

Title: Chief Operating Officer

Title: _____

Date: November 18, 2021

Date: _____



COMMISSION STAFF REPORT

MEETING DATE: March 01, 2022

ITEM TITLE, PRESENTER: Library Services and Technology Act Grant for Children and Teen Book Enhancement mini-grant, Nicole Perkins, Library Director/Blanding Librarian – Mikaela Ramsay, Assistant Director/Monticello Librarian

RECOMMENDATION: Approve

SUMMARY

The purpose of this mini-grant is to supplement the Collection Development Budget to purchase quality and award winning books and audio books for children and teens collection with intent to circulate to the public.

HISTORY/PAST ACTION

This grant is usually applied for and awarded every year from the State Library and has been approved in the past.

FISCAL IMPACT

\$6000 will be awarded to the San Juan County Library system to be distributed throughout each operating branch in the county. No matching amount required.



STATE OF UTAH

CONTRACT

- 1. CONTRACTING PARTIES: This contract is between the following agency of the State of Utah: **Department of Cultural and Community Engagement Agency Code: 710, State Library Division**, referred to as **STATE**, and **SAN JUAN COUNTY LIBRARY SYSTEM** referred to as **GRANTEE**.

San Juan County Library System
25 W 300 S
Blanding, UT 84511-3829

DUNS # (required): 070018296
 Contact Person: Nicole Perkins
 Phone Number: 435-678-2335

Email: nperkins@sanjuancounty.org
 Vendor ID #: 06866HK Commodity Code # 99999

LEGAL STATUS OF GRANTEE
 Sole Proprietor
 Non-Profit Corporation
 For-Profit Corporation
 Government Agency

- 2. GENERAL PURPOSE OF CONTRACT: The general purpose of this contract is to provide: Fund LSTA Grant for Project Title: 2022 Children and Teen Book Enhancement Mini-Grant. Project will be completed by GRANTEE as outlined in Grant Application and in accordance with Scope of Work as outlined.
- 3. PROCUREMENT: This contract is entered into as the result of the procurement process on RX# N/A, FY N/A, Bid #N/A, a pre-approved sole source authorization (from the Division of Purchasing) SS# N/A, or other method: USL Grant Application.
- 4. CONTRACT PERIOD: Effective Date: 02/25/2022 Termination Date: 05/13/2022, unless terminated early or extended in accordance with the terms and conditions of this contract. Renewal options (if any): N/A. This Agreement must be returned to USL with all required GRANTEE initials and/or signatures by 03/11/2022.
- 5. CONTRACT COSTS: GRANTEE will be paid a **maximum** of \$6,000.00 for two branches for costs authorized by this contract. Prompt Payment Discount (if any): N/A. Additional information regarding costs: N/A.
- 6. ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:
 Attachment A - Standard Terms & Conditions for Grants
 Attachment B – Scope of Work and Special Provisions
 Other Attachments: The following attachments are required for this Contract to comply with the aforementioned LSTA guidelines and are required for submission during project period as outlined. These documents are included in the total documentation for Contract, though received at different times during the effective dates of Contract.
 - Grant Application with attached: Assurances – Non-Construction Programs and Certification Regarding Debarment and Suspension, etc.
 - Survey

Any conflicts between Attachment A and the other attachments will be resolved in favor of Attachment A.
- 7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED: N/A
 - a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
 - b. Utah State Procurement Code, Procurement Rules, and GRANTEE’S response to Bid # N/A, dated N/A.

Contract between USL and San Juan County Library System

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

GRANTEE

STATE

Director, Manager or Authorized Signatory

Director, State Library Division

Financial Officer

N/A Grant

Director, Division of Purchasing

Date

Director, Division of Finance

Agency Contact for questions during the contract process.

Karen Liu
Agency Contact

801-715-6742
Phone Number

801-715-6767
Fax Number

kliu@utah.gov
Email

Contract between USL and San Juan County Library System

ATTACHMENT A

STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GRANTS

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a. **"Contract"** means these terms and conditions, the Contract Signature Page(s), and all other attachments and documents incorporated by reference.
 - b. **"Contract Signature Page(s)"** means the cover page(s) that the State and Grantee sign.
 - c. **"Grantee"** means the individual or entity which is the recipient of grant money from the State. The term "Grantee" includes Grantee's agents, officers, employees, and partners.
 - d. **"Non-Public Information"** means information that is deemed private, protected, controlled, or exempt from disclosure under the Government Records Access and Management Act (GRAMA) or as non-public under other applicable state and federal laws. Non-public information includes those records the State determines are protected after having properly received a written claim of business confidentiality as described in Utah Code § 63G-2-309. The State reserves the right to identify additional information that must be kept non-public under federal and state laws.
 - e. **"State"** means the State of Utah Department, Division, Office, Bureau, Agency, or other state entity identified on the Contract Signature Page(s).
 - f. **"Grant Money"** means money derived from state fees or tax revenues that is owned, held, or administered by the State.
 - g. **"SubGrantees"** means persons or entities under the direct or indirect control or responsibility of the Grantee, including, but not limited to, Grantee's agents, consultants, employees, authorized resellers, or anyone else for whom the Grantee may be liable at any tier, including a person or entity providing or performing this Contract, including the Grantee's manufacturers, distributors, and suppliers.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Grantee and all acts performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
4. **REQUIRED ACCOUNTING:** Grantee agrees that it shall provide to State the following accounting for all Grant Money received by the Grantee, at least annually, and no later than 60 days after all of the Grant Money is spent:
 - a. a written description and an itemized report detailing the expenditure of the Grant Money or the intended expenditure of any Grant Money that has not been spent; and
 - b. a final written itemized report when all the Grant Money is spent.
 - c. **NOTE: If the Grantee is a non-profit corporation,** Grantee shall make annual disclosures pursuant to the requirements of Utah Code § 51-2a-201.5.
5. **RECORDS ADMINISTRATION:** Grantee shall maintain or supervise the maintenance of all records, receipts and any other documentation necessary to properly account for payments made by the State to Grantee under this Contract, Grantee's performance of the Contract terms and milestones, and outcomes reported to the State by the Grantee. These records shall be retained by Grantee for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Grantee agrees to allow, at no additional cost, State of Utah and federal auditors, State Entity staff, and/or a party hired by the State access to all records necessary to account for all Grant Money received by Grantee as a result of this contract and to verify that the Grantee's use of the Grant Money is appropriate and has been properly reported.
6. **CONFLICT OF INTEREST:** Grantee represents that none of its officers or employees are officers or employees of the State of Utah, unless disclosure has been made to the State.
7. **INDEPENDENT GRANTEE:** Grantee and SubGrantees, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State.

8. **INDEMNITY:** Grantee shall be fully liable for the actions of its agents, employees, officers, partners, and SubGrantees, and shall fully indemnify, defend, and save harmless the State from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Grantee's performance of this Contract caused by any intentional act or negligence of Grantee, its agents, employees, officers, partners, or SubGrantees, without limitation; provided, however, that the Grantee shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the sole fault of the State. The parties agree that if there are any limitations of the Grantee's liability, including a limitation of liability clause for anyone for whom the Grantee is responsible, such limitations of liability will not apply to injuries to persons, including death, or to damages to property.
9. **EMPLOYMENT PRACTICES:** Grantee agrees to abide by federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90 which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order, dated December 13, 2006, which prohibits unlawful harassment in the work place. Grantee further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Grantee's employees.
10. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, which amendment will be attached to this Contract. Automatic renewals will not apply to this Contract even if listed elsewhere in this Contract.
11. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Grantee, this Contract may be terminated in whole or in part at the sole discretion of the State, if the State reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State's ability to pay under this Contract. A change of available funds as used in this paragraph, includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
12. **WORKERS COMPENSATION INSURANCE:** Grantee shall maintain during the term of this Contract, workers' compensation insurance for all its employees as well as any SubGrantees. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction. Grantee acknowledges that within thirty (30) days of contract award, Grantee must submit proof of certificate of insurance that meets the above requirements.
13. **PUBLIC INFORMATION:** Grantee agrees that this Contract and invoices will be public documents, and may be available for distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Grantee gives the State express permission to make copies of this Contract, related documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Grantee and expressly approved by the State of Utah Division of Purchasing and General Services, all of which must be in accordance with GRAMA, Grantee also agrees that the Grantee's Proposal to the Solicitation will be a public document, and copies may be given to the public as permitted under GRAMA. The State is not obligated to inform Grantee of any GRAMA requests for disclosure of this Contract, related documents, or invoices.
- a. **Grantee** may designate certain business information as protected under GRAMA pursuant to Utah Code Section 63G-2-305 and 63G-2-309. It is Grantee's sole responsibility to comply with the requirements of GRAMA as it relates to information regarding trade secrets and information that should be protected under business confidentiality.
14. **PAYMENT:** The acceptance by Grantee of final payment, without a written protest filed with the State within ten (10) business days of receipt of final payment, shall release the State from all claims and all

liability to the Grantee. The State's payment shall not be deemed an acceptance of the Services and is without prejudice to any and all claims that the State may have against Grantee.

15. **RECAPTURE:** State shall recapture and Grantee shall repay any Grant Money disbursed to Grantee that is not used by Grantee for the project identified or if the money is used for any illegal purpose.
16. **REVIEWS:** The State reserves the right to perform reviews, and/or comment upon the Grantee's use of the funds set forth in this Contract. Such reviews do not waive the requirement of Grantee to meet all of the terms and conditions of this Contract.
17. **ASSIGNMENT:** Grantee may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State.
18. **NON-PUBLIC INFORMATION:** If non-public Information is disclosed to Grantee, Grantee shall: (i) advise its agents, officers, employees, partners, and SubGrantees of the obligations set forth in this Contract; (ii) keep all Non-public Information strictly confidential; and (iii) not disclose any Non-public Information received by it to any third parties. Grantee will promptly notify the State of any potential or actual misuse or misappropriation of Non-public Information.

Grantee shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Grantee shall indemnify, hold harmless, and defend the State, including anyone for whom the State is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Grantee or anyone for whom the Grantee is liable.

Upon termination or expiration of this Contract and upon request by the State, Grantee will return all copies of Non-public Information to the State or certify, in writing, that the Non-public Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

19. **PUBLICITY:** Grantee shall submit to the State for written approval all advertising and publicity matters relating to this Contract. It is within the State's sole discretion whether to provide approval, which must be done in writing.
20. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** If intellectual property is exchanged in return for the funding set forth in this contract, Grantee will indemnify and hold the State harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Grantee's liability such limitations of liability will not apply to this section.
21. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State and Grantee each recognizes that each has no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing.
22. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
23. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees, incurred in connection with such action.
24. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State, after consultation with the Grantee, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State appoints such an expert or panel, State and Grantee agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.

25. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Grantee's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Grantee or limits the rights of the State must be in writing and attached to this Contract or it is rendered null and void.
26. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default or defect in the Services that has not been cured.
27. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
28. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

(Revision date: 30 March 2016)

ATTACHMENT B
SCOPE OF WORK AND SPECIAL PROVISIONS

This Contract is entered into to provide for the cooperative development of local public library services in accordance with the provisions of Utah Code Ann. §§9-7-201(3), 9-7-205(1)(f) and 9-7-205(2) (LexisNexis 2015).

THEREFORE, the parties agree as follows:

1. **This Agreement must be returned to USL with all required GRANTEE initials and/or signatures by 03/11/2022.** Any exceptions must be arranged in writing via email to Faye Fischer, Contracts/Grants Analyst for USL at ffischer@utah.gov.
2. The effective dates of Contract shall be from 02/25/2022 through 05/13/2022, unless terminated sooner in accordance with the terms and conditions herein.
3. The amount payable to GRANTEE by USL for the performance of activities outlined in this Agreement shall not exceed \$6,000.00.
4. This Agreement may be terminated with or without cause by either party with 60 days prior written notice. Upon termination of this Agreement, all accounts and payments for services rendered prior to the termination date will be processed according to established financial procedures.
5. Communication between Agreement agencies shall be directed to those individuals appointed by each agency. Any information or other correspondence regarding this Agreement shall be forwarded through the designated contact person. These individuals are as follows:

USL Contact: Rachel Cook, rcook@utah.gov, 801-715-6722

GRANTEE Contact: Nicole Perkins, nperkins@sanjuancounty.org, 435-678-2335
6. The Catalog of Federal Domestic Assistance lists the LSTA grant program number as CFDA #45.310.

SCOPE OF WORK:

1. GRANTEE will receive funds for the purchase of current, high-quality and well-reviewed books published in 2020, 2021, and 2022 for young adults and children. GRANTEE is required to purchase any combination of books from the lists below. Substitutions will not be allowed unless approved by Karen Liu, Youth Services Coordinator.
 - a. ALA Notable Children's Books (ALSC)
 - b. American Indian Library Association's Youth Literature Awards
 - c. Asian/Pacific American Award for Literature
 - d. Bank Street College of Education's Best Books of the Year (available April 2022)
 - e. Beehive Book Awards Nominees (available March 2022)
 - f. Best Fiction for Young Adults (YALSA)
 - g. Coretta Scott King Book Awards
 - h. Pura Belpre Award
 - i. Robert F. Sibert Informational Book Medal
 - j. Quick Picks for Reluctant Young Adult Readers
 - k. Nonfiction for Young Adults Award
 - l. Curated list of Books (available February 2022)
2. GRANTEE agrees to purchase books in a timely manner. **Books purchased after 05/13/2022 are not eligible for the grant.**
3. Books may be purchased from any of the preselected lists using vendors of their choice. Funds may be used for vendor processing as well.

Contract between USL and San Juan County Library System

4. Library Services and Technology Act (LSTA) funds will be used to finance approved projects. Approved projects will be required to follow State and Federal guidelines in regards to procurement, expenditure of funds and reporting standards.
5. The Project Director must create a separate cost center for sub-award (LSTA) funds. LSTA funds may not be placed in an interest-bearing account.
6. The Project Director must set up an accounting system to track expenditures of LSTA, matching, and in-kind funds or services.
7. The Project Director or Financial Officer must set up procedures for documenting any salaries/benefits costs associated with the grant project.
8. The GRANTEE must retain electronic copies of all invoices during the grant period. Copies must be complete and legible and be available for submission upon request.
9. If applicable, the GRANTEE must retain electronic documentation for any salary/benefit costs applicable to the grant during the grant period and have them available for submission upon request.
10. The Project Director must read the Grant Administrative Guidelines within one (1) month of the start of the grant period.
11. The links for Grant Administrative Guidelines can be found at https://drive.google.com/file/d/1NTZQrGRR_GZ_Kc1DX5bl0nwmxYz0kF0k/view.
12. The Project Director must retain all documentation (either in paper or PDF format) related to the grant project for three (3) years after the completion of the grant.
13. The Project Director must acknowledge IMLS and USL as part of the grant project. Additional information on acknowledgement is in the Grant Administrative Guidelines.
14. If the Project Director or Financial Officer cannot fulfill their duties through the completion of the grant, the USL Contact must be informed within seven (7) working days.
15. Funds will be advanced to the GRANTEE for the grant upon final processing by USL. All documents associated with grant purchases must be kept and submitted for review by 05/27/2022.
16. All expenditures for the grant project must be expended by 05/13/2022.
17. GRANTEE will submit copies of invoices or packing slips for review by 05/27/2022.
18. *Any advanced funds not expended by 05/13/2022, as outlined in Grant Application and final Grant Funding, will be reimbursed to USL by 05/27/2022.*
19. GRANTEE agrees to add newly purchased materials to circulating collections.
20. Survey (including final budget information) is due to USL on or before 05/27/2022. The survey will be completed in the USL grants portal at <https://utahdcc.secure.force.com/usl/>.

SPECIAL CONDITIONS:

1. GRANTEE will ensure that The Institute for Museums and Library Services 2016 Grants to States Award Guidance is followed in relevant part regarding where Utah State Library and subgrantees "... must acknowledge IMLS in all related publications and activities supported with your grant money. An example acknowledgement would read: "This program was funded in part with a grant from the Institute of Museum and Library Services which administers the Library Services and Technology Act." IMLS provides a kit with suggestions and materials to help subgrantees publicize grant activities at <http://www.imls.gov/recipients/grantee.aspx>." The IMLS website includes the IMLS logo available to download and use in published materials where appropriate.
2. GRANTEE will ensure that The Utah State Library Division, Department of Cultural and Community Engagement, is also acknowledged in all related publications and activities supported with LSTA grant funds. An example acknowledgement may read: "This program was funded in part through a grant from Utah State Library Division, Department of Cultural and Community Engagement." A combined acknowledgement statement may read: "This program was funded in part through a grant from Utah State Library Division, Department of Culture and Community Engagement, and from the Institute of Museum and Library Services which administers the Library Services and Technology Act."

SPECIAL PROVISIONS:

1. USL will advance GRANTEE their portion of the LSTA funds for this project up to the total of the Grant amount of \$6,000.00.

OTHER INFORMATION:

General Grant Administrative Guidelines can be found at https://drive.google.com/file/d/1NTZQrGRR_GZ_Kc1DX5bl0nwmxYz0kF0k/view.



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Consideration and Approval to purchase Miller 260 Welder, Presented by TJ Adair, Road Superintendent

RECOMMENDATION: Approval to Purchase

SUMMARY

The South Shop service truck needs a new welder to work on equipment in the field.

HISTORY/PAST ACTION

N/A

FISCAL IMPACT

\$6,329.00 – In 2022 Budget

BID QUOTATION FORM

Item 8.

#1 NAME OF COMPANY <u>Cyberweld</u>	#2 NAME OF COMPANY <u>IOC</u>	#3 NAME OF COMPANY <u>Four Corners Welding</u>	#4 NAME OF COMPANY _____	#5 NAME OF COMPANY _____
Telephone # <u>888-328-9890</u>	Telephone # <u>866-854-7380</u>	Telephone # <u>970-565-6547</u>	Telephone # _____	Telephone # _____
Date <u>2-23-22</u> Time <u>5:00</u>	Date <u>2-23-22</u> Time <u>5:00</u>	Date <u>2-1-22</u> Time _____	Date _____ Time _____	Date _____ Time _____
Contact Person _____ <u>on line</u>	Contact Person _____ <u>on line</u>	Contact Person _____ <u>Cortex office</u>	Contact Person _____	Contact Person _____

ITEMS QUOTED: <u>Miller Bobcat</u> <u>260 welder</u>	ITEMS QUOTED: <u>Miller Bobcat</u> <u>260 welder</u>	ITEMS QUOTED: <u>Miller Bobcat</u> <u>260 welder</u>	ITEMS QUOTED: _____	ITEMS QUOTED: _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PRICES: <u>6,489.00</u>	PRICES: <u>6,329.00</u>	PRICES: <u>6,329.00</u>	PRICES: _____	PRICES: _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

BID CHOSED: Four Corners Welding

PRICES: 6,329.00

DATE OF DELIVERY 3-3-22

SIGNED: _____

P.O. # _____

DEPARTMENT: _____

Item 8.

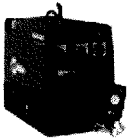


Need Help? **888-328-9890**

Mon-Fri 7:30-7:30 EDT

- 1
Your Cart
- 2
Shipping & Billing
- 3
Review
- ✓
Confirmation

Shopping Cart

Items	Price	Qty	Total (
	\$6,489.00	1	\$6,48

Miller
Bobcat 260
w/Electric
Fuel Pump
& Remote
Start/Stop
907792002

⊗ Remove

Model :
Kohler with
Electric
Fuel Pump

a Promo Item Has Been Added to Your Cart



FREEze Zone Promo: F
FREE Miller Digital
Performance Welding
Helmet - \$291.13
MSRP Value

KEEP SHOPPING

UPD/

Call Us: **866-854-7380** **FREE SHIPPING ON ORDERS OVER \$50***

[My Account](#)

[Sign In](#)

[Reward Points](#)

Item 8.

FREE SHIPPING ON ORDERS OVER \$50*



✓ You added Miller Bobcat 260 Kohler Welder/Generator with GFCI and Remote Start/Stop (907792) to your shopping cart.

Miller Bobcat 260 Kohler Welder/Generator With GFCI And Remote Start/Stop (907792)

4.00 / 5 stars with 2 reviews

~~\$8,014.00~~ **\$6,329.00**

+ Free Shipping! (Save \$1,685.00)

LEAD TIME: 5+ WEEKS

Starting at \$308/mo with [affirm](#). [Prequalify now](#)

- 1 +

+ Add to Cart

Add to cart and check out with *PayPal*



Cortez, CO 81321

101 N. Broadway
970-565-6547

Gallup, NM 87301

606 E. Hwy 66
505-722-3845

Durango, CO 81301

187 Bodo Dr.
970-247-1854

Milan, NM 87021

305 Airport Rd.
505-287-9454

Item 8.

Sold To: 205500

Ship To: 205510

QUOTATION
CC 368763

SAN JUAN CNTY ROADS
P.O. BOX 188
MONTICELLO, UT 84535

SAN JUAN COUNTY ROAD
BLANDING OFFICE
BLANDING, UT 84511

Hardgoods PO #	Gas PO #	Ship VIA	Salesman	Terms	Date	
		WILL CALL	UTAH TERRITORY	*NET 30****	02/01/2022	
Stock Number	Description	Quantity	Unit	Price	Cylinders Shp Rtn	Amount
3 MIL907792	MACH,BOBCAT 260,KOHLER, WITH REMOTE START/OFF, GFCI Serial # _____ QUOTE IS GOOD FOR 30 DAYS	1.00	EA	6329.0000		6329.00
Sub Total	6329.00		Sales Tax		Total	6329.00

Unless otherwise indicated: Quote good for 30 days
Please mail all remittances to: PO Box 1779, Gallup, NM 87305

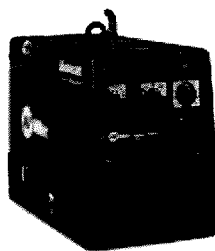
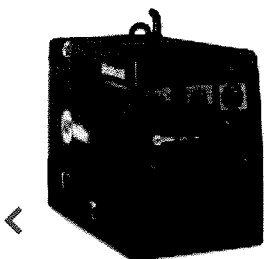
Thank you! We appreciate your business.

Item 8.



Hover to zoom

RELATED PRODUCTS



[Miller Bobcat 260 Kohler Wel...](#)

[Miller Bobcat 3 Phase Kohler...](#)

[Miller Cover for Trailblazer 3...](#)



COMMISSION STAFF REPORT

MEETING DATE: March 01, 2022

ITEM TITLE, PRESENTER: Ratification of Revina Talker as member of the San Juan County Board of Health, Presented by Grant Sunada, Public Health Director

RECOMMENDATION: Ratify

SUMMARY

Since November 2021, the San Juan County Board of Health has sought public nominations of citizens who

(1) reside in San Juan County,

(2) have "experience, abilities and points of view that will contribute to the effective management of San Juan County Health Department," and

(3) represent the interests of Monument Valley and Navajo Mountain, according to the Bylaws of the San Juan County Board of Health.

On February 22, 2022, the Board nominated and approved Revina Talker to fill the vacancy as a member of the Board. Ms. Talker resides in Monument Valley, Utah, is a Physician Assistant with Utah Navajo Health System, and is the Manager of the Navajo Mountain Community Health Center Clinic.

HISTORY/PAST ACTION

Commissioners have ratified Board recommendations

FISCAL IMPACT

None

Revina Talker, MPAS, PA-C

30 West Medical Drive #4, Monument Valley, UT 84536
 Tele: 970-529-0076 * Email: revina.talker@gmail.com

EDUCATION

- 2006-2008 University of Utah - School of Medicine –Department of Family & Preventive Medicine
 Salt Lake City, Utah
- Master’s degree in Physician Assistant Studies
- 1994-2000 Brigham Young University – College of Life Sciences, Provo, Utah
- B.S. degree in Zoology

LICENSURE AND BOARD CERTIFICATION

Utah Physician Assistant License #7132481-1206
 DEA Licensure #ML1857791
 National Commission on Certification of Physician Assistants #1084630
 DOT Registered Provider #4341440445
 ACLS, ATLS, PALS and BLS Certifications

HONORS & AWARDS

- 2018 Utah AHEC Preceptor Award
 2016 Keynote Speaker at Utah Physician Assistant Commencement in July 2016
 2013 Rural Physician Assistant of the Year, Utah Academy of Physician Assistants
 2012 U.S. Army Commendation Award, 325th Combat Support Hospital
 2011 Preceptor of the Year, Utah Physician Assistant Program
 2007 Dr. C. Hilmon Castle Scholar, University of Utah Physician Assistant Program

PROFESSIONAL MEMBERSHIPS

American Association of Physician Assistants
 Utah Academy of Physician Assistants

EXPERIENCE

- Aug 2019 – Present Clinic manager, Navajo Mountain CHC clinic
 Utah Navajo Health System, Inc. Montezuma Creek, Utah
 Manage daily clinic functions, staff, and ensure proper patient care
- June 2017 – Present Physician Assistant, Emergency Medicine
 Gallup Indian Medical Center Emergency Department, Gallup, NM
 Contract as a part-time PA caring for patients in ED in a 10 hr shift.
- Oct 2011-Sept 2012 U.S. Army, Deployment, 325th Combat Support Hospital
 Camp Buehring, Kuwait
 Provided primary care to soldiers in country. Deployed for 10 months
- Jan 2009 – Present U.S. Army Reserves, AMEDD, Army Medical Officer
 96th Sustainment Brigade, Ft. Douglas, Salt Lake City, Utah

Provide training for combat medics. Provide care for soldiers in country & abroad.

Jan 2009 – Present

Adjunct Faculty, University of Utah Physician Assistant Program
Precept PA students for 4 weeks every other month yearly.

Oct 2008 – Present

Physician Assistant, Family Medicine
Utah Navajo Health System, Inc., Montezuma Creek, Utah
Primary care in outpatient clinic. Provide care for all ages.

LANGUAGE SKILLS – Navajo (moderate)

REFERENCES – Available upon request.



COMMISSION STAFF REPORT

MEETING DATE: March 01, 2022

ITEM TITLE, PRESENTER: Approval of Small Purchases for January 26, 2022 through February 25, 2022

RECOMMENDATION: Approval

SUMMARY

Date	Department	Purchase Order	Amount
01/26/2022	Emergency Management	Radio's	\$12,277.52
02/23/2022	Aging	Computers	\$4,818.10
02/25/2022	Road	pressure washer motor	\$1,591.00
02/25/2022	Road	Crack Seal Block	\$20,756.58
2/25/2022	Road	Snap on Subscription	\$1,762.56
Total			\$41,205.76

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

\$39,443.20 these purchases are already accounted for in the 2022 budgets.

