



LIBRARY BOARD MEETING - MAY 15, 2025

Virtual Meeting: <https://meet.google.com/pzv-yzor-qjq?hs=122&authuser=0>
May 15, 2025 at 5:30 PM

AGENDA

CALL TO ORDER

ROLL CALL

1. Presented by Library Board Chair:

Marjorie Haun-Storland

Marlene Huckabay

Heather Lynn

Lucille Cody

Zak Podmore

Shannon Brooks

Jackie Jeppson

Annette Myers

APPROVAL OF MINUTES

2. Library Board Meeting - March 2025 Minutes for Approval

PUBLIC COMMENT

BUSINESS/ACTION

3. Ratify the UEN Memorandum of Understanding
4. Internet Policy with Updated Mission
5. Library Board Training (Annual State Library Requirement)

LIBRARY DIRECTOR REPORT

6. Presented by Nicole Perkins, Library Director / Blanding Librarian

7. Statistics

8. Financial Reports for the Library System

ASSISTANT DIRECTOR REPORT

9. Presented by Mikaela Ramsay, Assistant Director / Monticello Librarian

LIBRARY CHAIR REPORT

10. Robert's Rules of Order Training by Brooks

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice



LIBRARY BOARD MEETING - MARCH 2025

Virtual Meeting
March 20, 2025 at 5:30 PM

MINUTES

CALL TO ORDER – 5:34 pm

ROLL CALL – 5:34 pm

1. Presented by Library Board Chair

Trustees

Marjorie Haun-Storland - present

Marlene Huckabay - present

Heather Lynn - present

Lucille Cody - present

Zak Podmore - present

Shannon Brooks – present

Jackie Jeppson – present

Annette Myers - present

Commissioner Silvia Stubbs - absent

Library Director Nicole Perkins - absent

Assistant Library Director Mikaela Wood (Ramsay) – present

Guest

APPROVAL OF MINUTES – 5:36 pm

2. Library Board Meeting - January 16, 2025 Minutes for Approval

Book club is on the 2nd Monday of the month

Motion to approve the January 2025 budget meeting minutes, motion carried.

PUBLIC COMMENT – 5:39 pm

Lynn - La Sal Library Story Hour is on the SJC library website calendar but I don't see advertising to the community via social media, etc. Is Story Hour available to the community? Wood states that story hour has been advertised with fliers in the past but it is not well attended. Wood to work with the La Sal library and La Sal School to advertise story hour to ensure the community is informed. La Sal is growing in population and people are moving in/out of the area. Wood reported that the relationship with the Senior Center is going well.

BUSINESS/ACTION – 5:46 pm

3. Ratify Community Library Enhancement Fund (CLEF) Grant Contract

The board discussed, proposed, and answered questions regarding the CLEF Grant Contract. CLEF money is available for special programs, summer reading expenses, Overdrive/Libby, IT Equipment for patrons or ADA replacement equipment and other eligible expenses.

Lynn made a motion to ratify the CLEF Grant Contract. Hauns-Storland made a second, motion carried.

4. Founding Fathers Project Update by Commissioner Stubbs – Tabled for next meeting

DISCUSSION – 6:02 pm

4. Spanish Valley and Grand County Library Increase from \$6,000 to \$10,000

A discussion about the contract with Grand County Moab Library that allows San Juan County residents that reside in Spanish Valley can use the Moab library.

Copied from Library Director’s Report January – February 2025:

Grand County – contract will expire at the end of this year with San Juan County Library System paying the Grand County library system \$6000 a year for the library patrons living in zip code 84532 to have patron membership at the Grand County Library. The GCPL board and Grand County Commission is considering raising this this fee to \$10,000 for next year and going forward but did not give a suggestion for number of years for the contract. In 2022 Director Valdes stated in an email that “...there are currently 348 individuals (217 households) with San Juan active (used in the last three years) cardholders and our nonresident fee is \$60/year, there were definitely those that felt we needed to increase the amount.” The current agreement states “GCL will begin tracking and reporting annually to SJCL an accounting of all new 84532 zip code patrons and make a good faith effort to add current 84532 patrons as they use their GCL library cards. Carrie also stated that there are a number of La Sal residents that are using the Grand County Library that don’t fall under the 84532-zip code that they have been allowing to use the library and consider this as we look at the future inter-local agreement.

5. Library Building Budget Update – 6:12 pm

Copied from Library Director’s Report January – February 2025:

Review of 2025 Approved Library Budget: With the buildings/maintenance budget the amount shows approved of \$725,810.00. The Library Board approved the budget for Library System only, not buildings/maintenance or Library Staff salaries and wages, in 19 Item 8. amount of \$461,550.00 and budget was approved by Commissioners for \$554,210.00 which included the Library staff salaries and wages. I requested a finalized budget for 2024 with our library budget line items from the Clerk’s office so that I could see what each line item was set at but have not received a reply as of today. The following are the details online in regard to the 2025 Library Budget that has been set: Monticello Building - \$70,300 Blanding Building - \$89,000 Satellite Buildings (Bluff only) - \$9,800.00 Library Board (part of budget that we set)- \$2,500.00 (Library Board approved \$2,500) Library System (that we set) – \$554,210.00 (Library Board approved \$461,550) The discrepancies between amounts approved by the Library Board and the amounts approved by the County Commissioners are higher for the Library System due to salaries/wages line item. However, we were under budget on our Salaries/Wages line items by about 30% - \$105,000.00 approximately for 2024 fiscal year.

6. Beehive Library Consortium – 6:18 pm

A free online resource available to all library patrons that uses the Libby app to check out digital and audio books from your phone. Support your local library! Ask your local library how to get access to the Libby app.

LIBRARY DIRECTOR REPORT – 6:28 pm

7. Presented by Nicole Perkins, Library Director / Blanding Librarian

Funding for the federal improvement grant is on hold (computers, laptop, smart boards, copiers/printers, etc)

A reminder to Board Members to like and share items/posts on the library social media pages.

See Library Director’s Report January – February 2025

9. Statistics – See Board Meeting packet pages 21 through 36

10. Financial Reports for the Library System – See Board Meeting packet pages 37-40

ASSISTANT DIRECTOR REPORT – 6:38 pm

11. Presented by Mikaela Wood (Ramsay), Assistant Director / Monticello Librarian

Board Meeting packet pages 41-42

LIBRARY CHAIR REPORT – 6:44 pm

Brooks will have a “cheat sheet” available for next board meeting

ADJOURN – 6:47 pm

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice

APPROVED: _____
San Juan County Library Board

DATE: _____

Memorandum of Understanding
Telecommunications WAN Services Agreement

Item 3.



This Memorandum of Understanding ("MOU") is between Utah Education and Telehealth Network ("UETN") and San Juan County Library System ("Stakeholder"). At Stakeholders request, and in accordance with procurement law, UETN entered into agreements ("Agreement") with vendors represented below on Stakeholder's behalf from July 1, 2025 - June 30, 2030, with an optional 12-month extension at the end of this period, ending no later than June 30th, 2031 unless otherwise indicated, (see Term column below).

E-RATE COMPLIANCE: UETN will apply annually to the Universal Service Administrative Company, (USAC) for E-rate discounts on these services through the Schools and Libraries Universal Service Support (E-rate) Program throughout the term of this agreement. Stakeholder agrees to provide the following items to UETN, in a timely manner:

- 1) An FCC Form 479, Children's Internet Protection Act (CIPA) form, certifying annual compliance with CIPA requirements, **before July 1 of every year**
- 2) An E-rate Letter of Agency (LOA), upon request
- 3) E-rate information or FCC forms necessary for E-rate compliance, upon request

Failure to provide UETN with required E-rate information or forms by the due date, jeopardizes E-rate compliance and may result in the loss of E-rate funding to Stakeholder for continued service through UETN.

COST REIMBURSEMENT: UETN shall invoice Stakeholder for the after E-rate discount cost of services and support. Stakeholder understands that **E-rate discounts** change yearly as the E-rate discount is based on local school district enrollment and poverty levels, as well as USAC E-rate filing rules. For the E-rate Funding Year July 1, 2025 – June 30, 2026, the estimated E-rate discount is represented in the E-rate Discount Estimate column below. Stakeholder costs are estimated below in **blue**. Stakeholder agrees to reimburse UETN within 30-days of receipt of an invoice from UETN. UETN will pay costs in **red** below, which includes the on-going monthly costs and one-time equipment costs to connect Stakeholder sites to the UETN network.

EQUIPMENT: Per UETN's agreements, Stakeholder is responsible for hardware and equipment necessary or related to the implementation and performance of these services.

Contract Obligations: The agreements under which UETN makes the services available contain limitations on Stakeholder's use of the Services and associated remedies for use inconsistent with those limitations. Those limitations may include restrictions on the locations at which the Services are provided, limitations on end user activity, or other conditions of use. Stakeholder agrees to use the Services in accordance with all applicable limitations and Stakeholder acknowledges and accepts responsibility for any vendor remedies arising as a result of Stakeholder's use of the Services.

EARLY TERMINATION / UNACCEPTABLE USE: Stakeholder agrees to comply with the terms of this MOU and the terms of each of the service provider agreements under which UETN procured the services that are made available to stakeholder. Stakeholder shall reimburse UETN for any costs, fees or penalties associated with Stakeholder's early termination or cancellation of or withdrawal from UETN agreements. Such costs and fees may apply if Stakeholder relocates during the term of the agreement, although UETN will work with Stakeholder and the relevant service provider in good faith to attempt to minimize any costs associated with such relocation. In the event of unacceptable use of the services or other use by Stakeholder not permitted under a relevant service provider agreement, service providers may impose fees or additional costs (including increasing the monthly recurring charge to a particular location to three times the contract rate), or may suspend or terminate services. Service providers may also revoke benefits such as waived installation costs or pro-rated start-up costs. In the event a service provider invokes any such remedy due to Stakeholder's use of the services, or use by individuals allowed to access the service by Stakeholder, Stakeholder shall be solely responsible for the associated costs or consequences of such remedy.

AMENDMENT: This MOU may only be amended upon written mutual agreement duly executed by UETN and Stakeholder. UETN and Stakeholder have executed this MOU by their duly authorized representatives named below and this MOU becomes effective upon the latest date indicated.

Stakeholder

Signature: _____
Name: Nicole Perkins
Title: Director
Email: nperkins@sanjuancounty.org

Stakeholder Billing Contact

Name: _____
Email: _____
Mailing address: _____
Phone: _____

Utah Education and Telehealth Network

Signature: _____
Name: Spencer Jenkins
Title: CEO and Executive Director
Date: _____

Term - Months	RFP #	Description	Site #	Site/Location Name	USAC ID #	Site Address	Aggregation Address	Bandwidth	Additional Info	Vendor Awarded	MRC	Install	Equipment	Capital Construction	Infrastructure/Aggregation Equipment	Total MRC	Total 60 Month Cost of Contract	E-rate Discount Estimate	Total 60 Month MRC - UETN Pays (after E-rate)	Total MRC - UETN Pays (after E-rate)	1 Month MRC - Stakeholder Pays (after E-rate)	Total 60 Month MRC - Stakeholder Pays (after E-rate)	Total MRC - Stakeholder Pays (after E-rate)
60	UU188462477	San Juan County Library System	25.5.265	San Juan County Library Blanding Branch	96781	25 W 300 S, Blanding, UT 84511	San Juan School District Heritage Language Resource Center, 28 W 200 N, Blanding, UT 84511	1 Gbps	New	Emery	\$ 587.98	\$ -	\$ 1,675.00	\$ -	\$ -	\$ 1,675.00	\$ 36,953.80	90%	\$ 3,527.88	\$ 167.50			
60	UU188462477	San Juan County Library System	25.5.266	San Juan County Library Bluff Branch	17024762	480 Black Locust Ave, Bluff, UT 84512	Utah State University (USU), 639 W 100 S, Blanding, UT 84511	1 Gbps	Expiring	Emery	\$ 587.98	\$ -		\$ -	\$ -	\$ -	\$ 35,278.80	90%	\$ 3,527.88	\$ -			
60	UU188462477	San Juan County Library System	25.5.267	San Juan County Library Montezuma Creek Branch	17022600	5th E St (PKA East Hwy 162), Montezuma Creek, UT 84534	Utah State University (USU), 639 W 100 S, Blanding, UT 84511	1 Gbps	Expiring	Emery	\$ 587.98	\$ -	\$ 1,675.00	\$ -	\$ -	\$ 1,675.00	\$ 36,953.80	90%	\$ 3,527.88	\$ 167.50			
		Count:	3							Total before E-rate:	\$ 1,763.94	\$ -	\$ -	\$ -	\$ 1,675.00	\$ 109,186.40		Total after E-rate:	\$ 10,583.64	\$ 335.00	\$ -	\$ -	\$ -

2025 Library INTERNET POLICY

Effective Date: May 17, 2001. Amended: July 1, 2007. Amended: June 14, 2010.
Renewed: May 13, 2013; Amended: June 6, 2016, Amended May 8, 2019, Amended
March 10, 2021, March 31, 2022. Amended May 15, 2025

1. BACKGROUND INFORMATION

“The mission of The San Juan County Library System is to inspire lifelong learning, advance knowledge, **encourage dialogue**, and strengthen our communities.”

Because of strong community interest in having access to the Internet at the libraries, the San Juan County Library Board supports the availability of this resource to residents and visitors who come to our area. Patrons may access the Internet, but are expected to uphold our rules and policies.

Each library branch that is a part of the San Juan County Library system takes measures to restrict minors from accessing and from being exposed to electronic material that may be child pornography, obscene, or otherwise harmful to minors. These measures are based on applicable legal parameters as outlined under “CONDITIONS AND TERMS OF INTERNET USE IN THE LIBRARY” and are subject to limits of available technology and administrative capacity.

No branch of the San Juan County Library system has direct control over the information accessed through the Internet. Therefore, each individual is responsible for the content of the searches he or she conducts, and parents are responsible for the use of the Internet by their minor children.

The Library makes no guarantee, expressed or implied, for the timeliness, accuracy or usefulness of information accessed from the Internet, or that the Internet service will be available on an uninterrupted basis.

The Library upholds and affirms the right of each individual to have access to constitutionally protected materials.

2. CONDITIONS AND TERMS OF INTERNET USE IN THE LIBRARY:

To ensure that the use of the Internet in the Library is consistent with the mission of the San Juan County Library, and in compliance with the Children’s Internet Protective Act (CIPA), with Administrative Rule 458-2, Public Library Online Access for Eligibility to Receive Public Funds, and with amended UCA 9-7-215 and 9-7-216, the following conditions shall apply:

a. Designated Internet stations will be located where they can be monitored by Library staff for user assistance, equipment security, and enforcement of these conditions.

