



LIBRARY BOARD MEETING - MAY 2024

Virtual Meeting - meet.google.com/kqa-oonw-tyj
May 16, 2024 at 5:30 PM

AGENDA

CALL TO ORDER

ROLL CALL

1. Presented by Library Board Chair

APPROVAL OF MINUTES

2. Library Board Meeting - March Minutes for Approval

PUBLIC COMMENT

BUSINESS/ACTION

3. Grant for Approval: UEN Funding grant for Broadband/WiFi improvements for almost \$24,000

LIBRARY DIRECTOR REPORT

4. Presented by Nicole Perkins, Library Director / Blanding Librarian
5. Statistics
6. Financial Reports for the Library System

ASSISTANT DIRECTOR REPORT

7. Presented by Mikaela Ramsay, Assistant Director / Monticello Librarian

LIBRARY CHAIR REPORT

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice



LIBRARY BOARD MEETING - MARCH 21, 2024
Virtual Meeting: meet.google.com/ytx-ruhh-gbe
March 21, 2024 at 5:30 PM

MINUTES

CALL TO ORDER - 5:34 p.m.

Trustees

- Shannon Brooks
- Lucille Cody
- Kelly Mike Green
- Marjorie Haun-Storland
- Marlene Huckabay
- Heather Lynn
- Zak Podmore
- Barry Woolley

- Commissioner Sylvia Stubbs
- Library Director Nicole Perkins
- Chief Administrative Officer Mack McDonald

ROLL CALL 5:35 PM

1. Roll Call Presented by Library Board Chair

APPROVAL OF MINUTES – 5:43 p.m.

2. Library Board Meeting - January 18, 2024 Minutes for Approval

Perkins expressed concern to the state library. The state library said that the direction is given to ~~the~~ ~~ALA~~ (American Library Association) USL (Utah State Library) from the government of Utah. Perkins is not opposed to exploring the idea to leave ~~the ALA~~ from under the umbrella of USL but, recommends that it may be best for others to reach out to the state library and government of Utah. Perkins shared a number of resources and grants that the county library is offered for being a part of the ALA under the umbrella of USL (Utah State Library). The library itself does not take direction or guidance from the ALA but from USL.

Huckabay motioned to approve the January 18, 2024, meeting minutes. Green seconded. The motion passed unanimously.

PUBLIC COMMENT – 5:45 p.m.

Perkins reports the library has been getting a number of IT complaints. The phone in La Sal has not been working. Some of the other issues are older computers. They need an IT person to visit the libraries to resolve the issues. Mack is working with a tech company to install firewalls on the computers to secure the network to prevent computer viruses. Computer viruses can affect the entire system. Haun-Storland requests that La Sal phone become a priority since the librarian is alone with limited services. Mack will continue to work with IT to prioritize needs.

BUSINESS/ACTION – 5:54 p.m.

3. Grant for Approval | CLEF Grant

Perkins discussed the CLEF Grant and what the monies can be used for. The grant monies have been budgeted and allocated for. The commissioners have already approved the CLEF Grant. A motion to ratify the CLEF grant was motioned to ratify by Cody and second by Podmore. The motion passed unanimously.

4. Grant for Approval | Children & Teen Book Enhancement Grant

Perkins discussed the federal grant in the amount of \$3,000. The grant will be distributed throughout the county libraries. The board

Haun-Storland had a question about the Children to Teen grant. Perkins explained that it is for ages 0-18 and it must be spent on books.

Wooley asked about non-fiction books. Perkins confirmed that the collection will include both fiction and non-fiction books.

A motion to ratify the Children & Teen Book Enhancement Grant is motioned to ratify by Huckabay and second by Green. The motion passed unanimously.

5. ILL Policy Update

Perkins explained the need to update the Interlibrary Loan (ILL) policy. Perkins reviewed the updated ILL policy.

Haun-Storland asked if the ILL was abused? Perkins states that the ILL is not regularly abused. If a patron has a history of abusing resources, the ILL privileges can be revoked.

Woolley commented that some books available in the ILL are rare and expensive and that the price of books should be mentioned in the policy. Woolley also commented that his ILL due date was different than the Blanding library due date. Perkins will speak with the librarian to explain and clarify procedures.

Huckabay motions to approve the ILL policy. Woolley second. The motion passed unanimously.

LIBRARY DIRECTOR REPORT – 6:20 p.m.

6. Presented by Nicole Perkins, Library Director / Blanding Librarian

Perkins reported on the Blanding, Montezuma Creek and La Sal libraries
Strategic Plan is due in June
The background check policy goes into effect July 1, 2024
The libraries are distributing eclipse glasses for April eclipse.
Blanding branch will have a vacant position in May
The Arizona Puppet Show was a success
The STEM houses are placed outside all of the libraries with activities for children
The senior center outreach in La Sal has been successful
Blanding branch will have a vacant position in May

7. Statistics

8. Financial Reports for the Library System

ASSISTANT DIRECTOR REPORT – 6:28 p.m.

9. Monticello Report, Presented by Mikaela Ramsay, Assistant Library Director & Monticello Branch Librarian

Ramsay reported on the Monticello library
Smokey Bear Reading Challenge provided by the state library
The Arizona Puppet Show was a success
Ramsay reported on the Co-working space

LIBRARY CHAIR REPORT – 6:33 p.m.

Haun-Storland encouraged everyone to visit their local librarian.

ADJOURN – 6:36 p.m.

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APPROVED: _____
San Juan County Library Board

DATE: _____

Item 3.

Preparer Phone Number:	435 678 2335 - 495 587 2881
Mailing Address to mail ARPA inventory stickers:	Blanding Library 25 West 300 South Blanding, Utah 84511
Remittance Address for reimbursement:	Blanding Library 25 West 300 South Blanding, Utah 84511
From: Utah Education Network, 101 S Wasatch Blvd, Salt Lake City, UT 84112	

Important:

All equipment purchased with UEN 2024 Wi-Fi for Libraries Program funds must be operational by November 1, 2024
 Eligible expenses must be submitted between March 1 - November 1, 2024.
 Progress reports must be completed by the designated Library Project Manager every 2 weeks.
 Applicable state and local entity procurement laws must be followed.

Initial in the box below to demonstrate your agreement to each item to the right of the box:

- np mr We have read, understand and agree to the documents in UEN 2024 Wi-Fi for Libraries Program Guidelines and FAQs.
- np mr We have read, understand and agree to submit the UEN Property Accounting Form, completing columns C-M.
- np mr We understand that in order to qualify for UEN 2024 Wi-Fi for Libraries Program funding reimbursement, UEN must be in receipt of this signed MOU within 30 days following plan approval. Upon completion of this MOU, designated representative(s) from your organization will be issued a login to *Wrike.
 *Wrike is a project management tool that will be provided at no charge to manage key milestones and to upload documentation for the UEN 2024 Wi-Fi for Libraries Program.
- np mr We have read and understand that all equipment will be tagged with ARPA inventory stickers which will be provided by UEN. Equipment will be owned by the Library, and equipment will be inventoried according to your state/local guidelines and the attached UEN Property Accounting form identifying the assets purchased, serial number etc. needs to be completed and returned to UEN as part of the documentation required for reimbursement.
- np mr We have read and understand the guidelines for submitting documents for reimbursement and agree to provide the items listed below in order to be reimbursed.

Reimbursement Packet Required Items

	Description
<input type="checkbox"/> np mr Procurement Rules Summary	Provide an explanation of the procurement process for the library/organization and how procurement on a project related to ARPA is in compliance with the library/organization policies. Provide any relevant RFPs related to the procurement process for the project.
<input type="checkbox"/> np mr Purchase Order	All purchase orders related to the project undertaken as part of the UEN 2024 Wi-Fi for Libraries Program will be provided.
<input type="checkbox"/> np mr Invoice(s)	All invoices related to the project undertaken as part of the UEN 2024 Wi-Fi for Libraries Program will be provided.
<input type="checkbox"/> np mr Packing Slip(s)	All packing slips for inventory/equipment received related to the project undertaken as part of the UEN 2024 Wi-Fi for Libraries Program will be provided.
<input type="checkbox"/> np mr Tagged Inventory	Tagged inventory evidence for all inventory/equipment received related to the project undertaken as part of the UEN 2024 Wi-Fi for Libraries Program will be provided. (Please use the UEN Property Accounting Form to complete this item.)
<input type="checkbox"/> np mr Installation of Inventory	Photo evidence of installed inventory/equipment received related to the project undertaken as part of the UEN 2024 Wi-Fi for Libraries Program will be provided.
<input type="checkbox"/> np mr Voucher(s) for Payment and Posting	All payment vouchers related to the project undertaken as part of the UEN 2024 Wi-Fi for Libraries Program will be provided.

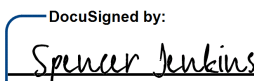
Application portion complete! The remaining items will be completed once your application has been approved.

Your organization has been approved as a recipient of UEN 2024 Wi-Fi for Libraries Program for:

Category	Amount
Wireless Improvements - Equipment	\$14,572.50
Wireless Improvements - Infrastructure (cabling, patch panels, etc. to support Wi-Fi equipment)	\$
Wireless Improvements - Software & Support (must support Wi-Fi equipment or management - maximum 5 years of support)	\$
Wireless Improvements - Installation (contracted labor to install Wi-Fi equipment)	\$8,550.00
Total:	\$23,122.50

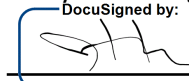
We look forward to working with you and congratulate you on your award for the UEN 2024 Wi-Fi for Libraries Program!