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From
 Vendor Name
 Street Address
 City, State, Zip
 Phone:
 Attention To :

State Contracted

Deliver To
 Deliver To Name
 Street Address
 City, State, Zip
 Phone:
 Attention To :

Purchase Order
 P. O. No#
 Date
 Your Ref#
 Our Ref#
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
MUVO CS B	Crack seal Block	45,123	00,46	20,756.58

Approved:

Department Head: *[Signature]*
 County Admin: *Mack McDonald*

Terms and Conditions:

Sub Total	20,756.58
Tax	Exempt
Freight	
Invoice Total	20,756.58
Amount Paid	
Balance Due	

Date 01/31/2022 **Invoice #** 22052

Order Info

Bill To
 San Juan County
 PO Box 188
 Monticello, UT 84535

Ship To
 Will Call, UT

RECEIVED
[Signature]
 FEB 03 2022

APPROVED
[Signature]

Sales Rep	Payment Term	Ship Date	Due Date	P.O. No.
Chris Robb	Net 30	01/31/2022	03/02/2022	PO 54049

Items

Description	Quantity	U/M	Unit Price	Amount	Tax Rate
Nuvo CS B (PolySkin)	45,123	LB	\$0.4600	\$ 20,756.58	0.00 %

Buyer is responsible for all applicable sales and use taxes.

Subtotal	\$20,756.58
Sales Tax	\$0.00
Total	\$20,756.58
Credit/Payments	\$0.00
Balance Due	\$20,756.58

Return Policy

No goods will be accepted without prior consent in writing from Maxwell Products. Pallets must be unopened with original labelling intact in like new condition. All returns must be freight prepaid by the customer and returned within 30 days of the original shipment. Credit for returned material will be applied to future purchases. Some products are made to order and may not be returned.



Contract #: MA3279

STATE OF UTAH COOPERATIVE CONTRACT

1. CONTRACTING PARTIES: This contract is between the Utah Division of Purchasing and the following Contractor:

Maxwell Products, Inc

Name

650 South Delong Street

Street Address

Salt Lake City

UT

84104

City

State

Zip

Vendor # 17081A Commodity Code #: 30120, 72140 Legal Status of Contractor: For-Profit Corporation

Contact Name: Nicole Maxwell Phone Number: +1 801-433-4347 Email: nicole@maxwellproducts.com

- 2. CONTRACT PORTFOLIO NAME: Flexible Mastic Asphalt Crack Sealing Compound.
- 3. GENERAL PURPOSE OF CONTRACT: Flexible Mastic Asphalt Crack Sealing Compound.
- 4. PROCUREMENT: This contract is entered into as a result of the procurement process on 2020, Solicitation# CO20001
- 5. CONTRACT PERIOD: Effective Date: Thursday, August 22, 2019. Termination Date: Saturday, September 21, 2024 unless terminated early or extended in accordance with the terms and conditions of this contract.
- 6. Administrative Fee (if any): Four Tenths of One Percent (or 0.40%).
- 7. Prompt Payment Discount Details (if any): NA.
- 8. ATTACHMENT A: Standard Terms and Conditions for Goods and Services
ATTACHMENT B: Scope of Work
ATTACHMENT C: Cost Sheet
ATTACHMENT D: Data Sheet
Any conflicts between Attachment A and the other Attachments will be resolved in favor of Attachment A.
- 9. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
 - a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
 - b. Utah Procurement Code, Procurement Rules, and Contractor's response to solicitation #CO20001.
- 10. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on the parties and enforceable in accordance with its terms.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed. Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract shall be the date provided within Section 5 above.

CONTRACTOR

DIVISION OF PURCHASING

Aug 22, 2019

Aug 22, 2019

Contractor's signature

Date

Director, Division of Purchasing

Date

Nicole Maxwell

Bid Administrator

Type or Print Name and Title

San Juan County
117 So Main Street
Monticello, UT 84535
Ph: 435-587-3225



Purchase From
Vendor Name
Street Address
City, State, Zip
Phone:
Attention To :

State Contracted

Deliver To
Deliver To Name
Street Address
City, State, Zip
Phone:
Attention To :

Purchase Order
P. O. No#
Date
Your Ref#
Our Ref#
Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
SKPDO6VT	SNAP on program subscription	1	1762.56	1762.56

Approved:

Department Head: *[Signature]*

County Admin: *Mack McDonald*

Sub Total	1762.56
Tax	Exempt
Freight	
Invoice Total	1762.56
Amount Paid	
Balance Due	

Terms and Conditions:



MITCHELL1
25029 NETWORK PLACE
CHICAGO, IL 60673-1250

INVOICE

Item 10.

FED ID #: 33-0734307

B SAN JUAN COUNTY ROAD DEPARTMENT
I MONICA ALVARADO
L PO BOX 188
L MONTICELLO UT 84535

S SAN JUAN COUNTY ROAD DEPT
H KEDRIC MUSSELMAN
I 881 E CENTER ST
P MONTICELLO UT 84535



SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

INVOICE NUMBER		DATE	BILL TO ACCOUNT NO.	CORP NO.	PAGE
27147597		02-04-22	1057838		1
PURCHASE ORDER NUMBER		TERMS	SHIP TO ACCOUNT NO.	SHIP VIA	
		PROFORMA	973980		
QTY	PRODUCT	DESCRIPTION	UNIT PRICE		AMOUNT
1	SKPDOGVT	QUOTE GOOD FOR 60 DAYS THANK YOU FOR YOUR ORDER. SHOPKEY PRODEMAND ONLY GOVERNMENT SUB	1762.56		1762.56
			SUB TOTAL		1762.56
			SALES TAX		0.00
			SHIPPING		0.00
THANK YOU <i>Please Pay This Amount</i>					1762.56

RECEIVED
FEB 07 2022
APPROVED
AK

For Payments Only:

Please remove at perforation and return with your payment. Thank you.

MITCHELL1
25029 NETWORK PLACE
CHICAGO, IL 60673-1250

INVOICE

SORRY, WE CANNOT ACCEPT POST-DATED CHECK

SEE OTHER SIDE FOR ADDRESS TO SEND:

CORRESPONDENCE/ADDRESS/SUBSCRIPTION CHANGES

612152

T2802

INVOICE NO.	DATE	TERMS	PURCHASE ORDER NO.	INVOICE AMT	AMT
27147597	02-04-22	PROFORMA		1762.56	

BILL TO ACCOUNT NO. - 1057838

SHIP TO ACCOUNT NO. - 973980

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SAN JUAN COUNTY ROAD DEPARTMENT
MONICA ALVARADO
PO BOX 188
MONTICELLO UT 84535

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SAN JUAN COUNTY ROAD DEPT
KEDRIC MUSSELMAN
881 E CENTER ST
MONTICELLO UT 84535



San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From		<input type="checkbox"/> State Contracted	Deliver To	Purchase Order
Vendor Name			Deliver To Name	P. O. No#
Street Address			Street Address	Date
City, State, Zip			City, State, Zip	Your Ref#
Phone:			Phone:	Our Ref#
Attention To :			Attention To :	Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
# 1263	7.5 HP Motor shop pressure washer Replacement, Motor went Bad.	1	1591.00	1591.00

Approved:

Department Head: *Todd Allen*

County Admin: *Mack McDonald*

Sub Total	1591.00
Tax	Exempt
Freight	
Invoice Total	1591.00
Amount Paid	
Balance Due	

Terms and Conditions:

Estimate

4 Corners Electric, Inc.
 95 North 400 West
 Blanding, UT 84511
 +1 4354594395
 tom@4cornerselectric.com

ADDRESS
SAN JUAN COUNTY ROADS PO BOX MONTICELLO, UT 84535

SHIP TO
SAN JUAN COUNTY ROADS SAN JUAN COUNTY ROADS BLANDING, UTAH 84511

ESTIMATE #	DATE	
1263	02/22/2022	

DESCRIPTION	QTY	RATE	AMOUNT
New 7.5 horse power motor for the pressure washer at the Blanding shop.	1	1,591.00	1,591.00
SUBTOTAL			1,591.00
TAX			0.00
TOTAL			\$1,591.00

Accepted By

Accepted Date

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



<p>Purchase From</p> <p>Vendor Name Dell <input type="checkbox"/> State Contracted</p> <p>Street Address</p> <p>City, State, Zip</p> <p>Phone:</p> <p>Attention To :</p>	<p>Deliver To</p> <p>Deliver To Name Tammy Gallegos</p> <p>Street Address 117 S Main Street</p> <p>City, State, Zip Monticello, Utah 84501</p> <p>Phone:435-587-3225</p> <p>Attention To :</p>	<p>Purchase Order</p> <p>P. O. No# SMP Tech 022322</p> <p>Date 2/23/2022</p> <p>Your Ref# SMP Tech 022322</p> <p>Our Ref#</p> <p>Credit Terms Cash</p>
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Product ID	Description	Quantity	Unit Price	Amount
Optiplex 3080 Micro	3080 Micro	2	\$710.27	\$1,420.54
Dell Latitude	5520	3	\$1,132.52	\$3,397.56
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

<p>Approved:</p> <p>Department Head: <u>Tammy Gallegos</u></p> <p>County Admin: <u><i>Mack McEwen</i></u></p>		Sub Total	\$4,818.10
		Tax	Exempt
		Freight	
		Invoice Total	\$4,818.10
		Amount Paid	
		Balance Due	\$4,818.10

Terms and Conditions:



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000112139883.1	Sales Rep	Yusniel Perez Miranda
Total	\$4,753.00	Phone	(800) 456-3355, 7252149
Customer #	36278374	Email	Yusniel_Perez@Dell.com
PO Number	07212021T	Billing To	ACCOUNTS PAYABLE
Quoted On	Feb. 16, 2022		SAN JAUN COUNTY
Expires by	Mar. 18, 2022		1159 S HWY 191
Contract Name	Dell Standard Terms and Conditions		78-3
Contract Code	C000000006563		BLANDING, UT 84511
Customer Agreement #	Dell Standard Terms and Conditions		
Solution ID			
Deal ID	22796164		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Yusniel Perez Miranda

Shipping Group

Shipping To	Shipping Method
TRAE BUSHORE SAN JAUN COUNTY 117 S MAIN ST MONTICELLO, UT 84535-7728 (435) 587-3223	Standard Delivery Free Cost

Product	Unit Price	Quantity	Subtotal
OptiPlex 3080 Micro	\$710.27	2	\$1,420.54
Dell Latitude 5520	\$1,132.52	1	\$1,132.52
Dell Latitude 5520	\$1,099.97	2	\$2,199.94

Shipping Group Details

Shipping To

TRAE BUSHORE
 SAN JAUN COUNTY
 117 S MAIN ST
 MONTICELLO, UT 84535-7728
 (435) 587-3223

Shipping Method

Standard Delivery Free Cost

	Quantity	Subtotal
OptiPlex 3080 Micro	2	\$710.27
Estimated delivery if purchased today: Feb. 24, 2022 Contract # C000000006563 Customer Agreement # Dell Standard Terms and Conditions		
		\$1,420.54

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex 3080 Micro BTX	210-AVPQ	-	2	-
10th Generation Intel Core i5-10500T (6-Core, 12MB Cache, 2.3GHz to 3.8GHz, 35W)	338-BVDE	-	2	-
Windows 10 Pro English, French, Spanish	619-AHKN	-	2	-
Microsoft(R) Office Home and Business 2019 - Includes Outlook	630-ABGK	-	2	-
8GB (1x8GB) DDR4 non ECC memory	370-AFWE	-	2	-
M.2 2230 256GB PCIe NVMe Class 35 Solid State Drive	400-BEUW	-	2	-
Thermal Pad	412-AALV	-	2	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	2	-
No Additional Hard Drive	401-AANH	-	2	-
OptiPlex 3080 Micro with 65W up to 87% efficient adapter	321-BGOI	-	2	-
65 Watt AC Adapter	450-ADTR	-	2	-
US Power Cord	450-AAZN	-	2	-
CMS Software not included	632-BBBJ	-	2	-
No Wireless LAN Card (no WiFi enablement)	555-BBFO	-	2	-
No Wireless Driver (no WiFi enablement)	340-AFMQ	-	2	-
No Stand Option	575-BBBI	-	2	-
No Additional Cable Requested	379-BBCY	-	2	-
No PCIe add-in card	492-BBFF	-	2	-
No Additional Video Ports	492-BCKH	-	2	-
Dell KB216 Wired Keyboard English	580-ADJC	-	2	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	2	-
No Cable Cover	325-BCZQ	-	2	-
Not selected in this configuration	817-BBBC	-	2	-
SupportAssist	525-BBCL	-	2	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	2	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	2	-
Waves Maxx Audio	658-BBRB	-	2	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	2	-
Windows PKID Label	658-BFDQ	-	2	-

OS-Windows Media Not Included	620-AALW	-	2	-
ENERGY STAR Qualified	387-BBLW	-	2	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	2	-
Dell Watchdog Timer	379-BDWG	-	2	-
Quick Setup Guide 3080 MFF	340-CPVE	-	2	-
US Order	332-1286	-	2	-
Print on Demand Label	389-BDQH	-	2	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	2	-
Ship Material for OptiPlex Micro Form Factor	340-CQYN	-	2	-
Multi-Pack Ship, 4 Systems, Tower	389-BBUU	-	2	-
Regulatory Label for OptiPlex 3080 MFF, FSJ	389-DVBZ	-	2	-
Intel(R) Core(TM) i5 Processor Label	340-CNBZ	-	2	-
Desktop BTS/BTP Shipment	800-BBIP	-	2	-
No Anti-Virus Software	650-AAAM	-	2	-
Fixed Hardware Configuration	998-ETDW	-	2	-
Speaker for OptiPlex MFF	520-AARC	-	2	-
No Out-of-Band Systems Management	631-ACMW	-	2	-
No Option Included	340-ACQQ	-	2	-
No AutoPilot	340-CKSZ	-	2	-
No External ODD	429-ABGY	-	2	-
No Optane	400-BFPO	-	2	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	2	-
Dell Limited Hardware Warranty Plus Service	803-8583	-	2	-
Onsite Service After Remote Diagnosis 3 Years	803-8590	-	2	-

	Quantity	Subtotal
\$1,132.52	1	\$1,132.52

Dell Latitude 5520

Estimated delivery if purchased today:
 Mar. 03, 2022
 Contract # C000000006563
 Customer Agreement # Dell Standard Terms and Conditions

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5520 XCTO Base	210-AYNN	-	1	-
11th Generation Intel Core i5-1135G7 (4 Core, 8M cache, base 2.4GHz, up to 4.2GHz)	379-BEHK	-	1	-
Windows 10 Pro (Includes Windows 11 Pro License) English, French, Spanish	619-AQMP	-	1	-
Microsoft Office Home and Business 2021	630-ABKB	-	1	-
VMware Carbon Black Cloud Endpoint Standard NGAV, B-EDR, w/Dell ProSupport for Software 1 Year	528-CHEC	-	1	-
Assembly base	338-BXRY	-	1	-
I5-1135G7 Trans, Intel Iris Xe Graphics Capable, Thunderbolt	338-BXSB	-	1	-
non-vPro Manageability	631-ACTC	-	1	-
16GB,1x16GB, DDR4 Non-ECC	370-AFVP	-	1	-
No Additional Hard Drive	401-AADF	-	1	-

M.2 256GB PCIe NVMe Class 35 Solid State Drive	400-BKUJZ	-	1	
LCD back cover for Latitude 5520 WLAN Only	320-BECX	-	1	-
FHD IR Camera Bezel with ExpressSign-In and Mic	325-BDZD	-	1	-
15.6" FHD (1920x1080) Touch, Anti-Glare, 250nits	391-BFPN	-	1	-
Palmrest, No Security, Thunderbolt 4	346-BGVS	-	1	-
Single Pointing Backlit English US Keyboard with numeric keypad	583-BHBG	-	1	-
Wireless Intel AX201 WLAN Driver	555-BGGN	-	1	-
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.2	555-BGGT	-	1	-
No Mobile Broadband Card	556-BBCD	-	1	-
3 Cell 42Whr ExpressCharge Capable Battery	451-BCVS	-	1	-
E4 65W Type-C EPEAT Adapter	492-BCXP	-	1	-
No Anti-Virus Software	650-AAAM	-	1	-
OS-Windows Media Not Included	620-AALW	-	1	-
E4 Power Cord 1M for US	537-BBBL	-	1	-
Quick Start Guide	340-CTXV	-	1	-
US Order	332-1286	-	1	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	1	-
Custom Configuration	817-BBBB	-	1	-
SupportAssist	525-BBCL	-	1	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	1	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	1	-
Waves Maxx Audio	658-BBRB	-	1	-
Dell Power Manager	658-BDVK	-	1	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	1	-
Dell Optimizer	658-BEQP	-	1	-
Windows PKID Label	658-BFDQ	-	1	-
Mix Model 65W adapter + TGL CPU	340-CTZV	-	1	-
Intel(R) Core(TM) i5 non-vPro Processor Label	389-DXDU	-	1	-
No Mouse	570-AADK	-	1	-
No Resource USB Media	430-XXYG	-	1	-
ENERGY STAR Qualified	387-BBPI	-	1	-
BTO Standard Shipment (VS)	800-BBQK	-	1	-
No UPC Label	389-BCGW	-	1	-
No Removable CD/DVD Drive	429-AATO	-	1	-
5520 Laptop Bottom Door Integrated Graphics	321-BGBG	-	1	-
No AutoPilot	340-CKSZ	-	1	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	1	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	1	-
Dell Limited Hardware Warranty	997-8317	-	1	-
Onsite/In-Home Service After Remote Diagnosis, 1 Year	997-8328	-	1	-
Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended	997-8332	-	1	-

Dell Latitude 5520

Estimated delivery if purchased today:
 Feb. 24, 2022
 Contract # C000000006563
 Customer Agreement # Dell Standard Terms and Conditions

Quantity Subtotal
\$1,099.97 2 \$2,199.94

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5520 BTX Base	210-AXVQ	-	2	-
11th Generation Intel Core i5-1145G7 (4 Core, 8M cache, base 2.6GHz, up to 4.4GHz, vPro)	379-BEHF	-	2	-
Windows 10 Pro (Includes Windows 11 Pro License) English, French, Spanish	619-AQMP	-	2	-
Microsoft Office Home and Business 2021	630-ABKB	-	2	-
Assembly base	338-BXRY	-	2	-
I5-1145G7 Vpro, Intel Iris Xe Graphics Capable, Thunderbolt	338-BXSC	-	2	-
vPro Manageability	631-ACTD	-	2	-
16GB,1x16GB, DDR4 Non-ECC	370-AFVP	-	2	-
No Additional Hard Drive	401-AADF	-	2	-
M.2 256GB PCIe NVMe Class 35 Solid State Drive	400-BKUZ	-	2	-
LCD back cover for Latitude 5520 WLAN/WWAN	320-BECT	-	2	-
HD + IR Camera Bezel with Mic	325-BDZE	-	2	-
15.6" FHD (1920x1080) Non-Touch, Anti-Glare, 250nits	391-BFPM	-	2	-
Palmrest, Contacted SmartCard Reader, Thunderbolt 4	346-BGVV	-	2	-
Single Pointing Backlit English US Keyboard with numeric keypad	583-BHBG	-	2	-
Wireless Intel AX201 WLAN Driver	555-BGGN	-	2	-
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.2	555-BGGT	-	2	-
No Mobile Broadband Card	556-BBCD	-	2	-
4 Cell 63Whr ExpressChargeTM Capable Battery	451-BCSW	-	2	-
E4 65W Type-C EPEAT Adapter	492-BCXP	-	2	-
No Anti-Virus Software	650-AAAM	-	2	-
OS-Windows Media Not Included	620-AALW	-	2	-
E4 Power Cord 1M for US	537-BBBL	-	2	-
Quick Start Guide	340-CTXV	-	2	-
US Order	332-1286	-	2	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	2	-
Fixed Hardware Configuration	998-FGEI	-	2	-
SupportAssist	525-BBCL	-	2	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	2	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	2	-
Waves Maxx Audio	658-BBRB	-	2	-
Dell Power Manager	658-BDVK	-	2	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	2	-
Dell Optimizer	658-BEQP	-	2	-
Windows PKID Label	658-BFDQ	-	2	-

Packaging BTS 65W adapter + TGL CPU	340-CTZQ	-	2	
11th Gen Intel Core i5 vPro label	340-CTSV	-	2	-
No Mouse	570-AADK	-	2	-
No Resource USB Media	430-XXYG	-	2	-
ENERGY STAR Qualified	387-BBPI	-	2	-
BTS/BTP Smart Selection Shipment (VS)	800-BBQH	-	2	-
EAN label	389-BKKL	-	2	-
No Removable CD/DVD Drive	429-AATO	-	2	-
5520 Laptop Bottom Door Integrated Graphics	321-BGBG	-	2	-
No AutoPilot	340-CKSZ	-	2	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	2	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	2	-
Dell Limited Hardware Warranty	997-8317	-	2	-
Onsite/In-Home Service After Remote Diagnosis, 1 Year	997-8328	-	2	-
Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended	997-8332	-	2	-

Subtotal:	\$4,753.00
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
Total:	\$4,753.00

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



QUOTE-1653982

Billing Address:
 SAN JUAN COUNTY SHERIFF
 P.O. BOX 788
 MONTICELLO, UT 84535
 US

Quote Date:01/25/2022
 Expiration Date:04/25/2022
 Quote Created By:
 Dave Nielsen
 dave.nielsen@aircomm.com

End Customer:
 SAN JUAN COUNTY SHERIFF
 Contract: 36273 - SOURCEWELL

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	1	\$7,108.00	\$5,188.84	\$5,188.84
1a	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	1	\$567.00	\$413.91	\$413.91
1b	Q361AN	ADD: P25 9600 BAUD TRUNKING	1	\$330.00	\$240.90	\$240.90
1c	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	1	\$0.00	\$0.00	\$0.00
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	1	\$121.00	\$121.00	\$121.00
1e	QA00580AA	ADD: TDMA OPERATION	1	\$495.00	\$361.35	\$361.35
1f	QA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	-\$584.00	-\$584.00
1g	H38BS	ADD: SMARTZONE OPERATION	1	\$1,650.00	\$1,204.50	\$1,204.50
2	PMMN4069AL	MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55	1	\$143.64	\$104.86	\$104.86
	APX™ 8500					
3	M37TXS9PW1AN	APX8500 ALL BAND HP MOBILE	1	\$6,677.00	\$4,874.21	\$4,874.21
3a	GA00580AA	ADD: TDMA OPERATION	1	\$495.00	\$361.35	\$361.35
3b	GA01513AB	ADD: ALL BAND MOBILE ANTENNA (7/8/V/U)	1	\$105.00	\$76.65	\$76.65



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



QUOTE-1653982

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3c	G51AT	ENH:SMARTZONE	1	\$1,650.00	\$1,204.50	\$1,204.50
3d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	1	\$176.00	\$176.00	\$176.00
3e	GA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	-\$584.00	-\$584.00
3f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1	\$66.00	\$48.18	\$48.18
3g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
3h	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	1	\$0.00	\$0.00	\$0.00
3i	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	\$567.00	\$413.91	\$413.91
3j	GA01670AA	ADD: APX E5 CONTROL HEAD	1	\$717.00	\$523.41	\$523.41
3k	W22BA	ADD: STD PALM MICROPHONE APX	1	\$79.00	\$57.67	\$57.67
3l	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	1	\$0.00	\$0.00	\$0.00
3m	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$330.00	\$240.90	\$240.90
3n	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
4	Incentive	Expiration Date: 02/04/2022	1	-\$2,166.62	-\$2,166.62	-\$2,166.62
Grand Total					\$12,277.52(USD)	

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Purchase Order Checklist	
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)	
PO Number/ Contract Number	
PO Date	
Vendor = Motorola Solutions, Inc.	
Payment (Billing) Terms/ State Contract Number	
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name	
Bill-To Address	
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)	
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)	
PO Amount must be equal to or greater than Order Total	
Non-Editable Format (Word/ Excel templates cannot be accepted)	
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept	
Ship To Contact Name & Phone #	
Tax Exemption Status	
Signatures (As required)	



QUOTE-1653982

01/25/2022

SAN JUAN COUNTY SHERIFF
P.O. BOX 788
MONTICELLO, UT 84535

Dear ,

Motorola Solutions is pleased to present SAN JUAN COUNTY SHERIFF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide SAN JUAN COUNTY SHERIFF with the best products and services available in the communications industry. Please direct any questions to Dave Nielsen at dave.nielsen@aircomm.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dave Nielsen

Motorola Solutions Manufacturer's Representative



SAN JUAN COUNTY SHERIFF

01/25/2022



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of dust suppressant purchase, Presented by TJ Adair, Road Superintendent

RECOMMENDATION: Approval to Purchase

SUMMARY

This dust suppressant is used by San Juan County Road Department for dust control projects on certain county roads. San Juan County Road Department has used this product for many years and is quite pleased with its performance.

HISTORY/PAST ACTION

Approved for purchase last year.

FISCAL IMPACT

\$33,930.00 – In 2022 Budget



ROAD DEPARTMENT

P.O. Box 188 | 885 East Center St | Monticello, Utah 84535
(435) 587-3230 | Fax: (435) 587-2771

February 24, 2022

RE: Sole Source Justification – CBA/Custom Blend – A Dust Suppressant

To Whom It May Concern,

San Juan County Road Department would like to purchase Custom Blend – A Dust Suppressant for routine dust control projects in 2022. The CBA/Custom Blend – A Dust Suppressant has been used by San Juan County for approximately six years and works better than regular Magnesium Chloride and lasts longer.

Desert Mountain Corporation has been San Juan County Road Department’s supplier for many years and introduced this project to our area. Desert Mountain will deliver and apply the product and we have been pleased with their performance and their product’s performance.

Thank you for your consideration in approving this purchase.

Sincerely,

Todd Adair
San Juan County
Road Superintendent



www.desertmtncorp.com

PO Box 1633, Kirtland, NM 87417-1633

Office: 505-598-5730

CUSTOMER ESTIMATE

Item 11.

*** Good for 30 days from date shown below

Sales Representative: Doyle Villers
 Cell Phone #: 970-844-0811
 eMail: d.villers@desertmtncorp.com

Bill to: San Juan County, UT P.O. Box 188 Monticello, UT Zip: 84535	Ship to: San Juan County Road Department Various Road Locations Monticello State: UT Zip: 84535	Date: 2/23/2022 MAIN CONTRACT #
Sales Tax ID#:	County: San Juan	PURCHASE ORDER #
AP Name: Monica Alvarado	Site Contact: Clark Hawkins	
AP Phone#: 435-587-3230	Site Phone#: 435-587-3225	*FUEL SURCHARGE*
AP eMail: malvarado@sanjuancounty.org	Site eMail: chawkins@sanjuancounty.org	PADD4 Incl

~ INTERNAL USE ONLY ~	DMC Location Code NM01	Mileage from NM01 125	~ INTERNAL USE ONLY ~
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Quantity	Unit	Item Code / Description	Item Notes	Price	Total
29,000	Gal	CBA / Cust Blend-A	Delivered and Applied	1.17	33,930.00
					-
					-
					-
	Gal	FSC / Fuel Surcharge	Fuel Surcharge//Set Rate//Incorporated into Price per Gallon		-
					-
					-
					-
					-
					-

* Fuel Surcharge May be applied if fuel goes above the per gallon price of \$2.39
 ** Sales Tax (If Applicable it will be in addition to the SUBTOTAL)
 *** Any Stand-by Time associated with contractor delays (pre-watering not complete, shutdowns, etc...) will be charged at \$140 per hour

SUBTOTAL	33,930.00
SALES TAX* *	0.000% -
MISC	-
GRAND TOTAL	\$ 33,930.00

Job Description and Special Notes

2021 Projects used to estimate for 2022: Wilson Arch Rd - 3,900 gals., CR350 - 3,400 gals., CR 308 7,300 gals., CR 215 - 3,900 gals., and CR 285 - 10,500 gals. // Total Gallons 29,000

When placing Order you MUST sign Here----->

Signature and Title _____ Date _____



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of Chip Seal Oil purchase, Presented by TJ Adair, Road Superintendent

RECOMMENDATION: Approval to Purchase

SUMMARY

This chip seal oil is designed for to use with San Juan County's stock piled dirty chips. San Juan County Road Department has used this product for several years and has worked very well on chip seal projects. This is a sole source product.