- b. Patrons under 18 years of age must have signed permission from their parent or legal guardian to access the Internet. Parents/legal guardians must come to the Library to sign the form.
- c. In compliance with existing legal requirements, there is a technology protection measure (also commonly known as a filter) on the Library computers. The law requires libraries to use the technology protection measure to block access by minors to materials that might be harmful to them, as defined by said statute. The law also requires libraries to use the technology protection measure to block access by any patron or staff member, regardless of age, to child pornography and to materials defined by statute as harmful or obscene.
- d. The Library uses a filtering system recommended by the Utah State Library. This will block many web sites containing graphic, extreme, or obscene materials, including materials on sex, drugs, violence, gambling, terrorism, and hate language. However, this should not give the patron a false sense of security. He/she may still come across information that is illegal or that he/she believes is inappropriate, offensive, or objectionable. In this event, it is his/her responsibility to leave the offending website immediately.
- e. The filtering system may experience problems. Upgrades, equipment failure, software issues, and human and other errors can contribute to some websites not being blocked correctly. It is requested that patrons report any failure of the filtering system to the Library staff immediately.
- f. This technology protection measure is mandatory on all Library patron computers connected to the Internet. The filter will be turned off upon request for patrons 18 years of age or older without question. All rules—especially those pertaining to materials harmful to minors—must still be followed.
- g. Internet stations will be available on a first come, first served basis, or by appointment.
- h. Computer use will be limited to sixty (60) minutes when others are waiting. If, at the end of the first 60 minutes, no one is waiting for a computer, a patron may use it for additional time. Patrons requiring additional time may request such from the librarian. **The librarian reserves the right to ask a patron to leave a computer if they are being noisy or disruptive. Children under the age of 18 will be limited to 60 minutes per day of “gaming” on library computers.**
- i. When a Library staff member informs a patron that his time is up, he/she must leave the computer promptly so the next patron can use the computer. Failure to respond to a librarian’s request can result in the suspension of computer privileges.
- j. Only one person per computer is allowed unless arrangements are made with the librarian. ~~for educational or instructional purposes.~~

k. Infants and toddlers are not allowed ~~around the~~ at a computer station unless in a restraining device such as a carrier or stroller. This requirement is for the child's safety and the safety of the equipment. Children who are fussing and/or are not being controlled should be taken out of the library to avoid disturbing other patrons.

l. The following uses of the Internet ARE NOT PERMITTED. Any of these activities will result in permanent revocation of Internet privileges and may be subject to criminal prosecution:

1. Transmitting, uploading, downloading or otherwise accessing any pornographic, obscene, or sexually explicit materials or other materials deemed harmful to minors as defined by said statute.
2. Transmitting, uploading, downloading or otherwise accessing files or information dangerous to the integrity of the Library's network. Any malicious or intentional misuse, including but not limited to, harassment, distribution of computer viruses or worms, or transmitting data that is prohibited by Federal, State, or Local laws.
3. Vandalizing or altering the computer hardware and/or software of this Library's computers or any other computer system accessed through the Internet.
4. Unauthorized access to any of the San Juan County Library computer systems equipment, files, software, data, or information resources, including the deleting of files, modifying or reconfiguring system software facilities or subverting any restrictions already in place on the Library's network and computer systems.
5. Installing personal software or attaching personal computer equipment or programs to existing Library equipment.
6. Detachment of any hardware owned or provided by the Library, including headphones.

m. In addition to the above restrictions, the following general restrictions shall also apply:

1. Patrons may not use Library computers for any illegal or criminal purpose.
2. Patrons may not violate copyright laws or software licensing agreements (such as making unauthorized copies of software) in their use of Library computers.
3. Patrons may not install or download any software.
4. Patrons may not engage in any activity that is deliberately and maliciously disruptive, libelous, or slanderous.
5. Patrons may not consume large amounts of system resources.
6. The patron is liable for damage done to computers, any computer equipment, or software that is property of the Library.
7. Patrons may not save any files to a Library computer. Any saved files or programs will be erased at the end of each business day. Patrons may save to a personal external device or send files as attachments to their own email account.

n. Any patron who has materials overdue more than 3 weeks may lose computer privileges until materials are returned or paid for.

o. There will be a charge for printer use. The charge will be based on the number and type of pages printed by the patron. Prices are to be posted in every library. A page is **one side** of an 8.5" X 11" sheet of paper.

p. Patrons who fail to comply with any of the above conditions may lose their computer privileges.

3. ENFORCEMENT GUIDELINES AND COMPLAINTS:

Administrative procedures and guidelines for staff to follow in enforcing this policy are listed within this policy in Section 2. Procedures to handle complaints about the policy, its enforcement, and observed patron behavior are listed below:

- a. Any patron who wishes to read the statutes on which this policy is based may request to see copies of them on the library website.
- b. This policy will be posted on the library website, where it is effective immediately. Rules for enforcing the policy are listed within the policy.
- c. Any patrons who have complaints about this policy or its enforcement may submit those complaints in writing, outlined in detail, to the Library Director or to the Chair of the Library Board.
- d. Patrons may submit their written complaint in person to the Library Board at the next regular Board meeting by requesting of the Librarian or the Board Chair that the complaint be included as an item on the next agenda.
- e. If applicable, the patron may be asked to provide the website address and materials being viewed when privileges were suspended. The decision of the Board will be final.

This Internet policy was amended and re-adopted May 15, 2025 in an open meeting of the San Juan Library Board.

This policy has been revised, reviewed and adopted by the San Juan County Library and Board of Trustees on May 15, 2025

X _____

Signature of Board Chairperson:

2025 Library Board Trustee Training Links

For the first requirement, there are a series of 8 very short videos that total 25 minute. This is the link below to those - may need to copy and paste into the browser.

<https://www.youtube.com/playlist?list=PLtIyIFTRU9YxksbdZ4ZAq-uaHy4mKn68>

For the second requirement the link is below. OPMA - Open Meeting Act training (link for this training should let the board members download a certificate at the end.)

<https://resources.auditor.utah.gov/s/article/Training-All>



Library Director's Report March – April and first part of May 2025

General Report

- UEN has submitted the final application on our behalf (and 39 other libraries) for the Utah Broadband Center Digital Opportunity Grant. Award announcements are expected no later than July of 2025. Once we are notified and if award is given, I will be meeting with UEN to discuss if any of our purchase item requests will need to be prioritized according to how much is awarded. We will also be discussing project deadlines, etc.
- I presented to the County Commissioners and was approved for the new MOU (Memorandum of Understanding) between Utah Education and Telehealth Network (UETN) and San Juan County Library System concerning the telecom circuits. The locations awarded are for: Blanding Branch (new location) and 2 expiring services (Bluff and Montezuma Creek). Emery Telecom, the current vendor, will continue providing these services. In order to follow the contract, the Library System agrees to stay in compliance with E-rate requirements which means we agree to provide the following items to UETN, in a timely manner:
 - a) [An FCC Form 479, Children's Internet Protection Act \(CIPA\) form, certifying annual compliance with CIPA requirements before July 1st of every year.](#)
 - b) [An E-rate Letter of Agency \(LOA\), upon request.](#)
 - c) [E-rate information or FCC forms necessary for E-rate compliance, upon request.](#)

Entering into this agreement continues to save the Library System \$109,186 over the next 60 months for Internet services. UETN has negotiated a 90% Discount with Emery. UEN has agreed to pay the remaining 10% NRC (non-Recurring costs or one-time fees) of \$335 and MRC (Monthly Recurring Costs) of \$10,186.00 which means 100% expenses are covered of Internet services until at least June 30, 2030.

La Sal Library MOU (E-rate) contract runs from July 1, 2023 to June 30, 2028. Monticello Library MOU (E-rate) contract runs from July 1, 2021 to June 30, 2026
- Annual State Library report was completed and submitted on April 15th. The [Utah Public Library Annual Report](#) is the basis for setting benchmarks and standards for Utah's public libraries. The Utah State Library collects annual statistics from all city and county libraries, which are then used to create benchmarks and standards. These benchmarks, calculated by the State Library, are used in recertification standards to ensure that libraries are meeting specific performance levels
- The contract for CLEF (Community Library Enhancement Funds) grant 1st check – 90% of awarded amount – sent and deposited. The remaining 10% will be sent after all receipts and reports are submitted and approved after grant period ends.
- Review of 2025 Approved Library Budget – where we are at right now.
- Working with Sam Long to finish gathering information on Percentages assigned to each County Building for Maintenance budget. He is willing to look at the percentages and see if we might can reduce the Library System Maintenance current allocations. Mikaela has been

working with me to put together a spreadsheet showing the maintenance cost increases over the last 4-5 years.

- Working on updating tracking system for current grant expenses and organizing the closed and open grant folders. Also, continue to manage and track current grants.
- Gearing up for Summer Reading Program. Sign-ups will begin on May 19th and participants can start working on the reading BINGO activity card on June 2nd. All libraries will be participating with the 2 larger branches having at least 8 events for all age children and the smaller branches having either on-going activities such as a Mosaic for patrons to come work on at their leisure during open hours, or have 1-2 planned activities for the children. The Blanding Branch will also have 5 Teen/Tween events and 6 Adult events. We have added an ADULT BINGO Reading activity tracker this year so that the adults can be in on the fun along with the kids, teens and tweens.
- New Online Faxing services (eFax) is up and running at all the Library Branches.
- TechServ helped us remotely to update all the patron computers but still having some issues as mentioned below.
- TechServ has trained several staff members at the 2 main library branches so that we can do our own updates on the patron computers and assist the smaller branches with their updates. They have realized that our current software security services are not great. The contract is up in July and we will not be renewing. TecServ is looking into who we can contract with instead.
- Working on the Recertification Report.

Blanding Library

- Ginnie Brooks applied for and was awarded a Dollar General Grant in the amount of \$3000 for the Blanding Library. She has budgeted to spend the grant money as follows: \$2,000.00 budgeted for books, \$500.00 for Prizes, food, etc. for events and \$500.00 for flyers, advertisements, etc.
- Ongoing partnerships: 1) Book club is usually held on every 1st Monday of the month at 11 am and always have a good turn-out. 2) Story hour is held every Wednesday at 11 am. 3) We 4) Senior group – not much participation.
- New on-going events and activities 1) New Anime' Club was launched in March with continued and increased enthusiastic participation and is now being held twice a month instead of once a month. This is for Tween/Teen ages. 2) New Garden Club – Seed Exchange for adults was kicked off in March and also a big success. The plan currently is to meet twice a month. 3) Reading Classes/Tutoring is being held twice a week by Julia Brooks. All ages are welcome but class size is limited. Ages 7-11 have been attending. All ages are welcome. 4) Art Club is held every other week and we opened it up to all ages but the participants who have attended are age 6-11. 5) Kindergarten did a field trip to the library with 60 participants in 4 different groups. Ginnie did a story hour, craft, and tour of the library. 5) Help me Grow partnered with the Blanding library to do a Story hour. They work with parents to assist their children in meeting mile stones and had a good reception from parents who attended with their children.

Bluff Library

- Held a field trip for the Bluff Elementary School and had approximately 70 children come tour the Bluff Library with their teacher. Maidee handed out little "goodie bags" to each of the children that had a Summer Reading activity schedule as well as a BINGO activity tracker along with a book mark, pencil, small prize, and library card application.

- Maidee is in the process of re-organizing some sections and trying to make room for more items.
- Maidee has 1 Summer event planned as well as “Take Home” kits for the Bluff branch.

Montezuma Creek Library

- New Computers are installed and updated.
- Faxing services running smoothly so far.
- Good numbers on patron’s attendance and computer users.
- Maidee has set up an ongoing book sale that the patrons have loved.
- Maidee has 2 Summer Reading events planned as well as “Take Home” kits for this branch.

La Sal Library

- Continues to work with and serve the Seniors at the La Sal Senior Center and has an increase of regular patronage.
- Marsha has planned several on-going Summer Reading activities as well as setting out “Take-Home” kits for the children to craft at home.



Blanding Library

Kids

Date	Time	Activity
Jun 04	11:00 AM	Mad Science
Jun 12	11:00 AM	Treasure Chest Painting
Jun 18	5:30 PM	Family Movie Night
Jun 26	11:00 AM	Collage Art
Jul 03	9:00 AM	Scales & Tails*
Jul 10	11:00 AM	Paint-Your-Own Pottery
Jul 17	11:00 AM	DIY Musical Instruments
Jul 22	11:00 AM	Pioneer Activities

*Scales and Tails will be held at the Blanding Elementary School.

Teens & Tweens

Date	Time	Activity
Jun 05	4:30 PM	Anime Club
Jun 12	6:00 PM	Paint Night*
Jun 26	4:30 PM	Glass Painting**/Anime Club
Jul 17	4:30 PM	Anime Club
Jul 31	4:30 PM	Anime Club

Adults

Date	Time	Activity
June 03	6:00 PM	Gardening Club
Jun 12	6:00 PM	Paint Night*
Jun 17	6:00 PM	Gardening Club
Jul 08	6:00 PM	Gardening Club
Jul 22	6:00 PM	Gardening Club
Jul 22	6:00 PM	Gardening Club

*Paint Night is for Teens (13-19) and Adults. Limit of 12 participants, please sign up at the Blanding Library.

**Glass painting must be signed up to participate.

Monticello Library

All Age Kids

Date	Time	Activity
Jun 04	1:00 PM	Mad Science
Jun 12	1:00 PM	Popcorn Bar
Jun 18	1:00 PM	Nature Wall-Hanging
Jun 26	1:00 PM	Make & Float Boats
Jul 03	1:00 PM	Scales & Tails*
Jul 10	1:00 PM	Paint with Toes
Jul 17	1:00 PM	Pioneer Activities
Jul 31	1:00 PM	Junk Art Journals

*Scales and Tails will be held at the park pavillion next to the library. BYO chair.

Montezuma Creek

Date	Time	Activity
Jun 20	1-3PM	Sundial/Suncatchers
Jul 25	1-3PM	Rock Painting

Bluff Library

Date	Time	Activity
Jun 26	1-3PM	Sundial / Suncatchers

La Sal Library

Jun - Jul	Take & Make Kits
Jun - Jul	Ongoing IN-HOUSE Mosaic
Jun - Jul	Ongoing IN-HOUSE Jumbo Coloring

KIDS BING-O

COLOR OUR WORLD™



<p>ATTEND A LIBRARY PROGRAM</p>	<p>READ A BOOK THAT WAS TURNED INTO A MOVIE</p>	<p>READ A NEW-TO-YOU GENRE</p>	<p>READ A BOOK SET IN THE SUMMER</p>
<p>LEARN SOMETHING NEW ABOUT AN ANIMAL FROM A NON-FICTION BOOK</p>	<p>FREE</p>	<p>READ A BOOK ABOUT A REAL PERSON</p>	<p>READ A BOOK WITH A NUMBER IN THE TITLE</p>
<p>WRITE A SHORT STORY OR DRAW A LITTLE PICTURE STORY</p>	<p>READ A BOOK ABOUT A HERO</p>	<p>READ A FUNNY BOOK</p>	<p>MAKE SOMETHING FROM A BOOK (recipe, craft..)</p>
<p>READ A BOOK RECOMMENDED BY SOMEONE ELSE</p>	<p>READ A BOOK ABOUT HISTORY</p>	<p>READ A BOOK TO A FRIEND OR A STUFFED ANIMAL</p>	<p>READ TWO TIMES IN ONE DAY</p>



How Your Library BING-O Works

Bring this to the library each week to collect a sticker on your card for completed items and a prize.