UEN

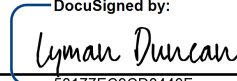
DocuSigned by:

 4/19/2024 | 2:54:50 PM PDT

Spencer Jenkins, CEO, Executive Director, UEN
 Printed Name & Title

Library Authorized Signer

DocuSigned by:

 4/19/2024

Commissioner Jamie Harvey & Fiscal Officer, Clerk Lyman Duncan
 Printed Name & Title

DocuSigned by:

 4/19/2024 | 2:53:27 PM

Montezuma Creek Library	Quantity	Devices	Part Number	Price	Notes
	1	Sonicwall TZ370 (3 Year)	02-SCC-6823	\$ 1,379.70	
	1	Cloud Key	UCK-G2-Plus	\$ 199.00	
	1	Cloud Key Rack	CKG2-RM	\$ 99.00	
	1	U7 Pro AP	U7-Pro	\$ 189.00	
	1	U6 Mesh (Outdoor)	U6-Mesh	\$ 179.00	
	1	Standard 16 POE Switch	USW-16-PoE	\$ 299.00	
	2	Ultra Switch	USW-Ultra	\$ 258.00	
	8	Tecserv Labor	8 hours (\$150 per hour)	\$ 1,200.00	
				Total	\$ 3,802.70
Monticello Library					
	1	Sonicwall TZ370 (3 Year)	02-SCC-6823	\$ 1,379.70	
	1	Cloud Key	UCK-G2-Plus	\$ 199.00	
	1	Cloud Key Rack	CKG2-RM	\$ 99.00	
	2	U7 Pro AP	U7-Pro	\$ 378.00	
	1	U6 Mesh (Outdoor)	U6-Mesh	\$ 179.00	
	1	Enterprise 24 PoE	USW-Enterprise	\$ 799.00	
	3	Ultra Switch	USW-Ultra	\$ 387.00	
	8	Tecserv Labor	8 hours (\$150 per hour)	\$ 1,200.00	
				Total	\$ 4,620.70
La Sal Library					
	1	Sonicwall TZ370 (3 Year)	02-SCC-6823	\$ 1,379.70	
	1	Cloud Key	UCK-G2-Plus	\$ 199.00	
	1	Cloud Key Rack	CKG2-RM	\$ 99.00	
	1	U7 Pro AP	U7-Pro	\$ 189.00	
	1	Enterprise 8 PoE	USW-Enterprise-8-PoE	\$ 479.00	
	8	Tecserv Labor	8 hours (\$150 per hour)	\$ 1,200.00	
				Total	\$ 3,545.70
Bluff Library					
	1	Sonicwall TZ370 (3 Year)	02-SCC-6823	\$ 1,379.70	
	1	Cloud Key	UCK-G2-Plus	\$ 199.00	
	1	Cloud Key Rack	CKG2-RM	\$ 99.00	
	1	U7 Pro AP	U7-Pro	\$ 189.00	
	1	U6 Mesh (Outdoor)	U6-Mesh	\$ 179.00	
	1	Enterprise 8 PoE	USW-Enterprise-8-PoE	\$ 479.00	
	8	Tecserv Labor	8 hours (\$150 per hour)	\$ 1,200.00	
				Total	\$ 3,724.70
Blanding Library					
	1	Sonicwall TZ370 (3 Year)	02-SCC-6823	\$ 1,379.70	
	1	Cloud Key	UCK-G2-Plus	\$ 199.00	
	1	Cloud Key Rack	CKG2-RM	\$ 99.00	
	2	U7 Pro AP	U7-Pro	\$ 378.00	
	1	U6 Mesh (Outdoor)	U6-Mesh	\$ 179.00	

Item 3.

1 Enterprise 24 PoE	USW-Enterprise	\$ 799.00	
5 Ultra Switch	USW-Ultra	\$ 645.00	
8 Tecserv Labor	8 hours (\$150 per hour)	\$ 1,200.00	
	Total	\$ 4,878.70	
			\$20,572.50

AMENDED TO INCLUDE TRAVEL TIME FOR TECSERV:

17 hours x \$150/hr = \$2,550.00

NEW TOTAL = \$23,122.50

Item 6.

San Juan County
Financial Statement - Library Financials
01/01/2024 to 04/30/2024
33.33% of the fiscal year has expired

	April Actual	2024 Year-to-Date Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
72.1110000 General Checking - Combined - Library	(3,969.38)	27,281.07
72.1112000 Zions - Payroll	(40,238.45)	(99,138.82)
72.1162000 PTIF 897 General - Library	0.00	414,925.10
72.1175000 Undeposited Receipts	(3,133.82)	329.91
Total Cash and cash equivalents	<u>(47,341.65)</u>	<u>343,397.26</u>
Total Current Assets	<u>(47,341.65)</u>	<u>343,397.26</u>
Total Assets:	<u>(47,341.65)</u>	<u>343,397.26</u>
Liabilites and Fund Equity:		
Equity - Paid In / Contributed		
72.2951000 Fund Balance - Unappropriated	(47,341.65)	344,819.68
Total Equity - Paid In / Contributed	<u>(47,341.65)</u>	<u>344,819.68</u>
Total Liabilites and Fund Equity:	<u>(47,341.65)</u>	<u>344,819.68</u>
Total Net Position	<u>0.00</u>	<u>(1,422.42)</u>

INTENDED FOR MANAGEMENT USE ONLY

Page 1

5/7/2024 11:28

10

San Juan County
Financial Statement - Library Financials
01/01/2024 to 04/30/2024
33.33% of the fiscal year has expired

Item 6.

	April Actual	2024 Year-to-Date Actual	2024 Budget	Unearned/ Unused	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
72.3110000 Property Taxes	0.00	0.00	419,000.00	419,000.00	0.00%
Total Taxes	0.00	0.00	419,000.00	419,000.00	0.00%
Intergovernmental revenue					
72.3310000 Other Federal Grants	0.00	3,295.84	7,743.00	4,447.16	42.57%
72.3340000 Other State Grants	0.00	7,018.00	7,000.00	(18.00)	100.26%
Total Intergovernmental revenue	0.00	10,313.84	14,743.00	4,429.16	69.96%
Charges for services					
72.3413000 Library Fees	151.57	825.86	390.00	(435.86)	211.76%
72.3415000 Sale of Maps/Publications	392.82	969.18	2,100.00	1,130.82	46.15%
72.3495000 Copier	802.31	1,839.47	5,000.00	3,160.53	36.79%
Total Charges for services	1,346.70	3,634.51	7,490.00	3,855.49	48.52%
Fines and forfeitures					
72.3500000 Fines and Forfeitures	0.00	0.00	70.00	70.00	0.00%
72.3512000 Library Fines	0.00	100.42	80.00	(20.42)	125.53%
Total Fines and forfeitures	0.00	100.42	150.00	49.58	66.95%
Interest					
72.3610000 Interest Earnings	0.00	5,565.11	19,000.00	13,434.89	29.29%
Total Interest	0.00	5,565.11	19,000.00	13,434.89	29.29%
Miscellaneous revenue					
72.3620000 Rents and Concessions	124.11	414.60	1,000.00	585.40	41.46%
Total Miscellaneous revenue	124.11	414.60	1,000.00	585.40	41.46%
Contributions and transfers					
72.3820000 Transfers from Other Funds	0.00	0.00	231,225.00	231,225.00	0.00%
72.3830000 Contributions Private	213.42	1,226.42	1,200.00	(26.42)	102.20%
Total Contributions and transfers	213.42	1,226.42	232,425.00	231,198.58	0.53%
Total Revenue:	1,684.23	21,254.90	693,808.00	672,553.10	3.06%
Expenditures:					
Parks, Recreation, and Public Property					
Library					
Monticello Library Building					
72.4167110 Salaries and Wages	3,241.42	15,675.17	29,180.00	13,504.83	53.72%
72.4167111 Overtime and Comp	0.00	21.50	0.00	(21.50)	0.00%
72.4167131 FICA Expense	236.99	1,152.20	2,060.00	907.80	55.93%
72.4167132 Retirement Benefits	400.90	1,808.84	5,940.00	4,131.16	30.45%
72.4167134 Health Insurance	(525.05)	72.44	4,330.00	4,257.56	1.67%
72.4167251 Gas, Oil and Grease	83.90	183.00	0.00	(183.00)	0.00%
72.4167260 Buildings and Grounds	46.04	414.32	3,000.00	2,585.68	13.81%
72.4167270 Utilities	1,280.62	3,694.09	10,000.00	6,305.91	36.94%
72.4167310 Professional and Technical	35.62	106.86	1,000.00	893.14	10.69%
Total Monticello Library Building	4,800.44	23,128.42	55,510.00	32,381.58	41.67%
Blanding Library Building					
72.4168110 Salaries and Wages	6,231.65	26,045.49	42,116.00	16,070.51	61.84%
72.4168111 Overtime and Comp	0.00	21.50	0.00	(21.50)	0.00%
72.4168131 FICA Expense	467.51	1,953.28	3,060.00	1,106.72	63.83%
72.4168132 Retirement Benefits	239.20	1,078.74	3,265.00	2,186.26	33.04%
72.4168134 Health Insurance	0.00	0.00	4,280.00	4,280.00	0.00%
72.4168260 Buildings and Grounds	1,188.92	1,407.74	3,000.00	1,592.26	46.92%
72.4168270 Utilities	895.81	2,729.05	8,500.00	5,770.95	32.11%
72.4168310 Professional and Technical	35.63	106.89	1,000.00	893.11	10.69%
Total Blanding Library Building	9,058.72	33,342.69	65,221.00	31,878.31	51.12%
Satellite Buildings					
72.4169110 Salaries and Wages	572.47	2,569.32	8,005.00	5,435.68	32.10%
72.4169111 Overtime and Comp	0.00	15.90	0.00	(15.90)	0.00%
72.4169131 FICA Expense	41.05	185.84	545.00	359.16	34.10%
72.4169132 Retirement Benefits	102.86	463.52	1,375.00	911.48	33.71%
72.4169134 Health Insurance	0.00	0.00	1,540.00	1,540.00	0.00%
72.4169310 Professional and Technical	23.75	71.25	400.00	328.75	17.81%
Total Satellite Buildings	740.13	3,305.83	11,865.00	8,559.17	27.86%