HISTORY/PAST ACTION

Approved for purchase last year.

FISCAL IMPACT

\$770,025.00 – In 2022 Budget



ROAD DEPARTMENT

P.O. Box 188 | 885 East Center St | Monticello, Utah 84535
(435) 587-3230 | Fax: (435) 587-2771

February 24, 2022

RE: Sole Source Justification – Asphalt Systems Inc. GMRSS

To Whom It May Concern,

San Juan County Road Department would like to purchase GMRSS Oil for chip sealing projects in 2022. The GMRSS Oil is a rejuvenating oil and is designed and formulated to use with the dirty chips in our stock piles.

Asphalt Systems Inc. (ASI) is a sole provider for GMRSS and no other vendor can sell this product as ASI has the exclusive rights to the product. San Juan County has used ASI for chip sealing for many years and they guarantee their product. San Juan County Road Department has been pleased with the results and the chip seals hold up in different conditions throughout the county.

Thank you for your consideration in approving this purchase.

Sincerely,

Todd Adair
San Juan County
Road Superintendent

Asphalt Systems Inc.®

GMRSS®

Gilsonite-Modified Rejuvenating Surface Sealer

GMRSS® is a specialty, engineered emulsion that is used in a variety of chip seal and scrub seal applications for road maintenance projects. The unique chemistry of our gilsonite, rejuvenators and polymers combine to form a high-performance oil that provide longer lasting results and it works very well with dirty aggregates.

Asphalt Systems Inc® located in Salt Lake City, Utah is the only certified manufacturer and supplier for GMRSS®.

For more information, please contact us:

Asphalt Systems Inc.
P.O. Box 25511
Salt Lake City, UT 84125
801-725-9066



www.asphaltsystemsinc.com

801-972-2757

Commercial / Agency Quote

Date	Expires*	Prepared By	Quote ID #
2/23/22	4/23/22	Name: Mark LaBelle Phone:	

* Price quoted is valid for 60 days. After 60 days, ASI may increase price if required by increased costs to ASI.

Company Name	San Juan County Road Dept.
Contact Name	TJ Adair, Supt.
Contact Phone	435-587-3230
Contact Email	tadair@sanjuancounty.org
Project Name	GMRSS Chip Seal 2022
Est. Project Dates	Early May until late June (later into summer if needed).
Est. Gallons	223,000 gallons

Item	GMRSS Chip Seal Oil
Price	\$3.33 per gallon (oil only, does NOT include freight).

All pricing above is FOB plant and subject to the following:

1. Price quoted is valid for 60 days. ASI will seek to maintain price for longer than 60 days but may increase price after 60 days if required by increased costs to ASI.
2. Contractor will provide ASI a minimum of 14 working days between the date of the order and the date of pickup. Delivery of orders with less than 14 working days' notice may be subject to delayed shipment due to production schedules.
3. Assignment of product ownership from ASI to customer takes place when product transfers from plant to shipping container.
4. Freight: Shipping is the responsibility of the contractor.
5. All short- and long-term product storage is the responsibility of the contractor.
6. ASI will only certify products manufactured, diluted & mixed at our designated facilities.
7. Customers storing products in bulk or diluting and mixing them for specific projects are responsible for material certifications.
8. The performance and safety of all products is dependent upon handling, storage and application in strict compliance with the SDS and technical data sheet, ASI's Best Practices Manual, and the particular project specifications

9. While ASI will assist in facilitating the resolution of any disputes about the performance of service by the freight company and/or the applicator company, it is understood and agreed that the freight company and/or the applicator company will be liable for all costs arising from or related to any deficiency in performance of their services. Item 12.
10. No credit will be given for returned diluted materials. Restocking fee for returned product will be assessed at 10% of the returned product (based on testing).

Terms Understood and Accepted by:

Name:		Signature:	
Company:		Date:	



www.asphaltsystemsinc.com

801-972-2757

Commercial / Agency Quote

Date	Expires*	Prepared By	Quote ID #
2/23/22	4/23/22	Name: Mark LaBelle Phone:	

* Price quoted is valid for 60 days. After 60 days, ASI may increase price if required by increased costs to ASI.

Company Name	San Juan County Road Dept.
Contact Name	TJ Adair, Supt.
Contact Phone	435-587-3230
Contact Email	tadair@sanjuancounty.org
Project Name	CSS, 1:1 Oil 2022
Est. Project Dates	Late April 2022
Est. Gallons	17,700

Item	CSS, 1:1
Price	\$1.55 per gallon (oil only, does NOT include freight)

All pricing above is FOB plant and subject to the following:

1. Price quoted is valid for 60 days. ASI will seek to maintain price for longer than 60 days but may increase price after 60 days if required by increased costs to ASI.
2. Contractor will provide ASI a minimum of 14 working days between the date of the order and the date of pickup. Delivery of orders with less than 14 working days' notice may be subject to delayed shipment due to production schedules.
3. Assignment of product ownership from ASI to customer takes place when product transfers from plant to shipping container.
4. Freight: Shipping is the responsibility of the contractor.
5. All short- and long-term product storage is the responsibility of the contractor.
6. ASI will only certify products manufactured, diluted & mixed at our designated facilities.
7. Customers storing products in bulk or diluting and mixing them for specific projects are responsible for material certifications.
8. The performance and safety of all products is dependent upon handling, storage and application in strict compliance with the SDS and technical data sheet, ASI's Best Practices Manual, and the particular project specifications

9. While ASI will assist in facilitating the resolution of any disputes about the performance of service by the freight company and/or the applicator company, it is understood and agreed that the freight company and/or the applicator company will be liable for all costs arising from or related to any deficiency in performance of their services. Item 12.
10. No credit will be given for returned diluted materials. Restocking fee for returned product will be assessed at 10% of the returned product (based on testing).

Terms Understood and Accepted by:

Name:		Signature:	
Company:		Date:	



SAN JUAN COUNTY COMMISSION

Willie Grayeyes	Chairman
Bruce Adams	Vice-Chair
Kenneth Maryboy	Commissioner
Mack McDonald	Administrator

March 1, 2022

U.S. Department of Commerce
 Economic Development Administration
 1401 Constitution Avenue, NW
 Suite 71014
 Washington, DC 20230

RE: Entrepreneurial Ecosystem in Southeastern Utah (BBRC) Phase II

To Whom It May Concern:

San Juan County is a strong partner with Southeastern Utah Economic Development District (SEUDD). San Juan County is in support of the grant proposal that SEUDD has submitted to the Economic Development Administration for the Build Back Better Regional Challenge.

San Juan County enjoys working with SEUDD to foster and grow the entrepreneurial ecosystem throughout Southeastern Utah. San Juan County is proud and honored support the phase 2 application and what it would mean to Southeastern Utah. This grant proposal will be a springboard for creating and expanding entrepreneurial resources and opportunities throughout the region including on the Navajo Nation where we continue to foster and encourage economic growth.

Please reach out to me should you have any questions or comments.

Sincerely,

Mack McDonald
 Chief Administrative Officer



McDonald, Mack <mmcdonald@sanjuancounty.org>

FAA Infrastructure funds (BIL)

1 message

Nielsen, Kirk <Kirk.Nielsen@woolpert.com>

Mon, Jan 17, 2022 at 3:59 PM

To: Mack McDonald <mmcdonald@sanjuancounty.org>

Cc: "McDaniel, Kirt" <Kirt.McDaniel@woolpert.com>, "Davis, Bradley" <Brad.Davis@woolpert.com>

Mack,

The following is a summary of the Bipartisan Infrastructure Law (BIL) and how it impacts your airport.

Starting in FY2022, the FAA will award BIL grants on an annual basis to airports for the next five years (FY2022-FY2026). The law provides \$15 billion (\$3 billion/year) and will be administered through the Airport Infrastructure Grant program, similar to the annual Airport Improvement Program (AIP) grant program. These BIL grants can be used for airport development projects that increase airport safety and sustainability.

On December 16, 2021, the FAA announced the FY2022 BIL allocation amounts and are in the attachment.

The FAA is currently interpreting the BIL legislation and by mid/late spring of 2022, program implementation guidance will be available. In the meantime, the FAA has provided the following BIL guidance:

- * project eligibility follows AIP requirements - runways, taxiways, aprons, safety projects, etc.
- * local match requirement same as AIP
- * project(s) to be submitted to the FAA following the established CIP process
- * project(s) must be shown on current ALP
- * project(s) must meet environmental law requirements (e.g., NEPA)
- * project(s) must be listed in airport/consultant master agreement
- * BIL and AIP funding may be combined (e.g., same airport development project) but will be administered through separate grants
- * unused BIL funding expires after 4 years if not obligated (e.g., FY2022 must be obligated by FY2025)
- * BIL funding is in addition to the annual AIP entitlement (\$150,000) and discretionary program
- * BIL funding is separate from the COVID relief programs (CARES, CRRSA and ARPA)

The past two federal fiscal years have been interesting. With the annual AIP grant program, the 100% AIP grant participation, the three COVID relief grant programs (CARES, CRRSA and ARPA) and now the start of the five-year BIL grant program, the federal airport grant program is saturated. Jviation keeps informed of all these grant programs the best we can through our relationships with FAA and we are available to assist with any questions, comments and/or concerns. Please let me know if we can be of any assistance.

FYI...the following link is to the FAA BIL website Bipartisan Infrastructure Law | Federal Aviation Administration ([faa.gov](https://www.faa.gov/bil)) <<https://www.faa.gov/bil>>

Sincerely,

Kirk

Kirk Nielsen, P.E.
 Office Manager / Project Manager
 D: 435.574.5318 | M: 801.558.3428
Kirk.Nielsen@woolpert.com<mailto:Kirk.Nielsen@woolpert.com>
 Jviation, a Woolpert Company
 35 South 400 West, Suite 200
 St. George, UT. 84770
[jviation.com](http://www.jviation.com/)<<http://www.jviation.com/>>

 **BIL_FY2022 State of Utah allocations_dec 16 2021.pdf**
837K

FY2022 Bipartisan Infrastructure Law Airport Allocations
December 16, 2021

Item 14.

State	LOCID	Airport Name	City	Total
UT	U52	Beaver Municipal	Beaver	\$ 110,000
UT	BDG	Blanding Municipal	Blanding	\$ 110,000
UT	BMC	Brigham City Regional	Brigham City	\$ 159,000
UT	BCE	Bryce Canyon	Bryce Canyon	\$ 110,000
UT	CDC	Cedar City Regional	Cedar City	\$ 1,015,726
UT	DTA	Delta Municipal	Delta	\$ 110,000
UT	1L7	Escalante Municipal	Escalante	\$ 110,000
UT	U34	Green River Municipal	Green River	\$ 110,000
UT	U96	Cal Black Memorial	Halls Crossing	\$ 110,000
UT	HVE	Hanksville	Hanksville	\$ 110,000
UT	HCR	Heber Valley	Heber	\$ 295,000
UT	1L8	General Dick Stout Field	Hurricane	\$ 159,000
UT	KNB	Kanab Municipal	Kanab	\$ 159,000
UT	38U	Wayne Wonderland	Loa	\$ 110,000
UT	LGU	Logan-Cache	Logan	\$ 295,000
UT	41U	Manti-Ephraim	Manti	\$ 110,000
UT	CNY	Canyonlands Field	Moab	\$ 1,010,713
UT	U64	Monticello	Monticello	\$ 110,000
UT	U14	Nephi Municipal	Nephi	\$ 159,000
UT	OGD	Ogden-Hinckley	Ogden	\$ 1,010,481
UT	U55	Panguitch Municipal	Panguitch	\$ 110,000
UT	1L9	Parowan	Parowan	\$ 110,000
UT	PUC	Carbon County Regional/Buck Davis Field	Price	\$ 110,000
UT	PVU	Provo Municipal	Provo	\$ 1,424,960
UT	RIF	Richfield Municipal	Richfield	\$ 110,000
UT	74V	Roosevelt Municipal	Roosevelt	\$ 159,000
UT	SLC	Salt Lake City International	Salt Lake City	\$ 24,752,219
UT	U42	South Valley Regional	Salt Lake City	\$ 295,000
UT	SPK	Spanish Fork Airport Springville-Woodhouse	Spanish Fork	\$ 295,000

DRAFT - FY 2023-2027 ACIP Project List

HALLS CROSSING

5-year ACIP is for planning purposes only.

Projects are not assured until actual grants are issued.

Airport	Year	Airport	Description	Funding
U96	2023	Halls Crossing - Cal Black	Bank	
U96	2024	Halls Crossing - Cal Black	Taxiway & Edge Lighting (Design)	Federal AIP
U96	2025	Halls Crossing - Cal Black	Taxiway & Taxiway Edge Lighting (Construction)	Federal AIP
U96	2026	Halls Crossing - Cal Black	AWOS III	Federal AIP
U96	2027	Halls Crossing - Cal Black	Pavement Preservation	State Grant

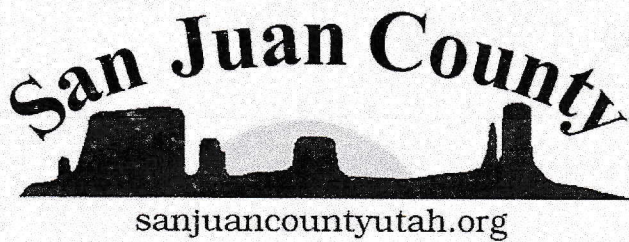
Dec. 9-10, 2021 Aeronautics Meeting with FAA Staff

Revised: **Dec. 14, 2021**

Federal					
Discretionary	State	Entitlements	BIL	State	Sponsor
		\$150,000		\$7,754	\$7,754
	\$1,100,000	\$450,000		\$80,125	\$80,125
		\$300,000		\$15,508	\$15,508
				\$270,000	\$30,000

Total	Comment

\$165,508	Need Justification for TWY Lighting. Tourism, Counts, etc.
\$1,710,250	Need Justification for TWY Lighting. Tourism, Counts, etc.
\$331,016	
\$300,000	



SAN JUAN COUNTY SURVEY OFFICE

To: San Juan County Commission
From: San Juan County Surveyor

Re: Addressing in San Juan County

San Juan County Commissioners,

The County Administrator has approached my office and has requested that I take over the addressing duties in San Juan County. Normally this is a function handled by the GIS department. San Juan County presently does not have a full-time GIS department. Since my office has some familiarity with the software the request was made to me.

This request does fall outside the statutory duties of my elected office. However, I agree that this is an essential function that cannot be set aside pending the hiring and training of a new GIS department. I have therefore agreed to take on this duty.

I am unable to bind future County Surveyors who may be elected to this office, so this agreement will last only as long as I retain this position. Upon the election of a new surveyor a new agreement will need to be entered with that individual.

This letter constitutes the formalization of my acceptance of this duty on behalf of San Juan County.

Regards,

02/25/2022

County Surveyor



A Brighter Approach to Backup

Deploy in Minutes. Search Anything. Recover Anywhere.

Rubrik simplifies backup and recovery for hybrid cloud environments. It eliminates legacy backup complexity by integrating data orchestration, catalog management, and deduplicated storage into a single software platform. With Rubrik, enterprises can unlock cloud for long-term data retention or DR and deliver automation with an API-first software platform. Designed to be vendor-agnostic, Rubrik supports the leading operating systems, databases, hypervisors, clouds, and SaaS applications.



EASY TO SET UP

Get up and running with automated discovery of your entire infrastructure.



SIMPLE TO SCALE

Start small. Grow as you go without forklift upgrades.



LOWER TCO

Reduce hard savings by 30-50% with the industry's slimmest footprint.

PROTECT

- **Flash-optimized Ingest:** Minimize impact to production and eliminate application stun for highly transactional applications. Rubrik ingests large volumes of data rapidly by maximizing the number of parallel data streams processed.
- **Scale-out Deduplication:** Maximize storage efficiency with global deduplication across one infinitely scalable cluster.
- **End-to-End Encryption:** Secure data with FIPS-certified hardware or software-based encryption. All data is encrypted at-rest and in-flight, whether it is on-premises or in the cloud.
- **Immutability for Ransomware:** Protect your backup data against Ransomware with native immutability.

MANAGE

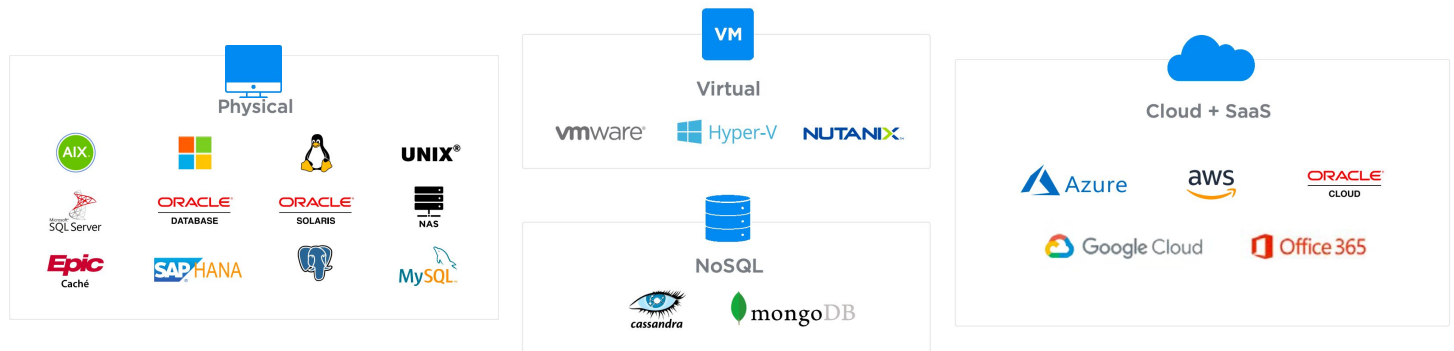
- **Policy-based Management:** Click to assign SLA policies to your VMs, applications, and databases. Just select desired snapshot capture frequency, retention duration, and desired location.
- **Unified Console:** Manage all your data through one HTML5-based and responsive interface.
- **Compliance Reporting and Alerts:** Track SLA compliance, backup tasks, and system capacity. Get notified early on areas to troubleshoot.

- **Intelligent Log Management:** Automate log backups with policy-based management. Quickly recover from any point-in-time snapshots.
- **Cloud:** Use cloud for long-term data retention, test/dev, or DR. For applications running in the cloud, Rubrik offers cloud-native data protection.
- **Global Management:** Use Polaris GPS for centralized management of your distributed Rubrik environment to monitor global activity, analyze on-demand, and troubleshoot faster.

RECOVER

- **Instant Recovery:** Quickly recover VMs, SQL, and Oracle databases by mounting directly onto Rubrik without additional storage provisioning.
- **Global Real-time Search:** Instantly search for applications and files across all snapshots stored on-prem or in the cloud with suggested search results as you type.
- **Point-in-Time Recovery:** Find and recover the relevant point-in-time snapshot. For SQL and Oracle databases, apply transaction logs to restore back to the desired point.
- **Bare Metal Recovery:** In the event of a disaster, deliver full system recovery for Windows and migrate to any hypervisor or cloud instance. Quickly restore in-place with the operating system and critical data intact.

BEST-IN-CLASS DATA MANAGEMENT FOR APPLICATIONS



"It was evident in choosing Rubrik that we'd be gaining more than just backup and recovery. We'd also be enabling orchestration and automation, in addition to providing a high level of resiliency in the event of data loss or a disaster."



Jason Hull
Senior Systems Manager
JE Dunn

"Rubrik simplifies our process, makes us more efficient, and provides extra protection – all of which helps keep us at the forefront of technology innovations."



Joe Ryan
Chief Technology Officer
JLL

DON'T BACKUP. GO FORWARD

Visit www.trins.io and follow @trinsio on Twitter

ENVIRONMENT SUPPORT

Managed Environments

- **Virtualization:** VMware vSphere 5.5, 6.0, 6.5, 6.7 (VMs can run all operating systems and applications supported by VMware), Microsoft Hyper-V 2008R2+ (via connectors), 2016+ (native support using WMI and RCT), Nutanix AHV 5.1.1.x, 5.5.x, 5.6.x, 5.8.x
- **Storage Protocols:** NFS, Secure SMB, iSCSI, and internal/external local storage devices supported by AHV, ESXi, and Hyper-V
- **Network Attached Storage (NAS) Protocols:** SMBv1,2,3 and NFSv1-4 supported
- **Pure Storage:** All Purity FlashArray OE running 4.0 or higher
- **Elastic App Service (Managed Volumes):** NFS, Secure SMB

OS & Applications

- Physical/Virtualized Linux RHEL 5/6/7, CentOS 5/6/7, Oracle Linux 5/6/7, Debian Linux 8+, SUSE 11 SP4
- Physical/Virtualized AIX (PowerPC) 6.1, 7.1, 7.2
- Physical/Virtualized Solaris (SPARC) 11
- Physical/Virtualized Windows 2008 R2, Windows 2012 and 2012 R2, Windows 2016 Enterprise Edition
- Physical/Virtualized Microsoft SQL Server 2008/2008 R2/2012/2014/2016 running on Windows 2008 R2/2012/2012 R2/2016

- Oracle Database 12c R1(12.1.0), 11g R2 (11.2.0), and 10g R2 - (Standalone, RAC and ASM configurations supported)
- SAP HANA 1.0 (SP 12), 2.0 (SP 02, 03)
- Backup and recovery is available through Microsoft VSS integration for Microsoft Windows 2012/2008 R2, Microsoft Exchange Server 2010/2016, Microsoft SharePoint 2013, Microsoft SQL Server 2008/2008 R2/2012/2014, Microsoft Active Directory in Windows Server 2012/2008 R2
- Epic Caché on AIX and Linux

Archival Locations

- **Public Cloud:** Amazon Web Services S3, S3-IA, S3-RRS and Glacier; Microsoft Azure Blob Storage LRS, ZRS and GRS; Google Cloud Platform Nearline, Coldline, Multi-Regional and Regional; Oracle Cloud Infrastructure Object Storage - Standard; Includes support for Government Cloud Options in AWS and Azure.
- **Private Cloud (S3 Object Store):** Basho Riak, Cleversafe, Cloudian, EMC ECS, Hitachi Content Platform, I1J GIO, Red Hat Ceph, Scality
- **NFS:** Any NFS v3 Compliant Target
- **Tape:** All Major Tape Vendors (support via QStar)

*Please note all supported versions are available with Rubrik Andes 5.0



HEADQUARTERS
1155 S 800 E
Orem, UT 84097

385.283.1800
info@trins.io
www.trins.io

Trinsio is powered by Rubrik, and delivers a single platform to manage and protect data in the cloud, at the edge, and on-premises. Enterprises choose Rubrik's Cloud Data Management software to simplify backup and recovery, accelerate cloud adoption, and enable automation at scale. As organizations of all sizes adopt cloud-first policies, they rely on Rubrik's Polaris SaaS platform to unify data for security, governance, and compliance. For more information, visit www.trins.io.

Pricing Proposal

Date: February 16, 2022

Quote Expiration March 18, 2022

Contract Term: 1 Year

Trinsio Contact: Trenton Homer

Trinsio
1155 S 800 E
Orem, UT 84097
www.trins.io

Prepared for: San Juan County

Agent: n/a

Product	Product Description	Quantity	Price	Total
TRS - FLUX WITH REPLICATION	TRINSIO FLUX WITH 1TB REPLICATION INCLUDED	1	\$500.00	\$500.00
TRS - REPLICATION	ADDITIONAL TB / \$200/TB/MO	0	\$200.00	\$0.00
TRS - LOCAL ONLY	ADDITIONAL TB / \$50/TB/MO	4	\$50.00	\$150.00
TRS - ARCHIVE	ADDITIONAL TB / \$20/TB/MO	4	\$20.00	\$60.00
TOTAL MONTHLY				\$710.00

Trinsio Complete Data Management - Powered by rubrik

Our complete data management solution provides customers with both local and cloud data management in a single solution. Powered by Rubrik, our managed appliance makes enterprise data backup and recovery simple, easy to manage, and cost-effective.

What's included:

- Trinsio managed appliance
 - Local data storage & management
 - Cloud replication to the Trinsio Cloud
 - Full-featured Rubrik data management interface
 - CloudOut - Archive backup data to Amazon S3 or Azure Blob Storage for quick access and retrieval

FAST, SIMPLE, SECURE CLOUD BACKUP, BUILT FOR THE SMB AND MID-SIZE MARKET.

Pricing Proposal

Date: February 16, 2022

Quote Expiration March 18, 2022

Contract Term: 1 Year

Trinsio Contact: Trenton Homer

Trinsio
1155 S 800 E
Orem, UT 84097
www.trins.io

Prepared for: San Juan County

Agent: n/a

Product	Product Description	Quantity	Price	Total
TRS - FLUX WITH REPLICATION	TRINSIO FLUX WITH 1TB REPLICATION INCLUDED	1	\$500.00	\$500.00
TRS - REPLICATION	ADDITIONAL TB / \$200/TB/MO	2	\$200.00	\$400.00
TRS - LOCAL ONLY	ADDITIONAL TB / \$50/TB/MO	2	\$50.00	\$100.00
TRS - ARCHIVE	ADDITIONAL TB / \$20/TB/MO	2	\$20.00	\$40.00
TOTAL MONTHLY				\$1040.00

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Quote Expiration March 18, 2022

Contract Term: 1 Year

Trinsio Contact: Trenton Homer

Trinsio
1155 S 800 E
Orem, UT 84097
www.trins.io

Prepared for: San Juan County

Agent: n/a

Product	Product Description	Quantity	Price	Total
TRS - FLUX APPLIANCE PURCHASE	APPLIANCE PURCHASE W/1 YR SUPPORT	1	\$2,600.00	\$2,600.00
TRS - FLUX WITH REPLICATION	BASE SERVICE - 1TB REPLICATION INCLUDED	1	\$200.00	\$200.00
TRS - REPLICATION	ADDITIONAL TB / \$200/TB/MO	0	\$200.00	\$0.00
TRS - LOCAL ONLY	ADDITIONAL TB / \$50/TB/MO	4	\$50.00	\$200.00
TRS - ARCHIVE	ADDITIONAL TB / \$20/TB/MO	4	\$20.00	\$80.00
TOTAL UPFRONT	\$2,600.00		TOTAL MONTHLY	\$410.00

Trinsio Complete Data Management - Powered by rubrik

Our complete data management solution provides customers with both local and cloud data management in a single solution. Powered by Rubrik, our managed appliance makes enterprise data backup and recovery simple, easy to manage, and cost-effective.