You may complete as many squares as you want per week but there is just one prize per week.

The exception to the one prize per week rule is when you earn a BING-O which is worth one bonus prize per week.

If you earn a BLACKOUT your name may be entered in a drawing for a prize.



COLOR OUR WORLD™



TEENS & TWEENS

Summer Reading 2025

**READ TWO TIMES
IN ONE DAY**



**GO
GEO-CACHING**

**WATCH A MOVIE
BASED ON A
BOOK**

TAKE A NAP



**READ A BOOK
RELEASED IN 2000**

**READ A BOOK
RECOMMENDED
BY AN AUNT**

**SPEND 30 MIN
OUTSIDE
WITHOUT ANY
DEVICES**

**TRY A NEW ICE
CREAM FLAVOR**

Make Smores!

**READ A
NEW-TO-YOU
GENRE**



**SAY SOMETHING
POSITIVE ABOUT
YOURSELF**



GO CAMPING

FREE

**READ A BOOK TO
SOMEONE**

**CANNONBALL
INTO THE
POOL/LAKE**

READ OUTSIDE



**READ A BOOK
WITH A MALE
LEAD
CHARACTER**

**WATCH
AN ANIME**



**NO DEVICES
FOR 24HRS**

**TRY A NEW
SNOW-CONE
FLAVOR**

**READ A BOOK
WITH A YELLOW
COVER**



GO ON A PICNIC

**LISTEN TO AN
AUDIOBOOK**

**READ A BOOK
UNDER A TREE**

PLANT A FLOWER



How Your Library BING-O Works

Bring this to the library each week to collect a sticker on your card for completed items and a prize. You may complete as many squares as you want per week but there is just one prize per week. The exception to the one prize per week rule is when you earn a BINGO which is worth one bonus prize per week. If you earn a BLACKOUT your name may be entered in a drawing for a prize.



COLOR OUR WORLD™

ADULT BINGO CARD

<p>READ A WHOLE BOOK IN ONE DAY</p> 	<p>GO GEO-CACHING</p> 	<p>WATCH A MOVIE BASED ON A BOOK</p>	<p>TAKE A NAP</p> 	<p>READ A BOOK RELEASED THE YEAR YOU WERE BORN</p>
<p>READ A BOOK RECOMMENDED BY A STRANGER</p>	<p>SPEND 30 MIN OUTSIDE WITHOUT ANY DEVICES</p>	<p>TRY A NEW ICE CREAM FLAVOR</p>	<p>Make Smoes!</p> 	<p>READ A NEW-TO-YOU GENRE</p> 
<p>SAY SOMETHING POSITIVE ABOUT YOURSELF</p>	<p> GO CAMPING</p>	<p>FREE</p>	<p>READ A BOOK TO SOMEONE</p>	<p>TAKE A WALK AROUND A LOCAL BODY OF WATER</p>
<p>READ OUTSIDE</p> 	<p>READ A BOOK WITH A MALE LEAD CHARACTER</p>	<p>WATCH AN ANIME</p>	<p>NO DEVICES FOR 24HRS</p> 	<p>HAVE BREAKFAST FOR DINNER</p>
<p>READ A BOOK WITH A YELLOW COVER</p>	<p> LISTEN TO AN AUDIOBOOK</p>	<p>LISTEN TO A NEW PODCAST</p>	<p>HAVE DINNER WITH FRIENDS</p> 	<p>PLANT A FLOWER</p> 

How Your Library BING-O Works

Bring this to the library each week to collect a sticker on your card for completed items and a prize. You may complete as many squares as you want per week but there is just one prize per week. The exception to the one prize per week rule is when you earn a BINGO which is worth one bonus prize per week. If you earn a BLACKOUT your name may be entered in a drawing for a prize.

SAN JUAN COUNTY STATISTICS | 1A

Item 7.

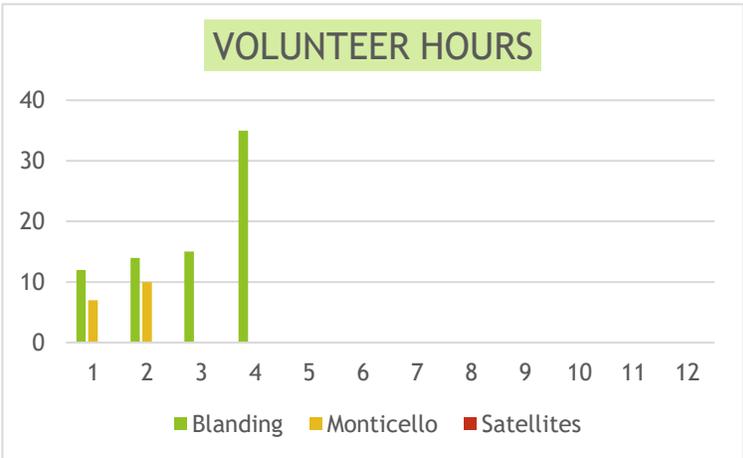
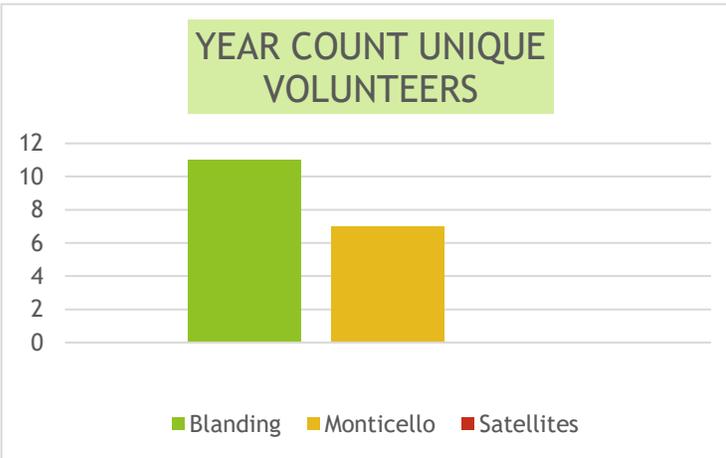
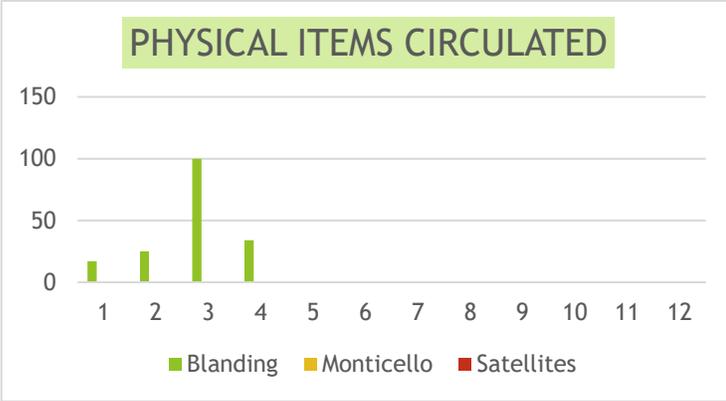
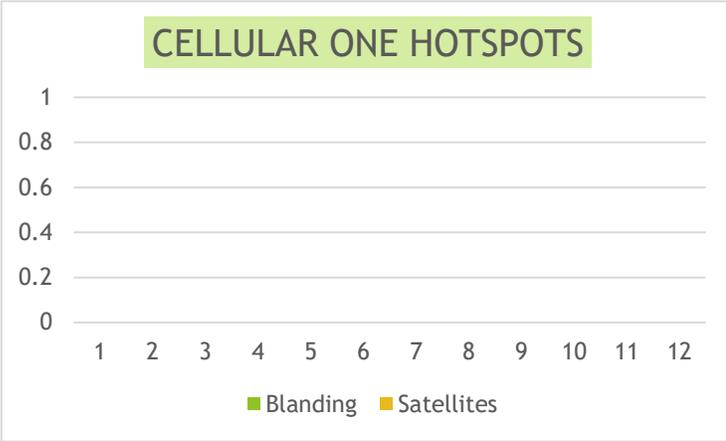
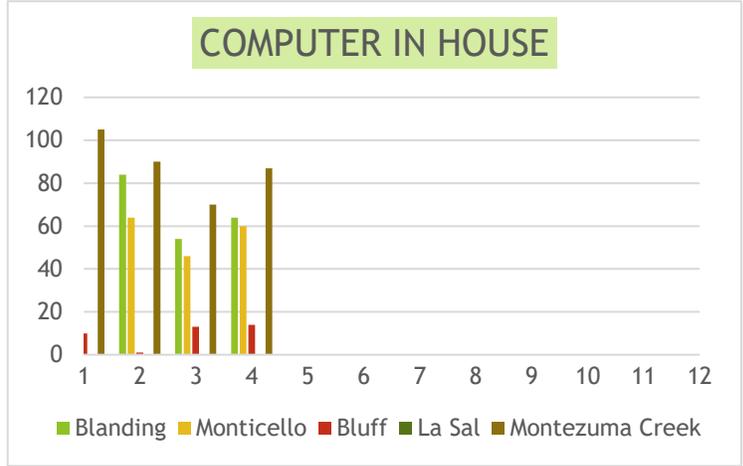
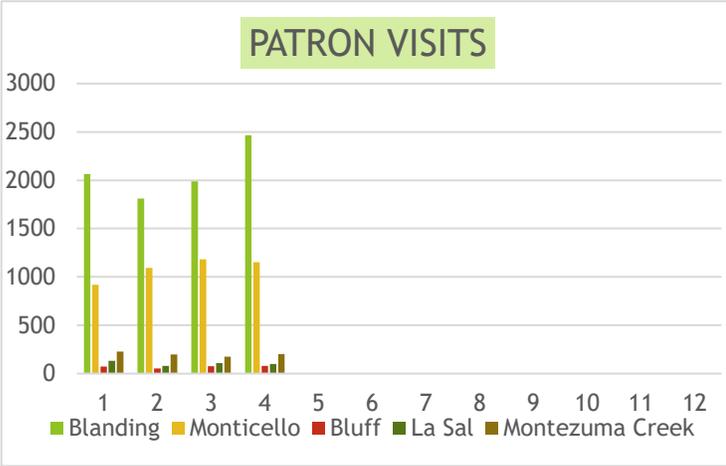
May 13, 2025

	1 JAN	2 FEB	3 MAR	4 APR	5 MAY	6 JUN	7 JUL	8 AUG	9 SEP	10 OCT	11 NOV	12 DEC	Total
PATRON VISITS													
Blanding	2063	1810	1989	2466									8,328
Monticello	918	1095	1182	1153									4,348
Bluff	73	54	78	81									286
La Sal	133	79	110	100									422
Montezuma Creek	229	197	176	203									805
Total	3416	3235	3535	4003									14,189
COMPUTER IN HOUSE													
Blanding	90	84	54	64									292
Monticello	66	64	46	60									236
Bluff	10	1	13	14									38
La Sal	z	z	z	z									
Montezuma Creek	105	90	70	87									352
Total	271	239	183	225									918
CELLULAR ONE HOTSPOTS													
Blanding	NA												
Satellites	NA												
Total													
CHECKOUTS													
Blanding	1827	1710	1756	1739									7,032
Monticello	1444	1513	1660	1472									6,089
Satellites	452	407	428	510									1,797
Total	3723	3630	3844	3721									14,918
PHYSICAL ITEMS CIRCULATED													
Blanding	17	25	100	34									176
Monticello													
Satellites													
Total	17	25	100	34									176
FOOD BANK MEALS SERVED													
Blanding	90	38	19	52									199
Total	90	38	19	52									199
YEAR COUNT UNIQUE VOLUNTEERS													
Blanding													11
Monticello													7
Satellites													
Total													
VOLUNTEER HOURS													
Blanding	12	14	15	35									76
Monticello	7	10											17
Satellites													
Total	19	24	15	35									93

SAN JUAN COUNTY STATISTICS | 1A

May 13, 2025

Item 7.



SAN JUAN COUNTY STATISTICS | 1B

Item 7.

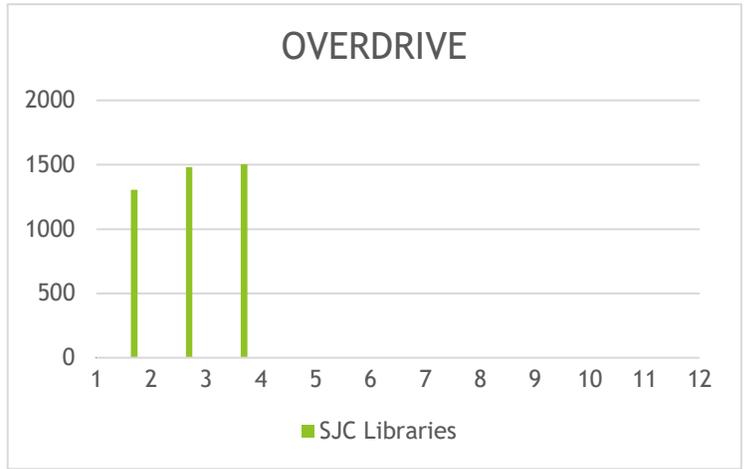
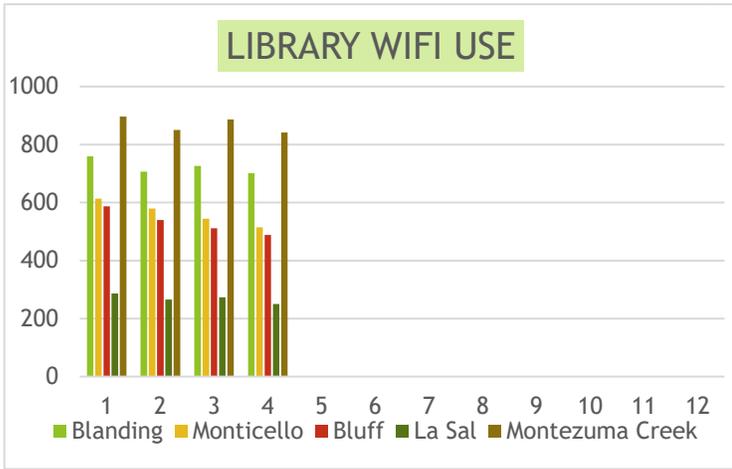
May 13, 2025

	1 JAN	2 FEB	3 MAR	4 APR	5 MAY	6 JUN	7 JUL	8 AUG	9 SEP	10 OCT	11 NOV	12 DEC	Total
LIBRARY WIFI USE													
Blanding	759	707	727	701									2,894
Monticello	613	579	544	515									2,251
Bluff	587	540	512	489									2,128
La Sal	287	266	274	250									1,077
Montezuma Creek	896	850	887	842									3,475
Total	3142	2942	2944	2797									11,825
OVERDRIVE													
SJC Libraries	1572	1306	1481	1503									5,862
Total	1572	1306	1481	1503									5,862

SAN JUAN COUNTY STATISTICS | 1B

May 13, 2025

Item 7.



SAN JUAN COUNTY STATISTICS | 2

Item 7.