San Juan County
Financial Statement - Library Financials
01/01/2024 to 04/30/2024
33.33% of the fiscal year has expired

	April Actual	2024 Year-to-Date Actual	2024 Budget	Unearned/ Unused	% Earned/ Used
Library Board					
72.4580620 Miscellaneous Services	0.00	0.00	2,500.00	2,500.00	0.00%
Total Library Board	0.00	0.00	2,500.00	2,500.00	0.00%
San Juan County Library System					
72.4581110 Salaries and Wages	19,533.30	84,258.22	368,570.00	284,311.78	22.86%
72.4581111 Overtime and Comp	20.24	69.83	0.00	(69.83)	0.00%
72.4581131 FICA Expense	1,423.80	6,145.61	27,962.00	21,816.39	21.98%
72.4581132 Retirement Benefits	1,988.38	13,357.44	31,453.00	18,095.56	42.47%
72.4581133 HSA Contribution	362.06	1,629.04	0.00	(1,629.04)	0.00%
72.4581134 Health Insurance	5,792.00	17,790.84	45,610.00	27,819.16	39.01%
72.4581140 Other Employee Benefits	109.67	500.86	1,538.00	1,037.14	32.57%
72.4581210 Subscriptions and Memberships	396.32	821.55	916.00	94.45	89.69%
72.4581220 Public Notices	0.00	211.38	624.00	412.62	33.88%
72.4581230 Travel Expense	0.00	34.84	2,020.00	1,985.16	1.72%
72.4581240 Office Expense	160.29	1,457.32	5,250.00	3,792.68	27.76%
72.4581241 Postage	0.00	0.00	500.00	500.00	0.00%
72.4581242 Software Maintenance	0.00	934.00	3,976.00	3,042.00	23.49%
72.4581250 Computer Maintenance/Supplies	902.54	1,238.08	5,200.00	3,961.92	23.81%
72.4581251 Gas, Oil and Grease	0.00	0.00	2,650.00	2,650.00	0.00%
72.4581280 Telephone	0.00	391.83	2,880.00	2,488.17	13.61%
72.4581330 Employee Education	0.00	0.00	625.00	625.00	0.00%
72.4581480 Collection Development	1,854.42	8,210.49	24,510.00	16,299.51	33.50%
72.4581610 Miscellaneous Supplies/Service	0.00	85.00	975.00	890.00	8.72%
72.4581620 Special Programs	8.98	449.85	3,680.00	3,230.15	12.22%
72.4581740 Equipment Purchases	0.00	0.00	5,850.00	5,850.00	0.00%
72.4581910 Transfers to Other Funds	0.00	0.00	9,180.00	9,180.00	0.00%
72.4581915 Transfers to Other Units - State	1,365.00	7,860.00	0.00	(7,860.00)	0.00%
72.4581920 Grant Expenses	509.59	1,846.24	14,743.00	12,896.76	12.52%
Total San Juan County Library System	34,426.59	147,292.42	558,712.00	411,419.58	26.36%
Total Library	49,025.88	207,069.36	693,808.00	486,738.64	29.85%
Total Parks, Recreation, and Public Property	49,025.88	207,069.36	693,808.00	486,738.64	29.85%
Total Expenditures:	49,025.88	207,069.36	693,808.00	486,738.64	29.85%
Total Change In Net Position	(47,341.65)	(185,814.46)	0.00	185,814.46	0.00%

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Revenue					
72 3310000 - Other Federal Grants					\$0.00
1/17/2024	NBPT	Receipt 28349: San Juan County Library - Hotspot Grant		295.84	(295.84)
3/21/2024	NBPT	Receipt 29133: San Juan County Library - Children Books Grant		3,000.00	(3,295.84)
				(\$3,295.84)	(\$3,295.84)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$3,295.84
72 3340000 - Other State Grants					\$0.00
3/31/2024	JE	2411 - Reclass CLEF Grant to Library Fund		7,018.00	(7,018.00)
				(\$7,018.00)	(\$7,018.00)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$7,018.00
72 3413000 - Library Fees					\$0.00
1/8/2024	NBPT	Receipt 27908: Samn Juan County Library - Ills		27.00	(27.00)
1/8/2024	NBPT	Receipt 27909: Samn Juan County Library - Library Fees		14.60	(41.60)
1/16/2024	NBPT	Receipt 28274: San Juan County Library - Library Fees		13.00	(54.60)
1/22/2024	NBPT	Receipt 28293: San Juan County - Library Fees`		7.00	(61.60)
1/24/2024	NBPT	Receipt 28283: San Juan County Library - Library Fees		51.00	(112.60)
1/25/2024	NBPT	Receipt 28282: San Juan County Library - Library Fees		2.00	(114.60)
1/29/2024	NBPT	Receipt 28279: san Juan County EMS - Library Fees		2.00	(116.60)
2/1/2024	NBPT	Receipt 28426: San Juan County - Fees		8.00	(124.60)
2/2/2024	NBPT	Receipt 28424: San Juan County - Fees		2.20	(126.80)
2/8/2024	NBPT	Receipt 28463: San Juan County - Fees		4.10	(130.90)
2/9/2024	NBPT	Receipt 28461: San Juan County - Fees		57.78	(188.68)
2/15/2024	NBPT	Receipt 28891: San Juan County - Fees		15.00	(203.68)
2/16/2024	NBPT	Receipt 28890: San Juan County - Fees		69.75	(273.43)
2/20/2024	NBPT	Receipt 28881: San Juan County - Library Fees		15.00	(288.43)
2/26/2024	NBPT	Receipt 28871: San Juan County - Library Fees		17.50	(305.93)
2/27/2024	NBPT	Receipt 28764: San Juan County - Library Fees		27.50	(333.43)
2/29/2024	NBPT	Receipt 28760: San Juan County - Library Fees		22.00	(355.43)
3/1/2024	NBPT	Receipt 28757: San Juan County - Library Fees		15.00	(370.43)
3/4/2024	NBPT	Receipt 28755: San Juan County - Library Fees		5.00	(375.43)
3/6/2024	NBPT	Receipt 28888: San Juan County - Fees		29.00	(404.43)
3/8/2024	NBPT	Receipt 28883: San Juan County - Library Fees		80.97	(485.40)
3/12/2024	NBPT	Receipt 29508: San Juan County Library - Library Fees		5.00	(490.40)
3/14/2024	NBPT	Receipt 29511: San Juan County Library - Library Fees		17.59	(507.99)
3/15/2024	NBPT	Receipt 29513: San Juan County Library - Library Fees		5.00	(512.99)
3/21/2024	NBPT	Receipt 29515: San Juan County Library - Library Fees		15.00	(527.99)
3/22/2024	NBPT	Receipt 29516: San Juan County Library - Library Fees		8.80	(536.79)
3/23/2024	NBPT	Receipt 29517: San Juan County Library - Library Fees		20.50	(557.29)
3/26/2024	NBPT	Receipt 29518: San Juan County Library - Library Fees		16.00	(573.29)
3/26/2024	NBPT	Receipt 29543: San Juan County Library - Library Fees		92.50	(665.79)
3/29/2024	NBPT	Receipt 29519: San Juan County Library - Library Fees		8.50	(674.29)
4/5/2024	NBPT	Receipt 29520: San Juan County Library - Library Fees		51.00	(725.29)
4/8/2024	NBPT	Receipt 29544: San Juan County Library - Library Fees		51.98	(777.27)
4/12/2024	NBPT	Receipt 29521: San Juan County Library - Library Fines		1.40	(778.67)
4/16/2024	NBPT	Receipt 29522: San Juan County Library - Library Fees		2.50	(781.17)
4/19/2024	NBPT	Receipt 29545: San Juan County Library - Library Fees		22.70	(803.87)
4/20/2024	NBPT	Receipt 29523: San Juan County Library - Library Fees		5.99	(809.86)
4/25/2024	NBPT	Receipt 29615: San Juan County Library - Library Fees		16.00	(825.86)
				(\$825.86)	(\$825.86)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$825.86
72 3415000 - Sale of Maps/Publications					\$0.00
1/5/2024	NBPT	Receipt 27798: Blanding Library - Book Sale		52.37	(52.37)
1/9/2024	NBPT	Receipt 27822: Monticello Library - Copies		3.00	(55.37)
1/9/2024	NBPT	Receipt 27823: Monticello Library - Lost Books / Book Sale		1.25	(56.62)
1/12/2024	NBPT	Receipt 27930: Blanding Library - Book Sale		31.00	(87.62)
1/16/2024	NBPT	Receipt 27938: Monticello Library - Lost Books / Book Sale		2.00	(89.62)
1/22/2024	NBPT	Receipt 28056: Blanding Library - Book Sale		8.25	(97.87)
1/23/2024	NBPT	Receipt 28075: Monticello Library - Lost Books / Book Sale		8.50	(106.37)
1/26/2024	NBPT	Receipt 28234: Blanding Library - Book Sale		5.00	(111.37)
1/30/2024	NBPT	Receipt 28183: Monticello Library - Lost Books / Book Sale		9.50	(120.87)
2/2/2024	NBPT	Receipt 28298: Blanding Library - Book Sale		39.99	(160.86)
2/5/2024	NBPT	Receipt 28308: Monticello Library - Lost Books / Book Sale		11.00	(171.86)
2/9/2024	NBPT	Receipt 28538: Blanding Library - Book Sale		167.00	(338.86)
2/12/2024	NBPT	Receipt 28419: Monticello Library - Lost Books / Book Sale		1.00	(339.86)
2/21/2024	NBPT	Receipt 28563: Monticello Library - Lost Books / Book Sale		8.00	(347.86)