What's included:

- Trinsio managed appliance
 - Local data storage & management
 - Cloud replication to the Trinsio Cloud
 - Full-featured Rubrik data management interface
 - CloudOut - Archive backup data to Amazon S3 or Azure Blob Storage for quick access and retrieval

FAST, SIMPLE, SECURE CLOUD BACKUP, BUILT FOR THE SMB AND MID-SIZE MARKET.



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Landmark, Wayfinding Contract for San Juan County, Economic Development and Visitor Services Director, Elaine Gizler

RECOMMENDATION: Business/Action

SUMMARY

Landmark has been selected from the four submissions for the San Juan County RFP Wayfinding Project. The Wayfinding Project planning began under the former Director and the Utah Department of Transportation provided Co-Op funding toward this project that included a match from San Juan County. UDOT provided \$46,615 of Technical Planning Assistance toward this project and the funds were remitted to San Juan County in 2021.

HISTORY/PAST ACTION

This is the first Wayfinding Project for San Juan County

FISCAL IMPACT

\$46,615 is from UDOT

\$3,385 match from the 2022 ED & VS Budget

February 23, 2022

Wayfinding Recap

San Juan County, Economic Development and Visitor Services Department

Wayfinding RFP Responses

Landmark Design	49,780
Surroundings	50,000
Rainbow Sign and Design	45,112
Merje	49,950

Reviewed the four RFP proposals and Landmark Design was selected due to their projects with Uinta County Wayfinding Master Plan, Salt Lake City Parks, Open Space, and Trail Signage Taylorsville Signage Master Plan, Logan Wayfinding System Master Plan

This Wayfinding project began under the former SJC Director. UDOT Technical Planning Assistance funding was granted to San Juan County so the funding exists as follows:

\$46,615 was allocated by UOT
\$ 3,385 County Match
\$50,000 Total available.

AGREEMENT

THIS AGREEMENT, made and entered into the ____ day of _____, 2022, by and between LANDMARK DESIGN, INC., a Utah Corporation, hereinafter referred to as "Consultant" and San Juan County, hereinafter referred to as "Client."

WITNESSETH

WHEREAS, the Client desires to engage Consultant to provide professional and technical services to complete the San Juan Wayfinding System Project, and

WHEREAS, the Consultant has the resources, expertise and the desire to perform such services for and on behalf of the Client.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and for other good and valuable consideration, the parties agree as follows:

1. Agreement: The Client agrees to engage the Consultant as an independent contractor, and the consultant agrees to provide its professional and technical services as hereinafter provided.

2. Scope of Services: The Client and the Consultant agree that the Scope of Service shall consist of Tasks shown in the proposal dated September 8, 2021 attached hereto and incorporated herein. All work must be performed and completed to the satisfaction of the Consultant and the Client.

3. Commencement of Work: Work shall begin May 1, 2022 and will be completed April 30, 2023, unless extended by mutual agreement of the Client and the Consultant.

4. Compensation: As total compensation and expenses, the Consultant shall be paid for services under this Agreement a sum of \$49,780 as shown in the Budget Proposal attached hereto, to be paid monthly for work completed to date. Client agrees to make payment within 30 days of receipt of invoice.

5. Amendments: This Agreement can only be modified or amended in writing. Any change in this Agreement, including any increase or decrease in the amount of Consultant's compensation, shall be mutually agreed upon by the Client and the Consultant and shall be set forth only in written amendments to this Agreement.

6. Independent Contractor Relationship: The legal relationship of the Client to the Consultant with respect to the services required under this Agreement shall be that of an independent contractor and not that of an agent or employee.

7. Representations and Notices: The following are designated as representatives of parties to this Agreement:

(a) The Consultant designates Mark Vlastic, President of Landmark Design, Inc., as its representative in all matters under this agreement and all notices given to Consultant shall be by regular U.S. mail to:

Landmark Design Inc.
850 South 400
Salt Lake City, Utah 84101
Attention: Mark Vlastic

(b) The Client designates as its representative in all matters under this Agreement and all notices given to Consultant shall be by regular U.S. mail to the above designated representative at:

San Juan County
117 South Main Street
Monticello, Utah 84535
Attention: Elaine Gizler

8. Indemnification: The Consultant agrees and covenants to hold harmless and indemnify the Client from claims, losses, injury, expenses and attorneys' fees proximately caused by any negligent conduct or omissions that constitute a form of tortious behavior on the part of the Consultant, its officers, employees, or agents in the execution of the work performed in accordance with this Agreement, or which constitutes a breach of this Agreement.

9. Successors: The Consultant agrees that the provisions of this Agreement shall be binding on heirs, permitted assigns and successors, subcontractors and agents.

10. Termination: Either party to this Contract has the right to terminate the agreement on 15 days notice. In the event such termination occurs, regardless of who initiates the termination, Consultant shall be paid for the work completed to date of termination. In such event, all unfinished work shall, at the option of the Consultant, become its property.

11. Entire Agreement: This Agreement including the proposal dated September 8, 2021 attached hereto and incorporated herein, contains the complete agreement and understanding of the parties hereto and supersedes any previous understandings, commitments, proposals, or agreements whether oral or written, and may only be modified or amended in writing or executed by authorized individuals of Consultant and Client.

12. Jurisdiction: This agreement shall be governed by the laws of the State of Utah.

IN WITNESS THEREFORE, the Consultant and the Client have hereunto executed this Agreement the day and year first above written.

LANDMARK DESIGN, INC.

By _____
Mark Vlastic, Vice President

SAN JUAN COUNTY

By _____

Attest: _____

A proposal for

The San Juan County Wayfinding System Project



Elaine Gizler
Economic Development & Tourism Director
San Juan County
117 South Main Street
Monticello, UT 84535

September 8, 2021

Item 17.



LANDMARK
DESIGN

RE: PROPOSAL FOR PREPARING THE SAN JUAN COUNTY WAYFINDING SYSTEM PROJECT

Dear Natalie and Selection Committee Members:

It is with great pleasure that the Landmark Design Team submits our interest and proposal to prepare the San Juan County Wayfinding System Project and associated deliverables. I will personally oversee the project and work closely with Jennifer Hale, who will serve as project manager of the project.

Landmark Design has several comparable projects in recent years, including a project of similar scale and ambition—Uintah County Wayfinding Master Plan. We bring “lessons learned” and “questions to be asked” from that project, in addition to the professionalism and expertise expected for this exciting project. We are experienced at interpreting community vision, evaluating existing and future needs, and developing plans and designs that meet your needs for this project. Having recently completed several planning efforts in the area, we have a good understanding of San Juan County and the unique cultural and recreational resources that are at the heart of this effort, and are confident that we offer the expertise, creativity, approach and sensitivity required.

I will be your principal contact for this proposal and you can reach me at (801) 474-3300, on my cell at (801) 718-4353 or by email at markv@ldi-ut.com. You can also contact me at our office which is located at 850 South 400 West, Studio 104, Salt Lake City, Utah 84101. In my absence, you can speak to Jennifer Hale at our office number.

Thank you for this opportunity and for your consideration – we would consider it an honor to be selected.



Mark Vlasic, AICP, PLA, ASLA, LEED Green Associate
Principal-in-Charge and Project Manager

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LANDMARK DESIGN TEAM

The Landmark Design Team is a seasoned group of professionals that brings decades of specific and demonstrable expertise to the project. Landmark Design has collaborated with graphic designers on several comparable projects in Utah, and we enjoy working together in order to create the best possible plans and products.

QUALIFICATIONS

LANDMARK DESIGN

Landmark Design will provide project management, project planning, site analysis, master planning, sign structure design, graphic design, construction documents and public involvement services.

Landmark Design is a Salt Lake City based landscape architecture and community planning firm with talented planning and design personnel experienced in all facets of the profession. Founded in 1987, Landmark Design is experienced in the preparation of wayfinding and signage master plans and construction documents. We are multi-disciplinary group with diverse experience as landscape architects; parks, recreation and trail planners and designers; community and land use planners; urban designers; and public involvement specialists. We have worked both nationally and internationally, although our focus is on clients located in the Intermountain West. We have a deep understanding of our region and the environmental, cultural and historic resources it encompasses, and our work reflects a commitment to the unique resources of each project and location.

Landmark Design has led several comparable wayfinding master planning processes, and we understand what it takes to give you the final deliverables expected. We are skilled and knowledgeable in the area of park, parkway, corridor and recreation planning and design, and are adept in the planning and design of large, multi-jurisdictional projects. We look forward to working with you on this project and helping to improve the quality of life in the region.

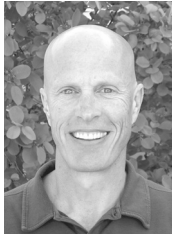
Location of Business
850 South 400 West, Studio 104
Salt Lake City, Utah 84101
Phone: (801) 474-3300
Website: www.ldi-ut.com

Number of Employees
Landmark Design has had an average of seven employees over the past five years. We currently employ eight.

Years in Business
Landmark Design was founded in 1987 and has been continuously operating for more than 30 years.

Key Personnel Qualifications & Availability
The following resumes describe the experience, education, training and qualifications of Landmark Design personnel who are committed to the project. All designated personnel are committed to this project.





MARK VLASIC, PLA, ASLA, AICP
 President & Owner - Landmark Design
 Principal-in-Charge

Mark Vlasic is a seasoned project manager, landscape architect, designer and planner who brings more than 36 years of local, regional and international professional experience to the project. Mark will serve a Principal-in-Charge and oversee this project. As President and Owner of the firm, it is Mark's primary concern to ensure that each project runs smoothly, that it is completed on time and on budget, and that the final deliverables meet client expectations.

Mark joined Landmark Design more than 20 years ago as a senior planner/landscape architect after returning from Botswana where he led the Physical Planning Division for the Department of Town and Regional Planning in Gaborone, Botswana for several years. He was previously a landscape architect in Sweden and a city planner for Salt Lake City Corporation. Mark became a Principal of the firm nearly 15 years ago and sole owner in 2010.

Mark is a Certified Planner (AICP), a licensed professional landscape architect (PLA) in Utah, California, Idaho, Arizona and Montana, and a LEED Green Associate. He is a skilled manager, and understands the importance of listening carefully to our clients in order to understand needs and expectations.

Mark has managed many of the signage and wayfinding projects of the firm in recent years, including the Uintah County Wayfinding Signage project, the Salt Lake County Parks Signage Project, and the Taylorsville Signage Master Plan. Mark has also managed a range of multi-jurisdictional trail and corridor plans, such as the Cache County South Corridor Master Plan; the Salt Lake County Emigration Canyon Trails Master Plan; Salt Lake County East-West Trails Master Plan; and the Park City Trails Master Plan Update and Walkable/Bikeable Neighborhood Study. He has led many of the firm's 40+ park, recreation, trails and open space master plans, and was the Project Manager of the SITLA San Juan County Land Use Planning project.

EDUCATION

Master of Landscape Architecture, University of Washington, Seattle, Washington
 Master Certificate in Urban Design, University of Washington, Seattle, Washington
 Certificate in Landscape Architecture Studies, DIS Program, University of Copenhagen, Denmark
 Bachelors of Science in Urban Planning, University of Utah, Salt Lake City, Utah

MEMBERSHIPS/AFFILIATIONS

Licensed Landscape Architect in Utah, California, Arizona, New Mexico, Idaho and Montana (PLA)
 Member American Institute of Certified Planners (AICP)
 Member Utah Chapter of the American Planning Association (APA)
 Member Utah Chapter of the American Society of Landscape Architects (ASLA)
 Council of Landscape Architect Review Board (CLARB) Certified
 LEED Green Associate



SAM TAYLOR, PLA, ASLA
Principal Planner and Landscape Architect

Sam brings more than seven years of valuable experience in planning and design. Since joining Landmark Design in 2018, he has provided leadership and a diverse technical skillset to the firm's work in an approach that has proven to be innovative, thoughtful, and down to earth. Recently, he completed design efforts for Burch Creek and Club Heights Parks in South Ogden, the Heber Parks and Recreation Master Plan, Spike 150 Legacy Plazas in Brigham City and streetscape designs for Orem Center Street and Eagle Mountain Boulevard. Sam is currently leading projects for the Washington Terrace Parks Master Plan, the Kaysville General Plan Update, and the Tremonton Integrated Land Use Plan, and is also a key contributor to the Springville Parks, Trails and Recreation Master Plan and the 600/700 North Corridor Study in Salt Lake City.

Sam is inspired by public work and ecologically sensitive design. He takes satisfaction in the public outreach process and making sure that everyone's voice is heard in developing solutions. Prior to joining the Landmark Design team, Sam worked in Seattle for several years on urban streetscape and green stormwater infrastructure projects, developing a skillset which he now enjoys adapting to the Intermountain West. His design work on multiple public parks and schools in both regions has involved a commitment to public process and meeting the needs of various user groups. He loves working on projects that benefit both people and place.

EDUCATION

Bachelor of Landscape Architecture and Environmental Planning, Utah State University, Logan, Utah, 2015

MEMBERSHIPS/AFFILIATIONS/CERTIFICATIONS

Professionally Licensed Landscape Architect, Utah and Idaho

Member, Utah Chapter of the American Society of Landscape Architects



JOHN LOCKE, ASLA
Associate
Landscape Designer/Planner

John joined Landmark Design in December of 2016 and is currently working on general plan updates for Cottonwood Heights, Tremonton and Western Weber County. He has been involved in a wide variety of planning and design projects during his tenure, including the planning for a new town south of Moab, the Salem City Land Use and Parks, Recreation and Trails Master Plan, a large plaza on the ARUP campus and Burch Creek Park in South Ogden. He has also worked on the West Center Street Small Area Plan in Moab, two area plans for new towns in Tooele County and the Wasatch Boulevard Master Plan. John is currently working on the Cottonwood Heights General Plan Update, the Western Weber Planning Area General Plan Update, the Fruit Heights General Plan Update and an area plan in Payson. Prior to joining Landmark Design, John served as interns with the Bureau of Land Management and a planning consulting firm where he helped develop a standard framework for the County Resource Management Plans for five Utah counties. He was also a student intern with the City of South Salt Lake during this period, documenting existing conditions for the Meadowbrook Nature Area and providing support assistance for the S-Line Form Based Code.

EDUCATION

Bachelors of Landscape Architecture and Environmental Planning, Utah State University, Logan, Utah, 2017
Senior Faculty Medal recipient, 2015-2016
Utah Real Estate Challenge, 2nd Place Award, 2016

MEMBERSHIPS/AFFILIATIONS/CERTIFICATIONS

Full Member, Utah Chapter of the American Society of Landscape Architects
Member, Strong Towns



MADISON MERRILL, ASLA
Associate
Project Planner/Landscape Designer

Madison joined Landmark Design in September of 2018. She is currently working on three parks, recreation, trails and open space master plans along with a general plan update for Kaysville, Utah. She just finished design and construction documentation for a residential project in Salt Lake City, Utah.

Prior to joining Landmark Design, Madison worked at an intern at Landform Design Group. There she produced schematic plans, 3D models, and construction documents for over 15 landscape projects. As a student at Utah State University, she was actively involved in research and campus involvement and spent a semester studying Europe's landscapes at the University of Ljubljana in Slovenia.

Madison is proficient in AutoCAD, LandF/X, Sketchup, ArcGIS and the Adobe Creative Suite.

EDUCATION

Bachelor of Landscape Architecture and Environmental Planning
Utah State University, 2018

MEMBERSHIPS/AFFILIATIONS

Associate Member, Utah Chapter of the American Society of Landscape Architects

PROJECT EXPERIENCE

The **Landmark Design** Team has extensive experience creating unified wayfinding plans for multi-jurisdictional projects, including several in Utah. We have developed wayfinding, regulatory, trailhead, directional, and educational signage for communities locally and nationally. Recent examples include the Uintah County Wayfinding Master Plan (on-going), Salt Lake City Park and Open Space Trail Signage Guidelines and Phase One Implementation project; the Logan Wayfinding System Master Plan; and the Taylorsville Signage Master Plan. As described below, each of these projects included the development of a wayfinding/signage master plan and corresponding design documents to facilitate phased development.

UINTAH COUNTY WAYFINDING MASTER PLAN

Home to Dinosaur National Monument and other regional recreational attractions, Uintah County is emerging as a recreational destination and desired to establish a signage to help visitors find or discover key regional and local recreational amenities and services. A group of invested parties, including Vernal City, and others, hired Landmark Design and our graphic designer in a multi-jurisdictional effort to create a unified wayfinding system. The wayfinding system covers both rural and urban destinations, focusing on the northern half of Uintah County, from the Uintah/Daggett County boundary on the north to Fantasy Canyon and Ouray National Wildlife Refuge on the south.

Working closely with an Advisory Committee, the Landmark Design Team facilitated branding sessions and developed and refined a brand that is easily identifiable and representative of the county's unique landscape. The brand was incorporated into the signage concepts and further refined to meet urban and rural conditions, UDOT/MUTCD standards and budget requirements. With most of the Wayfinding System signage being primarily located along six major UDOT maintained roadways, meeting UDOT and Manual of Uniform Traffic Control Devices (MUTCD) design and messaging standards has been a critical component of this project.

The Wayfinding Master Plan is nearing completion, with sign design and messaging in its final stages and detailed design/construction documents to soon follow.

How would you describe Uintah County?



A summary board from one of several branding exercises



Early design concepts for Uintah County Wayfinding Signage



Salt Lake City parks and public lands comprise more than 2,200 acres, encompassing a wide range of open spaces and trails in addition to a variety of roadways and street interfaces. In order to develop wayfinding and other signs that meet the range of needs, opportunities and challenges, it was determined that positive, thematic messaging and clear regulatory control messages would greatly enhance the visitor experience.

Landmark Design was hired to create a unified system of wayfinding and interpretive signs for the extensive lands. A primary goal was to enhance user experiences through the establishment of a recognizable wayfinding, identity, brand and graphic aesthetic for the various open spaces and wild land areas located in the city. Landmark Design led a team of architects, designers, branding specialists and interpretive writers as part of the effort, with the purpose of ensuring that wayfinding and interpretive signage is coordinated and unified.

Working closely with Landmark Design, city staff and members of the public, our graphic designer helped establish a distinct brand for a full range of signage (wayfinding, naming, interpretive, kiosk, boundary, regulatory and restoration) for open spaces and developed parks throughout Salt Lake City. The result is a plan that is based on exhaustive analysis of existing conditions, a comprehensive siting plan for all major open spaces in the city, and a complete set of biddable construction drawings for all major sites. The construction documents detail 94 unique signs for nearly 300 individual locations, of which 30 have since been installed as part of a phased implementation process. It is estimated that it may take a decade or more to complete the project.

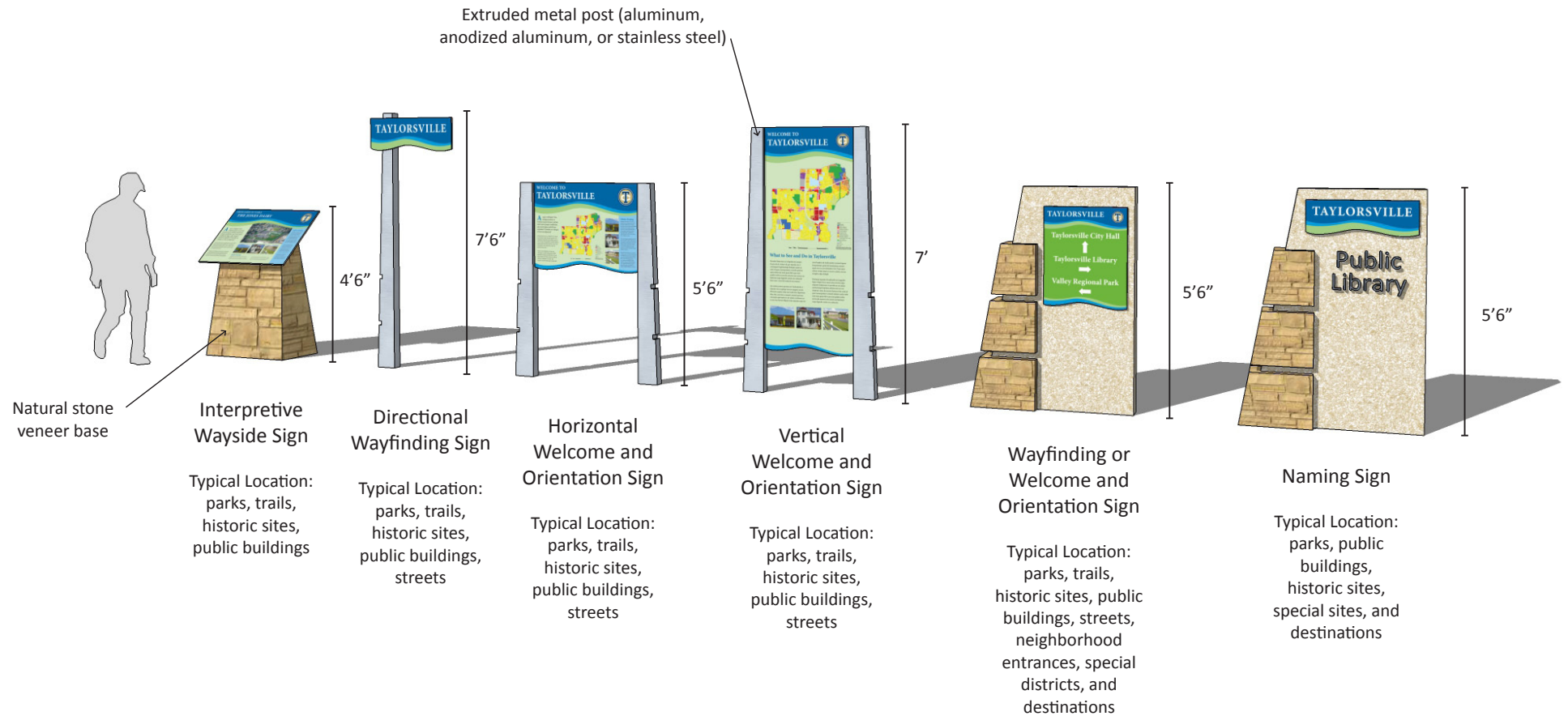


Examples of unique iconography developed for Salt Lake City's open space and trail signage system



Example of the signage suite developed for the Salt Lake City Open Space and Trail System

Landmark Design worked closely with a graphic designer in the development of a clear brand for Taylorsville City, which was then translated into a unified system of wayfinding and interpretive signs, several of which have since been implemented. As illustrated in the accompanying diagrams and detailed in the Appendix, the final signage system encompasses a distinct image that is incorporated into a system of structures, sign boards and fonts. The signs reflect the importance of the Jordan River, the city’s agricultural heritage and the progressive economic climate of the community, while acknowledging the traffic speed of the various roadways where many of the signs will be located and the need for a size-based signage hierarchy.



LOGAN WAYFINDING SYSTEM MASTER PLAN

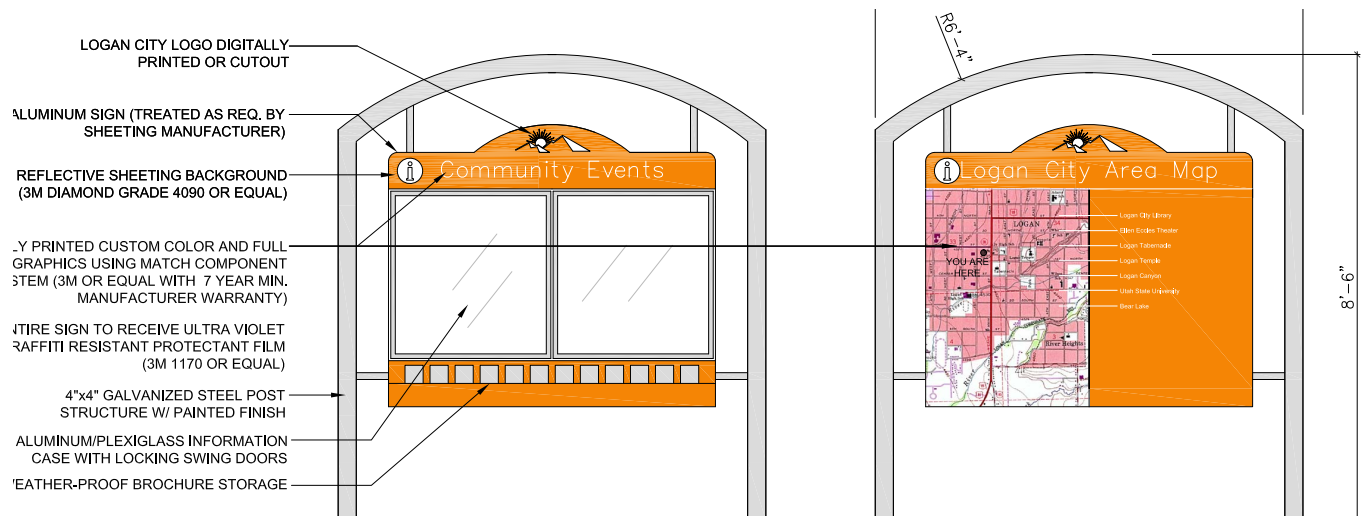
Landmark Design developed a wayfinding system focused on leading visitors to Downtown Logan and two other key neighborhoods, each encompassing a range of recreation facilities, destinations and points of interest. Landmark Design Team members worked closely with city staff and community representatives in the development of signing concepts, coordinating with UDOT Region 2, and creating a final master plan that includes mapping to identify sign locations and types and design development drawings for several sign types. The master plan includes gateway entry features located at key entries into the city and downtown Logan, district identification signs and directional signing within each of the three districts, signing for regional destinations outside of the focus areas, and signing for specific destinations (parks, recreation centers, educational facilities and similar places), in addition to parking areas and trailheads.



Item 17.

Example of an installed sign

The comprehensive wayfinding plan is intended to help motorists, bicyclists and pedestrians navigate the city. The master plan was completed in 2010, and many of the identified signs have since been fabricated and installed as envisioned. The accompanying images illustrate the type of signs in the system and their locations, mapping samples and inspirational precedents. Since many of the signs contained in the plan are located within the public right-of-way of local, county and state-owned highways, careful consultation was required to ensure the signs are implemented according to the requirements of each jurisdiction. City-owned streets were relatively easy to negotiate as Logan City has a means and policy to include signing and other street furnishings within the public realm. Their policy included identification of a defined “clear zone” in which signs cannot be located, height and size requirements, setback requirements from the curb, proximity to other signs or streetscape elements, and visibility at intersections for vehicular and pedestrian safety among others. Signage located on county and state highways required careful consultation to ensure compliance.