May 13, 2025

	1 JAN	2 FEB	3 MAR	4 APR	5 MAY	6 JUN	7 JUL	8 AUG	9 SEP	10 OCT	11 NOV	12 DEC	Total
CASH REGISTER \$ COLLECTED													
Blanding	277.30	222.30	135.47	316.95									952.02
Monticello	173.57	37.10	262.50	171.79									644.96
Coworking	249.18	497.75	371.96	343.20									1462.09
Bluff	Z	2.06	23.60	4.25									29.91
La Sal	1.90	Z	6.60	Z									8.50
Montezuma Creek	35.15	13.39	49.10	23.55									121.19
Total	737.10	772.60	849.23	859.74									3218.67
SJC CREDIT CARD DEPOSITS													
Blanding	86.19	26.10	105.40	17.20									234.89
Monticello	10.80	16.07	62.60	17.00									106.47
Bluff													
La Sal													
Montezuma Creek													
<i>SJC Libraries</i>													
Total	96.99	42.17	168.00	34.20									341.36
GRANT \$													
Blanding					9578.50								9578.50
Monticello	1000.00												1000.00
Bluff													
La Sal													
Montezuma Creek													
SJC Libraries		7035.00											7035.00
Total	1000.00	7035.00			9578.50								17613.50

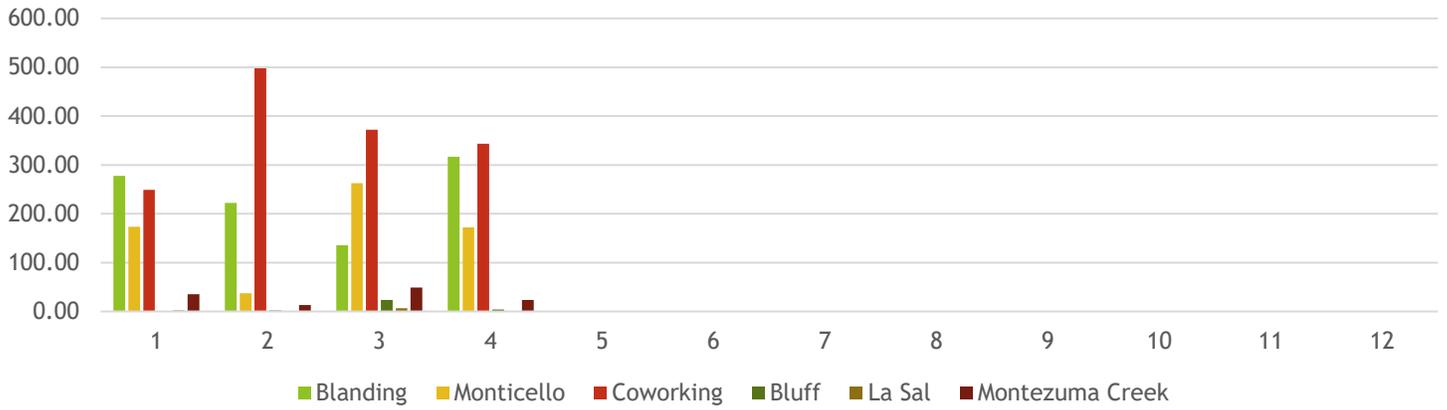
GRANT \$				
Contract No.	\$ Received	Started	Ends	Name
251773	\$7,035	7/1/2024	6/30/2025	Community Library Enhancement Funds (CLEF) 90% of 7817.00
25000141	\$1,000	1/1/2025 ?	?	Empire Electric
	\$3,000	5-15-2025?	?	Dollar General
	\$6,578.50	1/1/2025	5/8/2025?	UETN Blanding Firewall project grant - money not received yet.
MOU UEN Erate				Blanding -New Erate contract/Bluff and Mcreek Renewals for Erate.

SAN JUAN COUNTY STATISTICS | 2

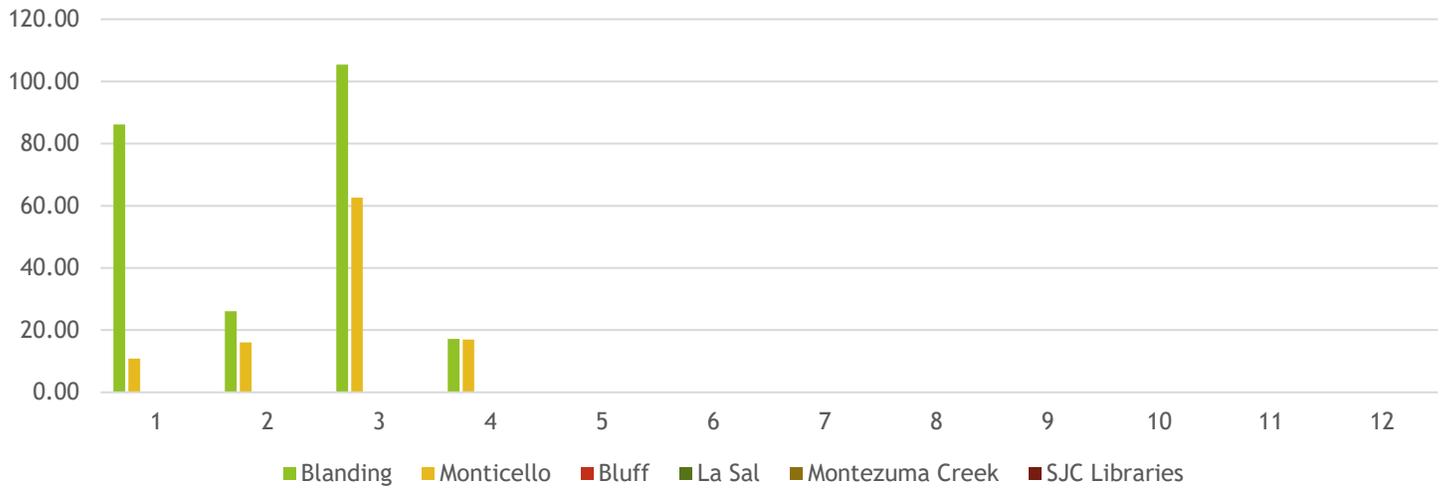
May 13, 2025

Item 7.

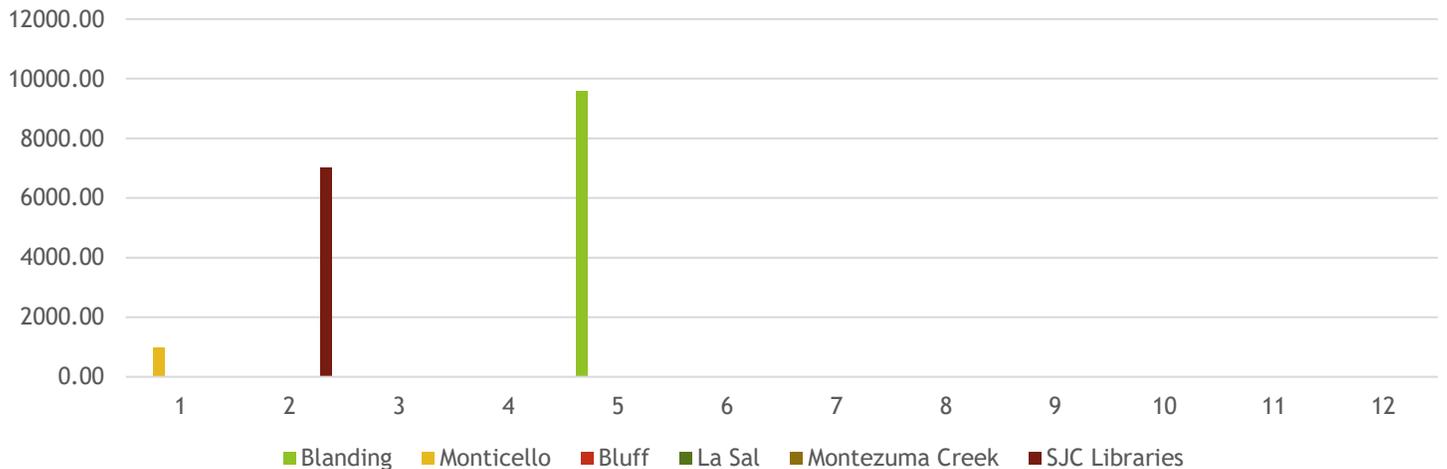
CASH REGISTER | \$ COLLECTED



SJC CREDIT CARD DEPOSITS



GRANT \$



SELF DIRECTED ACTIVITY PARTICIPANTS

UNIQUE ACTIVITIES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Participants 0-5													
Blanding		5	5	4	7								21
Monticello				6	12								18
Bluff													
La Sal													
Montezuma Creek													
Total		5	5	10	19								39

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Unique Activities 0-5													
Blanding	1	1	1	1									4
Monticello			1	5									6
Bluff													
La Sal													
Montezuma Creek													
Total	1	1	2	6									10

Participants 6-11													
Blanding	17	54	20	12									103
Monticello	12	9	18	24									63
Bluff	5	3	4	7									19
La Sal													
Montezuma Creek	23	16	10	15									64
Total	57	82	52	58									249

Unique Activities 6-11													
Blanding	2	3	1	1									7
Monticello	3	3	6	5									17
Bluff	1	1											2
La Sal													
Montezuma Creek	2	1											3
Total	8	8	7	6									29

Participants 12-18													
Blanding													
Monticello			3										3
Bluff													
La Sal													
Montezuma Creek													
Total			3										3

Unique Activities 12-18													
Blanding													
Monticello			2										2
Bluff													
La Sal													
Montezuma Creek													
Total			2										2

Participants ADULT													
Blanding													
Monticello	16	3	3	12									34
Bluff													
La Sal													
Montezuma Creek													
Total	16	3	3	12									34

Unique Activities ADULT													
Blanding													
Monticello	4	1	2	5									12
Bluff													
La Sal													
Montezuma Creek													
Total	4	1	2	5									12

Participants GENERAL													
Blanding	11	20	60	42									133
Monticello		9											9
Bluff													
La Sal													
Montezuma Creek													
Total	11	29	60	42									142

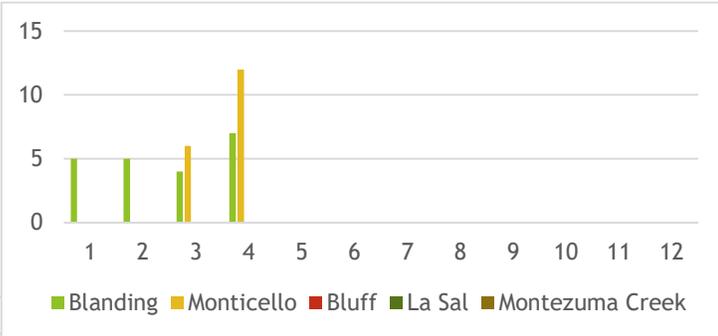
Unique Activities GENERAL													
Blanding	1	1	2	2									6
Monticello		3											3
Bluff													
La Sal													
Montezuma Creek													
Total	1	4	2	2									9

Grand Total	89	119	128	131									467
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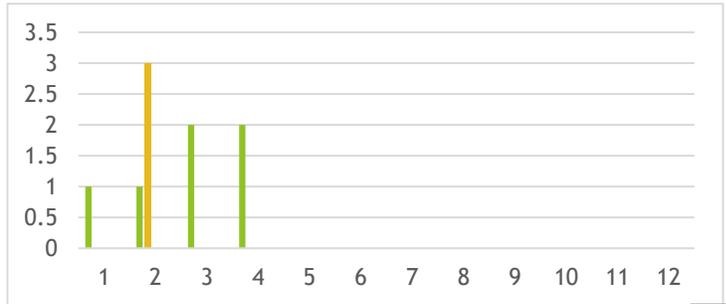
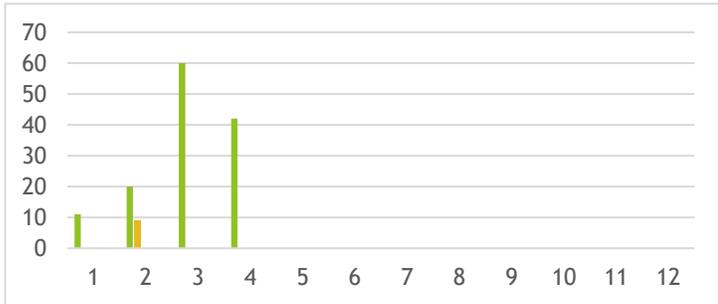
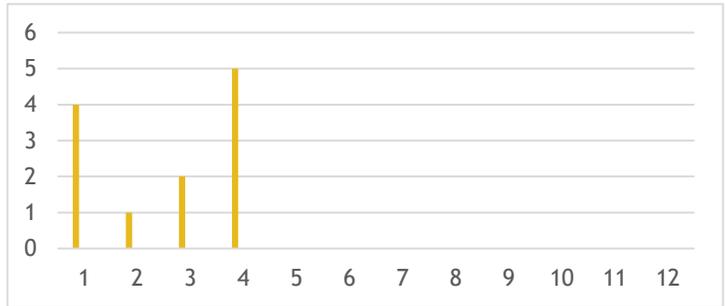
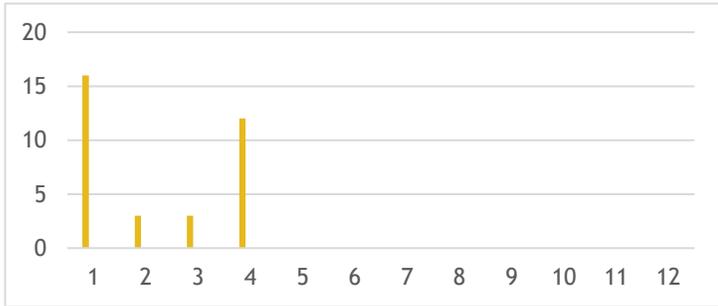
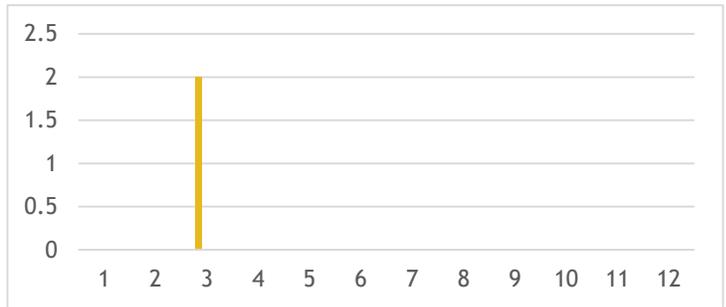
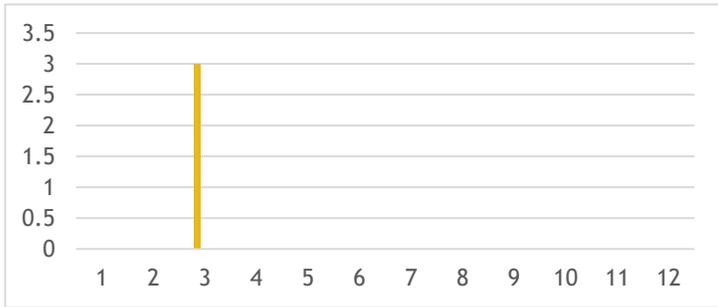
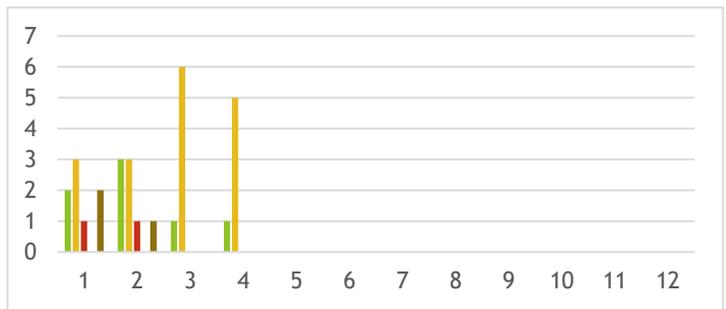
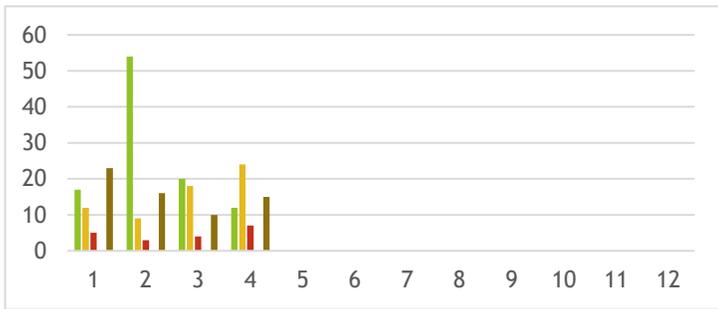
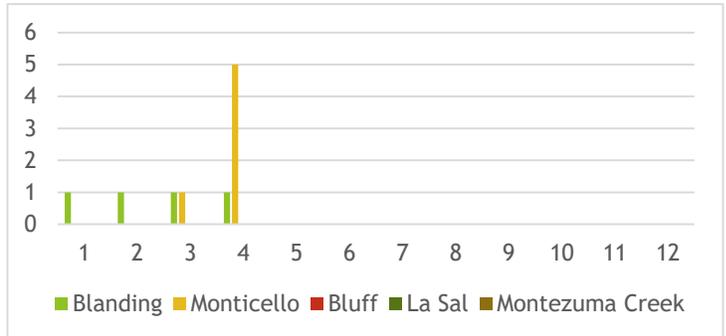
Grand Total	14	14	15	19									25
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SELF DIRECTED ACTIVITIES