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Revenue (continued)					
72 3415000 - Sale of Maps/Publications (continued)					
2/23/2024	NBPT	Receipt 28604: Blanding Library - Book Sale		47.00	(394.86)
2/26/2024	NBPT	Receipt 28605: Monticello Library - Lost Books / Book Sale		19.00	(413.86)
3/1/2024	NBPT	Receipt 28708: Blanding Library - Book Sale		22.00	(435.86)
3/6/2024	NBPT	Receipt 28750: Monticello Library - Lost Books / Book Sale		9.50	(445.36)
3/11/2024	NBPT	Receipt 28811: Monticello Library - Lost Books / Book Sale		14.00	(459.36)
3/15/2024	NBPT	Receipt 29047: Blanding Library - Book Sale		30.50	(489.86)
3/15/2024	NBPT	Receipt 29047: Blanding Library - Gingerbread house sale		30.00	(519.86)
3/19/2024	NBPT	Receipt 28966: Monticello Library - Copies		22.00	(541.86)
3/26/2024	NBPT	Receipt 29036: Monticello Library - Lost Books / Booksale		14.50	(556.36)
3/29/2024	NBPT	Receipt 29086: Blanding Library - Book Sale		20.00	(576.36)
4/1/2024	NBPT	Receipt 29101: Monticello Library - Lost Books / Booksale		7.25	(583.61)
4/5/2024	NBPT	Receipt 29188: Blanding Library - Book Sale		130.69	(714.30)
4/8/2024	NBPT	Receipt 29210: Monticello Library - Lost Books / Book Sale		48.00	(762.30)
4/12/2024	NBPT	Receipt 29317: Blanding Library - Book Sale		101.49	(863.79)
4/15/2024	NBPT	Receipt 29282: Monticello Library - Lost Books / Book Sale		12.00	(875.79)
4/19/2024	NBPT	Receipt 29422: Blanding Library - Book Sale		36.50	(912.29)
4/22/2024	NBPT	Receipt 29574: Monticello Library - Lost Books / Book Sale		11.10	(923.39)
4/29/2024	NBPT	Receipt 29572: Monticello Library - Lost Books / Book Sale		22.50	(945.89)
4/30/2024	NBPT	Receipt 29580: Blanding Library - Book Fines		23.29	(969.18)
				(\$969.18)	(\$969.18)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$969.18
72 3495000 - Copier					
1/5/2024	NBPT	Receipt 27798: Blanding Library - Copies		14.40	(14.40)
1/5/2024	NBPT	Receipt 27847: Montezuma Creek Library - Copies		8.30	(22.70)
1/8/2024	NBPT	Receipt 27848: Bluff Library - Copies		6.25	(28.95)
1/9/2024	NBPT	Receipt 27822: Monticello Library - Copies		13.00	(41.95)
1/9/2024	NBPT	Receipt 27823: Monticello Library - Copies		5.40	(47.35)
1/12/2024	NBPT	Receipt 27930: Blanding Library - Copies		36.90	(84.25)
1/16/2024	NBPT	Receipt 27938: Monticello Library - Copies		8.50	(92.75)
1/18/2024	NBPT	Receipt 28288: San Juan County - Copies		59.64	(152.39)
1/22/2024	NBPT	Receipt 28056: Blanding Library - Copies		15.45	(167.84)
1/23/2024	NBPT	Receipt 28075: Monticello Library - Copies		12.65	(180.49)
1/26/2024	NBPT	Receipt 28234: Blanding Library - Copies		41.90	(222.39)
1/30/2024	NBPT	Receipt 28183: Monticello Library - Copies		5.60	(227.99)
2/1/2024	NBPT	Receipt 28540: Copies - Copies		9.70	(237.69)
2/2/2024	NBPT	Receipt 28298: Blanding Library - Copies		9.85	(247.54)
2/2/2024	NBPT	Receipt 28423: San Juan County - Copies		29.38	(276.92)
2/5/2024	NBPT	Receipt 28308: Monticello Library - Copies		15.90	(292.82)
2/9/2024	NBPT	Receipt 28462: San Juan County - Copies		9.69	(302.51)
2/9/2024	NBPT	Receipt 28538: Blanding Library - Copies		13.50	(316.01)
2/12/2024	NBPT	Receipt 28419: Monticello Library - Copies		15.90	(331.91)
2/12/2024	NBPT	Receipt 28541: Montezuma Creek Library - Copies		22.00	(353.91)
2/16/2024	NBPT	Receipt 28539: Blanding Library - Copies		74.70	(428.61)
2/21/2024	NBPT	Receipt 28563: Monticello Library - Copies		34.70	(463.31)
2/23/2024	NBPT	Receipt 28604: Blanding Library - Copies		148.35	(611.66)
2/26/2024	NBPT	Receipt 28605: Monticello Library - Copies		4.80	(616.46)
2/26/2024	NBPT	Receipt 28681: Montezuma Creek Library - Copies		14.60	(631.06)
3/1/2024	NBPT	Receipt 28708: Blanding Library - Copies		24.90	(655.96)
3/1/2024	NBPT	Receipt 28758: San Juan County - Copies		9.69	(665.65)
3/5/2024	NBPT	Receipt 28854: Bluff Library - Copies		25.40	(691.05)
3/5/2024	NBPT	Receipt 28855: Montezuma Creek Library - Copies		19.40	(710.45)
3/6/2024	NBPT	Receipt 28750: Monticello Library - Copies		18.70	(729.15)
3/8/2024	NBPT	Receipt 28852: Blanding Library - Copies		37.20	(766.35)
3/8/2024	NBPT	Receipt 28884: San Juan County - Copies		14.38	(780.73)
3/11/2024	NBPT	Receipt 28811: Monticello Library - Copies		11.50	(792.23)
3/11/2024	NBPT	Receipt 28812: La Sal Library - Copies		2.00	(794.23)
3/15/2024	NBPT	Receipt 29047: Blanding Library - Copies		52.50	(846.73)
3/19/2024	NBPT	Receipt 28966: Monticello Library - Copies		14.10	(860.83)
3/21/2024	NBPT	Receipt 29048: Bluff Library - Copies		14.90	(875.73)
3/22/2024	NBPT	Receipt 28999: Blanding Library - Copies		78.88	(954.61)
3/26/2024	NBPT	Receipt 29036: Monticello Library - Copies		28.00	(982.61)
3/29/2024	NBPT	Receipt 29086: Blanding Library - Copies		31.50	(1,014.11)
3/29/2024	NBPT	Receipt 29124: Montezuma Creek Library - Copies		23.05	(1,037.16)
4/1/2024	NBPT	Receipt 29101: Monticello Library - Copies		25.50	(1,062.66)
4/1/2024	NBPT	Receipt 29102: La Sal Library - Copies		5.95	(1,068.61)
4/4/2024	NBPT	Receipt 29212: Bluff Copies - Copies		27.46	(1,096.07)

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Revenue (continued)					
72 3495000 - Copier (continued)					
4/5/2024	NBPT	Receipt 29188: Blanding Library - Copies		40.50	(1,136.57)
4/5/2024	NBPT	Receipt 29211: Montezuma Creek Library - copies		2.70	(1,139.27)
4/8/2024	NBPT	Receipt 29210: Monticello Library - Copies		22.50	(1,161.77)
4/11/2024	NBPT	Receipt 29316: Bluff Library - Copies		8.25	(1,170.02)
4/12/2024	NBPT	Receipt 29317: Blanding Library - Copies		387.00	(1,557.02)
4/12/2024	NBPT	Receipt 29317: Blanding Library - Copies		34.25	(1,591.27)
4/15/2024	NBPT	Receipt 29282: Monticello Library - Copies		88.40	(1,679.67)
4/18/2024	NBPT	Receipt 29588: Bluff Library - Copies		9.10	(1,688.77)
4/19/2024	NBPT	Receipt 29421: Montezuma Creek Library - Copies		5.40	(1,694.17)
4/19/2024	NBPT	Receipt 29422: Blanding Library - Copies		56.00	(1,750.17)
4/22/2024	NBPT	Receipt 29574: Monticello Library - Copies		23.30	(1,773.47)
4/29/2024	NBPT	Receipt 29572: Monticello Library - Copies		34.60	(1,808.07)
4/30/2024	NBPT	Receipt 29580: Blanding Library - Copies		31.40	(1,839.47)
				(\$1,839.47)	(\$1,839.47)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$1,839.47
72 3512000 - Library Fines					
2/12/2024	NBPT	Receipt 28541: Montezuma Creek Library - Hotspot Fines		20.00	(20.00)
2/16/2024	NBPT	Receipt 28539: Blanding Library - Lost book fines		19.29	(39.29)
3/5/2024	NBPT	Receipt 28855: Montezuma Creek Library - Hotspot Fine		10.00	(49.29)
3/8/2024	NBPT	Receipt 28852: Blanding Library - Lost Book Fines		15.50	(64.79)
3/22/2024	NBPT	Receipt 28999: Blanding Library - Lost Book Fines		25.63	(90.42)
3/29/2024	NBPT	Receipt 29124: Montezuma Creek Library - Hotspot Fine		10.00	(100.42)
				(\$100.42)	(\$100.42)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$100.42
72 3610000 - Interest Earnings					
1/31/2024	JE	2368 - PTIF 897 Interest		1,795.02	(1,795.02)
2/29/2024	JE	2448 - PTIF 897 Interest		1,820.50	(3,615.52)
3/31/2024	JE	2451 - PTIF 897 Interest		1,949.59	(5,565.11)
				(\$5,565.11)	(\$5,565.11)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$5,565.11
72 3620000 - Rents and Concessions					
2/23/2024	NBPT	Receipt 28604: Blanding Library - Room Rental		45.00	(45.00)
3/11/2024	NBPT	Receipt 28811: Monticello Library - Room Rental		15.00	(60.00)
3/13/2024	NBPT	Receipt 29470: Monticello Library / CWK - Coworking Rental		49.65	(109.65)
3/15/2024	NBPT	Receipt 29047: Blanding Library - Room Rentals		128.00	(237.65)
3/27/2024	NBPT	Receipt 29472: Monticello Library / CWK - Coworking Rental		9.69	(247.34)
3/28/2024	NBPT	Receipt 29473: Monticello Library / CWK - Coworking Rental		14.69	(262.03)
3/29/2024	NBPT	Receipt 29475: Monticello Library / CWK - Coworking Rental		9.69	(271.72)
3/29/2024	NBPT	Receipt 29483: Monticello Library / CWK - Coworking Rental		9.08	(280.80)
3/29/2024	NBPT	Receipt 29474: Monticello Library / CWK - Coworking Rental		9.69	(290.49)
4/5/2024	NBPT	Receipt 29476: Monticello Library / CWK - Coworking Rental		14.69	(305.18)
4/9/2024	NBPT	Receipt 29477: Monticello Library / CWK - Coworking Rental		9.38	(314.56)
4/10/2024	NBPT	Receipt 29478: Monticello Library / CWK - Coworking Rental		34.06	(348.62)
4/11/2024	NBPT	Receipt 29479: Monticello Library / CWK - Coworking Rental		9.69	(358.31)
4/12/2024	NBPT	Receipt 29480: Monticello Library / CWK - Coworking Rental		9.69	(368.00)
4/16/2024	NBPT	Receipt 29481: Monticello Library / CWK - Coworking Rental		4.69	(372.69)
4/17/2024	NBPT	Receipt 29482: Monticello Library / CWK - Coworking Rental		4.69	(377.38)
4/19/2024	NBPT	Receipt 29484: Monticello Library / CWK - Coworking Rental		9.08	(386.46)
4/22/2024	NBPT	Receipt 29485: Monticello Library / CWK - Coworking Rental		18.76	(405.22)
4/23/2024	NBPT	Receipt 29613: Monticello Library / CWK - Coworking Rental		4.69	(409.91)
4/29/2024	NBPT	Receipt 29614: Monticello Library / CWK - Coworking Rental		4.69	(414.60)
				(\$414.60)	(\$414.60)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$414.60
72 3830000 - Contributions Private					
1/23/2024	NBPT	Receipt 28074: Monticello Library - Donations / Contributions Private		1,000.00	(1,000.00)
1/23/2024	NBPT	Receipt 28075: Monticello Library - Lost Books / Book Sale		4.00	(1,004.00)
2/2/2024	NBPT	Receipt 28298: Blanding Library - Donations		5.00	(1,009.00)
3/11/2024	NBPT	Receipt 28812: La Sal Library - Donations		2.00	(1,011.00)
3/19/2024	NBPT	Receipt 28966: Monticello Library - Donation		2.00	(1,013.00)
4/5/2024	NBPT	Receipt 29188: Blanding Library - Donations		27.30	(1,040.30)
4/8/2024	NBPT	Receipt 29210: Monticello Library - Donations		8.00	(1,048.30)