Examples of a typical pedestrian wayfinding sign



Legend

- A Pedestrian corridor entry arch
- Pedestrian corridor



Examples of Pedestrian Corridor Entry Signs

Example of pedestrian wayfinding analysis map and inspirational precedents

REFERENCES

Utah County Wayfinding Master Plan
 Client: Vernal City
 Contact: Quinn Bennion
 (435) 781-7110
qbennion@vernalcity.org
 Contract Amount: \$50,000

Taylorsville Signage Master Plan
 Client: City of Taylorsville
 Contact: Mark McGrath
 (801) 963-5400
mmcgrath@taylorsvilleut.gov
 Contract Amount: \$15,000

Salt Lake City Parks, Open Space and Trail
 Signage Guidelines and Phase One Implementation Plan
 Client: Salt Lake City Engineering
 Contact: Lani Eggertson-Goff
 (801) 535-6240
Lani.Eggertsen-goff@slcgov.com
 Contract Amount: \$186,000

Logan Wayfinding Master Plan
 Client: Logan City & Planning
 Contact: Russ Holley
 (435) 716-9023
russ.holley@loganutah.org
 Contract Amount: \$25,000

PROJECT UNDERSTANDING

As Utah’s largest county, San Juan County encompasses some of the state’s and region’s best recreational and natural attractions, including highly visited places such as Canyonlands National Park, Monument Valley, Bears Ears National Monument, Natural Bridges National Monument, Hovenweep National Monument, Goosenecks State Park and Edge of the Cedars State Park. With an increasing number of visitors, improved airline access and numerous community/public improvements (such as trails), it has become apparent that a wayfinding system is needed. The scope of the project is extensive and a unified wayfinding system with messages that are clear and easy-to-comprehend; one that helps visitors find the destinations they seek and to discover others they may not have anticipated.

Led by the San Juan County Economic Development and Visitor Services, the following entities will be involved as part of a committee and a unified effort:

- Utah Department of Transportation
- Bureau of Land Management (BLM)—Monticello Field Office
- United States Forest Service (USFS)—Manti La Sal
- Utah State Parks
- Glen Canyon National Recreation Area
- San Juan County Road Department
- San Juan County Economic Development and Visitor Services
- Monticello City
- Blanding City
- Bluff Town
- Outlying Communities: Mexican Hat, La Sal, Spanish Valley, Montezuma Creek, and Monument Valley



Due to its predominately rural nature, it is anticipated that the majority of wayfinding signage within San Juan County will occur within road rights-of-way will require considerable coordination with UDOT. Based on our experience, having UDOT’s involvement and cooperation from the beginning of the project is key to not only ensuring the proposed system meets safety and operational requirements, but also having an implementable, successful wayfinding project. Coordination with county and any local road departments will also be critical to the success of the project.

A broad scope and limited resources require that we focus on the most important aspects of the project. We will need to leverage local resources and knowledge to the greatest degree possible, concentrating our efforts on the creation of a complete and unified wayfinding system.

PROJECT APPROACH & PROPOSED SCOPE OF WORK

The Landmark Design Team proposes a comprehensive approach that applies the knowledge and expertise of the Wayfinding Committee and others. The result will be a unified wayfinding master plan and design documents suitable for phased implementation. Our approach is grounded in clear communication and decision-making, which will take place as face-to-face meetings when possible, and via conference calls and other remote meeting methods to receive feedback as the project takes form. Our process will result in a report that meets the diverse needs of the various entities, stakeholders and public, and the establishment of a distinct wayfinding brand that represents the region.

PHASE ONE:

PUBLIC INVOLVEMENT / PROJECT FAMILIARIZATION / EXISTING CONDITIONS ANALYSIS

Task One – Public Involvement Plan

As part of developing an economical and functional wayfinding plan, coordination and communication with the various entities and cities is essential. A Wayfinding Committee should be, composed of representatives of the identified entities and cities. We propose that this group serve as our primary “sounding board” as we develop the plan. Since many of the signs are likely to be located within state road rights-of-way, it is critical that a representative of UDOT be on the committee, in addition to other state and federal agency representatives and interested members of the public as desired.

In deference to the large size of the project and the limited resources, we anticipate **two two-day site visits**, one in the beginning of the process and another to hold a Public Workshop, once preliminary concepts have been developed. Both visits will be scheduled to achieve as many tasks as possible, including meeting with as many interested parties as possible.

Site Visit 1 – Scoping and Familiarization: During the kickoff scoping visit we will hold a **Kickoff Meeting with the Wayfinding Committee** to receive reports and data, verify goals and desires, develop a wayfinding brand and determine preliminary design directions. We will conduct a branding session to identify themes and characteristics that will shape and inform our design concepts and assist the rest of our team in the **identification of required signage types**. We will also provide **examples of signage precedents, designs and products, including analysis of various sign types and manufacturing methods** that might apply to this effort. We will also tour the county and meet with county leaders to receive additional input and ideas.



Site Visit 2 – Public Workshop: Once preliminary concepts have been developed, an online Public Workshop will be scheduled to allow the public and other interested parties to provide input on the Wayfinding System.

Regular Review Meetings/Remote Meetings: In order to maintain good communication and to ensure that the schedule is maintained, Landmark Design will hold regular conference calls with our Project Liaison and/or Wayfinding Committee members as needed throughout the project. We will supplement these meetings with regular email contact, as necessary.

Project Webpage (Optional): If desired, Landmark Design will host a project webpage that will allow members of the public and other interested parties to track the project and weigh in as the master plan is developed. This is a process that we have used dozens of times in the past, and is particularly effective in situations where the project is far afield and the public widespread.

Task 2: Concept Review and Refinement

The Landmark Design Team will meet with the Wayfinding Committee, using an online teleconferencing method such as Zoom, to review conceptual wayfinding concepts and designs. Third Sun will present several **wayfinding signage design concepts** based on preferred themes from the branding session. We will use the meeting to short-list the options and anticipate one or two additional remote meetings to review and refine the options until we have settled on a preferred signage concept. We can also meet with local leaders using similar teleconferencing methods to receive additional input and verify the preferred options.

Deliverable 1: Summary Reports of all meetings and decisions will be provided to our Project Liaison

Task 3: Assess Existing Conditions and Sites of Interest

The Landmark Design Team will review, document and map the identified sites of interest, which will serve as the starting point of our effort. We assume that some of these sites will have existing wayfinding signage and others will have none. This and other detailed information for each site will be documented and mapped to serve as a preliminary indication of the actions required for each site as well and for prioritization purposes. We will visit as many of the sites as possible during our site tours, although we will need to rely on our Project Liaison and the Wayfinding Committee, who will be responsible for providing additional photos, map, design sketches and other detailed information about the various sites. It is assumed that Landmark Design will be provided with digital base map information suitable for assessing site condition and locating existing/future signs.

Deliverable 2: Copies of final maps and charts detailing the identified sites of interest will be provided to our Project Liaison

Deliverable 3: A Summary Report related to findings regarding existing conditions and opportunities will be provided to our Project Liaison



PUBLIC PARTICIPATION

Landmark Design is committed to community based planning processes. Mark Vlasic received specialized training in a range of public involvement tools and techniques, which is supported by years of experience modifying tools to fit special situations. We believe that public participation is essential to obtaining information and generating ideas, and have incorporated a number of opportunities for public involvement into our projects including:

SCOPING MEETINGS are used to gather information and to identify issues, concerns, ideas, opportunities, and constraints that should be addressed through a project. Comments are summarized and included as part of the on-going communications between the public, our client, and ourselves. Public comments are often recorded on “flip charts” and/or comment forms provided, but it is not unusual to include a “visual preference survey” or some similar interactive survey methods that gathers specific and targeted information.

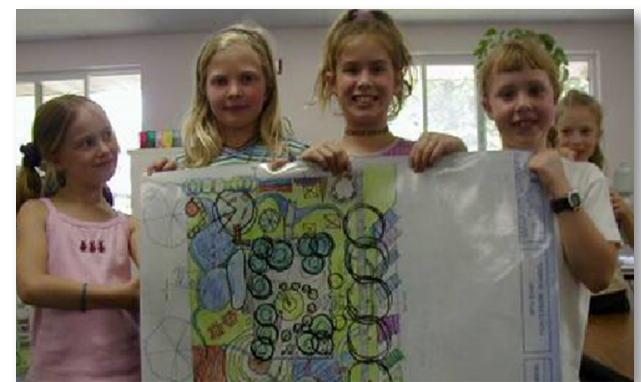
WORKSHOPS AND DESIGN SESSIONS are hands-on opportunities that bring people together, stimulate discussion, and build bridges between conflicting groups. Events such as these are especially important during master planning when the broad aspects of programming and design intent are discussed and as alternatives are developed and evaluated.

STEERING COMMITTEES AND ADVISORY GROUPS are involved in and contribute regularly to the process on nearly all of our planning and design projects. These stakeholder representative groups are critical in identifying issues and reaching acceptable solutions that can be implemented with community support.

CITIZEN PREFERENCE SURVEYS are used to collect data and inform project reports. Landmark Design has developed numerous citizen preference surveys requesting information about communities and their elements, such as urban spaces; streetscapes; and park, recreation, trails, and open spaces.

PUBLIC REVIEW MEETINGS AND OPEN HOUSES are an effective way to reconnect and receive information. At these meetings, it is typical to provide participants with a comment form which they may use to respond to specific questions and/or freely record their impressions. All comments are documented, summarized, and made available to interested participants and the general public at large.

PUBLIC APPROVAL PROCESSES, for the general public or a government entity, are generally the final aspect of the planning or design process. We are comfortable making presentations and working with Planning Commissions and City Councils at briefings, work sessions, or hearings, as projects move through the public adoption processes.



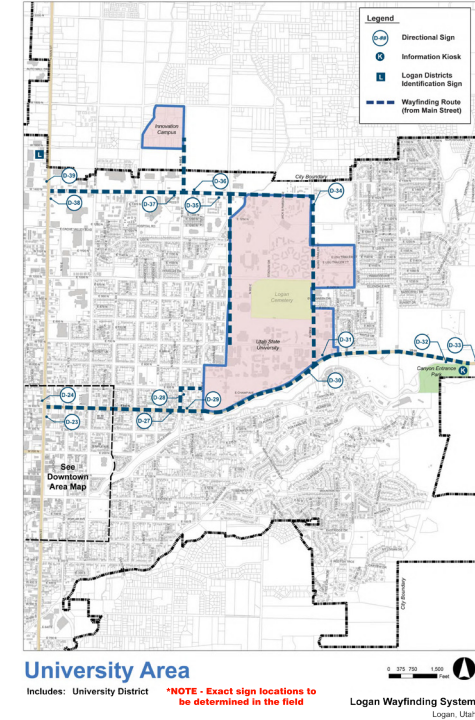
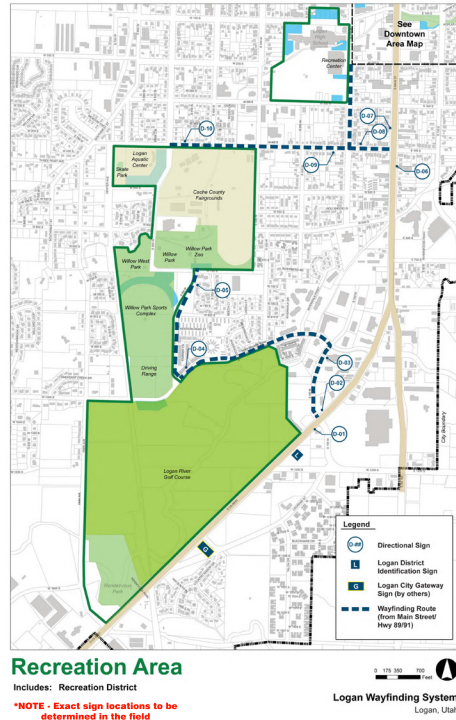
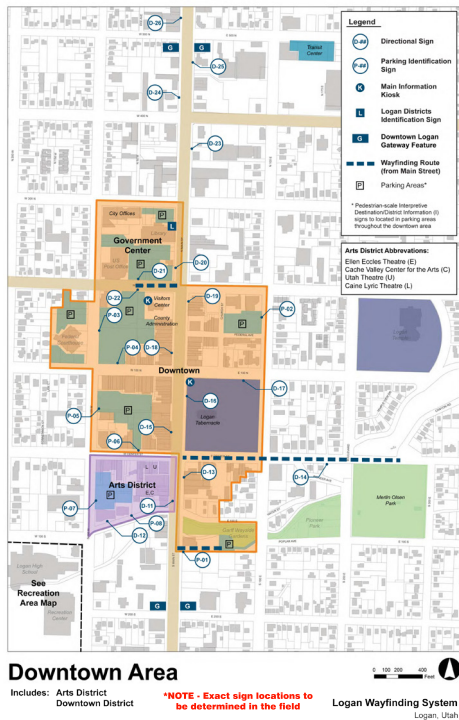
PHASE TWO:
WAYFINDING MASTER PLAN

Task 4: Alternatives Development and Summary Master Plan Report

Landmark Design will develop standardized wayfinding signage guidelines with clear hierarchical information for the establishment of signs and signage systems that are appropriately grouped and located. We will develop two to three alternatives early on, which will eventually be refined into a preferred alternative. The standards should include information about how the signs should be placed along roads and corridors and at points of interest.

The resulting **Comprehensive Signage Standards Summary Report** will establish the visual theme for the wayfinding system. We will also ensure that the standards and resulting signage addresses the connectivity that exists along roadways, in cities and towns, transit route/stops and parking areas/pull outs. The standards will be flexible enough to provide guidance for phased implementation and yet-to-be-determined future needs. The report will conclude with a discussion of Operations and Maintenance (O+M) needs and requirements.

Deliverable 4: A Comprehensive Signage Standards Summary Report will be provided to our project liaison



Examples of analysis and concept mapping for the Logan Wayfinding System

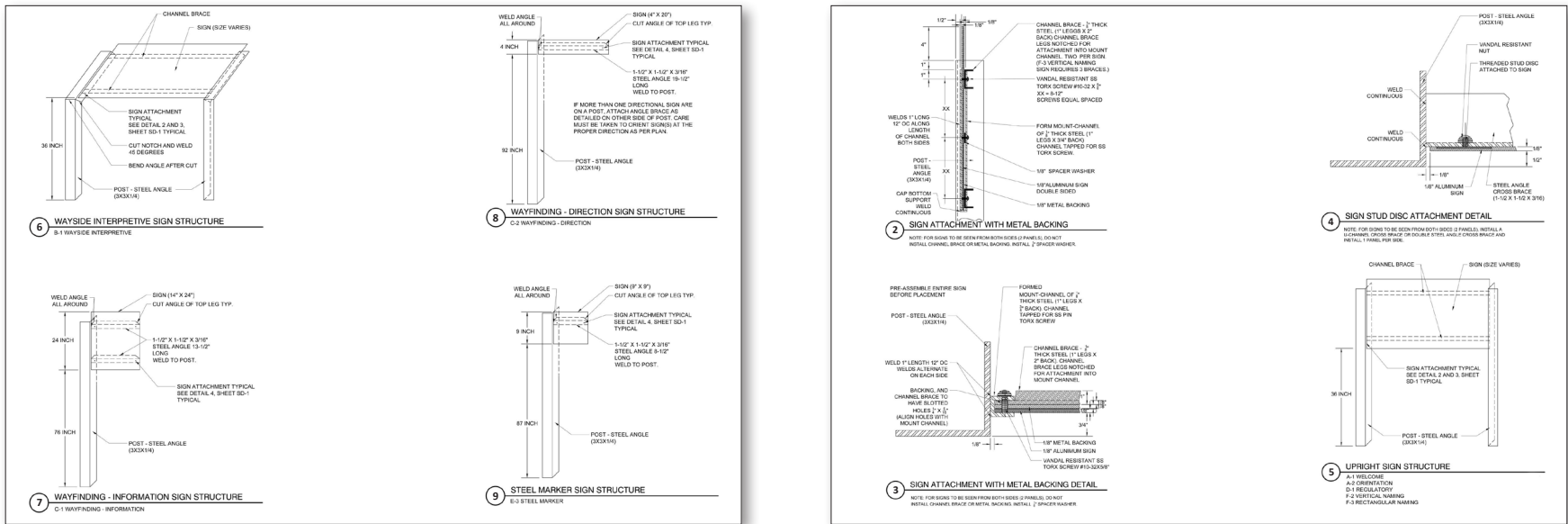
PHASE THREE:
DETAILED DESIGN PHASE

Task 5: Construction Documents

Once the *Final Comprehensive Signage Standards Summary Report* has been completed, the Landmark Design Team will prepare construction documents suitable for bidding purposes. Unless otherwise directed, we will provide all documents in electronic format to our Project Liaison for further distribution and review as necessary. The detailed design documents may include the following:

- Branding drawings
- Typical signs and sign types/standards
- A written report indicating the protocol for locating, installing and maintaining all signs. This will also include a description of how future signs and signage systems should be selected
- Specifications for signs including material, letter heights, colors and shapes
- Schematic site plans indicating the location and layout of up to a dozen high-priority wayfinding signs
- An Opinion of Probable Cost for the fabrication and installation of all signs

The construction documents will be developed according to standard review phases and will include plan, section and other drawings suitable for professional bidding. Although not included in this scope, Landmark Design can provide a separate scope of work and fee proposal to assist with bidding and construction administration services at a later date, if desired.



Examples of sign structure construction details developed for the Salt Lake City open space and trail system



PROPOSED SCHEDULE

As illustrated in the following chart, we propose a seven-month schedule to complete Phase One and Two efforts, with an additional two months to complete construction documents. Assuming we receive a notice-to-proceed early July 2019, all tasks will be complete by early January 2020. This schedule deviates slightly from the anticipated schedule in the RFP. However, based on our experience with similar projects, this schedule provides a realistic time line, assuming we receive the support and assistance described, including timely decision-making and review of concepts and drafts.

Task	2021/2022						
	MONTH 1	MONTH 2	MONTH 3	MONTH 4	MONTH 5	MONTH 6	MONTH 7
PHASE 1: PUBLIC INVOLVEMENT/PROJECT FAMILIARIZATION/EXISTING CONDITIONS ANALYSIS							
Task 1 - Public Involvement Plan							
<i>Site Visit 1 - Scoping and Familiarization (2 days)</i>	K						
<i>Site Visit 2 - Public Workshop (2 days)</i>			PW				
<i>Regular Review Meetings/Remote Meetings</i>							
<i>Project Webpage (Optional)</i>							
Task 2 - Concept Review and Refinement							
Task 3 - Assess Existing Conditions and Sites of Interest							
PHASE TWO: WAYFINDING MASTER PLAN							
Task 4 - Alternatives Development and Summary Master Plan Report							
PHASE THREE: DETAILED DESIGN PHASE							
Task 5 - Construction Documentation							
<i>Plans and Specifications (40%)</i>							
<i>Plans and Specifications (90%)</i>							
<i>Plans and Specifications (100%)</i>							
<i>Review Meetings</i>							

K - Kickoff Meeting
 PW - Public Workshop



BUDGET PROPOSAL

As illustrated in the following chart, Landmark Design proposes a fee of \$49,780 to complete the project as described. This includes all tasks, labor and reimbursable costs for Landmark Design staff and Michael Yount of Sun Productions.

Task	HOURS					FEES				
	Landmark Design									
	MV	ST	MM	MM	TOTAL	MV	ST	MM	MM	TOTAL
						\$150	\$110	\$80	\$110	
PHASE 1: PUBLIC INVOLVEMENT/PROJECT FAMILIARIZATION/EXISTING CONDITIONS ANALYSIS										
Task 1 - Public Involvement Plan										
<i>Site Visit 1 - Scoping and Familiarization (2 days)</i>	0	20	20	20	60	\$0	\$2,200	\$1,600	\$2,200	\$6,000
<i>Site Visit 2 - Concept Review and Refinement (2 days)</i>	4	20	20	0	44	\$600	\$2,200	\$1,600	\$0	\$4,400
<i>Regular Review Meetings/ Remote Meetings</i>	4	20	4	12	40	\$600	\$2,200	\$320	\$1,320	\$4,440
<i>Project Webpage - Optional</i>	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
Task 2 - Concept Review and Refinement	4	12	24	57	97	\$600	\$1,320	\$1,920	\$6,270	\$10,110
Task 3 - Assess Existing Conditions and Sites of Interest	2	12	24	0	38	\$300	\$1,320	\$1,920	\$0	\$3,540
SUBTOTAL	14	84	92	89	279	\$2,100	\$9,240	\$7,360	\$9,790	\$28,490
PHASE TWO: WAYFINDING MASTER PLAN										
Task 4 - Alternatives Development and Summary Master Plan Report	4	24	32	10	70	\$600	\$2,640	\$2,560	\$1,100	\$6,900
SUBTOTAL	4	24	32	10	70	\$600	\$2,640	\$2,560	\$1,100	\$6,900
PHASE THREE: DETAILED DESIGN PHASE										
Task 5 - Construction Documentation	8	48	20	10	86	\$1,200	\$5,280	\$1,600	\$1,100	\$9,180
SUBTOTAL	8	48	20	10	86	\$1,200	\$5,280	\$1,600	\$1,100	\$9,180
MISCELLANEOUS										
Estimated Expenses (travel, mileage, accommodations, meals, printing, workshop production, etc.)										\$5,000
Total Miscellaneous										\$5,000
MISCELLANEOUS						\$3,900	\$17,160	\$11,520	\$11,990	\$49,780





COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of the \$457,000 Principal Forgiveness Agreement for the Westwater Infrastructure Design with the State of Utah Division of Drinking Water for the Navajo Tribal Utility Authority. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion approving and authorizing signature of the Agreement.

SUMMARY

San Juan County applied for the final design funding with the Utah Division of Drinking Water and they have committed to providing funding for the design for the Westwater infrastructure system. The County will act as a pass-through agent of funds to the Navajo Tribal Utility Authority for this project.

HISTORY/PAST ACTION

In October, San Juan County submitted a letter to the State of Utah Division of Drinking Water notifying the State of San Juan County's commitment to assist with the project and act as the fiscal agent for these funds.

On October 19, 2021, the Commission approved the \$40,000 Principal Forgiveness Agreement for the engineering report for the Westwater Infrastructure Design with the State of Utah Division of Drinking Water for the Navajo Tribal Utility Authority.

FISCAL IMPACT

Not Applicable, we are a pass through agent.



State of Utah

SPENCER J. COX
Governor

DEIDRE HENDERSON
Lieutenant Governor

Department of
Environmental Quality

Kimberly D. Shelley
Executive Director

DIVISION OF DRINKING WATER
Tim Davis
Director

Drinking Water Board
Kristi Bell, Chair
Eric Franson, P.E., Vice-Chair
Dawn Ramsey
Scott Morrison
Jeff Coombs
David O. Pitcher
Blake Tullis, Ph.D.
Kimberly D. Shelley
Tim Davis
Executive Secretary

February 15, 2022

Mack McDonald
San Juan County
117 S Main Street
Monticello, Utah 84535

mmcdonald@sanjuancounty.org

Subject: Federal SRF Loan Authorization and Procedures for Committal of Funds; San Juan County, System #19000, SRF #3F1821P

Dear Mack McDonald:

On January 11, 2022, the Drinking Water Board (hereinafter called the "Board") authorized an engineering design loan of \$457,000 with 100% principal forgiveness to San Juan County, acting as a fiscal agent for the Navajo Tribal Utility Authority (hereinafter called the "Recipient") for engineering and design services as part of the Westwater Community Water Supply Project (hereinafter called the "Project").

The authorized principal forgiveness will be available for deposit in the escrow account described in paragraph 3 below after the enclosed principal forgiveness agreement form is completed and signed.

The financial assistance is conditioned upon the availability of funds at the time of closing, satisfaction of the conditions specified in this letter, and adherence to the project schedule approved at that time. If the Project does not proceed according to the project schedule, the Board may withdraw project authorization, so that other projects ready to proceed can obtain necessary funding. The Board may consider extensions to the project schedule. Any extension requested must be fully justified. After the below listed requirements have been met, and if the project remains substantially as approved, disbursement will proceed subject to funds available at that time. But, if substantial changes in the Project are required, they must be considered by the Board for committal of funds.

Neither the Board nor the State of Utah shall be bound by this authorization or by any obligation to provide further loan funds to the Recipient if the SRF Capitalization Grant funds to which this authorization relates are not awarded or if payments under the letter of credit are withheld for any reason.

Mack McDonald
February 15, 2022
Page 2

As Recipient of this financial assistance, you will need to complete the following items before the Board will disburse funds:

1. The Recipient's contract with its engineer shall include the cost of developing Project plans and specifications. The contract shall be submitted to the Division of Drinking Water for review. (This requirement is to assure the Board that adequate and appropriate arrangements are made for completing the Project within the guidelines set by the Board.)
2. The Recipient's attorney shall provide written legal opinion to the Board with respect to the following items:
 - a. The Recipient is a legal entity and is able to accept the authorized financial assistance.
 - b. The contract documents for designing the Project have the proper and legal format and are in compliance with the current version of Utah Code Annotated (including, but not limited to Title 34, Chapter 30) and that all of such items are legal and binding.
3. Actual payment of funds by the Board to the Recipient will not take place until the Board has assurance the funds will be used for Project costs and the Project will actually be completed. To assure this, all monies to be expended on the Project, including the Recipient's share (if any) shall be placed in an escrow account supervised by the Recipient and the Board, unless other acceptable arrangements have been made. In general, the Board will make incremental advances into the account on a monthly or quarterly basis. A copy of the proposed escrow agreement shall be submitted to the Board for review.

Disbursements from the escrow account will be reviewed and approved by the Division of Drinking Water. A Disbursement Request Form (see attached) must be completed and submitted along with each request. **Disbursement amounts must be authorized in writing by the Recipient and the State prior to any funds being released from the escrow account.**

To facilitate the timely completion of the financial assistance requirements outlined in this letter, the Recipient and its attorney and engineer shall submit to the Division of Drinking Water all the items listed above prior to seeking committal of funds from the Board and no later than 30 days before fund disbursement. As much as possible, this information shall apply to the Project in general to allow a single review.

These requirements will probably not cover all the matters pertaining to the Project. We anticipate that specific questions on matters relating to your Project will arise, and we are confident that a joint cooperative effort can resolve the issues.

Mack McDonald
February 15, 2022
Page 3

If you have any questions concerning these requirements, please contact me at (801) 536-4200 or (801)674-2563.