ACTIVITY PARTICIPANTS



UNIQUE ACTIVITIES



LIBRARY EVENT PARTICIPANTS

UNIQUE EVENTS

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Participants 0-5													
Blanding	57	60	94	150									361
Monticello	20	10	24	32									86
Bluff													
La Sal													
Montezuma Creek													
Total	77	70	118	182									447

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Unique Activities 0-5													
	4	4	4	5									17
	4	3	4	4									15
Total	8	7	8	9									32

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Participants 6-11													
Blanding	105	6											111
Monticello	43	68	51	49									211
Bluff													
La Sal													
Montezuma Creek													
Total	148	74	51	49									322

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Unique Activities 6-11													
	2	1											3
	3	3	4	3									13
Total	5	4	4	3									16

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Participants 12-18													
Blanding	7	19	17	24									67
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total	7	19	17	24									67

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Unique Activities 12-18													
	1	1	1	2									5
Total	1	1	1	2									5

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Participants ADULT													
Blanding	10	29	39	58									136
Monticello		10	14										24
Bluff													
La Sal													
Montezuma Creek													
Total	10	39	39	72									160

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Unique Activities ADULT													
	1	2	3	4									10
		1		3									4
Total	1	3	3	7									14

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Participants GENERAL													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

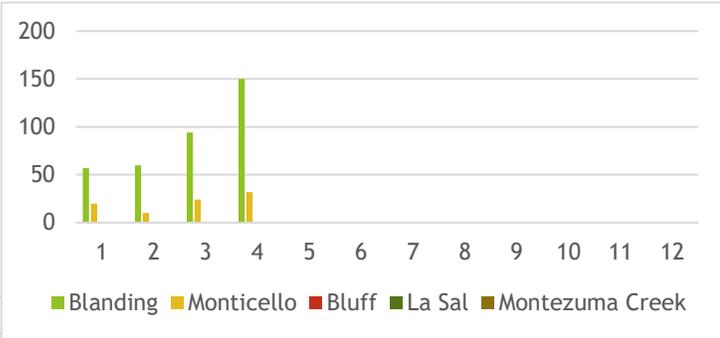
	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
Unique Activities GENERAL													
Total													

Grand Total	242	202	225	327									996
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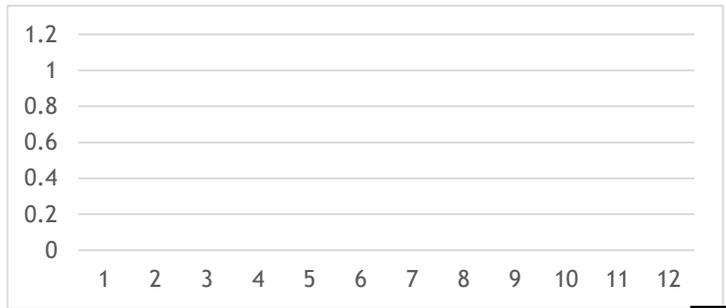
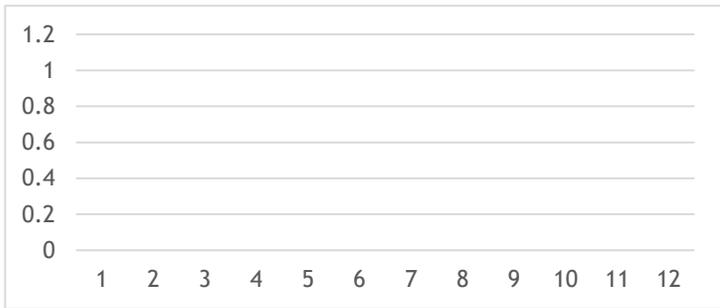
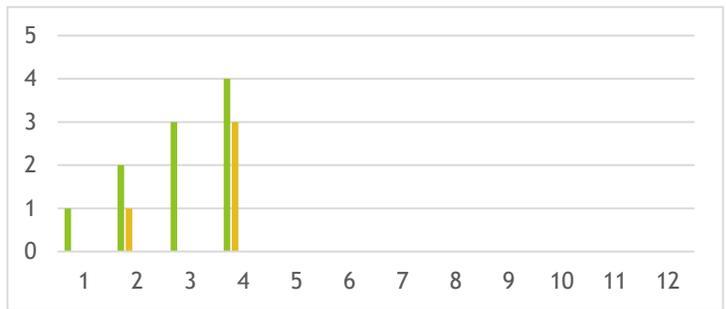
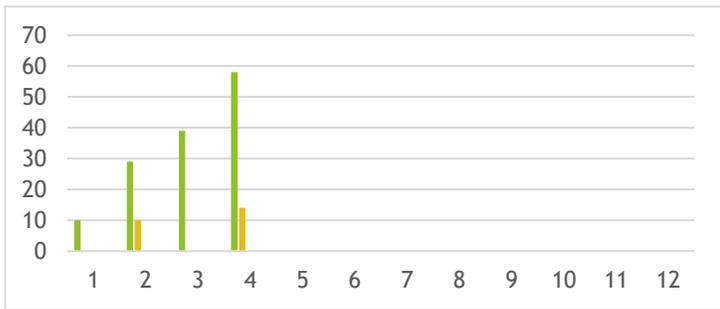
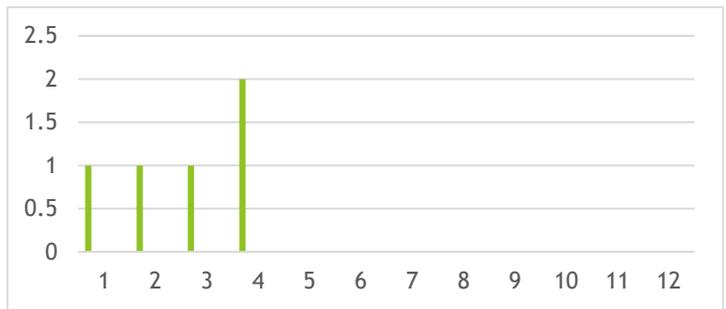
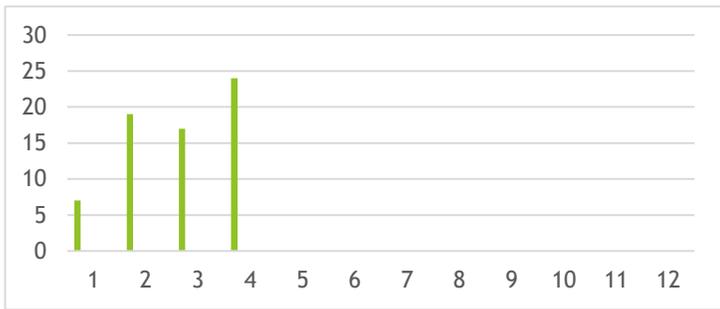
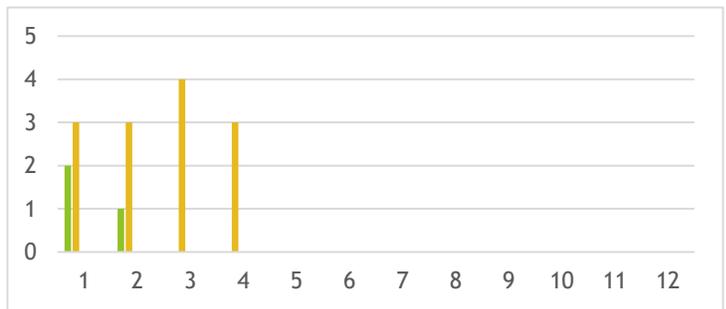
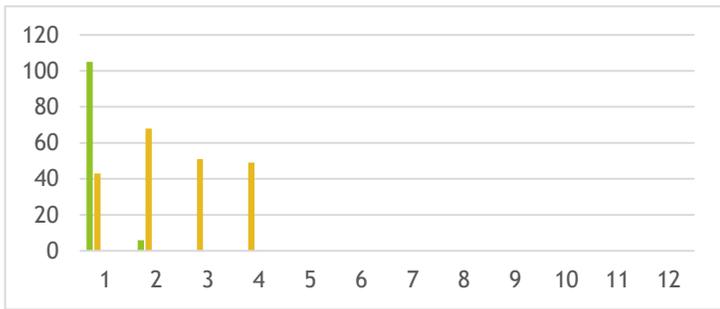
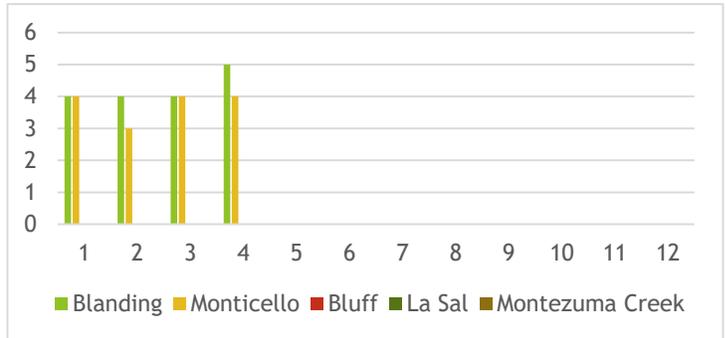
15	15	16	21										7
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LIBRARY EVENTS

EVENT PARTICIPANTS



UNIQUE EVENTS



OFFSITE EVENT PARTICIPANTS

UNIQUE EVENTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Participants 0-5													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Unique Activities 0-5													

Participants 6-11													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Unique Activities 6-11													

Participants 12-18													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Unique Activities 12-18													

Participants ADULT													
Blanding													
Monticello	182	183	211	171									747
Bluff													
La Sal													
Montezuma Creek													
Total	182	183	211	171									747

Unique Activities ADULT													
	5	4	4	4									17
	5	4	4	4									17

Participants GENERAL													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