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Revenue (continued)					
72 3830000 - Contributions Private (continued)					
4/12/2024	NBPT	Receipt 29317: Blanding Library - Donation		3.50	(1,051.80)
4/29/2024	NBPT	Receipt 29572: Monticello Library - Donations		174.62	(1,226.42)
				(\$1,226.42)	(\$1,226.42)
				Budgeted Amount:	\$0.00
				Budget Balance:	\$1,226.42
Revenue Total:			\$0.00	(\$21,254.90)	(\$21,254.90)

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Monticello Building					
72 4167110 - Salaries and Wages					
					\$0.00
1/7/2024	PR	Gross Pay	1,768.41		1,768.41
1/21/2024	PR	Gross Pay	1,748.93		3,517.34
2/4/2024	PR	Gross Pay	1,794.61		5,311.95
2/18/2024	PR	Gross Pay	1,776.28		7,088.23
3/3/2024	PR	Gross Pay	1,690.13		8,778.36
3/17/2024	PR	Gross Pay	1,827.92		10,606.28
3/31/2024	PR	Gross Pay	1,827.47		12,433.75
4/14/2024	PR	Gross Pay	1,480.96		13,914.71
4/28/2024	PR	Gross Pay	1,760.46		15,675.17
			\$15,675.17		\$15,675.17
				Budgeted Amount:	\$0.00
				Budget Balance:	(\$15,675.17)
72 4167131 - FICA Expense					
					\$0.00
1/7/2024	PR	Social Security Tax	105.37		105.37
1/7/2024	PR	Medicare Tax	24.65		130.02
1/21/2024	PR	Social Security Tax	104.40		234.42
1/21/2024	PR	Medicare Tax	24.42		258.84
2/4/2024	PR	Social Security Tax	107.88		366.72
2/4/2024	PR	Medicare Tax	25.24		391.96
2/18/2024	PR	Social Security Tax	105.95		497.91
2/18/2024	PR	Medicare Tax	24.79		522.70
3/3/2024	PR	Social Security Tax	100.38		623.08
3/3/2024	PR	Medicare Tax	23.48		646.56
3/17/2024	PR	Social Security Tax	108.88		755.44
3/17/2024	PR	Medicare Tax	25.47		780.91
3/31/2024	PR	Social Security Tax	108.85		889.76
3/31/2024	PR	Medicare Tax	25.45		915.21
4/14/2024	PR	Social Security Tax	87.37		1,002.58
4/14/2024	PR	Medicare Tax	20.43		1,023.01
4/28/2024	PR	Social Security Tax	104.71		1,127.72
4/28/2024	PR	Medicare Tax	24.48		1,152.20
			\$1,152.20		\$1,152.20
				Budgeted Amount:	\$0.00
				Budget Balance:	(\$1,152.20)
72 4167132 - Retirement Benefits					
					\$0.00
1/7/2024	PR	State Retirement	205.00		205.00
1/7/2024	PR	401k Retirement	0.32		205.32
1/7/2024	PR	HSA Employee Only Tier 1	72.44		277.76
1/21/2024	PR	State Retirement	200.28		478.04
1/21/2024	PR	401k Retirement	0.30		478.34
1/21/2024	PR	HSA Employee Only Tier 1	72.67		551.01
2/4/2024	PR	State Retirement	200.03		751.04
2/4/2024	PR	401k Retirement	0.30		751.34
2/4/2024	PR	HSA Employee Only Tier 1	72.44		823.78
2/18/2024	PR	State Retirement	200.03		1,023.81
2/18/2024	PR	401k Retirement	0.30		1,024.11
2/18/2024	PR	HSA Employee Only Tier 1	72.44		1,096.55
2/29/2024	JE	2373 - Recode Health Insurance		289.76	806.79
3/3/2024	PR	State Retirement	200.11		1,006.90
3/3/2024	PR	401k Retirement	0.30		1,007.20
3/17/2024	PR	State Retirement	200.11		1,207.31
3/17/2024	PR	401k Retirement	0.30		1,207.61
3/31/2024	PR	State Retirement	200.03		1,407.64
3/31/2024	PR	401k Retirement	0.30		1,407.94
4/14/2024	PR	State Retirement	200.03		1,607.97
4/14/2024	PR	401k Retirement	0.30		1,608.27
4/28/2024	PR	State Retirement	200.27		1,808.54
4/28/2024	PR	401k Retirement	0.30		1,808.84
			\$2,098.60	(\$289.76)	\$1,808.84
				Budgeted Amount:	\$0.00
				Budget Balance:	(\$1,808.84)
72 4167251 - Gas, Oil and Grease					
					\$0.00
3/20/2024	AP	INV: F2407E00898 Fuel Network - Library	70.34		70.34
3/20/2024	AP	INV: F2408E00885 Fuel Network - Library	28.76		99.10
4/24/2024	AP	INV: F2409E00920 Fuel Network - Library	83.90		183.00
			\$183.00		\$183.00
				Budgeted Amount:	\$0.00
				Budget Balance:	(\$183.00)

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Monticello Building (continued)					
72 4167260 - Buildings and Grounds					
2/12/2024	AP	INV: C309106 Monticello Mercantile - SJC Library	33.35		33.35
2/15/2024	AP	INV: C309557 Monticello Mercantile - SJC Library	20.28		53.63
2/29/2024	AP	INV: S105986672.001 Mountainland Supply Co - SJC Maintenance	13.26		66.89
3/19/2024	AP	INV: CC03112024SL U.S. Bank Corporate Payment - 4246-0446-6210-7345 Samuel Long	33.15		100.04
3/26/2024	AP	INV: 3003519 Packard Wholesale Co. - SJC Library	268.24		368.28
4/2/2024	AP	INV: FS031124-03 FST Filtration LLC - SJC Maintenance	36.30		404.58
4/9/2024	AP	INV: C313438 Monticello Mercantile - SJC Library	9.74		414.32
			\$414.32		\$414.32
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$414.32)
72 4167270 - Utilities					
2/6/2024	AP	INV: 2024020606221216 Dominion Energy - 7643860000 80 N Main St	325.10		325.10
2/9/2024	AP	INV: 2024020707362815 Empire Electric Assoc. Inc. - 9579003 - 80 N Main St	697.92		1,023.02
2/12/2024	AP	INV: 20240207074125744 Monticello City - 35601 SJC All Accounts	110.00		1,133.02
2/28/2024	AP	INV: DE764386 Dominion Energy - 7643860000 80 N Main St	490.34		1,623.36
2/29/2024	AP	INV: 35601_02292024 Monticello City - 35601 SJC All Accounts	109.96		1,733.32
3/26/2024	AP	INV: 9579003-02282024 Empire Electric Assoc. Inc. - 9579003 - 80 N Main St	680.15		2,413.47
4/1/2024	AP	INV: DE03192024_764386 Dominion Energy - 7643860000 80 N Main St	485.54		2,899.01
4/2/2024	AP	INV: 35601_03312024 Monticello City - 35601 SJC All Accounts	110.00		3,009.01
4/9/2024	AP	INV: 9579003_03282024 Empire Electric Assoc. Inc. - 9579003 - 80 N Main St	685.08		3,694.09
			\$3,694.09		\$3,694.09
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$3,694.09)
72 4167310 - Professional and Technical					
2/29/2024	AP	INV: 6058 New Technology Solutions - Pest Control	35.62		35.62
3/26/2024	AP	INV: 6079 New Technology Solutions - SJC Libraries	35.62		71.24
4/26/2024	AP	INV: 7005 New Technology Solutions - SJC Libraries	35.62		106.86
			\$106.86		\$106.86
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$106.86)
Monticello Building Total:			\$23,324.24	(\$289.76)	\$23,034.48