Sincerely,

DRINKING WATER BOARD



Michael J. Grange, P.E.
Assistant Executive Secretary

MJG/eb

Enclosures

1. Principal Forgiveness Agreement
2. Reimbursement Request Forms

cc: William Prater, Esq., William L. Prater, LLC, P.O. Box 71368, SLC, UT 84171, bill@billprater.com
Lyman Duncan, San Juan County, lduncan@sanjuancounty.org
Michael Grange, Division of Drinking Water, mgrange@utah.gov
Russell Seeley, DEQ District Engineer, rseeley@utah.gov
DDW Finance

Contract #	
SRF #	<u>3F1821P</u>
Amount:	<u>\$457,000.00</u>
Applicant:	<u>San Juan County</u>
Tax ID #	<u>87-6000305</u>

PRINCIPAL FORGIVENESS AGREEMENT
DRINKING WATER BOARD STATE REVOLVING FUND

STATE OF UTAH

Department of Environmental Quality
Division of Drinking Water

This principal forgiveness agreement is entered into by and between the State of Utah, Department of Environmental Quality, Division of Drinking Water, Drinking Water Board (hereinafter the "BOARD") and the

San Juan County

an applicant for principal forgiveness under the Drinking Water Board provisions contained in R309-705-4(2) of the Utah Administrative Code as authorized by Title 19, Chapter 1, Section 201(2)(k), Utah Code Annotated 1953 (hereinafter the "APPLICANT"). Pursuant to the provisions of the Statute, and the powers and functions of the Drinking Water Board, the BOARD hereby finds and determines, based upon the formal application of the APPLICANT, the evidence provided by the APPLICANT to the BOARD and its staff, and information developed by the BOARD in its own investigations and at the hearings on the application of the APPLICANT, the following, that:

1. The APPLICANT is eligible for financial assistance pursuant to the safe Drinking Water Act Section 1452 42 USCA 300j et seq.
2. The BOARD has determined that principal forgiveness is necessary to determine the economical feasibility of the proposed Project as described hereafter as Exhibit-1.
3. The APPLICANT has been authorized by the BOARD pursuant to Section R309-705-4(2) of the Utah Administrative Code and as authorized by Title 19-1-201 to receive principal forgiveness.

Based upon these findings, the BOARD is authorized and empowered to, and does hereby, enter into the following agreement with the APPLICANT.

GENERAL PROVISIONS

1. The BOARD shall provide the APPLICANT the amount of \$457,000.00 (PRINCIPAL FORGIVENESS AMOUNT) for the completion of the Project as described in Exhibit-1, Work Description and Cost Breakdown.
2. The APPLICANT shall complete the Project described in Exhibit-1, Work Description and Cost Breakdown. If work on the Project is not completed by _____, this principal forgiveness may be canceled by written notice from the BOARD to the APPLICANT. No work completed after receipt of the notice shall be reimbursable.
3. The APPLICANT shall notify the BOARD in writing of any proposed modifications to the Project which alters Exhibit-1, Work Description and Cost Breakdown. If such notification is not received, the cost of the proposed modification will be disallowed.
4. The PRINCIPAL FORGIVENESS AMOUNT shall be deposited with other funds necessary to complete the Project into a supervised escrow account at the time this principal forgiveness agreement is executed. All disbursements from the escrow account must be reviewed and approved in advance by the APPLICANT and the BOARD. Upon completion of the Project unused principal forgiveness funds which remain in the escrow account must be returned to the BOARD. Funds returned as surplus to the BOARD shall be applied as a reduction of the PRINCIPAL FORGIVENESS AMOUNT.
5. The APPLICANT shall comply with all laws which normally govern its affairs in regard to contracts, fiscal procedures and procurement procedures.
6. The APPLICANT shall indemnify and hold harmless the State of Utah, the Department of Environmental Quality, the Division of Drinking Water, the BOARD and their officers, agents and employees from and against any and all loss, damage, injury, liability, and claims, including claims for personal injury or death, damages to personal property and liens of workmen and materialmen, howsoever caused, resulting directly or indirectly from the performance of this principal forgiveness agreement by the APPLICANT, or the operations of the Project and the culinary water system for which this Project is a part including attorneys fees and costs in the investigation or defense of any claim, whether or not the claim has merit.
7. The APPLICANT shall be an independent contractor, and, as such, shall have no authorization, express or implied, to bind the State of Utah, the Department of Environmental Quality, the Division of Drinking Water, or the Drinking Water Board to any agreement, settlement, liability, or understanding whatsoever, nor to perform any acts as agent for the State of Utah, except as herein expressly set forth.

8. APPLICANT expenditures under this principal forgiveness agreement determined by audit to be ineligible for reimbursement because they were not authorized by the terms and conditions of the agreement, or that are inadequately documented, and for which payment has been made to the APPLICANT will be immediately refunded to the BOARD by the APPLICANT upon written demand of the BOARD. The APPLICANT further agrees that the BOARD shall have the right to withhold any or all subsequent payments under this or other contracts to APPLICANT until recoupment of overpayment is made.
9. This principal forgiveness agreement may be altered, modified, or supplemented only by written amendment, executed by the parties hereto, and attached to the original signed copy of this agreement. No claim for services furnished by the APPLICANT, not specifically authorized by this agreement will be allowed by the BOARD.
10. If it is determined that in any manner the principal forgiveness agreement was improperly made or entered into, or if the monies are or were used improperly or contrary to the terms of this agreement, the APPLICANT shall pay to the BOARD the amount of all monies and benefits received by the APPLICANT from the BOARD.

EXECUTION

NOW, THEREFORE, by virtue of the authority contained in Title 19-1-201, Utah Code Annotated, 1953, as amended, the parties hereto mutually agree to perform this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on this _____ day of _____, 20____. This contract will take effect upon approval as evidenced by the appropriate signatures.

APPLICANT

STATE

San Juan County
117 S Main Street
Moticello, Utah 84535

APPROVED - DRINKING WATER BOARD

By: Mack Mcdonald
Chief Administrative Officer

By:
Michael J. Grange, P.E.
Assistant Executive Secretary

APPROVED - DIVISION OF FINANCE

By: Lyman Duncan
Title:

By:
Sheri Witucki

APPROVED - AVAILABILITY OF FUNDS

By:
Division of Finance

JURAT

CITIES

STATE OF UTAH)
 :ss
COUNTY OF: SAN JUAN)

On this _____ day of _____, 20___, personally appeared before me Mack Mcdonald and Lyman Duncan being by me duly sworn did say they are the duly elected Chief Administrative Officer and _____ respectfully, of San Juan County, a political subdivision of the State of Utah, and that the foregoing instrument was signed in behalf of said political subdivision by authority of a motion of its governing body passed on the _____ day of _____, 20___, and said persons acknowledged to me that said political subdivision executed the same.

Notary Public, residing at

My Commission Expires:

Exhibit No. 1

WORK DESCRIPTION & COST BREAKDOWN

San Juan County

PRINCIPAL FORGIVENESS

PROJECT DESCRIPTION

San Juan County has requested and been approved for principal forgiveness from the Drinking Water Board. This principal forgiveness is for the engineering and design services for the Westwater Community Water Supply Project.

To fund this project, the Board authorized a planning loan with 100% principal forgiveness of \$457,000.00 to San Juan County.

SCOPE OF WORK

(Obtain and insert a copy of the Scope of Work to be approved prior to the release of funds)

WRITTEN AUTHORIZATION AND REQUEST FOR REIMBURSEMENT FROM ESCROW FUND

TO: The Utah State Treasurer, as ESCROW AGENT (the "TREASURER")

DATE: _____

WRITTEN REQUEST NO.: _____

I, the undersigned authorized officer of _____, (the "Entity"), do hereby certify and request to the Treasurer as follows:

1. Pursuant to the provisions of the Escrow Agreement by and between the Entity, the State and the Treasurer dated _____, (the "Escrow Agreement"), the undersigned hereby authorizes and requests a reimbursement from the Escrow Account to pay the amounts shown on the attached Payment Schedule.
2. Each payment proposed to be made as set forth on the Payment Schedule has been incurred and is a proper charge against the Escrow Account.
3. To the extent that the payment of any item set forth on the Payment Schedule is for other than work, materials, equipment, or supplies; in connection with this authorization and request, the undersigned certifies that each payment proposed to be made on the Payment Schedules is a proper charge against the Escrow Account, is a reasonable amount and has not been heretofore included in a prior Written Authorization and Request for Reimbursement for the Escrow Account.
4. This Written Authorization and Request, including the Payment Schedule attached hereto, shall be conclusive evidence of the facts and statements set forth herein.
5. A copy of this Written Authorization and Request is being kept on file in the official records of the Entity.

The terms used herein, which are defined in the Escrow Agreement, shall have the respective meanings therein assigned to them.

By: _____
(name)

(signature)

Title: _____

REIMBURSEMENT SCHEDULE

Please attach a copy of each invoice and each corresponding check behind this sheet.

Check No.	Person or Firm	Amount	Purpose
-----------	----------------	--------	---------

Reimbursement for the above listed payments totaling \$ _____ is to be made to _____ (“Entity”) by transfer of funds from the Escrow Account (PTIF# _____) to
 (CHECK ONE):

- Entity’s general account in the Public Treasurer’s Investment Fund (PTIF#); or to
- Entity’s checking account at _____ (“Bank”).

Electronic Transfer Information:
 Bank Rounting Number _____
 Account number _____; or by

- State Warrant made out to Entity and to be delivered to Entity via US Mail.

RETAINAGE REQUEST

In addition to the above listed reimbursement, transfer the following retainage amounts:

From Escrow Acct.#	To Retainage Acct.#	For Contractor (“Name”)	#Amount
--------------------	---------------------	-------------------------	---------

Contact Person at time of Wire Transfer: _____
 (name) (phone #)



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Consideration and Approval for Road Stabilization on CR373, TJ Adair, Road Superintendent

RECOMMENDATION: Approval to continue project

SUMMARY

San Juan County Road Department would like to continue with Phase II of the Road Stabilization Project on CR373 – West Summit. The remaining mileage is 8.30 miles. Historically, this road has required maintenance most of the year because of the bast material.

HISTORY/PAST ACTION

Stabilization project approved in 2021 budget for the amount of \$1,500,000.00. Half of the project was done in 2021 for \$803,604.93 with Coughlin Company. In 2022, because of inflation and more mileage, the cost will be \$943,358.72 which includes a pulverizer, two spreader trucks, two water trucks, grading and compaction, micro cracking and cement.

FISCAL IMPACT

\$943,358.72 which is in the 2022 budget.

Coughlin Company I Inc

Soil Stabilization Bid Proposal



809 E. Commerce Drive
 St. George, Utah 84790
 Phone: 435-634-1266
 Fax: 435-674-5119
 www.coughlincompany.com
 President: Darren Coughlin (darren@coughlincompany.com)
 Estimator/PM: Steve Collins (steve@coughlincompany.com)
 Estimator/PM: Reed Poleszak (reed@coughlincompany.com)

Date:	Friday, January 21, 2022
Proposal #	012122-12
Good for 30 Days	

Proposal To:
 San Juan County

Project:
 County Road 313
 San Juan County, UT

Quantity	Unit	Item	Description	Unit Price	total
1.00	EACH	MOB	Mobilization & Demobilization	\$ 40,000.00	\$ 40,000.00
116,864.00	SY		4% Cement Stabilization - 8" Depth with Grading, Compaction	\$ 7.73	\$ 903,358.72
EXCLUDES: WATER SOURCE & WATER				Grand total	\$ 943,358.72

Bid Proposal for Pulverizing & Soil Stabilization. We will furnish all labor & equipment to complete the item proposed as described on Project: County Road 313

All of the work will be completed in a workmanlike manner according to standard practices for the sum of: Nine Hundred Forty Three Thousand Three Hundred Fifty Eight Dollars and Seventy Two Cents \$ 943,358.72

Signature // Date _____
 Coughlin Company

Terms & Conditions

Scope of work: Mobilization & Demobilization. Pulverize to depth according to plans and specifications. Spreading, mixing Cement & water (supplied by others) with Pulverized Material.

Conditions:

1. Work shall be completed in one continuous operation without interruption.
2. Unit price based on a mutually agreed schedule.
3. All utilities and obstructions must be removed.
4. The project will be field measured and the actual area pulverized will be invoiced at the specific unit price.
5. By accepting this proposal, the County agrees to hold Coughlin Company harmless for claims or damages arising out of related by-products of its normal operations.
6. The production rate will be approximately Days(s) for 8 miles.

Inclusions: Pulverizer, 2 Spreader Trucks, 2 Water Trucks, Grading and Compaction, Trimming, Micro Cracking, Cement

Exclusions:

1. 50,000 gallons of water per day delivered to the project site.
2. Quality Assurance and testing
3. Construction staking and/or Surveying, traffic control, permits, inspections and blue staking.
4. Material larger than 3 inches in diameter. Damage to underground utilities, traffic loops, removal or lowering.
5. Any alterations or deviation from the above specifications involving extra cost of materials or increased labor or equipment time will only be executed upon written orders for the same, and will become an extra charge over the sum agreed to and accepted in this agreement. All alterations or deviations must be made in writing.
6. Bond and special taxes not included.
7. ONSTIE WATER SOURCE & WATER

Payment:

1. Submittal for progress payments will be made at least monthly or as each phase of the project is completed.
2. Progress payments will be payable within 15 calendar days of the payment request, therefore, any amounts past due will be subject to 1.5% interest per month on the unpaid balance.
3. All retentions are due and payable no more than 60 days from the date that Coughlin Company completes their work.
4. Proposals under \$100,000 reflect 0% retention.

Agreement:

1. The undersigned hereby accepts this bid (the above prices, specifications, and that the conditions are satisfactory) and authorizes Coughlin Company to furnish all materials and labor proposed above which is required to complete the above described project.
2. The Parties agree that this Bid Proposal is incorporated into any Subcontractor Agreement between the parties, whether signed or not, and in the event an inconsistency exists between the terms of the Subcontractor Agreement and this Bid Proposal, the parties agree that the terms of this Bid Proposal shall control, supersede, and replace any such terms between the parties.
3. The undersigned agrees to pay the amount stated in this proposal upon completion of work and presentation of progress payment request.
4. In the even it becomes necessary to refer any unpaid balance owed for work performed to an attorney, the undersigned agrees to pay all attorney fees and costs incurred in the collection of the monies due under the terms of this agreement.

Accepted this _____ day of _____ 20_____.

Signed: _____

Phase I



Bedrock Project Management Services, LLC
 360 N 400 E
 London, UT 84042
 (801) 228-0757



Lithtec4Roads™ Quotation

Lithtec4Roads™ PRODUCTS ARE PRODUCED AS ON-DEMAND INVENTORY. THIS FORM MUST BE COMPLETED AND RETURNED TO DETERMINE DELIVERY SCHEDULE AND TO PLACE YOUR ORDER INTO PRODUCTION, AS WELL AS ACKNOWLEDGE THE CONFIDENTIAL FORMULA.

DATE: 3/24/2021

Project Name	San Juan County Road 313		
Project Number	820-12-5 MILES		
Dimensions	Length: 26,400	Base Width: 26	Depth 8
Total Square Yards	76267	Tons	952.00
Dosage	3%		

Total Lithtec4Roads™	\$904,400.00	\$11.86 per square yard
Shipping & Handling	\$95,200.00	\$100.00 **per ton**
FDR Stabilization	\$144,144.00	\$1.89 per square yard
Fogged Double Pin Chip Seal	\$392,773.33	\$5.15 per square yard
Mobilization Fee	\$11,880.00	
Project Management Services	\$30,967.95	
Quote Total	\$ 1,548,397.33	Sales Tax is not included; add as applicable.

Payment Terms: Payment Terms are 50% at the time of order and balance due not to exceed 30 days upon delivery.

Desired Project Start Date: 5/1/2020 (Not Guaranteed; Must Submit for Confirmation)

TERMS AND CONDITIONS

- (1) Installation must be done by Bedrock Management Services or a pre-approved installer.
- (2) Bedrock Management Services does not provide Civil Engineering services unless contracted to do so.
- (3) The Total provided above is based on estimates for the dosage required for the Lithtec4Roads™ Product using various sources including documents and/or materials provided by the customer. Lab testing, geotechnical site soil sampling of the project believed to be reliable across the project.
- (4) The Quoted Price shown above includes onsite depth of lift testing, moisture content testing, and lightweight deflectometer testing.
- (5) BEDROCK ROADS, LLC is a product supplier ONLY and while services and data gathered from those services will be shared with contractors and/or end users to support the installation, the data and information gathered through those services are ONLY designed for use for quality control and quality assurance for the exclusive use of BEDROCK ROADS, LLC. BEDROCK ROADS, LLC's presence at the job site is for BEDROCK ROADS, LLC purposes only and is not as an onsite supervisor or controller of the project and all responsibility of installation quality and compliance with specifications and required procedures rests solely with the contractor chosen by the customer and any other customer representatives on site. BEDROCK ROADS, LLC recommends licensed third party quality control and quality assurance for ALL Lithtec4Roads™ treated installations.
- (6) Any work outside of the contract on the site by anyone other than Bedrock personnel or subcontractors voids all warranties, implied or written, and we no longer accept responsibility for the performance of the product or any other work provided by others.
- (7) Any changes in costs such as delivery, fuel service charge, truck detention charges, sales tax or other will be adjusted on the final invoice issued by BEDROCK ROADS.

Coughlin Company I Inc

Soil Stabilization Bid Proposal



809 E. Commerce Drive
 St. George, Utah 84790
 Phone: 435-634-1266
 Fax: 435-674-5119
 www.coughlincompany.com
 President: Darren Coughlin (darren@coughlincompany.com)
 Estimator/PM: Steve Collins (steve@coughlincompany.com)
 Estimator/PM: Reed Poleszak (reed@coughlincompany.com)

Date:	Monday, June 28, 2021
Proposal #	020121-01
Good for 30 Days	

Proposal To:
 San Juan County

Project:
 County Road 313
 San Juan County, UT

Quantity	Unit	Description	Unit Price	Total
1.00	EACH	MOB		
		Mobilization & Demobilization	\$ 11,880.00	\$ 11,880.00
112,640.00	SY	4% Cement Stabilization - 8" Depth with Grading, Compaction	\$ 6.92	\$ 779,468.80
EXCLUDES: WATER SOURCE & WATER				

Bid Proposal for Pulverizing & Soil Stabilization. We will furnish all labor & equipment to complete the item proposed as described on Project: County Road 313

All of the work will be completed in a workmanlike manner according to standard practices for the sum of: Seven Hundred Ninety One Thousand Three Hundred Forty Eight Dollars and Eighty Cents \$ 791,348.80

Signature // Date _____
 Coughlin Company

Terms & Conditions

Scope of work: Mobilization & Demobilization. Pulverize to depth according to plans and specifications. Spreading, mixing Cement & water (supplied by others) with Pulverized Material.

- Conditions:**
1. Work shall be completed in one continuous operation without interruption.
 2. Unit price based on a mutually agreed schedule.
 3. All utilities and obstructions must be removed.
 4. The project will be field measured and the actual area pulverized will be invoiced at the specific unit price.
 5. By accepting this proposal, the County agrees to hold Coughlin Company harmless for claims or damages arising out of related by-products of its normal operations.
 6. The production rate will be approximately 12 Days(s) for 8 miles.

Inclusions: Pulverizer, 2 Spreader Trucks, 2 Water Trucks, Grading and Compaction, Cement

- Exclusions:**
1. 50,000 gallons of water per day delivered to the project site.
 2. Quality Assurance and testing
 3. Construction staking and/or Surveying, traffic control, permits, inspections and blue staking.
 4. Material larger than 3 inches in diameter. Damage to underground utilities, traffic loops, removal or lowering.
 5. Any alterations or deviation from the above specifications involving extra cost of materials or increased labor or equipment time will only be executed upon written orders for the same, and will become an extra charge over the sum agreed to and accepted in this agreement. All alterations or deviations must be made in writing.
 6. Bond and special taxes not included.
 7. ONSTIE WATER SOURCE & WATER

- Payment:**
1. Submittal for progress payments will be made at least monthly or as each phase of the project is completed.
 2. Progress payments will be payable within 15 calendar days of the payment request, therefore, any amounts past due will be subject to 1.5% interest per month on the unpaid balance.
 3. All retentions are due and payable no more than 60 days from the date that Coughlin Company completes their work.
 4. Proposals under \$100,000 reflect 0% retention.

- Agreement:**
1. The undersigned hereby accepts this bid (the above prices, specifications, and that the conditions are satisfactory) and authorizes Coughlin Company to furnish all materials and labor proposed above which is required to complete the above described project.
 2. The Parties agree that this Bid Proposal is incorporated into any Subcontractor Agreement between the parties, whether signed or not, and in the event an inconsistency exists between the terms of the Subcontractor Agreement and this Bid Proposal, the parties agree that the terms of this Bid Proposal shall control, supersede, and replace any such terms between the parties.
 3. The undersigned agrees to pay the amount stated in this proposal upon completion of work and presentation of progress payment request.
 4. In the even it becomes necessary to refer any unpaid balance owed for work performed to an attorney, the undersigned agrees to pay all attorney fees and costs incurred in the collection of the monies due under the terms of this agreement.

Accepted this _____ day of _____, 20____.

Signed: _____.

SAN JUAN COUNTY
PROCUREMENT POLICY AND BID-QUOTATION FORM

#1 NAME OF COMPANY	#2 NAME OF COMPANY	#3 NAME OF COMPANY	#4 NAME OF COMPANY
<u>Bed rock</u>	<u>Coughlin Company</u>	_____	_____
Telephone # <u>801-288-0757</u>	Telephone # <u>435-634-1266</u>	Telephone # _____	Telephone # _____
In Person <u>X</u> By Mail _____	In Person _____ By Email <u>X</u>	In Person _____ By Mail _____	In Person _____ By Mail _____
Time _____	Time _____	Time _____	Time _____
Contact Person <u>Ron Hatfield</u>	Contact Person <u>Darren Coughlin</u>	Contact Person _____	Contact Person _____
ALL QUOTATIONS TO BE CONFIRMED IN WRITING	ALL QUOTATIONS TO BE CONFIRMED IN WRITING	ALL QUOTATIONS TO BE CONFIRMED IN WRITING	ALL QUOTATIONS TO BE CONFIRMED IN WRITING
ITEMS QUOTED: <u>5 Miles</u>	ITEMS QUOTED: <u>8 Miles</u>	ITEMS QUOTED: _____	ITEMS QUOTED: _____
<u>CR 373 FDR Stabilization</u>	<u>ER 373 FDR Stabilization</u>	_____	_____
PRICE: <u>1,155,624.00</u>	PRICE: <u>791,388.80</u>	PRICE: _____	PRICE: _____
<u>231,124.80 / Mile</u>	<u>98,918.60 / Mile</u>	_____	_____
BID CHOSEN AND REASON: _____			

SIGNED: Todd Adlin
DEPARTMENT: Road
P.O. NUMBER: _____
APPROXIMATE DATE OF DELIVERY: Aug 23 - 2021

**SAN JUAN COUNTY, UTAH
RESOLUTION NO. 2022 - _____**

STATEMENT OF OPPOSITION REGARDING UTAH H.B. 371 VOTING REVISIONS

WHEREAS, San Juan County values fair and accessible elections with high voter participation and prioritizes the continuance of fair and accessible elections with high voter turn-out for the benefit of all county residents.

WHEREAS, San Juan County Board of Commissioners is familiar with HB 371 “Voting Revisions”, pending in the Utah Legislature.

WHEREAS, HB 371 is sponsored by former San Juan County Commissioner, and current Utah state representative, Phil Lyman.

WHEREAS, HB 371 eliminates voting by mail, restricts locations where ballots can be deposited, and restricts voter registration by prohibiting voter registration drives, among other prohibitions and restrictions that do not serve to benefit voters or protect voting rights in San Juan County.

WHEREAS, in January 2014, then San Juan County Clerk, Norman Johnson, informed the San Juan Commission that the 2014 election in San Juan County would be handled exclusively through mailed-in ballots. The County Clerk explained that the vote by mail method is a simpler, less expensive way to operate elections, and has been shown to dramatically increase voter participation, even among voters in San Juan County. As reported in the January 29, 2014 edition of the *San Juan Record*:

Johnson said he has watched voting trends closely for several years, and feels that moving to mailed-in ballots is the best way to go. “This will be a simpler and cheaper way to conduct voting in the county,” said Johnson, who has run elections as the county clerk for the past 14 years. “After closely watching the City of Monticello race last year, I think it is time to move to mailed-in ballots for everyone.”

In addition to cutting costs and confusion, Johnson said the move will increase voter participation. “It was interesting to compare the elections in Monticello and Blanding last year,” said Johnson. “There was a significantly different turnout for similar races in each community, and I think that mailed-in ballots account for a large amount of the difference.” In Monticello, where mailed-in ballots were used to select a new mayor and two positions on the City Council, voter participation was 59 percent. In Blanding, where traditional election-day polls were used to select a new Mayor and two positions on the City Council, voter participation was 29 percent. Smaller precincts have used mailed-in ballots for several years. In addition, Johnson adds that about ten percent of voters already vote by mail.

He cites equipment costs, travel expenses, and ADA concerns as additional reasons in support of the change, adding, "Time and distance are the single biggest factors, both for voters and to administer an election."

WHEREAS, in 2015 San Juan County was a defendant in a lawsuit initiated in the United States District Court for Utah by the Navajo Nation Human Rights Commission and several named plaintiffs, *Navajo Nation Human Rights Commission, et al. v. San Juan Count, et al.*, which challenged the voting procedures in San Juan County, specifically with respect to polling places and mail-in ballots and language assistance.

WHEREAS, on February 22, 2018, the Court issued an Order incorporating the terms of the Stipulated Settlement agreement reached between the parties regarding plaintiffs' claims that San Juan County did not provide effective language assistance to Navajo-speaking voters and that Navajo voters had unequal voting opportunities in the County, and further stipulating that the Court would maintain jurisdiction to enforce the terms of the Stipulated Settlement Agreement.

WHEREAS, pursuant to the Court's 2018 Order that subsequent to the 2020 general election the parties shall "meet, in good faith, through designated representatives within 60 days to review the data collected and determine if procedures should be altered or services reduced, increased, or held the same" a Revised Stipulated Settlement was reached in March 2021, which among other provisions, provides for multiple voting places on the Navajo Nation, language assistance at satellite voting locations and voter registration and ballot assistance at the Language Assistance Locations for a minimum of 28 days prior to election day, and data collection and retention of specified information including voter contact at each Language Assistance Location through the 2024 election.

WHEREAS, the San Juan County Board of Commissioners has reviewed HB 371 and has determined that HB 371 makes it more difficult for residents to vote, discriminates against the county's Navajo residents; fails to insure and encourage fair, accessible and high voter participation elections; and violates the spirit, purpose, intent and possibly the mandatory terms of the Revised Stipulated Settlement reached in *Navajo Nation Human Rights Commission, et al. v. San Juan Count, et al.*

WHEREAS, HB 371 will make San Juan County elections more expensive and dramatically reduce voter participation.

WHEREAS, HB 371 violates the civil rights of all San Juan County residents.

WHEREAS, HB 371 is not in the best interests of the residents of San Juan County.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: San Juan County hereby opposes the voting revisions contained in HB 371

Section 2: The San Juan County Commission directs the County Administrator to immediately provide a copy of this Resolution to all members of the Utah Legislature.

PASSED, ADOPTED AND APPROVED by the Board of San Juan County Commissioners this ____ day of _____ 2022.

Those voting aye:

Those voting nay:

Those abstaining:

Absent:

Commissioners

Board of San Juan County

Willie Grayeyes, Chairman

ATTEST:

Lyman Duncan, County Clerk/Auditor

**SAN JUAN COUNTY, UTAH
RESOLUTION NO. 2022 - _____**

**STATEMENT OF OPPOSITION REGARDING UTAH H.B. 285 OPEN AND PUBLIC
MEETINGS ACT VIOLATIONS**

WHEREAS, San Juan County supports and encourages public participation in the workings of the County government and County Commission decisions that affect the health, safety and welfare of all county residents.