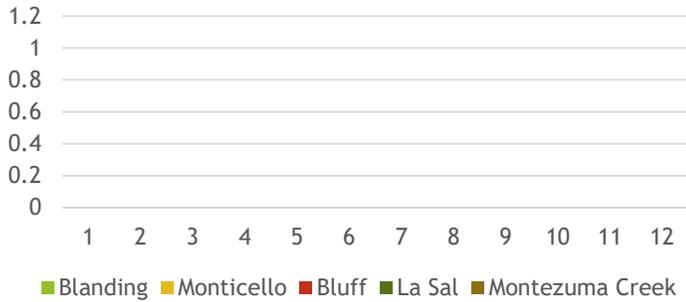
Unique Activities GENERAL													

Grand Total	182	183	211	171									747
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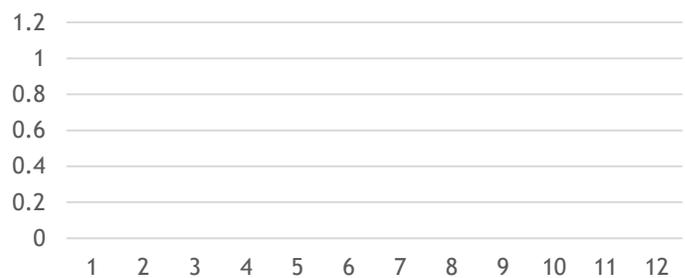
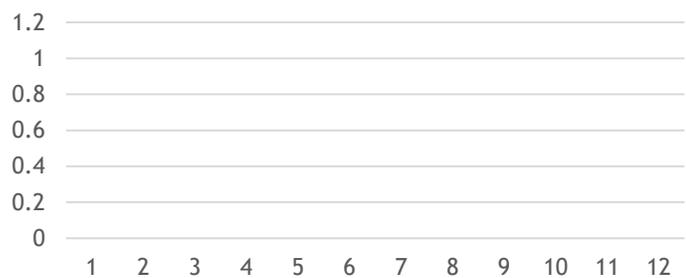
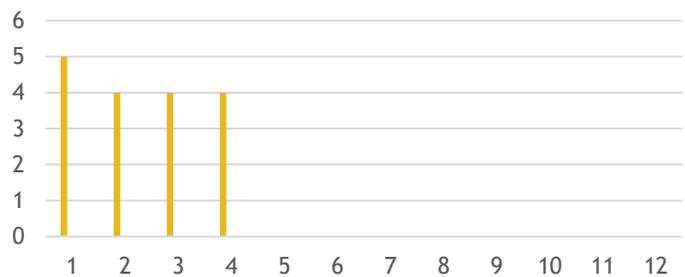
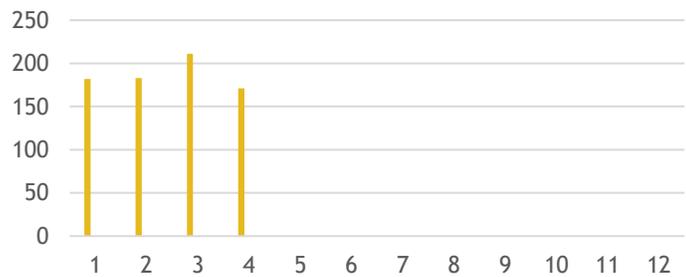
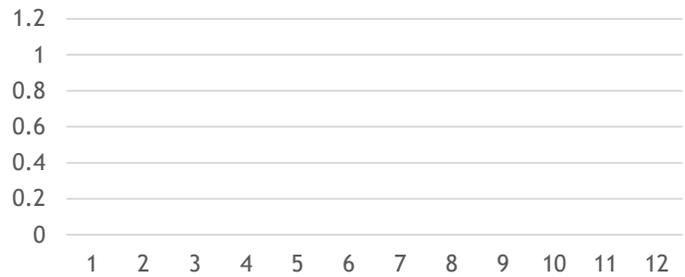
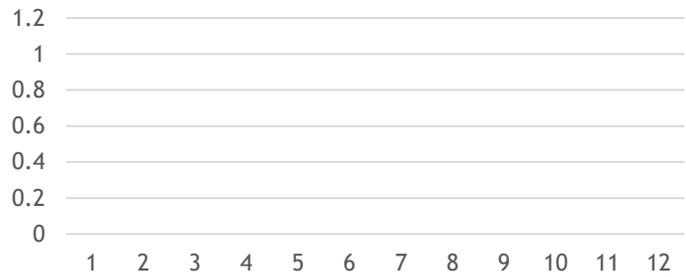
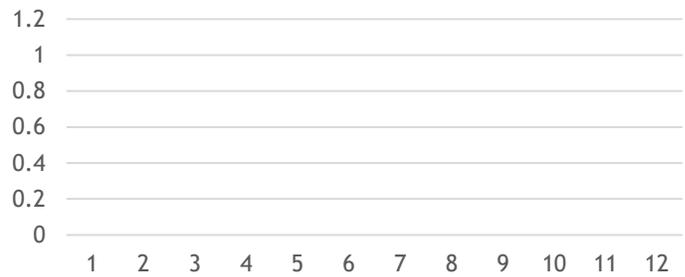
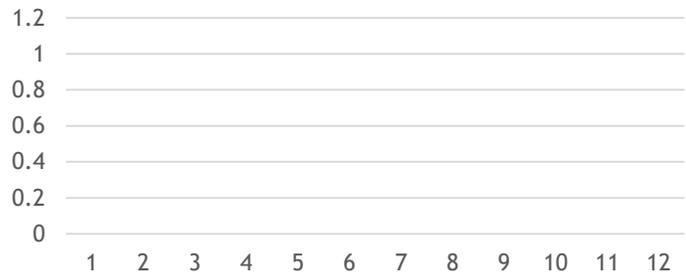
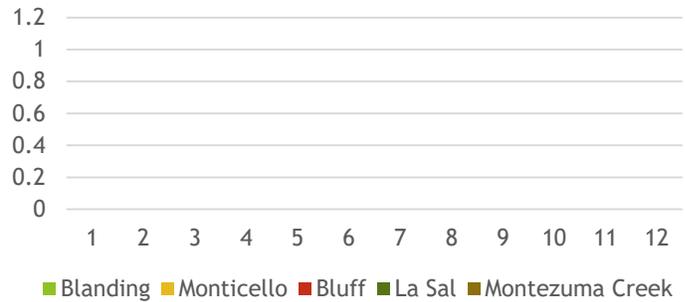
	5	4	4	4									
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OFFSITE EVENTS

EVENT PARTICIPANTS



UNIQUE EVENTS



VIRTUAL PARTICIPANTS

UNIQUE EVENTS

JAN **FEB** **MAR** **APR** **MAY** **JUN** **JUL** **AUG** **SEP** **OCT** **NOV** **DEC** **Total**
1 **2** **3** **4** **5** **6** **7** **8** **9** **10** **11** **12** **■**

JAN **FEB** **MAR** **APR** **MAY** **JUN** **JUL** **AUG** **SEP** **OCT** **NOV** **DEC** **Total**
1 **2** **3** **4** **5** **6** **7** **8** **9** **10** **11** **12** **■**

Participants 0-5

Unique Activities 0-5

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants 6-11

Unique Activities 6-11

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants 12-18

Unique Activities 12-18

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants ADULT

Unique Activities ADULT

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants GENERAL

Unique Activities GENERAL

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

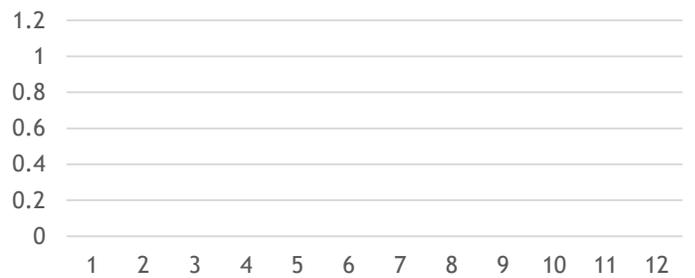
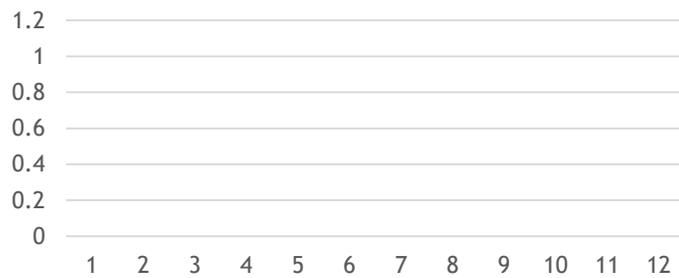
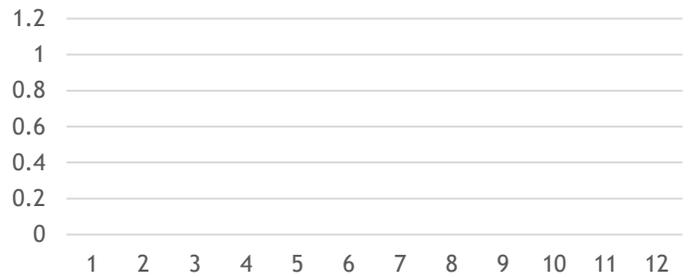
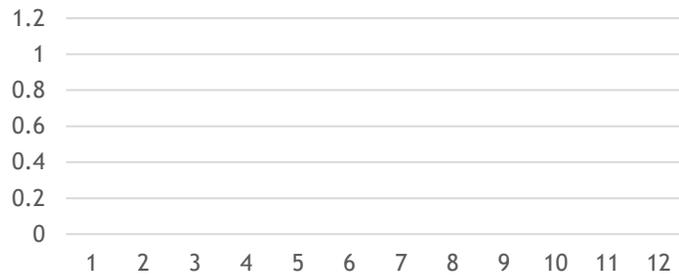
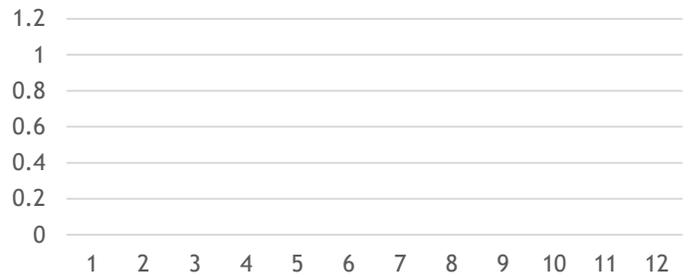
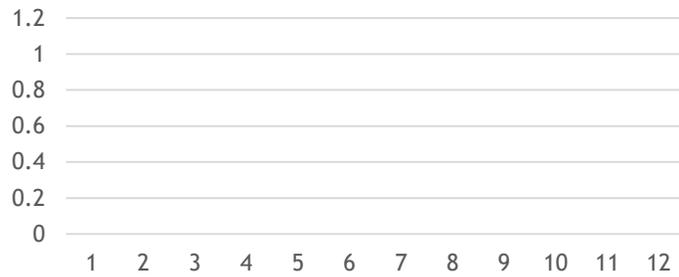
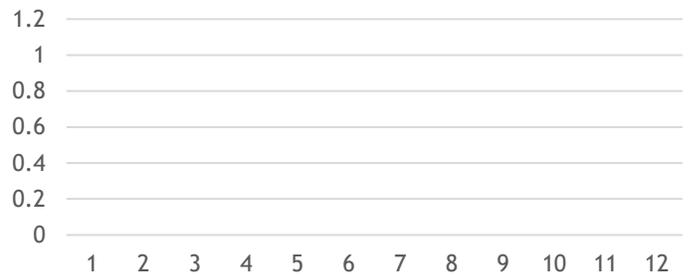
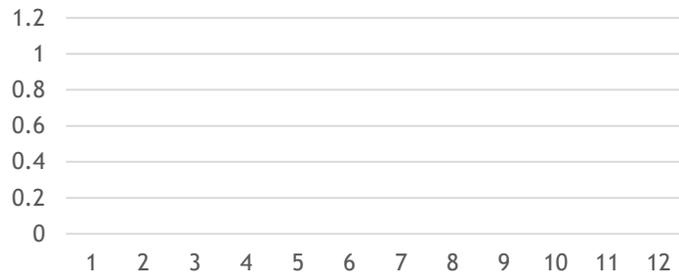
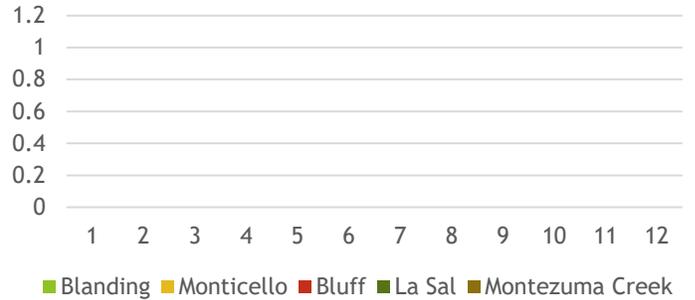
Grand Total

VIRTUAL EVENTS

EVENT PARTICIPANTS



UNIQUE EVENTS



SUMMER READING PROGRAM SIGN UP

Sign Up	0 - 11	12-18	General	Total
Blanding				
Monticello				
Bluff				
La Sal				
Montezuma Creek				
Total				

SUMMER READING EVENT PARTICIPANTS

Participants	0 - 11	12-18	General	Total
Blanding				
Monticello				
Bluff				
La Sal				
Montezuma Creek				
Total				

SUMMER READING UNIQUE EVENTS

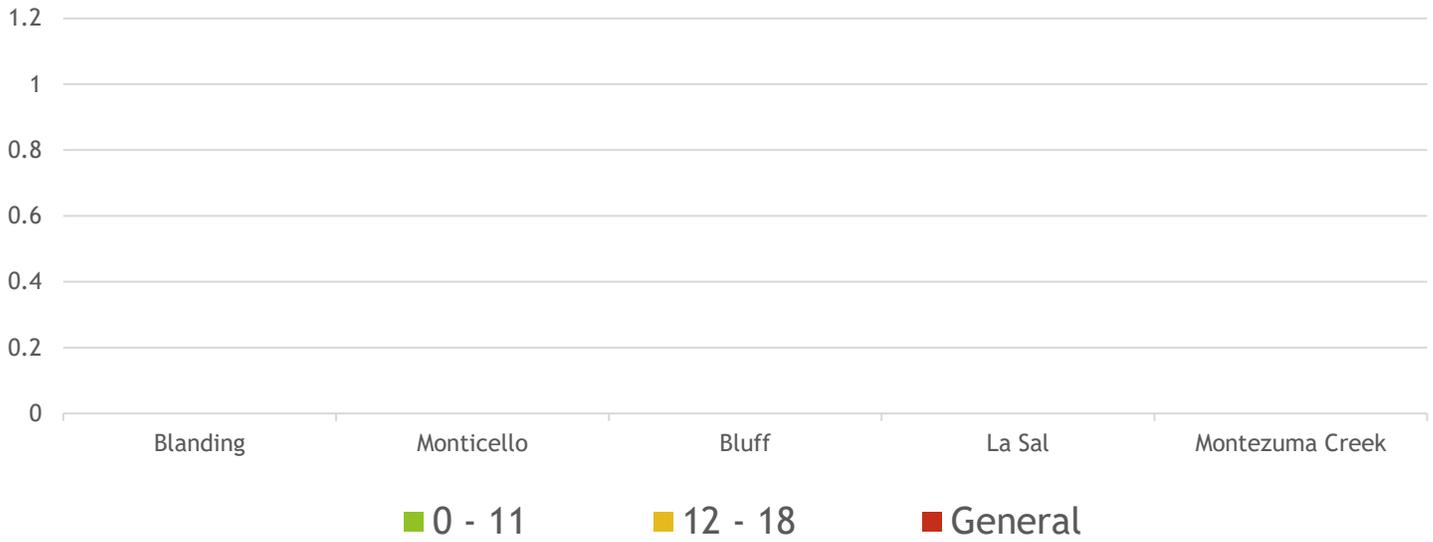
Unique Events	0 - 11	12-18	General	Total
Blanding				
Monticello				
Bluff				
La Sal				
Montezuma Creek				
Total				

SAN JUAN COUNTY STATISTICS | 7

May 13, 2025

Item 7.