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Blanding Building					
72 4168110 - Salaries and Wages					\$0.00
1/7/2024	PR	Gross Pay	2,436.52		2,436.52
1/21/2024	PR	Gross Pay	2,261.21		4,697.73
2/4/2024	PR	Gross Pay	2,933.40		7,631.13
2/18/2024	PR	Gross Pay	3,222.27		10,853.40
3/3/2024	PR	Gross Pay	2,651.25		13,504.65
3/17/2024	PR	Gross Pay	3,129.61		16,634.26
3/31/2024	PR	Gross Pay	3,179.58		19,813.84
4/14/2024	PR	Gross Pay	3,133.34		22,947.18
4/28/2024	PR	Gross Pay	3,098.31		26,045.49
			\$26,045.49		\$26,045.49
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$26,045.49)
72 4168131 - FICA Expense					\$0.00
1/7/2024	PR	Social Security Tax	147.52		147.52
1/7/2024	PR	Medicare Tax	34.51		182.03
1/21/2024	PR	Social Security Tax	136.81		318.84
1/21/2024	PR	Medicare Tax	31.99		350.83
2/4/2024	PR	Social Security Tax	179.17		530.00
2/4/2024	PR	Medicare Tax	41.90		571.90
2/18/2024	PR	Social Security Tax	196.29		768.19
2/18/2024	PR	Medicare Tax	45.91		814.10
3/3/2024	PR	Social Security Tax	160.65		974.75
3/3/2024	PR	Medicare Tax	37.57		1,012.32
3/17/2024	PR	Social Security Tax	190.31		1,202.63
3/17/2024	PR	Medicare Tax	44.51		1,247.14
3/31/2024	PR	Social Security Tax	193.40		1,440.54
3/31/2024	PR	Medicare Tax	45.23		1,485.77
4/14/2024	PR	Social Security Tax	190.53		1,676.30
4/14/2024	PR	Medicare Tax	44.56		1,720.86
4/28/2024	PR	Social Security Tax	188.37		1,909.23
4/28/2024	PR	Medicare Tax	44.05		1,953.28
			\$1,953.28		\$1,953.28
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$1,953.28)
72 4168132 - Retirement Benefits					\$0.00
1/7/2024	PR	State Retirement	121.73		121.73
1/7/2024	PR	HSA Employee Only Tier 1	72.44		194.17
1/21/2024	PR	State Retirement	119.81		313.98
1/21/2024	PR	HSA Employee Only Tier 1	72.67		386.65
2/4/2024	PR	State Retirement	119.60		506.25
2/4/2024	PR	HSA Employee Only Tier 1	72.44		578.69
2/4/2024	PR	Vision Only Employee	3.76		582.45
2/4/2024	PR	Vision Only Employee +1	6.04		588.49
2/4/2024	PR	Vision Only Family	8.30		596.79
2/18/2024	PR	State Retirement	119.60		716.39
2/18/2024	PR	HSA Employee Only Tier 1	72.44		788.83
2/18/2024	PR	Vision Only Employee	3.76		792.59
2/18/2024	PR	Vision Only Employee +1	6.04		798.63
2/18/2024	PR	Vision Only Family	8.30		806.93
2/29/2024	JE	2373 - Recode Health Insurance		326.19	480.74
3/3/2024	PR	State Retirement	119.60		600.34
3/17/2024	PR	State Retirement	119.60		719.94
3/31/2024	PR	State Retirement	119.60		839.54
4/14/2024	PR	State Retirement	119.60		959.14
4/28/2024	PR	State Retirement	119.60		1,078.74
			\$1,404.93	(\$326.19)	\$1,078.74
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$1,078.74)
72 4168260 - Buildings and Grounds					\$0.00
2/29/2024	AP	INV: 3002568 Packard Wholesale Co. - SJC Court House	218.82		218.82
4/2/2024	AP	INV: FS031124-03 FST Filtration LLC - SJC Maintenance	59.49		278.31
4/24/2024	AP	INV: 3006179 Packard Wholesale Co. - Custodial Supplies	809.76		1,088.07
4/25/2024	AP	INV: 894578 Redd's Ace Hardware - Blanding Library	20.98		1,109.05
4/25/2024	AP	INV: 894537 Redd's Ace Hardware - Blanding Library	140.12		1,249.17
4/25/2024	AP	INV: 894543 Redd's Ace Hardware - Blanding Library	1.79		1,250.96
4/25/2024	AP	INV: 894603 Redd's Ace Hardware - Blanding Library	16.16		1,267.12

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Blanding Building (continued)					
72 4168260 - Buildings and Grounds (continued)					
4/25/2024	AP	INV: 894513 Redd's Ace Hardware - Blanding Library	117.27		1,384.39
4/25/2024	AP	INV: 894607 Redd's Ace Hardware - Blanding Library	9.58		1,393.97
4/26/2024	AP	INV: 895336 Redd's Ace Hardware - Blanding Library	13.77		1,407.74
			\$1,407.74		\$1,407.74
				Budgeted Amount:	\$0.00
				Budget Balance:	(\$1,407.74)
72 4168270 - Utilities					
2/9/2024	AP	INV: 2024020707374517 Blanding City - 501640001 Blanding Library	905.12		905.12
2/29/2024	AP	INV: 501640001_02252024 Blanding City - 501640001 Blanding Library	881.25		1,786.37
3/26/2024	AP	INV: 429449-4889-4 Waste Management of Colorado - 16-83942-53002 Blanding Library	46.87		1,833.24
4/2/2024	AP	INV: 16-83924-53002_03292024 Waste Management of Colorado - 16-83942-53002 Blanding Library	51.87		1,885.11
4/2/2024	AP	INV: 501640001_03252024 Blanding City - 501640001 Blanding Library	792.07		2,677.18
4/9/2024	AP	INV: 430933-4889-4 Waste Management of Colorado - 16-83942-53002 Blanding Library	51.87		2,729.05
			\$2,729.05		\$2,729.05
				Budgeted Amount:	\$0.00
				Budget Balance:	(\$2,729.05)
72 4168310 - Professional and Technical					
2/29/2024	AP	INV: 6058 New Technology Solutions - Pest Control	35.63		35.63
3/26/2024	AP	INV: 6079 New Technology Solutions - SJC Libraries	35.63		71.26
4/26/2024	AP	INV: 7005 New Technology Solutions - SJC Libraries	35.63		106.89
			\$106.89		\$106.89
				Budgeted Amount:	\$0.00
				Budget Balance:	(\$106.89)
Blanding Building Total:			\$33,647.38	(\$326.19)	\$33,321.19

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
Satellite Buildings					
72 4169110 - Salaries and Wages					
					\$0.00
1/7/2024	PR	Gross Pay	300.08		300.08
1/21/2024	PR	Gross Pay	278.31		578.39
2/4/2024	PR	Gross Pay	274.49		852.88
2/18/2024	PR	Gross Pay	284.31		1,137.19
3/3/2024	PR	Gross Pay	286.47		1,423.66
3/17/2024	PR	Gross Pay	286.72		1,710.38
3/31/2024	PR	Gross Pay	286.47		1,996.85
4/14/2024	PR	Gross Pay	286.00		2,282.85
4/28/2024	PR	Gross Pay	286.47		2,569.32
			\$2,569.32		\$2,569.32
					Budgeted Amount: \$0.00
					Budget Balance: (\$2,569.32)
72 4169131 - FICA Expense					
					\$0.00
1/7/2024	PR	Social Security Tax	17.65		17.65
1/7/2024	PR	Medicare Tax	4.12		21.77
1/21/2024	PR	Social Security Tax	16.40		38.17
1/21/2024	PR	Medicare Tax	3.82		41.99
2/4/2024	PR	Social Security Tax	16.66		58.65
2/4/2024	PR	Medicare Tax	3.91		62.56
2/18/2024	PR	Social Security Tax	16.68		79.24
2/18/2024	PR	Medicare Tax	3.90		83.14
3/3/2024	PR	Social Security Tax	16.64		99.78
3/3/2024	PR	Medicare Tax	3.90		103.68
3/17/2024	PR	Social Security Tax	16.67		120.35
3/17/2024	PR	Medicare Tax	3.90		124.25
3/31/2024	PR	Social Security Tax	16.64		140.89
3/31/2024	PR	Medicare Tax	3.90		144.79
4/14/2024	PR	Social Security Tax	16.61		161.40
4/14/2024	PR	Medicare Tax	3.90		165.30
4/28/2024	PR	Social Security Tax	16.64		181.94
4/28/2024	PR	Medicare Tax	3.90		185.84
			\$185.84		\$185.84
					Budgeted Amount: \$0.00
					Budget Balance: (\$185.84)
72 4169132 - Retirement Benefits					
					\$0.00
1/7/2024	PR	State Retirement	53.92		53.92
1/7/2024	PR	HSA Employee Only Tier 1	54.02		107.94
1/21/2024	PR	State Retirement	50.18		158.12
1/21/2024	PR	HSA Employee Only Tier 1	52.92		211.04
2/4/2024	PR	State Retirement	51.03		262.07
2/4/2024	PR	HSA Employee Only Tier 1	53.85		315.92
2/18/2024	PR	State Retirement	51.09		367.01
2/18/2024	PR	HSA Employee Only Tier 1	53.91		420.92
2/29/2024	JE	2373 - Recode Health Insurance		214.70	206.22
3/3/2024	PR	State Retirement	51.46		257.68
3/17/2024	PR	State Retirement	51.52		309.20
3/31/2024	PR	State Retirement	51.46		360.66
4/14/2024	PR	State Retirement	51.40		412.06
4/28/2024	PR	State Retirement	51.46		463.52
			\$678.22	(\$214.70)	\$463.52
					Budgeted Amount: \$0.00
					Budget Balance: (\$463.52)
72 4169310 - Professional and Technical					
					\$0.00
2/29/2024	AP	INV: 6058 New Technology Solutions - Pest Control	23.75		23.75
3/26/2024	AP	INV: 6079 New Technology Solutions - SJC Libraries	23.75		47.50
4/26/2024	AP	INV: 7005 New Technology Solutions - SJC Libraries	23.75		71.25
			\$71.25		\$71.25
					Budgeted Amount: \$0.00
					Budget Balance: (\$71.25)
Satellite Buildings Total:			\$3,504.63	(\$214.70)	\$3,289.93