WHEREAS, San Juan County Board of Commissioners is familiar with HB 285 “Open and Public Meetings Act Violations,” pending in the Utah Legislature.

WHEREAS, HB 285 is sponsored by former San Juan County Commissioner, and current Utah state representative, Phil Lyman.

WHEREAS, HB 285 would impose a criminal penalty of a Class C misdemeanor on a public body member who knowingly or intentionally excludes from an open meeting a member of the public entitled to attend the meeting.

WHEREAS, HB 285 would criminalize communications between county residents trying to access their elected County Commissioners.

WHEREAS, HB 285 appears to be in response to the San Juan County Attorney’s memo that was included in the January 18, 2022 Commission packet, accusing Commissioners of violating the Utah Open and Public Meetings Act due to receiving an email with a proposed ordinance.

WHEREAS, state legislators and county commissioners routinely receive draft legislation from lobbyists and other people who draft proposed legislation.

WHEREAS, a February 18, 2022 article in the *Salt Lake Tribune* quoted a well-known Utah-based attorney who has been involved in hundreds of open meetings over the past three decades:

That’s [drafting legislation] part of your right to petition the government. You’re petitioning them by giving them a proposed resolution . . .

WHEREAS, HB 285 violates the civil rights of all San Juan County residents.

WHEREAS, HB 285 is not in the best interests of the residents of San Juan County.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: San Juan County hereby opposes proposed changes to the Utah Open and Public Meetings Act, pending in the Utah Legislature contained in HB 285,

Section 2: The San Juan County Commission directs the County Administrator to immediately provide a copy of this Resolution to all members of the Utah Legislature.

PASSED, ADOPTED AND APPROVED by the Board of San Juan County Commissioners this ____ day of _____ 2022.

Those voting aye:

Those voting nay:

Those abstaining:

Absent:

Commissioners

Board of San Juan County

Willie Grayeyes, Chairman

ATTEST:

Lyman Duncan, County Clerk/Auditor

STANDARD SERVICE PROVIDER CONTRACT

This standard service provider contract is between San Juan County, a political subdivision of the State of Utah, and the following person or entity (the “Service Provider”):

Service Provider:	ACME Iron and Metal Co., Inc.	Contact Phone Number:	505-220-4467
Contact Person:	Ryan Hibler	Contact Email Address:	ryan@acmeironandmetal.com
Address:	6142 2 nd Street NW Albuquerque, NM 87107	Type of Service:	Scrap Metal Salvage and Removal

San Juan County desires to obtain the services of a professional and competent service provider to provide the contractual services under this contract.

San Juan County owns and operates the Landfill located at South HWY 191, Milepost 35.5;

On January 18, 2022, ACME Iron and Metal Co., Inc responded to the County’s Request for Proposal as attached as “Exhibit A” for Scrap Metal Salvage and Removal at the Landfill;

On January 29, 2022, the San Juan County Board of Commissioners approved the Notice of Award and Intent to Negotiate a Contract with Acme Iron and Metal Co., Inc as the “Service Provider” to perform Scrap Metal Salvage and Removal services at the Landfill;

The Service Provider, who has represented to San Juan County that it is a competent and experienced service provider, desires to provide the contractual services under this contract.

The parties therefore agree as follows:

- 1. Scope of Services.** The Service Provider agrees as follows:
 - A. Service Provider shall provide full services, labor and equipment required for the salvage / removal and purchase of the San Juan County Scrap Steel pile located at the Landfill.
 - B. Service Provider shall have the Scrap Steel pile removed from the Landfill property as soon as weather permits but not to extend the termination date of this contract.
 - C. Service Provider shall provide their inspect and accept the scrap metal as is through the removal and salvage process. Rejected items shall not be returned to San Juan County.

- 2. Compensation.**
 - A. Upon the Service Provider’s completion of its duties under section 1 of this contract, the Service Provider shall pay the County San Juan County will pay the Service Provider eighty dollars (\$80.00) per net ton of scrap removed using the Landfill’s certified scales to determine the sale weight.
 - B. The Service Provider is responsible for any taxes, contributions, assessments, or fees, which arise from salvage / purchase of said scrap steel pile.
 - C. The Service Provider is responsible for paying all subcontractors, material providers, jobbers, or any other person who or entity that provides materials, services, equipment, utilities or otherwise at the request of Service Provider and in connection with or relating to this contract.
 - D. Scrap steel will be sold and salvaged “as is, where is” and Service Provider shall hold San Juan County harmless as to the quality / condition of said material removed from the Landfill property by the Service Provider. Material deemed unacceptable by the Service Provider may be set aside at the San Juan County Landfill and be considered “non-sale” items and will not be reflected in the total sale price.
 - E. Payment will be made in full to San Juan County via business check no later than 30 days from the date the last load of Scrap Steel is removed from the San Juan County Landfill.

- 3. Effectiveness, Date, and Termination.** This contract will become effective when all parties have signed it. The date of this agreement will be the date this agreement is signed by the last party to sign it (as indicated by the date associated with that party’s signature). This contract will terminate on May 31, 2022 at 11:59 p.m.

- 4. Early Termination.**
 - A. San Juan County may terminate this contract due to its dissatisfaction with the Service Provider’s services, which termination will be effective at midnight on the fifth day after San Juan County’s notice is effective under section 8.

- B. San Juan County may terminate this contract for any reason, which termination will be effective at midnight on day after San Juan County’s notice is effective under section 8.
- C. San Juan County may terminate this contact, which termination will be effective at the time San Juan County’s notice is effective under section 8, if:
 - (1) The Service Provider engages in or permits any unlawful or disruptive conduct or any activity not permitted by law, regulation, ordinance, this contract, and/or the policies of San Juan County; and
 - (2) The Service Provider fails to immediately cease such conduct or activity after notification by law enforcement, San Juan County, or otherwise.
- D. Either party may terminate this contract after a material breach of this contract by the other party, which termination will be effective after the notice is effective under section 8.

5. Warranties.

- A. The Service Provider warrants to San Juan County that:
 - (1) All services performed under this contract shall:
 - (a) Be of reasonable quality;
 - (b) Conform with reasonable professional standards; and
 - (c) Conform to codes, regulations, and laws.

6. Insurance. The Service Provider shall maintain for the duration of this contract and for six years after the termination of this contract, the following types of insurance:

- A. A valid occurrence form commercial general liability insurance policy, which covers contractual liability and contractual agreements, with minimum limits as follows:
 - (1) Each occurrence - \$1,000,000.00;
 - (2) Damage to Rented Premises - \$300,000.00;
 - (3) Medical Exp. (Any one person) - \$5,000.00;
 - (4) Personal and Adv. Injury - \$2,000,000.00;
 - (5) General aggregate - \$2,000,000.00; and
 - (6) Products – Comp/Op aggregate - \$2,000,000.00;
- B. A valid automobile liability insurance policy that satisfies the minimum amounts required by Utah law; and
- C. A valid Workers Compensation and Employers’ Liability insurance policy with minimum limits as required by Utah law. If any proprietor, partner, executive, officer, member, or other person is excluded from the Workers Compensation and Employers’ Liability insurance policy, the Service Provider shall provide San Juan County with the applicable state issued waiver.

For the duration of this contract and for six years after the termination of this contract, San Juan County may request the Service Provider to provide San Juan County with certificates or other records that demonstrate that the Service Provider is in compliance with the insurance requirements set forth in this section (the “Certificates/Records”). If the Service Provider fails to provide San Juan County with the requested Certificates/Records within three business days of San Juan County’s request, San Juan County may immediately terminate this contract. If the Service Provider fails to have the insurances required by this contract, San Juan County may immediately terminate this contract.

7. Indemnification. With respect to any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding (“Proceeding”) against San Juan County, San Juan County’s officers, employees, agents, consultants, advisors, and other representatives, and each of their heirs, executors, successors, and assignees (“San Juan County Indemnitees”) that arises out of this contract or the acts or omissions of Service Provider (each, a “Claim”), Service Provider shall, for the duration of this contract and for a period of six years after the termination of this contract, indemnify those San Juan County Indemnitees against any amount awarded in, or paid in settlement of any Proceeding, including interest (“Loss”) and any out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys’ and other professionals’ fees and disbursements (“Litigation Expense”) (Loss and Litigation Expense means “Indemnifiable Losses”) arising out of that Proceeding, except to the extent that San Juan County negligently or intentionally caused those Indemnifiable Losses.

8. Notices. All notices must be in writing and must be delivered personally, by a nationally recognized overnight courier, or by United States mail, postage prepaid and addressed to the parties at their respective addresses set forth below, and the same shall be effective upon receipt if delivered personally, on the next business day if sent by overnight courier, or three business days after deposit in the United States mail, if mailed. The initial addresses of the parties shall be:

<u>San Juan County</u>	<u>Service Provider</u>
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San Juan County Attn: Mack McDonald PO Box 9 Monticello, UT 84535	<u>With a copy to:</u> San Juan County Attn: Attorney’s Office PO Box 9 Monticello, UT 84535	ACME Iron and Metal Co., Inc. 6142 2 nd Street NW Albuquerque, NM 87107 ATTN: Ryan Hibler – 1-505-220-4467
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- 9. **Independent Contractor.** The Service Provider shall perform this contract as an independent contractor. The Service Provider acknowledges that it and its representatives are not employees of San Juan County(Utah), and, thus, have no right to and shall not be provided with any San Juan County benefits.
- 10. **Conflict of Terms.** In the event of any conflict between the terms of this contract and any documents referenced in this contract or incorporated into this contract by reference, including exhibits or attachments to this contract, this contract shall control.
- 11. **Assignment Restricted.** Except with the prior written consent of the other party, each party shall not transfer, including by merger (whether that party is the surviving or disappearing entity), consolidation, dissolution, or operation of law:
 - A. Any discretion granted under this contract;
 - B. Any right to satisfy a condition under this contract;
 - C. Any remedy under this contract; or
 - D. Any obligation imposed under this contract.

Any purported transfer in violation of this section will be void.
- 12. **Waiver.** No waiver of satisfaction of a condition or nonperformance of an obligation under this contract will be effective unless it is in writing and signed by the party granting the waiver.
- 13. **Entire Contract; Amendment.** This contract, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this contract. Unless otherwise set forth in this contract, this contract supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this contract. No amendment to this contract will be effective unless it is in writing and signed by both parties.
- 14. **Governing Law; Exclusive Jurisdiction.** Utah law governs any Proceeding brought by one party against the other party arising out of this contract. If either party brings any Proceedings against the other party arising out of this contract, that party may bring that Proceeding only in a state court located in San Juan County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such proceeding.
- 15. **Severability.** The parties acknowledge that if a dispute between the parties arises out of this contract or the subject matter of this contract, the parties desire the court to interpret this contract as follows:
 - A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
 - B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.
- 16. **Counterparts, Digital Signatures, and Electronically Transmitted Signatures.** If the parties sign this contract in counterparts, each will be deemed an original but all counterparts together will constitute one contract. If the parties digitally sign this contract or electronically transmit signatures by email, such signatures will have the same force and effect as original signatures.

Each party is signing this contract on the date below the party's signature.

Item 22.

<p>SAN JUAN COUNTY</p> <p>By: _____</p> <p>San Juan County Board of County Commissioners</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____ Lyman W. Duncan San Juan County Clerk/Auditor Date: _____</p>	<p>ACME IRON AND METAL CO., INC</p> <p>By: _____</p> <p>Ryan Hibler</p>
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Exhibit A

Attachment A

San Juan County RFP Form

Respondent Information: Provide the following information about yourself and your company.

Respondent Name: Acme Iron and Metal
(Note: give exact legal name as it will appear on the contract, if awarded)

Address: 6142 2nd Street NW

City: Albuquerque State: NM Zip: 87107

Business Structure:

- Individual or Sole Proprietorship
Partnership
x Corporation
Limited Liability Company
Other, list business structure

Insurance Certificate: x Copy of insurance certificate, or You are willing to get the proper insurance requirements if awarded the contract during contract negotiation.

Contact Information: List the one person who San Juan County or their representative may contact concerning your proposal.

Name: Ryan Hibler
Telephone Number: 505 220-4467
E-Mail: ryan@acmeironandmetal.com

Final Bid/Pricing Structure:

\$80 a net ton (2000lbs per net ton)

By submitting this proposal, Acme Iron and Metal hereby certifies our willingness to enter into a contract with San Juan County, if selected.

Signature Ryan Hibler Date 1/10/2022



To: San Juan County

RFP: San Juan County Landfill Scrap Steel Sale

1/18/22

From:

Acme Iron and Metal Co., Inc.

6142 2nd Street NW

Albuquerque, NM 87107

Telephone: (505) 345-2457

1/18/22

Proposal Submitted in Response to RFP for San Juan County Landfill Scrap Steel Sale

:

County San Juan County

Purchasing Agent: Mack McDonald

mmcdonald@sanjuancounty.org

Ref: San Juan County Landfill Scrap Steel Sale

ACME Iron and Metal Co., Inc., and subsidiaries

Ace Builders Inc., dba Ace Metals

Albuquerque Metal Recycling Co., Inc.

Rio Rancho Recycling

Acme Iron and Metal Co., Inc.
P O Box 6605
Albuquerque, NM 87197
Commercial Manager: Ryan Hibler
Cell Phone: 505-220-4467
Email: ryan@acmeironandmetal.com

Executive Summary

Acme Iron and Metal Co., Inc. (Acme) is a New Mexico corporation founded in 1954, and has been in continuous operation for the last 60 years, at the same location, 6144 2nd Street NW, in Albuquerque, New Mexico, 87107.

Acme has successfully grown over the years due to hard work and good business strategies. This means we have remained focused on our customer needs by developing successful relationships and improving our internal and production operations in order to provide a more cost effective, high quality product and services. Our employee basis has also grown over the years and now stands at approximately 160, where we may be seen as a significant employer in the community.

As Acme has grown, it has increased in size, capability, technology, and efficiency. And some of our growth has been through “startups” or acquisition of other plants. Now, Acme Iron and Metal Co., Inc., operate from eight (7) locations, in the greater Albuquerque area, Rio Rancho, Bosque Farms, and Roswell. Another factor to our growth has been our financial strength . . . sure-footed and steady. We have built a strong financial rating as reported by Dun & Bradstreet. This means, Acme is “in it” for the “long-haul” and by its historical experience, illustrates our ability to whether various economic market issues, and adapt to new strategies.

These subsidiary companies are in control ownership and management of the parent corporation, Acme Iron and Metal Co., Inc. These subsidiaries are:

Ace Builders, Inc., dba Ace Metals
5711 Broadway Blvd., SE
Albuquerque, NM 87105

Albuquerque Metal Co., Inc. (Shredder Yard)
3339 2nd Street SW
Albuquerque, NM 87105

Industrial Leasing of New Mexico dba Rio Rancho Recycling
110 Frontage Rd NE
Rio Rancho, NM 87124

Acme Iron Metal Co., Inc., the parent company has a physical address of:
6144 2nd Street NW
Albuquerque, NM 87107

Acme’s Satellite locations:

201 Juan Tabo Ave NE
Albuquerque, NM 87123

1220 Bosque Farms
Bosque Farms, NM 87068

1100 East McGaffey St.
Roswell, NM 88201

We combine a broad-range of experience with specialized knowledge of the metal commodities and metal commodities market, reflecting over one hundred thirty years of accumulated management experience. Combining our knowledge and our volume in metal purchases and sales provides us with a true competitive edge in providing competitive pricing for those selling commodity to us as well as competitive pricing when selling commodity to others.

Over the years, we have embraced a quality working relationship with both sellers (over 5000+ in this last year alone), and also with buyers, (local to national companies) of our commodities.

Acme commits to performing in the most competent fashion.

Employee, Safety, and Health Program Document

This program document regarding ES&H exemplifies our highest corporate objective, which is employee safety.

Employees are our most important asset and their safety is our greatest responsibility. It is the policy of Acme Iron and Metal Company, Inc. to provide a safe working environment by eliminating unsafe acts and conditions and to provide appropriate personal protective equipment and safety devices where hazards may exist. Further, it is our goal to create a safety culture among our employees which fosters an understanding that he or she has the ultimate responsibility to work safely.

Our employees are provided monthly safety training on-site, and their attendance is mandatory. We have contracted with "Safety Counseling, Inc." located at 3207 Matthew Ave., NW, in Albuquerque, NM 87107; telephone: 505-821-5888.

We wish to point out and emphasize that since we implemented the contract with this new safety training subcontractor (over the last 16 months or so), we have seen a substantial reduction in employee accidents. We are aggressively moving in the right direction to mitigate employee accidents or injury.

No task is so important or so urgent that we cannot take the time to perform it safely!

Acme's Worker's Comp Experience Modifier Rate will use an ".98" EMR.

Our EMR trend is as follows:

2013	.99
2014	.95
2015	.98

The EMR trend is in part a reflection of the company safety education/training programs, plus management's seriousness in supporting a good safety culture.

Capability Statement

ACME Iron and Metal Co., Inc.

6142 2nd Street NW

Albuquerque, NM 87107

Company Profile

and

Capability Statement

Acme Iron and Metal Company, Co., Inc., (and with its wholly owned subsidiaries) is the largest scrap metal recycler in the State of New Mexico. The company was family founded and remains family owned since 1956. We pride ourselves with honesty, integrity, and superior customer service through each of our 100+ employees.

Capabilities

In our capability as a modern metal scrap processor, we are buyers of all forms of metal, non-ferrous and ferrous commodities. More specifically, through our technological equipment and state of the art operation methods, we accept for process: all varieties of aluminum, copper, brass, tin, steel, plus other items such as vehicles, batteries, zinc, electric motors, radiators, aluminum cans, and appliances.

We have heavily invested in a new state of the art \$10M 5000 horse power shredder and conveyer/seperator system. We can now provide a much more efficient shredding and sorting process of material leaving less waste which enhances our friendly environmental waste objective. All material is processed at our New Mexico facilities either in Albuquerque or Rio Rancho.

To further support our customers, we have the ability to collect material in a variety of methods, such as roll off containers, flat beds and steel-sided trailers with a 24-hour turn around period from date and time called. We provide all logistics, planning, production, scheduling, pickups, transportation, segregation and disposal of said material for our customers.

Our internal production consists of shredding, cutting, shearing, baling, cable stripping, segregating and a variety of other yard operations to prepare our commodities for shipping. Our production facilities support virtually any metal commodity.

Acme also maintains a huge inventory of heavy duty shop equipment and a large fleet of commercial vehicles. We scan all inbound truck loads for low-level radiation and use only certified truck weigh in/out scales.

Price

Acme and its affiliates are constantly performing an internal review to maintain our ability to pay the most competitive metal commodity prices to our customers (based on current markets).

Customers

Some governmental agencies we currently service are as follows:

The City of T or C

City of Albuquerque,

Sandoval County

Bernalillo County

Sandia National Laboratory

Los Alamos National Laboratory

We support hundreds of commercial customers (other larger businesses) plus smaller companies, and of course, we purchase material from a huge number of individuals (in the thousands).

Again, Acme is pleased to customize operations to support our customer's needs.

Management

Our managing partners each have lengthy metal recycling experience and are active in day-to-day operations. They have developed an excellent matrix of staffing over the years in order to accommodate and maintain efficiency for the numerous production logistics for a company of our size and capability.

Our management team performs "on-going" employee safety training, maintains personnel policies and procedures, equipment maintenance assessment and a constant review of production methodology. Supervising sound fiscal management, developing future planning, and business strategy are among our management team's strong attributes.

Compliance

Acme is pleased to comply with all state and federal reporting requirements and is also vigilant in maintaining any and all permits, licenses, and inspections that pertain to our industry. And, just as important, we strive for only a positive working relationship with any regulatory agency.

Contact

Please call Ryan Hibler, Commercial Manager for Acme Iron and Metal and our above mentioned affiliated recycling yards for any questions.

Thank you for considering Acme Iron and Metals (and its affiliates).

Ryan Hibler, Buyer and Seller of Metal Commodities

Direct: (505) 220-4467

Federal ID # 85-0232355

NM CRS # 01-806892008



Scope of Work

Acme Iron and Metal Co., Inc. (Acme) has reviewed all requirements in the RFP Scope of Work, and asserts that we are ready and able to perform all tasks.

Primarily, with our experience with scrap removal, Acme Iron and Metal is most familiar with working with many Counties and Municipalities. We understand and work hard to accomplish the timelines of the RFP during the handling and safe transport of the recycled material.

As illustrated in prior documentation regarding the variety of transportation and cargo vehicles, we are ready to supply all internal labor and equipment required to support the removal of the scrap steel.

Our operators are quite familiar with the identification of the various metal commodities and or identify hazardous or explosive materials, such as enclosed cylinders. We will set aside such items as well as any and all nonmetallic materials.

Acme uses State of New Mexico certified truck scales and bonded and trained certified weigh masters.

All of Acme's scale operations are automated with the latest technology. This means our computer generated scale tickets directly interfaced from the scale reader eliminates the possibility of human error, which is typing in wrong numbers!

Our scale operations also takes three camera shots when the scale master clicks the automated gross button, taking a picture of the vehicle's rear angle, a picture of the load from above and a front angle. These three pictures are then transferred into an electronic PDF file along with the automated scale ticket records. One can easily verify and/or audit that the picture of the commodity matches the commodity listed in that particular scale/purchase ticket. This scale/purchase ticket remains a permanent record in a searchable/sortable database, available for review at a moment's notice.

With a good driver, a fully automated scale operation system, and good administrative personnel for support, Acme is sure to provide greater quality assurance to our customer.

Acme would process payment according to RFP specifications. Acme has the ability to pay via wire, ACH, or check voucher.

Quality Assurance

Quality Policy

Acme Iron and Metal Co., Inc. is committed to quality products and services. Our staff from the top down: management, drivers, scale masters, sorters, equipment operators, cashiers, and accountants are affiliated by a common dedication to perform work right, on time and within budgets. We continually pursue improvement in our capabilities and accomplishments so that our products, services and operations meet or surpass customer requirements. Each staff member is respected for his or workmanship and has unquestionable authority to stop work of any unacceptable quality product or service. Acme prides itself in its reputation as a quality business and values the integrity of its relationships with its customers, suppliers, and regulatory agencies.

Quality Objectives

Acme Iron and Metal Co., Inc. strives to achieve the following objectives, consistent with our quality policy:

1. Meet or exceed customer requirements and expectations;
2. Perform quality work safely while protecting individuals and the environment;
3. Identify and eliminate conditions adverse to quality;
4. Identify and act on opportunities for improvement;
5. Continually measure and monitor processes to confirm quality; and
6. Maintain and support an effective quality management system.

Security

Acme Iron and Metal Co., Inc. has in operation a most sophisticated security system which safeguards all yard material from potential theft.

Currently each yard has incorporated an elaborate array of field cameras which provide real-time video and instant electronic storage of all recorded data. These cameras are also equipped with infrared sensors making them capable for nighttime performance. In one yard alone we have over 20 cameras in order to maximize coverage.

These cameras also provide us with a managerial tool to verify the movement, processing, or the unloading or loading of material. Management tracks all metal inventories until shipped.

Our camera system allows management with remote access, again increasing its ability to supervise all aspects of inventory movement.

Also incorporated through our plants are motion sensors which are alarm points that greatly enhance nighttime security.

Lastly, we have a contract with an outside security firm to drive to each yard periodically each night to survey in-person for any oddity.

References and Projects Similar

CBH Truck and Salvage

Bob Huish 505 402-4419

Two to three times a year, we mobilize an Eljon 580 baler with an operator to bale and remove 300 to 400 tons of scrap materials. After enough bales of been processed, we then send in a flatbed truck for removal of such bales. This will take place until all material has been processed and removed.

Aztec Auto Salvage

Bob Pollack 505 860-2498

When needed per customer request, we'll mobilize either an Eljon 580 baler or an EZ Crusher A+ car crusher with an operator to bale or crush 300 to 400 tons of recycled vehicles. After enough vehicles have been processed, we then send in a flatbed truck for removal. This will take place until all material has been processed and removed.

Estancia Valley Solid Waste Authority

Martin Lucero 505 705-5104

When the landfill reaches 200 plus tons, we'll mobilize an Eljon 580 baler with an operator to bale the landfills recycled material. Once enough bales have been processed, we'll send either a flatbed truck or an open top trailer to remove the bales. This will take place until all material has been processed and removed.

Strategy/Methodology

We are proposing to provide a full-service metal recycling program that includes, but is not limited, the baling and pickup of recycle material from the customer's location, return the metal load to our facilities for accurate disposition of net weight and metal commodity identification, to process and shred, all in a manner, supporting environmental compliance, soundness in safety practices and compliant to DOT rules and regulations.

Timeline

Our objective is to mobilize equipment no later than one week after notification of the winning bid. This will be accompanied by an operator of the before mentioned Eljon 580 Baler. With the estimated tonnage of around 200 tons and with the cooperation with the County, we anticipate the processing and removal of the San Juan County Scrap Steel material to be no longer than 30 days of start date.

Pricing

(see attached "Attachment A" worksheet)

Strategy/Methodology

We are proposing to provide a full-service metal recycling program that includes, but is not limited, the baling and pickup of recycle material from the customer's location, return the metal load to our facilities for accurate disposition of net weight and metal commodity identification, to process and shred, all in a manner, supporting environmental compliance, soundness in safety practices and compliant to DOT rules and regulations.

Timeline

Our objective is to mobilize equipment no later than one week after notification of the winning bid. This will be accompanied by an operator of the before mentioned Eljon 580 Baler. With the estimated tonnage of around 200 tons and with the cooperation with the County, we anticipate the processing and removal of the San Juan County Scrap Steel material to be no longer than 30 days of start date.

Pricing

(see attached "Attachment A" worksheet)



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of a Contract with ACME Iron and Metal for Scrap Metal Salvage and Removal at the County Landfill

RECOMMENDATION: Make a motion approving the contract

SUMMARY

This is a contract for Scrap Metal Salvage and Removal at the County Landfill.

HISTORY/PAST ACTION

On January 18, the Commission approved the Notice of Award and Intent to Negotiate a Contract with Acme Iron and Metal to Perform Scrap Metal Salvage and Removal at the Landfill

FISCAL IMPACT

Proposal is for ACME to pay the County \$80 a net ton.



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

ITEM TITLE, PRESENTER: Consideration and Authorization to Enter into a Reimbursement Agreement between the State of Utah School and Institutional Trust Lands Administration and San Juan County for the San Juan County-Spanish Valley Drainage Master Plan for \$42,577.

RECOMMENDATION: Make a motion approving and authorizing signature of the Agreement.

SUMMARY

San Juan County applied for funding with the Capital Improvement Board and was awarded \$38,700. The total cost estimate for the project is \$85,755 in which the County will pay half and SITLA will pay the other half in partnership with this project.

HISTORY/PAST ACTION

In the past, the Commission ranked this project as a high priority on the CIB funding list.

FISCAL IMPACT

\$42,577 of which \$38,700 is obtained from a CIB grant.