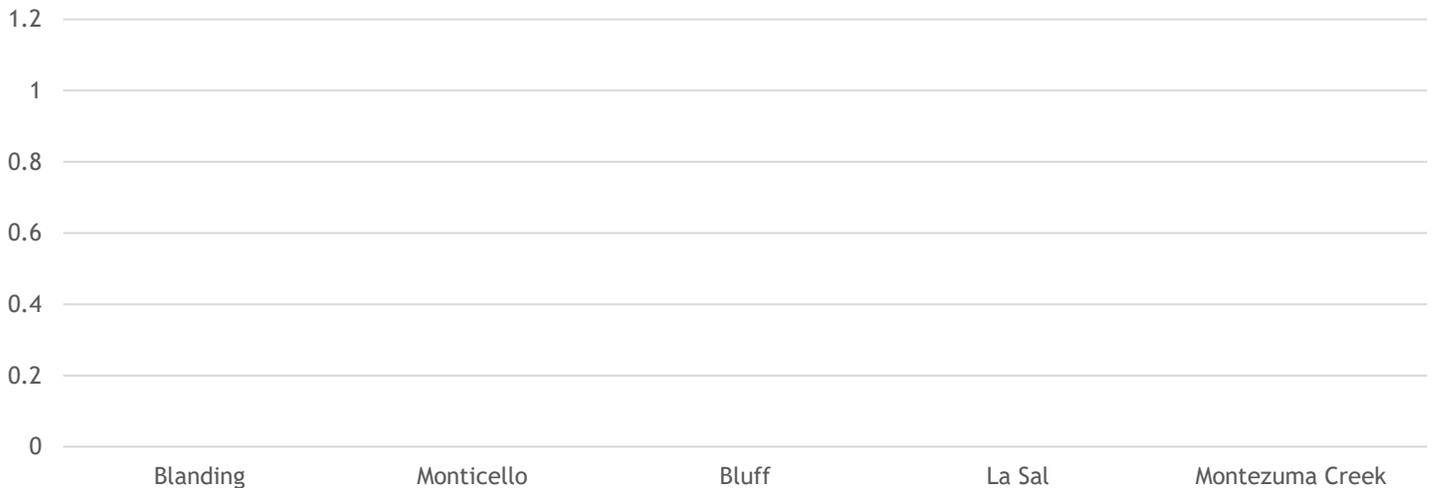
SUMMER READING SIGN UP



SUMMER READING EVENT PARTICIPANTS



SUMMER READING UNIQUE EVENTS



San Juan County
Expenditure Summary - Libraries
72 Library Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	March Actual	2025 Year-to-Date Actual	2025 Budget	Unexpended	% Used
Change In Net Position					
Expenditures:					
Parks, Recreation, and Public Property					
Library					
Monticello Library Building					
4167110 Salaries and Wages	2,588.12	9,515.97	43,100.00	33,584.03	22.08%
4167111 Overtime and Comp	0.00	7.17	0.00	(7.17)	0.00%
4167131 FICA Expense	192.08	705.82	3,200.00	2,494.18	22.06%
4167132 Retirement Benefits	238.74	952.31	5,000.00	4,047.69	19.05%
4167134 Health Insurance	2.26	8.44	0.00	(8.44)	0.00%
4167251 Gas, Oil and Grease	0.00	0.00	500.00	500.00	0.00%
4167260 Buildings and Grounds	123.94	333.15	3,000.00	2,666.85	11.11%
4167270 Utilities	0.00	2,098.33	9,300.00	7,201.67	22.56%
4167310 Professional and Technical	0.00	106.86	6,000.00	5,893.14	1.78%
4167610 Miscellaneous Supplies	0.00	0.00	200.00	200.00	0.00%
Total Monticello Library Building	3,145.14	13,728.05	70,300.00	56,571.95	19.53%
Blanding Library Building					
4168110 Salaries and Wages	3,610.01	15,665.82	79,600.00	63,934.18	19.68%
4168111 Overtime and Comp	0.00	7.17	0.00	(7.17)	0.00%
4168131 FICA Expense	272.42	1,182.45	6,000.00	4,817.55	19.71%
4168132 Retirement Benefits	129.09	605.32	3,200.00	2,594.68	18.92%
4168260 Buildings and Grounds	123.94	403.12	0.00	(403.12)	0.00%
4168270 Utilities	54.92	1,634.49	0.00	(1,634.49)	0.00%
4168310 Professional and Technical	0.00	106.89	0.00	(106.89)	0.00%
4168610 Miscellaneous Supplies	19.99	19.99	200.00	180.01	10.00%
Total Blanding Library Building	4,210.37	19,625.25	89,000.00	69,374.75	22.05%
Satellite Buildings					
4169110 Salaries and Wages	327.29	1,534.42	7,600.00	6,065.58	20.19%
4169111 Overtime and Comp	0.00	5.38	0.00	(5.38)	0.00%
4169131 FICA Expense	24.77	117.27	500.00	382.73	23.45%
4169132 Retirement Benefits	55.54	260.48	1,400.00	1,139.52	18.61%
4169310 Professional and Technical	0.00	71.25	300.00	228.75	23.75%
Total Satellite Buildings	407.60	1,988.80	9,800.00	7,811.20	20.29%
Library Board					
4580620 Miscellaneous Services	0.00	200.00	2,500.00	2,300.00	8.00%
Total Library Board	0.00	200.00	2,500.00	2,300.00	8.00%
San Juan County Library System					
4141740 Library Equipment Capital Outlay	238.00	238.00	0.00	(238.00)	0.00%
4581110 Salaries and Wages	10,390.62	48,747.89	250,700.00	201,952.11	19.44%
4581111 Overtime and Comp	2.89	30.36	700.00	669.64	4.34%
4581131 FICA Expense	755.67	3,645.08	18,400.00	14,754.92	19.81%
4581132 Retirement Benefits	1,478.35	6,932.28	34,300.00	27,367.72	20.21%
4581133 HSA Contribution	288.70	893.71	4,800.00	3,906.29	18.62%
4581134 Health Insurance	5,273.67	16,006.79	62,300.00	46,293.21	25.69%
4581140 Other Employee Benefits	109.05	358.61	1,400.00	1,041.39	25.62%
4581210 Subscriptions and Memberships	0.00	257.06	1,230.00	972.94	20.90%
4581220 Public Notices	0.00	0.00	720.00	720.00	0.00%
4581230 Travel Expense	0.00	0.00	2,020.00	2,020.00	0.00%
4581240 Office Expense	313.87	1,263.54	5,250.00	3,986.46	24.07%
4581241 Postage	0.00	0.00	450.00	450.00	0.00%
4581242 Software Maintenance	0.00	999.00	6,890.00	5,891.00	14.50%
4581250 Computer Maintenance/Supplies	0.00	176.43	5,100.00	4,923.57	3.46%
4581251 Gas, Oil and Grease	0.00	35.61	2,850.00	2,814.39	1.25%
4581280 Telephone	0.00	(505.80)	2,000.00	2,505.80	-25.29%
4581330 Employee Education	0.00	0.00	1,230.00	1,230.00	0.00%
4581480 Collection Development	1,443.61	5,961.63	24,500.00	18,538.37	24.33%
4581610 Miscellaneous Supplies/Service	57.77	57.77	800.00	742.23	7.22%
4581620 Special Programs	376.45	616.08	3,700.00	3,083.92	16.65%
4581650 Intergovernmental Charges	0.00	0.00	92,660.00	92,660.00	0.00%
4581740 Equipment Purchases	0.00	0.00	5,250.00	5,250.00	0.00%
4581914 Contributions to Other Units - Local	0.00	6,000.00	6,000.00	0.00	100.00%
4581915 Contributions to Other Units - State	165.00	495.00	3,180.00	2,685.00	15.57%
4581920 Grant Expenses - Unallocated	5,180.33	6,117.77	17,780.00	11,662.23	34.41%
Total San Juan County Library System	26,073.98	98,326.81	554,210.00	455,883.19	17.74%

San Juan County
Expenditure Summary - Libraries
72 Library Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	March	2025	2025	Unexpended	%
	Actual	Year-to-Date	Budget		Used
		Actual			
Total Library	<u>33,837.09</u>	<u>133,868.91</u>	<u>725,810.00</u>	<u>591,941.09</u>	<u>18.44%</u>
Total Parks, Recreation, and Public Property	<u>33,837.09</u>	<u>133,868.91</u>	<u>725,810.00</u>	<u>591,941.09</u>	<u>18.44%</u>
Total Expenditures:	<u>33,837.09</u>	<u>133,868.91</u>	<u>725,810.00</u>	<u>591,941.09</u>	<u>18.44%</u>
Total Change In Net Position	<u>(33,837.09)</u>	<u>(133,868.91)</u>	<u>(725,810.00)</u>	<u>(591,941.09)</u>	<u>18.44%</u>

San Juan County
Financial Statement - Library Financials
01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	<u>March</u> <u>Actual</u>	<u>2025</u> <u>Year-to-Date</u> <u>Actual</u>
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
72.1110000 General Checking - Combined - Library	(8,817.89)	(65,746.54)
72.1112000 Zions - Payroll	(20,617.33)	(19,417.93)
72.1162000 PTIF 897 General - Library	0.00	433,169.14
72.1175000 Undeposited Receipts	(97.90)	0.00
Total Cash and cash equivalents	<u>(29,533.12)</u>	<u>348,004.67</u>
Total Current Assets	<u>(29,533.12)</u>	<u>348,004.67</u>
Total Assets:	<u>(29,533.12)</u>	<u>348,004.67</u>
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities		
72.2131000 Accounts Payable	4,005.82	6,050.86
Total Current liabilities	<u>4,005.82</u>	<u>6,050.86</u>
Total Liabilities:	<u>4,005.82</u>	<u>6,050.86</u>
Equity - Paid In / Contributed		
72.2951000 Fund Balance - Unappropriated	(33,538.94)	476,331.73
72.2961000 Fund Balance - Appropriated	0.00	(134,340.00)
Total Equity - Paid In / Contributed	<u>(33,538.94)</u>	<u>341,991.73</u>
Total Liabilities and Fund Equity:	<u>(29,533.12)</u>	<u>348,042.59</u>
Total Net Position	<u>0.00</u>	<u>(37.92)</u>

San Juan County
Financial Statement - Library Financials
01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	March Actual	2025 Year-to-Date Actual	2025 Budget	Unearned/ Unused	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
72.3110000 Property Taxes	0.00	0.00	432,300.00	432,300.00	0.00%
Total Taxes	0.00	0.00	432,300.00	432,300.00	0.00%
Intergovernmental revenue					
72.3310000 Other Federal Grants	0.00	0.00	10,780.00	10,780.00	0.00%
72.3340000 Other State Grants	0.00	0.00	7,000.00	7,000.00	0.00%
Total Intergovernmental revenue	0.00	0.00	17,780.00	17,780.00	0.00%
Charges for services					
72.3413000 Library Fees	0.00	521.38	2,100.00	1,578.62	24.83%
72.3415000 Sale of Maps/Publications	25.00	188.10	1,800.00	1,611.90	10.45%
72.3495000 Copier	256.00	775.35	5,000.00	4,224.65	15.51%
Total Charges for services	281.00	1,484.83	8,900.00	7,415.17	16.68%
Fines and forfeitures					
72.3512000 Library Fines	12.46	134.22	500.00	365.78	26.84%
Total Fines and forfeitures	12.46	134.22	500.00	365.78	26.84%
Interest					
72.3610000 Interest Earnings	0.00	1,570.63	18,000.00	16,429.37	8.73%
Total Interest	0.00	1,570.63	18,000.00	16,429.37	8.73%
Miscellaneous revenue					
72.3620000 Rents and Concessions	4.69	333.24	1,000.00	666.76	33.32%
Total Miscellaneous revenue	4.69	333.24	1,000.00	666.76	33.32%
Contributions and transfers					
72.3825000 Transfers from General Fund	0.00	0.00	246,030.00	246,030.00	0.00%
72.3830000 Contributions Private	0.00	1,038.26	1,300.00	261.74	79.87%
Total Contributions and transfers	0.00	1,038.26	247,330.00	246,291.74	0.42%
Total Revenue:	298.15	4,561.18	725,810.00	721,248.82	0.63%
Expenditures:					
Parks, Recreation, and Public Property					
Library					
Monticello Library Building					
72.4167110 Salaries and Wages	2,588.12	9,515.97	43,100.00	33,584.03	22.08%
72.4167111 Overtime and Comp	0.00	7.17	0.00	(7.17)	0.00%
72.4167131 FICA Expense	192.08	705.82	3,200.00	2,494.18	22.06%
72.4167132 Retirement Benefits	238.74	952.31	5,000.00	4,047.69	19.05%
72.4167134 Health Insurance	2.26	8.44	0.00	(8.44)	0.00%
72.4167251 Gas, Oil and Grease	0.00	0.00	500.00	500.00	0.00%
72.4167260 Buildings and Grounds	123.94	333.15	3,000.00	2,666.85	11.11%
72.4167270 Utilities	0.00	2,098.33	9,300.00	7,201.67	22.56%
72.4167310 Professional and Technical	0.00	106.86	6,000.00	5,893.14	1.78%
72.4167610 Miscellaneous Supplies	0.00	0.00	200.00	200.00	0.00%
Total Monticello Library Building	3,145.14	13,728.05	70,300.00	56,571.95	19.53%
Blanding Library Building					
72.4168110 Salaries and Wages	3,610.01	15,665.82	79,600.00	63,934.18	19.68%
72.4168111 Overtime and Comp	0.00	7.17	0.00	(7.17)	0.00%
72.4168131 FICA Expense	272.42	1,182.45	6,000.00	4,817.55	19.71%
72.4168132 Retirement Benefits	129.09	605.32	3,200.00	2,594.68	18.92%
72.4168260 Buildings and Grounds	123.94	403.12	0.00	(403.12)	0.00%
72.4168270 Utilities	54.92	1,634.49	0.00	(1,634.49)	0.00%
72.4168310 Professional and Technical	0.00	106.89	0.00	(106.89)	0.00%
72.4168610 Miscellaneous Supplies	19.99	19.99	200.00	180.01	10.00%
Total Blanding Library Building	4,210.37	19,625.25	89,000.00	69,374.75	22.05%
Satellite Buildings					
72.4169110 Salaries and Wages	327.29	1,534.42	7,600.00	6,065.58	20.19%
72.4169111 Overtime and Comp	0.00	5.38	0.00	(5.38)	0.00%
72.4169131 FICA Expense	24.77	117.27	500.00	382.73	23.45%
72.4169132 Retirement Benefits	55.54	260.48	1,400.00	1,139.52	18.61%
72.4169310 Professional and Technical	0.00	71.25	300.00	228.75	23.75%
Total Satellite Buildings	407.60	1,988.80	9,800.00	7,811.20	20.29%
Library Board					

San Juan County
Financial Statement - Library Financials
01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	March Actual	2025 Year-to-Date Actual	2025 Budget	Unearned/ Unused	% Earned/ Used
72.4580620 Miscellaneous Services	0.00	200.00	2,500.00	2,300.00	8.00%
Total Library Board	0.00	200.00	2,500.00	2,300.00	8.00%
San Juan County Library System					
72.4141740 Library Equipment Capital Outlay	238.00	238.00	0.00	(238.00)	0.00%
72.4581110 Salaries and Wages	10,390.62	48,747.89	250,700.00	201,952.11	19.44%
72.4581111 Overtime and Comp	2.89	30.36	700.00	669.64	4.34%
72.4581131 FICA Expense	755.67	3,645.08	18,400.00	14,754.92	19.81%
72.4581132 Retirement Benefits	1,478.35	6,932.28	34,300.00	27,367.72	20.21%
72.4581133 HSA Contribution	288.70	893.71	4,800.00	3,906.29	18.62%
72.4581134 Health Insurance	5,273.67	16,006.79	62,300.00	46,293.21	25.69%
72.4581140 Other Employee Benefits	109.05	358.61	1,400.00	1,041.39	25.62%
72.4581210 Subscriptions and Memberships	0.00	257.06	1,230.00	972.94	20.90%
72.4581220 Public Notices	0.00	0.00	720.00	720.00	0.00%
72.4581230 Travel Expense	0.00	0.00	2,020.00	2,020.00	0.00%
72.4581240 Office Expense	313.87	1,263.54	5,250.00	3,986.46	24.07%
72.4581241 Postage	0.00	0.00	450.00	450.00	0.00%
72.4581242 Software Maintenance	0.00	999.00	6,890.00	5,891.00	14.50%
72.4581250 Computer Maintenance/Supplies	0.00	176.43	5,100.00	4,923.57	3.46%
72.4581251 Gas, Oil and Grease	0.00	35.61	2,850.00	2,814.39	1.25%
72.4581280 Telephone	0.00	(505.80)	2,000.00	2,505.80	-25.29%
72.4581330 Employee Education	0.00	0.00	1,230.00	1,230.00	0.00%
72.4581480 Collection Development	1,443.61	5,961.63	24,500.00	18,538.37	24.33%
72.4581610 Miscellaneous Supplies/Service	57.77	57.77	800.00	742.23	7.22%
72.4581620 Special Programs	376.45	616.08	3,700.00	3,083.92	16.65%
72.4581650 Intergovernmental Charges	0.00	0.00	92,660.00	92,660.00	0.00%
72.4581740 Equipment Purchases	0.00	0.00	5,250.00	5,250.00	0.00%
72.4581914 Contributions to Other Units - Local	0.00	6,000.00	6,000.00	0.00	100.00%
72.4581915 Contributions to Other Units - State	165.00	495.00	3,180.00	2,685.00	15.57%
72.4581920 Grant Expenses - Unallocated	5,180.33	6,117.77	17,780.00	11,662.23	34.41%
Total San Juan County Library System	26,073.98	98,326.81	554,210.00	455,883.19	17.74%
Total Library	33,837.09	133,868.91	725,810.00	591,941.09	18.44%
Total Parks, Recreation, and Public Property	33,837.09	133,868.91	725,810.00	591,941.09	18.44%
Total Expenditures:	33,837.09	133,868.91	725,810.00	591,941.09	18.44%
Total Change In Net Position	(33,538.94)	(129,307.73)	0.00	129,307.73	0.00%

STAFF REPORT

MEETING DATE: May 15, 2025

PRESENTER: Mikaela Ramsay
Assistant Library Director &
Monticello Branch Librarian
San Juan County Library System

MONTICELLO LIBRARY

- Field trips for K-5 completed – We partnered with 4H who provided a kit for teaching about soil testing and we also had a STEAM activity.