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System					
72 4581110 - Salaries and Wages					
					\$0.00
1/7/2024	PR	Gross Pay	8,236.46		8,236.46
1/21/2024	PR	Gross Pay	9,554.03		17,790.49
2/4/2024	PR	Gross Pay	9,570.83		27,361.32
2/18/2024	PR	Gross Pay	9,517.82		36,879.14
3/3/2024	PR	Gross Pay	9,529.83		46,408.97
3/17/2024	PR	Gross Pay	8,990.23		55,399.20
3/31/2024	PR	Gross Pay	9,325.72		64,724.92
4/14/2024	PR	Gross Pay	9,556.54		74,281.46
4/28/2024	PR	Gross Pay	9,976.76		84,258.22
			\$84,258.22		\$84,258.22
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$84,258.22)
72 4581131 - FICA Expense					
					\$0.00
1/7/2024	PR	Social Security Tax	488.52		488.52
1/7/2024	PR	Medicare Tax	114.25		602.77
1/21/2024	PR	Social Security Tax	571.66		1,174.43
1/21/2024	PR	Medicare Tax	133.70		1,308.13
2/4/2024	PR	Social Security Tax	566.21		1,874.34
2/4/2024	PR	Medicare Tax	132.42		2,006.76
2/18/2024	PR	Social Security Tax	561.01		2,567.77
2/18/2024	PR	Medicare Tax	131.21		2,698.98
3/3/2024	PR	Social Security Tax	561.65		3,260.63
3/3/2024	PR	Medicare Tax	131.35		3,391.98
3/17/2024	PR	Social Security Tax	528.76		3,920.74
3/17/2024	PR	Medicare Tax	123.66		4,044.40
3/31/2024	PR	Social Security Tax	549.01		4,593.41
3/31/2024	PR	Medicare Tax	128.40		4,721.81
4/14/2024	PR	Social Security Tax	563.93		5,285.74
4/14/2024	PR	Medicare Tax	131.89		5,417.63
4/28/2024	PR	Social Security Tax	589.99		6,007.62
4/28/2024	PR	Medicare Tax	137.99		6,145.61
			\$6,145.61		\$6,145.61
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$6,145.61)
72 4581132 - Retirement Benefits					
					\$0.00
1/7/2024	PR	State Retirement	714.05		714.05
1/7/2024	PR	401k Retirement	252.90		966.95
1/7/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		2,075.10
1/21/2024	PR	State Retirement	736.59		2,811.69
1/21/2024	PR	401k Retirement	260.51		3,072.20
1/21/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		4,180.35
2/4/2024	PR	State Retirement	733.71		4,914.06
2/4/2024	PR	401k Retirement	260.53		5,174.59
2/4/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		6,282.74
2/18/2024	PR	State Retirement	735.15		7,017.89
2/18/2024	PR	401k Retirement	260.48		7,278.37
2/18/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		8,386.52
3/3/2024	PR	State Retirement	733.71		9,120.23
3/3/2024	PR	401k Retirement	260.47		9,380.70
3/17/2024	PR	State Retirement	733.71		10,114.41
3/17/2024	PR	401k Retirement	260.47		10,374.88
3/31/2024	PR	State Retirement	733.71		11,108.59
3/31/2024	PR	401k Retirement	260.47		11,369.06
4/14/2024	PR	State Retirement	733.71		12,102.77
4/14/2024	PR	401k Retirement	260.48		12,363.25
4/28/2024	PR	State Retirement	733.71		13,096.96
4/28/2024	PR	401k Retirement	260.48		13,357.44
			\$13,357.44		\$13,357.44
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$13,357.44)
72 4581134 - Health Insurance					
					\$0.00
1/7/2024	PR	Dental Employee Only	28.68		28.68
1/7/2024	PR	HSA Employee Only Tier 2	343.34		372.02
1/7/2024	PR	Dental Family	126.98		499.00
1/7/2024	PR	Dental Employee +1	88.72		587.72
1/7/2024	PR	HSA Family Tier 2	181.26		768.98

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581134 - Health Insurance (continued)					
1/7/2024	PR	HSA Employee +1 Tier 2	669.92		1,438.90
1/21/2024	PR	HSA Employee Only Tier 2	343.34		1,782.24
1/21/2024	PR	HSA Family Tier 2	181.26		1,963.50
1/21/2024	PR	HSA Employee +1 Tier 2	669.92		2,633.42
1/31/2024	JE	2479 - Accrue Dec Insurance Costs from Jan Payroll		1,384.50	1,248.92
2/4/2024	PR	Dental Employee Only	22.21		1,271.13
2/4/2024	PR	HSA Employee Only Tier 2	343.35		1,614.48
2/4/2024	PR	Dental Family	62.71		1,677.19
2/4/2024	PR	HSA Family Tier 2	181.26		1,858.45
2/4/2024	PR	Dental Employee +1	28.64		1,887.09
2/4/2024	PR	HSA Employee +1 Tier 2	669.93		2,557.02
2/18/2024	PR	Dental Employee Only	22.21		2,579.23
2/18/2024	PR	HSA Employee Only Tier 2	343.35		2,922.58
2/18/2024	PR	Dental Family	62.71		2,985.29
2/18/2024	PR	HSA Family Tier 2	181.26		3,166.55
2/18/2024	PR	Dental Employee +1	28.64		3,195.19
2/18/2024	PR	HSA Employee +1 Tier 2	669.93		3,865.12
2/29/2024	JE	2373 - Recode Health Insurance	326.19		4,191.31
2/29/2024	JE	2373 - Recode Health Insurance	289.76		4,481.07
2/29/2024	JE	2373 - Recode Health Insurance	214.70		4,695.77
3/3/2024	PR	Dental Employee Only	22.21		4,717.98
3/3/2024	PR	HSA Employee Only Tier 2	343.35		5,061.33
3/3/2024	PR	Dental Family	62.72		5,124.05
3/3/2024	PR	HSA Family Tier 2	181.26		5,305.31
3/3/2024	PR	Vision Only Employee	3.76		5,309.07
3/3/2024	PR	Vision Only Employee +1	6.04		5,315.11
3/3/2024	PR	Vision Only Family	8.30		5,323.41
3/3/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		6,431.56
3/3/2024	PR	Dental Employee +1	28.64		6,460.20
3/3/2024	PR	HSA Employee +1 Tier 2	669.93		7,130.13
3/17/2024	PR	Dental Employee Only	22.22		7,152.35
3/17/2024	PR	HSA Employee Only Tier 2	343.35		7,495.70
3/17/2024	PR	Dental Family	62.71		7,558.41
3/17/2024	PR	HSA Family Tier 2	181.26		7,739.67
3/17/2024	PR	Vision Only Employee	3.76		7,743.43
3/17/2024	PR	Vision Only Employee +1	6.04		7,749.47
3/17/2024	PR	Vision Only Family	8.30		7,757.77
3/17/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		8,865.92
3/17/2024	PR	Dental Employee +1	28.64		8,894.56
3/17/2024	PR	HSA Employee +1 Tier 2	669.93		9,564.49
3/31/2024	PR	Dental Employee Only	22.21		9,586.70
3/31/2024	PR	HSA Employee Only Tier 2	343.35		9,930.05
3/31/2024	PR	Dental Family	62.71		9,992.76
3/31/2024	PR	HSA Family Tier 2	181.26		10,174.02
3/31/2024	PR	Vision Only Employee	3.76		10,177.78
3/31/2024	PR	Vision Only Employee +1	6.04		10,183.82
3/31/2024	PR	Vision Only Family	8.30		10,192.12
3/31/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		11,300.27
3/31/2024	PR	Dental Employee +1	28.64		11,328.91
3/31/2024	PR	HSA Employee +1 Tier 2	669.93		11,998.84
4/14/2024	PR	Dental Employee Only	22.22		12,021.06
4/14/2024	PR	HSA Employee Only Tier 2	343.35		12,364.41
4/14/2024	PR	Dental Family	62.71		12,427.12
4/14/2024	PR	HSA Family Tier 2	181.26		12,608.38
4/14/2024	PR	Vision Only Employee	3.76		12,612.14
4/14/2024	PR	Vision Only Employee +1	6.04		12,618.18
4/14/2024	PR	Vision Only Family	8.30		12,626.48
4/14/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		13,734.63
4/14/2024	PR	Dental Employee +1	28.64		13,763.27
4/14/2024	PR	HSA Employee +1 Tier 2	669.93		14,433.20
4/15/2024	JE	2412 - Reclass health expenses to general library line	796.56		15,229.76
4/28/2024	PR	Dental Employee Only	22.21		15,251.97
4/28/2024	PR	HSA Employee Only Tier 2	343.35		15,595.32
4/28/2024	PR	Dental Family	62.73		15,658.05
4/28/2024	PR	HSA Employee Only Tier 1	126.71		15,784.76
4/28/2024	PR	HSA Family Tier 2	181.26		15,966.02
4/28/2024	PR	Vision Only Employee	3.76		15,969.78
4/28/2024	PR	Vision Only Employee +1	6.04		15,975.82