**REIMBURSEMENT AGREEMENT
(DEVL 1269)**

Beneficiary: Schools

THIS REIMBURSEMENT AGREEMENT (the “**Agreement**”) is entered into this _____ day of _____, 2022, by and between the State of Utah School and Institutional Trust Lands Administration, 675 East 500 South, Suite 500, Salt Lake City, Utah 84102 (the “**Trust Lands Administration**”), and San Juan County, Utah, P.O. Box 9, Monticello, Utah 84535 (the “**County**”).

RECITALS

A. The Trust Lands Administration owns certain lands (the “**Trust Lands Administration Parcel**”) in the Spanish Valley area of the County that it desires to plan for future development. The Trust Lands Administration desires these plans to comport with the San Juan County-Spanish Valley Drainage Master Plan (“**Plan**”).

B. The County desires to prepare the Plan and has secured Permanent Community Impact Funds for such purpose.

C. The Trust Lands Administration and the County desire Hansen, Allen & Luce, Inc. (“**HAL**”) to perform the planning, design and drafting activities described in this Agreement to develop the Plan.

D. The Trust Lands Administration and the County agree that the Plan area within the County encompasses approximately 31,000 acres. These lands are generally depicted in **Exhibit A**.

E. The Trust Lands Administration and the County agree to share the costs of preparing the Plan equally, i.e. each pays 50% of the total cost.

NOW, THEREFORE, for good and valuable consideration, the Trust Lands Administration and County agree as follows:

AGREEMENT

1. Hiring and Supervision of Drainage Engineer. The parties acknowledge that the Trust Lands Administration has contracted with HAL to perform those tasks set forth in the San Juan County-Spanish Valley Drainage Master Plan Work Plan proposal, dated January 24, 2022

Reimbursement Agreement (DEVL 1269)
San Juan County
Page 2 of 8

(the “**Work**”), attached hereto as **Exhibit B** (the “**Proposal**”). The Trust Lands Administration will coordinate with HAL to ensure the Work is accomplished as set forth in the Proposal. The County and the Trust Lands Administration will provide any information or input requested by HAL that is necessary for HAL to perform the Work.

2. Payments. HAL will invoice the Trust Lands Administration for the Work and the Trust Lands Administration will make payments in a timely manner, as required in the contract between HAL and the Trust Lands Administration. Upon completion of the Work, the Trust Lands Administration will provide all invoices associated with the Work to the County, and the County shall reimburse the Trust Lands Administration Fifty Percent (50%) of all such invoiced costs. The County payment will be made in accordance with the terms of this Agreement, and within must occur thirty (30) days after receipt of the invoices. The parties acknowledge that HAL has agreed not to exceed certain fees for the Work, as set forth in the Proposal.

3. Reports and Deliverables. The Trust Lands Administration will provide the County with copies of all reports, drawings and other written information provided to the Trust Lands Administration that are associated with the Work. Such reports, drawings and other written information will be provided to the County within ten (10) days from the date when the Trust Lands Administration received the County payment described in paragraph 2 of this Agreement.

4. Default. If the Trust Lands Administration or the County fail to perform as set forth in this Agreement, the non-defaulting party may provide the other party with written notice of the non-performance. Thereafter, the defaulting party will have thirty (30) days to cure the non-performance. Failure to cure within 30 days from the written notice will result in the non-defaulting party having the right to pursue all remedies available at law.

5. Miscellaneous.

- a. This Agreement shall be binding upon the Trust Lands Administration and County, and their respective successors and assigns.
- b. This Agreement shall be interpreted in accordance with the laws of the State of Utah.
- c. Nothing in this Agreement is intended to, or shall be deemed to, constitute a partnership or joint venture between the Trust Lands Administration and County.
- d. This Agreement may only be amended in writing executed by both the Trust Lands Administration and County.

Reimbursement Agreement (DEVL 1269)
San Juan County
Page 3 of 8

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

STATE OF UTAH
School and Institutional
Trust Lands Administration

Approved as to form:

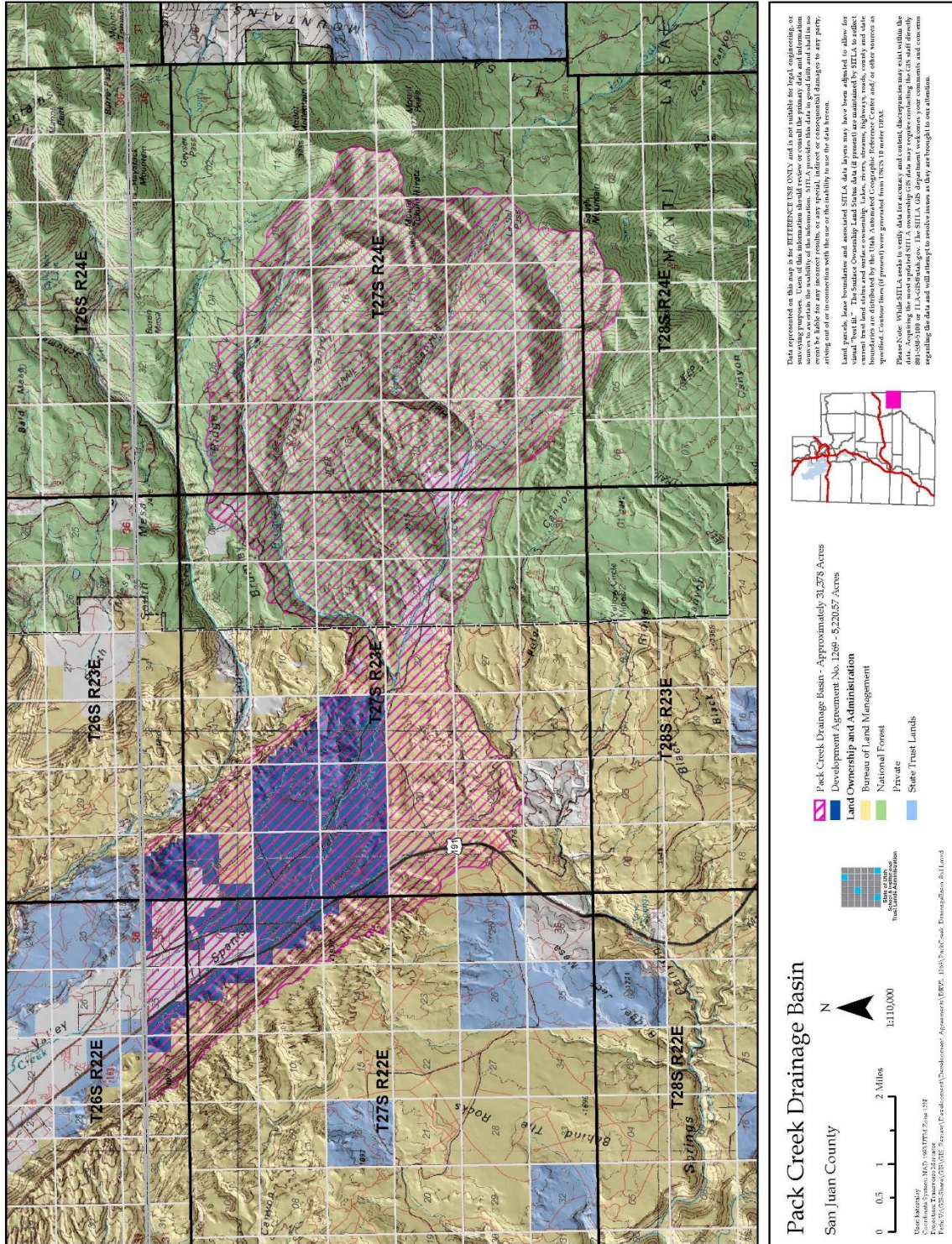
By: David Ure
Its: Director

Special Assistant Attorney General

SAN JUAN COUNTY

By: Willie Grayeyes
Its: Chairman, San Juan County Commission

Exhibit A
Map of San Juan County-Spanish Valley Drainage Master Plan Lands



Data represented on this map is for REFERENCE ONLY and is not suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the validity of the information. SITRA provides this data in good faith and shall in no way be liable for damages of any kind, including consequential damages, arising out of or in connection with the use or the inability to use the data herein.

Land parcels, base boundaries and associated SITRA data have been subjected to, along for visual "best fit". The State Ownership Land Status data (if present) are maintained by SITRA to reflect current land status and surface coverages. Lakes, rivers, streams, highways, roads, county and state boundaries are shown for general reference only. The State Ownership Land Status data are not intended to be used for any purpose other than as specified. Certain lines (if present) were generated from GPS data for certain parcels.

The State Ownership Land Status data is not intended to be used for any purpose other than as specified. The State Ownership Land Status data is not intended to be used for any purpose other than as specified. The State Ownership Land Status data is not intended to be used for any purpose other than as specified.



Exhibit B Proposal

SAN JUAN COUNTY – SPANISH VALLEY DRAINAGE MASTER PLAN WORK PLAN January 24, 2022

PROJECT UNDERSTANDING

A master storm drainage plan is needed to help implement the San Juan County Spanish Valley Area Plan (see figure below). We understand that the key issues are as follows.

- Pack Creek flood hazard must be addressed (see SITLA Flood Hazard Mapping memo, HAL 2019).
- Potential development impacts on storm water quality and quantity to Pack Creek must be mitigated.
- Low impact development (LID) techniques should be implemented as close as possible to the source of the change in runoff. Inherent in development is an increase in impervious area which can increase the volume and peak of storm water runoff. The Spanish Valley study area soils are permeable and it is expected that LID practices including infiltration will be effective in mitigating the potential impacts. Low impact development practices will potentially reduce initial infrastructure costs. The soils are conducive to the use of dry wells (sumps) to infiltrate runoff near the source and thus reduce the size and cost of downstream conveyance systems.

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San Juan County Spanish Valley Area Plan (2018)

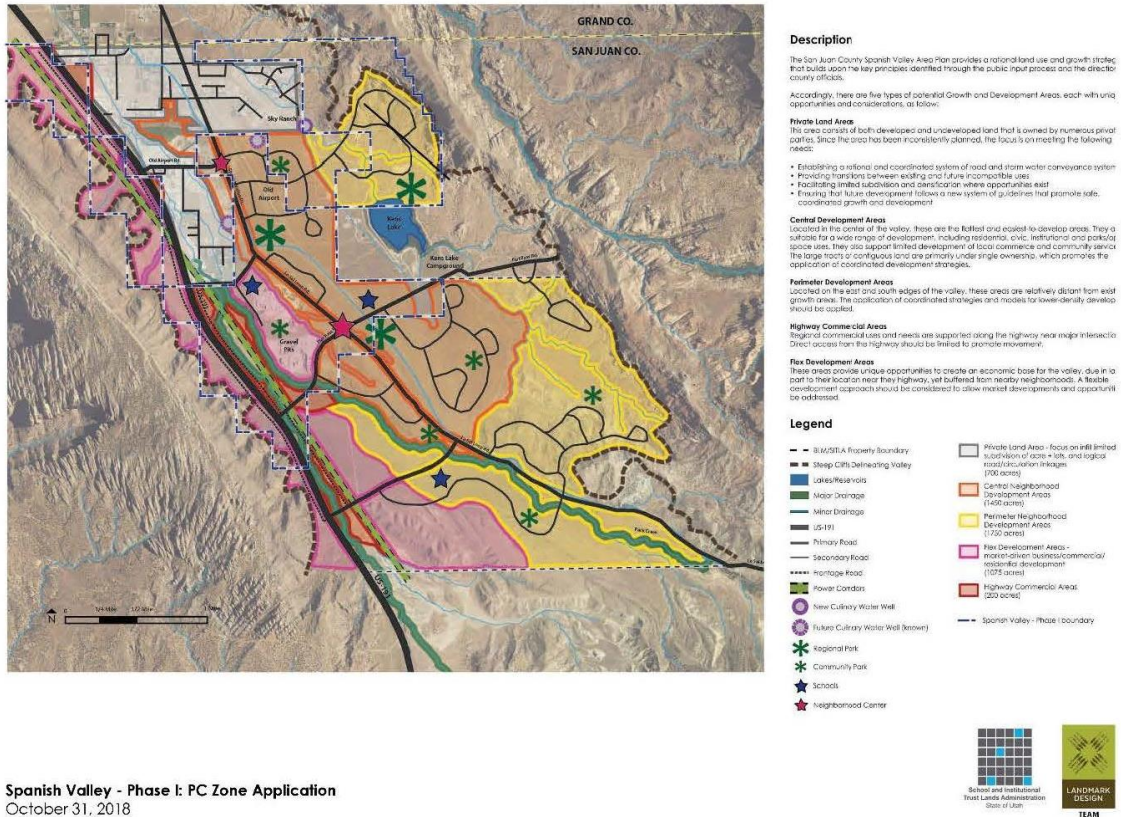


Exhibit B (continued)

Three alternatives have been identified to mitigate Pack Creek flooding hazard.

- Construct a debris basin that would be placed above the alluvial fan to slow the flow out of the canyon mouth sufficiently to remove debris, bed load, and suspended sediments. The downstream conveyance system would need to be enhanced as well to provide for the conveyance of the 1% chance flood event. This alternative would have positive effects for flood control on Pack Creek.
- Avoid development in all the areas that are mapped as being affected by 1% chance (100-year) flood hazard.
- Protect individual developments with levees.

Involvement of key stake holders in the drainage master planning process is critical to the long-term success of the planning efforts. The following scope of work provides key stake holders with the tools needed to make key decisions during the defining and implementation of the storm drainage master plan.

The scope of work is divided into two parts: Pack Creek Alluvial Fan Flooding Mitigation, and development storm drainage system master planning.

SCOPE OF WORK

TASK 100 PACK CREEK ALLUVIAL FAN FLOODING MITIGATION

Objective: Refine the alternatives for mitigating alluvial fan flooding sufficiently to facilitate key stakeholders selecting the preferred alternative.

Input:

- Pack Creek hydrology and alluvial fan flooding mapping (see Flood Hazard Mapping memo, HAL 2019).
- Scope of work

Activities:

1. Prepare for and conduct a project kick off meeting. Summarize and present available San Juan County Spanish Valley storm drainage and flood hazard mapping information. Review scope of work.
2. Extend the flood hazard mapping north to the County line. The SITLA mapping will be extended to the County line through use of the recently completed 0.5-meter LIDAR data. The existing HEC-RAS model prepared for SITLA will need to be extended approximately 13,000 feet downstream to include non-SITLA lands that are within the study area of this project.
3. Prepare a comparison of the alternatives for mitigating the Pack Creek flood hazard.
4. Participate in a workshop with key stake holder representatives presenting the alternatives, recommendations, and receive direction for Pack Creek master planning.
5. Prepare plans conceptually defining the preferred Pack Creek flood hazard mitigation measures.
6. Prepare estimate of construction costs.

Output:

- Preferred alternative for mitigating Pack Creek flood hazard.
- Conceptual Pack Creek flood hazard mitigation plans.
- Estimate of construction costs.

Exhibit B (continued)

TASK 200 DEVELOPMENT STORM DRAINAGE SYSTEM MASTER PLANNING

Input:

- San Juan County – Spanish Valley General Plan – Storm Drainage memo (HAL, January 11, 2018).
- San Juan County Spanish Valley Area Plan (2018)
- San Juan county Spanish Valley Zoning Map.
- Existing conditions storm runoff model (prepared for the Pack Creek flood hazard mapping).
- Scope of work

Activities:

1. Prepare and update GIS data base to include Spanish Valley development planning.
2. Update/revise/refine the existing conditions storm runoff model and include the northern areas of the County in Spanish Valley that were not included in the SITLA Pack Creek model.
3. Perform a site reconnaissance focused on the areas to be added to the existing model.
4. Prepare a future conditions model based on the proposed land use plans. Predict impacts to Pack Creek if mitigation measures are not implemented.
5. Prepare conceptual storm drainage facilities and LID mitigation measures for each type of proposed development. Alternatives to consider include both regional and development specific storm drainage facilities. A key goal is to control storm runoff such that there are no adverse water quality nor water quantity impacts to Pack Creek.
6. Conduct a workshop with key stakeholders presenting the findings and proposed storm drainage control alternatives. A key goal of the workshop is the selection of the preferred drainage solution(s).
7. Prepare a master plan storm drainage model.
8. Prepare GIS data base including the storm drainage master plan elements.
9. Prepare an estimate of capital costs needed to implement the plan.
10. Prepare a draft master plan document. Provide the draft plan document to key stake holders for review.
11. Review the draft master plan with key stakeholders in a workshop.
12. Revise the master plan incorporating key stakeholder comments from the workshop.

Output:

- Master plan documentation including master plan report, storm drainage model, and GIS data base.

ASSUMPTIONS

The Hansen, Allen & Luce, Inc. (HAL) Scope of Work and Engineering Fee have been developed and estimated assuming that the project will proceed in general conformance with HAL's proposal. As part of this Scope of Work, the following assumptions were made.

1. Four meetings with representatives of key stakeholders are included in the budget (two in person in Monticello and two via Microsoft Teams). It is assumed that SITLA and San Juan County will provide a list of representatives to be included in the workshops.
2. The budget assumes one round of comments on the draft master plan document and then preparation of the final document. Additional revisions and additions to the final master plan document can be made on a time and materials basis.
3. Land surveying and geotechnical investigations are not included in the budget. It is assumed that existing information from prior studies is sufficient for the master planning effort.

Reimbursement Agreement (DEVL 1269)
 San Juan County
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Exhibit B (continued)

HAL PROPOSAL SPREADSHEET		CLIENT: San Juan County		24-Jan-22		HANSEN ALLEN & LUCE, INC. ENGINEERS			
PROJECT: Spanish Valley Storm Drainage Master Plan		Sr. Man/Prof GJP		Sr./Prof I KCS		Prof I DJ			
Pha Task #	Task Activity	Sr. Man/Prof GJP	Sr./Prof I KCS	Prof I DJ	Total Hours	Labor Cost	Expense Cost	Total HAL Cost with Contingency	COMMENT
I Pack Creek Alluvial Fan Flooding Mitigation									
100	Project initiation and general communications	12	12		24	\$4,289.88	\$484.00	\$5,251.27	FEMA data request
101	Preparation and Kick off meeting	4	8		12	\$2,022.64	\$72.00	\$2,304.10	On line meeting
102	Extend the flood hazard mapping north to County line	4	4	16	24	\$3,423.08	\$144.00	\$3,923.79	Extend model about 13,000 feet
103	Prepare a comparison of flood hazard mitigation alts	6	4	40	50	\$6,831.40	\$300.00	\$7,844.54	
104	Workshop	14	14		28	\$5,004.86	\$658.00	\$6,449.15	Assume meet in Monticello
105	Prepare conceptual plans	4	12		52	\$5,896.00	\$312.00	\$6,828.80	
106	Prepare cost estimate	4	8		12	\$2,022.64	\$72.00	\$2,304.10	
199	Quality Control (QC)/Quality Assurance (QA)				0	\$0.00	\$0.00	\$0.00	
SUBTOTAL HOURS/UNITS:		48	62	56	202	\$29,490.50	\$2,242.00	\$34,905.75	
SUBTOTAL:		\$10,047.36	\$9,186.54	\$6,975.92					
II Storm Drainage System Master Planning									
201	Prepare and update GIS data base	2	4	20	26	\$3,502.72	\$156.00	\$4,024.59	
202	Update/revise/refine existing conditions model	4	8	20	32	\$4,514.04	\$192.00	\$5,176.64	add about 480 acres to the model, say 16 subbasins, refine 30 other subbasins
203	Perform site visit	4	4		8	\$1,429.96	\$48.00	\$1,625.76	Assume combined with Activity 104
204	Prepare future conditions model	1	4	12	17	\$2,298.84	\$102.00	\$2,638.72	
205	Prepare conceptual storm drainage facilities for each type of development	6	8	18	32	\$4,883.54	\$192.00	\$5,383.09	
206	Workshop	4	4	4	12	\$1,928.24	\$72.00	\$2,200.26	Online meeting
207	Prepare a master plan storm drainage model	2	4	12	18	\$2,908.16	\$108.00	\$3,275.58	
208	Prepare GIS data base	4	4	32	36	\$4,578.92	\$216.00	\$5,274.41	
209	Prepare estimate of public capital costs	4	8		12	\$2,022.64	\$72.00	\$2,304.10	
210	Prepare a draft master plan document	4	12	24	40	\$5,605.00	\$240.00	\$6,429.50	
211	Review the draft master plan with key stakeholders in a workshop or County Council Meeting	14	14	4	32	\$5,503.14	\$782.00	\$6,913.65	Assume meet in Monticello
212	Prepare final master plan document	4	8	16	28	\$4,015.76	\$168.00	\$4,602.14	
299	Quality Control (QC)/Quality Assurance (QA)	6	8		6	\$1,255.92	\$36.00	\$1,421.11	
SUBTOTAL HOURS/UNITS:		55	82	162	299	\$43,842.88	\$2,384.00	\$50,849.57	
SUBTOTAL:		\$11,512.60	\$12,149.94	\$20,180.34					
TOTAL HOURS BY EMPLOYEE:					103	144	218		
PHASE		Labor Costs	Direct Exp Cost	Subtotal w/Contingency					
I	Pack Creek Alluvial Fan Flooding Mitigation	\$29,490.50	\$2,242.00	\$34,905.75					
II	Storm Drainage System Master Planning	\$43,842.88	\$2,384.00	\$50,849.57					
TOTAL:		\$73,333.38	\$4,626.00	\$85,795.32					
Filename: H:\Marketing\Proposals_SCOQA2020\San Juan County - SITLAN\Final\Spanish Valley MP - BUDGET (up 2022.xsm) Date Entry - Straight Hours									

\$86,800 Recommended Budget



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022
SUBMITTED BY: Tammy Gallegos, Aging Director
TITLE: Mon Ami Order Agreement for Aging Grant
RECOMMENDATION: Approval

SUMMARY

Approval of Order Agreement with the company Mon Ami to provide technology services for the Data Across Health Sectors Grant that was approved by the Commission on November 3, 2021

HISTORY/PAST ACTION

No History

FISCAL IMPACT

\$25,000 all grant funding



Mon Ami Order Agreement

Customer	San Juan County
Customer Contact / Email	Tammy Gallegos tgallegos@sanjuancounty.org
Billing Contact / Email	[REDACTED]

Licensed Products	Mon Ami Software for Case Management, Online Calendar, Intake & Referral, and Reporting
Products under development	Development & implementation of meals tracking Development & implementation of San Juan Hospital integration
Contract Start Date	Jan 1, 2022
Contract End Date	Dec 31, 2022
Amount	\$25,000
Payment Terms	30 days due on invoice

Included with Service
Product development may include professional consulting services from the Mon Ami technology and operations team; there are no additional fees for these services. Training sessions for new users (administrators and volunteers) with recordings Email, live chat, and phone support

Order Agreement Terms
This Order Agreement terms expire on Dec 31, 2022.. This order is governed by the Mon Ami terms of use located at this link.

Mon Ami	Joy Zhang	Customer	
Signature		Signature	
Date		Date	



COMMISSION STAFF REPORT

MEETING DATE: March 1, 2022

SUBMITTED BY: Tammy Gallegos, Emergency Manager

TITLE: San Juan County Mitigation Plan Update Approval Award Document

RECOMMENDATION: Approval

SUMMARY

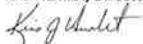
Approval of Award Document for the San Juan County Mitigation Plan Update that was approved in the Commission on November 3, 2020

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

\$22,500 State and Federal share \$7,500 Local Match

UTAH DEPARTMENT OF PUBLIC SAFETY UTAH DIVISION OF EMERGENCY MANAGEMENT OBLIGATING DOCUMENT FOR AWARD/AMENDMENT					FORM 76-10	
1. FEDERAL AWARDING AGENCY Federal Emergency Management Agency (FEMA)		2. AGREEMENT NO. EMD-2020-BR-065		4. TYPE OF ACTION <input checked="" type="checkbox"/> AWARD <input type="checkbox"/> AMENDMENT	5. AMENDMENT NO. N/A	
6. SUBRECIPIENT San Juan County	7. SUBRECIPIENT DUNS 070018296	8. SUBRECIPIENT ADDRESS 117 S. Main Street P.O. Box 9 Monticello, UT 84535		7. ISSUING STATE OFFICE AND ADDRESS: Utah Department of Public Safety Utah Division of Emergency Management 4315 S. 2700 W. Taylorsville, UT 84129-2128		
8. NAME OF RECIPIENT PROJECT MANAGER Tammy Gallegos			PHONE NO. 435-587-3225	9. NAME OF STATE PROJECT COORDINATOR Maranda Miller		
10. FEDERAL AWARD DATE December 29, 2021			11. METHOD OF PAYMENT CHECK			
12. DESCRIPTION OF ACTION Update of local hazard mitigation plan.						
PROGRAM NAME CFDA #	ACCOUNTING DATA		PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	PERFORMANCE PERIOD
Building Resilient Infrastructure & Communities (BRIC) 97.047	2020 BRIC GRANT ALLOCATION		\$0.00	\$22,500.00	\$22,500.00	December 30, 2021 thru December 29, 2024
13. SUBRECIPIENT IS REQUIRED TO SIGN AND RETURN A COPY OF THIS DOCUMENT TO THE STATE OFFICE IDENTIFIED IN BLOCK 7. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
14. IS THIS AWARD R&D? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		15. INDIRECT COST RATE FOR THE FEDERAL AWARD: if indirect costs are part of this subaward, they are included in the approved cost estimate.				
16. SUBRECIPIENT SIGNATORY OFFICIAL (Name and Title):			Willie Greyeyes, San Juan County Commission Chair		DATE	
17. STATE SIGNATORY OFFICIAL (Name and Title):			Kris Hamlet, Director 		DATE 02/10/2022	

State DEM Form 76-10, February 2022



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Department of Public Safety

JESS L. ANDERSON
Commissioner

February 10, 2022

Tammy Gallegos
San Juan County Emergency Manager
117 S. Main Street P.O. Box 9
Monticello, UT 84535

Re: San Juan County Mitigation Plan Update
EMD-2020-BR-065-0027

Ms. Gallegos,

Your project has been approved by the State of Utah, Division of Emergency Management (DEM) and the Federal Emergency Management Agency (FEMA) with a federal share of \$22,500.00 a local share of \$7,500.00 for a total project cost of \$30,000.00.

Included in this packet are the 76-10 Obligating and Award Document, the Articles of Agreement, and the 85-21 Reimbursement Form. Please review and sign Form 76-10 and the Articles of Agreement and email a copy to DEM. By signing these two documents your agency is agreeing to the scope of work and adhering to the line items and amounts.

Reimbursement Form 85-21 and all supporting documentation are required for all reimbursement requests. It is important to identify expenditures by approved line items in the budget. Please be aware that expenditures outside the scope of work and budget will not be reimbursed without prior approval and amendment to the scope of work.

If you have any questions or concerns regarding the information in this award packet, please contact Maranda Miller at (385) 227-9469 or marandamiller@utah.gov.

Respectfully,

Kris Hamlet
Division Director
Utah DEM