- We have a fun list of summer activities planned

LA SAL LIBRARY

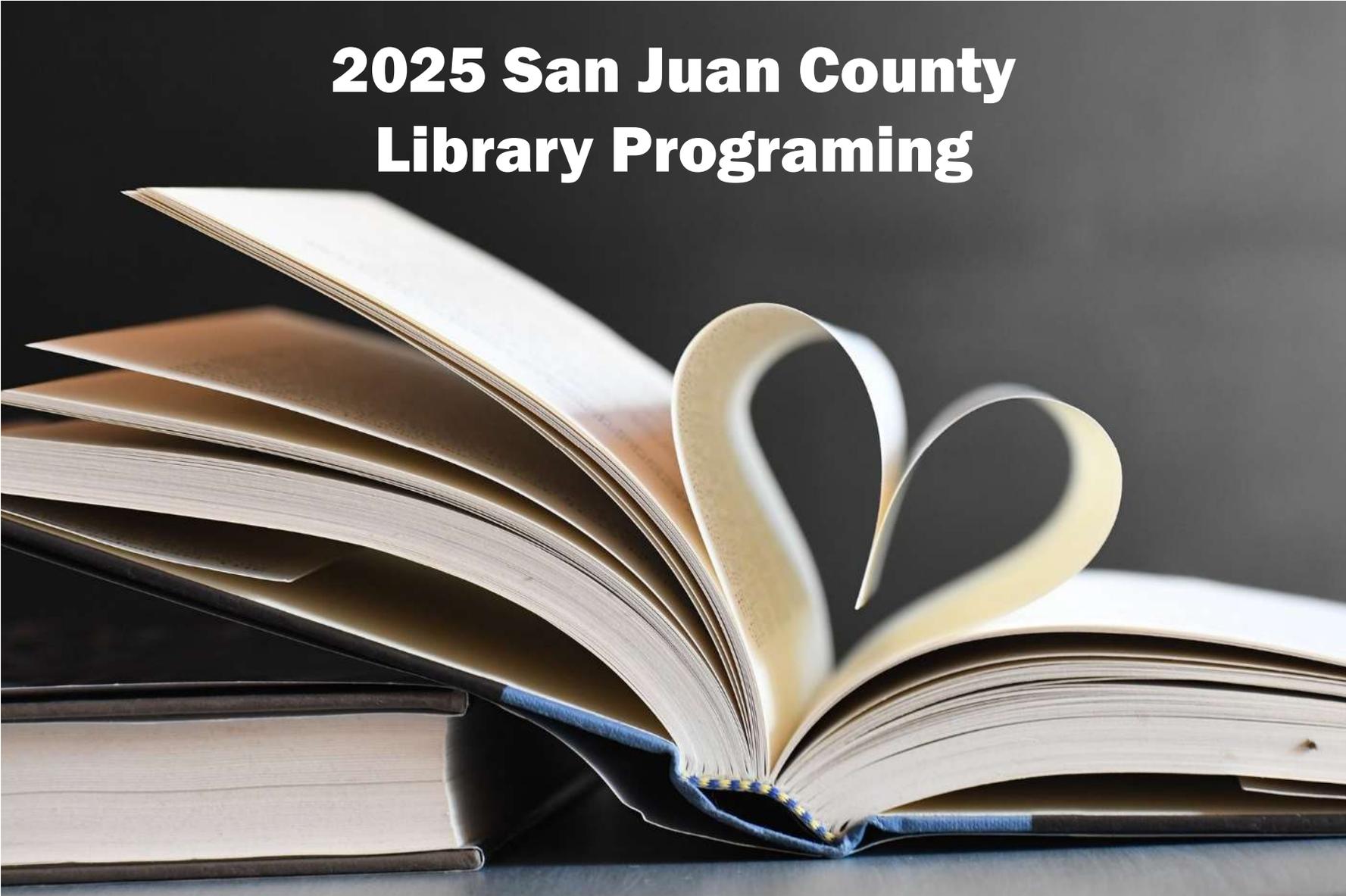
- Summer Activities
 - ❖ Community Mosaic
 - ❖ Take-and-make Activities
 - ❖ Table-top Coloring Page
 - ❖ Bingo Cards & Prizes
- Healthy Tuesdays – A group gathers at the La Sal Library on Tuesdays to share ideas about herbs and healthy living.
- Senior Fridays – Due to popular demand Marsha is going to the Senior Center every Friday noon to one.

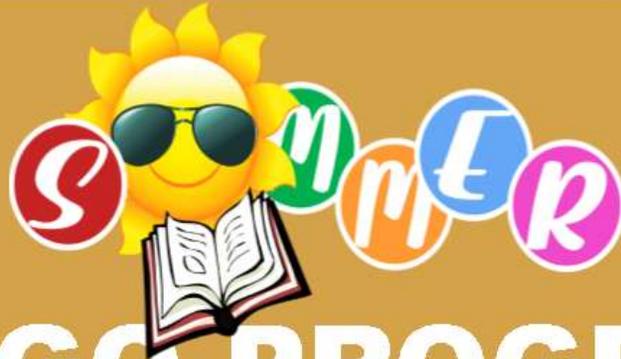
CO-WORKING SPACE



As of 5/7/25

2025 San Juan County Library Programing



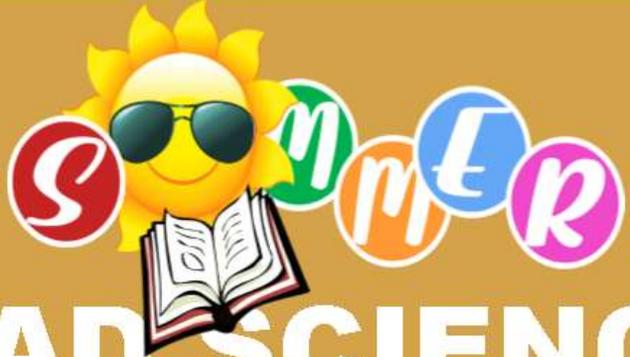


BINGO PROGRAM



JUNE & JULY
BINGO cards for
children, teens
and adults
PRIZES for goals

BLANDING LIBRARY - MONTICELLO LIBRARY
MONTEZUMA CREEK - BLUFF LIBRARY - LA SAL LIBRARY



MAD SCIENCE



BLANDING LIBRARY - Jun 4 | 11 am at the Library
MONTICELLO LIBRARY - Jun 4 | 1 pm at the Library



SCALES & TAILS

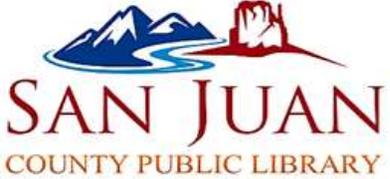


BLANDING LIBRARY - July 3 | 9am at the grade school
MONTICELLO LIBRARY - July 3 | 1pm behind library



Blanding Library		
Kids		
Date	Time	Activity
Jun 04	11:00 AM	Mad Science
Jun 12	11:00 AM	Treasure Chest Painting
Jun 18	5:30 PM	Family Movie Night
Jun 26	11:00 AM	Collage Art
Jul 03	9:00 AM	Scales & Tails*
Jul 10	11:00 AM	Paint-Your-Own Pottery
Jul 17	11:00 AM	DIY Musical Instruments
Jul 22	11:00 AM	Pioneer Activities
*Scales and Tails will be held at the Blanding Elementary School.		
Teens & Tweens		
Date	Time	Activity
Jun 05	4:30 PM	Anime Club
Jun 12	6:00 PM	Paint Night*
Jun 26	4:30 PM	Glass Painting**/Anime Club
Jul 17	4:30 PM	Anime Club
Jul 31	4:30 PM	Anime Club

Blanding Library		
Adults		
Date	Time	Activity
Jun 03	6:00 PM	Gardening Club
Jun 12	6:00 PM	Paint Night*
Jun 17	6:00 PM	Gardening Club
Jul 08	6:00 PM	Gardening Club
Jul 22	6:00 PM	Gardening Club
*Paint Night is for Teens (13-19) and Adults. Limit of 12 participants, please sign up at the Blanding Library.		
**Glass painting must be signed up to participate.		



Monticello Library		
All Age Kids		
Date	Time	Activity
Jun 04	1:00 PM	Mad Science
Jun 12	1:00 PM	Popcorn Bar
Jun 18	1:00 PM	Nature Wall-Hanging
Jun 26	1:00 PM	Make & Float Boats
Jul 03	1:00 PM	Scales & Tails*
Jul 10	1:00 PM	Paint with Toes
Jul 17	1:00 PM	Pioneer Activities
Jul 31	1:00 PM	Junk Art Journals
*Scales and Tails will be held at the park pavillion next to the library. BYO chair.		

Montezuma Creek		
Jun 20	1-3PM	Sundial/Suncatchers
Jul 25	1-3PM	Rock Painting

Bluff Library		
Jun 26	1-3PM	Sundial / Suncatchers

La Sal Library		
Jun - Jul	Take & Make Kits	
Jun - Jul	Ongoing IN-HOUSE Mosaic	
Jun - Jul	Ongoing IN-HOUSE Jumbo Coloring	

FUN THINGS TO DO AT THE LIBRARY



BLANDING LIBRARY - Wednesdays | 11am
MONTICELLO LIBRARY - Wednesdays | 11am

FUN THINGS TO DO AT THE LIBRARY



PUZZLE EXCHANGE

BLANDING & MONTICELLO LIBRARIES

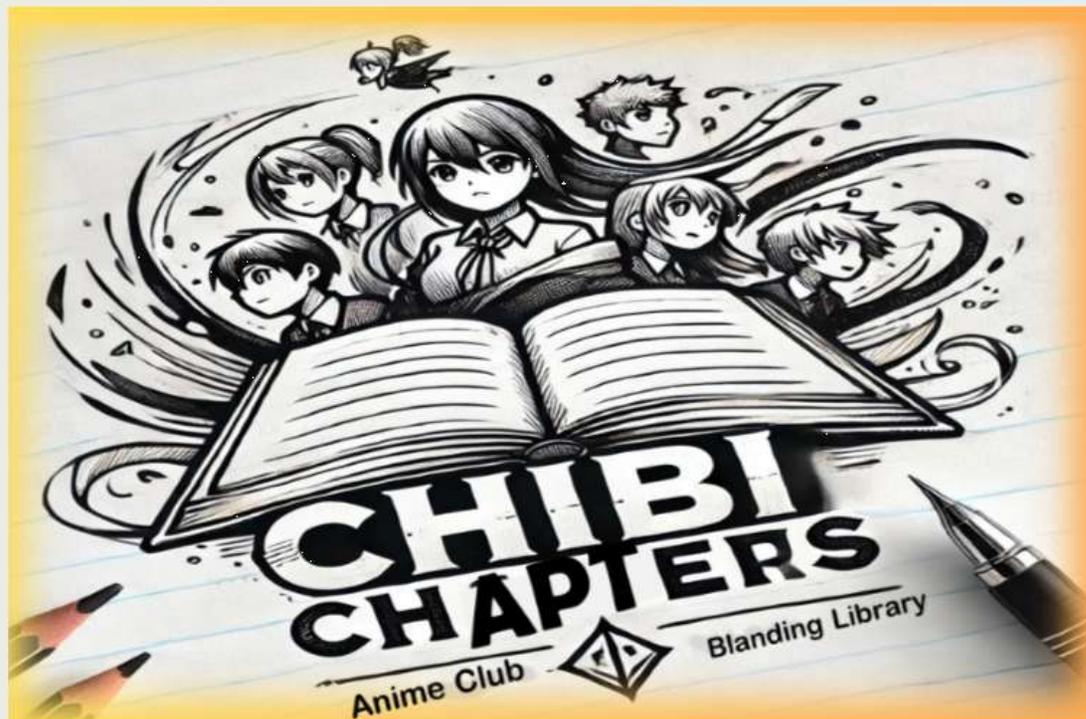
Monticello Library also has ongoing LOBBY puzzle

FUN THINGS TO DO AT THE LIBRARY



Coloring Books and JUMBO Community Coloring Page
Available at Blanding and Monticello Libraries

FUN THINGS TO DO AT THE LIBRARY



Sign up
Online or
At Library



ANIME CLUB at the **BLANDING LIBRARY**

Every Other Thursday | 4:30pm

FUN THINGS TO DO AT THE LIBRARY



Monticello Library **Take & Make** Kits

FUN THINGS TO DO AT THE LIBRARY



Art Club at the Blanding Library
Every Other Tuesday | 4:30pm

FUN THINGS TO DO AT THE LIBRARY



Craft Club at the Monticello Library
Thursdays at 4pm all School Year

THE BLANDING LIBRARY COMMUNITY GARDEN CLUB MEETING SCHEDULE 2025

All meetings will be at 6:00p.m.

March 4 - Seed Exchange and Garden Club sign up (tips on Fruit Tree Pruning)

March 18 - First club meeting and class on Fruit Tree Pruning

April 8 & 22 - Prepping seed trays, paper pots, starting seeds indoors, and indoor sowing/outside sowing

May 6 & 20 - Hardening seedlings, Low tunnels other topics

June 3 & 17 - Making compost and other topics

July 8 & 22 - Medicinal Herbs and how to use them and other topics

August 5 & 19 - Winter planting and other topics

September 9 & 23 - Saving seeds and other topics

October 7 & 21 - Harvesting and in ground storage other topics

Scan the QR code to sign up for the club online or come into the Blanding Library to sign up in person!



SCAN ME

For more information ask a librarian: blibrary@sanjuancountyut.gov ~ 20 W 300 S ~ 435-678-2335