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581134 - Health Insurance (continued)					
4/28/2024	PR	Vision Only Family	8.30		15,984.12
4/28/2024	PR	Traditional Health Insurance Family Tier 1	1,108.15		17,092.27
4/28/2024	PR	Dental Employee +1	28.64		17,120.91
4/28/2024	PR	HSA Employee +1 Tier 2	669.93		17,790.84
			\$19,175.34	(\$1,384.50)	\$17,790.84
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$17,790.84)
72 4581140 - Other Employee Benefits					
1/7/2024	PR	Long Term Disability	38.92		38.92
1/7/2024	PR	Lincoln Financial	57.94		96.86
1/21/2024	PR	Long Term Disability	31.88		128.74
1/31/2024	JE	2487 - Accrue Other Benefits from Jan payroll to Dec 2023		37.92	90.82
2/4/2024	PR	Long Term Disability	25.91		116.73
2/4/2024	PR	Lincoln Financial	57.84		174.57
2/18/2024	PR	Long Term Disability	25.94		200.51
3/3/2024	PR	Long Term Disability	23.18		223.69
3/3/2024	PR	Lincoln Financial	57.84		281.53
3/17/2024	PR	Long Term Disability	25.91		307.44
3/31/2024	PR	Long Term Disability	25.91		333.35
3/31/2024	PR	Lincoln Financial	57.84		391.19
4/14/2024	PR	Long Term Disability	25.91		417.10
4/28/2024	PR	Long Term Disability	25.91		443.01
4/28/2024	PR	Lincoln Financial	57.85		500.86
			\$538.78	(\$37.92)	\$500.86
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$500.86)
72 4581210 - Subscriptions and Memberships					
1/16/2024	AP	INV: 12350 Leading The Way - SJC Library	46.00		46.00
1/31/2024	AP	INV: 32035-2 Rivistas Subscription Services - SJC Library	315.23		361.23
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	64.00		425.23
4/26/2024	AP	INV: CC04102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	366.32		791.55
4/26/2024	AP	INV: CC04102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	30.00		821.55
			\$821.55		\$821.55
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$821.55)
72 4581220 - Public Notices					
2/1/2024	AP	INV: 163997 SJR Media - SJC Library	11.20		11.20
2/12/2024	AP	INV: SJCHR0124 SJR Media - SJC Human Resources	84.50		95.70
2/12/2024	AP	INV: SJCHR1223 SJR Media - SJC Human Resources	115.68		211.38
			\$211.38		\$211.38
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$211.38)
72 4581230 - Travel Expense					
3/20/2024	AP	INV: KK03122024 Kane, Kenydi - Travel Reimbursement	34.84		34.84
			\$34.84		\$34.84
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$34.84)
72 4581240 - Office Expense					
2/12/2024	AP	INV: CC01102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	126.16		126.16
2/15/2024	AP	INV: PC02082024 Petty Cash - Monticello Library	28.49		154.65
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	37.00		191.65
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	125.82		317.47
3/19/2024	AP	INV: CC03112024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	979.56		1,297.03
4/25/2024	AP	INV: C314137 Monticello Mercantile - Monticello Library	2.98		1,300.01
4/26/2024	AP	INV: CC04102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	76.36		1,376.37

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581240 - Office Expense (continued)					
4/26/2024	AP	INV: CC04102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	80.95		1,457.32
			\$1,457.32		\$1,457.32
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$1,457.32)
72 4581242 - Software Maintenance					
1/12/2024	AP	INV: 119154 Mitinet Inc - SJC Library	934.00		934.00
			\$934.00		\$934.00
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$934.00)
72 4581250 - Computer Maintenance/Supplies					
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	138.70		138.70
3/11/2024	AP	INV: INV837884 ImageNet Consulting LLC - SJC Library	104.13		242.83
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	92.71		335.54
4/2/2024	AP	INV: INV867263 ImageNet Consulting LLC - SJC Library	367.27		702.81
4/9/2024	AP	INV: INV806377 ImageNet Consulting LLC - SJC Library	99.58		802.39
4/26/2024	AP	INV: CC04102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	435.69		1,238.08
			\$1,238.08		\$1,238.08
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$1,238.08)
72 4581280 - Telephone					
3/1/2024	AP	INV: CC02122024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	194.86		194.86
3/19/2024	AP	INV: CC03112024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	196.97		391.83
			\$391.83		\$391.83
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$391.83)
72 4581480 - Collection Development					
2/12/2024	AP	INV: CC01102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	686.66		686.66
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	782.62		1,469.28
3/1/2024	AP	INV: CC02122024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	3,190.10		4,659.38
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	506.22		5,165.60
3/19/2024	AP	INV: CC03112024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	1,190.47		6,356.07
4/2/2024	AP	INV: 2147268 Black Stone Publishing - SJC Library	34.95		6,391.02
4/26/2024	AP	INV: CC04102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	638.31		7,029.33
4/26/2024	AP	INV: CC04102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	1,181.16		8,210.49
			\$8,210.49		\$8,210.49
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$8,210.49)
72 4581610 - Miscellaneous Supplies/Service					
3/1/2024	AP	INV: CC02122024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	42.88		42.88
3/19/2024	AP	INV: CC03112024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	42.12		85.00
			\$85.00		\$85.00
			Budgeted Amount:		\$0.00
			Budget Balance:		(\$85.00)
72 4581620 - Special Programs					
2/6/2024	AP	INV: 01-178958 Blue Mountain Foods - Monticello Library	16.94		16.94
2/6/2024	AP	INV: 03-166787 Blue Mountain Foods - SJC Library	4.49		21.43
2/6/2024	AP	INV: 03-183018 Blue Mountain Foods - SJC Library	4.49		25.92
2/7/2024	AP	INV: PC01232024 Petty Cash - Monticello Library	34.03		59.95

San Juan County
General Ledger - 1/1/2024 to 4/30/2024
Detail Ledger - Libraries

Item 6.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581620 - Special Programs (continued)					
2/15/2024	AP	INV: 03-196771 Blue Mountain Foods - SJC Library	3.99		63.94
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	34.46		98.40
3/1/2024	AP	INV: CC02122024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	47.95		146.35
3/12/2024	AP	INV: PC03012024 Petty Cash - Monticello Library	65.72		212.07
3/12/2024	AP	INV: 03-216802 Blue Mountain Foods - SJC Library	15.18		227.25
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	16.00		243.25
3/19/2024	AP	INV: CC03112024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	197.62		440.87
4/8/2024	AP	INV: C313590 Monticello Mercantile - Monticello Library	16.96		457.83
4/8/2024	AP	INV: C313610 Monticello Mercantile - Monticello Library		7.98	449.85
			\$457.83		\$449.85
					\$0.00
					(\$449.85)
72 4581915 - Transfers to Other Units - State					
1/5/2024	AP	INV: UNTF01012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		165.00
1/16/2024	AP	INV: 2024 Grand County - Library Service Spanish Valley	6,000.00		6,165.00
2/5/2024	AP	INV: UNTF02012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		6,330.00
3/1/2024	AP	INV: UNTF03012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		6,495.00
4/1/2024	AP	INV: UNTF04012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		6,660.00
4/2/2024	AP	INV: LRSD2024 La Sal Recreation Special - LEASE AGREEMENT	1,200.00		7,860.00
			\$7,860.00		\$7,860.00
					\$0.00
					(\$7,860.00)
72 4581920 - Grant Expenses					
2/7/2024	AP	INV: PC01232024 Petty Cash - Monticello Library	20.93		20.93
2/12/2024	AP	INV: CC01102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	151.67		172.60
2/28/2024	AP	INV: PC02152024 Petty Cash - Bluff Library	32.84		205.44
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	91.10		296.54
3/1/2024	AP	INV: CC02122024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	274.70		571.24
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	290.51		861.75
3/19/2024	AP	INV: CC03112024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	466.36		1,328.11
3/20/2024	AP	INV: PC02202024 Petty Cash - SJC Library	8.54		1,336.65
4/10/2024	AP	INV: PC03212024 Petty Cash - Bluff Library	74.92		1,411.57
4/24/2024	AP	INV: PC04042024 Petty Cash - Bluff Library	24.22		1,435.79
4/26/2024	AP	INV: CC04102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	105.52		1,541.31
4/26/2024	AP	INV: CC04102024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	304.93		1,846.24
			\$1,846.24		\$1,846.24
					\$0.00
					(\$1,846.24)
San Juan County Library System Total:			\$147,023.95	(\$1,430.40)	\$145,593.55
Report Total:			\$207,500.20	(\$23,515.95)	\$183,984.25



ASSISTANT DIRECTOR REPORT

MEETING DATE: May 14, 2024

ITEM TITLE, PRESENTER: Presented by Mikaela Ramsay, Assistant Library Director & Monticello Branch Librarian

MONTICELLO LIBRARY UPDATE

- Grade School field trip day. We had about 240 kids here at the library today (Kindergarten through 5th grade). We promoted Craft Club and our Summer Reading program. We had a guest musician perform several interactive songs.
- Sally is working on a Library Corner article explaining about the upcoming Reading Program activities in June that we aim to have printed in the last week of May.
- Partnerships: Monticello City is letting us use their park pavilion for the Scales and Tails event again. They have also asked to use our Monticello Library lawns Friday, July 5th for free family friendly pioneer activities.

LA SAL LIBRARY UPDATE

- Summer Reading Program: Marsha has a collaborative group mosaic, take and make activities, BINGO sheets and prizes.
- Tech Report: The phone seems to be working. The computer or Wifi is still waiting for a part to arrive before it will be working again.

COWORKING SPACE

- The Clerk’s office has me coding our county library and Coworking credit card deposits so it will be easier to track our income from both.
- We have seen increased use of the Coworking Space and I believe the prices and listing updates have helped some.

